



**Morton College**

**Regular Meeting**

**Monday, December 18, 2017 11:00 AM**



# MORTON COLLEGE

COMMUNITY COLLEGE DISTRICT NO. 527

COOK COUNTY, ILLINOIS

## Agenda for the Regular Meeting

Monday, December 18, 2017

Agenda for the Regular Meeting of the Morton College Board of Trustees of Illinois Community College District No. 527, Cook County, to be held at 11:00 AM on Monday, December 18, 2017, in the Morton College Board Room (221B) of Building B located at 3801 S. Central Avenue, Cicero, Illinois.

1. Call to Order
2. Roll Call
3. Citizen Comments
4. Recognition
5. Correspondence
6. Reports
  6. 1. ICCTA/ACCT
  6. 2. Student Member-Estefani Hernandez Perez 6
  6. 3. Friends of Morton Foundation - Information Only Report 7
7. President's Report
  7. 1. Out of State Travel Report-Information Only 9
  7. 2. Community Facilities Usage Report-Information Only 10
  7. 3. Participatory Governance Procedure 11
  7. 4. Bookstore Presentation
  7. 5. 2018-2022 Morton College Strategic Plan Presentation
  7. 6. HLC Focus Visit Update
  7. 7. CAB Holiday Party
8. Consent Agenda
  8. 1. Approval of the Consent Agenda-Items may be removed from the consent agenda



on the request of any one member. Items not removed may be adopted by general consent without debate. Removed items may be taken up either immediately after the consent agenda or placed later on the agenda at the discretion of the Board.

8. 2. Approval of the Minutes of Regular Meeting held on November 13, 2017
8. 3. Approval of the Minutes of Closed Meeting held on November 13, 2017
8. 4. Approval of the Minutes of the Board Retreat held on November 18, 2017
8. 5. Approval and Ratification of Accounts Payable and Payroll \$3,267,991 and Budget Transfers \$37,000 for the month of October 2017, as submitted 14
8. 6. Approval of the Monthly Budget Report-for fiscal year to date ending in October 2017 be received and filed for Audit 79
8. 7. Approval of the Treasurer's Report - October 2017 be received and filed for Audit 97
8. 8. Approval of Board Travel for Chair, Frank Aguilar, to attend the ACCT Legislative Summit in Washington, D.C. from February 11th-14th, 2018 with the approximate cost of \$2,000.00
8. 9. Approval of the resolution authorizing the 2017 Tax Levy and certifying compliance with the Truth in Taxation Act, as submitted 99
8. 10. Approval of the resolution and contract between Paisan's and Morton College, as submitted 107
8. 11. Approval of the Memorandum of Understanding and partnership between The Cicero Area Project and Morton College, as submitted 128
8. 12. Approval of the following Facility Use Permits
  8. 12. 1. Chicago Kids Company, Theatre, multiple dates in March 2018 and July 2018, as submitted 134
8. 13. Approval of the Calendar of Regular Board Meetings for January 2018 through December 2018, as submitted 138
8. 14. Approval of the Continued Institutional Membership with Hispanic Association of Colleges & Universities for FY18 in the amount of \$5,015.00, as submitted 139
8. 15. Approval of the Continued Institutional Membership with Illinois Community College Trustee Association for the 2nd half of FY18 in the amount of \$5,464.00, as submitted 140
8. 16. Approval of the renewal for the Institutional Membership in the National Council for State Authorization Reciprocity Agreement for FY18 for the annual fee of \$4,000.00, as submitted 141
9. Old Business Action Items
10. Closed Session
  10. 1. Approval to adjourn to Closed Session to discuss the setting of a price for the sale or lease of property owned by the public body, pursuant to 5 ILCS 120/2(c)(7), and discussion regarding the semi-annual review of closed meeting minutes, pursuant to 5 ILCS 120/2(c)(21).

11. New Business Action Items

- 11. 1. Approval and adoption of the Morton College Vision Statement, as introduced at the October 23, 2017 Board Meeting 148
- 11. 2. Introduction and discussion of a new Board Policy and Procedure, Alcohol Beverages on College Property, for adoption at the January Board Meeting 149
- 11. 3. Approval and adoption of the 2018-2022 Strategic Plan, as submitted 152
- 11. 4. Approval of the Resolution and Agreement between Morton College and Rada, LLC regarding the Land Swap Agreement 174
- 11. 5. Determination regarding the Release for Public Inspection of Closed Session Minutes previously unreleased for public inspection to date for the period January 2000 through November 2016; and determination regarding the preservation of the confidentiality of Closed Session Tapes associated with the meeting minutes for the period April 2017 through November 2017, as submitted
- 11. 6. Approval of the settlement agreement between Morton College and Ellen Crowe, as submitted 190
- 11. 7. Open Meetings Act Presentation and Training

12. Personnel Action Items

- 12. 1. Full-Time Employment Report 196
  - 12. 1. 1. Joanna Martin, Accounts Payable Clerk, Effective January 8, 2018
  - 12. 1. 2. Sanyea Ceaser, Grant Accountant, Effective January 8, 2018
  - 12. 1. 3. James Ritz, Law Enforcement Faculty, Effective January 16, 2018
  - 12. 1. 4. Carolyn Markel, Educational/Retention Specialist, Effective January 8, 2018
  - 12. 1. 5. Laurie Cashman, Associate Dean of Arts& Sciences, Effective January 4, 2018
  - 12. 1. 6. Irene Mulvey, BNAT Coordinator, Effective January 16, 2018
- 12. 2. Approval of the termination the Personal Services Agreement between Morton College and Lawrence A. Lanciotti as Head Women's Basketball Coach, as submitted 197
- 12. 3. Personnel Reports-Information Only
  - 12. 3. 1. Retirement Report 206
    - 12. 3. 1. 1. Hector Munoz, Associate Dean of Instruction, Effective-May, 31, 2018
  - 12. 3. 2. Resignation Report 207
    - 12. 3. 2. 1. Meaghan Young-Stephens, Transition Coach, Effective-December 7, 2017
  - 12. 3. 3. Part-Time Employment Report
    - 12. 3. 3. 1. Constance Shepardson Charles, Circulation Librarian, Effective December 8, 2017
- 12. 4. Approval of the Employment Agreement with Ruben Ruiz for the Position of Director of Deskside Services (Interim) of Morton College at a rate of \$90,000, 209

effective December 1, 2017, as submitted

12. 5. Approval of a monthly stipend of \$1,501.00 for Marisol Velazquez for additional 223  
duties in the position of Ombuds Services of Morton College for the period of  
January 15, 2018 to June 30, 2018, as submitted

13. Board Member Comments

14. Adjournment

# Student Report to the Board

November 2017

**Date** \_\_\_\_\_ **Event** \_\_\_\_\_ **Organization**

**November 4<sup>th</sup>, 2017**

**Alumni Brunch**

**PR and Community  
Outreach Director  
Blanca Jara**

The 1<sup>st</sup> annual Morton College Alumni Brunch took place in the Students Commons. Alumni were able to reconnect and share their achievements with other students and alum over a delicious brunch. There was several remarks given; President Dr. Stanly Fields, Provost Keith McLaughlin, Board Chairman Frank Aguilar, Current Student Trustee, Former Student Trustee, and the SGA Board. Additionally, there were campus tours, raffles and a group picture. It was a day full of joy!

**Submitted by: Estefani Hernandez Perez**



**Friends of Morton Foundation**

## **Friends of Morton Foundation Report for Dec 1, 2017**

### **Past Meetings:**

- Multiple in-district meetings for Chili Cook off
- Fire Chiefs
- 1 Major Donor visits
- 5 SMALL BUSINESS MEETING
- INTERNAL MEETING FOR CHILI COOK OFF
- On Campus Meetings including Nursing
- Board member introduction

### **Pending:**

- 1 Board Member visits
- Business meeting
- New board member prospect

### **Scholarships**

- 2 multiple hour application table and distribution of materials for 2 scholarships

Meeting for Application Process

### **Annual Giving Campaign 2017**

- Additional gifts collected and
- Thank you notes created, produced and mailed to each donor

CHILI COOK OFF

1. Materials generated for event
2. Internal meeting schedule going forward
3. Communication for Fire Chiefs
4. Meeting on additional concepts for event
5. Food Contract Chili Cook Off
6. 2 request for MD gifts / smaller
7. Fundraising calls to past donors for Chili Cook Off Support
8. Run of Show for event
9. Collection of fundraising dollars for event – letters sent

## **Misc**

- Met with accountant (prepared tax papers) and signed per board
- Followed up with donors for multi-year gifts for the Capital Campaign - collection
- Coordinating two meetings for Automotive Department
- Coordinated the point of contact and documents / pmts for SOS
- HOF potential honorees outreach



## TRAVEL REPORT

Regular Meeting of the Morton College Board of Trustees  
December 18, 2017

(Per Board Policy)

<u>NAME</u>	<u>DATE(S)</u>	<u>DESTINATION</u>	<u>PURPOSE</u>	<u>COST</u>
Lawrence Lanciotti	Nov 9-12, 2017	Baltimore, Maryland	Montgomery College Basketball Tournament	
Linda Moore	Feb 14-18, 2018	Ft. Lauderdale, FL	AMTA School Summit	\$827



## COMMUNITY FACILITIES USAGE REPORT

Regular Meeting of the Morton College Board of Trustees

December 2017

(Per Board Policy #5.8)

<u>DATE(S)</u>	<u>ORGANIZATION</u>	<u>FACILITY</u>	<u>TIME</u>
12/11	Town of Cicero	Theatre	2:00 pm – 5:00 pm

All events have been approved in accordance with Board Policy 5.8.



# Participatory Governance Procedure Template

Participatory governance is one of three complementary processes within the College: (1) the administrative process, which deals with the operations of the college within established policies and procedures; (2) the collective bargaining process, which deals with contractual matters and working conditions as defined by the collective bargaining law; and (3) the participatory governance process described below, which provides recommendations to the College President on the strategic direction and the policies and procedures of the College.

An evaluation of the structures and processes within this procedure, and communication of the results of the evaluation, shall be conducted on a regular basis [*define further?*].

## PURPOSE OF PARTICIPATORY GOVERNANCE

- Provide the process for shared development of policies and procedures;
- Provide the means through which all members of the academic community (students, faculty, administration, and classified) can participate effectively in the orderly growth and development of the college;
- Provide the coordination of college-wide standing committees, academic standing committees, and task forces.

## STRUCTURE

### The College Council

The College Council is the primary governance body and provides a forum to discuss and share information. It receives and reviews recommendations from the Faculty Assembly and College committees (except as noted in committee charge) and makes recommendations to the President.

Members of the College Council are:

Constituencies	Number of Representatives	Breakdown of Representatives
Full-Time Faculty	Three—(3)	1—Union Officer 1—Faculty Assembly Officer 1—Faculty Member At Large
Part-Time Faculty	Three—(3)	1—Union Officer 1—Adult Education Professor 1—Credit Professor
Administration	Three—(3)	1—College President 1—College Provost 1—Human Resources
Professional Staff	One—(1)	1—Member

Classified Staff Union	Three—(3)	1—Full-Time Union Officer 2—Full-Time or Part-Time Union Members
Classified Staff Non-Union	One—(1)	1—Non-Union Representative
Police	One—(1)	1—Union Member
Maintenance Union	One—(1)	1—Union Officer
Student	One—(1)	1—Student Government Association Officer

The selection process for constituency representatives will be determined by each constituency group. Term limits shall commence in September and be three year staggered terms.

The Chair (or co-chairs) of the College Council is (are): One year terms – elected by the Council and cannot be from the same constituency group.

Appointing processes and terms of members:  
*(reflect Board Policy regarding Faculty Assembly role)*

Agendas  
*(identify the process for putting items on the College Council agendas)*

#### Recommendations

- Any member of the College Council can submit an agenda item(s).
- Non-member constituents must submit agenda item(s) through a College Council member.
- Deadline to submit an agenda item(s) is seven (7) days prior to a scheduled meeting.
- All actions and recommendations of the Council will be communicated to its constituencies. Constituency representatives shall ensure such communication.
- Should the college President reject or modify a recommendation of the Council, the reasons for such action will be communicated in writing to the Council and the Board.

#### **Faculty Assembly**

*The Faculty Assembly deals with faculty concerns other than those covered by Board-Union Negotiated Agreement and is the official voice of the faculty in participatory governance. It may draft policy recommendations and request information and other documents. The Faculty Assembly is responsible for decisions related to curriculum, academic standards, faculty development and teaching and learning quality.*

**Classified Staff**

*Include language related to role of classified staff in participatory governance, if any.*

**Student Government Association**

*Include language related to role of students in participatory governance, if any.*

**Committees of the College**

College committees are focused on matters pertaining to a designated subject, such as but not limited to:

- Student Success
- Strategic Planning
- Institutional Effectiveness\Use of Physical and Fiscal Resources
- Campus Climate

Committees serve in an advisory role and make recommendations on matters related to a specific area. Committees are subordinate to the College Council

In addition, task forces may be convened on an ad hoc basis to address specific College issues. The task forces will be responsible to the position or committee that convened them, and will be dissolved at the completion of their charge.

**PROCESSES**

*The method of conducting business will be in accordance with Robert's Rules of Order.*

Agendas will be published 48 hours prior to the meetings. Minutes will be electronically available to the Council within 3 days of the meeting for additions, corrections and approval. Minutes will be finalized and posted electronically within 7 days of the meeting. Development and dissemination of the College Council agendas and related materials is the responsibility of the Co-Chairs.

[Draft - Feedback - Revised Approach]

Recommendations from committees and task forces shall be forwarded to the Council, position or body as appropriate. If recommendations are not accepted or are changed, the rationale shall be shared with the recommending body, and the involved parties will attempt to resolve their differences.

**AMENDMENTS**

Proposed amendments to these procedures must be ratified through a 2/3 majority vote (10 out of 15 College Council members) to become part of the procedures.

**From:** [Mireya Perez](#)  
**To:** [Stan Fields](#)  
**Cc:** [Melissa Mollett](#); [Maria Anderson](#)  
**Subject:** FW: Action Item 8.1 for 12/18/17 Board Meeting  
**Date:** Thursday, November 30, 2017 8:57:58 AM  
**Attachments:** [Board AS Totals 10.31.17.pdf](#)  
[BT 10.31.17.pdf](#)  
[Check Register 10-31-17.pdf](#)  
[DelGaldo Inv 10.31.17.pdf](#)  
[Over 10K OCT 2017.pdf](#)  
[Payroll Register 10-15-17.pdf](#)  
[Payroll Register 10-31-17.pdf](#)

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**Propose Action:** THAT THE BOARD APPROVE AND RATIFY ACCOUNTS PAYABLE AND PAYROLL FOR THE MONTH OF OCTOBER 2017 IN THE AMOUNT OF \$3,267,991 AND BUDGET TRANSFERS IN THE AMOUNT OF \$37,000 AS SUBMITTED.

**Rationale:** [Required by Chapter 110, ACT 805, Section 3-27 of the Illinois Compiled Statutes]

**Attachments:** Resolution, Accounts Payable and Payroll Records

*Thanks,*

*Mireya Perez  
Director of Business Services  
Morton College  
3801 South Central Ave  
Cicero, IL 60804  
Phone (708) 656-8000 ext 2289  
Fax (708) 656-3194*

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**From:** David Gonzalez [mailto:David.Gonzalez@cpagwa.com]  
**Sent:** Wednesday, November 29, 2017 7:05 PM  
**To:** Mireya Perez <mireya.perez@morton.edu>  
**Subject:** FW: Action Item 8.1 for 12/18/17 Board Meeting

[Ok to Send to Board](#)

The information contained in this e-mail and any accompanying documents is intended for the sole use of the recipient to whom it is addressed, and may contain information that is privileged, confidential, and prohibited from disclosure under applicable law. If you are not the intended recipient, or authorized to receive this on behalf of the recipient, you are hereby notified that any review, use, disclosure, copying, or distribution is prohibited. If you are not the intended recipient(s), please contact the sender by e-mail and destroy all copies of the original message. Thank you.

BE IT HEREBY RESOLVED THAT accounts payable and payrolls for the month of October, 2017 be approved and/or ratified in the amount of \$3,267,991 as listed on the attached sheet and supported by vouchers, invoices, purchase orders, and payroll registers, made available and referred to as necessary, and summarized as follows:

Current Funds (01),

Cash Disbursements -		
Monthly	10/31/2017	826,523
Payroll	10/15/2017	697,897
Payroll	10/31/2017	723,319
Student Refunds	10/31/2017	<u>971,943</u>
		3,219,682

O&M Restricted Fund (03)

Cash Disbursements -		
Monthly	10/31/2017	<u>48,309</u>
TOTAL ALL FUNDS		<u><u>\$3,267,991</u></u>

AND BE IT FURTHER RESOLVED THAT budget transfers in the amount of \$37,000 be approved as outlined on the attached Journal No. 1-3 entry dates attached hereto.

AND BE IT FURTHER RESOLVED THAT the treasurer of Morton College is hereby authorized and directed to make payments as listed and/or summarized above.

PASSED this 18th day of December by the Board of Trustees, Morton College, Community College District no. 527, Cicero, Illinois.

<b>Morton College</b>				
<b>Budget Transfers</b>				
<b>October 2017</b>				
	<b>Account Number</b>	<b>Description</b>	<b>Debit</b>	<b>Credit</b>
1	01-2080-20112-510800000	Dean Career & Technology: Student Employees		3,000
	01-2080-20112-510600400	Dean Career & Technology: Clerical Over-Time	3,000	
2	01-8030-80108-530900000	Public Relations: Other Contract Svcs		5,000
	01-8030-80116-530900000	Community Relations: Other Contract Svc	5,000	
3	01-1040-10166-510300200	Pharmacy Technician: Part-Time Faculty		29,000
	01-1040-10166-530800000	Pharmacy Technician: Instr Serv Contracts	29,000	
		<b>Total Budget Transfers</b>	<b>37,000</b>	<b>37,000</b>

Bank Code: 01 General Checking  
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0068306	10/06/17	Recon	0013221	4IMPRINT	V0094017	10/02/17		398.71		398.71
								398.71		398.71
0068307	10/06/17	Recon	0188188	Amazon Capital Services	V0092800	09/25/17		124.90		124.90
					V0092801	09/25/17		119.80		119.80
					V0092806	09/25/17		37.06		37.06
								281.76		281.76
0068308	10/06/17	Recon	0084214	Melissa K. Anderson	V0090732	09/01/17		650.00		650.00
								650.00		650.00
0068309	10/06/17	Recon	0001490	Arc One Electric	V0093006	09/28/17		672.00		672.00
								672.00		672.00
0068310	10/06/17	Outst	0002866	Associated Attractions I	V0094022	10/02/17		2,100.00		2,100.00
								2,100.00		2,100.00
0068311	10/06/17	Recon	0000995	Bureau Water/Sewer Town	V0094031	10/03/17		189.28		189.28
					V0094032	10/03/17		189.28		189.28
					V0094033	10/03/17		3,574.06		3,574.06
					V0094034	10/03/17		195.94		195.94
					V0094040	10/03/17		189.28		189.28
					V0094041	10/03/17		2,021.60		2,021.60
								6,359.44		6,359.44
0068312	10/06/17	Recon	0015773	Renee M. Calabrese	V0090728	09/01/17		464.00		464.00
								464.00		464.00
0068313	10/06/17	Recon	0089361	Mr. Nestor C. Carrillo	V0093010	09/28/17		30.00		30.00
								30.00		30.00
0068314	10/06/17	Recon	0177114	College Central Network	V0094012	10/02/17		1,575.00		1,575.00
								1,575.00		1,575.00
0068315	10/06/17	Outst	0000783	Mr. Agustin Coronado	V0090434	08/25/17		160.00		160.00
								160.00		160.00
0068316	10/06/17	Recon	0000783	Mr. Agustin Coronado	V0090435	08/25/17		160.00		160.00
								160.00		160.00

Bank Code: 01 General Checking  
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0068317	10/06/17	Recon	0007775	Ms Melissa Cundari	V0094047	10/03/17		320.98		320.98
								320.98		320.98
0068318	10/06/17	Recon	0001536	Elsevier	V0094037	10/03/17		359.04		359.04
								359.04		359.04
0068319	10/06/17	Recon	0000931	Mr. Juan M. Franco	V0090197	08/15/17		300.00		300.00
								300.00		300.00
0068320	10/06/17	Recon	0000931	Mr. Juan M. Franco	V0090198	08/15/17		300.00		300.00
								300.00		300.00
0068321	10/06/17	Void	0000931	Mr. Juan M. Franco						
0068322	10/06/17	Void	0000931	Mr. Juan M. Franco						
0068323	10/06/17	Void	0000931	Mr. Juan M. Franco						
0068324	10/06/17	Void	0000931	Mr. Juan M. Franco						
0068325	10/06/17	Void	0000931	Mr. Juan M. Franco						
0068326	10/06/17	Recon	0000931	Mr. Juan M. Franco	V0090445	08/25/17		200.00		200.00
								200.00		200.00
0068327	10/06/17	Recon	0000931	Mr. Juan M. Franco	V0090446	08/25/17		200.00		200.00
								200.00		200.00
0068328	10/06/17	Recon	0001423	Great Books Foundation	V0092777	09/22/17		146.45		146.45
								146.45		146.45
0068329	10/06/17	Outst	0181258	Ms Courtney A. Griffin	V0093019	09/28/17		100.00		100.00
								100.00		100.00
0068330	10/06/17	Outst	0000805	Mrs. Jamie M. Halmon	V0093018	09/28/17		21.52		21.52
								21.52		21.52
0068331	10/06/17	Recon	0067860	Dayanara Hurn	V0090761	09/01/17		464.00		464.00
								464.00		464.00



29 Nov 2017  
09:39

ACCOUNTS PAYABLE CHECK REGISTER  
Period 10/01/2017 - 10/31/2017

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Bank Code: 01 General Checking  
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0068332	10/06/17	Recon	0001104	INDICO	V0094028	10/03/17		285.35		285.35
					V0094035	10/03/17		95.00		95.00
					V0094039	10/03/17		58.31		58.31
								438.66		438.66
0068333	10/06/17	Recon	0000755	Mr. Lawrence A. Lanciott	V0090629	08/30/17		2,254.41		2,254.41
								2,254.41		2,254.41
0068334	10/06/17	Recon	0190958	Luniks Entertainment, In	V0094024	10/02/17		400.00		400.00
								400.00		400.00
0068335	10/06/17	Void	0000826	Mr. Thomas C. Malesky						
0068336	10/06/17	Recon	0000826	Mr. Thomas C. Malesky	V0090185	08/15/17		600.00		600.00
								600.00		600.00
0068337	10/06/17	Outst	0000826	Mr. Thomas C. Malesky	V0090186	08/15/17		150.00		150.00
								150.00		150.00
0068338	10/06/17	Outst	0000826	Mr. Thomas C. Malesky	V0090187	08/15/17		150.00		150.00
								150.00		150.00
0068339	10/06/17	Recon	0000826	Mr. Thomas C. Malesky	V0090188	08/15/17		150.00		150.00
								150.00		150.00
0068340	10/06/17	Recon	0000826	Mr. Thomas C. Malesky	V0090189	08/15/17		150.00		150.00
								150.00		150.00
0068341	10/06/17	Void	0000826	Mr. Thomas C. Malesky						
0068342	10/06/17	Recon	0001087	Matthews Medical Books	V0092799	09/25/17		1,279.05		1,279.05
								1,279.05		1,279.05
0068343	10/06/17	Recon	0001763	Mecor, Inc.	V0093005	09/28/17		903.20		903.20
								903.20		903.20
0068344	10/06/17	Recon	0188163	Metropolis Management &	V0094010	10/02/17		3,000.00		3,000.00
								3,000.00		3,000.00

29 Nov 2017  
09:39

ACCOUNTS PAYABLE CHECK REGISTER  
Period 10/01/2017 - 10/31/2017

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Bank Code: 01 General Checking  
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0068345	10/06/17	Recon	0001093	MIDCO Inc	V0093007	09/28/17		679.00		679.00
					V0093008	09/28/17		679.00		679.00
					V0094002	09/29/17		95.00		95.00
					V0094023	10/02/17		75.00		75.00
								1,528.00		1,528.00
0068346	10/06/17	Recon	0179082	Ms Olivia Montolin	V0093015	09/28/17		253.48		253.48
								253.48		253.48
0068347	10/06/17	Recon	0001111	Nebraska Book Co	V0094044	10/03/17		120.00		120.00
								120.00		120.00
0068348	10/06/17	Recon	0184841	New Vision HR, Consultin	V0092509	09/14/17		960.00		960.00
								960.00		960.00
0068349	10/06/17	Outst	0001117	North East Multi-Regiona	V0093021	09/28/17		2,850.00		2,850.00
								2,850.00		2,850.00
0068350	10/06/17	Outst	0002783	Oakton Community College	V0094045	10/03/17		120.00		120.00
								120.00		120.00
0068351	10/06/17	Outst	0002406	Paisans Pizza	V0092989	09/27/17		844.48		844.48
					V0093002	09/28/17		100.00		100.00
					V0094005	10/02/17		1,064.00		1,064.00
								2,008.48		2,008.48
0068352	10/06/17	Recon	0160554	PartnerShip	V0094051	10/03/17		268.47		268.47
					V0094052	10/03/17		175.89		175.89
					V0094053	10/03/17		177.77		177.77
								622.13		622.13
0068353	10/06/17	Recon	0001355	Pearson Higher Education	V0094036	10/03/17		395.88		395.88
					V0094042	10/03/17		265.50		265.50
					V0094043	10/03/17		29.50		29.50
								690.88		690.88
0068354	10/06/17	Recon	0002805	Pitney Bowes Inc	V0094025	10/03/17		150.00		150.00
								150.00		150.00
0068355	10/06/17	Recon	0166327	Jordan Pramuk	V0094008	10/02/17		160.00		160.00

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								160.00		160.00
0068356	10/06/17	Recon	0000953	Ms. Liliana Raygoza	V0093999	09/29/17		432.40		432.40
								432.40		432.40
0068357	10/06/17	Recon	0156449	Dr. Mary L. Raymond	V0094014	10/02/17		495.00		495.00
								495.00		495.00
0068358	10/06/17	Recon	0000726	Ms. Jennifer L. Reft	V0094003	09/29/17		495.00		495.00
								495.00		495.00
0068359	10/06/17	Recon	0056628	Mr. Daniel B. Roman	V0094019	10/02/17		224.38		224.38
								224.38		224.38
0068360	10/06/17	Recon	0001967	Shaw Media	V0094030	10/03/17		99.48		99.48
					V0094038	10/03/17		91.56		91.56
					V0094049	10/03/17		1,017.75		1,017.75
								1,208.79		1,208.79
0068361	10/06/17	Recon	0002709	Mr. Derek C. Shouba	V0093017	09/28/17		437.95		437.95
					V0094000	09/29/17		5.00		5.00
								442.95		442.95
0068362	10/06/17	Recon	0001175	UPS	V0094013	10/02/17		64.26		64.26
								64.26		64.26
0068363	10/06/17	Outst	0190284	Juan Vega	V0094021	10/02/17		420.00		420.00
								420.00		420.00
0068364	10/06/17	Recon	0000974	Verizon Wireless	V0092993	09/28/17		161.20		161.20
								161.20		161.20
0068365	10/06/17	Recon	0002314	Victory Media Group LTD	V0092987	09/27/17		7,500.00		7,500.00
								7,500.00		7,500.00
0068366	10/06/17	Recon	0001327	Vision Service Plan	V0094006	10/02/17		1,615.26		1,615.26
								1,615.26		1,615.26
0068367	10/06/17	Outst	0190950	Mark Wolfman	V0094016	10/02/17		120.00		120.00

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								120.00		120.00
0068368	10/06/17	Recon	0171618	Mr. Lukasz Zielinski	V0094009	10/02/17		120.00		120.00
								120.00		120.00
0068369	10/13/17	Recon	0001375	AXA Equitable Equi-Vest	V0094375	10/13/17		2,631.00		2,631.00
								2,631.00		2,631.00
0068370	10/13/17	Recon	0177469	Bright Start College Sav	V0094376	10/13/17		100.00		100.00
								100.00		100.00
0068371	10/13/17	Outst	0001422	CCCTU-Cope Fund	V0094377	10/13/17		186.00		186.00
								186.00		186.00
0068372	10/13/17	Recon	0001374	College & University Cre	V0094380	10/13/17		250.00		250.00
								250.00		250.00
0068373	10/13/17	Recon	0001371	Colonial Life & Accident	V0094381	10/13/17		12.00		12.00
								12.00		12.00
0068374	10/13/17	Recon	0188948	Consumer Financial Servi	V0094378	10/13/17		114.94		114.94
								114.94		114.94
0068375	10/13/17	Recon	0187854	IAMG	V0094383	10/13/17		7.50		7.50
								7.50		7.50
0068376	10/13/17	Recon	0160763	Illinois Education Assoc	V0094384	10/13/17		725.09		725.09
								725.09		725.09
0068377	10/13/17	Outst	0101061	Morton College Faculty	V0094379	10/13/17		73.67		73.67
								73.67		73.67
0068378	10/13/17	Void	0001372	Morton College Teachers						
0068379	10/13/17	Recon	0167128	Pioneer Credit Recovery,	V0094388	10/13/17		85.89		85.89
								85.89		85.89
0068380	10/13/17	Recon	0001513	SEIU Local 73 Cope	V0094389	10/13/17		43.00		43.00
								43.00		43.00

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0068381	10/13/17	Recon	0001373	Service Employees Intl U	V0094390	10/13/17		964.95		964.95
								964.95		964.95
0068382	10/13/17	Recon	0001563	State Disbursement Unit	V0094391	10/13/17		909.68		909.68
								909.68		909.68
0068383	10/13/17	Recon	0001161	State Univ Retirement Sy	V0094392	10/13/17		62,929.92		62,929.92
								62,929.92		62,929.92
0068384	10/13/17	Recon	0001370	TIAA-CREF	V0094382	10/13/17		2,406.00		2,406.00
					V0094393	10/13/17		8,942.04		8,942.04
								11,348.04		11,348.04
0068385	10/13/17	Recon	0183850	Transworld Systems Inc	V0094385	10/13/17		155.95		155.95
								155.95		155.95
0068386	10/13/17	Recon	0001376	VALIC	V0094394	10/13/17		1,237.71		1,237.71
								1,237.71		1,237.71
0068387	10/13/17	Recon	0179876	Voya Retirement Insuranc	V0094395	10/13/17		1,011.19		1,011.19
								1,011.19		1,011.19
0068388	10/13/17	Outst	0001372	Morton College Teachers	V0094387	10/13/17		1,708.39		1,708.39
								1,708.39		1,708.39
0068389	10/13/17	Outst	0001372	Morton College Teachers	V0094386	10/13/17		2,467.74		2,467.74
								2,467.74		2,467.74
0068390	10/13/17	Recon	0000966	A & M Parts	V0094137	10/05/17		318.66		318.66
								318.66		318.66
0068391	10/13/17	Recon	0175113	Algor Plumbing	V0094138	10/05/17		319.40		319.40
								319.40		319.40
0068392	10/13/17	Outst	0032609	Mr. Ricardo Almeida	V0094135	10/05/17		375.00		375.00
								375.00		375.00

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0068393	10/13/17	Outst	0002686	Sergio Alvarez	V0094218	10/11/17		160.00		160.00
								160.00		160.00
0068394	10/13/17	Recon	0000973	AT&T	V0094234	10/12/17		482.89		482.89
								482.89		482.89
0068395	10/13/17	Outst	0000740	Dr. Magda Banda	V0094145	10/06/17		52.12		52.12
								52.12		52.12
0068396	10/13/17	Recon	0170911	Ms Katherine Bates	V0094212	10/11/17		120.00		120.00
								120.00		120.00
0068397	10/13/17	Outst	0187218	Berwyn North Dist 98	V0094136	10/05/17		18,848.29		18,848.29
								18,848.29		18,848.29
0068398	10/13/17	Recon	0190361	Alicia Biewer	V0094056	10/04/17		1,000.00		1,000.00
								1,000.00		1,000.00
0068399	10/13/17	Recon	0182499	Mrs. Mary J. Buongiorno	V0094169	10/10/17		50.00		50.00
								50.00		50.00
0068400	10/13/17	Recon	0001612	CEEL	V0094139	10/05/17		159.00		159.00
								159.00		159.00
0068401	10/13/17	Outst	0190921	The Center for Independe	V0094149	10/10/17		750.00		750.00
								750.00		750.00
0068402	10/13/17	Recon	0001576	Di Carr Printing Co.	V0094059	10/04/17		1,814.00		1,814.00
								1,814.00		1,814.00
0068403	10/13/17	Recon	0001469	Diamond Graphics	V0094183	10/10/17		530.00		530.00
					V0094198	10/10/17		175.00		175.00
					V0094199	10/10/17		390.00		390.00
					V0094200	10/10/17		278.00		278.00
								1,373.00		1,373.00
0068404	10/13/17	Recon	0191006	Adnan Flayfel	V0094221	10/11/17		120.00		120.00
								120.00		120.00

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0068405	10/13/17	Recon	0000724	Dr. Brian R. Gilligan	V0094132	10/05/17		75.00		75.00
					V0094133	10/05/17		90.17		90.17
								165.17		165.17
0068406	10/13/17	Recon	0170926	Mr. Kyle Hannon	V0094216	10/11/17		160.00		160.00
								160.00		160.00
0068407	10/13/17	Recon	0067860	Dayanara Hurn	V0090744	09/01/17		263.15		263.15
								263.15		263.15
0068408	10/13/17	Recon	0001067	ISAC	V0094190	10/10/17		475.00		475.00
								475.00		475.00
0068409	10/13/17	Recon	0001067	ISAC	V0094187	10/10/17		3,011.66		3,011.66
								3,011.66		3,011.66
0068410	10/13/17	Outst	0182036	Ms Megan Jaeschke	V0094171	10/10/17		38.50		38.50
								38.50		38.50
0068411	10/13/17	Outst	0003157	Mrs. Toula D. Kelikian	V0094063	10/04/17		1,480.44		1,480.44
								1,480.44		1,480.44
0068412	10/13/17	Recon	0188162	Lake County Press	V0094188	10/10/17		747.72		747.72
								747.72		747.72
0068413	10/13/17	Recon	0001273	Lawson Products Inc	V0094146	10/10/17		303.20		303.20
								303.20		303.20
0068414	10/13/17	Recon	0001299	McMaster-Carr	V0094230	10/12/17		16.84		16.84
								16.84		16.84
0068415	10/13/17	Recon	0191008	Amanda J. Mesirow	V0094225	10/11/17		100.00		100.00
								100.00		100.00
0068416	10/13/17	Recon	0160742	Dragan Micic	V0094220	10/11/17		120.00		120.00
								120.00		120.00
0068417	10/13/17	Recon	0158362	Midwest Sporting Goods	V0094195	10/10/17		130.00		130.00

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								130.00		130.00
0068418	10/13/17	Recon	0184841	New Vision HR, Consultin	V0094130	10/05/17		480.00		480.00
								480.00		480.00
0068419	10/13/17	Outst	0002406	Paisans Pizza	V0094057	10/04/17		53.47		53.47
					V0094058	10/04/17		20.99		20.99
					V0094205	10/11/17		142.00		142.00
								216.46		216.46
0068420	10/13/17	Recon	0160554	PartnerShip	V0094050	10/03/17		201.31		201.31
					V0094054	10/03/17		518.40		518.40
					V0094055	10/03/17		689.14		689.14
								1,408.85		1,408.85
0068421	10/13/17	Recon	0177690	Chuck S. Raksinh	V0094213	10/11/17		160.00		160.00
								160.00		160.00
0068422	10/13/17	Outst	0166270	Edmundo Ramirez	V0094211	10/11/17		120.00		120.00
								120.00		120.00
0068423	10/13/17	Recon	0001909	Reliance Standard Life I	V0094196	10/10/17		7,135.79		7,135.79
								7,135.79		7,135.79
0068424	10/13/17	Recon	0002899	Mauricio Rodriguez	V0094210	10/11/17		160.00		160.00
								160.00		160.00
0068425	10/13/17	Outst	0190926	Aaron Rolle	V0094209	10/11/17		135.00		135.00
								135.00		135.00
0068426	10/13/17	Recon	0168430	Ms Carolina Saldana	V0094134	10/05/17		250.00		250.00
								250.00		250.00
0068427	10/13/17	Recon	0000731	Dr. Kymberly L. Seo	V0094201	10/11/17		89.97		89.97
								89.97		89.97
0068428	10/13/17	Recon	0001967	Shaw Media	V0094224	10/11/17		183.12		183.12
								183.12		183.12



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0068429	10/13/17	Outst	0178263	Marcin Sierak	V0094215	10/11/17		120.00		120.00
					V0094217	10/11/17		120.00		120.00
								240.00		240.00
0068430	10/13/17	Recon	0177693	Rachel Smith	V0094214	10/11/17		120.00		120.00
								120.00		120.00
0068431	10/13/17	Recon	0002820	Ramiro Talavera	V0094219	10/11/17		120.00		120.00
								120.00		120.00
0068432	10/13/17	Recon	0000738	Ms Gina G. Torres	V0094204	10/11/17		11.55		11.55
								11.55		11.55
0068433	10/13/17	Recon	0159392	WI Technical College Sys	V0094167	10/10/17		6,000.00		6,000.00
								6,000.00		6,000.00
0068434	10/13/17	Recon	0000736	Mr. Robert D. Wood	V0094140	10/05/17		1,127.17		1,127.17
								1,127.17		1,127.17
0068435	10/13/17	Outst	0169985	Adam Lange Consulting, L	V0094370	10/12/17	P0005366	367.50		367.50
								367.50		367.50
0068436	10/13/17	Recon	0000962	Airgas North Central	V0094302	10/12/17	B0002226	93.38		93.38
					V0094303	10/12/17	B0002226	1.38		1.38
								94.76		94.76
0068437	10/13/17	Recon	0002105	Alfred G Ronan Ltd	V0094347	10/12/17	B0002181	8,000.00		8,000.00
								8,000.00		8,000.00
0068438	10/13/17	Recon	0188188	Amazon Capital Services	V0094158	10/10/17	B0002247	409.29		409.29
					V0094163	10/10/17	B0002247	202.35		202.35
					V0094371	10/12/17	B0002247	60.81		60.81
					V0094372	10/12/17	B0002237	153.93		153.93
					V0094374	10/12/17	B0002247	64.28		64.28
					V0094398	10/13/17	B0002247	14.68		14.68
					V0094405	10/13/17	P0005341	13.98		13.98
					V0094407	10/13/17	P0005339	46.38		46.38
					V0094418	10/13/17	P0005339	64.94		64.94
					V0094419	10/13/17	P0005339	29.95		29.95
					V0094420	10/13/17	P0005339	29.49		29.49
								1,090.08		1,090.08

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0068439	10/13/17	Recon	0001953	AT&T Mobility	V0094357	10/12/17	B0002234	241.60		241.60
								241.60		241.60
0068440	10/13/17	Recon	0001401	AZ Commercial	V0094262	10/12/17	B0002249	8.68		8.68
					V0094263	10/12/17	B0002249	21.00		21.00
								29.68		29.68
0068441	10/13/17	Recon	0001593	CDW-Government, Inc	V0094280	10/12/17	B0002155	19.57		19.57
					V0094282	10/12/17	B0002155	19.57		19.57
					V0094285	10/12/17	B0002155	19.57		19.57
					V0094292	10/12/17	B0002167	56.35		56.35
					V0094401	10/13/17	B0002155	156.56		156.56
					V0094408	10/13/17	B0002155	39.14		39.14
					V0094434	10/13/17	P0005377	417.57		417.57
								728.33		728.33
0068442	10/13/17	Recon	0001195	Cintas Corporation	V0094345	10/12/17	B0002253	362.89		362.89
								362.89		362.89
0068443	10/13/17	Recon	0158290	Coast to Coast Computer	V0094155	10/10/17	B0002156	2,446.00		2,446.00
					V0094353	10/12/17	B0002156	1,392.00		1,392.00
					V0094354	10/12/17	B0002156	304.00		304.00
								4,142.00		4,142.00
0068444	10/13/17	Recon	0001752	Comcast Cable	V0094154	10/10/17	B0002218	214.90		214.90
					V0094159	10/10/17	B0002169	409.85		409.85
								624.75		624.75
0068445	10/13/17	Recon	0001019	Demco Inc	V0094349	10/12/17	P0005333	162.63		162.63
								162.63		162.63
0068446	10/13/17	Recon	0165220	Edmentum, Inc.	V0094362	10/12/17	P0005342	7,600.00		7,600.00
					V0094366	10/12/17	P0005330	6,450.00		6,450.00
								14,050.00		14,050.00
0068447	10/13/17	Recon	0001029	Fed Ex	V0094301	10/12/17	B0002197	10.88		10.88
								10.88		10.88
0068448	10/13/17	Recon	0001037	Fox Valley Fire & Safety	V0094239	10/12/17	B0002231	762.00		762.00
								762.00		762.00

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0068449	10/13/17	Recon	0001001	Got Laundry Chicago?, In	V0094369	10/12/17	B0002213	306.00		306.00
								306.00		306.00
0068450	10/13/17	Recon	0001381	Home Depot/GECF	V0094373	10/12/17	B0002238	782.02		782.02
								782.02		782.02
0068451	10/13/17	Recon	0155715	IL Dept of Innovation &	V0094250	10/12/17	B0002173	941.05		941.05
								941.05		941.05
0068452	10/13/17	Outst	0001827	Illinois Dept of Central	V0094346	10/12/17	B0002252	439.15		439.15
								439.15		439.15
0068453	10/13/17	Recon	0001647	Iron Mountain	V0094350	10/12/17	B0002168	482.43		482.43
								482.43		482.43
0068454	10/13/17	Recon	0001030	JC Licht, LLC	V0094156	10/10/17	B0002157	38.66		38.66
								38.66		38.66
0068455	10/13/17	Recon	0001775	Jostens	V0094272	10/12/17	B0002170	12.70		12.70
					V0094342	10/12/17	B0002170	12.70		12.70
					V0094343	10/12/17	B0002246	190.50		190.50
					V0094364	10/12/17	B0002246	368.30		368.30
								584.20		584.20
0068456	10/13/17	Recon	0154108	Kone Inc.	V0094310	10/12/17	B0002216	734.44		734.44
								734.44		734.44
0068457	10/13/17	Recon	0001890	Konica Minolta Bus Solut	V0094277	10/12/17	B0002171	0.19		0.19
					V0094294	10/12/17	B0002171	71.11		71.11
					V0094348	10/12/17	B0002171	67.23		67.23
					V0094413	10/13/17	B0002171	159.04		159.04
					V0094415	10/13/17	B0002171	4.04		4.04
					V0094416	10/13/17	B0002171	23.30		23.30
					V0094417	10/13/17	B0002171	296.86		296.86
								303.69		303.69
0068458	10/13/17	Recon	0002233	Konica Minolta Premier F	V0094363	10/12/17	B0002172	226.90		226.90
								226.90		226.90

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0068459	10/13/17	Recon	0002233	Konica Minolta Premier F	V0094293	10/12/17	B0002172	229.52		229.52
								229.52		229.52
0068460	10/13/17	Recon	0002233	Konica Minolta Premier F	V0094351	10/12/17	B0002172	140.00		140.00
								140.00		140.00
0068461	10/13/17	Recon	0001559	Krueger International In	V0094296	10/12/17	P0005251	161.92		161.92
					V0094297	10/12/17	P0005251	11,923.20		11,923.20
					V0094298	10/12/17	P0005251	12,883.14		12,883.14
								24,968.26		24,968.26
0068462	10/13/17	Recon	0168470	Medical Shipment	V0094060	10/04/17	B0002194	202.28		202.28
					V0094061	10/04/17	B0002194	2,461.32		2,461.32
					V0094271	10/12/17	P0005224	132.99		132.99
								2,796.59		2,796.59
0068463	10/13/17	Outst	0001289	Menards	V0094341	10/12/17	B0002160	206.22		206.22
					V0094344	10/12/17	B0002160	40.16		40.16
								246.38		246.38
0068464	10/13/17	Recon	0088242	Mr. Willie D. Merrill	V0094244	10/12/17	B0002214	540.33		540.33
								540.33		540.33
0068465	10/13/17	Recon	0190662	Mio-Tech Orthopedic Grou	V0094358	10/12/17	P0005320	101.00		101.00
					V0094359	10/12/17	P0005320	146.18		146.18
					V0094360	10/12/17	P0005320	912.43		912.43
								1,159.61		1,159.61
0068466	10/13/17	Recon	0002877	Nyhan & Friends Limited	V0094400	10/13/17	B0002180	2,250.00		2,250.00
								2,250.00		2,250.00
0068467	10/13/17	Recon	0001122	Office Depot	V0094304	10/12/17	B0002183	49.28		49.28
					V0094305	10/12/17	B0002165	44.79		44.79
					V0094306	10/12/17	B0002165	20.24		20.24
					V0094307	10/12/17	B0002165	18.38		18.38
					V0094410	10/13/17	B0002183	24.09		24.09
					V0094412	10/13/17	B0002183	44.86		44.86
								201.64		201.64
0068468	10/13/17	Recon	0162488	Oriental Trading Company	V0094176	10/10/17	P0005327	54.99		54.99
					V0094368	10/12/17	B0002248	9.98		9.98

