



MORTON COLLEGE

COMMUNITY COLLEGE DISTRICT NO.

527 COOK COUNTY, ILLINOIS

Minutes for the Regular Board Meeting

Monday, July 25, 2016

1. **Call to Order**

The Regular Meeting of the Board of Trustees of Illinois Community College District No. 527 was called to order by Board Chair Anthony Martinucci at 11:00 a.m. on Monday, July 25, 2016 in the Morton College Board Room (221-B).

2. **Roll Call**

Present:

Frank J. Aguilar, Secretary
Susan L. Banks, Trustee
Joseph J. Belcaster, Trustee
Melissa Cundari, Vice Chair
Anthony Martinucci, Chair
Frances Reitz, Trustee
Jose A. Collazo, Trustee
Andrea Chavarria, Advisory Student Member

Absent: none

Also Present:

Dr. Stanley Fields, President
Michael Del Galdo, Attorney-Del Galdo Law Group, LLC

3. **Citizen Comments**

There were none.

4. **Recognition**

There were none.

5. **Correspondence**

There were none.

6. **Reports**

6. 1. ICCTA/ACCT

There were none.

6. 2. Student Member-Andrea Chavarria

Student Activities hosted the annual Fourth of July Celebration and it was a success. Students had an opportunity to register to vote, participate in projects, and play games in the cafeteria. We also supplied watermelon, punch, and fruit cups.

6. 3. Friends of Morton Foundation - Information Only Report
Submitted for information only.

7. **President's Report**

7. 1. Out of State Travel Report-Information Only
Submitted for information only.

7. 2. Community Facilities Usage Report-Information Only
Submitted for information only.

7. 3. State Funding Update

7. 3. 1. 2016-17 Stopgap Budget with Allocations

Mireya Perez updated the board, stating that the school will receive approximately \$4.2 million dollars from the stopgap budget that was passed. The \$4.2 million dollars are for FY16 and 17. We will receive monthly payments from the state.

7. 3. 2. FY17 Perkins Allocations

We will also receive approximately \$340,575 for FY 17 in Perkins Allocations

7. 4. Student Success Initiative Implementation Plan

Keith McLaughlin thanked the board for approving 2 new advisor positions, and the student success manager position. Plans for the center are coming along, and Keith will update the progress periodically.

7. 5. HLC

The HLC visit is October 17 and 18. Keith McLaughlin stated that the draft of the report will be ready to be reviewed at the In Service Day on August 18th, and will be presented to the board at the August 24th board meeting. The goal is to have evidence attached to each portion of the narrative.

7. 6. Capital Improvements

Frank Marzullo and John Potempa gave an update on the new building and campus updates. The landscape is almost completed and the concrete was replaced at the entrances of the new building. The new building was environmentally certified. It will be ready by the August 18th open house for the donors and dignitaries.

Summer updates around the buildings are going well. Lecture hall updates on 105C and 106C are on time. The Child Learning Center had the concrete replaced, and new Astroturf installed. The cafeteria and hallway that runs next to it needs new carpet, as it is over 16years old. The furniture and flooring in the Student Union also needs to be replaced.

We completed the following improvements: the main parking lot was sealed

and relined, new flag poles with new banners installed, new bike rack in the front of building B, and new garbage cans with school colors were placed around campus.

7. 7. Youth Technology Corp

David Finkel, Director of Morton East Cyber Service wrote a letter to the board proposing that Morton College computer science students mentor and teach Cyber Service students, and we collaborate with Durango, Mexico to host a teacher exchange in the 2016-17 school year.

7. 8. Cicero Neighborhood Network Initiative (CNN)

Ross Pesce from the Cicero Neighborhood Network Initiative spoke to the board about their taskforce that has received funds from United Way to conduct a needs assessment in the area. Focus groups will be developed that will include Morton College panelists. The final report is due in September 2016, and they are looking forward to partnering with Morton College.

7. 9. High School Equivalency Certificate (HSEC) Recognition

Dr. Fields recognized the HSEC students that were in attendance. Tom Pierce read a few student's emails that were written to the board, thanking them for providing this opportunity to finish their studies at Morton College.

