

Amended 11/16/16



MORTON COLLEGE

COMMUNITY COLLEGE DISTRICT NO. 527

COOK COUNTY, ILLINOIS

Agenda for the Regular Meeting

Wednesday, November 16, 2016

Agenda for the Regular Meeting of the Morton College Board of Trustees of Illinois Community College District No. 527, Cook County, to be held at 5:00 PM on Wednesday, November 16, 2016, in the Morton College Board Room (221B) of Building B located at 3801 S. Central Avenue, Cicero, Illinois.

1. Call to Order
2. Roll Call
3. Citizen Comments
4. Recognition
5. Correspondence
6. Reports
 6. 1. ICCTA/ACCT
 6. 2. Student Member-Andrea Chavarria
 6. 3. Friends of Morton Foundation - Information Only Report
7. President's Report
 7. 1. Out of State Travel Report-Information Only
 7. 2. Community Facilities Usage Report-Information Only
 7. 3. Apple Executive Briefing
 7. 4. FY 17 Budget Update
 7. 5. Bookstore Business Model
 7. 6. FY 16 Comprehensive Annual Report, BKD, LLP Auditors
8. Special Rule for Establishment of Consent Agenda

Motion to approve the establishment of a special rule to approve the consent agenda, pursuant to a unanimous vote by the Board. Items may be removed from the consent agenda on the request of any one member. Items not removed may be adopted by general

consent without debate. Removed items may be taken up either immediately after the consent agenda or placed later on the agenda at the discretion of the Board. The Consent Agenda shall include items 9.1 to 9.15.

9. Approval of Consent Agenda

9. 1. Approval of the Minutes of Special Meeting held on October 31, 2016
9. 2. Approval of the Minutes of the Closed Meeting held on October 31, 2016
9. 3. Approval of the Monthly Budget Report-for fiscal year to date ending in September 2016 be received and filed for Audit
9. 4. Approval of the Treasurer's Report - September 2016 be received and filed for Audit
9. 5. Approval and Ratification of Accounts Payable and Payroll \$3,585,826, and Budget Transfers \$44,500 for the month of September 2016
9. 6. Approval of the Articulation Agreement between Morton College and Chicago State University
9. 7. Approval of the resolution adopting the agreement with SSC Westchester Operating Company LLC D/B/A Westchester Health and Rehabilitation Center for the Physical Therapist Assistant (PTA) Program, as submitted.
9. 8. Approval of the changes in curriculum, as submitted
 9. 8. 1. MAT 102-General Education Mathematics. remove prerequisite of MAT092 or Geometry Proficiency Test or two semesters of high school geometry with a grade of "C" or better. This recommendation was approved by Illinois Mathematics Association of Community Colleges and endorsed by IBHE and will be applied to IAI general education math courses.
 9. 8. 2. BIO 203-Change course number from 103 to 203 which will require students to be at Sophomore course level and change prerequisite to co-requisite CHM100 or CHM105 or BIO102.
 9. 8. 3. BIO 204-Change course number from 104 to 204 which will require students to be at Sophomore course level and change prerequisite to: C or better in BIO103 and a C or better in one of the following: CHM100, CHM105, BIO102.
 9. 8. 4. PHT 115-Change lecture from 4 hours to 3 hours per week, and lab from 4 hours to 3 hours per week
9. 9. Approval of the out of the country travel of Margaret Gramas to Joensuu, Finland and Derek Shouba to Eindhoven, Netherlands for approximately two weeks, from May 13-May 27, 2017 to participate in the Illinois Consortium for International Studies and Programs at a cost of Approximately \$1800 per Person.
9. 10. Approval of the purchase of Lab Simulation Equipment in the amount of \$50,020.64 from Laerdal Medical Corporation, a sole source vendor
9. 11. Approval of the resolution adopting the agreement with Heritage Healthcare and/or HealthPro for the Physical Therapist Assistant Program, as submitted
9. 12. Approval of the waiver of tuition and course fees for up to 60 qualified students in the pilot concurrent enrollment program scheduled to be offered during the spring 2017 term

9. 13. Approval of the Compensation Report for Adjunct Faculty Members teaching English 101, 102, 086, 071, 076, 151 and 152 for Spring Semester 2016 in the amount of \$8,956.88, as submitted
9. 14. Approval of the Memorandum of Agreement and Overload Supplement for Fall Semester 2016 in the amount not to exceed \$1,000.00, as submitted
9. 15. Approval of the comprehensive annual financial report for fiscal year 2016 and the accompanying communication prepared by BKD, LLP Auditors as submitted
10. Old Business Action Items
11. New Business Action Items
 11. 1. Approval of the Employment Agreement with Lydia Falbo for the position of Director of Nursing Programs of Morton College at a rate of \$96,000 (prorated) for the period of December 5, 2016 to June 30, 2017, as submitted
 11. 2. Approval of the reorganization of the Morton College Administration and Staff to provide more support to the Financial Aid Department effective November 16, 2016, as submitted
 11. 2. 1. That an allocation of one (1) full-time Financial Aid Assistant (Full Time) be added
 11. 2. 2. That the allocation of a Student Success Support Services (part-time) position in Financial Aid be eliminated
 11. 3. Approval of the Full-Time Employment Report, as submitted
 11. 3. 1. Nereida Arzola, Financial Aid Assistant, Effective November 16, 2016, Classified Full-Time Staff, AFT Local 1600
 11. 3. 2. Caroline Johnson, Academic Advisor, Effective December 12, 2016, Classified Full-Time Staff, AFT Local 1600
 11. 3. 3. Samantha Nieves, Assistant Theater Manager, Effective November 16, 2016, Classified Full-Time Staff, AFT Local 1600
 11. 4. Approval of the Resignation Report, as submitted
 11. 4. 1. Jennifer Butler, Director of Library and Instructional Technology, Effective November 7, 2016
 11. 5. Approval of the Addendum-Adjunct Faculty Assignment/Employment Report for Fall Semester 2016 in the amount of \$135,812.97 as submitted, pending additional class cancelations and/or additions
 11. 6. Approval of the estimated 2016 Tax Levy of \$9,276,800, which is an increase from 2015 in the amount of \$202,826
 11. 7. Approval of the Adoption of New Board Policy 1.6.9, Consent Agenda (Board of Trustees), as submitted
 11. 8. Approval of the Adoption of a revision amending Morton College Policy 8.3 regarding Travel Expense Reimbursement, as submitted
 11. 9. Approval of a cultural and educational trip from May 28th to June 11th 2017 to Berlin, Germany for students registered for a Summer Session of the HUM 150 course

and further approve Out-of-Country Travel of instructor, Karolis Zukauskas, as leader and chaperone

12. Meeting Evaluation

13. Adjournment