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								64.97		64.97
0068469	10/13/17	Recon	0002411	Republic Services #710	V0094404	10/13/17	B0002162	652.68		652.68
								652.68		652.68
0068470	10/13/17	Recon	0001142	Santo Sport Store	V0094177	10/10/17	B0002239	2,078.00		2,078.00
					V0094178	10/10/17	B0002239	64.00		64.00
					V0094179	10/10/17	B0002239	1,031.00		1,031.00
					V0094180	10/10/17	B0002239	4,260.70		4,260.70
					V0094181	10/10/17	B0002239	1,654.50		1,654.50
					V0094182	10/10/17	B0002239	2,333.00		2,333.00
					V0094184	10/10/17	B0002239	3,320.00		3,320.00
					V0094185	10/10/17	B0002239	1,653.25		1,653.25
					V0094186	10/10/17	B0002239	4,497.00		4,497.00
					V0094189	10/10/17	B0002239	1,327.00		1,327.00
					V0094191	10/10/17	B0002239	5,725.75		5,725.75
					V0094352	10/12/17	B0002239	2,338.50		2,338.50
					V0094355	10/12/17	B0002239	958.80		958.80
					V0094356	10/12/17	B0002239	93.00		93.00
								31,334.50		31,334.50
0068471	10/13/17	Recon	0156310	Scholar Buys LLC	V0094365	10/12/17	P0005357	169.00		169.00
								169.00		169.00
0068472	10/13/17	Recon	0001156	Smithereen Exterminating	V0094409	10/13/17	B0002159	165.00		165.00
								165.00		165.00
0068473	10/13/17	Recon	0157227	Staples Advantage	V0094274	10/12/17	B0002178	191.85		191.85
					V0094295	10/12/17	B0002223	22.19		22.19
					V0094299	10/12/17	B0002223	16.98		16.98
					V0094300	10/12/17	B0002223	15.19		15.19
					V0094367	10/12/17	P0005336	518.41		518.41
								764.62		764.62
0068474	10/13/17	Recon	0001880	SWC Technology Partners	V0094157	10/10/17	B0002206	19,700.00		19,700.00
					V0094403	10/13/17	P0005337	8,784.00		8,784.00
								28,484.00		28,484.00
0068475	10/13/17	Outst	0167016	Life Technologies	V0094361	10/12/17	P0005322	633.00		633.00
								633.00		633.00
0068476	10/13/17	Recon	0189871	Total Technology Solutio	V0094402	10/13/17	P0005355	927.96		927.96
								927.96		927.96

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0068477	10/13/17	Recon	0002594	Training Concepts, Inc.	V0094399	10/13/17	P0005326	924.95		924.95
								924.95		924.95
0068478	10/13/17	Recon	0155631	United States Plastic Co	V0094414	10/13/17	P0005323	135.36		135.36
								135.36		135.36
0068479	10/13/17	Recon	0166312	Wells Fargo Equipmtent F	V0094153	10/10/17	B0002193	1,805.00		1,805.00
								1,805.00		1,805.00
0068480	10/13/17	Recon	0177607	YBP Library Services	V0094252	10/12/17	B0002174	127.06		127.06
					V0094253	10/12/17	B0002174	687.43		687.43
					V0094254	10/12/17	B0002174	83.72		83.72
					V0094255	10/12/17	B0002174	442.04		442.04
					V0094260	10/12/17	B0002174	513.60		-513.60
								826.65		826.65
0068534	10/20/17	Recon	0178238	Agera Energy	V0094450	10/16/17		35,775.72		35,775.72
								35,775.72		35,775.72
0068535	10/20/17	Recon	0003275	Frank J. Aguilar	V0094473	10/17/17		103.00		103.00
								103.00		103.00
0068536	10/20/17	Recon	0002271	Alldata	V0094231	10/12/17		975.00		975.00
								975.00		975.00
0068537	10/20/17	Recon	0001283	Allied Benefit Systems I	V0094516	10/18/17		394.25		394.25
								394.25		394.25
0068538	10/20/17	Recon	0002873	Gerald Alvarez	V0094526	10/18/17		120.00		120.00
								120.00		120.00
0068539	10/20/17	Recon	0171175	Alvin & Co. Inc.	V0094464	10/16/17		72.91		72.91
								72.91		72.91
0068540	10/20/17	Recon	0001490	Arc One Electric	V0094160	10/10/17		1,159.00		1,159.00
					V0094161	10/10/17		896.00		896.00
					V0094233	10/12/17		1,212.27		1,212.27
					V0094444	10/13/17		896.00		896.00
								4,163.27		4,163.27

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0068541	10/20/17	Recon	0001714	ASA	V0094229	10/12/17		50.00		50.00
								50.00		50.00
0068542	10/20/17	Recon	0000972	ASCAP	V0094469	10/16/17		848.88		848.88
								848.88		848.88
0068543	10/20/17	Recon	0001953	AT&T Mobility	V0094452	10/16/17		153.18		153.18
								153.18		153.18
0068544	10/20/17	Outst	0186508	Berwyn South School Dist	V0094518	10/18/17		44,078.69		44,078.69
								44,078.69		44,078.69
0068545	10/20/17	Recon	0001466	CAIRS	V0094532	10/18/17		1,020.00		1,020.00
					V0094533	10/18/17		510.00		510.00
								1,530.00		1,530.00
0068546	10/20/17	Recon	0166674	CALLONE	V0094451	10/16/17		2,791.60		2,791.60
								2,791.60		2,791.60
0068547	10/20/17	Recon	0001593	CDW-Government, Inc	V0094411	10/13/17		1,250.00		1,250.00
								1,250.00		1,250.00
0068548	10/20/17	Recon	0001107	Centerpoint Energy Srvcs	V0094538	10/18/17		1,452.00		1,452.00
								1,452.00		1,452.00
0068549	10/20/17	Recon	0001713	Cicero Landscape Inc.	V0094445	10/13/17		800.00		800.00
								800.00		800.00
0068550	10/20/17	Recon	0001195	Cintas Corporation	V0094446	10/13/17		420.00		420.00
								420.00		420.00
0068551	10/20/17	Recon	0001013	ComEd	V0094475	10/17/17		14,256.50		14,256.50
								14,256.50		14,256.50
0068552	10/20/17	Recon	0000783	Mr. Agustin Coronado	V0090622	08/30/17		2,298.62		2,298.62
								2,298.62		2,298.62

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0068553	10/20/17	Outst	0000794	Ms. Janet M. Crockett	V0094340	10/12/17		159.56		159.56
								159.56		159.56
0068554	10/20/17	Recon	0001895	Delta Dental of Illinois	V0094425	10/13/17		9,427.66		9,427.66
								9,427.66		9,427.66
0068555	10/20/17	Recon	0001469	Diamond Graphics	V0094436	10/13/17		615.00		615.00
					V0094468	10/16/17		6,300.00		6,300.00
					V0094488	10/17/17		410.00		410.00
					V0094490	10/17/17		1,579.00		1,579.00
					V0094534	10/18/17		6,300.00		6,300.00
								15,204.00		15,204.00
0068556	10/20/17	Recon	0001022	The Douglas Stewart Comp	V0094458	10/16/17		430.71		430.71
								430.71		430.71
0068557	10/20/17	Recon	0003205	Ceola Drane	V0094247	10/12/17		684.00		684.00
								684.00		684.00
0068558	10/20/17	Recon	0000735	Mr. Steven A. Duhon	V0094323	10/12/17		375.00		375.00
					V0094515	10/17/17		29.43		29.43
								404.43		404.43
0068559	10/20/17	Recon	0157592	First Communications	V0094539	10/18/17		880.26		880.26
								880.26		880.26
0068560	10/20/17	Recon	0000931	Mr. Juan M. Franco	V0090609	08/30/17		2,745.30		2,745.30
								2,745.30		2,745.30
0068561	10/20/17	Recon	0000931	Mr. Juan M. Franco	V0090605	08/30/17		2,745.30		2,745.30
								2,745.30		2,745.30
0068562	10/20/17	Outst	0176423	Cecilia M. Gonzalez	V0094481	10/17/17		72.69		72.69
								72.69		72.69
0068563	10/20/17	Recon	0001644	Government Finance Offic	V0094465	10/16/17		500.00		500.00
								500.00		500.00
0068564	10/20/17	Outst	0191024	Melinda J. Held	V0094479	10/17/17		110.00		110.00



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								110.00		110.00
0068565	10/20/17	Outst	0190463	Juan P. Hernandez	V0094524	10/18/17		160.00		160.00
								160.00		160.00
0068566	10/20/17	Recon	0001104	INDICO	V0094470	10/16/17		58.31		58.31
								58.31		58.31
0068567	10/20/17	Recon	0186800	Inkspire Graphix, Inc.	V0094537	10/18/17		240.00		240.00
								240.00		240.00
0068568	10/20/17	Outst	0191019	ISBE	V0094439	10/13/17		11,990.00		11,990.00
								11,990.00		11,990.00
0068569	10/20/17	Outst	0182036	Ms Megan Jaeschke	V0094535	10/18/17		32.63		32.63
								32.63		32.63
0068570	10/20/17	Outst	0003157	Mrs. Toulia D. Kelikian	V0094455	10/16/17		600.00		600.00
					V0094459	10/16/17		516.38		516.38
								1,116.38		1,116.38
0068571	10/20/17	Recon	0158400	Ms Sharon Knickerbocker	V0094396	10/13/17		474.57		474.57
								474.57		474.57
0068572	10/20/17	Recon	0188162	Lake County Press	V0094543	10/18/17		747.72		747.72
								747.72		747.72
0068573	10/20/17	Recon	0112352	Hector Lopez	V0090638	08/30/17		733.34		733.34
								733.34		733.34
0068574	10/20/17	Recon	0163209	Yasmin Lopez	V0094528	10/18/17		30.00		30.00
								30.00		30.00
0068575	10/20/17	Recon	0000826	Mr. Thomas C. Malesky	V0090618	08/30/17		2,543.76		2,543.76
					V0094453	10/16/17		121.40		121.40
					V0094454	10/16/17		1,099.01		1,099.01
					V0094508	10/17/17		2,499.56		2,499.56
					V0094510	10/17/17		726.53		726.53
								6,990.26		6,990.26

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0068576	10/20/17	Recon	0190172	Ashanta N. Marshall	V0094236	10/12/17		350.00		350.00
								350.00		350.00
0068577	10/20/17	Recon	0001089	McGraw-Hill Global Educa	V0094442	10/13/17		3,585.00		3,585.00
					V0094443	10/13/17		2,390.00		2,390.00
								5,975.00		5,975.00
0068578	10/20/17	Recon	0001093	MIDCO Inc	V0094333	10/12/17		412.50		412.50
					V0094435	10/13/17		112.50		112.50
								525.00		525.00
0068579	10/20/17	Outst	0091073	Karen Z. Morales	V0094529	10/18/17		163.19		163.19
								163.19		163.19
0068580	10/20/17	Recon	0001638	Municipal Research Servi	V0094467	10/16/17		1,400.00		1,400.00
								1,400.00		1,400.00
0068581	10/20/17	Recon	0187406	NCS Pearson Inc	V0094441	10/13/17		850.00		850.00
								850.00		850.00
0068582	10/20/17	Outst	0002783	Oakton Community College	V0094438	10/13/17		30.00		30.00
								30.00		30.00
0068583	10/20/17	Recon	0156097	Official Payments Corpor	V0094540	10/18/17		474.82		474.82
								474.82		474.82
0068584	10/20/17	Outst	0001264	Old Fashioned Candies	V0094505	10/17/17		60.00		60.00
								60.00		60.00
0068585	10/20/17	Outst	0178246	Jose R. Ortiz	V0094525	10/18/17		120.00		120.00
								120.00		120.00
0068586	10/20/17	Outst	0002406	Paisans Pizza	V0094240	10/12/17		206.00		206.00
					V0094449	10/16/17		155.00		155.00
					V0094460	10/16/17		86.25		86.25
					V0094463	10/16/17		86.25		86.25
					V0094476	10/17/17		499.50		499.50
					V0094477	10/17/17		499.50		499.50
					V0094478	10/17/17		499.50		499.50
					V0094517	10/18/17		86.25		86.25

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								2,118.25		2,118.25
0068587	10/20/17	Recon	0001355	Pearson Higher Education	V0094456	10/16/17		333.00		333.00
					V0094457	10/16/17		198.90		198.90
					V0094461	10/16/17		29.00		29.00
					V0094548	10/19/17		277.20		-277.20
								283.70		283.70
0068588	10/20/17	Recon	0000726	Ms. Jennifer L. Reft	V0094397	10/13/17		470.00		470.00
								470.00		470.00
0068589	10/20/17	Recon	0184370	Res Publica Group	V0094241	10/12/17		4,000.00		4,000.00
								4,000.00		4,000.00
0068590	10/20/17	Recon	0002850	Josafat J. Roman	V0090641	08/30/17		960.80		960.80
								960.80		960.80
0068591	10/20/17	Recon	0175938	Scrubs Etc.	V0094462	10/16/17		240.95		240.95
								240.95		240.95
0068592	10/20/17	Recon	0002709	Mr. Derek C. Shouba	V0094336	10/12/17		612.67		612.67
					V0094502	10/17/17		34.81		34.81
								647.48		647.48
0068593	10/20/17	Recon	0001712	Skillspath Publications	V0094536	10/18/17		199.95		199.95
								199.95		199.95
0068594	10/20/17	Recon	0002889	Suburban Door Check & Lo	V0094232	10/12/17		1,506.25		1,506.25
								1,506.25		1,506.25
0068595	10/20/17	Recon	0000738	Ms Gina G. Torres	V0094141	10/06/17		54.00		54.00
								54.00		54.00
0068596	10/20/17	Outst	0002594	Training Concepts, Inc.	V0094471	10/16/17		120.00		120.00
					V0094472	10/16/17		135.45		135.45
								255.45		255.45
0068597	10/20/17	Recon	0001175	UPS	V0094238	10/12/17		44.49		44.49
								44.49		44.49

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0068598	10/20/17	Recon	0178531	Paul Urba	V0094480	10/17/17		110.00		110.00
								110.00		110.00
0068599	10/20/17	Recon	0164955	Marlene Valadez	V0094527	10/18/17		30.00		30.00
								30.00		30.00
0068600	10/20/17	Recon	0002801	Vista Higher Learning	V0094440	10/13/17		1,165.45		1,165.45
								1,165.45		1,165.45
0068601	10/20/17	Recon	0184032	Brenda Zepeda	V0090635	08/30/17		800.00		800.00
								800.00		800.00
0068613	10/23/17	Recon	0188213	First Midwest Bank	V0094421	10/13/17	P0005314	1,000.00		1,000.00
					V0094422	10/13/17	P0005233	1,834.83		1,834.83
					V0094423	10/13/17	P0005306	306.14		306.14
					V0094424	10/13/17	P0005338	475.00		475.00
					V0094426	10/13/17	P0005318	79.61		79.61
					V0094427	10/13/17	P0005329	231.62		231.62
					V0094428	10/13/17	P0005269	514.66		514.66
					V0094429	10/13/17	P0005350	318.08		318.08
					V0094430	10/13/17	P0005368	1,598.96		1,598.96
					V0094431	10/13/17	P0005361	84.50		84.50
					V0094432	10/13/17	P0005374	225.63		225.63
					V0094570	10/20/17	B0002254	40.00		40.00
					V0094571	10/20/17	P0005375	79.00		79.00
					V0094572	10/20/17	P0005385	205.35		205.35
					V0094573	10/20/17	P0005389	4,032.02		4,032.02
					V0094575	10/20/17	P0005376	3,048.32		3,048.32
					V0094576	10/20/17	P0005386	177.70		177.70
					V0094598	10/23/17	P0005396	133.28		133.28
					V0094599	10/23/17	P0005390	111.52		111.52
								14,496.22		14,496.22
0068614	10/26/17	Recon	0001799	United State Postal Serv	V0094550	10/19/17		5,000.00		5,000.00
								5,000.00		5,000.00
0068615	10/27/17	Outst	0002873	Gerald Alvarez	V0094848	10/25/17		120.00		120.00
								120.00		120.00
0068616	10/27/17	Outst	0184638	Mark Antkiewicz	V0094567	10/20/17		110.00		110.00
								110.00		110.00

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0068617	10/27/17	Outst	0001490	Arc One Electric	V0094562	10/19/17		896.00		896.00
								896.00		896.00
0068618	10/27/17	Outst	0007797	Eddie Brown	V0094640	10/24/17		25.00		25.00
								25.00		25.00
0068619	10/27/17	Outst	0166207	BSA	V0094519	10/18/17		2,909.95		2,909.95
					V0094520	10/18/17		301.38		301.38
								3,211.33		3,211.33
0068620	10/27/17	Outst	0191147	Tanya Cabrera	V0094820	10/24/17		300.00		300.00
								300.00		300.00
0068621	10/27/17	Outst	0007998	Cassidy Tire & Service	V0094522	10/18/17		278.74		278.74
								278.74		278.74
0068622	10/27/17	Outst	0001075	Cengage Learning	V0094596	10/23/17		1,126.16		1,126.16
								1,126.16		1,126.16
0068623	10/27/17	Outst	0001556	Ceramic Supply Chicago	V0094595	10/23/17		230.65		230.65
								230.65		230.65
0068624	10/27/17	Outst	0001713	Cicero Landscape Inc.	V0094587	10/23/17		2,015.00		2,015.00
					V0094588	10/23/17		2,025.00		2,025.00
								4,040.00		4,040.00
0068625	10/27/17	Outst	0182245	The College Agency, LLC	V0090215	08/15/17		360.00		360.00
								360.00		360.00
0068626	10/27/17	Outst	0001469	Diamond Graphics	V0094544	10/18/17		1,035.00		1,035.00
					V0094549	10/19/17		325.00		325.00
					V0094842	10/25/17		235.00		235.00
								1,595.00		1,595.00
0068627	10/27/17	Outst	0000735	Mr. Steven A. Duhon	V0094602	10/23/17		37.45		37.45
								37.45		37.45
0068628	10/27/17	Outst	0191083	Bouchaib Essalih	V0094849	10/25/17		120.00		120.00
								120.00		120.00

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0068629	10/27/17	Outst	0001235	HACU	V0094551	10/19/17		206.00		206.00
					V0094585	10/20/17		700.00		700.00
								906.00		906.00
0068630	10/27/17	Outst	0000805	Mrs. Jamie M. Halmon	V0094590	10/23/17		174.59		174.59
								174.59		174.59
0068631	10/27/17	Outst	0001311	Heinemann Educ Books	V0094600	10/23/17		80.44		80.44
								80.44		80.44
0068632	10/27/17	Outst	0001666	Herbkoe Fun Foods	V0092614	09/18/17		738.00		738.00
								738.00		738.00
0068633	10/27/17	Recon	0067860	Dayanara Hurn	V0090745	09/01/17		263.15		263.15
								263.15		263.15
0068634	10/27/17	Outst	0001068	ILLCO, Inc.	V0094521	10/18/17		999.69		999.69
								999.69		999.69
0068635	10/27/17	Outst	0001076	Jack's Rental	V0094846	10/25/17		98.90		98.90
								98.90		98.90
0068636	10/27/17	Outst	0173034	Ms Nadja James	V0094586	10/22/17		169.06		169.06
								169.06		169.06
0068637	10/27/17	Outst	0000785	Mrs. Caroline L. Johnson	V0094606	10/23/17		80.00		80.00
								80.00		80.00
0068638	10/27/17	Outst	0003157	Mrs. Toulia D. Kelikian	V0094512	10/17/17		389.96		389.96
								389.96		389.96
0068639	10/27/17	Outst	0000755	Mr. Lawrence A. Lanciott	V0092924	09/27/17		170.00		170.00
								170.00		170.00
0068640	10/27/17	Outst	0000755	Mr. Lawrence A. Lanciott	V0092925	09/27/17		170.00		170.00
								170.00		170.00

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0068641	10/27/17	Outst	0000755	Mr. Lawrence A. Lanciott	V0093000	09/28/17		1,700.00		1,700.00
								1,700.00		1,700.00
0068642	10/27/17	Outst	0001093	MIDCO Inc	V0094580	10/20/17		337.50		337.50
								337.50		337.50
0068643	10/27/17	Outst	0166965	MRXI Corporation	V0094589	10/23/17		18,600.00		18,600.00
								18,600.00		18,600.00
0068644	10/27/17	Outst	0001110	National League for Nurs	V0094062	10/04/17		1,455.00		1,455.00
								1,455.00		1,455.00
0068645	10/27/17	Outst	0111554	Mrs. Samantha Nieves	V0094592	10/23/17		270.83		270.83
					V0094604	10/23/17		250.00		250.00
								520.83		520.83
0068646	10/27/17	Outst	0002406	Paisans Pizza	V0094523	10/18/17		144.50		144.50
					V0094643	10/24/17		27.50		27.50
					V0094861	10/25/17		1,099.00		1,099.00
								1,271.00		1,271.00
0068647	10/27/17	Outst	0083410	Sonia Perez	V0094142	10/06/17		45.01		45.01
								45.01		45.01
0068648	10/27/17	Recon	0000953	Ms. Liliana Raygoza	V0094822	10/25/17		449.75		449.75
								449.75		449.75
0068649	10/27/17	Outst	0000726	Ms. Jennifer L. Reft	V0094644	10/24/17		350.00		350.00
								350.00		350.00
0068650	10/27/17	Outst	0160882	Thomas A. Richards	V0094568	10/20/17		110.00		110.00
								110.00		110.00
0068651	10/27/17	Outst	0190926	Aaron Rolle	V0094482	10/17/17		200.00		200.00
					V0094484	10/17/17		200.00		200.00
								400.00		400.00
0068652	10/27/17	Outst	0190926	Aaron Rolle	V0094483	10/17/17		200.00		200.00
								200.00		200.00

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0068653	10/27/17	Outst	0001142	Santo Sport Store	V0094874	10/25/17		218.00		218.00
								218.00		218.00
0068654	10/27/17	Outst	0001742	Scout Electric Supply Co	V0094564	10/19/17		81.45		81.45
								81.45		81.45
0068655	10/27/17	Outst	0002668	Dr. Behrooz Sedaie	V0094875	10/25/17		106.00		106.00
								106.00		106.00
0068656	10/27/17	Outst	0002709	Mr. Derek C. Shouba	V0094821	10/25/17		971.77		971.77
								971.77		971.77
0068657	10/27/17	Outst	0001161	State Univ Retirement Sy	V0094608	10/23/17		3,748.79		3,748.79
								3,748.79		3,748.79
0068658	10/27/17	Outst	0153922	Brett Straley	V0094847	10/25/17		160.00		160.00
								160.00		160.00
0068659	10/27/17	Outst	0154190	Ms Kimberly Taylor	V0094871	10/25/17		18.53		18.53
								18.53		18.53
0068660	10/27/17	Outst	0027729	Yvette Terrazas	V0094641	10/24/17		18.00		18.00
								18.00		18.00
0068661	10/27/17	Outst	0001175	UPS	V0094597	10/23/17		35.04		35.04
								35.04		35.04
0068662	10/27/17	Outst	0001594	USHLI	V0094584	10/20/17		305.00		305.00
								305.00		305.00
0068663	10/27/17	Outst	0000974	Verizon Wireless	V0094981	10/26/17		160.07		160.07
								160.07		160.07
0068664	10/27/17	Outst	0002314	Victory Media Group LTD	V0094583	10/20/17		7,500.00		7,500.00
								7,500.00		7,500.00
0068665	10/27/17	Outst	0002385	Vistar Corporation	V0094594	10/23/17		333.00		333.00



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								333.00		333.00
0068862	10/31/17	Outst	0001375	AXA Equitable Equi-Vest	V0095054	10/31/17		2,631.00		2,631.00
								2,631.00		2,631.00
0068863	10/31/17	Outst	0177469	Bright Start College Sav	V0095055	10/31/17		100.00		100.00
								100.00		100.00
0068864	10/31/17	Outst	0001422	CCCTU-Cope Fund	V0095056	10/31/17		186.00		186.00
								186.00		186.00
0068865	10/31/17	Outst	0001374	College & University Cre	V0095059	10/31/17		250.00		250.00
								250.00		250.00
0068866	10/31/17	Outst	0001371	Colonial Life & Accident	V0095060	10/31/17		12.00		12.00
								12.00		12.00
0068867	10/31/17	Outst	0188948	Consumer Financial Servi	V0095057	10/31/17		114.94		114.94
								114.94		114.94
0068868	10/31/17	Outst	0187854	IAMG	V0095062	10/31/17		7.50		7.50
								7.50		7.50
0068869	10/31/17	Outst	0001380	Illinois Dept of Revenue	V0095072	10/31/17		234.37		234.37
								234.37		234.37
0068870	10/31/17	Outst	0160763	Illinois Education Assoc	V0095063	10/31/17		314.90		314.90
								314.90		314.90
0068871	10/31/17	Outst	0101061	Morton College Faculty	V0095058	10/31/17		73.67		73.67
								73.67		73.67
0068872	10/31/17	Outst	0001372	Morton College Teachers	V0095066	10/31/17		1,692.91		1,692.91
								1,692.91		1,692.91
0068873	10/31/17	Outst	0001372	Morton College Teachers	V0095065	10/31/17		2,467.74		2,467.74
								2,467.74		2,467.74

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0068874	10/31/17	Outst	0167128	Pioneer Credit Recovery,	V0095067	10/31/17		85.89		85.89
								85.89		85.89
0068875	10/31/17	Outst	0001513	SEIU Local 73 Cope	V0095068	10/31/17		43.00		43.00
								43.00		43.00
0068876	10/31/17	Outst	0001373	Service Employees Intl U	V0095069	10/31/17		982.46		982.46
								982.46		982.46
0068877	10/31/17	Outst	0001563	State Disbursement Unit	V0095070	10/31/17		60.00		60.00
					V0095071	10/31/17		1,066.31		1,066.31
								1,126.31		1,126.31
0068878	10/31/17	Outst	0001161	State Univ Retirement Sy	V0095073	10/31/17		65,796.25		65,796.25
								65,796.25		65,796.25
0068879	10/31/17	Outst	0001370	TIAA-CREF	V0095061	10/31/17		2,406.00		2,406.00
					V0095074	10/31/17		8,967.04		8,967.04
								11,373.04		11,373.04
0068880	10/31/17	Outst	0183850	Transworld Systems Inc	V0095064	10/31/17		157.29		157.29
								157.29		157.29
0068881	10/31/17	Outst	0001376	VALIC	V0095075	10/31/17		1,237.71		1,237.71
								1,237.71		1,237.71
0068882	10/31/17	Outst	0179876	Voya Retirement Insuranc	V0095076	10/31/17		1,117.46		1,117.46
								1,117.46		1,117.46
0068883	10/31/17	Outst	0013221	4IMPRINT	V0094826	10/25/17	P0005354	1,481.54		1,481.54
								1,481.54		1,481.54
0068884	10/31/17	Outst	0166304	A.W.E.S.O.M.E. Pest Serv	V0095011	10/30/17	B0002187	240.00		240.00
								240.00		240.00
0068885	10/31/17	Outst	0185979	Anne Althoff	V0094834	10/25/17	B0002188	700.00		700.00
								700.00		700.00

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0068886	10/31/17	Outst	0188188	Amazon Capital Services	V0095015	10/30/17	B0002262	59.90		59.90
					V0095017	10/30/17	B0002262	300.00		300.00
					V0095019	10/30/17	B0002262	83.98		83.98
					V0095022	10/30/17	B0002262	89.99		89.99
					V0095026	10/30/17	B0002262	39.36		39.36
								573.23		573.23
0068887	10/31/17	Outst	0183556	Athletico	V0094829	10/25/17	B0002243	14,525.00		14,525.00
					V0094997	10/27/17	B0002243	122.50		122.50
								14,647.50		14,647.50
0068888	10/31/17	Outst	0001401	AZ Commercial	V0095014	10/30/17	B0002249	38.16		38.16
					V0095077	10/31/17	B0002249	8.68		8.68
								46.84		46.84
0068889	10/31/17	Outst	0000983	B & H Photo-Video	V0094617	10/24/17	P0005365	299.00		299.00
								299.00		299.00
0068890	10/31/17	Outst	0000985	Berwyn Ace Hardware	V0095012	10/30/17	B0002204	27.75		27.75
					V0095048	10/30/17	B0002204	20.36		20.36
								48.11		48.11
0068891	10/31/17	Outst	0183673	BKD, LLP	V0095030	10/30/17	B0002210	37,900.00		37,900.00
								37,900.00		37,900.00
0068892	10/31/17	Outst	0001466	CAIRS	V0094827	10/25/17	B0002263	14,433.00		14,433.00
					V0094869	10/25/17	B0002198	818.00		818.00
					V0094870	10/25/17	B0002263	6,500.50		6,500.50
								21,751.50		21,751.50
0068893	10/31/17	Outst	0001593	CDW-Government, Inc	V0094868	10/25/17	B0002155	346.18		346.18
					V0094955	10/26/17	B0002155	126.65		126.65
					V0094985	10/27/17	P0005364	328.99		328.99
					V0094986	10/27/17	B0002155	117.42		117.42
					V0095031	10/30/17	B0002155	296.39		296.39
								1,215.63		1,215.63
0068894	10/31/17	Outst	0158290	Coast to Coast Computer	V0095000	10/27/17	B0002156	2,184.00		2,184.00
					V0095001	10/27/17	B0002156	204.00		204.00
					V0095002	10/27/17	B0002156	228.00		228.00
					V0095049	10/30/17	B0002156	884.00		884.00
								3,500.00		3,500.00

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0068895	10/31/17	Outst	0001752	Comcast Cable	V0094843	10/25/17	B0002203	6.35		6.35
								6.35		6.35
0068896	10/31/17	Outst	0002780	Data Recognition Corpora	V0094984	10/27/17	P0005345	9,024.00		9,024.00
								9,024.00		9,024.00
0068897	10/31/17	Outst	0001676	Del Galdo Law Group, LLC	V0094616	10/24/17	B0002215	416.00		416.00
					V0095024	10/30/17	B0002215	16,706.62		16,706.62
								17,122.62		17,122.62
0068898	10/31/17	Outst	0001469	Diamond Graphics	V0094951	10/26/17	B0002265	1,190.00		1,190.00
					V0095081	10/31/17	P0005397	1,125.00		1,125.00
								2,315.00		2,315.00
0068899	10/31/17	Outst	0000989	Dick Blick	V0094631	10/24/17	B0002212	40.41		40.41
					V0094635	10/24/17	B0002212	41.81		41.81
					V0094831	10/25/17	B0002212	123.00		123.00
					V0095016	10/30/17	B0002217	46.58		46.58
								251.80		251.80
0068900	10/31/17	Outst	0001642	Dramatists Play Service,	V0095029	10/30/17	P0005380	78.51		78.51
								78.51		78.51
0068901	10/31/17	Outst	0001240	Enterprise Rent-A-Car	V0094830	10/25/17	B0002191	1,102.90		1,102.90
								1,102.90		1,102.90
0068902	10/31/17	Outst	0191240	EverFi, Inc	V0095083	10/31/17	P0005414	9,000.00		9,000.00
								9,000.00		9,000.00
0068903	10/31/17	Outst	0001001	Got Laundry Chicago?, In	V0095086	10/31/17	B0002213	379.00		379.00
								379.00		379.00
0068904	10/31/17	Outst	0001962	GW & Associates, PC	V0094972	10/26/17	B0002220	8,000.00		8,000.00
								8,000.00		8,000.00
0068905	10/31/17	Outst	0001068	ILLCO, Inc.	V0094836	10/25/17	B0002158	696.00		696.00
					V0094837	10/25/17	B0002158	550.00-		-550.00
					V0094838	10/25/17	B0002158	61.51-		-61.51
								84.49		84.49

Bank Code: 01 General Checking  
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0068906	10/31/17	Outst	0001775	Jostens	V0094832	10/25/17	B0002246	228.60		228.60
					V0094833	10/25/17	B0002246	152.40		152.40
								381.00		381.00
0068907	10/31/17	Outst	0001890	Konica Minolta Bus Solut	V0094619	10/24/17	B0002171	612.96		612.96
					V0094841	10/25/17	B0002171	0.94		0.94
					V0094865	10/25/17	B0002171	364.68		364.68
					V0094866	10/25/17	B0002171	352.56		352.56
					V0094971	10/26/17	B0002171	685.37		685.37
					V0094973	10/26/17	B0002171	77.72		77.72
								2,094.23		2,094.23
0068908	10/31/17	Outst	0002233	Konica Minolta Premier F	V0094983	10/27/17	B0002266	686.48		686.48
					V0095053	10/30/17	B0002266	209.02		209.02
								895.50		895.50
0068909	10/31/17	Outst	0002233	Konica Minolta Premier F	V0095052	10/30/17	B0002266	206.88		206.88
								206.88		206.88
0068910	10/31/17	Outst	0002233	Konica Minolta Premier F	V0094845	10/25/17	B0002172	2,055.01		2,055.01
								2,055.01		2,055.01
0068911	10/31/17	Outst	0001289	Menards	V0094839	10/25/17	B0002160	187.74		187.74
					V0095010	10/30/17	B0002160	51.10		51.10
								238.84		238.84
0068912	10/31/17	Outst	0002877	Nyhan & Friends Limited	V0095085	10/31/17	B0002180	2,250.00		2,250.00
								2,250.00		2,250.00
0068913	10/31/17	Outst	0001122	Office Depot	V0094959	10/26/17	B0002209	22.99		22.99
					V0094961	10/26/17	B0002209	47.61		47.61
					V0094965	10/26/17	B0002224	21.18		21.18
					V0094966	10/26/17	B0002224	21.99		21.99
					V0094967	10/26/17	B0002224	109.63		109.63
					V0094969	10/26/17	B0002184	73.90		73.90
					V0094970	10/26/17	B0002184	3.29		3.29
								300.59		300.59
0068914	10/31/17	Outst	0162488	Oriental Trading Company	V0094867	10/25/17	B0002248	54.99		54.99
					V0094977	10/26/17	B0002248	11.04		11.04
								66.03		66.03

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ACCOUNTS PAYABLE CHECK REGISTER  
Period 10/01/2017 - 10/31/2017

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Bank Code: 01 General Checking  
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0068915	10/31/17	Outst	0001835	Ray O'Herron Co. of Oakb	V0094630	10/24/17	B0002228	1,100.84		1,100.84
					V0094634	10/24/17	B0002228	43.94		43.94
								1,144.78		1,144.78
0068916	10/31/17	Outst	0002411	Republic Services #710	V0094996	10/27/17	B0002162	2,949.57		2,949.57
								2,949.57		2,949.57
0068917	10/31/17	Outst	0190214	Right Size Facility	V0094620	10/24/17	P0005250	20,622.04		20,622.04
								20,622.04		20,622.04
0068918	10/31/17	Outst	0001141	Sam's Club	V0095006	10/30/17	B0002267	180.00		180.00
								180.00		180.00
0068919	10/31/17	Outst	0001142	Santo Sport Store	V0094999	10/27/17	B0002239	2,001.00		2,001.00
					V0095003	10/27/17	B0002239	16.00		16.00
					V0095008	10/30/17	B0002239	124.00		124.00
					V0095050	10/30/17	B0002239	1,566.00		1,566.00
					V0095051	10/30/17	B0002239	666.00		666.00
								4,373.00		4,373.00
0068920	10/31/17	Outst	0001151	Shell Oil Co	V0095079	10/31/17	B0002190	1,152.76		1,152.76
								1,152.76		1,152.76
0068921	10/31/17	Outst	0000965	Sigma-Aldrich Inc	V0094824	10/25/17	P0005378	71.97		71.97
								71.97		71.97
0068922	10/31/17	Outst	0158956	Sound Incorporated	V0094994	10/27/17	B0002230	1,127.00		1,127.00
								1,127.00		1,127.00
0068923	10/31/17	Outst	0157227	Staples Advantage	V0094627	10/24/17	P0005349	139.47		139.47
					V0094952	10/26/17	B0002201	19.09		19.09
					V0094953	10/26/17	B0002201	42.23		42.23
					V0094954	10/26/17	B0002201	33.99		33.99
					V0094956	10/26/17	B0002223	120.99		120.99
					V0094975	10/26/17	P0005349	401.05		401.05
					V0094976	10/26/17	P0005336	689.99		689.99
								1,446.81		1,446.81
0068924	10/31/17	Outst	0001880	SWC Technology Partners	V0094621	10/24/17	B0002206	150.00		150.00
					V0094622	10/24/17	P0005370	3,934.00		3,934.00

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ACCOUNTS PAYABLE CHECK REGISTER  
Period 10/01/2017 - 10/31/2017

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Bank Code: 01 General Checking  
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
								4,084.00		4,084.00
0068925	10/31/17	Outst	0001167	Tams-Witmark Music Libra	V0095028	10/30/17	P0005381	205.75		205.75
								205.75		205.75
0068926	10/31/17	Outst	0001174	Veritiv Operating Compan	V0094988	10/27/17	B0002166	583.40		583.40
					V0094989	10/27/17	B0002250	1,240.00		1,240.00
								1,823.40		1,823.40
0068927	10/31/17	Outst	0002262	VFO	V0095082	10/31/17	P0005367	550.00		550.00
								550.00		550.00
0068928	10/31/17	Outst	0001183	Ward's Natural Science	V0094625	10/24/17	P0005358	24.89		24.89
					V0094823	10/25/17	P0005348	115.28		115.28
								140.17		140.17
0068929	10/31/17	Outst	0001406	Wex Bank	V0094624	10/24/17	B0002161	473.90		473.90
								473.90		473.90
E0002195	10/05/17	Outst	0079155	Dr. Stanley S. Fields	V0093020	09/28/17		479.52		479.52
					V0093022	09/28/17		625.40		625.40
								1,104.92		1,104.92
E0002196	10/05/17	Outst	0173264	Ms Estefani Hernandez Pe	V0093003	09/28/17		196.74		196.74
								196.74		196.74
E0002197	10/05/17	Outst	0107686	Mrs. Blanca E. Jara	V0094015	10/02/17		295.00		295.00
								295.00		295.00
E0002198	10/05/17	Outst	0000826	Mr. Thomas C. Malesky	V0092804	09/25/17		1,754.19		1,754.19
								1,754.19		1,754.19
E0002199	10/05/17	Outst	0017224	Ms Gabriela Mata	V0093004	09/28/17		49.92		49.92
								49.92		49.92
E0002200	10/05/17	Outst	0002697	Dr. Keith McLaughlin	V0094004	09/29/17		150.56		150.56
								150.56		150.56
E0002201	10/05/17	Outst	0168948	Mr. Anthony Ray	V0094020	10/02/17		352.78		352.78

Bank Code: 01 General Checking  
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
								352.78		352.78
E0002202	10/05/17	Outst	0000808	Ms. Marisol Velazquez	V0094011	10/02/17		135.45		135.45
								135.45		135.45
E0002203	10/05/17	Outst	0013245	Mr. John W. Warren	V0094001	09/29/17		615.95		615.95
								615.95		615.95
E0002204	10/12/17	Outst	0000843	Ms. Jody C. Davidson	V0094173	10/10/17		962.89		962.89
								962.89		962.89
E0002205	10/12/17	Outst	0107686	Mrs. Blanca E. Jara	V0094131	10/05/17		288.00		288.00
								288.00		288.00
E0002206	10/12/17	Outst	0017224	Ms Gabriela Mata	V0094222	10/11/17		26.07		26.07
					V0094223	10/11/17		2.75		2.75
								28.82		28.82
E0002207	10/12/17	Outst	0000748	Ms. Diana C. Rodriguez	V0094227	10/11/17		25.95		25.95
								25.95		25.95
E0002208	10/12/17	Outst	0166318	Cummings Consulting	V0094261	10/12/17	P0005352	5,000.00		5,000.00
								5,000.00		5,000.00
E0002209	10/12/17	Outst	0181015	Terry L Elliott LLC	V0094249	10/12/17	B0002221	1,648.40		1,648.40
								1,648.40		1,648.40
E0002219	10/19/17	Outst	0000858	Ms Roxanne M. Barone	V0094448	10/16/17		15.99		15.99
								15.99		15.99
E0002220	10/19/17	Outst	0170558	Mr. Benjamin M. Drury	V0094491	10/17/17		132.18		132.18
								132.18		132.18
E0002221	10/19/17	Outst	0079155	Dr. Stanley S. Fields	V0094406	10/13/17		347.31		347.31
								347.31		347.31
E0002222	10/19/17	Outst	0015067	Ms Lillianna S. Franco C	V0090647	08/30/17		1,921.59		1,921.59
					V0090650	08/30/17		960.80		960.80
								2,882.39		2,882.39



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ACCOUNTS PAYABLE CHECK REGISTER  
Period 10/01/2017 - 10/31/2017

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Bank Code: 01 General Checking  
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
E0002223	10/19/17	Outst	0000831	Ms. Rose M. Gronko	V0090644	08/30/17		1,780.63		1,780.63
								-----	-----	-----
								1,780.63		1,780.63
E0002224	10/19/17	Outst	0013245	Mr. John W. Warren	V0094437	10/13/17		642.34		642.34
								-----	-----	-----
								642.34		642.34
E0002254	10/26/17	Outst	0000799	Ms Marlena Avalos-Thomps	V0094607	10/23/17		40.00		40.00
								-----	-----	-----
								40.00		40.00
E0002255	10/26/17	Outst	0000858	Ms Roxanne M. Barone	V0094569	10/20/17		15.99		15.99
								-----	-----	-----
								15.99		15.99
E0002256	10/26/17	Outst	0107686	Mrs. Blanca E. Jara	V0094603	10/23/17		40.00		40.00
					V0094637	10/24/17		20.00		20.00
								-----	-----	-----
								60.00		60.00
E0002257	10/30/17	Outst	0181015	Terry L Elliott LLC	V0094632	10/24/17	B0002221	131.20		131.20
					V0094633	10/24/17	B0002221	1,681.20		1,681.20
								-----	-----	-----
								1,812.40		1,812.40
								=====	=====	=====
								874,831.79		874,831.79

Bank Code	Account Number	Description	Debit	Credit
-----	-----	-----	-----	-----
01 General Checking	01-0000-00000-230000000	General : Accounts Payable	874,831.79	0.00
	01-0000-00000-110000000	General : Cash	0.00	874,831.79
			-----	-----
			874,831.79	874,831.79

**Del Galdo Law Group, LLC**  
Attorneys & Counselors

OK-AR

1441 S. Harlem Avenue  
Berwyn, Illinois 60402  
Phone 708-222-7000 Fax 708-222-7001

September 30, 2017

Morton Community College District #527  
3801 S. Central Avenue  
Cicero, IL 60804

Re: **Statement for Professional Services**  
**Morton Community College District #527**  
**September 1, 2017 - September 30, 2017**  
**Tax I.D. 26-0205380**  
**Invoice # 3990**

B2215

✓ 94616

Dear Dr. Fields:

In accordance with our Letter of Agreement, the following is the Del Galdo Law Group, LLC billing statement for services rendered to you as your attorney. This statement represents all time devoted by the firm for your matters for which we have not received payment (except where such work has been performed but not yet invoiced).

**STATEMENT FOR SERVICES**

PREVIOUS BALANCE	\$416.00
CURRENT FEES	\$0.00
CURRENT EXPENSES	\$0.00
TOTAL CURRENT FEES AND EXPENSES	\$0.00
TOTAL AMOUNT OF CURRENT STATEMENT	\$0.00

---

TOTAL DUE THIS INVOICE:	\$0.00
TOTAL FOR PREVIOUS BALANCE:	\$416.00
LESS PAYMENTS AND ADJUSTMENTS:	\$0.00
TOTAL BALANCE DUE:	\$416.00

**PAID**  
CK. NO. 68897  
DATE 10/31/17

CK. NO.  
DATE

Received

OCT 12 2017

Morton College  
Office of the President

# Del Galdo Law Group, LLC

Attorneys & Counselors

1441 S. Harlem Avenue  
Berwyn, Illinois 60402  
Phone 708-222-7000 Fax 708-222-7001

OK  
AL

September 30, 2017

Morton Community College District #527  
3801 S. Central Avenue  
Cicero, IL 60804

Re: Statement for Professional Services

Morton Community College District #527

September 1, 2017 - September 30, 2017

Tax I.D. 26-0205380

Invoice # 19910

V 95024

B2215

Dear Dr. Fields:

In accordance with our Letter of Agreement, the following is the Del Galdo Law Group, LLC billing statement for services rendered to you as your attorney. This statement represents all time devoted by the firm for your matters for which we have not received payment (except where such work has been performed but not yet invoiced).

