



MORTON COLLEGE

COMMUNITY COLLEGE DISTRICT NO.

527 COOK COUNTY, ILLINOIS

Minutes for the Regular Board Meeting

Wednesday, November 28, 2018

A Regular Meeting of the Board of Trustees of Morton College was held Wednesday, November 28, 2018, beginning at 11:00 AM in the Morton College Board Room (221B) of Building B located at 3801 S. Central Avenue, Cicero, Illinois.

1. **Call to Order**

The Regular Meeting of the Board of Trustees of Illinois Community College District No. 527 was called to order by Board Chair Frank Aguilar at 11:06 AM on Wednesday, November 28, 2018, in the Morton College Board Room (221-B).

2. **Roll Call**

Present:

Frank J. Aguilar, Chair
Susan L. Banks, Trustee
Joseph J. Belcaster, Trustee
Jose A. Collazo, Secretary
Anthony Martinucci, Vice Chair
Frances Reitz, Trustee
Jesus Javier Ruan, Advisory Student Member

Absent:

Melissa Cundari, Trustee

Also Present:

Dr. Stanley Fields, President
Michael Del Galdo, Attorney-Del Galdo Law Group, LLC

3. **Citizen Comments**

None

4. **Recognition**

None

5. Correspondence

None

6. Reports

6. 1. ICCTA/ACCT

6. 2. Student Member- Jesus Javier Ruan

Advisory Voting Student Member Ruan gave the monthly report of student programs and activities.

6. 3. Community Facilities Usage Report-Information Only

6. 4. Out of State Travel Report-Information Only

7. President's Report

7. 1. Strategic Plan

Dr. Lydia Falbo reported on the nursing exam progress. The pass rates has risen to 90% in 2018, from 78% in 2014. This is the highest the pass rate has been in 5 years.

The pass rate have improved by implementing the CARE (Compassionate, All-Inclusive, Retention, Effort) Program.

7. 2. Strategic Enrollment Plan

Marisol Velasquez, Dean of Student Services, reminded everyone that Spring semester registration began on November 12. December 7th will be the last parent event, and we will have extended hours for registration. Our Spring students will primarily be returning students, and few new students.

Ms. Velazquez also spoke about our student emergency fund, which was a key topic at the ACCT Conference. So far we have had 35 applications submitted, and we have funded \$8,516.00 to those students. We have allotted \$28,500 from the Follett agreement to fund this program.

7. 3. Higher Learning Commission (HLC)

Dr. Fields explained that Morton College has been put on notice. This sanction is a length of up to two years. We are hopeful that the sanction will be removed before the two-year period. The HLC Board believes that we are moving in the right direction.

7. 4. Finance Review

Mireya Perez, CFO/Treasurer, gave a financial review of the funds, and the Tax Levy and Cycle. A 2.79% increase in the Tentative Tax Levy has been submitted for this year.

7. 5. Hispanic Association of Colleges and Universities (HACU) Conference

Toula Kelikian, Nursing Instructor, and Rudy Yanez, Advisor, had the opportunity to attend the HACU Conference. Ms. Kelikian presented on a program that she learned about at the conference called Edge. The goal of this program is to help students place higher in Math and English during the college entrance exam.

7.6. Fitness Center Update

William Jacklin, Athletic Director, said the ribbon cutting for the new fitness center should be the end of January/Early February. Mr. Jacklin reviewed the current bathroom/locker room situation. The Architect has put together a proposal to make some changes, but this would increase the project cost an additional \$400,000. It would be ADA compliant.

7.7 Building C – Awarded the LEED Silver Certification

Frank Marzullo, VP of Administrative Services, presented the award to the Board. This award is important to Morton College for future applications of grants for construction.

8. Consent Agenda

Trustee Belcaster moved to approve the consent agenda items 8.1 through 8.19, as listed below. Trustee Martinucci seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Martinucci, and Reitz

Nays: None. Absent: Trustee Cundari. Motion Carried.

