



MORTON COLLEGE

COMMUNITY COLLEGE DISTRICT NO.

527 COOK COUNTY, ILLINOIS

Minutes for the Special Board Meeting

Thursday, August 31, 2017

A Special Meeting of the Board of Trustees of Morton College was held Thursday, August 31, 2017, beginning at 9:00 AM in the Morton College Board Room (221B) of Building B located at 3801 S. Central Avenue, Cicero, Illinois.

1. **Call to Order**

The Special Meeting of the Board of Trustees of Illinois Community College District No. 527 was called to order by Board Chair Frank Aguilar at 9:10 AM on Thursday, August 31, 2017 in the Morton College Board Room (221-B).

2. **Roll Call**

Present:

Frank J. Aguilar, Chair
Susan L. Banks, Trustee
Joseph J. Belcaster, Trustee
Jose A. Collazo, Secretary
Melissa Cundari, Trustee
Frances Reitz, Trustee
Anthony Martinucci, Vice Chair
Estefani Hernandez Perez, Advisory Student Member

Absent: None

Also Present:

Dr. Stanley Fields, President
Michael Del Galdo, Attorney-Del Galdo Law Group, LLC

3. **Citizen Comments**

Michele Mohr, Faculty President, expressed concern that Morton College will not be designated as a Hispanic Service Institute this year. Ms. Mohr stated that we will lose money by not having this designation, and we have lost the ability to attend the meeting and training opportunities. Trustee Cundari stated that the Board is taking this seriously, and believes this comes at the cost of continuous organization changes. Dr. McLaughlin, Provost, stated that we will not have the HSI designation for Fiscal Year 2018, but we are going to apply in the Fall for Fiscal Year 2019. Dr. Fields stated that Dr. McLaughlin has

provided the facts, but I am taking the blame, as this happened on my watch.

4. Recognition

None

5. Correspondence

None

6. Reports

6. 1. ICCTA/ACCT

The Board Members will be attending the ACCT Leadership Congress in Las Vegas, NV in September 25-29, 2017.

6. 2. Student Member- Estefani Hernandez Perez

Advisory Voting Student Member Hernandez Perez gave the monthly report of student programs and activities.

6. 3. Friends of Morton Foundation - Information Only Report

Submitted for information only.

7. President's Report

7. 1. Out of State Travel Report-Information Only

Submitted for information only.

7. 2. Community Facilities Usage Report-Information Only

Submitted for information only.

7. 3. Athletic Out of State Travel Report-Information Only

Submitted for information only.

7. 4. AACC Leadership-Presidents Academy Summer Institute, New York NY

President Fields thanked the board for the opportunity to be able to attend this Institute and hopes to be able to implement some of the items.

7. 5. STEAMERS Presentation - Adult Ed

Dr. Tom Pierce reported that the Summer STEAMERS camp was a success! Last year this club had 11 students enrolled during the summer session. This year we had 99 students, and 300 total if you count duplicates. With the success of this program, we have decided to roll out a Fall STEAMER Program that will meeting 2 times per month on Saturdays. Our goal is to make connections at a young age, so they will continue their studies at Morton College in the future.

8. Consent Agenda

Trustee Cundari moved to approve the consent agenda items 8.1 through 8.28, as listed below. Trustee Martinucci seconded the motion.

Advisory Vote-Student Member Hernandez Perez: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, Martinucci, and Reitz

Nays: none. Absent: none. Motion Carried.

The below were the approved consent agenda items:

