



Morton College

Regular Meeting

Wednesday, August 28, 2019 11:00 AM



MORTON COLLEGE

COMMUNITY COLLEGE DISTRICT NO. 527

COOK COUNTY, ILLINOIS

Agenda for the Regular Meeting

Wednesday, August 28, 2019

Agenda for the Regular Meeting of the Morton College Board of Trustees of Illinois Community College District No. 527, Cook County, to be held at 11:00 AM on Wednesday, August 28, 2019, in the Morton College Board Room (221B) of Building B located at 3801 S. Central Avenue, Cicero, Illinois.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Citizen Comments
5. Recognition
 5. 1. 2019 National Institute Leaders Association certified 2 Morton College students as Chapter Leaders
 5. 2. Certificate of Achievement for Excellence in Financial Reporting
6. Reports
 6. 1. ICCTA/ACCT
 6. 2. Student Member-Edwin Leon 5
 6. 3. Community Facilities Usage Report - Information Only 7
 6. 4. Out of State Travel Report - Information Only 8
7. Correspondence
8. President's Report
 8. 1. Strategic Plan
 8. 2. Strategic Enrollment Plan
 8. 3. Institutional Advancement
 8. 4. Building E, Phase 2

8. 5. Higher Learning Commission (HLC)	
8. 6. CBA Negotiations	
8. 7. Finance Review	
9. <u>Consent Agenda</u>	
9. 1. Approval of the Consent Agenda-Items may be removed from the consent agenda on the request of any one member. Items not removed may be adopted by general consent without debate. Removed items may be taken up either immediately after the consent agenda or placed later on the agenda at the discretion of the Board.	
9. 2. Approval of the Minutes of the Special Meeting held on July 31, 2019	
9. 3. Approval and Ratification of Accounts Payable and Payroll in the amount of \$3,817,448.00 and Budget Transfers in the amount of \$0 for the month of July 2019, as submitted.	9
9. 4. Approval of the Monthly Budget Report for fiscal year to date ending in July 2019 to be received and filed for audit	63
9. 5. Approval of the Treasurer's Report - July 2019 to be received and filed for audit, as submitted.	78
9. 6. Approval of the Out of State Travel for the Society of Hispanic Professional Engineers (SHPE) to attend the National Institute for Leadership Advancement in Phoenix, Arizona from July 31 – August 4, at an approximate cost of \$4,934.00	80
9. 7. Approval of the NAFSAA Membership renewal in the amount of \$2,545.00	82
9. 8. Approval to participate as an active member of the Illinois Green Economy Network (IGEN) in the amount of \$3000.00 in dues.	86
9. 9. Approval of the purchase of Planetarium Audio System Equipment from Sound, Inc. at a cost of \$27,722.00	90
9. 10. Approval of continued extended services support agreement with Konica for the services of the college copiers/printers at the cost of \$777.63/month for 60 months.	97
9. 11. Approval of the amended Athletico Contract at a cost not to exceed \$64,050.00	100
9. 12. Approval of the purchase of 14 Apple computers for the Digital Art Lab and 6 Apple computers for the Library at the cost of \$45,440.00	105
9. 13. Approval of the agreement renewal with Northern Training and Review, LLC. to provide powered industrial truck and aerial lift operator's training for one calendar year.	108
9. 14. Approval of the three year agreement for Blackboard Learning System Institutional License (Blackboard Course Delivery) for unlimited accounts in the amount of \$171,409.00 for fiscal years 2020, 2021 and 2022 from Blackboard, Inc., a sole source vendor	119
9. 15. Approval of the clinical affiliation agreement with ICG Home Health Care Services.	123
9. 16. Approval of a resolution approving and adopting a co-production agreement	144

between Morton Community College and Vision Latino Theater Company	
9. 17. Approval of the purchase of new office furniture in buildings C and D, in the total amount of \$42,115.85 from Kentwood Office Furniture	155
9. 18. Approval of the purchase of a 2020 Ford Super Duty F-250 pick-up truck under state contract at a cost not to exceed \$37,000.00	164
10. <u>Personnel Action Items</u>	
10. 1. Human Resource Reports-Information Only	
10. 1. 1. Part-Time Employment Report	
10. 1. 1. 1. Samantha Nieves, Assistant Theater Manager, effective August 16, 2019 (transfer from Full-Time to Part-Time)	
10. 1. 2. Retirement Report	
10. 1. 2. 1. Eileen Bonin, Coordinator of Duplication's, effective December 31, 2019	
10. 1. 3. Resignation Report	
10. 1. 3. 1. Joanne W. Schochat, Academic Advisor, effective August 7, 2019	
10. 2. Approval of New Job Descriptions	
10. 2. 1. Administrative Assistant – Athletics	165
10. 2. 2. Coordinator of Student Disability Services	168
10. 2. 3. Studio Lab Technician (Part-time, less than 20 hrs. /wk.)	172
10. 3. Approval of Revised Job Descriptions	
10. 3. 1. Recruitment Specialist	175
10. 3. 2. Open Educational Resources/Reference Librarian	179
11. <u>Adjournment</u>	

Student Member of the Board of Trustee's Report

August

Ignite Organization

June 24th – 26th

Young Women Run 2019

From June 24th through June 26th, Carla Castellanos, President of the IGNITE Chapter here at Morton College attended the Young Women Run Conference in Washington D.C. on a scholarship provided by IGNITE National. The three-day conference consisted of training and empowering young women leaders to declare their ambition and run for office at the conference. Young women all across the country came together to learn how to run and win a political campaign, heard speakers such as honorary Congresswoman Deb Haaland, Rashida Tlaib, Katie Hill, Sharice Davids, and Ayanna Pressley. On the last day, these young women advocated for bills on Capitol Hill concerning voting rights, women's rights, and civic education.

Community Outreach

August 3rd

LaGrange Endless Summerfest

Endless Summerfest is an event for the community organized by the Park District of La Grange and the La Grange Business Association and held with support from the Village of La Grange and sponsorship by numerous local businesses." The questions that we were most asked while attending this event was about the new Fitness Center, and if their district qualified for the free entrance. The community at large is very interested in attending this new resource that Morton College will provide.

Student Trustee Activity

August 7th -August 11th

New Trustee Governance Leadership Institute

According to the ACCT, "This annual program is designed to orient new and experienced community college trustees, presidents and board staff to learn about their roles and responsibilities, and to discuss current issues and best practices for being a high performing board." It was an amazing experience that I would consider to be "On-Boarding" to my role as Trustee. I was able to network with other student trustees and learn how to solve problems that other colleges in the ACCT have solved. Thank you to the Trustees for allowing me to attend this event. I would recommend this event for all the board to attend in the future, and there will be an event in September in D.C. One of the items that was essential to every board was for self-evaluations, retreats, and working as a unit. I learned that it is essential for us to support our president, and for our president to support us as well. We are the governing board that creates policy, and the president is our employee that enforces the policies we create.

Student Member of the Board of Trustee's Report

August

Fitness Center

August 12th

Fitness Center Grand Opening

On August 12th we will be opening the fitness center to the people of the 527 district which includes Berwyn, Cicero, Stickney, McCook, Lyons, and Forest View. From my various visits at the Fitness Center I like the overall layout. Overall this is a huge success that the board has accomplished, and so thank you.

Development and Alumni Relations

August 12th – 13th

NSO Packing Days

Students and Staff donated some of their time to help stuff bags that were given to all the new students for the NSO part II. They are the personification of our core values of compassion, fairness, respect, responsibility, tolerance, and truth.

Morton College

August 15th – 16th

NSO Part II

Sally Delgado, has created this program to orient the incoming freshman in a more detailed and collective manner. I gave a 5 minute speech at this event where I talked about my background, financial aid and mental health. It was a complete success and every student that I interacted with had a positive experience. I was able to locate some Undocumented Students and got them into contact with Prof. Drury. In the future I would like to see the tickets either being given when students arrive to the event or separate the tickets depending on the day so that if students come to the opposite day and the ticket is called when they are coming the next day that they don't miss their chance.

Morton College

August 19th – 23rd

Welcome Week

A kick-off to the new semester of classes filled with events and activities. On Monday the SGA, deans, and college president welcomed students with ice cream and B96 on campus. A great opportunity to meet and greet students, campus leaders and MC employees. The rest of the week was filled with fairs, games, giveaways, and partnerships with other departments.



COMMUNITY FACILITIES USAGE REPORT

Regular Meeting of the Morton College Board of Trustees

August 2019

(Per Board Policy #5.8)

<u>DATE(S)</u>	<u>ORGANIZATION</u>	<u>FACILITY</u>	<u>TIME</u>
8/1, 8/4, 8/6, 8/7, 8/8, 8/11, 8/13, 8/14, 8/15, & 8/18	Berwyn Rec	Soccer Field	Tues/Wed/Thurs 5:30 pm – 8:30 pm Sunday's 9:00 am – 5:00 pm
8/1 & 8/2	Alphabet Soup	Theatre	9:30 am – 12:00 pm
8/17	Toastmasters Group	106C & Cafeteria	8:00 am – 2:00 pm
8/1, 8/3, 8/4, 8/6, 8/8, 8/10, 8/11, 8/17, & 8/18	Harper College Motorcycle Safety Program	333C & 331C & Parking Lot	8:00 am – 5:00 pm

All events have been approved in accordance with Board Policy 5.8.



TRAVEL REPORT

Regular Meeting of the Morton College Board of Trustees August 28, 2019

(Per Board Policy)

<u>NAME</u>	<u>DATE(S)</u>	<u>DESTINATION</u>	<u>PURPOSE</u>	<u>COST</u>
Blanca Jara	7/29/19- 7/29/19	Tulsa Community College	Dual Credit & Dual Enrollment Process	\$1,000
Thomas Mantzakides	8/26/19- 8/30/19	Athens, Greece	IFLA World Library & Information Congress 2019	\$0
Julie Steinhaus	10/29/19- 11/2/19	New Orleans	College Reading & Learning Association Conference	\$2,200

BE IT HEREBY RESOLVED THAT accounts payable and payrolls for the month of July, 2019 be approved and/or ratified in the amount of \$3,817,448 as listed on the attached sheet and supported by vouchers, invoices, purchase orders, and payroll registers, made available and referred to as necessary, and summarized as follows:

Current Funds (01),

Cash Disbursements -		
Monthly	07/31/2019	1,770,648
Payroll	07/15/2019	749,962
Payroll	07/31/2019	727,450
Student Refunds	07/31/2019	<u>158,458</u>
		3,406,518

O&M Restricted Fund (03)

Cash Disbursements -		
Monthly	07/31/2019	<u>410,930</u>
TOTAL ALL FUNDS		<u><u>\$3,817,448</u></u>

AND BE IT FURTHER RESOLVED THAT budget transfers in the amount of \$0 be approved as outlined on the attached Journal No. entry dates attached hereto.

AND BE IT FURTHER RESOLVED THAT the treasurer of Morton College is hereby authorized and directed to make payments as listed and/or summarized above.

PASSED this 28th day of August by the Board of Trustees, Morton College, Community College District no. 527, Cicero, Illinois.

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0083352	07/03/19	Outst	0199309	Jason Nichols	V0117955	06/30/19		2,500.00		2,500.00
								2,500.00		2,500.00
0083353	07/03/19	Outst	0178238	Agera Energy	V0117960	06/30/19		34,268.40		34,268.40
								34,268.40		34,268.40
0083354	07/03/19	Outst	0000740	Dr. Magda Banda	V0117943	06/27/19		30.33		30.33
								30.33		30.33
0083355	07/03/19	Outst	0182499	Mrs. Mary J. Buongiorno	V0117954	07/01/19		51.26		51.26
								51.26		51.26
0083356	07/03/19	Outst	0000995	Bureau Water/Sewer Town	V0117981	07/02/19		379.85		379.85
					V0117982	07/02/19		854.66		854.66
					V0117983	07/02/19		191.34		191.34
					V0117984	07/02/19		191.34		191.34
					V0117985	07/02/19		191.34		191.34
					V0117986	07/02/19		191.34		191.34
								1,999.87		1,999.87
0083357	07/03/19	Outst	0000794	Ms. Janet M. Crockett	V0117938	06/27/19		579.99		579.99
					V0117942	06/27/19		193.94		193.94
								773.93		773.93
0083358	07/03/19	Void	0190883	Ms. Sally Delgado						
0083359	07/03/19	Outst	0001895	Delta Dental of Illinois	V0117604	07/01/19		9,439.92		9,439.92
								9,439.92		9,439.92
0083360	07/03/19	Outst	0000917	Mr. Carlos M. Dominguez	V0117949	07/01/19		65.00		65.00
								65.00		65.00
0083361	07/03/19	Outst	0000828	Ms. Edith M. Fabiyi	V0117599	06/18/19		898.83		898.83
								898.83		898.83
0083362	07/03/19	Outst	0001387	Gallagher Benefit Servic	V0117948	06/30/19		360.00		360.00
								360.00		360.00
0083363	07/03/19	Outst	0189759	Mrs. Amy Green	V0117944	06/28/19		242.92		242.92
					V0117950	07/01/19		162.30		162.30

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ACCOUNTS PAYABLE CHECK REGISTER
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Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
								405.22		405.22
0083364	07/03/19	Outst	0001626	Healthcare Service Corpo	V0117947	07/01/19		174,501.56		174,501.56
								174,501.56		174,501.56
0083365	07/03/19	Outst	0001068	ILLCO, Inc.	V0117965	06/30/19		235.00		235.00
								235.00		235.00
0083366	07/03/19	Outst	0192110	Mrs. Joanna M. Martin	V0117910	06/27/19		375.00		375.00
								375.00		375.00
0083367	07/03/19	Outst	0197664	Ms. Claudia Mosqueda	V0117939	06/27/19		450.00		450.00
								450.00		450.00
0083368	07/03/19	Outst	0041753	Ms Daiana N. Quiroga-Nev	V0117911	06/27/19		375.00		375.00
								375.00		375.00
0083369	07/03/19	Outst	0001390	Unum Life Ins Co of Amer	V0117946	07/01/19		355.80		355.80
								355.80		355.80
0083370	07/03/19	Outst	0000974	Verizon Wireless	V0117980	06/30/19		27.74		27.74
								27.74		27.74
0083371	07/03/19	Outst	0001327	Vision Service Plan	V0117945	07/01/19		1,717.00		1,717.00
								1,717.00		1,717.00
0083380	07/11/19	Outst	0200208	ASAP Basketball Inc	V0118042	06/30/19		500.00		500.00
								500.00		500.00
0083381	07/11/19	Outst	0000973	AT&T	V0118014	07/08/19		703.12		703.12
								703.12		703.12
0083382	07/11/19	Outst	0000986	Berwyn Development Corp	V0118044	06/30/19		490.00		490.00
								490.00		490.00
0083383	07/11/19	Outst	0190883	Ms. Sally Delgado	V0117937	06/27/19		259.00		259.00
					V0117941	06/27/19		719.00		719.00
					V0118053	06/30/19		57.49		57.49
								1,035.49		1,035.49

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0083384	07/11/19	Outst	0000828	Ms. Edith M. Fabiyi	V0117931	06/27/19		468.10		468.10
								468.10		468.10
0083385	07/11/19	Outst	0195628	Lola Falbo	V0118011	07/08/19		462.00		462.00
								462.00		462.00
0083386	07/11/19	Outst	0000724	Dr. Brian R. Gilligan	V0117988	07/02/19		100.00		100.00
								100.00		100.00
0083387	07/11/19	Outst	0190172	Ashanta N. Marshall	V0118064	07/09/19		450.00		450.00
					V0118177	06/24/19		600.00		600.00
								1,050.00		1,050.00
0083388	07/11/19	Outst	0003232	Ms. Lisa A. Mathelier	V0118059	07/09/19		960.70		960.70
								960.70		960.70
0083389	07/11/19	Outst	0194501	Michael Kautz Carpets &	V0118049	06/30/19		17,590.00		17,590.00
								17,590.00		17,590.00
0083390	07/11/19	Outst	0002406	Paisans Pizza	V0117995	06/30/19		32.00		32.00
								32.00		32.00
0083391	07/11/19	Outst	0001133	Pitney Bowes Inc	V0117996	06/30/19		150.00		150.00
								150.00		150.00
0083392	07/11/19	Outst	0002889	Suburban Door Check & Lo	V0118035	06/30/19		205.00		205.00
					V0118036	06/30/19		196.00		196.00
								401.00		401.00
0083393	07/11/19	Outst	0194503	Superior Corporation	V0118046	06/30/19		16,450.00		16,450.00
								16,450.00		16,450.00
0083394	07/11/19	Outst	0000738	Ms Gina G. Torres	V0117797	06/26/19		33.97		33.97
								33.97		33.97
0083395	07/11/19	Outst	0187642	Trane U.S. Inc	V0118015	06/30/19		1,800.00		1,800.00
								1,800.00		1,800.00

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0083396	07/11/19	Outst	0167490	Tripoli Painting	V0118037	06/30/19		2,503.00		2,503.00
								2,503.00		2,503.00
0083397	07/11/19	Outst	0002767	West Central Municipal C	V0118040	06/30/19		90.00		90.00
								90.00		90.00
0083398	07/11/19	Outst	0169721	Will County Treasurer	V0118002	06/30/19		609.63		609.63
								609.63		609.63
0083399	07/15/19	Void	0001375	AXA Equitable Equi-Vest						
0083400	07/15/19	Outst	0177469	Bright Start College Sav	V0118270	07/15/19		100.00		100.00
								100.00		100.00
0083401	07/15/19	Outst	0001422	CCCTU-Cope Fund	V0118271	07/15/19		146.00		146.00
								146.00		146.00
0083402	07/15/19	Outst	0001374	College & University Cre	V0118273	07/15/19		200.00		200.00
								200.00		200.00
0083403	07/15/19	Outst	0001371	Colonial Life & Accident	V0118274	07/15/19		12.00		12.00
								12.00		12.00
0083404	07/15/19	Outst	0191845	Metropolitan Alliance of	V0118276	07/15/19		329.00		329.00
								329.00		329.00
0083405	07/15/19	Outst	0101061	Morton College Faculty	V0118272	07/15/19		20.85		20.85
								20.85		20.85
0083406	07/15/19	Outst	0001372	Morton College Teachers	V0118278	07/15/19		1,617.21		1,617.21
								1,617.21		1,617.21
0083407	07/15/19	Outst	0001372	Morton College Teachers	V0118277	07/15/19		2,418.71		2,418.71
								2,418.71		2,418.71
0083408	07/15/19	Outst	0167128	Pioneer Credit Recovery,	V0118279	07/15/19		146.74		146.74
								146.74		146.74

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0083409	07/15/19	Outst	0001513	SEIU Local 73 Cope	V0118280	07/15/19		8.00		8.00
								8.00		8.00
0083410	07/15/19	Outst	0001373	Service Employees Intl U	V0118281	07/15/19		430.88		430.88
								430.88		430.88
0083411	07/15/19	Outst	0001563	State Disbursement Unit	V0118282	07/15/19		60.00		60.00
					V0118283	07/15/19		318.00		318.00
								378.00		378.00
0083412	07/15/19	Void	0001161	State Univ Retirement Sy						
0083413	07/15/19	Outst	0001370	TIAA-CREF	V0118275	07/15/19		750.00		750.00
					V0118285	07/15/19		3,045.92		3,045.92
								3,795.92		3,795.92
0083414	07/15/19	Outst	0001376	VALIC	V0118286	07/15/19		1,447.83		1,447.83
								1,447.83		1,447.83
0083415	07/15/19	Outst	0179876	Voya Retirement Insuranc	V0118287	07/15/19		502.65		502.65
								502.65		502.65
0083416	07/15/19	Outst	0001375	AXA Equitable Equi-Vest	V0118269	07/15/19		2,206.00		2,206.00
								2,206.00		2,206.00
0083417	07/15/19	Outst	0001161	State Univ Retirement Sy	V0118284	07/15/19		65,226.82		65,226.82
								65,226.82		65,226.82
0083418	07/15/19	Outst	0190089	3OE Solutions	V0118301	07/15/19	B0002976	3,500.00		3,500.00
								3,500.00		3,500.00
0083419	07/15/19	Outst	0169985	A. Lange Consulting, LLC	V0118236	07/11/19	P0007485	660.00		660.00
								660.00		660.00
0083420	07/15/19	Outst	0166304	A.W.E.S.O.M.E. Pest Serv	V0118195	06/30/19	B0002735	240.00		240.00
								240.00		240.00
0083421	07/15/19	Outst	0152533	AASLH	V0118305	07/15/19	P0007531	118.00		118.00
								118.00		118.00

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Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0083422	07/15/19	Outst	0000982	ACCT	V0118099	07/10/19	P0007493	4,573.00		4,573.00
								4,573.00		4,573.00
0083423	07/15/19	Outst	0000962	Airgas North Central	V0118139	06/30/19	B0002582	107.36		107.36
								107.36		107.36
0083424	07/15/19	Outst	0188188	Amazon Capital Services	V0118074	06/30/19	P0007428	754.94		754.94
					V0118075	06/30/19	P0007428	74.95		74.95
					V0118076	07/10/19	P0007491	53.98		53.98
					V0118166	06/30/19		2.09		2.09
					V0118209	07/11/19	B0002971	45.41		45.41
					V0118307	07/15/19	P0007516	488.26		488.26
					V0118324	06/30/19	P0007374	69.00		69.00
								1,488.63		1,488.63
0083425	07/15/19	Outst	0169947	American Alliance of Mus	V0118304	07/15/19	P0007529	140.00		140.00
								140.00		140.00
0083426	07/15/19	Outst	0000977	Apple, Inc.	V0118319	06/30/19	P0007453	162.00		162.00
					V0118320	06/30/19	P0007453	2,880.00		2,880.00
					V0118321	06/30/19	P0007244	199.00		199.00
					V0118322	06/30/19	P0007244	9.00		9.00
					V0118323	06/30/19	P0007244	1,449.00		1,449.00
								4,699.00		4,699.00
0083427	07/15/19	Outst	0001490	Arc One Electric	V0118063	06/30/19		21,000.00		21,000.00
					V0118210	06/30/19	B0002918	1,143.52		1,143.52
								22,143.52		22,143.52
0083428	07/15/19	Outst	0198820	Asure Software	V0118168	06/30/19	B0002766	94.50		94.50
					V0118169	06/30/19	B0002766	94.50		94.50
					V0118170	06/30/19	B0002766	94.50		94.50
					V0118171	06/30/19	B0002766	94.50		94.50
								378.00		378.00
0083429	07/15/19	Outst	0196711	Blue Marble Communicatio	V0118227	06/30/19	P0007464	4,480.75		4,480.75
								4,480.75		4,480.75
0083430	07/15/19	Outst	0166207	BSA	V0118062	06/30/19		1,784.65		1,784.65
								1,784.65		1,784.65

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0083431	07/15/19	Outst	0001923	CARLI	V0118309	07/15/19	P0007508	11,543.00		11,543.00
					V0118310	07/15/19	P0007510	57,502.93		57,502.93
								69,045.93		69,045.93
0083432	07/15/19	Outst	0000998	Carolina Biological Supp	V0118144	06/30/19	P0007175	7.90		7.90
								7.90		7.90
0083433	07/15/19	Outst	0001593	CDW-Government, Inc	V0118136	06/30/19	B0002903	124.50		124.50
					V0118137	06/30/19	B0002872	1,800.00		1,800.00
					V0118155	06/30/19	B0002903	1,068.85		1,068.85
					V0118226	06/30/19	P0006972	535.93		535.93
					V0118318	06/30/19	P0007392	4,614.90		4,614.90
								8,144.18		8,144.18
0083434	07/15/19	Outst	0001004	Chicago Tribune	V0118244	07/11/19	P0007482	338.00		338.00
								338.00		338.00
0083435	07/15/19	Outst	0001713	Cicero Landscape Inc.	V0118214	06/30/19	B0002913	5,050.00		5,050.00
								5,050.00		5,050.00
0083436	07/15/19	Outst	0001195	Cintas Corporation	V0118066	07/10/19	B0002967	187.24		187.24
					V0118164	07/10/19	B0002929	200.16		200.16
					V0118175	06/30/19	B0002912	200.16		200.16
					V0118193	07/11/19	B0002929	200.16		200.16
								787.72		787.72
0083437	07/15/19	Outst	0163919	The City of Berwyn	V0118228	06/30/19	P0007411	500.00		500.00
								500.00		500.00
0083438	07/15/19	Outst	0177114	College Central Network	V0118205	07/11/19	P0007521	1,736.44		1,736.44
								1,736.44		1,736.44
0083439	07/15/19	Outst	0001752	Comcast	V0118208	07/11/19	B0002973	226.90		226.90
								226.90		226.90
0083440	07/15/19	Outst	0001469	Diamond Graphics	V0118087	07/10/19	B0002963	8,142.00		8,142.00
					V0118206	07/11/19	P0007520	11,770.00		11,770.00
					V0118223	06/30/19	P0007465	1,375.00		1,375.00
					V0118224	06/30/19	P0007467	730.00		730.00
					V0118225	06/30/19	P0007466	180.00		180.00
					V0118233	07/11/19	P0007502	555.00		555.00

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					V0118234	07/11/19	P0007501	347.00		347.00
					V0118235	07/11/19	P0007500	495.00		495.00
					V0118241	07/11/19	P0007495	7,445.00		7,445.00
					V0118242	07/11/19	P0007496	6,965.00		6,965.00
					V0118243	07/11/19	P0007497	4,862.12		4,862.12
					V0118247	06/30/19	P0007470	1,630.00		1,630.00
					V0118248	06/30/19	P0007469	1,630.00		1,630.00
								46,126.12		46,126.12
0083441	07/15/19	Outst	0001508	EBSCO	V0118306	07/15/19	P0007532	20,863.09		20,863.09
					V0118313	07/15/19	P0007512	899.34		899.34
								21,762.43		21,762.43
0083442	07/15/19	Outst	0002185	Ellucian Inc.	V0118218	07/11/19	P0007492	313,874.00		313,874.00
					V0118219	07/11/19	P0007492	108,753.00		108,753.00
					V0118220	07/11/19	P0007484	15,300.00		15,300.00
								437,927.00		437,927.00
0083443	07/15/19	Outst	0001029	Fed Ex	V0118078	06/30/19	B0002780	205.42		205.42
					V0118079	06/30/19	B0002780	55.54		55.54
					V0118081	07/10/19	B0002961	115.58		115.58
					V0118082	07/10/19	B0002961	37.51		37.51
								414.05		414.05
0083444	07/15/19	Outst	0196370	FHEG Morton College Book	V0118061	06/30/19		17,514.32		17,514.32
					V0118100	06/30/19	B0002911	65.26		-65.26
					V0118101	06/30/19	B0002845	1,046.66		1,046.66
					V0118102	06/30/19	B0002958	364.32		364.32
					V0118103	06/30/19	B0002857	2,551.55		2,551.55
					V0118104	06/30/19	B0002959	282.52		282.52
					V0118105	06/30/19	B0002851	157.38		157.38
					V0118106	06/30/19	P0007381	1,789.40		1,789.40
					V0118107	06/30/19	B0002866	541.70		541.70
					V0118108	06/30/19	B0002865	600.46		600.46
					V0118110	06/30/19	B0002960	280.75		280.75
								25,063.80		25,063.80
0083445	07/15/19	Outst	0200096	Galls LLC	V0118245	06/30/19	P0007444	7,326.68		7,326.68
								7,326.68		7,326.68
0083446	07/15/19	Outst	0200206	GRAS Academy	V0118250	07/11/19	P0007514	500.00		500.00
								500.00		500.00

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0083447	07/15/19	Outst	0001235	HACU	V0118207	07/11/19	P0007533	830.00		830.00
					V0118317	07/15/19	P0007476	4,670.00		4,670.00
								5,500.00		5,500.00
0083448	07/15/19	Outst	0001061	ICCTA	V0117987	06/30/19		2,175.00		2,175.00
								2,175.00		2,175.00
0083449	07/15/19	Outst	0001065	Il Comm Col Risk Mgmt Co	V0118237	07/11/19	P0007487	235,087.00		235,087.00
								235,087.00		235,087.00
0083450	07/15/19	Outst	0001068	ILLCO, Inc.	V0118153	07/10/19	B0002925	235.00		235.00
								235.00		235.00
0083451	07/15/19	Outst	0001647	Iron Mountain	V0118299	06/30/19	B0002472	477.86		477.86
								477.86		477.86
0083452	07/15/19	Outst	0002445	ITHAKA	V0118314	07/15/19	P0007513	1,295.00		1,295.00
								1,295.00		1,295.00
0083453	07/15/19	Void	0001775	Jostens						
0083454	07/15/19	Outst	0001080	Keen Edge Co	V0118145	06/30/19	B0002891	11.59		11.59
					V0118148	06/30/19	B0002891	30.81		30.81
								42.40		42.40
0083455	07/15/19	Outst	0001890	Konica Minolta Bus Solut	V0118111	06/30/19	B0002871	12.00		12.00
					V0118115	06/30/19	B0002871	184.57		184.57
					V0118116	06/30/19	B0002871	12.00		12.00
					V0118120	06/30/19	B0002871	12.00		12.00
					V0118122	06/30/19	B0002871	94.21		94.21
					V0118123	06/30/19	B0002871	681.33		681.33
					V0118125	06/30/19	B0002871	139.83		139.83
					V0118126	06/30/19	B0002871	21.50		21.50
					V0118127	06/30/19	B0002871	69.25		69.25
					V0118128	06/30/19	B0002871	14.04		14.04
					V0118129	06/30/19	B0002871	17.76		17.76
					V0118132	06/30/19	B0002871	15.58		15.58
					V0118158	06/30/19	B0002871	2.44		2.44
					V0118172	06/30/19	B0002871	14.77		14.77
					V0118173	06/30/19	B0002871	46.81		46.81
								1,338.09		1,338.09

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0083456	07/15/19	Outst	0002233	Konica Minolta Premier F	V0118077	07/10/19	B0002954	140.00		140.00
								140.00		140.00
0083457	07/15/19	Outst	0002233	Konica Minolta Premier F	V0118156	07/10/19	B0002954	197.00		197.00
								197.00		197.00
0083458	07/15/19	Outst	0002233	Konica Minolta Premier F	V0118294	07/15/19	B0002954	452.34		452.34
								452.34		452.34
0083459	07/15/19	Outst	0002233	Konica Minolta Premier F	V0118296	07/15/19	B0002954	2,897.00		2,897.00
					V0118297	06/30/19	B0002817	144.85		144.85
								3,041.85		3,041.85
0083460	07/15/19	Outst	0002233	Konica Minolta Premier F	V0118300	07/15/19	B0002954	231.77		231.77
								231.77		231.77
0083461	07/15/19	Outst	0001559	Krueger International In	V0118229	06/30/19	P0007127	17,293.70		17,293.70
					V0118231	06/30/19	P0007127	11,212.50		11,212.50
					V0118232	06/30/19	P0007127	32,429.40		32,429.40
								60,935.60		60,935.60
0083462	07/15/19	Outst	0168592	Marsh USA, Inc.	V0118238	07/11/19	P0007488	4,834.00		4,834.00
								4,834.00		4,834.00
0083463	07/15/19	Outst	0003288	McHenry County College	V0118327	07/15/19	P0007517	550.00		550.00
								550.00		550.00
0083464	07/15/19	Outst	0194501	Michael Kautz Carpets &	V0118052	06/30/19		12,775.00		12,775.00
								12,775.00		12,775.00
0083465	07/15/19	Outst	0001093	MIDCO Inc	V0118150	06/30/19	B0002809	95.00		95.00
								95.00		95.00
0083466	07/15/19	Outst	0155602	NACTC	V0118240	07/11/19	P0007490	2,000.00		2,000.00
								2,000.00		2,000.00
0083467	07/15/19	Outst	0175876	National Public Safety I	V0118088	06/30/19		149.00		149.00
								149.00		149.00

