



Morton College

Special Meeting

Thursday, August 31, 2017 9:00 AM



MORTON COLLEGE

COMMUNITY COLLEGE DISTRICT NO. 527

COOK COUNTY, ILLINOIS

Agenda for the Special Meeting

Thursday, August 31, 2017

Agenda for the Special Meeting of the Morton College Board of Trustees of Illinois Community College District No. 527, Cook County, to be held at 9:00 AM on Thursday, August 31, 2017, in the Morton College Board Room (221B) of Building B located at 3801 S. Central Avenue, Cicero, Illinois.

1. Call to Order
2. Roll Call
3. Citizen Comments
4. Recognition
5. Correspondence
6. Reports
 6. 1. ICCTA/ACCT
 6. 2. Student Member-Estefani Hernandez Perez 6
 6. 3. Friends of Morton Foundation - Information Only Report 7
7. President's Report
 7. 1. Out of State Travel Report-Information Only 10
 7. 2. Community Facilities Usage Report-Information Only 11
 7. 3. Athletic Out of State Travel Report-Information Only 12
 7. 4. AACC Leadership-Presidents Academy Summer Institute, New York NY
 7. 5. STEAMERS Presentation - Adult Ed
8. Consent Agenda
 8. 1. Approval of the Consent Agenda-Items may be removed from the consent agenda on the request of any one member. Items not removed may be adopted by general consent without debate. Removed items may be taken up either immediately after the consent agenda or placed later on the agenda at the

discretion of the Board.

8. 2. Approval of the Treasurer's Report - May 2017 be received and filed for Audit	13
8. 3. Approval of the Monthly Budget Report-for fiscal year to date ending in May 2017 be received and filed for Audit	15
8. 4. Approval of the Minutes of Regular Meeting held on July 20, 2017	34
8. 5. Approval of the Monthly Budget Report-for fiscal year to date ending in June 2017 be received and filed for Audit	37
8. 6. Approval of the Treasurer's Report - June 2017 be received and filed for Audit	54
8. 7. Approval and Ratification of Accounts Payable and Payroll \$2,042,099, and Budget Transfers \$42,326 for the month of June 2017, as submitted	56
8. 8. Approval of the Out of State Travel of the Board of Trustees to the ACCT Leadership Congress in Las Vegas, NV in September 2017, as submitted and in accordance with travel procedures and policies	
8. 9. Approval of the payment to Ellucian as the ERP System Provider for the College for Fiscal Year 2018 in the amount of \$322,357.00, as submitted	109
8. 10. Approval of the payment for Blackboard as the LMS Provider for the College for Fiscal Year 2018 in the amount of \$53,839.65, as submitted	114
8. 11. Approval of the Annual Membership to The National Association of Student Financial Aid Administrators (NASFFA) for Fiscal Year 2018 in the amount of \$1,512.00	117
8. 12. Approval of the Continued Institutional Membership in the Illinois Association of School Administrators for Fiscal Year 2018 in the amount of \$2,011	120
8. 13. Approval of the Continued Institutional Membership of The Higher Learning Commission for Fiscal Year 2018 in the amount of \$5,618.40	122
8. 14. Approval of the Continued Institutional Membership in the Illinois Council of Community College Presidents (ICCCP) for Fiscal Year 2018 in the amount of \$2,750	123
8. 15. Approval of the Facility Use Permits	
8. 15. 1. AlphaBet Soup Productions-May 23-25, June 19-22, and June 26-29, Jedlicka Performing Arts Center	124
8. 15. 2. Town of Cicero-Senior Movies, Jedlicka Performing Arts Center	135
8. 15. 3. Home School PTO, Sept. 27, 2017, Gym	139
8. 16. Approval of the Out of State Travel of President Fields as submitted and in accordance with travel procedures and policies	
8. 16. 1. EAB: Community College Executive Forum, September 22, 2017, Washington DC	
8. 16. 2. HACU: 31st Annual Conference, October 28-30, 2017, San Diego, CA	
8. 17. Approval of the Continued Institutional Membership in the National Junior College Athletic Association (NJCAA) for the Men's and Women's Athletic Teams in the total amount of \$8,040 for FY 2018.	143

8. 18. Approval of the Continued Membership in the Illinois Skyway Collegiate Conference in the total amount of \$3,950 for FY2018	144
8. 19. Approval of the payment for Cisco Smartnet extended service agreements in the amount not to exceed \$38,000.00 effective, August 28, 2017, as submitted	145
8. 20. Approval of the Intergovernmental Agreement between Morton College and the City of Berwyn to Approve Fire Department Station 2 located at 6415 W. 16TH Street in order to conduct the Program for Emergency Medical Technician	146
8. 21. Approval of the Resolution adopting the Agreement with Ann & Robert Lurie Children's Hospital of Chicago for the nursing program, as submitted	154
8. 22. That the Board of Trustees approve continued institutional membership in the National Association of College Stores (NACS) for Fiscal Year 2018 for a total membership fee of \$550.00	170
8. 23. Approval of the continued institutional membership in the American Association of Collegiate Registrars and Admissions Officers (AACRAO) for Fiscal Year 2018 for a total membership fee of \$984.00	172
8. 24. Approval of the Memorandum of Understanding between Morton College and Colegio de Bachilleres no. 12 and Centro de Bachillerato Tecnológico Agropecuario no. 173 in Durango, Mexico, as submitted	174
8. 25. Approval of the Rider between Morton College and SWC Technology Partners, Inc. to modify the SWC Managed Services Care Agreement entered between Morton College and SWC on June 26, 2014, as submitted	178
8. 26. Approval and award to Athletico Physical Therapy as the lowest responsible bidder for provision of athletic training services for the 2017-2018 academic year	191
8. 27. Approval and award to Santo Sport Store as the lowest responsible bidder for provision of athletic apparel for the 2017-2018 academic year	194
8. 28. Approval of the Resolution adopting the Agreement with Cook County Hospital for the nursing program, as submitted	197
9. <u>Old Business Action Items</u>	
9. 1. Approval and Ratification the Budget Transfers in the amount of \$37,009 for the month of May 2017, as submitted	213
10. <u>New Business Action Items</u>	
10. 1. Discussion and Approval of a new date and time for the September Board Meeting originally scheduled for September 27, 2017 at 5pm	
10. 2. Approval of the resolution adopting the Annual Budget for the fiscal year beginning July 1, 2017 and ending June 30, 2018 of Illinois Community College District No. 527, as submitted	214
10. 3. Discussion and Approval of a Special Closed Board Meeting Retreat in November for purposes pursuant to 5 ILCS 120/2 (c)(16) for self-evaluation, practices and procedures or professional ethics, when meeting with a representative of a statewide association of which Morton College is a member, and pursuant to 5 ILCS 120/2(c)(1) to consider the appointment, employment, compensation,	

discipline, performance, or dismissal of specific employees of Morton College

11. Personnel Action Items

11. 1. Information Only Items

11. 1. 1. Personal Service Agreement of Part-Time and Temporary Athletic Coaches for the 2017-2018 Athletic Year 277

11. 1. 2. Resignation Report 280

11. 1. 2. 1. Dr. Ellen Crowe, Dean of Careers and Technical Education, Effective August 15, 2017

11. 1. 2. 2. Nicholas Casas, Library Technical Assistant, July 25, 2017

11. 1. 3. Retirement Report 281

11. 1. 3. 1. Rich Pawlak, Data Reporting Specialist, Effective July 31, 2017

11. 2. Approval of the reclassification of the Part-Time Classified Staff (Non-Union) position of Service Aide-Individual Learning Center to Part-Time Classified (Union) effective, August 28, 2017, as submitted 282

11. 3. Approval of the Full-Time Employment Report, as submitted 285

11. 3. 1. Roberto Olvera, Custodian, Effective August 29, 2017

11. 3. 2. Olivia Montolin, Library Technical Assistant, Effective August 29, 2017

11. 3. 3. Brandie Windham, Math Instructor, Effective August 29, 2017

11. 4. Approval of the addendum to the Faculty Assignment/Employment Report and Differential Pay for Summer Session 2017 in the amount of \$59,599.45 as submitted, pending additional class cancelations and/or additions 286

11. 5. Approval of the compensation report for Adjunct Faculty members teaching English 101,102, 086, 088, 071, 076, 151 AND 152 for Spring Semester 2017 in the amount of \$2,855.87 as submitted 291

12. Closed Session

To consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of Morton College pursuant to 5 ILCS 120/2(c)(1)

13. Board Member Comments

14. Adjournment

Student Report to the Board

August 2017

Date _____ **Event** _____ **Organization**

July 5th, 2017

Fourth of July Event

SGA

SGA, and their brand new board, had their first event of the year. It was a celebration of America's independence; a 4th of July event. There was a live DJ, food, a caricature artist, and a dunk tank. The weather cooperated and it was a great way to engage with students and staff members.

July 13th, 2017

H.S.E.C. Graduation

A.E.C.P.O

We had over 20 students from the H.S.E.C. program cross the stage. The ceremony was great and many students were recognized for their hard work. It was very satisfying to see students of all ages and backgrounds make the most of their second chance by achieving these goals. After the ceremony, students and their guests were invited to the Student Commons for refreshments.

July 27th, 2017

Commercial Recording

Blanca Jara

Several students took part in a commercial recording for Morton College. They recorded in several locations on our Campus; Student Commons, Library, Student Union and the new wing of Building C. We are looking forward to watching our wonderful students show off our wonderful campus on television.

Submitted by: Estefani Hernandez Perez



Friends of Morton Foundation

Friends of Morton Foundation Report for July - August 2017

FMF Bank Accounts

Bank of America: \$ 18,287.77

Morton College Acct: \$28,758.76 +

Past Meetings:

- Multiple in-district meetings
- One on One meeting with some individuals for AGC gifts
- Team meetings continue for Annual Giving Campaign
- Meeting with President
- Met with staff member for future projects
- Quarterly Meeting for Friends of Morton Foundation

Pending:

- A few team meetings for Annual Giving Campaign

The MCCC

- Raised: \$266,680.21
- 7 meetings with small businesses following up on gifts for special event
- Assembled content for materials for new fall fundraiser

Scholarships

- Scholarship established for Nursing program 2 gifts \$1,250 awarded funds

Annual Giving Campaign 2017

- Campaign is moving to another level of support lead by President Fields personal
- 18 Team meetings held; 2 meetings pending on campus
- Thank you notes created, produced and mailed to each donor
- Gifts will support Student Center (partial), Technology (partial) and Greatest Need on campus
- Current and prospect donor meetings for support are organized
- Calling new list for potential gifts for

AGC Misc

- Dropped off financials for Accountant for year end review to file with IRS
- Set Chili Cook off date

- Meeting with Fire Chiefs for event
- Constructing a development plan for on campus
- Transferred \$40,000 to Morton College for Campaign for Bank of America Account



TRAVEL REPORT

Regular Meeting of the Morton College Board of Trustees August 28, 2017

(Per Board Policy)

<u>NAME</u>	<u>DATE(S)</u>	<u>DESTINATION</u>	<u>PURPOSE</u>	<u>COST</u>
Keith McLaughlin	July 26-29, 2017	Greenville, South Carolina	National Alliance of Community and Technical Colleges Board meeting, strategic planning session and summer conference.	\$1175
Maura Abrahamson	Sept 10-13, 2017	Powell, Wyoming	HLC Comprehensive Evaluation	
Robert Wood	Sept 26-30, 2017	San Antonio, Texas	National College Learning Centers Association Conference	\$2000
Melissa Mollett	Sept 25-29, 2017	Las Vegas, NV	ACCT Leadership Congress	\$2400
Blanca Jara	Oct 27-30, 2017	San Diego, CA	HACU 31st Annual Conference	\$2300



COMMUNITY FACILITIES USAGE REPORT

Regular Meeting of the Morton College Board of Trustees

August 2017

(Per Board Policy #5.8)

<u>DATE(S)</u>	<u>ORGANIZATION</u>	<u>FACILITY</u>	<u>TIME</u>
8/14 & 8/28	Town of Cicero	Theatre	2:00 pm – 5:00 pm
8/1, 8/3, 8/5, 8/6, 8/8, 8/10, 8/12, 8/13, 8/15, 8/17, 8/19, & 8/20	Harper College Motorcycle Safety Program	109D & Parking Lot	8:00 am – 6:30 pm
8/1, 8/2, 8/3, 8/8, 8/9, 8/10, 8/15, 8/16, 8/17, 8/22, 8/23, 8/24, 8/29, 8/30, & 8/31	Berwyn Recreation Department	Soccer Field	8:00 am – 7:00 pm & 5:00 pm – 9:00 pm

All events have been approved in accordance with Board Policy 5.8.

From: [Nydia M. Jaimes](#)
To: [Stan Fields](#)
Cc: [Melissa Mollett](#); [Maria Anderson](#); [William Jacklin](#)
Subject: RE: Action Item Athletic Out of State Travel Report for August 28 Board Meeting
Date: Monday, August 14, 2017 10:30:51 AM

To: Stan Fields
CC: Melissa Mollett, Maria Anderson
Subject: Action Item Athletic Out of State Travel Report for August 28 Board Meeting

Proposed Action: Report athletic out of state travel to the Board

Rationale: As required by the National Junior College Athletic Association (NJCAA) to compete at the highest athletic level.

Support:	Cross Country	November 11	Fort Dodge, IA	NJCAA National Championship
	Men's Basketball	December 2	Cedar Rapids, IA	Competition at Kirkwood Community College
	Men's Basketball	December 9	Milwaukee, WI	Competition at Milwaukee Area Technical College
	Men's Soccer	September 3	Union, MO	Competition at Central Methodist University
	Men's Soccer	September 4	Union, MO	Competition at East Central College
	Men's Soccer	November 13-18	Prescott, AZ	NJCAA National Championship
	Women's Basketball	November 11-12	Rockville, MD	Competition at Montgomery College
	Women's Basketball	December 9	Milwaukee, WI	Competition at Milwaukee Area Technical College
	Women's Basketball	March 20-24	Harrison, AZ	NJCAA National Championship
	Women's Soccer	August 15-16	Madison, WI	Competition at Madison College
	Women's Soccer	November 13-18	Melbourne, FL	NJCAA National Championship
	Volleyball	August 24	Donaldson, IN	Competition at Ancilla College
	Volleyball	September 9	Marinette, WI	Competition at University of Wisconsin - Marinette
	Volleyball	October 6	Concord, NH	Competition at NHTI Concord's Community College
	Volleyball	October 7	Providence, RI	Competition at Community College Rhode Island
	Volleyball	October 14	Burlington, IA	Competition at Southeastern Community College
	Volleyball	November 16-18	Charleston, WV	NJCAA National Championship

Nydia Jaimes
Athletic Success Coordinator

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From: [Mireya Perez](#)
To: [Stan Fields](#)
Cc: [Melissa Mollett](#); [Maria Anderson](#)
Subject: FW: Action Item 8.3 for 7/20/17 Board Meeting
Date: Tuesday, July 18, 2017 12:01:14 PM
Attachments: [TR 5.31.17.pdf](#)

Proposed Action: THAT THE MONTHLY TREASURER'S REPORTS FOR MAY 2017 BE RECEIVED AND FILED FOR AUDIT AS SUBMITTED.

Rationale: [Required by Board Policy 1.6.7]

Attachments: Treasurer's Reports

Thanks,

*Mireya Perez
Director of Business Services
Morton College
3801 South Central Ave
Cicero, IL 60804
Phone (708) 656-8000 ext 2289
Fax (708) 656-3194*

Morton College is on Summer schedule and is closed on Fridays through August 11

From: David Gonzalez [mailto:David.Gonzalez@cpagwa.com]
Sent: Tuesday, July 18, 2017 11:59 AM
To: Mireya Perez <mireya.perez@morton.edu>
Cc: Suzanna Raigoza <Suzanna.Raigoza@morton.edu>
Subject: FW: Action Item 8.3 for 7/20/17 Board Meeting

Reviewed . Good to go.

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Morton College Treasurer's Report

Month Ending: May 31, 2017

<i>Institution</i>	<i>Purchased</i>	<i>Principal</i>	<i>Rate</i>	<i>Type</i>	<i>Maturity</i>
<i>Fifth Third, Cicero</i>	21-Feb-03	\$ 2,319.58	5.0000%	GNMA	15-Jan-18
	21-Feb-03	\$ -	5.5000%	GNMA	15-Jan-17
	1-May-06	\$ 617,191.52	0.0100%	Money Market	31-May-17
	Sum	<u>\$ 619,511.10</u>			
<i>The Illinois Funds, Springfield</i>	1-May-06	\$10,090,399.26	0.0100%	TIF Prime Fund	31-May-17
	Sum	<u>\$10,090,399.26</u>			
Grand Total		<u>\$10,709,910.36</u>			

From: [Mireya Perez](#)
To: [Stan Fields](#)
Cc: [Melissa Mollett](#); [Maria Anderson](#)
Subject: FW: Morton May budget report
Date: Tuesday, July 18, 2017 12:04:50 PM
Attachments: [MC- May 17 budget.pdf](#)
[Morton Payroll Analysis May 31.pdf](#)

Proposed Action: THAT THE MONTHLY BUDGET REPORT FOR FISCAL YEAR TO DATE ENDING MAY 2017 BE RECEIVED AND APPROVED AS SUBMITTED.

Rationale: [Please refer to attached Monthly Budget Report.]

Attachments: Monthly Budget Report, Salaries Comparison Report

Thanks,

*Mireya Perez
Director of Business Services
Morton College
3801 South Central Ave
Cicero, IL 60804
Phone (708) 656-8000 ext 2289
Fax (708) 656-3194*

Morton College is on Summer schedule and is closed on Fridays through August 11

From: David Gonzalez [mailto:David.Gonzalez@cpagwa.com]
Sent: Tuesday, July 18, 2017 12:03 PM
To: Mireya Perez <mireya.perez@morton.edu>
Subject: Morton May budget report

Attached is the May Budget report with May payroll analysis



GW & Associates PC

Certified Public Accountants
311 South Halsted Street

Chicago Heights IL 60411

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Fx. 708.755.8326

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**Morton Community College
Budget Report
For 11 Months Ending May 31, 2017**



Morton Community College
Budget Report Summary
For 11 Months Ending May 31, 2017

92%

<u>Funds</u>	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
<u>Education Fund</u>				
Revenue	\$ 19,244,358	\$ 21,404,460	89.9%	\$ 2,160,102
Expenditures	(18,074,146)	(21,602,087)	83.7%	(3,527,941)
Net	\$ 1,170,212	\$ (197,627)		\$ (1,367,839)
<u>Operations & Maintenance Fund</u>				
Revenue	\$ 2,897,175	\$ 3,160,500	91.7%	\$ 263,325
Expenditures	(2,782,503)	(3,311,328)	84.0%	528,825
Net	\$ 114,672	\$ (150,828)		\$ (265,500)
<u>Restricted Purpose Fund</u>				
Revenue	\$ 8,120,181	\$ 16,833,361	48.2%	\$ 8,713,180
Expenditures	(8,815,296)	(16,833,361)	52.4%	(8,018,065)
Net	\$ (695,115)	\$ -		\$ 695,115
<u>Audit Fund</u>				
Revenue	\$ 60,506	\$ 92,100	65.7%	\$ 31,594
Expenditures	-	(80,000)	0.0%	(80,000)
Net	\$ 60,506	\$ 12,100		\$ (48,406)
<u>Liability, Protection & Settlement Fund</u>				
Revenue	\$ 665,116	\$ 751,000	88.6%	\$ 85,884
Expenditures	(510,959)	(697,000)	73.3%	(186,041)
Net	\$ 154,157	\$ 54,000		\$ (100,157)
<u>General Bond Obligation Fund</u>				
Revenue	\$ 783,367	\$ 600,100	130.5%	\$ (183,267)
Expenditures	(539,237)	(610,238)	88.4%	(71,001)
Net	\$ 244,130	\$ (10,138)		\$ (254,268)
<u>Operations & Maintenance (Restricted) Fund</u>				
Revenue	\$ 176,317	\$ 740,000	23.8%	\$ 563,683
Expenditures	(555,116)	(740,000)	75.0%	(184,884)
Net	\$ (378,799)	\$ -		\$ 378,799
<u>Auxiliary Fund</u>				
Revenue	\$ 1,286,693	\$ 2,368,500	54.3%	\$ 1,081,807
Expenditures	(1,501,156)	(2,328,028)	64.5%	(826,872)
Net	\$ (214,463)	\$ 40,472		\$ 254,935
<u>Working Cash Fund</u>				
Revenue	\$ 50,235	\$ 8,000	627.9%	\$ (42,235)
Expenditures	-	(8,000)	0.0%	(8,000)
Net	\$ 50,235	\$ -		\$ (50,235)
<u>All Funds</u>				
Revenue	\$ 33,283,948	\$ 45,958,021	72.4%	\$ 12,674,073
Expenditures	(32,778,413)	(46,210,042)	70.9%	(13,431,629)
Net	\$ 505,535	\$ (252,021)		\$ (757,556)

EDUCATION FUND REVENUE
For 11 Months Ending May 31, 2017

92%

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
REVENUE				
LOCAL GOVERNMENT				
Property taxes	\$ 6,292,185	\$ 6,750,000	93.2%	\$ 457,815
Chargeback revenue	-	5,000	0.0%	5,000
Total Local Government	<u>6,292,185</u>	<u>6,755,000</u>	<u>93.1%</u>	<u>462,815</u>
CORPORATE PERSONAL PROPERTY TAXES	<u>570,226</u>	<u>650,000</u>	<u>87.7%</u>	<u>79,774</u>
STATE GOVERNMENT				
ICCB credit hour grants	810,363	1,134,508	71.4%	324,145
ICCB equalization grants	2,059,423	2,883,192	71.4%	823,769
CTE formula grant	143,992	-	0.0%	(143,992)
State board of ed- vocational education	-	86,660	0.0%	86,660
Total State Government	<u>3,013,778</u>	<u>4,104,360</u>	<u>73.4%</u>	<u>1,090,582</u>
STUDENT TUITION AND FEES				
Tuition	7,618,320	7,864,500	96.9%	246,180
Fees	1,651,887	1,745,800	94.6%	93,913
Total Tuition and Fees	<u>9,270,207</u>	<u>9,610,300</u>	<u>96.5%</u>	<u>340,093</u>
MISCELLANEOUS				
Sales and service fees	35,674	57,800	61.7%	22,126
Investment revenue	32,172	6,000	536.2%	(26,172)
Nongovernmental gifts & scholarships	30,116	13,000	231.7%	(17,116)
Total Other Sources	<u>97,962</u>	<u>76,800</u>	<u>127.6%</u>	<u>(21,162)</u>
Total Revenue	<u>19,244,358</u>	<u>21,196,460</u>	<u>90.8%</u>	<u>1,952,102</u>
Transfers in	-	208,000	0.0%	208,000
Total Revenue and Transfers in	<u>\$ 19,244,358</u>	<u>\$ 21,404,460</u>	<u>89.9%</u>	<u>\$ 2,160,102</u>

EDUCATION FUND EXPENDITURES
For 11 Months Ending May 31, 2017

92%

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
EXPENDITURES				
By Program:				
Instruction				
Salaries	\$ 6,863,003	\$ 7,676,459	89.4%	\$ 813,456
Employee benefits	606,252	621,352	97.6%	15,100
Contractual services	128,517	173,400	74.1%	44,883
Material and supplies	219,145	366,680	59.8%	147,535
Conferences and meetings	10,184	26,025	39.1%	15,841
Fixed charges	25,011	-	0.0%	(25,011)
Other	360	1,000	36.0%	640
Total Instruction	<u>7,852,472</u>	<u>8,864,916</u>	<u>88.6%</u>	<u>1,012,444</u>
Academic Support				
Salaries	1,121,567	1,414,174	79.3%	292,607
Employee benefits	149,279	200,991	74.3%	51,712
Contractual services	118,973	197,800	60.1%	78,827
Material and supplies	155,156	316,980	48.9%	161,824
Conferences and meetings	23,576	30,500	77.3%	6,924
Fixed charges	35,386	67,000	52.8%	31,614
Total Academic Support	<u>1,603,937</u>	<u>2,227,445</u>	<u>72.0%</u>	<u>623,508</u>
Student Services				
Salaries	1,375,332	1,761,988	78.1%	386,656
Employee benefits	217,827	263,656	82.6%	45,829
Contractual services	190,948	269,900	70.7%	78,952
Material and supplies	76,962	143,270	53.7%	66,308
Conferences and meetings	29,577	50,450	58.6%	20,873
Fixed charges	13,256	14,800	89.6%	1,544
Total Student Services	<u>1,903,902</u>	<u>2,504,064</u>	<u>76.0%</u>	<u>600,162</u>

EDUCATION FUND EXPENDITURES
For 11 Months Ending May 31, 2017

92%

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
EXPENDITURES				
Public Service/Continuing Education				
Salaries	193,333	215,536	89.7%	22,203
Employee benefits	28,090	34,803	80.7%	6,713
Contractual services	19,593	33,098	59.2%	13,505
Material and supplies	2,237	19,408	11.5%	17,171
Conferences and meetings	1,899	3,500	54.3%	1,601
Total Public Service/Continuing Education	<u>245,152</u>	<u>306,345</u>	<u>80.0%</u>	<u>61,193</u>
Auxiliary Services				
Salaries	185,783	196,042	94.8%	10,259
Employee benefits	25,845	26,610	97.1%	765
Contractual services	228,876	208,000	110.0%	(20,876)
Material and supplies	90,814	95,500	95.1%	4,686
Conferences and meetings	111,644	126,000	88.6%	14,356
Fixed charges	9,937	15,000	66.2%	5,063
Capital outlay	112	7,500	1.5%	7,388
Total Auxiliary Services	<u>653,011</u>	<u>674,652</u>	<u>96.8%</u>	<u>21,641</u>
Institutional Support				
Salaries	2,116,438	2,349,979	90.1%	233,541
Employee benefits	402,386	460,286	87.4%	57,900
Contractual services	1,539,301	1,881,100	81.8%	341,799
Material and supplies	247,236	316,950	78.0%	69,714
Conferences and meetings	160,833	225,350	71.4%	64,517
Fixed charges	1,264	1,000	126.4%	(264)
Other	50,266	40,000	125.7%	(10,266)
Total Institutional Support	<u>4,517,724</u>	<u>5,274,665</u>	<u>85.6%</u>	<u>756,941</u>

EDUCATION FUND EXPENDITURES
For 11 Months Ending May 31, 2017

92%

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
EXPENDITURES				
Scholarships, Student Grants & Waivers				
Student grants and scholarships	1,271,731	985,000	129.1%	(286,731)
Other	26,217	55,000	47.7%	28,783
Total Scholarships, Student Grants & Waivers	<u>1,297,948</u>	<u>1,040,000</u>	<u>124.8%</u>	<u>(257,948)</u>
Contingencies	<u>-</u>	<u>200,000</u>	<u>0.0%</u>	<u>200,000</u>
Total Expenditures	<u>18,074,146</u>	<u>21,092,087</u>	<u>85.7%</u>	<u>3,017,941</u>
Transfers out	<u>-</u>	<u>510,000</u>	<u>0.0%</u>	<u>510,000</u>
Total Expenditures and Transfers out	<u>\$ 18,074,146</u>	<u>\$ 21,602,087</u>	<u>83.7%</u>	<u>\$ 3,527,941</u>

OPERATIONS & MAINTENANCE FUND REVENUE AND EXPENDITURES**92%****For 11 Months Ending May 31, 2017**

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
REVENUE				
LOCAL GOVERNMENT				
Property taxes	\$ 1,229,815	\$ 1,405,000	87.5%	\$ 175,185
CORPORATE PERSONAL PROPERTY TAXES	570,226	650,000	87.7%	79,774
STUDENT FEES				
Fees	1,084,141	1,080,000	100.4%	(4,141)
Total Student Fees	1,084,141	1,080,000	100.4%	(4,141)
MISCELLANEOUS				
Sales and service fees	245	10,000	2.5%	9,755
Facilities	11,250	13,500	83.3%	2,250
Investment revenue	1,498	2,000	74.9%	502
Total Miscellaneous	12,993	25,500	51.0%	12,507
Total Revenue	<u>\$ 2,897,175</u>	<u>\$ 3,160,500</u>	<u>91.7%</u>	<u>\$ 263,325</u>
EXPENDITURES				
By Program:				
Operations and Maintenance of Plant				
Salaries	\$ 1,496,230	\$ 1,650,878	90.6%	\$ 154,648
Employee benefits	204,238	210,650	97.0%	6,412
Contractual services	268,031	433,000	61.9%	164,969
Material and supplies	97,136	166,500	58.3%	69,364
Conferences and meetings	4,511	6,000	75.2%	1,489
Utilities	699,241	834,300	83.8%	135,059
Other	13,116	10,000	131.2%	(3,116)
Total Operations and Maintenance of Plant	2,782,503	3,311,328	84.0%	528,825
Total Expenditures	<u>\$ 2,782,503</u>	<u>\$ 3,311,328</u>	<u>84.0%</u>	<u>\$ 528,825</u>

RESTRICTED PURPOSE FUND REVENUE
For 11 Months Ending May 31, 2017

92%

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
REVENUE				
STATE GOVERNMENT				
State board of education- adult education	\$ 320,798	\$ 495,332	64.8%	\$ 174,534
ICCB grant revenue- other	<u>100,588</u>	<u>3,857,784</u>	<u>2.6%</u>	<u>3,757,196</u>
Total State Government	<u>421,386</u>	<u>4,353,116</u>	<u>9.7%</u>	<u>3,931,730</u>
FEDERAL GOVERNMENT				
Department of education	7,677,095	12,089,330	63.5%	4,412,235
Other	<u>-</u>	<u>369,915</u>	<u>0.0%</u>	<u>369,915</u>
Total Federal Government	<u>7,677,095</u>	<u>12,459,245</u>	<u>61.6%</u>	<u>4,782,150</u>
OTHER SOURCES				
Nongovernmental grants	<u>21,700</u>	<u>21,000</u>	<u>103.3%</u>	<u>(700)</u>
Total Other Sources	<u>21,700</u>	<u>21,000</u>	<u>103.3%</u>	<u>(700)</u>
Total Revenue	<u>\$ 8,120,181</u>	<u>\$ 16,833,361</u>	<u>48.2%</u>	<u>\$ 8,713,180</u>

RESTRICTED PURPOSE FUND EXPENDITURES
For 11 Months Ending May 31, 2017

92%

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
EXPENDITURES				
By Program:				
Instruction				
Salaries	\$ 895,046	\$ 908,869	98.5%	\$ 13,823
Employee benefits	41,954	2,029,002	2.1%	1,987,048
Contractual services	42,494	139,130	30.5%	96,636
Material and supplies	99,086	133,416	74.3%	34,330
Conferences and meetings	16,843	18,239	92.3%	1,396
Capital outlay	-	10,000	0.0%	10,000
Other	-	350	0.0%	350
Total Instruction	<u>1,095,423</u>	<u>3,239,006</u>	<u>33.8%</u>	<u>2,143,583</u>
Academic Support				
Employee benefits	<u>-</u>	<u>250,000</u>	<u>0.0%</u>	<u>250,000</u>
Total Academic Support	<u>-</u>	<u>250,000</u>	<u>0.0%</u>	<u>250,000</u>
Student Services				
Employee benefits	<u>-</u>	<u>350,000</u>	<u>0.0%</u>	<u>350,000</u>
Total Student Services	<u>-</u>	<u>350,000</u>	<u>0.0%</u>	<u>350,000</u>
Public Service/Continuing Education				
Salaries	129,265	143,170	90.3%	13,905
Employee benefits	21,650	110,185	19.6%	88,535
Contractual services	286,496	2,200	13022.5%	(284,296)
Material and supplies	5,368	2,580	208.1%	(2,788)
Conferences and meetings	<u>9,650</u>	<u>12,465</u>	<u>77.4%</u>	<u>2,815</u>
Total Public Service/Continuing Education	<u>452,429</u>	<u>270,600</u>	<u>167.2%</u>	<u>(181,829)</u>

RESTRICTED PURPOSE FUND EXPENDITURES
For 11 Months Ending May 31, 2017

92%

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
Auxiliary Services				
Employee benefits	-	125,000	0.0%	125,000
Total Auxiliary Services	-	125,000	0.0%	125,000
Operations and Maintenance of Plant				
Employee benefits	-	450,000	0.0%	450,000
Total Operation and Maintenance of Plant	-	450,000	0.0%	450,000
Institutional Support				
Employee benefits	-	400,000	0.0%	400,000
Total Institutional Support	-	400,000	0.0%	400,000
Scholarships, Student Grants & Waivers				
Salaries	83,804	97,661	85.8%	13,857
Student grants and scholarships	7,048,240	11,500,000	61.3%	4,451,760
Other	135,400	151,094	89.6%	15,694
Total Scholarships, Student Grants & Waivers	7,267,444	11,748,755	61.9%	4,481,311
Total Expenditures	<u>\$ 8,815,296</u>	<u>\$ 16,833,361</u>	<u>52.4%</u>	<u>\$ 8,018,065</u>

AUDIT FUND REVENUE AND EXPENDITURES
For 11 Months Ending May 31, 2017

92%

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
REVENUE				
LOCAL GOVERNMENT				
Property taxes	<u>\$ 60,504</u>	<u>\$ 72,100</u>	<u>83.9%</u>	<u>\$ 11,596</u>
MISCELLANEOUS				
Investment revenue	<u>2</u>	<u>-</u>	<u>0.0%</u>	<u>(2)</u>
Total Revenue	<u>60,506</u>	<u>72,100</u>	<u>83.9%</u>	<u>11,594</u>
Transfers in	<u>-</u>	<u>20,000</u>	<u>0.0%</u>	<u>20,000</u>
Total Revenue and Transfers in	<u><u>\$ 60,506</u></u>	<u><u>\$ 92,100</u></u>	<u><u>65.7%</u></u>	<u><u>\$ 31,594</u></u>
EXPENDITURES				
By Program:				
Institutional Support				
Contractual services	<u><u>\$ -</u></u>	<u><u>\$ 80,000</u></u>	<u><u>0.0%</u></u>	<u><u>\$ 80,000</u></u>

LIABILITY, PROTECTION & SETTLEMENT FUND REVENUE AND EXPENDITURES
For 11 Months Ending May 31, 2017

92%

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
REVENUE				
LOCAL GOVERNMENT				
Property taxes	<u>\$ 665,104</u>	<u>\$ 751,000</u>	<u>88.6%</u>	<u>\$ 85,896</u>
MISCELLANEOUS				
Investment revenue	<u>12</u>	<u>-</u>	<u>0.00%</u>	<u>(12)</u>
Total Revenue	<u><u>\$ 665,116</u></u>	<u><u>\$ 751,000</u></u>	<u><u>88.6%</u></u>	<u><u>\$ 85,884</u></u>
EXPENDITURES				
By Program:				
Instruction				
Employee benefits	<u>\$ 48,829</u>	<u>\$ 110,000</u>	<u>44.4%</u>	<u>\$ 61,171</u>
Academic Support				
Employee benefits	<u>7,636</u>	<u>15,500</u>	<u>49.3%</u>	<u>7,864</u>
Student Services				
Employee benefits	<u>8,183</u>	<u>18,000</u>	<u>45.5%</u>	<u>9,817</u>
Public Service/Continuing Education				
Employee benefits	<u>1,839</u>	<u>5,500</u>	<u>33.4%</u>	<u>3,661</u>
Auxiliary Services				
Employee benefits	<u>1,688</u>	<u>4,000</u>	<u>42.2%</u>	<u>2,312</u>
Operations and Maintenance of Plant				
Employee benefits	<u>9,184</u>	<u>19,000</u>	<u>48.3%</u>	<u>9,816</u>
Institutional Support				
Employee benefits	27,917	55,000	50.8%	27,083
Contractual services	319,138	370,000	86.3%	50,862
Fixed charges	<u>86,545</u>	<u>100,000</u>	<u>86.5%</u>	<u>13,455</u>
Total Institutional Support	<u>433,600</u>	<u>525,000</u>	<u>82.6%</u>	<u>91,400</u>
Total Expenditures	<u><u>\$ 510,959</u></u>	<u><u>\$ 697,000</u></u>	<u><u>73.3%</u></u>	<u><u>\$ 186,041</u></u>

GENERAL BOND OBLIGATION FUND REVENUE AND EXPENDITURES**92%****For 11 Months Ending May 31, 2017**

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
REVENUE				
LOCAL GOVERNMENT				
Property taxes	<u>\$ 783,356</u>	<u>\$ 600,000</u>	<u>130.6%</u>	<u>\$ (183,356)</u>
MISCELLANEOUS				
Investment revenue	<u>11</u>	<u>100</u>	<u>11.0%</u>	<u>89</u>
Total Revenue	<u><u>\$ 783,367</u></u>	<u><u>\$ 600,100</u></u>	<u><u>130.5%</u></u>	<u><u>\$ (183,267)</u></u>
EXPENDITURES				
By Program:				
Institutional Support				
Fixed charges	<u>\$ 539,237</u>	<u>\$ 610,238</u>	<u>88.4%</u>	<u>\$ 71,001</u>
Total Expenditures	<u><u>\$ 539,237</u></u>	<u><u>\$ 610,238</u></u>	<u><u>88.4%</u></u>	<u><u>\$ 71,001</u></u>

OPERATIONS & MAINTENANCE (RESTRICTED) FUND REVENUE AND EXPENDITURES
For 11 Months Ending May 31, 2017

92%

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
REVENUE				
STATE GOVERNMENT				
Other state sources- capital grant	<u>\$ 176,317</u>	<u>\$ 250,000</u>	<u>70.5%</u>	<u>\$ 73,683</u>
Total Revenue	<u>176,317</u>	<u>250,000</u>	<u>70.5%</u>	<u>73,683</u>
Transfers in	<u>-</u>	<u>490,000</u>	<u>0.0%</u>	<u>490,000</u>
Total Revenue and Transfers in	<u><u>\$ 176,317</u></u>	<u><u>\$ 740,000</u></u>	<u><u>23.8%</u></u>	<u><u>\$ 563,683</u></u>
EXPENDITURES				
By Program:				
Operations and Maintenance of Plant				
Contractual services	<u>\$ 351,797</u>	<u>\$ 390,000</u>	<u>90.2%</u>	<u>\$ 38,203</u>
Capital outlay	<u>203,319</u>	<u>350,000</u>	<u>58.1%</u>	<u>146,681</u>
Total Operation and Maintenance of Plant	<u>555,116</u>	<u>740,000</u>	<u>75.0%</u>	<u>184,884</u>
Total Expenditures	<u><u>\$ 555,116</u></u>	<u><u>\$ 740,000</u></u>	<u><u>75.0%</u></u>	<u><u>\$ 184,884</u></u>

AUXILIARY FUND REVENUE AND EXPENDITURES**92%****For 11 Months Ending May 31, 2017**

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
REVENUE				
SALES AND SERVICE FEES				
Bookstore	\$ 1,286,693	\$ 2,368,500	54.3%	\$ 1,081,807
Total Revenue	<u>\$ 1,286,693</u>	<u>\$ 2,368,500</u>	<u>54.3%</u>	<u>\$ 1,081,807</u>
EXPENDITURES				
By Program:				
Auxiliary Services				
Salaries	\$ 169,924	\$ 212,020	80.1%	\$ 42,096
Employee benefits	19,072	23,958	79.6%	4,886
Contractual services	11,854	16,000	74.1%	4,146
Material and supplies	1,300,306	1,863,050	69.8%	562,744
Conferences and meetings	-	3,000	0.0%	3,000
Capital outlay	-	10,000	0.0%	10,000
Total Auxiliary Services	<u>1,501,156</u>	<u>2,128,028</u>	<u>70.5%</u>	<u>626,872</u>
Total Expenditures	<u>1,501,156</u>	<u>2,128,028</u>	<u>70.5%</u>	<u>626,872</u>
Transfers out	-	200,000	0.0%	200,000
Total Expenditures and Transfers out	<u>\$ 1,501,156</u>	<u>\$ 2,328,028</u>	<u>64.5%</u>	<u>\$ 826,872</u>

WORKING CASH FUND REVENUE AND EXPENDITURES**92%****For 11 Months Ending May 31, 2017**

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
REVENUE				
OTHER SOURCES				
Investment revenue	<u>\$ 50,235</u>	<u>\$ 8,000</u>	<u>627.9%</u>	<u>\$ (42,235)</u>
Total Revenue	<u><u>\$ 50,235</u></u>	<u><u>\$ 8,000</u></u>	<u><u>627.9%</u></u>	<u><u>\$ (42,235)</u></u>
 TRANSFERS OUT	 <u><u>\$ -</u></u>	 <u><u>\$ 8,000</u></u>	 <u><u>0.0%</u></u>	 <u><u>\$ 8,000</u></u>

Morton Community College
Payroll and Benefit Analysis
11 Months Ending May 31, XXXX

Description	July 1, 2014- May 31, 2015	July 1, 2015- May 31, 2016	July 1, 2016- May 31, 2017	FY16 VS FY17
Administrative	2,394,044.63	2,339,522.09	2,388,346.92	48,824.83
Professional/Tech	343,687.49	357,613.80	380,858.72	23,244.92
Professional Staff - PT	29,002.76	31,548.86	23,437.72	(8,111.14)
Para Professional PT	250,462.97	205,498.64	210,777.60	5,278.96
Full-Time Faculty	3,484,369.08	3,564,282.56	3,571,764.41	7,481.85
Part-Time Faculty	2,320,898.03	2,328,190.11	2,273,119.54	(55,070.57)
Full-Time Overload	988,773.80	1,051,186.25	1,071,607.36	20,421.11
Part-Time Differential	15,314.64	16,248.55	10,960.86	(5,287.69)
Academic Support Staff - FT	22,868.72	33,783.26	39,120.40	5,337.14
Social Worker	13,475.30	3,581.58	3,706.10	124.52
Academic Support	13,083.52	16,556.53	-	(16,556.53)
Academic Support Staff - PT	37,518.93	33,493.30	33,063.59	(429.71)
Social Worker PT	559.20	638.18	2,065.22	1,427.04
Clerical	2,628,401.07	2,751,088.34	2,771,751.37	20,663.03
Clerical- Pt	333,207.16	371,931.19	383,737.39	11,806.20
Clerical Over-Time	28,196.35	37,355.83	16,669.58	(20,686.25)
Custodial/Maint	818,405.65	792,598.55	851,365.56	58,767.01
Custodial/Maint P-T	297,978.91	320,147.96	320,457.52	309.56
Cust/Maint Over-Time	86,298.23	80,416.86	76,514.67	(3,902.19)
Student Employees	155,924.36	137,241.82	116,503.61	(20,738.21)
College Work Study	97,939.82	79,385.94	83,804.13	4,418.19
Other Salaries	3,300.00	7,455.68	7,208.62	(247.06)
Group Medical Ins	1,230,668.39	1,220,649.82	1,273,026.12	52,376.30
Dental Insurance	71,758.28	76,151.76	70,177.64	(5,974.12)
Vision Insurance	15,456.27	15,989.98	15,651.08	(338.90)
Life Insurance	31,731.65	32,479.42	30,815.48	(1,663.94)
Unemployment Insurance	2,785.73	7,356.00	15,779.37	8,423.37
Medicare	203,877.52	208,557.32	213,135.59	4,578.27
FICA Social Security	9,714.90	9,648.42	11,604.71	1,956.29
Employee Tuition Waiver	16,252.00	52,612.00	48,022.00	(4,590.00)
SURS Medical Ins	56,437.25	57,830.17	58,955.08	1,124.91
Employee Professional Dev	156,886.10	81,072.55	84,943.56	3,871.01
	16,159,278.71	16,322,113.32	16,458,951.52	136,838.20



MORTON COLLEGE

COMMUNITY COLLEGE DISTRICT NO.

527 COOK COUNTY, ILLINOIS

Minutes for the Board Meeting

Thursday, July 20, 2017

A Special Meeting of the Board of Trustees of Morton College was held Thursday, July 20, 2017, beginning at 5:00 PM in the Morton College Board Room (221B) of Building B located at 3801 S. Central Avenue, Cicero, Illinois.

1. **Call to Order**

The Special Meeting of the Board of Trustees of Illinois Community College District No. 527 was called to order by Board Chair Frank Aguilar at 5:07 PM on Thursday, July 20, 2017 in the Morton College Board Room (221-B).

2. **Roll Call**

Present:

Frank J. Aguilar, Chair
Susan L. Banks, Trustee
Melissa Cundari, Trustee
Frances Reitz, Trustee
Estefani Hernandez Perez, Advisory Student Member

Absent:

Joseph J. Belcaster, Trustee
Jose A. Collazo, Secretary
Anthony Martinucci, Vice Chair

Also Present:

Dr. Stanley Fields, President
Michael Del Galdo, Attorney-Del Galdo Law Group, LLC

In the absence of Secretary Collazo, Chair Aguilar made a motion to appoint Trustee Banks as the temporary Secretary of the Board. Trustee Cundari seconded the motion.

Advisory Vote-Student Member Hernandez Perez: Aye

Aye: Trustees Aguilar, Banks, Cundari, and Reitz

Nays: none. Absent: Trustees Belcaster, Collazo, and Martinucci. Motion Carried.

3. **Citizen Comments**

None

4. New Business Action Items

4. 1. Trustee Cundari moved to approve the Minutes of Regular Meeting of the Board of Trustees held on June 26, 2017. Trustee Reitz seconded the motion.

Advisory Vote-Student Member Hernandez Perez: Aye

Aye: Trustees Aguilar, Banks, Cundari, and Reitz

Nays: none. Absent: Trustees Belcaster, Collazo, and Martinucci. Motion Carried.

4. 2. Trustee Reitz moved to approve the Minutes of the Special Meeting of the Board of Trustees held on June 30, 2017. Trustee Banks seconded the motion.

Advisory Vote-Student Member Hernandez Perez: Aye

Aye: Trustees Aguilar, Banks, Cundari, and Reitz

Nays: none. Absent: Trustees Belcaster, Collazo, and Martinucci. Motion Carried.

4. 3. Trustee Reitz moved to approve and ratify Accounts Payable and Payroll \$2,091,178 for the month of May 2017. Trustee Cundari seconded the motion.

Advisory Vote-Student Member Hernandez Perez: Aye

Aye: Trustees Aguilar, Banks, Cundari, and Reitz

Nays: none. Absent: Trustees Belcaster, Collazo, and Martinucci. Motion Carried.

Trustee Reitz moved to table the Budget Transfers \$37,009 for the month of May 2017 until the Board receives more information. Trustee Cundari seconded the motion.

Advisory Vote-Student Member Hernandez Perez: Aye

Aye: Trustees Aguilar, Banks, Cundari, and Reitz

Nays: none. Absent: Trustees Belcaster, Collazo, and Martinucci. Motion Carried.

4. 4. Trustee Reitz moved to rescind and repeal the approval of the compensation for Non-Union Employees for FY2018, total amount \$197,395.89, as submitted to the Board of Trustees as Item 11.5 on the June 26, 2017 Regular Meeting Agenda. Trustee Cundari seconded the motion.

Advisory Vote-Student Member Hernandez Perez: Aye

Aye: Trustees Aguilar, Banks, Cundari, and Reitz

Nays: none. Absent: Trustees Belcaster, Collazo, and Martinucci. Motion Carried.

4. 5. Trustee Cundari moved to approve the Continuation of Services with SWC Technology Partners ("SWC") to act as the Managed Service Provider for Morton College upon the same terms and conditions as set forth in the June 26, 2014 agreement. The continuation of services granted herein shall be interim and may be terminated by either party upon written notice. This authorization shall act as direction to the College Attorney to draft and the President to execute a written document with SWC that is consistent herewith. Trustee Banks seconded the

motion.

Advisory Vote-Student Member Hernandez Perez: Aye

Aye: Trustees Aguilar, Banks, Cundari, and Reitz

Nays: none. Absent: Trustees Belcaster, Collazo, and Martinucci. Motion Carried.

4. 6. Trustee Reitz moved to approve a Resolution authorizing and approving mandatory Performance Objectives for President Stanley Fields. Trustee Cundari seconded the motion.

Advisory Vote-Student Member Hernandez Perez: Aye

Aye: Trustees Aguilar, Banks, Cundari, and Reitz

Nays: none. Absent: Trustees Belcaster, Collazo, and Martinucci. Motion Carried.

4. 7. Trustee Reitz moved to approve Morton College to receive the amount of \$748,681 over (5 years) per the HSI STEM (Science, Technology, Engineering, and Math) Grant Agreement between National Louis University and Morton College. Trustee Banks seconded the motion.

Advisory Vote-Student Member Hernandez Perez: Aye

Aye: Trustees Aguilar, Banks, Cundari, and Reitz

Nays: none. Absent: Trustees Belcaster, Collazo, and Martinucci. Motion Carried.

5. Board Member Comments

Trustee Reitz thanked everyone for attending the Special Meeting.

6. Adjournment

Trustee Reitz moved to adjourn the Special Meeting of the Board. Trustee Cundari seconded the motion.

Advisory Vote-Student Member Hernandez Perez: Aye

Aye: Trustees Aguilar, Banks, Cundari, and Reitz

Nays: none. Absent: Trustees Belcaster, Collazo, and Martinucci. Motion Carried.

This meeting was adjourned at 5:20 p.m.

Frank J. Aguilar,
Board Chair

Jose Collazo
Board Secretary

From: [Mireya Perez](#)
To: [Stan Fields](#)
Cc: [Melissa Mollett](#); [Maria Anderson](#)
Subject: FW: Morton June budget report
Date: Wednesday, August 16, 2017 4:20:10 PM
Attachments: [MC- June 17 budget.pdf](#)

Proposed Action: THAT THE MONTHLY BUDGET REPORT FOR FISCAL YEAR TO DATE ENDING JUNE 2017 BE RECEIVED AND APPROVED AS SUBMITTED.

Rationale: [Please refer to attached Monthly Budget Report.]

Attachments: Monthly Budget Report

Thanks,

*Mireya Perez
Director of Business Services
Morton College
3801 South Central Ave
Cicero, IL 60804
Phone (708) 656-8000 ext 2289
Fax (708) 656-3194*

From: David Gonzalez [mailto:David.Gonzalez@cpagwa.com]
Sent: Wednesday, August 16, 2017 1:19 PM
To: Mireya Perez <mireya.perez@morton.edu>
Subject: Fw: Morton June budget report

I don't remember if I sent you June Budget report for next board meeting.

Chicago Heights IL 60411
Ph. 708.755.8182
Fx. 708.755.8326

www.cpaGWA.com

[So Chicago Heights, IL CPA Firm | Home Page | Gonzalez ...](#)

www.cpagwa.com

Large enough to meet all your needs, small enough to know your name.

**Morton Community College
Budget Report
For 12 Months Ending June 30, 2017**



Morton Community College
Budget Report Summary
For 12 Months Ending June 30, 2017

100%

Funds	Actual	Budget	%	Budget Remaining
<u>Education Fund</u>				
Revenue	\$ 23,335,216	\$ 21,404,460	109.0%	\$ (1,930,756)
Expenditures	(20,160,312)	(21,602,087)	93.3%	(1,441,775)
Net	\$ 3,174,904	\$ (197,627)		\$ (3,372,531)
<u>Operations & Maintenance Fund</u>				
Revenue	\$ 3,378,397	\$ 3,160,500	106.9%	\$ (217,897)
Expenditures	(3,125,325)	(3,311,328)	94.4%	186,003
Net	\$ 253,072	\$ (150,828)		\$ (403,900)
<u>Restricted Purpose Fund</u>				
Revenue	\$ 9,027,760	\$ 16,833,361	53.6%	\$ 7,805,601
Expenditures	(9,304,238)	(16,833,361)	55.3%	(7,529,123)
Net	\$ (276,478)	\$ -		\$ 276,478
<u>Audit Fund</u>				
Revenue	\$ 97,046	\$ 92,100	105.4%	\$ (4,946)
Expenditures	(82,400)	(80,000)	103.0%	2,400
Net	\$ 14,646	\$ 12,100		\$ (2,546)
<u>Liability, Protection & Settlement Fund</u>				
Revenue	\$ 795,141	\$ 751,000	105.9%	\$ (44,141)
Expenditures	(679,489)	(697,000)	97.5%	(17,511)
Net	\$ 115,652	\$ 54,000		\$ (61,652)
<u>General Bond Obligation Fund</u>				
Revenue	\$ 617,420	\$ 600,100	102.9%	\$ (17,320)
Expenditures	(601,861)	(610,238)	98.6%	(8,377)
Net	\$ 15,559	\$ (10,138)		\$ (25,697)
<u>Operations & Maintenance (Restricted) Fund</u>				
Revenue	\$ 176,317	\$ 740,000	23.8%	\$ 563,683
Expenditures	(599,744)	(740,000)	81.0%	(140,256)
Net	\$ (423,427)	\$ -		\$ 423,427
<u>Auxiliary Fund</u>				
Revenue	\$ 1,392,344	\$ 2,368,500	58.8%	\$ 976,156
Expenditures	(1,531,839)	(2,328,028)	65.8%	(796,189)
Net	\$ (139,495)	\$ 40,472		\$ 179,967
<u>Working Cash Fund</u>				
Revenue	\$ 57,469	\$ 8,000	718.4%	\$ (49,469)
Expenditures	-	(8,000)	0.0%	(8,000)
Net	\$ 57,469	\$ -		\$ (57,469)
<u>All Funds</u>				
Revenue	\$ 38,877,110	\$ 45,958,021	84.6%	\$ 7,080,911
Expenditures	(36,085,208)	(46,210,042)	78.1%	(10,124,834)
Net	\$ 2,791,902	\$ (252,021)		\$ (3,043,923)

EDUCATION FUND REVENUE
For 12 Months Ending June 30, 2017

100%

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
REVENUE				
LOCAL GOVERNMENT				
Property taxes	\$ 7,440,458	\$ 6,750,000	110.2%	\$ (690,458)
Chargeback revenue	-	5,000	0.0%	5,000
Total Local Government	<u>7,440,458</u>	<u>6,755,000</u>	<u>110.1%</u>	<u>(685,458)</u>
CORPORATE PERSONAL PROPERTY TAXES	<u>677,235</u>	<u>650,000</u>	<u>104.2%</u>	<u>(27,235)</u>
STATE GOVERNMENT				
ICCB credit hour grants	1,950,958	1,134,508	172.0%	(816,450)
ICCB equalization grants	3,703,131	2,883,192	128.4%	(819,939)
CTE formula grant	143,992	-	0.0%	(143,992)
State board of ed- vocational education	-	86,660	0.0%	86,660
Total State Government	<u>5,798,081</u>	<u>4,104,360</u>	<u>141.3%</u>	<u>(1,693,721)</u>
STUDENT TUITION AND FEES				
Tuition	7,626,385	7,864,500	97.0%	238,115
Fees	<u>1,659,560</u>	<u>1,745,800</u>	<u>95.1%</u>	<u>86,240</u>
Total Tuition and Fees	<u>9,285,945</u>	<u>9,610,300</u>	<u>96.6%</u>	<u>324,355</u>
MISCELLANEOUS				
Sales and service fees	57,918	57,800	100.2%	(118)
Investment revenue	36,119	6,000	602.0%	(30,119)
Nongovernmental gifts & scholarships	<u>39,460</u>	<u>13,000</u>	<u>303.5%</u>	<u>(26,460)</u>
Total Other Sources	<u>133,497</u>	<u>76,800</u>	<u>173.8%</u>	<u>(56,697)</u>
Total Revenue	<u>23,335,216</u>	<u>21,196,460</u>	<u>110.1%</u>	<u>-2,138,756</u>
Transfers in	<u>-</u>	<u>208,000</u>	<u>0.0%</u>	<u>208,000</u>
Total Revenue and Transfers in	<u>\$ 23,335,216</u>	<u>\$ 21,404,460</u>	<u>109.0%</u>	<u>\$ (1,930,756)</u>

EDUCATION FUND EXPENDITURES
For 12 Months Ending June 30, 2017

100%

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
EXPENDITURES				
By Program:				
Instruction				
Salaries	\$ 7,969,603	\$ 7,676,459	103.8%	\$ (293,144)
Employee benefits	583,328	621,352	93.9%	38,024
Contractual services	143,279	173,400	82.6%	30,121
Material and supplies	199,130	366,680	54.3%	167,550
Conferences and meetings	8,633	26,025	33.2%	17,392
Fixed charges	25,011	-	0.0%	(25,011)
Other	443	1,000	44.3%	557
Total Instruction	<u>8,929,427</u>	<u>8,864,916</u>	<u>100.7%</u>	<u>(64,511)</u>
Academic Support				
Salaries	1,256,786	1,414,174	88.9%	157,388
Employee benefits	151,359	200,991	75.3%	49,632
Contractual services	122,923	197,800	62.1%	74,877
Material and supplies	162,271	316,980	51.2%	154,709
Conferences and meetings	27,403	30,500	89.8%	3,097
Fixed charges	16,846	67,000	25.1%	50,154
Total Academic Support	<u>1,737,588</u>	<u>2,227,445</u>	<u>78.0%</u>	<u>489,857</u>
Student Services				
Salaries	1,547,589	1,761,988	87.8%	214,399
Employee benefits	225,976	263,656	85.7%	37,680
Contractual services	218,030	269,900	80.8%	51,870
Material and supplies	88,489	143,270	61.8%	54,781
Conferences and meetings	32,994	50,450	65.4%	17,456
Fixed charges	13,239	14,800	89.5%	1,561
Total Student Services	<u>2,126,317</u>	<u>2,504,064</u>	<u>84.9%</u>	<u>377,747</u>

EDUCATION FUND EXPENDITURES
For 12 Months Ending June 30, 2017

100%

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
EXPENDITURES				
Public Service/Continuing Education				
Salaries	221,023	215,536	102.5%	(5,487)
Employee benefits	28,748	34,803	82.6%	6,055
Contractual services	27,479	33,098	83.0%	5,619
Material and supplies	5,296	19,408	27.3%	14,112
Conferences and meetings	1,997	3,500	57.1%	1,503
Total Public Service/Continuing Education	<u>284,543</u>	<u>306,345</u>	<u>92.9%</u>	<u>21,802</u>
Auxiliary Services				
Salaries	204,752	196,042	104.4%	(8,710)
Employee benefits	26,481	26,610	99.5%	129
Contractual services	236,226	208,000	113.6%	(28,226)
Material and supplies	92,835	95,500	97.2%	2,665
Conferences and meetings	113,461	126,000	90.0%	12,539
Fixed charges	10,500	15,000	70.0%	4,500
Capital outlay	-	7,500	0.0%	7,500
Total Auxiliary Services	<u>684,255</u>	<u>674,652</u>	<u>101.4%</u>	<u>(9,603)</u>
Institutional Support				
Salaries	2,357,943	2,349,979	100.3%	(7,964)
Employee benefits	418,978	460,286	91.0%	41,308
Contractual services	1,763,234	1,881,100	93.7%	117,866
Material and supplies	287,332	316,950	90.7%	29,618
Conferences and meetings	149,887	225,350	66.5%	75,463
Fixed charges	1,264	1,000	126.4%	(264)
Other	50,518	40,000	126.3%	(10,518)
Total Institutional Support	<u>5,029,156</u>	<u>5,274,665</u>	<u>95.3%</u>	<u>245,509</u>

EDUCATION FUND EXPENDITURES
For 12 Months Ending June 30, 2017

100%

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
EXPENDITURES				
Scholarships, Student Grants & Waivers				
Student grants and scholarships	1,327,895	985,000	134.8%	(342,895)
Other	<u>41,131</u>	<u>55,000</u>	<u>74.8%</u>	<u>13,869</u>
Total Scholarships, Student Grants & Waivers	<u>1,369,026</u>	<u>1,040,000</u>	<u>131.6%</u>	<u>(329,026)</u>
Contingencies	<u>-</u>	<u>200,000</u>	<u>0.0%</u>	<u>200,000</u>
Total Expenditures	<u>20,160,312</u>	<u>21,092,087</u>	<u>95.6%</u>	<u>931,775</u>
Transfers out	<u>-</u>	<u>510,000</u>	<u>0.0%</u>	<u>510,000</u>
Total Expenditures and Transfers out	<u>\$ 20,160,312</u>	<u>\$ 21,602,087</u>	<u>93.3%</u>	<u>\$ 1,441,775</u>

OPERATIONS & MAINTENANCE FUND REVENUE AND EXPENDITURES
For 12 Months Ending June 30, 2017

