



MORTON COLLEGE
COMMUNITY COLLEGE DISTRICT NO.
527 COOK COUNTY, ILLINOIS
Minutes for the Regular Board Meeting
Wednesday, June 20, 2016

1. Call to Order

The Regular Meeting of the Board of Trustees of Illinois Community College District No. 527 was called to order by Board Chair Anthony Martinucci at 11:10 a.m. on Wednesday, June 20, 2016 in the Morton College Board Room (221-B).

2. Roll Call

Present:

Frank J. Aguilar, Secretary
Joseph J. Belcaster, Trustee
Jose A. Collazo, Trustee
Melissa Cundari, Vice Chair
Anthony Martinucci, Chair
Frances Reitz, Trustee
Andrea Chavarria, Advisory Student Member

Absent:

Susan L. Banks, Trustee

Also Present:

Dr. Stanley Fields, President
Michael Del Galdo, Attorney-Del Galdo Law Group, LLC

After roll call, Chair Martinucci had a moment of silence for the Orlando Tragedy.

3. Citizen Comments

There were none.

4. Recognition

There were none.

5. Correspondence

There were none.

6. Reports

6.1 ICCTA/ACCT

There were none.

6.2 Student Member-Andrea Chavarria

Advisory Voting Member Chavarria gave the monthly report of student programs and activities.

June 2nd-4th Student Member Chavarria attended her first ICCB Student Leadership Institute

June 15th SAO hosted bubble soccer in the courtyard with radio station, B96

6.3 Friends of Morton Foundation – Information Only Report

Chair Martinucci stated that this report is submitted for information purposed only.

7. President's Report

7.1 Student Success Initiative

The board received a presentation from Marlena Avalos-Thompson, Cesar Jimenez, and Marie Ferro regarding the following topics:

- a. Address technology obstacles in Student Affairs
- b. Discuss an emerging student population that embraces technology
- c. Discuss the lack of Academic Advisors and Behavioral Health Support

7.2 Preschool Expansion

Morton College has been given funding for 80 additional fulltime preschool seats. We will be partnering with nearby school districts and get them the seats filled for the fall, as Morton College cannot accommodate addition children at this time.

7.3 HLC Visit

The HLC visit will take place on October 17 and 18, 2016. Keith McLaughlin has headed up the committee to collect and write the required assurance argument that must be completed no later than September 19, 2016. We have made progress over the past 6 months, and look forward to sharing this assurance agreement with the staff during the Fall In-Service on August 18, 2016.

7.4 Community Facilities Usage Report – Information Only Report

President Fields stated that this report is submitted for information purposed only.

8. Closed Session

Vice Chair Cundari moved to approve a recess to Closed Session to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity pursuant to 5 ILCS 120/2(c)(1), collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees pursuant to 5 ILCS 120/2(c)(2), a student disciplinary case pursuant to 5 ILCS 120/2(c)(9), and to consider litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or

imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting pursuant to 5 ILCS 120/2(c)(11).

Trustee Collazo seconded the motion.

Advisory Vote-Student Member Chavarria: Aye

Aye: Trustees Aguilar, Belcaster, Collazo, Cundari, Martinucci, and Reitz. Nays: None. Absent: Trustee Banks. Motion Carried.

Recess: The Board recessed to the Office of the President for Closed Session at 12:00 p.m.

Reconvening: The Regular Meeting was reconvened at 1:15 p.m. by Chair Martinucci. Upon Roll Call, the following were found present: Trustees Aguilar, Belcaster, Collazo, Cundari, Martinucci, Reitz, and Advisory Voting Student Member Chavarria. Absent: Trustee Banks.

9. Consent Agenda

9.1 Approval of the Consent Agenda

The following statement was read to the Trustees:

Items may be removed from the consent agenda on the request of any one member. Items not removed may be adopted by general consent without debate.

Removed items may be taken up either immediately after the consent agenda or placed later on the agenda at the discretion of the Board.

Vice Chair Cundari made a motion to remove the following agenda items from the consent agenda and table the agenda items until the July Board Meeting:

9.15 Approval of the furniture purchase for the Student Commons on state contract at a cost not to exceed \$71,525.26 from KI Furniture Inc.

9.22 Approval of the purchase of furniture for the Student Union Lounge Area on state contract at a cost not to exceed \$35,470.55 from Office Depot Business Services Division

9.23 Approval of the purchase of furniture for the Student Union on state contract at a cost not to exceed \$30,827.50 from KI Furniture Inc.