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0083468	07/15/19	Outst	0001529	New Pocket Nurse	V0118253	06/30/19	P0007459	4,556.64		4,556.64
					V0118255	06/30/19	P0007462	4,979.15		4,979.15
					V0118328	06/30/19	P0007459	821.07		821.07
								10,356.86		10,356.86
0083469	07/15/19	Outst	0001113	New Readers Press	V0118303	06/30/19	P0007393	1,256.47		1,256.47
								1,256.47		1,256.47
0083470	07/15/19	Outst	0001118	NILRC	V0118089	07/10/19	B0002962	1,299.90		1,299.90
					V0118091	07/10/19	B0002962	48.83		48.83
					V0118092	07/10/19	B0002962	1,000.00		1,000.00
					V0118093	07/10/19	B0002962	4,382.70		4,382.70
					V0118094	07/10/19	B0002962	1,804.00		1,804.00
					V0118097	07/10/19	B0002962	2,120.82		2,120.82
								10,656.25		10,656.25
0083471	07/15/19	Outst	0001117	North East Multi-Regiona	V0118083	06/30/19		250.00		250.00
								250.00		250.00
0083472	07/15/19	Outst	0001117	North East Multi-Regiona	V0118086	06/30/19		175.00		175.00
								175.00		175.00
0083473	07/15/19	Outst	0001246	O'Reilly's Flowers & Par	V0118222	06/30/19	P0007475	675.00		675.00
								675.00		675.00
0083474	07/15/19	Outst	0002406	Paisans Pizza	V0117958	06/30/19		3,125.22		3,125.22
					V0118217	06/30/19	B0002894	60.00		60.00
								3,185.22		3,185.22
0083475	07/15/19	Outst	0200211	Adriana Perez	V0118251	07/11/19	P0007515	225.00		225.00
								225.00		225.00
0083476	07/15/19	Outst	0200163	Rave Wireless, Inc.	V0118221	07/11/19	P0007483	9,650.00		9,650.00
								9,650.00		9,650.00
0083477	07/15/19	Outst	0001517	Record-A-Hit	V0118249	06/30/19	P0007458	412.00		412.00
								412.00		412.00
0083478	07/15/19	Outst	0002775	Region IV Treasurer, NJC	V0118325	07/15/19	P0007518	3,300.00		3,300.00
					V0118326	07/15/19	P0007519	2,950.00		2,950.00

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								6,250.00		6,250.00
0083479	07/15/19	Outst	0001676	Del Galdo Law Group, LLC	V0118067	06/30/19	B0002540	4,605.00		4,605.00
								4,605.00		4,605.00
0083480	07/15/19	Outst	0183012	Phyllis Renninger	V0118211	06/30/19	P0007326	5,000.00		5,000.00
								5,000.00		5,000.00
0083481	07/15/19	Outst	0001142	Santo Sport Store	V0118302	06/30/19	P0007422	810.00		810.00
								810.00		810.00
0083482	07/15/19	Outst	0175938	Scrubs Etc.	V0118161	06/30/19	P0007383	343.47		343.47
								343.47		343.47
0083483	07/15/19	Outst	0196722	Sense Media LLC	V0118246	07/11/19	P0007479	3,000.00		3,000.00
								3,000.00		3,000.00
0083484	07/15/19	Outst	0001967	Shaw Media	V0118138	06/30/19	B0002842	1,599.00		1,599.00
								1,599.00		1,599.00
0083485	07/15/19	Outst	0182724	Single Path	V0118152	07/10/19	B0002943	7,750.00		7,750.00
								7,750.00		7,750.00
0083486	07/15/19	Outst	0001156	Smithereen Exterminating	V0118143	07/10/19	B0002926	170.00		170.00
								170.00		170.00
0083487	07/15/19	Outst	0001514	Specialty Floors Inc	V0118192	06/30/19	P0007346	2,195.00		2,195.00
								2,195.00		2,195.00
0083488	07/15/19	Outst	0001165	Swank Motion Pictures In	V0118308	07/15/19	P0007507	2,850.00		2,850.00
								2,850.00		2,850.00
0083489	07/15/19	Outst	0167490	Tripoli Painting	V0118212	06/30/19	B0002915	1,050.00		1,050.00
								1,050.00		1,050.00
0083490	07/15/19	Outst	0002530	Troy Group Inc	V0118239	07/11/19	P0007489	680.00		680.00
								680.00		680.00

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0083491	07/15/19	Outst	0164582	Tru TechTools, LTD.	V0118252	06/30/19	P0007414	5,728.54		5,728.54
								5,728.54		5,728.54
0083492	07/15/19	Outst	0177074	Turnitin, LLC	V0118311	07/15/19	P0007509	11,456.45		11,456.45
								11,456.45		11,456.45
0083493	07/15/19	Outst	0001799	United State Postal Serv	V0118315	07/15/19	P0007505	4,000.00		4,000.00
								4,000.00		4,000.00
0083494	07/15/19	Outst	0001174	Veritiv Operating Compan	V0118157	06/30/19	B0002831	2,142.20		2,142.20
								2,142.20		2,142.20
0083495	07/15/19	Outst	0036650	Richard Waszak	V0118071	07/10/19	B0002968	840.00		840.00
								840.00		840.00
0083496	07/15/19	Outst	0001824	Waukegan Roofing Co., In	V0118196	06/30/19	B0002919	1,325.00		1,325.00
								1,325.00		1,325.00
0083497	07/15/19	Outst	0165989	Westworx Limited	V0118213	06/30/19	B0002914	1,971.90		1,971.90
								1,971.90		1,971.90
0083498	07/15/19	Outst	0001406	Wex Bank	V0118174	06/30/19	B0002833	1,008.56		1,008.56
								1,008.56		1,008.56
0083499	07/15/19	Outst	0177607	YBP Library Services	V0118176	07/10/19	B0002942	76.66		76.66
								76.66		76.66
0083500	07/15/19	Void	0188213	First Midwest Bank			B0002942			
0083501	07/15/19	Void	0188213	First Midwest Bank			B0002942			
0083502	07/15/19	Void	0188213	First Midwest Bank			B0002942			
0083503	07/15/19	Void	0188213	First Midwest Bank			B0002942			
0083504	07/15/19	Recon	0188213	First Midwest Bank	V0118008	07/08/19		217.82		217.82
					V0118034	06/30/19		1,177.00		1,177.00
					V0118356	06/30/19	P0007378	39.95		39.95
					V0118357	06/30/19	B0002719	5.61		5.61
					V0118359	06/30/19	B0002856	273.18		273.18
					V0118360	06/30/19	P0007367	1,200.00		1,200.00

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					V0118361	06/30/19	P0007371	1,200.00		1,200.00
					V0118363	06/30/19	P0007478	61.13		61.13
					V0118364	06/30/19	P0007424	92.49		92.49
					V0118365	06/30/19	P0007341	3,329.48		3,329.48
								7,596.66		7,596.66
0083505	07/15/19	Recon	0188213	First Midwest Bank	V0117957	06/30/19		494.34		494.34
								494.34		494.34
0083506	07/15/19	Recon	0188213	First Midwest Bank	V0117994	06/30/19		102.45		102.45
								102.45		102.45
0083507	07/15/19	Recon	0188213	First Midwest Bank	V0118362	06/30/19		500.00		500.00
								500.00		500.00
0083508	07/16/19	Recon	0001485	Citibank, N.A.	V0118389	06/30/19		25.09		25.09
					V0118393	06/30/19		27.73		27.73
					V0118713	06/30/19	P0007404	176.94		176.94
								229.76		229.76
0083756	07/18/19	Outst	0200282	Victor M. Albanil Beltra	V0118714	07/16/19		275.00		275.00
								275.00		275.00
0083757	07/18/19	Outst	0001953	AT&T Mobility	V0118717	06/30/19		141.75		141.75
								141.75		141.75
0083758	07/18/19	Outst	0001770	The Bank of New York	V0118333	06/30/19		500.00		500.00
								500.00		500.00
0083759	07/18/19	Outst	0155587	Cafdn Treasurer	V0118154	07/10/19		150.00		150.00
								150.00		150.00
0083760	07/18/19	Outst	0192108	Ms. Laurie Cashman	V0118184	07/11/19		451.60		451.60
								451.60		451.60
0083761	07/18/19	Outst	0190883	Ms. Sally Delgado	V0118394	06/30/19		47.48		47.48
					V0118395	06/30/19		22.73		22.73
					V0118397	06/30/19		10.98		10.98
								81.19		81.19

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0083762	07/18/19	Outst	0157592	First Communications	V0118724	07/16/19		975.82		975.82
								975.82		975.82
0083763	07/18/19	Outst	0001387	Gallagher Benefit Servic	V0118723	07/16/19		340.00		340.00
								340.00		340.00
0083764	07/18/19	Outst	0000724	Dr. Brian R. Gilligan	V0118358	07/15/19		388.06		388.06
								388.06		388.06
0083765	07/18/19	Outst	0002045	International Clinical E	V0118720	07/16/19		650.00		650.00
								650.00		650.00
0083766	07/18/19	Outst	0000869	Mr. Frank E. Marzullo	V0118728	07/17/19		10,000.00		10,000.00
								10,000.00		10,000.00
0083767	07/18/19	Outst	0156097	Official Payments Corpor	V0118730	06/30/19		3,618.87		3,618.87
								3,618.87		3,618.87
0083768	07/18/19	Outst	0001909	Reliance Standard Life I	V0118080	06/30/19		7,498.06		7,498.06
								7,498.06		7,498.06
0083769	07/18/19	Outst	0001149	Secretay of State/ Vehic	V0118051	06/30/19		103.00		103.00
								103.00		103.00
0083770	07/18/19	Outst	0002594	Training Concepts, Inc.	V0118722	07/16/19		250.00		250.00
								250.00		250.00
0083771	07/18/19	Outst	0190102	Ms. Brandie N. Windham	V0118182	07/11/19		500.10		500.10
								500.10		500.10
0083772	07/18/19	Outst	0000942	Mr. Rodolfo Yanez	V0118048	06/30/19		65.13		65.13
								65.13		65.13
0083773	07/22/19	Outst	0198655	Magnolia	V0118819	07/22/19		13,668.06		13,668.06
								13,668.06		13,668.06
0083774	07/25/19	Outst	0188188	Amazon Capital Services	V0118860	06/30/19		320.42		320.42
								320.42		320.42

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0083775	07/25/19	Outst	0187033	Ana Customer & Member Bi	V0118817	07/22/19		282.00		282.00
								282.00		282.00
0083776	07/25/19	Outst	0196615	Comcast Spotlight	V0118825	07/22/19		1,955.00		1,955.00
					V0118826	07/22/19		7,240.00		7,240.00
					V0118827	07/22/19		1,955.00		1,955.00
					V0118828	07/22/19		660.00		660.00
								11,810.00		11,810.00
0083777	07/25/19	Outst	0001895	Delta Dental of Illinois	V0118733	07/17/19		9,425.98		9,425.98
								9,425.98		9,425.98
0083778	07/25/19	Outst	0001333	Direct Fitness Solutions	V0118863	06/30/19		535.00		535.00
								535.00		535.00
0083779	07/25/19	Outst	0152885	Elsevier Inc.	V0118837	07/23/19		600.00		600.00
					V0118838	07/23/19		3,705.00		3,705.00
					V0118839	07/23/19		640.00		640.00
					V0118840	07/23/19		160.00		160.00
					V0118841	07/23/19		720.00		720.00
					V0118842	07/23/19		400.00		400.00
								6,225.00		6,225.00
0083780	07/25/19	Outst	0195628	Lola Falbo	V0118836	07/23/19		462.00		462.00
								462.00		462.00
0083781	07/25/19	Outst	0011159	Heartland Cmty Coll	V0118824	07/22/19		375.00		375.00
								375.00		375.00
0083782	07/25/19	Outst	0183161	Ms. Amara D. Kelikian	V0118761	07/18/19		97.07		97.07
								97.07		97.07
0083783	07/25/19	Outst	0001109	NJCAA	V0118739	06/30/19		75.00		75.00
								75.00		75.00
0083784	07/25/19	Outst	0003044	Mr. Pedro Sanchez	V0118861	06/30/19		59.39		59.39
								59.39		59.39
0083785	07/25/19	Outst	0001142	Santo Sport Store	V0118764	06/30/19		200.00		200.00

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					V0118765	06/30/19		162.70		162.70
								362.70		362.70
0083786	07/25/19	Outst	0002796	Seguin Auto Center	V0118736	06/30/19		50.00		50.00
								50.00		50.00
0083787	07/25/19	Outst	0001279	SkillPath Seminars	V0118862	07/24/19		199.00		199.00
								199.00		199.00
0083788	07/25/19	Outst	0200162	Tom's Catering	V0118843	07/23/19		1,100.00		1,100.00
								1,100.00		1,100.00
0083789	07/25/19	Outst	0001327	Vision Service Plan	V0118831	07/23/19		1,812.11		1,812.11
								1,812.11		1,812.11
0083803	07/31/19	Outst	0001375	AXA Equitable Equi-Vest	V0118999	07/31/19		2,206.00		2,206.00
								2,206.00		2,206.00
0083804	07/31/19	Outst	0177469	Bright Start College Sav	V0119000	07/31/19		100.00		100.00
								100.00		100.00
0083805	07/31/19	Outst	0001422	CCCTU-Cope Fund	V0119001	07/31/19		146.00		146.00
								146.00		146.00
0083806	07/31/19	Outst	0001374	College & University Cre	V0119003	07/31/19		200.00		200.00
								200.00		200.00
0083807	07/31/19	Outst	0001371	Colonial Life & Accident	V0119004	07/31/19		12.00		12.00
								12.00		12.00
0083808	07/31/19	Outst	0191845	Metropolitan Alliance of	V0119007	07/31/19		329.00		329.00
								329.00		329.00
0083809	07/31/19	Outst	0101061	Morton College Faculty	V0119002	07/31/19		20.85		20.85
								20.85		20.85
0083810	07/31/19	Outst	0001372	Morton College Teachers	V0119009	07/31/19		1,617.21		1,617.21
								1,617.21		1,617.21

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0083811	07/31/19	Outst	0001372	Morton College Teachers	V0119008	07/31/19		2,418.71		2,418.71
								2,418.71		2,418.71
0083812	07/31/19	Outst	0167128	Pioneer Credit Recovery,	V0119010	07/31/19		146.74		146.74
								146.74		146.74
0083813	07/31/19	Outst	0001513	SEIU Local 73 Cope	V0119011	07/31/19		8.00		8.00
								8.00		8.00
0083814	07/31/19	Outst	0001373	Service Employees Intl U	V0119012	07/31/19		430.88		430.88
								430.88		430.88
0083815	07/31/19	Outst	0001563	State Disbursement Unit	V0119013	07/31/19		60.00		60.00
					V0119014	07/31/19		225.65		225.65
								285.65		285.65
0083816	07/31/19	Outst	0001161	State Univ Retirement Sy	V0119015	07/31/19		62,569.74		62,569.74
								62,569.74		62,569.74
0083817	07/31/19	Outst	0001370	TIAA-CREF	V0119005	07/31/19		750.00		750.00
					V0119016	07/31/19		3,045.92		3,045.92
								3,795.92		3,795.92
0083818	07/31/19	Outst	0183850	Transworld Systems Inc	V0119006	07/31/19		185.18		185.18
								185.18		185.18
0083819	07/31/19	Outst	0001376	VALIC	V0119017	07/31/19		1,477.83		1,477.83
								1,477.83		1,477.83
0083820	07/31/19	Outst	0179876	Voya Retirement Insuranc	V0119018	07/31/19		702.65		702.65
								702.65		702.65
0083821	07/31/19	Outst	0013221	4IMPRINT	V0118982	07/30/19	P0007587	1,160.44		1,160.44
					V0118983	06/30/19		40.50-		-40.50
								1,119.94		1,119.94
0083822	07/31/19	Outst	0196815	Advance Auto Parts	V0118935	06/30/19	B0002828	188.99		188.99
					V0118936	06/30/19	B0002828	3.82		3.82

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					V0118937	06/30/19	B0002828	3.82-		-3.82
					V0118938	06/30/19	B0002828	11.89		11.89
					V0118939	06/30/19	B0002828	22.00-		-22.00
					V0118940	06/30/19	B0002828	10.11		10.11
					V0118941	06/30/19	B0002828	132.54		132.54
					V0118942	06/30/19	B0002828	22.00-		-22.00
								299.53		299.53
0083823	07/31/19	Outst	0001768	AIR	V0119035	07/31/19	P0007619	150.00		150.00
								150.00		150.00
0083824	07/31/19	Outst	0190802	All-Types Elevators Inc	V0118969	06/30/19	B0002823	665.00		665.00
								665.00		665.00
0083825	07/31/19	Outst	0188188	Amazon Capital Services	V0118932	07/29/19	B0003007	138.12		138.12
					V0118962	07/30/19	B0002945	139.92		139.92
					V0119056	07/31/19	P0007569	115.66		115.66
								393.70		393.70
0083826	07/31/19	Outst	0159551	Anatomical Gift Associat	V0119047	07/31/19	P0007630	3,035.00		3,035.00
								3,035.00		3,035.00
0083827	07/31/19	Outst	0000977	Apple, Inc.	V0118977	06/30/19	P0007461	9,793.00		9,793.00
					V0118978	06/30/19	P0007460	12,591.00		12,591.00
					V0118993	06/30/19	P0007461	126.00		126.00
					V0118994	06/30/19	P0007460	162.00		162.00
					V0119022	06/30/19	P0007460	1,791.00		1,791.00
					V0119023	06/30/19	P0007461	1,393.00		1,393.00
								25,856.00		25,856.00
0083828	07/31/19	Outst	0001490	Arc One Electric	V0119046	07/31/19	P0007629	388.78		388.78
								388.78		388.78
0083829	07/31/19	Outst	0198820	Asure Software	V0119053	07/31/19	P0007585	2,961.00		2,961.00
					V0119054	07/31/19	P0007585	1,727.25		1,727.25
					V0119055	07/31/19	P0007585	1,480.50		1,480.50
								6,168.75		6,168.75
0083830	07/31/19	Outst	0001401	AZ Commercial	V0118875	06/30/19	B0002600	120.00		120.00
					V0118876	06/30/19	B0002600	120.00-		-120.00
					V0118877	06/30/19	B0002885	43.96		43.96
					V0118878	06/30/19	B0002885	38.56		38.56

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					V0118879	06/30/19	B0002885	59.98		59.98
					V0118880	06/30/19	B0002885	83.99		83.99
					V0118881	07/24/19	B0002974	21.99		21.99
					V0118882	07/24/19	B0002974	5.59		5.59
					V0118883	07/24/19	B0002974	8.89		8.89
								262.96		262.96
0083831	07/31/19	Outst	0154311	Bannerville USA	V0119025	06/30/19	P0007472	18,000.00		18,000.00
					V0119026	06/30/19	P0007473	5,000.00		5,000.00
					V0119027	06/30/19	P0007474	800.00		800.00
					V0119028	06/30/19	P0007468	700.00		700.00
								24,500.00		24,500.00
0083832	07/31/19	Outst	0001574	Baudville	V0118967	06/30/19	P0007348	327.28		327.28
								327.28		327.28
0083833	07/31/19	Outst	0197299	Beyond Fit	V0119064	06/30/19	P0006555	13,240.00		13,240.00
								13,240.00		13,240.00
0083834	07/31/19	Outst	0188909	Big Signs	V0118968	06/30/19	P0007196	160.00		160.00
								160.00		160.00
0083835	07/31/19	Outst	0196711	Blue Marble Communicatio	V0118188	06/30/19		1,566.25		1,566.25
								1,566.25		1,566.25
0083836	07/31/19	Outst	0200461	Tiffany A. Bohm	V0118866	07/24/19	B0003003	4,560.00		4,560.00
								4,560.00		4,560.00
0083837	07/31/19	Outst	0158291	C&W Building Services, I	V0119062	07/31/19	P0007636	167,175.54		167,175.54
								167,175.54		167,175.54
0083838	07/31/19	Outst	0180821	Campuspeak, Inc.	V0118868	07/24/19	P0007546	3,300.00		3,300.00
					V0118869	07/24/19	P0007547	3,300.00		3,300.00
					V0118870	07/24/19	P0007548	3,300.00		3,300.00
					V0118871	07/24/19	P0007549	3,300.00		3,300.00
								13,200.00		13,200.00
0083839	07/31/19	Outst	0013219	Cardiac Science Corp	V0119063	07/31/19	P0007637	2,158.28		2,158.28
								2,158.28		2,158.28

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0083840	07/31/19	Outst	0001593	CDW-Government, Inc	V0118917	07/25/19	B0002964	2,341.36		2,341.36
					V0118928	07/29/19	B0002964	1,566.89		1,566.89
					V0118979	06/30/19	P0007463	20.44		20.44
					V0118980	06/30/19	P0007463	1,451.24		1,451.24
					V0118986	06/30/19	P0007463	1,594.32		1,594.32
					V0119021	06/28/19	P0007342	3,930.27		3,930.27
					V0119058	07/31/19	P0007627	1,594.38		1,594.38
					V0119059	07/31/19	P0007610	311.56		311.56
					V0119060	07/31/19	P0007554	4,581.70		4,581.70
					V0119061	07/31/19	P0007573	5,017.80		5,017.80
								22,409.96		22,409.96
0083841	07/31/19	Outst	0001107	Centerpoint Energy Srvcs	V0118891	07/25/19	B0002966	2,963.26		2,963.26
								2,963.26		2,963.26
0083842	07/31/19	Outst	0193360	Central Parts Warehouse	V0118725	06/30/19		5,616.98		5,616.98
					V0118898	07/25/19	B0002987	1,004.90		1,004.90
								6,621.88		6,621.88
0083843	07/31/19	Outst	0001195	Cintas Corporation	V0118888	07/25/19	B0002929	200.16		200.16
					V0118945	07/29/19	B0002929	200.16		200.16
								400.32		400.32
0083844	07/31/19	Outst	0007810	Clowning Around Entertai	V0118987	07/30/19	P0007543	810.00		810.00
								810.00		810.00
0083845	07/31/19	Outst	0001752	Comcast	V0118896	07/25/19	B0002953	39.93		39.93
					V0118959	07/30/19	B0003009	411.85		411.85
					V0118960	07/30/19	B0003009	6.32		6.32
								458.10		458.10
0083846	07/31/19	Outst	0001469	Diamond Graphics	V0118992	07/30/19	P0007541	7,035.00		7,035.00
					V0119036	07/31/19	P0007620	150.00		150.00
								7,185.00		7,185.00
0083847	07/31/19	Outst	0165932	The Dodge Company	V0119033	07/31/19	P0007528	131.45		131.45
								131.45		131.45
0083848	07/31/19	Outst	0200281	Dominion Lighting, Inc.	V0118897	07/25/19	B0002992	14,327.15		14,327.15
								14,327.15		14,327.15

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0083849	07/31/19	Outst	0170794	The Dot Net Factory	V0119045	07/31/19	P0007632	2,731.82		2,731.82
								2,731.82		2,731.82
0083850	07/31/19	Outst	0001726	Elmhurst College	V0118984	07/30/19	P0007593	300.00		300.00
								300.00		300.00
0083851	07/31/19	Outst	0200313	FBG Corporation	V0118760	06/30/19		81,426.70		81,426.70
								81,426.70		81,426.70
0083852	07/31/19	Outst	0001029	Fed Ex	V0118892	07/25/19	B0002961	47.52		47.52
					V0118926	07/29/19	B0002961	72.12		72.12
					V0118929	07/29/19	B0002961	103.11		103.11
								222.75		222.75
0083853	07/31/19	Outst	0001034	Flinn Scientific Inc	V0118995	07/30/19	P0007617	314.10		314.10
					V0119020	07/31/19	P0007506	808.88		808.88
								1,122.98		1,122.98
0083854	07/31/19	Outst	0007936	Ford Motor Company	V0119040	07/31/19	P0007556	600.00		600.00
								600.00		600.00
0083855	07/31/19	Outst	0001960	Freestyle Photo Supplies	V0119065	07/31/19	P0007499	1,608.54		1,608.54
								1,608.54		1,608.54
0083856	07/31/19	Outst	0159121	Grammarly Inc.	V0119034	07/31/19	P0007616	7,800.00		7,800.00
								7,800.00		7,800.00
0083857	07/31/19	Outst	0008000	H & E Installations Inc	V0118985	07/30/19	P0007609	800.00		800.00
								800.00		800.00
0083858	07/31/19	Outst	0001235	HACU	V0119057	07/31/19	P0007622	830.00		830.00
								830.00		830.00
0083859	07/31/19	Outst	0001666	Herbkoe Fun Foods	V0119039	07/31/19	P0007579	1,740.00		1,740.00
								1,740.00		1,740.00
0083860	07/31/19	Outst	0167569	IHLS	V0119038	07/31/19	P0007624	958.40		958.40
								958.40		958.40

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Period 07/01/2019 - 07/31/2019

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Bank Code: 01 General Checking
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Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0083861	07/31/19	Outst	0001066	Illinois Library Assn	V0119037	07/31/19	P0007623	140.00		140.00
								140.00		140.00
0083862	07/31/19	Outst	0197706	Johnson Controls Securit	V0119019	07/13/19	B0003014	228.44		228.44
								228.44		228.44
0083863	07/31/19	Outst	0001775	Jostens	V0118084	06/30/19	B0002870	468.40		468.40
					V0118085	07/10/19	B0002937	2,408.16		2,408.16
					V0118215	06/30/19	B0002870	352.92		352.92
					V0118216	06/30/19	B0002870	10.21		10.21
					V0118872	07/24/19	B0002937	48.35		-48.35
					V0118873	07/24/19	B0002937	435.96		435.96
								3,627.30		3,627.30
0083864	07/31/19	Outst	0001890	Konica Minolta Bus Solut	V0118889	07/25/19	B0002949	260.31		260.31
					V0118890	07/25/19	B0002949	4.31		4.31
					V0118911	07/25/19	B0002949	52.69		52.69
					V0118912	07/25/19	B0002949	57.82		57.82
					V0118913	07/25/19	B0002949	413.18		413.18
					V0118916	07/25/19	B0002949	29.69		29.69
					V0118934	07/29/19	B0002949	9.45		9.45
								827.45		827.45
0083865	07/31/19	Outst	0002233	Konica Minolta Premier F	V0118927	07/29/19	B0002954	179.40		179.40
								179.40		179.40
0083866	07/31/19	Outst	0001559	Krueger International In	V0119024	06/30/19	P0007243	3,284.86		3,284.86
					V0119029	06/30/19	P0007243	2,308.48		2,308.48
					V0119031	06/30/19	P0007242	1,478.62		1,478.62
					V0119032	06/30/19	P0007242	801.78		801.78
								7,873.74		7,873.74
0083867	07/31/19	Outst	0188162	Lake County Press	V0118943	06/30/19	P0007259	3,184.00		3,184.00
					V0118944	06/30/19	P0007257	3,965.00		3,965.00
								7,149.00		7,149.00
0083868	07/31/19	Outst	0001351	The Lawndale Newspaper	V0118715	06/30/19		450.00		450.00
								450.00		450.00
0083869	07/31/19	Outst	0001763	Mecor, Inc.	V0118884	07/24/19	B0002936	685.00		685.00
								685.00		685.00

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Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0083870	07/31/19	Outst	0001289	Menards	V0118893	07/25/19	B0002930	83.59		83.59
					V0118961	07/30/19	B0002930	137.90		137.90
								221.49		221.49
0083871	07/31/19	Outst	0001093	MIDCO Inc	V0118134	06/30/19		600.00		600.00
					V0118919	07/25/19	B0002965	95.00		95.00
								695.00		695.00
0083872	07/31/19	Outst	0200283	Monster Worldwide, Inc.	V0118965	07/30/19	P0007572	350.00		350.00
								350.00		350.00
0083873	07/31/19	Outst	0163075	Morton College Foundatio	V0118989	06/30/19	P0006958	1,244.00		1,244.00
								1,244.00		1,244.00
0083874	07/31/19	Outst	0182229	Ms Ayat M. Musa	V0118955	07/30/19	B0002978	409.82		409.82
					V0118956	07/30/19	B0002978	409.82		409.82
								819.64		819.64
0083875	07/31/19	Outst	0174832	NACEP, Inc	V0119044	07/31/19	P0007626	545.00		545.00
								545.00		545.00
0083876	07/31/19	Outst	0177459	Neil Estrick Gallery, Ll	V0119030	06/30/19	P0007332	3,927.50		3,927.50
								3,927.50		3,927.50
0083877	07/31/19	Outst	0199309	Jason Nichols	V0118895	07/25/19	P0007481	2,500.00		2,500.00
								2,500.00		2,500.00
0083878	07/31/19	Outst	0199908	Occupational Health Cent	V0118894	07/25/19	B0002982	462.00		462.00
					V0118931	07/29/19	B0002982	462.00		462.00
					V0118972	07/30/19	B0002982	154.00		154.00
					V0118973	06/30/19	B0002910	148.50		148.50
					V0118974	06/30/19	B0002910	616.00		616.00
					V0118975	06/30/19	B0002910	462.00		462.00
								2,304.50		2,304.50
0083879	07/31/19	Outst	0002406	Paisans Pizza	V0118981	07/30/19	P0007580	96.27		96.27
								96.27		96.27
0083880	07/31/19	Outst	0166827	PeopleAdmin, Inc.	V0118988	07/30/19	P0007559	11,043.36		11,043.36
								11,043.36		11,043.36

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Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0083881	07/31/19	Outst	0198855	Pro Athlete, Inc	V0118966	06/30/19	P0006908	519.96		519.96
								519.96		519.96
0083882	07/31/19	Outst	0002777	ProQuest LLC	V0118909	07/25/19	P0007511	15,462.90		15,462.90
								15,462.90		15,462.90
0083883	07/31/19	Outst	0188235	Quench USA	V0119041	07/31/19	P0007574	384.00		384.00
								384.00		384.00
0083884	07/31/19	Outst	0001835	Ray O'Herron Co. of Oakb	V0118852	06/30/19		39.94		39.94
					V0118853	06/30/19		56.99		56.99
					V0118854	06/30/19		40.48		40.48
					V0118855	06/30/19		205.82		205.82
								343.23		343.23
0083885	07/31/19	Outst	0002411	Republic Services #551	V0118952	06/30/19		3,232.20		3,232.20
								3,232.20		3,232.20
0083886	07/31/19	Outst	0001142	Santo Sport Store	V0118864	07/24/19	P0007568	47.50		47.50
					V0119043	07/31/19	P0007567	2,472.00		2,472.00
					V0119048	07/31/19	P0007608	4,164.00		4,164.00
					V0119049	07/31/19	P0007596	467.00		467.00
					V0119050	07/31/19	P0007597	1,592.00		1,592.00
					V0119051	07/31/19	P0007600	2,179.00		2,179.00
								10,921.50		10,921.50
0083887	07/31/19	Outst	0001654	Scholastic Inc.	V0118948	06/30/19	P0007066	484.00		484.00
								484.00		484.00
0083888	07/31/19	Outst	0001742	Scout Electric Supply Co	V0118865	07/24/19	B0002935	91.70		91.70
								91.70		91.70
0083889	07/31/19	Outst	0002796	Seguin Auto Center	V0118899	07/25/19	B0002986	6.00		6.00
								6.00		6.00
0083890	07/31/19	Outst	0182899	Sherwin Williams	V0118900	07/25/19	B0002944	61.55		61.55
					V0118901	07/25/19	B0002944	105.22		105.22
					V0118902	07/25/19	B0002944	107.53		107.53
					V0118903	06/30/19	B0002471	77.88		77.88
					V0118904	06/30/19	B0002471	20.89		20.89

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Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
					V0118905	06/30/19	B0002471	11.00		11.00
					V0118907	06/30/19	B0002471	20.89		20.89
					V0118908	06/30/19	B0002471	57.92		57.92
								462.88		462.88
0083891	07/31/19	Outst	0200235	SHPE	V0118963	07/30/19	P0007530	1,325.00		1,325.00
								1,325.00		1,325.00
0083892	07/31/19	Outst	0158956	Sound Incorporated	V0119052	07/31/19	P0007625	33,474.00		33,474.00
								33,474.00		33,474.00
0083893	07/31/19	Outst	0157227	Staples Advantage	V0118933	07/29/19	B0002975	47.85		47.85
					V0119042	07/31/19	P0007560	109.80		109.80
								157.65		157.65
0083894	07/31/19	Outst	0155715	Technology Management Re	V0118930	07/29/19	B0003011	1,141.05		1,141.05
								1,141.05		1,141.05
0083895	07/31/19	Outst	0193842	Thielsen Enterprises	V0118811	06/30/19		250.00		250.00
					V0118812	06/30/19		475.00		475.00
								725.00		725.00
0083896	07/31/19	Outst	0200205	Visible Body	V0118964	07/30/19	B0002972	1,999.60		1,999.60
								1,999.60		1,999.60
0083897	07/31/19	Outst	0166312	Wells Fargo Equiptment F	V0118867	07/24/19	B0003000	1,248.00		1,248.00
								1,248.00		1,248.00
0083898	07/31/19	Outst	0177607	YBP Library Services	V0117754	06/26/19	B0002862	178.70		-178.70
					V0117794	06/26/19	B0002862	60.00		60.00
					V0118874	07/24/19	B0002942	189.00		189.00
					V0118946	07/29/19	B0002942	22.95		22.95
								93.25		93.25
E0004200	07/02/19	Outst	0178376	Mr. Joseph J. Belcaster	V0117736	06/26/19		16.00		16.00
								16.00		16.00
E0004201	07/02/19	Outst	0156123	Mrs. Nancy N. Jeffries	V0117951	07/01/19		345.29		345.29
								345.29		345.29

