



Morton College

Regular Meeting

Monday, January 22, 2018 11:00 AM



MORTON COLLEGE

COMMUNITY COLLEGE DISTRICT NO. 527

COOK COUNTY, ILLINOIS

Agenda for the Regular Meeting

Monday, January 22, 2018

Agenda for the Regular Meeting of the Morton College Board of Trustees of Illinois Community College District No. 527, Cook County, to be held at 11:00 AM on Monday, January 22, 2018, in the Morton College Board Room (221B) of Building B located at 3801 S. Central Avenue, Cicero, Illinois.

1. Call to Order
2. Roll Call
3. Citizen Comments
4. Recognition
5. Correspondence
6. Reports
 6. 1. ICCTA/ACCT
 6. 2. Student Member-Estefani Hernandez Perez 5
 6. 3. Friends of Morton Foundation - Information Only Report 6
7. President's Report
 7. 1. Out of State Travel Report-Information Only 8
 7. 2. Out of State Student Travel-Information Only 9
 7. 3. Community Facilities Usage Report-Information Only 11
 7. 4. Vision Statement
 7. 5. Student Success Initiatives
 7. 6. HLC Focus Visit Update
 7. 7. Finance 101 Presentation
8. Consent Agenda
 8. 1. Approval of the Consent Agenda-Items may be removed from the consent agenda

on the request of any one member. Items not removed may be adopted by general consent without debate. Removed items may be taken up either immediately after the consent agenda or placed later on the agenda at the discretion of the Board.

8. 2. Approval of the Minutes of Regular Meeting held on December 18, 2017	14
8. 3. Approval of the Minutes of Special Meeting held on December 21, 2017	22
8. 4. Approval of the Minutes of Closed Meeting held on December 18, 2017	
8. 5. Approval and Ratification of Accounts Payable and Payroll \$2,488,587 and Budget Transfers \$57,450 for the month of November 2017, as submitted	24
8. 6. Approval of the Monthly Budget Report-for fiscal year to date ending in November 2017 be received and filed for Audit	85
8. 7. Approval of the Treasurer's Report - November 2017 be received and filed for Audit	102
8. 8. Approval of the renewal for the Institutional Membership with the West Suburban Chamber of Commerce and Industry for 2018 at the annual fee of \$500.00, as submitted	104
8. 9. Approval of President Stan Fields to attend the ACCT Legislative Summit in Washington, D.C. from February 11th-14th, 2018 with the approximate cost of \$2,500.00	
8. 10. Approval of the following Facility Use Permits	
8. 10. 1. District 103 Toastmasters, Theatre/Cafeteria/Classrooms, January 27, 2018	105
8. 10. 2. Office of State Rep. Elizabeth Hernandez, Lecture Hall/Cafeteria/other, February 21, 2018	108
8. 11. Approval of Memorandum of Understanding between Morton College and SERCO, Inc.for the Adult Education Program, as submitted	109
9. <u>Old Business Action Items</u>	
9. 1. Approval and adoption of the 2018-2022 Strategic Plan, as submitted	111
9. 2. Approval of the resolution and contract between Paisan's and Morton College, as presented to the Board at the December 18, 2017 Board Meeting	133
10. <u>New Business Action Items</u>	
10. 1. Appointment of Officer for Information Requests received under the <i>Freedom of Information Act</i> - Frank Marzullo	
10. 2. Appointment of Compliance Officer for the <i>Open Meetings Act</i> - Frank Marzullo	
10. 3. Approval of the donation acceptance agreements between Morton College and Subaru for the DSTI vehicle interface and operational software, and the donation of 2015 Forester vehicle for instructional purposes for the automotive program, as submitted	154
10. 4. Approval of a new Board Policy and Procedure, Alcohol Beverages on College Property (as amended), presented to the Board on December 18, 2017	164
10. 5. Introduction of Amended Board Policy-8.3, Reimbursement for Travel Expenses,	167

for adoption at the February Board Meeting	
10. 6. Approval of the changes in curriculum, as submitted	171
10. 7. Approval of the waiving of tuition and fees for all Illinois Consortium of International Studies and Programs (ICISP) consortia and sponsored program courses, effective Summer 2018, for a period of three years, ending Spring 2021, as submitted	174
10. 8. Approval of the Resolution Establishing a Policy to Prohibit Sexual Harassment, as submitted	176
10. 9. Introduction of the revision to Board Policy 8.2.1 Hostile Work Environment and/or Sexual Harassment	183
11. <u>Personnel Action Items</u>	
11. 1. Full-Time Employment Report	184
11. 1. 1. Jonathan Gourlay , Adult Education Full-Time Faculty, Effective February 12, 2018	
11. 1. 2. C. Micheal Rose, Transition Coach, Effective January 23, 2018	
11. 2. Approval of the following Part-Time and Temporary Athletic Coaches for the period of January 22, 2018 to June 30, 2018:	185
11. 2. 1. Alyssa Galasso, Assistant Coach Softball, \$4500.00	
11. 2. 2. Elias McMahon, Volunteer Assistant Coach Baseball, \$0	
11. 3. Approval of the Morton College Full-Time Faculty Seniority list, as submitted	186
11. 4. Resignation Report-Information Only	190
11. 4. 1. Alberto Jimenez, Part-Time Service Aide, Resignation date-January 25, 2018	
12. <u>Board Member Comments</u>	
13. <u>Adjournment</u>	

Student Report to the Board

December 2017

Date _____ **Event** _____ **Organization**

December 4th- December 8th, 2017 **Winter Spirit Week** **SAO, MAP, SGA
and CAB**

The winter spirit week was an event created by various students clubs and organizations with the purpose of celebrating the most wonderful time of the year. Students were able to be part of many events such as DIY ornaments, Breakfast, Campus Spa, Holiday Party, Panther hour, and sweet winter treats. It was the perfect way to say goodbye to the last school semester of the year!

Submitted by: Estefani Hernandez Perez



Friends of Morton Foundation

Friends of Morton Foundation Report for Jan 8, 2018

FMF BOA \$25,393.77

FMF MC ACCT \$16,791.76

Past Meetings:

- Chili Cook Off meetings
- On Campus Meetings including Nursing
- Board member introduction

Pending:

- Board Member lunch
- Board of Directors Meeting
- Chili Cook Off business and team meetings
- Mayor meeting
- HOF Meeting
- Scholarship Meeting

Scholarships

- 2 multiple hour application table and distribution of materials for 2 scholarships
- Meeting for Application Process

CHILI COOK OFF

1. Tickets generated and will be distributed the week of January 8th
2. Internal meeting
3. Communication for Fire Chiefs
4. Meeting on additional concepts for event
5. Food Contract Chili Cook Off
6. Photo Booth in-kind donation
7. Follow up on MD gifts / smaller
8. Follow up on in-kind gifts
9. Fundraising calls to past donors for Chili Cook Off Support
10. Run of Show for event continued to be developed

Misc

- Met with accountant (prepared tax papers) and signed per board
- Followed up with donors for multi-year gifts for the Capital Campaign - collection
- Coordinating two meetings for Automotive Department
- Set up Meetings for team on campus for Annual Giving 2018!



TRAVEL REPORT

Regular Meeting of the Morton College Board of Trustees January 22, 2018

(Per Board Policy)

<u>NAME</u>	<u>DATE(S)</u>	<u>DESTINATION</u>	<u>PURPOSE</u>	<u>COST</u>
Gabriela Mata	February 9-11, 2018	New Orleans, LA	American Student Government Association (ASGA)	\$1500.00
Gabriela Mata	February 21-25, 2018	Orlando, FL	Association for the Promotion of Campus Activities (APCA)	\$1500.00
Gabriela Mata	March 3-7, 2018	Philadelphia, PA	NASPA Student Affairs Administrators in Higher Education (NASPA)	\$1700.00

Out of State Travel
Reported to the Board of Trustees
January 22, 2018

From: Gabriela Mata
Sent: Friday, January 05, 2018 3:53 PM
To: William Jacklin <william.jacklin@morton.edu>
Subject: RE: Action Item

Proposed Action:

To send 4 Students (with supervision of Gabriela Mata) from CAB to the following conference:

Association for the Promotion of Campus Activities (APCA)
Orlando, FL | February 21 – 25, 2018

Rationale:

This Campus Activities Planning Conference is a great opportunity to preview live talent, save money with the cooperative buying program, network with peers and further student organizational and staff development.

Support:

The organizational training is based on solid student theory research, and teaches purposeful programming to enhance academic initiatives. Talent agencies offer rock bottom prices as well as offer discounted rates when booking with nearby schools. Students are exposed to a variety of talent, networking opportunities, and personal development workshops.

Proposed Action:

To send 4 Students (with supervision of Gabriela Mata) from SGA to the following conference:

American Student Government Association (ASGA)

New Orleans, LA | February 9 – 11, 2018

or

Philadelphia, PA | March 23 – 25, 2018

Rationale:

ASGA is the only organization in the nation that totally focuses on Student Government training, research, and consulting.

Support:

This conference will provide the SGA the necessary tools to improve relations with administration and campus life, recruit candidates for next year, and project next year's success.

Proposed Action:

Gabriela Mata to attend the following conference:

NASPA Student Affairs Administrators in Higher Education (NASPA)

Philadelphia, PA | March 3 – 7, 2018

Rationale:

This national conference serves as a professional development opportunity.

Support:

This conference provides a variety of workshops, meetings, networking sessions, fairs, and speaking engagements. This year the conference will take place in Philadelphia, PA and will feature well-known speakers like Justice Sonia Sotomayor.



COMMUNITY FACILITIES USAGE REPORT

Regular Meeting of the Morton College Board of Trustees

January 2018

(Per Board Policy #5.8)

<u>DATE(S)</u>	<u>ORGANIZATION</u>	<u>FACILITY</u>	<u>TIME</u>
1/8 & 1/22	Town of Cicero	Theatre	2:00 pm – 5:00 pm
1/20, 1/22 & 1/23	State Rep. Elizabeth Hernandez	105C & 106C	10:30 am – 2:00 pm
1/27	District 103 Toastmasters	Theatre, Café & Classrooms	8:00 am – 4:00 pm

All events have been approved in accordance with Board Policy 5.8.

FYI
Community Facility Report for January 2018

1/8 & 1/22	Organization: Contact Person: Facility Requested: Purpose:	Town of Cicero – Senior Group Susan Banks Theatre Senior Movies
1/20, 1/21, & 1/22	Organization: Contact Person: Facility Requested: Purpose:	Il. State Representative E. Hernandez Hector Rodriguez 105C & 106C Financial Literacy
1/27	Organization: Contact Person: Facility Requested: Purpose:	District 103 Toastmasters Ivory Gwin Theatre, Cafeteria & Classrooms Toastmasters Meeting

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MORTON COLLEGE

COMMUNITY COLLEGE DISTRICT NO.

527 COOK COUNTY, ILLINOIS

Minutes for the Regular Board Meeting

Monday, December 18, 2017

A Regular Meeting of the Board of Trustees of Morton College was held Monday, December 18, 2017, beginning at 11:00 AM in the Morton College Board Room (221B) of Building B located at 3801 S. Central Avenue, Cicero, Illinois.

1. **Call to Order**

The Regular Meeting of the Board of Trustees of Illinois Community College District No. 527 was called to order by Board Chair Frank Aguilar at 11:04 AM on Monday, December 18, 2017 in the Morton College Board Room (221-B).

2. **Roll Call**

Present:

Frank J. Aguilar, Chair
Susan L. Banks, Trustee
Joseph J. Belcaster, Trustee
Jose A. Collazo, Secretary
Melissa Cundari, Trustee
Frances Reitz, Trustee
Anthony Martinucci, Vice Chair (Arrived at 5:20 PM)
Estefani Hernandez Perez, Advisory Student Member

Absent:

None

Also Present:

Dr. Stanley Fields, President
Michael Del Galdo, Attorney-Del Galdo Law Group, LLC

3. **Citizen Comments**

Richard Vavra, President of the Morton College Foundation, updated the Board that the organization has given out over \$905,000 in Student Scholarships and Awards, as well as, funded various projects around Morton College. They currently offer 33 scholarships that Morton College Students can apply for. Mr. Vavra was thanked by Trustee Cundari for all that the Foundation does for the College.

4. Recognition

None

5. Correspondence

None

6. Reports

6. 1. ICCTA/ACCT

None

6. 2. Student Member- Estefani Hernandez Perez

Advisory Voting Student Member Hernandez Perez gave the monthly report of student programs and activities.

6. 3. Friends of Morton Foundation - Information Only Report

Submitted for information only.

7. President's Report

7. 1. Out of State Travel Report-Information Only

Submitted for information only.

7. 2. Community Facilities Usage Report-Information Only

Submitted for information only.

7. 3. Participatory Governance Procedure

Dr. Fields updated the board that the 1st official college council has been seated, and they are looking forward to working with all departments of the College and giving everyone a voice at the table.

7. 4. Bookstore Presentation

Follett spoke about the benefits of outsourcing the Bookstore at Morton College. They will offer price matching on the books, and the students can even shop online with delivery to their home or the bookstore. Follett has been around for 145 years, and has a proven track record. They will retain the institution's branding, and will commit to our current employees to continue to operate as they are today.

7. 5. 2018-2022 Morton College Strategic Plan Presentation

Dr. McLaughlin highlighted the process of developing the Strategic Plan during the period of August through December 2017. The Board reviewed the Mission Statement and Vision-Goal Statement. Dr. McLaughlin reviewed the 6 Strategic Goals, and informed the Board that the college council will periodically monitor and update the Strategic Plan as it is an ongoing project. The board requested a way to add numbers to create measureable goals. The Board also stated that they would like to see a workforce development program added.

7. 6. HLC Focus Visit Update

The HLC will conduct a Focus Visit at Morton College on January 29th and 30th. The Board will meet with the HLC on January 29th at 12pm in the Board Room.

Dr. Fields requested that all Board Members be present at this meeting.

7. 7. CAB Holiday Party

This gathering was a combination of CAB, SOA, and SGA in the Student Commons.

All students were encouraged to participate, included our special needs students. There was a DJ, refreshments and a photo booth. The Board then reviewed a video recapping the event.

8. Consent Agenda

Trustee Cundari moved to approve the consent agenda items 8.1 through 8.16, as listed below. Trustee Martinucci seconded the motion.

Advisory Vote-Student Member Hernandez Perez: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, Martinucci, and Reitz
Nays: none. Absent: None. Motion Carried.

The below were the approved consent agenda items:

8. 1. Approval of the Consent Agenda-Items may be removed from the consent agenda on the request of any one member. Items not removed may be adopted by general consent without debate. Removed items may be taken up either immediately after the consent agenda or placed later on the agenda at the discretion of the Board.

8. 2. Approval of the Minutes of Regular Meeting held on November 13, 2017

8. 3. Approval of the Minutes of Closed Meeting held on November 13, 2017

8. 4. Approval of the Minutes of the Board Retreat held on November 18, 2017

8. 5. Approval and Ratification of Accounts Payable and Payroll \$3,267,991 and Budget Transfers \$37,000 for the month of October 2017, as submitted

8. 6. Approval of the Monthly Budget Report-for fiscal year to date ending in October 2017 be received and filed for Audit

8. 7. Approval of the Treasurer's Report - October 2017 be received and filed for Audit

8. 8. Approval of Board Travel for Chair, Frank Aguilar, to attend the ACCT Legislative Summit in Washington, D.C. from February 11th-14th, 2018 with the approximate cost of \$2,000.00

8. 9. Approval of the resolution authorizing the 2017 Tax Levy and certifying compliance with the Truth in Taxation Act, as submitted

8. 10. Approval of the resolution and contract between Paisan's and Morton

College, as submitted

8. 11. Approval of the Memorandum of Understanding and partnership between The Cicero Area Project and Morton College, as submitted

8. 12. Approval of the following Facility Use Permits:

8. 12. 1. Chicago Kids Company, Theatre, multiple dates in March 2018 and July 2018, as submitted

8. 13. Approval of the Calendar of Regular Board Meetings for January 2018 through December 2018, as submitted

8. 14. Approval of the Continued Institutional Membership with Hispanic Association of Colleges & Universities for FY18 in the amount of \$5,015.00, as submitted

8. 15. Approval of the Continued Institutional Membership with Illinois Community College Trustee Association for the 2nd half of FY18 in the amount of \$5,464.00, as submitted

8. 16. Approval of the renewal for the Institutional Membership in the National Council for State Authorization Reciprocity Agreement for FY18 for the annual fee of \$4,000.00, as submitted

After the consent agenda was approved, Trustee Cundari made a motion to resend the approval of the Consent Agenda. Trustee Banks seconded the motion.

Advisory Vote-Student Member Hernandez Perez: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, Martinucci, and Reitz
Nays: none. Absent: None. Motion Carried.

Trustee Aguilar made a motion to remove item 8.10-Approval of the resolution and contract between Paisan's and Morton College, as submitted from the consent agenda. Trustee Banks seconded the motion.

Advisory Vote-Student Member Hernandez Perez: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, Martinucci, and Reitz
Nays: none. Absent: None. Motion Carried.

Trustee Banks made a motion to approve the Consent Agenda, items 8.2 through 8.16 (excluding 8.10), as amended. Trustee Martinucci seconded the motion.

Advisory Vote-Student Member Hernandez Perez: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, Martinucci, and Reitz
Nays: none. Absent: None. Motion Carried.

Trustee Banks made a motion to table item 8.10- Approval of the resolution and contract between Paisan's and Morton College. Trustee Collazo seconded the motion.

Advisory Vote-Student Member Hernandez Perez: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, Martinucci, and Reitz
Nays: none. Absent: None. Motion Carried.

9. Old Business Action Items

There are none.

10. Closed Session

Attorney Del Galdo stated that the Board will be adding exception 5 ILCS 120/2(c)(11) to closed session to consider litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

Trustee Belcaster moved to approve a recess to closed session to consider litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting pursuant to 5 ILCS 120/2(c)(11), to discuss the setting of a price for the sale or lease of property owned by the public body, pursuant to 5 ILCS 120/2(c)(7), and discussion regarding the semi-annual review of closed meeting minutes, pursuant to 5 ILCS 120/2(c)(21). Trustee Reitz seconded the motion.

Advisory Vote-Student Member Hernandez Perez: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, Martinucci, and Reitz

Nays: none. Absent: None. Motion Carried

Recess: The Board recessed to the Office of the President for Closed Session at 11:50 AM.

Reconvening: The Regular Meeting was reconvened at 12:26 PM. by Chair Aguilar. Upon Roll Call, the following were found present: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, Martinucci, Reitz, and Advisory Voting Student Member Hernandez Perez. Absent: None.

11. New Business Action Items

11. 1. Trustee Martinucci moved approve and adopt the Morton College Vision Statement, as introduced at the October 23, 2017 Board Meeting. Trustee Reitz seconded the motion.

Advisory Vote-Student Member Hernandez Perez: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, Martinucci, and Reitz
Nays: none. Absent: None. Motion Carried

11. 2. Trustees discussed the new Board Policy and Procedure, Alcohol

Beverages on Campus, for adoption at the January Board Meeting. The Trustees requested that the liquor license be in the name of the business serving, and in the College's name for special events.

11. 3. Trustee Reitz moved to table the approval of the 2018-2022 Strategic Plan until the January Board Meeting. Trustee Cundari seconded the motion.

Advisory Vote-Student Member Hernandez Perez: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, Martinucci, and Reitz
Nays: none. Absent: None. Motion Carried

11. 4. Trustee Reitz made a motion to approve the Resolution and Agreement between Morton College and Rada, LLC regarding the Land Swap Agreement. Trustee Cundari seconded the motion.

Advisory Vote-Student Member Hernandez Perez: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, Martinucci, and Reitz
Nays: none. Absent: None. Motion Carried

11. 5. Trustee Cundari made a motion to preserve the confidentiality of Closed Session Tapes associated with the meeting minutes for the period April 2017 through November 2017, as submitted. Trustee Belcaster seconded the motion.

Advisory Vote-Student Member Hernandez Perez: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, Martinucci, and Reitz
Nays: none. Absent: None. Motion Carried

11. 6. Trustee Reitz made a motion to approve the settlement agreement between Morton College and Ellen Crowe, as submitted. Trustee Belcaster seconded the motion.

Advisory Vote-Student Member Hernandez Perez: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, Martinucci, and Reitz
Nays: none. Absent: None. Motion Carried

11. 7. Michael Del Galdo, Attorney-Del Galdo Law Group, LLC completed the Open Meetings Act Training for the Board of Trustees, President, and Board Clerk.

12. Personnel Action Items

12. 1. Trustee Cundari made a motion to approve the Full-Time Employment Report, as submitted. Trustee Martinucci seconded the motion.
Advisory Vote-Student Member Hernandez Perez: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, Martinucci, and Reitz
Nays: none. Absent: None. Motion Carried

12. 2. Trustee Cundari made a motion to approve the termination of the Personal Services Agreement between Morton College and Lawrence A. Lanciotti as Head Women's Basketball Coach, as submitted. Trustee Belcaster seconded the motion.

Advisory Vote-Student Member Hernandez Perez: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, Martinucci, and Reitz
Nays: none. Absent: None. Motion Carried

12.3 The following personnel reports were submitted to the Trustees for information only: Retirement Report, Resignation Report, and Part-Time Employment Report.

12. 4. Trustee Belcaster made a motion to approve the Employment Agreement with Ruben Ruiz for the Position of Director of Deskside Services (Interim) of Morton College at a rate of \$90,000, effective December 1, 2017, as submitted. Trustee Cundari seconded the motion.

Advisory Vote-Student Member Hernandez Perez: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, Martinucci, and Reitz
Nays: none. Absent: None. Motion Carried.

12. 5. Trustee Belcaster made a motion to approve a monthly stipend of \$1,501.00 for Marisol Velazquez for additional duties in the position of Ombuds Services of Morton College for the period of January 15, 2018 to June 30, 2018, as submitted. Trustee Cundari seconded the motion.

Advisory Vote-Student Member Hernandez Perez: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, Martinucci, and Reitz
Nays: none. Absent: None. Motion Carried.

13. Board Member Comments

There were none.

14. Adjournment

Trustee Cundari moved to adjourn the Regular Meeting of the Board. Trustee Martinucci seconded the motion.

Advisory Vote-Student Member Hernandez Perez: Aye

Aye: Trustees Aguilar, Belcaster, Collazo, and Martinucci
Nays: none. Absent: Trustee Banks, Cundari, and Banks. Motion Carried.

This meeting was adjourned at 1:35 PM

Frank J. Aguilar,
Board Chair

Jose Collazo
Board Secretary



MORTON COLLEGE

COMMUNITY COLLEGE DISTRICT NO.

527 COOK COUNTY, ILLINOIS

Minutes for the Special Board Meeting

Thursday, December 21, 2017

A Special Meeting of the Board of Trustees of Morton College was held Thursday, December 21, 2017, beginning at 12:58 PM in the Morton College Board Room (221B) of Building B located at 3801 S. Central Avenue, Cicero, Illinois.

1. **Call to Order**

The Special Meeting of the Board of Trustees of Illinois Community College District No. 527 was called to order by Board Chair Frank Aguilar at 12:58 PM on Thursday, December 21, 2017 in the Morton College Board Room (221-B).

2. **Roll Call**

Present:

Frank J. Aguilar, Chair
Susan L. Banks, Trustee
Joseph J. Belcaster, Trustee
Jose A. Collazo, Secretary
Anthony Martinucci, Vice Chair

Absent:

Melissa Cundari, Trustee
Frances Reitz, Trustee
Estefani Hernandez Perez, Advisory Student Member

Also Present:

Dr. Stanley Fields, President
Mohammad Lakhani, Attorney-Del Galdo Law Group, LLC

3. **Citizen Comments**

None

4. **New Business Action Items**

4.1 Trustee Martinucci made a motion to approve the Separation Agreement and Release between Morton College and Anthony Ray, as submitted. Trustee Collazo seconded the motion.

Advisory Vote-Student Member Hernandez Perez: Absent
Aye: Trustees Aguilar, Banks, Belcaster, Collazo, and Martinucci
Nays: none.
Absent: Trustee Cundari and Reitz. Motion Carried

5. Adjournment

Trustee Martinucci moved to adjourn the Regular Meeting of the Board. Trustee Belcaster seconded the motion.

Advisory Vote-Student Member Hernandez Perez: Absent
Aye: Trustees Aguilar, Banks, Belcaster, Collazo, and Martinucci
Nays: none.
Absent: Trustee Cundari and Reitz. Motion Carried

This meeting was adjourned at 1:01 PM

Frank J. Aguilar,
Board Chair

Jose Collazo
Board Secretary

From: [Mireya Perez](#)
To: [Stan Fields](#)
Cc: [Melissa Mollett](#); [Maria Anderson](#)
Subject: FW: Action Item 8.1 for 1/22/2018 Board Meeting
Date: Monday, January 08, 2018 10:03:22 AM
Attachments: [Board AS Totals 11.30.17.pdf](#)
[BT 11.30.17.pdf](#)
[Check Register 11-30-17.pdf](#)
[DelGaldo Inv 11-30-17.pdf](#)
[Over 10K Nov 2017.pdf](#)
[Payroll 11-15-17.pdf](#)
[Payroll 11-30-17.pdf](#)

Propose Action: THAT THE BOARD APPROVE AND RATIFY ACCOUNTS PAYABLE AND PAYROLL FOR THE MONTH OF NOVEMBER 2017 IN THE AMOUNT OF \$2,488,587 AND BUDGET TRANSFERS IN THE AMOUNT OF \$57,450 AS SUBMITTED.

Rationale: [Required by Chapter 110, ACT 805, Section 3-27 of the Illinois Compiled Statues]

Attachments: Resolution, Accounts Payable and Payroll Records

Thanks,

*Mireya Perez
Director of Business Services
Morton College
3801 South Central Ave
Cicero, IL 60804
Phone (708) 656-8000 ext 2289
Fax (708) 656-3194*

From: David Gonzalez [mailto:David.Gonzalez@cpagwa.com]
Sent: Friday, January 05, 2018 2:49 PM
To: Mireya Perez <mireya.perez@morton.edu>
Subject: FW: Action Item 8.1 for 1/22/2018 Board Meeting

Reviewed. Ok to Send to Board

The information contained in this e-mail and any accompanying documents is intended for the sole use of the recipient to whom it is addressed, and may contain information that is privileged, confidential, and prohibited from disclosure under applicable law. If you are not the intended recipient, or authorized to receive this on behalf of the recipient, you are hereby notified that any review, use, disclosure, copying, or distribution is prohibited. If you are not the intended recipient(s), please contact the sender by e-mail and destroy all copies of the original message. Thank you.

BE IT HEREBY RESOLVED THAT accounts payable and payrolls for the month of November, 2017 be approved and/or ratified in the amount of \$2,488,587 as listed on the attached sheet and supported by vouchers, invoices, purchase orders, and payroll registers, made available and referred to as necessary, and summarized as follows:

Current Funds (01),

Cash Disbursements -		
Monthly	11/30/2017	801,176
Payroll	11/15/2017	740,508
Payroll	11/30/2017	760,881
Student Refunds	11/30/2017	<u>183,870</u>
		2,486,435

O&M Restricted Fund (03)

Cash Disbursements -		
Monthly	11/30/2017	<u>2,152</u>
TOTAL ALL FUNDS		<u><u>\$2,488,587</u></u>

AND BE IT FURTHER RESOLVED THAT budget transfers in the amount of \$57,450 be approved as outlined on the attached Journal No. 1-2 entry dates attached hereto.

AND BE IT FURTHER RESOLVED THAT the treasurer of Morton College is hereby authorized and directed to make payments as listed and/or summarized above.

PASSED this 20th day of January by the Board of Trustees, Morton College, Community College District no. 527, Cicero, Illinois.

Morton College				
Budget Transfers				
November 2017				
	Account Number	Description	Debit	Credit
1	06-1060-99238-510200205	State Basic Grant: Para Professional PT		42,020
	06-1060-99238-540100200	State Basic Grant: Instr Supplies		5,430
	06-1060-99238-540100205	State Basic Grant: Inst Equip <\$5000		8,000
	06-1060-99238-540700000	State Basic Grant: Advertising	15,000	
	06-1060-99238-530400000	State Basic Grant: Maintenance Servc	40,450	
2	06-1060-99240-520900005	State Performance Grant: Employess Professional Dev		2,000
	06-1060-99240-540100100	State Performance Grant: Office Supplies	1,000	
	06-1060-99240-550100005	State Performance Grant: Meeting Expense	1,000	
		Total Budget Transfers	57,450	57,450

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0068930	11/03/17	Recon	0168159	ACS	V0095105	10/31/17		272.00		272.00
								272.00		272.00
0068931	11/03/17	Recon	0169286	AKV Ketch Piano Service	V0094591	10/23/17		80.00		80.00
								80.00		80.00
0068932	11/03/17	Recon	0084214	Melissa K. Anderson	V0090733	09/01/17		650.00		650.00
								650.00		650.00
0068933	11/03/17	Recon	0190361	Alicia Biewer	V0094593	10/23/17		500.00		500.00
					V0094605	10/23/17		500.00		500.00
								1,000.00		1,000.00
0068934	11/03/17	Outst	0002984	Ms Maureen A. Bridges	V0094978	10/26/17		42.00		42.00
								42.00		42.00
0068935	11/03/17	Recon	0166207	BSA	V0095102	10/31/17		1,437.61		1,437.61
								1,437.61		1,437.61
0068936	11/03/17	Recon	0015773	Renee M. Calabrese	V0090729	09/01/17		464.00		464.00
								464.00		464.00
0068937	11/03/17	Outst	0171191	Ms Janet Contant	V0095025	10/30/17		30.00		30.00
								30.00		30.00
0068938	11/03/17	Recon	0184637	Jessica L. Contant	V0095023	10/30/17		60.00		60.00
								60.00		60.00
0068939	11/03/17	Recon	0000783	Mr. Agustin Coronado	V0095078	10/31/17		480.00		480.00
								480.00		480.00
0068940	11/03/17	Outst	0001469	Diamond Graphics	V0094915	10/25/17		715.00		715.00
					V0094917	10/25/17		1,996.42		1,996.42
								2,711.42		2,711.42
0068941	11/03/17	Recon	0176302	Dunbar Armored Inc	V0094937	10/25/17		165.08		165.08
								165.08		165.08

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0068942	11/03/17	Recon	0000762	Mr. George F. Fejt	V0095027	10/30/17		30.00		30.00
								30.00		30.00
0068943	11/03/17	Recon	0022440	Caroline Flores	V0095007	10/30/17		320.00		320.00
								320.00		320.00
0068944	11/03/17	Recon	0170244	Jonathan S. Gomez	V0094962	10/26/17		300.00		300.00
								300.00		300.00
0068945	11/03/17	Recon	0001869	Michelle Gosa	V0095114	11/01/17		75.00		75.00
								75.00		75.00
0068946	11/03/17	Recon	0001631	Clement Greco	V0095020	10/30/17		110.00		110.00
								110.00		110.00
0068947	11/03/17	Recon	0000805	Mrs. Jamie M. Halmon	V0094942	10/26/17		52.78		52.78
								52.78		52.78
0068948	11/03/17	Recon	0000805	Mrs. Jamie M. Halmon	V0094943	10/26/17		80.94		80.94
								80.94		80.94
0068949	11/03/17	Recon	0001626	Healthcare Service Corpo	V0095034	10/30/17		162,666.05		162,666.05
								162,666.05		162,666.05
0068950	11/03/17	Recon	0002553	Independent Bearing, Inc	V0095104	10/31/17		520.06		520.06
								520.06		520.06
0068951	11/03/17	Recon	0061134	Mrs. Jennifer R. Iniquez	V0094916	10/25/17		311.93		311.93
								311.93		311.93
0068952	11/03/17	Recon	0186800	Inkspire Graphix, Inc.	V0090841	09/05/17		165.38		165.38
								165.38		165.38
0068953	11/03/17	Recon	0003287	Institute of Management	V0095046	10/30/17		150.00		150.00
								150.00		150.00
0068954	11/03/17	Recon	0008835	Iowa Central C C Ft Dodg	V0095087	10/31/17		280.00		280.00
								280.00		280.00

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0068955	11/03/17	Recon	0000870	Dr. Michael D. Kasprovic	V0095080	10/31/17		278.32		278.32
								278.32		278.32
0068956	11/03/17	Recon	0000755	Mr. Lawrence A. Lanciott	V0090630	08/30/17		2,254.41		2,254.41
								2,254.41		2,254.41
0068957	11/03/17	Recon	0156621	Ashley L. Logan	V0095113	11/01/17		75.00		75.00
								75.00		75.00
0068958	11/03/17	Recon	0176045	London Review of Books	V0095092	10/31/17		34.95		34.95
								34.95		34.95
0068959	11/03/17	Recon	0001673	M.L. Plumbing LLC.	V0095103	10/31/17		2,512.57		2,512.57
								2,512.57		2,512.57
0068960	11/03/17	Recon	0001093	MIDCO Inc	V0095035	10/30/17		50.00		50.00
								50.00		50.00
0068961	11/03/17	Recon	0190662	Mio-Tech Orthopedic Grou	V0095115	11/01/17		56.72		56.72
								56.72		56.72
0068962	11/03/17	Recon	0184869	Gary Murzyn	V0095018	10/30/17		110.00		110.00
								110.00		110.00
0068963	11/03/17	Recon	0188543	Nancy Hays Entertainment	V0095108	11/01/17		1,050.00		1,050.00
								1,050.00		1,050.00
0068964	11/03/17	Recon	0166228	National Museum of Mexic	V0094958	10/26/17		150.00		150.00
					V0094960	10/26/17		350.00		350.00
								500.00		500.00
0068965	11/03/17	Recon	0003250	NBEA	V0095047	10/30/17		125.00		125.00
								125.00		125.00
0068966	11/03/17	Recon	0190836	Mary C. Norge-Drent	V0095021	10/30/17		30.00		30.00
								30.00		30.00

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0068967	11/03/17	Recon	0002406	Paisans Pizza	V0094945	10/26/17		100.00		100.00
					V0094946	10/26/17		630.00		630.00
					V0094947	10/26/17		173.50		173.50
					V0094950	10/26/17		295.96		295.96
					V0095043	10/30/17		174.00		174.00
					V0095088	10/31/17		300.00		300.00
					V0095089	10/31/17		65.00		65.00
					V0095090	10/31/17		65.00		65.00
					V0095091	10/31/17		148.59		148.59
								1,952.05		1,952.05
0068968	11/03/17	Recon	0001355	Pearson Higher Education	V0094872	10/25/17		729.00		729.00
					V0095106	10/31/17		581.40		581.40
					V0095107	10/31/17		193.80		193.80
					V0095123	11/01/17		510.50-		-510.50
					V0095124	11/01/17		661.50-		-661.50
								332.20		332.20
0068969	11/03/17	Recon	0001909	Reliance Standard Life I	V0095120	11/01/17		7,163.74		7,163.74
								7,163.74		7,163.74
0068970	11/03/17	Recon	0001742	Scout Electric Supply Co	V0094636	10/24/17		264.50		264.50
								264.50		264.50
0068971	11/03/17	Recon	0002709	Mr. Derek C. Shouba	V0095126	11/01/17		88.07		88.07
								88.07		88.07
0068972	11/03/17	Recon	0065109	James J. Siwachok	V0095009	10/30/17		480.00		480.00
								480.00		480.00
0068973	11/03/17	Recon	0002889	Suburban Door Check & Lo	V0094638	10/24/17		192.00		192.00
								192.00		192.00
0068974	11/03/17	Void	0001294	Taylor & Francis Group,						
0068975	11/03/17	Recon	0007918	Leonard J. Turnbull	V0095112	11/01/17		75.00		75.00
								75.00		75.00
0068976	11/03/17	Outst	0000019	Mr. Scott E. Ulbrich	V0095111	11/01/17		30.00		30.00
								30.00		30.00

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0068977	11/03/17	Recon	0001390	Unum Life Ins Co of Amer	V0095032	10/30/17		383.80		383.80
								383.80		383.80
0068978	11/03/17	Recon	0001175	UPS	V0094918	10/25/17		24.92		24.92
								24.92		24.92
0068979	11/03/17	Recon	0001327	Vision Service Plan	V0095033	10/30/17		1,629.10		1,629.10
								1,629.10		1,629.10
0068980	11/03/17	Recon	0000736	Mr. Robert D. Wood	V0095045	10/30/17		101.48		101.48
								101.48		101.48
0068981	11/03/17	Void	0001294	Taylor & Francis Group,						
0069246	11/10/17	Recon	0000770	Dr. Maura A. Abrahamson	V0095005	10/30/17		1,037.79		1,037.79
								1,037.79		1,037.79
0069247	11/10/17	Recon	0000982	ACCT	V0095037	10/30/17		150.00		150.00
								150.00		150.00
0069248	11/10/17	Recon	0175113	Algor Plumbing	V0095220	11/07/17		155.24		155.24
					V0095222	11/07/17		550.00		550.00
								705.24		705.24
0069249	11/10/17	Recon	0171175	Alvin & Co. Inc.	V0095237	11/07/17		128.40		128.40
								128.40		128.40
0069250	11/10/17	Recon	0001490	Arc One Electric	V0095218	11/07/17		781.49		781.49
					V0095223	11/07/17		995.50		995.50
					V0095227	11/07/17		1,032.26		1,032.26
					V0095228	11/07/17		1,120.00		1,120.00
								3,929.25		3,929.25
0069251	11/10/17	Recon	0153356	ARTstor	V0095203	11/06/17		1,295.00		1,295.00
								1,295.00		1,295.00
0069252	11/10/17	Outst	0019085	Mrs. Nereida Arzola	V0095267	11/08/17		30.17		30.17
								30.17		30.17

