

# MORTON COLLEGE

## COMMUNITY COLLEGE DISTRICT NO. 527

COOK COUNTY, ILLINOIS

Minutes of the Regular Board Meeting

Wednesday

February 24, 2016

1.0

Convening the Meeting:

1.1

Call to Order:

The Regular Meeting of the Board of Trustees of Illinois Community College District No. 527 was called to order by Board Chair Anthony Martinucci at 5:04 p.m. on Wednesday, February 24, 2016 in the Morton College Board Room (221-B).

1.2

Roll Call:

Present: Frank J. Aguilar, Secretary  
Joseph J. Belcaster, Trustee  
Jose A. Collazo, Trustee  
Melissa Cundari, Vice Chair  
Anthony Martinucci, Chair  
Alejandra Murillo, Advisory-Voting Student Member

Absent: Susan L. Banks, Trustee  
Frances F. Reitz, Trustee

Also Present: Dr. Stanley Fields, President  
Michael Del Galdo Attorney – Del Galdo Law Group, LLC

2.0

Consent and Information Agenda:

Items identified by an asterisk on the Agenda have been placed on the Consent Agenda:

Item 3.1 — Minutes of Special Meeting held January 21, 2016

Trustee Collazo moved to approve the Consent Agenda as presented. Trustee Cundari seconded the motion.

Advisory Vote – Student Member Murillo: Aye.

Ayes: Trustees Aguilar, Belcaster, Collazo, Cundari, and Martinucci. Nays: None. Absent: Trustees Banks and Reitz. Motion carried.

3.0

Approval of Minutes  
of Previous Meeting(s):

3.1

Minutes of the Special Meeting  
Held January 21, 2016:

Approved by consent — see Agenda Item 2.0.

3.2

Minutes of the Closed Session  
Held January 21, 2016:

Trustee Belcaster moved to approve the Minutes of the Closed Session held January 21, 2016 as submitted. Trustee Collazo seconded the motion.

Advisory Vote – Student Member Murillo: Aye.

Ayes: Trustees Aguilar, Belcaster, Collazo, Cundari, and Martinucci. Nays: None. Absent: Trustees Banks and Reitz. Motion carried.

4.0

Citizen Comments:

There were none.

5.0

Old Business:

There was none.

6.0

Commendations/Recognitions:

There were none.

7.0

Reports:

7.1

ICCTA/ACCT:

No reports were given at this time.

7.2

Student Member:

Advisory Voting Student Member Murillo gave the monthly report of student programs and activities.

Trustee Aguilar commented that he was in touch with Student Member Murillo during her attendance at the AACC Conference held in Washington D.C. and commended her upon her professionalism and representation of Morton College students at the conference.

7.3

Friends of Morton College  
Foundation:

Chair Martinucci stated that this report is submitted for information purposes only.

8.0

Finance and Business Matters:

8.1  
Approval of Accounts Payable,  
Payrolls, Expenditure Transfers,

Trustee Belcaster moved to approve and ratify the Accounts Payable and Payrolls in the amount of \$2,718,592 and Budget Transfers in the amount of \$0 for the month of December 2015 as submitted. Trustee Collazo seconded the motion.

Advisory Vote – Student Member Murillo: Aye.

Ayes: Trustees Aguilar, Belcaster, Collazo, Cundari, and Martinucci. Nays: None. Absent: Trustees Banks and Reitz. Motion carried.

8.2  
Monthly Financial Report:

Trustee Belcaster moved to accept and file for audit the Monthly Financial Report for fiscal year to date ending December 2015 as submitted. Trustee Cundari seconded the motion.

Advisory Vote – Student Member Murillo: Aye.

Ayes: Trustees Aguilar, Belcaster, Collazo, Cundari, and Martinucci. Nays: None. Absent: Trustees Banks and Reitz. Motion carried.

8.3  
Treasurer's Report:

Trustee Belcaster moved to accept and file for audit the Monthly Treasurer's Report for December 2015 as submitted. Trustee Cundari seconded the motion.

