



Morton College

Regular Meeting

Wednesday, May 25, 2016 11:00 AM



MORTON COLLEGE

COMMUNITY COLLEGE DISTRICT NO. 527

COOK COUNTY, ILLINOIS

Agenda for the Regular Meeting

Wednesday, May 25, 2016

Agenda for the Regular Meeting of the Morton College Board of Trustees of Illinois Community College District No. 527, Cook County, to be held at 11:00 AM on Wednesday, May 25, 2016, in the Morton College Board Room (221B) of Building B located at 3801 S. Central Avenue, Cicero, Illinois.

1. Call to Order
2. Roll Call
3. Citizen Comments
4. Recognition
5. Correspondence
6. Reports
 6. 1. ICCTA/ACCT
 6. 2. Student Member-Andrea Chavarria 6
 6. 3. Friends of Morton Foundation - Information Only Report 7
 6. 4. Full-Time Employment Report - Information Only Report 11
 6. 4. 1. Ms. Tyra Ousley, Director of Nursing Programs, June 20, 2016
7. President's Report
 7. 1. Out-of-State Travel Report-Information Only 12
 7. 2. Community Facilities Usage Report-Information Only 13
 7. 3. Morton College Automotive Technology Program received reaccreditation by the National Automotive Technicians Education Foundation (NATEF). 15
 7. 4. Morton College PTA student recognized by IPTA-Julie Janicek 16
 7. 5. Morton College Student accomplishments at the STEM competitions for Skyway and SHPE in April
 7. 6. 2016 Faculty of the Year Awards - Mr. Benjamin Drury received the Full-Time

Faculty of the Year Award, and Ms. Sharon Cisneros has received the Part-Time Faculty of the Year Award

8. Consent Agenda - Items may be removed from the consent agenda on the request of any one member. Items not removed may be adopted by general consent without debate. Removed items may be taken up either immediately after the consent agenda or placed later on the agenda at the discretion of the Board.
 8. 1. Approval of Consent Agenda
 8. 2. Approval of the Minutes of Regular Meeting held on April 27, 2016 17
 8. 3. Approval of the Minutes of the Closed Meeting held on April 27, 2016
 8. 4. Approval of the following Library Research Resources 22
 8. 4. 1. Continued Institutional Membership of the Consortium of Network of IL Learning Resources in Community Colleges (NILRC), FY17 - \$900
 8. 4. 2. Continued Institutional Membership Consortium of Academic and Research Libraries in IL (CARLI) for Library Collection Assesment, FY17 - \$8,025
 8. 4. 3. Continued Institutional Membership Consortium of Academic and Research Libraries in IL (CARLI), FY17 - \$1,655
 8. 4. 4. Renewal of print periodical and journal subscriptions from EBSCO, FY17 - \$22,162
 8. 4. 5. Purchase of online database from the Consortium of Network of IL Learning Resources in Community Colleges (NILRC), FY17 - \$8,505
 8. 4. 6. Purchase of online database from the Consortium of Academic and Research Libraries in IL (CARLI), FY17 - \$33,758
 8. 5. Approval and Ratification of Accounts Payable and Payroll (\$2,269,927), and Budget Transfers (\$68,340) for the month of March 2016 28
 8. 6. Approval of the Monthly Financial Report-March 2016 be received and filed for Audit 91
 8. 7. Approval of the Treasurer's Report - March 2016 be received and filed for Audit 94
 8. 8. Reaffirm the College's Mission Statement: "To enhance the quality of life of our diverse community through exemplary teaching and learning opportunities, community service, and life-long learning." 96
 8. 9. Approval of the 10% English Adjunct Stipends for Spring 2016, \$9,031.40. 97
 8. 10. Approval of the following Facility Use Requests
 8. 10. 1. Latino Youth High School usage of auditorium - June 17, 2016 at 10 a.m. 100
 8. 10. 2. American Red Cross usage of 4 classrooms and 1 computer lab - June 25-26, 2016 at 7:30a.m. 103
 8. 11. Approval of the reorganization of the Morton College Administration and Staff, effective July 1, 2016 109
 8. 11. 1. Eliminate the Coordinator of Marketing and Communications position
 8. 11. 2. Eliminate the Part-Time Graphic Designer position

8. 11. 3. Assign the Ombuds Services responsibilities to the Human Resources Director
8. 11. 4. Assign the Associate Director of Business Process Management position to the Human Resources Director
8. 12. Approval of the Morton College Benefits package for eligible employees for FY2017 *rates are currently being negotiated 112
8. 13. Approval of the Curriculum changes: New Courses: CAD 137, CAD 141, CAD 237, ECE 261, TPM 116. Curriculum addition to Accounting, Business Management, Therapeutic Massage, Physical Therapist Assistant, and CAD. New Curriculum for 3D CAD Certificate. 115
8. 14. Approval of the agreement with Martha Hernandez to provide services to special needs students at a cost not to exceed \$50,000 for FY17 118
8. 15. Approval of the interpreting services for special need students from Central Area Interpreter Referral Service (CAIRS) in an amount not to exceed \$100,000 for FY17 124
8. 16. Approval of the institutional membership in the National Counsel for State Authorization Reciprocity Agreement (SARA) for FY17, \$4,000 131
8. 17. Approval of the Institutional Membership in the Council for Higher Education Accreditation (CHEA) FY17, \$600 141
8. 18. Approval of the Athletico Contract for FY17, \$48,750.00 146
8. 19. Introduction of New Board Policy 1.6.7, Attendance by Means Other Than Physical Presence, for adoption at June Board Meeting 153
8. 20. Introduction of Revised Board Policy 2.10, College Business Travel, for adoption at the June Board Meeting 156
8. 21. Approval of a one year engagement of the accounting firm BKD LLP to perform the college audit for fiscal year 2016 157
9. Closed Session
To consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity pursuant to 5 ILCS 120/2(c)(1), collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees pursuant to 5 ILCS 120/2(c)(2), a student disciplinary case pursuant to 5 ILCS 120/2(c)(9), and to consider litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting pursuant to 5 ILCS 120/2(c)(11).
10. Personnel Action Items
 10. 1. Approval of a Separation Agreement between Morton College and Dante Orfei
 10. 2. Potential Approval of Employee Termination or Disciplinary Action subsequent to Closed Session

11. Meeting Evaluation

12. Adjournment

Student Report to the Board

May 2016

Date _____ Event _____ Organization

May 4th, 2016. Japanese Tea Ceremony

Students experienced a choreographic ritual of preparing and serving Japanese green tea by Chado Urasenke Tankokai Chicago Association. The event took place in the Student Union, a total of 20 students attended.

May 4th, 2016. Polynesian Performance

Students had the opportunity to experience a Polynesian Dance Performance by Aloha Chicago in honor of Asian American and Pacific Islander Heritage Month. About 50 students attended the performance which took place in the cafeteria.

May 6th, 2016. Student Leadership Recognition Ceremony

Club and Organization members gathered to celebrate their success throughout the year. The ceremony began at the JPAC Theater which consisted of a keynote speaker, Professor Drury. Also, awards such as Student Leader of the Year, Outstanding Community Service Award and more were awarded. Followed by a Dinner, DJ, and Dance Reception in the Cafeteria. Total of 43 students attended the ceremony.

May 9th-12th Class of 2016 Appreciation Week

Class of 2016 appreciation week included cap decorating and graduation pictures. Students were provided materials to decorate their caps and also had the opportunity to take their graduation pictures for free. Student also received a Free Drink Card, which was good for coffee, hot chocolate, or tea. A total of 25 students attended.

May 20th Commencement Ceremony

The Commencement Ceremony took place in the courtyard where families, friends, and faculty experienced the graduation of Morton College students. Enrique Rodriguez, news anchor for Univision was the keynote speaker for this year's ceremony. The ceremony began at 6:30 and was followed by a reception with snacks in the cafeteria.

Submitted by:

Andrea Chavarria



Friends of Morton Foundation
Report for April 16th – May 13th, 2016
Prepared by Sallie Nyhan, Development Officer

FMF Bank Accounts

\$77,694.23 Bank of America Account

\$45,036.07 Morton College Account

Past Meetings:

- Meeting with Dr. Stan Fields (2)
- Phone Conference with Michael Kott
- Meeting with Marisol for October funding
- Meeting with LakeShore Recycling CEO & Vice President, Dr. Fields and Frank Marzullo
- Meeting with All-State Representative
- Meeting with Hawthorne Works Scholarship awardees
- Meeting with CEO of Ziyad Brothers, Nassem Ziyad
- Meeting with Bobbi Lovero, Jeff Tobolski for signature on AT&T letter

Pending Meetings/Slated to Meet with Sallie:

- Staff of Commissioner Toboloski
- Follow up meeting with Christopher Getty, Mayor of Lyons
- Additional VIP tours for Naming Rights
- Boulder Development Inc.
- Mesirow Financial
- Cengage Learning
- Centerpoint Energy Services
- Loungs Construction's
- Mechanical Concepts of Illinois, Inc
- Patrick Engineering, Inc.
- Sound Incorporated
- Steve Calzaretta to discuss fundraising for theatre

Gifts & Donations:

- In talks with Nicor Gas on how to pursue a \$10,000 STEM Scholarship program. Put in follow-up call with Nicor Gas Board Member to get update on process.
- STEM Exploration camp outline drafted by Dr. Shouba, grant proposal cover letter has been written and the Board of Directors document has been updated. Gathered current financial statements for submittal to Nicor Gas Corporate Contributions. Submitted grant proposal via Nicor Gas Community Grants portal.
- Hawthorne Works Scholarship Awardees have been notified and both students have officially accepted their respective \$250 & \$100 awards.
- Coordination Scholarship presentation with Dennis Schlagheck that will be held on Tuesday May 17th at 2:00 pm in the Hawthorne Works museum with scholarship awardees.
- Edited Press Release written by Dennis Schlagheck and coordinating release and e-blast to faculty and staff.
- Spoke with both scholarship awardees about scholarship process and expectations.
- Secured photographer for event, and reached out to Collegiate editor.
- Additional press being invited

The Morton College Capital Campaign: 82.0% of Funds Committed

- Standard Bank & Trust interested in 3-year gift, amount to be determined at budget meeting in February or March. Pending a \$19,000 donation to naming rights for conference room. VP of Standard Bank & Trust toured campus and new construction and had lunch with Dr. Stan Fields and I. Call with Laura Shallow set to confirm pending donation.
- Pursuing potential \$25,000 classroom naming rights with Congressman Dan Lipinski's office had first meeting with Jerry Hurckes, Lipinski's chief of staff. Followed up with 5 phone calls and one email to chief

- of staff. Have agreed, waiting on commitment of funds. Followed-up in early January and March and May.
- Successfully secured and received gift from Ziyad Brothers.
 - Toured new construction with Ziyad Brothers and Marquis Sales for a total gift of \$6,000. Secured naming rights for the window atrium.
 - Followed up with United Scrap representative on when to expect first installment check for \$25,000 donation.
 - Friends of Berwyn classroom, spearheaded by Bobbi Lovero is 34.4% secured.
 - Preparing 3rd round of potential donor letters to go out for Friends of Berwyn classroom. Send out date tentative to be next week.
 - Spoke with Mayor Tobolski's chief of staff, will be sending potential donor list along with donor letter and pledge form to bundle funds
 - Michael Del Galdo agreed naming rights of a classroom for his father, and has toured new construction, awaiting selection.
 - Wrote and revised letter to AT&T president Paul La Schiazza to be sent on behalf of Mayor of Berwyn Robert Lovero, Cicero Town President Larry Dominick & Mayor of McCook Jeff Tobolski to ask for \$25,000 - \$50,000 participation in new construction which could include naming rights. Follow-up call to be placed.
 - Constructed list for Stan Fields and I to visit for potential funding of prospect donors.
 - Funding from Representative Elizabeth Hernandez for \$1,000 towards Capital Campaign has been received and processed.
 - Classroom in honor of Lillian Dominick has been fully funded with funds of \$25,000 received. Town President Larry Dominick pursuing \$25,000 more towards Capital Campaign.
 - Classroom in honor of Judy Baar Topinka has received commitments for ½ of classroom.
 - Secured \$10,000 donation from LakeShore Recycling Systems after successful meeting with the CEO. They will have Naming Rights for the Faculty Offices.

Misc.

- LakeShore Recycling representative has agreed to be on the Friends of Morton Foundation board, to be voted on at next board meeting May 19th, 2016.
- Reached out to Superior Ambulance, Nicor Gas, and Koppers to begin partnership in hiring Morton College graduates by specifically training them per their company's requirements and criteria.
- The training would be part of a Federal Grant to expand current programs to train students particularly in STEM related fields, and Nicor Gas and Superior Ambulance are interested.
- Worked with Stan Fields and assistant athletic director to create email for reintroduction of Morton College to an alumni for potential major gift. Formatted list, and put on Friends of Morton Foundation letterhead and was sent, response warrive 5/12/2016 and plan is being created.
- Worked with Michael Kott to create 3 Proposals for Cafeteria renovations and improvements.

FULL-TIME EMPLOYMENT REPORT

NAME	POSITION	SALARY*	EFFECTIVE	COMMENTS
Tyra Ousley	Director of Nursing Programs <i>Recent Employment:</i> Independent Contractor-Morton College August 2015-Present	\$95,000	June 20, 2016	Administrator, Full-time Exempt Replacing Debbie Bryant

*Salary will be prorated for the remainder of the year

**Pending receipt of Official Transcripts



OUT-OF-STATE TRAVEL REPORT

Regular Meeting of the Morton College Board of Trustees
April 27, 2016

(Per Board Policies 2.11, 3.11, 4.3, and 6.2)

<u>NAME</u>	<u>DATE(S)</u>	<u>DESTINATION</u>	<u>PURPOSE</u>
Mr. Tom Pierce	June 13-15	Paradise Valley Arizona	League of Innovation Learning Summit
Ms. Jennifer Butler	June 24-27	Orlando, FL	American Library Association Annual Conference



COMMUNITY FACILITIES USAGE REPORT

Regular Meeting of the Morton College Board of Trustees

May 2016

(Per Board Policy #5.8)

<u>DATE(S)</u>	<u>ORGANIZATION</u>	<u>FACILITY</u>	<u>TIME</u>
5/9 & 5/23	Town of Cicero Senior Group	Theatre	2:00 pm – 5:00 pm
5/5, 5/7, 5/8, 5/10, 5/12, 5/14, 5/15, 5/17, 5/19, 5/21, 5/22, 5/24, 5/26, 5/28, 5/29, & 5/31	Harper College Motorcycle Safety Program	115C, 206E & S.E. End Parking Lot	8:00 am- 6:30 pm
5/9	Peace Officer's Memorial Foundation of Cook County	S.E. Parking Lot	9:00 am – 11:00 am
5/1, 5/8, 5/15, 5/22, & 5/29	Berwyn Recreation Department	Soccer Field	8:00 am – 6:00 pm

All events have been approved in accordance with Board Policy 5.8.

FYI
Community Facility Report for May 2016

5/9 & 5/23	Organization: Contact Person: Facility Requested: Purpose:	Town of Cicero- Senior Group Susan Banks Theatre Senior Movies
5/5, 5/7, 5/8, 5/10, 5/12, 5/14, 5/15, 5/17, 5/19, 5/21, 5/22, 5/24, 5/26, 5/28, 5/29 & 5/31	Organization: Contact Person: Facility Requested: Purpose:	Harper College Motorcycle Safety Program Sara Altieri 115C, 206E & S.E. end Parking Lot Motorcycle Safety Training Course
5/9	Organization: Contact Person: Facility Requested Purpose:	Peace Officer's Memorial Foundation Ed Sajdak S.E. Parking Lot Motorcade Line Up
5/1, 5/8, 5/15, 5/22, & 5/29	Organization: Contact Person: Facility Requested: Purpose:	Berwyn Recreation Department Orlando Diaz Soccer Field Soccer Games

Melissa Mollett

From: Stan Fields
Sent: Tuesday, May 03, 2016 3:06 PM
To: Melissa Mollett
Cc: Muddassir Siddiqi
Subject: Fwd: NATEF

Follow Up Flag: Follow up
Flag Status: Flagged

5.18 President rpt
Thank you

Begin forwarded message:

From: Muddassir Siddiqi <muddassir.siddiqi@morton.edu>
Date: May 3, 2016 at 2:55:03 PM CDT
To: Stan Fields <stan.fields@morton.edu>
Subject: NATEF

I am pleased to inform you that our Automotive Technology Program has received recommendations for reaccreditation by the National Automotive Technicians Education Foundation (NATEF). To achieve this renewed recognition, the program underwent a rigorous evaluation process encompassing areas such as instruction, facilities, and equipments.

Thanks,

Muddassir Siddiqi,
Ed.D.

Provost
Morton College
3801 South Central Avenue
Cicero, Illinois 60804 – 4398

muddassir.siddiqi@morton.edu
708-656-8000 X 2240

www.Morton.edu

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Subject: FW: Morton College PTA student recognised by IPTA

From: Stan Fields

Sent: Wednesday, May 04, 2016 12:41 PM

To: Melissa Mollett <melissa.mollett@morton.edu>

Subject: Fwd: Morton College PTA student recognised by IPTA

Pls add to 5.18 agenda recognition or Pres rpt

From: Frances M Wedge <Fran.Wedge@morton.edu>

Date: May 4, 2016 at 12:37:26 PM CDT

To: Stan Fields <stan.fields@morton.edu>, Ellen Crowe <ellen.crowe@morton.edu>

Cc: Muddassir Siddiqi <muddassir.siddiqi@morton.edu>

Subject: Morton College PTA student recognised by IPTA

Dr. Fields,

I wanted to share some exciting news with you about one of our PTA students. Julie Janicek, a first year PTA student, has been nominated by her peers to serve as the Student PTA Director to the student special interest group of the Illinois Physical Therapy Association. Julie is an excellent student and we are highly honored that she has been elected to this statewide position.

I have pasted the email that she received from the IPTA below.

Kind regards,

Fran

Congratulations!

Julie Janicek,

The Illinois Physical Therapy Association would like to congratulate you on being the elected **SPTA Director** for the 2016-2017 Student Special Interest Group (SSIG) Executive Committee.

Your peers have voted, and selected you to represent them on the Executive Committee! There will be a **mandatory orientation** meeting regarding your duties and responsibilities for your position.

SAVE THE DATE: Wednesday, May 18th 5:30 – 7:30 pm at the IPTA Chapter Office (905 N. Main Street, Naperville, IL 60563). Parking is available in the lot off of Ogden Avenue (west of building) or on Main Street (east of building). Business casual attire is appropriate.

If you accept your position on the Executive Committee of the SSIG, **please email me at mnicholas@ipta.org** as soon as possible, but **no later than Friday, May 6th**, so that we may arrange your transition to the SSIG Executive Board.

Your term will begin June 1st, 2016 and run till May 31st, 2017.

We look forward to the leadership, ideas, advocacy, and other contributions you will bring to the SSIG!

Thank you,

Matthew Nicholas

Chapter Relations & Marketing Coordinator

Director of Student Activities

Illinois Physical Therapy Association

A Chapter of the American Physical Therapy Association

905 N. Main Street

Naperville, IL 60563

Fran Wedge PT DSc GCS CEEAA

PTA Program Director



MORTON COLLEGE
COMMUNITY COLLEGE DISTRICT NO.
527 COOK COUNTY, ILLINOIS
Minutes for the Regular Board Meeting

Wednesday, April 27, 2016

1. Call to Order

The Regular Meeting of the Board of Trustees of Illinois Community College District No. 527 was called to order by Board Chair Anthony Martinucci at 5:00 p.m. on Wednesday, April 27, 2016 in the Morton College Board Room (221-B).

2. Roll Call

Present:

Frank J. Aguilar, Secretary
Joseph J. Belcaster, Trustee
Jose A. Collazo, Trustee
Anthony Martinucci, Chair
Frances Reitz, Trustee

Absent:

Melissa Cundari, Vice Chair
Susan L. Banks, Trustee-listening only by telephone and not voting

Also Present:

Dr. Stanley Fields, President
Kurt Asprooth, Attorney-Del Galdo Law Group, LLC

Susan L. Banks was present by telephone

3. Swearing In of Student Member, Andrea Chavarria

Board Attorney Kurt Asprooth administered the Oath of Office to Ms. Andrea Chavarria, Advisory-Voting Student Member of the Board. Congratulations were extended and Ms. Chavarria was welcomed to the Board.

Roll Call:

Present: Trustees Aguilar, Belcaster, Collazo, Martinucci, Reitz and Advisory-Voting Student Member Chavarria

Absent: Trustees Cundari and Banks

Also Present: President Fields and Attorney Kurt Asprooth

4. Citizen Comments

There were none.

5. Recognition

There were none.

6. Correspondence

There were none.

7. Reports

7.1 ICCTA/ACCT

There were none.

7.2 Student Member-Andrea Chavarria

Advisory Voting Member Chavarria gave the monthly report of student programs and activities.

The Student election was held on April 6th, and we had over 300 students participate. The job fair was held on April 27th, and was very successful.

7.3 Friends of Morton Foundation – Information Only Report

Chair Martinucci stated that this report is submitted for information purposed only.

8. Consent Agenda

8.1 Approval of the Consent Agenda

The following statement was read to the Trustees:

Items may be removed from the consent agenda on the request of any one member. Items not removed may be adopted by general consent without debate. Removed items may be taken up either immediately after the consent agenda or placed later on the agenda at the discretion of the Board.

Trustee Belcaster made a motion to approve the consent agenda's items listed below, and Trustee Collazo seconded the motion.

Advisory Vote-Student Member Chavarria: Aye

Aye: Trustees Aguilar, Belcaster, Collazo, Martinucci, and Reitz. Nays: None. Absent: Trustees Banks and Cundari.

Motion Carried.

8.2 Approval of the Minutes of Regular Meeting held on March 23, 2016

8.3 Approval of the Minutes of Special Closed Meeting held on March 23, 2016

8.4 Approval of the Academic Calendar 2017-18

8.5 Approval of the Cooperative Agreement between The Illinois Consortium for International Studies and Programs including Morton College to offer short-term courses at Out-of-State, International locations to Illinois Students, effective April 27, 2016 for a period of five years.

8.6 Appointment of Compliance Officer for the Open Meetings Act - Dr. Keith McLaughlin

8.7 Appointment of Officer for Information Requests Received Under the Freedom of

- Information Act – Dr. Keith McLaughlin**
- 8.8 Appointment of Treasurer-David Gonzalez**
 - 8.9 Approval to Renew the Association of Community College Trustees Membership, \$4,185 for FY17**
 - 8.10 Approval to purchase the classroom furniture for the new addition-\$202,882.54, KI Furniture INC**
 - 8.11 Approval to purchase the lounge furniture for new addition- \$31,661.23, Interiors for Business INC**
 - 8.12 Approval to purchase technology equipment for new addition - \$27,427.92, Single Path**
 - 8.13 Approval of Adult Education Adjunct Assignment/Employment Report - Spring Semester Addendum 2016**
 - 8.14 Approval of the Reorganization of the Morton College Administration and Staff, effective July 1, 2016**
 - 8. 14. 1. Eliminate the Dean of Student Development and Ombuds Services position**
 - 8. 14. 2. Eliminate the Assistant Dean of Student Development position**
 - 8. 14. 3. Eliminate the Executive Assistant to the Provost and Vice President position**
 - 8. 14. 4. Assign the Student Activities Director position to the President**
 - 8. 14. 5. Assign the Athletic Director position to the President**
 - 8. 14. 6. Assign Admissions and Records responsibilities to the Financial Aid Director**
 - 8. 14. 7. Assign Workforce Development responsibilities to the Student Specialist position to the Student Activities Director**
 - 8.15 Elimination of the Full-Time Administrative Position of Dean of Student Development and Ombuds Services, effective July 1, 2016**
 - 8.16 Creation of New, Full-Time Administrative Position of Director of Public Relations and Community Outreach, effective April 27, 2016**
 - 8.17 Approval of the Facility Use Permits for**
 - 8. 17. 1. Peace Officers Memorial Foundation of Cook County-May 9, 2016, Use of Parking Lot-Southeast Side of Pershing Road**
 - 8. 17. 2. Berwyn Recreation Department-April 17, 2016-August 28, 2016, Use of Soccer Field**
 - 8.18 Approval of Limited Power of Attorney-Ford Vehicle for the Automotive Technology Program**
 - 8.19 Approval of FY17 Morton College Designated Depositories**
 - 8.20 Adoption of the Morton College Investment Guidelines for FY17**
 - 8.21 Approval and Ratification of Accounts Payable, Payroll, Expenditure Transfers and Budget Transfers**
 - 8.22 Approval of the Monthly Financial Report-February 2016 be received and filed for Audit**
 - 8.23 Approval of the Treasurer's Report - February 2016 be received and filed for Audit**
 - 8.24 Approve Course and Curriculum Changes**
 - 8. 24. 1. Revisions: ART (105, 113, 131), SPN (101, 102, 121, 130, 201, 201), and CAD (235 and 241) - Prerequisite Changes and the Maintenance and Light Repair Certificate credit hours increase from 13 hours to 16 hours**
 - 8.25 Approve the Resignation Report-Resignation, Monica Rosas, Assistant Director of Financial Aid, Effective April 8, 2016**

9. Presidents Report

9.1 Achievement of Excellence in Financial Reporting, FY15

Mireya Perez acknowledged that Morton College received recognition for excellence in financial reporting for fiscal year 2015. Morton College applies each year to receive this certificate.

9.2 Moody's Rating Report

We were able to keep our AA3 rating, as we have had enough liquidity to withstand the State Budget impasse. The negative outlook was given due to the State not passing the budget, and the uncertainty of the college receiving their allocation. Most Community Colleges were downgraded due to the State budget issue.

9.3 Business Office Request for Proposals

Anthony Ray will be getting requisitions to outsource the business office.

9.4 Sexual Misconduct Procedure

This is a new procedure that we were required to establish. This procedure defines sexual misconduct, who to report it to, and how Morton College will respond to the allegations.

9.5 Theatre Partnership

Dr. Keith McLaughlin spoke about a possible partnership with the 16th Street Theatre. They are interested in using our facility to expand opportunities for the college and community. They would like to host popular shows at Morton, and also their writers would be interested in working with our students.

9.6 College Identity

William Jacklin presented the final pantone colors for Morton College. The Board viewed the final product of the Mascot. Trustee Belcaster suggested that we add claws on the paws of the Panther.

9.7 Out-of-State Travel Report-Information Only

The Board received the Out-of-State Travel Report as submitted.

9.8 Donation Report-Information Only

The Board received the Donation Report as submitted.

10. Closed Session

Trustee Belcaster moved to approve a recess to Closed Session to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity pursuant to 5 ILCS 120/2(c)(1), collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees pursuant to 5 ILCS 120/2(c)(2), a student disciplinary case pursuant to 5 ILCS 120/2(c)(9), and to consider litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes

of the closed meeting pursuant to 5 ILCS 120/2(c)(11).
Trustee Collazo seconded the motion.

Advisory Vote-Student Member Chavarria: Aye

Aye: Trustees Aguilar, Belcaster, Collazo, Martinucci, and Reitz. Nays: None. Absent: Trustees Banks and Cundari.

Motion Carried.

Recess: The Board recessed to the Office of the President for Closed Session at 5:20 p.m.

Reconvening: The Regular Meeting was reconvened at 6:22 p.m. by Chair Martinucci. Upon Roll Call, the following were found present: Trustees Aguilar, Belcaster, Collazo, Martinucci, Reitz, and Advisory Voting Student Member Chavarria. Absent: Trustees Banks and Cundari.

11. Meeting Evaluation

There were none.

12. Adjournment

Trustee Belcaster moved to adjourn the Regular Meeting of the Board. Trustee Collazo seconded the motion.

Advisory Vote-Student Member Chavarria: Aye

Aye: Trustees Aguilar, Belcaster, Collazo, Martinucci, and Reitz. Nays: None. Absent: Trustees Banks and Cundari.

Motion Carried.

This meeting was adjourned at 6:23 p.m.

Anthony R. Martinucci, Board Chair

Frank J. Aguilar, Board Secretary

MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION

PROPOSED ACTION: THAT THE BOARD APPROVE CONTINUED INSTITUTIONAL MEMBERSHIP IN THE CONSORTIUM OF ACADEMIC AND RESEARCH LIBRARIES IN ILLINOIS (CARLI) FOR LIBRARY COLLECTION ASSESMENT FOR THE ANNUAL FEE OF \$8,025 FOR FY 2017.

RATIONALE:

[Required by Board Policy 2.9]

CARLI serves over 94% of Illinois higher education students, faculty and staff at 154 member institutions. Among the many benefits of CARLI membership are the I-Share integrated library system that serves 76 institutions; E-resources brokering, with over 2500 discounted subscriptions to electronic journals and other resources.

Morton College students receive full access to the academic resources of the state. When our students transfer on to 4-year institutions they will know how to use the academic I-share system.

COST ANALYSIS:

\$8,025 – FY 2017

\$7,791 – FY 2016

ATTACHMENTS:

None

MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION

PROPOSED ACTION: THAT THE BOARD APPROVE CONTINUED INSTITUTIONAL MEMBERSHIP IN THE CONSORTIUM OF ACADEMIC AND RESEARCH LIBRARIES IN ILLINOIS (CARLI) FOR A FEE OF \$1,655 FOR FY 2017.

RATIONALE: [Required by Board Policy #2.9]

Membership to this consortium (CARLI) allows Morton College access to various databases that support student research and learning and enhances scholarly information and critical thinking. Additionally, the consortium negotiates with periodical database vendors across the country to obtain the best price for these databases for student use.

COST ANALYSIS: \$1,655 – FY17
 \$1,623 – FY16

ATTACHMENTS: None

MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION

PROPOSED ACTION: THAT THE BOARD APPROVE THE RENEWAL OF PRINT PERIODICAL AND JOURNAL SUBSCRIPTIONS FOR THE LIBRARY FROM EBSCO IN THE TOTAL AMOUNT OF \$22,162 FOR FY2017.

RATIONALE:

[Required by Board Policy 5.3.1 and Chapter 805, Section 3-27.1 of the *Illinois Compiled Statutes*]

Students enrolled at Morton College are supported in their academic studies by the Morton College Library. A basic part of their education is access to periodicals and journals to write papers for their course work. In order to continue providing our students with up-to-date materials, the Library must renew all subscriptions. EBSCO provides the most economical subscriptions to these periodicals and journals.

COST ANALYSIS:

\$22,162 - FY 2017 fee

\$23,932 - FY 2016 fee

ATTACHMENTS:

None

MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION

PROPOSED ACTION: THAT THE BOARD APPROVE THE PURCHASE OF ONLINE DATABASES FROM THE CONSORTIUM OF NETWORK OF ILLINOIS LEARNING RESOURCES (NILRC) IN COMMUNITY COLLEGES IN AN AMOUNT OF \$8,505 FOR FY 2017.

RATIONALE: [Required by Board Policy # 5.3.2 and Chapter 110, Act 805, Section 3-27.1 of the *Illinois Compiled Statutes*]

As a member of this Consortium, Morton College saves significantly on its online purchases, as the Consortium negotiates on behalf of its members with periodical database vendors across the country for the best possible price. The online databases support our students in their academic studies and various class assignments, including research papers faculty give requiring the use of technology to acquire and process information. Providing access to online databases is part of meeting the general education objective in pursuing a degree from the College.

COST ANALYSIS: \$8,505 - FY 2017
\$20,279 – FY 2016

ATTACHMENTS: None

MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION

PROPOSED ACTION: THAT THE BOARD APPROVE CONTINUED INSTITUTIONAL MEMBERSHIP FROM THE CONSORTIUM OF NETWORK OF ILLINOIS LEARNING RESOURCES IN COMMUNITY COLLEGES (NILRC) FOR THE ANNUAL FEE OF \$900 FOR FY 2017.

RATIONALE: [Required by Board Policy 2.10]

Morton College was a founding member of NILRC in 1973. NILRC has since grown to include 50 member colleges bound together by three mutual goals:

1. To strengthen the skills and knowledge of personnel;
2. To improve the cost effectiveness of member Learning Resources Centers; and
3. To exchange information.

Specifically, NILRC has saved Morton College money through group contracts on telecourses, cooperative purchases of non-print materials, group discounts with Baker and Taylor for books and more.

COST ANALYSIS: \$900 – FY 2017 Membership Fee
\$900 – FY 2016 Membership Fee

ATTACHMENTS: None

MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION

PROPOSED ACTION: THAT THE BOARD APPROVE THE PURCHASE OF ONLINE DATABASES FROM THE CONSORTIUM OF ACADEMIC AND RESEARCH LIBRARIES IN ILLINOIS (CARLI) IN THE AMOUNT OF \$33,758 FOR FY 2017.

RATIONALE:

[Required by Board Policy 5.3.2 and Chapter 110, Act 805, Section 3-27.1 of the *Illinois Compiled Statutes*]

As a member of this Consortium, Morton College saves significantly on its online purchases, as the Consortium negotiates on behalf of its members with periodical database vendors across the country for the best possible price. The online databases support our students in their academic studies and various class assignments, including research papers faculty give requiring the use of technology to acquire and process information. Providing access to online databases is part of meeting the general education objective in pursuing a degree from the College.

COST ANALYSIS:

\$33,758 – FY 2017

\$61,840 – FY 2016

ATTACHMENTS:

None

MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION

PROPOSED ACTION: THAT THE BOARD APPROVE AND RATIFY ACCOUNTS PAYABLE AND PAYROLL FOR THE MONTH OF MARCH 2016 IN THE AMOUNT OF \$2,269,927 AND BUDGET TRANSFERS IN THE AMOUNT OF \$68,340 AS SUBMITTED.

RATIONALE: [Required by Chapter 110, ACT 805, Section 3-27 of the Illinois Compiled Statutes]

COST ANALYSIS: Expenditures: \$ 2,269,927
Budget Transfers: \$ 68,340

ATTACHMENTS: Resolution
Accounts Payable and Payroll Records

BE IT HEREBY RESOLVED THAT accounts payable and payrolls for the month of March, 2016 be approved and/or ratified in the amount of \$2,269,927 as listed on the attached sheet and supported by vouchers, invoices, purchase orders, and payroll registers, made available and referred to as necessary, and summarized as follows:

Current Funds (01),

Cash Disbursements -		
Monthly	03/31/2016	596,950
Payroll	03/15/2016	677,899
Payroll	03/31/2016	692,875
Student Refunds	03/31/2016	<u>52,229</u>
		2,019,953

O&M Restricted Fund (03)

Cash Disbursements -		
Monthly	03/31/2016	<u>249,974</u>
TOTAL ALL FUNDS		<u>\$2,269,927</u>

AND BE IT FURTHER RESOLVED THAT budget transfers in the amount of \$68,340 be approved as outlined on the attached Journal No. 1-5 entry dates attached hereto.

