



**Morton College**

**Special Meeting**

**Thursday, May 3, 2018 1:00 PM**



# MORTON COLLEGE

COMMUNITY COLLEGE DISTRICT NO. 527

COOK COUNTY, ILLINOIS

## Agenda for the Special Meeting

Thursday, May 3, 2018

Agenda for the Special Meeting of the Morton College Board of Trustees of Illinois Community College District No. 527, Cook County, to be held at 1:00 PM on Thursday, May 3, 2018, in the Morton College Board Room (221B) of Building B located at 3801 S. Central Avenue, Cicero, Illinois.

1. Call to Order
2. Swearing In of Student Member, Jesus Javier Ruan
3. Roll Call
4. Citizen Comments
5. Recognition
  5. 1. Maura Abrahamson, HLC Award
  5. 2. Mason Vires, Morton College Basketball-NJCAA D2 Third Team All American Honors
6. Correspondence
7. Reports
  7. 1. ICCTA/ACCT
  7. 2. Student Member-Jesus Javier Ruan 5
  7. 3. Friends of Morton Foundation - Information Only Report 7
8. President's Report
  8. 1. Out of State Travel Report-Information Only 10
  8. 2. Community Facilities Usage Report-Information Only 11
  8. 3. Hall of Fame Event
  8. 4. SHPE - Noche de Ciencias
  8. 5. Hope Scholarship 5K

8. 6. Innovative Bridge and Transition Grant-Adult Education	12
8. 7. Capital Renovations Priorities	
8. 8. FY19 Budget Priorities	
8. 9. Strategic Plan Implementation, Evaluation	
8. 10. Strategic Enrollment Plan	
8. 11. FY19 Organizational Structure	
8. 12. Morton College Public Relations & Community Outreach Marketing Plan	
9. <u>Consent Agenda</u>	
9. 1. Approval of the Consent Agenda-Items may be removed from the consent agenda on the request of any one member. Items not removed may be adopted by general consent without debate. Removed items may be taken up either immediately after the consent agenda or placed later on the agenda at the discretion of the Board.	
9. 2. Approval of the Minutes of Regular Meeting held on March 26, 2018	13
9. 3. Approval and Ratification of Accounts Payable and Payroll \$3,277,396 and Budget Transfers \$423,477 for the month of February 2018, as submitted	20
9. 4. Approval of the Monthly Budget Report-for fiscal year to date ending in February 2018 be received and filed for Audit	87
9. 5. Approval of the Treasurer's Report - February 2018 be received and filed for Audit	105
9. 6. Approval of the following Facility Use Permits	
9. 6. 1. Peace Officers Memorial, May 10, 2018, Parking Lot	107
9. 6. 2. Mexican Dance Ensemble Chicago, May 12, 2018, Jedlicka Performing Arts Center	111
9. 6. 3. District 103 Toastmasters, June 9, 2018, Auditorium/Cafeteria/Classrooms	115
9. 6. 4. District 103 Toastmasters, May 5, 2018, Auditorium/Cafeteria/Classrooms	118
9. 6. 5. Pathway to Adventure Council-Boy Scouts, May 5, 2018, Lecture Hall/Classrooms	121
9. 7. Approval of the Nursing Resolution Affiliation Agreement with Benedictine University, as submitted	129
9. 8. Appointment of Officer for Information Requests received under the <i>Freedom of Information Act</i> - Ronald Lullo	
9. 9. Appointment of Compliance Officer for the <i>Open Meetings Act</i> - Ronald Lullo	
9. 10. Approval of the list of Morton College Designated Depositories of excess funds for Fiscal Year 2019, as submitted	142
9. 11. Approval of the Morton College Investment Guidelines for FY 2019	144
9. 12. Approval of the out of the country travel of Tom Pierce to Netherlands and Michael Nedza Netherlands for approximately two weeks, from May 12-May 26, 2018 to participate in the Illinois Consortium for International Studies and Programs at a cost of Approximately \$1800 per Person	150

10. <u>Old Business Action Items</u>	
11. <u>New Business Action Items</u>	
11. 1. Approval and Acceptance of the Illinois Community College Grant, Innovative Bridge and Transition Program, in the amount of \$148,280.00, as submitted	152
11. 2. Approval of a Resolution accepting Follett Corporation as the responsible and responsive bidder for the management and operation of the current bookstore, as submitted	157
12. <u>Personnel Action Items</u>	
12. 1. Human Resource Reports-Information Only	
12. 1. 1. Part-Time Employment Report-Information Only	
12. 1. 1. 1. Mary Jo Buongiorno, Adult Ed Special Needs Coordinator, Effective April 9, 2018	
12. 1. 1. 2. Francisco Hernandez, Nursing Tutor, Effective April 10, 2018	
12. 2. Approval of the Morton College Benefit Package for eligible employees for FY19, as submitted	167
12. 3. Full-Time Employment Report	170
12. 3. 1. Joanna Martin, Coordination of Accounts Receivables & Payroll, Effective July 1, 2018	
12. 3. 2. Edmund Burandt, Custodian (Evenings), Effective May 1, 2018	
12. 4. Approval of an Employment Agreement with Dr. Stanley Fields for the position of President of Morton College, at the rate of \$234,289.38 (increase includes 2.5% per year for FY17 and FY18), Effective May 3, 2018 through May 2, 2022	171
12. 5. Approval of an Employment Agreement with Ronald Lullo for the position of Human Resource Director, at the rate of \$90,000, Effective May 7, 2018 through June 30, 2019	187
12. 6. Approval of the Addendum to the Faculty Overload Report for Spring Semester 2018 in the amount of \$22,775.60 as submitted, pending additional class cancellations and/or additions	199
12. 7. Approval of the Addendum to the Faculty Differential Pay Report for Spring Semester 2018 in the amount of \$492.36, as submitted, pending additional class cancellations and/or additions	205
13. <u>Board Member Comments</u>	
14. <u>Adjournment</u>	



# Student Report to the Board

April 2018

Date \_\_\_\_\_ Event \_\_\_\_\_ Organization \_\_\_\_\_

**April 12<sup>th</sup>, 2018**

**Student Advocacy Day**

**Student Trustee, SGA**

Morton College, alongside many community colleges in the State of Illinois, proudly participated in Student Advocacy Day by sending a handful of students down to Capitol Hill in Springfield, Illinois. Eleven students were given the opportunity to speak with State Legislators and respectfully represented Morton College on our behalf. Per usual, the trip proves to be a rewarding experience for our students and gives students the first-hand experiences of practicing their 1<sup>st</sup> Amendment right within our very own state capital.

**April 20<sup>th</sup>, 2018**

**Hall of Fame**

**Morton College Foundation**

For this year's Hall of Fame Induction Ceremony, Morton College gave special tribute to previous alumni, faculty, staff and administration. During our induction ceremony, honorable recognition was given to Lillian Mary Bear, Ed and Mary Karesek, Joni Phillips and Bill Vendl. For the elegant event, a few students took the time to volunteer and assist operations for a smooth and glamorous celebration. The music for the event was also provided by our very own student jazz band here from Morton College.

**April 21<sup>st</sup>, 2018**

**Noche De Ciencias**

**SHPE, SAO, MAP, SGA,  
PTK, CAB, and Science Club**

A few Saturdays ago, the Spanish Hispanic of Professional Engineers hosted their largest community event known as 'Noche De Ciencias'. SHPE and many of the clubs/organizations in the school worked together to set up an event where children could participate in their very own science projects from our very Morton College gym. There were 11 carefully designed projects ranging from the elementary school level, all the way to high school level difficulty. The organizations also supplied food and drinks, as well as the science experiments and provided a fun experience for those of all ages.

The Hope Scholarship 5k is the most significant event that our annually elected Student Trustees work towards from Morton College. This year, Student Trustee Estefanie Perez Hernandez and her dedicated Hope Committee did an amazing job making this event possible at Morton West! About 150 runners registered and many organizations in our community showed up in support of this feat. Many of our students and staff attended in support of the event as well! Because of the 5k, the Hope Committee was able to hit their fundraising goal of \$10,000 for the Hope Scholarship. From their efforts they were able to distribute a total of five scholarships for incoming or current students who do not qualify for financial aid, or for those who wish to continue their post high school education here at Morton College. Every year, more and more recognition is given to Morton College and it's student body. Next year we hope to see the event held once again and with enough dedication, it will be even greater.

**Submitted by: Jesus Javier Ruan**



**FMF MC ACCT                    \$19,000\***

- Multiple in-district meetings
- Signing of checks
- Nursing Director
- Nursing Team
- HOF
- Major Donor visits
- Scholarship award Committee
- Chamber Women's event

- **Nursing**
- **Nursing Planning Meetings**
- **New board member prospect**
- **Annual Giving Meeting**

## **Scholarships**

- Distribution of materials for scholarship awards
- Meeting set with donor and team to review applications
- Discussion with potential new donor for a new scholarship

## **Annual Giving Campaign 2018**

- Process has begun to identify small capital projects to fund for 2018
- Finalizing plan and materials for new look
- Content of marketing materials are being developed for on campus and off campus solicitation

## **Hall of Fame 2018**

- Secured donor for HOF gifts
- HOF Meeting
- MC declined and communicated to team
- Worked with rental companies
- Friends of Morton Foundation to purchase as individuals – board has bought two tickets not a table at this time; SN has brought one

## **Misc.**

- Accountant on additional needs for 501C3
- Followed up with donors for multi-year gifts for the Capital Campaign – collection
  - Payment history requested to make payment whole
- Building list for Nursing Program
- Developing list for new appeal in and outside of the serving district

- **Asked to assist in ribbon cutting ceremony event and planning of the details**
- **Attended IL Chamber of Commerce Women's event at COD**
- **Developed presentation for Nursing Team to discuss campaign collectively**



## TRAVEL REPORT

### Regular Meeting of the Morton College Board of Trustees April 30, 2018

(Per Board Policy)

<u>NAME</u>	<u>DATE(S)</u>	<u>DESTINATION</u>	<u>PURPOSE</u>	<u>COST</u>
Marlena Avalos	April 9-10, 2018	Washington, D.C.	HACU-Capital Forum	
Marisol Velazquez	April 8-11, 2018	San Diego, CA	Ellucian Conference- Academic Advising	\$3,167
Keith McLaughlin	May 2, 2018	Dallas, TX	Tarrant County College South Campus Visit	\$350



## COMMUNITY FACILITIES USAGE REPORT

Regular Meeting of the Morton College Board of Trustees

April 2018

(Per Board Policy #5.8)

<u>DATE(S)</u>	<u>ORGANIZATION</u>	<u>FACILITY</u>	<u>TIME</u>
4/9 & 4/23	Town of Cicero	Theatre	2:00 pm – 5:00 pm
4/1, 4/5, 4/7, 4/8, 4/12, 4/14, 4/15, 4/19, 4/21, 4/22, 4/26, 4/28, & 4/29	Harper College - Motorcycle Rider's Group	202D, 333C, 301C & S. E. Corner of Parking Lot	Classrooms 6:00 pm – 10:00 pm Parking Lot 8:00 am – 8:00 pm

All events have been approved in accordance with Board Policy 5.8.



April 19, 2018

Tom Pierce  
Dean of Adult and Community Education  
Morton College  
3801 S. Central Avenue  
Cicero, IL 60804

Dear Mr. Pierce,

On behalf of the Illinois Community College Board, it is my pleasure to inform you that Morton College has been awarded an Innovative Bridge and Transition Program grant in the amount of \$148,280.00 for enhancement of the current ICAPS/Automotive Program, creation of a Nursing Integrated Education and Training Model, and the creation of a Dual Enrollment program for HSEC/ESL students.

Our office will process a Notice of State Award (NOSA), which will be available on or before May 1<sup>st</sup> via the Grantee Portal. Upon acceptance of the NOSA, Patrick Walwer of our office will send the Uniform Grant Agreement to your organization for signature. The Agreement will detail the grant requirements, including but not limited to performance measures, reporting due dates and general State grant policies. Grant funds will be vouchered upon full execution of the Agreement. If you have questions regarding this process, please contact me at (217) 785-0031.

We are happy to support the important work you are doing.

Sincerely,

Sarah Robinson  
Director, Finance and Operations





# MORTON COLLEGE

COMMUNITY COLLEGE DISTRICT NO.

527 COOK COUNTY, ILLINOIS

Minutes for the Regular Board Meeting

Monday, March 26, 2018

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A Regular Meeting of the Board of Trustees of Morton College was held Monday, March 26, 2018, beginning at 5:00 PM in the Morton College Board Room (221B) of Building B located at 3801 S. Central Avenue, Cicero, Illinois.

1. **Call to Order**

The Regular Meeting of the Board of Trustees of Illinois Community College District No. 527 was called to order by Board Chair Frank Aguilar at 5:05 PM on Monday, March 26, 2018 in the Morton College Board Room (221-B).

2. **Roll Call**

**Present:**

Frank J. Aguilar, Chair  
Joseph J. Belcaster, Trustee  
Jose A. Collazo, Secretary  
Frances Reitz, Trustee  
Anthony Martinucci, Vice Chair (Arrived at 5:12 PM)  
Estefani Hernandez Perez, Advisory Student Member

**Absent:**

Susan L. Banks, Trustee  
Melissa Cundari, Trustee

**Also Present:**

Dr. Stanley Fields, President  
Michael Del Galdo, Attorney-Del Galdo Law Group, LLC

3. **Citizen Comments**

There were none

4. **Recognition**

4.1 Estefani Hernandez Perez, Student Member of the Board of Trustees  
Ms. Hernandez Perez was recognized and given a plaque for her time served on the Board.

#### 4.2 Certificate of Achievement for Excellence in Financial Reporting

Mireya Perez reported to the Board that Morton College had received a Certificate for Financial Reporting. This certificate is the highest form of recognition in governmental accounting and financial reporting and represents significant accomplishment by a government and its management.

#### 4.3 Men's Basketball Team-Illinois Skyway Collegiate Conference Champions

The Morton College Basketball Team was recognized for their Skyway Championship.

### **5. Correspondence**

None

### **6. Reports**

#### 6. 1. ICCTA/ACCT

There were none

#### 6. 2. Student Member- Estefani Hernandez Perez

Advisory Voting Student Member Hernandez Perez gave the monthly report of student programs and activities.

#### 6. 3. Friends of Morton Foundation - Information Only Report

Submitted for information only.

#### 6. 4. SGA Report - American Student Government Association Training Conference in New Orleans, LA

SGA reported to the Board the highlights of their Training on New Orleans. They also thanked the Board and Administration for their continued support.

#### 6. 5. CAB Report - Promotion Campus Activities National Conference in Orlando, FL

CAB reported to the Board the highlights from their training at their conference in Orlando, FL. They even has an opportunity to visit Disney's Animal Kingdom. CAB also thanked the Board and Administration for their continued support.

### **7. President's Report**

#### 7. 1. Out of State Travel Report-Information Only

Submitted for information only.

#### 7. 2. Community Facilities Usage Report-Information Only

Submitted for information only.

#### 7. 3. Capital Renovations Priorities

Dr. Fields reminded the Board that this item along with FY19 Budget Priorities will stay on the agenda until the FY19 Budget is approved. We would like to have open dialog with the Board to ensure that there is an understanding of the overall plan and priorities for FY18.

#### 7. 4. FY19 Budget Priorities

See notes on item 7.3

#### 7. 5. Strategic Plan Implementation, Evaluation

Dr. McLaughlin stated that the website is an ongoing place to state up to date on the progress of the Strategic Plan. We will be linking the Budget to the strategic planning website in the near future

#### 7. 6. Strategic Enrollment Plan, Evaluation

#### 7. 7. Bookstore Management Model, Services

The Duvall Group will provide an analysis on the current bookstore management, and compare the bids from Barnes and Nobles and Follett. The report will be provided to the Board at the April Meeting.

### **8. Consent Agenda**

Trustee Collazo moved to approve the consent agenda items 8.1 through 8.11, as listed below. Trustee Belcaster seconded the motion.

Advisory Vote-Student Member Hernandez Perez: Aye

Aye: Trustees Aguilar, Belcaster, Collazo, Martinucci, and Reitz

Nays: None. Absent: Trustees Banks and Cundari. Motion Carried.

#### **The below were the approved consent agenda items:**

8. 1. Approval of the Consent Agenda-Items may be removed from the consent agenda on the request of any one member. Items not removed may be adopted by general consent without debate. Removed items may be taken up either immediately after the consent agenda or placed later on the agenda at the discretion of the Board.

8. 2. Approval of the Minutes of Regular Meeting held on February 26, 2018

8. 3. Approval and Ratification of Accounts Payable and Payroll \$2,528,912 and Budget Transfers \$110,976 for the month of January 2018, as submitted

8. 4. Approval of the Treasurer's Report - January 2018 be received and filed for Audit

8. 5. Approval of the Monthly Budget Report-for fiscal year to date ending in January 2018 be received and filed for Audit

8. 6. Approval of the Out of State Travel for President Stan Fields to attend the AACC 98th Annual Convention April 28-May 1, 2018 in Dallas, TX at an approximate cost of \$2,600.00

8. 7. Approval of the following Facility Use Permits

8. 7. 1. Edison School District 103 (5th Grade Send-Off), Theatre and

Cafeteria, May 23, 2018

8. 7. 2. William Rainey Harper College, Parking Lot and Classroom,  
March 24-August 19, 2018

8. 8. Approval of the Physical Therapist Assistant Agreement between Morton College and Global Pain and Spine Clinic, as submitted

8. 9. Approval of the Physical Therapist Assistant Agreement between Morton College and Liberty Physical Therapy and Rehabilitation, P.C., as submitted

8. 10. Approval of the Physical Therapist Assistant Program Affiliation Agreement between Morton College and Northwestern Memorial Healthcare, as submitted

8. 11. Approval of Trustee Aguilar, Banks, Cundari and Reitz to attend to the ACCT Annual Conference in New York, NY, October 24-27, 2018 at an approximate travel cost of \$2,200 (includes hotel, flight, and registration)per Trustee.

#### **9. Old Business Action Items**

None

#### **10. New Business Action Items**

10. 1. Trustee Belcaster moved approve and ratify the appointment of Alliant/Mesirow Insurance Services, Inc. as insurance broker for the Morton College for FY 2019, as submitted. Trustee Martinucci seconded the motion.

Advisory Vote-Student Member Hernandez Perez: Aye

Aye: Trustees Aguilar, Belcaster, Collazo, Martinucci, and Reitz  
Nays: None. Absent: Trustees Banks and Cundari. Motion Carried.

10. 2. Trustee Martinucci moved to approve the revised Course Fee Schedule, effective Fall 2018, as submitted. Trustee Collazo seconded the motion.

Advisory Vote-Student Member Hernandez Perez: Aye

Aye: Trustees Aguilar, Belcaster, Collazo, Martinucci, and Reitz  
Nays: none. Absent: Trustees Banks and Cundari. Motion Carried.

10. 3. Trustee Belcaster moved to approve the Graduation Petition and Graduation Commencement Fee, Effective April 1, 2018, as submitted. Trustee Martinucci seconded the motion.

Advisory Vote-Student Member Hernandez Perez: Aye

Aye: Trustees Aguilar, Belcaster, Collazo, Martinucci, and Reitz  
Nays: none. Absent: Trustees Banks and Cundari. Motion Carried

10. 4. Trustee Belcaster moved to approve the revised Transcript Fee, Effective April 1, 2018, as submitted. Trustee Martinucci seconded the motion.

Advisory Vote-Student Member Hernandez Perez: Aye

Aye: Trustees Aguilar, Belcaster, Collazo, Martinucci, and Reitz  
Nays: none. Absent: Trustees Banks and Cundari. Motion Carried

10. 5. Trustee Belcaster moved to approve the changes to the curriculum, as submitted. Trustee Martinucci seconded the motion.

Advisory Vote-Student Member Hernandez Perez: Aye

Aye: Trustees Aguilar, Belcaster, Collazo, Martinucci, and Reitz  
Nays: none. Absent: Trustees Banks and Cundari. Motion Carried

10. 6. Trustee Belcaster moved to approve the termination of the contract between Morton College and SWC Technology Partners, Inc., Effective June 30, 2018. Trustee Martinucci seconded the motion.

Advisory Vote-Student Member Hernandez Perez: Aye

Aye: Trustees Aguilar, Belcaster, Collazo, Martinucci, and Reitz  
Nays: none. Absent: Trustees Banks and Cundari. Motion Carried

10. 7. Trustee Belcaster moved to approve the purchase of new classroom furniture for the third floor of the C Building and on state contract at a cost not to exceed \$70,000 from KI Furniture Inc., as submitted. Trustee Martinucci seconded the motion.

Advisory Vote-Student Member Hernandez Perez: Aye

Aye: Trustees Aguilar, Belcaster, Collazo, Martinucci, and Reitz  
Nays: none. Absent: Trustees Banks and Cundari. Motion Carried

10. 8. Introduction and discussion of a new Board Policy 5.6.1 - Review of Contracts and Agreements, for adoption at the April 30, 2018 board meeting.

The Trustees did not have any questions or comments regarding this policy.

## **11. Personnel Action Items**

11. 1. The Chair stated that item 11.1.2-Mitchell Milenkovic, Custodian was withdrawn before the start of the Board Meeting.  
Trustee Martinucci moved to approve the Full-Time Employment Report as amended. Trustee Collazo seconded the motion.

Advisory Vote-Student Member Hernandez Perez: Aye

Aye: Trustees Aguilar, Belcaster, Collazo, Martinucci, and Reitz  
Nays: none. Absent: Trustees Banks and Cundari. Motion Carried

11. 2. Trustee Martinucci made a motion to approve the creation of the New, Full-time Classified (Excluded) Position of Network Administrator, Effective March 27, 2018, as submitted. Trustee Belcaster seconded the motion.

Advisory Vote-Student Member Hernandez Perez: Aye

Aye: Trustees Aguilar, Belcaster, Collazo, Martinucci, and Reitz  
Nays: none. Absent: Trustees Banks and Cundari. Motion Carried

11.3 The following Human Resource Reports were submitted for information only:

- 11.3.1 Part-Time Employment Report
- 11.3.2 Retirement Report

11.4. Trustee Belcaster made a motion to approve the Separation and Settlement Agreement between Lawrence Lanciotti, as submitted. Trustee Collazo seconded the motion.

Advisory Vote-Student Member Hernandez Perez: Aye

Aye: Trustees Aguilar, Belcaster, Collazo, Martinucci, and Reitz  
Nays: none. Absent: Trustees Banks and Cundari. Motion Carried

11.5 Trustee Martinucci made a motion to approve the Differential Pay Report for Faculty in the amount of \$32,071.69, as submitted, pending additional class cancelations and/or additions. Trustee Belcaster seconded the motion.

Advisory Vote-Student Member Hernandez Perez: Aye

Aye: Trustees Aguilar, Belcaster, Collazo, Martinucci, and Reitz  
Nays: none. Absent: Trustees Banks and Cundari. Motion Carried

## **12. Board Member Comments**

There were none

## **13. Adjournment**

Trustee Belcaster moved to adjourn the Regular Meeting of the Board. Trustee Collazo seconded the motion.

Advisory Vote-Student Member Hernandez Perez: Aye

Aye: Trustees Aguilar, Belcaster, Collazo, Martinucci, and Reitz  
Nays: none. Absent: Trustees Banks and Cundari. Motion Carried

This meeting was adjourned at 5:45 PM

The next Board Meeting will be on Monday, April 30, 2018 at 11am.

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Frank J. Aguilar,  
Board Chair

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Jose Collazo  
Board Secretary

**From:** [Stan Fields](#)  
**To:** [Melissa Mollett](#)  
**Cc:** [Maria Anderson](#); [Mireya Perez](#)  
**Subject:** Fwd: Action Item 8.1 for 4/30/2018 Board Meeting  
**Date:** Monday, April 16, 2018 1:53:04 PM  
**Attachments:** [Board AS Totals 2-28-18.pdf](#)  
[ATT00001.htm](#)  
[BT 2.28.18.pdf](#)  
[ATT00002.htm](#)  
[Check Register 2.28.18.pdf](#)  
[ATT00003.htm](#)  
[DelGaldo Inv 2.28.18.pdf](#)  
[ATT00004.htm](#)  
[Over 10K Feb 2018.pdf](#)  
[ATT00005.htm](#)  
[Payroll Register 2.15.18.pdf](#)  
[ATT00006.htm](#)  
[Payroll Register 2.28.18.pdf](#)  
[ATT00007.htm](#)

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Ok

Begin forwarded message:

**From:** Mireya Perez <[mireya.perez@morton.edu](mailto:mireya.perez@morton.edu)>  
**Date:** April 16, 2018 at 1:11:38 PM CDT  
**To:** Stan Fields <[stan.fields@morton.edu](mailto:stan.fields@morton.edu)>  
**Cc:** Maria Anderson <[maria.anderson@morton.edu](mailto:maria.anderson@morton.edu)>, Melissa Mollett <[melissa.mollett@morton.edu](mailto:melissa.mollett@morton.edu)>  
**Subject:** FW: Action Item 8.1 for 4/30/2018 Board Meeting

**Propose Action:** THAT THE BOARD APPROVE AND RATIFY ACCOUNTS PAYABLE AND PAYROLL FOR THE MONTH OF FEBRUARY 2018 IN THE AMOUNT OF \$3,277,396 AND BUDGET TRANSFERS IN THE AMOUNT OF \$423,477 AS SUBMITTED.

**Rationale:** [Required by Chapter 110, ACT 805, Section 3-27 of the Illinois Compiled Statutes]

**Attachments:** Resolution, Accounts Payable and Payroll Records

*Thanks,*

*Mireya Perez  
Director of Business Services  
Morton College  
3801 South Central Ave  
Cicero, IL 60804  
Phone (708) 656-8000 ext 2289  
Fax (708) 656-3194*



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**From:** David Gonzalez <[David.Gonzalez@cpagwa.com](mailto:David.Gonzalez@cpagwa.com)>  
**Sent:** Monday, April 16, 2018 12:53 PM  
**To:** Mireya Perez <[mireya.perez@morton.edu](mailto:mireya.perez@morton.edu)>  
**Subject:** Fw: Action Item 8.1 for 4/30/2018 Board Meeting

Reviewed . Ok to Send to Board

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The information contained in this e-mail and any accompanying documents is intended for the sole use of the recipient to whom it is addressed, and may contain information that is privileged, confidential, and prohibited from disclosure under applicable law. If you are not the intended recipient, or authorized to receive this on behalf of the recipient, you are hereby notified that any review, use, disclosure, copying, or distribution is prohibited. If you are not the intended recipient(s), please contact the sender by e-mail and destroy all copies of the original message. Thank you.

BE IT HEREBY RESOLVED THAT accounts payable and payrolls for the month of February, 2018 be approved and/or ratified in the amount of \$3,277,396 as listed on the attached sheet and supported by vouchers, invoices, purchase orders, and payroll registers, made available and referred to as necessary, and summarized as follows:

Current Funds (01),

Cash Disbursements -		
Monthly	02/28/2018	961,659
Payroll	02/15/2018	685,229
Payroll	02/28/2018	696,314
Student Refunds	02/28/2018	915.639
		<u>3,258,841</u>

O&M Restricted Fund (03)

Cash Disbursements -		
Monthly	02/28/2018	18,555
TOTAL ALL FUNDS		<u>\$3,277,396</u>

AND BE IT FURTHER RESOLVED THAT budget transfers in the amount of \$423,477 be approved as outlined on the attached Journal No. 1-8 entry dates attached hereto.

AND BE IT FURTHER RESOLVED THAT the treasurer of Morton College is hereby authorized and directed to make payments as listed and/or summarized above.

PASSED this 30th day of April by the Board of Trustees, Morton College, Community College District no. 527, Cicero, Illinois.

<b>Morton College</b>				
<b>Budget Transfers</b>				
<b>February 2018</b>				
	Account Number	Description	Debit	Credit
1	06-0000-99228-420101900	State Basic: Adult Ed-State Basic Grants		274,137
	06-1060-99228-510200100	State Basic: Professional/Tech	15,750	
	06-1060-99228-510200205	State Basic: Para Professional PT	29,800	
	06-1060-99228-510300200	State Basic: Part-Time Faculty	28,239	
	06-1060-99228-510500100	State Basic: Academic Support Staff-FT	1,125	
	06-1060-99228-510500105	State Basic: Social Worker	3,375	
	06-1060-99228-510500200	State Basic: Academic Support Staff-PT	12,553	
	06-1060-99228-510500205	State Basic: Social Worker PT	2,000	
	06-1060-99228-530900000	State Basic: Other Contract Srvcs	14,650	
	06-1060-99228-540100200	State Basic: Instr Supplies	52,757	
	06-1060-99228-510300100	State Basic: Full-Time Faculty	10,370	
	06-1060-99228-510200200	State Basic: Professional Staff-PT	17,040	
	06-1060-99228-510500110	State Basic: Workforce Coordinator FT	2,250	
	06-1060-99228-530400000	State Basic: Maintenance Services	20,000	
	06-1060-99228-540100900	State Basic: Other Supplies	8,000	
	06-1060-99228-540100905	State Basic: Sup&Mat-Assessment	9,443	
	06-1060-99228-540700000	State Basic: Advertising	30,000	
	06-1060-99228-590100200	State Basic: Other State Waiver	3,000	
	06-1060-99228-520100100	State Basic: Group Medical Ins	7,868	
	06-1060-99228-520100200	State Basic: Dental Insurance	100	
	06-1060-99228-520100300	State Basic: Vision Insurance	20	
	06-1060-99228-520100400	State Basic: Life Insurance	29	
	06-1060-99228-520800005	State Basic: SURS Medical Ins	168	
	06-1060-99228-520900005	State Basic: Employee Professional Dev	5,600	
2	06-0000-99124-430900005	Federal EL Civics: Adult Education		340
	06-1060-99124-510300200	Federal EL Civics: Part-Time Faculty	340	
3	06-0000-99230-420102100	State Performance Grant: Adult Ed-Performance Grants		57,021
	06-1060-99230-510200100	State Performance Grant: Professional/Tech	40,670	
	06-1060-99230-510200200	State Performance Grant: Professional Staff-PT		17,311
	06-1060-99230-510300100	State Performance Grant: Full-Time Faculty	35,036	
	06-1060-99230-510300200	State Performance Grant: Part-Time Faculty	10,186	
	06-1060-99230-510500120	State Performance Grant: Academic Support		12,197
	06-1060-99230-510500200	State Performance Grant: Academic Support Staff-PT		4,407
	06-1060-99230-510500205	State Performance Grant: Social Worker PT		249
	06-1060-99230-510600200	State Performance Grant: Clerical-PT		499
	06-1060-99230-520100100	State Performance Grant: Group Medical Ins	7,529	
	06-1060-99230-520100200	State Performance Grant: Dental Insurance	16	
	06-1060-99230-520100300	State Performance Grant: Vision Insurance		1
	06-1060-99230-520100400	State Performance Grant: Life Insurance	98	
	06-1060-99230-520800005	State Performance Grant: SURS Medical Ins	168	
	06-1060-99230-520900005	State Performance Grant: Employee Professional Dev		1,960
	06-1060-99230-540100100	State Performance Grant: Office Supplies	634	
	06-1060-99230-540100200	State Performance Grant: Instr Supplies	226	
	06-1060-99230-540100900	State Performance Grant: Other Supplies	81	
	06-1060-99230-540100905	State Performance Grant: Sup & Mat - Assessment		2,800
	06-1060-99230-540100915	State Performance Grant: Sup & Mat - Guidance		19
	06-1060-99230-540100925	State Performance Grant: Sup & Mat-Data & Info	219	
	06-1060-99230-550100005	State Performance Grant: Meeting Expense	1,601	
4	06-0000-99122-430900015	Federal Basic: Other Fed Gov Source	8,810	
	06-1060-99122-510200100	Federal Basic: Professional/Tech	330	
	06-1060-99122-510200205	Federal Basic: Para Professional PT	311	
	06-1060-99122-510300200	Federal Basic: Part-Time Faculty	11,287	
	06-1060-99122-510500100	Federal Basic: Academic Support Staff-FT		1,129
	06-1060-99122-510500105	Federal Basic: Social Worker	141	
	06-1060-99122-510500200	Federal Basic: Academic Support Staff-PT		18,322
	06-1060-99122-510600100	Federal Basic: Clerical	251	
	06-1060-99122-520100100	Federal Basic: Group Medical Ins		1,932
	06-1060-99122-520100200	Federal Basic: Dental Insurance	134	
	06-1060-99122-520100300	Federal Basic: Vision Insurance	22	
	06-1060-99122-520100400	Federal Basic: Life Insurance	50	
	06-1060-99122-520800005	Federal Basic: SURS Medical Ins	47	
5	06-4090-99146-510200100	Preschool Expansion Grant: Professional/Tech	6,348	
	06-4090-99146-530900000	Preschool Expansion Grant: Other Contract Srvcs		6,348
6	06-0000-99212-420900000	Preschool For All: Other IL Governmental Sources		10,800
	06-4090-99212-510200100	Preschool For All: Professional/Tech	4,614	
	06-4090-99212-510200200	Preschool For All: Professional Staff - PT	3,046	
	06-4090-99212-520100100	Preschool For All: Group Medical Ins	3,815	
	06-4090-99212-520100200	Preschool For All: Dental Insurance	160	
	06-4090-99212-520100400	Preschool For All: Life Insurance	50	
	06-4090-99212-520800005	Preschool For All: SURS Medical Ins	500	
	06-4090-99212-530900000	Preschool For All: Other Contract Srvcs		100
	06-4090-99212-540100100	Preschool For All: Office Supplies		150
	06-4090-99212-540100200	Preschool For All: Instr Supplies		390
	06-4090-99212-540100900	Preschool For All: Other Supplies	60	
	06-4090-99212-550100005	Preschool For All: Meeting Expense	60	
	06-4090-99212-550100010	Preschool For All: Field Trips		100
	06-4090-99212-550100015	Preschool For All: Meal Money		765
7	01-3020-30106-550400005	Counseling: Recruitment	5,000	
	01-3020-30106-550100005	Counseling: Meeting Expense	5,000	
	01-3020-30106-550100010	Counseling: Field Trips		10,000
8	01-8080-80134-530900015	Data Center: Training		2,500
	01-8080-80134-540100100	Data Center: Office Supplies	2,500	
<b>Total Budget Transfers</b>			<b>423,477</b>	<b>423,477</b>

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Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0070998	02/02/18	Recon	0000770	Dr. Maura A. Abrahamson	V0097938	01/26/18		21.45		21.45
								21.45		21.45
0070999	02/02/18	Recon	0001283	Allied Benefit Systems I	V0097916	01/26/18		1,418.56		1,418.56
								1,418.56		1,418.56
0071000	02/02/18	Recon	0084214	Melissa K. Anderson	V0090735	09/01/17		650.00		650.00
								650.00		650.00
0071001	02/02/18	Recon	0001490	Arc One Electric	V0098021	01/30/18		345.00		345.00
					V0098022	01/30/18		519.25		519.25
								864.25		864.25
0071002	02/02/18	Recon	0001770	The Bank of New York	V0098010	01/30/18		535.00		535.00
								535.00		535.00
0071003	02/02/18	Recon	0000986	Berwyn Development Corp	V0097912	01/26/18		980.00		980.00
								980.00		980.00
<del>0071004</del>	02/02/18	Void	0192360	Birch Communications						
0071005	02/02/18	Recon	0192384	Ramiro Botello Jr	V0098096	01/31/18		100.00		100.00
								100.00		100.00
0071006	02/02/18	Recon	0002422	Boulder Developers Inc	V0097849	01/24/18		2,457.50		2,457.50
								2,457.50		2,457.50
0071007	02/02/18	Recon	0166207	BSA	V0097777	01/23/18		744.88		744.88
								744.88		744.88
0071008	02/02/18	Recon	0089361	Mr. Nestor C. Carrillo	V0090625	08/30/17		1,939.49		1,939.49
					V0097927	01/26/18		210.00		210.00
								2,149.49		2,149.49
0071009	02/02/18	Recon	0001075	Cengage Learning	V0097860	01/25/18		9,883.99		9,883.99
					V0097866	01/25/18		2,077.50		2,077.50
					V0097957	01/29/18		1,838.54		1,838.54
					V0097967	01/29/18		2,986.07		2,986.07
								16,786.10		16,786.10

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Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0071010	02/02/18	Recon	0169670	Chicago Office Products,	V0097971	01/29/18		212.59		212.59
								212.59		212.59
0071011	02/02/18	Recon	0001713	Cicero Landscape Inc.	V0097765	01/23/18		1,100.00		1,100.00
					V0098025	01/30/18		900.00		900.00
					V0098028	01/30/18		900.00		900.00
					V0098030	01/30/18		900.00		900.00
								3,800.00		3,800.00
0071012	02/02/18	Recon	0170059	Curriculum Publications	V0097991	01/30/18		90.00		90.00
								90.00		90.00
0071013	02/02/18	Recon	0001469	Diamond Graphics	V0097848	01/24/18		6,300.00		6,300.00
								6,300.00		6,300.00
0071014	02/02/18	Recon	0174017	Mary T. Doctor	V0097762	01/22/18		47.14		47.14
								47.14		47.14
0071015	02/02/18	Recon	0001022	The Douglas Stewart Comp	V0097968	01/29/18		324.47		324.47
								324.47		324.47
0071016	02/02/18	Recon	0155856	Tim Dryer	V0097922	01/26/18		130.00		130.00
								130.00		130.00
0071017	02/02/18	Recon	0001536	Elsevier	V0097873	01/25/18		1,020.60		1,020.60
								1,020.60		1,020.60
0071018	02/02/18	Recon	0000762	Mr. George F. Fejt	V0097925	01/26/18		180.00		180.00
								180.00		180.00
0071019	02/02/18	Recon	0157592	First Communications	V0097741	01/22/18		907.94		907.94
								907.94		907.94
0071020	02/02/18	Recon	0007936	Ford Motor Company	V0098026	01/30/18		150.00		150.00
								150.00		150.00
0071021	02/02/18	Recon	0165443	Alyssa F. Galasso	V0097996	01/30/18		1,125.00		1,125.00
								1,125.00		1,125.00

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Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0071022	02/02/18	Recon	0192688	Greg Gerritsen	V0097956	01/29/18		130.00		130.00
								130.00		130.00
0071023	02/02/18	Recon	0000805	Mrs. Jamie M. Halmon	V0097871	01/25/18		411.31		411.31
					V0098011	01/30/18		159.80		159.80
								571.11		571.11
0071024	02/02/18	Recon	0180341	Dr. Lainey Havertape	V0097869	01/25/18		300.00		300.00
								300.00		300.00
0071025	02/02/18	Void	0187673	Noah A. Hofmann						
0071026	02/02/18	Recon	0001478	HPI International, Inc.	V0097985	01/29/18		1,116.20		1,116.20
								1,116.20		1,116.20
0071027	02/02/18	Recon	0003334	Timothy E. Hutchinson	V0097941	01/29/18		130.00		130.00
								130.00		130.00
0071028	02/02/18	Recon	0001858	ILEAS	V0098018	01/30/18		100.00		100.00
								100.00		100.00
0071029	02/02/18	Recon	0001104	INDICO	V0097872	01/25/18		21.80		21.80
								21.80		21.80
0071030	02/02/18	Recon	0176980	Mr. William R. Jacklin	V0097947	01/29/18		50.14		50.14
								50.14		50.14
0071031	02/02/18	Recon	0003145	Ms. Christina B. Jonas	V0097870	01/25/18		150.00		150.00
								150.00		150.00
0071032	02/02/18	Recon	0001939	Jones & Bartlett Learnin	V0097970	01/29/18		728.53		728.53
								728.53		728.53
0071033	02/02/18	Recon	0001226	Raymond W Konrath	V0097924	01/26/18		180.00		180.00
								180.00		180.00
0071034	02/02/18	Recon	0001273	Lawson Products Inc	V0097977	01/29/18		205.85		205.85
								205.85		205.85

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Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0071035	02/02/18	Recon	0173690	Mr. Jaime Lopez	V0097904	01/26/18		300.00		300.00
								300.00		300.00
0071036	02/02/18	Recon	0000826	Mr. Thomas C. Malesky	V0090612	08/30/17		2,254.41		2,254.41
								2,254.41		2,254.41
0071037	02/02/18	Recon	0017224	Ms Gabriela Mata	V0097553	01/16/18		41.30		41.30
								41.30		41.30
0071038	02/02/18	Recon	0001087	Matthews Medical Books	V0097969	01/29/18		383.72		383.72
								383.72		383.72
0071039	02/02/18	Recon	0002804	Metro Garage Inc	V0098016	01/30/18		3,939.11		3,939.11
								3,939.11		3,939.11
0071040	02/02/18	Recon	0001093	MIDCO Inc	V0097973	01/29/18		234.00		234.00
								234.00		234.00
0071041	02/02/18	Recon	0187216	Mr. Neil Moss	V0097929	01/26/18		210.00		210.00
								210.00		210.00
0071042	02/02/18	Recon	0001111	Nebraska Book Co	V0097874	01/25/18		214.65		214.65
								214.65		214.65
0071043	02/02/18	Recon	0171009	Maria I. Nevarez	V0097896	01/26/18		300.00		300.00
								300.00		300.00
0071044	02/02/18	Recon	0168388	Bill Oostdyk	V0097942	01/29/18		130.00		130.00
								130.00		130.00
0071045	02/02/18	Recon	0178948	Sean C. Owens, JR	V0097954	01/29/18		158.00		158.00
								158.00		158.00
0071046	02/02/18	Recon	0002406	Paisans Pizza	V0089832	07/27/17		80.75		80.75
					V0095036	10/30/17		110.00		110.00
					V0095306	11/08/17		45.75		45.75
					V0097842	01/24/18		359.68		359.68
					V0097960	01/29/18		43.99		43.99
					V0098014	01/30/18		111.00		111.00

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					V0098015	01/30/18		85.75		85.75
					V0098019	01/30/18		114.59		114.59
					V0098043	01/30/18		506.45		506.45
					V0098045	01/30/18		705.00		705.00
					V0098051	01/30/18		420.62		420.62
					V0098137	02/01/18		952.00		952.00
								3,535.58		3,535.58
0071047	02/02/18	Recon	0001355	Pearson Higher Education	V0097852	01/24/18		1,220.10		1,220.10
					V0097853	01/24/18		3,924.51		3,924.51
					V0097854	01/24/18		1,389.00		1,389.00
								6,533.61		6,533.61
0071048	02/02/18	Recon	0007939	Mr. Armando Perez	V0097963	01/29/18		75.45		75.45
								75.45		75.45
0071049	02/02/18	Recon	0191643	Positive Promotions, Inc	V0097959	01/29/18		135.00		135.00
								135.00		135.00
0071050	02/02/18	Recon	0189566	Dexter A. Reed, JR	V0097953	01/29/18		190.00		190.00
								190.00		190.00
0071051	02/02/18	Recon	0000726	Ms. Jennifer L. Reft	V0098093	01/31/18		115.00		115.00
								115.00		115.00
0071052	02/02/18	Recon	0187659	Refurble	V0097868	01/25/18		320.00		320.00
								320.00		320.00
0071053	02/02/18	Recon	0192694	Remo System, Inc	V0097993	01/30/18		300.00		300.00
								300.00		300.00
0071054	02/02/18	Recon	0184370	Res Publica Group	V0097537	01/12/18		4,000.00		4,000.00
								4,000.00		4,000.00
0071055	02/02/18	Recon	0156404	Mr. Jesus Rodriguez Jr	V0098020	01/30/18		375.00		375.00
								375.00		375.00
0071056	02/02/18	Recon	0180877	Lysette N. Ruiz	V0097909	01/26/18		200.00		200.00
								200.00		200.00



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0071057	02/02/18	Recon	0177837	Sage Publications, Inc	V0097958	01/29/18		1,020.80		1,020.80
								1,020.80		1,020.80
0071058	02/02/18	Recon	0172945	Ms. Perla A. Santoyo	V0097898	01/26/18		200.00		200.00
								200.00		200.00
0071059	02/02/18	Recon	0134848	Mr. Raymond Smith	V0097930	01/26/18		180.00		180.00
								180.00		180.00
0071060	02/02/18	Recon	0191993	Squad 8-BSolutions Inc.	V0096148	12/07/17		708.93		708.93
								708.93		708.93
0071061	02/02/18	Recon	0192549	Starstruck Productions L	V0098139	02/01/18		1,500.00		1,500.00
								1,500.00		1,500.00
0071062	02/02/18	Recon	0002889	Suburban Door Check & Lo	V0097975	01/29/18		282.00		282.00
					V0097976	01/29/18		494.00		494.00
								776.00		776.00
0071063	02/02/18	Recon	0172149	Leanne Surmin	V0097923	01/26/18		130.00		130.00
								130.00		130.00
0071064	02/02/18	Recon	0001168	Texas Book Company	V0098053	01/30/18		498.78		498.78
					V0098054	01/30/18		3.06		3.06
								501.84		501.84
0071065	02/02/18	Outst	0001006	Town of Cicero	V0098080	01/31/18		30.00		30.00
								30.00		30.00
0071066	02/02/18	Recon	0167490	Tripoli Painting	V0097835	01/24/18		3,555.00		3,555.00
					V0097836	01/24/18		545.00		545.00
					V0097838	01/24/18		750.00		750.00
								4,850.00		4,850.00
0071067	02/02/18	Recon	0000019	Mr. Scott E. Ulbrich	V0097926	01/26/18		210.00		210.00
								210.00		210.00
0071068	02/02/18	Recon	0001178	United States Postal Ser	V0098090	01/31/18		1,000.00		1,000.00
								1,000.00		1,000.00