100%

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
REVENUE				
LOCAL GOVERNMENT				
Property taxes	\$ 1,589,311	\$ 1,405,000	113.1%	\$ (184,311)
CORPORATE PERSONAL PROPERTY TAXES	677,235	650,000	104.2%	(27,235)
STUDENT FEES				
Fees	1,085,913	1,080,000	100.5%	(5,913)
Total Student Fees	1,085,913	1,080,000	100.5%	(5,913)
MISCELLANEOUS				
Sales and service fees	245	10,000	2.5%	9,755
Facilities	13,260	13,500	98.2%	240
Investment revenue	1,783	2,000	89.2%	217
Total Miscellaneous	15,288	25,500	60.0%	10,212
Total Revenue	3,367,747	3,160,500	106.6%	(207,247)
Transfers in	10,650	-	0.0%	(10,650)
Total Revenue and Transfers in	<u>\$ 3,378,397</u>	<u>\$ 3,160,500</u>	<u>106.9%</u>	<u>\$ (217,897)</u>
EXPENDITURES				
By Program:				
Operations and Maintenance of Plant				
Salaries	\$ 1,681,776	\$ 1,650,878	101.9%	\$ (30,898)
Employee benefits	208,268	210,650	98.9%	2,382
Contractual services	332,494	433,000	76.8%	100,506
Material and supplies	108,016	166,500	64.9%	58,484
Conferences and meetings	5,093	6,000	84.9%	907
Utilities	776,562	834,300	93.1%	57,738
Other	13,116	10,000	131.2%	(3,116)
Total Operations and Maintenance of Plant	3,125,325	3,311,328	94.4%	186,003
Total Expenditures	<u>\$ 3,125,325</u>	<u>\$ 3,311,328</u>	<u>94.4%</u>	<u>\$ 186,003</u>

RESTRICTED PURPOSE FUND REVENUE
For 12 Months Ending June 30, 2017

100%

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
REVENUE				
STATE GOVERNMENT				
State board of education- adult education	\$ 644,181	\$ 495,332	130.1%	\$ (148,849)
ICCB grant revenue- other	190,535	3,857,784	4.9%	3,667,249
Total State Government	<u>834,716</u>	<u>4,353,116</u>	<u>19.2%</u>	<u>3,518,400</u>
FEDERAL GOVERNMENT				
Department of education	8,181,419	12,089,330	67.7%	3,907,911
Other	-	369,915	0.0%	369,915
Total Federal Government	<u>8,181,419</u>	<u>12,459,245</u>	<u>65.7%</u>	<u>4,277,826</u>
OTHER SOURCES				
Nongovernmental grants	11,625	21,000	55.4%	9,375
Total Other Sources	<u>11,625</u>	<u>21,000</u>	<u>55.4%</u>	<u>9,375</u>
Total Revenue	<u>\$ 9,027,760</u>	<u>\$ 16,833,361</u>	<u>53.6%</u>	<u>\$ 7,805,601</u>

RESTRICTED PURPOSE FUND EXPENDITURES**100%****For 12 Months Ending June 30, 2017**

	Actual	Budget	%	Budget Remaining
EXPENDITURES				
By Program:				
Instruction				
Salaries	\$ 963,493	\$ 908,869	106.0%	\$ (54,624)
Employee benefits	35,545	2,029,002	1.8%	1,993,457
Contractual services	61,870	139,130	44.5%	77,260
Material and supplies	200,387	133,416	150.2%	(66,971)
Conferences and meetings	22,177	18,239	121.6%	(3,938)
Capital outlay	-	10,000	0.0%	10,000
Other	-	350	0.0%	350
Total Instruction	<u>1,283,472</u>	<u>3,239,006</u>	<u>39.6%</u>	<u>1,955,534</u>
Academic Support				
Employee benefits	<u>-</u>	<u>250,000</u>	<u>0.0%</u>	<u>250,000</u>
Total Academic Support	<u>-</u>	<u>250,000</u>	<u>0.0%</u>	<u>250,000</u>
Student Services				
Employee benefits	<u>-</u>	<u>350,000</u>	<u>0.0%</u>	<u>350,000</u>
Total Student Services	<u>-</u>	<u>350,000</u>	<u>0.0%</u>	<u>350,000</u>
Public Service/Continuing Education				
Salaries	159,157	143,170	111.2%	(15,987)
Employee benefits	22,483	110,185	20.4%	87,702
Contractual services	404,424	2,200	18382.9%	(402,224)
Material and supplies	10,228	2,580	396.4%	(7,648)
Conferences and meetings	<u>10,681</u>	<u>12,465</u>	<u>85.7%</u>	<u>1,784</u>
Total Public Service/Continuing Education	<u>606,973</u>	<u>270,600</u>	<u>224.3%</u>	<u>(336,373)</u>

RESTRICTED PURPOSE FUND EXPENDITURES
For 12 Months Ending June 30, 2017

100%

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
Auxiliary Services				
Employee benefits	-	125,000	0.0%	125,000
Total Auxiliary Services	-	125,000	0.0%	125,000
Operations and Maintenance of Plant				
Employee benefits	-	450,000	0.0%	450,000
Total Operation and Maintenance of Plant	-	450,000	0.0%	450,000
Institutional Support				
Employee benefits	-	400,000	0.0%	400,000
Total Institutional Support	-	400,000	0.0%	400,000
Scholarships, Student Grants & Waivers				
Salaries	87,048	97,661	89.1%	10,613
Student grants and scholarships	7,177,001	11,500,000	62.4%	4,322,999
Other	139,094	151,094	92.1%	12,000
Total Scholarships, Student Grants & Waivers	7,403,143	11,748,755	63.0%	4,345,612
Total Expenditures	<u>9,293,588</u>	<u>16,833,361</u>	<u>55.2%</u>	<u>7,539,773</u>
Transfers out	<u>10,650</u>	<u>-</u>	<u>0.0%</u>	<u>(10,650)</u>
Total Expenditures and Transfers out	<u>\$ 9,304,238</u>	<u>\$ 16,833,361</u>	<u>55.3%</u>	<u>\$ 7,529,123</u>

AUDIT FUND REVENUE AND EXPENDITURES
For 12 Months Ending June 30, 2017

100%

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
REVENUE				
LOCAL GOVERNMENT				
Property taxes	<u>\$ 97,044</u>	<u>\$ 72,100</u>	<u>134.6%</u>	<u>\$ (24,944)</u>
MISCELLANEOUS				
Investment revenue	<u>2</u>	<u>-</u>	<u>0.0%</u>	<u>(2)</u>
Total Revenue	<u>97,046</u>	<u>72,100</u>	<u>134.6%</u>	<u>(24,946)</u>
Transfers in	<u>-</u>	<u>20,000</u>	<u>0.0%</u>	<u>20,000</u>
Total Revenue and Transfers in	<u><u>\$ 97,046</u></u>	<u><u>\$ 92,100</u></u>	<u><u>105.4%</u></u>	<u><u>\$ (4,946)</u></u>
EXPENDITURES				
By Program:				
Institutional Support				
Contractual services	<u><u>\$ 82,400</u></u>	<u><u>\$ 80,000</u></u>	<u><u>103.0%</u></u>	<u><u>\$ (2,400)</u></u>

LIABILITY, PROTECTION & SETTLEMENT FUND REVENUE AND EXPENDITURES
For 12 Months Ending June 30, 2017

100%

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
REVENUE				
LOCAL GOVERNMENT				
Property taxes	<u>\$ 795,129</u>	<u>\$ 751,000</u>	<u>105.9%</u>	<u>\$ (44,129)</u>
MISCELLANEOUS				
Investment revenue	<u>12</u>	<u>-</u>	<u>0.00%</u>	<u>(12)</u>
Total Revenue	<u><u>\$ 795,141</u></u>	<u><u>\$ 751,000</u></u>	<u><u>105.9%</u></u>	<u><u>\$ (44,141)</u></u>
EXPENDITURES				
By Program:				
Instruction				
Employee benefits	<u>\$ 134,808</u>	<u>\$ 110,000</u>	<u>122.6%</u>	<u>\$ (24,808)</u>
Academic Support				
Employee benefits	<u>17,983</u>	<u>15,500</u>	<u>116.0%</u>	<u>(2,483)</u>
Student Services				
Employee benefits	<u>22,371</u>	<u>18,000</u>	<u>124.3%</u>	<u>(4,371)</u>
Public Service/Continuing Education				
Employee benefits	<u>5,141</u>	<u>5,500</u>	<u>93.5%</u>	<u>359</u>
Auxiliary Services				
Employee benefits	<u>4,620</u>	<u>4,000</u>	<u>115.5%</u>	<u>(620)</u>
Operations and Maintenance of Plant				
Employee benefits	<u>24,959</u>	<u>19,000</u>	<u>131.4%</u>	<u>(5,959)</u>
Institutional Support				
Employee benefits	47,389	55,000	86.2%	7,611
Contractual services	335,673	370,000	90.7%	34,327
Fixed charges	<u>86,545</u>	<u>100,000</u>	<u>86.5%</u>	<u>13,455</u>
Total Institutional Support	<u>469,607</u>	<u>525,000</u>	<u>89.4%</u>	<u>55,393</u>
Total Expenditures	<u><u>\$ 679,489</u></u>	<u><u>\$ 697,000</u></u>	<u><u>97.5%</u></u>	<u><u>\$ 17,511</u></u>

GENERAL BOND OBLIGATION FUND REVENUE AND EXPENDITURES**100%****For 12 Months Ending June 30, 2017**

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
REVENUE				
LOCAL GOVERNMENT				
Property taxes	<u>\$ 617,409</u>	<u>\$ 600,000</u>	<u>102.9%</u>	<u>\$ (17,409)</u>
MISCELLANEOUS				
Investment revenue	<u>11</u>	<u>100</u>	<u>11.0%</u>	<u>89</u>
Total Revenue	<u><u>\$ 617,420</u></u>	<u><u>\$ 600,100</u></u>	<u><u>102.9%</u></u>	<u><u>\$ (17,320)</u></u>
EXPENDITURES				
By Program:				
Institutional Support				
Fixed charges	<u>\$ 601,861</u>	<u>\$ 610,238</u>	<u>98.6%</u>	<u>\$ 8,377</u>
Total Expenditures	<u><u>\$ 601,861</u></u>	<u><u>\$ 610,238</u></u>	<u><u>98.6%</u></u>	<u><u>\$ 8,377</u></u>

OPERATIONS & MAINTENANCE (RESTRICTED) FUND REVENUE AND EXPENDITURES
For 12 Months Ending June 30, 2017

100%

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
REVENUE				
STATE GOVERNMENT				
Other state sources- capital grant	\$ 176,317	\$ 250,000	70.5%	\$ 73,683
Total Revenue	<u>176,317</u>	<u>250,000</u>	<u>70.5%</u>	<u>73,683</u>
Transfers in	<u>-</u>	<u>490,000</u>	<u>0.0%</u>	<u>490,000</u>
Total Revenue and Transfers in	<u>\$ 176,317</u>	<u>\$ 740,000</u>	<u>23.8%</u>	<u>\$ 563,683</u>
EXPENDITURES				
By Program:				
Operations and Maintenance of Plant				
Contractual services	\$ 384,043	\$ 390,000	98.5%	\$ 5,957
Capital outlay	<u>215,701</u>	<u>350,000</u>	<u>61.6%</u>	<u>134,299</u>
Total Operation and Maintenance of Plant	<u>599,744</u>	<u>740,000</u>	<u>81.0%</u>	<u>140,256</u>
Total Expenditures	<u>\$ 599,744</u>	<u>\$ 740,000</u>	<u>81.0%</u>	<u>\$ 140,256</u>

AUXILIARY FUND REVENUE AND EXPENDITURES**100%**

For 12 Months Ending June 30, 2017

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
REVENUE				
SALES AND SERVICE FEES				
Bookstore	\$ 1,392,344	\$ 2,368,500	58.8%	\$ 976,156
Total Revenue	<u>\$ 1,392,344</u>	<u>\$ 2,368,500</u>	<u>58.8%</u>	<u>\$ 976,156</u>
EXPENDITURES				
By Program:				
Auxiliary Services				
Salaries	\$ 182,556	\$ 212,020	86.1%	\$ 29,464
Employee benefits	19,359	23,958	80.8%	4,599
Contractual services	11,854	16,000	74.1%	4,146
Material and supplies	1,318,070	1,863,050	70.7%	544,980
Conferences and meetings	-	3,000	0.0%	3,000
Capital outlay	-	10,000	0.0%	10,000
Total Auxiliary Services	<u>1,531,839</u>	<u>2,128,028</u>	<u>72.0%</u>	<u>596,189</u>
Total Expenditures	<u>1,531,839</u>	<u>2,128,028</u>	<u>72.0%</u>	<u>596,189</u>
Transfers out	-	200,000	0.0%	200,000
Total Expenditures and Transfers out	<u>\$ 1,531,839</u>	<u>\$ 2,328,028</u>	<u>65.8%</u>	<u>\$ 796,189</u>

WORKING CASH FUND REVENUE AND EXPENDITURES**100%**

For 12 Months Ending June 30, 2017

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
REVENUE				
OTHER SOURCES				
Investment revenue	<u>\$ 57,469</u>	<u>\$ 8,000</u>	<u>718.4%</u>	<u>\$ (49,469)</u>
Total Revenue	<u><u>\$ 57,469</u></u>	<u><u>\$ 8,000</u></u>	<u><u>718.4%</u></u>	<u><u>\$ (49,469)</u></u>
 TRANSFERS OUT	 <u><u>\$ -</u></u>	 <u><u>\$ 8,000</u></u>	 <u><u>0.0%</u></u>	 <u><u>\$ 8,000</u></u>

From: [Mireya Perez](#)
To: [Stan Fields](#)
Cc: [Melissa Mollett](#); [Maria Anderson](#)
Subject: FW: Action Item 8.3 for 8/28/17 Board Meeting
Date: Wednesday, August 16, 2017 10:49:08 AM
Attachments: [TR 6-30-17.pdf](#)

Proposed Action: THAT THE MONTHLY TREASURER'S REPORTS FOR JUNE 2017 BE RECEIVED AND FILED FOR AUDIT AS SUBMITTED.

Rationale: [Required by Board Policy 1.6.7]

Attachments: Treasurer's Reports

Thanks,

*Mireya Perez
Director of Business Services
Morton College
3801 South Central Ave
Cicero, IL 60804
Phone (708) 656-8000 ext 2289
Fax (708) 656-3194*

From: David Gonzalez [mailto:David.Gonzalez@cpagwa.com]
Sent: Tuesday, August 15, 2017 7:00 PM
To: Mireya Perez <mireya.perez@morton.edu>
Subject: Fw: Action Item 8.3 for 8/28/17 Board Meeting

Reviewed

The information contained in this e-mail and any accompanying documents is intended for the sole use of the recipient to whom it is addressed, and may contain information that is privileged, confidential, and prohibited from disclosure under applicable law. If you are not the intended recipient, or authorized to receive this on behalf of the recipient, you are hereby notified that any review, use, disclosure, copying, or distribution is prohibited. If you are not the intended recipient(s), please contact the sender by e-mail and destroy all copies of the original message. Thank you.

Morton College Treasurer's Report

Month Ending: June 30, 2017

<i>Institution</i>	<i>Purchased</i>	<i>Principal</i>	<i>Rate</i>	<i>Type</i>	<i>Maturity</i>
<i>Fifth Third, Cicero</i>	21-Feb-03	\$ 1,857.92	5.0000%	GNMA	15-Jan-18
	21-Feb-03	\$ -	5.5000%	GNMA	15-Jan-17
	1-May-06	\$ 617,937.84	0.0100%	Money Market	30-Jun-17
	Sum	<u>\$ 619,795.76</u>			
<i>The Illinois Funds, Springfield</i>	1-May-06	\$10,097,633.06	0.0100%	TIF Prime Fund	30-Jun-17
	Sum	<u>\$10,097,633.06</u>			
Grand Total		<u>\$10,717,428.82</u>			

From: [Mireya Perez](#)
To: [Stan Fields](#)
Cc: [Melissa Mollett](#); [Maria Anderson](#)
Subject: FW: Action Item 8.1 for 8/28/17 Board Meeting
Date: Wednesday, August 16, 2017 10:49:51 AM
Attachments: [Board AS Totals 6.30.17.pdf](#)
[BT 6.30.17.pdf](#)
[Check Register 6.30.17.pdf](#)
[DelGaldo Inv 6.30.17.pdf](#)
[Over 10K JUN 2017.pdf](#)
[Payroll 6-15-17.pdf](#)
[Payroll 6-30-17.pdf](#)

Propose Action: THAT THE BOARD APPROVE AND RATIFY ACCOUNTS PAYABLE AND PAYROLL FOR THE MONTH OF JUNE 2017 IN THE AMOUNT OF \$2,042,099 AND BUDGET TRANSFERS IN THE AMOUNT OF \$42,326 AS SUBMITTED.

Rationale: [Required by Chapter 110, ACT 805, Section 3-27 of the Illinois Compiled Statutes]

Attachments: Resolution, Accounts Payable and Payroll Records

Thanks,

*Mireya Perez
Director of Business Services
Morton College
3801 South Central Ave
Cicero, IL 60804
Phone (708) 656-8000 ext 2289
Fax (708) 656-3194*

From: David Gonzalez [mailto:David.Gonzalez@cpagwa.com]
Sent: Tuesday, August 15, 2017 6:59 PM
To: Mireya Perez <mireya.perez@morton.edu>
Subject: Fw: Action Item 8.1 for 8/28/17 Board Meeting

Reviewed .

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BE IT HEREBY RESOLVED THAT accounts payable and payrolls for the month of June, 2017 be approved and/or ratified in the amount of \$2,042,099 as listed on the attached sheet and supported by vouchers, invoices, purchase orders, and payroll registers, made available and referred to as necessary, and summarized as follows:

Current Funds (01),

Cash Disbursements -		
Monthly	06/30/2017	779,563
Payroll	06/15/2017	602,847
Payroll	06/30/2017	593,337
Student Refunds	06/30/2017	<u>43,212</u>
		2,018,959

O&M Restricted Fund (03)

Cash Disbursements -		
Monthly	06/30/2017	<u>23,140</u>
TOTAL ALL FUNDS		<u><u>\$2,042,099</u></u>

AND BE IT FURTHER RESOLVED THAT budget transfers in the amount of \$42,326 be approved as outlined on the attached Journal No. 1-5 entry dates attached hereto.

AND BE IT FURTHER RESOLVED THAT the treasurer of Morton College is hereby authorized and directed to make payments as listed and/or summarized above.

PASSED this 28th day of August by the Board of Trustees, Morton College, Community College District no. 527, Cicero, Illinois.

Morton College				
Budget Transfers				
June 2017				
	Account Number	Description	Debit	Credit
1	01-8010-80142-540600005	VP of Institutional Advancement: Memberships		4,500
	01-8060-80114-540600005	NCA Accreditation: Memberships		12,000
	01-8060-80114-540100100	NCA Accreditation: Office Supplies		1,500
	01-8060-80114-530900000	NCA Accreditation: Other Contract Services		1,000
	01-8060-80114-550100005	NCA Accreditation: Meeting Expense		2,000
	01-8010-30102-540600005	Provost: Memberships	21,000	
	01-4040-40106-540100100	Hawthorne Museum: Office Supplies		1,000
	01-4040-40106-540100900	Hawthorne Museum: Other Supplies		3,000
	01-4040-40106-550100005	Hawthorne Museum: Meeting Expense		1,000
	01-6040-60202-530900000	Athletic Administration: Other Contract Svc	5,000	
2	01-0000-40110-440109905	GED: GED Tuition		10,976
	01-4010-40110-530900000	GED: Other Contract Svc	9,500	
	01-4010-40110-540100905	GED: Sup & Mat- Assessment	2,976	
	01-4010-40110-540100200	GED: Instr Supplies		1,500
3	01-8070-20116-540100100	Institutional Research: Office Supplies		500
	01-8070-20116-540100900	Institutional Research: Other Supplies		650
	01-8070-20116-530900000	Institutional Research: Other Contract Svc	1,150	
4	06-4090-99212-520800005	Preschool for All: SURS Medical Ins	129	
	06-4090-99212-530900000	Preschool for All: Other Contract Svc		50
	06-4090-99212-540100200	Preschool for All: Instr Supplies	171	
	06-4090-99212-550100005	Preschool for All: Meeting Expense		40
	06-4090-99212-550100010	Preschool for All: Field Trips		210
5	10-0000-95124-490000020	Nursing Pinning: Misc Revenue		2,400
	10-0000-95124-590900000	Nursing Pinning: Other Expenditures	2,400	
			42,326	42,326

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0064996	06/01/17	Recon	0001576	Di Carr Printing Co.	V0088127	05/24/17		478.00		478.00
								478.00		478.00
0064997	06/01/17	Recon	0189414	Empower Health Services,	V0088151	05/25/17		1,027.00		1,027.00
								1,027.00		1,027.00
0064998	06/01/17	Recon	0000724	Dr. Brian R. Gilligan	V0088121	05/24/17		150.00		150.00
					V0088122	05/24/17		50.00		50.00
					V0088137	05/24/17		900.00		900.00
								1,100.00		1,100.00
0064999	06/01/17	Recon	0003105	Mr. Dennis R. Haffron	V0088182	05/30/17		500.46		500.46
								500.46		500.46
0065000	06/01/17	Recon	0000805	Mrs. Jamie M. Halmon	V0088148	05/25/17		25.00		25.00
								25.00		25.00
0065001	06/01/17	Recon	0001068	ILLCO, Inc.	V0088118	05/24/17		105.86		105.86
					V0088119	05/24/17		491.40		491.40
					V0088120	05/24/17		800.00		800.00
								1,397.26		1,397.26
0065002	06/01/17	Recon	0001695	Inside Higher Ed.	V0088179	05/30/17		3,050.00		3,050.00
								3,050.00		3,050.00
0065003	06/01/17	Void	0001775	Jostens						
0065004	06/01/17	Recon	0189399	Komensky School/KaBOOM P	V0088145	05/25/17		500.00		500.00
								500.00		500.00
0065005	06/01/17	Recon	0189276	Alicia M. Lugo	V0088154	05/25/17		90.00		90.00
								90.00		90.00
0065006	06/01/17	Recon	0189417	MetroMedia, Inc.	V0088153	05/25/17		590.00		590.00
								590.00		590.00
0065007	06/01/17	Recon	0001246	O'Reilly's Flowers & Par	V0088126	05/24/17		1,575.00		1,575.00
								1,575.00		1,575.00

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ACCOUNTS PAYABLE CHECK REGISTER
Period 06/01/2017 - 06/30/2017

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Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0065008	06/01/17	Recon	0002406	Paisans Pizza	V0088124	05/24/17		2,270.00		2,270.00
								2,270.00		2,270.00
0065009	06/01/17	Recon	0177526	Mr. Tommy L. Pierce	V0088147	05/25/17		73.26		73.26
								73.26		73.26
0065010	06/01/17	Outst	0002147	Pressure Washing Unlimit	V0088133	05/24/17		900.00		900.00
					V0088134	05/24/17		700.00		700.00
					V0088135	05/24/17		600.00		600.00
					V0088136	05/24/17		1,000.00		1,000.00
								3,200.00		3,200.00
0065011	06/01/17	Recon	0000925	Mr. Juan A. Rivera	V0088180	05/30/17		142.00		142.00
								142.00		142.00
0065012	06/01/17	Recon	0001547	Teaching Strategies Inc	V0088104	05/24/17		360.00		360.00
								360.00		360.00
0065013	06/01/17	Recon	0167490	Tripoli Painting	V0088224	05/31/17		4,655.00		4,655.00
								4,655.00		4,655.00
0065014	06/01/17	Recon	0001820	United States Postal Ser	V0088117	05/24/17		2,500.00		2,500.00
								2,500.00		2,500.00
0065015	06/01/17	Recon	0165989	Westworx Limited	V0088150	05/25/17		542.00		542.00
								542.00		542.00
0065016	06/01/17	Recon	0161212	WSCCI	V0088152	05/25/17		500.00		500.00
								500.00		500.00
0065018	06/01/17	Outst	0189446	Martin A. Sandoval	V0088226	05/31/17		2,000.00		2,000.00
								2,000.00		2,000.00
0065019	06/01/17	Recon	0173111	Mrs. Beth A. Barnes	V0088149	05/25/17		123.59		123.59
								123.59		123.59
0065020	06/08/17	Recon	0002297	ABMP	V0088347	06/07/17		650.00		650.00
								650.00		650.00

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ACCOUNTS PAYABLE CHECK REGISTER
Period 06/01/2017 - 06/30/2017

Page 3

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0065021	06/08/17	Recon	0000770	Dr. Maura A. Abrahamson	V0088352	06/07/17		808.92		808.92
								808.92		808.92
0065022	06/08/17	Recon	0000809	Mr. Hernan Alonso	V0088311	06/06/17		500.00		500.00
								500.00		500.00
0065023	06/08/17	Recon	0171175	Alvin & Co. Inc.	V0088228	05/31/17		197.39		197.39
								197.39		197.39
0065024	06/08/17	Recon	0001494	AMTA	V0088348	06/07/17		350.00		350.00
								350.00		350.00
0065025	06/08/17	Recon	0000973	AT&T	V0088285	06/05/17		427.00		427.00
								427.00		427.00
0065026	06/08/17	Recon	0189107	Before I Read This Poem	V0087560	05/01/17		200.00		200.00
								200.00		200.00
0065027	06/08/17	Recon	0000995	Bureau Water/Sewer Town	V0088294	06/06/17		873.17		873.17
					V0088302	06/06/17		1,500.27		1,500.27
					V0088303	06/06/17		177.44		177.44
					V0088304	06/06/17		177.44		177.44
					V0088305	06/06/17		177.44		177.44
					V0088306	06/06/17		177.44		177.44
								3,083.20		3,083.20
0065028	06/08/17	Recon	0001466	CAIRS	V0087780	05/10/17		816.00		816.00
								816.00		816.00
0065029	06/08/17	Recon	0189398	Chicago Backflow Inc	V0088355	06/07/17		1,300.00		1,300.00
								1,300.00		1,300.00
0065030	06/08/17	Recon	0157430	Jerry Davis	V0088266	06/05/17		191.00		191.00
								191.00		191.00
0065031	06/08/17	Outst	0001711	Demonica Kemper Architec	V0088358	06/07/17		630.00		630.00
								630.00		630.00
0065032	06/08/17	Recon	0001469	Diamond Graphics	V0088239	05/31/17		1,155.00		1,155.00

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ACCOUNTS PAYABLE CHECK REGISTER
Period 06/01/2017 - 06/30/2017

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Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
					V0088276	06/05/17		3,234.00		3,234.00
					V0088288	06/06/17		530.00		530.00
								4,919.00		4,919.00
0065033	06/08/17	Recon	0175668	Doherty Construction, In	V0088293	06/06/17		2,500.00		2,500.00
								2,500.00		2,500.00
0065034	06/08/17	Void	0176302	Dunbar Armored Inc						
0065035	06/08/17	Recon	0003208	Ms. Lydia Falbo	V0088237	05/31/17		500.00		500.00
								500.00		500.00
0065036	06/08/17	Recon	0006093	Ms. Carol L. Fawcett	V0088260	06/02/17		812.50		812.50
								812.50		812.50
0065037	06/08/17	Recon	0001180	First Student Inc	V0088275	06/05/17		633.59		633.59
								633.59		633.59
0065038	06/08/17	Recon	0000724	Dr. Brian R. Gilligan	V0088163	05/30/17		75.00		75.00
					V0088284	06/05/17		228.00		228.00
					V0088349	06/07/17		199.00		199.00
					V0088350	06/07/17		28.59		28.59
					V0088351	06/07/17		13.36		13.36
								543.95		543.95
0065039	06/08/17	Recon	0000805	Mrs. Jamie M. Halmon	V0088240	06/01/17		75.00		75.00
								75.00		75.00
0065040	06/08/17	Recon	0001061	ICCTA	V0088223	05/31/17		105.00		105.00
								105.00		105.00
0065041	06/08/17	Recon	0001104	INDICO	V0088233	05/31/17		486.40		486.40
					V0088234	05/31/17		220.35		220.35
								706.75		706.75
0065042	06/08/17	Recon	0000876	Ms. Nydia M. Jaimes	V0088271	06/05/17		189.11		189.11
								189.11		189.11
0065043	06/08/17	Recon	0001468	John Wiley & Sons, Inc.	V0088232	05/31/17		3,120.00		3,120.00
					V0088309	06/06/17		2,016.00		2,016.00

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ACCOUNTS PAYABLE CHECK REGISTER
Period 06/01/2017 - 06/30/2017

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Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
								5,136.00		5,136.00
0065044	06/08/17	Void	0001775	Jostens						
0065045	06/08/17	Recon	0001886	LaGrange Crane Service,	V0088356	06/07/17		650.00		650.00
								650.00		650.00
0065046	06/08/17	Recon	0001089	McGraw-Hill Global Educa	V0088308	06/06/17		12,222.75		12,222.75
					V0088365	06/07/17		1,620.00-		-1,620.00
								10,602.75		10,602.75
0065047	06/08/17	Recon	0002406	Paisans Pizza	V0088238	05/31/17		153.49		153.49
					V0088263	06/05/17		196.93		196.93
					V0088265	06/05/17		952.00		952.00
								1,302.42		1,302.42
0065048	06/08/17	Recon	0000778	Ms. Patricia M. Parise	V0088287	06/06/17		253.96		253.96
								253.96		253.96
0065049	06/08/17	Recon	0156449	Dr. Mary L. Raymond	V0088259	06/02/17		400.24		400.24
								400.24		400.24
0065050	06/08/17	Recon	0189440	Real World Training, Inc	V0088164	05/30/17		549.95		549.95
								549.95		549.95
0065051	06/08/17	Recon	0001142	Santo Sport Store	V0088269	06/05/17		575.00		575.00
					V0088270	06/05/17		207.00		207.00
								782.00		782.00
0065052	06/08/17	Recon	0158239	David Seastrom	V0087630	05/03/17		115.00		115.00
								115.00		115.00
0065053	06/08/17	Recon	0002889	Suburban Door Check & Lo	V0088227	05/31/17		290.00		290.00
								290.00		290.00
0065054	06/08/17	Recon	0001547	Teaching Strategies Inc	V0088282	06/05/17		1,317.00		1,317.00
								1,317.00		1,317.00
0065055	06/08/17	Recon	0001390	Unum Life Ins Co of Amer	V0088261	06/05/17		633.80		633.80
								633.80		633.80

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0065056	06/08/17	Recon	0001175	UPS	V0088278	06/05/17		15.92		15.92
								15.92		15.92
0065057	06/08/17	Recon	0000974	Verizon Wireless	V0088229	05/31/17		161.27		161.27
								161.27		161.27
0065058	06/08/17	Recon	0002385	Vistar Corporation	V0088307	06/06/17		220.96		220.96
					V0088373	06/07/17		3.82-		-3.82
								217.14		217.14
0065070	06/15/17	Void	0013221	4IMPRINT						
0065071	06/15/17	Recon	0003275	Frank J. Aguilar	V0088451	06/13/17		93.44		93.44
								93.44		93.44
0065072	06/15/17	Recon	0169286	AKV Ketch Piano Service	V0088369	06/07/17		80.00		80.00
								80.00		80.00
0065073	06/15/17	Recon	0001490	Arc One Electric	V0088374	06/07/17		1,574.00		1,574.00
					V0088375	06/07/17		950.00		950.00
					V0088376	06/07/17		950.00		950.00
					V0088377	06/07/17		950.00		950.00
								4,424.00		4,424.00
0065074	06/15/17	Outst	0019085	Mrs. Nereida Arzola	V0088505	06/14/17		375.00		375.00
								375.00		375.00
0065075	06/15/17	Outst	0000740	Dr. Magda Banda	V0088502	06/13/17		50.14		50.14
								50.14		50.14
0065076	06/15/17	Recon	0187218	Berwyn North Dist 98	V0088453	06/13/17		17,546.30		17,546.30
								17,546.30		17,546.30
0065077	06/15/17	Recon	0165507	Malgorzata M. Bystrek	V0088427	06/12/17		110.00		110.00
								110.00		110.00
0065078	06/15/17	Recon	0184815	Joseph Chiappetta	V0088481	06/13/17		400.00		400.00
								400.00		400.00

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0065079	06/15/17	Recon	0168899	Dr. Ellen U. Crowe	V0088532	06/14/17		137.00		137.00
					V0088536	06/14/17		180.00		180.00
								317.00		317.00
0065080	06/15/17	Recon	0001469	Diamond Graphics	V0088298	06/06/17		4,525.00		4,525.00
					V0088299	06/06/17		4,411.00		4,411.00
					V0088400	06/08/17		1,155.00		1,155.00
					V0088403	06/08/17		6,221.00		6,221.00
					V0088514	06/14/17		975.00		975.00
					V0088515	06/14/17		780.00		780.00
					V0088519	06/14/17		80.00		80.00
					V0088520	06/14/17		720.00		720.00
					V0088521	06/14/17		509.30		509.30
								19,376.30		19,376.30
0065081	06/15/17	Recon	0164349	Education Advisory Board	V0088416	06/08/17		23,600.00		23,600.00
								23,600.00		23,600.00
0065082	06/15/17	Recon	0152885	Elsevier Inc.	V0088469	06/13/17		2,862.00		2,862.00
					V0088489	06/13/17		2,014.00-		-2,014.00
								848.00		848.00
0065083	06/15/17	Recon	0000828	Ms. Edith M. Fabiyi	V0088286	06/05/17		350.00		350.00
					V0088289	06/06/17		106.99		106.99
								456.99		456.99
0065084	06/15/17	Recon	0001180	First Student Inc	V0088368	06/07/17		595.00		595.00
								595.00		595.00
0065085	06/15/17	Recon	0001478	HPI International, Inc.	V0088443	06/12/17		549.86		549.86
								549.86		549.86
0065086	06/15/17	Recon	0001061	ICCTA	V0088487	06/13/17		190.00		190.00
								190.00		190.00
0065087	06/15/17	Recon	0001068	ILLCO, Inc.	V0088490	06/13/17		926.40		926.40
								926.40		926.40
0065088	06/15/17	Recon	0001104	INDICO	V0088442	06/12/17		224.40		224.40
								224.40		224.40

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0065089	06/15/17	Recon	0184821	Ryan Kinkade	V0088479	06/13/17		300.00		300.00
								300.00		300.00
0065090	06/15/17	Recon	0165341	Mrs. Jennifer Klementzos	V0088504	06/14/17		375.00		375.00
								375.00		375.00
0065091	06/15/17	Recon	0158400	Ms Sharon Knickerbocker	V0088050	05/19/17		451.71		451.71
								451.71		451.71
0065092	06/15/17	Recon	0154108	Kone Inc.	V0088526	06/14/17		698.68		698.68
								698.68		698.68
0065093	06/15/17	Recon	0188162	Lake County Press	V0088399	06/08/17		525.00		525.00
								525.00		525.00
0065094	06/15/17	Recon	0188162	Lake County Press	V0088402	06/08/17		4,408.00		4,408.00
								4,408.00		4,408.00
0065095	06/15/17	Recon	0002839	LAMA Books	V0088445	06/12/17		129.86		129.86
								129.86		129.86
0065096	06/15/17	Recon	0189530	Little Village Chamber o	V0088364	06/07/17		2,500.00		2,500.00
								2,500.00		2,500.00
0065097	06/15/17	Recon	0101049	Lisa McQueen	V0088428	06/12/17		150.00		150.00
								150.00		150.00
0065098	06/15/17	Recon	0184816	Matthew Messina	V0088480	06/13/17		300.00		300.00
								300.00		300.00
0065099	06/15/17	Recon	0001093	MIDCO Inc	V0088527	06/14/17		150.00		150.00
								150.00		150.00
0065100	06/15/17	Recon	0000815	Mr. Michael R. Nedza	V0088429	06/12/17		35.86		35.86
								35.86		35.86
0065101	06/15/17	Recon	0002406	Paisans Pizza	V0088291	06/06/17		62.99		62.99
					V0088423	06/08/17		82.96		82.96

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					V0088425	06/08/17		80.75		80.75
					V0088441	06/12/17		550.00		550.00
					V0088464	06/13/17		1,784.30		1,784.30
					V0088483	06/13/17		461.50		461.50
					V0088516	06/14/17		80.75		80.75
								3,103.25		3,103.25
0065102	06/15/17	Recon	0000820	Ms. Tsonka I. Pencheva	V0088290	06/06/17		55.36		55.36
					V0088508	06/14/17		375.00		375.00
								430.36		430.36
0065103	06/15/17	Recon	0007939	Mr. Armando Perez	V0088398	06/08/17		65.00		65.00
								65.00		65.00
0065104	06/15/17	Recon	0001517	Record-A-Hit	V0088401	06/08/17		275.00		275.00
								275.00		275.00
0065105	06/15/17	Recon	0001909	Reliance Standard Life I	V0088421	06/08/17		7,240.41		7,240.41
								7,240.41		7,240.41
0065106	06/15/17	Recon	0001831	Ritz and Associates Inc	V0088395	06/08/17		1,105.00		1,105.00
								1,105.00		1,105.00
0065107	06/15/17	Recon	0001142	Santo Sport Store	V0088378	06/07/17		369.00		369.00
					V0088509	06/14/17		1,664.00		1,664.00
								2,033.00		2,033.00
0065108	06/15/17	Recon	0001149	Secretary of State Index	V0088283	06/05/17		10.00		10.00
								10.00		10.00
0065109	06/15/17	Recon	0001967	Shaw Media	V0088458	06/13/17		375.00		375.00
					V0088459	06/13/17		365.00		365.00
								740.00		740.00
0065110	06/15/17	Recon	0000943	Mr. Scott R. Spaniol	V0088497	06/13/17		380.40		380.40
								380.40		380.40
0065111	06/15/17	Recon	0001454	Superior Awards	V0088301	06/06/17		389.40		389.40
								389.40		389.40

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0065112	06/15/17	Recon	0001167	Tams-Witmark Music Libra	V0088430	06/12/17		82.50		82.50
								82.50		82.50
0065113	06/15/17	Recon	0000738	Ms Gina G. Torres	V0088528	06/14/17		34.34		34.34
								34.34		34.34
0065114	06/15/17	Recon	0167490	Tripoli Painting	V0088454	06/13/17		3,700.00		3,700.00
								3,700.00		3,700.00
0065115	06/15/17	Recon	0002314	Victory Media Group LTD	V0088473	06/13/17		7,500.00		7,500.00
								7,500.00		7,500.00
0065116	06/15/17	Recon	0002801	Vista Higher Learning	V0088310	06/06/17		934.12		934.12
								934.12		934.12
0065117	06/15/17	Recon	0001836	W.G.N. Flag & Decorating	V0088366	06/07/17		1,072.75		1,072.75
								1,072.75		1,072.75
0065118	06/15/17	Recon	0001375	AXA Equitable Equi-Vest	V0088589	06/15/17		2,581.00		2,581.00
								2,581.00		2,581.00
0065119	06/15/17	Recon	0177469	Bright Start College Sav	V0088590	06/15/17		100.00		100.00
								100.00		100.00
0065120	06/15/17	Recon	0001422	CCCTU-Cope Fund	V0088591	06/15/17		185.00		185.00
								185.00		185.00
0065121	06/15/17	Recon	0001374	College & University Cre	V0088592	06/15/17		377.00		377.00
								377.00		377.00
0065122	06/15/17	Recon	0001371	Colonial Life & Accident	V0088593	06/15/17		12.00		12.00
								12.00		12.00
0065123	06/15/17	Outst	0160763	Illinois Education Assoc	V0088595	06/15/17		77.09		77.09
								77.09		77.09
0065124	06/15/17	Recon	0001372	Morton College Teachers	V0088597	06/15/17		2,228.26		2,228.26
								2,228.26		2,228.26

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0065125	06/15/17	Recon	0001372	Morton College Teachers	V0088598	06/15/17		1,658.00		1,658.00
								1,658.00		1,658.00
0065126	06/15/17	Recon	0001513	SEIU Local 73 Cope	V0088599	06/15/17		42.00		42.00
								42.00		42.00
0065127	06/15/17	Recon	0001373	Service Employees Intl U	V0088600	06/15/17		973.93		973.93
								973.93		973.93
0065128	06/15/17	Recon	0001563	State Disbursement Unit	V0088601	06/15/17		116.46		116.46
					V0088602	06/15/17		763.87		763.87
								880.33		880.33
0065129	06/15/17	Recon	0001161	State Univ Retirement Sy	V0088603	06/15/17		55,474.37		55,474.37
								55,474.37		55,474.37
0065130	06/15/17	Recon	0001370	TIAA-CREF	V0088594	06/15/17		1,294.04		1,294.04
					V0088604	06/15/17		4,969.88		4,969.88
								6,263.92		6,263.92
0065131	06/15/17	Recon	0183850	Transworld Systems Inc	V0088596	06/15/17		85.80		85.80
								85.80		85.80
0065132	06/15/17	Recon	0001376	VALIC	V0088605	06/15/17		1,232.75		1,232.75
								1,232.75		1,232.75
0065133	06/15/17	Recon	0179876	Voya Retirement Insuranc	V0088606	06/15/17		1,016.32		1,016.32
								1,016.32		1,016.32
0065134	06/15/17	Recon	0000962	Airgas North Central	V0088617	06/15/17	B0002060	77.05		77.05
					V0088618	06/15/17	B0002060	95.87		95.87
								172.92		172.92
0065135	06/15/17	Recon	0000964	Alarm Detection Systems	V0088413	06/08/17	B0002115	1,482.69		1,482.69
								1,482.69		1,482.69
0065136	06/15/17	Recon	0185979	Anne Althoff	V0088344	06/06/17	B0002064	700.00		700.00
								700.00		700.00

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0065137	06/15/17	Recon	0188188	Amazon Capital Services	V0088405	06/08/17		19.33		19.33
								19.33		19.33
0065138	06/15/17	Recon	0000977	Apple, Inc.	V0088254	06/01/17	P0005083	579.00		579.00
								579.00		579.00
0065139	06/15/17	Recon	0001953	AT&T Mobility	V0088381	06/07/17	B0002056	99.19		99.19
								99.19		99.19
0065140	06/15/17	Recon	0002855	Automotive Electronics S	V0088394	06/08/17	P0005094	1,599.00		1,599.00
								1,599.00		1,599.00
0065141	06/15/17	Void	0001543	Bank of America/Business						
0065142	06/15/17	Recon	0001272	Batteries Plus	V0088326	06/06/17	P0005100	324.00		324.00
								324.00		324.00
0065143	06/15/17	Recon	0188909	Big Signs	V0088327	06/06/17	P0005064	1,660.00		1,660.00
								1,660.00		1,660.00
0065144	06/15/17	Recon	0001466	CAIRS	V0088468	06/13/17	B0002126	3,201.88		3,201.88
								3,201.88		3,201.88
0065145	06/15/17	Recon	0001593	CDW-Government, Inc	V0088328	06/06/17	P0005061	1,057.10		1,057.10
					V0088465	06/13/17	P0005070	222.54		222.54
					V0088466	06/13/17	P0005085	1,910.45		1,910.45
					V0088549	06/14/17	P0005132	640.59		640.59
					V0088551	06/14/17	B0002147	61.12		61.12
					V0088569	06/14/17	P0005102	82.02		82.02
					V0088570	06/14/17	P0005085	7,641.80		7,641.80
					V0088571	06/14/17	P0005129	674.22		674.22
					V0088572	06/14/17	P0005121	324.03		324.03
					V0088578	06/14/17	P0005123	1,183.49		1,183.49
								13,797.36		13,797.36
0065146	06/15/17	Recon	0001645	The Center	V0088387	06/08/17	P0005072	40.00		40.00
								40.00		40.00
0065147	06/15/17	Recon	0158290	Coast to Coast Computer	V0088561	06/14/17	B0002138	680.00		680.00
					V0088562	06/14/17	B0002095	1,032.00		1,032.00

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					V0088563	06/14/17	B0002095	78.00		78.00
								1,790.00		1,790.00
0065148	06/15/17	Recon	0001752	Comcast Cable	V0088324	06/06/17	B0002111	87.10		87.10
					V0088471	06/13/17	B0001963	409.85		409.85
								496.95		496.95
0065149	06/15/17	Recon	0157197	Cynmar Corporation	V0088484	06/13/17	P0005073	37.40		37.40
					V0088560	06/14/17	P0005073	187.55		187.55
								224.95		224.95
0065150	06/15/17	Recon	0001676	Del Galdo Law Group, LLC	V0088467	06/13/17	B0002019	9,920.00		9,920.00
								9,920.00		9,920.00
0065151	06/15/17	Recon	0001019	Demco Inc	V0088616	06/15/17	P0005068	5,698.79		5,698.79
								5,698.79		5,698.79
0065152	06/15/17	Recon	0001711	Demonica Kemper Architec	V0088613	06/15/17	B0002031	18,831.69		18,831.69
								18,831.69		18,831.69
0065153	06/15/17	Recon	0001576	Di Carr Printing Co.	V0088548	06/14/17	P0005099	696.00		696.00
								696.00		696.00
0065154	06/15/17	Recon	0000989	Dick Blick	V0088566	06/14/17	B0002142	1,912.14		1,912.14
								1,912.14		1,912.14
0065155	06/15/17	Recon	0002185	Ellucian Inc.	V0088553	06/14/17	P0005138	21,250.00		21,250.00
					V0088554	06/14/17	P0005139	3,825.00		3,825.00
					V0088556	06/14/17		1,161.00-		-1,161.00
								23,914.00		23,914.00
0065156	06/15/17	Recon	0001240	Enterprise Rent-A-Car	V0088542	06/14/17	B0002145	741.18		741.18
								741.18		741.18
0065157	06/15/17	Recon	0001029	Fed Ex	V0088315	06/06/17	B0001969	7.02		7.02
					V0088579	06/14/17	B0001969	36.71		36.71
								43.73		43.73
0065158	06/15/17	Recon	0001791	Filter Services Inc	V0088558	06/14/17	B0002058	91.00		91.00

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								91.00		91.00
0065159	06/15/17	Recon	0188213	First Midwest Bank	V0088131	05/24/17	P0005077	2,201.84		2,201.84
					V0088132	05/24/17	P0005097	1,815.48		1,815.48
					V0088334	06/06/17	P0005104	465.43		465.43
					V0088388	06/08/17	P0005079	14.00		14.00
					V0088389	06/08/17	P0005078	19.00		19.00
					V0088390	06/08/17	P0005087	53.45		53.45
					V0088391	06/08/17	P0005062	420.00		420.00
					V0088392	06/08/17	P0005065	372.74		372.74
					V0088393	06/08/17	P0005063	506.00		506.00
					V0088457	06/13/17	P0005103	2,006.40		2,006.40
					V0088611	06/15/17	P0005152	262.02		262.02
					V0088612	06/15/17	P0005151	1,862.50		1,862.50
					V0088619	06/15/17	P0005162	25.00		25.00
								10,023.86		10,023.86
0065160	06/15/17	Recon	0001034	Flinn Scientific Inc	V0088325	06/06/17	P0005069	830.33		830.33
					V0088472	06/13/17	P0005054	294.15		294.15
					V0088539	06/14/17	P0005135	408.62		408.62
					V0088587	06/14/17	P0005119	166.20		166.20
								1,699.30		1,699.30
0065161	06/15/17	Recon	0179479	Global Technologies	V0088329	06/06/17	P0004733	2,952.00		2,952.00
					V0088330	06/06/17	P0004735	2,551.00		2,551.00
					V0088331	06/06/17	P0004734	1,806.00		1,806.00
								7,309.00		7,309.00
0065162	06/15/17	Recon	0001001	Got Laundry Chicago?, In	V0088380	06/07/17	B0002050	608.00		608.00
								608.00		608.00
0065163	06/15/17	Recon	0001761	Harland Technology Servi	V0088557	06/14/17	P0005027	1,509.00		1,509.00
								1,509.00		1,509.00
0065164	06/15/17	Outst	0001736	ILLCF Conference Registr	V0088336	06/06/17	P0004713	1,000.00		1,000.00
								1,000.00		1,000.00
0065165	06/15/17	Recon	0001827	Illinois Dept of Central	V0088379	06/07/17	B0001937	482.55		482.55
								482.55		482.55
0065166	06/15/17	Recon	0001647	Iron Mountain	V0088585	06/14/17	B0001948	474.06		474.06
								474.06		474.06

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0065167	06/15/17	Recon	0001030	JC Licht, LLC	V0088333	06/06/17	B0002113	51.51		51.51
								51.51		51.51
0065168	06/15/17	Recon	0001890	Konica Minolta Bus Solut	V0088312	06/06/17	B0002100	8.92		8.92
					V0088314	06/06/17	B0002100	0.33		0.33
					V0088574	06/14/17	B0002100	223.35		223.35
					V0088575	06/14/17	B0002100	105.90		105.90
					V0088576	06/14/17	B0002100	75.31		75.31
								413.81		413.81
0065169	06/15/17	Recon	0002233	Konica Minolta Premier F	V0087941	05/16/17	B0002101	1,491.36		1,491.36
					V0088085	05/22/17	B0002101	2,055.01		2,055.01
					V0088159	05/25/17	B0002101	206.88		206.88
					V0088161	05/25/17	B0002101	226.96		226.96
					V0088162	05/25/17	B0002101	31.62		31.62
					V0088181	05/30/17	B0002101	58.41		58.41
					V0088225	05/31/17	B0002101	804.88		804.88
					V0088577	06/14/17	B0002101	226.90		226.90
					V0088609	06/15/17	B0002101	804.88		804.88
								5,906.90		5,906.90
0065170	06/15/17	Recon	0001559	Krueger International In	V0088385	06/08/17	P0005004	2,526.50		2,526.50
					V0088588	06/14/17	P0005044	603.52		603.52
								3,130.02		3,130.02
0065171	06/15/17	Recon	0001299	McMaster-Carr	V0088346	06/06/17	P0005110	913.48		913.48
								913.48		913.48
0065172	06/15/17	Recon	0189599	MED-PASS	V0088538	06/14/17	P0005159	1,993.79		1,993.79
								1,993.79		1,993.79
0065173	06/15/17	Recon	0088242	Mr. Willie D. Merrill	V0088419	06/08/17	B0001981	193.35		193.35
								193.35		193.35
0065174	06/15/17	Recon	0002680	Midwest HRS LLC	V0088409	06/08/17	B0001976	410.00		410.00
								410.00		410.00
0065175	06/15/17	Recon	0156243	Nasco	V0088474	06/13/17	P0005043	238.45		238.45
					V0088476	06/13/17	P0005043	77.27		77.27
								315.72		315.72

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0065176	06/15/17	Recon	0175177	NewEgg Business	V0088546	06/14/17	P0005113	199.80		199.80
								199.80		199.80
0065177	06/15/17	Recon	0002877	Nyhan & Friends Limited	V0088338	06/06/17	B0001958	4,500.00		4,500.00
								4,500.00		4,500.00
0065178	06/15/17	Recon	0001122	Office Depot	V0088316	06/06/17	B0001990	79.98		79.98
					V0088317	06/06/17	B0002107	54.17		54.17
					V0088318	06/06/17	B0002086	83.54		83.54
					V0088319	06/06/17	B0002086	87.98		87.98
					V0088320	06/06/17	B0002137	37.53		37.53
					V0088322	06/06/17	B0002137	17.07		17.07
					V0088477	06/13/17	P0005090	56.07		56.07
					V0088478	06/13/17	P0005090	61.90		61.90
					V0088580	06/14/17	P0005114	6.68		6.68
					V0088581	06/14/17	P0005114	307.99		307.99
					V0088583	06/14/17	B0001990	113.48		113.48
					V0088584	06/14/17	B0001990	34.19		34.19
								940.58		940.58
0065179	06/15/17	Recon	0159317	PCM Sales, Inc	V0088313	06/06/17	P0005086	745.12		745.12
								745.12		745.12
0065180	06/15/17	Recon	0184370	Res Publica Group	V0088545	06/14/17	B0002018	4,000.00		4,000.00
								4,000.00		4,000.00
0065181	06/15/17	Recon	0183479	Alejandro Romero Studios	V0088252	06/01/17	B0002094	3,000.00		3,000.00
								3,000.00		3,000.00
0065182	06/15/17	Recon	0189326	Rotunda	V0088485	06/13/17	P0005089	949.99		949.99
								949.99		949.99
0065183	06/15/17	Recon	0001141	Sam's Club	V0088323	06/06/17	B0002040	43.17		43.17
					V0088541	06/14/17	B0002040	2.31		2.31
								45.48		45.48
0065184	06/15/17	Recon	0001145	Scantron Corporation	V0088482	06/13/17	P0004986	9,032.00		9,032.00
								9,032.00		9,032.00
0065185	06/15/17	Recon	0002796	Seguin Auto Center	V0088568	06/14/17	B0001950	6.00		6.00
								6.00		6.00

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0065186	06/15/17	Recon	0001456	Sentry Therapy Systems I	V0088335	06/06/17	P0005034	235.00		235.00
								235.00		235.00
0065187	06/15/17	Recon	0158956	Sound Incorporated	V0088414	06/08/17	B0002090	905.96		905.96
					V0088415	06/08/17	B0002090	365.00		365.00
								1,270.96		1,270.96
0065188	06/15/17	Recon	0157227	Staples Advantage	V0088230	05/31/17	B0002141	481.47		481.47
					V0088231	05/31/17	B0002141	9.49		9.49
					V0088386	06/08/17	B0002139	146.99		146.99
					V0088407	06/08/17	B0002140	336.24		336.24
					V0088408	06/08/17	B0002140	15.99		15.99
					V0088573	06/14/17	B0002141	27.49		27.49
								1,017.67		1,017.67
0065189	06/15/17	Recon	0001880	SWC Technology Partners	V0088253	06/01/17	P0005005	6,132.00		6,132.00
					V0088411	06/08/17	B0001949	19,100.00		19,100.00
					V0088412	06/08/17	B0001949	600.00		600.00
								25,832.00		25,832.00
0065190	06/15/17	Recon	0001167	Tams-Witmark Music Libra	V0088339	06/06/17	P0004596	2,362.75		2,362.75
								2,362.75		2,362.75
0065191	06/15/17	Recon	0167490	Tripoli Painting	V0088564	06/14/17	B0002134	6,600.00		6,600.00
					V0088565	06/14/17	B0002135	5,750.00		5,750.00
								12,350.00		12,350.00
0065192	06/15/17	Recon	0177607	YBP Library Services	V0088340	06/06/17	B0001931	1,564.11		1,564.11
					V0088341	06/06/17	B0001931	368.03		368.03
					V0088342	06/06/17	B0001931	124.73		124.73
					V0088343	06/06/17	B0001931	3,158.20		3,158.20
					V0088417	06/08/17	B0001932	304.50		304.50
					V0088418	06/08/17	B0001932	513.60		513.60
								6,033.17		6,033.17
0065261	06/22/17	Recon	0001283	Allied Benefit Systems I	V0088633	06/19/17		385.63		385.63
								385.63		385.63
0065262	06/22/17	Recon	0001490	Arc One Electric	V0088639	06/19/17		53.61		53.61
								53.61		53.61

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0065263	06/22/17	Recon	0186508	Berwyn South School Dist	V0088653	06/19/17		28,763.34		28,763.34
								28,763.34		28,763.34
0065264	06/22/17	Recon	0166207	BSA	V0088635	06/19/17		405.60		405.60
								405.60		405.60
0065265	06/22/17	Recon	0166674	CALLONE	V0088723	06/20/17		2,731.85		2,731.85
								2,731.85		2,731.85
0065266	06/22/17	Recon	0189449	Center for Collaborative	V0088537	06/14/17		6,970.00		6,970.00
								6,970.00		6,970.00
0065267	06/22/17	Recon	0001107	Centerpoint Energy Srvcs	V0088720	06/20/17		2,963.80		2,963.80
								2,963.80		2,963.80
0065268	06/22/17	Recon	0001555	CESI	V0088444	06/12/17		2,520.00		2,520.00
								2,520.00		2,520.00
0065269	06/22/17	Recon	0001013	ComEd	V0088721	06/20/17		15,673.22		15,673.22
								15,673.22		15,673.22
0065270	06/22/17	Recon	0007811	Creavivivity	V0088722	06/20/17		1,650.00		1,650.00
								1,650.00		1,650.00
0065271	06/22/17	Recon	0168899	Dr. Ellen U. Crowe	V0088655	06/19/17		99.00		99.00
								99.00		99.00
0065272	06/22/17	Recon	0007788	Gary Davis	V0088449	06/13/17		669.00		669.00
								669.00		669.00
0065273	06/22/17	Recon	0001895	Delta Dental of Illinois	V0088620	06/15/17		8,960.75		8,960.75
								8,960.75		8,960.75
0065274	06/22/17	Recon	0001469	Diamond Graphics	V0088624	06/15/17		780.00		780.00
								780.00		780.00
0065275	06/22/17	Recon	0189579	EF RICE Co., Inc.	V0088503	06/14/17		75.00		75.00
								75.00		75.00

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0065276	06/22/17	Recon	0001791	Filter Services Inc	V0088523	06/14/17		2,746.00		2,746.00
								2,746.00		2,746.00
0065277	06/22/17	Recon	0157592	First Communications	V0088724	06/20/17		890.40		890.40
								890.40		890.40
0065278	06/22/17	Recon	0000879	Mrs. Sylvia Garza	V0088615	06/15/17		400.37		400.37
								400.37		400.37
0065279	06/22/17	Recon	0000724	Dr. Brian R. Gilligan	V0088610	06/15/17		71.26		71.26
								71.26		71.26
0065280	06/22/17	Recon	0001056	Hildebrand Sports Inc	V0088772	06/21/17		75.00		75.00
								75.00		75.00
0065281	06/22/17	Recon	0171607	Julie M. Janicek	V0088645	06/19/17		500.00		500.00
								500.00		500.00
0065282	06/22/17	Recon	0000785	Mrs. Caroline L. Johnson	V0088710	06/20/17		375.00		375.00
								375.00		375.00
0065283	06/22/17	Recon	0008086	Kankakee Community Colle	V0088719	06/20/17		50.00		50.00
								50.00		50.00
0065284	06/22/17	Recon	0000870	Dr. Michael D. Kasprowic	V0088626	06/15/17		456.34		456.34
								456.34		456.34
0065285	06/22/17	Recon	0002957	Ms. Debra S. Kupec	V0088705	06/20/17		375.00		375.00
								375.00		375.00
0065286	06/22/17	Recon	0173026	Janet C. Mayorga	V0088650	06/19/17		500.00		500.00
								500.00		500.00
0065287	06/22/17	Recon	0156097	Official Payments Corpor	V0088636	06/19/17		6,282.92		6,282.92
								6,282.92		6,282.92
0065288	06/22/17	Recon	0175547	Eugenia Ortiz	V0088641	06/19/17		500.00		500.00

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								500.00		500.00
0065289	06/22/17	Recon	0002406	Paisans Pizza	V0088258	06/01/17		45.78		45.78
					V0088614	06/15/17		80.99		80.99
								126.77		126.77
0065290	06/22/17	Recon	0000778	Ms. Patricia M. Parise	V0088677	06/20/17		15.00		15.00
								15.00		15.00
0065291	06/22/17	Recon	0002411	Republic Services #710	V0088621	06/15/17		2,495.02		2,495.02
								2,495.02		2,495.02
0065292	06/22/17	Recon	0000925	Mr. Juan A. Rivera	V0088607	06/15/17		184.92		184.92
								184.92		184.92
0065293	06/22/17	Recon	0170020	Abel C. Rodarte	V0088277	06/05/17		900.00		900.00
								900.00		900.00
0065294	06/22/17	Recon	0170302	Aaron E. Rodriguez	V0088647	06/19/17		500.00		500.00
								500.00		500.00
0065295	06/22/17	Outst	0171184	Ana K. Rodriguez	V0088644	06/19/17		500.00		500.00
								500.00		500.00
0065296	06/22/17	Recon	0000860	Ms. Cheryl A. Schoepf	V0088646	06/19/17		375.00		375.00
								375.00		375.00
0065297	06/22/17	Recon	0001967	Shaw Media	V0088460	06/13/17		385.00		385.00
								385.00		385.00
0065298	06/22/17	Recon	0001454	Superior Awards	V0088704	06/20/17		170.00		170.00
								170.00		170.00
0065299	06/22/17	Recon	0000738	Ms Gina G. Torres	V0088525	06/14/17		13.48		13.48
								13.48		13.48
0065300	06/22/17	Recon	0002095	Trugreen	V0088622	06/15/17		1,400.00		1,400.00
								1,400.00		1,400.00

