



Spring Schedule  
2019



# Table of Contents

2	Registration Information
12	Financial Information
16	Campus Information
21	University Transfer and Career (Credit Courses)
57	Total Fitness
58	Adult Education, Community Programming and Outreach
59	Non-Credit Online Courses

## College Directory

For general information on Morton College dial the main campus phone number, (708)656-8000. For specific information on programs and services, visit the corresponding offices or dial (708)656-8000 along with the appropriate extension.

Office	Ext.	Location
Academic Advising Center	2250	1st Flr Bld B
Academic Deans	2330	305B
Admissions and Records	2346	1st Flr Bld B
Adult Education (GED/ESL)	2407	220C
Athletics	2371	201E
Bookstore	2222	134C
Business Office	2305	203C
Business Professional Services	2382	225C
Campus Safety and First Aid	2200	119C
Career Services	2468	SSC*
Child Care Center	2284	105D
Continuing Education and Community Services	2281	223C
Financial Aid and Veterans' Benefits	2428	204B
Fitness Center	2274	116E
General Information	(708) 656-8000	
Independent Learning Center (Tutorial Services)	2465	SSC*
Library	2321	1st Flr Bld B
Music Department	2231	108C
Student Activities SSC*	2419	
Testing Center	2250	SSC*
Theatre Department	2230	103A
Transfer Services	2250	1st Flr Bld B

\*Room locations followed by an asterisk (\*) are located within the Student Success Center; 2nd floor, Building C

## For information on:

### Financial aid

The Financial Aid Office at (708) 656-8000, Ext. 2428, can provide information on the various forms of financial aid and scholarships.

### Paying your tuition

The Cashier's Office at (708) 656-8000, Ext. 2268, can provide information on tuition payment options and due dates.

### Registering for courses

The Academic Advising Center at (708) 656-8000, Ext. 2250, will help set up an appointment to meet with an Academic Advisor.

### Obtaining a Student ID

The Student Activities Office at (708) 656-8000, Ext. 2262, can provide information on when and where ID cards may be obtained.

### Campus Safety

The Campus Police Office at (708) 656-8000, Ext. 2200, can provide assistance with vehicle/room lock-outs, automobile jump starts, escort to vehicles and lost and found.

### Placement testing

The Testing Center at (708) 656-8000, Ext. 2250, will help schedule an appointment to take placement testing.

### Adult Education programs, including ESL and GED courses

The Adult Education Office at (708) 656-8000 can provide information about upcoming courses. For ESL information in English, dial Ext. 2793. For ESL information in Spanish, dial Ext. 2794. For GED information in English, dial Ext. 2793.

### Para GED en Español marcar ext. 2483.

### Transferring college credits

Please call (708) 656-8000, Ext. 2250 to set up an appointment to meet with an Academic Advisor.

### Para español, (708) 656-8000, opción 2.

#### IMPORTANT DISCLAIMERS

**Tuition and Fees** - Tuition and fees are subject to change by official action taken by the Morton College Board of Trustees. Review of tuition and fees will occur at times deemed necessary by the Board in conjunction with the College administration. For up-to-date information, please visit our website at [www.morton.edu](http://www.morton.edu).

**Course Cancellations** - Courses will be held as scheduled unless cancelled due to insufficient enrollment or other College considerations. The College reserves the right to cancel any course for insufficient enrollment or for other reasons deemed necessary by the College. The College, at its discretion, may adjust course starting and ending dates as well as meeting times or days. Should a course be canceled, a full refund of tuition and fees will be issued.

For more information, please see the Tuition Refund Schedule on our website at [www.morton.edu](http://www.morton.edu).

**Licensure Requirements** - Students enrolling in instructional programs with state and/or federal licensure requirements, including residency and employment eligibility requirements, should contact the appropriate regulatory agency prior to enrolling in classes.



3801 South Central Avenue • Cicero, IL 60804  
[www.morton.edu](http://www.morton.edu)

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**Get your degree or certificate!** We offer classes in the following subjects:

- Accounting
- Art
- Automotive Technology
- Biology
- Business Management
- Chemistry
- Computer Assisted Design (CAD)
- Computer Information Systems
- Computer Science
- Early Childhood Education
- Economics
- Engineering
- English
- Fire Sciences
- Simulation & Game Development
- Health Information Technology
- Heating, Ventilation, Air Conditioning and Refrigeration
- History
- Humanities
- Law Enforcement
- Mathematics
- Music
- Nursing
- Office Management Technology
- Philosophy
- Physical Education – Activity & Health Courses
- Physical Therapist Assistant
- Physical Science
- Political Science
- Psychology
- Sociology
- Spanish
- Speech and Theatre Arts
- Supply Chain Management
- Therapeutic Massage
- Welding

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**We also offer non-credit courses for career and personal development.**

Check out our non-credit course online at [www.ed2go.com/morton](http://www.ed2go.com/morton). See page 59.

PARA INFORMACIÓN EN ESPAÑOL, LLAME AL (708) 656-8000, OPRIMA DOS.

## HOW TO REGISTER FOR COURSES

Registering for courses at Morton College is easy.  
We give you two options—choose the method that's best for you.



### IN-PERSON

To register stop by the Office of Admissions and Records or Academic Advising located on the first floor of Building B. *Registration days and times are listed in the box below.*



### ONLINE

Visit the Morton College Web site at <http://my.morton.edu>.

This booklet provides the necessary information to assist you in the registration process. Students who qualify for special tuition rates or tuition adjustments, or who have registration or financial aid restrictions, must register in-person. Students who sign up for an E-cashier Tuition Payment Plan must register online at <http://my.morton.edu>.

For additional information:

- GO TO page 6
- VISIT [morton.edu](http://morton.edu)
- CALL (708) 656-8000, Ext. 2268

STILL HAVE  
QUESTIONS?  
Find answers in our  
Frequently  
Asked Questions!

See pages 3–6.

PARA INFORMACIÓN EN ESPAÑOL, LLAME AL (708) 656-8000, OPRIMA DOS.

## SPRING 2019 REGISTRATION SCHEDULE

In-person registration will take place in the Office of Admissions and Records, *first floor of Building B*, on the following dates:



### OPEN REGISTRATION

November 12 - December 21	8:30 a.m. to 7:30 p.m. Monday – Thursday 8:30 a.m. to 4:00 p.m. Friday
January 7 - January 11	8:30 a.m. to 7:30 p.m. Monday – Thursday 8:30 a.m. to 4:00 p.m. Friday

### ADD/DROP WEEK

January 14 - January 22	8:30 a.m. to 7:30 p.m. Monday – Thursday 8:30 a.m. to 4:00 p.m. Friday
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### Extended Hours:

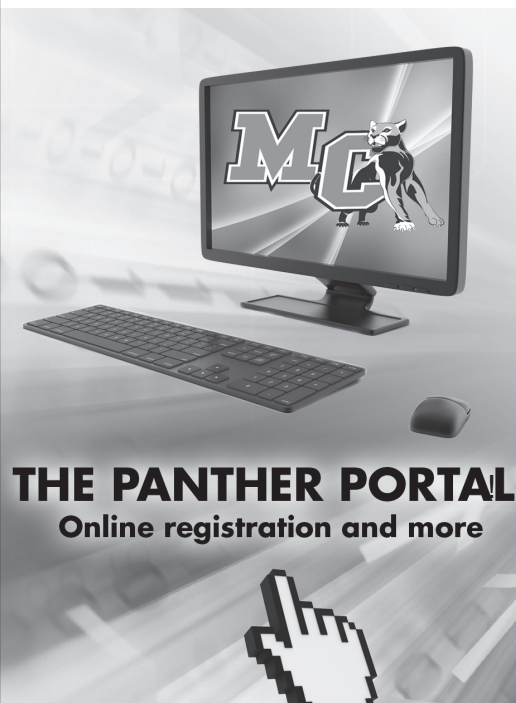
January 11	8:00 a.m. to 7:00 p.m.
January 12	9:00 a.m. to 2:00 p.m.

\*Students are discouraged from registering for any class after that class has already met. However, with the written approval of the instructor on an Registration/Add-Drop Form, a student may register for a course up to six calendar days after a class has met. Registration for a course after these six calendar days is prohibited.

\*\*A non-refundable \$50 late registration fee applies for those students who register late.



## PANTHER PORTAL



Morton College's PANTHER PORTAL is your safe, secure and convenient way of:

- Adding or dropping courses
- Viewing or printing your course schedule
- Paying your current balance
- Viewing your personal information
- Printing your grades

### HOW TO LOGIN TO PANTHER PORTAL

1. From the Morton College website (morton.edu), click on Quick Links in upper right-hand corner and select Panther Portal.
2. First time users, click on "Click here to find my user ID". You will need to provide your Last Name and your 9-digit SSN or your Student ID number (if known). Once you have your user ID, you may proceed to Step 3.
3. Login with your user ID and password. Default password format: First initial (uppercase), last initial (lowercase), last 4 of SSN, month & day of birth (MMDD). If you did not provide an SSN on your application, enter 4 zeroes in place of last 4 of SSN.

### ENROLLING IN PASSWORD SELF-SERVICE:

1. On the Panther Portal login page, click on "Enroll in Password Self-Service".
2. Enter your user ID and password and click "Ok".
3. Select "Enroll in Password Self-Service".
4. Set up the 3 security questions and click "Save". You are now enrolled in Password Self-Service, which enables you to change/unlock/manage your own password should you ever forget your password or get locked out of your account.

### AFTER LOGIN

#### Search for classes

1. Click on Registration under Panther Central menu on lower right-hand side of the screen (first time users will see web advisor screen)
2. Click Search for Sections
3. Select Term or enter dates

### REGISTER FOR CLASSES

1. Click Registration
2. Click Register and Drop Sections
3. Enter Section and Register
4. View your Class Schedule
5. Click Academic Profile
6. Click My Class Schedule
7. Select Term and Click Submit (Click the PRINT PAGE button to print your schedule)

Recommended Browsers:

PC—Internet Explorer  
MAC—Firefox

Online registration is available now through the first day at the beginning of the semester. If you are unable to register online, you must come to the Office of Admissions and Records to register. Morton College cannot guarantee that all the classes listed in the online schedule will be available at the time of in-person registration. Class availability is subject to change. Morton College reserves the right to cancel classes if there is insufficient enrollment.

You may pay using Visa, MasterCard or Discover by clicking "Pay Online Now" next to "Amount Due." Fill out the secure online form and click "Submit Transaction." This may take several seconds. Only click the button once. You may also mail in your tuition payment or pay in person at the Cashier's window, first floor, Building B. Students receiving financial aid, veterans' benefits, student loans or private scholarships are required to contact the Financial Aid Office at (708) 656-8000, Ext. 2428, after registering online.

**morton.edu**

## NEW STUDENT REGISTRATION

### FOR STUDENTS WHO:

- ARE NEW TO MORTON COLLEGE
- HAVE NOT ENROLLED IN COURSES AT MORTON COLLEGE IN THE LAST FIVE YEARS

#### 1. FILL OUT NEW STUDENT INFORMATION FORM

Pick up a New Student Information Form from the Office of Admissions and Records located in Building B, first floor.

If you plan to earn a degree or certificate, also submit the following information:

- Official and sealed high school transcript or GED test scores
- Official and sealed transcripts from all colleges previously attended
- International Students are encouraged to submit evaluated transcripts through Educational Credit Evaluators (<http://ece.org>).

To obtain transcripts, contact the school district (high school), previous college, or organization that facilitated your test (GED®). Also complete a Request for Transcript Evaluation form if you plan to use credit earned at another college toward a degree or certificate program at Morton College. Forms are available in the Office of Admissions and Records.

If you do not intend to earn a degree or certificate, submit only your New Student Information Form. You must reapply if you have attended Morton College before but have not enrolled in the last five years.

To obtain an enrollment package, contact the Office of Admissions and Records at (708) 656-8000, Ext. 2346. If you would like to take a tour of Morton College, please call (708) 656-8000, Ext. 2359.

#### 2. PLACEMENT TESTING

Students intending to enroll in an English or Mathematics course must complete placement testing. Placement testing determines proficiency in English, reading and mathematics, helping you to register for courses that best develop your skills in these essential areas. To learn more about placement testing, call (708) 656-8000, Ext. 2250.

#### 3. ATTEND NEW STUDENT ORIENTATION

All new students should RSVP at (708) 656-8000, Ext. 2250 to attend Morton College's signature orientation program. The program provides orientation to the college and an opportunity to learn about campus resources and how to register for classes.

**INCOMING TRANSFER STUDENTS SHOULD MEET WITH AN ACADEMIC ADVISOR:** Stop by our academic advising office to meet with one of our academic advisors or to make an appointment. Here you can discuss placement results, transcripts, and academic planning for your registration.

#### 4. SELECT COURSES AND REGISTER

Register for courses in the Office of Admissions and Records located on the first floor of Building B or online at <http://my.morton.edu>. Students enrolling in instructional programs with state and/or federal licensure requirements, including residency and employment eligibility requirements, should contact the appropriate regulatory agency prior to enrolling in classes.

To qualify for course registration and to qualify for the in-district tuition rate, proof of residency or proof that you work in the District is required. A current driver's license, voters registration card, recent utility bill, current bank statement, State of Illinois ID card or matricula are acceptable forms of identification. Students who register late will be charged a \$50 late fee. To utilize Alumni waiver, registration must be done in the Office of Admissions and Records no earlier than two weeks prior to the start of class.

#### 5. PAY TUITION AND FEES

Students will receive a tuition bill at the time of registration. Students are responsible for all tuition and fees. The college will refund tuition and fees if the student completes the official withdraw procedures within the published refund schedule. Requests to withdraw from courses are not taken by phone. It is the student's responsibility to officially withdraw from classes. Note: Students who do not pay their tuition and fees by the due date may be dropped from the courses. Students dropped for non-payment may re-register without a guarantee they will enroll for the same course schedule.

Students who fail to meet their financial obligation to the college will be excluded from future enrollment. Furthermore, all records and transcripts will not be released until the financial obligation has been completed. If necessary, student accounts will be turned over to a collection agency.

#### 6. OBTAIN STUDENT ID CARD

To obtain a student ID card or to have your current ID card validated visit the Student Activities Office, Student Success Center, 2nd Floor, Building C with a valid ID. For more information, call (708) 656-8000, Ext. 2262.

#### 7. PURCHASE BOOKS

Once you receive your course schedule, you may purchase required books and materials at the Bookstore located in Room 134C.



## TRANSFER STUDENT REGISTRATION

FOR STUDENTS WHO ARE TRANSFERRING TO MORTON  
COLLEGE FROM ANOTHER COLLEGE OR UNIVERSITY

1. **COMPLETE NEW STUDENT INFORMATION FORM**  
Visit the Office of Admissions and Records located on the first floor of Building B and submit your New Student Information Form for processing.
2. **PROVIDE TRANSCRIPTS**  
Arrange to have your sealed, official high school, GED and/or previous college(s) transcripts sent to Morton College.
3. **COMPLETE PLACEMENT TESTS**  
Placement testing is required prior to registering for an English or mathematics course. You may be exempt from placement testing based on previous college credit or ACT scores. Students are strongly encouraged to secure an appointment with an Academic Advisor.
4. **REGISTER FOR COURSES**  
If you need assistance with credit course selection, contact the Academic Advising Center at (708) 656-8000, Ext. 2250. You may also register for courses via our Panther Portal at <http://my.morton.edu>
5. **PAYMENT OF TUITION**  
Choose from several payment options and pay tuition and fees by the deadline indicated in the Tuition Payment Schedule. See page 12.



## FREQUENTLY ASKED QUESTIONS

### ADMISSIONS AND RECORDS

#### SIGNATURES

**Q:** *I need to drop a course, how do I drop and when?*

**A:** A student may drop on-line or in-person with an academic advisor. Please refer to the Academic Calendar for applicable dates.

#### REFUNDS

**Q:** *The refund deadline has passed. Can I still drop my class and get a full refund?*

**A:** The college may award 100% refunds and late withdrawals to students who present documentation of extenuating circumstances. See page 11 for more details.

Morton College reserves the right to approve or deny any claims. Appeals to a decision must be made in writing to the Provost.

#### ENROLLMENT VERIFICATIONS

**Q:** *How do I get proof that I am enrolled in classes.*

**A:** Students can complete Enrollment Verification requests at the Office of Admissions and Records. Students need to present valid ID for processing. The turnaround time for enrollment verification requests is 24 hours from the time of initial request (excluding weekends and holidays). Enrollment verifications for future semesters will be processed after the 10th day of class for that semester.

#### EMPLOYER VERIFICATION FOR IN-DISTRICT TUITION RATES

**Q:** *I work in-district. Am I eligible to receive in-district tuition rates?*

**A:** Employees of profit businesses and non-profit organizations located within Morton College's district, District 527, may enroll in courses at the in-district rate with written approval from their employer. An employer's written approval must be on company letterhead and include a supervisor's name, title, contact and phone number as well as the student's job title and responsibilities. To be eligible for the special tuition rate, employment verification must be presented at the time of initial registration for the semester. To continue to be eligible for special tuition rate, the student must submit employment verification every semester the student will be attending Morton College and submit this at the time of registration.

#### NON-PAYMENT

**Q:** *I did not pay my tuition bill. Will I be dropped from my classes for non-payment?*

**A:** Refunds for tuition and fees only occur when official withdrawal procedures are properly completed within the advertised Tuition Refund Table located in the current Morton College course schedule. Telephone requests to be withdrawn

from courses are not accepted. The college does not grant refunds to students who:

- voluntarily enlist in military service following the close of the refund period
- are dismissed for disciplinary reasons
- are financially obligated to a college department or office at the time of withdrawal
- withdraw from courses after the posted deadline

The college may award 100% refunds and late withdrawals to students who present documented extenuating circumstances. Extenuating circumstances include: serious illness or injury to the student that required extended recovery, death or serious illness of an immediate family member, significant trauma in the student's life that impaired the student's emotional and/or physical health. Third-party verifiable documentation is required to have a refund request considered by the committee. Refund requests must follow the Student Complaint and Grievance Procedures. Completed packets must be submitted to the Executive Director of Human Resources/Ombudsman via the Office of Admissions and Records located on the 1st floor of B Building. All requests must be completed within 30 college-business days of the end of the term in question.

Morton College reserves the right to approve or deny any claims. Appeals to the decision must be made, in writing, to the Provost.

#### EXPLANATION OF STUDENT'S SCHEDULE

**Q:** *How do I know when my classes begin and where they meet?*

**A:** Days are noted on the schedules given by the Office of Admissions and Records are as follows: M—Monday, Tu—Tuesday, W—Wednesday, Th—Thursday, F—Friday, Sa—Saturday, and Su—Sunday. You can also find the hours for each class, as well as which building (B, C, D, E, Cicero Fire Department, or Morton West HS) the class is in.

#### REGISTERING ONLINE

**Q:** *I am having trouble registering online. What should I do?*

**A:** Students often cannot register online because of a past due balance with Financial Aid, Business Office, Library, and/or Athletics. Contact Admissions and Records for further information at (708) 656-8000 Ext. 2346. For login or technical issues with Panther Portal please dial (708) 656-8000 Ext. 2444.

#### EXPLANATION OF TRANSCRIPT COST

**Q:** *How much does a Morton College transcript cost?*



**A:** There is no cost for an unofficial transcript. Unofficial transcripts are not sealed and can be requested in the Office of Admissions and Records or through a student's Panther Portal. There is a cost for official transcripts. Official transcripts are sealed and verified. Requests for transcripts are done electronically. Students needing an official transcript should visit the Morton College website at <http://www.morton.edu/Admissions-and-Registration/Request-Official-Transcripts/> for more information.

## ACADEMIC ADVISING

### PLACEMENT

**Q:** How can I prepare to take the placement exam?

**A:** Students can access testing study guides through the "Quick Links" by selecting "Study Guides". This will link directly to the page where the Accuplacer, Math 075 and Geometry study guides can be downloaded and printed.

**Q:** How do I know what English and math courses I should take?

**A:** Students who plan to take credit courses at Morton must take Morton's placement tests. However, under certain conditions, you can have this requirement waived. For example, if you received a sub-score of 18 in the Reading & English component on your ACT or if you have completed English 101 with a grade of 'C' or better at another institution.

**Q:** If I test into English 082, 084, 086 or 088; can I take other courses?

**A:** Speak with an advisor to determine which courses, if any, you are able to take in addition to English developmental courses.

### FULL-TIME VS PART-TIME

**Q:** What is the difference between a full-time and part-time course load?

**A:** Morton defines a full-time load as 12 or more credit hours. A part-time load is anything less than 12 credit hours.

### CREDIT HOURS

**Q:** What is a credit hour?

**A:** A credit hour, sometimes called a semester hour, refers to the number of credits you receive toward graduation for each class you complete successfully. Credit hours are determined by the number of hours per week you are in class for that course. For example, a class meeting from 9–9:50 a.m. three days a week, generally will earn three credit hours.

### REQUIREMENTS FOR DEGREES AND CERTIFICATES

**Q:** What is the difference between the Associate of Arts or Associate of Science degree and the Associate of Applied

### Science degree?

**A:** These degrees all require a minimum of 62 credit hours but have different purposes. The Associate of Applied Science (A.A.S.) degree prepares students for entering a career field (e.g. Law Enforcement, etc...), while the Associate of Arts (A.A.) and Associate of Science (A.S.) degrees satisfy the requirements for the first two years of a baccalaureate degree. Therefore, A.A. and A.S. degrees require a greater number of general education courses.

**Q:** What is a certificate?

**A:** A certificate consists of career courses in a chosen program. Students who already have a degree may decide to pursue a certificate when changing fields.

**Q:** What courses will meet the requirements for a degree or a certificate?

**A:** The College Catalog lists all requirements for degrees and certificates by program. You must familiarize yourself with the Catalog, since this document is an agreement between you and the College.

**Q:** How much time will I be expected to study for each course?

**A:** This varies among individuals. A good suggestion is that students should spend two to three hours outside of class for each hour in class per week. Therefore, a full-time student should allow 24 to 36 hours of study time per week.

### ONLINE LEARNING

**Q:** Does Morton offer courses over the Internet?

**A:** Yes, several. Visit [morton.edu](http://morton.edu) for more information on distance learning opportunities.

**Q:** How many courses should I take?

**A:** This can only be answered by the student. In general, students who work full-time may prefer to take fewer classes than students who do not work or work part-time. You need to judge how best to balance your work schedule with your academic load, social life and other responsibilities.

### TRANSCRIPTS AND TRANSFERRING COURSES

**Q:** How much does a Morton transcript evaluation cost?

**A:** Morton does not charge a fee for evaluating a transcript.

*continued on next page*

## FREQUENTLY ASKED QUESTIONS CONT.

**Q:** *How do I calculate my grade point average (GPA)?*

**A:** Grade points are calculated by multiplying the number of credit hours of each course by the grade earned. ("A"=4, "B"=3, "C"=2, "D"=1 and "F"=0). Divide the grade points earned by the number of hours taken.

**Q:** *How do I raise my GPA?*

**A:** You must earn higher grades in your courses. You may re-take courses in which you have received a low grade. If you re-take a course at Morton College, the higher grade will count in your GPA, but both grades will continue to show on your transcript. In other words, replacing a "D" or "F" grade with an "A", "B", or "C" will raise your GPA more quickly than taking new courses.

To achieve academic success:

1. Plan your course load carefully
2. Visit the Individual Learning Center to develop study skills and strategies or when necessary, seek tutoring assistance.

**Q:** *I got a D in a course. Should I take it over?*

**A:** This depends on the course and its importance in your major. If you believe you can do significantly better in the class the second time around and it is necessary for your major or chosen career, it is probably a good idea to retake the course. Both grades will appear on your transcript. However, the higher of the two will count in your GPA. It is also important to remember that many universities do not accept D grades in transfer.

**Q:** *I have taken classes at another college or university. Will they count at Morton?*

**A:** To find out, you must have your transcript evaluated. The evaluation process consists of three steps:

- Have an official sealed transcript mailed to Morton from your former college or university.
- Contact your former college or university's Registrar Services directly to start the process.
- Complete a Request for Evaluation Form with an Academic Advisor.

**Q:** *I have a degree from a college or university in another country. How will it transfer?*

**A:** To receive credit for coursework from another country, the foreign transcripts must be evaluated by Educational Credential Evaluators (ECE) in Milwaukee, Wisconsin. A form with instructions is available in the Advising Department. Refer to the ECE form for appropriate foreign transcript evaluation fees. Remember to complete a Request for Evaluation Form and list Morton College as the transfer institution.

**Q:** *Will my GPA from other colleges transfer?*

**A:** No, your GPA starts over at Morton.

**Q:** *When Can I use Online Wait List?*

**A:** You can add yourself to the online Wait List for a class from the time the class is full until the first day the course begins. Online Wait Lists are terminated at the start of the semester.

### How Online Wait List Works

- If a class is full, you can place yourself on an online wait list until a seat becomes available.
- The number of seats available on a wait list is based on the course cap/limit.
- If a seat becomes available, the student who is first on the wait list will get the seat.
- Prerequisites for the class must be met before you can be placed on the online wait list.
- You will not be allowed to wait list for multiple sections of the same course.
- If you move from the online wait list into the class, you will receive an email notification confirming enrollment in the class.
- You will not be billed for any wait listed classes but will be billed if moved from an online wait list into a class. It is important to check your class schedule and account summary regularly before the start of the term to avoid being dropped for non-payment of tuition and fees.
- If you are moved from a wait list into a class, it is your responsibility to drop the class (as is true for all classes) if you decide not to attend.
- There is no guarantee that you will be enrolled into a course once you are on the wait list.

### Wait List Restrictions

Students will be moved from the online wait list into a class if space becomes available, and in the order in which they were waitlisted, unless either of the following restrictions apply:

- There is a time conflict with another registered class.
- You are already enrolled in another section of the same course. A choice must be made at the time of registration whether to enroll into a waitlist course or enroll in another-section.

### How to Add a Wait List Course to Your Schedule:

1. Log into your Panther Portal at <http://my.morton.edu>
2. Navigate to Panther Central on the bottom right hand corner of the page.
3. Navigate to Search and Register for Classes
4. Choose the term you wish to register for
5. Search for the courses you wish to register for by entering information in the course, section, day or time fields.
6. If a class is full and wait listing is an option for the course you should follow the steps to enroll in the course and choose "Waitlist me" as the option when prompted to.

## WAITLISTING



## MANAGEMENT INFORMATION SYSTEMS (MIS)

### Management Information Systems (MIS)

The Management Information Systems (MIS) Department provides expert, friendly and effective technical support and creative technology solutions to Morton College students, faculty and staff. We are happy to answer any questions regarding:

- Panther Portal
- Blackboard
- E-mail
- Morton College Website
- Wireless
- Multimedia/Computer Equipment Requests
- Duplication
- System Maintenance/Backup Dates and Times

### HelpDesk

The staff of the HelpDesk is available to resolve systems, software and equipment issues for College community members during hours of operation. The HelpDesk can be contacted by:

- Phone: (708) 656-8000, Ext. 2444
- E-mail: [helpdesk@morton.edu](mailto:helpdesk@morton.edu)
- Submitting an Online ticket via the Panther Portal
- Visiting the HelpDesk in Building B, Room 232

When submitting a Helpdesk Ticket, please make sure you include the following:

- Detail of your issue (password, blackboard, etc.)
- Your full name
- Date of Birth
- Last 4 digits of your Social Security Number/ Student ID
- A call back phone number

By following this guideline, MIS will be able to resolve your issue more quickly.

### Hours of Operation

Monday - Thursday, 8 AM to 9 PM

Friday, 8 AM to 8:30 PM

Saturday, 9 AM to 1 PM

### Panther Portal

Morton College's student portal allows students to:

- Access student e-mail
- Register for courses
- Set up payment plans
- View registration statements
- View financial aid awards
- Read important campus announcements and campus news
- Learn about upcoming campus events
- and much more!

MIS invites feedback on how we can improve our processes and provide better service to all members of the College community.

## FINANCIAL INFORMATION

### TUITION AND FEE PAYMENTS

It is strongly recommended that payment be made at time of registration. Make your payment in the Cashier's Office (first floor, Building A). Spring semester hours are:

8:00 a.m. to 8:00 p.m. Monday—Thursday

8:00 a.m. to 4:30 p.m. Friday

You may use Visa, MasterCard or Discover. pay by personal check, cash or pay online through the Student Portal. A Nelnet deferred payment plan is also available.

### PAYMENT DEADLINE

If you register:	Payment is due:
Nov. 5 - Nov. 30	Nov. 30
On or after Dec. 1	Day of registration

Students will receive a tuition bill at the time of registration. Students are responsible for all tuition and fees. The college will refund tuition and fees if the student completes the official withdraw procedures within the published refund schedule. Requests to withdraw from courses are not taken by phone.

It is the student's responsibility to officially withdraw from classes. Note: Students who do not pay their tuition and fees by the due date may be dropped from the courses. Students dropped for non-payment may re-register without a guarantee they will enroll for the same course schedule.

Students who fail to meet their financial obligation to the college will be excluded from future enrollment. Furthermore, all records and transcripts will not be released until the financial obligation has been completed. If necessary, student accounts will be turned over to a collection agency.

### COURSE EXCHANGE

You may exchange one course for another (drop and add) during the 100% refund period.

You will be responsible for paying any additional tuition and fees that may result from the new course. Course drops will be subject to a refund based on the Tuition Refund Schedule.

## TUITION AND FEES CHART\*

Credit Hours	Comprehensive Fee	Technology Fee	Repair/ Renovation	Reg Fee	In-district		Out of District		Out of State/ International	
					Tuition	Total	Tuition	Total	Tuition	Total
1	9.00	9.00	22.00	10.00	96.00	146.00	224.00	274.00	288.00	338.00
1.5	13.50	13.50	33.00	10.00	144.00	214.00	336.00	406.00	432.00	502.00
2	18.00	18.00	44.00	10.00	192.00	282.00	448.00	538.00	576.00	666.00
3	27.00	27.00	66.00	10.00	288.00	418.00	672.00	802.00	864.00	994.00
4	36.00	36.00	88.00	10.00	384.00	554.00	896.00	1,066.00	1,152.00	1,322.00
5	45.00	45.00	110.00	10.00	480.00	690.00	1,120.00	1,330.00	1,440.00	1,650.00
6	54.00	54.00	132.00	10.00	576.00	826.00	1,344.00	1,594.00	1,728.00	1,978.00
7	63.00	63.00	154.00	10.00	672.00	962.00	1,568.00	1,858.00	2,016.00	2,306.00
7.5	67.50	67.50	165.00	10.00	720.00	1,030.00	1,680.00	1,990.00	2,160.00	2,470.00
8	72.00	72.00	176.00	10.00	768.00	1,098.00	1,792.00	2,122.00	2,304.00	2,634.00
9	81.00	81.00	198.00	10.00	864.00	1,234.00	2,016.00	2,386.00	2,592.00	2,962.00
10	90.00	90.00	220.00	10.00	960.00	1,370.00	2,240.00	2,650.00	2,880.00	3,290.00
11	99.00	99.00	242.00	10.00	1,056.00	1,506.00	2,464.00	2,914.00	3,168.00	3,618.00
12	108.00	108.00	264.00	10.00	1,152.00	1,642.00	2,688.00	3,178.00	3,456.00	3,946.00
13	117.00	117.00	286.00	10.00	1,248.00	1,778.00	2,912.00	3,442.00	3,744.00	4,274.00
14	126.00	126.00	308.00	10.00	1,344.00	1,914.00	3,136.00	3,706.00	4,032.00	4,602.00
15	135.00	135.00	330.00	10.00	1,440.00	2,050.00	3,360.00	3,970.00	4,320.00	4,930.00
16	144.00	144.00	352.00	10.00	1,536.00	2,186.00	3,584.00	4,234.00	4,608.00	5,258.00
17	153.00	153.00	374.00	10.00	1,632.00	2,322.00	3,808.00	4,498.00	4,896.00	5,586.00
18	162.00	162.00	396.00	10.00	1,728.00	2,458.00	4,032.00	4,762.00	5,184.00	5,914.00

\* Tuition and fees are subject to change by official action of the Board of Trustees. For the latest information, visit [morton.edu](http://morton.edu)

\*\* Total amount includes tuition, comprehensive, technology and registration fees for credit hour courses; course and lab fees are additional, as required.



## TO DROP A COURSE OR WITHDRAW

Students may withdraw or drop a course online through the Panther Portal or through the Office of Admission and Records by completing a drop form.

The date of your official withdrawal determines both your final grade and whether you will receive a refund for the course.