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Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
E0004202	07/02/19	Outst	0000928	Mr. James P. O'Connell,	V0117952	07/01/19		8.16		8.16
					V0117953	07/01/19		16.32		16.32
								24.48		24.48
E0004203	07/02/19	Outst	0000752	Mr. Eric J. Porod	V0117786	06/26/19		375.00		375.00
								375.00		375.00
E0004204	07/10/19	Outst	0019085	Mrs. Nereida D. Arzola	V0118058	07/09/19		375.00		375.00
								375.00		375.00
E0004205	07/10/19	Outst	0107686	Mrs. Blanca E. Jara	V0118039	06/30/19		13.00		13.00
								13.00		13.00
E0004206	07/10/19	Outst	0003033	Ms Gloria Lozano	V0118054	06/30/19		36.35		36.35
					V0118109	06/30/19		113.27		113.27
								149.62		149.62
E0004207	07/10/19	Outst	0002697	Dr. Keith McLaughlin	V0118027	07/08/19		500.00		500.00
								500.00		500.00
E0004208	07/10/19	Outst	0166301	Ms Wendy Vega-Huezo	V0118065	06/30/19		1,747.28		1,747.28
								1,747.28		1,747.28
E0004209	07/11/19	Outst	0122174	Derek W. Dominick	V0118072	07/10/19	B0002969	1,715.00		1,715.00
								1,715.00		1,715.00
E0004210	07/11/19	Outst	0194982	Netspend Corporation	V0118199	07/11/19	P0007534	750.00		750.00
					V0118200	07/11/19	P0007535	750.00		750.00
					V0118201	07/11/19	P0007536	750.00		750.00
								2,250.00		2,250.00
E0004285	07/17/19	Outst	0000841	Mrs. Michelle C. Herrera	V0118263	07/11/19		2,085.00		2,085.00
								2,085.00		2,085.00
E0004286	07/17/19	Outst	0002697	Dr. Keith McLaughlin	V0118163	07/10/19		1,415.90		1,415.90
					V0118353	07/15/19		5,000.00		5,000.00
								6,415.90		6,415.90
E0004287	07/17/19	Outst	0166301	Ms Wendy Vega-Huezo	V0118264	06/30/19		84.62		84.62

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Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
								84.62		84.62
E0004288	07/17/19	Outst	0158266	Christopher J. Wido	V0118204	07/11/19		2,712.08		2,712.08
								2,712.08		2,712.08
E0004289	07/24/19	Outst	0019085	Mrs. Nereida D. Arzola	V0118729	07/17/19		500.00		500.00
								500.00		500.00
E0004290	07/24/19	Outst	0178376	Mr. Joseph J. Belcaster	V0118813	07/22/19		286.68		286.68
								286.68		286.68
E0004291	07/24/19	Outst	0079155	Dr. Stanley S. Fields	V0118740	06/30/19		303.24		303.24
								303.24		303.24
E0004292	07/24/19	Outst	0107686	Mrs. Blanca E. Jara	V0118387	07/15/19		133.81		133.81
					V0118388	07/15/19		14.70		14.70
					V0118820	07/22/19		12.75		12.75
								161.26		161.26
E0004293	07/24/19	Outst	0002697	Dr. Keith McLaughlin	V0118762	07/20/19		535.95		535.95
								535.95		535.95
E0004294	07/24/19	Outst	0000928	Mr. James P. O'Connell,	V0118821	07/22/19		42.13		42.13
								42.13		42.13
E0004295	07/25/19	Outst	0196449	Valeda M. Brown	V0118759	07/18/19		1,200.00		1,200.00
								1,200.00		1,200.00
E0004296	07/30/19	Outst	0122174	Derek W. Dominick	V0118957	07/30/19	B0002969	1,285.00		1,285.00
					V0118958	07/30/19	B0003012	430.00		430.00
								1,715.00		1,715.00
E0004297	07/30/19	Outst	0189276	Alicia M. Lugo	V0118953	07/30/19	B0002979	398.58		398.58
					V0118954	07/30/19	B0002979	398.57		398.57
								797.15		797.15
E0004298	07/31/19	Outst	0107686	Mrs. Blanca E. Jara	V0118038	06/30/19		14.38		14.38
					V0118951	07/29/19		82.50		82.50
					V0118996	07/30/19		20.45		20.45
					V0118997	07/30/19		17.78		17.78

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Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
								135.11		135.11
E0004299	07/31/19	Outst	0051337	Ariadna G. Magos	V0118766	07/21/19		1,441.27		1,441.27
								1,441.27		1,441.27
E0004300	07/31/19	Outst	0002697	Dr. Keith McLaughlin	V0119068	07/31/19		1,094.75		1,094.75
								1,094.75		1,094.75
E0004301	07/31/19	Outst	0174443	Julyssa O. Ramirez	V0118887	07/25/19		125.00		125.00
								125.00		125.00
E0004302	07/31/19	Outst	0000808	Ms. Marisol Velazquez	V0118918	07/25/19		469.10		469.10
								469.10		469.10
E0004303	07/31/19	Outst	0200288	Thomas J. Welsh Jr	V0118746	07/18/19		2,125.00		2,125.00
								2,125.00		2,125.00
								=====	=====	=====
								2,181,578.15		2,181,578.15

Bank Code	Account Number	Description	Debit	Credit
-----	-----	-----	-----	-----
01 General Checking	01-0000-00000-230000000	General : Accounts Payable	2,181,578.15	0.00
	01-0000-00000-110000000	General : Cash	0.00	2,181,578.15
			-----	-----
			2,181,578.15	2,181,578.15

From: [Mireya Perez](#)
To: [Stan Fields](#)
Cc: [Maria Anderson](#)
Subject: FW: Action Item 8.1 for 8/28/2019 Board Meeting
Date: Tuesday, August 20, 2019 12:49:20 PM
Attachments: [Board AS Totals 7-31-19.pdf](#)
[Check Register July 2019.pdf](#)
[Over 10K JUL 2019.pdf](#)
[Payroll Register 7-15-19.pdf](#)
[Payroll Register 7-31-19.pdf](#)

Approved.

Thanks,

*Mireya Perez
Chief Financial Officer/ Treasurer
Morton College
3801 South Central Ave
Cicero, IL 60804
Phone (708) 656-8000 ext 2289
Fax (708) 656-3194*

From: Suzanna Raigoza
Sent: Tuesday, August 20, 2019 12:42 PM
To: Mireya Perez <mireya.perez@morton.edu>
Subject: Action Item 8.1 for 8/28/2019 Board Meeting

Propose Action: THAT THE BOARD APPROVE AND RATIFY ACCOUNTS PAYABLE AND PAYROLL FOR THE MONTH OF JULY 2019 IN THE AMOUNT OF \$3,817,448 AND BUDGET TRANSFERS IN THE AMOUNT OF \$0 AS SUBMITTED.

Rationale: [Required by Chapter 110, ACT 805, Section 3-27 of the Illinois Compiled Statues]

Attachments: Resolution, Accounts Payable and Payroll Records

Thank you,

Suzanna Raigoza
Senior Accountant
Morton College
3801 S Central Ave
Cicero, IL 60804
P: 708-656-8000 ext 2305

F: 708-656-3194

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**Morton College
Over 10K Report
July 2019**

Vendor Name	Check Date	Check Number	Board Approved Date	Amount	Item Description Line 1
Agera Energy	7/3/2019	0083353	EXEMPT	\$34,268.40	Energy Bill
Apple, Inc.	7/31/2019	0083827	EXEMPT	\$25,856.00	13in Macbook Pro 2.3GHZ
Arc One Electric	7/15/2019	0083427	EXEMPT	\$22,532.30	Fitness Center Data
Bannerville USA	7/31/2019	0083831	EXEMPT	\$24,500.00	Fitness Center Branding
Beyond Fit	7/31/2019	0083833	EXEMPT	\$13,240.00	Stairmasters, rowers
C&W Building Services, Inc.	7/31/2019	0083837	3/20/2019	\$167,175.54	Draw 2 - Fitness Center
Campuspeak, Inc.	7/31/2019	0083838	EXEMPT	\$13,200.00	LHM, 10/10/Various Presentations.
CARLI	7/15/2019	0083431	5/22/2019	\$69,045.93	DATABASE Subscriptions
CDW-Government, Inc	7/31/2019	0083840	EXEMPT	\$22,409.96	HP 131A 1.8K Yellow toner/Various Equipment Purchases
Comcast Spotlight	7/25/2019	0083776	EXEMPT	11,810.00	NCAA Ads
Diamond Graphics	7/15/2019	0083440	10/23/2017	53,311.12	Various Advertisement Printing/Flyers
Dominion Lighting, Inc.	7/31/2019	0083848	5/22/2019	14,327.15	Solar Panels
EBSCO	7/15/2019	0083441	5/22/2019	21,762.43	Periodicals 2019
Ellucian Inc.	7/15/2019	0083442	5/22/2019	437,927.00	Ellucian YearSubscription
FBG Corporation	7/31/2019	0083851	5/22/2019	81,426.70	Elevator Replacement proj
FHEG Morton College Bookstore	7/15/2019	0083444	EXEMPT	25,063.80	Office Supplies/JUNE 2019 Billing-Books
Healthcare Service Corporation	7/3/2019	0083364	EXEMPT	174,501.56	Medical Insurance/BCBS
Il Comm Col Risk Mgmt Consort	7/15/2019	0083449	6/26/2019	235,087.00	FY20 Property/Liability
Krueger International Inc	7/31/2019	0083866	4/24/2019	68,809.34	Student Commons Furniture
Magnolia	7/22/2019	0083773	EXEMPT	13,668.06	Fitness Center Project
Michael Kautz Carpets & Flooring	7/11/2019	0083389	EXEMPT	\$17,590.00	Cafe Flooring
Michael Kautz Carpets & Flooring	7/15/2019	0083464	EXEMPT	\$12,775.00	Cafeteria Flooring
New Pocket Nurse	7/15/2019	0083468	EXEMPT	10,356.86	Suction Catheter Tray
NILRC	7/15/2019	0083470	5/22/2019	10,656.25	Annual Subscriptions LibG/Membership Renewal
PeopleAdmin, Inc.	7/31/2019	0083880	EXEMPT	11,043.36	Applicant Tracking System
ProQuest LLC	7/31/2019	0083882	EXEMPT	15,462.90	3 year renewal
Santo Sport Store	7/31/2019	0083886	8/31/2017	10,921.50	Embroider/Athletes Uniforms
Sound Incorporated	7/31/2019	0083892	5/22/2019	33,474.00	40% labor & material
State Univ Retirement Systems	7/15/2019	0083417	EXEMPT	\$65,226.82	Payroll Deductions
State Univ Retirement Systems	7/31/2019	0083816	EXEMPT	\$62,569.74	Payroll Deductions
Superior Corporation	7/11/2019	0083393	EXEMPT	16,450.00	Cafeteria Panther Logo
Turnitin, LLC	7/15/2019	0083492	EXEMPT	11,456.45	FY 2020 Subscription
Total Paid				1,807,905.17	

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Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings Amount
7/15/2019	0002980	Abate, Nannette	\$786.44
7/15/2019	0000770	Abrahamson, Maura	\$6,773.88
7/3/2019	0000766	Addalia, Mary	\$783.64
7/15/2019	0000835	Alcala, Sandra	\$2,289.42
7/3/2019	0163519	Almanza, Marcy	\$58.56
7/15/2019	0003324	Alonso, Erika	\$1,591.67
7/15/2019	0000809	Alonso, Hernan	\$1,476.34
7/3/2019	0193694	Alvarado, Angelica	\$334.13
7/3/2019	0189427	Alvarado, Victor	\$33.00
7/3/2019	0111441	Alzate, Jazmyne	\$786.59
7/3/2019	0007649	Andersen, Michael	\$611.00
7/15/2019	0181767	Anderson, Maria	\$3,601.46
7/15/2019	0000749	Angelilli, Jennifer	\$2,172.54
7/3/2019	0183698	Araujo, Jacqueline	\$165.00
7/3/2019	0007899	Arias, Carolyn	\$133.77
7/15/2019	0019085	Arzola, Nereida	\$1,800.50
7/15/2019	0003071	Ashraf, Mohammad	\$1,543.40
7/3/2019	0198487	Aslam, Anum	\$903.00
7/3/2019	0000885	Avalos, Jesus	\$782.56
7/15/2019	0000799	Avalos-Thompson, Marlena	\$3,611.75
7/3/2019	0163721	Bahena, Karina	\$745.39
7/15/2019	0197414	Balek, Ludwig	\$2,301.75
7/15/2019	0000740	Banda, Magda	\$3,685.92
7/15/2019	0000781	Barajas, Sandra	\$1,849.33
7/15/2019	0003075	Behling, William	\$734.52
7/15/2019	0178376	Belcaster, Joseph	\$3,175.00
7/15/2019	0000750	Belcaster, Nicholas	\$1,922.86
7/3/2019	0000830	Berthiaume, Maria	\$851.55
7/15/2019	0194428	Bertuca, Anthony	\$576.00
7/3/2019	0066045	Bilotto, Eugene	\$682.11
7/3/2019	0000751	Bish, Sandra	\$489.28
7/15/2019	0189781	Bloom, William	\$600.00
7/15/2019	0000845	Bluemer, Judy	\$7,403.42
7/15/2019	0000918	Bonin, Eileen	\$2,096.33
7/3/2019	0102219	Boyajian, Mark	\$386.44
7/15/2019	0076654	Bradley, Adam	\$1,696.88
7/3/2019	0002984	Bridges, Maureen	\$227.50

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Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings Amount
7/15/2019	0002984	Bridges, Maureen	\$292.02
7/15/2019	0197675	Brown, Michael	\$3,237.50
7/15/2019	0184720	Buongiorno, Joseph	\$600.00
7/3/2019	0182499	Buongiorno, Mary	\$150.00
7/15/2019	0182499	Buongiorno, Mary	\$3,805.88
7/15/2019	0194040	Burandt, Edmund	\$1,420.21
7/15/2019	0191822	Buzruk, Anupama	\$512.78
7/15/2019	0194871	Callon, Michael	\$2,535.88
7/15/2019	0156441	Campbell, Dana	\$1,304.59
7/15/2019	0156655	Cappetta, Leilani	\$2,054.21
7/15/2019	0000924	Casey, Craig	\$10,179.63
7/15/2019	0000829	Casey, Robert	\$5,788.00
7/15/2019	0192108	Cashman, Laurie	\$5,206.25
7/15/2019	0002990	Castillo, Carolina	\$1,800.50
7/15/2019	0192109	Ceaser, Sanyea	\$2,588.25
7/15/2019	0057275	Cebelinski, Joseph	\$1,791.79
7/3/2019	0180709	Cervantes, Andrea	\$346.94
7/15/2019	0159466	Cervantes, Isabel	\$1,583.96
7/3/2019	0195029	Cevallos, Edison	\$203.85
7/15/2019	0000884	Cienfuegos, Lillian	\$1,857.83
7/15/2019	0181564	Cisco Jr, Taylor	\$1,483.80
7/3/2019	0000859	Clay, Oscar	\$534.35
7/15/2019	0094966	Clemente, Antonio	\$2,233.71
7/15/2019	0162406	Cline, Irina	\$2,121.79
7/15/2019	0193047	Collins, Lorita	\$872.47
7/3/2019	0182156	Corcoran, Daniel	\$49.50
7/15/2019	0007800	Corral, Iris	\$712.86
7/15/2019	0000794	Crockett, Janet	\$7,777.21
7/3/2019	0179198	Cruz, Elvis	\$276.38
7/3/2019	0101450	Curillo, Joanna	\$247.50
7/15/2019	0000843	Davidson, Jody	\$2,906.12
7/15/2019	0200047	Davis, Carissa	\$7,000.00
7/15/2019	0000790	De La Torre, Refugio	\$2,356.68
7/15/2019	0190883	Delgado, Sally	\$2,303.21
7/3/2019	0000786	Demato, Michelle	\$149.94
7/15/2019	0000763	Diaz, Maria	\$1,702.00
7/3/2019	0188402	Diaz, Yilver	\$342.38

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Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings Amount
7/15/2019	0000917	Dominguez, Carlos	\$6,467.49
7/3/2019	0200010	Dominguez, Cynthia	\$534.00
7/15/2019	0170558	Drury, Benjamin	\$4,666.67
7/15/2019	0003181	Dutt, Eric	\$617.00
7/15/2019	0195025	Edgar, Jason	\$1,747.50
7/15/2019	0005692	Enstrom, Elena	\$1,453.33
7/15/2019	0003004	Erkins, Mary	\$1,226.84
7/15/2019	0003179	Eshafi, Nouri	\$602.30
7/3/2019	0020621	Esposito, Marie	\$900.89
7/15/2019	0000828	Fabiyi, Edith	\$3,028.00
7/15/2019	0003208	Falbo, Lydia	\$5,783.58
7/15/2019	0003210	Farina, Peter	\$1,469.04
7/15/2019	0000814	Favela, Martha	\$1,833.25
7/15/2019	0000762	Fejt, George	\$3,394.88
7/15/2019	0000777	Felice, Susan	\$3,238.04
7/3/2019	0199086	Feulner, Joseph	\$1,241.24
7/15/2019	0079155	Fields, Stanley	\$11,678.55
7/15/2019	0193664	Florio, Joseph	\$4,008.33
7/15/2019	0092824	Folkers, Jeff	\$1,678.29
7/15/2019	0162452	Foltz, Chris	\$1,584.16
7/3/2019	0198794	French, Dustin	\$630.00
7/3/2019	0198254	Galarza-Espino, Catherine	\$235.75
7/3/2019	0123674	Gallegos, Zugeily	\$441.84
7/15/2019	0000938	Gan, Xiaoling	\$3,316.08
7/3/2019	0178580	Garcia Carbajal, Crystal	\$148.50
7/3/2019	0183927	Garcia, Michelle	\$358.88
7/15/2019	0000838	Garcia-Searle, Brenda	\$2,533.92
7/15/2019	0000879	Garza, Sylvia	\$2,091.42
7/15/2019	0170257	Gasca, Guillermo	\$2,308.79
7/15/2019	0000935	Gatyas, Kenton	\$8,888.42
7/3/2019	0000945	Gavin, Kerri	\$488.90
7/15/2019	0000724	Gilligan, Brian	\$3,128.54
7/15/2019	0000896	Ginley, Steven	\$5,145.57
7/3/2019	0194953	Gomez, Paul	\$453.15
7/3/2019	0172241	Gonzalez, Miguel	\$354.75
7/15/2019	0173329	Gonzalez, Sotero	\$1,335.42
7/15/2019	0192827	Gourlay, Jonathan	\$4,710.13

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Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings Amount
7/15/2019	0197670	Graham, Leslie	\$2,083.33
7/15/2019	0189759	Green, Amy	\$2,611.96
7/15/2019	0000892	Grice, James	\$9,131.88
7/15/2019	0000788	Gutierrez, Rosa	\$2,355.39
7/15/2019	0003110	Halm, James	\$734.27
7/15/2019	0000805	Halmon, Jamie	\$3,584.38
7/15/2019	0003012	Halsey, Meg	\$1,469.04
7/3/2019	0168466	Haro, Patricia	\$685.44
7/15/2019	0198760	Harris, Brittany	\$802.64
7/15/2019	0165694	Helmus, Sara	\$5,308.46
7/3/2019	0185939	Hernandez, Cristal	\$456.00
7/15/2019	0193606	Hernandez, Francisco	\$1,914.42
7/15/2019	0000841	Herrera, Michelle	\$2,314.42
7/15/2019	0159384	Herrmann, Julianne	\$2,540.83
7/15/2019	0000922	Huff, Cheryl	\$1,883.44
7/15/2019	0002912	Imburgia, Joseph	\$1,289.45
7/15/2019	0061134	Iniquez, Jennifer	\$2,662.33
7/15/2019	0174916	Iniquez, Michael	\$1,350.22
7/3/2019	0200012	Jaimes, Hector	\$1,478.70
7/15/2019	0000876	Jaimes, Nydia	\$2,242.75
7/3/2019	0172999	Jaimes, Tanya	\$736.56
7/15/2019	0002876	Jaquez, Evelyn	\$2,046.46
7/15/2019	0107686	Jara, Blanca	\$3,591.67
7/3/2019	0199827	Jasso, Marycarmen	\$528.00
7/15/2019	0156123	Jeffries, Nancy	\$1,583.96
7/15/2019	0003136	Jenkins, Anthony	\$1,234.72
7/15/2019	0000785	Johnson, Caroline	\$2,314.42
7/15/2019	0060105	Jonas, David	\$2,807.54
7/15/2019	0003017	Jundt, Gene	\$1,825.45
7/15/2019	0003021	Kamien, Linda	\$816.14
7/3/2019	0000773	Karas, Demetra	\$490.44
7/15/2019	0000870	Kasprowicz, Michael	\$4,498.13
7/15/2019	0183161	Kelikian, Amara	\$1,504.21
7/15/2019	0003157	Kelikian, Toula	\$3,334.50
7/15/2019	0106675	Khalifeh, Khalaf	\$1,068.34
7/15/2019	0165341	Klementzos, Jennifer	\$1,826.83
7/15/2019	0197672	Knappe, Michele	\$3,571.92

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Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings Amount
7/15/2019	0158400	Knickerbocker, Sharon	\$698.89
7/15/2019	0000004	Kott, Micheal	\$4,074.75
7/15/2019	0000021	Koutny, Linda	\$2,465.92
7/15/2019	0002957	Kupec, Debra	\$2,473.17
7/15/2019	0107914	Labno, David	\$1,860.08
7/15/2019	0003176	Leven, Robert	\$617.36
7/15/2019	0184718	Lewis, Ann	\$600.00
7/15/2019	0000811	Lind, Carmen	\$5,514.08
7/15/2019	0000833	Litwicki, Mark	\$5,642.00
7/3/2019	0003139	Loomis, Tisha	\$407.97
7/3/2019	0060156	Lopez, Edwin	\$147.87
7/15/2019	0003025	Lopez, Flora	\$1,642.08
7/3/2019	0197014	Lopez, John	\$300.75
7/15/2019	0167416	Lozano, Cynthia	\$1,625.00
7/15/2019	0003033	Lozano, Gloria	\$1,826.83
7/3/2019	0133831	Luevano, Isabel	\$49.50
7/15/2019	0194045	Lullo, Ronald	\$4,175.00
7/3/2019	0194550	Luna, Guadalupe	\$313.50
7/15/2019	0172876	Lundquist, Heidi	\$2,184.29
7/15/2019	0003100	Lyons, Kenneth	\$587.62
7/15/2019	0196609	Macario, Ana	\$1,588.57
7/15/2019	0173996	Mallett, Klaudia	\$890.28
7/15/2019	0194869	Manning, Bryant	\$2,253.08
7/15/2019	0090401	Mantzakides, Thomas	\$2,308.79
7/15/2019	0192111	Markel, Carolyn	\$2,715.21
7/3/2019	0184957	Martinez, Abigail	\$297.00
7/15/2019	0000822	Martinez, Blanca	\$1,901.71
7/15/2019	0167581	Martinez Jr, Salvador	\$213.67
7/15/2019	0000955	Martinez, Raul	\$2,769.58
7/15/2019	0192110	Martin, Joanna	\$2,383.33
7/15/2019	0000869	Marzullo, Frank	\$13,415.55
7/15/2019	0017224	Mata, Gabriela	\$2,375.00
7/15/2019	0003232	Mathelier, Lisa	\$3,517.82
7/3/2019	0156656	Mazzone, Dominick	\$504.93
7/3/2019	0000732	McFadden, James	\$430.00
7/15/2019	0000909	McGhee, Edward	\$2,020.31
7/3/2019	0198650	McKenzie, Carla	\$1,079.38

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Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings Amount
7/15/2019	0002697	McLaughlin, Keith	\$14,088.00
7/15/2019	0003030	McManmon, Zoe	\$1,790.33
7/3/2019	0194872	McNamer, Carol	\$709.44
7/3/2019	0181094	Melgoza, Elizabeth	\$325.88
7/15/2019	0170780	Miranda, Ashley	\$734.27
7/15/2019	0000769	Mohr, Michele	\$4,115.46
7/15/2019	0156768	Monrroy, Jacqueline	\$1,583.96
7/15/2019	0002467	Montgomery, Jered	\$559.11
7/15/2019	0002708	Montoro, Roger	\$2,666.35
7/15/2019	0054966	Montoro, Roger	\$1,448.25
7/15/2019	0000839	Moore, Linda	\$3,457.75
7/15/2019	0197664	Mosqueda, Claudia	\$2,767.95
7/15/2019	0187216	Moss, Neil	\$1,800.46
7/15/2019	0192112	Mulvey, Irene	\$5,655.04
7/15/2019	0170685	Munoz, Erica	\$1,398.21
7/3/2019	0188225	Murillo, Alexis	\$751.19
7/3/2019	0000862	Napoletano, Elizabeth	\$607.15
7/15/2019	0156023	Navarro, Tracy	\$640.98
7/15/2019	0000815	Nedza, Michael	\$4,010.29
7/15/2019	0111554	Nieves, Samantha	\$1,591.67
7/3/2019	0159126	Noboa, Jose Luis	\$72.00
7/15/2019	0049422	Ocampo, Jose	\$1,350.22
7/15/2019	0000928	O'Connell, James	\$2,615.30
7/15/2019	0189933	Olvera, Roberto	\$1,312.93
7/15/2019	0195021	Ostojic, Gordana	\$2,716.50
7/15/2019	0000747	Paez, Elizabeth	\$4,089.25
7/3/2019	0186368	Palacios Recio, Emely	\$323.81
7/15/2019	0000951	Paneral, Beth	\$1,729.38
7/15/2019	0197448	Parrish, Vanessa	\$3,170.84
7/3/2019	0082070	Patterson, Jessica	\$868.12
7/15/2019	0002913	Pearson, Dennis	\$5,801.34
7/15/2019	0000820	Pencheva, Tsonka	\$4,156.17
7/15/2019	0007939	Perez, Armando	\$2,075.55
7/15/2019	0000863	Perez, Guadalupe	\$1,901.67
7/3/2019	0000950	Perez, Jaime	\$1,042.74
7/15/2019	0000776	Perez, Mireya	\$5,608.29
7/15/2019	0083410	Perez, Sonia	\$2,308.79

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Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings Amount
7/15/2019	0003160	Perusich, James	\$587.62
7/15/2019	0003038	Pettus, Exodus	\$786.44
7/15/2019	0177526	Pierce, Tommy	\$4,377.50
7/15/2019	0194866	Ploszaj, Randi	\$2,001.75
7/15/2019	0193219	Polak, Brian	\$2,550.00
7/15/2019	0000752	Porod, Eric	\$3,257.08
7/3/2019	0184659	Price, Courtney	\$49.50
7/15/2019	0160605	Primm, Rebecca	\$2,535.92
7/15/2019	0195558	Pulaski, Andrew	\$3,057.46
7/15/2019	0000848	Pullia, Nicole	\$1,681.21
7/3/2019	0182901	Quezada, Joel	\$321.75
7/15/2019	0041753	Quiroga-Nevarez, Daiana	\$2,257.96
7/15/2019	0000743	Raigoza, Suzanna	\$3,054.17
7/15/2019	0188076	Ramirez, Aurelia	\$1,241.00
7/15/2019	0000889	Ramirez, Jose	\$1,842.89
7/3/2019	0182681	Ramirez, Keith	\$33.00
7/3/2019	0181772	Ramos, Jorge	\$288.75
7/3/2019	0162909	Rangel, Beatriz	\$282.66
7/15/2019	0000953	Raygoza, Liliana	\$2,050.00
7/15/2019	0156449	Raymond, Mary	\$4,278.46
7/15/2019	0000726	Reft, Jennifer	\$3,996.96
7/15/2019	0168949	Rein, Jack	\$779.46
7/3/2019	0000728	Resendiz, Rosalie	\$228.29
7/15/2019	0003168	Reynard, Michael	\$836.54
7/15/2019	0189140	Ridyard, Melissa	\$3,070.41
7/15/2019	0000872	Rivas, Angel	\$1,722.01
7/15/2019	0000795	Rivera, Doris	\$2,718.46
7/15/2019	0000925	Rivera, Juan	\$2,232.79
7/15/2019	0000748	Rodriguez, Diana	\$2,314.42
7/15/2019	0156404	Rodriguez Jr, Jesus	\$2,315.63
7/3/2019	0000900	Rodriguez, Yesel	\$384.69
7/3/2019	0182228	Rogers, Brian	\$49.50
7/3/2019	0000851	Roland, H.M. Joyce	\$192.50
7/3/2019	0190926	Rolle, Aaron	\$857.24
7/15/2019	0056628	Roman, Daniel	\$1,446.00
7/3/2019	0168120	Roman, Sandra	\$24.00
7/15/2019	0161489	Romero, Julian	\$1,350.22

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Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings Amount
7/3/2019	0184699	Romo, Cindy	\$33.00
7/15/2019	0192553	Rose, Charles	\$2,003.79
7/15/2019	0195019	Roselund, David	\$4,817.38
7/3/2019	0186167	Ruan, Jesus	\$474.00
7/3/2019	0184094	Ruiz, Rosa	\$264.00
7/15/2019	0000797	Ruiz, Ruben	\$7,490.05
7/15/2019	0197705	Russo Neri, Trisha	\$1,886.79
7/3/2019	0000852	Saibic, Joyce	\$882.57
7/15/2019	0000754	Sajatovic, Mark	\$2,059.46
7/15/2019	0168430	Saldana-Huerta, Carolina	\$1,583.96
7/3/2019	0058030	Sanchez, Alberto	\$238.50
7/15/2019	0197693	Sanchez, Alejandro	\$3,480.87
7/15/2019	0000907	Sanchez, Luis	\$5,652.09
7/15/2019	0003044	Sanchez, Pedro	\$1,626.22
7/3/2019	0189232	Sanchez, Priscilla	\$288.75
7/3/2019	0047239	Sandoval, Rosaura	\$903.28
7/3/2019	0082829	Sarabia, Angel	\$520.15
7/15/2019	0000737	Sarther, Diane	\$29,348.55
7/15/2019	0003149	Sassetti, James	\$1,513.10
7/15/2019	0000921	Scatchell, Candyce	\$2,327.83
7/15/2019	0000898	Schmitt, Robert	\$4,228.54
7/3/2019	0171736	Schochat, Joanne	\$899.91
7/15/2019	0000860	Schoepf, Cheryl	\$2,310.75
7/15/2019	0195022	Schreier, Jennifer	\$5,028.17
7/15/2019	0160546	Schrey, Courtney	\$1,584.15
7/3/2019	0000857	Schultz, Charmayne	\$1,352.56
7/15/2019	0002668	Sedaie, Behrooz	\$750.00
7/15/2019	0000731	Seo, Kymberly	\$6,444.46
7/3/2019	0000861	Seropian, Daniel	\$372.08
7/3/2019	0183752	Serrano, Maria	\$330.00
7/15/2019	0199500	Shimko, Kristen	\$2,303.21
7/15/2019	0002709	Shouba, Derek	\$5,429.47
7/3/2019	0194372	Skov, Erik	\$473.67
7/15/2019	0197678	Skurski, Katherine	\$2,611.92
7/15/2019	0003089	Sleeth, Bradley	\$4,332.12
7/3/2019	0121377	Smith, Daniel	\$482.51
7/15/2019	0003165	Smith-Irowa, Pamela	\$1,234.72

