



# MORTON COLLEGE

COMMUNITY COLLEGE DISTRICT NO.

527 COOK COUNTY, ILLINOIS

Minutes for the Special Board Meeting

Wednesday, November 16, 2016

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A Regular Meeting of the Board of Trustees of Morton College was held Wednesday, November 16, 2016, beginning at 5:00 PM in the Morton College Board Room (221B) of Building B located at 3801 S. Central Avenue, Cicero, Illinois.

1. **Call to Order**

The Regular Meeting of the Board of Trustees of Illinois Community College District No. 527 was called to order by Board Chair Anthony Martinucci at 5:12 p.m. on Wednesday, November 16, 2016 in the Morton College Board Room (221-B).

2. **Roll Call**

**Present:**

Frank J. Aguilar, Secretary  
Susan L. Banks, Trustee  
Joseph J. Belcaster, Trustee  
Melissa Cundari, Vice Chair  
Anthony Martinucci, Chair  
Frances Reitz, Trustee  
Jose A. Collazo, Trustee  
Andrea Chavarria, Advisory Student Member

**Absent:** None

**Also Present:**

Dr. Stanley Fields, President  
Michael Del Galdo, Attorney-Del Galdo Law Group, LLC

3. **Citizen Comments**

Gene Suire, Morton College Bookstore Manager spoke about the bookstore. He stated that they maintain the lowest markup on books in the area. They contribute every year to the Hope Scholarship Fund. He is retiring after 33 years at the end of the semester.

**4. Recognition**

There were none.

**5. Correspondence**

There were none.

**6. Reports**

6. 1. ICCTA/ACCT

There were none.

6. 2. Student Member-Andrea Chavarria

6. 3. Friends of Morton Foundation - Information Only Report

Submitted for information only.

**7. President's Report**

7. 1. Out of State Travel Report-Information Only

7. 2. Community Facilities Usage Report-Information Only

7. 3. Apple Executive Briefing

Morton College has been invited to an executive leadership meeting hosted by Apple. We will be deciding soon who will participate, how to be successful in the future, and we will put together an action plan to roll this program out. Apple prefers to have Board attendance.

7. 4. FY 17 Budget Update

An update was given to the Board that Morton College has received all the money that was promised by the state for the Stop Gap Funding. This money will take us through December 2016.

7. 5. Bookstore Business Model

At the President's request, this item was stricken from the agenda prior to the start of the meeting.

7. 6. FY 16 Comprehensive Annual Report, BKD, LLP Auditors

Three main deliverables were given to the Board for them to review the 2016 Annual Report.

**8. Special Rule for Establishment of Consent Agenda**

Trustee Belcaster made a motion to approve the establishment of a special rule to approve the consent agenda, pursuant to a unanimous vote by the Board. Items may be removed from the consent agenda on the request of any one member. Items not removed may be adopted by general consent without debate. Removed items may be taken up either immediately after the consent agenda or placed later on the agenda at the discretion of the Board. The Consent Agenda shall include agenda items 9.1-9.15  
Trustee Collazo seconded the motion.

Advisory Vote-Student Member Chavarria: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, Martinucci, and

Reitz. Nays: none. Absent: None. Motion Carried.

**9. Approval of Consent Agenda**

Trustee Cundari moved to approve the consent agenda items 9.1-9.15 as submitted. Trustee Bellcaster seconded the motion.

Advisory Vote-Student Member Chavarria: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, Martinucci, and Reitz. Nays: none. Absent: none. Motion Carried.

**The below were the approved consent agenda items:**

9. 1. Approval of the Minutes of Special Meeting held on October 31, 2016
9. 2. Approval of the Minutes of the Closed Meeting held on October 31, 2016
9. 3. Approval of the Monthly Budget Report-for fiscal year to date ending in September 2016 be received and filed for Audit
9. 4. Approval of the Treasurer's Report - September 2016 be received and filed for Audit
9. 5. Approval and Ratification of Accounts Payable and Payroll \$3,585,826, and Budget Transfers \$44,500 for the month of September 2016
9. 6. Approval of the Articulation Agreement between Morton College and Chicago State University
9. 7. Approval of the resolution adopting the agreement with SSC Westchester Operating Company LLC D/B/A Westchester Health and Rehabilitation Center for the Physical Therapist Assistant (PTA) Program, as submitted.
9. 8. Approval of the changes in curriculum, as submitted
  9. 8. 1. MAT 102-General Education Mathematics. Remove prerequisite of MAT092 or Geometry Proficiency Test or two semesters of high school geometry with a grade of "C" or better. This recommendation was approved by Illinois Mathematics Association of Community Colleges and endorsed by IBHE and will be applied to IAI general education math courses.
  9. 8. 2. BIO 203-Change course number from 103 to 203 which will require students to be at Sophomore course level and change prerequisite to co-requisite CHM100 or CHM105 or BIO102.
  9. 8. 3. BIO 204-Change course number from 104 to 204 which will require students to be at Sophomore course level and change prerequisite to: C or better in BIO103 and a C or better in one of the following: CHM100, CHM105, BIO102.
  9. 8. 4. PHT 115-Change lecture from 4 hours to 3 hours per week, and lab from 4 hours to 3 hours per week