## COURSE CANCELLATIONS

Courses will be held as scheduled unless canceled due to insufficient enrollment or other College considerations. The College reserves the right to cancel any course for insufficient enrollment or for other reasons deemed necessary by the College. The College, at its discretion, may adjust course starting and ending dates as well as meeting times or days. Should a course be canceled, a full refund of tuition and fees will be issued. For more information, please see our website at [morton.edu](http://morton.edu).

## FINANCIAL AID

Financial aid is available in the form of federal grants, work-study and local scholarships. To become eligible for financial aid, complete the Free Application for Federal Student Aid or apply online at [www.FAFSA.ed.gov](http://www.FAFSA.ed.gov) to generate a Student Aid Report (SAR). A SAR must be on file for the current year before any financial aid or student loans can be processed. Those applying early will be given priority consideration for these limited funds. Financial aid forms are available in the Financial Aid Office, Room 204B. Spring semester Financial Aid Office hours of operation are:

8:30 a.m. to 7:30 p.m. Monday—Thursday  
8:30 a.m. to 4:00 p.m. Friday

For more information call:  
(708) 656-8000, Ext. 2428 or 2229.

## VETERANS' BENEFITS

Morton College is an approved educational institution for training veterans. The Financial Aid Office has applications for all federal and state veterans' programs. Students intending to utilize their benefits this semester must contact the Financial Aid Office and complete a Veterans' Benefit Sign-Up Sheet. This form must be completed every semester to continue benefits at Morton College.

Applications, forms and more information are available in the Financial Aid Office, Room 204B. For more information, call (708) 656-8000, Ext. 2228.

## REFUND POLICY

Refunds for tuition and fees only occur when official withdrawal procedures are properly completed within the advertised Tuition Refund Table located on the next page of this course schedule. Telephone requests to be withdrawn from courses are not accepted. The college does not grant refunds to students who:

- voluntarily enlist in military service following the close of the

refund period

- are dismissed for disciplinary reasons
- are financially obligated to a college department or office at the time of withdrawal
- withdraw from courses after the posted deadline

THE COLLEGE MAY AWARD 100% REFUNDS AND LATE withdrawals to students who present documented extenuating circumstances. Extenuating circumstances include: serious illness or injury to the student that required extended recovery, death or serious illness of an immediate family member, significant trauma in the student's life that impaired the student's emotional and/or physical health. Third-party verifiable documentation is required to have a refund request considered by the committee. Refund requests must follow the Student Complaint and Grievance Procedures. Completed packets must be submitted to the Dean of Student Services via the Office of Admissions and Records located on the 1st floor of B Building. All requests must be completed within 30 college-business days of the end of the term in question.

Morton College reserves the right to approve or deny any claims. Appeals to the decision must be made, in writing, to the Provost.

## SPECIAL TUITION RATES

### IN-DISTRICT EMPLOYEE TUITION RATE

Employees of profit and nonprofit businesses or agencies located within the College district may enroll in Morton College courses at the in-district tuition rate with written approval of their employer. Verification of employment must be on company letterhead and include employee works at least 35 hours per week. The verification must also include supervisor name, title of supervisor, contact phone number of supervisor and student's position. To be eligible for this special tuition rate, employment verification must be presented at the time of initial registration for the semester. Verifications must be presented each semester and cannot be duplicates from previous semesters.

More information and employment verification forms are available in the Office of Admissions and Records located on the first floor of Building B.

Employees of profit businesses and non-profit organizations located within Morton College's district, District 527, may enroll in courses at the in-district rate with written approval from their employer. An employer's written approval must be on company letterhead and include a supervisor's name, title, contact and phone number as well as the student's job title and responsibilities. To be eligible for the special tuition rate, employment verification must be presented at the time of initial registration for the semester. To continue to be eligible for special tuition rate, the student must submit employment verification every semester the student will be attending Morton College and submit this at the time of registration.

### SENIOR CITIZEN TUITION RATE

Morton College is committed to the principle of life-long learning and, therefore, waives tuition and the registration fee for its senior

*continued on next page*

citizens (age 62 or older at time of registration) for credit and non-credit courses. Laboratory and other fees will be assessed where applicable. Additionally, the cost of books and personal supplies for classes are not covered by this waiver.

NELNET TUITION PAYMENT PLANS

If your total tuition and fees exceed \$100, you may be eligible for an Nelnet Tuition Payment Plan. A nonrefundable service fee is added to the total bill, and an initial payment is required. The remaining balance will be due and payable in installments as outlined in the Nelnet Tuition Payment Plans Schedule.

To be eligible for a Nelnet Tuition Payment Plan, students must have settled all previous outstanding account balances with Morton College and total tuition and fees must exceed \$100.

Enrollment in a Nelnet Tuition Payment Plan is available only online at Panther Portal located at: <https://my.morton.edu>.

The payment plan can accommodate down payments and monthly payments. Down payments are deducted immediately from the financial account provided on the agreements. Nelnet Tuition Payment Plans are not available for the spring semester after January 25, 2019.

TUITION AND FEES OVERVIEW*			
TUITION		Application Fee (first-time enrollees only)	\$10
In-District Resident (per credit hour)	\$96	Registration Fee (per semester)	\$10
Out-of-District Resident of Illinois (per credit hour)	\$224	Late Registration Fee	\$50
Out-of-State Resident or International (per credit hour)	\$288	Comprehensive Fee (per credit hour)	\$9
FEES		Technology Fee (per credit hour)	\$9
		Repair/Renovation Fee (per credit hour)	\$22
* Tuition and fees are subject to change by official action of the Board of Trustees. For the latest information, visit <a href="http://morton.edu">morton.edu</a>			
** Total amount includes tuition, comprehensive, technology and registration fees for credit hour courses; course and lab fees are additional, as required.			

TUITION REFUND SCHEDULE*	
100% refund—within 8 calendar days from start of course.	
50% refund—9 to 16 calendar days from start of the course.	
<i>(Excludes holidays)</i>	
* Refunds will not be issued after these dates. Students with extenuating circumstances wishing to receive a 100% refund/withdrawal after the above dates must submit a letter of explanation and supporting documentation to the Dean of Student Development and Ombuds Services. Approvals are only granted under extreme circumstances. Tuition refund subject to change, for the latest information, visit <a href="http://www.morton.edu">www.morton.edu</a> .	

TUITION PAYMENT SCHEDULE	
IF YOU REGISTER	PAYMENT DUE BY
November 5 through November 30	November 30, 2018
On or after December 1	Day of Registration
NELNET PAYMENT PLANS:	
Through November 26	Plan 1
November 27 - December 17	Plan 2
December 18 - January 11	Plan 3
January 12 - January 25	Plan 4

# OTHER PAYMENT PLANS DON'T STACK UP AS WELL AS OURS

INTEREST-FREE MONTHLY PAYMENT PLAN

## HERE ARE THE FACTS WHY...

### COLLEGE EXPENSES, WHAT'S YOUR PLAN?

Paying for the rising costs of a college education is a concern for nearly every student and family. The fact is, few of us have the resources to simply write a check for the full cost of tuition each semester. So how are you meeting your costs? What's your plan? Do you have one?

Having a solid plan for covering the cost of college is an important step toward graduation. Morton College is pleased to enlist the services of Nelnet to make the process easier for you.

### HERE IS A PROVEN PLAN

To help you meet your educational expenses, Morton College is proud to offer Nelnet as a convenient budget plan. This is not a loan program. You have no debt, there are no interest or finance charges assessed, and there is no credit check. The cost to budget your interest-free monthly payment plan is a \$25 per semester nonrefundable Nelnet Enrollment Fee. You may budget your tuition and fees by either Automatic Bank Payment or monthly credit card deduction.

### CONVENIENT ONLINE ENROLLMENT

Enroll in the Nelnet Payment Plan online at <http://my.morton.edu> or at [morton.edu](http://morton.edu) and clicking on the Panther Portal link (see page 8 for instructions on how to login to the Panther Portal).

- Under Financial Information click on "Sign up for the Nelnet Payment Plan"
- Click on the correct semester
- Once you are in the NBS website click on Proceed

Be sure to have the following information:

- Student ID number
- The name, address and email address of the person responsible for making the payments
- To protect your privacy, you will need to create your own unique Nelnet Access Code. Please be sure it is something you can easily remember
- Account information for the person responsible for payment.
- If paying by automatic bank payments, you will need the bank name, telephone number, account number and bank routing number. Most of this information is located in your check.
- If paying by credit card, you will need the credit card number and expiration date.

## NELNET TUITION PAYMENT PLANS SCHEDULE\*

LAST DAY TO SUBMIT ONLINE	REQUIRED DOWN PAYMENT	NUMBER OF PAYMENTS	MONTHS OF PAYMENTS
November 26, 2018	None	5	December - April
December 17, 2018	10%	4	February - May
January 11, 2019	30%	3	March - May
January 25, 2019	50%	2	April - May

\* Nelnet Tuition Payment Plans are not available for the spring semester after January 25, 2019



# CAMPUS INFORMATION

## ADMISSIONS AND RECORDS

The Office of Admissions and Records located on the first floor of Building B can assist you with applying to the College, campus visits, registration, transcript(s) evaluation and transcript requests. The Office of Admissions and Records Spring semester hours are:

8:30 a.m. to 7:30 p.m. Monday–Thursday  
8:30 a.m. to 4:00 p.m. Friday

For more information, call (708) 656-8000, Ext. 2346.

## PLACEMENT TESTING

Placement tests measure current skills in English, reading and math. Students will use a computer to complete the Accuplacer test. Accuplacer is untimed, but students should plan to spend up to two hours to complete the full placement test. Placement test results are available immediately. Test results determine placement in English and math courses.

A \$10 retesting fee will be imposed on all students seeking to retake the placement test. This fee applies to all students regardless of program of study. Students who are enrolled in developmental courses are ineligible for retesting.

Placement testing is scheduled Monday through Thursday by appointment. Day and evening appointments are available. For more information call (708) 656-8000, Ext. 2250.

Placement Testing Exemptions—Students with previously earned college credit can be exempted from all or part of the placement test if they submit a college transcript or grade report showing successful completion ("C" or better) in a college-level English composition course/rhetoric course and/or math course.

Students with sub-scores of 18 on the English and Reading portion of the ACT may be exempt from the English portion of the Placement Exam.

## INFORMATION CENTER

### ACADEMIC ADVISING CENTER

The Academic Advising Center is located on the first floor of Building B, is committed to assisting prospective, new and continuing students in setting and achieving their educational and career goals. Each Morton College student is assigned an academic advisor. Our purpose is to establish a partnership between the advisor and the student to meet each individual's needs and to connect students with other campus resources. Students who meet with an academic advisor will be able to obtain information in the following areas: general advisement and academic regulations, registration, add/drop courses, graduation review, provisional degree audit, suspension/dismissal appeals, and transfer information.

The Academic Advising Center spring semester hours are:  
8:30 a.m. to 7:30 p.m. Monday–Thursday  
8:30 a.m. to 4:00 p.m. Friday

Walk-ins: Monday & Friday

Appointments: Tuesday, Wednesday, and Thursday.

Information about other academic support services is available by calling (708) 656-8000, Ext. 2250

## NEW STUDENT ORIENTATION

Morton College is committed to the effective transition of new students to the Morton College family and culture. To meet this goal, the college offers multiple orientation sessions throughout the academic year called New Student Orientation (NSO). NSO sessions are intended to acquaint new students to the resources available as well as the expectations of all members of the college community. This program session offers new students the opportunity to meet key personnel, receive a campus tour and learn how to register for their first semester of courses.

In preparation for NSO, students should have already applied to and be admitted to the college as well as complete the placement test. All recent high school graduates, degree or certificate-seeking students, are required to attend New Student Orientation.

Registration for NSO is required. Students may either visit the Academic Advising Center located on the 1st floor of the B Building or call (708) 656-8000, Ext. 2250 to make a reservation.

## BOOKSTORE

The College Bookstore, located in Room 134C, sells new and used textbooks, software, course supplies, gifts and personal items. The Bookstore spring semester hours are:

8:30 a.m. to 8:00 p.m. Monday–Thursday  
8:30 a.m. to 4:00 p.m. Friday

For all spring courses, books may be returned for a full refund one week from the first day of class with the original receipt. Contact the Bookstore at (708) 656-8000, Ext. 2222, for more information.

## SERVICES FOR STUDENTS WITH DISABILITIES

Academic support services for students with disabilities are available by contacting Disabilities Specialist Jennifer Iniquez at (708) 656-8000, Ext. 2250.

## CHILDREN ON CAMPUS

For the safety of children on campus, children may not accompany students to class, tutoring or testing sessions. Also, children may not be left unattended on the campus grounds, whether in college buildings, extension centers or at any college event.

## SMOKE-FREE CAMPUS

Smoking on Morton College premises in a public place or place of employment and within College vehicles is prohibited. No person

shall smoke on Morton College premises. No person may smoke in any privately owned vehicles on Campus. The use of smokeless tobacco products, chewing tobacco and electronic cigarettes on Morton College premises, in public places and places of employment regardless of where located is also prohibited.

This Policy applies to all students, employees (faculty, staff, administrators, and professional staff), visitors, vendors, and contractors; and applies to all Morton College premises.

All employees and students are responsible for being familiar and complying with the requirements of these regulations

Morton College institutes this policy to comply with the Smoke Free Illinois Act (410 ILCS 82 et seq, the "Act") and to ensure that all Morton College facilities and properties are tobacco-free in an effort to provide the faculty, staff, students and visitors with a healthy, respectful working and learning environment.

Any questions regarding the smoke-free campus should be directed to the Morton College Police Department.

## DRUG-AND ALCOHOL-FREE CAMPUS

In recognition of the negative effect that the use of drugs and alcohol has on a person's physical and mental well-being, Morton College promotes and maintains a healthy, drug- and alcohol-free learning environment and workplace. The College complies with all federal, state and local laws and ordinances to which it is subject, including the Drug Free Workplace Act of 1988 and the Drug Free Schools and Communities Act Amendments of 1989.

Morton College prohibits the use, possession, distribution, dispensing and manufacturing of illicit drugs or alcohol on Campus property, including buildings, grounds, in College vehicles or any College-leased facility. Anyone on campus under the influence of drugs or alcohol is subject to appropriate sanctions consistent with local, state and federal laws, and may include incarceration and/or monetary fines.

Incidents involving students referred to the campus disciplinary system will follow the procedures outlined in the Morton College Student Handbook. Incidents involving employees will be processed in accordance with applicable laws and labor-management agreements.

## CAMPUS QUICK GUIDE

Building A	Location	Ext.
(1) Cashier's Office	First Floor	2268
(2) Jedlicka Performing Arts Center	First Floor	2261

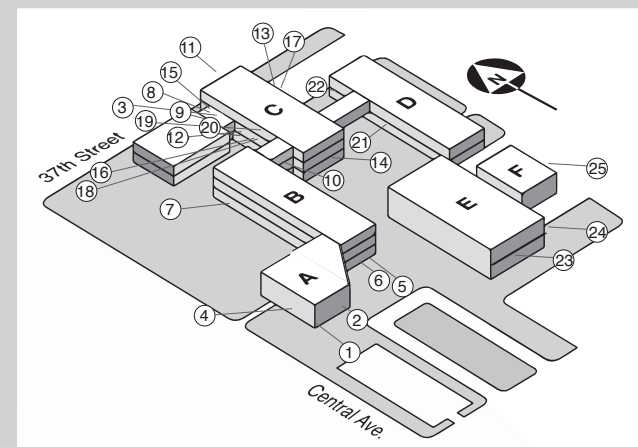
Building B	Location	Ext.
(3) Adult Education Community Programming & Outreach	214C	2373
(4) Financial Aid	Second Floor	2428
(5) Academic Advising Center	First Floor	2250
(6) Admissions and Records	First Floor	2346
(7) Library	First Floor	2321
(8) Transfer Services	First Floor	2402

Building C	Location	Ext.
(9) Adult Education, Community Programming and Outreach (ESL/GED)	220C	2407
(10) Bookstore	134C	2222
(11) Business Office	203C	2305
(12) Business & Professional Services	225C	2382
(13) Cafeteria	First Floor	2458
(14) Campus Safety	119C	2200
(15) Career Services Office	SSC*	2468
(16) Continuing Education/Community Service	223C	2281
(17) Individual Learning Center (Tutorial Services)	SSC*	2465
(18) Student Activities	SSC*	2419
(19) Student Union	SSC*	—
(20) Testing Center	SSC*	2250

Building D	Location	Ext.
(21) Child Care Center	105D	2284
(22) Physical Plant	116D	2221

Building E	Location	Ext.
(23) Athletics/Vais Gymnasium	202E	2370
(24) Fitness Center	116E	2274

Building F	Location	Ext.
(25) Maintenance	First Floor	—



Note: All room locations followed by an asterisk (\*) are located in the Student Success Center (SSC), 2nd floor, Building C.



**April 1**  
**GRADUATION**  
PETITION DEADLINE



## DEGREES AND CERTIFICATES

Morton College offers a wide variety of courses to help you achieve your academic, professional and personal goals. At Morton College, you can obtain either an associate degree or a career certificate to enhance your employment marketability. Morton College awards six degrees:

- Associate in Arts (A.A.)
- Associate in Science (A.S.)
- Associate in Applied Science (A.A.S.)
- Associate in Fine Arts in Art (A.F.A.)
- Associate in Liberal Studies (A.L.S.)
- Associate in Arts in Teaching (AAT-ECT)

Each degree requires at least 62 credit hours for completion. The Associate in Arts, Associate in Science and the Associate in Fine Arts in Art Degrees fulfill the first two years of study for students pursuing a Bachelor's Degree at a four-year college or university. Students are encouraged to meet with a Morton College Academic Advisor and to consult the catalog of the college or university they expect to attend for information about transferable courses. To meet with an advisor, call (708) 656-8000, Ext. 2250.

### ASSOCIATE IN ARTS (A.A.)

This degree is for students who intend to pursue a Bachelor of Arts Degree at a four-year college or university. Students must meet the prescribed general education requirements as listed in the Catalog for the Associate in Arts (A.A.) Degree. Students pursuing this degree should complete the remaining required semester hours according to the requirements of the four-year school to which they plan to transfer. Students should consult with an advisor when selecting elective courses to determine credit transferability.

### ASSOCIATE IN SCIENCE (A.S.)

This degree is for students who intend to pursue a Bachelor of Science Degree at a four-year college or university. Students must meet the prescribed general education requirements as listed in the Catalog for the Associate in Science (A.S.) Degree. Students pursuing this degree should complete the remaining required semester hours according to the requirements of the four-year school to which they plan to transfer. Students should consult with an advisor when selecting elective courses to determine credit transferability.

### ASSOCIATE IN APPLIED SCIENCE (A.A.S.)

This degree is for students who intend to pursue employment upon graduation. Students must meet the prescribed general education requirements as listed in the Catalog for the Associate in Applied Science (A.A.S.) Degree. Students pursuing this degree must complete the remaining required semester hours according to the requirements of the program. Students should consult with an advisor when selecting elective courses. Areas of study within the A.A.S. degree program include:

- Accounting
- Automotive Technology
- Business Management
- Computer Aided Design Technology
- Computer Information Systems
- Early Childhood Education
- Fire Science
- Health Information Technology
- Heating, Ventilation, Air Conditioning and Refrigeration
- Law Enforcement Education
- Nursing
- Office Management Technology
- Physical Therapist Assistant
- Therapeutic Massage

### ASSOCIATE IN FINE ARTS IN ART (A.F.A.)

This degree is for students who intend to pursue a Bachelor of Fine Arts Degree at a four-year college or university. Students must meet the

prescribed general education requirements as listed in the Catalog for the Associate in Fine Arts (A.F.A.) Degree. Students pursuing this degree should complete the remaining required semester hours according to the requirements of the four-year school to which they plan to transfer. Students should consult with an advisor when selecting elective courses to determine credit transferability. Most schools require a portfolio review for admission to a bachelor's program.

### ASSOCIATE IN LIBERAL STUDIES (A.L.S.)

This degree is for students who intend to pursue an individually designed curriculum meeting their specific interests or needs. Students must meet the prescribed general education requirements as listed in the Catalog for the Associate in Liberal Studies (A.L.S.) Degree. Students pursuing this degree should complete the remaining required semester hours according to the requirements of the four-year school to which they plan to transfer. Students should consult with an advisor when selecting elective courses to determine credit transferability.

### ASSOCIATE IN ARTS IN TEACHING (AAT-ECT)

This degree is designed to allow a student to achieve an Associate in Arts in Teaching (AAT) degree in Early Childhood Education. With successful completion of the AAT degree program requirements, a student will be able to transfer to a teacher preparation program at a senior institution to obtain their teaching certificate for birth to third grade.

### CAREER CERTIFICATE

Career certificate programs provide basic skills in technical courses that prepare students for entry-level jobs. Certificate programs typically require one semester to one year of full-time study to complete. Certificate programs available at Morton College include:

- |  |   |
|--|---|
| • Accounting                               | • Heating, Ventilation and Air Conditioning |
| • Alternative Fuels—Compressed Natural Gas | • Licensed Practical Nurse                  |
| • Architectural Drafting Design            | • Medical Billing                           |
| • Automotive Service                       | • Medical Coding                            |
| • Automotive Maintenance and Light Repair* | • Medical Office Support                    |
| • Automotive Mobile Electronics            | • Medical Transcription                     |
| • Automotive Technology                    | • Microsoft Office                          |
| • Business Management                      | • Multimedia Development                    |
| • Computer Aided Design Technology         | • Network Systems Administrator             |
| • Computer Repair Technician               | • Networking Essentials                     |
| • Computing Essentials*                    | • Nurse Assisting*                          |
| • Drafting Technology*                     | • Office Communications                     |
| • Early Childhood Aide*                    | • Office Data Entry*                        |
| • Early Childhood Assistant                | • Office Technology Specialist              |
| • Early Childhood Education                | • Paraprofessional Educator                 |
| • Electronic Records Management            | • Simulation & Game Development             |
| • Fire Investigation Specialist            | • Supply Chain Management                   |
| • Fire Prevention Specialist               | • Therapeutic Massage                       |
| • Fire Officer Leadership I                | • Web Site Development                      |
| • Fire Officer Leadership II               |   |

\* Financial Aid does not apply.





# Avoid Late Fees. REGISTER NOW!

## MORTON COLLEGE OFFERS 3 TYPES OF CLASSES:



TRADITIONAL COURSES—meet face-to-face.



ONLINE COURSES—offered completely online via the internet. You can use the Morton College Internet system for any of these classes if you do not have Internet access at home. You will have access to the instructor by E-mail or Blackboard. To get started with Online courses, log on to [morton.edu](http://morton.edu). Click Online Courses. These courses are not self-paced and are designed for students who can work with minimal direction. These courses start the first week of the semester. If at any point in the semester you are not keeping up, you will be dropped from the course.



HYBRID COURSES—a portion of these courses are offered via the face-to-face with the other portion of the course meeting online. You can use the Morton College Internet system for any of these classes if you do not have Internet access at home. You will receive instructions the first day of class. To get started with Hybrid courses, log on to [morton.edu](http://morton.edu). Click Online Courses. These courses are not self-paced and are designed for students who can work with minimal direction and have computer skills. These courses start the first week of the semester. If at any point in the semester you are not keeping up, you will be dropped from the course.

# UNIVERSITY TRANSFER AND CAREER

## CREDIT COURSES LEADING TO A DEGREE OR CAREER CERTIFICATE

### HOW TO READ THIS COURSE SCHEDULE

#### SUBJECT

##### Course #

Section #  
Fees  
Prerequisites

##### Course Title

Class type (Lec or Lab)  
Days Time

##### # Credits

Room #

Instructor

Dates

#### MEETING DAYS

Course meeting days use the following abbreviations:

M—Monday

Tu—Tuesday

W—Wednesday

Th—Thursday

F—Friday

Sa—Saturday

Su—Sunday

#### ROOM LOCATIONS

Courses listed in this schedule are held at the following locations:

#### A, B, C, D AND E BUILDINGS

Morton College Campus  
3801 S. Central Avenue, Cicero, IL.

#### REMOTE LOCATIONS

AMM American Monticello  
BZ Brookfield Zoo  
CIC Cicero School  
CPL Cicero Public Library  
HWA Hiawatha School  
MEHS Morton East High School  
MWHS Morton West High School  
PAC Parent's and Children's Center  
PHC Parkholme Center  
RML Rush-MacNeal-Loyola  
SFD Stickney Fire Department

#### COURSE NUMBERS

Courses numbered below 100 are developmental and cannot be used to fulfill graduation requirements in a transfer or career program.

#### FEES

Additional fees may be charged based on specific course or program requirements.

#### TO BE ANNOUNCED (TBA)

If TBA appears instead of a room number, a classroom location was not designated at the time the schedule was printed. Contact the Office of Admissions and Records at (708) 656-8000, Ext. 2346, for further information. When TBA appears instead of a time, contact the instructor or appropriate dean.

#### PREREQUISITES

Prerequisites are special conditions which must be fulfilled before registration will be allowed in a particular course. These conditions vary and may include obtaining the consent of the instructor, gaining admission to a program or completing additional courses prior to enrollment.

#### INSTRUCTOR

The schedule lists the last name of the instructor for each course. If Staff is indicated, the instructor was not designated at the time the schedule was printed.

#### BEGINNING/ENDING DATE

The first and last meeting dates of a course.

\* Room numbers containing a single letter indicate courses held on campus. Room numbers containing two or more letters indicate courses held off campus (for these courses, please refer to the REMOTE LOCATIONS subhead on this page for location key).

## Anthropology

<b>ANT-101</b>	<b>Intro to Anthropology</b>			<b>3 credits</b>
1J	Lec Th	3:00pm-5:45pm	336C	Kasprowicz
	1/17 - 5/16			
<b>ANT-102</b>	<b>Intro to Cultural Anthropology</b>			<b>3 credits</b>
12	Lec Tu	6:30pm-9:15pm	226C	Kasprowicz
	1/14 - 5/14			
2G	Lec M W F	1:00pm-1:50pm	331C	Kasprowicz
	1/14 - 5/15			

## Art

<b>ART-102</b>	<b>3-D Fundamentals</b>			<b>3 credits</b>
1F	Lab Tu Th	12:30pm-3:00pm	104D	Primm
	1/15 - 5/16			
	Fees: \$35			
<b>ART-103</b>	<b>Drawing I</b>			<b>3 credits</b>
1J	Lab M W	3:00pm-5:45pm	106D	Roman
	1/14 - 5/15			
2C	Lab Tu Th	9:30am-12:15pm	106D	Roman
	1/15 - 5/16			
32	Lab Tu Th	6:30pm-9:40pm	106D	LoPresti
	1/29 - 5/16			
	Fees: \$35			
<b>ART-104</b>	<b>Drawing II</b>			<b>3 credits</b>
1C	Lab Tu Th	9:30am-12:15pm	106D	Roman
	1/15 - 5/16			
	Fees: \$35			
	Prerequisite: ART 103			
<b>ART-105</b>	<b>Painting I</b>			<b>3 credits</b>
1F	Lab M W	12:00pm-2:45pm	106D	Roman
	1/14 - 5/16			
	Fees: \$40			
<b>ART-113</b>	<b>Ceramics I</b>			<b>3 credits</b>
1C	Lab Tu Th	9:30am-12:15pm	104D	Primm
	1/15 - 5/16			
	Fees: \$40			
<b>ART-115</b>	<b>Photography I</b>			<b>3 credits</b>
8B	Lab Sa	8:00am-1:00pm	107D	Stevens
	1/19 - 5/11			
	Fees: \$50			
<b>ART-116</b>	<b>Photography II</b>			<b>3 credits</b>
8B	Lab Sa	8:00am-1:00pm	107D	Stevens
	1/19 - 5/11			
	Fees: \$50			
	Prerequisite: ART 115			
<b>ART-117</b>	<b>Digital Photography</b>			<b>3 credits</b>
1J	Lec M W	3:00pm-5:45pm	107D	Primm
	1/14 - 5/15			

<b>ART-120</b>	<b>Art Appreciation</b>			<b>3 credits</b>
1E	Lec Tu Th	11:00am-12:15pm	106C	Staff
	1/15 - 5/16			
22	Lec M	6:30pm-9:15pm	106C	Staff
	1/14 - 5/13			
<b>ART-125</b>	<b>Art History I Prehistoric/Goth</b>			<b>3 credits</b>
1J	Lec M W	3:00pm-4:15pm	106C	Martino
	1/14 - 5/15			
<b>ART-126</b>	<b>Art History II Renaissance &amp; B</b>			<b>3 credits</b>
1G	Lec M W	1:00pm-2:15pm	106C	Martino
	1/14 - 5/15			
<b>ART-130</b>	<b>Introduction to Digital Art</b>			<b>3 credits</b>
1D	Lec M W F	10:00am-11:45am	107D	Primm
	1/14 - 5/15			
	Fees: \$40			
<b>ART-203</b>	<b>Figure Drawing I</b>			<b>3 credits</b>
1C	Lab M W	9:00am-11:45a	106D	Roman
	1/14 - 5/15			
	Prerequisite: ART 103			
<b>ART-205</b>	<b>Painting II</b>			<b>3 credits</b>
1F	Lab M W	12:00pm-2:45pm	106D	Roman
	1/14 - 5/15			
	Fees: \$40			
	Prerequisite: ART 105			
<b>ART-213</b>	<b>Ceramics II</b>			<b>3 credits</b>
1C	Lab Tu Th	9:30am-12:15pm	104D	Primm
	1/15 - 5/16			
	Fees: \$40			
	Prerequisite: ART 113			

## Automotive Technology

<b>ATM-102</b>	<b>Fuel Sys and Emission Controls</b>			<b>3 credits</b>
1C	Lec M	9:00am-10:50am	108D	Sykora
	Lab W	9:00am-11:50am	110D	Sykora
	1/14 - 5/13			
	Fees: \$40			
<b>ATM-105</b>	<b>Automatic Transmissions</b>			<b>4 credits</b>
1C	Lec Th	9:00am-12:30pm	108D	Smith
	Lab Tu	9:00am-12:30pm	110D	Smith
	1/15 - 5/16			
	Fees: \$80			
<b>ATM-120</b>	<b>Basic Vehicle Mechanics</b>			<b>3 credits</b>
1G	Lec W	1:00pm-2:50pm	108D	Fortier
	Lab M	1:00pm-3:50pm	110D	Fortier
	1/15 - 5/14			
	Fees: \$40			
	Prerequisite: English and Math placement testing required.			

**ATM-202 Automotive Electrical Systems 4 credits**  
 1C Lec Tu 9:00am-12:30pm 108D Sykora  
 Lab Th 9:00am-12:30pm 110D Sykora  
 1/15 – 5/16

**ATM-204 Advanced Elec Syst & Accessori 3 credits**  
 1G Lec M 1:00pm-2:50pm 108D Sykora  
 Lab W 1:00pm-3:50pm 110D Sykora  
 1/14 - 5/15  
 Fees: \$40  
 Prerequisite: ATM 120, ATM 202

**ATM-206 Steering and Suspension 3 credits**  
 1C Lec W 9:00am-10:50am 108D Fortier  
 Lab M 9:00am-11:50am 110D Fortier  
 1/14 - 5/15  
 Fees: \$80  
 Prerequisite: ATM 120

**ATM-221 Automotive Service II 3 credits**  
 1C Lec F 9:00am-4:00pm 108D Sykora  
 Lab F 9:00am-4:00pm 110D Sykora  
 1/18 - 5/10  
 Fees: \$40  
 Prerequisite: ATM 104, ATM 122, ATM 202 or ATM 206.

**ATM-253 Successful Career & Life Strategies 2 credits**  
 1G Lec W 1:30pm-3:20pm 316B Walley  
 1/16 - 5/15  
 2L Lec M 5:30pm-7:20pm 314B Walley  
 1/14 - 5/13  
 Prerequisite: ENG 101 and 30 semester hours of college course work.

