



# MORTON COLLEGE

COMMUNITY COLLEGE DISTRICT NO. 527

COOK COUNTY, ILLINOIS

Agenda for the Regular Meeting

Wednesday, February 27, 2019

Agenda for the Regular Meeting of the Morton College Board of Trustees of Illinois Community College District No. 527, Cook County, to be held at 11:00 AM on Wednesday, February 27, 2019, in the Morton College Board Room (221B) of Building B located at 3801 S. Central Avenue, Cicero, Illinois.

1. Call to Order-Bond Hearing
2. Roll Call
3. Cabrera Capital Markets Bond Presentation
4. Citizen Comments (3 Minute Limit)
5. Adjournment Sine Die
6. Reconvening-Regular Meeting of the Board of Trustees
7. Citizen Comments (3 Minute Limit)
8. Recognition
9. Correspondence
10. Reports
  10. 1. ICCTA/ACCT
  10. 2. Student Member-Jesus Javier Ruan
  10. 3. Community Facilities Usage Report-Information Only
  10. 4. Out of State Travel Report-Information Only
11. President's Report
  11. 1. Strategic Plan
  11. 2. Strategic Enrollment Plan
  11. 3. Higher Learning Commission (HLC)
  11. 4. Finance Review

## 12. Consent Agenda

12. 1. Approval of the Consent Agenda-Items may be removed from the consent agenda on the request of any one member. Items not removed may be adopted by general consent without debate. Removed items may be taken up either immediately after the consent agenda or placed later on the agenda at the discretion of the Board.
12. 2. Approval of the Minutes of Regular Meeting held on January 23, 2019
12. 3. Approval and Ratification of Accounts Payable and Payroll \$2,004,503 and Budget Transfers \$8,477 for the month of January 2019, as submitted
12. 4. Approval of the Monthly Budget Report-for fiscal year to date ending in January 2019 be received and filed for Audit
12. 5. Approval of the Treasurer's Report - January 2019 be received and filed for Audit
12. 6. Approval of the following Facility Use Permits
  12. 6. 1. IL Transplant Fund, March 23, 2019
  12. 6. 2. District 100-Heritage Middle School, Gymnasium, May 29, 2019
  12. 6. 3. Harper College-Motorcycle Safety Program, Parking Lot and Classroom, Dates as listed
  12. 6. 4. Strive Dance Company, Jedlicka Theater, June 1-2, 2019
  12. 6. 5. Stanley Boateng (Y&R), Gym, Various dates beginning February 23, 2019-May 23, 2019
12. 7. Approval of the Affiliation Agreement between Morton College and El Valor Corporation for the Nursing Program, as submitted
12. 8. Approval of the BoardBook Subscription to TASB, Inc. with a fee of \$3,250.00 for the period of 3/1/19 to 2/29/20, as submitted
12. 9. Approval of the Memorandum of Understanding between Morton College and Believers Catering, Training and Personal Chef Services for the purpose of offering Food Sanitation Classes on campus
12. 10. Approval of the Affiliation Renewal Agreement between Morton College and RML Specialty Hospital for the Nursing Program, as submitted
12. 11. Approval of the Intergovernmental Agreement between the State of Illinois Capital Development Board and Morton College regarding the replacement of the HVAC Unit, as submitted

## 13. Old Business Action Items

## 14. New Business Action Items

14. 1. Approval of Public Finance Team for the General Obligation Bonds, Series 2019, as submitted
  14. 1. 1. Cabrera Capital Markets - Underwriter
  14. 1. 2. Del Galdo Law Group - Issuer's Counsel
  14. 1. 3. Sheppard Mullins - Bond/Disclosure Counsel
14. 2. Approval of Mesirow Insurance Services, INC (MIS), as the insurance broker for

Morton College, as submitted

14. 3. Approval of Board Policy 1.6.7, Conduct of Meetings, as amended at the January 23, 2019 Board Meeting
14. 4. Approval of Board Policy Section 8, as presented at the January 23, 2019 Board Meeting
15. Personnel Action Items
  15. 1. Approval of the new positions and job descriptions, as submitted.
    15. 1. 1. Career Services Coordinator, Classified Staff, Local 1600, A.F.T.
    15. 1. 2. Executive Assistant - Associate Provost
  15. 2. Approval of the updated job descriptions, as submitted
    15. 2. 1. Adult Education Data Enrollment Specialist
    15. 2. 2. Writing Tutor
    15. 2. 3. Program Support Specialist II
    15. 2. 4. Adult and Career Technical Education Development Specialist
    15. 2. 5. AE Literacy and Instructional Support Specialist
  15. 3. Approval of the Employee Transfer Report, as submitted
    15. 3. 1. Liliana Raygoza, Executive Assistant to the Associate Provost, Effective February 27, 2019
    15. 3. 2. Rosa Gutierrez, Program Support Specialist II, Effective February 27, 2019
    15. 3. 3. Evelyn Jaquez, Data Enrollment Specialist, Effective February 27, 2019
  15. 4. Human Resource Reports-Information Only
    15. 4. 1. Part-Time Employment Report
      15. 4. 1. 1. Catherine Galarza-Espino, Technology Librarian, Effective January 28, 2019
      15. 4. 1. 2. Jenna Strawbridge, Circulation Librarian, Effective January 28, 2019
      15. 4. 1. 3. Anum Aslam, Adult Ed Math Tutor, Effective February 4, 2019
    15. 4. 2. Resignation Report
      15. 4. 2. 1. John Potempa, Director of Campus Operations and Facilities, Effective February 28, 2019
  15. 5. Approval of the Retirement Report, as submitted
    15. 5. 1. Fran Wedge, Associate Dean of PTA, Effective June 30, 2019
  15. 6. Approval of the Employment Status of 14 Non-Tenured Instructors for academic year 2019-2020, as submitted
  15. 7. Approval of the Adjunct Faculty Employment/Assignment Report for Spring 2019 Semester in the amount of \$668,993.48 as submitted, pending additional class cancellations and/or additions
  15. 8. Approval of the Overload Employment Report for Spring Semester 2019 in the amount of \$329,584.05 as submitted, pending additional class cancellations and/or

additions

16. Board Member Comments

17. Adjournment