9. 9. Approval of the out of the country travel of Margaret Gramas to Joensuu, Finland and Derek Shouba to Eindhoven, Netherlands for approximately two weeks, from May 13-May 27, 2017 to participate in the Illinois Consortium for International Studies and Programs at a cost of Approximately \$1800 per Person.
9. 10. Approval of the purchase of Lab Simulation Equipment in the amount of \$50,020.64 from Laerdal Medical Corporation, a sole source vendor
9. 11. Approval of the resolution adopting the agreement with Heritage Healthcare and/or HealthPro for the Physical Therapist Assistant Program, as submitted
9. 12. Approval of the waiver of tuition and course fees for up to 60 qualified students in the pilot concurrent enrollment program scheduled to be offered during the spring 2017 term
9. 13. Approval of the Compensation Report for Adjunct Faculty Members teaching English 101, 102, 086, 071, 076, 151 and 152 for Spring Semester 2016 in the amount of \$8,956.88, as submitted
9. 14. Approval of the Memorandum of Agreement and Overload Supplement for Fall Semester 2016 in the amount not to exceed \$1,000.00, as submitted
9. 15. Approval of the comprehensive annual financial report for fiscal year 2016 and the accompanying communication prepared by BKD, LLP Auditors as submitted

**10. Old Business Action Items**

There were none.

**11. New Business Action Items**

11. 1. Trustee Belcaster moved to approve of the reorganization of the Morton College Administration and Staff to provide more support to the Financial Aid department effective November 16, 2016, as submitted. Trustee Collazo seconded the motion.

Advisory Vote-Student Member Chavarria: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, Martinucci, and. Nays: none. Absent: none. Trustee Reitz did not participate in this vote. Motion Carried.

11. 2. Trustee Belcaster moved to approve of the reorganization of the Morton College Administration and Staff to provide more support to the Financial Aid Department effective November 16, 2016, as submitted. Trustee Collazo seconded the motion.

Advisory Vote-Student Member Chavarria: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, Martinucci,

and Reitz. Nays: none. Absent: none. Motion Carried.

- 11.3 Trustee Belcaster moved to approve of the Full-Time Employment Report, as submitted. Trustee Collazo seconded the motion.

Advisory Vote-Student Member Chavarria: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, Martinucci, and Reitz. Nays: none. Absent: none. Motion Carried.

President Fields welcomed Nereida Arzola, Caroline Johnson, and Samantha Nieves.

- 11.4 Trustee Belcaster moved to approve of the Resignation Report, as submitted. Trustee Collazo seconded the motion.

Advisory Vote-Student Member Chavarria: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, Martinucci, and Reitz. Nays: none. Absent: none. Motion Carried.

- 11.5 Trustee Cundari moved to approve the Addendum-Adjunct Faculty Assignment/Employment Report for Fall Semester 2016 in the amount of \$135,812.97 as submitted, pending additional class cancelations and/or additions. Trustee Collazo seconded the motion.

Advisory Vote-Student Member Chavarria: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, Martinucci, and Reitz. Nays: none. Absent: none. Motion Carried.

- 11.6 Trustee Belcaster moved to approve of the estimated 2016 Tax Levy of \$9,276,800, which is an increase from 2015 in the amount of \$202,826. Trustee Collazo seconded the motion.

Advisory Vote-Student Member Chavarria: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, Martinucci, and Reitz. Nays: none. Absent: none. Motion Carried.

- 11.7 Trustee Belcaster moved to approve of the Adoption of New Board Policy 1.6.9, Consent Agenda (Board of Trustees), as submitted. Trustee Collazo seconded the motion.

Advisory Vote-Student Member Chavarria: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, Martinucci, and Reitz. Nays: none. Absent: none. Motion Carried.

11.8 Trustee Belcaster moved to approve of the Adoption of a revision amending Morton College Policy 8.3 regarding Travel Expense Reimbursement, as submitted. Trustee Collazo seconded the motion.

Advisory Vote-Student Member Chavarria: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, Martinucci, and Reitz. Nays: none. Absent: none. Motion Carried.

11.9 Trustee Cundari moved to approve a cultural and educational trip from May 28th to June 11th 2017 to Berlin, Germany for students registered for a Summer Session of the HUM 150 course and further approve Out-of-Country Travel of instructor, Karolis Zukauskas, as leader and chaperone. Trustee Collazo seconded the motion.

Advisory Vote-Student Member Chavarria: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, Martinucci, and Reitz. Nays: none. Absent: none. Motion Carried.

**12. Meeting Evaluation**

No Comments.

**13. Adjournment**

Trustee Collazo moved to adjourn the Regular Meeting of the Board. Trustee Reitz seconded the motion.

Advisory Vote-Student Member Chavarria: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Cundari, Collazo, Martinucci, and Reitz.

Nays: None. Absent: None. Motion Carried.

This meeting was adjourned at 5:41 p.m.

/s/ Anthony R. Martinucci,  
Board Chair

/s/ Frank J. Aguilar  
Board Secretary