AND BE IT FURTHER RESOLVED THAT the treasurer of Morton College is hereby authorized and directed to make payments as listed and/or summarized above.

PASSED this 25th day of May by the Board of Trustees, Morton College, Community College District no. 527, Cicero, Illinois.

Morton College
 Budget Transfers
 For the Month Ending March 2016

	Account Number	Description	Increase	Decrease
1	10-0000-95246-490000020	ICISP: Misc Revenue		13,000
	10-0000-95246-590900000	ICISP: Other Expenditures	13,000	
2	01-2080-20108-520100100	Dean, AECPO: Group Medical Ins	12,000	
	01-2080-20108-510100100	Dean, AECPO: Administrative		5,000
	01-2080-20108-510800000	Dean, AECPO: Student Employees		7,000
	01-2080-20108-520100200	Dean, AECPO: Dental Insurance	590	
	01-2080-20108-520100300	Dean, AECPO: Vision Insurance	60	
	01-2080-20108-520100400	Dean, AECPO: Life Insurance	90	
	01-2080-20108-540100115	Dean, AECPO: Recognition Function		740
	01-4010-40102-510100100	Community Services: Administrative		15,000
	01-4010-40102-510300200	Community Services: Part-Time Faculty		15,000
	01-4010-40102-530900000	Community Services: Other Contract Svcs	30,000	
	01-4010-40104-510100100	Continuing Education: Administrative		8,500
	01-4010-40104-510500200	Continuing Education: Academic Support Staff-PT	8,500	
3	10-0000-95206-590900000	Volleyball: Other Expenditures	3,000	
	10-0000-95206-490000070	Volleyball: Tournament Earnings		3,000
4	01-8040-80110-550400005	Personnel Office: Recruitment		500
	01-8040-80110-540100100	Personnel Office: Office Supplies	500	
5	10-0000-95128-590900000	Physical Therapy: Other Expenditures	600	
	10-0000-95128-490000020	Physical Therapy: Misc Revenue		600
	GRAND TOTALS		68,340	68,340

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0054041	03/03/16	Recon	0013221	4IMPRINT	V0071932	03/02/16	P0004252	1,192.62		1,192.62
								1,192.62		1,192.62
0054042	03/03/16	Recon	0000983	B & H Photo-Video	V0071924	03/02/16	P0004202	214.95		214.95
								214.95		214.95
0054043	03/03/16	Recon	0001543	Bank of America/Business	V0071912	03/02/16	P0004282	199.72		199.72
								199.72		199.72
0054044	03/03/16	Recon	0001543	Bank of America/Business	V0071865	03/01/16	P0004284	726.62		726.62
								726.62		726.62
0054045	03/03/16	Recon	0001543	Bank of America/Business	V0071864	03/01/16	P0004269	1,278.96		1,278.96
					V0071915	03/02/16		399.00-		-399.00
								879.96		879.96
0054046	03/03/16	Recon	0001543	Bank of America/Business	V0071897	03/02/16		82.28-		-82.28
					V0071900	03/02/16	P0004249	516.36		516.36
					V0071901	03/02/16	P0004248	181.47		181.47
					V0071903	03/02/16	P0004283	332.49		332.49
					V0071904	03/02/16	B0006298	124.20		124.20
					V0071906	03/02/16	P0004220	995.00		995.00
					V0071907	03/02/16	P0004231	388.00		388.00
					V0071908	03/02/16	B0001653	20.67		20.67
					V0071910	03/02/16	P0004241	425.00		425.00
					V0071911	03/02/16	P0004205	153.66		153.66
								3,054.57		3,054.57
0054047	03/03/16	Recon	0000998	Carolina Biological Supp	V0071727	02/24/16	P0004229	25.72		25.72
					V0071831	02/29/16		57.43-		-57.43
					V0071948	03/02/16	P0004238	226.39		226.39
								194.68		194.68
0054048	03/03/16	Recon	0001593	CDW-Government, Inc	V0071930	03/02/16	P0004212	133.80		133.80
								133.80		133.80
0054049	03/03/16	Recon	0001752	Comcast Cable	V0071916	03/02/16	B0001668	394.90		394.90
								394.90		394.90
0054050	03/03/16	Recon	0001034	Flinn Scientific Inc	V0071919	03/02/16	P0004256	597.82		597.82
								597.82		597.82

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ACCOUNTS PAYABLE CHECK REGISTER
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Bank Code: 01 General Checking
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Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0054051	03/03/16	Recon	0154108	Kone Inc.	V0071934	03/02/16	B0001839	1,369.00		1,369.00
								1,369.00		1,369.00
0054052	03/03/16	Recon	0175177	NewEgg Business	V0071921	03/02/16	P0004235	227.99		227.99
								227.99		227.99
0054053	03/03/16	Recon	0180141	Ringor	V0071922	03/02/16	P0004216	740.00		740.00
								740.00		740.00
0054054	03/03/16	Recon	0001142	Santo Sport Store	V0071917	03/02/16	B0001834	660.00		660.00
					V0071918	03/02/16	B0001834	8,308.50		8,308.50
								8,968.50		8,968.50
0054055	03/03/16	Recon	0156310	Scholar Buys LLC	V0071920	03/02/16	P0004233	102.00		102.00
								102.00		102.00
0054056	03/03/16	Recon	0001157	Snap-On Industrial	V0071925	03/02/16	P0004217	5,912.45		5,912.45
								5,912.45		5,912.45
0054057	03/03/16	Recon	0157227	Staples Advantage	V0071927	03/02/16	P0004132	44.83		44.83
								44.83		44.83
0054058	03/03/16	Recon	0165466	VWR International	V0071926	03/02/16	P0004266	217.82		217.82
								217.82		217.82
0054088	03/04/16	Recon	0166304	A.W.E.S.O.M.E. Pest Serv	V0071782	02/26/16		240.00		240.00
								240.00		240.00
0054089	03/04/16	Recon	0169985	Adam Lange Consulting	V0071914	03/02/16		105.00		105.00
								105.00		105.00
0054090	03/04/16	Recon	0001342	American Sealcoating & M	V0071805	02/29/16		800.00		800.00
					V0071905	03/02/16		800.00		800.00
					V0071976	03/03/16		800.00		800.00
								2,400.00		2,400.00
0054091	03/04/16	Recon	0001672	APCA	V0071889	03/02/16		699.00		699.00
								699.00		699.00

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Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0054092	03/04/16	Recon	0001490	Arc One Electric	V0071772	02/26/16		250.00		250.00
					V0071773	02/26/16		840.00		840.00
					V0071775	02/26/16		840.00		840.00
					V0071776	02/26/16		540.00		540.00
					V0071879	03/02/16		210.00		210.00
					V0071880	03/02/16		624.10		624.10
					V0071881	03/02/16		945.00		945.00
					V0071883	03/02/16		725.00		725.00
					V0071885	03/02/16		945.00		945.00
								5,919.10		5,919.10
0054093	03/04/16	Recon	0000845	Ms. Judy Bluemer	V0071950	03/03/16		62.97		62.97
								62.97		62.97
0054094	03/04/16	Recon	0180928	Tamara Bodnar	V0071812	02/29/16		200.00		200.00
								200.00		200.00
0054095	03/04/16	Recon	0002422	Boulder Developers Inc	V0071882	03/02/16		2,400.00		2,400.00
								2,400.00		2,400.00
0054096	03/04/16	Recon	0181566	Michael E. Brown	V0071706	02/23/16		150.00		150.00
								150.00		150.00
0054097	03/04/16	Recon	0166207	BSA	V0071887	03/02/16		1,371.64		1,371.64
								1,371.64		1,371.64
0054098	03/04/16	Recon	0165507	Malgorzata M. Bystrek	V0071806	02/29/16		250.00		250.00
								250.00		250.00
0054099	03/04/16	Recon	0177480	Thomas D. Carr	V0071813	02/29/16		200.00		200.00
								200.00		200.00
0054100	03/04/16	Recon	0089361	Mr. Nestor C. Carrillo	V0070367	01/11/16		300.00		300.00
								300.00		300.00
0054101	03/04/16	Recon	0089361	Mr. Nestor C. Carrillo	V0070368	01/11/16		300.00		300.00
								300.00		300.00
0054102	03/04/16	Recon	0089361	Mr. Nestor C. Carrillo	V0070369	01/11/16		300.00		300.00

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ACCOUNTS PAYABLE CHECK REGISTER
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Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
								300.00		300.00
0054103	03/04/16	Recon	0089361	Mr. Nestor C. Carrillo	V0070370	01/11/16		300.00		300.00
								300.00		300.00
0054104	03/04/16	Outst	0089361	Mr. Nestor C. Carrillo	V0070371	01/11/16		300.00		300.00
								300.00		300.00
0054105	03/04/16	Recon	0089361	Mr. Nestor C. Carrillo	V0070372	01/11/16		300.00		300.00
								300.00		300.00
0054106	03/04/16	Recon	0089361	Mr. Nestor C. Carrillo	V0070373	01/11/16		300.00		300.00
								300.00		300.00
0054107	03/04/16	Recon	0089361	Mr. Nestor C. Carrillo	V0070374	01/11/16		300.00		300.00
								300.00		300.00
0054108	03/04/16	Recon	0089361	Mr. Nestor C. Carrillo	V0070375	01/11/16		300.00		300.00
								300.00		300.00
0054109	03/04/16	Recon	0089361	Mr. Nestor C. Carrillo	V0070376	01/11/16		300.00		300.00
								300.00		300.00
0054110	03/04/16	Outst	0089361	Mr. Nestor C. Carrillo	V0070378	01/11/16		300.00		300.00
								300.00		300.00
0054111	03/04/16	Outst	0089361	Mr. Nestor C. Carrillo	V0070382	01/11/16		300.00		300.00
								300.00		300.00
0054112	03/04/16	Outst	0089361	Mr. Nestor C. Carrillo	V0070383	01/11/16		300.00		300.00
								300.00		300.00
0054113	03/04/16	Recon	0181564	Taylor A. Cisco Jr	V0071850	03/01/16		303.57		303.57
								303.57		303.57
0054114	03/04/16	Recon	0001752	Comcast Cable	V0071804	02/29/16		97.65		97.65
								97.65		97.65

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Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0054115	03/04/16	Recon	0180929	John Corkery	V0071814	02/29/16		200.00		200.00
								200.00		200.00
0054116	03/04/16	Recon	0180931	Sara Costello	V0071815	02/29/16		200.00		200.00
								200.00		200.00
0054117	03/04/16	Recon	0168899	Dr. Ellen U. Crowe	V0071859	03/01/16		25.00		25.00
					V0071860	03/01/16		219.48		219.48
								244.48		244.48
0054118	03/04/16	Recon	0000765	Ms. Kabria A. Cummings	V0071975	03/03/16		140.00		140.00
								140.00		140.00
0054119	03/04/16	Recon	0180932	Rebecca Escobedo	V0071816	02/29/16		200.00		200.00
								200.00		200.00
0054120	03/04/16	Recon	0000879	Mrs. Sylvia Garza	V0071848	03/01/16		82.92		82.92
								82.92		82.92
0054121	03/04/16	Recon	0001001	Got Laundry Chicago?, In	V0071938	03/02/16		223.00		223.00
								223.00		223.00
0054122	03/04/16	Recon	0174901	Matthew P. Guthier	V0071808	02/29/16		750.00		750.00
								750.00		750.00
0054123	03/04/16	Outst	0000805	Ms Jamie M. Halmon	V0071826	02/29/16		23.90		23.90
								23.90		23.90
0054124	03/04/16	Recon	0174195	Martha J. Hansen	V0071817	02/29/16		200.00		200.00
								200.00		200.00
0054125	03/04/16	Recon	0001058	Horizon Screen Print Inc	V0071766	02/25/16		386.25		386.25
								386.25		386.25
0054126	03/04/16	Recon	0181730	Lakeview Bus Lines	V0071767	02/25/16		595.00		595.00
								595.00		595.00
0054127	03/04/16	Recon	0181746	Kenneth A. Levesque	V0071755	02/24/16		1,000.00		1,000.00

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ACCOUNTS PAYABLE CHECK REGISTER
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Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
								1,000.00		1,000.00
0054128	03/04/16	Recon	0179705	C.L. Lindsay	V0071899	03/02/16		2,600.00		2,600.00
								2,600.00		2,600.00
0054129	03/04/16	Recon	0000826	Mr. Thomas C. Malesky	V0070417	01/11/16		150.00		150.00
								150.00		150.00
0054130	03/04/16	Recon	0000826	Mr. Thomas C. Malesky	V0070418	01/11/16		150.00		150.00
								150.00		150.00
0054131	03/04/16	Recon	0000826	Mr. Thomas C. Malesky	V0070419	01/11/16		150.00		150.00
								150.00		150.00
0054132	03/04/16	Outst	0000826	Mr. Thomas C. Malesky	V0070420	01/11/16		150.00		150.00
								150.00		150.00
0054133	03/04/16	Outst	0000826	Mr. Thomas C. Malesky	V0070421	01/11/16		150.00		150.00
								150.00		150.00
0054134	03/04/16	Outst	0000826	Mr. Thomas C. Malesky	V0070422	01/11/16		150.00		150.00
								150.00		150.00
0054135	03/04/16	Outst	0000826	Mr. Thomas C. Malesky	V0070423	01/11/16		150.00		150.00
								150.00		150.00
0054136	03/04/16	Outst	0000826	Mr. Thomas C. Malesky	V0070424	01/11/16		150.00		150.00
								150.00		150.00
0054137	03/04/16	Outst	0000826	Mr. Thomas C. Malesky	V0070425	01/11/16		150.00		150.00
								150.00		150.00
0054138	03/04/16	Recon	0001903	Marcus Promotions, Inc.	V0071909	03/02/16		345.00		345.00
								345.00		345.00
0054139	03/04/16	Recon	0180933	Laura Martino	V0071818	02/29/16		200.00		200.00
								200.00		200.00

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Bank Code: 01 General Checking
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Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0054140	03/04/16	Recon	0170761	Joshua J. Mattingly	V0071819	02/29/16		200.00		200.00
								200.00		200.00
0054141	03/04/16	Recon	0176605	Jeffrey S. McAvoy	V0071809	02/29/16		200.00		200.00
								200.00		200.00
0054142	03/04/16	Recon	0001093	MIDCO Inc	V0071888	03/02/16		493.50		493.50
								493.50		493.50
0054143	03/04/16	Recon	0166228	National Museum of Mexic	V0071861	03/01/16		150.00		150.00
								150.00		150.00
0054144	03/04/16	Recon	0111554	Samantha Nieves	V0071807	02/29/16		300.00		300.00
								300.00		300.00
0054145	03/04/16	Recon	0001617	O.C. Tanner	V0071858	03/01/16		167.41		167.41
								167.41		167.41
0054146	03/04/16	Recon	0002406	Paisans Pizza	V0071884	03/02/16		1,064.00		1,064.00
					V0071894	03/02/16		187.50		187.50
					V0071895	03/02/16		140.00		140.00
					V0071896	03/02/16		40.00		40.00
					V0071973	03/03/16		65.07		65.07
					V0071974	03/03/16		65.07		65.07
					V0071995	03/04/16		42.78		42.78
								1,604.42		1,604.42
0054147	03/04/16	Recon	0002805	Pitney Bowes Inc	V0071707	02/24/16		463.34		463.34
								463.34		463.34
0054148	03/04/16	Recon	0001909	Reliance Standard Life I	V0071977	03/03/16		8,191.98		8,191.98
								8,191.98		8,191.98
0054149	03/04/16	Recon	0180941	Brady Richter	V0071820	02/29/16		200.00		200.00
								200.00		200.00
0054150	03/04/16	Recon	0170020	Abel C. Rodarte	V0071780	02/26/16		500.00		500.00
								500.00		500.00

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0054151	03/04/16	Recon	0180936	Lisa M. Savegnago	V0071821	02/29/16		200.00		200.00
								200.00		200.00
0054152	03/04/16	Recon	0177829	SIPDC	V0066062	09/21/15		125.00		125.00
								125.00		125.00
0054153	03/04/16	Void	0070929	Arran Skinner						
0054154	03/04/16	Recon	0180937	Robert V. Sorensen	V0071822	02/29/16		200.00		200.00
								200.00		200.00
0054155	03/04/16	Recon	0174015	James W. Spangler	V0071823	02/29/16		200.00		200.00
								200.00		200.00
0054156	03/04/16	Recon	0180939	Shaina Summerville	V0071824	02/29/16		200.00		200.00
								200.00		200.00
0054157	03/04/16	Recon	0001172	Triton College	V0071774	02/26/16		24,916.19		24,916.19
								24,916.19		24,916.19
0054158	03/04/16	Recon	0001390	Unum Life Ins Co of Amer	V0071781	02/26/16		656.30		656.30
								656.30		656.30
0054159	03/04/16	Recon	0000974	Verizon Wireless	V0071862	03/01/16		227.11		227.11
								227.11		227.11
0054160	03/04/16	Recon	0179876	Voya Retirement Insuranc	V0071951	03/03/16		1,000.00		1,000.00
								1,000.00		1,000.00
0054161	03/04/16	Recon	0177031	Shelby R. Westart	V0071811	02/29/16		350.00		350.00
								350.00		350.00
0054162	03/04/16	Recon	0173616	Mr. Daniel Wilson	V0071825	02/29/16		200.00		200.00
								200.00		200.00
0054163	03/04/16	Recon	0089361	Mr. Nestor C. Carrillo	V0071768	02/25/16		2,100.00		2,100.00
								2,100.00		2,100.00

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0054164	03/04/16	Recon	0155618	Darryl Royster	V0071769	02/25/16		250.00		250.00
								250.00		250.00
0054165	03/09/16	Recon	0181991	Sleep Inn	V0072073	03/09/16		2,327.04		2,327.04
								2,327.04		2,327.04
0054166	03/11/16	Recon	0111175	Louis P. Alvarado	V0071380	02/16/16		875.00		875.00
								875.00		875.00
0054167	03/11/16	Recon	0171175	Alvin & Co. Inc.	V0072018	03/08/16		9.96		9.96
					V0072020	03/08/16		14.94		14.94
								24.90		24.90
0054168	03/11/16	Recon	0000973	AT&T	V0072042	03/08/16		388.59		388.59
								388.59		388.59
0054169	03/11/16	Recon	0160670	Dr. Yesenia N. Avalos	V0072106	03/10/16		125.00		125.00
								125.00		125.00
0054170	03/11/16	Recon	0181566	Michael E. Brown	V0072068	03/09/16		75.00		75.00
								75.00		75.00
0054171	03/11/16	Recon	0000995	Bureau Water/Sewer Town	V0072040	03/08/16		1,222.45		1,222.45
					V0072041	03/08/16		1,254.19		1,254.19
								2,476.64		2,476.64
0054172	03/11/16	Recon	0169670	Chicago Office Products,	V0071876	03/01/16		12.99		12.99
					V0072021	03/08/16		12.99		12.99
					V0072028	03/08/16		64.56		64.56
					V0072030	03/08/16		58.82		58.82
								149.36		149.36
0054173	03/11/16	Recon	0000765	Ms. Kabria A. Cummings	V0072007	03/08/16		365.00		365.00
								365.00		365.00
0054174	03/11/16	Recon	0181074	Marco De Santiago	V0070967	01/28/16		700.00		700.00
								700.00		700.00
0054175	03/11/16	Recon	0001576	Di Carr Printing Co.	V0072105	03/10/16		68.00		68.00

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								68.00		68.00
0054176	03/11/16	Recon	0001022	The Douglas Stewart Comp	V0071867	03/01/16		438.82		438.82
					V0071870	03/01/16		64.70		64.70
								503.52		503.52
0054177	03/11/16	Recon	0000762	Mr. George F. Fejt	V0072086	03/10/16		120.00		120.00
								120.00		120.00
0054178	03/11/16	Recon	0181878	Florida College Systems	V0072002	03/08/16		50.00		50.00
								50.00		50.00
0054179	03/11/16	Recon	0000724	Mr. Brian R. Gilligan	V0072008	03/08/16		1,000.00		1,000.00
								1,000.00		1,000.00
0054180	03/11/16	Recon	0001047	Grainger Inc.	V0071868	03/01/16		263.50		263.50
								263.50		263.50
0054181	03/11/16	Recon	0019777	James P. Heatherly	V0071810	02/29/16		577.38		577.38
								577.38		577.38
0054182	03/11/16	Recon	0001074	Iroquois Products	V0071871	03/01/16		121.11		121.11
								121.11		121.11
0054183	03/11/16	Recon	0181859	Lexographic Press	V0072014	03/08/16		59.96		59.96
								59.96		59.96
0054184	03/11/16	Recon	0003320	Matco Tools	V0071855	03/01/16		1,083.91		1,083.91
					V0071857	03/01/16		85.68		85.68
					V0072015	03/08/16		70.26		70.26
					V0072031	03/08/16		275.19		275.19
								1,515.04		1,515.04
0054185	03/11/16	Recon	0061069	Hector L. Munoz	V0071298	02/10/16		1,112.50		1,112.50
								1,112.50		1,112.50
0054186	03/11/16	Recon	0001104	Nacscorp LLC	V0070290	01/08/16		712.65		712.65
					V0070291	01/08/16		227.43		227.43
					V0070293	01/08/16		124.61		124.61
					V0070295	01/08/16		98.56		98.56

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					V0070297	01/08/16		124.80		124.80
					V0070302	01/08/16		104.60		104.60
					V0070303	01/08/16		374.60		374.60
					V0070304	01/08/16		104.00		104.00
					V0070307	01/08/16		230.28		230.28
					V0070308	01/08/16		169.00		169.00
					V0070315	01/08/16		11.02		11.02
					V0070594	01/15/16		1,026.74		1,026.74
					V0070601	01/15/16		240.00		240.00
					V0070609	01/15/16		76.76		76.76
					V0070627	01/19/16		132.21-		-132.21
					V0070632	01/19/16		41.47-		-41.47
					V0070633	01/19/16		1,664.64-		-1,664.64
					V0071844	02/29/16		436.80		436.80
								2,223.53		2,223.53
0054187	03/11/16	Recon	0172840	National Distributors	V0072024	03/08/16		937.45		937.45
								937.45		937.45
0054188	03/11/16	Recon	0111554	Samantha Nieves	V0072005	03/08/16		300.00		300.00
								300.00		300.00
0054189	03/11/16	Recon	0001264	Old Fashioned Candies	V0071943	03/02/16		74.00		74.00
								74.00		74.00
0054190	03/11/16	Recon	0000825	Dr. Dante J. Orfei	V0072083	03/09/16		300.00		300.00
								300.00		300.00
0054191	03/11/16	Recon	0002406	Paisans Pizza	V0071997	03/04/16		98.75		98.75
								98.75		98.75
0054192	03/11/16	Recon	0001868	PBC International Inc	V0071856	03/01/16		107.45		107.45
								107.45		107.45
0054193	03/11/16	Recon	0001135	Prestige Medical	V0072012	03/08/16		118.35		118.35
								118.35		118.35
0054194	03/11/16	Recon	0177828	Red Cross Store	V0071847	02/29/16		79.13		79.13
								79.13		79.13
0054195	03/11/16	Recon	0181715	Renaissance Furniture Re	V0071999	03/04/16		450.00		450.00

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								450.00		450.00
0054196	03/11/16	Recon	0180141	Ringor	V0072010	03/08/16		352.50		352.50
								352.50		352.50
0054197	03/11/16	Recon	0001831	Ritz and Associates Inc	V0071803	02/29/16		1,040.00		1,040.00
								1,040.00		1,040.00
0054198	03/11/16	Recon	0003089	Mr. Bradley J. Sleeth	V0072104	03/10/16		10.81		10.81
								10.81		10.81
0054199	03/11/16	Recon	0001157	Snap-On Industrial	V0071872	03/01/16		458.13		458.13
								458.13		458.13
0054200	03/11/16	Recon	0001158	SoftwareONE, Inc.	V0071874	03/01/16		360.00		360.00
								360.00		360.00
0054201	03/11/16	Recon	0001175	UPS	V0071843	02/29/16		6.35		6.35
					V0072011	03/08/16		74.87		74.87
								81.22		81.22
0054202	03/11/16	Recon	0177031	Shelby R. Westart	V0072003	03/08/16		39.82		39.82
								39.82		39.82
0054203	03/11/16	Recon	0165989	Westworx Limited	V0071886	03/02/16		896.60		896.60
								896.60		896.60
0054218	03/15/16	Recon	0001375	AXA Equitable Equi-Vest	V0072213	03/15/16		2,566.00		2,566.00
								2,566.00		2,566.00
0054219	03/15/16	Recon	0177469	Bright Start College Sav	V0072215	03/15/16		50.00		50.00
								50.00		50.00
0054220	03/15/16	Recon	0001422	CCCTU-Cope Fund	V0072216	03/15/16		249.00		249.00
								249.00		249.00
0054221	03/15/16	Recon	0001374	College & University Cre	V0072218	03/15/16		377.00		377.00
								377.00		377.00

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0054222	03/15/16	Recon	0001371	Colonial Life & Accident	V0072219	03/15/16		12.00		12.00
								12.00		12.00
0054223	03/15/16	Recon	0001380	Illinois Dept of Revenue	V0072228	03/15/16		322.32		322.32
								322.32		322.32
0054224	03/15/16	Outst	0160763	Illinois Education Assoc	V0072221	03/15/16		558.11		558.11
								558.11		558.11
0054225	03/15/16	Recon	0101061	Morton College Faculty	V0072217	03/15/16		74.69		74.69
								74.69		74.69
0054226	03/15/16	Recon	0001372	Morton College Teachers	V0072223	03/15/16		1,589.15		1,589.15
								1,589.15		1,589.15
0054227	03/15/16	Recon	0001372	Morton College Teachers	V0072222	03/15/16		2,426.07		2,426.07
								2,426.07		2,426.07
0054228	03/15/16	Recon	0001513	SEIU Local 73 Cope	V0072224	03/15/16		33.00		33.00
								33.00		33.00
0054229	03/15/16	Recon	0001373	Service Employees Intl U	V0072225	03/15/16		906.08		906.08
								906.08		906.08
0054230	03/15/16	Recon	0001563	State Disbursement Unit	V0072226 V0072227	03/15/16 03/15/16		135.00 623.00		135.00 623.00
								758.00		758.00
0054231	03/15/16	Recon	0001161	State Univ Retirement Sy	V0072229	03/15/16		61,725.68		61,725.68
								61,725.68		61,725.68
0054232	03/15/16	Recon	0001370	TIAA-CREF	V0072220 V0072230	03/15/16 03/15/16		2,131.88 6,806.69		2,131.88 6,806.69
								8,938.57		8,938.57
0054233	03/15/16	Recon	0001376	VALIC	V0072231	03/15/16		565.00		565.00
								565.00		565.00

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0054234	03/15/16	Recon	0179876	Voya Retirement Insuranc	V0072232	03/15/16		1,000.00		1,000.00
								1,000.00		1,000.00
0054235	03/15/16	Recon	0000966	A & M Parts	V0072162	03/14/16	B0001828	49.53		49.53
					V0072163	03/14/16	B0001828	16.14		16.14
					V0072164	03/14/16	B0001828	11.40		11.40
					V0072165	03/14/16	B0001828	14.34		14.34
					V0072167	03/14/16		9.00-		-9.00
					V0072171	03/14/16		66.56-		-66.56
								15.85		15.85
0054236	03/15/16	Recon	0002355	ACEN	V0072079	03/09/16	P0004275	1,185.00		1,185.00
								1,185.00		1,185.00
0054237	03/15/16	Recon	0000962	Airgas North Central	V0072250	03/15/16	B0001771	83.25		83.25
								83.25		83.25
0054238	03/15/16	Recon	0002105	Alfred G Ronan Ltd	V0072251	03/15/16	B0001669	8,000.00		8,000.00
								8,000.00		8,000.00
0054239	03/15/16	Recon	0000977	Apple, Inc.	V0072249	03/15/16	P0004273	199.00		199.00
								199.00		199.00
0054240	03/15/16	Recon	0001188	Aramark-Uniform	V0072248	03/15/16	B0001646	160.04		160.04
								160.04		160.04
0054241	03/15/16	Recon	0166663	Andrea Armatys	V0072256	03/15/16	B0001850	1,875.00		1,875.00
								1,875.00		1,875.00
0054242	03/15/16	Recon	0001401	AZ Commercial	V0072013	03/08/16	B0001621	71.76		71.76
					V0072161	03/14/16	B0001806	9.98		9.98
								81.74		81.74
0054243	03/15/16	Recon	0000983	B & H Photo-Video	V0072016	03/08/16	P0004274	1,174.00		1,174.00
					V0072193	03/14/16	P0004179	119.99		119.99
								1,293.99		1,293.99
0054244	03/15/16	Recon	0001272	Batteries Plus	V0072069	03/09/16	B0001836	92.62		92.62
					V0072070	03/09/16	B0001778	96.38		96.38
					V0072071	03/09/16	B0001836	121.15		121.15

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								310.15		310.15
0054245	03/15/16	Recon	0000985	Berwyn Ace Hardware	V0072017	03/08/16	B0001611	32.23		32.23
					V0072019	03/08/16	B0001611	19.91		19.91
					V0072022	03/08/16	B0001611	17.91		17.91
					V0072023	03/08/16	B0001611	22.43		22.43
					V0072025	03/08/16	B0001611	26.99		26.99
								119.47		119.47
0054246	03/15/16	Recon	0174989	Wallace Brown	V0071978	03/03/16	B0001840	600.00		600.00
					V0071980	03/03/16	B0001840	975.00		975.00
					V0072120	03/11/16	B0001825	300.00		300.00
					V0072121	03/11/16	B0001845	1,025.00		1,025.00
								2,900.00		2,900.00
0054247	03/15/16	Recon	0001466	CAIRS	V0072122	03/11/16	B0001767	2,244.00		2,244.00
								2,244.00		2,244.00
0054248	03/15/16	Recon	0001593	CDW-Government, Inc	V0072072	03/09/16	P0004232	281.06		281.06
					V0072123	03/11/16	B0001665	419.40		419.40
					V0072208	03/14/16	B0001665	81.69		81.69
					V0072209	03/14/16	P0004298	953.05		953.05
								1,735.20		1,735.20
0054249	03/15/16	Recon	0158290	Coast to Coast Computer	V0072027	03/08/16	B0001684	1,972.00		1,972.00
					V0072210	03/14/16	B0001684	832.00		832.00
								2,804.00		2,804.00
0054250	03/15/16	Recon	0001752	Comcast Cable	V0072189	03/14/16	B0001709	214.90		214.90
								214.90		214.90
0054251	03/15/16	Recon	0155715	Communication Revolving	V0072026	03/08/16	B0001672	900.00		900.00
								900.00		900.00
0054252	03/15/16	Recon	0175668	Doherty Construction, In	V0072126	03/11/16	B0001681	231,945.00		231,945.00
								231,945.00		231,945.00
0054253	03/15/16	Recon	0000997	Dynamex Inc	V0072128	03/11/16	B0001686	26.75		26.75
								26.75		26.75
0054254	03/15/16	Recon	0001240	Enterprise Rent-A-Car	V0072032	03/08/16	B0001830	1,045.52		1,045.52

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								1,045.52		1,045.52
0054255	03/15/16	Recon	0001745	Evolve Reach Hesi	V0072132	03/11/16	P0004144	1,914.00		1,914.00
								1,914.00		1,914.00
0054256	03/15/16	Recon	0001029	Fed Ex	V0072133	03/11/16	B0001706	7.25		7.25
					V0072207	03/14/16	B0001706	60.04		60.04
								67.29		67.29
0054257	03/15/16	Recon	0001030	Figatner-Scott	V0072033	03/08/16	B0001614	41.07		41.07
								41.07		41.07
0054258	03/15/16	Recon	0001001	Got Laundry Chicago?, In	V0072034	03/08/16	B0001766	727.00		727.00
								727.00		727.00
0054259	03/15/16	Recon	0001647	Iron Mountain	V0072134	03/11/16	B0001667	439.54		439.54
								439.54		439.54
0054260	03/15/16	Recon	0179003	Jarod Bufe Woodwind Repa	V0072136	03/11/16	P0004288	240.00		240.00
								240.00		240.00
0054261	03/15/16	Outst	0180637	Jerry's Artarama	V0072254	03/15/16	P0004200	499.82		499.82
								499.82		499.82
0054262	03/15/16	Recon	0001775	Jostens	V0072035	03/08/16	B0001747	247.00		247.00
					V0072036	03/08/16	B0001747	98.80		98.80
					V0072037	03/08/16	B0001747	49.16		49.16
					V0072038	03/08/16	B0001747	12.35		12.35
					V0072039	03/08/16	B0001747	12.35		12.35
					V0072137	03/11/16	B0001747	24.70		24.70
								444.36		444.36
0054263	03/15/16	Recon	0001890	Konica Minolta Bus Solut	V0072138	03/11/16	B0001841	9.36		9.36
					V0072139	03/11/16	B0001841	558.41		558.41
					V0072140	03/11/16	B0001841	6.96		6.96
					V0072141	03/11/16	B0001841	473.98		473.98
					V0072142	03/11/16	B0001841	21.00		21.00
					V0072143	03/11/16		31.14-		-31.14
					V0072144	03/11/16	B0001841	2.92		2.92
								1,041.49		1,041.49