9.25 Approval of the compensation for non-union employees for FY17, total amount \$131,012.07

Trustee Belcaster seconded the motion.

Advisory Vote-Student Member Chavarria: Aye

Aye: Trustees Aguilar, Belcaster, Collazo, Cundari, Martinucci, and Reitz. Nays: None. Absent: Trustee Banks. Motion Carried.

Vice Chair Cundari made a motion to approve the revised consent agenda's items listed below, and Trustee Collazo seconded the motion.

Advisory Vote-Student Member Chavarria: Aye

Aye: Trustees Aguilar, Belcaster, Collazo, Cundari, Martinucci, and Reitz. Nays: None. Absent: Trustee Banks. Motion Carried.

- 9.2 **Approval of the Minutes of Regular Meeting held on May 25, 2016**
- 9.3 **Approval of the Minutes of the Closed Meeting held on May 25, 2016**
- 9.4 **Approval and Ratification of Accounts Payable and Payroll (\$3,373,315), and Budget Transfers (\$91,711) for the month of April 2016**
- 9.5 **Approval of the Monthly Financial Report-April 2016 be received and filed for Audit**
- 9.6 **Approval of the Treasurer's Report - April 2016 be received and filed for Audit**
- 9.7 **Approval of the public display of the tentative annual budget for the fiscal year 2017 and the accompanying public notice**
- 9.8 **Approval of the continued institutional membership in the National Association of College Stores (NACS) for Fiscal Year 2017, which requires payment of a \$550 membership fee**
- 9.9 **Approval of the continued Institutional Membership for the Illinois Community College Trustees Association in the amount of \$10,928 for Fiscal Year 2017**
- 9.10 **Approval of the premium for liability insurance coverage from Illinois Community College Risk Management Consortium in the amount of \$214,121.00 for the Fiscal Year 2017**
- 9.11 **Approval of tutoring services in the individual learning center not to exceed 7,300 hours for FY 2017 as submitted**
- 9.12 **Approval of the resolution adopting the prevailing wage rates for laborers, workers, and mechanics employed on public works of Community College District No. 527, Morton College, County of Cook, State of Illinois, as submitted**
- 9.13 **Approval to submit the FY 2018 Capital Resource Allocation Management Program (RAMP) request. Morton College's responsibility not to exceed 25% of cost**
- 9.14 **Approval of the furniture purchase for Lecture Halls 105C & 106C on state contract at a cost not to exceed \$73,398.38 from KI Furniture Inc.**
- 9.16 **Approval of the Transfer Admission Guarantee (TAG) Agreement between Morton College and University of Illinois at Chicago, Effective Fall 2016 Semester, as submitted**
- 9.17 **Approval of the maintenance agreement renewals with Ellucian Partner for various components of the enterprise resource planning system in the amount of \$303,525 for FY2017**
- 9.18 **Approval of the Agreement with SWC Technology Partners for Cisco Hardware replacement and onsite support in the amount not to exceed \$64,831.00 for FY 2017**
- 9.19 **Approval of an Agreement with SWC Technology Partners for Cisco hardware replacement in the 252C switch closet and onsite support in the amount not to exceed \$80,000 for FY 2017**
- 9.20 **Approval of the annual Agreement for Blackboard Learning System Institutional License (blackboard course delivery) for unlimited accounts in the amount of \$34,271.50 for FY 2017 from Blackboard, Inc., a sole vendor**
- 9.21 **Approval of the Faculty Assignment/Employment Report for Summer Semester 2016 not to exceed the amount of \$560,000.00 as submitted, pending additional class cancellations and/or additions**
- 9.24 **Full-time Employment Report, Julian Romero-Custodian, effective June 21, 2016 Classified Staff Full-time**
- 9.26 **Approval of the Classified Staff Handbook for Morton College beginning FY 2017 as submitted**
- 9.27 **Approval of the creation of a new, professional position - Student Success Center Manager, Effective June 20, 2016 as submitted**
- 9.28 **Approval of the reorganization of the Morton College administration and staff effective July 1, 2016 as submitted**
 - 9.28.1 **One (1) Admissions and Records Clerk position be converted and**

