



MORTON COLLEGE

COMMUNITY COLLEGE DISTRICT NO. 527

COOK COUNTY, ILLINOIS

Minutes of the Regular Board Meeting

Wednesday
February 25, 2015

1.0

Convening the Meeting:

1.1

Call to Order:

The Regular Meeting of the Board of Trustees of Illinois Community College District No. 527 was called to order by Board Vice Chair Melissa Cundari at 5:05 p.m. on Wednesday, February 25, 2015, in the Morton College Board Room (221-B).

1.2

Roll Call:

Present: Frank J. Aguilar, Trustee
Susan L. Banks, Secretary
Jose A. Collazo, Trustee
Melissa Cundari, Vice Chair
Frances F. Reitz, Trustee
Omar Ruiz, Advisory-Voting Student Member

Absent: Anthony Martinucci, Chair
Joseph J. Belcaster, Trustee

Also Present: Dana Grove, President
Holly Tomchey, Attorney

2.0

Consent and Information Agenda:

Items identified by an asterisk on the Agenda have been placed on the Consent Agenda:

Item 3.1 — Minutes of Regular Meeting held January 28, 2015

Trustee Reitz moved to approve the Consent Agenda as presented. Trustee Collazo seconded the motion.

Advisory Vote – Student Member Ruiz: Aye.

Ayes: Trustees Aguilar, Banks, Collazo, Cundari, and Reitz.
Nays: None. Absent: Trustees Belcaster and Martinucci. Motion carried.

3.0

Approval of Minutes of Previous Meeting(s):

- 3.1
Minutes of the Regular Meeting
Held January 28, 2015: Approved by consent — see Agenda Item 2.0.
- 4.0
Citizen Comments: There were none.
- 5.0
Old Business: There was none.
- 6.0
Commendations/Recognitions: There were none.
- 7.0
Reports:
- 7.1
Fiscal Year 2014 Audit Report: President Grove introduced Stuart Miller and Christine Torres from Crowe Horwath LLP who presented an overview of the FY 2014 Audit Report as prepared by Crowe Horwath LLP, rendering an "unmodified" opinion. Mr. Stuart and Ms. Torres responded to all questions asked. Action to accept the Audit Report and the accompanying communication took place under Agenda Item 10.1.
- Trustee Aguilar:* Trustee Aguilar stepped out stepped away from the Board table at 5:12 p.m. and returned following Agenda Item 7.2 at 5:14 p.m.
- 7.2
ICCTA/ACCT: Vice Chair Cundari stated that there was no report this month.
- 7.3
Student Member: Advisory Voting Student Member Ruiz gave the monthly report of student programs and activities.
- 7.4
Strategic Data and
Evidence Review: Dr. Grove reported on a study done by the University of California – Los Angeles regarding undocumented students: it is estimated that there are one-quarter of a million undocumented student in the U.S.; 79% of these students have a 3.0 or greater g.p.a.; over 70% of students who drop classes cited money as the reason which is understandable as these students are not eligible for financial aid; additionally, one-third of undocumented males and one-half of females report having clinical anxiety. Approximately 30% of Morton College students do not apply for financial aid and that about 25% do not apply because they may be undocumented. The establishment of the Morton College Hope Scholarship is certainly a good cause and helps at least some of our students who are achieving and deserving.
- 7.5
Friends of Morton College
Foundation: Chair Martinucci stated that this report is submitted for information purposes only.

8.0
Finance and Business Matters:

8.1
Approval of Accounts Payable,
Payrolls, Expenditure Transfers,

Trustee Reitz moved to approve and ratify the Accounts Payable and Payrolls in the amount of \$2,305,881 for the month of December 2014 with no budget transfers as submitted. Trustee and Budget Transfers: Collazo seconded the motion.

Advisory Vote – Student Member Ruiz: Aye.

Ayes: Trustees Aguilar, Banks, Collazo, Cundari, and Reitz.
Nays: None. Absent: Trustees Belcaster and Martinucci. Motion carried.

