



MORTON COLLEGE

COMMUNITY COLLEGE DISTRICT NO.

527 COOK COUNTY, ILLINOIS

Minutes for the Regular Board Meeting

Monday, June 25, 2018

A Regular Meeting of the Board of Trustees of Morton College was held Monday, June 25, 2018, beginning at 11:00 AM in the Morton College Board Room (221B) of Building B located at 3801 S. Central Avenue, Cicero, Illinois.

1. **Call to Order**

The Regular Meeting of the Board of Trustees of Illinois Community College District No. 527 was called to order by Board Chair Frank Aguilar at 11:01 AM on Monday, June 25, 2018 in the Morton College Board Room (221-B).

2. **Roll Call**

Present:

Frank J. Aguilar, Chair
Susan L. Banks, Trustee
Joseph J. Belcaster, Trustee
Jose A. Collazo, Secretary
Melissa Cundari, Trustee
Anthony Martinucci, Vice Chair (Arrived at 5:12 PM)
Jesus Javier Ruan, Advisory Student Member

Absent:

Frances Reitz, Trustee

Also Present:

Dr. Stanley Fields, President
Michael Del Galdo, Attorney-Del Galdo Law Group, LLC

3. **Citizen Comments**

Michele Mohr, Faculty President, passed out some information and made comments to the Board regarding the bookstore.

4. **Recognition**

4.1 Spotlight on Achievement Student Award - Ruben Vega
Ruben Vega, a Morton College Student in the volunteer literacy program , Project

Care won a Spotlight on Achievement award .

4.2 2018 Faculty of the Year Awards- Cheryl Bulat received the Full-Time Faculty of the Year Award, and Joseph Imburgia has received the Part-Time Faculty of the Year Award

4.3 Skyway STEM Competition

Dr. Sara Helmus submitted a statement for Dr. McLaughlin to read regarding the outcome of the STEM Competition.

5. Correspondence

None

6. Reports

6. 1. ICCTA/ACCT

There were none

6. 2. Student Member- Jesus Javier Ruan

Advisory Voting Student Member Ruan gave the monthly report of student programs and activities.

6. 3. Friends of Morton Foundation - Information Only Report

Submitted for information only.

7. President's Report

7. 1. Out of State Travel Report (May and June)

Submitted for information only.

7. 2. Community Facilities Usage Report (May and June)

Submitted for information only.

7. 3. Capital Renovations Priorities

Dr. Fields reminded the Board that this item along with FY19 Budget Priorities will stay on the agenda until the FY19 Budget is approved. We would like to have open dialog with the Board to ensure that there is an understanding of the overall plan and priorities for FY18.

7. 4. FY19 Budget Priorities

Dr. Fields stated that the final budget will be presented in August/September for approval.

7. 5. Strategic Plan Implementation, Evaluation

Toula Kelikian, Nursing Instructor, presented the National and State retention rates for nursing students. She also presented coaching model, academic success policy and CARE program, which is targeted to improve retention rates in our diverse nursing student population. The CARE model was co-created by Lydia Falbo and Toula Kelikian. It is the first of its kind. Data collection and studies will be developed and reported to track the student outcomes. The goal is to publish the results of this program

7. 6. Strategic Enrollment Plan, Marisol Velazquez

7. 7. FY19 Organizational Structure, Dr. Keith McLaughlin

Dr. McLaughlin presented the proposed FY19 Organization Structure

7.8 Preschool for All Grant, Sonya Pencheva

We received a grant from the Illinois State Board of Education for \$261,362. This will allow Morton College to add 20 additional spaces to the preschool program.

7. 9. HLC Update

We received the hearing date with the IAC, which is July 16th. We will be submitting the attendees by the end of the week.

8. Consent Agenda

Trustee Martinucci moved to approve the consent agenda items 8.1 through 8.23, as listed below. Trustee Cundari seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, and Martinucci
Nays: None. Absent: Trustees Reitz and. Motion Carried.

The below were the approved consent agenda items:

8. 1. Approval of the Consent Agenda-Items may be removed from the consent agenda on the request of any one member. Items not removed may be adopted by general consent without debate. Removed items may be either taken up immediately after the consent agenda, or placed later on the agenda at the discretion of the Board.