## STATEMENT FOR SERVICES

PREVIOUS BALANCE	\$18,160.00
CURRENT FEES	\$16,680.00
CURRENT EXPENSES	\$26.62
TOTAL CURRENT FEES AND EXPENSES	\$16,706.62
TOTAL AMOUNT OF CURRENT STATEMENT	\$16,706.62

TOTAL DUE THIS INVOICE:	\$16,706.62
TOTAL FOR PREVIOUS BALANCE:	\$18,160.00
LESS PAYMENTS AND ADJUSTMENTS:	(\$18,160.00)
TOTAL BALANCE DUE:	\$16,706.62

**PAID**

CK. NO.  
DATE

68897  
10/31/17

**Morton College  
Over 10K Report  
October 2017**

Vendor Name	Check Date	Check Number	Board Approved Date	Amount	Item Description Line 1
Agera Energy	10/20/2017	0068534	EXEMPT	\$35,775.72	Electricity Usage
Athletico	10/31/2017	0068887	8/31/2017	\$14,647.50	Athletic Training Servcies 8.29.17
Berwyn North Dist 98	10/13/2017	0068397	2/22/2017	\$18,848.29	Preschool Expansion Grant for month of Sept 2017
Berwyn South School Dist. 100	10/20/2017	0068544	2/22/2017	\$44,078.69	Preschool Expansion Grant 8/1-9/30/2017
BKD, LLP	10/31/2017	0068891	5/23/2017	\$37,900.00	Audit Services for FY17
CAIRS	10/20/2017	0068545	6/26/2017	\$1,530.00	Interpreter services
CAIRS	10/31/2017	0068892	6/26/2017	\$21,751.50	Interpreter services
ComEd	10/20/2017	0068551	EXEMPT	\$14,256.50	Electricity Usage-UTILITY SERVICE
Del Galdo Law Group, LLC	10/31/2017	0068897	EXEMPT	\$17,122.62	Attorney services
Diamond Graphics	10/13/2017	0068403	10/23/2017	\$1,373.00	Business Cards/Flyers
Diamond Graphics	10/20/2017	0068555	10/23/2017	\$15,204.00	Business Cards/ESL Post Cards/Enrollment Post Cards
Diamond Graphics	10/27/2017	0068626	10/23/2017	\$1,595.00	Athletic Waivers/Volunteer Fair Printing
Diamond Graphics	10/31/2017	0068898	10/23/2017	\$2,315.00	6 X 9 post card- Alumni B/Posters
Edmentum, Inc.	10/13/2017	0068446	EXEMPT	\$14,050.00	Plato Courseware
First Midwest Bank	10/23/2017	0068613	EXEMPT	\$14,496.22	ACCT Registration-Aguilar/Various Expenses
ISBE	10/20/2017	0068568		\$11,990.00	Return unspent funds for Preschool Expansion Grant
Krueger International Inc	10/13/2017	0068461		\$24,968.26	Furniture Library Phase 1
MRXI Corporation	10/27/2017	0068643	9/18/2017	\$18,600.00	PharmTech Course
Right Size Facility	10/31/2017	0068917		\$20,622.04	Furniture Student Success
Santo Sport Store	10/13/2017	0068470	8/31/2017	\$31,334.50	Addidas AZ2016 Logos
Santo Sport Store	10/27/2017	0068653	8/31/2017	\$218.00	MC shirts for Financial
Santo Sport Store	10/31/2017	0068919	8/31/2017	\$4,373.00	Freight
State Univ Retirement Systems	10/13/2017	0068383	EXEMPT	\$62,929.92	Payroll Deductions
State Univ Retirement Systems	10/27/2017	0068657	EXEMPT	\$3,748.79	LEAL 6% EMPL ID 74 AR
State Univ Retirement Systems	10/31/2017	0068878	EXEMPT	\$65,796.25	Payroll Deductions
SWC Technology Partners	10/13/2017	0068474	7/20/2017	\$28,484.00	SWC Managed Services
SWC Technology Partners	10/31/2017	0068924	EXEMPT	\$4,084.00	Firewall Migration
TIAA-CREF	10/13/2017	0068384	EXEMPT	\$11,348.04	Payroll Deductions
TIAA-CREF	10/31/2017	0068879	EXEMPT	\$11,373.04	Payroll Deductions
Victory Media Group LTD	10/6/2017	0068365		\$7,500.00	September Retainer
Victory Media Group LTD	10/27/2017	0068664		\$7,500.00	October Retainer
			<b>Total Paid</b>	<b>569,813.88</b>	

**Morton College - Payroll Register - Period Ending October 15, 2017**

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
10/15/2017	0002980	Abate, Nannette	\$1,045.79
10/15/2017	0002911	Abdel-Jaber, Nellie	\$528.59
10/15/2017	0000770	Abrahamson, Maura	\$5,870.17
10/15/2017	0000835	Alcala, Sandra	\$2,217.33
10/15/2017	0003069	Alexandru, Vica	\$808.15
10/15/2017	0163519	Almanza, Marcy	\$105.60
10/15/2017	0032609	Almeida, Ricardo	\$2,011.04
10/15/2017	0003324	Alonso, Erika	\$1,541.58
10/15/2017	0000809	Alonso, Hernan	\$1,429.88
10/15/2017	0181767	Anderson, Maria	\$3,218.75
10/15/2017	0165928	Andujar, Rey	\$327.44
10/15/2017	0000749	Angelilli, Jennifer	\$2,104.17
10/15/2017	0167603	Annoreno, Angelo	\$914.19
10/15/2017	0166664	Aquino, James	\$3,192.21
10/15/2017	0007899	Arias, Carolyn	\$233.55
10/15/2017	0156009	Arias, Olga	\$934.98
10/15/2017	0019085	Arzola, Nereida	\$1,743.83
10/15/2017	0156015	Asche, Kyle	\$246.74
10/15/2017	0003071	Ashraf, Mohammad	\$677.45
10/15/2017	0000885	Avalos, Jesus	\$708.71
10/15/2017	0000799	Avalos-Thompson, Marlena	\$3,636.01
10/15/2017	0000873	Baffa, John	\$4,960.56
10/15/2017	0000946	Baffa, Valerie	\$4,960.56
10/15/2017	0002972	Baker, Chris	\$326.21
10/15/2017	0000740	Banda, Magda	\$3,364.92
10/15/2017	0000781	Barajas, Sandra	\$1,628.29
10/15/2017	0003074	Barnat, Martin	\$515.58
10/15/2017	0000858	Barone, Roxanne	\$2,281.83
10/15/2017	0176458	Beacham, John	\$627.08
10/15/2017	0003075	Behling, William	\$1,061.44
10/15/2017	0178376	Belcaster, Joseph	\$2,145.83
10/15/2017	0000750	Belcaster, Nicholas	\$1,562.42
10/15/2017	0003078	Bernstein, Arnie	\$683.72
10/15/2017	0160490	Berry, Raymond	\$654.88
10/15/2017	0000830	Berthiaume, Maria	\$887.52
10/15/2017	0066045	Bilotto, Eugene	\$275.36
10/15/2017	0003079	Bland, Pamela	\$351.41

**Morton College - Payroll Register - Period Ending October 15, 2017**

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
10/15/2017	0000845	Bluemer, Judy	\$8,051.42
10/15/2017	0003082	Bondlow, Fred	\$342.84
10/15/2017	0000918	Bonin, Eileen	\$2,030.33
10/15/2017	0000757	Boodoosingh, Savitri	\$1,028.52
10/15/2017	0076654	Bradley, Adam	\$1,454.04
10/15/2017	0157079	Brasher, Stephen	\$670.58
10/15/2017	0002984	Bridges, Maureen	\$1,793.64
10/15/2017	0000915	Bulat, Cheryl	\$6,449.69
10/15/2017	0184720	Buongiorno, Joseph	\$600.00
10/15/2017	0182499	Buongiorno, Mary	\$600.00
10/15/2017	0003095	Burns, David	\$360.20
10/15/2017	0156441	Campbell, Dana	\$719.92
10/15/2017	0184403	Campbell, Elbert	\$681.68
10/15/2017	0003098	Campos, Veronica	\$542.91
10/15/2017	0156655	Cappetta, Leilani	\$1,710.88
10/15/2017	0153590	Carroll, Don	\$730.71
10/15/2017	0000924	Casey, Craig	\$8,477.62
10/15/2017	0000829	Casey, Robert	\$5,701.92
10/15/2017	0002990	Castillo, Carolina	\$1,743.83
10/15/2017	0003193	Chang, Stephen	\$732.94
10/15/2017	0002998	Chin, Dixon	\$562.25
10/15/2017	0002995	Choudhury, Parsa	\$228.49
10/15/2017	0000884	Cienfuegos, Lillian	\$1,842.10
10/15/2017	0181564	Cisco Jr, Taylor	\$1,243.73
10/15/2017	0003192	Cisneros, Sharon	\$1,420.77
10/15/2017	0000859	Clay, Oscar	\$629.44
10/15/2017	0094966	Clemente, Antonio	\$2,163.42
10/15/2017	0007800	Corral, Iris	\$326.21
10/15/2017	0003191	Corte, Anthony	\$862.28
10/15/2017	0002710	Cosimo, Franco	\$1,331.28
10/15/2017	0002933	Craig, Marilyn	\$1,003.11
10/15/2017	0000794	Crockett, Janet	\$5,203.98
10/15/2017	0037605	Cunat, Ronald	\$623.32
10/15/2017	0000843	Davidson, Jody	\$2,732.63
10/15/2017	0000790	De La Torre, Refugio	\$2,203.81
10/15/2017	0190883	Delgado, Sally	\$1,986.83
10/15/2017	0000786	Demato, Michelle	\$560.97



**Morton College - Payroll Register - Period Ending October 15, 2017**

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
10/15/2017	0182919	Denson, Ryan	\$759.78
10/15/2017	0000763	Diaz, Maria	\$1,648.42
10/15/2017	0160009	Dillinger, Benjamin	\$292.20
10/15/2017	0000917	Dominguez, Carlos	\$4,098.14
10/15/2017	0003185	Drew, John	\$1,419.83
10/15/2017	0170558	Drury, Benjamin	\$3,128.23
10/15/2017	0003184	Druska, John	\$360.20
10/15/2017	0000735	Duhon, Steven	\$3,487.50
10/15/2017	0003183	Dukes, Jackie	\$342.84
10/15/2017	0003181	Dutt, Eric	\$702.12
10/15/2017	0003180	Eaton, Barbara	\$1,097.89
10/15/2017	0005692	Enstrom, Elena	\$704.79
10/15/2017	0003004	Erkins, Mary	\$1,189.32
10/15/2017	0003179	Eshafi, Nouri	\$1,054.23
10/15/2017	0020621	Esposito, Marie	\$514.80
10/15/2017	0000828	Fabiyi, Edith	\$2,816.39
10/15/2017	0003208	Falbo, Lydia	\$4,000.00
10/15/2017	0003210	Farina, Peter	\$883.88
10/15/2017	0000814	Favela, Martha	\$1,775.54
10/15/2017	0000762	Fejt, George	\$3,288.00
10/15/2017	0000777	Felice, Susan	\$3,044.71
10/15/2017	0079155	Fields, Stanley	\$10,850.00
10/15/2017	0092824	Folkers, Jeff	\$1,547.17
10/15/2017	0162452	Foltz, Chris	\$311.66
10/15/2017	0163790	Forte, Amanda	\$2,443.38
10/15/2017	0160558	Fortier, Jr, George	\$1,383.32
10/15/2017	0003006	Fram, Harriet	\$1,005.66
10/15/2017	0165935	Franklin-Hammergren, Kirstin	\$341.92
10/15/2017	0160367	Freemon, Yolanda	\$3,362.75
10/15/2017	0000938	Gan, Xiaoling	\$3,211.71
10/15/2017	0003008	Garcia, Jose	\$1,534.86
10/15/2017	0000838	Garcia-Searle, Brenda	\$2,454.17
10/15/2017	0000879	Garza, Sylvia	\$3,443.58
10/15/2017	0000935	Gatyas, Kenton	\$5,658.19
10/15/2017	0166876	Gaytan, Steven	\$163.50
10/15/2017	0000724	Gilligan, Brian	\$3,362.77
10/15/2017	0040272	Gilmartin, Beth	\$816.54

**Morton College - Payroll Register - Period Ending October 15, 2017**

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
10/15/2017	0177513	Ginet, Lisa	\$99.73
10/15/2017	0000896	Ginley, Steven	\$3,777.23
10/15/2017	0156018	Glover, Brian	\$491.66
10/15/2017	0153917	Gniadek, Jamie	\$644.81
10/15/2017	0003174	Gong, Michael	\$342.84
10/15/2017	0173329	Gonzalez, Sotero	\$1,077.07
10/15/2017	0157185	Grady, Myeisha	\$667.84
10/15/2017	0000932	Gramas, Margaret	\$5,668.58
10/15/2017	0190103	Granholm, Donald	\$299.18
10/15/2017	0189759	Green, Amy	\$2,639.89
10/15/2017	0000892	Grice, James	\$7,697.73
10/15/2017	0000788	Gutierrez, Rosa	\$2,281.26
10/15/2017	0003105	Haffron, Dennis	\$730.32
10/15/2017	0003110	Halm, James	\$718.35
10/15/2017	0000805	Halmon, Jamie	\$2,446.50
10/15/2017	0003012	Halsey, Meg	\$1,691.36
10/15/2017	0177808	Harmon, Loretta	\$879.60
10/15/2017	0003113	Hauswald, Carol	\$342.84
10/15/2017	0180341	Havertape, Lainey	\$772.20
10/15/2017	0156429	Haynes, Bernice	\$627.47
10/15/2017	0165694	Helmus, Sara	\$3,795.63
10/15/2017	0000841	Herrera, Michelle	\$2,241.58
10/15/2017	0159384	Herrmann, Julianne	\$3,459.28
10/15/2017	0172468	Heslop, Eugene	\$137.68
10/15/2017	0002953	Hirsch, Maynard	\$762.09
10/15/2017	0000793	Hopkins, Margaret	\$2,800.50
10/15/2017	0003127	Hubacek, Scott	\$620.46
10/15/2017	0000922	Huff, Cheryl	\$1,189.32
10/15/2017	0002912	Imburgia, Joseph	\$1,035.21
10/15/2017	0061134	Iniquez, Jennifer	\$2,578.55
10/15/2017	0174916	Iniquez, Michael	\$1,255.15
10/15/2017	0176980	Jacklin, William	\$4,550.00
10/15/2017	0000876	Jaimes, Nydia	\$2,172.17
10/15/2017	0173034	James, Nadja	\$3,335.34
10/15/2017	0002876	Jaquez, Evelyn	\$1,781.08
10/15/2017	0107686	Jara, Blanca	\$2,341.67
10/15/2017	0003136	Jenkins, Anthony	\$711.99

**Morton College - Payroll Register - Period Ending October 15, 2017**

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
10/15/2017	0000785	Johnson, Caroline	\$2,241.58
10/15/2017	0060105	Jonas, David	\$3,180.03
10/15/2017	0003148	Jones, Roshawn	\$44.60
10/15/2017	0173738	Joslin, Jeremy	\$3,299.21
10/15/2017	0003017	Jundt, Gene	\$1,296.71
10/15/2017	0003021	Kamien, Linda	\$548.54
10/15/2017	0170840	Kanan, Martha	\$647.24
10/15/2017	0003153	Karasek, Robert	\$542.91
10/15/2017	0020803	Karlberg, Jeffrey	\$155.83
10/15/2017	0000870	Kasprowicz, Michael	\$4,727.32
10/15/2017	0190175	Kawal, Charles	\$286.71
10/15/2017	0003157	Kelikian, Toula	\$3,221.71
10/15/2017	0106675	Khalifeh, Khalaf	\$510.80
10/15/2017	0165341	Klementzos, Jennifer	\$1,769.33
10/15/2017	0165951	Kloc, Marilyn	\$904.46
10/15/2017	0158400	Knickerbocker, Sharon	\$903.80
10/15/2017	0077801	Knowski, James	\$505.42
10/15/2017	0000004	Kott, Micheal	\$3,750.00
10/15/2017	0000021	Koutny, Linda	\$2,388.29
10/15/2017	0048364	Kowalski, Kristofer	\$491.66
10/15/2017	0000919	Krader, Geoffrey	\$5,264.61
10/15/2017	0002957	Kupec, Debra	\$2,174.22
10/15/2017	0107914	Labno, David	\$408.50
10/15/2017	0184220	Lanciotti, David	\$314.33
10/15/2017	0000755	Lanciotti, Lawrence	\$3,987.87
10/15/2017	0000948	Lantz, Catherine	\$521.93
10/15/2017	0003171	Lasorella, Dalania	\$527.37
10/15/2017	0003023	Latham-Williams, Karen	\$1,691.36
10/15/2017	0003176	Leven, Robert	\$285.81
10/15/2017	0184718	Lewis, Ann	\$600.00
10/15/2017	0000811	Lind, Carmen	\$6,048.43
10/15/2017	0000833	Litwicki, Mark	\$3,221.60
10/15/2017	0002926	Lopez, Beda	\$313.74
10/15/2017	0060156	Lopez, Edwin	\$275.36
10/15/2017	0003025	Lopez, Flora	\$1,629.81
10/15/2017	0003094	Lopez, Noe	\$890.77
10/15/2017	0002037	LoPresti, Joseph	\$1,336.62

**Morton College - Payroll Register - Period Ending October 15, 2017**

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
10/15/2017	0027824	Lorgus, Richard	\$691.17
10/15/2017	0003033	Lozano, Gloria	\$1,769.33
10/15/2017	0003026	Lubeck, Sarah	\$562.25
10/15/2017	0160597	Lubenkov, Paul	\$733.48
10/15/2017	0003100	Lyons, Kenneth	\$1,374.11
10/15/2017	0155594	Machino, Jeri	\$4,227.04
10/15/2017	0173996	Mallett, Klaudia	\$623.32
10/15/2017	0154317	Mangia, Vlasta	\$1,579.38
10/15/2017	0037631	Marquez, Carlos	\$515.61
10/15/2017	0003027	Marquez, Maria	\$1,189.32
10/15/2017	0000822	Martinez, Blanca	\$1,841.83
10/15/2017	0168363	Martinez, Ernest	\$1,357.45
10/15/2017	0167581	Martinez Jr, Salvador	\$1,321.43
10/15/2017	0000955	Martinez, Raul	\$2,463.86
10/15/2017	0183993	Martino, Shannon	\$973.15
10/15/2017	0000869	Marzullo, Frank	\$6,213.75
10/15/2017	0017224	Mata, Gabriela	\$1,760.75
10/15/2017	0003232	Mathelier, Lisa	\$2,182.76
10/15/2017	0003106	Matthews, Kay	\$1,028.52
10/15/2017	0156656	Mazzone, Dominick	\$688.40
10/15/2017	0003029	McCoy, C. James	\$1,850.06
10/15/2017	0000732	McFadden, James	\$569.38
10/15/2017	0000909	McGhee, Edward	\$1,886.77
10/15/2017	0002697	McLaughlin, Keith	\$7,391.67
10/15/2017	0003030	McManmon, Zoe	\$1,434.71
10/15/2017	0016851	Medina, Gabriel	\$471.16
10/15/2017	0007870	Mehmedagic, Selma	\$476.72
10/15/2017	0165577	Merchant, Linda	\$1,021.50
10/15/2017	0003123	Merritt, William	\$342.84
10/15/2017	0002885	Miculinic, Bonnie	\$779.46
10/15/2017	0177186	Miller, Jacquelyn	\$623.32
10/15/2017	0003032	Miral, Luis	\$548.54
10/15/2017	0170780	Miranda, Ashley	\$654.88
10/15/2017	0000769	Mohr, Michele	\$4,645.51
10/15/2017	0181768	Mollett, Melissa	\$3,218.75
10/15/2017	0190191	Mondragon, Lissette	\$811.86
10/15/2017	0002467	Montgomery, Jered	\$881.90

**Morton College - Payroll Register - Period Ending October 15, 2017**

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
10/15/2017	0179082	Montolin, Olivia	\$2,121.17
10/15/2017	0002708	Montoro, Roger	\$2,263.13
10/15/2017	0054966	Montoro, Roger	\$1,241.00
10/15/2017	0000839	Moore, Linda	\$3,340.79
10/15/2017	0000816	Moravecek, Robert	\$325.14
10/15/2017	0155712	Moreno, Benjamin	\$1,296.65
10/15/2017	0076708	Moreno, Berta	\$299.18
10/15/2017	0003131	Moses, Calvin	\$360.20
10/15/2017	0187216	Moss, Neil	\$1,743.79
10/15/2017	0000856	Munoz, Hector	\$3,443.88
10/15/2017	0002935	Murphy, Martha	\$616.17
10/15/2017	0000862	Napoletano, Elizabeth	\$496.65
10/15/2017	0000910	Navarro, Rafael	\$1,549.08
10/15/2017	0000815	Nedza, Michael	\$6,217.19
10/15/2017	0190192	Nelson, Cristina	\$781.86
10/15/2017	0111554	Nieves, Samantha	\$1,541.58
10/15/2017	0049422	Ocampo, Jose	\$1,255.15
10/15/2017	0003146	Ochoa-Galindo, Carmen	\$357.51
10/15/2017	0000928	O'Connell, James	\$2,532.96
10/15/2017	0081992	O'Halloran, Denis	\$311.66
10/15/2017	0189933	Olvera, Roberto	\$1,220.02
10/15/2017	0000747	Paez, Elizabeth	\$3,193.60
10/15/2017	0003154	Palermo, Eileen	\$228.56
10/15/2017	0000951	Paneral, Beth	\$1,625.88
10/15/2017	0000778	Parise, Patricia	\$4,791.84
10/15/2017	0082070	Patterson, Jessica	\$224.40
10/15/2017	0002913	Pearson, Dennis	\$4,436.56
10/15/2017	0000820	Pencheva, Tsonka	\$4,531.30
10/15/2017	0007939	Perez, Armando	\$1,763.00
10/15/2017	0000863	Perez, Guadalupe	\$1,841.79
10/15/2017	0000950	Perez, Jaime	\$944.16
10/15/2017	0003036	Perez, Margarita	\$1,234.24
10/15/2017	0000776	Perez, Mireya	\$3,892.58
10/15/2017	0003160	Perusich, James	\$702.12
10/15/2017	0003038	Pettus, Exodus	\$969.08
10/15/2017	0003039	Phillips, Carol	\$1,234.24
10/15/2017	0177526	Pierce, Tommy	\$3,862.50

**Morton College - Payroll Register - Period Ending October 15, 2017**

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
10/15/2017	0180195	Pipikios, Iwona	\$493.65
10/15/2017	0000752	Porod, Eric	\$3,154.54
10/15/2017	0000771	Potempa, John	\$4,535.42
10/15/2017	0007416	Pranger, Norbert	\$520.81
10/15/2017	0160605	Primm, Rebecca	\$3,113.09
10/15/2017	0000848	Pullia, Nicole	\$1,628.29
10/15/2017	0041753	Quiroga-Nevarez, Daiana	\$2,186.88
10/15/2017	0000743	Raigoza, Suzanna	\$2,529.72
10/15/2017	0188076	Ramirez, Aurelia	\$1,220.02
10/15/2017	0003041	Ramirez, Elaine	\$969.08
10/15/2017	0000889	Ramirez, Jose	\$1,807.97
10/15/2017	0168948	Ray, Anthony	\$5,175.00
10/15/2017	0000953	Raygoza, Liliana	\$1,743.83
10/15/2017	0156449	Raymond, Mary	\$4,064.65
10/15/2017	0000726	Reft, Jennifer	\$3,989.50
10/15/2017	0168949	Rein, Jack	\$523.88
10/15/2017	0003168	Reynard, Michael	\$1,249.47
10/15/2017	0189140	Ridyard, Melissa	\$2,125.00
10/15/2017	0003172	Ritz, Jim	\$2,062.51
10/15/2017	0000872	Rivas, Angel	\$1,555.33
10/15/2017	0000795	Rivera, Doris	\$2,500.00
10/15/2017	0000925	Rivera, Juan	\$2,162.51
10/15/2017	0000748	Rodriguez, Diana	\$2,465.74
10/15/2017	0156404	Rodriguez Jr, Jesus	\$2,135.96
10/15/2017	0003042	Rohl, Michael	\$534.98
10/15/2017	0000851	Roland, H.M. Joyce	\$424.25
10/15/2017	0056628	Roman, Daniel	\$4,904.57
10/15/2017	0161489	Romero, Julian	\$1,383.75
10/15/2017	0165693	Romero Yuste, Maria	\$5,665.03
10/15/2017	0000741	Ross, Robert	\$1,658.76
10/15/2017	0000797	Ruiz, Ruben	\$3,309.97
10/15/2017	0000895	Rutka, Leonard	\$3,443.01
10/15/2017	0000754	Sajatovic, Mark	\$1,941.21
10/15/2017	0156479	Samplawski, Phyllis	\$311.66
10/15/2017	0007859	Sanatore-Shanahan, Joann	\$916.27
10/15/2017	0058030	Sanchez, Alberto	\$550.72
10/15/2017	0000907	Sanchez, Luis	\$5,674.75

**Morton College - Payroll Register - Period Ending October 15, 2017**

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
10/15/2017	0003044	Sanchez, Pedro	\$562.25
10/15/2017	0003018	Sandoval, Jamie	\$829.32
10/15/2017	0162444	Sanei, Maxwell	\$207.77
10/15/2017	0082829	Sarabia, Angel	\$688.40
10/15/2017	0000737	Sarther, Diane	\$5,914.45
10/15/2017	0003149	Sassetti, James	\$685.68
10/15/2017	0000921	Scatchell, Candyce	\$2,254.54
10/15/2017	0003134	Schmidt, Joseph	\$625.39
10/15/2017	0000898	Schmitt, Robert	\$4,733.25
10/15/2017	0000860	Schoepf, Cheryl	\$2,238.00
10/15/2017	0160546	Schrey, Courtney	\$616.04
10/15/2017	0002963	Schultz, Marcia	\$1,009.93
10/15/2017	0002668	Sedaie, Behrooz	\$4,433.06
10/15/2017	0189751	Selvaggio, Nicole	\$299.18
10/15/2017	0000731	Seo, Kymberly	\$4,493.17
10/15/2017	0000861	Seropian, Daniel	\$996.66
10/15/2017	0002709	Shouba, Derek	\$4,885.52
10/15/2017	0003089	Sleeth, Bradley	\$4,028.44
10/15/2017	0121377	Smith, Daniel	\$550.72
10/15/2017	0003170	Smith, Duane	\$1,658.11
10/15/2017	0003165	Smith-Irowa, Pamela	\$1,097.89
10/15/2017	0181260	Smith, Jeanine	\$1,412.95
10/15/2017	0000789	Smith, Maria	\$1,657.00
10/15/2017	0190578	Solarski, Lauren	\$227.95
10/15/2017	0000939	Sonnier, Celeste	\$3,408.96
10/15/2017	0000842	Soto, Marlene	\$2,141.76
10/15/2017	0000882	Soto, Martin	\$2,548.67
10/15/2017	0125437	Soto, Yasna	\$1,380.29
10/15/2017	0000943	Spaniol, Scott	\$4,316.45
10/15/2017	0003155	Spoleti, Thomas	\$1,025.62
10/15/2017	0034460	Stanevicius, Ramona	\$904.46
10/15/2017	0160304	Stanukinas, Melissa	\$306.56
10/15/2017	0182711	Steadman, Michael	\$1,182.76
10/15/2017	0184165	Stefanski, Eric	\$356.64
10/15/2017	0003147	Steik, Philip	\$652.42
10/15/2017	0005838	Steinz, Margaret	\$1,281.66
10/15/2017	0007897	Stella, Leslie	\$142.77

**Morton College - Payroll Register - Period Ending October 15, 2017**

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
10/15/2017	0003141	Stevens, Jane	\$651.40
10/15/2017	0003137	Stewart, Constance	\$925.21
10/15/2017	0099337	Stillo, Louis	\$550.72
10/15/2017	0000761	Styer, Audrey	\$6,488.77
10/15/2017	0190101	Sulack, Alexandra	\$333.94
10/15/2017	0003130	Sun, Yizhong	\$342.72
10/15/2017	0189488	Swint, Ashley	\$299.18
10/15/2017	0000897	Sykora, Donald	\$4,185.45
10/15/2017	0156444	Talwar, Sundeep	\$591.38
10/15/2017	0154190	Taylor, Kimberly	\$1,696.30
10/15/2017	0161138	Tejeda, Erika	\$2,236.38
10/15/2017	0190939	Testa, Mary	\$166.66
10/15/2017	0159232	Thelemaque, Cristina	\$1,384.87
10/15/2017	0003048	Tito, Frank	\$1,265.09
10/15/2017	0000738	Torres, Gina	\$2,411.67
10/15/2017	0160493	Traver, David	\$623.32
10/15/2017	0003051	Trevino-Garcia, Linda	\$548.54
10/15/2017	0177705	Truly, Donald	\$207.38
10/15/2017	0000914	Tupa, Aline	\$1,010.60
10/15/2017	0002931	Turner, Jocelyn	\$815.52
10/15/2017	0000019	Ulbrich, Scott	\$2,825.04
10/15/2017	0003055	Ulit, Enriqueta	\$679.09
10/15/2017	0003107	Vacek, Sarah	\$1,028.52
10/15/2017	0003057	Valeriano, Joann	\$434.95
10/15/2017	0000886	Vargas, Maria	\$2,265.29
10/15/2017	0000796	Vazquez, Luis	\$147.92
10/15/2017	0000823	Vega, Alfonso	\$1,736.58
10/15/2017	0166301	Vega-Huezo, Wendy	\$3,000.00
10/15/2017	0000808	Velazquez, Marisol	\$3,986.66
10/15/2017	0152888	Voight, William	\$311.66
10/15/2017	0000868	Walley, Cynthia	\$4,126.69
10/15/2017	0000817	Walsh, Cheryl	\$251.68
10/15/2017	0013245	Warren, John	\$3,283.53
10/15/2017	0122566	Watkins, Meredith	\$1,563.72
10/15/2017	0000803	Wedge, Frances	\$3,735.25
10/15/2017	0000758	Weinstein, Thomas	\$2,467.83
10/15/2017	0160501	Willit, James	\$616.04



**Morton College - Payroll Register - Period Ending October 15, 2017**

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
10/15/2017	0190102	Windham, Brandie	\$2,066.47
10/15/2017	0003059	Winningham, Susan	\$548.54
10/15/2017	0189580	Winters, Jacob	\$475.50
10/15/2017	0000767	Wolff, Michael	\$147.92
10/15/2017	0000736	Wood, Robert	\$4,934.22
10/15/2017	0133829	Yaghoubi, Poupak	\$683.14
10/15/2017	0000942	Yanez, Rodolfo	\$2,323.13
10/15/2017	0170839	Young, Cynthia	\$946.27
10/15/2017	0165741	Young-Huff, Evelyn	\$1,242.21
10/15/2017	0003061	Zabransky, Angela	\$418.32
10/15/2017	0003091	Zeni, Wendy	\$342.84
10/15/2017	0003086	Zick, Jennifer	\$342.84
10/15/2017	0000813	Zukauskas, Karolis	\$4,440.74
10/15/2017	0000883	Zych, Antoinette	\$2,702.04

**Total          \$697,897.44**

**Morton College - Payroll Register - Period Ending October 31, 2017**

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
10/31/2017	0002980	Abate, Nannette	\$1,135.77
10/31/2017	0002911	Abdel-Jaber, Nellie	\$1,189.31
10/31/2017	0154140	Abenante, Sophia	\$758.73
10/31/2017	0000770	Abrahamson, Maura	\$5,870.17
10/31/2017	0000835	Alcala, Sandra	\$2,217.33
10/31/2017	0003069	Alexandru, Vica	\$808.13
10/31/2017	0163519	Almanza, Marcy	\$211.20
10/31/2017	0032609	Almeida, Ricardo	\$2,011.04
10/31/2017	0003324	Alonso, Erika	\$1,541.58
10/31/2017	0000809	Alonso, Hernan	\$1,429.88
10/31/2017	0181767	Anderson, Maria	\$3,218.75
10/31/2017	0165928	Andujar, Rey	\$327.44
10/31/2017	0000749	Angelilli, Jennifer	\$2,104.17
10/31/2017	0167603	Annoreno, Angelo	\$2,036.25
10/31/2017	0166664	Aquino, James	\$3,192.21
10/31/2017	0007899	Arias, Carolyn	\$731.79
10/31/2017	0156009	Arias, Olga	\$934.98
10/31/2017	0019085	Arzola, Nereida	\$1,743.83
10/31/2017	0156015	Asche, Kyle	\$311.66
10/31/2017	0003071	Ashraf, Mohammad	\$677.45
10/31/2017	0000885	Avalos, Jesus	\$325.14
10/31/2017	0000799	Avalos-Thompson, Marlena	\$3,636.02
10/31/2017	0000873	Baffa, John	\$4,960.56
10/31/2017	0000946	Baffa, Valerie	\$4,960.56
10/31/2017	0002972	Baker, Chris	\$326.21
10/31/2017	0000740	Banda, Magda	\$3,364.92
10/31/2017	0000781	Barajas, Sandra	\$1,628.29
10/31/2017	0003074	Barnat, Martin	\$515.58
10/31/2017	0000858	Barone, Roxanne	\$2,281.83
10/31/2017	0176458	Beacham, John	\$627.08
10/31/2017	0003075	Behling, William	\$1,061.43
10/31/2017	0178376	Belcaster, Joseph	\$2,145.83
10/31/2017	0000750	Belcaster, Nicholas	\$1,562.42
10/31/2017	0003078	Bernstein, Arnie	\$683.74
10/31/2017	0160490	Berry, Raymond	\$654.88
10/31/2017	0000830	Berthiaume, Maria	\$665.64
10/31/2017	0066045	Bilotto, Eugene	\$1,161.68

**Morton College - Payroll Register - Period Ending October 31, 2017**

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
10/31/2017	0003079	Bland, Pamela	\$351.41
10/31/2017	0000845	Bluemer, Judy	\$8,051.42
10/31/2017	0003082	Bondlow, Fred	\$342.84
10/31/2017	0000918	Bonin, Eileen	\$2,030.33
10/31/2017	0000757	Boodoosingh, Savitri	\$1,028.52
10/31/2017	0102219	Boyajian, Mark	\$137.68
10/31/2017	0076654	Bradley, Adam	\$1,521.14
10/31/2017	0157079	Brasher, Stephen	\$670.60
10/31/2017	0002984	Bridges, Maureen	\$2,025.63
10/31/2017	0000915	Bulat, Cheryl	\$6,449.69
10/31/2017	0184720	Buongiorno, Joseph	\$1,600.00
10/31/2017	0182499	Buongiorno, Mary	\$1,600.00
10/31/2017	0003095	Burns, David	\$360.20
10/31/2017	0156441	Campbell, Dana	\$719.92
10/31/2017	0184403	Campbell, Elbert	\$681.68
10/31/2017	0003098	Campos, Veronica	\$542.91
10/31/2017	0156655	Cappetta, Leilani	\$2,140.24
10/31/2017	0153590	Carroll, Don	\$730.71
10/31/2017	0000924	Casey, Craig	\$8,477.62
10/31/2017	0000829	Casey, Robert	\$5,701.92
10/31/2017	0002990	Castillo, Carolina	\$1,743.83
10/31/2017	0003193	Chang, Stephen	\$732.94
10/31/2017	0002998	Chin, Dixon	\$1,265.06
10/31/2017	0002995	Choudhury, Parsa	\$228.47
10/31/2017	0000884	Cienfuegos, Lillian	\$1,831.99
10/31/2017	0181564	Cisco Jr, Taylor	\$645.36
10/31/2017	0003192	Cisneros, Sharon	\$1,420.75
10/31/2017	0000859	Clay, Oscar	\$1,308.06
10/31/2017	0094966	Clemente, Antonio	\$2,163.42
10/31/2017	0007800	Corral, Iris	\$386.21
10/31/2017	0003191	Corte, Anthony	\$862.28
10/31/2017	0002710	Cosimo, Franco	\$2,006.17
10/31/2017	0002933	Craig, Marilyn	\$1,003.11
10/31/2017	0000794	Crockett, Janet	\$5,203.98
10/31/2017	0037605	Cunat, Ronald	\$623.32
10/31/2017	0000843	Davidson, Jody	\$2,732.63
10/31/2017	0000790	De La Torre, Refugio	\$2,203.81

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Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
10/31/2017	0190883	Delgado, Sally	\$1,986.83
10/31/2017	0000786	Demato, Michelle	\$136.26
10/31/2017	0182919	Denson, Ryan	\$759.78
10/31/2017	0003188	Dezynski, Patrice	\$405.16
10/31/2017	0000763	Diaz, Maria	\$1,648.42
10/31/2017	0160009	Dillinger, Benjamin	\$292.20
10/31/2017	0000917	Dominguez, Carlos	\$4,098.15
10/31/2017	0003185	Drew, John	\$1,419.89
10/31/2017	0170558	Drury, Benjamin	\$3,236.73
10/31/2017	0003184	Druska, John	\$360.20
10/31/2017	0000735	Duhon, Steven	\$3,487.50
10/31/2017	0003183	Dukes, Jackie	\$342.84
10/31/2017	0003181	Dutt, Eric	\$702.14
10/31/2017	0003180	Eaton, Barbara	\$1,097.89
10/31/2017	0005692	Enstrom, Elena	\$1,189.31
10/31/2017	0003004	Erkins, Mary	\$727.09
10/31/2017	0003179	Eshafi, Nouri	\$1,054.23
10/31/2017	0020621	Esposito, Marie	\$792.00
10/31/2017	0000828	Fabiyi, Edith	\$2,816.39
10/31/2017	0003208	Falbo, Lydia	\$4,000.00
10/31/2017	0003210	Farina, Peter	\$883.90
10/31/2017	0000814	Favela, Martha	\$1,775.54
10/31/2017	0000762	Fejt, George	\$3,288.00
10/31/2017	0000777	Felice, Susan	\$3,044.71
10/31/2017	0079155	Fields, Stanley	\$10,850.00
10/31/2017	0092824	Folkers, Jeff	\$1,547.17
10/31/2017	0162452	Foltz, Chris	\$311.66
10/31/2017	0160558	Fortier, Jr, George	\$1,383.32
10/31/2017	0003006	Fram, Harriet	\$1,814.34
10/31/2017	0165935	Franklin-Hammergren, Kirstin	\$341.92
10/31/2017	0160367	Freemon, Yolanda	\$3,362.75
10/31/2017	0000938	Gan, Xiaoling	\$3,211.71
10/31/2017	0003008	Garcia, Jose	\$1,919.90
10/31/2017	0000838	Garcia-Searle, Brenda	\$2,454.17
10/31/2017	0000879	Garza, Sylvia	\$2,228.16
10/31/2017	0000935	Gatyas, Kenton	\$5,658.19
10/31/2017	0166876	Gaytan, Steven	\$137.68

**Morton College - Payroll Register - Period Ending October 31, 2017**

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
10/31/2017	0000724	Gilligan, Brian	\$3,605.25
10/31/2017	0040272	Gilmartin, Beth	\$816.54
10/31/2017	0177513	Ginet, Lisa	\$99.73
10/31/2017	0000896	Ginley, Steven	\$3,777.18
10/31/2017	0156018	Glover, Brian	\$491.66
10/31/2017	0153917	Gniadek, Jamie	\$644.81
10/31/2017	0003174	Gong, Michael	\$342.84
10/31/2017	0173329	Gonzalez, Sotero	\$478.69
10/31/2017	0157185	Grady, Myeisha	\$667.84
10/31/2017	0000932	Gramas, Margaret	\$5,668.58
10/31/2017	0190103	Granholm, Donald	\$299.18
10/31/2017	0189759	Green, Amy	\$2,693.34
10/31/2017	0000892	Grice, James	\$7,697.73
10/31/2017	0000788	Gutierrez, Rosa	\$2,281.26
10/31/2017	0003105	Haffron, Dennis	\$730.34
10/31/2017	0003110	Halm, James	\$718.34
10/31/2017	0000805	Halmon, Jamie	\$2,446.50
10/31/2017	0003012	Halsey, Meg	\$1,005.66
10/31/2017	0177808	Harmon, Loretta	\$879.60
10/31/2017	0003113	Hauswald, Carol	\$342.84
10/31/2017	0165694	Helmus, Sara	\$3,795.63
10/31/2017	0173264	Hernandez Perez, Estefani	\$90.25
10/31/2017	0000841	Herrera, Michelle	\$2,241.58
10/31/2017	0159384	Herrmann, Julianne	\$3,459.28
10/31/2017	0172468	Heslop, Eugene	\$137.68
10/31/2017	0002953	Hirsch, Maynard	\$762.09
10/31/2017	0000793	Hopkins, Margaret	\$2,800.50
10/31/2017	0003127	Hubacek, Scott	\$620.46
10/31/2017	0000922	Huff, Cheryl	\$528.59
10/31/2017	0002912	Imburgia, Joseph	\$826.30
10/31/2017	0061134	Iniquez, Jennifer	\$2,578.55
10/31/2017	0174916	Iniquez, Michael	\$1,255.15
10/31/2017	0176980	Jacklin, William	\$4,550.00
10/31/2017	0000876	Jaimes, Nydia	\$2,172.17
10/31/2017	0173034	James, Nadja	\$3,335.34
10/31/2017	0002876	Jaquez, Evelyn	\$1,781.08
10/31/2017	0107686	Jara, Blanca	\$2,341.67

**Morton College - Payroll Register - Period Ending October 31, 2017**

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
10/31/2017	0003136	Jenkins, Anthony	\$711.99
10/31/2017	0000785	Johnson, Caroline	\$2,241.58
10/31/2017	0060105	Jonas, David	\$3,180.03
10/31/2017	0003148	Jones, Roshawn	\$74.60
10/31/2017	0190193	Jordan, Harrell	\$1,623.72
10/31/2017	0173738	Joslin, Jeremy	\$3,299.21
10/31/2017	0003017	Jundt, Gene	\$576.31
10/31/2017	0003021	Kamien, Linda	\$1,589.57
10/31/2017	0170840	Kanan, Martha	\$647.24
10/31/2017	0003153	Karasek, Robert	\$542.91
10/31/2017	0020803	Karlberg, Jeffrey	\$155.83
10/31/2017	0000870	Kasprowicz, Michael	\$4,727.32
10/31/2017	0190175	Kawal, Charles	\$286.71
10/31/2017	0003157	Kelikian, Toulia	\$4,366.31
10/31/2017	0106675	Khalifeh, Khalaf	\$510.81
10/31/2017	0165341	Klementzos, Jennifer	\$1,769.33
10/31/2017	0165951	Kloc, Marilyn	\$1,425.31
10/31/2017	0158400	Knickerbocker, Sharon	\$903.80
10/31/2017	0077801	Knowski, James	\$617.62
10/31/2017	0000004	Kott, Micheal	\$3,750.00
10/31/2017	0000021	Koutny, Linda	\$2,388.29
10/31/2017	0048364	Kowalski, Kristofer	\$491.66
10/31/2017	0000919	Krader, Geoffrey	\$5,507.11
10/31/2017	0002957	Kupec, Debra	\$2,395.33
10/31/2017	0107914	Labno, David	\$2,004.12
10/31/2017	0184220	Lanciotti, David	\$314.33
10/31/2017	0000755	Lanciotti, Lawrence	\$3,987.82
10/31/2017	0000948	Lantz, Catherine	\$521.93
10/31/2017	0003171	Lasorella, Daliana	\$527.37
10/31/2017	0003023	Latham-Williams, Karen	\$1,035.66
10/31/2017	0000832	Latto, Tara	\$472.86
10/31/2017	0003176	Leven, Robert	\$285.83
10/31/2017	0184718	Lewis, Ann	\$600.00
10/31/2017	0190139	Li, Jiarong	\$827.82
10/31/2017	0000811	Lind, Carmen	\$5,624.68
10/31/2017	0000833	Litwicki, Mark	\$3,221.60
10/31/2017	0002926	Lopez, Beda	\$313.74

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Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
10/31/2017	0060156	Lopez, Edwin	\$1,015.39
10/31/2017	0003025	Lopez, Flora	\$969.08
10/31/2017	0003094	Lopez, Noe	\$890.78
10/31/2017	0002037	LoPresti, Joseph	\$1,390.87
10/31/2017	0027824	Lorgus, Richard	\$652.42
10/31/2017	0003033	Lozano, Gloria	\$1,769.33
10/31/2017	0003026	Lubeck, Sarah	\$1,733.59
10/31/2017	0160597	Lubenkov, Paul	\$733.46
10/31/2017	0003100	Lyons, Kenneth	\$1,316.96
10/31/2017	0155594	Machino, Jeri	\$4,227.04
10/31/2017	0173996	Mallett, Klaudia	\$415.56
10/31/2017	0154317	Mangia, Vlasta	\$1,579.38
10/31/2017	0037631	Marquez, Carlos	\$515.59
10/31/2017	0003027	Marquez, Maria	\$352.39
10/31/2017	0000822	Martinez, Blanca	\$1,841.83
10/31/2017	0168363	Martinez, Ernest	\$1,291.27
10/31/2017	0167581	Martinez Jr, Salvador	\$1,321.44
10/31/2017	0000955	Martinez, Raul	\$2,346.13
10/31/2017	0183993	Martino, Shannon	\$973.17
10/31/2017	0000869	Marzullo, Frank	\$6,213.75
10/31/2017	0017224	Mata, Gabriela	\$1,760.75
10/31/2017	0003232	Mathelier, Lisa	\$1,005.66
10/31/2017	0003106	Matthews, Kay	\$1,028.52
10/31/2017	0156656	Mazzone, Dominick	\$413.04
10/31/2017	0003029	McCoy, C. James	\$1,189.33
10/31/2017	0000732	McFadden, James	\$1,163.28
10/31/2017	0000909	McGhee, Edward	\$1,886.77
10/31/2017	0002697	McLaughlin, Keith	\$7,391.67
10/31/2017	0003030	McManmon, Zoe	\$576.31
10/31/2017	0016851	Medina, Gabriel	\$471.16
10/31/2017	0007870	Mehmedagic, Selma	\$476.70
10/31/2017	0058948	Mendez, Charlotte	\$1,623.72
10/31/2017	0165577	Merchant, Linda	\$1,119.00
10/31/2017	0003123	Merritt, William	\$342.84
10/31/2017	0002885	Miculinic, Bonnie	\$779.46
10/31/2017	0177186	Miller, Jacquelyn	\$623.32
10/31/2017	0003032	Miral, Luis	\$1,234.22

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Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
10/31/2017	0170780	Miranda, Ashley	\$654.88
10/31/2017	0000769	Mohr, Michele	\$4,645.51
10/31/2017	0181768	Mollett, Melissa	\$3,218.75
10/31/2017	0002467	Montgomery, Jered	\$1,024.74
10/31/2017	0179082	Montolin, Olivia	\$2,121.17
10/31/2017	0002708	Montoro, Roger	\$2,526.89
10/31/2017	0054966	Montoro, Roger	\$1,241.00
10/31/2017	0000839	Moore, Linda	\$3,361.70
10/31/2017	0000816	Moravecek, Robert	\$974.25
10/31/2017	0155712	Moreno, Benjamin	\$1,296.66
10/31/2017	0076708	Moreno, Berta	\$299.18
10/31/2017	0003131	Moses, Calvin	\$360.20
10/31/2017	0187216	Moss, Neil	\$1,743.79
10/31/2017	0000856	Munoz, Hector	\$3,443.88
10/31/2017	0002935	Murphy, Martha	\$906.14
10/31/2017	0000862	Napoletano, Elizabeth	\$496.65
10/31/2017	0000910	Navarro, Rafael	\$1,549.08
10/31/2017	0000815	Nedza, Michael	\$6,217.19
10/31/2017	0111554	Nieves, Samantha	\$1,541.58
10/31/2017	0049422	Ocampo, Jose	\$1,255.15
10/31/2017	0003146	Ochoa-Galindo, Carmen	\$357.53
10/31/2017	0000928	O'Connell, James	\$2,532.96
10/31/2017	0081992	O'Halloran, Denis	\$311.66
10/31/2017	0189933	Olvera, Roberto	\$1,220.02
10/31/2017	0000747	Paez, Elizabeth	\$3,249.40
10/31/2017	0003154	Palermo, Eileen	\$228.56
10/31/2017	0000951	Paneral, Beth	\$1,386.00
10/31/2017	0000778	Parise, Patricia	\$6,426.26
10/31/2017	0082070	Patterson, Jessica	\$891.00
10/31/2017	0002913	Pearson, Dennis	\$4,483.06
10/31/2017	0000820	Pencheva, Tsonka	\$4,664.33
10/31/2017	0007939	Perez, Armando	\$2,007.11
10/31/2017	0000863	Perez, Guadalupe	\$1,841.79
10/31/2017	0000950	Perez, Jaime	\$904.82
10/31/2017	0003036	Perez, Margarita	\$365.69
10/31/2017	0000776	Perez, Mireya	\$3,892.58
10/31/2017	0003160	Perusich, James	\$702.14