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0069253	11/10/17	Recon	0000973	AT&T	V0095229	11/07/17		483.80		483.80
								483.80		483.80
0069254	11/10/17	Recon	0001953	AT&T Mobility	V0095230	11/07/17		137.15		137.15
								137.15		137.15
0069255	11/10/17	Recon	0001574	Baudville	V0095169	11/02/17		227.33		227.33
								227.33		227.33
0069256	11/10/17	Outst	0187218	Berwyn North Dist 98	V0095174	11/02/17		20,386.56		20,386.56
								20,386.56		20,386.56
0069257	11/10/17	Recon	0001571	Books of Discovery	V0095236	11/07/17		166.53		166.53
								166.53		166.53
0069258	11/10/17	Recon	0166207	BSA	V0095219	11/07/17		2,746.32		2,746.32
								2,746.32		2,746.32
0069259	11/10/17	Recon	0000995	Bureau Water/Sewer Town	V0095195	11/06/17		1,390.38		1,390.38
					V0095196	11/06/17		2,669.88		2,669.88
					V0095197	11/06/17		189.28		189.28
					V0095198	11/06/17		189.28		189.28
					V0095225	11/07/17		189.28		189.28
					V0095226	11/07/17		189.28		189.28
								4,817.38		4,817.38
0069260	11/10/17	Recon	0169670	Chicago Office Products,	V0095238	11/07/17		180.00		180.00
					V0095239	11/07/17		50.92		50.92
								230.92		230.92
0069261	11/10/17	Recon	0175162	CILC	V0095186	11/06/17		15.00		15.00
								15.00		15.00
0069262	11/10/17	Recon	0191539	Aaron Cortes	V0095235	11/07/17		500.00		500.00
								500.00		500.00
0069263	11/10/17	Outst	0001469	Diamond Graphics	V0095192	11/06/17		7,269.00		7,269.00
								7,269.00		7,269.00

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0069264	11/10/17	Recon	0165618	Evoqua Water Technologie	V0095248	11/08/17		935.60		935.60
								935.60		935.60
0069265	11/10/17	Recon	0003208	Ms. Lydia Falbo	V0095177	11/03/17		139.35		139.35
								139.35		139.35
0069266	11/10/17	Outst	0003006	Ms Harriet E. Fram	V0095224	11/07/17		66.00		66.00
								66.00		66.00
0069267	11/10/17	Recon	0001834	IDES	V0095263	11/08/17		2,443.00		2,443.00
								2,443.00		2,443.00
0069268	11/10/17	Recon	0001450	Illinois State Treasurer	V0095183	11/01/17		895.24		895.24
								895.24		895.24
0069269	11/10/17	Outst	0191563	Michael Jackson	V0095268	11/08/17		130.00		130.00
								130.00		130.00
0069270	11/10/17	Recon	0001080	Keen Edge Co	V0095216	11/07/17		335.16		335.16
								335.16		335.16
0069271	11/10/17	Recon	0001087	Matthews Medical Books	V0095234	11/07/17		492.90		492.90
								492.90		492.90
0069272	11/10/17	Recon	0183140	MECO Consulting	V0095184	11/06/17		1,229.00		1,229.00
								1,229.00		1,229.00
0069273	11/10/17	Recon	0001095	Missouri Book Service	V0095240	11/07/17		9.00		9.00
								9.00		9.00
0069274	11/10/17	Recon	0186051	Donna Mobley	V0095200	11/06/17		130.00		130.00
								130.00		130.00
0069275	11/10/17	Recon	0181747	Fred R. Morton	V0095170	11/02/17		270.00		270.00
								270.00		270.00
0069276	11/10/17	Recon	0166965	MRXI Corporation	V0095185	11/06/17		18,300.00		18,300.00
								18,300.00		18,300.00

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0069277	11/10/17	Recon	0001285	Mike Oliver	V0095265	11/08/17		600.00		600.00
								600.00		600.00
0069278	11/10/17	Recon	0002406	Paisans Pizza	V0095109	11/01/17		1,176.00		1,176.00
					V0095173	11/02/17		789.40		789.40
								1,965.40		1,965.40
0069279	11/10/17	Recon	0177526	Mr. Tommy L. Pierce	V0095212	11/06/17		256.77		256.77
								256.77		256.77
0069280	11/10/17	Recon	0001694	Pinner Electric, Inc.	V0095217	11/07/17		2,900.68		2,900.68
								2,900.68		2,900.68
0069281	11/10/17	Recon	0191149	Sonia Rao	V0094944	10/26/17		1,590.00		1,590.00
								1,590.00		1,590.00
0069282	11/10/17	Outst	0000953	Ms. Liliana Raygoza	V0095211	11/06/17		159.70		159.70
					V0095232	11/07/17		27.61		27.61
								187.31		187.31
0069283	11/10/17	Recon	0002411	Republic Services #710	V0095159	11/01/17		2,054.85		2,054.85
								2,054.85		2,054.85
0069284	11/10/17	Recon	0001146	Schlesinger Machinery In	V0095214	11/07/17		515.00		515.00
								515.00		515.00
0069285	11/10/17	Recon	0001967	Shaw Media	V0095201	11/06/17		1,800.00		1,800.00
								1,800.00		1,800.00
0069286	11/10/17	Outst	0182208	Sidearm Sports	V0095178	11/03/17		150.00		150.00
								150.00		150.00
0069287	11/10/17	Recon	0179590	Kevin St John	V0095199	11/06/17		130.00		130.00
								130.00		130.00
0069288	11/10/17	Recon	0154190	Ms Kimberly Taylor	V0095241	11/07/17		11.42		11.42
								11.42		11.42

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0069289	11/10/17	Recon	0001175	UPS	V0095215	11/07/17		12.97		12.97
								12.97		12.97
0069290	11/10/17	Recon	0165989	Westworx Limited	V0095221	11/07/17		350.00		350.00
								350.00		350.00
0069343	11/15/17	Recon	0001375	AXA Equitable Equi-Vest	V0095432	11/14/17		2,631.00		2,631.00
								2,631.00		2,631.00
0069344	11/15/17	Recon	0177469	Bright Start College Sav	V0095433	11/14/17		100.00		100.00
								100.00		100.00
0069345	11/15/17	Outst	0001422	CCCTU-Cope Fund	V0095434	11/14/17		186.00		186.00
								186.00		186.00
0069346	11/15/17	Recon	0001374	College & University Cre	V0095437	11/14/17		250.00		250.00
								250.00		250.00
0069347	11/15/17	Recon	0001371	Colonial Life & Accident	V0095438	11/14/17		12.00		12.00
								12.00		12.00
0069348	11/15/17	Recon	0188948	Consumer Financial Servi	V0095435	11/14/17		114.94		114.94
								114.94		114.94
0069349	11/15/17	Outst	0187854	IAMG	V0095440	11/14/17		7.50		7.50
								7.50		7.50
0069350	11/15/17	Recon	0001380	Illinois Dept of Revenue	V0095450	11/14/17		184.88		184.88
								184.88		184.88
0069351	11/15/17	Outst	0160763	Illinois Education Assoc	V0095441	11/14/17		308.22		308.22
								308.22		308.22
0069352	11/15/17	Outst	0101061	Morton College Faculty	V0095436	11/14/17		73.67		73.67
								73.67		73.67
0069353	11/15/17	Outst	0001372	Morton College Teachers	V0095443	11/14/17		2,467.74		2,467.74
								2,467.74		2,467.74

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0069354	11/15/17	Outst	0001372	Morton College Teachers	V0095444	11/14/17		1,756.37		1,756.37
								1,756.37		1,756.37
0069355	11/15/17	Recon	0167128	Pioneer Credit Recovery,	V0095445	11/14/17		85.89		85.89
								85.89		85.89
0069356	11/15/17	Outst	0001513	SEIU Local 73 Cope	V0095446	11/14/17		43.00		43.00
								43.00		43.00
0069357	11/15/17	Recon	0001373	Service Employees Intl U	V0095447	11/14/17		982.46		982.46
								982.46		982.46
0069358	11/15/17	Recon	0001563	State Disbursement Unit	V0095448	11/14/17		60.00		60.00
					V0095449	11/14/17		1,066.31		1,066.31
								1,126.31		1,126.31
0069359	11/15/17	Recon	0001161	State Univ Retirement Sy	V0095451	11/14/17		65,510.48		65,510.48
								65,510.48		65,510.48
0069360	11/15/17	Recon	0001370	TIAA-CREF	V0095439	11/14/17		2,406.00		2,406.00
					V0095452	11/14/17		8,967.04		8,967.04
								11,373.04		11,373.04
0069361	11/15/17	Recon	0183850	Transworld Systems Inc	V0095442	11/14/17		154.79		154.79
								154.79		154.79
0069362	11/15/17	Recon	0001376	VALIC	V0095453	11/14/17		1,237.71		1,237.71
								1,237.71		1,237.71
0069363	11/15/17	Recon	0179876	Voya Retirement Insuranc	V0095454	11/14/17		1,111.76		1,111.76
								1,111.76		1,111.76
0069364	11/15/17	Recon	0190089	3OE Solutions	V0095251	11/08/17	B0002202	2,050.00		2,050.00
								2,050.00		2,050.00
0069365	11/15/17	Void	0000966	A & M Parts			B0002202			
0069366	11/15/17	Recon	0000962	Airgas North Central	V0095540	11/14/17	B0002226	95.87		95.87

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								95.87		95.87
0069367	11/15/17	Recon	0002105	Alfred G Ronan Ltd	V0095518	11/14/17	B0002181	8,000.00		8,000.00
								8,000.00		8,000.00
0069368	11/15/17	Recon	0185979	Anne Althoff	V0095476	11/14/17	B0002188	400.00		400.00
								400.00		400.00
0069369	11/15/17	Recon	0188188	Amazon Capital Services	V0095276	11/08/17	B0002264	15.99		15.99
					V0095426	11/13/17	B0002259	153.72		153.72
					V0095427	11/13/17	B0002259	240.51		240.51
					V0095428	11/13/17	B0002259	181.75		181.75
					V0095429	11/13/17	B0002264	14.17		14.17
					V0095430	11/13/17	B0002264	47.65		47.65
					V0095458	11/14/17	B0002237	51.81		51.81
					V0095459	11/14/17	B0002259	115.97		115.97
					V0095460	11/14/17	B0002244	83.84		83.84
					V0095463	11/14/17	B0002262	160.00		160.00
					V0095466	11/14/17	B0002276	75.00		75.00
					V0095467	11/14/17	B0002259	43.98		43.98
					V0095468	11/14/17	B0002259	688.00		688.00
					V0095469	11/14/17	B0002259	79.50		79.50
					V0095470	11/14/17	B0002247	249.99		249.99
					V0095471	11/14/17	B0002264	84.64		84.64
					V0095473	11/14/17	B0002259	208.90		208.90
					V0095475	11/14/17	B0002259	146.51		146.51
								2,641.93		2,641.93
0069370	11/15/17	Recon	0002154	Apperson	V0095477	11/14/17	P0005401	683.31		683.31
								683.31		683.31
0069371	11/15/17	Recon	0000977	Apple, Inc.	V0095478	11/14/17	P0005344	848.00		848.00
					V0095479	11/14/17	P0005344	148.00		148.00
								996.00		996.00
0069372	11/15/17	Recon	0001953	AT&T Mobility	V0095261	11/08/17	B0002234	124.83		124.83
								124.83		124.83
0069373	11/15/17	Recon	0183556	Athletico	V0095480	11/14/17	B0002243	70.00		70.00
								70.00		70.00
0069374	11/15/17	Recon	0001466	CAIRS	V0095549	11/15/17	B0002263	4,066.50		4,066.50
					V0095550	11/15/17	B0002277	10,268.50		10,268.50

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								14,335.00		14,335.00
0069375	11/15/17	Recon	0000998	Carolina Biological Supp	V0095481	11/14/17	P0005388	136.76		136.76
								136.76		136.76
0069376	11/15/17	Recon	0001593	CDW-Government, Inc	V0095482	11/14/17	P0005411	581.28		581.28
					V0095483	11/14/17	P0005410	296.01		296.01
					V0095484	11/14/17	P0005405	280.08		280.08
					V0095485	11/14/17	P0005406	178.42		178.42
					V0095528	11/14/17	B0002167	31.95		31.95
					V0095558	11/15/17	P0005406	199.00		199.00
					V0095559	11/15/17	P0005415	210.01		210.01
					V0095565	11/15/17	P0005426	372.44		372.44
					V0095566	11/15/17	P0005406	16.87		16.87
					V0095570	11/15/17	B0002167	6.66		6.66
					V0095571	11/15/17	B0002167	65.36		65.36
								2,238.08		2,238.08
0069377	11/15/17	Recon	0001645	The Center	V0095277	11/08/17	P0005369	90.00		90.00
								90.00		90.00
0069378	11/15/17	Recon	0001195	Cintas Corporation	V0095262	11/08/17	B0002253	202.74		202.74
					V0095264	11/08/17	B0002253	190.84		190.84
								393.58		393.58
0069379	11/15/17	Recon	0158290	Coast to Coast Computer	V0095253	11/08/17	B0002156	562.00		562.00
					V0095254	11/08/17	B0002156	696.00		696.00
					V0095256	11/08/17	B0002156	98.00		-98.00
					V0095257	11/08/17	B0002156	58.00		58.00
					V0095486	11/14/17	B0002156	187.00		187.00
					V0095487	11/14/17	B0002156	274.00		274.00
					V0095488	11/14/17	B0002156	78.00		78.00
					V0095554	11/15/17	B0002156	78.00		78.00
					V0095555	11/15/17	B0002156	1,869.00		1,869.00
								3,704.00		3,704.00
0069380	11/15/17	Recon	0001752	Comcast Cable	V0095266	11/08/17	B0002169	409.85		409.85
					V0095279	11/08/17	B0002218	214.90		214.90
					V0095455	11/14/17	B0002163	34.04		34.04
								658.79		658.79
0069381	11/15/17	Outst	0001469	Diamond Graphics	V0095489	11/14/17	B0002265	455.00		455.00
					V0095490	11/14/17	B0002265	110.00		110.00
					V0095491	11/14/17	B0002265	138.30		138.30

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								703.30		703.30
0069382	11/15/17	Recon	0000989	Dick Blick	V0095275	11/08/17	B0002212	61.21		61.21
					V0095529	11/14/17	B0002212	30.75		30.75
								91.96		91.96
0069383	11/15/17	Recon	0001029	Fed Ex	V0095492	11/14/17	B0002197	6.97		6.97
								6.97		6.97
0069384	11/15/17	Recon	0001387	Gallagher Benefit Servic	V0095556	11/15/17	P0005435	360.00		360.00
								360.00		360.00
0069385	11/15/17	Outst	0001386	Grand Stage Company	V0095493	11/14/17	B0002274	69.00		69.00
								69.00		69.00
0069386	11/15/17	Recon	0155715	IL Dept of Innovation &	V0095495	11/14/17	B0002173	941.05		941.05
								941.05		941.05
0069387	11/15/17	Recon	0001068	ILLCO, Inc.	V0095494	11/14/17	B0002158	100.44		100.44
								100.44		100.44
0069388	11/15/17	Recon	0001647	Iron Mountain	V0095541	11/14/17	B0002168	412.75		412.75
								412.75		412.75
0069389	11/15/17	Recon	0001775	Jostens	V0095496	11/14/17	B0002170	12.70		12.70
					V0095497	11/14/17	B0002246	63.50		63.50
								76.20		76.20
0069390	11/15/17	Recon	0154108	Kone Inc.	V0095269	11/08/17	B0002216	734.44		734.44
								734.44		734.44
0069391	11/15/17	Recon	0001890	Konica Minolta Bus Solut	V0095498	11/14/17	B0002171	10.36		10.36
					V0095499	11/14/17	B0002171	23.18		23.18
					V0095500	11/14/17	B0002171	8.92		8.92
					V0095501	11/14/17	B0002171	0.63		0.63
					V0095551	11/15/17	B0002171	94.11		94.11
					V0095552	11/15/17	B0002171	106.78		106.78
					V0095553	11/15/17	B0002171	423.04		423.04
								667.02		667.02

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0069392	11/15/17	Recon	0002233	Konica Minolta Premier F	V0095259	11/08/17	B0002266	229.52		229.52
								229.52		229.52
0069393	11/15/17	Recon	0002233	Konica Minolta Premier F	V0095569	11/15/17	B0002266	226.90		226.90
								226.90		226.90
0069394	11/15/17	Recon	0002233	Konica Minolta Premier F	V0095568	11/15/17	B0002266	1,432.16		1,432.16
								1,432.16		1,432.16
0069395	11/15/17	Recon	0002233	Konica Minolta Premier F	V0095502	11/14/17	B0002266	140.00		140.00
								140.00		140.00
0069396	11/15/17	Recon	0167131	Nationwide Power	V0095561	11/15/17	P0005440	2,970.59		2,970.59
								2,970.59		2,970.59
0069397	11/15/17	Recon	0001122	Office Depot	V0095503	11/14/17	B0002207	23.24		23.24
					V0095506	11/14/17	B0002165	16.71		16.71
					V0095508	11/14/17	B0002251	209.27		209.27
					V0095509	11/14/17	B0002165	58.19		58.19
					V0095510	11/14/17	B0002165	71.49		71.49
					V0095511	11/14/17	B0002165	3.33		3.33
					V0095514	11/14/17	P0005379	39.19		39.19
					V0095515	11/14/17	P0005379	214.44		214.44
					V0095516	11/14/17	P0005379	286.99		286.99
					V0095546	11/15/17	B0002207	27.25		27.25
								950.10		950.10
0069398	11/15/17	Recon	0101012	Progressive Business Com	V0095557	11/15/17	P0005427	44.95		44.95
								44.95		44.95
0069399	11/15/17	Recon	0001835	Ray O'Herron Co. of Oakb	V0095258	11/08/17	B0002228	309.42		309.42
					V0095273	11/08/17	B0002228	101.86		101.86
					V0095274	11/08/17	B0002228	234.80		234.80
					V0095281	11/08/17	B0002228	35.56		35.56
					V0095548	11/15/17	B0002228	281.86		281.86
								963.50		963.50
0069400	11/15/17	Recon	0002411	Republic Services #710	V0095517	11/14/17	B0002162	652.68		652.68
								652.68		652.68
0069401	11/15/17	Recon	0007922	RR Donnelley	V0095252	11/08/17	B0002270	339.43		339.43

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					V0095278	11/08/17	B0002270	27.25		27.25
								366.68		366.68
0069402	11/15/17	Recon	0001141	Sam's Club	V0095260	11/08/17	B0002208	71.32		71.32
								71.32		71.32
0069403	11/15/17	Recon	0001142	Santo Sport Store	V0095527	11/14/17	P0005438	1,105.50		1,105.50
								1,105.50		1,105.50
0069404	11/15/17	Recon	0001156	Smithereen Exterminating	V0095519	11/14/17	B0002159	165.00		165.00
								165.00		165.00
0069405	11/15/17	Recon	0157227	Staples Advantage	V0095520	11/14/17	P0005394	520.74		520.74
					V0095521	11/14/17	P0005393	598.76		598.76
					V0095542	11/14/17	B0002275	5.50		5.50
					V0095543	11/14/17	B0002275	49.98		49.98
					V0095544	11/14/17	B0002275	136.52		136.52
					V0095545	11/14/17	B0002275	22.90		22.90
					V0095547	11/15/17	B0002275	47.98		47.98
					V0095562	11/15/17	P0005393	83.69		83.69
					V0095563	11/15/17	P0005393	59.09		59.09
					V0095564	11/15/17	B0002275	20.59		20.59
								1,545.75		1,545.75
0069406	11/15/17	Recon	0002142	United Laboratory Plasti	V0095523	11/14/17	P0005383	521.83		521.83
					V0095560	11/15/17	P0005382	533.97		533.97
								1,055.80		1,055.80
0069407	11/15/17	Recon	0001174	Veritiv Operating Compan	V0095567	11/15/17	B0002250	1,240.00		1,240.00
								1,240.00		1,240.00
0069408	11/15/17	Recon	0002295	Waytek	V0095524	11/14/17	B0002257	27.63		27.63
					V0095525	11/14/17	B0002257	65.85		65.85
								93.48		93.48
0069409	11/15/17	Recon	0166312	Wells Fargo Equipmtent F	V0095526	11/14/17	B0002193	1,805.00		1,805.00
								1,805.00		1,805.00
0069410	11/15/17	Recon	0001406	Wex Bank	V0095573	11/15/17	B0002161	619.27		619.27
								619.27		619.27

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0069411	11/15/17	Recon	0177607	YBP Library Services	V0095530	11/14/17	B0002174	17.54		17.54
					V0095531	11/14/17	B0002174	34.85		34.85
					V0095532	11/14/17	B0002174	25.70		25.70
					V0095533	11/14/17	B0002174	26.20		26.20
					V0095534	11/14/17	B0002174	369.00		369.00
					V0095535	11/14/17	B0002174	100.13		100.13
					V0095536	11/14/17	B0002174	45.06		45.06
					V0095537	11/14/17	B0002174	37.78		37.78
					V0095538	11/14/17	B0002174	77.73		77.73
					V0095539	11/14/17	B0002174	980.86		980.86
								1,714.85		1,714.85
0069412	11/16/17	Recon	0188213	First Midwest Bank	V0095378	11/09/17	P0005340	49.00		49.00
					V0095379	11/09/17	P0005409	1,230.27		1,230.27
					V0095380	11/09/17	P0005360	90.00		90.00
					V0095381	11/09/17	P0005359	219.99		219.99
					V0095382	11/09/17	P0005362	155.42		155.42
					V0095383	11/09/17	P0005363	175.00		175.00
					V0095384	11/09/17	P0005371	389.96		389.96
					V0095385	11/09/17	B0002254	40.00		40.00
					V0095386	11/09/17	P0005373	168.00		168.00
					V0095387	11/09/17	P0005408	125.00		125.00
					V0095388	11/09/17	B0002272	19.00		19.00
					V0095412	11/13/17	P0005346	92.89		92.89
					V0095413	11/13/17	P0005407	245.00		245.00
					V0095414	11/13/17	P0005403	200.36		200.36
					V0095415	11/13/17	P0005413	624.55		624.55
					V0095416	11/13/17	P0005432	830.82		830.82
					V0095417	11/13/17	P0005425	752.69		752.69
					V0095418	11/13/17		215.37-		-215.37
					V0095653	11/16/17	P0005448	49.00		49.00
					V0095654	11/16/17	P0005387	247.08		247.08
					V0095657	11/16/17		2.00-		-2.00
								5,486.66		5,486.66
0069413	11/17/17	Recon	0013221	4IMPRINT	V0095646	11/16/17		376.25		376.25
								376.25		376.25
0069414	11/17/17	Recon	0178238	Agera Energy	V0095462	11/14/17		30,451.48		30,451.48
								30,451.48		30,451.48
0069415	11/17/17	Recon	0001283	Allied Benefit Systems I	V0095645	11/16/17		376.82		376.82
								376.82		376.82
0069416	11/17/17	Outst	0019085	Mrs. Nereida Arzola	V0095396	11/10/17		48.69		48.69

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								48.69		48.69
0069417	11/17/17	Outst	0186508	Berwyn South School Dist	V0095425	11/13/17		30,987.83		30,987.83
								30,987.83		30,987.83
0069418	11/17/17	Recon	0190361	Alicia Biewer	V0095304	11/08/17		44.21		44.21
					V0095305	11/08/17		239.04		239.04
								283.25		283.25
0069419	11/17/17	Recon	0166674	CALLONE	V0095456	11/14/17		2,790.11		2,790.11
								2,790.11		2,790.11
0069420	11/17/17	Outst	0189449	Center for Collaborative	V0095633	11/15/17		2,800.00		2,800.00
								2,800.00		2,800.00
0069421	11/17/17	Recon	0001013	ComEd	V0095658	11/16/17		12,647.38		12,647.38
								12,647.38		12,647.38
0069422	11/17/17	Recon	0000783	Mr. Agustin Coronado	V0095402	11/13/17		152.23		152.23
					V0095592	11/15/17		308.00		308.00
					V0095593	11/15/17		387.36		387.36
					V0095594	11/15/17		445.52		445.52
								1,293.11		1,293.11
0069423	11/17/17	Recon	0001895	Delta Dental of Illinois	V0095474	11/14/17		9,227.87		9,227.87
								9,227.87		9,227.87
0069424	11/17/17	Outst	0001469	Diamond Graphics	V0095194	11/06/17		228.00		228.00
					V0095300	11/08/17		214.00		214.00
					V0095303	11/08/17		825.00		825.00
					V0095307	11/08/17		5,316.00		5,316.00
					V0095368	11/09/17		785.00		785.00
								7,368.00		7,368.00
0069425	11/17/17	Recon	0001333	Direct Fitness Solutions	V0095392	11/10/17		115.00		115.00
					V0095393	11/10/17		58.23		58.23
								173.23		173.23
0069426	11/17/17	Recon	0191564	Joseph Genova	V0095401	11/13/17		60.00		60.00
								60.00		60.00

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Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0069427	11/17/17	Recon	0000724	Dr. Brian R. Gilligan	V0095598	11/15/17		43.77		43.77
								43.77		43.77
0069428	11/17/17	Outst	0001666	Herbkoe Fun Foods	V0095595	11/15/17		738.00		738.00
								738.00		738.00
0069429	11/17/17	Recon	0183159	INACSL	V0095507	11/14/17		532.00		532.00
								532.00		532.00
0069430	11/17/17	Recon	0186800	Inkspire Graphix, Inc.	V0095635	11/15/17		420.00		420.00
					V0095636	11/15/17		495.00		495.00
								915.00		915.00
0069431	11/17/17	Outst	0182036	Ms Megan Jaeschke	V0095601	11/15/17		63.52		63.52
								63.52		63.52
0069432	11/17/17	Recon	0001425	Craig Jeffreys	V0095400	11/13/17		130.00		130.00
								130.00		130.00
0069433	11/17/17	Recon	0000785	Mrs. Caroline L. Johnson	V0095308	11/08/17		23.96		23.96
								23.96		23.96
0069434	11/17/17	Recon	0153747	Junior Achievement of Ch	V0095403	11/13/17		2,500.00		2,500.00
								2,500.00		2,500.00
0069435	11/17/17	Outst	0185459	Jay Kvasnicka	V0095399	11/13/17		130.00		130.00
								130.00		130.00
0069436	11/17/17	Recon	0001086	Martin Implement Sales I	V0095369	11/09/17		320.09		320.09
								320.09		320.09
0069437	11/17/17	Recon	0183140	MECO Consulting	V0095367	11/09/17		1,200.00		1,200.00
								1,200.00		1,200.00
0069438	11/17/17	Recon	0159117	Mergent, Inc.	V0094864	10/25/17		4,400.00		4,400.00
								4,400.00		4,400.00
0069439	11/17/17	Recon	0000815	Mr. Michael R. Nedza	V0095299	11/08/17		869.14		869.14

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					V0095301	11/08/17		102.91		102.91
					V0095302	11/08/17		24.90		24.90
								996.95		996.95
0069440	11/17/17	Recon	0111554	Mrs. Samantha Nieves	V0095280	11/08/17		51.63		51.63
								51.63		51.63
0069441	11/17/17	Outst	0002406	Paisans Pizza	V0095121	11/01/17		108.52		108.52
					V0095122	11/01/17		41.32		41.32
					V0095389	11/09/17		328.00		328.00
					V0095397	11/13/17		407.84		407.84
					V0095597	11/15/17		140.00		140.00
					V0095599	11/15/17		67.50		67.50
								1,093.18		1,093.18
0069442	11/17/17	Recon	0177644	Regroup	V0095180	11/03/17		2,500.00		2,500.00
								2,500.00		2,500.00
0069443	11/17/17	Outst	0190926	Aaron Rolle	V0094485	10/17/17		200.00		200.00
								200.00		200.00
0069444	11/17/17	Outst	0190926	Aaron Rolle	V0094990	10/27/17		1,000.00		1,000.00
								1,000.00		1,000.00
0069445	11/17/17	Recon	0000907	Mr. Luis E. Sanchez	V0095431	11/13/17		297.45		297.45
								297.45		297.45
0069446	11/17/17	Recon	0172945	Ms. Perla A. Santoyo	V0095231	11/07/17		5.50		5.50
								5.50		5.50
0069447	11/17/17	Outst	0183752	Maria Y. Serrano	V0095596	11/15/17		15.00		15.00
								15.00		15.00
0069448	11/17/17	Outst	0172572	John Shelton	V0095398	11/13/17		130.00		130.00
								130.00		130.00
0069449	11/17/17	Outst	0000897	Mr. Donald A. Sykora	V0095419	11/13/17		458.14		458.14
								458.14		458.14

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0069450	11/17/17	Outst	0001799	United State Postal Serv	V0095660	11/16/17		1,000.00		1,000.00
								1,000.00		1,000.00
0069489	11/22/17	Outst	0003275	Frank J. Aguilar	V0095648	11/16/17		73.35		73.35
								73.35		73.35
0069490	11/22/17	Outst	0000977	Apple, Inc.	V0095670	11/17/17		782.68		782.68
								782.68		782.68
0069491	11/22/17	Outst	0019085	Mrs. Nereida Arzola	V0095671	11/17/17		203.67		203.67
								203.67		203.67
0069492	11/22/17	Outst	0000781	Ms. Sandra Barajas	V0095681	11/21/17		25.00		25.00
								25.00		25.00
0069493	11/22/17	Outst	0191532	Best Buddies Illinois	V0095209	11/06/17		2,500.00		2,500.00
								2,500.00		2,500.00
0069494	11/22/17	Outst	0191762	Nadia Bibbs	V0095741	11/21/17		130.00		130.00
								130.00		130.00
0069495	11/22/17	Recon	0167516	Troy Boardman	V0095738	11/21/17		130.00		130.00
								130.00		130.00
0069496	11/22/17	Outst	0191577	Center for Research Libr	V0095676	11/20/17		1,720.09		1,720.09
								1,720.09		1,720.09
0069497	11/22/17	Recon	0185201	John Colao	V0095740	11/21/17		130.00		130.00
								130.00		130.00
0069498	11/22/17	Recon	0007788	Gary Davis	V0095679	11/20/17		684.04		684.04
								684.04		684.04
0069499	11/22/17	Outst	0001469	Diamond Graphics	V0095655	11/16/17		270.00		270.00
								270.00		270.00
0069500	11/22/17	Outst	0000917	Mr. Carlos M. Dominguez	V0095656	11/16/17		213.16		213.16
								213.16		213.16

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0069501	11/22/17	Recon	0157592	First Communications	V0095457	11/14/17		906.38		906.38
								906.38		906.38
0069502	11/22/17	Recon	0191701	Grant Edmonds	V0095675	11/20/17		2,000.00		2,000.00
								2,000.00		2,000.00
0069503	11/22/17	Recon	0185939	Cristal Hernandez	V0095210	11/06/17		50.00		50.00
								50.00		50.00
0069504	11/22/17	Outst	0003334	Timothy E. Hutchinson	V0095737	11/21/17		130.00		130.00
								130.00		130.00
0069505	11/22/17	Recon	0001068	ILLCO, Inc.	V0095668	11/17/17		550.00		550.00
								550.00		550.00
0069506	11/22/17	Recon	0007932	Kevin E. Joyce	V0095742	11/21/17		130.00		130.00
								130.00		130.00
0069507	11/22/17	Outst	0158400	Ms Sharon Knickerbocker	V0095669	11/17/17		602.28		602.28
								602.28		602.28
0069508	11/22/17	Recon	0177509	Krossover	V0095207	11/06/17		1,000.00		1,000.00
								1,000.00		1,000.00
0069509	11/22/17	Outst	0173690	Mr. Jaime Lopez	V0095204	11/06/17		50.00		50.00
								50.00		50.00
0069510	11/22/17	Outst	0101048	Mantell Music Ensembles	V0095683	11/21/17		212.50		212.50
								212.50		212.50
0069511	11/22/17	Recon	0001299	McMaster-Carr	V0095678	11/20/17		37.88		37.88
								37.88		37.88
0069512	11/22/17	Recon	0001093	MIDCO Inc	V0095667	11/17/17		112.50		112.50
								112.50		112.50
0069513	11/22/17	Recon	0181747	Fred R. Morton	V0095677	11/20/17		270.00		270.00

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								270.00		270.00
0069514	11/22/17	Recon	0156097	Official Payments Corpor	V0095680	11/20/17		869.39		869.39
								869.39		869.39
0069515	11/22/17	Outst	0002406	Paisans Pizza	V0095189	11/06/17		2,515.00		2,515.00
					V0095665	11/17/17		110.95		110.95
								2,625.95		2,625.95
0069516	11/22/17	Outst	0000820	Ms. Tsonka I. Pencheva	V0095649	11/16/17		42.59		42.59
								42.59		42.59
0069517	11/22/17	Outst	0191761	Kyle Peterson	V0095739	11/21/17		130.00		130.00
								130.00		130.00
0069518	11/22/17	Recon	0184370	Res Publica Group	V0095461	11/14/17		4,000.00		4,000.00
								4,000.00		4,000.00
0069519	11/22/17	Recon	0182643	Alexis S. Sanchez	V0095205	11/06/17		50.00		50.00
								50.00		50.00
0069520	11/22/17	Recon	0172945	Ms. Perla A. Santoyo	V0095202	11/06/17		50.00		50.00
					V0095206	11/06/17		5.50		5.50
								55.50		55.50
0069521	11/22/17	Recon	0001967	Shaw Media	V0095188	11/06/17		927.00		927.00
								927.00		927.00
0069522	11/22/17	Recon	0002709	Mr. Derek C. Shouba	V0095213	11/06/17		259.05		259.05
								259.05		259.05
0069523	11/22/17	Outst	0158909	Sinai Health System	V0095664	11/17/17		1,168.00		1,168.00
								1,168.00		1,168.00
0069524	11/22/17	Recon	0186497	Society for Simulation i	V0095652	11/16/17		185.00		185.00
								185.00		185.00
0069525	11/22/17	Outst	0187900	Taste Media Group LLC	V0095190	11/06/17		1,875.00		1,875.00
								1,875.00		1,875.00

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0069526	11/22/17	Recon	0001421	Ken Tokarczyk	V0095672	11/20/17		30.00		30.00
								30.00		30.00
0069527	11/22/17	Recon	0000738	Ms Gina G. Torres	V0095298	11/08/17		29.75		29.75
								29.75		29.75
0069528	11/22/17	Outst	0190102	Ms. Brandie N. Windham	V0095424	11/13/17		748.24		748.24
								748.24		748.24
0069529	11/22/17	Outst	0003046	Karl H. Ziegler	V0095661	11/16/17		600.00		600.00
								600.00		600.00
0069530	11/22/17	Recon	0176980	Mr. William R. Jacklin	V0095575	11/15/17		160.00		160.00
								160.00		160.00
0069562	11/28/17	Outst	0001178	United States Postal Ser	V0095829	11/27/17		245.00		245.00
								245.00		245.00
0069563	11/28/17	Outst	0001799	United State Postal Serv	V0095837	11/28/17		2,577.00		2,577.00
								2,577.00		2,577.00
0069564	11/30/17	Outst	0001375	AXA Equitable Equi-Vest	V0095898	11/29/17		2,631.00		2,631.00
								2,631.00		2,631.00
0069565	11/30/17	Outst	0177469	Bright Start College Sav	V0095899	11/29/17		100.00		100.00
								100.00		100.00
0069566	11/30/17	Outst	0001422	CCCTU-Cope Fund	V0095900	11/29/17		186.00		186.00
								186.00		186.00
0069567	11/30/17	Outst	0001374	College & University Cre	V0095903	11/29/17		250.00		250.00
								250.00		250.00
0069568	11/30/17	Outst	0001371	Colonial Life & Accident	V0095904	11/29/17		12.00		12.00
								12.00		12.00
0069569	11/30/17	Outst	0188948	Consumer Financial Servi	V0095901	11/29/17		114.94		114.94

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								114.94		114.94
0069570	11/30/17	Outst	0160763	Illinois Education Assoc	V0095906	11/29/17		359.22		359.22
								359.22		359.22
0069571	11/30/17	Outst	0101061	Morton College Faculty	V0095902	11/29/17		73.67		73.67
								73.67		73.67
0069572	11/30/17	Outst	0001372	Morton College Teachers	V0095909	11/29/17		1,784.23		1,784.23
								1,784.23		1,784.23
0069573	11/30/17	Outst	0001372	Morton College Teachers	V0095908	11/29/17		2,467.74		2,467.74
								2,467.74		2,467.74
0069574	11/30/17	Outst	0167128	Pioneer Credit Recovery,	V0095910	11/29/17		85.89		85.89
								85.89		85.89
0069575	11/30/17	Outst	0001513	SEIU Local 73 Cope	V0095911	11/29/17		9.00		9.00
								9.00		9.00
0069576	11/30/17	Outst	0001373	Service Employees Intl U	V0095912	11/29/17		430.88		430.88
								430.88		430.88
0069577	11/30/17	Outst	0001563	State Disbursement Unit	V0095913	11/29/17		860.85		860.85
								860.85		860.85
0069578	11/30/17	Outst	0001161	State Univ Retirement Sy	V0095914	11/29/17		68,381.04		68,381.04
								68,381.04		68,381.04
0069579	11/30/17	Outst	0001370	TIAA-CREF	V0095905	11/29/17		2,406.00		2,406.00
					V0095915	11/29/17		8,967.04		8,967.04
								11,373.04		11,373.04
0069580	11/30/17	Outst	0183850	Transworld Systems Inc	V0095907	11/29/17		154.65		154.65
								154.65		154.65
0069581	11/30/17	Outst	0001376	VALIC	V0095916	11/29/17		1,272.71		1,272.71
								1,272.71		1,272.71