8. 2. Approval of the Minutes of Special Meeting held on May 3, 2018

8. 3. Approval of the Minutes of Special Meeting held on May 8, 2018

8. 4. Approval and Ratification of Accounts Payable and Payroll \$2,688,022 and Budget Transfers \$145,391 for the month of March 2018, as submitted

8. 5. Approval and Ratification of Accounts Payable and Payroll \$2,607,606 and Budget Transfers \$102,075 for the month of April 2018, as submitted

8. 6. Approval of the Monthly Budget Report-for fiscal year to date ending in March 2018 be received and filed for Audit

8. 7. Approval of the Monthly Budget Report-for fiscal year to date ending in April 2018 be received and filed for Audit

8. 8. Approval of the Treasurer's Report - March 2018 be received and filed for Audit

8. 9. Approval of the Treasurer's Report - April 2018 to be received and filed for

Audit

8. 10. Approval of Out of State Travel for President, Dr. Stanley Fields, to attend the 2018 Presidents Academy Summer Institute in Dana Point, CA from July 21st - 24th, 2018 with the approximate cost of \$3,100.00
8. 11. Approval of the Continued Membership in the Illinois Consortium for International Studies and Programs (ICISP) for FY19 at a cost of \$750
- 8.12 Approval of a one year engagement of the accounting firm BKD LLP to perform the college audit for fiscal year 2018 at the rate of \$85,600, as submitted
- 8.13 Approval of the following Library Research Resources
 8. 13. 1. Continued Institutional Membership in the Consortium of Academic and Research Libraries in Illinois (CARLI) for Library Collection Assessment for the fee of \$9,188 for FY 2019
 8. 13. 2. Continued Institutional Membership in the Consortium of Academic and Research Libraries in Illinois (CARLI) for a fee of \$1,806 for FY 2019
 8. 13. 3. Renewal of print periodical and journal subscriptions for the Library from EBSCO for a fee of \$24,570 for FY 2019
 8. 13. 4. Continued Institutional Membership from the Consortium of Network of Illinois Learning Resources in Community Colleges (NILRC) for a fee of \$950 for FY 2019
 8. 13. 5. Purchase of online database from the Consortium of Network of Illinois Learning Resources (NILRC) in Community Colleges in the amount of \$9,345 for FY 2019
 8. 13. 6. Purchase of online database from the Consortium of Academic and Research Libraries in Illinois (CARLI) at a cost of \$54,348 for FY 2019
- 8.14 Approval of an Institutional Membership with College and University Professional Association for Human Resources (CUPA-HR) for \$1,230.00 effective July 1, 2018 – June 30, 2019, as submitted
- 8.15 Approval of the following Facility Use Permits
 8. 15. 1. District 103 Toastmasters, Multiple Dates (July 2018-June 2019), Classroom
 8. 15. 2. Pilsen Wellness Center-Latino Youth High School, June 14, 2018, Theatre
 8. 15. 3. Junior Basketball Association, Dates in July and August 2018, MC Gym
 8. 15. 4. Berwyn Recreation Department, June 10-August 26, 2018, MC Soccer Field
- 8.16 Approval of the Institutional Membership in the National Junior College Athletic Association (NJCAA) for the Men's and Women's Athletic Teams in the total amount of \$8,157 for FY 2019, as submitted
- 8.17 Approval of the Resolution adoption the Prevailing Wage Rates for laborers,

workers and mechanics employed on public work of Community College District No. 527, Morton College, County of Cook, State of Illinois, as submitted

- 8.18 Approval of the Institutional Membership in the Illinois Community College Trustees Association for FY19 at a cost of \$5,570.00 (1st payment), as submitted
- 8.19 Approval of the Institutional Membership in the National Alliance of Community and Technical Colleges for FY19 at a cost of \$2,000.00
- 8.20 Approval of the payment to Ellucian as the ERP System Provider for the College for Fiscal Year 2019 in the amount of \$360,000.00, as submitted
- 8.21 Approval of the payment for Blackboard as the LMS Provider for the College for Fiscal Year 2019 in the amount of \$55,000.00, as submitted
- 8.22 Approval of the premium for liability insurance coverage from Illinois Community College Risk Management Consortium in the amount of \$225,565.00 for the Fiscal Year 2019, as submitted
- 8.23 Approval of an Institutional Membership with Association of Community College Trustees (ACCT) in the amount of \$4,440.00 for FY19, as submitted