8. 1. Approval of the Consent Agenda-Items may be removed from the consent agenda on the request of any one member. Items not removed may be adopted by general consent without debate. Removed items may be taken up either immediately after the consent agenda or placed later on the agenda at the discretion of the Board.
8. 2. Approval of the Treasurer's Report - May 2017 be received and filed for Audit
8. 3. Approval of the Monthly Budget Report-for fiscal year to date ending in May 2017 be received and filed for Audit
8. 4. Approval of the Minutes of Regular Meeting held on July 20, 2017
8. 5. Approval of the Monthly Budget Report-for fiscal year to date ending in June 2017 be received and filed for Audit
8. 6. Approval of the Treasurer's Report - June 2017 be received and filed for Audit
8. 7. Approval and Ratification of Accounts Payable and Payroll \$2,042,099, and Budget Transfers \$42,326 for the month of June 2017, as submitted
8. 8. Approval of the Out of State Travel of the Board of Trustees to the ACCT Leadership Congress in Las Vegas, NV in September 2017, as submitted and in accordance with travel procedures and policies
8. 9. Approval of the payment to Ellucian as the ERP System Provider for the College for Fiscal Year 2018 in the amount of \$322,357.00, as submitted
8. 10. Approval of the payment for Blackboard as the LMS Provider for the College for Fiscal Year 2018 in the amount of \$53,839.65, as submitted
8. 11. Approval of the Annual Membership to The National Association of Student Financial Aid Administrators (NASFFA) for Fiscal Year 2018 in the amount of \$1,512.00
8. 12. Approval of the Continued Institutional Membership in the Illinois Association of School Administrators for Fiscal Year 2018 in the amount of \$2,011
8. 13. Approval of the Continued Institutional Membership of The Higher Learning Commission for Fiscal Year 2018 in the amount of \$5,618.40
8. 14. Approval of the Continued Institutional Membership in the Illinois Council of Community College Presidents (ICCCP) for Fiscal Year 2018 in the amount of \$2,750
8. 15. Approval of the Facility Use Permits
 8. 15. 1. AlphaBet Soup Productions-May 23-25, June 19-22, and June 26-29, Jedlicka Performing Arts Center
 8. 15. 2. Town of Cicero-Senior Movies, Jedlicka Performing Arts Center
 8. 15. 3. Home School PTO, Sept. 27, 2017, Gym

8. 16. Approval of the Out of State Travel of President Fields as submitted and in accordance with travel procedures and policies
 8. 16. 1. EAB: Community College Executive Forum, September 22, 2017, Washington DC
 8. 16. 2. HACU: 31st Annual Conference, October 28-30, 2017, San Diego, CA
8. 17. Approval of the Continued Institutional Membership in the National Junior College Athletic Association (NJCAA) for the Men's and Women's Athletic Teams in the total amount of \$8,040 for FY 2018.
8. 18. Approval of the Continued Membership in the Illinois Skyway Collegiate Conference in the total amount of \$3,950 for FY2018
8. 19. Approval of the payment for Cisco Smartnet extended service agreements in the amount not to exceed \$38,000.00 effective, August 28, 2017, as submitted
8. 20. Approval of the Intergovernmental Agreement between Morton College and the City of Berwyn to Approve Fire Department Station 2 located at 6415 W. 16TH Street in order to conduct the Program for Emergency Medical Technician
8. 21. Approval of the Resolution adopting the Agreement with Ann & Robert Lurie Children's Hospital of Chicago for the nursing program, as submitted
8. 22. That the Board of Trustees approve continued institutional membership in the National Association of College Stores (NACS) for Fiscal Year 2018 for a total membership fee of \$550.00
8. 23. Approval of the continued institutional membership in the American Association of Collegiate Registrars and Admissions Officers (AACRAO) for Fiscal Year 2018 for a total membership fee of \$984.00
8. 24. Approval of the Memorandum of Understanding between Morton College and Colegio de Bachilleres no. 12 and Centro de Bachillerato Tecnológico Agropecuario no. 173 in Durango, Mexico, as submitted
8. 25. Approval of the Rider between Morton College and SWC Technology Partners, Inc. to modify the SWC Managed Services Care Agreement entered between Morton College and SWC on June 26, 2014, as submitted
8. 26. Approval and award to Athletico Physical Therapy as the lowest responsible bidder for provision of athletic training services for the 2017-2018 academic year
8. 27. Approval and award to Santo Sport Store as the lowest responsible bidder for provision of athletic apparel for the 2017-2018 academic year
8. 28. Approval of the Resolution adopting the Agreement with Cook County Hospital for the nursing program, as submitted

9. Old Business Action Items

9. 1. Trustee Cundari moved to approve and ratify the Budget Transfers in the amount of

\$37,009 for the month of May 2017, as submitted. Trustee Reitz seconded the motion.

Advisory Vote-Student Member Hernandez Perez: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, Martinucci and Reitz

Nays: none. Absent: None Motion Carried.

10. New Business Action Items

10. 1. Discussion and Approval of a new September Board Meeting date and time. It was noted that Trustee Cundari and Attorney Del Galdo cannot make Wednesdays any longer. Trustee Cundari suggested a schedule back in April, and we will propose that schedule to the Board for the approval during the September Meeting. Trustee Reitz moved to approve the new date and time of September 18th at 5 p.m. for the September Board Meeting. Trustee Martinucci seconded the motion.