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0069582	11/30/17	Outst	0179876	Voya Retirement Insuranc	V0095917	11/29/17		1,107.15		1,107.15
								1,107.15		1,107.15
0069583	11/30/17	Outst	0000966	A & M Parts	V0095270	11/08/17	B0002256	46.14		46.14
					V0095271	11/08/17	B0002256	37.44		37.44
					V0095272	11/08/17	B0002256	47.34		-47.34
					V0095773	11/22/17	B0002256	7.74		7.74
					V0095774	11/22/17	B0002256	14.97		14.97
					V0095779	11/22/17	B0002256	66.98		66.98
								125.93		125.93
0069584	11/30/17	Outst	0188188	Amazon Capital Services	V0095763	11/22/17	B0002237	35.11		35.11
								35.11		35.11
0069585	11/30/17	Outst	0002154	Apperson	V0095767	11/22/17	P0005437	176.60		176.60
								176.60		176.60
0069586	11/30/17	Outst	0000977	Apple, Inc.	V0095854	11/28/17	P0005412	495.00		495.00
					V0095855	11/28/17	P0005412	6,740.00		6,740.00
					V0095856	11/28/17	P0005412	2,995.00		2,995.00
								10,230.00		10,230.00
0069587	11/30/17	Outst	0001401	AZ Commercial	V0095772	11/22/17	B0002249	9.54		9.54
					V0095780	11/22/17	B0002249	24.99		24.99
								34.53		34.53
0069588	11/30/17	Outst	0000985	Berwyn Ace Hardware	V0095922	11/29/17	B0002204	12.99		12.99
								12.99		12.99
0069589	11/30/17	Outst	0000998	Carolina Biological Supp	V0095959	11/30/17	P0005439	253.25		253.25
								253.25		253.25
0069590	11/30/17	Outst	0001593	CDW-Government, Inc	V0095760	11/22/17	P0005421	922.10		922.10
					V0095792	11/22/17	P0005426	657.92		657.92
					V0095793	11/22/17	B0002167	5.56		5.56
					V0095794	11/22/17	P0005426	4,496.12		4,496.12
					V0095795	11/22/17	P0005426	4,496.12		4,496.12
					V0095798	11/22/17	B0002167	24.00		24.00
					V0095799	11/22/17	B0002167	296.39		-296.39
					V0095844	11/28/17	B0002167	126.33		126.33
					V0095852	11/28/17	P0005459	791.12		791.12
					V0095925	11/29/17	B0002282	492.86		492.86

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					V0095938	11/29/17	B0002167	398.70		398.70
								12,114.44		12,114.44
0069591	11/30/17	Outst	0001556	Ceramic Supply Chicago	V0095783	11/22/17	P0005419	510.00		510.00
								510.00		510.00
0069592	11/30/17	Outst	0158290	Coast to Coast Computer	V0095784	11/22/17	B0002156	368.00		368.00
					V0095838	11/28/17	B0002156	58.99		58.99
					V0095935	11/29/17	B0002156	368.00		368.00
								794.99		794.99
0069593	11/30/17	Outst	0001752	Comcast Cable	V0095924	11/29/17	B0002163	43.55		43.55
					V0095934	11/29/17	B0002203	6.35		6.35
								49.90		49.90
0069594	11/30/17	Void	0001676	Del Galdo Law Group, LLC			B0002203			
0069595	11/30/17	Outst	0001469	Diamond Graphics	V0095777	11/22/17	B0002265	65.00		65.00
								65.00		65.00
0069596	11/30/17	Outst	0000989	Dick Blick	V0095768	11/22/17	B0002217	30.13		30.13
								30.13		30.13
0069597	11/30/17	Outst	0001240	Enterprise Rent-A-Car	V0095930	11/29/17	B0002191	1,111.78		1,111.78
								1,111.78		1,111.78
0069598	11/30/17	Outst	0001029	Fed Ex	V0095936	11/29/17	B0002197	9.07		9.07
								9.07		9.07
0069599	11/30/17	Outst	0001034	Flinn Scientific Inc	V0095758	11/22/17	P0005398	303.57		303.57
					V0095759	11/22/17	P0005334	63.14		63.14
								366.71		366.71
0069600	11/30/17	Outst	0001037	Fox Valley Fire & Safety	V0095769	11/22/17	B0002231	501.00		501.00
								501.00		501.00
0069601	11/30/17	Outst	0191499	Global Industrial	V0095851	11/28/17	P0005429	2,177.30		2,177.30
								2,177.30		2,177.30

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0069602	11/30/17	Outst	0001381	Home Depot/GECF	V0095940	11/29/17	B0002238	443.08		443.08
								443.08		443.08
0069603	11/30/17	Outst	0155715	IL Dept of Innovation &	V0095942	11/29/17	B0002173	941.05		941.05
								941.05		941.05
0069604	11/30/17	Outst	0001030	JC Licht, LLC	V0095771	11/22/17	B0002157	88.51		88.51
								88.51		88.51
0069605	11/30/17	Outst	0001775	Jostens	V0095841	11/28/17	B0002170	3.95		3.95
					V0095843	11/28/17	B0002246	8.75		8.75
								12.70		12.70
0069606	11/30/17	Outst	0001890	Konica Minolta Bus Solut	V0095786	11/22/17	B0002171	526.15		526.15
					V0095803	11/22/17	B0002171	64.95		64.95
					V0095932	11/29/17	B0002171	1.72		1.72
					V0095933	11/29/17	B0002171	307.42		307.42
								900.24		900.24
0069607	11/30/17	Outst	0002233	Konica Minolta Premier F	V0095845	11/28/17	B0002266	2,055.01		2,055.01
								2,055.01		2,055.01
0069608	11/30/17	Outst	0002233	Konica Minolta Premier F	V0095848	11/28/17	B0002266	209.02		209.02
								209.02		209.02
0069609	11/30/17	Outst	0002233	Konica Minolta Premier F	V0095849	11/28/17	B0002266	206.88		206.88
								206.88		206.88
0069610	11/30/17	Outst	0001559	Krueger International In	V0095761	11/22/17	P0005202	269.56		269.56
					V0095762	11/22/17	P0005202	1,890.68		1,890.68
								2,160.24		2,160.24
0069611	11/30/17	Outst	0189276	Alicia M. Lugo	V0095926	11/29/17	B0002281	1,350.00		1,350.00
								1,350.00		1,350.00
0069612	11/30/17	Outst	0168470	Medical Shipment	V0095920	11/29/17	P0005319	198.58		198.58
					V0095921	11/29/17	P0005418	180.60		180.60
								379.18		379.18

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0069613	11/30/17	Outst	0001289	Menards	V0095804	11/22/17	B0002160	94.96		94.96
					V0095805	11/22/17	B0002160	979.75		979.75
					V0095931	11/29/17	B0002160	52.22		52.22
								1,126.93		1,126.93
0069614	11/30/17	Outst	0163747	NILIE	V0095960	11/30/17	P0005465	4,675.00		4,675.00
								4,675.00		4,675.00
0069615	11/30/17	Outst	0002877	Nyhan & Friends Limited	V0095764	11/22/17	B0002180	2,250.00		2,250.00
					V0095923	11/29/17	B0002180	2,250.00		2,250.00
								4,500.00		4,500.00
0069616	11/30/17	Outst	0001122	Office Depot	V0095796	11/22/17	B0002271	264.58		264.58
								264.58		264.58
0069617	11/30/17	Outst	0001128	Pasco Scientific	V0095787	11/22/17	P0005444	649.00		649.00
								649.00		649.00
0069618	11/30/17	Outst	0001835	Ray O'Herron Co. of Oakb	V0095770	11/22/17	B0002228	150.00		150.00
					V0095941	11/29/17	B0002228	151.93		151.93
								301.93		301.93
0069619	11/30/17	Outst	0001831	Ritz and Associates Inc	V0095951	11/30/17	P0005404	1,235.00		1,235.00
								1,235.00		1,235.00
0069620	11/30/17	Outst	0001142	Santo Sport Store	V0095785	11/22/17	B0002239	1,230.00		1,230.00
					V0095788	11/22/17	B0002239	144.00		144.00
					V0095789	11/22/17	B0002239	2,053.00		2,053.00
					V0095790	11/22/17	B0002239	2,696.00		2,696.00
								6,123.00		6,123.00
0069621	11/30/17	Outst	0156310	Scholar Buys LLC	V0095850	11/28/17	P0005428	388.11		388.11
					V0095957	11/30/17	P0005454	388.11		388.11
								776.22		776.22
0069622	11/30/17	Outst	0001151	Shell Oil Co	V0095943	11/29/17	B0002283	1,009.76		1,009.76
								1,009.76		1,009.76
0069623	11/30/17	Outst	0158956	Sound Incorporated	V0095782	11/22/17	B0002230	47.76		47.76
								47.76		47.76

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0069624	11/30/17	Outst	0157227	Staples Advantage	V0095791	11/22/17	P0005394	158.99		158.99
					V0095801	11/22/17	B0002223	18.89-		-18.89
					V0095802	11/22/17	B0002258	60.45		60.45
					V0095847	11/28/17	B0002258	77.98		77.98
								278.53		278.53
0069625	11/30/17	Outst	0189862	Stoneside LLC	V0095954	11/30/17	P0005254	4,738.88		4,738.88
								4,738.88		4,738.88
0069626	11/30/17	Outst	0001880	SWC Technology Partners	V0095775	11/22/17	P0005457	5,425.00		5,425.00
					V0095939	11/29/17	B0002278	19,700.00		19,700.00
								25,125.00		25,125.00
0069627	11/30/17	Outst	0181015	Terry L Elliott LLC	V0095776	11/22/17	B0002221	1,113.80		1,113.80
								1,113.80		1,113.80
0069628	11/30/17	Outst	0001676	Del Galdo Law Group, LLC	V0095778	11/22/17	B0002215	23,800.78		23,800.78
								23,800.78		23,800.78
E0002258	11/02/17	Outst	0190970	Stanley N. Boateng	V0094850	10/25/17		2,104.12		2,104.12
								2,104.12		2,104.12
E0002259	11/02/17	Outst	0173264	Ms Estefani Hernandez Pe	V0094957	10/26/17		69.69		69.69
								69.69		69.69
E0002260	11/02/17	Outst	0067860	Dayanara Hurn	V0090762	09/01/17		464.00		464.00
								464.00		464.00
E0002261	11/02/17	Outst	0002876	Ms Evelyn Jaquez	V0094873	10/25/17		48.83		48.83
								48.83		48.83
E0002262	11/02/17	Outst	0017224	Ms Gabriela Mata	V0094963	10/26/17		2.46		2.46
					V0095093	10/31/17		32.70		32.70
								35.16		35.16
E0002263	11/02/17	Outst	0000928	Mr. James P. O'Connell,	V0095110	11/01/17		30.00		30.00
								30.00		30.00

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
E0002264	11/02/17	Outst	0000748	Ms. Diana C. Rodriguez	V0094226	10/11/17		11.03		11.03
								11.03		11.03
E0002265	11/02/17	Outst	0190926	Aaron Rolle	V0094857	10/25/17		4,508.82		4,508.82
								4,508.82		4,508.82
E0002266	11/02/17	Outst	0000797	Mr. Ruben V. Ruiz	V0095116	11/01/17		2,460.00		2,460.00
								2,460.00		2,460.00
E0002267	11/02/17	Outst	0166301	Ms Wendy Vega-Huezo	V0095117	11/01/17		24.24		24.24
								24.24		24.24
E0002284	11/09/17	Outst	0079155	Dr. Stanley S. Fields	V0095191	11/06/17		487.47		487.47
					V0095193	11/06/17		304.56		304.56
					V0095249	11/08/17		524.82		524.82
								1,316.85		1,316.85
E0002285	11/09/17	Outst	0067860	Dayanara Hurn	V0090746	09/01/17		263.15		263.15
								263.15		263.15
E0002286	11/09/17	Outst	0176980	Mr. William R. Jacklin	V0094964	10/26/17		52.68		52.68
								52.68		52.68
E0002287	11/09/17	Outst	0107686	Mrs. Blanca E. Jara	V0095118	11/01/17		1,212.92		1,212.92
					V0095119	11/01/17		38.26		38.26
								1,251.18		1,251.18
E0002288	11/09/17	Outst	0017224	Ms Gabriela Mata	V0095179	11/03/17		22.06		22.06
								22.06		22.06
E0002289	11/09/17	Outst	0002697	Dr. Keith McLaughlin	V0095125	11/01/17		44.61		44.61
								44.61		44.61
E0002290	11/09/17	Outst	0190900	Mr. John Stechly	V0095233	11/07/17		44.51		44.51
								44.51		44.51
E0002291	11/09/17	Outst	0000808	Ms. Marisol Velazquez	V0095171	11/02/17		595.81		595.81
								595.81		595.81

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
E0002292	11/14/17	Outst	0190384	Veronica A. Mayer	V0095504	11/14/17	P0005434	2,700.00		2,700.00
								2,700.00		2,700.00
E0002293	11/14/17	Outst	0181015	Terry L Elliott LLC	V0095505	11/14/17	B0002221	2,248.61		2,248.61
								2,248.61		2,248.61
E0002297	11/16/17	Outst	0178376	Mr. Joseph J. Belcaster	V0095591	11/15/17		31.95		31.95
								31.95		31.95
E0002298	11/16/17	Outst	0002876	Ms Evelyn Jaquez	V0095600	11/15/17		340.33		340.33
								340.33		340.33
E0002299	11/16/17	Outst	0107686	Mrs. Blanca E. Jara	V0095472	11/14/17		500.00		500.00
								500.00		500.00
E0002300	11/16/17	Outst	0000822	Mrs. Blanca H. Martinez	V0095394	11/10/17		92.42		92.42
								92.42		92.42
E0002301	11/16/17	Outst	0168948	Mr. Anthony Ray	V0095410	11/13/17		104.95		104.95
								104.95		104.95
E0002302	11/21/17	Outst	0178376	Mr. Joseph J. Belcaster	V0095659	11/16/17		2,000.00		2,000.00
								2,000.00		2,000.00
E0002303	11/21/17	Outst	0190970	Stanley N. Boateng	V0095674	11/20/17		30.64		30.64
								30.64		30.64
E0002304	11/21/17	Outst	0000843	Ms. Jody C. Davidson	V0095637	11/15/17		19.60		19.60
								19.60		19.60
E0002305	11/21/17	Outst	0079155	Dr. Stanley S. Fields	V0095647 V0095705	11/16/17 11/21/17		61.37 144.48		61.37 144.48
								205.85		205.85
E0002306	11/21/17	Outst	0000831	Ms. Rose M. Gronko	V0095673	11/20/17		302.19		302.19
								302.19		302.19
E0002307	11/21/17	Outst	0176980	Mr. William R. Jacklin	V0095255	11/08/17		211.90		211.90

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
								211.90		211.90
E0002312	11/30/17	Outst	0000858	Ms Roxanne M. Barone	V0095815	11/27/17		32.28		32.28
								32.28		32.28
E0002313	11/30/17	Outst	0067860	Dayanara Hurn	V0090747	09/01/17		263.15		263.15
								263.15		263.15
E0002314	11/30/17	Outst	0000004	Mr. Micheal A. Kott	V0095811	11/27/17		490.00		490.00
								490.00		490.00
E0002315	11/30/17	Outst	0000928	Mr. James P. O'Connell,	V0095891	11/29/17		270.00		270.00
								270.00		270.00
E0002316	11/30/17	Outst	0160605	Ms Rebecca M. Primm	V0095945	11/29/17		96.36		96.36
								96.36		96.36
E0002317	11/30/17	Outst	0000748	Ms. Diana C. Rodriguez	V0095752	11/21/17		375.00		375.00
								375.00		375.00
								=====	=====	=====
								803,328.32		803,328.32

Bank Code	Account Number	Description	Debit	Credit
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01 General Checking	01-0000-00000-230000000	General : Accounts Payable	803,328.32	0.00
	01-0000-00000-110000000	General : Cash	0.00	803,328.32
			-----	-----
			803,328.32	803,328.32

Del Galdo Law Group, LLC

Attorneys & Counselors

Received

NOV 15 2017

Morton College
Office of the President

1441 S. Harlem Avenue
Berwyn, Illinois 60402
Phone 708-222-7000 Fax 708-222-7001

B2215

October 31, 2017

NOV 20 2017

Morton Community College District #527
3801 S. Central Avenue
Cicero, IL 60804

Re: **Statement for Professional Services**
Morton Community College District #527
October 1, 2017 - October 31, 2017
Tax I.D. 26-0205380
Invoice # 20046

V95778

Dear Dr. Fields:

In accordance with our Letter of Agreement, the following is the Del Galdo Law Group, LLC billing statement for services rendered to you as your attorney. This statement represents all time devoted by the firm for your matters for which we have not received payment (except where such work has been performed but not yet invoiced).

STATEMENT FOR SERVICES

PREVIOUS BALANCE	\$16,706.62
CURRENT FEES	\$23,680.00
CURRENT EXPENSES	\$120.78
TOTAL CURRENT FEES AND EXPENSES	\$23,800.78
TOTAL AMOUNT OF CURRENT STATEMENT	\$23,800.78

TOTAL DUE THIS INVOICE:

\$23,800.78

TOTAL FOR PREVIOUS BALANCE:

\$16,706.62

LESS PAYMENTS AND ADJUSTMENTS:

\$0.00

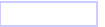
TOTAL BALANCE DUE:

\$40,507.40

PAID
CK. NO. 109574
DATE 11/30/17

69628
11-30-17

**Morton College
Over 10K Report
November 2017**



Vendor Name	Check Date	Check Number	Board Approved Date	Amount	Item Description Line 1
Agera Energy	11/17/2017	0069414	EXEMPT	\$30,451.48	Electricity Usage
Apple, Inc.	11/15/2017	0069371	EXEMPT	\$996.00	3 year apple care+foriPad
Apple, Inc.	11/22/2017	0069490	EXEMPT	\$782.68	Breakfast
Apple, Inc.	11/30/2017	0069586	EXEMPT	\$10,230.00	3-YR Apple Care for IPAD
Berwyn North Dist 98	11/10/2017	0069256	2/22/2017	\$20,386.56	PEG October 2017
Berwyn South School Dist. 100	11/17/2017	0069417	2/22/2017	\$30,987.83	PEG October billing
CAIRS	11/15/2017	0069374	6/26/2017	\$14,335.00	Interpreter services
CDW-Government, Inc	11/15/2017	0069376	EXEMPT	\$2,238.08	16GB Memory Kit
CDW-Government, Inc	11/30/2017	0069590	EXEMPT	\$12,114.44	Clover Reman Ink HP 97 Tr
ComEd	11/17/2017	0069421	EXEMPT	\$12,647.38	Electricity Usage-UTILITY SERVICE
Del Galdo Law Group, LLC	11/30/2017	0069628	EXEMPT	\$23,800.78	Attorney services
Diamond Graphics	11/3/2017	0068940	10/23/2017	\$2,711.42	2,000 6X9 New
Diamond Graphics	11/10/2017	0069263	10/23/2017	\$7,269.00	17-18 Student Handbooks
Diamond Graphics	11/15/2017	0069381	10/23/2017	\$703.30	Alumni Brunch Post Cards
Diamond Graphics	11/17/2017	0069424	10/23/2017	\$7,368.00	Academic Advising
Diamond Graphics	11/22/2017	0069499	10/23/2017	\$270.00	36"X48" Nursing
Diamond Graphics	11/30/2017	0069595	10/23/2017	\$65.00	Business Cards
Healthcare Service Corporation	11/3/2017	0068949	EXEMPT	\$162,666.05	BCBS/Medical Insurance
MRXI Corporation	11/10/2017	0069276	9/18/2017	\$18,300.00	Veterinary Assistant
State Univ Retirement Systems	11/15/2017	0069359	EXEMPT	\$65,510.48	Payroll Deductions
State Univ Retirement Systems	11/30/2017	0069578	EXEMPT	\$68,381.04	Payroll Deductions
SWC Technology Partners	11/30/2017	0069626	7/20/2017	\$25,125.00	SWC Managed Services/Firewall Migration
TIAA-CREF	11/15/2017	0069360	EXEMPT	\$11,373.04	Payroll Deductions
TIAA-CREF	11/30/2017	0069579	EXEMPT	\$11,373.04	Payroll Deductions
			Total Paid	540,085.60	

Morton College - Payroll Register - Period Ending November 15, 2017

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
11/15/2017	0002980	Abate, Nannette	\$1,045.79
11/15/2017	0002911	Abdel-Jaber, Nellie	\$660.74
11/15/2017	0154140	Abenante, Sophia	\$668.73
11/15/2017	0000770	Abrahamson, Maura	\$5,870.17
11/15/2017	0000835	Alcala, Sandra	\$2,217.33
11/15/2017	0003069	Alexandru, Vica	\$808.13
11/15/2017	0163519	Almanza, Marcy	\$316.80
11/15/2017	0032609	Almeida, Ricardo	\$2,011.04
11/15/2017	0003324	Alonso, Erika	\$1,541.58
11/15/2017	0000809	Alonso, Hernan	\$1,429.88
11/15/2017	0181767	Anderson, Maria	\$3,218.75
11/15/2017	0165928	Andujar, Rey	\$327.44
11/15/2017	0000749	Angelilli, Jennifer	\$2,104.17
11/15/2017	0167603	Annoreno, Angelo	\$1,228.85
11/15/2017	0166664	Aquino, James	\$3,192.21
11/15/2017	0007899	Arias, Carolyn	\$225.77
11/15/2017	0156009	Arias, Olga	\$934.98
11/15/2017	0019085	Arzola, Nereida	\$1,743.83
11/15/2017	0156015	Asche, Kyle	\$311.66
11/15/2017	0003071	Ashraf, Mohammad	\$677.45
11/15/2017	0000885	Avalos, Jesus	\$561.18
11/15/2017	0000799	Avalos-Thompson, Marlena	\$3,636.02
11/15/2017	0000873	Baffa, John	\$4,960.56
11/15/2017	0000946	Baffa, Valerie	\$4,960.56
11/15/2017	0002972	Baker, Chris	\$326.21
11/15/2017	0000740	Banda, Magda	\$3,364.92
11/15/2017	0000781	Barajas, Sandra	\$1,628.29
11/15/2017	0003074	Barnat, Martin	\$515.58
11/15/2017	0000858	Barone, Roxanne	\$2,281.83
11/15/2017	0176458	Beacham, John	\$627.08
11/15/2017	0003075	Behling, William	\$1,061.43
11/15/2017	0178376	Belcaster, Joseph	\$2,145.83
11/15/2017	0000750	Belcaster, Nicholas	\$1,711.15
11/15/2017	0003078	Bernstein, Arnie	\$683.74
11/15/2017	0160490	Berry, Raymond	\$654.88
11/15/2017	0000830	Berthiaume, Maria	\$739.60
11/15/2017	0066045	Bilotto, Eugene	\$740.03

Morton College - Payroll Register - Period Ending November 15, 2017

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
11/15/2017	0003079	Bland, Pamela	\$351.41
11/15/2017	0000845	Bluemer, Judy	\$8,051.42
11/15/2017	0003082	Bondlow, Fred	\$342.84
11/15/2017	0000918	Bonin, Eileen	\$2,030.33
11/15/2017	0000757	Boodoosingh, Savitri	\$1,028.52
11/15/2017	0102219	Boyajian, Mark	\$137.68
11/15/2017	0076654	Bradley, Adam	\$1,454.04
11/15/2017	0157079	Brasher, Stephen	\$670.60
11/15/2017	0002984	Bridges, Maureen	\$1,879.63
11/15/2017	0000915	Bulat, Cheryl	\$6,449.69
11/15/2017	0184720	Buongiorno, Joseph	\$1,350.00
11/15/2017	0182499	Buongiorno, Mary	\$1,550.00
11/15/2017	0003095	Burns, David	\$360.20
11/15/2017	0156441	Campbell, Dana	\$719.92
11/15/2017	0184403	Campbell, Elbert	\$681.68
11/15/2017	0003098	Campos, Veronica	\$542.91
11/15/2017	0156655	Cappetta, Leilani	\$2,021.80
11/15/2017	0153590	Carroll, Don	\$730.71
11/15/2017	0000924	Casey, Craig	\$8,477.62
11/15/2017	0000829	Casey, Robert	\$5,701.92
11/15/2017	0002990	Castillo, Carolina	\$1,851.14
11/15/2017	0003193	Chang, Stephen	\$732.94
11/15/2017	0002998	Chin, Dixon	\$929.62
11/15/2017	0002995	Choudhury, Parsa	\$228.49
11/15/2017	0000884	Cienfuegos, Lillian	\$1,751.17
11/15/2017	0181564	Cisco Jr, Taylor	\$1,185.01
11/15/2017	0003192	Cisneros, Sharon	\$1,420.75
11/15/2017	0000859	Clay, Oscar	\$1,032.68
11/15/2017	0094966	Clemente, Antonio	\$2,163.42
11/15/2017	0162406	Cline, Irina	\$2,943.32
11/15/2017	0007800	Corral, Iris	\$326.21
11/15/2017	0003191	Corte, Anthony	\$862.28
11/15/2017	0002710	Cosimo, Franco	\$1,174.12
11/15/2017	0002933	Craig, Marilyn	\$1,003.11
11/15/2017	0000794	Crockett, Janet	\$5,203.98
11/15/2017	0037605	Cunat, Ronald	\$623.32
11/15/2017	0000843	Davidson, Jody	\$2,732.63

Morton College - Payroll Register - Period Ending November 15, 2017

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
11/15/2017	0000790	De La Torre, Refugio	\$2,303.21
11/15/2017	0190883	Delgado, Sally	\$1,986.83
11/15/2017	0000786	Demato, Michelle	\$387.94
11/15/2017	0182919	Denson, Ryan	\$759.78
11/15/2017	0003188	Dezynski, Patrice	\$405.15
11/15/2017	0000763	Diaz, Maria	\$1,648.42
11/15/2017	0160009	Dillinger, Benjamin	\$292.20
11/15/2017	0000917	Dominguez, Carlos	\$4,098.15
11/15/2017	0003185	Drew, John	\$1,419.89
11/15/2017	0170558	Drury, Benjamin	\$3,197.98
11/15/2017	0003184	Druska, John	\$360.20
11/15/2017	0000735	Duhon, Steven	\$3,487.50
11/15/2017	0003183	Dukes, Jackie	\$342.84
11/15/2017	0003181	Dutt, Eric	\$702.14
11/15/2017	0003180	Eaton, Barbara	\$1,097.89
11/15/2017	0005692	Enstrom, Elena	\$963.14
11/15/2017	0003004	Erkins, Mary	\$897.59
11/15/2017	0003179	Eshafi, Nouri	\$1,054.23
11/15/2017	0020621	Esposito, Marie	\$211.20
11/15/2017	0000828	Fabiyi, Edith	\$2,816.39
11/15/2017	0003208	Falbo, Lydia	\$4,000.00
11/15/2017	0003210	Farina, Peter	\$883.90
11/15/2017	0000814	Favela, Martha	\$1,775.54
11/15/2017	0000762	Fejt, George	\$3,288.00
11/15/2017	0000777	Felice, Susan	\$3,044.71
11/15/2017	0079155	Fields, Stanley	\$10,850.00
11/15/2017	0092824	Folkers, Jeff	\$1,547.17
11/15/2017	0162452	Foltz, Chris	\$311.66
11/15/2017	0160558	Fortier, Jr, George	\$1,383.32
11/15/2017	0003006	Fram, Harriet	\$1,313.30
11/15/2017	0165935	Franklin-Hammergren, Kirstin	\$341.92
11/15/2017	0160367	Freemon, Yolanda	\$3,362.75
11/15/2017	0000938	Gan, Xiaoling	\$3,211.71
11/15/2017	0003008	Garcia, Jose	\$1,599.92
11/15/2017	0000838	Garcia-Searle, Brenda	\$2,454.17
11/15/2017	0000879	Garza, Sylvia	\$2,228.16
11/15/2017	0170257	Gasca, Guillermo	\$1,238.47

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Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
11/15/2017	0000935	Gatyas, Kenton	\$5,658.19
11/15/2017	0166876	Gaytan, Steven	\$137.68
11/15/2017	0000724	Gilligan, Brian	\$3,605.25
11/15/2017	0040272	Gilmartin, Beth	\$816.54
11/15/2017	0177513	Ginet, Lisa	\$99.73
11/15/2017	0000896	Ginley, Steven	\$3,777.18
11/15/2017	0156018	Glover, Brian	\$491.66
11/15/2017	0153917	Gniadek, Jamie	\$644.81
11/15/2017	0003174	Gong, Michael	\$342.84
11/15/2017	0173329	Gonzalez, Sotero	\$478.69
11/15/2017	0157185	Grady, Myeisha	\$667.84
11/15/2017	0000932	Gramas, Margaret	\$5,668.58
11/15/2017	0190103	Granholm, Donald	\$299.18
11/15/2017	0189759	Green, Amy	\$2,693.36
11/15/2017	0000892	Grice, James	\$7,697.73
11/15/2017	0000788	Gutierrez, Rosa	\$2,281.26
11/15/2017	0003105	Haffron, Dennis	\$675.97
11/15/2017	0003110	Halm, James	\$718.34
11/15/2017	0000805	Halmon, Jamie	\$2,446.50
11/15/2017	0003012	Halsey, Meg	\$1,005.66
11/15/2017	0177808	Harmon, Loretta	\$879.60
11/15/2017	0003113	Hauswald, Carol	\$342.84
11/15/2017	0156429	Haynes, Bernice	\$209.16
11/15/2017	0165694	Helmus, Sara	\$3,795.63
11/15/2017	0173264	Hernandez Perez, Estefani	\$90.25
11/15/2017	0000841	Herrera, Michelle	\$2,241.58
11/15/2017	0159384	Herrmann, Julianne	\$3,459.28
11/15/2017	0172468	Heslop, Eugene	\$172.10
11/15/2017	0002953	Hirsch, Maynard	\$762.09
11/15/2017	0000793	Hopkins, Margaret	\$2,800.50
11/15/2017	0003127	Hubacek, Scott	\$620.46
11/15/2017	0000922	Huff, Cheryl	\$641.99
11/15/2017	0002912	Imburgia, Joseph	\$1,244.12
11/15/2017	0061134	Iniquez, Jennifer	\$2,578.55
11/15/2017	0174916	Iniquez, Michael	\$1,052.38
11/15/2017	0176980	Jacklin, William	\$4,550.00
11/15/2017	0182036	Jaeschke, Megan	\$150.00

Morton College - Payroll Register - Period Ending November 15, 2017

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
11/15/2017	0000876	Jaimes, Nydia	\$2,172.17
11/15/2017	0173034	James, Nadja	\$3,335.34
11/15/2017	0002876	Jaquez, Evelyn	\$1,781.08
11/15/2017	0107686	Jara, Blanca	\$2,341.67
11/15/2017	0003136	Jenkins, Anthony	\$711.99
11/15/2017	0000785	Johnson, Caroline	\$2,241.58
11/15/2017	0060105	Jonas, David	\$3,180.03
11/15/2017	0003148	Jones, Roshawn	\$606.56
11/15/2017	0190193	Jordan, Harrell	\$1,563.73
11/15/2017	0173738	Joslin, Jeremy	\$5,396.47
11/15/2017	0003017	Jundt, Gene	\$576.31
11/15/2017	0003021	Kamien, Linda	\$685.68
11/15/2017	0170840	Kanan, Martha	\$647.24
11/15/2017	0003153	Karasek, Robert	\$542.91
11/15/2017	0020803	Karlberg, Jeffrey	\$155.83
11/15/2017	0000870	Kasprowicz, Michael	\$4,727.32
11/15/2017	0190175	Kawal, Charles	\$286.71
11/15/2017	0003157	Kelikian, Toulia	\$4,366.31
11/15/2017	0106675	Khalifeh, Khalaf	\$510.81
11/15/2017	0165341	Klementzos, Jennifer	\$1,769.33
11/15/2017	0165951	Kloc, Marilyn	\$1,425.30
11/15/2017	0158400	Knickerbocker, Sharon	\$903.80
11/15/2017	0077801	Knowski, James	\$452.62
11/15/2017	0000004	Kott, Micheal	\$3,750.00
11/15/2017	0000021	Koutny, Linda	\$2,388.29
11/15/2017	0048364	Kowalski, Kristofer	\$491.66
11/15/2017	0000919	Krader, Geoffrey	\$5,507.11
11/15/2017	0002957	Kupec, Debra	\$2,174.22
11/15/2017	0107914	Labno, David	\$2,004.12
11/15/2017	0190331	Lambesis, Rebecca	\$907.28
11/15/2017	0184220	Lanciotti, David	\$314.33
11/15/2017	0000755	Lanciotti, Lawrence	\$3,987.82
11/15/2017	0003171	Lasorella, Dania	\$527.37
11/15/2017	0003023	Latham-Williams, Karen	\$1,270.26
11/15/2017	0000832	Latto, Tara	\$472.88
11/15/2017	0003176	Leven, Robert	\$285.83
11/15/2017	0184718	Lewis, Ann	\$1,350.00

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Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
11/15/2017	0190139	Li, Jiarong	\$797.82
11/15/2017	0000811	Lind, Carmen	\$5,535.58
11/15/2017	0000833	Litwicki, Mark	\$3,221.60
11/15/2017	0002926	Lopez, Beda	\$313.74
11/15/2017	0060156	Lopez, Edwin	\$533.51
11/15/2017	0003025	Lopez, Flora	\$1,902.68
11/15/2017	0003094	Lopez, Noe	\$890.78
11/15/2017	0002037	LoPresti, Joseph	\$1,336.62
11/15/2017	0027824	Lorgus, Richard	\$652.42
11/15/2017	0003033	Lozano, Gloria	\$1,769.33
11/15/2017	0003026	Lubeck, Sarah	\$1,738.37
11/15/2017	0160597	Lubenkov, Paul	\$733.46
11/15/2017	0003100	Lyons, Kenneth	\$1,374.10
11/15/2017	0155594	Machino, Jeri	\$4,227.04
11/15/2017	0173996	Mallett, Klaudia	\$831.08
11/15/2017	0154317	Mangia, Vlasta	\$1,579.38
11/15/2017	0090401	Mantzakides, Thomas	\$619.23
11/15/2017	0037631	Marquez, Carlos	\$515.59
11/15/2017	0003027	Marquez, Maria	\$528.59
11/15/2017	0000822	Martinez, Blanca	\$1,841.83
11/15/2017	0168363	Martinez, Ernest	\$1,291.27
11/15/2017	0167581	Martinez Jr, Salvador	\$1,321.44
11/15/2017	0020545	Martinez, Pearl	\$3,590.18
11/15/2017	0000955	Martinez, Raul	\$2,267.63
11/15/2017	0183993	Martino, Shannon	\$973.17
11/15/2017	0000869	Marzullo, Frank	\$6,213.75
11/15/2017	0017224	Mata, Gabriela	\$1,760.75
11/15/2017	0003232	Mathelier, Lisa	\$1,005.66
11/15/2017	0003106	Matthews, Kay	\$1,028.52
11/15/2017	0156656	Mazzone, Dominick	\$688.40
11/15/2017	0003029	McCoy, C. James	\$1,189.33
11/15/2017	0000732	McFadden, James	\$569.38
11/15/2017	0000909	McGhee, Edward	\$1,886.77
11/15/2017	0002697	McLaughlin, Keith	\$7,391.67
11/15/2017	0003030	McManmon, Zoe	\$576.31
11/15/2017	0016851	Medina, Gabriel	\$471.16
11/15/2017	0007870	Mehmedagic, Selma	\$476.70

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Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
11/15/2017	0058948	Mendez, Charlotte	\$1,563.73
11/15/2017	0165577	Merchant, Linda	\$1,383.72
11/15/2017	0003123	Merritt, William	\$342.84
11/15/2017	0002885	Miculinic, Bonnie	\$779.46
11/15/2017	0177186	Miller, Jacquelyn	\$623.32
11/15/2017	0003032	Miral, Luis	\$685.68
11/15/2017	0170780	Miranda, Ashley	\$654.88
11/15/2017	0000769	Mohr, Michele	\$4,645.51
11/15/2017	0181768	Mollett, Melissa	\$3,218.75
11/15/2017	0002467	Montgomery, Jered	\$1,024.74
11/15/2017	0179082	Montolin, Olivia	\$2,121.17
11/15/2017	0002708	Montoro, Roger	\$2,675.99
11/15/2017	0054966	Montoro, Roger	\$1,241.00
11/15/2017	0000839	Moore, Linda	\$3,361.72
11/15/2017	0000816	Moravecek, Robert	\$482.50
11/15/2017	0155712	Moreno, Benjamin	\$1,296.66
11/15/2017	0076708	Moreno, Berta	\$299.18
11/15/2017	0003131	Moses, Calvin	\$360.20
11/15/2017	0187216	Moss, Neil	\$1,743.79
11/15/2017	0000856	Munoz, Hector	\$3,443.88
11/15/2017	0002935	Murphy, Martha	\$616.17
11/15/2017	0000862	Napoletano, Elizabeth	\$496.65
11/15/2017	0000910	Navarro, Rafael	\$1,549.08
11/15/2017	0000815	Nedza, Michael	\$6,217.19
11/15/2017	0190192	Nelson, Cristina	\$30.00
11/15/2017	0111554	Nieves, Samantha	\$1,541.58
11/15/2017	0049422	Ocampo, Jose	\$1,255.15
11/15/2017	0003146	Ochoa-Galindo, Carmen	\$357.53
11/15/2017	0000928	O'Connell, James	\$2,532.96
11/15/2017	0081992	O'Halloran, Denis	\$311.66
11/15/2017	0189933	Olvera, Roberto	\$1,220.02
11/15/2017	0000747	Paez, Elizabeth	\$3,249.40
11/15/2017	0003154	Palermo, Eileen	\$228.56
11/15/2017	0000951	Paneral, Beth	\$1,637.88
11/15/2017	0000778	Parise, Patricia	\$6,426.26
11/15/2017	0082070	Patterson, Jessica	\$726.00
11/15/2017	0002913	Pearson, Dennis	\$4,514.06