**Morton College - Payroll Register - Period Ending October 31, 2017**

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
10/31/2017	0003038	Pettus, Exodus	\$1,629.80
10/31/2017	0003039	Phillips, Carol	\$548.54
10/31/2017	0177526	Pierce, Tommy	\$3,862.50
10/31/2017	0180195	Pipikios, Iwona	\$493.65
10/31/2017	0000752	Porod, Eric	\$3,154.54
10/31/2017	0000771	Potempa, John	\$4,535.42
10/31/2017	0007416	Pranger, Norbert	\$520.81
10/31/2017	0160605	Primm, Rebecca	\$3,113.09
10/31/2017	0000848	Pullia, Nicole	\$1,628.29
10/31/2017	0041753	Quiroga-Nevarez, Daiana	\$2,186.88
10/31/2017	0000743	Raigoza, Suzanna	\$2,529.72
10/31/2017	0188076	Ramirez, Aurelia	\$1,220.02
10/31/2017	0003041	Ramirez, Elaine	\$1,629.80
10/31/2017	0000889	Ramirez, Jose	\$1,719.56
10/31/2017	0168948	Ray, Anthony	\$5,175.00
10/31/2017	0000953	Raygoza, Liliana	\$1,743.83
10/31/2017	0156449	Raymond, Mary	\$4,792.15
10/31/2017	0000726	Reft, Jennifer	\$3,989.50
10/31/2017	0168949	Rein, Jack	\$523.90
10/31/2017	0003168	Reynard, Michael	\$1,356.95
10/31/2017	0189140	Ridyard, Melissa	\$2,125.00
10/31/2017	0003172	Ritz, Jim	\$2,062.53
10/31/2017	0000872	Rivas, Angel	\$1,555.33
10/31/2017	0000795	Rivera, Doris	\$2,500.00
10/31/2017	0000925	Rivera, Juan	\$2,162.51
10/31/2017	0000748	Rodriguez, Diana	\$2,241.58
10/31/2017	0156404	Rodriguez Jr, Jesus	\$2,135.96
10/31/2017	0003042	Rohl, Michael	\$1,203.71
10/31/2017	0000851	Roland, H.M. Joyce	\$1,295.06
10/31/2017	0056628	Roman, Daniel	\$5,160.32
10/31/2017	0161489	Romero, Julian	\$1,255.15
10/31/2017	0165693	Romero Yuste, Maria	\$5,665.03
10/31/2017	0000741	Ross, Robert	\$1,490.22
10/31/2017	0000797	Ruiz, Ruben	\$3,309.98
10/31/2017	0000895	Rutka, Leonard	\$3,443.01
10/31/2017	0183877	Ruxton, Deborah	\$1,757.20
10/31/2017	0000754	Sajatovic, Mark	\$1,941.21

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Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
10/31/2017	0005990	Salgado, Daniel	\$895.64
10/31/2017	0156479	Samplawski, Phyllis	\$311.66
10/31/2017	0007859	Sanatore-Shanahan, Joann	\$916.27
10/31/2017	0058030	Sanchez, Alberto	\$860.50
10/31/2017	0000907	Sanchez, Luis	\$5,914.05
10/31/2017	0003044	Sanchez, Pedro	\$1,265.06
10/31/2017	0003018	Sandoval, Jamie	\$829.32
10/31/2017	0162444	Sanei, Maxwell	\$207.77
10/31/2017	0082829	Sarabia, Angel	\$731.43
10/31/2017	0000737	Sarther, Diane	\$5,851.01
10/31/2017	0003149	Sasseti, James	\$685.68
10/31/2017	0000921	Scatchell, Candyce	\$2,254.54
10/31/2017	0003134	Schmidt, Joseph	\$625.39
10/31/2017	0000898	Schmitt, Robert	\$4,733.21
10/31/2017	0000860	Schoepf, Cheryl	\$2,238.00
10/31/2017	0160546	Schrey, Courtney	\$616.04
10/31/2017	0002963	Schultz, Marcia	\$1,009.95
10/31/2017	0002668	Sedaie, Behrooz	\$4,433.06
10/31/2017	0189751	Selvaggio, Nicole	\$299.18
10/31/2017	0000731	Seo, Kymberly	\$4,493.17
10/31/2017	0000861	Seropian, Daniel	\$1,444.14
10/31/2017	0002709	Shouba, Derek	\$4,885.52
10/31/2017	0003089	Sleeth, Bradley	\$4,028.44
10/31/2017	0121377	Smith, Daniel	\$843.29
10/31/2017	0003170	Smith, Duane	\$1,441.11
10/31/2017	0003165	Smith-Irowa, Pamela	\$1,097.89
10/31/2017	0181260	Smith, Jeanine	\$1,412.94
10/31/2017	0000789	Smith, Maria	\$1,657.00
10/31/2017	0190578	Solarski, Lauren	\$227.95
10/31/2017	0000939	Sonnier, Celeste	\$3,408.96
10/31/2017	0000842	Soto, Marlene	\$2,141.76
10/31/2017	0000882	Soto, Martin	\$2,548.67
10/31/2017	0125437	Soto, Yasna	\$1,380.29
10/31/2017	0000943	Spaniol, Scott	\$3,938.95
10/31/2017	0003155	Spoleti, Thomas	\$1,025.60
10/31/2017	0034460	Stanevicius, Ramona	\$1,425.31
10/31/2017	0160304	Stanukinas, Melissa	\$306.56

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Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
10/31/2017	0182711	Steadman, Michael	\$1,182.76
10/31/2017	0184165	Stefanski, Eric	\$356.62
10/31/2017	0003147	Steik, Philip	\$652.42
10/31/2017	0005838	Steinz, Margaret	\$3,200.70
10/31/2017	0007897	Stella, Leslie	\$415.24
10/31/2017	0003141	Stevens, Jane	\$651.40
10/31/2017	0003137	Stewart, Constance	\$925.21
10/31/2017	0176470	Stewart, Tiffany	\$388.93
10/31/2017	0099337	Stillo, Louis	\$1,127.26
10/31/2017	0000761	Styer, Audrey	\$6,488.77
10/31/2017	0190101	Sulack, Alexandra	\$333.94
10/31/2017	0003130	Sun, Yizhong	\$342.72
10/31/2017	0189488	Swint, Ashley	\$299.18
10/31/2017	0000897	Sykora, Donald	\$4,508.83
10/31/2017	0156444	Talwar, Sundeep	\$591.38
10/31/2017	0154190	Taylor, Kimberly	\$1,786.27
10/31/2017	0161138	Tejeda, Erika	\$2,236.38
10/31/2017	0190939	Testa, Mary	\$166.67
10/31/2017	0159232	Thelemaque, Cristina	\$1,712.27
10/31/2017	0003048	Tito, Frank	\$562.25
10/31/2017	0000738	Torres, Gina	\$2,411.67
10/31/2017	0160493	Traver, David	\$623.32
10/31/2017	0003051	Trevino-Garcia, Linda	\$1,234.22
10/31/2017	0177705	Truly, Donald	\$207.38
10/31/2017	0000914	Tupa, Aline	\$2,229.41
10/31/2017	0002931	Turner, Jocelyn	\$978.63
10/31/2017	0000019	Ulbrich, Scott	\$2,825.04
10/31/2017	0003055	Ulit, Enriqueta	\$2,570.28
10/31/2017	0003107	Vacek, Sarah	\$1,028.52
10/31/2017	0003057	Valeriano, Joann	\$524.93
10/31/2017	0000886	Vargas, Maria	\$2,265.29
10/31/2017	0000796	Vazquez, Luis	\$425.27
10/31/2017	0000823	Vega, Alfonso	\$1,736.58
10/31/2017	0166301	Vega-Huezo, Wendy	\$3,000.00
10/31/2017	0000808	Velazquez, Marisol	\$3,986.66
10/31/2017	0152888	Voight, William	\$311.66
10/31/2017	0000868	Walley, Cynthia	\$4,126.69

**Morton College - Payroll Register - Period Ending October 31, 2017**

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
10/31/2017	0000817	Walsh, Cheryl	\$251.68
10/31/2017	0013245	Warren, John	\$3,283.48
10/31/2017	0000803	Wedge, Frances	\$3,735.25
10/31/2017	0000758	Weinstein, Thomas	\$2,467.83
10/31/2017	0153749	White, Rhonda	\$767.43
10/31/2017	0160501	Willit, James	\$616.04
10/31/2017	0190102	Windham, Brandie	\$2,314.27
10/31/2017	0003059	Winningham, Susan	\$1,234.22
10/31/2017	0189580	Winters, Jacob	\$475.50
10/31/2017	0000767	Wolff, Michael	\$443.76
10/31/2017	0000736	Wood, Robert	\$4,934.22
10/31/2017	0133829	Yaghoubi, Poupak	\$683.16
10/31/2017	0000942	Yanez, Rodolfo	\$2,323.13
10/31/2017	0170839	Young, Cynthia	\$916.27
10/31/2017	0165741	Young-Huff, Evelyn	\$1,309.71
10/31/2017	0003061	Zabransky, Angela	\$508.30
10/31/2017	0003091	Zeni, Wendy	\$342.84
10/31/2017	0003086	Zick, Jennifer	\$342.84
10/31/2017	0000813	Zukauskas, Karolis	\$4,440.74
10/31/2017	0000883	Zych, Antoinette	\$2,702.04

**Total            \$723,319.04**

**From:** [Stan Fields](#)  
**To:** [Melissa Mollett](#)  
**Cc:** [Maria Anderson](#); [Mireya Perez](#)  
**Subject:** Fwd: Morton College October budget  
**Date:** Thursday, November 30, 2017 10:49:55 AM  
**Attachments:** [ATT00001.htm](#)  
[MC- October 17 Budget.pdf](#)  
[ATT00002.htm](#)

---

Ok

Begin forwarded message:

**From:** Mireya Perez <[mireya.perez@morton.edu](mailto:mireya.perez@morton.edu)>  
**Date:** November 30, 2017 at 8:59:32 AM CST  
**To:** Stan Fields <[stan.fields@morton.edu](mailto:stan.fields@morton.edu)>  
**Cc:** Melissa Mollett <[melissa.mollett@morton.edu](mailto:melissa.mollett@morton.edu)>, Maria Anderson <[maria.anderson@morton.edu](mailto:maria.anderson@morton.edu)>  
**Subject:** FW: Morton College October budget

Proposed Action: THAT THE MONTHLY BUDGET REPORT FOR FISCAL YEAR TO DATE ENDING OCTOBER 2017 BE RECEIVED AND APPROVED AS SUBMITTED.

Rationale: [Please refer to attached Monthly Budget Report.]

Attachments: Monthly Budget Report

*Thanks,*

*Mireya Perez  
Director of Business Services  
Morton College  
3801 South Central Ave  
Cicero, IL 60804  
Phone (708) 656-8000 ext 2289  
Fax (708) 656-3194*

---

**From:** David Gonzalez [<mailto:David.Gonzalez@cpagwa.com>]  
**Sent:** Wednesday, November 29, 2017 7:08 PM  
**To:** Mireya Perez <[mireya.perez@morton.edu](mailto:mireya.perez@morton.edu)>  
**Subject:** FW: Morton College October budget

Mireya

Attached is the 4 month report ending October 31 for the board report.

David

The information contained in this e-mail and any accompanying documents is intended for the sole use of the recipient to whom it is addressed, and may contain information that is privileged, confidential, and prohibited from disclosure under applicable law. If you are not the intended recipient, or authorized to receive this on behalf of the recipient, you are hereby notified that any review, use, disclosure, copying, or distribution is prohibited. If you are not the intended recipient(s), please contact the sender by e-mail and destroy all copies of the original message. Thank you.

**Morton Community College  
Budget Report  
For 4 Months Ending October 31, 2017**



**Morton Community College**  
**Budget Report Summary**  
**For 4 Months Ending October 31, 2017**

**33%**

<b>Funds</b>	<b>Actual</b>	<b>Budget</b>	<b>%</b>	<b>Budget Remaining</b>
<b><u>Education Fund</u></b>				
Revenue	\$ 8,753,933	\$ 23,627,720	37.0%	\$ 14,873,787
Expenditures	(6,565,157)	(21,014,849)	31.2%	(14,449,692)
Net	\$ 2,188,776	\$ 2,612,871		\$ 424,095
<b><u>Operations &amp; Maintenance Fund</u></b>				
Revenue	\$ 1,160,224	\$ 3,693,440	31.4%	\$ 2,533,216
Expenditures	(951,997)	(3,693,440)	25.8%	2,741,443
Net	\$ 208,227	\$ -		\$ (208,227)
<b><u>Restricted Purpose Fund</u></b>				
Revenue	\$ 2,714,641	\$ 16,845,722	16.1%	\$ 14,131,081
Expenditures	(4,012,817)	(16,845,722)	23.8%	(12,832,905)
Net	\$ (1,298,176)	\$ -		\$ 1,298,176
<b><u>Audit Fund</u></b>				
Revenue	\$ 16,472	\$ 87,750	18.8%	\$ 71,278
Expenditures	-	(82,400)	0.0%	(82,400)
Net	\$ 16,472	\$ 5,350		\$ (11,122)
<b><u>Liability, Protection &amp; Settlement Fund</u></b>				
Revenue	\$ 186,205	\$ 744,700	25.0%	\$ 558,495
Expenditures	(264,160)	(697,000)	37.9%	(432,840)
Net	\$ (77,955)	\$ 47,700		\$ 125,655
<b><u>General Bond Obligation Fund</u></b>				
Revenue	\$ 160,304	\$ 634,178	25.3%	\$ 473,874
Expenditures	-	(672,941)	0.0%	(672,941)
Net	\$ 160,304	\$ (38,763)		\$ (199,067)
<b><u>Operations &amp; Maintenance (Restricted) Fund</u></b>				
Revenue	\$ -	\$ 360,000	0.0%	\$ 360,000
Expenditures	(123,212)	(360,000)	34.2%	(236,788)
Net	\$ (123,212)	\$ -		\$ 123,212
<b><u>Auxiliary Fund</u></b>				
Revenue	\$ 652,099	\$ 2,016,500	32.3%	\$ 1,364,401
Expenditures	(476,472)	(2,016,938)	23.6%	(1,540,466)
Net	\$ 175,627	\$ (438)		\$ (176,065)
<b><u>Working Cash Fund</u></b>				
Revenue	\$ 25,610	\$ 50,000	51.2%	\$ 24,390
Expenditures	-	(50,000)	0.0%	(50,000)
Net	\$ 25,610	\$ -		\$ (25,610)
<b><u>All Funds</u></b>				
Revenue	\$ 13,669,488	\$ 48,060,010	28.4%	\$ 34,390,522
Expenditures	(12,393,815)	(45,433,290)	27.3%	(33,039,475)
Net	\$ 1,275,673	\$ 2,626,720		\$ 1,351,047



**EDUCATION FUND REVENUE**  
**For 4 Months Ending October 31, 2017**

**33%**

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
<b>REVENUE</b>				
<b>LOCAL GOVERNMENT</b>				
Property taxes	\$ 1,738,215	\$ 7,083,000	24.5%	\$ 5,344,785
Total Local Government	<u>1,738,215</u>	<u>7,083,000</u>	<u>24.5%</u>	<u>5,344,785</u>
<b>CORPORATE PERSONAL PROPERTY TAXES</b>	<u>4,934</u>	<u>650,000</u>	<u>0.8%</u>	<u>645,066</u>
<b>STATE GOVERNMENT</b>				
ICCB credit hour grants	780,967	1,846,190	42.3%	1,065,223
ICCB equalization grants	<u>1,370,643</u>	<u>4,111,930</u>	<u>33.3%</u>	<u>2,741,287</u>
Total State Government	<u>2,151,610</u>	<u>5,958,120</u>	<u>36.1%</u>	<u>3,806,510</u>
<b>STUDENT TUITION AND FEES</b>				
Tuition	3,995,005	8,024,000	49.8%	4,028,995
Fees	<u>832,042</u>	<u>1,761,800</u>	<u>47.2%</u>	<u>929,758</u>
Total Tuition and Fees	<u>4,827,047</u>	<u>9,785,800</u>	<u>49.3%</u>	<u>4,958,753</u>
<b>MISCELLANEOUS</b>				
Sales and service fees	13,209	55,800	23.7%	42,591
Investment revenue	18,918	15,000	126.1%	(3,918)
Nongovernmental gifts & scholarships	<u>-</u>	<u>30,000</u>	<u>0.0%</u>	<u>30,000</u>
Total Other Sources	<u>32,127</u>	<u>100,800</u>	<u>31.9%</u>	<u>68,673</u>
<b>Total Revenue</b>	<u>8,753,933</u>	<u>23,577,720</u>	<u>37.1%</u>	<u>14,823,787</u>
Transfers in	<u>-</u>	<u>50,000</u>	<u>0.0%</u>	<u>50,000</u>
<b>Total Revenue and Transfers in</b>	<u>\$ 8,753,933</u>	<u>\$ 23,627,720</u>	<u>37.0%</u>	<u>\$ 14,873,787</u>

**EDUCATION FUND EXPENDITURES**  
**For 4 Months Ending October 31, 2017**

**33%**

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
<b>EXPENDITURES</b>				
By Program:				
<b>Instruction</b>				
Salaries	\$ 2,144,078	\$ 7,758,302	27.6%	\$ 5,614,224
Employee benefits	244,699	647,545	37.8%	402,846
Contractual services	51,738	149,500	34.6%	97,762
Material and supplies	72,182	374,350	19.3%	302,168
Conferences and meetings	2,781	26,150	10.6%	23,369
Total Instruction	<u>2,515,478</u>	<u>8,955,847</u>	<u>28.1%</u>	<u>6,440,369</u>
<b>Academic Support</b>				
Salaries	337,410	1,203,182	28.0%	865,772
Employee benefits	53,709	213,578	25.1%	159,869
Contractual services	126,737	215,000	58.9%	88,263
Material and supplies	70,745	265,470	26.6%	194,725
Conferences and meetings	7,848	33,500	23.4%	25,652
Fixed charges	-	50,000	0.0%	50,000
Total Academic Support	<u>596,449</u>	<u>1,980,730</u>	<u>30.1%</u>	<u>1,384,281</u>
<b>Student Services</b>				
Salaries	519,254	1,690,095	30.7%	1,170,841
Employee benefits	92,362	243,264	38.0%	150,902
Contractual services	57,591	230,000	25.0%	172,409
Material and supplies	15,260	145,150	10.5%	129,890
Conferences and meetings	8,803	63,650	13.8%	54,847
Fixed charges	-	14,800	0.0%	14,800
Total Student Services	<u>693,270</u>	<u>2,386,959</u>	<u>29.0%</u>	<u>1,693,689</u>

**EDUCATION FUND EXPENDITURES**  
**For 4 Months Ending October 31, 2017**

**33%**

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
<b>EXPENDITURES</b>				
<b>Public Service/Continuing Education</b>				
Salaries	72,273	216,338	33.4%	144,065
Employee benefits	10,683	36,208	29.5%	25,525
Contractual services	11,381	28,879	39.4%	17,498
Material and supplies	2,760	25,684	10.7%	22,924
Conferences and meetings	50	2,500	2.0%	2,450
Total Public Service/Continuing Education	<u>97,147</u>	<u>309,609</u>	<u>31.4%</u>	<u>212,462</u>
<b>Auxiliary Services</b>				
Salaries	72,537	229,214	31.6%	156,677
Employee benefits	10,724	29,029	36.9%	18,305
Contractual services	146,684	218,000	67.3%	71,316
Material and supplies	58,348	100,750	57.9%	42,402
Conferences and meetings	45,291	133,000	34.1%	87,709
Fixed charges	-	16,000	0.0%	16,000
Capital outlay	5,000	5,000	100.0%	-
Total Auxiliary Services	<u>338,584</u>	<u>730,993</u>	<u>46.3%</u>	<u>392,409</u>
<b>Institutional Support</b>				
Salaries	676,171	2,260,164	29.9%	1,583,993
Employee benefits	135,000	424,047	31.8%	289,047
Contractual services	819,751	1,687,400	48.6%	867,649
Material and supplies	116,227	382,100	30.4%	265,873
Conferences and meetings	63,088	217,000	29.1%	153,912
Fixed charges	578	1,000	57.8%	422
Other	396	40,000	1.0%	39,604
Total Institutional Support	<u>1,811,211</u>	<u>5,011,711</u>	<u>36.1%</u>	<u>3,200,500</u>

**EDUCATION FUND EXPENDITURES**  
**For 4 Months Ending October 31, 2017**

**33%**

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
<b>EXPENDITURES</b>				
<b>Scholarships, Student Grants &amp; Waivers</b>				
Student grants and scholarships	510,836	1,014,000	50.4%	503,164
Other	<u>2,182</u>	<u>45,000</u>	<u>4.8%</u>	<u>42,818</u>
Total Scholarships, Student Grants & Waivers	<u>513,018</u>	<u>1,059,000</u>	<u>48.4%</u>	<u>545,982</u>
<b>Contingencies</b>	<u>-</u>	<u>200,000</u>	<u>0.0%</u>	<u>200,000</u>
<b>Total Expenditures</b>	<u>6,565,157</u>	<u>20,634,849</u>	<u>31.8%</u>	<u>14,069,692</u>
Transfers out	<u>-</u>	<u>380,000</u>	<u>0.0%</u>	<u>380,000</u>
<b>Total Expenditures and Transfers out</b>	<u>\$ 6,565,157</u>	<u>\$ 21,014,849</u>	<u>31.2%</u>	<u>\$ 14,449,692</u>

**OPERATIONS & MAINTENANCE FUND REVENUE AND EXPENDITURES**  
**For 4 Months Ending October 31, 2017**

**33%**

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
<b>REVENUE</b>				
<b>LOCAL GOVERNMENT</b>				
Property taxes	\$ 328,375	\$ 1,383,000	23.7%	\$ 1,054,625
<b>CORPORATE PERSONAL PROPERTY TAXES</b>	4,934	650,000	0.8%	645,066
<b>STUDENT FEES</b>				
Fees	820,143	1,639,440	50.0%	819,297
Total Student Fees	820,143	1,639,440	50.0%	819,297
<b>MISCELLANEOUS</b>				
Sales and service fees	585	5,000	11.7%	4,415
Facilities	5,020	14,000	35.9%	8,980
Investment revenue	1,167	2,000	58.4%	833
Total Miscellaneous	6,772	21,000	32.2%	14,228
<b>Total Revenue</b>	<u>\$ 1,160,224</u>	<u>\$ 3,693,440</u>	<u>31.4%</u>	<u>\$ 2,533,216</u>
<b>EXPENDITURES</b>				
By Program:				
<b>Operations and Maintenance of Plant</b>				
Salaries	\$ 517,718	\$ 1,799,346	28.8%	\$ 1,281,628
Employee benefits	91,285	245,810	37.1%	154,525
Contractual services	71,877	563,000	12.8%	491,123
Material and supplies	38,294	165,984	23.1%	127,690
Conferences and meetings	623	6,000	10.4%	5,377
Utilities	232,200	888,300	26.1%	656,100
Capital outlay	-	15,000	0.0%	15,000
Other	-	10,000	0.0%	10,000
Total Operations and Maintenance of Plant	951,997	3,693,440	25.8%	2,741,443
<b>Total Expenditures</b>	<u>\$ 951,997</u>	<u>\$ 3,693,440</u>	<u>25.8%</u>	<u>\$ 2,741,443</u>

**RESTRICTED PURPOSE FUND REVENUE**  
**For 4 Months Ending October 31, 2017**

**33%**

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
<b>REVENUE</b>				
<b>STATE GOVERNMENT</b>				
State board of education- adult education	\$ -	\$ 468,192	0.0%	\$ 468,192
ICCB grant revenue- other	-	3,845,600	0.0%	3,845,600
Total State Government	-	4,313,792	0.0%	4,313,792
<b>FEDERAL GOVERNMENT</b>				
Department of education	2,714,641	12,089,330	22.5%	9,374,689
Other	-	442,600	0.0%	442,600
Total Federal Government	2,714,641	12,531,930	21.7%	9,817,289
<b>Total Revenue</b>	<u>\$ 2,714,641</u>	<u>\$ 16,845,722</u>	<u>16.1%</u>	<u>\$ 14,131,081</u>

**RESTRICTED PURPOSE FUND EXPENDITURES**  
**For 4 Months Ending October 31, 2017**

**33%**

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
<b>EXPENDITURES</b>				
By Program:				
<b>Instruction</b>				
Salaries	\$ 364,492	\$ 911,531	40.0%	\$ 547,039
Employee benefits	23,375	2,048,856	1.1%	2,025,481
Contractual services	18,569	122,872	15.1%	104,303
Material and supplies	37,697	146,709	25.7%	109,012
Conferences and meetings	5,025	21,399	23.5%	16,374
Total Instruction	<u>449,158</u>	<u>3,251,367</u>	<u>13.8%</u>	<u>2,802,209</u>
<b>Academic Support</b>				
Employee benefits	-	250,000	0.0%	250,000
Total Academic Support	<u>-</u>	<u>250,000</u>	<u>0.0%</u>	<u>250,000</u>
<b>Student Services</b>				
Employee benefits	-	350,000	0.0%	350,000
Conferences and meetings	1,127	-	0.0%	(1,127)
Total Student Services	<u>1,127</u>	<u>350,000</u>	<u>0.3%</u>	<u>348,873</u>
<b>Public Service/Continuing Education</b>				
Salaries	47,687	143,170	33.3%	95,483
Employee benefits	8,927	110,185	8.1%	101,258
Contractual services	103,609	2,200	4709.5%	(101,409)
Material and supplies	-	2,580	0.0%	2,580
Conferences and meetings	2,717	12,465	21.8%	9,748
Total Public Service/Continuing Education	<u>162,940</u>	<u>270,600</u>	<u>60.2%</u>	<u>107,660</u>

**RESTRICTED PURPOSE FUND EXPENDITURES**  
**For 4 Months Ending October 31, 2017**

**33%**

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
<b>Auxiliary Services</b>				
Employee benefits	-	125,000	0.0%	125,000
Total Auxiliary Services	-	125,000	0.0%	125,000
<b>Operations and Maintenance of Plant</b>				
Employee benefits	-	450,000	0.0%	450,000
Total Operation and Maintenance of Plant	-	450,000	0.0%	450,000
<b>Institutional Support</b>				
Employee benefits	-	400,000	0.0%	400,000
Total Institutional Support	-	400,000	0.0%	400,000
<b>Scholarships, Student Grants &amp; Waivers</b>				
Salaries	22,725	97,661	23.3%	74,936
Student grants and scholarships	3,322,867	11,500,000	28.9%	8,177,133
Other	54,000	151,094	35.7%	97,094
Total Scholarships, Student Grants & Waivers	3,399,592	11,748,755	28.9%	8,349,163
<b>Total Expenditures</b>	<u>\$ 4,012,817</u>	<u>\$ 16,845,722</u>	<u>23.8%</u>	<u>\$ 12,832,905</u>



**AUDIT FUND REVENUE AND EXPENDITURES**  
**For 4 Months Ending October 31, 2017**

**33%**

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
<b>REVENUE</b>				
<b>LOCAL GOVERNMENT</b>				
Property taxes	<u>\$ 16,468</u>	<u>\$ 67,700</u>	<u>24.3%</u>	<u>\$ 51,232</u>
<b>MISCELLANEOUS</b>				
Investment revenue	<u>4</u>	<u>50</u>	<u>8.0%</u>	<u>46</u>
<b>Total Revenue</b>	<u>16,472</u>	<u>67,750</u>	<u>24.3%</u>	<u>51,278</u>
Transfers in	<u></u>	<u>20,000</u>	<u>0.0%</u>	<u>20,000</u>
<b>Total Revenue and Transfers in</b>	<u><u>\$ 16,472</u></u>	<u><u>\$ 87,750</u></u>	<u><u>18.8%</u></u>	<u><u>\$ 71,278</u></u>
<b>EXPENDITURES</b>				
By Program:				
<b>Institutional Support</b>				
Contractual services	<u><u>\$ -</u></u>	<u><u>\$ 82,400</u></u>	<u><u>0.0%</u></u>	<u><u>\$ 82,400</u></u>

**LIABILITY, PROTECTION & SETTLEMENT FUND REVENUE AND EXPENDITURES**  
**For 4 Months Ending October 31, 2017**

**33%**

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
<b>REVENUE</b>				
<b>LOCAL GOVERNMENT</b>				
Property taxes	\$ 186,180	\$ 744,600	25.0%	\$ 558,420
<b>MISCELLANEOUS</b>				
Investment revenue	25	100	25.0%	75
<b>Total Revenue</b>	<u>\$ 186,205</u>	<u>\$ 744,700</u>	<u>25.0%</u>	<u>\$ 558,495</u>
<b>EXPENDITURES</b>				
By Program:				
<b>Instruction</b>				
Employee benefits	\$ -	\$ 110,000	0.0%	\$ 110,000
<b>Academic Support</b>				
Employee benefits	-	15,500	0.0%	15,500
<b>Student Services</b>				
Employee benefits	-	18,000	0.0%	18,000
<b>Public Service/Continuing Education</b>				
Employee benefits	-	5,500	0.0%	5,500
<b>Auxiliary Services</b>				
Employee benefits	-	4,000	0.0%	4,000
<b>Operations and Maintenance of Plant</b>				
Employee benefits	-	19,000	0.0%	19,000
<b>Institutional Support</b>				
Employee benefits	215	55,000	0.4%	54,785
Contractual services	263,945	370,000	71.3%	106,055
Fixed charges	-	100,000	0.0%	100,000
Total Institutional Support	<u>264,160</u>	<u>525,000</u>	<u>50.3%</u>	<u>260,840</u>
<b>Total Expenditures</b>	<u>\$ 264,160</u>	<u>\$ 697,000</u>	<u>37.9%</u>	<u>\$ 432,840</u>

**GENERAL BOND OBLIGATION FUND REVENUE AND EXPENDITURES****33%****For 4 Months Ending October 31, 2017**

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
<b>REVENUE</b>				
<b>LOCAL GOVERNMENT</b>				
Property taxes	<u>\$ 160,282</u>	<u>\$ 634,078</u>	<u>25.3%</u>	<u>\$ 473,796</u>
<b>MISCELLANEOUS</b>				
Investment revenue	<u>22</u>	<u>100</u>	<u>22.0%</u>	<u>78</u>
<b>Total Revenue</b>	<u><u>\$ 160,304</u></u>	<u><u>\$ 634,178</u></u>	<u><u>25.3%</u></u>	<u><u>\$ 473,874</u></u>
<b>EXPENDITURES</b>				
By Program:				
<b>Institutional Support</b>				
Fixed charges	<u>\$ -</u>	<u>\$ 672,941</u>	<u>0.0%</u>	<u>\$ 672,941</u>
<b>Total Expenditures</b>	<u><u>\$ -</u></u>	<u><u>\$ 672,941</u></u>	<u><u>0.0%</u></u>	<u><u>\$ 672,941</u></u>

**OPERATIONS & MAINTENANCE (RESTRICTED) FUND REVENUE AND EXPENDITURES**  
**For 4 Months Ending October 31, 2017**

**33%**

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
<b>TRANSFERS IN</b>	<u>\$ -</u>	<u>\$ 360,000</u>	<u>0.0%</u>	<u>\$ 360,000</u>
<b>EXPENDITURES</b>				
By Program:				
<b>Operations and Maintenance of Plant</b>				
Contractual services	\$ 115,121	\$ 350,000	32.9%	\$ 234,879
Capital outlay	<u>8,091</u>	<u>10,000</u>	<u>80.9%</u>	<u>1,909</u>
Total Operation and Maintenance of Plant	<u>123,212</u>	<u>360,000</u>	<u>34.2%</u>	<u>236,788</u>
<b>Total Expenditures</b>	<u>\$ 123,212</u>	<u>\$ 360,000</u>	<u>34.2%</u>	<u>\$ 236,788</u>

**AUXILIARY FUND REVENUE AND EXPENDITURES**  
**For 4 Months Ending October 31, 2017**

**33%**

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
<b>REVENUE</b>				
<b>SALES AND SERVICE FEES</b>				
Bookstore	\$ 652,099	\$ 2,016,500	32.3%	\$ 1,364,401
<b>Total Revenue</b>	<u>\$ 652,099</u>	<u>\$ 2,016,500</u>	<u>32.3%</u>	<u>\$ 1,364,401</u>
<b>EXPENDITURES</b>				
By Program:				
<b>Auxiliary Services</b>				
Salaries	\$ 45,612	\$ 192,397	23.7%	\$ 146,785
Employee benefits	6,006	23,991	25.0%	17,985
Contractual services	11,416	16,000	71.4%	4,584
Material and supplies	413,438	1,781,550	23.2%	1,368,112
Conferences and meetings	-	3,000	0.0%	3,000
<b>Total Auxiliary Services</b>	<u>476,472</u>	<u>2,016,938</u>	<u>23.6%</u>	<u>1,540,466</u>
<b>Total Expenditures</b>	<u>\$ 476,472</u>	<u>\$ 2,016,938</u>	<u>23.6%</u>	<u>\$ 1,540,466</u>

**WORKING CASH FUND REVENUE AND EXPENDITURES****33%****For 4 Months Ending October 31, 2017**

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	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
<b>REVENUE</b>				
<b>OTHER SOURCES</b>				
Investment revenue	<u>\$ 25,610</u>	<u>\$ 50,000</u>	<u>51.2%</u>	<u>\$ 24,390</u>
<b>Total Revenue</b>	<u><u>\$ 25,610</u></u>	<u><u>\$ 50,000</u></u>	<u><u>51.2%</u></u>	<u><u>\$ 24,390</u></u>
<b>TRANSFERS OUT</b>	<u><u>\$ -</u></u>	<u><u>\$ 50,000</u></u>	<u><u>0.0%</u></u>	<u><u>\$ 50,000</u></u>

**From:** [Stan Fields](#)  
**To:** [Melissa Mollett](#)  
**Cc:** [Maria Anderson](#); [Mireya Perez](#)  
**Subject:** Fwd: Action Item 8.3 for 12/18/17 Board Meeting  
**Date:** Thursday, November 30, 2017 10:50:21 AM  
**Attachments:** [TR 10.31.17.pdf](#)  
[ATT00001.htm](#)

---

Ok

Begin forwarded message:

**From:** Mireya Perez <[mireya.perez@morton.edu](mailto:mireya.perez@morton.edu)>  
**Date:** November 30, 2017 at 8:58:31 AM CST  
**To:** Stan Fields <[stan.fields@morton.edu](mailto:stan.fields@morton.edu)>  
**Cc:** Melissa Mollett <[melissa.mollett@morton.edu](mailto:melissa.mollett@morton.edu)>, Maria Anderson <[maria.anderson@morton.edu](mailto:maria.anderson@morton.edu)>  
**Subject:** FW: Action Item 8.3 for 12/18/17 Board Meeting

**Proposed Action:** THAT THE MONTHLY TREASURER'S REPORTS FOR OCTOBER 2017 BE RECEIVED AND FILED FOR AUDIT AS SUBMITTED.

**Rationale:** [Required by Board Policy 1.6.7]

**Attachments:** Treasurer's Reports

*Thanks,*

*Mireya Perez  
Director of Business Services  
Morton College  
3801 South Central Ave  
Cicero, IL 60804  
Phone (708) 656-8000 ext 2289  
Fax (708) 656-3194*

---

**From:** David Gonzalez [<mailto:David.Gonzalez@cpagwa.com>]  
**Sent:** Wednesday, November 29, 2017 7:06 PM  
**To:** Mireya Perez <[mireya.perez@morton.edu](mailto:mireya.perez@morton.edu)>  
**Subject:** FW: Action Item 8.3 for 12/18/17 Board Meeting

Ok to send to Board

## Morton College Treasurer's Report

Month Ending: October 31, 2017

<i>Institution</i>	<i>Purchased</i>	<i>Principal</i>	<i>Rate</i>	<i>Type</i>	<i>Maturity</i>
<i>Fifth Third, Cicero</i>	21-Feb-03	\$ 432.76	5.0000%	GNMA	15-Jan-18
	21-Feb-03	\$ -	5.5000%	GNMA	15-Jan-17
	1-May-06	\$ 620,863.84	0.0100%	Money Market	31-Oct-17
	Sum	<u>\$ 621,296.60</u>			
<i>The Illinois Funds, Springfield</i>	1-May-06	\$10,132,440.54	0.0100%	TIF Prime Fund	31-Oct-17
	Sum	<u>\$10,132,440.54</u>			
<b>Grand Total</b>		<b><u>\$10,753,737.14</u></b>			



**From:** [Stan Fields](#)  
**To:** [Melissa Mollett](#)  
**Cc:** [Maria Anderson](#); [Mireya Perez](#)  
**Subject:** Fwd: Board Action - Levy Ordinance  
**Date:** Tuesday, November 28, 2017 5:08:55 PM  
**Attachments:** [2017 Final Levy Request For Board Action.docx](#)  
[ATT00001.htm](#)  
[Final 2017 Tax Levy Morton College.xlsx](#)  
[ATT00002.htm](#)  
[Final 2017 Cert of tax Levy.docx](#)  
[ATT00003.htm](#)  
[2017 Levy Resolution.docx](#)  
[ATT00004.htm](#)

---

Ok

Begin forwarded message:

**From:** Mireya Perez <[mireya.perez@morton.edu](mailto:mireya.perez@morton.edu)>  
**Date:** November 28, 2017 at 3:31:52 PM CST  
**To:** Stan Fields <[stan.fields@morton.edu](mailto:stan.fields@morton.edu)>  
**Cc:** Melissa Mollett <[melissa.mollett@morton.edu](mailto:melissa.mollett@morton.edu)>, Maria Anderson <[maria.anderson@morton.edu](mailto:maria.anderson@morton.edu)>  
**Subject:** Board Action - Levy Ordinance

**PROPOSED ACTION:** THAT THE BOARD APPROVE THE RESOLUTION AUTHORIZING THE 2017 TAX LEVY AND CERTIFYING COMPLIANCE WITH THE TRUTH IN TAXATION ACT AS SUBMITTED.

**RATIONALE:**

[Required by Chapter 35 of the Illinois Compiled Statutes 200/18-60 of the Truth in Taxation Law]

Illinois law requires that the taxes to be levied be formally estimated prior to the adoption of its aggregate levy. Non-compliance with existing laws will disallow any increase in the estimated tax levy if a tentative levy is not approved. Cook County, as well as the other Chicago land counties, has tax caps to limit the tax increase to inflation. Cook County Tax extension office has limited this year's increase to 5% of the 2016 levy plus any new property coming on the tax rolls. The operating and capital needs of Morton College support the importance of raising the College's extended levy by 2.79%. The individual levies have been adjusted to add more dollars to the Educational Fund, Building Fund, Social Security Fund and Insurance Fund.

The financial impact on a homeowner with a house valued at \$150,000 and assessed at the county's published assessment rate of 16% is \$11.91 for the year. However, Cook County generally assesses property at one-half of the published rate or about 8%. Applying this reduced assessment provides for an increase of \$5.49 for the year.

**COST ANALYSIS:**

Total estimated extended 2017 Levy is \$9,417,200 which represents a 2.79% or a \$255,772 increase from the \$9,161,428 Cook County 2016 extended levy.

-

**ATTACHMENTS:**

Resolution  
2017 Certificate of Tax Levy  
Tax Rate Calculation

*Thanks,*

*Mireya Perez  
Director of Business Services  
Morton College  
3801 South Central Ave  
Cicero, IL 60804  
Phone (708) 656-8000 ext 2289*

*Fax (708) 656-3194*

---

**From:** David Gonzalez [<mailto:David.Gonzalez@cpagwa.com>]

**Sent:** Tuesday, November 28, 2017 3:16 PM

**To:** Mireya Perez <[mireya.perez@morton.edu](mailto:mireya.perez@morton.edu)>

**Cc:** Sarah Czernik <[Sarah.Czernik@cpagwa.com](mailto:Sarah.Czernik@cpagwa.com)>

**Subject:** Levy Ordinance

Mireya

Attached are the Final 2017 Levy Docs. The only thing that is needed is the actual date of the meeting to be placed on the docs.

Thanks

David

---

**From:** Mireya Perez [<mailto:mireya.perez@morton.edu>]

**Sent:** Tuesday, November 28, 2017 12:18 PM

**To:** David Gonzalez <[David.Gonzalez@cpagwa.com](mailto:David.Gonzalez@cpagwa.com)>

**Subject:** FW: Levy Ordinance

Hi David,

Please email me the 2017 Final Levy sheets when available.

*Thanks,*

*Mireya Perez*

*Director of Business Services*

*Morton College*

*3801 South Central Ave*

*Cicero, IL 60804*

*Phone (708) 656-8000 ext 2289*

*Fax (708) 656-3194*

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**MORTON COLLEGE BOARD OF TRUSTEES**  
**REQUEST FOR BOARD ACTION**

**PROPOSED ACTION:** THAT THE BOARD APPROVE THE RESOLUTION AUTHORIZING THE 2017 TAX LEVY AND CERTIFYING COMPLIANCE WITH THE TRUTH IN TAXATION ACT AS SUBMITTED.

**RATIONALE:**

[Required by Chapter 35 of the Illinois Compiled Statutes 200/18-60 of the Truth in Taxation Law]

Illinois law requires that the taxes to be levied be formally estimated prior to the adoption of its aggregate levy. Non-compliance with existing laws will disallow any increase in the estimated tax levy if a tentative levy is not approved. Cook County, as well as the other Chicago land counties, has tax caps to limit the tax increase to inflation. Cook County Tax extension office has limited this year's increase to 5% of the 2016 levy plus any new property coming on the tax rolls. The operating and capital needs of Morton College support the importance of raising the College's extended levy by 2.79%. The individual levies have been adjusted to add more dollars to the Educational Fund, Building Fund, Social Security Fund and Insurance Fund.

The financial impact on a homeowner with a house valued at \$150,000 and assessed at the county's published assessment rate of 16% is \$11.91 for the year. However, Cook County generally assesses property at one-half of the published rate or about 8%. Applying this reduced assessment provides for an increase of \$5.49 for the year.

**COST ANALYSIS:**

Total estimated extended 2017 Levy is \$9,417,200 which represents a 2.79% or a \$255,772 increase from the \$9,161,428 Cook County 2016 extended levy.

**ATTACHMENTS:**

Resolution  
2017 Certificate of Tax Levy  
Tax Rate Calculation

**RESOLUTION AUTHORIZING THE 2017 TAX LEVY AND  
CERTIFYING COMPLIANCE WITH THE TRUTH IN TAXATION ACT**

WHEREAS, the State of Illinois Public Community College Act, Chapter 110, Act 805, Section 3-20.5 requires that an annual levy be filed with the County Clerk by the last Tuesday in December; and

WHEREAS, State of Illinois Compiled Statutes, Chapter 35, Act 200, Section 18-55 through 18-95 of the Truth in Taxation Act, requires that the taxes to be levied be formally estimated prior to the adoption of its aggregate levy, which was done on November 13, 2017. Non-compliance with existing laws will disallow any increase in the estimated tax levy if a tentative levy is not approved; and

WHEREAS, it is the intent of the Board of Trustees of Illinois Community College District No. 527 to levy an additional increase of 2.79% in 2017 of the levy extended for calendar year 2016.

NOW, THEREFORE, BE IT HEREBY RESOLVED AND CERTIFIED AS FOLLOWS:

1. That the Board of Trustees of Illinois Community College District No. 527 establishes levies for the following taxes for 2017:

\$6,900,000	for Educational Purposes
1,350,000	for Operations, Building and Maintenance Purposes
525,000	for Insurance Purposes as follows: Tort Liability, Workers' Compensation, Occupational Diseases and Unemployment
215,000	for Social Security and Medicare Insurance Purposes
65,000	for Financial Audit Purposes
_____	for Protection, Health and Safety Purposes
\$9,055,000	Total

The levy for Calendar Year 2017 will be allocated 50% for Fiscal Year 2017 and 50% for Fiscal Year 2018.

2. That the 2016 taxes levied for Illinois Community College District No. 527 were as follows:

\$6,825,000	for Educational Purposes
1,300,000	for Operations, Building and Maintenance Purposes
520,000	for Insurance Purposes as follows: Tort Liability, Workers' Compensation, Occupational Diseases and Unemployment
210,000	for Social Security and Medicare Insurance Purposes
65,000	for Financial Audit Purposes
_____	for Protection, Health and Safety Purposes
\$8,920,000	Total

3. That the proposed increase in the extended property tax levy for 2017, is estimated to be \$255,772 over the 2016 extended levy calculated as follows:

Proposed 2017 extended levy	\$9,417,200
2016 extended levy	<u>\$9,161,428</u>
Dollar increase	<u>\$ 255,772</u>

4. That this Board authorizes the Secretary to file this Resolution and Certification and the attached 2017 Certificate of Tax Levy, with levy amounts specified, with the County Clerk as required by law.

