



# MORTON COLLEGE

## COMMUNITY COLLEGE

ICT NO. 527 COOK COUNTY, ILLINOIS

Minutes for the Regular Board Meeting

April 24, 2019

A Regular Meeting of the Board of Trustees of Morton College was held Wednesday, April 24, 2019, beginning at 11:50 AM in the Morton College Board Room (221B) of Building B located at 3801 S. Central Avenue, Cicero, Illinois.

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1. Call to Order
2. Pledge of Allegiance
3. Swearing in of Student Member, Edwin Leon
4. Roll Call

**Present:**

Anthony Martinucci, Vice Chair  
 Jose A. Collazo, Secretary  
 Sue Banks, Trustee (By Phone)  
 Joseph Belcaster, Trustee  
 Melissa Cundari, Trustee (By Phone)  
 Francis Reitz, Trustee  
 Edwin Leon, Advisory Student Member

**Absent:**

Frank J. Aguilar

**Also Present:**

Dr. Stanley Fields, President  
 Micheal Del Galdo, Attorney-Del Galdo Law Group, LLC

5. Citizen Comments (3 Minute Limit)

Terry Mitchell Morgan, 4825 W. 31<sup>st</sup>, Cicero, IL, stated that there is a need for school social workers in colleges for counseling and to help parents and school staff work together.

Edwin Robles, no address provided, expressed concern of how decisions are made in terms of hiring of personnel.

6. Recognition

6. 1. Common Grounds - Grand Opening
6. 2. USHLI National Conference Report
6. 3. CAB - APCA conference in Orlando, FL Feb. 20-24

6. 4. Conference and Region IV “Coach of the Year” Aaron Rolle  
Morton College Men’s Basketball team  
ISCC Champions, Region IV Champions. First trip to National Tournament  
since 2009.

6. 5. Womens Cross Country Team Top 15 GPA at the NJCAA level

7. Correspondence - None

8. Reports

8. 1. ICCTA/ACCT - None

8. 2. Student Member Edwin Leon  
Reported on the Shamrock Shuffle, organized by the Morton Ambassador  
Program, Open Forum, hosted by the Student Government Association (SGA),  
Talent Show, organized by the Campus Activities Board (CAB), Ignite  
Showcase & Fundraiser, Student Advocacy Day, National Society of  
Leadership and Success – Game Night, Student Trustee Elections, Immigration  
Week hosted by Phi Theta Kappa Honor Society and the Food Pantry.

8. 3. Community Facilities Usage Report-Information Only

8. 4. Out of State Travel Report-Information Only

9. President's Report

9. 1. Strategic Plan

Marisol Velazquez reported on the Student Success Model, Guided  
Pathways.

9. 2. Strategic Enrollment Plan

9. 3. Higher Learning Commission (HLC)

Dr. Stan Fields reported that Morton College is Accredited-On Notice. HLC  
Focused Visit is scheduled for March 2020 to confirm we are meeting  
expectations.

9. 4. Finance Review

Mireya Perez reviewed the Long Range Financial Planning Model as well as  
the Monthly Budget to Actual Analysis.

10. Consent Agenda

Trustee Belcaster moved to approve the consent agenda items 10.1 through  
10.24, as listed below. Trustee Collazo seconded the motion.

Advisory Vote – Student Member Leon: Aye

Aye: Trustees Martinucci, Collazo, Banks, Belcaster, Cundari & Reitz

Nays: None. Absent: Trustee Aguilar. Motion Carried.

10. 1. Approval of the Consent Agenda-Items may be removed from the consent  
agenda on the request of any one member. Items not removed may be adopted  
by general consent without debate. Removed items may be either taken up  
immediately after the consent agenda or placed later on the agenda at the  
discretion of the Board.

10. 2. Approval of the Minutes of Regular Meeting held on March 20, 2019

10. 3. Approval for Out of the Country travel for Micheal Kott, Associate Dean of the

Learning Resource Center, from May 22-June 22, 2019, to Costa Rica, to serve as ICISP Assistant Director of Costa Rica.