9. Old Business Action Items

None

10. Closed Session

10.1 Trustee Martinucci made a motion to adjourn to Closed Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity, pursuant to 5 ILCS 120/2(c)(1), and the setting of a price for the sale or lease of property owned by the public body, pursuant to 5 ILCS 120/2(c)(7). Trustee Cundari seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, and Martinucci

Nays: None. Absent: Trustees Reitz and. Motion Carried

Recess: The Board recessed to the Office of the President for Closed Session at 11:48AM.

Reconvening: The Regular Meeting was reconvened at 12:20 PM. by Chair Aguilar. Upon Roll Call, the following were found present: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, Martinucci, and Advisory Voting Student Member Ruan. Absent: Trustee Reitz.

11. New Business Action Items

11. 1. Introduction and discussion to a revised Board Policy 8.7 - Tuition Rates for In-District Employees, for adoption at the July 23, 2018 Board Meeting (The policy now reflects the ICCB administrative rule).

There were no questions from the Board.

11. 2. Trustee Martinucci made a motion to approve the changes in Curriculum, as submitted. Trustee Belcaster seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, and Martinucci
Nays: None. Absent: Trustees Reitz and. Motion Carried.

11.3 Trustee Martinucci made a motion to approve item 11.3, subject to and contingent upon Follett agreeing to the contract revisions requested in the Board Attorney's Memo of June 22, 2018 and Follett agreeing to hire active Morton College Students who are qualified to serve as Student Aides in the Bookstore. The number of Student Aides shall be no less than the current schedule of Aides. All of the aforementioned revisions shall be incorporated in the final contract document prior to the College's Signature. Trustee Belcaster seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, and Martinucci
Nays: None. Absent: Trustees Reitz and. Motion Carried.

11.4. Trustee Martinucci made a motion to approve the Planned Capital Projects exceeding \$25,000 for FY18 and FY19, as submitted. Trustee Belcaster seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, and Martinucci
Nays: None. Absent: Trustees Reitz and. Motion Carried.

11.5 Trustee Martinucci made a motion to approve the purchase and install two (2) Johnson Controls/York Custom Air Handling Units for building C under NJPA (National Joint Powers Agreement) contract #030817-JHN at a cost not to exceed \$330,000.00, as submitted. Trustee Belcaster seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, and Martinucci
Nays: None. Absent: Trustees Reitz and. Motion Carried.

11.6 Trustee Martinucci made a motion to approve the continued consulting services of Alfred G. Ronan, LTD per the terms set forth in the agreement for the period April 1, 2018 through December 1, 2020, as submitted. Trustee Belcaster

seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, and Martinucci

Nays: None. Absent: Trustees Reitz and. Motion Carried.

11.7 Trustee Belcaster made a motion to approve the Out of State Athletic Travel, as submitted. Trustee Collazo seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, and Martinucci

Nays: None. Absent: Trustees Reitz and. Motion Carried.

11.8 Trustee Belcaster made a motion to approve the Appointment of Treasurer - Mireya Perez, Effective July 1, 2018. Trustee Martinucci seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, and Martinucci

Nays: None. Absent: Trustees Reitz and. Motion Carried.

11.9 Trustee Martinucci made a motion to approve and submit the Fiscal Year 2020 Resource Allocation Management Program (RAMP) to the Illinois Community College Board, as submitted. Trustee Collazo seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, and Martinucci

Nays: None. Absent: Trustees Reitz and. Motion Carried.

11.10 Trustee Belcaster made a motion to approve and accept the FY19 Preschool for All Program Grant, in the amount of \$261,362.00, as submitted. Trustee Collazo seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, and Martinucci

Nays: None. Absent: Trustees Reitz and. Motion Carried.

11.11 Trustee Martinucci made a motion to approve the display of the Tentative Annual Budget for Fiscal Year 2019 and the accompanying Public Notice, as submitted. Trustee Collazo seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, and Martinucci

Nays: None. Absent: Trustees Reitz and. Motion Carried.