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0071069	02/02/18	Recon	0001175	UPS	V0097856	01/25/18		68.09		68.09
								68.09		68.09
0071070	02/02/18	Recon	0000974	Verizon Wireless	V0097989	01/30/18		164.06		164.06
								164.06		164.06
0071071	02/02/18	Recon	0002057	Jennifer Washo	V0097921	01/26/18		130.00		130.00
								130.00		130.00
0071072	02/02/18	Recon	0001312	XanEdu Publishing Inc	V0097855	01/24/18		201.53		201.53
					V0097859	01/25/18		180.93		180.93
								382.46		382.46
0071073	02/02/18	Recon	0084214	Melissa K. Anderson	V0095585	11/15/17		160.00		160.00
					V0095586	11/15/17		160.00		160.00
								320.00		320.00
0071074	02/02/18	Recon	0187673	Noah A. Hofmann	V0097994	01/30/18		237.00		237.00
								237.00		237.00
0071075	02/02/18	Recon	0190926	Aaron Rolle	V0094496	10/17/17		200.00		200.00
					V0094497	10/17/17		200.00		200.00
								400.00		400.00
0071076	02/12/18	Recon	0000770	Dr. Maura A. Abrahamson	V0098158	02/01/18		1,277.00		1,277.00
								1,277.00		1,277.00
0071077	02/12/18	Recon	0171175	Alvin & Co. Inc.	V0098140	02/01/18		1,263.84		1,263.84
								1,263.84		1,263.84
0071078	02/12/18	Recon	0084214	Melissa K. Anderson	V0095588	11/15/17		160.00		160.00
								160.00		160.00
0071079	02/12/18	Recon	0084214	Melissa K. Anderson	V0095587	11/15/17		160.00		160.00
								160.00		160.00
0071080	02/12/18	Recon	0000973	AT&T	V0098245	02/07/18		589.56		589.56
								589.56		589.56

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Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0071081	02/12/18	Recon	0187218	Berwyn North Dist 98	V0098173	02/02/18		18,888.48		18,888.48
								18,888.48		18,888.48
0071082	02/12/18	Recon	0186508	Berwyn South School Dist	V0098214	02/05/18		23,694.26		23,694.26
								23,694.26		23,694.26
0071083	02/12/18	Recon	0190361	Alicia Biewer	V0098097	01/31/18		1,021.26		1,021.26
								1,021.26		1,021.26
0071084	02/12/18	Recon	0192360	Birch Communications	V0098023	01/30/18		2,993.99		2,993.99
								2,993.99		2,993.99
0071085	02/12/18	Recon	0000995	Bureau Water/Sewer Town	V0098185	02/05/18		835.93		835.93
					V0098186	02/05/18		1,143.01		1,143.01
					V0098187	02/05/18		189.28		189.28
					V0098236	02/07/18		189.28		189.28
					V0098237	02/07/18		189.28		189.28
					V0098238	02/07/18		189.28		189.28
								2,736.06		2,736.06
0071086	02/12/18	Recon	0001322	Mau Cason	V0098200	02/05/18		130.00		130.00
								130.00		130.00
0071087	02/12/18	Recon	0001075	Cengage Learning	V0098130	01/31/18		8,606.71		8,606.71
					V0098147	02/01/18		73.43		73.43
					V0098157	02/01/18		487.78		487.78
					V0098174	02/02/18		187.66		187.66
					V0098178	02/02/18		1,840.06		1,840.06
					V0098179	02/02/18		2,742.22		2,742.22
					V0098191	02/05/18		813.70		813.70
								14,751.56		14,751.56
0071088	02/12/18	Recon	0173041	Stephen Che'menju	V0098213	02/05/18		130.00		130.00
								130.00		130.00
0071089	02/12/18	Recon	0001675	Chronicle of Higher Educ	V0098194	02/05/18		98.00		98.00
								98.00		98.00
0071090	02/12/18	Recon	0000794	Ms. Janet M. Crockett	V0098159	02/01/18		1,995.00		1,995.00
								1,995.00		1,995.00

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0071091	02/12/18	Recon	0174017	Mary T. Doctor	V0098095	01/31/18		46.28		46.28
								46.28		46.28
0071092	02/12/18	Recon	0001022	The Douglas Stewart Comp	V0098132	01/31/18		453.66		453.66
					V0098133	01/31/18		248.67		248.67
								702.33		702.33
0071093	02/12/18	Recon	0192151	Amy Elston	V0097840	01/24/18		300.00		300.00
								300.00		300.00
0071094	02/12/18	Recon	0001037	Fox Valley Fire & Safety	V0095973	12/01/17		115.00		115.00
					V0095974	12/01/17		501.00		501.00
					V0095975	12/01/17		132.00		132.00
					V0095976	12/01/17		264.00		264.00
								1,012.00		1,012.00
0071095	02/12/18	Recon	0165443	Alyssa F. Galasso	V0097995	01/30/18		1,125.00		1,125.00
								1,125.00		1,125.00
0071096	02/12/18	Recon	0001869	Michelle Gosa	V0098205	02/05/18		130.00		130.00
								130.00		130.00
0071097	02/12/18	Recon	0000932	Dr. Margaret E. Gramas	V0098161	02/01/18		2,284.00		2,284.00
								2,284.00		2,284.00
0071098	02/12/18	Recon	0189759	Mrs. Amy Green	V0098223	02/06/18		40.00		40.00
								40.00		40.00
0071099	02/12/18	Recon	0001626	Healthcare Service Corpo	V0098222	02/06/18		161,944.01		161,944.01
								161,944.01		161,944.01
0071100	02/12/18	Recon	0001059	IACAC	V0097966	01/29/18		40.00		40.00
								40.00		40.00
0071101	02/12/18	Recon	0001059	IACAC	V0098077	01/31/18		160.00		160.00
								160.00		160.00
0071102	02/12/18	Recon	0001104	INDICO	V0098144	02/01/18		52.00		52.00

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					V0098145	02/01/18		10.40		10.40
					V0098149	02/01/18		143.86		143.86
					V0098176	02/02/18		54.37		54.37
					V0098181	02/02/18		143.93		143.93
					V0098189	02/05/18		70.12		70.12
								474.68		474.68
0071103	02/12/18	Recon	0191563	Michael Jackson	V0098206	02/05/18		130.00		130.00
								130.00		130.00
0071104	02/12/18	Recon	0173034	Ms Nadja James	V0098163	02/01/18		1,136.00		1,136.00
								1,136.00		1,136.00
0071105	02/12/18	Recon	0001775	Jostens	V0098092	01/31/18		13.64		13.64
					V0098180	02/02/18		12.75		12.75
								26.39		26.39
0071106	02/12/18	Recon	0000870	Dr. Michael D. Kasprowic	V0098164	02/01/18		1,277.00		1,277.00
								1,277.00		1,277.00
0071107	02/12/18	Recon	0191340	Kevin Mack Hunter Servic	V0098136	02/01/18		495.95		495.95
								495.95		495.95
0071108	02/12/18	Recon	0003327	Daniel E. Kusinski	V0098201	02/05/18		130.00		130.00
								130.00		130.00
0071109	02/12/18	Recon	0187214	Biniam Maru	V0098203	02/05/18		130.00		130.00
								130.00		130.00
0071110	02/12/18	Recon	0001089	McGraw-Hill Global Educa	V0098172	02/02/18		7,380.00		7,380.00
								7,380.00		7,380.00
0071111	02/12/18	Recon	0111554	Mrs. Samantha Nieves	V0098221	02/05/18		214.27		214.27
								214.27		214.27
0071112	02/12/18	Recon	0192985	Chad Ozee	V0098209	02/05/18		130.00		130.00
								130.00		130.00
0071113	02/12/18	Recon	0002406	Paisans Pizza	V0098142	02/01/18		57.50		57.50

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					V0098169	02/01/18		250.00		250.00
					V0098170	02/02/18		495.00		495.00
								802.50		802.50
0071114	02/12/18	Recon	0160554	PartnerShip	V0098207	02/05/18		515.83		515.83
					V0098233	02/06/18		182.65		182.65
					V0098234	02/06/18		405.24		405.24
					V0098235	02/06/18		175.20		175.20
					V0098254	02/07/18		328.02		328.02
					V0098255	02/07/18		311.25		311.25
								1,918.19		1,918.19
0071115	02/12/18	Recon	0001355	Pearson Higher Education	V0098156	02/01/18		1,180.65		1,180.65
					V0098188	02/05/18		3,377.60		3,377.60
					V0098190	02/05/18		725.00		725.00
					V0098192	02/05/18		632.46		632.46
					V0098193	02/05/18		2,111.50		2,111.50
								8,027.21		8,027.21
0071116	02/12/18	Recon	0000820	Ms. Tsonka I. Pencheva	V0098226	02/06/18		39.93		39.93
								39.93		39.93
0071117	02/12/18	Recon	0173007	Ms Evelyn R. Perez-Pietr	V0098175	02/02/18		13.83		13.83
								13.83		13.83
0071118	02/12/18	Recon	0007770	Joseph Ponsetto	V0098211	02/05/18		130.00		130.00
								130.00		130.00
0071119	02/12/18	Recon	0192548	Amanda E. Propst Cuevas	V0097915	01/26/18		3,200.00		3,200.00
								3,200.00		3,200.00
0071120	02/12/18	Recon	0000726	Ms. Jennifer L. Reft	V0098229	02/06/18		19.95		19.95
								19.95		19.95
0071121	02/12/18	Recon	0190926	Aaron Rolle	V0094498	10/17/17		200.00		200.00
								200.00		200.00
0071122	02/12/18	Recon	0056628	Mr. Daniel B. Roman	V0098165	02/01/18		1,380.00		1,380.00
								1,380.00		1,380.00

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0071123	02/12/18	Recon	0000737	Dr. Diane M. Sarther	V0098166	02/01/18		2,284.00		2,284.00
								2,284.00		2,284.00
0071124	02/12/18	Recon	0172977	Lloyd E. Schreiner	V0098208	02/05/18		130.00		130.00
								130.00		130.00
0071125	02/12/18	Recon	0175938	Scrubs Etc.	V0098134	01/31/18		223.95		223.95
								223.95		223.95
0071126	02/12/18	Recon	0002889	Suburban Door Check & Lo	V0098183	02/05/18		266.36		266.36
								266.36		266.36
0071127	02/12/18	Recon	0001880	SWC Technology Partners	V0098138	02/01/18		193.75		193.75
								193.75		193.75
0071128	02/12/18	Outst	0002396	John Szafraniec	V0095877	11/29/17		130.00		130.00
								130.00		130.00
0071129	02/12/18	Recon	0192978	David A. Talbot	V0098210	02/05/18		130.00		130.00
								130.00		130.00
0071130	02/12/18	Recon	0002594	Training Concepts, Inc.	V0098197	02/05/18		2,257.00		2,257.00
								2,257.00		2,257.00
0071131	02/12/18	Recon	0001390	Unum Life Ins Co of Amer	V0098198	02/05/18		383.80		383.80
								383.80		383.80
0071132	02/12/18	Recon	0001367	Sal Vasta	V0098204	02/05/18		130.00		130.00
								130.00		130.00
0071133	02/12/18	Recon	0001327	Vision Service Plan	V0098199	02/05/18		1,686.52		1,686.52
								1,686.52		1,686.52
0071134	02/12/18	Recon	0001119	W W Norton & Co Inc	V0098195	02/05/18		528.00		528.00
								528.00		528.00
0071135	02/12/18	Recon	0177840	Wave Media LLC	V0098155	02/01/18		1,209.00		1,209.00
								1,209.00		1,209.00

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Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0071136	02/12/18	Recon	0001187	Waveland Press Inc	V0098135	01/31/18		419.49		419.49
								419.49		419.49
0071137	02/12/18	Recon	0155972	Andrew T. Williams	V0098212	02/05/18		130.00		130.00
								130.00		130.00
0071138	02/12/18	Recon	0000813	Mr. Karolis G. Zukauskas	V0098168	02/01/18		2,500.00		2,500.00
								2,500.00		2,500.00
0071156	02/15/18	Recon	0001375	AXA Equitable Equi-Vest	V0098514	02/15/18		2,731.00		2,731.00
								2,731.00		2,731.00
0071157	02/15/18	Recon	0177469	Bright Start College Sav	V0098515	02/15/18		100.00		100.00
								100.00		100.00
0071158	02/15/18	Recon	0001422	CCCTU-Cope Fund	V0098516	02/15/18		182.00		182.00
								182.00		182.00
0071159	02/15/18	Recon	0001374	College & University Cre	V0098519	02/15/18		250.00		250.00
								250.00		250.00
0071160	02/15/18	Recon	0001371	Colonial Life & Accident	V0098520	02/15/18		12.00		12.00
								12.00		12.00
0071161	02/15/18	Recon	0188948	Consumer Financial Servi	V0098517	02/15/18		114.94		114.94
								114.94		114.94
0071162	02/15/18	Outst	0160763	Illinois Education Assoc	V0098522	02/15/18		5,677.81		5,677.81
								5,677.81		5,677.81
0071163	02/15/18	Recon	0191845	Metropolitan Alliance of	V0098524	02/15/18		282.00		282.00
								282.00		282.00
0071164	02/15/18	Recon	0101061	Morton College Faculty	V0098518	02/15/18		76.45		76.45
								76.45		76.45
0071165	02/15/18	Recon	0001372	Morton College Teachers	V0098526	02/15/18		1,775.90		1,775.90



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								1,775.90		1,775.90
0071166	02/15/18	Recon	0001372	Morton College Teachers	V0098525	02/15/18		2,467.74		2,467.74
								2,467.74		2,467.74
0071167	02/15/18	Recon	0167128	Pioneer Credit Recovery,	V0098527	02/15/18		85.89		85.89
								85.89		85.89
0071168	02/15/18	Recon	0001513	SEIU Local 73 Cope	V0098528	02/15/18		9.00		9.00
								9.00		9.00
0071169	02/15/18	Recon	0001373	Service Employees Intl U	V0098529	02/15/18		430.88		430.88
								430.88		430.88
0071170	02/15/18	Recon	0001563	State Disbursement Unit	V0098530	02/15/18		133.43		133.43
					V0098531	02/15/18		902.00		902.00
								1,035.43		1,035.43
0071171	02/15/18	Recon	0001161	State Univ Retirement Sy	V0098532	02/15/18		62,470.77		62,470.77
								62,470.77		62,470.77
0071172	02/15/18	Recon	0001370	TIAA-CREF	V0098521	02/15/18		1,506.00		1,506.00
					V0098533	02/15/18		7,954.83		7,954.83
								9,460.83		9,460.83
0071173	02/15/18	Recon	0183850	Transworld Systems Inc	V0098523	02/15/18		138.21		138.21
								138.21		138.21
0071174	02/15/18	Recon	0001376	VALIC	V0098534	02/15/18		1,272.71		1,272.71
								1,272.71		1,272.71
0071175	02/15/18	Recon	0179876	Voya Retirement Insuranc	V0098535	02/15/18		1,190.72		1,190.72
								1,190.72		1,190.72
0071176	02/15/18	Recon	0000966	A & M Parts	V0098434	02/13/18	B0002256	20.00		20.00
					V0098435	02/13/18	B0002256	6.24		6.24
								26.24		26.24
0071177	02/15/18	Recon	0166304	A.W.E.S.O.M.E. Pest Serv	V0098303	02/08/18	B0002187	240.00		240.00

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								240.00		240.00
0071178	02/15/18	Recon	0192159	Acrylic Design Works, In	V0098263	02/08/18	P0005519	192.00		192.00
								192.00		192.00
0071179	02/15/18	Recon	0000962	Airgas North Central	V0098356	02/12/18	B0002226	103.32		103.32
								103.32		103.32
0071180	02/15/18	Recon	0188188	Amazon Capital Services	V0098276	02/08/18	B0002312	72.98		72.98
					V0098277	02/08/18	B0002264	74.99		74.99
					V0098278	02/08/18	B0002264	74.99		74.99
					V0098345	02/12/18	P0005593	265.86		265.86
					V0098347	02/12/18	B0002312	481.95		481.95
					V0098348	02/12/18	B0002305	56.26		56.26
					V0098349	02/12/18	B0002302	126.44		126.44
					V0098350	02/12/18	B0002312	6.44		6.44
					V0098351	02/12/18	B0002312	193.91		193.91
					V0098352	02/12/18	B0002327	29.07		29.07
					V0098415	02/13/18	P0005590	98.99		98.99
					V0098455	02/14/18	B0002303	6.57		6.57
					V0098456	02/14/18	B0002303	7.95		7.95
					V0098458	02/14/18	P0005558	98.00		98.00
					V0098459	02/14/18	B0002312	74.81		74.81
					V0098460	02/14/18	B0002321	349.99		349.99
					V0098462	02/14/18	B0002321	524.90		524.90
					V0098463	02/14/18	P0005597	327.05		327.05
					V0098556	02/15/18	P0005558	8.60		8.60
					V0098557	02/15/18	B0002264	25.96		25.96
								2,905.71		2,905.71
0071181	02/15/18	Recon	0001953	AT&T Mobility	V0098394	02/12/18	B0002234	100.13		100.13
								100.13		100.13
0071182	02/15/18	Recon	0001401	AZ Commercial	V0098279	02/08/18	B0002249	9.69		9.69
					V0098280	02/08/18	B0002249	169.72		169.72
					V0098281	02/08/18	B0002320	94.26		94.26
					V0098436	02/13/18	B0002320	28.13		28.13
								301.80		301.80
0071183	02/15/18	Recon	0000985	Berwyn Ace Hardware	V0098305	02/08/18	B0002204	29.99		29.99
								29.99		29.99
0071184	02/15/18	Recon	0000998	Carolina Biological Supp	V0098468	02/14/18	P0005567	26.90		26.90
								26.90		26.90

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0071185	02/15/18	Recon	0001593	CDW-Government, Inc	V0098266	02/08/18	B0002296	97.92		97.92
					V0098267	02/08/18	B0002296	187.78		187.78
					V0098268	02/08/18	B0002322	223.34		223.34
					V0098306	02/08/18	B0002322	1,013.60		1,013.60
					V0098431	02/13/18	P0005577	395.68		395.68
					V0098432	02/13/18	P0005587	854.36		854.36
								2,772.68		2,772.68
0071186	02/15/18	Recon	0158290	Coast to Coast Computer	V0098314	02/08/18	B0002273	116.00		116.00
					V0098325	02/08/18	B0002273	958.00		958.00
					V0098437	02/13/18	B0002273	24.94		24.94
					V0098438	02/13/18	B0002273	386.00		386.00
					V0098439	02/13/18	B0002273	496.00		496.00
								1,980.94		1,980.94
0071187	02/15/18	Recon	0001752	Comcast Cable	V0098282	02/08/18	B0002163	84.62		84.62
					V0098315	02/08/18	B0002218	214.90		214.90
								299.52		299.52
0071188	02/15/18	Recon	0192060	Conference Technologies,	V0098355	02/12/18	P0005553	4,464.00		4,464.00
					V0098470	02/14/18	P0005569	4,462.00		4,462.00
					V0098472	02/14/18	P0005568	4,462.00		4,462.00
								13,388.00		13,388.00
0071189	02/15/18	Recon	0001676	Del Galdo Law Group, LLC	V0098283	02/08/18	B0002215	2,912.00		2,912.00
					V0098395	02/12/18	B0002215	21,821.56		21,821.56
								24,733.56		24,733.56
0071190	02/15/18	Recon	0001019	Demco Inc	V0098396	02/12/18	P0005588	117.49		117.49
								117.49		117.49
0071191	02/15/18	Recon	0001469	Diamond Graphics	V0098326	02/08/18	B0002265	3,895.84		3,895.84
								3,895.84		3,895.84
0071192	02/15/18	Recon	0001029	Fed Ex	V0098269	02/08/18	B0002197	9.22		9.22
					V0098441	02/13/18	B0002197	27.57		27.57
								36.79		36.79
0071193	02/15/18	Recon	0188213	First Midwest Bank	V0098484	02/14/18	B0002280	2.55		2.55
					V0098485	02/14/18	P0005566	772.50		772.50
					V0098486	02/14/18	P0005545	276.25		276.25

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					V0098487	02/14/18	P0005544	175.00		175.00
					V0098488	02/14/18	P0005548	2,799.00		2,799.00
					V0098489	02/14/18	P0005552	1,500.00		1,500.00
					V0098490	02/14/18	P0005561	164.50		164.50
					V0098491	02/14/18	P0005563	781.00		781.00
					V0098492	02/14/18	P0005557	504.70		504.70
					V0098493	02/14/18	B0002254	40.00		40.00
					V0098494	02/14/18	P0005579	1,037.88		1,037.88
					V0098495	02/14/18	P0005574	273.96		273.96
					V0098496	02/14/18	P0005600	3,974.80		3,974.80
					V0098497	02/14/18	B0002272	19.00		19.00
					V0098498	02/14/18	P0005573	433.76		433.76
					V0098499	02/14/18	P0005580	1,025.00		1,025.00
					V0098500	02/14/18	P0005584	2,540.51		2,540.51
					V0098501	02/14/18	B0002260	23.91		23.91
					V0098544	02/15/18	P0005431	4,730.34		4,730.34
					V0098545	02/15/18	B0002328	49.00		49.00
					V0098555	02/15/18	P0005622	1,592.76		1,592.76
								22,716.42		22,716.42
0071194	02/15/18	Recon	0001037	Fox Valley Fire & Safety	V0098318	02/08/18	B0002231	280.00		280.00
								280.00		280.00
0071195	02/15/18	Recon	0001430	The Higher Learning Comm	V0098319	02/08/18	P0005542	2,310.00		2,310.00
								2,310.00		2,310.00
0071196	02/15/18	Recon	0001381	Home Depot/GECE	V0098320	02/08/18	B0002315	696.60		696.60
								696.60		696.60
0071197	02/15/18	Recon	0001647	Iron Mountain	V0098398	02/12/18	B0002168	466.39		466.39
								466.39		466.39
0071198	02/15/18	Recon	0001030	JC Licht, LLC	V0098307	02/08/18	B0002157	2.36		2.36
					V0098308	02/08/18	B0002157	304.49		304.49
					V0098473	02/14/18	B0002157	91.13		91.13
					V0098476	02/14/18	B0002157	74.24		74.24
								472.22		472.22
0071199	02/15/18	Recon	0001890	Konica Minolta Bus Solut	V0098323	02/08/18	B0002295	0.15		0.15
					V0098329	02/08/18	B0002295	7.96		7.96
					V0098330	02/08/18	B0002295	11.31		11.31
					V0098332	02/08/18	B0002295	21.62		21.62
					V0098400	02/12/18	B0002295	89.48		89.48
					V0098442	02/13/18	B0002295	52.24		52.24

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					V0098443	02/13/18	B0002295	194.13		194.13
								376.89		376.89
0071200	02/15/18	Recon	0001559	Krueger International In	V0098122	01/31/18	B0002297	24,412.96		24,412.96
					V0098309	02/08/18	P0005513	5,277.58		5,277.58
					V0098310	02/08/18	P0005513	1,946.72		1,946.72
								31,637.26		31,637.26
0071201	02/15/18	Recon	0184713	Martin Whalen Office Sol	V0098357	02/12/18	P0005482	2,100.00		2,100.00
								2,100.00		2,100.00
0071202	02/15/18	Recon	0001299	McMaster-Carr	V0098285	02/08/18	P0005575	719.04		719.04
					V0098358	02/12/18	P0005598	674.19		674.19
								1,393.23		1,393.23
0071203	02/15/18	Recon	0001289	Menards	V0098324	02/08/18	B0002288	163.70		163.70
								163.70		163.70
0071204	02/15/18	Recon	0002411	Republic Services #710	V0098359	02/12/18	B0002162	338.17		338.17
								338.17		338.17
0071205	02/15/18	Recon	0001529	New Pocket Nurse	V0098265	02/08/18	P0005468	446.50		446.50
								446.50		446.50
0071206	02/15/18	Recon	0163747	NILIE	V0095960	11/30/17	P0005465	4,250.00		4,250.00
								4,250.00		4,250.00
0071207	02/15/18	Recon	0002877	Nyhan & Friends Limited	V0098334	02/08/18	B0002180	2,250.00		2,250.00
								2,250.00		2,250.00
0071208	02/15/18	Recon	0001122	Office Depot	V0098286	02/08/18	B0002165	57.08		57.08
					V0098287	02/08/18	B0002165	17.07		17.07
					V0098288	02/08/18	B0002207	55.65		55.65
					V0098291	02/08/18	B0002207	12.46-		-12.46
					V0098292	02/08/18	B0002261	9.15		9.15
					V0098293	02/08/18	B0002261	11.38		11.38
					V0098294	02/08/18	B0002261	56.41		56.41
					V0098401	02/12/18	B0002176	12.89		12.89
					V0098402	02/12/18	B0002176	82.13		82.13
								289.30		289.30

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0071209	02/15/18	Recon	0171281	Oriental Trading Company	V0098503	02/14/18	B0002235	164.25		164.25
								164.25		164.25
0071210	02/15/18	Recon	0001932	PepBoys	V0098297	02/08/18	B0002318	85.00		85.00
					V0098444	02/13/18	B0002318	89.00		89.00
								174.00		174.00
0071211	02/15/18	Recon	0002411	Republic Services #710	V0098360	02/12/18	B0002292	314.51		314.51
								314.51		314.51
0071212	02/15/18	Recon	0001141	Sam's Club	V0098361	02/12/18	B0002208	61.74		61.74
								61.74		61.74
0071213	02/15/18	Recon	0001142	Santo Sport Store	V0098311	02/08/18	B0002239	2,125.50		2,125.50
					V0098403	02/12/18	B0002239	94.50		94.50
					V0098404	02/12/18	B0002239	162.00		162.00
					V0098405	02/12/18	B0002239	250.25		250.25
					V0098406	02/12/18	B0002319	454.75		454.75
								3,087.00		3,087.00
0071214	02/15/18	Recon	0154232	School Health Corporatio	V0098299	02/08/18	P0005534	709.52		709.52
								709.52		709.52
0071215	02/15/18	Recon	0001857	Scorebuilders	V0098433	02/13/18	P0005585	840.00		840.00
								840.00		840.00
0071216	02/15/18	Recon	0001156	Smithereen Exterminating	V0098312	02/08/18	B0002159	165.00		165.00
								165.00		165.00
0071217	02/15/18	Recon	0158956	Sound Incorporated	V0098374	02/12/18	B0002230	178.00		178.00
					V0098375	02/12/18	B0002230	219.00		219.00
								397.00		397.00
0071218	02/15/18	Recon	0157227	Staples Advantage	V0098353	02/12/18	B0002325	18.58		18.58
					V0098354	02/12/18	B0002325	183.05		183.05
					V0098446	02/13/18	P0005576	2.99-		-2.99
					V0098447	02/13/18	P0005576	30.32		30.32
					V0098448	02/13/18	P0005576	167.32		167.32
								396.28		396.28

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0071219	02/15/18	Recon	0182152	Staples Contract & Comme	V0098445	02/13/18	P0005555	219.19		219.19
								219.19		219.19
0071220	02/15/18	Recon	0001880	SWC Technology Partners	V0098301	02/08/18	B0002278	19,700.00		19,700.00
								19,700.00		19,700.00
0071221	02/15/18	Recon	0001174	Veritiv Operating Compan	V0098273	02/08/18	B0002250	1,240.00		1,240.00
								1,240.00		1,240.00
0071222	02/15/18	Recon	0166312	Wells Fargo Equiptment F	V0098302	02/08/18	B0002193	1,805.00		1,805.00
								1,805.00		1,805.00
0071223	02/15/18	Recon	0001406	Wex Bank	V0098450	02/13/18	B0002309	434.11		434.11
								434.11		434.11
0071224	02/15/18	Recon	0169532	Wilpen Environmental Ser	V0098479	02/14/18	P0005609	1,225.00		1,225.00
								1,225.00		1,225.00
0071225	02/15/18	Recon	0177607	YBP Library Services	V0098377	02/12/18	B0002174	76.26		76.26
					V0098378	02/12/18	B0002174	210.94		210.94
					V0098381	02/12/18	B0002174	135.13		135.13
					V0098385	02/12/18	B0002174	227.96		227.96
					V0098386	02/12/18	B0002174	426.28		426.28
					V0098388	02/12/18	B0002174	133.66		133.66
					V0098390	02/12/18	B0002174	244.75		244.75
					V0098391	02/12/18	B0002174	175.00		175.00
					V0098392	02/12/18	B0002174	214.67		214.67
								1,844.65		1,844.65
0071226	02/16/18	Recon	0193039	ACCA	V0098260	02/08/18		250.00		250.00
								250.00		250.00
0071227	02/16/18	Recon	0084214	Melissa K. Anderson	V0095589	11/15/17		160.00		160.00
								160.00		160.00
0071228	02/16/18	Void	0084214	Melissa K. Anderson						
0071229	02/16/18	Recon	0001490	Arc One Electric	V0098224	02/06/18		303.13		303.13
								303.13		303.13

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0071230	02/16/18	Recon	0168464	Asae: Center for Assoc.	V0098258	02/08/18		350.00		350.00
								350.00		350.00
0071231	02/16/18	Recon	0001953	AT&T Mobility	V0097335	01/09/18		137.90		137.90
								137.90		137.90
0071232	02/16/18	Recon	0190361	Alicia Biewer	V0098219	02/05/18		750.00		750.00
					V0098407	02/12/18		305.43		305.43
								1,055.43		1,055.43
0071233	02/16/18	Recon	0000845	Ms. Judy Bluemer	V0098424	02/13/18		80.01		80.01
								80.01		80.01
0071234	02/16/18	Recon	0192384	Ramiro Botello Jr	V0098250	02/07/18		150.00		150.00
					V0098454	02/14/18		150.00		150.00
								300.00		300.00
0071235	02/16/18	Recon	0002422	Boulder Developers Inc	V0097791	01/23/18		1,425.00		1,425.00
					V0097794	01/23/18		2,457.50		2,457.50
								3,882.50		3,882.50
0071236	02/16/18	Recon	0182499	Mrs. Mary J. Buongiorno	V0098363	02/12/18		58.69		58.69
								58.69		58.69
0071237	02/16/18	Recon	0000998	Carolina Biological Supp	V0098413	02/13/18		778.66		778.66
								778.66		778.66
0071238	02/16/18	Recon	0000924	Mr. Craig F. Casey	V0098259	02/08/18		85.01		85.01
								85.01		85.01
0071239	02/16/18	Recon	0162655	Catharsis Productions, L	V0097952	01/29/18		2,000.00		2,000.00
								2,000.00		2,000.00
0071240	02/16/18	Recon	0001004	Chicago Tribune	V0098368	02/12/18		478.25		478.25
								478.25		478.25
0071241	02/16/18	Recon	0001713	Cicero Landscape Inc.	V0098196	02/05/18		2,100.00		2,100.00
					V0098230	02/06/18		2,100.00		2,100.00
								4,200.00		4,200.00

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0071242	02/16/18	Recon	0162406	Mrs. Irina V. Cline	V0098304	02/08/18		164.98		164.98
								164.98		164.98
0071243	02/16/18	Recon	0001416	Complete Salt Services C	V0098225	02/06/18		1,645.00		1,645.00
								1,645.00		1,645.00
0071244	02/16/18	Recon	0001895	Delta Dental of Illinois	V0098202	02/05/18		9,305.24		9,305.24
					V0098410	02/13/18		9,507.05		9,507.05
								18,812.29		18,812.29
0071245	02/16/18	Recon	0001469	Diamond Graphics	V0098336	02/12/18		4,000.00		4,000.00
								4,000.00		4,000.00
0071246	02/16/18	Recon	0001333	Direct Fitness Solutions	V0095208	11/06/17		40.00		40.00
					V0098346	02/12/18		468.00		468.00
								508.00		508.00
0071247	02/16/18	Recon	0174017	Mary T. Doctor	V0098220	02/05/18		500.00		500.00
								500.00		500.00
0071248	02/16/18	Recon	0001536	Elsevier	V0098399	02/12/18		359.04		359.04
								359.04		359.04
0071249	02/16/18	Recon	0006093	Ms. Carol L. Fawcett	V0098411	02/13/18		512.50		512.50
								512.50		512.50
0071250	02/16/18	Recon	0157592	First Communications	V0098457	02/14/18		912.51		912.51
								912.51		912.51
0071251	02/16/18	Recon	0001047	Grainger Inc.	V0098300	02/08/18		205.00		205.00
								205.00		205.00
0071252	02/16/18	Recon	0001104	INDICO	V0098384	02/12/18		59.33		59.33
					V0098389	02/12/18		23.30		23.30
					V0098422	02/13/18		2,393.60		2,393.60
								2,476.23		2,476.23
0071253	02/16/18	Recon	0001939	Jones & Bartlett Learnin	V0098393	02/12/18		484.16		484.16

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								484.16		484.16
0071254	02/16/18	Recon	0001775	Jostens	V0098271	02/08/18		12.75		12.75
					V0098272	02/08/18		25.79		25.79
					V0098421	02/13/18		255.00		255.00
								293.54		293.54
0071255	02/16/18	Recon	0000870	Dr. Michael D. Kasprovic	V0098408	02/13/18		45.15		45.15
								45.15		45.15
0071256	02/16/18	Recon	0003157	Mrs. Toula D. Kelikian	V0098412	02/13/18		1,517.94		1,517.94
								1,517.94		1,517.94
0071257	02/16/18	Recon	0002839	LAMA Books	V0098373	02/12/18		161.48		161.48
								161.48		161.48
0071258	02/16/18	Recon	0001085	Manufacturers' News Inc	V0098366	02/12/18		387.00		387.00
								387.00		387.00
0071259	02/16/18	Recon	0001089	McGraw-Hill Global Educa	V0098152	02/01/18		1,555.82		1,555.82
					V0098371	02/12/18		1,167.30		1,167.30
								2,723.12		2,723.12
0071260	02/16/18	Recon	0001093	MIDCO Inc	V0098228	02/06/18		95.00		95.00
								95.00		95.00
0071261	02/16/18	Recon	0153181	Jesus J. Montero	V0098218	02/05/18		200.00		200.00
								200.00		200.00
0071262	02/16/18	Recon	0170144	The New York Review of B	V0098256	02/08/18		79.95		79.95
								79.95		79.95
0071263	02/16/18	Recon	0191190	Pace Systems Inc	V0098364	02/12/18		1,387.50		1,387.50
								1,387.50		1,387.50
0071264	02/16/18	Recon	0002406	Paisans Pizza	V0098085	01/31/18		95.00		95.00
					V0098087	01/31/18		630.92		630.92
					V0098295	02/08/18		49.50		49.50
					V0098296	02/08/18		349.75		349.75
								1,125.17		1,125.17

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0071265	02/16/18	Recon	0160554	PartnerShip	V0098367	02/12/18		163.17		163.17
								163.17		163.17
0071266	02/16/18	Recon	0002913	Dr. Dennis M. Pearson	V0098264	02/08/18		107.89		107.89
								107.89		107.89
0071267	02/16/18	Recon	0001355	Pearson Higher Education	V0098418	02/13/18		1,858.80		1,858.80
								1,858.80		1,858.80
0071268	02/16/18	Void	0000726	Ms. Jennifer L. Reft						
0071269	02/16/18	Recon	0001909	Reliance Standard Life I	V0098440	02/13/18		21,570.99		21,570.99
								21,570.99		21,570.99
0071270	02/16/18	Recon	0002411	Republic Services #710	V0098298	02/08/18		2,853.44		2,853.44
								2,853.44		2,853.44
0071271	02/16/18	Recon	0001831	Ritz and Associates Inc	V0098453	02/14/18		1,040.00		1,040.00
								1,040.00		1,040.00
0071272	02/16/18	Void	0190926	Aaron Rolle						
0071273	02/16/18	Recon	0190926	Aaron Rolle	V0094500	10/17/17		200.00		200.00
								200.00		200.00
0071274	02/16/18	Recon	0190926	Aaron Rolle	V0094501	10/17/17		200.00		200.00
								200.00		200.00
0071275	02/16/18	Recon	0154189	Russian Life	V0098257	02/08/18		39.00		39.00
								39.00		39.00
0071276	02/16/18	Recon	0162444	Mr. Maxwell Sanei	V0098506	02/14/18		41.09		41.09
								41.09		41.09
0071277	02/16/18	Recon	0171202	SDC Publications	V0098397	02/12/18		322.00		322.00
								322.00		322.00
0071278	02/16/18	Recon	0193067	Shop Anatomical, Inc	V0098452	02/14/18		414.95		414.95

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								414.95		414.95
0071279	02/16/18	Recon	0002709	Mr. Derek C. Shouba	V0098270	02/08/18		45.61		45.61
								45.61		45.61
0071280	02/16/18	Recon	0161164	SHRM	V0098509	02/14/18		209.00		209.00
								209.00		209.00
0071281	02/16/18	Recon	0000789	Ms Maria J. Smith	V0097482	01/10/18		57.69		57.69
								57.69		57.69
0071282	02/16/18	Recon	0001421	Ken Tokarczyk	V0098290	02/08/18		90.00		90.00
								90.00		90.00
0071283	02/16/18	Recon	0001175	UPS	V0098252	02/07/18		114.90		114.90
					V0098420	02/13/18		22.02		22.02
								136.92		136.92
0071284	02/16/18	Recon	0001119	W W Norton & Co Inc	V0098414	02/13/18		528.00		528.00
								528.00		528.00
0071285	02/16/18	Recon	0188184	YESCO Chicago/Omega Sign	V0098365	02/12/18		570.00		570.00
								570.00		570.00
0071320	02/23/18	Recon	0178238	Agera Energy	V0098579	02/16/18		29,930.26		29,930.26
								29,930.26		29,930.26
0071321	02/23/18	Recon	0003275	Frank J. Aguilar	V0098589	02/20/18		209.75		209.75
								209.75		209.75
0071322	02/23/18	Recon	0175113	Algor Plumbing	V0098566	02/15/18		965.76		965.76
								965.76		965.76
0071323	02/23/18	Recon	0190802	All-Types Elevators Inc	V0098565	02/15/18		192.00		192.00
								192.00		192.00
0071324	02/23/18	Recon	0084214	Melissa K. Anderson	V0098590	02/20/18		57.27		57.27
								57.27		57.27

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0071325	02/23/18	Recon	0001490	Arc One Electric	V0098651	02/21/18		190.50		190.50
								190.50		190.50
0071326	02/23/18	Recon	0192384	Ramiro Botello Jr	V0098693	02/21/18		75.00		75.00
								75.00		75.00
0071327	02/23/18	Recon	0166207	BSA	V0098604	02/20/18		916.98		916.98
								916.98		916.98
0071328	02/23/18	Recon	0089361	Mr. Nestor C. Carrillo	V0098613	02/20/18		240.00		240.00
								240.00		240.00
0071329	02/23/18	Recon	0001322	Mau Cason	V0098592	02/20/18		130.00		130.00
								130.00		130.00
0071330	02/23/18	Recon	0001713	Cicero Landscape Inc.	V0098559	02/15/18		2,100.00		2,100.00
					V0098560	02/15/18		2,100.00		2,100.00
					V0098561	02/15/18		2,100.00		2,100.00
					V0098562	02/15/18		2,100.00		2,100.00
								8,400.00		8,400.00
0071331	02/23/18	Recon	0002173	Cintas Fire Protection	V0098644	02/21/18		590.35		590.35
								590.35		590.35
0071332	02/23/18	Recon	0001013	ComEd	V0098662	02/21/18		11,769.31		11,769.31
								11,769.31		11,769.31
0071333	02/23/18	Recon	0001469	Diamond Graphics	V0098658	02/21/18		65.00		65.00
								65.00		65.00
0071334	02/23/18	Recon	0174017	Mary T. Doctor	V0098510	02/14/18		93.80		93.80
								93.80		93.80
0071335	02/23/18	Recon	0155856	Tim Dryer	V0098551	02/15/18		130.00		130.00
								130.00		130.00
0071336	02/23/18	Recon	0000828	Ms. Edith M. Fabiyi	V0098647	02/21/18		250.00		250.00
								250.00		250.00

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0071337	02/23/18	Recon	0000762	Mr. George F. Fejt	V0098546	02/15/18		60.00		60.00
								60.00		60.00
0071338	02/23/18	Recon	0001791	Filter Services Inc	V0098577	02/16/18		91.00		91.00
					V0098578	02/16/18		248.00		248.00
								339.00		339.00
0071339	02/23/18	Recon	0001387	Gallagher Benefit Servic	V0098558	02/15/18		360.00		360.00
								360.00		360.00
0071340	02/23/18	Recon	0191564	Joseph Genova	V0098614	02/20/18		60.00		60.00
								60.00		60.00
0071341	02/23/18	Recon	0170244	Jonathan S. Gomez	V0098184	02/05/18		300.00		300.00
								300.00		300.00
0071342	02/23/18	Void	0000805	Mrs. Jamie M. Halmon						
0071343	02/23/18	Recon	0003334	Timothy E. Hutchinson	V0098547	02/15/18		130.00		130.00
								130.00		130.00
0071344	02/23/18	Outst	0000785	Mrs. Caroline L. Johnson	V0098593	02/20/18		450.00		450.00
								450.00		450.00
0071345	02/23/18	Recon	0001775	Jostens	V0098657	02/21/18		12.75		12.75
								12.75		12.75
0071346	02/23/18	Recon	0001226	Raymond W Konrath	V0098611	02/20/18		240.00		240.00
								240.00		240.00
0071347	02/23/18	Recon	0162911	Ryan Kvasnicka	V0098549	02/15/18		130.00		130.00
								130.00		130.00
0071348	02/23/18	Recon	0003311	David Laning	V0098591	02/20/18		130.00		130.00
								130.00		130.00
0071349	02/23/18	Recon	0001351	The Lawndale Newspaper	V0098623	02/20/18		450.00		450.00
								450.00		450.00

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0071350	02/23/18	Recon	0192111	Ms. Carolyn R. Markel	V0098513	02/14/18		2,847.00		2,847.00
								2,847.00		2,847.00
0071351	02/23/18	Recon	0183993	Mrs. Shannon Martino	V0098650	02/21/18		250.00		250.00
								250.00		250.00
0071352	02/23/18	Recon	0187214	Biniam Maru	V0098594	02/20/18		130.00		130.00
								130.00		130.00
0071353	02/23/18	Void	0017224	Ms Gabriela Mata						
0071354	02/23/18	Recon	0001089	McGraw-Hill Global Educa	V0098451	02/13/18		773.64		773.64
								773.64		773.64
0071355	02/23/18	Recon	0101049	Lisa McQueen	V0098508	02/14/18		75.00		75.00
								75.00		75.00
0071356	02/23/18	Recon	0001763	Mecor, Inc.	V0098602	02/20/18		525.00		525.00
								525.00		525.00
0071357	02/23/18	Recon	0001093	MIDCO Inc	V0098449	02/13/18		45.00		45.00
					V0098603	02/20/18		897.00		897.00
					V0098620	02/20/18		468.00		468.00
					V0098649	02/21/18		39.00		39.00
								1,449.00		1,449.00
0071358	02/23/18	Recon	0192112	Ms. Irene V. Mulvey	V0098512	02/14/18		599.00		599.00
								599.00		599.00
0071359	02/23/18	Recon	0001270	NASPA	V0098656	02/21/18		680.00		680.00
								680.00		680.00
0071360	02/23/18	Outst	0002406	Paisans Pizza	V0098511	02/14/18		58.47		58.47
					V0098609	02/20/18		218.95		218.95
					V0098617	02/20/18		56.37		56.37
					V0098619	02/20/18		446.75		446.75
								780.54		780.54
0071361	02/23/18	Recon	0001362	Rick Parsons	V0098548	02/15/18		130.00		130.00
								130.00		130.00

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0071362	02/23/18	Recon	0083410	Mrs. Sonia Perez	V0098600	02/20/18		450.00		450.00
								450.00		450.00
0071363	02/23/18	Recon	0000726	Ms. Jennifer L. Reft	V0098646	02/21/18		500.00		500.00
								500.00		500.00
0071364	02/23/18	Recon	0184370	Res Publica Group	V0098543	02/15/18		4,000.00		4,000.00
								4,000.00		4,000.00
0071365	02/23/18	Void	0008021	Richard J Daley College						
0071366	02/23/18	Recon	0003172	Mr. Jim D. Ritz	V0098625	02/20/18		200.00		200.00
								200.00		200.00
0071367	02/23/18	Recon	0001142	Santo Sport Store	V0098618	02/20/18		2,337.50		2,337.50
								2,337.50		2,337.50
0071368	02/23/18	Outst	0019056	Angel M. Sarabia	V0098177	02/02/18		26.07		26.07
								26.07		26.07
0071369	02/23/18	Recon	0000737	Dr. Diane M. Sarther	V0098622	02/20/18		264.96		264.96
								264.96		264.96
0071370	02/23/18	Recon	0189751	Ms. Nicole Selvaggio	V0098653	02/21/18		500.00		500.00
								500.00		500.00
0071371	02/23/18	Recon	0183752	Maria Y. Serrano	V0098659	02/21/18		39.93		39.93
								39.93		39.93
0071372	02/23/18	Recon	0182208	Sidearm Sports	V0098289	02/08/18		2,500.00		2,500.00
								2,500.00		2,500.00
0071373	02/23/18	Recon	0188021	Richard Sladek	V0098507	02/14/18		100.00		100.00
								100.00		100.00
0071374	02/23/18	Recon	0134848	Mr. Raymond Smith	V0098615	02/20/18		120.00		120.00
								120.00		120.00