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Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
11/15/2017	0000820	Pencheva, Tsonka	\$4,531.28
11/15/2017	0007939	Perez, Armando	\$2,007.11
11/15/2017	0000863	Perez, Guadalupe	\$1,841.79
11/15/2017	0000950	Perez, Jaime	\$629.44
11/15/2017	0003036	Perez, Margarita	\$777.10
11/15/2017	0000776	Perez, Mireya	\$3,892.58
11/15/2017	0083410	Perez, Sonia	\$1,651.29
11/15/2017	0003160	Perusich, James	\$702.14
11/15/2017	0003038	Pettus, Exodus	\$1,328.03
11/15/2017	0003039	Phillips, Carol	\$548.54
11/15/2017	0177526	Pierce, Tommy	\$3,862.50
11/15/2017	0180195	Pipikios, Iwona	\$493.65
11/15/2017	0000752	Porod, Eric	\$3,154.54
11/15/2017	0000771	Potempa, John	\$4,535.42
11/15/2017	0007416	Pranger, Norbert	\$520.81
11/15/2017	0160605	Primm, Rebecca	\$3,113.09
11/15/2017	0000848	Pullia, Nicole	\$1,628.29
11/15/2017	0041753	Quiroga-Nevarez, Daiana	\$2,186.88
11/15/2017	0000743	Raigoza, Suzanna	\$2,529.72
11/15/2017	0188076	Ramirez, Aurelia	\$1,220.02
11/15/2017	0003041	Ramirez, Elaine	\$1,328.03
11/15/2017	0000889	Ramirez, Jose	\$1,719.56
11/15/2017	0168948	Ray, Anthony	\$15,425.00
11/15/2017	0000953	Raygoza, Liliana	\$1,808.22
11/15/2017	0156449	Raymond, Mary	\$4,792.15
11/15/2017	0000726	Reft, Jennifer	\$3,989.50
11/15/2017	0168949	Rein, Jack	\$523.90
11/15/2017	0003168	Reynard, Michael	\$1,623.82
11/15/2017	0189140	Ridyard, Melissa	\$2,125.00
11/15/2017	0003172	Ritz, Jim	\$2,062.53
11/15/2017	0000872	Rivas, Angel	\$1,555.33
11/15/2017	0000795	Rivera, Doris	\$2,500.00
11/15/2017	0000925	Rivera, Juan	\$2,162.51
11/15/2017	0000748	Rodriguez, Diana	\$2,241.58
11/15/2017	0156404	Rodriguez Jr, Jesus	\$1,988.08
11/15/2017	0003042	Rohl, Michael	\$668.73
11/15/2017	0000851	Roland, H.M. Joyce	\$1,562.62

Morton College - Payroll Register - Period Ending November 15, 2017

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
11/15/2017	0191252	Roldan, Joseph	\$1,824.35
11/15/2017	0056628	Roman, Daniel	\$4,904.57
11/15/2017	0161489	Romero, Julian	\$1,392.72
11/15/2017	0165693	Romero Yuste, Maria	\$5,665.03
11/15/2017	0000741	Ross, Robert	\$1,456.79
11/15/2017	0000797	Ruiz, Ruben	\$3,309.98
11/15/2017	0000895	Rutka, Leonard	\$3,443.01
11/15/2017	0183877	Ruxton, Deborah	\$1,787.20
11/15/2017	0000754	Sajatovic, Mark	\$1,941.21
11/15/2017	0005990	Salgado, Daniel	\$895.66
11/15/2017	0156479	Samplawski, Phyllis	\$311.66
11/15/2017	0007859	Sanatore-Shanahan, Joann	\$916.27
11/15/2017	0058030	Sanchez, Alberto	\$972.37
11/15/2017	0000907	Sanchez, Luis	\$5,914.01
11/15/2017	0003044	Sanchez, Pedro	\$1,307.62
11/15/2017	0003018	Sandoval, Jamie	\$829.32
11/15/2017	0162444	Sanei, Maxwell	\$207.77
11/15/2017	0082829	Sarabia, Angel	\$413.04
11/15/2017	0000737	Sarther, Diane	\$5,851.01
11/15/2017	0003149	Sassetti, James	\$685.68
11/15/2017	0000921	Scatchell, Candyce	\$2,254.54
11/15/2017	0003134	Schmidt, Joseph	\$625.39
11/15/2017	0000898	Schmitt, Robert	\$4,733.21
11/15/2017	0000860	Schoepf, Cheryl	\$2,238.00
11/15/2017	0160546	Schrey, Courtney	\$616.04
11/15/2017	0002963	Schultz, Marcia	\$1,009.95
11/15/2017	0002668	Sedaie, Behrooz	\$4,433.06
11/15/2017	0189751	Selvaggio, Nicole	\$299.18
11/15/2017	0000731	Seo, Kymberly	\$4,493.17
11/15/2017	0000861	Seropian, Daniel	\$1,586.52
11/15/2017	0002709	Shouba, Derek	\$4,885.52
11/15/2017	0003089	Sleeth, Bradley	\$4,028.44
11/15/2017	0121377	Smith, Daniel	\$550.72
11/15/2017	0003170	Smith, Duane	\$1,441.11
11/15/2017	0003165	Smith-Irowa, Pamela	\$1,097.89
11/15/2017	0181260	Smith, Jeanine	\$1,412.94
11/15/2017	0000789	Smith, Maria	\$1,657.00

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Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
11/15/2017	0190578	Solarski, Lauren	\$227.95
11/15/2017	0000939	Sonnier, Celeste	\$3,408.96
11/15/2017	0000842	Soto, Marlene	\$2,141.76
11/15/2017	0000882	Soto, Martin	\$2,548.67
11/15/2017	0125437	Soto, Yasna	\$1,380.29
11/15/2017	0000943	Spaniol, Scott	\$3,938.95
11/15/2017	0003155	Spoleti, Thomas	\$1,025.60
11/15/2017	0034460	Stanevicius, Ramona	\$1,425.30
11/15/2017	0160304	Stanukinas, Melissa	\$306.56
11/15/2017	0182711	Steadman, Michael	\$1,182.76
11/15/2017	0184165	Stefanski, Eric	\$356.62
11/15/2017	0003147	Steik, Philip	\$652.42
11/15/2017	0005838	Steinz, Margaret	\$2,514.16
11/15/2017	0007897	Stella, Leslie	\$142.77
11/15/2017	0003141	Stevens, Jane	\$651.40
11/15/2017	0003137	Stewart, Constance	\$1,173.21
11/15/2017	0176470	Stewart, Tiffany	\$388.94
11/15/2017	0099337	Stillo, Louis	\$395.83
11/15/2017	0000761	Styer, Audrey	\$6,488.77
11/15/2017	0190101	Sulack, Alexandra	\$333.94
11/15/2017	0003130	Sun, Yizhong	\$342.72
11/15/2017	0189488	Swint, Ashley	\$299.18
11/15/2017	0000897	Sykora, Donald	\$4,508.81
11/15/2017	0156444	Talwar, Sundeep	\$591.38
11/15/2017	0154190	Taylor, Kimberly	\$1,672.35
11/15/2017	0161138	Tejeda, Erika	\$2,236.38
11/15/2017	0190939	Testa, Mary	\$166.67
11/15/2017	0159232	Thelemaque, Cristina	\$1,641.56
11/15/2017	0003048	Tito, Frank	\$562.25
11/15/2017	0000738	Torres, Gina	\$2,411.67
11/15/2017	0160493	Traver, David	\$486.90
11/15/2017	0003051	Trevino-Garcia, Linda	\$685.68
11/15/2017	0177705	Truly, Donald	\$141.89
11/15/2017	0000914	Tupa, Aline	\$2,136.43
11/15/2017	0002931	Turner, Jocelyn	\$978.63
11/15/2017	0000019	Ulbrich, Scott	\$2,825.04
11/15/2017	0003055	Ulit, Enriqueta	\$1,879.48

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Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
11/15/2017	0003107	Vacek, Sarah	\$1,028.52
11/15/2017	0003057	Valeriano, Joann	\$857.35
11/15/2017	0000886	Vargas, Maria	\$2,265.29
11/15/2017	0000796	Vazquez, Luis	\$443.76
11/15/2017	0000823	Vega, Alfonso	\$1,736.58
11/15/2017	0166301	Vega-Huezo, Wendy	\$3,000.00
11/15/2017	0000808	Velazquez, Marisol	\$3,986.66
11/15/2017	0152888	Voight, William	\$311.66
11/15/2017	0000868	Walley, Cynthia	\$4,126.69
11/15/2017	0000817	Walsh, Cheryl	\$125.84
11/15/2017	0013245	Warren, John	\$3,283.48
11/15/2017	0000803	Wedge, Frances	\$3,735.25
11/15/2017	0000758	Weinstein, Thomas	\$2,467.83
11/15/2017	0191249	Westlove, Michael	\$628.65
11/15/2017	0153749	White, Rhonda	\$767.45
11/15/2017	0160501	Willit, James	\$616.04
11/15/2017	0190102	Windham, Brandie	\$2,314.27
11/15/2017	0003059	Winningham, Susan	\$685.68
11/15/2017	0189580	Winters, Jacob	\$522.00
11/15/2017	0000767	Wolff, Michael	\$277.35
11/15/2017	0000736	Wood, Robert	\$4,934.22
11/15/2017	0133829	Yaghoubi, Poupak	\$683.16
11/15/2017	0000942	Yanez, Rodolfo	\$2,323.13
11/15/2017	0170839	Young, Cynthia	\$916.27
11/15/2017	0165741	Young-Huff, Evelyn	\$1,528.63
11/15/2017	0003061	Zabransky, Angela	\$418.32
11/15/2017	0003091	Zeni, Wendy	\$342.84
11/15/2017	0003086	Zick, Jennifer	\$342.84
11/15/2017	0000813	Zukauskas, Karolis	\$5,049.74
11/15/2017	0000883	Zych, Antoinette	\$2,702.04

Total \$740,508.01

Morton College - Payroll Register - Period Ending November 30, 2017

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
11/30/2017	0002980	Abate, Nannette	\$418.32
11/30/2017	0002911	Abdel-Jaber, Nellie	\$795.74
11/30/2017	0154140	Abenante, Sophia	\$833.73
11/30/2017	0000770	Abrahamson, Maura	\$5,870.17
11/30/2017	0000835	Alcala, Sandra	\$2,217.33
11/30/2017	0003069	Alexandru, Vica	\$808.13
11/30/2017	0163519	Almanza, Marcy	\$105.60
11/30/2017	0032609	Almeida, Ricardo	\$2,011.04
11/30/2017	0003324	Alonso, Erika	\$1,541.58
11/30/2017	0000809	Alonso, Hernan	\$1,429.88
11/30/2017	0007649	Andersen, Michael	\$425.60
11/30/2017	0181767	Anderson, Maria	\$4,345.33
11/30/2017	0165928	Andujar, Rey	\$327.44
11/30/2017	0000749	Angelilli, Jennifer	\$2,104.17
11/30/2017	0167603	Annoreno, Angelo	\$1,095.33
11/30/2017	0166664	Aquino, James	\$3,192.21
11/30/2017	0007899	Arias, Carolyn	\$731.79
11/30/2017	0156009	Arias, Olga	\$934.98
11/30/2017	0019085	Arzola, Nereida	\$1,743.83
11/30/2017	0156015	Asche, Kyle	\$311.66
11/30/2017	0003071	Ashraf, Mohammad	\$677.45
11/30/2017	0000885	Avalos, Jesus	\$698.87
11/30/2017	0000799	Avalos-Thompson, Marlena	\$4,692.24
11/30/2017	0000873	Baffa, John	\$4,966.47
11/30/2017	0000946	Baffa, Valerie	\$4,960.56
11/30/2017	0163721	Bahena, Karina	\$211.05
11/30/2017	0002972	Baker, Chris	\$326.21
11/30/2017	0000740	Banda, Magda	\$4,458.53
11/30/2017	0000781	Barajas, Sandra	\$1,628.29
11/30/2017	0003074	Barnat, Martin	\$515.58
11/30/2017	0000858	Barone, Roxanne	\$3,080.49
11/30/2017	0176458	Beacham, John	\$627.08
11/30/2017	0003075	Behling, William	\$975.72
11/30/2017	0178376	Belcaster, Joseph	\$2,896.90
11/30/2017	0000750	Belcaster, Nicholas	\$1,643.54
11/30/2017	0003078	Bernstein, Arnie	\$683.74
11/30/2017	0160490	Berry, Raymond	\$654.88

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Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
11/30/2017	0000830	Berthiaume, Maria	\$573.19
11/30/2017	0066045	Bilotto, Eugene	\$791.66
11/30/2017	0000751	Bish, Sandra	\$225.48
11/30/2017	0003079	Bland, Pamela	\$351.41
11/30/2017	0000845	Bluemer, Judy	\$8,051.42
11/30/2017	0003082	Bondlow, Fred	\$342.84
11/30/2017	0000918	Bonin, Eileen	\$2,030.33
11/30/2017	0000757	Boodoosingh, Savitri	\$1,082.41
11/30/2017	0076654	Bradley, Adam	\$1,554.71
11/30/2017	0157079	Brasher, Stephen	\$670.60
11/30/2017	0002984	Bridges, Maureen	\$1,868.62
11/30/2017	0000915	Bulat, Cheryl	\$7,419.69
11/30/2017	0182499	Buongiorno, Mary	\$800.00
11/30/2017	0003095	Burns, David	\$360.20
11/30/2017	0156441	Campbell, Dana	\$719.92
11/30/2017	0184403	Campbell, Elbert	\$681.68
11/30/2017	0003098	Campos, Veronica	\$542.91
11/30/2017	0156655	Cappetta, Leilani	\$2,066.22
11/30/2017	0153590	Carroll, Don	\$730.71
11/30/2017	0000924	Casey, Craig	\$8,477.62
11/30/2017	0000829	Casey, Robert	\$5,701.92
11/30/2017	0002990	Castillo, Carolina	\$1,743.83
11/30/2017	0003193	Chang, Stephen	\$732.94
11/30/2017	0184815	Chiappetta, Joseph	\$3,039.12
11/30/2017	0002998	Chin, Dixon	\$837.82
11/30/2017	0002995	Choudhury, Parsa	\$856.57
11/30/2017	0000884	Cienfuegos, Lillian	\$1,852.19
11/30/2017	0181564	Cisco Jr, Taylor	\$813.15
11/30/2017	0003192	Cisneros, Sharon	\$1,420.75
11/30/2017	0000859	Clay, Oscar	\$786.80
11/30/2017	0094966	Clemente, Antonio	\$2,163.42
11/30/2017	0162406	Cline, Irina	\$2,000.00
11/30/2017	0007800	Corral, Iris	\$326.21
11/30/2017	0003191	Corte, Anthony	\$862.28
11/30/2017	0002710	Cosimo, Franco	\$1,183.36
11/30/2017	0002933	Craig, Marilyn	\$1,003.11
11/30/2017	0000794	Crockett, Janet	\$5,203.98

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Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
11/30/2017	0037605	Cunat, Ronald	\$623.32
11/30/2017	0000843	Davidson, Jody	\$3,620.76
11/30/2017	0000790	De La Torre, Refugio	\$2,203.81
11/30/2017	0190883	Delgado, Sally	\$1,986.83
11/30/2017	0007911	De Loera, Ashley	\$149.64
11/30/2017	0000786	Demato, Michelle	\$325.02
11/30/2017	0182919	Denson, Ryan	\$759.78
11/30/2017	0003188	Dezynski, Patrice	\$405.15
11/30/2017	0000763	Diaz, Maria	\$1,648.42
11/30/2017	0160009	Dillinger, Benjamin	\$292.20
11/30/2017	0174955	Dominguez, Bianey	\$172.65
11/30/2017	0000917	Dominguez, Carlos	\$4,169.35
11/30/2017	0003185	Drew, John	\$1,419.89
11/30/2017	0170558	Drury, Benjamin	\$3,686.40
11/30/2017	0003184	Druska, John	\$360.20
11/30/2017	0000735	Duhon, Steven	\$3,487.50
11/30/2017	0003183	Dukes, Jackie	\$342.84
11/30/2017	0003181	Dutt, Eric	\$702.14
11/30/2017	0003180	Eaton, Barbara	\$1,097.89
11/30/2017	0005692	Enstrom, Elena	\$795.74
11/30/2017	0003004	Erkins, Mary	\$528.59
11/30/2017	0003179	Eshafi, Nouri	\$1,054.23
11/30/2017	0020621	Esposito, Marie	\$211.20
11/30/2017	0000828	Fabiyi, Edith	\$2,816.39
11/30/2017	0003208	Falbo, Lydia	\$5,400.00
11/30/2017	0003210	Farina, Peter	\$883.90
11/30/2017	0000814	Favela, Martha	\$1,775.54
11/30/2017	0000762	Fejt, George	\$3,288.00
11/30/2017	0000777	Felice, Susan	\$4,034.29
11/30/2017	0079155	Fields, Stanley	\$10,850.00
11/30/2017	0092824	Folkers, Jeff	\$2,050.00
11/30/2017	0162452	Foltz, Chris	\$311.66
11/30/2017	0160558	Fortier, Jr, George	\$983.32
11/30/2017	0003006	Fram, Harriet	\$1,693.60
11/30/2017	0165935	Franklin-Hammergren, Kirstin	\$341.92
11/30/2017	0160367	Freemon, Yolanda	\$4,455.64
11/30/2017	0000938	Gan, Xiaoling	\$3,211.71

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Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
11/30/2017	0003008	Garcia, Jose	\$1,734.92
11/30/2017	0000838	Garcia-Searle, Brenda	\$2,454.17
11/30/2017	0000879	Garza, Sylvia	\$2,228.16
11/30/2017	0170257	Gasca, Guillermo	\$2,543.22
11/30/2017	0000935	Gatyas, Kenton	\$5,658.19
11/30/2017	0000945	Gavin, Kerri	\$123.53
11/30/2017	0166876	Gaytan, Steven	\$120.47
11/30/2017	0000724	Gilligan, Brian	\$3,605.25
11/30/2017	0040272	Gilmartin, Beth	\$816.54
11/30/2017	0177513	Ginet, Lisa	\$99.73
11/30/2017	0000896	Ginley, Steven	\$3,777.18
11/30/2017	0156018	Glover, Brian	\$491.66
11/30/2017	0153917	Gniadek, Jamie	\$501.98
11/30/2017	0166181	Goings, Christina	\$283.97
11/30/2017	0003174	Gong, Michael	\$342.84
11/30/2017	0173329	Gonzalez, Sotero	\$613.69
11/30/2017	0157185	Grady, Myeisha	\$667.84
11/30/2017	0000932	Gramas, Margaret	\$5,668.58
11/30/2017	0190103	Granholm, Donald	\$299.18
11/30/2017	0189759	Green, Amy	\$2,693.36
11/30/2017	0000892	Grice, James	\$7,697.73
11/30/2017	0181258	Griffin, Courtney	\$207.48
11/30/2017	0000788	Gutierrez, Rosa	\$2,281.26
11/30/2017	0003105	Haffron, Dennis	\$730.34
11/30/2017	0003110	Halm, James	\$718.34
11/30/2017	0000805	Halmon, Jamie	\$2,446.50
11/30/2017	0003012	Halsey, Meg	\$1,140.66
11/30/2017	0177808	Harmon, Loretta	\$879.60
11/30/2017	0003113	Hauswald, Carol	\$466.23
11/30/2017	0156429	Haynes, Bernice	\$344.16
11/30/2017	0165694	Helmus, Sara	\$3,895.09
11/30/2017	0111441	Hernandez, Jazmyne	\$138.82
11/30/2017	0173264	Hernandez Perez, Estefani	\$177.81
11/30/2017	0000841	Herrera, Michelle	\$2,241.58
11/30/2017	0159384	Herrmann, Julianne	\$3,459.28
11/30/2017	0002953	Hirsch, Maynard	\$762.09
11/30/2017	0000793	Hopkins, Margaret	\$2,800.50

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Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
11/30/2017	0003127	Hubacek, Scott	\$620.46
11/30/2017	0000922	Huff, Cheryl	\$528.59
11/30/2017	0002912	Imburgia, Joseph	\$1,035.21
11/30/2017	0061134	Iniquez, Jennifer	\$2,578.55
11/30/2017	0174916	Iniquez, Michael	\$1,197.21
11/30/2017	0176980	Jacklin, William	\$4,550.00
11/30/2017	0000876	Jaimes, Nydia	\$2,172.17
11/30/2017	0172999	Jaimes, Tanya	\$204.02
11/30/2017	0173034	James, Nadja	\$3,672.86
11/30/2017	0002876	Jaquez, Evelyn	\$1,781.08
11/30/2017	0107686	Jara, Blanca	\$3,143.76
11/30/2017	0003136	Jenkins, Anthony	\$711.99
11/30/2017	0000785	Johnson, Caroline	\$2,241.58
11/30/2017	0060105	Jonas, David	\$3,516.47
11/30/2017	0003148	Jones, Roshawn	\$606.55
11/30/2017	0190193	Jordan, Harrell	\$1,563.73
11/30/2017	0003017	Jundt, Gene	\$711.31
11/30/2017	0003021	Kamien, Linda	\$820.68
11/30/2017	0170840	Kanan, Martha	\$647.24
11/30/2017	0000773	Karas, Demetra	\$192.00
11/30/2017	0003153	Karasek, Robert	\$542.91
11/30/2017	0020803	Karlberg, Jeffrey	\$155.83
11/30/2017	0000870	Kasprowicz, Michael	\$4,727.32
11/30/2017	0190175	Kawal, Charles	\$286.71
11/30/2017	0003157	Kelikian, Toulia	\$4,581.43
11/30/2017	0106675	Khalifeh, Khalaf	\$533.86
11/30/2017	0165341	Klementzos, Jennifer	\$1,769.33
11/30/2017	0165951	Kloc, Marilyn	\$1,425.30
11/30/2017	0158400	Knickerbocker, Sharon	\$903.80
11/30/2017	0077801	Knowski, James	\$670.42
11/30/2017	0000004	Kott, Micheal	\$5,062.50
11/30/2017	0000021	Koutny, Linda	\$2,388.29
11/30/2017	0048364	Kowalski, Kristofer	\$491.66
11/30/2017	0000919	Krader, Geoffrey	\$5,507.11
11/30/2017	0002957	Kupec, Debra	\$2,284.77
11/30/2017	0107914	Labno, David	\$2,162.46
11/30/2017	0190331	Lambesis, Rebecca	\$907.28

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Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
11/30/2017	0184220	Lanciotti, David	\$314.33
11/30/2017	0000755	Lanciotti, Lawrence	\$3,987.82
11/30/2017	0000948	Lantz, Catherine	\$135.00
11/30/2017	0003171	Lasorella, Dalaria	\$527.37
11/30/2017	0003023	Latham-Williams, Karen	\$1,170.66
11/30/2017	0000832	Latto, Tara	\$472.88
11/30/2017	0003176	Leven, Robert	\$285.83
11/30/2017	0190139	Li, Jiarong	\$797.82
11/30/2017	0000811	Lind, Carmen	\$6,175.02
11/30/2017	0000833	Litwicki, Mark	\$3,221.60
11/30/2017	0003139	Loomis, Tisha	\$37.40
11/30/2017	0002926	Lopez, Beda	\$313.74
11/30/2017	0060156	Lopez, Edwin	\$688.40
11/30/2017	0003025	Lopez, Flora	\$1,104.08
11/30/2017	0003094	Lopez, Noe	\$973.39
11/30/2017	0002037	LoPresti, Joseph	\$1,336.62
11/30/2017	0027824	Lorgus, Richard	\$652.42
11/30/2017	0003033	Lozano, Gloria	\$1,769.33
11/30/2017	0003026	Lubeck, Sarah	\$1,306.37
11/30/2017	0160597	Lubenkov, Paul	\$733.46
11/30/2017	0172876	Lundquist, Heidi	\$343.00
11/30/2017	0003100	Lyons, Kenneth	\$1,374.10
11/30/2017	0155594	Machino, Jeri	\$2,710.63
11/30/2017	0173996	Mallett, Klaudia	\$623.32
11/30/2017	0154317	Mangia, Vlasta	\$1,579.38
11/30/2017	0090401	Mantzakides, Thomas	\$2,362.13
11/30/2017	0037631	Marquez, Carlos	\$515.59
11/30/2017	0003027	Marquez, Maria	\$663.59
11/30/2017	0000822	Martinez, Blanca	\$1,841.83
11/30/2017	0168363	Martinez, Ernest	\$1,291.27
11/30/2017	0167581	Martinez Jr, Salvador	\$1,321.44
11/30/2017	0020545	Martinez, Pearl	\$733.37
11/30/2017	0000955	Martinez, Raul	\$2,267.63
11/30/2017	0183993	Martino, Shannon	\$973.17
11/30/2017	0000869	Marzullo, Frank	\$6,213.75
11/30/2017	0017224	Mata, Gabriela	\$1,760.75
11/30/2017	0003232	Mathelier, Lisa	\$1,140.66

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Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
11/30/2017	0003106	Matthews, Kay	\$1,028.52
11/30/2017	0156656	Mazzone, Dominick	\$430.25
11/30/2017	0003029	McCoy, C. James	\$663.59
11/30/2017	0000732	McFadden, James	\$848.86
11/30/2017	0000909	McGhee, Edward	\$1,886.77
11/30/2017	0002697	McLaughlin, Keith	\$9,524.48
11/30/2017	0003030	McManmon, Zoe	\$711.31
11/30/2017	0016851	Medina, Gabriel	\$471.16
11/30/2017	0007870	Mehmedagic, Selma	\$476.70
11/30/2017	0058948	Mendez, Charlotte	\$1,563.73
11/30/2017	0165577	Merchant, Linda	\$1,383.76
11/30/2017	0003123	Merritt, William	\$342.84
11/30/2017	0002885	Miculinic, Bonnie	\$864.71
11/30/2017	0177186	Miller, Jacquelyn	\$623.32
11/30/2017	0003032	Miral, Luis	\$820.68
11/30/2017	0170780	Miranda, Ashley	\$654.88
11/30/2017	0000769	Mohr, Michele	\$5,293.57
11/30/2017	0181768	Mollett, Melissa	\$4,345.32
11/30/2017	0159102	Montelongo, Jesus	\$167.44
11/30/2017	0002467	Montgomery, Jered	\$1,024.74
11/30/2017	0179082	Montolin, Olivia	\$2,121.17
11/30/2017	0002708	Montoro, Roger	\$2,683.63
11/30/2017	0054966	Montoro, Roger	\$1,241.00
11/30/2017	0000839	Moore, Linda	\$3,361.72
11/30/2017	0000816	Moravecek, Robert	\$777.55
11/30/2017	0155712	Moreno, Benjamin	\$1,296.66
11/30/2017	0076708	Moreno, Berta	\$299.18
11/30/2017	0003131	Moses, Calvin	\$360.20
11/30/2017	0187216	Moss, Neil	\$1,743.79
11/30/2017	0000856	Munoz, Hector	\$3,443.88
11/30/2017	0002935	Murphy, Martha	\$616.17
11/30/2017	0000862	Napoletano, Elizabeth	\$667.84
11/30/2017	0000910	Navarro, Rafael	\$1,549.08
11/30/2017	0000815	Nedza, Michael	\$6,217.19
11/30/2017	0111554	Nieves, Samantha	\$1,541.58
11/30/2017	0049422	Ocampo, Jose	\$1,255.15
11/30/2017	0003146	Ochoa-Galindo, Carmen	\$357.53

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Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
11/30/2017	0000928	O'Connell, James	\$2,532.96
11/30/2017	0081992	O'Halloran, Denis	\$311.66
11/30/2017	0189933	Olvera, Roberto	\$1,220.02
11/30/2017	0175547	Ortiz, Eugenia	\$177.10
11/30/2017	0000747	Paez, Elizabeth	\$3,249.40
11/30/2017	0003154	Palermo, Eileen	\$228.56
11/30/2017	0000951	Paneral, Beth	\$1,481.96
11/30/2017	0000778	Parise, Patricia	\$6,426.26
11/30/2017	0082070	Patterson, Jessica	\$336.60
11/30/2017	0002913	Pearson, Dennis	\$4,436.56
11/30/2017	0000820	Pencheva, Tsonka	\$4,666.28
11/30/2017	0007939	Perez, Armando	\$1,763.00
11/30/2017	0000863	Perez, Guadalupe	\$1,841.79
11/30/2017	0000950	Perez, Jaime	\$791.98
11/30/2017	0003036	Perez, Margarita	\$912.10
11/30/2017	0000776	Perez, Mireya	\$5,237.49
11/30/2017	0173007	Perez-Pietruszka, Evelyn	\$253.93
11/30/2017	0083410	Perez, Sonia	\$2,236.13
11/30/2017	0003160	Perusich, James	\$702.14
11/30/2017	0003038	Pettus, Exodus	\$1,236.23
11/30/2017	0003039	Phillips, Carol	\$683.54
11/30/2017	0177526	Pierce, Tommy	\$5,214.40
11/30/2017	0180195	Pipikios, Iwona	\$493.65
11/30/2017	0000752	Porod, Eric	\$3,154.54
11/30/2017	0000771	Potempa, John	\$4,535.42
11/30/2017	0007416	Pranger, Norbert	\$520.81
11/30/2017	0160605	Primm, Rebecca	\$3,113.09
11/30/2017	0000848	Pullia, Nicole	\$1,628.29
11/30/2017	0041753	Quiroga-Nevarez, Daiana	\$2,186.88
11/30/2017	0000743	Raigoza, Suzanna	\$3,415.24
11/30/2017	0188076	Ramirez, Aurelia	\$1,220.02
11/30/2017	0003041	Ramirez, Elaine	\$1,236.23
11/30/2017	0000889	Ramirez, Jose	\$1,719.56
11/30/2017	0162909	Rangel, Beatriz	\$148.61
11/30/2017	0168948	Ray, Anthony	\$7,340.64
11/30/2017	0000953	Raygoza, Liliana	\$1,743.83
11/30/2017	0156449	Raymond, Mary	\$4,869.72

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Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
11/30/2017	0000726	Reft, Jennifer	\$3,989.50
11/30/2017	0168949	Rein, Jack	\$523.90
11/30/2017	0003168	Reynard, Michael	\$1,384.46
11/30/2017	0189140	Ridyard, Melissa	\$2,815.64
11/30/2017	0003172	Ritz, Jim	\$2,062.53
11/30/2017	0000872	Rivas, Angel	\$1,555.33
11/30/2017	0000795	Rivera, Doris	\$3,375.00
11/30/2017	0000925	Rivera, Juan	\$2,162.51
11/30/2017	0000748	Rodriguez, Diana	\$2,241.58
11/30/2017	0156404	Rodriguez Jr, Jesus	\$2,135.96
11/30/2017	0000900	Rodriguez, Yesel	\$121.44
11/30/2017	0003042	Rohl, Michael	\$803.73
11/30/2017	0000851	Roland, H.M. Joyce	\$975.82
11/30/2017	0191252	Roldan, Joseph	\$1,824.35
11/30/2017	0056628	Roman, Daniel	\$5,075.63
11/30/2017	0161489	Romero, Julian	\$1,255.15
11/30/2017	0165693	Romero Yuste, Maria	\$6,015.53
11/30/2017	0000741	Ross, Robert	\$1,746.25
11/30/2017	0000797	Ruiz, Ruben	\$4,265.76
11/30/2017	0000895	Rutka, Leonard	\$4,339.21
11/30/2017	0183877	Ruxton, Deborah	\$1,757.20
11/30/2017	0000754	Sajatovic, Mark	\$1,941.21
11/30/2017	0005990	Salgado, Daniel	\$895.66
11/30/2017	0156479	Samplawski, Phyllis	\$311.66
11/30/2017	0007859	Sanatore-Shanahan, Joann	\$916.27
11/30/2017	0058030	Sanchez, Alberto	\$206.52
11/30/2017	0000907	Sanchez, Luis	\$5,515.23
11/30/2017	0003044	Sanchez, Pedro	\$702.82
11/30/2017	0003018	Sandoval, Jamie	\$829.32
11/30/2017	0162444	Sanei, Maxwell	\$207.77
11/30/2017	0082829	Sarabia, Angel	\$447.46
11/30/2017	0000737	Sarther, Diane	\$5,851.01
11/30/2017	0003149	Sassetti, James	\$685.68
11/30/2017	0000921	Scatchell, Candyce	\$2,254.54
11/30/2017	0003134	Schmidt, Joseph	\$625.39
11/30/2017	0000898	Schmitt, Robert	\$4,733.21
11/30/2017	0000860	Schoepf, Cheryl	\$2,238.00

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Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
11/30/2017	0160546	Schrey, Courtney	\$616.04
11/30/2017	0002963	Schultz, Marcia	\$1,009.95
11/30/2017	0002668	Sedaie, Behrooz	\$4,433.06
11/30/2017	0189751	Selvaggio, Nicole	\$299.18
11/30/2017	0000731	Seo, Kymberly	\$4,493.17
11/30/2017	0000861	Seropian, Daniel	\$1,281.42
11/30/2017	0000772	Shamoon, Zaya	\$86.01
11/30/2017	0002709	Shouba, Derek	\$6,473.35
11/30/2017	0187150	Singleton, Beverly	\$142.60
11/30/2017	0003089	Sleeth, Bradley	\$4,237.50
11/30/2017	0121377	Smith, Daniel	\$550.72
11/30/2017	0003170	Smith, Duane	\$1,441.11
11/30/2017	0003165	Smith-Irowa, Pamela	\$1,097.89
11/30/2017	0181260	Smith, Jeanine	\$1,412.94
11/30/2017	0000789	Smith, Maria	\$1,657.00
11/30/2017	0190578	Solarski, Lauren	\$227.95
11/30/2017	0000939	Sonnier, Celeste	\$3,420.76
11/30/2017	0000842	Soto, Marlene	\$2,141.76
11/30/2017	0000882	Soto, Martin	\$3,440.70
11/30/2017	0125437	Soto, Yasna	\$1,380.29
11/30/2017	0000943	Spaniol, Scott	\$3,938.95
11/30/2017	0003155	Spoleti, Thomas	\$1,025.60
11/30/2017	0034460	Stanevicius, Ramona	\$1,518.30
11/30/2017	0160304	Stanukinas, Melissa	\$306.56
11/30/2017	0182711	Steadman, Michael	\$1,182.76
11/30/2017	0184165	Stefanski, Eric	\$356.62
11/30/2017	0003147	Steik, Philip	\$652.42
11/30/2017	0000759	Steinhaus, Julie	\$243.40
11/30/2017	0005838	Steinz, Margaret	\$2,649.16
11/30/2017	0007897	Stella, Leslie	\$197.26
11/30/2017	0003141	Stevens, Jane	\$651.40
11/30/2017	0003137	Stewart, Constance	\$948.46
11/30/2017	0176470	Stewart, Tiffany	\$388.94
11/30/2017	0099337	Stillo, Louis	\$404.44
11/30/2017	0000761	Styer, Audrey	\$6,488.77
11/30/2017	0190101	Sulack, Alexandra	\$333.94
11/30/2017	0003130	Sun, Yizhong	\$342.72

Morton College - Payroll Register - Period Ending November 30, 2017

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
11/30/2017	0189488	Swint, Ashley	\$299.18
11/30/2017	0000897	Sykora, Donald	\$4,508.81
11/30/2017	0156444	Talwar, Sundeep	\$591.38
11/30/2017	0154190	Taylor, Kimberly	\$1,309.35
11/30/2017	0161138	Tejeda, Erika	\$4,604.11
11/30/2017	0159232	Thelemaque, Cristina	\$1,548.56
11/30/2017	0007863	Thomas, Paul	\$144.18
11/30/2017	0003048	Tito, Frank	\$697.25
11/30/2017	0000738	Torres, Gina	\$2,411.67
11/30/2017	0160493	Traver, David	\$623.32
11/30/2017	0003051	Trevino-Garcia, Linda	\$685.68
11/30/2017	0177705	Truly, Donald	\$207.38
11/30/2017	0000914	Tupa, Aline	\$2,384.43
11/30/2017	0002931	Turner, Jocelyn	\$978.63
11/30/2017	0000913	Twomey, John	\$92.12
11/30/2017	0000019	Ulbrich, Scott	\$3,813.81
11/30/2017	0003055	Ulit, Enriqueta	\$1,617.73
11/30/2017	0003107	Vacek, Sarah	\$1,028.52
11/30/2017	0003057	Valeriano, Joann	\$764.95
11/30/2017	0000886	Vargas, Maria	\$2,265.29
11/30/2017	0000796	Vazquez, Luis	\$499.23
11/30/2017	0000823	Vega, Alfonso	\$1,736.58
11/30/2017	0166301	Vega-Huezo, Wendy	\$3,975.00
11/30/2017	0000808	Velazquez, Marisol	\$5,205.42
11/30/2017	0186906	Visvardis, Nick	\$120.47
11/30/2017	0152888	Voight, William	\$311.66
11/30/2017	0000868	Walley, Cynthia	\$4,126.69
11/30/2017	0000817	Walsh, Cheryl	\$125.84
11/30/2017	0013245	Warren, John	\$3,283.48
11/30/2017	0000803	Wedge, Frances	\$5,042.60
11/30/2017	0000758	Weinstein, Thomas	\$2,467.83
11/30/2017	0191249	Westlove, Michael	\$628.66
11/30/2017	0153749	White, Rhonda	\$767.45
11/30/2017	0160501	Willit, James	\$616.04
11/30/2017	0190102	Windham, Brandie	\$2,314.27
11/30/2017	0003059	Winningham, Susan	\$820.68
11/30/2017	0189580	Winters, Jacob	\$475.50

Morton College - Payroll Register - Period Ending November 30, 2017

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
11/30/2017	0000767	Wolff, Michael	\$369.80
11/30/2017	0000736	Wood, Robert	\$4,934.22
11/30/2017	0133829	Yaghoubi, Poupak	\$683.16
11/30/2017	0000942	Yanez, Rodolfo	\$2,323.13
11/30/2017	0170839	Young, Cynthia	\$916.27
11/30/2017	0187151	Young-Stephens, Meaghan	\$255.80
11/30/2017	0003061	Zabransky, Angela	\$553.32
11/30/2017	0003091	Zeni, Wendy	\$342.84
11/30/2017	0003086	Zick, Jennifer	\$342.84
11/30/2017	0000813	Zukauskas, Karolis	\$5,498.48
11/30/2017	0000883	Zych, Antoinette	\$2,702.04
Total			\$760,881.12

From: [Mireya Perez](#)
To: [Stan Fields](#)
Cc: [Melissa Mollett](#); [Maria Anderson](#)
Subject: FW: Morton Nov. budget
Date: Monday, January 08, 2018 10:24:31 AM
Attachments: [MC- November 17 Budget.pdf](#)

Proposed Action: THAT THE MONTHLY BUDGET REPORT FOR FISCAL YEAR TO DATE ENDING NOVEMBER 2017 BE RECEIVED AND APPROVED AS SUBMITTED.