The below were the approved consent agenda items:

8.1. Approval of the Consent Agenda-Items may be removed from the consent agenda on the request of any one member. Items not removed may be adopted by general consent without debate. Removed items may be either taken up immediately after the consent agenda, or placed later on the agenda at the discretion of the Board.

8.2. Approval of the Minutes of Regular Meeting held on October 17, 2018

8.3. Approval and Ratification of Accounts Payable and Payroll \$3,117,270 and Budget Transfers \$0 for the month of September 2018, as submitted

8.4. Approval and Ratification of Accounts Payable and Payroll \$2,766,128 and Budget Transfers \$265,000 for the month of October 2018, as submitted

8.5. Approval of the Monthly Budget Report-for fiscal year to date ending in September 2018 be received and filed for Audit

8.6. Approval of the Monthly Budget Report-for fiscal year to date ending in October 2018 be received and filed for Audit

8.7. Approval of the Treasurer's Report - September 2018 be received and filed for Audit

8.8. Approval of the Treasurer's Report - October 2018 be received and filed for Audit

8.9. Approval of the Institutional Membership with the Hispanic Association of Colleges and Universities (HACU) for FY19 in the amount of \$5,125.00, as submitted

8.10. Approval of the Affiliation Agreement between Morton College and Smith Village-Aegis Therapies, Inc., for the PTA Program, as submitted

8. 11. Approval of the Affiliation Agreement between Morton College and Smith Crossing-Aegis Therapies, Inc., for the PTA Program, as submitted
8. 12. Approval of the modification of the current Tax Exempt Equipment Lease Program with Konica Minolta, as submitted
8. 13. Approval of the Institutional Membership with The International Nursing Association for Clinical Simulation and Learning (INACSL) for FY19 in amount of \$532.00, as submitted
8. 14. Approval of the Institutional Membership with Literacy Works for FY19 in amount of \$1,200.00, as submitted
8. 15. Approval of the Institutional Membership with The National Council for State Authorization Reciprocity Agreements (SARA) for FY19 in amount of \$4,000.00, as submitted
8. 16. Approval of the continued membership with the North East Multi-Regional Training, Inc. (NEMRT) for a total membership fee of \$2185.00, as submitted
8. 17. Approval of the membership with Police Law Institute for a total membership fee of \$2375.00, as submitted
8. 18. Approval of the Out of State Travel of President Fields as submitted and in accordance with travel procedures and policies
National Legislative Summit (Feb 10-13, 2018), Washington, DC, Approximate Cost \$2,000
8. 19. Approval of the Out of State Travel of Chair Frank Aguilar, as submitted and in accordance with travel procedures and policies
National Legislative Summit (Feb 10-13, 2018), Washington, DC, Approximate Cost \$2,000

9. Old Business Action Items

None

10. New Business Action Items

10. 1. First Reading of Board Policies-Section 2-3, for approval at the December 19, 2018 Board Meeting. No questions/comments.
10. 2. First Reading of the revised Board Policy 1.4.1 and 1.4.3, for approval at the December 19, 2018 Board Meeting. It was noted the Illinois Public Community College Act required the changes made.
- 10.3 Trustee Martinucci made a motion to approve Board Policies-Section 1 (Not including 1.4.1 and 1.4.3), as reviewed at the October 17, 2018 Board Meeting, as submitted. Trustee Collazo seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Martinucci, and Reitz

Nays: None. Absent: Trustee Cundari. Motion Carried.

10.4 Trustee Martinucci made a motion to approve the estimated 2018 Tax Levy of \$9,680,320, which represents a 2.79% or a \$263,120 increase from the \$9,417,200 Cook County extended 2017 levy, as submitted. Trustee Collazo seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Martinucci, and Reitz

Nays: None. Absent: Trustee Cundari. Motion Carried.

10.5 Trustee Martinucci made a motion to approve the Behavioral Intervention Team (BIT), as submitted. Trustee Belcaster seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Martinucci, and Reitz

Nays: None. Absent: Trustee Cundari. Motion Carried.