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0054264	03/15/16	Recon	0002233	Konica Minolta Premier F	V0072077	03/09/16	B0001805	86.04		86.04
								86.04		86.04
0054265	03/15/16	Recon	0002233	Konica Minolta Premier F	V0072047	03/08/16	B0001805	58.41		58.41
								58.41		58.41
0054266	03/15/16	Recon	0002233	Konica Minolta Premier F	V0072049	03/08/16	B0001805	179.40		179.40
								179.40		179.40
0054267	03/15/16	Recon	0002233	Konica Minolta Premier F	V0072187	03/14/16	B0001805	226.90		226.90
								226.90		226.90
0054268	03/15/16	Recon	0002233	Konica Minolta Premier F	V0072048	03/08/16	B0001805	71.41		71.41
								71.41		71.41
0054269	03/15/16	Recon	0002233	Konica Minolta Premier F	V0072211	03/14/16	B0001805	745.68		745.68
								745.68		745.68
0054270	03/15/16	Recon	0001419	Medline Industries Inc	V0072145	03/11/16	P0004293	135.95		135.95
								135.95		135.95
0054271	03/15/16	Recon	0001289	Menards	V0072064	03/08/16	B0001647	73.55		73.55
					V0072146	03/11/16	B0001647	57.42		57.42
								130.97		130.97
0054272	03/15/16	Recon	0088242	Willie D. Merrill	V0072050	03/08/16	B0001764	836.22		836.22
								836.22		836.22
0054273	03/15/16	Recon	0002680	Midwest HRS LLC	V0072052	03/08/16	B0001696	455.00		455.00
					V0072054	03/08/16	B0001696	455.00		455.00
								910.00		910.00
0054274	03/15/16	Recon	0003270	Jesse L. Morgan	V0072147	03/11/16	B0001792	100.00		100.00
					V0072148	03/11/16	B0001831	350.00		350.00
								450.00		450.00
0054275	03/15/16	Recon	0001529	New Pocket Nurse	V0072149	03/11/16	P0004230	589.00		589.00
					V0072150	03/11/16	P0004230	257.50		257.50
								846.50		846.50

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0054276	03/15/16	Recon	0002877	Nyhan & Friends Limited	V0072252	03/15/16	B0001670	2,250.00		2,250.00
								2,250.00		2,250.00
0054277	03/15/16	Recon	0001122	Office Depot	V0072056	03/08/16	B0001644	25.29		25.29
					V0072057	03/08/16	B0001644	214.14		214.14
					V0072151	03/11/16	B0001644	24.43		24.43
								263.86		263.86
0054278	03/15/16	Recon	0173988	Omni Pump Repairs	V0072152	03/11/16	B0001803	8,700.00		8,700.00
								8,700.00		8,700.00
0054279	03/15/16	Recon	0001128	Pasco Scientific	V0072153	03/11/16	P0004259	1,030.00		1,030.00
					V0072154	03/11/16	P0004260	494.00		494.00
								1,524.00		1,524.00
0054280	03/15/16	Recon	0169197	Porter Pipe & Supply Co.	V0072243	03/15/16	P0004277	1,116.28		1,116.28
					V0072244	03/15/16	P0004278	1,470.50		1,470.50
								2,586.78		2,586.78
0054281	03/15/16	Recon	0002411	Republic Services #710	V0072177	03/14/16	B0001823	2,044.58		2,044.58
								2,044.58		2,044.58
0054282	03/15/16	Recon	0001142	Santo Sport Store	V0072058	03/08/16	B0001834	88.00		88.00
					V0072059	03/08/16	B0001834	22.00		22.00
					V0072176	03/14/16	B0001834	672.00		672.00
								782.00		782.00
0054283	03/15/16	Recon	0001143	Sargent Welch	V0072178	03/14/16	P0004261	86.24		86.24
					V0072246	03/15/16	P0004261	83.15		83.15
								169.39		169.39
0054284	03/15/16	Recon	0002796	Seguin Auto Center	V0072179	03/14/16	B0001824	5.40		5.40
					V0072180	03/14/16	B0001824	12.60		12.60
								18.00		18.00
0054285	03/15/16	Recon	0001151	Shell Oil Co	V0072065	03/08/16	B0001713	1.07		1.07
								1.07		1.07
0054286	03/15/16	Recon	0174960	SmartDraw Software	V0072181	03/14/16	P0004287	49.00		49.00

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								49.00		49.00
0054287	03/15/16	Recon	0001156	Smithereen Exterminating	V0072060	03/08/16	B0001645	165.00		165.00
								165.00		165.00
0054288	03/15/16	Recon	0157227	Staples Advantage	V0072074	03/09/16	B0001776	111.96		111.96
					V0072075	03/09/16	B0001776	59.98		59.98
					V0072076	03/09/16	B0001776	151.31		151.31
								323.25		323.25
0054289	03/15/16	Recon	0001880	SWC Technology Partners	V0072158	03/14/16	B0001701	600.00		600.00
					V0072160	03/14/16	B0001679	19,100.00		19,100.00
					V0072182	03/14/16	P0004244	1,224.00		1,224.00
								20,924.00		20,924.00
0054290	03/15/16	Recon	0001174	Veritiv Operating Compan	V0072242	03/15/16	B0001777	1,240.00		1,240.00
								1,240.00		1,240.00
0054291	03/15/16	Recon	0165466	VWR International	V0072067	03/09/16	P0004266	301.97		301.97
								301.97		301.97
0054292	03/15/16	Recon	0001183	Ward's Natural Science	V0072185	03/14/16	P0004262	872.93		872.93
								872.93		872.93
0054293	03/15/16	Recon	0166312	Wells Fargo Equiptment F	V0072061	03/08/16	B0001675	1,895.25		1,895.25
								1,895.25		1,895.25
0054294	03/15/16	Recon	0001406	Wex Bank	V0072188	03/14/16	B0001815	289.14		289.14
								289.14		289.14
0054295	03/15/16	Recon	0181565	Woodwind & Brasswind Inc	V0072186	03/14/16	P0004289	96.00		96.00
								96.00		96.00
0054296	03/15/16	Recon	0177607	YBP Library Services	V0072063	03/08/16	B0001780	116.48		116.48
								116.48		116.48
0054297	03/18/16	Recon	0168159	ACS	V0072260	03/15/16		263.00		263.00
								263.00		263.00

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0054298	03/18/16	Outst	0105397	Alejandro Alvarez	V0072206	03/14/16		125.00		125.00
								125.00		125.00
0054299	03/18/16	Recon	0171175	Alvin & Co. Inc.	V0071877	03/01/16		122.19		122.19
								122.19		122.19
0054300	03/18/16	Recon	0001342	American Sealcoating & M	V0072091	03/10/16		800.00		800.00
								800.00		800.00
0054301	03/18/16	Recon	0158629	Faviola D. Anaya	V0072265	03/15/16		12.43		12.43
								12.43		12.43
0054302	03/18/16	Outst	0181767	Ms Maria Anderson	V0072115	03/11/16		51.45		51.45
								51.45		51.45
0054303	03/18/16	Recon	0152514	Arturo Velasquez Institu	V0072084	03/09/16		2,445.74		2,445.74
								2,445.74		2,445.74
0054304	03/18/16	Recon	0001953	AT&T Mobility	V0072109	03/11/16		333.90		333.90
								333.90		333.90
0054305	03/18/16	Recon	0160670	Dr. Yesenia N. Avalos	V0072241	03/15/16		26.92		26.92
								26.92		26.92
0054306	03/18/16	Recon	0002430	Barton & Barton Ltd	V0072233	03/15/16		500.00		500.00
								500.00		500.00
0054307	03/18/16	Recon	0181566	Michael E. Brown	V0072212	03/14/16		150.00		150.00
								150.00		150.00
0054308	03/18/16	Recon	0165507	Malgorzata M. Bystrek	V0072238	03/15/16		30.00		30.00
								30.00		30.00
0054309	03/18/16	Recon	0166674	CALLONE	V0072272	03/16/16		3,627.92		3,627.92
								3,627.92		3,627.92
0054310	03/18/16	Recon	0013906	Mr. Steven J. Calzaretta	V0072004	03/08/16		63.88		63.88
								63.88		63.88

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0054311	03/18/16	Recon	0000998	Carolina Biological Supp	V0072190	03/14/16		57.43		57.43
								57.43		57.43
0054312	03/18/16	Recon	0089361	Mr. Nestor C. Carrillo	V0064339	07/28/15		1,828.25		1,828.25
								1,828.25		1,828.25
0054313	03/18/16	Recon	0089361	Mr. Nestor C. Carrillo	V0072203	03/14/16		250.00		250.00
								250.00		250.00
0054314	03/18/16	Recon	0177168	Izabella K. Cebula	V0072237	03/15/16		30.00		30.00
								30.00		30.00
0054315	03/18/16	Recon	0001075	Cengage Learning	V0071869	03/01/16		210.99		210.99
								210.99		210.99
0054316	03/18/16	Recon	0001107	Centerpoint Energy Srvcs	V0072271	03/16/16		9,218.00		9,218.00
								9,218.00		9,218.00
0054317	03/18/16	Recon	0001195	Cintas Corporation	V0072258	03/15/16		82.55		82.55
								82.55		82.55
0054318	03/18/16	Recon	0181564	Taylor A. Cisco Jr	V0072174	03/14/16		303.57		303.57
								303.57		303.57
0054319	03/18/16	Recon	0002226	The Cit Group	V0072281	03/16/16		535.51		535.51
								535.51		535.51
0054320	03/18/16	Recon	0001009	College of DuPage	V0072078	03/09/16		4,891.92		4,891.92
								4,891.92		4,891.92
0054321	03/18/16	Recon	0000765	Ms. Kabria A. Cummings	V0072111	03/11/16		90.00		90.00
								90.00		90.00
0054322	03/18/16	Recon	0181074	Marco De Santiago	V0072205	03/14/16		250.00		250.00
								250.00		250.00
0054323	03/18/16	Recon	0001895	Delta Dental of Illinois	V0072240	03/15/16		6,590.60		6,590.60

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								6,590.60		6,590.60
0054324	03/18/16	Recon	0001469	Diamond Graphics	V0072292	03/17/16		812.00		812.00
					V0072293	03/17/16		2,330.00		2,330.00
								3,142.00		3,142.00
0054325	03/18/16	Recon	0022377	Robert C. Dietz	V0072085	03/10/16		100.00		100.00
								100.00		100.00
0054326	03/18/16	Recon	0001508	EBSCO	V0072156	03/14/16		5.19		5.19
								5.19		5.19
0054327	03/18/16	Recon	0079155	Dr. Stanley S. Fields	V0072112	03/11/16		129.69		129.69
					V0072113	03/11/16		20.44		20.44
					V0072169	03/14/16		378.20		378.20
					V0072170	03/14/16		21.00		21.00
								549.33		549.33
0054328	03/18/16	Recon	0157592	First Communications	V0072274	03/16/16		890.53		890.53
								890.53		890.53
0054329	03/18/16	Recon	0001036	Form Techniques Inc	V0072277	03/16/16		889.75		889.75
								889.75		889.75
0054330	03/18/16	Recon	0174901	Matthew P. Guthier	V0072282	03/16/16		800.00		800.00
								800.00		800.00
0054331	03/18/16	Recon	0001311	Heinemann Educ Books	V0071312	02/10/16		643.50		643.50
								643.50		643.50
0054332	03/18/16	Recon	0001858	ILEAS	V0072029	03/08/16		60.00		60.00
								60.00		60.00
0054333	03/18/16	Recon	0182047	Imparture, Inc	V0072253	03/15/16		1,490.00		1,490.00
								1,490.00		1,490.00
0054334	03/18/16	Recon	0000870	Dr. Michael D. Kasprowic	V0072275	03/16/16		41.66		41.66
								41.66		41.66

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0054335	03/18/16	Recon	0154108	Kone Inc.	V0072116	03/11/16		688.16		688.16
								688.16		688.16
0054336	03/18/16	Recon	0000755	Mr. Lawrence A. Lanciott	V0064400	07/30/15		1,000.00		1,000.00
								1,000.00		1,000.00
0054337	03/18/16	Recon	0000826	Mr. Thomas C. Malesky	V0064406	07/30/15		2,125.00		2,125.00
								2,125.00		2,125.00
0054338	03/18/16	Recon	0169023	Martin A. Martinez	V0072235	03/15/16		30.00		30.00
								30.00		30.00
0054339	03/18/16	Recon	0001087	Matthews Medical Books	V0071873	03/01/16		188.54		188.54
								188.54		188.54
0054340	03/18/16	Recon	0023364	Nichole Melka	V0072276	03/16/16		175.00		175.00
								175.00		175.00
0054341	03/18/16	Recon	0001093	MIDCO Inc	V0072255	03/15/16		472.50		472.50
					V0072257	03/15/16		75.00		75.00
								547.50		547.50
0054342	03/18/16	Recon	0061069	Hector L. Munoz	V0072204	03/14/16		250.00		250.00
								250.00		250.00
0054343	03/18/16	Recon	0001104	Nacscorp LLC	V0071311	02/10/16		38.87		38.87
					V0071846	02/29/16		152.62		152.62
								191.49		191.49
0054344	03/18/16	Recon	0001111	Nebraska Book Co	V0071931	03/02/16		166.25		166.25
								166.25		166.25
0054345	03/18/16	Recon	0111554	Samantha Nieves	V0072234	03/15/16		300.00		300.00
								300.00		300.00
0054346	03/18/16	Recon	0156097	Official Payments Corpor	V0072295	03/17/16		125.83		125.83
								125.83		125.83

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0054347	03/18/16	Recon	0002406	Paisans Pizza	V0072173	03/14/16		56.00		56.00
					V0072267	03/15/16		66.46		66.46
					V0072268	03/15/16		215.89		215.89
								338.35		338.35
0054348	03/18/16	Recon	0001355	Pearson Higher Education	V0071314	02/10/16		9,086.00		9,086.00
					V0071866	03/01/16		258.70		258.70
								9,344.70		9,344.70
0054349	03/18/16	Recon	0166814	Peter Pauper Press, Inc.	V0071875	03/01/16		8.85		8.85
								8.85		8.85
0054350	03/18/16	Recon	0001133	Pitney Bowes Inc	V0072114	03/11/16		9.50		9.50
								9.50		9.50
0054351	03/18/16	Recon	0001293	Randall Industries	V0072110	03/11/16		1,560.00		1,560.00
					V0072278	03/16/16		1,253.42		1,253.42
								2,813.42		2,813.42
0054352	03/18/16	Recon	0156449	Ms Mary L. Raymond	V0072157	03/14/16		163.01		163.01
								163.01		163.01
0054353	03/18/16	Recon	0001417	Rudig Olympic Awards	V0072262	03/15/16		202.96		202.96
								202.96		202.96
0054354	03/18/16	Recon	0000797	Mr. Ruben V. Ruiz	V0072066	03/09/16		339.96		339.96
								339.96		339.96
0054355	03/18/16	Recon	0070929	Arran Skinner	V0071923	03/02/16		300.00		300.00
								300.00		300.00
0054356	03/18/16	Recon	0001157	Snap-On Industrial	V0071845	02/29/16		610.84		610.84
								610.84		610.84
0054357	03/18/16	Recon	0155711	Conte Stamas	V0064394	07/30/15		1,000.00		1,000.00
								1,000.00		1,000.00
0054358	03/18/16	Recon	0002889	Suburban Door Check & Lo	V0072092	03/10/16		192.00		192.00
								192.00		192.00

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0054359	03/18/16	Recon	0000897	Mr. Donald A. Sykora	V0072294	03/17/16		521.48		521.48
								521.48		521.48
0054360	03/18/16	Void	0181281	University of Illinois						
0054371	03/24/16	Recon	0178238	Agera Energy	V0072324	03/22/16		55,032.26		55,032.26
								55,032.26		55,032.26
0054372	03/24/16	Recon	0084214	Melissa K. Anderson	V0072315	03/21/16		750.00		750.00
								750.00		750.00
0054373	03/24/16	Recon	0001490	Arc One Electric	V0072338	03/22/16		963.36		963.36
								963.36		963.36
0054374	03/24/16	Recon	0001543	Bank of America/Business	V0072310	03/21/16		465.66		465.66
								465.66		465.66
0054375	03/24/16	Outst	0000781	Ms. Sandra Barajas	V0072311	03/21/16		616.90		616.90
								616.90		616.90
0054376	03/24/16	Recon	0166207	BSA	V0072307	03/21/16		64.33		64.33
					V0072334	03/22/16		867.28		867.28
								931.61		931.61
0054377	03/24/16	Outst	0002150	Michael Buckingham	V0072318	03/21/16		190.00		190.00
								190.00		190.00
0054378	03/24/16	Recon	0152514	City Colleges of Chicago	V0072107	03/10/16		667.02		667.02
								667.02		667.02
0054379	03/24/16	Recon	0001013	ComEd	V0072325	03/22/16		10,731.26		10,731.26
								10,731.26		10,731.26
0054380	03/24/16	Recon	0007811	Creavivity	V0072361	03/23/16		2,725.00		2,725.00
								2,725.00		2,725.00
0054381	03/24/16	Recon	0001711	Demonica Kemper Architec	V0072342	03/22/16		6,250.00		6,250.00
								6,250.00		6,250.00

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0054382	03/24/16	Recon	0156884	Rebecca Farrell	V0072303	03/21/16		150.00		150.00
								150.00		150.00
0054383	03/24/16	Recon	0079155	Dr. Stanley S. Fields	V0072300	03/18/16		13.05		13.05
								13.05		13.05
0054384	03/24/16	Recon	0001180	First Student Inc	V0072301	03/21/16		470.00		470.00
								470.00		470.00
0054385	03/24/16	Recon	0000724	Mr. Brian R. Gilligan	V0072340	03/22/16		61.62		61.62
								61.62		61.62
0054386	03/24/16	Recon	0001047	Grainger Inc.	V0072337	03/22/16		205.25		205.25
								205.25		205.25
0054387	03/24/16	Recon	0000755	Mr. Lawrence A. Lanciott	V0072313	03/21/16		1,065.00		1,065.00
								1,065.00		1,065.00
0054388	03/24/16	Recon	0023364	Nichole Melka	V0072319	03/21/16		150.00		150.00
								150.00		150.00
0054389	03/24/16	Recon	0164421	Michael Brosilow Photogr	V0072312	03/21/16		400.00		400.00
								400.00		400.00
0054390	03/24/16	Recon	0111554	Samantha Nieves	V0072309	03/21/16		300.00		300.00
								300.00		300.00
0054391	03/24/16	Recon	0002406	Paisans Pizza	V0072322	03/22/16		417.80		417.80
								417.80		417.80
0054392	03/24/16	Recon	0000953	Ms. Liliana Raygoza	V0072336	03/22/16		375.00		375.00
								375.00		375.00
0054393	03/24/16	Recon	0000726	Ms. Jennifer L. Reft	V0072302	03/21/16		49.95		49.95
								49.95		49.95
0054394	03/24/16	Outst	0182104	David Rotter	V0072323	03/22/16		150.00		150.00

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								150.00		150.00
0054395	03/24/16	Recon	0000797	Mr. Ruben V. Ruiz	V0072299	03/18/16		3,000.00		3,000.00
								3,000.00		3,000.00
0054396	03/24/16	Recon	0001780	Gary Spevak	V0072317	03/21/16		190.00		190.00
								190.00		190.00
0054397	03/24/16	Recon	0182061	SPYTEC	V0072304	03/21/16		319.90		319.90
								319.90		319.90
0054398	03/24/16	Recon	0155711	Conte Stamas	V0072314	03/21/16		850.00		850.00
								850.00		850.00
0054399	03/24/16	Recon	0001474	Timekeeping Systems, Inc	V0072306	03/21/16		795.00		795.00
					V0072326	03/22/16		303.24		303.24
								1,098.24		1,098.24
0054400	03/24/16	Recon	0001006	Town of Cicero	V0072339	03/22/16		925.00		925.00
								925.00		925.00
0054401	03/24/16	Recon	0001327	Vision Service Plan	V0072341	03/22/16		1,727.01		1,727.01
								1,727.01		1,727.01
0054410	03/31/16	Recon	0001375	AXA Equitable Equi-Vest	V0072492	03/30/16		2,566.00		2,566.00
								2,566.00		2,566.00
0054411	03/31/16	Recon	0177469	Bright Start College Sav	V0072494	03/30/16		100.00		100.00
								100.00		100.00
0054412	03/31/16	Recon	0001422	CCCTU-Cope Fund	V0072495	03/30/16		249.00		249.00
								249.00		249.00
0054413	03/31/16	Recon	0001374	College & University Cre	V0072497	03/30/16		377.00		377.00
								377.00		377.00
0054414	03/31/16	Recon	0001371	Colonial Life & Accident	V0072498	03/30/16		12.00		12.00
								12.00		12.00

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0054415	03/31/16	Recon	0001380	Illinois Dept of Revenue	V0072507	03/30/16		344.08		344.08
								344.08		344.08
0054416	03/31/16	Outst	0160763	Illinois Education Assoc	V0072500	03/30/16		306.89		306.89
								306.89		306.89
0054417	03/31/16	Recon	0101061	Morton College Faculty	V0072496	03/30/16		70.89		70.89
								70.89		70.89
0054418	03/31/16	Recon	0001372	Morton College Teachers	V0072501	03/30/16		2,426.07		2,426.07
								2,426.07		2,426.07
0054419	03/31/16	Recon	0001372	Morton College Teachers	V0072502	03/30/16		1,589.15		1,589.15
								1,589.15		1,589.15
0054420	03/31/16	Recon	0001513	SEIU Local 73 Cope	V0072503	03/30/16		33.00		33.00
								33.00		33.00
0054421	03/31/16	Recon	0001373	Service Employees Intl U	V0072504	03/30/16		871.06		871.06
								871.06		871.06
0054422	03/31/16	Recon	0001563	State Disbursement Unit	V0072505	03/30/16		75.00		75.00
					V0072506	03/30/16		597.68		597.68
								672.68		672.68
0054423	03/31/16	Recon	0001161	State Univ Retirement Sy	V0072508	03/30/16		63,726.31		63,726.31
								63,726.31		63,726.31
0054424	03/31/16	Recon	0001370	TIAA-CREF	V0072499	03/30/16		2,131.88		2,131.88
					V0072509	03/30/16		6,806.69		6,806.69
								8,938.57		8,938.57
0054425	03/31/16	Recon	0001376	VALIC	V0072510	03/30/16		565.00		565.00
								565.00		565.00
0054426	03/31/16	Recon	0179876	Voya Retirement Insuranc	V0072511	03/30/16		1,050.00		1,050.00
								1,050.00		1,050.00

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0054427	03/31/16	Recon	0156791	Apprize Promotional Prod	V0072424	03/28/16	P0004296	444.00		444.00
								444.00		444.00
0054428	03/31/16	Recon	0166663	Andrea Armatys	V0072489	03/30/16	B0001819	267.25		267.25
					V0072490	03/30/16	B0001850	1,576.50		1,576.50
								1,843.75		1,843.75
0054429	03/31/16	Recon	0000983	B & H Photo-Video	V0072425	03/28/16	P0004300	887.26		887.26
								887.26		887.26
0054430	03/31/16	Recon	0001543	Bank of America/Business	V0072525	03/30/16	P0004315	540.18		540.18
								540.18		540.18
0054431	03/31/16	Recon	0001543	Bank of America/Business	V0072526	03/30/16	P0004270	855.00		855.00
								855.00		855.00
0054432	03/31/16	Recon	0001543	Bank of America/Business	V0072513	03/30/16	B0001652	16.02		16.02
					V0072514	03/30/16	B0001652	37.17		37.17
					V0072515	03/30/16	P0004304	175.00		175.00
					V0072516	03/30/16	B0001852	96.00		96.00
					V0072518	03/30/16	P0004320	150.00		150.00
					V0072519	03/30/16	P0004303	2,959.15		2,959.15
					V0072520	03/30/16	B0001852	40.00		40.00
					V0072521	03/30/16	B0001852	40.00		40.00
					V0072523	03/30/16	P0004294	362.50		362.50
								3,875.84		3,875.84
0054433	03/31/16	Recon	0001543	Bank of America/Business	V0072522	03/30/16	P0004322	190.11		190.11
								190.11		190.11
0054434	03/31/16	Recon	0000998	Carolina Biological Supp	V0072426	03/28/16	P0004279	373.22		373.22
					V0072427	03/28/16	P0004280	43.30		43.30
								416.52		416.52
0054435	03/31/16	Recon	0001593	CDW-Government, Inc	V0072350	03/23/16	P0004295	234.06		234.06
					V0072410	03/24/16	B0001665	45.38		45.38
					V0072528	03/30/16	P0004298	30.36		30.36
								309.80		309.80
0054436	03/31/16	Recon	0001556	Ceramic Supply Chicago	V0072428	03/28/16	P0004242	759.00		759.00
								759.00		759.00

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0054437	03/31/16	Recon	0001195	Cintas Corporation	V0072363	03/23/16	B0001726	157.13		157.13
								157.13		157.13
0054438	03/31/16	Recon	0158290	Coast to Coast Computer	V0072352	03/23/16	B0001684	38.00		38.00
					V0072429	03/28/16	B0001684	78.00		78.00
								116.00		116.00
0054439	03/31/16	Recon	0001752	Comcast Cable	V0072430	03/28/16	B0001668	394.90		394.90
								394.90		394.90
0054440	03/31/16	Recon	0001752	Comcast Cable	V0072475	03/29/16	B0001716	6.34		6.34
								6.34		6.34
0054441	03/31/16	Recon	0155715	Communication Revolving	V0072456	03/29/16	B0001672	900.00		900.00
								900.00		900.00
0054442	03/31/16	Recon	0001676	Del Galdo Law Group, LLC	V0072355	03/23/16	B0001741	11,797.67		11,797.67
					V0072357	03/23/16	B0001741	9,895.71		9,895.71
								21,693.38		21,693.38
0054443	03/31/16	Recon	0001711	Demonica Kemper Architec	V0072358	03/23/16	B0001678	9,083.69		9,083.69
								9,083.69		9,083.69
0054444	03/31/16	Recon	0000989	Dick Blick	V0072359	03/23/16	B0001817	92.08		92.08
					V0072360	03/23/16	B0001817	354.56		354.56
					V0072400	03/24/16	B0001817	109.48		109.48
					V0072401	03/24/16	P0004255	23.74		23.74
								579.86		579.86
0054445	03/31/16	Recon	0001536	Elsevier	V0072434	03/28/16	P0004247	206.00		206.00
								206.00		206.00
0054446	03/31/16	Recon	0152885	Elsevier Inc.	V0072435	03/28/16	P0004224	25.75		25.75
								25.75		25.75
0054447	03/31/16	Recon	0001866	EMSI	V0072432	03/28/16	P0004286	3,900.00		3,900.00
								3,900.00		3,900.00

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0054448	03/31/16	Recon	0001240	Enterprise Rent-A-Car	V0072486	03/30/16	B0001830	474.17		474.17
								474.17		474.17
0054449	03/31/16	Recon	0001029	Fed Ex	V0072364	03/23/16	B0001706	8.76		8.76
					V0072446	03/28/16	B0001706	7.25		7.25
								16.01		16.01
0054450	03/31/16	Recon	0001034	Flinn Scientific Inc	V0072436	03/28/16	P0004301	1,190.95		1,190.95
								1,190.95		1,190.95
0054451	03/31/16	Recon	0001962	GW & Associates, PC	V0072365	03/23/16	B0001838	8,000.00		8,000.00
								8,000.00		8,000.00
0054452	03/31/16	Recon	0001827	Illinois Dept of Central	V0072367	03/23/16	B0001727	498.55		498.55
								498.55		498.55
0054453	03/31/16	Recon	0001775	Jostens	V0072368	03/23/16	B0001747	432.25		432.25
					V0072397	03/23/16	B0001851	37.05		37.05
					V0072411	03/24/16	B0001851	12.29		12.29
								481.59		481.59
0054454	03/31/16	Recon	0001890	Konica Minolta Bus Solut	V0072369	03/23/16	B0001841	271.64		271.64
					V0072370	03/23/16	B0001841	327.18		327.18
					V0072371	03/23/16	B0001841	57.21		57.21
					V0072372	03/23/16	B0001841	47.65		47.65
					V0072373	03/23/16	B0001841	49.39		49.39
					V0072412	03/24/16	B0001841	4.19		4.19
					V0072448	03/28/16	B0001841	499.08		499.08
					V0072476	03/29/16	B0001841	5.62		5.62
								1,261.96		1,261.96
0054455	03/31/16	Recon	0002233	Konica Minolta Premier F	V0072437	03/28/16	B0001805	226.96		226.96
								226.96		226.96
0054456	03/31/16	Recon	0002233	Konica Minolta Premier F	V0072438	03/28/16	B0001805	206.88		206.88
								206.88		206.88
0054457	03/31/16	Recon	0002233	Konica Minolta Premier F	V0072460	03/29/16	B0001805	141.68		141.68
								141.68		141.68

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0054458	03/31/16	Recon	0002233	Konica Minolta Premier F	V0072374	03/23/16	B0001805	76.51		76.51
								76.51		76.51
0054459	03/31/16	Recon	0001559	Krueger International In	V0072447	03/28/16	P0004312	303.60		303.60
								303.60		303.60
0054460	03/31/16	Recon	0155683	Litho Type II, LLC	V0072375	03/23/16	B0001814	362.00		362.00
								362.00		362.00
0054461	03/31/16	Recon	0001763	Mecor, Inc.	V0072407	03/24/16	B0001846	772.74		772.74
					V0072409	03/24/16		522.42-		-522.42
								250.32		250.32
0054462	03/31/16	Recon	0001289	Menards	V0072439	03/28/16	B0001647	64.30		64.30
								64.30		64.30
0054463	03/31/16	Recon	0001122	Office Depot	V0072377	03/23/16	B0001745	31.17		31.17
					V0072378	03/23/16	B0001745	22.91		22.91
					V0072380	03/23/16	B0001662	46.21		46.21
					V0072381	03/23/16	B0001662	6.59		6.59
					V0072451	03/28/16	B0001690	60.79		60.79
					V0072452	03/29/16	B0001798	269.97		269.97
					V0072453	03/29/16	B0001798	86.39		86.39
								524.03		524.03
0054464	03/31/16	Recon	0002406	Paisans Pizza	V0072389	03/23/16	P0004199	241.00		241.00
					V0072461	03/29/16	B0001822	2,469.00		2,469.00
								2,710.00		2,710.00
0054465	03/31/16	Recon	0001835	Ray O'Herron Co. of Oakb	V0072390	03/23/16	B0001736	1.95		1.95
					V0072391	03/23/16	B0001736	159.98		159.98
					V0072392	03/23/16	B0001736	29.00		29.00
					V0072440	03/28/16	B0001736	79.98		79.98
								270.91		270.91
0054466	03/31/16	Recon	0001142	Santo Sport Store	V0072441	03/28/16	B0001834	180.00		180.00
								180.00		180.00
0054467	03/31/16	Recon	0001151	Shell Oil Co	V0072491	03/30/16	B0001713	496.07		496.07
					V0072512	03/30/16	B0001857	1,075.59		1,075.59
								1,571.66		1,571.66

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0054468	03/31/16	Recon	0158956	Sound Incorporated	V0072396	03/23/16	B0001748	908.71		908.71
								908.71		908.71
0054469	03/31/16	Recon	0157227	Staples Advantage	V0072442	03/28/16	B0001818	47.07		47.07
								47.07		47.07
0054470	03/31/16	Recon	0001880	SWC Technology Partners	V0072393	03/23/16	P0004250	2,254.00		2,254.00
					V0072395	03/23/16	B0001679	1,225.00		1,225.00
								3,479.00		3,479.00
0054471	03/31/16	Recon	0180777	Anna M. Varchetta	V0072532	03/30/16	B0001833	139.50		139.50
								139.50		139.50
0054472	03/31/16	Recon	0166312	Wells Fargo Equiptment F	V0072454	03/29/16	B0001675	1,805.00		1,805.00
								1,805.00		1,805.00
0054473	03/31/16	Recon	0177607	YBP Library Services	V0072394	03/23/16	B0001780	122.85		122.85
								122.85		122.85
E0000338	03/03/16	Recon	0178376	Mr. Joseph J. Belcaster	V0071960	03/03/16		476.39		476.39
								476.39		476.39
E0000339	03/03/16	Recon	0176980	Mr. William R. Jacklin	V0071765	02/25/16		80.00		80.00
								80.00		80.00
E0000340	03/03/16	Recon	0163501	Mr. Cesar J. Jimenez	V0071849	03/01/16		143.29		143.29
								143.29		143.29
E0000341	03/03/16	Recon	0017224	Ms Gabriela Mata	V0071893	03/02/16		56.74		56.74
								56.74		56.74
E0000342	03/03/16	Recon	0002697	Dr. Keith McLaughlin	V0071913	03/02/16		97.10		97.10
								97.10		97.10
E0000343	03/03/16	Recon	0168948	Mr. Anthony Ray	V0071842	02/29/16		482.24		482.24
								482.24		482.24

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ACCOUNTS PAYABLE CHECK REGISTER
Period 03/01/2016 - 03/31/2016

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Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
E0000344	03/03/16	Recon	0000808	Ms. Marisol Velazquez	V0071892	03/02/16		109.25		109.25
								109.25		109.25
E0000345	03/03/16	Recon	0002284	Princess Rosade Services	V0071863	03/01/16		1,640.00		1,640.00
								1,640.00		1,640.00
E0000351	03/10/16	Recon	0178376	Mr. Joseph J. Belcaster	V0072080	03/09/16		342.08		342.08
								342.08		342.08
E0000352	03/10/16	Recon	0000915	Ms Cheryl L. Bulat	V0071998	03/04/16		1,175.60		1,175.60
								1,175.60		1,175.60
E0000353	03/10/16	Recon	0165694	Dr. Sara E. Helmus	V0072043	03/08/16		88.17		88.17
								88.17		88.17
E0000354	03/10/16	Recon	0002697	Dr. Keith McLaughlin	V0072006	03/08/16		109.74		109.74
								109.74		109.74
E0000355	03/10/16	Recon	0000939	Ms. Celeste F. Sonnier	V0071928	03/02/16		115.66		115.66
								115.66		115.66
E0000356	03/10/16	Recon	0000808	Ms. Marisol Velazquez	V0071890	03/02/16		1,322.88		1,322.88
					V0071891	03/02/16		1,301.04		1,301.04
								2,623.92		2,623.92
E0000359	03/14/16	Recon	0177709	Tyra L. Dean-Ousley	V0072125	03/11/16	B0001757	1,536.00		1,536.00
								1,536.00		1,536.00
E0000360	03/14/16	Recon	0166282	Robin Fleming	V0072192	03/14/16	B0001849	393.75		393.75
								393.75		393.75
E0000361	03/14/16	Recon	0007812	Martha Harris	V0072135	03/11/16	B0001791	1,080.00		1,080.00
								1,080.00		1,080.00
E0000362	03/14/16	Recon	0166278	Colleen A. Mitchell	V0072191	03/14/16	B0001848	931.25		931.25
								931.25		931.25
E0000363	03/14/16	Recon	0166318	Cummings Consulting	V0072124	03/11/16	B0001844	4,000.00		4,000.00

