



# MORTON COLLEGE

COMMUNITY COLLEGE DISTRICT NO.

527 COOK COUNTY, ILLINOIS

Minutes for the Regular Board Meeting

Thursday, July 26, 2018

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A Special Meeting of the Board of Trustees of Morton College was held Thursday, July 26, 2018, beginning at 9:00 AM in the Morton College Board Room (221B) of Building B located at 3801 S. Central Avenue, Cicero, Illinois.

## 1. Call to Order

The Special Meeting of the Board of Trustees of Illinois Community College District No. 527 was called to order by Board Chair Frank Aguilar at 9:03 AM on Thursday, July 26, 2018 in the Morton College Board Room (221-B).

## 2. Roll Call

### **Present:**

Frank J. Aguilar, Chair  
Susan L. Banks, Trustee  
Joseph J. Belcaster, Trustee  
Jose A. Collazo, Secretary  
Melissa Cundari, Trustee (Joined by phone)  
Anthony Martinucci, Vice Chair  
Frances Reitz, Trustee  
Jesus Javier Ruan, Advisory Student Member

### **Absent:**

None

### **Also Present:**

Dr. Stanley Fields, President  
Michael Del Galdo, Attorney-Del Galdo Law Group, LLC

Chair Aguilar made a motion to have Trustee Cundari join the meeting by phone. Trustee Martinucci seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, Reitz and Martinucci  
Nays: None. Absent: None. Motion Carried.

## 3. Citizen Comments

None

#### **4. Recognition**

4.1 Campus Activity Board - Boyd Jones Programming Organization of the Year Award at the APCA Conference (Orlando, FL)  
William Jacklin, Athletic Director, recognized the Campus Activity Board for receiving the Boyd Jones Award. This award was given to CAB for their work related to Domestic Abuse.

#### **5. Correspondence**

None

#### **6. Reports**

6.1. ICCTA/ACCT

There were none

6.2. Student Member- Jesus Javier Ruan

Advisory Voting Student Member Ruan gave the monthly report of student programs and activities.

6.3. Friends of Morton Foundation - Information Only Report

Submitted for information only.

#### **7. President's Report**

7.1. Out of State Travel Report (May and June)

Submitted for information only.

7.2. Community Facilities Usage Report (May and June)

Submitted for information only.

7.3. Capital Renovations Priorities

7.4. FY19 Budget Priorities

Dr. Fields stated that the final budget will be presented in August/September for approval.

7.5. Strategic Plan Implementation, Evaluation

Dr. McLaughlin reviewed Strategic Goal #3-New Academic Programs. We are in the process of building out the welding program. The job description is on the agenda for today. We have also begun discussions with the High School regarding the development of a culinary program. We have also increased our faculty, as planned.

7.6. Strategic Enrollment Plan, Marisol Velazquez

Our Summer Enrollment was up 14.3%, as compared to last year. Fall Enrollment is currently up 3.19% to last year. There is still a few more weeks left, and we are looking forward to keeping the Enrollment positive.

7.7. Finance

Ms. Perez reviewed the May 2018 expenditures. She noted that we received more revenue than expenditures. As of May 2018, we are operating with 74% Revenue to 70%

Expenditures.

Dr. Fields stated that Ms. Perez will provide a monthly report of finances at the Board Meetings. Over the next few months, we will be reporting the last month's progress instead of reporting 2 months behind.

Trustee Reitz asked to have the Fund Balance updated monthly.

7.8 Morton College Public Relations & Community Outreach Quarterly Marketing Plan  
Ms. Jara will provide the update at the August Meeting.

7.9 Morton College Board Retreat

Trustee Reitz requested that we have a Board Retreat in September/October. Board Clerk, Melissa Mollett, to follow up with this request.

## **8. Consent Agenda**

Trustee Martinucci moved to approve the consent agenda items 8.1 through 8.10, as listed below. Trustee Collazo seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, Reitz and Martinucci

Nays: None. Absent: None. Motion Carried.

### **The below were the approved consent agenda items:**

8.1. Approval of the Consent Agenda-Items may be removed from the consent agenda on the request of any one member. Items not removed may be adopted by general consent without debate. Removed items may be either taken up immediately after the consent agenda, or placed later on the agenda at the discretion of the Board.