10.6 Trustee Belcaster made a motion to purchase a 2019 Chevrolet Tahoe from Jack Phelan Chevrolet (the lowest of the three quotes), as submitted. Trustee Belcaster seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Martinucci, and Reitz

Nays: None. Absent: Trustee Cundari. Motion Carried.

10.7 Trustee Belcaster made a motion to approve the changes to Curriculum, as submitted. Trustee Collazo seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Martinucci, and Reitz

Nays: None. Absent: Trustee Cundari. Motion Carried.

10.8.1 Trustee Martinucci made a motion to approve the Personal Service Agreement of the Part-Time and Temporary Athletic Coaches for the 2018-2019 Athletic Year for Franchessa Gill, Assistant Coach Women's Basketball, \$2,470.94 for the period of 11/29/18-6/30/19, as submitted. Trustee Belcaster seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Martinucci, and Reitz

Nays: None. Absent: Trustee Cundari. Motion Carried.

10.8.2 Trustee Martinucci made a motion to approve the Personal Service Agreement of the Part-Time and Temporary Athletic Coaches for the 2018-2019 Athletic Year for Alyssa Galasso, Assistant Coach Softball, \$6,312.35 for the period of 11/29/18-6/30/19, as submitted. Trustee Belcaster seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Martinucci, and Reitz
Nays: None. Absent: Trustee Cundari. Motion Carried.

10.9. Trustee Martinucci made a motion to approve the Olga Bush Funds in the amount of \$222,052.53, to be donated to the Morton College Foundation and distributed as scholarships, as submitted. Trustee Belcaster seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Martinucci, and Reitz
Nays: None. Absent: Trustee Cundari. Motion Carried.

10.10. Trustee Martinucci made a motion to approve the Irving Vesley Funds in the amount of \$70,717.70, to be donated to the Morton College Foundation and distributed as scholarships, as submitted. Trustee Belcaster seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Martinucci, and Reitz
Nays: None. Absent: Trustee Cundari. Motion Carried.

11. Personnel Action Items

11. 1. Trustee Belcaster made a motion to approve the creation of a new, Full-Time Faculty (Union) Position for CIS, effective Jan 7, 2019, as submitted. Trustee Martinucci seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Martinucci, and Reitz
Nays: None. Absent: Trustee Cundari. Motion Carried.

11. 2. Trustee Martinucci made a motion to approve the Morton College job descriptions, as submitted. Trustee Belcaster seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Martinucci, and Reitz.
Nays: None. Absent: Trustee Cundari. Motion Carried

11. 3 The following Human Resource Reports was submitted for information only:

11.3.1 Part-Time Employment Report-Information Only

11.3.1.1. Theodore Kolodziej, PT Campus Police Officer

11.3.1.2. John Lopez, PT Campus Police Officer

11.3.1.3. Daniel Corcoran, Student Helper

11.3.1.4. Cindy Romo, Student Helper

11.3.2 Resignation Report, Information Only

11.3.2.1. Nathaniel Pena, Nursing FT Faculty / Simulation Lab Coordinator

11. 4. Trustee Martinucci made a motion to approve the Retirement Report (Thomas Weinstein, Data & Research Analyst), as submitted. Trustee Collazo seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Martinucci, and Reitz.

Nays: None. Absent: Trustee Cundari. Motion Carried

11. 5 Trustee Martinucci made a motion to approve the Full-Time Employment Report, as submitted, as submitted. Trustee Belcaster seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Martinucci, and Reitz.

Nays: None. Absent: Trustee Cundari. Motion Carried

11. 6 Trustee Martinucci made a motion to approve an Employment Agreement with Vanessa Parrish for the position of Director of Corporate, Community & Continuing Education, at the rate of \$70,000, Effective December 10, 2018 through June 30, 2019, as submitted. Trustee Belcaster seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Martinucci, and Reitz.

Nays: None. Absent: Trustee Cundari. Motion Carried.