## Biology

**BIO-100 Introducing Biology 3 credits**  
 NR Lec Online Bluemer  
 1/14 - 5/16



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**BIO-102 Introduction to Biology 4 credits**  
 1C Lec Tu Th 9:30am-10:45am 106C Bluemer  
 Lab M 9:00am-11:50am 344C Khalifeh  
 1/14 - 5/16  
 2C Lec Tu Th 9:30am-10:45am 106C Bluemer  
 Lab W 9:00am-11:50am 344C Khalifeh  
 1/15 - 5/16

3C Lec Tu Th 9:30am-10:45am 106C Bluemer  
 Lab F 9:00am-11:50am 344C Khalifeh  
 1/15 - 5/16

4C Lec Tu Th 9:30am-10:45a 106C Bluemer  
 Lab F 12:00pm-2:50pm 344C Stanukinas  
 1/15 - 5/16

5H Lec Tu 3:00pm-5:50pm 344C Thelemaque  
 Lab Th 3:00pm-5:50pm 344C Thelemaque  
 1/15 - 5/16

61 Lec Tu 6:00pm-8:50pm 344C Hirsch  
 Lab Th 6:00pm-8:50pm 344C Hirsch  
 1/15 - 5/16

7B Lec M W F 8:00am-8:50am 344C Cisneros  
 Lab Th 8:00am-10:50am 344C Cisneros  
 1/14 - 5/16

8J Lec W 3:30pm-6:20pm 344C Ashraf  
 Lab M 3:30pm-6:20pm 344C Ashraf  
 1/14 - 5/15

91 Lec W 6:30pm-9:20pm 344C Kanan  
 Lab M 6:30pm-9:20pm 344C Kanan  
 1/14 - 5/15

JJ Lec F 3:00pm-5:50pm 344C Ashraf  
 Lab F 6:00pm-8:50pm 344C Ashraf  
 1/18 - 5/10

KC Lec Sa 9:00am-11:50Am 344C Jenkins  
 Lab Sa 12:00pm-2:50pm 344C Jenkins  
 1/19 - 5/11  
 Fees: \$40

**BIO-111 Biology: a Systems Approach 5 credits**  
 H1 Lec HYB Online Bluemer  
 Lab M W 1:00pm-2:15pm 344C Bluemer  
 1/14 - 5/16  
 Fees: \$40



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**BIO-150 Heredity & Society**

NR	Lec		Online	3 credits	Bluemer
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1/14 - 5/16



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**BIO-152 Anatomy & Physiology (therapies)** **5 credits**

1C	Lec	M W	9:00am-10:40am	338C	Pearson
	Lab	M W	11:00am-12:25pm	337C	Pearson

1/14 - 5/15

**BIO-160 Plants & Society**

NR	Lec		Online	3 credits	Bluemer
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1/14 - 5/16



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**BIO-202 Environmental Biology** **3 credits**

NR	Lec		Online	3 credits	Bluemer
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1/14 - 5/16

Fees: \$40



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**BIO-203 Anatomy & Physiology I** **4 credits**

1B	Lec	Tu Th	8:00am-9:15am	305C	Pearson
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1/15 - 5/16

2B	Lec	M W	2:00pm-3:15pm	305C	Grice
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1/14 - 5/15

3E	Lec	M W F	11:00am-11:50am	336C	Farina
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1/14 - 5/15

41	Lec	M W	6:00pm-7:15pm	301C	Thelemaque
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1/14 - 5/15

H1	Lec	Tu	10:00am-10:50am	333C	Seo
	Lab	HYB		Online	Seo
			1/15	-	5/14



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H2	Lec	Tu	4:00pm-4:50pm	336C	Seo
	Lab	HYB		Online	Seo
			1/15 - 5/14		
			Fees: \$40		



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**BIO-204 Anatomy & Physiology II** **4 credits**

1B	Lec	Tu Th	8:00am-9:15am	333C	Grice
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1/15 - 5/16

2F	Lec	Tu Th	12:30pm-1:45pm	331C	Pearson
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1/15 - 5/16

34	Lec	Tu Th	7:30pm-8:45pm	311C	Leven
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1/15 - 5/16

4L	Lec	M W	5:00pm-6:15pm	333C	Khalifeh
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1/14 - 5/15

H1	Lec	M	5:00pm-5:50pm	336C	Seo
	Lab	HYB		Online	Seo

1/14 - 5/13



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NR	Lec	Online	Seo
	1/14 - 5/16		
	Fees: \$40		



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<b>BIO-212</b>	<b>Microbiology</b>		<b>4 credits</b>
1F	Lec Tu Th 12:30pm-1:50pm	333C	Farina
	Lab Tu Th 2:00pm-3:30pm	337C	Farina
	1/15 - 5/16		
2E	Lec M W 9:30am-10:55am	106C	Grice
	Lab M W 11:00am-12:15pm	337C	Grice
	1/14 - 5/15		
3E	Lec M W 11:00am-12:15pm	106C	Grice
	Lab M W 12:30pm-1:55pm	337C	Grice
	1/14 - 5/16		
42	Lec M W 4:30pm-5:55pm	336C	Mota Andrade
	Lab M W 6:00pm-7:15pm	337C	Mota Andrade
	1/14 - 5/15		
H1	Lec HYB	Online	Seo
	Lab Tu Th 9:30am-10:55pm	337C	Grice
	1/15 - 5/16		



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## Business

<b>BUS-101</b>	<b>Financial Accounting</b>		<b>3 credits</b>
12	Lec Tu 6:30pm-9:15pm	202D	Buzruk
	1/15 - 5/14		
2D	Lec M W F 10:00am-10:50am	202D	Gilligan
	1/14 - 5/15		
3F	Lec Tu Th 11:00am-12:15pm	202D	Gilligan
	1/15 - 5/16		
<b>BUS-102</b>	<b>Managerial Accounting</b>		<b>3 credits</b>
1F	Lec Tu Th 12:30pm-1:45pm	202D	Gilligan
	1/15 - 5/16		
22	Lec W 6:30pm-9:15pm	202D	Bondlow
	1/16 - 5/15		
	Prerequisite: BUS 101		
<b>BUS-106</b>	<b>Principles of Finance</b>		<b>3 credits</b>
1F	Lec Tu Th 9:30am-10:45am	202D	Lorgus
	1/15 - 5/16		
22	Lec W 6:30pm-9:15pm	204D	Lorgus
	1/16 - 5/15		
	Prerequisite: BUS 101		
<b>BUS-107</b>	<b>Principles of Marketing</b>		<b>3 credits</b>
1C	Lec M W F 9:00am-9:50am	202D	Cisneros
	1/14 - 5/15		
2B	Lec Th 6:30pm-9:15pm	334B	Swint
	1/17 - 5/16		
	Prerequisite: BUS 111		
<b>BUS-111</b>	<b>Introduction to Business</b>		<b>3 credits</b>
1E	Lec M W F 12:00pm-12:50pm	202D	Gilligan
	1/14 - 5/15		
2D	Lec M W F 10:00am-10:50am	204D	Behling
	1/14 - 5/15		
32	Lec W 6:30PM-9:15PM	334B	Behling
	1/16 - 5/15		
NR	Lec	Online	Cisneros
	1/14 - 5/16		



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<b>BUS-127</b>	<b>Business Math</b>		<b>3 credits</b>
12	Lec Tu 6:30pm-9:15pm	204D	Staff
	1/15 - 5/14		
<b>BUS-130</b>	<b>Quickbooks</b>		<b>2 credits</b>
12	Lec W 6:30pm-8:45pm	303B	Murphy
	1/16 - 5/15		
	Prerequisite: BUS 101		

**BUS-201 Cost Accounting 3 credits**

12 Lec M 6:30-9:15pm 336B Schultz  
1/14 - 5/13

**BUS-203 Intermediate Accounting II 3 credits**

12 Lec Th 6:30pm-9:30pm 202D Bondlow  
1/17 - 5/16

Prerequisite: BUS 202

**BUS-208 Prin of Management 3 credits**

1F Lec M W F 12:00pm-12:50pm 334B Behling  
1/14 - 5/15

Prerequisite: BUS 111

**BUS-230 Business Law and Contracts 3 credits**

1E Lec Tu Th 11:00am-12:15pm 204D Festa  
1/15 - 5/16

NR Lec Online Wiehle  
1/14 - 5/16



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**BUS-242 Business Communications 3 credits**

H1 Lec Th 6:00pm-8:25pm Online Moreno  
Lec HYB 324B Moreno  
1/17 - 5/16

Prerequisite: OMT 101



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1G Lec W 1:30pm-3:20pm 316B Walley  
1/16 - 5/15

2L Lec M 5:30pm-7:20pm 314B Walley  
1/14 - 5/13

Fees: \$50

Prerequisite: ENG 101 and 30 semester hours of college course work.

## Chemistry

**CHM-100 Fundamentals of Chemistry 4 credits**

1F Lec Tu Th 12:30pm-1:45pm 334B Campbell

Lab Tu Th 2:30pm-3:50pm 306C Campbell  
1/15 - 5/16

21 Lec Tu 6:00pm-8:50pm 331C Willit  
Lab Th 6:00pm-8:50pm 306C Willit  
1/15 - 5/16

3B Lec M W F 8:00am-8:50am 305C Schrey  
Lab M W 9:00am-10:15am 306C Schrey  
1/14 - 5/15

4F Lec M W F 12:00pm-12:50pm 305C Helmus  
Lab M W 10:30am-11:50am 306C Helmus  
1/14 - 5/15

8B Lec Sa 9:00am-11:50am 305C Steadman  
Lab Sa 12:30pm-3:20pm 306C Steadman  
1/19 - 5/11  
Fees: \$40

**CHM-101 Intro to Chemistry I 4 credits**

1E Lec Tu Th 11:00am-12:15pm 305C Talwar  
Lab Tu Th 12:30pm-1:50pm 306C Talwar  
1/15 - 5/16

Prerequisite: One unit of high school algebra.

**CHM-105 General Chemistry I 5 credits**

2F Lec Tu Th 12:30pm-2:20pm 305C Helmus  
Lab F 9:00am-11:50am 306C Helmus  
1/15 - 5/16

31 Lec W 6:00pm-6:50pm 305C Campbell  
Lab W 7:00pm-9:50pm 306C Campbell  
Lec M 6:00pm-8:50pm 305C Campbell  
1/14 - 5/15

Prerequisite: Engineering students: MAT 105 and one year of high school chemistry. Liberal arts students: MAT 095

**CHM-106 General Chemistry II 5 credits**

1E Lec M W F 10:00am-11:20am 305C Crockett  
Lab W 1:00pm-3:50pm 306C Crockett  
1/14 - 5/15

21 Lec Tu Th 4:30pm-6:25pm 305C Helmus  
Lab Th 9:30am-12:20pm 306C Helmus  
1/15 - 5/16

Prerequisite: CHM 105

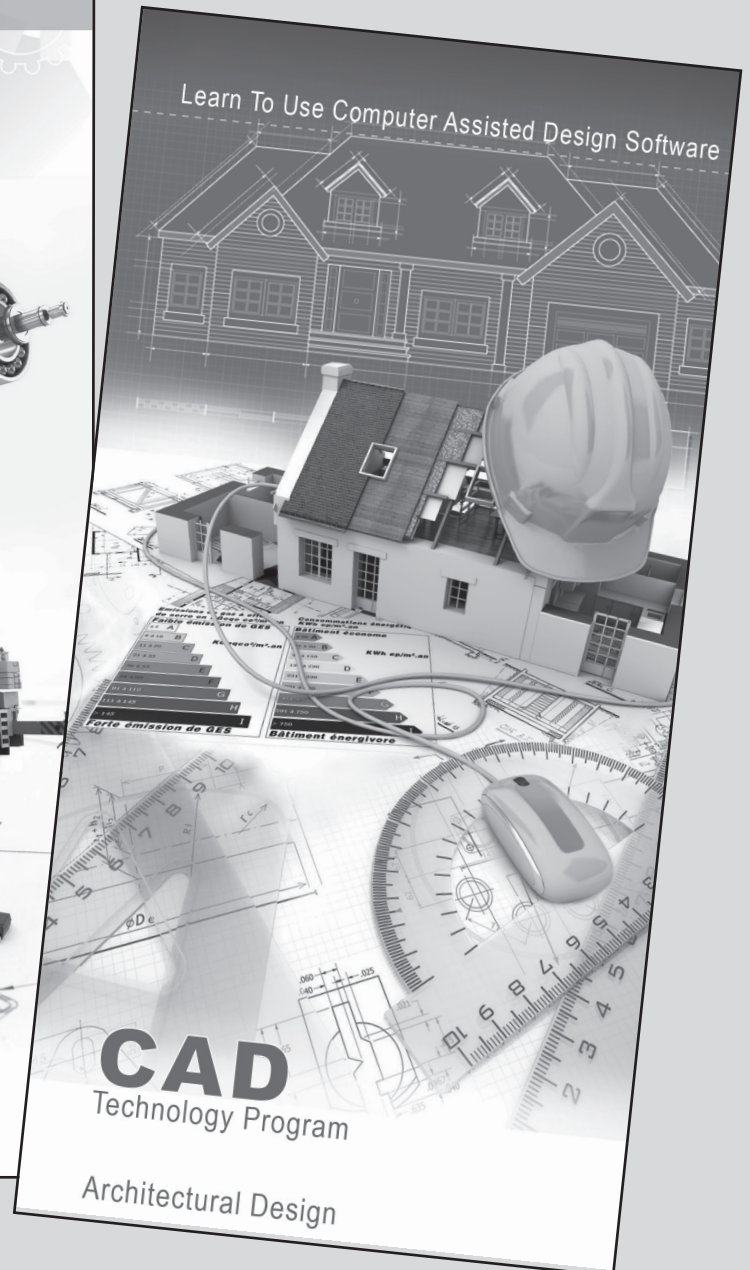
**CHM-206 Organic Chemistry II 5 credits**

1E Lec Tu Th 9:30am-10:45am 305C Crockett  
Lab F 1:00pm-6:00pm 306C Crockett  
1/18 - 5/10

Prerequisite: CHM 205

# Enjoy Computers?

## Learn to Use Computer Assisted Design Software!





## College Study Seminar

<b>CSS-100 College Study Seminar</b>	<b>3 credits</b>
1E Lec M W F 11:00am-11:59am 226C Abrahamson	
1/28 - 5/15	
2L Lec Tu Th 5:00pm-6:15pm 336C Staff	
1/15 - 5/16	
3D Lec M W F 10:00am-10:50am 226C Abrahamson	
1/14 - 5/15	
5E Lec Tu Th 11:00am-12:15pm 278C Drury	
1/15 - 5/16	
4F Lec Tu Th 12:30pm-1:45pm 336B Drury	
1/15 - 5/16	
5C Lec M W F 10:00am-10:50am 301B Mohr	
1/14 - 5/15	
Prerequisite: Placement into ENG-088	

## Computer Assisted Design

<b>CAD-100 Autocad Fundamentals</b>	<b>3 credits</b>
1B Lec/Lab Tu Th 8:00am-10:20am 317B Sanchez	
1/15 - 5/16	
8B Lec/Lab Sa 8:00am-12:50pm 320B Karasek	
1/19 - 5/11	
<b>CAD-101 Fundamentals of Drafting</b>	<b>3 credits</b>
1D Lec/Lab Tu Th 10:30am-12:50pm 317B Sanchez	
1/15 - 5/16	
Fees: \$50	
<b>CAD-102 Descriptive Geometry</b>	<b>3 credits</b>
1G Lec Tu 1:00pm-3:10pm 317B Sanchez	
Lab Th 1:00pm-3:30pm 317B Sanchez	
1/15 - 5/16	
Fees: \$50	
<b>CAD-104 Assembly Drawings</b>	<b>3 credits</b>
1L Lec/Lab M W 5:30pm-7:50pm 317B Sanchez	
1/14 - 5/15	
Fees: \$50	
Prerequisite: CAD 100 and CAD 101, or instructor permission	
<b>CAD-107 20/20 Kitchen Design</b>	<b>3 credits</b>
1L Lec/Lab F 5:30pm-10:20pm 317B Dominguez	
1/18 - 5/10	
Fees: \$50	
Prerequisite: CAD 100 and CAD 101, or instructor permission	
<b>CAD-130 Architectural Residential Design</b>	<b>3 credits</b>
1L Lec/Lab M W 5:30pm-7:50pm 320B Staff	
1/14 - 5/15	
Fees: \$50	
Prerequisite: CAD 100 and CAD 101, or instructor permission	

<b>CAD-205 Industrial Applications</b>	<b>3 credits</b>
15 Lec/Lab M W 8:00pm-10:20pm 317B Sanchez	
1/14 - 5/15	
Fees: \$50	
Prerequisite: CAD 100 and CAD 101, or instructor permission	
<b>CAD-215 3D-Modeling</b>	<b>3 credits</b>
1L Lec/Lab F 5:30pm-10:20pm 320B Sanchez	
1/19 - 5/10	
Fees: \$50	
Prerequisite: CAD 100 and CAD 101, or instructor permission	
<b>CAD-227 Solid Works Assemblies</b>	<b>3 credits</b>
1L Lec/Lab Tu Th 5:30pm-7:50pm 317B Marquez	
1/15 - 5/16	
Prerequisite: CAD 127	
<b>CAD-237 Revit BIM Management</b>	<b>3 credits</b>
8B Lec Sa 8:00am-12:50pm 317B Medina	
1/19 - 5/11	
Prerequisite: CAD 127 or instructor permission	
<b>CAD-241 Autocad Productivity</b>	<b>3 credits</b>
15 Lec/Lab Tu Th 8:00pm-10:20pm 317B Glover	
1/15 - 5/16	
Fees: \$50	
Prerequisite: CAD 141	
<b>CAD-253 Successful Career &amp; Life Strategies</b>	<b>2 credits</b>
1G Lec W 1:30pm-3:20pm 316B Walley	
1/16 - 5/15	
2L Lec M 5:30pm-7:20pm 314B Walley	
1/14 - 5/13	
Prerequisite: ENG 101 and 30 semester hours of college course work.	

## Computer Information Systems

<b>CIS-102 Career Essentials for CIS</b>	<b>3 credits</b>
1E Lec Tu Th 12:30pm-1:45pm 316B Styer	
1/15 - 5/16	
2L Lec Tu Th 5:00pm-6:10pm 316B Styer	
1/15 - 5/16	
<b>CIS-116 Intro to Html Coding</b>	<b>3 credits</b>
H1 Lec/Lab W 10:00am-11:40am 316B Walley	
1/16 - 5/15	
Prerequisite: Basic computer operating and browser skills.	



**HYBRID COURSES**—a portion of these courses are offered via the face-to-face with the other portion of the course meeting online. You can use the Morton College Internet system for any of these classes if you do not have Internet access at home. You will receive instructions the first day of class. To get started with Hybrid courses, log on to [morton.edu](http://morton.edu). Click Online Courses. These courses are not self-paced and are designed for students who can work with minimal direction and have computer skills. These courses start the first week of the semester. If at any point in the semester you are not keeping up, you will be dropped from the course.

<b>CIS-121</b>	<b>Data Base Management</b>		<b>3 credits</b>
NR	Lec/Lab	Online	Walley
	1/14 - 5/16		
	Fees: \$25		
	Prerequisite: CPS 111		



The above course is offered via the internet. You can use the Morton College Internet system if you do not have Internet access at home. You will have access to the instructor by E-mail. To get started with this course, log on to the Morton College Web-site at [www.morton.edu](http://www.morton.edu). Click Online courses and select CIS 121 or contact Cynthia Walley at [cynthia.walley@morton.edu](mailto:cynthia.walley@morton.edu). This is not a self-paced course. The course starts the first day of the semester. Assignments are due the first week. If at any point in the semester you are not keeping up, you will be dropped. Book is required first day of class. Allow 3 weeks if you are ordering the book online.

<b>CIS-132</b>	<b>Introduction to Networking</b>		<b>3 credits</b>
1F	Lec Tu Th	12:30pm-1:45pm	313B Staff
	1/15 - 5/16		

<b>CIS-136</b>	<b>Server Configuration &amp; Admin</b>		<b>4 credits</b>
12	Lec/Lab M W	6:30pm-9:15pm	313B Schmidt
	1/14 - 5/15		

Prerequisite: CIS 132 or concurrent enrollment.

<b>CIS-161</b>	<b>Intro to Operating Systems</b>		<b>3 credits</b>
1L	Lec M W	5:00pm-6:10pm	313B Staff
	1/14 - 5/15		
2L	Lec T Th	5:00pm-6:10pm	313B Staff
	1/15 - 5/16		

<b>CIS-165</b>	<b>Intro to Network Security</b>		<b>3 credits</b>
H1	Lec/ Lab F	7:00pm-9:45pm	313B Staff
	1/18 - 5/10		

Prerequisite: CIS 132 or concurrent enrollment.



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<b>CIS-170</b>	<b>Introduction to Java</b>		<b>3 credits</b>
H1	Lec M	5:00pm-6:55pm	316B Gan
	Lab M	5:00pm-6:55pm	Online Gan
	1/14 - 5/13		

Prerequisite: Prerequisite: CPS 111 and a programming course



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<b>CIS-181</b>	<b>Advanced PC Diagnosis and Svc</b>		<b>3 credits</b>
12	Lec/Lab Tu Th	6:30pm-8:45pm	313B Sandoval
	1/15 - 5/16		
	Prerequisite: CIS 180		

<b>CIS-203</b>	<b>Advanced Web Design</b>		<b>3 credits</b>
1L	Lec F	5:00pm-7:50pm	316B Napoletano
	1/18 - 5/10		
	Prerequisite: CIS 116, CIS 103		

<b>CIS-233</b>	<b>Interconnect Network Device II</b>		<b>3 credits</b>
8B	Lec/Lab Sa	8:00am-11:40am	313B Staff
	1/19 - 5/11		
	Fees: \$40		
	Prerequisite: CIS 133		

<b>CIS-253</b>	<b>Successful Career &amp; Life Strategies</b>		<b>2 credits</b>
1G	Lec W	1:30pm-3:20pm	316B Walley
	1/16 - 5/15		

2L	Lec M	5:30pm-7:20pm	314B Walley
	1/14 - 5/13		
	Prerequisite: ENG 101 and 30 semester hours of college course work.		

## Computer Science

<b>CPS-101</b>	<b>Informational Technology</b>		<b>2 credits</b>
NR	Lec	Online	Walley
	1/14 - 5/16		




The above course is offered via the internet. You can use the Morton College Internet system if you do not have Internet access at home. You will have access to the instructor by E-mail. To get started with this course, log on to the Morton College Web-site at [www.morton.edu](http://www.morton.edu). Click Online courses and select CPS 101 or contact Cynthia Walley at [cynthia.walley@morton.edu](mailto:cynthia.walley@morton.edu). This is not a self-paced course. The course starts the first day of the semester. Assignments are due the first week. If at any point in the semester you are not keeping up, you will be dropped. Book is required first day of class. Allow 3 weeks if you are ordering the book online.

<b>CPS-111</b>	<b>Business Computer Systems</b>		<b>3 credits</b>
H1	Lec Tu Th	9:30Am-10:45am	316B Corte
	Lab	Online	Corte
	1/15 - 5/16		




**HYBRID COURSES**—a portion of these courses are offered via the face-to-face with the other portion of the course meeting online. You can use the Morton College Internet system for any of these classes if you do not have Internet access at home. You will receive instructions the first day of class. To get started with Hybrid courses, log on to [morton.edu](http://morton.edu). Click Online Courses. These courses are not self-paced and are designed for students who can work with minimal direction and have computer skills. These courses start the first week of the semester. If at any point in the semester you are not keeping up, you will be dropped from the course.


H2	Lec	Tu Th	11:00am-12:15pm	316B	Corte
	Lab			Online	Corte
1/15 - 5/16					

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H3	Lec	Tu Th	2:00pm-3:10pm	316B	Styer
	Lab			Online	Styer
1/15 - 5/16					

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H4	Lec	M W	12:00pm-1:15pm	316B	Walley
	Lab			Online	Walley
1/14 - 5/15					

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H5	Lec	Th	6:30pm-9:15pm	316B	Lasorella
	Lab			Online	Lasorella
1/17 - 5/16					

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H6	Lec	Sa	9:00am-12:00pm	316B	Drew
	Lab			Online	Drew
1/19 - 5/11					

 **HYBRID COURSES**—a portion of these courses are offered via the face-to-face with the other portion of the course meeting online. You can use the Morton College Internet system for any of these classes if you do not have Internet access at home. You will receive instructions the first day of class. To get started with Hybrid courses, log on to [morton.edu](http://morton.edu). Click Online Courses. These courses are not self-paced and are designed for students who can work with minimal direction and have computer skills. These courses start the first week of the semester. If at any point in the semester you are not keeping up, you will be dropped from the course.


NR	Lec/Lab			Online	Styer
1/14 - 5/16					

 The above course is offered via the internet in either NR or NR2. You can use the Morton College Internet system if you do not have Internet access at home. You will have access to the instructor by E-mail. To get started with this course, log on to the Morton College Web-site at [www.morton.edu](http://www.morton.edu). Click Online courses and select CPS 111 or contact Audrey Styer at [audrey.styer@morton.edu](mailto:audrey.styer@morton.edu). This is not a self-paced course. The course starts the first day of the semester. Assignments are due the first week. If at any point in the semester you are not keeping up, you will be dropped. Book is required first day of class. Allow 3 weeks if you are ordering the book online.

**CPS-122 Multimedia Applications 3 credits**

H1	Lec	Tu	7:00pm-8:40pm	316B	Walley
	Lab			Online	Walley
1/15 - 5/14					

Prerequisite: CPS 111

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**CPS-200 C++ Programming 3 credits**

1B	Lec	W	9:00am-10:50am	318C	Casey
	Lab	M	8:00am-10:50am	316B	Casey
1/14 - 5/15					

Fees: \$40

Prerequisite: MAT 201 and CPS 111 or instructor permission

<b>CPS-210</b>	<b>Programming in Visual Basic</b>				<b>3 credits</b>
H1	Lec	Sa	1:00pm-3:50pm	316B	Drew
	Lab			Online	Drew
			1/19 - 5/11		
	Prerequisite: CPS 111				



**HYBRID COURSES**—a portion of these courses are offered via the face-to-face with the other portion of the course meeting online. You can use the Morton College Internet system for any of these classes if you do not have Internet access at home. You will receive instructions the first day of class. To get started with Hybrid courses, log on to [morton.edu](http://morton.edu). Click Online Courses. These courses are not self-paced and are designed for students who can work with minimal direction and have computer skills. These courses start the first week of the semester. If at any point in the semester you are not keeping up, you will be dropped from the course.

## Early Childhood Education

<b>ECE-100</b>	<b>Early Child Growth &amp; Development</b>				<b>3 credits</b>
1F	Lec	M W	12:30pm-1:45pm	174C	Matthews
			1/14 - 5/15		
NR	Lec			Online	Bulat
			1/14 - 5/16		



The above course is offered via the internet. You can use the Morton College Internet system if you do not have Internet access at home. You will have access to the instructor by E-mail. To get started with this course, log on to the Morton College Web-site at [www.morton.edu](http://www.morton.edu). Click Online courses and select ECE 100 or contact Tsonka Pencheva at [tsonka.pencheva@morton.edu](mailto:tsonka.pencheva@morton.edu). This is not a self-paced course. The course starts the first day of the semester. Assignments are due the first week. If at any point in the semester you are not keeping up, you will be dropped. Book is required first day of class. Allow 3 weeks if you are ordering the book online.

<b>ECE-101</b>	<b>Observ &amp; Assessment / Children</b>				<b>3 credits</b>
1F	Lec	Tu Th	12:30pm-1:45pm	174C	Pencheva
			1/15 - 5/16		
8B	Lec	Sa	9:00am-11:50am	174C	Eshafi
			1/19 - 5/11		
NR	Lec			Online	Bulat
			1/14 - 5/16		



The above course is offered via the internet. You can use the Morton College Internet system if you do not have Internet access at home. You will have access to the instructor by E-mail. To get started with this course, log on to the Morton College Web-site at [www.morton.edu](http://www.morton.edu). Click Online courses and select ECE 101 or contact Tsonka Pencheva at [tsonka.pencheva@morton.edu](mailto:tsonka.pencheva@morton.edu). This is not a self-paced course. The course starts the first day of the semester. Assignments are due the first week. If at any point in the semester you are not keeping up, you will be dropped. Book is required first day of class. Allow 3 weeks if you are ordering the book online.

<b>ECE-105</b>	<b>Health &amp; Nutrition for Child</b>				<b>3 credits</b>
1E	Lec	M W	11:00am-12:15pm	174C	Pencheva
			1/14 - 5/15		

NR	Lec			Online	Bland
			1/14 - 5/16		



The above course is offered via the internet. You can use the Morton College Internet system if you do not have Internet access at home. You will have access to the instructor by E-mail. To get started with this course, log on to the Morton College Web-site at [www.morton.edu](http://www.morton.edu). Click Online courses and select ECE 105 or contact Pamela Bland at [pamela.bland@morton.edu](mailto:pamela.bland@morton.edu). This is not a self-paced course. The course starts the first day of the semester. Assignments are due the first week. If at any point in the semester you are not keeping up, you will be dropped. Book is required first day of class. Allow 3 weeks if you are ordering the book online.

<b>ECE-110</b>	<b>Intro to Early Childhood Ed</b>				<b>3 credits</b>
1J	Lec	M	3:00pm-5:50pm	174C	Pencheva
			1/14 - 5/13		
8B	Lec	Sa	12:30pm-3:20pm	174C	Eshafi
			1/19 - 5/11		
NR	Lec			Online	Corral
			1/14 - 5/16		



The above course is offered via the internet. You can use the Morton College Internet system if you do not have Internet access at home. You will have access to the instructor by E-mail. To get started with this course, log on to the Morton College Web-site at [www.morton.edu](http://www.morton.edu). Click Online courses and select ECE 110 or contact Tsonka Pencheva at [tsonka.pencheva@morton.edu](mailto:tsonka.pencheva@morton.edu). This is not a self-paced course. The course starts the first day of the semester. Assignments are due the first week. If at any point in the semester you are not keeping up, you will be dropped. Book is required first day of class. Allow 3 weeks if you are ordering the book online.

<b>ECE-115</b>	<b>Family, School &amp; Community</b>				<b>3 credits</b>
11	Lec	Th	6:00pm-8:50pm	174C	Pencheva
			1/17 - 5/16		
2C	Lec	Tu Th	9:30am-10:45am	174C	Pencheva
			1/15 - 5/16		
NR	Lec			Online	Zick
			1/14 - 5/16		




The above course is offered via the internet. You can use the Morton College Internet system if you do not have Internet access at home. You will have access to the instructor by E-mail. To get started with this course, log on to the Morton College Web-site at [www.morton.edu](http://www.morton.edu). Click Online courses and select ECE 115 or contact T. Jennifer Zick at [jennifer.zick@morton.edu](mailto:jennifer.zick@morton.edu). This is not a self-paced course. The course starts the first day of the semester. Assignments are due the first week. If at any point in the semester you are not keeping up, you will be dropped. Book is required first day of class. Allow 3 weeks if you are ordering the book online.

<b>ECE-120</b>	<b>Language Arts for Children</b>				<b>3 credits</b>
21	Lec	W	6:00pm-8:50pm	336B	Eshafi
			1/16 - 5/15		
	Prerequisite: ECE 100 and ECE 101 or concurrent enrollment.				