Rationale: [Please refer to attached Monthly Budget Report.]

Attachments: Monthly Budget Report

Thanks,

*Mireya Perez
Director of Business Services
Morton College
3801 South Central Ave
Cicero, IL 60804
Phone (708) 656-8000 ext 2289
Fax (708) 656-3194*

From: David Gonzalez [mailto:David.Gonzalez@cpagwa.com]
Sent: Friday, January 05, 2018 4:10 PM
To: Mireya Perez <mireya.perez@morton.edu>
Subject: FW: Morton Nov. budget

Attached is the November Budget to Actual Report.

David A. Gonzalez, Partner



GW & Associates PC

Certified Public Accountants
311 South Halsted Street

**Morton Community College
Budget Report
For 5 Months Ending November 30, 2017**



Morton Community College
Budget Report Summary
For 5 Months Ending November 30, 2017

42%

Funds	Actual	Budget	%	Budget Remaining
<u>Education Fund</u>				
Revenue	\$ 10,813,509	\$ 23,627,720	45.8%	\$ 12,814,211
Expenditures	(8,404,496)	(21,014,849)	40.0%	(12,610,353)
Net	\$ 2,409,013	\$ 2,612,871		\$ 203,858
<u>Operations & Maintenance Fund</u>				
Revenue	\$ 1,522,288	\$ 3,693,440	41.2%	\$ 2,171,152
Expenditures	(1,213,852)	(3,693,440)	32.9%	2,479,588
Net	\$ 308,436	\$ -		\$ (308,436)
<u>Restricted Purpose Fund</u>				
Revenue	\$ 2,867,772	\$ 16,845,722	17.0%	\$ 13,977,950
Expenditures	(4,659,973)	(16,845,722)	27.7%	(12,185,749)
Net	\$ (1,792,201)	\$ -		\$ 1,792,201
<u>Audit Fund</u>				
Revenue	\$ 16,472	\$ 87,750	18.8%	\$ 71,278
Expenditures	-	(82,400)	0.0%	(82,400)
Net	\$ 16,472	\$ 5,350		\$ (11,122)
<u>Liability, Protection & Settlement Fund</u>				
Revenue	\$ 186,205	\$ 744,700	25.0%	\$ 558,495
Expenditures	(289,368)	(697,000)	41.5%	(407,632)
Net	\$ (103,163)	\$ 47,700		\$ 150,863
<u>General Bond Obligation Fund</u>				
Revenue	\$ 160,304	\$ 634,178	25.3%	\$ 473,874
Expenditures	-	(672,941)	0.0%	(672,941)
Net	\$ 160,304	\$ (38,763)		\$ (199,067)
<u>Operations & Maintenance (Restricted) Fund</u>				
Revenue	\$ -	\$ 360,000	0.0%	\$ 360,000
Expenditures	(125,364)	(360,000)	34.8%	(234,636)
Net	\$ (125,364)	\$ -		\$ 125,364
<u>Auxiliary Fund</u>				
Revenue	\$ 669,330	\$ 2,016,500	33.2%	\$ 1,347,170
Expenditures	(495,370)	(2,016,938)	24.6%	(1,521,568)
Net	\$ 173,960	\$ (438)		\$ (174,398)
<u>Working Cash Fund</u>				
Revenue	\$ 34,807	\$ 50,000	69.6%	\$ 15,193
Expenditures	-	(50,000)	0.0%	(50,000)
Net	\$ 34,807	\$ -		\$ (34,807)
<u>All Funds</u>				
Revenue	\$ 16,270,687	\$ 48,060,010	33.9%	\$ 31,789,323
Expenditures	(15,188,423)	(45,433,290)	33.4%	(30,244,867)
Net	\$ 1,082,264	\$ 2,626,720		\$ 1,544,456

EDUCATION FUND REVENUE
For 5 Months Ending November 30, 2017

42%

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
REVENUE				
LOCAL GOVERNMENT				
Property taxes	\$ 1,738,215	\$ 7,083,000	24.5%	\$ 5,344,785
Total Local Government	<u>1,738,215</u>	<u>7,083,000</u>	<u>24.5%</u>	<u>5,344,785</u>
CORPORATE PERSONAL PROPERTY TAXES	<u>4,934</u>	<u>650,000</u>	<u>0.8%</u>	<u>645,066</u>
STATE GOVERNMENT				
ICCB credit hour grants	780,967	1,846,190	42.3%	1,065,223
ICCB equalization grants	<u>1,370,643</u>	<u>4,111,930</u>	<u>33.3%</u>	<u>2,741,287</u>
Total State Government	<u>2,151,610</u>	<u>5,958,120</u>	<u>36.1%</u>	<u>3,806,510</u>
STUDENT TUITION AND FEES				
Tuition	5,684,137	8,024,000	70.8%	2,339,863
Fees	<u>1,178,837</u>	<u>1,761,800</u>	<u>66.9%</u>	<u>582,963</u>
Total Tuition and Fees	<u>6,862,974</u>	<u>9,785,800</u>	<u>70.1%</u>	<u>2,922,826</u>
MISCELLANEOUS				
Sales and service fees	27,867	55,800	49.9%	27,933
Investment revenue	27,909	15,000	186.1%	(12,909)
Nongovernmental gifts & scholarships	<u>-</u>	<u>30,000</u>	<u>0.0%</u>	<u>30,000</u>
Total Other Sources	<u>55,776</u>	<u>100,800</u>	<u>55.3%</u>	<u>45,024</u>
Total Revenue	<u>10,813,509</u>	<u>23,577,720</u>	<u>45.9%</u>	<u>12,764,211</u>
Transfers in	<u>-</u>	<u>50,000</u>	<u>0.0%</u>	<u>50,000</u>
Total Revenue and Transfers in	<u>\$ 10,813,509</u>	<u>\$ 23,627,720</u>	<u>45.8%</u>	<u>\$ 12,814,211</u>

EDUCATION FUND EXPENDITURES
For 5 Months Ending November 30, 2017

42%

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
EXPENDITURES				
By Program:				
Instruction				
Salaries	\$ 2,939,770	\$ 7,758,302	37.9%	\$ 4,818,532
Employee benefits	310,709	647,545	48.0%	336,836
Contractual services	59,645	149,500	39.9%	89,855
Material and supplies	80,238	374,350	21.4%	294,112
Conferences and meetings	4,403	26,150	16.8%	21,747
Total Instruction	<u>3,394,765</u>	<u>8,955,847</u>	<u>37.9%</u>	<u>5,561,082</u>
Academic Support				
Salaries	440,856	1,203,182	36.6%	762,326
Employee benefits	76,246	213,578	35.7%	137,332
Contractual services	136,601	215,000	63.5%	78,399
Material and supplies	79,342	265,470	29.9%	186,128
Conferences and meetings	8,844	33,500	26.4%	24,656
Fixed charges	-	50,000	0.0%	50,000
Total Academic Support	<u>741,889</u>	<u>1,980,730</u>	<u>37.5%</u>	<u>1,238,841</u>
Student Services				
Salaries	661,100	1,690,095	39.1%	1,028,995
Employee benefits	116,767	243,264	48.0%	126,497
Contractual services	122,877	230,000	53.4%	107,123
Material and supplies	32,812	145,150	22.6%	112,338
Conferences and meetings	13,009	63,650	20.4%	50,641
Fixed charges	-	14,800	0.0%	14,800
Total Student Services	<u>946,565</u>	<u>2,386,959</u>	<u>39.7%</u>	<u>1,440,394</u>

EDUCATION FUND EXPENDITURES
For 5 Months Ending November 30, 2017

42%

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
EXPENDITURES				
Public Service/Continuing Education				
Salaries	92,362	216,338	42.7%	123,976
Employee benefits	13,299	36,208	36.7%	22,909
Contractual services	12,381	28,879	42.9%	16,498
Material and supplies	3,902	25,684	15.2%	21,782
Conferences and meetings	50	2,500	2.0%	2,450
Total Public Service/Continuing Education	<u>121,994</u>	<u>309,609</u>	<u>39.4%</u>	<u>187,615</u>
Auxiliary Services				
Salaries	92,203	229,214	40.2%	137,011
Employee benefits	13,420	29,029	46.2%	15,609
Contractual services	152,259	218,000	69.8%	65,741
Material and supplies	64,712	100,750	64.2%	36,038
Conferences and meetings	50,577	133,000	38.0%	82,423
Fixed charges	-	16,000	0.0%	16,000
Capital outlay	5,000	5,000	100.0%	-
Total Auxiliary Services	<u>378,171</u>	<u>730,993</u>	<u>51.7%</u>	<u>352,822</u>
Institutional Support				
Salaries	881,763	2,260,164	39.0%	1,378,401
Employee benefits	170,185	424,047	40.1%	253,862
Contractual services	886,659	1,687,400	52.5%	800,741
Material and supplies	138,365	382,100	36.2%	243,735
Conferences and meetings	74,508	217,000	34.3%	142,492
Fixed charges	578	1,000	57.8%	422
Other	383	40,000	1.0%	39,617
Total Institutional Support	<u>2,152,441</u>	<u>5,011,711</u>	<u>42.9%</u>	<u>2,859,270</u>

EDUCATION FUND EXPENDITURES
For 5 Months Ending November 30, 2017

42%

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
EXPENDITURES				
Scholarships, Student Grants & Waivers				
Student grants and scholarships	666,489	1,014,000	65.7%	347,511
Other	<u>2,182</u>	<u>45,000</u>	<u>4.8%</u>	<u>42,818</u>
Total Scholarships, Student Grants & Waivers	<u>668,671</u>	<u>1,059,000</u>	<u>63.1%</u>	<u>390,329</u>
Contingencies	<u>-</u>	<u>200,000</u>	<u>0.0%</u>	<u>200,000</u>
Total Expenditures	<u>8,404,496</u>	<u>20,634,849</u>	<u>40.7%</u>	<u>12,230,353</u>
Transfers out	<u>-</u>	<u>380,000</u>	<u>0.0%</u>	<u>380,000</u>
Total Expenditures and Transfers out	<u>\$ 8,404,496</u>	<u>\$ 21,014,849</u>	<u>40.0%</u>	<u>\$ 12,610,353</u>

OPERATIONS & MAINTENANCE FUND REVENUE AND EXPENDITURES**42%****For 5 Months Ending November 30, 2017**

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
REVENUE				
LOCAL GOVERNMENT				
Property taxes	\$ 328,375	\$ 1,383,000	23.7%	\$ 1,054,625
CORPORATE PERSONAL PROPERTY TAXES	4,934	650,000	0.8%	645,066
STUDENT FEES				
Fees	1,181,823	1,639,440	72.1%	457,617
Total Student Fees	1,181,823	1,639,440	72.1%	457,617
MISCELLANEOUS				
Sales and service fees	585	5,000	11.7%	4,415
Facilities	5,020	14,000	35.9%	8,980
Investment revenue	1,551	2,000	77.6%	449
Total Miscellaneous	7,156	21,000	34.1%	13,844
Total Revenue	<u>\$ 1,522,288</u>	<u>\$ 3,693,440</u>	<u>41.2%</u>	<u>\$ 2,171,152</u>
EXPENDITURES				
By Program:				
Operations and Maintenance of Plant				
Salaries	\$ 667,313	\$ 1,799,346	37.1%	\$ 1,132,033
Employee benefits	114,834	245,810	46.7%	130,976
Contractual services	88,113	563,000	15.7%	474,887
Material and supplies	49,892	165,984	30.1%	116,092
Conferences and meetings	623	6,000	10.4%	5,377
Utilities	293,077	888,300	33.0%	595,223
Capital outlay	-	15,000	0.0%	15,000
Other	-	10,000	0.0%	10,000
Total Operations and Maintenance of Plant	1,213,852	3,693,440	32.9%	2,479,588
Total Expenditures	<u>\$ 1,213,852</u>	<u>\$ 3,693,440</u>	<u>32.9%</u>	<u>\$ 2,479,588</u>

RESTRICTED PURPOSE FUND REVENUE
For 5 Months Ending November 30, 2017

42%

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
REVENUE				
STATE GOVERNMENT				
State board of education- adult education	\$ -	\$ 468,192	0.0%	\$ 468,192
ICCB grant revenue- other	12,835	3,845,600	0.3%	3,832,765
Total State Government	<u>12,835</u>	<u>4,313,792</u>	<u>0.3%</u>	<u>4,300,957</u>
FEDERAL GOVERNMENT				
Department of education	2,854,937	12,089,330	23.6%	9,234,393
Other	-	442,600	0.0%	442,600
Total Federal Government	<u>2,854,937</u>	<u>12,531,930</u>	<u>22.8%</u>	<u>9,676,993</u>
Total Revenue	<u>\$ 2,867,772</u>	<u>\$ 16,845,722</u>	<u>17.0%</u>	<u>\$ 13,977,950</u>

RESTRICTED PURPOSE FUND EXPENDITURES**42%****For 5 Months Ending November 30, 2017**

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
EXPENDITURES				
By Program:				
Instruction				
Salaries	\$ 495,094	\$ 911,531	54.3%	\$ 416,437
Employee benefits	33,572	2,048,856	1.6%	2,015,284
Contractual services	27,371	122,872	22.3%	95,501
Material and supplies	65,078	146,709	44.4%	81,631
Conferences and meetings	5,867	21,399	27.4%	15,532
Total Instruction	<u>626,982</u>	<u>3,251,367</u>	<u>19.3%</u>	<u>2,624,385</u>
Academic Support				
Employee benefits	-	250,000	0.0%	250,000
Total Academic Support	<u>-</u>	<u>250,000</u>	<u>0.0%</u>	<u>250,000</u>
Student Services				
Employee benefits	-	350,000	0.0%	350,000
Conferences and meetings	1,127	-	0.0%	(1,127)
Total Student Services	<u>1,127</u>	<u>350,000</u>	<u>0.3%</u>	<u>348,873</u>
Public Service/Continuing Education				
Salaries	59,608	143,170	41.6%	83,562
Employee benefits	11,631	110,185	10.6%	98,554
Contractual services	154,984	2,200	7044.7%	(152,784)
Material and supplies	286	2,580	11.1%	2,294
Conferences and meetings	4,901	12,465	39.3%	7,564
Total Public Service/Continuing Education	<u>231,410</u>	<u>270,600</u>	<u>85.5%</u>	<u>39,190</u>

RESTRICTED PURPOSE FUND EXPENDITURES
For 5 Months Ending November 30, 2017

42%

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
Auxiliary Services				
Employee benefits	-	125,000	0.0%	125,000
Total Auxiliary Services	-	125,000	0.0%	125,000
Operations and Maintenance of Plant				
Employee benefits	-	450,000	0.0%	450,000
Total Operation and Maintenance of Plant	-	450,000	0.0%	450,000
Institutional Support				
Employee benefits	-	400,000	0.0%	400,000
Total Institutional Support	-	400,000	0.0%	400,000
Scholarships, Student Grants & Waivers				
Salaries	33,300	97,661	34.1%	64,361
Student grants and scholarships	3,712,754	11,500,000	32.3%	7,787,246
Other	54,400	151,094	36.0%	96,694
Total Scholarships, Student Grants & Waivers	3,800,454	11,748,755	32.3%	7,948,301
Total Expenditures	<u>\$ 4,659,973</u>	<u>\$ 16,845,722</u>	<u>27.7%</u>	<u>\$ 12,185,749</u>

AUDIT FUND REVENUE AND EXPENDITURES
For 5 Months Ending November 30, 2017

42%

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
REVENUE				
LOCAL GOVERNMENT				
Property taxes	<u>\$ 16,468</u>	<u>\$ 67,700</u>	<u>24.3%</u>	<u>\$ 51,232</u>
MISCELLANEOUS				
Investment revenue	<u>4</u>	<u>50</u>	<u>8.0%</u>	<u>46</u>
Total Revenue	<u>16,472</u>	<u>67,750</u>	<u>24.3%</u>	<u>51,278</u>
Transfers in	<u>-</u>	<u>20,000</u>	<u>0.0%</u>	<u>20,000</u>
Total Revenue and Transfers in	<u><u>\$ 16,472</u></u>	<u><u>\$ 87,750</u></u>	<u><u>18.8%</u></u>	<u><u>\$ 71,278</u></u>
EXPENDITURES				
By Program:				
Institutional Support				
Contractual services	<u><u>\$ -</u></u>	<u><u>\$ 82,400</u></u>	<u><u>0.0%</u></u>	<u><u>\$ 82,400</u></u>

LIABILITY, PROTECTION & SETTLEMENT FUND REVENUE AND EXPENDITURES
For 5 Months Ending November 30, 2017

42%

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
REVENUE				
LOCAL GOVERNMENT				
Property taxes	\$ 186,180	\$ 744,600	25.0%	\$ 558,420
MISCELLANEOUS				
Investment revenue	25	100	25.0%	75
Total Revenue	<u>\$ 186,205</u>	<u>\$ 744,700</u>	<u>25.0%</u>	<u>\$ 558,495</u>
EXPENDITURES				
By Program:				
Instruction				
Employee benefits	\$ -	\$ 110,000	0.0%	\$ 110,000
Academic Support				
Employee benefits	-	15,500	0.0%	15,500
Student Services				
Employee benefits	-	18,000	0.0%	18,000
Public Service/Continuing Education				
Employee benefits	-	5,500	0.0%	5,500
Auxiliary Services				
Employee benefits	-	4,000	0.0%	4,000
Operations and Maintenance of Plant				
Employee benefits	-	19,000	0.0%	19,000
Institutional Support				
Employee benefits	2,658	55,000	4.8%	52,342
Contractual services	286,710	370,000	77.5%	83,290
Fixed charges	-	100,000	0.0%	100,000
Total Institutional Support	<u>289,368</u>	<u>525,000</u>	<u>55.1%</u>	<u>235,632</u>
Total Expenditures	<u>\$ 289,368</u>	<u>\$ 697,000</u>	<u>41.5%</u>	<u>\$ 407,632</u>

GENERAL BOND OBLIGATION FUND REVENUE AND EXPENDITURES
For 5 Months Ending November 30, 2017

42%

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
REVENUE				
LOCAL GOVERNMENT				
Property taxes	<u>\$ 160,282</u>	<u>\$ 634,078</u>	<u>25.3%</u>	<u>\$ 473,796</u>
MISCELLANEOUS				
Investment revenue	<u>22</u>	<u>100</u>	<u>22.0%</u>	<u>78</u>
Total Revenue	<u><u>\$ 160,304</u></u>	<u><u>\$ 634,178</u></u>	<u><u>25.3%</u></u>	<u><u>\$ 473,874</u></u>
EXPENDITURES				
By Program:				
Institutional Support				
Fixed charges	<u>\$ -</u>	<u>\$ 672,941</u>	<u>0.0%</u>	<u>\$ 672,941</u>
Total Expenditures	<u><u>\$ -</u></u>	<u><u>\$ 672,941</u></u>	<u><u>0.0%</u></u>	<u><u>\$ 672,941</u></u>

OPERATIONS & MAINTENANCE (RESTRICTED) FUND REVENUE AND EXPENDITURES
For 5 Months Ending November 30, 2017

42%

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
TRANSFERS IN	<u>\$ -</u>	<u>\$ 360,000</u>	<u>0.0%</u>	<u>\$ 360,000</u>
EXPENDITURES				
By Program:				
Operations and Maintenance of Plant				
Contractual services	\$ 117,273	\$ 350,000	33.5%	\$ 232,727
Capital outlay	<u>8,091</u>	<u>10,000</u>	<u>80.9%</u>	<u>1,909</u>
Total Operation and Maintenance of Plant	<u>125,364</u>	<u>360,000</u>	<u>34.8%</u>	<u>234,636</u>
Total Expenditures	<u>\$ 125,364</u>	<u>\$ 360,000</u>	<u>34.8%</u>	<u>\$ 234,636</u>

AUXILIARY FUND REVENUE AND EXPENDITURES**42%****For 5 Months Ending November 30, 2017**

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
REVENUE				
SALES AND SERVICE FEES				
Bookstore	\$ 669,330	\$ 2,016,500	33.2%	\$ 1,347,170
Total Revenue	<u>\$ 669,330</u>	<u>\$ 2,016,500</u>	<u>33.2%</u>	<u>\$ 1,347,170</u>
EXPENDITURES				
By Program:				
Auxiliary Services				
Salaries	\$ 56,351	\$ 192,397	29.3%	\$ 136,046
Employee benefits	7,507	23,991	31.3%	16,484
Contractual services	12,964	16,000	81.0%	3,036
Material and supplies	418,548	1,781,550	23.5%	1,363,002
Conferences and meetings	-	3,000	0.0%	3,000
Total Auxiliary Services	<u>495,370</u>	<u>2,016,938</u>	<u>24.6%</u>	<u>1,521,568</u>
Total Expenditures	<u>\$ 495,370</u>	<u>\$ 2,016,938</u>	<u>24.6%</u>	<u>\$ 1,521,568</u>

WORKING CASH FUND REVENUE AND EXPENDITURES**42%**

For 5 Months Ending November 30, 2017

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
REVENUE				
OTHER SOURCES				
Investment revenue	<u>\$ 34,807</u>	<u>\$ 50,000</u>	<u>69.6%</u>	<u>\$ 15,193</u>
Total Revenue	<u><u>\$ 34,807</u></u>	<u><u>\$ 50,000</u></u>	<u><u>69.6%</u></u>	<u><u>\$ 15,193</u></u>
TRANSFERS OUT	<u><u>\$ -</u></u>	<u><u>\$ 50,000</u></u>	<u><u>0.0%</u></u>	<u><u>\$ 50,000</u></u>

From: [Mireya Perez](#)
To: [Stan Fields](#)
Cc: [Melissa Mollett](#); [Maria Anderson](#)
Subject: FW: Action Item 8.3 for 1/22/18 Board Meeting
Date: Monday, January 08, 2018 10:02:39 AM
Attachments: [TR 11.30.17.pdf](#)

Proposed Action: THAT THE MONTHLY TREASURER'S REPORTS FOR NOVEMBER 2017 BE RECEIVED AND FILED FOR AUDIT AS SUBMITTED.

Rationale: [Required by Board Policy 1.6.7]

Attachments: Treasurer's Reports

Thanks,

*Mireya Perez
Director of Business Services
Morton College
3801 South Central Ave
Cicero, IL 60804
Phone (708) 656-8000 ext 2289
Fax (708) 656-3194*

From: David Gonzalez [mailto:David.Gonzalez@cpagwa.com]
Sent: Friday, January 05, 2018 2:47 PM
To: Mireya Perez <mireya.perez@morton.edu>
Subject: FW: Action Item 8.3 for 1/22/18 Board Meeting

Ok to Forward

The information contained in this e-mail and any accompanying documents is intended for the sole use of the recipient to whom it is addressed, and may contain information that is privileged, confidential, and prohibited from disclosure under applicable law. If you are not the intended recipient, or authorized to receive this on behalf of the recipient, you are hereby notified that any review, use, disclosure, copying, or distribution is prohibited. If you are not the intended recipient(s), please contact the sender by e-mail and destroy all copies of the original message. Thank you.

Morton College Treasurer's Report

Month Ending: November 30, 2017

<i>Institution</i>	<i>Purchased</i>	<i>Principal</i>	<i>Rate</i>	<i>Type</i>	<i>Maturity</i>
<i>Fifth Third, Cicero</i>	21-Feb-03	\$ 169.69	5.0000%	GNMA	15-Jan-18
	21-Feb-03	\$ -	5.5000%	GNMA	15-Jan-17
	1-May-06	\$ 621,542.40	0.0100%	Money Market	30-Nov-17
	Sum	<u>\$ 621,712.09</u>			
<i>The Illinois Funds, Springfield</i>	1-May-06	\$10,141,505.76	0.0100%	TIF Prime Fund	30-Nov-17
	Sum	<u>\$10,141,505.76</u>			
Grand Total		<u>\$10,763,217.85</u>			



**WEST SUBURBAN
CHAMBER**
of Commerce and Industry

P.O. Box 187
LaGrange, IL 60525
(708) 387-7550 | fax: (708) 387-7556

Invoice

Invoice Date: 1/1/18
Invoice Number: 2517
Account ID:

Morton College
Sue Felice
3801 S. Central Avenue
Cicero, IL 60804-4398

Your membership is due to renew in January! As an added incentive, we are offering all January Renewals an additional free e-blast add if dues are paid by January 1, 2018. Remit payment by the end of December for your free e-blast add! if you have any questions, please call Jennifer at 708-387-7550. We look forward to partnering with you in 2018!

Terms	Due Date
Net 30	1/31/18

Description	Quantity	Rate	Amount
Membership Renewal - Established	1	\$500.00	\$500.00
Subtotal:			\$500.00
Tax:			\$0.00
Total:			\$500.00
Payment/Credit Applied:			\$0.00
Balance:			\$500.00

MORTON COLLEGE

Facility Use Permit Application

This form must be completed and returned no less than forty-five (45) days prior to the date for which the facility is requested. Confirmation will be made in writing.

Date: 12-18-17

Name of Organization:

District 103 Toastmasters

Address:

P.O. Box 804546

Chicago

60680

Street

City

Zip Code

Telephone:

773.592.2930

Person to Contact:

Date(s) Requested:

Saturday, January 27, 2018

Time Requested: From:

7am (or earliest time)

To:

4:30pm (or latest time)

(Include one-half hour before and one-half hour after scheduled event).

Facility Requested:

Morton College's Auditorium, Classrooms (17), Cafeteria

Purpose of Use:

To train club and district leaders for their Toastmasters leadership roles. To provide educational workshops to Toastmaster members on the Toastmasters International educational program.

Expected Attendance:

150 - 200

Equipment

Requested:


Tables in Auditorium Atrium (6); Screen & Projectors (Auditorium & Classrooms)

Extent to which refreshments, if any, are to be served:

ordering food from Paisans for breakfast and/or lunch

I (we) agree to comply with all rules and regulations set forth in the Morton College Campus Facilities Rental and Use Procedure.

Authorized Signature:



Organization Title:

District 103 Director

Please send this form to:

Director of Physical Plant

Morton College

3801 S. Central Ave.

Cicero, Illinois 60804

(708) 656-8000, Ext. 2221 Fax (708) 686-7679

Date

Stan Fields
President

Date

**MORTON COLLEGE
HOLD HARMLESS AGREEMENT
WAIVER AND RELEASE OF ALL CLAIMS**

This form must be completed and returned with the Facility Use Permit Application together with a copy of your Certificate of Insurance.

ORGANIZATION: District 103 Toastmasters
ADDRESS: P.O. Box 804546 Chicago 60680
TELEPHONE: 773.592.2930
DATE (S) OF UTILIZATION: January 27, 2018

The undersigned shall assume responsibility for and defend at its own expense all claims for personal injury, including but not limited to medical expenses, property damage, and any other type of claim arising from such use; and the undersigned further agrees to pay all costs for losses or damages to Morton College owned land, buildings and equipment. It is further understood that in consideration for being permitted to utilize the facilities of Morton College, I do for myself, my heirs, executors, administrators, assigns, and the organization I represent, hereby release and forever discharge Morton College, its trustees, officers, agents, employees, servants and officials, of and from any and every claim or in equity arising from or by reason of any bodily injury or personal injuries known or unknown, death or property damage resulting or to result from any accident which may occur as a result of this facility utilization.

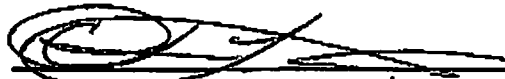
This release contains the entire agreement between the parties hereto and the terms of this release are contractual and not a mere recital.

I have carefully read the foregoing release and know the contents thereof and sign this release as my own free act.

Authorized Signature:

Organization Title:

Date:


District 103 Director
12-18-17

4/12/00



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

12/20/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Garrett/Mosier/Griffith/Sistrunk Risk Management & Insurance Services 12 Truman Irvine, CA 92620		CONTACT NAME: Ashley Brewster	
www.gmgs.com 0884519		PHONE (A/C, No, Ext): 949-559-3377	FAX (A/C, No): 949-559-6703
INSURED Toastmasters International PO Box 9052 Mission Viejo CA 92690		E-MAIL ADDRESS: ashleyb@gmgs.com	
		INSURER(S) AFFORDING COVERAGE	
		INSURER A: Federal Insurance Company	
		INSURER B:	
		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	

COVERAGES**CERTIFICATE NUMBER:** 39373282**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:		3593-20-75	12/11/2017	12/11/2018	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$1,000,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$Subject To Gen Agg
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$ <input type="checkbox"/>					EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

As respects General Liability coverage, Morton College is added as additional insured per attached form 80-02-2000.

CERTIFICATE HOLDER**CANCELLATION**Morton College
Attn: Director of Physical Plants
3801 South Central Avenue
Cicero IL 60804

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Michael Finn

MORTON COLLEGE
Facility Use Permit Application

This form must be completed and returned no less than forty-five (45) days prior to the date for which the facility is requested. Confirmation will be made in writing.

Date: 1/8/2018

Name of Organization: Office of State Rep. Elizabeth 'Lisa' Hernandez

Address: 2137 S. Lombard, Ste 205 Cicero 60804
Street City Zip Code

Telephone: 224-425-3954 Person to Contact: Herta Rodriguez

Date(s) Requested: 1/20, 1/21, or 1/22

Time Requested: From: 10:30 AM To: 1:30 PM

(Include one-half hour before and one-half hour after scheduled event).

Facility Requested: Large Lecture Hall 105 or 106, or Cafeteria or other

Purpose of Use: financial literacy and managing student loan debt seminar

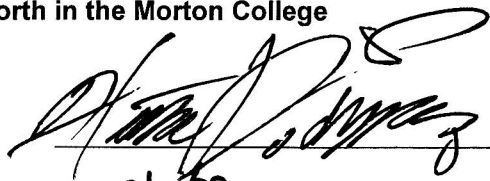
Expected Attendance: 50-75

Equipment Requested: folding table and chairs for gov't agencies

Extent to which refreshments, if any, are to be served: N/A

I (we) agree to comply with all rules and regulations set forth in the Morton College Campus Facilities Rental and Use Procedure.

Authorized Signature: _____



Organization Title: Staffer

Please send this form to: Director of Physical Plant
Morton College
3801 S. Central Ave.
Cicero, Illinois 60804
(708) 656-8000, Ext. 221 Fax (708) 656-7679

Muhammad Siddiqi Vice President of Academic and Student Development	Date		Date
--	------	--	------

Keith D. McLaughlin, Ph.D. Vice President of Institutional Advancement	Date	Dr. Dana Grove President	Date
---	------	-----------------------------	------

Memorandum of Understanding

This Memorandum of Understanding between the SER companies in Illinois-Central States SER, Jobs for Progress, Inc. and SERCO, Inc. (collectively “SER”) and Morton Community College District No. 527 (“Morton”) is for the purpose of exploring ways in which to serve mutual clients and interests.

SER, a 501(c)(3) non- profit, whose mission is to promote upward mobility and economic self-sufficiency for low –income community residents through education, training and employment. SER is present in the Chicago area and includes offices in Cicero and a multitude of adult/youth programs which provide career exploration, job readiness preparation and assistance with employment.

Morton College, the second oldest community college in Illinois, was founded in 1924 to meet the educational demands in the growing communities of Berwyn, Cicero, Forest View, Lyons, McCook, Stickney and other near-western suburbs. The mission of Morton is: **To enhance the quality of life of our diverse community through exemplary teaching and learning opportunities, community service, and life-long learning.**

Both parties desiring to serve a common community agree to as follows:

SER will:

- A. Provide a staff to conduct Workforce Innovation and Opportunities Act (WIOA) individual or group orientations at Morton College on a monthly basis.
- B. SERCO will share hiring events with Morton staff.
- C. Provide feedback on monthly basis to Morton College on numbers seen.
- D. Participate in quarterly meetings with Morton to report progress and updates.

Morton will:

- A. Provide space on site at Morton College to SER staff to conduct orientations or assess students for the WIOA program.
- B. Will refer students to SER for employment and/or training services using a referral form.
- C. Participate in Quarterly meeting to discuss progress.
- D. Provide feedback on students that attend Morton College for Individual Training Account (ITA) or GED services.

This agreement may be immediately terminated, at any time, upon written notification by one party to the other party. The points of contact for this MOU are:

Central States/SERCO, INC.

Clelia Ferro
Site Director
Cicero Workforce Center
2138 S. 61st Court
Cicero, IL 60804
(708)222-3100 ext. 1330

Morton College

Tom Pierce
Dean of Adult Education, Community Programming & Outreach
Morton College
3801 S. Central Ave.
Cicero, IL 60804
708.656.8000 ext. 2367

CENTRAL STATES/SERCO, INC.

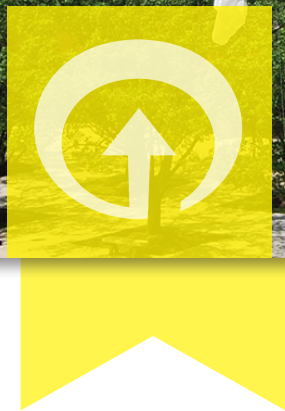
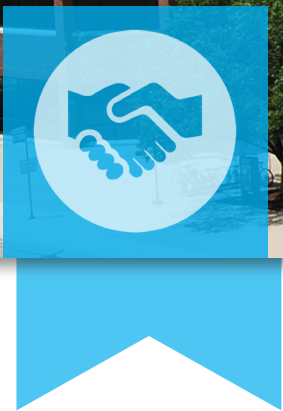
MORTON COLLEGE

Guadalupe Preston, Executive Director

Stanley Fields, President

Date

Date



MORTON COLLEGE
2022
MOVING FORWARD

2018-2022 Strategic Plan

DEC 2017 (DRAFT #2)





MISSION

To enhance the quality of life of our diverse community through exemplary teaching and learning opportunities, community service, and life-long learning.

- Maximize the college's resources to support student learning
- Conduct ongoing assessment of student learning to discover new ways to help students succeed
- Develop responsive curricula and programs to serve community needs
- Encourage community families to embrace the educational opportunities Morton College provides
- Ensure the enrichment of its educational programs and student support services by making a commitment to ongoing self-study and assessment

VISION-GOAL STATEMENT

By 2022 Morton College will increase fall-to-fall full-time student persistence rates to 80%. (Pending board approval.)

CORE VALUES

Compassion • Fairness • Respect • Responsibility • Tolerance



MORTON COLLEGE
Imagine the possibilities.

3801 S. Central Avenue Cicero, Illinois 60804

(708) 656-8000

morton.edu

Total Enrollment

6,681 credit*
272 non-credit**

Annual Enrollment by Primary Program

	Count	%
Transfer Programs	1,964	29.4
Associate in Applied Science/ALS	2,007	30.0
Certificates	572	8.6
Course Enrollees (Non-Degree)	971	14.5
Adult Education/ESL	1,162	17.4
Total	6,676	100%

*Credit student counts include Adult Education enrollments.
**Non-credit students designated by community service and personal enrichment enrollments.

Student Demographic Profile

55.6% Females
44.4% Males
88.7% Hispanics
92% District 527 residents
Average age - 25.7 years

College Profile

591 Degrees and certificates awarded in 2017
Programs currently offered:
39 Career Certificates
17 Associate in Applied Science Degrees
5 Transfer Program Degrees

College Employee Profile

460 employees
40.0% full-time
60.0% part-time
5.2% (24) administrators
55.9% (257) faculty
38.9% (179) classified staff
33.2% of the full-time employees are Hispanic



2016-17
ACADEMIC
PROFILE



STRATEGIC PLANNING PROCESS

Strategic planning at Morton College is an integrated, systemic process involving all College stakeholders. In an effort to keep the Strategic Plan active, effective, and relevant, the College Council—comprised of faculty, staff, and administrators—will also periodically revise, update, and consolidate major goal areas of the plan in response to internal and external environmental factors impacting the strategic direction of the College. The College Council has primary oversight of the planning process.

The Board of Trustees, representing the community served by the College, holds an annual retreat with the president of the College to discuss major goals and priorities.

The ongoing strategic planning process is facilitated internally by the College Council. Operational and academic departments respectively develop Support Unit Assessment Plans (SUAP) and Academic Unit Assessment Plans based on the college-wide strategic plan and that link planning and assessment.

The operational planning process is completed in advance of the budget development cycle in the spring of each year and any new initiatives identified in the planning process requiring funding are considered during the budget development process.

