



MORTON COLLEGE

COMMUNITY COLLEGE DISTRICT NO.

527 COOK COUNTY, ILLINOIS

Minutes for the Regular Board Meeting

Wednesday, August 22, 2018

A Special Meeting of the Board of Trustees of Morton College was held Wednesday, August 22, 2018, beginning at 5:00 PM in the Morton College Board Room (221B) of Building B located at 3801 S. Central Avenue, Cicero, Illinois.

1. **Call to Order**

The Special Meeting of the Board of Trustees of Illinois Community College District No. 527 was called to order by Board Chair Frank Aguilar at 5:01 PM on Wednesday, August 22, 2018, in the Morton College Board Room (221-B).

2. **Roll Call**

Present:

Frank J. Aguilar, Chair
Joseph J. Belcaster, Trustee
Jose A. Collazo, Secretary
Anthony Martinucci, Vice Chair
Jesus Javier Ruan, Advisory Student Member

Absent:

Susan L. Banks, Trustee
Melissa Cundari, Trustee
Frances Reitz, Trustee

Also Present:

Dr. Stanley Fields, President
Tiffany Jarowski, Attorney-Del Galdo Law Group, LLC

3. **Citizen Comments**

None

4. **Recognition**

None

5. Correspondence

None

6. Reports

6. 1. ICCTA/ACCT

There were none

6. 2. Student Member- Jesus Javier Ruan

Advisory Voting Student Member Ruan gave the monthly report of student programs and activities.

6. 3. Board Development

Chair Aguilar stated that he is recommitting his self to the Board and the Students of Morton College

7. President's Report

7. 1. Out of State Travel Report

Submitted for information only.

7. 2. Community Facilities Usage Report (May and June)

Submitted for information only.

7. 3. Morton College Public Relations & Community Outreach Quarterly Marketing Plan

Blanca Jara reviewed with the Board the progress of the Marketing Plan, as well as where the focus will be for the next quarter.

Dr. Fields also asked Nereida Aizola from the Morton College Foundation to come forward to share a story regarding the Academic Excellence Scholarship. During a meeting to discuss how to disburse the revenue from the bookstore, it was brought to the attention of Dr. Fields that the Academic Excellence Scholarship covers tuition and fees, but not books. The students that receive this scholarship are academically sound and carry a GPA of 3.25. Some awardees cannot pay for their books, even though their tuition and fees will be covered by the scholarship. Dr. Fields and Nereida worked out a plan to have the books included in this scholarship moving forward.

Dr. Fields thanked Nereida for bringing attention to this situation.

7. 4. Strategic Enrollment Plan, and Strategic Plan Implementation, Evaluation

Marisol Velazquez gave the following reports:

We are currently up .4% in head count, but down 2.7% in credit hours for Fall Semester 2018. Advising has seen about 1,733 students in the month of August. During our new student orientation, we were able to accommodate 585 students. Finally, our dual credit enrollment is open now, we will report on its success soon.

Dr. Tom Pierce presented on Strategic Plan Goal #4, Partnerships. Morton College has collaborated with the Cicero Area Project to offer High School Equivalency Test (GED) in Spanish, and to provide additional workshops to the community. We are also working with Southwest Suburban Cook County American Job Center to provide Adult Education classes.

7. 5. Higher Learning Commission (HLC)

Dr. Fields said that we will follow the steps that were outlined in our response to the IAC Hearing, and committed to by the Board of Trustees. Please remember that your actions between now and November matter.

7. 6. Finance

Ms. Perez reviewed the Education Fund Balance. We are currently at a \$2.9 Million surplus for June 2018.

At the September Board Meeting, the budget will be presented for approval and adoption. At the October Board Meeting, the Auditors will give an update to the Board.

7. 7. Commission on Accreditation in Physical Therapy Education (CAPTE)

Dr. McLaughlin congratulated Dr. Fran Wedge and the Faculty and Staff for achieving full accreditation for 10 years. Dr. Wedge mentioned that this program has come a long way, and Morton College currently holds a 93.33% pass rate on the PTA Exams.

8. Consent Agenda

Trustee Martinucci moved to approve the consent agenda items 8.1 through 8.19, as listed below. Trustee Belcaster seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Belcaster, Collazo, and Martinucci

Nays: None. Absent: Trustee Banks, Cundari, and Reitz. Motion Carried.

The below were the approved consent agenda items:

8. 1. Approval of the Consent Agenda-Items may be removed from the consent agenda on the request of any one member. Items not removed may be adopted by general consent without debate. Removed items may be either taken up immediately after the consent agenda, or placed later on the agenda at the discretion of the Board.