<b>ECE-125</b>	<b>The Exceptional Child</b>				<b>3 credits</b>
1E	Lec	Tu Th	11:00am-12:15pm	174C	Pencheva
			1/15 - 5/16		
	Prerequisite: Prerequisite: ECE 110 or concurrent enrollment				



<b>ECE-130 Educational Technology</b>	<b>1 credit</b>
13 Lec Tu 7:00pm-9:15pm 320B Fabiyi	
1/22 - 2/26	
<b>ECE-160 Curriculum Planning for Children</b>	<b>3 credits</b>
11 Lec M 6:00pm-8:50pm 174C Vacek	
1/14 - 5/13	
Prerequisite: ECE 110	
<b>ECE-162 Creative Curriculum Preschool</b>	<b>1 credit</b>
8B Lec Sa 9:00am-5:00pm 174C Bulat	
Lec Su 10:00am-4:00pm 175C Staff	
4/6 - 4/7	
<b>ECE-200 Play &amp; Guidance of Children</b>	<b>3 credits</b>
1J Lec Tu 3:00pm-5:50pm 176C Vacek	
1/15 - 5/14	
Prerequisite: ECE 160 and ENG 101 or concurrent enrollment.	
<b>ECE-203 Emerging Literacy in Children</b>	<b>3 credits</b>
1J Lec Th 3:00pm-5:50pm 174C Pencheva	
1/17 - 5/16	
Prerequisite: ECE 120 and ENG 101 or concurrent enrollment.	
<b>ECE-207 Creative Expression of Children</b>	<b>3 credits</b>
1J Lec W 3:00pm-5:50pm 174C Matthews	
1/16 - 5/15	
Prerequisite: ECE 160 or concurrent enrollment.	
<b>ECE-210 Early Childhood Administration</b>	<b>3 credits</b>
NR Lec Online Corral	
1/14 - 5/16	
Prerequisite: ECE 160 or concurrent enrollment.	
 The above course is offered via the internet. You can use the Morton College Internet system if you do not have Internet access at home. You will have access to the instructor by E-mail. To get started with this course, log on to the Morton College Web-site at <a href="http://www.morton.edu">www.morton.edu</a> . Click Online courses and select ECE 210 or contact Tsonka Pencheva at <a href="mailto:tsonka.pencheva@morton.edu">tsonka.pencheva@morton.edu</a> . This is not a self-paced course. The course starts the first day of the semester. Assignments are due the first week. If at any point in the semester you are not keeping up, you will be dropped. Book is required first day of class. Allow 3 weeks if you are ordering the book online.	
<b>ECE-215 The First Three Years of Life</b>	<b>3 credits</b>
11 Lec Tu 6:00pm-8:50pm 174C Vacek	
1/15 - 5/14	

<b>ECE-220 Young Child As Scientist</b>	<b>1 credit</b>
H1 Lec Online Brink	
Lec Sa 9:00am-4:00pm 100BZ Brink	
3/2 - 3/16	
Prerequisite: Students should contact Program Coordinator - Tsonka Pencheva at <a href="mailto:tsonka.pencheva@morton.edu">tsonka.pencheva@morton.edu</a> for details about this course for location and meeting times	



HYBRID COURSES—a portion of these courses are offered via the face-to-face with the other portion of the course meeting online. You can use the Morton College Internet system for any of these classes if you do not have Internet access at home. You will receive instructions the first day of class. To get started with Hybrid courses, log on to [morton.edu](http://morton.edu). Click Online Courses. These courses are not self-paced and are designed for students who can work with minimal direction and have computer skills. These courses start the first week of the semester. If at any point in the semester you are not keeping up, you will be dropped from the course.

<b>ECE-260 ECE Internship</b>	<b>3 credits</b>
H1 Lec Tu 5:00pm-5:50pm 174C Staff	
Lab Online Staff	
1/15 - 5/14	
Prerequisite: ECE 120, ECE 160, ENG 101	
ENG-101;	



HYBRID COURSES—a portion of these courses are offered via the face-to-face with the other portion of the course meeting online. You can use the Morton College Internet system for any of these classes if you do not have Internet access at home. You will receive instructions the first day of class. To get started with Hybrid courses, log on to [morton.edu](http://morton.edu). Click Online Courses. These courses are not self-paced and are designed for students who can work with minimal direction and have computer skills. These courses start the first week of the semester. If at any point in the semester you are not keeping up, you will be dropped from the course.

<b>ECE-261 Ece Administrative Internship</b>	<b>3 credits</b>
NR Lec Online Staff	
1/14 - 5/16	



The above course is offered via the internet. You can use the Morton College Internet system if you do not have Internet access at home. You will have access to the instructor by E-mail. To get started with this course, log on to the Morton College Web-site at [www.morton.edu](http://www.morton.edu). Click Online courses and select ECE 261 or contact Tsonka Pencheva at [tsonka.pencheva@morton.edu](mailto:tsonka.pencheva@morton.edu). This is not a self-paced course. The course starts the first day of the semester. Assignments are due the first week. If at any point in the semester you are not keeping up, you will be dropped. Book is required first day of class. Allow 3 weeks if you are ordering the book online.

## Economics

<b>ECO-101 Principles of Economics I</b>	<b>3 credits</b>
1E Lec M W F 9:00am-9:50am 204D Sedaie	
1/14 - 5/15	
22 Lec Tu 6:30pm-9:15pm 278C Sedaie	
1/15 - 5/14	
3E Lec M W F 11:00am-11:50am 204D Sedaie	
1/14 - 5/15	

4F Lec M W F 12:00pm-12:50pm 204D Sedaie  
1/14 - 5/15  
Prerequisite: Completion of MAT 084 or MAT 093 or MAT 085 or MAT 095 or concurrent enrollment in MAT 085 or MAT 095 or Placement into MAT 102 or higher.

**ECO-102 Principles of Economics II 3 credits**

2C Lec Tu Th 11:00am-12:15pm 177C Sedaie  
1/15 - 5/16  
Prerequisite: ECO 101

## Education

**EDU-100 Intro to American Education 3 credits**

11 Lec M 6:00pm-7:50pm 334B Moses  
1/14 - 5/13  
Prerequisite: Placement into ENG 101

## Engineering

**EGR-110 Engineering Graphics I 3 credits**

1G Lec/Lab Tu Th 1:00pm-3:20pm 317B Sanchez  
1/15 - 5/16

**EGR-111 Engineer Graphics II 3 credits**

1L Lec/Lab M W 5:30pm-7:50pm 317B Sanchez  
1/14 - 5/15

**EGR-120 Statics 3 credits**

11 Lec F 6:00pm-9:00pm 330C Casey  
1/18 - 5/10  
Prerequisite: Credit or registration in PHY 105 and MAT 201

## English

**ENG-075 Intensive Adv Grammar & Editing 4 credits**

A1 Lec M Tu W 11:00am-11:50am 241B Staff  
1/14 - 5/15  
Prerequisite: ENG 070 or English Placement Test

**ENG-076 Intensive Adv Reading & Writing 4 credits**

A1 Lec M W 9:00am-10:40am 241B Staff  
1/14 - 5/15  
Prerequisite: ENG 071 or English Placement Test

**ENG-077 Intensive Adv Listening & Speaking 4 credits**

A1 Lec Tu Th 9:00am-10:40am 241B Staff  
1/15 - 5/16  
Prerequisite: ENG 072 or English Placement Test

**ENG-082 Reading & Writing I 3 credits**

1F Lec Tu Th 12:30pm-1:45pm 178C Staff  
1/15 - 5/16  
Prerequisite: ENG 080 or English Placement Test required

**ENG-084 Reading & Writing II 3 credits**

1C Lec M W F 9:00am-9:50am 301B Staff  
1/14 - 5/15

2F Lec M W F 12:00pm-12:50pm 301B Staff  
1/14 - 5/15

3F Lec Tu Th 12:30pm-1:45pm 176C Staff  
1/15 - 5/16

4L Lec Tu Th 5:00pm-6:25pm 276C Staff  
1/15 - 5/16

Prerequisite: ENG 082 or English Placement Test

**ENG-086 Reading & Writing III 3 credits**

1B Lec Tu Th 8:00am-9:25am 176C Staff  
1/15 - 5/16

2E Lec Tu Th 11:00am-12:15pm 301B Staff  
1/15 - 5/16

3F Lec Tu Th 12:30pm-1:45pm 301B Staff  
1/15 - 5/16

4L Lec Tu Th 5:00pm-6:15pm 203D Staff  
1/15 - 5/16

52 Lec Tu Th 6:30pm-7:45pm 175C Staff  
1/15 - 5/16

6B Lec M W F 8:00am-8:55am 301B Staff  
1/21 - 5/15

7E Lec M W F 11:00am-11:50am 301B Staff  
1/14 - 5/15

Prerequisite: ENG 084 or English Placement Test

**ENG-088 Basic Composition 3 credits**

1B Lec Tu Th 8:00am-9:15am 316B Staff  
1/15 - 5/16

2C Lec Tu Th 9:30am-10:45am 176C Staff  
1/15 - 5/16

3E Lec Tu Th 11:00am-12:15pm 176C Staff  
1/15 - 5/16

5H Lec Tu Th 2:00pm-3:25pm 320B Staff  
1/21 - 5/16

7C Lec M W F 9:00am-9:50am 324B Staff  
1/14 - 5/15

8D Lec M W F 10:00am-10:50am 324B Staff  
1/14 - 5/15

9E Lec M W F 11:00am-11:50am 334B Staff  
1/14 - 5/15

KL Lec M W 5:00pm-6:15pm 178C Staff  
1/14 - 5/15

L2 Lec M W 6:30pm-7:55pm 178C Staff  
1/14 - 5/15

Prerequisite: ENG 086 or English Placement Test

**ENG-101 Rhetoric I 3 credits**

1B Lec Tu Th 8:00am-9:15am 324B Staff  
1/15 - 5/16

2B Lec Tu Th 8:00am-9:15am 276C Staff  
1/15 - 5/16

3C Lec Tu Th 9:30am-10:45am 178C Staff  
1/15 - 5/16

4E	Lec	Tu Th	11:00am-12:15pm	178C	Staff
			1/15 - 5/16		
5E	Lec	Tu Th	11:00am-12:15pm	334B	Staff
			1/15 - 5/16		
6F	Lec	Tu Th	12:30PM-1:55pm	203D	Staff
			1/21 - 5/16		
7F	Lec	Tu Th	12:30pm-1:45pm	241B	Staff
			1/15 - 5/16		
8B	Lec	Sa	9:00am-11:55am	303B	Staff
			1/19 - 5/11		
9B	Lec	M W F	8:00am-8:50am	303B	Staff
			1/14 - 5/15		
JC	Lec	M W F	9:00am-9:50am	303B	Staff
			1/14 - 5/15		
KD	Lec	M W F	10:00am-10:50am	175C	Staff
			1/14 - 5/15		
LE	Lec	M W F	11:00am-11:50am	175C	Staff
			1/14 - 5/15		
MF	Lec	M W F	12:00pm-12:50pm	175C	Staff
			1/14 - 5/15		
NG	Lec	M W F	1:00pm-1:50pm	320B	Staff
			1/14 - 5/15		
OK	Lec	M W F	4:00pm-4:50pm	178C	Staff
			1/14 - 5/15		
P2	Lec	Tu	6:30pm-9:15pm	241B	Staff
			1/15 - 5/14		
Q2	Lec	W	6:30pm-9:15pm	241B	Staff
			1/16 - 5/15		
R2	Lec	Th	6:30pm-9:15pm	241B	Staff
			1/17 - 5/16		

Prerequisite: ENG 088 or English Placement Test

## AVOID THE LATE REGISTRATION FEE!

A late registration fee of \$50 will be charged to students who meet one or more of the following conditions:

- Students who register after the course has begun
- Students who are dropped for non-payment and wish to re-register
- Students who are dropped for non-attendance and wish to re-register for courses with consent of the instructor.



<b>ENG-102 Rhetoric II</b>					<b>3 credits</b>
1B	Lec	Tu Th	8:00am-9:15am	320B	Staff
			1/15 - 5/16		
2B	Lec	Tu Th	8:00am-9:15am	303B	Staff
			1/15 - 5/16		
3C	Lec	Tu Th	9:30am-10:45am	320B	Staff
			1/15 - 5/16		
LC	Lec	Tu Th	9:30am-10:45am	303B	Staff
			1/15 - 5/16		
6E	Lec	Tu Th	11:00am-12:15pm	303B	Staff
			1/15 - 5/16		
7E	Lec	Tu Th	11:00am-12:15pm	320B	Staff
			1/15 - 5/16		
8B	Lec	Sa	9:00am-11:55am	301B	Staff
			1/19 - 5/11		
9B	Lec	M W F	8:00am-8:50am	324B	Staff
			1/14 - 5/15		
JC	Lec	M W F	9:00am-9:50AM	320B	Staff
			1/14 - 5/15		
KD	Lec	M W F	10:00am-10:50am	320B	Staff
			1/14 - 5/15		
LE	Lec	M W F	11:00am-11:50am	303B	Staff
			1/14 - 5/15		
MF	Lec	M W F	12:00pm-12:55pm	320B	Staff
			1/14 - 5/15		
ML	Lec	M W F	5:00pm-5:50pm	324B	Staff
			1/14 - 5/15		
NR	Lec			Online	Staff
			1/14 - 5/16		



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O2	Lec	Tu	6:30pm-9:15pm	276C	Staff
			1/15 - 5/14		
P2	Lec	W	6:30pm-9:15pm	301B	Staff
			1/16 - 5/15		
Q2	Lec	Th	6:30pm-9:15pm	177C	Staff
			1/17 - 5/16		

Prerequisite: ENG 101

ENG-151	Creative Writing I-Fiction			3 credits	
1F	Lec	M W	12:00pm-1:15pm	336B	Staff
			1/14 - 5/15		

Prerequisite: Grade of C or better in ENG 101 or permission of instructor

**ENG-211 Introduction to Literature**

1E Lec Tu Th 11:00am-12:15pm 328B  
1/15 - 5/16  
Prerequisite: ENG 101 or concurrent enrollment

**3 credits**

Staff

**Fire Science****FIR-100 Principles of Emergency Service**

11 Lec Th 6:00pm-8:45pm 177C  
1/17 - 5/16

**3 credits**

Foltz

**FIR-132 Tactics and Strategy I**

11 Lec W 6:00pm-8:45pm 175C  
1/16 - 5/15

**3 credits**

O'Halloran

**FIR-170 Principles of Fire and Emergency**

**3 credits**  
11 Lec Tu 6:00pm-8:45pm 275C  
1/15 - 5/14

Foltz

**FIR-270 Fire Behavior and Combustion**

11 Lec M 6:00pm-8:45pm 177C  
1/14 - 5/13

**3 credits**

Foltz

**Foreign Language****SPN-101 Beginning Spanish I**

1K Lec Tu Th 4:30pm-6:15pm 175C  
1/15 - 5/16

**4 credits**

Staff

8B Lec Sa 9:00am-12:35pm 176C  
1/19 - 5/11

Staff

**SPN-102 Beginning Spanish II**

1C Lec Tu Th 9:00am-10:45am 175C  
1/15 - 5/16

**4 credits**

Romero -Yuste

Prerequisite: SPN 101, 1 unit of high school Spanish or instructor permission

**SPN-130 Spanish for Heritage Speakers**

1E Lec M W 11:00am-12:45pm 178C  
1/14 - 5/15

**4 credits**

Romero-Yuste

Prerequisite: Native speaking fluency in Spanish or instructor permission

**SPN-202 Intermediate Spanish II**

1C Lec M W 9:00am-10:45am 178C  
1/14 - 5/15

**4 credits**

Romero-Yuste

Prerequisite: SPN 201 or 3 units of High School Spanish or instructor permission

**Geography****GEG-101 Physical Geography**

NR Lec Online Abrahamson  
1/14 - 5/16



The above course is offered via the internet. You can use the Morton College Internet system if you do not have Internet access at home. You will have access to the instructor by E-mail. To get started with this course, log on to the Morton College Web-site at [www.morton.edu](http://www.morton.edu). Click Online courses and select GEG 101 or contact Maura Abrahamson at [maura.abrahamson@morton.edu](mailto:maura.abrahamson@morton.edu). This is not a self-paced course. The course starts the first day of the semester. Assignments are due the first week. If at any point in the semester you are not keeping up, you will be dropped. Book is required first day of class. Allow 3 weeks if you are ordering the book online.

**GEG-105 World Regional Geography**

1C Lec M W F 9:00am-9:50am 226C Abrahamson  
1/14 - 5/15

NR Lec Online Abrahamson  
1/14 - 5/16



The above course is offered via the internet. You can use the Morton College Internet system if you do not have Internet access at home. You will have access to the instructor by E-mail. To get started with this course, log on to the Morton College Web-site at [www.morton.edu](http://www.morton.edu). Click Online courses and select GEG 105 or contact Maura Abrahamson at [maura.abrahamson@morton.edu](mailto:maura.abrahamson@morton.edu). This is not a self-paced course. The course starts the first day of the semester. Assignments are due the first week. If at any point in the semester you are not keeping up, you will be dropped. Book is required first day of class. Allow 3 weeks if you are ordering the book online.

**Geology****GEL-101 Physical Geology**

1B Lec/Lab Tu Th 8:00am-10:30am 226C Sleeth  
1/15 - 5/16

2J Lec/Lab M W 3:00pm-5:30pm 226C Sleeth  
1/14 - 5/15

**Health Care Professions****HCP-130 Medical Terminology**

13 Lec Tu 6:30pm-9:20pm 303B Smith  
1/15 - 5/14

23 Lec Th 6:30pm-9:20pm 303B Lopez  
1/17 - 5/16

Health Information Technology

**HIT-103 Coding & Classification System**

11 Lec F 6:00pm-8:50pm 320C Moore  
1/18 - 5/10

**HIT-109 Pathology & Pharmacology**


11 Lec F 6:00pm-8:50pm 320C Moore  
1/18 - 5/10



## Heating, Ventilation & Air

<b>HVA-103</b>	<b>Intermed Refrigeration</b>			<b>3 credits</b>
11	Lec/Lab M	6:00pm-10:00pm	111D	Jonas
	1/14 - 5/13			
	Prerequisite: HVA 101			
<b>HVA-104</b>	<b>Intermediate Heating and A/C</b>			<b>3 credits</b>
11	Lec/Lab Tu	6:00pm-10:00pm	111D	Jonas
	1/15 - 5/14			
	Prerequisite: HVA-102			
<b>HVA-120</b>	<b>Basic Sheet Metal Fabrication</b>			<b>3 credits</b>
11	Lec/Lab Th	6:00pm-10:00pm	109D	Farnsworth
	1/17 - 5/16			
<b>HVA-203</b>	<b>Commercial AC &amp; Refrig</b>			<b>3 credits</b>
11	Lec Th	6:00pm-10:00pm	111D	Jonas
	1/17 - 5/16			
<b>HVA-204</b>	<b>Hydronic Comfort Systems</b>			<b>3 credits</b>
11	Lec/Lab W	6:00pm-10:00pm	111D	Jonas
	1/16 - 5/15			
<b>HVA-206</b>	<b>Refrigerant Hand/EPA Review</b>			<b>3 credits</b>
11	Lec/Lab F	6:00pm-10:00pm	303B	Jonas
	1/18 - 5/10			
<b>HVA-253</b>	<b>Successful Career &amp; Life Strategies</b>			<b>2 credits</b>
1G	Lec W	1:30pm-3:20pm	316B	Walley
	1/16 - 5/15			
2L	Lec M	5:30pm-7:20pm	314B	Walley
	1/14 - 5/13			
	Prerequisite: ENG 101 and 30 hours of college course work.			

## History

<b>HIS-103</b>	<b>Early Western Civilization</b>			<b>3 credits</b>
2D	Lec M W F	10:00am-10:50am	336C	Kasprowicz
	1/14 - 5/15			
NR	Lec		Online	Gatyas
	1/14 - 5/16			
	 The above course is offered via the internet. You can use the Morton College Internet system if you do not have Internet access at home. You will have access to the instructor by E-mail. To get started with this course, log on to the Morton College Web-site at <a href="http://www.morton.edu">www.morton.edu</a> . Click Online courses and select HIS 103 or contact Kenton Gatyas at <a href="mailto:kenton.gatyas@morton.edu">kenton.gatyas@morton.edu</a> . This is not a self-paced course. The course starts the first day of the semester. Assignments are due the first week. If at any point in the semester you are not keeping up, you will be dropped. Book is required first day of class. Allow 3 weeks if you are ordering the book online.			
<b>HIS-104</b>	<b>Modern Western Civilization</b>			<b>3 credits</b>
1F	Lec M W F	12:00pm-12:50pm	336C	Kasprowicz
	1/14 - 5/15			

NR	Lec		Online	Gatyas
	1/14 - 5/16			



The above course is offered via the internet. You can use the Morton College Internet system if you do not have Internet access at home. You will have access to the instructor by E-mail. To get started with this course, log on to the Morton College Web-site at [www.morton.edu](http://www.morton.edu). Click Online courses and select HIS 104 or contact Kenton Gatyas at [kenton.gatyas@morton.edu](mailto:kenton.gatyas@morton.edu). This is not a self-paced course. The course starts the first day of the semester. Assignments are due the first week. If at any point in the semester you are not keeping up, you will be dropped. Book is required first day of class. Allow 3 weeks if you are ordering the book online.

<b>HIS-105</b>	<b>American History to 1865</b>			<b>3 credits</b>
22	Lec Th	6:30pm-9:15pm	336C	Gatyas
	1/17 - 5/16			
<b>HIS-106</b>	<b>American History From 1865</b>			<b>3 credits</b>
LC	Lec Tu Th	11:00am-12:15pm	336C	Gatyas
	1/15 - 5/16			
2F	Lec Tu Th	12:30pm-1:45pm	336C	Gatyas
	1/15 - 5/16			

## Humanities

<b>HUM-150</b>	<b>Humanities Through the Arts</b>			<b>3 credits</b>
1B	Lec Tu Th	8:00am-9:15am	336B	Nedza
	1/15 - 5/16			
2C	Lec Tu Th	9:30am-10:45am	204D	Nedza
	1/15 - 5/16			
3G	Lec M W F	1:00pm-1:50pm	336C	Montgomery
	1/14 - 5/15			
42	Lec Th	6:30pm-9:20pm	336B	Stefanski
	1/17 - 5/16			
5C	Lec F	9:00am-12:00pm	324C	Franklin-
	1/18 - 5/10			
<b>HUM-151</b>	<b>Humanities: History &amp; Philosop</b>			<b>3 credits</b>
1F	Lec Tu Th	12:30pm-1:45pm	204D	Arias
	1/15 - 5/16			
22	Lec Tu	6:30pm-9:15pm	177C	Eaton
	1/15 - 5/14			
<b>HUM-153</b>	<b>Survey of Film History</b>			<b>3 credits</b>
1H	Lec Tu Th	2:00pm-3:15pm	241B	Zukauskas
	1/15 - 5/16			
<b>HUM-154</b>	<b>Latin American Culture</b>			<b>3 credits</b>
1F	Lec Tu Th	12:30pm-1:45pm	324C	Romero-Yuste
	1/15 - 5/16			
2H	Lec Tu Th	2:00pm-3:15pm	324C	Romero-Yuste
	1/14 - 5/16			
3G	Lec M W	1:00pm-2:15pm	324C	Miculinic
	1/14 - 5/15			
42	Lec Th	6:30pm-9:15pm	324C	Navarro
	1/17 - 5/16			

52	Lec	M	6:30pm-9:25pm	324C	Andujar
			1/14 - 5/13		
8B	Lec	Sa	9:00am-11:45am	324C	Miculinic
			1/19 - 5/11		

## Journalism

<b>JRN-101</b>	<b>Culture of Journalism</b>				<b>3 credits</b>
1F	Lec	Tu	12:30pm-1:45pm	175C	Staff
			1/15 - 5/14		

## Law Enforcement

<b>LAW-101</b>	<b>Intro to Law Enforcement</b>				<b>3 credits</b>
1C	Lec	M W F	9:00am-9:50am	105C	Dukes
			1/14 - 5/15		
NR	Lec			Online	Moreno
			1/14 - 5/16		



The above course is offered via the internet. You can use the Morton College Internet system if you do not have Internet access at home. You will have access to the instructor by E-mail. To get started with this course, log on to the Morton College Web-site at [www.morton.edu](http://www.morton.edu). Click Online courses and select LAW 101 or contact Benjamin Moreno at [benjamin.moreno@morton.edu](mailto:benjamin.moreno@morton.edu). This is not a self-paced course. The course starts the first day of the semester. Assignments are due the first week. If at any point in the semester you are not keeping up, you will be dropped. Book is required first day of class. Allow 3 weeks if you are ordering the book online.

<b>LAW-102</b>	<b>Intro to Criminology</b>				<b>3 credits</b>
11	Lec	F	6:00pm-8:45pm	105C	Rutka
			1/18 - 5/10		
8B	Lec	Sa	9:00am-11:45am	106C	Dukes
			1/19 - 5/11		
<b>LAW-104</b>	<b>Police Ops and Procedures I</b>				<b>3 credits</b>
1E	Lec	Tu Th	11:00am-12:15pm	105C	Moreno
			1/15 - 5/16		
22	Lec	Th	6:00pm-8:45pm	106C	Sassetti
			1/17 - 5/16		
<b>LAW-105</b>	<b>Administration of Justice</b>				<b>3 credits</b>
1C	Lec	Tu Th	9:30am-10:45am	105C	TBA
			1/15 - 5/16		
21	Lec	Tu	6:00pm-8:45pm	105C	Voight
			1/15 - 5/14		
<b>LAW-202</b>	<b>Juvenile Delinquency</b>				<b>3 credits</b>
11	Lec	Tu	6:00pm-8:45pm	333C	Pulaski
			1/15 - 5/14		
<b>LAW-203</b>	<b>Law Enforcement &amp; Comm Relation</b>				<b>3 credits</b>
8B	Lec	Sa	9:00am-11:45am	105C	Voight
			1/19 - 5/11		
<b>LAW-204</b>	<b>Criminal Law</b>				<b>3 credits</b>
1F	Lec	M W F	12:00pm-12:50pm	105C	Pulaski
			1/14 - 5/15		

2G	Lec	M W F	1:00pm-1:50pm	106C	Pulaski
			1/14 - 5/15		
31	Lec	W	6:00pm-8:45pm	324C	Sassetti
			1/16 - 5/15		
<b>LAW-205</b>	<b>Criminal Law II</b>				<b>3 credits</b>
11	Lec	F	6:00pm-8:45pm	106C	Lyons
			1/18 - 5/10		
<b>LAW-206</b>	<b>Criminal Investigations</b>				<b>3 credits</b>
11	Lec	Tu	6:00pm-8:45pm	106C	Ritz
			1/15 - 5/14		
<b>LAW-207</b>	<b>Court Procedures and Evidence</b>				<b>3 credits</b>
1B	Lec	Tu Th	8:00am-9:15am	105C	Lyons
			1/15 - 5/16		
21	Lec	W	6:00pm-8:45pm	105C	Pulaski
			1/16 - 5/15		
<b>LAW-208</b>	<b>Police Organization and Admin</b>				<b>3 credits</b>
1F	Lec	Tu Th	12:30pm-1:45pm	106C	Lyons
			1/15 - 5/16		
<b>LAW-210</b>	<b>Cold Case Investigation</b>				<b>3 credits</b>
1B	Lec	Tu Th	8:00am-9:15am	105C	Ritz
			1/15 - 5/15		
21	Lec	M	6:00pm-8:45pm	105C	Rutka
			1/14 - 5/13		

## Mathematics

<b>MAT-080</b>	<b>Mathematics Fundamentals</b>				<b>3 credits</b>
1B	Lec	Tu Th	8:00am-9:15am	324C	Staff
			1/15 - 5/16		
2J	Lec	Tu Th	3:00pm-4:15pm	325C	Hovorka
			1/15 - 5/16		
35	Lec	Tu Th	8:20pm-9:35pm	330C	Staff
			1/15 - 5/16		
42	Lec	Tu Th	6:30pm-7:45pm	301B	Hovorka
			1/15 - 5/16		
5H	Lec	M W	2:00pm-3:15pm	325C	Paez
			1/14 - 5/15		
6C	Lec	Tu Th	9:30am-10:45am	336C	Staff
			1/15 - 5/16		
8B	Lec	Sa	9:00am-12:20pm	201D	Staff
			2/2 - 5/11		
<b>MAT-083</b>	<b>Elementary Algebra - Part I</b>				<b>2 credits</b>
1E	Lec	M Tu W Th	11:00am-11:50am	201D	Tomchek
			1/14 - 3/7		
2H	Lec	M Tu W Th	2:00pm-2:50pm	201D	Windham
			1/14 - 3/7		
3D	Lec	M Tu W Th	10:00am-10:50am	325C	Tomchek
			3/12 - 5/16		
4C	Lec	M Tu W Th	9:00am-9:50am	325C	Tomchek
			1/14 - 3/7		

## Morton Modular Math is expanding ...

**Starting in Fall 2017, most elementary algebra classes and all intermediate algebra classes are being offered as a sequence of 8-week courses.**

In 2011, Morton College introduced **Morton Modular Math**, which lets student take elementary and intermediate algebra as a sequence of 8-week (2 credit) “modules” instead of the traditional 16-week (4 credit) courses. This format has helped more students get into college-credit math courses and get there more quickly. Moreover, student feedback has been overwhelmingly positive.

Therefore, starting in Fall 2017, most elementary algebra classes and all intermediate algebra classes are being offered as modular courses.

### What is a modular course?

- Each module is a 2-credit course that runs for 8 weeks. Two modules cover the **same content** as a traditional 16-week course.
- Even though modular courses are shorter, they move at the **same pace** as traditional courses (each module covers half the content of a traditional course in half the time).
- Homework and quizzes will be done online using MyMathLab, which provides instant feedback and 24x7 online help.
- You will take two **short final exams** (one every eight weeks) instead of one long final exam at the end of the semester.
- If you complete the first module successfully, you will continue with the next module during the second-half of the semester at the same time and with the same instructor. If you do not pass the first module, you will have a chance to retake the module during the second-half of the semester, schedule permitting. Modules start every 8 weeks.



### If you are registering for elementary algebra:

- Register for two modules – MAT 083, which meets during the first 8 weeks of the semester, and MAT 084, which meets during the second 8 weeks.
- MAT 093 (a traditional 16-week course) will still be offered as an option for students who prefer evening courses.

### If you are registering for intermediate algebra:

- **If you plan to take MAT 105** (College Algebra), register for two modules – MAT 085, which meets during the first 8 weeks of the semester, and MAT 086, which meets during the second 8 weeks.
- **If you do not plan to take MAT 105**, you only need to register for MAT 085. In other words, ***you can skip MAT 086 and be ready for college-credit math after only 8 weeks of intermediate algebra!***
- If you are not sure whether you need to take MAT 105, please meet with an Academic Advisor.

### For all elementary and intermediate algebra students:

- Register for two modules that meet on the **same schedule** (unless you are an intermediate algebra student who only needs MAT 085). For example, if you would like to take elementary algebra at 9 am, register for MAT 083 4C and MAT 084 4C.

### For more information:

- Meet with an Academic Advisor.
- Contact Geoff Krader in the Mathematics Department: [geoffrey.krader@morton.edu](mailto:geoffrey.krader@morton.edu), (708) 656-8000 x2292.
- Visit [www.morton.edu/modularmath](http://www.morton.edu/modularmath).

5D	Lec	M Tu W Th	10:00am-10:50am	327C	Paez
			1/14 - 3/7		
6G	Lec	M Tu W Th	1:00pm-1:50pm	325C	Paez
			1/14 - 3/7		
72	Lec	M W	6:30pm-8:10pm	201D	Staff
			3/13 - 5/15		
8K	Lec	M W	3:30pm-5:10pm	325C	Hovorka
			1/14 - 3/6		
92	Lec	M W	6:30pm-8:10pm	325C	Staff
			1/14 - 3/6		
Prerequisite: MAT 080 or MAT 090 or minimum score of 50 on the Arithmetic and 20 on the Elementary Algebra portion of the Math Placement Test					
Corequisite: Any student registered for MAT 083 XX must register for MAT 084 XX. For sections 1E, 2H, 4C, 5D, 6G, 8K, and 92.					