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0071375	02/23/18	Recon	0193133	Carey M. Smolensky	V0098636	02/21/18		2,420.00		2,420.00
								2,420.00		2,420.00
0071376	02/23/18	Recon	0172149	Leanne Surmin	V0098550	02/15/18		130.00		130.00
								130.00		130.00
0071377	02/23/18	Recon	0193068	Top Tier Baseball LLC	V0098553	02/15/18		250.00		250.00
								250.00		250.00
0071378	02/23/18	Outst	0000019	Mr. Scott E. Ulbrich	V0098612	02/20/18		240.00		240.00
								240.00		240.00
0071379	02/23/18	Recon	0001799	United State Postal Serv	V0098616	02/20/18		3,700.00		3,700.00
								3,700.00		3,700.00
0071380	02/23/18	Recon	0002314	Victory Media Group LTD	V0097720	01/19/18		7,500.00		7,500.00
					V0097721	01/19/18		7,500.00		7,500.00
								15,000.00		15,000.00
0071381	02/23/18	Recon	0173040	Pamela Young	V0098552	02/15/18		130.00		130.00
								130.00		130.00
0071382	02/23/18	Recon	0193123	Youth Crossroads	V0098631	02/21/18		250.00		250.00
								250.00		250.00
0072441	02/28/18	Recon	0001375	AXA Equitable Equi-Vest	V0100154	02/28/18		2,731.00		2,731.00
								2,731.00		2,731.00
0072442	02/28/18	Recon	0177469	Bright Start College Sav	V0100155	02/28/18		100.00		100.00
								100.00		100.00
0072443	02/28/18	Recon	0001422	CCCTU-Cope Fund	V0100156	02/28/18		182.00		182.00
								182.00		182.00
0072444	02/28/18	Recon	0001374	College & University Cre	V0100159	02/28/18		250.00		250.00
								250.00		250.00
0072445	02/28/18	Recon	0001371	Colonial Life & Accident	V0100160	02/28/18		12.00		12.00

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								12.00		12.00
0072446	02/28/18	Recon	0188948	Consumer Financial Servi	V0100157	02/28/18		114.94		114.94
								114.94		114.94
0072447	02/28/18	Outst	0160763	Illinois Education Assoc	V0100162	02/28/18		5,758.34		5,758.34
								5,758.34		5,758.34
0072448	02/28/18	Recon	0191845	Metropolitan Alliance of	V0100164	02/28/18		304.00		304.00
								304.00		304.00
0072449	02/28/18	Recon	0101061	Morton College Faculty	V0100158	02/28/18		77.84		77.84
								77.84		77.84
0072450	02/28/18	Recon	0001372	Morton College Teachers	V0100166	02/28/18		1,775.90		1,775.90
								1,775.90		1,775.90
0072451	02/28/18	Recon	0001372	Morton College Teachers	V0100165	02/28/18		2,546.09		2,546.09
								2,546.09		2,546.09
0072452	02/28/18	Recon	0167128	Pioneer Credit Recovery,	V0100167	02/28/18		85.89		85.89
								85.89		85.89
0072453	02/28/18	Recon	0003255	PLS Financial Solutions	V0100168	02/28/18		234.37		234.37
								234.37		234.37
0072454	02/28/18	Recon	0001513	SEIU Local 73 Cope	V0100169	02/28/18		9.00		9.00
								9.00		9.00
0072455	02/28/18	Recon	0001373	Service Employees Intl U	V0100170	02/28/18		403.95		403.95
								403.95		403.95
0072456	02/28/18	Recon	0001563	State Disbursement Unit	V0100171	02/28/18		60.00		60.00
					V0100172	02/28/18		1,028.16		1,028.16
								1,088.16		1,088.16
0072457	02/28/18	Recon	0001161	State Univ Retirement Sy	V0100173	02/28/18		62,824.47		62,824.47
								62,824.47		62,824.47

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0072458	02/28/18	Recon	0001370	TIAA-CREF	V0100161	02/28/18		1,506.00		1,506.00
					V0100174	02/28/18		7,954.83		7,954.83
								9,460.83		9,460.83
0072459	02/28/18	Recon	0183850	Transworld Systems Inc	V0100163	02/28/18		83.15		83.15
								83.15		83.15
0072460	02/28/18	Recon	0001376	VALIC	V0100175	02/28/18		1,272.71		1,272.71
								1,272.71		1,272.71
0072461	02/28/18	Recon	0179876	Voya Retirement Insuranc	V0100176	02/28/18		1,122.84		1,122.84
								1,122.84		1,122.84
0072462	02/28/18	Recon	0013221	4IMPRINT	V0100103	02/27/18	P0005614	525.52		525.52
								525.52		525.52
0072463	02/28/18	Recon	0002105	Alfred G Ronan Ltd	V0098766	02/23/18	B0002181	8,000.00		8,000.00
								8,000.00		8,000.00
0072464	02/28/18	Recon	0188188	Amazon Capital Services	V0098641	02/21/18	B0002302	76.99		76.99
								76.99		76.99
0072465	02/28/18	Recon	0002154	Apperson	V0098674	02/21/18	P0005599	1,365.83		1,365.83
								1,365.83		1,365.83
0072466	02/28/18	Recon	0000985	Berwyn Ace Hardware	V0099368	02/23/18	B0002204	65.66		65.66
								65.66		65.66
0072467	02/28/18	Recon	0001466	CAIRS	V0098680	02/21/18	B0002291	9,116.25		9,116.25
								9,116.25		9,116.25
0072468	02/28/18	Recon	0001593	CDW-Government, Inc	V0098675	02/21/18	P0005587	139.91		139.91
					V0100102	02/27/18	P0005587	160.48		160.48
					V0100110	02/27/18	B0002322	19.83		19.83
					V0100111	02/27/18	B0002322	44.21		44.21
					V0100112	02/27/18	B0002322	18.85		18.85
					V0100150	02/28/18	P0005570	279.82		279.82
					V0100151	02/28/18	P0005570	320.96		320.96
					V0100152	02/28/18	P0005570	1,708.72		1,708.72
								2,692.78		2,692.78

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0072469	02/28/18	Recon	0001752	Comcast Cable	V0099445	02/23/18	B0002203	6.32		6.32
					V0100124	02/27/18	B0002169	409.85		409.85
								416.17		416.17
0072470	02/28/18	Recon	0192060	Conference Technologies,	V0098681	02/21/18	P0005497	6,049.00		6,049.00
								6,049.00		6,049.00
0072471	02/28/18	Recon	0001019	Demco Inc	V0100109	02/27/18	P0005627	106.31		106.31
								106.31		106.31
0072472	02/28/18	Recon	0000989	Dick Blick	V0098676	02/21/18	B0002326	385.77		385.77
					V0098765	02/23/18	B0002326	80.56		80.56
								466.33		466.33
0072473	02/28/18	Recon	0001240	Enterprise Rent-A-Car	V0099552	02/23/18	B0002191	741.19		741.19
								741.19		741.19
0072474	02/28/18	Recon	0001034	Flinn Scientific Inc	V0098639	02/21/18	P0005321	101.81		101.81
								101.81		101.81
0072475	02/28/18	Recon	0001037	Fox Valley Fire & Safety	V0099625	02/23/18	B0002231	676.00		676.00
								676.00		676.00
0072476	02/28/18	Recon	0001962	GW & Associates, PC	V0098767	02/23/18	B0002220	8,000.00		8,000.00
								8,000.00		8,000.00
0072477	02/28/18	Recon	0155715	IL Dept of Innovation &	V0100139	02/27/18	B0002173	1,141.05		1,141.05
								1,141.05		1,141.05
0072478	02/28/18	Recon	0001068	ILLCO, Inc.	V0099786	02/23/18	B0002158	880.25		880.25
								880.25		880.25
0072479	02/28/18	Recon	0193089	Jois Remodeling LLC	V0098727	02/22/18	P0005625	5,748.00		5,748.00
								5,748.00		5,748.00
0072480	02/28/18	Recon	0001775	Jostens	V0100010	02/23/18	B0002330	1.59		1.59
					V0100056	02/23/18	B0002330	293.25		293.25
					V0100119	02/27/18	B0002330	12.75		12.75

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ACCOUNTS PAYABLE CHECK REGISTER  
Period 02/01/2018 - 02/28/2018

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Bank Code: 01 General Checking  
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
					V0100120	02/27/18	B0002330	12.75		12.75
								320.34		320.34
0072481	02/28/18	Recon	0001890	Konica Minolta Bus Solut	V0098682	02/21/18	B0002295	84.49		84.49
					V0098683	02/21/18	B0002295	516.63		516.63
					V0100107	02/27/18	B0002295	491.86		491.86
					V0100113	02/27/18	B0002295	7.62		7.62
					V0100134	02/27/18	P0005630	1,201.30		1,201.30
								2,301.90		2,301.90
0072482	02/28/18	Recon	0002233	Konica Minolta Premier F	V0098755	02/23/18	B0002329	449.42		449.42
								449.42		449.42
0072483	02/28/18	Recon	0002233	Konica Minolta Premier F	V0098756	02/23/18	B0002329	209.02		209.02
								209.02		209.02
0072484	02/28/18	Recon	0002233	Konica Minolta Premier F	V0098757	02/23/18	B0002329	229.52		229.52
								229.52		229.52
0072485	02/28/18	Recon	0002233	Konica Minolta Premier F	V0098758	02/23/18	B0002329	140.00		140.00
								140.00		140.00
0072486	02/28/18	Recon	0002233	Konica Minolta Premier F	V0098759	02/23/18	B0002329	226.90		226.90
								226.90		226.90
0072487	02/28/18	Recon	0002233	Konica Minolta Premier F	V0098760	02/23/18	B0002329	686.48		686.48
								686.48		686.48
0072488	02/28/18	Recon	0002233	Konica Minolta Premier F	V0098761	02/23/18	B0002329	2,240.73		2,240.73
								2,240.73		2,240.73
0072489	02/28/18	Recon	0002233	Konica Minolta Premier F	V0098762	02/23/18	B0002329	209.02		209.02
								209.02		209.02
0072490	02/28/18	Recon	0001299	McMaster-Carr	V0098677	02/21/18	P0005610	3,580.14		3,580.14
								3,580.14		3,580.14
0072491	02/28/18	Recon	0168470	Medical Shipment	V0098769	02/23/18	P0005595	379.92		379.92
								379.92		379.92

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ACCOUNTS PAYABLE CHECK REGISTER  
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Bank Code: 01 General Checking  
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Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0072492	02/28/18	Recon	0002877	Nyhan & Friends Limited	V0100115	02/27/18	B0002180	2,250.00		2,250.00
								2,250.00		2,250.00
0072493	02/28/18	Recon	0001246	O'Reilly's Flowers & Par	V0100105	02/27/18	B0002240	69.95		69.95
					V0100106	02/27/18	B0002240	67.00		67.00
								136.95		136.95
0072494	02/28/18	Recon	0001122	Office Depot	V0098684	02/21/18	B0002165	20.39		20.39
					V0098685	02/21/18	B0002165	30.59		30.59
					V0098686	02/21/18	B0002165	30.59		-30.59
					V0098687	02/21/18	B0002224	216.57		216.57
					V0098688	02/21/18	B0002224	6.98		6.98
					V0098689	02/21/18	B0002224	21.43		21.43
					V0098690	02/21/18	B0002224	149.98		149.98
					V0100116	02/27/18	B0002205	14.99		14.99
					V0100117	02/27/18	B0002205	47.92		47.92
					V0100118	02/27/18	B0002205	45.20		45.20
								523.46		523.46
0072495	02/28/18	Recon	0162488	Oriental Trading Company	V0098640	02/21/18	P0005628	259.27		259.27
								259.27		259.27
0072496	02/28/18	Recon	0169197	Porter Pipe & Supply Co.	V0100127	02/27/18	P0005619	2,945.17		2,945.17
					V0100128	02/27/18	P0005620	1,089.41		1,089.41
								4,034.58		4,034.58
0072497	02/28/18	Recon	0001142	Santo Sport Store	V0098763	02/23/18	B0002319	18,685.00		18,685.00
					V0098764	02/23/18	B0002319	100.00		100.00
								18,785.00		18,785.00
0072498	02/28/18	Recon	0001151	Shell Oil Co	V0100104	02/27/18	B0002283	204.02		204.02
								204.02		204.02
0072499	02/28/18	Recon	0157227	Staples Advantage	V0098720	02/22/18	B0002311	2.99		2.99
					V0098721	02/22/18	B0002223	58.89		58.89
					V0098722	02/22/18	B0002225	10.58		10.58
					V0098724	02/22/18	B0002325	143.71		143.71
					V0098725	02/22/18	P0005591	170.84		170.84
					V0100121	02/27/18	B0002258	43.96		43.96
					V0100122	02/27/18	B0002225	76.89		76.89
					V0100123	02/27/18	P0005591	57.27		57.27
								565.13		565.13

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ACCOUNTS PAYABLE CHECK REGISTER  
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Bank Code: 01 General Checking  
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Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0072500	02/28/18	Recon	0158696	Townsend Press	V0098673	02/21/18	P0005594	31.18		31.18
								31.18		31.18
0072501	02/28/18	Recon	0164582	Tru TechTools, LTD.	V0098754	02/23/18	P0005618	2,320.83		2,320.83
								2,320.83		2,320.83
0072502	02/28/18	Recon	0001183	Ward's Natural Science	V0098726	02/22/18	P0005606	83.58		83.58
								83.58		83.58
E0002490	02/01/18	Outst	0190970	Stanley N. Boateng	V0094852	10/25/17		2,104.12		2,104.12
								2,104.12		2,104.12
E0002491	02/01/18	Outst	0000004	Mr. Micheal A. Kott	V0097875	01/25/18		1,490.12		1,490.12
								1,490.12		1,490.12
E0002492	02/01/18	Outst	0000928	Mr. James P. O'Connell,	V0097928	01/26/18		210.00		210.00
								210.00		210.00
E0002493	02/01/18	Outst	0190951	Francisco Rodriguez	V0094854	10/25/17		250.00		250.00
								250.00		250.00
E0002494	02/01/18	Outst	0190926	Aaron Rolle	V0094859	10/25/17		2,254.41		2,254.41
					V0097920	01/26/18		235.54		235.54
								2,489.95		2,489.95
E0002495	02/01/18	Outst	0158266	Christopher J. Wido	V0090737	09/01/17		982.64		982.64
								982.64		982.64
E0002498	02/08/18	Outst	0181767	Ms Maria Anderson	V0098105	01/31/18		274.93		274.93
								274.93		274.93
E0002499	02/08/18	Outst	0170558	Mr. Benjamin M. Drury	V0098160	02/01/18		2,000.00		2,000.00
								2,000.00		2,000.00
E0002500	02/08/18	Outst	0079155	Dr. Stanley S. Fields	V0098104	01/31/18		155.85		155.85
					V0098143	02/01/18		242.12		242.12
								397.97		397.97

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ACCOUNTS PAYABLE CHECK REGISTER  
Period 02/01/2018 - 02/28/2018

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Bank Code: 01 General Checking  
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
E0002501	02/08/18	Outst	0165694	Dr. Sara E. Helmus	V0098162	02/01/18		722.70		722.70
								722.70		722.70
E0002502	02/08/18	Outst	0000776	Ms Mireya Perez	V0098171	02/02/18		200.00		200.00
								200.00		200.00
E0002503	02/08/18	Outst	0000795	Ms. Doris Rivera	V0098232	02/06/18		900.00		900.00
								900.00		900.00
E0002504	02/08/18	Outst	0000939	Ms. Celeste F. Sonnier	V0098167	02/01/18		1,467.00		1,467.00
								1,467.00		1,467.00
E0002505	02/08/18	Outst	0190900	Mr. John Stechly	V0098131	01/31/18		25.09		25.09
								25.09		25.09
E0002506	02/08/18	Outst	0000808	Ms. Marisol Velazquez	V0097703	01/18/18		130.00		130.00
								130.00		130.00
E0002507	02/14/18	Outst	0181015	Terry L Elliott LLC	V0098335	02/08/18	B0002221	1,975.41		1,975.41
								1,975.41		1,975.41
E0002508	02/22/18	Outst	0000915	Ms Cheryl L. Bulat	V0098645	02/21/18		500.00		500.00
								500.00		500.00
E0002509	02/22/18	Outst	0170558	Mr. Benjamin M. Drury	V0098598	02/20/18		37.13		37.13
								37.13		37.13
E0002510	02/22/18	Outst	0176980	Mr. William R. Jacklin	V0098554	02/15/18		43.60		43.60
					V0098586	02/16/18		56.10		56.10
								99.70		99.70
E0002511	02/22/18	Outst	0156123	Mrs. Nancy N. Jeffries	V0098568	02/15/18		35.08		35.08
								35.08		35.08
E0002512	02/22/18	Outst	0000928	Mr. James P. O'Connell,	V0098610	02/20/18		240.00		240.00
								240.00		240.00
E0002513	02/22/18	Outst	0190926	Aaron Rolle	V0094860	10/25/17		1,000.00		1,000.00



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ACCOUNTS PAYABLE CHECK REGISTER  
Period 02/01/2018 - 02/28/2018

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Bank Code: 01 General Checking  
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
								1,000.00		1,000.00
E0002514	02/22/18	Outst	0000797	Mr. Ruben V. Ruiz	V0098648	02/21/18		250.00		250.00
								250.00		250.00
E0002720	02/27/18	Outst	0181015	Terry L Elliott LLC	V0098678	02/21/18	B0002221	1,386.99		1,386.99
								1,386.99		1,386.99
								980,214.03		980,214.03

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CHECK REGISTER SUMMARY REPORT  
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Bank Code	Account Number	Description	Debit	Credit
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01 General Checking	01-0000-00000-230000000	General : Accounts Payable	980,214.03	0.00
	01-0000-00000-110000000	General : Cash	0.00	980,214.03
			-----	-----
			980,214.03	980,214.03

V100564

**PAID**

CK. NO.  
DATE

72774  
3/15/18

**Del Galdo Law Group, LLC**

Attorneys & Counselors

MAR 09 2018

1441 S. Harlem Avenue  
Berwyn, Illinois 60402  
Phone 708-222-7000 Fax 708-222-7001

32215

February 28, 2018

Morton Community College District #527  
3801 S. Central Avenue  
Cicero, IL 60804

Re: **Statement for Professional Services**  
**Morton Community College District #527**  
**February 1, 2018 - February 28, 2018**  
**Tax I.D. 26-0205380**  
**Invoice # 20548**

Dear Dr. Fields:

In accordance with our Letter of Agreement, the following is the Del Galdo Law Group, LLC billing statement for services rendered to you as your attorney. This statement represents all time devoted by the firm for your matters for which we have not received payment (except where such work has been performed but not yet invoiced).

**STATEMENT FOR SERVICES**

PREVIOUS BALANCE	\$21,821.56
CURRENT FEES	\$23,515.00
CURRENT EXPENSES	\$13.15
TOTAL CURRENT FEES AND EXPENSES	\$23,528.15
TOTAL AMOUNT OF CURRENT STATEMENT	\$23,528.15

---

<b>TOTAL DUE THIS INVOICE:</b>	<b>\$23,528.15</b>
<b>TOTAL FOR PREVIOUS BALANCE:</b>	<b>\$21,821.56</b>
<b>LESS PAYMENTS AND ADJUSTMENTS:</b>	<b>(\$21,821.56)</b>
<b>TOTAL BALANCE DUE:</b>	<b>\$23,528.15</b>

**Morton College  
Over 10K Report  
February 2018**



Vendor Name	Check Date	Check Number	Board Approved Date	Amount	Item Description Line 1
Agera Energy	2/23/2018	0071320	EXEMPT	\$29,930.26	Electricity Usage
Berwyn North Dist 98	2/12/2018	0071081	2/22/2017	\$18,888.48	PEG Jan 2018 Expenditures
Berwyn South School Dist. 100	2/12/2018	0071082	2/22/2017	\$23,694.26	PEG Jan 2018 Expense report
Cengage Learning	2/2/2018	0071009	EXEMPT	\$16,786.10	AMERICAN GOVERNMENT BOOKS
Cengage Learning	2/12/2018	0071087	EXEMPT	\$14,751.56	CPS 111/BOOKS
Cicero Landscape Inc.	2/2/2018	0071011	EXEMPT	\$3,800.00	Salt all lots
Cicero Landscape Inc.	2/16/2018	0071241	EXEMPT	\$4,200.00	Snow removal & salt
Cicero Landscape Inc.	2/23/2018	0071330	EXEMPT	\$8,400.00	Snow removal & salt
ComEd	2/23/2018	0071332	EXEMPT	\$11,769.31	Electricity Usage
Conference Technologies, Inc.	2/15/2018	0071188	EXEMPT	\$13,388.00	SMART Boards for Classrooms
Conference Technologies, Inc.	2/28/2018	0072470	EXEMPT	\$6,049.00	SMART Board/AVTEQ cart
Del Galdo Law Group, LLC	2/15/2018	0071189	EXEMPT	\$24,733.56	Attorney services
Delta Dental of Illinois	2/16/2018	0071244	EXEMPT	\$18,812.29	HMO
Diamond Graphics	2/2/2018	0071013	10/23/2017	\$6,300.00	Instructional Supplies
Diamond Graphics	2/15/2018	0071191	10/23/2017	\$3,895.84	150 Pads
Diamond Graphics	2/16/2018	0071245	10/23/2017	\$4,000.00	1000 Morton shirts
Diamond Graphics	2/23/2018	0071333	10/24/2017	\$65.00	SGA Business Cards
First Midwest Bank	2/15/2018	0071193	EXEMPT	\$22,716.42	1 Large Breakfas Basket/Various Misc Expenses
Healthcare Service Corporation	2/12/2018	0071099	EXEMPT	\$161,944.01	BCBS/Medical Insurance
Illinois Education Association-NEA	2/15/2018	0071162	EXEMPT	\$5,677.81	Payroll Deductions
Illinois Education Association-NEA	2/28/2018	0072447	EXEMPT	\$5,758.34	Payroll Deductions
Krueger International Inc	2/15/2018	0071200	EXEMPT	\$31,637.26	Connection Zone Tables/Adjunct Space Furniture
McGraw-Hill Global Education Holdings, LL	2/12/2018	0071110	EXEMPT	\$7,380.00	NUTRITION FOR HEALTHY/BOOKS
McGraw-Hill Global Education Holdings, LL	2/16/2018	0071259	EXEMPT	\$2,723.12	ENVIRONMENTAL SCIENCE/BOOKS
McGraw-Hill Global Education Holdings, LL	2/23/2018	0071354	EXEMPT	\$773.64	PRINCIPLES OF MANAGEMENT/BOOKS
Pearson Higher Education	2/2/2018	0071047	EXEMPT	\$6,533.61	ACROSS CULTURES/BOOKS
Pearson Higher Education	2/12/2018	0071115	EXEMPT	\$8,027.21	A/P BIO 204 CUSTOM LAB/BOOKS
Pearson Higher Education	2/16/2018	0071267	EXEMPT	\$1,858.80	BLASIR READER CUSTOM/BOOKS
Reliance Standard Life Ins	2/16/2018	0071269	EXEMPT	\$21,570.99	December 2017 Life
Santo Sport Store	2/15/2018	0071213	EXEMPT	\$3,087.00	Uniforms/Freight
Santo Sport Store	2/23/2018	0071367	EXEMPT	\$2,337.50	MC Dreamer Shirts
Santo Sport Store	2/28/2018	0072497	EXEMPT	\$18,785.00	Baseball
State Univ Retirement Systems	2/15/2018	0071171	EXEMPT	\$62,470.77	Payroll Deductions
State Univ Retirement Systems	2/28/2018	0072457	EXEMPT	\$62,824.47	Payroll Deductions
SWC Technology Partners	2/12/2018	0071127	EXEMPT	\$193.75	Service ticket managed
SWC Technology Partners	2/15/2018	0071220	7/20/2017	\$19,700.00	SWC Managed Services
TIAA-CREF	2/15/2018	0071172	EXEMPT	\$9,460.83	Payroll Deductions
TIAA-CREF	2/28/2018	0072458	EXEMPT	\$9,460.83	Payroll Deductions
Victory Media Group LTD	2/23/2018	0071380		\$15,000.00	December Retainer
			<b>Total Paid</b>	<b>689,385.02</b>	

**Morton College - Payroll Register - Period Ending February 15, 2018**

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
2/15/2018	0002980	Abate, Nannette	\$1,045.79
2/15/2018	0002911	Abdel-Jaber, Nellie	\$660.74
2/15/2018	0000770	Abrahamson, Maura	\$5,855.46
2/15/2018	0000835	Alcala, Sandra	\$2,217.33
2/15/2018	0003069	Alexandru, Vica	\$821.57
2/15/2018	0163519	Almanza, Marcy	\$105.60
2/15/2018	0032609	Almeida, Ricardo	\$2,011.04
2/15/2018	0003324	Alonso, Erika	\$1,541.58
2/15/2018	0000809	Alonso, Hernan	\$1,429.88
2/15/2018	0181767	Anderson, Maria	\$3,331.42
2/15/2018	0165928	Andujar, Rey	\$327.44
2/15/2018	0000749	Angelilli, Jennifer	\$2,104.17
2/15/2018	0167603	Annoreno, Angelo	\$979.47
2/15/2018	0166664	Aquino, James	\$3,192.21
2/15/2018	0156009	Arias, Olga	\$1,159.84
2/15/2018	0019085	Arzola, Nereida	\$1,743.83
2/15/2018	0003071	Ashraf, Mohammad	\$1,279.62
2/15/2018	0000885	Avalos, Jesus	\$403.82
2/15/2018	0000799	Avalos-Thompson, Marlena	\$3,632.57
2/15/2018	0000873	Baffa, John	\$4,960.56
2/15/2018	0000946	Baffa, Valerie	\$4,960.56
2/15/2018	0002972	Baker, Chris	\$647.59
2/15/2018	0000740	Banda, Magda	\$3,474.29
2/15/2018	0000781	Barajas, Sandra	\$1,628.29
2/15/2018	0003074	Barnat, Martin	\$581.25
2/15/2018	0000858	Barone, Roxanne	\$2,361.71
2/15/2018	0003075	Behling, William	\$914.25
2/15/2018	0178376	Belcaster, Joseph	\$2,220.96
2/15/2018	0000750	Belcaster, Nicholas	\$1,418.19
2/15/2018	0003078	Bernstein, Arnie	\$579.92
2/15/2018	0160490	Berry, Raymond	\$582.10
2/15/2018	0000830	Berthiaume, Maria	\$1,035.44
2/15/2018	0066045	Bilotto, Eugene	\$619.56
2/15/2018	0003079	Bland, Pamela	\$312.36
2/15/2018	0000845	Bluemmer, Judy	\$6,031.58
2/15/2018	0003082	Bondlow, Fred	\$609.50
2/15/2018	0000918	Bonin, Eileen	\$2,030.33

**Morton College - Payroll Register - Period Ending February 15, 2018**

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
2/15/2018	0000757	Bodoosingh, Savitri	\$406.33
2/15/2018	0102219	Boyajian, Mark	\$550.72
2/15/2018	0076654	Bradley, Adam	\$1,672.13
2/15/2018	0157079	Brasher, Stephen	\$618.49
2/15/2018	0002984	Bridges, Maureen	\$660.00
2/15/2018	0000915	Bulat, Cheryl	\$6,325.04
2/15/2018	0184720	Buongiorno, Joseph	\$600.00
2/15/2018	0182499	Buongiorno, Mary	\$600.00
2/15/2018	0191822	Buzruk, Anupama	\$299.18
2/15/2018	0156441	Campbell, Dana	\$669.82
2/15/2018	0184403	Campbell, Elbert	\$552.28
2/15/2018	0156655	Cappetta, Leilani	\$1,918.17
2/15/2018	0153590	Carroll, Don	\$579.92
2/15/2018	0000924	Casey, Craig	\$8,900.34
2/15/2018	0000829	Casey, Robert	\$5,296.04
2/15/2018	0192108	Cashman, Laurie	\$3,750.00
2/15/2018	0002990	Castillo, Carolina	\$1,743.83
2/15/2018	0192109	Ceaser, Sanyea	\$2,500.00
2/15/2018	0003193	Chang, Stephen	\$297.21
2/15/2018	0184815	Chiappetta, Joseph	\$675.36
2/15/2018	0002998	Chin, Dixon	\$702.82
2/15/2018	0002995	Choudhury, Parsa	\$720.39
2/15/2018	0000884	Cienfuegos, Lillian	\$1,963.33
2/15/2018	0181564	Cisco Jr, Taylor	\$797.83
2/15/2018	0003192	Cisneros, Sharon	\$1,211.89
2/15/2018	0000859	Clay, Oscar	\$944.16
2/15/2018	0094966	Clemente, Antonio	\$2,163.42
2/15/2018	0162406	Cline, Irina	\$2,341.94
2/15/2018	0193047	Collins, Lorita	\$210.00
2/15/2018	0007800	Corral, Iris	\$289.96
2/15/2018	0003191	Corte, Anthony	\$862.28
2/15/2018	0002933	Craig, Marilyn	\$891.63
2/15/2018	0000794	Crockett, Janet	\$4,429.20
2/15/2018	0037605	Cunat, Ronald	\$326.21
2/15/2018	0100717	Cutts, Rachael	\$311.66
2/15/2018	0186164	Czuba, Michael	\$975.70
2/15/2018	0000843	Davidson, Jody	\$2,821.46

**Morton College - Payroll Register - Period Ending February 15, 2018**

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
2/15/2018	0000790	De La Torre, Refugio	\$2,203.81
2/15/2018	0190883	Delgado, Sally	\$2,206.91
2/15/2018	0182919	Denson, Ryan	\$675.36
2/15/2018	0000763	Diaz, Maria	\$1,648.42
2/15/2018	0160009	Dillinger, Benjamin	\$525.67
2/15/2018	0000917	Dominguez, Carlos	\$3,231.87
2/15/2018	0049119	Dominguez, Gerardo	\$491.66
2/15/2018	0003185	Drew, John	\$1,072.14
2/15/2018	0170558	Drury, Benjamin	\$2,989.54
2/15/2018	0000735	Duhon, Steven	\$3,487.50
2/15/2018	0003183	Dukes, Jackie	\$990.43
2/15/2018	0003181	Dutt, Eric	\$647.59
2/15/2018	0003180	Eaton, Barbara	\$278.96
2/15/2018	0005692	Enstrom, Elena	\$1,321.48
2/15/2018	0003004	Erkins, Mary	\$660.74
2/15/2018	0003179	Eshafi, Nouri	\$1,105.18
2/15/2018	0020621	Esposito, Marie	\$831.60
2/15/2018	0000828	Fabiyi, Edith	\$3,445.24
2/15/2018	0003208	Falbo, Lydia	\$4,140.00
2/15/2018	0003210	Farina, Peter	\$907.14
2/15/2018	0003212	Farnsworth, Dan	\$367.19
2/15/2018	0000814	Favela, Martha	\$1,775.54
2/15/2018	0000762	Fejt, George	\$3,288.00
2/15/2018	0000777	Felice, Susan	\$3,143.71
2/15/2018	0024667	Festa, John	\$279.40
2/15/2018	0079155	Fields, Stanley	\$10,850.00
2/15/2018	0092824	Folkers, Jeff	\$1,597.46
2/15/2018	0162452	Foltz, Chris	\$467.49
2/15/2018	0163790	Forte, Amanda	\$814.46
2/15/2018	0160558	Fortier, Jr, George	\$916.58
2/15/2018	0003006	Fram, Harriet	\$1,264.37
2/15/2018	0165935	Franklin-Hammergren, Kirstin	\$299.18
2/15/2018	0160367	Freemon, Yolanda	\$3,472.04
2/15/2018	0000938	Gan, Xiaoling	\$3,666.95
2/15/2018	0003008	Garcia, Jose	\$1,142.80
2/15/2018	0000838	Garcia-Searle, Brenda	\$2,454.17
2/15/2018	0000879	Garza, Sylvia	\$2,228.16

**Morton College - Payroll Register - Period Ending February 15, 2018**

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
2/15/2018	0170257	Gasca, Guillermo	\$2,236.13
2/15/2018	0000935	Gatyas, Kenton	\$5,363.51
2/15/2018	0000724	Gilligan, Brian	\$3,300.74
2/15/2018	0040272	Gilmartin, Beth	\$725.80
2/15/2018	0000896	Ginley, Steven	\$3,714.86
2/15/2018	0156018	Glover, Brian	\$340.64
2/15/2018	0173329	Gonzalez, Sotero	\$623.31
2/15/2018	0192827	Gourlay, Jonathan	\$1,083.36
2/15/2018	0157185	Grady, Myeisha	\$311.66
2/15/2018	0000932	Gramas, Margaret	\$5,206.03
2/15/2018	0190103	Granholm, Donald	\$53.19
2/15/2018	0189759	Green, Amy	\$3,961.23
2/15/2018	0000892	Grice, James	\$7,327.59
2/15/2018	0000788	Gutierrez, Rosa	\$2,281.26
2/15/2018	0003110	Halm, James	\$647.36
2/15/2018	0000805	Halmon, Jamie	\$3,384.46
2/15/2018	0003012	Halsey, Meg	\$1,142.80
2/15/2018	0177808	Harmon, Loretta	\$1,018.07
2/15/2018	0156429	Haynes, Bernice	\$209.16
2/15/2018	0165694	Helmus, Sara	\$3,561.42
2/15/2018	0000841	Herrera, Michelle	\$2,241.58
2/15/2018	0159384	Herrmann, Julianne	\$3,462.04
2/15/2018	0002953	Hirsch, Maynard	\$617.43
2/15/2018	0000922	Huff, Cheryl	\$660.74
2/15/2018	0002912	Imburgia, Joseph	\$891.63
2/15/2018	0061134	Iniquez, Jennifer	\$2,578.55
2/15/2018	0174916	Iniquez, Michael	\$1,081.36
2/15/2018	0176980	Jacklin, William	\$4,550.00
2/15/2018	0000876	Jaimes, Nydia	\$2,172.17
2/15/2018	0172999	Jaimes, Tanya	\$83.34
2/15/2018	0173034	James, Nadja	\$3,776.81
2/15/2018	0002876	Jaquez, Evelyn	\$1,781.08
2/15/2018	0107686	Jara, Blanca	\$2,421.88
2/15/2018	0003136	Jenkins, Anthony	\$711.99
2/15/2018	0000785	Johnson, Caroline	\$2,241.58
2/15/2018	0060105	Jonas, David	\$3,388.38
2/15/2018	0003017	Jundt, Gene	\$853.79



**Morton College - Payroll Register - Period Ending February 15, 2018**

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
2/15/2018	0003021	Kamien, Linda	\$685.68
2/15/2018	0170840	Kanan, Martha	\$575.31
2/15/2018	0003153	Karasek, Robert	\$1,025.49
2/15/2018	0020803	Karlberg, Jeffrey	\$138.51
2/15/2018	0000870	Kasprowicz, Michael	\$4,644.37
2/15/2018	0003157	Kelikian, Toulia	\$3,753.79
2/15/2018	0106675	Khalifeh, Khalaf	\$525.67
2/15/2018	0165341	Klementzos, Jennifer	\$1,769.33
2/15/2018	0158400	Knickerbocker, Sharon	\$863.12
2/15/2018	0077801	Knowski, James	\$776.02
2/15/2018	0000004	Kott, Micheal	\$3,881.25
2/15/2018	0000021	Koutny, Linda	\$2,388.29
2/15/2018	0000919	Krader, Geoffrey	\$5,218.44
2/15/2018	0002957	Kupec, Debra	\$2,395.33
2/15/2018	0107914	Labno, David	\$398.91
2/15/2018	0000755	Lanciotti, Lawrence	\$3,196.88
2/15/2018	0003171	Lasorella, Dalia	\$476.51
2/15/2018	0003023	Latham-Williams, Karen	\$685.68
2/15/2018	0003176	Leven, Robert	\$632.87
2/15/2018	0190139	Li, Jiarong	\$797.82
2/15/2018	0000811	Lind, Carmen	\$5,191.56
2/15/2018	0000833	Litwicki, Mark	\$3,221.60
2/15/2018	0002926	Lopez, Beda	\$646.07
2/15/2018	0060156	Lopez, Edwin	\$499.09
2/15/2018	0003025	Lopez, Flora	\$1,321.48
2/15/2018	0003094	Lopez, Noe	\$724.91
2/15/2018	0002037	LoPresti, Joseph	\$875.85
2/15/2018	0027824	Lorgus, Richard	\$289.96
2/15/2018	0003033	Lozano, Gloria	\$1,769.33
2/15/2018	0003026	Lubeck, Sarah	\$1,171.37
2/15/2018	0160597	Lubenkova, Paul	\$291.05
2/15/2018	0003100	Lyons, Kenneth	\$914.25
2/15/2018	0188526	Lyons, Mary	\$781.86
2/15/2018	0173996	Mallett, Klaudia	\$865.72
2/15/2018	0154317	Mangia, Vlasta	\$1,579.38
2/15/2018	0090401	Mantzakides, Thomas	\$2,236.13
2/15/2018	0187923	Manuel, Paula	\$781.86

**Morton College - Payroll Register - Period Ending February 15, 2018**

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
2/15/2018	0192111	Markel, Carolyn	\$2,500.00
2/15/2018	0037631	Marquez, Carlos	\$437.02
2/15/2018	0003027	Marquez, Maria	\$660.74
2/15/2018	0000822	Martinez, Blanca	\$1,841.83
2/15/2018	0168363	Martinez, Ernest	\$1,291.27
2/15/2018	0167581	Martinez Jr, Salvador	\$831.09
2/15/2018	0020545	Martinez, Pearl	\$623.31
2/15/2018	0000955	Martinez, Raul	\$2,424.62
2/15/2018	0192110	Martin, Joanna	\$1,875.00
2/15/2018	0183993	Martino, Shannon	\$558.80
2/15/2018	0000869	Marzullo, Frank	\$6,213.75
2/15/2018	0017224	Mata, Gabriela	\$1,760.75
2/15/2018	0003232	Mathelier, Lisa	\$1,980.57
2/15/2018	0003106	Matthews, Kay	\$699.50
2/15/2018	0156656	Mazzone, Dominick	\$378.62
2/15/2018	0003029	McCoy, C. James	\$660.74
2/15/2018	0000732	McFadden, James	\$569.38
2/15/2018	0000909	McGhee, Edward	\$1,950.34
2/15/2018	0002697	McLaughlin, Keith	\$7,628.67
2/15/2018	0003030	McManmon, Zoe	\$720.39
2/15/2018	0016851	Medina, Gabriel	\$471.16
2/15/2018	0007870	Mehmedagic, Selma	\$326.21
2/15/2018	0165577	Merchant, Linda	\$150.00
2/15/2018	0088242	Merrill, Willie	\$1,136.33
2/15/2018	0002885	Miculinic, Bonnie	\$363.75
2/15/2018	0003032	Miral, Luis	\$1,115.28
2/15/2018	0170780	Miranda, Ashley	\$582.10
2/15/2018	0000769	Mohr, Michele	\$4,179.53
2/15/2018	0181768	Mollett, Melissa	\$3,331.41
2/15/2018	0002467	Montgomery, Jered	\$411.23
2/15/2018	0179082	Montolin, Olivia	\$2,121.17
2/15/2018	0002708	Montoro, Roger	\$2,342.34
2/15/2018	0054966	Montoro, Roger	\$1,409.25
2/15/2018	0000839	Moore, Linda	\$3,386.23
2/15/2018	0000816	Moravecek, Robert	\$954.58
2/15/2018	0155712	Moreno, Benjamin	\$609.28
2/15/2018	0076708	Moreno, Berta	\$531.88

**Morton College - Payroll Register - Period Ending February 15, 2018**

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
2/15/2018	0003131	Moses, Calvin	\$360.20
2/15/2018	0187216	Moss, Neil	\$1,743.79
2/15/2018	0192221	Mota Andrade, Jorge	\$773.67
2/15/2018	0192112	Mulvey, Irene	\$2,397.32
2/15/2018	0170685	Munoz, Erica	\$1,350.54
2/15/2018	0000856	Munoz, Hector	\$3,443.88
2/15/2018	0000910	Navarro, Rafael	\$1,549.08
2/15/2018	0156023	Navarro, Tracy	\$265.94
2/15/2018	0000815	Nedza, Michael	\$5,730.10
2/15/2018	0111554	Nieves, Samantha	\$1,695.74
2/15/2018	0049422	Ocampo, Jose	\$1,255.15
2/15/2018	0003146	Ochoa-Galindo, Carmen	\$289.96
2/15/2018	0000928	O'Connell, James	\$2,532.96
2/15/2018	0081992	O'Halloran, Denis	\$277.03
2/15/2018	0189933	Olvera, Roberto	\$1,220.02
2/15/2018	0000747	Paez, Elizabeth	\$2,915.13
2/15/2018	0000951	Paneral, Beth	\$1,493.96
2/15/2018	0000778	Parise, Patricia	\$4,900.25
2/15/2018	0082070	Patterson, Jessica	\$792.00
2/15/2018	0002913	Pearson, Dennis	\$4,560.53
2/15/2018	0191815	Pena, Nathaniel	\$1,172.80
2/15/2018	0000820	Pencheva, Tsonka	\$3,718.42
2/15/2018	0007939	Perez, Armando	\$1,763.00
2/15/2018	0000863	Perez, Guadalupe	\$1,841.79
2/15/2018	0000950	Perez, Jaime	\$904.82
2/15/2018	0003036	Perez, Margarita	\$1,306.04
2/15/2018	0000776	Perez, Mireya	\$4,027.08
2/15/2018	0083410	Perez, Sonia	\$2,236.13
2/15/2018	0003160	Perusich, James	\$609.50
2/15/2018	0003038	Pettus, Exodus	\$1,189.52
2/15/2018	0177526	Pierce, Tommy	\$3,997.71
2/15/2018	0180195	Pipikios, Iwona	\$457.10
2/15/2018	0000752	Porod, Eric	\$3,154.54
2/15/2018	0000771	Potempa, John	\$4,535.42
2/15/2018	0007416	Pranger, Norbert	\$515.58
2/15/2018	0160605	Primm, Rebecca	\$2,746.62
2/15/2018	0000848	Pullia, Nicole	\$1,628.29

**Morton College - Payroll Register - Period Ending February 15, 2018**

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
2/15/2018	0041753	Quiroga-Nevarez, Daiana	\$2,186.88
2/15/2018	0000743	Raigoza, Suzanna	\$2,618.28
2/15/2018	0188076	Ramirez, Aurelia	\$1,220.02
2/15/2018	0003041	Ramirez, Elaine	\$1,302.92
2/15/2018	0000889	Ramirez, Jose	\$1,719.56
2/15/2018	0000953	Raygoza, Liliana	\$1,743.83
2/15/2018	0156449	Raymond, Mary	\$3,845.66
2/15/2018	0000726	Reft, Jennifer	\$3,449.75
2/15/2018	0192963	Reimer, Robert	\$359.25
2/15/2018	0168949	Rein, Jack	\$654.87
2/15/2018	0003168	Reynard, Michael	\$859.00
2/15/2018	0189140	Ridyard, Melissa	\$2,194.08
2/15/2018	0003172	Ritz, Jim	\$2,499.09
2/15/2018	0000872	Rivas, Angel	\$1,696.66
2/15/2018	0000795	Rivera, Doris	\$2,587.50
2/15/2018	0000925	Rivera, Juan	\$2,162.51
2/15/2018	0000748	Rodriguez, Diana	\$2,241.58
2/15/2018	0156404	Rodriguez Jr, Jesus	\$2,135.96
2/15/2018	0003042	Rohl, Michael	\$668.73
2/15/2018	0000851	Roland, H.M. Joyce	\$1,405.64
2/15/2018	0056628	Roman, Daniel	\$5,102.10
2/15/2018	0161489	Romero, Julian	\$1,255.15
2/15/2018	0165693	Romero Yuste, Maria	\$5,080.12
2/15/2018	0192553	Rose, Charles	\$1,297.41
2/15/2018	0000741	Ross, Robert	\$1,586.69
2/15/2018	0000797	Ruiz, Ruben	\$4,337.32
2/15/2018	0000895	Rutka, Leonard	\$3,532.68
2/15/2018	0000754	Sajatovic, Mark	\$1,941.21
2/15/2018	0156479	Samplawski, Phyllis	\$616.17
2/15/2018	0000907	Sanchez, Luis	\$5,262.16
2/15/2018	0003044	Sanchez, Pedro	\$1,104.43
2/15/2018	0003018	Sandoval, Jamie	\$1,282.75
2/15/2018	0162444	Sanei, Maxwell	\$1,338.94
2/15/2018	0082829	Sarabia, Angel	\$688.40
2/15/2018	0000737	Sarther, Diane	\$6,807.72
2/15/2018	0003149	Sassetti, James	\$480.94
2/15/2018	0000921	Scatchell, Candyce	\$2,254.54

**Morton College - Payroll Register - Period Ending February 15, 2018**

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
2/15/2018	0192448	Schmidt, Michael	\$531.88
2/15/2018	0000898	Schmitt, Robert	\$4,272.76
2/15/2018	0000860	Schoepf, Cheryl	\$2,238.00
2/15/2018	0160546	Schrey, Courtney	\$547.59
2/15/2018	0002668	Sedaie, Behrooz	\$4,433.06
2/15/2018	0189751	Selvaggio, Nicole	\$797.82
2/15/2018	0000731	Seo, Kymberly	\$4,697.77
2/15/2018	0000861	Seropian, Daniel	\$833.94
2/15/2018	0000772	Shamoon, Zaya	\$863.45
2/15/2018	0002709	Shouba, Derek	\$5,044.29
2/15/2018	0003089	Sleeth, Bradley	\$3,050.84
2/15/2018	0121377	Smith, Daniel	\$550.72
2/15/2018	0003170	Smith, Duane	\$729.73
2/15/2018	0003165	Smith-Irowa, Pamela	\$1,280.68
2/15/2018	0181260	Smith, Jeanine	\$675.93
2/15/2018	0000789	Smith, Maria	\$1,657.00
2/15/2018	0000939	Sonnier, Celeste	\$3,391.50
2/15/2018	0000842	Soto, Marlene	\$2,241.58
2/15/2018	0000882	Soto, Martin	\$2,637.88
2/15/2018	0125437	Soto, Yasna	\$1,380.29
2/15/2018	0000943	Spaniol, Scott	\$3,508.95
2/15/2018	0003155	Spoleti, Thomas	\$649.67
2/15/2018	0160304	Stanukinas, Melissa	\$259.73
2/15/2018	0182711	Steadman, Michael	\$591.38
2/15/2018	0184165	Stefanski, Eric	\$265.94
2/15/2018	0005838	Steinz, Margaret	\$685.68
2/15/2018	0007897	Stella, Leslie	\$391.89
2/15/2018	0003141	Stevens, Jane	\$668.54
2/15/2018	0003137	Stewart, Constance	\$914.24
2/15/2018	0176470	Stewart, Tiffany	\$210.00
2/15/2018	0099337	Stillo, Louis	\$275.36
2/15/2018	0000761	Styer, Audrey	\$5,949.46
2/15/2018	0003130	Sun, Yizhong	\$342.72
2/15/2018	0189488	Swint, Ashley	\$265.94
2/15/2018	0000897	Sykora, Donald	\$4,816.32
2/15/2018	0156444	Talwar, Sundeep	\$525.67
2/15/2018	0154190	Taylor, Kimberly	\$652.42