Advisory Vote – Student Member Murillo: Aye.

Ayes: Trustees Aguilar, Belcaster, Collazo, Cundari, and Martinucci. Nays: None. Absent: Trustees Banks and Reitz. Motion carried.

8.4  
Authorization to Purchase  
and Awarding of Contracts:

There were none.

9.0  
Personnel Matters:

9.1  
Overload Employment Report:

Trustee Cundari moved to approve the Full-Time Faculty Overload Report for spring 2016 as submitted. Trustee Collazo seconded the motion.

Advisory Vote – Student Member Murillo: Aye.

Ayes: Trustees Aguilar, Belcaster, Collazo, Cundari, and Martinucci. Nays: None. Absent: Trustees Banks and Reitz. Motion carried.

9.2  
Employment Status of Non-  
Tenured Instructors:

Trustee Belcaster moved to approve the Employment Status of Non-Tenured Instructors for Academic Year 2016-2017 as submitted. Trustee Collazo seconded the motion.

Advisory Vote – Student Member Murillo: Aye.

Ayes: Trustees Aguilar, Belcaster, Collazo, Cundari, and Martinucci. Nays: None. Absent: Trustees Banks and Reitz. Motion carried.

9.3  
Full-Time Employment Report:

Trustee Belcaster moved to approve the Full-Time Employment as submitted. Trustee Collazo seconded the motion.

Dr. Fields introduced Ms. Melissa Mollett and Ms. Maria Anderson and asked them to say a little bit about themselves to the Board.

Ms. Mollett introduced herself and gave a brief statement of her past employment and background.

Ms. Anderson introduced herself and gave a brief statement of her past employment and background.

Ayes: Trustees Aguilar, Belcaster, Collazo, Cundari, and Martinucci. Nays: None. Absent: Trustees Banks and Reitz. Motion carried.

9.4  
Information Only Reports:

The Board received the following Information Only Report as submitted:

A. Resignation Report:

Emily Farnsworth, Executive Assistant-Provost/VP, February 11, 2016

Giovani Saucedo, Service Aide-AECPO, January 25, 2016

B. Part-Time Classified Staff  
Employment Report:

Courtney Griffin, Instructional Technologist, February 16, 2016

10.0  
Resolutions and Approvals:

10.1  
Three Year Agreement with  
Software One for Microsoft  
Licenses:

Trustee Belcaster moved to approve a Three Year Agreement with Software One for Morton College Microsoft Licenses for a total cost of \$128,397.66 effective March 1, 2016 through February 28, 2019. Trustee Collazo seconded the motion.

Advisory Vote – Student Member Murillo: Aye.

Ayes: Trustees Aguilar, Belcaster, Collazo, Cundari, and Martinucci. Nays: None. Absent: Trustees Banks and Reitz. Motion carried.

10.2  
Agreement with Cummings  
Consulting for Continued  
ERP Leadership:

Trustee Cundari moved to approve the Agreement with Cummings Consulting for Continued Services to provide overall leadership for the Enterprise Resource Planning (ERP) Project at a cost not to exceed \$8,000 per month, effective March 1, 2016 through February 28, 2017 as submitted. Trustee Collazo seconded the motion.

Advisory Vote – Student Member Murillo: Aye.

Ayes: Trustees Aguilar, Belcaster, Collazo, Cundari, and Martinucci. Nays: None. Absent: Trustees Banks and Reitz. Motion carried.

10.3  
Agreement with Alfred G.  
Ronan, LTD:

Trustee Belcaster moved to approve Agreement with Alfred G. Ronan, Ltd for continued consulting services for a fee of \$8,000 per month per the terms set forth in the agreement for the period March 15, 2016 through March 15, 2017. Trustee Collazo seconded the motion.

Advisory Vote – Student Member Murillo: Aye.