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Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings Amount
7/15/2019	0181260	Smith, Jeanine	\$979.31
7/15/2019	0000789	Smith, Maria	\$2,308.79
7/15/2019	0000939	Sonnier, Celeste	\$3,510.21
7/15/2019	0000842	Soto, Marlene	\$2,207.60
7/3/2019	0186301	Soto, Patricia	\$557.45
7/15/2019	0125437	Soto, Yasna	\$1,425.17
7/15/2019	0000943	Spaniol, Scott	\$4,287.75
7/15/2019	0199924	Stanley, Sabrina	\$968.00
7/15/2019	0160304	Stanukinas, Melissa	\$2,123.75
7/3/2019	0190900	Stechly, John	\$962.74
7/15/2019	0000759	Steinhaus, Julie	\$1,805.92
7/3/2019	0007897	Stella, Leslie	\$1,018.30
7/3/2019	0099337	Stillo, Louis	\$189.54
7/15/2019	0199375	Strauts, Erin	\$2,604.17
7/3/2019	0198095	Strawbridge, Jenna	\$943.00
7/3/2019	0000792	Streuly, Russell	\$859.60
7/15/2019	0000761	Styer, Audrey	\$5,906.67
7/15/2019	0189488	Swint, Ashley	\$534.17
7/15/2019	0000897	Sykora, Donald	\$6,241.55
7/15/2019	0156444	Talwar, Sundeep	\$1,335.42
7/15/2019	0154190	Taylor, Kimberly	\$776.55
7/15/2019	0161138	Tejeda, Erika	\$3,094.29
7/3/2019	0159232	Thelemaque, Cristina	\$1,746.24
7/3/2019	0007863	Thomas, Paul	\$141.41
7/3/2019	0190449	Tolento, Ivan	\$206.25
7/15/2019	0194864	Tomchek, Ryan	\$3,285.33
7/15/2019	0000738	Torres, Gina	\$2,739.04
7/15/2019	0002931	Turner, Jocelyn	\$698.89
7/15/2019	0000019	Ulbrich, Scott	\$3,102.00
7/15/2019	0055604	Valdez, Ana	\$2,133.33
7/15/2019	0000886	Vargas, Maria	\$2,338.92
7/3/2019	0200222	Vasquez, Stephanie	\$462.00
7/3/2019	0000796	Vazquez, Luis	\$169.13
7/15/2019	0166301	Vega-Huezo, Wendy	\$3,336.21
7/15/2019	0000808	Velazquez, Marisol	\$5,631.22
7/15/2019	0196031	Wagner, Richard	\$1,427.89
7/15/2019	0000868	Walley, Cynthia	\$1,217.05

Morton College - Payroll Register - Period Ending July 15, 2019

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings Amount
7/15/2019	0003186	Walsh, Irene	\$512.78
7/15/2019	0013245	Warren, John	\$3,896.10
7/15/2019	0191249	Westlove, Michael	\$1,496.52
7/15/2019	0190102	Windham, Brandie	\$4,525.88
7/3/2019	0000767	Wolff, Michael	\$333.13
7/15/2019	0000736	Wood, Robert	\$5,289.94
7/15/2019	0000942	Yanez, Rodolfo	\$2,398.63
7/15/2019	0000813	Zukauskas, Karolis	\$5,044.46
7/3/2019	0132556	Zuleta, Sonia	\$462.00
		Total	\$749,961.61

Morton College - Payroll Register - Period Ending July 31, 2019

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings Amount
7/31/2019	0002980	Abate, Nannette	\$1,012.93
7/31/2019	0002911	Abdel-Jaber, Nellie	\$226.49
7/31/2019	0000770	Abrahamson, Maura	\$6,773.88
7/23/2019	0000766	Addalia, Mary	\$783.64
7/31/2019	0000835	Alcala, Sandra	\$2,289.42
7/23/2019	0163519	Almanza, Marcy	\$121.22
7/31/2019	0003324	Alonso, Erika	\$1,591.67
7/31/2019	0000809	Alonso, Hernan	\$1,476.34
7/23/2019	0193694	Alvarado, Angelica	\$354.75
7/23/2019	0189427	Alvarado, Victor	\$49.50
7/23/2019	0111441	Alzate, Jazmyne	\$1,194.92
7/23/2019	0007649	Andersen, Michael	\$1,396.08
7/31/2019	0181767	Anderson, Maria	\$3,601.46
7/31/2019	0000749	Angelilli, Jennifer	\$2,172.54
7/23/2019	0183698	Araujo, Jacqueline	\$206.25
7/23/2019	0071977	Arteaga, Cynthia	\$87.36
7/31/2019	0019085	Arzola, Nereida	\$1,833.74
7/31/2019	0003071	Ashraf, Mohammad	\$1,543.40
7/23/2019	0198487	Aslam, Anum	\$829.50
7/23/2019	0000885	Avalos, Jesus	\$1,364.86
7/31/2019	0000799	Avalos-Thompson, Marlena	\$3,611.75
7/23/2019	0163721	Bahena, Karina	\$952.88
7/31/2019	0197414	Balek, Ludwig	\$2,301.75
7/31/2019	0000740	Banda, Magda	\$3,685.92
7/31/2019	0000781	Barajas, Sandra	\$1,849.33
7/31/2019	0003075	Behling, William	\$734.52
7/31/2019	0178376	Belcaster, Joseph	\$3,125.00
7/31/2019	0000750	Belcaster, Nicholas	\$1,996.86
7/23/2019	0000830	Berthiaume, Maria	\$1,304.91
7/31/2019	0194428	Bertuca, Anthony	\$960.00
7/23/2019	0066045	Bilotto, Eugene	\$444.34
7/23/2019	0000751	Bish, Sandra	\$372.36
7/31/2019	0000845	Bluemer, Judy	\$7,403.42
7/31/2019	0000918	Bonin, Eileen	\$2,096.33
7/23/2019	0102219	Boyajian, Mark	\$157.98
7/31/2019	0076654	Bradley, Adam	\$1,696.88
7/23/2019	0002984	Bridges, Maureen	\$157.50

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Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings Amount
7/31/2019	0002984	Bridges, Maureen	\$584.04
7/31/2019	0197675	Brown, Michael	\$3,237.50
7/31/2019	0184720	Buongiorno, Joseph	\$600.00
7/31/2019	0182499	Buongiorno, Mary	\$2,510.63
7/31/2019	0194040	Burandt, Edmund	\$1,586.13
7/31/2019	0191822	Buzruk, Anupama	\$512.78
7/31/2019	0194871	Callon, Michael	\$2,535.88
7/31/2019	0156441	Campbell, Dana	\$1,304.59
7/31/2019	0156655	Cappetta, Leilani	\$2,718.54
7/31/2019	0000924	Casey, Craig	\$10,179.63
7/31/2019	0000829	Casey, Robert	\$5,788.00
7/31/2019	0192108	Cashman, Laurie	\$4,375.00
7/31/2019	0002990	Castillo, Carolina	\$1,800.50
7/31/2019	0192109	Ceaser, Sanyea	\$2,588.25
7/31/2019	0057275	Cebelinski, Joseph	\$1,791.79
7/23/2019	0180709	Cervantes, Andrea	\$764.87
7/31/2019	0159466	Cervantes, Isabel	\$1,583.96
7/23/2019	0195029	Cevallos, Edison	\$372.45
7/31/2019	0002998	Chin, Dixon	\$240.92
7/31/2019	0002995	Choudhury, Parsa	\$246.94
7/31/2019	0000884	Cienfuegos, Lillian	\$1,986.46
7/31/2019	0181564	Cisco Jr, Taylor	\$1,483.80
7/23/2019	0000859	Clay, Oscar	\$1,588.65
7/31/2019	0094966	Clemente, Antonio	\$2,233.71
7/31/2019	0162406	Cline, Irina	\$2,121.79
7/31/2019	0193047	Collins, Lorita	\$872.47
7/23/2019	0182156	Corcoran, Daniel	\$33.00
7/31/2019	0007800	Corral, Iris	\$712.87
7/31/2019	0000794	Crockett, Janet	\$7,777.21
7/23/2019	0179198	Cruz, Elvis	\$350.63
7/31/2019	0196595	Cuesta, Gonzalo	\$1,178.72
7/23/2019	0101450	Curillo, Joanna	\$239.25
7/31/2019	0000843	Davidson, Jody	\$2,906.12
7/31/2019	0200047	Davis, Carissa	\$3,500.00
7/31/2019	0000790	De La Torre, Refugio	\$2,519.86
7/31/2019	0190883	Delgado, Sally	\$2,303.21
7/23/2019	0000786	Demato, Michelle	\$443.64

Morton College - Payroll Register - Period Ending July 31, 2019

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings Amount
7/23/2019	0200178	Diaz, Katiria	\$893.76
7/31/2019	0000763	Diaz, Maria	\$1,702.00
7/23/2019	0188402	Diaz, Yilver	\$453.75
7/31/2019	0000917	Dominguez, Carlos	\$6,467.49
7/23/2019	0200010	Dominguez, Cynthia	\$663.00
7/31/2019	0170558	Drury, Benjamin	\$4,666.67
7/31/2019	0000735	Duhon, Steven	\$2,905.56
7/31/2019	0003181	Dutt, Eric	\$617.00
7/31/2019	0195025	Edgar, Jason	\$1,747.50
7/31/2019	0005692	Enstrom, Elena	\$1,226.84
7/31/2019	0003004	Erkins, Mary	\$1,340.09
7/31/2019	0003179	Eshafi, Nouri	\$602.30
7/23/2019	0020621	Esposito, Marie	\$496.26
7/31/2019	0000828	Fabiyi, Edith	\$3,028.00
7/31/2019	0003208	Falbo, Lydia	\$5,314.52
7/31/2019	0003210	Farina, Peter	\$1,469.04
7/31/2019	0000814	Favela, Martha	\$1,833.25
7/31/2019	0000762	Fejt, George	\$3,593.35
7/31/2019	0000777	Felice, Susan	\$3,238.04
7/23/2019	0199086	Feulner, Joseph	\$1,544.99
7/31/2019	0079155	Fields, Stanley	\$11,678.55
7/31/2019	0193664	Florio, Joseph	\$4,008.33
7/31/2019	0092824	Folkers, Jeff	\$1,678.29
7/31/2019	0162452	Foltz, Chris	\$1,164.82
7/23/2019	0198794	French, Dustin	\$451.50
7/23/2019	0198254	Galarza-Espino, Catherine	\$235.75
7/31/2019	0000938	Gan, Xiaoling	\$3,316.08
7/23/2019	0178580	Garcia Carbajal, Crystal	\$222.75
7/31/2019	0003008	Garcia, Jose	\$235.05
7/23/2019	0183927	Garcia, Michelle	\$424.88
7/31/2019	0000838	Garcia-Searle, Brenda	\$2,533.92
7/31/2019	0000879	Garza, Sylvia	\$2,091.42
7/31/2019	0170257	Gasca, Guillermo	\$2,308.79
7/31/2019	0000935	Gatyas, Kenton	\$8,888.42
7/23/2019	0000945	Gavin, Kerri	\$592.56
7/31/2019	0000724	Gilligan, Brian	\$3,128.54
7/31/2019	0000896	Ginley, Steven	\$5,145.57

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Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings Amount
7/23/2019	0194953	Gomez, Paul	\$473.95
7/23/2019	0172241	Gonzalez, Miguel	\$363.00
7/31/2019	0173329	Gonzalez, Sotero	\$1,442.25
7/31/2019	0192827	Gourlay, Jonathan	\$4,710.13
7/31/2019	0197670	Graham, Leslie	\$2,083.33
7/31/2019	0189759	Green, Amy	\$2,611.96
7/31/2019	0000892	Grice, James	\$9,131.88
7/31/2019	0000788	Gutierrez, Rosa	\$2,355.39
7/31/2019	0003110	Halm, James	\$734.27
7/31/2019	0000805	Halmon, Jamie	\$3,584.38
7/31/2019	0003012	Halsey, Meg	\$1,704.09
7/23/2019	0168466	Haro, Patricia	\$860.16
7/31/2019	0198760	Harris, Brittany	\$802.64
7/31/2019	0165694	Helmus, Sara	\$6,513.46
7/23/2019	0185939	Hernandez, Cristal	\$576.00
7/31/2019	0193606	Hernandez, Francisco	\$1,914.42
7/31/2019	0000841	Herrera, Michelle	\$2,314.42
7/31/2019	0159384	Herrmann, Julianne	\$2,540.83
7/31/2019	0000922	Huff, Cheryl	\$2,596.92
7/31/2019	0002912	Imburgia, Joseph	\$1,289.45
7/31/2019	0061134	Iniquez, Jennifer	\$2,662.33
7/31/2019	0174916	Iniquez, Michael	\$1,350.22
7/23/2019	0200012	Jaimes, Hector	\$1,488.24
7/31/2019	0000876	Jaimes, Nydia	\$2,242.75
7/31/2019	0002876	Jaquez, Evelyn	\$2,046.46
7/31/2019	0107686	Jara, Blanca	\$3,591.67
7/23/2019	0199827	Jasso, Marycarmen	\$600.00
7/31/2019	0156123	Jeffries, Nancy	\$1,583.96
7/31/2019	0003136	Jenkins, Anthony	\$1,234.72
7/31/2019	0000785	Johnson, Caroline	\$2,314.42
7/31/2019	0060105	Jonas, David	\$2,807.54
7/31/2019	0003017	Jundt, Gene	\$2,633.44
7/31/2019	0003021	Kamien, Linda	\$816.13
7/23/2019	0000773	Karas, Demetra	\$622.20
7/31/2019	0000870	Kasprovicz, Michael	\$4,498.13
7/31/2019	0183161	Kelikian, Amara	\$1,504.21
7/31/2019	0003157	Kelikian, Toulia	\$5,452.00

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Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings Amount
7/31/2019	0106675	Khalifeh, Khalaf	\$1,068.34
7/31/2019	0165341	Klementzos, Jennifer	\$2,276.51
7/31/2019	0197672	Knappe, Michele	\$3,571.92
7/31/2019	0158400	Knickerbocker, Sharon	\$698.89
7/23/2019	0077801	Knowski, James	\$124.07
7/31/2019	0000004	Kott, Micheal	\$4,074.75
7/31/2019	0000021	Koutny, Linda	\$2,465.92
7/31/2019	0002957	Kupec, Debra	\$2,473.17
7/31/2019	0107914	Labno, David	\$2,325.08
7/31/2019	0003023	Latham-Williams, Karen	\$117.52
7/31/2019	0003176	Leven, Robert	\$617.36
7/31/2019	0000811	Lind, Carmen	\$5,514.08
7/31/2019	0000833	Litwicki, Mark	\$5,642.00
7/23/2019	0003139	Loomis, Tisha	\$517.50
7/23/2019	0060156	Lopez, Edwin	\$315.97
7/31/2019	0003025	Lopez, Flora	\$1,415.58
7/23/2019	0197014	Lopez, John	\$473.95
7/31/2019	0167416	Lozano, Cynthia	\$1,625.00
7/31/2019	0003033	Lozano, Gloria	\$2,386.12
7/31/2019	0003026	Lubeck, Sarah	\$240.92
7/31/2019	0194045	Lullo, Ronald	\$4,175.00
7/23/2019	0194550	Luna, Guadalupe	\$375.38
7/31/2019	0172876	Lundquist, Heidi	\$2,184.29
7/31/2019	0003100	Lyons, Kenneth	\$587.62
7/31/2019	0196609	Macario, Ana	\$1,427.89
7/31/2019	0173996	Mallett, Klaudia	\$890.28
7/31/2019	0194869	Manning, Bryant	\$2,253.08
7/31/2019	0090401	Mantzakides, Thomas	\$2,308.79
7/31/2019	0192111	Markel, Carolyn	\$2,715.21
7/31/2019	0003027	Marquez, Maria	\$226.49
7/23/2019	0184957	Martinez, Abigail	\$472.31
7/31/2019	0000822	Martinez, Blanca	\$2,527.81
7/31/2019	0020545	Martinez, Pearl	\$106.83
7/31/2019	0000955	Martinez, Raul	\$2,801.32
7/31/2019	0192110	Martin, Joanna	\$2,383.33
7/31/2019	0000869	Marzullo, Frank	\$7,946.25
7/31/2019	0017224	Mata, Gabriela	\$2,375.00

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Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings Amount
7/31/2019	0003232	Mathelier, Lisa	\$3,635.34
7/23/2019	0156656	Mazzone, Dominick	\$382.32
7/23/2019	0000732	McFadden, James	\$1,293.17
7/31/2019	0000909	McGhee, Edward	\$2,160.21
7/23/2019	0198650	McKenzie, Carla	\$1,203.13
7/31/2019	0002697	McLaughlin, Keith	\$8,337.21
7/31/2019	0003030	McManmon, Zoe	\$1,543.40
7/23/2019	0194872	McNamer, Carol	\$886.80
7/31/2019	0003032	Miral, Luis	\$210.52
7/31/2019	0170780	Miranda, Ashley	\$1,027.98
7/31/2019	0000769	Mohr, Michele	\$4,115.46
7/31/2019	0156768	Monrroy, Jacqueline	\$1,583.96
7/31/2019	0002467	Montgomery, Jered	\$559.11
7/31/2019	0002708	Montoro, Roger	\$2,803.31
7/31/2019	0054966	Montoro, Roger	\$1,448.25
7/31/2019	0000839	Moore, Linda	\$3,457.75
7/31/2019	0197664	Mosqueda, Claudia	\$2,901.29
7/31/2019	0187216	Moss, Neil	\$1,800.46
7/31/2019	0192112	Mulvey, Irene	\$5,655.04
7/31/2019	0170685	Munoz, Erica	\$1,398.21
7/23/2019	0188225	Murillo, Alexis	\$740.34
7/23/2019	0000862	Napoletano, Elizabeth	\$695.70
7/31/2019	0156023	Navarro, Tracy	\$640.98
7/31/2019	0000815	Nedza, Michael	\$4,010.29
7/31/2019	0111554	Nieves, Samantha	\$1,591.67
7/23/2019	0159126	Noboa, Jose Luis	\$96.00
7/31/2019	0049422	Ocampo, Jose	\$1,350.22
7/31/2019	0000928	O'Connell, James	\$2,615.30
7/31/2019	0189933	Olvera, Roberto	\$1,312.93
7/31/2019	0195021	Ostojic, Gordana	\$2,716.50
7/31/2019	0000747	Paez, Elizabeth	\$3,312.59
7/23/2019	0186368	Palacios Recio, Emely	\$396.00
7/31/2019	0000951	Paneral, Beth	\$2,010.03
7/31/2019	0197448	Parrish, Vanessa	\$3,170.83
7/23/2019	0082070	Patterson, Jessica	\$1,261.48
7/31/2019	0002913	Pearson, Dennis	\$5,801.34
7/31/2019	0000820	Pencheva, Tsonka	\$4,156.17

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Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings Amount
7/31/2019	0007939	Perez, Armando	\$2,233.97
7/31/2019	0000863	Perez, Guadalupe	\$1,901.67
7/23/2019	0000950	Perez, Jaime	\$981.97
7/31/2019	0003036	Perez, Margarita	\$235.05
7/31/2019	0000776	Perez, Mireya	\$5,608.29
7/31/2019	0083410	Perez, Sonia	\$2,308.79
7/31/2019	0003160	Perusich, James	\$587.62
7/31/2019	0003038	Pettus, Exodus	\$899.68
7/31/2019	0177526	Pierce, Tommy	\$4,377.50
7/31/2019	0194866	Ploszaj, Randi	\$2,001.75
7/31/2019	0193219	Polak, Brian	\$2,550.00
7/31/2019	0000752	Porod, Eric	\$3,257.08
7/23/2019	0184659	Price, Courtney	\$33.00
7/31/2019	0160605	Primm, Rebecca	\$2,535.92
7/31/2019	0195558	Pulaski, Andrew	\$4,061.62
7/31/2019	0000848	Pullia, Nicole	\$1,681.21
7/23/2019	0182901	Quezada, Joel	\$478.50
7/23/2019	0178497	Quezada, Stephanie	\$486.75
7/31/2019	0041753	Quiroga-Nevarez, Daiana	\$2,257.96
7/31/2019	0000743	Raigoza, Suzanna	\$3,054.17
7/31/2019	0188076	Ramirez, Aurelia	\$1,241.00
7/23/2019	0003041	Ramirez, Elaine	\$280.00
7/31/2019	0000889	Ramirez, Jose	\$1,842.89
7/23/2019	0182681	Ramirez, Keith	\$66.00
7/23/2019	0181772	Ramos, Jorge	\$371.25
7/23/2019	0162909	Rangel, Beatriz	\$780.68
7/31/2019	0000953	Raygoza, Liliana	\$2,050.00
7/31/2019	0156449	Raymond, Mary	\$4,278.46
7/31/2019	0000726	Reft, Jennifer	\$3,996.96
7/31/2019	0168949	Rein, Jack	\$779.46
7/23/2019	0000728	Resendiz, Rosalie	\$357.86
7/31/2019	0003168	Reynard, Michael	\$836.53
7/31/2019	0189140	Ridyard, Melissa	\$3,070.41
7/31/2019	0000872	Rivas, Angel	\$1,722.01
7/31/2019	0000795	Rivera, Doris	\$2,718.46
7/31/2019	0000925	Rivera, Juan	\$2,232.79
7/31/2019	0000748	Rodriguez, Diana	\$2,314.42

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Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings Amount
7/31/2019	0156404	Rodriguez Jr, Jesus	\$2,315.63
7/23/2019	0000900	Rodriguez, Yesel	\$310.68
7/23/2019	0182228	Rogers, Brian	\$16.50
7/23/2019	0190926	Rolle, Aaron	\$857.24
7/31/2019	0056628	Roman, Daniel	\$1,446.00
7/23/2019	0168120	Roman, Sandra	\$48.00
7/31/2019	0161489	Romero, Julian	\$1,560.60
7/23/2019	0184699	Romo, Cindy	\$49.50
7/31/2019	0192553	Rose, Charles	\$2,294.42
7/31/2019	0195019	Roselund, David	\$3,361.12
7/23/2019	0186167	Ruan, Jesus	\$669.00
7/23/2019	0184094	Ruiz, Rosa	\$462.00
7/31/2019	0000797	Ruiz, Ruben	\$5,531.33
7/31/2019	0197705	Russo Neri, Trisha	\$1,886.79
7/23/2019	0000852	Saibic, Joyce	\$1,128.40
7/31/2019	0000754	Sajatovic, Mark	\$2,059.46
7/31/2019	0168430	Saldana-Huerta, Carolina	\$1,583.96
7/23/2019	0058030	Sanchez, Alberto	\$345.59
7/31/2019	0197693	Sanchez, Alejandro	\$2,734.21
7/31/2019	0000907	Sanchez, Luis	\$5,652.09
7/31/2019	0003044	Sanchez, Pedro	\$2,205.76
7/23/2019	0189232	Sanchez, Priscilla	\$297.00
7/23/2019	0047239	Sandoval, Rosaura	\$903.28
7/23/2019	0082829	Sarabia, Angel	\$194.72
7/31/2019	0003149	Sassetti, James	\$1,513.13
7/31/2019	0000921	Scatchell, Candyce	\$2,327.83
7/31/2019	0000898	Schmitt, Robert	\$4,228.54
7/23/2019	0171736	Schochat, Joanne	\$890.82
7/31/2019	0000860	Schoepf, Cheryl	\$2,310.75
7/31/2019	0195022	Schreier, Jennifer	\$2,611.92
7/31/2019	0160546	Schrey, Courtney	\$1,584.15
7/23/2019	0000857	Schultz, Charmayne	\$2,028.84
7/31/2019	0002668	Sedaie, Behrooz	\$750.00
7/31/2019	0000731	Seo, Kymberly	\$6,444.46
7/23/2019	0000861	Seropian, Daniel	\$1,277.87
7/31/2019	0199500	Shimko, Kristen	\$2,303.21
7/31/2019	0002709	Shouba, Derek	\$5,429.47

Morton College - Payroll Register - Period Ending July 31, 2019

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings Amount
7/23/2019	0194372	Skov, Erik	\$398.88
7/31/2019	0197678	Skurski, Katherine	\$2,611.92
7/31/2019	0003089	Sleeth, Bradley	\$4,332.12
7/23/2019	0121377	Smith, Daniel	\$1,718.07
7/31/2019	0003170	Smith, Duane	\$573.50
7/31/2019	0003165	Smith-Irowa, Pamela	\$1,234.72
7/31/2019	0181260	Smith, Jeanine	\$979.31
7/31/2019	0000789	Smith, Maria	\$2,308.79
7/31/2019	0000939	Sonnier, Celeste	\$3,510.21
7/31/2019	0000842	Soto, Marlene	\$2,314.42
7/23/2019	0186301	Soto, Patricia	\$719.68
7/31/2019	0125437	Soto, Yasna	\$1,425.17
7/31/2019	0000943	Spaniol, Scott	\$4,287.75
7/31/2019	0199924	Stanley, Sabrina	\$1,656.00
7/31/2019	0160304	Stanukinas, Melissa	\$2,123.75
7/23/2019	0190900	Stechly, John	\$1,005.73
7/31/2019	0000759	Steinhaus, Julie	\$1,805.92
7/31/2019	0005838	Steinz, Margaret	\$235.05
7/23/2019	0007897	Stella, Leslie	\$1,549.05
7/23/2019	0099337	Stillo, Louis	\$797.03
7/31/2019	0199375	Strauts, Erin	\$2,604.17
7/23/2019	0198095	Strawbridge, Jenna	\$747.50
7/23/2019	0000792	Streuly, Russell	\$1,074.50
7/31/2019	0000761	Styer, Audrey	\$5,906.67
7/31/2019	0189488	Swint, Ashley	\$534.17
7/31/2019	0000897	Sykora, Donald	\$6,241.55
7/31/2019	0156444	Talwar, Sundeep	\$1,335.42
7/31/2019	0154190	Taylor, Kimberly	\$776.54
7/31/2019	0161138	Tejeda, Erika	\$3,094.29
7/23/2019	0159232	Thelemaque, Cristina	\$2,128.23
7/31/2019	0159232	Thelemaque, Cristina	\$139.50
7/23/2019	0007863	Thomas, Paul	\$594.72
7/31/2019	0003048	Tito, Frank	\$240.92
7/23/2019	0190449	Tolento, Ivan	\$247.50
7/31/2019	0194864	Tomchek, Ryan	\$2,538.67
7/31/2019	0000738	Torres, Gina	\$2,739.04
7/31/2019	0002931	Turner, Jocelyn	\$978.45

Morton College - Payroll Register - Period Ending July 31, 2019

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings Amount
7/31/2019	0000019	Ulbrich, Scott	\$3,102.00
7/31/2019	0055604	Valdez, Ana	\$2,133.33
7/31/2019	0000886	Vargas, Maria	\$2,338.92
7/23/2019	0200222	Vasquez, Stephanie	\$660.00
7/23/2019	0000796	Vazquez, Luis	\$694.89
7/31/2019	0166301	Vega-Huezo, Wendy	\$3,336.21
7/31/2019	0000808	Velazquez, Marisol	\$5,631.22
7/31/2019	0196031	Wagner, Richard	\$1,477.33
7/31/2019	0000868	Walley, Cynthia	\$1,217.05
7/31/2019	0003186	Walsh, Irene	\$512.78
7/31/2019	0013245	Warren, John	\$3,896.09
7/31/2019	0191249	Westlove, Michael	\$1,496.52
7/31/2019	0190102	Windham, Brandie	\$4,525.88
7/31/2019	0003059	Winningham, Susan	\$235.05
7/23/2019	0000767	Wolff, Michael	\$175.05
7/31/2019	0000736	Wood, Robert	\$4,892.30
7/31/2019	0000942	Yanez, Rodolfo	\$2,398.63
7/31/2019	0003061	Zabransky, Angela	\$215.10
7/31/2019	0000813	Zukauskas, Karolis	\$5,044.46
7/23/2019	0132556	Zuleta, Sonia	\$594.00
		Total	\$727,449.94

From: [Mireya Perez](#)
To: [Stan Fields](#)
Cc: [Maria Anderson](#)
Subject: Board Action item August board meeting- Monthly Budget Report
Date: Monday, August 19, 2019 3:29:10 PM
Attachments: [MC- July 19 Budget Report.pdf](#)

Proposed Action: THAT THE MONTHLY BUDGET REPORT FOR FISCAL YEAR TO DATE ENDING JULY 2019 BE RECEIVED AND APPROVED AS SUBMITTED.

Rationale: [Please refer to attached Monthly Budget Report.]