8. 2. Approval of the Minutes of Regular Meeting held on July 26, 2018

8. 3. Approval and Ratification of Accounts Payable and Payroll \$2,494,359 and Budget Transfers \$81,026 for the month of June 2018, as submitted

8. 4. Approval of the Monthly Budget Report-for fiscal year to date ending in June 2018 be received and filed for Audit

8. 5. Approval of the Treasurer's Report - June 2018 be received and filed for Audit

8. 6. Approval of the Continued Membership in the Illinois Skyway Collegiate Conference in the total amount of \$3,950 for FY2019, as submitted

8. 7. Approval of the Affiliation Agreement between Morton College and Marklund for PTA Clinical Education, as submitted

8. 8. Approval of a Memorandum of Understanding between Morton College and The University of Cordoba, as submitted
8. 9. Approval of the Clinical Affiliation Agreement with Morton College and Riveredge Hospital, as submitted
8. 10. Approval of the Clinical Affiliation Agreement with Morton College and Hines VA Hospital, as submitted
8. 11. Approval of the Articulation Agreement between Morton College and National Lewis University, as submitted
8. 12. Approval of the Articulation Agreement between Morton College and Benedictine University, as submitted
8. 13. Approval of the Degree Completion Agreement between Morton College and Dominican University (Brennan School of Business) for the Traditional/Day Time Program, as submitted
8. 14. Approval of the Degree Completion Agreement between Morton College and Dominican University (Brennan School of Business) for the Evening/Online Program, as submitted
8. 15. Approval of the disposition of obsolete and worn-out equipment for an on-campus sale on Thursday, September 20, 2018, per the list submitted
8. 16. Approval of the Institutional Membership with the Illinois Council of Community College Presidents in the amount of \$2,750.00 for FY19, as submitted
8. 17. Approval of the Institutional Membership with the League for Innovations in the Community College in the amount of \$3,450.00 for FY19, as submitted
8. 18. Approval of the Institutional membership with the Association of Governing Boards of Universities and Colleges in the amount of \$ 2,975.00 for FY19, as submitted
8. 19. Approval of the Out of State Travel of President Fields as submitted and in accordance with travel procedures and policies
 8. 19. 1. ACCT Leadership Conference: October 24-27, 2018, New York, NY, Estimated Cost \$2,500.00

9. Old Business Action Items

None

10. New Business Action Items

10. 1. Trustee Martinucci made a motion to approve and ratify the termination of the contract between Morton College and Nyhan and Friends, Ltd., Effective August 22, 2018. Trustee Belcaster seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Belcaster, Collazo and Martinucci
Nays: None. Absent: Trustee Banks, Cundari, and Reitz. Motion Carried.

10.2. Trustee Martinucci made a motion to approve and ratify the termination of the contract between Morton College and Victory Media, Effective August 22, 2018. Trustee Belcaster seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Belcaster, Collazo and Martinucci
Nays: None. Absent: Trustee Banks, Cundari, and Reitz. Motion Carried.

10.3 Trustee Martinucci made a motion to approve the recommendation to utilize First Watch to perform Morton College background checks for Employment at a cost of \$50 per background check, as submitted. Trustee Belcaster seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Belcaster, Collazo and Martinucci
Nays: None. Absent: Trustee Banks, Cundari, and Reitz. Motion Carried

10.4 Trustee Martinucci made a motion to approve a new agreement between Morton College and All-Types Elevators, Inc. for the maintenance of the college elevators, as submitted. Trustee Belcaster seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Belcaster, Collazo and Martinucci
Nays: None. Absent: Trustee Banks, Cundari, and Reitz. Motion Carried

10.5 Trustee Martinucci made a motion to approve the out of country travel of Ms. Irene Mulvey and Ms. Malena Avalos-Thompson to the Netherlands for approximately two weeks (May 18, 2019-June 1, 2019) to participate in the Illinois Consortium for International Studies and Programs, at a cost of approximately \$1,800 per person. Trustee Belcaster seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Belcaster, Collazo and Martinucci
Nays: None. Absent: Trustee Banks, Cundari, and Reitz. Motion Carried

10.6 Trustee Martinucci made a motion to table the approval of a lease purchase for a 2019 Ford E-350 15 passenger van from StarCraft Bus Sales, as submitted. The lease requires a 2/3 majority vote of the board. Trustee Belcaster seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Belcaster, Collazo and Martinucci
Nays: None. Absent: Trustee Banks, Cundari, and Reitz. Motion Carried

10.7 Trustee Martinucci made a motion to approve and adopt the revised Board Policy 8.7 - Tuition Rates for In-District Employees, as introduced at the June 25, 2018 board meeting (The policy now reflects the ICCB administrative rule). Trustee Belcaster seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Belcaster, Collazo and Martinucci