11. 7. Trustee Belcaster made a motion to approve an Employment Agreement with Claudia Mosqueda for the position of Associate Dean of Adult and Career Technical Education, at the rate of \$80,000, Effective January 7, 2019 through June 30, 2019, as submitted. Trustee Collazo seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Martinucci, and Reitz.

Nays: None. Absent: Trustee Cundari. Motion Carried.

11. 8. Trustee Martinucci made a motion to approve the Lay-Off Report, as submitted. Trustee Belcaster seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Martinucci, and Reitz.

Nays: None. Absent: Trustee Cundari. Motion Carried.

11. 9. Trustee Martinucci made a motion to approve the Transfer Report, as submitted. Trustee Belcaster seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Martinucci, and Reitz.

Nays: None. Absent: Trustee Cundari. Motion Carried.

11. 10. Trustee Belcaster made a motion to approve the Union Agreement between Morton College and Morton College Adjunct Faculty Association IEA-NEA, Effective July 1, 2017-June 30, 2022, as submitted. Trustee Martinucci seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Martinucci, and Reitz.

Nays: None. Absent: Trustee Cundari. Motion Carried.

11. 11. Trustee Martinucci made a motion to approve the Union Agreement between Morton College and Metropolitan Alliance of Police Chapter #654, Effective July 1, 2016-June 30, 2021, as submitted. Trustee Belcaster seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Martinucci, and Reitz.

Nays: None. Absent: Trustee Cundari. Motion Carried.

11. 12. Trustee Martinucci made a motion to approve the Compensation Report for Adjunct Faculty Members teaching English, 101, 102, 086, 071, 076, 151 and 152 for Fall Semester 2018 in the amount of \$6,341.99, as submitted. Trustee Collazo seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Martinucci, and Reitz.

Nays: None. Absent: Trustee Cundari. Motion Carried.

11. 13. Trustee Martinucci made a motion to approve the addendum to the Adjunct Faculty Assignment/Employment Report for Fall Semester 2018 at the total amount of \$103,229.92 as submitted, pending additional class cancelations and/or additions. Trustee Belcaster seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Martinucci, and Reitz.

Nays: None. Absent: Trustee Cundari. Motion Carried.

11. 14. Trustee Martinucci made a motion to approve the settlement agreement between Morton College and Evelyn Young-Huff, as submitted. Trustee Collazo seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Martinucci, and Reitz.
Nays: None. Absent: Trustee Cundari. Motion Carried.

11. 15. Trustee Martinucci made a motion to dismiss non-tenured Faculty Member, David Hovorka, pursuant to Illinois Public Community College Act 110ILCS 805/1-1. Trustee Belcaster seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Martinucci, and Reitz.
Nays: None. Absent: Trustee Cundari. Motion Carried.

11. 16. Trustee Martinucci made a motion to approve the increase in compensation to \$177,000, for Frank E. Marzullo commensurate with the title of Vice President of Administrative Services, as submitted. Trustee Belcaster seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Martinucci, and Reitz.
Nays: None. Absent: Trustee Cundari. Motion Carried.

12. Board Member Comments

Trustee Belcaster thanked Ms. Anderson and Ms. Jara for their work with the Morton College Alumni gatherings.

Trustee Aguilar also thanked Ms. Anderson and Ms. Jara for their help with the Revolution Day.

Frank Marzullo explained our process should an active shooter be reported on campus.

Trustee Reitz invited Morton to set up a table to recruit students during vehicle ticker sales in June.

13. Adjournment

Trustee Martinucci moved to adjourn the Regular Meeting of the Board. Trustee Collazo seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Martinucci, and Reitz.
Nays: None. Absent: Trustee Cundari. Motion Carried.

This meeting was adjourned at 12:22 PM

The next Regular Board Meeting will be on Wednesday, December 19, 2018 at 11am.

/s/ Frank J. Aguilar,
Board Chair

/s/ Jose Collazo
Board Secretary