**Morton College - Payroll Register - Period Ending February 15, 2018**

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
2/15/2018	0161138	Tejeda, Erika	\$2,916.67
2/15/2018	0190939	Testa, Mary	\$600.00
2/15/2018	0159232	Thelemaque, Cristina	\$1,038.51
2/15/2018	0003048	Tito, Frank	\$702.82
2/15/2018	0000738	Torres, Gina	\$2,411.67
2/15/2018	0160493	Traver, David	\$579.92
2/15/2018	0003051	Trevino-Garcia, Linda	\$685.68
2/15/2018	0177705	Truly, Donald	\$189.18
2/15/2018	0002931	Turner, Jocelyn	\$906.13
2/15/2018	0000019	Ulbrich, Scott	\$2,923.92
2/15/2018	0003055	Ulit, Enriqueta	\$1,708.48
2/15/2018	0003107	Vacek, Sarah	\$775.68
2/15/2018	0003057	Valeriano, Joann	\$612.21
2/15/2018	0000886	Vargas, Maria	\$2,265.29
2/15/2018	0000796	Vazquez, Luis	\$536.21
2/15/2018	0000823	Vega, Alfonso	\$3,339.58
2/15/2018	0166301	Vega-Huezo, Wendy	\$3,407.25
2/15/2018	0000808	Velazquez, Marisol	\$4,502.38
2/15/2018	0152888	Voight, William	\$623.32
2/15/2018	0000868	Walley, Cynthia	\$4,547.51
2/15/2018	0013245	Warren, John	\$3,032.78
2/15/2018	0000803	Wedge, Frances	\$4,069.10
2/15/2018	0000758	Weinstein, Thomas	\$2,467.83
2/15/2018	0191249	Westlove, Michael	\$628.66
2/15/2018	0163956	Wiehle, Michael	\$277.03
2/15/2018	0192218	Williams-Triplett, Felicia	\$749.27
2/15/2018	0160501	Willit, James	\$573.16
2/15/2018	0190102	Windham, Brandie	\$2,323.97
2/15/2018	0003059	Winningham, Susan	\$685.68
2/15/2018	0000767	Wolff, Michael	\$295.84
2/15/2018	0000736	Wood, Robert	\$4,655.96
2/15/2018	0133829	Yaghoubi, Poupak	\$554.06
2/15/2018	0000942	Yanez, Rodolfo	\$2,589.07
2/15/2018	0192379	Yonzon, Jan	\$703.53
2/15/2018	0003061	Zabransky, Angela	\$627.47
2/15/2018	0003091	Zeni, Wendy	\$647.59
2/15/2018	0003086	Zick, Jennifer	\$364.75

**Morton College - Payroll Register - Period Ending February 15, 2018**

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
2/15/2018	0000813	Zukauskas, Karolis	\$5,001.35
2/15/2018	0000883	Zych, Antoinette	\$2,702.04

**Total            \$685,229.37**

**Morton College - Payroll Register - Period Ending February 28, 2018**

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
2/28/2018	0002980	Abate, Nannette	\$1,075.79
2/28/2018	0002911	Abdel-Jaber, Nellie	\$780.74
2/28/2018	0000770	Abrahamson, Maura	\$5,855.47
2/28/2018	0000835	Alcala, Sandra	\$2,217.33
2/28/2018	0003069	Alexandru, Vica	\$821.57
2/28/2018	0163519	Almanza, Marcy	\$211.20
2/28/2018	0032609	Almeida, Ricardo	\$2,011.04
2/28/2018	0003324	Alonso, Erika	\$1,541.58
2/28/2018	0000809	Alonso, Hernan	\$1,429.88
2/28/2018	0181767	Anderson, Maria	\$3,331.42
2/28/2018	0165928	Andujar, Rey	\$327.44
2/28/2018	0000749	Angelilli, Jennifer	\$2,104.17
2/28/2018	0167603	Annoreno, Angelo	\$979.49
2/28/2018	0166664	Aquino, James	\$3,192.21
2/28/2018	0007899	Arias, Carolyn	\$490.46
2/28/2018	0156009	Arias, Olga	\$1,219.84
2/28/2018	0019085	Arzola, Nereida	\$1,743.83
2/28/2018	0003071	Ashraf, Mohammad	\$1,279.62
2/28/2018	0000885	Avalos, Jesus	\$403.82
2/28/2018	0000799	Avalos-Thompson, Marlena	\$3,632.57
2/28/2018	0000873	Baffa, John	\$4,960.56
2/28/2018	0000946	Baffa, Valerie	\$4,960.56
2/28/2018	0002972	Baker, Chris	\$647.59
2/28/2018	0000740	Banda, Magda	\$3,474.29
2/28/2018	0000781	Barajas, Sandra	\$1,628.29
2/28/2018	0003074	Barnat, Martin	\$551.25
2/28/2018	0000858	Barone, Roxanne	\$2,361.71
2/28/2018	0003075	Behling, William	\$974.25
2/28/2018	0178376	Belcaster, Joseph	\$2,220.96
2/28/2018	0000750	Belcaster, Nicholas	\$1,597.13
2/28/2018	0003078	Bernstein, Arnie	\$579.92
2/28/2018	0160490	Berry, Raymond	\$582.10
2/28/2018	0000830	Berthiaume, Maria	\$1,109.40
2/28/2018	0066045	Bilotto, Eugene	\$1,110.05
2/28/2018	0003079	Bland, Pamela	\$312.36
2/28/2018	0000845	Bluemer, Judy	\$6,031.50
2/28/2018	0003082	Bondlow, Fred	\$609.50



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Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
2/28/2018	0000918	Bonin, Eileen	\$2,030.33
2/28/2018	0000757	Boodoosingh, Savitri	\$406.33
2/28/2018	0102219	Boyajian, Mark	\$344.20
2/28/2018	0076654	Bradley, Adam	\$2,383.94
2/28/2018	0157079	Brasher, Stephen	\$618.49
2/28/2018	0000915	Bulat, Cheryl	\$6,324.98
2/28/2018	0184720	Buongiorno, Joseph	\$1,200.00
2/28/2018	0182499	Buongiorno, Mary	\$2,000.00
2/28/2018	0191822	Buzruk, Anupama	\$299.18
2/28/2018	0156441	Campbell, Dana	\$669.82
2/28/2018	0184403	Campbell, Elbert	\$552.28
2/28/2018	0156655	Cappetta, Leilani	\$1,710.88
2/28/2018	0153590	Carroll, Don	\$579.92
2/28/2018	0000924	Casey, Craig	\$9,022.98
2/28/2018	0000829	Casey, Robert	\$5,296.04
2/28/2018	0192108	Cashman, Laurie	\$3,750.00
2/28/2018	0002990	Castillo, Carolina	\$1,743.83
2/28/2018	0192109	Ceaser, Sanyea	\$2,500.00
2/28/2018	0003193	Chang, Stephen	\$297.21
2/28/2018	0184815	Chiappetta, Joseph	\$675.36
2/28/2018	0002998	Chin, Dixon	\$702.82
2/28/2018	0002995	Choudhury, Parsa	\$336.19
2/28/2018	0000884	Cienfuegos, Lillian	\$1,993.65
2/28/2018	0181564	Cisco Jr, Taylor	\$1,046.71
2/28/2018	0003192	Cisneros, Sharon	\$1,271.89
2/28/2018	0000859	Clay, Oscar	\$708.12
2/28/2018	0094966	Clemente, Antonio	\$2,163.42
2/28/2018	0162406	Cline, Irina	\$2,341.92
2/28/2018	0193047	Collins, Lorita	\$30.00
2/28/2018	0007800	Corral, Iris	\$289.96
2/28/2018	0003191	Corte, Anthony	\$862.28
2/28/2018	0002933	Craig, Marilyn	\$951.63
2/28/2018	0000794	Crockett, Janet	\$4,752.57
2/28/2018	0037605	Cunat, Ronald	\$326.21
2/28/2018	0100717	Cutts, Rachael	\$311.66
2/28/2018	0186164	Czuba, Michael	\$975.70
2/28/2018	0000843	Davidson, Jody	\$2,821.46

**Morton College - Payroll Register - Period Ending February 28, 2018**

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
2/28/2018	0000790	De La Torre, Refugio	\$2,203.81
2/28/2018	0190883	Delgado, Sally	\$1,986.83
2/28/2018	0182919	Denson, Ryan	\$675.36
2/28/2018	0000763	Diaz, Maria	\$1,648.42
2/28/2018	0160009	Dillinger, Benjamin	\$525.67
2/28/2018	0000917	Dominguez, Carlos	\$3,231.85
2/28/2018	0049119	Dominguez, Gerardo	\$491.66
2/28/2018	0003186	Dorgan, Irene	\$923.14
2/28/2018	0003185	Drew, John	\$1,072.14
2/28/2018	0170558	Drury, Benjamin	\$3,366.18
2/28/2018	0000735	Duhon, Steven	\$3,487.50
2/28/2018	0003183	Dukes, Jackie	\$990.43
2/28/2018	0003181	Dutt, Eric	\$647.59
2/28/2018	0003180	Eaton, Barbara	\$520.27
2/28/2018	0005692	Enstrom, Elena	\$1,321.48
2/28/2018	0003004	Erkins, Mary	\$660.74
2/28/2018	0003179	Eshafi, Nouri	\$1,015.18
2/28/2018	0020621	Esposito, Marie	\$719.40
2/28/2018	0000828	Fabiyi, Edith	\$3,445.22
2/28/2018	0003208	Falbo, Lydia	\$4,140.00
2/28/2018	0003210	Farina, Peter	\$907.14
2/28/2018	0003212	Farnsworth, Dan	\$367.19
2/28/2018	0000814	Favela, Martha	\$1,775.54
2/28/2018	0000762	Fejt, George	\$3,288.00
2/28/2018	0000777	Felice, Susan	\$3,143.71
2/28/2018	0024667	Festa, John	\$339.40
2/28/2018	0079155	Fields, Stanley	\$10,850.00
2/28/2018	0092824	Folkers, Jeff	\$1,597.46
2/28/2018	0162452	Foltz, Chris	\$467.49
2/28/2018	0163790	Forte, Amanda	\$1,303.12
2/28/2018	0160558	Fortier, Jr, George	\$1,156.58
2/28/2018	0003006	Fram, Harriet	\$1,264.37
2/28/2018	0165935	Franklin-Hammergren, Kirstin	\$299.18
2/28/2018	0160367	Freemon, Yolanda	\$3,472.04
2/28/2018	0000938	Gan, Xiaoling	\$3,666.95
2/28/2018	0003008	Garcia, Jose	\$1,142.80
2/28/2018	0000838	Garcia-Searle, Brenda	\$2,454.17

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Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
2/28/2018	0000879	Garza, Sylvia	\$2,228.16
2/28/2018	0170257	Gasca, Guillermo	\$2,236.13
2/28/2018	0000935	Gatyas, Kenton	\$5,532.74
2/28/2018	0166876	Gaytan, Steven	\$206.52
2/28/2018	0000724	Gilligan, Brian	\$3,300.71
2/28/2018	0040272	Gilmartin, Beth	\$725.80
2/28/2018	0000896	Ginley, Steven	\$3,714.83
2/28/2018	0156018	Glover, Brian	\$458.29
2/28/2018	0173329	Gonzalez, Sotero	\$623.31
2/28/2018	0192827	Gourlay, Jonathan	\$2,445.16
2/28/2018	0157185	Grady, Myeisha	\$311.66
2/28/2018	0000932	Gramas, Margaret	\$5,906.38
2/28/2018	0190103	Granholm, Donald	\$53.19
2/28/2018	0189759	Green, Amy	\$3,751.23
2/28/2018	0000892	Grice, James	\$7,327.58
2/28/2018	0000788	Gutierrez, Rosa	\$2,281.26
2/28/2018	0003110	Halm, James	\$647.36
2/28/2018	0000805	Halmon, Jamie	\$3,384.49
2/28/2018	0003012	Halsey, Meg	\$1,142.80
2/28/2018	0177808	Harmon, Loretta	\$1,018.07
2/28/2018	0165694	Helmus, Sara	\$3,561.34
2/28/2018	0000841	Herrera, Michelle	\$2,241.58
2/28/2018	0159384	Herrmann, Julianne	\$3,252.02
2/28/2018	0002953	Hirsch, Maynard	\$617.43
2/28/2018	0000922	Huff, Cheryl	\$660.74
2/28/2018	0002912	Imburgia, Joseph	\$1,252.72
2/28/2018	0061134	Iniquez, Jennifer	\$2,578.55
2/28/2018	0174916	Iniquez, Michael	\$1,255.15
2/28/2018	0176980	Jacklin, William	\$4,550.00
2/28/2018	0000876	Jaimes, Nydia	\$2,172.17
2/28/2018	0172999	Jaimes, Tanya	\$83.33
2/28/2018	0173034	James, Nadja	\$3,776.83
2/28/2018	0002876	Jaquez, Evelyn	\$1,781.08
2/28/2018	0107686	Jara, Blanca	\$2,421.88
2/28/2018	0003136	Jenkins, Anthony	\$711.99
2/28/2018	0000785	Johnson, Caroline	\$2,241.58
2/28/2018	0060105	Jonas, David	\$3,388.47

**Morton College - Payroll Register - Period Ending February 28, 2018**

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
2/28/2018	0003017	Jundt, Gene	\$1,113.79
2/28/2018	0003021	Kamien, Linda	\$685.68
2/28/2018	0170840	Kanan, Martha	\$575.31
2/28/2018	0003153	Karasek, Robert	\$1,025.49
2/28/2018	0020803	Karlberg, Jeffrey	\$138.51
2/28/2018	0000870	Kasprowicz, Michael	\$4,771.19
2/28/2018	0003157	Kelikian, Toulia	\$3,753.83
2/28/2018	0106675	Khalifeh, Khalaf	\$525.67
2/28/2018	0165341	Klementzos, Jennifer	\$1,769.33
2/28/2018	0158400	Knickerbocker, Sharon	\$863.12
2/28/2018	0077801	Knowski, James	\$498.82
2/28/2018	0000004	Kott, Micheal	\$3,881.25
2/28/2018	0000021	Koutny, Linda	\$2,388.29
2/28/2018	0000919	Krader, Geoffrey	\$5,218.42
2/28/2018	0002957	Kupec, Debra	\$2,395.33
2/28/2018	0107914	Labno, David	\$398.91
2/28/2018	0000755	Lanciotti, Lawrence	\$3,196.88
2/28/2018	0003171	Lasorella, Daliana	\$476.51
2/28/2018	0003023	Latham-Williams, Karen	\$685.68
2/28/2018	0003176	Leven, Robert	\$632.87
2/28/2018	0190139	Li, Jiarong	\$797.82
2/28/2018	0000811	Lind, Carmen	\$5,056.64
2/28/2018	0000833	Litwicki, Mark	\$3,221.60
2/28/2018	0002926	Lopez, Beda	\$646.07
2/28/2018	0060156	Lopez, Edwin	\$963.76
2/28/2018	0003025	Lopez, Flora	\$1,561.48
2/28/2018	0003094	Lopez, Noe	\$724.91
2/28/2018	0002037	LoPresti, Joseph	\$954.17
2/28/2018	0027824	Lorgus, Richard	\$289.96
2/28/2018	0003033	Lozano, Gloria	\$1,769.33
2/28/2018	0003026	Lubeck, Sarah	\$1,171.37
2/28/2018	0160597	Lubenkov, Paul	\$291.05
2/28/2018	0003100	Lyons, Kenneth	\$914.25
2/28/2018	0188526	Lyons, Mary	\$781.86
2/28/2018	0173996	Mallett, Klaudia	\$865.72
2/28/2018	0154317	Mangia, Vlasta	\$1,579.38
2/28/2018	0090401	Mantzakides, Thomas	\$2,236.13

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Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
2/28/2018	0187923	Manuel, Paula	\$781.86
2/28/2018	0192111	Markel, Carolyn	\$2,500.00
2/28/2018	0037631	Marquez, Carlos	\$437.02
2/28/2018	0003027	Marquez, Maria	\$660.74
2/28/2018	0000822	Martinez, Blanca	\$1,841.83
2/28/2018	0168363	Martinez, Ernest	\$1,291.27
2/28/2018	0167581	Martinez Jr, Salvador	\$831.09
2/28/2018	0020545	Martinez, Pearl	\$623.31
2/28/2018	0000955	Martinez, Raul	\$2,267.63
2/28/2018	0192110	Martin, Joanna	\$1,875.00
2/28/2018	0183993	Martino, Shannon	\$558.80
2/28/2018	0000869	Marzullo, Frank	\$6,213.75
2/28/2018	0017224	Mata, Gabriela	\$1,760.75
2/28/2018	0003232	Mathelier, Lisa	\$1,320.57
2/28/2018	0003106	Matthews, Kay	\$669.50
2/28/2018	0164639	Mazza, Anne	\$586.39
2/28/2018	0156656	Mazzone, Dominick	\$137.68
2/28/2018	0003029	McCoy, C. James	\$660.74
2/28/2018	0000732	McFadden, James	\$825.57
2/28/2018	0000909	McGhee, Edward	\$1,886.77
2/28/2018	0002697	McLaughlin, Keith	\$7,628.67
2/28/2018	0003030	McManmon, Zoe	\$720.39
2/28/2018	0016851	Medina, Gabriel	\$471.16
2/28/2018	0007870	Mehmedagic, Selma	\$326.21
2/28/2018	0088242	Merrill, Willie	\$1,136.33
2/28/2018	0002885	Miculinic, Bonnie	\$363.75
2/28/2018	0003032	Miral, Luis	\$1,077.50
2/28/2018	0170780	Miranda, Ashley	\$582.10
2/28/2018	0000769	Mohr, Michele	\$4,826.13
2/28/2018	0181768	Mollett, Melissa	\$3,331.41
2/28/2018	0002467	Montgomery, Jered	\$554.06
2/28/2018	0179082	Montolin, Olivia	\$2,121.17
2/28/2018	0002708	Montoro, Roger	\$2,734.05
2/28/2018	0054966	Montoro, Roger	\$1,690.98
2/28/2018	0000839	Moore, Linda	\$3,386.26
2/28/2018	0155712	Moreno, Benjamin	\$609.28
2/28/2018	0076708	Moreno, Berta	\$531.88

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Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
2/28/2018	0003131	Moses, Calvin	\$360.20
2/28/2018	0187216	Moss, Neil	\$1,743.79
2/28/2018	0192221	Mota Andrade, Jorge	\$742.67
2/28/2018	0192112	Mulvey, Irene	\$2,187.29
2/28/2018	0170685	Munoz, Erica	\$1,350.54
2/28/2018	0000856	Munoz, Hector	\$3,443.88
2/28/2018	0000910	Navarro, Rafael	\$1,549.08
2/28/2018	0156023	Navarro, Tracy	\$265.94
2/28/2018	0000815	Nedza, Michael	\$5,729.94
2/28/2018	0111554	Nieves, Samantha	\$1,695.74
2/28/2018	0049422	Ocampo, Jose	\$1,255.15
2/28/2018	0003146	Ochoa-Galindo, Carmen	\$289.96
2/28/2018	0000928	O'Connell, James	\$2,532.96
2/28/2018	0081992	O'Halloran, Denis	\$277.03
2/28/2018	0189933	Olvera, Roberto	\$1,220.02
2/28/2018	0000747	Paez, Elizabeth	\$2,915.13
2/28/2018	0000951	Paneral, Beth	\$1,727.84
2/28/2018	0000778	Parise, Patricia	\$5,188.83
2/28/2018	0082070	Patterson, Jessica	\$759.00
2/28/2018	0002913	Pearson, Dennis	\$4,560.51
2/28/2018	0000820	Pencheva, Tsonka	\$3,628.42
2/28/2018	0007939	Perez, Armando	\$1,763.00
2/28/2018	0000863	Perez, Guadalupe	\$1,841.79
2/28/2018	0000950	Perez, Jaime	\$796.64
2/28/2018	0003036	Perez, Margarita	\$1,077.50
2/28/2018	0000776	Perez, Mireya	\$4,027.08
2/28/2018	0083410	Perez, Sonia	\$2,236.13
2/28/2018	0003160	Perusich, James	\$609.50
2/28/2018	0003038	Pettus, Exodus	\$1,098.30
2/28/2018	0177526	Pierce, Tommy	\$3,997.71
2/28/2018	0180195	Pipikios, Iwona	\$457.10
2/28/2018	0000752	Porod, Eric	\$3,154.54
2/28/2018	0000771	Potempa, John	\$4,535.42
2/28/2018	0007416	Pranger, Norbert	\$515.58
2/28/2018	0160605	Primm, Rebecca	\$2,746.56
2/28/2018	0000848	Pullia, Nicole	\$1,628.29
2/28/2018	0041753	Quiroga-Nevarez, Daiana	\$2,186.88

**Morton College - Payroll Register - Period Ending February 28, 2018**

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
2/28/2018	0000743	Raigoza, Suzanna	\$2,618.28
2/28/2018	0188076	Ramirez, Aurelia	\$1,220.02
2/28/2018	0003041	Ramirez, Elaine	\$1,038.30
2/28/2018	0000889	Ramirez, Jose	\$1,719.56
2/28/2018	0000953	Raygoza, Liliana	\$1,743.83
2/28/2018	0156449	Raymond, Mary	\$3,845.66
2/28/2018	0000726	Reft, Jennifer	\$3,994.92
2/28/2018	0192963	Reimer, Robert	\$359.23
2/28/2018	0168949	Rein, Jack	\$654.87
2/28/2018	0003168	Reynard, Michael	\$684.72
2/28/2018	0189140	Ridyard, Melissa	\$2,194.08
2/28/2018	0003172	Ritz, Jim	\$2,499.11
2/28/2018	0000872	Rivas, Angel	\$2,008.47
2/28/2018	0000795	Rivera, Doris	\$2,587.50
2/28/2018	0000925	Rivera, Juan	\$2,907.75
2/28/2018	0000748	Rodriguez, Diana	\$2,241.58
2/28/2018	0156404	Rodriguez Jr, Jesus	\$2,135.96
2/28/2018	0003042	Rohl, Michael	\$668.73
2/28/2018	0000851	Roland, H.M. Joyce	\$1,585.64
2/28/2018	0191252	Roldan, Joseph	\$586.39
2/28/2018	0056628	Roman, Daniel	\$5,102.02
2/28/2018	0161489	Romero, Julian	\$1,255.15
2/28/2018	0165693	Romero Yuste, Maria	\$5,080.20
2/28/2018	0192553	Rose, Charles	\$1,916.67
2/28/2018	0000741	Ross, Robert	\$1,653.26
2/28/2018	0000797	Ruiz, Ruben	\$8,532.84
2/28/2018	0000895	Rutka, Leonard	\$3,532.68
2/28/2018	0000754	Sajatovic, Mark	\$1,941.21
2/28/2018	0156479	Samplawski, Phyllis	\$616.17
2/28/2018	0058030	Sanchez, Alberto	\$344.20
2/28/2018	0000907	Sanchez, Luis	\$5,262.18
2/28/2018	0003044	Sanchez, Pedro	\$1,284.43
2/28/2018	0003018	Sandoval, Jamie	\$1,252.75
2/28/2018	0162444	Sanei, Maxwell	\$1,398.94
2/28/2018	0082829	Sarabia, Angel	\$550.72
2/28/2018	0000737	Sarther, Diane	\$6,807.72
2/28/2018	0003149	Sassetti, James	\$609.50

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Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
2/28/2018	0000921	Scatchell, Candyce	\$2,254.54
2/28/2018	0192448	Schmidt, Michael	\$531.88
2/28/2018	0000898	Schmitt, Robert	\$4,272.70
2/28/2018	0000860	Schoepf, Cheryl	\$2,238.00
2/28/2018	0160546	Schrey, Courtney	\$547.59
2/28/2018	0002668	Sedaie, Behrooz	\$4,433.06
2/28/2018	0189751	Selvaggio, Nicole	\$857.82
2/28/2018	0000731	Seo, Kymberly	\$4,697.85
2/28/2018	0000861	Seropian, Daniel	\$752.58
2/28/2018	0000772	Shamoon, Zaya	\$863.45
2/28/2018	0002709	Shouba, Derek	\$5,044.29
2/28/2018	0003089	Sleeth, Bradley	\$3,050.89
2/28/2018	0121377	Smith, Daniel	\$413.04
2/28/2018	0003170	Smith, Duane	\$729.73
2/28/2018	0003165	Smith-Irowa, Pamela	\$1,280.68
2/28/2018	0181260	Smith, Jeanine	\$675.93
2/28/2018	0000789	Smith, Maria	\$1,785.68
2/28/2018	0000939	Sonnier, Celeste	\$3,391.50
2/28/2018	0000842	Soto, Marlene	\$2,241.58
2/28/2018	0000882	Soto, Martin	\$2,637.88
2/28/2018	0125437	Soto, Yasna	\$1,380.29
2/28/2018	0000943	Spaniol, Scott	\$3,508.92
2/28/2018	0003155	Spoleti, Thomas	\$649.67
2/28/2018	0160304	Stanukinas, Melissa	\$259.73
2/28/2018	0182711	Steadman, Michael	\$591.38
2/28/2018	0184165	Stefanski, Eric	\$265.94
2/28/2018	0005838	Steinz, Margaret	\$745.68
2/28/2018	0007897	Stella, Leslie	\$391.89
2/28/2018	0003141	Stevens, Jane	\$668.54
2/28/2018	0003137	Stewart, Constance	\$914.24
2/28/2018	0099337	Stillo, Louis	\$120.47
2/28/2018	0000761	Styer, Audrey	\$5,949.44
2/28/2018	0003130	Sun, Yizhong	\$342.72
2/28/2018	0189488	Swint, Ashley	\$265.94
2/28/2018	0000897	Sykora, Donald	\$4,816.31
2/28/2018	0156444	Talwar, Sundeep	\$525.67
2/28/2018	0154190	Taylor, Kimberly	\$652.42



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Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
2/28/2018	0161138	Tejeda, Erika	\$2,916.67
2/28/2018	0190939	Testa, Mary	\$808.34
2/28/2018	0159232	Thelemaque, Cristina	\$1,518.66
2/28/2018	0003048	Tito, Frank	\$702.82
2/28/2018	0000738	Torres, Gina	\$2,411.67
2/28/2018	0160493	Traver, David	\$579.92
2/28/2018	0003051	Trevino-Garcia, Linda	\$685.68
2/28/2018	0177705	Truly, Donald	\$189.18
2/28/2018	0002931	Turner, Jocelyn	\$906.13
2/28/2018	0000019	Ulbrich, Scott	\$2,923.92
2/28/2018	0003055	Ulit, Enriqueta	\$1,630.48
2/28/2018	0003107	Vacek, Sarah	\$685.68
2/28/2018	0003057	Valeriano, Joann	\$372.81
2/28/2018	0000886	Vargas, Maria	\$2,265.29
2/28/2018	0000796	Vazquez, Luis	\$221.88
2/28/2018	0166301	Vega-Huezo, Wendy	\$3,407.25
2/28/2018	0000808	Velazquez, Marisol	\$4,502.38
2/28/2018	0152888	Voight, William	\$623.32
2/28/2018	0000868	Walley, Cynthia	\$4,547.42
2/28/2018	0013245	Warren, John	\$3,032.84
2/28/2018	0000803	Wedge, Frances	\$4,069.10
2/28/2018	0000758	Weinstein, Thomas	\$2,467.83
2/28/2018	0191249	Westlove, Michael	\$688.66
2/28/2018	0163956	Wiehle, Michael	\$277.03
2/28/2018	0192218	Williams-Triplett, Felicia	\$749.27
2/28/2018	0160501	Willit, James	\$573.16
2/28/2018	0190102	Windham, Brandie	\$2,324.01
2/28/2018	0003059	Winningham, Susan	\$685.68
2/28/2018	0000767	Wolff, Michael	\$147.92
2/28/2018	0000736	Wood, Robert	\$4,992.69
2/28/2018	0133829	Yaghoubi, Poupak	\$554.06
2/28/2018	0000942	Yanez, Rodolfo	\$2,589.07
2/28/2018	0192379	Yonzon, Jan	\$493.57
2/28/2018	0003061	Zabransky, Angela	\$627.47
2/28/2018	0003091	Zeni, Wendy	\$647.59
2/28/2018	0003086	Zick, Jennifer	\$304.75
2/28/2018	0000813	Zukauskas, Karolis	\$5,501.47

**Morton College - Payroll Register - Period Ending February 28, 2018**

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
2/28/2018	0000883	Zych, Antoinette	\$2,702.04
Total			\$696,314.18

**From:** [Stan Fields](#)  
**To:** [Melissa Mollett](#)  
**Cc:** [Maria Anderson](#); [Mireya Perez](#)  
**Subject:** Fwd: Morton February budget report  
**Date:** Monday, April 16, 2018 1:51:35 PM  
**Attachments:** [MC- February 18 Budget.pdf](#)  
[ATT00001.htm](#)

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Ok

Begin forwarded message:

**From:** Mireya Perez <[mireya.perez@morton.edu](mailto:mireya.perez@morton.edu)>  
**Date:** April 16, 2018 at 1:14:44 PM CDT  
**To:** Stan Fields <[stan.fields@morton.edu](mailto:stan.fields@morton.edu)>  
**Cc:** Maria Anderson <[maria.anderson@morton.edu](mailto:maria.anderson@morton.edu)>, Melissa Mollett <[melissa.mollett@morton.edu](mailto:melissa.mollett@morton.edu)>  
**Subject:** FW: Morton February budget report

Proposed Action: THAT THE MONTHLY BUDGET REPORT FOR FISCAL YEAR TO DATE ENDING FEBRUARY 2018 BE RECEIVED AND APPROVED AS SUBMITTED.

Rationale: [Please refer to attached Monthly Budget Report.]

Attachments: Monthly Budget Report

*Thanks,*

*Mireya Perez  
Director of Business Services  
Morton College  
3801 South Central Ave  
Cicero, IL 60804  
Phone (708) 656-8000 ext 2289  
Fax (708) 656-3194*

---

**From:** David Gonzalez <[David.Gonzalez@cpagwa.com](mailto:David.Gonzalez@cpagwa.com)>  
**Sent:** Monday, April 16, 2018 12:57 PM  
**To:** Mireya Perez <[mireya.perez@morton.edu](mailto:mireya.perez@morton.edu)>  
**Subject:** Fw: Morton February budget report

Mireya,

Attached is the February budget to actual report for Morton College.

David

The information contained in this e-mail and any accompanying documents is intended for the sole use of the recipient to whom it is addressed, and may contain information that is privileged, confidential, and prohibited from disclosure under applicable law. If you are not the intended recipient, or authorized to receive this on behalf of the recipient, you are hereby notified that any review, use, disclosure, copying, or distribution is prohibited. If you are not the intended recipient(s), please contact the sender by e-mail and destroy all copies of the original message. Thank you.

**Morton Community College  
Budget Report  
For 8 Months Ending February 28, 2018**



**Morton Community College**  
**Budget Report Summary**  
**For 8 Months Ending February 28, 2018**

**67%**

<b>Funds</b>	<b>Actual</b>	<b>Budget</b>	<b>%</b>	<b>Budget Remaining</b>
<b><u>Education Fund</u></b>				
Revenue	\$ 18,104,695	\$ 23,627,720	76.6%	\$ 5,523,025
Expenditures	(12,966,356)	(21,014,849)	61.7%	(8,048,493)
Net	\$ 5,138,339	\$ 2,612,871		\$ (2,525,468)
<b><u>Operations &amp; Maintenance Fund</u></b>				
Revenue	\$ 2,591,983	\$ 3,693,440	70.2%	\$ 1,101,457
Expenditures	(2,070,026)	(3,693,440)	56.0%	1,623,414
Net	\$ 521,957	\$ -		\$ (521,957)
<b><u>Restricted Purpose Fund</u></b>				
Revenue	\$ 4,986,107	\$ 16,845,722	29.6%	\$ 11,859,615
Expenditures	(8,989,329)	(16,845,722)	53.4%	(7,856,393)
Net	\$ (4,003,222)	\$ -		\$ 4,003,222
<b><u>Audit Fund</u></b>				
Revenue	\$ 44,044	\$ 87,750	50.2%	\$ 43,706
Expenditures	-	(82,400)	0.0%	(82,400)
Net	\$ 44,044	\$ 5,350		\$ (38,694)
<b><u>Liability, Protection &amp; Settlement Fund</u></b>				
Revenue	\$ 497,342	\$ 744,700	66.8%	\$ 247,358
Expenditures	(497,761)	(697,000)	71.4%	(199,239)
Net	\$ (419)	\$ 47,700		\$ 48,119
<b><u>General Bond Obligation Fund</u></b>				
Revenue	\$ 637,104	\$ 634,178	100.5%	\$ (2,926)
Expenditures	(540,338)	(672,941)	80.3%	(132,603)
Net	\$ 96,766	\$ (38,763)		\$ (135,529)
<b><u>Operations &amp; Maintenance (Restricted) Fund</u></b>				
Revenue	\$ -	\$ 360,000	0.0%	\$ 360,000
Expenditures	(162,747)	(360,000)	45.2%	(197,253)
Net	\$ (162,747)	\$ -		\$ 162,747
<b><u>Auxiliary Fund</u></b>				
Revenue	\$ 1,184,699	\$ 2,016,500	58.8%	\$ 831,801
Expenditures	(954,608)	(2,016,938)	47.3%	(1,062,330)
Net	\$ 230,091	\$ (438)		\$ (230,529)
<b><u>Working Cash Fund</u></b>				
Revenue	\$ 75,982	\$ 50,000	152.0%	\$ (25,982)
Expenditures	-	(50,000)	0.0%	(50,000)
Net	\$ 75,982	\$ -		\$ (75,982)
<b><u>All Funds</u></b>				
Revenue	\$ 28,121,956	\$ 48,060,010	58.5%	\$ 19,938,054
Expenditures	(26,181,165)	(45,433,290)	57.6%	(19,252,125)
Net	\$ 1,940,791	\$ 2,626,720		\$ 685,929

**EDUCATION FUND REVENUE**  
**For 8 Months Ending February 28, 2018**

**67%**

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
<b>REVENUE</b>				
<b>LOCAL GOVERNMENT</b>				
Property taxes	\$ 4,643,261	\$ 7,083,000	65.6%	\$ 2,439,739
Total Local Government	<u>4,643,261</u>	<u>7,083,000</u>	<u>65.6%</u>	<u>2,439,739</u>
<b>CORPORATE PERSONAL PROPERTY TAXES</b>	<u>162,829</u>	<u>650,000</u>	<u>25.1%</u>	<u>487,171</u>
<b>STATE GOVERNMENT</b>				
ICCB credit hour grants	1,561,934	1,846,190	84.6%	284,256
ICCB equalization grants	2,741,287	4,111,930	66.7%	1,370,643
CTE formula grant	<u>70,970</u>	<u>-</u>	<u>0.0%</u>	<u>(70,970)</u>
Total State Government	<u>4,374,191</u>	<u>5,958,120</u>	<u>73.4%</u>	<u>1,583,929</u>
<b>STUDENT TUITION AND FEES</b>				
Tuition	7,275,633	8,024,000	90.7%	748,367
Fees	<u>1,545,757</u>	<u>1,761,800</u>	<u>87.7%</u>	<u>216,043</u>
Total Tuition and Fees	<u>8,821,390</u>	<u>9,785,800</u>	<u>90.1%</u>	<u>964,410</u>
<b>MISCELLANEOUS</b>				
Sales and service fees	41,068	55,800	73.6%	14,732
Investment revenue	61,956	15,000	413.0%	(46,956)
Nongovernmental gifts & scholarships	<u>-</u>	<u>30,000</u>	<u>0.0%</u>	<u>30,000</u>
Total Other Sources	<u>103,024</u>	<u>100,800</u>	<u>102.2%</u>	<u>(2,224)</u>
<b>Total Revenue</b>	<u>18,104,695</u>	<u>23,577,720</u>	<u>76.8%</u>	<u>5,473,025</u>
Transfers in	<u>-</u>	<u>50,000</u>	<u>0.0%</u>	<u>50,000</u>
<b>Total Revenue and Transfers in</b>	<u>\$ 18,104,695</u>	<u>\$ 23,627,720</u>	<u>76.6%</u>	<u>\$ 5,523,025</u>

**EDUCATION FUND EXPENDITURES**  
**For 8 Months Ending February 28, 2018**

**67%**

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
<b>EXPENDITURES</b>				
By Program:				
<b>Instruction</b>				
Salaries	\$ 4,807,608	\$ 7,758,302	62.0%	\$ 2,950,694
Employee benefits	430,184	647,545	66.4%	217,361
Contractual services	95,432	149,500	63.8%	54,068
Material and supplies	133,610	374,350	35.7%	240,740
Conferences and meetings	5,900	26,150	22.6%	20,250
Total Instruction	<u>5,472,734</u>	<u>8,955,847</u>	<u>61.1%</u>	<u>3,483,113</u>
<b>Academic Support</b>				
Salaries	717,115	1,203,182	59.6%	486,067
Employee benefits	128,024	213,578	59.9%	85,554
Contractual services	129,974	215,000	60.5%	85,026
Material and supplies	122,038	265,470	46.0%	143,432
Conferences and meetings	14,897	33,500	44.5%	18,603
Fixed charges	29,447	50,000	58.9%	20,553
Total Academic Support	<u>1,141,495</u>	<u>1,980,730</u>	<u>57.6%</u>	<u>839,235</u>
<b>Student Services</b>				
Salaries	1,073,952	1,690,095	63.5%	616,143
Employee benefits	175,442	243,264	72.1%	67,822
Contractual services	151,349	230,000	65.8%	78,651
Material and supplies	48,521	145,150	33.4%	96,629
Conferences and meetings	31,560	63,650	49.6%	32,090
Fixed charges	-	14,800	0.0%	14,800
Total Student Services	<u>1,480,824</u>	<u>2,386,959</u>	<u>62.0%</u>	<u>906,135</u>



**EDUCATION FUND EXPENDITURES**  
**For 8 Months Ending February 28, 2018**

**67%**

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
<b>EXPENDITURES</b>				
<b>Public Service/Continuing Education</b>				
Salaries	142,951	216,338	66.1%	73,387
Employee benefits	18,741	36,208	51.8%	17,467
Contractual services	10,503	28,879	36.4%	18,376
Material and supplies	5,124	25,684	20.0%	20,560
Conferences and meetings	50	2,500	2.0%	2,450
Total Public Service/Continuing Education	<u>177,369</u>	<u>309,609</u>	<u>57.3%</u>	<u>132,240</u>
<b>Auxiliary Services</b>				
Salaries	150,757	229,214	65.8%	78,457
Employee benefits	19,797	29,029	68.2%	9,232
Contractual services	178,895	218,000	82.1%	39,105
Material and supplies	93,831	100,750	93.1%	6,919
Conferences and meetings	63,089	133,000	47.4%	69,911
Fixed charges	4,840	16,000	30.3%	11,160
Capital outlay	5,000	5,000	100.0%	-
Total Auxiliary Services	<u>516,209</u>	<u>730,993</u>	<u>70.6%</u>	<u>214,784</u>
<b>Institutional Support</b>				
Salaries	1,497,034	2,260,164	66.2%	763,130
Employee benefits	247,735	424,047	58.4%	176,312
Contractual services	1,155,184	1,687,400	68.5%	532,216
Material and supplies	194,856	382,100	51.0%	187,244
Conferences and meetings	119,778	217,000	55.2%	97,222
Fixed charges	578	1,000	57.8%	422
Other	3,255	40,000	8.1%	36,745
Total Institutional Support	<u>3,218,420</u>	<u>5,011,711</u>	<u>64.2%</u>	<u>1,793,291</u>

**EDUCATION FUND EXPENDITURES**  
**For 8 Months Ending February 28, 2018**

**67%**

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
<b>EXPENDITURES</b>				
<b>Scholarships, Student Grants &amp; Waivers</b>				
Student grants and scholarships	957,123	1,014,000	94.4%	56,877
Other	<u>2,182</u>	<u>45,000</u>	<u>4.8%</u>	<u>42,818</u>
Total Scholarships, Student Grants & Waivers	<u>959,305</u>	<u>1,059,000</u>	<u>90.6%</u>	<u>99,695</u>
<b>Contingencies</b>	<u>-</u>	<u>200,000</u>	<u>0.0%</u>	<u>200,000</u>
<b>Total Expenditures</b>	<u>12,966,356</u>	<u>20,634,849</u>	<u>62.8%</u>	<u>7,668,493</u>
Transfers out	<u>-</u>	<u>380,000</u>	<u>0.0%</u>	<u>380,000</u>
<b>Total Expenditures and Transfers out</b>	<u>\$ 12,966,356</u>	<u>\$ 21,014,849</u>	<u>61.7%</u>	<u>\$ 8,048,493</u>

# OPERATIONS & MAINTENANCE FUND REVENUE AND EXPENDITURES

67%

For 8 Months Ending February 28, 2018

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
<b>REVENUE</b>				
<b>LOCAL GOVERNMENT</b>				
Property taxes	\$ 887,557	\$ 1,383,000	64.2%	\$ 495,443
<b>CORPORATE PERSONAL PROPERTY TAXES</b>	162,829	650,000	25.1%	487,171
<b>STUDENT FEES</b>				
Fees	1,527,211	1,639,440	93.2%	112,229
Total Student Fees	1,527,211	1,639,440	93.2%	112,229
<b>MISCELLANEOUS</b>				
Sales and service fees	860	5,000	17.2%	4,140
Facilities	10,020	14,000	71.6%	3,980
Investment revenue	3,506	2,000	175.3%	(1,506)
Total Miscellaneous	14,386	21,000	68.5%	6,614
<b>Total Revenue</b>	<u>\$ 2,591,983</u>	<u>\$ 3,693,440</u>	<u>70.2%</u>	<u>\$ 1,101,457</u>
<b>EXPENDITURES</b>				
By Program:				
<b>Operations and Maintenance of Plant</b>				
Salaries	\$ 1,130,579	\$ 1,799,346	62.8%	\$ 668,767
Employee benefits	167,705	245,810	68.2%	78,105
Contractual services	212,120	563,000	37.7%	350,880
Material and supplies	73,014	165,984	44.0%	92,970
Conferences and meetings	921	6,000	15.4%	5,079
Utilities	485,687	888,300	54.7%	402,613
Capital outlay	-	15,000	0.0%	15,000
Other	-	10,000	0.0%	10,000
Total Operations and Maintenance of Plant	2,070,026	3,693,440	56.0%	1,623,414
<b>Total Expenditures</b>	<u>\$ 2,070,026</u>	<u>\$ 3,693,440</u>	<u>56.0%</u>	<u>\$ 1,623,414</u>

**RESTRICTED PURPOSE FUND REVENUE**  
**For 8 Months Ending February 28, 2018**

**67%**

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
<b>REVENUE</b>				
<b>STATE GOVERNMENT</b>				
State board of education- adult education	\$ 498,157	\$ 468,192	106.4%	\$ (29,965)
ICCB grant revenue- other	109,429	3,845,600	2.8%	3,736,171
Other Sources	10,075	-	0.0%	-
Total State Government	<u>617,661</u>	<u>4,313,792</u>	<u>14.3%</u>	<u>3,696,131</u>
<b>FEDERAL GOVERNMENT</b>				
Department of education	4,368,446	12,089,330	36.1%	7,720,884
Other	-	442,600	0.0%	442,600
Total Federal Government	<u>4,368,446</u>	<u>12,531,930</u>	<u>34.9%</u>	<u>8,163,484</u>
<b>Total Revenue</b>	<u>\$ 4,986,107</u>	<u>\$ 16,845,722</u>	<u>29.6%</u>	<u>\$ 11,859,615</u>

**RESTRICTED PURPOSE FUND EXPENDITURES**  
**For 8 Months Ending February 28, 2018**

**67%**

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
<b>EXPENDITURES</b>				
By Program:				
<b>Instruction</b>				
Salaries	\$ 764,950	\$ 911,531	83.9%	\$ 146,581
Employee benefits	50,513	2,048,856	2.5%	1,998,343
Contractual services	86,628	122,872	70.5%	36,244
Material and supplies	153,919	146,709	104.9%	(7,210)
Conferences and meetings	12,370	21,399	57.8%	9,029
Other	1,936	-	0.0%	(1,936)
Total Instruction	<u>1,070,316</u>	<u>3,251,367</u>	<u>32.9%</u>	<u>2,181,051</u>
<b>Academic Support</b>				
Employee benefits	<u>-</u>	<u>250,000</u>	<u>0.0%</u>	<u>250,000</u>
Total Academic Support	<u>-</u>	<u>250,000</u>	<u>0.0%</u>	<u>250,000</u>
<b>Student Services</b>				
Salaries	60,541	-	0.0%	(60,541)
Employee benefits	1,261	350,000	0.4%	348,739
Conferences and meetings	<u>1,127</u>	<u>-</u>	<u>0.0%</u>	<u>(1,127)</u>
Total Student Services	<u>62,929</u>	<u>350,000</u>	<u>18.0%</u>	<u>287,071</u>
<b>Public Service/Continuing Education</b>				
Salaries	106,378	143,170	74.3%	36,792
Employee benefits	18,918	110,185	17.2%	91,267
Contractual services	304,953	2,200	13861.5%	(302,753)
Material and supplies	1,991	2,580	77.2%	589
Conferences and meetings	<u>6,827</u>	<u>12,465</u>	<u>54.8%</u>	<u>5,638</u>
Total Public Service/Continuing Education	<u>439,067</u>	<u>270,600</u>	<u>162.3%</u>	<u>(168,467)</u>