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ACCOUNTS PAYABLE CHECK REGISTER
Period 03/01/2016 - 03/31/2016

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Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
								4,000.00		4,000.00
E0000369	03/17/16	Recon	0000858	Ms Roxanne M. Barone	V0072239	03/15/16		17.48		17.48
								17.48		17.48
E0000370	03/17/16	Recon	0168374	Samantha J. Gianan	V0072269	03/15/16		6.78		6.78
								6.78		6.78
E0000371	03/17/16	Recon	0017224	Ms Gabriela Mata	V0072263	03/15/16		178.46		178.46
								178.46		178.46
E0000372	03/17/16	Recon	0000808	Ms. Marisol Velazquez	V0072264	03/15/16		40.00		40.00
								40.00		40.00
E0000373	03/17/16	Recon	0002284	Princess Rosade Services	V0072273	03/16/16		1,680.00		1,680.00
								1,680.00		1,680.00
E0000374	03/23/16	Recon	0176980	Mr. William R. Jacklin	V0072316	03/21/16		80.00		80.00
								80.00		80.00
E0000375	03/23/16	Recon	0000748	Ms. Diana C. Rodriguez	V0072296	03/17/16		37.59		37.59
					V0072297	03/17/16		58.64		58.64
					V0072298	03/17/16		11.45		11.45
					V0072308	03/21/16		16.50		16.50
								124.18		124.18
E0000376	03/23/16	Recon	0000803	Dr. Frances M. Wedge	V0072270	03/16/16		11.38		11.38
								11.38		11.38
E0000377	03/31/16	Recon	0177709	Tyra L. Dean-Ousley	V0072431	03/28/16	B0001853	1,248.00		1,248.00
								1,248.00		1,248.00
E0000378	03/31/16	Recon	0166282	Robin Fleming	V0072487	03/30/16	B0001849	106.25		106.25
								106.25		106.25
E0000379	03/31/16	Recon	0007812	Martha Harris	V0072433	03/28/16	B0001791	1,080.00		1,080.00
								1,080.00		1,080.00
E0000380	03/31/16	Recon	0166278	Colleen A. Mitchell	V0072488	03/30/16	B0001848	231.25		231.25

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ACCOUNTS PAYABLE CHECK REGISTER
Period 03/01/2016 - 03/31/2016

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Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
								231.25		231.25
E0000381	03/31/16	Recon	0166318	Cummings Consulting	V0072353	03/23/16	B0001844	4,000.00		4,000.00
								4,000.00		4,000.00
E0000386	03/31/16	Recon	0181768	Ms Melissa Mollett	V0072236	03/15/16		33.48		33.48
								33.48		33.48
E0000387	03/31/16	Recon	0000928	Mr. James P. O'Connell,	V0072480	03/30/16		26.13		26.13
								26.13		26.13
E0000388	03/31/16	Recon	0002284	Princess Rosade Services	V0072462	03/29/16		1,680.00		1,680.00
								1,680.00		1,680.00
								846,924.45		846,924.45

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CHECK REGISTER SUMMARY REPORT
Period 03/01/2016 - 03/31/2016

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Bank Code	Account Number	Description	Debit	Credit
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01 General Checking	01-0000-00000-230000000	General : Accounts Payable	846,924.45	0.00
	01-0000-00000-110000000	General : Cash	0.00	846,924.45
			-----	-----
			846,924.45	846,924.45

Morton College - Payroll Register - Period Ending March 15, 2016

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earning
3/15/2016	0002980	Abate, Nannette	\$485.00
3/15/2016	0002911	Abdel-Jaber, Nellie	\$1,136.30
3/15/2016	0154140	Abenante, Sophia	\$617.29
3/15/2016	0000770	Abrahamson, Maura	\$5,475.12
3/15/2016	0000835	Alcala, Sandra	\$2,074.88
3/15/2016	0180843	Alexander, Brian	\$619.70
3/15/2016	0003069	Alexandru, Vica	\$700.40
3/15/2016	0163519	Almanza, Marcy	\$316.80
3/15/2016	0032609	Almeida, Ricardo	\$1,818.25
3/15/2016	0000809	Alonso, Hernan	\$1,338.00
3/15/2016	0181767	Anderson, Maria	\$3,411.26
3/15/2016	0165928	Andujar, Rey	\$306.51
3/15/2016	0000749	Angelilli, Jennifer	\$1,969.00
3/15/2016	0167603	Annoreno, Angelo	\$667.79
3/15/2016	0166664	Aquino, James	\$2,987.17
3/15/2016	0158660	Aranda-Rodriguez, Anastacio	\$342.60
3/15/2016	0007899	Arias, Carolyn	\$653.94
3/15/2016	0156009	Arias, Olga	\$802.98
3/15/2016	0156015	Asche, Kyle	\$267.66
3/15/2016	0003071	Ashraf, Mohammad	\$1,275.96
3/15/2016	0000885	Avalos, Jesus	\$639.86
3/15/2016	0000799	Avalos-Thompson, Marlena	\$3,155.25
3/15/2016	0160670	Avalos, Yesenia	\$3,860.88
3/15/2016	0000873	Baffa, John	\$3,863.04
3/15/2016	0000946	Baffa, Valerie	\$3,489.42
3/15/2016	0002972	Baker, Chris	\$560.32
3/15/2016	0000740	Banda, Magda	\$3,266.92
3/15/2016	0000781	Barajas, Sandra	\$1,523.66
3/15/2016	0003074	Barnat, Martin	\$48.50
3/15/2016	0000858	Barone, Roxanne	\$2,471.00
3/15/2016	0176458	Beacham, John	\$513.90
3/15/2016	0003075	Behling, William	\$1,177.76
3/15/2016	0178376	Belcaster, Joseph	\$2,083.33
3/15/2016	0000750	Belcaster, Nicholas	\$1,202.89
3/15/2016	0003078	Bernstein, Arnie	\$560.32
3/15/2016	0160490	Berry, Raymond	\$303.70
3/15/2016	0000830	Berthiaume, Maria	\$1,405.24
3/15/2016	0066045	Bilotto, Eugene	\$413.04
3/15/2016	0180845	Blaas, Ann	\$256.95

Morton College - Payroll Register - Period Ending March 15, 2016

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earning
3/15/2016	0003079	Bland, Pamela	\$294.44
3/15/2016	0000845	Bluemer, Judy	\$6,951.26
3/15/2016	0003082	Bondlow, Fred	\$588.88
3/15/2016	0000918	Bonin, Eileen	\$1,806.96
3/15/2016	0000757	Boodoosingh, Savitri	\$373.54
3/15/2016	0102219	Boyajian, Mark	\$1,032.60
3/15/2016	0076654	Bradley, Adam	\$1,671.01
3/15/2016	0157079	Brasher, Stephen	\$267.66
3/15/2016	0176014	Bryan, Cynthia	\$2,708.33
3/15/2016	0000915	Bulat, Cheryl	\$5,008.96
3/15/2016	0003095	Burns, David	\$309.35
3/15/2016	0000934	Butler, Jennifer	\$3,248.88
3/15/2016	0013906	Calzaretta, Steven	\$2,164.79
3/15/2016	0156441	Campbell, Dana	\$604.91
3/15/2016	0003098	Campos, Veronica	\$508.59
3/15/2016	0003104	Cao, Hua	\$515.69
3/15/2016	0156655	Cappetta, Leilani	\$1,770.10
3/15/2016	0180724	Carlock, Jason	\$513.90
3/15/2016	0153590	Carroll, Don	\$802.98
3/15/2016	0000924	Casey, Craig	\$8,324.61
3/15/2016	0000829	Casey, Robert	\$5,445.51
3/15/2016	0002990	Castillo, Carolina	\$1,472.92
3/15/2016	0003193	Chang, Stephen	\$582.99
3/15/2016	0002998	Chin, Dixon	\$543.24
3/15/2016	0167602	Cichocki, Joseph	\$602.24
3/15/2016	0000884	Cienfuegos, Lillian	\$1,850.61
3/15/2016	0003192	Cisneros, Sharon	\$1,100.09
3/15/2016	0000859	Clay, Oscar	\$1,022.84
3/15/2016	0094966	Clemente, Antonio	\$1,900.21
3/15/2016	0177639	Coleman, Jasmine	\$732.30
3/15/2016	0002917	Conaghan, Elizabeth	\$280.16
3/15/2016	0007800	Corral, Iris	\$256.95
3/15/2016	0003191	Corte, Anthony	\$746.16
3/15/2016	0002710	Cosimo, Franco	\$1,409.87
3/15/2016	0002933	Craig, Marilyn	\$823.05
3/15/2016	0000794	Crockett, Janet	\$4,162.83
3/15/2016	0168899	Crowe, Ellen	\$4,128.71
3/15/2016	0000765	Cummings, Kabria	\$2,436.04
3/15/2016	0037605	Cunat, Ronald	\$267.66

Morton College - Payroll Register - Period Ending March 15, 2016

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earning
3/15/2016	0002954	Dabner, Lelah	\$267.66
3/15/2016	0000843	Davidson, Jody	\$2,653.04
3/15/2016	0000790	De La Torre, Refugio	\$2,414.82
3/15/2016	0000786	Demato, Michelle	\$136.26
3/15/2016	0000763	Diaz, Maria	\$1,542.50
3/15/2016	0000917	Dominguez, Carlos	\$3,441.21
3/15/2016	0049119	Dominguez, Gerardo	\$441.38
3/15/2016	0153591	Donnelly, John	\$571.43
3/15/2016	0003185	Drew, John	\$1,004.36
3/15/2016	0170558	Drury, Benjamin	\$2,800.27
3/15/2016	0003184	Druska, John	\$618.70
3/15/2016	0000735	Duhon, Steven	\$3,263.50
3/15/2016	0003183	Dukes, Jackie	\$662.50
3/15/2016	0003181	Dutt, Eric	\$694.59
3/15/2016	0172702	Dziedzic, Christine	\$106.12
3/15/2016	0003180	Eaton, Barbara	\$1,076.77
3/15/2016	0005692	Enstrom, Elena	\$1,149.10
3/15/2016	0003004	Erkins, Mary	\$638.39
3/15/2016	0003179	Eshafi, Nouri	\$641.33
3/15/2016	0020621	Esposito, Marie	\$805.20
3/15/2016	0000828	Fabiyi, Edith	\$2,925.75
3/15/2016	0003210	Farina, Peter	\$861.73
3/15/2016	0003212	Farnsworth, Dan	\$329.75
3/15/2016	0000814	Favela, Martha	\$1,509.26
3/15/2016	0000762	Fejt, George	\$3,076.79
3/15/2016	0000777	Felice, Susan	\$2,956.04
3/15/2016	0068009	Ferro, Marie	\$2,494.62
3/15/2016	0079155	Fields, Stanley	\$10,793.47
3/15/2016	0174557	Fletcher, Dectric	\$992.10
3/15/2016	0092824	Folkers, Jeff	\$1,502.08
3/15/2016	0162452	Foltz, Chris	\$267.66
3/15/2016	0163790	Forte, Amanda	\$1,116.14
3/15/2016	0160558	Fortier, Jr, George	\$1,086.77
3/15/2016	0003006	Fram, Harriet	\$1,197.15
3/15/2016	0160367	Freemon, Yolanda	\$3,264.79
3/15/2016	0000938	Gan, Xiaoling	\$3,485.17
3/15/2016	0003008	Garcia, Jose	\$971.65
3/15/2016	0000838	Garcia-Searle, Brenda	\$2,296.54
3/15/2016	0180943	Gardner, Dawn	\$256.95

Morton College - Payroll Register - Period Ending March 15, 2016

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earning
3/15/2016	0000879	Garza, Sylvia	\$1,895.46
3/15/2016	0000935	Gatyas, Kenton	\$5,255.36
3/15/2016	0166876	Gaytan, Steven	\$137.68
3/15/2016	0000724	Gilligan, Brian	\$2,997.04
3/15/2016	0040272	Gilmartin, Beth	\$323.75
3/15/2016	0000896	Ginley, Steven	\$3,572.38
3/15/2016	0156018	Glover, Brian	\$409.40
3/15/2016	0153917	Gniadek, Jamie	\$968.48
3/15/2016	0003174	Gong, Michael	\$294.44
3/15/2016	0173329	Gonzalez, Sotero	\$578.13
3/15/2016	0157185	Grady, Myeisha	\$267.66
3/15/2016	0003164	Graf, Christina	\$396.09
3/15/2016	0000932	Gramas, Margaret	\$4,983.94
3/15/2016	0000892	Grice, James	\$8,207.67
3/15/2016	0000788	Gutierrez, Rosa	\$2,134.71
3/15/2016	0003105	Haffron, Dennis	\$560.32
3/15/2016	0003110	Halm, James	\$562.42
3/15/2016	0000805	Halmon, Jamie	\$2,289.33
3/15/2016	0003012	Halsey, Meg	\$1,250.16
3/15/2016	0167600	Hasanbegovic, Alma	\$481.79
3/15/2016	0003113	Hauswald, Carol	\$294.44
3/15/2016	0180341	Havertape, Lainey	\$382.66
3/15/2016	0156429	Haynes, Bernice	\$578.13
3/15/2016	0165694	Helmus, Sara	\$3,382.94
3/15/2016	0179076	Hernandez, Guadalupe	\$891.61
3/15/2016	0000841	Herrera, Michelle	\$1,655.67
3/15/2016	0159384	Herrmann, Julianne	\$3,008.20
3/15/2016	0172468	Heslop, Eugene	\$137.68
3/15/2016	0002953	Hirsch, Maynard	\$581.47
3/15/2016	0000793	Hopkins, Margaret	\$2,620.63
3/15/2016	0000922	Huff, Cheryl	\$638.39
3/15/2016	0002912	Imburgia, Joseph	\$561.02
3/15/2016	0176980	Jacklin, William	\$3,333.33
3/15/2016	0000876	Jaimes, Nydia	\$2,032.67
3/15/2016	0170465	Jake-Matthews, Charmaine	\$269.96
3/15/2016	0173034	James, Nadja	\$3,666.57
3/15/2016	0002876	Jaquez, Evelyn	\$1,666.66
3/15/2016	0177809	Jefferson, Elaine	\$714.32
3/15/2016	0003136	Jenkins, Anthony	\$1,195.60

Morton College - Payroll Register - Period Ending March 15, 2016

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earning
3/15/2016	0163501	Jimenez, Cesar	\$2,724.04
3/15/2016	0000785	Johnson, Caroline	\$280.16
3/15/2016	0060105	Jonas, David	\$3,039.23
3/15/2016	0170884	Jonas, Helen	\$423.96
3/15/2016	0181792	Jones, Theresa	\$944.83
3/15/2016	0173738	Joslin, Jeremy	\$3,203.13
3/15/2016	0003151	Julion, Barbara	\$714.32
3/15/2016	0003017	Jundt, Gene	\$662.27
3/15/2016	0003021	Kamien, Linda	\$1,059.98
3/15/2016	0170840	Kanan, Martha	\$520.12
3/15/2016	0003022	Kapuza, Marta	\$529.99
3/15/2016	0170885	Karasek, Geoffrey	\$520.12
3/15/2016	0003153	Karasek, Robert	\$482.99
3/15/2016	0020803	Karlberg, Jeffrey	\$587.30
3/15/2016	0000870	Kasprowicz, Michael	\$4,358.82
3/15/2016	0003157	Kelikian, Toulia	\$3,087.41
3/15/2016	0153094	Khan, Imran	\$319.19
3/15/2016	0180194	Kleinmeyer, David	\$655.60
3/15/2016	0165341	Klementzos, Jennifer	\$1,655.67
3/15/2016	0158400	Knickerbocker, Sharon	\$763.72
3/15/2016	0003161	Knoll, Jean	\$294.34
3/15/2016	0000004	Kott, Micheal	\$3,018.75
3/15/2016	0000021	Koutny, Linda	\$2,234.88
3/15/2016	0165428	Kovacs, Laszlo	\$2,044.67
3/15/2016	0000919	Krader, Geoffrey	\$4,872.78
3/15/2016	0166877	Kress, Seth	\$818.80
3/15/2016	0002957	Kupec, Debra	\$2,109.00
3/15/2016	0107914	Labno, David	\$291.63
3/15/2016	0000755	Lanciotti, Lawrence	\$4,539.40
3/15/2016	0000948	Lantz, Catherine	\$481.79
3/15/2016	0003171	Lasorella, Dania	\$446.38
3/15/2016	0003023	Latham-Williams, Karen	\$630.35
3/15/2016	0002974	Latto, Lane	\$535.32
3/15/2016	0180707	Lerias, Doukessa	\$256.95
3/15/2016	0003176	Leven, Robert	\$699.14
3/15/2016	0000811	Lind, Carmen	\$4,761.63
3/15/2016	0000833	Litwicki, Mark	\$4,296.29
3/15/2016	0003139	Loomis, Tisha	\$267.66
3/15/2016	0168347	Lopez, Aaron	\$246.22

Morton College - Payroll Register - Period Ending March 15, 2016

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earning
3/15/2016	0002926	Lopez, Beda	\$256.95
3/15/2016	0060156	Lopez, Edwin	\$791.66
3/15/2016	0003025	Lopez, Flora	\$638.39
3/15/2016	0003094	Lopez, Noe	\$747.08
3/15/2016	0002037	LoPresti, Joseph	\$1,101.37
3/15/2016	0027824	Lorgus, Richard	\$267.66
3/15/2016	0003033	Lozano, Gloria	\$1,655.67
3/15/2016	0003026	Lubeck, Sarah	\$995.94
3/15/2016	0160597	Lubenkov, Paul	\$535.32
3/15/2016	0003100	Lyons, Kenneth	\$840.61
3/15/2016	0155594	MacHino, Jeri	\$4,103.92
3/15/2016	0173996	Mallett, Klaudia	\$592.00
3/15/2016	0154317	Mangia, Vlasta	\$1,477.92
3/15/2016	0037631	Marquez, Carlos	\$392.34
3/15/2016	0003027	Marquez, Maria	\$510.71
3/15/2016	0000822	Martinez, Blanca	\$1,723.50
3/15/2016	0168363	Martinez, Ernest	\$1,188.86
3/15/2016	0167581	Martinez Jr, Salvador	\$802.98
3/15/2016	0020545	Martinez, Pearl	\$423.96
3/15/2016	0000955	Martinez, Raul	\$2,239.15
3/15/2016	0000869	Marzullo, Frank	\$4,188.80
3/15/2016	0017224	Mata, Gabriela	\$1,591.96
3/15/2016	0003232	Mathelier, Lisa	\$1,545.81
3/15/2016	0003106	Matthews, Kay	\$588.88
3/15/2016	0156448	Maxfield, Jessica	\$858.16
3/15/2016	0156656	Mazzone, Dominick	\$550.72
3/15/2016	0003029	McCoy, C. James	\$638.39
3/15/2016	0000732	McFadden, James	\$755.70
3/15/2016	0000909	McGhee, Edward	\$2,125.23
3/15/2016	0002697	McLaughlin, Keith	\$4,896.83
3/15/2016	0003030	McManmon, Zoe	\$543.24
3/15/2016	0007870	Mehmedagic, Selma	\$401.49
3/15/2016	0165577	Merchant, Linda	\$1,878.98
3/15/2016	0002885	Miculinic, Bonnie	\$985.83
3/15/2016	0177186	Miller, Jacquelyn	\$525.48
3/15/2016	0003032	Miral, Luis	\$529.99
3/15/2016	0170780	Miranda, Ashley	\$882.76
3/15/2016	0000769	Mohr, Michele	\$4,188.43
3/15/2016	0181768	Mollett, Melissa	\$1,717.66

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Pay Period End Date	Employee ID	Person Full Name	Pay Period Earning
3/15/2016	0002467	Montgomery, Jered	\$256.95
3/15/2016	0002708	Montoro, Roger	\$1,929.96
3/15/2016	0054966	Montoro, Roger	\$1,230.54
3/15/2016	0000839	Moore, Linda	\$3,563.85
3/15/2016	0000816	Moravecek, Robert	\$639.86
3/15/2016	0155712	Moreno, Benjamin	\$597.57
3/15/2016	0003131	Moses, Calvin	\$309.35
3/15/2016	0000856	Munoz, Hector	\$3,343.58
3/15/2016	0002935	Murphy, Martha	\$401.49
3/15/2016	0000855	Mutameni, Shoeleh	\$5,440.28
3/15/2016	0161139	Nakashima, Anna	\$2,825.05
3/15/2016	0000862	Napoletano, Elizabeth	\$921.16
3/15/2016	0000910	Navarro, Rafael	\$1,749.54
3/15/2016	0003135	Neadly, Jerome	\$303.33
3/15/2016	0000815	Nedza, Michael	\$5,271.01
3/15/2016	0049422	Ocampo, Jose	\$1,246.61
3/15/2016	0003146	Ochoa-Galindo, Carmen	\$267.66
3/15/2016	0000928	O'Connell, James	\$2,370.26
3/15/2016	0081992	O'Halloran, Denis	\$256.95
3/15/2016	0000825	Orfei, Dante	\$8,846.42
3/15/2016	0000747	Paez, Elizabeth	\$3,160.19
3/15/2016	0003154	Palermo, Eileen	\$588.87
3/15/2016	0000951	Paneral, Beth	\$1,529.93
3/15/2016	0000784	Papes, Catherine	\$1,837.38
3/15/2016	0000778	Parise, Patricia	\$5,415.03
3/15/2016	0082070	Patterson, Jessica	\$607.20
3/15/2016	0000779	Pawlak, Richard	\$2,362.38
3/15/2016	0002913	Pearson, Dennis	\$4,719.59
3/15/2016	0144701	Pencak, Rose	\$356.88
3/15/2016	0000820	Pencheva, Tsonka	\$3,983.93
3/15/2016	0007939	Perez, Armando	\$1,763.00
3/15/2016	0000863	Perez, Guadalupe	\$1,723.46
3/15/2016	0000950	Perez, Jaime	\$1,367.07
3/15/2016	0003036	Perez, Margarita	\$662.49
3/15/2016	0000776	Perez, Mireya	\$3,730.67
3/15/2016	0003160	Perusich, James	\$588.88
3/15/2016	0003037	Peterson, Judith	\$606.26
3/15/2016	0003038	Pettus, Exodus	\$485.00
3/15/2016	0177526	Pierce, Tommy	\$3,750.00

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Pay Period End Date	Employee ID	Person Full Name	Pay Period Earning
3/15/2016	0000903	Piest, Karen	\$2,622.75
3/15/2016	0021099	Pila, Pamela	\$1,009.83
3/15/2016	0180195	Pipikios, Iwona	\$415.40
3/15/2016	0000752	Porod, Eric	\$2,951.88
3/15/2016	0000771	Potempa, John	\$4,403.34
3/15/2016	0007416	Pranger, Norbert	\$460.58
3/15/2016	0160605	Primm, Rebecca	\$3,499.78
3/15/2016	0000848	Pullia, Nicole	\$1,523.67
3/15/2016	0041753	Quiroga-Nevarez, Daiana	\$2,046.38
3/15/2016	0000743	Raigoza, Suzanna	\$2,456.03
3/15/2016	0003041	Ramirez, Elaine	\$638.39
3/15/2016	0000889	Ramirez, Jose	\$1,768.47
3/15/2016	0168948	Ray, Anthony	\$4,166.67
3/15/2016	0000953	Raygoza, Liliana	\$1,291.63
3/15/2016	0156449	Raymond, Mary	\$3,646.24
3/15/2016	0000726	Reft, Jennifer	\$3,221.80
3/15/2016	0168949	Rein, Jack	\$592.58
3/15/2016	0162405	Retzer, Martin	\$1,291.34
3/15/2016	0003172	Ritz, Jim	\$588.88
3/15/2016	0000872	Rivas, Angel	\$1,369.77
3/15/2016	0000795	Rivera, Doris	\$2,194.46
3/15/2016	0000925	Rivera, Juan	\$2,023.59
3/15/2016	0000748	Rodriguez, Diana	\$1,900.21
3/15/2016	0156404	Rodriguez Jr, Jesus	\$1,998.75
3/15/2016	0003042	Rohl, Michael	\$516.89
3/15/2016	0000851	Roland, H.M. Joyce	\$22.29
3/15/2016	0056628	Roman, Daniel	\$4,749.48
3/15/2016	0165693	Romero Yuste, Maria	\$4,114.47
3/15/2016	0000787	Rosas, Monica	\$2,569.46
3/15/2016	0000741	Ross, Robert	\$1,604.08
3/15/2016	0000902	Rozhon, Kathleen	\$2,104.50
3/15/2016	0000797	Ruiz, Ruben	\$2,454.88
3/15/2016	0180942	Rule, Martin	\$256.95
3/15/2016	0000895	Rutka, Leonard	\$3,302.73
3/15/2016	0167605	Sahs, Marvin	\$462.50
3/15/2016	0000754	Sajatovic, Mark	\$1,829.79
3/15/2016	0156479	Samplawski, Phyllis	\$301.12
3/15/2016	0007859	Sanatore-Shanahan, Joann	\$796.10
3/15/2016	0058030	Sanchez, Alberto	\$275.36

Morton College - Payroll Register - Period Ending March 15, 2016

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earning
3/15/2016	0000907	Sanchez, Luis	\$4,997.57
3/15/2016	0003044	Sanchez, Pedro	\$543.24
3/15/2016	0003018	Sandoval, Jamie	\$980.79
3/15/2016	0162444	Sanei, Maxwell	\$499.63
3/15/2016	0000737	Sarther, Diane	\$5,324.14
3/15/2016	0003149	Sassetti, James	\$588.88
3/15/2016	0000921	Scatchell, Candyce	\$2,055.00
3/15/2016	0003134	Schmidt, Joseph	\$788.59
3/15/2016	0000898	Schmitt, Robert	\$4,073.52
3/15/2016	0000860	Schoepf, Cheryl	\$2,094.25
3/15/2016	0160546	Schrey, Courtney	\$178.44
3/15/2016	0002963	Schultz, Marcia	\$535.32
3/15/2016	0002668	Sedaie, Behrooz	\$4,138.33
3/15/2016	0000801	Seibel, George	\$8,522.86
3/15/2016	0000731	Seo, Kymberly	\$5,301.14
3/15/2016	0000772	Shamoon, Zaya	\$687.03
3/15/2016	0002709	Shouba, Derek	\$4,312.00
3/15/2016	0000824	Siddiqi, Muddassir	\$7,364.88
3/15/2016	0003089	Sleeth, Bradley	\$3,842.12
3/15/2016	0121377	Smith, Daniel	\$275.36
3/15/2016	0003170	Smith, Duane	\$1,446.04
3/15/2016	0003165	Smith-Irowa, Pamela	\$928.05
3/15/2016	0000789	Smith, Maria	\$1,542.50
3/15/2016	0134848	Smith, Raymond	\$1,639.71
3/15/2016	0000939	Sonnier, Celeste	\$3,182.38
3/15/2016	0000842	Soto, Marlene	\$1,766.83
3/15/2016	0000882	Soto, Martin	\$2,474.42
3/15/2016	0125437	Soto, Yasna	\$1,291.63
3/15/2016	0000943	Spaniol, Scott	\$3,237.25
3/15/2016	0003155	Spoleti, Thomas	\$585.55
3/15/2016	0003152	Squillace, Michael	\$431.56
3/15/2016	0003147	Steik, Philip	\$301.12
3/15/2016	0005838	Steinz, Margaret	\$943.99
3/15/2016	0007897	Stella, Leslie	\$516.45
3/15/2016	0003141	Stevens, Jane	\$612.80
3/15/2016	0003137	Stewart, Constance	\$1,472.20
3/15/2016	0099337	Stillo, Louis	\$800.27
3/15/2016	0000834	Stukel, Catherine	\$3,178.33
3/15/2016	0000761	Styer, Audrey	\$4,655.89

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Pay Period End Date	Employee ID	Person Full Name	Pay Period Earning
3/15/2016	0000874	Suire, Eugene	\$2,941.50
3/15/2016	0003130	Sun, Yizhong	\$294.34
3/15/2016	0000897	Sykora, Donald	\$4,818.54
3/15/2016	0154190	Taylor, Kimberly	\$1,124.18
3/15/2016	0161138	Tejeda, Erika	\$2,171.25
3/15/2016	0159232	Thelemaque, Cristina	\$281.21
3/15/2016	0003048	Tito, Frank	\$679.05
3/15/2016	0000836	Toledo, Raquel	\$2,247.08
3/15/2016	0000738	Torres, Gina	\$2,256.75
3/15/2016	0160493	Traver, David	\$547.34
3/15/2016	0003051	Trevino-Garcia, Linda	\$529.99
3/15/2016	0002931	Turner, Jocelyn	\$535.32
3/15/2016	0000019	Ulbrich, Scott	\$2,742.75
3/15/2016	0003055	Ulit, Enriqueta	\$638.38
3/15/2016	0003107	Vacek, Sarah	\$919.76
3/15/2016	0003057	Valeriano, Joann	\$504.28
3/15/2016	0005541	Varga, Carleen	\$535.74
3/15/2016	0000886	Vargas, Maria	\$2,119.74
3/15/2016	0000796	Vazquez, Luis	\$721.11
3/15/2016	0000823	Vega, Alfonso	\$1,707.71
3/15/2016	0166301	Vega-Huezo, Wendy	\$2,950.90
3/15/2016	0000808	Velazquez, Marisol	\$3,004.70
3/15/2016	0152888	Voight, William	\$602.24
3/15/2016	0000868	Walley, Cynthia	\$4,571.85
3/15/2016	0000817	Walsh, Cheryl	\$393.25
3/15/2016	0013245	Warren, John	\$3,929.76
3/15/2016	0000803	Wedge, Frances	\$3,626.46
3/15/2016	0000758	Weinstein, Thomas	\$2,309.29
3/15/2016	0163956	Wiehle, Michael	\$267.66
3/15/2016	0003059	Winningham, Susan	\$529.99
3/15/2016	0000767	Wolff, Michael	\$147.92
3/15/2016	0003060	Woodbury, Martha	\$485.00
3/15/2016	0000736	Wood, Robert	\$4,350.25
3/15/2016	0133829	Yaghoubi, Poupak	\$624.54
3/15/2016	0170839	Young, Cynthia	\$764.23
3/15/2016	0165741	Young-Huff, Evelyn	\$1,803.76
3/15/2016	0003061	Zabransky, Angela	\$485.00
3/15/2016	0003091	Zeni, Wendy	\$625.69
3/15/2016	0003086	Zick, Jennifer	\$294.44

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Pay Period End Date	Employee ID	Person Full Name	Pay Period Earning
3/15/2016	0000813	Zukauskas, Karolis	\$3,879.64
3/15/2016	0000883	Zych, Antoinette	\$2,528.46
Total			\$677,899.03

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Pay Period End Date	Employee ID	Person Full Name	Pay Period Earning
3/31/2016	0002980	Abate, Nannette	\$1,293.34
3/31/2016	0002911	Abdel-Jaber, Nellie	\$1,021.41
3/31/2016	0000770	Abrahamson, Maura	\$5,475.12
3/31/2016	0000835	Alcala, Sandra	\$2,074.88
3/31/2016	0180843	Alexander, Brian	\$619.70
3/31/2016	0003069	Alexandru, Vica	\$700.40
3/31/2016	0163519	Almanza, Marcy	\$323.40
3/31/2016	0032609	Almeida, Ricardo	\$1,818.25
3/31/2016	0000809	Alonso, Hernan	\$1,338.00
3/31/2016	0181767	Anderson, Maria	\$3,125.00
3/31/2016	0165928	Andujar, Rey	\$306.52
3/31/2016	0000749	Angelilli, Jennifer	\$1,969.00
3/31/2016	0167603	Annoreno, Angelo	\$1,242.57
3/31/2016	0166664	Aquino, James	\$2,987.17
3/31/2016	0158660	Aranda-Rodriguez, Anastacio	\$342.60
3/31/2016	0007899	Arias, Carolyn	\$996.48
3/31/2016	0156009	Arias, Olga	\$802.98
3/31/2016	0156015	Asche, Kyle	\$267.66
3/31/2016	0003071	Ashraf, Mohammad	\$1,275.96
3/31/2016	0000885	Avalos, Jesus	\$718.54
3/31/2016	0000799	Avalos-Thompson, Marlena	\$3,155.25
3/31/2016	0160670	Avalos, Yesenia	\$3,860.88
3/31/2016	0000873	Baffa, John	\$3,863.04
3/31/2016	0000946	Baffa, Valerie	\$3,489.42
3/31/2016	0002972	Baker, Chris	\$560.32
3/31/2016	0000740	Banda, Magda	\$3,266.92
3/31/2016	0000781	Barajas, Sandra	\$1,523.66
3/31/2016	0003074	Barnat, Martin	\$48.50
3/31/2016	0000858	Barone, Roxanne	\$2,436.92
3/31/2016	0176458	Beacham, John	\$560.40
3/31/2016	0003075	Behling, William	\$1,177.76
3/31/2016	0178376	Belcaster, Joseph	\$2,083.33
3/31/2016	0000750	Belcaster, Nicholas	\$1,490.21
3/31/2016	0003078	Bernstein, Arnie	\$591.32
3/31/2016	0160490	Berry, Raymond	\$303.70
3/31/2016	0000830	Berthiaume, Maria	\$591.68
3/31/2016	0066045	Bilotto, Eugene	\$722.82
3/31/2016	0180845	Blaas, Ann	\$256.95
3/31/2016	0003079	Bland, Pamela	\$294.44

