



MORTON COLLEGE

COMMUNITY COLLEGE DISTRICT NO.

527 COOK COUNTY, ILLINOIS

Minutes for the Regular Board Meeting

February 27, 2019

A Regular Meeting of the Board of Trustees of Morton College was held Wednesday, February 27, 2019, beginning at 11:00 AM in the Morton College Board Room (221B) of Building B located at 3801 S. Central Avenue, Cicero, Illinois.

1. Call to Order-Bond Hearing

2. Roll Call

Present:

Susan L. Banks, Trustee
Joseph J. Belcaster, Trustee
Anthony Martinucci, Vice Chair
Frances Reitz, Trustee
Jesus Javier Ruan, Advisory Student Member

Absent:

Frank J. Aguilar, Chair
Jose A. Collazo, Secretary
Melissa Cundari, Trustee

Also Present:

Dr. Stanley Fields, President
Micheal Del Galdo, Attorney-Del Galdo Law Group, LLC

3. Cabrera Capital Markets Bond Presentation

4. Citizen Comments (3 Minute Limit)

None

5. Adjournment Sine Die

Trustee Belcaster moved to adjourn the Bond Hearing. Trustee Reitz seconded the motion.

6. Reconvening-Regular Meeting of the Board of Trustees

7. Citizen Comments (3 Minute Limit)

Terry Mitchell Morgan, 4825 W. 31st, Cicero, IL, stated that she is experiencing more barriers for students with disabilities since the removal of past employee.

8. Recognition

None

9. Correspondence

None

10. Reports

10. 1. ICCTA/ACCT

None

10. 2. Student Member-Jesus Javier Ruan

Advisory Voting Student Member Ruan gave the monthly report of student programs and activities.

10. 3. Community Facilities Usage Report-Information Only

10. 4. Out of State Travel Report-Information Only

11. President's Report

11. 1. Strategic Plan

Marisol Velazquez, gave an update on the number one goal of the strategic plan to make student success the core of Morton College. The focus is to increase new student orientation participation by changing the orientation model and to institute pride. Sally Delgado gave a preview of the online orientation and discussed a two day campus orientation that will be offered to all students.

11. 2. Strategic Enrollment Plan

Marisol Velazquez reported that Spring Registration opens April 6, 2019. Morton College will also host an Open House on April 6, 2019. Fall and Summer goal is to increase the student headcount by 29%.

11. 3. Higher Learning Commission (HLC)

11. 4. Finance Review

Mireya Perez, reported that revenue continues to be higher than expenditures. FY20 budget template was opened and is to be completed by March 25th. Review of the budget by the President will take place in April and the Tentative Budget will be presented in May/June Board Meeting Public Hearing.

12. Consent Agenda

Trustee Belcaster moved to approve the consent agenda items 12.1 through 12.11, as listed below. Trustee Reitz seconded the motion.

Advisory Vote – Student Member Ruan: Aye

Aye: Trustees Banks, Belcaster, Martinucci and Reitz

Nays: None. Absent: Chair Aguilar, Trustee Collazo and Trustee Cundari. Motion Carried.

The below were the approved consent agenda items:

12. 1. Approval of the Consent Agenda-Items may be removed from the consent agenda on the request of any one member. Items not removed may be adopted by general consent without debate. Removed items may be taken up either immediately after the consent agenda or placed later on the agenda at the discretion of the Board.
12. 2. Approval of the Minutes of Regular Meeting held on January 23, 2019
12. 3. Approval and Ratification of Accounts Payable and Payroll \$2,004,503 and Budget Transfers \$8,477 for the month of January 2019, as submitted
12. 4. Approval of the Monthly Budget Report-for fiscal year to date ending in January 2019 be received and filed for Audit
12. 5. Approval of the Treasurer's Report - January 2019 be received and filed for Audit
12. 6. Approval of the following Facility Use Permits
 12. 6. 1. IL Transplant Fund, March 23, 2019
 12. 6. 2. District 100-Heritage Middle School, Gymnasium, May 29, 2019
 12. 6. 3. Harper College-Motorcycle Safety Program, Parking Lot and Classroom, Dates as listed
 12. 6. 4. Strive Dance Company, Jedlicka Theater, June 1-2, 2019
 12. 6. 5. Stanley Boateng (Y&R), Gym, Various dates beginning February 23, 2019-May 23, 2019
12. 7. Approval of the Affiliation Agreement between Morton College and El Valor Corporation for the Nursing Program, as submitted
12. 8. Approval of the BoardBook Subscription to TASB, Inc. with a fee of \$3,250.00 for the period of 3/1/19 to 2/29/20, as submitted
12. 9. Approval of the Memorandum of Understanding between Morton College and Believers Catering, Training and Personal Chef Services for the purpose of offering Food Sanitation Classes on campus
12. 10. Approval of the Affiliation Renewal Agreement between Morton College and RML Specialty Hospital for the Nursing Program, as submitted
12. 11. Approval of the Intergovernmental Agreement between the State of Illinois Capital Development Board and Morton College regarding the replacement of the HVAC Unit, as submitted

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Banks, Belcaster, Martinucci and Reitz

Nays: None. Absent: Chair Aguilar, Trustee Collazo and Trustee Cundari.