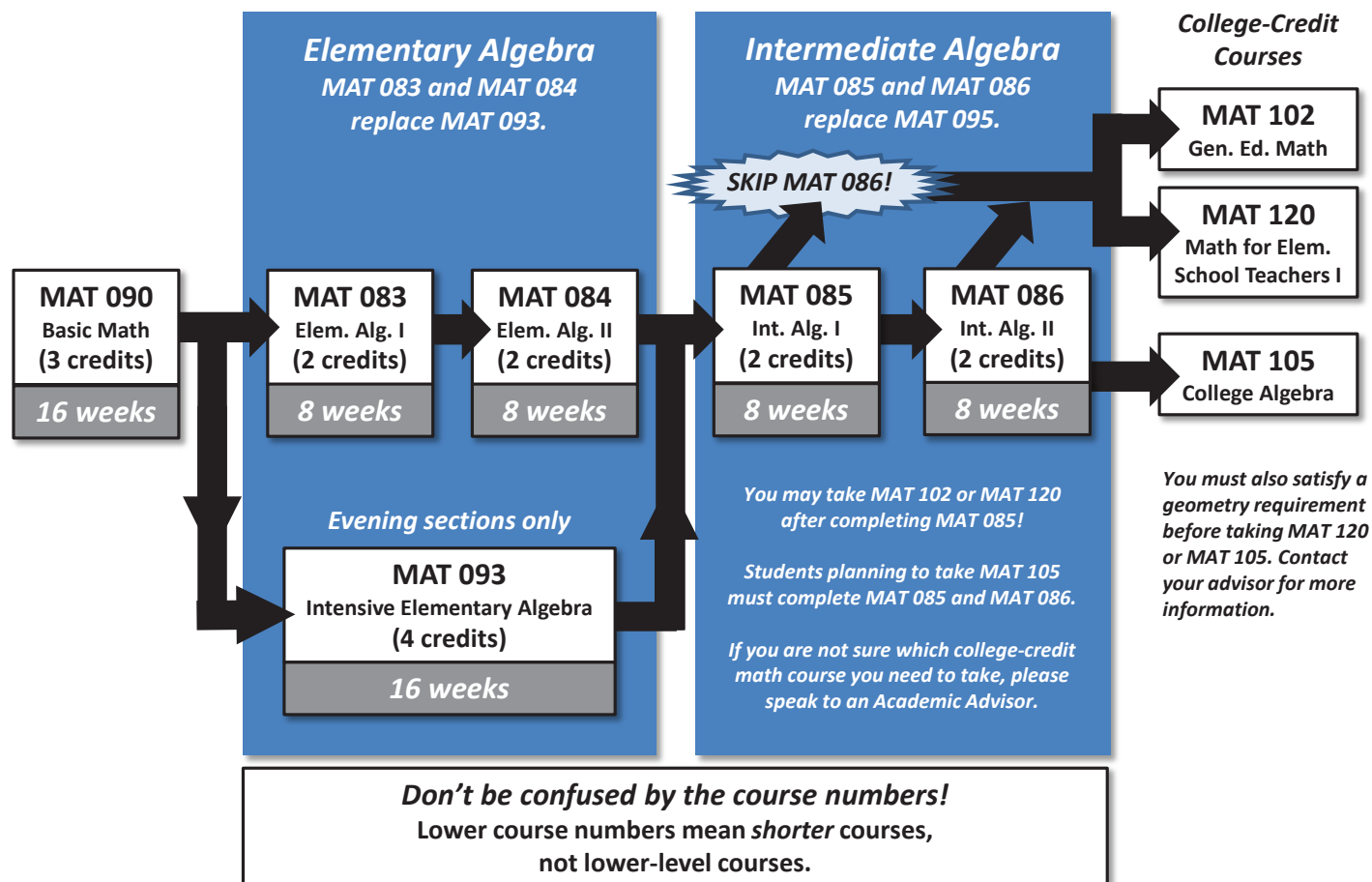
**MAT-084 Elemen Algebra - Part II 2 credits**

1E	Lec	M Tu W Th	11:00am-11:50am	201D	Tomchek
			3/12 - 5/16		
2H	Lec	M Tu W Th	2:00pm-2:50pm	201D	Windham
			3/12 - 5/16		
3E	Lec	M Tu W Th	11:00am-11:50am	203D	Staff
			1/14 - 3/7		

4C	Lec	M Tu W Th	9:00am-9:50am	325C	Tomchek
			3/12 - 5/16		
5D	Lec	M Tu W Th	10:00am-10:50am	327C	Paez
			3/12 - 5/16		
6G	Lec	M Tu W Th	1:00pm-1:50pm	325C	Paez
			3/12 - 5/16		
72	Lec	Tu Th	6:30pm-8:10pm	335C	Staff
			1/15 - 3/7		
8K	Lec	M W	3:30pm-5:10pm	325C	Hovorka
			3/13 - 5/15		
92	Lec	M W	6:30pm-8:10pm	325C	Staff
			3/13 - 5/15		
Prerequisite: MAT 083 or Qualifying score on Math Placement Test					
Corequisite: Any registered for MAT 084 XX must register for MAT 085 XX. For sections 3E and 72.					

**MAT-085 Intermed Algebra-Part I 2 credits**

2E	Lec	M Tu W Th	11:00am-11:50am	327C	Hovorka
			1/14 - 3/7		
3E	Lec	M Tu W Th	11:00am-11:50am	203D	Staff
			3/12 - 5/16		
4K	Lec	Tu Th	4:30pm-6:10pm	202D	Staff
			1/15 - 3/7		





5F	Lec	M Tu W Th	12:00pm-12:50pm	325C	Paez
			1/14 - 3/7		
65	Lec	Tu Th	8:20pm-10:00pm	325C	Staff
			1/15 - 3/7		
72	Lec	Tu Th	6:30pm-8:10pm	335C	Staff
			3/12 - 5/16		
82	Lec	Tu Th	6:30pm-8:10pm	201D	Staff
			1/15 - 3/7		
CR	Lec	Tu Th	10:00am-10:50am	201D	Staff
			1/15 - 3/7		
Corequisite: Any student registered for MAT 085 CR must also be registered for MAT 102 CR. This is the pilot of a corequisite model.					
Prerequisite: MAT 084 or MAT 093 or a score of 50 on the Elementary Algebra portion of the Math Placement Test					

**MAT-086 Intermed Algebra-Part II****2 credits**

2E	Lec	M Tu W Th	11:00am-11:50am	327C	Hovorka
			3/12 - 5/16		
3D	Lec	M Tu W Th	10:00am-10:50am	325C	Tomchek
			1/14 - 3/7		
4K	Lec	Tu Th	4:30pm-6:10pm	202D	Staff
			3/12 - 5/16		
5F	Lec	M Tu W Th	12:00pm-12:50pm	325C	Paez
			3/12/2018 - 5/16		
65	Lec	Tu Th	8:20pm-10:00pm	325C	Staff
			3/12 - 5/16		
72	Lec	M W	6:30pm-8:10pm	201D	Staff
			1/14 - 3/6		
82	Lec	Tu Th	6:30pm-8:10pm	201D	Staff
			3/12 - 5/16		
Prerequisite: MAT 085					

MAT-100 Occupational Math 3 credits

11	Lec	F	6:00pm-8:30pm	325C	Dominguez
			1/18 - 5/10		

**MAT-102 General Education Mathematics****4 credits**

1B	Lec	M Tu W Th	8:00am-8:50am	335C	Spaniol
			1/14 - 5/16		
2K	Lec	M W	4:30pm-6:10pm	327C	Staff
			1/14 - 5/15		
32	Lec	M W	6:30pm-8:45pm	327C	Staff
			2/11 - 5/15		
4E	Lec	M Tu W Th	11:00am-11:50am	325C	Windham
			1/14 - 5/16		

5G	Lec	M Tu W Th	1:00am-1:50am	327C	Tomchek
			1/14 - 5/16		
8B	Lec	Sa	9:00am-12:40pm	325C	Staff
			1/19 - 5/11		
CR	Lec	M Tu W Th	9:00am-9:50am	201D	Windham
			1/14 - 5/16		
Corequisite: Any student registered for MAT 102 CR must also be registered for MAT 085 CR. This is the pilot of a corequisite model.					
NR	Lec		Online		Dominguez
			1/14 - 5/16		
Prerequisite: Successful completion of MAT 085 or MAT 095 or Math Placement Test; and satisfactory completion of MAT 092 or Geometry Proficiency Test or two semesters of high school geometry with a grade of "C" or better					



The above course is offered via the internet. You can use the Morton College Internet system if you do not have Internet access at home. You will have access to the instructor by E-mail. To get started with this course, log on to the Morton College Web-site at [www.morton.edu](http://www.morton.edu). Click Online courses and select MAT 102 or contact Carlos Dominguez at [carlos.dominguez@morton.edu](mailto:carlos.dominguez@morton.edu). This is not a self-paced course. The course starts the first day of the semester. Assignments are due the first week. If at any point in the semester you are not keeping up, you will be dropped. Book is required first day of class. Allow 3 weeks if you are ordering the book online.

**MAT-105 College Algebra****4 credits**

1C	Lec	M Tu W Th	9:00am-9:50am	327C	Paez
			1/14 - 5/16		
2D	Lec	M Tu W Th	10:00am-10:50am	335C	Spaniol
			1/14 - 5/16		
3G	Lec	M Tu W Th	12:00pm-12:50pm	201D	Windham
			1/14 - 5/16		
42	Lec	Tu Th	6:30pm-8:10pm	325C	Staff
			1/15 - 5/16		
5K	Lec	M W	10:00am-11:40am	330C	Casey
			1/14 - 5/15		
NR	Lec		Online		Windham
			1/14/2019 - 5/16		
Prerequisite: Satisfactory completion of MAT 086 or MAT 095 or Math Placement Test; and satisfactory or two semesters of high school geometry with a grade of "C" or better.					



The above course is offered via the internet. You can use the Morton College Internet system if you do not have Internet access at home. You will have access to the instructor by E-mail. To get started with this course, log on to the Morton College Web-site at [www.morton.edu](http://www.morton.edu). Click Online courses and select MAT 105 or contact Brandie Windham at [brandie.windham@morton.edu](mailto:brandie.windham@morton.edu). This is not a self-paced course. The course starts the first day of the semester. Assignments are due the first week. If at any point in the semester you are not keeping up, you will be dropped. Book is required first day of class. Allow 3 weeks if you are ordering the book online.

**MAT-110 College Trig 3 credits**  
 1H Lec M W F 2:00pm-2:50pm 327C Staff  
 1/14 - 5/15

2J Lec M W 3:00pm-4:15pm 327C Tomchek  
 1/14 - 5/16

Prerequisite: MAT 105 or concurrent enrollment or Math Placement Test.

**MAT-121 Math/Elem School Teachers II 4 credits**

1F Lec M Tu W Th 12:30pm-12:50pm 330C Hovorka  
 1/15 - 5/16

Prerequisite: Grade "C" or better in MAT 120.

**MAT-124 Finite Mathematics 4 credits**

NR Lec Online Dominguez  
 1/14 - 5/16

Prerequisite: MAT 105 or Qualifying Score on the College Level Math Placement Test.



The above course is offered via the internet. You can use the Morton College Internet system if you do not have Internet access at home. You will have access to the instructor by E-mail. To get started with this course, log on to the Morton College Web-site at [www.morton.edu](http://www.morton.edu). Click Online courses and select MAT 124 or contact Carlos Dominguez at [carlos.dominguez@morton.edu](mailto:carlos.dominguez@morton.edu). This is not a self-paced course. The course starts the first day of the semester. Assignments are due the first week. If at any point in the semester you are not keeping up, you will be dropped. Book is required first day of class. Allow 3 weeks if you are ordering the book online.

**MAT-141 Statistics 4 credits**

1F Lec M Tu W Th 1:00pm-1:50pm 335C Spaniol  
 1/14 - 5/16

NR Lec Online Dominguez  
 1/14 - 5/16

Prerequisite: MAT 102, MAT105 or Qualifying score on the College Level Math portion of the Math Placement Test.



The above course is offered via the internet. You can use the Morton College Internet system if you do not have Internet access at home. You will have access to the instructor by E-mail. To get started with this course, log on to the Morton College Web-site at [www.morton.edu](http://www.morton.edu). Click Online courses and select MAT 141 or contact Carlos Dominguez at [carlos.dominguez@morton.edu](mailto:carlos.dominguez@morton.edu). This is not a self-paced course. The course starts the first day of the semester. Assignments are due the first week. If at any point in the semester you are not keeping up, you will be dropped. Book is required first day of class. Allow 3 weeks if you are ordering the book online.

**MAT-181 Discrete Mathematics 3 credits**

1L Lec Tu Th 5:00pm-6:15pm 201D Dominguez  
 1/15 - 5/16

Prerequisite: MAT 105 with a minimum grade of "C" or Math Placement Test.

**MAT-201 Calculus I 5 credits**

1E Lec M W 11:00am-11:50am 335C Spaniol  
 Lec Tu Th 11:00am-12:15pm 335C  
 1/14 - 5/16

2H Lec M W 2:00pm-4:15pm 330C Casey  
 1/14 - 5/15

Prerequisite: MAT 105 and MAT 110 with Grade of "C" or Qualifying score on the College Level Math portion of the Math Placement Test.

**MAT-202 Calculus II 5 credits**

1F Lec Tu Th 1:00pm-3:15pm 330C Casey  
 1/15 - 5/16

Prerequisite: Grade of "C" or better in MAT 201.

**MAT-203 Calculus III 4 credits**

1F Lec M W 12:00pm-1:40pm 275C Casey  
 1/14 - 5/15

Prerequisite: Grade of "C" or better in MAT 202.

**MAT-215 Differ Equations 3 credits**

1D Lec Tu Th 11:00am-12:15pm 324C Casey  
 1/15 - 5/16

Prerequisite: Grade of "C" or better in MAT 202 or permission of instructor.

**MAT-224 Calculus for Business & Soc Sc 4 credits**

NR Lec Online Dominguez  
 1/14 - 5/16

Prerequisite: Grade of "C" or better in MAT 105 or Math Placement Test.



The above course is offered via the internet. You can use the Morton College Internet system if you do not have Internet access at home. You will have access to the instructor by E-mail. To get started with this course, log on to the Morton College Web-site at [www.morton.edu](http://www.morton.edu). Click Online courses and select MAT 224 or contact Carlos Dominguez at [carlos.dominguez@morton.edu](mailto:carlos.dominguez@morton.edu). This is not a self-paced course. The course starts the first day of the semester. Assignments are due the first week. If at any point in the semester you are not keeping up, you will be dropped. Book is required first day of class. Allow 3 weeks if you are ordering the book online.

## Music

**MUS-100 Music Appreciation 3 credits**

1C Lec M W F 9:00am-9:50am 110C Knickerbocker  
 1/14 - 5/15

2E Lec M W F 10:00am-10:50am 110C Knickerbocker  
 1/14 - 5/15

32 Lec W 6:30pm-9:15pm 115C Montgomery  
 1/16 - 5/15

4B Lec Tu Th 8:00am-9:15am 110C Warren  
 1/15 - 5/16

LC Lec Tu Th 9:30am-10:45am 115C Warren  
 1/15 - 5/16

NR Lec Online Warren  
1/14 - 5/16



The above course is offered via the internet. You can use the Morton College Internet system if you do not have Internet access at home. You will have access to the instructor by E-mail. To get started with this course, log on to the Morton College Web-site at [www.morton.edu](http://www.morton.edu). Click Online courses and select MUS 100 or contact John Warren at [john.warren@morton.edu](mailto:john.warren@morton.edu). This is not a self-paced course. The course starts the first day of the semester. Assignments are due the first week. If at any point in the semester you are not keeping up, you will be dropped. Book is required first day of class. Allow 3 weeks if you are ordering the book online.

**MUS-106 Trends Modern American Music 3 credits**

1F Lec M W F 12:00pm-12:50pm 115C Dillinger  
1/14 - 5/15

NR Lec Online Warren  
1/14 - 5/16



The above course is offered via the internet. You can use the Morton College Internet system if you do not have Internet access at home. You will have access to the instructor by E-mail. To get started with this course, log on to the Morton College Web-site at [www.morton.edu](http://www.morton.edu). Click Online courses and select MUS 106 or contact John Warren at [john.warren@morton.edu](mailto:john.warren@morton.edu). This is not a self-paced course. The course starts the first day of the semester. Assignments are due the first week. If at any point in the semester you are not keeping up, you will be dropped. Book is required first day of class. Allow 3 weeks if you are ordering the book online.

**MUS-108 World Music Survey 3 credits**

1F Lec Tu Th 12:30pm-1:45pm 115C Warren  
1/15 - 5/16

NR Lec Online Warren  
1/14 - 5/16



The above course is offered via the internet. You can use the Morton College Internet system if you do not have Internet access at home. You will have access to the instructor by E-mail. To get started with this course, log on to the Morton College Web-site at [www.morton.edu](http://www.morton.edu). Click Online courses and select MUS 108 or contact John Warren at [john.warren@morton.edu](mailto:john.warren@morton.edu). This is not a self-paced course. The course starts the first day of the semester. Assignments are due the first week. If at any point in the semester you are not keeping up, you will be dropped. Book is required first day of class. Allow 3 weeks if you are ordering the book online.

**MUS-110 Music Theory 1 3 credits**

1R Lec M W F 10:00am-10:50am 115C Dillinger  
1/14 - 5/15

Prerequisite: basic music knowledge or instructor permission

**MUS-111 Music Theory 2 3 credits**

1R Lec M W F 10:00am-10:50am 115C Dillinger  
1/14 - 5/15

Fees: \$450

Prerequisite: take MUS-110

**MUS-112 Keyboard Musicianship 1 1 credit**

1R Lec Tu Th 9:30AM-10:45a 110C Montiel  
1/15 - 5/16

**MUS-115 Ear Trn & Sight Sign I 1 credit**

1R Lec Tu Th 11:00am-12:15pm 115C Truly  
1/15 - 5/16

Prerequisite: basic music knowledge or instructor permission

**MUS-116 Ear Trn & Sight Sign II 1 credit**

1R Lec Tu Th 11:00am-12:15pm 115C Truly  
1/15 - 5/16

Prerequisite: MUS 110, MUS 115

**MUS-117 Keyboard Musicianship 2 1 credit**

1R Lec Tu Th 9:30am-10:45am 110C Montiel  
1/15 - 5/16

Prerequisite: MUS 110 and MUS 115

**MUS-122 College Singers 1 1 credit**

1G Lab M W F 1:00pm-1:50pm 110C Sulack  
1/21 - 5/15

Fees: \$20

Prerequisite: Vocal proficiency

**MUS-123 Popular Music Ensemble 1 credit**

1F Lab Tu Th 12:30pm-1:45pm 110C Dillinger  
1/22 - 5/16

Fees: \$20

Prerequisite: Instrumental proficiency

**MUS-129 Concert Band 1 1 credit**

1F Lab M W F 12:00pm-12:50pm 110C Montgomery  
1/21 - 5/15

Fees: \$20

**MUS-130 Private Applied Piano Music Major 2 credits**

1R Lec TBA Knickerbocker  
1/18 - 5/16

Fees: \$450

**MUS-131 Private Applied Piano Non-Major 1 credit**

1R Lec TBA Knickerbocker  
1/18 - 5/16

Fees: \$175

**MUS-132 Private Applied Voice Music Major 2 credits**

1R Lec TBA Sulack  
1/18 - 5/16

Fees: \$350

**MUS-133 Priv. Applied Voice Music No-Major 1 credit**

1R Lec TBA Sulack  
1/18 - 5/16

Fees: \$175

**MUS-134 Private Applied Guitar Music Major 2 credits**

1R Lec TBA Skov  
1/18 - 5/16

Fees: \$350

**MUS-135 Private Applied Guitar Non-Major 1 credit**

1R Lec TBA Staff  
1/18 - 5/16

Fees: \$175

<b>MUS-137 Private Applied Percussion N-Major</b>	<b>1 credit</b>	<b>MUS-162 Private Applied Voice Music Major</b>	<b>2 credits</b>
1R Lec TBA	Truly	1R Lec TBA	Sulack
1/18 - 5/16		1/18 - 5/16	
Fees: \$175		Fees: \$350	
<b>MUS-138 Private Applied Strings Major</b>	<b>2 credits</b>	<b>MUS-163 Priv. Applied Voice Music No-Major</b>	<b>1 credit</b>
1R Lec TBA	Dillinger	1R Lec TBA	Sulack
1/18 - 5/16		1/18 - 5/16	
Fees: \$350		Fees: \$175	
<b>MUS-139 Private Applied Strings Non-Major</b>	<b>1 credit</b>	<b>MUS-164 Private Applied Guitar Music Major</b>	<b>2 credits</b>
1R Lec TBA	Dillinger	1R Lec TBA	Staff
1/18 - 5/16		1/18 - 5/16	
Fees: \$175		Fees: \$350	
<b>MUS-140 Private Applied Woodwind Major</b>	<b>2 credits</b>	<b>MUS-165 Private Applied Guitar Non-Major</b>	<b>1 credit</b>
1R Lec TBA Regan		1R Lec TBA	Staff
1/18 - 5/16		1/18 - 5/16	
Fees: \$350		Fees: \$175	
<b>MUS-141 Private Applied Woodwind Non-Major</b>	<b>1 credit</b>	<b>MUS-166 Private Applied Percussion Major</b>	<b>2 credits</b>
1R Lec TBA	Regan	1R Lec TBA	Truly
1/18 - 5/16		1/18 - 5/16	
Fees: \$250		Fees: \$450	
<b>MUS-142 Private Applied Brass Music Major</b>	<b>2 credits</b>	<b>MUS-167 Private Applied Percussion N-Major</b>	<b>1 credit</b>
1R Lec TBA	Montgomery	1R Lec TBA	Truly
1/18 - 5/16		1/18 - 5/16	
Fees: \$450		Fees: \$250	
<b>MUS-143 Private Applied Brass Non-Major</b>	<b>1 credit</b>	<b>MUS-168 Private Applied Strings Major</b>	<b>2 credits</b>
1R Lec TBA	Montgomery	1R Lec TBA	Dillinger
1/18 - 5/16		1/18 - 5/16	
Fees: \$250		Fees: \$350	
<b>MUS-152 College Singers 2</b>	<b>1 credit</b>	<b>MUS-169 Private Applied Strings Non-Major</b>	<b>1 credit</b>
1G Lab M W F 1:00pm-1:50pm 110C	Sulack	1R Lec TBA	Dillinger
1/21 - 5/15		1/18 - 5/16	
Fees: \$20		Fees: \$250	
<b>MUS-153 Popular Music Ensemble 2</b>	<b>1 credit</b>	<b>MUS-170 Private Applied Woodwind Major</b>	<b>2 credits</b>
1F Lab Tu Th 12:30pm-1:45pm 110C	Dillinger	1R Lec TBA	Regan
1/22 - 5/16		1/18 - 5/16	
Fees: \$20		Fees: \$450	
<b>MUS-159 Concert Band 2</b>	<b>1 credit</b>	<b>MUS-171 Private Applied Woodwind Non-Major</b>	<b>1 credit</b>
1F Lab M W F 12:00PM-12:50PM 110C	Montgomery	1R Lec TBA	Regan
1/21 - 5/15		1/18 - 5/16	
Fees: \$20		Fees: \$250	
<b>MUS-160 Private Applied Piano Music Major</b>	<b>2 credits</b>	<b>MUS-172 Private Applied Brass Music Major</b>	<b>2 credits</b>
1R Lec TBA	Knickerbocker	1R Lec TBA	Montgomery
1/18 - 5/16		1/18 - 5/16	
Fees: \$350		Fees: \$350	
<b>MUS-161 Private Applied Piano Non-Major</b>	<b>1 credit</b>	<b>MUS-182 Music Production 2</b>	<b>3 credits</b>
1R Lec TBA	Knickerbocker	12 Lec M 6:30pm-9:15pm 110C	Staff
1/18 - 5/16		1/14 - 5/13	
Fees: \$175		Fees: \$20	



<b>MUS-222 College Singers 3</b>	<b>1 credit</b>	<b>MUS-239 Private Applied Strings Non-Major</b>	<b>1 credit</b>
1G Lab M W F 1:00pm-1:50pm 110C	Sulack	1R Lec TBA	Dillinger
1/21 - 5/15		1/18 - 5/16	
Fees: \$20		Fees: \$175	
<b>MUS-223 Popular Music Ensemble 3</b>	<b>1 credit</b>	<b>MUS-240 Private Applied Woodwind Major</b>	<b>2 credits</b>
1F Lab Tu Th 12:30pm-1:45pm 110C	Dillinger	1R Lec TBA	Regan
1/22 - 5/16		1/18 - 5/16	
Fees: \$20		Fees: \$450	
<b>MUS-229 Concert Band 3</b>	<b>1 credit</b>	<b>MUS-241 Private Applied Woodwind Non-Major</b>	<b>1 credit</b>
1F Lab M W F 12:00pm-12:50pm 110C	Montgomery	1R Lec TBA	Regan
1/21 - 5/15		1/18 - 5/16	
Fees: \$20		Fees: \$250	
<b>MUS-230 Private Applied Piano Music Major</b>	<b>2 credits</b>	<b>MUS-242 Private Applied Brass Music Major</b>	<b>2 credits</b>
1R Lec TBA	Knickerbocker	1R Lec TBA	Montgomery
1/18 - 5/16		1/18 - 5/16	
Fees: \$450		Fees: \$450	
<b>MUS-231 Private Applied Piano Non-Major</b>	<b>1 credit</b>	<b>MUS-243 Private Applied Brass Non-Major</b>	<b>1 credit</b>
1R Lec TBA	Knickerbocker	1R Lec TBA	Montgomery
1/18 - 5/16		1/18 - 5/16	
Fees: \$175		Fees: \$250	
<b>MUS-232 Private Applied Voice Music Major</b>	<b>2 credits</b>	<b>MUS-252 College Singers 4</b>	<b>1 credit</b>
1R Lec TBA	Sulack	1G Lab M W F 1:00pm-1:50pm 110C	Sulack
1/18 - 5/16		1/21 - 5/15	
Fees: \$450		Fees: \$20	
<b>MUS-233 Priv. Applied Voice Music No-Major</b>	<b>1 credit</b>	<b>MUS-253 Popular Music Ensemble 4</b>	<b>1 credit</b>
1R Lec TBA	Sulack	1F Lab Tu Th 12:30pm-1:45pm 110C	Dillinger
1/18 - 5/16		1/22 - 5/16	
Fees: \$250		Fees: \$20	
<b>MUS-234 Private Applied Guitar Music Major</b>	<b>2 credits</b>	<b>MUS-259 Concert Band 4</b>	<b>1 credit</b>
1R Lec TBA	Skov	1F Lab M W F 12:00pm-12:50pm 110C	Montgomery
1/18 - 5/16		1/21 - 5/15	
Fees: \$350		Fees: \$20	
<b>MUS-235 Private Applied Guitar Non-Major</b>	<b>1 credit</b>	<b>MUS-260 Private Applied Piano Music Major</b>	<b>2 credits</b>
1R Lec TBA	Skov	1R Lec TBA	Knickerbocker
1/18 - 5/16		1/18 - 5/16	
Fees: \$175		Fees: \$450	
<b>MUS-236 Private Applied Percussion Major</b>	<b>2 credits</b>	<b>MUS-261 Private Applied Piano Non-Major</b>	<b>1 credit</b>
1R Lec TBA	Truly	1R Lec TBA	Knickerbocker
1/18 - 5/16		1/18 - 5/16	
Fees: \$450		Fees: \$250	
<b>MUS-237 Private Applied Percussion N-Major</b>	<b>1 credit</b>	<b>MUS-262 Private Applied Voice Music Major</b>	<b>2 credits</b>
1R Lec TBA	Truly	1R Lec TBA	Sulack
1/18 - 5/16		1/18 - 5/16	
Fees: \$250		Fees: \$450	
<b>MUS-238 Private Applied Strings Major</b>	<b>2 credits</b>	<b>MUS-263 Priv. Applied Voice Music No-Major</b>	<b>1 credit</b>
1R Lec TBA	Dillinger	1R Lec TBA	Sulack
1/18 - 5/16		1/18 - 5/16	
Fees: \$350		Fees: \$250	

<b>MUS-264 Private Applied Guitar Music Major</b>	<b>2 credits</b>
1R Lec TBA	Skov
1/18 - 5/16	
Fees: \$350	
<b>MUS-265 Private Applied Guitar Non-Major</b>	<b>1 credit</b>
1R Lec TBA	Skov
1/18 - 5/16	
Fees: \$175	
<b>MUS-266 Private Applied Percussion Major</b>	<b>2 credits</b>
1R Lec TBA	Truly
1/18 - 5/16	
Fees: \$450	
<b>MUS-267 Private Applied Percussion N-Major</b>	<b>1 credit</b>
1R Lec TBA	Truly
1/18 - 5/16	
Fees: \$250	
<b>MUS-268 Private Applied Strings Major</b>	<b>2 credits</b>
1R Lec TBA	Dillinger
1/18 - 5/16	
Fees: \$450	
<b>MUS-269 Private Applied Strings Non-Major</b>	<b>1 credit</b>
1R Lec TBA	Dillinger
1/18 - 5/16	
Fees: \$250	
<b>MUS-270 Private Applied Woodwind Major</b>	<b>2 credits</b>
1R Lec TBA	Regan
1/18 - 5/16	
Fees: \$450	
<b>MUS-271 Private Applied Woodwind Non-Major</b>	<b>1 credit</b>
1R Lec TBA	Regan
1/18 - 5/16	
Fees: \$250	
<b>MUS-272 Private Applied Brass Music Major</b>	<b>2 credits</b>
1R Lec TBA	Montgomery
1/18 - 5/16	
Fees: \$450	
<b>MUS-273 Private Applied Brass Non-Major</b>	<b>1 credit</b>
1R Lec TBA	Montgomery
1/18 - 5/16	
Fees: \$250	

## Nursing

<b>NUR-105 Basic Nursing Assistant Training</b>	<b>7 credits</b>
A1 Lec Tu 9:00am-1:15pm 335B	Mulvey
Lab Th 9:00am-12:15pm 335B	Mulvey
Cln Th 6:30am-3:00pm TBA	Mulvey
1/15 - 5/16	
B1 Lec Tu 5:30pm-9:15pm 335B	Staff
Lab Th 5:30pm-8:15pm 335B	Staff
Cln TBA 6:30am-3:00pm TBA	Staff
1/15 - 5/16	
Fees: \$130	
C1 Lec W 4:00pm-8:15pm 333B	Staff
Lab Sa 8:00am-11:15am 337B	Staff
Cln TBA 6:30am-3:00pm TBA	Staff
1/16 - 5/16	
C2 Lec W 4:00pm-8:15pm 333B	Staff
Lab Sa 12:00pm-3:15pm 337B	Staff
Cln TBA 6:30am-3:00pm TBA	Staff
1/16 - 5/16	
Prerequisite: English Placement Test with a minimum score of 64 and Arithmetic Placement Test with minimum score of 50	
<b>NUR-116 Mental Health Nursing</b>	<b>3 credits</b>
A1 Lec Tu Th 9:00am-11:50am 333B	Walker
Cln TBA TBA TBA	Staff
1/15 - 2/16	
A2 Lec Tu Th 9:00am-11:50am 333B	Walker
Cln TBA TBA TBA	Staff
1/15 - 2/16	
A3 Lec Tu Th 9:00am-11:50am 333B	Walker
Cln TBA TBA TBA	Staff
1/15 - 2/16	
B1 Lec Tu Th 9:00am-11:50am 333B	Walker
Cln TBA TBA TBA	Staff
2/21 - 4/6	
B2 Lec Tu Th 9:00am-11:50am 333B	Walker
Cln TBA TBA TBA	Staff
2/21 - 4/6	
B3 Lec Tu Th 9:00am-11:50am 333B	Walker
Cln TBA TBA TBA	Staff
2/21 - 4/6	
B4 Lec Tu Th 9:00am-11:50am 333B	Walker
Cln TBA TBA TBA	Staff
2/21 - 4/6	
C1 Lec Tu Th 9:00am-11:50am 333B	Walker
Cln TBA TBA TBA	Staff
4/9 - 5/18	

C2	Lec	Tu Th	9:00am-11:50am	333B	Walker
	Cln	TBA	TBA	TBA	Staff
	4/9 - 5/18				
C3	Lec	Tu Th	9:00am-11:50am	333B	Walker
	Cln	TBA	TBA	TBA	Staff
	4/9 - 5/18				
C4	Lec	Tu Th	9:00am-11:50am	333B	Walker
	Cln	TBA	TBA	TBA	Staff
	4/9 - 5/18				
	Fees: \$200				
	Prerequisite: NUR 107 and NUR 108				

**NUR-117 NUR of the Childbearing Family 3 credits**

A1	Lec	M W	12:00pm-2:50pm	301C	Green
	Cln	TBA	TBA	TBA	Staff
	2/25 - 4/8				
A2	Lec	M W	12:00pm-2:50pm	301C	Green
	Cln	TBA	TBA	TBA	Staff
	2/25 - 4/8				
A3	Lec	M W	12:00pm-2:50pm	301C	Green
	Cln	TBA	TBA	TBA	Staff
	2/25 - 4/8				
B1	Lec	M W	12:00pm-2:50pm	301C	Green
	Cln	TBA	TBA	TBA	Staff
	4/10 - 5/18				
B2	Lec	M W	12:00pm-2:50pm	301C	Green
	Cln	TBA	TBA	TBA	Staff
	4/10 - 5/18				
B3	Lec	M W	12:00pm-2:50pm	301C	Green
	Cln	TBA	TBA	TBA	Staff
	4/10 - 5/18				
B4	Lec	M W	12:00pm-2:50pm	333B	Green
	Cln	TBA	TBA	TBA	Staff
	4/10 - 5/18				
C1	Lec	M W	12:00pm-2:50pm	301C	Green
	Cln	TBA	TBA	TBA	Staff
	1/14 - 2/20				
C2	Lec	M W	12:00pm-2:50pm	301C	Green
	Cln	TBA	TBA	TBA	Staff
	1/14 - 2/20				
C3	Lec	M W	12:00pm-2:50pm	301C	Green
	Cln	TBA	TBA	TBA	Staff
	1/14 - 2/20				
C4	Lec	M W	12:00pm-2:50pm	301C	Green
	Cln	TBA	TBA	TBA	Staff
	1/14 - 2/20				
	Fees: \$175				
	Prerequisite: NUR 107 and NUR 108				