10. 4. Approval and Ratification of Accounts Payable and Payroll \$2,773,206 and Budget Transfers \$81,175 for the month of March 2019, as submitted.
10. 5. Approval of the Monthly Budget Report-for fiscal year to date ending in March 2019 received and filed for Audit
10. 6. Approval of the Treasurer's Report - March 2019 be received and filed for Audit
10. 7. Approval of the list of Morton College Designated Depositories of excess funds for Fiscal Year 2020, as submitted.
10. 8. Approval of the Morton College Investment Guidelines for FY 2020, as submitted.
10. 9. Approval of a one-year engagement of the accounting firm BKD LLP to perform the college audit for fiscal year 2020 at the rate of \$81,600, as submitted.
10. 10. Approve the resolution setting forth and describing in detail claims heretofore authorized and allowed for proper community college purposes which are presently outstanding and unpaid, declaring the intention to issue not to exceed \$9,500,000 bonds for the purpose of paying claims against Community College District No. 527, Cook County, Illinois, and directing that notice of such intention be published as provided by law.
10. 11. Approval of the following Facility Use Permits, as submitted.
10. 12. Approval of the Affiliation Agreement between Morton College and Maryville Academy, as submitted.
10. 13. Approval of Affiliation Agreement between Morton College and The Grove La Grange, as submitted.
10. 14. Approval of the purchase and installation of two (2) Johnson Controls/York Custom Air Handling Units for building C under Sourcewell contract #030817-JHN at a cost not to exceed \$345,200.00.
10. 15. Approval of the purchase of iPads for the Nursing Program's 1:1 Technology Initiative. The cost of \$33,000 for the purchase of 96 iPads will be covered with Perkins Grant funds. A budget modification to the Perkins grant for this change of scope was approved by the Illinois Community College Board on April 3, 2019.
10. 16. Approval of the purchase of Student Commons furniture in the amount of \$60,935.60 from KI Furniture Inc.
10. 17. Approval of the Appointment of Treasurer - Mireya Perez
10. 18. Approval of the Appointment of Clerk of the Board - Maria Anderson
10. 19. Appointment of Compliance Officer for the *Open Meetings Act* - Frank Marzullo
10. 20. Appointment of Officer for Information Requests received under the *Freedom of Information Act* - Ronald Lullo
10. 21. Approval of the Agreement between Richard Waszak, an Independent Consultant, and Morton College, Campus Safety Department \$35/hour, Effective, April 1, 2019

10. 22. Approval of the Agreement between Derrick Dominick, an Independent Consultant, and Morton College, Contractor/Maintenance \$35/hour, Effective, May 1, 2019
10. 23. Approval of the Agreement between Kristin Shimko, as Women's Basketball Head Coach and Morton College, \$9,017.65, Effective April 25, 2019
10. 24. Resolution Declaring the Outcome of the April 3, 2019 Election

11. Personnel Action Items

11. 1. Trustee Belcaster made a motion to approve the new positions and job descriptions, as submitted. Trustee Collazo seconded the motion.

Advisory Vote – Student Member Leon: Aye

Aye: Trustees Martinucci, Collazo, Banks, Belcaster, Cundari & Reitz  
Nays: None. Absent: Trustee Aguilar. Motion Carried.

11. 1. 1. Director of Admissions and Records/Registrar
11. 1. 2. Writing Tutor (Full-Time, Flexible Hours)
11. 1. 3. Summer Camp Service Aide (Temporary)
11. 1. 4. Director of Facilities & Operations
11. 1. 5. Instructor of Biology Full Time, Tenure Track
11. 1. 6. Health Careers Recruitment Specialist
11. 1. 7. Open Educational Resources/Reference Librarian (Part-Time, Less than 20 hours/week)
11. 1. 8. Director of Student Activities
11. 1. 9. Student Success Center Support Specialist - Revised
11. 2. Trustee Belcaster made a motion to approve the Morton College Benefit Package for eligible employees for FY20, as submitted. Trustee Collazo seconded the motion.