**RESTRICTED PURPOSE FUND EXPENDITURES**  
**For 8 Months Ending February 28, 2018**

**67%**

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
<b>Auxiliary Services</b>				
Employee benefits	-	125,000	0.0%	125,000
Total Auxiliary Services	-	125,000	0.0%	125,000
<b>Operations and Maintenance of Plant</b>				
Employee benefits	-	450,000	0.0%	450,000
Total Operation and Maintenance of Plant	-	450,000	0.0%	450,000
<b>Institutional Support</b>				
Employee benefits	-	400,000	0.0%	400,000
Total Institutional Support	-	400,000	0.0%	400,000
<b>Scholarships, Student Grants &amp; Waivers</b>				
Salaries	57,643	97,661	59.0%	40,018
Student grants and scholarships	7,247,374	11,500,000	63.0%	4,252,626
Other	112,000	151,094	74.1%	39,094
Total Scholarships, Student Grants & Waivers	7,417,017	11,748,755	63.1%	4,331,738
<b>Total Expenditures</b>	<u>\$ 8,989,329</u>	<u>\$ 16,845,722</u>	<u>53.4%</u>	<u>\$ 7,856,393</u>

**AUDIT FUND REVENUE AND EXPENDITURES**  
**For 8 Months Ending February 28, 2018**

**67%**

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
<b>REVENUE</b>				
<b>LOCAL GOVERNMENT</b>				
Property taxes	<u>\$ 44,035</u>	<u>\$ 67,700</u>	<u>65.0%</u>	<u>\$ 23,665</u>
<b>MISCELLANEOUS</b>				
Investment revenue	<u>9</u>	<u>50</u>	<u>18.0%</u>	<u>41</u>
<b>Total Revenue</b>	<u>44,044</u>	<u>67,750</u>	<u>65.0%</u>	<u>23,706</u>
Transfers in	<u>-</u>	<u>20,000</u>	<u>0.0%</u>	<u>20,000</u>
<b>Total Revenue and Transfers in</b>	<u><u>\$ 44,044</u></u>	<u><u>\$ 87,750</u></u>	<u><u>50.2%</u></u>	<u><u>\$ 43,706</u></u>
<b>EXPENDITURES</b>				
By Program:				
<b>Institutional Support</b>				
Contractual services	<u><u>\$ -</u></u>	<u><u>\$ 82,400</u></u>	<u><u>0.0%</u></u>	<u><u>\$ 82,400</u></u>

**LIABILITY, PROTECTION & SETTLEMENT FUND REVENUE AND EXPENDITURES**  
**For 8 Months Ending February 28, 2018**

**67%**

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
<b>REVENUE</b>				
<b>LOCAL GOVERNMENT</b>				
Property taxes	<u>\$ 497,279</u>	<u>\$ 744,600</u>	<u>66.8%</u>	<u>\$ 247,321</u>
<b>MISCELLANEOUS</b>				
Investment revenue	<u>63</u>	<u>100</u>	<u>63.0%</u>	<u>37</u>
<b>Total Revenue</b>	<u><u>\$ 497,342</u></u>	<u><u>\$ 744,700</u></u>	<u><u>66.8%</u></u>	<u><u>\$ 247,358</u></u>
<b>EXPENDITURES</b>				
By Program:				
<b>Instruction</b>				
Employee benefits	<u>\$ 78,956</u>	<u>\$ 110,000</u>	<u>71.8%</u>	<u>\$ 31,044</u>
<b>Academic Support</b>				
Employee benefits	<u>8,809</u>	<u>15,500</u>	<u>56.8%</u>	<u>6,691</u>
<b>Student Services</b>				
Employee benefits	<u>12,297</u>	<u>18,000</u>	<u>68.3%</u>	<u>5,703</u>
<b>Public Service/Continuing Education</b>				
Employee benefits	<u>2,911</u>	<u>5,500</u>	<u>52.9%</u>	<u>2,589</u>
<b>Auxiliary Services</b>				
Employee benefits	<u>2,656</u>	<u>4,000</u>	<u>66.4%</u>	<u>1,344</u>
<b>Operations and Maintenance of Plant</b>				
Employee benefits	<u>14,607</u>	<u>19,000</u>	<u>76.9%</u>	<u>4,393</u>
<b>Institutional Support</b>				
Employee benefits	20,828	55,000	37.9%	34,172
Contractual services	338,697	370,000	91.5%	31,303
Fixed charges	<u>18,000</u>	<u>100,000</u>	<u>18.0%</u>	<u>82,000</u>
Total Institutional Support	<u>377,525</u>	<u>525,000</u>	<u>71.9%</u>	<u>147,475</u>
<b>Total Expenditures</b>	<u><u>\$ 497,761</u></u>	<u><u>\$ 697,000</u></u>	<u><u>71.4%</u></u>	<u><u>\$ 199,239</u></u>



**GENERAL BOND OBLIGATION FUND REVENUE AND EXPENDITURES**  
**For 8 Months Ending February 28, 2018**

**67%**

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
<b>REVENUE</b>				
<b>LOCAL GOVERNMENT</b>				
Property taxes	<u>\$ 637,050</u>	<u>\$ 634,078</u>	<u>100.5%</u>	<u>\$ (2,972)</u>
<b>MISCELLANEOUS</b>				
Investment revenue	<u>54</u>	<u>100</u>	<u>54.0%</u>	<u>46</u>
<b>Total Revenue</b>	<u><u>\$ 637,104</u></u>	<u><u>\$ 634,178</u></u>	<u><u>100.5%</u></u>	<u><u>\$ (2,926)</u></u>
<b>EXPENDITURES</b>				
By Program:				
<b>Institutional Support</b>				
Fixed charges	<u>\$ 540,338</u>	<u>\$ 672,941</u>	<u>80.3%</u>	<u>\$ 132,603</u>
<b>Total Expenditures</b>	<u><u>\$ 540,338</u></u>	<u><u>\$ 672,941</u></u>	<u><u>80.3%</u></u>	<u><u>\$ 132,603</u></u>

**OPERATIONS & MAINTENANCE (RESTRICTED) FUND REVENUE AND EXPENDITURES**  
**For 8 Months Ending February 28, 2018**

**67%**

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
<b>TRANSFERS IN</b>	<u>\$ -</u>	<u>\$ 360,000</u>	<u>0.0%</u>	<u>\$ 360,000</u>
<b>EXPENDITURES</b>				
By Program:				
<b>Operations and Maintenance of Plant</b>				
Contractual services	\$ 154,747	\$ 350,000	44.2%	\$ 195,253
Capital outlay	<u>8,000</u>	<u>10,000</u>	<u>80.0%</u>	<u>2,000</u>
Total Operation and Maintenance of Plant	<u>162,747</u>	<u>360,000</u>	<u>45.2%</u>	<u>197,253</u>
<b>Total Expenditures</b>	<u>\$ 162,747</u>	<u>\$ 360,000</u>	<u>45.2%</u>	<u>\$ 197,253</u>

**AUXILIARY FUND REVENUE AND EXPENDITURES****67%****For 8 Months Ending February 28, 2018**

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
<b>REVENUE</b>				
<b>SALES AND SERVICE FEES</b>				
Bookstore	\$ 1,184,699	\$ 2,016,500	58.8%	\$ 831,801
<b>Total Revenue</b>	<u>\$ 1,184,699</u>	<u>\$ 2,016,500</u>	<u>58.8%</u>	<u>\$ 831,801</u>
<b>EXPENDITURES</b>				
By Program:				
<b>Auxiliary Services</b>				
Salaries	\$ 88,064	\$ 192,397	45.8%	\$ 104,333
Employee benefits	11,053	23,991	46.1%	12,938
Contractual services	12,964	16,000	81.0%	3,036
Material and supplies	842,527	1,781,550	47.3%	939,023
Conferences and meetings	-	3,000	0.0%	3,000
<b>Total Auxiliary Services</b>	<u>954,608</u>	<u>2,016,938</u>	<u>47.3%</u>	<u>1,062,330</u>
<b>Total Expenditures</b>	<u>\$ 954,608</u>	<u>\$ 2,016,938</u>	<u>47.3%</u>	<u>\$ 1,062,330</u>

**WORKING CASH FUND REVENUE AND EXPENDITURES****67%****For 8 Months Ending February 28, 2018**

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	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
<b>REVENUE</b>				
<b>OTHER SOURCES</b>				
Investment revenue	<u>\$ 75,982</u>	<u>\$ 50,000</u>	<u>152.0%</u>	<u>\$ (25,982)</u>
<b>Total Revenue</b>	<u><u>\$ 75,982</u></u>	<u><u>\$ 50,000</u></u>	<u><u>152.0%</u></u>	<u><u>\$ (25,982)</u></u>
<b>TRANSFERS OUT</b>	<u><u>\$ -</u></u>	<u><u>\$ 50,000</u></u>	<u><u>0.0%</u></u>	<u><u>\$ 50,000</u></u>

**From:** [Stan Fields](#)  
**To:** [Melissa Mollett](#)  
**Cc:** [Maria Anderson](#); [Mireya Perez](#)  
**Subject:** Fwd: Action Item 8.3 for 4/30/18 Board Meeting  
**Date:** Monday, April 16, 2018 1:52:29 PM  
**Attachments:** [TR 2.28.18.pdf](#)  
[ATT00001.htm](#)

---

Ok

Begin forwarded message:

**From:** Mireya Perez <[mireya.perez@morton.edu](mailto:mireya.perez@morton.edu)>  
**Date:** April 16, 2018 at 1:12:23 PM CDT  
**To:** Stan Fields <[stan.fields@morton.edu](mailto:stan.fields@morton.edu)>  
**Cc:** Maria Anderson <[maria.anderson@morton.edu](mailto:maria.anderson@morton.edu)>, Melissa Mollett <[melissa.mollett@morton.edu](mailto:melissa.mollett@morton.edu)>  
**Subject:** FW: Action Item 8.3 for 4/30/18 Board Meeting

**Proposed Action:** THAT THE MONTHLY TREASURER'S REPORTS FOR FEBRUARY 2018 BE RECEIVED AND FILED FOR AUDIT AS SUBMITTED.

**Rationale:** [Required by Board Policy 1.6.7]

**Attachments:** Treasurer's Reports

*Thanks,*

*Mireya Perez  
Director of Business Services  
Morton College  
3801 South Central Ave  
Cicero, IL 60804  
Phone (708) 656-8000 ext 2289  
Fax (708) 656-3194*

---

**From:** David Gonzalez <[David.Gonzalez@cpagwa.com](mailto:David.Gonzalez@cpagwa.com)>  
**Sent:** Monday, April 16, 2018 12:53 PM  
**To:** Mireya Perez <[mireya.perez@morton.edu](mailto:mireya.perez@morton.edu)>  
**Subject:** Fw: Action Item 8.3 for 4/30/18 Board Meeting

Reviewed. OK to send to Board

---

**Morton College Treasurer's Report**

Month Ending: February 28, 2018

<i>Institution</i>	<i>Purchased</i>	<i>Principal</i>	<i>Rate</i>	<i>Type</i>	<i>Maturity</i>
<i>Fifth Third, Cicero</i>	21-Feb-03	\$ -	5.0000%	GNMA	15-Jan-18
	21-Feb-03	\$ -	5.5000%	GNMA	15-Jan-17
	1-May-06	\$ 623,175.10	0.0100%	Money Market	28-Feb-18
	Sum	<u>\$ 623,175.10</u>			
<i>The Illinois Funds, Springfield</i>	1-May-06	\$10,173,615.53	0.0100%	TIF Prime Fund	28-Feb-18
	Sum	<u>\$10,173,615.53</u>			
<b>Grand Total</b>		<b><u>\$10,796,790.63</u></b>			

**MORTON COLLEGE**  
**Facility Use Permit Application**

This form must be completed and returned no less than forty-five (45) days prior to the date for which the facility is requested. Confirmation will be made in writing.

Date: MARCH 21, 2018Name of Organization: PEACE OFFICERS MEMORIAL  
FOUNDATION OF COOK COUNTYAddress: P.O. BOX 195 OAKLAWN IL 60454  
Street City Zip CodeTelephone: 312-315-9629 Person to Contact: ED SAJDANDate(s) Requested: MAY 10, 2018Time Requested: From: 8:30 To: 11:00

(Include one-half hour before and one-half hour after scheduled event).

Facility Requested: SOUTH EAST PARKING LOTPurpose of Use: LINEUP OF POLICE VEHICLESExpected Attendance: 60 VEHICLESEquipment Requested: N/AExtent to which refreshments, if any, are to be served: N/A

I (we) agree to comply with all rules and regulations set forth in the Morton College  
Campus Facilities Rental and Use Procedure.

Authorized Signature: Organization Title: PRESIDENT

Please send this form to: Director of Physical Plant  
Morton College  
3801 S. Central Ave.  
Cicero, Illinois 60804  
(708) 656-8000, Ext. 2221 Fax (708) 656-7679

Date

Stan Fields  
President

Date

**MORTON COLLEGE  
HOLD HARMLESS AGREEMENT  
WAIVER AND RELEASE OF ALL CLAIMS**

**This form must be completed and returned with the Facility Use Permit Application together with a copy of your Certificate of Insurance.**

**ORGANIZATION:** PEACE OFFICERS MEMORIAL  
FOUNDATION OF COOK COUNTY

**ADDRESS:** P.O. BOX 195 OAK LAWN IL 60454

**TELEPHONE:** 312-315-9629

**DATE (S) OF UTILIZATION:** MAY 10, 2018

The undersigned shall assume responsibility for and defend at its own expense all claims for personal injury, including but not limited to medical expenses, property damage, and any other type of claim arising for such use; and the undersigned further agrees to pay all costs for losses or damages to Morton College owned land, buildings and equipment. It is further understood that in consideration for being permitted to utilize the facilities of Morton College, I do for myself, my heirs, executors, administrators, assigns, and the organization I represent, hereby release and forever discharge Morton College, its trustees, officers, agents, employees, servants and officials, of and from any and every claim or in equity arising from or by reason of any bodily injury or personal injuries known or unknown, death or property damage resulting or to result from any accident which may occur as a result of this facility utilization.

This release contains the entire agreement between the parties hereto and the terms of this release are contractual and not a mere recital.

I have carefully read the foregoing release and know the contents thereof and sign this release as my own free act.

**Authorized Signature:**



**Organization Title:**

PRESIDENT

**Date:**

MARCH 21, 2018

4/12/00





PEACOFF-01

MHURLEY

## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
3/30/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER  
Buschbach Insurance Agency  
6616 W. 86th Street  
PO Box 5000  
Oak Lawn, IL 60456-5000

CONTACT  
NAME:  
PHONE  
(A/C, No, Ext): (708) 423-2350 FAX  
(A/C, No): (708) 425-5077  
E-MAIL  
ADDRESS:

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A: West Bend Mutual Insurance Co

15350

INSURED

Peace Officers Memorial Foundation of Cook County  
P O Box 196  
Oak Lawn, IL 60453

INSURER B:

INSURER C:

INSURER D:

INSURER E:

INSURER F:

## COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	CURR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR			A408220	05/10/2018	05/11/2018	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (EA OCCUR/ACCIDENT) \$ 100,000 MED EXP (Any one person) \$ Excluded PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:						
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (EA accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER MEMBER EXCLUDED? (Mandatory in RI) <input type="checkbox"/> Y/N	N/A					PER STATUTE <input type="checkbox"/> OTHER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
	DESCRIPTION OF OPERATIONS below						

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
Event: Cook County Peace Officers Memorial May 10, 2018  
Certificate Holder is included as Additional Insured  
Endorsement CG20 26 04 13

## CERTIFICATE HOLDER

## CANCELLATION

Morton College  
3801 South Central Avenue  
Cicero, IL 60804

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

ACORD 25 (2016/03)

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17<sup>th</sup>

ANNUAL

MEMORIAL CEREMONY



*Honoring... ALL Line of Duty Deaths for  
ALL Peace Officers from Throughout Cook County*

*From 2017:*

**OFFICER BERNIE DOMAGALA**

Chicago Police Dept. (E.O.W. 9-5-2017)

**OFFICER ANDRE VAN VEGTEN**

Chicago Police Dept. (E.O.W. 11-2-2017)

**K9 DRAGO**

Cook County Forest Preserves District Police Dept. (E.O.W. 6-14-2017)

*A Silent Police Motorcade Precedes the Start of the Ceremony  
Held at the Site of the Proposed Cook County Peace Officers Memorial:*

**CERMAK WOODS FOREST PRESERVE**

*7601 W. Ogden Ave. • Lyons, IL*

**THURSDAY, MAY 10, 2018 • 11AM - 12 NOON**

*For more information, call 708-424-6749 or [POMFCC@AOL.COM](mailto:POMFCC@AOL.COM)*

*— All Are Welcome —*

*Visitors at: [www.pomfcc.org](http://www.pomfcc.org) and Facebook*

**MORTON COLLEGE**  
**Facility Use Permit Application**

This form must be completed and returned no less than forty-five (45) days prior to the date for which the facility is requested. Confirmation will be made in writing.

Date: 2-27-18

Name of Organization: Mexican Dance Ensemble Chicago 60644

Address: 5824 W. Roosevelt Rd, Chicago, Zip Code \_\_\_\_\_  
Street City

Telephone: 872-239-8478 Person to Contact: Maica Jimenez

Date(s) Requested: May 12, 2018

Time Requested: From: 12 pm To: 6 pm

(Include one-half hour before and one-half hour after scheduled event).

Facility Requested: Jedlicka Performing Arts Center

Purpose of Use: A celebration of "Día de los Niños" (Day of the Children) and to achieve two goals: Showcase and promote Mexican folkloric dances and as a fundraising opportunity to meet urgent financial needs.

Expected Attendance: 100-200 people

Equipment Requested: Overhead projector, Microphone, Stage lighting Controls, Sound

Extent to which refreshments, if any, are to be served: \_\_\_\_\_

I (we) agree to comply with all rules and regulations set forth in the Morton College Campus Facilities Rental and Use Procedure.

Authorized Signature: [Signature]

Organization Title: Director

Please send this form to: Director of Physical Plant  
Morton College  
3801 S. Central Ave.  
Cicero, Illinois 60804  
(708) 656-8000, Ext. 2221 Fax (708) 656-7679

Date

Stan Fields  
President

Date

**MORTON COLLEGE  
HOLD HARMLESS AGREEMENT  
WAIVER AND RELEASE OF ALL CLAIMS**

**This form must be completed and returned with the Facility Use Permit Application together with a copy of your Certificate of Insurance.**

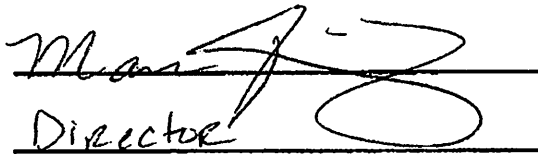
**ORGANIZATION:** Mexican Dance Ensemble Chicago  
**ADDRESS:** 5824 W. Roosevelt Rd. Chicago, IL 60644  
**TELEPHONE:** 872-239-8478  
**DATE (S) OF UTILIZATION:** May 12, 2018

The undersigned shall assume responsibility for and defend at its own expense all claims for personal injury, including but not limited to medical expenses, property damage, and any other type of claim arising for such use; and the undersigned further agrees to pay all costs for losses or damages to Morton College owned land, buildings and equipment. It is further understood that in consideration for being permitted to utilize the facilities of Morton College, I do for myself, my heirs, executors, administrators, assigns, and the organization I represent, hereby release and forever discharge Morton College, its trustees, officers, agents, employees, servants and officials, of and from any and every claim or in equity arising from or by reason of any bodily injury or personal injuries known or unknown, death or property damage resulting or to result from any accident which may occur as a result of this facility utilization.

This release contains the entire agreement between the parties hereto and the terms of this release are contractual and not a mere recital.

I have carefully read the foregoing release and know the contents thereof and sign this release as my own free act.

**Authorized Signature:**



**Organization Title:**

Director

**Date:**

2-27-18

4/12/00



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
04/10/2018

<b>PRODUCER</b> East Main Street Insurance Services, Inc. Will Maddux PO Box 1298 Grass Valley, CA 95945 Phone: (530) 477-6521 Email: info@theeventhelper.com	<b>THIS CERTIFICATION IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.</b>	
<b>INSURED</b> Mexican Dance Ensemble Ch Adan Mendoza 5824 W Roosevelt Rd Chicago, IL 60644	<b>INSURERS AFFORDING COVERAGE</b>	<b>NAIC #</b>
	INSURER A: Lloyds Syndicate 2623	AA-1128623 82%
	INSURER B: Lloyds Syndicate 623	AA-1126623 18%
	INSURER C:	
	INSURER D:	
	INSURER E:	

## COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR/ADD'L LTR INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
A Y	<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input checked="" type="checkbox"/> CLAIMS MADE <input type="checkbox"/> OCCUR Host Liquor Liability GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC Retail Liquor Liability	EH-771318-L1968782	05/12/2018	05/13/2018	EACH OCCURRENCE INCLUDES BODILY INJURY & PROPERTY DAMAGE \$ 1,000,000
	MED EXP (Any one person) \$ 5,000				
	PERSONAL & ADV INJURY \$ 1,000,000				
	GENERAL AGGREGATE \$ 2,000,000				
	PRODUCTS - COMP/OP AGG \$ INCLUDED				
					DEDUCTIBLE \$ 1,000
					\$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS				COMBINED SINGLE LIMIT (Ea accident) \$
					BODILY INJURY (Per person) \$
					BODILY INJURY (Per accident) \$
					PROPERTY DAMAGE (Per accident) \$
	<b>GARAGE LIABILITY</b> <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT \$
					OTHER THAN EA ACC \$
					AUTO ONLY: AGG \$
	<b>EXCESS/UMBRELLA LIABILITY</b> <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE  DEDUCTIBLE RETENTION \$				EACH OCCURRENCE \$
					AGGREGATE \$
					\$
					\$
					\$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? If yes, describe under SPECIAL PROVISIONS below OTHER				WC STATU-TORY LIMITS OTH-ER \$
					E.L. EACH ACCIDENT \$
					E.L. DISEASE - EA EMPLOYEE \$
					E.L. DISEASE - POLICY LIMIT \$

## DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

Certificate holder listed below is named as additional insured per attached CG 20 26 07 04.  
Attendance: 300, Event Type: Recitals.

## CERTIFICATE HOLDER

Morton College  
3801 S Central Ave  
Cicero, IL 60804

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**ADDITIONAL INSURED – DESIGNATED  
PERSON OR ORGANIZATION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

**SCHEDULE**

Name Of Additional Insured Person(s) Or Organization(s)
Morton College 3801 S Central Ave Cicero, IL 60804
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

**Section II – Who Is An Insured** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

- A.** In the performance of your ongoing operations; or
- B.** In connection with your premises owned by or rented to you.

**MORTON COLLEGE**  
**Facility Use Permit Application**

This form must be completed and returned no less than forty-five (45) days prior to the date for which the facility is requested. Confirmation will be made in writing.

Date: March 15, 2018

Name of Organization: District 103 Toastmasters

Address: P.O. Box 804546 Chicago, IL 60680  
Street City Zip Code

Telephone: 773-592-2930 Person to Contact: Cassandra Lee

Date(s) Requested: Saturday, June 9, 2018

Time Requested: From: 7 a.m. To: 4:30 p.m.

(Include one-half hour before and one-half hour after scheduled event).

Facility Requested: Auditorium, Auditorium Atrium, Cafeteria, and Classrooms (7)

Purpose of Use: To provide club officer training for the 2018-2019 club officers. To present educational workshops to help club and district leaders understand their leadership roles with Toastmasters International. To present informative communication workshops for club members.

Expected Attendance: 150 - 250 people

Equipment Requested: Tables in Auditorium Atrium (3); Screen and Projectors in Auditorium and Classrooms

Extent to which refreshments, if any, are to be served: Breakfast and lunch will be ordered from Paisans

I (we) agree to comply with all rules and regulations set forth in the Morton College Campus Facilities Rental and Use Procedure.

Authorized Signature: \_\_\_\_\_

Organization Title: 2017-2018 District Director

Please send this form to: **Director of Physical Plant**  
**Morton College**  
**3801 S. Central Ave.**  
**Cicero, Illinois 60804**  
**(708) 656-8000, Ext. 2221 Fax (708) 656-7679**

\_\_\_\_\_  
Date

\_\_\_\_\_  
Stan Fields  
President

\_\_\_\_\_  
Date



**MORTON COLLEGE  
HOLD HARMLESS AGREEMENT  
WAIVER AND RELEASE OF ALL CLAIMS**

**This form must be completed and returned with the Facility Use Permit Application together with a copy of your Certificate of Insurance.**

**ORGANIZATION:** District 103 Toastmasters

**ADDRESS:** P.O. Box 804546, Chicago, IL 60680

**TELEPHONE:** 773-592-2930

**DATE (S) OF UTILIZATION:** Saturday, June 9, 2018

The undersigned shall assume responsibility for and defend at its own expense all claims for personal injury, including but not limited to medical expenses, property damage, and any other type of claim arising for such use; and the undersigned further agrees to pay all costs for losses or damages to Morton College owned land, buildings and equipment. It is further understood that in consideration for being permitted to utilize the facilities of Morton College, I do for myself, my heirs, executors, administrators, assigns, and the organization I represent, hereby release and forever discharge Morton College, its trustees, officers, agents, employees, servants and officials, of and from any and every claim or in equity arising from or by reason of any bodily injury or personal injuries known or unknown, death or property damage resulting or to result from any accident which may occur as a result of this facility utilization.

This release contains the entire agreement between the parties hereto and the terms of this release are contractual and not a mere recital.

I have carefully read the foregoing release and know the contents thereof and sign this release as my own free act.

**Authorized Signature:**



**Organization Title:** 2017-2018 District Director

**Date:** March 15, 2018

4/12/00





**MORTON COLLEGE**  
**Facility Use Permit Application**

This form must be completed and returned no less than forty-five (45) days prior to the date for which the facility is requested. Confirmation will be made in writing.

Date: March 15, 2018

Name of Organization: District 103 Toastmasters

Address: P.O. Box 804546 Chicago, IL 60680  
Street City Zip Code

Telephone: 773-592-2930 Person to Contact: Cassandra Lee

Date(s) Requested: Saturday, May 5, 2018

Time Requested: From: 7 a.m. To: 4:30 p.m.

(Include one-half hour before and one-half hour after scheduled event).

Facility Requested: Auditorium, Auditorium Atrium, Cafeteria

Purpose of Use: To provide a Train-the-Trainer event to prepare District 103 Toastmasters members and leaders as presenters, facilitators, and trainers for upcoming Summer TLI in June

Expected Attendance: 100 - 150 people

Equipment Requested: Tables in Auditorium Atrium (3); Screen and Projectors in Auditorium

Extent to which refreshments, if any, are to be served: Breakfast and lunch will be ordered from Paisans

I (we) agree to comply with all rules and regulations set forth in the Morton College Campus Facilities Rental and Use Procedure.

Authorized Signature: 

Organization Title: 2017-2018 District Director

Please send this form to: **Director of Physical Plant**  
**Morton College**  
**3801 S. Central Ave.**  
**Cicero, Illinois 60804**  
**(708) 656-8000, Ext. 2221 Fax (708) 656-7679**

Date

Stan Fields  
President

Date

**MORTON COLLEGE  
HOLD HARMLESS AGREEMENT  
WAIVER AND RELEASE OF ALL CLAIMS**

**This form must be completed and returned with the Facility Use Permit Application together with a copy of your Certificate of Insurance.**

**ORGANIZATION:** District 103 Toastmasters

**ADDRESS:** P.O. Box 804546, Chicago, IL 60680

**TELEPHONE:** 773-592-2930

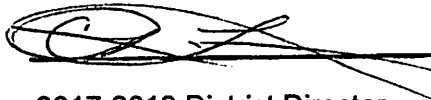
**DATE (S) OF UTILIZATION:** Saturday, May 5, 2018

The undersigned shall assume responsibility for and defend at its own expense all claims for personal injury, including but not limited to medical expenses, property damage, and any other type of claim arising for such use; and the undersigned further agrees to pay all costs for losses or damages to Morton College owned land, buildings and equipment. It is further understood that in consideration for being permitted to utilize the facilities of Morton College, I do for myself, my heirs, executors, administrators, assigns, and the organization I represent, hereby release and forever discharge Morton College, its trustees, officers, agents, employees, servants and officials, of and from any and every claim or in equity arising from or by reason of any bodily injury or personal injuries known or unknown, death or property damage resulting or to result from any accident which may occur as a result of this facility utilization.

This release contains the entire agreement between the parties hereto and the terms of this release are contractual and not a mere recital.

I have carefully read the foregoing release and know the contents thereof and sign this release as my own free act.

**Authorized Signature:**



**Organization Title:**

2017-2018 District Director

**Date:**

March 15, 2018

4/12/00



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

12/20/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Garrett/Mosier/Griffith/Sistrunk  
Risk Management & Insurance Services  
12 Truman  
Irvine, CA 92620

www.gmgs.com

0B84519

INSURED  
Toastmasters International  
PO Box 9052  
Mission Viejo CA 92690

CONTACT NAME: Ashley Brewster  
PHONE (A/C, No, Ext): 949-559-3377 FAX (A/C, No): 949-559-6703  
E-MAIL ADDRESS: ashleyb@gmgs.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: Federal Insurance Company	20281
INSURER B:	
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

## COVERAGES

CERTIFICATE NUMBER: 39373282

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			3593-20-75	12/11/2017	12/11/2018	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$1,000,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$Subject To Gen Agg
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/>	N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

As respects General Liability coverage, Morton College is added as additional insured per attached form 80-02-2000.

## CERTIFICATE HOLDER

Morton College  
Attn: Director of Physical Plants  
3801 South Central Avenue  
Cicero IL 60804

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Michael Finn

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ACORD 25 (2016/03)

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## **MORTON COLLEGE CAMPUS FACILITIES RENTAL AND USE PROCEDURE**

The purpose of this procedure is to set forth the rules and regulations under which College sponsored and other eligible groups may utilize campus facilities. The Director of Physical Plant in accordance with the provisions of Board of Trustee Policy No. 5.8, shall administer the procedure. Use of Buildings by Organizations and Societies and the rules and regulations set forth herein.

1. The use of campus facilities by College students and for College sponsored activities shall have priority over all other requests for use by outside groups. Because of this priority, many requests for campus facility use, even though desirable, may of necessity be denied or granted on a limited basis.
2. Campus facilities will be made available, subject to the above limitations, to bona fide community groups which are headquartered in or derive the greatest number of their members from within the boundaries of Illinois Community College District No. 527 or other educational or governmental institutions.
3. Use of the campus facilities shall be limited to educational, cultural, and recreational activities.
4. Use of campus facilities shall not be granted which will be injurious to the buildings, grounds, or equipment.
5. Users shall be required to sign a Hold Harmless Agreement prior to using campus facilities. By signing that agreement, users shall consent to save, hold harmless and indemnify the College, Board of Trustees, staff, students, agents and/or associates from all damages, claims, legal fees or any other losses arising from the use of campus facilities.
6. Users shall be required to file a certificate of insurance with the College indicating that the user has secured a fully paid policy of insurance, in an amount deemed adequate to indemnify the College, Board of Trustees, staff, students, agents and/or associates against all liabilities, personal injuries and property damage claims or losses which user may cause or incur as a result of the utilization of campus facilities. In all policies of insurance, the College, Board of Trustees, staff, students, agents and/or associates shall be named as additional insured.
7. The College reserves the right to revoke any authority previously granted for the use of facilities at any time it deems such action is in the best interest of the College without

prior notice to users. No authorization for campus facility use granted hereunder shall be deemed to be a contract or a lease between the College and the user.

8. Fees for the use of campus facilities shall be charged as follows:
  - A.) College sponsored activities shall incur no charges.
  - B.) Hourly rental fees shall be charged to outside users in accordance with the Rental Fee Schedule which is attached hereto and made a part hereof. Charges shall be based on the actual number of hours of use. They shall include a one-half hour period both prior to and following the scheduled use to allow for opening, closing, and securing of the facility. Rental fees are charged to recover costs of utilities and to pay for normal cleaning and security. Additional fees shall be charged for use of equipment in accordance with the attached Rental Fee Schedule. When, in the judgment of the Director of Physical Plant, additional security, supervisory custodial, or special equipment operators are required, the actual cost of such labor shall be charged to the user. Usually, labor rates for full time personnel shall be one and one-half their normal rate. Holiday utilization of personnel shall be double their normal labor rates. All damages shall be billed at cost to repair or replace.
  - C.) Long term regular users, such as other colleges or educational institutions who wish to utilize campus facilities to offer extension courses, may be granted use of the facilities by the President. When such use is granted under this long-term use, facility and equipment rates shall be one-half of the regular fees. All other fees will remain the same.
  - D.) Fees associated with facilities usage may be waived by the President of the College for community groups as defined in section 2 which conduct or sponsor activities aimed at improving and/or enhancing the community and/or its citizens. Requests for a waiver of fees must be submitted to the Director of Physical Plant in writing with a rationale for the exemption.
9. Users shall complete a Facility Use Permit Application and submit it to the college no less than forty-five (45) days prior to the date for which the facility is being requested.
10. All users shall adhere to rules listed below. Failure to comply may result in cancellation of Facility Use Permit.
  - A.) The presence or use of alcoholic beverages and/or controlled substances on school property is strictly prohibited.
  - B.) There shall be no physical attachments to the buildings or grounds without prior permission of the Director of Physical Plant. The use of stakes or

posts pounded, dug, or otherwise inserted into the asphalt or concrete surfaces shall be strictly prohibited.

- C.) Smoking is not permitted within the campus. Disposal of the remains of smoking materials on any floor or other surface may result in the cancellation of the immediate use and future requests for campus facility use.
- D.) Users serving refreshments during their meeting shall furnish all necessary consumable supplies and shall be responsible for placing all evidence of food, beverages and supplies in appropriate waste containers provided by the College.
- E.) Heating controls shall be regulated by College personnel only.
- F.) Fire exits and doorways must be kept clear and hallways passable at all times.
- G.) Access to any portion of the campus facilities other than those authorized on the permit is prohibited.
- H.) An employee of the College must be present within a building at all times during its use.
- I.) Keys to any building or any portion of a facility within a building shall not be given to any user.
- J.) Continued use of facilities by an organization shall be contingent upon its compliance with all applicable rules and regulations.
- K.) Failure to pay rental fees prior to the date of use may result in cancellation of the immediate use and future requests for campus facility use.
- L.) All checks for fees shall be made payable to Morton College, 3801 South Central Avenue, Cicero, Illinois 60804. They must be received in the Physical Plant Office no later than one week prior to the date requested.
- M.) Users shall provide adequate competent adult supervision of the activity at all times during use of facilities.
- N.) College equipment, furniture or materials shall not be rearranged or removed from its normal location without written permission granted when the request for use is approved.

- O.) Any piece of equipment that is purchased for the use of the College by outside groups or individuals, becomes the property of the College to ensure the control of the equipment by the administration.
  - P.) College equipment or equipment purchased for and donated to the College by an outside user shall not be removed from the campus facility.
  - Q.) Equipment, furniture, or materials belonging to users shall not be brought into the campus facility without prior written permission. Requests for such permission shall be made at the time the Facility Use Permit is applied for.
  - R.) Equipment, furniture or materials brought onto the premises with permission must be removed from the campus facility when the use is concluded. The items, which may remain, are those that will not interfere with normal college operations, when storage facilities are available. Authorization to store materials or equipment may be revoked at the convenience of the College.
  - S.) There shall be no solicitation of students or staff members without prior approval.
  - T.) No literature with respect to any proposed utilization of campus facilities shall be posted or distributed without prior approval.
  - U.) Any use of pyrotechnics, i.e. smoke, fire, flame, or spark producing devices are strictly prohibited on campus inside and outside of buildings. Use of such devices will only be allowed with the explicit written permission of the Director of Physical Plant, authorized agent from the Town of Cicero's Fire Department, and the State Fire Marshall. Any such uses, if permitted, shall adhere to all local town ordinances and state laws.
11. College owned equipment, furniture, or materials would not be available for off campus use by individuals or organizations. Exceptions may be granted to individuals or organizations approved for use of facilities for a specific event part of which must take place off campus.



**MORTON COLLEGE  
HOLD HARMLESS AGREEMENT  
WAIVER AND RELEASE OF ALL CLAIMS**


**This form must be completed and returned with the Facility Use Permit Application together with a copy of your Certificate of Insurance.**

**ORGANIZATION:** Pathway to Adventure Council (BSA)  
**ADDRESS:** 811 Hillgrove Ave LaGrange IL  
**TELEPHONE:** 630-487-3375 60525  
**DATE (S) OF UTILIZATION:** May 5, 2018

The undersigned shall assume responsibility for and defend at its own expense all claims for personal injury, including but not limited to medical expenses, property damage, and any other type of claim arising for such use; and the undersigned further agrees to pay all costs for losses or damages to Morton College owned land, buildings and equipment. It is further understood that in consideration for being permitted to utilize the facilities of Morton College, I do for myself, my heirs, executors, administrators, assigns, and the organization I represent, hereby release and forever discharge Morton College, its trustees, officers, agents, employees, servants and officials, of and from any and every claim or in equity arising from or by reason of any bodily injury or personal injuries known or unknown, death or property damage resulting or to result from any accident which may occur as a result of this facility utilization.

This release contains the entire agreement between the parties hereto and the terms of this release are contractual and not a mere recital.

I have carefully read the foregoing release and know the contents thereof and sign this release as my own free act.

**Authorized Signature:**   
**Organization Title:** District Director  
**Date:** 4/13/18

**MORTON COLLEGE**  
**Facility Use Permit Application**

This form must be completed and returned no less than forty-five (45) days prior to the date for which the facility is requested. Confirmation will be made in writing.

Date: 4/13/18

Name of Organization: Pathway to Adventure Council - Boy Scouts of America  
Address: 811 Hillgrove Ave LaGrange 60525  
Street City Zip Code

Telephone: 630-487-3375 Person to Contact: Manuel Carrera

Date(s) Requested: May 5 2018

Time Requested: From: 8:00 am To: 1:00 pm

(Include one-half hour before and one-half hour after scheduled event).

Facility Requested: Lecture room + 4 classrooms

Purpose of Use: Meeting for volunteers to discuss planning, budgeting, and other activities for the council that serves 21,000 plus families in the Chicagoland area.

Expected Attendance: 85-100

Equipment Requested: Audio / Video

Extent to which refreshments, if any, are to be served: Coffee & water with catered food

I (we) agree to comply with all rules and regulations set forth in the Morton College Campus Facilities Rental and Use Procedure.

Authorized Signature: \_\_\_\_\_

Organization Title: \_\_\_\_\_

Please send this form to: Director of Physical Plant  
Morton College  
3801 S. Central Ave.  
Cicero, Illinois 60804  
(708) 656-8000, Ext. 2221 Fax (708) 656-7679

\_\_\_\_\_ Date

Stan Fields  
President

\_\_\_\_\_ Date

## Morton College Rental Fees

**\*Minimum charge of \$10.00 an hour for administrative and processing costs will apply to ALL groups in addition to the following fee schedule.**

<u>AREA/SPACE</u>	<u>CAPACITY</u>	<u>HOURLY RATE</u>		<u>HOURLY RATE</u>
		For-Profit		Non-Profit
CLASSROOM	15-30	\$15.00		\$11.25
CONFERENCE ROOM	12	\$12.00		\$9.00
LARGE LECTURE HALL	125	\$35.00		\$26.25
SMALL LECTURE HALL	75	\$35.00		\$26.95
CAFETERIA	300	\$100.00	1 <sup>ST</sup> HR	\$75.00
		\$40.00	thereafter	\$30.00
GYMNASIUM	500-1000	\$100.00	1 <sup>ST</sup> HR	\$75.00
		\$35.00	thereafter	\$30.00
UPPER GYMNASIUM	350	\$100.00	1 <sup>ST</sup> HR	\$75.00
		\$50.00	thereafter	\$30.50
CORRIDOR/LOBBIES		\$25.00		\$18.75
OUTDOOR STAGE AREA	400	\$50.00		\$37.50
ATHLETIC FIELD		\$25.00	PER DAY	\$18.75
PARKING LOT	750	Cost to be arranged		
EQUIPMENT USE	NOTE: Hourly RATE/DAILY		HOURLY RATE	
		For-Profit		Non-Profit
Piano		\$50.00		\$35.00
Overhead Projector	+Operators Cost	\$25.00		\$15.00
Microphone	+Operators Cost	\$15.00		\$10.00
TV/DVD	+Operators Cost	\$40.00		\$35.00
Folding Chair	Use/Set-up	.75		.50
Stage Lighting Controls	+Operators Cost	\$50.00		\$35.00
Scoreboard Gymnasium	+Operators Cost	\$50.00		\$35.00

<b>Folding Table</b>	<b>Use/Set-up</b>	<b>\$10.00</b>	<b>\$5.00</b>
<b>Other AV Equipment</b>	<b>Cost to be arranged</b>		

**An Additional CHARGE will be applied for any college CUSTODIAL/CAMPUS POLICE related costs. A discount may be applicable for reuse.**

<b>Theatre Rental</b>	<b>\$1000.00 per day (weekends)</b>
<b>(340 person capacity).</b>	<b>\$800.00 per day (week days)</b>

**This fee does not include lights/sound and extra staff.**

**A RESOLUTION APPROVING AND ADOPTING A CLINICAL AFFILIATION AGREEMENT BETWEEN MORTON COLLEGE AND BENEDICTINE UNIVERSITY.**

**WHEREAS**, Morton College, Community College District No. 527 (“Morton”) is a public agency of the State of Illinois; and

**WHEREAS**, Morton is created under the provisions of the laws of the State of Illinois and is now operating under the provisions of the Public Community College Act of the State of Illinois (“Act”), as supplemented and amended; and

**WHEREAS**, the Bachelor of Science in Nursing and Master of Science in Nursing at Benedictine University (“Benedictine”) has a clinical component which involves the preceptorship of experienced nursing faculty; and

**WHEREAS**, each student enrolled in the program at Benedictine must complete a preceptorship in order to graduate; and

**WHEREAS**, Morton is able and willing to provide nursing faculty to serve as preceptors for Benedictine students; and

**WHEREAS**, Morton desires to enter into an affiliation agreement with Benedictine, to allow Benedictine students a clinical setting to satisfy the requirements of Benedictine’s program. Said agreement is attached hereto as Exhibit A and is hereinafter referred to as the “Agreement”; and

**WHEREAS**, Benedictine desires to enter into the Agreement with Morton to provide Benedictine students with a clinical setting to satisfy the requirements of Benedictine’s program; and

**WHEREAS**, based on the foregoing, the Board of Trustees of Community College District No. 527 (the “Board”) has determined that it is in the best interests of Morton to enter

into the Agreement, attached hereto as Exhibit A, with Benedictine.

**NOW, THEREFORE, BE IT RESOLVED** by the Board that:

**Section 1. Incorporation of Preambles.**

The Board hereby finds that all of the recitals contained in the preambles to this resolution are full, true, and correct and do hereby incorporate them into this Resolution by reference.

**Section 2. Purpose.**

The purpose of this Resolution is to authorize the President or his designee to enter into the Agreement with Benedictine, and to further authorize the President or his designee to take all steps necessary to carry out the terms of the Agreement and to ratify any steps taken to effectuate those goals.

**Section 3. Authorization.**

The Board hereby authorizes and directs the President or his designee to enter into and approve the Agreement in accordance with its terms, or any modification thereof, and to ratify any and all previous action taken to effectuate the intent of this Resolution. The Board authorizes and directs the President or his designee to execute the Agreement, with such insertions, omissions and changes as shall be approved by the President and the Attorney. The Board further authorizes the President or his designee to execute any and all additional documentation that may be necessary to carry out the intent of this Resolution. The President or his designee is hereby authorized and directed to execute, and the Morton Board Secretary is hereby authorized and directed to attest and countersign the Agreement and any and all such other documents as may be necessary to carry out and effectuate the purpose of this Resolution.

**Section 4. Renewal.**

Unless this Resolution is repealed by a majority vote of the Board, the President or his

designee is authorized and directed to renew the Agreement on substantially the same terms upon the expiration of the Agreement, or terminate the Agreement, whichever is in the best interests of Morton.

**Section 5. Headings.**

The headings of the articles, sections, paragraphs, and sub-paragraphs of this Resolution are inserted solely for the convenience of reference and form no substantive part of this Resolution nor should they be used in any interpretation or construction of any substantive provision of this Resolution.

**Section 6. Severability.**

The provisions of this Resolution are hereby declared to be severable and should any provision of this Resolution be determined to be in conflict with any law, statute, or regulation by a court of competent jurisdiction, said provision shall be excluded and deemed inoperative, unenforceable, and as though not provided for herein and all other provisions shall remain unaffected, unimpaired, valid, and in full force and effect.

**Section 7. Superseder.**

All code provisions, ordinances, resolutions, rules, and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded.

**Section 8. Effective Date.**

This Resolution shall be effective and in full force immediately upon passage and approval.