Attachments: Monthly Budget Report

Thanks,

*Mireya Perez
Chief Financial Officer/ Treasurer
Morton College
3801 South Central Ave
Cicero, IL 60804
Phone (708) 656-8000 ext 2289
Fax (708) 656-3194*

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**Morton Community
College Budget Report
For 1 Month Ending July 31, 2019**



**Morton Community College
Budget Report Summary
July 31, 2019**

8%

<u>Funds</u>	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
<u>Education Fund</u>				
Revenue	\$ 4,662,677	\$ 25,904,072	18.0%	\$ 21,241,395
Expenditures	(1,661,276)	(25,735,316)	6.5%	(24,074,040)
Net	\$ 3,001,401	\$ 168,756		\$ (2,832,645)
<u>Operations & Maintenance Fund</u>				
Revenue	\$ 640,830	\$ 3,780,560	17.0%	\$ 3,139,730
Expenditures	(437,311)	(3,750,009)	11.7%	(3,312,698)
Net	\$ 203,519	\$ 30,551		\$ (172,968)
<u>Restricted Purpose Fund</u>				
Revenue	\$ 48,207	\$ 16,162,511	0.3%	\$ 16,114,304
Expenditures	(390,867)	(16,162,511)	2.4%	(15,771,644)
Net	\$ (342,660)	\$ -		\$ 342,660
<u>Audit Fund</u>				
Revenue	\$ 5,812	\$ 85,527	6.8%	\$ 79,715
Expenditures	-	(81,600)	0.0%	(81,600)
Net	\$ 5,812	\$ 3,927		\$ (1,885)
<u>Liability, Protection & Settlement Fund</u>				
Revenue	\$ 65,730	\$ 799,654	8.2%	\$ 733,924
Expenditures	(232,936)	(799,587)	29.1%	(566,651)
Net	\$ (167,206)	\$ 67		\$ 167,273
<u>General Bond Obligation Fund</u>				
Revenue	\$ 50,947	\$ 617,680	8.2%	\$ 566,733
Expenditures	-	(576,750)	0.0%	(576,750)
Net	\$ 50,947	\$ 40,930		\$ (10,017)
<u>Operations & Maintenance (Restricted) Fund</u>				
Revenue	\$ 9,087,433	\$ 14,427,733	63.0%	\$ 5,340,300
Expenditures	(230,803)	(14,742,733)	1.6%	(14,511,930)
Net	\$ 8,856,630	\$ (315,000)		\$ (9,171,630)
<u>Working Cash Fund</u>				
Revenue	\$ 21,310	\$ 230,000	9.3%	\$ 208,690
Expenditures	-	(230,000)	0%	(230,000)
Net	\$ 21,310	\$ -		\$ (21,310)
<u>All Funds</u>				
Revenue	\$ 14,582,946	\$ 62,007,737	23.5%	\$44,689,088
Expenditures	(2,953,193)	(62,078,506)	4.8%	(45,722,401)
Net	\$ 11,629,753	\$ (70,769)		\$ (1,033,313)

EDUCATION FUND REVENUE
July 31, 2019

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
REVENUE				
LOCAL GOVERNMENT				
Property taxes	\$ 612,465	\$ 7,441,832	8.2%	\$ 6,829,367
Total Local Government	\$ 612,465	\$ 7,441,832		\$ 6,829,367
CORPORATE PERSONAL PROPERTY TAXES	\$ -	\$ 650,000	0.0%	\$ 650,000
STATE GOVERNMENT				
ICCB credit hour grants	\$ 323,468	\$ 2,205,360	14.7%	\$ 1,881,892
ICCB equalization grants	383,482	4,601,780	8.3%	4,218,298
CTE formula grant	-	-	0.0%	-
Total State Government	\$ 706,950	\$ 6,807,140		\$ 6,100,190
STUDENT TUITION AND FEES				
Tuition	\$ 2,789,424	\$ 8,419,500	33.1%	\$ 5,630,076
Fees	533,929	1,984,300	26.9%	1,450,371
Total Tuition and Fees	\$ 3,323,353	\$ 10,403,800		\$ 7,080,447
MISCELLANEOUS				
Sales and service fees	\$ 852	\$ 91,300	0.9%	\$ 90,448
Investment revenue	19,056	250,000	7.6%	230,944
Nongovernmental gifts & scholarships	-	30,000	0.0%	30,000
Total Other Sources	\$ 19,908	\$ 371,300		\$ 351,392
Total Revenue	<u>\$ 4,662,676</u>	<u>\$ 25,674,072</u>	<u>18.2%</u>	\$ 21,011,396
Transfers in	\$ -	\$ 230,000	0.0%	\$ 230,000
Total Revenue and Transfers in	<u>\$ 4,662,676</u>	<u>\$ 25,904,072</u>	<u>18.0%</u>	<u>\$ 21,241,396</u>

EDUCATION FUND EXPENDITURES

July 31, 2019

	Actual	Budget	%	Budget Remaining
EXPENDITURES				
By Program:				
Instruction				
Salaries	\$ 121,008	\$ 8,403,689	1.4%	\$ 8,282,681
Employee benefits	58,581	743,090	7.9%	684,509
Contractual services	3,289	247,000	1.3%	243,711
Material and supplies	30,792	560,250	5.5%	529,458
Conferences and meetings	604	28,550	2.1%	27,946
Capital Outlay	0	200,000	0.0%	200,000
Total Instruction	<u>214,274</u>	<u>10,182,579</u>	<u>2.1%</u>	<u>9,968,305</u>
Academic Support				
Salaries	76,442	1,535,289	5.0%	1,458,847
Employee benefits	15,118	252,584	6.0%	237,466
Contractual services	127,861	288,454	44.3%	160,593
Material and supplies	45,919	361,530	12.7%	315,611
Conferences and meetings	1,398	40,500	3.5%	39,102
Fixed charges	4,098	60,000	6.8%	55,902
Other Expenditures	-211	1,000	-21.1%	1,211
Total Academic Support	<u>270,625</u>	<u>2,539,357</u>	<u>10.7%</u>	<u>2,268,732</u>
Student Services				
Salaries	120,919	1,984,320	6.1%	1,863,401
Employee benefits	22,906	251,983	9.1%	229,077
Contractual services	15,660	274,000	5.7%	258,340
Material and supplies	17,541	160,750	10.9%	143,209
Conferences and meetings	761	85,950	0.9%	85,189
Fixed charges	0	15,000	0.0%	15,000
Total Student Services	<u>177,787</u>	<u>2,772,003</u>	<u>6.4%</u>	<u>2,594,216</u>
Public Service/Continuing Education				
Salaries	40,590	259,980	15.6%	219,390
Employee benefits	5,044	27,420	18.4%	22,376
Contractual services	1,617	217,500	0.7%	215,883
Material and supplies	250	26,400	0.9%	26,150
Conferences and meetings	0	6,500	0.0%	6,500
Other tuition/fee waiver	0	5,000	0.0%	5,000
Total Public Service/Continuing Education	<u>47,501</u>	<u>542,800</u>	<u>8.8%</u>	<u>495,299</u>
Auxiliary Services				
Salaries	3,933	157,441	2.5%	153,508
Employee benefits	849	17,660	4.8%	16,811
Contractual services	97,253	225,000	43.2%	127,747
Material and supplies	14,105	135,000	10.4%	120,895
Conferences and meetings	1,634	142,500	1.1%	140,866
Fixed charges	-2,550	16,000	-15.9%	18,550
Capital outlay	0	5,000	0.0%	5,000
Total Auxiliary Services	<u>115,224</u>	<u>698,601</u>	<u>16.5%</u>	<u>583,377</u>

EDUCATION FUND EXPENDITURES
July 31, 2019

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
EXPENDITURES				
Institutional Support				
Salaries	\$ 137,322	\$ 2,684,857	5.1%	\$ 2,547,535
Employee benefits	50,879	414,219	12.3%	363,340
Contractual services	536,584	1,577,000	34.0%	1,040,416
Material and supplies	32,263	760,300	4.2%	728,037
Conferences and meetings	18,774	276,000	6.8%	257,226
Fixed charges	0	1,500	0.0%	1,500
Other	0	140,000	0.0%	140,000
Total Institutional Support	<u>775,822</u>	<u>5,853,876</u>	<u>13.3%</u>	<u>5,078,054</u>
Scholarships, Student Grants & Waivers				
Student grants and scholarships	60,046	2,372,600	2.5%	2,312,554
Total Scholarships, Student Grants & Waivers	<u>60,046</u>	<u>2,372,600</u>	<u>2.5%</u>	<u>2,312,554</u>
Contingencies				
	-	300,000	0.0%	300,000
Total Expenditures	<u>\$ 1,661,279</u>	<u>\$ 25,261,816</u>	<u>6.6%</u>	<u>\$ 23,600,537</u>
Transfers out	-	473,500	0.0%	473,500
Total Expenditures and Transfers out	<u>\$1,661,279</u>	<u>\$ 25,735,316</u>	<u>6.5%</u>	<u>\$24,074,037</u>

OPERATION & MAINTENANCE FUND REVENUE AND EXPENDITURES
July 31, 2019

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
REVENUE				
LOCAL GOVERNMENT				
Property taxes	<u>\$ 121,082</u>	<u>\$ 1,471,560</u>	<u>8.2%</u>	<u>\$ 1,350,478</u>
CORPORATE PERSONAL PROPERTY TAXES	<u>-</u>	<u>650,000</u>	<u>0.0%</u>	<u>650,000</u>
STUDENT FEES				
Fees	<u>519,106</u>	<u>1,630,000</u>	<u>31.8%</u>	<u>1,110,894</u>
Total Student Fees	<u>519,106</u>	<u>1,630,000</u>	<u>31.8%</u>	<u>1,110,894</u>
MISCELLANEOUS				
Sales and service fees	-	5,000	0.0%	5,000
Facilities	-	14,000	0.0%	14,000
Investment revenue	<u>643</u>	<u>10,000</u>	<u>6.4%</u>	<u>9,357</u>
Total Miscellaneous	<u>643</u>	<u>29,000</u>	<u>2.2%</u>	<u>28,357</u>
Total Revenue	<u>\$ 640,831</u>	<u>\$ 3,780,560</u>	<u>17.0%</u>	<u>\$ 3,139,729</u>
EXPENDITURES				
By Program:				
Operations and Maintenance of Plant				
Salaries	\$84,076	\$1,529,449	5.5%	\$1,445,373
Employee benefits	16,094	172,535	9.3%	156,441
Contractual services	34,413	656,000	5.2%	621,587
Material and supplies	7,978	197,525	4.0%	189,547
Conferences and meetings	-	6,500	0.0%	6,500
Utilities	60,958	889,000	6.9%	828,042
Capital outlay	-	289,000	0.0%	289,000
Other	-	10,000	0.0%	10,000
Total Operations and Maintenance of Plant	<u>203,519</u>	<u>3,750,009</u>	<u>5.4%</u>	<u>3,546,490</u>
Total Expenditures	<u>\$ 203,519</u>	<u>\$ 3,750,009</u>	<u>5.4%</u>	<u>\$ 3,546,490</u>

RESTRICTED PURPOSE FUND REVENUE
July 31, 2019

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
REVENUE				
STATE GOVERNMENT				
ICCB - adult education	\$43,763	\$1,207,570	3.6%	\$1,163,807
ISBE grant revenue- other	0	269,362	0.0%	269,362
Other Sources	4,444	3,700,000	0.1%	3,695,556
Total State Government	<u>48,207</u>	<u>5,176,932</u>	<u>0.9%</u>	<u>5,128,725</u>
FEDERAL GOVERNMENT				
Department of education	-	10,985,579	0.0%	10,985,579
Other	-	-	0.0%	-
Total Federal Government	<u>-</u>	<u>10,985,579</u>	<u>0.0%</u>	<u>10,985,579</u>
Total Revenue	<u>\$ 48,207</u>	<u>\$ 16,162,511</u>	<u>0.3%</u>	<u>\$ 16,114,304</u>

RESTRICTED PURPOSE FUND EXPENDITURES
July 31, 2019

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
<u>EXPENDITURES</u>				
By Program:				
Instruction				
Salaries	\$ 93,607	\$ 1,268,246	7.4%	\$ 1,174,639
Employee benefits	9,598	2,056,142	0.5%	2,046,544
Contractual services	1,105	38,775	2.8%	37,670
Material and supplies	-	273,781	0.0%	273,781
Conferences and meetings	-	33,210	0.0%	33,210
Capital Outlay	-	-	0.0%	-
Other Fixed Charges	-	22,676	0.0%	22,676
Student grants and scholarships	-	5,500	0.0%	5,500.00
Total Instruction	<u>104,310</u>	<u>3,698,330</u>	<u>2.8%</u>	<u>1,870,387</u>
Academic Support				
Employee benefits	-	250,000	0.0%	250,000
Total Academic Support	<u>-</u>	<u>250,000</u>	<u>0.0%</u>	<u>250,000</u>
Student Services				
Salaries	6,788	169,879	4.0%	163,091
Employee benefits	7,191	415,995	1.7%	408,804
Material and supplies	19,177	21,386	89.7%	2,209
Conferences and meetings	-	2,984	0.0%	2,984
Fixed charges	-	20,820	0.0%	20,820
Total Student Services	<u>33,156</u>	<u>631,064</u>	<u>5.3%</u>	<u>597,908</u>
Public Service/Continuing Education				
Salaries	12,279	206,814	5.9%	194,535
Employee benefits	3,227	116,200	2.8%	112,973
Contractual services	-	3,000	0.0%	3,000
Material and supplies	-	10,738	0.0%	10,738
Conferences and meetings	-	22,610	0.0%	22,610
Total Public Service/Continuing Education	<u>15,506</u>	<u>359,362</u>	<u>4.3%</u>	<u>343,856</u>

RESTRICTED PURPOSE FUND REVENUE AND EXPENDITURES
July 31, 2019

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
Auxiliary Services				
Employee benefits	\$ -	\$ 125,000	0.0%	\$ 125,000
Total Auxiliary Services	<u>-</u>	<u>125,000</u>	<u>0.0%</u>	<u>125,000</u>
Operations and Maintenance of Plant				
Employee benefits	-	450,000	0.0%	450,000
Total Operation and Maintenance of Plant	<u>-</u>	<u>450,000</u>	<u>0.0%</u>	<u>450,000</u>
Institutional Support				
Employee benefits	-	400,000	0.0%	400,000
Total Institutional Support	<u>-</u>	<u>400,000</u>	<u>0.0%</u>	<u>400,000</u>
Scholarships, Student Grants & Waivers				
Salaries	3,564	97,661	3.6%	94,097
Student grants and scholarships	234,331	10,151,094	2.3%	9,916,763
<u>Total Scholarships, Student Grants & Waivers</u>	<u>237,895</u>	<u>10,248,755</u>	<u>2.3%</u>	<u>10,010,860</u>
<u>Total Expenditures</u>	<u>\$ 390,867</u>	<u>\$ 16,162,511</u>	<u>2.4%</u>	<u>\$ 14,048,011</u>

AUDIT FUND REVENUE AND EXPENDITURES
July 31, 2019

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
<u>REVENUE</u>				
<u>LOCAL GOVERNMENT</u>				
Property taxes	\$ 5,812	\$ 70,477	8.2%	\$ 64,665
<u>MISCELLANEOUS</u>				
Investment revenue	-	50	0.0%	50
<u>Total Revenue</u>	<u>\$ 5,812</u>	<u>\$ 70,527</u>	<u>8.2%</u>	<u>\$ 64,715</u>
 <u>Transfers in</u>	 -	 15,000	 0.0%	 15,000
<u>Total Revenue and Transfers in</u>	<u>\$ 5,812</u>	<u>\$ 85,527</u>	<u>6.8%</u>	<u>\$ 79,715</u>
 <u>EXPENDITURES</u>				
By Program:				
<u>Institutional Support</u>				
Contractual services	-	81,600	0.0%	81,600
<u>Total Expenditures</u>	<u>\$ -</u>	<u>\$ 81,600</u>	<u>0.0%</u>	<u>\$ 81,600</u>

LIABILITY, PROTECTION & SETTLEMENT FUND REVENUE AND EXPENDITURES
July 31, 2019

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
<u>REVENUE</u>				
<u>LOCAL GOVERNMENT</u>				
Property taxes	\$ 65,730	\$ 799,554	8.2%	\$ 733,824
MISCELLANEOUS				
Investment revenue	-	100	0.0%	100
Total Revenue	<u>\$ 65,730</u>	<u>\$ 799,654</u>	<u>8.2%</u>	<u>\$ 733,924</u>
<u>EXPENDITURES</u>				
<u>By Program:</u>				
Instruction				
Employee benefits	0	135,000	0.0%	135000
Academic Support				
Employee benefits	0	16,500	0.0%	16500
Student Services				
Employee benefits	0	20,500	0.0%	20500
Public Service/Continuing Education				
Employee benefits	0	7,500	0.0%	7,500
Auxiliary Services				
Employee benefits	0	4500	0.0%	4500
Operations and Maintenance of Plant				
Employee benefits	0	23,500	0.0%	23500
Institutional Support				
Employee benefits	0	57,000	0.0%	57,000
Contractual services	232,936	535,087	43.5%	302,151
Total Institutional Support	<u>232,936</u>	<u>592,087</u>	<u>39.3%</u>	<u>359,151</u>
Total Expenditures	<u>\$ 232,936</u>	<u>\$ 799,587</u>	<u>29.1%</u>	<u>\$ 566,651</u>

GENERAL BOND OBLIGATION FUND REVENUE AND EXPENDITURES
July 31, 2019

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
<u>REVENUE</u>				
<u>LOCAL GOVERNMENT</u>				
Property taxes	<u>\$ 50,947</u>	<u>\$ 617,580</u>	<u>8.2%</u>	<u>\$ 566,633</u>
<u>MISCELLANEOUS</u>				
Investment revenue	<u>-</u>	<u>100</u>	<u>0.0%</u>	<u>100</u>
Total Revenue	<u>50,947</u>	<u>617,680</u>	<u>8.2%</u>	<u>566,733</u>
<u>EXPENDITURES</u>				
By Program:				
Institutional Support				
Fixed charges	<u>-</u>	<u>576,750</u>	<u>0.0%</u>	<u>576,750</u>
Total Expenditures	<u>\$ -</u>	<u>\$ 576,750</u>	<u>0.0%</u>	<u>\$ 576,750</u>

OPERATIONS & MAINTENANCE (RESTRICTED) FUND REVENUE AND EXPENDITURES

July 31, 2019

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
<u>REVENUE</u>				
STATE GOVERNMENT				
Capital Development Board	-	4,881,800	0.0%	4,881,800
Total	-	4,881,800	0.0%	4,881,800
OTHER SOURCES				
Bonds	9,087,433	9,087,433	100.0%	-
Total	9,087,433	9,087,433	100.0%	-
TRANSFERS IN	\$ -	\$ 458,500	0.0%	\$ 458,500
<u>Total Revenue and Transfers in</u>	<u>\$ 9,087,433</u>	<u>\$ 14,427,733</u>	<u>63.0%</u>	<u>\$ 5,340,300</u>
<u>EXPENDITURES</u>				
By Program:				
Operations and Maintenance of Plant				
Contractual services	230,803	5,601,800	4.1%	5,370,997
Capital outlay	-	9,140,933	0.0%	9,140,933
Total Operation and Maintenance of Plant	230,803	14,742,733	1.6%	14,511,930
Total Expenditures	<u>\$ 230,803</u>	<u>\$ 14,742,733</u>	<u>1.6%</u>	<u>\$ 14,511,930</u>

WORKING CASH FUND REVENUE AND EXPENDITURES
July 31, 2019

	Actual	Budget	%	Budget Remaining
<u>REVENUE</u>				
<u>OTHER SOURCES</u>				
Investment revenue	\$ 21,311	\$ 230,000	9.3%	\$ 208,689
<u>Total Revenue</u>	21,311	230,000	9.3%	208,689
<u>TRANSFERS OUT</u>	-	230,000	0.0%	230,000

From: [Mireya Perez](#)
To: [Stan Fields](#)
Cc: [Maria Anderson](#)
Subject: Action Item for 8/28/19 Board meeting
Date: Friday, August 16, 2019 3:34:24 PM
Attachments: [TR 7.31.19.pdf](#)

Proposed Action: THAT THE MONTHLY TREASURER'S REPORTS FOR JULY 2019 BE RECEIVED AND FILED FOR AUDIT AS SUBMITTED.

Rationale: [Required by Board Policy 1.6.7]

Attachments: Treasurer's Reports

Thanks,

*Mireya Perez
Chief Financial Officer/ Treasurer
Morton College
3801 South Central Ave
Cicero, IL 60804
Phone (708) 656-8000 ext 2289
Fax (708) 656-3194*

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Morton College Treasurer's Report

Month Ending: July 31, 2019

<i>Institution</i>	<i>Purchased</i>	<i>Principal</i>	<i>Rate</i>	<i>Type</i>	<i>Maturity</i>
<i>Fifth Third, Cicero</i>	1-May-06	\$640,558.85	1.5000%	US Treasury Securities	31-Oct-19
	Sum	<u>\$ 640,558.85</u>			
<i>The Illinois Funds, Springfield</i>	1-May-06	\$10,487,193.01	0.0100%	TIF Prime Fund	31-Jul-19
	Sum	<u>\$ 10,487,193.01</u>			
<i>Grand Total</i>		\$ 11,127,751.86			

From: [Marisol Velazquez](#)
To: [Maria Anderson](#)
Cc: [Gabriela Mata](#)
Subject: FW: Travel Request - SHPE | NILA - July 31-August 4
Date: Wednesday, June 12, 2019 4:46:50 PM

Maria, I would like to include the travel plans for SHPE for the Board Meeting. Thank you,

Marisol Velazquez
Dean of Student Services

Morton College
3801 S. Central Avenue, Cicero IL
Room 212, Building B
Office # 708-656-8000 x.2439
Fax # 708-656-9560

From: Gabriela Mata
Sent: Wednesday, June 12, 2019 3:13 PM
To: Marisol Velazquez <marisol.velazquez@morton.edu>
Subject: Travel Request - SHPE | NILA - July 31-August 4

Marisol,

The Society of Hispanic Professional Engineers plan to send 2 students and 1 advisor to their **National Institute for Leadership Advancement** in Phoenix, Arizona from July 31 – August 4, could we please have this information added to the Board Agenda for approval?

ESTIMATED COST:
Registration Tickets - \$1,275 (\$425 x 3)
Transportation - \$2,260
Accommodations - \$1,399

Total: \$4,934

Let me know if you need anything else.

Thank you,

Gabriela Mata
Student Activities and Leadership Assistant
[Pronouns: she/her/hers](#)

Morton College
Student Activities Office
3801 S. Central Avenue, Cicero IL
Office # 708-656-8000 x2419

Summer Hours:

Monday – Thursday 8:00am to 4:30pm
Friday CLOSED

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From: [Marisol Velazquez](#)
To: [Maria Anderson](#)
Cc: [Keith McLaughlin](#); [Carissa Davis](#)
Subject: FW: NASFAA Annual Dues
Date: Thursday, August 15, 2019 2:07:45 PM
Attachments: [NASFAA Dues.pdf](#)

Maria,

Please see email below, we would like to submit for approval to the board this august. Thank you,

Marisol Velazquez

Dean of Student Services

Morton College

3801 S. Central Avenue, Cicero IL

Room 212, Building B

Office # 708-656-8000 x.2439

Fax # 708-656-9560

Summer Hours:

Monday – Thursday 7:45 am to 4:30 pm

Friday CLOSED

From: Carissa Davis <carissa.davis@morton.edu>
Sent: Tuesday, August 13, 2019 5:07 PM
To: Marisol Velazquez <marisol.velazquez@morton.edu>
Subject: NASFAA Annual Dues

Marisol,

Our annual membership dues are due to the National Association of Student Financial Aid Administrators (NASFAA). NASFAA is the only national association founded by financial aid professionals that collaborates with the U.S. Department of Education and other relevant federal agencies to provide institutions with: training via webinars, articles, self-study guides, self-evaluation guides, and online courses to ensure federal compliance.

Our membership will also give us access to NASFAA's AskRegs Knowledgebase, a reliable help desk-type resource for busy financial aid professionals who need answers to specific compliance or regulatory questions. Also, An interactive tool for creating your federally required internal Policies & Procedures Manual.

The funds for covering these cost are budgeted yearly by the department.

ESTIMATED COST:

Annual Membership - \$2,545

Attachment - Invoice

Let me know if you need anything else.

Thank you,

Carissa

Carissa Davis

Director of Financial Aid

E: carissa.davis@morton.edu

3801 S. Central Ave.

Cicero, IL. 60804

Summer Hours

M-Thurs: 7:45AM - 8:00PM

F: Campus Closed



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ANNUAL MEMBERSHIP DUES INVOICE


NASFAA
NATIONAL ASSOCIATION OF STUDENT FINANCIAL AID ADMINISTRATORS

Please verify Primary Contact/Voting Representative information below, and note any updates in space provided:

Ms. Yolanda McMillan-Freemon
 Director of Financial Aid
 Morton College
 3801 S. Central Avenue
 Cicero, IL 60804-4300

Email Address:
 yolanda.freemon@morton.edu

☐ By renewing the NASFAA membership, your institution acknowledges NASFAA's *Statement of Ethical Principles & agrees to adhere to the Code of Conduct*. Please review the documents at www.NASFAA.org/ethics.

Invoice Date 7/23/2019	Membership ID 81008	Invoice Number 81008-190701	RENEWAL INVOICE Due by June 30, 2019
NASFAA Fed ID# 83-0211970	Membership Effective July 1, 2019 through June 30, 2020	2019-2020 Membership Dues Option NASFAA Institutional Membership	
Choose a Membership Add-on Option In addition to my membership dues of \$1,499.00 , I would like to add the following option(s) for the additional cost noted: ___ P&P Builder Package @ \$99.00 ___ Value Package @ \$550.00 or ___ My additional cost to upgrade to Value Plus Package is \$1,046.00 (includes all options above) Visit www.nasfaa.org/Institutional_Membership for details		Today's News Subscriptions: Unlimited 2017 Fall FTE: 2,366 Standard Membership Dues: \$1,050.00 Value or Value Plus: \$ P&P Builder Package: \$ <u>1,046.00</u> Webinar Package: \$449.00 Balance: \$1,499.00 Paid: \$0.00 AMOUNT DUE: \$1,499.00 ADJUSTED AMOUNT DUE: \$ <u>2,545.00</u>	

Payment Method: ___ Check Enclosed ___ AMEX ___ Discover ___ VISA ___ MasterCard Purchase orders are not accepted		
Name on Card:	Card Number:	
Expiration Date:	Signature:	
Cardholder's Phone:	Amount to be Charged:	Security Code (on back of credit card):

Questions, changes, or revised invoice, contact Membership Services at (202) 785-0453, Ext. 1 or Membership@NASFAA.org.
 Address: NASFAA, 1801 Pennsylvania Ave., NW, Suite 850, Washington, DC 20006, Fax: 202-785-1487
Please send this form with payment. Keep a copy for your records.

Request for Taxpayer Identification Number and Certification

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Give Form to the
requester. Do not
send to the IRS.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
National Association of Student Financial Aid Administrators

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC

☒ C Corporation

☐ S Corporation

☐ Partnership

☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ►

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ►

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.
1801 Pennsylvania Avenue NW Suite 850

6 City, state, and ZIP code
Washington, DC 20006-3606

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

8 3 - 0 2 1 1 9 7 0

or

Employer identification number

8 3 - 0 2 1 1 9 7 0

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person ► **Robyn Washington** Date ► **3/18/2019**

Digitally signed by Robyn Washington
DN: cn=Robyn Washington, o=National Association of Student Financial Aid Administrators, email=robyn.washington@nasfaa.org, c=US
Date: 2019.03.18 16:05:29 -0400

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding*, later.

From: [Mireya Perez](#)
To: [Stan Fields](#)
Cc: [Maria Anderson](#)
Subject: Board Action - IGEN Membership
Date: Thursday, August 15, 2019 9:15:23 AM
Attachments: [IGEN Letter of Intent to Participate - General Membership \(Morton College\).docx](#)
[IGEN Invoice for FY19-CY19 Dues for General Membership \(Morton College\).pdf](#)

Attached is the letter of intent to participate as an active member of IGEN. The dues are \$3,000 and MC could receive a sub-award for \$5,000. See below for more details.

Thanks,

*Mireya Perez
Chief Financial Officer/ Treasurer
Morton College
3801 South Central Ave
Cicero, IL 60804
Phone (708) 656-8000 ext 2289
Fax (708) 656-3194*

From: Davis, Katie <KDavis5@CLCILLINOIS.EDU>
Sent: Thursday, August 15, 2019 9:00 AM
To: Mireya Perez <mireya.perez@morton.edu>
Subject: RE: [External] RE: IGEN Membership

Hi Mireya,

I apologize for the delay in my response! I just left you a voicemail, as well.

I am glad to hear that Morton College is interested in being an active member! Please find attached a letter of intent to participate for general membership. Additionally, if you choose to proceed, please find attached an invoice for payment (payable on receipt).

A few notes, for reference:

- The current timeframe for active membership/annual dues is through December 31, 2019. The annual cycle will restart for calendar year 2020 with additional options for funding and participation.
- As an active general member, Morton College will receive a contract/sub-award for a minimum of \$5,000 for activities, programs, and projects for education and training for renewable energy and energy efficiency technology (subject to approval by the IGEN administrative team).
- Activities, programs, and projects must be completed and the funds spent by December 15,

2019.

- If an additional proposal/request is submitted beyond the initial \$5,000, the completion deadline may be extended to May 15, 2020 (subject to criteria/evaluation, based on budget limitations and grant requirements).
- Attendance at the annual conference is listed as a benefit of membership, however, the 2019 conference already occurred in April.

Please let me know if you have any questions. I am happy to discuss further!

Thank you!

Katie

Katie Davis

Director, [Illinois Green Economy Network](#)
College of Lake County
19351 West Washington Street
Grayslake, IL 60030
(847) 543-2645
kdavis5@clcollinois.edu

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Illinois Green Economy Network (IGEN)
Invoice: FY19/CY19 Dues for General Membership

DATE	INVOICE NUMBER
8/15/19	2119

BILL TO:	CONTACT PERSON:
Morton College 3801 South Central Avenue Cicero, IL 60804	Dr. Stanley Fields, President

DESCRIPTION:
<p>Benefits of general membership for FY19/CY19 include:</p> <ul style="list-style-type: none"> • Consideration for minimum of \$5,000 for activities, programs, and projects for education and training for renewable energy and energy efficiency technology (subject to approval by the IGEN administrative team). • Eligible for additional funding for activities, programs, and projects for education and training for renewable energy and energy efficiency technology (subject to criteria/evaluation, based on budget limitations and grant requirements). • Participation in the competition for grants within the scope of work as defined by the IGEN administrative team and Presidents' Steering Committee. • Assistance with sustainability efforts from the IGEN administrative team and regional coordinators. • Opportunity for one individual to attend the annual conference for the network with lodging at designated hotel and per diem reimbursed.

AMOUNT DUE: \$3,000 (payable on receipt)

MAKE CHECKS PAYABLE TO:	MAIL PAYMENTS TO:
Lewis and Clark Community College	Lewis and Clark Community College Attn: Finance 5800 Godfrey Road Godfrey, IL 62035

Illinois Green Economy Network
Letter of Intent to Participate: General Member for FY19 and CY19

Morton College is currently and historically a general member of the Illinois Green Economy Network (IGEN) and is eligible for the benefits as follows:

- Consideration for minimum of \$5,000 for activities, programs, and projects for education and training for renewable energy and energy efficiency technology (subject to approval by the IGEN administrative team).
- Eligible for additional funding for activities, programs, and projects for education and training for renewable energy and energy efficiency technology (subject to criteria/evaluation, based on budget limitations and grant requirements).
- Participation in the competition for grants within the scope of work as defined by the IGEN administrative team and Presidents' Steering Committee.
- Assistance with sustainability efforts from the IGEN administrative team and regional coordinators.
- Opportunity for one individual to attend the annual conference for the network with lodging at designated hotel and per diem reimbursed.

Please select a membership status and submit to Katie Davis, Director, at kdavis5@clcollinois.edu.

☐ To continue funding/participation for FY19 and CY19, Morton College commits to general membership status and will pay the \$3,000 dues.

☐ Morton College wishes to apply for lead membership status, commits to general membership status, and will pay the \$3,000 dues for funding/participation for FY19 and CY19. If approved, additional payment of \$7,000 will be made for funding/participation for FY19 and CY19 at lead membership status.

☐ Morton College wishes to withdraw from active general membership status and will not pay the \$3,000 dues, resulting in ineligibility for funding/participation for FY19 and CY19.

College Name

Printed Name of Authorized College Representative

Signature of Authorized College Representative

From: [Frank E Marzullo](#)
To: [Maria Anderson](#); [Stan Fields](#)
Cc: [Bradley J Sleeth](#)
Subject: FOR BOARD APPROVAL - Planetarium
Date: Thursday, August 22, 2019 2:56:06 PM
Attachments: [Sound Inc. Proposal - Planetarium.pdf](#)
[Board Action - Planetarium.pdf](#)

Maria,

Please see attached. Additional quote information is provided on the action sheet.

Thank you,

Frank Marzullo

Vice President of Administrative Services

708 656-8000 ext 2441 rm 225B

frank.marzullo@morton.edu

From: Frank E Marzullo
Sent: Monday, August 19, 2019 1:05 PM
To: Maria Anderson
Cc: Melissa Ridyard; Bradley J Sleeth
Subject: Quotes

Maria,

Please place on the August agenda. An action sheet will follow with two other quotes.

Thank you,

Frank Marzullo

Vice President of Administrative Services

708 656-8000 ext 2441 rm 225B

frank.marzullo@morton.edu

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original message. Thank you.

MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION

PROPOSED ACTION: THAT THE BOARD APPROVE THE PURCHASE PLANETARIUM AUDIO SYSTEM EQUIPMENT AT A LOW COST OF \$27,722 FROM SOUND INC.

RATIONALE:

As we upgrade the projection system, we are adding audio to further enhance the planetarium experience. In the past, the projection system did not have any audio capability. As technology has advanced, we can dramatically improve our astronomy curriculum with these upgrades. Most of the full dome sky shows are best experienced with audio. We hope to expand our community offerings with this new projection/audio system This audio system allows us to connect assisted listening devices, which are required by law, and might be necessary for students and members of our community.

[Required by Board Policy 5.3.1 and Chapter 110, Act 805, Section 3-27.1 of the *Illinois Community College Act*]

COST ANALYSIS:

Following are the quotes:

Sound Inc. - \$27,722

Digitalis - \$36,185

Blue Marble Communications – Invalid

ATTACHMENTS:

PROPOSAL Sound, Inc.



1550 Shore Road, Naperville, IL 60563 Phone: 630.369.2900 Fax: 630.369.1211

PROPOSAL

August 22, 2019

Morton College
3801 S Central Ave
Cicero, IL 60804

Planetarium Sound System

We propose to furnish and install the equipment and materials necessary to provide a Sound System for your Planetarium. This proposal is based on the system equipment description in the email provided on May 20 and our site meeting of August 14.

An owner furnished assistive listening system will be installed in the equipment rack. A digital level control panel, audio input plate, and remote power switch will be installed in the wall next to the equipment rack. Audio lines from the owner furnished Digitarium control unit will be provided for installation between the projector location and equipment rack.

The total cost for this scope of work will be...**\$27,722.00**, including delivery, installation, programming, commissioning, testing, and training.

Equipment List:

2	Innovox	FF V2.6 BK	Flat Panel L/R Speaker
1	Innovox	FF H1.6-25	Flat Panel Center Speaker
2	Innovox	SL2.1R-BK	Surround Speaker
1	Community	VLF208B	Compact Subwoofer
1	Crown	DCi4 300	4-channel Power Amplifier
1	Crown	DCi4 600	4-channel Power Amplifier
1	Biamp	TesiraFORTE AI	Digital Signal Processor
1	Biamp	TEC-1i	Control Panel
1	RDL	D-CIJ3	3.5mm/RCA Balanced Audio Input Wall Plate
1	D Link	DES1008PA	AV-NET Switch
2	Lowell	US-114	Rack Shelf- 1RU
1	Rapco Horizon	6684	Custom AV-NET Rack Panel
1	Lowell	LWR-2119	Wall Equipment Rack 16RU
1	Lowell	LFD-21	Locking Door
1	Middle Atlantic	PDS-2X315R	Dual Circuit Sequencing Power Panel
1	Middle Atlantic	S-DEC	Remote Power Switch
1	Middle Atlantic	PD-815R-PL	Rack Power Panel
1	Middle Atlantic	QBP2	Rack Fan Panel- 1RU
1	Denon	DN-500BDMkII	Bluray Player
5	Extron	60-804-01	Balanced Audio Module
A/R	WCW	444325-S	Plenum Audio Cable
A/R	WCW	447960-S	Plenum Speaker Cable

Qualifications

Our proposal does not include any conduit, junction boxes, raceways, floor cores, or power if necessary to the installation of our systems.