Nays: None. Absent: Trustee Banks, Cundari, and Reitz. Motion Carried

10.8 Trustee Martinucci made a motion to approve the Calendar of Regular Board Meetings for September 2018 through December 2018, as submitted. Trustee Belcaster seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Belcaster, Collazo and Martinucci

Nays: None. Absent: Trustee Banks, Cundari, and Reitz. Motion Carried

11. Personnel Action Items

11. 1. The following Human Resource Reports was submitted for information only:

11.1.1 Resignation Report-Information Only

11.1.2 Layoff Report-Information Only

11. 2. Trustee Martinucci made a motion to approve the Morton College FY19 Organizational Chart, Effective July 1, 2018, as submitted. Trustee Belcaster seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Belcaster, Collazo and Martinucci

Nays: None. Absent: Trustee Banks, Cundari, and Reitz. Motion Carried

11. 3 Approval of the following employee salary adjustments, as submitted. (Blanca Jara, Director of Public Relations and Community Outreach, \$64,500.00, and Lydia Falbo, Director of Nursing, \$112,575.00. Trustee Belcaster seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Belcaster, Collazo and Martinucci

Nays: None. Absent: Trustee Banks, Cundari, and Reitz. Motion Carried

11. 4. Trustee Martinucci made a motion to approve the Employment Agreement with Suzanna Raigoza, Senior Accountant, Effective August 27, 2018 for \$70,000 per year. Trustee Belcaster seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Belcaster, Collazo and Martinucci
Nays: None. Absent: Trustee Banks, Cundari, and Reitz. Motion Carried

11. 5 Trustee Martinucci made a motion to approve the Full-Time Employment Report, as submitted. Trustee Belcaster seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Belcaster, Collazo and Martinucci
Nays: None. Absent: Trustee Banks, Cundari, and Reitz. Motion Carried.

Ron Lullo introduced the new employees that were present.

11. 6 Trustee Martinucci made a motion to approve the updated Job Descriptions, as submitted. Trustee Collazo seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Belcaster, Collazo and Martinucci
Nays: None. Absent: Trustee Banks, Cundari, and Reitz. Motion Carried.

11. 7. Trustee Martinucci made a motion to approve to reduce the Full-Time Fitness Center Coordinator to Part-Time Fitness Center Specialist, as submitted Trustee Collazo seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Belcaster, Collazo and Martinucci
Nays: None. Absent: Trustee Banks, Cundari, and Reitz. Motion Carried.

11. 8. Approval of the Personal Service Agreements of the Part-Time Athletic Coaches for the 2018-2019 Athletic Year.

11. 8. 1 Trustee Martinucci made a motion to approve Daniel Woldesilassie, Assistant Coach Cross Country, \$3,000.00 for the period of 8/22/18-6/30/19. Trustee Collazo seconded the motion

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Belcaster, Collazo and Martinucci
Nays: None. Absent: Trustee Banks, Cundari, and Reitz. Motion Carried

11. 8. 2 Trustee Martinucci made a motion to approve Anthony Patton, Assistant Coach Men's Basketball, Volunteer for the period of 8/22/18-6/30/19. Trustee Collazo seconded the motion

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Belcaster, Collazo and Martinucci
Nays: None. Absent: Trustee Banks, Cundari, and Reitz. Motion Carried

11. 8. 3 Trustee Martinucci made a motion to approve Carlos Leon, Assistant Coach Women's Soccer, \$2,882.56 for the period of 8/22/18-6/30/19. Trustee Belcaster seconded the motion

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Belcaster, Collazo and Martinucci
Nays: None. Absent: Trustee Banks, Cundari, and Reitz. Motion Carried

11. 8. 4 Trustee Martinucci made a motion to approve Avelino Tovar, Assistant Coach Men's Soccer, Volunteer for the period of 8/22/18-6/30/19. Trustee Collazo seconded the motion

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Belcaster, Collazo and Martinucci
Nays: None. Absent: Trustee Banks, Cundari, and Reitz. Motion Carried

13. Board Member Comments

No Comments from the Board

14. Adjournment

Trustee Martinucci moved to adjourn the Special Meeting of the Board. Trustee Collazo seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Aguilar, Belcaster, Collazo and Martinucci
Nays: None. Absent: Trustee Banks, Cundari, and Reitz. Motion Carried

This meeting was adjourned at 5:53 PM

The next Board Meeting will be on Wednesday, September 26, 2018 at 11am.

/s/ Frank J. Aguilar,
Board Chair

/s/ Jose Collazo
Board Secretary