- reallocate as one (1) Academic Advisor position
- 9.28.2 The position of Student Success Center Manager be create
- 9.28.3 The responsibilities of admission and records be transferred from the Financial Aid Director to the Registrar
- 9.28.4 Marlana Avalos-Thompson assume the duties of Registrar
- 9.29 Approval of the recommendation of the Reclassification Review Committee for six (6) Local 1600- Classified Staff Federation Employees: Eileen Bonin, Michelle Herrera, Debra Kupec, Eugene Suire, Caroline Johnson, Richard Pawlak, as submitted, effective July 1, 2016, Total Costs in the 1st year: \$11,602.00
- 9.30 Approval of the Adoption of the Revised Board Policy 2.10, College Business Travel introduced at the May Board Meeting
- 9.31 Approval of the Adoption of the New Board Policy 1.6.7, Attendance by Other Means than Physical Presence, introduced at the May Board Meeting
- 9.32 Introduction of Revised Board Policy 8.3, Reimbursement for Travel Expenses, for adoption at the July Board Meeting
- 9.33 Approval of a Last Chance Agreement between Morton College and Steve Calzaretta
- 9.34 Approval of the job description changes for the position of Executive Director of Operations/Inspector General effective July 1, 2016 as submitted

10. Personnel Action Items

- 10.1 Approval of the following Administration Employment Agreements for the period of July 1, 2016 to June 30, 2017
 - 10.1.1 Dr. Magda Banda, Director of Institutional Research of Morton College, \$81,738.00
 - 10.1.2 Jennifer Butler, of Director of Library and Hawthorne Museum of Morton College, \$81,287.00
 - 10.1.3 Dr. Ellen Crowe, Dean of Careers and Technical Education of Morton College, \$103,796.00
 - 10.1.4 Susan Felice, Director of Continuing Education of Morton College, \$74,315.00
 - 10.1.5 Yolanda Freemon, Director of Financial Aid of Morton College, \$82,077.00
 - 10.1.6 William Jacklin, Athletic Director of Morton College, \$83,400.00
 - 10.1.7 Jeremy Joslin, Associate Dean of Arts & Sciences of Morton College, \$79,950.00
 - 10.1.8 Jeri Machino, Director of Deskside Services of Morton College, \$102,680.00
 - 10.1.9 Keith McLaughlin, Vice President of Institutional Effectiveness and Planning of Morton College, \$123,106.00
 - 10.1.10 Hector Munoz, Associate Dean of Instruction of Morton College, \$83,656.00
 - 10.1.11 Anna Nakashima, Assistant Dean of Adult Education, Community Programming/Outreach of Morton College, \$70,513.00
 - 10.1.12 Dr. Tyra Ousley, Director of Nursing Programs of Morton College; \$95,000.00
 - 10.1.13 Dr. Tom Pierce, Dean of Continuing Education of Morton College, \$93,825.00
 - 10.1.14 John Potempa, Director of Facilities & Operations of Morton College, \$110,171.00
 - 10.1.15 Anthony Ray, Executive Director of Human Resources of Morton College, \$141,413.00
 - 10.1.16 Derek Shouba, Dean of Arts & Sciences of Morton College, \$108,404.00
 - 10.1.17 Marisol Velazquez, Director of Student Activities of Morton College, \$68,481.00
 - 10.1.18 Dr. Frances Wedge, Director of Physical Therapist Assistant Program of

Morton College, \$91,169.00
10.1.19 Marlana Avalos-Thompson, Registrar of Morton College, \$75,726.00
10.1.20 Frank Marzullo, Executive Director of Operations/Inspector General of Morton College, \$145,000.00

Vice Chair Cundari made a motion to table the agenda items 10.1-10.1.20 until the July Board Meeting.

Trustee Belcaster seconded the motion.

Advisory Vote-Student Member Chavarria: Aye

Aye: Trustees Aguilar, Belcaster, Collazo, Cundari, Martinucci, and Reitz. Nays: None. Absent: Trustee Banks. Motion Carried.

11. New Business Action Items

11.1 Approval of the settlement of litigation and the execution of Settlement Agreement in the case of Amer Mostafa v. Morton College.

There is nothing for the board of trustees to approval at this time.

12. Meeting Evaluation

There were none.

13. Adjournment

Trustee Belcaster moved to adjourn the Regular Meeting of the Board. Trustee Collazo seconded the motion.

Advisory Vote-Student Member Chavarria: Aye

Aye: Trustees Aguilar, Belcaster, Collazo, Cundari, Martinucci, and Reitz. Nays: None. Absent: Trustee Banks.

Motion Carried.

This meeting was adjourned at 1:52 p.m.

/s/ Anthony R. Martinucci, Board Chair

/s/ Frank J. Aguilar, Board Secretary