8.2. Approval of the Minutes of Regular Meeting held on June 25, 2018

8.3. Approval of the Closed Minutes held on June 25, 2018

8.4. Approval and Ratification of Accounts Payable and Payroll \$2,580,513 and Budget Transfers \$29,850 for the month of May 2018, as submitted

8.5. Approval of the Monthly Budget Report-for fiscal year to date ending in May 2018 be received and filed for Audit

8.6. Approval of the Treasurer's Report - May 2018 be received and filed for Audit

8.7. Approval of the following Facility Use Permits

8.7.1 Town of Cicero-Senior Movies, Theatre, Multiple Dates (July-December 2018)

8.7.2 Lyons Elementary School Dist. 103, Theatre and Lobby, August 27, 2018

8.8. Approval of the Institutional Membership with the Higher Learning Commission, in the amount of \$5,864.80 for FY19, as submitted

8. 9. Approval of the continued membership in the National Association of Student Financial Aid Administrators (NASFAA) for FY19 in the amount of \$1,500.00, as submitted

8. 10. Approval of the Out of State Travel of President Fields as submitted and in accordance with travel procedures and policies

**9. Old Business Action Items**

None

**10. New Business Action Items**

10. 1. Trustee Martinucci made a motion to approve the revised Board Policy 8.7 - Tuition Rates for In-District Employees, as introduced at the June 25, 2018 board meeting (The policy now reflects the ICCB administrative rule). Trustee Collazo seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Belcaster, Collazo and Martinucci

Nays: Trustees Aguilar, Banks, Cundari, and Reitz. Absent: None. Motion Failed.

10. 2. Trustee Martinucci made a motion to approve the Separation Agreement between Morton College and Nadja James, as submitted. Trustee Belcaster seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, Reitz and Martinucci

Nays: None. Absent: None. Motion Carried

10.3 Trustee Martinucci made a motion to approve the Interpreting Services for special need students from Central Area Interpreter Referral Service (CAIRS) in an amount not to exceed \$150,000 for Fiscal Year 2019, as submitted. Trustee Reitz seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, Reitz and Martinucci

Nays: None. Absent: None. Motion Carried

**11. Personnel Action Items**

11. 1. The following Human Resource Reports was submitted for information only:

11.1.1 Resignation Report of the following employees:

Brett Hartley, IT Network Admin, Effective July 15, 2018

11.1.2 Part-Time Employment Report

Paul Gomez, Part-Time Campus Police

Jeffery Johnson, Part-Time Campus Police

Edison Cevallos, Part-Time Campus Police

Carol McNamer, Testing Assistant

11. 2. Trustee Martinucci made a motion to approve the Morton College FY19 Organizational Chart, Effective July 1, 2018, as submitted. Trustee Cundari seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Belcaster, Collazo and Martinucci

Nays: Trustees Aguilar, Banks, Cundari, and Reitz. Absent: None. Motion Failed.

11. 3 Trustee Martinucci made a motion to approve the updated job descriptions, as submitted. Trustee Cundari seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Belcaster, Collazo and Martinucci

Nays: Trustees Aguilar, Banks, Cundari, and Reitz. Absent: None. Motion Failed.

11. 4. Trustee Martinucci made a motion to approve the Full-Time Employment Report, as submitted. Trustee Belcaster seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Martinucci, and Reitz

Nays: Trustee Cundari. Absent: None. Motion Carried.

11. 5 Trustee Martinucci made a motion to approve the Non-Union Compensation for FY19-Effective July 1, 2018, as submitted. Trustee Collazo seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, Martinucci, and Reitz

Nays: None. Absent: None. Motion Carried.

11. 6 Approval of the Employment Agreements Effective July 1, 2018

11. 6. 1. Trustee Banks made a motion to approve the Employment Agreement with Maria Anderson, Executive Assistant-President, in the amount of \$82,752.39, as submitted. Trustee Martinucci seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, Martinucci, and Reitz

Nays: None. Absent: None. Motion Carried.

11. 6. 2. Trustee Martinucci made a motion to approve the Employment Agreement with Roxanne Barone, Executive Assistant-Provost, in the amount of \$59,900.00, as submitted. Trustee Belcaster seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, Martinucci, and Reitz  
Nays: None. Absent: None. Motion Carried.

11. 6. 3. Trustee Martinucci made a motion to approve the Employment Agreement with Melissa Mollett, Clerk of the Board/Executive Assistant-President, in the amount of \$82,752.39, as submitted. Trustee Belcaster seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, Martinucci, and Reitz  
Nays: None. Absent: None. Motion Carried.

11. 6. 4. Trustee Martinucci made a motion to approve the Employment Agreement with Melissa Ridyard, Executive Assistant-Operations, in the amount of \$59,900.00, as submitted. Trustee Collazo seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, Martinucci, and Reitz  
Nays: None. Absent: None. Motion Carried.

11. 7. Trustee Martinucci made a motion to approve the Personal Service Agreements of the Part-Time Athletic Coaches for the 2018-2019 Athletic Year. Trustee Collazo seconded the motion.

11.7.1 Nestor Carrillo, Head Coach Baseball, \$7,757.96 for the period of 7/1/18-6/30/19

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, Martinucci and Reitz  
Nays: None. Absent: None Motion Carried.