MILESTONES SINCE THE 2012-17 STRATEGIC PLAN AND SUBSEQUENT UPDATES

- Pursued state funding and received \$4.5 million for the new academic building, which opened for students for Fall 2016 semester
- College Study Skills (CSS) increased to 4 classes and overall enrollment increased; made mandatory for ENG 088 and ENG 086
- Development of a new Student Success Center located on second level above library currently underway
- Implemented case-load advisor model (First Year, Transfer, and Healthcare/Career) and increased the number of advisors
- Dual credit courses in Morton East/Morton West have expanded to include liberal arts subjects
- MC awarded \$354,643 in Perkins Grant funds for FY18
- MC awarded an Adult Volunteer Literacy Grant in the amount of \$30,000 to be used for the Project Care Literacy Program FY18
- MC Nursing Department received a Special Populations support grant from ICCB in the amount of \$10,000. This grant will assist MC's Nursing program in implementing academic coaching in nursing to improve retention and student success
- MC awarded STEM grant in partnership with National Louis University of \$748,681
- MC awarded \$620,000 for grant in collaboration with School Districts 99 and 100 to offer quality preschool
- The Higher Learning Commission conducted a comprehensive Reaffirmation of Accreditation evaluation visit in October 2016; HLC continued the College's accreditation with the next Reaffirmation visit in 2026-27
- The Accreditation Commission for Education in Nursing (ACEN) granted continuing accreditation to the College's associate nursing program with the next evaluation visit scheduled for Spring 2025

SUMMARY OF MAJOR STRATEGIC PLAN OBJECTIVES

- The Nursing Department is developing a partnership with MacNeal to admit a cohort of CNA's who currently work there that want to become nurses. This will increase the College's enrollment in the nursing program and allow admission to the program twice a year. The first MacNeal cohort is expected to begin in Fall 2018.
- A campus committee, comprised of faculty and staff, has been formed to develop plans for a new Health Sciences building on campus to house Nursing, Physical Therapy Assistant, and Therapeutic Massage programs as well as new health sciences programs under consideration.
- Morton College is working with Chicago State University and four other community colleges, four science institutions, and selected P-12 high schools to apply for a STEM Teacher Preparation grant this August.
- The library will host a Fall Computer Class for the Senior Citizens.
- Capital improvement projects, including:
 - Building E – updates and renovations to fitness area and locker rooms
 - Theater – upgrades to theater entrance area and other areas in need of modernizing
 - Admissions and Advising – expansion to create one-stop center that will also house financial aid offices
 - Development of Rocket Property
 - Welding lab for new Welding program
 - Expanded teaching and learning technology in classrooms
 - Repairs and remodeling of bathrooms
 - Updates to stairwells
 - Replace Commons floor
 - Additional greenspace and grounds improvements
- Development of new academic programs, including an Apple Coding Certificate program and One-to-One teaching and learning modalities.
- Updates and implementation of reorganization plan to achieve optimal staffing levels and cost savings
- Creation of a Development Office
- Strategic plan to achieve cost-savings, efficiencies, and customer-service improvements in the college bookstore and other auxiliary services.
- Mobile Technology initiative in support of teaching and learning in the Nursing program



STRATEGIC GOAL #1

Make Student **SUCCESS** the Core Work of Morton College

Develop multiple pathways for entry to reduce barriers to enrollment, ensure seamless student transitions (from high school to college, from non-credit to credit, from college to transfer, from college to career, from career to college), and improve student academic achievement and goal attainment. Create a learning and working environment that is sustainable, welcoming, safe, and dynamic irrespective of location (physical or virtual) and that leads to improved student success and community engagement.

2018-2022 Objectives:

1. Develop a comprehensive "first-year experience" for students
2. Create an innovative learning commons and Student Success Center with tutoring services and collaborative study rooms
3. Increase Fall-to-Fall retention and graduation rates by 3% over academic year 16-17 and increase the graduation rate to 28% by AY 2021
4. Increase the number of students participating in New Student orientation by 5% over academic year 15-16
5. Fully implement and refine the academic advising caseload model
6. Develop protocols and guidelines for provision of services provided by the new social/emotional counselor position

Outcomes:

1. Create and implement a comprehensive "first-year experience" for students (incorporated as part of Strategic Enrollment Management Plan) by AY 2019
2. Completion of new Student Success center by start of Spring 2018 semester
3. Develop and implement a Strategic Enrollment Management Plan/Retention Plan by Spring 2018 and have a documented completion percentage (graduation/certification) of at least 30% by AY 2021
4. Have a documented participation rate in New Student Orientation with documented participation rate of at least 70% by AY 2020
5. Revised academic advising caseload model currently in process, full implementation scheduled for end of AY 2018
6. Hire an additional social/emotional counselor to be operating out of new Student Success Center by AY 2019

2018-2022 Student Success Objectives (Cont'd):

7. Improve success of students requiring remedial coursework; reduce number of students requiring remedial courses
8. Improve success rates of completers and transfer students through better communication and use of data
9. Continue to improve academic advising to increase awareness of paths to completion for students
10. Increase and improve tutoring services available to students
11. Create better opportunities for success to our adult and working students

2018-2022 Student Success Outcomes (Cont'd):

7. Create summer bridge programs to reduce number of students in remedial courses by AY 2020; increase the number of preparation courses for placement tests by AY 2019
8. Implement national benchmarking for improving and measuring completion rates; participate in AACC Pathways Project by AY 2019
9. Hire 2-3 additional academic advisors by AY 2021, including some who specialize in transfer process and communicating articulation agreements
10. Hire full-time credentialed tutors for the tutoring program, and implement a peer tutoring program for new student success by AY 2019
11. Create additional opportunities for late afternoon, evening, and weekend courses for those whose workload (outside the College) restricts regular M-F, 8am-5pm class participation



STRATEGIC GOAL #2

Strengthen Efficiencies in OPERATIONS

Adopt creative funding models and organizational practices that increase our ability to sustain and meet current and future institutional priorities. Develop a culture with systems and processes that nurture creativity and innovation, lead to continuous improvement, and reward high performance to meet the College's access and success goals.

2018-2022 Objectives:

1. Make better use of data to inform decision-making and planning
2. Increase efficiencies in administrative and student processes through enhanced technology (i.e., *Navigate*)
3. Streamline marketing, public relations, and communications
4. Reduce costs of textbooks and educational resources
5. Improve communication between board, administration, and faculty for improved transparency

Outcomes:

1. Demonstrate and document better use of data to inform decision-making and planning through data collection and metrics
2. All enrollment processes migrated to fully electronic format by AY 2020; implement existing Blackboard systems for electronic transcript requests by AY 2019; implement fully automated ICCB reporting processes by AY 2020
3. Creation and implementation of Comprehensive Marketing Strategy and Communications Plan, Brand Identity Manual, and Campaign Strategies by end of AY 2018
4. Create more opportunities for students to access textbooks through e-book options
5. Create and maintain regular communiqué (i.e., MC Update) from President's office to all staff and faculty for updates on initiatives, weekly events, faculty spotlights, etc.

2018-2022 Objectives (Cont'd):

6. Increase evidence-based planning to support institutional effectiveness and close the loop between assessment and resource allocation
7. Increase impact of sustainable practices to enhance cost-savings

Outcomes (Cont'd):

6. Improve communications between Development, Financial Aid, and Student Advisors through implementation of well-managed and shared database systems
7. Document consistent balanced budget in three consecutive fiscal years through operational cost analysis and effective cost savings adjustments



STRATEGIC GOAL #3

Develop New **ACADEMIC** Programs and Revitalize Existing Programs

Create an environment to support faculty innovation to develop distinctive curricular offerings delivered in flexible and stackable formats that meet current and future societal and workforce needs and that lead to successful student academic achievement and goal attainment. Build and maintain curricular relevance, innovation in delivery, and supportive faculty development systems in order to offer quality education and relevant programs necessary for workforce placement upon graduation.

2018-2022 Objectives:

1. Create new programs in Welding Technology, Emergency Medical Technician, Medical Assistant, Culinary Arts and Hospitality, Apple Coding, and Photography
2. Increase the number of online course offerings
3. Obtain National Association of Schools of Music (NASM) accreditation for music programs
4. Create additional foreign language courses and programs
5. Increase full-time faculty members

Outcomes:

1. Welding Technology program launched by AY2019; Emergency Medical Technician launched by AY2020; Medical Assistant program launched by AY2020; Culinary Arts and Hospitality program launched by AY 2019; Apple Coding program launched by Spring 2018
2. 20% of course offerings will available in online or hybrid options by AY2020
3. National Association of Schools of Music (NASM) accreditation by AY2021?
4. Research most feasible and in-demand language courses/programs that should be offered; begin course development and prospectuses byAY 2019
5. Add 3-5 new full-time members to faculty every year beginning AY2018



STRATEGIC GOAL #4

Promote Economic and Community Vitality through Dynamic PARTNERSHIPS

Promote literacy and civic responsibility by creating relationships and non-academic programs that meet the needs of our community, increase understanding of diversity and tolerance, and foster a welcoming campus climate that promotes and celebrates the vibrancy and culture of our surrounding population.

2018-2022 Objectives:

1. Create and expand seamless education experiences between K-12 and the College
2. Cultivate and Develop a partnership with "One Million Degrees: The Community College Project"
3. Expand workforce development partnerships
4. Reach out to seniors within the community to engage them in lifelong learning opportunities
5. Improve relationships with government leaders at local, state, and federal levels
6. Create official academic partnership with Apple, Inc

Outcomes:

1. Create and improve transition between K-12 and MC by increasing presence in Morton East and Morton West high schools, document and implement as part of Strategic Enrollment Management Plan
2. Partnership with "One Million Degrees: The Community College Project" in place by AY2021
3. Have MOU in place for 3 new workforce development partnerships in place by AY2020
4. Continue to develop and offer outreach programs like the Fall computer class for senior citizens
5. Establish documented process to better communicate the needs of MC specifically and higher ed institutions in general to government representatives
6. Cultivate relationship with Apple to expand beyond Apple Coding program to include official participation in academic partnership program



STRATEGIC GOAL #5

Maximize the Teaching and Learning Experience through Innovative and Leading Edge FACILITIES

Promote optimal learning environments by improving and updating existing facilities, reimagining existing space for more effective use, and creating new, technologically-advanced and cutting edge facilities.

2018-2022 Objectives:

1. Determine feasibility and develop plans for a new Health Sciences building on campus
2. Determine feasibility and develop plans for a new Career and Technology facilities on campus
3. Identify and make available additional space for student clubs to meet
4. Update current facilities with current technologies
5. Repair outdated facilities, bathrooms in existing buildings

Outcomes:

1. A campus committee, comprised of faculty and staff, has been formed to develop plans for a health sciences building on campus
2. Form a campus committee comprised of faculty and staff to develop plans for a health sciences building on campus
3. By AY2019, identify and repurpose three existing spaces for student clubs to meet
4. Remodel labs, add smartboards, digital projectors, and/or large screen monitors in classrooms
5. Enhance facilities maintenance request and completion tracking system by AY2022



STRATEGIC GOAL #6

Increase Giving and Financial Strength through Improved DEVELOPMENT Operations

Improve intentionality and strategic approach to sustainable development systems and processes to ensure a strong economic future for Morton College through improved giving, allowing the institution to better serve its students and fund its initiatives.

2018-2022 Objectives:

1. Foster entrepreneurial environment to generate new revenue streams through expanded community education offerings and corporate training
2. Increase financial assistance to underserved student population
3. Improve donor relationships through implementation of Donor Communications Plan
4. Apply for at least three federal, state, or private grants per academic year

Outcomes:

1. Develop new partnerships with local businesses that will yield consistent corporate donors and potential job opportunities for graduates
2. Increase development funds and number of sponsored scholarships available by AY2020 and support for a student emergency fund
3. Create and implement Donor Communications Plan by AY2020
4. Perkins Grant (Awarded AY2018), Adult Volunteer Literacy Grant (awarded AY2018), Special Populations support grant from ICCB (awarded AY2018);

ADDITIONAL CONSIDERATIONS FOR STRATEGIC PLAN UPDATES

To obtain a better picture of the status of the College, MC should periodically engage in a SWOT analysis (Strengths, Weaknesses, Opportunities, and Threats) to better analyze certain internal and external factors that frame the planning environment and to identify key issues that should be considered in developing and updating the Strategic Plan.

The College, like most community colleges, faces strong headwinds from many different sources, including economic, public funding, demographics, accreditation/compliance, and student engagement. A few of these are summarized below with related implications that should be considered as Morton College continues to develop its operational plans.

Threats	Morton College Solution	Measurable Outcomes
<ul style="list-style-type: none"> The number of people in the traditional (age 18-24) student demographic is declining by 4-6% over the next decade 	<ul style="list-style-type: none"> Enhance strategies to improve high school yield rates (market share) and target underserved populations 	<ul style="list-style-type: none"> Document all new course and program offerings with AY that demonstrate an intentional response to workforce demands
<ul style="list-style-type: none"> Students age 24 and older are often already in the workforce and continue to seek education that they can balance with their other life commitments 	<ul style="list-style-type: none"> Enhance opportunities for access by working adults (scheduling, locations, services, online options) 	<ul style="list-style-type: none"> Document opportunities created to make education to adults aged 24+ more accessible
<ul style="list-style-type: none"> Students' capacity to pay (especially double tuition for non-sponsors) 	<ul style="list-style-type: none"> Increase financial aid participation Increase scholarship sources and opportunities 	<ul style="list-style-type: none"> Document improvement in financial aid participation Provide new scholarships sources and participation by active students
<ul style="list-style-type: none"> Continued poor perception of community colleges as a viable option toward a 4-year degree 	<ul style="list-style-type: none"> Increase public recognition of community college value, especially for addressing workforce shortages 	<ul style="list-style-type: none"> Document all communication pieces targeted to prospectives with MC response to workforce shortages
<ul style="list-style-type: none"> MC losing students to enrollment and transfers to other local community college options 	<ul style="list-style-type: none"> Increase the current number of articulation agreements with area 4-year colleges 	<ul style="list-style-type: none"> List new articulation agreements through SP period and document a more streamlined and practical pathway for students to ensure a smooth transition into 4-year degree program

	<ul style="list-style-type: none"> Pursue collaborative programs to stem competition, or more aggressively show our MC competitive differentiators 	<ul style="list-style-type: none"> STEM Teacher Preparation grant AY18; STEAMers Summer Camp program;
<ul style="list-style-type: none"> Accreditor/governmental requirements: assessment, accountability for outcomes (employment and graduation) 	<ul style="list-style-type: none"> Strengthen focus on data-driven decision making in all areas 	<ul style="list-style-type: none"> Document improvements in data collection (both internal and external) and how it has been used to drive specific decisions
<ul style="list-style-type: none"> Rapid technology change and incremental funding to support Little time to research new technologies, including more emphasis and investment in mobile technologies and support structures 	<ul style="list-style-type: none"> Stay abreast of educational delivery changes due to technology, new instructional models, students' learning needs and preferences especially through distance education. In addition, find ways to leverage technology to enhance efficiency in service delivery and administrative processes 	<ul style="list-style-type: none"> Transitioned to <i>PeopleAdmin</i> for online posting of new job openings and for accepting and approving of applications; Provide documentation of other technological improvements in both internal and delivery systems
<ul style="list-style-type: none"> Flat public funding 	<ul style="list-style-type: none"> Continue to educate our region's elected representatives on the issues of public funding, financial aid, and pressures on wages, so that they understand the impacts on the College 	<ul style="list-style-type: none"> Document and provide interactions, meetings, conferences, etc in which College's interests were communicated to state and local reps and lobbyists

Opportunities	Morton College Solution	Measurable Outcomes
<ul style="list-style-type: none"> Increasing public recognition of community college value, especially for addressing workforce shortages. 	<ul style="list-style-type: none"> Ensure marketing campaigns and communications consistently promote the quality and value of a Morton College education 	<ul style="list-style-type: none"> Morton College will realize an increased year-to-year enrollment, document over 5-year period SP period
<ul style="list-style-type: none"> Local employers demanding trained workforce (see attached Labor Market Data for Cook County) 	<ul style="list-style-type: none"> Position Morton College as the “go to” place for well-designed, customized workforce skills delivery 	<ul style="list-style-type: none"> Document development of new course and program offerings that coincide with workforce demands
<ul style="list-style-type: none"> Partnerships with existing local businesses 	<ul style="list-style-type: none"> Pursue and manage current relationships with intentionality to make sure outcomes are win-win 	<ul style="list-style-type: none"> New Nursing Department partnership with MacNeal (AY18); provide other new partnerships
<ul style="list-style-type: none"> Expansion of Dual Enrollment 	<ul style="list-style-type: none"> Expand Dual Enrollment programs and explore/identify other potential schools beyond Morton East/West (included in Strategic Enrollment Management Plan) 	<ul style="list-style-type: none"> List new dual enrollment offerings and with which schools with AY implemented

In order to meet the challenges of these threats and take advantage of the opportunities, Morton College must leverage its strengths and address its weaknesses, some of which include:

Strengths

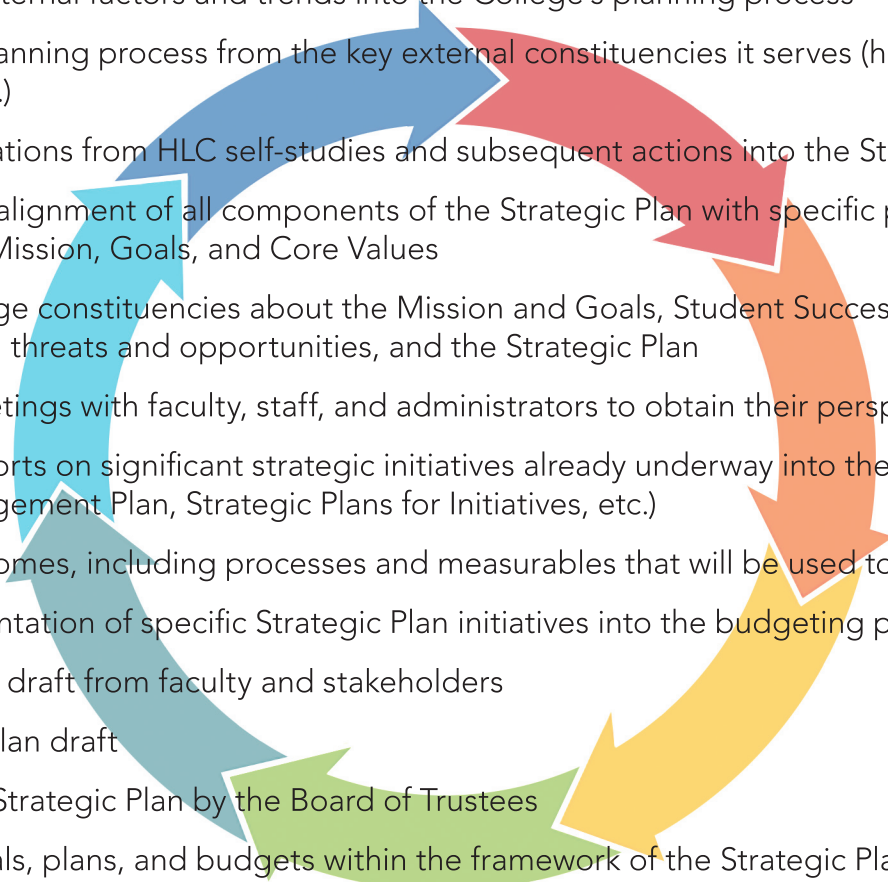
- New and updated facilities
- Tuition among lowest for community college options in Cook and surrounding counties
- Dual Enrollment/Credit partnerships with Morton East and Morton West high schools
- Partnerships with Chicago Area Consolidation Hub & UPS
- Growing program offerings for regional workforce demand
- Dedicated, well-qualified teaching faculty
- Strong Institutional Research staff committed to data-driven decision-making and continuous improvement
- Improvements in technology infrastructure

Weaknesses

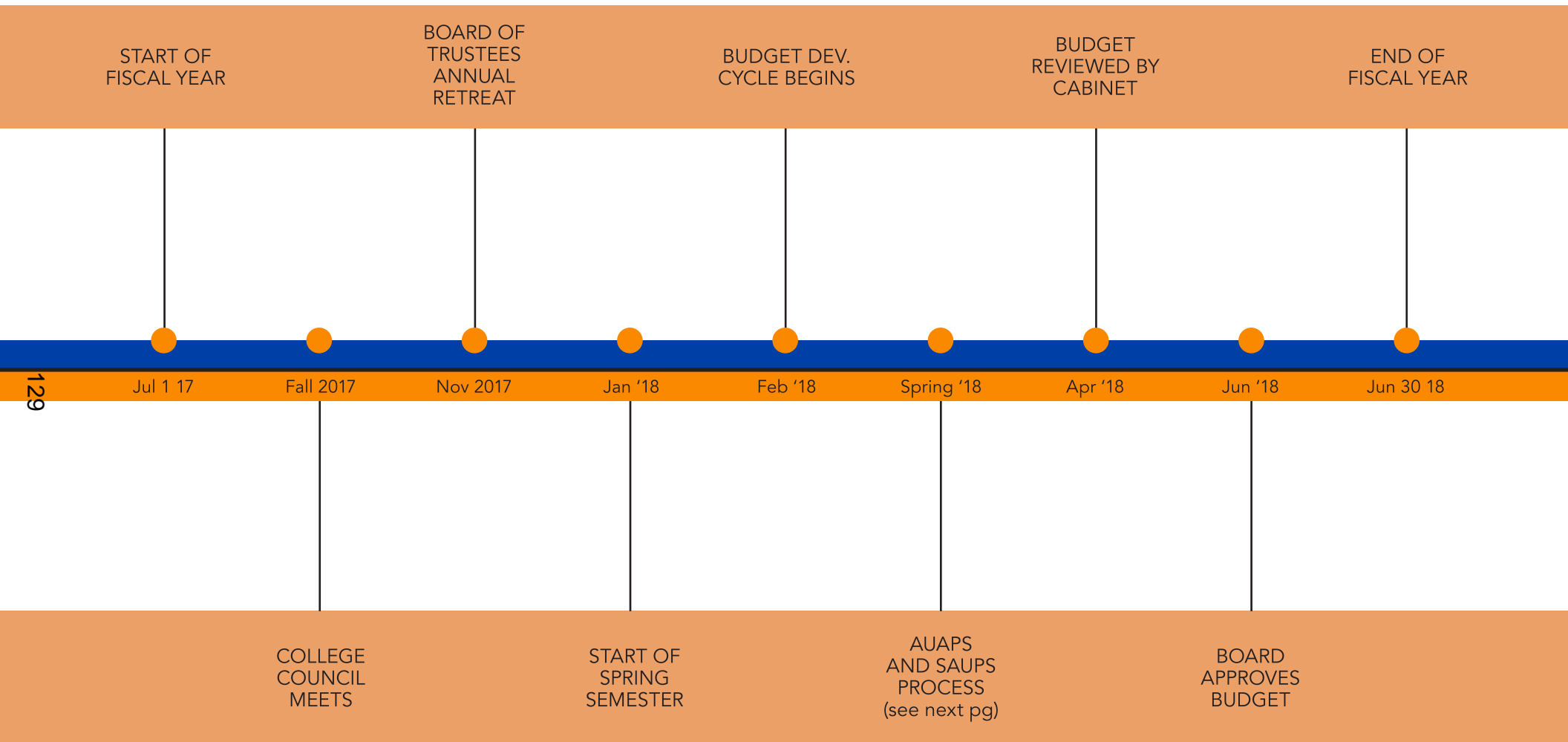
- Discontinuation in Achieving the Dream Initiative
- Most students enter college without career or academic goals or plans
- Timely implementation of ideas, bringing good concepts to scale
- Staff turnover negatively impacts the College's ability to successfully implement new initiatives
- Institutional planning, outcomes measurement, and accountability (per HLC standards)
- Infrastructure (technology, support systems, personnel), not yet fully in place for robust expansion of online learning
- Not yet fully leveraging capabilities of current technology
- Not fully leveraging use of data in decision-making at all levels

Per the 2012-2017 Strategic Plan and subsequent updates, it was recommended that Morton College evolve toward a more formal, sequenced, integrated planning process. While some systematic processes have been implemented, in order to document the process for compliance purposes, the College's planning process should involve, in rough sequence, the following steps:

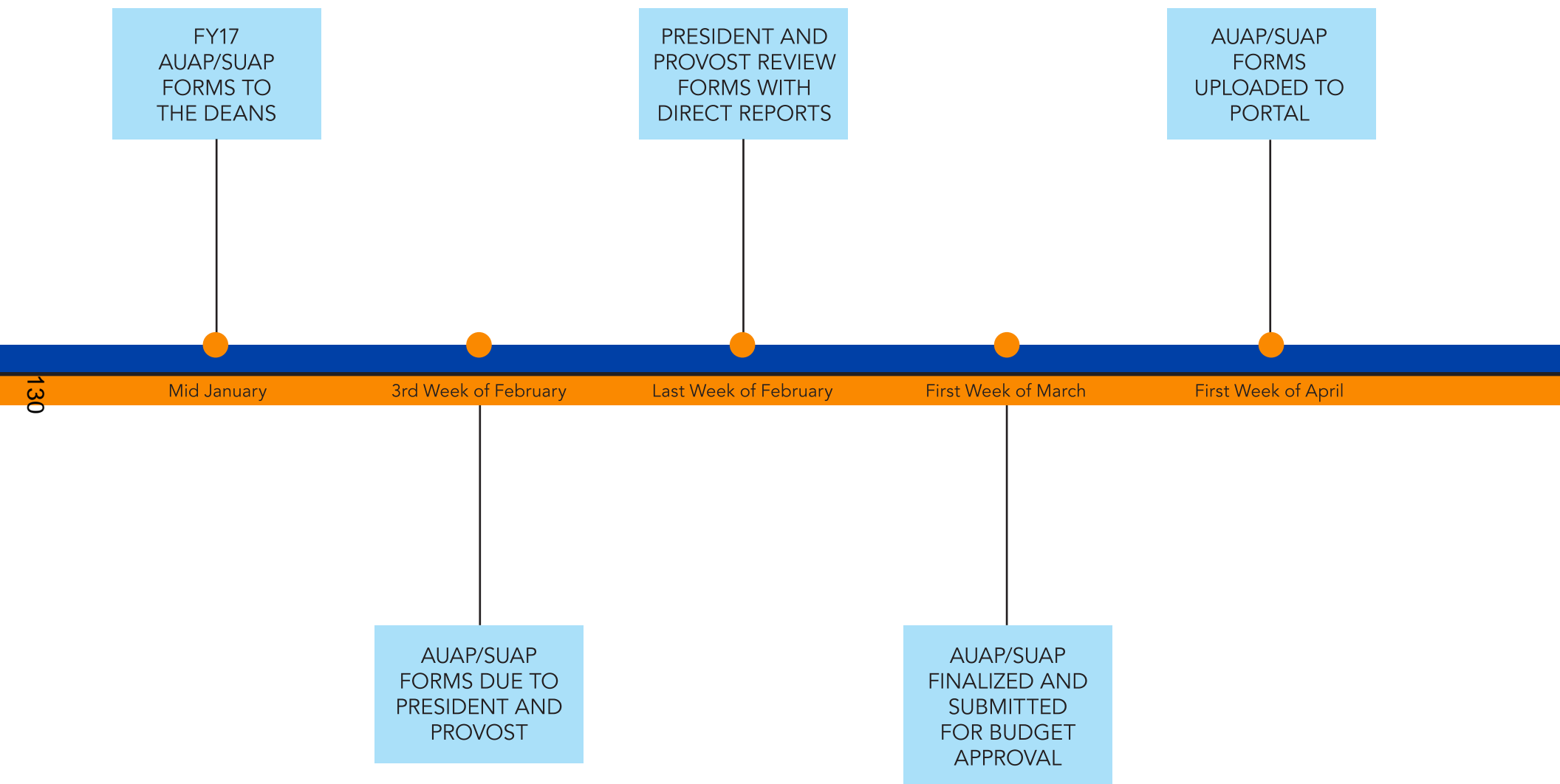
- Reviewing and updating the College's Mission and Vision
- Incorporating important external factors and trends into the College's planning process
- Obtaining input into the planning process from the key external constituencies it serves (high schools, four-year colleges, employers, community, etc.)
- Incorporating recommendations from HLC self-studies and subsequent actions into the Strategic Plan
- Improving the linkage and alignment of all components of the Strategic Plan with specific plans toward how they help achieve Morton College's Mission, Goals, and Core Values
- Communicating with College constituencies about the Mission and Goals, Student Success, the theme of Student Completion, environmental threats and opportunities, and the Strategic Plan
- Conducting facilitated meetings with faculty, staff, and administrators to obtain their perspectives on key strategic issues
- Integrating widespread efforts on significant strategic initiatives already underway into the Strategic Plan (Completion Plan, Strategic Enrollment Management Plan, Strategic Plans for Initiatives, etc.)
- Defining the strategic outcomes, including processes and measurables that will be used to monitor progress
- Incorporating the implementation of specific Strategic Plan initiatives into the budgeting process
- Obtaining feedback on the draft from faculty and stakeholders
- Completing the Strategic Plan draft
- Obtaining approval of the Strategic Plan by the Board of Trustees
- Completing the annual goals, plans, and budgets within the framework of the Strategic Plan
- Updating the Strategic Plan quarterly with progress made toward outcomes
- Reviewing the updates and status of the Strategic Plan annually by the Board of Trustees



ANNUAL PLANNING TIMELINE



AUAP AND SUAP TIMELINE







MORTON COLLEGE

Morton College
3801 S. Central Avenue
Cicero, Illinois 60804
708-656-8000
morton.edu



**A RESOLUTION APPROVING AND ADOPTING AN AGREEMENT
BETWEEN MORTON COLLEGE AND LUIGI'S PAISANS PIZZA,
INC.**

WHEREAS, Morton College, Community College District No. 527 ("Morton") is a public agency of the State of Illinois; and

WHEREAS, Morton is created under the provisions of the laws of the State of Illinois and is now operating under the provisions of the Public Community College Act of the State of Illinois (the "Act"), as supplemented and amended; and

WHEREAS, Morton requires a vendor to provide Morton employees, students, guests and members of the public the ability to purchase prepared meals and snacks at Morton; and

WHEREAS, Morton requires a vendor to provide catering services for events held at Morton; and

WHEREAS, Luigi's Paisans Pizza, Inc. ("Paisans") provides food services, vending services and catering services; and

WHEREAS, Paisans is able to meet Morton's need for food, vending and catering services; and

WHEREAS, Morton desires to enter into an agreement with Paisans for the provision of food services, vending services and catering services. Said agreement is attached hereto as Exhibit A and is hereinafter referred to as the "Agreement"; and

WHEREAS, Paisans desires to enter into the Agreement with Morton to provide food services, catering services and vending services, as defined in the Agreement, to the Morton community; and

WHEREAS, based on the foregoing, the Board of Trustees of Community College District No. 527 (the "Board") has determined that it is in the best interests of Morton to enter

into the Agreement with Paisans, attached hereto as Exhibit A.

NOW, THEREFORE, BE IT RESOLVED by the Board that:

Section 1. Incorporation of Preambles.

The Board hereby finds that all of the recitals contained in the preambles to this resolution are full, true, and correct and do hereby incorporate them into this Resolution by reference.

Section 2. Purpose.

The purpose of this Resolution is to authorize the President or his designee to enter into the Agreement with Paisans, and to further authorize the President or his designee to take all steps necessary to carry out the terms of the Agreement and to ratify any steps taken to effectuate those goals.

Section 3. Authorization.

The Board hereby authorizes and directs the President or his designee to enter into and approve the Agreement in accordance with its terms, or any modification thereof, and to ratify any and all previous action taken to effectuate the intent of this Resolution. The Board authorizes and directs the President or his designee to execute the applicable Agreement, with such insertions, omissions and changes as shall be approved by the President and the Attorney, and the Board further authorizes the President or his designee to execute any and all additional documentation that may be necessary to carry out the intent of this Resolution. The President or his designee is hereby authorized and directed to execute the Agreement and any and all such other documents as may be necessary to carry out and effectuate the purpose of this Resolution.

Section 4. Headings.

The headings of the articles, sections, paragraphs, and sub-paragraphs of this Resolution

are inserted solely for the convenience of reference and form no substantive part of this Resolution nor should they be used in any interpretation or construction of any substantive provision of this Resolution.

Section 5. Severability.

The provisions of this Resolution are hereby declared to be severable and should any provision of this Resolution be determined to be in conflict with any law, statute, or regulation by a court of competent jurisdiction, said provision shall be excluded and deemed inoperative, unenforceable, and as though not provided for herein and all other provisions shall remain unaffected, unimpaired, valid, and in full force and effect.

Section 6. Superseder.

All code provisions, ordinances, resolutions, rules, and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded.

Section 7. Effective Date.

This Resolution shall be effective and in full force immediately upon passage and approval.

Passed by a vote of ___ ayes and ___ nays at a Regular Meeting of the Board of Trustees held this ____ day of November, 2017.

Chair, Board of Trustees
Illinois Community College District No. 527

Attest:

Secretary, Board of Trustees
Illinois Community College District No. 527

EXHIBIT A

FOOD SERVICES CONTRACT

This Agreement is made and entered into as of the 18th day of December, 2017, by and between Morton Community College District No. 527 (the “College”) and Luigi’s Paisans Pizza, Inc. (“Paisans”), an Illinois Corporation. For convenience, the College and Paisans may hereinafter be referred to collectively as the “Parties” and each individually as a “Party”.

WHEREAS, the College seeks a vendor to provide College employees, students, guests and members of the general public the ability to purchase prepared meals and snacks at the College located at 3801 South Central Avenue, Cicero, Illinois 60804 (“Food Services”);

WHEREAS, the College also seeks a vendor to provide catered food for College events (“Catering Services”);

WHEREAS, the College also seeks a vendor to maintain and stock vending machines for the College (“Vending Services”);

WHEREAS, Paisans is willing to provide Food Services, Catering Services and Vending Services as outlined in this Agreement;

WHEREAS, the College is agreeable to Paisans providing Food Services, Catering Services and Vending Services (collectively, the “Services”) to the College as hereinafter set forth;

WHEREAS, in consideration for the renovation of the College’s theater, this Agreement is being entered into prior to the expiration of the prior Food Services Contract between the Parties; and

WHEREFORE, in consideration of the mutual covenants and promises hereinafter contained, the Parties do hereby covenant and agree as follows:

ARTICLE 1 – EXCLUSIVE GRANT:

1. Except as provided herein, the College hereby grants to Paisans the exclusive right and privilege, during the term of this Agreement, to provide Food Services, Catering Services and Vending Services on the College’s premises located at 3801 South Central Avenue, Cicero, Illinois 60804 (the “Premises”).
 - a. Food Services shall be provided in the cafeteria.
 - b. Catering Services shall be provided in areas as designated by the College.
 - c. Paisans shall provide Vending Services by stocking and maintaining the ten (10) non-alcoholic drink and snack vending machines located at the Premises.
 - d. The College shall provide Paisans adequate space for storage and an office to conduct the day-to-day operation of Food Services and Vending Services. Any office furniture not included as part of the current capital inventory shall be furnished by Paisans at its own expense. Paisans, at its own expense, shall provide any office machines necessary for the

- management and provision of Food Services including but not limited to computers, printers, facsimile machines, copy machines, typewriters, calculators, stationery, writing utensils and other similar items. Paisans shall store such equipment only in the space provided by the College.
2. The College shall provide locking devices and keys / pass cards for Paisans and its employees to gain access to the Premises.
 - a. Paisans shall be responsible for any keys / pass cards or locking devices provided to it. Paisans shall replace lost locking devices and lost keys / pass cards at its own expense. If the College determines any lost locking devices or lost keys / pass cards will compromise the security of the College, Paisans shall pay all costs associated with re-keying / re-coding the affected locations.
 3. This exclusive right and privilege does not extend to:
 - a. functions for and service areas operated by the Morton College Athletic Association; and
 - b. functions held by the Friends of Morton College; and
 - c. functions sponsored and paid for by student groups; and
 - d. functions sponsored and paid for by employee union organizations; and
 - e. any other function the College, in its sole discretion, determines.
 4. To fulfill its obligations under this Agreement, Paisans shall have access to the Premises at reasonable times, as determined by and coordinated with the College.

ARTICLE 2 – FOOD SERVICE PROGRAM AND VENDING SERVICES:

1. Paisans shall sell food, non-alcoholic beverages, and confections of good quality, with healthy options, by and through a manual / line cafeteria, and supplemental vending machines containing non-alcoholic drinks and snacks located on the Premises.
2. Food service shall be available year round.
 - a. Full food service shall be available when classes are in session except for days the College campus is officially closed, i.e., holidays and Fridays in the summer.
 - b. Only limited food service is required on days when classes are not in session and only employees are working.
3. The cafeteria shall be open for full hot and cold food service between 7:00 a.m. and 9:30 a.m. (for breakfast), between 11:30 a.m. to 2:00 p.m. (for lunch), and between 5:00 p.m. to 6:30 p.m. (for dinner) Monday through Friday when the College is open.

- a. A sample menu for the cafeteria is attached hereto as Exhibit 3 - Dining. Paisans will provide options that are substantially similar to those on the sample menu.
4. Vending machines shall be available for use seven (7) days a week, twenty-four (24) hours a day.
 - a. Vending services shall include ten (10) vending machines (six (6) beverage and four (4) snack) at two (2) central locations.
 - b. Generally, the vending machines shall contain the following types of beverages and snacks: hot beverage units (cups of fresh brewed coffee, hot chocolate, etc.); refrigerated milk, soda, concentrated fruit juices, snacks, chips, pastries and candy.
 - c. Paisans shall be responsible for selecting and ordering product mix and stocking the machines to meet consumer demand, which shall include healthy choices.
 - d. Paisans shall reimburse users of the vending machines for any money lost in vending and bill changer machines due to malfunction of the machines.
 - e. Paisans assumes full and complete responsibility for the proceeds obtained from the operation of said vending machines and cafeteria, shall have sole possession and control thereof, and relieves the College of all responsibility for any loss associated therewith, arising from any cause whatsoever.
5. Service Quality.
 - a. Hot foods are to be served hot (above 135 degrees Fahrenheit) and cold foods are to be served cold (below 40 degrees Fahrenheit).
 - b. All food shall be garnished for attractive presentation whenever possible.
 - c. Any food appearing discolored, unappealing or not in a proper state of freshness shall not be served.
 - d. All serving stations and bars are to be kept well stocked during all designated serving times.
 - e. Food items at the serving stations shall be readily identifiable with attractive and individual labels noting the name and price of each. Labels shall be in compliance with Federal and State laws and regulations and all local laws, ordinances and regulations.
 - f. Appropriate wrapping for foods shall be used as needed. Wrapping shall be both attractive and serviceable, and, if possible, recyclable. Food items prepared and wrapped by Paisans must be labeled with the name of the item, portion, price and date prepared.
 - g. Paisans shall maintain a quality assurance plan in accordance with applicable Federal and State laws and regulations and all local laws, ordinances and regulations. Paisans shall provide a copy of the quality assurance plan to the College.

