



MORTON COLLEGE

COMMUNITY COLLEGE DISTRICT NO.

527 COOK COUNTY, ILLINOIS

Minutes for the Regular Board Meeting

Wednesday, October 17, 2018

A Regular Meeting of the Board of Trustees of Morton College was held Wednesday, October 17, 2018, beginning at 11:00 AM in the Morton College Board Room (221B) of Building B located at 3801 S. Central Avenue, Cicero, Illinois.

1. **Call to Order**

The Regular Meeting of the Board of Trustees of Illinois Community College District No. 527 was called to order by Board Chair Frank Aguilar at 11:04 AM on Wednesday, October 17, 2018, in the Morton College Board Room (221-B).

2. **Roll Call**

Present:

Frank J. Aguilar, Chair
Susan L. Banks, Trustee
Joseph J. Belcaster, Trustee
Jose A. Collazo, Secretary
Anthony Martinucci, Vice Chair
Frances Reitz, Trustee
Jesus Javier Ruan, Advisory Student Member

Absent:

Melissa Cundari, Trustee

Also Present:

Dr. Stanley Fields, President
Michael Del Galdo, Attorney-Del Galdo Law Group, LLC (Arrived at 11:07 AM)

3. **Citizen Comments**

None

4. **Recognition**

None

5. Correspondence

None

6. Reports

6. 1. ICCTA/ACCT

Dr. Fields stated the main topic of the President's meeting was 3% retirement penalty signed by the Governor on June 4, 2018. ICCTA and ICCB will be very active regarding this topic.

6. 2. Student Member- Jesus Javier Ruan

Advisory Voting Student Member Ruan gave the monthly report of student programs and activities.

6. 3. Community Facilities Usage Report-Information Only

6. 4. Out of State Travel Report-Information Only

7. President's Report

7. 1. Benedictine University Partnership-Employee Tuition

Ron Lullo, HR Director, spoke about our academic relationship with Benedictine. This relationship has been very successful. Benedictine is now offering Morton College a tuition discount program for employees and their spouses for continuing education. Employees and spouses will receive 25% off tuition with this 2-year agreement. This comes at no cost to Morton College.

7. 2. Strategic Plan

Dr. Keith McLaughlin, Provost, stated that it is important to communicate this plan and its progress to the College Community and the Public. In order to accomplish this, we have created a Strategic Plan Center and Dashboard of progress. All supporting documents and updates to each goal can be found by selecting the appropriate dashboard item.

7. 3. Strategic Enrollment Plan

Marisol Velasquez, Dean of Student Services, reminded everyone that Spring semester registration begins on November 12. We will be hosting a kickoff event to communicate the date to students. Our Spring students will primarily be returning students, and few new students.

Ms. Velasquez also stated that our goal is to improve the enrollment process. Most of Morton College looks at it as a linear process, but it is far from that. We are spending more time educating the students to shorten the enrollment process.

7. 4. Morton College Public Relations & Community Outreach Quarterly Marketing Plan

Blanca Jara, Director of PR and Community Relations, updated the Board on our marketing plan. We will pick up our marketing campaign with Telemundo/NBC 5 starting in December to support Spring Registration. We will also have heavy commercial presence during March Madness through Comcast. Morton College has had a heavy presence in the area's community events including the Cicero Mexican Independence Day and Houbay Day parades. Morton College will also be hosting the following events: College Fair (October 24th), Lunch and Learn (October 26), Volunteer and Resource Fair (November 7), and the

Skyway Writers Competition (November 15). Finally, we have been developing an Alumni Relations program. Our first event will be at BuckleDown in Lyons on November 29th. This event is in conjunction with the Morton College Foundation to raise funds for the scholarships that are given to Morton Students each year.

7. 5. Finance Review

Mireya Perez, CFO/Treasurer, gave a financial review of the funds. She reviewed where we ended for FY18, as well as where we stand through August 2018. Starting at the November 2018 Board meeting, we will be presenting current numbers instead of the 2 months behind. The auditors will be presenting the annual audit at the November 28th Board Meeting.

7. 6. Higher Learning Commission (HLC)

Dr. Fields reminded the Board that the HLC Board will be meeting on November 1st and 2nd to decide on our status with the HLC. Dr. Fields also stated that there is value in having legal counsel seated next to him, and they will continue to be at the board table for meetings. Finally, the Board will be reviewing the Board Policies over the next 9 months. A 1st reading will be done to review the policies, and the next meeting you will vote on the updates to the policies.

8. Consent Agenda

Trustee Belcaster moved to approve the consent agenda items 8.1 through 8.11, as listed below. Trustee Martinucci seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Martinucci, and Reitz
Nays: None. Absent: Trustee Cundari. Motion Carried.

