



# MORTON COLLEGE

COMMUNITY COLLEGE DISTRICT NO.

527 COOK COUNTY, ILLINOIS

Minutes for the Special Board Meeting

Thursday, May 3, 2018

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A Special Meeting of the Board of Trustees of Morton College was held Thursday, May 3, 2018, beginning at 1:00 PM in the Morton College Board Room (221B) of Building B located at 3801 S. Central Avenue, Cicero, Illinois.

1. **Call to Order**

The Special Meeting of the Board of Trustees of Illinois Community College District No. 527 was called to order by Board Chair Frank Aguilar at 1:06 PM on Thursday, May 3, 2018 in the Morton College Board Room (221-B).

2. **Swearing In of Student Member, Jesus Javier Ruan**

Board Attorney Michael DelGaldo administered the Oath of Office to Mr. Jesus Javier Ruan, Advisory-Voting Student Member of the Board. Congratulations were extended and Mr. Ruan was welcomed to the Board.

3. **Roll Call**

**Present:**

Frank J. Aguilar, Chair  
Susan L. Banks, Trustee (Arrived at 1:10 PM)  
Joseph J. Belcaster, Trustee  
Jose A. Collazo, Secretary  
Melissa Cundari, Trustee (Attended by Phone)  
Frances Reitz, Trustee (Arrived at 1:14 PM)  
Anthony Martinucci, Vice Chair  
Estefani Hernandez Perez, Advisory Student Member

**Absent:**

**Also Present:**

Dr. Stanley Fields, President  
Michael Del Galdo, Attorney-Del Galdo Law Group, LLC

Trustee Martinucci made a motion to allow Trustee Cundari to join the Board Meeting via telephone. Trustee Collazo seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Martinucci, and Reitz  
Nays: None. Absent: Trustee Cundari. Motion Carried.

Board Clerk, Melissa Mollett, connected Trustee Cundari.

#### **4. Citizen Comments**

There were none

#### **5. Recognition**

5.1 Dr. Keith McLaughlin recognized Dr. Maura Abrahamson for her award that she received at the HLC Convention. Dr. Abrahamson received this award for being available on short notice to meet the needs of the HLC.

5.2 Mason Vires, Morton College Basketball-NJCAA D2 Third Team All American Honors was recognized by William Jacklin for all his hard work.

#### **6. Correspondence**

None

#### **7. Reports**

7. 1. ICCTA/ACCT

There were none

7. 2. Student Member- Ruan

Advisory Voting Student Member Ruan gave the monthly report of student programs and activities.

7. 3. Friends of Morton Foundation - Information Only Report

Submitted for information only.

#### **8. President's Report**

8. 1. Out of State Travel Report-Information Only

Submitted for information only.

8. 2. Community Facilities Usage Report-Information Only

Submitted for information only.

### 8. 3. Hall of Fame Event

The Hall of Fame Event video was shown to the Board and Audience, recapping the event and the retirees. The Board thanked the Hall of Fame Committee for a job well done.

### 8. 4. SHPE - Noche de Ciencias

A thank you letter was read to the Board regarding the support that was received during the 2017-18 School Year. SHPE also reported that the Noche de Ciencias was a successful event.

### 8. 5. Hope Scholarship 5K

Student Trustee Hernandez Perez reported that the committee collected over \$5,000 from the Race. There were over 150 registered runners, and 14 sponsors. This year, with the help of the Morton College Foundation, we will be able to give out 5 scholarships from the Race.

### 8. 6. Innovative Bridge and Transition Grant-Adult Education

Dr. McLaughlin reported to the Board that we were awarded the Innovative Bridge and Transition Grant in the amount of \$148,280.00. This grant will help transition students to our certificate and degree programs in adult education. Thank you to the Adult Education Staff and Dr. Pierce for working hard to get this grant.

### 8. 7. Capital Renovations Priorities

Dr. Fields reported to the Board that they will receive a list at the May Board Meeting with all the planned Capital Improvements for FY18 and FY19 over \$25,000 to review and approve.

### 8. 8. FY19 Budget Priorities

In May the Board will receive the FY19 Priorities for Capital Improvements.

### 8. 9. Strategic Plan Implementation, Evaluation

Dr. McLaughlin reported the accomplishments that have been completed, as well as the work that is in progress. These areas include: Student Success, Operations, Academic Programs, Partnerships, Facilities, and Development.

### 8.10 Strategic Enrollment Plan

Marisol Velazquez reported that Fall Enrollment increased 38% from last year, and summer enrollment is trending down, but the team is working hard to make it a positive number.

In April Academic Advising served over 1,051 students (26% increase from 2017). The department is currently visiting high schools and elementary schools to plant the seed for the future.

### 8.11 FY19 Organizational Structure

Dr. McLaughlin spoke about the Proposed Organizational Structure for FY19. We will not be proposing any reductions in Staff or Faculty. The changes will repurpose some positions, and we will fill vacant positions. We will introduce this in May, and present for approval in June.

### 8.12 Morton College Public Relations & Community Outreach Marketing Plan

Blanca Jara updated the Board with the marketing activities for the past quarter, as well as, upcoming marketing campaigns.

## **9. Consent Agenda**

Trustee Martinucci moved to approve the consent agenda items 9.1 through 9.12, as listed below. Trustee Collazo seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari (Phone), Martinucci, and Reitz

Nays: None. Absent: None. Motion Carried.

### **The below were the approved consent agenda items:**

9. 1. Approval of the Consent Agenda-Items may be removed from the consent agenda on the request of any one member. Items not removed may be adopted by general consent without debate. Removed items may be taken up either immediately after the consent agenda or placed later on the agenda at the discretion of the Board.