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0065301	06/22/17	Recon	0001812	Village of McCook	V0088426	06/12/17		6,000.00		6,000.00
								6,000.00		6,000.00
0065330	06/29/17	Recon	0169531	A.N.S., Inc.	V0088815	06/21/17		742.00		742.00
					V0088825	06/21/17		799.00		799.00
					V0088826	06/21/17		523.00		523.00
								2,064.00		2,064.00
0065331	06/29/17	Recon	0178238	Agera Energy	V0088703	06/20/17		32,227.77		32,227.77
								32,227.77		32,227.77
0065332	06/29/17	Recon	0175113	Algor Plumbing	V0088856	06/22/17		1,253.40		1,253.40
								1,253.40		1,253.40
0065333	06/29/17	Recon	0001490	Arc One Electric	V0088982	06/27/17		862.60		862.60
					V0088983	06/27/17		896.00		896.00
								1,758.60		1,758.60
0065334	06/29/17	Recon	0001543	Bank of America/Business	V0088725	06/20/17		43.29		43.29
								43.29		43.29
0065335	06/29/17	Recon	0001272	Batteries Plus	V0088984	06/27/17		131.88		131.88
								131.88		131.88
0065336	06/29/17	Recon	0061134	Ms Jennifer R. Blankensh	V0088861	06/22/17		150.00		150.00
								150.00		150.00
0065337	06/29/17	Recon	0002422	Boulder Developers Inc	V0088986	06/27/17		19,682.00		19,682.00
					V0088991	06/27/17		4,820.00		4,820.00
								24,502.00		24,502.00
0065338	06/29/17	Recon	0166207	BSA	V0088827	06/21/17		2,454.44		2,454.44
					V0088828	06/21/17		1,730.30		1,730.30
								4,184.74		4,184.74
0065339	06/29/17	Recon	0002990	Ms Carolina Castillo	V0089015	06/27/17		55.85		55.85
								55.85		55.85
0065340	06/29/17	Recon	0001075	Cengage Learning	V0088814	06/21/17		1,025.23		1,025.23

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					V0089029	06/27/17		989.70-		-989.70
								35.53		35.53
0065341	06/29/17	Recon	0169670	Chicago Office Products,	V0088820	06/21/17		95.89		95.89
								95.89		95.89
0065342	06/29/17	Recon	0007810	Clowning Around Entertai	V0088862	06/22/17		604.00		604.00
								604.00		604.00
0065343	06/29/17	Recon	0001397	Council for Higher Educa	V0089018	07/01/17		600.00		600.00
								600.00		600.00
0065344	06/29/17	Outst	0000794	Ms. Janet M. Crockett	V0088089	05/23/17		315.27		315.27
								315.27		315.27
0065345	06/29/17	Recon	0001061	ICCTA	V0089016	07/01/17		5,464.00		5,464.00
								5,464.00		5,464.00
0065346	06/29/17	Recon	0001068	ILLCO, Inc.	V0088830	06/21/17		705.38		705.38
					V0089044	06/28/17		560.00-		-560.00
								145.38		145.38
0065347	06/29/17	Recon	0001775	Jostens	V0088123	05/24/17		8.84		8.84
					V0088128	05/24/17		2,115.30		2,115.30
					V0088300	06/06/17		11.25		11.25
					V0088357	06/07/17		52.00-		-52.00
					V0088359	06/07/17		58.40-		-58.40
					V0088360	06/07/17		23.20-		-23.20
					V0088371	06/07/17		64.85-		-64.85
					V0088372	06/07/17		2.25-		-2.25
					V0088434	06/12/17		2,230.42-		-2,230.42
					V0088440	06/12/17		64.38		64.38
					V0088513	06/14/17		8.84		8.84
					V0088634	06/19/17		8.84		8.84
					V0088907	06/26/17		1,724.00-		-1,724.00
					V0088922	06/26/17		123.92		123.92
					V0088924	06/26/17		203.32		203.32
					V0088927	06/26/17		1,812.45		1,812.45
					V0088945	06/26/17		35.36		35.36
					V0088946	06/26/17		96.00		96.00
								333.38		333.38

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Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0065348	06/29/17	Recon	0188162	Lake County Press	V0088774	06/21/17		8,587.00		8,587.00
								8,587.00		8,587.00
0065349	06/29/17	Recon	0001273	Lawson Products Inc	V0088985	06/27/17		143.30		143.30
								143.30		143.30
0065350	06/29/17	Recon	0001259	The League for Innovatio	V0089020	07/01/17		3,105.00		3,105.00
								3,105.00		3,105.00
0065351	06/29/17	Recon	0001673	M.L. Plumbing LLC.	V0088857	06/22/17		2,547.32		2,547.32
								2,547.32		2,547.32
0065352	06/29/17	Recon	0001299	McMaster-Carr	V0088989	06/27/17		69.58		69.58
					V0089014	06/27/17		98.34		98.34
								167.92		167.92
0065353	06/29/17	Recon	0001093	MIDCO Inc	V0088829	06/21/17		450.00		450.00
					V0088864	06/22/17		95.00		95.00
								545.00		545.00
0065354	06/29/17	Recon	0155602	NACTC	V0089017	07/01/17		2,000.00		2,000.00
								2,000.00		2,000.00
0065355	06/29/17	Recon	0001617	O.C. Tanner	V0088858	06/22/17		282.30		282.30
					V0088859	06/22/17		385.17		385.17
					V0088860	06/22/17		489.15		489.15
					V0088947	06/26/17		161.28-		-161.28
								995.34		995.34
0065356	06/29/17	Void	0001355	Pearson Higher Education						
0065357	06/29/17	Recon	0001932	PepBoys	V0089007	06/27/17		19.44		19.44
								19.44		19.44
0065358	06/29/17	Recon	0001932	PepBoys	V0089013	06/27/17		325.33		325.33
								325.33		325.33
0065359	06/29/17	Recon	0188235	Quench	V0088786	06/21/17		439.34		439.34
								439.34		439.34

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0065360	06/29/17	Recon	0041753	Ms Daiana N. Quiroga-Nev	V0088944	06/26/17		375.00		375.00
								375.00		375.00
0065361	06/29/17	Recon	0187659	Refurble	V0089011	06/27/17		527.50		527.50
								527.50		527.50
0065362	06/29/17	Recon	0000925	Mr. Juan A. Rivera	V0088867	06/22/17		263.14		263.14
								263.14		263.14
0065363	06/29/17	Recon	0001145	Scantron Corporation	V0088863	06/22/17		1,176.00		1,176.00
								1,176.00		1,176.00
0065364	06/29/17	Recon	0001967	Shaw Media	V0088903 V0089019	06/22/17 06/27/17		213.60 16.88		213.60 16.88
								230.48		230.48
0065365	06/29/17	Recon	0167490	Tripoli Painting	V0088987 V0088990	06/27/17 06/27/17		933.00 2,515.00		933.00 2,515.00
								3,448.00		3,448.00
0065366	06/29/17	Recon	0001175	UPS	V0088367 V0088850 V0088851	06/07/17 06/22/17 06/22/17		13.52 20.31 92.06		13.52 20.31 92.06
								125.89		125.89
0065367	06/29/17	Recon	0000974	Verizon Wireless	V0089008	06/27/17		162.19		162.19
								162.19		162.19
0065368	06/29/17	Recon	0002314	Victory Media Group LTD	V0088511	06/14/17		7,500.00		7,500.00
								7,500.00		7,500.00
0065369	06/29/17	Recon	0001119	W W Norton & Co Inc	V0088813	06/21/17		1,710.00		1,710.00
								1,710.00		1,710.00
0065370	06/29/17	Recon	0013151	Wright State University	V0089009 V0089010	06/27/17 06/27/17		2,221.00 100.00		2,221.00 100.00
								2,321.00		2,321.00
0065371	06/29/17	Recon	0001375	AXA Equitable Equi-Vest	V0089082	06/29/17		2,581.00		2,581.00

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								2,581.00		2,581.00
0065372	06/29/17	Recon	0177469	Bright Start College Sav	V0089083	06/29/17		100.00		100.00
								100.00		100.00
0065373	06/29/17	Recon	0001422	CCCTU-Cope Fund	V0089084	06/29/17		185.00		185.00
								185.00		185.00
0065374	06/29/17	Recon	0001374	College & University Cre	V0089085	06/29/17		377.00		377.00
								377.00		377.00
0065375	06/29/17	Recon	0001371	Colonial Life & Accident	V0089086	06/29/17		12.00		12.00
								12.00		12.00
0065376	06/29/17	Outst	0160763	Illinois Education Assoc	V0089088	06/29/17		77.09		77.09
								77.09		77.09
0065377	06/29/17	Recon	0001372	Morton College Teachers	V0089091	06/29/17		1,658.00		1,658.00
								1,658.00		1,658.00
0065378	06/29/17	Recon	0001372	Morton College Teachers	V0089090	06/29/17		2,228.26		2,228.26
								2,228.26		2,228.26
0065379	06/29/17	Recon	0001513	SEIU Local 73 Cope	V0089092	06/29/17		43.00		43.00
								43.00		43.00
0065380	06/29/17	Recon	0001373	Service Employees Intl U	V0089093	06/29/17		956.42		956.42
								956.42		956.42
0065381	06/29/17	Recon	0001563	State Disbursement Unit	V0089094	06/29/17		135.00		135.00
					V0089095	06/29/17		925.71		925.71
								1,060.71		1,060.71
0065382	06/29/17	Recon	0001161	State Univ Retirement Sy	V0089096	06/29/17		55,195.02		55,195.02
								55,195.02		55,195.02
0065383	06/29/17	Recon	0001370	TIAA-CREF	V0089087	06/29/17		1,294.04		1,294.04
					V0089097	06/29/17		4,969.88		4,969.88
								6,263.92		6,263.92

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0065384	06/29/17	Recon	0183850	Transworld Systems Inc	V0089089	06/29/17		123.93		123.93
								123.93		123.93
0065385	06/29/17	Recon	0001376	VALIC	V0089098	06/29/17		1,232.75		1,232.75
								1,232.75		1,232.75
0065386	06/29/17	Recon	0179876	Voya Retirement Insuranc	V0089099	06/29/17		1,010.62		1,010.62
								1,010.62		1,010.62
0065387	06/29/17	Recon	0166304	A.W.E.S.O.M.E. Pest Serv	V0088662	06/19/17	B0001997	240.00		240.00
								240.00		240.00
0065388	06/29/17	Recon	0002105	Alfred G Ronan Ltd	V0088884	06/22/17	B0002118	8,000.00		8,000.00
								8,000.00		8,000.00
0065389	06/29/17	Recon	0188188	Amazon Capital Services	V0088836	06/21/17	B0002112	7.59		7.59
					V0088838	06/21/17	B0002112	42.92		42.92
					V0089024	06/27/17	B0002151	22.57		22.57
					V0089025	06/27/17	B0002151	93.14		93.14
					V0089026	06/27/17	B0002151	7.97		7.97
					V0089027	06/27/17	B0002151	132.12		132.12
					V0089028	06/27/17	B0002112	50.68		50.68
					V0089070	06/28/17	P0005148	84.78		84.78
					V0089071	06/28/17	P0005148	9.38		9.38
					V0089072	06/28/17	P0005148	20.19		20.19
					V0089073	06/28/17	P0005148	17.85		17.85
					V0089074	06/28/17	P0005148	27.32		27.32
					V0089075	06/28/17	B0002150	94.14		94.14
								610.65		610.65
0065390	06/29/17	Recon	0000977	Apple, Inc.	V0088755	06/20/17	P0005083	99.00		99.00
					V0088756	06/20/17	P0005083	149.00		149.00
					V0088882	06/22/17	P0005106	879.00		879.00
								1,127.00		1,127.00
0065391	06/29/17	Recon	0001188	Aramark	V0088980	06/26/17	B0002063	263.14		263.14
								263.14		263.14
0065392	06/29/17	Recon	0000983	B & H Photo-Video	V0088676	06/19/17	P0005107	1,899.00		1,899.00
								1,899.00		1,899.00

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0065393	06/29/17	Recon	0001543	Bank of America/Business	V0088848	06/21/17	P0005120	1,099.68		1,099.68
					V0088849	06/21/17		225.63-		-225.63
								874.05		874.05
0065394	06/29/17	Recon	0000985	Berwyn Ace Hardware	V0089060	06/28/17	B0002110	24.99		24.99
								24.99		24.99
0065395	06/29/17	Recon	0001399	Bio-Rad Laboratories	V0089064	06/28/17	P0005137	808.00		808.00
								808.00		808.00
0065396	06/29/17	Recon	0000998	Carolina Biological Supp	V0089053	06/28/17	P0005131	155.49		155.49
					V0089054	06/28/17	P0005130	186.21		186.21
								341.70		341.70
0065397	06/29/17	Recon	0001593	CDW-Government, Inc	V0088670	06/19/17	P0005136	50.15		50.15
					V0088671	06/19/17	B0002147	67.35		67.35
					V0088672	06/19/17	P0005125	1,078.00		1,078.00
					V0088673	06/19/17	P0005122	1,268.98		1,268.98
					V0088674	06/19/17	P0005128	675.50		675.50
					V0088675	06/19/17	P0005128	2,106.20		2,106.20
					V0088878	06/22/17	P0005174	700.04		700.04
					V0088879	06/22/17	P0005172	622.36		622.36
					V0088978	06/26/17	P0005171	589.26		589.26
					V0088979	06/26/17	P0005173	203.31		203.31
					V0088994	06/27/17	P0005171	361.07		361.07
					V0088996	06/27/17	P0005172	302.00		302.00
								8,024.22		8,024.22
0065398	06/29/17	Recon	0001195	Cintas Corporation	V0088665	06/19/17	B0002070	249.20		249.20
								249.20		249.20
0065399	06/29/17	Recon	0169371	Clay-King.Com, Inc.	V0089106	06/29/17	P0005157	601.11		601.11
								601.11		601.11
0065400	06/29/17	Recon	0158290	Coast to Coast Computer	V0088840	06/21/17	B0002138	204.00-		-204.00
					V0088960	06/26/17	B0002138	607.00		607.00
					V0089002	06/27/17	P0005167	908.00		908.00
								1,311.00		1,311.00
0065401	06/29/17	Recon	0001752	Comcast Cable	V0089000	06/27/17	B0001980	6.35		6.35
								6.35		6.35

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0065402	06/29/17	Recon	0157197	Cynmar LLC	V0089109	06/29/17	P0004885	1,064.90		1,064.90
					V0089110	06/29/17	P0005073	235.95		235.95
								1,300.85		1,300.85
0065403	06/29/17	Recon	0001019	Demco Inc	V0088776	06/21/17	P0005155	196.76		196.76
								196.76		196.76
0065404	06/29/17	Recon	0000989	Dick Blick	V0088955	06/26/17	B0002149	767.59		767.59
					V0088956	06/26/17	B0001999	382.13		382.13
					V0088957	06/26/17	B0002081	112.98		112.98
					V0088968	06/26/17	B0002148	1,840.15		1,840.15
					V0089012	06/27/17	B0002081	206.65		206.65
					V0089048	06/28/17	B0002148	97.56		-97.56
								3,211.94		3,211.94
0065405	06/29/17	Recon	0001333	Direct Fitness Solutions	V0088877	06/22/17	P0005084	2,392.95		2,392.95
								2,392.95		2,392.95
0065406	06/29/17	Recon	0001029	Fed Ex	V0088657	06/19/17	B0001969	70.96		70.96
					V0089003	06/27/17	B0001969	16.21		16.21
					V0089004	06/27/17	B0001969	35.81		35.81
								122.98		122.98
0065407	06/29/17	Recon	0001034	Flinn Scientific Inc	V0088773	06/21/17	P0005161	409.99		409.99
								409.99		409.99
0065408	06/29/17	Recon	0001036	Form Techniques Inc	V0088667	06/19/17	B0002128	1,067.24		1,067.24
								1,067.24		1,067.24
0065409	06/29/17	Recon	0001960	Freestyle Photo Supplies	V0088961	06/26/17	P0005156	35.99		35.99
					V0088962	06/26/17	P0005156	57.95		57.95
								93.94		93.94
0065410	06/29/17	Recon	0001962	GW & Associates, PC	V0088871	06/22/17	B0002000	8,500.00		8,500.00
								8,500.00		8,500.00
0065411	06/29/17	Recon	0155715	Il Dept. of Innovation a	V0088842	06/21/17	B0001964	957.20		957.20
								957.20		957.20
0065412	06/29/17	Recon	0001030	JC Licht, LLC	V0088661	06/19/17	B0002113	118.58		118.58

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								118.58		118.58
0065413	06/29/17	Recon	0001890	Konica Minolta Bus Solut	V0088659	06/19/17	B0002100	143.60		143.60
					V0088977	06/26/17	B0002100	219.43		219.43
					V0088998	06/27/17	B0002100	1.86		1.86
					V0089001	06/27/17	B0002100	145.53		145.53
								510.42		510.42
0065414	06/29/17	Recon	0002233	Konica Minolta Premier F	V0089061	06/28/17	B0002153	2,240.73		2,240.73
					V0089062	06/28/17	B0002153	226.96		226.96
					V0089063	06/28/17	B0002153	224.71		224.71
								2,692.40		2,692.40
0065415	06/29/17	Recon	0001559	Krueger International In	V0088873	06/22/17	P0005091	1,086.06		1,086.06
					V0088874	06/22/17	P0005091	764.52		764.52
					V0088963	06/26/17	P0005092	710.92		710.92
					V0089067	06/28/17	P0005101	390.08		390.08
					V0089068	06/28/17	P0005101	1,867.72		1,867.72
								4,819.30		4,819.30
0065416	06/29/17	Recon	0001299	McMaster-Carr	V0088835	06/21/17	B0002028	98.34		98.34
					V0088872	06/22/17	B0002028	69.58		69.58
					V0088880	06/22/17	P0005168	619.76		619.76
					V0088881	06/22/17	P0005146	965.31		965.31
								1,752.99		1,752.99
0065417	06/29/17	Recon	0001289	Menards	V0088666	06/19/17	B0002116	154.66		154.66
								154.66		154.66
0065418	06/29/17	Recon	0182229	Ms Ayat M. Musa	V0089076	06/28/17	P0005186	5,040.00		5,040.00
								5,040.00		5,040.00
0065419	06/29/17	Recon	0156243	Nasco	V0088999	06/27/17	P0005160	632.90		632.90
								632.90		632.90
0065420	06/29/17	Recon	0001529	New Pocket Nurse	V0088951	06/26/17	P0005126	138.66		138.66
					V0088953	06/26/17	P0005126	75.90		75.90
								214.56		214.56
0065421	06/29/17	Recon	0175177	NewEgg Business	V0088844	06/21/17	P0005144	72.32		72.32
					V0088845	06/21/17	P0005144	99.98		99.98
					V0088855	06/22/17	P0005144	39.02		39.02

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								211.32		211.32
0065422	06/29/17	Recon	0189285	NurseTim, Inc	V0088883	06/22/17	P0005098	405.00		405.00
								405.00		405.00
0065423	06/29/17	Recon	0002877	Nyhan & Friends Limited	V0088954	06/26/17	B0001958	2,250.00		2,250.00
								2,250.00		2,250.00
0065424	06/29/17	Recon	0001246	O'Reilly's Flowers & Par	V0088658	06/19/17	B0001946	180.45		180.45
								180.45		180.45
0065425	06/29/17	Recon	0001122	Office Depot	V0088668	06/19/17	B0002143	201.48		201.48
					V0088669	06/19/17	B0002011	39.99-		-39.99
					V0088966	06/26/17	B0001990	23.40		23.40
					V0088969	06/26/17	B0001990	117.92		117.92
					V0088970	06/26/17	B0001990	32.11		32.11
					V0088971	06/26/17	B0001990	24.96		24.96
					V0088972	06/26/17	B0001990	149.98		149.98
					V0088973	06/26/17	B0002143	26.08		26.08
					V0088974	06/26/17	B0002146	15.80		15.80
					V0088975	06/26/17	B0002146	61.53		61.53
					V0088976	06/26/17	B0002146	54.53		54.53
								667.80		667.80
0065426	06/29/17	Recon	0002406	Paisans Pizza	V0088875	06/22/17	P0004990	508.75		508.75
					V0088876	06/22/17	P0004954	247.78		247.78
								756.53		756.53
0065427	06/29/17	Recon	0002411	Republic Services #710	V0088993	06/27/17	B0002039	604.72		604.72
								604.72		604.72
0065428	06/29/17	Recon	0001151	Shell Oil Co	V0089108	06/29/17	P0005178	546.93		546.93
								546.93		546.93
0065429	06/29/17	Recon	0001156	Smithereen Exterminating	V0088663	06/19/17	B0001987	165.00		165.00
					V0088831	06/21/17	B0001987	165.00		165.00
								330.00		330.00
0065430	06/29/17	Recon	0157227	Staples Advantage	V0088958	06/26/17	B0002144	125.99		125.99
					V0088959	06/26/17	B0002144	1,099.99		1,099.99
					V0088997	06/27/17	P0005141	999.95		999.95
								2,225.93		2,225.93

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ACCOUNTS PAYABLE CHECK REGISTER
Period 06/01/2017 - 06/30/2017

Page 31

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0065431	06/29/17	Recon	0001880	SWC Technology Partners	V0089023	06/27/17	B0001949	310.00		310.00
								310.00		310.00
0065432	06/29/17	Recon	0185107	Ms Kourtney Wallace	V0088833	06/21/17	B0002120	2,250.00		2,250.00
								2,250.00		2,250.00
0065433	06/29/17	Recon	0166312	Wells Fargo Equiptment F	V0089055	06/28/17	B0001953	1,805.00		1,805.00
								1,805.00		1,805.00
0065434	06/29/17	Recon	0170060	Western Illinois Univers	V0088664	06/19/17	P0005116	720.00		720.00
								720.00		720.00
0065435	06/29/17	Recon	0001406	Wex Bank	V0088965	06/26/17	B0002152	309.83		309.83
								309.83		309.83
E0001727	06/07/17	Outst	0165694	Dr. Sara E. Helmus	V0088268	06/05/17		349.50		349.50
								349.50		349.50
E0001728	06/07/17	Outst	0107686	Mrs. Blanca E. Jara	V0088262	06/05/17		79.21		79.21
								79.21		79.21
E0001729	06/07/17	Outst	0000808	Ms. Marisol Velazquez	V0088273	06/05/17		108.00		108.00
					V0088279	06/05/17		64.51		64.51
								172.51		172.51
E0001730	06/07/17	Outst	0184073	Brandon Watkins	V0078973	08/24/16		473.68		473.68
								473.68		473.68
E0001731	06/14/17	Outst	0015067	Ms Lillianna S. Franco C	V0088422	06/08/17		54.90		54.90
								54.90		54.90
E0001732	06/14/17	Outst	0176980	Mr. William R. Jacklin	V0088437	06/12/17		60.78		60.78
					V0088450	06/13/17		71.43		71.43
								132.21		132.21
E0001733	06/14/17	Outst	0017224	Ms Gabriela Mata	V0088446	06/12/17		375.00		375.00
								375.00		375.00

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ACCOUNTS PAYABLE CHECK REGISTER
Period 06/01/2017 - 06/30/2017

Page 32

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
E0001734	06/14/17	Outst	0002697	Dr. Keith McLaughlin	V0088439	06/12/17		187.45		187.45
								187.45		187.45
E0001735	06/14/17	Outst	0000928	Mr. James P. O'Connell,	V0088436	06/12/17		134.85		134.85
								134.85		134.85
E0001736	06/14/17	Outst	0168948	Mr. Anthony Ray	V0088438	06/12/17		1,918.40		1,918.40
								1,918.40		1,918.40
E0001737	06/14/17	Outst	0184073	Brandon Watkins	V0078974	08/24/16		473.68		473.68
								473.68		473.68
E0001738	06/14/17	Outst	0166318	Cummings Consulting	V0088529	06/14/17	B0002102	4,000.00		4,000.00
								4,000.00		4,000.00
E0001739	06/14/17	Outst	0181015	Terry L Elliott LLC	V0088255	06/01/17	B0002016	1,648.40		1,648.40
								1,648.40		1,648.40
E0001740	06/21/17	Outst	0015067	Ms Lillianna S. Franco C	V0088649	06/19/17		375.00		375.00
								375.00		375.00
E0001741	06/21/17	Outst	0000822	Mrs. Blanca H. Martinez	V0088640	06/19/17		969.82		969.82
					V0088651	06/19/17		370.92		370.92
								1,340.74		1,340.74
E0001742	06/21/17	Outst	0000842	Ms Marlene Soto	V0088522	06/14/17		33.95		33.95
								33.95		33.95
E0001743	06/21/17	Outst	0166301	Ms Wendy Vega-Huezo	V0088625	06/15/17		200.00		200.00
								200.00		200.00
E0001744	06/21/17	Outst	0000808	Ms. Marisol Velazquez	V0088510	06/14/17		76.41		76.41
								76.41		76.41
E0001745	06/21/17	Outst	0165341	Mrs. Jennifer Klementzos	V0088491	06/13/17		559.97		559.97
								559.97		559.97
E0001760	06/28/17	Outst	0166318	Cummings Consulting	V0088841	06/21/17	B0002102	4,000.00		4,000.00

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ACCOUNTS PAYABLE CHECK REGISTER
Period 06/01/2017 - 06/30/2017

Page 33

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
								4,000.00		4,000.00
E0001761	06/28/17	Outst	0000858	Ms Roxanne M. Barone	V0088865	06/22/17		17.99		17.99
								17.99		17.99
E0001762	06/28/17	Outst	0000843	Ms. Jody C. Davidson	V0082754	11/23/16		238.20		238.20
					V0088905	06/22/17		194.02		194.02
								432.22		432.22
E0001763	06/28/17	Outst	0170558	Mr. Benjamin M. Drury	V0088811	06/21/17		12.99		12.99
								12.99		12.99
E0001764	06/28/17	Outst	0079155	Dr. Stanley S. Fields	V0088771	06/21/17		351.88		351.88
					V0088943	06/26/17		497.92		497.92
								849.80		849.80
E0001765	06/28/17	Outst	0003033	Ms Gloria Lozano	V0088988	06/27/17		351.19		351.19
								351.19		351.19
E0001766	06/28/17	Outst	0168948	Mr. Anthony Ray	V0088906	06/26/17		409.78		409.78
								409.78		409.78
E0001767	06/28/17	Outst	0184073	Brandon Watkins	V0078956	08/24/16		473.68		473.68
								473.68		473.68
								822,774.60		822,774.60

Bank Code	Account Number	Description	Debit	Credit
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01 General Checking	01-0000-00000-230000000	General : Accounts Payable	822,774.60	0.00
	01-0000-00000-110000000	General : Cash	0.00	822,774.60
			-----	-----
			822,774.60	822,774.60

Del Galdo Law Group, LLC

Attorneys & Counselors

1441 S. Harlem Avenue
Berwyn, Illinois 60402
Phone 708-222-7000 Fax 708-222-7001

May 31, 2017

V 88467

Morton Community College District #527
3801 S. Central Avenue
Cicero, IL 60804

B2019

Re: Statement for Professional Services
Morton Community College District #527
May 1, 2017 - May 31, 2017
Tax I.D. 26-0205380
Invoice # 19419

Dear Dr. Fields:

In accordance with our Letter of Agreement, the following is the Del Galdo Law Group, LLC billing statement for services rendered to you as your attorney. This statement represents all time devoted by the firm for your matters for which we have not received payment (except where such work has been performed but not yet invoiced).

STATEMENT FOR SERVICES

PREVIOUS BALANCE	\$3,963.92
CURRENT FEES	\$9,920.00
CURRENT EXPENSES	\$0.00
TOTAL CURRENT FEES AND EXPENSES	\$9,920.00
TOTAL AMOUNT OF CURRENT STATEMENT	\$9,920.00

TOTAL DUE THIS INVOICE:	\$9,920.00
TOTAL FOR PREVIOUS BALANCE:	\$3,963.92
LESS PAYMENTS AND ADJUSTMENTS:	(\$3,963.92)
TOTAL BALANCE DUE:	\$9,920.00

Invoiced Approved

JUN 15 2017

BY _____

PAID
CHK. NO. 65150
DATE 6/15/17

**Morton College
Over 10K Report
June 2017**

Vendor Name	Check Date	Check Number	Board Approved Date	Amount	Item Description Line 1
Agera Energy	6/29/2017	0065331	EXEMPT 2/22/2017 2/22/2017	\$32,227.77	Electricity Usage-UTILITY SERVICE
Berwyn North Dist 98	6/15/2017	0065076		\$17,546.30	PEG Expenses May 2017
Berwyn South School Dist. 100	6/22/2017	0065263		\$28,763.34	PEG May 2017
Boulder Developers Inc	6/29/2017	0065337	EXEMPT	\$24,502.00	Remodel 2nd FL Library
CDW-Government, Inc	6/15/2017	0065145	EXEMPT	\$13,797.36	Adobe Creative Suite
CDW-Government, Inc	6/29/2017	0065397	EXEMPT	\$8,024.22	Adobe Creative Cloud
ComEd	6/22/2017	0065269	EXEMPT	\$15,673.22	Electricity Usage-UTILITY SERVICE
Demonica Kemper Architects	6/8/2017	0065031	EXEMPT	\$630.00	FY19 RAMP Documents
Demonica Kemper Architects	6/15/2017	0065152	2/25/2015	\$18,831.69	13-026 classroom addition
Diamond Graphics	6/8/2017	0065032	EXEMPT	\$4,919.00	Print of Advising
Diamond Graphics	6/15/2017	0065080	EXEMPT	\$19,376.30	3000 flyers
Diamond Graphics	6/22/2017	0065274	EXEMPT	\$780.00	Business Cards
Education Advisory Board	6/15/2017	0065081	EXEMPT	\$23,600.00	EAB services
Ellucian Inc.	6/15/2017	0065155	EXEMPT	\$23,914.00	FA Award Acceptance & Loa
First Midwest Bank	6/15/2017	0065159	EXEMPT	\$10,023.86	Buddy's Special Events/Various Expenses
Lake County Press	6/15/2017	0065093	EXEMPT	\$525.00	Chicago Mailing List
Lake County Press	6/15/2017	0065094	EXEMPT	\$4,408.00	MC Pennants
Lake County Press	6/29/2017	0065348	EXEMPT	\$8,587.00	Student Union Wall
McGraw-Hill Global Education Holdings, LL	6/8/2017	0065046	EXEMPT	\$10,602.75	INQUIRY INTO LIFE LAB
Scantron Corporation	6/15/2017	0065184	EXEMPT	\$9,032.00	Class Climate Level 3 Pre
Scantron Corporation	6/29/2017	0065363	EXEMPT	\$1,176.00	Maintenance services
State Univ Retirement Systems	6/15/2017	0065129	EXEMPT	\$55,474.37	Payroll Deductions
State Univ Retirement Systems	6/29/2017	0065382	EXEMPT	\$55,195.02	Payroll Deductions
SWC Technology Partners	6/15/2017	0065189	6/20/2016	\$25,832.00	Cisco Smart net
SWC Technology Partners	6/29/2017	0065431	EXEMPT	\$310.00	Managed Services Tickets
TIAA-CREF	6/15/2017	0065130	EXEMPT	\$6,263.92	Payroll Deductions
TIAA-CREF	6/29/2017	0065383	EXEMPT	\$6,263.92	Payroll Deductions
Tripoli Painting	6/1/2017	0065013	EXEMPT	\$4,655.00	Advising lobby
Tripoli Painting	6/15/2017	0065114	EXEMPT	\$3,700.00	Academic Advising
Tripoli Painting	6/15/2017	0065191	EXEMPT	\$12,350.00	BLdg B - Southwest Stairw
Tripoli Painting	6/29/2017	0065365	EXEMPT	\$3,448.00	Gym Balcony painting
Victory Media Group LTD	6/15/2017	0065115	7/25/2016	\$7,500.00	Monthly Retainer for May
Victory Media Group LTD	6/29/2017	0065368	7/25/2016	\$7,500.00	June Retainer
			Total Paid	465,432.04	

Morton College - Payroll Register - Period Ending June 15, 2017

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
6/15/2017	0000770	Abrahamson, Maura	\$9,212.65
6/15/2017	0000835	Alcala, Sandra	\$2,147.50
6/15/2017	0003069	Alexandru, Vica	\$695.92
6/15/2017	0163519	Almanza, Marcy	\$224.40
6/15/2017	0032609	Almeida, Ricardo	\$1,881.88
6/15/2017	0003324	Alonso, Erika	\$1,493.04
6/15/2017	0000809	Alonso, Hernan	\$1,384.83
6/15/2017	0181767	Anderson, Maria	\$3,218.75
6/15/2017	0000749	Angelilli, Jennifer	\$2,037.92
6/15/2017	0166664	Aquino, James	\$3,091.71
6/15/2017	0007899	Arias, Carolyn	\$249.12
6/15/2017	0019085	Arzola, Nereida	\$1,688.92
6/15/2017	0003071	Ashraf, Mohammad	\$1,069.29
6/15/2017	0000885	Avalos, Jesus	\$1,003.76
6/15/2017	0000799	Avalos-Thompson, Marlena	\$3,249.92
6/15/2017	0000873	Baffa, John	\$3,594.58
6/15/2017	0000946	Baffa, Valerie	\$3,594.58
6/15/2017	0000740	Banda, Magda	\$3,364.92
6/15/2017	0000781	Barajas, Sandra	\$1,577.00
6/15/2017	0000858	Barone, Roxanne	\$2,281.83
6/15/2017	0176458	Beacham, John	\$478.70
6/15/2017	0003075	Behling, William	\$1,097.12
6/15/2017	0178376	Belcaster, Joseph	\$2,145.83
6/15/2017	0000750	Belcaster, Nicholas	\$1,482.00
6/15/2017	0003076	Bell, Lynn	\$443.41
6/15/2017	0003078	Bernstein, Arnie	\$521.95
6/15/2017	0000830	Berthiaume, Maria	\$813.56
6/15/2017	0066045	Bilotto, Eugene	\$1,032.60
6/15/2017	0000845	Bluemer, Judy	\$6,461.42
6/15/2017	0000918	Bonin, Eileen	\$1,915.38
6/15/2017	0102219	Boyajian, Mark	\$413.04
6/15/2017	0076654	Bradley, Adam	\$1,647.97
6/15/2017	0157079	Brasher, Stephen	\$498.64
6/15/2017	0002984	Bridges, Maureen	\$1,405.63
6/15/2017	0000915	Bulat, Cheryl	\$4,385.54
6/15/2017	0182499	Buongiorno, Mary	\$400.00
6/15/2017	0013906	Calzaretta, Steven	\$4,313.80
6/15/2017	0156441	Campbell, Dana	\$1,138.58
6/15/2017	0156655	Cappetta, Leilani	\$2,066.22

Morton College - Payroll Register - Period Ending June 15, 2017

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
6/15/2017	0153590	Carroll, Don	\$498.64
6/15/2017	0000924	Casey, Craig	\$9,467.08
6/15/2017	0000829	Casey, Robert	\$5,403.29
6/15/2017	0002990	Castillo, Carolina	\$1,725.30
6/15/2017	0003193	Chang, Stephen	\$713.32
6/15/2017	0002998	Chin, Dixon	\$146.01
6/15/2017	0000884	Cienfuegos, Lillian	\$2,038.52
6/15/2017	0181564	Cisco Jr, Taylor	\$997.27
6/15/2017	0000859	Clay, Oscar	\$865.48
6/15/2017	0094966	Clemente, Antonio	\$1,966.71
6/15/2017	0007800	Corral, Iris	\$521.95
6/15/2017	0002710	Cosimo, Franco	\$1,127.89
6/15/2017	0000794	Crockett, Janet	\$5,982.66
6/15/2017	0168899	Crowe, Ellen	\$4,252.58
6/15/2017	0000843	Davidson, Jody	\$2,743.88
6/15/2017	0000790	De La Torre, Refugio	\$2,307.82
6/15/2017	0000786	Demato, Michelle	\$262.10
6/15/2017	0000763	Diaz, Maria	\$1,596.50
6/15/2017	0000917	Dominguez, Carlos	\$5,898.81
6/15/2017	0170558	Drury, Benjamin	\$4,038.38
6/15/2017	0000735	Duhon, Steven	\$3,377.71
6/15/2017	0003181	Dutt, Eric	\$548.56
6/15/2017	0003180	Eaton, Barbara	\$548.35
6/15/2017	0005692	Enstrom, Elena	\$150.50
6/15/2017	0003179	Eshafi, Nouri	\$562.27
6/15/2017	0020621	Esposito, Marie	\$627.00
6/15/2017	0000828	Fabiyi, Edith	\$3,951.63
6/15/2017	0003208	Falbo, Lydia	\$4,000.00
6/15/2017	0000814	Favela, Martha	\$1,719.63
6/15/2017	0000762	Fejt, George	\$3,370.67
6/15/2017	0000777	Felice, Susan	\$3,044.71
6/15/2017	0079155	Fields, Stanley	\$10,850.00
6/15/2017	0092824	Folkers, Jeff	\$1,547.17
6/15/2017	0015067	Franco Carrera, Lillianna	\$1,928.96
6/15/2017	0160367	Freemon, Yolanda	\$5,716.71
6/15/2017	0000938	Gan, Xiaoling	\$3,110.58
6/15/2017	0000838	Garcia-Searle, Brenda	\$2,376.92
6/15/2017	0000879	Garza, Sylvia	\$1,608.66
6/15/2017	0000935	Gatyas, Kenton	\$7,956.67

Morton College - Payroll Register - Period Ending June 15, 2017

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
6/15/2017	0000724	Gilligan, Brian	\$2,844.07
6/15/2017	0000896	Ginley, Steven	\$4,803.57
6/15/2017	0157185	Grady, Myeisha	\$498.64
6/15/2017	0003164	Graf, Christina	\$443.41
6/15/2017	0000932	Gramas, Margaret	\$4,859.04
6/15/2017	0000892	Grice, James	\$6,191.92
6/15/2017	0000788	Gutierrez, Rosa	\$2,209.42
6/15/2017	0000805	Halmon, Jamie	\$2,369.46
6/15/2017	0003012	Halsey, Meg	\$1,371.36
6/15/2017	0165694	Helmus, Sara	\$4,460.08
6/15/2017	0000841	Herrera, Michelle	\$2,171.00
6/15/2017	0159384	Herrmann, Julianne	\$2,371.83
6/15/2017	0172468	Heslop, Eugene	\$137.68
6/15/2017	0002953	Hirsch, Maynard	\$1,096.42
6/15/2017	0000793	Hopkins, Margaret	\$2,712.33
6/15/2017	0000922	Huff, Cheryl	\$1,174.64
6/15/2017	0061134	Iniquez, Jennifer	\$2,497.38
6/15/2017	0174916	Iniquez, Michael	\$1,051.70
6/15/2017	0176980	Jacklin, William	\$4,550.00
6/15/2017	0000876	Jaimes, Nydia	\$2,103.79
6/15/2017	0173034	James, Nadja	\$3,112.75
6/15/2017	0002876	Jaquez, Evelyn	\$1,725.00
6/15/2017	0107686	Jara, Blanca	\$2,341.67
6/15/2017	0000785	Johnson, Caroline	\$2,171.00
6/15/2017	0060105	Jonas, David	\$2,644.18
6/15/2017	0173738	Joslin, Jeremy	\$3,299.21
6/15/2017	0003021	Kamien, Linda	\$761.87
6/15/2017	0000870	Kasprowicz, Michael	\$5,880.19
6/15/2017	0003157	Kelikian, Toulia	\$3,112.75
6/15/2017	0165341	Klementzos, Jennifer	\$1,713.63
6/15/2017	0158400	Knickerbocker, Sharon	\$498.64
6/15/2017	0077801	Knowski, James	\$512.02
6/15/2017	0000004	Kott, Micheal	\$3,750.00
6/15/2017	0000021	Koutny, Linda	\$2,544.39
6/15/2017	0002957	Kupec, Debra	\$2,319.92
6/15/2017	0107914	Labno, David	\$478.70
6/15/2017	0184220	Lanciotti, David	\$502.91
6/15/2017	0000755	Lanciotti, Lawrence	\$5,597.47
6/15/2017	0003023	Latham-Williams, Karen	\$761.87

Morton College - Payroll Register - Period Ending June 15, 2017

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
6/15/2017	0003176	Leven, Robert	\$576.32
6/15/2017	0184718	Lewis, Ann	\$400.00
6/15/2017	0000811	Lind, Carmen	\$6,573.58
6/15/2017	0000833	Litwicki, Mark	\$4,446.67
6/15/2017	0060156	Lopez, Edwin	\$619.56
6/15/2017	0003025	Lopez, Flora	\$1,321.47
6/15/2017	0003094	Lopez, Noe	\$695.92
6/15/2017	0003033	Lozano, Gloria	\$1,713.63
6/15/2017	0003026	Lubeck, Sarah	\$1,405.63
6/15/2017	0160597	Lubenkov, Paul	\$523.88
6/15/2017	0003100	Lyons, Kenneth	\$1,097.12
6/15/2017	0155594	Machino, Jeri	\$4,227.04
6/15/2017	0154317	Mangia, Vlasta	\$1,529.63
6/15/2017	0000822	Martinez, Blanca	\$1,783.83
6/15/2017	0168363	Martinez, Ernest	\$1,255.10
6/15/2017	0167581	Martinez Jr, Salvador	\$498.64
6/15/2017	0000955	Martinez, Raul	\$2,430.16
6/15/2017	0000869	Marzullo, Frank	\$5,000.42
6/15/2017	0017224	Mata, Gabriela	\$1,647.67
6/15/2017	0156656	Mazzone, Dominick	\$550.72
6/15/2017	0000732	McFadden, James	\$569.38
6/15/2017	0000909	McGhee, Edward	\$1,833.27
6/15/2017	0002697	McLaughlin, Keith	\$7,391.67
6/15/2017	0170780	Miranda, Ashley	\$523.88
6/15/2017	0000769	Mohr, Michele	\$3,750.04
6/15/2017	0181768	Mollett, Melissa	\$3,218.75
6/15/2017	0002708	Montoro, Roger	\$3,192.08
6/15/2017	0054966	Montoro, Roger	\$1,066.34
6/15/2017	0000839	Moore, Linda	\$5,548.04
6/15/2017	0000816	Moravecek, Robert	\$482.50
6/15/2017	0187216	Moss, Neil	\$1,688.92
6/15/2017	0000856	Munoz, Hector	\$3,443.88
6/15/2017	0000855	Mutameni, Shoeleh	\$5,338.04
6/15/2017	0161139	Nakashima, Anna	\$2,909.80
6/15/2017	0000910	Navarro, Rafael	\$1,650.32
6/15/2017	0156023	Navarro, Tracy	\$478.70
6/15/2017	0000815	Nedza, Michael	\$6,222.99
6/15/2017	0111554	Nieves, Samantha	\$1,493.04
6/15/2017	0049422	Ocampo, Jose	\$1,220.02

Morton College - Payroll Register - Period Ending June 15, 2017

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
6/15/2017	0000928	O'Connell, James	\$2,453.20
6/15/2017	0000747	Paez, Elizabeth	\$4,103.25
6/15/2017	0003154	Palermo, Eileen	\$457.12
6/15/2017	0000951	Paneral, Beth	\$1,445.97
6/15/2017	0000778	Parise, Patricia	\$4,571.21
6/15/2017	0082070	Patterson, Jessica	\$745.80
6/15/2017	0000779	Pawlak, Richard	\$2,445.04
6/15/2017	0002913	Pearson, Dennis	\$4,705.88
6/15/2017	0000820	Pencheva, Tsonka	\$3,323.66
6/15/2017	0007939	Perez, Armando	\$1,824.02
6/15/2017	0000863	Perez, Guadalupe	\$1,783.79
6/15/2017	0000950	Perez, Jaime	\$855.65
6/15/2017	0003036	Perez, Margarita	\$228.56
6/15/2017	0000776	Perez, Mireya	\$3,892.58
6/15/2017	0003160	Perusich, James	\$548.56
6/15/2017	0003038	Pettus, Exodus	\$697.19
6/15/2017	0003039	Phillips, Carol	\$228.56
6/15/2017	0177526	Pierce, Tommy	\$3,862.50
6/15/2017	0000752	Porod, Eric	\$3,055.21
6/15/2017	0000771	Potempa, John	\$4,535.42
6/15/2017	0160605	Primm, Rebecca	\$2,367.25
6/15/2017	0000848	Pullia, Nicole	\$1,577.00
6/15/2017	0041753	Quiroga-Nevarez, Daiana	\$2,118.00
6/15/2017	0000743	Raigoza, Suzanna	\$2,529.72
6/15/2017	0188076	Ramirez, Aurelia	\$1,262.25
6/15/2017	0003041	Ramirez, Elaine	\$1,321.47
6/15/2017	0000889	Ramirez, Jose	\$1,743.25
6/15/2017	0168948	Ray, Anthony	\$5,175.00
6/15/2017	0000953	Raygoza, Liliana	\$1,688.92
6/15/2017	0156449	Raymond, Mary	\$3,118.79
6/15/2017	0000726	Reft, Jennifer	\$3,538.75
6/15/2017	0002202	Regan, Lara	\$838.50
6/15/2017	0003168	Reynard, Michael	\$312.36
6/15/2017	0189140	Ridyard, Melissa	\$2,125.00
6/15/2017	0000872	Rivas, Angel	\$1,510.00
6/15/2017	0000795	Rivera, Doris	\$2,500.00
6/15/2017	0000925	Rivera, Juan	\$2,094.41
6/15/2017	0000748	Rodriguez, Diana	\$2,171.00
6/15/2017	0156404	Rodriguez Jr, Jesus	\$2,068.71

Morton College - Payroll Register - Period Ending June 15, 2017

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
6/15/2017	0003042	Rohl, Michael	\$139.75
6/15/2017	0056628	Roman, Daniel	\$119.30
6/15/2017	0161489	Romero, Julian	\$1,220.02
6/15/2017	0000741	Ross, Robert	\$1,471.03
6/15/2017	0000797	Ruiz, Ruben	\$2,528.54
6/15/2017	0000895	Rutka, Leonard	\$3,854.45
6/15/2017	0000754	Sajatovic, Mark	\$1,884.67
6/15/2017	0005990	Salgado, Daniel	\$484.38
6/15/2017	0058030	Sanchez, Alberto	\$413.04
6/15/2017	0000907	Sanchez, Luis	\$5,444.00
6/15/2017	0082829	Sarabia, Angel	\$275.36
6/15/2017	0000737	Sarther, Diane	\$5,479.42
6/15/2017	0000921	Scatchell, Candyce	\$2,126.92
6/15/2017	0000898	Schmitt, Robert	\$4,740.92
6/15/2017	0000860	Schoepf, Cheryl	\$2,167.54
6/15/2017	0160546	Schrey, Courtney	\$972.34
6/15/2017	0002668	Sedaie, Behrooz	\$675.00
6/15/2017	0000801	Seibel, George	\$6,972.00
6/15/2017	0000731	Seo, Kymberly	\$7,112.17
6/15/2017	0000861	Seropian, Daniel	\$976.32
6/15/2017	0002709	Shouba, Derek	\$4,441.38
6/15/2017	0003089	Sleeth, Bradley	\$2,723.13
6/15/2017	0121377	Smith, Daniel	\$137.68
6/15/2017	0181260	Smith, Jeanine	\$478.70
6/15/2017	0000789	Smith, Maria	\$1,604.83
6/15/2017	0000939	Sonnier, Celeste	\$3,276.79
6/15/2017	0000842	Soto, Marlene	\$2,171.00
6/15/2017	0000882	Soto, Martin	\$2,548.67
6/15/2017	0125437	Soto, Yasna	\$1,336.83
6/15/2017	0000943	Spaniol, Scott	\$2,706.91
6/15/2017	0182711	Steadman, Michael	\$933.45
6/15/2017	0005838	Steinz, Margaret	\$1,523.74
6/15/2017	0007897	Stella, Leslie	\$718.86
6/15/2017	0099337	Stillo, Louis	\$413.04
6/15/2017	0000761	Styer, Audrey	\$8,091.95
6/15/2017	0000897	Sykora, Donald	\$6,761.37
6/15/2017	0154190	Taylor, Kimberly	\$724.91
6/15/2017	0161138	Tejeda, Erika	\$2,236.38
6/15/2017	0003048	Tito, Frank	\$1,405.63

Morton College - Payroll Register - Period Ending June 15, 2017

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
6/15/2017	0000738	Torres, Gina	\$2,335.75
6/15/2017	0003051	Trevino-Garcia, Linda	\$1,218.99
6/15/2017	0002931	Turner, Jocelyn	\$521.95
6/15/2017	0000019	Ulbrich, Scott	\$2,825.04
6/15/2017	0003107	Vacek, Sarah	\$548.56
6/15/2017	0000886	Vargas, Maria	\$2,193.97
6/15/2017	0000796	Vazquez, Luis	\$147.92
6/15/2017	0000823	Vega, Alfonso	\$1,875.68
6/15/2017	0166301	Vega-Huezo, Wendy	\$3,000.00
6/15/2017	0000808	Velazquez, Marisol	\$3,625.00
6/15/2017	0000868	Walley, Cynthia	\$3,538.75
6/15/2017	0000817	Walsh, Cheryl	\$377.52
6/15/2017	0013245	Warren, John	\$4,740.35
6/15/2017	0000803	Wedge, Frances	\$3,735.25
6/15/2017	0000758	Weinstein, Thomas	\$2,390.13
6/15/2017	0000767	Wolff, Michael	\$147.92
6/15/2017	0000736	Wood, Robert	\$6,475.84
6/15/2017	0133829	Yaghoubi, Poupak	\$664.88
6/15/2017	0000942	Yanez, Rodolfo	\$2,250.00
6/15/2017	0003091	Zeni, Wendy	\$548.56
6/15/2017	0000813	Zukauskas, Karolis	\$4,712.75
6/15/2017	0000883	Zych, Antoinette	\$2,616.96
Total			\$602,847.10

Morton College - Payroll Register - Period Ending June 30, 2017

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
6/30/2017	0000770	Abrahamson, Maura	\$8,011.22
6/30/2017	0000835	Alcala, Sandra	\$2,147.50
6/30/2017	0003069	Alexandru, Vica	\$695.91
6/30/2017	0163519	Almanza, Marcy	\$105.60
6/30/2017	0032609	Almeida, Ricardo	\$1,881.88
6/30/2017	0003324	Alonso, Erika	\$1,493.04
6/30/2017	0000809	Alonso, Hernan	\$1,384.83
6/30/2017	0181767	Anderson, Maria	\$3,218.75
6/30/2017	0000749	Angelilli, Jennifer	\$2,037.92
6/30/2017	0166664	Aquino, James	\$3,091.71
6/30/2017	0007899	Arias, Carolyn	\$716.22
6/30/2017	0019085	Arzola, Nereida	\$1,688.92
6/30/2017	0003071	Ashraf, Mohammad	\$1,069.30
6/30/2017	0000885	Avalos, Jesus	\$167.78
6/30/2017	0000799	Avalos-Thompson, Marlena	\$3,249.92
6/30/2017	0000873	Baffa, John	\$3,594.58
6/30/2017	0000946	Baffa, Valerie	\$3,594.58
6/30/2017	0000740	Banda, Magda	\$3,364.92
6/30/2017	0000781	Barajas, Sandra	\$1,577.00
6/30/2017	0000858	Barone, Roxanne	\$2,281.83
6/30/2017	0176458	Beacham, John	\$478.69
6/30/2017	0003075	Behling, William	\$1,097.08
6/30/2017	0178376	Belcaster, Joseph	\$2,145.83
6/30/2017	0000750	Belcaster, Nicholas	\$1,482.00
6/30/2017	0003076	Bell, Lynn	\$443.41
6/30/2017	0003078	Bernstein, Arnie	\$521.93
6/30/2017	0000830	Berthiaume, Maria	\$591.68
6/30/2017	0066045	Bilotto, Eugene	\$275.36
6/30/2017	0000845	Bluemer, Judy	\$6,461.42
6/30/2017	0000918	Bonin, Eileen	\$1,915.38
6/30/2017	0102219	Boyajian, Mark	\$550.72
6/30/2017	0076654	Bradley, Adam	\$1,411.67
6/30/2017	0157079	Brasher, Stephen	\$498.65
6/30/2017	0002984	Bridges, Maureen	\$1,405.64
6/30/2017	0000915	Bulat, Cheryl	\$4,385.54
6/30/2017	0184720	Buongiorno, Joseph	\$450.00
6/30/2017	0182499	Buongiorno, Mary	\$450.00
6/30/2017	0156441	Campbell, Dana	\$1,138.58
6/30/2017	0156655	Cappetta, Leilani	\$1,947.78

Morton College - Payroll Register - Period Ending June 30, 2017

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
6/30/2017	0153590	Carroll, Don	\$498.65
6/30/2017	0000924	Casey, Craig	\$9,467.08
6/30/2017	0000829	Casey, Robert	\$5,403.29
6/30/2017	0002990	Castillo, Carolina	\$1,688.92
6/30/2017	0003193	Chang, Stephen	\$713.31
6/30/2017	0000884	Cienfuegos, Lillian	\$1,847.25
6/30/2017	0181564	Cisco Jr, Taylor	\$972.35
6/30/2017	0000859	Clay, Oscar	\$786.80
6/30/2017	0094966	Clemente, Antonio	\$1,966.71
6/30/2017	0007800	Corral, Iris	\$521.93
6/30/2017	0002710	Cosimo, Franco	\$739.60
6/30/2017	0000794	Crockett, Janet	\$5,982.70
6/30/2017	0168899	Crowe, Ellen	\$4,252.58
6/30/2017	0000843	Davidson, Jody	\$2,743.88
6/30/2017	0000790	De La Torre, Refugio	\$2,141.06
6/30/2017	0000763	Diaz, Maria	\$1,596.50
6/30/2017	0000917	Dominguez, Carlos	\$4,834.32
6/30/2017	0170558	Drury, Benjamin	\$4,038.38
6/30/2017	0000735	Duhon, Steven	\$3,377.71
6/30/2017	0003181	Dutt, Eric	\$548.54
6/30/2017	0003180	Eaton, Barbara	\$548.36
6/30/2017	0003179	Eshafi, Nouri	\$562.25
6/30/2017	0020621	Esposito, Marie	\$475.20
6/30/2017	0000828	Fabiyi, Edith	\$4,401.63
6/30/2017	0003208	Falbo, Lydia	\$4,000.00
6/30/2017	0000814	Favela, Martha	\$1,719.63
6/30/2017	0000762	Fejt, George	\$3,184.50
6/30/2017	0000777	Felice, Susan	\$3,044.71
6/30/2017	0079155	Fields, Stanley	\$10,850.00
6/30/2017	0092824	Folkers, Jeff	\$1,547.17
6/30/2017	0015067	Franco Carrera, Lillianna	\$1,928.96
6/30/2017	0160367	Freemon, Yolanda	\$6,389.27
6/30/2017	0000938	Gan, Xiaoling	\$3,110.58
6/30/2017	0000838	Garcia-Searle, Brenda	\$2,376.92
6/30/2017	0000879	Garza, Sylvia	\$1,608.74
6/30/2017	0000935	Gatyas, Kenton	\$7,956.67
6/30/2017	0166876	Gaytan, Steven	\$137.68
6/30/2017	0000724	Gilligan, Brian	\$2,844.07
6/30/2017	0000896	Ginley, Steven	\$4,803.57

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Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
6/30/2017	0157185	Grady, Myeisha	\$498.65
6/30/2017	0003164	Graf, Christina	\$443.41
6/30/2017	0000932	Gramas, Margaret	\$4,859.04
6/30/2017	0000892	Grice, James	\$7,903.03
6/30/2017	0000788	Gutierrez, Rosa	\$2,209.42
6/30/2017	0000805	Halmon, Jamie	\$2,369.46
6/30/2017	0003012	Halsey, Meg	\$1,371.36
6/30/2017	0165694	Helmus, Sara	\$4,460.08
6/30/2017	0000841	Herrera, Michelle	\$2,171.00
6/30/2017	0159384	Herrmann, Julianne	\$2,371.83
6/30/2017	0172468	Heslop, Eugene	\$137.68
6/30/2017	0002953	Hirsch, Maynard	\$1,096.39
6/30/2017	0000793	Hopkins, Margaret	\$2,712.33
6/30/2017	0000922	Huff, Cheryl	\$734.15
6/30/2017	0061134	Iniquez, Jennifer	\$2,497.38
6/30/2017	0174916	Iniquez, Michael	\$1,135.85
6/30/2017	0176980	Jacklin, William	\$4,550.00
6/30/2017	0182036	Jaeschke, Megan	\$750.00
6/30/2017	0000876	Jaimes, Nydia	\$2,103.79
6/30/2017	0173034	James, Nadja	\$3,112.75
6/30/2017	0002876	Jaquez, Evelyn	\$1,725.00
6/30/2017	0107686	Jara, Blanca	\$2,341.67
6/30/2017	0000785	Johnson, Caroline	\$2,171.00
6/30/2017	0060105	Jonas, David	\$2,460.83
6/30/2017	0173738	Joslin, Jeremy	\$3,299.21
6/30/2017	0003021	Kamien, Linda	\$761.87
6/30/2017	0000870	Kasprowicz, Michael	\$5,185.54
6/30/2017	0003157	Kelikian, Toula	\$3,112.75
6/30/2017	0165341	Klementzos, Jennifer	\$1,713.63
6/30/2017	0158400	Knickerbocker, Sharon	\$498.65
6/30/2017	0077801	Knowski, James	\$670.42
6/30/2017	0000004	Kott, Micheal	\$3,750.00
6/30/2017	0000021	Koutny, Linda	\$2,544.39
6/30/2017	0002957	Kupec, Debra	\$2,319.92
6/30/2017	0107914	Labno, David	\$478.69
6/30/2017	0184220	Lanciotti, David	\$502.93
6/30/2017	0000755	Lanciotti, Lawrence	\$4,213.75
6/30/2017	0003023	Latham-Williams, Karen	\$761.87
6/30/2017	0003176	Leven, Robert	\$576.31

Morton College - Payroll Register - Period Ending June 30, 2017

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
6/30/2017	0000811	Lind, Carmen	\$6,573.58
6/30/2017	0000833	Litwicki, Mark	\$4,446.67
6/30/2017	0060156	Lopez, Edwin	\$275.36
6/30/2017	0003025	Lopez, Flora	\$1,321.47
6/30/2017	0003094	Lopez, Noe	\$695.91
6/30/2017	0003033	Lozano, Gloria	\$1,713.63
6/30/2017	0003026	Lubeck, Sarah	\$1,405.64
6/30/2017	0160597	Lubenkov, Paul	\$523.90
6/30/2017	0003100	Lyons, Kenneth	\$1,097.08
6/30/2017	0155594	Machino, Jeri	\$4,227.04
6/30/2017	0154317	Mangia, Vlasta	\$1,529.63
6/30/2017	0000822	Martinez, Blanca	\$1,783.83
6/30/2017	0168363	Martinez, Ernest	\$1,255.10
6/30/2017	0167581	Martinez Jr, Salvador	\$498.65
6/30/2017	0000955	Martinez, Raul	\$2,735.00
6/30/2017	0000869	Marzullo, Frank	\$5,000.42
6/30/2017	0017224	Mata, Gabriela	\$1,647.67
6/30/2017	0156656	Mazzone, Dominick	\$550.72
6/30/2017	0000732	McFadden, James	\$755.70
6/30/2017	0000909	McGhee, Edward	\$1,833.27
6/30/2017	0002697	McLaughlin, Keith	\$7,391.67
6/30/2017	0170780	Miranda, Ashley	\$523.90
6/30/2017	0000769	Mohr, Michele	\$3,750.04
6/30/2017	0181768	Mollett, Melissa	\$3,218.75
6/30/2017	0002708	Montoro, Roger	\$2,469.56
6/30/2017	0054966	Montoro, Roger	\$1,204.83
6/30/2017	0000839	Moore, Linda	\$4,708.04
6/30/2017	0000816	Moraveccek, Robert	\$639.86
6/30/2017	0187216	Moss, Neil	\$1,688.92
6/30/2017	0000856	Munoz, Hector	\$3,443.88
6/30/2017	0000855	Mutameni, Shoeleh	\$5,338.04
6/30/2017	0161139	Nakashima, Anna	\$6,120.64
6/30/2017	0000910	Navarro, Rafael	\$1,650.32
6/30/2017	0156023	Navarro, Tracy	\$478.69
6/30/2017	0000815	Nedza, Michael	\$4,329.25
6/30/2017	0111554	Nieves, Samantha	\$1,493.04
6/30/2017	0049422	Ocampo, Jose	\$1,315.05
6/30/2017	0000928	O'Connell, James	\$2,453.20
6/30/2017	0000747	Paez, Elizabeth	\$4,103.25

Morton College - Payroll Register - Period Ending June 30, 2017

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
6/30/2017	0003154	Palermo, Eileen	\$457.12
6/30/2017	0000951	Paneral, Beth	\$1,457.97
6/30/2017	0000778	Parise, Patricia	\$4,757.21
6/30/2017	0082070	Patterson, Jessica	\$679.80
6/30/2017	0000779	Pawlak, Richard	\$2,445.04
6/30/2017	0002913	Pearson, Dennis	\$4,705.88
6/30/2017	0000820	Pencheva, Tsonka	\$3,323.66
6/30/2017	0007939	Perez, Armando	\$1,763.00
6/30/2017	0000863	Perez, Guadalupe	\$1,783.79
6/30/2017	0000950	Perez, Jaime	\$786.80
6/30/2017	0000776	Perez, Mireya	\$3,892.58
6/30/2017	0003160	Perusich, James	\$548.54
6/30/2017	0003038	Pettus, Exodus	\$697.19
6/30/2017	0177526	Pierce, Tommy	\$3,862.50
6/30/2017	0000752	Porod, Eric	\$3,055.21
6/30/2017	0000771	Potempa, John	\$4,535.42
6/30/2017	0160605	Primm, Rebecca	\$2,367.25
6/30/2017	0000848	Pullia, Nicole	\$1,577.00
6/30/2017	0041753	Quiroga-Nevarez, Daiana	\$2,118.00
6/30/2017	0000743	Raigoza, Suzanna	\$2,529.72
6/30/2017	0188076	Ramirez, Aurelia	\$1,220.02
6/30/2017	0003041	Ramirez, Elaine	\$1,321.47
6/30/2017	0000889	Ramirez, Jose	\$1,670.94
6/30/2017	0168948	Ray, Anthony	\$12,467.00
6/30/2017	0000953	Raygoza, Liliana	\$1,688.92
6/30/2017	0156449	Raymond, Mary	\$3,118.79
6/30/2017	0000726	Reft, Jennifer	\$3,538.75
6/30/2017	0003168	Reynard, Michael	\$312.36
6/30/2017	0189140	Ridyard, Melissa	\$2,125.00
6/30/2017	0000872	Rivas, Angel	\$1,510.00
6/30/2017	0000795	Rivera, Doris	\$2,500.00
6/30/2017	0000925	Rivera, Juan	\$2,094.41
6/30/2017	0000748	Rodriguez, Diana	\$2,171.00
6/30/2017	0156404	Rodriguez Jr, Jesus	\$2,068.71
6/30/2017	0003042	Rohl, Michael	\$750.00
6/30/2017	0000851	Roland, H.M. Joyce	\$60.00
6/30/2017	0056628	Roman, Daniel	\$59.68
6/30/2017	0161489	Romero, Julian	\$1,220.02
6/30/2017	0000741	Ross, Robert	\$1,354.22

Morton College - Payroll Register - Period Ending June 30, 2017

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
6/30/2017	0000797	Ruiz, Ruben	\$2,528.54
6/30/2017	0000895	Rutka, Leonard	\$3,854.41
6/30/2017	0000754	Sajatovic, Mark	\$1,884.67
6/30/2017	0005990	Salgado, Daniel	\$484.38
6/30/2017	0058030	Sanchez, Alberto	\$137.68
6/30/2017	0000907	Sanchez, Luis	\$5,402.05
6/30/2017	0000737	Sarther, Diane	\$5,479.42
6/30/2017	0000921	Scatchell, Candyce	\$2,126.92
6/30/2017	0000898	Schmitt, Robert	\$4,065.92
6/30/2017	0000860	Schoepf, Cheryl	\$2,167.54
6/30/2017	0160546	Schrey, Courtney	\$972.37
6/30/2017	0002668	Sedaie, Behrooz	\$675.00
6/30/2017	0000801	Seibel, George	\$7,677.00
6/30/2017	0000731	Seo, Kymberly	\$6,116.75
6/30/2017	0000861	Seropian, Daniel	\$813.60
6/30/2017	0002709	Shouba, Derek	\$4,441.38
6/30/2017	0003089	Sleeth, Bradley	\$1,683.14
6/30/2017	0121377	Smith, Daniel	\$963.76
6/30/2017	0181260	Smith, Jeanine	\$478.69
6/30/2017	0000789	Smith, Maria	\$1,604.83
6/30/2017	0000939	Sonnier, Celeste	\$3,276.79
6/30/2017	0000842	Soto, Marlene	\$1,871.54
6/30/2017	0000882	Soto, Martin	\$2,548.67
6/30/2017	0125437	Soto, Yasna	\$1,336.83
6/30/2017	0000943	Spaniol, Scott	\$2,706.91
6/30/2017	0182711	Steadman, Michael	\$933.45
6/30/2017	0005838	Steinz, Margaret	\$1,583.74
6/30/2017	0007897	Stella, Leslie	\$594.30
6/30/2017	0099337	Stillo, Louis	\$395.83
6/30/2017	0000761	Styer, Audrey	\$6,461.22
6/30/2017	0000897	Sykora, Donald	\$5,095.55
6/30/2017	0154190	Taylor, Kimberly	\$910.91
6/30/2017	0161138	Tejeda, Erika	\$2,236.38
6/30/2017	0003048	Tito, Frank	\$1,405.64
6/30/2017	0000738	Torres, Gina	\$2,335.75
6/30/2017	0003051	Trevino-Garcia, Linda	\$761.87
6/30/2017	0002931	Turner, Jocelyn	\$521.93
6/30/2017	0000019	Ulbrich, Scott	\$2,825.04
6/30/2017	0003107	Vacek, Sarah	\$548.54

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Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
6/30/2017	0003057	Valeriano, Joann	\$60.00
6/30/2017	0000886	Vargas, Maria	\$2,193.97
6/30/2017	0000796	Vazquez, Luis	\$147.92
6/30/2017	0000823	Vega, Alfonso	\$1,912.16
6/30/2017	0166301	Vega-Huezo, Wendy	\$3,000.00
6/30/2017	0000808	Velazquez, Marisol	\$3,675.00
6/30/2017	0000868	Walley, Cynthia	\$3,538.75
6/30/2017	0000817	Walsh, Cheryl	\$235.95
6/30/2017	0013245	Warren, John	\$3,271.38
6/30/2017	0000803	Wedge, Frances	\$3,735.25
6/30/2017	0000758	Weinstein, Thomas	\$2,390.13
6/30/2017	0000736	Wood, Robert	\$6,475.84
6/30/2017	0133829	Yaghoubi, Poupak	\$664.86
6/30/2017	0000942	Yanez, Rodolfo	\$2,250.00
6/30/2017	0003091	Zeni, Wendy	\$548.54
6/30/2017	0000813	Zukauskas, Karolis	\$4,712.75
6/30/2017	0000883	Zych, Antoinette	\$2,616.96
Total			\$593,336.84

From: [Anthony Ray](#)
To: [Stan Fields](#)
Cc: [Melissa Mollett](#); [Maria Anderson](#); [Wendy Vega-Huezo](#); [Doris Rivera](#); [Ruben V Ruiz](#)
Subject: Action Item August Board
Date: Monday, August 14, 2017 2:01:43 PM
Attachments: [Annual Renewal Colleague 3.pdf](#)
[Annual Renewal Colleague 2.pdf](#)
[Annual Renewal Colleague 1.pdf](#)

PROPOSED ACTION: THAT THE BOARD APPROVE THE PAYMENT FOR ELLUCIAN AS THE ERP SYSTEM PROVIDER FOR THE COLLEGE FOR FY 2018 IN THE AMOUNT OF \$322,357.00 AS SUBMITTED.