The below were the approved consent agenda items:

8. 1. Approval of the Consent Agenda-Items may be removed from the consent agenda on the request of any one member. Items not removed may be adopted by general consent without debate. Removed items may be either taken up immediately after the consent agenda, or placed later on the agenda at the discretion of the Board.
8. 2. Approval of the Minutes of Regular Meeting held on September 26, 2018
8. 3. Approval of the Minutes of Special Meeting held on October 11, 2018
8. 4. Approval and Ratification of Accounts Payable and Payroll \$2,647,372 and Budget Transfers \$243,193 for the month of August 2018, as submitted
8. 5. Approval of the Monthly Budget Report for fiscal year to date ending in August 2018 be received and filed for Audit
8. 6. Approval of the Treasurer's Report - August 2018 be received and filed for Audit
8. 7. Approval of the following Facility Use Permits

AlphaBet Soup Productions, Morton College, November 6-8 and November 29-20, 2018

8. 8. Approval and Ratification of the fiscal year 2019 Morton College Student Activities budget as submitted

8. 9. Approval of the Continued Institutional Membership in the National League for Nursing at an annual fee of \$1,470, as submitted

8. 10. Approval of the Affiliation Agreement between Morton College and Norridge Gardens for the Nursing Program, as submitted

8. 11. Approval of the Morton College Police Department Higher Education Emergency and Crisis Response Plan, as submitted

9. Old Business Action Items

None

10. New Business Action Items

10. 1. Trustee Martinucci made a motion to approve a new Board Policy, Communications with the Board by Vendors through the President, as introduced at the September 26, 2018 Board Meeting. Trustee Belcaster seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Martinucci, and Reitz

Nays: None. Absent: Trustee Cundari. Motion Carried.

10. 2. Trustee Belcaster made a motion to purchase 20 HP Workstations in the total amount of \$30,981.40 from CDW-Government, as submitted. Trustee Collazo seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Martinucci, and Reitz

Nays: None. Absent: Trustee Cundari. Motion Carried.

10.3 Trustee Martinucci made a motion to approve a purchase order for fitness equipment in the amount of \$220,069.18 from Direct Fitness Solutions, as submitted. Trustee Collazo seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Martinucci, and Reitz

Nays: None. Absent: Trustee Cundari. Motion Carried.

10.4 First Reading of Board Policies-Section 1, for approval at the November 28, 2018 Board Meeting

11. Personnel Action Items

11. 1. The following Human Resource Reports was submitted for information only:

11.1.1 Part-Time Employment Report-Information Only

11.1.1.1. Patricia Haro, Service Aide - Academic Advising, Effective:
September 9, 2018

11.1.1.1. Amara Kelikian, Nursing Lab Support Assistant, Effective:
October 9, 2018

11. 2. Trustee Belcaster made a motion to approve the Full-Time Employment Report. Trustee Collazo seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Martinucci, and Reitz.

Nays: None. Absent: Trustee Cundari. Motion Carried

11. 3 Trustee Martinucci moved to approve the Differential Pay Report for Faculty in the amount of \$36,830.93 as submitted, pending additional class cancelations and/or additions. Trustee Collazo seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Martinucci, and Reitz.

Nays: None. Absent: Trustee Cundari. Motion Carried

11. 4. Trustee Belcaster made a motion to approve the Memorandum of Understanding between Morton College and Benedictine University to establish a discount tuition program for employees of Morton College, as submitted. Trustee Martinucci seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Martinucci, and Reitz.

Nays: None. Absent: Trustee Cundari. Motion Carried

11. 5 Trustee Martinucci made a motion to approve a new, Administration position of Director of Institutional Advancement, Effective October 17, 2018, as submitted. Trustee Collazo seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Martinucci, and Reitz.

Nays: None. Absent: Trustee Cundari. Motion Carried

11. 6 Trustee Belcaster made a motion to approve a new, Full-Time Classified Staff-Non Union position of STEM Tutor, Effective October 17, 2018, as submitted. Trustee Collazo seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Martinucci, and Reitz.
Nays: None. Absent: Trustee Cundari. Motion Carried.

Ron Lullo, HR Director introduced the new employees.

12. Board Member Comments

Trustee Reitz asked how the HLC outcome will be communicated from the November 1st and 2nd meeting. Dr. Fields said that he will email the Trustees, and we should have a decision approximately 2 weeks after the meeting.

13. Adjournment

Trustee Martinucci moved to adjourn the Regular Meeting of the Board. Trustee Collazo seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Martinucci, and Reitz.
Nays: None. Absent: Trustee Cundari. Motion Carried.

This meeting was adjourned at 12:24 PM

The Special Board Meeting will be on Thursday, October 11, 2018 at 11am.

The Regular Board Meeting will be on Wednesday, October 17, 2018 at 11am.

/s/ Frank J. Aguilar,
Board Chair

/s/ Jose Collazo
Board Secretary