NUR-118 NUR Care of Child & Family					3 credits
A1	Lec	Tu Th	2:00pm-4:50pm	336B	Kelikian Staff
	Cln	TBA	TBA	TBA	
	4/9 - 5/18				
A2	Lec	Tu Th	2:00pm-4:50pm	336B	Kelikian Staff
	Cln	TBA	TBA	TBA	
	4/9 - 5/18				
A3	Lec	Tu Th	2:00pm-4:50pm	336B	Kelikian Staff
	Cln	TBA	TBA	TBA	
	4/9 - 5/18				
B1	Lec	Tu Th	2:00pm-4:50pm	333B	Kelikian Staff
	Cln	TBA	TBA	TBA	
	1/15 - 2/16				
B2	Lec	Tu Th	2:00pm-4:50pm	333B	Kelikian Staff
	Cln	TBA	TBA	TBA	
	1/15 - 2/16				
B3	Lec	Tu Th	2:00pm-4:50pm	333B	Kelikian Staff
	Cln	TBA	TBA	TBA	
	1/15 - 2/16				
B4	Lec	Tu Th	2:00pm-4:50pm	333B	Kelikian Staff
	Cln	TBA	TBA	TBA	
	1/15 - 2/16				
C1	Lec	Tu Th	2:00pm-4:50pm	333B	Kelikian Staff
	Cln	TBA	TBA	TBA	
	2/21 - 4/6				
C2	Lec	Tu Th	2:00pm-4:50pm	333B	Kelikian Staff
	Cln	TBA	TBA	TBA	
	2/21 - 4/6				
C3	Lec	Tu Th	2:00pm-4:50pm	333B	Kelikian Staff
	Cln	TBA	TBA	TBA	
	2/21 - 4/6				
C4	Lec	Tu Th	2:00pm-4:50pm	333B	Kelikian Staff
	Cln	TBA	TBA	TBA	
	2/21 - 4/6				
	Fees: \$175				
	Prerequisite: NUR 107 and NUR 108				
NUR-216 Adult Health Nursing					6 credits
A1	Lec	T F	9:00am-11:30am	301C	Sarther Staff
	Cln	TBA	TBA	TBA	
	1/15 - 4/12				
A2	Lec	T F	9:00am-11:30am	301C	Sarther Staff
	Cln	Sa	TBA	TBA	
	1/15 - 4/12				
A3	Lec	T F	9:00am-11:30am	301C	Sarther Staff
	Cln	Sa	TBA	TBA	
	1/15 - 4/12				
A4	Lec	T F	9:00am-11:30am	301C	Sarther Staff
	Cln	Sa	TBA	TBA	
	1/15 - 4/12				

A5	Lec	T F	9:00am-11:30am	301C	Sarther
	Cln	Sa	TBA	TBA	Staff
			1/15 - 4/12		
B1	Lec	M W	9:00am-11:30am	333B	Staff
	Cln	Sa	TBA	TBA	Staff
			1/14 - 4/10		
B2	Lec	M W	9:00am-11:30am	333B	Staff
	Cln	Sa	TBA	TBA	Staff
			1/14 - 4/10		
B3	Lec	M W	9:00am-11:30am	333B	Staff
	Cln	Sa	TBA	TBA	Staff
			1/14 - 4/10		
B4	Lec	M W	9:00am-11:30am	333B	Staff
	Cln	Sa	TBA	TBA	Staff
			1/14 - 4/10		
B5	Lec	M W	9:00am-11:30am	333B	Staff
	Cln	Sa	TBA	TBA	Staff
			1/14 - 4/10		
			Fees: \$250		

Prerequisite: NUR 206 and concurrent enrollment in NUR 218

<b>NUR-218</b>	<b>Nursing Synthesis</b>				<b>3 credits</b>
A1	Lec	Tu F	12:00pm-2:50pm	301C	Sarther
			1/15 - 5/14		
B1	Lec	M W	12:00pm-2:50pm	333B	Staff
			1/14 - 5/13		

## Office Management Technology

<b>OMT-102</b>	<b>Keyboarding &amp; Document Formatting</b>				<b>2 credits</b>
11	Lec/Lab	M W	6:00pm-7:20pm	324B	Fabiyl
			1/14 - 5/15		
			Fees: \$25		
H1	Lec	Sa	9:00am-12:15pm	324B	Staff
			1/26 - 3/16		



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<b>OMT-127</b>	<b>Electronic Recordkeeping</b>				<b>3 credits</b>
1E	Lec	Tu Th	11:00am-12:15pm	324B	Fabiyl
			1/15 - 5/14		

<b>OMT-140</b>	<b>Office Orientation</b>				<b>3 credits</b>
1E	Lec	M W	7:30pm-8:50pm	324B	Fabiyl
			1/14 - 5/15		

<b>OMT-214</b>	<b>Office Supervision</b>				<b>3 credits</b>
H1	Lec	Th	9:00pm-10:20pm	324B	Moreno
	Lec	HYB		Online	Moreno
			1/17 - 5/16		



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<b>OMT-215</b>	<b>Medical Office Practices</b>				<b>3 credits</b>
11	Lec	Tu Th	12:30pm-1:45pm	324B	Fabiyl
			1/15 - 5/14		

Prerequisite: OMT 102 or OMT 140 or equivalent

<b>OMT-216</b>	<b>Spreadsheet Software Fundament</b>				<b>1 credit</b>
11	Lec	Tu	6:00pm-7:55pm	324B	Ruiz
			1/15 - 2/26		

<b>OMT-218</b>	<b>Database Software Fundamentals</b>				<b>1 credit</b>
15	Lec	Tu	8:00pm-9:55pm	324B	Ruiz
			1/15 - 2/26		

<b>OMT-219</b>	<b>Database Software Advanced</b>				<b>2 credits</b>
H1	Lec	Tu	8:00pm-9:55pm	324B	Ruiz
	Lec	HYB		Online	Ruiz
			3/5 - 5/14		

Prerequisite: OMT 218



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<b>OMT-223</b>	<b>Spreadsheet Software Advanced</b>				<b>2 credits</b>
H1	Lec	Tu	6:00pm-7:55pm	324B	Ruiz
	Lab	HYB		Online	Ruiz
			3/5 - 5/14		

Prerequisite: OMT 216



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<b>OMT-242 Business Communications</b>	<b>3 credits</b>
H1 Lec Th 6:30pm-8:55pm 324B Moreno	
Lec HYB Online Moreno	
1/17 - 5/16	

Prerequisite: OMT 102 or OMT 140 recommend ENG 084 for OMT students



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<b>OMT-250 Integrated Office Simulation</b>	<b>3 credits</b>
H1 Lec M 8:55pm-10:15pm 324B Fabiyi	
Lab HYB Online Fabiyi	
1/14 - 5/13	

Prerequisite: OMT 206, OMT 210, OMT 211, OMT 216, OMT 218



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<b>OMT-253 Successful Career &amp; Life Strategies</b>	<b>2 credits</b>
1G Lec W 1:30pm-3:20pm 316B Walley	
1/16 - 5/15	
2L Lec M 5:30pm-7:20pm 314B Walley	
1/14 - 5/13	

Prerequisite: ENG 101 and 30 semester hours of college course work.

## Philosophy

<b>PHI-125 Wrld Religions in Global Conte</b>	<b>3 credits</b>
1E Lec Tu Th 11:00am-12:15pm 226C Traver	
1/15 - 5/16	
2F Lec Tu Th 12:30pm-1:45pm 226C Traver	
1/15 - 5/16	
3A Lec M W F 7:00am-7:50am 331C Spoleti	
1/14 - 5/15	
4G Lec M W F 1:00pm-1:50pm 226C Abrahamson	
1/14 - 5/15	

NR Lec	Online	Abrahamson
1/14 - 5/16		



The above course is offered via the internet. You can use the Morton College Internet system if you do not have Internet access at home. You will have access to the instructor by E-mail. To get started with this course, log on to the Morton College Web-site at [www.morton.edu](http://www.morton.edu). Click Online courses and select PHI 125 or contact Maura Abrahamson at [maura.abrahamson@morton.edu](mailto:maura.abrahamson@morton.edu). This is not a self-paced course. The course starts the first day of the semester. Assignments are due the first week. If at any point in the semester you are not keeping up, you will be dropped. Book is required first day of class. Allow 3 weeks if you are ordering the book online.

<b>PHI-126 Introduction to Ethics</b>	<b>3 credits</b>
1C Lec M W F 9:00am-9:50am 336B Kasprowicz	
1/14 - 5/15	
22 Lec Th 6:30pm-9:20pm 226C Kasprowicz	
1/17 - 5/16	

<b>PHI-201    Philosophy</b>			<b>3 credits</b>	
1C	Lec	M W F 9:00am-9:50am	331C	Spoleti
		1/14 - 5/15		
NR	Lec		Online	Gatyas
		1/14 - 5/16		



The above course is offered via the internet. You can use the Morton College Internet system if you do not have Internet access at home. You will have access to the instructor by E-mail. To get started with this course, log on to the Morton College Web-site at [www.morton.edu](http://www.morton.edu). Click Online courses and select PHI 201 or contact Kenton Gatyas at [kenton.gatyas@morton.edu](mailto:kenton.gatyas@morton.edu). This is not a self-paced course. The course starts the first day of the semester. Assignments are due the first week. If at any point in the semester you are not keeping up, you will be dropped. Book is required first day of class. Allow 3 weeks if you are ordering the book online.

## Physical Education - Activity Classes

<b>PEC-171 Physical Fitness</b>	<b>1 credit</b>
G4 Lab 116E Halmon	
1/14 - 5/16	
Fees: \$20	

<b>PEC-172 Advanced Physical Fitness</b>	<b>1 credit</b>
G4 Lab 116E Halmon	
1/14 - 5/16	
Fees: \$20	
Prerequisite: PEC 171	

<b>PEC-174 Advanced Weight Training</b>	<b>1 credit</b>
G4 Lab 116E Halmon	
1/14 - 5/16	
Fees: \$20	
Prerequisite: PEC 173	

**PEC-175 Circuit Training**

G5 Lab  
1/14 - 5/16  
Fees: \$20  
Prerequisite: PEC 174

**1 credit**  
Staff

**PEC-176 Advanced Circuit Training**

G5 Lab  
1/14 - 5/16  
Fees: \$20  
Prerequisite: PEC 175

**1 credit**  
Staff

**PEC-183 Baseball**

41 Lec 116E  
1/14 - 5/16  
Fees: \$20

**1 credit**  
Staff

**Physical Education - Health****PEH-101 Personal & Community Health**

1C Lec M W 9:00am-9:50am 275C  
1/14 - 5/15  
2D Lec M W 10:00am-10:50am 275C  
1/14 - 5/15

**2 credits**  
Sanei

**PEH-102 First Aid**

1B Lec Tu Th 9:00am-9:50am 275C  
1/15 - 5/16  
2G Lec Tu Th 10:00am-10:50am 275C  
1/15 - 5/16  
3E Lec M W 11:00am-11:50am 275C  
1/14 - 5/15  
51 Lec M 6:00pm-7:50pm 275C  
1/14 - 5/13  
4E Lec Tu Th 11:00am-11:50am 275C  
1/15 - 5/16

**2 credits**  
Sanei

**PEH-103 Nutrition**

1B Lec Tu Th 8:00am-8:50am 275C  
1/15 - 5/16  
2F Lec Tu Th 12:30pm-1:20pm 275C  
1/15 - 5/16  
3K Lec Tu Th 4:00pm-5:50pm 275C  
1/15 - 5/16  
4D Lec M W 10:00am-10:50am 278C  
1/14 - 5/15  
5F Lec M W 12:00pm-12:50pm 278C  
1/14 - 5/15  
8E Lec F 11:00am-12:50pm 275C  
1/18 - 5/10  
J5 Lec M 8:00pm-9:50pm 275C  
1/14 - 5/13

**2 credits**  
Thelemaque

**Physical Science****PHS-101 Astronomy**

1C Lec Tu Th 9:30am-10:45am 311C  
1/15 - 5/16  
2E Lec Tu Th 11:00am-12:15pm 311C  
1/15 - 5/16  
3F Lec Tu Th 12:30pm-1:45pm 311C  
1/15 - 5/16  
4E Lec M W F 11:00am-11:50am 311C  
1/14 - 5/15  
5G Lec M W F 1:00pm-1:50pm 311C  
1/14 - 5/15  
7J Lec F 3:00pm-5:45pm 311C  
1/18 - 5/10  
82 Lec M 6:30pm-9:30pm 311C  
1/14 - 5/13

**3 credits**  
Casey

Sleeth

Sleeth

Casey

Casey

Casey

Cunat

**PHS-103 Physical Science I**

1E Lec Th 11:00am-1:40pm 318C  
Lab Tu 11:00am-12:50pm 318C  
1/15 - 5/16  
2F Lec M W F 12:00pm-12:50pm 318C  
Lab F 1:00pm-2:50pm 318C  
1/14 - 5/15  
32 Lec W 6:30pm-9:00pm 318C  
Lab M 6:30pm-9:10pm 318C  
1/14 - 5/15

**4 credits**  
Casey

Casey

Casey

Casey

Pipikios

Pipikios

**Physical Therapist Assistant****PHT-101 Medical Terminology/Clinicians**

NR Lec Online  
1/14 - 5/16

**2 credits**  
Reft



The above course is offered via the internet. You can use the Morton College Internet system if you do not have Internet access at home. You will have access to the instructor by E-mail. To get started with this course, log on to the Morton College Web-site at [www.morton.edu](http://www.morton.edu). Click Online courses and select PHT 101 or contact JJennifer Reft at [jennifer.reft@morton.edu](mailto:jennifer.reft@morton.edu). This is not a self-paced course. The course starts the first day of the semester. Assignments are due the first week. If at any point in the semester you are not keeping up, you will be dropped. Book is required first day of class. Allow 3 weeks if you are ordering the book online.

**PHT-115 Fundamentals of Kinesiology II**


1B Lec/Lab M T 8:00am-10:50am 323C  
1/14 - 5/14  
2B Lec/Lab M W 8:00am-10:50am 323C  
1/14 - 5/15

**4 credits**  
Reft


Reft

Prerequisite: Successful completion-1st semester of PTA program


<b>PHT-117 Patient Mgt II: Tests &amp; Measrm</b>	<b>2 credits</b>
1B Lec/Lab W 8:00am-11:50am 320C Gilmartin 1/16 - 5/15	
2B Lec/Lab F 8:00am-11:50am 323C Raymond Fin Exam W 8:00am-11:50am 323C Raymond 1/18 - 5/15	
Prerequisite: Successful completion-1st semester of PTA program	
<b>PHT-122 Therapeutic Exercise</b>	<b>2 credits</b>
1B Lec/Lab W 1:00pm-4:50pm 320C Gilmartin 1/16 - 5/15	
2B Lec F 8:00am-11:50am 320C Staff Fin Exam W 1:00pm-4:50pm 320C Gilmartin 1/18 - 5/15	
Prerequisite: Successful completion of the first semester of the PTA Program	
<b>PHT-123 Sys &amp; Interventions I: Ortho</b>	<b>3 credits</b>
1B Lec/Lab Tu 7:30am-12:20pm 320C Czuba 1/15 - 5/14	
2B Lec/Lab Th 7:30am-12:20pm 320C Czuba 1/17 - 5/16	
Prerequisite: Successful completion of first semester of the PTA program	
<b>PHT-124 Introduction to Clinical Ed</b>	<b>2 credits</b>
1G Lec/Lab M 12:00pm-1:50pm 323C Raymond 1/14 - 5/13	
Prerequisite: Successful completion of first semester of the PTA program	
<b>PHT-125 Therapeutic Modalities II</b>	<b>1 credit</b>
1B Lec/Lab Tu 1:00pm-4:50pm 320C Merrill 1/15 - 3/12	
2B Lec/Lab Th 1:00pm-4:50pm 320C Merrill 1/17 - 3/14	
Prerequisite: Successful completion of first semester of the PTA program	
<b>PHT-220 Adv. Physical Therapy Techniqu</b>	<b>3 credits</b>
H1 Lec Tu W Th 12:00PM-3:50PM 323C Reft Lec HYB Online Reft 1/15 - 5/16	
Prerequisite: PHT 212, PHT 218, PHT 219 and consent of PTA director	

 **HYBRID COURSES**—a portion of these courses are offered via the face-to-face with the other portion of the course meeting online. You can use the Morton College Internet system for any of these classes if you do not have Internet access at home. You will receive instructions the first day of class. To get started with Hybrid courses, log on to [morton.edu](http://morton.edu). Click Online Courses. These courses are not self-paced and are designed for students who can work with minimal direction and have computer skills. These courses start the first week of the semester. If at any point in the semester you are not keeping up, you will be dropped from the course.


<b>PHT-222 Seminar in Health Career Lit.</b>	<b>2 credits</b>
H1 Lec F 8:00am-12:50pm 325C Wedge Lec HYB Online Wedge 1/18 - 5/15	
Prerequisite: PHT 212, PHT 218, PHT 219 and consent of PTA director	

 **HYBRID COURSES**—a portion of these courses are offered via the face-to-face with the other portion of the course meeting online. You can use the Morton College Internet system for any of these classes if you do not have Internet access at home. You will receive instructions the first day of class. To get started with Hybrid courses, log on to [morton.edu](http://morton.edu). Click Online Courses. These courses are not self-paced and are designed for students who can work with minimal direction and have computer skills. These courses start the first week of the semester. If at any point in the semester you are not keeping up, you will be dropped from the course.

<b>PHT-224 PO2: Professional Issues in P</b>	<b>2 credits</b>
H1 Lec W 8:00am-9:50am 336C Raymond Lec HYB Online Raymond Lec Th 8:00am-9:50am 323C Raymond 1/16 - 5/16	
Prerequisite: PHT 212, PHT 218, PHT 219 and consent of PTA director	

 **HYBRID COURSES**—a portion of these courses are offered via the face-to-face with the other portion of the course meeting online. You can use the Morton College Internet system for any of these classes if you do not have Internet access at home. You will receive instructions the first day of class. To get started with Hybrid courses, log on to [morton.edu](http://morton.edu). Click Online Courses. These courses are not self-paced and are designed for students who can work with minimal direction and have computer skills. These courses start the first week of the semester. If at any point in the semester you are not keeping up, you will be dropped from the course.

<b>PHT-225 Clinical Affiliations II</b>	<b>5 credits</b>
H1 Lec Th 10:00am-10:50am 323C Raymond Lec HYB Online Raymond Lab M Tu W Th F 8:00am-4:30pm 1AFF Raymond 1/14 - 5/16	
Prerequisite: PHT 212, PHT 218, PHT 219 and consent of PTA director	

 **HYBRID COURSES**—a portion of these courses are offered via the face-to-face with the other portion of the course meeting online. You can use the Morton College Internet system for any of these classes if you do not have Internet access at home. You will receive instructions the first day of class. To get started with Hybrid courses, log on to [morton.edu](http://morton.edu). Click Online Courses. These courses are not self-paced and are designed for students who can work with minimal direction and have computer skills. These courses start the first week of the semester. If at any point in the semester you are not keeping up, you will be dropped from the course.

## Physics

### PHY-100 Fundamentals of Physics 3 credits

1G	Lec	Tu	1:00pm-2:50pm	318C	Casey
	Lab	Th	2:00pm-4:40pm	318C	Casey
1/14 - 5/16					

### PHY-102 General Physics II 5 credits

1B	Lec	Tu Th	8:00am-9:25am	318C	Casey
	Lab	F	8:00am-11:00am	318C	Casey
1/15 - 5/16					

Prerequisite: PHY 101

### PHY-105 Physics I 5 credits

1J	Lec	W	2:00pm-5:00pm	318C	Casey
	Lab	M	2:00pm-5:00pm	318C	Casey
1/14 - 5/15					

Prerequisite: MAT 201 or concurrent enrollment

## Political Science

### POL-201 US Natl Government 3 credits

12	Lec	M	6:30pm-9:35pm	333C	Sun
1/14 - 5/13					

NR	Lec			Online	Gatyas
1/14 - 5/16					



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## Psychology

### PSY-101 Intro to Psychology 3 credits

1B	Lec	Tu Th	8:00am-9:15am	331C	Staff
1/15 - 5/16					

2C	Lec	Tu Th	9:30am-10:45am	331C	Staff
1/15 - 5/16					

3E	Lec	Tu Th	11:00am-12:15pm	331C	Wood
1/15 - 5/16					

4H	Lec	Tu Th	2:00pm-3:10pm	177C	Dulabaum
1/15 - 5/16					

5K	Lec	Tu Th	4:30pm-5:55pm	331C	Staff
1/15 - 5/16					

6D	Lec	M W F	10:00am-10:50am	331C	Wood
1/14 - 5/15					

7E	Lec	M W F	11:00am-11:50am	177C	Staff
1/14 - 5/15					

8G	Lec	M W F	1:00pm-1:50pm	177C	Staff
1/14 - 5/15					

92	Lec	W	6:30pm-9:15pm	177C	Dulabaum
1/16 - 5/15					

K2	Lec	Th	6:30pm-9:15pm	331C	Staff
1/17 - 5/16					

8B	Lec	Sa	1:00pm-3:45pm	330C	Staff
1/19 - 5/11					

Prerequisite: College level reading/writing skills recommended.

NR	Lec			Online	Dulabaum
1/14 - 5/16					



The above course is offered via the internet. You can use the Morton College Internet system if you do not have Internet access at home. You will have access to the instructor by E-mail. To get started with this course, log on to the Morton College Web-site at [www.morton.edu](http://www.morton.edu). Click Online courses and select PSY 101 or contact Nina Dulabaum at [nina.dulabaum@morton.edu](mailto:nina.dulabaum@morton.edu). This is not a self-paced course. The course starts the first day of the semester. Assignments are due the first week. If at any point in the semester you are not keeping up, you will be dropped. Book is required first day of class. Allow 3 weeks if you are ordering the book online.

### PSY-201 Social Psychology 3 credits

1C	Lec	Tu Th	9:30am-10:45am	177C	Dulabaum
1/15 - 5/16					

### PSY-202 Abnormal Psychology 3 credits

1F	Lec	M W F	12:00pm-12:50pm	331C	Wood
1/14 - 5/15					

Prerequisite: PSY 101 or instructor permission

### PSY-210 Child Growth & Development 3 credits

1D	Lec	M W F	10:00am-10:50am	177C	Staff
1/14 - 5/15					

Prerequisite: PSY 101 or instructor permission

### PSY-211 Adolescent Psychology 3 credits

1F	Lec	Tu Th	12:30pm-1:45pm	105C	Staff
1/15 - 5/16					

Prerequisite: PSY 101

### PSY-215 Life Span: Survey of Human Dev 3 credits

1E	Lec	Tu Th	11:00am-12:15pm	336B	Dulabaum
1/15 - 5/16					

22	Lec	Tu	6:30pm-9:15pm	334B	Baker
1/15 - 5/14					

3H	Lec	M W F	2:00pm-2:50pm	331C	Wood
1/14 - 5/15					

42	Lec	W	6:30PM-9:15PM	333C	Staff
1/16 - 5/15					

8B	Lec	Sa	8:30AM-11:30AM	333C	Staff
1/19 - 5/11					



Prerequisite: PSY 101

## Sociology

<b>SOC-100</b>	<b>Intro to Sociology</b>			<b>3 credits</b>
22	Lec Tu	6:30pm-9:15pm	336C	Staff
	1/15 - 5/14			
3D	Lec M W F	10:00am-10:50am	333C	Drury
	1/14 - 5/15			
4G	Lec M W F	1:00pm-1:50pm	333C	Drury
	1/14 - 5/15			
6F	Lec M W F	12:00pm-12:55pm	333C	Drury
	1/14 - 5/15			
8B	Lec Sa	1:00pm-4:00pm	333C	Staff
	1/19 - 5/11			
<b>SOC-101</b>	<b>The Family</b>	<b>3 credits</b>		
1C	Lec M W F	9:00am-9:50am	333C	Drury
	1/14 - 5/15			
22	Lec W	6:30pm-9:15pm	335C	Staff
	1/16 - 5/15			
<b>SOC-102</b>	<b>Social Problems</b>			<b>3 credits</b>
1H	Lec Tu Th	2:00pm-3:15pm	333C	Staff
	1/15 - 5/16			
<b>SOC-201</b>	<b>Minority Group Relations</b>			<b>3 credits</b>
1C	Lec Tu Th	9:30am-10:45am	336B	Drury
	1/15 - 5/16			
	Prerequisite: SOC 100			

## Speech

<b>SPE-101</b>	<b>Principles of Public Speaking</b>			<b>3 credits</b>
1C	Lec Tu Th	9:30am-10:45am	276C	Edgar
	1/15 - 5/16			
LC	Lec Tu Th	11:00am-12:15pm	276C	Nedza
	1/15 - 5/16			
3F	Lec Tu Th	12:30pm-1:45pm	276C	Edgar
	1/15 - 5/16			
4H	Lec Tu Th	2:00pm-3:20pm	276C	Edgar
	1/21 - 5/16			
5B	Lec M W F	8:00am-8:50am	276C	Ginley
	1/14 - 5/15			
6C	Lec M W F	9:00am-9:50am	276C	Ginley
	1/14 - 5/15			
7D	Lec M W F	10:00am-10:50am	276C	Ginley
	1/14 - 5/15			
8B	Lec Sa	9:00am-11:55am	276C	Staff
	1/19 - 5/11			
9E	Lec M W F	11:00am-11:50am	276C	Ginley
	1/14 - 5/15			

H1	Lec W	6:30pm-9:30pm	276C	Ginley
	Lec		Online	Ginley
	1/16 - 5/15			
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H2	Lec Tu	6:30pm-9:30pm	328B	Staff
	Lab		Online	Staff
	1/15 - 5/14			
	HYBRID COURSES—a portion of these courses are offered via the face-to-face with the other portion of the course meeting online. You can use the Morton College Internet system for any of these classes if you do not have Internet access at home. You will receive instructions the first day of class. To get started with Hybrid courses, log on to morton.edu. Click Online Courses. These courses are not self-paced and are designed for students who can work with minimal direction and have computer skills. These courses start the first week of the semester. If at any point in the semester you are not keeping up, you will be dropped from the course.			
JE	Lec M W F	11:00am-11:50am	336B	Nedza
	1/14 - 5/15			
KF	Lec M W F	12:00pm-12:50pm	276C	Ginley
	1/14 - 5/15			
L2	Lec Th	6:30pm-9:15pm	276C	Edgar
	1/17 - 5/16			

## Supply Chain Management

<b>SCM-101</b>	<b>Principles of Supply Chain Mgmt</b>		<b>3 credits</b>
NR	Lec	Online	Karlberg
	1/14 - 5/16		



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**SCM-107 Transportation & Traffic Mgmt****3 credits**

NR Lec Online Granholm  
1/14 - 5/16  
Prerequisite: SCM 101



The above course is offered via the internet. You can use the Morton College Internet system if you do not have Internet access at home. You will have access to the instructor by E-mail. To get started with this course, log on to the Morton College Web-site at [www.morton.edu](http://www.morton.edu). Click Online courses and select SCM 107 or contact Donald Granholm at [donald.grandholm@morton.edu](mailto:donald.grandholm@morton.edu). This is not a self-paced course. The course starts the first day of the semester. Assignments are due the first week. If at any point in the semester you are not keeping up, you will be dropped. Book is required first day of class. Allow 3 weeks if you are ordering the book online.

**SCM-204 Global Logistics****3 credits**

NR Lec Online Dominguez  
1/14 - 5/16  
Prerequisite: SCM 101



The above course is offered via the internet. You can use the Morton College Internet system if you do not have Internet access at home. You will have access to the instructor by E-mail. To get started with this course, log on to the Morton College Web-site at [www.morton.edu](http://www.morton.edu). Click Online courses and select SCM 204 or contact Carlos Dominguez at [carlos.dominguez@morton.edu](mailto:carlos.dominguez@morton.edu). This is not a self-paced course. The course starts the first day of the semester. Assignments are due the first week. If at any point in the semester you are not keeping up, you will be dropped. Book is required first day of class. Allow 3 weeks if you are ordering the book online.

**Theatre****THR-110 Introduction to Theatre****3 credits**

1F Lec M W F 12:00pm-12:50pm 241B Nedza  
1/14 - 5/15

**THR-135 Stagecraft****3 credits**

1F Lec W 2:00pm-4:30pm 101A Nedza  
1/16 - 5/15

**Therapeutic Massage****TPM-100 Intro to Therapeutic Massage****1 credit**

11 Lec/Lab W 6:30pm-9:50pm 320C Graf  
3/27 - 5/15

**TPM-110 Therapeutic Massage Techniques****4 credits**

11 Lec M 6:00pm-8:50pm 323C Moore  
Lab W 6:00pm-8:50pm 323C Moore  
1/14 - 5/15

Prerequisite: TPM 100, HCP 130, BIO 152 and TPM application

**TPM-115 Kinesiology for Massage Therapy****4 credits**

11 Lec Tu 6:00pm-8:50pm 320C Moore

Lab Th 6:00pm-7:50pm 320C Moore  
1/15 - 5/16

**TPM-210 Advanced Massage II****3 credits**

8B Lec/Lab Sa 8:00am-1:00pm 323C Moore  
1/19 - 5/11

Prerequisite: TPM 120 and TPM 130 or having obtained or in the process of obtaining an Illinois State Massage Therapy License.

**AVOID THE LATE REGISTRATION FEE!**

A late registration fee of \$50 will be charged to students who meet one or more of the following conditions:

- Students who register after the course has begun
- Students who are dropped for non-payment and wish to re-register
- Students who are dropped for non-attendance and wish to re-register for courses with consent of the instructor.





## Looking for a career

- Where you can relieve people's aches and pains?
- Where you can help people feel better and perform better?
- Where you can work with health care professionals?
- Where you can work with athletes from amateur to professional?
- Where you can work with your hands?

## Try Therapeutic Massage!

**Certificate and Associate in Applied Science program offered**

**\*Applications for the fall 2017 class need to be submitted in the summer, so sign up for the following prerequisite courses this spring semester:**

*BIO 103 Anatomy and Physiology*

*TPM 100 Introduction to Massage Therapy*

*And either HCP 130 Medical Terminology or PHT 101 Medical Terminology For Clinicians*

# SPRING 2018 FINAL EXAMINATION SCHEDULE

	MONDAY 14-May	TUESDAY 15-May	WEDNESDAY 16-May	THURSDAY 17-May	FRIDAY 18-May
7:00		7 TR	7 MWF		
7:30					
8:00	8 MWF			8 TR	C O M M E N C E M E N T
8:30					
9:00		9:30 TR	9 MWF		
9:30					
10:00				10 TR	
10:30	10 MWF				
11:00					
11:30		11 TR	11 MWF		
12:00					
12:30	12 MWF			12 TR	
1:00					
1:30		12:30 TR	1 MWF		
2:00					
2:30	2 MWF			2 TR	
3:00					
3:30			3 MWF		
4:00					
4:30	4 MWF			4 TR	
5:00		4:30 will meet at 5:00 PM			
5:30			5 MWF		
6:00	6 MWF			6 TR	
6:30					
7:00		6:30 will meet at 7:00 PM	7 MWF		
7:30				8 or later	
8:00	8 or later				
8:30					

Samples:

If your class meets on MWF at 9:00am, your exam will be in the same classroom at 9:00am on Wednesday.

If your class meets on TR at 9:30, your exam will be in the same classroom at 9:00; 12:30 class - exam at 1:00 pm

If your class meets on MWF at 1:00 pm, your exam will be in the same classroom at 1:00pm on Wednesday.

**Exam periods are generally one hour and 45 minutes long.**

Exams for evening classes meeting once a week will be held on the first scheduled evening during this week.

4:30 - TR class - Exam @ 5 PM; 6:30 PM - TR class - Exam @ 7 PM - Tuesday

4:30 - MW Class - Exam @ 5 PM; 6:30 p.m. MW Class - Exam @ 7 PM - Wednesday

8 PM OR LATER - MW classes - HOLD EXAM MONDAY @ 8PM & TR classes- HOLD EXAM THURSDAY @ 8:00 PM

Exams for Friday-only and weekend classes will be held on the last scheduled class meeting. (Friday, May 12th; Saturday, May 13th or Sunday, May 14th)

## TOTAL PHYSICAL FITNESS PROGRAM

PEC 171, 172, 173, 174, 175 and 176 are one credit hour each and will be based on the completion of an orientation session, physical fitness hours and a mid-term exam. In addition to tuition, there is a \$20 Fitness Center usage fee.