Video projector and control unit to be installed and configured by others.

Sound Incorporated is not responsible for the working condition of owner furnished equipment.

All work to be performed during normal daytime business hours.

Warranty

All new materials and installation-related workmanship will include a full one-year warranty from the date of completion.

Terms and Conditions



PROPOSAL

1550 Shore Road, Naperville, IL 60563 Phone: 630.369.2900 Fax: 630.369.1211

50% due upon order acknowledgement, 50% due upon delivery.

Acceptance of Proposal

The above specifications, terms, and conditions are satisfactory. You are authorized to do the work as specified.

A handwritten signature in black ink that reads "Mark Foehring".

Respectfully submitted by: _____
Mark Foehring; Sound Incorporated

ACCEPTANCE BY PURCHASER:

ACCEPTANCE BY SELLER:

Accepted by: (Printed Name)

Accepted by: (Printed Name)

Title

Title

Signature

Signature

Date

_____ at Naperville, IL
Date



PROPOSAL

1550 Shore Road, Naperville, IL 60563 Phone: 630.369.2900 Fax: 630.369.1211

1. Creation of a Security Interest.

Until such time as Buyer has paid the agreed purchase price, Seller hereby retains and Buyer hereby grants a purchase money security interest in the described equipment. In connection therewith, Buyer agrees to execute all instruments (including financing statements) deemed necessary by Seller under applicable law to establish, maintain and continue perfected Seller's purchase money security interest in the equipment or otherwise protect its rights in and to said equipment. Buyer hereby authorizes Seller as its attorney-in-fact to execute and file, on Buyer's behalf, any such UCC Financing Statement.

2. Limitation and Exclusion of Warranties.

Seller Hereby warrants the described equipment against defective parts for a period of one (1) year from the date of installation and warrants that the installation of said equipment shall be performed in a workmanlike manner. Buyer's exclusive remedy under these warranties shall be the repair and replacement by Seller at Seller's expense of nonconforming equipment of parts thereof.

The Warranty does not extend to any equipment which has been (1) subject to misuse, neglect, accident or abuse, (b) damaged by acts of God, exposure to elements of weather, inadequate or surplus utility power, power surges, insufficient heating/ventilating/air conditioning (HVAC), HVAC failure or causes other than ordinary use (It is the buyer's responsibility to regulate and filter any and all necessary power requirements and to supply and maintain a static free environment to insure system integrity), (c) wired, repaired or altered by anyone other than Seller without Seller's express and prior approval, (d) improperly installed by someone other than Seller, its subcontractors or affiliates, (e) used in violation of instructions furnished by Seller. In no event shall Seller be liable for consequential or incidental damages arising out of a breach of any warranty or any other provision contained herein. Seller may suspend warranty work if the purchase price is not paid in full when due and shall not be required to recommence warranty work until all obligations of Buyer under this Agreement are satisfied in full; provided, however, that nothing hereunder shall extend in the warranty period beyond one (1) year from the date of installation.

THIS WARRANTY IS THE ONLY WARRANTY GIVEN BY SELLER, AND ALL OTHER WARRANTIES EXPRESS OR IMPLIED ARE EXCLUDED, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR ANY IMPLIED WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE. THERE ARE NO WARRANTIES WHICH EXTEND BEYOND THE FACE HEREOF.

3. Waiver, Amendment, Notice, Termination.

Any waiver of rights hereunder or any amendment or requirement of notice or termination hereof shall not be effective unless made in writing and signed by the party against whom such waiver, amendment, notice or termination is sought to be enforced.

4. Risk of Loss.

Upon identification of the described equipment to the contract, Buyer shall bear the risk of loss and it shall remain on Buyer regardless of any breach by Seller of any provisions hereof.

5. Tax Obligation.

Buyer will pay promptly when due all taxes, assessments and other charges levied or assessed by any governments or governmental agency upon the sale of the described equipment.

6. Assignment.

Buyer may not delegate its performance or assign its rights under this Agreement except upon the express written consent of Seller which consent may be withheld in Seller's sole discretion.

7. Benefit.

This Agreement shall be binding upon, shall inure to the benefit of, and shall be enforceable by, each of the parties hereto, its successors and assigns.

8. Limitation of Liability

Client understands that: a) Sound is not an insurer of Client's property or the personal safety of persons at said location b) Client will provide any insurance on said location and its contents c) the amount Client pays to Sound is based solely on the value of the system and service Sound provides and not on the value of Client's location or its contents d) security systems, alarm systems and Sound monitoring may not always operate properly for various reasons e) it is difficult to determine in advance the value of Client's property that might be lost, stolen or destroyed if the system or Sound service fails to operate properly f) it is difficult to determine how fast the police, fire department or others would respond to an alarm signal g) it is difficult to determine what portion, if any, of any property loss, personal injury or death would be proximately caused by Sound's failure to perform, negligence, or a failure of the system.

Therefore, Client agrees that, even if a court decided that a failure of the system, Sound's negligence, monitoring, repair or service caused or allowed any harm of damage, whether property damage, personal injury or death to Client or anyone at Client's location, Sound's liability shall be limited to six (6) times the monthly service fee, and this shall be Client's only remedy, regardless of what legal theory is used to determine that Sound was liable for the injury of loss.

9. Third Party Indemnification and Subrogation

If anyone other than Client asks Sound to pay for any harm and/or damages, including property damage, personal injury or death, connected with or resulting from a) a failure of the security/alarm services b) Sound's negligence c) any other improper or careless activity of Sound in providing the system or services or d) a claim for indemnification or contribution, Client will repay to Sound any amount which a court orders Sound to pay or which Sound reasonably agrees to pay and amount of Sound's reasonable attorney's fees and any other losses and costs that Sound may incur in connection with the harm and/or damages. Client's obligation to repay Sound for such harm and/or damages shall not apply if the harm and/or damages occurs while one of Sound's employees or subcontractors is in or about said location, and such harm and/or damages is solely caused by the employee or subcontractor. Unless prohibited by Client's insurance policy, Client agrees to release Sound from any claims of parties suing through Client's authority or in Client's name, such as Client's insurance company, and Client agrees to defend Sound against such claim. Client will notify its insurance company of this release.



PROPOSAL

1550 Shore Road, Naperville, IL 60563 Phone: 630.369.2900 Fax: 630.369.1211

10. Construction

This writing constitutes the final expression of the agreement between the parties and is intended as a complete statement of the terms of the agreement. No course of prior dealings between the parties and no trade usage shall be relevant to supplement or explain any term used in this Agreement. This Agreement has been finally accepted in the State of Illinois and shall be governed by the laws of the State of Illinois including the Uniform Commercial Code and its amendments as effective in the State of Illinois.

11. Attorney's Fees/Interest.

Buyer shall pay to Seller all attorney's fees, court costs, and all other expenses which may be incurred by Seller in enforcing, or attempting to enforce, any of its rights under this Agreement, or against any guarantors hereof, or with respect to any matters connected with the subject matter hereof.

12. Interest/Late Charges.

Buyer agrees to pay 1 ½% per month FINANCE CHARGE (18% PER ANNUM) if the purchase price it is not paid in full when due.

13. Severability.

This Agreement and all provisions hereof are intended to be severable, and this Agreement shall remain enforceable in the event any provision thereof is declared invalid.

14. Authority.

Buyer represents, covenants and warrants to Seller that Buyer has corporate or other power to make and perform this Sales Agreement and that the making and performance of the Sales Agreement by Buyer, and the financing hereunder, have been duly authorized by all necessary corporate or other action of the Buyer and will not violate any provision of law or of its Articles of Incorporation or By Laws, Articles of Organization, Certificate of Formation or other charter, or Operating Agreement, or result in the breach of any agreement to which Buyer is a party or by which it is bound.

MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION

PROPOSED ACTION: THAT THE BOARD APPROVE THE CONTINUED EXTENDED SERVICES SUPPORT AGREEMENT WITH KONICA FOR THE SERVICES OF THE COLLEGE COPIERS/PRINTERS.

RATIONALE:

[Required by Board Policy 5.3.1 and Chapter 805, Section 3-27.1 of the *Illinois Compiled Statutes*]

Renew/Add the Konica Lease services support agreement. This Agreement is just a modification of our current leases and the addition of 3 new copiers for various departments.

Goals: To continue establishing a support structure to sustain success; improve utilization and efficiencies of the college, which will enhance staff, faculty and student success.

COST ANALYSIS:

\$777.63/month 60 month TELP lease

ATTACHMENTS:

Lease Proposal

Proposal prepared for Morton College

August 12, 2019



PROPOSED (1) C458; Room 204C replaces 454e model

Bizhub C458 Document Delivery System
Dual Scanning Document Feeder

Built-in Faxing w/Mount Kit
(4) 500 Sheet Universal Paper Drawers - 150 Sheet Bypass Tray
Automatic Duplexing & 250 GB Hard Disk Drive
Inner Stapling and 2/3 Hole Punch Finisher
Working Table & Card Reader
Power Filter & Bizhub Secure
Papercut License & Support

PROPOSED (1) C360i; Room 237C replaces 364e model

Bizhub C360i Document Delivery System
Dual Scanning Document Feeder
(4) 500 Sheet Universal Paper Drawers – 150 Sheet Bypass Tray
Automatic Duplexing & 250 GB Hard Disk Drive
Inner Stapling and 2/3 Hole Punch Finisher
Working Table & Card Reader
Power Filter & Bizhub Secure
Papercut License & Support

PROPOSED (1) C4050i Tabletop; Gym 202E replaces 224e model

Bizhub C4050i Document Delivery System
Dual Scanning Document Feeder
Built-in Faxing w/Mount Kit
500 Sheet Paper Drawer – 100 Sheet (up to 8.5x14) Bypass Tray
Automatic Duplexing & 250 GB Hard Disk Drive
Working Table & Card Reader
Power Filter & Bizhub Secure
Papercut License & Support

PROPOSED (1) C4050i Tabletop; Room 101D replaces 224e model

Bizhub C4050i Document Delivery System
Dual Scanning Document Feeder
Built-in Faxing w/Mount Kit
500 Sheet Paper Drawer – 100 Sheet (up to 8.5x14) Bypass Tray
Stapling Finisher – External; mounted to working table
Automatic Duplexing & 250 GB Hard Disk Drive
Working Table & Card Reader
Power Filter & Bizhub Secure
Papercut License & Support



KONICA MINOLTA

PROPOSED (1) C458; Deb's New Office

Bizhub C458 Document Delivery System
Dual Scanning Document Feeder
Built-in Faxing w/Mount Kit
(4) 500 Sheet Universal Paper Drawers - 150 Sheet Bypass Tray
Automatic Duplexing & 250 GB Hard Disk Drive
Inner Stapling and 2/3 Hole Punch Finisher
Working Table & Card Reader
Power Filter & Bizhub Secure
Papercut License & Support

Total Investment for 5 MFP's:

60 month TELP lease: \$777.63/month

Pricing reflects no further obligation to the following lease:

#500-0408219-000 (454e, 364e, 224e, 224e) KM will pick up and return these devices at no additional cost.

Full Service & Supply Contract:

Multifunction Color Devices C458's & C360i:

Monochrome

billed @ .0055

Color

billed @ .05

Multifunction Tabletop Color Devices C4050i's:

Monochrome

billed @ .009

Color

billed @ .07

Includes all OEM toner, OEM staples, OEM parts, OEM imaging units/drums, On-site Service/Labor, All Maintenance (Everything except paper!) No minimum dollar commitment, no obligated volumes.



From: [Frank E Marzullo](#)
To: [Maria Anderson](#); [Stan Fields](#)
Cc: [Melissa Ridyard](#)
Subject: FOR BOARD APPROVAL - Athletico Amended Contract for Board Approval
Date: Tuesday, August 20, 2019 3:39:16 PM
Attachments: [2019_08_19_10_46_59.pdf](#)

Thank you,

Frank Marzullo
Vice President of Administrative Services
708 656-8000 ext 2441 rm 225B
frank.marzullo@morton.edu

From: Melissa Ridyard
Sent: Tuesday, August 20, 2019 8:57 AM
To: Frank E Marzullo
Subject: FOR BOARD APPROVAL - Athletico Amended Contract for Board Approval

From: Blanca E Jara
Sent: Monday, August 19, 2019 10:51 AM
To: Melissa Ridyard <melissa.ridyard@morton.edu>
Cc: Maria Anderson <maria.anderson@morton.edu>
Subject: Athletico Amended Contract for Board Approval

Melissa,

Attached is the Athletico amended contract for Board Approval. Rationale is below. Thank you.

MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION

PROPOSED ACTION: THAT THE BOARD APPROVE THE AMENDED ATHLETICO CONTRACT AT A COST NOT TO EXCEED \$64,050.00.

RATIONALE: CURRENTLY MORTON COLLEGE CONTRACT WITH ATHLETICO OFFERS ONE ATHLETIC TRAINER WITH LIMITED AVAILABILITY TO PROVIDE ATHLETIC TRAINING DURING MULTIPLE ATHLETIC GAMES. ADDING A SECOND ATHLETIC TRAINER WILL PROVIDE ADDITIONAL ATHLETIC TRAINING TO ATHLETES AND FLEXIBILITY COVERAGE AT MULTIPLE ATHLETIC GAMES.

COST ANALYSIS:

CURRENT CONTRACT: ONE TRAINER TO COVER FALL, WINTER, AND SPRING SPORTS AT THE COST OF \$43,574.00

AMENDED CONTRACT: TWO TRAINERS TO COVER FALL AND SPRING SPORTS; ONE

TRAINER TO COVER WINTER SPORTS AT A COST OF \$64,050.00.

--

Blanca Jara

Executive Director of Institutional Advancement

Morton College

3801 S. Central Ave.

Cicero, IL 60804

Office (708) 656-8000, Ext 2216

www.Morton.edu

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ATHLETICO

PHYSICAL THERAPY

RESOURCE CENTER 625 Enterprise Drive Oak Brook, IL 60523 T: 630.575.6200

July 25, 2019

Dr. Stan Fields
President
Morton College
3801 S. Central Avenue
Cicero, IL 60804-4398

Dr. Stan Fields,

This letter pertains to the Athletic Training Services Agreement, executed August 25, 2017 (the "Agreement"), by and between Morton College ("Client") and Athletico Management, LLC ("Athletico" and, together with Client, each a "Party" and, collectively, the "Parties"). As you may be aware, Client agreed in the Agreement to adjust the defined regular service hours per week if necessary each year of the Agreement (the "Amendment"). The Parties have agreed to adjust the assigned coverage to the following for the 2019-2020 school year, which includes expansion and addition of hours as well as the addition of a second Athletic Trainer:

- i. The addition of a second Athletic Trainer for thirty (30) hours per week in the Fall and Spring seasons. Due to timing of notice, the second Athletic Trainer will start when the position can be filled.
- ii. Hours for the first Athletic Trainer adjusted to forty (40) hours per week in the Fall season, twenty-five (25) hours per week in the Winter season, and forty (40) hours per week in the Spring season.

The foregoing services shall be considered "Regular Services" for purposes of this Agreement; provided that any hours in excess of the above defined hours per week shall be considered "Additional Services". As compensation for all Regular Services, Client shall pay Athletico the sum of \$64,050.00 for the 2019-2020 school year. The \$64,050.00 amount shall be invoiced and payable in installments as follows:

First Installment:	Due October 1, 2019	=	\$21,350.00
Second Installment:	Due December 1, 2019	=	\$21,350.00
Third Installment:	Due March 1, 2020	=	\$21,350.00

Any Additional Services performed by Athletico shall be billed to Client at the current rate equal to \$35.00 per hour.

Additional Services will be invoiced on a monthly basis via mail based on actual hours. Client shall pay each invoice in full within 2 weeks after invoice date.

It is also Athletico's understanding that Client has a new affiliate contact. This letter recognizes that any mention of William Jacklin in the Agreement shall be replaced with the new affiliate contact as listed below:

Sally Delgado
Director of Development & Alumni Relations
Morton College
3801 S. Central Ave.
Cicero, IL 60804
Sally.delgado@morton.edu
708-656-8000 ext. 2325

ATHLETICO

PHYSICAL THERAPY

RESOURCE CENTER 625 Enterprise Drive Oak Brook, IL 60523 T: 630.575.6200

Thank you and we look forward to Athletico's continued work with Morton College.



Bobby Delmore, MS, ATC
Manager of Athletic Training Services
Athletico Physical Therapy
625 Enterprise Drive
Oak Brook, IL 60523
P: 815-258-1424
www.athletico.com

[Remainder of page intentionally left blank; signature page follows.]

ATHLETICO

PHYSICAL THERAPY

RESOURCE CENTER 625 Enterprise Drive Oak Brook, IL 60523 T: 630.575.6200

IN WITNESS WHEREOF, the Parties have executed this Amendment effective as of the date first set forth above.

CLIENT:

Morton College

By: _____

Name: Dr. Stan Fields

Title: President

ATHLETICO:

ATHLETICO MANAGEMENT, LLC

By: _____

Name: Jason Bananck

Title: Vice President of Outreach
Services

MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION

PROPOSED ACTION: THAT THE BOARD APPROVE THE PURCHASE OF 14 APPLE COMPUTERS FOR THE DIGITAL ART LAB AND 6 APPLE COMPUTERS FOR THE LIBRARY AT THE COST OF \$45,440.00

RATIONALE: The College will use replace outdated Apple computers in the Digital Art Lab and purchase 6 Apple computers to support students in the Library.

COST ANALYSIS: The unit price of these computer, with AppleCare and a subscription license included is \$2,272.

ATTACHMENTS: None

Apple Inc. Education Price Quote

Customer:	Ruben Ruiz MORTON COLLEGE email: Ruben.Ruiz@morton.edu	Apple Inc:	Jessica Morris 5505 W Parmer Lane Bldg 7 Austin, TX 78727-6524 Phone: +1-512-6742873 email: morris@apple.com
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Apple Quote: 2205683304

Quote Date: Monday, August 12, 2019

Quote Valid Until: Wednesday, September 11, 2019

Quote Comments:

Please reference Apple Quote number on your Purchase Order.

Row #	Details & Comments	Qty	Unit List Price	Extended List Price
1	27-inch iMac with Retina 5K display Part Number: Z0VT Configuration: <ul style="list-style-type: none">• 065-C7GQ 3.7GHz 6-core 9th-generation Intel Core i5 processor, Turbo Boost up to 4.6GHz• 065-C6WK 8GB 2666MHz DDR4 memory• 065-C6WQ 2TB Fusion Drive storage• 065-C7H2 Radeon Pro 580X with 8GB GDDR5 memory• 065-C6XG Wired Apple Mouse (Must be ordered with Wired Keyboard)• 065-C6XM Wired Keyboard with numeric keypad (English) – Must be ordered with Wired Mouse	20	\$2,099.00	\$41,980.00
2	AppleCare+ for iMac Part Number: S6126LL/A	20	\$119.00	\$2,380.00
3	Jamf Pro macOS (EDU) Subscription License (3 Year) (100–9,999 licenses) Part Number: HLX12LL/A	20	\$54.00	\$1,080.00

Edu List Price Total \$45,440.00

– Additional Tax \$0.00

– Estimated Tax \$0.00

Extended Total Price* \$45,440.00

*In most cases Extended Total Price does not include

Sales Tax

*If applicable, eWaste/Recycling Fees are included.
Standard shipping is complimentary

Complete your order by one of the following:

- This document has been created for you as Apple Quote ID 2205683304. Please contact your institution's Authorized Purchaser to submit the above quote online. For account access or new account registration, go to <https://ecommerce.apple.com>. Simply go to the Quote area of your Apple Education Online Store, click on it and convert to an order.
 - For registration assistance, call 1.800.800.2775
- If you are unable to submit your order online, please send a copy of this Quote with your Purchase Order via email to institutionorders@apple.com. **Be sure to reference the Apple Quote number on the PO to ensure expedited processing of your order.**
 - For more information, go to provision C below, for details.

THIS IS A QUOTE FOR THE SALE OF PRODUCTS OR SERVICES. YOUR USE OF THIS QUOTE IS SUBJECT TO THE FOLLOWING PROVISIONS WHICH CAN CHANGE ON SUBSEQUENT QUOTES:

- ANY ORDER THAT YOU PLACE IN RESPONSE TO THIS QUOTE WILL BE GOVERNED BY (1) ANY CONTRACT IN EFFECT BETWEEN APPLE INC. ("APPLE") AND YOU AT THE TIME YOU PLACE THE ORDER OR (2), IF YOU DO NOT HAVE A CONTRACT IN EFFECT WITH APPLE, CONTACT contracts@apple.com.
- ALL SALES ARE FINAL. PLEASE REVIEW RETURN POLICY BELOW IF YOU HAVE ANY QUESTIONS. IF YOU USE YOUR INSTITUTION'S PURCHASE ORDER FORM TO PLACE AN ORDER IN RESPONSE TO THIS QUOTE, APPLE REJECTS ANY TERMS SET OUT ON THE PURCHASE ORDER THAT ARE INCONSISTENT WITH OR IN ADDITION TO THE TERMS OF YOUR AGREEMENT WITH APPLE.
- YOUR ORDER MUST REFER SPECIFICALLY TO THIS QUOTE AND IS SUBJECT TO APPLE'S ACCEPTANCE. ALL FORMAL PURCHASE ORDERS SUBMITTED BY EMAIL MUST SHOW THE INFORMATION BELOW:
 - APPLE INC. AS THE VENDOR
 - BILL-TO NAME AND ADDRESS FOR YOUR APPLE ACCOUNT
 - PHYSICAL SHIP-TO NAME AND ADDRESS (NO PO BOXES)
 - PURCHASE ORDER NUMBER
 - VALID SIGNATURE OF AN AUTHORIZED PURCHASER
 - APPLE PART NUMBER AND/OR DESCRIPTION OF PRODUCT AND QUANTITY
 - TOTAL DOLLAR AMOUNT AUTHORIZED OR UNIT PRICE AND EXTENDED PRICE ON ALL LINE ITEMS
 - CONTACT INFORMATION: NAME, PHONE NUMBER AND EMAIL
- UNLESS THIS QUOTE SPECIFIES OTHERWISE, IT REMAINS IN EFFECT UNTIL Wednesday, September 11, 2019 UNLESS APPLE WITHDRAWS IT BEFORE YOU PLACE AN ORDER, BY SENDING NOTICE OF ITS INTENTION TO WITHDRAW THE QUOTE TO YOUR ADDRESS SET OUT IN THE QUOTE.
 - APPLE MAY MODIFY OR CANCEL ANY PROVISION OF THIS QUOTE, OR CANCEL ANY ORDER YOU PLACE PURSUANT TO THIS QUOTE, IF IT CONTAINS A TYPOGRAPHIC OR OTHER ERROR.
- THE AMOUNT OF THE VOLUME PURCHASE PROGRAM (VPP) CREDIT SHOWN ON THIS QUOTE WILL ALWAYS BE AT UNIT LIST PRICE VALUE DURING REDEMPTION ON THE VPP STORE.
- UNLESS SPECIFIED ABOVE, APPLE'S STANDARD SHIPPING IS INCLUDED IN THE TOTAL PRICE.

Opportunity ID:
<https://ecommerce.apple.com>
Fax:

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Document rev 10.6.1

Date of last revision – June 20th, 2016

From: [Frank E Marzullo](#)
To: [Maria Anderson](#); [Stan Fields](#)
Cc: [Melissa Ridyard](#); [Blanca E Jara](#)
Subject: FOR BOARD APPROVAL - Northern Training Contract for August Board Meeting
Date: Tuesday, August 20, 2019 3:40:49 PM
Attachments: [Northern Training and MC contract.pdf](#)

PROPOSED ACTION: THAT THE BOARD RENEW THE AGREEMENT WITH NORTHERN TRAINING AND REVIEW, LLC TO PROVIDE POWERED INDUSTRIAL TRUCK AND AERIAL LIFT OPERATOR'S TRAINING FOR ONE CALENDAR YEAR.

RATIONALE: [Required by Board Policy 5.3.1 and Chapter 110, Act 805, Section 3.27.1 of the Illinois Compiled Statutes]
Morton College will provide industrial truck and aerial lift operator's training to its students as a part of Community and Continuing Education programming.

COST ANALYSIS: At the conclusion of each course that runs and is not cancelled for low enrollment or other reasons, 55% of the collected tuition and fees will be collected by Northern Training and Review, LLC and the remaining 45% will be retained by Morton College.

ATTACHMENTS: Contract

Thank you,

Frank Marzullo

Vice President of Administrative Services

708 656-8000 ext 2441 rm 225B

frank.marzullo@morton.edu

From: Melissa Ridyard
Sent: Tuesday, August 20, 2019 9:10 AM
To: Frank E Marzullo
Subject: FOR BOARD APPROVAL - Northern Training Contract for August Board Meeting

Thank you,

Melissa Ridyard
Executive Assistant
Operations, 224-B
Morton College
3801 S. Central Ave, Cicero, IL 60804-4398
708-656-8000 x.2440 (direct)

melissa.ridyard@morton.edu www.morton.edu

From: Irina V Cline

Sent: Tuesday, August 13, 2019 4:11 PM

To: Melissa Ridyard <melissa.ridyard@morton.edu>

Subject: Fw: Northern Training Contract for August Board Meeting

Melissa,

Below is an action sheet to go along with the contract.

PROPOSED ACTION: THAT THE BOARD RENEW THE AGREEMENT WITH NORTHERN TRAINING AND REVIEW, LLC TO PROVIDE POWERED INDUSTRIAL TRUCK AND AERIAL LIFT OPERATOR'S TRAINING FOR ONE CALENDAR YEAR.

RATIONALE: [Required by Board Policy 5.3.1 and *Chapter 110, Act 805, Section 3.27.1 of the Illinois Compiled Statutes*]

Morton College will provide industrial truck and aerial lift operator's training to its students as a part of Community and Continuing Education programming.

COST ANALYSIS: At the conclusion of each course that runs and is not cancelled for low enrollment or other reasons, 55% of the collected tuition and fees will be collected by Northern Training and Review, LLC and the remaining 45% will be retained by Morton College.

ATTACHMENTS: Contract

The attached contract is the one that is expired and needs to be renewed. Do I need to provide a copy of a new contract or can I propose an action of renewing the old one if the terms remain the same? Please let me know.

Thank you.

Irina Cline, M.A.

Director of Community and Continuing Education

Morton College

3801 South Central Avenue

Office 245C

Cicero, IL 60804

irina.cline@morton.edu

708-656-8000 ext.2383

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**A RESOLUTION APPROVING AND ADOPTING AN AGREEMENT
BETWEEN MORTON COMMUNITY COLLEGE AND NORTHERN
TRAINING AND REVIEW, LLC.**

WHEREAS, Morton College, Community College District No. 527 ("Morton") is a public agency of the State of Illinois; and

WHEREAS, Morton is created under the provisions of the laws of the State of Illinois and is now operating under the provisions of the Public Community College Act of the State of Illinois (the "Act"), as supplemented and amended; and

WHEREAS, Morton seeks to offer powered industrial truck and aerial lift operator's training to its students; and

WHEREAS, Northern Training and Review, LLC ("Northern") has expertise in and provides such training; and

WHEREAS, Morton desires to enter into an agreement with Northern to provide Morton students powered industrial truck and aerial lift operator's training. Said agreement is attached hereto as Exhibit A and is hereinafter referred to as the "Agreement"; and

WHEREAS, Northern desires to enter into the Agreement with Morton to provide powered industrial truck and aerial lift operator's training to Morton students; and

WHEREAS, based on the foregoing, the Board of Trustees of Community College District No. 527 (the "Board") has determined that it is in the best interests of Morton to enter into the Agreement with Northern, attached hereto as Exhibit A; and

NOW, THEREFORE, BE IT RESOLVED by the Board that:

Section 1. Incorporation of Preambles.

The Board hereby finds that all of the recitals contained in the preambles to this resolution are full, true, and correct and do hereby incorporate them into this Resolution by reference.

Section 2. Purpose.

The purpose of this Resolution is to authorize the President or his designee to enter into the Agreement with Northern, and to further authorize the President or his designee to take all steps necessary to carry out the terms of the Agreement and to ratify any steps taken to effectuate those goals.

Section 3. Authorization.

The Board hereby authorizes and directs the President or his designee to enter into and approve the Agreement in accordance with its terms, or any modification thereof, and to ratify any and all previous action taken to effectuate the intent of this Resolution. The Board authorizes and directs the President or his designee to execute the applicable Agreement, with such insertions, omissions and changes as shall be approved by the President and the Board Attorney, and the Board further authorizes the President or his designee to execute any and all additional documentation that may be necessary to carry out the intent of this Resolution. The President or his designee is hereby authorized and directed to execute the Agreement and any and all such other documents as may be necessary to carry out and effectuate the purpose of this Resolution.

Section 4. Renewal.

Unless this Resolution is repealed by a majority vote of the Board, the President is authorized and directed to renew the Agreement on substantially the same terms upon the expiration of the Agreement, or terminate the Agreement, whichever is in the best interests of Morton.

Section 5. Headings.

The headings of the articles, sections, paragraphs, and sub-paragraphs of this Resolution are inserted solely for the convenience of reference and form no substantive part of this Resolution

nor should they be used in any interpretation or construction of any substantive provision of this Resolution.

Section 6. Severability.

The provisions of this Resolution are hereby declared to be severable and should any provision of this Resolution be determined to be in conflict with any law, statute, or regulation by a court of competent jurisdiction, said provision shall be excluded and deemed inoperative, unenforceable, and as though not provided for herein and all other provisions shall remain unaffected, unimpaired, valid, and in full force and effect.

Section 7. Superseder.

All code provisions, ordinances, resolutions, rules, and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded.

Section 8. Effective Date.

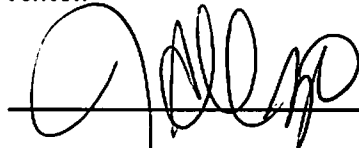
This Resolution shall be effective and in full force immediately upon passage and approval.

Passed by a vote of 6 ayes and 0 nays at a Regular Meeting of the Board of Trustees held this 20 day of September, 2018.



Chair, Board of Trustees
Illinois Community College District No. 527

Attest:



Secretary, Board of Trustees
Illinois Community College District No. 527

EXHIBIT A

CONTINUING EDUCATION PROGRAM AGREEMENT
Powered Industrial Equipment
Material Handling and Aerial Construction

THIS EDUCATIONAL SAFETY OPERATORS TRAINING PROGRAM AGREEMENT ("Agreement") is entered into as of September 24, 2018 between Morton Community College District No. 527 ("College") and Northern Training and Review, LLC ("Educator").

WITNESSETH:

WHEREAS, Educator has proposed to provide an educational program to be offered under the auspices of College beginning October 1, 2018; and

WHEREAS, College desires to avail Educator's expertise in powered industrial truck and aerial lift operator's training to educate its students.

NOW, THEREFORE, in consideration of the mutual covenants and promises hereinafter contained and other good and valuable consideration the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows

1.0 Responsibilities of College.

- 1.1 To list, in semester course catalogs, operator training courses provided by Educator. The number and type of courses and semesters for which they will be offered is at the discretion of College.
- 1.2 To schedule and price operator training courses for each semester and according to the program-planning schedule established and provided by College.
- 1.3 To register students for any of Educator's listed courses in accordance with registration policies and procedures established by College.
- 1.4 To collect tuition and fees in accordance with payment and fee policies established by College.
- 1.5 To remit, at the conclusion of each course that runs and is not cancelled for low enrollment or other reasons 55 % of the collected tuition and fees directly to Educator. College shall retain the remaining 45 % of the collected tuition and fees.
- 1.6 College may at its discretion promote Educator's programs through College's website, social media, newsprint, brochures and fliers.
- 1.7 College shall be entitled to examine the credentials of any instructor proposed by Educator to be assigned to teach a particular course or courses, and to review and pre-approve course content as provided in paragraph 2.1 below, for the purpose of ensuring that the course or courses involved will be consistent with College academic standards.

- 1.8 College will maintain facilities that are ADA compliant and is committed to the policy that all persons shall have equal access to its programs, facilities and equipment without regard to race, color, creed, religion, national origin, sex, marital status, disability, public assistance status, veteran status or sexual orientation.