RATIONALE: [Required by Board Policy 5.3.1 and Chapter 110, Act 805, Paragraph 3-27.1 of the *Illinois Compiled Statutes*]

Ellucian has been supplying these services and the College would like to continue using Ellucian Colleague. The services begin July 1, 2017 to June 30, 2018.

COST ANALYSIS: \$213,100.00 fee for FY18 Annual Maintenance Renewal (Modules)
\$101,959.00 fee for FY18 Annual Maintenance Renewal (Reporting)
\$7,298.00 fee for FY18 Annual Maintenance Renewal (Modules)

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-
-

ATTACHMENTS: Billing Statements

Anthony Ray, PHR

Executive Director of Human Resources/Ombudsman
Room 225-B
anthony.ray@Morton.edu

Morton College

3801 S. Central Ave.
Cicero, ILL. 60804

708-656-8000, **x2298**

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Invoice

Bill-To:

Morton College
Jeri Machino
3801 S Central Avenue
Cicero IL 60804-4398
USA

Invoice No./ Date	90220616 05/12/2017
Order No.	29630
Customer	100935
Currency	USD
Payment	Total due and payable by 07/01/2017
Total Amount	213,100.00

For Invoice Inquiries:

Ellucian Customer Success Enablement Team
Phone: (610)578-5750
Toll Free: (855)206-5589
Email: CSEnablement@ellucian.com

Invoice Details

Description	Amount
Ellucian Annual Maintenance Renewal Term: 07/01/2017 to 06/30/2018 CORE STUDENT STUDENT FINANCE HUMAN RESOURCES FUND RAISING PER USER APPLICATION DEVELOPMENT ENVIRONMENT REPORTING ODS CONNECTORS BUSINESS OBJECTS MAINTENANCE ODS DATAORCHESTRATOR PARTNER MAINTENANCE FINANCE REPORTING APPLICATIONS MAINTENANCE HR REPORTING APPLICATIONS MAINTENANCE STUDENT DATAMARTS FOR REPORTING MAINTENANCE ST REPORTING APPLICATIONS MAINTENANCE FINANCE DATAMARTS FOR REPORTING MAINTENANCE HR DATAMARTS FOR REPORTING MAINTENANCE	202,681.00

Please Remit To:

Ellucian Company L.P.
62578 Collections Center Drive
CHICAGO IL 60693
USA

ACH Information:

Bank of America
100 West 33rd Street New York NY 10001
ABA# 071000039
Beneficiary Name: Ellucian Company L.P.
Account # 81880-91099
Email: electronic-payment-info@ellucian.com

Doc. No./Date
90220616 / 05/12/2017

Description	Amount
OTHER	
COLLEAGUE PORTAL MAINTENANCE	
WEBCT INTERFACE MAINTENANCE	
OFFICIAL PAYMENT ECOMMERCE MAINTENANCE	
Partner Annual Maintenance Renewal	Term: 07/01/2017 to 06/30/2018
PARTNER	
APPLICATION SERVER 0-100 PARTNER MAINTENANCE	10,419.00
Subtotal:	213,100.00
Tax:	0.00
Total Amount Due	USD 213,100.00

Please Remit To:
Ellucian Company L.P.
62578 Collections Center Drive
CHICAGO IL 60693
USA

ACH Information:
Bank of America
100 West 33rd Street New York NY 10001
ABA# 071000039
Beneficiary Name: Ellucian Company L.P.
Account # 81880-91099
Email: electronic-payment-info@ellucian.com

Invoice

Bill-To:

Morton College
Jeri Machino
3801 S Central Avenue
Cicero IL 60804
USA

Invoice No./ Date	90219623 05/02/2017
Order No.	41071
Customer	100935
Currency	USD
Payment	Total due and payable by 07/01/2017
Total Amount	7,298.00

For Invoice Inquiries:

Ellucian Customer Success Enablement Team

Phone: (610)578-5750

Toll Free: (855)206-5589

Email: CSEnablement@ellucian.com

Invoice Details

Item	Product Description	Amount
000020	COLLEAGUE SELF-SERVICE FINANCIAL AID MAINTENANCE Term: From 07/01/2017 to 06/30/2018	1,811.00
000100	STUDENT PLANNING MAINTENANCE Term: From 07/01/2017 to 06/30/2018	5,487.00
Subtotal:		7,298.00
Tax:		0.00
Total Amount Due		USD 7,298.00

Please Remit To:

Ellucian Company L.P.
62578 Collections Center Drive
CHICAGO IL 60693
USA

ACH Information:

Bank of America
100 West 33rd Street New York NY 10001
ABA# 071000039
Beneficiary Name: Ellucian Company L.P.
Account # 81880-91099
Email: electronic-payment-info@ellucian.com

Invoice

Bill-To:

Morton College
Jeri Machino
3801 S Central Avenue
Cicero IL 60804
USA

Repeat Print

Invoice No./ Date	90219622 05/02/2017
Order No.	37165
Customer	100935
Currency	USD
Payment	Total due and payable by 07/01/2017
Total Amount	101,959.00

For Invoice Inquiries:

Ellucian Customer Success Enablement Team
Phone: (610)578-5750
Toll Free: (855)206-5589
Email: CSEnablement@ellucian.com

Invoice Details

Description		Amount
Ellucian Annual Maintenance Renewal	Term: 07/01/2017 to 06/30/2018	69,205.00
FINANCE		
REPORTING		
REPORTING & OPERATING ANALYTICS BASE PACKAGE MAINTENANCE		
OTHER		
ELLUCIAN MOBILE APPLICATION EDITION MAINTENANCE		
ELLUCIAN MAINTENANCE ADVANTAGE		
WCMS		
Partner Annual Maintenance Renewal	Term: 07/01/2017 to 06/30/2018	
PARTNER		
BUS OBJ CRYSTAL REPORTS PROFESSIONAL PARTNER MAINTENANCE		752.00
SYNOPTIX 5-USER PARTNER MAINTENANCE		5,214.00
BUS OBJ ENTERPRISE PREMIUM CAL PARTNER MAINTENANCE		24,820.00
BUS OBJ WEB INTELLIGENCE WITH VOYAGER PARTNER MAINTENANCE		1,968.00
Subtotal:		101,959.00
Tax:		0.00
Total Amount Due		USD 101,959.00

Please Remit To:

Ellucian Company L.P.
62578 Collections Center Drive
CHICAGO IL 60693
USA

ACH Information:

Bank of America
100 West 33rd Street New York NY 10001
ABA# 071000039
Beneficiary Name: Ellucian Company L.P.
Account # 81880-91099
Email: electronic-payment-info@ellucian.com

From: [Anthony Ray](#)
To: [Stan Fields](#)
Cc: [Melissa Mollett](#); [Maria Anderson](#); [Doris Rivera](#); [Wendy Vega-Huezo](#)
Subject: Action Item July Board
Date: Monday, July 17, 2017 11:35:45 AM
Attachments: [Morton College Collaborate Renewal 9.16.17.pdf](#)
[Morton College Learn Renewal 9.13.17.pdf](#)

PROPOSED ACTION: THAT THE BOARD APPROVE THE PAYMENT FOR BLACKBOARD AS THE LMS PROVIDER FOR THE COLLEGE FOR FY 2018 IN THE AMOUNT OF \$53,839.65 AS SUBMITTED.

RATIONALE: [Required by Board Policy 5.3.1 and Chapter 110, Act 805, Paragraph 3-27.1 of the *Illinois Compiled Statutes*]

Blackboard has been supplying these services and the College would like to continue using Blackboard. The services begin September 2017 to September 2018.

COST ANALYSIS: \$13,390.00 fee for FY18 Collaborate Web Conferencing
\$40,449.65 fee for FY18 Blackboard Core Program

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-

ATTACHMENTS: Billing Statements

Anthony Ray, PHR

Executive Director of Human Resources/Ombudsman
Room 225-B
anthony.ray@Morton.edu

Morton College

3801 S. Central Ave.
Cicero, ILL. 60804

708-656-8000, **x2298**

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Blackboard Inc.
8335 Keystone Crossing, Suite 200
Indianapolis, IN 46240 USA
Phone: +1 202.463.4860
Fax: +1.312.236.7251
Email: operations@blackboard.com
Tax ID # 52-2081178

Renewal Confirmation Notice

CUSTOMER INFORMATION:

Billing Address:

Morton College
3801 S Central Ave
Cicero IL 60804
USA

Date: 09 May 2017**Customer No.:** 303753**Document No.:** Bb-174221**Customer Primary Contact:****RENEWAL PRODUCTS OR**

<u>Qty</u>	<u>Product Code</u>	<u>Product Description</u>	<u>Start Date</u>	<u>End Date</u>	<u>Price (USD)</u>
1	CL-WC-FTE	Bb Collaborate Web Conferencing	09/16/2017	09/15/2018	13,390.00
<u>Renewal Amount (USD)</u>					<hr/> 13,390.00

RENEWAL CONFIRMATION:

You will be invoiced for products and/or services for the total above upon receipt of this form unless other arrangements are made.

Billing information is accurate: _____ (please initial or note corrections)

Purchase Order No. _____ - OR - My organization does not require a Purchase Order _____
(please initial)

Please send this complete renewal confirmation notice and accompanying purchase order, if necessary, via any one of the following methods by September 16, 2017:

- Email: operations@blackboard.com
- Fax: +1.312.236.7251
- Mail: Blackboard Inc., 8335 Keystone Crossing, Suite 200, Indianapolis, IN 46240 USA



Blackboard Inc.
8335 Keystone Crossing, Suite 200
Indianapolis, IN 46240 USA
Phone: +1 202.463.4860
Fax: +1.312.236.7251
Email: operations@blackboard.com
Tax ID # 52-2081178

Renewal Confirmation Notice

CUSTOMER INFORMATION:

Billing Address:

Morton College
3801 S Central Ave
Cicero IL 60804
USA

Date: 31 May 2017**Customer No.:** 303753**Document No.:** Bb-173489**Customer Primary Contact:****RENEWAL PRODUCTS OR**

<u>Qty</u>	<u>Product Code</u>	<u>Product Description</u>	<u>Start Date</u>	<u>End Date</u>	<u>Price (USD)</u>
1	SAAS2-LC-HE-P	Blackboard Learning Core Package - SaaS Plus	09/13/2017	09/12/2018	40,449.65

<u>Renewal Amount (USD)</u>	<u>40,449.65</u>
------------------------------------	------------------

RENEWAL CONFIRMATION:

You will be invoiced for products and/or services for the total above upon receipt of this form unless other arrangements are made.

Billing information is accurate: _____ (please initial or note corrections)

Purchase Order No. _____ - OR - My organization does not require a Purchase Order _____
(please initial)

Please send this complete renewal confirmation notice and accompanying purchase order, if necessary, via any one of the following methods by September 13, 2017:

- Email: operations@blackboard.com
- Fax: +1.312.236.7251
- Mail: Blackboard Inc., 8335 Keystone Crossing, Suite 200, Indianapolis, IN 46240 USA

From: [Yolanda Freemon](#)
To: [Melissa Mollett](#)
Subject: NASFAA Membership for financial aid
Date: Monday, July 17, 2017 5:22:45 PM
Attachments: [tm_81008 \(002\).pdf](#)

Good Afternoon Melisa

The NASFAA membership for 2016-2017 was \$1513.00 and for 2017-2018 it is \$1512. The above attachment contains the invoice

The National Association of Student Financial Aid Administrators (NASFAA) provides professional development and services for financial aid administrators; advocates for public policies that increase student access and success; serves as a forum on student financial aid issues, and is committed to diversity throughout all activities.

Nearly 20,000 student financial assistance professionals at approximately 3,000 colleges, universities, and career schools across the country. NASFAA member institutions serve nine out of every ten undergraduates in the U.S.

[Yolanda Freemon](#)
Director of Financial Aid
Morton College
3801 S. Central Avenue Room 206B
Cicero, Illinois 60804
708-656-8000 X 2227
yolanda.freemon@morton.edu

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ANNUAL MEMBERSHIP DUES INVOICE

NASFAA
NATIONAL ASSOCIATION OF STUDENT FINANCIAL AID ADMINISTRATORS

Please verify address information and note any updates in the space provided

Yolanda McMillan-Freemon
Director of Financial Aid
Morton College
3801 S. Central Avenue
Cicero, IL 60804-4300
Phone: (708) 656-8000 ext. 2227
Fax: (708) 656-4625
Email: yolanda.freemon@morton.edu

Invoice Date June 20, 2017	Invoice Number 81008	Due Date 6/30/2017	P&P Builder Package NO
NASFAA Fed ID# 83-0211970	Membership Effective July 1, 2017 - June 30, 2018	2017-2018 Membership Dues Option Standard Membership Package	Webinar Package YES
		2015 Fall FTE: 2,507 Standard Membership Dues: \$1,512.00 Paid: \$0.00 Balance: \$1,512.00	
		You will receive a confirmation email from Membership@nasfaa.org when your membership has been processed.	

Payment Method: <input type="checkbox"/> Check Enclosed <input type="checkbox"/> AMEX <input type="checkbox"/> Discover <input type="checkbox"/> Visa <input type="checkbox"/> MasterCard <input type="checkbox"/> Purchase orders are not accepted		
Name on Card:	Card Number:	
Expiration Date:	Signature:	
Cardholder's Phone:	Amount to Be Charged:	Security Code (on back of credit card):

Being a NASFAA member includes the commitment and agreement to adhere to [NASFAA's Statement of Ethical Principles and Code of Conduct](#).

Questions, changes, or revisions, contact Membership Services at (202) 785-0453, Ext. 1 or Membership@NASFAA.org.

Remit to our new address: NASFAA, 1801 Pennsylvania Avenue, Suite 850, Washington, DC 20006, Fax: 202-785-1487

Click [here](#) for an updated W-9. Please send this form with payment. Keep a copy for your records.

2017-18 Options for Institutional Members

Membership dues include benefits for twelve months, July 1 to June 30.
If joining mid-year, Standard Dues are pro-rated.

			Optional Add-Ons			
	Dues Calculation for all Institutions Base Fee + FTE x 9.1%		P&P Builder	Value Package	Webinar Package	Value Plus Package (Includes Value, Webinars, and more!)
Standard Dues	\$835	+ FTE x 9.1%	\$99	\$550	\$449	\$1,495
Standard Membership This is our basic membership. If you want to purchase additional services, you can do so at any time and pay the à la carte price for that product or service. <ul style="list-style-type: none"> • Includes unlimited Today's News subscriptions. • Includes unlimited access to the Student Aid Index. • Includes unlimited access to the AskRegs Knowledgebase. • Includes unlimited access to the Compliance Engine checklists • Includes unlimited access to the NASFAA website, where many additional products and services are available at no additional cost. 			Value Membership Offers discounted access to select training materials for you and your staff! <ul style="list-style-type: none"> • As with Standard, the Value package includes unlimited Today's News, Student Aid Index, AskRegs Knowledgebase, Compliance Engine and website access. • Includes unlimited access to 6 NASFAA University Self-Study Guides as downloadable PDFs. See list below for included Self-Study Guides. Value: \$600/staff member • 5% off Conference registrations, beyond the first registration, for the 2018 NASFAA Conference. Does NOT include on-site registrations. Value: \$31/registrant • 5% off Career Center job postings Value: \$13/posting 		Value Plus Membership Developed for institutions that need even more access to NASFAA's training resources. <ul style="list-style-type: none"> • As with Standard, the Value Plus package includes unlimited Today's News, Student Aid Index, AskRegs Knowledgebase, Compliance Engine checklists, and website access. • Also includes the Webinar Package (ten webinars), described below. Value: \$449 • Includes the NEW Policies & Procedures Builder. Value \$99 • Includes unlimited access to all NASFAA University Self-Study Guides as downloadable PDFs. Value: \$1,962/staff member! • 10% off Conference registrations, beyond the first registration, for the 2018 NASFAA Conference. Does NOT include on-site registrations. Value: \$62/registrant • 10% off Career Center job postings Value: \$27/posting • Includes the NEW Policies & Procedures Builder. Value \$99. 	

P&P Builder

The P&P Builder, a Compliance Engine add-on module, guides you step-by-step through the creation of a centralized, accessible policies and procedures manual.

Webinar Package

The Webinar Package includes all fee-based Webinars offered between July 1 and June 30 each year. For 2017-18, twelve (12) paid Webinars are planned. The package also includes unlimited site licenses, which means everyone at your institution or organization with a myNASFAA account can participate from their own computer when they register for the live event or watch the on-demand version. Live Webinars are archived for up to one year, though they may be removed if regulations change.

NASFAA University Self-Study Guides

The Value Package includes the first six guides in the NASFAA University Self-Study Guide series: Overview of the Financial Aid Process, Application Process, Student Eligibility, Cost of Attendance, Need Analysis: Federal & Institutional, and Verification. With this package, you can download the PDFs from the online store and make unlimited copies for you and your staff. The Value Plus Package includes all of the guides. For a complete list of Self-Study Guides, please visit the NASFAA website.

Illinois Association of School Administrators

2648 Beechler Court • Springfield, IL 62703-7305 • 217/753-2213 • Fax 217/753-2240

5810
Dr. Stanley S. Fields, Pres.
Morton College
3801 S. Central Ave.
Cicero, IL 60804

Telephone: 708/656-8000
Fax:
Email: stan.fields@morton.edu
IASA Region: Cook West
County: Cook

IASA Membership Dues can also be paid online at www.iasaedu.org

2017-2018 Membership Dues and Contributions

IASA Active Dues for 2017-2018

TRS Creditable Salary X .7% (.007)

TRS Creditable Salary is Base Salary X 1.098901 (TRS factor)

(i.e. Base Salary of \$90,000 X 1.098901 X .007 = \$692.31 for 2017-2018 IASA Active Dues).....\$ 1561.00

Credit card processing fee

If paying via credit card, please add a non-refundable 3% transaction fee.....\$ _____AASA Active Membership Dues for 2017-2018 - \$450.....\$ 450.00

School Administrators Foundation for Education (SAFE) - \$25 or more (Optional).....\$ _____

*Please note that a personal check is required.**The SAFE Board of Trustees has recommended a \$25.00 contribution per IASA member.**This is a voluntary contribution and is deductible as a charitable contribution.*Total Amount Due \$ 2011.00

Payment Method

_____ Check/purchase order enclosed, payable to "IASA"

Please charge my ☐ Visa ☐ MasterCard (includes a non-refundable 3% transaction fee)

Card# _____ Expires _____

3-digit Security Code _____

Print Cardholder Name _____

Cardholder Signature _____

Billing Address of Cardholder, if different than above (no PO Box numbers please)

Street _____ City _____ Zip Code _____

Additional Information

DISTRICT INFORMATION

District Type:

- ☐ Elementary
☐ High School
☐ Unit

☒ Other (please specify) Community College
Student Enrollment: 2499

HOME ADDRESS AND TELEPHONE NUMBER

Home Address: 479 N. HARLEM AVECity/State/Zip: OAK PARK ILHome Phone: 708-514-1656

Cell Phone: _____

Home E-mail: _____

DEMOGRAPHIC INFORMATION

Gender:

- ☒ Male
☐ Female

Ethnicity:

- ☒ White
☐ Black
☐ Hispanic
☐ Asian/Pacific Islander
☐ Native American
☐ Multi-racial
☐ Other (please specify) _____

*Please Note: Demographic and District Information are used for the At-Large Election on the IASA Board of Directors.

Return this **original invoice** along with payment to:
IASA, 2648 Beechler Court, Springfield, IL 62703-7305

Please make any necessary corrections on the back of this invoice.

Note: IASA Active Membership Dues must be paid by **November 10, 2017** in order to maintain continuous benefits.

If any information on the front of this form is incorrect, please complete the following:

MEMBER INFORMATION

PLEASE TYPE OR PRINT CLEARLY

Salutation: ☐ Dr. ☐ Mr. ☐ Ms.

Name: _____

Title: _____

District/Organization: _____

Mailing Address: _____

City/State/ZIP: _____

Telephone: _____

Fax: _____

E-mail: _____

IASA Region: _____

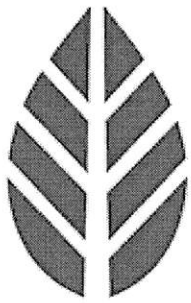
County: _____

ABOUT IASA ACTIVE MEMBERSHIP

IASA Active Membership is available to individuals contributing to the Teachers' Retirement System who are employed in Illinois as a school administrator, an administrative staff member of the Illinois State Board of Education, an administrative staff member of the Illinois Association of School Boards (provided such person has previously worked as a school administrator), a superintendent/assistant superintendent of a regional office of education or an educational cooperative of school systems.

- IASA Membership Year - July 1, 2017 to June 30, 2018.
- The deadline for inclusion in the 2017-2018 IASA Membership Directory is August 1, 2017.
- For Federal income tax purposes, membership dues paid by individuals to the IASA are not deductible as charitable contributions. However, they may be deductible as ordinary and necessary business expenses subject to restrictions imposed as a result of the Association's lobbying activities. IASA estimates the non-deductible portion of your dues allocable to lobbying is 15%. IASA is exempt from Federal Income Tax under the provisions of Section 501(c) (6) of the Internal Revenue Code.
- Please retain a copy of this invoice for your records.
- By returning this invoice I agree to receive faxes, emails and other communications from IASA.
- If you have already paid your FY 2018 dues, please disregard this notice.
- For superintendents only: BuyBoard is a FREE program available through your membership with the Illinois Association of School Administrators. Once you pay your IASA Active membership dues for FY 2018, additional information will follow on how to activate your school district membership with BuyBoard.

Questions: Contact Misti Murphy at 217/753-2213 or mmurphy@iasaedu.org.



HIGHER LEARNING COMMISSION

230 South LaSalle Street, Suite 7-500
Chicago, IL 60604-1411
Ph: 312.263.0456 | Fax: 312.263.7462

INVOICE

Invoice Date: 6/26/2017

Invoice Number: D28234

Morton College
Dr. Stanley Fields,
President
3801 S. Central Avenue
Cicero IL 60804

Your Account Number: A1127

Customer PO:

Quantity	Description	Price	Total
2,364	FY'17-18 FTE Dues	\$0.60	\$1,418.40
1	FY'17-18 Base Dues	\$4,200.00	\$4,200.00
0	FY'17-18 Additional Location Dues	\$95.00	\$0.00

TOTAL INVOICE: \$5,618.40

PAYMENTS: \$0.00

TOTAL DUE: \$5,618.40

Payment due upon receipt of invoice
Contact us at finance@hlcommission.org

the
ILLINOIS COUNCIL of
COMMUNITY COLLEGE PRESIDENTS

DUES
INVOICE

Morton College
Attn: Dr. Stan Fields
3801 South Central Avenue
Cicero, IL 60804

Invoice #	Date	Please pay by
PC80128	7/31/2017	Due on receipt

Description	Amount
FY18 Illinois Council of Community College Presidents (Presidents Council) Dues	2,750.00
Please make check payable to: Presidents Council and mail to: ICCTA c/o Stephanie Spann 401 E. Capitol Ave, Ste 200 Springfield, IL 62701-1711	Total \$2,750.00

From: [John Potempa](#)
To: [Melissa Mollett](#); [Maria Anderson](#)
Subject: FW: Alphabet Soup Follow-Up
Date: Monday, August 14, 2017 3:16:59 PM
Attachments: [CCF08022017_0007.pdf](#)
[Facility Use Application 2017-4-signed.pdf](#)
[image001.png](#)

John Potempa
Director of Facilities & Operations | Morton College
3801 South Central Avenue | Cicero, IL 60804-4398
708.656.8000 x 2220 | 708.656.7679 fax
john.potempa@morton.edu | www.morton.edu

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From: Melissa Ridyard
Sent: Monday, August 14, 2017 2:50 PM
To: Cheryl Schoepf <Cheryl.Schoepf@morton.edu>; John Potempa <John.Potempa@morton.edu>
Cc: Frank E Marzullo <frank.marzullo@morton.edu>
Subject: FW: Alphabet Soup Follow-Up

So, the final dates needed for approval are the following:

- May 23-25 @9-12pm
- June 19-22 @9-12pm
- June 26-29 @9-12pm

From: Melissa Ridyard
Sent: Monday, August 14, 2017 10:36 AM
To: Cheryl Schoepf <Cheryl.Schoepf@morton.edu>; John Potempa <John.Potempa@morton.edu>
Cc: Frank E Marzullo <frank.marzullo@morton.edu>
Subject: FW: Alphabet Soup Follow-Up

Request for board approval per Frank Marzullo.

Thank you,

Melissa Ridyard

Executive Assistant
Operations, 101-D
Morton College
3801 S. Central Ave, Cicero, IL 60804-4398
708-656-8000 x.2440 (direct)
melissa.ridyard@morton.edu www.morton.edu



From: Samantha Nieves
Sent: Monday, August 7, 2017 12:49 PM
To: Frank E Marzullo <frank.marzullo@morton.edu>
Cc: Melissa Ridyard <melissa.ridyard@morton.edu>
Subject: Alphabet Soup Follow-Up

Good afternoon Frank,

Attached is the signed Facility Use Application, as well as the company's insurance document. Though, we may have to change dates for Alphabet Soup Productions, just because the approval date from Morton College surpasses their deadline to lock-in dates for their performance schedule.

If the company does get approved to rent our theatre, we were looking for May 23-25 or sometime in June.

In regards to pricing, Alphabet Soup Productions will only be willing to rent out the space if we can offer them a flat-rate of \$300 (which is how many seats the theatre holds. They will pay us this price regardless of how many ticket sales they make, so we are guaranteed \$300 each day). This is a better alternative than offering them the space at \$2 per ticket sales, in which we are NOT guaranteed any particular amount of money.

Let me know if this all makes sense, and your thoughts.

Thank you,

Samantha Nieves
Assistant Theatre Manager, [JPAC](#)

Morton College
3801 S. Central Ave. (bldg. A)
Cicero, IL 60804
Admin: 708.656.8000 x2261
Box Office: 708.656.1800

MORTON COLLEGE

CAMPUS FACILITIES RENTAL AND USE PROCEDURE

The purpose of this procedure is to set forth the rules and regulations under which College sponsored and other eligible groups may utilize campus facilities. The Director of Physical Plant in accordance with the provisions of Board of Trustee Policy No. 5.8, shall administer the procedure. Use of Buildings by Organizations and Societies and the rules and regulations set forth herein.

1. The use of campus facilities by College students and for College sponsored activities shall have priority over all other requests for use by outside groups. Because of this priority, many requests for campus facility use, even though desirable, may of necessity be denied or granted on a limited basis.
2. Campus facilities will be made available, subject to the above limitations, to bona fide community groups which are headquartered in or derive the greatest number of their members from within the boundaries of Illinois Community College District No. 527 or other educational or governmental institutions.
3. Use of the campus facilities shall be limited to educational, cultural, and recreational activities.
4. Use of campus facilities shall not be granted which will be injurious to the buildings, grounds, or equipment.
5. Users shall be required to sign a Hold Harmless Agreement prior to using campus facilities. By signing that agreement, users shall consent to save, hold harmless and indemnify the College, Board of Trustees, staff, students, agents and/or associates from all damages, claims, legal fees or any other losses arising from the use of campus facilities.
6. Users shall be required to file a certificate of insurance with the College indicating that the user has secured a fully paid policy of insurance, in an amount deemed adequate to indemnify the College, Board of Trustees, staff, students, agents and/or associates against all liabilities, personal injuries and property damage claims or losses which user may cause or incur as a result of the utilization of campus facilities. In all policies of insurance, the College, Board of Trustees, staff, students, agents and/or associates shall be named as additional insured.
7. The College reserves the right to revoke any authority previously granted for the use of facilities at any time it deems such action is in the best interest of the College without

prior notice to users. No authorization for campus facility use granted hereunder shall be deemed to be a contract or a lease between the College and the user.

8. Fees for the use of campus facilities shall be charged as follows:
 - A.) College sponsored activities shall incur no charges.
 - B.) Hourly rental fees shall be charged to outside users in accordance with the Rental Fee Schedule which is attached hereto and made a part hereof. Charges shall be based on the actual number of hours of use. They shall include a one-half hour period both prior to and following the scheduled use to allow for opening, closing, and securing of the facility. Rental fees are charged to recover costs of utilities and to pay for normal cleaning and security. Additional fees shall be charged for use of equipment in accordance with the attached Rental Fee Schedule. When, in the judgment of the Director of Physical Plant, additional security, supervisory custodial, or special equipment operators are required, the actual cost of such labor shall be charged to the user. Usually, labor rates for full time personnel shall be one and one-half their normal rate. Holiday utilization of personnel shall be double their normal labor rates. All damages shall be billed at cost to repair or replace.
 - C.) Long term regular users, such as other colleges or educational institutions who wish to utilize campus facilities to offer extension courses, may be granted use of the facilities by the President. When such use is granted under this long-term use, facility and equipment rates shall be one-half of the regular fees. All other fees will remain the same.
 - D.) Fees associated with facilities usage may be waived by the President of the College for community groups as defined in section 2 which conduct or sponsor activities aimed at improving and/or enhancing the community and/or its citizens. Requests for a waiver of fees must be submitted to the Director of Physical Plant in writing with a rationale for the exemption.
9. Users shall complete a Facility Use Permit Application and submit it to the college no less than forty-five (45) days prior to the date for which the facility is being requested.
10. All users shall adhere to rules listed below. Failure to comply may result in cancellation of Facility Use Permit.
 - A.) The presence or use of alcoholic beverages and/or controlled substances on school property is strictly prohibited.
 - B.) There shall be no physical attachments to the buildings or grounds without prior permission of the Director of Physical Plant. The use of stakes or

posts pounded, dug, or otherwise inserted into the asphalt or concrete surfaces shall be strictly prohibited.

- C.) Smoking is not permitted within the campus. Disposal of the remains of smoking materials on any floor or other surface may result in the cancellation of the immediate use and future requests for campus facility use.
- D.) Users serving refreshments during their meeting shall furnish all necessary consumable supplies and shall be responsible for placing all evidence of food, beverages and supplies in appropriate waste containers provided by the College.
- E.) Heating controls shall be regulated by College personnel only.
- F.) Fire exits and doorways must be kept clear and hallways passable at all times.
- G.) Access to any portion of the campus facilities other than those authorized on the permit is prohibited.
- H.) An employee of the College must be present within a building at all times during its use.
- I.) Keys to any building or any portion of a facility within a building shall not be given to any user.
- J.) Continued use of facilities by an organization shall be contingent upon its compliance with all applicable rules and regulations.
- K.) Failure to pay rental fees prior to the date of use may result in cancellation of the immediate use and future requests for campus facility use.
- L.) All checks for fees shall be made payable to Morton College, 3801 South Central Avenue, Cicero, Illinois 60804. They must be received in the Physical Plant Office no later than one week prior to the date requested.
- M.) Users shall provide adequate competent adult supervision of the activity at all times during use of facilities.
- N.) College equipment, furniture or materials shall not be rearranged or removed from its normal location without written permission granted when the request for use is approved.

- O.) Any piece of equipment that is purchased for the use of the College by outside groups or individuals, becomes the property of the College to ensure the control of the equipment by the administration.
 - P.) College equipment or equipment purchased for and donated to the College by an outside user shall not be removed from the campus facility.
 - Q.) Equipment, furniture, or materials belonging to users shall not be brought into the campus facility without prior written permission. Requests for such permission shall be made at the time the Facility Use Permit is applied for.
 - R.) Equipment, furniture or materials brought onto the premises with permission must be removed from the campus facility when the use is concluded. The items, which may remain, are those that will not interfere with normal college operations, when storage facilities are available. Authorization to store materials or equipment may be revoked at the convenience of the College.
 - S.) There shall be no solicitation of students or staff members without prior approval.
 - T.) No literature with respect to any proposed utilization of campus facilities shall be posted or distributed without prior approval.
 - U.) Any use of pyrotechnics, i.e. smoke, fire, flame, or spark producing devices are strictly prohibited on campus inside and outside of buildings. Use of such devices will only be allowed with the explicit written permission of the Director of Physical Plant, authorized agent from the Town of Cicero's Fire Department, and the State Fire Marshall. Any such uses, if permitted, shall adhere to all local town ordinances and state laws.
11. College owned equipment, furniture, or materials would not be available for off campus use by individuals or organizations. Exceptions may be granted to individuals or organizations approved for use of facilities for a specific event part of which must take place off campus.

MORTON COLLEGE
Facility Use Permit Application

This form must be completed and returned no less than forty-five (45) days prior to the date for which the facility is requested. Confirmation will be made in writing.

Date: 8/2/17

Name of Organization: AlphaBet Soup Productions

Address: 376 E. Saint Charles Rd.; P.O. Box 85, Lombard, IL 60148
Street City Zip Code

Telephone: 630-932-1555 **Person to Contact:** Chris Bloemke

Date(s) Requested: 5/3/18, 5/4/18, 5/7/18, 5/8/18, 5/9/18

Time Requested: From: 9:00 a.m. **To:** 12:00

(Include one-half hour before and one-half hour after scheduled event).

Facility Requested: Theatre

Purpose of Use: Theatre performance for children - Peter Pan and The Pirates

Expected Attendance: 250

Equipment Requested: Sound and Lighting

Extent to which refreshments, if any, are to be served: N/A

I (we) agree to comply with all rules and regulations set forth in the Morton College Campus Facilities Rental and Use Procedure.

Authorized Signature: Christina Bloemke

Organization Title: Office Managert

Please send this form to: Director of Physical Plant
Morton College
3801 S. Central Ave.
Cicero, Illinois 60804
(708) 656-8000, Ext. 221 Fax (708) 656-7679

**MORTON COLLEGE
HOLD HARMLESS AGREEMENT
WAIVER AND RELEASE OF ALL CLAIMS**

This form must be completed and returned with the Facility Use Permit Application together with a copy of your Certificate of Insurance.

ORGANIZATION: AlphaBet Soup Productions

ADDRESS: 376 East Saint Charles Rd; Lombard, IL 60148

TELEPHONE: 630-932-1555

DATE (S) OF UTILIZATION: 5/3/18, 5/4/18, 5/7/18, 5/8/18, 5/9/18

The undersigned shall assume responsibility for and defend at its own expense all claims for personal injury, including but not limited to medical expenses, property damage, and any other type of claim arising for such use; and the undersigned further agrees to pay all costs for losses or damages to Morton College owned land, buildings and equipment. It is further understood that in consideration for being permitted to utilize the facilities of Morton College, I do for myself, my heirs, executors, administrators, assigns, and the organization I represent, hereby release and forever discharge Morton College, its trustees, officers, agents, employees, servants and officials, of and from any and every claim or in equity arising from or by reason of any bodily injury or personal injuries known or unknown, death or property damage resulting or to result from any accident which may occur as a result of this facility utilization.

This release contains the entire agreement between the parties hereto and the terms of this release are contractual and not a mere recital.

I have carefully read the foregoing release and know the contents thereof and sign this release as my own free act.

Authorized Signature: Christina Bloemke

Organization Title: Office Manager

Date: 8/2/17

Morton College Rental Fees

***Minimum charge of \$10.00 an hour for administrative and processing costs will apply to ALL groups In addition to the following fee schedule.**

<u>AREA/SPACE</u>	<u>CAPACITY</u>	<u>HOURLY RATE</u>		<u>HOURLY RATE</u>
		For-Profit		Non-Profit
CLASSROOM	15-30	\$15.00		\$11.25
CONFERENCE ROOM	12	\$12.00		\$9.00
LARGE LECTURE HALL	125	\$35.00		\$26.25
SMALL LECTURE HALL	75	\$35.00		\$26.95
CAFETERIA	300	\$100.00	1 ST HR	\$75.00
		\$40.00	thereafter	\$30.00
GYMNASIUM	500-1000	\$100.00	1 ST HR	\$75.00
		\$35.00	thereafter	\$30.00
UPPER GYMNASIUM	350	\$100.00	1 ST HR	\$75.00
		\$50.00	thereafter	\$30.50
CORRIDOR/LOBBIES		\$25.00		\$18.75
OUTDOOR STAGE AREA	400	\$50.00		\$37.50
ATHLETIC FIELD		\$25.00	PER DAY	\$18.75
PARKING LOT	750	Cost to be arranged		
EQUIPMENT USE	NOTE: Hourly RATE/DAILY			HOURLY RATE
		For-Profit		Non-Profit
Piano		\$50.00		\$35.00
Overhead Projector	+Operators Cost	\$25.00		\$15.00
Microphone	+Operators Cost	\$15.00		\$10.00
TV/DVD	+Operators Cost	\$40.00		\$35.00
Folding Chair	Use/Set-up	.75		.50
Stage Lighting Controls	+Operators Cost	\$50.00		\$35.00
Scoreboard Gymnasium	+Operators Cost	\$50.00		\$35.00

Folding Table	Use/Set-up	\$10.00	\$5.00
Other AV Equipment	Cost to be arranged		

An Additional CHARGE will be applied for any college CUSTODIAL/CAMPUS POLICE related costs. A discount may be applicable for reuse.

Theatre Rental	\$1000.00 per day (weekends)
(340 person capacity).	\$800.00 per day (week days)

This fee does not include lights/sound and extra staff.



CERTIFICATE OF LIABILITY INSURANCE

OP ID: KK

DATE (MM/DD/YYYY)

08/02/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Hinsdale International, Inc. 15 Spinning Wheel Rd Ste.308 Hinsdale, IL 60521 Hinsdale International		CONTACT NAME: PHONE (A/C, No, Ext): FAX (A/C, No): E-MAIL ADDRESS: PRODUCER CUSTOMER ID #: ALPHA-2	
INSURED Alphabet Soup Productions P.O. Box 85 Lombard, IL 60148		INSURER(S) AFFORDING COVERAGE INSURER A: Philadelphia Ins Company INSURER B: Amguard Insurance Co INSURER C: INSURER D: INSURER E: INSURER F:	
		NAIC #	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

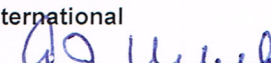
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> GENERAL LIABILITY			PHPK1535193	10/05/2016	10/05/2017	EACH OCCURRENCE \$ 1,000,000
	<input type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						MED EXP (Any one person) \$
	<input type="checkbox"/> GEN'L AGGREGATE LIMIT APPLIES PER: POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	<input type="checkbox"/> AUTOMOBILE LIABILITY			PHPK1535193	10/05/2016	10/05/2017	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS						BODILY INJURY (Per accident) \$
	<input checked="" type="checkbox"/> SCHEDULED AUTOS						PROPERTY DAMAGE (PER ACCIDENT) \$
	<input checked="" type="checkbox"/> HIRED AUTOS						Comp \$ 100 Ded
	<input checked="" type="checkbox"/> NON-OWNED AUTOS						Collision \$ 250 Ded
	<input checked="" type="checkbox"/> Phys Damage						
	<input type="checkbox"/> UMBRELLA LIAB						EACH OCCURRENCE \$
	<input type="checkbox"/> EXCESS LIAB						AGGREGATE \$
	<input type="checkbox"/> DEDUCTIBLE						\$
	<input type="checkbox"/> RETENTION \$						\$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			R2WC748472	10/05/2016	10/05/2017	<input checked="" type="checkbox"/> WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N <input checked="" type="checkbox"/> Y	N/A				E.L. EACH ACCIDENT \$ 100,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$ 100,000
							E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER

CANCELLATION

MORTONC Additional Insured: Morton College 3801 S Central Ave Cicero, IL 60804	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Hinsdale International 
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From: [John Potempa](#)
To: [Melissa Mollett](#); [Maria Anderson](#)
Cc: [Cheryl Schoepf](#); [Frank E. Marzullo](#); [Melissa Ridyard](#)
Subject: FW: Town of Cicero Senior Movies
Date: Monday, August 14, 2017 2:24:02 PM
Attachments: [Town of Cicero Senior Movies Fall 2017-June 2018.pdf](#)
Importance: High

Seeking Board approval at August meeting.

Thanks,

John Potempa
Director of Facilities & Operations | Morton College
3801 South Central Avenue | Cicero, IL 60804-4398
708.656.8000 x 2220 | 708.656.7679 fax
john.potempa@morton.edu | www.morton.edu

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-----Original Message-----

From: Cheryl Schoepf
Sent: Monday, August 14, 2017 2:14 PM
To: John Potempa <John.Potempa@morton.edu>
Subject: Town of Cicero Senior Movies
Importance: High

John,

The Town of Cicero Senior Movies is seeking board approval for their Senior Movies from September 2017 thru June 2018. Their paperwork is attached.

Cheryl

The information contained in this e-mail and any accompanying documents is intended for the sole use of the recipient to whom it is addressed, and may contain information that is privileged, confidential, and prohibited from disclosure under applicable law. If you are not the intended recipient, or authorized to receive this on behalf of the recipient, you are hereby notified that any review, use, disclosure, copying, or distribution is prohibited. If you are not the intended recipient(s), please contact the sender by e-mail and destroy all copies of the original message. Thank you.

MORTON COLLEGE
Facility Use Permit Application

This form must be completed and returned no less than forty-five (45) days prior to the date for which the facility is requested. Confirmation will be made in writing.

Date: 7-20-17

Name of Organization:

Town of Cicero Seniors

Address:

5631 W. 35th St Cicero, IL 60804

Street

City

Zip Code

Telephone:

708-714-0359

Person to Contact:

Susan Banks

Date(s) Requested:

Sept. 11th Oct. 16th Nov. 13th Dec. 11th Jan 8th 22nd

Time Requested: From:

Feb 15th 1:30 pm March 12th 4:30 pm April 9th 4:30 pm May 7th June 4th

(Include one-half hour before and one-half hour after scheduled event).

Facility Requested:

Jedlicka Theatre
DVD PLAYER & Projector

Purpose of Use:

Movie

Expected Attendance:

100

Equipment

Requested:

DVD Player & Projector

Extent to which refreshments, if any, are to be served:

None

I (we) agree to comply with all rules and regulations set forth in the Morton College Campus Facilities Rental and Use Procedure.

Authorized Signature:

Susan L. Banks

Organization Title:

Director of Senior Activities

Please send this form to:

Director of Physical Plant
Morton College
3801 S. Central Ave.
Cicero, Illinois 60804
(708) 656-8000, Ext. 221 Fax (708) 656-7679

**MORTON COLLEGE
HOLD HARMLESS AGREEMENT
WAIVER AND RELEASE OF ALL CLAIMS**

This form must be completed and returned with the Facility Use Permit Application together with a copy of your Certificate of Insurance.

ORGANIZATION: TOWN OF CICERO SENIORS
ADDRESS: 51231 W. 35th St Cicero, IL.
TELEPHONE: 708 - 222-8690
DATE (S) OF UTILIZATION: Sept 11-25 Nov. 13-27 Jan 8-22 March 12-26
Oct. 14-30 Dec. 11 Feb. 15 April 9-23
May 7-21
June 4-18

The undersigned shall assume responsibility for and defend at its own expense all claims for personal injury, including but not limited to medical expenses, property damage, and any other type of claim arising for such use; and the undersigned further agrees to pay all costs for losses or damages to Morton College owned land, buildings and equipment. It is further understood that in consideration for being permitted to utilize the facilities of Morton College, I do for myself, my heirs, executors, administrators, assigns, and the organization I represent, hereby release and forever discharge Morton College, its trustees, officers, agents, employees, servants and officials, of and from any and every claim or in equity arising from or by reason of any bodily injury or personal injuries known or unknown, death or property damage resulting or to result from any accident which may occur as a result of this facility utilization.

This release contains the entire agreement between the parties hereto and the terms of this release are contractual and not a mere recital.

I have carefully read the foregoing release and know the contents thereof and sign this release as my own free act.

Authorized Signature: Susan L. Banks
Organization Title: Director of Senior Center
Date: 7-20-17

4/12/00



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

4/19/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Lambert Risk Management Services, Inc 33 N. LaSalle St. Suite 1150 Chicago IL 60602	CONTACT NAME: Linda Zavos PHONE (A/C, No. Ext): (312) 220-9200 FAX (A/C, No.): (312) 220-0117 E-MAIL ADDRESS: INSURER(S) AFFORDING COVERAGE INSURER A: Lexington Insurance Co. INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:
INSURED Town of Cicero 4949 West Cermak Cicero IL 60804	NAIC #

COVERAGES CERTIFICATE NUMBER: CL1741005658 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSUR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> SIR \$1,000,000 GENL AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		015438070	4/1/2017	4/1/2018	EACH OCCURRENCE \$ 10,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ 10,000,000 PRODUCTS - COMP/OP AGG \$ 10,000,000 Bodily Injury, Property Damage \$ COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Automobile Each Occurrence \$
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS		015438070	4/1/2017	4/1/2018	COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Automobile Each Occurrence \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/>
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A				E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Public Officials Employment Practices		015438070 SIR \$1,000,000	4/1/2017	4/1/2018	Claims Made \$10,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

Morton Community College
3801 S. Central Ave.
Cicero, IL 60804

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

S Evans-Wofford/LINDA

Linda Evans-Wofford

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ACORD 25 (2014/01)
INS025 (201401)

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From: [John Potempa](#)
To: [Melissa Mollett](#); [Maria Anderson](#)
Cc: [Cheryl Schoepf](#); [Frank E. Marzullo](#); [Melissa Ridyard](#)
Subject: FW: Home School
Date: Monday, August 14, 2017 12:56:49 PM
Attachments: [Home School - District 103.pdf](#)
Importance: High

Seeking Board approval at August meeting.

Thanks,

John Potempa
Director of Facilities & Operations | Morton College
3801 South Central Avenue | Cicero, IL 60804-4398
708.656.8000 x 2220 | 708.656.7679 fax
john.potempa@morton.edu | www.morton.edu

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-----Original Message-----

From: Cheryl Schoepf
Sent: Wednesday, August 09, 2017 1:06 PM
To: John Potempa <John.Potempa@morton.edu>
Subject: Home School
Importance: High

John,

Attached is the application for Home School/Edison School (School Dist. 103) event that is happening in the gym on September 27th from 4:00 pm - 9:30 pm. They will be using our gymnasium for a School Fundraiser.

They are looking for board approval.

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MORTON COLLEGE
Facility Use Permit Application

This form must be completed and returned no less than forty-five (45) days prior to the date for which the facility is requested. Confirmation will be made in writing.

Date: 5.12.2017

Name of Organization: HOME SCHOOL PTO

Address: 4400 HOME AVE. STICKNEY 160402
Street City Zip Code

Telephone: 708-829-1773 Person to Contact: Vanessa Montalvo

Date(s) Requested: WED. SEPT. 27, 2017

Time Requested: From: 430 pm To: 930 pm

(Include one-half hour before and one-half hour after scheduled event).

Facility Requested: BASKETBALL GYM

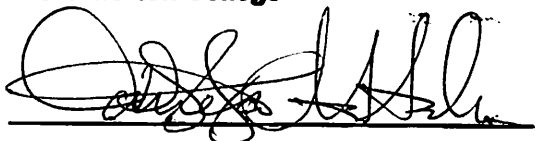
Purpose of Use: SCHOOL FUNDRAISER

Expected Attendance: 1000+

Equipment Requested: SCOREBOARD

Extent to which refreshments, if any, are to be served: CONCESSION STAND
FOODS

I (we) agree to comply with all rules and regulations set forth in the Morton College Campus Facilities Rental and Use Procedure.

Authorized Signature: 

Organization Title: PTO PRESIDENT

Please send this form to: Director of Physical Plant
Morton College
3801 S. Central Ave.
Cicero, Illinois 60804
(708) 656-8000, Ext. 221 Fax (708) 656-7679

**MORTON COLLEGE
HOLD HARMLESS AGREEMENT
WAIVER AND RELEASE OF ALL CLAIMS**

This form must be completed and returned with the Facility Use Permit Application together with a copy of your Certificate of Insurance.

ORGANIZATION: Home School PTO
ADDRESS: 4400 HOME AVE.
TELEPHONE: 708-829-1773
DATE (S) OF UTILIZATION: WED. SEPT. 27, 2017

The undersigned shall assume responsibility for and defend at its own expense all claims for personal injury, including but not limited to medical expenses, property damage, and any other type of claim arising for such use; and the undersigned further agrees to pay all costs for losses or damages to Morton College owned land, buildings and equipment. It is further understood that in consideration for being permitted to utilize the facilities of Morton College, I do for myself, my heirs, executors, administrators, assigns, and the organization I represent, hereby release and forever discharge Morton College, its trustees, officers, agents, employees, servants and officials, of and from any and every claim or in equity arising from or by reason of any bodily injury or personal injuries known or unknown, death or property damage resulting or to result from any accident which may occur as a result of this facility utilization.

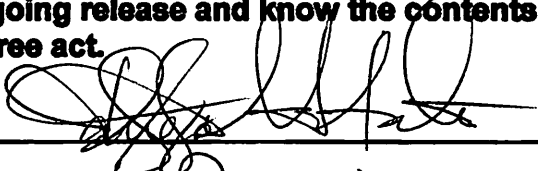
This release contains the entire agreement between the parties hereto and the terms of this release are contractual and not a mere recital.

I have carefully read the foregoing release and know the contents thereof and sign this release as my own free act.

Authorized Signature:

Organization Title:

Date:


PTO PRESIDENT
5-12-2017



MEMBER CERTIFICATE OF INSURANCE

6/6/17

Thank you for purchasing your insurance from AIM. This is your Member Certificate and should be kept with your permanent records.

Insured #: IL106230

NAMED INSURED MEMBER:

Edison PTA
Attn: Shawna Olsowka or Current Officer
4100 Scoville Avenue
Stickney, IL 60402

Named Insured & Mailing Address

Education Support Purchasing Group
c/o AIM
P.O. Box 674051
Dallas TX, 75267-4051

PRODUCER NAME

AIM Association Insurance
Management, Inc.
PO Box 674051
Dallas TX, 75267-4051

Company / Coverage	Policy #	Effective Dates	Deductible	Limits of Insurance	
Tudor Insurance Company / Commercial General Liability	PTP0010080	11/21/16 - 10/1/17	\$ 0	Each Occurrence	\$1,000,000
				General Aggregate	\$2,000,000
				Products - COMP/OPS Aggregate	\$1,000,000
				Personal & Advertising Injury	\$1,000,000
				Fire Damage (any one fire)	\$50,000
Tudor Insurance Company / Medical Payments	PTP0010080	11/21/16 - 10/1/17	\$ 0	Any One Person	\$5,000
				Aggregate	\$5,000

Morton College is added as an additional insured for General Liability only.
Event: Harlem Wizards Basketball Game
Date/Time: September 27, 2017 4:30pm - 9:00pm

Certificate Holder:

Morton College
3801 S. Central Ave.
Cicero, IL 60804

This member certificate, together with the common policy conditions, coverage part(s), coverage form(s), and endorsements, if any, complete the above numbered policy. Copies of the Master Policies are available upon request or may be printed at www.aim-companies.com

AUTHORIZED REPRESENTATIVE

From: [Nydia M Jaimes](#)
To: [Stan Fields](#)
Cc: [Melissa Mollett](#); [Maria Anderson](#); [William Jacklin](#)
Subject: RE: Action Item NJCAA Men and Women Membership for August 28 Board Meeting
Date: Monday, August 14, 2017 10:31:01 AM

To: Stan Fields
CC: Melissa Mollett, Maria Anderson
Subject: Action Item NJCAA Men and Women Membership for August 28 Board Meeting

Proposed Action: That the Board approve continued institutional membership in the National Junior College Athletic Association (NJCAA) for the Men's and Women's Athletic Teams in the total amount of \$8,040 for FY 2018.

Rationale: As required by Board Policy 2.10. The NJCAA is the community college national organization for athletic participation and is divided into XXIV Regions; Morton College is in Region IV. In order for Morton College teams to qualify in post-season sectional, regional and national tournaments, the College must be a member in good standing of the national organization. The NJCAA also provides updated information regarding eligibility rule changes, insurance policies, and liability guidelines. The association is also a forum for exchange of ideas and procedures among member college.

Support: Men's Region IV NJCAA Annual Fees and Dues	\$3,200
Women's Region IV NJCAA Annual Fees and Dues	\$2650
Men's and Women's National NJCAA Annual Membership	<u>\$2,190</u>
	\$8,040

TOTAL

Nydia Jaimes
Athletic Success Coordinator

MORTON COLLEGE
3801 S. Central Avenue
Cicero, IL 60804-4398
708.656.8000 ext. 2371
708.656.3161 - Fax
nydia.jaimes@morton.edu
www.gomcpantthers.com
Twitter: @MCAthletics1924

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ILLINOIS SKYWAY COLLEGIATE CONFERENCE

2017-2018 Invoice

To:

Morton College
3801 South Central Avenue
Cicero, IL 60804

Conference Dues (please submit by September 30, 2017):

Men's and Women's Athletics	\$2,050.00
Co-Curricular Programming	<u>\$1,900.00</u>
Total	\$3,950.00

Check payable to:

Illinois Skyway Collegiate Conference

Mail to:

Juletta Patrick
Assistant Vice President for Student Affairs
Oakton Community College
1600 East Golf Road
Des Plaines, IL 60016

From: [Anthony Ray](#)
To: [Stan Fields](#)
Cc: [Melissa Mollett](#); [Maria Anderson](#); [Wendy Vega-Huezo](#); [Doris Rivera](#)
Subject: Action Item August Board
Date: Wednesday, August 16, 2017 12:42:13 PM

PROPOSED ACTION: THAT THE BOARD APPROVE THE PAYMENT FOR CISCO SMARTNET EXTENDED SERVICE AGREEMENTS IN AN AMOUNT NOT TO EXCEED \$38,000.00 EFFECTIVE AUGUST 28, 2017, AS SUBMITTED.

