



MORTON COLLEGE BOARD POLICY

Illinois Community College District No. 527

TITLE: Attendance by Means Other Than Physical Presence

NO. 1.6.8

SECTION: Board of Trustees

PAGE: 1 of 2

Pursuant to Section 7 of the Open Meetings Act (5 ILCS 120f7), the following rules shall apply to attendance at all regular, special, reconvened, rescheduled and emergency meetings of the Board of Trustees, including, but not limited to, closed session meetings and committee meetings:

1. If a member of the Board of Trustees wishes to attend a meeting by "Other Means," that member must so notify the Clerk of the Board in writing at least 24 hours prior to the meeting, unless advance notice is otherwise impractical. Without limitation, such written notice may be delivered to the Clerk of the Board by e-mail or facsimile transmission.
2. "Other Means" shall be by video or audio conference.
3. A quorum of the members of the Board of Trustees must be physically present at the meeting for a member to participate by Other Means.
4. A member of the Board of Trustees may only attend a meeting by Other Means if his or her physical presence is prevented by:
 - (a) Personal illness or disability;
 - (b) Employment purposes or business of the College; or
 - (c) A family or other emergency.
5. The members of the Board of Trustees who are physically present at the meeting shall vote on the question of whether to allow the absent member(s) to attend by Other Means. A majority of those members of the Board of Trustees physically present at the meeting must vote in favor of the question in order for attendance by Other Means to be allowed.
6. A member of the Board of Trustees who has been allowed to attend a meeting by Other Means pursuant to this Section shall be allowed to participate in the same capacity as those members of the Board of Trustees that are physically present. The member(s) of the Board of Trustees attending by Other Means pursuant to this Section shall be

DATE APPROVED BY BOARD OF TRUSTEES: June 20, 2016; November 28, 2018

DATES REVISED:

REVIEWED DATES: May 5, 2016; October 17, 2018

ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 527



MORTON COLLEGE BOARD POLICY

Illinois Community College District No. 527

TITLE: Attendance by Means Other Than Physical Presence

NO. 1.6.8

SECTION: Board of Trustees

PAGE: 2 of 2

heard, considered, and counted as to any vote taken. Accordingly, the name of any member(s) of the Board of Trustees attending by Other

Means shall be called during any vote taken, and his or her vote counted and recorded by the Secretary.

7. A member of the Board of Trustees who has been allowed to attend a meeting by Other Means pursuant to this Section shall be allowed to participate in any closed session held at such meeting. However, the member attending by Other Means must ensure that they comply with the confidentiality associated with closed session meetings.
8. The member(s) of the Board of Trustees who attend by Other Means must be able to communicate effectively, and the other members of the Board of Trustees and the members of the audience must be able to hear the member(s) attending by Other Means.
9. Each member of the Board of Trustees may be permitted to attend a meeting by Other Means a maximum of two (2) times per calendar year.
10. Meeting attendance by Other Means shall occur only in accordance with, and to the extent allowed by, these rules.

DATE APPROVED BY BOARD OF TRUSTEES: June 20, 2016; November 28, 2018

DATES REVISED:

REVIEWED DATES: May 5, 2016; October 17, 2018