



# MORTON COLLEGE

COMMUNITY COLLEGE DISTRICT NO.

527 COOK COUNTY, ILLINOIS

Minutes for the Regular Board Meeting

Monday, January 22, 2018

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A Regular Meeting of the Board of Trustees of Morton College was held Monday, January 22, 2018, beginning at 11:00 AM in the Morton College Board Room (221B) of Building B located at 3801 S. Central Avenue, Cicero, Illinois.

1. **Call to Order**

The Regular Meeting of the Board of Trustees of Illinois Community College District No. 527 was called to order by Board Chair Frank Aguilar at 11:04 AM on Monday, January 22, 2018 in the Morton College Board Room (221-B).

2. **Roll Call**

**Present:**

Frank J. Aguilar, Chair  
Joseph J. Belcaster, Trustee  
Jose A. Collazo, Secretary  
Frances Reitz, Trustee (arrived at 11:10 AM)  
Anthony Martinucci, Vice Chair (Arrived at 5:20 PM)  
Estefani Hernandez Perez, Advisory Student Member

**Absent:**

Susan L. Banks, Trustee  
Melissa Cundari, Trustee

**Also Present:**

Dr. Stanley Fields, President  
Michael Del Galdo, Attorney-Del Galdo Law Group, LLC

3. **Citizen Comments**

None

4. **Recognition**

None

5. **Correspondence**

None

## **6. Reports**

### 6. 1. ICCTA/ACCT

None

### 6. 2. Student Member- Estefani Hernandez Perez

Advisory Voting Student Member Hernandez Perez gave the monthly report of student programs and activities.

### 6. 3. Friends of Morton Foundation - Information Only Report

Submitted for information only.

## **7. President's Report**

### 7. 1. Out of State Travel Report-Information Only

Submitted for information only.

### 7. 2. Out of State Student Travel Report-Information Only

Submitted for information only.

### 7. 3. Community Facilities Usage Report-Information Only

Submitted for information only.

### 7. 4. Vision Statement

A Banner was made to visualize the Vision-Goal Statement. Trustees and Administration were welcomed to the front to sign the statement together at the meeting.

### 7. 5. Student Success Initiatives

Dr. McLaughlin spoke about the number of students that are being dropped due to no payment or no payment plan set up. We have recognized the 85 students are at risk, and calls were made to assist these students. After the calls we have been able to set up payment plans for 40 of the 85 students to keep them enrolled.

### 7. 6. HLC Focus Visit Update

Dr. McLaughlin reminded the Board that the HLC will be here on Monday, January 29<sup>th</sup> and Tuesday, January 30<sup>th</sup> for the Focus Visit. The Board will have a working lunch with the HLC Team on Monday, January 29<sup>th</sup> at 12 PM.

### 7. 7. Finance 101 Presentation

Mireya Perez, Director of Business Services, gave an overview of the Morton College Operating Budget

## **8. Consent Agenda**

Trustee Martinucci moved to approve the consent agenda items 8.1 through 8.11, as listed below. Trustee Collazo seconded the motion.

Advisory Vote-Student Member Hernandez Perez: Aye

Aye: Trustees Aguilar, Belcaster, Collazo, Martinucci, and Reitz  
Nays: none. Absent: Trustees Banks and Cundari. Motion Carried.

**The below were the approved consent agenda items:**

8. 1. Approval of the Consent Agenda-Items may be removed from the consent agenda on the request of any one member. Items not removed may be adopted by general consent without debate. Removed items may be taken up either immediately after the consent agenda or placed later on the agenda at the discretion of the Board.

8. 2. Approval of the Minutes of Regular Meeting held on December 18, 2017

8. 3. Approval of the Minutes of Special Meeting held on December 21, 2017

8. 4. Approval of the Minutes of Closed Meeting held on December 18, 2017

8. 5. Approval and Ratification of Accounts Payable and Payroll \$2,488,587 and Budget Transfers \$57,450 for the month of November 2017, as submitted

8. 6. Approval of the Monthly Budget Report-for fiscal year to date ending in November 2017 be received and filed for Audit

8. 7. Approval of the Treasurer's Report - November 2017 be received and filed for Audit

8. 8. Approval of the renewal for the Institutional Membership with the West Suburban Chamber of Commerce and Industry for 2018 at the annual fee of \$500.00, as submitted

8. 9. Approval of President Stan Fields to attend the ACCT Legislative Summit in Washington, D.C. from February 11th-14th, 2018 with the approximate cost of \$2,500.00

8. 10. Approval of the following Facility Use Permits

8. 10. 1. District 103 Toastmasters, Theatre/Cafeteria/Classrooms, January 27, 2018

8. 10. 2. Office of State Rep. Elizabeth Hernandez, Lecture Hall/Cafeteria/other, February 21, 2018

8. 11. Approval of Memorandum of Understanding between Morton College and SERCO, Inc. for the Adult Education Program, as submitted

**9. Old Business Action Items**

9. 1. Trustee Belcaster moved approve and adopt the 2018-2022 Strategic Plan, as submitted. Trustee Martinucci seconded the motion.

Advisory Vote-Student Member Hernandez Perez: Aye

Aye: Trustees Aguilar, Belcaster, Collazo, Martinucci, and Reitz

Nays: none. Absent: Trustees Banks and Cundari. Motion Carried.

9. 2. Trustee Belcaster moved to approve the resolution and contract between Paisan's and Morton College, as presented to the Board at the December 18, 2017 Board Meeting. Trustee Martinucci seconded the motion.

Advisory Vote-Student Member Hernandez Perez: Aye

Aye: Trustees Aguilar, Belcaster, Collazo, Martinucci, and Reitz  
Nays: none. Absent: Trustees Banks and Cundari. Motion Carried.