RATIONALE: [Required by Board Policies 5.3.1 and Chapter 805, Section 3-27.1 of the Illinois Compiled Statutes]

These extended service agreements cover the servers that operate the College's network.

COST ANALYSIS*: \$37,687.00

ATTACHMENTS: NA

Anthony Ray, PHR

Executive Director of Human Resources/Ombudsman
Room 225-B
anthony.ray@Morton.edu

Morton College

3801 S. Central Ave.
Cicero, ILL. 60804

708-656-8000, **x2298**

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From: [Keith McLaughlin](#)
To: [Stan Fields](#)
Cc: [Melissa Mollett](#); [Roxanne M Barone](#)
Subject: Fwd: IGA with the City of Berwyn - EMT program
Date: Tuesday, July 25, 2017 11:40:21 AM
Attachments: [IGA with the City of Berwyn.docx](#)
[ATT00001.htm](#)

I approve this for action at the August BOT meeting.

Begin forwarded message:

From: Roxanne M Barone <Roxanne.Barone@morton.edu>
Date: July 25, 2017 at 9:58:13 AM CDT
To: Keith McLaughlin <Keith.McLaughlin@morton.edu>
Subject: FW: IGA with the City of Berwyn - EMT program

Keith,

Below is the action needed for next Board meeting:

PROPOSED ACTION: THAT THE BOARD APPROVE THE INTERGOVERNMENTAL AGREEMENT BETWEEN MORTON COLLEGE AND CITY OF BERWYN TO APPROVE FIRE DEPARTMENT STATION 2 LOCATED AT 6415 W. 16TH STREET IN ORDER TO CONDUCT PROGRAM FOR EMERGENCY MEDICAL TECHNICIAN.

RATIONALE: [Required by Board Policy 1.1.1 and pursuant to the Intergovernmental Cooperation Act, 5 ILCS 220/1 et seq]

Morton College does not have adequate space to conduct EMT course and wishes to utilize the Berwyn Fire Dept Station 2 as training/instructional site for this purpose. The agreement will commence August 1, 2017 and terminates on July 31, 2017.

-
COST ANALYSIS: Utility costs incurred as a direct result of the Program.

ATTACHMENT: Resolution and Agreement

Roxanne Barone

INTERGOVERNMENTAL AGREEMENT

THIS INTERGOVERNMENTAL AGREEMENT (this “Agreement”) is made and entered into this 28th day of August 2017, by and between Morton College, Illinois Community College District No. 527, an Illinois community college district (“Morton College”), and the City of Berwyn, an Illinois municipal corporation (“City”), (collectively, Morton College and the City may, for convenience purposes only, be referred to as the “Parties” and each individually as a “Party”).

W I T N E S S E T H

WHEREAS, Article VII, Section 10 of the Constitution of the State of Illinois, adopted in 1970, expressly permits units of local government to jointly obtain or share services and to exercise, combine or transfer their powers or functions, in any manner not otherwise prohibited by law or ordinance; and

WHEREAS, the Intergovernmental Cooperation Act (5 ILCS 220/1, *et seq.*) authorizes public agencies, which include units of local government, to jointly enjoy and/or exercise powers, privileges, functions or authority with other public agencies, except where specifically and expressly prohibited by law; and

WHEREAS, the Intergovernmental Cooperation Act authorizes public agencies to enter into intergovernmental agreements with other public agencies; and

WHEREAS, Morton College and the City are both public agencies under the laws of the State of Illinois; and

WHEREAS, Morton College operates an Emergency Medical Technician (“EMT”) Program (the “Program”);

WHEREAS, the City is the owner of the City of Berwyn’s Fire Department Station 2 (the “Premises”), located at 6415 W. 16th Street, Berwyn, Illinois; and

WHEREAS, Morton College desires to utilize the City’s Premises for conducting the Program and for utilizing the storage area for Morton College’s equipment; and

WHEREAS, Morton College intends to hire EMT professionals from the City to instruct and assist with the Program; and

WHEREAS, the City desires to enter into this Agreement with Morton College to allow Morton College to use the Premises for the purpose of carrying out its business and activities related to the Program; and

WHEREAS, based on the foregoing, the Parties have concluded that it is in their best interests to enter into this Agreement; and

NOW, THEREFORE, in consideration of the foregoing recitals, the mutual promises and covenants contained herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties, intending to be legally bound, hereby agree as follows:

1. **Recitals.** The abovementioned recitals, as contained in the paragraphs constituting the preambles to this Agreement, are full, true and correct and are hereby incorporated into this Agreement as if fully restated herein.
2. **License and City Responsibilities.** Subject to the terms, conditions and limitations contained in this Agreement, the City hereby grants to Morton College a revocable license (the "License") to use classrooms on the Premises for the duration of Morton College's Program. The City agrees to allow employees, students, and visitors to the Premises for the purpose of the Program. The License is revocable at will by the City and is subject to all existing covenants, conditions, reservations, contracts, leases, licenses, easements, encumbrances, restrictions and rights of way with respect to the Premises, whether or not of record.
3. **Morton College Responsibilities.**
 - A. Morton College agrees to pay for the utility costs incurred as a direct result of the Program.
 - B. Morton College further agrees to clean up the Premises after each class of the Program and agrees to be financially responsible for replacing any damaged property resulting from Morton College or its officers', employees', agents', contractors', representatives', guests' or invitees' use of, access to, and ingress and egress to and from the Premises related to the Program.
 - C. Morton College agrees to abide by all City rules and regulations regarding use of the Premises.
 - D. Morton College shall be responsible for student safety at all times during the Program. Morton College acknowledges that the City will require Morton College's students to sign releases and other authorization forms in order for students to participate in the Program.
 - E. Morton College shall require all students participating in the Program to maintain health insurance.
 - F. Morton College intends to hire EMT's employed by the City to provide instruction for the Program. While providing instruction for the Program, these EMTs shall be direct employees of Morton College, and shall not be considered on loan from the City.

4. **Term.** The term of this Agreement shall commence on August 1, 2017, and shall terminate July 31, 2018, unless earlier terminated as set forth herein. If a make-up course or more classroom instruction time is needed, the Parties shall agree to such change in writing.
5. **Termination.** Either Party may terminate this Agreement at any time, for cause or no cause, upon providing sixty (60) calendar days' written notice to the other Party of its intent to terminate.
6. **Mutually Beneficial Program.** Neither Party shall compensate monetarily either Party to the other under this Agreement. It being acknowledged that the Program provided hereunder is mutually beneficial. The Parties will cooperate in administering this Program in a manner that will tend to maximize mutual benefits provided to both Parties.
7. **Insurance.** Each Party shall maintain in force for the entire duration of this Agreement comprehensive general liability and property liability insurance, insuring against any and all claims, liability, demands and losses of judgment arising out of or occurring in connection with any act or omission of their agents, employees and/or students. This policy shall provide coverage against the aforementioned risks in an amount of not less than One Million and no/100 U.S. Dollars (\$1,000,000.00) per occurrence or claim and not less than Three Million and no/100 U.S. Dollars (\$3,000,000.00) in the aggregate.
8. **Indemnification.** Each Party agrees to indemnify and hold harmless the other from and against any and all claims, costs, actions, suits, judgments, damages, liabilities, losses, or expenses including, without limitation, reasonable attorneys' fees and the reasonable fees of expert witnesses and other consultants, which arise or are asserted against or imposed upon or incurred by the Party seeking indemnification ("Indemnatee") as a consequence of any act or omission related to the Program by the Party from whom indemnification is sought ("Indemnitor") or any employees, agents, or contractors of the Indemnitor. This provision shall survive termination of this Agreement. Nothing in this Agreement shall be construed to limit the indemnity or contribution rights that the Parties may have under law.
9. **Non-Discrimination.** The Parties shall not discriminate on the basis of race, color, religion, sex, sexual preference, genetics, national origin, citizenship status, ancestry, age, marital status, physical or mental handicap, military status or any other factor as protected or prohibited by federal, state or local law, statute, ordinance, rule or regulation.
10. **Waiver and Delay.** Except as expressly provided herein, no waiver by a Party of any breach of this Agreement by the other Party shall be deemed to be a waiver of any other breach by such other Party (whether preceding or succeeding and whether or not of the same or similar nature), and no acceptance of payment or performance by a Party after any breach by the other Party shall be deemed to be a waiver of any

breach of this Agreement or of any representation or warranty hereunder by such other Party whether or not the first Party knows of such breach at the time it accepts such payment or performance. No failure or delay by a Party to exercise any right it may have by reason of a default by the other Party shall operate as a waiver of default or as a modification of this Agreement or shall prevent the exercise of any right by the first Party while the other Party continues to be in default.

11. **Entire Agreement; Modification.** This Agreement shall constitute the sole and entire understanding and agreement by and between the Parties. No representations, promises, agreements or understandings, written or oral, not herein contained shall be of any force or effect. No change or modification hereof shall be valid or binding unless the same is in writing and signed by authorized representatives of each Party.
12. **Severability.** The provisions of this Agreement shall be deemed severable, and the invalidity or unenforceability of any one or more of the provisions hereof shall not affect the validity and enforceability of the other provisions hereof. Provided, however, that if permitted by applicable law, any invalid, illegal or unenforceable provision may be considered in determining the intent of the Parties with respect to the provisions of this Agreement.
13. **Governing Law.** This Agreement shall be governed by and construed in accordance with the substantive laws of the State of Illinois, without regard to any conflict of laws provision. All disputes arising out of the Agreement, wherever derived, shall be resolved in the Circuit Court of Cook County, Illinois.
14. **Notice.** Any notice, request, demand or other communication, provided for by this Agreement, shall be in writing and shall be deemed to have been duly received upon: (a) actual receipt if personally delivered and the sender received written confirmation of personal delivery; (b) receipt as indicated by the written or electronic verification of delivery when delivered by overnight courier; (c) receipt as indicated by the electronic transmission confirmation when sent via telecopy or facsimile transmission; or (d) three (3) calendar days after the sender posts notice with the U.S. Post Office when sent by certified or registered mail, return receipt requested. Notice shall be sent to the addresses set forth below, or to such other address as either Party may specify in writing.

If to the City:

Berwyn City Hall
6700 26th Street
Berwyn, Illinois 60402
Attn: Anthony Bertuca, City Attorney

With a Copy to:

Dennis O'Halloran, Fire Chief
6700 26th Street
Berwyn, Illinois 60402

If to Morton College: Morton College
3801 S. Central Avenue
Cicero, IL 60804
Facsimile: (708) 656-2526
Attn: Derek Shouba, Dean

With a copy to: Del Galdo Law Group, LLC
1441 S. Harlem Avenue
Berwyn, IL 60402
Facsimile: (708) 222-7001

15. **Non-Waiver of Immunity.** Neither Party, by entering into this Agreement, waives any immunity provided by local, state or federal law including, but not limited to, the immunities provided by the Local Governmental and Governmental Employees Tort Immunity Act (745 ILCS 10/1-101, *et seq.*).
16. **Counterparts.** This Agreement may be executed in counterpart originals, each of which shall be deemed to be an original with the same effect as if the signatures thereto were on the same instrument. A signature affixed to this Agreement and transmitted by facsimile shall have the same effect as an original signature.
17. **Headings.** The headings used herein form no substantive part of this Agreement, are for the convenience of the Parties only, and shall not be used to define, enlarge or limit any term of this Agreement.
18. **Assignment.** This Agreement shall be binding upon and inure to the benefit of the successors of the Parties as if each was a Party to this Agreement. Neither Party shall have the right to assign the terms of this Agreement, without the prior, written approval of the other Party. No assignment, even if consented to, shall in any way reduce or eliminate the liability of the assignee for obligations accrued prior to such assignment.
19. **Relationship.** This Agreement shall not be deemed or construed to evidence or create an employment, joint venture, partnership or other agency relationship between the Parties hereto.
20. **Breach.** In the event that either Party breaches this Agreement and the breach is litigated before a court of law or an administrative agency, the non-prevailing Party shall be liable to the prevailing Party for the prevailing Party's reasonable attorneys' fees and costs of suits incurred by the prevailing Party. Each Party shall be entitled to any and all remedies at law and in equity under this Agreement.
21. **Remedies.** In addition to any and all other rights a Party may have available according to law, if a Party defaults by failing to substantially perform any

provision, term or condition of this Agreement (including, without limitation, the failure to make a monetary payment when due), the other Party may terminate this Agreement by providing written notice to the defaulting Party. This notice shall describe with sufficient detail the nature of the default. The Party receiving such notice shall have ten (10) calendar days from its receipt of such notice to cure the default(s). If the defaulting Party fails to cure any breach of this Agreement within ten (10) calendar days after written notice thereof, the non-defaulting Party may, in its sole and absolute discretion, choose to pursue any remedy or legal action available to it including, but not limited to, bringing a lawsuit against the defaulting Party or terminating this Agreement.

22. **Authorized Representative.** This Agreement is executed by an authorized representative of the City in the representative's official capacity only, and the representative shall have no personal liability under the Agreement. This Agreement is executed by an authorized representative of Morton College in the representative's official capacity only, and the representative shall have no personal liability under the Agreement.
23. **Legislation.** Morton College and the City shall enact all necessary ordinances or resolutions to effectuate the terms of this Agreement. All provisions of this Agreement shall be carried out and discharged in full compliance with all applicable local, state and federal laws.

[SIGNATURE PAGE FOLLOWS]

THE PARTIES TO THIS AGREEMENT HAVE READ THE FOREGOING AGREEMENT IN ITS ENTIRETY AND FULLY UNDERSTAND EACH AND EVERY PROVISION CONTAINED HEREIN.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed as of this _____ day of _____, 2017, by the proper persons, as set forth below.

MORTON COLLEGE

CITY OF BERWYN

Stan Fields
Printed Name

Printed Name

Signature

Signature

President
Title

Title

Date

Date

From: [Keith McLaughlin](#)
To: [Stan Fields](#)
Cc: [Roxanne M Barone](#); [Melissa Mollett](#)
Subject: Fwd: LURIE CHILDREN'S HOSPITAL AFFILIATION AGREEMENT
Date: Thursday, August 17, 2017 7:41:43 PM
Attachments: [NUR Clinical Student Affiliation Agreement \(clean\) \(003\)-Lurie.docx](#)
[ATT00001.htm](#)

I approve this for action at the August BOT meeting. Reviewed by legal.

Sent from my iPad

Begin forwarded message:

From: Roxanne M Barone <Roxanne.Barone@morton.edu>
Date: August 17, 2017 at 9:53:56 AM CDT
To: Keith McLaughlin <Keith.McLaughlin@morton.edu>
Subject: LURIE CHILDREN'S HOSPITAL AFFILIATION AGREEMENT

Keith,

This is for Board action at August Board meeting, this is the final copy of the agreement that was reviewed by college attorney.

-
-
-

PROPOSED ACTION: THAT THE BOARD APPROVE THE
RESOLUTION ADOPTING THE AGREEMENT WITH ANN & ROBERT LURIE
CHILDREN'S HOSPITAL OF CHICAGO FOR
THE NURSING PROGRAM AS SUBMITTED.

RATIONALE: [Required by Board Policies 1.1.1 and 5.6]

This agreement is employed for off-site locations
where our Nursing students receive
Required clinical experience in their program.

COST ANALYSIS: None

ATTACHMENTS: Resolution
Exhibit: Affiliated Agency Agreement

Roxanne Barone
Executive Assistant
Office of the Provost
Roxanne.barone@morton.edu

RESOLUTION
ADOPTING AN AGREEMENT
BETWEEN MORTON COLLEGE
AND
ANN & ROBERT H. LURIE CHILDREN'S HOSPITAL OF CHICAGO

WHEREAS, Morton College, Illinois Community College District No. 527 ("Morton") is a public agency of the State of Illinois; and

WHEREAS, Section 10 of Article VII of the Constitution of the State of Illinois provides for the execution of agreements and implementation of cooperative ventures between public agencies of the State of Illinois; and

WHEREAS, the Intergovernmental Cooperation Act (5 ILCS 220/1 *et seq.*, as supplemented and amended), authorizes public agencies to exercise any power or powers, privileges or authority which may be exercised by any such public agency individually to be exercised and enjoyed jointly with any other public agency in the State of Illinois; and

WHEREAS, Ann & Robert H. Lurie Children's Hospital of Chicago ("Agency") may be a unit of local government and public agency of the State of Illinois; and

WHEREAS, the educational program at Morton for Nursing ("Program") has a clinical component; and

WHEREAS, each student enrolled in the Program must complete the clinical component in order to graduate from the Program; and

WHEREAS, Morton desires to enter into a cooperative educational agreement with the Agency to allow its students in the Program to do required clinical work (i.e., internship(s)) with said Agency. Said agreement is attached hereto as Exhibit A and is hereinafter referred to as the "Agreement"; and

WHEREAS, the Agency identified above desires to enter into the Agreement with Morton to allow Morton students to do clinical work with the Agency; and

WHEREAS, based on the foregoing, the Board of Trustees of Community College District No. 527 (the "Board") has determined that it is in the best interests of Morton to enter into the Agreement attached hereto as Exhibit A, with the Agency to allow its students to do required clinical work with the Agency.

NOW, THEREFORE, BE IT RESOLVED by the Board that:

1. The form, terms and provisions of the Agreement attached hereto as Exhibit A are hereby approved in substantially the same form as provided therein, with such insertions, omissions and changes as shall be approved by the Board Chair, Morton President or Attorney executing the same, the execution of such document being conclusive evidence of such approval; and the Morton Board Chair and Morton President are hereby authorized and directed to execute and the Morton Board Secretary is hereby authorized and directed to attest and countersign the Agreement and any and all such other documents as may be necessary to carry out and effectuate the purpose of this Resolution.

2. The officers, employees and agents of Morton are hereby authorized and directed to take any and all action necessary or reasonably required by the parties to the Agreement to carry out, give effect to and consummate the transactions contemplated thereby and to take all action necessary in conformity therewith.

3. Unless this Resolution is repealed by a majority vote of the Board, the Morton President is authorized and directed to renew the Agreement on substantially the same terms upon the expiration of the Agreement, or terminate the Agreement, whichever is in the best interests of Morton.

4. This Resolution shall be in full force and effect upon passage and approval.

Passed by a vote of ____ ayes and ____ nays at a Regular Meeting of the Board of Trustees held this ____ day of August 2017.

Frank J. Aguilar
Chair, Board of Trustees
Illinois Community College District No. 527

Attest:

Jose Collazo
Secretary, Board of Trustees
Illinois Community College District No. 527

MORTON COLLEGE AFFILIATION AGREEMENT

Ann & Robert H. Lurie Children's Hospital of Chicago
225 East Chicago Avenue
Chicago, Illinois 60611-2605

I. PARTIES AND PURPOSES

The Agreement is made between **Ann & Robert H. Lurie Children's Hospital of Chicago**, hereby referred to as the **Facility**, and **Morton College**, hereby referred to as the **School**; or individually as "the Party" and collectively as "the Parties."

It is to the mutual interest and advantage of both the Facility and the School that the students of the **Nursing Program** of the School (the "**Program**") be given the opportunity to supplement academic preparation for the practice of the profession with clinical experience provided by the Facility. The Parties agree that by working together they will be contributing to the development of a highly qualified pool of Nurses.

II. MUTUAL RIGHTS AND RESPONSIBILITIES

- A. The Facility will accept students selected by the School for the period of clinical education and/or portions of professional work requiring clinical exposure and practice. The specific nature of the clinical experience shall be individually arranged by the School's Academic Coordinator of Clinical Education with the Facility's coordinator of Clinical Education within the philosophy and objectives of the School and Facility.
- B. The time periods and number of students assigned during any one clinical experience will be mutually agreed upon the School and the Facility.
- C. It is understood and agreed that the Parties shall not discriminate in their employment, selection, training, or education of any person in violation of any state or federal law. The Facility will make reasonable accommodations in its program to assure accessibility to students with disabilities.
- D. This Agreement is not a third-party beneficiary contract, and confers no rights upon any student or employees of the Parties.
- E. It is understood that in the performance of the duties and obligations under this Agreement, that the School, its employees, students and agents are at all times acting as independent contractors.
- F. Neither the School nor the Facility shall be required to give the other any monetary compensation in connection with its participation and involvement in this Agreement, except as specifically provided otherwise in this Agreement.

- G. The School and the Facility each agree to obtain, and maintain in force and effect during the term of this Agreement, general liability insurance with limits of at least \$1,000,000 per occurrence, \$1,000,000 aggregate. The School agrees to obtain and maintain in force and effect during the term of this Agreement professional liability/malpractice insurance with limits of at least \$1,000,000 per occurrence, \$3,000,000 aggregate, insuring the School and its students who will be working under this Agreement against claims, demands, losses, costs, damages, and expenses of every kind and description (including death), or damage to persons or property arising out of or in connection with the Program at the Facility. Where workers' compensation or other obligation for payment of benefits may arise, this Agreement shall neither enlarge nor diminish such obligation. The Facility agrees to obtain and maintain in force and effect during the term of this Agreement professional liability/malpractice insurance with limits of at least \$1,000,000 per occurrence, \$3,000,000 aggregate, insuring the Facility and its employees who will be working under this Agreement against claims, demands, losses, costs, damages, and expenses of every kind and description (including death), or damage to persons or property arising out of or in connection with the Program at the Facility. Further, Facility shall maintain workers' compensation insurance in amounts not less than that required by statute. Both Parties may be self-insured. The School and the Facility agree to furnish each other, upon request, appropriate certificates of insurance evidencing the above coverage and limits. In addition, both the School and the Facility agree that such insurance may not be revoked, reduced or changed in a material way without at least thirty (30) days' advance written notice to the other Party. Failure of the School and the Facility to obtain and maintain such coverage shall be grounds for immediate termination of this Agreement.

III. SCHOOL RIGHTS AND RESPONSIBILITIES

- A. The School will provide to the Facility the name, health status report including evidence of immunization and certification in accordance with the Facility requirements, including up to date status for communicable diseases and TB testing, and evidence of health care coverage of each student enrolled in the program prior to the placement of a School student in the Facility. The School retains the right to revise any assignment prior to the student's entry into the Facility's clinical experience at any time during the clinical experience.
- B. Where applicable, a criminal background check and a drug screen, as required by and acceptable to the Facility, are required of each placed student prior to participation in the practical learning and clinical educational experience. It is the School's responsibility to ensure that the background check and drug screening have been completed and that students with unacceptable results will not participate at sites where students with such results are forbidden by Facility policy or by state or federal statutes and regulations.
- C. The School, in collaboration with the Facility, will develop written educational objectives for each student. These objectives will be discussed

- with the student and a copy of these objectives will be given to the student.
- D. The School reserves the right to withdraw a student from his/her assigned clinical experience at the Facility when in the School's judgment the clinical experience does not meet the needs of the student.
 - E. The School shall appoint and designate in writing, an Academic Coordinator of Clinical Education who will be the liaison representative from the School to the Facility.
 - F. The School maintains the right to have its representatives visit the Facility before and/or during the clinical experience, and review all records and policies of the Facility relating to the providing of clinical experience by the Facility under this Agreement.
 - G. The School will provide evidence to the Facility that the Hepatitis B immunization has been recommended to the student, and the School will provide training to its students in Blood Borne Pathogens, and the Universal Precautions as required by OSHA.
 - H. The School shall notify each student that he/she is responsible for:
 - 1. following all administrative policies, regulations, standards, and practices of the Facility, as well as those of the School, including reporting to the Facility on time;
 - 2. providing all necessary and appropriate uniforms required by the Facility;
 - 3. providing his/her own transportation and living arrangement when not provided by the Facility;
 - 4. providing additional information to the School and the Facility regarding specific educational needs of the student under the Americans with Disabilities Act;
 - 5. signing the attached Confidentiality, Health Status and Liability Waiver prior to the start of the Program; and
 - 6. obtaining prior written approval of the Facility and the School before publishing any material relating to the practical learning and clinical educational experience, including de-identified documents and patient information.
 - I. The providing of the educational content of the Program, apart from the clinical experience covered by the Agreement, is solely the responsibility of the School.
 - J. The School shall inform the student of the procedures for resolution of disputes over grades given in the clinical experience.
 - K. The School agrees to abide by and require that its faculty and students abide by all applicable state and federal laws, rules and regulations regarding patient privacy, including but not limited to, the Standards for Privacy of Identifiable Health Information as required under the Health Insurance Portability and Accountability Act (HIPAA). Students shall be required to comply with the Facility's policies and procedures regarding the

confidentiality of patient information and the use of all such information. The parties will notify one another if there are known breaches of this confidentiality. Further, School shall require that students and faculty de-identify all documents created and/ or utilized for educational purposes outside of Facility. This shall include, at a minimum, removal of patient name, date of birth, address, medical record number, insurance information, social security number and other personal information that could be used to identify a patient.

- L. As required by Facility, and as applicable, School represents that it is and, for the term of this Agreement, will be (a) approved by the Illinois Board of Higher Education, or similar body for the state in which the School is located, and (b) accredited by an accrediting body that is recognized by Council for Higher Education Accreditation or the U.S. Department of Education. School will provide Facility with copies of all accreditations upon request. In the event accreditation is lost, suspended, or otherwise restricted, School shall notify Facility, in writing, within three (3) business days. Facility may, at its sole discretion, suspend or terminate this Agreement if School fails to maintain its accreditation.

IV. FACILITY RIGHTS AND RESPONSIBILITIES

- A. Subject to the ability of Facility to accommodate School's request, which Facility shall determine in its sole discretion, the Facility agrees to make the appropriate facilities available to the School in order to provide supervised practical learning and clinical educational experiences to students. Such facilities shall include an environment conducive to the learning process of the students as intended by the terms of this Agreement and conforming to customary Facility procedures. It is recommended that a Facility staff member shall have one (1) year of post-graduate clinical practice prior to assuming the role of a clinical instructor in the Program. The Facility reserves the right to determine which staff participate in the clinical experience.
- B. The Facility agrees to provide an orientation to the students of the School, which shall include but not be limited to:
 - 1. Pertinent departmental policies and procedures including documentation requirements, any treatment protocols in use by the Facility, and education on HIPAA guidelines;
 - 2. Emergency and safety procedures used by the Facility;
 - 3. Specific Facility program requirements for students during the clinical experience; and
 - 4. Tour of the Facility's physical building(s).
- C. The Facility shall provide the student(s) and the School the Facility's administrative policies, standards and practices relevant to the practical learning and clinical educational experience.
- D. The Facility will provide conference rooms and space for private individual counseling of students.

- E. In the event that a student is absent during the clinical experience in excess of three (3) days, the Facility shall either arrange for the student to make up the lost time or inform the School of its inability to make such arrangements. Except in emergencies, the Facility shall not grant leaves of absence from regular duties to students during their clinical placement without prior approval from the School.
- F. The Facility may refuse access to its clinical areas to a School personnel or student who does not meet the Facility's standards for safety, health, or ethical conduct. The School and the Facility shall resolve all problem situations in favor of the patient's welfare, and the Facility may restrict the student(s) involved to the role of observer and/or remove each student(s) from that patient situation until it can be resolved by the staff and the instructor.
- G. Evaluation of the practical learning and clinical educational experiences of the students will be accomplished jointly by the School and the Facility. Appropriate School and Facility staff will communicate on a regular basis for the purpose of reviewing and evaluating current practical learning and clinical educational experiences offered to students.
- H. The Facility shall designate in writing to the School the name and title(s) of the person(s) responsible for the Facility's Clinical Education Program, and shall submit to the School the curriculum vitae of that person and of other professional staff participating in the Clinical Educational Program.
- I. The Facility retains primary responsibility for patient care and treatment and for insuring that the services rendered by students under this Agreement are performed in a competent, efficient and satisfactory manner. At all times when the student is involved in direct patient care and treatment, the Facility shall provide supervision of each student by an appropriately trained member of Facility's staff.
- J. The Facility shall provide first aid and/or emergency care, at the student's expense, for illness or injuries to the student incurred while participating in the clinical experience. The Facility will notify the School as soon as possible in the event that a student becomes ill or is injured during a clinical experience, and will plan with the School any proposed changes in the Program.

- K. The Facility may immediately cancel, by providing notice to the student, prior to his/her next clinical day, and then in writing to the Academic Coordinator of Clinical Education, the clinical placement of any student whose performance is unsatisfactory, whose behavior the Facility deems to be a threat to the health or welfare of its patients, staff members, visitors, or operations, or whose health status is a detriment to the student's successful completion of the clinical education assignment. The Facility will provide the student and the School a written statement of the reasons for the cancellation. With such a cancellation, the Facility shall notify the Academic Coordinator of Clinical Education, and consult with it about the proposed action.
- L. To the extent Facility generates or maintains educational records related to the participating student, Facility agrees to comply with the Family Educational Rights and Privacy Act ("FERPA") to the same extent as such laws and regulations apply to the School and shall limit access to only those employees or agents as required by FERPA.

V. **TERMINATION**

The term of this Agreement shall begin on September 1, 2017 and will terminate on August 31, 2022. This Agreement shall be renewed every five (5) years by mutual written agreement of both Parties. This Agreement may be terminated, at any time, by either Party giving written notice of such termination to the other at least sixty (60) days prior to the desired termination date. In the event that this Agreement is terminated or not renewed for a subsequent term, students who are participating in the practical learning and clinical educational experiences at the time of termination shall be allowed to complete such assignment under the terms and conditions herein set forth.

VI. **ADDITIONAL TERMS**

- A. **Assignment of Agreement.** This Agreement may not be assigned without the prior written consent of the other party, which will not be unreasonably withheld.
- B. **Severability.** If any provision of this Agreement or the application thereof to any person or situation shall, to any extent, be held invalid or unenforceable, the remainder of this Agreement, and the application of such provision to persons or situations other than those to which it shall have been held invalid or unenforceable, shall not be affected thereby, but shall continue to be valid and enforceable to the fullest extent permitted by law.

- C. **Governing Law.** This Agreement shall be construed and enforced in accordance with the laws of the State of Illinois, without regard to the conflict of laws provisions thereof.
- D. **Counterparts.** This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instrument.
- E. **Notice to Parties.** Any notice, demand or request required or permitted to be given under the provisions of this Agreement shall be in writing and shall be deemed to have been duly given under the earlier of (a) the date actually received by the party in question, by whatever means and however addressed, or (b) the date sent by facsimile (receipt confirmed), or on the date of personal delivery, if delivered by hand, or on the date signed for if sent by an overnight delivery service, to the following addresses, or to such other address as either party may request, in the case of the School, by notifying the Facility, and in the case of the Facility, by notifying the School:

If to the Facility:

Ann & Robert H. Lurie Children's Hospital of Chicago
225 E. Chicago Ave., Box 47
Chicago, IL 60611
Attention: Senior Learning Consultant
Email: jorozco@luriechildrens.org
Telephone: (312) 227-0087

With a Copy to:

Facility Legal Counsel at:
Ann & Robert H. Lurie Children's Hospital of Chicago
225 E. Chicago Ave., Box 261
Chicago, IL 60611
Attention: Legal Services

If to the School:

Morton College
3801 S. Central Avenue
Cicero, IL 60804
Attention: Director of Nursing Program

With a Copy to:

The School Legal Counsel at:
Del Galdo Law Group
1441 S. Harlem Avenue
Berwyn, IL 60402
Attention: Michael Del Galdo

F. **Agreement Binding on Parties, Successors and Assigns.** This Agreement shall inure exclusively to the benefit of and be binding upon the parties hereto and their respective successors, assigns, executors and legal representatives. Nothing in this Agreement, expressed or implied, is intended to confer on any person other than the parties hereto or their respective successors and assigns any rights, remedies, obligations or liabilities under or by reason of this Agreement.

G. **Entire Agreement.** This Agreement supersedes any and all other agreements, either oral or written, between the parties hereto with respect to the subject matter hereof. No changes or modifications of this Agreement shall be valid unless the same are in writing and signed by the Parties. No waiver of any provisions of this Agreement shall be valid unless in writing and signed by the Parties.

VII. **LIABILITY**

It is understood and agreed that neither of the Parties to this Agreement shall be liable for any negligent or wrongful act chargeable to the other unless mutually agreed upon by both Parties, or imposed by a court of competent jurisdiction, and that this Agreement shall not be construed as seeking to either enlarge or diminish any obligation or duty owed by one Party against the other or against third parties. In the event of a claim for any wrongful or negligent act, each Party shall bear the cost of its own defense.

It is understood the changes to the contract shall be reviewed upon written consent of both Parties, and any revisions mutually agreeable to both Parties will be in writing and become a part of this Agreement.

Attested by our signatures:

Morton College

**Ann & Robert H. Lurie
Children's Hospital of Chicago**

By:_____

By:_____

Name:_____

Name:_____

Title:_____

Title:_____

Date:_____

Date:_____

Dear Intern/Student - Welcome to Ann & Robert H. Lurie Children's Hospital of Chicago

Prior to starting in your role with Lurie Children's, you must provide certain health/immunization records to comply with hospital policies and other regulatory requirements. These records will be reviewed to ensure you satisfy these requirements by the Corporate Health Department of Northwestern Medical Physician Group on our behalf. Corporate Health will then send a clearance notice to your Lurie Children's contact. Any follow up on missing documentation or other instructions will be provided to you by Corporate Health.

Your start date will be delayed if you do not complete and satisfy all the requirements.

Please follow the steps below as soon as possible for your records to be reviewed so you can begin your new role:

- 1. Prepare copies of your health/immunization/blood titer records** – It is *required* that you provide copies of the following records to be reviewed to satisfy these requirements. If you do not provide these documents, you will not be able to start your new role until you have done so.

- ☐ **Measles/mumps/rubella (MMR)** proof of immunity is required.
- ☐ **Varicella (chicken pox)** proof of immunity is required.
Any of the following documents will be accepted for measles/mumps/rubella (MMR) and varicella:
 - Official documentation of **2 each** of measles/mumps/rubella (or 2 MMR's), and 2 varicella vaccines.
 - Official documentation of lab work showing immunity to measles/mumps/rubella and varicella.
- ☐ **Influenza (flu) vaccination.** Lurie Children's has a mandatory flu vaccination policy. If your start date is during flu season, you are required to provide official documentation that you've received a flu vaccine this season. If your start date is not during flu season, you will be required to get a flu vaccine during the next flu vaccine period.
- ☐ **Tuberculosis (TB) tests.** 2 TB skin tests (one within the past year and one within 90 days of starting), or Quantiferon Gold TB test or Tspot blood test within last 1 year. If you have a history of positive TB skin test, provide that documentation and a radiology report of a chest x-ray within the past year.
- ☐ **Hepatitis B** not required but highly recommended if your role will be in a direct patient care area. If you do have this, proof of immunity or official documentation of the 3 series of immunizations.
- ☐ **Tdap** proof of receipt of Tdap vaccine.

If you do not have any or all of these health records in your possession, you may be able to get copies from:

- your doctor
- your high school or college (if you are a current or recent student)
- current or recent employer

If you don't have records from these sources of any or all of these immunizations or tests, you will still need to obtain and provide the official documentation for these items. You can generally complete these tests at your doctor's office or a local convenient care health center. You'll be responsible for the cost of these tests which may be covered by a health insurance plan you may have.

- 2. Complete the personal information form on the following page.**
- 3. Send a copy of this letter, your health records and personal information form via mail, fax or email to:**

Mail: Northwestern Corporate Health, 676 N. St. Clair Street, Suite 900, Chicago, IL 60611
Fax: 312.926.1787
Email: lurieemployeehealth@nmh.org

- 4. Questions, please contact: Northwestern Corporate Health at 312.926.8282 or lurieemployeehealth@nmh.org**

PERSONAL INFORMATION FORM

INTERN/STUDENT

Lurie Children's Contact to Complete:

Lurie Children's Contact Name	Department	
Email Address	Phone	
Intern/Student Assignment/Role	Start Date	Expected/Anticipated End Date

Intern/Student to Complete:

Intern/Student Name (last, first, middle initial) <i>print</i>	Date of Birth	Last 4 Digits Of SS#
Home Address City State Zip Code	Home Phone	
Email Address	Work Phone	Cell Phone
<input type="checkbox"/> Male <input type="checkbox"/> Female	Emergency Contact Name	Emergency Contact Phone
Do you have any physical limitations or disabilities which would impact your ability to perform your function or assignment?	<input type="checkbox"/> No <input type="checkbox"/> Yes. If so, please describe	
Do you have any medical conditions that should be known in order to provide safety for you while you perform your function/assignment to our hospital and our patients?	<input type="checkbox"/> No <input type="checkbox"/> Yes. If so, please describe	

Signature

Date

Please return this form with your health/immunization records.

STUDENT/TRAINEE/OBSERVER
CONFIDENTIALITY, HEALTH STATUS AND LIABILITY WAIVER

I agree that in the course of my role as a student, trainee or observer (collectively referred to as “Student”) at Ann & Robert H. Lurie Children’s Hospital of Chicago, or any of its affiliates (collectively referred to as “Lurie Children’s”), I will comply with Lurie Children’s policies and requirements for the duration of my experience (the “Student Program”), as described in this Confidentiality, Health Status and Liability Waiver (the “Agreement”). I understand and agree:

1. **To maintain the confidentiality of information I may receive, or otherwise have indirect or direct access to, during the Student Program, and to not disclose this information after the conclusion of my Student Program. This information includes, but is not limited to, information related to:**
 - Patients and their families, including Protected Health Information (PHI) as defined by Health Insurance Portability & Accountability Act (HIPAA),
 - Employee and physician information, and
 - Lurie Children’s operations, such as financial and statistical records, strategic plans, internal communications, vendor information or any other non-public information.

I understand that violation of patient privacy/confidentiality will result in my dismissal from the Student Program, and may lead to civil and criminal penalties under HIPAA and potentially other legal action.

2. To complete any requested orientation process, including reviewing Lurie Children’s Code of Conduct and other policies, and to attend any requested additional training.
3. To uphold the philosophy, standards, and policies of Lurie Children’s and to report for my Student Program fit for duty, which means able to perform Student Program duties in a safe, appropriate, effective manner and conduct myself with decorum towards other Students, and Lurie Children’s employees, staff, patients, and visitors.
4. To notify the supervisor of my Student Program of any conditions or circumstances that could potentially interfere with my ability to participate in or complete the Student Program, and I specifically agree that if I have an active infection or signs or symptoms of a cold or other respiratory infection), fever, rash, nausea, vomiting or diarrhea, or I live with someone who does, I will not participate in my Student Program, and will consult with my supervisor prior to returning.
5. That any services I may provide to Lurie Children’s in the course of this Student Program are for educational, learning or informational purposes only (including to enhance the knowledge of a current health care professional), and with no expectation or contemplation of any compensation, wages or future employment. I am participating in this Student Program for my own personal/educational benefit.
6. To never to give medical assistance and/or advice to any patient or his/her family. I fully understand that this is the responsibility of the professional medical and nursing staff.
7. To provide required health information and submit to appropriate health tests and immunizations that may be necessary to fulfill the minimum health requirements to be a Student. This documentation may include, but is not limited to, proof of immunity to Measles/Mumps/Rubella/Varicella and Tuberculosis screening, and documentation of seasonal influenza vaccination.
8. To make my best effort to fulfill my commitment to Lurie Children’s by completing all assignments and following all instructions provided by Student Program supervisor, following the dress code guidelines of

the department where I am placed and grooming myself appropriately, being punctual and conscientious, and endeavoring to deliver my Student Program services in a professional manner.

9. That I will wear the identification badge issued to me by Lurie Children's at all times I am involved in the Student Program. I understand that this identification badge is the property of Lurie Children's which must be returned when the Student Program is concluded or terminated.
10. That I may come into contact with certain contagious illnesses while at Lurie Children's. I, for myself and for my heirs, executors, administrators and assigns, agree to hold Lurie Children's, and any of its employees, volunteers, agents or officers harmless in the event of an incident, injury or illness, or any other claim or cause of action of whatever nature that I or my heirs, executors, administrators or assigns ever may have against any of them arising out of my Student Program, and waive any and all such claims and causes of action.
11. That if I need to have emergency medical care, Lurie Children's is not responsible for costs involved, follow-up care, or hospitalization. I understand that I am not entitled to worker's compensation benefits in the event of an incident, injury, or illness that may arise during or as a result of my participation in this Student Program.
12. That Lurie Children's may take immediate corrective action if I violate the requirements of this Agreement or if my behavior and/or performance adversely affect the best interests of the facility, its patients or employees. This may include, but not limited to, my removal from the facility and the termination of my Student Program.

I hereby confirm:

- a. I am at least 16 years of age or older; or
- b. If under 18 years of age, I have obtained parental consent set forth in a separate consent document.

Please select one of the choices below:

- ☐ **1) I am a student affiliated with an academic institution that has a formal academic program relationship with Lurie Children's - or - I am a student obtaining educational credit or experience that is a component of the curriculum for my academic program:**

Last Name, First Name (Student)

Academic Institution

Academic Program Name

Name & Title of Academic Institution's Representative

Name of Lurie Children's Administrative Liaison / Department Contact

- ☐ **2) I am a trainee, observer or student voluntarily donating my services at Lurie Children's for my own personal and educational benefit:**

Last Name, First Name (Trainee/Observer)

I have read the foregoing agreement before signing below. I fully understand the contents of this Agreement and voluntarily sign it, and I attest to the information I have provided.

Signature of Student

Date

Ann & Robert H. Lurie Children's Hospital of Chicago is an equal opportunity educator.

MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION

PROPOSED ACTION: That the Board of Trustees approve continued institutional membership in the National Association of College Stores (NACS) for Fiscal Year 2018 for a total membership fee of \$550.00

RATIONALE: [Required by Board Policy No. 2.10]

NACS is the national trade association for college bookstores. It provides essential services, tools and education to enable store personnel to serve their respective institutions with excellence. NACS membership also has economic benefits which include savings on publications related to bookstore management and membership discounts on educational seminars.

SUPPORT: Publications free to members include *Campus Marketplace Bulletin* (\$350), *College Store Magazine* (\$66) and *Directory of College Stores* (\$745). If purchased separately the total cost for all these items would amount to \$1,161.00. In addition, the bookstore is able to save on shipping through the NACS Partnership Program. The store routinely saves upward of \$10,000 each year on shipping through this program

ATTACHMENTS: None



National Association
of College Stores

CONNECT | GROW | SUCCEED

500 East Lorain St
Oberlin, OH 44074-1294
(800) 622-7498, ext. 2359
or 2348
www.nacs.org
F.I.D. #34-0711559

V89670

First Notification

NACS Membership Renewal

Renew Today to Connect, Grow, and Succeed!

Statement # 583063
Member # 8883
Notice Date 04/01/2017
06/01/2017
Renewal to
05/31/2018

Gene Suire
Morton College Bookstore
3801 S Central Ave
Cicero, IL 60804

Keep your NACS [Store Member Benefits](#)

- [Save on Costs](#) – Receive significant discounts on shipping and business services.
- [Collect Ideas](#) – Follow industry, course content, and retailing trends and solutions.
- [Invest in Your Store](#) – Highlight your achievements and promote your store on campus.
- [Exchange Best Practices and Knowledge](#) – Network with colleagues through The HUB, NACS' Connected Community.

Renew your NACS membership today to continue your connection.

Membership dues are based on your store's previous fiscal year sales. (See membership dues on the back of this form.)

Description	Price	Discount	Total
Store Membership Dues - Revenue Category \$1,000,000 - \$1,499,999	\$ 550.00	\$ 0.00	\$ 550.00
<input type="checkbox"/> Technology Retailers (stores selling technology products may join this free community, formerly CCRA)	\$ 0.00		
<input type="checkbox"/> I want to donate to the NACS Foundation	NACS Foundation Charitable Gift*		
			Total

Your Store Benefits

- NACS Shipping Program Savings: Your total savings \$14,816.90 for FY 2016/17.
- NACS membership dues include research, advocacy, cost-saving partner programs, and educational and networking opportunities at discounted member prices.
- Your benefits also entitle you to print copies of *The College Store* magazine. The digital version is available to all members with a current email.

of Copies of *The College Store* magazine

Your 2016/17 store dues entitled you to 5

Current allocations 1

Additional copies available to allocate 4

Update your store profile to keep your information and staff list current, visit www.nacs.org/myprofile
To change allocations of *The College Store* magazine email membership@nacs.org

Store or contact information can also be updated by contacting us at membership@nacs.org or (800) 622-7498 ext. 2359 or 2348.

3 Easy Ways to Remit Payment

- The quickest, easiest, and most secure way is to renew online: www.nacsorg/renew
- Fax this page, front and back, to:
(440) 774-2680
- Mail this form with your payment to:
National Association of College Stores
500 East Lorain St
Oberlin, OH 44074-1294

Member # 8883

Statement # 583063

Total Amount Remitted

Payment Options

Payment Method ☐ Check
☐ Purchase Order Number
Charge My ☐ VISA ☐ MasterCard ☐ American Express
Card Number
Expiration (mo) (yr) CVV
Name on Card

Signature
(Credit Card Orders Must Be Signed)

Note: If you choose to mail your renewal, please be sure to:

- Remit this form in its entirety with your payment.
- Make a copy for your files.
- Include your member number on your check or purchase order to ensure timely processing of your payment.

From: [AACRAO Renewal](#)
To: [Marlena Avalos-Thompson](#)
Cc: [AACRAO Renewal](#)
Subject: [SPAM] Your Membership Expires June 30th. Renew Now!
Date: Wednesday, June 21, 2017 2:10:49 PM
Importance: Low

AACRAO 2017-2018 Membership Renewal Invoice

Dear Marlena,

AACRAO closed a successful membership year and reminds members that it is now time for 2017-2018 membership renewal. Your institution's membership expires on June 30, 2017.

Renew Online

As the primary or billing contact, we ask you to coordinate the collection of all dues payments and make a single remittance either [online](#) or by institutional check made payable to "AACRAO" (see address below).

Your minimum AACRAO dues are based on full-time enrollment plus 1/3 of part-time enrollment. Additional members may be added for \$246 per person.

Changes to your roster can be made online or with our [data correction form](#).

Renewing by Mail

If you prefer to renew by mail, print this invoice and send one institutional check to the address below.

AACRAO, PO Box 37097
Baltimore, MD 21297-3097 (FEIN 52-2274900)

Renewing by Fax

If you prefer to renew by fax, print this invoice, fill in the card payment information below, and send to [\(202\) 872-8857](#).

CARD TYPE: ☐ Visa ☐ MasterCard ☐ AMEX

CARD NO.: _____

EXPIRES: _____

AMOUNT CHARGED: \$ _____

NAME ON CARD: _____

SIGNATURE: _____

Questions?

Our membership department is available to provide assistance if you have any questions. Please e-mail membership@aacrao.org or call our membership renewal information line at [\(202\) 355-1040](#).

INVOICE NO.	2378-18
FULL-TIME ENROLLMENT	1453
PART-TIME ENROLLMENT	3139
TOTAL ENROLLMENT (Full-time + 1/3 Part-time)	2499
MINIMUM PAYMENT	\$984
ADDITIONAL MEMBERS	\$0

DUE BY JULY 31, 2017 **\$984**

Current Membership Roster

Morton College

CONTACT:

Member ID: 37103
Marlena Avalos
3801 S Central Ave
Cicero , IL 60804

MEMBERS:

Marlena Avalos, Lillianna Franco, Daiana
Quiroga-Nevarez,

2017-2018 Dues Schedule

Total Enrollment*	Allotted Members	Minimum Fee
Under 1,000	2	\$492
1,000-2,499	3	\$738
2,500-4,999	4	\$984
5,000-9,999	5	\$1,230
10,000-19,999	6	\$1,476
20,000 +	7	\$1,722
Each Additional Member		\$246

**For purposes of AACRAO membership, total enrollment is defined as full-time enrollment plus 1/3 of part-time enrollment.*

AMERICAN ASSOCIATION OF COLLEGIATE REGISTRARS AND
ADMISSIONS OFFICERS
ONE DUPONT CIRCLE, NW, SUITE 520, WASHINGTON, DC 20036-1
135 | FEIN 52-2274900

From: [Keith McLaughlin](#)
To: [Stan Fields](#)
Cc: [Roxanne M Barone](#); [Melissa Mollett](#)
Subject: Fwd: Board action request - MOU
Date: Friday, August 18, 2017 10:21:36 AM
Attachments: [MOU No. 12 and 173.pdf](#)
[ATT00001.htm](#)

I approve for action at the August BOT meeting. Reviewed by legal.

Begin forwarded message:

From: Roxanne M Barone <Roxanne.Barone@morton.edu>
Date: August 18, 2017 at 10:06:07 AM CDT
To: Keith McLaughlin <Keith.McLaughlin@morton.edu>
Subject: Board action request - MOU

Keith,

I pulled rationale from the two MOUs. Please review if I have the correct language for this rationale. Attached are the clean copies of the MOUs which were reviewed by the attorney.

Roxanne

PROPOSED ACTION: THAT THE BOARD APPROVE [THE](#) MEMORANDUM OF UNDERSTANDING BETWEEN MORTON COLLEGE AND COLEGIO DE BACHILLERES NO. 12 AND CENTRO DE BACHILLERATOR TECNOLÓGICO AGROPECUARIO NO 173 AS SUBMITTED.

RATIONALE: [Required by Board Policy #1.1.1, #5,6 and #3.1]

In an effort to increase cooperation between Morton College and Mexican Institutions of higher learning, Morton College will mutually benefit from scholarly interaction, cultural exchange and other forms of academic collaboration through participation in developing short-term and long-term exchange programs approved and financially supported by their home institution. The terms of specific areas of cooperation shall be further considered and approved by the governing bodies of each party and agreed upon in writing prior to the initiation of any particular activity.

COST ANALYSIS: Approximately \$3500 for hosting partnership faculty & staff
Approximately \$3000 for sending Morton College faculty & staff to Durango, Mexico

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ATTACHMENT: MOU with Centro de Bachillerato Tecnológico Agropecuario No. 173
MOU with Colegio de Bachilleres No. 12

Roxanne Barone
Executive Assistant
Office of the Provost
Roxanne.barone@morton.edu
708-656-8000, ext. 2241

The information contained in this e-mail and any accompanying documents is intended for the sole use of the recipient to whom it is addressed, and may contain information that is privileged, confidential, and prohibited from disclosure under applicable law. If you are not the intended recipient, or authorized to receive this on behalf of the recipient, you are hereby notified that any review, use, disclosure, copying, or distribution is prohibited. If you are not the intended recipient(s), please contact the sender by e-mail and destroy all copies of the original message. Thank you.

**Memorandum of Understanding
between
Morton College and
Colegio de Bachilleres No. 12**

Morton Community College District No. 527 (hereafter "MC") and Colegio de Bachilleres No. 12, of Nuevo Ideal, Dgo., Mex, (hereafter "COBA 12"), individually and collectively, parties to this Memorandum, believe that:

1. Mutual benefit can be derived from scholarly interaction, cultural exchange and other forms of academic collaboration;
2. The parties regard the following areas of cooperation as desirable:
 - i. Exchange of academic and administrative staff members. Faculty and administrators develop and participate in short-term and long-term exchange programs approved and financially supported by their home institution to engage in various academic exchange activities. For instance, it is anticipated that a delegation of 2-3 administrators and faculty members from Colegio de Bachilleres No. 12 will be hosted by Morton College in the fall 2017 semester, and that a delegation of 3-5 Morton College administrators and faculty members will visit Colegio de Bachilleres No. 12 in spring 2017 semester.
 - ii. Explore opportunities for other forms of cooperation.
3. The terms of specific areas of cooperation shall be further considered, approved by the governing bodies of each party and agreed upon in writing prior to the initiation of any particular activity.
4. Any specific program will be subject to mutual consent, availability of funds and formal approval by both parties.
5. The parties agree that this Memorandum of Understanding is not a formal legal agreement giving rise to any legal relationship, rights, duties or consequences, but it is only a definite expression and record of the intention of the parties to collaborate moving forward.
6. This Memorandum of Understanding shall remain in force until terminated by either party giving the other party six (6) months' written notice.

Signed for COBA 12

Signed for Morton College

ME David Alejandro Sierra Espinoza
Director

Dr. Stan Fields
President

Date

Date

**Memorandum of Understanding
between
Morton College and
Centro de Bachillerato Tecnológico Agropecuario No. 173**

Morton Community College District No. 527 (hereafter "MC") and Centro de Bachillerato Tecnológico Agropecuario No. 173, of Nuevo Ideal, Dgo., Mex, (hereafter "CBTa 173"), individually and collectively, parties to this Memorandum, believe that:

1. Mutual benefit can be derived from scholarly interaction, cultural exchange and other forms of academic collaboration;
2. The parties regard the following areas of cooperation as desirable:
 - i. Exchange of academic and administrative staff members. Faculty and administrators develop and participate in short-term and long-term exchange programs approved and financially supported by their home institution to engage in various academic exchange activities. For instance, it is anticipated that a delegation of 2-3 administrators and faculty members from Centro de Bachillerato Tecnológico Agropecuario No. 173 will be hosted by Morton College in the fall 2017 semester, and that a delegation of 3-5 Morton College administrators and faculty members will visit Centro de Bachillerato Tecnológico Agropecuario No. 173 in the spring 2018 semester.
 - ii. Explore opportunities for other forms of cooperation.
3. The terms of specific areas of cooperation shall be further considered, approved by the governing bodies of each party and agreed upon in writing prior to the initiation of any particular activity.
4. Any specific program will be subject to mutual consent, availability of funds and formal approval by both parties.
5. The parties agree that this Memorandum of Understanding is not a formal legal agreement giving rise to any legal relationship, rights, duties or consequences, but it is only a definite expression and record of the intention of the parties to collaborate moving forward.
6. This Memorandum of Understanding shall remain in force until terminated by either party giving the other party six (6) months' written notice.

Signed for CBTa 173

Signed for Morton College

LSC Jorge Erick Sergio Serrano Heredia
Director

Dr. Stan Fields
President

Date

Date

SWC MANAGED SERVICES CARE RIDER

This Rider ("Rider") between the Board of Trustees of Morton Community College District No. 527 ("Morton") and SWC Technology Partners, Inc. ("SWC") is intended to modify the SWC Managed Services Care 24X7 Agreement ("Agreement") entered between Morton and SWC on June 26, 2014, which is attached hereto, for reference, as Exhibit 1.

1. The definitions and terms of the Agreement are hereby incorporated and made a part of this Rider as if fully stated herein, except those terms contradictory to this Rider, which shall be superseded by the terms contained herein.
2. SWC shall continue providing the services, as stated in the Agreement, to Morton until termination of the Agreement and this Rider by Morton upon 30 days' written notice.
3. SWC shall invoice Morton \$19,700 per month for the services provided.
4. In the event of termination, SWC shall issue a final invoice for services rendered until the termination date.
5. Morton shall pay SWC invoices in accordance with the terms set forth in the Agreement.

SWC Technology Partners, LLC

By:

[Signature]

Name:

Jesse Cummings

Title:

Senior Vice President

Date:

August 21, 2017

Morton Community College District No. 527

By:

Name:

Title:

Date:



Statement of Work (SOW)

SWC Managed Services Care 24X7

6/23/2014
SWC Technology Partners
Susie Cummings

SWC Managed Services Care 24X7

1. Statement of Work

This Statement of Work will be incorporated into the Master Services Agreement with an Effective Date of April 10, 2008 between SWC Technology Partners, Inc. ("SWC"), and Morton College ("Morton").

All terms and conditions of the Services Agreement not modified herein remain in full force and effect for the Term of the Agreement.

2. Objectives

For Morton, we will provide SWC Managed Services Care 24X7 (monitor, alert, patch, support and report). On the following pages we have described in detail the services that would be delivered under SWC Care. The total cost for SWC Care is \$19,100 per month for the fiscal 2015 year (July 1, 2014 to June 30, 2105).

Additionally, we have provided details for the Virtual Database Administrator (VDBA) service for FY15. The fixed monthly cost of VDBA is an additional \$600/month.

Morton College has requested that SWC provide network administration and support services. In order to provide the desired coverage and depth of technical experience, SWC has proposed a team approach to supporting and managing Morton College's IT environment. SWC will provide Morton College with a highly skilled and experienced team of IT resources who are focused on proactive monitoring, management, and support. There will be a team of people at SWC with intimate knowledge of the Morton College environment who can support the college's needs while onsite, offsite and in the event of an emergency. SWC's team will also consist of subject matter experts who can be brought in to troubleshoot issues, provide advice or help design and develop one of the many initiatives outlined in Morton College's infrastructure roadmap. Our goal is to provide a flexible and cost-effective service to ensure that your infrastructure delivers the reliability, performance and redundancy needed to support your goals.

3. Service Definition

For Morton, we will employ a comprehensive and structured approach to meeting your requirements and ensuring high levels of availability and performance. We will **Monitor** your systems to ensure that they remain available and to predict potential points of failure. We will **Alert** on any issue that our monitoring identifies and provide rapid response and resolution. We will **Patch** your environment to ensure security and stability and maintain the continuity and functionality of your production systems. We will **Support** your production systems and network as requested through a team of onsite engineers. And, on a monthly basis, we will **Report** our findings and the actions we took, and provide an assessment of your environment and a roadmap for the future. The following describes each step in more detail.

3.1. Monitor

In order to gain visibility into the health and performance of Morton's environment, SWC will leverage the monitoring probe deployed in your data center. We will seek to identify issues before they affect your systems and endeavor to do so before users are affected. Thorough and consistent monitoring is essential to achieving these goals.

Our monitoring is:

- Proactive and consistent – we collect data on a 24X7 basis.
- Comprehensive – we measure hundreds of metrics including service availability, predictive hardware status, and thresholds for various measures such as disk space, CPU utilization, and memory usage.
- Timely and up-to-date – we will regularly scan the environment to capture any changes or additions to the environment and document them accordingly

3.2. Alert

Throughout the monitoring process thresholds may be breached and errors may occur. Our goal is to proactively monitor all leading indicators well in advance, but issues do arise. When they occur, we will diagnose the issue, assign a severity level, and then alert key contacts as defined in the Alert Response Procedures (ARP).

- **Backup Check**

Check job status and alert Morton and SWC team of any failures. Remediation of back-up issues will typically be handled by the onsite team.

- **Event Log Check**

Although we rely heavily on our proactive monitoring, we also review event logs daily for our clients. This provides a comprehensive view of the environment and typically alerts us to issues that are not immediately problematic, but early warnings for potential problems. Event log alerts are triaged and treated in the same manner as those detected through our monitoring, however they are typically alerted on the day following the review.

3.3. Patch

Timely patch management is critical to the security and stability of any IT infrastructure. Without a rigorous and consistent process, system up-time becomes impossible to predict.

SWC will identify the current patch levels and Windows update process during onboarding. We will configure Morton's servers to utilize SWC's update server. When security or critical patches are released from Microsoft each month, SWC will review the patches and provide a list of those that will be deployed during the next mutually agreed upon maintenance window. The list will be reviewed and agreed upon by Morton personnel.

When possible, SWC will install and test all Windows Operating System (OS) security and critical patches on our own systems prior to releasing them to our clients. SWC will then apply patches during the next maintenance window. SWC will be monitoring Morton's systems throughout the maintenance process and if any problems occur as a result of updates, SWC will roll back the patches and work to resolve any issues.

This period usually varies from 2 to 6 weeks for OS security and critical patches. Interim release updates and feature enhancements for some technologies may not be installed unless it is determined by SWC that the system's manageability would be significantly increased. Service packs, major version upgrades or application patches are not included, but can be installed on a time and materials basis.

3.4. Support

SWC will provide support for Morton College's network infrastructure and key business systems. SWC has proposed a unique team-based approach that combines onsite support and remote monitoring and management.

SWC will provide engineering resources to work onsite at Morton College (equivalent to one full-time resource). These individuals will work closely with SWC's remote Managed Services team who will proactively collect data on the health of Morton College's network infrastructure on a 24X7 basis, generate alerts when thresholds are breached, and provide best practice recommendations based on results.

Together the team possesses the certifications and required expertise to support and manage Morton College's infrastructure and complete the tasks defined below. SWC expects that its support team and Morton College will work together to determine a priority and schedule for completion of the following tasks.