7. 10. Morton College Hall of Fame

Dr. Fields stated that the Hall of Fame Committee has been formed. February 10th, 2017 will be the first induction event. We will spend the next few months planning, and once Blanca Jara is onboard, she will be the Chair of the committee.

7. 11. Mesirow Insurances Services joins Alliant Insurance Services

Anthony Ray stated that he spoke with Mesirow, and they assured him that the relationship will stay the same, and the services will have added value and benefits.

8. Closed Session

Trustee Belcaster moved to approve closed session to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity pursuant to 5 ILCS 120/2(c)(1), collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees pursuant to 5 ILCS 120/2(c)(2), a student disciplinary case pursuant to 5 ILCS 120/2(c)(9), and to consider litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting pursuant to 5 ILCS 120/2(c)(11).

Vice Chair Cundari seconded the motion.

Advisory Vote-Student Member Chavarria: Aye
Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, Martinucci, and Reitz.
Nays: none. Absent: none. Motion Carried.

Recess: The Board recessed to the Office of the President for Closed Session at 11:35 a.m.

Reconvening: The Regular Meeting was reconvened at 12:10 p.m. by Chair Martinucci. Upon Roll Call, the following were found present: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, Martinucci, Reitz, and Advisory Voting Student Member Chavarria. Absent: none.

9. Consent Agenda

9. 1. Approval of Consent Agenda

The following statement was read to the Trustees:

Items may be removed from the consent agenda on the request of any one member. Items not removed may be adopted by general consent without debate. Removed items may be taken up either immediately after the consent agenda or placed later on the agenda at the discretion of the Board.

Trustee Belcaster moved to approve the consent again as listed below, and Trustee Collazo seconded the motion.

Advisory Vote-Student Member Chavarria: Aye
Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, Martinucci, and Reitz. Nays: none. Absent: none. Motion Carried.

Dr. Fields introduced Blanca Jara as the Director of Public Relations and Community Outreach. Blanca comes from a long line of family that has been involved in our community, and she is looking forward to working with Morton College.

9. 2. Approval of the Minutes of Regular Meeting held on June 20, 2016
9. 3. Approval of the Minutes of the Closed Meeting held on June 20, 2016
9. 4. Approval and Ratification of Accounts Payable and Payroll \$2,726,819, and Budget Transfers \$110,895 for the month of May 2016
9. 5. Approval of the Monthly Budget Report-for fiscal year to date ending in May 2016 be received and filed for Audit
9. 6. Approval of the Treasurer's Report - May 2016 be received and filed for Audit
9. 7. Approval of the compensation for non-union employees for FY17, total amount \$151,329.11
9. 8. Approval of the continued institutional membership of The Higher Learning Commission for Fiscal Year 2017, which requires payment of a \$5,524.45 membership fee.
9. 9. Approval of the continued institutional membership of The Illinois Council of Community College Presidents for Fiscal Year 2017, which requires payment

of a \$2,750.00 membership fee.