[INTENTIONALLY BLANK]

Passed by a vote of \_\_\_\_ ayes and \_\_\_\_ nays at a Regular Meeting of the Board of Trustees held this 30th day of April, 2018.

---

Chair, Board of Trustees  
Illinois Community College District No. 527

Attest:

---

Secretary, Board of Trustees  
Illinois Community College District No. 527



**EXHIBIT A**

**Benedictine University**  
**College of Education and Health Services**

**Department of Nursing and Health**

**CLINICAL AFFILIATION AGREEMENT**

This Clinical Affiliation Agreement ("Agreement") is made this 30th day of April, 2018, by and between Morton Community College District No. 527 located in Cicero, Illinois (the "Facility"), and Benedictine University, an Illinois not-for-profit corporation located in Lisle, Illinois (the "University").

WHEREAS, the University is currently conducting programs granting the degrees of Bachelor of Science in Nursing and Master of Science in Nursing and the University desires to obtain the assistance of the Facility in furthering its educational objectives and specifically in developing and implementing the clinical component of the curriculum for such degrees; and

WHEREAS, the Facility provides capability for learning experiences and is interested in providing assistance to the University in its curriculum, and the Facility is further interested in utilizing the services of the University's students ("University student") in the clinical component of the curriculum for such degrees offered by the University; and

WHEREAS, the parties hereto agree that for the mutual benefit of each as independent contractors, and not as partners or joint venturers, a formal affiliation should be entered into, and to set forth in this Agreement the terms and conditions governing their affiliation and the clinical experience for the University's above-referenced degree at the Facility; and

NOW, THEREFORE, in consideration of these premises and for other good and valuable consideration, the sufficiency of which is acknowledged, the parties hereby agree as follows.

**AGREEMENT**

1. **Purpose:** The purpose of the clinical experience is to:

Enable University students to integrate new knowledge and demonstrate attainment of program outcomes through advanced clinical learning experiences in the discipline. The clinical experience for University students shall be the preceptorship of a Facility nursing faculty member to obtain practical training on the education of nursing students.

2. **Duties and Responsibilities of the Facility.** The duties and responsibilities of the Facility shall be as follows. The Facility shall:
  - A. Have sole authority and responsibility for the instruction of its students, and adherence to quality standards at the Facility and in all programs and instruction provided to students of the Facility.
  - B. Agree that the University students participating in the clinical experiences will have the status of students, that the Facility shall not consider, utilize or assign such students to be replacements for the Facility's staff, and that such University students will not render instruction to the students of the Facility except as instructed by a Facility faculty member

and delineated in the joint planned clinical experiences of the academic program. Any such direct contact between a University student and students of the Facility shall be under the proximate supervision of a member of the Facility's staff, which shall at all times remain responsible for instruction of Facility's students.

- C. Assign each University student to a designated individual affiliated with the Facility who shall orient the University student with respect to the rules, procedures, policies and practices of the Facility, including but not limited to its policies prohibiting harassment and the complaint procedures for reporting any such harassment. The University students shall be individually responsible for their compliance with all applicable rules, procedures, policies and practices of the Facility in connection with their participation in the clinical experiences.
- D. Provide the facilities, experiences and personnel necessary to meet the University's standards for the provision of clinical education, and provide the University students with appropriate instructions and work assignments for the purpose of assisting in the proper development of the University student's knowledge and skills.
- E. Designate a liaison responsible for coordinating the clinical experience. That person shall maintain contact with the University's designated liaison to assure mutual participation in and surveillance of the clinical experience. The Facility shall notify the University in writing of any change or proposed change of the person(s) responsible for coordinating the clinical experience.
- F. Designate one individual affiliated with the Facility who shall serve as the Preceptor for the clinical experience. Such individual will provide documentation of meeting academic and other standards as required by the University.
- G. Determine the number of University students and term of the clinical experience based on the needs of the Facility and the University, taking the space available into account. It is understood that the Facility shall make the final decision as to the number of University students it can accommodate.
- H. Have sole authority to discontinue the clinical experience or reduce the number of University students (with advance notice to the University), if the Facility determines that the clinical experience is interfering with the delivery of instruction to students of the Facility, or that a problem exists involving the University students and/or University faculty member which cannot be resolved. In the event that instruction provided by the Facility decreases or Facility faculty resign, the Facility has sole authority to reduce the number of University students in the clinical experience proportionally (with advance notice to the University).
- I. Submit to the University instructor, as agreed upon in advance of the experience, feedback of each University student's progress based on his or her performance in the clinical experience, and shall otherwise cooperate in the University's formal evaluation of the University students consistent with the educational objectives and procedures mutually discussed and agreed by the parties.
- J. Ensure that all records relating to a University student's performance during the clinical experience shall be made available to the parties hereto, and the University student, and not

to other persons, as required by the Family Educational Rights and Privacy Act of 1974 (20 U.S.C. §1232g).

- K. Have the right to immediately remove any University student participating in the clinical experience from the Facility's premises for behavior that the Facility deems to be detrimental to the Facility or that presents an immediate threat to the health or welfare of the Facility's students, staff members, visitors, or operations. In such event, the Facility shall notify the University in writing of its actions and the reasons for its actions as soon as practicable. If the Facility desires to remove a University student for any other reason, it shall notify the University in writing of the reasons for the removal and shall consult with the School before removing the student, if possible.
  - L. By entering into this Agreement, the parties hereto do not intend that any of the University's staff or any University student participating in the clinical experience is to be considered an employee of the Facility for any purpose during the clinical experience, except that to the extent that the activities performed hereunder are subject to the provisions of the Healthcare Information Portability and Accountability Act of 1996 (HIPAA). The University student shall not be deemed a member of the Facility's workforce while performing the clinical experience duties and activities. The University's staff and students shall not act as the Facility's agents or representatives in any capacity, and shall not make any commitments on behalf of the Facility. The parties to this Agreement are not partners, agents nor principals of one another.
3. **Duties and Responsibilities of the University.** The duties and responsibilities of the University shall be as follows. The University shall:
- A. Assign University students to participate in the clinical experience. The number of University students assigned and the dates of their assignment shall be mutually agreed upon by the Facility and the University, in writing.
  - B. Send to the Facility for participation in the clinical experience only such University students as the University believes are able to undertake the physical requirements of the clinical experience.
  - C. Furnish any needed data and information about University students which the University is authorized to release.
  - D. Designate and provide a qualified instructor to assume overall responsibility for the University students' learning experience and who will be responsible for evaluation and assignment of grades. The parties acknowledge that University instructors will comply with policies and rules of the Facility and agree that such University instructor may also be affiliated with the Facility as its representative for the clinical experience.
  - E. Notify the Facility of any change in a University student's status, including but not limited to his/her fitness to participate in the clinical experience.
  - F. Withdraw from the clinical experience, upon recommendation, any University student who fails to meet the standards for participation in the clinical experience that the parties have

mutually agreed upon. Nothing in this section shall limit the right of the Facility to, in the Facility's sole discretion, remove a University student who is unfit to participate in the clinical experience or presents a danger to the Facility.

- G. Provide to the Facility student feedback information, including a format for providing feedback regarding University students during the clinical experience.
- H. Award academic credit for completion of the clinical experience (or any designated component thereof that is eligible for award of academic credit) as set forth in the applicable University catalog and in accordance with applicable University rules, policies and procedures.
- I. Pay for any equipment damaged or destroyed by University students or University faculty, other than through normal use, in accordance with the Facility's procedure for verification.
- J. Ensure University students have submitted documentation of meeting University designated health and safety requirements to the University. Advise all University students assigned to or making use of any clinical area of the Facility that they must adhere to appropriate rules, procedures, policies and practices, including fulfilling the health status and safety requirements of the Facility during the term of their assignment. Participating University students will furnish to the Facility, at the commencement of their participation in the clinical experience, verification of compliance with such requirements as requested.
- K. Inform participating University students that they are required to carry their own personal health insurance.
- L. Maintain (for the University) comprehensive general liability insurance (for students and faculty) at levels required by law, but not less than One Million Dollars (\$1,000,000) per occurrence and Three Million Dollars (\$3,000,000) in the aggregate, and student professional liability insurance with limits of at least One Million Dollars (\$1,000,000.00) per occurrence and Three Million Dollars (\$3,000,000.00) aggregate. A copy of a certificate of insurance for such student professional liability insurance will be made available to the Facility upon request. The University will deliver to the Facility thirty (30) calendar days' prior written notice of any expiration or cancellation of such coverage. In the event of insufficient coverage the Facility reserves the right to terminate this Agreement.
- M. Require University students, where applicable, to show evidence of a criminal background check and/or drug screen, if required by the Facility.
- N. Notify each University student prior to his/her arrival at the Facility that he/she is required to:
  - (1) Provide documentation of meeting health and safety requirements of the University and Facility.
  - (2) Meet the personal, ethical, and professional standards required of employees of the Facility and consistent with the applicable professional Code of Ethics and the applicable standards of The Joint Commission, where appropriate, and/or other

relevant accrediting or regulatory bodies.

- (3) Comply with privacy laws including, but not limited to the Family Educational Rights and Privacy Act of 1974 (20 U.S.C. §1232g) and the Standards for Privacy of Individually Identifiable Health Information as required under the Health Insurance Portability and Accountability Act (HIPAA). University students shall be required to comply with the Facility's policies and procedures regarding the confidentiality of student information and the use of all such information.  
University students shall obtain written permission from the Facility to use student information. If given such permission, University students shall de-identify all documents created and/or utilized for educational purposes outside of Facility. This shall include, at a minimum, removal of student name, student identification number, date of birth, address, social security number, and other personal information that could be used to identify a student.
- (4) Follow the administrative policies, standards, and practices of the Facility.
- (5) Conform to the standards and practices established by the University while functioning at the Facility.
- (6) Provide his/her own transportation.
- (7) Report to the Facility on time and follow all established regulations during the regularly scheduled operating hours of the Facility.
- (8) Obtain medical care at his/ her own expense for any injuries or illnesses sustained as a direct or indirect result of his/her affiliation with the Facility.
- (9) Obtain prior written approval of the Facility and the University before publishing any material relating to the clinical learning experience or the Facility.

4. **Mutual Duties and Responsibilities.** During the term of this Agreement, and with respect to the clinical experiences under this Agreement, the Facility and the University mutually agree as follows:

- A. That at no time shall they discriminate on the basis of any legally protected group, status or characteristic, including but not limited to race, creed, color, religion, national origin, age, gender, disability or handicap, veteran or military service status, sexual orientation or gender identity, or marital status, as to employees, students, or service population.
- B. That neither party shall be compensated by the other as a result of this affiliation.
- C. That the University's representative and the Facility's counterpart representative shall cooperate in good faith in working out the details of the implementation of this Agreement, and such representatives shall meet and confer (or communicate by other mutually agreeable means) prior to the expiration of the term thereof, for the purpose of planning and evaluation with respect to the clinical experience.
- D. The Facility and University, its students, employees, and agents shall comply with the Family

Educational Rights and Privacy Act of 1974 (20 U.S.C. §1232g) with respect to University student records and Facility student records.

**5. Other Provisions.**

- A. The term of this Agreement shall be for three (3) year(s), to commence on April 30, 2018 and terminate on April 29, 2021. Thereafter, this Agreement may be renewed by the mutual agreement of the parties.
- B. Either party may terminate this Agreement at any time, with or without cause, upon ninety (90) days prior written notice to the other party of its intention to terminate, provided that students shall be permitted to complete clinical experiences that began prior to the termination notice.
- C. Any amendments to this Agreement must be in writing and signed by both parties.
- D. This Agreement shall be construed and enforced in accordance with the laws of the State of Illinois, without regard to conflict of law principles.

BENEDICTINE UNIVERSITY

MORTON COMMUNITY COLLEGE

By: \_\_\_\_\_  
Joan Libner, EdD, FRE, RN-BC, CNE  
Chair, Department of Nursing and  
Health

By: \_\_\_\_\_  
Stanley Fields, President

Date: \_\_\_\_\_

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Richard Campbell, EdD, Acting Dean,  
College of Education and Health  
Services

Date: \_\_\_\_\_

By: \_\_\_\_\_  
James E. Payne, PhD  
Provost and Executive Vice President for  
Academic Affairs

Date: \_\_\_\_\_

## CONTACT INFORMATION

## UNIVERSITY

Benedictine University  
 Department of Nursing and Health KN 249  
 Administrative Assistant  
 5700 College Road, Lisle, IL 60532

Phone: (630) 829-1152 (RN to BSN Program)

Phone: (630) 829-1158 (MSN Program)

Facsimile: (630) 829-1154

[jlange@ben.edu](mailto:jlange@ben.edu) – for RN to BSN Program

[jeggenberger@ben.edu](mailto:jeggenberger@ben.edu) – for MSN Program

## FACILITY

Morton Community College District No. 527  
 President's Office  
 3801 S. Central Avenue  
 Cicero, IL 60804  
 Phone: (708) 656-8000

With a Copy To:

Morton Community College District No. 527  
 Director of Nursing Program  
 3801 S. Central Avenue  
 Cicero, IL 60804





**From:** [Stan Fields](#)  
**To:** [Melissa Mollett](#)  
**Cc:** [Maria Anderson](#); [Mireya Perez](#)  
**Subject:** Fwd: Board Action - Designated Depositories  
**Date:** Friday, April 13, 2018 2:42:46 PM  
**Attachments:** [Designated Depositories FY19.docx](#)  
[ATT00001.htm](#)

---

Ok

Begin forwarded message:

**From:** Mireya Perez <[mireya.perez@morton.edu](mailto:mireya.perez@morton.edu)>  
**Date:** April 13, 2018 at 10:28:52 AM CDT  
**To:** Stan Fields <[stan.fields@morton.edu](mailto:stan.fields@morton.edu)>  
**Cc:** Maria Anderson <[maria.anderson@morton.edu](mailto:maria.anderson@morton.edu)>, Melissa Mollett <[melissa.mollett@morton.edu](mailto:melissa.mollett@morton.edu)>  
**Subject:** Board Action - Designated Depositories

**PROPOSED ACTION:** THAT THE BOARD APPROVE THE LIST OF DESIGNATED DEPOSITORIES OF EXCESS FUNDS FOR FISCAL YEAR 2019 AS SUBMITTED.

**RATIONALE:** [Required by Board Policy 5.2.2 and Chapter 110, Act 805 Section 3-47 of the *Illinois Public Community College Act*, and Chapter 3, Act 235 of the *Illinois Compiled Statutes*]

**COST ANALYSIS:** N/A

**ATTACHMENTS:** Proposed Designated Depositories of Excess Funds for Fiscal Year 2019.

*Thanks,*

*Mireya Perez  
Director of Business Services  
Morton College  
3801 South Central Ave  
Cicero, IL 60804  
Phone (708) 656-8000 ext 2289  
Fax (708) 656-3194*

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## DESIGNATED DEPOSITORIES OF EXCESS FUNDS

FISCAL YEAR 2019

### **CHICAGO BANKS:**

Chase Bank

Bank of America

Northern Trust Bank

### **SUBURBAN BANKS:**

Bank of New York Trust Company\*\*

Central Federal Savings and Loan Association, Cicero

Central Federal Savings and Loan Association, Berwyn

BMO Harris Bank, Berwyn

BMO Harris Bank, Naperville

Bank of America, Cicero

Metropolitan Bank Group

National City, Cicero

Fifth Third Bank – Berwyn\*\*

Fifth Third Bank – Cicero\*\*

Regency Savings Bank, Cicero

Regency Savings Bank, Naperville

First Midwest Bank, Joliet \*\*

### **OTHER DEPOSITORIES:**

The Illinois Funds (TIF), Springfield \*\*

\*\*Depositories presently used by Morton College

**From:** [Stan Fields](#)  
**To:** [Melissa Mollett](#)  
**Cc:** [Maria Anderson](#); [Mireya Perez](#)  
**Subject:** Fwd: Board Action - Investment Guidelines  
**Date:** Friday, April 13, 2018 2:43:16 PM  
**Attachments:** [Investment Guidelines.docx](#)  
[ATT00001.htm](#)

---

Ok

Begin forwarded message:

**From:** Mireya Perez <[mireya.perez@morton.edu](mailto:mireya.perez@morton.edu)>  
**Date:** April 13, 2018 at 10:27:20 AM CDT  
**To:** Stan Fields <[stan.fields@morton.edu](mailto:stan.fields@morton.edu)>  
**Cc:** Maria Anderson <[maria.anderson@morton.edu](mailto:maria.anderson@morton.edu)>, Melissa Mollett <[melissa.mollett@morton.edu](mailto:melissa.mollett@morton.edu)>  
**Subject:** Board Action - Investment Guidelines

**PROPOSED ACTION:** THAT THE BOARD APPROVE THE MORTON COLLEGE INVESTMENT GUIDELINES FOR FISCAL YEAR 2019 AS SUBMITTED.

**RATIONALE:**

[Required by Board Policy 5.2.2 and Chapter 110, Act 805 Section 3-47 of the *Illinois Public Community College Act*, and Chapter 3, Act 235 of the *Illinois Compiled Statutes*]

There is no recommendation for changes to the current *Investment Guidelines*, as previously approved by the Board of Trustees, as they contain more than adequate investment objectives and parameters and contain the directives for investment, as well as the constraints of State law and additional restrictions approved by the Board.

**COST ANALYSIS:** N/A

**ATTACHMENTS:** Morton College *Investment Guidelines*

*Thanks,*

*Mireya Perez*

*Director of Business Services*

*Morton College*

*3801 South Central Ave*

*Cicero, IL 60804*

*Phone (708) 656-8000 ext 2289*

*Fax (708) 656-3194*

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## MORTON COLLEGE INVESTMENT GUIDELINES

The following are the specific procedures as adopted by MORTON COLLEGE for the investment of excess funds by the MORTON COLLEGE Treasurer.

### INVESTMENT OBJECTIVES

The primary objectives of the investment of excess funds of MORTON COLLEGE are two-fold: (a) the conservation of investment capital; and (b) the securing of the highest rates available for the term of investment within prudently defined risk guidelines.

### DEFINITION OF TERMS

#### I. Excess Funds

For purposes of this procedure, "excess funds" shall be defined as all funds not required for the current daily operation of MORTON COLLEGE and not designated for deposit in the MORTON COLLEGE checking account. The determination of excess funds shall be made by the MORTON COLLEGE Treasurer.

#### II. Treasurer

The Treasurer of MORTON COLLEGE shall be appointed on an annual basis by the Board of Trustees. The Treasurer shall have the sole responsibility for the investment of excess funds within the guidelines established. The Treasurer shall be bonded for an amount equal to the estimated maximum amount of deposits on hand at any given time rounded up to the next million dollars.

#### III. Designated Depositories

Under parameters established by the Board of MORTON COLLEGE, depositories designated as available for investment of excess funds are limited to the following: commercial banks (certificates of deposit); savings banks (certificates of deposit); and the United States Government (Treasury or Agency obligations).

### SELECTION OF DESIGNATED DEPOSITORIES

The financial reports of all eligible commercial banks and savings banks shall be reviewed by the MORTON COLLEGE Treasurer on an on-going annual basis for determination of fiscal stability. The names of those institutions meeting the over-all MORTON COLLEGE investment criteria shall be annually presented by the Treasurer to the MORTON COLLEGE Board for approval as designated depositories of excess funds.

If, in the determination of the Treasurer, a previously approved commercial bank or savings bank no longer meets the over-all financial criteria to be designated a depository of excess funds, recommendation for deletion of that institution as a depository shall be made by the Treasurer to the MORTON COLLEGE Board.

I. United States Treasury or Agency Obligations

When the rates on United States Treasury or Agency Obligations are the same or higher than the rates obtained on certificates of deposit, the Treasurer may invest in United States Treasury or Agency obligations.

II. Commercial Bank and Savings Banks  
Certificates of Deposit

The Treasurer shall obtain quotes from four (4) of the larger Chicago commercial banks to determine the highest interest rates prevailing for the certificates of deposit for the required investment period. Qualified commercial banks and savings banks within the boundaries of Community College District 527 shall be given the opportunity to equal the highest prevailing interest rate on certificates of deposit before investment is made in a Chicago commercial bank. When interest rates are identical, the Treasurer shall select the depository in which the least amount of MORTON COLLEGE excess funds is invested at that time.

III. Commercial Paper

The Treasurer may invest excess funds in Commercial Paper which is short term debt of major U. S. Corporations. First; the corporation must have assets exceeding \$500,000,000. Second; the corporation must be rated in the top three classifications by at least two standard rating services. Third; investments cannot exceed 180 days. And, fourth; investments in commercial paper can amount to, but not exceed 33.3% of the investment portfolio.

IV. Long-Term Investments

When, in the opinion of the Treasurer, investments with maturities of longer than one year are advisable, they shall be limited to Certificates of Deposit, U.S. Treasury or U.S. Agency obligations with maturities of up to twenty-four (24) months and not exceeding one third (33.3%) of the investment portfolio. When, in the opinion of the Treasurer interest rates are at a level high enough to warrant an investment in excess of twenty-four (24) months, such a long term investment shall be recommended to the Board for its ratification.

All investments made at commercial banks and savings banks shall require collateral in the form of United States Treasury obligations, real estate mortgages or state and local tax exempt securities in excess of the amount of any investment of MORTON COLLEGE funds over the \$100,000 limitation of the Federal Deposit Insurance Corporation. Collateral shall be at least 110% above the amount of the certificates of deposit, excluding the \$100,000 FDIC insurance limit.

V. The Illinois Funds (TIF)

TIF is the investment pool run by the State of Illinois for the benefit of itself and local governmental units throughout Illinois. It offers a way of giving the College immediate investment liquidity at a reasonable rate of return. When, in the opinion of the Treasurer, investment liquidity or performance is the primary investment objective, the Treasurer may invest up to 33.3% of the investment portfolio in TIF Money Market or Prime Fund.

## VI. Mutual Funds

The Treasurer may invest excess funds in mutual funds that invest primarily in corporate investment grade or global government short-term bonds. All such investments must be made in mutual funds which have assets of a minimum of \$100 million and a track record of at least three years.

Each mutual fund shall have at the time of purchase a *Value Line* minimum risk rank classification of "2 - lower risk" on a scale of 1 - 5, 1 being the lowest risk, 5 being the highest risk, or a *Morningstar* minimum risk adjusted ranking of at least four stars \*\*\*\*, on a scale of 1 - 5 stars, 5 being the highest ranking, and 1 being the lowest ranking.

The Treasurer is authorized to invest up to a maximum of 33.33% of the investment portfolio in mutual funds that invest primarily in corporate investment grade short-term bonds. The treasurer is also authorized to invest up to a maximum of 15.00% of the investment portfolio in mutual funds that invest primarily in global government short-term bonds.

## VII. Ginnie Mae - Government National Mortgage Association (GNMA)

The Treasurer may invest excess funds in Ginnie Mae (GNMA) mortgage certificates or in Ginnie Mae mutual funds exclusive of section VI above. A Ginnie Mae mutual fund invests in mortgage certificates.

The Treasurer is authorized to invest up to a maximum of 33.33% of the investment portfolio in Ginnie Mae mortgage certificates and in Ginnie Mae mutual funds.

## VIII. Investments Not Covered by the Morton College Investment Guidelines

When, in the opinion of the Treasurer, there are investment opportunities consistent within the defined investment objectives but not covered by the Morton College Investment Guidelines, the Treasurer shall after consultation with the College President, bring the investment opportunity to the attention of the Board for specific approval of the investment or for approval to amend the Morton College Investment Guidelines.

## IX. Collateralization

All College invested funds shall be collateralized at 105% of the value of the College investment above the F.D.I.C. amount and should be in agreement with the institutions guidelines and the College's investment guidelines. The collateral shall consist of First Mortgages, Federal Home Loan Bank (FHLB), Letters of Credit, Freddie Mac (FMNLC),

Fannie Mae (FNMA), Ginnie Mae (GNMA), and Municipal Bonds, or similar financial securities.



### REPORTING PROCEDURES

All investment activity executed by the Treasurer for MORTON COLLEGE shall be reported to the Director of Business Services on a daily basis as investments are made.

Once each month the Treasurer will report to the MORTON COLLEGE Board of the month-end status of MORTON COLLEGE investments. This report shall include a breakdown of investments at each individual financial institution and in United States Treasury obligations.

Revised – 3/31/15

**From:** [Keith McLaughlin](#)  
**To:** [Stan Fields](#)  
**Cc:** [Melissa Mollett](#)  
**Subject:** FW: ICISP Exchange Board approval  
**Date:** Monday, April 23, 2018 1:32:23 PM  
**Attachments:** [Out of Country approval-4-16-18.docx](#)

---

I approve this for action at the April BOT meeting.

Keith D. McLaughlin, Ph.D.  
Provost  
Morton College  
3801 South Central Avenue  
Cicero, Illinois 60804-4398  
708-656-8000, ext. 2277  
[keith.mclaughlin@morton.edu](mailto:keith.mclaughlin@morton.edu)

---

**From:** Tom L. Pierce  
**Sent:** Monday, April 16, 2018 2:41 PM  
**To:** Keith McLaughlin <[Keith.McLaughlin@morton.edu](mailto:Keith.McLaughlin@morton.edu)>  
**Cc:** Derek C Shouba <[derek.shouba@morton.edu](mailto:derek.shouba@morton.edu)>; Melissa Mollett <[melissa.mollett@morton.edu](mailto:melissa.mollett@morton.edu)>  
**Subject:** RE: ICISP Exchange Board approval

Keith,

I've attached the Out of Country Action sheet for the ICISP exchange to approve travel for Michael Nedza and me, as advised by Melissa Mollett.

Thank you,  
Tom

---

**From:** Melissa Mollett  
**Sent:** Monday, April 16, 2018 11:38 AM  
**To:** Tom L. Pierce <[tom.pierce@morton.edu](mailto:tom.pierce@morton.edu)>  
**Cc:** Derek C Shouba <[derek.shouba@morton.edu](mailto:derek.shouba@morton.edu)>  
**Subject:** RE: ICISP Exchange Board approval

Tom,

I have attached the Out of Country action sheet that should be added to agenda for your travels in May. Please update it with both of your information and return it to Keith for approval to add it to the agenda.

Please return this to Keith by Wednesday 4/18/18.

**MORTON COLLEGE BOARD OF TRUSTEES**  
**REQUEST FOR BOARD ACTION**

**PROPOSED ACTION:** THAT THE BOARD APPROVE OUT OF COUNTRY TRAVEL OF MR. MICHAEL NEDZA AND MR. TOM PIERCE TO THE NETHERLANDS FROM MAY 11 – MAY 27, 2018 TO PARTICIPATE IN THE ILLINOIS CONSORTIUM FOR INTERNATIONAL STUDIES AND PROGRAMS AT A COST OF APPROXIMATELY \$1800 PER PERSON.

**RATIONALE:**

[Required by Board Policy #3.11 and 6.2]

The Illinois Consortium for International Studies and Programs (ICISP) offers a variety of opportunities for the growth and development of Faculty and Administrators. The ICISP provides leadership in international education and cultural diversity throughout Illinois and contiguous states. It offers this two week, cost-effective service and opportunities for constituencies through its exchange program. The program matches administrators and faculty with international sites similar to American community and technical colleges.

The Memorandum of Understanding with ICISP was previously approved at the November 18, 2015 Regular Board Meeting.

**COST ANALYSIS:**

\$1800 per person (estimated) – airfare plus travel reimbursement to attend orientation and administrative fees; all other costs are picked up by the host institution

\$600 per person – costs associated with hosting two (2) exchange participants

\$2400 Total estimated costs for participation in ICISP faculty/staff exchange program

**ATTACHMENTS:**

None



April 19, 2018

Tom Pierce  
Dean of Adult and Community Education  
Morton College  
3801 S. Central Avenue  
Cicero, IL 60804

Dear Mr. Pierce,

On behalf of the Illinois Community College Board, it is my pleasure to inform you that Morton College has been awarded an Innovative Bridge and Transition Program grant in the amount of \$148,280.00 for enhancement of the current ICAPS/Automotive Program, creation of a Nursing Integrated Education and Training Model, and the creation of a Dual Enrollment program for HSEC/ESL students.

Our office will process a Notice of State Award (NOSA), which will be available on or before May 1<sup>st</sup> via the Grantee Portal. Upon acceptance of the NOSA, Patrick Walwer of our office will send the Uniform Grant Agreement to your organization for signature. The Agreement will detail the grant requirements, including but not limited to performance measures, reporting due dates and general State grant policies. Grant funds will be vouchered upon full execution of the Agreement. If you have questions regarding this process, please contact me at (217) 785-0031.

We are happy to support the important work you are doing.

Sincerely,

Sarah Robinson  
Director, Finance and Operations

**A RESOLUTION APPROVING THE ACCEPTANCE OF THE ILLINOIS  
COMMUNITY COLLEGE BOARD INNOVATIVE BRIDGE AND  
TRANSITION PROGRAM GRANT IN THE AMOUNT OF \$148,280.00.**

**WHEREAS**, Morton College, Community College District No. 527 (“Morton”) is a public agency of the State of Illinois; and

**WHEREAS**, Morton is created under the provisions of the laws of the State of Illinois and is now operating under the provisions of the Public Community College Act of the State of Illinois (the “Act”), as supplemented and amended; and

**WHEREAS**, Morton desires to help create and enhance its automotive, nursing and dual enrollment programs; and

**WHEREAS**, Morton was awarded funds in the amount of \$148,280, as set forth in the attached Exhibit A, and incorporated herein, for the Innovative Bridge and Transition Program Grant (the “Grant”) to enhance Morton’s Integrated Career and Academic Preparation System (ICAPS) and Morton’s Automotive Program, create a Nursing Integrated Education and Training Model and create a Dual Enrollment program for High School Equivalency Certificate (HSEC) and English as a Second Language (ESL) students; and

**WHEREAS**, Morton desires to accept the Grant funds as set forth in the attached Exhibit A; and

**WHEREAS**, the Morton Board of Trustees (the “Board”) find that it is in the best interests of Morton to accept the Grant funds;

**NOW, THEREFORE, BE IT RESOLVED** by the Chairman and the Board of Trustees of Community College District No. 527, Cook County, Illinois, as follows:

**Section 1. Incorporation of Preambles.**

The Board hereby finds that all of the recitals contained in the preambles to this resolution are full, true, and correct and do hereby incorporate them into this Resolution by reference.

**Section 2. Purpose.**

The purpose of this Resolution is to accept the Grant funds for the creation and enhancement of Morton's education programs.

**Section 3. Other Actions Authorized.**

The Chairman and the Board hereby authorize Morton to accept the Grant funds. The officers, employees, and/or agents of Morton shall take all action necessary or reasonably required to carry out, give effect to, and consummate the purpose of this Resolution. The officers, employees, and/or agents of Morton are specifically authorized and directed to draft and disseminate any and all necessary forms to be utilized in connection with the purpose of this Resolution.

**Section 4. Headings.**

The headings of the articles, sections, paragraphs, and sub-paragraphs of this Resolution are inserted solely for the convenience of reference and form no substantive part of this Resolution nor should they be used in any interpretation or construction of any substantive provision of this Resolution.

**Section 5. Severability.**

The provisions of this Resolution are hereby declared to be severable and should any provision of this Resolution be determined to be in conflict with any law, statute, or regulation by a court of competent jurisdiction, said provision shall be excluded and deemed inoperative,

unenforceable, and as though not provided for herein and all other provisions shall remain unaffected, unimpaired, valid, and in full force and effect.

**Section 6. Superseder.**

All Board provisions, resolutions, rules, and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded.

**Section 7. Publication.**

A full, true and complete copy of this Resolution shall be published in pamphlet form or in a newspaper published in general circulation within Morton, in accordance with any applicable state law.

**Section 8. Effective Date.**

This Resolution shall be effective and in full force immediately upon passage and approval.

Passed by a vote of \_\_\_ ayes and \_\_\_ nays at a Regular Meeting of the Board of Trustees held this 30<sup>th</sup> day of April 2018.

---

Chair, Board of Trustees  
Illinois Community College District No. 527

Attest:

---

Secretary, Board of Trustees  
Illinois Community College District No. 527

**EXHIBIT A**



**From:** [Stan Fields](#)  
**To:** [Melissa Mollett](#)  
**Cc:** [Maria Anderson](#); [Frank E Marzullo](#)  
**Subject:** Fwd: For Board Approval - Bookstore Review  
**Date:** Tuesday, April 17, 2018 7:10:32 PM  
**Attachments:** [Duvall Comparison Analysis-Final.pdf](#)  
[ATT00001.htm](#)

---

Ok

Begin forwarded message:

**From:** Frank E Marzullo <[frank.marzullo@morton.edu](mailto:frank.marzullo@morton.edu)>  
**Date:** April 17, 2018 at 4:51:01 PM CDT  
**To:** Melissa Mollett <[melissa.mollett@morton.edu](mailto:melissa.mollett@morton.edu)>  
**Cc:** Maria Anderson <[maria.anderson@morton.edu](mailto:maria.anderson@morton.edu)>, Stan Fields <[stan.fields@morton.edu](mailto:stan.fields@morton.edu)>, Melissa Ridyard <[melissa.ridyard@morton.edu](mailto:melissa.ridyard@morton.edu)>  
**Subject:** For Board Approval - Bookstore Review

A study was conducted of the current Morton College Bookstore operations by the Duvall Consulting Group and my office including the three Bookstore Management Services proposals for operation of the Morton College bookstore.

I hereby concur with Duvall Consulting Group in their recommendation of Follett Higher Education Group for the management and operation of the current bookstore.

Please see the enclosed attachment.

*Thank you,*

*Frank Marzullo*

*Executive Director of Operations*

*708 656-8000 ext 2441 rm 101D*

**Summary Report of Financial Position  
and Bookstore Proposal Review  
for Morton College  
by Duvall Consulting Group, LLC**

Duvall Consulting Group was engaged by Morton College to provide an analysis of the three proposals received in response to the College's RFP # 02272018, Bookstore Management Services. The companies that provided a proposal were Barnes & Noble, Follett, and eCampus. Additionally, the College requested DCG to provide the financial position of the stores as well as determine the relative gross margin for textbooks currently being used in the bookstore.

Following is the calculation of the first year revenue that has been based on multiplying the first tier commission % by the anticipated \$1.5M in revenue, plus the signing bonus, if any, and the scholarships, if any. I did add the signing bonus for Follett. On the bottom of that table is the comparison of first year revenue based on the \$1.5M revenue as well as the first year revenue if based on the minimum guarantee. Follett leads both, although not by as much with the \$1.5M.

Regarding the 90%, let's use the following example (I am using Follett's #s):

First year revenue = \$1.4M

With the 12.75% commission rate, the commission paid would be \$178,500.

The following year, the guaranteed minimum would be \$160,650 (90% of previous year's commission of \$178,500).

As you can see, they would still be above their original guarantee minimum of \$160,000.

### Financial Position of Morton College Bookstore

The following are the summary financial statements for the Morton College Bookstore for FY 14, FY 15, FY 16 and FY 17:

	FY 17		FY 16		FY 15		FY 14	
<b>Sales</b>	\$ 1,559,189		\$ 1,593,795		\$ 1,734,917		\$ 1,868,461	
<b>Cost of Goods Sold</b>								
<b>Beginning Inventory</b>	\$ 608,998		\$ 613,386		\$ 658,008		\$ 706,472	
<b>Purchases</b>	\$ 1,302,837		\$ 1,323,883		\$ 1,419,480		\$ 1,499,716	
<b>Ending Inventory</b>	\$ 765,880		\$ 608,998		\$ 613,385		\$ 658,008	
<b>Total COGS</b>	\$ 1,145,955	73.5%	\$ 1,328,271	83.3%	\$ 1,464,103	84.4%	\$ 1,548,180	82.9%
<b>Gross Profit</b>	\$ 413,234		\$ 265,524		\$ 270,814		\$ 320,281	
<b>Operating Expenses</b>	\$ 229,001		\$ 282,900		\$ 250,054		\$ 301,082	
<b>Net Profit</b>	\$ 184,233		\$ (17,376)		\$ 20,760		\$ 19,199	

From the table above, FY16, FY15, and FY14 are all within +/- \$20,000 of breakeven, each with a Cost of Goods Sold in the short range of 82.9% to 84.4%. With three consecutive years in this range, it is safe to believe that this is the norm. When looking at FY 17, the Net Profit is \$184,233 with a Cost of Goods Sold of 73.5%. When one looks at the Ending Inventory for FY 17 it is significantly higher than the previous 3 years. There is probably an issue with the Ending Inventory calculation which caused this issue. What will probably occur with the closing of FY 18 is the inventory will be significantly less than expected. With FY 17 being an anomaly, and the previous 3 years in line, the +/- \$20K is the expected result. Consequently that is the financial return which needs to be compared to the bookstore contract operators' financial proposals provided below.

During discussions the question of whether Morton College was actually discounting its new textbooks 10% (using a 15% margin rather than the industry norm of 25%). DCG researched a total of 29 titles carried by the store. The following are the results:

ISBN		Morton College New Price	Other Outlets New Price
9780077861544	KOTTAK R	220.00	217.00
9781133591467	NANDA	197.00	131.00
9780534613938	ZELANSKI	211.00	200.00
9781111838300	FICHNER-RATHUS R UNDERSTANDING ART (W/OUT COURSEMATE ACCESS CARD)	221.00	249.00
9780134546865	HALDERMAN R Introduction to Automotive Service w/ NATEF Correlated Task Sheets	164.00	185.00
9780134498348	HALDERMAN R Automotive Steering and Suspension w/ NATEF Task Sheets	156.00	143.00
9780134296012	REECE R CAMPBELL BIOLOGY: CONCEPTS	206.00	220.78
9780078096945	JOHNSON	183.00	183.74
9781259688614	MADER	141.00	133.78
9781259188138	RAVEN	249.00	281.67
9780134226026	MARIEB	301.00	284.24
9781118742976	KIESO	217.00	195.75
9780134103976	TRO	280.00	306.21
9781305656666	CLEMENS	58.00	75.80
9781305507142	TUCKER R MACROECONOMICS FOR TODAY (P)	276.00	274.95
9780134074252	TARBUCK	157.00	146.17
9780134276335	BENTON	136.00	150.98
9780134462707	BITTINGER	209.00	235.80
9781259892707	KAMIEN	174.00	205.00
9781133307976	BENJAMIN R MUSIC FOR SIGHT SINGING	162.00	142.00

9780323549387	PERRY	142.00	150.00
9780323328524	LEWIS	170.00	163.20
9781337190510	RANKIN R Administrative Professional: Technology & Procedures w/	185	208.95
9780134443928	GASKIN	134.00	143.48
9780134516257	DONATELLE	143.00	128.94
9780078038273	MOLLOY R EXPERIENCING THE WORLD'S RELIGIONS	179	215.24
9780134087702 CHAISSON		156.00	169.10
9780803639065	ROY R REHABILITATION SPECIALIST'S HANDBOOK (REV) (P)	100.00	90.05
9781506362076	BALLANTINE	97.00	92.70
Average Retail		180.14	183.57

The results show Morton's average retail of the selected titles to be \$180.14. The other outlets have an average of \$183.57. The other outlets prices are full retail. As evidenced by the very close proximity of average retail prices, Morton College maintains the industry norm rather than discounting the 10%.

### Contract Operators' Proposals

Barnes & Noble and Follett are both “traditional” bookstore contract operators. eCampus provides a virtual textbook operation, meaning all textbooks are ordered online by the students and either sent directly to the student or to the “spirit shop” which can be managed by eCampus or the institution.

The following is the raw comparative data of each proposal:

\*Option One is the only option to be considered.

	B&N	Follett	eCampus
Minimum Guarantee	\$185,000	\$160,000	0
Commission Structure:			
Up to \$1,500,000	12.50%	12.75%	6%
Over \$1,500,000	14.50%	13.75%	
Option One (COPAR, 25% GM)*			
Up to \$1,500,000		12.75%	
Over \$1,500,000		13.75%	
Option Two (no COPAR, 25% GM)			
Up to \$1,500,000		10.25%	
Over \$1,500,000		11.25%	
Option Three (no COPAR, 20% GM)			
Up to \$1,500,000		7.00%	
Over \$1,500,000		8.00%	
Signing Bonus		\$ 30,000	
Capital Investment	\$145,000	\$128,000	\$100,000
Annual Textbook Scholarships (\$2K, up to \$2K)	\$2,000		\$4,000
*After Successful Implementation			
of ConnectOnce, Discover Adopt,		\$25,000	
Marketing Initiative			
First Year Revenue (Based on \$1.5M Revenue)*	\$189,500	\$221,250	\$94,000
Plus inventory value for all three.			

\* It should be noted that the First Year Revenue is calculated by multiplying the first year commission % by \$1,500,000+the signing bonus (only Follett) +scholarships (only Barnes).

If minimum guarantee is used, Barnes first year would be \$187,000 (minimum+scholarship), and Follett would be \$190,000 (minimum guarantee +signing bonus).

Both Follett and Barnes and Noble have a traditional approach. Each provides:

- straight forward commission structure, a single tiered approach.
- minimum guarantee
- capital investment in the physical plant
- current inventory

Although Follett provides a hybrid approach which basically impacts the textbook retail value, Option 2 and 3 reduces the retail price of textbooks which is subsidized by the College. Since retail prices currently being charged by the bookstore are essentially the same as full retail, there is no need for the College to accept a contract that makes the college subsidize the retail prices. Consequently, Option 2 and 3 should not be considered.

eCampus is a nontraditional approach to college bookstore management. It uses online procurement of textbooks, thereby not stocking books in the “brick and mortar” store. The students order online, with the books being delivered to the “brick and mortar” for distribution to the students. Their proposal indicates that textbook prices are lower than traditional contractors. This is probably correct, but no representative examples were provided to see what the savings would be expected. The reduced costs are reflected in the reduced commission structure, about half of the traditional operators. They also provide capital investment in the physical plant. They will purchase current inventory from the College.

In looking at the pros and cons of the proposals, a couple aspects stand out. Follett and Barnes are very close in their proposals. eCampus provides the college with about half the revenue stream. Follett will provide a “no strings attached” signing bonus of \$30K. Barnes will provide a signing bonus of \$20K. However, the college must sign a 7 year agreement to obtain this. When the minimum guarantee of \$30K is added to Follett’s minimum guarantee of \$160K, the total is \$5K greater than Barnes program. Additionally, Follett’s first tier commission structure is 12.75% as vs. Barnes of 12.5%. This certainly isn’t a large differential. However, it does elevate Follett’s proposal to a higher level than Barnes.

All three companies provide physical plant enhancements. The differences between them is not significant in that all 3 amounts will provide a noticeable improvement and thereby be advantageous.

The eCampus concept is interesting in that they are responding to the online competition. Since a high proportion of community college students are on financial aid, the college must determine if financial aid can be used for online purchases. Currently, the vast majority of community colleges do not allow financial aid to be used for online purchases.

In considering all aspects of the three proposals, it is Duvall Consulting Group’s opinion that the contract be awarded to Follett.

**A RESOLUTION ACCEPTING AND APPROVING THE APPARENT RESPONSIBLE AND RESPONSIVE BIDDER FOR BOOKSTORE MANAGEMENT SERVICES.**

**WHEREAS**, Morton College, Community College District No. 527 (“Morton”) is a public agency of the State of Illinois; and

**WHEREAS**, Morton is created under the provisions of the laws of the State of Illinois and is now operating under the provisions of the Public Community College Act of the State of Illinois (the “Act”), as supplemented and amended; and

**WHEREAS**, Morton seeks to have a written agreement for the operation and management of its bookstore (“Bookstore Management Services”); and

**WHEREAS**, in accordance with the Act, Morton advertised for, publicly opened, and evaluated bids for Bookstore Management Services, and determined that Follett Corporation (“Follett”) was the apparent responsible and responsive bidder; and

**WHEREAS**, it is in the best interests of Morton to accept and approve the bid of the apparent responsible and responsive bidder for Bookstore Management Services, as described herein; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Community College District No. 527 (“Board”), Cook County, Illinois, as follows:

**Section 1.** The Board hereby finds that all of the recitals contained in the preambles to this Resolution are full, true, and correct and do hereby incorporate them into this Resolution by reference.

**Section 2.** The purpose of this Resolution is to accept and approve the apparent responsible and responsive bidder for Bookstore Management Services.



**Section 3.** The Board hereby accepts and approves the bid of the apparent responsible and responsive bidder, Follett, for Bookstore Management Services.

**Section 4.** The Board hereby authorizes and directs the President or his designee, in consultation with the Attorney, to negotiate an agreement with Follett on the same terms and conditions as detailed in its request for proposal.

**Section 5.** The agreement between Morton and Follett shall be presented for ratification and approval by the Board at the next regular Board of Trustees meeting.

**Section 6.** This Resolution does not create, nor does it operate, as an agreement between Morton and Follett. In addition, this Resolution does not create any obligation upon Morton. The award of Bookstore Management Services to Follett is subject to a written agreement approved by the Board.

**Section 7.** The headings of the articles, sections, paragraphs, and sub-paragraphs of this Resolution are inserted solely for the convenience of reference and form no substantive part of this Resolution nor should they be used in any interpretation or construction of any substantive provision of this Resolution.

**Section 8.** The provisions of this Resolution are hereby declared to be severable and should any provision of this Resolution be determined to be in conflict with any law, statute, or regulation by a court of competent jurisdiction, said provision shall be excluded and deemed inoperative, unenforceable, and as though not provided for herein and all other provisions shall remain unaffected, unimpaired, valid, and in full force and effect.

**Section 9.** All Board provisions, ordinances, resolutions, rules, and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded.

**Section 10.** This Resolution shall be effective and in full force immediately upon passage and approval.

[INTENTIONALLY BLANK]

Passed by a vote of \_\_\_ ayes and \_\_\_ nays at a Regular Meeting of the Board of Trustees held this 30th day of April, 2018.