6. Paisans shall monitor customer satisfaction and make changes to the menu or its processes accordingly.
7. Paisans shall maintain a customer complaint policy and a process to receive and address customer complaints.
8. It is expressly understood and agreed that the College has the exclusive right to approve all items to be sold and determine if and when such items are unsuitable. Paisans shall immediately discontinue the sale of any such items upon written request by the College.
9. All prices will be recommended by Paisans and are subject to the approval of the College, which approval shall not be unreasonably withheld.

ARTICLE 3 – CATERING SERVICES:

1. Paisans will be the preferred caterer for the College. However, the College reserves the right to obtain additional proposals for catered events. If an alternative proposal is more than 10% below Paisans' price, the College reserves the right to contract with the party unless Paisans can provide a lower price. Other caterers may not use the kitchen facilities, storage space, or retail space.
2. Paisans shall provide a catering coordinator who will be responsible for all aspects of catered events. This person's other duties shall not conflict with these responsibilities.
3. As the preferred caterer, Paisans shall provide a catering program for College-approved functions including but not limited to receptions, banquets, private parties, refreshment service, carryout service and other special events during the school year at the request of the College.
4. A sample catering menu is attached hereto as Exhibit 3 - Catering. Paisans will provide options that are substantially similar to those on the sample menu. Catering brochures/guides and prices shall be reviewed and updated at least annually. Copies of the catering guide shall be printed in sufficient number and distributed by August 1st of each year and/or posted electronically. Paisans shall be responsible for cost, production, and distribution thereof.
5. Paisans will provide catering at three (3) levels of service: (a) table linens and chinet, (b) disposable service ware, and (c) pick-up/carry-out.
6. The College shall control the space commitment and scheduling of authorized catered events. Paisans shall consult on and coordinate the menu, details of services required, and advise on effective program arrangements with the College department requesting catering service.
7. Specific catering menus, cost of the function, guaranteed numbers to be served, date and time of service and person responsible for the function will be mutually agreed to by the College and Paisans at a reasonable time before the date of the function.
8. Paisans shall provide a sufficient number of qualified and trained staff to service the events, take and process catering orders, respond to inquiries, and handle all aspects of the Catering Services.

9. The College, in coordination with Paisans, will assume operational and financial responsibility for setting up and tearing down each scheduled event. Paisans will, however, be responsible for spot cleaning prior to, between and after events.
10. Paisans shall remove all catering equipment and supplies from the catered service site and all clean-up activities completed immediately following the event by Paisans.
11. Payment for catering will be payable to Paisans within forty-five (45) days after receipt by the College of a written invoice.
12. Catering provided to non-College groups which come to the campus for meetings, conferences and events will be billed by Paisans and collection for such events is the sole responsibility of Paisans unless the College is organizing/sponsoring an event for the non-College group.

ARTICLE 4 – ALCOHOL:

1. Alcohol may only be served on the Premises upon the express written consent of the College in conformance with Illinois law and College policy.
2. Paisans may serve alcohol on the Premises as part of its Catering Services in conformance with Illinois law and College policy.
3. To serve alcohol on the Premises, Paisans must acquire and hold general liability coverage and dram shop insurance in the amount of \$1,000,000, and name the College as an additional insured.
4. The College, in its sole discretion, reserves the right to stop the service of alcohol at any time.

ARTICLE 5 – SAFETY, SANITATION AND SECURITY:

1. Paisans shall provide a safe, sanitary, and secure food service environment in accordance with all applicable Federal and State laws and regulations and all local laws, ordinances and regulations.
2. Paisans shall provide daily housekeeping, cleaning, preventive maintenance, and sanitation service that includes necessary commercial equipment and supplies for all assigned food service areas at the Premises as stated in Article 1.
 - a. The facilities to be serviced shall include, but not be limited to, production and serving areas, snack bars, carts, refrigerators, freezers, receiving and storage, trash and garbage, employee rest rooms, offices, hallways and stairs used by Paisans.
 - b. During the course of each business day, Paisans shall spot clean all dining areas.
 - c. The cleaning of all food service areas from the server back through and including the kitchen, storage areas shall be the sole responsibility of Paisans. The loading dock shall be cleaned by Paisans when used by Paisans.

3. Paisans shall develop, implement, and update cleaning and sanitation schedules for all equipment and areas as assigned.
 - a. Cleaning must be sufficient to provide protective maintenance against unnecessary deterioration, and provide a clean, neat and sanitary appearance.
 - b. Upon review and approval by the College, the schedules shall be posted and implemented within thirty (30) days of the beginning of this Agreement.
4. The College shall be responsible for contracting with a qualified vendor to provide periodic deep cleaning of hood ducts, plenums, fans and related units as well as all fire suppression systems. Paisans shall retain responsibility for the regular cleaning of all interior and exterior surfaces as well as the filters (if applicable) of the hood ducts, plenums, fans and related units and all fire suppression systems.
5. When the food service areas are closed for College vacations/holidays, these areas shall be left in a clean and ready-for-inspection condition by Paisans.
6. Paisans' employees shall be neat and tidy in appearance and shall follow all applicable Federal and State laws and regulations and all local laws, ordinances and regulations relating to food handling, food safety and food hygiene.
 - a. The College requires that all food service employees have their hair restrained in accordance with local health codes and must wear gloves when handling food.
7. Paisans shall not allow any food service employees to work with known illnesses or conditions that may be transmitted through the air or via food products, equipment or other mediums.
 - a. Any contagious disease such as hepatitis or Norwalk virus must be reported immediately to the College.
8. Paisans shall coordinate its deep cleaning and pest control procedures with College building management and be responsible for implementing and sustaining measures to prevent infestation in accordance with the College's pest control measures.
9. The College will provide for the removal of garbage that has been delivered by Paisans to designated locations. Paisans is responsible for transporting such garbage in a clean/sanitary manner. The cleanup of any spills or bag/leaks shall be the sole responsibility of Paisans and shall be completed as soon as possible.
10. The College will be responsible for the cleaning and sanitizing of all grease traps.
11. Paisans shall adopt an aggressive program of accident prevention and safety education and reporting.
 - a. Proper instructions on the use of equipment and food handling techniques shall be provided in the promotion of a safe and accident free environment.

- b. Paisans is responsible for reporting to the College, through its Director of Facilities, all accidents involving its staff or customers and all disputes or behavioral incidents involving staff or patrons that occur in or around the Premises.
- 12. Paisans shall immediately report fires, unsafe facility/equipment conditions, thefts, break-ins, unauthorized entries, and security hazards in/of the food service areas and all property losses associated therewith to the College Director of Facilities.
- 13. Paisans shall immediately fix and report any citations by local, state or federal agencies or those identified by College representatives for unsafe or unsanitary conditions.
 - a. Copies of all inspection and follow-up/corrective action reports shall be submitted to the College Director of Facilities immediately upon completion.
- 14. The College shall furnish and maintain fire extinguisher equipment and supplies. Paisans shall notify the College Director of Facilities immediately after any fire extinguisher use or discharge.
- 15. Paisans shall permit unrestricted access to designated College representatives at any time to its food service facilities and at catered events held outside of the College Premises.
- 16. Paisans shall exercise maximum security and control over all cash, charge and sales transactions. The College shall not be responsible for theft or loss of Paisans' cash or property.

ARTICLE 6 – MARKETING:

- 1. Paisans shall regularly implement advertising and promotional efforts to increase the visibility and image of the Food Services.
 - a. Paisans may install signage in the food service areas.
 - b. The College shall reasonably cooperate with Paisans in promoting and merchandising services and products to attract more customers and fully utilize the Food Services.
 - c. Paisans shall disseminate to student, faculty and staff information brochures, catering menus, monthly, weekly and daily menu calendars, and quarterly newsletters as well as have a presence on the College's website.
 - d. Paisans is encouraged to form and sustain a food service committee to assess satisfaction, generate new ideas and otherwise positively interact with the College community.
- 2. All advertising and promotional efforts shall be coordinated through, and reviewed by the College prior to publication and distribution, and shall be limited to signage and campus media intended for students, staff, guests, and faculty.
- 3. Paisans shall be responsible for all costs associated with advertising and promotional efforts through print or other media vehicles.

ARTICLE 7 – EQUIPMENT, SUPPLIES, AND PREMISES:

1. All equipment used for the provision of the Services that existed in the Premises at the start of the relationship between the Parties shall remain the property of the College. Any equipment that Paisans brought to the College at the start of the relationship between the Parties shall remain the property of Paisans.
2. Paisans and the College shall collaborate to determine what food service equipment is needed and what equipment must be replaced during the life of the Agreement.
 - a. Except as provided herein, Paisans will share the cost of purchasing and installing said food service equipment pursuant to plans approved by the College.
 - b. No major alterations of the Premises may be made without permission of the College.
3. The Parties will collaborate to create an inventory system for equipment and capital improvements that tracks ownership and amortization schedules.
4. Except as otherwise provided for herein, all food service equipment and capital improvements funded by Paisans, in whole or in part (except vending machines and the equipment Paisans brought to the College to use at the start of the Agreement), will be fully amortized over sixty (60) months to zero (0) and will become the exclusive property of the College upon the conclusion of this Agreement if the College exercises its option to purchase as set forth below:
 - a. Paisans' initial investment in equipment and capital improvements shall be fully amortized over the life of the Agreement (sixty (60) months) to zero (0).
 - b. At the termination of the Agreement, the College may buy Paisans' portion of its initial equipment and capital improvements for one dollar and no/100 (\$1.00).
 - c. If the Agreement is terminated early (prior to the expiration of sixty (60) months), or if equipment and capital improvements are made midway through the term of the Agreement, said equipment and capital improvements shall be fully amortized on a sixty (60) month schedule and the College may buy Paisans' portion of the equipment and capital improvements for the remaining amortized value at the proportion contributed by Paisans.
 - d. Should the College not exercise this buyout option and should Paisans discontinue providing Food Services at the College, Paisans may remove the equipment it purchased, in whole or in part.
5. All vending machines are to be furnished by Paisans and shall be the property of Paisans.
 - a. All vending equipment shall be state-of-the-art (recent) design and must be approved by the College prior to installation.

- b. All vending equipment in each area shall be modular in height, uniform in appearance, aligned and bolted together for the neatest possible appearance.
 - c. The equipment shall be equipped with a mechanism accepting any combination of nickels, dimes, quarters and one dollar bills. In addition, all vending equipment should have the capability to have on-line card readers installed at a later date.
 - d. If permitted by the vending machine manufacturers, all vending machines are to be equipped with power saving devices.
 - e. All such equipment, installation, software and related costs shall be the sole responsibility of Paisans and/or its subcontractor for vending.
 - f. Paisans is solely responsible for providing an acceptable preventive maintenance and emergency repair program for its vending equipment.
 - i. A notice providing a unique machine number (tied to a specific location and product type machine code), a repair service telephone number, and a procedure for easily obtaining a refund must be affixed to each vending machine.
 - ii. Paisans shall respond to emergency service calls placed to the designated telephone number twenty-four (24) hours per day. Service calls on out-of-service vending machines in student areas must be provided within four (4) hours.
 - g. If, in the College's opinion, a vending area should include a microwave oven, Paisans shall provide the same.
6. Paisans shall be responsible for purchasing and maintaining all initial expendable inventory in good working order, including but not limited to smallwares.
 7. Paisans shall be responsible for providing, cleaning and maintaining an adequate inventory of table linens, aprons, towels, and other related Catering Service linens.
 8. Paisans, at its cost, shall provide any office machines necessary for the management of the College's food service program including computers, printers, facsimile machines, copy machines, typewriters, calculators and any other related items. This business office equipment shall remain the property of Paisans.
 9. If there are food and beverage items which must be transported by motor vehicle, Paisans shall be responsible for providing: (a) a vehicle(s) suitable for such purpose; (b) adequate and qualified staff to operate the vehicle(s); and (c) adequate insurance, as determined and approved by the College, to cover the activity.
 - a. Paisans shall be liable for all damages or injuries caused by negligent operation of the vehicle by Paisans employees or agents.

- b. Paisans' employees and subcontractors shall not use any College owned transportation equipment. Paisans shall abide by all applicable College policies and regulations regarding transportation activity.
10. The College is not responsible for the maintenance of, or repair of, the equipment. Paisans shall maintain and service the equipment assigned to it for Food Services, Vending Services and Catering Services.
- a. In the event that Paisans' negligence causes or significantly contributes to a breakdown of any equipment used in Food Services, Vending Services or Catering Services, as determined by the College, the College shall, at its option, require Paisans to make and/or pay for the necessary repairs and/or replacement thereof.
 - b. Repair service must be completed within twenty-four (24) hours of notice of faulty equipment. If the machine cannot be repaired within this time, arrangements are to be made with the College to have the machine removed and replaced.
11. Paisans is required to repair, rebuild, and repaint all or part of the Premises which may be damaged or destroyed by an act or omission of Paisans, and shall return the Premises, upon expiration or termination of the Agreement, to the College in the same condition that existed at the commencement of the relationship between the Parties, except for normal wear and depreciation.
12. The College shall have the absolute right to make any repairs, alterations, or additions to the Premises free from any and all liability to Paisans herein for loss of business or damage of any nature whatsoever occasioned during the making of such repairs, alterations or additions.

ARTICLE 8 – THEATER RENOVATION:

- 1. Paisans agrees to spend, at minimum, \$25,000 to renovate the College's Theater, also known as the Jedlicka Performing Arts Center.
- 2. Paisans and the College shall mutually agree on the contractor to complete the renovations.
- 3. All designs and work must be approved, in writing, by the College, in its sole discretion, prior to the commencement of work.
- 4. The renovations shall comply with College policy and Illinois law.

ARTICLE 9 – EMPLOYEES:

- 1. Paisans shall furnish and maintain adequate staff on duty at all times to ensure a quality Food Services operation, including managers and relief personnel as required.
 - a. In order to maintain a high quality of service, Paisans shall be responsible for providing expertly trained, experienced and qualified personnel for administration and supervision, menu planning, dietetics, production, purchasing, service, sanitation, marketing, and equipment purchase specification assistance.

- b. Paisans shall have adequate personnel with sufficient training to ensure that all employees are trained to comply with all applicable Federal and State laws and regulations and all applicable local laws, ordinances and regulations relating to food handling, food safety and sanitation.
 - i. At a minimum, the manager on duty shall have successfully attained a Certified Food Service Sanitation Professional designation.
 - ii. Paisans shall continually provide training to its employees at all levels of the Foods Services operation, including but not limited to holding regularly scheduled training meetings.
- 2. All personnel furnished by Paisans, shall at all times and for all purposes be solely in the employment of Paisans.
 - a. Paisans shall be solely responsible for the wages, salaries, fringe benefits, hours of work, and working conditions of all of its personnel hereunder as well as the collection and payment of all federal and state taxes, social security, unemployment insurance and other payroll taxes with respect to such personnel.
- 3. Paisans' employees shall wear proper Paisans' uniforms, including a Paisans' issued shirt and black well-fitted pants and a visible name tag for identification purposes, during the time they are performing their duties at the College. Said uniforms shall be clean and neat. Management shall be appropriately dressed (but not necessarily in uniform) and wear nametag identification.
- 4. Paisans will ensure that its employees abide by all rules and regulations that govern College employees. Infractions thereof may result in the College requesting that the individual no longer be employed at the Paisans located at the College.
- 5. Paisans shall provide to the food service contract administrator and the College's Security Office: after-hours telephone number(s) for all area-management representatives authorized to respond to emergency situations.

ARTICLE 10 – FINANCIAL AGREEMENT:

- 1. Paisans agrees to provide the Cafeteria Services and Vending Services as outlined herein on a Profit or Loss basis plus pay the College one thousand and no/100 U.S. dollars (\$1,000.00) per month for each month of the Agreement.
 - a. Partial months shall be prorated.
 - b. The monthly payment is due on the twenty-fifth (25th) day of each month.
- 2. Except for the monthly payment to the College as described above, all profits generated will be retained by Paisans. Conversely, any losses resulting from these operations will be the sole responsibility of Paisans. No subsidy for incurred losses will be required of the College.

3. On or before the fifteenth (15th) of each month, Paisans shall provide the College with a monthly report (from the previous month) of sales and operations; such report shall include sales by type and number of customers.
4. Paisans agrees that the College is authorized to conduct regular and periodic audits in connection with implementation of this Agreement under such rules and regulations as the College may prescribe. In the conduct of such audits, the College and its duly authorized representatives shall have access to any relevant books, documents, papers, accounts, and records of such activities.
5. Paisans may accept personal checks for food services at its own risk. The College will not be responsible for, or assist in any way with, the collection of dishonored checks. Paisans shall, however, work with the College to establish a system that will allow Paisans to accept credit and bank debit cards.

ARTICLE 11 – INSURANCE:

1. Paisans agrees to carry from the inception of and during the life of this Agreement, at its own expense, the following types of insurance:
 - \$2,000,000 - General Annual Aggregate
 - \$1,000,000 - General Aggregate – Per Occurrence
 - \$1,000,000 - Errors and Omissions- Aggregate, Per Occurrence
 - \$1,000,000 - Products - Per Occurrence
 - \$1,000,000 - Personal & Adv Injury – Per Occurrence
 - \$1,000,000 - Damage to Premises – Per Occurrence
 - \$5,000 - Medical Expense – Per Occurrence
 - \$1,000,000 - Automotive Liability – Combined Single Limit
 - \$5,000,000 - Excess Umbrella Coverage
 - \$500,000 - Workmen's Compensation and Employer's Liability
2. The College shall be named as an additional insured under all insurance policies.
3. Paisans shall deliver to the College suitable certificates evidencing the requisite insurance coverage in the form of an ACCORD Certificate of Insurance prior to execution of the Agreement.
 - a. Each policy must contain a thirty (30) day notice of cancellation, nonrenewal or material change to all named and additional insureds.
 - b. The insurance policies shall be issued by a company or companies having an “A.M. Best Company” financial strength rating of A- (Excellent) or better prior to execution of this Agreement; further, all certificates that evidence Public Liability Insurance must specifically mention that contractual Liability Insurance is provided.
4. Paisans agrees to defend and hold the College harmless from and against any and all injuries to persons, including death, and/or damage to property occasioned by or arising out of or in any way connected with the conduct of Paisans, its agents, employees, subcontractors, in connection with

Food Services, Vending Services or Catering Services provided by Paisans hereunder.

ARTICLE 12 – COMPLIANCE WITH LAWS:

1. Paisans assumes full responsibility for compliance with all federal, state, and local food laws and regulations and shall procure each license and permit as may be required for the operation of its Food Services, Catering Services, and Vending Services operation at the College.
2. Paisans' purchase of food, supplies, and equipment shall meet requirements of the U.S. Department of Agriculture (USDA), Food and Drug Administration (FDA), Underwriters Laboratory, National Sanitation Foundation (NSF), and other relevant agencies.
 - a. In the absence of grade labeling, Paisans shall provide the College, upon request, with package labeling codes or industry accepted grade equivalent standard to verify the minimum grades specified are being provided.
 - b. Paisans shall document its processes for verifying that it, and all of its vendors are in full compliance with the legal mandates of the food service industry best practices relative to the manner food is purchased, sorted, and transported to College facilities.
3. Paisans shall be solely responsible for and comply with all existing federal, state and local laws concerning health and sanitation, including but not limited to OSHA. Paisans must be licensed by the Cook County Health Department and the Town of Cicero Health Department. Paisans shall hold harmless and indemnify the College from and against all claims or demands arising out of Paisans' failure or refusal to comply with said laws.
4. Paisans shall be solely responsible for and comply with all applicable federal, state, and local laws and regulations regarding the employment, compensation, and payment of its personnel. Paisans shall hold harmless and indemnify the College from and against all claims or demands arising out of Paisans' failure or refusal to comply with said laws.
5. The College is not subject to Federal Excise Tax or Illinois Retailers Occupational Tax.
 - a. However, sales by Paisans and vending machine sales are subject to Illinois Sales Tax and potentially, local taxes.
 - b. Paisans shall be responsible for collecting and remitting to the taxing authorities the appropriate amount of sales taxes in accordance with applicable state and local laws and regulations.
 - c. Paisans shall hold harmless and indemnify the College from and against all claims or demands arising out of Paisans' failure or refusal to collect and remit taxes applicable to its activities hereunder.

ARTICLE 13 – UTILITIES:

1. The College shall, at its own expense, provide all heat, air conditioning, electricity, gas, steam,

water, sewer service, and any other utilities reasonably needed by Paisans to provide Food Services, Catering Services or Vending Services as described herein.

- a. However, the College does not guarantee an uninterrupted supply of heat, air conditioning, electricity, gas, steam, water, sewer service, or any other utility.
 - b. In the event of an outage, the College shall take reasonable efforts to restore service.
 - c. The College shall not be liable for any loss to Paisans that may result from an interruption or failure of any utility.
2. Paisans shall maximize utility/energy conservation in alliance with the College's responsible energy use and conservation practices.
 - a. Paisans shall adopt and enforce a policy of turning off or down lights, fans, water, ovens, steam equipment and other energy consuming items when the food service facilities are not in use or when business volume dictates a reduction in the use of utilities.
 - b. The College reserves the right to assess a fine of five hundred dollars and 00/100 (\$500.00) for each incident of failure by Paisans to practice responsible energy use after the College has issued two (2) written warnings to Paisans within the same contract year for such failures.
3. Paisans shall have access to and use of the College's telephone system to make local calls.

ARTICLE 14 – TERM OF AGREEMENT:

1. This Agreement shall begin on December 20, 2018 and expire on December 31, 2023.
 - a. However, at any time during the term of this Agreement, the College, in its sole discretion, may terminate the Agreement upon thirty (30) days' written notice to Paisans, with or without cause.
 - b. Additionally, Paisans may terminate the Agreement upon one hundred and eighty-one (181) days' written notice to the College.
2. Upon the termination of the Agreement, Paisans shall vacate the Premises and leave the same in the condition received, except for normal wear and tear.
3. Upon termination of the Agreement, at the option of the College, Paisans shall remove any equipment solely belonging to Paisans on the College's Premises (a) immediately or (b) sixty (60) days after the termination of the Agreement and at no rental charge to the College.

ARTICLE 15 – FORCE MAJEURE: The obligation of either Party to perform any act hereunder shall be suspended upon an act of God, war, riot, invasion, fire, accident, strike or lockout, government interference through regulations, appropriation, or rationing, or by priority, inability to secure goods or materials or shipments for the above stated reasons, or because of other conditions either similar or

dissimilar to those enumerated above, beyond the reasonable control of the Party obligated to perform.

ARTICLE 16 – OTHER WORK: It is understood that work not covered by this Agreement may, from time to time, be performed by the College or others in the same areas that must be occupied by Paisans' employees or agents. In such event, Paisans shall fully cooperate with the College to minimize interference with either Party's operations.

ARTICLE 17 – ASSIGNMENT and SUBCONTRACTING:

1. Without prior written approval of the College, Paisans shall not assign its rights and obligations under this Agreement, in whole or in part, nor subcontract for any services contracted for herein.
2. No assignment, even if consented to, shall in any way reduce or eliminate the liability of the assignee for obligations accrued prior to such assignment.

ARTICLE 18 - NOTICE:

1. Any notice, request, demand or other communication, provided for by this Agreement shall be in writing and shall be deemed to have been duly received upon: (a) actual receipt if personally delivered and the sender received written confirmation of personal delivery; (b) receipt as indicated by the written or electronic verification of delivery when delivered by overnight courier; (c) receipt as indicated by the electronic transmission confirmation when sent via telecopy or facsimile transmission; or (d) three (3) calendar days after the sender posts notice with the U.S. Post Office when sent by certified or registered mail, return receipt requested.
2. Notice shall be sent to the addresses set forth below, or to such other address as either Party may specify in writing.

If to Morton College: Morton College
Community College District No. 527
Attn: President
3801 S. Central Avenue
Cicero, IL 60804

With copy to: Del Galdo Law Group, LLC.
1441 S. Harlem Avenue
Berwyn, IL 60402

If to Paisans: Luigi's Paisans Pizza, Inc.
60 Stone Creek Drive
Lemont, IL 60439
Attn: Petrit Fejzuloski, President

With copy to: Michael Maksimovich, Attorney
8643 Ogden Avenue
Lyons, IL 60534

ARTICLE 19 – CONSTRUCTION AND GOVERNING LAW: Construction and interpretation of this Agreement shall at all times and in all respects be governed by the laws of the State of Illinois, without regard to conflict of laws principles. The Parties acknowledge that they have had an opportunity to review and revise this Agreement and have it reviewed by legal counsel, if desired, and, therefore, the normal rules of construction, to the extent that any ambiguities are to be resolved against the drafting Party, shall not be employed in the interpretation of this Agreement.

ARTICLE 20 – SEVERABILITY: The provisions of this Agreement shall be deemed severable, and the invalidity or unenforceability of any one or more of the provisions hereof shall not affect the validity and enforceability of the other provisions hereof.

ARTICLE 21 – ENTIRE AGREEMENT: This Agreement contains the entire agreement and understanding by and between the Parties as related to the provision of the Food Service Program and Catering Program at the College, but not with respect to the provision and receipt of food and beverages for children at the College Daycare Center which is the subject of a separate written contract. Except for a separate contract to provide food and beverages to the children at the College Daycare Center, no representations, promises, agreements or understandings, written or oral, not herein contained shall be of any force or effect.

ARTICLE 22 – MODIFICATION: No provision of this Agreement may be modified, waived or discharged unless such waiver, modification or discharge is agreed to in writing, signed by each Party and approved by the Board. No waiver by either Party regarding any breach of a condition or provision of this Agreement shall be deemed a waiver of similar or dissimilar provisions or conditions of this Agreement.

ARTICLE 23 – HEADINGS: The headings used herein form no substantive part of this Agreement, are for the convenience of the Parties only, and shall not be used to define, enlarge or limit any term of this Agreement.

ARTICLE 24- SIGNING IN COUNTERPARTS: This Agreement may be executed in counterpart originals, each of which shall be deemed to be an original with the same effect as if the signatures thereto were on the same instrument. A signature affixed to this Agreement and transmitted electronically shall have the same effect as an original signature.

THE PARTIES TO THIS AGREEMENT HAVE READ THE FOREGOING AGREEMENT IN ITS ENTIRETY AND FULLY UNDERSTAND EACH AND EVERY PROVISION CONTAINED HEREIN.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed as of this _____ day of _____, 2017.

Executed:

MORTON COMMUNITY COLLEGE DISTRICT NO. 527

By: Stan Fields, Ph.D. **Date**
Its: President
Morton Community College District No. 527

LUIGI'S PAISANS PIZZA, INC.

By: _____ **Date**
Its: _____
Luigi's Paisans Pizza, Inc.



Service Donation Form Package

DONATION #17-183

Revised Mar. 12, 2017

Technical School Responsibilities

Terms and Conditions

1. Subaru items (e.g. car) being donated by Subaru of America are for educational purposes only. Donated items are to be used in support of all SOA training initiatives at the receiving institution.
2. If donated item is a motor vehicle or component thereof, it cannot be licensed, titled, or operated on any public or private road or highway.
3. Donated items are not certified to comply with any Federal, State, or local laws, rules or regulations.
4. Items are being donated in an “**as is, with all faults**” condition. Items are not covered by any warranty. SOA expressly disclaims all warranties, including any implied warrant of merchantability or fitness for a particular purpose.
5. Donated items cannot be sold, disposed of, or transferred by any receiving institution, unless arranged and agreed upon by SOA.
6. The recipient institution will maintain adequate records and controls to ensure proper accountability, control and use of SOA donations. The records should be maintained if the donation is being used or until the donation is returned to SOA or destroyed.
7. SOA requires an annual inspection of the donated vehicles requiring the below digital images uploaded to the Subaru-U website (effective date 07/2017).
 - a. Door vin placard image
 - b. Instrument cluster, key in the run position mileage showing
 - c. Complete car image
 - d. One image from each corner (1/4)
8. If donated item is a motor vehicle or component thereof, it must be secured against theft, unauthorized and illegal use.
9. All vehicles and diagnostic equipment must be kept in good working order
10. All vehicles will be titled in the name of the institution and Subaru of America
11. Any goods received from SOA will not be used with the intention or knowledge that they will be used to commit a terrorist act.
12. **The recipient institution agrees to:**
 - a. Promptly complete all required documents and return them to SOA:
 - Donation Acceptance Agreement Form [DAA- Form 2]: 3 business days (72 hours) by email;
 - Contribution Acknowledgement Form [CA – Form 4]; 10 business days after receipt of donation.
 - b. Unless otherwise advised, pickup donated vehicles (i.e. via tow truck), items and components at a specified location;
 - Within 10 working days of being notified that the donated item(s) is available for pick up, the recipient network institution will pick up the donated item(s). ***If the recipient network institution needs assistance it must be noted on the DAA – Form 2.***
 - c. Promptly affix all provided required labels to all donated items in accordance with instructions provided;
 - d. Maintain and use donated items in accordance with terms and conditions outlined here and on all applicable donation program forms;
 - e. When applicable (educational institution recipient) - agrees to send Instructor to training on Subaru products;
 - f. Purchase equipment to support the use of the Subaru product for educational purposes;
 - Network Institution will notify SOA upon completion of use; return all donated item(s) to SOA or dispose of by scrapping per SOA’s instruction and policy.
 - g. Subaru reserves the right to request the return of or retrieve any or all donated items.
 - h. By accepting donated items recipient institutions agree to these terms and conditions and are solely responsible for any related legal actions that may result.

Subaru Responsibilities

Subaru of America Inc. will:

1. Provide the direction and supporting policies for the Service Donation Program.
2. Determine the curriculum training aid needs of the network institutions.
3. Identify the automotive components that are to be donated, if appropriate.
4. Select the organization to which the donated items are being assigned.
5. Assist in the resolution of problems when notified.
6. Field Service Training Manager (FSTM), Field Service Engineer (FSE), District Parts and Service Manager (DPSM), or other assigned Service personnel will act as SOA's liaison and administer the donation program. The Liaison will represent SOA at the donation ceremony.
7. Announce the donations to qualified organizations and encourage participation as requested.
8. Coordinate the distribution of donated items to the designated organization or network institution.
9. Work with the network institutions to complete the Donation Acceptance Agreement Form [DAA- Form 2].
10. Work with the network institutions to schedule a donation date and coordinate the pick-up / shipment of the donated items.
11. Work with network institutions to complete the Contribution Acknowledgement Form [CA- Form 4].
12. Provide recipient network institutions appropriate labels and/or decals to be affixed to the donated item(s) and supporting instructions.
13. Work directly with the network institutions when use of the donated item(s) has been completed. Provide all the necessary instructions and forms.
14. Maintain vehicle title for all donated vehicles, physical and electronic copies.
15. Distribute copies of all completed documents when a donation transaction file has been closed.

LIST OF ACRONYMS

NII / Network Institution Information [Form 1]

DAA / Donation Acceptance Agreement [Form 2]

DL / Donation Letter [Form 3]

CA / Contribution Acknowledgement [Form 4]

SC / Scrapping Certification Form [Form 5]

DR / Donation Return Form [Form 6]



Donation Acceptance Agreement Form Donation #17-183

NAME AND ADDRESS OF RECIPIENT INSTITUTION:

SCHOOL NAME: Morton College
SCHOOL ADDRESS: 3801 S. Central Ave; Cicero, IL 60804
PRIMARY CONTACT: Don Sykora
PRIMARY CONTACT PHONE: 708-656-8000 x1324
PRIMARY EMAIL: Don.sykora@morton.edu
SCHOOL ADMIN CONTACT:

DESCRIPTION OF DONATED ITEM(S):

Please be sure to include the model year and complete VIN if applicable. VIN # JF2SJAAC4FG486317
2015; Forester; FFA01; WH1

By

TITLE: Dan Vespertino, Director -- Service Technical

DATE

The Item(s) identified above the "Donated Item(s) has been donated to you by Subaru of America, Inc. for non-profit, educational or exhibition purposes only. In consideration of this, you agree to the following conditions:

1. The Donated Item(s) will be used by you for nonprofit, educational or exhibition purposes and will not, except as provided for herein, be sold, disposed of or transferred by you.
2. If the Donated Item(s) is a motor vehicle or component thereof, it will not be licensed, titled or operated on any public or private road or highway.
3. You acknowledge that the Donated Item(s) is not certified to comply with any federal, state or local laws, rules or regulations.
4. You accept the Donated Item(s) "AS IS," "WITH ALL FAULTS," IT BEING UNDERSTOOD THAT IT IS NOT INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.
5. Subaru of America, Inc. expressly disclaims, and you expressly release Subaru of America, Inc. from any and all liability associated with the Donated Item(s). In addition, you agree to indemnify and hold harmless Subaru of America, Inc. its officers, directors, employees, and agents from and against any and all claims, demands, obligations, causes of action and lawsuits, and all damages, liabilities, fines, judgments, costs (including settlement costs), and expenses associated therewith (including the payment of reasonable attorney fees and disbursements), (i) arising out of or in connection with the Donated Item(s) or their use and possession; or (ii) Subaru of America, Inc.'s enforcement of the provisions of this agreement.
6. Upon completion of your use of the Donated Item(s), you will notify someone at SOA of the responsible contact person at the institution. You will certify in writing to Subaru of America, Inc. and scrap the Donated Item(s), disposing of it/them in such a manner as to ensure that it/they will not be used for on or off-highway use.
7. The conditions set forth above have been communicated to, and are understood by, all of your personnel who have access to the Donated Item(s).

Please acknowledge your agreement to the above conditions by completing and signing this Donation Acceptance Agreement Form in the space below. Return the signed Donation Acceptance Agreement Form within 3 business days (72 hours) to donations@subaru.com.

Accepted and agreed to this _____ day of _____, _____

On behalf of: _____

By: _____ Title: _____



Service Donation Form Package

DONATION #17-180

Revised Mar. 12, 2017

Technical School Responsibilities

Terms and Conditions

1. Subaru items (e.g. car) being donated by Subaru of America are for educational purposes only. Donated items are to be used in support of all SOA training initiatives at the receiving institution.
2. If donated item is a component thereof, it cannot be licensed, titled, or operated on any public or private road or highway.
3. Donated items are not certified to comply with any Federal, State, or local laws, rules or regulations.
4. Items are being donated in an “**as is, with all faults**” condition. Items are not covered by any warranty. SOA expressly disclaims all warranties, including any implied warrant of merchantability or fitness for a particular purpose.
5. Donated items cannot be sold, disposed of, or transferred by any receiving institution, unless arranged and agreed upon by SOA.
6. The recipient institution will maintain adequate records and controls to ensure proper accountability, control and use of SOA donations. The records should be maintained if the donation is being used or until the donation is returned to SOA or destroyed.
7. SOA requires an annual inspection of the donated vehicles requiring the below digital images uploaded to the Subaru-U website (effective date 07/2017).
 - a. Door vin placard image
 - b. Instrument cluster, key in the run position mileage showing
 - c. Complete car image
 - d. One image from each corner (1/4)
8. If donated item is a component thereof, it must be secured against theft, unauthorized and illegal use.
9. All vehicles and diagnostic equipment must be kept in good working order
10. All vehicles will be titled in the name of the institution and Subaru of America
11. Any goods received from SOA will not be used with the intention or knowledge that they will be used to commit a terrorist act.
12. **The recipient institution agrees to:**
 - a. Promptly complete all required documents and return them to SOA:
 - Donation Acceptance Agreement Form [DAA- Form 2]; 3 business days (72 hours) by email;
 - Contribution Acknowledgement Form [CA – Form 4]; 10 business days after receipt of donation.
 - b. Unless otherwise advised, pickup donated vehicles (i.e. via tow truck), items and components at a specified location;
 - Within 10 working days of being notified that the donated item(s) is available for pick up, the recipient network institution will pick up the donated item(s). ***If the recipient network institution needs assistance it must be noted on the DAA – Form 2.***
 - c. Promptly affix all provided required labels to all donated items in accordance with instructions provided;
 - d. Maintain and use donated items in accordance with terms and conditions outlined here and on all applicable donation program forms;
 - e. When applicable (educational institution recipient) - agrees to send Instructor to training on Subaru products;
 - f. Purchase equipment to support the use of the Subaru product for educational purposes;
 - Network Institution will notify SOA upon completion of use; return all donated item(s) to SOA or dispose of by scrapping per SOA's instruction and policy.
 - g. Subaru reserves the right to request the return of or retrieve any or all donated items.
 - h. By accepting donated items recipient institutions agree to these terms and conditions and are solely responsible for any related legal actions that may result.

Subaru Responsibilities

Subaru of America Inc. will:

1. Provide the direction and supporting policies for the Service Donation Program.
2. Determine the curriculum training aid needs of the network institutions.
3. Identify the automotive components that are to be donated, if appropriate.
4. Select the organization to which the donated items are being assigned.
5. Assist in the resolution of problems when notified.
6. Field Service Training Manager (FSTM), Field Service Engineer (FSE), District Parts and Service Manager (DPSM), or other assigned Service personnel will act as SOA's liaison and administer the donation program. The Liaison will represent SOA at the donation ceremony.
7. Announce the donations to qualified organizations and encourage participation as requested.
8. Coordinate the distribution of donated items to the designated organization or network institution.
9. Work with the network institutions to complete the Donation Acceptance Agreement Form [DAA- Form 2].
10. Work with the network institutions to schedule a donation date and coordinate the pick-up / shipment of the donated items.
11. Work with network institutions to complete the Contribution Acknowledgement Form [CA- Form 4].
12. Provide recipient network institutions appropriate labels and/or decals to be affixed to the donated item(s) and supporting instructions.
13. Work directly with the network institutions when use of the donated item(s) has been completed. Provide all the necessary instructions and forms.
14. Maintain all components and tools, physical and electronic copies.
15. Distribute copies of all completed documents when a donation transaction file has been closed.