9. 10. Approval of the continued institutional membership in the National Junior College Athletic Association (NJCAA) for the Men's and Women's Athletic Teams in the total amount of \$7,100 for FY 2017
9. 11. Approval of the continued institutional membership in the Illinois Skyway Collegiate Conference for FY 2017 for a fee of \$3,950 as submitted
9. 12. Approval of the continued membership of the College Central Network, used for job postings. The membership fee is \$1,500.00 for 07/01/2016 to 06/30/2017
9. 13. Approval of the institutional membership of the National Alliance of Community and Technical Colleges for FY17, total amount \$2,000.00
9. 14. Approval of the adoption of Revised Board Policy 8.3, Reimbursement for Travel Expenses, introduced at the June Board Meeting
9. 15. Approval of the Full-Time Employment Report as submitted
 9. 15. 1. Blanca Jara, Director of Public Relations and Community Outreach, Effective August 15, 2016, Administrator-Full-time, Non-Union
 9. 15. 2. Michael Iniguez, Custodian, Effective July 26, 2016, Classified Staff-Full-time, Union SEIU Local 73
 9. 15. 3. Elaine Jefferson, Nursing, Effective August 18, 2016, Faculty-Full-time, Union AFT Local 1600
 9. 15. 4. Rodolfo Yanez, Academic Advisor, Effective August 8, 2016, Classified Staff Full-time, Union AFT Local 1600
9. 16. Approval of the Transfer Employment Report as submitted
 9. 16. 1. Diana Rodriguez, Academic Advisor, Effective July 25, 2016, Classified Full-time, Union AFT Local 1600
9. 17. Approval of the Personal Service Agreement of Part-Time and Temporary Athletic Coaches:
 9. 17. 1. Gus Coronado, Head Coach Cross Country, \$6,695, Agreement Period 7/1/16 – 6/30/17
 9. 17. 2. Juan Franco, Head Coach Woman's Soccer, \$7,996, Agreement Period 7/1/16 – 6/30/17
 9. 17. 3. Juan Franco, Head Coach Men's Soccer, \$7,996, Agreement Period 7/1/16 – 6/30/17
 9. 17. 4. Thomas Malesky, Head Coach Volleyball, \$7,409, Agreement Period 7/1/16 – 6/30/17
 9. 17. 5. Larry Lanciotti, Head Coach Woman's Basketball, \$8,755, Agreement Period 7/1/16 – 6/30/17
 9. 17. 6. Nester Carrillo, Head Coach Baseball, \$7,532, Agreement Period 7/1/16 – 6/30/17

- 9. 17. 7. Thomas Malesky, Head Coach Softball, \$8,775, Agreement Period 7/1/16 – 6/30/17
- 9. 18. Approval of the title change from Director of Library and Hawthorne Works Museum to Director of Library and Instructional Technology Services and job description changes, effective July 25, 2016 as submitted
- 9. 19. Approval of the Promotion Report, as submitted
 - 9. 19. 1. Cesar Jimenez, Director of Student Development, Effective July 25, 2016
- 9. 20. Approval of the creation of a new Non-Union, Classified position of Counselor, effective July 25, 2016, as submitted
- 9. 21. Approval of the Faculty Assignment/Employment Report and Differential Pay for Summer Semester 2016 in the amount of \$9,613.38 as submitted, pending additional class cancellations and/or additions
- 9. 22. Approval of the consulting services agreement between Victory Media, Inc. and Morton College for FY 2017 as submitted.
- 9. 23. Approval of the consulting services agreement between GW & Associates, P.C. and Morton College for FY 2017 as submitted.
- 9. 24. Approval of the consulting services agreement between Res Publica and Morton College for FY 2017 as submitted
- 9. 25. Approval of the intergovernmental agreement between Morton College and City of Berwyn to approve Fire Department Station 2 located at 6415 W. 16th Street in order to conduct program for Emergency Medical Technician (EMT)
- 9. 26. Approval of the agreement with Mr. Terry L. Elliot, an independent contractor, for services in Nursing Lab in an amount not to exceed \$33,068 for fiscal year 2017, as submitted
- 9. 27. Approval of the Resignation Report, as submitted

10. **Personnel Action Items**

Chair Martinucci read the following administrative contract presented to the board of trustees:

- 10. 1. Approval of the following Administration Employment Agreements for the period of July 1, 2016 to June 30, 2017
 - 10. 1. 1. Dr. Magda Banda, Director of Institutional Research of Morton College, \$80,758.00
 - 10. 1. 2. Jennifer Butler, Director of Library and Instructional Technology Services of Morton College, \$80,312.00
 - 10. 1. 3. Dr. Ellen Crowe, Dean of Careers and Technical Education of Morton College, \$102,062.00
 - 10. 1. 4. Susan Felice, Director of Continuing Education of Morton College, \$73,073.00
 - 10. 1. 5. Yolanda Freemon, Director of Financial Aid of Morton College,