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Chair, Board of Trustees  
Illinois Community College District No. 527

Attest:

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Secretary, Board of Trustees  
Illinois Community College District No. 527

**From:** [Stan Fields](#)  
**To:** [Melissa Mollett](#)  
**Cc:** [Maria Anderson](#); [Frank E Marzullo](#)  
**Subject:** Fwd: For Board Approval  
**Date:** Wednesday, April 18, 2018 1:45:37 PM  
**Attachments:** [Cost Containment Breakdown for Employee Benefits FY19.docx](#)  
[ATT00001.htm](#)

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Ok

Begin forwarded message:

**From:** Frank E Marzullo <[frank.marzullo@morton.edu](mailto:frank.marzullo@morton.edu)>  
**Date:** April 18, 2018 at 1:35:53 PM CDT  
**To:** Melissa Mollett <[melissa.mollett@morton.edu](mailto:melissa.mollett@morton.edu)>, Maria Anderson <[maria.anderson@morton.edu](mailto:maria.anderson@morton.edu)>, Stan Fields <[stan.fields@morton.edu](mailto:stan.fields@morton.edu)>  
**Cc:** Wendy Vega-Huezo <[wendy.vega-huezo@morton.edu](mailto:wendy.vega-huezo@morton.edu)>  
**Subject:** **Fw: For Board Approval**

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**From:** Melissa Ridyard  
**Sent:** Tuesday, April 17, 2018 4:51 PM  
**To:** Frank E Marzullo  
**Subject:** For Board Approval

**PROPOSED ACTION:** THAT THE BOARD APPROVE THE MORTON COLLEGE BENEFITS PACKAGE FOR ELIGIBLE EMPLOYEES FOR FY19 AS SUBMITTED.

**RATIONALE:** [Required by Board-Union Agreements and Board Policy 1.1.1]

To provide health insurance for full-time employee in FY19. Rates provided by Alliant/Mesirow and selected by the Cost Containment Committee.

**COST ANALYSIS:** See attached rate sheet

**ATTACHMENTS:** FY19 Rate Sheet

Thank you,

Melissa Ridyard  
Executive Assistant  
Operations, 101-D  
Morton College  
3801 S. Central Ave, Cicero, IL 60804-4398  
708-656-8000 x.2440 (direct)

Cost Containment Breakdown for Employee Benefits

Coverage	+/-	Rate changes for FY19	Remarks
Health		0%	<b>No Increase</b>
Dental		0%	<b>No Increase</b>
Vision		0%	<b>Rate guarantee until 2019</b>
Life	+	15.6%	<b>Rate guarantee until 2020; Age reduction removed per CBA's</b>
Supplemental Life		0%	<b>Rate guarantee until 2020; Rates updated in compliance with IRS Table I Rates</b>
VLTD		0%	<b>Rate guarantee until 2020</b>

**Health Coverage for FY19**

Plan Type	Monthly Premium	EE Contributions	EE % of Premium	Morton Cost
<b>PPO Plan – Faculty and SEIU represented employees</b>				
Employee	819.84	98.38	12.0%	721.46
Family	2,048.73	758.03	37.0%	1,290.70
<b>PPO Plan - Staff (Classified and Excluded )</b>				
Employee	819.84	114.78	14.0%	705.06
Family	2,048.73	737.54	36.0%	1,311.19
<b>PPO Plan - Administrators</b>				
Employee	819.84	98.38	12.0%	721.46
Family	2,048.73	737.54	36.0%	1,311.19
<b>HMO IL Plan – Faculty and SEIU represented employees</b>				
Employee	648.50	51.88	8.0%	596.62
Family	1620.59	551.00	34.0%	1069.59
<b>HMO IL Plan - Staff (Classified and Excluded )</b>				
Employee	648.50	71.34	11.0%	577.16
Family	1620.59	502.38	31.0%	1118.21
<b>HMO IL Plan - Administrators</b>				
Employee	648.50	51.88	8.0%	596.62
Family	1620.59	502.38	31.0%	1118.21
<b>BA HMO Plan – Faculty and SEIU represented employees</b>				
Employee	629.05	50.32	8.0%	578.73
Family	1571.97	534.47	34.0%	1037.50
<b>BA HMO Plan - Staff (Classified and Excluded )</b>				
Employee	629.05	69.20	11.0%	559.85
Family	1571.97	487.31	31.0%	1084.66
<b>BA HMO Plan - Administrators</b>				
Employee	629.05	50.32	8.0%	578.73
Family	1571.97	487.31	31.0%	1084.66
<b>HSA Plan – Faculty and SEIU represented employees</b>				
Employee	783.77	94.05	12.0%	689.72
Family	1958.58	724.67	37.0%	1233.91
<b>HSA Plan – Staff (Classified and Excluded )</b>				
Employee	783.77	109.73	14.0%	674.04
Family	1958.58	705.09	36.0%	1253.49
<b>HSA Plan - Administrators</b>				
Employee	783.77	94.05	12.0%	689.72
Family	1958.58	705.09	36.0%	1253.49

### Dental Coverage for FY19

Dental Coverage	Premiums		Employee Contributions	
	FY18	FY19	FY18	FY19
HMO – Single	\$17.46	\$17.46	\$0.00	\$ 0.00
HMO - Single + 1	34.08	34.08	8.52	8.52
HMO– Family	46.66	46.66	11.66	11.66
PPO – Single	39.78	39.78	0.00	0.00
PPO - Single + 1	76.53	76.53	19.13	19.13
PPO – Family	111.67	111.67	27.92	27.92

### Vision Coverage for FY19

	Premiums		Employee Contributions	
	FY18	FY19	FY18	FY19
Vision				
Employee	\$6.92	\$ 6.92	\$0.00	\$0.00
Family	\$14.87	\$ 14.87	\$ 3.72	\$3.72

**From:** [Frank E. Marzullo](#)  
**To:** [Melissa Mollett](#); [Maria Anderson](#); [Stan Fields](#)  
**Cc:** [Wendy Vega-Huezo](#); [Melissa Ridyard](#)  
**Subject:** Personnel Action Item - Full Time Report  
**Date:** Wednesday, April 18, 2018 10:37:19 AM  
**Attachments:** [image003.png](#)

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**From:** Melissa Ridyard  
**Sent:** Wednesday, April 18, 2018 10:35 AM  
**To:** Frank E. Marzullo  
**Subject:** Personnel Action Item - Full Time Report

**FULL TIME REPORT**  
- **REQUEST FOR A PLACE HOLDER FOR THE FOLLOWING POSITION:**  
**FULL TIME – COORDINATOR OF ACCOUNTS RECEIVABLES & PAYROLL**

<b>NAME</b>	<b>POSITION</b>	<b>SALARY</b>	<b>EFFECTIVE</b>
Edmund Burandt	Custodian (Evenings)	\$28,916.22/YR - (Probationary Starting Salary Per CBA)	May 1, 2018
		(additional) \$1,726.04 (Ref. Section 14.4 - Shift Differential)	
		Total = \$30,642.26	

Thank you,

Melissa Ridyard  
Executive Assistant  
Operations, 101-D  
Morton College  
3801 S. Central Ave, Cicero, IL 60804-4398  
708-656-8000 x.2440 (direct)  
[melissa.ridyard@morton.edu](mailto:melissa.ridyard@morton.edu) [www.morton.edu](http://www.morton.edu)

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## MORTON COLLEGE EMPLOYMENT AGREEMENT

THIS EMPLOYMENT AGREEMENT ("Agreement") is made and effective as of this 30<sup>th</sup> day of April, 2016, (the "Effective Date") by and between Morton College, Illinois Community College District No. 527 ("Morton College"), and Dr. Stanley Fields, individual ("Fields" or "President"), (collectively, Morton College and the President may, for convenience only, be hereinafter referred to as the "Parties" and each individually as a "Party").

Formatted: Superscript

The Parties desire to set forth in writing the terms and conditions of their agreements and understandings.

### W I T N E S S E T H:

WHEREAS, Fields desires to serve as the President of Morton College; and

WHEREAS, Fields possesses an intimate knowledge of the business and affairs of educational institutions and the policies, procedures, methods, students and personnel thereof; and

WHEREAS, the Board of Trustees of Morton College (the "Board") has determined that it is in the best interest of Morton College to secure the services and employment of Fields based on the terms and conditions set forth herein; and

WHEREAS, the Parties desire to enter into this Agreement whereby Fields will serve as the President of Morton College; and

WHEREAS, Fields hereby accepts and agrees to such employment, subject to the general supervision by and pursuant to the directions of the Board; and

NOW, THEREFORE, in consideration of the foregoing, the mutual promises and covenants contained herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties, intending to be legally bound, hereby agree as follows:

#### 1. EMPLOYMENT:

1.1 Position. Fields shall be employed as the President of Morton College.

1.2 Duties. Fields shall perform the duties, undertake the responsibilities and exercise the authority customarily performed by persons employed as the Chief Executive Officer and President of an Illinois Community College, as set forth in the President's Position Description (attached hereto), and as governed by the Board's Policies and Procedures, as well as any applicable employee manual and past practices, as the same may be updated from time to time. Fields shall perform such other duties as are assigned to him

by the Board in his capacity as the President of Morton College. Furthermore, the Parties shall jointly conduct working sessions, outside of the structure of regularly scheduled business meetings of the Board, for the purpose of discussing and determining the goals of Morton College, defining the role and goals of the President, as well as the roles of the Board and the administration of Morton College, and establishing respect and rapport among and between the President, the Board, the administration, the faculty and the staff of Morton College. The first working session shall take place on or before March 15, 2016; subsequent working sessions shall be conducted as mutually determined by the Parties.

- 1.3 Best Efforts. Fields agrees that at all times he will faithfully, efficiently and to the best of his abilities and talents perform all of the duties which may be required of and from him, pursuant to the terms hereof and to the reasonable satisfaction of the Board. The President shall abide by all policies and decisions made by Morton College, as well as all applicable federal, state and local laws, statutes, ordinances, orders, rules and regulations, in addition to the Board's Policies and Procedures. The President shall act in the best interests of Morton College at all times. The President agrees to devote his full time, skill and attention to said employment during the term of this Agreement provided, however, that the President may engage in non-competitive activities so long as such activities do not interfere with the President's responsibilities under this Agreement and the President receives the prior written authorization from the Board. The President shall not engage in any work or business for the President's own interest or for or on behalf of any other person, firm or corporation that competes or interferes with the performance of the President's duties hereunder, or poses an actual or potential conflict of interest with Morton College, as may be determined by the Board in its sole discretion, whether the same is for pay or as a volunteer. If the Board believes such a conflict exists during the term of this Agreement, the Board or its designee may ask the President to choose to discontinue the other work or resign employment with Morton College.
- 1.4 Transition Work. The Board acknowledges Fields has offered to help to assist his prior employer, South Berwyn School District #100 ("District"), transition to operating without him as the District's Superintendent (altogether defined as "Transition Work"). However, Fields agrees his performance of Transition Work is subject to Section 1.3 of the Agreement, which means Fields agrees to perform Transition Work on his own time, without the use of Morton College resources, and without creating an actual or potential conflict of interest with Morton College (as determined by the Board in its sole discretion).



2. **TERM.** ~~The term of the President's employment shall commence on the 30th3rd day of AprilMay 2018 (the "Commencement Date") and shall continue until the 29th2nd day of AprilMay 2022 (the "Expiration Date") unless earlier terminated as provided for in Section 6 of this Agreement.~~  
~~The term of the President's employment shall commence on the 1st day of February 2016 (the "Commencement Date") and shall continue until the 31st day of January 2020 (the "Expiration Date") unless earlier terminated as provided for in Section 6 of this Agreement.~~
3. **RESTRICTIVE COVENANTS.** To the fullest extent of Fields' knowledge, Fields represents and warrants to Morton College that he is not bound by any restrictive covenant of another entity or employer and has no prior or other obligations or commitments that would, in any way, prevent, restrict, hinder or interfere with his acceptance of employment by Morton College or the performance of the duties and services hereunder. Fields shall defend, indemnify and hold harmless Morton College for any liability Morton College may incur as the result of the existence of any such covenants, obligations or commitments. **Provided however,** Morton College acknowledges Fields has the legal authority to sign this Agreement, but Fields' Commencement Date is subject to a release from the District.
4. **REMUNERATION.** Subject to the District release in Section 3 of this Agreement, Fields shall receive the following as his total remuneration:
  - 4.1 **Base Salary.** ~~Fields shall receive an annual Base Salary of two hundred and thirty-four thousand two hundred and eighty-nine and 38/100 U.S. dollars (\$234,289.38) for the term of AprilMay 303, 2018, to AprilMay 292, 2019. Fields' Base Salary for his term of AprilMay 303, 2019, to AprilMay 292, 2020, and for his term of AprilMay 303, 2020, to AprilMay 292, 2021, and for his term of AprilMay 303, 20201, to AprilMay 292, 2022, shall each be determined after the Board's evaluation of the President each year and shall be no less than the prior year's Base Salary.~~  
~~Fields shall receive an annual Base Salary of two hundred and twenty-three thousand and no/100 U.S. dollars (\$223,000.00) for the term of February 1, 2016, to January 31, 2017. Fields' Base Salary for his term of February 1, 2017, to January 31, 2018, and for his term of February 1, 2018, to January 31, 2019, and for his term of February 1, 2019, to January 31, 2020, shall each be determined after the Board's evaluation of the President each year and shall be no less than the prior year's Base Salary.~~ Said amounts shall be paid in equal installments according to the payroll dates in effect for other senior level administrators, with such deductions as may be required by law and as may be agreed upon between the Board and Fields.
  - 4.2 **Auto Expenses.** Morton College agrees to pay Fields as part of his gross compensation, the sum of five hundred and no/100 U.S. dollars (\$500.00)

per month for transportation costs which include all necessary automobile operating expenses such as fuel, oil, insurance, and repairs for local travel. Morton College shall not reimburse Fields for mileage for travel outside of Cook County, Illinois. However, Morton College will grant Fields access to Morton College-owned pool vehicles for Fields' Morton College-related travel outside of Cook County, Illinois.

- 4.3 Civic Engagement Expenses. The President shall be reimbursed in the form of a stipend for reasonable "Civic Engagement Expenses" incurred during the performance of his employment obligations, which include the general promotion of the interests of Morton College, and performing duties for and promoting the interests of any of Morton College's affiliated programs or institutions.

Specifically, Morton College will cover Fields' Civic Engagement Expenses by paying Fields five thousand and no/100 U.S. dollars (\$5,000.00) (hereafter referred to as the "Civic Stipend") over the course of each calendar year in equal installments according to the payroll dates in effect for other senior level administrators (see Section 4.1). Throughout each calendar year, Fields shall only submit receipts for his actual Civic Engagement Expenses incurred in accordance with the terms of this Agreement. Fields shall timely submit his Civic Engagement Expenses receipts to the Controller to be approved by either the Chairman or Vice-Chairman of the Board. At the end of each calendar year, Morton College will report the difference between the Civic Stipend and the aggregate amount of all properly approved Civic Engagement Expenses receipts on Fields W-2 Form as taxable income. Morton College will not reimburse Fields for any Civic Engagement Expenses incurred after the Civic Stipend amount is reached (i.e., Morton College will only cover up to \$5,000.00 each calendar year in Civic Engagement Expenses incurred by Fields).

- 4.4 Communication Devices. Morton College agrees to pay Fields as part of his gross compensation, the sum of five hundred and no/100 U.S. dollars (\$500.00) per month to reimburse him for Fields using his own "communication devices" (e.g., laptop, cell phone, iPad, etc.) to perform his duties as President. As a result, Morton College will not provide Fields with any "communication devices."
- 4.5 Attendance at Professional Meetings. Fields agrees any travel in order to attend professional meetings on behalf of Morton College as its President shall be in accordance with Morton College Board Policies 2.10 (entitled "College Business Travel") & 8.3 (entitled "Reimbursement for Travel Expenses") as amended from time to time.

- 4.6 Ordinary Business Expenses. Morton College shall reimburse Fields for "Ordinary Business Expenses" he incurs in his role as Morton College's President. "Ordinary Business Expenses" do not include: any automotive expenses covered by Section 4.2; "Civic Engagement Expenses" covered by Section 4.3, including entertainment costs; any communication device expenses covered by Section 4.4; and any expenses covered by Section 4.5. Therefore for the purposes of this Agreement, "Ordinary Business Expenses" is defined as all other reasonably necessary Morton College President-related expenses not already covered by Sections 4.2-4.5.

Fields shall be reimbursed for actual "Ordinary Business Expenses" incurred for which he submits receipts in accordance with the terms of this Agreement. The receipts shall be submitted to the Controller on a timely basis and upon approval by the Chairman or Vice-Chairman of the Board, Fields shall be reimbursed for his "Ordinary Business Expenses."

- 4.7 Illinois State Universities Retirement System. Morton College agrees to pay for Fields' statutorily mandated employee contributions to the Illinois State Universities Retirement System ("SURS") pursuant to the Illinois Pension Code (40 ILCS 5/15-107(i) (2015)).

4.8 Insurance.

- A. Comprehensive Medical Insurance. Morton College shall offer to Fields the same Comprehensive Medical Insurance Program that it offers its other employees. Morton College and Fields shall pay the following portions of the per annum rate for the Comprehensive Medical Insurance Program offered by Morton College and selected by Fields, respectively:

1. FY 2015-2016

MORTON COLLEGE		FIELDS	
Single HMO	92%	Single HMO	8%
Family HMO	67%	Family HMO	33%
Single PPO	88%	Single PPO	12%
Family PPO	63%	Family PPO	37%

2. FY 2016-2017

MORTON COLLEGE		FIELDS	
Single HMO	92%	Single HMO	8%
Family HMO	68%	Family HMO	32%
Single PPO	88%	Single PPO	12%
Family PPO	64%	Family PPO	36%

3. FY 2017-2018

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MORTON COLLEGE		FIELDS	
Single HMO	92%	Single HMO	8%
Family HMO	69%	Family HMO	31%
Single PPO	88%	Single PPO	12%
Family PPO	64%	Family PPO	36%

4. FY 2018-2019

MORTON COLLEGE		FIELDS	
Single HMO	92%	Single HMO	8%
Family HMO	69%	Family HMO	31%
Single PPO	88%	Single PPO	12%
Family PPO	64%	Family PPO	36%

5. FY 2019-2020

As set forth in either the Faculty Collective Bargaining Agreement or Classified Staff Collective Bargaining Agreement, whichever contains the lower employee contribution percentage.

B. Dental Insurance. Morton College shall offer to Fields the same Dental Insurance Program that it offers to its other employees. Morton College shall pay for one hundred percent (100%) of the annual rate for the Dental Insurance Program offered by Morton College for individual coverage, whether HMO or PPO. If selected, Dependent Dental Insurance coverage shall be paid for in full by Fields.

C. Vision Insurance. Morton College shall offer to Fields the same Vision Insurance Program that it offers to its other employees. Morton College shall pay for one hundred percent (100%) of the annual rate for the Vision Insurance Program offered by Morton College for individual coverage, whether HMO or PPO. If selected, Dependent Vision Insurance coverage shall be paid for in full by Fields.

D. Life Insurance. Morton College shall provide (and pay for) individual term life insurance coverage to Fields at one hundred and fifty thousand and no/100 U.S. dollars (\$150,000.00). Fields shall be solely responsible for the payment of family life insurance coverage, if applicable.

4.9 Paid Time Off Benefits. Fields shall receive the following benefits:

(a) Seventeen (17) calendar days of vacation annually, in addition to any days that are designated as holidays by Morton College; the vacation days identified in the preceding sentence must be taken in the same contract year (e.g., February 1, 2016–January 31, 2017) in which they are earned, unless the Board approves the carryover of the same; vacation requests in

excess of three (3) consecutive days shall be subject to the prior written approval of the Board;

(b) Five (5) calendar days of personal leave per Fiscal Year (July 1<sup>st</sup> – June 30<sup>th</sup> of the following year); said personal days are prorated and not cumulative, however, any unused personal day(s) may be converted into accumulated sick leave days in the next Fiscal Year, if applicable; and

(c) Twenty (20) calendar days of sick leave at full pay per Fiscal Year which days are prorated and cumulative so long as Fields is continuously employed by Morton College; the sick leave guidelines contained in the Faculty Collective Bargaining Agreement for a twelve (12) month year shall govern, if applicable.

5. EVALUATION. The Board assumes the final responsibility for doing an annual evaluation of the President which shall be reduced to writing and will assess the President's overall performance in light of written goals to be jointly developed by the Parties each year of the Agreement, the President's Position Description, and the duties of the President as set forth in Board Policy. The President and the Board Chair shall confer each May to plan the President's next annual evaluation. The method of evaluation shall be the decision of the Board after consultation with the President, and may include but is not limited a three hundred and sixty (360) degree evaluation. The annual evaluation of the President will take place no later than September 30<sup>th</sup> of each year, and the results of the annual evaluation of the President shall be discussed with the President at a Board Retreat to occur no later than November 30<sup>th</sup> of each year. The President will provide a written reminder of the evaluation schedule to the Board on or before April 15<sup>th</sup> of each year of the Agreement. Nothing contained herein shall preclude the Board from meeting at other times to discuss the performance or employment of Fields.
6. TERMINATION. This Agreement may be terminated due to Disability (as defined below), for Cause (as defined below), for Good Reason (as defined below), due to the death of Fields (as defined below), for any reason or no reason (as set forth below), or shall terminate on the Expiration Date, as described above.
  - 6.1 Termination Due to Disability. Either Fields or Morton College shall be entitled to terminate Fields' employment for Disability by giving the other Party fifteen (15) calendar days' written notice. For purposes of this Agreement, "Disability" shall mean a determination by the Board in accordance with the Americans with Disability Act and the Illinois Human Rights Act that, as a result of a physical or mental impairment, Fields is unable to perform the duties and obligations (i.e., the essential functions) set forth in Section 1.2 of this Agreement with or without reasonable accommodation. In the event of Fields' termination due to Disability, Morton

College shall pay Fields his accrued salary and vacation up to the date of termination.

6.2 Termination by Morton College for Cause. Although Morton College anticipates a mutually rewarding employment relationship with Fields, Morton College may terminate Fields' employment as President at any time for Cause. For purposes of this Agreement, "Cause" means any of the following, as determined by a majority vote of the Board:

- (a) President's conviction or plea of *nolo contendere* to a felony or a misdemeanor involving fraud, misappropriation, embezzlement, or moral turpitude;
- (b) Acts or omissions constituting gross negligence, recklessness or willful misconduct on the part of the President with respect to the President's obligations to Morton College or otherwise relating to the business of Morton College;
- (c) The President's fraud or dishonesty in connection with the President's performance of duties, which has a materially detrimental effect on Morton College; or
- (d) A material breach by the President of any material provision of this Agreement, which shall include, without limitation, any act or omission which would be deemed a violation of the Board's Policies and Procedures.

For purposes of this Section 6.2, no act or failure to act on the President's part shall be deemed "willful," unless done or omitted by the President, done in bad faith, or done without the reasonable belief that the President's action or failure to act was in the best interests of Morton College.

Before the Board may terminate Fields for Cause, the Board must: (a) give written notice to Fields providing him with reasonable detail of the conduct or event constituting Cause; and (b) provide Fields with the opportunity to be heard by the Board; and (c) give Fields fifteen (15) calendar days, following his receipt of notice of said Cause, to cure the conduct or event, if subject to cure.

6.3 Termination by the President for Good Reason. Fields may terminate his employment under this Agreement with Good Reason at any time by giving written notice thereof to the Board and describing in reasonable detail the event constituting Good Reason. For purposes of this Agreement, "Good

Reason” means any of the following events, unless Fields specifically agrees in writing that such event shall not be Good Reason:

- (a) Any material breach of this Agreement by Morton College;
- (b) Any material adverse change in the status, title, authority, reporting line, responsibilities or prerequisites of the President;
- (c) A reduction in the President’s total cash compensation and benefits from those required to be provided under this Agreement or a material delay in payment; or
- (d) Any failure to assign this Agreement to the successor of Morton College, unless the President and such successor enter into a successor employment agreement.

Good Reason shall not exist if, within sixty (60) calendar days following the Board’s receipt of written notice from the President describing in detail the event constituting Good Reason, Morton College cures the event constituting Good Reason.

- 6.4 Termination Due to Death. In the event of Fields’ death during the term of this Agreement and while Fields is employed as the President of Morton College, this Agreement shall terminate immediately at the time of Fields’ death and Morton College shall pay to Fields’ estate his salary and vacation pay accrued up to the date of his death, which amount shall be payable within fourteen (14) calendar days from the date of Fields’ death.
- 6.5 Termination by Board. The Board may terminate this Agreement at any time for any reason upon forty-eight (48) hours written notice to Fields. In the event of such termination, Fields shall be paid at the same salary and with the same normal benefits for work performed until the date of the early termination. Thereafter, Fields will receive a lump sum buyout payment in an amount equal to one (1) year of salary at the current rate of pay or, in the event that there is less than one (1) year remaining on the Agreement, the salary for the remaining period, plus benefits. For purposes of this paragraph only, the term “salary” shall include only Base Salary plus accrued and unused vacation days and the employer contribution to SURS. For purposes of this paragraph only, the term “benefits” shall include continuation of all health insurance coverage and life insurance as set forth herein. If the Agreement is terminated pursuant to this Section 6.5, then neither Party will acknowledge fault of any kind.

7. RETURN OF MORTON COLLEGE'S PROPERTY. At any time upon Morton College's request and/or upon termination of Fields' employment with Morton College, Fields shall immediately deliver to Morton College all data, manuals, specifications, lists, notes, writings, photographs, microfilm, electronic equipment, tape recordings, documents and tangible materials, including all copies or duplicates, and any other personal property owned by, belonging to or concerning any part of Morton College's activities or concerning any part of the President's activities relating to Fields' employment with Morton College (collectively, the "Property"). The Property is acknowledged by Fields to be Morton College's Property, which is only entrusted to Fields on a temporary basis in his capacity as the President of Morton College.
8. CONFIDENTIALITY. Fields agrees not to disclose or divulge any Confidential Information to any other person or entity, except during his employment with Morton College when required due to the nature of his duties or as required by law. For purposes of this Agreement, "Confidential Information" shall include any of Morton College's business or financial information or any other confidential information that is disclosed to President or that President otherwise learns in the course of his employment. Fields' obligations here-under, with respect to Confidential Information, shall terminate only when such information ceases to constitute Confidential Information, as defined above.
9. NOTICE. Any notice, request, demand or other communication, provided for by this Agreement, shall be in writing and shall be deemed to have been duly received upon: (a) actual receipt if personally delivered and the sender received written confirmation of personal delivery; (b) receipt as indicated by the written or electronic verification of delivery when delivered by overnight courier; (c) receipt as indicated by the electronic transmission confirmation when sent via telecopy or facsimile transmission; or (d) three (3) calendar days after the sender posts notice with the U.S. Post Office when sent by certified or registered mail, return receipt requested. Notice shall be sent to the addresses set forth below, or to such other address as either Party may specify in writing.

If to Morton College: Morton College  
Illinois Community College District No. 527  
3801 S. Central Avenue  
Cicero, IL 60804

With a copy to: Del Galdo Law Group  
1441 South Harlem Avenue  
Berwyn, IL 60402

If to Fields: Dr. Stanley Fields  
[REDACTED]



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10. MISCELLANEOUS.

- 10.1 Indemnification. In the event the Illinois State Universities Retirement System assesses a penalty and/or a fine against Morton College and/or Fields due to the amount/structure of Fields' compensation package, Fields shall indemnify and hold Morton College harmless for said event(s) and assume responsibility for the penalty and/or fine.
- 10.2 Construction and Governing Law. Construction and interpretation of this Agreement shall at all times and in all respects be governed by the laws of the State of Illinois, without regard to its conflicts of laws principles. Fields acknowledges that he has had an opportunity to review and revise this Agreement and have it reviewed by legal counsel, if desired, and, therefore, the normal rules of construction, to the extent that any ambiguities are to be resolved against the drafting Party, shall not be employed in the interpretation of this Agreement.
- 10.3 Severability. The provisions of this Agreement shall be deemed severable, and the invalidity or unenforceability of any one or more of the provisions hereof shall not affect the validity and enforceability of the other provisions hereof.
- 10.4 Entire Agreement. This Agreement contains the entire agreement and understanding by and between the Parties. No representations, promises, agreements or understandings, written or oral, not herein contained shall be of any force or effect. No change or modification hereof shall be valid or binding unless the same is in writing and signed by Fields and Morton College or authorized representatives thereof.
- 10.5 Modification. The Parties agree that the Chairman of the Board and Morton College's legal counsel may rearrange the benefit provisions of this Agreement upon Fields' suggestions, at no additional cost to Morton College. Additionally, the benefits and compensation referenced herein, including vacation, are cumulative and fungible from the Commencement Date through the Expiration Date. No provision of this Agreement may be modified, waived or discharged unless such waiver, modification or discharge is agreed to in writing and signed by each Party. No waiver by either Party regarding any breach of a condition or provision of this Agreement shall be deemed a waiver of similar or dissimilar provisions or conditions of this Agreement. No agreement or representations, oral or otherwise, express or implied, with respect to the subject matter hereof have

been made by either Party which is not expressly set forth in this Agreement.

- 10.6 Headings. The headings used herein form no substantive part of this Agreement, are for the convenience of the Parties only, and shall not be used to define, enlarge or limit any term of this Agreement.
- 10.7 Right to Counsel. Fields acknowledges that he was informed that he has the right to consult with an attorney before signing this Agreement and that this paragraph shall constitute written notice of the right to be advised by legal counsel. Additionally, the President acknowledges that he had an opportunity to and did negotiate over the terms of this Agreement. The Parties acknowledge that they have been given a reasonable time to consider and sign this Agreement and agree that this consideration period has been reasonable and adequate.
- 10.8 Signing in Counterparts. This Agreement may be executed in counterpart originals, each of which shall be deemed to be an original with the same effect as if the signatures thereto were on the same instrument. A signature affixed to this Agreement and transmitted by facsimile shall have the same effect as an original signature.
- 10.9 Assignment. This Agreement is personal in character and neither Morton College nor Fields shall assign their interest in this Agreement without the prior written consent of the other. No assignment, even if consented to, shall in any way reduce or eliminate the liability of the assignee for obligations accrued prior to such assignment.

THE PARTIES TO THIS AGREEMENT HAVE READ THE FOREGOING AGREEMENT IN ITS ENTIRETY AND FULLY UNDERSTAND EACH AND EVERY PROVISION CONTAINED HEREIN.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed as of this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

Executed:

\_\_\_\_\_  
~~Anthony Martinucci~~ Frank J. Aguilar, Date  
Morton College Board Chair

*Morton College Employment Agreement*

Dr. Stanley Fields  
President, Morton College

Date

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## **Morton College President Position Description**

**Job Title:** President of the College

**Reports to and  
Evaluated by:** The Board of Trustees

As Chief Executive Officer, the President is directly responsible and accountable to the Board of Trustees. The President is the only employee and direct report to the Board of Trustees. In accordance with state statutes and policies of the Board of Trustees, the President performs or delegates all executive and administrative duties necessary for the operation of the College.

**Nature of Work:** Lead and coordinate an overall vision for the College's future; oversee the work of the President's direct reports as identified in the organizational chart; update and oversee the College's strategic plan; lead ongoing fundraising efforts; facilitate and maintain alumni relations; develop relationships with employers, the community and alumni; increase enrollment and student success rates; and oversee academic program expansion.

**Required Traits,  
Skills, and**

**Qualifications:** The College requires an energetic, approachable and dynamic leader with diplomatic management skills who has a master's degree and a minimum of five (5) years of management experience in the educational, public, or private sector. Significant experience in an educational setting is necessary for vision, planning support of the College's goals. A proven track record of public speaking and excellent interpersonal skills are both required. A pro-student approach and commitment to leading the College into an exciting future are essential. Relevant leadership experience is preferred with a demonstrated ability of success with alumni relations and fundraising, as the President will play a pivotal role in engaging alumni and fundraising. The President will need a strategic vision for an alumni program and community giving and will be expected to cultivate, solicit and steward the alumni and friends of the College.

The President is expected to be a leader who consistently demonstrates:

- dedication to and enthusiasm for the mission of Morton College;
- commitment to community college philosophy and ideals in higher education;
- College's core values of truth, compassion, fairness, responsibility, and respect;
- excellent leadership ability;
- sound judgment and business acumen;
- the ability to oversee the management of institutional finances, including budgeting preparation and monitoring;
- the ability to create a climate that promotes trust, mutual respect, cooperation, and collegiality;
- excellent written and verbal skills (public and private) and ability to relate to and communicate with all levels of the campus and community;

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- success in positive employer / employee relations both inside and outside a union environment;
- a record as a team player who motivates and fosters accountability;
- the ability to set and manage priorities;
- the ability to plan and implement marketing strategies for recruitment and retention of students;
- the ability to plan and implement strategies for student success;
- an understanding of innovative technology in the teaching-learning process;
- openness to new ideas and programs for continual improvement;
- success in working with business, industry, governmental and community organizations to assure support for college programs and activities;
- understanding of curriculum development;
- understanding of grant applications and funding;
- sensitivity to diverse needs of community college students;
- the ability to implement and maintain a strategic plan;
- the ability to lead a college that is committed to collective bargaining;
- an understanding of shared governance; and
- the ability to build an alumni program from the ground up, solicit gifts from alumni and non-alumni, fundraise for capital development and scholarships, and oversee all fundraising organizations associated with Morton College.

**Specific Job Duties:**

1. To administer and direct the affairs of the College in accordance with the provisions of the laws of the United States, the State of Illinois, the Rules of the Illinois Community College Board, other authorized regulatory agencies, and the policies of the Board of Trustees.
2. To define and interpret the purposes and goals of the comprehensive two-year college in the State of Illinois to the Board of Trustees, the public, and staff of the College.
3. To assume primary responsibility for the attainment of these goals, for the administrative action, and for establishing and maintaining channels of communication which link the components of the academic community.
4. To represent the institution to the public effectively and to be a positive spokesperson for the College.
5. To provide leadership in engaging the staff in setting directions for curricular and organizational change designed for improvement of the total educational program of the College.
6. To present to the Board of Trustees faculty views, including dissenting ones, in areas and on issues of significant concern.
7. To inform the faculty of the views of the Board of Trustees and the administration on various issues which from time to time confront the College.

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8. To recommend to the Board of Trustees for its approval all candidates for full-time employment and to report to the Board of Trustees all part-time employments and full-time overload.
9. To recommend to the Board of Trustees for its approval all full-time resignations, terminations, and retirements; and to report to the Board of Trustees all part-time resignations, terminations, and retirements.
10. To ensure that each administrator and full-time member of the faculty and classified staff, be evaluated in writing on an annual basis.
11. To secure new sources of revenue and to maintain existing sources of revenue.
12. To serve as a liaison between and among students, the public, College staff, and the Board of Trustees as appropriate.

Position Unit: **Administrator**

Position Classification: **Exempt**

*MORTON COLLEGE  
ADMINISTRATOR EMPLOYMENT AGREEMENT*

THIS EMPLOYMENT AGREEMENT ("Agreement"), made and effective as of this 7<sup>th</sup> day of May 2018 (the "Effective Date"), is by and between Morton College, Illinois Community College District No. 527 ("College"), and Ronald Anthony Lullo, an individual residing in Illinois ("Employee"), (collectively, the College and Employee may, for convenience only, be hereinafter referred to as the "Parties" and each individually as a "Party").

The Parties desire to set forth in writing the terms and conditions of their agreements and understandings.

W I T N E S S E T H:

WHEREAS, Employee desires to serve as the Director of Human Resources ("Director of Human Resources" or "Administrator") of the College; and

WHEREAS, Employee possesses an intimate knowledge of the business and affairs of educational institutions and the policies, procedures, methods, students and personnel thereof; and

WHEREAS, the Board of Trustees of the College (the "Board") has determined that it is in the best interest of the College to secure the services and employment of Employee based on the terms and conditions set forth herein; and

WHEREAS, Employee desires to serve as the Director of Human Resources of the College and the Parties desire to enter into this Agreement whereby Employee will serve as said Administrator of the College; and

WHEREAS, the College hereby agrees to employ Employee as said Administrator of the College, under the terms and conditions set forth in this Agreement; and

WHEREAS, Employee hereby accepts and agrees to such employment, subject to the general supervision by and pursuant to the directions of the Board, the President of the College and/or their respective designees; and

WHEREAS, Employee shall perform the services and undertake the obligations of said Administrator of the College, which shall include the adherence of College policy and the enactment of rules and procedures necessary and required for the effective administration of the College, and Employee shall receive the rights and the authority of said Administrator of the College; and

NOW, THEREFORE, in consideration of the foregoing, the mutual promises and covenants contained herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties, intending to be legally bound, hereby agree as follows:

1. EMPLOYMENT:

- 1.1 Position. Employee shall serve as the Director of Human Resources of the College and be employed as the Director of Human Resources of the College.
- 1.2 Duties. Employee shall perform the duties, undertake the responsibilities and exercise the authority customarily performed by persons employed as the Director of Human Resources of an Illinois Community College as set forth in the Position Description (attached hereto) and as governed by the Board's Policies and Procedures, as well as any applicable employee manual and past practices, as the same may be updated from time to time. Additionally, Employee shall attend commencement, all the open sessions of all College Board of Trustee Meetings, and a minimum of two (2) other social, cultural, or sporting events sponsored by the College each Fiscal Year (July 1 – June 30). Further, Employee shall perform such other duties as are assigned to him/her by the Board, the President of the College or their respective designees in his/her capacity as the Director of Human Resources of the College.

Notwithstanding the forgoing, Employee's position and duties may be modified at any time, so long as the Parties agree, in good faith, that such modification would be in the best interests of the College.

- 1.3 Best Efforts. Employee agrees that at all times s/he will faithfully, efficiently and to the best of his/her abilities and talents perform all of the duties which may be required of and from her, pursuant to the terms hereof and to the reasonable satisfaction of the Board or its designee. Employee shall abide by all policies and decisions made by the College, as well as all applicable federal, state and local laws, statutes, ordinances, orders, rules and regulations, in addition to the Board's Policies and Procedures. The Employee shall act in the best interests of the College at all times. The Employee agrees to devote his/her full-time, skill and attention to said employment during the term of this Agreement, provided however, that the Employee may engage in non-competitive activities so long as such activities do not interfere with the Employee's responsibilities under this Agreement and the Employee receives the prior written authorization from the President. The Employee shall not engage in any work or business for the Employee's own interest or for or on behalf of any other person, firm or corporation that competes or interferes with the performance of the Employee's duties hereunder, or poses an actual or potential conflict of interest with the College, as may be determined by the Board in its sole



discretion, whether the same is for pay or as a volunteer. If the Board believes such a conflict exists during the term of this Agreement, the Board or its designee may ask the Employee to choose to discontinue the other work or resign employment with the College.

2. TERM:

The term of Employee's employment shall commence on the 7<sup>th</sup> day of May 2018 (the "Commencement Date") and shall continue until the 30<sup>th</sup> day of June 2019 (the "Expiration Date") unless earlier terminated as provided for in Section 5 of this Agreement. Employee acknowledges that s/he has no expectation of renewal after the expiration of the term of this Agreement.

3. RESTRICTIVE COVENANTS:

To the fullest extent of Employee's knowledge, Employee represents and warrants to the College that Employee is not bound by any restrictive covenant of another entity or employer and has no prior or other obligations or commitments that would, in any way, prevent, restrict, hinder or interfere with Employee's acceptance of employment by the College or the performance of the duties and services hereunder. Employee shall defend, indemnify and hold harmless the College from any liability the College may incur as the result of the existence of any such covenants, obligations or commitments.

4. REMUNERATION:

Employee shall receive the following as his/her total remuneration:

- 4.1 Base Salary. Employee shall receive an annual base salary of Ninety Thousand and no/100 U.S. Dollars (\$90,000.00), for Fiscal Year 2017 – 2018 (July 1, 2017 – June 30, 2018) which amount shall be prorated to the Effective Date of this Agreement. The Base Salary shall also be prorated to the Termination Date if said Termination Date shall be earlier than June 30, 2019.

Said amounts shall be paid in equal installments according to the payroll dates in effect for other senior level administrators, with such deductions as may be required by law and as may be agreed upon between the Board and the President.

- 4.2 Expenses. Employee shall receive a maximum of five hundred and no/100 U.S. dollars (\$500.00) per Fiscal Year to be used towards Employee's professional development. The expenditure of the abovementioned allotment is subject to the prior written approval of the President of the College. This expense is not cumulative and any portion of the five hundred

and no/100 U.S. dollars (\$500.00) that remains unused at the termination of the Fiscal Year shall lapse and will not be available to Employee during any succeeding year of employment. Employee shall also be reimbursed for an annual physical examination and any other expense that the President of the College, in his or her sole discretion, deems appropriate. Employee shall be reimbursed for the abovementioned-incurred expenses for which Employee submits receipts in accordance with the terms of this Agreement. The receipts shall be submitted to the Controller, and upon approval by the President, Employee shall be reimbursed for such expenses.

- 4.3 Education and Retention Incentive. Unless otherwise approved by the President and the Board of Trustees, Employee shall be entitled to tuition reimbursement in the amount of five thousand dollars (\$5,000.00) per Academic Year. All other terms of the College's tuition reimbursement policy for Administrators shall apply to Employee. In the event the President and/or the Board requests that Employee take certain educational classes, no tuition cap applies.
- 4.4 Illinois State Universities Retirement System. The compensation/earnings stated in paragraph 4 and its subparts, includes, where applicable, the statutorily mandated employee contributions to the Illinois State Universities Retirement System pursuant to the Illinois Pension Code.
- 4.5 Insurance.
  - A. Comprehensive Medical Insurance. The College shall offer to Employee the same Comprehensive Medical Insurance Program that it offers its other employees. The College and Employee shall pay the following portions of the per annum rate for the Comprehensive Medical Insurance Program offered by the College and selected Employee, respectively: The Administrator shall pay the lowest available rate for the coverage that they select. Those rates will be approved by the Board of Trustees and made available to the Administrator during open enrollment.
  - B. Dental Insurance. The College shall offer to Employee the same Dental Insurance Program that it offers to its other employees. The College shall pay for one hundred percent (100%) of the annum rate for the Dental Insurance Program offered by the College for individual coverage, whether HMO or PPO. If selected, Dependent Dental Insurance coverage shall be paid for in full by Employee.
  - C. Vision Insurance. The College shall offer to Employee the same Vision Insurance Program that it offers to its other employees. The College shall pay for one hundred percent (100%) of the annum rate for the Vision Insurance Program offered by the College for individual

coverage, whether HMO or PPO. If selected, Dependent Vision Insurance coverage shall be paid for in full by Employee.

- D. Life Insurance. The College shall provide (and pay for) individual term life insurance coverage to Employee based on the Employee's annual salary to the closest lowest thousand dollars. Employee shall be solely responsible for the payment of family life insurance coverage, if applicable.

4.6 Paid Time Off Benefits. Employee shall receive the following benefits:

- (A) Twenty-one (21) days of vacation annually, in addition to any days that are designated as holidays by the College. Said vacation days are prorated and not cumulative except as set forth herein. Vacation days should be taken in the same Fiscal Year (i.e., July 1<sup>st</sup> – June 30<sup>th</sup>) in which they are earned. Except for unforeseen emergencies, vacation leave should be scheduled as far in advance as possible. Vacation leave requests must be approved by the Employee's immediate supervisor. Vacation leave in excess of two (2) continuous weeks ordinarily will not be granted, unless otherwise approved by the Vice President, Provost, or President. Requests for vacation shall not be arbitrarily or unreasonably denied. You may carryover a maximum of fifteen (15) vacation days annually. Any vacation time accrued and unused in one (1) fiscal year in excess of fifteen (15) days will be lost. Effective July 1<sup>st</sup>, if you have more than the maximum allowance, your vacation account will be adjusted to the maximum allowance of fifteen (15) carry-over days of vacation (use it or lost it). Vacation leave carry-over will be adjusted at the close of business on June 30<sup>th</sup> of every year. Newly awarded vacation leave will not be included in the calculation of the maximum allowance during the adjustment; and
- (B) Five (5) days of personal leave per Fiscal Year (July 1<sup>st</sup> – June 30<sup>th</sup>); said personal days are prorated and not cumulative, however, any unused personal day(s) may be converted into accumulated sick leave days in the next Fiscal Year, if applicable; and
- (C) Twenty (20) days of sick leave at full pay per Fiscal Year, which days are prorated and cumulative so long as Employee is continuously employed by the College; the sick leave guidelines contained in the Classified Staff Collective Bargaining Agreement for a twelve (12) month year shall govern, if applicable; and
- (D) For the purposes of paid time off identified in Paragraph 4.6 and its subparts, all paid time off accrues on the 1<sup>st</sup> day of July, but shall be prorated if employment is terminated prior to June 30<sup>th</sup> of the Fiscal Year in which the time was earned.

- 4.7 Communication Devices. Morton College agrees to pay Employee as part of his/her gross compensation, the sum of one hundred and no/100 U.S. dollars (\$100.00) per month to reimburse the Employee for using their own "communication devices" (e.g., laptop, cell phone, iPad, etc.) to perform their job duties. As a result, Morton College will not provide the Employee with any "communication devices."

5. TERMINATION:

This Agreement may be terminated due to Disability (as defined below), for Cause (as defined below), for Good Reason (as defined below), due to the death of Employee (as defined below), upon ninety (90) days' notice by either Party or shall terminate on the Expiration Date, as described above.

- 5.1 Termination due to Disability. Either Employee or the College shall be entitled to terminate Employee's employment for Disability by giving the other Party fifteen (15) calendar days' written notice. For purposes of this Agreement, "Disability" shall mean Employee's inability to perform his/her duties for the greater of: (a) sixty (60) working days; or (b) the number of working days that it takes Employee to exhaust all sick, personal/emergency, vacation, and other accumulated paid time off, as a result of physical or mental impairment, illness or injury, and such condition, in the opinion of a medical doctor selected by the College and reasonably acceptable to Employee or his/her legal representative, is total and permanent. In the event of Employee's termination due to Disability, the College shall pay to Employee his/her accrued salary and vacation up to the date of termination.