12. Personnel Action Items

12. 1. The following Human Resource Reports was submitted for information only:

- 12.1.1 Resignation Report of the following employees:
Jacqueline Monrroy, Service Aide - Admissions & Records, Effective May 22, 2018 and Christina Guzman, Service Aide-Financial Aid, Effective May 31, 2018
- 12.1.2 Retirement Report- Robert J. Moravecek, Campus Safety Officer - PT, Effective June 29, 2018
- 12.1.3 Personal Service Agreement of Part-Time and Temporary Athletic Coaches for the 2018-2019 Athletic Year. Please note that these agreements will be on the July 23, 2018 Agenda for board Approval.

12. 2. Trustee Belcaster made a motion to approve the Full-Time Employment Report, as submitted. Trustee Belcaster seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, and Martinucci
Nays: None. Absent: Trustees Reitz and. Motion Carried

12. 3 Trustee Martinucci made a motion to approve the compensation report for Adjunct Faculty Members teaching English 101, 102, 086, 071, 076, 151, and 152 for Spring Semester 2018 in the amount of \$8,088.60, as submitted. Trustee Belcaster seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, and Martinucci
Nays: None. Absent: Trustees Reitz and. Motion Carried.

12. 4. Trustee Cundari made a motion to approve the addendum to the Adjunct Faculty Assignment/Employment Report for Spring Semester 2018 in the amount of \$154,742.16 as submitted, pending additional class cancelations and/or additions. Trustee Belcaster seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, and Martinucci
Nays: None. Absent: Trustees Reitz and. Motion Carried.

12. 5 Trustee Martinucci made a motion to approve the a Memorandum of Understanding between Morton College and Morton College Teachers Union 1600, A.F.T regarding Department Chairs and Program Chairs, as submitted. Trustee Belcaster seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, and Martinucci

Nays: None. Absent: Trustees Reitz and. Motion Carried.

12.6 Trustee Martinucci made a motion to approve the recommendation of the reclassification review committee for five (5) Local 1600 - Classified Staff Federation Employees: Sylvia Garza, Vlasta Mangia, Rafael Navarro, Olivia Montolin, and Evelyn Jaquez, as submitted, Effective July 1, 2018. Trustee Collazo seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, and Martinucci
Nays: None. Absent: Trustees Reitz and. Motion Carried.

12.7 Trustee Martinucci made a motion to approve the Adjunct Faculty Assignment/Employment Report for Summer Semester 2018 in the amount of \$555,201.41 as submitted, pending additional class cancellation and/or additions. Trustee Collazo seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, and Martinucci
Nays: None. Absent: Trustees Reitz and. Motion Carried.

12.8 Trustee Belcaster made a motion to approve the creation of a new, Full-Time Classified Staff (Union) Position of Service Aide - Health Careers, and the subsequent elimination of the existing Part-Time Classified Staff (union) Position of Service Aide - Health Careers, effective July 1, 2018, as submitted. Trustee Collazo seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, and Martinucci
Nays: None. Absent: Trustees Reitz and. Motion Carried.

12.9 Trustee Belcaster made a motion to approve the creation of a new, Full-Time Classified Staff (Non-Union) Position of Part-Time PTA Service Aide, as submitted. Trustee Collazo seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, and Martinucci
Nays: None. Absent: Trustees Reitz and. Motion Carried.

12.10 Trustee Belcaster made a motion to table the approval of the proposed Morton College FY19 Organizational Chart (Effective July 1, 2018) until the July 23, 2018 Meeting. Trustee Collazo seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, and Martinucci

Nays: None. Absent: Trustees Reitz and. Motion Carried.

13. Board Member Comments

There were none

14. Adjournment

Trustee Belcaster moved to adjourn the Regular Meeting of the Board. Trustee Collazo seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, and Martinucci
Nays: None. Absent: Trustees Reitz and. Motion Carried.

This meeting was adjourned at 12:43 PM

The next Board Meeting will be on Monday, July 23, 2018 at 11am.

/s/ Frank J. Aguilar,
Board Chair

/s/ Jose Collazo
Board Secretary