



Charter Bus Services

RFP#25-02

Addendum One

This three (3) page addendum forms a part of the RFP Documents. It modifies the original proposal RFP documents as posted on the RVC website. Acknowledgement receipt of this addendum as specified is on page two (2) of this document. **FAILURE TO INCLUDE THE ACKNOWLEDGEMENT RECEIPT MAY SUBJECT BIDDER TO DISQUALIFICATION.**

ADDENDUM: Addendum one addresses questions/clarifications received to the Request for Proposal submitted to the Chief Financial Officer.

Morton College

RFP# 25-02 Charter Bus Services

Please acknowledge receipt of this addenda by including this page with your proposal. Include your company name, address, printed name, title and signature in your acknowledgement below. Failure to do so could result in disqualification of your bid.

I acknowledge receipt of Addendum # 1

Company Name

Street Address

City & State

Signature

Date

Printed Name & Title

Telephone Number

Email

Issued by:

**Mireya Perez
Chief Financial Officer
Morton College
3801 S Central Ave
Cicero, IL 60804**

Questions and the College responses from vendors for the RFP#25-02 Charter Bus Services for Athletics

- 1) In case of vehicle breakdowns, can we farm out?
 - a. Yes, as long as there are no additional costs
- 2) Can we split buses to accommodate passenger counts in case of vehicle malfunctions?
 - a. Yes, as long as there are no additional costs
- 3) Rfp mentions a penalty after 15 minutes late, is this taken off of the trip itself, or is it billed to us?
 - a. It can be taken off the trip invoice
- 4) Should be percent year two and three or do we just add the percent it will go up.
 - a. You can add the percentage it will go up by for each year
- 5) Is your cancellation policy negotiable? and if so what would be the terms.
 - a. No
- 6) Are you accepting bids for charter services to be performed by school buses that can meet the size specifications?
 - a. Yes, as long as they meet the minimum requirements set forth on page 7 of the bid document
- 7) Is there an open bid meeting following the submission deadline?
 - a. Yes, bid opening is on June 2, 2025 @ 10am
- 8) Are you willing to accept multiple vendors for this bid?
 - a. One vendor per bid
- 9) Our current Commercial Automobile Liability coverage is higher than the requirement listed in the bid. However, we do not carry umbrella liability insurance as listed in the document. Is it permissible to waive this umbrella liability requirement?
 - a. Contractor/vendor shall purchase and maintain the minimum insurance requirements set forth on the bid document.