

How to Read and Prepare a Chicago-Style Citation

When instructors ask you to write your paper according to *The Chicago Manual of Style*, they are referring to the editorial style developed by The University of Chicago Press. The **humanities style**, referred to as the **notes-bibliography system**, is preferred by many in literature, history, and the arts.

This style presents bibliographic information in notes and a bibliography at the end of the paper. Below are some common examples of materials you may cite in your paper. In each example the information is presented as it may appear in the notes section of a paper followed by the bibliographic entry that would appear at the end of a research paper.

Book-One Author

Note: 1. Lawrence Lessing, *The Future of Ideas: The Fate of the Commons in a Connected World* (New York: Vantage Books, 2002), 113.

In this example, 1 is the footnote number, and 113 is the page being cited in this note.

Bibliography: Lessing, Lawrence. *The Future of Ideas: The Fate of the Commons in a Connected World*. New York: Vantage Books, 2002.

Author last name, first name. Title. City of publication: Publisher, Year. Include the name of the state if the city of publication is unlikely to be known to the reader.

Book-Two to Three Authors

Note: 2. Dean H. Hamer and Peter Copeland. *Living with Our Genes: Why They Matter More Than You Think* (New York: Doubleday, 1998), 115.

In this example, 2 is the footnote number, and 115 is the page being cited in this note.

Bibliography: Hamer, Dean H. and Peter Copeland. *Living with Our Genes: Why They Matter More Than You Think*. New York: Doubleday, 1998.

When there are four or more authors, include the name of the first author in the note followed by et al., but list all authors in the bibliography entry in the same manner as when there are two or more authors.

Article in a Magazine

Note: 3. Robert J. Samuelson and Babao Zhang. "How the Mighty Have Fallen." *Newsweek*, July 20, 2009, 49.

Bibliography: Samuelson, Robert J., and Baobao Zhang. "How the Mighty Have Fallen." *Newsweek*, July 20, 2009, 48-53.

Author last name, first, and second author First name lastname. "Title of Article." *Magazine*, Month day, year, pages.

Specific page number(s) may be cited in the note. However, the inclusive page numbers may be omitted in the bibliography. When page numbers are included in the bibliography, a comma, rather than a colon separates them from the issue date.



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Newspaper Article

Newspaper articles may be cited in running text (e.g., Morello notes in a Washington Post article on July 29, 2009...) instead of in a note or an in-text citation, and are commonly left out of the bibliography. However, below is a formal version of this citation.

Note: 4. Carol Morello, "Recession will Probably Leave Kids Worse Off; Case Study Looks at Health, Well-Being," *Washington Post*, July 29, 2009.

Bibliography: Morello, Carol. "Recession will Probably Leave Kids Worse Off; Case Study Looks at Health, Well-Being," *Washington Post*, July 29, 2009.

Author last name, first. "Title of Article," *Newspaper*, Month day, year.

Article in a Journal (Print & Electronic)

Note: 5. Jeremy Zaborowski, "Opportunities in a Recession," *Economic Development Journal* 8 (2009): 42. [42 is the page number cited in this note]

Bibliography: Zaborowski, Jeremy. "Opportunities in a Recession." *Economic Development Journal* 8 (2009): 42-48.

Author last name, first. "Title of Article." Journal volume number (Year): pages.

Journal articles published in an online database should be cited the same as in print with the addition of a stable URL to the article in the database, or a link to the database. An access date may be included, in parentheses at the end of the citation.

Bibliography: Zaborowski, Jeremy. "Opportunities in a Recession." *Economic Development Journal* 8 (2009): 42-48. <http://search.ebscohost.com/login.aspx?direct=true&db=aph&AN=37325678&site=ehost-live>

If there is a digital object identifier (DOI) for the source, include it in place of page numbers or other identifiers. To find a DOI when it is not provided in the print or by electronic databases use CrossRef's free DOI finder <http://www.crossref.org/guestquery/>

Non-periodical Website

Websites can be cited in running text (e.g., On the Library of Congress' website, Poetry 180, poet Billy Collins states...) instead of an in-text citation, and they are usually omitted from the bibliography. Below is a formal version of this citation. If an access date is required, you may include it in parenthesis at the end of the citation.

Note: 6. Billy Collins, "Poetry 180: A Poem a Day for American High Schools" The Library of Congress, <http://www.loc.gov/poetry/180/>

Bibliography: Collins, Billy. "Poetry 180: A Poem a Day for American High Schools." Library of Congress. <http://www.loc.gov/poetry/180/> (accessed July 29, 2009).

Author last name, first. "Title of Page Cited." Website publisher. URL



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