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Pay Period End Date	Employee ID	Person Full Name	Pay Period Earning
3/31/2016	0000845	Bluemer, Judy	\$6,951.26
3/31/2016	0003082	Bondlow, Fred	\$588.88
3/31/2016	0000918	Bonin, Eileen	\$1,806.96
3/31/2016	0000757	Boodoosingh, Savitri	\$373.54
3/31/2016	0102219	Boyajian, Mark	\$826.08
3/31/2016	0076654	Bradley, Adam	\$1,671.01
3/31/2016	0157079	Brasher, Stephen	\$267.66
3/31/2016	0002984	Bridges, Maureen	\$1,776.53
3/31/2016	0176014	Bryan, Cynthia	\$2,708.33
3/31/2016	0000915	Bulat, Cheryl	\$5,008.96
3/31/2016	0003095	Burns, David	\$309.35
3/31/2016	0000934	Butler, Jennifer	\$3,248.88
3/31/2016	0013906	Calzaretta, Steven	\$2,164.79
3/31/2016	0156441	Campbell, Dana	\$604.91
3/31/2016	0003098	Campos, Veronica	\$508.59
3/31/2016	0003104	Cao, Hua	\$515.69
3/31/2016	0156655	Cappetta, Leilani	\$1,710.88
3/31/2016	0180724	Carlock, Jason	\$513.90
3/31/2016	0153590	Carroll, Don	\$802.98
3/31/2016	0000924	Casey, Craig	\$8,324.61
3/31/2016	0000829	Casey, Robert	\$5,445.51
3/31/2016	0002990	Castillo, Carolina	\$1,472.92
3/31/2016	0003193	Chang, Stephen	\$582.99
3/31/2016	0002998	Chin, Dixon	\$1,086.48
3/31/2016	0002995	Choudhury, Parsa	\$662.25
3/31/2016	0167602	Cichocki, Joseph	\$602.22
3/31/2016	0000884	Cienfuegos, Lillian	\$1,983.93
3/31/2016	0003192	Cisneros, Sharon	\$1,100.09
3/31/2016	0000859	Clay, Oscar	\$944.16
3/31/2016	0094966	Clemente, Antonio	\$1,900.21
3/31/2016	0177639	Coleman, Jasmine	\$732.30
3/31/2016	0002917	Conaghan, Elizabeth	\$280.16
3/31/2016	0007800	Corral, Iris	\$256.95
3/31/2016	0003191	Corte, Anthony	\$746.15
3/31/2016	0002710	Cosimo, Franco	\$1,183.36
3/31/2016	0002933	Craig, Marilyn	\$823.05
3/31/2016	0000794	Crockett, Janet	\$4,162.83
3/31/2016	0168899	Crowe, Ellen	\$4,128.71
3/31/2016	0000765	Cummings, Kabria	\$2,436.04

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Pay Period End Date	Employee ID	Person Full Name	Pay Period Earning
3/31/2016	0037605	Cunat, Ronald	\$267.66
3/31/2016	0002954	Dabner, Lelah	\$267.66
3/31/2016	0000843	Davidson, Jody	\$2,653.04
3/31/2016	0000790	De La Torre, Refugio	\$2,343.55
3/31/2016	0000763	Diaz, Maria	\$1,542.50
3/31/2016	0000917	Dominguez, Carlos	\$3,441.22
3/31/2016	0049119	Dominguez, Gerardo	\$441.38
3/31/2016	0153591	Donnelly, John	\$610.21
3/31/2016	0003185	Drew, John	\$1,004.36
3/31/2016	0170558	Drury, Benjamin	\$2,800.27
3/31/2016	0003184	Druska, John	\$618.70
3/31/2016	0000735	Duhon, Steven	\$3,263.50
3/31/2016	0003183	Dukes, Jackie	\$662.50
3/31/2016	0003181	Dutt, Eric	\$694.59
3/31/2016	0172702	Dziedzic, Christine	\$106.12
3/31/2016	0003180	Eaton, Barbara	\$914.02
3/31/2016	0005692	Enstrom, Elena	\$1,659.78
3/31/2016	0003004	Erkins, Mary	\$638.37
3/31/2016	0003179	Eshafi, Nouri	\$641.33
3/31/2016	0020621	Esposito, Marie	\$640.20
3/31/2016	0000828	Fabiyi, Edith	\$2,925.75
3/31/2016	0003210	Farina, Peter	\$861.73
3/31/2016	0003212	Farnsworth, Dan	\$329.75
3/31/2016	0000814	Favela, Martha	\$1,661.46
3/31/2016	0000762	Fejt, George	\$3,076.79
3/31/2016	0000777	Felice, Susan	\$2,956.04
3/31/2016	0068009	Ferro, Marie	\$2,494.62
3/31/2016	0079155	Fields, Stanley	\$10,989.36
3/31/2016	0174557	Fletcher, Dectric	\$992.10
3/31/2016	0092824	Folkers, Jeff	\$1,502.08
3/31/2016	0162452	Foltz, Chris	\$267.66
3/31/2016	0163790	Forte, Amanda	\$1,116.14
3/31/2016	0160558	Fortier, Jr, George	\$1,086.79
3/31/2016	0003006	Fram, Harriet	\$755.49
3/31/2016	0160367	Freemon, Yolanda	\$3,264.79
3/31/2016	0000938	Gan, Xiaoling	\$3,485.17
3/31/2016	0003008	Garcia, Jose	\$1,059.99
3/31/2016	0000838	Garcia-Searle, Brenda	\$2,296.54
3/31/2016	0180943	Gardner, Dawn	\$256.95

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Pay Period End Date	Employee ID	Person Full Name	Pay Period Earning
3/31/2016	0000879	Garza, Sylvia	\$1,895.46
3/31/2016	0000935	Gatyas, Kenton	\$5,255.36
3/31/2016	0000724	Gilligan, Brian	\$2,997.06
3/31/2016	0040272	Gilmartin, Beth	\$323.75
3/31/2016	0000896	Ginley, Steven	\$3,572.38
3/31/2016	0156018	Glover, Brian	\$409.40
3/31/2016	0153917	Gniadek, Jamie	\$968.48
3/31/2016	0003174	Gong, Michael	\$294.44
3/31/2016	0173329	Gonzalez, Sotero	\$578.13
3/31/2016	0157185	Grady, Myeisha	\$267.66
3/31/2016	0000932	Gramas, Margaret	\$4,983.94
3/31/2016	0000892	Grice, James	\$8,207.67
3/31/2016	0000788	Gutierrez, Rosa	\$2,134.71
3/31/2016	0003105	Haffron, Dennis	\$560.32
3/31/2016	0003110	Halm, James	\$562.42
3/31/2016	0000805	Halmon, Jamie	\$2,289.33
3/31/2016	0167600	Hasanbegovic, Alma	\$802.99
3/31/2016	0003113	Hauswald, Carol	\$294.44
3/31/2016	0180341	Havertape, Lainey	\$382.66
3/31/2016	0156429	Haynes, Bernice	\$578.13
3/31/2016	0165694	Helmus, Sara	\$3,382.94
3/31/2016	0179076	Hernandez, Guadalupe	\$891.61
3/31/2016	0000841	Herrera, Michelle	\$1,655.67
3/31/2016	0159384	Herrmann, Julianne	\$3,008.20
3/31/2016	0172468	Heslop, Eugene	\$413.04
3/31/2016	0002953	Hirsch, Maynard	\$581.47
3/31/2016	0000793	Hopkins, Margaret	\$2,620.63
3/31/2016	0000922	Huff, Cheryl	\$468.13
3/31/2016	0002912	Imburgia, Joseph	\$561.05
3/31/2016	0176980	Jacklin, William	\$3,333.33
3/31/2016	0000876	Jaimes, Nydia	\$2,032.67
3/31/2016	0170465	Jake-Matthews, Charmaine	\$269.96
3/31/2016	0003015	Jakubka, Francis	\$504.29
3/31/2016	0173034	James, Nadja	\$3,666.57
3/31/2016	0002876	Jaquez, Evelyn	\$1,666.66
3/31/2016	0177809	Jefferson, Elaine	\$714.31
3/31/2016	0003136	Jenkins, Anthony	\$1,195.63
3/31/2016	0163501	Jimenez, Cesar	\$2,724.04
3/31/2016	0000785	Johnson, Caroline	\$280.16

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Pay Period End Date	Employee ID	Person Full Name	Pay Period Earning
3/31/2016	0060105	Jonas, David	\$3,039.23
3/31/2016	0181792	Jones, Theresa	\$944.85
3/31/2016	0173738	Joslin, Jeremy	\$3,203.13
3/31/2016	0003151	Julion, Barbara	\$714.31
3/31/2016	0003017	Jundt, Gene	\$662.25
3/31/2016	0003021	Kamien, Linda	\$1,589.98
3/31/2016	0170840	Kanan, Martha	\$520.12
3/31/2016	0003022	Kapuza, Marta	\$1,059.99
3/31/2016	0170885	Karasek, Geoffrey	\$520.12
3/31/2016	0003153	Karasek, Robert	\$482.99
3/31/2016	0020803	Karlberg, Jeffrey	\$587.31
3/31/2016	0000870	Kasprowicz, Michael	\$4,358.85
3/31/2016	0003157	Kelikian, Toulia	\$3,087.41
3/31/2016	0153094	Khan, Imran	\$319.17
3/31/2016	0180194	Kleinmeyer, David	\$291.37
3/31/2016	0165341	Klementzos, Jennifer	\$1,655.67
3/31/2016	0158400	Knickerbocker, Sharon	\$763.72
3/31/2016	0003161	Knoll, Jean	\$183.96
3/31/2016	0077801	Knowski, James	\$752.40
3/31/2016	0000004	Kott, Micheal	\$3,018.75
3/31/2016	0000021	Koutny, Linda	\$2,234.88
3/31/2016	0165428	Kovacs, Laszlo	\$2,044.67
3/31/2016	0000919	Krader, Geoffrey	\$4,872.78
3/31/2016	0166877	Kress, Seth	\$818.80
3/31/2016	0002957	Kupec, Debra	\$2,109.00
3/31/2016	0107914	Labno, David	\$291.64
3/31/2016	0000755	Lanciotti, Lawrence	\$4,539.40
3/31/2016	0000948	Lantz, Catherine	\$481.79
3/31/2016	0003171	Lasorella, Dalania	\$446.38
3/31/2016	0003023	Latham-Williams, Karen	\$630.36
3/31/2016	0002974	Latto, Lane	\$535.32
3/31/2016	0003176	Leven, Robert	\$699.13
3/31/2016	0000811	Lind, Carmen	\$4,993.63
3/31/2016	0000833	Litwicki, Mark	\$4,342.79
3/31/2016	0003139	Loomis, Tisha	\$267.66
3/31/2016	0168347	Lopez, Aaron	\$246.24
3/31/2016	0002926	Lopez, Beda	\$256.95
3/31/2016	0060156	Lopez, Edwin	\$619.56
3/31/2016	0003025	Lopez, Flora	\$638.37

Morton College - Payroll Register - Period Ending March 31, 2016

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earning
3/31/2016	0003094	Lopez, Noe	\$747.08
3/31/2016	0002037	LoPresti, Joseph	\$1,101.37
3/31/2016	0027824	Lorgus, Richard	\$267.66
3/31/2016	0003033	Lozano, Gloria	\$1,655.67
3/31/2016	0003026	Lubeck, Sarah	\$1,086.48
3/31/2016	0160597	Lubenkov, Paul	\$535.32
3/31/2016	0003100	Lyons, Kenneth	\$840.63
3/31/2016	0155594	MacHino, Jeri	\$4,103.92
3/31/2016	0173996	Mallett, Klaudia	\$592.02
3/31/2016	0154317	Mangia, Vlasta	\$1,477.92
3/31/2016	0037631	Marquez, Carlos	\$392.34
3/31/2016	0003027	Marquez, Maria	\$1,021.41
3/31/2016	0000822	Martinez, Blanca	\$1,723.50
3/31/2016	0168363	Martinez, Ernest	\$1,188.86
3/31/2016	0167581	Martinez Jr, Salvador	\$926.98
3/31/2016	0020545	Martinez, Pearl	\$578.13
3/31/2016	0000955	Martinez, Raul	\$2,137.42
3/31/2016	0000869	Marzullo, Frank	\$6,687.80
3/31/2016	0017224	Mata, Gabriela	\$1,591.96
3/31/2016	0003232	Mathelier, Lisa	\$1,104.15
3/31/2016	0003106	Matthews, Kay	\$588.88
3/31/2016	0156448	Maxfield, Jessica	\$858.16
3/31/2016	0156656	Mazzone, Dominick	\$688.40
3/31/2016	0003029	McCoy, C. James	\$638.37
3/31/2016	0000732	McFadden, James	\$569.38
3/31/2016	0000909	McGhee, Edward	\$1,759.69
3/31/2016	0002697	McLaughlin, Keith	\$4,896.83
3/31/2016	0003030	McManmon, Zoe	\$1,086.48
3/31/2016	0007870	Mehmedagic, Selma	\$401.49
3/31/2016	0165577	Merchant, Linda	\$1,878.98
3/31/2016	0002885	Miculinic, Bonnie	\$985.83
3/31/2016	0177186	Miller, Jacquelyn	\$525.46
3/31/2016	0003032	Miral, Luis	\$1,059.99
3/31/2016	0170780	Miranda, Ashley	\$882.77
3/31/2016	0000769	Mohr, Michele	\$4,234.93
3/31/2016	0181768	Mollett, Melissa	\$3,125.00
3/31/2016	0002467	Montgomery, Jered	\$256.95
3/31/2016	0002708	Montoro, Roger	\$2,230.59
3/31/2016	0054966	Montoro, Roger	\$1,053.96

Morton College - Payroll Register - Period Ending March 31, 2016

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earning
3/31/2016	0000839	Moore, Linda	\$3,563.85
3/31/2016	0000816	Moravecek, Robert	\$954.58
3/31/2016	0155712	Moreno, Benjamin	\$597.57
3/31/2016	0003131	Moses, Calvin	\$309.35
3/31/2016	0000856	Munoz, Hector	\$3,343.58
3/31/2016	0002935	Murphy, Martha	\$401.49
3/31/2016	0000855	Mutameni, Shoeleh	\$5,440.28
3/31/2016	0161139	Nakashima, Anna	\$2,825.05
3/31/2016	0000862	Napoletano, Elizabeth	\$921.16
3/31/2016	0000910	Navarro, Rafael	\$1,749.54
3/31/2016	0003135	Neadly, Jerome	\$303.33
3/31/2016	0000815	Nedza, Michael	\$5,271.06
3/31/2016	0049422	Ocampo, Jose	\$1,142.37
3/31/2016	0003146	Ochoa-Galindo, Carmen	\$267.66
3/31/2016	0000928	O'Connell, James	\$2,370.26
3/31/2016	0081992	O'Halloran, Denis	\$256.95
3/31/2016	0000825	Orfei, Dante	\$8,846.44
3/31/2016	0000747	Paez, Elizabeth	\$3,160.19
3/31/2016	0003154	Palermo, Eileen	\$588.87
3/31/2016	0000951	Paneral, Beth	\$1,517.94
3/31/2016	0000784	Papes, Catherine	\$1,837.38
3/31/2016	0000778	Parise, Patricia	\$5,415.03
3/31/2016	0082070	Patterson, Jessica	\$336.60
3/31/2016	0000779	Pawlak, Richard	\$2,362.38
3/31/2016	0002913	Pearson, Dennis	\$4,719.59
3/31/2016	0144701	Pencak, Rose	\$356.88
3/31/2016	0000820	Pencheva, Tsonka	\$4,533.22
3/31/2016	0007939	Perez, Armando	\$1,991.86
3/31/2016	0000863	Perez, Guadalupe	\$1,723.46
3/31/2016	0000950	Perez, Jaime	\$993.34
3/31/2016	0003036	Perez, Margarita	\$662.49
3/31/2016	0000776	Perez, Mireya	\$3,730.67
3/31/2016	0003160	Perusich, James	\$588.88
3/31/2016	0003037	Peterson, Judith	\$606.24
3/31/2016	0003038	Pettus, Exodus	\$1,576.26
3/31/2016	0003039	Phillips, Carol	\$630.36
3/31/2016	0177526	Pierce, Tommy	\$3,750.00
3/31/2016	0000903	Piest, Karen	\$2,622.75
3/31/2016	0021099	Pila, Pamela	\$1,111.69

Morton College - Payroll Register - Period Ending March 31, 2016

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earning
3/31/2016	0180195	Pipikios, Iwona	\$415.40
3/31/2016	0000752	Porod, Eric	\$2,951.88
3/31/2016	0000771	Potempa, John	\$4,403.34
3/31/2016	0007416	Pranger, Norbert	\$460.58
3/31/2016	0160605	Primm, Rebecca	\$3,499.78
3/31/2016	0000848	Pullia, Nicole	\$1,523.67
3/31/2016	0041753	Quiroga-Nevarez, Daiana	\$2,046.38
3/31/2016	0000743	Raigoza, Suzanna	\$2,456.03
3/31/2016	0003041	Ramirez, Elaine	\$1,103.37
3/31/2016	0000889	Ramirez, Jose	\$1,782.34
3/31/2016	0168948	Ray, Anthony	\$4,166.67
3/31/2016	0000953	Raygoza, Liliana	\$1,291.63
3/31/2016	0156449	Raymond, Mary	\$3,646.24
3/31/2016	0000726	Reft, Jennifer	\$3,221.80
3/31/2016	0168949	Rein, Jack	\$592.59
3/31/2016	0003172	Ritz, Jim	\$588.88
3/31/2016	0000872	Rivas, Angel	\$1,331.71
3/31/2016	0000795	Rivera, Doris	\$2,194.46
3/31/2016	0000925	Rivera, Juan	\$2,023.59
3/31/2016	0000748	Rodriguez, Diana	\$1,900.21
3/31/2016	0156404	Rodriguez Jr, Jesus	\$1,998.75
3/31/2016	0003042	Rohl, Michael	\$1,033.77
3/31/2016	0000851	Roland, H.M. Joyce	\$1,064.19
3/31/2016	0056628	Roman, Daniel	\$4,749.48
3/31/2016	0165693	Romero Yuste, Maria	\$4,114.47
3/31/2016	0000787	Rosas, Monica	\$2,569.46
3/31/2016	0000741	Ross, Robert	\$1,445.32
3/31/2016	0000902	Rozhon, Kathleen	\$2,104.50
3/31/2016	0000797	Ruiz, Ruben	\$2,454.88
3/31/2016	0180942	Rule, Martin	\$256.95
3/31/2016	0000895	Rutka, Leonard	\$3,302.73
3/31/2016	0167605	Sahs, Marvin	\$925.02
3/31/2016	0000754	Sajatovic, Mark	\$1,829.79
3/31/2016	0156479	Samplawski, Phyllis	\$301.12
3/31/2016	0007859	Sanatore-Shanahan, Joann	\$796.10
3/31/2016	0058030	Sanchez, Alberto	\$137.68
3/31/2016	0000907	Sanchez, Luis	\$4,997.57
3/31/2016	0003044	Sanchez, Pedro	\$1,086.48
3/31/2016	0003018	Sandoval, Jamie	\$980.79

Morton College - Payroll Register - Period Ending March 31, 2016

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earning
3/31/2016	0162444	Sanei, Maxwell	\$499.63
3/31/2016	0082829	Sarabia, Angel	\$413.04
3/31/2016	0000737	Sarther, Diane	\$5,324.14
3/31/2016	0003149	Sasseti, James	\$588.88
3/31/2016	0000921	Scatchell, Candyce	\$2,055.00
3/31/2016	0003134	Schmidt, Joseph	\$788.59
3/31/2016	0000898	Schmitt, Robert	\$4,073.52
3/31/2016	0000860	Schoepf, Cheryl	\$2,094.25
3/31/2016	0160546	Schrey, Courtney	\$499.64
3/31/2016	0002963	Schultz, Marcia	\$535.32
3/31/2016	0002668	Sedaie, Behrooz	\$4,138.33
3/31/2016	0000801	Seibel, George	\$8,522.86
3/31/2016	0000731	Seo, Kymberly	\$5,301.14
3/31/2016	0000772	Shamoon, Zaya	\$687.03
3/31/2016	0002709	Shouba, Derek	\$4,312.00
3/31/2016	0000824	Siddiqi, Muddassir	\$7,364.88
3/31/2016	0003089	Sleeth, Bradley	\$3,842.12
3/31/2016	0121377	Smith, Daniel	\$137.68
3/31/2016	0003170	Smith, Duane	\$1,446.04
3/31/2016	0003165	Smith-Irowa, Pamela	\$928.05
3/31/2016	0000789	Smith, Maria	\$1,542.50
3/31/2016	0134848	Smith, Raymond	\$1,639.71
3/31/2016	0000939	Sonnier, Celeste	\$3,228.88
3/31/2016	0000842	Soto, Marlene	\$1,766.83
3/31/2016	0000882	Soto, Martin	\$2,474.42
3/31/2016	0125437	Soto, Yasna	\$1,291.63
3/31/2016	0000943	Spaniol, Scott	\$3,237.25
3/31/2016	0003155	Spoleti, Thomas	\$585.53
3/31/2016	0003152	Squillace, Michael	\$431.54
3/31/2016	0003147	Steik, Philip	\$301.12
3/31/2016	0005838	Steinz, Margaret	\$1,335.99
3/31/2016	0007897	Stella, Leslie	\$1,045.83
3/31/2016	0003141	Stevens, Jane	\$612.80
3/31/2016	0003137	Stewart, Constance	\$588.88
3/31/2016	0099337	Stillo, Louis	\$980.97
3/31/2016	0000834	Stukel, Catherine	\$3,178.33
3/31/2016	0000761	Styer, Audrey	\$4,655.86
3/31/2016	0000874	Suire, Eugene	\$2,941.50
3/31/2016	0003130	Sun, Yizhong	\$294.34

Morton College - Payroll Register - Period Ending March 31, 2016

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earning
3/31/2016	0000897	Sykora, Donald	\$4,818.54
3/31/2016	0154190	Taylor, Kimberly	\$1,565.79
3/31/2016	0161138	Tejeda, Erika	\$2,171.25
3/31/2016	0159232	Thelemaque, Cristina	\$281.21
3/31/2016	0003048	Tito, Frank	\$679.05
3/31/2016	0000836	Toledo, Raquel	\$2,247.08
3/31/2016	0000738	Torres, Gina	\$2,256.75
3/31/2016	0160493	Traver, David	\$547.37
3/31/2016	0003051	Trevino-Garcia, Linda	\$1,059.99
3/31/2016	0002931	Turner, Jocelyn	\$535.32
3/31/2016	0000019	Ulbrich, Scott	\$2,742.75
3/31/2016	0003055	Ulit, Enriqueta	\$510.71
3/31/2016	0003107	Vacek, Sarah	\$919.76
3/31/2016	0003057	Valeriano, Joann	\$900.46
3/31/2016	0005541	Varga, Carleen	\$535.74
3/31/2016	0000886	Vargas, Maria	\$2,119.74
3/31/2016	0000796	Vazquez, Luis	\$887.52
3/31/2016	0000823	Vega, Alfonso	\$1,636.88
3/31/2016	0166301	Vega-Huezo, Wendy	\$2,647.92
3/31/2016	0000808	Velazquez, Marisol	\$3,004.70
3/31/2016	0152888	Voight, William	\$602.24
3/31/2016	0000868	Walley, Cynthia	\$4,571.85
3/31/2016	0013245	Warren, John	\$3,929.80
3/31/2016	0000803	Wedge, Frances	\$3,626.46
3/31/2016	0000758	Weinstein, Thomas	\$2,309.29
3/31/2016	0163956	Wiehle, Michael	\$267.66
3/31/2016	0003059	Winningham, Susan	\$1,059.99
3/31/2016	0000767	Wolff, Michael	\$295.84
3/31/2016	0003060	Woodbury, Martha	\$1,030.02
3/31/2016	0000736	Wood, Robert	\$4,350.25
3/31/2016	0133829	Yaghoubi, Poupak	\$624.54
3/31/2016	0170839	Young, Cynthia	\$764.23
3/31/2016	0165741	Young-Huff, Evelyn	\$1,803.76
3/31/2016	0003061	Zabransky, Angela	\$970.02
3/31/2016	0003091	Zeni, Wendy	\$625.69
3/31/2016	0003086	Zick, Jennifer	\$294.44
3/31/2016	0000813	Zukauskas, Karolis	\$3,918.39
3/31/2016	0000883	Zych, Antoinette	\$2,528.46

Morton College - Payroll Register - Period Ending March 31, 2016

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earning
Total			\$692,875.25

**Morton College
Over 10K Report
March 2016**

Vendor Name	Check Date	Check Number	Board Approved Date	Amount	Item Description Line 1
Agera Energy	3/24/2016	0054371	EXEMPT	\$55,032.26	ELECTRIC UTILITY
Bank of America/Business Card	3/3/2016	0054043	EXEMPT	\$199.72	Travel expenses
Bank of America/Business Card	3/3/2016	0054044	EXEMPT	\$726.62	Various Expenses
Bank of America/Business Card	3/3/2016	0054045	EXEMPT	\$879.96	Travel expenses
Bank of America/Business Card	3/3/2016	0054046	EXEMPT	\$3,054.57	Various Expenses
Bank of America/Business Card	3/24/2016	0054374	EXEMPT	\$465.66	Travel expenses
Bank of America/Business Card	3/31/2016	0054430	EXEMPT	\$540.18	Travel expenses
Bank of America/Business Card	3/31/2016	0054431	EXEMPT	\$855.00	AACC Registration fee
Bank of America/Business Card	3/31/2016	0054432	EXEMPT	\$3,875.84	Various Expenses
Bank of America/Business Card	3/31/2016	0054433	EXEMPT	\$190.11	Books
ComEd	3/24/2016	0054379	EXEMPT	\$10,731.26	ELECTRIC UTILITY
Del Galdo Law Group, LLC	3/31/2016	0054442	EXEMPT	\$21,693.38	Attorney Service Fees
Demonica Kemper Architects	3/24/2016	0054381	2/25/2015	\$6,250.00	Classroom Building Add.
Demonica Kemper Architects	3/31/2016	0054443		\$9,083.69	Classroom Building Add.
Doherty Construction, Inc.	3/15/2016	0054252		\$231,945.00	Classroom Building Add.
State Univ Retirement Systems	3/15/2016	0054231	EXEMPT	\$61,725.68	Payroll Deductions
State Univ Retirement Systems	3/31/2016	0054423	EXEMPT	\$63,726.31	Payroll Deductions
SWC Technology Partners	3/15/2016	0054289	6/24/2015	\$20,924.00	HP MSL2024/Cisco Service
SWC Technology Partners	3/31/2016	0054470		\$3,479.00	HP Found. Care
TIAA-CREF	3/15/2016	0054232	EXEMPT	\$8,938.57	Payroll Deductions
TIAA-CREF	3/31/2016	0054424	EXEMPT	\$8,938.57	Payroll Deductions
Triton College	3/4/2016	0054157	EXEMPT	\$24,916.19	chargeback 2015FA
			Total Paid	538,171.57	

MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION

PROPOSED ACTION: THAT THE MONTHLY FINANCIAL REPORTS FOR FISCAL YEAR TO DATE ENDING MARCH 2016 BE RECEIVED AND FILED FOR AUDIT AS SUBMITTED.

RATIONALE: [Please refer to attached Monthly Financial Reports.]

COST ANALYSIS: N/A

ATTACHMENTS: Monthly Financial Reports

Morton College - District 527
Balance Sheet
As of March 31, 2016

	Current Fund	O&M Fund	Total
Assets			
Cash	3,244,724.77	0.00	3,244,724.77
Investments	(2,022,803.30)	5,470,795.39	3,447,992.09
Receivables	834,817.09	(769,970.66)	64,846.43
Accrued Revenue	0.00	0.00	0.00
Interfund Receivables	5,044,104.52	(4,216,576.43)	827,528.09
Inventory	0.00	0.00	0.00
Prepays & deferred charges	29,176.17	0.00	29,176.17
Fixed Assets	0.00	0.00	0.00
Other Assets	0.00	0.00	0.00
Total Assets	7,130,019.25	484,248.30	7,614,267.55
Liabilities			
Payroll Deductions Payable	(156,485.69)	0.00	(156,485.69)
Current Obligations Payable	0.00	0.00	0.00
Accounts Payable	264,838.14	0.00	264,838.14
Accrued Expense	0.00	0.00	0.00
Interfund Payables	0.00	0.00	0.00
Deferred Revenue	56,520.90	0.00	56,520.90
Fixed Liabilities	0.00	0.00	0.00
Other Liabilities	0.00	0.00	0.00
Total Liabilities	164,873.35	0.00	164,873.35
Beginning Fund Balance			
Designated Fund Balance	0.00	0.00	0.00
Undesignated Fund Balance	6,931,697.29	762,937.87	7,694,635.16
Reserve for Encumbrance	0.00	0.00	0.00
Retained Earnings	0.00	0.00	0.00
YTD Income (Loss)	33,448.61	(278,689.57)	(245,240.96)
Total Ending Fund Balance	6,965,145.90	484,248.30	7,449,394.20
Total Liabilities and Fund Balance	7,130,019.25	484,248.30	7,614,267.55

MORTON COLLEGE DIST 527
SUMMARY OF REVENUES AND EXPENDITURES
as of March 31, 2016

9 MONTH OF FISCAL YEAR
75%

	Education Fund			Operation and Maintenance Fund			All Other Funds		
	Budget	Actual	% Budget	Budget	Actual	% Budget	Budget	Actual	% Budget
Revenues:									
Local tax revenue	6,550,000	4,992,707	76%	1,545,000	1,037,828	67%	1,423,500	1,281,370	90%
All other local revenue	5,000	0	0%	0	0	0%	0	0	0%
ICCB Grants	5,134,226	0	0%	0	0	0%	696,257	0	0%
All other state revenue	0	275,521	0%	0	275,521	0%	8,869,600	3,470,037	39%
Federal revenue	123,800	0	0%	0	0	0%	12,433,377	6,087,783	49%
Student tuition and fees	9,830,300	9,385,179	95%	570,000	584,446	103%	0	(90)	0%
All other revenue	100,800	44,387	44%	25,500	13,601	53%	2,407,600	1,492,740	62%
Total revenues	<u>21,744,126</u>	<u>14,697,795</u>	68%	<u>2,140,500</u>	<u>1,911,396</u>	89%	<u>25,830,334</u>	<u>12,331,840</u>	48%
Expenditures:									
Instruction	8,831,697	6,135,219	69%	0	0	0%	3,570,069	965,806	27%
Academic Support	2,216,283	1,449,252	65%	0	0	0%	263,500	14,339	5%
Student Services	2,279,632	1,469,402	64%	0	0	0%	368,000	15,833	4%
Public Service/Continuing Education	307,930	159,530	52%	0	0	0%	276,100	138,571	50%
Auxiliary Services	675,105	550,395	82%	0	0	0%	2,253,871	1,412,845	63%
Operation and Maintenance of Plant	0	0	0%	3,378,839	2,190,086	65%	5,769,250	3,037,472	53%
Institutional Support	5,708,089	3,916,530	69%	0	0	0%	1,878,950	952,179	51%
Scholarships, Student Grants, and Waivers	930,000	984,018	106%	0	0	0%	11,751,065	6,007,733	51%
Contingencies	200,000	0	0%	10,000	0	0%	0	0	0%
Total expenditures	<u>21,148,736</u>	<u>14,664,346</u>	69%	<u>3,388,839</u>	<u>2,190,086</u>	65%	<u>26,130,805</u>	<u>12,544,779</u>	48%
Revenue over(under) expenditures	595,390.00	33,448.61		(648,339.00)	(278,689.57)		(300,471.00)	(212,939.40)	
Transfer In	208,000	0	0%	600,000	0	0%	570,000	0	0%
Transfer Out	(1,170,000)	0	0%	0	0	0%	(208,000)	0	0%
Revenue and transfers in over(under) expenditures and transfers out	(366,610.00)	33,448.61		(48,339.00)	(278,689.57)		61,529.00	(212,939.40)	

MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION

PROPOSED ACTION: THAT THE MONTHLY TREASURER'S REPORTS FOR MARCH 2016 BE RECEIVED AND FILED FOR AUDIT AS SUBMITTED.

RATIONALE: [Required by Board Policy 1.6.7]

COST ANALYSIS: N/A

ATTACHMENTS: Treasurer's Reports

Morton College Treasurer's Report

Month Ending: March 31, 2016

<i>Institution</i>	<i>Purchased</i>	<i>Principal</i>	<i>Rate</i>	<i>Type</i>	<i>Maturity</i>
<i>Fifth Third, Cicero</i>	21-Feb-03	\$ 13,093.18	5.0000%	GNMA	15-Jan-18
	21-Feb-03	\$ 4,843.41	5.5000%	GNMA	15-Jan-17
	1-May-06	\$ 599,922.92	0.0100%	Money Market	31-Mar-16
	Sum	<u>\$ 617,859.51</u>			
<i>The Illinois Funds, Springfield</i>	1-May-06	\$10,032,415.58	0.0100%	TIF Prime Fund	31-Mar-16
	Sum	<u>\$10,032,415.58</u>			
<i>Grand Total</i>		<u>\$10,650,275.09</u>			

Melissa Mollett

From: Stan Fields
Sent: Friday, April 29, 2016 8:37 AM
To: Melissa Mollett
Cc: Maria Anderson; Frank E Marzullo; Keith McLaughlin
Subject: Fwd: Mission Statement

Ok

Begin forwarded message:

From: Keith McLaughlin <Keith.McLaughlin@morton.edu>
Date: April 28, 2016 at 10:17:49 PM CDT
To: Stan Fields <stan.fields@morton.edu>
Cc: Maria Anderson <maria.anderson@morton.edu>, Melissa Mollett <melissa.mollett@morton.edu>, Frank E Marzullo <frank.marzullo@morton.edu>
Subject: Mission Statement

Stan,

For the purposes of our HLC report, I was wondering if at the next board meeting we could have the board formally reaffirm the College's Mission Statement "To enhance the quality of life of our diverse community through exemplary teaching and learning opportunities, community service, and life-long learning". The board adopted the statement in 2004 and it is my understanding that they have reaffirmed it at board retreats over subsequent years. It would be good to go on record that they consider it still relevant and appropriate.

The Strategic Planning Committee reaffirmed it last year and during the HLC forums we held with staff last fall they reaffirmed it as well. I also will discuss with Frank as to other places on campus we can display the Mission Statement in one form or another to increase visibility.

Thanks,

Keith

Sent from my iPad

The information contained in this e-mail and any accompanying documents is intended for the sole use of the recipient to whom it is addressed, and may contain information that is privileged, confidential, and prohibited from disclosure under applicable law. If you are not the intended recipient, or authorized to receive this on behalf of the recipient, you are hereby notified that any review, use, disclosure, copying, or distribution is prohibited. If you are not the intended recipient(s), please contact the sender by e-mail and destroy all copies of the original message. Thank you.

MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION

PROPOSED ACTION: THAT THE BOARD APPROVE THE COMPENSATION REPORT FOR ADJUNCT FACULTY MEMBERS TEACHING ENGLISH 101,102, 086, 088, 071, 076, 151 AND 152 FOR SPRING SEMESTER 2016 IN THE AMOUNT OF \$9,031.40 AS SUBMITTED.

COST ANALYSIS: \$9,031.40 – Per the Board-Union Agreement, Section 11.7, Adjunct Faculty teaching English 101,102, 086, 088, 071, 076, 151, and152 shall receive a 10% stipend based on their rate per their placement on the salary schedule.

ATTACHMENTS: Compensation Report for English Adjunct Faculty – Spring 2016

10% ENG Adjunct Stipend Report Spring 2016

Name	CRS ID#	Course Title	10% stipend amount	Total
Arias, Olga	ENG-102-8C	Rhetoric II	\$ 240.89	
Arias, Olga	ENG-102-9D	Rhetoric II	\$ 240.89	
				\$ 481.78
Beacham, John	ENG-101-6F	Rhetoric I	\$ 231.25	
Beacham, John	ENG-102-5E	Rhetoric II	\$ 231.25	
				\$ 462.50
Bernstein, Arnie	ENG-088-1B	Basic Composition	\$ 252.14	
Bernstein, Arnie	ENG-088-2C	Basic Composition	\$ 252.14	
				\$ 504.28
Berry, Raymond	ENG-101-TC	Rhetoric I	\$ 242.96	
				\$242.96
Brasher, Stephen	ENG-101-S2	Rhetoric I	\$ 240.89	
				\$240.89
Carroll, Don	ENG-088-L2	Basic Composition	\$ 240.89	
Carroll, Don	ENG-101-QK	Rhetoric I	\$ 240.89	
Carroll, Don	ENG-102-LL	Rhetoric II	\$ 240.89	
				\$ 722.67
Craig, Marilyn	ENG-086-1B	Reading & Writing III	\$ 246.92	
Craig, Marilyn	ENG-086-2E	Reading & Writing III	\$ 246.92	
Craig, Marilyn	ENG-088-4F	Basic Composition	\$ 246.92	
				\$ 740.76
Donnelly, John	ENG-101-4E	Rhetoric I	\$ 240.89	
				\$240.89
Druska, John	ENG-101-2B	Rhetoric I	\$ 278.41	
Druska, John	ENG-101-3C	Rhetoric I	\$ 278.41	
				\$ 556.82
Dutt, Eric	ENG-102-N2	Rhetoric II	\$ 264.97	
Dutt, Eric	ENG-102-OC	Rhetoric II	\$ 264.97	
				\$ 529.94
Eaton, Barbara	ENG-086-3F	Reading & Writing III	\$ 264.91	
Eaton, Barbara	ENG-088-3E	Basic Composition	\$ 264.91	
				\$ 529.82
Name	CRS ID#	Course Title	10% stipend amount	Total
Hauswald, Carol	ENG-086-4L	Reading & Writing III	\$ 264.97	
				\$264.97
Johnson, Caroline	ENG-101-82	Rhetoric I	\$ 252.14	
				\$252.14
Loomis, Tisha	ENG-101-R2	Rhetoric I	\$ 240.89	
				\$240.89
Martinez Jr, Salvad	ENG-102-1B	Rhetoric II	\$ 240.89	
Martinez Jr, Salvad	ENG-102-JE	Rhetoric II	\$ 240.89	

10% ENG Adjunct Stipend Report Spring 2016

Martinez Jr, Salvad	ENG-102-KF	Rhetoric II	\$ 240.89	
				\$ 722.67
Miranda, Ashley	ENG-101-1B	Rhetoric I	\$ 242.96	
Miranda, Ashley	ENG-101-7F	Rhetoric I	\$ 242.96	
Miranda, Ashley	ENG-102-3C	Rhetoric II	\$ 242.96	
				\$ 728.88
Perusich, James	ENG-086-52	Reading & Writing III	\$ 264.97	
Perusich, James	ENG-088-65	Basic Composition	\$ 264.97	
				\$ 529.94
Schultz, Marcia	ENG-086-6B	Reading & Writing III	\$ 240.89	
Schultz, Marcia	ENG-101-JC	Rhetoric I	\$ 240.89	
				\$ 481.78
Smith-Irowa, Pame	ENG-088-7C	Basic Composition	\$ 278.41	
Smith-Irowa, Pame	ENG-101-9B	Rhetoric I	\$ 278.41	
				\$ 556.82
			TOTAL:	\$ 9,031.40

MORTON COLLEGE

Facility Use Permit Application

This form must be completed and returned no less than forty-five (45) days prior to the date for which the facility is requested. Confirmation will be made in writing.

Date: April 29, 2016

Name of Organization: Latino Youth High School

Address: 2001 South California Ave.

Chicago

60608

Street

City

Zip Code

Telephone: 773-648-2130

Person to Contact: Ernest Gonzalez

Date(s) Requested: June 17, 2016

Time Requested: From: 10:00am

To: 12:00pm

(Include one-half hour before and one-half hour after scheduled event).

Facility Requested: Auditorium

Purpose of Use: High School Graduation

Expected Attendance: 300

Equipment Requested: Microphone//CD Player

Extent to which refreshments, if any, are to be served: Small portions of food

I (we) agree to comply with all rules and regulations set forth in the Morton College Campus Facilities Rental and Use Procedure.

Authorized Signature:

Organization Title:

**Please send this form to: Director of Physical Plant
Morton College
3801 S. Central Ave.
Cicero, Illinois 60804
(708) 656-8000, Ext. 221 Fax (708) 656-7679**

Date

Date

Date

Dr. Stan Fields
President

Date

**MORTON COLLEGE
HOLD HARMLESS AGREEMENT
WAIVER AND RELEASE OF ALL CLAIMS**

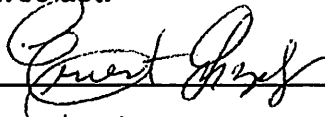
This form must be completed and returned with the Facility Use Permit Application together with a copy of your Certificate of Insurance.

ORGANIZATION: Latino Youth H.S.
ADDRESS: 2001 S. California ave
TELEPHONE: 773-648-2130
DATE (S) OF UTILIZATION: _____

The undersigned shall assume responsibility for and defend at its own expense all claims for personal injury, including but not limited to medical expenses, property damage, and any other type of claim arising for such use; and the undersigned further agrees to pay all costs for losses or damages to Morton College owned land, buildings and equipment. It is further understood that in consideration for being permitted to utilize the facilities of Morton College, I do for myself, my heirs, executors, administrators, assigns, and the organization I represent, hereby release and forever discharge Morton College, its trustees, officers, agents, employees, servants and officials, of and from any and every claim or in equity arising from or by reason of any bodily injury or personal injuries known or unknown, death or property damage resulting or to result from any accident which may occur as a result of this facility utilization.

This release contains the entire agreement between the parties hereto and the terms of this release are contractual and not a mere recital.

I have carefully read the foregoing release and know the contents thereof and sign this release as my own free act.

Authorized Signature: 
Organization Title: Latino Youth High School
Date: May 2/2016



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

5/2/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Lambert Risk Management Services, Inc One North LaSalle Street 35th Floor Chicago IL 60602	CONTACT NAME: Linda Zavos PHONE (A/C, No, Ext): (312) 220-9200 FAX (A/C, No): (312) 220-0117 E-MAIL ADDRESS: INSURER(S) AFFORDING COVERAGE INSURER A: AmTrust North America INSURER B: Technology Assigned Risk INSURER C: Federal Insurance Company INSURER D: INSURER E: INSURER F:
--	--

COVERAGES **CERTIFICATE NUMBER:** CL1582105133 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDITIONAL INSURED	SUBROGATION WAIVED	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Medical Malpractice GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	X		NPP100019402	6/30/2015	6/30/2016	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ Employee Benefits Occurrence \$ 100,000
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			NCA100019603	6/30/2015	6/30/2016	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Uninsured motorist combined \$ 1,000,000
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB DED <input checked="" type="checkbox"/> RETENTION \$ 10,000 OCCUR CLAIMS-MADE			NMB100019903	6/30/2015	6/30/2016	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	TWC3488381	6/30/2015	6/30/2016	PER STATUTE E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
A	Professional Liability D&O/EPLI			NPP100019402 82434933	6/30/2015 6/30/2015	6/30/2016 06/30/2016	Limit \$1,000,000 Limit \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
The Morton College, Board of Trustees, staff, students, agents and/or associates are named as Additional Insured with respects to the General Liability Policy.

CERTIFICATE HOLDER**CANCELLATION**

Morton College
3001 S. Central Avenue
Cicero, IL 60804

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

S Evans-Wofford/LINDA

Linda Evans-Wofford

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MORTON COLLEGE
Facility Use Permit Application

This form must be completed and returned no less than forty-five (45) days prior to the date for which the facility is requested. Confirmation will be made in writing.

Date: 04/25/2016

Name of Organization: American Red Cross

Address: 2200 W Harrison St., Chicago, IL 60612

Street

City

Zip Code

Telephone: 312-288-9991

Person to Contact: Kaleena Wright

Date(s) Requested: Saturday, June 25th & Sunday, June 26th, 2016

Time Requested: From: 7:30am

To: 6:00pm

(Include one-half hour before and one-half hour after scheduled event).

Facility Requested: 4 classrooms & 1 computer lab plus access to Cafeteria for lunch & large gatherings

Purpose of Use: We will be hosting a training institute for our disaster services volunteers.

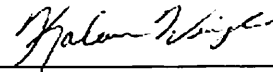
Expected Attendance: 100

Equipment Requested: Access to a computer/laptop and projector in each classroom. Also, a microphone for use in the cafeteria for opening and closing gatherings.

Extent to which refreshments, if any, are to be served: Continental breakfast, lunch, and a snack bar all based in cafeteria

I (we) agree to comply with all rules and regulations set forth in the Morton College Campus Facilities Rental and Use Procedure.

Authorized Signature:



Organization Title:

Disaster Workforce Engagement Manager

Please send this form to: Director of Physical Plant
Morton College
3801 S. Central Ave.
Cicero, Illinois 60804
(708) 656-8000, Ext. 221 Fax (708) 656-7679

Kaleena Wright
Disaster Workforce Engagement Mgr
American Red Cross

Date
4/25/2016

Muddassir Siddiqi, Ed.D.

Date

Date

Dr. Stan Fields
President

Date

**MORTON COLLEGE
HOLD HARMLESS AGREEMENT
WAIVER AND RELEASE OF ALL CLAIMS**

This form must be completed and returned with the Facility Use Permit Application together with a copy of your Certificate of Insurance.

ORGANIZATION: American Red Cross

ADDRESS: 2200 W Harrison St, Chicago, IL

TELEPHONE: 312-729-6100

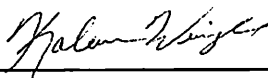
DATE (S) OF UTILIZATION: June 25th & June 26th, 2016

The undersigned shall assume responsibility for and defend at its own expense all claims for personal injury, including but not limited to medical expenses, property damage, and any other type of claim arising for such use; and the undersigned further agrees to pay all costs for losses or damages to Morton College owned land, buildings and equipment. It is further understood that in consideration for being permitted to utilize the facilities of Morton College, I do for myself, my heirs, executors, administrators, assigns, and the organization I represent, hereby release and forever discharge Morton College, its trustees, officers, agents, employees, servants and officials, of and from any and every claim or in equity arising from or by reason of any bodily injury or personal injuries known or unknown, death or property damage resulting or to result from any accident which may occur as a result of this facility utilization.

This release contains the entire agreement between the parties hereto and the terms of this release are contractual and not a mere recital.

I have carefully read the foregoing release and know the contents thereof and sign this release as my own free act.

Authorized Signature:



Disaster Workforce Engagement Manager

Organization Title:

Date:

4/25/2016

Memorandum of Insurance

MEMORANDUM OF INSURANCE					DATE 01-Apr-2015	
<p>This Memorandum is issued as a matter of information only to authorized viewers for their internal use only and confers no rights upon any viewer of this Memorandum. This Memorandum does not amend, extend or alter the coverage described below. This Memorandum may only be copied, printed and distributed within an authorized viewer and may only be used and viewed by an authorized viewer for its internal use. Any other use, duplication or distribution of this Memorandum without the consent of Marsh is prohibited. "Authorized viewer" shall mean an entity or person which is authorized by the insured named herein to access this Memorandum via https://online.marsh.com/marshconnectpublic/marsh2/public/moi?client=168915280. The information contained herein is as of the date referred to above. Marsh shall be under no obligation to update such information.</p>						
PRODUCER Marsh USA Inc. ("Marsh")				COMPANIES AFFORDING COVERAGE		
INSURED American National Red Cross 17th & D Streets NW Washington District of Columbia 20006 United States				Co. A Old Republic Insurance Company		
				Co. B Factory Mutual Insurance Company		
				Co. C		
				Co. D		
COVERAGES						
<p>THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS MEMORANDUM MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS</p>						
CO LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE	POLICY EXPIRATION DATE	LIMITS LIMITS IN USD UNLESS OTHERWISE INDICATED	
A	GENERAL LIABILITY Commercial General Liability Claims made	MWZZ302009	01-JUL-2014	01-JUL-2015	GENERAL AGGREGATE	USD 5,000,000
					PRODUCTS - COMP/OP AGG	Included
					PERSONAL AND ADV INJURY	USD 5,000,000
					EACH OCCURRENCE	USD 5,000,000
					FIRE DAMAGE (ANY ONE FIRE)	See Additional Information
					MED EXP (ANY ONE PERSON)	USD 10,000
A	AUTOMOBILE LIABILITY Any Auto	MWTB302007	01-JUL-2014	01-JUL-2015	COMBINED SINGLE LIMIT	USD 5,000,000
					BODILY INJURY (PER PERSON)	
					BODILY INJURY (PER ACCIDENT)	
					PROPERTY DAMAGE	
	EXCESS LIABILITY				EACH OCCURRENCE	
					AGGREGATE	
	GARAGE LIABILITY				AUTO ONLY (PER ACCIDENT)	

4/1/2015

Memorandum of Insurance (MOI)

					OTHER THAN AUTO ONLY:	
					EACH ACCIDENT	
					AGGREGATE	
A	WORKERS	MWC30201000	01-JUL-2014	01-JUL-2015		
A	COMPENSATION /	MWXS302008	01-JUL-2014	01-JUL-2015	WORKERS COMP	Statutory
A	EMPLOYERS	MWFEX302006	01-JUL-2014	01-JUL-2015	LIMITS	
	LIABILITY				EL EACH ACCIDENT	USD 1,000,000
	THE				EL DISEASE - POLICY	USD 1,000,000
	PROPRIETOR /				LIMIT	
	PARTNERS /				EL DISEASE - EACH	USD 1,000,000
	EXECUTIVE				EMPLOYEE	
	OFFICERS ARE					
	Included					
A	Auto Physical	MWTB302007	01-JUL-2014	01-JUL-2015	Actual Cash Value Basis	Comp. Ded. USD
	Damage					1,000 Coll. Ded.
						USD 1,000
B	Property	LQ232	01-JUL-2014	01-JUL-2015	All risks of physical loss	USD 150,000,000
					or damage, subject to	
					policy exclusions.	
					Deductibles are as	
					scheduled on the policy.	
The Memorandum of Insurance serves solely to list insurance policies, limits and dates of coverage. Any modifications here to are not authorized.						

MEMORANDUM OF INSURANCE		DATE 01-Apr-2015
<p>This Memorandum is issued as a matter of information only to authorized viewers for their internal use only and confers no rights upon any viewer of this Memorandum. This Memorandum does not amend, extend or alter the coverage described below. This Memorandum may only be copied, printed and distributed within an authorized viewer and may only be used and viewed by an authorized viewer for its internal use. Any other use, duplication or distribution of this Memorandum without the consent of Marsh is prohibited. "Authorized viewer" shall mean an entity or person which is authorized by the insured named herein to access this Memorandum via https://online.marsh.com/marshconnectpublic/marsh2/public/moi?client=168915280. The information contained herein is as of the date referred to above. Marsh shall be under no obligation to update such information.</p>		
PRODUCER Marsh USA Inc. ("Marsh")	INSURED American National Red Cross 17th & D Streets NW Washington District of Columbia 20006 United States	
ADDITIONAL INFORMATION Workers Compensation Policy #MWC30201000 - Includes Employers Liability for monopolistic states of North Dakota, Washington, Wyoming, Puerto Rico, and U.S. Virgin Islands.		

Specific Excess Workers Compensation Policy #MWXS302008 - American National Red Cross is self-insured for Workers Compensation in the following states:

Alabama, California, Georgia, Massachusetts, Michigan, Missouri, Ohio, Pennsylvania, Tennessee, and Virginia.

The Excess Liability limits are subject to state approved Self-Insured Retentions.

Specific Excess Workers Compensation Policy #MWFEX302006 -

American National Red Cross is self-insured for Workers Compensation in the following state: Florida. The

Excess Liability limit is subject to a state approved Self-Insured Retention.

As respects to Commercial General Liability Policy #MWZZ302009:

\$100,000 SIR applies to the Commercial General Liability Policy

Damage To Premises Rented To You Limit - USD 5,000,000 Any One Premises

Additional Insured - Designated Person or Organization

Who is an Insured (Section II) is amended to include as an insured all persons or organizations where required by contract or agreement, but only with respect to liability arising out of the insureds operations or premises owned by or rented to the insured.

As respects to Commercial Automobile Policy #MWTB302007:

Additional Insured - Where Required Under Contract or Agreement (U917 8/89) -

It is agreed that this insurance is extended to include the interest of others for whom the Named Insured has agreed under contract to provide auto liability insurance. However, the insurance so provided shall not exceed the scope of coverage and/or limits of the policy. Notwithstanding the foregoing sentence, in no event shall the insurance provided exceed the scope of coverage and/or limits required by said contract or agreement.

Lessor - Additional Insured and Loss Payee (CA 2001 10/01) -

A. Coverage

1. Any "leased auto" on file with the carrier will be considered a covered "auto" you own and not a "covered" auto you hire or borrow. For a covered "auto" that is a "leased auto", Who Is An Insured is changed to include as an "insured" the lessor as per on file with the carrier.
2. The coverages provided under this endorsement apply to any "leased auto" on file with the carrier until the expiration date, or when the lessor or his or her agent takes possession of the "leased auto", whichever occurs first.

B. Loss Payable Clause

1. We will pay, as interest may appear, you and the lessor on file with the carrier for "loss" to a "leased auto".
2. The insurance covers the interest of the lessor unless the "loss" results from fraudulent acts or omissions on your part.
3. If we make any payment to the lessor, we will obtain his or her rights against any other party.

C. Cancellation

Should any of the above described policies be cancelled before the expiration date thereof, notice will be delivered in accordance with the policy provisions.

D. The lessor is not liable for payment of your premiums.

E. Additional Definition

As used in this endorsement:

"Leased auto" means an "auto" leased or rented to you, including any substitute, replacement or extra "auto"

4/1/2015

Memorandum of Insurance (MOI)

needed to meet seasonal or other needs, under a leasing or rental agreement that requires you to provide direct primary insurance for the lessor.

The Memorandum of Insurance serves solely to list insurance policies, limits and dates of coverage. Any modifications hereto are not authorized.

MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION

PROPOSED ACTION: THAT THE BOARD APPROVE THE REORGANIZATION OF THE MORTON COLLEGE ADMINISTRATION AND STAFF EFFECTIVE JULY 1, 2016 AS SUBMITTED.

RATIONALE:

[Required by Board Policies #1.1 and #4.1 and Board-Union Agreement with the Classified Staff Federation, Cook County Teachers Union Local 1600, and A.F.T.]

Ensure an efficient, effective organizational structure that meets and exceeds the needs of students, staff and community.

1. Eliminate the Coordinator of Marketing and Communications position.
2. Eliminate the Part-Time Graphic Designer position.
3. Assign the Ombuds Services responsibilities to the Human Resources Director position.
4. Assign the Associate Director of Business Process Management position to the Human Resources Director.

COST ANALYSIS:

Savings of \$97,000 on salary and benefits.

ATTACHED:

Job Description: Associate Director of Business Process Management



Morton College Job Description

Job Title:	Associate Director of Business Process Management
Range:	(state range for classified union, else administrator, professional, or classified-excluded) Professional
Grant-Funded:	(state which grant and percentage) NA
Reports to and Evaluated by:	Executive Director of Human Resources/Ombudsman College- Provost
Required Qualifications:	A Bachelor's degree in business, information technology, social or behavioral sciences, or other relevant area is required. Demonstrated experience with and knowledge of quality/improvement methodologies, principles, and concepts; project management; and change management. Must be able to demonstrate the Morton College core values of compassion, fairness, respect, responsibility, tolerance and truth.
Desirable Qualifications:	Advanced degree in business or information technology related field. Effective interpersonal, written, and verbal communication skills, including the ability to communicate with people from all levels and backgrounds at the College. The position requires the ability to work independently, attend to multiple projects simultaneously, and meet deadlines.
Job Summary:	Under the supervision of College Provost Executive Director of <u>HR</u> , the Associate Director of Business Process Management (BPM) coordinates a variety of initiatives to promote continuous improvement and organizational effectiveness in administrative and academic areas. S/he provides project management support to cross-functional project teams, supporting the work from initiation to execution. In general, through the Quality Cycle Methodology, the Associate Director of BPM seeks to simplify steps in key business processes; eliminate duplication; maximize the use of available resources; improve communication; and enhance the overall quality of services delivered.
Essential Job Functions:	<ul style="list-style-type: none">Coordinates the documentation and specifications for individual business processes on the campus.

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- Maintains and champions the existing standard operating procedure (SOP) in use by constantly validating the parameters as per requirement/process change.
- Tracks performance indicators (Dash Board) and maintains corrective and preventive action log.
- Implements processes and practices that can adapt quickly to changing organization, business, and demands.

Other Duties:

- Performs other duties as assigned by Provost.
- .

**Work
Environment:**

**Physical
Demands:**

Position Unit:

- ☐ Administration - Exempt
- ☐ Professional Staff - Exempt
- ☐ Faculty, Local 1600, A.F.T.
- ☐ Adjunct Faculty, IEA-NEA
- ☐ Classified Staff - Excluded
- ☐ Classified Staff, Local 1600, A.F.T.
- ☐ Classified Staff - Campus Safety, Local 73, SEIU, AFL-CIO
- ☐ Classified Staff - Service Employees, Local 73, SEIU, AFL-CIO
- ☐ Classified Staff - Part-Time, Local 1600, A.F.T
- ☐ Classified Staff - Part-Time, Non-Union

Employee signature below verifies that the employee has received and read the requirement, essential functions, duties of the position, and the conditions of employment for grant-funded positions.

Employee _____ **Date** _____

MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION

PROPOSED ACTION: THAT THE BOARD APPROVE THE MORTON COLLEGE BENEFITS PACKAGE FOR ELIGIBLE EMPLOYEES FOR FY2017 AS SUBMITTED.

RATIONALE: [Required by Board-Union Agreements and Board Policy 1.1.1]

To provide the following benefits (carriers) as prescribed:

1. Medical (BCBSIL)
2. Dental (Delta Dental)
3. Vision (VSP)
4. Life Insurance (Reliance)

COST ANALYSIS: See Cost Containment Breakdown

ATTACHMENTS: ~~None~~
Cost Containment Breakdown

Cost Containment Breakdown for Employee Benefits

Coverage	+/-	Rate changes for FY17	Remarks
Health	+	8.7%	
Dental	-	6.0%	Rate decrease due to commissions
Vision		0%	Rate guarantee until 2019
Life	-	8.0%	Rate decrease due to commissions
Supplemental Life	-	8.0%	Rate decrease due to commissions
VLTD		0%	

Plan Type	Monthly Premium	EE Contributions	EE % of Premium	Morton Cost
PPO Plan - Faculty				
Employee	742.11	89.05	12.0%	653.06
Family	1,854.48	686.16	37.0%	1,168.32
PPO Plan - Staff (Classified and Excluded)				
Employee	742.11	96.47	13.0%	645.64
Family	1,854.48	667.61	36.0%	1,186.87
PPO Plan - Administrators & Professionals				
Employee	742.11	89.05	12.0%	653.06
Family	1,854.48	667.61	36.0%	1,186.87
PPO Plan - Police				
Employee	742.11	89.05	12.0%	653.06
Family	1,854.48	686.16	37.0%	1,168.32
PPO Plan - Custodial & Service				
Employee	742.11	89.05	12.0%	653.06
Family	1,854.48	686.16	37.0%	1,168.32
HMO IL Plan - Faculty				
Employee	568.14	45.45	8.0%	522.69
Family	1,419.76	482.72	34.0%	937.04
HMO IL Plan - Staff (Classified and Excluded)				
Employee	568.14	51.13	9.0%	517.01
Family	1,419.76	454.32	32.0%	965.44
HMO IL Plan - Administrators & Professionals				
Employee	568.14	45.45	8.0%	522.69
Family	1,419.76	454.32	32.0%	965.44
HMO IL Plan - Police				
Employee	568.14	45.45	8.0%	522.69
Family	1,419.76	482.72	34.0%	937.04
HMO IL Plan - Custodial & Service				
Employee	568.14	45.45	8.0%	522.69
Family	1,419.76	482.72	34.0%	937.04
BA HMO Plan - Faculty				
Employee	551.09	44.09	8.0%	507.00
Family	1,377.16	468.24	34.0%	908.92
BA HMO Plan - Staff (Classified and Excluded)				
Employee	551.09	49.60	9.0%	501.49
Family	1,377.16	440.69	32.0%	936.47
BA HMO Plan - Administrators & Professionals				
Employee	551.09	44.09	8.0%	507.00
Family	1,377.16	440.69	32.0%	936.47
BA HMO Plan - Police				
Employee	551.09	44.09	8.0%	507.00
Family	1,377.16	468.24	34.0%	908.92
BA HMO Plan - Custodial & Service				
Employee	551.09	44.09	8.0%	507.00
Family	1,377.16	468.24	34.0%	908.92

Dental Coverage for FY16

Dental Coverage	Premiums		Employee Contributions	
	FY16	FY17	FY16	FY17
HMO – Single	\$18.98	\$17.46	\$0.00	\$ 0.00
HMO - Single + 1	37.04	34.08	9.26	8.52
HMO– Family	50.72	46.66	12.68	11.67
PPO – Single	35.12	33.05	0.00	0.00
PPO - Single + 1	67.56	63.58	16.89	15.90
PPO – Family	98.58	92.77	24.65	23.19

Vision Coverage for FY16

	Premiums	
	FY16	FY17
Vision		
Employee	\$7.32	\$ 7.32
Family	\$15.74	\$ 15.74

**MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION**

PROPOSED ACTION: THAT THE BOARD APPROVE CHANGES IN CURRICULUM AS SUBMITTED.

RATIONALE: [Required by Board Policy 7.1 and Chapter 110, Act 805, Section 2-12 of the *Illinois Community College Act*]

As a result of curriculum review, we are recommending the addition of five new courses, one new certificate and revision to six existing degrees. Recommendations are based upon input from faculty, Advisory Committees, Dean of Careers & Technical Education, Dean of Arts and Sciences, Curriculum Committee, and the Provost.

COST ANALYSIS: N/A

ATTACHMENTS: Summary of Changes Recommended

SUMMARY OF CHANGES RECOMENDED

Proposed New Courses

CAD 137 Revit MEP Fundamentals

3 credit hours

This course introduces the basic use of Revit software for MEP design of building structures and their components such as Mechanical, Electrical and Plumbing systems in 3D. Students will also annotate the models with 2D drafting elements, access building information from the building data base, work with schedules and creating details. Lecture two hours, laboratory three hours per week.

CAD 141 AutoCAD Prod Essentials

3 credit hours

This course introduces the student already familiar with AutoCAD to use templates and productivity commands. Use drawings with attributes data, static blocks and dynamic blocks. Maximize plotting output, print scales, pallets, tables, schedules and trouble shoot common AutoCAD problems. Lecture two hours, laboratory three hours per week. Prerequisites: CAD 100, CAD 101 and CAD 102 or Consent of Instructor.

CAD 237 Revit BIM Management

3 credit hours

This course uses Revit software for BIM Management applications for Creating custom Templates, Schedules, System Families, Component Concepts, Family Types and Techniques and Other Industry Specific Management Tools and Projects. Lecture two hours, Laboratory three hours per week.

ECE 261 Administrative Internship

3 credit hours

This course is a practicum designed for those individuals who are interested in serving as administrators or directors of early childhood programs. The focus of this practicum experience is the application of early childhood leadership strategies, administrative skills and knowledge. Student practitioners will be supervised for 300 clock hours in an early childhood program and one-hour per week seminars to discuss readings, current issues, reports, problematic areas, and personal reflections. Prerequisite: ECE 210

TPM 116 Research in Massage

3 credit hours

This course will explore research and give the student some awareness of how to understand the information in research articles. Students will learn about research literacy, how to distinguish and evaluate qualitative and quantitative research, and how to make sense of statistical data. The student will learn how to write case studies/case reports.

Proposed Revised Curriculum

The following programs are being revised:

Accounting – AAS Degree – add MAT 105 as required program course, no change in total credit hours

Business Management – AAS Degree – add MAT 105 as required program course, no change in total credit hours, add BUS 111 as prerequisite to courses, BUS 230 and 231

Therapeutic Massage Program Certificate – remove program prerequisite of BIO 103, replace BIO 103 and 104 with BIO 152, no change in total credit hours

Therapeutic Massage AAS Degree – remove program prerequisite of BIO 103, replace BIO 103 and 104 with BIO 152, no change in total credit hours

Physical Therapist Assistant AAS Degree – add program prerequisite of PHY 100, replace BIO 103 and 104 required courses with BIO 152, no change in total credit hours

Revise Computer Assisted Design AAS Degree to include CAD electives, add CAD 141, no change in total credit hours

Proposed New Curriculum

3D CAD Certificate

This two semester certificate is designed for current students, working drafters, designers and engineers in need of updating their knowledge, skills and/or resume.

Program Requirements:

CAD 107	20/20 Kitchen Design	3 credit hours
CAD 127	Solid Works Essentials	3 credit hours
CAD 137	Revit MEP Fundamentals	3 credit hours
CAD 215	3D Modeling	3 credit hours
CAD 220	Autodesk Inventor	3 credit hours
Overall Total		15 credit hours

MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION

PROPOSED ACTION: THAT THE BOARD APPROVE AND RATIFY THE AGREEMENT WITH MS. MARTHA HERNANDEZ, AN INDEPENDENT CONTRACTOR, TO PROVIDE SERVICES TO SPECIAL NEEDS STUDENTS AT A COST NOT TO EXCEED \$50,000 FOR FISCAL YEAR 2017, AS SUBMITTED.

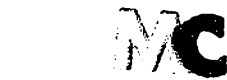
RATIONALE: [Required by Board Policy 5.3.1 and Chapter 110, Act 805, Section 3.27.1 of the *Illinois Compiled Statutes*]

This is an independent contractor working as interpreter for deaf and hard of hearing students. Ms. Hernandez shall be responsible for all taxes. There are no additional benefits to be paid or obligations incurred by Morton College.

COST ANALYSIS: Not to exceed \$50,000 – FY 2017

[\$50,000 - FY 2016]

ATTACHMENTS: Agreement



This Agreement outlines the arrangement between Deaf/HH Interpreter, Martha Hernandez heretofore referred to as IC, and Morton College, heretofore referred to as CLIENT. IC and CLIENT are the only parties to this Agreement. CLIENT desires to engage IC to perform consulting services further described herein. In consideration of the foregoing representations, CLIENT and IC have agreed upon the terms and conditions as stated in this Agreement as follows:

1. TERM OF THE AGREEMENT

The term of this Agreement shall commence on July 1, 2016 and terminate June 30, 2017. Either party may terminate this Agreement on thirty (30) days' written notice. All provisions of this Agreement shall apply to all services and all periods of time in which IC renders services for or on behalf of CLIENT, regardless of the date on which the Agreement is actually executed.

2. INDEPENDENT CONTRACTOR STATUS

The express intention of the parties is that IC is an independent contractor and not an employee, agent, or partner of CLIENT. Nothing in this Agreement shall be interpreted or construed as creating or establishing the relationship of employee and employer between IC and CLIENT or any employee or agent of IC. Both parties acknowledge the IC is not an employee for state or federal tax purposes.

IC declares that IC is self-employed and engaged in the independent business of consulting.

3. LICENSING REQUIREMENTS

IC declares that IC has complied with all federal, state, and local business permits and licensing requirements necessary to conduct business.

4. TAX RESPONSIBILITIES

IC declares that IC has complied with all necessary federal, state, and local self-employment tax requirements and that IC shall file all of the necessary tax returns and pay all of the necessary self-employment taxes. CLIENT shall not assist with any federal or state income tax withholdings or make any tax contributions on behalf of IC.

5. INSURANCE

IC declares that IC has obtained professional liability insurance for IC and that IC shall make all applicable premium payments, deductibles, and renewal payments for such insurance policies of IC. IC agrees to hold harmless and indemnify CLIENT for any and all claims arising out of any injury, disability, or death of IC. IC understands that CLIENT shall not obtain or pay for any insurance on behalf of IC.

6. PERFORMANCE OF SERVICES

IC shall work on selected projects designated by Morton College and related to the Morton College.

**MORTON COLLEGE
INDEPENDENT CONTRACTOR AGREEMENT**

IC shall be supervised by the Morton College Director of Student Development and work in collaboration with:

- Director of Student Development
- Disability Specialist and Academic Advisor

IC reserves the sole right to control or direct the manner in which services are to be performed.

IC shall retain the right to perform similar services for other entities during the term of this Agreement but agrees to use its best efforts to perform the consulting services for Morton College.

IC reserves the right to refuse to perform services outside the scope of this Agreement.

Subject to the foregoing, CLIENT reserves the right to inspect, stop work, prescribe alterations, and generally to supervise the work to ensure its conformity with that specified in this Agreement.

7. TIME AND LOCATION OF WORK

IC shall perform the services required by this Agreement at any place or location and at any time as IC deems necessary and appropriate.

8. TERMS OF PAYMENT

Client agrees to compensate IC at a rate of \$40 per hour. IC shall submit hours worked on a weekly basis to Marlena Avalos-Thompson and Marie Ferro. Payment of hours shall be made on a semi-monthly basis in accordance with all the rules and regulations of the State of Illinois and the Internal Revenue Service. Work performed by IC during the full term of this Agreement shall not exceed in total the cost of \$50,000.