Advisory Vote – Student Member Leon: Aye

Aye: Trustees Martinucci, Collazo, Banks, Belcaster, Cundari & Reitz  
Nays: None. Absent: Trustee Aguilar. Motion Carried.

11. 3. Trustee Belcaster made a motion to approve Employment Agreements, as submitted. Trustee Martinucci seconded the motion.

Advisory Vote – Student Member Leon: Aye

Aye: Trustees Martinucci, Collazo, Banks, Belcaster, Cundari & Reitz  
Nays: None. Absent: Trustee Aguilar. Motion Carried.

11. 3. 1. Ana Valdez, Executive Assistant to the Provost, \$50,000, Effective April 29, 2019
11. 3. 2. Blanca Jara, Executive Director of Institutional Advancement, \$85,000,

Effective April 25, 2019

11. 3. 3. Joseph Florio, Director of Campus Operations & Facilities, \$95,000, Effective October 9, 2018
11. 3. 4. Joseph Belcaster, Director of the Office of Admissions and Records/Registrar, \$75,000, Effective April 25, 2019
11. 4. Trustee Belcaster made a motion to approve the Full-Time Employment Report. Trustee Collazo seconded the motion.  
Advisory Vote – Student Member Leon: Aye  
  
Aye: Trustees Martinucci, Collazo, Banks, Belcaster, Cundari & Reitz  
Nays: None. Absent Trustee Aguilar. Motion Carried.
11. 4. 1. Gina Torres, Career Services Coordinator, Effective April 25, 2019
11. 4. 2. Erin Strauts, Data and Research Analyst, Effective May 20, 2019
11. 4. 3. Julie Steinhaus, Writing Tutor, Effective April 25, 2019 (Transfer Part-Time to Full-Time)
11. 4. 4. Isabel Cervantes, Student Success Center Receptionist, Effective May 20, 2019
11. 4. 5. Kristen Shimko, Advisor, Effective May 20, 2019
11. 5. Trustee Belcaster made a motion to approve the Part-Time Employment Report. Trustee Collazo seconded the motion.  
  
Advisory Vote – Student Member Leon: Nay  
  
Aye: Trustees Martinucci, Collazo, Banks, Belcaster, Cundari & Reitz  
Nays: None. Absent: Trustee Aguilar. Motion Carried.
11. 5. 1. Joseph Feulner, Campus Safety Officer, Effective April 2, 2019
11. 6. Trustee Belcaster made a motion to approve the Resignation Report. Trustee Collazo seconded the motion.  
  
Advisory Vote – Student Member Leon: Aye  
  
Aye: Trustees Martinucci, Collazo, Banks, Belcaster, Cundari & Reitz  
Nays: None. Absent: Trustee Aguilar. Motion Carried.
11. 6. 1. Christina Goings, Reference Librarian, Effective March 28, 2019
11. 6. 2. Yolanda Freemon, Director of Financial Aid, Effective April 24, 2019
11. 6. 3. Marigold Simmon, Nursing Faculty, Effective March 25, 2019
11. 6. 4. Evelyn Perez-Pietruszka, Academic Skills Center Specialist, Effective April 4, 2019
11. 7. Trustee Belcaster made a motion to approve the Retirement Report. Trustee Collazo seconded the motion.  
  
Advisory Vote – Student Member Leon: Aye

Aye: Trustees Martinucci, Collazo, Banks, Belcaster, Cundari & Reitz  
Nays: None. Absent: Trustee Aguilar. Motion Carried.