Passed this 18<sup>th</sup> day of December, 2017

---

Frank Aguilar, Chair  
Board of Trustees  
Illinois Community College District No. 527

---

Jose Collazo, Secretary  
Board of Trustees  
Illinois Community College District No. 527

**CERTIFICATE OF TAX LEVY 2017**

Community College District No. 527 County(ies) Cook

Community College District Name: Morton College and State of Illinois

We hereby certify that we require:

the sum of \$ 6,900,000 to be levied as a tax for educational purposes (110 ILCS 805/3-1), and  
the sum of \$ 1,350,000 to be levied as a tax for operations and maintenance purposes (110 ILCS 805/3-1), and  
the sum of \$ \_\_\_\_\_ to be levied as an additional tax for educational and operations and maintenance purposes (110 ILCS 805/3-1), and  
the sum of \$ 525,000 to be levied as a special tax for purposes of the Local Government and Governmental Employees Tort Immunity Act (745 ICLS 10/9-107), and  
the sum of \$ 215,000 to be levied as a special tax for Social Security and Medicare insurance purposes (40 ILCS 5/21-110 and 5/21-110.1), and  
the sum of \$ 65,000 to be levied as a special tax for financial audit purposes (50 ILCS 310/9), and  
the sum of \$ \_\_\_\_\_ to be levied as a special tax for protection, health, and safety purposes (110 ILCS 805/3-20.3.01), and  
the sum of \$ \_\_\_\_\_ to be levied as a special tax for (specify) \_\_\_\_\_ purposes, on the taxable property of our community college district for the year 20 .

Signed this 18 day of December , 2017

Frank J. Aguilar  
Chairman of the Board of Said Community College District

Jose Collazo  
Secretary of the Board of Said Community College District

When any community college district is authorized to issue bonds, the community college board shall file in the office of the county clerk in which any part of the community college district is situated a certified copy of the resolution providing for their issuance and levying a tax to pay them. The county clerk shall each year during the life of a bond issue extend the tax for bonds and interest set forth in the certified copy of the resolution. Therefore, to avoid a possible duplication of tax levies, the community college board should not include in its annual tax levy for the bonds and interest.

Number of bond issues of said community college district which have not been paid in full 2 .

This certificate of tax levy shall be filed with the county clerk of each county in which any part of the community college district is located on or before the last Tuesday in December.

.....  
(DETACH AND RETURN TO COMMUNITY COLLEGE DISTRICT)

This is to certify that the Certificate of Tax Levy for Community College District No. \_\_\_\_\_ County(ies) of \_\_\_\_\_ and State of Illinois on the equalized assessed value of all taxable property of said community college district for the year 20\_\_\_\_ was filed in the office of the County Clerk of this county on \_\_\_\_\_, 20\_\_\_\_.

In addition to an extension of taxes authorized by levies made by the board of said community college district an additional extension(s) will be made, as authorized by resolution(s) on file in this office, to provide funds to retire bonds and pay interest thereon. The total amount, as approved in the original resolution(s), for said purpose for the year 20\_\_\_\_ is \$ \_\_\_\_\_.

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Clerk and County

Morton Community College  
Community College District 527  
Final Tax Levy for 2017

Description of Fund	2016 Final Levy	Final 2017 Levy	Loss Amt.	Final 2017 Extended	Increase (Decrease)	
Education	7,009,723	6,900,000	276,000	7,176,000	166,277	
Building O&M	1,335,186	1,350,000	54,000	1,404,000	68,814	
Social Security	215,684	215,000	8,600	223,600	7,916	
Audit	66,760	65,000	2,600	67,600	840	
Liability Insurance - Tort	534,075	525,000	21,000	546,000	11,925	Increase
Totals	9,161,428	9,055,000	362,200	9,417,200	255,772	<b>2.79%</b>
Bonds	645,502	585,650	23,426	609,076	-36,426	
Totals	9,806,930	9,640,650	385,626	10,026,276	219,346	Increase with Debt Service <b>2.25%</b>
Total Extended Levy	9,729,086					
Equalized Assessed Value (EAV)	1,442,272,976	Estimate 2017 EAV				1,485,541,165
Final Tax Rate	0.675	Estimated Final Rate for 2017				0.675



**A RESOLUTION APPROVING AND ADOPTING AN AGREEMENT  
BETWEEN MORTON COLLEGE AND LUIGI'S PAISANS PIZZA,  
INC.**

**WHEREAS**, Morton College, Community College District No. 527 ("Morton") is a public agency of the State of Illinois; and

**WHEREAS**, Morton is created under the provisions of the laws of the State of Illinois and is now operating under the provisions of the Public Community College Act of the State of Illinois (the "Act"), as supplemented and amended; and

**WHEREAS**, Morton requires a vendor to provide Morton employees, students, guests and members of the public the ability to purchase prepared meals and snacks at Morton; and

**WHEREAS**, Morton requires a vendor to provide catering services for events held at Morton; and

**WHEREAS**, Luigi's Paisans Pizza, Inc. ("Paisans") provides food services, vending services and catering services; and

**WHEREAS**, Paisans is able to meet Morton's need for food, vending and catering services; and

**WHEREAS**, Morton desires to enter into an agreement with Paisans for the provision of food services, vending services and catering services. Said agreement is attached hereto as Exhibit A and is hereinafter referred to as the "Agreement"; and

**WHEREAS**, Paisans desires to enter into the Agreement with Morton to provide food services, catering services and vending services, as defined in the Agreement, to the Morton community; and

**WHEREAS**, based on the foregoing, the Board of Trustees of Community College District No. 527 (the "Board") has determined that it is in the best interests of Morton to enter

into the Agreement with Paisans, attached hereto as Exhibit A.

**NOW, THEREFORE, BE IT RESOLVED** by the Board that:

**Section 1. Incorporation of Preambles.**

The Board hereby finds that all of the recitals contained in the preambles to this resolution are full, true, and correct and do hereby incorporate them into this Resolution by reference.

**Section 2. Purpose.**

The purpose of this Resolution is to authorize the President or his designee to enter into the Agreement with Paisans, and to further authorize the President or his designee to take all steps necessary to carry out the terms of the Agreement and to ratify any steps taken to effectuate those goals.

**Section 3. Authorization.**

The Board hereby authorizes and directs the President or his designee to enter into and approve the Agreement in accordance with its terms, or any modification thereof, and to ratify any and all previous action taken to effectuate the intent of this Resolution. The Board authorizes and directs the President or his designee to execute the applicable Agreement, with such insertions, omissions and changes as shall be approved by the President and the Attorney, and the Board further authorizes the President or his designee to execute any and all additional documentation that may be necessary to carry out the intent of this Resolution. The President or his designee is hereby authorized and directed to execute the Agreement and any and all such other documents as may be necessary to carry out and effectuate the purpose of this Resolution.

**Section 4. Headings.**

The headings of the articles, sections, paragraphs, and sub-paragraphs of this Resolution

are inserted solely for the convenience of reference and form no substantive part of this Resolution nor should they be used in any interpretation or construction of any substantive provision of this Resolution.

**Section 5. Severability.**

The provisions of this Resolution are hereby declared to be severable and should any provision of this Resolution be determined to be in conflict with any law, statute, or regulation by a court of competent jurisdiction, said provision shall be excluded and deemed inoperative, unenforceable, and as though not provided for herein and all other provisions shall remain unaffected, unimpaired, valid, and in full force and effect.

**Section 6. Superseder.**

All code provisions, ordinances, resolutions, rules, and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded.

**Section 7. Effective Date.**

This Resolution shall be effective and in full force immediately upon passage and approval.

Passed by a vote of \_\_\_ ayes and \_\_\_ nays at a Regular Meeting of the Board of Trustees held this \_\_\_\_ day of November, 2017.

---

Chair, Board of Trustees  
Illinois Community College District No. 527

Attest:

---

Secretary, Board of Trustees  
Illinois Community College District No. 527

**EXHIBIT A**

## **FOOD SERVICES CONTRACT**

This Agreement is made and entered into as of the 18th day of December, 2017, by and between Morton Community College District No. 527 (the "College") and Luigi's Paisans Pizza, Inc. ("Paisans"), an Illinois Corporation. For convenience, the College and Paisans may hereinafter be referred to collectively as the "Parties" and each individually as a "Party".

**WHEREAS**, the College seeks a vendor to provide College employees, students, guests and members of the general public the ability to purchase prepared meals and snacks at the College located at 3801 South Central Avenue, Cicero, Illinois 60804 ("Food Services");

**WHEREAS**, the College also seeks a vendor to provide catered food for College events ("Catering Services");

**WHEREAS**, the College also seeks a vendor to maintain and stock vending machines for the College ("Vending Services");

**WHEREAS**, Paisans is willing to provide Food Services, Catering Services and Vending Services as outlined in this Agreement;

**WHEREAS**, the College is agreeable to Paisans providing Food Services, Catering Services and Vending Services (collectively, the "Services") to the College as hereinafter set forth;

**WHEREAS**, in consideration for the renovation of the College's theater, this Agreement is being entered into prior to the expiration of the prior Food Services Contract between the Parties; and

**WHEREFORE**, in consideration of the mutual covenants and promises hereinafter contained, the Parties do hereby covenant and agree as follows:

### **ARTICLE 1 – EXCLUSIVE GRANT:**

1. Except as provided herein, the College hereby grants to Paisans the exclusive right and privilege, during the term of this Agreement, to provide Food Services, Catering Services and Vending Services on the College's premises located at 3801 South Central Avenue, Cicero, Illinois 60804 (the "Premises").
  - a. Food Services shall be provided in the cafeteria.
  - b. Catering Services shall be provided in areas as designated by the College.
  - c. Paisans shall provide Vending Services by stocking and maintaining the ten (10) non-alcoholic drink and snack vending machines located at the Premises.
  - d. The College shall provide Paisans adequate space for storage and an office to conduct the day-to-day operation of Food Services and Vending Services. Any office furniture not included as part of the current capital inventory shall be furnished by Paisans at its own expense. Paisans, at its own expense, shall provide any office machines necessary for the

- management and provision of Food Services including but not limited to computers, printers, facsimile machines, copy machines, typewriters, calculators, stationery, writing utensils and other similar items. Paisans shall store such equipment only in the space provided by the College.
2. The College shall provide locking devices and keys / pass cards for Paisans and its employees to gain access to the Premises.
    - a. Paisans shall be responsible for any keys / pass cards or locking devices provided to it. Paisans shall replace lost locking devices and lost keys / pass cards at its own expense. If the College determines any lost locking devices or lost keys / pass cards will compromise the security of the College, Paisans shall pay all costs associated with re-keying / re-coding the affected locations.
  3. This exclusive right and privilege does not extend to:
    - a. functions for and service areas operated by the Morton College Athletic Association; and
    - b. functions held by the Friends of Morton College; and
    - c. functions sponsored and paid for by student groups; and
    - d. functions sponsored and paid for by employee union organizations; and
    - e. any other function the College, in its sole discretion, determines.
  4. To fulfill its obligations under this Agreement, Paisans shall have access to the Premises at reasonable times, as determined by and coordinated with the College.

## **ARTICLE 2 – FOOD SERVICE PROGRAM AND VENDING SERVICES:**

1. Paisans shall sell food, non-alcoholic beverages, and confections of good quality, with healthy options, by and through a manual / line cafeteria, and supplemental vending machines containing non-alcoholic drinks and snacks located on the Premises.
2. Food service shall be available year round.
  - a. Full food service shall be available when classes are in session except for days the College campus is officially closed, i.e., holidays and Fridays in the summer.
  - b. Only limited food service is required on days when classes are not in session and only employees are working.
3. The cafeteria shall be open for full hot and cold food service between 7:00 a.m. and 9:30 a.m. (for breakfast), between 11:30 a.m. to 2:00 p.m. (for lunch), and between 5:00 p.m. to 6:30 p.m. (for dinner) Monday through Friday when the College is open.

- a. A sample menu for the cafeteria is attached hereto as Exhibit 3 - Dining. Paisans will provide options that are substantially similar to those on the sample menu.
4. Vending machines shall be available for use seven (7) days a week, twenty-four (24) hours a day.
  - a. Vending services shall include ten (10) vending machines (six (6) beverage and four (4) snack) at two (2) central locations.
  - b. Generally, the vending machines shall contain the following types of beverages and snacks: hot beverage units (cups of fresh brewed coffee, hot chocolate, etc.); refrigerated milk, soda, concentrated fruit juices, snacks, chips, pastries and candy.
  - c. Paisans shall be responsible for selecting and ordering product mix and stocking the machines to meet consumer demand, which shall include healthy choices.
  - d. Paisans shall reimburse users of the vending machines for any money lost in vending and bill changer machines due to malfunction of the machines.
  - e. Paisans assumes full and complete responsibility for the proceeds obtained from the operation of said vending machines and cafeteria, shall have sole possession and control thereof, and relieves the College of all responsibility for any loss associated therewith, arising from any cause whatsoever.
5. Service Quality.
  - a. Hot foods are to be served hot (above 135 degrees Fahrenheit) and cold foods are to be served cold (below 40 degrees Fahrenheit).
  - b. All food shall be garnished for attractive presentation whenever possible.
  - c. Any food appearing discolored, unappealing or not in a proper state of freshness shall not be served.
  - d. All serving stations and bars are to be kept well stocked during all designated serving times.
  - e. Food items at the serving stations shall be readily identifiable with attractive and individual labels noting the name and price of each. Labels shall be in compliance with Federal and State laws and regulations and all local laws, ordinances and regulations.
  - f. Appropriate wrapping for foods shall be used as needed. Wrapping shall be both attractive and serviceable, and, if possible, recyclable. Food items prepared and wrapped by Paisans must be labeled with the name of the item, portion, price and date prepared.
  - g. Paisans shall maintain a quality assurance plan in accordance with applicable Federal and State laws and regulations and all local laws, ordinances and regulations. Paisans shall provide a copy of the quality assurance plan to the College.

6. Paisans shall monitor customer satisfaction and make changes to the menu or its processes accordingly.
7. Paisans shall maintain a customer complaint policy and a process to receive and address customer complaints.
8. It is expressly understood and agreed that the College has the exclusive right to approve all items to be sold and determine if and when such items are unsuitable. Paisans shall immediately discontinue the sale of any such items upon written request by the College.
9. All prices will be recommended by Paisans and are subject to the approval of the College, which approval shall not be unreasonably withheld.

### **ARTICLE 3 – CATERING SERVICES:**

1. Paisans will be the preferred caterer for the College. However, the College reserves the right to obtain additional proposals for catered events. If an alternative proposal is more than 10% below Paisans' price, the College reserves the right to contract with the party unless Paisans can provide a lower price. Other caterers may not use the kitchen facilities, storage space, or retail space.
2. Paisans shall provide a catering coordinator who will be responsible for all aspects of catered events. This person's other duties shall not conflict with these responsibilities.
3. As the preferred caterer, Paisans shall provide a catering program for College-approved functions including but not limited to receptions, banquets, private parties, refreshment service, carryout service and other special events during the school year at the request of the College.
4. A sample catering menu is attached hereto as Exhibit 3 - Catering. Paisans will provide options that are substantially similar to those on the sample menu. Catering brochures/guides and prices shall be reviewed and updated at least annually. Copies of the catering guide shall be printed in sufficient number and distributed by August 1st of each year and/or posted electronically. Paisans shall be responsible for cost, production, and distribution thereof.
5. Paisans will provide catering at three (3) levels of service: (a) table linens and chinet, (b) disposable service ware, and (c) pick-up/carry-out.
6. The College shall control the space commitment and scheduling of authorized catered events. Paisans shall consult on and coordinate the menu, details of services required, and advise on effective program arrangements with the College department requesting catering service.
7. Specific catering menus, cost of the function, guaranteed numbers to be served, date and time of service and person responsible for the function will be mutually agreed to by the College and Paisans at a reasonable time before the date of the function.
8. Paisans shall provide a sufficient number of qualified and trained staff to service the events, take



and process catering orders, respond to inquiries, and handle all aspects of the Catering Services.

9. The College, in coordination with Paisans, will assume operational and financial responsibility for setting up and tearing down each scheduled event. Paisans will, however, be responsible for spot cleaning prior to, between and after events.
10. Paisans shall remove all catering equipment and supplies from the catered service site and all clean-up activities completed immediately following the event by Paisans.
11. Payment for catering will be payable to Paisans within forty-five (45) days after receipt by the College of a written invoice.
12. Catering provided to non-College groups which come to the campus for meetings, conferences and events will be billed by Paisans and collection for such events is the sole responsibility of Paisans unless the College is organizing/sponsoring an event for the non-College group.

#### **ARTICLE 4 – ALCOHOL:**

1. Alcohol may only be served on the Premises upon the express written consent of the College in conformance with Illinois law and College policy.
2. Paisans may serve alcohol on the Premises as part of its Catering Services in conformance with Illinois law and College policy.
3. To serve alcohol on the Premises, Paisans must acquire and hold general liability coverage and dram shop insurance in the amount of \$1,000,000, and name the College as an additional insured.
4. The College, in its sole discretion, reserves the right to stop the service of alcohol at any time.

#### **ARTICLE 5 – SAFETY, SANITATION AND SECURITY:**

1. Paisans shall provide a safe, sanitary, and secure food service environment in accordance with all applicable Federal and State laws and regulations and all local laws, ordinances and regulations.
2. Paisans shall provide daily housekeeping, cleaning, preventive maintenance, and sanitation service that includes necessary commercial equipment and supplies for all assigned food service areas at the Premises as stated in Article 1.
  - a. The facilities to be serviced shall include, but not be limited to, production and serving areas, snack bars, carts, refrigerators, freezers, receiving and storage, trash and garbage, employee rest rooms, offices, hallways and stairs used by Paisans.
  - b. During the course of each business day, Paisans shall spot clean all dining areas.
  - c. The cleaning of all food service areas from the server back through and including the kitchen, storage areas shall be the sole responsibility of Paisans. The loading dock shall

be cleaned by Paisans when used by Paisans.

3. Paisans shall develop, implement, and update cleaning and sanitation schedules for all equipment and areas as assigned.
  - a. Cleaning must be sufficient to provide protective maintenance against unnecessary deterioration, and provide a clean, neat and sanitary appearance.
  - b. Upon review and approval by the College, the schedules shall be posted and implemented within thirty (30) days of the beginning of this Agreement.
4. The College shall be responsible for contracting with a qualified vendor to provide periodic deep cleaning of hood ducts, plenums, fans and related units as well as all fire suppression systems. Paisans shall retain responsibility for the regular cleaning of all interior and exterior surfaces as well as the filters (if applicable) of the hood ducts, plenums, fans and related units and all fire suppression systems.
5. When the food service areas are closed for College vacations/holidays, these areas shall be left in a clean and ready-for-inspection condition by Paisans.
6. Paisans' employees shall be neat and tidy in appearance and shall follow all applicable Federal and State laws and regulations and all local laws, ordinances and regulations relating to food handling, food safety and food hygiene.
  - a. The College requires that all food service employees have their hair restrained in accordance with local health codes and must wear gloves when handling food.
7. Paisans shall not allow any food service employees to work with known illnesses or conditions that may be transmitted through the air or via food products, equipment or other mediums.
  - a. Any contagious disease such as hepatitis or Norwalk virus must be reported immediately to the College.
8. Paisans shall coordinate its deep cleaning and pest control procedures with College building management and be responsible for implementing and sustaining measures to prevent infestation in accordance with the College's pest control measures.
9. The College will provide for the removal of garbage that has been delivered by Paisans to designated locations. Paisans is responsible for transporting such garbage in a clean/sanitary manner. The cleanup of any spills or bag/leaks shall be the sole responsibility of Paisans and shall be completed as soon as possible.
10. The College will be responsible for the cleaning and sanitizing of all grease traps.
11. Paisans shall adopt an aggressive program of accident prevention and safety education and reporting.

- a. Proper instructions on the use of equipment and food handling techniques shall be provided in the promotion of a safe and accident free environment.
  - b. Paisans is responsible for reporting to the College, through its Director of Facilities, all accidents involving its staff or customers and all disputes or behavioral incidents involving staff or patrons that occur in or around the Premises.
12. Paisans shall immediately report fires, unsafe facility/equipment conditions, thefts, break-ins, unauthorized entries, and security hazards in/of the food service areas and all property losses associated therewith to the College Director of Facilities.
13. Paisans shall immediately fix and report any citations by local, state or federal agencies or those identified by College representatives for unsafe or unsanitary conditions.
- a. Copies of all inspection and follow-up/corrective action reports shall be submitted to the College Director of Facilities immediately upon completion.
14. The College shall furnish and maintain fire extinguisher equipment and supplies. Paisans shall notify the College Director of Facilities immediately after any fire extinguisher use or discharge.
15. Paisans shall permit unrestricted access to designated College representatives at any time to its food service facilities and at catered events held outside of the College Premises.
16. Paisans shall exercise maximum security and control over all cash, charge and sales transactions. The College shall not be responsible for theft or loss of Paisans' cash or property.

#### **ARTICLE 6 – MARKETING:**

- 1. Paisans shall regularly implement advertising and promotional efforts to increase the visibility and image of the Food Services.
  - a. Paisans may install signage in the food service areas.
  - b. The College shall reasonably cooperate with Paisans in promoting and merchandising services and products to attract more customers and fully utilize the Food Services.
  - c. Paisans shall disseminate to student, faculty and staff information brochures, catering menus, monthly, weekly and daily menu calendars, and quarterly newsletters as well as have a presence on the College's website.
  - d. Paisans is encouraged to form and sustain a food service committee to assess satisfaction, generate new ideas and otherwise positively interact with the College community.
- 2. All advertising and promotional efforts shall be coordinated through, and reviewed by the College prior to publication and distribution, and shall be limited to signage and campus media intended for students, staff, guests, and faculty.

3. Paisans shall be responsible for all costs associated with advertising and promotional efforts through print or other media vehicles.

#### **ARTICLE 7 – EQUIPMENT, SUPPLIES, AND PREMISES:**

1. All equipment used for the provision of the Services that existed in the Premises at the start of the relationship between the Parties shall remain the property of the College. Any equipment that Paisans brought to the College at the start of the relationship between the Parties shall remain the property of Paisans.
2. Paisans and the College shall collaborate to determine what food service equipment is needed and what equipment must be replaced during the life of the Agreement.
  - a. Except as provided herein, Paisans will share the cost of purchasing and installing said food service equipment pursuant to plans approved by the College.
  - b. No major alterations of the Premises may be made without permission of the College.
3. The Parties will collaborate to create an inventory system for equipment and capital improvements that tracks ownership and amortization schedules.
4. Except as otherwise provided for herein, all food service equipment and capital improvements funded by Paisans, in whole or in part (except vending machines and the equipment Paisans brought to the College to use at the start of the Agreement), will be fully amortized over sixty (60) months to zero (0) and will become the exclusive property of the College upon the conclusion of this Agreement if the College exercises its option to purchase as set forth below:
  - a. Paisans' initial investment in equipment and capital improvements shall be fully amortized over the life of the Agreement (sixty (60) months) to zero (0).
  - b. At the termination of the Agreement, the College may buy Paisans' portion of its initial equipment and capital improvements for one dollar and no/100 (\$1.00).
  - c. If the Agreement is terminated early (prior to the expiration of sixty (60) months), or if equipment and capital improvements are made midway through the term of the Agreement, said equipment and capital improvements shall be fully amortized on a sixty (60) month schedule and the College may buy Paisans' portion of the equipment and capital improvements for the remaining amortized value at the proportion contributed by Paisans.
  - d. Should the College not exercise this buyout option and should Paisans discontinue providing Food Services at the College, Paisans may remove the equipment it purchased, in whole or in part.
5. All vending machines are to be furnished by Paisans and shall be the property of Paisans.

- a. All vending equipment shall be state-of-the-art (recent) design and must be approved by the College prior to installation.
  - b. All vending equipment in each area shall be modular in height, uniform in appearance, aligned and bolted together for the neatest possible appearance.
  - c. The equipment shall be equipped with a mechanism accepting any combination of nickels, dimes, quarters and one dollar bills. In addition, all vending equipment should have the capability to have on-line card readers installed at a later date.
  - d. If permitted by the vending machine manufacturers, all vending machines are to be equipped with power saving devices.
  - e. All such equipment, installation, software and related costs shall be the sole responsibility of Paisans and/or its subcontractor for vending.
  - f. Paisans is solely responsible for providing an acceptable preventive maintenance and emergency repair program for its vending equipment.
    - i. A notice providing a unique machine number (tied to a specific location and product type machine code), a repair service telephone number, and a procedure for easily obtaining a refund must be affixed to each vending machine.
    - ii. Paisans shall respond to emergency service calls placed to the designated telephone number twenty-four (24) hours per day. Service calls on out-of-service vending machines in student areas must be provided within four (4) hours.
  - g. If, in the College's opinion, a vending area should include a microwave oven, Paisans shall provide the same.
6. Paisans shall be responsible for purchasing and maintaining all initial expendable inventory in good working order, including but not limited to smallwares.
  7. Paisans shall be responsible for providing, cleaning and maintaining an adequate inventory of table linens, aprons, towels, and other related Catering Service linens.
  8. Paisans, at its cost, shall provide any office machines necessary for the management of the College's food service program including computers, printers, facsimile machines, copy machines, typewriters, calculators and any other related items. This business office equipment shall remain the property of Paisans.
  9. If there are food and beverage items which must be transported by motor vehicle, Paisans shall be responsible for providing: (a) a vehicle(s) suitable for such purpose; (b) adequate and qualified staff to operate the vehicle(s); and (c) adequate insurance, as determined and approved by the College, to cover the activity.

- a. Paisans shall be liable for all damages or injuries caused by negligent operation of the vehicle by Paisans employees or agents.
  - b. Paisans' employees and subcontractors shall not use any College owned transportation equipment. Paisans shall abide by all applicable College policies and regulations regarding transportation activity.
10. The College is not responsible for the maintenance of, or repair of, the equipment. Paisans shall maintain and service the equipment assigned to it for Food Services, Vending Services and Catering Services.
- a. In the event that Paisans' negligence causes or significantly contributes to a breakdown of any equipment used in Food Services, Vending Services or Catering Services, as determined by the College, the College shall, at its option, require Paisans to make and/or pay for the necessary repairs and/or replacement thereof.
  - b. Repair service must be completed within twenty-four (24) hours of notice of faulty equipment. If the machine cannot be repaired within this time, arrangements are to be made with the College to have the machine removed and replaced.
11. Paisans is required to repair, rebuild, and repaint all or part of the Premises which may be damaged or destroyed by an act or omission of Paisans, and shall return the Premises, upon expiration or termination of the Agreement, to the College in the same condition that existed at the commencement of the relationship between the Parties, except for normal wear and depreciation.
12. The College shall have the absolute right to make any repairs, alterations, or additions to the Premises free from any and all liability to Paisans herein for loss of business or damage of any nature whatsoever occasioned during the making of such repairs, alterations or additions.

#### **ARTICLE 8 – THEATER RENOVATION:**

- 1. Paisans agrees to spend, at minimum, \$25,000 to renovate the College's Theater, also known as the Jedlicka Performing Arts Center.
- 2. Paisans and the College shall mutually agree on the contractor to complete the renovations.
- 3. All designs and work must be approved, in writing, by the College, in its sole discretion, prior to the commencement of work.
- 4. The renovations shall comply with College policy and Illinois law.

#### **ARTICLE 9 – EMPLOYEES:**

- 1. Paisans shall furnish and maintain adequate staff on duty at all times to ensure a quality Food Services operation, including managers and relief personnel as required.

- a. In order to maintain a high quality of service, Paisans shall be responsible for providing expertly trained, experienced and qualified personnel for administration and supervision, menu planning, dietetics, production, purchasing, service, sanitation, marketing, and equipment purchase specification assistance.
  - b. Paisans shall have adequate personnel with sufficient training to ensure that all employees are trained to comply with all applicable Federal and State laws and regulations and all applicable local laws, ordinances and regulations relating to food handling, food safety and sanitation.
    - i. At a minimum, the manager on duty shall have successfully attained a Certified Food Service Sanitation Professional designation.
    - ii. Paisans shall continually provide training to its employees at all levels of the Foods Services operation, including but not limited to holding regularly scheduled training meetings.
2. All personnel furnished by Paisans, shall at all times and for all purposes be solely in the employment of Paisans.
  - a. Paisans shall be solely responsible for the wages, salaries, fringe benefits, hours of work, and working conditions of all of its personnel hereunder as well as the collection and payment of all federal and state taxes, social security, unemployment insurance and other payroll taxes with respect to such personnel.
3. Paisans' employees shall wear proper Paisans' uniforms, including a Paisans' issued shirt and black well-fitted pants and a visible name tag for identification purposes, during the time they are performing their duties at the College. Said uniforms shall be clean and neat. Management shall be appropriately dressed (but not necessarily in uniform) and wear nametag identification.
4. Paisans will ensure that its employees abide by all rules and regulations that govern College employees. Infractions thereof may result in the College requesting that the individual no longer be employed at the Paisans located at the College.
5. Paisans shall provide to the food service contract administrator and the College's Security Office: after-hours telephone number(s) for all area-management representatives authorized to respond to emergency situations.

#### **ARTICLE 10 – FINANCIAL AGREEMENT:**

1. Paisans agrees to provide the Cafeteria Services and Vending Services as outlined herein on a Profit or Loss basis plus pay the College one thousand and no/100 U.S. dollars (\$1,000.00) per month for each month of the Agreement.
  - a. Partial months shall be prorated.
  - b. The monthly payment is due on the twenty-fifth (25<sup>th</sup>) day of each month.

2. Except for the monthly payment to the College as described above, all profits generated will be retained by Paisans. Conversely, any losses resulting from these operations will be the sole responsibility of Paisans. No subsidy for incurred losses will be required of the College.
3. On or before the fifteenth (15<sup>th</sup>) of each month, Paisans shall provide the College with a monthly report (from the previous month) of sales and operations; such report shall include sales by type and number of customers.
4. Paisans agrees that the College is authorized to conduct regular and periodic audits in connection with implementation of this Agreement under such rules and regulations as the College may prescribe. In the conduct of such audits, the College and its duly authorized representatives shall have access to any relevant books, documents, papers, accounts, and records of such activities.
5. Paisans may accept personal checks for food services at its own risk. The College will not be responsible for, or assist in any way with, the collection of dishonored checks. Paisans shall, however, work with the College to establish a system that will allow Paisans to accept credit and bank debit cards.

#### **ARTICLE 11 – INSURANCE:**

1. Paisans agrees to carry from the inception of and during the life of this Agreement, at its own expense, the following types of insurance:
  - \$2,000,000 - General Annual Aggregate
  - \$1,000,000 - General Aggregate – Per Occurrence
  - \$1,000,000 - Errors and Omissions- Aggregate, Per Occurrence
  - \$1,000,000 - Products - Per Occurrence
  - \$1,000,000 - Personal & Adv Injury – Per Occurrence
  - \$1,000,000 - Damage to Premises – Per Occurrence
  - \$5,000 - Medical Expense – Per Occurrence
  - \$1,000,000 - Automotive Liability – Combined Single Limit
  - \$5,000,000 - Excess Umbrella Coverage
  - \$500,000 - Workmen's Compensation and Employer's Liability
2. The College shall be named as an additional insured under all insurance policies.
3. Paisans shall deliver to the College suitable certificates evidencing the requisite insurance coverage in the form of an ACCORD Certificate of Insurance prior to execution of the Agreement.
  - a. Each policy must contain a thirty (30) day notice of cancellation, nonrenewal or material change to all named and additional insureds.
  - b. The insurance policies shall be issued by a company or companies having an “A.M. Best Company” financial strength rating of A- (Excellent) or better prior to execution of this Agreement; further, all certificates that evidence Public Liability Insurance must



specifically mention that contractual Liability Insurance is provided.

4. Paisans agrees to defend and hold the College harmless from and against any and all injuries to persons, including death, and/or damage to property occasioned by or arising out of or in any way connected with the conduct of Paisans, its agents, employees, subcontractors, in connection with Food Services, Vending Services or Catering Services provided by Paisans hereunder.

#### **ARTICLE 12 – COMPLIANCE WITH LAWS:**

1. Paisans assumes full responsibility for compliance with all federal, state, and local food laws and regulations and shall procure each license and permit as may be required for the operation of its Food Services, Catering Services, and Vending Services operation at the College.
2. Paisans' purchase of food, supplies, and equipment shall meet requirements of the U.S. Department of Agriculture (USDA), Food and Drug Administration (FDA), Underwriters Laboratory, National Sanitation Foundation (NSF), and other relevant agencies.
  - a. In the absence of grade labeling, Paisans shall provide the College, upon request, with package labeling codes or industry accepted grade equivalent standard to verify the minimum grades specified are being provided.
  - b. Paisans shall document its processes for verifying that it, and all of its vendors are in full compliance with the legal mandates of the food service industry best practices relative to the manner food is purchased, sorted, and transported to College facilities.
3. Paisans shall be solely responsible for and comply with all existing federal, state and local laws concerning health and sanitation, including but not limited to OSHA. Paisans must be licensed by the Cook County Health Department and the Town of Cicero Health Department. Paisans shall hold harmless and indemnify the College from and against all claims or demands arising out of Paisans' failure or refusal to comply with said laws.
4. Paisans shall be solely responsible for and comply with all applicable federal, state, and local laws and regulations regarding the employment, compensation, and payment of its personnel. Paisans shall hold harmless and indemnify the College from and against all claims or demands arising out of Paisans' failure or refusal to comply with said laws.
5. The College is not subject to Federal Excise Tax or Illinois Retailers Occupational Tax.
  - a. However, sales by Paisans and vending machine sales are subject to Illinois Sales Tax and potentially, local taxes.
  - b. Paisans shall be responsible for collecting and remitting to the taxing authorities the appropriate amount of sales taxes in accordance with applicable state and local laws and regulations.
  - c. Paisans shall hold harmless and indemnify the College from and against all claims or demands arising out of Paisans' failure or refusal to collect and remit taxes applicable to

its activities hereunder.

### **ARTICLE 13 – UTILITIES:**

1. The College shall, at its own expense, provide all heat, air conditioning, electricity, gas, steam, water, sewer service, and any other utilities reasonably needed by Paisans to provide Food Services, Catering Services or Vending Services as described herein.
  - a. However, the College does not guarantee an uninterrupted supply of heat, air conditioning, electricity, gas, steam, water, sewer service, or any other utility.
  - b. In the event of an outage, the College shall take reasonable efforts to restore service.
  - c. The College shall not be liable for any loss to Paisans that may result from an interruption or failure of any utility.
2. Paisans shall maximize utility/energy conservation in alliance with the College's responsible energy use and conservation practices.
  - a. Paisans shall adopt and enforce a policy of turning off or down lights, fans, water, ovens, steam equipment and other energy consuming items when the food service facilities are not in use or when business volume dictates a reduction in the use of utilities.
  - b. The College reserves the right to assess a fine of five hundred dollars and 00/100 (\$500.00) for each incident of failure by Paisans to practice responsible energy use after the College has issued two (2) written warnings to Paisans within the same contract year for such failures.
3. Paisans shall have access to and use of the College's telephone system to make local calls.

### **ARTICLE 14 – TERM OF AGREEMENT:**

1. This Agreement shall begin on December 20, 2018 and expire on December 31, 2023.
  - a. However, at any time during the term of this Agreement, the College, in its sole discretion, may terminate the Agreement upon thirty (30) days' written notice to Paisans, with or without cause.
  - b. Additionally, Paisans may terminate the Agreement upon one hundred and eighty-one (181) days' written notice to the College.
2. Upon the termination of the Agreement, Paisans shall vacate the Premises and leave the same in the condition received, except for normal wear and tear.
3. Upon termination of the Agreement, at the option of the College, Paisans shall remove any equipment solely belonging to Paisans on the College's Premises (a) immediately or (b) sixty (60) days after the termination of the Agreement and at no rental charge to the College.

**ARTICLE 15 – FORCE MAJEURE:** The obligation of either Party to perform any act hereunder shall be suspended upon an act of God, war, riot, invasion, fire, accident, strike or lockout, government interference through regulations, appropriation, or rationing, or by priority, inability to secure goods or materials or shipments for the above stated reasons, or because of other conditions either similar or dissimilar to those enumerated above, beyond the reasonable control of the Party obligated to perform.

**ARTICLE 16 – OTHER WORK:** It is understood that work not covered by this Agreement may, from time to time, be performed by the College or others in the same areas that must be occupied by Paisans' employees or agents. In such event, Paisans shall fully cooperate with the College to minimize interference with either Party's operations.

**ARTICLE 17 – ASSIGNMENT and SUBCONTRACTING:**

1. Without prior written approval of the College, Paisans shall not assign its rights and obligations under this Agreement, in whole or in part, nor subcontract for any services contracted for herein.
2. No assignment, even if consented to, shall in any way reduce or eliminate the liability of the assignee for obligations accrued prior to such assignment.

**ARTICLE 18 - NOTICE:**

1. Any notice, request, demand or other communication, provided for by this Agreement shall be in writing and shall be deemed to have been duly received upon: (a) actual receipt if personally delivered and the sender received written confirmation of personal delivery; (b) receipt as indicated by the written or electronic verification of delivery when delivered by overnight courier; (c) receipt as indicated by the electronic transmission confirmation when sent via telecopy or facsimile transmission; or (d) three (3) calendar days after the sender posts notice with the U.S. Post Office when sent by certified or registered mail, return receipt requested.
2. Notice shall be sent to the addresses set forth below, or to such other address as either Party may specify in writing.

If to Morton College:

Morton College  
Community College District No. 527  
Attn: President  
3801 S. Central Avenue  
Cicero, IL 60804

With copy to: Del Galdo Law Group, LLC.  
1441 S. Harlem Avenue  
Berwyn, IL 60402

If to Paisans: Luigi's Paisans Pizza, Inc.  
60 Stone Creek Drive  
Lemont, IL 60439  
Attn: Petrit Fejzuloski, President

With copy to: Michael Maksimovich, Attorney  
8643 Ogden Avenue  
Lyons, IL 60534

**ARTICLE 19 – CONSTRUCTION AND GOVERNING LAW:** Construction and interpretation of this Agreement shall at all times and in all respects be governed by the laws of the State of Illinois, without regard to conflict of laws principles. The Parties acknowledge that they have had an opportunity to review and revise this Agreement and have it reviewed by legal counsel, if desired, and, therefore, the normal rules of construction, to the extent that any ambiguities are to be resolved against the drafting Party, shall not be employed in the interpretation of this Agreement.

**ARTICLE 20 – SEVERABILITY:** The provisions of this Agreement shall be deemed severable, and the invalidity or unenforceability of any one or more of the provisions hereof shall not affect the validity and enforceability of the other provisions hereof.

**ARTICLE 21 – ENTIRE AGREEMENT:** This Agreement contains the entire agreement and understanding by and between the Parties as related to the provision of the Food Service Program and Catering Program at the College, but not with respect to the provision and receipt of food and beverages for children at the College Daycare Center which is the subject of a separate written contract. Except for a separate contract to provide food and beverages to the children at the College Daycare Center, no representations, promises, agreements or understandings, written or oral, not herein contained shall be of any force or effect.

**ARTICLE 22 – MODIFICATION:** No provision of this Agreement may be modified, waived or discharged unless such waiver, modification or discharge is agreed to in writing, signed by each Party and approved by the Board. No waiver by either Party regarding any breach of a condition or provision of this Agreement shall be deemed a waiver of similar or dissimilar provisions or conditions of this Agreement.

**ARTICLE 23 – HEADINGS:** The headings used herein form no substantive part of this Agreement, are for the convenience of the Parties only, and shall not be used to define, enlarge or limit any term of this Agreement.

**ARTICLE 24- SIGNING IN COUNTERPARTS:** This Agreement may be executed in counterpart originals, each of which shall be deemed to be an original with the same effect as if the signatures thereto were on the same instrument. A signature affixed to this Agreement and transmitted electronically shall have the same effect as an original signature.

**THE PARTIES TO THIS AGREEMENT HAVE READ THE FOREGOING AGREEMENT IN ITS ENTIRETY AND FULLY UNDERSTAND EACH AND EVERY PROVISION CONTAINED HEREIN.**

**IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed as of this \_\_\_\_\_ day of \_\_\_\_\_, 2017.**

**Executed:**

**MORTON COMMUNITY COLLEGE DISTRICT NO. 527**

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<b>By: Stan Fields, Ph.D.</b>	<b>Date</b>
<b>Its: President</b>	
<b>Morton Community College District No. 527</b>	

**LUIGI'S PAISANS PIZZA, INC.**

---

<b>By: _____</b>	<b>Date</b>
<b>Its: _____</b>	
<b>Luigi's Paisans Pizza, Inc.</b>	

**Memorandum of Understanding Between  
Morton College  
and  
Cicero Area Project**

This Memorandum of Understanding (“MOU”) is made and entered by and between Cicero Area Project (“CAP”) and Morton Community College District No. 527, an Illinois Community College District (“College”). For convenience, the parties will collectively be referred to as the “Parties” and individually as a “Party”.

**Whereas**, CAP provides adult education services, including general education development (GED) classes and English as a Second Language (ESL) classes to Cicero area residents; and

**Whereas**, the College provides adult education including Adult Basic Education (ABE), High School Equivalency Certificates (HSEC) and English Language Acquisition (ELA); and

**Whereas**, the College and CAP seek to collaborate to more efficiently and effectively offer adult education to Cicero area residents; and

**Now Therefore**, it is hereby understood and agreed as follows:

1. **Incorporation of Recitals.** The above mentioned recitals are full, true and correct and are hereby incorporated into this MOU as if fully restated herein.
2. **Purpose.** The purpose of this MOU is to develop and establish a working relationship between the College and CAP to promote adult education in Cicero, Illinois.
3. **Joint Responsibilities.**
  - a. Both Parties shall collaborate for the efficient and effective provision of adult education to Cicero area residents.
  - b. Both Parties shall appoint a liaison to work with the other to further the purpose of this MOU.
  - c. The College and CAP shall agree before commencing any joint program of adult education.
4. **Morton College Obligations.** The College shall provide office space to CAP on its campus to further the stated purpose of this MOU.
5. **Office Space Usage.** In the event the office space used by CAP as provided in paragraph 4 is used for any purpose other than as stated herein, the College may, in its sole discretion, terminate this MOU immediately.
6. **Term and Termination.**
  - a. The term of this MOU shall commence on the date of the last signature, and shall continue for one year, subject to annual review or modification by consent of the Parties.

- b. This MOU may be terminated by either Party, provided written notice is given to the other Party at least 30 days prior to the proposed date of termination.
7. **Relationship of the Parties.** The Parties agree that they are independent parties contracting together, the Parties or their respective employees, students, faculty or staff shall not be or claim to be the employee, agent, servant or joint employee of the other, for any purpose whatsoever. Nothing herein shall be construed or deemed to create a relationship of employer and employee, or principal and agent, or partner, or representative
8. **Assignment.** Neither Morton or CAP may assign this MOU without the prior written consent of the other Party.
9. **Severability.** If any provision of this MOU or the application thereof to any person or situation shall, to any extent, be held invalid or unenforceable, the remainder of this MOU shall continue to be valid and enforceable to the fullest extent permitted by law.
10. **Governing Law.** This MOU shall be construed and enforced in accordance with the laws of the State of Illinois, without regard to conflict of laws principles.
11. **Counterparts.** This MOU may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instrument.
12. **Entire Agreement.** This document shall be the entire understanding and agreement between the Parties with respect to the subject matter set forth herein, and all prior agreements, understandings, covenants, promises, warranties, and representations, oral or written, not incorporated herein are superseded hereby.
13. **Amendment.** No amendment or modification to this MOU, including any amendment or modification of this paragraph, shall be effective unless in writing and signed by the Parties.
14. **Authorized Parties.** Each of the Parties hereto represents and warrants that it has the full right, power, legal capacity and authority to enter into and perform its respective obligations hereunder.

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**Morton College, President**

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**Cicero Area Project, Executive Director**

---

**Date**

---

**Date**

**A RESOLUTION APPROVING AND ADOPTING A MEMORANDUM  
OF UNDERSTANDING BETWEEN MORTON COLLEGE AND THE  
CICERO AREA PROJECT.**

**WHEREAS**, Morton College, Community College District No. 527 (“Morton”) is a public agency of the State of Illinois; and

**WHEREAS**, Morton is created under the provisions of the laws of the State of Illinois and is now operating under the provisions of the Public Community College Act of the State of Illinois (the “Act”), as supplemented and amended; and

**WHEREAS**, Morton, consistent with its purpose, provides adult education including Adult Basic Education (ABE), High School Equivalency Certificates (HSEC) and English Language Acquisition (ELA) to Cicero area residents; and

**WHEREAS**, the Cicero Area Project (“CAP”) also provides adult education services, including general education development (GED) classes and English as a Second Language (ESL) classes to Cicero area residents; and

**WHEREAS**, Morton and CAP seek to collaborate and more efficiently and effectively provide adult education services to Cicero area residents; and

**WHEREAS**, Morton desires to enter into the Memorandum of Understanding (“MOU”), attached hereto as Exhibit A, with CAP to collaborate and more efficiently and effectively offer adult education to Cicero area residents; and

**WHEREAS**, CAP desires to enter into the MOU with Morton to collaborate and more efficiently and effectively offer adult education to Cicero area residents; and

**WHEREAS**, based on the foregoing, the Board of Trustees of Community College District No. 527 (the “Board”) has determined that it is in the best interests of Morton to enter into the MOU with CAP, attached hereto as Exhibit A.



**NOW, THEREFORE, BE IT RESOLVED** by the Board that:

**Section 1. Incorporation of Preambles.**

The Board hereby finds that all of the recitals contained in the preambles to this Resolution are full, true, and correct and do hereby incorporate them into this Resolution by reference.

**Section 2. Purpose.**

The purpose of this Resolution is to authorize the President or his designee to enter into the MOU with CAP, and to further authorize the President or his designee to take all steps necessary to carry out the terms of the MOU and to ratify any steps taken to effectuate those goals.

**Section 3. Authorization.**

The Board hereby authorizes and directs the President or his designee to enter into and approve the MOU in accordance with its terms, or any modification thereof, and to ratify any and all previous action taken to effectuate the intent of this Resolution. The Board authorizes and directs the President or his designee to execute the applicable MOU, with such insertions, omissions and changes as shall be approved by the President and the Attorney, and the Board further authorizes the President or his designee to execute any and all additional documentation that may be necessary to carry out the intent of this Resolution. The President or his designee is hereby authorized and directed to execute the MOU and any and all such other documents as may be necessary to carry out and effectuate the purpose of this Resolution.