New fitness students must first enroll in Physical Fitness (PEC 171) and then may progress through the other courses in the series.

The Fitness Center's tentative spring semester hours are:

7:00 a.m. to 8:00 p.m.	Monday – Thursday
7:00 a.m. to 3:00 p.m.	Friday
9:00 a.m. to 2:00 p.m.	Saturday

All fitness students are required to attend a MANDATORY ORIENTATION SESSION in the Fitness Center, Room 116E, during the first week of each course start date (see dates and times below). A syllabus and explanation of the course will be given. PEC 171 students will also need to perform a series of fitness tests (step test, sit-up test, strength test, etc.) and should come dressed for activity in gym clothes and gym shoes.

You will need to call (708) 656-8000, Ext. 2274 or stop by the Fitness Center to sign up in advance.

### COURSE BEGINNING THE FIRST WEEK OF THE SEMESTER (1/16/18 – 5/17/18)

Spring Orientation and Fitness Testing schedule:

**\*\*You MUST ATTEND** one of the following sessions in the Fitness Center, Room 116E. PEC 171 students must come dressed in workout clothes.

Date	New Fitness Students (PEC 171)	Returning Fitness Students (PEC 172-176)
Tuesday, Jan. 17	11 a.m. OR 6 p.m.	10 a.m. OR 5 p.m.
Wednesday, Jan. 18	Noon OR 7 p.m.	11 a.m. OR 6 p.m.
Thursday, Jan. 19	1 p.m. OR 5 p.m.	Noon OR 7 p.m.
Friday, Jan. 20	Noon	1 p.m.
Saturday, Jan. 21	11 a.m.	1 p.m.

#### Courses for First Time Enrollees

PEC 171 G4	Physical Fitness	graded
	Fees: \$20	
*PEC 171	students must come dressed in workout clothes.	

#### Courses for Returning Students

PEC 172 G4	Advanced Physical Fitness	graded
	Fees: \$20	
PEC 173 G4	Weight Training	graded
	Fees: \$20	
PEC 174 G4	Advanced Weight Training	graded
	Fees: \$20	
PEC 175 G4	Circuit Training	graded
	Fees: \$20	
PEC 176 G4	Advanced Circuit Training	graded
	Fees: \$20	

### COURSE BEGINNING THE THIRD WEEK OF THE SEMESTER (1/29/18 – 5/17/18)

Spring Orientation and Fitness Testing schedule:

**\*\*You MUST ATTEND** one of the following sessions in the Fitness Center, Room 116E. PEC 171 students must come dressed in workout clothes.

Date	New Fitness Students (PEC 171)	Returning Fitness Students (PEC 172-176)
Monday, Jan. 30	11 a.m. OR 6 p.m.	10 a.m. OR 5 p.m.
Tuesday, Jan. 31	Noon OR 7 p.m.	11 a.m. OR 6 p.m.
Wednesday, Feb. 1	1 p.m. OR 5 p.m.	Noon OR 7 p.m.
Thursday, Feb. 2	Noon OR 6 p.m.	11 a.m. OR 5 p.m.
Friday, Feb. 3	Noon	1 p.m.
Saturday, Feb. 4	11 a.m.	1 p.m.

#### Courses for First Time Enrollees

PEC 171 G5	Physical Fitness	graded
	Fees: \$20	
*PEC 171	students must come dressed in workout clothes.	

#### Courses for Returning Students

PEC 172 G5	Advanced Physical Fitness	graded
	Fees: \$20	
PEC 173 G5	Weight Training	graded
	Fees: \$20	
PEC 174 G5	Advanced Weight Training	graded
	Fees: \$20	
PEC 175 G5	Circuit Training	graded
	Fees: \$20	
PEC 176 G5	Advanced Circuit Training	graded
	Fees: \$20	

# LOOK & FEEL BETTER

HENRY J. VAIS GYMNASIUM (ROOM 116E)

## ADULT EDUCATION, COMMUNITY PROGRAMMING AND OUTREACH

### ADULT EDUCATION

Adult Education classes are for students who want to develop basic reading, writing or math skills, earn a high school equivalency certificate (HSEC), improve their English language skills or prepare for the United States/Illinois Constitution test. Courses include ABE (Adult Basic Education), ASE (Adult Secondary Education) and English language acquisition (ELA, formerly known as ESL). i-Pathways is another option for eligible students. It is a web-based preparation course for the HSEC tests.

Bridge programming is available for eligible adult education students interested in entering the health care field. This coursework teaches basic skills in the context of the field of health care. Eligible students interested in earning a certificate in Automotive Maintenance and Light Repair will soon be able to participate in a program called I-CAPS (Integrated Career and Academic Preparation Systems).

For more information about adult education programs or the class schedule, contact the Program Support Specialist at ext. 2407.

Another program within the adult education area is Project CARE, an adult literacy tutoring program, which is funded by the Illinois State Library (ISL), a division of the Office of the Secretary of State, using funds designated for literacy. Eligible students for these services are adults whose reading or numeracy skills are below the high school level or adults needing improvement with their English skills. These students are matched with a trained adult volunteer tutor, and there is no charge for this service. For more information about tutoring assistance or to volunteer to become a tutor, contact Project CARE at ext. 2383.

For the purposes of compliance with Section 511 of Public Law 101-166 (Stevens Amendment), approximately 36% of the FY15 funding for Adult Education came from federal sources. The total amount of federal funding received in FY15 was \$390,051.

### COMMUNITY EDUCATION

The spring schedule for community education classes is being finalized. Watch the Morton website, [www.morton.edu](http://www.morton.edu), for the following new classes:

- Writing for Online Blogs, Magazines & Websites
- Intro to Screenwriting for Television or Movies
- Forklift Operator Training
- Beginner's Guide to Getting Published
- 250 Legitimate Home-Based Business Ideas

**Plus these returning classes:**

- TEC 003 -- Intro to App Development with Swift Programming
- CMP 002 -- STEAMers Club (for Children Ages 6-12)
- TST 002 – ACCUPLACER Review for Language Arts
- TST 003 – ACCUPLACER Review for Math
- MEC 001 – Auto Maintenance
- TST 090 – Constitution Review
- SND 004 -- Skills for Daily Living
- TEC 001 -- Computer Basics

The schedule and registration for Spring 2019 Community Education classes will be available December 1. For more information about Community Education programming, contact Jody Davidson at ext. 2406.

*Do you want to **gain**  
more confidence?  
Present yourself as a  
**poised** professional?  
Learn and practice  
**leadership skills?***



Toastmasters International is a worldwide nonprofit educational organization that empowers individuals to become more effective communicators and leaders.

These meetings are open to anyone in the community; it is not necessary to be a student or staff member of Morton College.



## Online, non-credit learning anytime, anywhere ... just a click away!

# Welcome to [www.ed2go.com/morton](http://www.ed2go.com/morton)

Our instructor-facilitated non-credit online courses are informative, fun, convenient, and highly interactive. Our instructors are famous for their ability to create warm and supportive communities of learners.

Most courses run for six weeks (with a 10-day grace period at the end). Courses are project-oriented and include lessons, quizzes, hands-on assignments, discussion areas, supplementary links, and more. You can complete any of these courses entirely from your home or office and at any time of the day or night.

### START DATES

New course sessions begin each month. Please visit our Online Instruction Center to see exact start dates for the courses that interest you.

### REQUIREMENTS

All courses require Internet access, E-mail, Microsoft Internet Explorer, or Firefox web browsers. Some courses may have additional requirements. Please visit our Online Instruction Center for more information.

**\*\* Please note that senior citizen discounts do not apply to ed2go online courses.**

### How to Get Started:

1. Visit our Online Instruction Center:  
[www.ed2go.com/morton](http://www.ed2go.com/morton)
2. Click the **Courses** link, choose the department and course title you are interested in and select the **Enroll Now** button. Follow the instructions to enroll and pay for your course. Here you will enter your e-mail and choose a password that will grant you access to the Classroom.
3. When your course starts, return to our Online Instruction Center and click the **Classroom** link. To begin your studies, simply log in with your e-mail and the password you selected during enrollment.

## Online learning anytime, anywhere ... just a click away!

expert  
instructors  
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Learn from  
the comfort  
of home!



affordable  
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Instructor-Facilitated **Online Learning**

Take Control of Your  
Windows Vista PC

Become a Pro with  
Digital Photography

Learn a new Language

Teaching Tips for Survival  
in the Classroom

Course  
Fees Start  
at Just  
**\$99**

## MORTON COLLEGE

Contact us at:

(887) 221-5151

Visit us at:

[www.ed2go.com/morton](http://www.ed2go.com/morton)

## INSTRUCTOR-FACILITATED ONLINE LEARNING

Every course on this page includes an expert instructor. All can be taken from the convenience of your home or office.

### BUSINESS COURSES

#### Accounting Fundamentals

Gain a marketable new skill by learning the basics of double-entry bookkeeping, financial reporting, and more.

#### Administrative Assistant Fundamentals

Prepare to take advantage of the many new job opportunities in health care, legal services, and other industries.

#### Managing Customer Service

Become indispensable to any organization by understanding how to identify and meet customer needs.

#### Professional Sales Skills

Discover how to begin a successful and rewarding career in sales.

#### Principles of Sales Management

Master the art of managing sales teams from a sales pro.

#### Introduction to QuickBooks

Learn how to quickly and efficiently gain control over the financial aspects of your business.

#### Distribution and Logistics Management

Improve your company's ability to deliver on time and on budget, while increasing customer satisfaction.

#### Introduction to Business Analysis

Master powerful techniques to improve your decision-making skills at work.

#### Real Estate Law

Learn the basics of real estate law, including investing, title searching, and mortgages.

#### Introduction to Peachtree Accounting

Get the training you need to perform everyday accounting tasks using Peachtree Accounting software.

#### Mastery of Business Fundamentals

Acquire practical experience in strategic planning, management, and finance without enrolling in an MBA program.

#### Project Management Fundamentals

Gain the skills you'll need to succeed in the fast-growing field of project management.

#### Understanding the Human Resources Function

Learn to handle human resource functions to ensure the best possible results.

#### Employment Law Fundamentals

Learn the basics of employment law so you can legally hire, evaluate, and manage employees.

#### Total Quality Fundamentals

Give yourself a strong foundation in total quality management.

#### Fundamentals of Supervision and Management

Learn the people skills required to motivate and delegate, and learn tools for solving problems and resolving conflicts.

#### High Speed Project Management

Learn to deal with the realities of managing projects at supersonic speeds despite truncated timelines, inadequate staffing, and skimpy budgets.

#### Purchasing Fundamentals

Improve your company's bottom line by mastering the fundamentals of purchasing.

#### Business and Marketing Writing

Write great marketing copy to improve your company's image and your chances of getting hired or promoted.

### START YOUR OWN BUSINESS

#### Learn to Buy and Sell on eBay

Auction pros teach you how to work from home or earn extra income by buying and selling goods online.

#### Marketing Your Business on the Internet

E-commerce expert helps you develop an Internet marketing plan for your business.

#### Secrets of the Caterer

Learn cooking and business secrets from a professional caterer.

#### Wow, What a Great Event!

Looking for a fun new career coordinating special events? Learn proven techniques from a master event planner.

#### Growing Plants for Fun and Profit

An industry professional teaches you everything you need to prosper in the backyard nursery business.

## INSTRUCTOR-FACILITATED ONLINE LEARNING

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Every course on this page includes an expert instructor. All can be taken from the convenience of your home or office.

### **Publish It Yourself: How to Start and Operate Your Own Publishing Business**

Convert manuscripts into income by producing and selling books like the pros.

### **Start Your Own Consulting Practice**

Find out how you can earn income by sharing your training or knowledge with others.

### **Start and Operate Your Own Home-Based Business**

An experienced entrepreneur teaches you how to develop the motivation, discipline, and creativity to quit your job and be your own boss.

### **Creating a Successful Business Plan**

Turn your business ideas into a solid plan for financing and long-term success.

### **Start Your Own Arts and Crafts Business**

Learn how to start your own arts and crafts business from a professional artist.

## **GRANT WRITING/ NONPROFITS**

### **Starting a Nonprofit**

Industry veteran shows you how to take a nonprofit business from vision to reality.

### **Introduction to Nonprofit Management**

Develop the skills and strategies you need to become an integral part of one of the fastest growing service sectors.

### **Marketing Your Nonprofit**

Further the ideals and goals of your nonprofit by learning to compete more effectively for members, media attention, donors, clients, and volunteers.

### **Get Grants!**

Learn how to develop successful, fundable grants from experts in the field.

### **A to Z Grantwriting**

Learn how to research and develop relationships with potential funding sources, organize grantwriting campaigns, and prepare proposals.

### **Writing Effective Grant Proposals**

Learn to prepare grant proposals that get solid results for your favorite organization or charity.

### **Advanced Grant Proposal Writing**

Gain a full understanding of the criteria funders use to determine whether your grant proposal gets funded or rejected.

### **Becoming a Grant Writing Consultant**

Increase your income while working from home by starting a grant writing consulting business.

## **CAREER IDEAS**

### **Become a Veterinary Assistant**

Practicing veterinarian prepares you to work in a veterinary office or hospital.

### **Real Estate Investing**

Build and protect your wealth by investing in real estate.

### **Get Paid to Travel**

Learn everything you need to start your new and exciting career as a professional tour director.

### **Fundamentals of Technical Writing**

Learn the skills you need to succeed in the well-paying field of technical writing.

### **Introduction to Criminal Law**

An in-depth look at criminal law and the real world of prosecutors, defense attorneys, and the paralegals who work closely with them.

### **Legal Nurse Consulting**

Begin a new career by helping attorneys understand and resolve medical cases and claims.

### **Paralegal Preparation**

Prepare for a career as a paralegal by learning terminology, processes, and other basics (course 1 of 6).

### **Publish It Yourself: How to Start and Operate Your Own Publishing Business**

Convert manuscripts into income by producing and selling books like the pros.

### **Become an Optical Assistant**

Learn what it takes to become an optical assistant and discover why it's one of today's most popular and fascinating career opportunities.

## INSTRUCTOR-FACILITATED ONLINE LEARNING

Every course on this page includes an expert instructor. All can be taken from the convenience of your home or office.

### **Become a Physical Therapy Aide**

Prepare for a rewarding career as a valued member of the physical therapy team.

### **PERSONAL DEVELOPMENT Listen to Your Heart, and Success Will Follow**

Design a life that makes you happy by learning how you can use work to express yourself and share your interests and talents.

### **Grammar Refresher**

Gain confidence in your ability to produce clean, grammatically correct documents and speeches.

### **Twelve Steps to a Successful Job Search**

World-renowned author and career advisor shows you how to get the job you want quickly and easily and in any economy.

### **Individual Excellence**

Master 12 career-enhancing skills including goal setting, time management, personal organization, and creativity.

### **Leadership**

Gain the respect and admiration of others, exert more control over your destiny, and enjoy success in your professional and personal life.

### **Computer Skills for the Workplace**

Gain a working knowledge of the computer skills you'll need to succeed in today's job market.

### **Merrill Ream Speed Reading**

Acclaimed speed reading expert teaches you how to save yourself time by reading faster with better comprehension.

### **PERSONAL ENRICHMENT Get Assertive!**

Find out how you can stop others from intimidating you or treating you poorly.

### **Goodbye to Shy**

Become more confident in social, professional, and romantic situations.

### **Get Funny!**

Use humor to disarm, befriend, motivate, inspire, and inform others.

### **Achieving Success with Difficult People**

Learn how to have more successful relationships with difficult bosses, co-workers, students, neighbors, or relatives.

### **Healing Through Hypnosis**

Learn to use hypnotic suggestion on yourself and others with amazing results.

### **Keys to Effective Communication**

Lost for words? Don't be! Learn to build rapport, trust, warmth, and respect through conversation.

### **Handling Medical Emergencies**

Every second counts during a medical emergency. Learn how to respond if someone needs your help.

### **TEST PREP**

#### **GED Preparation**

Want to pass the GED? This course will help you develop the skills you'll need to succeed.

#### **Prepare for the GED Language Arts, Writing Test**

Prepare for the GED test on language arts and writing.

#### **Prepare for the GED Math Test**

Master the skills you'll need to pass Test 5 in the GED test series.

#### **SAT/ACT Preparation - Part 1**

Get your best possible score on the verbal and reasoning sections of the new SAT exam.

#### **SAT/ACT Preparation - Part 2**

Do your best on the quantitative section of the new SAT.

#### **GMAT Preparation**

Discover powerful test-taking techniques and methods for improving your score on the GMAT.

#### **GRE Preparation - Part 1**

Discover powerful strategies for success in the verbal and analytical sections of the GRE.

#### **GRE Preparation - Part 2**

Learn a variety of useful techniques for tackling the math section of the GRE.

#### **LSAT Preparation - Part 1**

Learn about law school entrance procedures, develop analytical reasoning skills, and improve your test-taking skills.



## INSTRUCTOR-FACILITATED ONLINE LEARNING

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Every course on this page includes an expert instructor. All can be taken from the convenience of your home or office.

### **LSAT Preparation - Part 2**

Improve your logical reasoning and reading comprehension skills; discover proven approaches for selecting correct exam answers.

### **DIGITAL PHOTOGRAPHY**

#### **Discover Digital Photography**

An informative introduction to the fascinating world of digital photography equipment.

### **Photoshop Elements**

#### ***I and II are now available!***

Master the most advanced features of Photoshop Elements for Windows and take your photo editing skills to the next level!

### **Making Movies with Windows XP**

Turn your home videos into entertaining movies that you can share with others by e-mail, the Web, CD, and DVD.

### **Photographing People With Your Digital Camera**

Expert shows you how to take beautiful pictures of adults, children, and babies.

## **ENTERTAINMENT**

### **Music Made Easy**

Learn the fundamentals of music theory. Be able to read, write, and play simple music.

### **Drawing for the Absolute Beginner**

Gain a solid foundation in drawing and become the artist you've always dreamed you could be!

### **Get Paid to Travel**

Learn everything you need to start your new and exciting career as a professional tour director.

### **FAMILY & FRIENDS**

#### **Luscious, Low-Fat,**

Lightning-Quick Meals Discover how easy it can be to prepare meals that are both delicious and nutritious!

### **Genealogy Basics**

Begin an exciting and fascinating exploration of your roots.

### **Assisting Aging Parents**

Be prepared to handle the challenges of aging while learning to cherish the transition.

### **Ready, Set, Read!**

A learning specialist shows you how to raise a successful reader and writer.

### **Enhancing Language Development in Childhood**

Enrich the lives of your children by helping them become proficient speakers and thinkers.

### **Understanding Adolescents**

Unlock the secrets of the adolescent mind to improve relations.

### **Get Paid to Travel**

Learn everything you need to start your new and exciting career as a professional tour director.

## **LANGUAGES**

### **Speed Spanish I**

#### ***II and III are now available!***

Learn six easy recipes to glue Spanish words together into sentences, and you'll be speaking Spanish in no time.

### **Instant Italian**

Learn Italian from the comfort of your home in this fun and enjoyable online course.

### **Grammar for ESL**

If English is your second language, this course will teach you the principles you'll need to succeed.

### **Writing for ESL**

Learn how to write in English more effectively to succeed in college and at work.

### **Conversational Japanese**

Whether you want to learn conversational Japanese for travel or just for fun, you'll find this course makes it easy and enjoyable for beginners to master the essentials of the Japanese language.

## **ART, HISTORY, MATH, & MORE**

### **Everyday Math**

Gain confidence in your basic math skills and start using math to your advantage.

### **Introduction to Algebra**

Understand how algebra is relevant to almost every aspect of your daily life, and become skilled at solving a variety of algebraic problems.



## INSTRUCTOR-FACILITATED ONLINE LEARNING

Every course on this page includes an expert instructor. All can be taken from the convenience of your home or office.

### Teaching Science: Grades 4-6

Increase your effectiveness as a science teacher for children in fourth through sixth grades.

### Teaching Math: Grades 4-6

Reinvent math instruction for grades 4-6 by bringing hands-on learning, inexpensive manipulatives, and real-world connections into your classroom.

## LAW & LEGAL CAREERS

### Business Law for Small Business Owners

Learn how to successfully protect your small business and solve most of the legal problems that may arise.

### Introduction to Criminal Law *2 courses available!*

An in-depth look at criminal law and the real world of prosecutors, defense attorneys, and paralegals.

### Evidence Law

Prepare for a career as a law clerk or legal secretary by learning how to help busy attorneys gather and evaluate evidence and prepare for trial.

### Winning Strategy for the Courtroom

Learn what it takes to win in civil court from an attorney who has won hundreds of cases.

### Constitutional Law: Bill of Rights

Understand the challenges facing the maintenance of guaranteed freedoms in the modern world.

### Legal Nurse Consulting

If you're a nurse, this course will help you prepare for a new career helping attorneys understand and resolve medical cases and claims.

### Employment Law Fundamentals

Learn the basics of employment law so you can legally hire, evaluate, and manage employees.

### Workers' Compensation

Gain essential skills and a solid understanding of one of the fastest-growing areas in law.

### Paralegal Preparation

Prepare for a career as a paralegal by learning terminology, processes, and other basics (course 1 of 6).

### LSAT Preparation - Course 1 of 2

Learn about law school entrance procedures and improve your test-taking skills.

### Real Estate Law

Learn the basics of real estate law, including investing, title searching, and mortgages.

## PERSONAL FINANCE

### Real Estate Investing

Build and protect your wealth by investing in real estate.

### Where Does All My Money Go?

Learn how to get control of your money once and for all.

### Listen to Your Heart, and Success Will Follow

Design a life that makes you happy by learning how you can use work to express yourself and share your interests and talents.

### Convenient, Affordable, and Effective.

Take ed2go courses from the comfort of your home or office at the times that are most convenient for you.

### Personal Finance

Protect your assets and discover how best to achieve all your financial goals.

### Stocks, Bonds, and Investing: Oh, My!

Make wise investment decisions so you have enough to live comfortably through your retirement.

### The Analysis and Valuation of Stocks

Discover valuable techniques that show you step-by-step how to research and value stocks.

### Introduction to Stock Options

Learn how stock options can help you profit in any type of market.

### Keys to Successful Money Management

Certified financial planner shows you how most wealthy people build their fortunes.

### Introduction to Microsoft Excel

Work with numbers? You need to know Excel. Learn the secrets of this powerful application.

## HEALTH CARE

### Become a Physical Therapy Aide

Prepare for a rewarding career as a valued member of the physical therapy team.

## INSTRUCTOR-FACILITATED ONLINE LEARNING

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Every course on this page includes an expert instructor. All can be taken from the convenience of your home or office.

### **Become an Optical Assistant**

Learn what it takes to become an optical assistant and discover why it's one of today's most popular and fascinating career opportunities.

### **Medical Terminology: A Word Association Approach**

Prepare for a career in the health services industry by learning medical terminology in a memorable and enjoyable fashion.

### **Human Anatomy and Physiology**

Learn how our organ systems work together to allow us to process sensations, think, communicate, grow, move, and reproduce.

### **Become a Veterinary Assistant**

Practicing veterinarian prepares you to work in a veterinary office or hospital.

### **Handling Medical Emergencies**

Every second counts during a medical emergency. Learn how to respond if someone needs your help.

### **Legal Nurse Consulting**

Begin a new career by helping attorneys understand and resolve medical cases and claims.

### **Certificate in End of Life Care**

(26 contact hours) Understand the needs of individuals living with debilitating or terminal illnesses.

### **Certificate in Gerontology**

(30 contact hours) Earn a certificate proving you have the skills required to meet the health care needs of a rapidly aging population.

### **Introduction to Natural Health and Healing**

Learn how to promote wellness, balance, and health in all aspects of your daily life.

### **TEACHING**

#### **Teaching Writing: Grades 4-6**

In this teacher-training course, you'll learn from an experienced educator how to motivate and assist developing writers.

#### **Teaching Math: Grades 4-6**

Reinvent math instruction for grades 4-6 by bringing hands-on learning, inexpensive manipulatives, and real-world connections into your classroom.

#### **Solving Classroom Discipline Problems**

Veteran teacher reveals the secrets to an orderly classroom. A step-by-step approach to effective, positive discipline.

#### **Survival Kit for New Teachers**

Veteran instructor shares the secrets for success in your first years of teaching.

#### **Differentiated Instruction in the Classroom**

Improve your ability to teach diverse learners with real-world examples from elementary, middle, and high school classrooms.

#### **The Classroom Computer**

Learn how to use the classroom computer to increase learning and motivate students.

### **Using the Internet in the Classroom**

Discover how you can use the Internet to make teaching easier for you and more relevant to your students.

### **Creating a Classroom Web Site**

Learn how to create a classroom Web site and how having one can make you a more effective and dynamic teacher.

### **Guided Reading: Strategies for the Differentiated Classroom**

Learn creative ways to bring differentiated instruction and guided reading to life in your classroom.

### **Integrating Technology in the Classroom**

Take your teaching to another level with these fun new ways to incorporate technology into your lesson plans.

### **Creating the Inclusive Classroom: Strategies for Success**

In this professional development course for teachers, you'll get the training you need to reach the diverse mix of students you face every day—learning proven strategies that turn diversity into opportunity.

### **Ready, Set, Read!**

Learning specialist shows you how to develop successful readers and writers.

### **Microsoft Excel in the Classroom**

Discover how Excel can help you improve your effectiveness as a teacher.

## INSTRUCTOR-FACILITATED ONLINE LEARNING

Every course on this page includes an expert instructor. All can be taken from the convenience of your home or office.

### **Microsoft Word 2007 in the Classroom**

Harness the power of the most popular word processing program on the market and become a more productive and creative teacher.

### **Microsoft PowerPoint in the Classroom**

Motivate your students and enrich your lessons by bringing PowerPoint into your classroom.

### **Singapore Math Strategies: Model Drawing for Grades 1-6**

In this professional development course for teachers, you'll get the training you need to start teaching model drawing, the powerful Singapore Math strategy that gives word problems a visual context.

### **Teaching Students With Autism: Strategies for Success**

Help your students with high-functioning autism and Asperger's Syndrome unlock their potential in the classroom.

### **Response to Intervention: Reading Strategies That Work**

Learn response to intervention (RTI) strategies that ensure the struggling readers in your classroom get the help and education they need.

### **Working Successfully With Learning Disabled Students**

Learn how to successfully meet the diverse needs of the learning disabled students in your classroom.

## **WRITING**

### **Writeriffic: Creativity Training for Writers**

Banish writer's block forever with these tricks from the published writer's toolbox.

### **Grammar Refresher**

Gain confidence in your ability to produce clean, grammatically correct documents and speeches.

### **Write Your Life Story**

Give your family and friends an inspirational autobiography.

### **Advanced Fiction Writing**

Explore advanced fiction writing techniques with a published novelist.

### **The Keys to Effective Editing**

If you aspire to be an editor, this course will teach you the fundamentals of top-notch editing for both fiction and nonfiction.

### **Introduction to Journaling**

Discover how journaling can help you explore your dreams, values, and beliefs, survive unwanted change, succeed in your career, and express your creativity.

### **Write Fiction Like a Pro**

Author teaches you how professional writers use story outlines to structure any type of story.

### **The Craft of Magazine Writing**

If you're a determined new writer, this class will provide you with the skills you need to get published.

### **Beginner's Guide to Getting Published**

Published writer shows you how to give yourself the credibility you need to get your works published.

### **Research Methods for Writers**

Learn the most efficient and effective methods to conduct research for any writing project.

### **Fundamentals of Technical Writing**

Learn the skills you need to succeed in the well-paying field of technical writing.

### **A Writer's Guide to Descriptive Settings**

Develop your eye for detail and improve your writing with vivid descriptions, memorable settings, and believable characters.

### **Forensic Science For Writers**

Learn the secrets behind forensic science and add new characters, depth, and marketability to your fiction.

### **Beginning Writer's Workshop**

Get a taste of the writer's life and improve your writing skills in this introduction to writing creatively.

### **Travel Writing**

Profit from your experiences in exotic lands (or your own backyard) by learning how to write and sell travel articles and books.

### **Effective Business Writing**

Develop powerful written documents that draw readers in and keep them motivated to continue to the end.

## INSTRUCTOR-FACILITATED ONLINE LEARNING

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Every course on this page includes an expert instructor. All can be taken from the convenience of your home or office.

### **Writing for Children**

Published children's author shows you how to touch the hearts of children by creating books for them.

### **BASIC COMPUTER LITERACY** **Keyboarding**

Use the computer program FasType for Windows to learn the basic skills of touch-typing.

### **Navigating the Internet**

Master the ins and outs of the Internet with this informative behind-the-scenes look.

### **Introduction to Windows XP**

Learn how Windows XP makes it easy to work with text, pictures, audio, video, and more.

### **Introduction to Linux**

Learn how to use the Linux desktop operating system along with the included productivity, multimedia, and Internet software.

### **Computer Skills for the Workplace**

Gain a working knowledge of the computer skills you'll need to succeed in today's job market.

### **Introduction to PC Security**

What you don't know can really hurt you. Learn what you can do to protect yourself.

## **COMPUTER APPLICATIONS**

### **Introduction to Microsoft Word**

Learn how to create and modify documents with the world's most popular word processor.

### **Intermediate Microsoft Word**

Take advantage of Word's publishing capabilities to create eye-catching documents.

### **Advanced Microsoft Word**

Learn how to create and use macros, shortcuts, form letters, mailing labels, queries, and more.

### **Introduction to Microsoft Access** *(Intermediate course available)*

Store, locate, print, and automate access to all types of information.

### **Introduction to Microsoft Excel** *(Intermediate course available)*

Discover the secrets to setting up fully formatted worksheets quickly and efficiently.

### **Advanced Microsoft Excel**

Increase your potential and maximize your value by becoming an expert Microsoft Excel user.

### **Introduction to PowerPoint**

Build impressive slide presentations filled with text, images, video, audio, charts, and more.

### **Introduction to Microsoft Publisher**

Create brochures, newsletters, and Web sites with ease.

### **Introduction to Microsoft Outlook**

Communicate and manage information better and faster.

### **Introduction to Microsoft Project**

Use the ultimate project planning and control tool to its fullest.

### **Introduction to Microsoft Visio**

Learn how to design professional-looking diagrams with Microsoft Visio.

### **Introduction to Microsoft Office Accounting Professional**

Learn how to use Microsoft Office Accounting Professional 2008 from a Certified Public Accountant who specializes in small-business accounting .

### **Design Projects for Adobe Illustrator**

Learn the basics of Adobe Illustrator with design projects that let you practice as you learn.

### **Introduction to Illustrator CS3**

In this class, you'll get the training you need to create infinitely scalable vector images using Adobe Illustrator CS3, one of the best illustration programs on the market.

### **Introduction to Oracle**

Learn how to use the Oracle database management system to plan, organize, and manage your data.

### **Introduction to QuickBooks**

Learn how to quickly and efficiently gain control over the financial aspects of your business.

### **Performing Payroll in QuickBooks**

Discover the secrets of effortlessly setting up and processing your payroll.

### **QuickBooks for Contractors**

Harness the power of QuickBooks Premier Contractor Edition for increased success.

### **Introduction to Photoshop**

Learn the basics of using Adobe Photoshop to create images and edit photos.

## INSTRUCTOR-FACILITATED ONLINE LEARNING

Every course on this page includes an expert instructor. All can be taken from the convenience of your home or office.

### **Intermediate Photoshop CS3** **(CS2 intermediate course available)**

Have fun taking your Photoshop CS3 skills to the next level of creativity and productivity.

### **Introduction to CorelDraw**

Learn how CorelDRAW can help you create dazzling logos and other artwork for print or the Web.

### **Introduction to Dreamweaver**

Silicon Alley veteran shows you how to harness the power of the industry standard tool for Web designers.

### **Introduction to Adobe InDesign CS3**

You'll get hands-on desktop publishing training and come away knowing how to use this page layout software to design and create professional quality letterhead, business cards, brochures, PDF files that play movies, and more.

## **WEB DESIGN**

### **Intermediate Dreamweaver**

Take your Adobe Dreamweaver skills to the next level under the tutelage of a proven Web development expert.

### **Creating Web Pages**

Learn the basics of HTML so you can design, create, and post your very own site on the Web.

### **Introduction to Dreamweaver**

Silicon Alley veteran shows you how to harness the power of the industry standard tool for Web designers.

### **Introduction to Microsoft FrontPage**

Find out how FrontPage makes it easy to create and upload professional Web sites without programming.