11. 7. 1. Vlasta Mangia, Cashier, Effective May 31, 2019

11. 7. 2. Linda Moore, Full-time Therapeutic Massage Instructor, Effective July 31, 2019

12. Adjournment Sine Die

13. Reconvening – Reorganization Meeting

13. 1. Swearing in of New Trustees

13. 2. Roll Call

**Present:**

Anthony Martinucci, Vice Chair

Jose A. Collazo, Secretary

Sue Banks, Trustee

Joseph Belcaster, Trustee

Melissa Cundari, Trustee

Francis Reitz, Trustee

Edwin Leon, Advisory Student Member

**Absent:**

Frank J. Aguilar

**Also Present:**

Dr. Stanley Fields, President

Micheal Del Galdo, Attorney-Del Galdo Law Group, LLC

14. Election of the Board Officers

14. 1. Election of Chair of the Board

President Fields called for nominations for Chair of the Board.

Trustee Martinucci nominated Trustee Reitz to serve as Chair of the Board until April 2020. Trustee Belcaster seconded the nomination of Trustee Reitz to serve as Chair until April 2020. No other nomination were presented.

Trustee Martinucci moved to approve Francis Reitz to serve as Chair of the Board until April 2020. Trustee Belcaster seconded the motion.

Advisory Vote – Student Member Leon: Aye

Aye: Trustees Martinucci, Collazo, Banks, Belcaster, Cundari & Reitz

Nays: None. Absent: Trustee Aguilar. Motion Carried.

14. 2. Election of Vice Chair of the Board

President Fields turned the meeting over to the new Board Chair Reitz to preside for the remainder of the meeting.

Chair Reitz called for nominations for Vice Chair of the Board.

Trustee Belcaster nominated Trustee Martinucci to serve as Vice Chair of the Board until April 2021. Trustee Collazo seconded the nomination of Trustee Martinucci to serve as Vice Chair until April 2021. No other nominations for Vice Chair of the Board.

Trustee Belcaster moved to approve Anthony Martinucci to serve as Vice Chair of the Board until the next Reorganization of the Board following elections in April 2021. Trustee Collazo seconded the motion.

Advisory Vote – Student Member Leon: Nay

Aye: Trustees Martinucci, Collazo, Banks, Belcaster & Reitz  
Nays: None. Absent: Trustee Aguilar & Trustee Cundari. Motion Carried.

#### 14. 3. Election of Secretary of the Board

Chair Reitz called for nominations for Secretary of the Board

Trustee Belcaster nominated Trustee Collazo to serve as Secretary of the Board until April 2021. Trustee Martinucci seconded the nomination of Trustee Collazo to serve as Secretary until April 2021. No other nominations were presented.

Trustee Reitz moved to approve Jose Collazo to serve as Secretary of the Board until the next Reorganization of the Board following elections in April 2019. Trustee Martinucci seconded the motion.

Advisory Vote – Student Member Leon: Nay

Aye: Trustees Martinucci, Collazo, Banks, Belcaster & Reitz  
Nays: None. Absent: Trustee Aguilar & Trustee Cundari. Motion Carried.

#### 15. Appointment - Illinois Community College Trustees Association Representative and Alternate

Chair Reitz moved to table the appointment of the Illinois Community College Trustees Association Representative and Alternate until the May Board Meeting.

#### 16. Adoption of the Calendar of Regular Board Meetings: July 2019 - June 2020, as submitted.

Trustee Martinucci made a motion to approve the Calendar of Regular Board Meetings: July 2019-June 2020, as submitted. Trustee Belcaster seconded the motion.

Advisory Vote – Student Member Leon: Aye

Aye: Trustees Martinucci, Collazo, Banks, Belcaster & Reitz

Nays: None. Absent: Trustee Aguilar & Trustee Cundari. Motion Carried.

17. Adjournment

Trustee Belcaster made a motion to adjourn the Regular Meeting of the Board.

Trustee Martinucci seconded the motion.

Advisory Vote – Student Member Leon: Aye

Aye: Trustees Martinucci, Collazo, Banks, Belcaster & Reitz

Nays: None. Absent: Trustee Aguilar & Trustee Cundari. Motion Carried.

This meeting was adjourned at 12:40 pm.

/s/ Frances F. Reitz  
Board Chair

/s/ Jose Collazo  
Board Secretary