- 5.2 Termination by the College for Cause. Although the College anticipates a mutually rewarding employment relationship with Employee, the College may terminate Employee's employment at any time for Cause. For purposes of this Agreement, "Cause" means any of the following, as determined by a majority vote of the Board:

- (A) Employee's conviction or plea of *nolo contendere* to a felony or a misdemeanor involving fraud, misappropriation, embezzlement, or moral turpitude;
- (B) Acts or omissions constituting gross negligence, recklessness or willful misconduct on the part of Employee with respect to Employee's obligations to the College or otherwise relating to the business of the College;
- (C) Employee's fraud or dishonesty in connection with Employee's performance of duties, which has a materially detrimental effect on the College;

- (D) Employee's inappropriate relations/interactions with students and/or employees of the College that could expose the College to liability;
- (E) A material breach by Employee of any material provision of this Agreement, which shall include, without limitation, any act or omission which would be deemed a violation of the Board's Policies and Procedures; or
- (F) Employee's continued unsatisfactory performance or failure to adhere to a Performance Improvement Plan.

For purposes of this Section 5.2 and its subparts, no act or failure to act on Employee's part shall be deemed "willful," unless done or omitted by Employee, done in bad faith, or done without the reasonable belief that Employee's action or failure to act was in the best interests of the College.

Before the Board may terminate Employee for Cause, the Board must: (a) give written notice to Employee providing him/her with reasonable detail of the conduct or event constituting Cause; and (b) provide Employee with the opportunity to be heard by the Board; and (c) give Employee fifteen (15) calendar days, following Employee's receipt of notice of said Cause, to cure the conduct or event, if subject to cure.

5.3 Termination by Employee for Good Reason. Employee may terminate his/her employment under this Agreement with Good Reason at any time by giving written notice thereof to the Board and describing in reasonable detail the event constituting Good Reason. For purposes of this Agreement, "Good Reason" means any of the following events, unless Employee specifically agrees in writing that such event shall not be Good Reason:

- (A) Any material breach of this Agreement by the College;
- (B) Any material adverse change in the status, title, authority, reporting line, responsibilities or prerequisites of Employee;
- (C) A reduction in Employee's total cash compensation and benefits from those required to be provided under this Agreement or a material delay in payment; or
- (D) Any failure to assign this Agreement to the successor of Morton College, unless Employee and such successor enter into a successor employment agreement.

Good Reason shall not exist if, within sixty (60) calendar days following the Board's receipt of written notice from Employee describing in detail the

event constituting Good Reason, the College cures the event constituting Good Reason.

- 5.4 Termination upon Notice. Either Party may unilaterally terminate Employee's employment upon ninety (90) days' written notice to the nonterminating Party.
- 5.5 Termination due to Death. In the event of Employee's death during the term of this Agreement and while Employee is employed as an Administrator of the College, this Agreement shall terminate immediately at the time of Employee's death and the College shall pay to Employee's estate his/her accrued salary and vacation pay accrued up to the date of his/her death, which amount shall be payable within fourteen (14) calendar days from the date of Employee's death.
6. RETURN OF THE COLLEGE'S PROPERTY: At any time upon the College's request and/or upon termination of Employee's employment with the College, Employee shall immediately deliver to the College all data, manuals, specifications, lists, notes, writings, photographs, microfilm, electronic equipment, tape recordings, documents and tangible materials, including all copies or duplicates, and any other personal property owned by, belonging to or concerning any part of the College's activities or concerning any part of Employee's activities relating to Employee's employment with the College (collectively, the "Property"). The Property is acknowledged by Employee to be the College's property, which is only entrusted to Employee on a temporary basis in his/her capacity as an Administrator of the College.
7. CONFIDENTIALITY: Employee agrees not to disclose or divulge any Confidential Information to any other person or entity, except during Employee's employment with the College when required due to the nature of Employee's duties or as required by law. For purposes of this Agreement, "Confidential Information" shall include any of the College's business or financial information or any other confidential information that is disclosed to Employee or that Employee otherwise learns in the course of his/her employment. Employee's obligations hereunder, with respect to Confidential Information, shall terminate only when such information ceases to constitute Confidential Information, as defined above.
8. NOTICE: Any notice, request, demand or other communication, provided for by this Agreement, shall be in writing and shall be deemed to have been duly received upon: (a) actual receipt if personally delivered and the sender received written confirmation of personal delivery; (b) receipt as indicated by the written or electronic verification of delivery when delivered by overnight courier; (c) receipt as indicated by the electronic transmission confirmation when sent via telecopy or facsimile transmission; or (d) three (3) calendar days after the sender posts notice with the U.S. Post Office when sent by certified or registered mail, return receipt requested. Notice shall be sent to the addresses set forth below, or to such other address as either Party may specify in writing.

If to the College:  
Morton College 3801  
South Central Ave.  
Cicero, IL 60804  
Attn.: President's Office

With copy to: Morton College's Legal Counsel  
Del Galdo Law Group, LLC  
1441 South Harlem Ave.  
Berwyn, IL 60402.

If to Employee: Ronald Anthony Lullo  


9. MISCELLANEOUS:

- 9.1 Acknowledgement and Indemnification. Employee acknowledges that s/he has not retired under the Illinois State Universities Retirement System. In the event the Illinois State Universities Retirement System assesses a penalty and/or a fine against the College and/or Employee due to the amount/structure of Employee's compensation package, Employee shall indemnify and hold the College harmless for said event(s) and assume responsibility for the penalty and/or fine.
- 9.2 Construction and Governing Law. Construction and interpretation of this Agreement shall at all times and in all respects be governed by the laws of the State of Illinois, without regard to its conflicts of laws principles. Employee acknowledges that s/he has had an opportunity to review and revise this Agreement and have it reviewed by legal counsel, if desired, and, therefore, the normal rules of construction, to the extent that any ambiguities are to be resolved against the drafting Party, shall not be employed in the interpretation of this Agreement.
- 9.3 Severability. The provisions of this Agreement shall be deemed severable, and the invalidity or unenforceability of any one or more of the provisions hereof shall not affect the validity and enforceability of the other provisions hereof.
- 9.4 Entire Agreement. This Agreement contains the entire agreement and understanding by and between the Parties. No representations, promises, agreements or understandings, written or oral, not herein contained shall be of any force or effect. No change or modification hereof shall be valid or

binding unless the same is in writing and signed by Employee and the College or authorized representatives thereof.

- 9.5 Modification. The Parties agree that the Board may rearrange the benefit provisions of this Agreement upon Employee's suggestions, at no additional cost to the College. No provision of this Agreement may be modified, waived or discharged unless such waiver, modification or discharge is agreed to in writing, signed by each Party and approved by the Board. No waiver by either Party regarding any breach of a condition or provision of this Agreement shall be deemed a waiver of similar or dissimilar provisions or conditions of this Agreement. No agreement or representations, oral or otherwise, express or implied, with respect to the subject matter hereof have been made by either Party which is not expressly set forth in this Agreement.
- 9.6 Headings. The headings used herein form no substantive part of this Agreement, are for the convenience of the Parties only, and shall not be used to define, enlarge or limit any term of this Agreement.
- 9.7 Right to Counsel. Employee acknowledges that s/he was informed that s/he has the right to consult with an attorney before signing this Agreement and that this paragraph shall constitute written notice of the right to be advised by legal counsel. Additionally, Employee acknowledges that s/he had an opportunity to and did negotiate over the terms of this Agreement. The Parties acknowledge that they have been given a reasonable time to consider and sign this Agreement and agree that this consideration period has been reasonable and adequate.
- 9.8 Signing in Counterparts. This Agreement may be executed in counterpart originals, each of which shall be deemed to be an original with the same effect as if the signatures thereto were on the same instrument. A signature affixed to this Agreement and transmitted by facsimile shall have the same effect as an original signature.
- 9.9 Assignment. This Agreement is personal in character and neither the College nor Employee shall assign its or his/her interest in this Agreement without the prior written consent of the other. No assignment, even if consented to, shall in any way reduce or eliminate the liability of the assignee for obligations accrued prior to such assignment.



THE PARTIES TO THIS AGREEMENT HAVE READ THE FOREGOING AGREEMENT  
IN ITS ENTIRETY AND FULLY UNDERSTAND EACH AND EVERY PROVISION  
CONTAINED HEREIN.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed as of  
this\_\_\_\_\_ day of \_\_\_\_\_, 2018.

Executed:

Stan Fields  
President, Morton College

Date

\_\_\_\_\_

\_\_\_\_\_

Ronald Anthony Lullo

Date

\_\_\_\_\_

\_\_\_\_\_



**From:** [Keith McLaughlin](#)  
**To:** [Melissa Mollett](#)  
**Cc:** [Stan Fields](#)  
**Subject:** Re: Spring 2018 Overload Report  
**Date:** Wednesday, April 25, 2018 2:21:44 PM

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Ok to process for board agenda.

Sent from my iPhone

On Apr 25, 2018, at 2:07 PM, Melissa Mollett <[melissa.mollett@morton.edu](mailto:melissa.mollett@morton.edu)> wrote:

Attached is the amended Spring 2018 Overload Report. I have highlighted the additional paid out amounts in the attached file. We will need to approve an additional \$22,775.60 at the April 30, 2018 Board Meeting.

**PROPOSED ACTION:** Approval of the Addendum-Faculty Overload Report for Spring Semester 2018 in the amount of \$22,775.60 as submitted, pending additional class cancellations and/or additions

**RATIONALE:** [Required by Board Policy 2.3, the Board-Union Agreement, and Chapter 110, Act 805, Section 3-26 of the *Illinois Compiled Statutes*] Includes full-time faculty – additional assignments and special projects, per section 9.14 Released Time and section 9.17.1 Department Chairs and Program Chairs.

<b>COST ANALYSIS:</b> \$336,850.30	Approved at the February Board Meeting
<u>\$22,775.60</u>	Approved at the April 30, 2018 Board Meeting
<b>Meeting</b>	
\$359,625.90	Total Spring Overload Report

**ATTACHMENT:** Amended Overload Employment Report – Spring 2018

*Melissa Mollett*

Executive Assistant/Clerk of the Board  
Morton College  
(708) 656-8000 x 2213

The information contained in this e-mail and any accompanying documents is

## 2018 Spring Overload Report

Faculty	Course ID	Section Title	Student Count	Assignment Paid Amount	Section Minimum Credits	Start Date	End Date	Faculty Assignment Load
Abrahamson, Maura	CSS-100-1E	College Study Seminar	30	\$3,045.00	3	1/29/2018	5/16/2018	3
Abrahamson, Maura	GEG-101-NR	Physical Geography	20	\$5,075.00	5	1/16/2018	5/17/2018	5
Abrahamson, Maura		Department Chair		\$3,045.00		2/1/2018	6/14/2018	3
Abrahamson, Maura		Assesment Committee - CSS Lead		\$1,015.00		2/1/2018	6/14/2018	1
Abrahamson, Maura		Course Assessment - AAPC Co-chair		\$2,030.00		2/1/2018	6/14/2018	2
				<b>\$14,210.00</b>				
Bluemer, Judy	BIO-102-1C	Introduction to Biology	21	\$2,842.10	4	1/16/2018	5/17/2018	2.93
Bluemer, Judy	BIO-102-2C	Introduction to Biology	19	\$2,842.10	4	1/16/2018	5/17/2018	2.93
Bluemer, Judy	BIO-111-1F	Biology: a Systems Approach	20	\$2,842.10	5	1/16/2018	5/17/2018	2.93
Bluemer, Judy	BIO-160-NR	Plants & Society	23	\$970.00	3	1/16/2018	5/17/2018	1
Bluemer, Judy	BIO-202-NR	Environmental Biology	23	\$2,910.00	3	1/16/2018	5/17/2018	3
Bluemer, Judy		Lab Prep for Science		\$1,940.00		2/1/2018	5/15/2018	2
				<b>\$14,346.30</b>				
Bulat, Cheryl	ECE-260-H1	ECE Internship	12	\$921.50	3	1/16/2018	5/15/2018	0.95
Bulat, Cheryl		Career Program Coordinator		\$970.00		2/1/2018	5/15/2018	1
Bulat, Cheryl		ECE Progam Child Care		\$2,910.00		2/1/2018	5/15/2018	3
				<b>\$4,801.50</b>				
Casey, Craig	CPS-200-1B	C++ Programming	16	\$2,842.10	3	1/17/2018	5/16/2018	2.93
Casey, Craig	EGR-120-11	Statics	10	\$2,910.00	3	2/2/2018	5/11/2018	3
Casey, Craig	PHS-101-4E	Astronomy	29	\$2,910.00	3	1/17/2018	5/16/2018	3
Casey, Craig	PHS-101-5G	Astronomy	30	\$2,910.00	3	1/17/2018	5/16/2018	3
Casey, Craig	PHS-101-7J	Astronomy	20	\$2,910.00	3	1/19/2018	5/11/2018	3
Casey, Craig	PHS-103-1E	Physical Science I	23	\$4,801.50	4	1/16/2018	5/17/2018	4.95
Casey, Craig	PHS-103-2F	Physical Science I	25	\$4,801.50	4	1/17/2018	5/16/2018	4.95
Casey, Craig	PHY-100-1G	Fundamentals of Physics	24	\$2,842.10	3	1/16/2018	5/17/2018	2.93
Casey, Craig	PHY-102-1B	General Physics II	16	\$2,842.10	5	1/16/2018	5/17/2018	2.93
Casey, Craig	PHY-105-1J	Physics I	30	\$2,842.10	5	1/17/2018	5/16/2018	2.93
Casey, Craig		Department Chair		\$2,910.00		2/1/2018	5/15/2018	3
Casey, Craig		Lab Prep for Science		\$1,940.00		2/1/2018	5/15/2018	2
				<b>\$37,461.40</b>				
Casey, Robert	MAT-201-2H	Calculus I	13	\$4,850.00	5	1/17/2018	5/16/2018	5
Casey, Robert	MAT-202-1F	Calculus II	38	\$4,850.00	5	1/16/2018	5/17/2018	5
Casey, Robert	MAT-215-1D	Differ Equations	29	\$970.00	3	1/17/2018	5/16/2018	1
				<b>\$10,670.00</b>				
Crockett, Janet	CHM-206-1E	Organic Chemistry II	8	\$756.60	5	1/16/2018	5/17/2018	0.78
Crockett, Janet		Lab Prep for Science		\$1,940.00		2/1/2018	5/15/2018	2
				<b>\$2,696.60</b>				
Dominguez, Carlos	MAT-224-NR	Calculus for Business & Soc Sc	12	\$3,880.00	4	1/16/2018	5/18/2018	4
				<b>\$3,880.00</b>				
Drury, Benjamin	SOC-100-6F	Intro to Sociology	27	\$2,790.00	3	1/17/2018	5/16/2018	3
Drury, Benjamin		Student Success-CSS Learning Community		\$2,790.00		2/1/2018	5/15/2018	3
				<b>\$5,580.00</b>				

## 2018 Spring Overload Report

Faculty	Course ID	Section Title	Student Count	Assignment Paid Amount	Section Minimum Credits	Start Date	End Date	Faculty Assignment Load
Fabiyl, Edith	OMT-250-H1	Integrated Office Simulation	10	\$3,637.50	3	1/22/2018	5/14/2018	3.75
				<b>\$3,637.50</b>				
Gatvas, Kenton	HIS-104-NR	Modern Western Civilization	18	\$3,045.00	3	1/16/2018	5/17/2018	3
Gatvas, Kenton	HIS-106-2F	American History From 1865	31	\$3,045.00	3	1/16/2018	5/17/2018	3
				<b>\$6,090.00</b>				
Gilligan, Brian		Department Chair		\$2,910.00		2/1/2018	6/14/2018	3
				<b>\$2,910.00</b>				
Ginley, Steven	SPE-101-8E	Principles of Public Speaking	24	\$2,910.00	3	1/17/2018	6/14/2018	3
Ginley, Steven		Teaching & Learning		\$3,880.00		4/11/2018	6/14/2018	4
				<b>\$6,790.00</b>				
Gramas, Margaret	NUR-117-A1	NUR of the Childbearing Famil	6	\$2,801.40	3	2/26/2018	4/9/2018	2.76
Gramas, Margaret		NUR Lead Instructor		\$1,238.30		2/1/2018	5/15/2018	1.22
				<b>\$4,039.70</b>				
Green, Amy	NUR-117-B1	NUR of the Childbearing Famil	6	\$465.00	3	4/11/2018	5/14/2018	0.5
Green, Amy	NUR-117-B2	NUR of the Childbearing Famil	5	\$465.00	3	4/11/2018	5/14/2018	0.5
Green, Amy	NUR-117-B3	NUR of the Childbearing Famil	6	\$465.00	3	4/11/2018	5/14/2018	0.5
Green, Amy	NUR-117-B4	NUR of the Childbearing Famil	6	\$465.00	3	4/11/2018	5/14/2018	0.5
Green, Amy	NUR-117-C3	NUR of the Childbearing Famil	6	\$2,455.20	3	2/1/2018	2/21/2018	2.64
				<b>\$4,315.20</b>				
Grice, James	BIO-212-H1	Microbiology	18	\$2,831.85	4	1/16/2018	5/17/2018	2.79
Grice, James		Lab Prep for Science		\$2,030.00		2/1/2018	5/15/2018	2
				<b>\$4,861.85</b>				
Helmus, Sara	CHM-100-4F	Fundamentals of Chemistry	23	\$2,842.10	4	1/17/2018	5/16/2018	2.93
Helmus, Sara	CHM-105-2F	General Chemistry I	25	\$902.10	5	1/16/2018	5/17/2018	0.93
Helmus, Sara	CHM-106-21	General Chemistry II	19	\$902.10	5	1/16/2018	5/17/2018	0.93
				<b>\$4,646.30</b>				
Herrmann, Julianne	NUR-218-B1	Nursing Synthesis	24	\$2,511.00	3	1/19/2018	5/11/2018	2.7
Herrmann, Julianne		NUR Lead Instructor		\$1,432.20		2/1/2018	5/15/2018	1.54
Herrmann, Julianne		Mentoring New Faculty		\$1,636.80		2/1/2018	5/15/2018	1.76
				<b>\$5,580.00</b>				
James, Nadja	NUR-216-A1	Adult Health Nursing	8	\$1,736.30	6	1/17/2018	4/11/2018	1.79
James, Nadja		NUR Lead Instructor		\$1,455.00		2/1/2018	5/15/2018	1
				<b>\$3,191.30</b>				
Jonas, David	HVA-103-11	Intermed Refrigeration	12	\$883.50	3	1/22/2018	5/14/2018	0.95
Jonas, David	HVA-104-11	Intermediate Heating and A/C	10	\$883.50	3	1/16/2018	5/15/2018	0.95
Jonas, David	HVA-203-11	Commercial AC & Refrig	6	\$1,813.50	3	1/18/2018	5/17/2018	1.95
Jonas, David	HVA-204-11	Hydronic Comfort Systems	12	\$883.50	3	1/17/2018	5/16/2018	0.95
Jonas, David	HVA-206-11	Refrigerant Hand/EPA Review	8	\$883.50	3	1/19/2018	5/11/2018	0.95
Jonas, David		Career Program Coordinator		\$930.00		2/1/2018	6/14/2018	1
				<b>\$6,277.50</b>				
Kasprowicz, Michael	ANT-102-2G	Intro to Cul Anthro	32	\$3,045.00	3	1/17/2018	5/16/2018	3
Kasprowicz, Michael	HIS-103-2D	Early Western Civilization	31	\$3,045.00	3	1/17/2018	5/16/2018	3

## 2018 Spring Overload Report

Faculty	Course ID	Section Title	Student Count	Assignment Paid Amount	Section Minimum Credits	Start Date	End Date	Faculty Assignment Load
Kasprowicz, Michael		Assesment Committee - AAPC Co-chair		\$2,030.00		2/1/2018	6/14/2018	2
				<b>\$8,120.00</b>				
Kelikian, Toulia		Mentoring New Faculty		\$2,425.00		2/1/2018	5/15/2018	2.5
Kelikian, Toulia		NUR Lead Instructor		\$1,299.80		2/1/2018	5/15/2018	1.34
				<b>\$3,724.80</b>				
Krader, Geoffrey		Modular Math Project		\$1,940.00		2/1/2018	5/15/2018	2
				<b>\$1,940.00</b>				
Lind, Carmen	ENG-101-P2	Rhetoric I	20	\$3,045.00	3	1/17/2018	5/16/2018	3
Lind, Carmen	ENG-151-1F	Creative Writing I-Fiction	12	\$3,045.00	3	1/17/2018	5/16/2018	3
				<b>\$6,090.00</b>				
Mohr, Michele		Department Chair		\$2,910.00		2/1/2018	5/15/2018	3
Mohr, Michele		Learning Community - ENG 102 & MUS		\$1,940.00		2/1/2018	5/15/2018	2
				<b>\$4,850.00</b>				
Moore, Linda		HIT Program/Curriculum		\$409.20		2/1/2018	6/14/2018	0.44
				<b>\$409.20</b>				
Mulvey, Irene	NUR-105-EC	Basic Nursing Assistant Traini	13	\$1,495.65	7	2/7/2018	6/2/2018	1.69
				<b>\$1,495.65</b>				
Nedza, Michael	THR-135-1F	Stagecraft	9	\$5,003.95	3	1/17/2018	5/16/2018	4.93
Nedza, Michael		Department Chair		\$3,045.00		2/1/2018	6/14/2018	3
Nedza, Michael		Learning Community - SPE 101 & CSS		\$3,045.00		2/1/2018	6/14/2018	3
Nedza, Michael		Theatre Set Design Pro - "The Butler Did It"		\$3,045.00		2/1/2018	6/14/2018	3
Nedza, Michael		Theatre Set Design Pro - "The Hunchback of		\$3,045.00		2/1/2018	6/14/2018	3
				<b>\$17,183.95</b>				
Paez, Elizabeth	MAT-105-1C	College Algebra	36	\$3,720.00	4	1/16/2018	5/17/2018	4
				<b>\$3,720.00</b>				
Parise, Patricia	NUR-116-B2	Mental Health Nursing	5	\$281.30	3	2/22/2018	4/5/2018	0.29
Parise, Patricia	NUR-116-B3	Mental Health Nursing	6	\$485.00	3	2/22/2018	4/18/2018	0.5
Parise, Patricia	NUR-116-B4	Mental Health Nursing	6	\$485.00	3	1/16/2018	5/18/2018	0.5
Parise, Patricia		NUR Lead Instructor		\$1,183.40		2/1/2018	5/15/2018	1.22
				<b>\$2,434.70</b>				
Primm, Rebecca	ART-102-1F	3-D Fundamentals	17	\$790.50	3	1/16/2018	5/17/2018	0.85
Primm, Rebecca	ART-113-1C	Ceramics I	12	\$790.50	3	1/16/2018	5/17/2018	0.85
Primm, Rebecca	ART-130-1D	Introduction to Digital Art	12	\$790.50	3	1/17/2018	5/16/2018	0.85
Primm, Rebecca		Course Development		\$3,720.00		3/16/2018	5/15/2018	4
Primm, Rebecca		ART Dept Projects		\$1,860.00		3/16/2018	5/15/2018	2
				<b>\$7,951.50</b>				
Pearson, Dennis		Lab Prep for Science		\$1,940.00		2/1/2018	5/15/2018	2
Pearson, Dennis		BIO Lab Instructor		\$11,610.90		2/1/2018	5/15/2018	11.97
				<b>\$13,550.90</b>				
Raymond, Mary		ACCE - PHT Chicago Area Clinical Educator		\$4,323.90		2/1/2018	5/15/2018	4.26
				<b>\$4,323.90</b>				
Reft, Jennifer	PHT-115-1B	Fundamentals of Kinesiology II	12	\$943.95	4	1/16/2018	5/15/2018	0.93

## 2018 Spring Overload Report

Faculty	Course ID	Section Title	Student Count	Assignment Paid Amount	Section Minimum Credits	Start Date	End Date	Faculty Assignment Load
Reft, Jennifer	PHT-115-2B	Fundamentals of Kinesiology II	13	\$943.95	4	1/17/2018	5/16/2018	0.93
				<b>\$1,887.90</b>				
Ritz, Jim		Career Program Coordinator		\$930.00		2/1/2018	5/15/2018	1
				<b>\$930.00</b>				
Roman, Daniel	ART-103-1F	Drawing I	9	\$824.50	3	1/17/2018	5/16/2018	0.85
Roman, Daniel	ART-103-2B	Drawing I	14	\$824.50	3	1/16/2018	5/17/2018	0.85
Roman, Daniel	ART-105-1J	Painting I	13	\$824.50	3	1/17/2018	5/16/2018	0.85
Roman, Daniel	ART-120-1B	Art Appreciation	31	\$2,910.00	3	1/16/2018	5/17/2018	3
Roman, Daniel	ART-203-1C	Figure Drawing I	15	\$5,674.50	3	1/17/2018	5/16/2018	5.85
				<b>\$11,058.00</b>				
Romero Yuste, Maria	HUM-154-2H	Latin American Culture	30	\$3,045.00	3	1/16/2018	5/17/2018	3
Romero Yuste, Maria	HUM-154-3G	Latin American Culture	33	\$3,045.00	3	1/17/2018	5/16/2018	3
				<b>\$6,090.00</b>				
Sanchez, Luis	CAD-100-1B	Autocad Fundamentals	14	\$902.10	3	1/16/2018	5/17/2018	0.93
Sanchez, Luis	CAD-101-1D	Fundamentals of Drafting	9	\$1,872.10	3	1/16/2018	5/17/2018	1.93
Sanchez, Luis	CAD-102-1G	Descriptive Geometry	8	\$2,842.10	3	1/16/2018	5/17/2018	2.93
Sanchez, Luis	CAD-103-1L	Sheet Metal and Weldments	18	\$2,842.10	3	1/19/2018	5/11/2018	2.93
Sanchez, Luis	CAD-104-1L	Assembly Drawings	14	\$2,842.10	3	1/17/2018	5/16/2018	2.93
Sanchez, Luis	CAD-225-15	Industrial Applications	19	\$2,842.10	3	1/17/2018	5/16/2018	2.93
Sanchez, Luis		Career Program Coordinator		\$970.00		2/1/2018	6/14/2018	1
Sanchez, Luis		Course Development		\$1,940.00		3/16/2018	6/14/2018	2
				<b>\$17,052.60</b>				
Sarther, Diane	NUR-216-B1	Adult Health Nursing	8	\$4,740.05	6	1/16/2018	4/12/2018	4.67
Sarther, Diane		NUR Lead Instructor		\$1,319.50		2/1/2018	5/15/2018	1.3
Sarther, Diane		NUR 216 Additional		\$3,704.75		3/16/2018	5/15/2018	3.65
				<b>\$9,764.30</b>				
Schmitt, Robert	PSY-101-9H	Intro to Psychology	31	\$2,910.00	3	1/17/2018	5/16/2018	3
Schmitt, Robert	PSY-210-1D	Child Growth & Development	34	\$2,910.00	3	1/17/2018	5/16/2018	3
				<b>\$5,820.00</b>				
Seo, Kym		Lab Prep for Science		\$2,030.00		2/1/2018	6/14/2018	2
Seo, Kym		BIO Lab Instructor		\$9,429.35		2/1/2018	6/14/2018	9.29
				<b>\$11,459.35</b>				
Sleeth, Bradley	GEL-101-1B	Physical Geology	32	\$1,767.00	4	1/16/2018	5/17/2018	1.9
Sleeth, Bradley	GEL-101-2J	Physical Geology	32	\$837.00	4	1/17/2018	5/16/2018	0.9
Sleeth, Bradley		Lab Prep for Science		\$1,860.00		2/1/2018	5/15/2018	2
Sleeth, Bradley		Course Development		\$3,720.00		3/16/2018	5/15/2018	4
				<b>\$8,184.00</b>				
Spaniol, Scott	MAT-105-3G	College Algebra	14	\$970.00	4	1/16/2018	5/17/2018	1
Spaniol, Scott		Department Chair		\$2,910.00		2/1/2018	5/15/2018	3
				<b>\$3,880.00</b>				
Styer, Audrey	CPS-111-H2	Business Computer Systems	20	\$2,973.95	3	1/16/2018	5/15/2018	2.93
Styer, Audrey	CPS-111-H3	Business Computer Systems	20	\$2,973.95	3	1/16/2018	5/15/2018	2.93

## 204

Faculty	Course ID	Section Title	Student Count	Assignment Paid Amount	Section Minimum Credits	Start Date	End Date	Faculty Assignment Load
Styer, Audrey	CPS-111-NR	Business Computer Systems	18	\$943.95	3	1/16/2018	5/17/2018	0.93
Styer, Audrey	CPS-111-NR2	Business Computer Systems	20	\$3,988.95	3	2/12/2018	5/17/2018	1
Styer, Audrey		Title V Grant Representative in NLU		\$1,015.00		2/1/2018	5/15/2018	1
				<b>\$11,895.80</b>				
Sykora, Donald	ATM-104-1C	Automotive Brakes	11	\$1,872.10	3	1/16/2018	5/17/2018	1.93
Sykora, Donald	ATM-120-11	Basic Vehicle Mechanics	14	\$2,842.10	3	1/16/2018	5/15/2018	2.93
Sykora, Donald	ATM-203-1C	Engine Performance	8	\$824.50	5	1/17/2018	5/16/2018	0.85
Sykora, Donald	ATM-204-1G	Advanced Elec Syst & Accessori	8	\$2,842.10	3	1/17/2018	5/16/2018	2.93
Sykora, Donald		Career Program Coordinator		\$970.00		2/1/2018	6/14/2018	1
Sykora, Donald		ATM - NATAF		\$2,910.00		2/1/2018	6/14/2018	3
				<b>\$12,260.80</b>				
Walley, Cynthia	CIS-116-H1	Intro to Html Progammng	13	\$1,872.10	3	1/17/2018	5/16/2018	1.93
Walley, Cynthia	CIS-121-NR	Data Base Management	14	\$2,842.10	3	1/16/2018	5/17/2018	2.93
Walley, Cynthia	CPS-111-H4	Business Computer Systems	22	\$2,842.10	3	1/17/2018	5/16/2018	2.93
Walley, Cynthia	CPS-122-H1	Multimedia Applications	7	\$2,842.10	3	1/16/2018	5/15/2018	2.93
				<b>\$10,398.40</b>				
Warren, John	MUS-110-1R	Music Theory 1	10	\$2,790.00	3	1/17/2018	5/16/2018	3
Warren, John		Learning Community - ENG & MUS		\$1,860.00		2/1/2018	6/14/2018	2
Warren, John		Music Dept Private Lessons		\$1,860.00		2/1/2018	6/14/2018	2
				<b>\$6,510.00</b>				
Windham, Brandie	MAT-110-3J	College Trig	26	\$2,655.00	3	1/17/2018	5/16/2018	3
				<b>\$2,655.00</b>				
Wood, Robert		ILC Assignments		\$5,820.00		2/1/2018	5/15/2018	6
				<b>\$5,820.00</b>				
Zukauskas, Karolis	ENG-082-1F	Reading & Writing I	26	\$3,045.00	3	1/16/2018	5/17/2018	3
Zukauskas, Karolis	ENG-101-JC	Rhetoric I	22	\$3,045.00	3	1/17/2018	5/16/2018	3
Zukauskas, Karolis	ENG-102-NR	Rhetoric II	25	\$3,045.00	3	1/16/2018	5/17/2018	3
Zukauskas, Karolis		Student Success - CSS Learning Community		\$3,045.00		2/1/2018	5/15/2018	3
				<b>\$12,180.00</b>				
		<b>Grand Total</b>		<b>\$ 359,625.90</b>				
				\$ 336,850.30	Approved at the Feb 26, 2018 Board Meeting			
				\$ 22,775.60	To approve at April 30, 2018 Board Meeting			



## 2018 Spring Faculty Differential Pay Stipend Report

Faculty	Course ID#	Section Title	Enrollment	Differential Pay	Credit Hours	Start Date	End Date
Abrahamson, Maura	CSS-100-3D	College Study Seminar	33	\$91.35	3	1/17/2018	5/16/2018
Bluemer, Judy	BIO-100-NR	Introducing Biology	28	\$698.40	3	1/16/2018	5/17/2018
Bluemer, Judy	BIO-102-1C	Introduction to Biology	21	\$87.30	4	1/16/2018	5/17/2018
Bluemer, Judy	BIO-102-3C	Introduction to Biology	20	\$1,746.00	4	1/16/2018	5/17/2018
Bluemer, Judy	BIO-102-4C	Introduction to Biology	19	\$1,658.70	4	1/16/2018	5/17/2018
Bluemer, Judy	BIO-150-NR	Heredity & Society	22	\$174.60	3	1/16/2018	5/17/2018
Bluemer, Judy	BIO-160-NR	Plants & Society	22	\$116.40	3	1/16/2018	5/17/2018
Bluemer, Judy	BIO-202-NR	Environmental Biology	22	\$174.60	3	1/16/2018	5/17/2018
Bulat, Cheryl	ECE-261-NR	ECE Administrative Internship	1	\$320.10	3	1/16/2018	5/15/2018
Bulat, Cheryl	IND-199-11	Independent Study - ECE 160	1	\$320.10	3	1/23/2018	5/16/2018
Casey, Craig	PHS-101-1C	Astronomy	31	\$261.90	3	1/16/2018	5/17/2018
Casey, Craig	PHS-101-4E	Astronomy	29	\$87.30	3	1/17/2018	5/16/2018
Casey, Craig	PHS-103-2F	Physical Science I	25	\$145.50	4	1/17/2018	5/16/2018
Casey, Craig	PHY-105-1J	Physics I	30	\$698.40	5	1/17/2018	5/16/2018
Casey, Robert	MAT-105-5K	College Algebra	37	\$814.80	4	1/17/2018	5/16/2018
Casey, Robert	MAT-202-1F	Calculus II	38	\$1,164.00	5	1/16/2018	5/17/2018
Dominguez, Carlos	IND-199-03	Independent Study - SCM 104	2	\$582.00	3	1/16/2018	5/17/2018
Dominguez, Carlos	MAT-141-NR	Statistics	34	\$465.60	4	1/16/2018	5/17/2018
Gilligan, Brian	BUS-101-2D	Financial Accounting	34	\$174.60	3	1/17/2018	5/16/2018
Gilligan, Brian	BUS-102-1F	Managerial Accounting	36	\$349.20	3	1/16/2018	5/17/2018
Ginley, Steven	SPE-101-8E	Principles of Public Speaking	24	\$87.30	3	1/17/2018	5/16/2018
Grice, James	BIO-203-2B	Anatomy & Physiology I	24	\$365.40	4	1/17/2018	5/16/2018
Grice, James	BIO-204-1B	Anatomy & Physiology II	25	\$456.75	4	1/16/2018	5/17/2018
Helmus, Sara	CHM-105-2F	General Chemistry I	25	\$174.60	5	1/16/2018	5/17/2018
Herrmann, Julianne	NUR-218-B1	Nursing Synthesis	24	\$130.20	3	1/19/2018	5/11/2018
James, Nadja	NUR-216-A1	Adult Health Nursing	8	\$203.70	6	1/17/2018	4/11/2018
James, Nadja	NUR-216-A2	Adult Health Nursing	7	\$106.70	6	1/16/2018	4/11/2018
James, Nadja	NUR-218-A1	Nursing Synthesis	21	\$1,134.90	3	1/17/2018	5/9/2018
Jonas, David Mike	IND-199-09	Independent Study - HVA 201	2	\$558.00	3	1/23/2018	5/17/2018
Kasproicz, Michael	ANT-102-12	Intro to Cul Anthro	34	\$182.70	3	1/16/2018	5/15/2018
Kasproicz, Michael	HIS-104-1F	Modern Western Civilization	34	\$182.70	3	1/17/2018	5/16/2018
Lind, Carmen	ENG-076-A1	Intensive Adv Reading & Writin	22	\$243.60	4	1/17/2018	5/16/2018
Lind, Carmen	ENG-077-A1	Intensive Adv Listening & Spea	22	\$243.60	4	1/16/2018	5/17/2018
Mohr, Michele	ENG-102-7E	Rhetoric II	27	\$261.90	3	1/16/2018	5/17/2018
Mohr, Michele	IND-199-12	Independent Study - ENG 101	2	\$320.10	1	1/23/2018	5/11/2018
Mulvey, Irene	NUR-105-A1	Basic Nursing Assistant Traini	15	\$1,982.40	7	1/23/2018	5/15/2018
Nedza, Michael	HUM-150-2C	Humanities Through the Arts	34	\$182.70	3	1/16/2018	5/17/2018
Nedza, Michael	SPE-101-9E	Principles of Public Speaking	26	\$274.05	3	1/17/2018	5/16/2018
Paez, Elizabeth	MAT-083-5D	Elementary Algebra-Part I	36	\$334.80	2	1/16/2018	3/8/2018
Paez, Elizabeth	MAT-084-5D	Elementary Algebra-Part II	36	\$334.80	2	3/13/2018	5/17/2018
Paez, Elizabeth	MAT-085-5F	Intermed Algebra-Part I	34	\$223.20	2	1/16/2018	3/8/2018
Paez, Elizabeth	MAT-086-5F	Intermed Algebra-Part II	34	\$223.20	2	3/13/2018	5/17/2018
Pearson, Dennis	BIO-203-1B	Anatomy & Physiology I	24	\$349.20	4	1/16/2018	5/17/2018
Pearson, Dennis	BIO-204-2F	Anatomy & Physiology II	25	\$436.50	4	1/16/2018	5/17/2018
Primm, Rebecca	ART-102-1F	3-D Fundamentals	17	\$139.50	3	1/16/2018	5/17/2018
Primm, Rebecca	IND-199-05	Independent Study - ART 213	2	\$306.90	1	1/16/2018	5/17/2018
Primm, Rebecca	IND-199-06	Independent Study - ART 131	1	\$306.90	3	1/16/2018	5/17/2018
Raymond, Mary	PHT-124-1G	Introduction to Clinical Ed	25	\$527.80	2	1/22/2018	5/14/2018
Roman, Daniel	IND-199-07	Independent Study - ART 205	2	\$320.10	1	1/18/2018	5/17/2018
Romero Yuste, Maria	HUM-154-3G	Latin American Culture	33	\$91.35	3	1/17/2018	5/16/2018
Sarther, Diane	NUR-216-B1	Adult Health Nursing	8	\$71.05	6	1/16/2018	4/12/2018
Sarther, Diane	NUR-216-B2	Adult Health Nursing	8	\$71.05	6	1/16/2018	4/12/2018
Sarther, Diane	NUR-216-B3	Adult Health Nursing	8	\$71.05	6	1/16/2018	4/12/2018
Seo, Kymberly	BIO-203-H1	Anatomy & Physiology I	22	\$182.70	4	1/16/2018	5/15/2018
Seo, Kymberly	BIO-204-NR	Anatomy & Physiology II	28	\$730.80	4	1/16/2018	5/17/2018

## 2018 Spring Faculty Differential Pay Stipend Report

Faculty	Course ID#	Section Title	Enrollment	Differential Pay	Credit Hours	Start Date	End Date
Sleeth, Bradley	PHS-101-2E	Astronomy	29	\$83.70	3	1/16/2018	5/17/2018
Sonnier, Celeste	ENG-101-NG	Rhetoric I	25	\$87.30	3	1/17/2018	5/16/2018
Spaniol, Scott	MAT-102-1B	General Education	34	\$465.60	4	1/16/2018	5/17/2018
Spaniol, Scott	MAT-102-5E	General Education	34	\$465.60	4	1/16/2018	5/17/2018
Spaniol, Scott	MAT-105-2D	College Algebra	32	\$232.80	4	1/16/2018	5/17/2018
Walley, Cynthia	CPS-111-H4	Business Computer Systems	22	\$116.40	3	1/17/2018	5/16/2018
Warren, John	MUS-100-4F	Music Appreciation	28	\$251.10	3	1/17/2018	5/16/2018
Warren, John	MUS-108-NR	World Music Survey	30	\$418.50	3	1/16/2018	5/18/2018
Wood, Robert	PSY-101-8G	Intro to Psychology	34	\$174.60	3	1/17/2018	5/16/2018
Wood, Robert	IND-199-02	Independent Study - PSY	1	\$320.10	1	1/16/2018	5/1/2018
Wood, Robert	PSY-101-3E	Intro to Psychology	34	\$174.60	3	1/16/2018	5/17/2018
Wood, Robert	PSY-202-1F	Abnormal Psychology	33	\$87.30	3	1/17/2018	5/16/2018
Wood, Robert	PSY-215-3H	Life Span: Survey of Human	33	\$87.30	3	1/17/2018	5/16/2018
Zukauskas, Karolis	ENG-082-1F	Reading & Writing I	26	\$182.70	3	1/16/2018	5/17/2018
			<b>Total</b>	<b>\$25,090.65</b>			

## 2018 Spring Adjuncts Differential Pay Stipend Report

Adjuncts	Course ID#	Section Title	Enrollment	Over/Under	Differential Pay	Credit Hours	Start Date	End Date
Arias, Olga	ENG-211-1E	Introduction to Literature	25	1	\$ 78.29	3	1/16/2018	5/17/2018
Arias, Olga	ENG-088-1B	Basic Composition	26	2	\$ 156.58	3	1/16/2018	5/17/2018
Arias, Olga	ENG-102-3C	Rhetoric II	26	2	\$ 156.58	3	1/16/2018	5/17/2018
Baker, Chris	PSY-215-22	Life Span: Survey of Human Dev	33	1	\$ 82.28	3	1/16/2018	5/15/2018
Baker, Chris	PSY-215-42	Life Span: Survey of Human Dev	33	1	\$ 82.28	3	1/17/2018	5/16/2018
Behling, William	IND-199-04	Independent Study - BUS 208	1	1	\$ 301.70	1	1/16/2018	5/18/2018
Bernstein, Arnie	ENG-101-5E	Rhetoric I	25	1	\$ 78.29	3	1/16/2018	5/17/2018
Cisneros, Sharon	BIO-102-7B	Introduction to Biology	27	7	\$1,142.80	4	1/17/2018	5/17/2018
Dillinger, Benjamin	MUS-106-1F	Trends Modern American Music	28	3	\$ 215.41	3	1/16/2018	5/17/2018
Dorgan, Irene	PSY-210-1D	Child Growth & Development	34	2	\$ 143.61	3	1/17/2018	5/16/2018
Dutt, Eric	ENG-102-O2	Rhetoric II	25	1	\$ 82.28	3	1/18/2018	5/17/2018
Dutt, Eric	ENG-102-82	Rhetoric II	26	2	\$ 164.56	3	1/16/2018	5/15/2018
Farina, Peter	BIO-203-3E	Anatomy & Physiology I	26	6	\$ 493.69	4	1/17/2018	5/16/2018
Imburgia, Joseph	PSY-215-1E	Life Span: Survey of Human Dev	34	2	\$ 160.50	3	1/16/2018	5/17/2018
Khalifeh, Khalaf	BIO-204-4L	Anatomy & Physiology II	21	1	\$ 71.80	4	1/17/2018	5/16/2018
Leven, Robert	BIO-204-34	Anatomy & Physiology II	25	5	\$ 854.86	4	1/16/2018	5/17/2018
Lubenkov, Paul	ENG-088-5H	Basic Composition	25	1	\$ 78.58	3	1/16/2018	5/17/2018
Mallett, Klaudia	PSY-101-K2	Intro to Psychology	33	1	\$ 74.80	3	1/18/2018	5/17/2018
Miranda, Ashley	ENG-102-5C	Rhetoric II	25	1	\$ 78.58	3	1/16/2018	5/17/2018
Montgomery, Jered	HUM-150-3G	Humanities Through the Arts	34	2	\$ 149.59	3	1/17/2018	5/16/2018
Moreno, Benjamin	LAW-105-1C	Administration of Justice	35	3	\$ 246.76	3	1/16/2018	5/17/2018
Napoletano, Elizabeth	IND-199-13	Independent Study - CIS 203	1	1	\$ 263.28	3	1/23/2018	5/11/2018
Ochoa-Galindo, Carmer	PSY-101-J2	Intro to Psychology	35	3	\$ 234.87	3	1/17/2018	5/16/2018
Pencheva, Tsonka	IND-199-10	Independent Study - ECE 203	2	2	\$ 301.70	3	1/23/2018	5/16/2018
Schmidt, Michael	ENG-088-7C	Basic Composition	26	2	\$ 143.61	3	1/17/2018	5/16/2018
Schultz, Arthur	IND-199-08	Independent Study - BUS 201	1	1	\$ 263.28	3	1/22/2018	5/17/2018
Schultz, Arthur	IND-199-14	Independent Study - BUS 201	1	1	\$ 263.28	3	1/25/2018	5/15/2018
Smith-Irowa, Pamela	ENG-101-OK	Rhetoric I	25	1	\$ 86.45	3	1/17/2018	5/16/2018
Thelemaque, Cristina	BIO-203-41	Anatomy & Physiology I	23	3	\$ 246.76	4	1/17/2018	5/16/2018
Traver, David	PHI-125-1E	Wrlld Religions in Global Con	33	1	\$ 78.29	3	1/16/2018	5/17/2018
Vacek, Sarah	IND-199-16	Independent Study - ECE 200	1	1	\$ 82.28	3	3/6/2018	5/18/2018
Wedge, Frances	IND-199-01	Independent Study - PHT 220	1	1	\$ 301.60	1	1/16/2018	5/11/2018
Willit, James	CHM-100-21	Fundamentals of Chemistry	26	2	\$ 313.16	4	1/16/2018	5/17/2018

**Total                      \$7,472.40**