Motion Carried.

13. Old Business Action Items

None

14. New Business Action Items

14. 1. Trustee Belcaster made a motion to approve the Public Finance Team for the General Obligation Bonds, Series 2019, as submitted. Trustee Reitz seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Banks, Belcaster, Martinucci and Reitz

Nays: None. Absent: Chair Aguilar, Trustee Collazo and Trustee Cundari.

Motion Carried.

14. 2. Trustee Belcaster made a motion to approve Mesirow Insurance Services, INC (MIS), as the insurance broker for Morton College, as submitted. Trustee Reitz seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Banks, Belcaster, Martinucci and Reitz

Nays: None. Absent: Chair Aguilar, Trustee Collazo and Trustee Cundari.

Motion Carried.

14. 3. Trustee Belcaster made a motion to approve Board Policy 1.6.7, Conduct of Meetings, as amended at the January 23, 2019 Board Meeting. Trustee Reitz seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Banks, Belcaster, Martinucci and Reitz

Nays: None. Absent: Chair Aguilar, Trustee Collazo and Trustee Cundari.

Motion Carried.

14. 4. Trustee Belcaster made a motion to approve Board Policy Section 8, as presented at the January 23, 2019 board Meeting. Trustee Reitz seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Banks, Belcaster, Martinucci and Reitz

Nays: None. Absent: Chair Aguilar, Trustee Collazo and Trustee Cundari.

Motion Carried

15. Personnel Action Items

15. 1. Approval of the new positions and job descriptions, as submitted.

15. 1. 1. Career Services Coordinator, Classified Staff, Local 1600, A.F.T.

15. 1. 2. Executive Assistant - Associate Provost

15. 2. Trustee Belcaster made a motion to approve the updated job descriptions, as submitted. Trustee Reitz seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Banks, Belcaster, Martinucci and Reitz

Nays: None. Absent: Chair Aguilar, Trustee Collazo and Trustee Cundari.

Motion Carried

15. 3. Trustee Belcaster made a motion to approve the Employee Transfer Report, as submitted. Trustee Reitz seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Banks, Belcaster, Martinucci and Reitz

Nays: None. Absent: Chair Aguilar, Trustee Collazo and Trustee Cundari.

Motion Carried

15. 4. Human Resource Reports-Information Only

15. 4. 1. Part-Time Employment Report

15. 4. 1. 1. Catherine Galarza-Espino, Technology Librarian, Effective January 28, 2019

15. 4. 1. 2. Jenna Strawbridge, Circulation Librarian, Effective January 28, 2019

15. 4. 1. 3. Anum Aslam, Adult Ed Math Tutor, Effective February 4, 2019

15. 4. 2. Resignation Report

15. 4. 2. 1. John Potempa, Director of Campus Operations and Facilities, Effective February 28, 2019

15. 5. Trustee Belcaster made a motion to approve the Retirement Report, as submitted. Trustee Reitz seconded the motion.

15. 6. Trustee Belcaster made a motion to approve the Employment Status of 14 Non-Tenured Instructors for academic year 2019-2020, as submitted. Trustee Reitz seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Banks, Belcaster, Martinucci and Reitz

Nays: None. Absent: Chair Aguilar, Trustee Collazo and Trustee Cundari.

Motion Carried

15. 7. Trustee Belcaster made a motion to approve the Adjunct Faculty Employment/Assignment Report for Spring 2019 Semester in the amount of \$668,993.48 as submitted, pending additional class cancelations and/or additions. Trustee Reitz seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Banks, Belcaster, Martinucci and Reitz

Nays: None. Absent: Chair Aguilar, Trustee Collazo and Trustee Cundari.

Motion Carried

15. 8. Trustee Belcaster made a motion to approve the Overload Employment Report for Spring Semester 2019 in the amount of \$329,584.05 as submitted, pending additional class cancellations and/or additions. Trustee Reitz seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Banks, Belcaster, Martinucci and Reitz

Nays: None. Absent: Chair Aguilar, Trustee Collazo and Trustee Cundari.

Motion Carried

16. Adjournment

Trustee Belcaster moved to adjourn the Regular Meeting of the Board. Trustee Reitz seconded the motion.

Advisory Vote-Student Member Ruan: Aye

Aye: Trustees Banks, Belcaster, Martinucci and Reitz

Nays: None. Absent: Chair Aguilar, Trustee Collazo and Trustee Cundari. Motion Carried

This meeting was adjourned at 11:55 AM

The next Regular Board Meeting will be on Wednesday, March 20, 2019 at 11:00am.

/s/Anthony Martinucci,
Vice Chair

/s/Jose Collazo,
Board Secretary