- Initial Discovery of network devices
- Document network topology
- Coordinate efforts with Morton College's Helpdesk
- Turnover of select tasks support Helpdesk
- General ongoing Network Administration and Support
- Problem management, escalation support and helpdesk support
- Performance management
- Network devices configuration management
- Network device warranty support and management for both on and off warranty devices
- Backup management and restoration support
- Packaging and distribution of applications
- Daily status reports to Department Director
- Firewall management and configuration
- Spam prevention and cleanup, management of spam server
- Virus prevention and cleanup, management of anti-virus server
- Intrusion prevention and breach control
- Support and management of email server and services
- Support and management of file and print servers and services
- Support and management of virtual servers and services
- Management of web servers and services
- Management of intranet servers and services
- Support and management of network application control
- Support and management of network switches
- Support and management of network attached devices
- Support and management of UPSs
- Recommend and implement upon approval network services failover
- Biannual (twice-yearly) update of network schematics, documentation, and policies and procedures
- Recommend and implement upon approval network improvements
- Recommend and implement upon approval site security policies and procedures
- Recommend and implement upon approval data processing facilities design and environment engineering services
- Recommend and implement upon approval consolidation of systems infrastructure
- Recommend and implement upon approval upgrades to switch closets
- Design and implement upon approval remote network access and mobile services

- Design and implement upon approval SCCM support structure

There will be certain projects or issues that arise which will require us to engage SWC engineers with specific subject matter expertise and specialized skills. For projects, as part of the planning process, we will identify any additional expertise required and provide estimates for the effort involved. In the pricing section, we have provided a discounted hourly rate schedule for any additional project support. Examples of projects that may require support from the broader SWC team include:

- With Department Director, establish security policies and procedures
- With Department Director, establish business continuity and disaster recovery policies and procedures
- Design and implement upon approval MS SharePoint structure
- Design and implement upon approval Exchange Server 2013 upgrade

A. Service delivery and coverage expectations

- Core onsite hours are Monday through Friday 8am – 8pm CT
- Core offsite hours are Monday through Friday 7:30am – 9:30pm CT
- Core offsite hours are Saturday 7:30am – 4:30pm CT
- Core offsite hours are Sunday 12:30pm – 6:30pm CT
- Other hours may be needed as assignment and conditions warrant
- Emergency support as needed
- Network emergencies consist of any network issue that affects instruction, faculty, and staff.
- Emergency support issue will be addressed immediately during Core onsite hours and thirty (30) minutes during any other time.

SWC's Support Center can be reached in the following ways:

- Email: servicedesk@swc.com
- Phone: 630-286-8180

Our current model and pricing provides for one engineer to work onsite during business hours for 8 hours per day (Monday through Friday) for a total of 40 hours per week, and a shared services team to provide the required coverage after normal business hours (remediation is typically billed on a time and materials basis). See the pricing section for more information regarding additional support.

3.5. Report

SWC's team is comprised of an Engagement Manager (who has overall responsibility for the Morton client relationship) and a Managed Services Technical Account Lead (who will be the primary day-to-day technical and account contact). These individuals will work closely to ensure that Morton is deriving the most value from our relationship. The Technical Account Lead is responsible for having in-depth knowledge about your organization and technical environment and ensuring that the collective team at SWC is delivering on our commitments. They are also responsible for delivering the monthly report and meeting with your team to discuss how technology can help your organization.

Our reports are designed to help you understand your overall system performance and trends and to review our efforts and successes toward achieving our commitments. The SWC team expects to work with Morton to plan the necessary upgrades and special projects as part of our monthly meetings.

The primary focus of the monthly strategic planning sessions will be to discuss changes within *Morton*, any new business goals, and review and modify the infrastructure roadmap. The infrastructure roadmap

will define the projects and any project dependencies, along with the budget for hardware, software and any services that are required to execute the identified projects.

We will meet in person to review the following information:

- Management Activities
 - Executive Summary – recap of completed and planned projects and priority for the coming months.
 - Infrastructure Roadmap - A plan for technology improvements or upgrades based on business requirements and best practice recommendations.
- Management Reporting – List of the patches, upgrades, project and budget status
 - Best Practices recommendations - A list of recommendations derived from incidents, concerning trends, vendors, and SWC's experience.
 - Incident Reporting – A description of each incident, its impact and duration.
- System Resources
 - System Performance Reporting – Graphs and data representing key performance measures.
 - CPU, Disk, Physical and Virtual Memory, etc.

The final services are dependent upon the Key Network Elements within your environment. The charts and graphs included in the monthly report vary based upon that month's activity or a concerning trend that is identified during our analysis.

3.6. Virtual DBA

The following will be provided for the SQL servers within scope:

- Servers
 - **24X7:** Monitor health and triage alerts for SQL Server, hardware and operating system
 - **Daily:** Validate successful outcome of maintenance plan jobs
- Production Servers
 - **Weekly:** Identify opportunities for index changes, query optimization, or stored procedure remediation
 - **Quarterly:** Create a report to evaluate, track, and predict storage and performance
 - **As Needed:** Apply operating system patches
 - **As Needed:** Evaluate server health after software releases
 - **As Needed:** Maintain service log documentation on all SQL Servers
 - **As Needed:** Triage any critical errors or warnings pertaining to SQL Server
- Remediation of issues beyond triage is on a time and materials basis.

4. Scope

The following summarizes the systems that SWC will be monitoring and managing through SWC Care. The list below is comprised of the the equipment list provided by Morton, which is included in the appendix.

Key Network Elements (KNEs)	Description	Quantity
Servers	Application, SQL, Domain Controller, Back-up, Exchange, Web	56
Hosts	Vmware ESXi	7
Network Elements	Firewall, Load Balancer, Switch, Content Filter, WAP/WLC	24
SANs	HP P4300G2, P4500, BLC7000	10

Additional KNEs	Power UPS	9
Total		106

4.1. Service Levels

4.1.1. Severity Levels

Severity Level	Definition	Alert Time		Response Time	
		Business Hours	Off-Hours	Business Hours	Off-Hours
Severity 1	More than 50 percent of users are unable to perform their job function. Core business functionality is unavailable to customers or business partners. A critical system's security has been compromised resulting in the potential loss of confidentiality or integrity.	15 Minutes	30 Minutes	30 Minutes	2 Hours
Severity 2	Multiple users are inhibited by slow or partially available systems. Intermittent service outages.	15 Minutes	30 Minutes	30 Minutes	4 Hours
Severity 3	A system is not functioning as expected for a single user. Performance or functionality is uncertain.	30 Minutes	1 Hour	1 Hour	8 Hours
Severity 4	No current or imminent impact to the user experience	1 Hour	2 Hours	As Scheduled	
Severity 5	Request for information only	As Scheduled			

During SWC defined holidays (New Year's Day, Memorial Day, July 4th, Labor Day, Thanksgiving Day, Day after Thanksgiving, Christmas Eve, and Christmas Day), remediation is available for Emergency Only (Severity Level 1 Incidents).

4.1.1. Morton Notifications and Contacts

Depending upon the type of issue, SWC will notify the following individuals as required. We will confirm the preferred methods of notification and key contacts at Morton during onboarding and it will be reflected in a revised ARP.

Name	Email Address	Work Phone	Mobile Phone
Jeri Machino	Jeri.machino@morton.edu	708-656-8000 ext. 2472	773-842-0686
Scott Ulbrich	Scott.ulbrich@morton.edu	708-656-8000	708-834-8372

5. Pricing

We have provided below our expected pricing for fulfillment of the services defined within our proposal. Additionally, we have included assumptions that provide clarity and further details regarding our pricing proposal.

Services Definition	Monthly Fees
SWC Care – 24X7 <ul style="list-style-type: none"> Coverage for the systems and Monitor Alert Patch (MS critical and security patches) Onsite Support (40 hours/week – SWC/Morton holidays) Report & Onsite Review 	\$19,100
Virtual DBA	\$600
Additional Support Any time spent remediating alerts or resolving issues in excess of 8 hours per day (or 40 hours per week), and for special projects, the following rate schedule will apply: <ul style="list-style-type: none"> Associate Engineer/Service Desk - \$130/hour Engineer - \$155/hour Senior Engineer - \$175/hour Security Engineer/Principal Consultant - \$200/hour 	Time and Materials
Total	\$19,700

Assumptions:

- We will not increase the fixed monthly fee or rates more than 2% per year (for years 2016 and 2017).
- Any hardware or software (or renewals) required for support or upgrade of the Morton College environment will be quoted and billed separately and are the responsibility of Morton.

6. Scope Change

From time to time, it is expected that the scope under management will change due to additional KNEs being added or removed. We will conduct scope reviews each quarter to ensure that changes in the devices/systems under management are evaluated (increase or decrease) in a timely manner. Morton and SWC will discuss any changes to the base scope of services (i.e. support) that may result from the implementation of special projects. A Statement of Work will be written for each special project, detailing the scope of work, deliverables and associated costs.

We will together discuss significant changes to the scope and determine the impact on the resources required to fulfill our commitments. For additional devices included in the future, the following pricing will apply:

- Servers - \$150 to \$250 per month
- SAN - \$150 to \$250 per month
- Network Equipment - \$50 - \$100 per month

The pricing includes the onboarding of the new equipment. If Morton elects to add multiple devices at one time, SWC will provide a price quote which will reflect the total devices under management. It is expected that the pricing will be more competitive than per device pricing included above.

7. Customer Responsibilities

- Hardware and Software must have current (valid) manufacturer's warranty.
- For non-commercial grade hardware and software, SWC's responsibilities will be limited.
- Client must maintain 3rd party support agreement for specialized or vertical applications.
- All software must be legally licensed.
- All hardware and software solution must be properly scaled for the expected tasks.
- Any hardware or software installed at Morton by SWC for purposes of data collection and reporting is considered the property of SWC.
- SWC will have access to your systems via broadband Internet.
- Client must provide adequate working space for the service provider.

8. Assumptions & Contingencies

- All invoices will be based on net 30 day terms.
- The fees shall be paid in monthly installments with each payment due on the first day of each calendar month.
- Hours worked will be billed monthly.
- Access to all existing relevant documents will be provided as needed.
- Access to technical and functional personnel will be made available as required.
- Appropriate access to required systems and services will be granted to SWC staff as needed.
- It is expected that most project work will be completed during normal business hours. For project work scheduled for off hours or holidays, the following will apply:
 - Off hours will be billed at a 1.5 times the defined bill rates.
 - Holidays will be billed at 2 times the defined rates.
- Morton is responsible for purchasing all hardware, software and licensing.
- For customers within 40 miles of Oak Brook, IL, SWC will bill one-way travel time, up to one hour, for onsite visits that do not result in a full day of billing.
- For customers more than 40 miles from Oak Brook, IL, travel time minus one hour per trip will be billed at standard rates.

In Witness Whereof, the parties hereto have caused this Statement of Work to be executed by their duly authorized representatives.

SWC Technology Partners, Inc.

By: [Signature]
 Name: Ausie Cummings
 Title: Vice President
 Date: 6/26/14

Morton College

By: [Signature]
 Name: DANA GROVE
 Title: PRESIDENT
 Date: 6/28/14

9. Appendix – Key Network Elements List

Name	Brand	Model	Type	Group
ASA5520	Cisco	5520	Firewall	Network
PEPLINK	Peplink	380	Load Balancer	Network
107ECAT2924	Cisco	2942	Switch	Network
108BCAT4507	Cisco	4507	Switch	Network
116BCAT2960-BOTTOM	Cisco	2960	Switch	Network
116BCAT2960-TOP	Cisco	2960	Switch	Network
119CCAT3550	Cisco	3550	Switch	Network
206DCAT4507	Cisco	4507	Switch	Network
252CCAT3550-WALL	Cisco	3550	Switch	Network
252CCAT3550-RACK	Cisco	3550	Switch	Network
252CCAT4507	Cisco	4507	Switch	Network
252CCAT4510	Cisco	4510	Switch	Network
245BCAT2950G-24UPP	Cisco	2950	Switch	Network
345BCAT2950G-48LWR	Cisco	2950	Switch	Network
345BCAT6509	Cisco	6509	Switch	Network
360CCAT4507	Cisco	4507	Switch	Network
3750M-12	Cisco	3750	Switch	Network
6513-SUP	Cisco	6513	Switch	Network
Barracuda Spam Filter	Barracuda	300	Content Filter	Network
Barracuda Web Filter	Barracuda	300	Content Filter	Network
LODC-2960PHONE	Cisco	2960	Switch	Network
LODC2960N	Cisco	2960	Switch	Network
LODC2960S	Cisco	2960	Switch	Network
MORTON-WLC	Cisco	5508	WAP / WLC	Network
MORTON-SAN-A-1	HP	P4300G2	SAN	SAN
MORTON-SAN-A-2	HP	P4300G2	SAN	SAN
MORTON-SAN-A-3	HP	P4300G2	SAN	SAN
MORTON-SAN-A-4	HP	P4300G2	SAN	SAN
MORTON-SAN-A-5	HP	P4300G2	SAN	SAN
MORTON-SAN-A-6	HP	P4300G2	SAN	SAN
MORTON-SAN-B-1	HP	P4300G2	SAN	SAN
MORTON-SAN-B-2	HP	P4300G2	SAN	SAN
MORTON-SAN-C-1	HP	P4500	SAN	SAN
Blc7000-Admin	HP	BLC7000	Blade Enclosure	SAN
ESX-MORTON-ESX02	Vmware ESXi 5	HP Server	Hypervisor	Server
ESX1	Vmware ESXi 5	HP Server	Hypervisor	Server
ESX2	Vmware ESXi 5	HP Server	Hypervisor	Server
ESX3	Vmware ESXi 5	HP Server	Hypervisor	Server
ESX4	Vmware ESXi 5	HP Server	Hypervisor	Server
ESX5	Vmware ESXi 5	HP Server	Hypervisor	Server
BLACKBOARD	Windows Server 2008 R2	Vmware VM	App Server	Server
BLACKBOARD-TEST	Windows Server 2008 R2	Vmware VM	App Server	Server

Cluster (VS) - MORTON-	Windows Server 2008	HP Server	SQL	Server
Cluster (VS) - MORTON-	Windows Server 2008	HP Server	SQL	Server
Cluster (VS) - MORTON-	Windows Server 2008	HP Server	SQL	Server
Cluster (VS) - MORTON-	Windows Server 2008	HP Server	SQL	Server
Cluster (VS) - MORTON-	Windows Server 2008	HP Server	SQL	Server
Cluster - FRAN-NODE	Windows Server 2008	HP Server	SQL	Server
Cluster - HANS-NODE	Windows Server 2008	HP Server	SQL	Server
ERP-COLLEAGUE-SRV	Windows Server 2008	HP Server	App Server	Server
ERP-EMARKET-WEB	Windows Server 2008	Vmware VM	App Server	Server
ERP-REPORTING-SRV	Windows Server 2008	Vmware VM	App Server	Server
ERP-SOURCE-4	Windows Server 2008	Vmware VM	App Server	Server
ERP-WEB-ADV	Windows Server 2008	Vmware VM	App Server	Server
ERP-WEB-UI	Windows Server 2008	Vmware VM	App Server	Server
MORTON-ADSP01	Windows Server 2008 R2	Vmware VM	App Server	Server
MORTON-API	Windows Server 2012	Vmware VM	App Server	Server
MORTON-DC01	Windows Server 2008 R2	HP Server	Domain	Server
MORTON-DC02	Windows Server 2008 R2	Vmware VM	Domain	Server
MORTON-DIRSYNC	Windows Server 2012	Vmware VM	Application	Server
MORTON-EXCH01	Windows Server 2008 R2	Vmware VM	Exchange	Server
MORTON-EXCH02	Windows Server 2008 R2	Vmware VM	Exchange	Server
MORTON-EXCHDB01	Windows Server 2008 R2	Vmware VM	Exchange	Server
MORTON-EXCHDB02	Windows Server 2008 R2	Vmware VM	Exchange	Server
MORTON-KMS	Windows Server 2008 R2	Vmware VM	App Server	Server
MORTON-MS08	Windows Server 2008 R2	Vmware VM	Backup Server	Server
MORTON-PXE08	Windows Server 2008 R2	Vmware VM	App Server	Server
MORTON-RX	Windows Server 2008	Vmware VM	App Server	Server
MORTON-RADIO	Windows Server 2012	Vmware VM	App Server	Server
MORTON-SCCM2012	Windows Server 2012 R2	Vmware VM	App Server	Server
MORTON-SPICEWX	Windows Server 2008 R2	Vmware VM	App Server	Server
MORTON-SPICEWX2	Windows Server 2008 R2	Vmware VM	App Server	Server
MORTON-SPICEWX3	Windows Server 2008 R2	Vmware VM	App Server	Server
MORTON-SPICEWX4	Windows Server 2008 R2	Vmware VM	App Server	Server
MORTON-SPICEWX5	Windows Server 2008 R2	Vmware VM	App Server	Server
MORTON-SQL01	Windows Server 2008	Vmware VM	SQL	Server
MORTON-SQL02	Windows Server 2008 R2	Vmware VM	SQL	Server
MORTON-SQL03	Windows Server 2008 R2	Vmware VM	SQL	Server
MORTON-SS	Windows Server 2012	Vmware VM	App Server	Server
MORTON-TMG	Windows Server 2008 R2	Vmware VM	App Server	Server
MORTON-UTIL01	Windows Server 2008 R2	Vmware VM	App Server	Server
MORTON-VCENTER	Windows Server 2008 R2	Vmware VM	Hypervisor	Server
MORTON-VEEAM	Windows Server 2012	Vmware VM	Backup Server	Server
MORTON-WCMS	Windows Server 2008 R2	Vmware VM	Web	Server
MORTON-WCMSDB	Windows Server 2008 R2	Vmware VM	Web	Server
MORTON-WCMSSTG	Windows Server 2008 R2	Vmware VM	Web	Server
PORTAL-WEB2010	Windows Server 2008 R2	Vmware VM	Web	Server

STAFF-DC01	Windows Server 2008 R2	HP Server	Domain	Server
STAFF-DC02	Windows Server 2008 R2	Vmware VM	Domain	Server
STAFF-DHCP	Windows Server 2008 R2	Vmware VM	Domain	Server
STAFF-PRINT1	Windows Server 2008 R2	Vmware VM	App Server	Server
STAFF-SRV08	Windows Server 2008 R2	Vmware VM	App Server	Server
STUDENT-DC01	Windows Server 2008 R2	HP Server	Domain	Server
STUDENT-DC02	Windows Server 2008 R2	Vmware VM	Domain	Server
SUTDENT-DHCP	Windows Server 2008 R2	Vmware VM	Domain	Server
STUDENT-PRINT1	Windows Server 2008 R2	Vmware VM	App Server	Server
STUDENT-SRV08	Windows Server 2008 R2	Vmware VM	App Server	Server
UPS-107E	APC	1500	Power Supply	Power
UPS-108B	APC	1500	Power Supply	Power
UPS-116B	APC	1500	Power Supply	Power
UPS-119C	APC	1500	Power Supply	Power
UPS-206D	APC	1500	Power Supply	Power
UPS-252C	APC	2500	Power Supply	Power
UPS-341C	APC	1500	Power Supply	Power
UPS-345B	APC	2500	Power Supply	Power
UPS-360C	APC	1500	Power Supply	Power

A RESOLUTION ACCEPTING AND APPROVING THE LOWEST RESPONSIBLE BIDDER FOR ATHLETIC TRAINING SERVICES.

WHEREAS, Morton College, Community College District No. 527 (“Morton”) is a public agency of the State of Illinois; and

WHEREAS, Morton is created under the provisions of the laws of the State of Illinois and is now operating under the provisions of the Public Community College Act of the State of Illinois (the “Act”), as supplemented and amended; and

WHEREAS, Morton seeks to provide athletic training services to its students participating in various sports at Morton; and

WHEREAS, in accordance with the Act, Morton advertised for, publicly opened, and evaluated bids for athletic training services, and determined that Athletico Physical Therapy (“Athletico”) was the lowest responsible and responsive bidder; and

WHEREAS, it is in the best interests of Morton to accept and approve the bid of the lowest responsible and responsive bidder for the provision of athletic training services, as described herein; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Community College District No. 527 (“Board”), Cook County, Illinois, as follows:

Section 1. The Board hereby finds that all of the recitals contained in the preambles to this Resolution are full, true, and correct and do hereby incorporate them into this Resolution by reference.

Section 2. The Board hereby accepts and approves the bid of the lowest responsible bidder, Athletico, for the provision of athletic training services to Morton.

Section 3. The Board hereby authorizes and directs the President or his designee, in consultation with the Attorney, to enter into an agreement with Athletico on the same terms and

conditions as detailed in the request for proposal submitted by Athletico. The Board further authorizes and directs the President or his designee to execute an agreement with Santo for the provision of athletic training services on the same terms and conditions as detailed in Athletico's bid. The Board further authorizes the President or his designee to execute any and all additional documentation that may be necessary to carry out the intent of this Resolution.

Section 4. The agreement between Morton and Athletico shall be presented for ratification and approval at the next regular Board of Trustees meeting.

Section 5. The headings of the articles, sections, paragraphs, and sub-paragraphs of this Resolution are inserted solely for the convenience of reference and form no substantive part of this Resolution nor should they be used in any interpretation or construction of any substantive provision of this Resolution.

Section 6. The provisions of this Resolution are hereby declared to be severable and should any provision of this Resolution be determined to be in conflict with any law, statute, or regulation by a court of competent jurisdiction, said provision shall be excluded and deemed inoperative, unenforceable, and as though not provided for herein and all other provisions shall remain unaffected, unimpaired, valid, and in full force and effect.

Section 7. All code provisions, ordinances, resolutions, rules, and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded.

[INTENTIONALLY BLANK]

Section 8. This Resolution shall be effective and in full force immediately upon passage and approval.

Passed by a vote of ___ ayes and ___ nays at a Regular Meeting of the Board of Trustees held this ____ day of August, 2017.

Chair, Board of Trustees
Illinois Community College District No. 527

Attest:

Secretary, Board of Trustees
Illinois Community College District No. 527

A RESOLUTION ACCEPTING AND APPROVING THE LOWEST RESPONSIBLE BIDDER FOR ATHLETIC APPAREL.

WHEREAS, Morton College, Community College District No. 527 (“Morton”) is a public agency of the State of Illinois; and

WHEREAS, Morton is created under the provisions of the laws of the State of Illinois and is now operating under the provisions of the Public Community College Act of the State of Illinois (the “Act”), as supplemented and amended; and

WHEREAS, Morton seeks to provide athletic apparel to its students participating in various sports at Morton; and

WHEREAS, in accordance with the Act, Morton advertised for, publicly opened, and evaluated bids for athletic apparel, and determined that Santo Sport Store (“Santo”) was the lowest responsible and responsive bidder; and

WHEREAS, it is in the best interests of Morton to accept and approve the bid of the lowest responsible and responsive bidder for the purchase of athletic apparel, as described herein; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Community College District No. 527 (“Board”), Cook County, Illinois, as follows:

Section 1. The Board hereby finds that all of the recitals contained in the preambles to this Resolution are full, true, and correct and do hereby incorporate them into this Resolution by reference.

Section 2. The Board hereby accepts and approves the bid of the lowest responsible bidder, Santo, for the provision of athletic apparel to Morton.

Section 3. The Board hereby authorizes and directs the President or his designee, in consultation with the Attorney, to enter into an agreement with Santo on the same terms and conditions as detailed in the request for proposal submitted by Santo. The Board further authorizes

and directs the President or his designee to execute an agreement with Santo for the provision of athletic apparel on the same terms and conditions as detailed in Santo's bid. The Board further authorizes the President or his designee to execute any and all additional documentation that may be necessary to carry out the intent of this Resolution.

Section 4. The agreement between Morton and Santo shall be presented for ratification and approval at the next regular Board of Trustees meeting.

Section 5. The headings of the articles, sections, paragraphs, and sub-paragraphs of this Resolution are inserted solely for the convenience of reference and form no substantive part of this Resolution nor should they be used in any interpretation or construction of any substantive provision of this Resolution.

Section 6. The provisions of this Resolution are hereby declared to be severable and should any provision of this Resolution be determined to be in conflict with any law, statute, or regulation by a court of competent jurisdiction, said provision shall be excluded and deemed inoperative, unenforceable, and as though not provided for herein and all other provisions shall remain unaffected, unimpaired, valid, and in full force and effect.

Section 7. All code provisions, ordinances, resolutions, rules, and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded.

[INTENTIONALLY BLANK]

Section 8. This Resolution shall be effective and in full force immediately upon passage and approval.

Passed by a vote of ____ ayes and ____ nays at a Regular Meeting of the Board of Trustees held this
____ day of August, 2017.

Chair, Board of Trustees
Illinois Community College District No. 527

Attest:

Secretary, Board of Trustees
Illinois Community College District No. 527

RESOLUTION
ADOPTING AN AGREEMENT
BETWEEN MORTON COLLEGE
AND
THE COOK COUNTY HEALTH AND HOSPITALS SYSTEM

WHEREAS, Morton College, Illinois Community College District No. 527 ("Morton") is a public agency of the State of Illinois; and

WHEREAS, Section 10 of Article VII of the Constitution of the State of Illinois provides for the execution of agreements and implementation of cooperative ventures between public agencies of the State of Illinois; and

WHEREAS, the Intergovernmental Cooperation Act (5 ILCS 220/1 *et seq.*, as supplemented and amended), authorizes public agencies to exercise any power or powers, privileges or authority which may be exercised by any such public agency individually to be exercised and enjoyed jointly with any other public agency in the State of Illinois; and

WHEREAS, The Cook County Health and Hospitals System ("Agency") may be a unit of local government and public agency of the State of Illinois; and

WHEREAS, the educational program at Morton for Nursing ("Program") has a clinical component; and

WHEREAS, each student enrolled in the Program must complete the clinical component in order to graduate from the Program; and

WHEREAS, Morton desires to enter into a cooperative educational agreement with the Agency to allow its students in the Program to do required clinical work (i.e., internship(s)) with said Agency. Said agreement is attached hereto as Exhibit A and is hereinafter referred to as the "Agreement"; and

WHEREAS, the Agency identified above desires to enter into the Agreement with Morton to allow Morton students to do clinical work with the Agency; and

WHEREAS, based on the foregoing, the Board of Trustees of Community College District No. 527 (the "Board") has determined that it is in the best interests of Morton to enter into the Agreement attached hereto as Exhibit A, with the Agency to allow its students to do required clinical work with the Agency.

NOW, THEREFORE, BE IT RESOLVED by the Board that:

1. The form, terms and provisions of the Agreement attached hereto as Exhibit A are hereby approved in substantially the same form as provided therein, with such insertions, omissions and changes as shall be approved by the Board Chair, Morton President or Attorney executing the same, the execution of such document being conclusive evidence of such approval; and the Morton Board Chair and Morton President are hereby authorized and directed to execute and the Morton Board Secretary is hereby authorized and directed to attest and countersign the Agreement and any and all such other documents as may be necessary to carry out and effectuate the purpose of this Resolution.

2. The officers, employees and agents of Morton are hereby authorized and directed to take any and all action necessary or reasonably required by the parties to the Agreement to carry out, give effect to and consummate the transactions contemplated thereby and to take all action necessary in conformity therewith.

3. Unless this Resolution is repealed by a majority vote of the Board, the Morton President is authorized and directed to renew the Agreement on substantially the same terms upon the expiration of the Agreement, or terminate the Agreement, whichever is in the best interests of Morton.

4. This Resolution shall be in full force and effect upon passage and approval.

Passed by a vote of ____ ayes and ____ nays at a Regular Meeting of the Board of Trustees held this ____ day of August 2017.

Frank J. Aguilar
Chair, Board of Trustees
Illinois Community College District No. 527

Attest:

Jose Collazo
Secretary, Board of Trustees
Illinois Community College District No. 527

**NURSING PROGRAM
AFFILIATION AGREEMENT
BETWEEN
THE COOK COUNTY HEALTH AND HOSPITALS SYSTEM
AND
MORTON COMMUNITY COLLEGE DISTRICT 527**

THIS AFFILIATION AGREEMENT (the “**Agreement**”) is entered into by and between the County of Cook (the “**County**”) through its **Cook County Health and Hospitals System** (“**CCHHS**” or “**Facility**”) and **Morton Community College District 527** (“**School**”).

RECITALS

WHEREAS, the County, through its CCHHS, provides health care to persons residing in Cook County through its CCHHS, which comprises the following system affiliates: the John H. Stroger, Jr. Hospital of Cook County (“**Stroger Hospital**” or “**SHCC**”); Provident Hospital of Cook County (“**Provident**”); the Ambulatory and Community Health Network of Cook County (“**ACHN**”); Oak Forest Health Center; Cermak Health Services of Cook County (“**Cermak**”); the Ruth M. Rothstein CORE Health Center (“**CORE**”); and the Cook County Department of Public Health (“**CCDPH**”) (collectively “**Facility Sites**”); and

WHEREAS, the School desires to utilize various Facility Sites listed in Exhibit A, Name/Location of CCHHS Facility Sites, that may be available for the purpose of providing practical learning and clinical experiences to students seeking certification and/or degrees in the following areas of study: doctorate in nursing, masters in nursing, associate degree in nursing, bachelor of science in nursing, surgical technician, anesthesia technician, sterile processing technician, emergency room technician, certified medical assistant and certified nursing assistant, as specifically listed in Exhibit B, Names of School’s Programs, by School in connection with students of the School;

NOW, THEREFORE, in consideration of the mutual promises, covenants, terms and conditions hereinafter set forth, the sufficiency and adequacy of which is hereby acknowledged, the parties hereby agree as follows:

1. INCORPORATION OF RECITALS

The foregoing recitals are hereby incorporated into and made a part of this Agreement.

2. INCORPORATION BY REFERENCE

This Agreement incorporates the terms and provisions of the following documents, attached hereto, which are hereby fully incorporated into this Agreement by reference and are binding upon both parties hereto:

2.1. Exhibit A: Name/Location of CCHHS Facility Sites

2.2. Exhibit B: Names of School’s Programs

2.3. Exhibit C: Faculty Appointment and Training Opportunities

Exhibits A, B and C may be updated by the parties, as necessary. Such updates, if approved by CCHHS, shall be incorporated into this Agreement by reference and are binding upon the parties.

3. **SCHOOL RESPONSIBILITIES**

3.1. Provision of Foundational Curriculum to Students. The School shall have the total responsibility for planning and determining the adequacy of the practical learning and clinical educational experience of students in theoretical background, basic skill, professional ethics, attitude and behavior, and will assign to the Facility only those students who have satisfactorily completed the prerequisite didactic portion of the School's curriculum.

3.2. Insurance.

3.2.1. State Colleges and Universities Located in Illinois. If the School is a state college or university located within Illinois, the School shall (a) maintain professional liability insurance, which may be self-insured, covering faculty and students, or (b) require faculty and students participating in the practical learning and clinical educational experience to maintain a personal professional liability insurance policy. Such professional liability insurance policy shall have limits of not less than One Million Dollars (\$1,000,000.00) per occurrence or claim and Three Million Dollars (\$3,000,000.00) in the aggregate covering the acts of such faculty and students while participating in the program at the Facility. School shall provide proof of coverage to the Facility by providing certificates of insurance evidencing coverage prior to faculty and students participation in the practical learning and clinical educational experience.

3.2.1.1. Where Worker's Compensation or other obligation for payment of benefits may arise, this Agreement shall neither enlarge nor diminish such obligation.

3.2.1.2. In the event required insurance coverage is not provided or is canceled, the Facility may terminate the placement of the student(s) and supervising faculty.

3.2.2. Other Colleges and Universities. School shall (a) maintain professional liability insurance, which may be self-insured, covering faculty and students, or (b) require faculty and students participating in the practicum to maintain a personal professional liability insurance policy. Such policy shall have limits for professional liability insurance of not less than One Million Dollars (\$1,000,000.00) per occurrence or claim and Three Million Dollars (\$3,000,000.00) in the aggregate; and general liability coverage of at least One Million Dollars (\$1,000,000) per occurrence or claim and Two Million Dollars (\$2,000,000) in the aggregate covering the acts of such faculty and students while participating in the program. Such insurance coverage must be placed with an insurance carrier acceptable to the Facility. School shall provide proof of coverage to the Facility by providing certificates of insurance evidencing coverage prior to faculty and students participation in the practical learning and clinical educational experience. In the event required insurance coverage is not provided or is canceled, the Facility may terminate the placement of the student(s) and supervising faculty.

3.2.3. Health Insurance. School shall require faculty and students participating in the practical learning and clinical educational experience to maintain comprehensive health insurance. In the event required insurance coverage is not provided or is canceled, the Facility may terminate the placement

of the student(s) and supervising faculty.

- 3.3. Designation of Liaison To Facility; Communications Relating To Clinical Placements.** The School will designate a faculty or other professional staff member to coordinate and act as its liaison to the Facility. The assignments to be undertaken by the students participating in the practical learning and clinical experience will be mutually arranged and a regular exchange of information will be maintained by on-site visits when practical, and by letter or telephone in other instances. The School will also designate supervising faculty for undergraduate and prelicensure students, including students in the following programs: Associate Degree in Nursing, Bachelor of Science in Nursing, Surgical Technicians, Anesthesia Technicians, Sterile Processing Technicians, Emergency Room Technicians, Certified Medical Assistants, and Certified Nursing Assistants. The School's supervising faculty shall remain on site at Facility at all times during such students' participation in the practical learning and clinical educational experience. The School shall notify the Facility in writing of any change or proposed change of the person(s) responsible for coordinating clinical placements with the Facility and providing on-site supervision of students.
- 3.4. Evidence of Licensure, Certifications, Vaccinations, etc.** As required by the Facility, the School shall provide evidence that each student has met all CCHHS and CCHHS Employee Health Services ("EHS") requirements, which may include, but are not limited to: evidence of licensure, if applicable; evidence of certifications, if applicable; CPR certification; successful fit testing by School and/or Facility; proof of absence of TB; immunity to measles, mumps, rubella and varicella; hepatitis B vaccination; Tdap vaccination; annual flu vaccination; OSHA compliance for prevention of transmission of blood borne pathogens and TB; and general HIPAA training. Facility may update these requirements upon written notice to School. Any student not meeting applicable requirements shall not be eligible to participate in a clinical rotation. School faculty must also be in compliance with this provision.
- 3.5. Criminal Background Check and Drug Screen Compliance.** A criminal background check and a drug screen, as required by and acceptable to CCHHS and CCHHS Human Resources ("HR") are required of each placed student prior to participation in the practical learning and clinical educational experience. It is the School's responsibility to ensure that the background check and drug screening have been completed and that students with unacceptable results will not participate at sites where students with such results are forbidden by Facility's policy. School faculty must also be in compliance with this provision.
- 3.6. School Notices to Students.** The School shall notify each student and supervising faculty, prior to his/her arrival at the Facility, that he/she is required to:
- 3.6.1.** Follow the administrative policies, standards, and practices of the Facility.
 - 3.6.2.** Obtain medical care at his/her own expense for any injuries or illnesses sustained as a direct or indirect result of his/her affiliation with the Facility.
 - 3.6.3.** Provide his/her own transportation and living arrangements.
 - 3.6.4.** Report to the Facility on time and follow all established regulations during the regularly scheduled operating hours of the Facility.
 - 3.6.5.** Conform to the standards and practices established by the School while functioning at the Facility.

- 3.6.6. Obtain prior written approval of the Facility and the School before publishing any material relating to the practical learning and clinical educational experience.
 - 3.6.7. Meet the personal, ethical and professional standards required of employees of the Facility and consistent with the applicable professional Code of Ethics and the applicable standards of relevant accrediting or regulatory bodies.
 - 3.7. **Accreditation.** As required by Facility, School represents that it is and, for the term of this Agreement, will be (a) approved by the Illinois Board of Higher Education, or similar body for the state in which the School is located, and (b) accredited by an accrediting body that is recognized by the Council for Higher Education Accreditation or the U.S. Department of Education. School will provide Facility with copies of all accreditations upon request. In the event accreditation is lost, suspended, or otherwise restricted, School shall notify Facility, in writing, within three (3) business days. Facility may, at its sole discretion, suspend or terminate this Agreement if School fails to maintain its accreditation.
 - 3.8. **Attire and Identification.** Students and supervising faculty shall wear the uniform and identifying insignia of the School at all times while at Facility, unless otherwise instructed by Facility. Students and supervising faculty shall present a clean, neat appearance at all times and shall wear appropriate attire for the site to which they are assigned. While at the site, students and supervising faculty shall exhibit appropriate identification badges furnished or approved by Facility. All badges shall be returned at the conclusion of the assignment. Students and supervising faculty shall identify themselves to CCHHS patients and staff in accordance with procedures established by Facility.
 - 3.9. **Compliance With Facility HR and EHS Requirements.** School faculty and students shall comply with all CCHHS, CCHHS HR and CCHHS EHS requirements, policies, rules and regulations prior to and during participation in the practical learning and clinical educational experience
 - 3.10. **Faculty Appointment.** As set forth in Exhibit C, Faculty Appointment and Training Opportunities, School agrees to work with CCHHS to develop a track that allows CCHHS personnel who consistently provide education and training to School Students to receive adjunct faculty appointments at School. Such appointments shall include access to School's libraries, continued education hours and other selected resources.

4. **FACILITY RESPONSIBILITIES**

- 4.1. **Provision of Facilities For Supervised Clinical Experiences.** Subject to the ability of Facility to accommodate School's request, which Facility shall determine in its sole discretion, the Facility agrees to make the appropriate facilities available to the School in order to provide supervised practical learning and clinical educational experiences to students. Such facilities shall include an environment conducive to the learning process of the students as intended by the terms of this Agreement and conforming to customary Facility procedures. Facility shall provide faculty and students with an orientation to Facility, including HIPAA training. School faculty and students must complete an orientation provided by CCHHS HR prior to participation in the practical learning and clinical educational experience. School faculty and students must also complete a Facility Nursing

Professional Development and Education orientation.

- 4.2. **Facility Rules Applicable To Students During Clinical Assignments.** Students and faculty are to remain subject to the authority, policies, and regulations imposed by the School and, during periods of practical learning and clinical educational experience, students and faculty will be subject to all rules and regulations of the Facility and imposed by the Facility on its employees and agents with regard to following the administrative policies, standards, and practices of the Facility.
- 4.3. **Patient Care.** While at the Facility, School faculty and students are not to replace the Facility staff, and are not to render service except as identified for educational value and delineated in the jointly planned practical learning and clinical educational experiences. Any such direct contact between School faculty and students and a patient shall be under the proximate supervision and oversight of a member of the staff of the Facility. The Facility shall at all times remain responsible for patient care.
- 4.4. **Emergency Treatment.** Emergency outpatient treatment will be available to, or arranged for, students and faculty while in the hospital for practical learning and clinical educational experience in case of accident or illness. In case of emergency at a non-hospital site, standard procedure will be followed. It is the student's and/or faculty's responsibility to bear the cost of the emergency treatment.
- 4.5. **Designation of Liaison To School; Communications Relating To Practical Learning And Clinical Educational Experiences.** The Facility shall designate a liaison responsible for coordinating the practical learning and clinical educational experience. That person shall maintain contact with the School's designated liaison to assure mutual participation in and surveillance of the practical learning and clinical educational experience. The Facility shall notify the School in writing of any change or proposed change of the person(s) responsible for coordinating the practical learning and clinical educational experience.
- 4.6. **Identity and Credentials of Facility Supervising Personnel.** The Facility shall designate and submit in writing to the School, the name and professional and academic credentials of the individual(s) overseeing student(s) experiences.
- 4.7. **School Tour of Facility.** The Facility shall, on reasonable request and subject to legal restrictions regarding patient health information, permit a tour of its clinical facilities and services available and other items pertaining to practical learning and clinical educational experiences, by representatives of the School and agencies charged with responsibility for approval of the facilities or accreditation of the curriculum.
- 4.8. **Provision of Relevant Facility Policies.** The Facility shall provide the faculty, student(s) and the School access to Facility's administrative policies, standards and practices relevant to the practical learning and clinical educational experience.
- 4.9. **FERPA Compliance.** The Facility shall comply with the applicable provisions of the Family Educational Rights and Privacy Act of 1974, 20 USC 1232 (g), otherwise known as FERPA or the Buckley Amendment, and shall take all measures necessary to ensure the confidentiality of any and all information in its possession regarding the School's students who train at the Facility pursuant to this Agreement.

5. **OTHER RESPONSIBILITIES**

- 5.1. **Compliance with Patient Privacy Laws.** The School agrees to abide by and

require that its faculty and students abide by all applicable state and federal laws, rules and regulations regarding patient privacy, including but not limited to, the Standards for Privacy of Individually Identifiable Health Information as required under the Health Insurance Portability and Accountability Act (“HIPAA”) and related privacy rules. School faculty and students shall be required to comply with the Facility’s policies and procedures regarding the confidentiality of patient information and the use of all such information. The parties will notify one another if there are known breaches of this confidentiality. School faculty and/or students shall obtain prior written approval of Facility and School before publishing any material relative to the practical learning and clinical educational experience. Further, if approved by Facility in writing prior to use, School shall require that faculty and/or students de-identify all documents created and/or utilized for educational purposes outside of Facility. This shall include, at a minimum, removal of patient name, date of birth, address, medical record number, insurance information, social security number and other personal information that could be used to identify a patient. The parties acknowledge that School’s students and supervising faculty are part of the Facility’s “work force” and, as such, no Business Associate agreement is required between them pursuant to the HIPAA privacy rule.

5.2. Determination of Instructional Period. The course of the practical learning and clinical educational experience will cover a period of time as arranged between the School and the Facility. The beginning dates and length of experience shall be mutually agreed upon by the School and the Facility.

5.3. Determination of Number of Participating Students. The number of students eligible to participate in the practical learning and clinical educational experience will be determined and may be changed by mutual agreement of the parties. Notwithstanding the foregoing, the Facility and the School agree and understand that the availability of practical learning and clinical educational experiences at Facility during the term of this Agreement may periodically be affected by a variety of factors. In such event, Facility may reduce the number of students eligible to participate in the practical learning and clinical educational experience with prior notice to the School and adequate time for the School to reassign the student(s) to another clinical site. The Facility agrees further to accommodate students of the School who are similarly displaced from other clinical affiliates of the School to the extent that clinical space is available at the Facility.

5.4. Evaluation of Students’ Clinical Experiences. Evaluation of the practical learning and clinical educational experiences of the students will be accomplished jointly by the School and the Facility. Appropriate School and the Facility staff will communicate on a regular basis for the purpose of reviewing and evaluating current practical learning and clinical educational experiences offered to students.

5.5. Removal of Students.

5.5.1. The School has the right to remove a student from a practical learning and clinical educational experience. The School shall notify the Facility of such removal in writing.

5.5.2. The Facility may immediately remove any student participating in a practical learning and clinical educational experience from the Facility’s premises for behavior that the Facility deems to be an immediate threat to the health or welfare of its patients, staff members, visitors, or operations. In such event, the Facility shall notify the School in writing of its actions

and the reasons for its actions as soon as practicable. If the Facility desires to remove a student for any other reason, it shall notify the School in writing of the reasons for the removal and shall consult with the School before removing the student.

6. **TERM AND TERMINATION**

6.1. **Term.** The term of this Agreement shall commence upon execution by the parties and shall terminate three (3) years after the date of execution.

6.2. **Termination.** Either party may terminate this Agreement at any time, with or without cause, upon ninety (90) days prior written notice to the other party. In the event that this Agreement is not renewed for subsequent terms, students who are participating in the practical learning and clinical educational experiences at the time of termination shall be allowed to complete such assignment under the terms and conditions herein set forth.

7. **ADDITIONAL TERMS**

7.1. **Stipulations as To Liability.** Subject to applicable state law, neither party to this Agreement shall be legally liable for the consequences, whether bodily injury or property damage, occasioned by an act, omission, or neglect chargeable to the other party. Where Worker's Compensation or other obligation for payment of benefits may arise, this Agreement shall neither enlarge nor diminish such obligation.

7.2. **Qualifications of School Faculty.** The School represents that relevant faculty members, including on-site supervising faculty, are appropriately qualified, certified and/or licensed. The School will provide the Facility with copies of evidence of such qualifications, certifications and/or licensures, upon request. The School's faculty shall be in compliance with the provisions of this Agreement.

7.3. **Assignment of Agreement.** This Agreement may not be assigned without the prior written consent of the other party, which will not be unreasonably withheld.

7.4. **Excluded Providers.** Each party represents that neither it nor any of its employees and agents is excluded as a provider under Medicare or Medicaid or under any other federal or state health care program.

7.5. **Severability.** If any provision of this Agreement or the application thereof to any person or situation shall, to any extent, be held invalid or unenforceable, the remainder of this Agreement, and the application of such provision to persons or situations other than those to which it shall have been held invalid or unenforceable, shall not be affected thereby, but shall continue to be valid and enforceable to the fullest extent permitted by law.

7.6. **Non-Discrimination.** The parties hereto shall abide by the requirements of Executive Order 11246, 42 U.S.C. Section 2000d and the regulations thereto, as may be amended from time to time, the Illinois Human Rights Act, and the Rules and Regulations of the Illinois Department of Human Rights. There shall be no unlawful discrimination or treatment because of race, ethnicity, color, religion, sex, national origin, age, order of protection status, marital status, ancestry, military status, unfavorable discharge from military service, citizenship status, sexual orientation, gender identity, physical or mental disability or any other legally protected classification or group or because of actual or perceived association with such classification or group in the implementation of this Agreement and the employment, training, or promotion of students or personnel engaged in the

performance of this Agreement.

- 7.7. **Employment Status.** No student, faculty, School employee or agent of School under this Agreement shall in any way be considered an employee or agent of the Facility nor shall any such student, faculty, School employee or agent be entitled to any fringe benefits, Worker's Compensation, disability benefits or other rights normally afforded to employees of the Facility. No employee or personnel of Facility shall in any way be considered and employee or agent of School nor be entitled to any fringe benefits, Worker's Compensation, disability benefits or other rights normally afforded to employees of the School.
- 7.8. **Notice to Parties.** Any notice, demand or request required or permitted to be given under the provisions of this Agreement shall be in writing and shall be deemed to have been duly given under the earlier of: (a) the date actually received by the party in question, by whatever means and however addressed; or (b) the date sent by facsimile (receipt confirmed); (c) or on the date of personal delivery, if delivered by hand; or (d) on the date signed for if sent by an overnight delivery service, to the following addresses, or to such other address as either party may request, in the case of the School, by notifying the Facility, and in the case of the Facility, by notifying the School as set forth below or to such other addresses as the parties may specify in writing from time to time.

To School:

Name: Stanley Fields
Title: President
Agency: Morton College
Address: 3801 S. Central Ave.
City, State, Zip: Cicero, IL 60804
Fax: _____
Email: Stanley.fields@morton.edu

With copy to:

Name: Michael Del Galdo
Title: Managing Attorney
Agency: Del Galdo Law Group, LLC
Address: 1441 S. Harlem Ave.
City, State, Zip: Berwyn, IL 60402
Fax: _____
Email: delgaldo@dlglawgroup.com

To CCHHS/FACILITY:

Executive Director of Nursing
Cook County Health and Hospitals System
1901 West Harrison Street, Suite 5630
Chicago, Illinois 60612
Phone: (312) 864-0905
Fax: (312) 864-9884

With copy to:

CCHHS/Facility Legal Counsel at:
Office of the General Counsel
Cook County Health and Hospitals System
1900 West Polk Street, Room 104
Chicago, Illinois 60612

- 7.9. **Governing Law.** This Agreement shall be construed and enforced in accordance with the laws of the State of Illinois, without regard to the conflict of laws provisions thereof.
- 7.10. **Counterparts.** This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instrument.
- 7.11. **No Third-Party Beneficiaries.** This Agreement shall inure exclusively to the benefit of and be binding upon the parties hereto and their respective successors, assigns, executors and legal representatives. Nothing in this Agreement, expressed or implied, is intended to confer on any person other than the parties hereto or their

respective successors and assigns any rights, remedies, obligations or liabilities under or by reason of this Agreement.

- 7.12. **Agreement Binding on Parties Successors and Assigns.** This Agreement shall be binding upon the School and the Facility, their successors, employees, agents and assigns, during the term of this Agreement and any extensions thereof.
- 7.13. **Captions for Reference Only.** The captions contained in this Agreement are for convenience of reference only and do not define, describe, or limit the scope or intent of this Agreement or any of its provisions.
- 7.14. **Entire Agreement.** This Agreement supersedes any and all other agreements, either oral or written, between the parties hereto with respect to the subject matter hereof. No changes or modifications of this Agreement shall be valid unless the same are in writing and signed by the parties. No waiver of any provisions of this Agreement shall be valid unless in writing and signed by the parties.
- 7.15. **Relationship of the Parties.** Facility and School are independent contractors for purposes of this Agreement. Nothing contained in this Agreement nor any act of the parties is intended to nor shall be construed by any person or entity to create any relationship of partners, joint venture or any other relationship between Facility and School other than that of independent contractors.
- 7.16. **No Compensation.** Neither Facility, School, nor School's faculty or students shall be entitled to compensation from the other pursuant to this Agreement. Each party shall perform its responsibilities under this Agreement at its own cost and expense. Additionally, Facility shall not be responsible for providing School's faculty or students with wages, life or health insurance benefits, workers' compensation or occupational disease benefits or any other type of compensation. Facility shall be entitled to bill and collect all fees for patient services provided in its facilities.
- 7.17. **Marketing; Use of Names.** Neither party shall use the name of the other in any written material including, but not limited to, brochures, letters, and circulars, without the prior written consent of the other, but with the exception of listings of facilities as may be required by parties' accrediting agencies.
- 7.18. **Non-Exclusive Agreement.** It is understood by both parties that this Agreement does not prevent or preclude Facility from accepting other trainees in addition to School's students for training experiences in its facilities.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed in their respective corporate names by their duly authorized representatives whose signatures appear below:

FOR MORTON COMMUNITY COLLEGE DISTRICT 527:

Signature: _____ Date: _____
Name: _____
Title: _____
School Name: _____

FOR COOK COUNTY HEALTH AND HOSPITALS SYSTEM/FACILITY:

John J. Shannon, M.D.
Chief Executive Officer
Cook County Health and Hospitals System

Date: _____

Acknowledged by:

Agnes Therady, RN, MSN, MBA, FACHE, NEA-BC
Executive Director of Nursing
Cook County Health and Hospitals System

Date: _____

EXHIBIT A

NAME/LOCATION OF CCHHS FACILITY SITES

1. Cook County Health and Hospitals System (“CCHHS”)
1900 West Polk Street
Chicago, Illinois 60612
2. John H. Stroger, Jr. Hospital of Cook County (“Stroger Hospital” or “SHCC”)
1901 West Harrison Street
Chicago, Illinois 60612
3. Provident Hospital of Cook County (“Provident”)
500 East 51st Street
Chicago, Illinois 60615
4. Ambulatory and Community Health Network of Cook County (“ACHN”)
1901 West Harrison Street
Chicago, Illinois 60612
Includes various clinic locations throughout Cook County
5. Oak Forest Health Center
15900 South Cicero Avenue
Oak Forest, Illinois 60452
6. Cermak Health Services of Cook County (“Cermak”)
2800 South California Avenue
Chicago, Illinois 60608
Also includes the Juvenile Temporary Detention Center (“JTDC”) located at another site
7. Ruth M. Rothstein CORE Health Center (“CORE”)
2020 West Harrison Street
Chicago, Illinois 60612
8. Cook County Department of Public Health (“CCDPH”)
Oak Forest Health Center
15900 South Cicero Ave.
Administration Building - 1st floor
Oak Forest Illinois 60452
Includes various locations throughout suburban Cook County

EXHIBIT B

NAMES OF SCHOOL'S PROGRAMS

Program Name	Certification or Degree Conferred (e.g. AD, BSN, PhD etc.)
1. Morton College	ADN, BNAT
2.	
3.	
4.	
5.	
6.	
7.	
8.	
9.	
10.	

Use additional sheets if necessary.

For each Program noted above, School must complete a separate Exhibit C, **Faculty Appointment and Training Opportunities** sheet.

EXHIBIT C

FACULTY APPOINTMENT AND TRAINING OPPORTUNITIES

For each Program identified in Exhibit B, Names of School's Programs, School must complete a separate Exhibit C sheet.

Program Name: Morton College

DEAN OF PROGRAM Contact Information

Name: _____
Title: _____
Address: _____
City, State, Zip: _____
Fax: _____
Email: _____

PROGRAM DIRECTOR Contact Information

Name: Lydia Falbo
Title: Director of Nursing
Address: 3801 S Central
City, State, Zip: Cicero, Il 60804
Fax: 708-656-3627
Email: Lydia.falbo@morton.edu

CLINICAL INSTRUCTOR Contact Information

Name: Margaret Gramas
Title: Faculty
Address: 3801 S Central Ave
City, State, Zip: Cicero, Il 60804
Fax: 708-656-3627
Email: Margaret.gramas@morton.edu

By signing this Agreement, School agrees to the following:

1. School agrees to provide adjunct faculty appointments to eligible CCHHS personnel during the term of this Agreement.
2. To be eligible for adjunct faculty appointments at School, CCHHS personnel must provide clinical teaching, precepting and/or training to Students at a CCHHS Facility/Site by meeting one (1) of the following requirements:
 - 2.1. CCHHS Clinician precepts a minimum four (4) APN Students per year; or
 - 2.2. CCHHS Clinician trains four (4) ADN/BSN Students per year; or
 - 2.3. CCHHS Clinician trains four (4) MSN/DNP Students per year.
3. School will appoint CCHHS personnel that meet the requirements of Section 2 of this Exhibit as adjunct clinical faculty at School and will provide such CCHHS personnel with access to School/School Program libraries at no cost to CCHHS or the CCHHS Clinician.
4. School will provide CCHHS with an annual schedule of all faculty trainings. Additionally, School agrees to provide CCHHS personnel that meet the requirements of Section 2 of this Exhibit C with advance written notice (of at least thirty (30) days if possible) of upcoming professional training programs. Such training programs will be provided to CCHHS and CCHHS personnel at no cost. School will provide at least two (2) trainings per year.
5. If available, School will provide CE to qualified CCHHS personnel who provide training and education to students. Certificates of CE will be distributed annually to qualified CCHHS personnel at no cost based on the number of contact hours of clinical education provided by such CCHHS personnel.
6. Programs interested in obtaining experience in Nursing Administration and Leadership will need to provide a faculty member to provide onsite guidance.
7. Notwithstanding the foregoing provisions, as stated in Section 7.7 of this Agreement, Employment Status, no student, faculty, School employee or agent of School under this

Agreement shall in any way be considered an employee or agent of the Facility nor shall any such student, faculty, School employee or agent be entitled to any fringe benefits, Worker's Compensation, disability benefits or other rights normally afforded to employees of the Facility. No employee or personnel of Facility shall in any way be considered and employee or agent of School nor be entitled to any fringe benefits, Worker's Compensation, disability benefits or other rights normally afforded to employees of the School.

Morton College				
Budget Transfers				
May 2017				
	Account Number	Description	Debit	Credit
1	01-8010-80102-530900000	President: Other Contract Svc	30,000	
	01-8030-80108-530900000	Public Relations: Other Contract Svc		30,000
2	10-0000-95242-490000020	SHPE-Morton College: Misc Revenue		200
	10-0000-95242-590900000	SHPE-Morton College: Other Expenditures	200	
3	06-4090-99212-520100100	Preschool For All: Group Medical Ins		4,123
	06-4090-99212-520100200	Preschool For All: Dental Insurance		106
	06-4090-99212-530900000	Preschool For All: Other Contract Svc		180
	06-4090-99212-550100015	Preschool For All: Meal Money		1,000
	06-4090-99212-540100200	Preschool For All: Instr Supplies	5,409	
4	01-8040-80110-540600005	Personnel Office: Memberships	1,000	
	01-8040-80110-530900015	Personnel Office: Training		1,000
5	10-0000-95244-490000020	Science Club: Misc Revenue		400
	10-0000-95244-590900000	Science Club: Other Expenditures	400	
			37,009	37,009

RESOLUTION ADOPTING THE ANNUAL BUDGET
FOR THE FISCAL YEAR ENDING JUNE 30, 2018
OF ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 527

WHEREAS, the Board of Trustees of Illinois Community College District No. 527 has caused a Tentative College Budget to be prepared; and

WHEREAS, said Tentative Budget has been made available to the Board of Trustees; and the Secretary of the Board has made same conveniently available to public inspection for at least thirty days prior to the final action thereon; and

WHEREAS, a Public Hearing was held as to such Budget on the August 23rd, 2017 and a notice of said hearing was given at least thirty days prior thereto as required by law, and all other legal requirements have been complied with;

NOW, THEREFORE, be it resolved by the Board of Trustees of said District as follows:

Section 1. That the Fiscal Year of this Community College District be and the same hereby is fixed and declared to be beginning July 1, 2017 and ending June 30, 2018.

Section 2. That the attached Budget containing an estimate of amounts available in each fund, separately and of expenditures from each be and the same is hereby adopted as the Budget of the Community College District for the said fiscal year.

Passed this 28th day of August 2017.

Frank Aguilar, Chair
Morton College Board of Trustees
Community College District No. 527
County of Cook, State of Illinois

Jose Collazo, Secretary
Morton College Board of Trustees
Community College District No. 527
County of Cook, State of Illinois

Morton College



Annual Budget Fiscal Year 2018

District 527
Cicero, Illinois

www.morton.edu

FISCAL YEAR 2018 BUDGET

Prepared by:

Mireya Perez, Chief Financial Officer
David A. Gonzalez, Treasurer

Morton College District 527
3801 S. Central Ave.
Cicero, Illinois 60804
(708) 656-8000
www.morton.edu

MORTON COMMUNITY COLLEGE

FISCAL YEAR 2018 BUDGET

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MORTON COMMUNITY COLLEGE

FISCAL YEAR 2018 BUDGET

Introduction

Transmittal Letter

Principal Officials



MORTON COLLEGE
Community College District No. 527
Annual Budget
July 1, 2017 to June 30, 2018

Presented is the Annual Budget of Morton College for the fiscal year ending June 30, 2018. The College's financial plan has been developed utilizing a comprehensive, systematic approach designed to make the budget more easily understood.

BACKGROUND

Morton Community College District No. 527 was established on September 5, 1924 and provides baccalaureate-oriented, career-oriented and continuing education courses to a six suburb community. The District is located approximately 12 miles west of downtown Chicago, Illinois with a viable transportation network including I-290 (Eisenhower Expressway) and I-55 (Stevenson Expressway) just to the north and south, respectively, Metra's Burlington Northern and the Chicago Transit Authority. The Board of Trustees, which is elected by residents within the District, is the District's ruling body that establishes the policies and procedures by which the College is governed.

This District is known for its academic excellence, dedicated teaching, small classes, friendly atmosphere, personalized learning and affordability. The College offers educational programs and support services to students at an affordable cost. The programs and services offered by the College prepare students for an education that leads to a bachelor's degree, job entry and career advancement and developmental education. The College also provides opportunities for lifelong learning and develops and conducts programs and activities that enhance the cultural, civic and economic life of the community.

The College serves approximately 160,000 residents of the District which encompasses the communities of Berwyn, Cicero, Forest View, Lyons, McCook and Stickney. The 37.12 acre campus contains five buildings with state of the art classrooms and science laboratories, a 350 seat theatre, 50,000 piece library, a 1,000 seat gymnasium and a physical fitness center.

MAJOR TRENDS

Morton College recognizes the influence of a dynamic community and environment. Following are major trends and issues anticipated over the next five years that will play a critical role in the institution's planning processes:

- Demographic:
 - The College's service area is expected to increase in population similar to expected increases in Cook County. According to the Community College Strategic Planner (ccbenefits.com), Cook County saw a 4% increase in total population from 2005-2010, a total of more than 235,000 new residents. District 527 represents 6 communities within Cook County.
 - The College's service area will experience similar Hispanic population growth to Cook County. Cook County's expected Hispanic population growth will be over 135,000 new residents.
 - The population will increase in age, with the largest percentages of growth in residents between the ages of 50 and 69.
- Technological:
 - The evolution of technology will continue, affording an increasingly diverse array of web- and computer-based tools that can be employed towards increasing student learning and student success.
 - Online and mobile modes of learning will become increasingly expected by students.
 - The capacity for technology to enhance non-teaching functions will increase dramatically.
- Educational:
 - Changes to the College curriculum are expected due to changing demographics, advances being made in technology and dynamic economic conditions.
 - Continued demand for serving students with limited English language proficiency is anticipated.
 - Innovation in delivery of developmental education will be pursued, towards a more effective method of meeting student needs.
 - Collaborative initiatives with district K-12 institutions, as well as 4-year institutions of higher education, will continue to be developed.

- Financial:
 - The state continues to struggle to meet diverse demands with limited resources. As a result, state funding will continue to be a challenge.
 - Increased costs due to aging buildings, infrastructure, and necessary site improvements are anticipated.
 - The College will continue to assess its position among peer institutions trending towards increased tuition.
- Political:
 - Legislation affecting pension reform that will increase amounts that will be paid by the College on behalf of their employees is anticipated.
 - Increased competition for government funds is expected to continue.