**Section 4. Headings.**

The headings of the articles, sections, paragraphs, and sub-paragraphs of this Resolution are inserted solely for the convenience of reference and form no substantive part of this Resolution nor should they be used in any interpretation or construction of any substantive provision of this Resolution.

**Section 5. Severability.**

The provisions of this Resolution are hereby declared to be severable and should any provision of this Resolution be determined to be in conflict with any law, statute, or regulation by a court of competent jurisdiction, said provision shall be excluded and deemed inoperative, unenforceable, and as though not provided for herein and all other provisions shall remain unaffected, unimpaired, valid, and in full force and effect.

**Section 6. Superseder.**

All code provisions, ordinances, resolutions, rules, and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded.

**Section 7. Effective Date.**

This Resolution shall be effective and in full force immediately upon passage and approval.

Passed by a vote of \_\_\_ ayes and \_\_\_ nays at a Regular Meeting of the Board of Trustees held this 18th day of December, 2017.

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Chair, Board of Trustees  
Illinois Community College District No. 527

Attest:

---

Secretary, Board of Trustees  
Illinois Community College District No. 527

**EXHIBIT A**

**MORTON COLLEGE**  
**Facility Use Permit Application**

This form must be completed and returned no less than forty-five (45) days prior to the date for which the facility is requested. Confirmation will be made in writing.

Date: 9/27/17

Name of Organization: CHICAGO KIDS COMPANY

Address: 4124 N. NASHVILLE CHICAGO 60634  
Street City Zip Code

Telephone: 773-205-9600 Person to Contact: PAIGE COFFMAN

Date(s) Requested: (PLEASE ATTACH)

Time Requested: From: " To: "

(Include one-half hour before and one-half hour after scheduled event).

Facility Requested: Theater


Purpose of Use: PRESENTING 2 LIVE CHILDREN'S THEATER SHOWS:  
CHICKEN LITTLE + BEAUTY AND THE BEAST

Expected Attendance: 200 EACH SHOW

Equipment Requested: SOUND + LIGHTS

Extent to which refreshments, if any, are to be served: NONE

I (we) agree to comply with all rules and regulations set forth in the Morton College Campus Facilities Rental and Use Procedure.

Authorized Signature: 

Organization Title: EXECUTIVE DIRECTOR

Please send this form to: Director of Physical Plant  
Morton College  
3801 S. Central Ave.  
Cicero, Illinois 60804  
(708) 656-8000, Ext. 221 Fax (708) 656-7679

**MORTON COLLEGE  
HOLD HARMLESS AGREEMENT  
WAIVER AND RELEASE OF ALL CLAIMS**

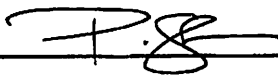
**This form must be completed and returned with the Facility Use Permit Application together with a copy of your Certificate of Insurance.**

**ORGANIZATION:** Chicago Kids Company  
**ADDRESS:** 4124 N. Nashville Ave. Chicago  
**TELEPHONE:** 773-205-9600  
**DATE (S) OF UTILIZATION:** (See Attached)

The undersigned shall assume responsibility for and defend at its own expense all claims for personal injury, including but not limited to medical expenses, property damage, and any other type of claim arising for such use; and the undersigned further agrees to pay all costs for losses or damages to Morton College owned land, buildings and equipment. It is further understood that in consideration for being permitted to utilize the facilities of Morton College, I do for myself, my heirs, executors, administrators, assigns, and the organization I represent, hereby release and forever discharge Morton College, its trustees, officers, agents, employees, servants and officials, of and from any and every claim or in equity arising from or by reason of any bodily injury or personal injuries known or unknown, death or property damage resulting or to result from any accident which may occur as a result of this facility utilization.

This release contains the entire agreement between the parties hereto and the terms of this release are contractual and not a mere recital.

I have carefully read the foregoing release and know the contents thereof and sign this release as my own free act.

**Authorized Signature:**   
**Organization Title:** Executive Director  
**Date:** 9/27/17

4/12/00

**ACORD™****CERTIFICATE OF LIABILITY INSURANCE**

DATE (MM/DD/YY)

10/23/2017

PRODUCER

INSURANCE SUPPORT SYSTEMS INC  
6962 W North Ave  
Chicago, IL 60707  
(312)831-4650

INSURED

CHICAGO KIDS COMPANY

4124 NORTH NASHVILLE  
CHICAGO, IL 60634  
773 205- 9600

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

**COMPANIES AFFORDING COVERAGE**

COMPANY

**A FIRST NONPROFIT COMPANIES**

COMPANY

**B**

COMPANY

**C**

COMPANY

**D****COVERAGES**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN. THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

CO LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS	
A	GENERAL LIABILITY	TMP1217728	10-01-17	10-01-18	GENERAL AGGREGATE	\$3,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY				PRODUCTS - COMP/OP AGG	\$1,000,000
	<input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> OCCUR				PERSONAL & ADV INJURY	\$1,000,000
	OWNER'S & CONTRACTOR'S PROT				EACH OCCURRENCE	\$1,000,000
					FIRE DAMAGE (Any one fire)	\$50,000
					MED EXP (Any one person)	\$5,000
A	AUTOMOBILE LIABILITY	TMP1217728	10-01-17	10-01-18	COMBINED SINGLE LIMIT	\$1,000,000
	<input type="checkbox"/> ANY AUTO				BODILY INJURY (Per person)	\$
	<input type="checkbox"/> ALL OWNED AUTOS				BODILY INJURY (Per accident)	\$
	<input type="checkbox"/> SCHEDULED AUTOS				PROPERTY DAMAGE	\$
	<input type="checkbox"/> HIRED AUTOS					
<input type="checkbox"/> NON-OWNED AUTOS						
	GARAGE LIABILITY				AUTO ONLY - EA ACCIDENT	\$
	<input type="checkbox"/> ANY AUTO				OTHER THAN AUTO ONLY:	
					EACH ACCIDENT	\$
					AGGREGATE	\$
	EXCESS LIABILITY				EACH OCCURRENCE	\$
	<input type="checkbox"/> UMBRELLA FORM				AGGREGATE	\$
	<input type="checkbox"/> OTHER THAN UMBRELLA FORM					\$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	WC124134	01-01-17	01-01-18	WC STATUTORY LIMITS	OTH-ER
	EL EACH ACCIDENT				\$100,000	
	EL DISEASE - POLICY LIMIT				\$500,000	
	EL DISEASE - EA EMPLOYEE				\$100,000	
	THE PROPRIETOR/PARTNERS/EXECUTIVE OFFICERS ARE: <input type="checkbox"/> INCL <input type="checkbox"/> EXCL					
	OTHER					
	BUSINESS CONTENTS	TMP1217728	10-01-17	10-01-18	LIMITS OF \$16,005	

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/SPECIAL ITEMS

IT IS HEREBY AGREED AND UNDERSTOOD THAT THE CERTIFICATE HOLDER IS AN ADDITIONAL INSURED AS THEIR INTEREST MAY APPEAR

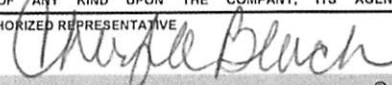
**CERTIFICATE HOLDER**

MORTON COLLEGE

**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE COMPANY, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE



# Morton College: THEATER RENTAL DATES AND TIMES

2/28/2018 1-4pm	Load-In and Tech
3/1/2018 10-6pm	Tech and Dress Rehearsal
3/2/2018 9:30-12pm	Performance: <i>Chicken Little</i>
3/7/2018 9:30-12pm	Performance: <i>Chicken Little</i>
3/8/2018 9:30-12pm	Performance: <i>Chicken Little</i>
3/9/2018 9:30-12pm	Performance: <i>Chicken Little</i>
3/14/2018 9:30-12pm	Performance: <i>Chicken Little</i>
3/15/2018 9:30-12pm	Performance: <i>Chicken Little</i>
3/16/2018 9:30-12pm	Performance: <i>Chicken Little</i>
3/21/2018 9:30-12pm	Performance: <i>Chicken Little</i>
3/22/2018 9:30-12pm	Performance: <i>Chicken Little</i>
3/23/2018 9:30-12pm	Performance: <i>Chicken Little</i>
3/28/2018 9:30-12pm	Performance: <i>Chicken Little</i>
3/29/2018 9:30-12pm	Performance: <i>Chicken Little</i>
3/30/2018 9:30-12pm	Performance: <i>Chicken Little</i>

7/10/2018 10-6pm	Tech and Dress Rehearsal
7/11/2018 9:30-12pm	Performance: <i>Beauty and the Beast</i>
7/12/2018 9:30-12pm	Performance: <i>Beauty and the Beast</i>
7/13/2018 9:30-12pm	Performance: <i>Beauty and the Beast</i>
7/18/2018 9:30-12pm	Performance: <i>Beauty and the Beast</i>
7/19/2018 9:30-12pm	Performance: <i>Beauty and the Beast</i>
7/20/2018 9:30-12pm	Performance: <i>Beauty and the Beast</i>



## **MORTON COLLEGE DISTRICT 527**

### ***Calendar of Regular Board Meetings***

**January through December 2018**

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**January 22, 2018 at 11:00 a.m.**

**February 26, 2018 at 11:00 a.m.**

**March 26, 2018 at 5:00 p.m.**

**April 30, 2018 at 11:00 a.m.**

**May 21, 2018 at 11:00 a.m.**

**June 25, 2018 at 11:00 a.m.**

**July 23, 2018 at 11:00 a.m.**

**August 27, 2018 at 11:00 a.m.**

**September 24, 2018 at 11:00 a.m.**

**October 29, 2018 at 5:00 p.m.**

**November 12, 2018 at 11:00 a.m.**

**December 17, 2018 at 11:00 a.m.**

**BOARD ROOM**

**(2nd Floor – Building B)**




**HACU**
**INSTITUTIONAL MEMBERSHIP INVOICE/RECEIPT**
**Hispanic Association of Colleges & Universities**

8415 Datapoint Dr., Suite 400

San Antonio, TX, 78229, USA

(210) 692-3805 (tel) (210) 692-0823 (fax)

Federal ID #: 74-2466103

<b>Invoiced to:</b> Morton College 3801 South Central Avenue Cicero, Illinois 60804 United States of America \$MC:COMPANY_UNITID\$	<b>Invoice #:</b> MEM-43012 <b>Date:</b> 12/8/2017 <b>Company ID:</b> 34
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<b>Contacts Information :</b>			
Name	Contact Type	Phone	Email
Stanley Fields	President/CEO	(708) 656-8000	stan.fields@morton.edu
Magda Banda	HACU Contact	(708) 656-8000	magda.banda@morton.edu
Yolanda Freemon	Verifier of Financial Aid	(708) 656-8000	yolanda.freemon@morton.edu
Mireya Perez	Director of Grants and Contracts	(708) 656-8000	mireya.perez@morton.edu
Keith McLaughlin	Title V Director (For HSIs only)	(708) 656-8000	keith.mclaughlin@morton.edu
Maria Anderson	Administrative Assistant (Pres or HC)	(708) 656-8000	maria.anderson@morton.edu
Blanca Jara	Director of Communications	(708) 656-8000	blanca.jara@morton.edu
Marlena Avalos-Thompson	Director of Admissions	(708) 656-8000	M.Avalos-Thompson@morton.edu
Mireya Perez	Accounting/Billing Contact	(708) 656-8000	mireya.perez@morton.edu

<b>Enrollment Information - Hispanic-Serving Institution</b>			
	Undergraduate Students	Graduate Level Students	Total Enrollment
Hispanic	3910	0	3910
Total	4397	0	4397
% Hispanic	88.92%	0	88.92%

Payment Information		
Description	Amount (In USD)	
<b>Membership Dues</b>	<b>\$5,015.00</b>	
<b>Membership Enrollment Period:</b> 1/1/2018 to 12/31/2018		
<b>Method of Payment :</b> Check		
<b>Please make check payable to "HACU."</b>		
<b>Declaration of Terms Asserted By:</b> Stan Fields	<b>Amount Paid:</b>	<b>\$0.00</b>
<b>Member Comments to HACU Membership Department:</b>		
<b>Make check payable to "HACU."</b>		
<b>ALL PAYMENTS ARE NET DUE IN 90 DAYS IN ORDER TO AVOID MEMBERSHIP CANCELLATION.</b>	<b>Balance Due:</b>	<b>\$5,015.00</b>



ILLINOIS COMMUNITY COLLEGE TRUSTEES ASSOCIATION

## DUES RENEWAL NOTICE

### 2nd Installment

Morton College  
Attn: Dr. Stan Fields  
3801 South Central Avenue  
Cicero, IL 60804

Invoice #	Date	Terms
D7402	12/4/2017	Due on receipt

Description	Amount
FY18 Illinois Community College Trustees Association Dues (ICCTA) - 2nd Half	5,464.00
<i>Thank you for your continuing support!</i>	
<i>Please make check payable to ICCTA and mail to address printed below. If you would like to set up Electronic Deposit, please contact Stephanie at <a href="mailto:sspann@communitycolleges.org">sspann@communitycolleges.org</a>.</i>	
<b>Total</b>	<b>\$5,464.00</b>

401 E. Capitol Avenue, Suite 200 \* Springfield, Illinois 62701-1711 \* 217-528-2858  
217-528-8662 (fax) \* [ICCTA@communitycolleges.org](mailto:ICCTA@communitycolleges.org) (e-mail)  
<http://www.communitycolleges.org> (web site)

**From:** [Stan Fields](#)  
**To:** [Melissa Mollett](#)  
**Cc:** [Maria Anderson](#); [Keith McLaughlin](#)  
**Subject:** Fwd: Membership Renewal  
**Date:** Monday, December 11, 2017 12:17:32 PM

---

Ok

Begin forwarded message:

**From:** Keith McLaughlin <[Keith.McLaughlin@morton.edu](mailto:Keith.McLaughlin@morton.edu)>  
**Date:** December 11, 2017 at 10:20:18 AM CST  
**To:** Stan Fields <[stan.fields@morton.edu](mailto:stan.fields@morton.edu)>  
**Cc:** Marlena Avalos-Thompson <[M.Avalos-Thompson@morton.edu](mailto:M.Avalos-Thompson@morton.edu)>, Melissa Mollett <[melissa.mollett@morton.edu](mailto:melissa.mollett@morton.edu)>, Roxanne M Barone <[Roxanne.Barone@morton.edu](mailto:Roxanne.Barone@morton.edu)>  
**Subject:** Re: Membership Renewal

I approve this for action at the December BOT meeting.

On Dec 11, 2017, at 10:09 AM, Roxanne M Barone  
<[Roxanne.Barone@morton.edu](mailto:Roxanne.Barone@morton.edu)> wrote:

Below is action needed for December Board Meeting:

**PROPOSED ACTION:** THAT THE BOARD APPROVE RENEWAL OF  
INSTITUTIONAL MEMBERSHIP IN THE NATIONAL COUNCIL FOR STATE  
AUTHORIZATION RECIPROCITY  
AGREEMENT FOR FY 18 FOR THE ANNUAL FEE OF \$4000, AS SUBMITTED.

**RATIONALE:** [Required by Board Policy No. 2.10]

The National Council for State Authorization  
Reciprocity Agreement is an agreement amongst its membership that  
establishes standards

for its higher education distance-learning  
courses and programs. The national council for state authorization  
reciprocity agreement

(NC-SARA) is designed to make it possible for  
students to take courses outside of the state in which they reside and  
earn credit.

**COST ANALYSIS:** \$4000 – FY 2018

(\$4000 – FY 2017)

**ATTACHMENTS:** Agreement

---

**From:** Marlana Avalos-Thompson  
**Sent:** Monday, December 11, 2017 9:28 AM  
**To:** Keith McLaughlin <[Keith.McLaughlin@morton.edu](mailto:Keith.McLaughlin@morton.edu)>  
**Cc:** Roxanne M Barone <[Roxanne.Barone@morton.edu](mailto:Roxanne.Barone@morton.edu)>; Derek C Shouba <[derek.shouba@morton.edu](mailto:derek.shouba@morton.edu)>  
**Subject:** RE: SARA Institution Renewal Notification

Good morning Keith,  
It seems that I was mistaken about the NC-SARA membership fee. There is an annual fee of \$4000 (based on our FTE) that is due to NC-SARA but there is no state fee. Apparently schools (other than IL community colleges) pay the NC-SARA fee and a state fee. We are excluded from the state fee but must pay the NC-SARA fee. I am very sorry for this confusion. Should I speak with Melissa about going to next board meeting? I received notice this morning of the approval in my email this morning where I was given a link to pay the fee. See attachments. Our membership lapses in a few days and there may be a late fee after 1/15/18. Not sure how to go about this now.

*Marlena Avalos-Thompson*

Registrar  
Admission and Records  
Morton College  
708-656-8000 x2245 (phone)  
708-656-9592 (fax)

---

**From:** Keith McLaughlin  
**Sent:** Wednesday, November 15, 2017 9:03 AM  
**To:** Marlana Avalos-Thompson <[M.Avalos-Thompson@morton.edu](mailto:M.Avalos-Thompson@morton.edu)>  
**Cc:** Roxanne M Barone <[Roxanne.Barone@morton.edu](mailto:Roxanne.Barone@morton.edu)>  
**Subject:** RE: SARA Institution Renewal Notification

Marlena,

Since there is no fee and I would not view it as a typical membership organization, I don't see the need for Board approval. Are you able to go through the link and renew?



National Council  
for State Authorization  
Reciprocity Agreements

*A voluntary, regional approach  
to state oversight of distance education*

Institution Name: \_\_\_\_\_

**Indicate Regional Compact:**

- ☐ Midwestern Higher Education Compact
- ☐ New England Board of Higher Education
- ☐ Southern Regional Education Board
- ☐ Western Interstate Commission for Higher Education

## RENEWAL APPLICATION FOR INSTITUTIONAL PARTICIPATION IN SARA

**An institution applying to operate under the State Authorization Reciprocity Agreement (SARA) must submit this form to its home state's SARA portal entity.**

**The chief executive officer (CEO) or chief academic officer (CAO) of the institution completes and submits the application including any state-specific fees and committing to any special requirements permitted by SARA to the state portal entity.**

When the state portal checks “yes” on this form, the state affirms that the applicant institution has followed proper procedures and provided necessary documents to operate under SARA, but this affirmation does not necessarily represent state evaluation of the institution's ability to perform under SARA policies.

An institution seeking approval to operate under the terms and standards of SARA must meet the following requirements:

**INSTITUTION Applicant  
to complete this column**

**STATE Entity to  
complete this column**

**CEO or CAO**

Initial here

Institution meets  
the requirement

Yes      No

- .....
1. The principal campus or central administrative unit remains domiciled in a state or district that has joined the State Authorization Reciprocity Agreement (SARA) initiative and is authorized to operate in that state. \* Only distance education content originating in the United States or a U.S. territory is eligible to be offered under SARA \*\* (Attach documentation)
- .....
2. The Institution retains its accreditation by an accrediting body recognized by the U.S. Secretary of Education. (Attach documentation)
- .....
3. If non-public, the institution shall maintain a financial responsibility index score of 1.5 or above; and in the case of a score between 1.0 and 1.49, the portal entity has affirmed that sufficient documentation has been provided to support continued institutional participation in SARA. Public institutions leave this blank. (Attach documentation)

Institution Applicant to  
initial this column

CEO or CAO initial here

STATE Entity to  
complete this column

Yes No

- ..... 4. The institution agrees to abide by the *Interregional Guidelines for the Evaluation of Distance Education* and current NC-SARA Manual.
- ..... 5. The institution agrees to maintain responsibility for the actions of any third-party providers used by the institution to engage in operations under SARA.
- ..... 6. The institution agrees to notify its home state's portal entity of any negative changes to its accreditation status.
- ..... 7. The institution agrees to provide data necessary to monitor SARA activities, including annual reporting of distance education enrollments by state, in accordance with the NC-SARA *Data Sharing Agreement*.
- ..... 8. The institution agrees to work with its home state's portal entity to resolve any complaints arising from its students in SARA states, and to abide by decisions of that entity.\*\*\*
- ..... 9. The institution applies to its home state's portal entity for renewal over the signature of the institution's CEO or chief academic officer.
- ..... 10. Agree to notify in writing all students in a course or program that customarily leads to professional licensure, or which a student could reasonably believe leads to such licensure, whether or not the course or program meets requirements for licensure in the state where the student resides. If an institution cannot determine through its contact with relevant licensing entities whether the course or program meets licensure requirements in the student's state of residence, the institution may meet this SARA requirement by informing the student in writing and providing the student the contact information for the appropriate state licensing board(s). An e-mail dedicated solely to this purpose and sent to the student's best known e-mail address meets this requirement. The institution should use other means to notify the student if needed.
- ..... 11. The institution agrees, in cases where the institution cannot fully deliver the instruction for which a student has contracted, to provide a reasonable alternative for delivering the instruction or reasonable financial compensation for the education he or she did not receive.
- ..... 12. The institution agrees to pay to the state any state fees for SARA participation required by the home state for administering SARA.
- ..... 13. The institution agrees to pay its annual SARA participation fee to the National Council for SARA (NC-SARA). This single annual fee replaces any fees that the institution would ordinarily pay to other SARA member states.
- ..... 14. Agree to abide by conditions of provisional approval, if necessary.

\*SARA considers the home campus to be where an institution has its legal domicile. Any disputes about which state is the home state will be resolved for SARA purposes by the affected regional compacts or the National Council (NC-SARA), as needed.

\*\*The fact that a foreign institution is owned by a U.S. entity does not qualify distance education originating from the non-U.S. institution to be offered under SARA. Only distance education offerings under the oversight of the U.S. state or territory can be offered through SARA.

\*\*\*Complaints must follow the institution's customary resolution procedure prior to being referred to the state under SARA procedures. Grade appeals and student conduct appeals are not allowed under SARA.

## Institutional Renewal Application for SARA

### Institutional Designation and Affirmation

I, the undersigned representative of (institution name) \_\_\_\_\_, having the authority to commit the institution to operate under the SARA interstate agreement, hereby certify that this institution meets all of the standards and requirements stated herein required for operation under the SARA agreement.

Mailing address of institution:

Institution OPEID number:

Institutional Accrediting Organization:

Institution FTE (latest IPEDS):

Name of principal SARA contact:

Email of principal SARA contact:

Phone number of principal SARA contact:

Name of secondary SARA contact:

Email of secondary SARA contact:

Phone number of secondary SARA contact:

Link to complaint system:

Typed name of institutional signatory officer:

Signature:

-----

Date signed:

Title of signatory institutional officer:

## **SARA State Supplemental Sheet for Institutions**

As institutions renew their participation in SARA, please feel free to provide comments or information about state-specific provisions, institutional characteristics or additional information specific to any item on this renewal application.

Significant institutional changes relevant to this renewal application:

State-specific topics (i.e., bonding, fee schedule):

Comments to improve efficiency and effectiveness of the SARA initiative:



## **State Portal Entity Affirmation**

Institutional application:

Approved

Provisionally Approved (see attached)

Returned for Additional Data or information

Denied

Conditions related to Provisional Approval

Typed name of state portal entity:

Typed name of state portal entity contact:

Signature:

\_\_\_\_\_

Date signed:

Title of state portal entity contact:

State Portal Entity email and phone



## Vision Statement

By 2022 Morton College will increase fall-to-fall full time student persistence rates to 80%



# MORTON COLLEGE BOARD POLICY

Illinois Community College District No. 527

**TITLE:** Alcohol Beverages on College Property

**NO.:**

**SECTION:**

**PAGE:** 1 of 1

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Morton College prohibits the sale or consumption of alcoholic beverages on College property without the consent of the Board of Trustees of Morton College.

However, alcoholic liquors may be served or sold at the Morton College Theater, the Jedlicka Performing Arts Center, for public events that are not student-related activities, including, but not limited to concerts, plays, entertainment events, fundraisers, exhibitions, chamber of commerce events, and association events. Such events shall be authorized and approved, in advance, by the Board of Trustees of Morton College, in accordance with the Liquor Control Act of 1934 and Morton College procedure. The Board of Trustees of Morton College reserves the right to place restrictions on events at which alcohol is sold or served.

The Board of Trustees of Morton College, in its sole discretion, reserves the right to deny the sale or service of alcohol at any event to be held at the Morton College Theater. All proposed events serving or selling alcohol will be reviewed individually. Standing approvals are not allowed.

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**DATE APPROVED BY BOARD OF TRUSTEES:**

**DATES REVISED:**

**DATE LAST REVIEWED:**

ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 527

# Morton College Procedure: Alcoholic Beverages on College Property

## A. Purpose

The purpose of this procedure is to establish rules regarding the sale or service of alcohol at Morton College in accordance with Board Policy \_\_\_\_.

## B. Guidelines

Alcoholic liquors may be served or sold on campus with the approval of the Board of Trustees of Morton College ("Board") for events held at the Morton College Theater, also known as the Jedlicka Performing Arts Center, that are determined to be public events and not student-related activities. The Board shall approve, in accordance with Board Policy \_\_\_\_, the events that may serve or sell alcohol. Board Policy \_\_\_\_ and the following factors shall be considered when considering the approval of an event:

- i. whether the event is a student activity or student related activity;
- ii. whether the physical setting of the event is conducive to control of liquor sales and distribution;
- iii. the ability of the event operator to ensure that the sale or serving of alcoholic liquors and the demeanor of the participants are in accordance with State law and College policies;
- iv. regarding the anticipated attendees at the event, the relative proportion of individuals under the age of 21 to individuals age 21 or older;
- v. the ability of the venue operator to prevent the sale or distribution of alcoholic liquors to individuals under the age of 21;
- vi. whether the event operator prohibits participants from removing alcoholic beverages from the venue; and
- vii. whether the event operator prohibits participants from providing their own alcoholic liquors to the venue.

## C. Procedure

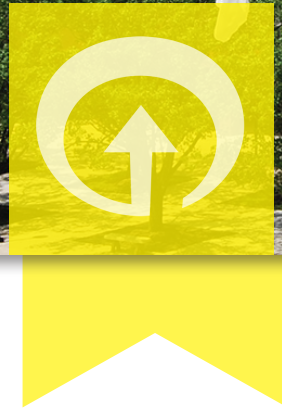
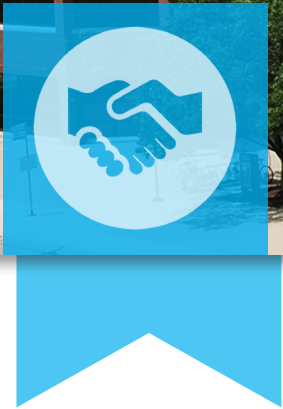
Any group or individual seeking authorization to serve or sell alcohol on Morton College property must:

1. Submit, in writing, an Alcohol Request Form to the Board, at least one month preceding the scheduled event to ensure timely consideration.
2. Acquire and hold general liability coverage and dram shop insurance in the amount of \$1,000,000, and name Morton College as an additional insured.

#### D. Terms and Conditions

The following terms and conditions shall be adhered to by any individual or group approved to serve or sell alcohol at the Morton College Theater:

1. At any event where alcoholic beverages are served, provisions must be made for serving non-alcoholic beverages.
2. Possession and consumption of alcoholic beverages shall be confined to the Morton College Theater for the event and shall not be permitted in any other area of the College. Participants shall not be permitted to carry any containers of alcoholic beverage out of the Morton College Theater.
3. Morton College reserves the right to close the activity if any person or group appears to be intoxicated or otherwise uncontrollable. In addition, Morton College reserves the right to limit the time frame when alcohol may be served; the volume and/or number of drinks that may be served on a group or individual basis.
4. The organization or individual holding the event shall be held financially responsible for any damage or injury to persons or property as a result of intentional or negligent conduct on the part of the organization, its caterer(s), agents, members, or guests.
5. The organization or individual holding the event shall release, indemnify and hold harmless Morton College from any claim or lawsuit in any way related to the event.
6. Any individual or group approved to serve or sell alcohol at the Morton College Theater shall do so under the liquor license of Morton College.



# MORTON COLLEGE 2022 *MOVING FORWARD*

## 2018-2022 Strategic Plan

DEC 2017 (DRAFT #2)





## MISSION

To enhance the quality of life of our diverse community through exemplary teaching and learning opportunities, community service, and life-long learning.

- Maximize the college's resources to support student learning
- Conduct ongoing assessment of student learning to discover new ways to help students succeed
- Develop responsive curricula and programs to serve community needs
- Encourage community families to embrace the educational opportunities Morton College provides
- Ensure the enrichment of its educational programs and student support services by making a commitment to ongoing self-study and assessment

## VISION-GOAL STATEMENT

By 2022 Morton College will increase fall-to-fall full-time student persistence rates to 80%. (Pending board approval.)

## CORE VALUES

Compassion • Fairness • Respect • Responsibility • Tolerance



**MORTON COLLEGE**  
*Imagine the possibilities.*

3801 S. Central Avenue Cicero, Illinois 60804

(708) 656-8000

[morton.edu](http://morton.edu)



**Total Enrollment**

6,681 credit\*  
272 non-credit\*\*

**Annual Enrollment by Primary Program**

	Count	%
Transfer Programs	1,964	29.4
Associate in Applied Science/ALS	2,007	30.0
Certificates	572	8.6
Course Enrollees (Non-Degree)	971	14.5
Adult Education/ESL	1,162	17.4
Total	6,676	100%

\*Credit student counts include Adult Education enrollments.  
\*\*Non-credit students designated by community service and personal enrichment enrollments.

**Student Demographic Profile**

55.6% Females  
44.4% Males  
88.7% Hispanics  
92% District 527 residents  
Average age - 25.7 years

**College Profile**

591 Degrees and certificates awarded in 2017  
Programs currently offered:  
39 Career Certificates  
17 Associate in Applied Science Degrees  
5 Transfer Program Degrees

**College Employee Profile**

460 employees  
40.0% full-time  
60.0% part-time  
5.2% (24) administrators  
55.9% (257) faculty  
38.9% (179) classified staff  
33.2% of the full-time employees are Hispanic



2016-17  
ACADEMIC  
PROFILE





## STRATEGIC PLANNING PROCESS

Strategic planning at Morton College is an integrated, systemic process involving all College stakeholders. In an effort to keep the Strategic Plan active, effective, and relevant, the College Council—comprised of faculty, staff, and administrators—will also periodically revise, update, and consolidate major goal areas of the plan in response to internal and external environmental factors impacting the strategic direction of the College. The College Council has primary oversight of the planning process.

The Board of Trustees, representing the community served by the College, holds an annual retreat with the president of the College to discuss major goals and priorities.

The ongoing strategic planning process is facilitated internally by the College Council. Operational and academic departments respectively develop Support Unit Assessment Plans (SUAP) and Academic Unit Assessment Plans based on the college-wide strategic plan and that link planning and assessment.

The operational planning process is completed in advance of the budget development cycle in the spring of each year and any new initiatives identified in the planning process requiring funding are considered during the budget development process.

## MILESTONES SINCE THE 2012-17 STRATEGIC PLAN AND SUBSEQUENT UPDATES

- Pursued state funding and received \$4.5 million for the new academic building, which opened for students for Fall 2016 semester
- College Study Skills (CSS) increased to 4 classes and overall enrollment increased; made mandatory for ENG 088 and ENG 086
- Development of a new Student Success Center located on second level above library currently underway
- Implemented case-load advisor model (First Year, Transfer, and Healthcare/Career) and increased the number of advisors
- Dual credit courses in Morton East/Morton West have expanded to include liberal arts subjects
- MC awarded \$354,643 in Perkins Grant funds for FY18
- MC awarded an Adult Volunteer Literacy Grant in the amount of \$30,000 to be used for the Project Care Literacy Program FY18
- MC Nursing Department received a Special Populations support grant from ICCB in the amount of \$10,000. This grant will assist MC's Nursing program in implementing academic coaching in nursing to improve retention and student success
- MC awarded STEM grant in partnership with National Louis University of \$748,681
- MC awarded \$620,000 for grant in collaboration with School Districts 99 and 100 to offer quality preschool
- The Higher Learning Commission conducted a comprehensive Reaffirmation of Accreditation evaluation visit in October 2016; HLC continued the College's accreditation with the next Reaffirmation visit in 2026-27
- The Accreditation Commission for Education in Nursing (ACEN) granted continuing accreditation to the College's associate nursing program with the next evaluation visit scheduled for Spring 2025

## SUMMARY OF MAJOR STRATEGIC PLAN OBJECTIVES

- The Nursing Department is developing a partnership with MacNeal to admit a cohort of CNA's who currently work there that want to become nurses. This will increase the College's enrollment in the nursing program and allow admission to the program twice a year. The first MacNeal cohort is expected to begin in Fall 2018.
- A campus committee, comprised of faculty and staff, has been formed to develop plans for a new Health Sciences building on campus to house Nursing, Physical Therapy Assistant, and Therapeutic Massage programs as well as new health sciences programs under consideration.
- Morton College is working with Chicago State University and four other community colleges, four science institutions, and selected P-12 high schools to apply for a STEM Teacher Preparation grant this August.
- The library will host a Fall Computer Class for the Senior Citizens.
- Capital improvement projects, including:
  - Building E – updates and renovations to fitness area and locker rooms
  - Theater – upgrades to theater entrance area and other areas in need of modernizing
  - Admissions and Advising – expansion to create one-stop center that will also house financial aid offices
  - Development of Rocket Property
  - Welding lab for new Welding program
  - Expanded teaching and learning technology in classrooms
  - Repairs and remodeling of bathrooms
  - Updates to stairwells
  - Replace Commons floor
  - Additional greenspace and grounds improvements
- Development of new academic programs, including an Apple Coding Certificate program and One-to-One teaching and learning modalities.
- Updates and implementation of reorganization plan to achieve optimal staffing levels and cost savings
- Creation of a Development Office
- Strategic plan to achieve cost-savings, efficiencies, and customer-service improvements in the college bookstore and other auxiliary services.
- Mobile Technology initiative in support of teaching and learning in the Nursing program



## STRATEGIC GOAL #1

### Make Student **SUCCESS** the Core Work of Morton College

Develop multiple pathways for entry to reduce barriers to enrollment, ensure seamless student transitions (from high school to college, from non-credit to credit, from college to transfer, from college to career, from career to college), and improve student academic achievement and goal attainment. Create a learning and working environment that is sustainable, welcoming, safe, and dynamic irrespective of location (physical or virtual) and that leads to improved student success and community engagement.

#### 2018-2022 Objectives:

1. Develop a comprehensive "first-year experience" for students
2. Create an innovative learning commons and Student Success Center with tutoring services and collaborative study rooms
3. Increase Fall-to-Fall retention and graduation rates by 3% over academic year 16-17 and increase the graduation rate to 28% by AY 2021
4. Increase the number of students participating in New Student orientation by 5% over academic year 15-16
5. Fully implement and refine the academic advising caseload model
6. Develop protocols and guidelines for provision of services provided by the new social/emotional counselor position

#### Outcomes:

1. Create and implement a comprehensive "first-year experience" for students (incorporated as part of Strategic Enrollment Management Plan) by AY 2019
2. Completion of new Student Success center by start of Spring 2018 semester
3. Develop and implement a Strategic Enrollment Management Plan/Retention Plan by Spring 2018 and have a documented completion percentage (graduation/certification) of at least 30% by AY 2021
4. Have a documented participation rate in New Student Orientation with documented participation rate of at least 70% by AY 2020
5. Revised academic advising caseload model currently in process, full implementation scheduled for end of AY 2018
6. Hire an additional social/emotional counselor to be operating out of new Student Success Center by AY 2019

### 2018-2022 Student Success Objectives (Cont'd):

7. Improve success of students requiring remedial coursework; reduce number of students requiring remedial courses
8. Improve success rates of completers and transfer students through better communication and use of data
9. Continue to improve academic advising to increase awareness of paths to completion for students
10. Increase and improve tutoring services available to students
11. Create better opportunities for success to our adult and working students

### 2018-2022 Student Success Outcomes (Cont'd):

7. Create summer bridge programs to reduce number of students in remedial courses by AY 2020; increase the number of preparation courses for placement tests by AY 2019
8. Implement national benchmarking for improving and measuring completion rates; participate in AACC Pathways Project by AY 2019
9. Hire 2-3 additional academic advisors by AY 2021, including some who specialize in transfer process and communicating articulation agreements
10. Hire full-time credentialed tutors for the tutoring program, and implement a peer tutoring program for new student success by AY 2019
11. Create additional opportunities for late afternoon, evening, and weekend courses for those whose workload (outside the College) restricts regular M-F, 8am-5pm class participation



## STRATEGIC GOAL #2

### Strengthen Efficiencies in OPERATIONS

Adopt creative funding models and organizational practices that increase our ability to sustain and meet current and future institutional priorities. Develop a culture with systems and processes that nurture creativity and innovation, lead to continuous improvement, and reward high performance to meet the College's access and success goals.

#### 2018-2022 Objectives:

1. Make better use of data to inform decision-making and planning
2. Increase efficiencies in administrative and student processes through enhanced technology (i.e., *Navigate*)
3. Streamline marketing, public relations, and communications
4. Reduce costs of textbooks and educational resources
5. Improve communication between board, administration, and faculty for improved transparency

#### Outcomes:

1. Demonstrate and document better use of data to inform decision-making and planning through data collection and metrics
2. All enrollment processes migrated to fully electronic format by AY 2020; implement existing Blackboard systems for electronic transcript requests by AY 2019; implement fully automated ICCB reporting processes by AY 2020
3. Creation and implementation of Comprehensive Marketing Strategy and Communications Plan, Brand Identity Manual, and Campaign Strategies by end of AY 2018
4. Create more opportunities for students to access textbooks through e-book options
5. Create and maintain regular communiqué (i.e., MC Update) from President's office to all staff and faculty for updates on initiatives, weekly events, faculty spotlights, etc.

### 2018-2022 Objectives (Cont'd):

6. Increase evidence-based planning to support institutional effectiveness and close the loop between assessment and resource allocation
7. Increase impact of sustainable practices to enhance cost-savings

### Outcomes (Cont'd):

6. Improve communications between Development, Financial Aid, and Student Advisors through implementation of well-managed and shared database systems
7. Document consistent balanced budget in three consecutive fiscal years through operational cost analysis and effective cost savings adjustments



## STRATEGIC GOAL #3

### Develop New **ACADEMIC** Programs and Revitalize Existing Programs

Create an environment to support faculty innovation to develop distinctive curricular offerings delivered in flexible and stackable formats that meet current and future societal and workforce needs and that lead to successful student academic achievement and goal attainment. Build and maintain curricular relevance, innovation in delivery, and supportive faculty development systems in order to offer quality education and relevant programs necessary for workforce placement upon graduation.

#### 2018-2022 Objectives:

1. Create new programs in Welding Technology, Emergency Medical Technician, Medical Assistant, Culinary Arts and Hospitality, Apple Coding, and Photography
2. Increase the number of online course offerings
3. Obtain National Association of Schools of Music (NASM) accreditation for music programs
4. Create additional foreign language courses and programs
5. Increase full-time faculty members

#### Outcomes:

1. Welding Technology program launched by AY2019; Emergency Medical Technician launched by AY2020; Medical Assistant program launched by AY2020; Culinary Arts and Hospitality program launched by AY 2019; Apple Coding program launched by Spring 2018
2. 20% of course offerings will available in online or hybrid options by AY2020
3. National Association of Schools of Music (NASM) accreditation by AY2021?
4. Research most feasible and in-demand language courses/programs that should be offered; begin course development and prospectuses byAY 2019
5. Add 3-5 new full-time members to faculty every year beginning AY2018





## STRATEGIC GOAL #4

### Promote Economic and Community Vitality through Dynamic PARTNERSHIPS

Promote literacy and civic responsibility by creating relationships and non-academic programs that meet the needs of our community, increase understanding of diversity and tolerance, and foster a welcoming campus climate that promotes and celebrates the vibrancy and culture of our surrounding population.

#### 2018-2022 Objectives:

1. Create and expand seamless education experiences between K-12 and the College
2. Cultivate and Develop a partnership with "One Million Degrees: The Community College Project"
3. Expand workforce development partnerships
4. Reach out to seniors within the community to engage them in lifelong learning opportunities
5. Improve relationships with government leaders at local, state, and federal levels
6. Create official academic partnership with Apple, Inc

#### Outcomes:

1. Create and improve transition between K-12 and MC by increasing presence in Morton East and Morton West high schools, document and implement as part of Strategic Enrollment Management Plan
2. Partnership with "One Million Degrees: The Community College Project" in place by AY2021
3. Have MOU in place for 3 new workforce development partnerships in place by AY2020
4. Continue to develop and offer outreach programs like the Fall computer class for senior citizens
5. Establish documented process to better communicate the needs of MC specifically and higher ed institutions in general to government representatives
6. Cultivate relationship with Apple to expand beyond Apple Coding program to include official participation in academic partnership program





## STRATEGIC GOAL #5

### **Maximize the Teaching and Learning Experience through Innovative and Leading Edge FACILITIES**

Promote optimal learning environments by improving and updating existing facilities, reimagining existing space for more effective use, and creating new, technologically-advanced and cutting edge facilities.

#### **2018-2022 Objectives:**

1. Determine feasibility and develop plans for a new Health Sciences building on campus
2. Determine feasibility and develop plans for a new Career and Technology facilities on campus
3. Identify and make available additional space for student clubs to meet
4. Update current facilities with current technologies
5. Repair outdated facilities, bathrooms in existing buildings

#### **Outcomes:**

1. A campus committee, comprised of faculty and staff, has been formed to develop plans for a health sciences building on campus
2. Form a campus committee comprised of faculty and staff to develop plans for a health sciences building on campus
3. By AY2019, identify and repurpose three existing spaces for student clubs to meet
4. Remodel labs, add smartboards, digital projectors, and/or large screen monitors in classrooms
5. Enhance facilities maintenance request and completion tracking system by AY2022



## STRATEGIC GOAL #6

### **Increase Giving and Financial Strength through Improved DEVELOPMENT Operations**

Improve intentionality and strategic approach to sustainable development systems and processes to ensure a strong economic future for Morton College through improved giving, allowing the institution to better serve its students and fund its initiatives.

#### **2018-2022 Objectives:**

1. Foster entrepreneurial environment to generate new revenue streams through expanded community education offerings and corporate training
2. Increase financial assistance to underserved student population
3. Improve donor relationships through implementation of Donor Communications Plan
4. Apply for at least three federal, state, or private grants per academic year

#### **Outcomes:**

1. Develop new partnerships with local businesses that will yield consistent corporate donors and potential job opportunities for graduates
2. Increase development funds and number of sponsored scholarships available by AY2020 and support for a student emergency fund
3. Create and implement Donor Communications Plan by AY2020
4. Perkins Grant (Awarded AY2018), Adult Volunteer Literacy Grant (awarded AY2018), Special Populations support grant from ICCB (awarded AY2018);

## ADDITIONAL CONSIDERATIONS FOR STRATEGIC PLAN UPDATES

To obtain a better picture of the status of the College, MC should periodically engage in a SWOT analysis (Strengths, Weaknesses, Opportunities, and Threats) to better analyze certain internal and external factors that frame the planning environment and to identify key issues that should be considered in developing and updating the Strategic Plan.

The College, like most community colleges, faces strong headwinds from many different sources, including economic, public funding, demographics, accreditation/compliance, and student engagement. A few of these are summarized below with related implications that should be considered as Morton College continues to develop its operational plans.