11.7.2 Gus Coronado, Head Coach Cross Country, \$6,895.85 for the period of 7/1/18-6/30/19

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, Martinucci and Reitz  
Nays: None. Absent: None Motion Carried.

11.7.3 Aaron Rolle, Head Coach Men's Basketball, \$9,017.65 for the period of 7/1/18-6/30/19

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, Martinucci and Reitz  
Nays: None. Absent: None Motion Carried.

11.7.4 Juan Franco, Head Coach Men's Soccer, \$8,235.88 for the period of 7/1/18-6/30/19

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, Martinucci and Reitz

Nays: None. Absent: None Motion Carried.

11.7.5 Thomas Malesky, Head Coach Softball, \$9,017.65 for the period of 7/1/18-6/30/19

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, Martinucci and Reitz

Nays: None. Absent: None Motion Carried.

11.7.6 Thomas Malesky, Head Coach Volleyball, \$7,632.00 for the period of 7/1/18-6/30/19

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, Martinucci and Reitz

Nays: None. Absent: None Motion Carried.

11.7.7 Melissa Anderson, Head Coach Women's Basketball, \$7,059.83 for the period of 7/1/18-6/30/19

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, Martinucci and Reitz

Nays: None. Absent: None Motion Carried.

11.7.8 Juan Franco, Head Coach Women's Soccer, \$8,235.88 for the period of 7/1/18-6/30/19

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, Martinucci and Reitz

Nays: None. Absent: None Motion Carried.

11.7.9 Chris Wido, Assistant Coach Baseball, \$3,000.57 for the period of 8/1/18-6/30/19

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, Martinucci and Reitz

Nays: None. Absent: None Motion Carried.

11.7.10 Francisco Rodriguez, Assistant Coach Baseball, \$2,430.00 for the period of 8/1/18-6/30/19

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, Martinucci and Reitz

Nays: None. Absent: None Motion Carried.

11.7.11 Hector Lopez, Assistant Coach Cross Country, \$1,826.50 for the period of 8/1/18-6/30/19

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, Martinucci and Reitz

Nays: None. Absent: None Motion Carried.

11.7.12 Stanley Boateng, Assistant Coach Men's Basketball, \$6,312.35 for the period of 8/1/18-6/30/19

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, Martinucci and Reitz

Nays: None. Absent: None Motion Carried.

11.7.13 Alex Franco, Assistant Coach Men's Soccer, \$1,921.70 for the period of 8/1/18-6/30/19

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, Martinucci and Reitz

Nays: None. Absent: None Motion Carried.

11.7.14 Pedro Guardian, Assistant Coach Men's Soccer, \$1,921.70 for the period of 8/1/18-6/30/19

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, Martinucci and Reitz

Nays: None. Absent: None Motion Carried.

11.7.15 Javier Roman, Assistant Coach Men's Soccer, \$1,921.70 for the period of 8/1/18-6/30/19

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, Martinucci and Reitz

Nays: None. Absent: None Motion Carried.

11.7.16 Rose Gronko, Assistant Coach Volleyball, \$5,342.40 for the period of 8/1/18-6/30/19

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, Martinucci and Reitz

Nays: None. Absent: None Motion Carried.

11.7.17 Lillianna Franco Carrera , Assistant Coach Women's Soccer, \$2,882.56 for the period of 8/1/18-6/30/19

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, Martinucci and Reitz

Nays: None. Absent: None Motion Carried.



11. 8. Trustee Belcaster made a motion to approve the addendum to the Faculty Assignment/Employment Report and Differential Pay for Summer Session 2018 in the amount of \$67,512.80 as submitted, pending additional class cancelations and/or additions. Trustee Martinucci seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, Martinucci and Reitz  
Nays: None. Absent: None Motion Carried.

**13. Board Member Comments**

Trustee Reitz requests that a full update be provided to the Board of Trustees regarding the HLC Report, as the report is a reflection of the President and his employment with the college. Trustee Reitz would also like to have a Board Retreat to review the Board's Goals and complete the performance evaluation for the President. Both these items should be on the agenda for August.

Trustee Reitz also congratulated the Executive Assistants on their employment agreements. Finally, she congratulated the Coaches, and thanked them for their hard work.

Trustee Aguilar announced that he had visited Loyola University with Sallie Nyhan to explore an opportunity to collaborate with their Nursing Program. Ms. Nyhan will follow up with funding opportunities.

**14. Adjournment**

Trustee Martinucci moved to adjourn the Special Meeting of the Board. Trustee Collazo seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, and Martinucci  
Nays: None. Absent: Trustees Reitz and. Motion Carried.

This meeting was adjourned at 9:43 AM

The next Board Meeting will be on Monday, August 28, 2018 at 11am.

/s/ Frank J. Aguilar,  
Board Chair

/s/ Jose Collazo  
Board Secretary