FUTURE OUTLOOK

The Morton community has undergone profound changes in the last 20 years, including an increase in its Latino population from 6.6% to 81% since 1980. As this shift made Morton College the largest Latino-serving public college or university in the Midwest, a review of the mission was necessary in order to serve the college's "new" community. To enable the necessary changes to the mission, a Blue Ribbon panel of citizens from diverse backgrounds and expertise was appointed and charged with researching how Morton College could meet the community's needs so that Morton College, once again, could distinguish itself by its sense of purpose — a College that understands and changes to meet the needs of its community, now and in the future — a college that embraces collaboration among and between all stakeholders.

The College's Enterprise Resource Planning (ERP) system has enabled them to centrally aggregate data, both academic and financial, in a secure repository. The system has improved the effectiveness and efficiency of information management, which is critical to the success of Morton College. Further, the ability to securely store, internally share and analyze information is critical for Morton College to meet the needs of the communities it serves. This has improved every aspect of our service to the community. Examples include:

- Provide a secure portal for remote access over the internet:
 - Student access to schedules, grades, class or semester registration, add or drop courses, grades and transcripts.
 - Faculty access to class rosters, course and schedule information, class teaching assignments, grades, and student information within restrictions.
- Provide staff better access to information at the college to improve service to students, faculty and the community – and do it more timely and efficiently.
- Provide a single source of reliable data, eliminating the need for multiple auxiliary systems to store information. Currently, multiple systems require manual up-dating to add or correct information.

- Allow the College to better forecast and target market efforts to grow the services available to our community.
- Provide the ability to track and audit data to ensure its accuracy and security.

These and other benefits of the Enterprise Resource Planning System have improved the quality of service Morton College provides to our community while lowering our costs of service.

VISION AND MISSION

The District's Vision Statement:

Our Vision is to be the leader in educational institutions in the delivery of quality academic and workforce development programs that enhance the quality of life for the towns of Berwyn, Cicero, Forest View, Lyons, McCook and Stickney.

The District's Mission Statement:

As a comprehensive Community College, recognized by the Illinois Community College Board, the mission of Morton College is to enhance the quality of life of our diverse community through exemplary teaching and learning opportunities, community service and life-long learning.

Consistent with our mission, Morton College's educational philosophy conforms to requirements set forth in state law and stresses the importance of helping individuals live and work as better informed citizens in a dynamic society. This philosophy is reflected in the College's programs that model core values of truth, compassion, fairness, responsibility and respect.

DIVERSITY STATEMENT

Diversity at Morton College is more than just a variety of people with different backgrounds. It is the core of who we are as an educational culture and it supports our goals as an organization. Consistent with its mission of social responsibility and community development, Morton College continually works "to enhance the quality of life of our diverse community."

MORTON COMMUNITY COLLEGE

COMMUNITY COLLEGE DISTRICT 527

PRINCIPAL OFFICIALS

BOARD OF TRUSTEES

POSITION

Frank J. Aguilar	Chair
Anthony R. Martinucci	Vice Chair
Jose A. Collazo	Secretary
Susan L. Banks	Trustee
Joseph J. Belcaster	Trustee
Melissa Cundari	Trustee
Frances F. Reitz	Trustee
Estefani Hernandez Perez	Student Trustee

OFFICERS OF THE COLLEGE

Dr. Stanley Fields	President
Keith McLaughlin, PhD	Provost
Mireya Perez	Chief Financial Officer/ Director of Business Services

OFFICIALS ISSUING REPORT

Mireya Perez	Chief Financial Officer/ Director of Business Services
David A. Gonzalez	Treasurer

DEPARTMENT ISSUING REPORT

BUSINESS OFFICE

MORTON COMMUNITY COLLEGE

FISCAL YEAR 2018 BUDGET

Graphical Information

Operating Fund-Revenues by Source

Operating Fund-Expenditures by Object

Operation Fund-Expenditures by Program

Education Fund-Expenditures by Object

Operations & Maintenance Fund-Expenditures by Object

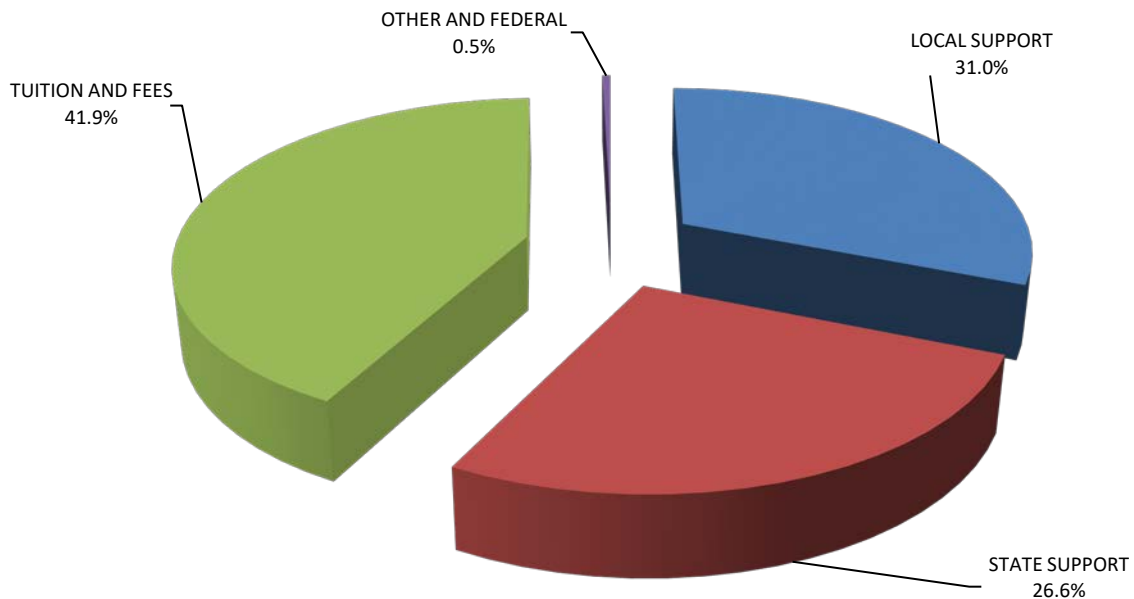


MORTON COMMUNITY COLLEGE

FISCAL YEAR 2018 OPERATING FUND REVENUES BY SOURCE

FUNDING SOURCE	EDUCATION FUND	O&M FUND	TOTAL OPERATING REVENUES
LOCAL SUPPORT	\$7,083,000	\$1,383,000	\$8,466,000
STATE SUPPORT	6,608,120	650,000	7,258,120
TUITION AND FEES	9,785,800	1,639,440	11,425,240
OTHER AND FEDERAL	<u>100,800</u>	<u>21,000</u>	<u>121,800</u>
TOTAL REVENUES	<u>\$23,577,720</u>	<u>\$3,693,440</u>	<u>\$27,271,160</u>

FY2018 BUDGET

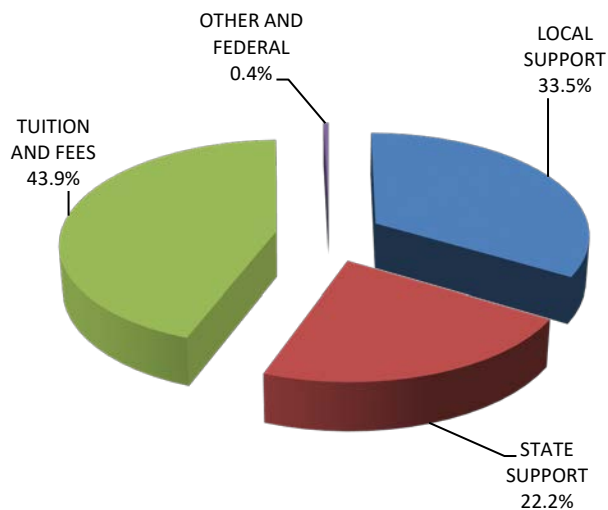


MORTON COMMUNITY COLLEGE

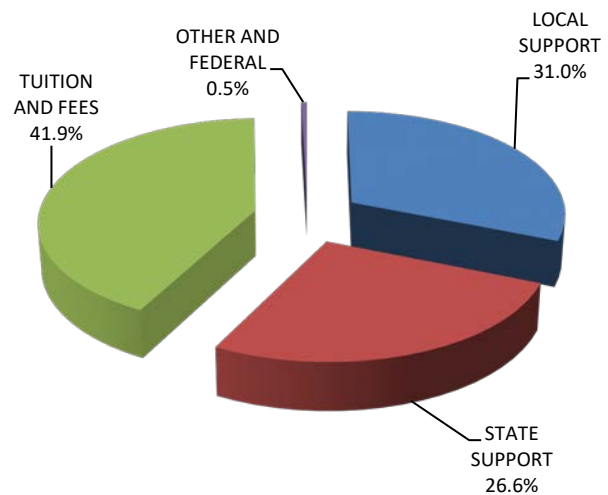
FISCAL YEAR 2018 OPERATING FUND REVENUES BY SOURCE FISCAL YEARS 2017 AND 2018

FUNDING SOURCE	FY2017 BUDGET	FY2018 BUDGET	PERCENTAGE INCREASE/ DECREASE
LOCAL SUPPORT	\$8,160,000	\$8,466,000	3.8%
STATE SUPPORT	5,404,360	7,258,120	34.3%
TUITION AND FEES	10,690,300	11,425,240	6.9%
OTHER AND FEDERAL	102,300	121,800	19.1%
TOTAL REVENUES	\$24,356,960	\$27,271,160	12.0%

**FY2017
BUDGET**



**FY2018
BUDGET**



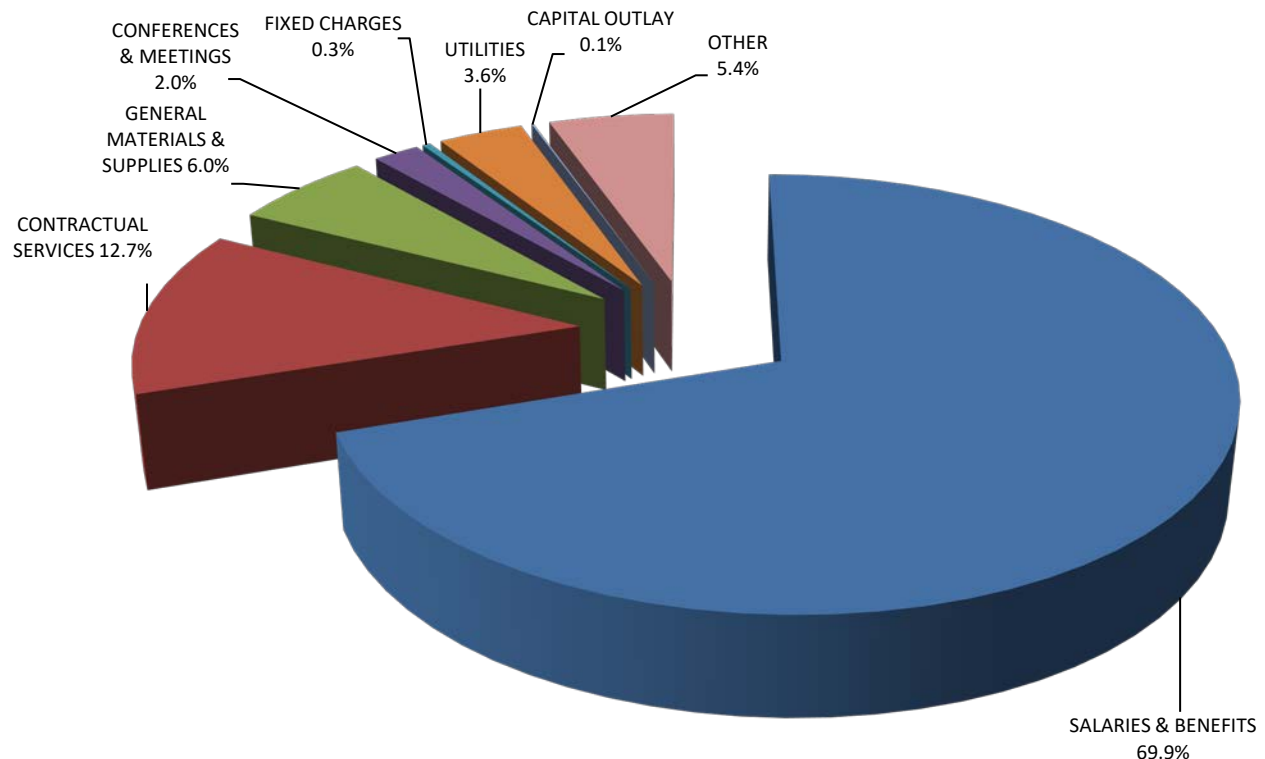
MORTON COMMUNITY COLLEGE

FISCAL YEAR 2018 OPERATING FUND

EXPENDITURES BY OBJECT

OBJECT	EDUCATION FUND	O&M FUND	TOTAL OPERATING EXPENDITURES
SALARIES & BENEFITS	\$14,950,966	\$2,045,156	\$16,996,122
CONTRACTUAL SERVICES	2,528,779	563,000	3,091,779
GENERAL MATERIALS & SUPPLIES	1,293,504	165,984	1,459,488
CONFERENCES & MEETINGS	475,800	6,000	481,800
FIXED CHARGES	81,800	0	81,800
UTILITIES	0	888,300	888,300
CAPITAL OUTLAY	5,000	15,000	20,000
OTHER	1,299,000	10,000	1,309,000
<i>TOTAL EXPENDITURES</i>	<u>\$20,634,849</u>	<u>\$3,693,440</u>	<u>\$24,328,289</u>

FY2018 BUDGET

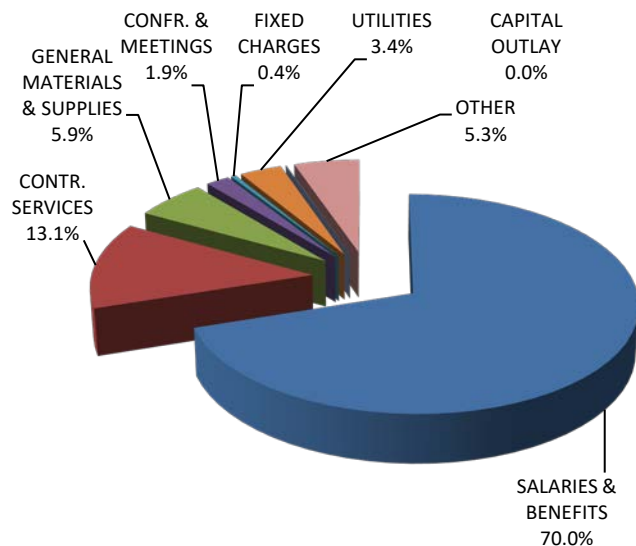


MORTON COMMUNITY COLLEGE

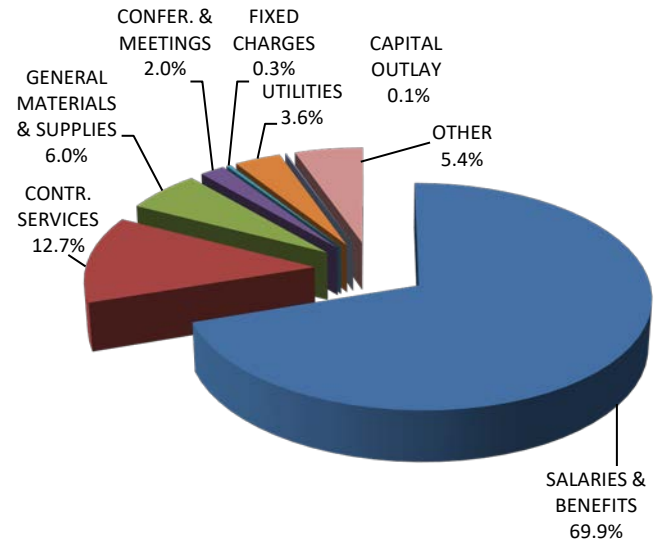
FISCAL YEAR 2018 OPERATING FUND EXPENDITURES BY OBJECT FISCAL YEARS 2017 AND 2018

OBJECT	2017 BUDGET	2018 BUDGET	PERCENT INCREASE/ DECREASE
SALARIES & BENEFITS	\$17,083,404	\$16,996,122	-0.5%
CONTRACTUAL SERVICES	3,196,298	3,091,779	-3.3%
GENERAL MATERIALS & SUPPLIES	1,425,288	1,459,488	2.4%
CONFERENCES & MEETINGS	467,825	481,800	3.0%
FIXED CHARGES	97,800	81,800	-16.4%
UTILITIES	834,300	888,300	6.5%
CAPITAL OUTLAY	7,500	20,000	166.7%
OTHER	1,291,000	1,309,000	1.4%
TOTAL EXPENDITURES	\$24,403,415	\$24,328,289	-0.3%

**FY2017
BUDGET**



**FY2018
BUDGET**

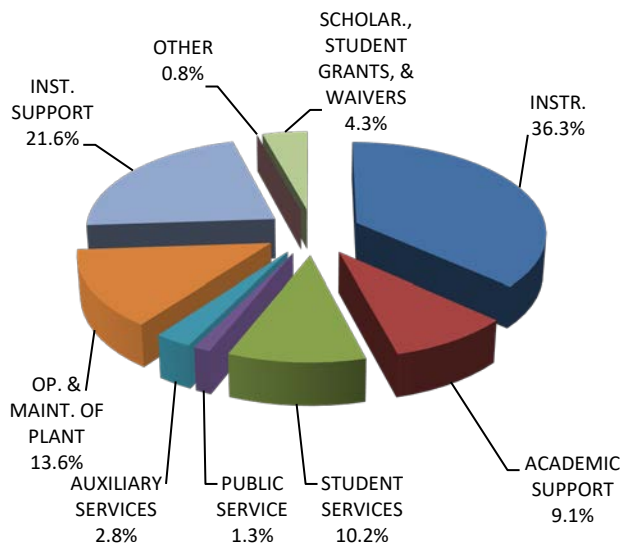


MORTON COMMUNITY COLLEGE

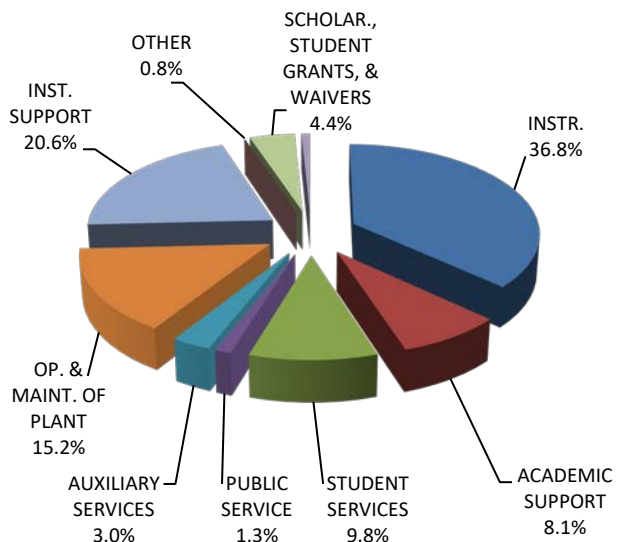
FISCAL YEAR 2018 OPERATING FUND EXPENDITURES BY PROGRAM FISCAL YEARS 2017 AND 2018

OBJECT	2017 BUDGET	2018 BUDGET	PERCENT INCREASE/ DECREASE
INSTRUCTION	\$8,864,916	\$8,955,847	1.0%
ACADEMIC SUPPORT	2,227,445	1,980,730	-11.1%
STUDENT SERVICES	2,504,064	2,386,959	-4.7%
PUBLIC SERVICE	306,345	309,609	1.1%
AUXILIARY SERVICES	674,652	730,993	8.4%
OPERATION & MAINT. OF PLANT	3,311,328	3,693,440	11.5%
INSTITUTIONAL SUPPORT	5,274,665	5,011,711	-5.0%
SCHOLARSHIPS, STUDENT GRANTS, & WAIVERS	1,040,000	1,059,000	1.8%
OTHER	200,000	200,000	0.0%
TOTAL EXPENDITURES	\$24,403,415	\$24,328,289	-0.3%

**FY2017
BUDGET**



**FY2018
BUDGET**

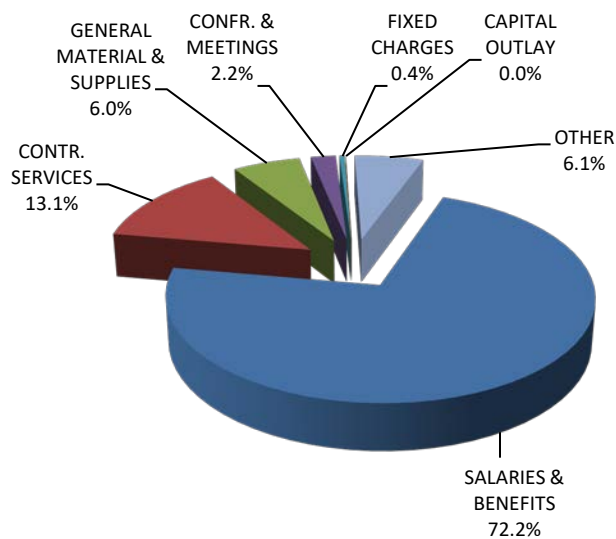


MORTON COMMUNITY COLLEGE

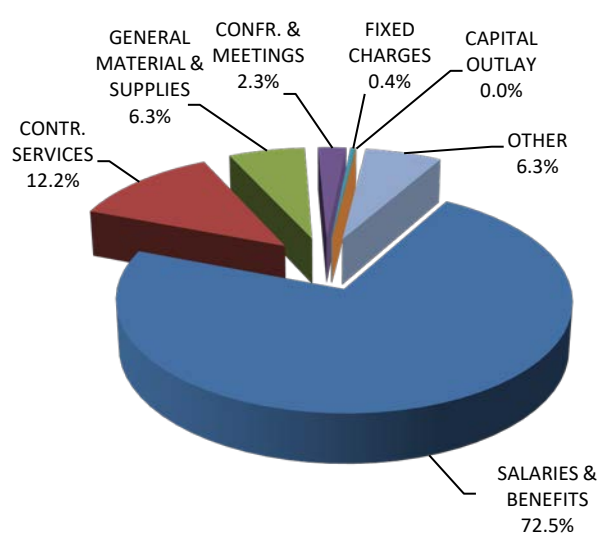
FISCAL YEAR 2018 EDUCATION FUND EXPENDITURES BY OBJECT FISCAL YEARS 2017 AND 2018

OBJECT	2017 BUDGET	2018 BUDGET	PERCENT INCREASE/ DECREASE
SALARIES & BENEFITS	\$15,221,876	\$14,950,966	-1.8%
CONTRACTUAL SERVICES	2,763,298	2,528,779	-8.5%
GENERAL MATERIALS & SUPPLIES	1,258,788	1,293,504	2.8%
CONFERENCES & MEETINGS	461,825	475,800	3.0%
FIXED CHARGES	97,800	81,800	-16.4%
CAPITAL OUTLAY	7,500	5,000	-33.3%
OTHER	1,281,000	1,299,000	1.4%
TOTAL EXPENDITURES	\$21,092,087	\$20,634,849	-2.2%

**FY2017
BUDGET**



**FY2018
BUDGET**

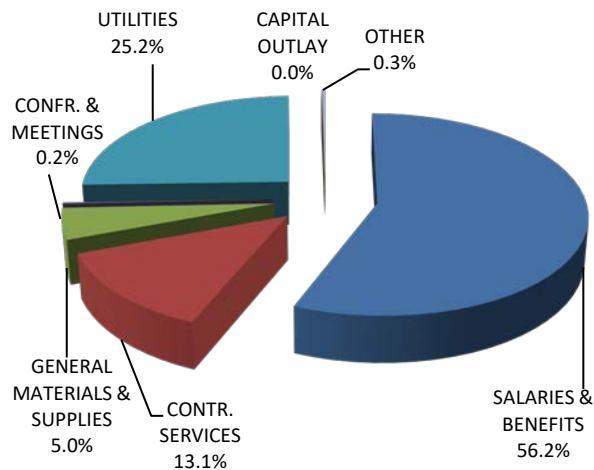


MORTON COMMUNITY COLLEGE

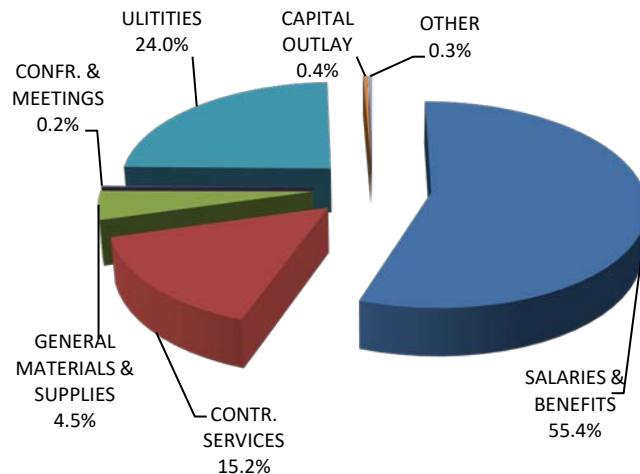
OPERATIONS & MAINTENANCE FUND EXPENDITURES BY OBJECT FISCAL YEARS 2017 AND 2018

OBJECT	2017 BUDGET	2018 BUDGET	PERCENT INCREASE/ DECREASE
SALARIES & BENEFITS	\$1,861,528	\$2,045,156	9.9%
CONTRACTUAL SERVICES	433,000	563,000	30.0%
GENERAL MATERIALS & SUPPLIES	166,500	165,984	-0.3%
CONFERENCES & MEETINGS	6,000	6,000	0.0%
UTILITIES	834,300	888,300	6.5%
CAPITAL OUTLAY	0	15,000	100.0%
OTHER	10,000	10,000	0.0%
TOTAL EXPENDITURES	\$3,311,328	\$3,693,440	11.5%

**FY2017
BUDGET**



**FY2018
BUDGET**



MORTON COMMUNITY COLLEGE

FISCAL YEAR 2018 BUDGET

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EDUCATIONAL PHILOSOPHY

As a comprehensive Community College that is recognized by the Illinois Community College Board, the mission of Morton College is to enhance the quality of life of our diverse community through exemplary teaching and learning opportunities, community service and life-long learning.

Consistent with our mission, Morton College's educational philosophy conforms to requirements set forth in state law and stresses the importance of helping individuals live and work as better informed citizens in a dynamic society. This philosophy is reflected in the College's programs that model core values of truth, compassion, fairness, responsibility and respect. The programs, which are available to all individuals qualified to profit from them, are summarized below.

Adult Education Program

This program is committed to shaping the future of Adult Education students by providing English as a second language, basic education and GED preparation courses.

University Transfer Program

Courses in these curricula parallel in content, credit and quality with degree-granting institutions.

Career Program

Career curricula prepare students for workplace, technical and semi-technical positions and lead to an associate in applied science degree or certificate. Students in these curricula receive initial job training, upgraded workplace and technical skills and become qualified for career opportunities.

Liberal Studies Program

The liberal studies program is designed for students desiring maximum flexibility in preparing to transfer to a baccalaureate degree granting college. Transfer, career and continuing education courses may be used to meet a student's specific educational goals. Students completing this program earn an associate in liberal studies degree.

General Education Program

General education courses are required in all curricula leading to an associate degree. They provide students with basic knowledge in communications, mathematics, physical science, social and behavioral science, humanities and health and physical fitness.

Continuing Education Program

Curricula and courses in the continuing education program focus on improving basic academic skills and life-long learning opportunities. Programs include developmental education, general studies, vocational skills and personal development.

Community Service Program

The community service program consists of noncredit continuing education courses and activities designed to meet the hobby, leisure time and cultural needs of the community.

Student Services Program

The student development program helps students develop as they work to achieve their educational goals. Academic advising, career and personal counseling, financial aid assistance and job placement represent some of its functions.

Academic Support Services Program

The academic support services program augments classroom instruction. The Learning Resources Center, Academic Skills Center, Writing and Math Center and the Peer Tutoring Program are components of this program.

Academic programs and student support services are available at an affordable cost without regard to age, gender, ethnicity, disability or marital status. The programs and services emphasize preparation for additional post-secondary study, job entry and career advancement, developmental education and opportunities for life-long learning. Furthermore, the College offers programs and activities that enhance the cultural, civic and economic development of the community.

Strategic Planning

Mission: To enhance the quality of life of our diverse community through exemplary teaching and learning opportunities, community service and life-long learning.

In 2012 Morton College developed a new, comprehensive five-year strategic plan, based on extensive data collection and analysis, market research and projected demographic trends in the college district, regionally, state-wide and nationally. A planning committee, comprised of faculty, staff and administrators, has met periodically since the initiation of the new plan and have prioritized goals outlined in the plan, established targets and monitored progress. In an effort to keep the strategic plan active, effective and relevant, the Committee has also periodically revised, updated and consolidated major goal areas since the development of the plan in response to internal and external factors impacting the strategic direction of the College. The Strategic Plan goals are developed within the framework of a systematic planning process that includes inputs from institutional goals, Support Unit Annual Plans and Academic Unit Annual Plans. The following represent the AY 17-18 updates to the strategic goals.

SOAR

S - Goal #1: Make Student Success the Core Work of Morton College

- Develop a comprehensive “first-year experience” for students
- Repurpose the second floor of library for an innovative learning commons and student success center
- Increase fall-to-fall retention and graduation rates by 3% over academic year 15-16
- Increase the graduation rate to 28%
- Increase the number of students participating in PantherPalooza new-student orientation by 5% over academic year 15-16
- Fully implement and refine the academic advising caseload model
- Develop protocols and guidelines for provision of services provided by the new social/emotional counselor position

O - Goal #2: Strengthen Efficiencies in Operations

- Make better use of data to inform decision-making and planning
- Expand migration of business processes to electronic format
- Fully implement and refine electronic transcript request system
- Fully automate ICCB reporting processes
- Streamline marketing, public relations and communications
- Apply for at least three federal, state, or private grants
- Develop a comprehensive enrollment/retention plan

A - Goal #3: Develop New Academic Programs and Revitalize Existing Programs

- Create new programs in **Welding Technology, Emergency Medical Technician, Medical Assistant, and Culinary Arts and Hospitality**
- Expand program delivery options through technology
- Increase the number of online course offerings
- Foster entrepreneurial environment to generate new revenue streams through expanded community education offerings and corporate training
- Obtain National Association of Schools of Music (NASM) accreditation for music programs

R - Goal #4: Promote Economic and Community Vitality through Dynamic Relationships

- Create and expand seamless education experiences between K-12 and the College
- Cultivate and Develop a partnership with *“One Million Degrees: The Community College Project”*
- Expand workforce development partnerships
- Pursue additional funding for enhancements to athletic and wellness facilities.

FINANCIAL REPORTING

The College prepares its financial statements in accordance with accounting principles generally accepted in the United States of America (GAAP) as set forth by the Governmental Accounting Standards Board (GASB). The College maintains its accounts in accordance with guidelines set forth by the National Association of College and University Business Officers (NACUBO) and the Illinois Community College Board (ICCB). The ICCB requires accounting by funds in order that limitations and restrictions on resources can be easily accounted for. The financial records of the College are maintained on the accrual basis of accounting whereby all revenues are recorded when earned and all expenses are recorded when they have been reduced to a legal obligation. The independent public auditors, BKD, LLP, have audited the College's financial statements. The following is a list of funds and descriptions used by Morton College.

EDUCATION FUND

The Education Fund is used to account for revenues and expenditures of the academic and service programs of the College. It includes the costs of instruction; administrative and professional salaries; supplies and moveable equipment; library books and materials; maintenance of instructional and administrative equipment; and other costs pertaining to the educational program of the College.

The Education Fund revenue is projected to increase 11.1% from fiscal year 2017 to 2018. Expenditures are projected to decrease 2.2%.

OPERATIONS AND MAINTENANCE FUND

The Operations and Maintenance Fund is used to account for expenditures for the improvement, maintenance, repair or benefit of buildings and property, including the cost of interior decorating and the installation, improvement, repair, replacement, and maintenance of building fixtures, rental of buildings and property for community and college purposes; salaries of custodians, engineers and related support staff; all costs of fuel, lights, gas, water, telephone services and custodial supplies and equipment; and the costs of professional surveys of the condition of college buildings.

The Operations & Maintenance Fund revenue is projected to increase 16.9% from fiscal year 2017 to 2018. Expenditures are projected to increase by 11.5%.

OPERATIONS AND MAINTENANCE FUND (RESTRICTED)

The Operations and Maintenance Fund (Restricted) is used to account for monies restricted for building purposes and site acquisition. The term "Construction Fund" is often used to refer to this fund. Within this fund various types of restricted funds are accounted for. They include Health, Life Safety Funds, Illinois Community College Board Deferred Maintenance Grant, Development Board grants and funds restricted by Board resolution to be used for building purposes.

BOND AND INTEREST FUND

The Bond and Interest Fund is used to account for payments of principal, interest and related charges on any outstanding bonds or debt.

AUXILIARY ENTERPRISE FUND

The Auxiliary Enterprise Fund is used for college services where a fee is charged and the activity is intended to be self-supporting. Examples of accounts in this fund include food service, bookstore, intercollegiate athletics and non-credit instruction.

RESTRICTED PURPOSE FUND

The Restricted Purpose Fund is used for the purpose of accounting for monies that have external restrictions regarding their use. Examples of accounts in this fund are Illinois Community College Board grants and federal and state student financial assistance grants. The budget for 2017 – 2018 has a 0.1% increase from the previous fiscal year.

WORKING CASH FUND

The purpose of the Working Cash Fund is to give the College resources to meet payroll and operating expenses while waiting for the receipts from property tax levies. The College Board of Trustees votes on a resolution every year to allow the College Treasurer to borrow from this Fund. At the end of each fiscal year it is the College's policy to repay this Fund from property tax receipts.

AUDIT FUND

Annually the College levies separately for and collects property taxes for payment of the annual audit of its financial statements. This fund is used to account for this levy and the related audit expenses.

LIABILITY, PROTECTION AND SETTLEMENT FUND

The Liability, Protection and Settlement Fund includes the tort liability, property insurance, Medicare taxes, Social Security taxes (FICA), and unemployment insurance. In addition, a portion of Campus Police and full-time faculty salaries are allocated to this fund due to their role in promoting and maintaining a safe campus and environment.

GENERAL OVERVIEW

This section contains general information concerning funding, authorized compensations, insurance, staffing, debt obligations and contracts.

The College's main source of revenue is from property taxes (20.7%), state revenue (21.4%), federal revenue (26.1%) and tuition and fees (23.8%). The needs of the College are evaluated on an ongoing basis and have made a number of adjustments in order to properly service the community in which it serves. The 2018 budget includes the following assumptions as it relates to our main source of funding.

- No significant increase due to the lack of new property that would generate property tax revenue above the 3.5% tax cap.
- Tuition and fees for Fiscal Year 2018 are at a rate of \$128.00 per credit hour including tuition, the comprehensive fee, the technology fee and the repair and renovation fee.
- Union Agreement with the Faculty and American Federation of Teachers Local 1600 is effective May 31, 2014 through August 15, 2019.
- Union Agreement with the Campus Safety Staff and Service Employees International Union Local 73 is effective July 1, 2011 through June 30, 2016.
- Union Agreement with the Custodial/Maintenance Staff and Service Employees International Union Local 73 is effective July 1, 2016 through June 30, 2021.
- Union Agreement with the Classified Staff effective July 1, 2014 through June 30, 2019.
- Union Agreement with the Adjunct Faculty Association IEA-NEA is effective July 1, 2014 to June 30, 2017.
- The risk management consortium the College has participated in for many years continues to provide significant benefits at very reasonable costs for property, casualty and liability insurance. However, increases are expected and planned for in fiscal year 2018.

OPERATING FUND REVIEW

REVENUE

- Revenue resources include local support (property taxes) 31.0%, state support 26.6%, student support (tuition and fees) 41.9%, and miscellaneous (federal grants, interest, etc.) 0.5%.
- Tax revenue is based on 90% collection of the remaining calendar year 2016 levy and the first half of calendar year 2017 levy.
- State support is based on credit hours generated two years ago. Also, amounts are based on the governor's recommended budget that has not been approved and is subject to change.
- Tuition revenue is based on the tuition and fees of \$128.00 per credit hour. The current year credit hours remain the same from last year.
- **TOTAL BUDGETED OPERATING FUND REVENUE FOR FISCAL YEAR 2018**
\$27,271,160.

EXPENDITURES

Salaries and employee benefits comprise 69.9% of our entire operating budget. This distribution is a slight decrease from the 70.0% of last year.

Other large operating costs are contractual services 12.7%, supplies 6.0%, utilities 3.6%, conferences and meetings 2.0%, and other 5.4%.

- **TOTAL BUDGETED OPERATING EXPENDITURES FOR FISCAL YEAR 2018**
\$24,328,289.

MORTON COMMUNITY COLLEGE DISTRICT #527
SCHEDULE OF BUDGETED REVENUES AND EXPENDITURES (SUMMARY)
Year Ending June 30, 2018
(in dollars)

	General		Special Revenue			Debt Service	Capital Projects	Proprietary	Nonexpendable Trust	
	Education	Operations and Maintenance	Restricted Purpose	Audit	Liability, Protection and Settlement	General Obligation Bond	Operations and Maintenance (Restricted)	Auxiliary	Working Cash	Total
Budgeted Revenues	\$ 23,577,720	\$ 3,693,440	\$ 16,845,722	\$ 67,750	\$ 744,700	\$ 634,178	\$ -	\$ 2,016,500	\$ 50,000	\$ 47,630,010
Budgeted Other Financing Sources	50,000	-	-	20,000	-	-	360,000	-	-	430,000
Total Revenues and Other Financing Sources	23,627,720	3,693,440	16,845,722	87,750	744,700	634,178	360,000	2,016,500	50,000	48,060,010
Budgeted Expenditures	(20,634,849)	(3,693,440)	(16,845,722)	(82,400)	(697,000)	(672,941)	(360,000)	(2,016,938)	-	(45,003,290)
Other Financing Uses	(380,000)	-	-	-	-	-	-	-	(50,000)	(430,000)
Total Expenditures and Other Financing Uses	(21,014,849)	(3,693,440)	(16,845,722)	(82,400)	(697,000)	(672,941)	(360,000)	(2,016,938)	(50,000)	(45,433,290)
Excess of Revenues and Other Financing Sources Over Expenditures and Other Financing Uses	\$ 2,612,871	\$ -	\$ -	\$ 5,350	\$ 47,700	\$ (38,763)	\$ -	\$ (438)	\$ -	\$ 2,626,720
Fund Balance July 1, 2017 (estimated)	2,936,948	722,722	3,871	(39,554)	1,413,980	1,011,459	(239,486)	1,198,760	9,392,979	16,401,679
Fund Balance June 30, 2018 (estimated)	\$ 5,549,819	\$ 722,722	\$ 3,871	\$ (34,204)	\$ 1,461,680	\$ 972,696	\$ (239,486)	\$ 1,198,322	\$ 9,392,979	\$ 19,028,399

Official Budget was approved by the BOARD OF TRUSTEES:

DATE: _____

ATTEST: _____

Secretary, Board of Trustees

SCHEDULE OF BUDGETED REVENUES AND EXPENDITURES

Year Ending June 30, 2018

	General		Special Revenue			Debt Service	Capital Projects	Proprietary	Nonexpendable Trust	
	Education	Operations and Maintenance	Restricted Purpose	Audit	Liability, Protection and Settlement	General Obligation Bond	Operations and Maintenance (Restricted)	Auxiliary	Working Cash	Total
REVENUES										
Local government	\$ 7,083,000	\$ 1,383,000	\$ -	\$ 67,700	\$ 744,600	\$ 634,078	\$ -	\$ -	\$ -	\$ 9,912,378
Corporate personal property replacement taxes	650,000	650,000	-	-	-	-	-	-	-	1,300,000
Tuition and fees	9,785,800	1,639,440	-	-	-	-	-	-	-	11,425,240
Sales and service fees	55,800	-	-	-	-	-	-	2,016,500	-	2,072,300
State sources	5,958,120	-	4,313,792	-	-	-	-	-	-	10,271,912
Federal sources	-	-	12,531,930	-	-	-	-	-	-	12,531,930
Investment income	15,000	2,000	-	50	-	100	-	-	50,000	67,150
Miscellaneous	30,000	19,000	-	-	100	-	-	-	-	49,100
Total revenues	23,577,720	3,693,440	16,845,722	67,750	744,700	634,178	-	2,016,500	50,000	47,630,010
EXPENDITURES										
Current:										
Instruction	8,955,847	-	3,251,367	-	110,000	-	-	-	-	12,317,214
Academic support	1,980,730	-	250,000	-	15,500	-	-	-	-	2,246,230
Student services	2,386,959	-	350,000	-	18,000	-	-	-	-	2,754,959
Public services	309,609	-	270,600	-	5,500	-	-	-	-	585,709
Operation and maintenance plant	-	3,693,440	450,000	-	19,000	-	360,000	-	-	4,522,440
Independent operation	730,993	-	125,000	-	4,000	-	-	2,016,938	-	2,876,931
Institutional support	5,011,711	-	400,000	82,400	525,000	672,941	-	-	-	6,692,052
Scholarships, student grants, & waivers	1,059,000	-	11,748,755	-	-	-	-	-	-	12,807,755
Contingencies	200,000	-	-	-	-	-	-	-	-	200,000
Total expenditures	20,634,849	3,693,440	16,845,722	82,400	697,000	672,941	360,000	2,016,938	-	45,003,290
Revenues over (under) expenditures	2,942,871	-	-	(14,650)	47,700	(38,763)	(360,000)	(438)	50,000	2,626,720
Transfers in	50,000	-	-	20,000	-	-	360,000	-	-	430,000
Transfers out	(380,000)	-	-	-	-	-	-	-	(50,000)	(430,000)
Revenues and transfers in over (under) expenditures and transfers (out)	\$ 2,612,871	\$ -	\$ -	\$ 5,350	\$ 47,700	\$ (38,763)	\$ -	\$ (438)	\$ -	\$ 2,626,720
FUND BALANCE										
July 1, 2017 (estimated)	2,936,948	722,722	3,871	(39,554)	1,413,980	1,011,459	(239,486)	1,198,760	9,392,979	16,401,679
June 30, 2018 (estimated)	\$ 5,549,819	\$ 722,722	\$ 3,871	\$ (34,204)	\$ 1,461,680	\$ 972,696	\$ (239,486)	\$ 1,198,322	\$ 9,392,979	\$ 19,028,399

BUDGETED OPERATING REVENUE BY SOURCE

Year Ended June 30, 2018

	Education Fund	Operations and Maintenance Fund	Total Operating Funds
OPERATING REVENUE BY SOURCE			
Local Government			
Local taxes	\$ 7,083,000	\$ 1,383,000	\$ 8,466,000
Total Local Government	7,083,000	1,383,000	8,466,000
State Government			
ICCB credit hour grants	1,846,190	-	1,846,190
ICCB equalization grants	4,111,930	-	4,111,930
Corporate personal property replacement taxes	650,000	650,000	1,300,000
Total State Government	6,608,120	650,000	7,258,120
Student Tuition and Fees			
Tuition	8,024,000	-	8,024,000
Fees	1,761,800	1,639,440	3,401,240
Total Student Tuition and Fees	9,785,800	1,639,440	11,425,240
Other Sources			
Sales and service fees	55,800	5,000	60,800
Nongovernmental grants	30,000	-	30,000
Facilities	-	14,000	14,000
Investment revenue	15,000	2,000	17,000
Total Other Sources	100,800	21,000	121,800
Total 2018 Budgeted Revenue	\$ 23,577,720	\$ 3,693,440	\$ 27,271,160

BUDGETED EXPENDITURES BY OBJECT

Year Ended June 30, 2018

	General		Special Revenue			Debt Service	Capital Projects	Proprietary	Nonexpendable Trust	
	Education	Operations and Maintenance	Restricted Purpose	Audit	Liability, Protection, and Settlement	General Obligation Bond	Operations and Maintenance (Restricted)	Auxiliary	Working Cash	Total
EXPENDITURES										
Salaries	\$ 13,357,295	\$ 1,799,346	\$ 1,152,362	\$ -	\$ -	\$ -	\$ -	\$ 192,397	\$ -	\$ 16,501,400
Employee Benefits	1,593,671	245,810	3,734,041	-	227,000	-	-	23,991	-	\$5,824,513
Contracted Services	2,528,779	563,000	125,072	82,400	370,000	-	350,000	16,000	-	\$4,035,251
Materials and Supplies	1,293,504	165,984	149,289	-	-	-	-	1,781,550	-	\$3,390,327
Conferences and Meetings	475,800	6,000	33,864	-	-	-	-	3,000	-	\$518,664
Fixed Charges	81,800	-	-	-	100,000	672,941	-	-	-	\$854,741
Utilities	-	888,300	-	-	-	-	-	-	-	\$888,300
Capital Outlay	5,000	15,000	-	-	-	-	10,000	-	-	\$30,000
Other	<u>1,299,000</u>	<u>10,000</u>	<u>11,651,094</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>12,960,094</u>
Total Expenditures	<u>\$ 20,634,849</u>	<u>\$ 3,693,440</u>	<u>\$ 16,845,722</u>	<u>\$ 82,400</u>	<u>\$ 697,000</u>	<u>\$ 672,941</u>	<u>\$ 360,000</u>	<u>\$ 2,016,938</u>	<u>\$ -</u>	<u>\$ 45,003,290</u>
TRANSFERS										
Transfers in	\$ 50,000	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ 360,000	\$ -	\$ -	\$ 430,000
Transfers out	<u>(380,000)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(50,000)</u>	<u>(430,000)</u>
Total Expenditures and Transfers	<u>\$ 20,964,849</u>	<u>\$ 3,693,440</u>	<u>\$ 16,845,722</u>	<u>\$ 62,400</u>	<u>\$ 697,000</u>	<u>\$ 672,941</u>	<u>\$ -</u>	<u>\$ 2,016,938</u>	<u>\$ 50,000</u>	<u>\$ 45,003,290</u>

EDUCATION FUND REVENUE

Year Ended June 30, 2018

	<u>FY 2017 Budget</u>	<u>FY 2018 Budget</u>
REVENUE		
LOCAL GOVERNMENT		
Property taxes	\$ 6,750,000	\$ 7,083,000
Chargeback revenue	5,000	-
Total Local Government	<u>6,755,000</u>	<u>7,083,000</u>
CORPORATE PERSONAL PROPERTY TAXES	<u>650,000</u>	<u>650,000</u>
STATE GOVERNMENT		
ICCB credit hour grants	1,134,508	1,846,190
ICCB equalization grants	2,883,192	4,111,930
State board of ed- vocational education	86,660	-
Total State Government	<u>4,104,360</u>	<u>5,958,120</u>
STUDENT TUITION AND FEES		
Tuition	7,864,500	8,024,000
Fees	1,745,800	1,761,800
Total Tuition and Fees	<u>9,610,300</u>	<u>9,785,800</u>
OTHER SOURCES		
Sales and service fees	57,800	55,800
Investment revenue	6,000	15,000
Nongovernmental gifts & scholarships	13,000	30,000
Total Other Sources	<u>76,800</u>	<u>100,800</u>
Total Revenue	<u>21,196,460</u>	<u>23,577,720</u>
Transfers in	<u>208,000</u>	<u>50,000</u>
Total Revenue and Transfers in	<u>\$ 21,404,460</u>	<u>\$ 23,627,720</u>

EDUCATION FUND EXPENDITURES

Year Ended June 30, 2018

	<u>FY 2017 Budget</u>	<u>FY 2018 Budget</u>
EXPENDITURES		
By Program:		
Instruction		
Salaries	\$ 7,676,459	\$ 7,758,302
Employee benefits	621,352	647,545
Contractual services	173,400	149,500
Material and supplies	366,680	374,350
Conferences and meetings	26,025	26,150
Other	1,000	-
Total Instruction	<u>8,864,916</u>	<u>8,955,847</u>
Academic Support		
Salaries	1,414,174	1,203,182
Employee benefits	200,991	213,578
Contractual services	197,800	215,000
Material and supplies	316,980	265,470
Conferences and meetings	30,500	33,500
Fixed charges	67,000	50,000
Total Academic Support	<u>2,227,445</u>	<u>1,980,730</u>
Student Services		
Salaries	1,761,988	1,690,095
Employee benefits	263,656	243,264
Contractual services	269,900	230,000
Material and supplies	143,270	145,150
Conferences and meetings	50,450	63,650
Fixed charges	14,800	14,800
Total Student Services	<u>2,504,064</u>	<u>2,386,959</u>

EDUCATION FUND EXPENDITURES

Year Ended June 30, 2018

	<u>FY 2017 Budget</u>	<u>FY 2018 Budget</u>
EXPENDITURES		
Public Service/Continuing Education		
Salaries	215,536	216,338
Employee benefits	34,803	36,208
Contractual services	33,098	28,879
Material and supplies	19,408	25,684
Conferences and meetings	3,500	2,500
	<u>306,345</u>	<u>309,609</u>
Total Public Service/Continuing Education		
Auxiliary Services		
Salaries	196,042	229,214
Employee benefits	26,610	29,029
Contractual services	208,000	218,000
Material and supplies	95,500	100,750
Conferences and meetings	126,000	133,000
Fixed charges	15,000	16,000
Capital outlay	7,500	5,000
	<u>674,652</u>	<u>730,993</u>
Total Auxiliary Services		
Institutional Support		
Salaries	2,349,979	2,260,164
Employee benefits	460,286	424,047
Contractual services	1,881,100	1,687,400
Material and supplies	316,950	382,100
Conferences and meetings	225,350	217,000
Fixed charges	1,000	1,000
Other	40,000	40,000
	<u>5,274,665</u>	<u>5,011,711</u>
Total Institutional Support		

EDUCATION FUND EXPENDITURES

Year Ended June 30, 2018

	<u>FY 2017 Budget</u>	<u>FY 2018 Budget</u>
EXPENDITURES		
Scholarships, Student Grants & Waivers		
Student grants and scholarships	985,000	1,014,000
Other	<u>55,000</u>	<u>45,000</u>
Total Scholarships, Student Grants & Waivers	<u>1,040,000</u>	<u>1,059,000</u>
Contingencies	<u>200,000</u>	<u>200,000</u>
Total Expenditures	<u>21,092,087</u>	<u>20,634,849</u>
Transfers out	<u>510,000</u>	<u>380,000</u>
Total Expenditures and Transfers out	<u>\$ 21,602,087</u>	<u>\$ 21,014,849</u>

OPERATIONS & MAINTENANCE FUND REVENUE

Year Ended June 30, 2018

	<u>FY 2017 Budget</u>	<u>FY 2018 Budget</u>
REVENUE		
LOCAL GOVERNMENT		
Property taxes	<u>\$ 1,405,000</u>	<u>\$ 1,383,000</u>
CORP PERSONAL PROPERTY TAXES	<u>650,000</u>	<u>650,000</u>
STUDENT FEES		
Fees	<u>1,080,000</u>	<u>1,639,440</u>
Total Student Fees	<u>1,080,000</u>	<u>1,639,440</u>
OTHER SOURCES		
Sales and service fees	10,000	5,000
Facilities	13,500	14,000
Investment revenue	<u>2,000</u>	<u>2,000</u>
Total Other Sources	<u>25,500</u>	<u>21,000</u>
Total Revenue	<u><u>\$ 3,160,500</u></u>	<u><u>\$ 3,693,440</u></u>

OPERATIONS & MAINTENANCE FUND EXPENDITURES

Year Ended June 30, 2018

	<u>FY 2017 Budget</u>	<u>FY 2018 Budget</u>
EXPENDITURES		
By Program:		
Operations and Maintenance of Plant		
Salaries	\$ 1,650,878	\$ 1,799,346
Employee benefits	210,650	245,810
Contractual services	433,000	563,000
Material and supplies	166,500	165,984
Conferences and meetings	6,000	6,000
Utilities	834,300	888,300
Capital outlay	-	15,000
Other	10,000	10,000
	<u>3,311,328</u>	<u>3,693,440</u>
Total Operations and Maintenance of Plant	<u>3,311,328</u>	<u>3,693,440</u>
Total Expenditures	<u><u>\$ 3,311,328</u></u>	<u><u>\$ 3,693,440</u></u>

RESTRICTED PURPOSE FUND REVENUE

Year Ended June 30, 2018

	<u>FY 2017 Budget</u>	<u>FY 2018 Budget</u>
REVENUE		
STATE GOVERNMENT		
State board of education- adult education	\$ 495,332	\$ 468,192
Illinois grant revenue- other	<u>3,857,784</u>	<u>3,845,600</u>
Total State Government	<u>4,353,116</u>	<u>4,313,792</u>
FEDERAL GOVERNMENT		
Department of education	12,089,330	12,089,330
Other	<u>369,915</u>	<u>442,600</u>
Total Federal Government	<u>12,459,245</u>	<u>12,531,930</u>
OTHER SOURCES		
Nongovernmental grants	<u>21,000</u>	<u>-</u>
Total Other Sources	<u>21,000</u>	<u>-</u>
Total Revenue	<u><u>\$ 16,833,361</u></u>	<u><u>\$ 16,845,722</u></u>

RESTRICTED PURPOSE FUND EXPENDITURES

Year Ended June 30, 2018

	<u>FY 2017 Budget</u>	<u>FY 2018 Budget</u>
EXPENDITURES		
By Program:		
Instruction		
Salaries	\$ 908,869	\$ 911,531
Employee benefits	2,029,002	2,048,856
Contractual services	139,130	122,872
Material and supplies	133,416	146,709
Conferences and meetings	18,239	21,399
Capital outlay	10,000	-
Other	350	-
	<u>3,239,006</u>	<u>3,251,367</u>
Total Instruction	<u>3,239,006</u>	<u>3,251,367</u>
Academic Support		
Employee benefits	<u>250,000</u>	<u>250,000</u>
Total Academic Support	<u>250,000</u>	<u>250,000</u>
Student Services		
Employee benefits	<u>350,000</u>	<u>350,000</u>
Total Student Services	<u>350,000</u>	<u>350,000</u>
Public Service/Continuing Education		
Salaries	143,170	143,170
Employee benefits	110,185	110,185
Contractual services	2,200	2,200
Material and supplies	2,580	2,580
Conferences and meetings	12,465	12,465
Total Public Service/Continuing Education	<u>270,600</u>	<u>270,600</u>

RESTRICTED PURPOSE FUND EXPENDITURES

Year Ended June 30, 2018

	<u>FY 2017 Budget</u>	<u>FY 2018 Budget</u>
Auxiliary Services		
Employee benefits	<u>125,000</u>	<u>125,000</u>
Total Auxiliary Services	<u>125,000</u>	<u>125,000</u>
Operations and Maintenance of Plant		
Employee benefits	<u>450,000</u>	<u>450,000</u>
Total Operation and Maintenance of Plant	<u>450,000</u>	<u>450,000</u>
Institutional Support		
Employee benefits	<u>400,000</u>	<u>400,000</u>
Total Institutional Support	<u>400,000</u>	<u>400,000</u>
Scholarships, Student Grants & Waivers		
Salaries	97,661	97,661
Student grants and scholarships	11,500,000	11,500,000
Other	<u>151,094</u>	<u>151,094</u>
Total Scholarships, Student Grants & Waivers	<u>11,748,755</u>	<u>11,748,755</u>
Total Expenditures	<u>\$ 16,833,361</u>	<u>\$ 16,845,722</u>

AUDIT FUND REVENUE AND EXPENDITURES

Year Ended June 30, 2018

	<u>FY 2017 Budget</u>	<u>FY 2018 Budget</u>
REVENUE		
LOCAL GOVERNMENT		
Property taxes	<u>\$ 72,100</u>	<u>\$ 67,700</u>
OTHER SOURCES		
Investment revenue	<u>-</u>	<u>50</u>
Total Revenue	<u>72,100</u>	<u>67,750</u>
Transfers in	<u>20,000</u>	<u>20,000</u>
Total Revenue and Transfers in	<u><u>\$ 164,200</u></u>	<u><u>\$ 155,500</u></u>
EXPENDITURES		
By Program:		
Institutional Support		
Contractual services	<u>\$ 80,000</u>	<u>\$ 82,400</u>
Total Expenditures	<u><u>\$ 80,000</u></u>	<u><u>\$ 82,400</u></u>

LIABILITY, PROTECTION & SETTLEMENT FUND REVENUE AND EXPENDITURES
Year Ended June 30, 2018

	<u>FY 2017 Budget</u>	<u>FY 2018 Budget</u>
REVENUE		
LOCAL GOVERNMENT		
Property taxes	\$ 751,000	\$ 744,600
OTHER SOURCES		
Investment revenue	-	100
Total Revenue	<u>\$ 751,000</u>	<u>\$ 744,700</u>
EXPENDITURES		
By Program:		
Instruction		
Employee benefits	\$ 110,000	\$ 110,000
Academic Support		
Employee benefits	15,500	15,500
Student Services		
Employee benefits	18,000	18,000
Public Service/Continuing Education		
Employee benefits	5,500	5,500
Auxiliary Services		
Employee benefits	4,000	4,000
Operations and Maintenance of Plant		
Employee benefits	19,000	19,000
Institutional Support		
Employee benefits	55,000	55,000
Contractual services	370,000	370,000
Fixed charges	100,000	100,000
Total Institutional Support	<u>525,000</u>	<u>525,000</u>
Total Expenditures	<u>\$ 697,000</u>	<u>\$ 697,000</u>

GENERAL OBLIGATION BOND FUND REVENUE AND EXPENDITURES

Year Ended June 30, 2018

	<u>FY 2017 Budget</u>	<u>FY 2018 Budget</u>
REVENUE		
LOCAL GOVERNMENT		
Local taxes	<u>\$ 600,000</u>	<u>\$ 634,078</u>
OTHER SOURCES		
Investment revenue	<u>100</u>	<u>100</u>
Total Revenue	<u><u>\$ 600,100</u></u>	<u><u>\$ 634,178</u></u>
EXPENDITURES		
By Program:		
Institutional Support		
Fixed charges	<u>\$ 610,238</u>	<u>\$ 672,941</u>
Total Institutional Support	<u>610,238</u>	<u>672,941</u>
Total Expenditures	<u><u>\$ 610,238</u></u>	<u><u>\$ 672,941</u></u>

OPERATIONS & MAINTENANCE (RESTRICTED) FUND REVENUE AND EXPENDITURES
Year Ended June 30, 2018

	<u>FY 2017 Budget</u>	<u>FY 2018 Budget</u>
REVENUE		
STATE CAPITAL GRANT		
Other state sources- capital grant	\$ 250,000	\$ -
Total Revenue	<u>250,000</u>	<u>-</u>
Transfers in	<u>490,000</u>	<u>360,000</u>
Total Revenue and Transfers in	<u>\$ 740,000</u>	<u>\$ 360,000</u>
EXPENDITURES		
By Program:		
Operations and Maintenance of Plant		
Contractual services	\$ 390,000	\$ 350,000
Capital outlay	<u>350,000</u>	<u>10,000</u>
Total Operation and Maintenance of Plant	<u>740,000</u>	<u>360,000</u>
Total Expenditures	<u>\$ 740,000</u>	<u>\$ 360,000</u>

AUXILIARY FUND REVENUE AND EXPENDITURES

Year Ended June 30, 2018

	<u>FY 2017 Budget</u>	<u>FY 2018 Budget</u>
REVENUE		
SALES AND SERVICE FEES		
Bookstore	\$ 2,368,500	\$ 2,016,500
Total Revenue	<u>\$ 2,368,500</u>	<u>\$ 2,016,500</u>
EXPENDITURES		
By Program:		
Auxiliary Services		
Salaries	\$ 212,020	\$ 192,397
Employee benefits	23,958	23,991
Contractual services	16,000	16,000
Material and supplies	1,863,050	1,781,550
Conferences and meetings	3,000	3,000
Capital outlay	10,000	-
Total Auxiliary Services	<u>2,128,028</u>	<u>2,016,938</u>
Total Expenditures	<u>2,128,028</u>	<u>2,016,938</u>
Transfers out	<u>200,000</u>	<u>-</u>
Total Expenditures and Transfers out	<u>\$ 2,328,028</u>	<u>\$ 2,016,938</u>

WORKING CASH FUND REVENUE AND EXPENDITURES

Year Ended June 30, 2018

	<u>FY 2017 Budget</u>	<u>FY 2018 Budget</u>
REVENUE		
OTHER SOURCES		
Investment revenue	<u>\$ 8,000</u>	<u>\$ 50,000</u>
Total Revenue	<u><u>\$ 8,000</u></u>	<u><u>\$ 50,000</u></u>
EXPENDITURES		
Transfers Out	<u><u>\$ 8,000</u></u>	<u><u>\$ 50,000</u></u>

MORTON COMMUNITY COLLEGE

FISCAL YEAR 2018 BUDGET

Statistical Information

Changes in Net Position

Operating Expenses by Function

Property Tax Levies and Collections

Debt Capacity



**MORTON COLLEGE
COMMUNITY COLLEGE DISTRICT NO. 527**

FINANCIAL TRENDS (UNAUDITED)

**CHANGES IN NET POSITION
LAST EIGHT FISCAL YEARS**

	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>	<u>2012</u>	<u>2011</u>	<u>2010</u>	<u>2009</u>
OPERATING REVENUES								
Student tuition and fees	\$ 4,596,204	\$ 4,040,567	\$ 3,361,086	\$ 4,125,936	\$ 3,336,367	\$ 2,965,107	\$ 1,978,334	\$ 2,463,462
Other	<u>1,720,315</u>	<u>1,850,764</u>	<u>1,982,775</u>	<u>2,238,138</u>	<u>2,408,893</u>	<u>2,597,828</u>	<u>2,383,068</u>	<u>2,016,032</u>
Total operating revenues	<u>6,316,519</u>	<u>5,891,331</u>	<u>5,343,861</u>	<u>6,364,074</u>	<u>5,745,260</u>	<u>5,562,935</u>	<u>4,361,402</u>	<u>4,479,494</u>
OPERATING EXPENSES								
Instruction	10,517,895	12,568,259	13,683,816	11,178,977	10,560,776	10,891,769	10,207,879	8,820,978
Academic support	2,766,990	2,364,630	2,300,300	2,146,750	1,640,870	1,657,044	728,771	1,261,197
Student services	2,552,963	2,552,583	2,463,099	2,064,685	1,724,416	1,963,425	2,457,240	2,644,019
Public services	558,055	528,553	517,563	486,255	528,209	499,903	964,727	517,128
Operation and maintenance of plant	6,589,007	4,787,610	5,602,019	5,878,454	4,363,130	3,317,143	2,915,452	2,621,437
General institutional	7,959,932	7,022,773	2,702,346	4,265,754	5,487,908	4,068,162	4,267,797	3,496,613
Auxiliary enterprises	2,068,042	2,440,249	1,761,597	1,445,016	2,603,138	2,539,302	2,481,197	2,101,710
Scholarship expense	4,095,799	4,391,965	4,380,563	6,203,707	4,682,950	4,160,475	2,748,859	1,935,715
Depreciation expense	<u>2,482,407</u>	<u>1,797,419</u>	<u>2,649,892</u>	<u>2,567,778</u>	<u>1,437,228</u>	<u>1,450,714</u>	<u>1,195,651</u>	<u>1,145,936</u>
Total operating expenses	<u>39,591,090</u>	<u>38,454,041</u>	<u>36,061,195</u>	<u>36,237,376</u>	<u>33,028,625</u>	<u>30,547,937</u>	<u>27,967,573</u>	<u>24,544,733</u>
Operating (Loss)	<u>(33,274,571)</u>	<u>(32,562,710)</u>	<u>(30,717,334)</u>	<u>(29,873,302)</u>	<u>(27,283,365)</u>	<u>(24,985,002)</u>	<u>(23,606,171)</u>	<u>(20,065,239)</u>
NON-OPERATING REVENUES (EXPENSES)								
Real estate taxes	9,128,821	9,310,381	8,337,495	8,215,441	7,667,168	8,945,308	8,652,341	8,366,317
State appropriations	15,145,280	14,449,848	14,453,707	12,816,492	9,411,230	8,471,061	8,362,672	7,780,647
Federal grants and contracts	8,852,948	9,458,611	9,917,890	10,911,286	10,159,841	9,379,397	7,308,800	4,915,014
Non-governmental gifts and grants	3,300	20,710	23,650	220,428	294,408	254,565	209,467	158,014
Investment income	27,677	3,687	3,437	12,691	19,317	12,394	41,859	189,444
Interest on capital asset-related debt	<u>(204,466)</u>	<u>(243,648)</u>	<u>(248,612)</u>	<u>(356,000)</u>	<u>(280,849)</u>	<u>(304,986)</u>	<u>(156,168)</u>	<u>(165,161)</u>
Net Non-Operating Revenues (Expenses)	<u>32,953,560</u>	<u>32,999,589</u>	<u>32,487,567</u>	<u>31,820,338</u>	<u>27,271,115</u>	<u>26,757,739</u>	<u>24,418,971</u>	<u>21,244,275</u>
Net Income Before Capital Contributions	<u>(321,011)</u>	<u>436,879</u>	<u>1,770,233</u>	<u>1,947,036</u>	<u>(12,250)</u>	<u>1,772,737</u>	<u>812,800</u>	<u>1,179,036</u>
CAPITAL CONTRIBUTIONS								
Capital gifts and grants	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total capital contributions	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
CHANGE IN NET POSITION	<u>\$ (321,011)</u>	<u>\$ 436,879</u>	<u>\$ 1,770,233</u>	<u>\$ 1,947,036</u>	<u>\$ (12,250)</u>	<u>\$ 1,772,737</u>	<u>\$ 812,800</u>	<u>\$ 1,179,036</u>

**MORTON COLLEGE
COMMUNITY COLLEGE DISTRICT NO. 527**

FINANCIAL TRENDS (UNAUDITED)

**OPERATING EXPENSES BY FUNCTION (*DOLLARS IN THOUSANDS*)
LAST TEN FISCAL YEARS**

	Year of Levy	Total	Instruction	Academic Support	Student Services	Institutional Support	Operation and Maintenance of Plant	Scholarships and Fellowships	Public Support	Auxiliary Service
2016	\$	37,523	\$ 10,518	\$ 2,767	\$ 2,553	\$ 6,589	\$ 7,960	\$ 4,096	\$ 558	\$ 2,482
2015		36,658	12,769	2,365	2,553	6,882	4,788	4,392	529	2,440
2014		34,300	13,684	2,300	2,463	5,602	2,702	4,381	518	2,650
2013		34,794	11,179	2,147	2,065	5,879	4,266	6,204	486	2,568
2012		31,591	10,561	1,641	1,724	5,488	4,363	4,683	528	2,603
2011		29,096	10,892	1,657	1,963	4,068	3,317	4,160	500	2,539
2010		26,772	10,208	729	2,457	4,268	2,915	2,749	965	2,481
2009		23,399	8,821	1,261	2,644	3,497	2,621	1,936	517	2,102
2008		24,177	8,134	1,557	2,605	3,800	3,008	2,511	434	2,129
2007		23,323	7,927	1,741	2,855	3,104	2,840	2,549	357	1,950

Source: College Records

**MORTON COLLEGE
COMMUNITY COLLEGE DISTRICT NO. 527**

REVENUE CAPACITY (UNAUDITED)

**PROPERTY TAX LEVIES AND COLLECTIONS
LAST TEN LEVY YEARS**

Year of Levy	Total Extended Tax Levy	Current Year Collections	Percent of Levy	Delinquent Taxes Collected (refunded)	Total Taxes Collected	Percent of Levy
2015	\$ 9,729,038	\$ 3,714,893	38.18%	\$ -	\$ 3,714,893	38.18%
2014	9,613,393	9,365,196	97.42%	(95,988)	9,269,208	96.42%
2013	9,428,970	9,364,846	99.32%	(182,376)	9,182,470	97.39%
2012	9,123,084	9,043,669	99.13%	(169,046)	8,874,623	97.28%
2011	8,989,563	8,914,223	99.16%	(196,942)	8,717,281	96.97%
2010	9,036,894	8,977,670	99.34%	(242,460)	8,735,210	96.66%
2009	8,912,688	8,918,889	100.07%	(386,928)	8,531,961	95.73%
2008	8,805,985	8,864,914	100.67%	(353,781)	8,511,133	96.65%
2007	8,478,945	8,465,204	99.84%	(308,339)	8,156,865	96.20%
2006	8,237,645	8,223,135	99.82%	(423,985)	7,799,150	94.68%

Source: County tax records.