9. PAYROLL AND EMPLOYMENT TAXES

No payroll or employment taxes of any kind shall be withheld or paid by CLIENT on behalf of IC, including without limitation, FICA, FUTA, federal personal income tax, state personal income tax, state disability insurance tax, workers' compensation, and state unemployment tax. CLIENT's understanding is that IC is taking care of all of these items.

10. EXPENSES

IC shall be responsible for all costs and expenses incidental to the performance of services for CLIENT, including without limitation, all costs of fees, fines, licenses, or taxes required of or imposed against IC and all other of IC's costs of doing business. CLIENT shall not be responsible for expenses incurred by IC in performing services for CLIENT.

11. INDEMNIFICATION

To the extent permitted by law, IC will indemnify protect, defend and hold the College, its trustees, individually and collectively and its affiliates, officers, agents and employees (the

**MORTON COLLEGE
INDEPENDENT CONTRACTOR AGREEMENT**

"Indemnified Parties") free and harmless for any and all liabilities, claims, demands, actions, costs, suits or matters arising out of or related to the performance of the work under this Agreement, whether based upon or claimed to be based upon statutory, contractual, tort or other liability of any indemnity hereunder, provided that no party shall be indemnified for claims arising from such party's own negligence. The provisions of this Article shall not be construed to require IC to indemnify any party for or against such party's own negligence. The obligations of IC pursuant to this Article are not to be construed to negate or reduce any other right or obligation of indemnification which would otherwise exist as to any party or person described in this Article. IC's obligation to indemnify the CLIENT shall survive the termination of this Agreement.

12. CONFIDENTIALITY

So long as this Agreement remains in effect, IC may have access to and become acquainted with various trade secrets, consisting of management, financial, and operational materials, and methods and processes, and compilations of information, and records and specifications of the CLIENT, which are owned by the CLIENT and which are regularly used in the operation of the CLIENT's business. IC acknowledges such information is secret and confidential (except as prohibited by law) and that the CLIENT disclosed the same to IC so it could undertake the work per this Agreement. IC shall not disclose any such secrets, directly or indirectly, or use them in any other way either during the term of this Agreement or at any time thereafter, except as required in the course of its performance in accordance with Agreement or otherwise as required by law. The CLIENT acknowledges that IC may develop for itself, or for others, problem solving approaches, frameworks or other tools or information similar to the materials and processes developed in performing the work per this Agreement and any additional services it provides to the CLIENT, and nothing contained herein precludes IC from developing or disclosing such materials and information provided that the same do not contain or reflect confidential information belonging to the CLIENT.

All files, records, documents, drawings, specifications, equipment and similar items relating to business at the CLIENT, whether prepared by IC or those acting on behalf of IC, shall remain the property of the CLIENT. IC shall not be entitled to review any records protected by the Family Educational Rights and Privacy Act, except upon written approval by an officer of the CLIENT.

At any time upon the CLIENT's request and/or upon termination of the Agreement, IC shall immediately deliver to the CLIENT all personal property owned by, belonging to or concerning any part of the CLIENT's activities or concerning any part of IC's activities relating to the Project (collectively, the "Property"). The Property is acknowledged by IC to be the CLIENT's property, which is only entrusted to IC on a temporary basis in its capacity as a provider of services to the CLIENT.

13. SUBSIDIARY OR AFFILIATE OF CONTRACTOR

By signing this contract, IC agrees that the work shall be in the name of IC. IC may not enter into a contract with the CLIENT in the name of any affiliate, subsidiary, parent, brother or sister company or related entity of IC. IC may not subcontract the work of the agreement. Subcontracting will be deemed to be in substantial compliance with the contract and will be deemed to be non-responsive to the CLIENT's contractual terms.

**MORTON COLLEGE
INDEPENDENT CONTRACTOR AGREEMENT**

IC has no authority to contract with third parties. IC may recommend vendors to the President. In the event the CLIENT secures a vendor to provide professional service to the CLIENT and such costs are directly or indirectly passed on to the CLIENT for payment, the party providing the primary professional service shall not 'mark-up' the costs to the CLIENT and that the CLIENT shall only be responsible for any actual costs incurred and paid for by the contractor providing professional services directly to the CLIENT.

IC must disclose all financial gains resulting from vendor contracts, or for service procured by third party vendors.

14. NOTICES

All notices and demands required hereunder shall be deemed given upon: (a) actual receipt if personally delivered and the sender received written confirmation of personal delivery; (b) receipt as indicated by the written or electronic verification of delivery when delivered by a reputable overnight delivery carrier; or (c) three (3) business days after the sender posts with the United States Post Office via registered or certified mail (return receipt requested) with postage prepaid and properly addressed as follows or to such other address as either party may specify in writing.

If to CLIENT: Office of the President, Dr. Stanley Fields, Morton College, 3801 S. Central Ave., Cicero, IL 60804

If to IC: Martha Hernandez 1412 Willow Lane Apt. #3 Westmont, IL. 60559

15. MISCELLANEOUS

A. Construction and Governing Law

Construction and interpretation of this Agreement shall at all times and in all respects be governed by the laws of the State of Illinois, without regard to its conflicts of laws principles. The parties acknowledge that they have had an opportunity to negotiate, review and revise this Agreement and have it reviewed by legal counsel, if desired. Further, the parties acknowledge that they have been given a reasonable time to consider and sign this Agreement and agree that this consideration period has been reasonable and adequate. Therefore, the normal rules of construction, to the extent that any ambiguities are to be resolved against the drafting party, shall not be employed in the interpretation of this Agreement.

B. Modification

No provision of this Agreement may be modified, waived or discharged unless such waiver, modification or discharge is agreed to in writing and signed by authorized representatives of each party. No waiver by either party regarding any breach of a condition or provision of this Agreement shall be deemed a waiver of similar or dissimilar provisions or conditions of this Agreement. No agreement or representations, oral or otherwise, express or implied, with respect to the subject matter hereof have been made by either party which are not expressly set forth in this Agreement.

**MORTON COLLEGE
INDEPENDENT CONTRACTOR AGREEMENT**

C. Headings

The headings used herein form no substantive part of this Agreement, are for the convenience of the parties only, and shall not be used to define, enlarge or limit any term of this Agreement.

D. Facsimile Transmission

A signature affixed to this Agreement and transmitted by facsimile shall have the same effect as an original signature

E. Non Assignment

This Agreement is personal in character and neither the CLIENT nor IC shall assign its respective interest in this Agreement without the prior written consent of the other. No assignment, even if consented to, shall in any way reduce or eliminate the liability of the assignee for obligations accrued prior to such assignment.

F. Partial Invalidity

Each provision of this Agreement shall be valid and enforceable to the fullest extent permitted by law. If any provision of this Agreement or the application of such provision, to any extent, is found to be invalid or unenforceable, the remainder of this Agreement or the application of such provisions shall remain in full force and effect without impairment or invalidation.

17. ENTIRE AGREEMENT

This Agreement contains the entire Agreement between the parties to this Agreement with respect to the subject matter of this Agreement and supersedes all prior understandings, agreements, representations, and warranties, if any, with respect to such subject matter.

Executed on the date and year first above written, by:

INDEPENDENT CONSULTANT:

CLIENT:

Date

Morton College – President Date

Printed:
Martha Hernandez

Printed:
Stanley Fields, Ph.D.

MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION

PROPOSED ACTION: THAT THE BOARD APPROVE INTERPRETING SERVICES FOR SPECIAL NEED STUDENTS FROM CENTRAL AREA INTERPRETER REFERRAL SERVICE (CAIRS) IN AN AMOUNT NOT TO EXCEED \$100,000 FOR FISCAL YEAR 2017.

RATIONALE:

[Required by Board Policy 5.3.1 and *Chapter 110, Act 805, Section 3.27.1 of the Illinois Compiled Statutes*]

Interpreting services are required accommodations for students served through our Disability Specialist. In addition to utilizing CAIRS, the College uses a second service to ensure uninterrupted service for our students. These services vary by year and semester, but it is important that the College be prepared for the welfare and benefit of our students requiring this service.

COST ANALYSIS:

\$100,000 – not to exceed for FY 2017; aligned to budgeted amount

ATTACHMENTS:

None



RATES AND POLICIES

University CLIENTS

Effective August 1, 2015

REQUESTING SIGN-LANGUAGE INTERPRETING SERVICES

Requesting interpreter services through CAIRS is easy!

STEP 1: Contact CAIRS

Option 1: Email: info@CAIRS.net

Option 3: Fax: 312-895-4313

Option 2: Through the website: www.CAIRS.net
(use request tab on homepage)

Option 4: Phone: 312-895-4300

CAIRS Business Hours are 9:00AM - 5:00PM c.s.t. Monday - Friday

CAIRS office is closed on the following days: New Year's Day, Martin Luther King's Birthday, President's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Day after Thanksgiving, Christmas Eve, and Christmas Day. **NOTE:** In the event that a holiday falls on a Saturday, the office will be closed on the preceding Friday. In the event that a holiday falls on a Sunday, the office will be closed on the following Monday.

STEP 2: Provide the following 13 pieces of required information to request a sign-language interpreter.

ALL REQUESTS MUST BE MADE IN WRITING AND MUST INCLUDE THE FOLLOWING INFORMATION:

1. School name, address and Customer ID#
2. Student name
3. Class name (subject type and topic of assignment)
4. Class location and room number
5. Instructors name
6. Day(s) of week
7. Start and end dates
8. Days that there are no classes
9. Time duration of assignment (start and end times)
10. Preferred minimum skill level and interpreting capability (ASL, PSE, ESL, SEE, Tactile, Oral, etc.)
11. On-site contact person's name, phone number and email address
12. Billing contact person's name, address, and phone number (if different from contact person)
13. Parking details AND any additional information (dress code, if photo ID is required, etc.)

IMPORTANT NOTES:

- All 13 pieces of information are required **before** a coordinator can look for an interpreter. The customer is solely responsible for providing all the required information.
- Once an assignment is booked and an interpreter is secured, it is at that point that the customer is responsible for all charges.
- If the request will take place in less than two business days or is an emergency in nature please place the order and then call CAIRS at 312-895-4300 to confirm receipt of the order. These requests will include additional fees as noted on page three of this document.
- Occasionally, multiple interpreters are needed to fill requests exceeding two hours in length, in these instances the client will be billed for all fees per interpreter.
- All next-day assignment requests **must** be received no later than 4:30 PM to be processed on the same day. These requests will include additional fees as noted on page three of this document.
- Interpreter assignment requests for locations which have a lower concentration of available interpreters may incur travel costs.

STEP 3: CAIRS will work diligently with the customer to obtain a high quality certified interpreter. Once an interpreter is secured. CAIRS will contact the customer with the interpreter's information. **CAIRS provides only licensed interpreters.**

All jobs are assignment specific and not time specific (i.e., an interpreter secured to interpret a Math class cannot then be asked to interpret an Advisement meeting unless both were originally requested for the assignment).

ASSIGNMENT LENGTH

- All assignments are charged a standard service fee (**see assignment rates on page three**).
- In most cases, a single interpreter can work alone for up to two hours.
- While the majority of assignments are two hours or less in length and will require only one interpreter, CAIRS reserves the right to contract with two interpreters for a two hour or less assignment based upon the Deaf consumers preferences and needs, workload intensity, size of group involved, or topic content.
- Assignments exceeding two hours require a second interpreter due to the mental and physical demands of interpreting. If a second interpreter is unavailable, the available interpreter will be asked if they are willing to work the assignment alone with additional breaks as necessary.
- Assignments over two hours with only one interpreter will be charged at one and a half times the hourly rate.
- **Overtime** - Assignments that exceed the originally requested time period are billed in 15-minute increments and are subject to the interpreter's individual schedule. Overtime availability is not guaranteed.

CANCELLATION AND ALTERATION POLICIES

CAIRS continually demonstrates a high success rate in filling customer requests. Occasionally, due to significant volume during peak periods or insufficient advanced request notice, CAIRS may be unable to fill an assignment. If that should occur, CAIRS will notify the customer and explore the possibility of rescheduling the assignment. **The customer will never be charged for an unfilled assignment.**

Cancellations to Scheduled Assignments

- **Cancelled without charge** - Assignments may be cancelled without charge up to two full business days prior to the scheduled assignment date, (i.e. for an assignment on Friday the customer must call before 5:00 PM on the Tuesday before to avoid paying the full amount of the assignment. If the customer calls after 5:00 PM on Tuesday the customer will be responsible for paying for the full amount of the assignment.)
- **Cancelled with charge** - Occasionally a Deaf consumer will miss an appointment or meeting. CAIRS must be notified when the customer becomes aware that a Deaf consumer is going to miss a scheduled assignment! **CAIRS remains contractually obligated to compensate the interpreters for all requests cancelled with less than two full business days prior notice. Consequently, CAIRS must hold customers contractually obligated for these charges.**
 - If the customer notifies us less than two full business days prior to the assignment that the Deaf consumer will not be at the appointment, the customer will be responsible for paying for the full amount of the assignment.
 - If an interpreter arrives at an assignment and the Deaf consumer is not there or an interpreter is notified upon arrival at the assignment that the Deaf consumer is not coming, the customer will be responsible for paying for the full amount of the assignment.

Alterations to Scheduled Assignments

- **Less than two full business days prior notice** - Any changes to a scheduled interpreter assignment with less than two full business days prior notice but more than one full business day prior will result in cancellation of the original assignment with full charge and the creation of a new assignment with a Short-Notice Fee.
- **Less than one full business day prior notice** - Any changes to a scheduled interpreter assignment with less than one full business day prior notice will result in cancellation of the original assignment with full charge and the creation of a new assignment with an Emergency Fee and Travel Time Fee to and from the assignment.
- **Same location multiple emergency assignments** - If an interpreter is at the location of a scheduled assignment and other emergency assignment requests are made for the same location, Emergency or After-Hours fees will apply to all additional assignments, but Travel Time fees will only apply to the first and last assignment (to and from the assignment location, with a maximum of three hours travel per assignment). Again, this is contingent on the individual interpreters' availability.

ACKNOWLEDGEMENT

I have received, read, understand and agree to the terms and conditions of CAIRS Rates and Policies as outlined on the previous pages. On behalf of my organization, I accept these terms and conditions as binding upon us. My signature indicates authorization to secure interpreting services and responsibility for payment on behalf of my organization named below.

PRINT ALL INFORMATION BELOW (Required Information with *)

Morton College
*Company Name

3801 S. Central Ave
*Company Address (Line 1)

C
Company Address (Line 2)

Cicero, IL 60804
*Company Address (City, State, Zip Code)

marlena.avalos-thompson@morton.edu
*Send Invoice to (Email Address)

If there is more than one service location
or more than one authorized user, please
attach a separate piece of paper with that
information.

Billing Information: (if different from above)

Billing Address (Line 1)

Billing Address (Line 2)

Billing Address (City, State, Zip Code)

Marie Ferro
*Contact Person Name

Disability Specialist
Contact Person Title

708-656-8000 x 2153
*Contact Person Phone Number

708-656-9592
Contact Person Fax Number

marie.ferro@morton.edu
Contact Person Email Address

Marie Ferro 5-5-16
*Contact Person Signature Date

Marlena Avalos-Thompson
Billing Contact Person Name

Director of Student Development
Billing Contact Person Title

708-656-8000 x 2245
Billing Contact Person Phone Number

708-656-9592
Billing Contact Person Fax Number

marlena.avalos-thompson@morton.edu
Billing Contact Person Email Address

Fax, Email or Mail the Completed Form to:
312-895-4313 Fax • info@CAIRS.net
CAIRS • 4801 Southwick Dr. • Suite 610 • Matteson, IL 60443

PLEASE NOTE: All invoices are due upon receipt

CUSTOMER ID:

ASSIGNMENT RATES

	Advanced Notice <i>More than 2 Business Days Prior Notice</i>	Short Notice <i>Less than 2 Business Days Prior Notice</i>	Emergency <i>Same or 1 Business Day Prior Notice</i>	Legal Consulting	Legal Recording	Tactile/ Trilingual	Audio/Video Taping/ Performance	Holidays
Standard Service Fee	\$102	\$102	\$102	\$138	\$172	\$120	\$140	Varies
Additional Time <i>(in excess of 2 hours)</i>	\$51 per hour	\$51 per hour	\$51 per hour	\$69 per hour	\$86 per hour	\$60 per hour	\$70 per hour	1.5 Times Scheduled Rate
Additional Fees	None	\$50 Short Notice Fee	\$55 Emergency Notice Fee	Additional Fees will apply based on when the request for the assignment is placed. Requests with less than two business day's prior notice will incur a \$50 Short Notice Fee; same or one business day prior notice will incur a \$55 Emergency Notice Fee.				
Travel Time Fee	No travel with Advanced Notice	No travel with Short Notice	\$51 per hour up to 3 hour maximum	Travel Time Fees will apply based on when the request for the assignment is placed. Requests with less than one business day prior notice or after business hours notice will incur Travel Time at \$51 per hour to and from the assignment with a three hour maximum.				

ALL FEES ARE PER INTERPRETER PER ASSIGNMENT

- **Legal Consultation:** Legal consultations are assignments where legal counsel is present but where no official recording is taken. These assignments include intake interviews, advice and counsel in attorney offices, settlement conferences, and other discussions, conversations and meetings with attorneys present.
- **Legal Recording:** Legal recordings are assignments where an official recording is taken or there is an independent fact finder present or presiding. These assignments include depositions, recordings, arbitration proceedings, court proceedings and trials.
- **Tactile:** Tactile assignments are those for individuals who are Deaf and Blind.
- **Trilingual:** Trilingual assignments are those that include a foreign language.
- **Performance:** A scripted live performance for an audience. *(Additional two hours of prep time added to all performances.)*
- **Audio/Video Taping:** this includes all audio/video taped assignments that are recorded and may be used at a later date.
- **Holidays:** Holiday rates apply to assignments that take place on the following holidays: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day.

Special Note: CAIRS prides itself with the quality of our freelance interpreters. While engaged to provide professional services, the customer may become familiar with various interpreters CAIRS contracts with and wish to extend an offer of employment. CAIRS values the working relationship with each freelance interpreter, but also does not desire to hinder the opportunities that may present themselves. The customer agrees to reimburse CAIRS one-third of the interpreters' earnings within the past year at CAIRS or \$4,000, whichever is greater, should the customer extend an offer of employment and it be accepted.

Mentoring Verification Form

CAIRS strives to support the interpreter community through various means, including, but not limited to, partnering with Interpreter Training Programs (ITPs) in the Practicum component of their degree and certificate programs. In doing so, student interpreter interns are paired with licensed mentor interpreters on CAIRS assignments, for the purpose of observing the work of the mentor and/or performing some or all of the interpreting work in a supervised environment. To foster mentoring relationships coincides with our mission "to improve the overall wellbeing of the Deaf and Hard of Hearing Community through consistent excellence in provision of services as well as community education, leadership and advocacy." Cooperation between CAIRS, our customers, mentor interpreters and ITPs will allow interns to gain real-world learning experiences that not only satisfy graduation requirements for students of the interpreting profession, but also ensure the availability of skilled, qualified interpreters in the years ahead.

CAIRS will supply mentor interpreters with an Intern Consent Form for customers who wish to document the deaf/hard of hearing consumer's permission for the intern's involvement in writing. This form will be signed upon arrival by the deaf/hard of hearing and hearing consumers, as well as the licensed interpreter(s) and the intern. CAIRS recognizes that, while organizations may give consent for intern attendance, individual consumers may prefer not to allow interns, or request that they only observe rather than perform interpreting services. Mentors and interns will honor such preferences and right of refusal as expressed upon arrival at each assignment.

Furthermore, there is never an additional cost to customers when an intern is permitted to attend an assignment.

Would your organization be willing to participate in the education and professional development of student interpreter interns? Please check one of the boxes below to state whether your organization will permit interns to accompany mentor interpreters to your facilities.

- ☒ Our organization **approves** the attendance of interns at any of our facilities for any assignment unless otherwise noted.
- ☐ Our organization **does not approve** the attendance of interns at any of our facilities for any assignment unless otherwise noted.

X Mami Ferro Marie Ferro 5-5-16
Signature Print Name Date

Morton College
Name of Organization

If you have any questions, please feel free to contact CAIRS at 312-895-4300 or info@cairs.net.

CAIRS Scheduling & Pricing Guide for Jobs with Less Than Two Full Business Days Prior Notice – *Does not include after business hours calls*

Day You Call to Make Your Request	Day of Interpreting Services									
	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SAT./SUN.	MONDAY	TUESDAY	WEDNESDAY	THURSDAY
MONDAY Request Placed on Monday For: MONDAY, TUESDAY or WEDNESDAY	Emergency Fee AND Travel Time Fee	Emergency Fee AND Travel Time Fee	Short-Notice Fee	NO ADDITIONAL FEES	NO ADDITIONAL FEES	NO ADDITIONAL FEES				
TUESDAY Request Placed on Tuesday For: TUESDAY, WEDNESDAY or THURSDAY		Emergency Fee AND Travel Time Fee	Emergency Fee AND Travel Time Fee	Short-Notice Fee	NO ADDITIONAL FEES	NO ADDITIONAL FEES	NO ADDITIONAL FEES			
WEDNESDAY Request Placed on Wednesday For: WEDNESDAY, THURSDAY or FRIDAY			Emergency Fee AND Travel Time Fee	Emergency Fee AND Travel Time Fee	Short-Notice Fee	NO ADDITIONAL FEES	NO ADDITIONAL FEES	NO ADDITIONAL FEES		
THURSDAY Request Placed on Thursday For: THURSDAY, FRIDAY, SATURDAY, SUNDAY or MONDAY				Emergency Fee AND Travel Time Fee	Emergency Fee AND Travel Time Fee	Short-Notice Fee	Short-Notice Fee	NO ADDITIONAL FEES	NO ADDITIONAL FEES	
FRIDAY Request Placed on Friday For: FRIDAY, SATURDAY, SUNDAY, MONDAY or TUESDAY					Emergency Fee AND Travel Time Fee	Emergency Fee AND Travel Time Fee	Emergency Fee AND Travel Time Fee	Short-Notice Fee	NO ADDITIONAL FEES	NO ADDITIONAL FEES

PLEASE NOTE THE FOLLOWING:

- All Fees are Per Interpreter
- Next day assignment requests received after 4:30 PM will not be processed until 9:00AM the next business day
- CAIRS defines a 'Business Day' as 9:00AM to 5:00PM, Monday through Friday. **In order to avoid additional fees your request must be received more than two full 'business days' prior to the date of interpreting service (HOLIDAYS DO NOT COUNT AS BUSINESS DAYS).** Fees are based on the amount of advance notice in terms of 'business days' not hours, (i.e. 48 hours is not the same as two 'business days')
- **Holiday Rates Apply for the Following Days:** New Year's Day, Memorial Day, Independence Day, Thanksgiving Day, Labor Day, and Christmas Day
- CAIRS is closed on major holidays and you must consider those days as **non-business days** when scheduling an assignment; holidays do not count as a 'business day'. **CAIRS Office is Closed on the Following Days:** New Year's Day, Martin Luther King's Birthday, President's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Day after Thanksgiving, Christmas Eve, and Christmas Day. **PLEASE NOTE:** In the event that a holiday falls on a Saturday, the office will be closed on the preceding Friday. In the event that a holiday falls on a Sunday, the office will be closed on the following Monday.

CAIRS • 4801 Southwick Dr., Suite 610 • Matteson, IL 60443 • 312-895-4300 Phone • 312-895-4313 Fax

CAIRS College Rates and Policies – Effective August 1, 2015

Page 6

**MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION**

PROPOSED ACTION: THAT THE BOARD APPROVE INSTITUTIONAL MEMBERSHIP IN THE NATIONAL COUNCIL FOR STATE AUTHORIZATION RECIPROCITY AGREEMENT FOR FY 2017 FOR THE ANNUAL FEE OF \$4,000, AS SUBMITTED.

RATIONALE:

[Required by Board Policy No. 2.10]

The National Council For State Authorization Reciprocity Agreement is an agreement amongst its membership that establishes standards for its higher education distance-learning courses and programs. The national council for state authorization reciprocity agreement (NC-SARA) is designed to make it possible for students to take courses outside of the state in which they reside and earn credit.

COST ANALYSIS:

\$4,000 – FY 2017

ATTACHMENTS:

Agreement



National Council for State Authorization Reciprocity Agreements

*A voluntary, regional approach
to state oversight of distance education*

Indicate Regional Compact:

- ☒ Midwestern Higher Education Compact
☐ New England Board of Higher Education
☐ Southern Regional Education Board
☐ Western Interstate Commission for Higher Education

Application and Approval form for Institutional Participation in SARA

**An institution applying to operate under the State Authorization Reciprocity Agreement (SARA)
must submit this form to its home state's portal agency for SARA.**

When a state checks "yes" on this form, the state affirms that the applicant institution has followed proper procedures and provided necessary documents to operate under SARA, but this affirmation does not necessarily represent state evaluation of the institution's ability to perform under SARA policies.

An institution seeking approval to operate under the terms and standards of SARA must meet the following requirements:

<u>Applicant</u> Institution affirms meeting the requirement Initial here	<u>State</u> Institution meets the requirement	
	Yes	No
1. Have its principal campus or central administrative unit domiciled in a state that has joined the State Authorization Reciprocity Agreement (SARA) initiative and be authorized to operate in that state.* Only distance education content originating in the United States or a U.S. territory is eligible to be offered under SARA.** (Attach documentation)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Be a U.S. degree-granting institution that is accredited by an accrediting body recognized by the U.S. Secretary of Education. (Attach documentation)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. For non-public institutions, have a financial responsibility index score from the U.S. Department of Education that is 1.5 or above, or, if its score is between 1.0 and 1.5, successfully demonstrate to its home state's portal agency that it is nevertheless sufficiently financially stable to justify participation in SARA. Public institutions are presumed to be sufficiently financially stable for SARA purposes. (Attach documentation) Public institutions leave this blank.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Agree to abide by the <i>Interregional Guidelines for the Evaluation of Distance Education</i> adopted by the Council of Regional Accrediting Commissions, as summarized in SARA policy 5(2)1-9. (See Appendix)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Agree to be responsible for the actions of any third-party providers used by the institution to engage in operations under SARA.	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Applicant Institution
affirms meeting the
requirement

State Institution
meets the
requirement

Initial here

Yes No

- | | | |
|---|-------------------------------------|--------------------------|
| 6. Agree to notify its home state's portal agency of any negative changes to its accreditation status. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 7. Agree to provide data necessary to monitor SARA activities. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 8. Agree to work with its home state's portal agency to resolve any complaints arising from its students in SARA states, and to abide by decisions of that entity.*** | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 9. Apply to its home state's portal agency over the signature of the institution's CEO or chief academic officer. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 10. Agree to notify in writing all students in a course or program that customarily leads to professional licensure, or which a student could reasonably believe leads to such licensure, whether or not the course or program meets requirements for licensure in the state where the student resides. If an institution does not know whether the course or program meets licensure requirements in the student's state of residence, the institution may meet this SARA requirement by informing the student in writing and providing the student the contact information for the appropriate state licensing board(s). An e-mail dedicated solely to this purpose and sent to the student's best known e-mail address meets this requirement. The institution should use other means to notify the student if needed. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 11. Agree, in cases where the institution cannot fully deliver the instruction for which a student has contracted, to provide a reasonable alternative for delivering the instruction or reasonable financial compensation for the education they did not receive. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 12. Agree to pay to the state any state fees for SARA participation required by the home state for administering SARA. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 13. Agree to pay its annual SARA participation fee to the National Council for SARA (NC-SARA). This single annual fee replaces any fees that the institution would ordinarily pay to other SARA member states. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 14. Agree to abide by conditions of provisional approval, if necessary. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

*SARA considers the home campus to be where an institution has its legal domicile. Any disputes about which state is the home state will be resolved for SARA purposes by the affected regional compacts or the National Council (NC-SARA), as needed.

**The fact that a foreign institution is owned by a U.S. entity does not qualify distance education originating from the non-U.S. institution to be offered under SARA. Only distance education offerings under the oversight of the U.S. state or territory can be offered through SARA.

***Complaints must follow the institution's customary resolution procedure prior to being referred to the state under SARA procedures. Grade appeals and student conduct appeals are not allowed under SARA.

Institutional Designation and Affirmation

I, the undersigned representative of (institution name) Morton College, having the authority to commit the institution to operate under the SARA interstate agreement, hereby certify that this institution meets all of the standards and requirements stated herein required for operation under the SARA agreement.

Mailing address of institution:

3801 S Central Avenue, Cicero, IL 60804

Institution OPEID number: 00172800

Institution FTE (latest IPEDS): 3,009

Name of principal SARA contact: Marlena Avalos-Thompson

Email of principal SARA contact: M.Avalos-Thompson@morton.edu

Phone number of principal
SARA contact: 708-656-8000 x2245

Typed name of signatory officer: Dr. Muddassir Siddiqi

Signature:

Date signed:

Title of signatory
institutional officer: Provost

If institutional membership in SARA is denied by the home state's portal agency, the portal agency will provide to the applicant institution a written reason for the denial. The institution may reapply at any time, having corrected any deficiencies, or may appeal the denial to the SARA director of its regional compact. If the denial is upheld by the regional compact, the institution may further appeal to NC-SARA.

Interregional Guidelines for the Evaluation of Distance Education 2011

Council of Regional Accrediting Commissions (C-RAC)

1. Online learning is appropriate to the institution's mission and purposes.

Analysis/Evidence:****

- The mission statement explains the role of online learning within the range of the institution's programs and services;
- Institutional and program statements of vision and values inform how the online learning environment is created and supported;
- As appropriate, the institution incorporates into its online learning programs methods of meeting the stated institutional goals for the student experience at the institution;
- The recruitment and admissions programs supporting the online learning courses and programs appropriately target the student populations to be served;
- The students enrolled in the institution's online learning courses and programs fit the admissions requirements for the students the institution intends to serve;
- Senior administrators and staff can articulate how online learning is consonant with the institution's mission and goals.

2. The institution's plans for developing, sustaining, and, if appropriate, expanding online learning offerings are integrated into its regular planning and evaluation processes.

Analysis/Evidence:

- Development and ownership of plans for online learning extend beyond the administrators directly responsible for it and the programs directly using it;
- Planning documents are explicit about any goals to increase numbers of programs provided through online learning courses and programs and/or numbers of students to be enrolled in them;
- Plans for online learning are linked effectively to budget and technology planning to ensure adequate support for current and future offerings;
- Plans for expanding online learning demonstrate the institution's capacity to assure an appropriate level of quality;
- The institution and its online learning programs have a track record of conducting needs analysis and of supporting programs.

****These bulleted points illustrate actions, processes and facts that institutions may use to demonstrate that they meet SARA requirements.

3. Online learning is incorporated into the institution's systems of governance and academic oversight.

Analysis/Evidence:

- The institution's faculty have a designated role in the design and implementation of its online learning offerings;
- The institution ensures the rigor of the offerings and the quality of the instruction;
- Approval of online courses and programs follows standard processes used in the college or university;
- Online learning courses and programs are evaluated on a periodic basis;
- Contractual relationships and arrangements with consortial partners, if any, are clear and guarantee that the institution can exercise appropriate responsibility for the academic quality of all online learning offerings provided under its name.

4. Curricula for the institution's online learning offerings are coherent, cohesive, and comparable in academic rigor to programs offered in traditional instructional formats.

Analysis/Evidence:

- The curricular goals and course objectives show that the institution or program has knowledge of the best uses of online learning in different disciplines and settings;
- Curricula delivered through online learning are benchmarked against on-ground courses and programs, if provided by the institution, or those provided by traditional institutions;
- The curriculum is coherent in its content and sequencing of courses and is effectively defined in easily available documents including course syllabi and program descriptions;
- Scheduling of online learning courses and programs provides students with a dependable pathway to ensure timely completion of degrees;
- The institution or program has established and enforces a policy on online learning course enrollments to ensure faculty capacity to work appropriately with students;
- Expectations for any required face-to-face, on-ground work (e.g., internships, specialized laboratory work) are stated clearly;
- Course design and delivery supports student-student and faculty-student interaction;
- Curriculum design and the course management system enable active faculty contribution to the learning environment;
- Course and program structures provide schedule and support known to be effective in helping online learning students persist and succeed.

5. The institution evaluates the effectiveness of its online learning offerings, including the extent to which the online learning goals are achieved, and uses the results of its evaluations to enhance the attainment of the goals.

Analysis/Evidence:

- Assessment of student learning follows processes used in onsite courses or programs and/or reflects good practice in assessment methods;
- Student course evaluations are routinely taken and an analysis of them contributes to strategies for course improvements;
- Evaluation strategies ensure effective communication between faculty members who design curriculum, faculty members who interact with students, and faculty members who evaluate student learning;
- The institution regularly evaluates the effectiveness of the academic and support services provided to students in online courses and uses the results for improvement;
- The institution demonstrates the appropriate use of technology to support its assessment strategies;

- The institution documents its successes in implementing changes informed by its programs of assessment and evaluation;
- The institution provides examples of student work and student interactions among themselves and with faculty;
- The institution sets appropriate goals for the retention/persistence of students using online learning, assesses its achievement of these goals, and uses the results for improvement.

6. Faculty responsible for delivering the online learning curricula and evaluating the students' success in achieving the online learning goals are appropriately qualified and effectively supported.

Analysis/Evidence:

- Online learning faculties are carefully selected, appropriately trained, frequently evaluated, and are marked by an acceptable level of turnover;
- The institution's training program for online learning faculty is periodic, incorporates tested good practices in online learning pedagogy, and ensures competency with the range of software products used by the institution;
- Faculty are proficient and effectively supported in using the course management system;
- The office or persons responsible for online learning training programs are clearly identified and have the competencies to accomplish the tasks, including knowledge of the specialized resources and technical support available to support course development and delivery;
- Faculty members engaged in online learning share in the mission and goals of the institution and its programs and are provided the opportunities to contribute to the broader activities of the institution;
- Students express satisfaction with the quality of the instruction provided by online learning faculty members.

7. The institution provides effective student and academic services to support students enrolled in online learning offerings.