LIST OF ACRONYMS

NII / Network Institution Information [Form 1]

DAA / Donation Acceptance Agreement [Form 2]

DL / Donation Letter [Form 3]

CA / Contribution Acknowledgement [Form 4]

DR / Donation Return Form [Form 6]



Donation Acceptance Agreement Form

Donation #17-180

NAME AND ADDRESS OF RECIPIENT INSTITUTION:

SCHOOL NAME: Morton College
SCHOOL ADDRESS: 3801 S. Central Ave. Cicero, IL 60804
PRIMARY CONTACT: Don Sykora
PRIMARY CONTACT PHONE: 708-656-8000 x 1324
PRIMARY EMAIL: Don.sykora@morton.edu
SCHOOL ADMIN CONTACT: _____

DESCRIPTION OF DONATED ITEM(S):

Please be sure to include the description and value if applicable. Subaru DSTI Vehicle Interface; \$2,850.00;
Operational Software; \$9,800.00

By

TITLE:

Dan Vespertino, Director – Service Technical

DATE

The Item(s) identified above the "Donated Item(s)" has been donated to you by Subaru of America, Inc. for non-profit, educational or exhibition purposes only. In consideration of this, you agree to the following conditions:

1. The Donated Item(s) will be used by you for nonprofit, educational or exhibition purposes and will not, except as provided for herein, be sold, disposed of or transferred by you.
2. If the Donated Item(s) is a motor vehicle or component thereof, it will not be licensed, titled or operated on any public or private road or highway.
3. You acknowledge that the Donated Item(s) is not certified to comply with any federal, state or local laws, rules or regulations.
4. You accept the Donated Item(s) "AS IS," "WITH ALL FAULTS," IT BEING UNDERSTOOD THAT IT IS NOT INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.
5. Subaru of America, Inc. expressly disclaims, and you expressly release Subaru of America, Inc. from any and all liability associated with the Donated Item(s). In addition, you agree to indemnify and hold harmless Subaru of America, Inc. its officers, directors, employees, and agents from and against any and all claims, demands, obligations, causes of action and lawsuits, and all damages, liabilities, fines, judgments, costs (including settlement costs), and expenses associated therewith (including the payment of reasonable attorney fees and disbursements), (i) arising out of or in connection with the Donated Item(s) or their use and possession; or (ii) Subaru of America, Inc.'s enforcement of the provisions of this agreement.
6. Upon completion of your use of the Donated Item(s), you will notify someone at SOA of the responsible contact person at the institution. You will certify in writing to Subaru of America, Inc. and scrap the Donated Item(s), disposing of it/them in such a manner as to ensure that it/they will not be used for on or off-highway use.
7. The conditions set forth above have been communicated to, and are understood by, all of your personnel who have access to the Donated Item(s).

Please acknowledge your agreement to the above conditions by completing and signing this Donation Acceptance Agreement Form in the space below. Return the signed Donation Acceptance Agreement Form within 3 business days (72 hours) to donations@subaru.com.

Accepted and agreed to this _____ day of _____, _____

On behalf of: _____

By: _____ Title: _____

From: [Melissa Mollett](#)
To: [Melissa Mollett](#)
Subject: FW: Subaru Service Donation for Automotive Program
Date: Monday, January 08, 2018 3:00:30 PM
Attachments: [Accept Agree 17-180 Morton College.pdf](#)
[ATT00001.htm](#)
[Accept Agree 17-183 Morton College \(003\).pdf](#)
[ATT00002.htm](#)

From: Keith McLaughlin
Sent: Friday, January 05, 2018 7:26 AM
To: Stan Fields <stan.fields@morton.edu>
Cc: Melissa Mollett <melissa.mollett@morton.edu>; Roxanne M Barone <Roxanne.Barone@morton.edu>
Subject: Fwd: Subaru Service Donation for Automotive Program

I approve this for action at the January BOT meeting.

Begin forwarded message:

From: Roxanne M Barone <Roxanne.Barone@morton.edu>
Date: January 4, 2018 at 3:02:52 PM EST
To: Keith McLaughlin <Keith.McLaughlin@morton.edu>
Cc: Melissa Mollett <melissa.mollett@morton.edu>, Derek C Shouba <derek.shouba@morton.edu>
Subject: FW: Subaru Service Donation for Automotive Program

Keith,

Below is action needed for the January Board meeting:

PROPOSED ACTION: THAT THE BOARD APPROVE THE DONATION ACCEPTANCE AGREEMENTS BETWEEN MORTON COLLEGE AND SUBARU FOR DSTI VEHICLE INTERFACE & OPERATIONAL SOFTWARE AND **DONATION** OF 2015 FORESTER VEHICLE FOR INSTRUCTIONAL PURPOSES FOR THE AUTOMOTIVE PROGRAM AS SUBMITTED.

RATIONALE: [Required by Board Policy 1.1.1, 5.3 and Chapter 805, Section 3-27.1 of the Illinois Compiled Statutes]

The College has procured two Donation Agreements from Subaru for donation of equipment for instructional use in its Automotive Program. This equipment will enhance instruction in the ATM program by allowing students to diagnose, analyze, and repair modern automotive systems. This equipment will also help facilitate the building of partnerships between local Subaru

dealerships/service centers and the Morton College
Automotive Technology Program.

Donation #17-180, DSTI VEHICLE INTERFACE, VALUE \$2,850
AND OPERATIONAL SOFTWARE, VALUE \$9,800

Donation #17-183, 2015 FORESTER, VIN
#JFSJAAC4FG486317

COST ANALYSIS: N/A

ATTACHMENT: Subaru Service Donation Forms

Roxanne Barone
Executive Assistant
Office of the Provost
Roxanne.barone@morton.edu
708-656-8000, ext. 2241

The information contained in this e-mail and any accompanying documents is intended for the sole use of the recipient to whom it is addressed, and may contain information that is privileged, confidential, and prohibited from disclosure under applicable law. If you are not the intended recipient, or authorized to receive this on behalf of the recipient, you are hereby notified that any review, use, disclosure, copying, or distribution is prohibited. If you are not the intended recipient(s), please contact the sender by e-mail and destroy all copies of the original message. Thank you.



MORTON COLLEGE BOARD POLICY

Illinois Community College District No. 527

TITLE: Alcohol Beverages on College Property

NO.:

SECTION:

PAGE: 1 of 1

Morton College prohibits the sale or consumption of alcoholic beverages on College property without the consent of the Board of Trustees of Morton College.

However, alcoholic beverages may be served or sold at the Morton College Theater, the Jedlicka Performing Arts Center, for public events that are not student-related activities, including, but not limited to concerts, plays, entertainment events, fundraisers, exhibitions, chamber of commerce events, and association events. Such events shall be authorized and approved, in advance, by the Board of Trustees of Morton College, in accordance with the Liquor Control Act of 1934 and Morton College procedure. The Board of Trustees of Morton College reserves the right to place restrictions on events at which alcohol is sold or served.

In conformity with this policy, a representative of Morton College is authorized to apply to the Town of Cicero for a Special Events Liquor License (Class E Liquor License), provided, however, that Morton College shall be the applicant for and the License shall be issued in the name of Morton Community College District # 527. This Policy shall not limit the College's ability to contract with a third party for the management and operation of the food and beverage service at the Jedlicka Performing Arts Center, which may include the sale and distribution of alcohol pursuant to a Town of Cicero Special Events Liquor License, provided, however, that said third party shall indemnify, defend and hold Morton College harmless from and against all losses associated with the management, sale or distribution of alcohol on College property and shall hold insurance naming Morton College as an additional insured in an amount no less than One Million Dollars (\$1,000,000).

The Board of Trustees of Morton College, in its sole discretion, reserves the right to deny the sale or service of alcohol at any event to be held at the Morton College Theater. All proposed events serving or selling alcohol will be reviewed individually. Standing approvals are not allowed.

DATE APPROVED BY BOARD OF TRUSTEES:

DATES REVISED:

DATE LAST REVIEWED:

ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 527

Morton College Procedure: Alcoholic Beverages on College Property

A. Purpose

The purpose of this procedure is to establish rules regarding the sale or service of alcohol at Morton College in accordance with Board Policy ____.

B. Guidelines

Alcoholic liquors may be served or sold on campus with the approval of the Board of Trustees of Morton College ("Board") for events held at the Morton College Theater, also known as the Jedlicka Performing Arts Center, that are determined to be public events and not student-related activities. The Board shall approve, in accordance with Board Policy ____, the events that may serve or sell alcohol. Board Policy ____ and the following factors shall be considered when considering the approval of an event:

- i. whether the event is a student activity or student related activity;
- ii. whether the physical setting of the event is conducive to control of liquor sales and distribution;
- iii. the ability of the event operator to ensure that the sale or serving of alcoholic liquors and the demeanor of the participants are in accordance with State law and College policies;
- iv. regarding the anticipated attendees at the event, the relative proportion of individuals under the age of 21 to individuals age 21 or older;
- v. the ability of the venue operator to prevent the sale or distribution of alcoholic liquors to individuals under the age of 21;
- vi. whether the event operator prohibits participants from removing alcoholic beverages from the venue; and
- vii. whether the event operator prohibits participants from providing their own alcoholic liquors to the venue.

C. Procedure

Any group or individual seeking authorization to serve or sell alcohol on Morton College property must:

1. Submit, in writing, an Alcohol Request Form to the Board, at least one month preceding the scheduled event to ensure timely consideration.
2. Acquire and hold general liability coverage and dram shop insurance in the amount of \$1,000,000, and name Morton College as an additional insured.

D. Terms and Conditions

The following terms and conditions shall be adhered to by any individual or group approved to serve or sell alcohol at the Morton College Theater:

1. At any event where alcoholic beverages are served, provisions must be made for serving non-alcoholic beverages.
2. Possession and consumption of alcoholic beverages shall be confined to the Morton College Theater for the event and shall not be permitted in any other area of the College. Participants shall not be permitted to carry any containers of alcoholic beverage out of the Morton College Theater.
3. Morton College reserves the right to close the activity if any person or group appears to be intoxicated or otherwise uncontrollable. In addition, Morton College reserves the right to limit the time frame when alcohol may be served; the volume and/or number of drinks that may be served on a group or individual basis.
4. The organization or individual holding the event shall be held financially responsible for any damage or injury to persons or property as a result of intentional or negligent conduct on the part of the organization, its caterer(s), agents, members, or guests.
5. The organization or individual holding the event shall release, indemnify and hold harmless Morton College from any claim or lawsuit in any way related to the event.
6. Any individual or group approved to serve or sell alcohol at the Morton College Theater shall do so under the liquor license of Morton College.



MORTON COLLEGE BOARD POLICY

Illinois Community College District No. 527

TITLE: Reimbursement for Travel Expenses

NO.: 8.3

SECTION: Institutional

PAGE: 1 of 4

Transportation, meals, lodging and other documented expenses referenced herein incurred by authorized persons while on college-approved travel may be reimbursed.

“Maximum lodging rate” means (1) the cost of the conference designated hotel, not to exceed \$300; or (2) the maximum reimbursement rate for lodging expenses as provided by the United States General Services Administration for a particular date and location.

Reimbursement shall be as follows:

- a. Travel: The traveler is expected to select the most economical route and mode of transportation. Should the traveler select an indirect route for convenience, any extra costs incurred will be borne by the traveler, and reimbursement will be based only on such charges as would have been incurred traveling the most direct and economical route.
 - i. Public Carrier: The expense of traveling by public carrier (rail, bus or airplane) will be allowed on the basis of actual cost but limited to coach/tourist fare in any case and further limited by the cost of tourist class/coach commercial air transportation.
 - ii. Private Vehicle:
 - (1) If travel by private vehicle is chosen, the traveler will be reimbursed for mileage at the current allowable rate as specified by the Internal Revenue Service.
 - (2) When two or more travelers are traveling to the same event by private vehicle, they are expected to share transportation expenses unless other arrangements are approved in advance.
 - (3) Mileage reimbursement will be based on distances recorded on an official highway map for the most direct route.
 - (4) Additional mileage will be allowed as necessary for transportation in the community which is the point of destination.

DATE APPROVED BY BOARD OF TRUSTEES: March 27, 1980

DATES REVISED: March 24, 1983; October 25, 2001; January 23, 2002; April 22, 2009; December 15, 2010; July 25, 2016; November 16, 2016; February, 2018

DATE LAST REVIEWED:



MORTON COLLEGE BOARD POLICY

Illinois Community College District No. 527

TITLE: Reimbursement for Travel Expenses

NO.: 8.3

SECTION: Institutional

PAGE: 2 of 4

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- (5) The reimbursable amount allowed for travel by private vehicle normally shall not exceed the cost of tourist class/coach commercial air fare transportation. However, exception will apply in circumstances in which the traveler's schedule or destination does not correspond with that of public carriers.
 - (6) Travelers driving privately owned vehicles are expected to be properly licensed and protected at their own expense by personal liability and property damage insurance at the level currently required by law. Traffic tickets are the responsibility of the driver except for Morton College equipment defect violations.
 - iii. Rental Vehicle: When a rental vehicle is chosen for a trip, reimbursement will be based upon receipts for actual charges.
 - iv. Other Ground Transportation: Expenses for ground transportation not identified above (taxi, local bus, and subway) and miscellaneous travel expenses (parking and tolls) are allowed as necessary.
 - b. Lodging: Actual cost of the least expensive single room available at conference designated hotels for only the nights necessary to attend to College business, but not to exceed \$300 per night. If there is no room available at conference designated hotels at or below the maximum lodging rate, then the traveler may be reimbursed for any mid-range quality hotel within a five (5) mile radius of the conference up to the maximum lodging rate. If no such room is available, then the traveler may be reimbursed for an amount over the maximum lodging rate at any conference designated hotel, subject to the pre-approval of the President and Board Chair. When a traveler shares lodging with an unauthorized traveler, the traveler will provide a receipt or printed rate schedule showing the single occupancy rate. If documentation of the single occupancy rate is not provided, the allowable expense will be computed by dividing the number of persons into the total daily rate as indicated on the bill. If a room more expensive than a single room (i.e., a suite) is needed for the continuation of College business when a conference room/center is not available for use by the College and a suite is actually used for the continuation of College business and the suite is more economical than booking an additional conference room/center, then with the pre-approval of the President and Board Chair, one traveler among the group who will use the suite for business purposes may book and be reimbursed for the appropriate sized suite for said business.

DATE APPROVED BY BOARD OF TRUSTEES: March 27, 1980

DATES REVISED: March 24, 1983; October 25, 2001; January 23, 2002; April 22, 2009;
December 15, 2010; July 25, 2016; November 16, 2016; February,
2018

DATE LAST REVIEWED:



MORTON COLLEGE BOARD POLICY

Illinois Community College District No. 527

TITLE: Reimbursement for Travel Expenses

NO.: 8.3

SECTION: Institutional

PAGE: 3 of 4

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- c. Meals and Incidentals*: A per diem is given in lieu of the meal allowance and is to cover the cost of meals and tips. Receipts are not required to support this allowance. Per diem is based on the quarter system for computing the allowance for days or fractions thereof. Each quarter is 6 hours beginning at midnight, 6:00 a.m., Noon, and 6:00 p.m. The traveler is allowed one fourth of the allowance for each period of 6 hours or fraction thereof. The per diem rate shall be the greater of \$100.00 per day or the current applicable Internal Revenue Service Meals and Incidentals Per Diem Rate as defined and posted by location.

*Incidentals are defined by the IRS and shall, in combination with the cost of meals, not exceed the per diem rate

- d. Conference Registration Fees: Actual cost for conference registration fee. Meals included with Registration Fee are not eligible for per diem reimbursement.
- e. Expenses not related to the College's business are not reimbursable. Examples of non-reimbursable expenses include but are not limited to:
- i. Alcoholic beverages;
 - ii. Coat check;
 - iii. Global Positioning Systems (GPS), either rental or purchase;
 - iv. Personal entertainment charges such as movies, sporting events, spa/health clubs, sightseeing, tours, etc.
 - v. Personal convenience charges such as personal phone calls from hotel room in excess of one per day (at 15 minutes or less), hotel laundry, shoe care, and valet services;
 - vi. Limousine services unless the rate charged is equivalent or less than a taxi fare;
 - vii. Late check-out and room guaranteed charges;
 - viii. Non-College related expenses, including spouse/family travel expense unless specific prior approval is provided in a grant or contract;
 - ix. Gifts;
 - x. Purchase of clothing and/or toiletries;
 - xi. Traveler's checks;
 - xii. Interest on credit cards;
 - xiii. Misuse of lost credit cards;
 - xiv. Tobacco products;

DATE APPROVED BY BOARD OF TRUSTEES: March 27, 1980

DATES REVISED: March 24, 1983; October 25, 2001; January 23, 2002; April 22, 2009;
December 15, 2010; July 25, 2016; November 16, 2016; February,
2018

DATE LAST REVIEWED:



MORTON COLLEGE BOARD POLICY

Illinois Community College District No. 527

TITLE: Reimbursement for Travel Expenses

NO.: 8.3

SECTION: Institutional

PAGE: 4 of 4

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- xv. Towing of a personal automobile;
 - xvi. Removal of keys locked in personal automobile;
 - xvii. Damage to automobile (rental or personal);
 - xviii. Maintenance or repair of personal property;
 - xix. Parking tickets or other traffic fines;
 - xx. Personal automobile accident insurance;
 - xxi. Insurance on personal property; and
 - xxii. Loss of personal property, personal funds or cash advances.

DATE APPROVED BY BOARD OF TRUSTEES: March 27, 1980

DATES REVISED: March 24, 1983; October 25, 2001; January 23, 2002; April 22, 2009;
December 15, 2010; July 25, 2016; November 16, 2016; February,
2018

DATE LAST REVIEWED:

From: [Roxanne M Barone](#)
To: [Keith McLaughlin](#)
Cc: [Melissa Mollett](#)
Subject: JANUARY BOARD ITEM - CURRICULUM CHANGES
Date: Friday, January 05, 2018 9:13:47 AM
Attachments: [SUMMARY-changes MAT 080 ART 2017.docx](#)

Keith,

Below is Board action request to approve curriculum changes:

PROPOSED ACTION: THAT THE BOARD APPROVE CHANGES IN CURRICULUM AS SUBMITTED.

RATIONALE: [Required by Board Policy 7.1 and Chapter 110, Act 805, Section 2-12 of the *Illinois Community College Act*]

As a result of curriculum review, we are recommending the addition of five (5) new Art courses and revisions to three Art courses. We are also recommending revisions to three mathematics courses and one business course and change maximum number of career courses towards Associate in Arts or Associate in Science degrees. These recommendations are based upon input from faculty, Advisory Committees, Dean of Arts and Sciences, Curriculum Committee, and the Provost.

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-
-
-

COST ANALYSIS: N/A

-
-
-

ATTACHMENTS: Summary of Changes Recommended

Roxanne Barone
Executive Assistant
Office of the Provost
Roxanne.barone@morton.edu
708-656-8000, ext. 2241

SUMMARY OF CHANGES RECOMENDED

Proposed New Courses

ART 135 History of Design 3 credit hours

This course provides a foundation of understanding design, as it exists today through an overview of the history of visual communications. Students will examine how people have used the visual arts to communicate stories and concepts throughout history and respond with original designs of their own.

ART 136 Print & Digital Production 2 credit hours

This course focuses on the components of production for print and digital output. Students will create production-ready files for print and mobile devices with an emphasis on digital composition and prepress. Lab four hours per week. Prerequisite: ART 131

ART 137 Digital Media Design 2 credit hours

This course explores the basics of motion graphics and interaction design by providing an introduction to the fundamentals of design theory in digital media. Lab four hours per week. Prerequisite: ART 131

ART 138 Portfolio Development 1 credit hour

Utilizing skills of design and personalized instruction, students in this course will build and refine a print and digital portfolio that showcases their design work in an articulate and professional manner. Lab two hours per week. Prerequisite: ART 131

ART 231 Graphic Design II 3 credit hours

Building on top of the foundations learned in Graphic Design I, this course focuses on conceptual problem-solving relating to the creation of elements of brand identity programs, such as logos, publications, advertisements, websites and other applications. Lab six hours per week. Prerequisite: ART 131

Proposed Course Revision

ART 132 Digital Illustration I 3 credit hours

An introduction to illustration using the computer as a medium for illustrators. This course includes the study of illustration as visual interpretation of words, concepts and ideas and also explores strategies for communicating content through pictorial narrative. Students will gain knowledge and experience in the application of traditional illustration to digital media, using primarily Adobe Photoshop and Illustrator. Lecture two hours per week, lab four hours per week. Prerequisite: ART 130

ART 133 Typography

3 credit hours

Study of historical development, type styles, principles of typography and letterform construction. Emphasis is placed on the principles of problem solving relating to the technical and aesthetic use of both display and text type, along with exploration of the creative use of letterforms in visual communication. Lab six hours per week. Prerequisite: ART 101

ART 134 Color Theory for Design

2 credit hours

This course exposes the student to the theories and application of color, as they relate to both print and screen. Historical and geographical perspectives will be discussed. Methods and techniques of the use of color to create impact, combined with the necessary color correction for the many delivery options will be reviewed as well as psychological and symbolic uses of color. Lab four hours per week.

Change MAT 090 to MAT 080 – Mathematics Fundamentals in order to be consistent in numbering with modular math courses.

Change prerequisites for MAT 083, MAT 093 and BUS 127 to MAT 080 Mathematics Fundamentals.

Change maximum number of credits in career courses from six (6) to nine (9) which may be used toward Associate in Arts and Associate in Science Degrees.

From: [Roxanne M Barone](#)
To: [Melissa Mollett](#)
Subject: ICISP tuition waiver - January Board Item (sent to Keith for possible action in January)
Date: Monday, January 08, 2018 12:51:27 PM
Importance: High

Below is Board action request that needs approval at January Board meeting.

PROPOSED ACTION: THAT THE BOARD APPROVE THE WAIVING OF TUITION AND FEES FOR ALL ILLINOIS CONSORTIUM OF INTERNATIONAL STUDIES AND PROGRAMS (ICISP) CONSORTIA AND SPONSORED PROGRAM COURSES, EFFECTIVE SUMMER 2018, FOR A PERIOD OF THREE YEARS, ENDING SPRING 2021, AS SUBMITTED.

RATIONALE: [Required by Board Policy 1.1.1 and Illinois Statute 805/3-45 of the Illinois Public Community College Act]

This action will encourage Morton College students to gain global education competencies by studying abroad while gaining ICCB-articulated course credit.

Although Morton College will waive tuition and fees for ICISP consortia programs and ICISP consortia-sponsored programs, Morton College students, who will be enrolled in Morton College courses, will continue to bear the programmatic costs--which can range between \$3740 and \$14,440 depending on the program—associated with ICISP overseas instruction and extracurricular activities. The Morton College tuition and fees waiver is warranted insofar as Morton College will not incur the instructional or operational costs associated with teaching these courses. Furthermore, the students who participate in ICISP consortia or ICISP sponsored programs will be paying instructional costs to the foreign institutions.

COST ANALYSIS: Due to the high cost of all international educational programs, Morton College expects

only a small number of Morton College students to enroll in ICISP programs each year.

Morton College will waive the tuition and fees associated with these credit hours. At the fall 2018

rate of tuition and fees (i.e., \$138 per credit hour), if five students participate in 12 credit hour,

semester-long programs, at a total cost of \$8280, and five students participate in 6 credit,

summer-long programs, at a total cost of \$4,140, then the total “lost” revenue each year

would in this case be \$12,420.

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ATTACHMENT: None

Roxanne Barone

Executive Assistant

Office of the Provost

Roxanne.barone@morton.edu

708-656-8000, ext. 2241

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A RESOLUTION ESTABLISHING A POLICY TO PROHIBIT SEXUAL HARASSMENT

WHEREAS, Morton College, Community College District No. 527 (“Morton”) is created under the provisions of the laws of the State of Illinois and is now operating under the provisions of the Public Community College Act of the State of Illinois (the “Act”), as supplemented and amended; and

WHEREAS, Public Act 100-0554, eff. 11-16-17, (the “Act”) amends Section 70-5 of the State Officials and Employee Ethics Act to require units of local government to adopt a resolution establishing a policy to prohibit sexual harassment; and

WHEREAS, the Act requires that the policy include, at a minimum: (1) a prohibition on sexual harassment; (2) details on how an individual can report an allegation of sexual harassment, including options for making a confidential report to a supervisor, ethics officer, Inspector General, or the Department of Human Rights; (3) a prohibition on retaliation for reporting sexual harassment allegations, including availability of whistleblower protections under the Act, the Whistleblower Act, and the Illinois Human Rights Act; and (4) the consequences of a violation of the prohibition on sexual harassment and the consequences for knowingly making a false report; and

WHEREAS, Board Policy 8.2.1 Hostile Environment and/or Sexual Harassment, as set forth in Exhibit A (attached hereto), prohibits sexual harassment; and

WHEREAS, Board Policy 8.2.1 Hostile Environment and/or Sexual Harassment details how an individual can report an allegation of sexual harassment, including options for making a confidential report to a supervisor, ethics officer, Inspector General, or the Department of Human Rights; and

WHEREAS, Board Policy 8.2.1 Hostile Environment and/or Sexual Harassment contains a prohibition on retaliation for reporting sexual harassment allegations, including availability of whistleblower protections under the Act, the Whistleblower Act, and the Illinois Human Rights Act; and

WHEREAS, Board Policy 8.2.1 Hostile Environment and/or Sexual Harassment contains the consequences of a violation of the prohibition on sexual harassment and the consequences for knowingly making a false report; and

WHEREAS, based on the foregoing, the Board of Trustees of Community College District No. 527 (the “Board”) has determined that it is in the best interests of Morton to adopt a resolution establishing a policy to prohibit sexual harassment, in compliance with the Act; and

NOW, THEREFORE, BE IT RESOLVED by the Board that:

Section 1. Incorporation of Preambles.

The Board hereby finds that all of the recitals contained in the preambles to this resolution are full, true, and correct and do hereby incorporate them into this Resolution by reference.

Section 2. Purpose.

The purpose of this Resolution is to establish a policy to prohibit sexual harassment, in accordance with the Act.

Section 3. Establish A Policy To Prohibit Sexual Harassment.

The Board prohibits sexual harassment through Board Policy 8.2.1 Hostile Environment and/or Sexual Harassment. The Board details how an individual can report an allegation of sexual harassment, including options for making a confidential report to a supervisor, ethics officer, Inspector General, or the Department of Human Rights in Board Policy 8.2.1 Hostile Environment and/or Sexual Harassment. Board Policy 8.2.1 Hostile Environment and/or Sexual Harassment

contains a prohibition on retaliation for reporting sexual harassment allegations, including availability of whistleblower protections under the Act, the Whistleblower Act, and the Illinois Human Rights Act. Additionally, Board Policy 8.2.1 Hostile Environment and/or Sexual Harassment contains the consequences of a violation of the prohibition on sexual harassment and the consequences for knowingly making a false report.

Section 4. Other Actions Authorized.

The officers and employees of the Board shall take all actions reasonably required or necessary to carry out and give effect to the intent of this Resolution and shall take all action necessary in conformity therewith. The officers and employees of the Board are specifically authorized and directed to draft and disseminate any and all necessary forms to be utilized in connection with this Resolution.

Section 5. Headings.

The headings for the articles, sections, paragraphs and sub-paragraphs of this Resolution are inserted solely for the convenience of reference and form no substantive part of this Resolution, nor should they be used in any interpretation or construction of any substantive provisions of this Resolution.

Section 6. Severability.

The provisions of this Resolution are hereby declared to be severable and should any provision of this Resolution be determined to be in conflict with any law, statute or regulation by a court of competent jurisdiction, said provision shall be excluded and deemed inoperative, unenforceable and as though not provided for herein, and all other provisions shall remain unaffected, unimpaired, valid and in full force and effect.

Section 7. Superseder.

All code provisions, resolutions, rules, and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded.

Section 8. Effective Date.

This Resolution shall be effective and in full force immediately upon passage and approval.

Passed by a vote of ___ ayes and ___ nays at a Regular Meeting of the Board of Trustees held this
____ day of _____, 2018.

Chair, Board of Trustees
Illinois Community College District No. 527

Attest:

Secretary, Board of Trustees
Illinois Community College District No. 527

EXHIBIT A

MORTON COLLEGE BOARD POLICY



TITLE: Hostile Environment and/or Sexual Harassment
8.2.1

NO.:

SECTION: Institutional *
of 1

PAGE: 1

The Board shall not tolerate any behavior, verbal or physical conduct, by any trustee, staff member, or student that constitutes creating a hostile environment or sexual harassment as outline in the Equal Employment Opportunity Commission (EEOC) Discrimination Guidelines summarized as follows:

1. Submission to such conduct is made either explicitly or implicitly as term or condition of an individual's employment.
2. Submission to or rejection of such conduct, made either explicitly or implicitly, is used as the basis for employment decisions effecting such individuals.
3. Such Conduct has the purpose or effect of unreasonably interfering with an individual's work performance or creating an intimidating, hostile, or offensive working environment.

Violations of this policy should be reported immediately to the Human Resources Office and/or to the Office of the President of Morton College. Employees may also make a confidential report of harassment to a supervisor or to the Ethics Officer, if applicable. Furthermore, employees may make a report of sexual harassment to the Inspector General or the Illinois Department of Human Rights.

The President will assure that the reporting person will be protected against any form of retaliation from the perceived aggressor or Morton College. Illinois law provides protections to individuals from retaliation from reporting sexual harassment through, including but not limited to, the State Officials and Employees Ethics Act, 5 ILCS 430/15, the Illinois Whistleblower Act, 740 ILCS 174/15, and the Illinois Human Rights Act, 775 ILCS 5/6-101.

The President will assign one or more individuals to conduct a prompt, thorough, and impartial investigation. This investigation will remain confidential to the extent possible.

Violation of this policy shall lead to disciplinary action up to and including termination. Any person making a knowingly false accusation regarding harassment will likewise be subject to disciplinary action, up to and including discharge.

*Students are afforded the same protections under Board Policy 6.5.

DATE APPROVED BY BOARD OF TRUSTEES:

March 24, 1983

REVISION DATES: _____, 2018

ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 527



MORTON COLLEGE BOARD POLICY

TITLE: Hostile Environment and/or Sexual Harassment

NO.: 8.2.1

SECTION: Institutional *

PAGE: 1 of 1

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DATE APPROVED BY BOARD OF TRUSTEES:

March 24, 1983

REVISION DATES: [September 22](#)_____, 201804

FULL-TIME EMPLOYMENT REPORT

January 22, 2018 Board Meeting

NAME	POSITION	SALARY	EFFECTIVE	COMMENTS
C. Micheal Rose	Transition Coach	\$46,000*	January 23, 2018	Classified Staff, Full Time
	<i>Recent Employment:</i>			Non-Union
	<i>General Education/Test Prep Instructor</i>			Replacing Meaghan Young-Stephen & Beverly Singleton
	August 2013 to present			
Jonathan Gourlay	Adult Education Full-Time Faculty	\$70,418*	February 12, 2018	Faculty, Full-Time
	<i>Recent Employment</i>			AFT, Local 1600
	University of Illinois, Chicago			<i>New Position</i>
	August 2017 to present			

*Salary will be prorated for the remainder of the year

From: [Stan Fields](#)
To: [Melissa Mollett](#)
Cc: [Maria Anderson](#); [William Jacklin](#)
Subject: Fwd: Action Item Athletic Coaches Report for January 22 Board Meeting
Date: Friday, January 05, 2018 3:24:01 PM

Ok

Begin forwarded message:

From: Nydia M Jaimes <Nydia.Jaimes@morton.edu>
Date: January 5, 2018 at 2:42:22 PM CST
To: Stan Fields <stan.fields@morton.edu>
Cc: Melissa Mollett <melissa.mollett@morton.edu>, Maria Anderson <maria.anderson@morton.edu>, William Jacklin <william.jacklin@morton.edu>
Subject: Action Item Athletic Coaches Report for January 22 Board Meeting

To: Stan Fields
CC: Melissa Mollett, Maria Anderson
Subject: Action Item Athletic Coaches for January 22 Board Meeting

Proposed Action: That the Board approve the Personal Service Agreement of Part-Time and Temporary Athletic Coaches.

Rationale: As required by Morton College and Morton College Athletics to facilitate practices, scrimmages and games for the 2017-2018 athletic year.

Support:	Alyssa Galasso	Assistant Coach Softball	\$4500.00	1/22/18-6/30/18
	Elias McMahon	Volunteer Assistant Coach Baseball	\$0	1/22/18-6/30/18

Nydia Jaimes
Athletic Success Coordinator

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MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION

PROPOSED ACTION: THAT THE BOARD APPROVE THE MORTON COLLEGE FULL-TIME FACULTY SENIORITY LIST, AS SUBMITTED.

RATIONALE: [Required by Chapter 110, Paragraph 805, Section 3B-5 of the *Illinois Compiled Statutes*]

COST ANALYSIS: N/A

ATTACHMENTS: Faculty Seniority List

FULL-TIME FACULTY SENIORITY: January 2018

Academic Group	Last Name	First Name	Employment Date	Seniority Term
Art	Primm	Rebecca	08/19/2013	Fall 2013
Art	Román	Daniel	01/12/2015	Spring 2015
Automotive Technology	Sykora	Donald	01/15/2004	Spring 2004
Behavioral Sciences	Wood	Robert	08/19/1993	Fall 1993
Behavioral Sciences	Schmitt	Robert	08/19/1999	Fall 1999
BNAT Coordinator	Mulvey*	Irene	01/16/2018	Spring 2018
Business	Gilligan	Brian	01/14/2008	Spring 2008
Computer Assisted Design	Sanchez	Luis	08/18/2005	Fall 2005
Computer Information Systems	Styer	Audrey	01/15/1998	Spring 1999
Computer Information Systems	Walley	Cynthia	08/18/2005	Fall 2005
Early Childhood Education	Bulat	Cheryl	08/21/2003	Fall 2003
Economics	Sedaie	Behrooz	08/19/2010	Fall 2010
HVAC Technology	Jonas	Michael	01/14/2013	Spring 2013
Language Arts	Baffa	John	01/15/1998	Spring 1998
Language Arts	Mohr	Michele	08/20/1998	Fall 1998
Language Arts	Baffa	Valerie	08/19/1999	Fall 1999
Language Arts	Lind	Carmen	01/11/2002	Spring 2002
Language Arts	Litwicki	Mark	08/22/2002	Fall 2002
Language Arts	Zukauskas	Karolis	08/21/2003	Fall 2003
Language Arts	Sonnier	Celeste	08/21/2003	Fall 2003
Language Arts	Romero Yuste	Maria	08/19/2013	Fall 2013
Law Enforcement Education	Ritz*	James	01/16/2018	Spring 2018
Life Sciences	Grice	James	08/21/1986	Fall 1986

Life Sciences	Bluemer	Judy	08/19/1993	Fall 1993
Academic Group	Last Name	First Name	Employment Date	Seniority Term
Life Sciences	Seo	Kimberly	08/17/2000	Fall 2000
Life Sciences	Pearson	Dennis	01/11/2012	Spring 2012
Mathematics	Casey	Robert	01/09/1997	Spring 1997
Mathematics	Mutameni	Shoeleh	08/20/1998	Fall 1998
Mathematics	Krader	Geoffrey	08/21/2003	Fall 2003
Mathematics	Dominguez	Carlos	08/16/2007	Fall 2007
Mathematics	Paez	Elizabeth	08/16/2007	Fall 2007
Mathematics	Spaniol	Scott	08/20/2009	Fall 2009
Music	Warren	John	08/18/2011	Fall 2011
Nursing	James*	Nadja	01/12/2015	Spring 2015
Nursing	Jefferson	Elaine	08/18/2016	Fall 2016
Nursing	Herrmann	Julianne	08/16/2012	Fall 2012
Nursing	Kelikian	Toula	08/16/2012	Fall 2012
Nursing	Parise	Patricia	01/24/2000	Spring 2000
Nursing	Gramas	Margaret	08/19/1999	Fall 1999
Nursing	Sarther	Diane	08/22/1991	Fall 1991
Office Management Technology	Fabiyi	Edith	08/18/2005	Fall 2005
Physical Education	Lanciotti	Lawrence	08/20/1998	Fall 1998
Physical Sciences	Crockett	Janet	08/20/1992	Fall 1992
Physical Sciences	Casey	Craig	08/18/1995	Fall 1995
Physical Sciences	Sleeth	Bradley	08/19/2013	Fall 2013

Physical Sciences	Helmus	Sara	08/19/2013	Fall 2013
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Academic Group	Last Name	First Name	Employment Date	Seniority Term
Physical Therapist Assistant	Raymond*	Mary	08/20/2015	Fall 2015
Physical Therapist Assistant	Reft	Jennifer	08/14/2008	Fall 2008
Social Sciences	Gatyas	Kenton	08/22/1991	Fall 1991
Social Sciences	Abrahamson	Maura	08/18/1995	Fall 1995
Social Sciences	Kasprowicz	Michael	08/20/1998	Fall 1998
Sociology	Drury	Benjamin	01/12/2015	Spring 2015
Speech and Theatre Arts	Ginley	Steven	08/20/1998	Fall 1998
Speech and Theatre Arts	Nedza	Michael	01/16/2007	Spring 2007
Therapeutic Massage	Moore	Linda	01/27/2003	Spring 2003

*Non-Tenured

STAFF RESIGNATION REPORT

January Board Meeting

NAME	POSITION	EFFECTIVE DATE
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Part-Time Staff

Alberto Jimenez	Service Aide-Part-time	January 25, 2018
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