Advisory Vote-Student Member Hernandez Perez: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, Martinucci and Reitz

Nays: none. Absent: None Motion Carried.

10. 2. Trustee Reitz moved to approve the resolution adopting the Annual Budget for fiscal year beginning July 1, 2017 and ending June 30, 2018 as presented, provided, however, that any capital expenditure (whether individually or in the aggregate) over \$25,000 would require specific Board approval prior to commencing the project and/or starting the bidding process. The Motion made clear that the approval of the budget did not authorize expenditure of funds for capital projects without separate and distinct Board approval for each project and capital expenditure. Trustee Banks seconded the motion.

Advisory Vote-Student Member Hernandez Perez: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, Martinucci and Reitz

Nays: none. Absent: None Motion Carried.

10. 3. Trustee Reitz moved to approve a Special Closed Board Meeting Retreat in November for purposes of self-evaluation and goal setting. Trustee Banks seconded the motion.

Advisory Vote-Student Member Hernandez Perez: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, Martinucci and Reitz

Nays: none. Absent: None Motion Carried

11. Personnel Action Items

11. 1. Information Only Items-Submitted for Information Only

11. 1. 1. Personal Service Agreement of Part-Time and Temporary Athletic Coaches for the 2017-2018 Athletic Year

11. 1. 2. Resignation Report

11. 1. 2. 1. Dr. Ellen Crowe, Dean of Careers and Technical Education, Effective August 15, 2017

11. 1. 2. 2. Nicholas Casas, Library Technical Assistant, July 25, 2017

11. 1. 3. Retirement Report

11. 1. 3. 1. Rich Pawlak, Data Reporting Specialist, Effective July 31, 2017

11. 2. Trustee Cundari made a motion to approve the reclassification of the Part-Time Classified Staff (Non-Union) position of Service Aide-Individual Learning Center to Part-Time Classified (Union) effective, August 28, 2017. Trustee Martinucci seconded the motion.

Advisory Vote-Student Member Hernandez Perez: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, Martinucci and Reitz

Nays: none. Absent: None Motion Carried.

11. 3. Trustee Banks made a motion to approve the Full-Time Employment Report, as submitted. Trustee Martinucci seconded the motion.

Advisory Vote-Student Member Hernandez Perez: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, Martinucci and Reitz

Nays: none. Absent: None Motion Carried.

11. 4. Trustee Reitz made a motion to approve the addendum to the Faculty Assignment/Employment Report and Differential Pay for Summer Session 2017 in the amount of \$59,599.45, as submitted pending additional class cancelations and/or additions. Trustee Collazo seconded the motion.

Advisory Vote-Student Member Hernandez Perez: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, Martinucci and Reitz

Nays: none. Absent: None Motion Carried.

11. 5. Trustee Martinucci made a motion to approve the compensation report for Adjunct Faculty Memebers teaching English 101, 102, 086, 071, 076, 151, and 152 for Spring Semester 2017 in the amount of \$2,855.87. Trustee Collazo seconded the motion.

Advisory Vote-Student Member Hernandez Perez: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, Martinucci and Reitz

Nays: none. Absent: None Motion Carried.

12. Closed Session

Attorney Del Galdo informed the Board that Anthony Ray requested that the Board add the closed session exception of Collective Bargaining Agreements to this session.

Trustee Cundari moved to approve a recess to closed session to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of Morton College pursuant to 5 ILCS 120/2(c)(1) and collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees pursuant to 5 ILCS 120/2(c)(2). Trustee Banks seconded the motion.

Advisory Vote-Student Member Hernandez Perez: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, Martinucci and Reitz
Nays: none. Absent: None Motion Carried

Recess: The Board recessed to the Office of the President for Closed Session at 10:20 a.m.

Reconvening: The Regular Meeting was reconvened at 10:46 p.m. by Chair Martinucci. Upon Roll Call, the following were found present: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, Martinucci, Reitz, and Advisory Voting Student Member Hernandez Perez. Absent: None.

13. Board Member Comments

None

14. Adjournment

Trustee Cundari moved to adjourn the Special Meeting of the Board. Trustee Belcaster seconded the motion.

Advisory Vote-Student Member Hernandez Perez: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, Martinucci and Reitz
Nays: none. Absent: None Motion Carried.
This meeting was adjourned at 10:58 a.m.

/s/ Frank J. Aguilar,
Board Chair

/s/ Jose Collazo
Board Secretary