\$80,706.00

10. 1. 6. William Jacklin , Athletic Director of Morton College, \$82,400.00
10. 1. 7. Jeremy Joslin, Associate Dean of Arts & Sciences of Morton College, \$79,181.00
10. 1. 8. Jeri Machino, Director of Deskside Services of Morton College, \$101,449.00
10. 1. 9. Keith McLaughlin, Vice President of Institutional Effectiveness and Planning of Morton College, \$121,050.00
10. 1. 10. Hector Munoz, Associate Dean of Instruction of Morton College, \$82,653.00
10. 1. 11. Anna Nakashima, Assistant Dean of Adult Education, Community Programming/Outreach of Morton College, \$69,835.00
10. 1. 12. Dr. Tom Pierce, Dean of Continuing Education of Morton College, \$92,700.00
10. 1. 13. John Potempa, Director of Facilities & Operations of Morton College, \$108,850.00
10. 1. 14. Anthony Ray, Executive Director of Human Resources/Ombudsman of Morton College, \$123,000.00
10. 1. 15. Derek Shouba, Dean of Arts & Sciences of Morton College, \$106,593.00
10. 1. 16. Marisol Velazquez, Director of Student Activities of Morton College, \$67,660.00
10. 1. 17. Dr. Frances Wedge, Director of Physical Therapist Assistant Program of Morton College, \$89,646.00
10. 1. 18. Marlena Avalos-Thompson, Registrar of Morton College, \$77,998.00
10. 1. 19. Frank Marzullo, Executive Director of Operations of Morton College, \$118,810.00
10. 1. 20. Mireya Perez, Director of Business Services of Morton College, \$92,222.00

Trustee Belcaster moved to approve the contracts as presented. Trustee Collazo seconded the motion.

Advisory Vote-Student Member Chavarria: Aye
Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, Martinucci, and Reitz. Nays: none. Absent: none. Motion Carried.

10. 2. Cesar Jimenez, Director of Student Development of Morton College, \$75,000.00-Effective July 25, 2016 to June 30, 2017

Trustee Belcaster moved to approve the Cesar Jimenez's contract as presented. Trustee Collazo seconded the motion.

Advisory Vote-Student Member Chavarria: Aye
Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, Martinucci, and Reitz. Nays: none. Absent: none. Motion Carried.

10. 3. Blanca Jara, Director of Public Relations and Community Outreach of Morton College, \$55,000.00-Effective August 15, 2016 to June 30, 2017

Trustee Belcaster moved to approve Blanca Jara's contract as presented. Vice Chair Cundari seconded the motion.

Advisory Vote-Student Member Chavarria: Aye
Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, Martinucci, and Reitz. Nays: none. Absent: none. Motion Carried.

10. 4. Approval of the reorganization of the Morton College Administration.
Effective July 25, 2016 as submitted

- 10. 4. 1. Accept the changes to the organizational chart
- 10. 4. 2. Change the title from Human Resources Director to Executive Director of Human Resources/Ombudsman
- 10. 4. 3. Assign the Financial Aid Director position to the Executive Director of Operations position
- 10. 4. 4. Assign the Child Care Center, Student Success Center, Registrar position, and Student Development Director position to the Vice President of Institutional Planning and Effectiveness position
- 10. 4. 5. Eliminate the Assistant Director of Student Development position

Trustee Belcaster moved to approve the reorganization of Morton College Administration and accept the changes to the organizational chart as presented. Vice Chair Cundari seconded the motion.

Advisory Vote-Student Member Chavarria: Aye
Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, Martinucci, and Reitz. Nays: none. Absent: none. Motion Carried.

11. **New Business Action Items**

There were none.

12. **Meeting Evaluation**

There were none.

13. **Adjournment**

Trustee Belcaster moved to adjourn the Regular Meeting of the Board. Trustee Collazo seconded the motion.

Advisory Vote-Student Member Chavarria: Aye
Aye: Trustees Aguilar, Banks, Belcaster, Cundari, Collazo Martinucci, and Reitz. Nays: None.
Absent: none. Motion Carried.

This meeting was adjourned at 12:23 p.m.

/s/ Anthony R. Martinucci, Board Chair

/s/Frank J. Aguilar, Board Secretary