8.2
Monthly Financial Report:

Trustee Reitz moved to accept and file for audit the Monthly Financial Report for fiscal year to date ending December 2014 as submitted. Trustee Collazo seconded the motion.

Advisory Vote – Student Member Ruiz: Aye.

Ayes: Trustees Aguilar, Banks, Collazo, Cundari, and Reitz.
Nays: None. Absent: Trustees Belcaster and Martinucci. Motion carried.

8.3
Treasurer's Report:

Trustee Reitz moved to accept and file for audit the Monthly Treasurer's Report for December 2014 as submitted. Trustee Collazo seconded the motion.

Advisory Vote – Student Member Ruiz: Aye.

Ayes: Trustees Aguilar, Banks, Collazo, Cundari, and Reitz.
Nays: None. Absent: Trustees Belcaster and Martinucci. Motion carried.

8.4
Authorization to Purchase
and Awarding of Contracts:

8.4.1
Authorization to Purchase:

There was none.

8.4.2
Awarding of Contracts:

8.4.2.1
Doherty Construction – Building
Addition Project:

Trustee Reitz moved to approve the awarding of the contract for the Classroom Building Addition Project to Doherty Construction for their qualified low bid of \$4,572,910 which includes a 2.5% (\$99,670) contingency as allowed by State Statute; and approve

Demonica Kemper Architects as Supervisor of the Project for a fee of \$445,100 of the total Project cost; and further, approve submission of the Capital Project Application form to the Illinois Community College Board. Trustee Collazo seconded the motion.

Dominick Demonica responded to questions by the Trustees that included bidder selection, money flow and responsibilities, contingency, adjustments if over budget becomes an issue, deterrence to complete on time, noise and dust control to neighbors, and campus access for crews. Dr. Grove stated that funding for this Project is from the state with a requirement regarding minority information and noted that not all bidders identified this requirement. Dr. Grove added that Trustee Aguilar is looking at artwork for the walls. Groundbreaking will be after commencement with a possible date of Monday, May 18.

Advisory Vote – Student Member Ruiz: Aye.

Ayes: Trustees Aguilar, Banks, Collazo, Cundari, and Reitz.
Nays: None. Absent: Trustees Belcaster and Martinucci. Motion carried.

Slide Presentation

Mr. Demonica gave a brief slide presentation depicting adjoining hallways to the addition, and student lounge areas, classrooms, entrances, conference room, and outside views.

9.0 Personnel Matters:

9.1 Faculty Overload Assignment Report – Spring Semester 2015:

Trustee Reitz moved to approve the Overload Employment Report for Spring Semester 2015 in the amount of \$245,979.13 as submitted, pending additional class cancellations and/or additions. Trustee Banks seconded the motion.

Advisory Vote – Student Member Ruiz: Aye.

Ayes: Trustees Aguilar, Banks, Collazo, Cundari, and Reitz.
Nays: None. Absent: Trustees Belcaster and Martinucci. Motion carried.

9.2 Non-Tenured Faculty Employment Status:

Trustee Reitz moved to approve the employment status of non-tenured instructors for academic year 2015-16 as submitted. Trustee Collazo seconded the motion.

Advisory Vote – Student Member Ruiz: Aye.

Ayes: Trustees Aguilar, Banks, Collazo, Cundari, and Reitz.
Nays: None. Absent: Trustees Belcaster and Martinucci. Motion carried.

9.3
Information Only Reports:

The Board received the following Information Only Reports as submitted:

A. Promotion Report:

Wendy Vega-Huezo to Associate Director of Business Process Management, March 2, 2015

Dr. Grove noted that he is pleased to bring Ms. Vega-Huezo forward with this promotion and asked her to say a little about herself to the Board. Ms. Vega-Huezo expressed her gratitude for this opportunity and stated that she is looking forward to her new role.

