



MORTON COLLEGE BOARD POLICY

Illinois Community College District No. 527

TITLE: Employee Assistance Program

NO. 8.4.2

SECTION: Institutional

PAGE: 1 of 1

Recognizing that employees may encounter personal problems affecting their job performance, the Board establishes an Employee Assistance Program. The purpose of the program is to establish an avenue whereby employees may avail themselves of professional help for such problems as alcoholism, drug abuse, depression, marital or family problems, and financial problems.

Services shall be made available at the expense of the employee or through the group medical plan if provided under the benefit package.

The college will establish appropriate contracts with outside agencies such as hospitals or other appropriate agencies to provide assistance. All such contracts shall be authorized by the Board.

The administration shall institute such procedures as necessary to implement this plan and inform employees as to its availability. The administration shall help the employee to obtain necessary assistance.

DATE APPROVED BY BOARD OF TRUSTEES: March 24, 1983; February 27, 2019

DATES REVISED:

REVIEWED DATES: January 23, 2019

ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 527