### **Designing Effective Websites**

Learn powerful graphic design techniques and build Web sites that are both attractive and wickedly effective.

### **Achieving Top Search Engine Positions**

Learn proven, step-by-step strategies to achieve the highest possible position with the major search engines.

### **Creating Web Graphics with Photoshop CS3**

Learn how to use Photoshop to create graphics for the Web.

### **Introduction to Flash**

Learn how to create exciting interactive animations from a working Flash designer and author.

### **Drawing for the Absolute Beginner**

Gain a solid foundation in drawing and become the artist you've always dreamed you could be!

### **Creating a Classroom Web Site**

Learn how to create a classroom Web site and how having one can make you a more effective and dynamic teacher.

## **WEB PROGRAMMING**

### **Introduction to Java Programming**

An experienced Java programmer introduces important Java topics with clear, step-by-step instructions.

### **Introduction to Ruby Programming**

Learn how to create a dynamic Web blog using the Ruby on Rails programming environment and the Ruby programming language.

### **Introduction to CSS and XHTML**

Learn to create state-of-the-art Web sites using modern CSS and XHTML techniques.

### **Introduction to Perl Programming**

Learn a programming skill that will make you a more valuable Web developer or system administrator.

### **Creating User Requirements Documents**

Learn to discover and document precisely what your customer wants and help ensure your success as a developer.

### **High-Speed Project Management**

Discover a breakthrough model for managing truncated timelines, short-staffed project teams, skimpy budgets, and crippling risks.

### **Introduction to ASP.NET**

Learn how to create powerful, interactive, community-based Web sites with ASP.NET.

### **Introduction to PHP and MySQL**

Learn how to create dynamic, interactive Web sites using PHP and a MySQL database server.

## **COMPUTER PROGRAMMING**

### **Introduction to C++ Programming**

Learn to program in C++, even if you have no prior programming experience!

### **Introduction to C# Programming** **(Intermediate course available)**

Learn the fundamentals of computer programming with the new C# programming language.



## INSTRUCTOR-FACILITATED ONLINE LEARNING

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Every course on this page includes an expert instructor. All can be taken from the convenience of your home or office.

### **Intermediate C# Programming**

Learn to write Graphical User Interface programs in the C# Programming Language.

### **Introduction to Visual Basic 2008**

Discover how to write VB programs that can access and modify a database.

### **Introduction to Alice 2.0 Programming**

Learn the principles of object-oriented computer programming while creating rich, interactive three-dimensional worlds filled with characters, sound, and other exciting elements.

### **Introduction to SQL**

Gain a solid working knowledge of the most powerful and widely used database programming language.

### **Introduction to Database Development**

An experienced professional guides you through a structured approach to database design and development.

### **Introduction to Perl Programming**

Learn a programming skill that will make you a more valuable Web developer or system administrator.

## **CERTIFICATION PREP**

### **Basic CompTIA® A+ Certification Prep**

Prepare for the CompTIA® A+ exam and begin a rewarding career in the fast-growing PC repair field (course 1 of 3).

### **CompTIA Security+ Certification Prep**

Master the terms and concepts you need to pass the CompTIA® Security+ exam and earn your Security+ certificate.

### **CompTIA® Network+ Certification Prep**

Prepare to take and pass the CompTIA® Network+ Exam and begin a career as a network tech.

## **NETWORKING/ TROUBLESHOOTING**

### **Introduction to PC Troubleshooting**

Learn to decipher and solve almost any problem with your PC.

### **Introduction to Networking (Intermediate course available)**

Learn the fundamentals of networking and prepare for a career in a new and fast-growing field.

### **Wireless Networking**

Industry expert shows you how to plan, deploy, and connect to wireless networks.

## INSTRUCTOR-FACILITATED ONLINE LEARNING

Every course on this page includes an expert instructor. All can be taken from the convenience of your home or office.

### NEW RELEASES

#### Teaching ESL/EFL Reading

Discover practical techniques and methods for teaching reading in any ESL or EFL environment that will help you become a more confident and effective reading teacher.

#### Performing Payroll in QuickBooks 2009

Learn to use QuickBooks 2009 to create paychecks, pay tax liabilities, and produce dazzling payroll reports.

#### Practical Ideas for the Adult ESL/EFL Classroom

Learn ESL teaching strategies for fostering a more successful learning environment for your adult ESL/EFL students, as well as how to create activities that build a bridge from the classroom to the real world.

#### What's New in Microsoft Office 2007

Learn the most important new features of Microsoft Office Word, Excel, PowerPoint, and Access 2007, including the totally new Ribbon and tab user interface that replaces menus and toolbars from earlier versions.

#### Homeschool With Success

Discover how to homeschool your children in a way that ensures they get what they need both academically and socially.

#### Easy Classroom Podcasting

In this professional training course for teachers, you'll learn how to make a podcast that creates a memorable learning experience for your students.

#### Making Age an Asset in Your Job Search

This course is a guide for older workers looking to make a career change, find employment opportunities, or learn strategies that give them the best chance of getting hired.

#### Intermediate Microsoft Word 2007

Learn more advanced features of Microsoft Word 2007, which enable you to create an index, a list of figures, and a table of contents, do desktop publishing, perform a mail merge, and use time-saving macros.

#### Intermediate Microsoft Access 2007

Expand your Microsoft Access 2007 skills to build better, more user-friendly Access databases.

#### Photographing Nature with Your Digital Camera

Learn how to use your digital camera to take stunning nature photos, including landscapes, flowers, animals, and even macro shots.

#### Photoshop Elements 7 for the Digital Photographer

In this Adobe Photoshop Elements 7 class, you'll learn the secrets to successfully editing photos and bringing out the best in your images!

#### Introduction to Visual Basic 2008

Learn to create Windows applications using the popular and easy-to-master Visual Basic 2008.

## ONLINE CAREER TRAINING PROGRAMS

Every course on this page includes an expert instructor. All can be taken from the convenience of your home or office.

### Online Career Training Programs

*Online Learning Anytime, Anywhere...Just a click away!*

Prepare for employment in some of today's hottest careers with a comprehensive, affordable, and self-paced online Career Training Program. You can begin these Programs at any time and learn at your own pace. Upon successful completion of all required coursework, you will receive a Certificate of Completion.

#### Features:

- Facilitators and mentors are available to answer questions and help you through your studies
- Career Counselors will help you prepare for the transition from the classroom to the workplace
- Courses are all open-enrollment and self paced
- No additional charges - all materials, workbooks, and software are included in the course fee
- Payment plans available

#### Pharmacy Technician

This nationally recognized Pharmacy Technician online course and training program teaches the skills needed to gain employment as a Pharmacy Tech in either the hospital or retail setting.

#### Medical Coding and Billing

Upon successful completion of the Medical Billing and Coding course, students will be prepared for an entry-level position doing medical billing or coding in a medical office setting.

#### Medical Transcription

This nationally recognized medical transcription online course and training program prepares you to start a new career as a medical transcriptionist.

#### Six Sigma Black Belt

Course material provides an in-depth look at the Six Sigma Black Belt DMAIC problem-solving methodology, as well as deployment and project development approaches.

#### Freight Broker/Agent Training

Learn the skills to be a successful Freight - Load Broker Agent. Tutorials and projects will teach you the practical application of Freight Broker skills.

#### AutoCAD 2009

Learn the skills needed to create and edit simple drawings and gradually introduce more advanced AutoCAD skills.

#### Veterinary Assistant

Prepare for an exciting new career as an administrative veterinary assistant. Students in the program learn about the care of animals as well as how to recognize signs of illness and disease. This online program also covers interpersonal communication, interaction with clients and their animals, as well as how to assist the veterinarian during examinations. And much more!

#### Paralegal

This program will prepare you to be successful in the fast growing paralegal career field. The paralegal training program includes free access to the official NALA Campus certification exam prep and Westlaw.

#### Project Management

This program will provide you with a solid introduction to the understanding of project management and help you comply with the minimum 35 hours of training as required by the Project Management Institute (PMI) before you take the Project Management Professional (PM) exam.

#### Programs are available in the following areas:

- Business and Professional
- Healthcare and Fitness
- Management and Corporate
- Media and Design
- Hospitality and Gaming
- Skilled Trades and Industrial
- IT and Software Development

## BUSINESS AND PROFESSIONAL

### Certified Alternative Dispute Resolution Specialist—240 hrs

This online Alternative Dispute Resolution Certificate (ADR) program is offered in partnership with IADR GLOBAL. Dispute Resolution is a rapidly growing field and a process commonly used in federal and local government agencies, corporations, non-profit and for profit agencies as well as in private ADR practices.

### Certified Bookkeeper—120 hrs

The Certified Bookkeeper Online Training Program helps professional bookkeepers earn prestigious American Institute of Professional Bookkeepers (AIPB) certification.

### Certified Global Business Professional—400 hrs

The Certified Global Business Professional Online Training Program prepares you for the credential exam by educating you in four areas: global management, global marketing, supply chain management, and trade finance.

### Certified Mediator—120 hrs

This comprehensive online training will provide you with the core skills necessary for the practice of mediation.

### Certified National Pharmaceutical Representative—120 hrs

Learn the skills necessary to become a certified pharmaceutical sales representative. The program covers pharmacology, medical terminology, physiology, and regulations for selling pharmaceuticals.

### Chartered Tax Professional—180 hrs

Learn to prepare individual tax returns for almost all U.S. taxpayers! With this innovative program, you can start working and earning money while completing your program.

### Chartered Tax Professional for California Residents—200 hrs

With this innovative online California Chartered Tax Professional Certificate Program, you can become qualified as a California Tax Preparer through the California Tax Education Council (CTEC), and start working and earning money while completing your program.

### Entrepreneurship: Start-Up and Business Owner Management—360 hrs

This program covers everything from financing to leadership. You'll learn the keys to business planning, communication skills, marketing, and management. If you've ever thought about owning your own business, this program can help make that dream come true!

### Grant Writing—300 hrs

Learn to write grant proposals that get funded in this nationally recognized Grant Writing online training program.

### Legal Secretary—350 hrs

Master the skills you need to be a legal secretary and prepare for the National Association of legal Professionals (NALS) Accredited legal secretary (ALS) exam.

### Marketing Design Certificate—420 hrs

Focuses on design for marketing and business—creating logos, ads, communications, and more. You'll learn Photoshop, Illustrator, and Microsoft PowerPoint while gaining fundamental technical and aesthetic skills.

## ONLINE CAREER TRAINING PROGRAMS

Every course on this page includes an expert instructor. All can be taken from the convenience of your home or office.

### **Non-Profit Management—300 hrs**

Examine the fundamental principles of nonprofit management, explore the roles and responsibilities of a nonprofit board of directors and the management team, discover the essential aspects of fundraising, and become acquainted with the fundamentals of budgeting.

### **Paralegal—300 hrs**

The Paralegal Online Training Program will prepare you for success in this growing career field. You'll learn about the American legal system, how to conduct legal research and interviews, how to perform legal analyses, and more. Your training will prepare you to become a legal secretary or paralegal and to take the certification exam.

### **Pay Per Click Marketing—150 hrs**

Pay-per-click marketing refers to a specific type of advertising where you pay a search engine every time a potential customer clicks on your ad. The program covers search-engine marketing, Internet advertising, using Google's AdWords program, keyword marketing, building ads, conducting research, and more.

### **Professional Bookkeeping with QuickBooks 2010—140 hrs**

Master basic bookkeeping and accounting skills using QuickBooks 2010.

### **Professional Bookkeeping with QuickBooks 2010, Software Included—140 hrs**

Master basic bookkeeping and accounting skills using QuickBooks 2010. QuickBooks Pro 2010 software and the textbook *Bookkeeping Made Simple* are included in the cost of the program.

### **Payroll Practice and Management—80 hrs**

Become knowledgeable in all facets of payroll rules and regulations; join one of the fastest-growing career fields today.

### **Purchasing and Supply Chain Management—300 hrs**

Develop essential managerial skills, and learn how to effectively manage all aspects of the purchasing process, including procurement, distribution, supply chain management, and more, with the skills you'll learn in this online program.

### **Records Management Certificate—180 hrs**

This comprehensive program will help you establish a successful records management program, including electronic, magnetic, and paper media.

### **Search Engine Marketing—250 hrs**

Learn the essential components for understanding this unique and growing career field, including search engine optimization, pay-per-click marketing, and Web site copywriting.

### **Search Engine Optimization—150 hrs**

The Search Engine Optimization Online Training Program will teach you how to increase a Web site's traffic by improving its rankings with search engines.

### **Technical Writing—80 hrs**

This program is designed for anyone who wishes to develop their technical writing abilities to a professional level. You'll learn research methods, audience considerations, style, drafting and revision techniques, how to work in a collaborative environment, and more.

## **HEALTHCARE AND FITNESS**

### **Administrative Dental Assistant—150 hrs**

Learn how to perform the administrative tasks essential for managing the business aspects of a dental practice.

### **Administrative Medical Specialist with Medical Billing and Coding—300 hrs**

Get the skills you need to become an administrative medical specialist, medical billing specialist, or a medical coder.

### **Administrative Medical Specialist with Medical Billing and Coding + Medical Terminology—360 hrs**

Become an administrative medical specialist, medical billing specialist, or a medical coder. You'll learn the essential skills, as well as mastering medical terminology.

### **Advanced Coding for the Physician's Office—80 hrs**

Take the next step in your career and prepare for the Certified Procedural Coding national certification exam with the help of this online training program.

### **Advanced Hospital Coding and CCS Prep—80 hrs**

This program will utilize your existing knowledge of medical terminology and healthcare sciences. Increase your coding skills and prepare to take the official certification exam to become a Certified Coding Specialist.

### **Advanced Personal Fitness Trainer—400 hrs**

This advanced certificate program will further your personal training education by teaching you to incorporate specialized resistance training, functional movements, and nutritional programs for your clients.

### **Clinical Dental Assistant—240 hrs**

The Clinical Dental Assistant Online Training Program will provide you with the skills you need to become a dental assistant. After you've completed this program, you'll be ready to pursue certification as a dental assistant by passing the radiology and infection control portions of the Dental Assisting National Board examination.

### **Emergency Management Training for First Responders—300 hrs**

Emergency management is one of the fastest-growing professions. Learn the skills you need to get started in this field.

## ONLINE CAREER TRAINING PROGRAMS

Every course on this page includes an expert instructor. All can be taken from the convenience of your home or office.

### **Fitness Business Management—200 hrs**

Learn how to manage a personal training program, department, or facility as a strategic business with this program.

### **ICD-10 Medical Coding: Preparation and Instruction for Implementation—200 hrs**

Prepare for and implement the changes that ICD-10 will bring to the medical coding system.

### **Medical Billing and Coding—240 hrs**

Prepare for a career as a medical billing and coding professional.

### **Medical Billing and Coding + Medical Terminology—300 hrs**

The Medical Billing and Coding + Medical Terminology Program will prepare you for an entry-level position doing medical billing or coding, while also teaching you proper medical terminology and spelling.

### **Medical Terminology—60 hrs**

Get the education you need to get started in the medical field. This program will teach you proper medical terminology and spelling.

### **Medical Transcription—240 hrs**

Learn to transcribe medical reports in hospitals, offices, or from home with the most popular transcription program in the country for entry-level training.

### **Medical Transcription + Medical Terminology—300 hrs**

Start a new career as a medical transcriptionist with the training provided in this program, which also includes medical terminology training.

### **Nutrition for Optimal Health, Wellness, and Sports—200 hrs**

Learn to develop individual nutrition programs for clients, patients, or personal use.

### **Personal Fitness Trainer—250 hrs**

Learn how to apply your client's health history, goals, and abilities, as well as integrating exercise science curriculum and practical training techniques, into a systematic model you can use to progress your clients through different training levels and phases.

### **Personal Training and Group Exercise Training for Older Adults—200 hrs**

Gain the knowledge you need to develop safe and effective exercise programs for older adults.

### **Pharmacy Technician—300 hrs**

Pharmacy technicians support licensed pharmacists in providing health care to patients. Train to enter this rapidly growing field with this respected online program.

### **Veterinary Assistant—240 hrs**

Prepare for a new career as a Veterinary Assistant as you learn how to care for animals and assist the veterinarian during examinations.

### **Women's Exercise Training and Wellness—200 hrs**

Develop safe and effective exercise programs for women using the skills you'll learn in the Women's Exercise Training and Wellness Online Program.

## **HOSPITALITY AND GAMING**

### **Casino Blackjack Dealer—100 hrs**

The Casino Blackjack Dealer Online Training Program will teach you everything you need to know to work in a casino as a blackjack dealer.

### **Casino Poker Dealer—100 hrs**

The Casino Poker Dealer Online Training Program prepares you to work as a dealer for casino table games, including seven card stud, Omaha, and Texas hold'em.

### **Certified Wedding Planner—300 hrs**

This comprehensive program covers everything an aspiring wedding planner needs to know to get started in the business. Whether you plan on working part-time or full-time, this program will provide all the knowledge you need to work as a professional wedding planner or start your wedding planning business.

### **Event Management and Design—300 hrs**

From planning to pyrotechnics, the Event Management and Design Online Training Program will teach you everything you need to know to create events that are truly special.

### **Travel Agent Training—200 hrs**

Learn the basic skills needed to operate a computer reservation system for airlines, travel agencies, cruise lines, hotel, or as a home-based agent, and get started in a career in the travel industry.

## **IT AND SOFTWARE DEVELOPMENT**

### **3ds max—300 hrs**

Learn to use 3ds Max to design, develop, and create 3D animation.

### **Forensic Computer Examiner—150 hrs**

The Forensic Computer Examiner Online Training Program will train you to thoroughly examine digital media and to clearly document, control, prepare, and present examination results. This program will prepare you for the Certified Computer Examiner test.

### **Help Desk Analyst: Tier 1 Support Specialist—80 hrs**

Train for a challenging, rewarding career in technical support. This program will teach you to focus on the business needs of the customer, establish credibility, and provide excellent customer service and support!



## ONLINE CAREER TRAINING PROGRAMS

Every course on this page includes an expert instructor. All can be taken from the convenience of your home or office.

### **RFID (Radio Frequency Identification) on the Web™—70 hrs**

RFID on the Web will give you the knowledge to successfully implement and support an RFID system and to pass the CompTIA RFID+ Certification exam.

### **Web Database Developer—267 hrs**

The Web Database Developer Online Training Program will teach you to incorporate database design, development, and deployment into e-commerce sites, dynamic Web sites, and business-to-business data collaboration.

### **Webmaster—150 hrs**

The Webmaster Online Training Program will teach you to design, develop, and maintain Web sites.

## **MANAGEMENT AND CORPORATE**

### **Lean Mastery—60 hrs**

Eliminate waste from your business by learning and implementing the principles of lean business.

### **Management for IT Professionals—390 hrs**

Learn leadership skills that will help you succeed as a manager in the IT field.

### **Management Training—360 hrs**

If you are thinking of starting a business or pursuing an MBA, learn the essentials here! The Management Training Online Program is perfect for business owners, entrepreneurs, and anyone who wants to learn the basics of business and management.

### **Project Management—40 hrs**

The Project Management Online Training Program will help you improve your project management skills and prepare you for certification as a Project Management Professional.

### **Project Management with Microsoft Project 2007—100 hrs**

Improve your project management skills while preparing for certification as a Project Management Professional, and learn how to use Microsoft Project 2007 software as you prepare for the Microsoft Project professional certification exam.

### **Project Management with Microsoft Project 2007, Standard Edition Software Included—100 hrs**

Improve your project management skills while preparing for certification as a Project Management Professional, and learn how to use Microsoft Project 2007 software as you prepare for the Microsoft Project professional certification exam. Tuition includes the required Microsoft Project 2007, Standard edition software.

### **Six Sigma Black Belt—200 hrs**

The Six Sigma Black Belt Online Career Training Program provides you with an in-depth look at the Six Sigma Black Belt problem-solving methodology, deployment, and project development approaches.

### **Six Sigma Green Belt—100 hrs**

The Six Sigma Green Belt Online Training Program encompasses all aspects of running a Six Sigma Green Belt business, including management, service delivery, design, production, and customer satisfaction.

### **Understanding Earned Value Management—30 hrs**

In this program, you'll learn to objectively measure your project performance using earned value concepts.

## **MEDIA AND DESIGN**

### **Digital Arts Certificate—420 hrs**

The Digital Arts Online Training Program will help you develop technical skills and creative artistry in digital photography, imaging, and illustration. This program covers Adobe Photoshop and Illustrator and more.

### **Fine Arts Certificate—420 hrs**

This program will provide you with a foundation in art theory and technique. Modules in theory, digital photography, and drawing are complemented by electives that offer an array of options for self-expression.

### **Game Art Certificate—420 hrs**

The Game Art Online Training Program will help you build technical and artistic skills in 3D modeling, texturing, lighting, and animation using Autodesk Maya and Photoshop. Challenging, practical projects will help you develop a high-quality portfolio of game art.

### **Graphic Design with Photoshop CS4—200 hrs**

Learn the fundamental principles of design and Adobe Photoshop; gain the skills you need to work as a graphic designer.

### **Graphic Design With Photoshop CS5 Training—200 hrs**

Prepare for a career in graphic design by mastering Photoshop cs5, the world's most popular application for creating and editing graphic images.

### **Graphic Design With Photoshop CS5 Training, Software Included—200 hrs**

Prepare for a career in graphic design by mastering Photoshop cs5, the world's most popular application for creating and editing graphic images. Photoshop CS5 software license is included in the program fee.

### **Multimedia Arts Certificate—420 hrs**

The Multimedia Arts Online Training Program gives you the conceptual, technical, and visual design skills required to create multimedia applications and environments. You'll explore Adobe Photoshop, Flash, and After Effects, as well as digital video editing.

## ONLINE CAREER TRAINING PROGRAMS

Every course on this page includes an expert instructor. All can be taken from the convenience of your home or office.

### **Residential Interior Designer—120 hrs**

Prepare for a career as a residential interior designer by learning the basics of good design, getting familiar with design styles and movements, exploring the materials that interior designers use, and putting your knowledge to work as you create your own design concept for a family room.

### **Video Game Design and Development—500 hrs**

Using a comprehensive and analytical approach to game engine architectures, this program teaches you how to effectively design and develop games.

### **Web Design Certificate—420 hrs**

Learn to use Adobe Photoshop, Dreamweaver, Fireworks, and Flash to create stunning Web sites.

## **SKILLED TRADES AND INDUSTRIAL**

### **Biofuel Production Operations—400 hrs**

The Biofuel Production Operations Online Training Program will give you the education you need to work as a biofuel production operator, inspecting and repairing equipment, operating computer systems, and handling lab equipment.

### **Carpentry—80 hrs**

Prepare for a career as a carpenter as you master basic residential construction skills, learn to read blueprints and do jobsite math, and get hands-on practice in three workshop projects.

### **Certified Architectural Glass Technician—170 hrs**

Prepare for a career as an architectural glass technician and gain the skills you need to take the National Glass Association's Glass Installer Certification Exam.

### **Certified Auto Glass Technician—120 hrs**

Master the skills you need to become a professional auto glass technician, and prepare for the National glass Association's Auto Glass Installer Certification Exam.

### **Certified Window and Door Installer—120 hrs**

Train for a career as a residential window and door installer as you gain the skills you need to prepare for the InstallationMasters™ Certification Exam, offered through the National Glass Association in partnership with InstallationMasters™.

### **Chemical Plant Operations—400 hrs**

Prepare for an entry-level position in a chemical plant with the Chemical Plant Operations Online Training Program.

### **Freight Broker/Agent Training—150 hrs**

Become a part of the exciting trucking, freight logistics, and transportation industries! This program will teach you everything you need to know to start your own freight business or become a freight agent.

### **Home Inspection Certificate—200 hrs**

Learn about standards of practice, defects recognition, inspection guidelines, reporting methodologies, and liability management as you prepare to become a home inspector.

### **HVAC Technician—320 hrs**

The only HVAC Technician training program of its kind on the Web, this program will prepare you for a career as a heating, ventilation, air conditioning, or refrigeration installer or technician.

### **Natural Gas Plant Operations—400 hrs**

For decades to come, natural gas will be produced and consumed in the United States, creating an ongoing demand for natural gas plant operators. This online program provides the fundamental technical background you need to get started in this field.

### **Oil Refinery Operations—400 hrs**

Learn the skills you need to start work as an in-demand oil refinery operator.

### **Paper Mill Operations—400 hrs**

This program will give you the skills you need to gain entry-level employment as a paper mill operator.

### **Power Plant Operations—400 hrs**

Learn the skills you need to gain entry-level employment as a power plant operator.

### **Pulp Mill Operations—400 hrs**

Become a pulp mill operator with the skills you learn in this program.

## ONLINE CAREER TRAINING PROGRAMS

Every course on this page includes an expert instructor. All can be taken from the convenience of your home or office.

### SUSTAINABLE ENERGY AND GOING GREEN

#### **Building Analyst Quick Start Program—60 hrs**

This program will teach you about the principles of green buildings—from insulation to indoor air quality—as well as how to perform comprehensive building assessments.

#### **Certified Green Supply Chain Professional—60 hrs**

Help your company achieve its environmental goals with the Certified Green Supply Chain Professional Online Training Program. Gain the skills you'll need to make a green impact on global sourcing, material management, procurement and buying, transportation and logistics, and new product development.

#### **Certified Indoor Air Quality Manager—16 hrs**

Are you a facility manager, building engineer, or health and safety officer who wants to improve the indoor air quality of your building? If so, the Certified Indoor Air Quality Manager Program is for you.

#### **Certified Indoor Environmentalist—32 hrs**

Would you like to become an indoor air quality or green building consultant? Would you like to better understand how to create a healthy home or building by preventing, diagnosing, and resolving indoor environmental problems? The Certified Indoor Environmentalist Program will help you take the next step in your career.

#### **Performing Comprehensive Building Assessments—30 hrs**

This program will give you a thorough understanding of the building assessment process, focusing on the skills you need to professionally conduct visual building inspections, perform diagnostic testing, determine improvement opportunities, and prepare a work scope that will guide the homeowner's decision-making process for making the improvements.

#### **Principles of Green Buildings—30 hrs**

The Principles of Green Buildings (PGB) program explains the science that individuals in the building, remodeling, or trade industries need to know in order to make buildings perform more efficiently.

#### **Senior Certified Sustainability Professional—110 hrs**

Are you prepared for an exciting career as a leader in the green collar economy? The Senior Certified Sustainability Professional Online Training Program will prepare you to set the course and coordinate an enterprise's sustainability strategy.

#### **Solar Power Professional—120 hrs**

Learn the fundamentals of photovoltaic solar powered energy systems and gain the knowledge you'll need for an entry level position with a dealer, installer, or other photovoltaic industry company.

#### **Wind Energy Apprentice—240 hrs**

This entry-level Wind Energy Apprentice program prepares you for a career in the wind energy industry.











# WORKSHEET

Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
8:00a						
9:00a						
10:00a						
11:00a						
Noon						
1:00p						
2:00p						
3:00p						
4:00p						
5:00p						
6:00p						
7:00p						
8:00p						
9:00p						
10:00p						

# FINAL

[illegible]

# I WOULD LIKE MORE INFORMATION!

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_ E-mail address: \_\_\_\_\_

- New Student Information Form
- Course schedule
- Morton College catalog
- Scholarships and financial aid
- Project CARE
- Adult Volunteer Literacy Program
- Continuing Education and Community Service Courses
- Sports or extracurricular activities
- Scheduling a campus visit
- Other \_\_\_\_\_

Please check all that apply:

Do you plan to attend Morton College?

If so, when:

☐ FALL \_\_\_\_\_ (Year)      ☐ SPRING \_\_\_\_\_ (Year)      ☐ SUMMER \_\_\_\_\_ (Year)

Name of high school attended: \_\_\_\_\_

Year of graduation: \_\_\_\_\_ Last school attended: \_\_\_\_\_

## Your Feedback

Morton College is your community college and we know how important it is to you. We welcome your suggestions for courses, seminars and other activities. Please indicate below any ideas for additional courses you would like to see offered.

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## Did You Know?

New classes are added to our schedule throughout the semester. We also offer several one-time only seminars for the fall and spring semesters.

For the most up-to-date information, visit [morton.edu](http://morton.edu) or call (708) 656-8000, Ext. 2346.

**MAIL THIS FORM TO:**  
**Office of Admissions and Records**  
**3801 South Central Avenue • Cicero, IL 60804**

## DIRECTIONS TO MORTON COLLEGE

### BY CAR

Eisenhower Expressway (Interstate 290) East and Westbound, exit Austin Boulevard or Laramie Avenue and head south to Pershing Road. Stevenson Expressway (Interstate 55) North and Southbound, exit Central Avenue and head north.

### BY BUS

Pace Bus Routes 314, 315 and 316 stops at Morton College. Pace Route 305 continues as 316 at the CTA Blue Line Cicero Station before heading to Morton College. The routes do connect with the CTA's Pink, Blue and Green lines, go to [www.pacebus.com](http://www.pacebus.com) for real-time information.

### BY TRAIN

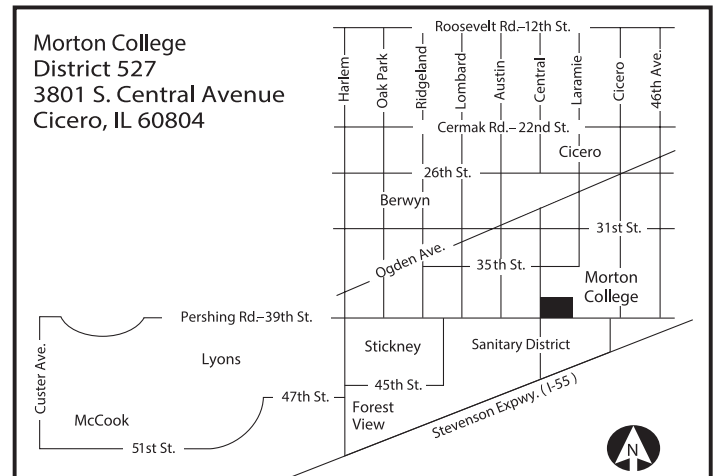
Metra (Burlington Northern) from Chicago's Union Station stops at Cicero Avenue (26th Street and Cicero Avenue in Cicero) and LaVergne Avenue (Windsor and Ridgeland avenues, Berwyn). Go to [www.pacebus.com](http://www.pacebus.com) or [www.metrarail.com](http://www.metrarail.com) for real-time information.

### BY AIR

Midway Airport is five miles south of Morton College. O'Hare International is 17 miles northwest of Morton College.

### FOR MORE INFORMATION

- Pace Bus: [pacebus.com](http://pacebus.com)
- CTA: [yourcta.com](http://yourcta.com)
- Metra: [metrarail.com](http://metrarail.com)





# SPRING 2019 SEMESTER CALENDAR

Faculty Seminar Day (No Classes)	January 10
Semester Begins	January 14
Martin Luther King Day (College Closed)	January 21
100% Tuition Refund	8 calendar days from the start of the course
50% Tuition Refund	9-16 calendar days from the start of the course
Pulaski Day (College Closed)	March 4
Midterm Week	March 10 - 16
Spring Break (No Classes)	March 17 - 23
Graduation Petition Deadline spring semester	April 1
Spring Recess (College Closed)	April 19 - 21
Last Day to Withdraw	May 3
Final Exam Week	May 10 - 16
Commencement	May 17
Memorial Day (College Closed)	May 27



## AFFIRMATIVE ACTION AND EQUAL OPPORTUNITY POLICY

Morton College does not discriminate on the basis of race, color, religion, national origin, gender, sexual orientation, age, marital status or disability in its educational, admissions or employment practices. For more information contact:

Title IX Coordinator/504 Coordinator  
3801 S. Central Avenue  
Cicero, IL 60804  
(708) 656-8000, Ext. 2298

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Morton College no discrimina por motivos de raza, color, religión, origen nacional, genero, orientación sexual, edad, estado civil o de la discapacidad en sus centros de enseñanza, admisiones o las políticas de empleo. Para mas información, comuníquese con:

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## SEX OFFENDER REGISTRATION STATEMENT

Pursuant to applicable state and federal laws pertaining to sex offender registration, sex offenders who by law must register with law enforcement officials who are students and/or employees of Morton College must also register with the Morton College Campus Police Department. The Morton College Campus Police Department is a keeper of information regarding registered sex offenders who are Morton College students and/or employees. Please direct all inquiries regarding information about said registered sex offenders, to Frank Marzullo, Vice President of Administrative Services.

MORTON COLLEGE  
3801 S. Central Avenue  
Cicero, Illinois 60804-4398

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