B. Coaches Report, Addendum
- Spring 2015:

Baseball: Michael Dodoer, Assistant Coach
Hector Munoz, Assistant Coach
Alex Cardonza, Assistant Coach
Alex Alvarez, Volunteer Coach

Softball: Peter Gama, Assistant Coach

10.0
Resolutions and Approvals:

10.1
Fiscal Year 2014 Audit:

Trustee Reitz move to accept the Comprehensive Annual Financial Report for Fiscal Year 2014 and the accompanying Communication prepared by Crowe Horwath LLP Auditors. Trustee Collazo seconded the motion.

Advisory Vote – Student Member Ruiz: Aye.

Ayes: Trustees Aguilar, Banks, Collazo, Cundari, and Reitz.
Nays: None. Absent: Trustees Belcaster and Martinucci. Motion carried.

10.2
Curriculum Changes:

Trustee Reitz moved to approve changes in curriculum as submitted. Trustee Collazo seconded the motion. (See Exhibit 10.2, attached).

Advisory Vote – Student Member Ruiz: Aye.

Ayes: Trustees Aguilar, Banks, Collazo, Cundari, and Reitz.
Nays: None. Absent: Trustees Belcaster and Martinucci. Motion carried.

10.3
Amended Agreement with
Hawthorne Park District:

Trustee Reitz moved to approve the Resolution Amending the Intergovernmental Agreement with Hawthorne Park District for use of baseball and softball fields approved by the Board March 28, 2012 to specifically add that Morton College be allowed to sell advertising space on the outfield fence of the facilities subject to

the terms of the amendment to the Agreement, as submitted.
Trustee Collazo seconded the motion.

Advisory Vote – Student Member Ruiz: Aye.

Ayes: Trustees Aguilar, Banks, Collazo, Cundari, and Reitz.
Nays: None. Absent: Trustees Belcaster and Martinucci. Motion
carried.

10.4
Agreement with Cummings
Consulting:

Trustee Reitz moved to approve the Agreement with Cummings
Consulting for continued services to provide overall leadership for
the Enterprise Resource Planning (ERP) Project at a cost not to
exceed \$7,500 per month, effective March 1, 2015 through
February 29, 2016 as submitted. Trustee Collazo seconded the
motion.

Advisory Vote – Student Member Ruiz: Aye.

Ayes: Trustees Aguilar, Banks, Collazo, Cundari, and Reitz.
Nays: None. Absent: Trustees Belcaster and Martinucci. Motion
carried.

10.5
Agreement with Alfred G.
Ronan, Ltd.:

Trustee Reitz moved to approve the Agreement with Alfred G.
Ronan, Ltd. for continued consulting services for a fee of \$8,000
per month and per the terms set forth in the Agreement for the
period March 16, 2015 through March 15, 2016. Trustee Collazo
seconded the motion.

Advisory Vote – Student Member Ruiz: Aye.

Ayes: Trustees Aguilar, Banks, Collazo, Cundari, and Reitz.
Nays: None. Absent: Trustees Belcaster and Martinucci. Motion
carried.

10.6
Out-of-State Travel for the
College President:

Trustee Reitz moved to approve the out-of-state travel for the
College President to attend the 2015 Annual Convention of the
American Association of Community Colleges, April 17 – 21, 2015
in San Antonio, Texas, as submitted. Trustee Collazo seconded
the motion.

Advisory Vote – Student Member Ruiz: Aye.

Ayes: Trustees Aguilar, Banks, Collazo, Cundari, and Reitz.
Nays: None. Absent: Trustees Belcaster and Martinucci. Motion
carried.

10.7
Determination Regarding the

Trustee Reitz moved to approve keeping closed the Closed
Session Minutes of the Board of Trustees of January 2000

Release for Public Inspection
of Closed Session Minutes
Previously Unreleased and the
Tapes Associated with Them:

through December 2014 as submitted; and to preserve the confidentiality of the Closed Session Tapes of May 2004 through December 2014, as submitted, pursuant to Chapter 5 of the *Illinois Compiled Statutes* Section 120/2.06. Trustee Collazo seconded the motion.

Advisory Vote – Student Member Ruiz: Aye.