2.0 Responsibilities of Educator.

- 2.1 To provide to College any information required for successfully scheduling and executing operator training courses. This information includes, but is not limited to, course titles, course descriptions, information regarding required instructional supplies, specialized audio visual or media needs, and Educator's instructor information. Information shall be provided to College according to the program-planning schedule established and provided by College.
- 2.2 To submit to College for approval, at least thirty (10) days prior to the start of classes, all course syllabi and credentials of instructor(s) for the purpose of enabling College to verify that the course(s) being provided will be consistent with College academic standards.
- 2.3 Educator guarantees that each instructor will conduct himself/herself according to College's applicable rules, procedures and standards, including but not limited to adhering to all scheduled classes for a full-time period of each class and providing quality instruction materials.
- 2.4 To provide qualified instructors possessing all applicable state and local government certificates and licenses.
- 2.5 To distribute course evaluations in each course/section where required, and provide copies of the evaluations within an agreed timeframe after the end of each course/section to Continuing Education.
- 2.6 Educator to maintain liability insurance coverage in the amount of 1,000,000 per occurrence for personal injuries that may arise from the conduct of operator training courses including injury to anyone arising from the actions or omissions of Educator's employees or equipment.
- 2.7 To ensure that Educator's employees inform and instruct students in the proper and safe usage of operator training equipment and tools prior to the start of each course/section.
- 2.8 To ensure that safety procedures are followed by students as well as Educator's employees at all times a class is in session.

3.0 Term.

The term of this Agreement shall commence on October 1, 2018 ("Effective Date") and end on June 30, 2019 unless terminated earlier in accordance with the terms of this Agreement ("Termination Date"). The Parties shall review the Agreement

before the end of the Agreement term for the purpose of determining whether they are willing to renew the Agreement, and whether any revisions of the Agreement are necessary or advisable.

4.0 Termination.

Either Party may terminate this Agreement with one semester advance written notice to the other Party. Additionally, College may terminate this Agreement for breach or otherwise unsatisfactory performance of its provisions by Educator, on 14 calendar days' written notice to Educator identifying the performance deficiencies which are the basis for termination. In the event of termination, students receiving training from Educator shall be allowed to complete their respective program.

5.0 Indemnification.

To the fullest extent permitted by law, each Party agrees to defend, indemnify and hold harmless the other Party, and such other Party's officers, agents, trustees, employees or volunteers individually and collectively from and against any and all claims, demands, lawsuits, loss, damage, injuries and liability including attorney's fees, costs and expenses imposed upon or incurred by or asserted against the other Party and its officers, agents, trustees, employees or volunteers, including reasonable attorneys' fees and expenses, arising out of the acts or omissions of the Party, its officers, agents, volunteers or employees, relating to the actions undertaken pursuant to this Agreement.

6.0 Entire Agreement.

This Agreement and the Exhibit hereto constitute the entire Agreement between Educator and College, and it shall not be amended, altered or changed except by a written Agreement signed by the Parties hereto.

7.0 Governing Law.

This Agreement shall be governed by the laws of the State of Illinois regardless of conflict of law principles. Both parties agree that the exclusive venue for any claim, controversy, or litigation arising from this Agreement shall be the courts located in Cook County, Illinois.

8.0 Assignment.

This Agreement may not be assigned by Educator without the express written consent of the College.

9.0 Severability.

If it is found by a court of competent jurisdiction or by operation of law that a term or provision of this Agreement is invalid or unenforceable, the remainder of the Agreement shall be unimpaired and continue in force and effect.

10.0 **Counterparts.**

This Agreement may be executed in counterparts, each of which, when executed, shall constitute an original document, which together shall constitute one and the same instrument.

11.0 **Authority.**

The College and Educator represent and warrant that the undersigned has the authority to bind each respective Party.

To the extent applicable, the College and Educator represent and warrant that this Agreement has been formally approved by each Party's governing body and in accordance with applicable law.

WHEREFORE, the Parties by their duly authorized representatives have executed this Agreement on the dates set forth beside their signatures below, effective as of the date first set forth on page 1 of this Agreement.

Morton Community College

By: _____

Date: _____

Northern Equipment and Training, LLC

By: _____

Sales and Training Representative

Name: _____

Title: _____

MORTON COLLEGE BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

PROPOSED ACTION: THAT THE BOARD APPROVE THE THREE YEAR AGREEMENT FOR BLACKBOARD LEARNING SYSTEM INSTITUTIONAL LICENSE (BLACKBOARD COURSE DELIVERY) FOR UNLIMITED ACCOUNTS IN THE AMOUNT OF \$171,409 FOR FISCAL YEARS 2020, 2021 and 2022 FROM BLACKBOARD, INC., A SOLE SOURCE VENDOR.

RATIONALE

[Required by Board Policy 5.3.1 and Chapter 805, Section 3-27.1 of the *Illinois Compiled Statutes*]

The Blackboard Learning System (formerly WebCT) Institutional License allows Morton College to enroll an unlimited number of students in the College's Course Management System. This institutional license also allows Morton College to continue and maintain distant learning offerings.

COST ANALYSIS:

\$56,288.00 (FY20)
\$57,132.00 (FY21)
\$57,989.00 (FY22)

This three year agreement represents an approximate \$4,000.00 savings over renewing annually.

ATTACHMENTS:

None

From: [Frank E Marzullo](#)
To: [Maria Anderson](#); [Stan Fields](#)
Cc: [Melissa Ridyard](#)
Subject: FOR BOARD APPROVAL - BLACKBOARD THREE YEAR BOARD ACTION SHEET
Date: Tuesday, August 20, 2019 3:45:58 PM
Attachments: [Blackboard Board Action Sheet THREE YEAR RENEWAL.docx](#)

**MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION**

PROPOSED ACTION: THAT THE BOARD APPROVE THE THREE YEAR AGREEMENT FOR BLACKBOARD LEARNING SYSTEM INSTITUTIONAL LICENSE (BLACKBOARD COURSE DELIVERY) FOR UNLIMITED ACCOUNTS IN THE AMOUNT OF \$171,409 FOR FISCAL YEARS 2020, 2021 and 2022 FROM BLACKBOARD, INC., A SOLE SOURCE VENDOR.

[Required by Board Policy 5.3.1 and Chapter 805, Section 3-27.1 of the *Illinois Compiled Statutes*]

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 \$57,132.00 (FY21)
 \$57,989.00 (FY22)

This three year agreement represents an approximate \$4,000.00 savings over renewing annually.

Thank you,

Frank Marzullo
Vice President of Administrative Services
708 656-8000 ext 2441 rm 225B
frank.marzullo@morton.edu

From: Melissa Ridyard
Sent: Tuesday, August 20, 2019 9:17 AM
To: Frank E Marzullo
Subject: FOR BOARD APPROVAL - BLACKBOARD THREE YEAR BOARD ACTION SHEET

Thank you,

Melissa Ridyard
Executive Assistant
Operations, 224-B
Morton College
3801 S. Central Ave, Cicero, IL 60804-4398
708-656-8000 x.2440 (direct)
melissa.ridyard@morton.edu www.morton.edu

From: Micheal A Kott
Sent: Thursday, August 8, 2019 12:20 PM

To: Melissa Ridyard <melissa.ridyard@morton.edu>

Cc: Maria Anderson <maria.anderson@morton.edu>

Subject: UPDATED BLACKBOARD THREE YEAR BOARD ACTION SHEET

**MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION**

PROPOSED ACTION: THAT THE BOARD APPROVE THE THREE YEAR AGREEMENT FOR BLACKBOARD LEARNING SYSTEM INSTITUTIONAL LICENSE (BLACKBOARD COURSE DELIVERY) FOR UNLIMITED ACCOUNTS IN THE AMOUNT OF \$171,409 FOR FISCAL YEARS 2020, 2021 and 2022 FROM BLACKBOARD, INC., A SOLE SOURCE VENDOR.

[Required by Board Policy 5.3.1 and Chapter 805, Section 3-27.1 of the *Illinois Compiled Statutes*]

The Blackboard Learning System (formerly WebCT) Institutional License allows Morton College to enroll an unlimited number of students in the College's Course Management System. This institutional license also allows Morton College to continue and maintain distant learning offerings.

COST ANALYSIS: \$56,288.00 (FY20)
 \$57,132.00 (FY21)
 \$57,989.00 (FY22)

This three year agreement represents an approximate \$4,000.00 savings over renewing annually.

ATTACHMENTS: None

Micheal A. Kott

Associate Dean

Learning Resource Center

Copyright Officer

Hawthorne Works Museum

Morton College Radio – WZQC-LP 99.1 fm

Assistant Director ICISP 2019 – Costa Rica Study Abroad

Morton College
3801 S. Central Ave
Cicero, Illinois 60804
708.656.8000 x 2208

The information contained in this e-mail and any accompanying documents is intended for the sole use of the recipient to whom it is addressed, and may contain information that is privileged, confidential, and prohibited from disclosure under applicable law. If you are not the intended recipient, or authorized to receive this on behalf of the recipient, you are hereby notified that any review, use, disclosure, copying, or distribution is prohibited. If you are not the intended recipient(s), please contact the sender by e-mail and destroy all copies of the original message. Thank you.

Standard Clinical Affiliation Agreement

(Revised)

2017

This agreement is designed for use as a standardized form. Parties should call one another's attention to any specific changes made or proposed to be made to the template, to ensure an accurate, common understanding of their agreement.

**AFFILIATION AGREEMENT
BETWEEN
MORTON COLLEGE AND**

THIS AGREEMENT (the “**Agreement**”) is entered into this 18th day of June by, and between ICG Home Health Care (“**the Facility**”) and Morton College (“**the School**”).

WHEREAS, the School desires to utilize various Facility sites (Exhibit A) that may be available for the purpose of providing practical learning and clinical experiences (see Exhibit B for a list of programs and Exhibit C for program-specific requirements) in connection with students of the School.

NOW, THEREFORE, it is understood and agreed upon by the parties hereto as follows:

A. SCHOOL RESPONSIBILITIES:

1. Provision of foundational curriculum to students. The School shall have the total responsibility for planning and determining the adequacy of the educational experience of students in theoretical background, basic skill, professional ethics, attitude and behavior, and will assign to the Facility only those students who have satisfactorily completed the prerequisite didactic portion of the School’s curriculum.

2. Student professional liability insurance.

(i) State Colleges and Universities

If the School is a state college or university, the School shall require students participating in the practicum to maintain and, the School shall provide proof to the Facility, of a personal student professional liability insurance policy of at least One Million Dollars (\$1,000,000.00) per occurrence or claim and Three Million Dollars (\$3,000,000.00) in the aggregate covering the acts of such student while participating in the program at the Facility.

(a) General Liability: Subject to applicable state law, neither party to this Agreement shall be legally liable for the consequences, whether bodily injury or property damage, occasioned by an act, omission, or neglect chargeable to the other party.

(b) Where Worker's Compensation or other obligation for payment of benefits may arise, this Agreement shall neither enlarge nor diminish such obligation.

(c) Provided further, in the event required insurance coverage is not provided or is canceled, the Facility may terminate the placement of the student.

(ii) Other Colleges and Universities

Unless otherwise specified in Exhibit C, the School shall require students participating in the practicum to maintain, and the School shall provide proof to the Facility of, a personal student professional liability insurance policy of at least One Million Dollars (\$1,000,000.00) per occurrence or claim and Three Million Dollars (\$3,000,000.00) in the aggregate; and general liability coverage of at least One Million Dollars (\$1,000,000) per occurrence or claim and Two Million Dollars (\$2,000,000) in the aggregate covering the acts of such student while participating in the program. Such insurance coverage must be placed with an insurance carrier acceptable to the facility. Certificates of insurance evidencing coverage as specified above must be produced prior to student participation in the program. The School shall require students participating in the program to maintain comprehensive health insurance. In the event required insurance coverage is not provided or is canceled, the Facility may terminate the placement of the student.

3. Designation of liaison to Facility; communications relating to clinical placements.

The School will designate a faculty or other professional staff member to coordinate and act as its liaison to the Facility. The assignments to be undertaken by the students participating in the educational program will be mutually arranged and a regular exchange of information will be maintained by on-site visits when practical, and by letter or telephone in other instances.

The School shall notify the Facility in writing of any change or proposed change of the person(s) responsible for coordinating clinical placements with the Facility.

4. Evidence of student certifications, vaccinations, etc. Where applicable, the School shall provide evidence that student has met all requirements of CPR certification, hepatitis B vaccination, and OSHA compliance for prevention of transmission of blood borne pathogens and TB. Also influenza vaccination.

5. Criminal background check and drug screen compliance. Where applicable, a criminal background check and drug screen, as specified in Exhibit C, and as required by and acceptable to the Facility, are required of each placed student prior to participation in the clinical rotation. It is the School's responsibility to ensure that the background check and drug screening have been completed and that students with unacceptable results will not participate at sites where students with such results are forbidden by policy.

6. School notices to students. The School shall notify each student prior to his/her arrival at the Facility that he/she is required to:

- (a) Follow the administrative policies, standards, and practices of the Facility.
- (b) Obtain medical care at his/her own expense for any injuries or illnesses sustained as a direct or indirect result of his/her affiliation with the Facility.
- (c) Provide his/her own transportation and living arrangements.

(d) Report to the Facility on time and follow all established regulations during the regularly scheduled operating hours of the Facility.

(e) Conform to the standards and practices established by the School while functioning at the Facility.

(f) Obtain prior written approval of the Facility and the School before publishing any material relating to the clinical learning experience.

(g) Meet the personal, ethical and professional standards required of employees of the Facility and consistent with the applicable professional Code of Ethics and the applicable standards of JCAHO and/or other relevant accrediting or regulatory bodies.

B. FACILITY RESPONSIBILITIES:

1. Provision of facilities for supervised clinical experiences. Subject to the provisions of Section C.2 of this Agreement, the Facility agrees to make the appropriate facilities available to the School in order to provide supervised clinical experiences to students. Such facilities shall include an environment conducive to the learning process of the students as intended by the terms of this Agreement and conforming to customary Facility procedures.

2. Facility rules applicable to students during clinical assignments. Students are to remain subject to the authority, policies, and regulations imposed by the School and, during periods of clinical assignment, students will be subject to all rules and regulations of the Facility and imposed by the Facility on its employees and agents with regard to following the administrative policies, standards, and practices of the Facility.

3. Patient care. While at the Facility, students are not to replace the Facility staff, and are not to render service except as identified for educational value and delineated in the jointly planned educational experiences. Any such direct contact between a student and a patient shall be under the proximate supervision of a member of the staff of the Facility. The Facility shall at all times remain responsible for patient care.

4. Emergency treatment of students. Emergency outpatient treatment will be available to students while in the hospital for clinical training in case of accident or illness. In case of emergency at a non-hospital site, standard procedure will be followed. It is the student's responsibility to bear the cost of the emergency treatment.

5. Designation of liaison to School; communications relating to clinical placements. The Facility shall designate a liaison responsible for coordinating the clinical placements. That person shall maintain contact with the School's designated liaison person to assure mutual participation in and surveillance of the clinical program. The Facility shall notify the School in writing of any change or proposed change of the person(s) responsible for coordinating the clinical placements.

6. **Identity and credentials of Facility supervising personnel.** The Facility shall designate and submit in writing to the School, the name and professional and academic credentials of the individual(s) overseeing student(s) experiences.

7. **School tour of Facility.** The Facility shall, on reasonable request and subject to legal restrictions regarding patient health information, permit a tour of its clinical facilities and services available and other items pertaining to clinical learning experiences, by representatives of the School and agencies charged with responsibility for approval of the facilities or accreditation of the curriculum.

8. **Provision of relevant Facility policies.** The Facility shall provide the student(s) and the School the Facility's administrative policies, standards and practices relevant to the clinical placement.

9. **FERPA compliance.** The Facility shall comply with the applicable provisions of the Family Educational Rights and Privacy Act of 1974, 20 USC 1232 (g), otherwise known as FERPA or the Buckley Amendment, and shall take all measures necessary to ensure the confidentiality of any and all information in its possession regarding the School's students who train at the Facility pursuant to this agreement.

C. OTHER RESPONSIBILITIES:

1. **Compliance with patient privacy laws.** The School agrees to abide by and require that its faculty and students abide by all applicable state and federal laws, rules and regulations regarding patient privacy, including but not limited to, the Standards for Privacy of Individually Identifiable Health Information as required under the Health Insurance Portability and Accountability Act (HIPAA). Students shall be required to comply with the Facility's policies and procedures regarding the confidentiality of patient information and the use of all such information. The parties will notify one another if there are known breaches of this confidentiality. If during the term of this Agreement, the Department of Health and Human Services, Office of Civil Rights or any other empowered federal or state agency, court or administrative tribunal determines that the School or any other educational institution similar to the School is a Business Associate ("Business Associate"), as described in the federal privacy regulations, the School shall, upon a date mutually agreed by the parties, abide by the conditions and requirements as stated in Exhibit D through the remainder of the term of this Agreement.

2. **Determination of instructional period.** The course of instruction will cover a period of time as arranged between the School and the Facility. The beginning dates and length of experience shall be mutually agreed upon by the School and the Facility.

3. **Determination of number of participating students.** The number of students eligible to participate in the clinical placement will be determined and may be changed by mutual agreement of the parties. Notwithstanding the foregoing, the Facility and the School agree and understand that the availability of clinical placements at Facility during the term of

this Agreement may periodically be affected by a variety of factors. In such event, Facility may reduce the number of students eligible to participate in the clinical education program with prior notice to the School and adequate time for the School to reassign the student(s) to another clinical site. The Facility agrees further to accommodate students of the School who are similarly displaced from other clinical affiliates of the School to the extent that clinical space is available at the Facility.

4. Evaluation of students' clinical experiences. Evaluation of the clinical learning experiences of the students will be accomplished jointly by the School and the Facility. Appropriate School and the Facility staff will communicate on a regular basis for the purpose of reviewing and evaluating current clinical experiences offered to students.

5. Removal of students.

(a) The School has the right to remove a student from a clinical education program. The School shall notify the Facility of such removal in writing.

(b) The Facility may immediately remove any student participating in a clinical education program from the Facility's premises for behavior that the Facility deems to be an immediate threat to the health or welfare of its patients, staff members, visitors, or operations. In such event, the Facility shall notify the School in writing of its actions and the reasons for its actions as soon as practicable. If the Facility desires to remove a student for any other reason, it shall notify the School in writing of the reasons for the removal and shall consult with the School before removing the student.

D. TERM OF AGREEMENT:

The term of this Agreement shall be for three (3) years, to commence on, 8/1/19 and terminate on 8/1/22. Either party may terminate this Agreement at any time, with or without cause, upon ninety (90) days prior written notice to the other party. In the event that this Agreement is not renewed for a subsequent term, students who are participating in the clinical learning experiences at the time of termination shall be allowed to complete such assignment under the terms and conditions herein set forth.

E. ADDITIONAL TERMS:

1. **Stipulations as to liability.** Subject to applicable state law, neither party to this Agreement shall be legally liable for the consequences, whether bodily injury or property damage, occasioned by an act, omission, or neglect chargeable to the other party. Where Worker's Compensation or other obligation for payment of benefits may arise, this Agreement shall neither enlarge nor diminish such obligation.

2. **Additional insurance coverage.** Any additional applicable insurance coverage requirements shall be set out by the parties in Exhibit C to this agreement.

3. **Qualifications of School faculty.** The School represents and warrants that relevant faculty members are appropriately certified and/or licensed. The School will provide the Facility with copies of evidence of certifications or licensures.

4. **Assignment of Agreement.** This Agreement may not be assigned without the prior written consent of the other party, which will not be unreasonably withheld.

5. **Entire Agreement.** This Agreement supersedes any and all other agreements, either oral or written, between the parties hereto with respect to the subject matter hereof. No changes or modifications of this Agreement shall be valid unless the same are in writing and signed by the parties. No waiver of any provisions of this Agreement shall be valid unless in writing and signed by the parties.

6. **Severability.** If any provision of this Agreement or the application thereof to any person or situation shall, to any extent, be held invalid or unenforceable, the remainder of this Agreement, and the application of such provision to persons or situations other than those to which it shall have been held invalid or unenforceable, shall not be affected thereby, but shall continue valid and enforceable to the fullest extent permitted by law.

7. **Non-Discrimination.** The parties hereto shall abide by the requirements of Executive Order 11246, 42 U.S.C. Section 2000d and the regulations thereto, as may be amended from time to time, the Illinois Human Rights Act, and the Rules and Regulations of the Illinois Department of Human Rights. There shall be no unlawful discrimination or treatment because of race, color, religion, sex, national origin, ancestry, military status, sexual orientation or handicap in the employment, training, or promotion of students or personnel engaged in the performance of this Agreement.

8. **Employment status.** No assigned student or School faculty member under this Agreement shall in any way be considered an employee or agent of the Facility nor shall any such student or faculty member be entitled to any fringe benefits, Worker's Compensation, disability benefits or other rights normally afforded to employees of the Facility.

9. **Notice to Parties.** Any notice, demand or request required or permitted to be given under the provisions of this Agreement shall be in writing and shall be deemed to have been duly given under the earlier of (a) the date actually received by the party in question, by whatever means and however addressed, or (b) the date sent by facsimile (receipt confirmed), or on the date of personal delivery, if delivered by hand, or on the date signed for if sent by an overnight delivery service, to the following addresses, or to such other address as either party may request, in the case of the School, by notifying the Facility, and in the case of the Facility, by notifying the School:

If to the Facility:

With a Copy to:

ICG Home Health Care Services
1467 N. Elston Avenue, Suite 103
Chicago, IL 60642-2449

Facility Legal Counsel at:

If to the School:

Stanley Fields, President
Morton College
3801 S. Central Avenue
Attention: Stanley Fields
Phone:: (708) 656-8000

With a Copy to:

The School Legal Counsel at:
DelGaldo Law Group, LLC
1441 S. Harlem Ave.
Berwyn, IL 60402

or to such other addresses as the parties may specify in writing from time to time.

10. Governing Law. This Agreement shall be construed and enforced in accordance with the laws of the State of Illinois, without regard to the conflict of laws provisions thereof.

11. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instrument.

12. No Third-Party Beneficiaries. This Agreement shall inure exclusively to the benefit of and be binding upon the parties hereto and their respective successors, assigns, executors and legal representatives. Nothing in this Agreement, expressed or implied, is intended to confer on any person other than the parties hereto or their respective

successors and assigns any rights, remedies, obligations or liabilities under or by reason of this Agreement.

13. Agreement binding on parties successors and assigns. This Agreement shall be binding upon the School and the Facility, their successors, employees, agents and assigns, during the initial term of this Agreement and any extensions thereof.

14. Captions for reference only. The captions contained in this Agreement are for convenience of reference only and do not define, describe, or limit the scope or intent of this Agreement or any of its provisions.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed in their respective corporate names by duly authorized officers, all on the day and year first set forth above.

For and on behalf of:

ICG Home Health Care
Facility Name

I. Korzeniowska

Iwona Korzeniowska

Title: President

Date: 06/19/2019

Morton College
School Name

President

Title: _____

Date: _____

EXHIBIT A

[INSERT NAME/LOCATION OF FACILITY SITES]

ICG Home Health Care Services
1467 N. Elston Avenue, Suite 103
Chicago, IL 60642-2449

EXHIBIT B

[INSERT LIST OF PROGRAMS]

Career Ladder Nursing

EXHIBIT C

PROGRAM SPECIFIC REQUIREMENTS

(Each program shall have its own program specific requirement checklist)

Facility: _____

School: _____

Program: _____

Facility requires:

	Yes	No
1. Proof of student professional and general liability insurance (paragraph A.2)	X	<input type="checkbox"/>
2. Proof of comprehensive health insurance (paragraph A.2)	X	<input type="checkbox"/>
3. Verification that students have met requirements for: (paragraph A.4)	X	<input type="checkbox"/>
a. Negative annual TB test or chest x-ray	X	<input type="checkbox"/>
b. Rubella, Rubeola and Mumps with proof of immunization or titer	X	<input type="checkbox"/>
c. Varicella with proof of immunization or titer	X	<input type="checkbox"/>
d. Hepatitis B with proof of disease/immunization or immunity by titer	X	<input type="checkbox"/>
e. Current American Heart Association Healthcare Provider CPR card	X	<input type="checkbox"/>
f. OSHA compliance for prevention of transmission of blood born pathogens and TB	X	<input type="checkbox"/>
g. Other _____		<input type="checkbox"/>
4. Criminal background check (paragraph A.5) If yes, type of check _____	<input type="checkbox"/>	<input type="checkbox"/>
5. Drug screen (paragraph A.5) If yes, type of screening _____	<input type="checkbox"/>	<input type="checkbox"/>
6. Acceptance of faith-based provision addendum (if included)	<input type="checkbox"/>	<input type="checkbox"/>
7. Evidence of relevant faculties' certifications or licensures (paragraph E.3)	X	<input type="checkbox"/>
8. Additional insurance coverage (paragraph E.2) If yes, type of insurance and coverage required _____	<input type="checkbox"/>	<input type="checkbox"/>
9. Other _____	<input type="checkbox"/>	<input type="checkbox"/>

School requires:

1. Copy of relevant Facility policies (paragraph B.8)	<input type="checkbox"/>	<input type="checkbox"/>
2. Evidence of academic credentials, certifications and licensures of individual(s) overseeing student(s) experiences (paragraph B.6)	<input type="checkbox"/>	<input type="checkbox"/>
3. Other _____	<input type="checkbox"/>	<input type="checkbox"/>

EXHIBIT D

Confidentiality of Protected Health Information

1. Definitions

The following definitions apply to this Exhibit to the Agreement.

- a. Business Associate. "Business Associate" shall mean ("The School").
- b. Facility. "Facility" shall mean ("Berwyn Public Health District")
- c. Individual. "Individual" shall refer to a patient and have all the same meaning as the term "individual" in 45 CFR §164.501 and shall include a person who qualifies as a personal representative in accordance with 45 CFR §164.502(g).
- d. Privacy Rule. "Privacy Rule" shall mean the Standards for Privacy of Individually Identifiable Health Information at 45 CFR Part 160 and Part 164, Subparts A and E.
- e. Protected Health Information. Protected Health Information ("PHI") shall have the same meaning as the term "PHI" in 45 CFR §164.501, limited to the information created or received by Business Associate from or on behalf of Facility.
- f. Required By Law. "Required By Law" shall have the same meaning as the term "required by law" in 45 CFR §164.501.
- g. Secretary. "Secretary" shall mean the Secretary of the Department of Health and Human Services or his designee.
- h. Capital Terms. All other capital terms referenced herein shall bear the meaning ascribed thereto in the Agreement.

2. Obligations of Business Associate

- a. Business Associate agrees to not use or disclose PHI other than as permitted or required by the Agreement or as Required By Law.
- b. Business Associate agrees to use appropriate safeguards to prevent use or disclosure of the PHI other than as provided for by the Agreement.
- c. Business Associate agrees to mitigate, to the extent practicable, any harmful effect that is known to Business Associate of a use or disclosure of PHI by Business Associate in violation of the requirements of the Agreement.
- d. Business Associate agrees to report to the Facility any use or disclosure of the PHI not provided for by the Agreement of which it becomes aware.
- e. Business Associate agrees to ensure that any agent, including a subcontractor, to whom it provides PHI received from, or created or received by Business Associate on behalf of the Facility, agrees to the same restrictions and conditions that apply through this Agreement to Business Associate with respect to such information.
- f. If Business Associate obtains PHI in a Designated Record Set, Business Associate shall provide access, at the request of the Facility, and in the mutually agreed time and manner, to any such PHI

in a Designated Record Set, to the Facility or, as directed by the Facility, to an Individual in order to meet the requirements under 45 CFR §164.524.

g. If Business Associate obtains PHI in a Designated Record Set, Business Associate agrees to make any amendment(s) to PHI in a Designated Record Set that the Facility directs or agrees to pursuant to 45 CFR §164.526 at the request of the Facility or an Individual, and in the mutually agreed time and manner.

h. Business Associate agrees to make internal practices, books, and records, including policies and procedures and PHI, relating to the use and disclosure of PHI received from, or created or received by Business Associate on behalf of the Facility, available to the Facility or to the Secretary, in a mutually agreed time and manner or as designated by the Secretary, for purposes of the Secretary determining the Facility's compliance with the Privacy Rule.

i. Business Associate agrees to document such disclosures of PHI and information related to such disclosures as would be required for the Facility to respond to a request by an Individual for an accounting of disclosures of PHI in accordance with 45 CFR §164.528.

j. Business Associate agrees to provide to the Facility or an Individual, in a mutually agreed time and manner, PHI obtained in accordance with this Agreement, to permit the Facility to respond to a request by an Individual for an accounting of disclosures of PHI in accordance with 45 CFR §164.528.

3. **Permitted Uses and Disclosures by Business Associate** Except as otherwise limited in the Agreement, Business Associate may use or disclose PHI to perform functions related to the clinical portion of the Program under the Affiliation Agreement, provided that such use or disclosure would not violate the Privacy Rule if done by the Facility or the minimum necessary policies and procedures of the Facility.

4. **Obligations of the Facility and Provisions for the Facility to Inform Business Associate of Privacy Practices and Restrictions if Relevant to Business Arrangement**

a. The Facility shall notify Business Associate of any limitation(s) in its notice of privacy practices of Facility in accordance with 45 CFR §164.520, to the extent that such limitation may affect Business Associate's use or disclosure of PHI.

b. The Facility shall notify Business Associate of any changes in, or revocation of, permission by Individual to use or disclose PHI, to the extent that such changes may affect Business Associate's use or disclosure of PHI.

c. The Facility shall notify Business Associate of any restriction to the use or disclosure of PHI that the Facility has agreed to in accordance with 45 CFR §164.522, to the extent that such restriction may affect Business Associate's use or disclosure of PHI.

5. **Permissible Requests by the Facility.** The Facility shall not request Business Associate to use or disclose PHI in any manner that would not be permissible under the Privacy Rule if done by the Facility.

6. **Term and Termination**

a. **Term.** The obligations of this Attachment shall be effective upon the same date as the Effective date of the Agreement and shall continue until all PHI provided by Facility to Business Associate, or created or received by Business Associate on behalf of the Facility, is destroyed or returned to Facility. If it is infeasible to return or destroy PHI, all protections are extended to such PHI, in accordance with the termination provisions in this Section of the Attachment.

b. Termination for Cause. Upon the Facility's knowledge of a material breach of this Attachment by Business Associate, the Facility shall either:

(i) Provide an opportunity for Business Associate to cure the breach or end the violation and terminate the Agreement if Business Associate does not cure the breach or end the violation within the time specified by and to the satisfaction of the Facility;

(ii) Immediately terminate the Agreement if Business Associate has breached a material term of this Agreement and cure is not possible; or

(iii) If neither termination nor cure is feasible, the Facility shall report the violation to the Secretary.

c. Except as provided in Section 7 of this Attachment, upon termination of the Agreement, for any reason, Business Associate shall return or destroy all PHI received from the Facility, or created or received by Business Associate on behalf of the Facility. If Business Associate destroys all or some of the PHI, Business Associate shall deliver to the Facility an authorized and executed Affidavit, attesting to the facts of such destruction.. Business Associate shall retain no copies of the PHI. This subsection shall also apply to PHI that is in the possession of subcontractors or agents of Business Associate

d. In the event that Business Associate determines that returning or destroying the PHI is infeasible, Business Associate shall provide to the Facility notification of the conditions that make return or destruction infeasible. Upon mutual agreement between Business Associate and the Facility, that return or destruction of PHI is infeasible, Business Associate shall extend the protections of this Attachment to such PHI and limit further uses and disclosures of such PHI to those purposes that make the return or destruction infeasible, for so long as Business Associate maintains such PHI.

7. Interpretation. Any ambiguity in this Attachment shall be resolved to permit the Facility to comply with the Privacy Rule.