Analysis/Evidence:

- The institution's admissions program for online learning provides good web-based information to students about the nature of the online learning environment, and assists them in determining if they possess the skills important to success in online learning;
- The institution provides an online learning orientation program;
- The institution provides support services to students in formats appropriate to the delivery of the online learning program;
- Students in online learning programs have adequate access to student services, including financial aid, course registration, and career and placement counseling;
- Students in online learning programs have ready access to 24/7 tech support;
- Students using online learning have adequate access to learning resources, including library, information resources, laboratories, and equipment and tracking systems;
- Students using online learning demonstrate proficiency in the use of electronic forms of learning resources;
- Student complaint processes are clearly defined and can be used electronically;
- Publications and advertising for online learning programs are accurate and contain necessary information such as program goals, requirements, academic calendar, and faculty;
- Students are provided with reasonable and cost-effective ways to participate in the institution's system of student authentication.

8. The institution provides sufficient resources to support and, if appropriate, expand its online learning offerings.

Analysis/Evidence:

- The institution prepares a multi-year budget for online learning that includes resources for assessment of program demand, marketing, appropriate levels of faculty and staff, faculty and staff development, library and information resources, and technology infrastructure;
- The institution provides evidence of a multi-year technology plan that addresses its goals for online learning and includes provision for a robust and scalable technical infrastructure.

9. The institution assures the integrity of its online offerings.

Analysis/Evidence:

- The institution has in place effective procedures through which to ensure that the student who registers in a distance education course or program is the same student who participates in and completes the course or program and receives the academic credit. The institution makes clear in writing that these processes protect student privacy and notifies students at the time of registration or enrollment of any projected additional costs associated with the verification procedures. (Note: This is a federal requirement. All institutions that offer distance education programs must demonstrate compliance with this requirement.);
- The institution's policies on academic integrity include explicit references to online learning;
- Issues of academic integrity are discussed during the orientation for online students;
- Training for faculty members engaged in online learning includes consideration of issues of academic integrity, including ways to reduce cheating.

SARA State Supplemental Sheet for Institutions

SARA provides a degree of flexibility for states as they implement the agreement. Information about state-specific provisions may be added on this page for items such as fees (if any) to be charged in-state institutions, criteria for consideration of appeals of institutions having financial responsibility index scores between 1.0 and 1.49, etc.

State fee (if any):

State fee schedule:

State bonding requirement of institution (if any):

Financial responsibility criteria for ratings 1.0-1.49:

State Portal Agency Affirmation

Institutional application: ☐ Approved
☐ Provisionally Approved (see attached)
☐ Returned for Additional Data or information
☐ Denied

Conditions related to Provisional Approval

Typed name of State Portal Agency

Typed name of State Portal Agency contact

Signature

Date signed

Title of State Portal Agency contact

State Portal Agency email and phone

MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION

PROPOSED ACTION: THAT THE BOARD APPROVE CONTINUED INSTITUTIONAL MEMBERSHIP IN THE COUNCIL FOR HIGHER EDUCATION ACCREDITATION FOR A FEE OF \$600 FOR FY 2017.

RATIONALE:

[Required by Board Policy 2.10]

The Council for Higher Education Accreditation (CHEA) is a national advocate and institutional voice for self-regulation of academic quality through accreditation. The College has been a member for many years; this is the first time that their fee has exceeded \$500.

COST ANALYSIS:

FY 17 - \$600

FY 15 - \$550

ATTACHMENTS:

None

April 12, 2016

Dear Colleagues:

Attached is your institution's invoice for 2016-2017 dues to the Council for Higher Education Accreditation (CHEA). We deeply appreciate the support our members provide to CHEA.

This year marks CHEA's 20th anniversary. CHEA's membership has grown to approximately 3,000 accredited colleges and universities, making us the largest U.S. higher education institutional membership organization and the only national organization focused exclusively on strengthening quality in higher education through accreditation.

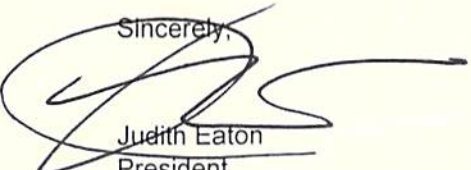
Why does that number matter? It indicates a longstanding commitment by all types of colleges and universities to accreditation as our primary form of external quality review, CHEA's sole focus. **That strong show of support – with public and private colleges and universities from all 50 states who are CHEA members – speaks volumes to legislators, regulators and media.**

The challenges facing accreditation continue to grow. Members of Congress, media and even presidential candidates are questioning accreditation's value. The U.S. Department of Education seeks to involve itself more deeply in accreditation's operation, including academic judgments that will affect many of our institutions. All of this shows no sign of letting up in 2016-2017.

CHEA's work ranges from **serving as a voice for you on accreditation-related issues** on Capitol Hill, to the Administration and at the state level, **speaking out to media and the public** on the value of accreditation and **providing the most comprehensive, reliable** information and research on accreditation to **serving as a national and international forum** to address accreditation and quality assurance issues. CHEA's outspoken advocacy for accreditation and its value will be needed more than ever in the year ahead.

The attached invoice includes the first dues increase in five years; we have worked hard to keep CHEA membership dues modest and to keep dues increases infrequent. Please take a few minutes to complete and return this invoice by mail or fax, or use the "Electronic Renewal Form" found on the home page of the CHEA Website (www.chea.org).

Your institution's membership in CHEA is very important to us. Thank you and we look forward to working with you in 2016-2017.

Sincerely,

Judith Eaton
President

CHEA ID: NCA-0548-01

CHEA Membership Fees

(As of July 1, 2016)

Membership fees for institutions are based upon an institution's education and general (E&G) or core expenditures of an institution as defined in the Integrated Postsecondary Education Data System (IPEDS). E&G or core expenditures is defined as costs incurred for goods or services used to provide instruction, public service, academic support, student services, institutional support, operation and maintenance of plant, and scholarships and services.

ACTION REQUIRED: Please provide your institution's core expenditures and indicate the fiscal year for which you are reporting.

Core Expenditures: \$ 10,000,000 - 40,000,00 **Fiscal Year:** FY 201

Institution Core Expenditures	Annual Fee
Under \$10,000,000	\$300
\$10,000,000 - \$40,000,000	\$600
\$40,000,000 - \$100,000,000	\$1,800
\$100,000,000 - \$300,000,000	\$3,360
\$300,000,000 - \$500,000,000	\$4,215
Over \$500,000,000	\$6,000

Thank you for taking the time to report your institution's core expenditures and your membership in CHEA.

Please return this form to CHEA by one of the following methods:

1. Mail with your invoice to CHEA at P.O. Box 75387, Baltimore, MD 21275-7387
2. Fax to 202-955-6129
3. Scan and email to membership@chea.org

For questions regarding this form or any other billing questions, please call 202-955-6126, or email membership@chea.org.

Council for Higher Education Accreditation

Address: P. O. Box 75387
Baltimore, MD 21275-7387
Phone: 202-955-6126
Fax: 202-955-6129
Inquiries: membership@chea.org



April 12, 2016

BILL TO:

Morton College
Dr. Dana Grove
President
3801 South Central Avenue
Cicero, IL 60804-4398
USA

CHEA INVOICE #: NCA-0548-01-FY17

DUES AMOUNT: \$600.00
FIRST INVOICE

ANNUAL INSTITUTIONAL MEMBERSHIP
July 1, 2016 to June 30, 2017

PAYMENT OPTIONS

CHECK: Please be sure to include the invoice number (above) on the check and remit to the address above.

WIRE TRANSFERS AND ELECTRONIC PAYMENTS: All payments must be received in U.S. Dollars (USD). The originator agrees to pay all wire transfer fees. Payments must be received by CHEA for the entire amount invoiced. For bank account information, please email membership@chea.org.

CREDIT CARD: (We accept MasterCard, Visa, Discover, and American Express)

Phone: Call 202-955-6126.

Fax: Complete below and fax to 202-955-6129.

Online: Go to the CHEA home page (www.chea.org) and click the membership renewal form.

Payment Amount: \$ _____

Credit Card Number: _____ **Expiration Date:** _____ / _____

Security Code: _____ (3-digit code on MasterCard, Visa and Discover; 4-digit code on American Express)

Cardholder's Name: _____

Billing Address: _____ **Zip Code:** _____

Cardholder's Signature: _____

Email for Receipt: _____

PURCHASE ORDER: Fax copy of purchase order to 202-955-6129. No purchase orders online, please.

CHEA FEDERAL I.D. NUMBER: 52-1994352

Membership fees for institutions are based upon core expenditures as defined in the Integrated Postsecondary Education Data System (IPEDS).

For billing questions, please call 202-955-6126 or email membership@chea.org.

faxed 4/25/16 MA

Membership Contact Update Sheet

Please help us keep our records current by indicating changes to your contact information, below.

Current Billing Address:

Morton College

Dr. Dana Grove

President

3801 South Central Avenue

Cicero, IL 60804-4398

USA

If the billing address listed at left is incorrect, please provide the correction below:

Institution Name: _____

Bill to Name: _____

Bill to Title: _____

Address: _____

Suite/P.O. Box: Room 219B

City: _____ State: _____ Zip: _____

Country: _____

These are the contacts we currently have listed for your organization:

Dr. Dana Grove

President

dana.grove@morton.edu

Please indicate type of change as either a Correction or an Additional Contact and provide the new information in the blanks.

Correction: ☒

Name: Dr. Stanley S. Fields

Additional Contact: ☐

Title: PRESIDENT

Email: stan.fields@morton.edu

Correction: ☐

Name: _____

Additional Contact: ☐

Title: _____

Email: _____

Mr. Muhammad Siddiqi

VP Academic/Student Development

muhammad.siddiqi@morton.edu

Correction: ☒

Name: Dr. Keith McLaughlin

Additional Contact: ☐

Title: V.P. of Institutional Planning

Email: Keith.McLaughlin@morton.edu ^{Effectiveness}

Correction: ☐

Name: _____

Additional Contact: ☐

Title: _____

Email: _____

Name of Individual Completing Form: Maria Anderson

Date: 4/25/16

**MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION**

PROPOSED ACTION: THAT THE BOARD APPROVE THE CONTRACT FOR ATHLETICO FOR FY17 IN THE AMOUNT OF \$48,750.00

RATIONALE:

[Required by Board Policy 5.3.1 and Chapter 110, Act 805, Section 3-27.1 of the *Illinois Community College Act*]

The Athletico contract is slightly more expensive, but more appropriate for the athletic programs that we offer.

COST ANALYSIS:

Athletico - \$48,750.00
Heather Smott - \$43,000

ATTACHMENTS:

None

Melissa Mollett

From: William Jacklin
Sent: Monday, May 16, 2016 3:07 PM
To: Melissa Mollett
Cc: Maria Anderson; Stan Fields
Subject: Board Action
Attachments: atletico.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

Good Afternoon,

I have attached two files for your review.

- 1) Athletico contract
- 2) Heather Smott, independent contractor email proposal

I am hoping that we can take the Athletico contract to the Board for approval at the May meeting. The Athletico contract is slightly more expensive, but I feel that they are more appropriate for the athletic programs that we would like have. If you have any questions or need anything further regarding this, please let me know.

Thank you,

Billy Jacklin

Athletic Director
MORTON COLLEGE
3801 S. Central Avenue
Cicero, IL 60804-4398
Office: 708.656.8000 ext. 2370
Fax: 708.656.3161
william.jacklin@morton.edu

From: Nydia M Jaimes
Sent: Monday, May 16, 2016 2:31 PM
To: William Jacklin <william.jacklin@morton.edu>
Subject: Athletico

Nydia Jaimes
Athletic Success Coordinator

MORTON COLLEGE
3801 S. Central Avenue
Cicero, IL 60804-4398
708.656.8000 ext. 2371
708.656.3161 - Fax
Twitter: @MCAthletics1924

The information contained in this e-mail and any accompanying documents is intended for the sole use of the

ATHLETICO

PHYSICAL THERAPY

Athletico Management, LLC. Agreement to Provide Athletic Training Services

This Agreement to Provide Athletic Training Services (this "Agreement") is made and entered into as of July 1, 2016 between Athletico Management, LLC ("Athletico") and Morton College ("Client").

Preliminary Recitals

1. Athletico has established a program whereby a Certified Athletic Trainer, who is licensed under the Illinois athletic training practice act, shall provide athletic training services to Client.
2. Client is located at:
**Morton College
William Jacklin, Athletic Director
3801 S. Central Avenue
Cicero, IL 60804-4398
Phone: 708.656.8000 ext. 2370
William.jacklin@morton.edu**
3. Client desires to engage Athletico as an independent contractor for the purpose of providing athletic training services to Client, all on the terms and subject to the conditions as set forth in this Agreement.

NOW, THEREFORE, the parties hereto hereby AGREE as follows:

1. **Preamble: Preliminary Recitals.** The preamble and preliminary recitals set forth above are hereby incorporated in and made a part of this Agreement.
2. **Engagement.** Client hereby engages Athletico, on an independent contractor basis, to provide athletic training services to Client on the terms and subject to the conditions set forth in this Agreement.
 - a. Services hereunder shall consist of the following: See Exhibit A.
 - b. The athletic training services hereunder shall in no way be considered a substitute for the services of a physician. The athletic training services contracted for hereunder shall not involve the practice of medicine as regulated by the Illinois Department of Financial and Professional Regulation. Services provided by Athletico hereunder are regulated by the Illinois Department of Financial and Professional Regulation under the Illinois athletic training practice act.
 - c. It is hereby agreed that Athletico shall perform its services solely under the direction and control of the Client and its athletic trainers, physicians and agents. In no event shall Athletico be liable to Client for any incidental or consequential damages claimed to have arisen under or relating to the Agreement.
3. **Compensation.** In compensation for Athletico's services under this Agreement, Client shall pay Athletico the sum of \$48,750.00 for the 2016-2017 school year for all services to be described in Section 2 hereof to be provided from August 1, 2016 through June 1, 2017. The \$48,750.00 amount shall be payable in installments as follows:

First Installment:	Due September 1, 2016	=	\$16,250.00
Second Installment:	Due December 1, 2016	=	\$16,250.00
Third Installment:	Due March 1, 2017	=	\$16,250.00

 - a. Rate for subsequent year contracts shall be adjusted at a rate mutually agreed upon by Morton College and Athletico. Rate increase shall be based upon the CPI-U, US City Average, and Medical Care, identified by the US Department of Labor and not to exceed 3% per year.
 - b. If applicable, Summer camp hours will be billed at a rate of \$30/hour for the Summer of 2017.
 - c. In addition, non-contracted hours for additional certified athletic trainer assistance will be billed at \$30/hour. Such services shall not be performed without written consent of the Client.
 - d. If an additional Athletic Trainer is requested to fulfill obligations at affiliate while primary Athletic Trainer is traveling, hours of the additional Athletic Trainer will be billed at the negotiated "non-contracted" rate. Such services shall not be performed without written consent of the Client.
4. **Late Payments:** All payments not received within 30 days after receipt of invoice shall bear interest at the rate of 1% per month (or the highest rate permitted by applicable law, if less) until final payment is made. Client shall be responsible for all costs of collection incurred by Athletico, including, court costs and reasonable attorneys' fees.
5. **Term of Agreement.** The term of this Agreement (the "Term") shall be from August 1, 2016 through June 1, 2017.
 - a. Either party may terminate this Agreement (i) immediately if the other party shall apply for or consent to the appointment of a receiver, trust or liquidator of itself or of all or a substantial part of its assets, files a voluntary petition in bankruptcy, or admits in writing its inability to pay its debts as they become due, makes a general assignment for the benefit of creditors, files a petition or an answer seeking reorganization or arrangement with creditors or takes advantage of any insolvency law, or if an order, judgment or decree shall be entered by a court of competent jurisdiction, on the application of a creditor, adjudicating such party a bankrupt or insolvent or approving a petition seeking reorganization of such party or appointing a receiver, trustee or liquidator of such party or of all or a substantial part of its assets, and such order, judgment or decree shall continue unstayed and in effect for any period of sixty (60) consecutive days; or (ii) in the event of a material breach of this Agreement by the other party which is not timely cured within the period set forth in this clause, immediately after the expiration of the cure period. If applicable, a party shall have twenty (20) days from the date of notice of a breach detailing the nature of the breach in which to cure the breach unless the breach is not capable of being cured within the twenty (20) day period, in which case the breaching party shall have an additional reasonable period of time of not more than sixty (60) days in which to cure the breach as long as the breaching party timely commences and diligently pursues the cure.

- b. Before Client may enter into an agreement with a third party for physical therapy or athletic training services or for sponsorship in the designated category described in this Agreement, Client shall first offer the opportunity to Athletico on the same terms and conditions as offered by the third party. Athletico shall have 30 days during which to accept said offer. If Athletico does not accept said offer within 30 days, Client shall be free to accept the third party offer. If Client does not enter into an agreement with the third party on said terms and conditions and close the transaction within 90 days, Client's right to enter into the agreement shall expire and the procedure described in this Section shall again be applicable.
6. **Insurance.** Athletico and the Client shall, during the term of this Agreement, each procure and maintain the insurance coverage set forth in this section from financially responsible insurance companies duly authorized to provide such insurance in the State of such party's organization. All insurance shall be in full compliance with all applicable statutory requirements. Athletico shall procure and maintain Professional Liability coverage for athletic training services with limits of not less than Three Million Dollars (\$3,000,000) per occurrence and Five Million Dollars (\$5,000,000) in the annual aggregate. Client shall add Athletico as an additional insured under its liability insurance policy and provide evidence thereof upon request.
7. **Indemnification.**
- a. **Athletico.** Athletico shall indemnify, defend, and hold harmless, Client, its directors, officers, and agents from and against any and all liability, suits, claims, losses, damages, costs and expenses whatsoever, including but not limited to reasonable attorney's fees and court costs, caused by or as a result of (i) any act or omission of Athletico, its athletic trainers, and any other of its agents or employees, in performing this Agreement or (ii) resulting from the failure of any equipment supplied by Athletico.
 - b. **Client.** Client shall indemnify, defend and hold harmless, Athletico, its members, officers, agents and employees, including Athletico's athletic trainer, from and against any and all liability, suits, losses, damages, costs and expenses whatsoever, including but not limited to reasonable attorney's fees and court costs, caused by or as a result of (i) any act or omission of Client or any of its agents, in performing this Agreement, or (ii) the failure of any equipment supplied by Client or any athlete.
 - c. **Participant Waiver of Liability.** Client is responsible for collection and maintenance of participant liability waivers which includes consent to have Athletico athletic trainers, physical therapists, massage therapists or other personnel to provide participant with medical assistance and/or treatment and agree to save and hold harmless and indemnify each and all Athletico personnel referenced above as released from all liability, loss, cost or other claim of damage whatsoever, including, injury, death or damage to property. If participant is under the age of 18, the waiver must also have the signature of a parent or legal guardian. Client shall provide Athletico with copies of such waivers or access to such waivers upon written notice.
 - d. **HIPAA Waivers.** If Client desires to receive any protected health information of a student athlete who is treated by an Athletico therapist, Client shall cause the athlete (or athlete's parent or guardian if the athlete is under the age of 18) to complete, execute and deliver to Athletico an Authorization for Release of Health Information.
 - e. **Management Plans.** Notwithstanding the foregoing, Athletico is not responsible for designing and implementing concussion management plans that are in compliance with applicable state and federal laws. It is up to Client and its affiliated educational institutions to ensure that the plans that are ultimately adopted comply with all applicable current and future laws.
8. **Notices.** Any and all notices, demands, requests, and any other communication required or permitted to be served on or given by either party to the other shall be in writing and delivered personally, by nationally-recognized overnight courier or by deposit in the United States Mail, first class postage prepaid, certified or registered mail, return receipt requested, addressed to the party to whom it is to be given at the address set forth below or at such other or additional address as the other party may designate by notice to the other:

If to Client: Morton College c/o William Jacklin
3801 S. Central Avenue, Cicero, IL 60804-4398

and

If to Athletico: Athletico Management, LLC. c/o Susan Rowe, Mike Overturf, Jason Bannack and General Counsel
625 Enterprise Drive, Oak Brook, IL 60523

Each party will promptly notify the other party in writing within five (5) business days of any changes of its business address; any legal or governmental action initiated against it which could materially affect this Agreement; and any other known occurrence that could materially impair the party's ability to carry out its duties and obligations under this Agreement.

9. **Miscellaneous.**

- a. **Governing Law/Jurisdiction.** This Agreement is made in Oak Brook, Illinois, and shall be construed and enforced in accordance with the laws of the State of Illinois. The parties agree that in the event of any dispute arising from this Agreement that jurisdiction shall be solely fixed in DuPage County, Illinois.
- b. **Compliance With Laws.** The parties further agree to comply with all applicable state and federal laws and regulations, including, without limitation those governing the release and handling of patient medical records and those relating to concussion management. Client is responsible for designing and implementing its concussion management plan in compliance with applicable state and federal laws.
- c. **Severability.** If any provision of this Agreement is held to be invalid as applied to any fact or circumstance, it shall not effect the remaining provisions or the same provision as applied to any other fact or circumstance.
- d. **Counterparts.** This Agreement may be executed in multiple counterparts, each of which shall be deemed to be an original and all of which together shall constitute one and the same agreement.
- e. **Attorney's Fees.** In the event any action or proceeding is brought by either party against the other party under this Agreement, the prevailing party shall be entitled to recover from the losing party its reasonable costs and attorney's fees incurred in such action or proceeding, including any such fees and costs of appeal.
- f. **Entire Agreement.** This Agreement contains the entire agreement between the parties and supersedes any and all other agreements between the parties, either oral or in writing, with respect to the subject matter of this Agreement.
- g. **Change in Law.** In the event of any change in any applicable statute, rule, regulation or other law, or of any order or directive of any applicable governmental authority or regulatory body, which invalidates or is otherwise inconsistent with the terms of this Agreement or which would cause one or both of the parties to be in violation of the law, the parties

shall negotiate in good faith in an effort to agree on appropriate revisions to this Agreement. If the parties have been unable to do so within thirty (30) days of commencing such negotiation, either party may elect to terminate this Agreement on ten (10) days' prior written notice to the other party.

- h. **Inability to Perform.** Each party's obligations under the Agreement shall immediately cease if the party is unable to perform its obligations by reason of physical disaster, governmental acts, labor difficulties or strikes or other circumstances beyond the control of such party, but shall resume when such party is no longer unable to perform.
- i. **Assignment/Change of Control.** Notwithstanding anything to the contrary contained herein, Athletico may, without Client's consent and without being subject to any fee of any kind, assign this Agreement to any entity with whom Athletico merges, consolidates or engages in any reorganization, or any entity succeeding to all or a substantial portion (a substantial portion meaning at a minimum, a controlling interest) of the business and assets of Athletico or of any business unit of Athletico (each a "Permitted Transfer"). Client shall be notified of an assignment and be given a copy of such assignment promptly after the Permitted Transfer. As used in this Agreement, the term "Affiliate" means any corporation, partnership, limited liability company or other business entity which controls, is controlled by or is under common control with the party in question. Notwithstanding anything to the contrary contained herein, Athletico's granting of membership interests in Athletico to managers and employees of Athletico, or to permitted transferees of such persons (i.e., a spouse or a trust for the benefit of such person or their family members) shall not be deemed an assignment or transfer for purposes of this Agreement and shall not require Client's consent.
- j. **Non-Solicitation.** During the Term and for a one (1)-year period thereafter, Client shall not solicit for hire, hire, nor recommend that any third party hire any employees of Athletico or its affiliates, without the written approval of Athletico or its affiliates.
- k. **No Discrimination.** Neither party shall discriminate against any person on the grounds of race, color, national origin, religion, age or handicap in discharging their duties and responsibilities under this Agreement. It is the policy of Athletico to provide equal employment opportunities for all qualified applicants and employees, without regard to race, color, creed, religion, sex, national origin, nationality, ancestry, citizenship status, age, pregnancy, childbirth, marital status, sexual orientation (including gender-related identity), physical or mental disability, genetic information, H.I.V. status, status as a victim of domestic violence, order of protection status, military status, unfavorable discharge from military service, veteran status, liability for service in the Armed Forces of the United States or any other classification protected by applicable federal, state or local law.
- l. **Waiver of Breach.** No assent or waiver, express or implied, of any breach of any one or more of the provisions of this Agreement shall be deemed a waiver of any other provision or a waiver of any subsequent breach of the same provision.
- m. **Captions.** The captions used in this Agreement as headings of the various sections are for convenience only and are not and shall not be used to construe any part of this Agreement.
- n. **Authority to Execute.** Each person executing this Agreement hereby represents and warrants that he or she has full authority to execute this document on behalf of the parties to the Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed on the day and year first above written. No portion of this Agreement may be reproduced, duplicated or revealed in any manner without the prior written consent of Athletico or as required by law.

Athletico Management, LLC

By: _____
Jason Bannack, Vice President of Outreach Services

Date

Morton College

By: _____
William Jacklin, Athletic Director

Date

EXHIBIT A

ATHLETICO TO PROVIDE:

Athletico will be the official provider of athletic training coverage for Client and will provide the following services:

- a. One (1) licensed, certified athletic trainer will be available Monday-Friday for pre-event taping, home event coverage for Morton College sanctioned events, injury assessment, post-game follow-up and rehabilitation for the Fall, Winter, and Spring seasons for the 2016-2017 school year. Coverage will also be made available on Saturdays per practice and home event schedule. An Athletic Trainer will be assigned for coverage at approximately 40 hours per week in the Fall, 35 hours per week in the Winter and 25 hours per week in the Spring seasons.
- b. If applicable, one (1) licensed, certified athletic trainer will be available for summer camp coverage. Summer hours will be mutually agreed upon between Athletico and Client by May 1st of each year.
- c. Upon request, and if available, an Athletic Trainer will be provided for both home and away play-off competitions. Requests for coverage should be made within twenty-four (24) hours of notification of contest date and site to Athletico Manager of Athletic Training Services. Parameters of travel include:
 - a. Travel days will count toward 8 hours of Client's weekly contracted hour allotment.
 - b. If overnight stay is required, coverage will be provided based on availability.
 - c. Travel accommodation including transportation, lodging and food will be paid for by Client.
 - d. If an additional Athletic Trainer is requested to fulfill obligations at affiliate while primary Athletic Trainer is traveling, hours of the additional Athletic Trainer will be billed at the negotiated "additional hours" rate.
- d. As needed and upon reasonable advance notice, Athletico shall use reasonable efforts to make an Athletic Trainer available at times other than those listed below in response to the special needs of the Client as needed and shall provide those services as outlined above. Such instances could include unscheduled events, acute injury circumstances, school affiliated functions, training sessions for coaches and staff and other situations which may arise. Athletico shall be compensated for such additional services as provided by Section 3 hereof. In all instances, the Client agrees to use reasonable efforts to provide Athletico with advance notice of all such additional requirements, as well as any schedule changes.
- e. On-site injury care and evaluation as well as assistance on all matters pertaining to the health and well-being of the athletes, including, without limitation, the coordination of follow-up treatment and rehabilitation as necessary for all injuries sustained by athletes.
- f. The use of modalities as indicated by the Illinois athletic training practice act.
- g. Maintenance of complete and accurate records of all athletic injuries and treatment rendered.
- h. Education to the, board members, coaches, players, and parents of Client on the importance of medical care and follow-up necessity with an Athletico facility after injury.
- i. Student-athletes, families, coaching and administration staff of the Client will have access to all Athletico centers for complimentary injury assessments to the extent permitted by applicable law. An Athletico representative may assist in scheduling a primary care physician visit or a specialist visit if needed; provided, however that both parties acknowledge and agree that neither party has any formal or legal relationship with any such physicians and assumes no liability for a patient's decision to visit any particular physician referred to the patient by Athletico.
- j. Athletico will provide a 10-15 minute lecture introducing services available to Client at the Client's athletics introduction meeting.

CLIENT TO PROVIDE:

- a. Client must submit schedule changes within fourteen (14) business days prior to event in question. Failure to do so will mean possible forfeiture of coverage, depending on available personnel.
- b. Name Athletico as "The Official Provider of Physical Therapy and Athletic Training for Morton College" in all press releases, radio spots, newsletters, related materials and website. Athletico will be designated as the exclusive provider in the Physical Therapy, Occupational Therapy, Athletic Training, Work Rehab and Sports Medicine category.
- c. Client shall be responsible or shall cause each athlete to use their respective best efforts to obtain proper equipment. Upon request, Athletico's athletic trainer can assist with advice as to what equipment would be appropriate, however, Athletico makes no representations or warranties regarding any equipment not specifically provided by Athletico and shall not be liable for any failure of any equipment to function properly.
- d. Establish a link, logo and information pertaining to Athletico's assigned certified athletic trainer and all Athletico services to Client website.
- e. Coaches and administration of Client will educate the players and parents of their teams on the importance of medical care and follow-up if necessary with an Athletico facility after injury.
- f. Provide link and logo to Athletico for usage within www.athletico.com website affiliation section.
- g. Client will place one Athletico banner in the main gymnasium and outdoor field for the Term of the Agreement.
- h. Client will offer Athletico the first right of refusal for the following year following the conclusion of this Agreement.
- i. All terms of this agreement are confidential except as required by law.

William Jacklin

From: heather smott <hmsmott@gmail.com>
Sent: Thursday, May 12, 2016 4:34 PM
To: William Jacklin
Subject: Athletic Training contract

Bill,

As you are aware, I have worked as the athletic trainer at Morton College for the past 6 years. The contract was initially through Advanced Occupational Medicine Specialists and then, when it was sold to US HealthWorks, the contract was with them. US HealthWorks is no longer continuing their athletic training services program and has terminated the contract and my position effective the end of this sports season.

Listed below is the proposed cost for my contracted services for athletic training. The proposed costs include the same level of coverage as this past year. The proposed term for the contract would be for the last week of July through approximately the middle of May based on the sports season. The proposed cost is \$43,000, which includes individual professional liability insurance and full coverage for athletics for the school year. Additional staffing needs for simultaneous events would be \$35 per hour.

Please feel free to contact me with any questions or concerns regarding this proposal.

Thanks

Heather M Smott, MS, ATC
Athletic Trainer
630-841-5576



MORTON COLLEGE BOARD POLICY

TITLE: Attendance by Means Other Than Physical Presence

NO.: 1.6.8

SECTION: Board of Trustees

PAGE: 1 of 2

Pursuant to Section 7 of the Open Meetings Act (5 ILCS 120/7), the following rules shall apply to attendance at all regular, special, reconvened, rescheduled and emergency meetings of the Board of Trustees, including, but not limited to, closed session meetings and committee meetings:

1. If a member of the Board of Trustees wishes to attend a meeting by "Other Means," that member must so notify the Clerk of the Board in writing at least 24 hours prior to the meeting, unless advance notice is otherwise impractical. Without limitation, such written notice may be delivered to the Clerk of the Board by e-mail or facsimile transmission.
2. "Other Means" shall be by video or audio conference.
3. A quorum of the members of the Board of Trustees must be physically present at the meeting for a member to participate by Other Means.
4. A member of the Board of Trustees may only attend a meeting by Other Means if his or her physical presence is prevented by:
 - (a) Personal illness or disability;
 - (b) Employment purposes or business of the College; or
 - (c) A family or other emergency.
5. The members of the Board of Trustees who are physically present at the meeting shall vote on the question of whether to allow the absent member(s) to attend by Other Means. A majority of those members of the Board of Trustees physically present at the meeting must vote in favor of the question in order for attendance by Other Means to be allowed.
6. A member of the Board of Trustees who has been allowed to attend a meeting by Other Means pursuant to this Section shall be allowed to participate in the same capacity as those members of the Board of Trustees that are physically present. The member(s) of the Board of Trustees attending by Other Means pursuant to this Section shall be heard, considered, and counted as to any vote taken. Accordingly, the name of any member(s) of the Board of Trustees attending by Other



MORTON COLLEGE BOARD POLICY

TITLE: Attendance by Means Other Than Physical Presence

NO.: 1.6.8

SECTION: Board of Trustees

PAGE: 2 of 2

Means shall be called during any vote taken, and his or her vote counted and recorded by the Secretary.

7. A member of the Board of Trustees who has been allowed to attend a meeting by Other Means pursuant to this Section shall be allowed to participate in any closed session held at such meeting. However, the member attending by Other Means must ensure that they comply with the confidentiality associated with closed session meetings.
8. The member(s) of the Board of Trustees who attend by Other Means must be able to communicate effectively, and the other members of the Board of Trustees and the members of the audience must be able to hear the member(s) attending by Other Means.
9. Each member of the Board of Trustees may be permitted to attend a meeting by Other Means a maximum of two (2) times per calendar year.
10. Meeting attendance by Other Means shall occur only in accordance with, and to the extent allowed by, these rules.

DATE APPROVED BY BOARD OF TRUSTEES:

REVISION DATES:

DATES REVIEWED: 5/25/2016

ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 527



MORTON COLLEGE BOARD POLICY

TITLE: College Business Travel

NO.: 2.10

SECTION: Administration

PAGE: 1 of 1

The Board recognizes that an Administrator may be required to travel or incur expenses in the conduct of College business including participation at meetings or conferences of benefit to the College.

College business travel by an Administrator is subject to the recommendation of the Provost or appropriate Vice President and the approval of the President, or the President's designee, within the limitation of budget and existing policy and procedure.

Commented [MM1]: Additional verbiage

Out-of-state travel by an Administrator shall be approved by the Provost or appropriate Vice President, and the President, and shall be reported to the Board. Out-of-state travel by the President is subject to approval of the Board.

Travel by an Administrator outside the Continental United States is subject to approval of the Provost or appropriate Vice President, the President, and the Board.

Reimbursement for appropriate expenses incurred is subject to the conditions specified in Board Policy 8.3, Reimbursement for Travel Expenses.

DATE APPROVED BY BOARD OF TRUSTEES: April 24, 1986

REVISION DATES: March 26, 2014; August 27, 2014; May 25, 2016

REVIEW DATES: November 2013; August 2014

ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 527

MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION

PROPOSED ACTION: THAT THE BOARD APPROVE A ONE YEAR ENGAGEMENT OF THE ACCOUNTING FIRM OF BKD LLP TO PERFORM THE COLLEGE AUDIT FOR FISCAL YEAR 2016 AS SUBMITTED.

RATIONALE:

[Required by Board Policy 1.5.9]

The College solicited audit proposals to reduce the increasing cost of audits and achieve timely reporting to ICCB.

COST ANALYSIS:

2015
\$86,500

2016
\$80,000

ATTACHMENTS:

Engagement Letter