## **10. New Business Action Items**

10. 1. Trustee Belcaster moved approve the appointment of Officer for Information Requests received under the Freedom of Information Act to Frank Marzullo. Trustee Martinucci seconded the motion.

Advisory Vote-Student Member Hernandez Perez: Aye

Aye: Trustees Aguilar, Belcaster, Collazo, Martinucci, and Reitz  
Nays: none. Absent: Trustees Banks and Cundari. Motion Carried.

10. 2. Trustee Belcaster moved to approve the appointment of Compliance Officer for the Open Meetings Act to Frank Marzullo. Trustee Collazo seconded the motion.

Advisory Vote-Student Member Hernandez Perez: Aye

Aye: Trustees Aguilar, Belcaster, Collazo, Martinucci, and Reitz  
Nays: none. Absent: Trustees Banks and Cundari. Motion Carried.

10. 3. Trustee Belcaster moved to table the approval the donation acceptance agreements between Morton College and Subaru for the DSTI vehicle interface and operational software, and the donation of 2015 Forester vehicle for instructional purposes for the automotive program, as submitted. Trustee Collazo seconded the motion.

Advisory Vote-Student Member Hernandez Perez: Aye

Aye: Trustees Aguilar, Belcaster, Collazo, Martinucci, and Reitz  
Nays: none. Absent: Trustees Banks and Cundari. Motion Carried.

10. 4. Trustee Martinucci made a motion to approve a new Board Policy and Procedure, Alcohol Beverages on College Property (as amended), presented to the Board on December 18, 2017. Trustee Belcaster seconded the motion.

Advisory Vote-Student Member Hernandez Perez: Aye

Aye: Trustees Aguilar, Belcaster, Collazo, Martinucci, and Reitz  
Nays: none. Absent: Trustees Banks and Cundari. Motion Carried.

10.5. Introduction of Amended Board Policy-8.3, Reimbursement for Travel Expenses, for adoption at the February Board Meeting.

There were no comments from the Trustees.

10.6. Trustee Belcaster made a motion to approve the changes in curriculum, as submitted. Trustee Martinucci seconded the motion.

Advisory Vote-Student Member Hernandez Perez: Aye

Aye: Trustees Aguilar, Belcaster, Collazo, Martinucci, and Reitz  
Nays: none. Absent: Trustees Banks and Cundari. Motion Carried.

10.7. Trustee Belcaster made a motion to approve the waiving of tuition and fees for all Illinois Consortium of International Studies and Programs (ICISP) consortia and sponsored program courses, effective Summer 2018, for a period of three years, ending Spring 2021, as submitted. Trustee Collazo seconded the motion.

Advisory Vote-Student Member Hernandez Perez: Aye

Aye: Trustees Aguilar, Belcaster, Collazo, Martinucci, and Reitz  
Nays: none. Absent: Trustees Banks and Cundari. Motion Carried.

10.8. Trustee Belcaster made a motion to the resolution establishing a Policy to Prohibit Sexual Harassment, as submitted. Trustee Martinucci seconded the motion.

Advisory Vote-Student Member Hernandez Perez: Aye

Aye: Trustees Aguilar, Belcaster, Collazo, Martinucci, and Reitz  
Nays: none. Absent: Trustees Banks and Cundari. Motion Carried.

10.9. Introduction of the revision to Board Policy 8.2.1 Hostile Work Environment and/or Sexual Harassment.

There were no comments from the Trustees.

## **11. Personnel Action Items**

11. 1. Trustee Martinucci made a motion to approve the Full-Time Employment Report, as submitted. Trustee Collazo seconded the motion.

Advisory Vote-Student Member Hernandez Perez: Aye

Aye: Trustees Aguilar, Belcaster, Collazo, Martinucci, and Reitz  
Nays: none. Absent: Trustees Banks and Cundari. Motion Carried.

11. 2. Trustee Belcaster made a motion to approve the following Part-Time and Temporary Athletic Coaches for the period of January 22, 2018 to June 30, 2018 for Alyssa Galasso (assistant Softball Coach) as a rate of \$4,500 and Elias McMahon (volunteer Baseball Coach), as submitted. Trustee Martinucci seconded the motion.

Advisory Vote-Student Member Hernandez Perez: Aye

Aye: Trustees Aguilar, Belcaster, Collazo, Martinucci, and Reitz  
Nays: none. Absent: Trustees Banks and Cundari. Motion Carried.

11.3 Trustee Belcaster made a motion to approve the Morton College Full-Time Faculty Seniority list, as submitted.

Advisory Vote-Student Member Hernandez Perez: Aye

Aye: Trustees Aguilar, Belcaster, Collazo, Martinucci, and Reitz  
Nays: none. Absent: Trustees Banks and Cundari. Motion Carried.

11. 4. The Resignation Report was given to the Board for information purposes only.

## **12. Board Member Comments**

Trustee Martinucci asked the SHPE Students to speak. The students thanked the Board of Trustees, Dr. Fields, Blanca Jara, and Maria Anderson for the support of their organization through the 2016-2017 School Year.

## **13. Adjournment**

Trustee Martinucci moved to adjourn the Regular Meeting of the Board. Trustee Belcaster seconded the motion.

Advisory Vote-Student Member Hernandez Perez: Aye

Aye: Trustees Aguilar, Belcaster, Collazo, Martinucci, and Reitz  
Nays: none. Absent: Trustees Banks and Cundari. Motion Carried.

This meeting was adjourned at 11:40 AM

/s/ Frank J. Aguilar,  
Board Chair

/s/ Jose Collazo  
Board Secretary