**MORTON COLLEGE
COMMUNITY COLLEGE DISTRICT NO. 527**

DEBT CAPACITY (UNAUDITED)

**LEGAL DEBT MARGIN INFORMATION
LAST TEN FISCAL YEARS**

Fiscal Year	Assessed Value	Debt Limit Rate	Debt Limit (Assessed Value Debt Limit Rate)	Net Debt Applicable to Debt Limit	Legal Debt Margin	Net Debt Applicable to Debt Limit as a Percentage of Debt Limit
2016	\$ 1,393,851,949	2.875%	\$ 40,073,244	\$ 4,259,264	\$ 35,813,980	10.63%
2015	1,434,851,128	2.875%	41,251,970	4,487,376	36,764,594	10.88%
2014	1,538,198,334	2.875%	44,223,202	4,745,000	39,478,202	10.73%
2013	1,640,896,561	2.875%	47,175,776	5,580,000	41,595,776	11.83%
2012	1,783,704,124	2.875%	51,281,494	6,395,000	44,886,494	12.47%
2011	2,305,398,885	2.875%	66,280,218	7,200,000	59,080,218	10.86%
2010	2,282,836,100	2.875%	65,631,538	8,075,000	57,556,538	12.30%
2009	2,279,023,709	2.875%	65,521,932	3,375,000	62,146,932	5.15%
2008	2,063,115,770	2.875%	59,314,578	3,760,000	55,554,578	6.34%
2007	1,975,591,559	2.875%	56,798,257	4,130,000	52,668,257	7.27%

Source: County tax records; college records

MORTON COMMUNITY COLLEGE

FISCAL YEAR 2018 BUDGET

Resolutions

2017 – 2018 Budget Legal Notice



NOTICE
2017-2018 BUDGET
AVAILABLE FOR PUBLIC INSPECTION

NOTICE IS HEREBY GIVEN by the Board of Trustees of Illinois Community College District No. 527, in the County of Cook, State of Illinois, that a Tentative Budget for said District for the fiscal year beginning July 1st, 2017 will be on file and conveniently available for public inspection beginning Wednesday, July 5th, 2017, through Thursday, August 17th, 2017 on Monday, Tuesday, Wednesday and Thursday from 8:00 a.m. to 4:30 p.m. in the Business Office, Room 203C of Building "C" and in the Morton College Library, on reserve at the Circulation Desk, 1st floor "B" Building from 8:00 a.m. to 8:00 p.m. located at 3801 South Central Avenue, Cicero, IL 60804.

NOTICE IS FURTHER HEREBY GIVEN that a public hearing on said budget will be held at 5:00 p.m. on Wednesday the 23rd day of August 2017 in the Morton College Board Room, Room 221, Building "B", 3801 South Central Avenue, Cicero, Illinois.

Dated this 26th day of June 2017.

Morton College, Community College District No. 527, in the County of Cook, State of Illinois.

Jose Collazo, Secretary
Board of Trustees
Morton College
Community College District No. 527

Morton College

Annual Budget

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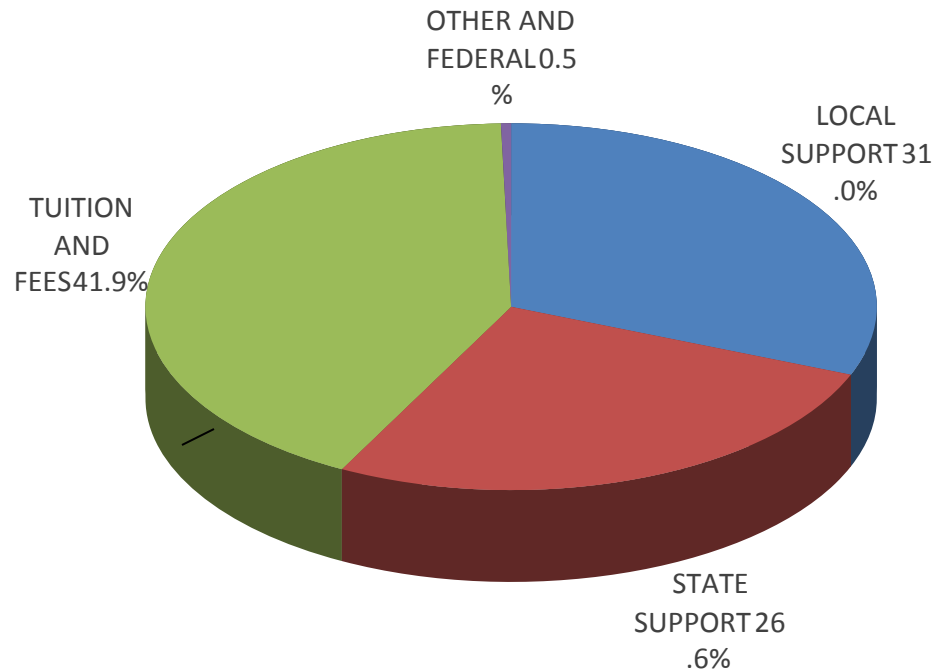


Fiscal Year 2018

FISCAL YEAR 2018 OPERATING FUND REVENUES BY SOURCE

FUNDING SOURCE	EDUCATION FUND	O&M FUND	TOTAL OPERATING REVENUE
LOCAL SUPPORT	\$7,083,000	\$1,383,000	\$8,466,000
STATE SUPPORT	6,608,120	650,000	7,258,120
TUITION & FEES	9,785,800	1,639,440	11,425,240
OTHER & FEDERAL	100,800	21,000	121,800
<i>TOTAL REVENUES</i>	<u>\$23,577,720</u>	<u>\$3,693,440</u>	<u>\$27,271,160</u>

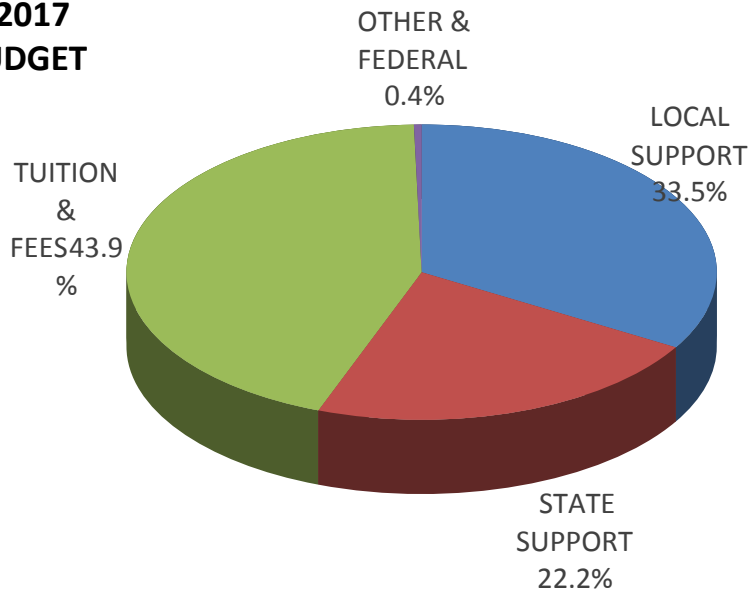
FY2018 BUDGET



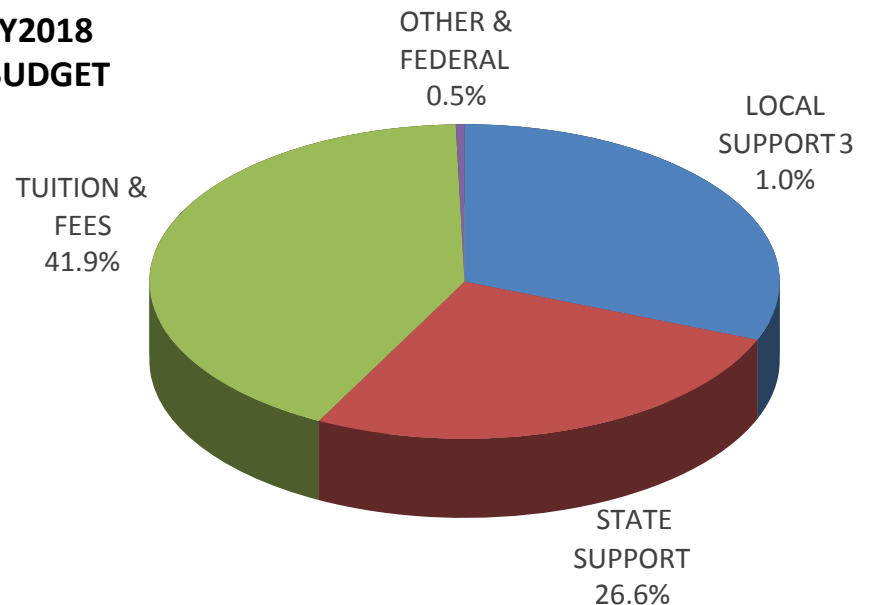
FISCAL YEAR 2018 OPERATING FUND REVENUES BY SOURCE FISCAL YEARS 2017 AND 2018

FUNDING SOURCE	FY2017 BUDGET	FY2018 BUDGET	PERCENTAGE INCREASE/DECREASE
LOCAL SUPPORT	\$8,160,000	\$8,466,000	3.8%
STATE SUPPORT	5,404,360	7,258,120	34.3%
TUITION & FEES	10,690,300	11,425,240	6.9%
OTHER & FEDERAL	102,300	121,800	19.1%
TOTAL REVENUES	\$24,356,960	\$27,271,160	12.0%

**FY2017
BUDGET**

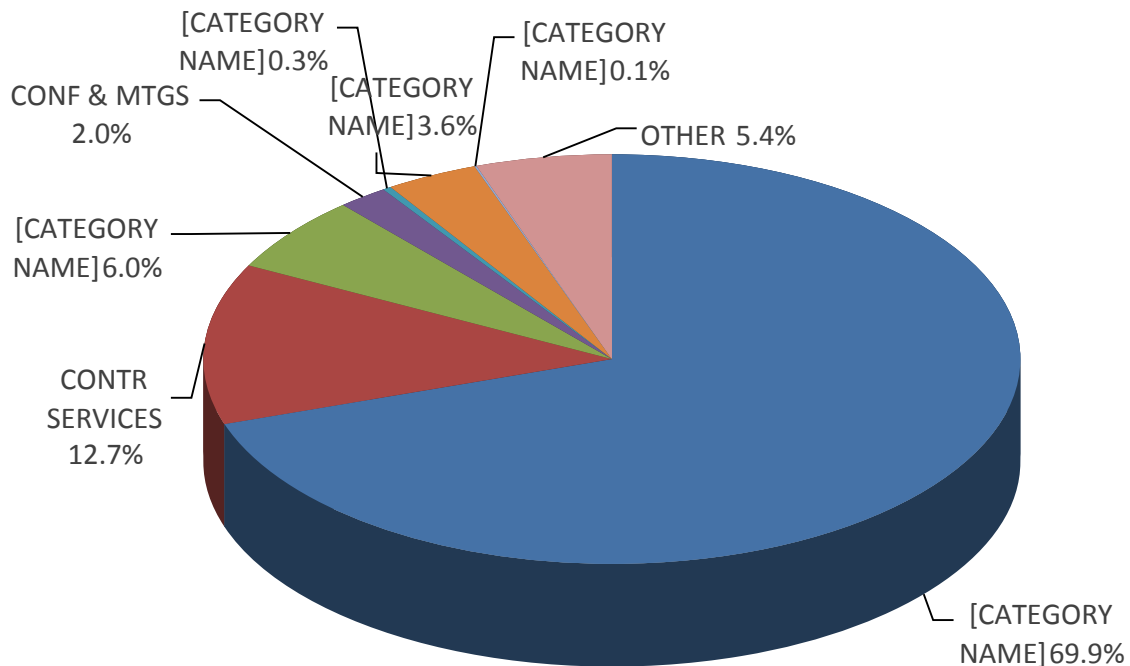


**FY2018
BUDGET**



FISCAL YEAR 2018 OPERATING FUND EXPENDITURES BY OBJECT

OBJECT	EDUCATION FUND	O&M FUND	TOTAL OPERATING EXPDS
SALARIES & BENEFITS	\$14,950,966	\$2,045,156	\$16,996,122
CONTRACTUAL SERVICES	2,528,779	563,000	3,091,779
GENERAL MATERIALS & SUPPLIES	1,293,504	165,984	1,459,488
CONFERENCES & MEETINGS	475,800	6,000	481,800
FIXED CHARGES	81,800	0	81,800
UTILITIES	0	888,300	888,300
CAPITAL OUTLAY	5,000	15,000	20,000
OTHER	1,299,000	10,000	1,309,000
TOTAL EXPENDITURES	\$20,634,849	\$3,693,440	\$24,328,289



FISCAL YEAR 2018 OPERATING FUND

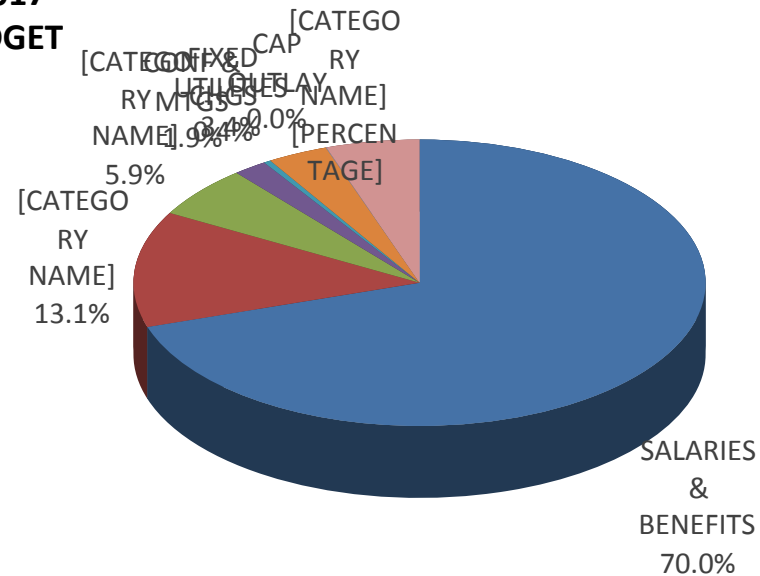
EXPENDITURES BY OBJECT

FISCAL YEARS 2017 AND 2018

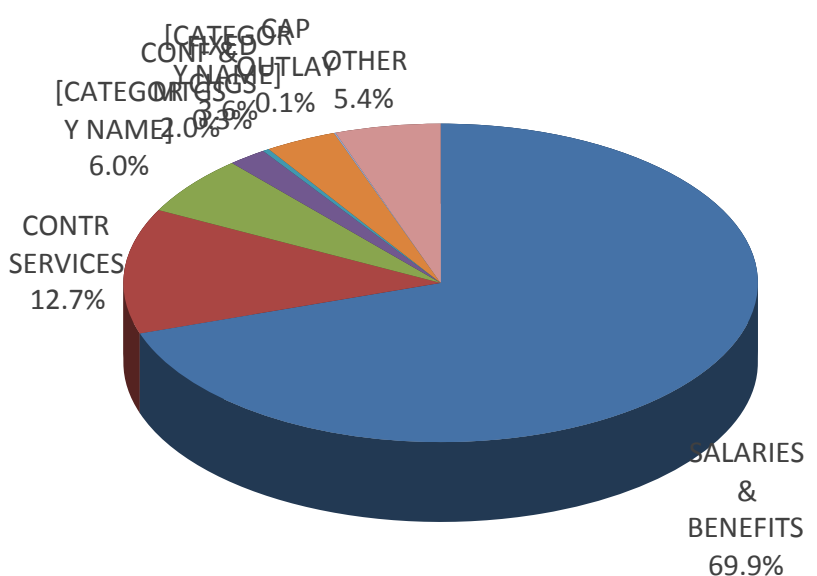
OBJECT	2017 BUDGET	2018 BUDGET	PERCENTAGE INCREASE/DECREASE
SALARIES & BENEFITS	\$17,083,404	\$16,996,112	-0.5%
CONTRACTUAL SERVICES	3,196,298	3,091,779	-3.3%
GENERAL MATERIALS & SUPPLIES	1,425,288	1,459,488	2.4%
CONFERENCES & MEETINGS	467,825	481,800	3.0%
FIXED CHARGES	97,800	81,800	-16.4%
UTILITIES	834,300	888,300	6.5%
CAPITAL OUTLAY	7,500	20,000	166.7%
OTHER	1,291,000	1,309,000	1.4%
TOTAL EXPENDITURES	\$24,403,415	\$24,328,289	-0.3%

272

**FY2017
BUDGET**



**FY2018
BUDGET**



FISCAL YEAR 2018 OPERATING FUND

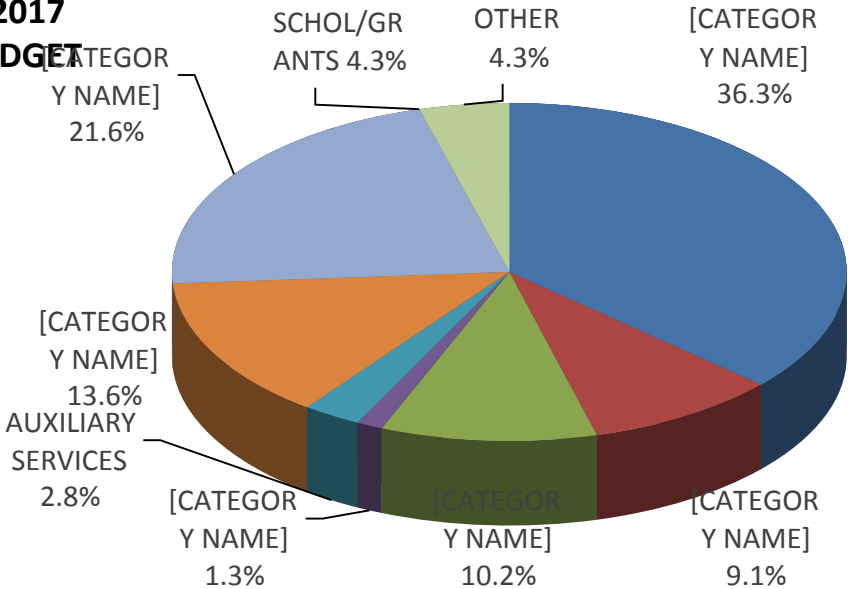
EXPENDITURES BY PROGRAM

FISCAL YEARS 2017 AND 2018

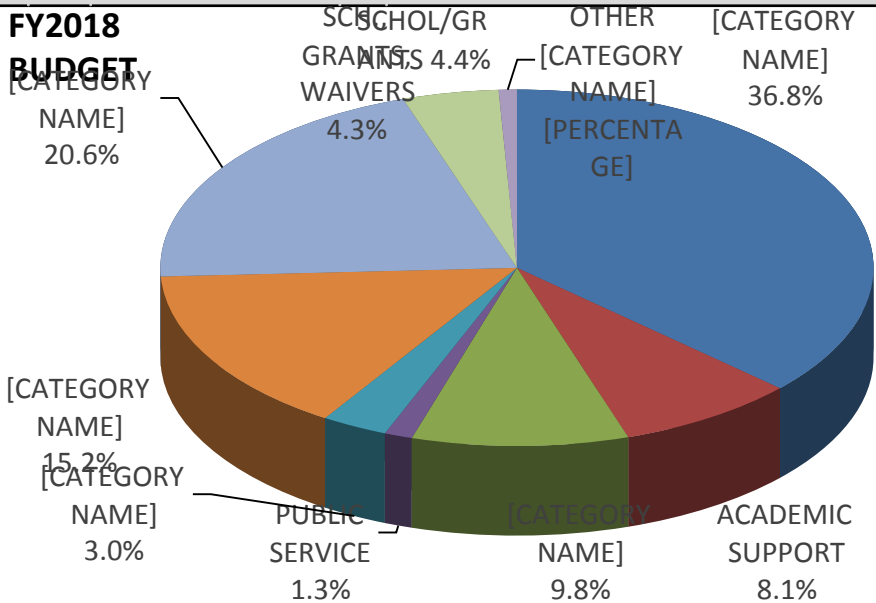
OBJECT	2017 BUDGET	2018 BUDGET	PERCENTAGE INCREASE/DECREASE
INSTRUCTION	\$8,864,916	\$8,955,847	1.0%
ACADEMIC SUPPORT	2,227,445	1,980,730	-11.1%
STUDENT SERVICES	2,504,064	2,386,959	-4.7%
PUBLIC SERVICE	306,345	309,609	1.1%
AUXILIARY SERVICES	674,652	730,993	8.4%
OPERATION & MAINT. OF PLANT	3,311,328	3,693,440	11.5%
INSTITUTIONAL SUPPORT	5,274,665	5,011,711	-5.0%
SCHOL., STUDENT GRANTS, WAIVERS	1,040,000	1,059,000	1.8%
OTHER	200,000	200,000	0.0%
TOAL EXPENDITURES	\$24,403,415	\$24,328,289	-0.3%

273

FY2017 BUDGET



FY2018 BUDGET



FISCAL YEAR 2018 EDUCATION FUND

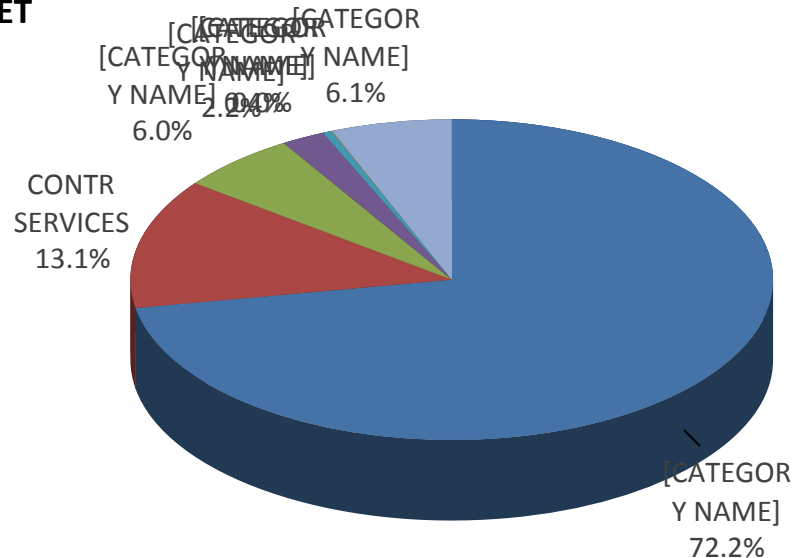
EXPENDITURES BY OBJECT

FISCAL YEARS 2017 AND 2018

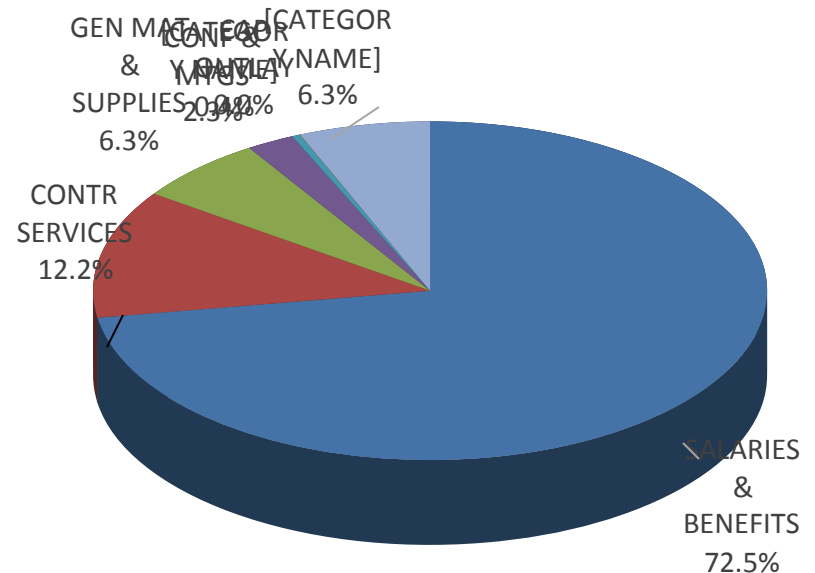
OBJECT	2017 BUDGET	2018 BUDGET	PERCENTAGE INCREASE/DECREASE
SALARIES & BENEFITS	\$15,221,876	\$14,950,966	-1.8%
CONTRACTUAL SERVICES	2,763,298	2,528,779	-8.5%
GENERAL MATERIALS & SUPPLIES	1,258,788	1,293,504	2.8%
CONFERENCES & MEETINGS	461,825	475,800	3.0%
FIXED CHARGES	97,800	81,800	-16.4%
CAPITAL OUTLAY	7,500	5,000	-33.3%
OTHER	1,281,000	1,299,000	1.4%
TOTAL EXPENDITURES	\$21,092,087	\$20,634,849	-2.2%

274

**FY2017
BUDGET**



**FY2018
BUDGET**



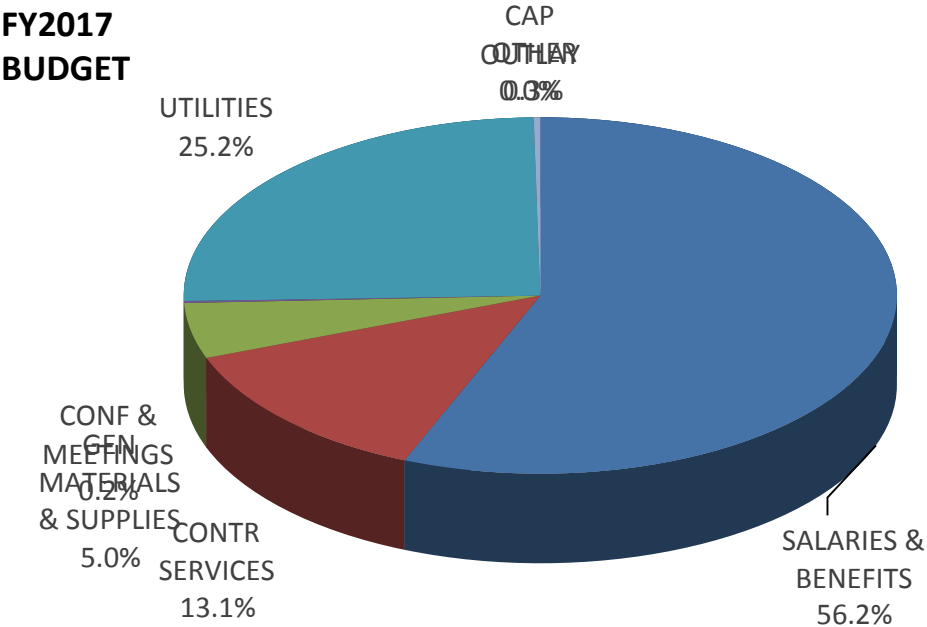
FISCAL YEAR 2018 O&M FUND

EXPENDITURES BY OBJECT

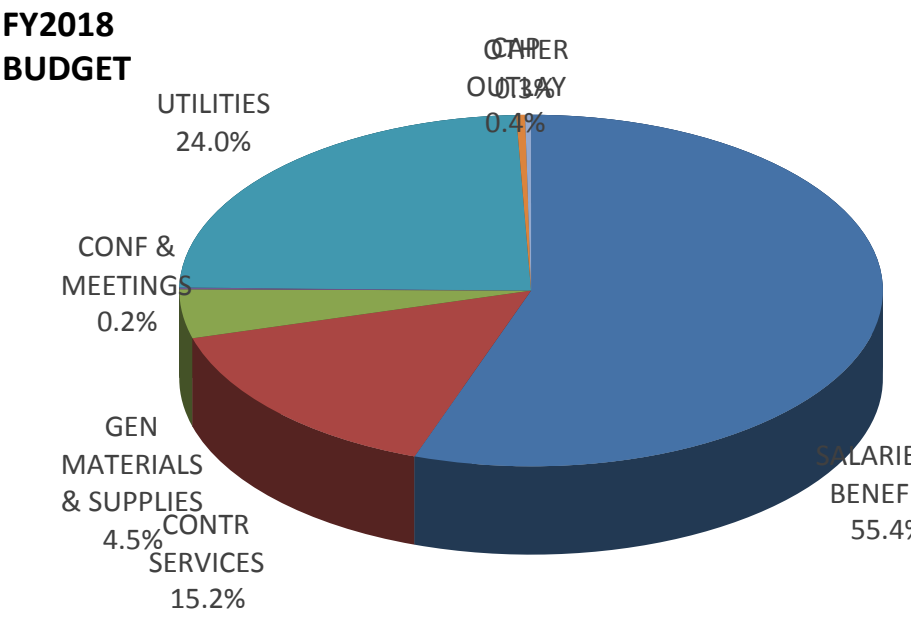
FISCAL YEARS 2017 AND 2018

OBJECT	2017 BUDGET	2018 BUDGET	PERCENTAGE INCREASE/DECREASE
SALARIES & BENEFITS	\$1,861,528	\$2,045,156	9.9%
CONTRACTUAL SERVICES	433,000	563,000	30.0%
GENERAL MATERIALS & SUPPLIES	166,500	165,984	-0.3%
CONFERENCES & MEETINGS	6,000	6,000	0.0%
UTILITIES	834,300	888,300	6.5%
CAPITAL OUTLAY	0	15,000	100.0%
OTHER	10,000	10,000	0.0%
<i>TOTAL EXPENDITURES</i>	<i>\$3,311,328</i>	<i>\$3,693,440</i>	<i>11.5%</i>

FY2017
BUDGET



FY2018
BUDGET



MORTON COMMUNITY COLLEGE DISTRICT #527
SCHEDULE OF REVENUES, EXPENDITURES, & CHANGES IN FUND BALANCES (SUMMARY)
Year Ending June 30, 2018
(in dollars)

	General		Special Revenue			Debt Service	Capital Projects	Proprietary	Nonexpnd Trust		
	Education	O&M	Restr. Purpose	Audit	Liability, Protection, & Stlmnt	General Obligation	O&M (Restr.)	Auxiliary	Working Cash		Total
Budgeted Revenues	\$23,577,720	\$3,693,440	\$16,845,722	\$67,750	\$744,700	\$634,178	\$-	\$2,016,500	\$50,000		\$47,630,010
Budgeted Expds	(20,634,849)	(3,693,440)	(16,845,722)	(82,400)	(697,000)	(672,941)	(360,000)	(2,016,938)	-		(45,003,290)
Other Fin. Sources	50,000	-	-	20,000	-	-	360,000	-	-		430,000
Other Fin. Uses	(380,000)	-	-	-	-	-	-	-	(50,000)		(430,000)
Revenues/ Sources over Expds/Uses	\$2,612,871	\$-	\$-	\$5,350	\$47,700	(\$38,763)	\$-	(\$438)	\$-		\$2,626,720

From: [Nydia M Jaimes](#)
To: [Stan Fields](#)
Cc: [Melissa Mollett](#); [Maria Anderson](#)
Subject: RE: Action Item Athletic Coaches Report for July 20 Board Meeting
Date: Tuesday, July 18, 2017 9:23:52 AM

To: Stan Fields
CC: Melissa Mollett, Maria Anderson
Subject: Action Item Athletic Coaches for July 20 Board Meeting

Proposed Action: That the Board approve the Personal Service Agreement of Part-Time and Temporary Athletic Coaches.

Rationale: As required by Morton College and Morton College Athletics to facility practices, scrimmages and games for the 2017-2018 athletic year.

Support:	Gus Coronado	Head Coach Cross Country	\$6,895.85	8/1/17 –
6/30/18	Juan Franco	Head Coach Women's Soccer	\$8,235.88	8/1/17 –
6/30/18	Juan Franco	Head Coach Men's Soccer	\$8,235.88	8/1/17 –
6/30/18	Thomas Malesky	Head Coach Volleyball	\$7,631.27	8/1/17 –
6/30/18	Larry Lanciotti	Head Coach Women's Basketball	\$9,017.65	8/1/17 –
6/30/18	Nestor Carrillo	Head Coach Baseball	\$7,757.96	8/1/17 –
6/30/18	Thomas Malesky	Head Coach Softball	\$9,017.65	8/1/17 –

Nydia Jaimes
Athletic Success Coordinator

MORTON COLLEGE
3801 S. Central Avenue
Cicero, IL 60804-4398
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From: [Nydia M Jaimes](#)
To: [Melissa Mollett](#); [Stan Fields](#)
Cc: [Maria Anderson](#); [William Jacklin](#)
Subject: RE: Action Item Athletic Coaches Report for August 28 Board Meeting
Date: Thursday, August 17, 2017 2:57:48 PM

To: Stan Fields
 CC: Melissa Mollett, Maria Anderson
 Subject: Action Item Athletic Coaches for August 28 Board Meeting

Proposed Action: That the Board approve the Personal Service Agreement of Part-Time and Temporary Athletic Coaches.

Rationale: As required by Morton College and Morton College Athletics to facilitate practices, scrimmages and games for the 2017-2018 athletic year.

Support:	Chris Wido	Assistant Coach Baseball	\$3930.57	8/1/17-6/30/18
	Hector Lopez	Assistant Coach Cross Country	\$2,200.00	8/1/17-6/30/18
	Brenda Zepeda	Assistant Coach Cross	\$2,400.00	8/1/17-6/30/18
	Lillianna Franco Carrera	Assistant Coach Men's Soccer	\$2,882.39	8/1/17-6/30/18
	Javier Roman	Assistant Coach Men's Soccer	\$2,882.39	8/1/17-6/30/18
	Ameen Attas	Volunteer Assistant Coach Men's Soccer	\$0	8/1/17-6/30/18
	Alejandro Franco	Volunteer Assistant Coach Men's Soccer	\$0	8/1/17-6/30/18
	Pedro Guardian	Volunteer Assistant Coach Men's Soccer	\$0	8/1/17-6/30/18
	Jorge Guzman	Volunteer Assistant Coach Men's Soccer	\$0	8/1/17-6/30/18
	Rose Gronko	Assistant Coach Volleyball	\$5,341.89	8/1/17-6/30/18
	Melissa Anderson	Assistant Coach Women's Basketball	\$2,600.00	8/1/17-6/30/18
	Renee Calabrese	Assistant Coach Women's Basketball	\$1,856.00	8/1/17-6/30/18
	Dayanara Hurn	Assistant Coach Women's Basketball	\$1,856.00	8/1/17-6/30/18
	Lillianna Franco Carrera	Assistant Coach Women's Soccer	\$5,764.77	8/1/17-6/30/18
	Louis Alvarado	Assistant Coach Softball	\$6,321.35	8/1/17-6/30/18
	Dayanara Hurn	Strength and Conditioning Coach	\$5,000.00	8/1/17-6/30/18

Nydia Jaimes
Athletic Success Coordinator

MORTON COLLEGE
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From: [Anthony Ray](#)
To: [Stan Fields](#)
Cc: [Wendy Vega-Huezo](#); [Doris Rivera](#); [Maria Anderson](#); [Melissa Mollett](#)
Subject: Personnel Action Item July Board
Date: Tuesday, July 18, 2017 12:04:47 PM

Resignation Report

NAME	POSITION	EFFECTIVE
COMMENTS		

Full-Time

Dr. Ellen Crowe	Dean of Careers and Technical Education Administration	August 15, 2017
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Non-Union

Nicholas Casas	Library Technical Assistant	July 25, 2017
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Classified Staff

Union-AFT Local 1600

Anthony Ray, PHR

Executive Director of Human Resources/Ombudsman
Room 225-B
anthony.ray@Morton.edu

Morton College

3801 S. Central Ave.
Cicero, ILL. 60804

708-656-8000, **x2298**

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From: [Anthony Ray](#)
To: [Stan Fields](#)
Cc: [Wendy Vega-Huezo](#); [Melissa Mollett](#); [Maria Anderson](#); [Doris Rivera](#)
Subject: Personnel action item July Board
Date: Tuesday, July 18, 2017 12:00:20 PM

STAFF RETIREMENT REPORT

NAME	POSITION	EFFECTIVE DATE
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Classified Staff

Rich Pawlak	Data Reporting Specialist	July 31, 2017
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Anthony Ray, PHR

Executive Director of Human Resources/Ombudsman
Room 225-B
anthony.ray@Morton.edu

Morton College

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From: [Anthony Ray](#)
To: [Stan Fields](#)
Cc: [Melissa Mollett](#); [Maria Anderson](#); [Wendy Vega-Huezo](#); [Doris Rivera](#); [Robert D Wood](#)
Subject: Personnel Action Item August Board
Date: Monday, August 14, 2017 3:37:52 PM
Attachments: [Service Aide - Individual Learning Center 6.26.17.docx](#)

PROPOSED ACTION: THAT THE BOARD APPROVE THE RECLASSIFICATION OF THE PART-TIME CLASSIFIED STAFF (NON-UNION) POSITION OF SERVICE AIDE-INDIVIDUAL LEARNING CENTER TO PART-TIME CLASSIFIED STAFF (UNION) EFFECTIVE AUGUST 28, 2017, AS SUBMITTED.

RATIONALE: [Required by Board Policies #2.1 and #4.1 and Board-Union Agreement with the Classified Staff Federation, Cook County Teachers Union Local 1600, and A.F.T.]

The College is looking to tutoring services as part of its overall goal of Student Success. As a non-union employee, this position is restricted to 19 hours per week per the CBA. Adding this job to the bargaining unit will allow the department to schedule more effectively.

COST ANALYSIS: Position is currently occupied. The incumbent would move to Range C which would increase the rate of pay from \$12.67 to \$15.66 per hour. The incumbent would receive seven (7) days of leave.

Overall costs for the reclassification is estimated at **\$3,548.08** in salary and benefits.

ATTACHMENTS: Job Description: Service Aide-ILC

Anthony Ray, PHR

Executive Director of Human Resources/Ombudsman
Room 225-B
anthony.ray@Morton.edu

Morton College

3801 S. Central Ave.
Cicero, ILL. 60804

708-656-8000, **x2298**

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Morton College

Job Description

Job Title: SERVICE AIDE – Individual Learning Center (Part-Time, less than 30 hours/week)

Range: Range A

Grant-Funded: N/A

Reports to and Evaluated by: Individual Learning Center Director

Required Qualifications: The candidate must have a high school diploma or the equivalent, excellent interpersonal skills, and knowledge of computer and office procedures. The candidate must be available for some evening work.

Must be able to demonstrate the Morton College core values of truth, compassion, fairness, responsibility, and respect.

Desirable Qualifications: Associates degree or higher. The ability to use Microsoft Office. Bilingual in English and Spanish. Be empathetic and able to relate well with students with diverse backgrounds.

Job Summary: The Service Aide- Individual Learning Center will provide general office and customer service support to the faculty, staff, and students in the ILC. The duties and responsibilities may change as the needs of the college arise.

Essential Job Functions:

- Assist faculty and ILC staff
- Assist students in locating and using materials in the ILC
- Answer the telephone and take messages
- Sort and file materials
- Perform basic word processing functions
- Proctor in the testing room
- Market the ILC to the Morton student and faculty population

Other Duties:

- Perform other duties as assigned by the ILC Director.

Work Environment: Typical office environment

**Physical
Demands:**

Prolonged sitting. Some lifting up to 20 lbs. Some standing, stooping and bending.

Position Unit:

- ☐ Administration - Exempt
- ☐ Professional Staff - Exempt
- ☐ Faculty, Local 1600, A.F.T.
- ☐ Adjunct Faculty, IEA-NEA
- ☐ Classified Staff - Excluded
- ☐ Classified Staff, Local 1600, A.F.T.
- ☐ Classified Staff - Campus Safety, Local 73, SEIU, AFL-CIO
- ☐ Classified Staff - Service Employees, Local 73, SEIU, AFL-CIO
- ☒ Classified Staff - Part-Time, Local 1600, A.F.T.
- ☐ Classified Staff - Part-Time, Non-Union

Employee signature below verifies that the employee has received and read the requirement, essential functions, duties of the position, and the conditions of employment for grant-funded positions.

Employee_____ **Date**_____

From: [Anthony Ray](#)
To: [Stan Fields](#)
Cc: [Melissa Mollett](#); [Maria Anderson](#); [Doris Rivera](#); [Wendy Vega-Huezo](#)
Subject: Personnel Action Item August Board
Date: Monday, August 14, 2017 1:56:12 PM

NAME	POSITION	SALARY*
EFFECTIVE	COMMENTS	
Roberto Olvera	Custodian 2017 Classified Staff, Full-time <i>Recent Employment:</i> SEIU, Local 73 Town of Cicero Replacing Pam Pila April 2005 to June 2017	\$28,074/year August 29,
Olivia Montolin	Library Technical Assistant 2017 Classified Staff, Full-Time <i>Recent Employment</i> Morton College Replacing Nick Casas November 2015 to Present	\$50,908/year August 29, AFT Local 1600
Brandie Windham	Math Instructor 2017 Faculty, Full Time <i>Recent Employment</i> Morton College Replacing Shoeleh Mutameni May 2017 to Present	\$47,811/year August 29, AFT Local 1600

Anthony Ray, PHR

Executive Director of Human Resources/Ombudsman
Room 225-B
anthony.ray@Morton.edu

Morton College

3801 S. Central Ave.
Cicero, ILL. 60804

708-656-8000, **x2298**

From: [Keith McLaughlin](#)
To: [Stan Fields](#)
Cc: [Melissa Mollett](#); [Roxanne M Barone](#)
Subject: FW: Addendum Summer 2017-Adult Ed & Differential Pay
Date: Wednesday, August 09, 2017 2:08:56 PM
Attachments: [Copy of 2017su_2ndsession adult ed-comm srv-diff pay.pdf](#)

I approve this for action at the August BOT meeting.

Keith D. McLaughlin, Ph.D.
Provost
Morton College
3801 South Central Avenue
Cicero, Illinois 60804-4398
708-656-8000, ext. 2277
keith.mclaughlin@morton.edu

From: Roxanne M Barone
Sent: Tuesday, August 8, 2017 10:24 AM
To: Keith McLaughlin <Keith.McLaughlin@morton.edu>
Subject: Addendum Summer 2017-Adult Ed & Differential Pay

Keith,
There were two sessions for community service, below is action requested for [August](#) Board meeting, any report given to Melissa in July should just be deleted.

Please forward this report to President and Melissa.

-
-

PROPOSED ACTION: THAT THE BOARD APPROVE THE ADDENDUM TO THE FACULTY ASSIGNMENT/EMPLOYMENT REPORT AND DIFFERENTIAL PAY FOR SUMMER SESSION 2017 IN THE AMOUNT OF
\$59,599.45 AS SUBMITTED, PENDING ADDITIONAL CLASS CANCELLATIONS AND/OR ADDITIONS.

RATIONALE: [Required by Board Policy 2.3, the Board-Union Agreement, and Chapter 110, Act 805, Section 3-26 of the *Illinois Compiled Statutes*]

This recommendation supports employment/assignments for adjunct instructors teaching the 2nd five-week session in Adult Education and Community Service courses as well. Also, differential pay per Board-Union Agreement, pending additional class cancellations and/or additions which would subsequently be submitted for approval.

COST ANALYSIS: \$46,296.76 Paid through Adult Education Grant Fund

\$ 3,050.00	Community Service-1 st session
\$ 9,937.50	Community Service-2 nd session
<u>\$ 315.19</u>	Differential Pay
\$59,599.45	Overall Total

ATTACHMENT: Addendum-Adjunct Faculty Assignment/Employment Report & Differential Pay Report-Summer 2017

Roxanne Barone
Executive Assistant
Office of the Provost
Roxanne.barone@morton.edu
708-656-8000, ext. 2241

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ADJUNCT EMPLOYMENT/ASSIGNMENT
REPORT - Summer 2017

NAME	CRS ID#	COURSE TITLE	Department	Pay
Abate, Nannette	ESL-090-G4	Conversational Practice I	Adult Education	\$1,673.26
Barnes, Beth	ABE-040-G1	Reading and English 4	Adult Education	\$1,529.12
Bridges, Maureen	ESL-090-D1	Conversational Practice I	Adult Education	\$1,874.18
Cisco Jr, Taylor	ABE-091-G1	Mathematics 2	Adult Education	\$1,595.64
Enstrom, Elena	ESL-065-G1	Beginning Writing Workshop	Adult Education	\$1,761.96
Fram, Harriet	ESL-065-G3	Beginning Writing Workshop	Adult Education	\$1,828.48
Gonzalez, Sotero	ESL-035-G6	Beg Conversational Practice	Adult Education	\$1,595.64
Huff, Cheryl	ABE-040-G2	Reading and English 4	Adult Education	\$1,761.96
Jundt, Gene	GED-012-G2	GED Review	Adult Education	\$1,827.86
Kamien, Linda	MAT-012-G2	Mathematics for Proficiency	Adult Education	\$1,828.48
Lopez, Flora	ESL-035-G5	Beg Conversational Practice	Adult Education	\$1,761.96
Lubeck, Sarah	ESL-092-G3	Conversational Practice II	Adult Education	\$1,874.18
Mathelier, Lisa	ESL-065-D1	Beginning Writing Workshop	Adult Education	\$1,828.48
McManmon, Zoe	ESL-090-G8	Conversational Practice I	Adult Education	\$1,921.04
Perez, Margarita	ESL-065-G6	Beginning Writing Workshop	Adult Education	\$1,828.48
Pettus, Exodus	ABM-010-G1	Beginning Mathematics	Adult Education	\$1,673.26
Rohl, Michael	ABE-091-G2	Mathematics 2	Adult Education	\$1,783.28
Roland, H.M. Joyce	ESL-090-G2	Conversational Practice I	Adult Education	\$1,874.18
Sanchez, Pedro	ESL-035-G3	Beg Conversational Practice	Adult Education	\$1,874.18
Steinz, Margaret	ABM-010-G2	Beginning Mathematics	Adult Education	\$1,828.48
Steinz, Margaret	MAT-012-G1	Mathematics for Proficiency	Adult Education	\$1,828.48
Taylor, Kimberly	GED-012-G1	GED Review	Adult Education	\$1,739.78
Tito, Frank	ESL-035-G2	Beg Conversational Practice	Adult Education	\$1,874.18
Ulit, Enriqueta	ESL-065-G5	Beginning Writing Workshop	Adult Education	\$1,761.96
Valeriano, Joann	ESL-090-G5	Conversational Practice I	Adult Education	\$1,739.78

ADJUNCT EMPLOYMENT/ASSIGNMENT
REPORT - Summer 2017

Winningham, Susan	ESL-090-G1	Conversational Practice I	Adult Education	\$1,828.48
TOTAL				\$46,296.76

Community Service Classes - Instructor Payroll - FY 2017-2018

Summer 17 Semester-1st session

Name	Course	Class Title	Pay
Mary Jo Buongiorno	SND 003 01	Fun Fitness & Recreation	400.00
Joseph Buongiorno	SND 004 02	Skills for Daily Living	400.00
Michael Rohl	CMP 001 01	STEAMers Camp(STEM/6-9)	750.00
Megan Jaeschke	CMP 001 02	STEAMers Camp(STEM/10-12)	750.00
Mike Rohl/Frank Tito	CMP 001 03	STEAMers Camp(Arts/6-9)	375.00
Nannette Abate	CMP 001 04	STEAMers Camp(Arts/10-12)	375.00
TOTAL			\$3,050.00

Community Service Classes - Instructor Payroll - FY 2017-2018

Summer 17 Semester-2nd session

Name	Course	Class Title	Dates	Amount
Michael Rohl	CMP 001 05	STEAMers Camp(STEM/6-9)	7/10/2017-7/13/2017	\$ 750.00
Jennice Davis-Turner	CMP 001 052	STEAMers Camp(STEM/6-9)	7/11/2017-7/13/2017	\$ 562.50
Megan Jaeschke	CMP 001 06	STEAMers Camp(STEM/10-12)	7/10/2017-7/13/2017	\$ 750.00
William Bloom	SND 008 01	Basketball Camp	7/10/2017-7/13/2017	\$ 400.00
Ann Lewis	SND 004 03	Skills for Daily Living	7/10/2017-7/13/2017	\$ 400.00
Taylor Cisco	TST 003 78	Accuplacer Review (Math)	7/12/2017-08/09/2017	\$ 625.00
Michael Rohl	CMP 001 07	STEAMers Camp(STEM/6-9)	7/17/2017-7/20/2017	\$ 750.00

ADJUNCT EMPLOYMENT/ASSIGNMENT
REPORT - Summer 2017

Jennice Davis-Turner	CMP 001 072	STEAMers Camp(STEM/6-9)	7/17/2017-7/20/2017	\$	750.00
Megan Jaeschke	CMP 001 08	STEAMers Camp(STEM/10-12)	7/17/2017-7/20/2017	\$	750.00
Mary Jo Buongiorno	SND 007 01	Special Olympics Bocce	7/17/2017-9/13/2017	\$	800.00
Joseph Buongiorno	SND 007 01	Special Olympics Bocce	7/17/2017-9/13/2017	\$	400.00
Michael Rohl	CMP 001 09	STEAMers Camp(Arts/6-9)	7/24/2017-7/27/2017	\$	750.00
Jennice Davis-Turner	CMP 001 092	STEAMers Camp(Arts/6-9)	7/24/2017-7/27/2017	\$	750.00
Michael Rohl	CMP 001 11	STEAMers Camp(Arts/6-9)	7/31/2017-8/03/2017	\$	750.00
Jennice Davis-Turner	CMP 001 112	STEAMers Camp(Arts/6-9)	7/31/2017-8/03/2017	\$	750.00
TOTAL:				\$	9,937.50

Differential Pay-Instructors - Summer 2017

NAME		CRS ID#	MAX	ENR	Rate	Pay
Carroll	Don	ENG-101-1B	24	25	831.08	\$ 74.80
Leven	Robert	BIO-103-11	20	22	960.52	\$ 172.89
Sanchez	Luis	CAD-220-21	14	15	1,125.00	\$ 67.50
					Total	\$ 315.19

Grand Total: \$59,599.45

From: [Roxanne M Barone](#)
To: [Melissa Mollett](#)
Subject: FW: 10% ENG ADJUNCT REPORT- JULY BOARD ACTION
Date: Tuesday, July 25, 2017 12:02:42 PM
Attachments: [10% ENG Adjunct Stipend Report Summer 2017.pdf](#)

Melissa,

Here's what we need to be included for August since it did not go in July:

- 10% English Adjunct Report
- Summer Adjunct Employment and Differential Pay

Roxanne

From: Roxanne M Barone
Sent: Wednesday, June 28, 2017 3:49 PM
To: Keith McLaughlin <Keith.McLaughlin@morton.edu>
Cc: Melissa Mollett <melissa.mollett@morton.edu>
Subject: 10% ENG ADJUNCT REPORT- JULY BOARD ACTION

Keith,

This is for the July Board meeting. I am copying Melissa so that she has it for July Board Agenda.

Below is action needed for July Board meeting:

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PROPOSED ACTION: THAT THE BOARD APPROVE THE COMPENSATION REPORT FOR ADJUNCT FACULTY MEMBERS TEACHING ENGLISH 101, 102, 086, 088, 071, 076, 151 AND 152 FOR SPRING SEMESTER 2017 IN THE AMOUNT OF \$2,855.87 AS SUBMITTED.

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RATIONALE: [Required by Board Policy 2.3, the Board-Union Agreement, and Chapter 110, Act 805, Section 3-26 of the *Illinois Compiled Statutes*]

COST ANALYSIS: \$2,855.87 – Per Board-Union Agreement, Section 11.7, Adjunct Faculty teaching ENG 101, 102, 086, 088, 071, 076, 151 and 152 shall receive a 10% stipend based on their rate per their placement on the salary schedule.

ATTACHMENT: Compensation Report for English Adjunct Faculty – Summer 2017

**10% ENG Adjunct Stipend Report
Summer 2017**

Adjunct Faculty Name	CRS ID#	Course Title	Course Stipend Amount	10% Stipend Amount
Beacham, John	ENG-101-5E	Rhetoric I	\$ 2,393.46	\$ 239.35
Bernstein, Arnie	ENG-088-3E	Basic Composition	\$ 2,609.67	\$ 260.97
Brasher, Stephen	ENG-088-42	Basic Composition	\$ 2,493.24	\$ 249.32
Carroll, Don	ENG-101-1B	Rhetoric I	\$ 2,493.24	\$ 249.32
Dutt, Eric	ENG-102-42	Rhetoric II	\$ 2,742.72	\$ 274.27
Eaton, Barbara	ENG-088-1B	Basic Composition	\$ 2,741.79	\$ 274.18
Lubenkov, Paul	ENG-088-2E	Basic Composition	\$ 2,619.48	\$ 261.95
Martinez Jr, Salvador	ENG-101-2E	Rhetoric I	\$ 2,493.24	\$ 249.32
Miranda, Ashley	ENG-102-3E	Rhetoric II	\$ 2,619.48	\$ 261.95
Perusich, James	ENG-102-22	Rhetoric II	\$ 2,742.72	\$ 274.27
Turner, Jocelyn	ENG-101-62	Rhetoric I	\$ 2,609.67	\$ 260.97
			Grand Total	\$ 2,855.87