Ayes: Trustees Aguilar, Belcaster, Collazo, Cundari, and Martinucci. Nays: None. Absent: Trustees Banks and Reitz. Motion carried.

10.4  
Agreement with Metropolitan  
Water Reclamation District:

Trustee Belcaster moved to approve the resolution adopting an Agreement between the Metropolitan Water Reclamation District of Greater Chicago and Morton College to provide contractual Business training for maintenance laborers effective spring semester 2016 through fall semester 2018 as submitted. Trustee Collazo seconded the motion.

Advisory Vote – Student Member Murillo: Aye.

Ayes: Trustees Aguilar, Belcaster, Collazo, Cundari, and Martinucci. Nays: None. Absent: Trustees Banks and Reitz. Motion carried.

10.5  
Determination Regarding  
Release of Closed Session  
Minutes and Tapes:

Trustee Belcaster moved to approve keeping closed the closed session minutes of the Board of Trustees of January 2000 through December 2015 as submitted; and to preserve the confidentiality of the Closed Session tapes of May 2004 through December 2015, as submitted, pursuant to Chapter 5 of the *Illinois Compiled Statutes Section 120/2.06*. Trustee Collazo seconded the motion.

Advisory Vote – Student Member Murillo: Aye.

Ayes: Trustees Aguilar, Belcaster, Collazo, Cundari, and Martinucci. Nays: None. Absent: Trustees Banks and Reitz. Motion carried.

10.6  
Resolution Authorizing the  
Return of Loaned Artwork:

Trustee Cundari moved to approve the resolution authorizing the return of Loaned Artwork for Morton College, Community College District 527 as submitted. Trustee Belcaster seconded the motion.

Advisory Vote – Student Member Murillo: Aye.

Ayes: Trustees Aguilar, Belcaster, Collazo, Cundari, and Martinucci. Nays: None. Absent: Trustees Banks and Reitz. Motion carried.

10.7  
Closed Session:  
(Withdrawn 2/24/16)

Chairman Martinucci announced that the Board would not be held at this time.

10.8  
Other Possible Action  
Subsequent to Closed Session:  
(Withdrawn 2/24/16)

This agenda item was withdrawn due to no closed session being held as stated.

11.0  
Correspondence:

There was none.

12.0  
President's Report:

12.1  
Campus Updates:

Dr. Fields reported on the following campus updates:

- Faculty and Staff In-Service (February 15, 2016)  
The faculty and staff in-service held on February 15, 2016 was very successful with a speaker from Civitas Learning. Dr. Fields thanked Mr. Derek Shouba, Mr. Anthony Ray and Mr. Micheal Kott for their work on coordinating the in-service program.
- Employee Benefit Broker Request for Proposals  
Dr. Fields reported that request proposals for employee benefits broker will be forthcoming, this follows same procedure from prior years.
- Dr. Fields mentioned that the budget process has begun with a zero based approach to ensure the budget process reflects the adjustment required in order to comply with current state budget. (Added 2/24/16)
- Dr. Fields also mentioned that the Board should expect to receive Board agenda materials through digital format which will be more efficient and will have the ability to archive information. (Added 2/24/16)

12.2  
Informational Items/Articles:

The following informational pieces are included in the Board Packet:

- AACC “Newsletter” – February 2, 2016

12.3  
Out-of-State Travel Report:

The Board received the Out-of-State Travel Report as submitted.

12.4  
Community Facilities  
Usage Report:

The Board received the monthly Community Facilities Usage Report as submitted.

12.5  
Donation Report:

The Board received the Donation Report as submitted.

13.0  
Board Member Comments:

There were none.

14.0  
Adjournment:

Trustee Belcaster moved to adjourn the Regular Meeting of the Board. Trustee Collazo seconded the motion.

All were in favor. (voice vote) Absent: None. Motion carried.

The meeting was adjourned at 5:20 p.m.

/s/ Anthony R. Martinucci, Board Chair

/s/ Frank J. Aguilar, Board Secretary