Threats	Morton College Solution	Measurable Outcomes
<ul style="list-style-type: none"> <li>The number of people in the traditional (age 18-24) student demographic is declining by 4-6% over the next decade</li> </ul>	<ul style="list-style-type: none"> <li>Enhance strategies to improve high school yield rates (market share) and target underserved populations</li> </ul>	<ul style="list-style-type: none"> <li>Document all new course and program offerings with AY that demonstrate an intentional response to workforce demands</li> </ul>
<ul style="list-style-type: none"> <li>Students age 24 and older are often already in the workforce and continue to seek education that they can balance with their other life commitments</li> </ul>	<ul style="list-style-type: none"> <li>Enhance opportunities for access by working adults (scheduling, locations, services, online options)</li> </ul>	<ul style="list-style-type: none"> <li>Document opportunities created to make education to adults aged 24+ more accessible</li> </ul>
<ul style="list-style-type: none"> <li>Students' capacity to pay (especially double tuition for non-sponsors)</li> </ul>	<ul style="list-style-type: none"> <li>Increase financial aid participation</li> <li>Increase scholarship sources and opportunities</li> </ul>	<ul style="list-style-type: none"> <li>Document improvement in financial aid participation</li> <li>Provide new scholarships sources and participation by active students</li> </ul>
<ul style="list-style-type: none"> <li>Continued poor perception of community colleges as a viable option toward a 4-year degree</li> </ul>	<ul style="list-style-type: none"> <li>Increase public recognition of community college value, especially for addressing workforce shortages</li> </ul>	<ul style="list-style-type: none"> <li>Document all communication pieces targeted to prospectives with MC response to workforce shortages</li> </ul>
<ul style="list-style-type: none"> <li>MC losing students to enrollment and transfers to other local community college options</li> </ul>	<ul style="list-style-type: none"> <li>Increase the current number of articulation agreements with area 4-year colleges</li> </ul>	<ul style="list-style-type: none"> <li>List new articulation agreements through SP period and document a more streamlined and practical pathway for students to ensure a smooth transition into 4-year degree program</li> </ul>

	<ul style="list-style-type: none"> <li>Pursue collaborative programs to stem competition, or more aggressively show our MC competitive differentiators</li> </ul>	<ul style="list-style-type: none"> <li>STEM Teacher Preparation grant AY18; STEAMers Summer Camp program;</li> </ul>
<ul style="list-style-type: none"> <li>Accreditor/governmental requirements: assessment, accountability for outcomes (employment and graduation)</li> </ul>	<ul style="list-style-type: none"> <li>Strengthen focus on data-driven decision making in all areas</li> </ul>	<ul style="list-style-type: none"> <li>Document improvements in data collection (both internal and external) and how it has been used to drive specific decisions</li> </ul>
<ul style="list-style-type: none"> <li>Rapid technology change and incremental funding to support</li> <li>Little time to research new technologies, including more emphasis and investment in mobile technologies and support structures</li> </ul>	<ul style="list-style-type: none"> <li>Stay abreast of educational delivery changes due to technology, new instructional models, students' learning needs and preferences especially through distance education. In addition, find ways to leverage technology to enhance efficiency in service delivery and administrative processes</li> </ul>	<ul style="list-style-type: none"> <li>Transitioned to <i>PeopleAdmin</i> for online posting of new job openings and for accepting and approving of applications; Provide documentation of other technological improvements in both internal and delivery systems</li> </ul>
<ul style="list-style-type: none"> <li>Flat public funding</li> </ul>	<ul style="list-style-type: none"> <li>Continue to educate our region's elected representatives on the issues of public funding, financial aid, and pressures on wages, so that they understand the impacts on the College</li> </ul>	<ul style="list-style-type: none"> <li>Document and provide interactions, meetings, conferences, etc in which College's interests were communicated to state and local reps and lobbyists</li> </ul>

Opportunities	Morton College Solution	Measurable Outcomes
<ul style="list-style-type: none"> <li>Increasing public recognition of community college value, especially for addressing workforce shortages.</li> </ul>	<ul style="list-style-type: none"> <li>Ensure marketing campaigns and communications consistently promote the quality and value of a Morton College education</li> </ul>	<ul style="list-style-type: none"> <li>Morton College will realize an increased year-to-year enrollment, document over 5-year period SP period</li> </ul>
<ul style="list-style-type: none"> <li>Local employers demanding trained workforce (see attached Labor Market Data for Cook County)</li> </ul>	<ul style="list-style-type: none"> <li>Position Morton College as the “go to” place for well-designed, customized workforce skills delivery</li> </ul>	<ul style="list-style-type: none"> <li>Document development of new course and program offerings that coincide with workforce demands</li> </ul>
<ul style="list-style-type: none"> <li>Partnerships with existing local businesses</li> </ul>	<ul style="list-style-type: none"> <li>Pursue and manage current relationships with intentionality to make sure outcomes are win-win</li> </ul>	<ul style="list-style-type: none"> <li>New Nursing Department partnership with MacNeal (AY18); provide other new partnerships</li> </ul>
<ul style="list-style-type: none"> <li>Expansion of Dual Enrollment</li> </ul>	<ul style="list-style-type: none"> <li>Expand Dual Enrollment programs and explore/identify other potential schools beyond Morton East/West (included in Strategic Enrollment Management Plan)</li> </ul>	<ul style="list-style-type: none"> <li>List new dual enrollment offerings and with which schools with AY implemented</li> </ul>

In order to meet the challenges of these threats and take advantage of the opportunities, Morton College must leverage its strengths and address its weaknesses, some of which include:

### Strengths

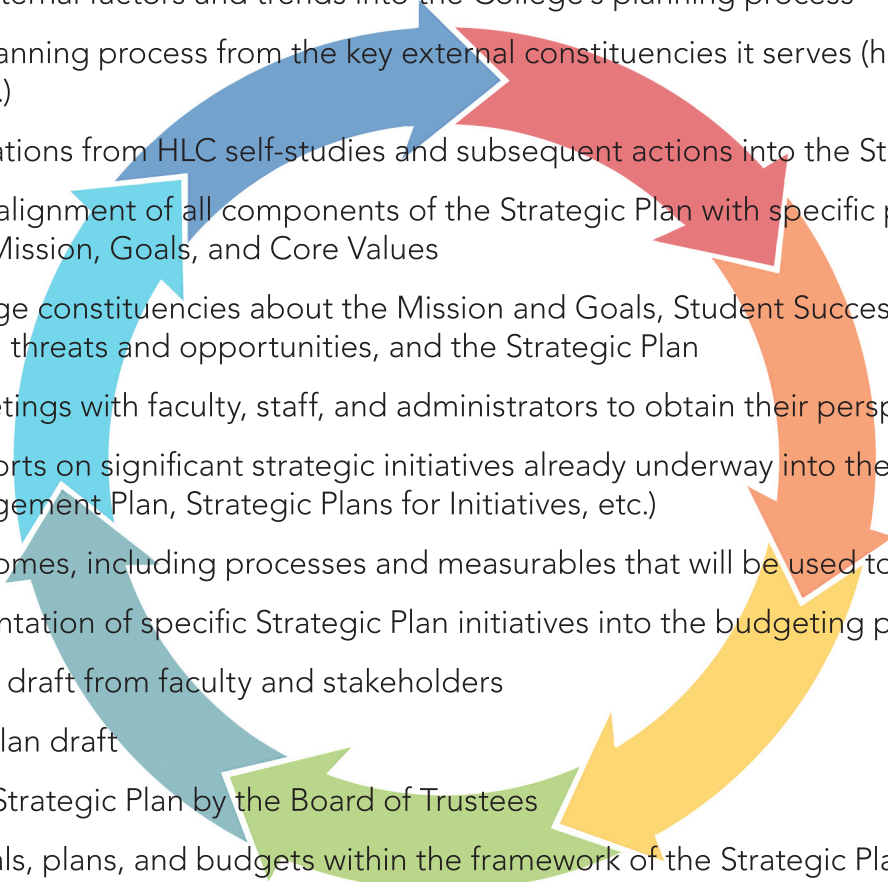
- New and updated facilities
- Tuition among lowest for community college options in Cook and surrounding counties
- Dual Enrollment/Credit partnerships with Morton East and Morton West high schools
- Partnerships with Chicago Area Consolidation Hub & UPS
- Growing program offerings for regional workforce demand
- Dedicated, well-qualified teaching faculty
- Strong Institutional Research staff committed to data-driven decision-making and continuous improvement
- Improvements in technology infrastructure

### Weaknesses

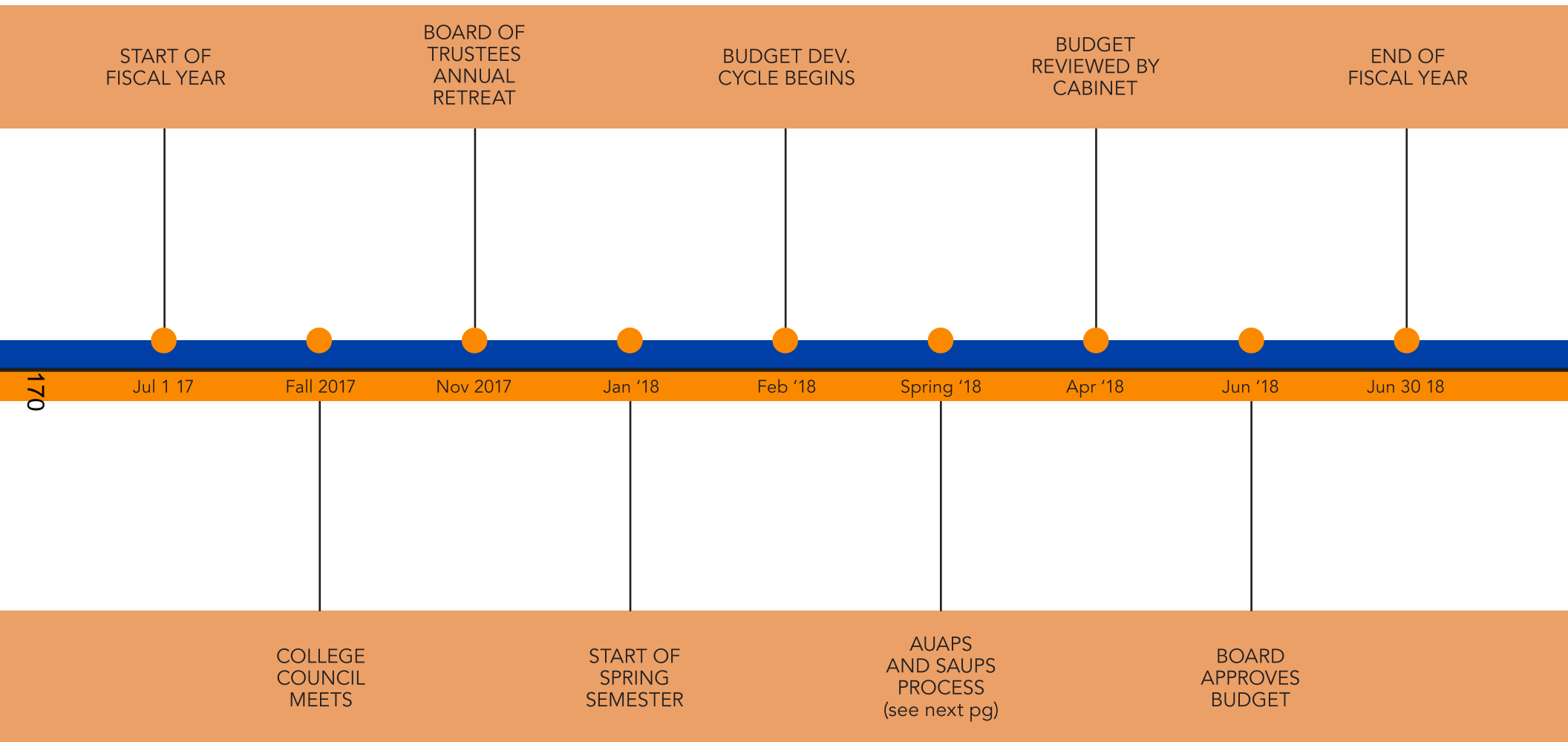
- Discontinuation in Achieving the Dream Initiative
- Most students enter college without career or academic goals or plans
- Timely implementation of ideas, bringing good concepts to scale
- Staff turnover negatively impacts the College's ability to successfully implement new initiatives
- Institutional planning, outcomes measurement, and accountability (per HLC standards)
- Infrastructure (technology, support systems, personnel), not yet fully in place for robust expansion of online learning
- Not yet fully leveraging capabilities of current technology
- Not fully leveraging use of data in decision-making at all levels

Per the 2012-2017 Strategic Plan and subsequent updates, it was recommended that Morton College evolve toward a more formal, sequenced, integrated planning process. While some systematic processes have been implemented, in order to document the process for compliance purposes, the College's planning process should involve, in rough sequence, the following steps:

- Reviewing and updating the College's Mission and Vision
- Incorporating important external factors and trends into the College's planning process
- Obtaining input into the planning process from the key external constituencies it serves (high schools, four-year colleges, employers, community, etc.)
- Incorporating recommendations from HLC self-studies and subsequent actions into the Strategic Plan
- Improving the linkage and alignment of all components of the Strategic Plan with specific plans toward how they help achieve Morton College's Mission, Goals, and Core Values
- Communicating with College constituencies about the Mission and Goals, Student Success, the theme of Student Completion, environmental threats and opportunities, and the Strategic Plan
- Conducting facilitated meetings with faculty, staff, and administrators to obtain their perspectives on key strategic issues
- Integrating widespread efforts on significant strategic initiatives already underway into the Strategic Plan (Completion Plan, Strategic Enrollment Management Plan, Strategic Plans for Initiatives, etc.)
- Defining the strategic outcomes, including processes and measurables that will be used to monitor progress
- Incorporating the implementation of specific Strategic Plan initiatives into the budgeting process
- Obtaining feedback on the draft from faculty and stakeholders
- Completing the Strategic Plan draft
- Obtaining approval of the Strategic Plan by the Board of Trustees
- Completing the annual goals, plans, and budgets within the framework of the Strategic Plan
- Updating the Strategic Plan quarterly with progress made toward outcomes
- Reviewing the updates and status of the Strategic Plan annually by the Board of Trustees

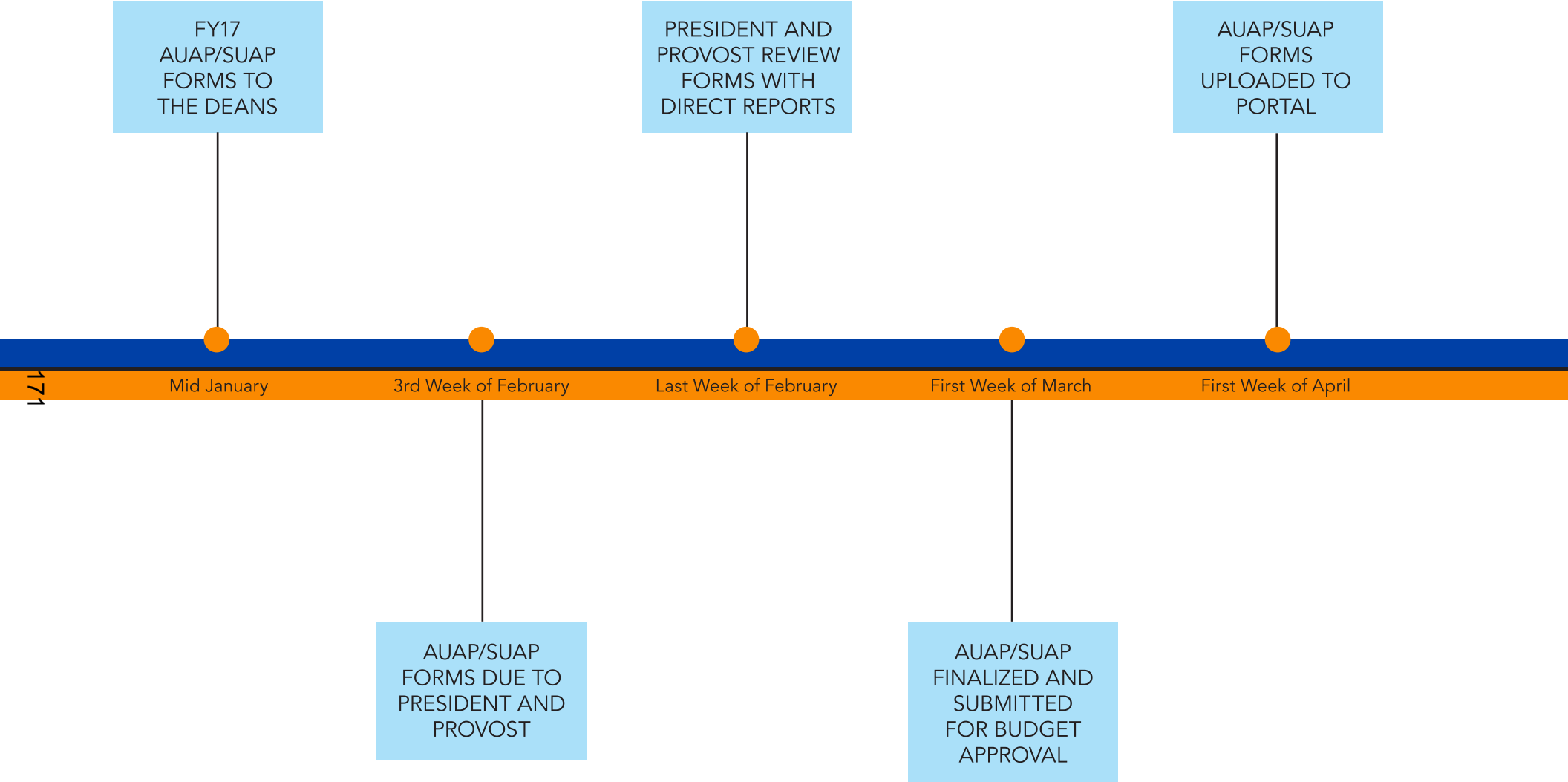


## ANNUAL PLANNING TIMELINE





AUAP AND SUAP TIMELINE







**MORTON COLLEGE**

Morton College  
3801 S. Central Avenue  
Cicero, Illinois 60804  
708-656-8000  
[morton.edu](http://morton.edu)





**A RESOLUTION AUTHORIZING AND APPROVING A CERTAIN  
LAND SWAP AGREEMENT BETWEEN MORTON COLLEGE AND  
RADA, LLC**

**WHEREAS**, Morton College, Community College District No. 527 (“Morton”) is a public agency of the State of Illinois; and

**WHEREAS**, Morton is created under the provisions of the laws of the State of Illinois and is now operating under the provisions of the Public Community College Act of the State of Illinois (“Act”), as supplemented and amended; and

**WHEREAS**, Morton is the owner of certain land located in Wilmington Township, Will County, Illinois (the “Property”), which is more fully described in Exhibit A, attached hereto and incorporated herein; and

**WHEREAS**, Morton received the Property as a gift from the Estate of Irving J. Vesely, subject to certain restrictions and to specifically establish the Irving J. Vesely Scholarship Fund (the “Scholarship Fund”) to provide scholarships to educate students at Morton; and

**WHEREAS**, Rada, LLC (the “Purchaser”) desires to acquire the Property; and

**WHEREAS**, subject to the terms and conditions set forth in the Land Swap Agreement (the “Agreement”), attached hereto and incorporated herein as Exhibit B, the Purchaser desires to acquire the Property, and in exchange, shall provide Morton with replacement property (the “Replacement Property”) and a monetary donation for the furtherance of the Scholarship Fund; and

**WHEREAS**, based on the foregoing, the Board of Trustees of Community College District No. 527 (the “Board”) has determined that it is in the best interests of Morton to enter into the Agreement with the Purchaser;

**NOW, THEREFORE, BE IT RESOLVED** by the Board that:

**Section 1. Incorporation of Preambles.**

The Board hereby finds that all of the recitals contained in the preambles to this resolution are full, true, and correct and do hereby incorporate them into this Resolution by reference.

**Section 2. Purpose.**

The purpose of this Resolution is to authorize the President or his designee to enter into the Agreement with the Purchaser, and to further authorize the President or his designee to take all steps necessary to carry out the terms of the Agreement and to ratify any steps taken to effectuate those goals.

**Section 3. Authorization.**

The Board hereby authorizes and directs the President or his designee to enter into and approve the Agreement in accordance with its terms, or any modification thereof, and to ratify any and all previous action taken to effectuate the intent of this Resolution. The Board authorizes and directs the President or his designee to convey the Property, to acquire the Replacement Property, and to execute the Agreement, with such insertions, omissions and changes as shall be approved by the President and the Attorney. The Board further authorizes the President or his designee to execute any and all additional documentation that may be necessary to carry out the intent of this Resolution. The President or his designee is hereby authorized and directed to execute, and the Morton Board Secretary is hereby authorized and directed to attest and countersign the Agreement and any and all such other documents as may be necessary to carry out and effectuate the purpose of this Resolution.

**Section 4. Headings.**

The headings of the articles, sections, paragraphs, and sub-paragraphs of this Resolution are inserted solely for the convenience of reference and form no substantive part of this Resolution

nor should they be used in any interpretation or construction of any substantive provision of this Resolution.

**Section 5. Severability.**

The provisions of this Resolution are hereby declared to be severable and should any provision of this Resolution be determined to be in conflict with any law, statute, or regulation by a court of competent jurisdiction, said provision shall be excluded and deemed inoperative, unenforceable, and as though not provided for herein and all other provisions shall remain unaffected, unimpaired, valid, and in full force and effect.

**Section 6. Superseder.**

All code provisions, ordinances, resolutions, rules, and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded.

**Section 7. Effective Date.**

This Resolution shall be effective and in full force immediately upon passage and approval.

[INTENTIONALLY BLANK]

Passed by a vote of \_\_\_ ayes and \_\_\_ nays at a Regular Meeting of the Board of Trustees held this

\_\_\_\_ day of \_\_\_\_\_, 201\_.

---

Chair, Board of Trustees  
Illinois Community College District No. 527

Attest:

---

Secretary, Board of Trustees  
Illinois Community College District No. 527

**EXHIBIT A**

THE WEST ½ OF THE SOUTHEAST ¼, IN SECTION 20, TOWNSHIP 33 NORTH,  
RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN WILL COUNTY, ILLINOIS.

PIN 17-20-400-001

Common address: 80 acres located south of Murphy Road and west of Kavanaugh Road,  
Wilmington, IL 60481



**EXHIBIT B**



**DEL GALDO LAW GROUP, LLC**

*Attorneys & Counselors*

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1441 S. Harlem Avenue  
Berwyn, Illinois 60402  
Telephone (708) 222-7000 – Facsimile (708) 222-7001  
www.dlglawgroup.com

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**• MEMORANDUM •**

**TO: DR. STANLEY FIELDS, PRESIDENT  
THE HONORABLE BOARD OF TRUSTEES**  
**FROM: DEL GALDO LAW GROUP, LLC**  
**DATE: DECEMBER 15, 2017**  
**SUBJECT: LAND SWAP AGREEMENT**

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**I. Background.**

Morton Community College District No. 527 (the “College”) received approximately eighty (80) acres of farmland in Will County, Illinois (PIN 17-20-400-001) (the “Property”) as a testamentary gift from the estate of Irving J. Vesely in 2010. Both Mr. Vesely’s will and the Independent Executor’s Deed (the “Deed”) contain a deed restriction which requires the income from the Property to be used as a scholarship fund. In the event that the College finds the income from the Property is insufficient for use as a scholarship fund, then the College is required to transfer the Property to the Illinois Department of Conservation (“IDOC”) to be used as a natural prairie preserve. Joliet Junior College (“Joliet”) received a similarly sized parcel (the “Joliet Property”) from Mr. Vesely’s estate which contains an identical deed restriction.

Joliet manages the Property for the College by renting the Property, together with the Joliet Property, to local farmers. Rada, LLC (the “Developer”) approached Joliet regarding the sale of the Joliet Property and the College’s Property. Several of the Developer’s proposed terms for the sale of the College’s Property are set forth below.

**II. Purchase Price; Donations.**

The Developer has offered a “purchase price” to the College, which is structured as two (2) separate donations, in the total amount of \$800,000.00 (the “Donations”). At closing, Developer will donate \$500,000.00 to be used solely for the Vesely scholarship fund. Three (3) years after Closing, the Developer will donate an additional \$300,000 for the scholarship fund. The Developer will issue a non-interest bearing promissory note for this second installment.

**III. Land Swap.**

In addition to the Donations, the Developer, at its sole cost and expense, shall secure the right to purchase approximately eighty (80) acres of replacement farmland (the “Replacement Property”), which is subject to the College’s approval. The Replacement Property will be conveyed to the College at closing, and shall have the same deed restriction as was originally imposed on the Property.

#### **IV. Deed Restriction.**

As previously discussed, the Property is subject to a deed restriction which requires the College to transfer its parcel to IDOC if it ceases use of the parcel for generating money for the scholarship fund. On its face, the sale of the Property would violate this deed restriction. As a condition precedent to Closing, the Developer will obtain IDOC's consent to the sale of the Property and shall obtain, at its sole cost and expense, approval from the 12<sup>th</sup> Circuit Court for the sale to the Developer as it relates to the deed restriction and Mr. Vesely's intent as set out in his will.

#### **V. Earnest Money.**

The agreement does not require the Developer to provide any earnest money for the transaction.

#### **VI. Due Diligence.**

The Developer seeks a 90 day due diligence period to complete any studies or tests it may require, at its own cost and expense.

#### **VII. Closing.**

Closing shall occur within 360 days after the execution of the agreement.

#### **VIII. Closing Costs & Survey.**

The Developer will obtain a survey of the Property at its expense, shall obtain a survey of the Replacement Property and shall pay any real estate transfer taxes that may be applicable to the transaction. The Developer shall pay all of the College's closing costs, exclusive of the College's legal fees.

#### **IX. Rents.**

The rental income from the Property shall be prorated as of the date of Closing.

Please contact our office to discuss whether the terms set out herein are generally acceptable to the College.

This document and the information in it is private and confidential and is only for the use and review of the designated recipient(s) named above. If you are not the designated recipient, do not read, review, disseminate, copy, or distribute this document, as it is strictly prohibited. The sender of this document hereby claims all privileges at law or in equity regarding this document, and specifically does not waive any privilege related to the secrecy of this document.

## **LAND SWAP AGREEMENT**

**WHEREAS** Morton College, a/k/a Illinois Community College District No. 527, (“Seller”) is the owner of approximately eighty (80) acres of property in Wilmington Township, Will County Illinois set forth on Exhibit A, attached hereto and made a part hereof (the “Property”); and

**WHEREAS** Seller was bequeathed the Property from the Estate of Irving J. Vesely subject to certain restrictions and to specifically establish the Irving J. Vesely Scholarship Fund to provide scholarships to educate students at Morton College; and

**WHEREAS** Rada, LLC (“Purchaser”) is a land owner and developer doing business in Wilmington Township, Will County Illinois; and

**WHEREAS** Purchaser would like to purchase the Property; and

**WHEREAS** Seller would consider conveying the Property to Purchaser subject to the terms of this Agreement to honor the intentions of Mr. Vesely by significantly increasing the scholarships available under the Irving J. Vesely Scholarship Fund at Morton College.

**NOW THEREFORE** This Land Swap Agreement (the “Agreement”) is made effective and entered into this \_\_\_\_ day of \_\_\_\_\_, 2017 by and between Morton College (“Seller”), and Rada, LLC (“Purchaser”), on the following terms and conditions. The Seller and Purchaser may sometimes be referred to individually as a “Party” and collectively as the “Parties”

1. **RECITALS.** The above recitals are incorporated herein and made a part hereof as if specifically set forth in this Agreement.

2. **PROPERTY.** Seller agrees to convey to Purchaser and Purchaser agrees to accept from Seller title to the Property at such time and in such manner set forth herein provided Purchaser has satisfied all contingencies set forth in paragraph three of this Agreement and the general of the terms and conditions of this Agreement have been satisfied by both Seller and Purchaser.

3. **CONTINGENCIES.** Purchaser shall use reasonable diligence to satisfy the following contingencies each of which is a condition precedent to the obligation of the Parties to Close under this Agreement. Seller shall reasonably cooperate with Purchaser, at no cost to Seller, in Purchaser’s efforts to obtain the satisfaction of such contingencies. Failure by Purchaser to satisfy a contingency shall not be deemed a default by Purchaser under this Agreement:

- a. **LAND SWAP.** Prior to closing, Purchaser shall secure the right to purchase approximately 80 acres, at its sole cost and expense, that is satisfactory to Seller, in Seller’s sole determination, to act as a replacement property (the “Replacement Property”) to be exchanged with Seller for the Property at

Closing. The Replacement Property shall be conveyed to Seller as of the Closing under the terms and conditions set forth herein except, however, the Replacement Property shall be conveyed subject to the same deed restrictions imposed by the Estate of Irving J. Vesely and presently recorded on the existing title to the Property.

- b. **APPROVAL OF THE ILLINOIS DEPARTMENT OF CONSERVATION.** At Purchaser's sole cost and expense, Purchaser shall obtain the consent of the Illinois Department of Conservation for the conveyance of the Property to Purchaser under the terms and conditions of this Agreement and any other conditions acceptable to Seller and Purchaser.
- c. **APPROVAL OF THE CIRCUIT COURT OF WILL COUNTY.** Purchaser shall obtain, at its sole cost and expense, approval from the 12<sup>th</sup> Judicial Circuit Court of Illinois, or such other court of applicable jurisdiction, for the conveyance of the Property to Purchaser as set forth herein under the doctrine of Cy Pres or such other legal principal that may apply.
- d. **DONATION.** Purchaser shall donate at Closing, the amount of Five Hundred Thousand Dollars (\$500,000) to Seller to be set aside solely for the Irving J. Vesely Scholarship Fund for the continuation of student scholarships. Purchaser shall pay to Seller an additional Three Hundred Thousand Dollars (\$300,000) on the date that is three years from the date of Closing to be set aside solely for the Irving J. Vesely Scholarship Fund for the continuation of student scholarships. Such amount shall be set forth as due and owing without interest, in a promissory note delivered from Purchaser to Seller at Closing.
- e. **INSPECTION PERIOD.** Purchaser shall have a right to inspect and approve the suitability of the Property during the Inspection Period ("**Inspection Period**") which shall commence on the Effective Date and terminate at 5:00 p.m. Chicago time on the date that is ninety (90) days after the Effective Date. Purchaser, at its sole cost and expense, shall have the full and unfettered right, to the fullest extent of the law to inspect and take any and all steps, including and without limitation commissioning studies, surveys, soil borings, structural assessments, environmental assessments, and otherwise inspect the Property, including without limitation Purchaser determining that the Subject Property does not lie in a development, building, construction, flood, and other moratoria. In that event, Seller shall make the Subject Property available to Purchaser's inspectors at reasonable times. Purchaser shall defend, indemnify, and hold Seller harmless from and against any loss or damage caused by the acts or negligence of Purchaser or any person performing any inspection(s). Prior to entering the Subject Property during the Inspection Period, Purchaser shall provide Seller with proof of such policies of insurance as are reasonably required by the Seller.
- f.

4. CLOSING. Subject to the satisfaction or waiver of all rights and obligations set forth herein, closing (the "Closing") shall take place at the office of the Title Company, or such other location as mutually agreed upon by the parties, 360 days from the Effective Date of this Agreement. The Closing shall consist of the conveyance of the Property by Seller to Purchaser and the simultaneous conveyance of the Replacement Property by Purchaser to Seller. The Closing shall be through a Deed and Money Escrow. The cost of the escrow shall be paid by Purchaser. Possession of the Property and the Replacement Property shall be delivered at Closing. In the event Purchaser unable to satisfy the Contingencies set forth herein within 360 days, either party may declare this Agreement null and void.

5. TITLE TO THE PROPERTY FROM SELLER. Seller hereby agrees to convey or cause to be conveyed to Purchaser or its nominee on the Closing Date, title to the Property by a recordable Warranty Deed, subject only to the existing state of title at the Effective Date of this Agreement and any farm lease for less than one year. On the Closing Date, Seller shall cooperate to allow Purchaser to acquire a title insurance policy in the full amount of the purchase price of the Replacement Property and the donations to be made herein. Purchaser may obtain at its cost any requested endorsement including extended coverage.

6. TITLE TO THE REPLACEMENT PROPERTY TO SELLER. Purchaser hereby agrees to convey or cause to be conveyed to Seller on the Closing Date, title to the Replacement Property by a recordable Warranty Deed, subject only exceptions deemed acceptable to Purchaser and the deed restrictions imposed by the Estate of Irving J. Vesely presently existing on the Property. On the Closing Date, Seller shall be supplied with a title insurance policy in the amount of the cost of the purchase price paid by Purchaser for the Replacement Property.

7. SURVEY, TITLE AND TRANSFER TAXES.

A. Survey. Purchaser shall provide, at Purchaser's sole cost and expense, an ALTA survey of the Replacement Property in sufficient form so as to allow the Title Company to issue an extended coverage endorsement and waive the five (5) general exceptions and showing the square footage of the Replacement Property at Closing.

B. Title Insurance. The title company or companies used shall be selected by Purchaser but shall be either First American Title Insurance Company, Fidelity Title Insurance Company or Chicago Title Insurance Company, (the "Title Company").

C. Transfer Taxes. In the event transfer taxes from State, County or municipal bodies are required, the same shall be the sole cost of Purchaser. If applicable, the parties Seller shall execute at the Closing completed real estate transfer declarations.

D. Closing Costs. All costs of Closing, including any title commitment policies and survey costs, other than the legal fees of Seller, shall be paid by Purchaser.

8. CREDITS AND PRORATIONS. General real estate taxes, if any, shall be adjusted ratably on the basis of the latest known tax bill, as of the time of Closing. Seller shall be entitled to maintain all rents for the year of closing on the Property. Rents for the Replacement Property, if accruing to Purchaser, shall be prorated as of the date of Closing.

9. CONDEMNATION. If prior to closing hereunder there shall be any condemnation proceeding or eminent domain proceeding against any portion of the Property, or, in the event any notice of such is received by Seller, Seller shall so notify Purchaser and Purchaser may, in its sole discretion: (i) terminate this Contract and the Earnest Money and all interest accrued thereon shall be returned to Purchaser; or (ii) proceed with this Contract as provided hereunder and remain bound to all provisions of this Contract. If Purchaser closes this transaction as provided herein, all awards or settlements under such proceeding shall, upon conveyance of the Property, be paid to Purchaser and become the property of Purchaser.

10. AFFIRMATIVE COVENANTS OF SELLER.

A. Maintenance of the Property. Seller shall, at Seller's sole cost and expense, from and after the date hereof, maintain the Property free from waste and neglect and shall keep the Property in full compliance with all applicable federal, state, county and municipal laws, ordinances, regulations, orders and directives.

B. Transactions and Encumbrances Affecting the Property. Seller shall not do, suffer or permit, or agree to do, any of the following:

(i) enter into any other transaction for the sale or lease of the Property for more than one year; or

(ii) sell, encumber or permit the existence of an encumbrance (unless such encumbrance, when combined with any existing mortgage or trust deed, does not exceed the portion of the Purchase Price to be paid at Closing) or grant any interest in the Property or any part thereof in any form or manner whatsoever, or otherwise perform or permit any act which might diminish or otherwise affect Purchaser's interest under this Contract or in or to the Property or which will prevent Seller's full performance of its obligations hereunder.

11. REPRESENTATIONS AND WARRANTIES. In order to induce Purchaser to enter into this Contract and knowing that Purchaser will rely thereon, Seller makes the following representations and warranties:

- a. Possession. That as of the date hereof, there are no persons in possession or occupancy of the Property except for a farm lease to a third party and there are no other persons who have possessory rights in respect to the Property or any part thereof.
- b. Authorization. Seller and Purchaser each have full capacity, right, power and authority to execute, deliver and perform this Contract and all

documents to be executed by Seller and Purchaser pursuant hereto, and all required action and approvals therefor have been duly taken and obtained.

- c. Litigation. There are no claims, causes of action or other litigation or proceedings pending or, to the Seller's actual knowledge, threatened in respect to the ownership, operation or environmental condition of the Property or any part thereof.

12. REAL ESTATE BROKER. Purchaser may utilize a real estate broker to locate and acquire the Replacement Property. In no event shall Seller be responsible for the payment of any commissions related to such broker. The parties represent that no real estate broker has been engaged or utilized nor will be engaged or utilized with respect to the conveyance of the Property or the Replacement Property as set forth herein.

13. TAX-DEFERRED EXCHANGE. Purchaser and Seller agree that, at either Purchaser's or Seller's sole election, this transaction shall be structured as an exchange of like-kind properties under Section 1031 of the Internal Revenue Code of 1986, as amended (the "Code"), and the regulations and proposed regulations thereunder. The parties agree that if either wishes to make such election, it must do so prior to the Closing Date. If either so elects, the other shall reasonably cooperate, provided any such exchange is consummated pursuant to an agreement that is mutually acceptable to Purchaser and Seller and which shall be executed and delivered on or before the Closing Date. The electing party shall in all events be responsible for all costs and expenses related to the Section 1031 exchange and shall fully indemnify, defend and hold the other harmless from and against any and all liability, claims, damages, expenses (including reasonable attorneys' and paralegal fees and reasonable attorneys' and paralegal fees on appeal), proceedings and causes of action of any kind or nature whatsoever arising out of, connected with or in any manner related to such 1031 exchange that would not have been incurred by the non-electing party if the transaction were a purchase for cash. The provisions of the immediately preceding sentence shall survive closing and the transfer of title to subject Property to Purchaser. Notwithstanding anything to the contrary contained in this paragraph, any such Section 1031 exchange shall be consummated through the use of a facilitator or intermediary so that Purchaser shall in no event be requested or required to acquire title to any property other than the Property.

14. MISCELLANEOUS.

- a. Time is of the essence of this Contract.
- b. All notices required herein shall be in writing and shall be deemed properly served if delivered in person, by commercial overnight air courier, by facsimile with confirmation receipt, or by registered or certified U.S. Mail, return receipt requested, with postage prepaid to the following or to such other or additional parties and addresses as either Seller or Purchaser may subsequently designate by notice;

If to Purchaser:

Rada, LLC  
c/o Kavanagh Grumley & Gorbald, LLC



Attn: Thomas Osterberger  
111 N. Ottawa Street  
Joliet, IL 60432  
Telephone: (815) 727-4511  
Fax: (815) 727-1586

If to Seller:

Morton Community College  
3801 S. Central Avenue  
Cicero, Illinois 60804

With a copy to:

Del Galdo Law Group, LLC  
Attn: Michael T. Del Galdo, Esq.  
1441 S. Harlem Avenue  
Berwyn, Illinois 60402

All notices properly given as aforesaid shall be deemed to be received by the addressee on the date of delivery if delivered in person or by facsimile, 1 day after deposit if sent by air courier or 3 days after the date of the postmark, if mailed. Notice may be given by or to counsel for either party.

- c. All terms and covenants herein contained shall extend to and be binding upon and inure to the benefit of the successors, assigns and legal representatives of the respective parties hereto. This Agreement may not be assigned by Purchaser without Seller's express written consent, which consent shall not be unreasonably withheld.
- d. Any indemnification contained herein shall survive and shall not merge into the transfer of documents to be delivered hereunder.
- e. This Contract shall be construed and enforced in accordance with the laws of the State of Illinois.
- f. For purposes of this Agreement and the rights of the parties to enforce it, a facsimile transmission of a signature shall have the same force and effect as an original signature.
- g. This Contract may be executed in counterparts, each of which shall be deemed an original and all so executed shall constitute one and the same agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

PURCHASER:  
RADA, LLC

SELLER:  
MORTON COLLEGE

By: \_\_\_\_\_  
Its: \_\_\_\_\_

By: \_\_\_\_\_  
Its: \_\_\_\_\_

## EXHIBIT A

THE WEST ½ OF THE SOUTHEAST 1/4, IN SECTION 20, TOWNSHIP 33 NORTH,  
RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN WILL COUNTY,  
ILLINOIS.

PIN 17-20-400-001

Common address: 80 acres located south of Murphy Road and west of Kavanaugh Road,  
Wilmington, IL 60481

**SETTLEMENT AGREEMENT, GENERAL  
RELEASE, AND COVENANT NOT TO SUE**

ELLEN CROWE (“COMPLAINANT” or “Crowe”) and MORTON COLLEGE (“RESPONDENT” or the “College”), voluntarily agree to completely settle and resolve all claims COMPLAINANT may have against RESPONDENT as of the time COMPLAINANT executes this Settlement Agreement, General Release, and Covenant Not to Sue (“Agreement”), in accordance with the terms of this Agreement, including, but not limited to, all issues related to or arising out of the allegations set forth in COMPLAINANT’s Charge (defined below), as follows:

***RECITALS***

WHEREAS, on August 15, 2017, COMPLAINANT filed a Charge with the Equal Employment Opportunity Commission (“EEOC”) against the College entitled *Ellen Crowe v. Morton College*, EEOC Charge No. 440-2017-05287, alleging various violations of federal and state law resulting from her employment with the College, including claims of gender and age discrimination, and retaliation (the “Charge”); and

WHEREAS, the College completely denies the allegations contained within the Charge; and

WHEREAS, COMPLAINANT and RESPONDENT (collectively referred to as the “Parties”) have determined that it is in their respective best interests to resolve the disputes between them for the purpose of avoiding future controversy, costs, legal fees, inconvenience, and any future litigation regarding these matters; and

NOW, THEREFORE, for and in consideration of the provisions, covenants, and mutual promises contained herein, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged by all parties, the Parties agree as follows:

1. **Recitals.** The Recitals set forth above shall be incorporated and made a part of the covenants of this Agreement.

2. **Terms.** In the full satisfaction of any and all claims COMPLAINANT has or may have against the College related to the Charge and any relating claims arising out of Plaintiff’s employment with the College, the Parties agree to the following settlement terms:

- a. The College shall pay the total sum of Eighteen Thousand and 00/100 Dollars (\$18,000.00) to COMPLAINANT. Payment shall be made by check payable to “ELLEN CROWE.” The parties agree that this payment shall be for reimbursement of certain expenses of COMPLAINANT, including her attorneys’ fees, and shall be subject to issuance of an IRS Form 1099.
- b. COMPLAINANT represents that other than her EEOC charge, the only other complaint she has filed against RESPONDENT is her complaint filed with the Illinois Department of Human Rights (IDHR). Within 10 days after COMPLAINANT receives RESPONDENT’S executed copy of this Agreement, COMPLAINANT shall submit a notice of withdrawal to the IDHR withdrawing

her charge, and shall email the signed withdrawal form to counsel for RESPONDENT. In the event RESPONDENT receives notice that any other local, state, or federal court or administrative agency has a lawsuit, claim, charge, or other complaint pending against RESPONDENT by COMPLAINANT, then COMPLAINANT agrees to execute and submit such documentation as may be necessary to have such lawsuit, charge, claim, or other complaint dismissed with prejudice at no cost to RESPONDENT.

3. **Taxes.** COMPLAINANT will be responsible for taxes and Social Security contributions, if any, due on the payments she receives pursuant to Paragraph 2 of this Agreement. COMPLAINANT expressly agrees to indemnify and hold the College harmless from any taxes or penalties which may be incurred in the event the College incurs any liability or expense to a taxing authority arising from the failure to withhold or pay over from the settlement sums paid pursuant to this Agreement.

4. **Attorneys' Fees and Expenses.** Each Party is responsible for the payment of his, her, or its own attorneys' fees and costs, disbursements, expenses, or any other monies expended in connection with this matter.

5. **General Release and Covenant Not to Sue.**

- a. To the greatest extent permitted by law, COMPLAINANT, for herself and her attorneys, insurers, successors, predecessors, heirs, beneficiaries, and assigns agrees to release and forever discharge RESPONDENT regarding all claims she has or might have as of the time of execution of this Agreement related to the Charge and any related claim arising out of COMPLAINANT's employment with the College, whether known or unknown. By way of explanation, but not limiting its completeness, COMPLAINANT hereby fully, finally, and unconditionally releases, compromises, waives, and forever discharges the College and its officers, agents, employees, trustees, elected officials, and insurance carrier(s), from and for any and all claims, liabilities, suits, discrimination or other charges, personal injuries, demands, debts, liens, damages, costs, grievances, injuries, actions, or rights of action of any nature whatsoever, known or unknown, liquidated or unliquidated, absolute or contingent, in law or in equity, which was or could have been filed by Crowe with any federal, state, local, or private court, agency, arbitrator, or any other entity, based directly or indirectly upon COMPLAINANT's allegations contained in the Charge and any alleged act or omission to act by the College and its officers, trustees, agents, employees, and elected officials, related to Crowe's employment with the College. COMPLAINANT acknowledges that this general release includes but is not limited to: all claims alleged in the Charge; any other claims under Title VII of the Civil Rights Act of 1964 as amended, the Civil Rights Act of 1866 and 1991, the Employment Retirement Income Security Act of 1974 as amended, the Americans with Disabilities Act of 1990 as amended, Age Discrimination in Employment Act of 1967 as amended, the Family and Medical Leave Act of 1993 as amended, the Illinois Minimum Wage Act as amended, the Illinois Wage Payment and Collection Act as amended, the Illinois Human Rights Act as amended, 42 U.S.C. §§ 1983 and 1985 as amended, and any

other federal, state, or local law concerning the rights of employees; any other claims of discrimination, retaliation, harassment in employment, or any other employment-related rights; any claim arising out of any terms or conditions of Crowe's employment with the College, Crowe's interactions with employees, agents, and trustees of the College, including claims based on theories of contract or tort under federal or state law. COMPLAINANT further waives any right to any form of recovery, compensation or other remedy in any action brought by her or on her behalf relating to the Charge and any related claim arising out of Crowe's employment with the College. To the greatest extent permitted by law, COMPLAINANT fully, finally, and unconditionally releases, compromises, waives, and forever discharges the College and its officers, agents, employees, trustees, and elected officials and for any and all claims, liabilities, suits, demands, debts, liens, damages, costs, injuries, actions, or rights of action of any nature whatsoever, based directly or indirectly upon COMPLAINANT's claim for fees or costs incurred prosecuting the Charge and any administrative proceeding that preceded the Charge.

- b. COMPLAINANT acknowledges and understands that she may have suffered damages or may incur liabilities that are unknown at the present time. These potential complications, liabilities, and damages were considered in the course of negotiations leading to this Agreement, and COMPLAINANT has determined the sum to be paid by the College to be fair and adequate compensation with due regard for such future possibilities.
- c. This Agreement includes and extinguishes all claims COMPLAINANT may have for equitable and legal relief. Moreover, COMPLAINANT specifically intends and agrees that this Agreement fully contemplates claims for attorneys' fees and costs and hereby waives, compromises, releases, and discharges any such claims or liens, except as specifically provided herein.
- d. COMPLAINANT agrees that this Agreement includes all claims and potential claims of COMPLAINANT against the College, and its current and former elected officials, trustees, commissioners, officers, members, attorneys, representatives, administrators, affiliates, fiduciaries, and insurance carrier(s), including related persons or entities, jointly and severally, in their individual, official, fiduciary, and corporate capacities (collectively referred to as the "Released Parties"). COMPLAINANT further acknowledges and agrees that the releases set forth herein are general releases and further expressly waives and assumes the risk of any and all claims for damages that exist as of this date but that COMPLAINANT does not know or suspect to exist, whether through ignorance, oversight, error, negligence, or otherwise and which, if known, would materially affect her decision to enter into this Agreement.
- e. Nothing in this Agreement restricts the right held by COMPLAINANT or the Released Parties to enforce this Agreement and the promises set forth herein.

6. **No Assignment.** COMPLAINANT expressly represents and promises that she has not assigned or transferred, or purported to assign or transfer and will not assign or otherwise transfer: (a) any claims, or portions of claims, against the College, (b) any rights that either party may have had to assert claims on their/his/her/its behalf or on behalf of others against the Released Parties; and (c) any right he/she/it has or may have to the money to be paid to COMPLAINANT pursuant to this Agreement.

7. **Resolution of Claims.** COMPLAINANT agrees that this Agreement, including the payment of monies, resolves the Charge that COMPLAINANT filed against the College, including any lawsuits that could have been brought in connection with the Charge. COMPLAINANT represents and warrants that she does not have any other claims against the Released Parties and that no such claims are pending before any court, agency, or other person or entity. The Parties agree that the sum paid pursuant to this Agreement specifically includes payment for any and all liens or claims, by whosoever made, including but not limited to U. S. government claims or liens, including, but not limited to, any and all workers' compensation liens, Medicare or Medicaid, Department of Public Aid liens, and attorney's liens including liens from LaPOINTE LAW, PC (and its predecessor and successor firm(s), if any), the County of Cook and any of its agencies, subsidiaries, and departments. COMPLAINANT further agrees in consideration of payment hereunder to make payment of any and all liens or claims growing out of the incident in question and to hold harmless the College and the Released Parties from any such liens and claims.