9. 2. Approval of the Minutes of Regular Meeting held on March 26, 2018

9. 3. Approval and Ratification of Accounts Payable and Payroll \$3,277,396 and Budget Transfers \$423,477 for the month of February 2018, as submitted

9. 4. Approval of the Monthly Budget Report-for fiscal year to date ending in February 2018 be received and filed for Audit

9. 5. Approval of the Treasurer's Report - February 2018 be received and filed for Audit

9. 6. Approval of the following Facility Use Permits

9. 6. 1. Peace Officers Memorial, May 10, 2018, Parking Lot

9. 6. 2. Mexican Dance Ensemble Chicago, May 12, 2018, Jedlicka

Performing Arts Center

9. 6. 3. District 103 Toastmasters, June 9, 2018, Auditorium/ Cafeteria/

Classrooms

9. 6. 4. District 103 Toastmasters, May 5, 2018, Auditorium /Cafeteria/

Classrooms

9. 6. 5. Pathway to Adventure Council-Boy Scouts, May 5, 2018, Lecture

Hall/Classrooms

9. 7. Approval of the Nursing Resolution Affiliation Agreement with Benedictine University, as submitted

9. 8. Appointment of Officer for Information Requests received under the Freedom of Information Act - Ronald Lullo

9. 9. Appointment of Compliance Officer for the Open Meetings Act - Ronald Lullo

9. 10. Approval of the list of Morton College Designated Depositories of excess funds for Fiscal Year 2019, as submitted

9. 11. Approval of the Morton College Investment Guidelines for FY 2019

9. 12. Approval of the out of the country travel of Tom Pierce to Netherlands and Michael Nedza Netherlands for approximately two weeks, from May 12-May 26, 2018 to participate in the Illinois Consortium for International Studies and Programs at a cost of Approximately \$1800 per Person

**10. Old Business Action Items**

None

**11. New Business Action Items**

11. 1. Trustee Martinucci moved approve and accept the Illinois Community College Grant, Innovative Bridge and Transition Program, in the amount of \$148,280.00, as submitted. Trustee Collazo seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari (Phone), Martinucci, and Reitz

Nays: None. Absent: None. Motion Carried.

11. 2. Trustee Martinucci moved to approve a Resolution accepting Follett Corporation as the responsible and responsive bidder for the management and operation of the current bookstore, as submitted. Trustee Collazo seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Martinucci, and Reitz

Nays: Cundari (Phone). Absent: None. Motion Carried.

Dr. Fields stated that the revenue that Morton College will receive will go directly back to the students. The College Council will visit this subject at the next meeting. Trustee Cundari stated that she would have liked to see a new model to provide a book rental program, and add the fees into tuition.

## **12. Personnel Action Items**

12. 1. The following Human Resource Reports were submitted for information only:

12. 1. 1. Part-Time Employment Report-Information Only

12. 1. 1. 1. Mary Jo Buongiorno, Adult Ed Special Needs Coordinator, Effective April 9, 2018

12. 1. 1. 2. Francisco Hernandez, Nursing Tutor, Effective April 10, 2018

12. 2. Trustee Martinucci made a motion to approve the Morton College Benefit Package for eligible employees for FY19, as submitted. Trustee Belcaster seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari (Phone), Martinucci, and Reitz

Nays: None. Absent: None. Motion Carried.

12.3. Trustee Belcaster moved to approve the Full-Time Employment Report, as submitted. Trustee Martinucci seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari (Phone), Martinucci, and Reitz

Nays: None. Absent: None. Motion Carried.

Chair Aguilar welcomed Ms. Martin and Mr. Burandt to your new positions.

12.4. Chair Aguilar asked for a motion to table item 12.4, Approval of an Employment Agreement with Dr. Stanley Fields for the position of President of Morton College, at the rate of \$234,289.38 (increase includes 2.5% per year for FY17 and FY18), Effective May 3, 2018 through May 2, 2022.

Trustee Martinucci made a motion to table agenda item 12.4 until the next Board Meeting. Trustee Banks seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari (Phone), Martinucci, and Reitz

Nays: None. Absent: None. Motion Carried.

**Trustee Cundari ended her phone conversation at 2:10 P.M.**

**Chair Aguilar polled the Board to have an extra meeting in May to discuss item 12.4. This meeting will be a meeting on May 8, 2018 at 1 P.M.**

12.5 Trustee Martinucci made a motion to approve an Employment Agreement with Ronald Lullo for the position of Human Resource Director, at the rate of \$90,000, Effective May 7, 2018 through June 30, 2019. Trustee Collazo seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Martinucci, and Reitz  
Nays: None. Absent: Trustee Cundari. Motion Carried.

12.6 Trustee Martinucci made a motion to approve the Addendum to the Faculty Overload Report for Spring Semester 2018 in the amount of \$22,775.60 as submitted, pending additional class cancellations and/or additions.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Martinucci, and Reitz  
Nays: None. Absent: Trustee Cundari. Motion Carried.

12.7 Trustee Martinucci made a motion to approve the Addendum to the Faculty Differential Pay Report for Spring Semester 2018 in the amount of \$492.36, as submitted, pending additional class cancellations and/or additions

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Martinucci, and Reitz  
Nays: None. Absent: Trustee Cundari. Motion Carried.

## **12. Board Member Comments**

There were none

## **13. Adjournment**

Trustee Collazo moved to adjourn the Special Meeting of the Board. Trustee Belcaster seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Martinucci, and Reitz  
Nays: None. Absent: Trustee Cundari. Motion Carried.

This meeting was adjourned at 2:35 PM

The next Board Meeting will be on Monday, May 21, 2018 at 11am.

/s/ Frank J. Aguilar,  
Board Chair

/s/ Jose Collazo  
Board Secretary