Ayes: Trustees Aguilar, Banks, Collazo, Cundari, and Reitz.
Nays: None. Absent: Trustees Belcaster and Martinucci. Motion carried.

10.8
Closed Session:
10.9
Other Possible Action Subsequent
to Discussion in Closed Session:

Vice Chair Cundari announced that Agenda Item 10.8 Closed, Session, and Agenda Item 10.9, Other Possible Action Subsequent to Discussion in Closed Session, would be taken up following 12.0, President's Report.

11.0
Correspondence:

There was none.

12.0
President's Report:

12.1
Campus Update:

Dr. Grove reported on the following campus updates:

- the Higher Learning Commission has confirmed its next Visit: October 17 and 18, 2016; planning will soon be underway
- the Faculty and Staff In-Service on February 16 was a success; has heard many positive comments
- the Illinois Community College Board (ICCB) approved the College's Music Production Certificate (26 credit hours) and will be available Fall 2015
- an updated job description format to include Americans with Disabilities Act (ADA) compliance
- an update on the new Addition: groundbreaking will take place shortly after commencement
- Open Communication Exchanges with President Grove — this semester instead of holding open forums for employees, Dr. Grove is offering to all employees the opportunity to make an appointment to meet with him one-on-one

12.2
Informational Items/Articles:

Dr. Grove reported that the following informational pieces are included in the Board Packet:

- AACC "Newsletter" – February 3, 2015

12.3
Out-of-State Travel Report:

The Board received the Out-of-State Travel Report as submitted.

12.4
Community Facilities
Usage Report:

The Board received the monthly Community Facilities Usage Report as submitted.

10.8
Closed Session:
(o.p.)

Trustee Reitz moved to approve a recess to Closed Session to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of Morton College; to consider collective negotiating matters for one or more classes of employees of Morton College pursuant to Chapter 5 of the *Illinois Compiled Statutes* Section 120/2 (c) (1) and (2) respectively. Trustee Collazo seconded the motion.

All were in favor. (voice vote) Absent: Trustees Belcaster and Martinucci. Motion carried.

Recess:

The Board recessed to the Office of the President for Closed Session at 5:48 p.m.

Reconvening:

The Regular Meeting was reconvened at 6:30 p.m. by Vice Chair Cundari. Upon roll call, the following were found present: Trustees Aguilar, Banks, Collazo, Cundari, and Reitz and Advisory Voting Student Member Ruiz. Absent: Trustees Belcaster and Martinucci.

10.9
Action Subsequent to Discussion
in Closed Session:

Vice Chair Cundari announced that this Item was not needed.

13.0
Board Member Comments:

There were none.

14.0
Adjournment:

Trustee Reitz moved to adjourn the Regular Meeting of the Board. Trustee Collazo seconded the motion.

Advisory Vote – Student Member Ruiz: Aye.

Ayes: Trustees Aguilar, Banks, Collazo, Cundari, and Reitz.
Nays: None. Absent: Trustee Belcaster and Martinucci. Motion carried.

The meeting was adjourned at 6:31 p.m.

/s/ Anthony R. Martinucci, Board Chair

/s/ Susan L. Banks, Board Secretary

SUMMARY OF CHANGES RECOMENDED

Proposed New Course

ECE 140 Nature, Art & the Young Child 1 credit hour

This course will explore the role of art in connecting young children to nature. Incorporating art as an extension of a learning experience (the process) will be compared and contrasted with using art to teach a subject (the product). Creativity, self-expression, and an appreciation of nature are compatible with the young child's developing thinking skills and course focus will expand the student's ability to design and facilitate developmentally appropriate nature-based art experiences and settings in formal and informal programs for infants to third grade. Students will consider how nature-based art can be incorporated across the curriculum and content areas to enhance each child's connection to the natural world around them, intellectually and aesthetically. Lecture one hour per week.

Proposed Course Revision

Change title for ECE 202 from Teaching Math/Science to Math for Early Childhood. The science content of the course has been moved to the new course.