8. **Neutral Construction.** This Agreement, in all cases, shall be construed as a whole, according to its fair meaning, and not strictly for or against any of the Parties, regardless of who drafted any portion of the Agreement.

9. **Complete Agreement.** This Agreement sets forth all of the terms and conditions of the Agreement between the Parties concerning the subject matter hereof, and any prior oral communications are superseded by this Agreement. The Parties understand and agree that all of the terms and promises of this Agreement are contractual and not a mere recital.

10. **Effect on Previous Agreements.** This Agreement supersedes any and all prior agreements, understandings, and communications between the Parties, concerning the subject matter of this Agreement.

11. **Amendment.** This Agreement may be amended only by a written document signed by COMPLAINANT and an individual with authority to bind the College.

12. **Severability.** In the event that any of the provisions of this Agreement are found by a judicial or other tribunal to be unenforceable, the remaining provisions of this Agreement will remain enforceable.

13. **No Admission of Liability.** This Agreement is being entered into solely for the purpose of settling the disputed claims of the Charge, including any claims or lawsuits related thereto, and shall not be construed as: (a) an admission by the College of any (i) liability or wrongdoing towards COMPLAINANT; (ii) breach of any agreement; (iii) duty to indemnify or defend any employee, agent, officer, or trustee of RESPONDENT, or (iv) violation of a statute, law, or regulation; or (b) a waiver of any defenses as to those matters within the scope of this Agreement. The College specifically denies any liability or wrongdoing or that COMPLAINANT has any damages. This Agreement does not constitute any admission by the Released Parties that any action that the College took with respect to Crowe was in any manner discriminatory, retaliatory, wrongful, tortious, unlawful, or in violation of any local, state, or federal act, statute, or constitution, or susceptible of inflicting any damages or injury whatsoever on Crowe.

14. **Acknowledgement of Contents and Effect.** COMPLAINANT declares that she has completely read this Agreement and acknowledges that it is written in a manner calculated to be understood by COMPLAINANT. COMPLAINANT fully understands its terms and contents, including the rights and obligations hereunder, and freely, voluntarily, and without coercion enters into this Agreement. Further, COMPLAINANT agrees and acknowledges that she has had the full opportunity to investigate all matters pertaining to her claims and that the waiver and release of all rights or claims she may have under any local, state, or federal law is knowing and voluntary.

15. **Right to Counsel.** COMPLAINANT acknowledges that she was informed that she has the right to consult with an attorney before signing this Agreement and that this paragraph shall constitute written notice of the right to be advised by legal counsel. Additionally, COMPLAINANT acknowledges that she has been advised by competent legal counsel of her own choosing in connection with the review and execution of this Agreement and that she has had an opportunity to and did negotiate over the terms of this Agreement.

16. **Counterparts.** This Agreement may be executed in Counterparts, each of which shall be an original and all of which together shall constitute one and the same document.

17. **Choice of Law.** The Parties agree that this Agreement shall be deemed to have been executed and delivered within the State of Illinois and shall in all respects be governed, interpreted, and enforced in accordance with the laws of the State of Illinois exclusive of its conflicts of laws provisions.

*(REMAINDER OF THIS PAGE IS BLANK; SIGNATURE PAGE FOLLOWS)*



IN WITNESS WHEREOF, the Parties have executed this Agreement on the day and year as indicated below.

**ELLEN CROWE**

**MORTON COLLEGE**

*Ellen Crowe*

\_\_\_\_\_

By: ELLEN CROWE

By: \_\_\_\_\_

Date: 12/8/17

Its: \_\_\_\_\_

Date: \_\_\_\_\_

## FULL-TIME EMPLOYMENT REPORT

NAME	POSITION	SALARY	EFFECTIVE	COMMENTS
Joanna Martin	Accounts Payable Clerk <i>Recent Employment:</i> Automated Business Services March 2005 to May 2017	\$45,000*	January 8, 2018	Classified Staff, Full-time AFT Local 1600 Replacing Regina Oni
Sanyea Ceaser	Grant Accountant <i>Recent Employment:</i> Depaul University December 2008 to November 2017	\$60,000*	January 8, 2018	Classified Staff, Full Time Non-Union Replacing Shawn Crowl
Carolyn Markel	Educational/Retention Specialist <i>Recent Employment:</i> Moraine Valley Community College February 2015 to Present	\$60,000*	January 16, 2018	Classified Staff Non-Union <i>New Position</i>
James Ritz	Law Enforcement Faculty <i>Recent Employment</i> Morton College May 1993 to Present	\$64,505*	January 16, 2018	Faculty, Full-Time AFT, Local 1600 Replacing George Seibel
Laurie Cashman	Associate Dean of Arts & Sciences <i>Recent Employment</i> Odyssey Mitigation Partner October 2016 to present	\$90,000*	January 4, 2018	Administrator Non-Union Replacing Jeremy Joslin
Irene Mulvey	BNAT Coordinator <i>Recent Employment</i> Palos Health March 2008 to Present	\$54,841*	January 16, 2018	Faculty, Full-time AFT, Local 1600 <i>New Position</i>

\*Salary will be prorated for the remainder of the year

**From:** [Stan Fields](#)  
**To:** [Melissa Mollett](#)  
**Cc:** [Maria Anderson](#); [Anthony Ray](#)  
**Subject:** Fwd: Action Item- December Board  
**Date:** Thursday, November 30, 2017 1:54:09 PM  
**Attachments:** [Personal Services Agreement.pdf](#)  
[ATT00001.htm](#)

---

Ok

Begin forwarded message:

**From:** "Anthony Ray" <[anthony.ray@morton.edu](mailto:anthony.ray@morton.edu)>  
**To:** "Stan Fields" <[stan.fields@morton.edu](mailto:stan.fields@morton.edu)>  
**Cc:** "Melissa Mollett" <[melissa.mollett@morton.edu](mailto:melissa.mollett@morton.edu)>, "Maria Anderson" <[maria.anderson@morton.edu](mailto:maria.anderson@morton.edu)>, "Wendy Vega-Huezo" <[wendy.vega-huezo@morton.edu](mailto:wendy.vega-huezo@morton.edu)>, "Doris Rivera" <[Doris.Rivera@morton.edu](mailto:Doris.Rivera@morton.edu)>  
**Subject:** Action Item- December Board

**Proposed Action:** That the Board terminate the Personal Services Agreement between Morton College and Lawrence A. Lanciotti as Head Women's Basketball Coach, as submitted.

**Rationale:** In accordance with Section 5.1 of the Personal Services Agreement

**Cost Analysis:** NA

**Attached:** Personal Services Agreement

**Anthony Ray, PHR**

Executive Director of Human Resources/Ombudsman  
Room 225-B  
[anthony.ray@Morton.edu](mailto:anthony.ray@Morton.edu)

**Morton College**

3801 S. Central Ave.  
Cicero, ILL. 60804

708-656-8000, **x2298**

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**MORTON COLLEGE  
PART-TIME AND TEMPORARY  
PERSONAL SERVICES AGREEMENT  
(Athletics' Department)**

THIS PERSONAL SERVICES AGREEMENT ("Agreement") is made and effective as of this 1st day of August, 2017 (the "Effective Date") by and between Morton College, Community College District No. 527, an Illinois Community College District ("Morton College" or "Morton" or the "College"), and Larry Lanciotti, an individual residing in Illinois ("Independent Contractor"), (collectively, Morton College and Independent Contractor may, for convenience only, be hereinafter referred to as the "Parties" and each individually as a "Party").

WITNESSETH:

WHEREAS, the Independent Contractor's Personal Information is as follows:

**Name:** Lawrence A. Lanciotti

Address: [REDACTED] City: [REDACTED] Zip: [REDACTED]

**Home Phone Number:** [REDACTED]

**Mobile Phone Number:** [REDACTED]

Date of Birth: [REDACTED]

**Drivers License Number:** [REDACTED]

**Full-Time Employer:** Morton College

**Business Address:** 3801 S. Central Avenue, Cicero, IL 60804

**Business Phone Number:** (708) 656-8000 ext. 1365

WHEREAS, Independent Contractor desires to serve as the Head Women's Basketball ("Coach") of Morton for the 2017 - 2018 season under the terms and conditions set forth herein; and

WHEREAS, the Administration of the College has determined that it is in the best interest of Morton to secure the part-time and temporary services of Independent Contractor based on the terms and conditions set forth herein; and

NOW, THEREFORE, in consideration of the foregoing, the mutual promises and covenants contained herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties, intending to be legally bound, hereby agree as follows:

1. ENGAGEMENT.

- 1.1 Personal Services. Independent Contractor shall provide the personal services of a Coach on a part-time and temporary basis as described herein.
- 1.2 Status. Nothing herein shall be construed to create an employee / employer relationship between the Parties. Nothing herein shall be construed to create a joint venture / partnership between the Parties. Independent Contractor shall in no way be considered an employee or agent of Morton. Independent Contractor is not entitled to any fringe benefits normally afforded to employees of Morton. Independent Contractor is retained by Morton for a specific purpose. Where Worker's Compensation or other obligation for payment of benefits may arise, this Agreement shall neither enlarge nor diminish such obligation.
- 1.2 Duties. Independent Contractor shall perform the duties, undertake the responsibilities and exercise the authority as specifically set forth in the description for **Head Women's Basketball Coach**, attached hereto and as governed by the Board's Policies and Procedures, as well as any applicable employee manual and past practices and all applicable bylaws, rules, policies, and statements of the National Junior College Athletic Association ("NJCAA"), as the same may be updated from time to time. The Independent Contractor shall do mandatory institutional training, including but not limited to Title IX training, as designated by Morton. Independent Contractor shall perform such other duties as are assigned to him/her by the Board, the President of Morton or their respective designees in the Independent Contractor's capacity as a Coach.
- 1.3 Best Efforts. Independent Contractor agrees that at all times he/she will faithfully, efficiently and to the best of his/her abilities and talents perform all of the duties which may be required of and from him/her, pursuant to the terms hereof and to the reasonable satisfaction of the Board or its designee. Independent Contractor shall abide by all policies and decisions made by Morton, as well as all applicable federal, state and local laws, statutes, ordinances, orders, rules and regulations, including those bylaws, rules, policies, and statements of the NJCAA, in addition to the Board's Policies and Procedures. Independent Contractor shall act in the best interests of Morton at all times.

2. **TERM.** The term of Independent Contractor's personal services Agreement shall commence on the August 1, 2017 (the "Commencement Date") and shall continue until the June 30, 2018 ("Expiration Date"), unless terminated earlier as provided for herein. Independent Contractor acknowledges that this Agreement for part-time temporary personal services is not a commitment on the part of Morton for future assignment; as such commitment can only be made at a later date based on student participation, exceptional needs, budget considerations and the Independent Contractor's past performance, among other factors.
3. **RESTRICTIVE COVENANTS.** To the fullest extent of Independent Contractor's knowledge, Independent Contractor represents and warrants to Morton that Independent Contractor is not bound by any restrictive covenant of another entity or employer and has no prior or other obligations or commitments that would, in any way, prevent, restrict, hinder or interfere with Independent Contractor's acceptance of this personal services Agreement with Morton or the performance of the duties and services hereunder. Independent Contractor shall defend, indemnify and hold harmless Morton for any liability Morton may incur as the result of the existence of any such covenants, obligations or commitments.
4. **REMUNERATION.** Independent Contractor shall receive the following as his/her total remuneration for the Term of the Agreement (stipend): **\$9017.65**. Said stipend is payable as follows:

<u>\$1000.00</u>	<u>on Friday, September 1, 2017</u>	V0090628
<u>\$2254.41</u>	<u>on Friday, October 6, 2017</u>	V0090629
<u>\$2254.41</u>	<u>on Friday, November 3, 2017</u>	V0090630
<u>\$2254.41</u>	<u>on Friday, January 5, 2018</u>	V0090631
<u>\$2254.42</u>	<u>on Friday, February 2, 2018</u>	V0090632

The September 1<sup>st</sup> payment for program recruiting for 2017-2018. The stipend shall be prorated if the Termination Date is earlier than the Expiration Date.

4.1 **Taxes.** No federal, state and/or local taxes, deductions, pensions, contributions, insurance or other costs, payments, taxes or otherwise, including but not limited to, Social Security, FICA or otherwise, shall be withheld by Morton from payments to Independent Contractor. Independent Contractor understands he/she is responsible for the payment of any and all applicable federal, state and/or local taxes, deductions, pensions, contributions, insurance or other costs, payments, taxes or otherwise, including, but not limited to, Social Security, FICA or otherwise, and any other fees which may be levied against him/her in fulfillment of the services requested by the College.



5. TERMINATION.

5.1 Termination by the College. This Agreement may be terminated at any time and for any reason by the President of the College. In such event, the Board shall give the Independent Contractor seven (7) calendar days notice prior to the effective date of the early termination ("Termination Date"). Morton shall only be responsible for paying Independent Contractor his/her prorated stipend through the effective date of the early termination.

5.2 Termination by Independent Contractor for Good Reason. Independent Contractor may terminate his/her personal services Agreement with Good Reason at any time by giving written notice thereof to the President of the College and describing in reasonable detail the event constituting Good Reason. For purposes of this Agreement, "Good Reason" means any of the following events, unless Independent Contractor specifically agrees in writing that such event shall not be Good Reason:

- (a) Any material breach of this Agreement by Morton;
- (b) Any material adverse change in the status, title, authority, reporting line, responsibilities or prerequisites of Independent Contractor;
- (c) A reduction in Independent Contractor's total cash compensation from those required to be provided under this Agreement or a material delay in payment; or
- (d) Any failure to assign this Agreement to the successor of Morton, unless Independent Contractor and such successor enter into a successor agreement.

Good Reason shall not exist if, within sixty (60) calendar days following the receipt by the President of the College of written notice from Independent Contractor describing in detail the event constituting Good Reason, Morton cures the event constituting Good Reason.

5.3 Termination due to Death. In the event of Independent Contractor's death during the term of this Agreement and while Independent Contractor is providing personal services hereunder, this Agreement shall terminate immediately at the time of Independent Contractor's death and Morton shall pay to Independent Contractor's estate his/her salary and vacation pay accrued up to the date of his/her death, which amount shall be payable within

*Morton College Personal Services Agreement*

fourteen (14) calendar days from the date of Independent Contractor's death.

6. RETURN OF MORTON'S PROPERTY. At any time upon Morton's request and/or upon termination of Independent Contractor's Agreement with Morton, Independent Contractor shall immediately deliver to Morton all personal property owned by, belonging to or concerning any part of Morton's activities or concerning any part of Independent Contractor's activities relating to Independent Contractor's provision of services to Morton (collectively, the "Property"). The Property is acknowledged by Independent Contractor to be Morton's property, which is only entrusted to Independent Contractor on a temporary basis in his/her capacity as a Coach of Morton.
7. NOTICE. Any notice, request, demand or other communication, provided for by this Agreement, shall be in writing and shall be deemed to have been duly received upon: (a) actual receipt if personally delivered and the sender received written confirmation of personal delivery; (b) receipt as indicated by the written or electronic verification of delivery when delivered by overnight courier; (c) receipt as indicated by the electronic transmission confirmation when sent via telecopy or facsimile transmission; or (d) three (3) calendar days after the sender posts notice with the U.S. Post Office when sent by certified or registered mail, return receipt requested. Notice shall be sent to the addresses set forth below, or to such other address as either Party may specify in writing.

If to Morton College:

Morton College  
Community College District No. 527  
Attn: President  
3801 S. Central Avenue  
Cicero, IL 60804

If to Independent Contractor:

Lawrence A. Lanciotti

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

8. FERPA. Independent Contractor shall comply with the applicable provisions of the Family Educational Rights and Privacy Act of 1974, 20 U.S.C. 1232 (g), otherwise known as FERPA or the Buckley Amendment, and shall take all measures necessary to ensure the confidentiality of any and all information in its possession regarding Morton's students.



9. MISCELLANEOUS.

- 9.1 Construction and Governing Law. Construction and interpretation of this Agreement shall at all times and in all respects be governed by the laws of the State of Illinois, without regard to its conflicts of laws principles. Independent Contractor acknowledges that he/she has had an opportunity to review and revise this Agreement and have it reviewed by legal counsel, if desired, and, therefore, the normal rules of construction, to the extent that any ambiguities are to be resolved against the drafting Party, shall not be employed in the interpretation of this Agreement.
- 9.2 Severability. The provisions of this Agreement shall be deemed severable, and the invalidity or unenforceability of any one or more of the provisions hereof shall not affect the validity and enforceability of the other provisions hereof.
- 9.3 Entire Agreement. This Agreement contains the entire agreement and understanding by and between the Parties. No representations, promises, agreements or understandings, written or oral, not herein contained shall be of any force or effect. No change or modification hereof shall be valid or binding unless the same is in writing and signed by Independent Contractor and Morton or authorized representatives thereof.
- 9.4 Modification. No provision of this Agreement may be modified, waived or discharged unless such waiver, modification or discharge is agreed to in writing and signed by each Party. No waiver by either Party regarding any breach of a condition or provision of this Agreement shall be deemed a waiver of similar or dissimilar provisions or conditions of this Agreement. No agreement or representations, oral or otherwise, express or implied, with respect to the subject matter hereof have been made by either Party which is not expressly set forth in this Agreement.
- 9.5 Headings. The headings used herein form no substantive part of this Agreement, are for the convenience of the Parties only, and shall not be used to define, enlarge or limit any term of this Agreement.
- 9.6 No Conflict of Interest. During the term of Independent Contractor's Agreement with Morton and during any period that Independent Contractor is receiving payments from Morton, Independent Contractor must not engage in any work, paid or unpaid, that creates an actual or potential conflict of interest with Morton, as may be determined by the Board in its sole discretion. Independent

Contractor shall not provide, arrange for, or be involved with the housing of student-athletes in any way except for providing housing contact information to current and prospective student-athletes. If the Board believes a conflict exists during the term of this Agreement, the Board or its designee may ask Independent Contractor to choose to discontinue the other work or cease providing personal services to Morton.



- 9.7 Right to Counsel. Independent Contractor acknowledges that he/she was informed that he/she has the right to consult with an attorney before signing this Agreement and that this paragraph shall constitute written notice of the right to be advised by legal counsel. Additionally, Independent Contractor acknowledges that he/she had an opportunity to and did negotiate over the terms of this Agreement. The Parties acknowledge that they have been given a reasonable time to consider and sign this Agreement and agree that this consideration period has been reasonable and adequate.
- 9.8 Signing in Counterparts. This Agreement may be executed in counterpart originals, each of which shall be deemed to be an original with the same effect as if the signatures thereto were on the same instrument. A signature affixed to this Agreement and transmitted by facsimile shall have the same effect as an original signature.
- 9.9 Assignment. This Agreement is personal in character and neither Morton nor Independent Contractor shall assign their respective interests in this Agreement without the prior written consent of the other. No assignment, even if consented to, shall in any way reduce or eliminate the liability of the assignee for obligations accrued prior to such assignment.

The remainder of this page is intentionally left blank.

THE PARTIES TO THIS AGREEMENT HAVE READ THE FOREGOING AGREEMENT IN ITS ENTIRETY AND FULLY UNDERSTAND EACH AND EVERY PROVISION CONTAINED HEREIN.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed as of this 11<sup>th</sup> day of July, 2017.

Executed:

 _____ President of Morton College	<u>8/18/17</u> _____ Date
 _____ Independent Contractor	<u>8/21/17</u> _____ Date

Updated: 11/7/2014

**From:** [Anthony Ray](#)  
**To:** [Stan Fields](#)  
**Cc:** [Melissa Mollett](#); [Maria Anderson](#); [Wendy Vega-Huezo](#); [Doris Rivera](#)  
**Subject:** Personnel report - December Board  
**Date:** Monday, December 04, 2017 9:26:43 AM

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## Retirement Report

NAME	POSITION	EFFECTIVE
COMMENTS		

### Administrators

Hector Munoz Full-Time	Associate Dean of Instruction	May 31, 2018
Non-Union		

### **Anthony Ray, PHR**

Executive Director of Human Resources/Ombudsman  
Room 225-B  
[anthony.ray@Morton.edu](mailto:anthony.ray@Morton.edu)

### **Morton College**

3801 S. Central Ave.  
Cicero, ILL. 60804

708-656-8000, **x2298**

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**From:** [Stan Fields](#)  
**To:** [Melissa Mollett](#)  
**Cc:** [Maria Anderson](#); [Anthony Ray](#)  
**Subject:** Fwd: Personnel Report-December Board  
**Date:** Friday, December 01, 2017 5:14:58 PM

---

Ok

Begin forwarded message:

**From:** Anthony Ray <[anthony.ray@morton.edu](mailto:anthony.ray@morton.edu)>  
**Date:** December 1, 2017 at 3:09:47 PM CST  
**To:** Stan Fields <[stan.fields@morton.edu](mailto:stan.fields@morton.edu)>  
**Cc:** Melissa Mollett <[melissa.mollett@morton.edu](mailto:melissa.mollett@morton.edu)>, Maria Anderson <[maria.anderson@morton.edu](mailto:maria.anderson@morton.edu)>, Doris Rivera <[Doris.Rivera@morton.edu](mailto:Doris.Rivera@morton.edu)>, Wendy Vega-Huezo <[wendy.vega-huezo@morton.edu](mailto:wendy.vega-huezo@morton.edu)>  
**Subject:** Personnel Report-December Board

**RESIGNATION REPORT**

NAME	POSITION	EFFECTIVE DATE
------	----------	----------------

**Classified Staff**

Meaghan Young-Stephens	Transition Coach	December 7, 2017
------------------------	------------------	------------------

**Anthony Ray, PHR**

Executive Director of Human Resources/Ombudsman  
Room 225-B  
[anthony.ray@Morton.edu](mailto:anthony.ray@Morton.edu)

**Morton College**

3801 S. Central Ave.  
Cicero, ILL. 60804

708-656-8000, **x2298**

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*MORTON COLLEGE  
ADMINISTRATOR EMPLOYMENT AGREEMENT*

THIS EMPLOYMENT AGREEMENT ("Agreement"), made and effective as of this 1st day of December 2017 (the "Effective Date"), is by and between Morton College, Illinois Community College District No. 527 ("College"), and Ruben Ruiz ("Employee"), (collectively, the College and Employee may, for convenience only, be hereinafter referred to as the "Parties" and each individually as a "Party").

The Parties desire to set forth in writing the terms and conditions of their agreements and understandings.

W I T N E S S E T H:

WHEREAS, Employee desires to serve as the Interim Director of Deskside Services ("Administrator") of the College; and

WHEREAS, Employee possesses an intimate knowledge of the business and affairs of educational institutions and the policies, procedures, methods, students and personnel thereof; and

WHEREAS, the Board of Trustees of the College (the "Board") has determined that it is in the best interest of the College to secure the services and employment of Employee based on the terms and conditions set forth herein; and

WHEREAS, Employee desires to serve as the Administrator of the College and the Parties desire to enter into this Agreement whereby Employee will serve as said Administrator of the College on an interim basis; and

WHEREAS, Employee will serve as the Administrator for an interim period not to exceed the terms of this Agreement or when the search process yields a candidate for hire for the position of permanent Director of Deskside Services, whichever comes first, and

WHEREAS, the College hereby agrees to employ Employee as said Administrator of the College, under the terms and conditions set forth in this Agreement; and

WHEREAS, Employee hereby accepts and agrees to such employment, subject to the general supervision by and pursuant to the directions of the Board, the President of the College and/or their respective designees; and

WHEREAS, Employee shall perform the services and undertake the obligations of said Administrator of the College, which shall include the adherence of College policy and the enactment of rules and procedures necessary and required for the effective

administration of the College, and Employee shall receive the rights and the authority of said Administrator of the College; and

NOW, THEREFORE, in consideration of the foregoing, the mutual promises and covenants contained herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties, intending to be legally bound, hereby agree as follows:

1. EMPLOYMENT:

1.1 Position. Employee shall be employed as the Interim Director of Deskside Services ("Administrator") of the College.

1.2 Duties. Employee shall perform the duties, undertake the responsibilities and exercise the authority customarily performed by persons employed as the Administrator as set forth in the Position Description (attached hereto) and as governed by the Board's Policies and Procedures, as well as any applicable employee manual and past practices, as the same may be updated from time to time. Additionally, Employee shall attend commencement, all the open sessions of all College Board of Trustee Meetings, and a minimum of two (2) other social, cultural, or sporting events sponsored by the College each Fiscal Year (July 1 – June 30). Further, Employee shall perform such other duties as are assigned to him by the Board, the President of the College or their respective designees in his capacity as the Administrator of the College.

Notwithstanding the foregoing, Employee's position and duties may be modified at any time, so long as the Parties agree, in good faith, that such modification would be in the best interests of the College.

1.3 Best Efforts. Employee agrees that at all times he will faithfully, efficiently and to the best of his abilities and talents perform all of the duties which may be required of and from him, pursuant to the terms hereof and to the reasonable satisfaction of the Board or its designee. Employee shall abide by all policies and decisions made by the College, as well as all applicable federal, state and local laws, statutes, ordinances, orders, rules and regulations, in addition to the Board's Policies and Procedures. The Employee shall act in the best interests of the College at all times. The Employee agrees to devote his full-time, skill and attention to said employment during the term of this Agreement, provided however, that the Employee may engage in non-competitive activities so long as such activities do not interfere with the Employee's responsibilities under this Agreement and the Employee receives the prior written authorization from the President. The Employee shall not engage in any work or business for the Employee's own interest or for or on behalf of any other person, firm or corporation that competes or interferes with the performance of the Employee's duties hereunder, or poses an actual or potential conflict of



interest with the College, as may be determined by the Board in its sole discretion, whether the same is for pay or as a volunteer. If the Board believes such a conflict exists during the term of this Agreement, the Board or its designee may ask the Employee to choose to discontinue the other work or resign employment with the College.

2. TERM:

The term of Employee's employment shall commence on the 1<sup>st</sup> day of December 2017 (the "Commencement Date") and shall continue until the 30<sup>th</sup> day of June 2018 (the "Expiration Date"). This Agreement may be terminated before the Expiration Date if terminated as provided for in Section 5 of this Agreement or if a permanent Director of Deskside Services is hired, whichever comes earlier. Employee acknowledges that he has no expectation of renewal after the expiration of the term of this Agreement.

3. RESTRICTIVE COVENANTS:

To the fullest extent of Employee's knowledge, Employee represents and warrants to the College that Employee is not bound by any restrictive covenant of another entity or employer and has no prior or other obligations or commitments that would, in any way, prevent, restrict, hinder or interfere with Employee's acceptance of employment by the College or the performance of the duties and services hereunder. Employee shall defend, indemnify and hold harmless the College for any liability the College may incur as the result of the existence of any such covenants, obligations or commitments.

4. REMUNERATION:

Employee shall receive the following as his total remuneration:

- 4.1 Base Salary. Employee shall receive an annual base salary of Ninety Thousand U.S. Dollars (\$90,000.00), for Fiscal Year 2017 – 2018 (July 1, 2017 – June 30, 2018) which amount shall be prorated to the Effective Date of this Agreement. The Base Salary shall also be prorated to the Termination Date if said Termination Date shall be earlier than June 30, 2018.

Said amounts shall be paid in equal installments according to the payroll dates in effect for other senior level administrators, with such deductions as may be required by law and as may be agreed upon between the Board and the Employee.

- 4.2 Expenses. Employee shall receive a maximum of five hundred and no/100 U.S. dollars (\$500.00) per Fiscal Year to be used towards Employee's professional development. The expenditure of the abovementioned

allotment is subject to the prior written approval of the President of the College. This expense is not cumulative and any portion of the five hundred and no/100 U.S. dollars (\$500.00) that remains unused at the termination of the Fiscal Year shall lapse and will not be available to Employee during any succeeding year of employment. Employee shall also be reimbursed for an annual physical examination and any other expense that the President of the College, in his or her sole discretion, deems appropriate. Employee shall be reimbursed for the abovementioned-incurred expenses for which Employee submits receipts in accordance with the terms of this Agreement. The receipts shall be submitted to the Controller, and upon approval by the President, Employee shall be reimbursed for such expenses.

- 4.3 Education and Retention Incentive. Unless otherwise approved by the President and the Board of Trustees, Employee shall be entitled to tuition reimbursement in the amount of five thousand dollars (\$5,000.00) per Academic Year. This expense is not cumulative and any portion that remains unused at the termination of the Fiscal Year shall lapse and will not be available to Employee during any succeeding year of employment. All other terms of the College's tuition reimbursement policy for Administrators shall apply to Employee. In the event the President and/or the Board requests that Employee take certain educational classes, no tuition cap applies.
- 4.4 Illinois State Universities Retirement System. The compensation/earnings stated in paragraph 4 and its subparts, includes, where applicable, the statutorily mandated employee contributions to the Illinois State Universities Retirement System pursuant to the Illinois Pension Code.
- 4.5 Insurance.
  - A. Comprehensive Medical Insurance. The College shall offer to Employee the same Comprehensive Medical Insurance Program that it offers its other employees. The Administrator shall pay the lowest available rate for the coverage that he selects. Those rates will be approved by the Board of Trustees and made available to the Administrator during open enrollment.
  - B. Dental Insurance. The College shall offer to Employee the same Dental Insurance Program that it offers to its other employees. The College shall pay for one hundred percent (100%) of the annum rate for the Dental Insurance Program offered by the College for individual coverage, whether HMO or PPO. If selected, Dependent Dental Insurance coverage shall be paid for in full by Employee.
  - C. Vision Insurance. The College shall offer to Employee the same Vision Insurance Program that it offers to its other employees. The College

shall pay for one hundred percent (100%) of the annum rate for the Vision Insurance Program offered by the College for individual coverage, whether HMO or PPO. If selected, Dependent Vision Insurance coverage shall be paid for in full by Employee.

- D. Life Insurance. The College shall provide, and pay for individual term life insurance coverage to Employee based on the Employee's annual salary to the closest lowest thousand dollars. Employee shall be solely responsible for the payment of family life insurance coverage, if applicable.

4.6 Paid Time Off Benefits. Employee shall receive the following benefits:

(A) Twenty-one (21) days of vacation annually, in addition to any days that are designated as holidays by the College. Said vacation days are prorated and not cumulative except as set forth herein. Vacation days should be taken in the same Fiscal Year (i.e., July 1<sup>st</sup> – June 30<sup>th</sup>) in which they are earned. Except for unforeseen emergencies, vacation leave should be scheduled as far in advance as possible. Vacation leave requests must be approved by your immediate supervisor. Vacation leave in excess of two (2) continuous weeks ordinarily will not be granted, unless otherwise approved by the Vice President, Provost, or President. Requests for vacation shall not be arbitrarily or unreasonably denied. Employee may carry-over a maximum of fifteen (15) vacation days annually. Any vacation time accrued and unused in one (1) fiscal year in excess of fifteen (15) days will be lost. Effective July 1<sup>st</sup>, if you have more than the maximum allowance, your vacation account will be adjusted to the maximum allowance of fifteen (15) carry-over days of vacation (use it or lost it). Vacation leave carry-over will be adjusted at the close of business on June 30<sup>th</sup> of every year. Newly awarded vacation leave will not be included in the calculation of the maximum allowance during the adjustment; and

(B) Five (5) days of personal leave per Fiscal Year (July 1<sup>st</sup> – June 30<sup>th</sup>); said personal days are prorated and not cumulative, however, any unused personal day(s) may be converted into accumulated sick leave days in the next Fiscal Year, if applicable; and

(C) Twenty (20) days of sick leave at full pay per Fiscal Year, which days are prorated and cumulative so long as Employee is continuously employed by the College; the sick leave guidelines contained in the Classified Staff Collective Bargaining Agreement for a twelve (12) month year shall govern, if applicable; and

(D) For the purposes of paid time off identified in Paragraph 4.6 and its subparts, all paid time off accrues on the 1<sup>st</sup> day of July, but shall be prorated if employment starts on another date or is terminated prior to June 30<sup>th</sup> of the Fiscal Year in which the time was earned.

## 5. TERMINATION:

This Agreement may be terminated due to Disability (as defined below), for Cause (as defined below), for Good Reason (as defined below), due to the death of Employee (as defined below), upon thirty (30) days' notice by either Party, upon the hire of a permanent Director of Deskside Services or shall terminate on the Expiration Date, as described above.

- 5.1 Termination due to Disability. Either Employee or the College shall be entitled to terminate Employee's employment for Disability by giving the other Party fifteen (15) calendar days' written notice. For purposes of this Agreement, "Disability" shall mean Employee's inability to perform his duties for the greater of: (a) sixty (60) working days; or (b) the number of working days that it takes Employee to exhaust all sick, personal/emergency, vacation, and other accumulated paid time off, as a result of physical or mental impairment, illness or injury, and such condition, in the opinion of a medical doctor selected by the College and reasonably acceptable to Employee or his legal representative, is total and permanent. In the event of Employee's termination due to disability, the College shall pay to Employee his accrued salary and vacation up to the date of termination.
- 5.2 Termination by the College for Cause. Although the College anticipates a mutually rewarding employment relationship with Employee, the College may terminate Employee's employment at any time for Cause. For purposes of this Agreement, "Cause" means any of the following, as determined by a majority vote of the Board:
- (A) Employee's conviction or plea of *nolo contendere* to a felony or a misdemeanor involving fraud, misappropriation, embezzlement, or moral turpitude;
  - (B) Acts or omissions constituting gross negligence, recklessness or willful misconduct on the part of Employee with respect to Employee's obligations to the College or otherwise relating to the business of the College;
  - (C) Employee's fraud or dishonesty in connection with Employee's performance of duties, which has a materially detrimental effect on the College;
  - (D) Employee's inappropriate relations/interactions with students and/or employees of the College that could expose the College to liability;
  - (E) A material breach by Employee of any material provision of this Agreement, which shall include, without limitation, any act or

omission which would be deemed a violation of the Board's Policies and Procedures; or

- (F) Employee's continued unsatisfactory performance or failure to adhere to a Performance Improvement Plan.

For purposes of this Section 5.2 and its subparts, no act or failure to act on Employee's part shall be deemed "willful," unless done or omitted by Employee, in bad faith, or done without the reasonable belief that Employee's action or failure to act was in the best interests of the College.

Before the Board may terminate Employee for Cause, the Board must: (a) give written notice to Employee providing him with reasonable detail of the conduct or event constituting Cause; and (b) provide Employee with the opportunity to be heard by the Board; and (c) give Employee fifteen (15) calendar days, following Employee's receipt of notice of said Cause, to cure the conduct or event, if subject to cure.

- 5.3 Termination by Employee for Good Reason. Employee may terminate his employment under this Agreement with Good Reason at any time by giving written notice thereof to the Board and describing in reasonable detail the event constituting Good Reason. For purposes of this Agreement, "Good Reason" means any of the following events, unless Employee specifically agrees in writing that such event shall not be Good Reason:

- (A) Any material breach of this Agreement by the College;
- (B) Any material adverse change in the status, title, authority, reporting line, responsibilities or prerequisites of Employee;
- (C) A reduction in Employee's total cash compensation and benefits from those required to be provided under this Agreement or a material delay in payment; or
- (D) Any failure to assign this Agreement to the successor of Morton College, unless Employee and such successor enter into a separate employment agreement.

Good Reason shall not exist if, within sixty (60) calendar days following the Board's receipt of written notice from Employee describing in detail the event constituting Good Reason, the College cures the event constituting Good Reason.


- 5.4 Termination upon Notice. Either Party may unilaterally terminate Employee's employment upon thirty (30) days' written notice to the non-terminating Party.

- 5.5 Termination due to Death. In the event of Employee's death during the term of this Agreement and while Employee is employed as an Administrator of the College, this Agreement shall terminate immediately at the time of Employee's death and the College shall pay to Employee's estate his accrued salary and vacation pay accrued up to the date of his death, which amount shall be payable within fourteen (14) calendar days from the date of Employee's death.
- 5.6 Termination Upon Hire of Permanent Director of Deskside Services. In the event College hires a permanent Director of Deskside Services, this Agreement shall terminate on the effective date of the contract of the permanent Director of Deskside Services or as otherwise agreed to by the Parties. The College shall pay Employee's accrued salary and accrued vacation pay up to the date of termination, which amount shall be payable within fourteen (14) calendar days of termination.
6. RETURN OF THE COLLEGE'S PROPERTY: At any time upon the College's request and/or upon termination of Employee's employment with the College, Employee shall immediately deliver to the College all data, manuals, specifications, lists, notes, writings, photographs, microfilm, electronic equipment, tape recordings, documents and tangible materials, including all copies or duplicates, and any other personal property owned by, belonging to or concerning any part of the College's activities or concerning any part of Employee's activities relating to Employee's employment with the College (collectively, the "Property"). The Property is acknowledged by Employee to be the College's property, which is only entrusted to Employee on a temporary basis in his capacity as an Administrator of the College.
7. CONFIDENTIALITY: Employee agrees not to disclose or divulge any Confidential Information to any other person or entity, except during Employee's employment with the College when required due to the nature of Employee's duties or as required by law. For purposes of this Agreement, "Confidential Information" shall include any of the College's business or financial information or any other confidential information that is disclosed to Employee or that Employee otherwise learns in the course of his employment. Employee's obligations hereunder, with respect to Confidential Information, shall terminate only when such information ceases to constitute Confidential Information, as defined above.
8. NOTICE: Any notice, request, demand or other communication, provided for by this Agreement, shall be in writing and shall be deemed to have been duly received upon: (a) actual receipt if personally delivered and the sender received written confirmation of personal delivery; (b) receipt as indicated by the written or electronic verification of delivery when delivered by overnight courier; (c) receipt as indicated by the electronic transmission confirmation when sent via telecopy or facsimile transmission; or (d) three (3) calendar days after the sender posts notice with the U.S. Post Office when sent by certified or registered mail, return receipt

requested. Notice shall be sent to the addresses set forth below, or to such other address as either Party may specify in writing.

If to the College: Morton College  
3801 South Central Ave.  
Cicero, IL 60804  
Attn.: President's Office

With copy to: Morton College's Legal Counsel  
Del Galdo Law Group, LLC  
1441 South Harlem Ave.  
Berwyn, IL 60402.

If to Employee: Ruben Ruiz  


9. MISCELLANEOUS:

- 9.1 Acknowledgement and Indemnification. Employee acknowledges that he has not retired under the Illinois State Universities Retirement System. In the event the Illinois State Universities Retirement System assesses a penalty and/or a fine against the College and/or Employee due to the amount/structure of Employee's compensation package, Employee shall indemnify and hold the College harmless for said event(s) and assume responsibility for the penalty and/or fine.
- 9.2 Construction and Governing Law. Construction and interpretation of this Agreement shall at all times and in all respects be governed by the laws of the State of Illinois, without regard to its conflicts of laws principles. Employee acknowledges that he has had an opportunity to review and revise this Agreement and have it reviewed by legal counsel, if desired, and, therefore, the normal rules of construction, to the extent that any ambiguities are to be resolved against the drafting Party, shall not be employed in the interpretation of this Agreement.
- 9.3 Severability. The provisions of this Agreement shall be deemed severable, and the invalidity or unenforceability of any one or more of the provisions hereof shall not affect the validity and enforceability of the other provisions.
- 9.4 Entire Agreement. This Agreement contains the entire agreement and understanding by and between the Parties. No representations, promises, agreements or understandings, written or oral, not herein contained shall be of any force or effect. No change or modification hereof shall be valid or binding unless the same is in writing and signed by Employee and the College or authorized representatives thereof.

- 9.5 Modification. The Parties agree that the Board may rearrange the benefit provisions of this Agreement upon Employee's suggestions, at no additional cost to the College. No provision of this Agreement may be modified, waived or discharged unless such waiver, modification or discharge is agreed to in writing, signed by each Party and approved by the Board. No waiver by either Party regarding any breach of a condition or provision of this Agreement shall be deemed a waiver of similar or dissimilar provisions or conditions of this Agreement. No agreement or representations, oral or otherwise, express or implied, with respect to the subject matter hereof have been made by either Party which is not expressly set forth in this Agreement.
- 9.6 Headings. The headings used herein form no substantive part of this Agreement, are for the convenience of the Parties only, and shall not be used to define, enlarge or limit any term of this Agreement.
- 9.7 Right to Counsel. Employee acknowledges that he was informed that he has the right to consult with an attorney before signing this Agreement and that this paragraph shall constitute written notice of the right to be advised by legal counsel. Additionally, Employee acknowledges that he had an opportunity to and did negotiate over the terms of this Agreement. The Parties acknowledge that they have been given a reasonable time to consider and sign this Agreement and agree that this consideration period has been reasonable and adequate.
- 9.8 Signing in Counterparts. This Agreement may be executed in counterpart originals, each of which shall be deemed to be an original with the same effect as if the signatures thereto were on the same instrument. A signature affixed to this Agreement and transmitted by facsimile shall have the same effect as an original signature.
- 9.9 Assignment. This Agreement is personal in character and neither the College nor Employee shall assign its or his interest in this Agreement without the prior written consent of the other. No assignment, even if consented to, shall in any way reduce or eliminate the liability of the assignee for obligations accrued prior to such assignment.

[SIGNATURE PAGE TO FOLLOW]

THE PARTIES TO THIS AGREEMENT HAVE READ THE FOREGOING AGREEMENT IN ITS ENTIRETY AND FULLY UNDERSTAND EACH AND EVERY PROVISION CONTAINED HEREIN.



IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed  
as of this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

Executed:

---

Stan Fields	Date
President, Morton College	

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Ruben Ruiz	Date
Employee	

# Morton College

## Job Description

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**Job Title:** Director of Deskside Services

**Range:** Administrator

**Grant-Funded:** N/A

**Reports to and  
Evaluated by:** President of the College

**Required  
Qualifications:** Five plus (5+) years of experience with functional and technical aspects of IT support services and related solutions. An advanced degree is preferred, but compatible experience is acceptable. Knowledge of functions and operations of the MIS department including network access and security, help desk, user support, data storage, backup and disaster recovery, inventory management, and budgeting. Demonstrate strong programming and database skill set. Work experience in customer service in relation to IT is needed. Must be able to work flexible hours including evenings and weekends as needed.

Must be able to demonstrate the Morton College core values of truth, compassion, fairness, responsibility, and respect.

**Desirable  
Qualifications:** Strong leadership skills, superior interpersonal skills, a strong technical base of hardware and software with emphasis on MS Windows, Active Directory, Windows Server, Datatel, Cisco, and HP hardware, web-based technology, plus demonstrated management skills. Work experience including training and leading successful projects. Experience in upgrading software, and maintenance of operating systems and customer service.

**Job Summary:** The Director of Deskside Services primary responsibility is to oversee the streamlined operation of the IT services area for the College. The Director will ensure that operations align with the business and academic objectives of the organization, specifically in the area of desktop computing and technology in classrooms. The Director of Deskside Services will be responsible for attaining service level agreements for the user community within the organization.

**Essential Job Functions:**

- Lead the day-to-day function of the College's IT functions to include, but not limited to: email administration, digital learning technologies, data center, network infrastructure, telecommunications, security, training, procurement, computer labs, classroom technologies, wireless networks, desktop, helpdesk, duplication and multimedia services.
- Supervise, direct and set priorities for desktop support; and monitor maintenance, upgrades, replacements, training and support for classrooms, public and lab computers, and faculty and staff workstations.
- Research and recommend new technology that will improve services for students, faculty and staff.
- Lead IT efforts and training sessions for the Morton's community and cooperate with other Morton divisions to develop, promote and provide technology instruction.
- Act as a consultant to Morton's Community, advising and recommending hardware and software purchases in support of all aspects of teaching and research.
- Oversee upgrades and information technology deployments throughout the College.
- Work with College staff to place media equipment for special events at the college.

**Other Duties:**

- Other duties as assigned.

**Work Environment:**

Typical office environment

**Physical Demands:**

Prolonged sitting. Some lifting up to 20 lbs. Some standing, stooping and bending.

**Position Unit:**

- ☒ Administration - Exempt
- ☐ Professional Staff - Exempt
- ☐ Faculty, Local 1600, A.F.T.
- ☐ Adjunct Faculty, IEA-NEA
- ☐ Classified Staff - Excluded
- ☐ Classified Staff, Local 1600, A.F.T.
- ☐ Classified Staff - Campus Safety, Local 73, SEIU, AFL-CIO
- ☐ Classified Staff - Service Employees, Local 73, SEIU, AFL-CIO
- ☐ Classified Staff - Part-Time, Local 1600, A.F.T
- ☐ Classified Staff - Part-Time, Non-Union

***Employee signature below verifies that the employee has received and read the requirement, essential functions, duties of the position, and the conditions of employment for grant-funded positions.***

**Employee**\_\_\_\_\_ **Date**\_\_\_\_\_

**From:** [Stan Fields](#)  
**To:** [Melissa Mollett](#)  
**Cc:** [Maria Anderson](#); [Anthony Ray](#)  
**Subject:** Fwd: Personnel Action Item-December Board  
**Date:** Friday, December 08, 2017 1:30:27 PM

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Ok

Begin forwarded message:

**From:** Anthony Ray <[anthony.ray@morton.edu](mailto:anthony.ray@morton.edu)>  
**Date:** December 8, 2017 at 11:21:10 AM CST  
**To:** Stan Fields <[stan.fields@morton.edu](mailto:stan.fields@morton.edu)>  
**Cc:** Melissa Mollett <[melissa.mollett@morton.edu](mailto:melissa.mollett@morton.edu)>, Wendy Vega-Huezo <[wendy.vega-huezo@morton.edu](mailto:wendy.vega-huezo@morton.edu)>, Doris Rivera <[Doris.Rivera@morton.edu](mailto:Doris.Rivera@morton.edu)>  
**Subject: Personnel Action Item-December Board**

**Proposed Action:** That the Board approve a monthly stipend of \$1,501.00 for Marisol Velazquez for additional duties in the Position of Ombuds Services of Morton College for the period of January 15, 2018 to June 30, 2018, as submitted.

**Rationale:** [Required by Board Policy #1.1.1]. Employee will assume the duties of Ombuds Services. Employee will be responsible for all student complaints.

**Cost Analysis:** \$8,255.50 in salary for the work assigned during this period. No change in benefits.

**Attached: NA**

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