**A RESOLUTION APPROVING AND ADOPTING A NURSING
AFFILIATION AGREEMENT BETWEEN MORTON COLLEGE
AND ICG HOME HEALTH CARE.**

WHEREAS, Morton College, Community College District No. 527 (“Morton”) is a public agency of the State of Illinois; and

WHEREAS, Morton is created under the provisions of the laws of the State of Illinois and is now operating under the provisions of the Public Community College Act of the State of Illinois (“Act”), as supplemented and amended; and

WHEREAS, the educational program at Morton for Career Ladder Nursing (“Program”) has a clinical component; and

WHEREAS, each student enrolled in the Program must complete the clinical component in order to graduate from the Program; and

WHEREAS, ICG Home Health Care (“ICG”) is a healthcare facility able to provide students a clinical setting to satisfy the clinical component of the Program; and

WHEREAS, Morton desires to enter into an affiliation agreement with ICG, to allow Morton students a clinical setting to satisfy the clinical component of the Program. Said agreement is attached hereto as Exhibit A and is hereinafter referred to as the “Agreement”; and

WHEREAS, ICG desires to enter into the Agreement with Morton to provide Morton students with a clinical setting so that they can satisfy the clinical component of the Program; and

WHEREAS, based on the foregoing, the Board of Trustees of Community College District No. 527 (the “Board”) has determined that it is in the best interests of Morton to enter into the Agreement with ICG.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Community

College District No. 527 that:

Section 1. Incorporation of Preambles.

The Board hereby finds that all of the recitals contained in the preambles to this Resolution are full, true, and correct and do hereby incorporate them into this Resolution by reference.

Section 2. Purpose.

The purpose of this Resolution is to authorize the President or his designee to enter into the Agreement with ICG, and to further authorize the President or his designee to take all steps necessary to carry out the terms of the Agreement and to ratify any steps taken to effectuate those goals.

Section 3. Authorization.

The Board hereby authorizes and directs the President or his designee to enter into and approve the Agreement in accordance with its terms, or any modification thereof, and to ratify any and all previous action taken to effectuate the intent of this Resolution. The Board authorizes and directs the President or his designee to execute the Agreement, with such insertions, omissions and changes as shall be approved by the President and the Attorney. The Board further authorizes the President or his designee to execute any and all additional documentation that may be necessary to carry out the intent of this Resolution. The President or his designee is hereby authorized and directed to execute, and the Morton Board Secretary is hereby authorized and directed to attest and countersign the Agreement and any and all such other documents as may be necessary to carry out and effectuate the purpose of this Resolution.

Section 4. Renewal.

Unless this Resolution is repealed by a majority vote of the Board, the President is authorized and directed to renew the Agreement on substantially the same terms upon the

expiration of the Agreement, or terminate the Agreement, whichever is in the best interests of Morton.

Section 5. Headings.

The headings of the articles, sections, paragraphs, and sub-paragraphs of this Resolution are inserted solely for the convenience of reference and form no substantive part of this Resolution nor should they be used in any interpretation or construction of any substantive provision of this Resolution.

Section 6. Severability.

The provisions of this Resolution are hereby declared to be severable and should any provision of this Resolution be determined to be in conflict with any law, statute, or regulation by a court of competent jurisdiction, said provision shall be excluded and deemed inoperative, unenforceable, and as though not provided for herein and all other provisions shall remain unaffected, unimpaired, valid, and in full force and effect.

Section 7. Superseder.

All code provisions, ordinances, resolutions, rules, and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded.

Section 8. Effective Date.

This Resolution shall be effective and in full force immediately upon passage and approval.

[INTENTIONALLY BLANK]

Passed by a vote of ___ ayes and ___ nays at a Regular Meeting of the Board of Trustees held this
____ day of August, 2019.

Chair, Board of Trustees
Illinois Community College District No. 527

Attest:

Secretary, Board of Trustees
Illinois Community College District No. 527

EXHIBIT A

From: [Frank E Marzullo](#)
To: [Maria Anderson](#); [Stan Fields](#)
Cc: [Melissa Ridyard](#); [Brian J Polak](#)
Subject: FOR BOARD APPROVAL - THEATRE - Co-Production Agreement - Vision Latino Theatre
Date: Tuesday, August 20, 2019 3:48:40 PM
Attachments: [co Pro Agreement Jedlicka Vision Latino FINAL w Signature Page 08.01.2019.pdf](#)
[RESOLUTION Adopting Agmt with Vision Latino Theater Company FINAL 08.02.2019.pdf](#)

Thank you,

Frank Marzullo
Vice President of Administrative Services
708 656-8000 ext 2441 rm 225B
frank.marzullo@morton.edu

From: Melissa Ridyard
Sent: Tuesday, August 20, 2019 9:20 AM
To: Frank E Marzullo
Subject: FOR BOARD APPROVAL - THEATRE - Co-Production Agreement - Vision Latino Theatre

Thank you,

Melissa Ridyard
Executive Assistant
Operations, 224-B
Morton College
3801 S. Central Ave, Cicero, IL 60804-4398
708-656-8000 x.2440 (direct)
melissa.ridyard@morton.edu www.morton.edu

The information contained in this e-mail and any accompanying documents is intended for the sole use of the recipient to whom it is addressed, and may contain information that is privileged, confidential, and prohibited from disclosure under applicable law. If you are not the intended recipient, or authorized to receive this on behalf of the recipient, you are hereby notified that any review, use, disclosure, copying, or distribution is prohibited. If you are not the intended recipient(s), please contact the sender by e-mail and destroy all copies of the original message. Thank you.

CO-PRODUCTION AGREEMENT BETWEEN MORTON COMMUNITY COLLEGE AND THE VISION LATINO THEATER COMPANY

This Agreement is entered into on July 30, 2019 (the “Effective Date”) between MORTON COLLEGE (“MORTON”) whose address is 3801 S. Central Ave, Cicero, IL 60804 and VISION LATINO THEATER COMPANY (“VISION”), a non-profit corporation, organized pursuant to the laws of the State of Illinois whose address is 4111 W. Palmer Street, Chicago, IL 60639 (each a “Co-Producer” and collectively “Co-Producers”).

WHEREAS, MORTON owns and operates the JEDLICKA PERFORMING ARTS CENTER (“JEDLICKA” or “VENUE”) located on the MORTON campus; and

WHEREAS, MORTON, by and through JEDLICKA, wishes to produce and perform a production of “In the Heights” by Lin Manuel Miranda (music and lyrics) and Quiara Alegria Hudes (book), (together, the “Play”) with VISION; and

WHEREAS, MORTON, by and through JEDLICKA, desires to coordinate efforts and resources with VISION to co-produce the play (together, the “Co-Producers”); and

WHEREAS, Co-Producers wish to determine the rights, benefits and responsibilities of each Co-Producer as related to the production of the Play;

NOW, THEREFORE, in consideration of the mutual agreements and covenants herein contained and other good and valuable consideration, Co-Producers hereto agree as follows:

1) GENERAL PROVISIONS.

(A) The Production. Co-Producers shall produce a production of the Play to be held at the Venue, as such term is defined by Actors Equity Association (the “Production”).

(B) The Run. Subject to the terms and conditions herein, Co-Producers will produce and present the Play at the Venue, with the first preview on or about October 5, 2019 The press opening will take place on or about October 7, 2019 and the closing of the initial run will take place on or about October 27, 2019 (“Closing Date”), for a maximum of twenty (20) performances (the “Run”) as follows:

Co-Producers may extend the Run and increase the number of performances upon mutual written agreement and in accordance with the terms contained herein. The Run may be extended for a maximum of four (4) performances with a final date no later than Sunday, November 3, 2019.

(C) Term of Agreement. Except as provided by this paragraph, this Agreement will automatically terminate when the Production has closed and all final matters have been resolved including, without limitation, load out, payment or resolution of all remaining expenses, debts or losses, if any. If the Production is moved or otherwise transferred in substantially the same form to another venue, Co-Producers shall negotiate the terms and conditions of such new run in good faith. At the conclusion of this Agreement, Vision shall

remove all of its property from the Venue, unless mutually in writing otherwise. This Agreement may be terminated by either party upon a thirty (30) days written notice.

(D) Play Director. Co-Producers agree that XAVIER CUSTODIO (the “Director”) shall direct the Play, with all of the rights, authority and artistic control generally associated with such position and in accordance with the practices, procedures and regulations of the Society of Stage Directors and Choreographers (“SSDC”) including, in collaboration with JEDLICKA, approval of all artistic personnel including all designers and actors, as well as all other artistic decisions associated with the Production.

(E) Profits. Any and all monies generated by the production of the play, including ticket sales, will be shared by the Co-Producers in an amount equal to the percentage of actual costs spent by each party from the respective budgetary contributions made by each Co-Producer in accordance with section 3(A) below. These monies will be paid to all Parties within 120 days of the closing of the play.

2) WARRANTIES AND INDEMNIFICATION.

(A) MORTON represents, warrants and agrees that it has the right to enter into and perform this Agreement; and performance of this Agreement does not violate any of the terms or conditions of any other agreement for use and collaboration of JEDLICKA to which MORTON is a party.

(B) MORTON will indemnify, defend and hold harmless VISION and its employees, agents and representatives, against any and all losses including, without limitation, lost profits, costs, expenses, attorney’s fees, and any other damages and/or recoveries against VISION caused by MORTON, omission and/or breach of the representations or warranties of MORTON, it agents, employees and/or representatives.

(C) VISION represents, warrants and agrees that it has the right to enter into and perform this Agreement; and performance of this Agreement does not violate any of the terms or conditions of any other agreement to which VISION is a party.

(D) VISION will indemnify, defend and hold harmless MORTON and its employees, agents, officials (elected and appointed) and representatives, against any and all losses including, without limitation, lost profits, costs, expenses, attorney’s fees, and any other damages and/or recoveries against MORTON caused by VISION’s act, omission and/or breach of the representations or warranties of VISION, it agents, employees and/or representatives.

3) INVESTMENT AND RETURN.

(A) In exchange for the title of Co-Producer, both MORTON and VISION agree to provide up to a maximum of twenty-two thousand and five hundred dollars (\$22,500) in budgetary support for a total production budget of forty-five thousand dollars (\$45,000). Each Party shall, on a weekly basis, make available to the other Party a listing of all expenses expended toward their respective budgetary contributions. Furthermore, no Co-Producer shall be entitled to any reimbursement for money spent

exceeding the maximum amount of twenty-two thousand and five hundred dollars (\$22,500).

4) BILLING AND CREDITS.

(A) Billing. Credit in all programs, advertising, and publicity for the Play, under the control of one or both Co-Producers will be substantially as follows:

Jedlicka Performing Arts Center
and
Vision Latino Theater Company
Present

MORTON and VISION will, in good faith, attempt to cause the other to receive credit every time one receives credit in relation to the Play. Only Co-Producers and author may be billed above the title.

(B) Program. Each of Co-Producer's creative staff will receive a biography in the program to the extent program space is available. Co-Producers mutually agree to accommodate each Co-Producer's needs based upon availability of space in the program.

5) ADDITIONAL RIGHTS AND OBLIGATIONS OF MORTON.

(A) Insurance. MORTON maintains, and will maintain throughout the term of this Agreement, general liability insurance and workers compensation insurance.

(B) Venue. MORTON will provide the Venue for the Production including the main-stage, dressing rooms, lobby and box office, green room and concession area.

(C) Support Personnel and Production Crew. MORTON will hire and oversee all non-artistic personnel necessary, in its sole discretion, for the proper operation of the Venue and the Production including, without limitation, box office personnel, "front-of-house" and maintenance personnel, stage and technical crew members.

(D) Set. The set construction and installation will be supervised by an agreed upon Technical Director who will report to both Co-producers.

(E) Sound and Lighting Equipment. MORTON will provide its standard in-house sound and lighting equipment packages at the VENUE. The cost of supplemental sound and lighting equipment determined to be necessary for production of the Play and not already available at the VENUE will be included in the Budget as a Production Expense and/or Running Cost as appropriate.

6) INSURANCE

At all times during the term of the Agreement, both Parties shall maintain, at its respective sole cost and expense, general comprehensive liability insurance with limits of at least One Million Dollars (\$1,000,000.00) per occurrence and Two Million Dollars (\$2,000,000.00) in the aggregate,

and workers' compensation insurance covering all of its respective employees with a limit of \$500,000.00 (collectively, the "Insurance Coverage"). Each party shall cause the other party to be named as an additional insured on the Insurance Coverage. Certificates of insurance shall be provided to each party within a reasonable time after demand by the other party, but no later than three (3) business days. The Insurance Coverage shall provide that coverage shall not be suspended, voided, cancelled, or non-renewed without providing the Parties with at least thirty (30) calendar days' prior written notice. If at any time during the term of the Agreement any insurance policy required herein changes or is canceled, the cancelling party shall immediately notify the non-cancelling party by telephone and in writing. Notwithstanding anything to the contrary, each party may terminate the Agreement immediately on written notice to other party if the other party violates any of its obligations with respect to the Insurance Coverage as described herein.

7) FORCE MAJURE

Neither party shall be liable for failures and delays in performance under this Agreement due to any cause or circumstance beyond its reasonable control, including, without thereby limiting the generality of the foregoing, any failures or delays in performance caused by strikes, lockouts, fires, acts of God or the public enemy, riots, incendiaries, interference by civil or military authorities, compliance with the laws of the United States of America or with the orders of any governmental authority, delays in transit or delivery on the part of transportation companies or communication facilities, or any failure of sources of material ("Force Majeure Event").

8) MISCELLANEOUS PROVISIONS.

(A) Notices. All notices to either party will be in writing and given by personal delivery, certified or registered mail (return receipt requested), and will be deemed given when personally delivered or received. Notices by mail will be addressed to such party's address as given above, or to such other address as such party may hereafter specify by notice duly given. Notices shall be sent to and/or served upon the following persons:

For Morton:

Stanley Fields, President
Morton Community College
3801 S. Central Avenue
Cicero, IL 60804

With a Copy To:

Michael T. Del Galdo
Del Galdo Law Group
1441 South Harlem Avenue
Berwyn, IL 60402

For Vision:

Xavier Custodio, Artistic Director
Vision Latino Theatre Company
4111 Palmer Street
Chicago, IL 60639

(B) Assignment. Neither MORTON nor VISION shall assign their respective obligations or rights arising hereunder without the prior written consent of the other party.

(C) Employer/Employee Status: Each Co-Producer shall be the sole employer of its own performers, personnel and other supervisory personnel (collectively, “participants”) who work at the VENUE through the duration of the performance, rehearsal or any other activities associated with the production of *In The Heights*. Each participant shall be an employee of each respective Co-Producer and Co-Producers shall not be considered joint employers.

(C) Binding Agreement: This Agreement shall be binding on the parties hereto and on their executors, administrators, personal representatives, successors and assigns.

(D) Recording. Neither Co-Producer shall allow the Play or any portion thereof to be filmed, videotaped, recorded or broadcast.

(E) Paragraph Headings. The paragraph headings in this Agreement are for convenience only, and do not constitute a part of or terms of this Agreement.


(F) Governing Law. This Agreement shall be governed in accordance with the laws of the State of Illinois. Any dispute pertaining to this Agreement shall be brought in Cook County, Illinois or the federal court for the Northern District of Illinois.

(G) Entire Agreement. This Agreement, including any and all addendums and/or other exhibits, is the entire agreement between the parties. Any alteration to the terms herein must be in writing signed by the parties.

(H) Severability. The provisions of this Agreement shall be deemed to be severable. If any term, covenant or condition of this Agreement is held to be invalid or unenforceable in any respect, such invalidity or unenforceability shall not affect any other provision hereof, and this Agreement shall be construed as if such invalid or unenforceable provision had never been contained herein, and the remainder of this Agreement shall continue to be valid and enforceable to the fullest extent permitted by law..

(SIGNATURE PAGE TO FOLLOW)

Agreed and Accepted:

 _____

Date: 7/18/19

Vision Latino Theater Company

By: NAME OF SIGNER

Its: TITLE OF SIGNER

Agreed and Accepted:

Morton College

Date: _____

By:

Its:

**A RESOLUTION APPROVING AND ADOPTING A CO-
PRODUCTION AGREEMENT BETWEEN MORTON COMMUNITY
COLLEGE AND VISION LATINO THEATER COMPANY.**

WHEREAS, Morton College, Community College District No. 527 (“Morton”) is a public agency of the State of Illinois; and

WHEREAS, Morton is created under the provisions of the laws of the State of Illinois and is now operating under the provisions of the Public Community College Act of the State of Illinois (the “Act”), as supplemented and amended; and

WHEREAS, the Jedlicka Performing Arts Center (“Jedlicka”) is the theater department owned and operated by Morton; and

WHEREAS, the mission of Vision Latino Theater Company (“Vision”) is to bring awareness to Latinos past, present and future through storytelling; and

WHEREAS, Morton, by and through Jedlicka, and Vision wish to coordinate their efforts and resources to produce a production of *In The Heights* by Lin-Manuel Miranda and Quiara Alegria Hudes (“the Play”); and

WHEREAS, Morton desires to enter into a Co-Production Agreement (“the Agreement”) with Vision to produce the Play; and

WHEREAS, based on the foregoing, the Board of Trustees of Community College District No. 527 (the “Board”) has determined that it is in the best interests of Morton to enter into the Agreement, a copy of which is attached hereto as Exhibit A, with Vision.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Community College District No. 527 that:

Section 1. Incorporation of Preambles.

The Board hereby finds that all of the recitals contained in the preambles to this Resolution

are full, true, and correct and do hereby incorporate them into this Resolution by reference.

Section 2. Purpose.

The purpose of this Resolution is to authorize the President or his designee to enter into the Agreement with Vision, and to further authorize the President or his designee to take all steps necessary to carry out the terms of the Agreement and to ratify any steps taken to effectuate those goals.

Section 3. Authorization.

The Board hereby authorizes and directs the President or his designee to enter into and approve the Agreement in accordance with its terms, or any modification thereof, and to ratify any and all previous action taken to effectuate the intent of this Resolution. The Board authorizes and directs the President or his designee to execute the Agreement, with such insertions, omissions and changes as shall be approved by the President and the Attorney. The Board further authorizes the President or his designee to execute any and all additional documentation that may be necessary to carry out the intent of this Resolution. The President or his designee is hereby authorized and directed to execute, and the Morton Board Secretary is hereby authorized and directed to attest and countersign the Agreement and any and all such other documents as may be necessary to carry out and effectuate the purpose of this Resolution.

Section 4. Renewal.

Unless this Resolution is repealed by a majority vote of the Board, the President is authorized and directed to renew the Agreement on substantially the same terms upon the expiration of the Agreement, or terminate the Agreement, whichever is in the best interests of Morton.

Section 5. Headings.

The headings of the articles, sections, paragraphs, and sub-paragraphs of this Resolution are inserted solely for the convenience of reference and form no substantive part of this Resolution nor should they be used in any interpretation or construction of any substantive provision of this Resolution.

Section 6. Severability.

The provisions of this Resolution are hereby declared to be severable and should any provision of this Resolution be determined to be in conflict with any law, statute, or regulation by a court of competent jurisdiction, said provision shall be excluded and deemed inoperative, unenforceable, and as though not provided for herein and all other provisions shall remain unaffected, unimpaired, valid, and in full force and effect.

Section 7. Superseder.

All code provisions, ordinances, resolutions, rules, and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded.

Section 8. Effective Date.

This Resolution shall be effective and in full force immediately upon passage and approval.

[Remainder of Page Intentionally Left Blank]

Passed by a vote of ___ ayes and ___ nays at a Regular Meeting of the Board of Trustees held this ___ day of August, 2019.

Chair, Board of Trustees
Illinois Community College District No. 527

Attest:

Secretary, Board of Trustees
Illinois Community College District No. 527

EXHIBIT A

MORTON COLLEGE BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

PROPOSED ACTION: THAT THE BOARD APPROVE THE PURCHASE OF NEW OFFICE FURNITURE IN BUILDINGS C AND D, IN THE TOTAL AMOUNT OF \$42,115.85 FROM KENTWOOD OFFICE FURNITURE

RATIONALE: [Required by Board Policy 5.3.1 and Chapter 110, Act 805, Section 3-27.1 of the *Illinois Community College Act*]

- The college will purchase nine new desks and their relevant accessories such as stack on storage cabinets, file pedestals, and chairs for Rooms 219C, 220C, 235C, 258C, and 317C. These need new furniture to accommodate more than one individual per office to make room for new faculty for FALL 2019.
- The college will purchase new furniture for a new Mac Lab in Room 203D. This room needs new computer desks with their accessories and chairs.

COST ANALYSIS: Following are the quotes:
Kentwood Office Furniture - \$42, 115.85
KI - \$57,952.68
Office Revolution – Invalid

ATTACHMENTS: Kentwood Proposal



330 W Roosevelt Rd
Lombard, IL 60184
630-693-2263
kentwoodoffice.com

Prepared For:
Maria Vargas
Morton College
3801 S Central Ave
Cicero IL 60804
708-656-8000

Prepared By:
Mary Tobler
630-693-2263
marytobler@kentwoodoffice.com
Quote Date: 8/22/2019
Project Name: Computer Lab , REV.2

QUOTATION

Qty	Part Number	Description	Sell	Ext Sell
<u>Presentation Cart</u>				
1	HMVPC-MP	Motivate Presentation Cart Modesty Panel	\$90.74	\$90.74
1	HMVPCSS-4C9C	Motivate Presntn Cart Shelf Dbl 4"Closd Bk/9"Closd Bk	\$152.40	\$152.40
1	HMVPC-DTLG	Motivate Presentation Cart Desktop Lectern 2mm edgeband	\$170.76	\$170.76
1	HMVPCF-1830G	Motivate Presentation Cart Fixed Leg 18Dx30W concave	\$447.54	\$447.54
Sub-total:				\$861.44
<u>Student Chairs</u>				
26	HMT1	Motivate Task-Flex Back-Uph Seat Pneu Swivel	\$219.50	\$5,707.00
Sub-total:				\$5,707.00
<u>Student Desks</u>				
13	HQH1-3	Interlink IQ Power Harness 1ft 3" Round Power Grommet	\$82.57	\$1,073.41
13	HQH5-3	Interlink IQ Power Harness 5ft 3" Round Power Grommet	\$92.76	\$1,205.88
7	HQB	Interlink IQ Power Base In-Feed	\$253.85	\$1,776.95
12	HMTUMOD50	Universal Mod Panel for 60" Motivate tables	\$119.79	\$1,437.48
1	HMTUMOD62	Universal Mod Panel for 72" Motivate tables	\$128.96	\$128.96
12	HMVR-2460G-FX	Motivate Table Rect 24Dx60W 2mm Edge Fixed Base	\$459.76	\$5,517.12
1	HMVR-2472G-FX	Motivate Table Rect 24Dx72W 2mm Edge Fixed Base	\$479.65	\$479.65
Sub-total:				\$11,619.45
			Grand Total:	\$18,187.89

C:\Users\user\Documents\Customer Files\Morton College\7-17-19 COMP LAB 203D.visual.sp4

Quote Total: \$18,187.89
Delivery & Installation: \$2,150.00
Grand Total: \$20,337.89

Let's Get to Work.

Page 1 of 2

Grand Rapids | Detroit | Lansing | Jackson | Chicago | Indianapolis
KentwoodOffice.com | 1.877.698.6250

TERMS & CONDITIONS

Expiration:

Quote expires 30 days from date issued unless otherwise noted.

Cancellation and Changes:

Buyer cannot cancel this Sales Agreement except with the mutual consent by seller, which must be obtained in writing. Likewise, any changes or modifications to this Sales Agreement must be in writing and signed by the party against whom enforcement is sought. Sales of remanufactured and non-standard or custom product is not cancelable. When cancellation of the Sales Agreement is allowed, the buyer will pay seller the greater of 35% restocking charge or resulting additional charges from the manufacturer. Any subsequent changes must be in writing and are subject to seller's ability to conform.

Delivery & Installation:

1. The job site shall be clean, clear and free of debris (including electronic and communication equipment) prior to installation.
2. Adequate facilities for off-loading, staging, moving and handling of merchandise shall be provided without charge to the seller. Delivery up steps, down stairs, or into areas requiring disassembly of product will require additional delivery fees.
3. Delivery will be made during normal business hours. Additional delivery costs resulting from union labor or overtime work performed at the buyer's request will be paid by the buyer.
4. Safe and adequate storage space will be provided by the buyer. If the merchandise must be moved, the extra cost of such moving will be reimbursed by the buyer. Seller provided storage and the related product will be billed after 30 days of scheduled delivery and shall be paid by the buyer in accordance with invoice terms.
5. After transfer of property, any loss or damage shall be the responsibility of the buyer, and the buyer agrees to hold the seller harmless from loss. All damages and shortages must be reported on seller's shipping document at delivery.
6. Installation services will be performed at a time mutually agreed upon by buyer and seller.
7. Public Liability, Workmen's Compensation, Property Damage, Automotive and Occupational disease insurance are carried by the seller and certificates will be delivered upon request. Risk of loss passes to buyer upon delivery.
8. Delivery dates stated are our best estimates based on available information. We cannot guarantee exact dates. We will make every effort to deliver orders on time and complete but reserve the right to deliver merchandise in installments if necessitated by the size of the order or manufacturer scheduling.
9. You are responsible for any damage to merchandise or vehicles occurring when merchandise is picked up by you.
10. Product is provided FOB Origin, Freight Prepaid & Add unless otherwise noted.

Claims:

The buyer accepts responsibility for filing transportation damage claims on any direct shipments. It is the responsibility of the buyer to insure that the delivery is inspected for damage.

Payments:

Acceptance of delivery constitutes acceptance of the merchandise as delivered.

1. A deposit of 50% is required with all orders. The balance will be invoiced after delivery with approved credit.
2. The buyer agrees to pay each invoice within 15 days of invoice date.
3. No payment shall be withheld on any invoice because of partial delivery of the entire order.
4. The buyer agrees to pay a finance charge of 1 and 1/2% per month (18% annually) on all delinquent invoices. Additionally, if seller incurs attorney fees or other costs of collection as a result of the failure of the buyer to pay the balance owed on its account when due, the buyer will be responsible for all costs and actual attorney fees incurred by seller in the collecting the account.
5. Seller retains and the customer hereby grants to seller a security interest in the products to secure the payment of purchase price. The product shall remain personal property regardless of being affixed to any real property. If the customer defaults in the payment of the purchase price when due, seller shall have all rights and remedies granted under the law.
6. Any tax imposed by federal, state or other governmental authority on the sale of the merchandise and service referred to on this order shall be paid by buyer.

Approved By: _____
Name

Date: _____

PO: _____



330 W Roosevelt Rd
Lombard, IL 60184
630-693-2263
kentwoodoffice.com

Prepared For:
Maria Vargas
Morton College
3801 S Central Ave
Cicero IL 60804
708-656-8000

Prepared By:
Mary Tobler
630-693-2263
marytobler@kentwoodoffice.com
Quote Date: 8/16/2019
Project Name / Number
Offices - REV.6

QUOTATION

Qty	Part Number		Sell	Ext Sell
219C				
2	H105898L	10500 Series 66Wx30Dx29-1/2H SglPedDskLH B/B/F RectTop	\$684.73	\$1,369.46
		S(L1STD) Grd L1 Standard Laminates		
		.D LAM: Natural Maple		
		S LAM: Charcoal		
2	H105905R	10500 Series 48Wx24Dx29-1/2H Return Rt File/File Ped	\$535.97	\$1,071.94
		S(L1STD) Grd L1 Standard Laminates		
		.D LAM: Natural Maple		
		S LAM: Charcoal		
2	H10533	10500 Series Stack-on Storage 66W x 14-5/8D x	\$547.67	\$1,095.34
		S(L1STD) Grd L1 Standard Laminates		
		.D LAM: Natural Maple		
		S LAM: Charcoal		
Sub-total:				\$3,536.74
220C				
2	H105897R	10500 Series 66Wx30Dx29-1/2H Sgl Ped DskRH B/B/FRectTop	\$684.73	\$1,369.46
		S(L1STD) Grd L1 Standard Laminates		
		.D LAM: Natural Maple		
		S LAM: Charcoal		
2	H105906L	10500 Series 48Wx24Dx29-1/2H Return Lt File/File Ped	\$535.97	\$1,071.94
		S(L1STD) Grd L1 Standard Laminates		
		.D LAM: Natural Maple		
		S LAM: Charcoal		
2	H10533	10500 Series Stack-on Storage 66W x 14-5/8D x	\$547.67	\$1,095.34
		S(L1STD) Grd L1 Standard Laminates		
		.D LAM: Natural Maple		
		S LAM: Charcoal		
Sub-total:				\$3,536.74

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Page 1 of 4

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Qty	Part Number		Sell	Ext Sell
258C				
1	H105898L	10500 Series 66Wx30Dx29-1/2H SglPedDskLH B/B/F RectTop	\$684.73	\$684.73
		\$(L1STD) Grd L1 Standard Laminates		
		.D LAM: Natural Maple		
		S LAM: Charcoal		
1	H105905R	10500 Series 48Wx24Dx29-1/2H Return Rt File/File Ped	\$535.97	\$535.97
		\$(L1STD) Grd L1 Standard Laminates		
		.D LAM: Natural Maple		
		S LAM: Charcoal		
1	H105327	10500 Series Stack on Storage 78"W for 78D Workstations	\$632.91	\$632.91
		\$(L1STD) Grd L1 Standard Laminates		
		.D LAM: Natural Maple		
		S LAM: Charcoal		
2	HMVR-1860G-FX	Motivate Table Rect 18Dx60W 2mm Edge Fixed Base	\$475.24	\$950.48
		.N No Grommets		
		\$(L1STD) Grd L1 Standard Laminates		
		.D Natural Maple		
		.D Natural Maple		
		.G Glide		
		\$(CORE) Paint Grade: Core Paint		
		.S Charcoal		
Sub-total:				\$2,804.09
317C Option 1				
1	H105898L	10500 Series 66Wx30Dx29-1/2H SglPedDskLH B/B/F RectTop	\$684.73	\$684.73
		\$(L1STD) Grd L1 Standard Laminates		
		.D LAM: Natural Maple		
		S LAM: Charcoal		
1	H105905R	10500 Series 48Wx24Dx29-1/2H Return Rt File/File Ped	\$535.97	\$535.97
		\$(L1STD) Grd L1 Standard Laminates		
		.D LAM: Natural Maple		
		S LAM: Charcoal		
1	H105327	10500 Series Stack on Storage 78"W for 78D Workstations	\$637.37	\$637.37
		\$(L1STD) Grd L1 Standard Laminates		
		.D LAM: Natural Maple		
		S LAM: Charcoal		
Sub-total:				\$1,858.07
Chairs				

Let's Get to Work.

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Qty	Part Number		Sell	Ext Sell
4	HMN2	Motivate Nest/Stack Chair-Flex Bck-Uph Seat	\$329.27	\$1,317.08
		.N Arm: No Arm		
		.H Hard		
		.IM Black Mesh		
		.ON COLOR: Onyx		
		\$(1) Gr 1 UPH		
		.UR Contourett		
		10 COLOR: Black		
		.BLACK FRAME: Black		
6	HCT1MM	HON Mesh Mid-Back Task Chair	\$199.00	\$1,194.00
		~ Undecided CONTROL Option		
		.A Height and WidthAdjustable Arm		
		.H Hard Casters		
		.M Mesh		
		\$(1) Gr 1 UPH		
		.UR Contourett		
		10 COLOR: Black		
		.AL Adjustable Lumbar		
		.SB Standard Base		
		.T Black Frame Color		
Sub-total:				\$2,511.08
X - CCP				
1	CCP	3.5% processing fee will be applied to all credit card transactions	\$0.00	\$0.00
Sub-total:				\$0.00
			Grand Total:	\$14,246.72

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Quote Total: \$14,246.72
Delivery & Installation: \$ 2,760.00
Grand Total: \$17,006.72

Let's Get to Work.

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TERMS & CONDITIONS**Expiration:**

Quote expires 30 days from date issued unless otherwise noted.

Cancellation and Changes:

Buyer cannot cancel this Sales Agreement except with the mutual consent by seller, which must be obtained in writing. Likewise, any changes or modifications to this Sales Agreement must be in writing and signed by the party against whom enforcement is sought. Sales of remanufactured and non-standard or custom product is not cancelable. When cancellation of the Sales Agreement is allowed, the buyer will pay seller the greater of 35% restocking charge or resulting additional charges from the manufacturer. Any subsequent changes must be in writing and are subject to seller's ability to conform.

Delivery & Installation:

1. The job site shall be clean, clear and free of debris (including electronic and communication equipment) prior to installation.
2. Adequate facilities for off-loading, staging, moving and handling of merchandise shall be provided without charge to the seller. Delivery up steps, down stairs, or into areas requiring disassembly of product will require additional delivery fees.
3. Delivery will be made during normal business hours. Additional delivery costs resulting from union labor or overtime work performed at the buyer's request will be paid by the buyer.
4. Safe and adequate storage space will be provided by the buyer. If the merchandise must be moved, the extra cost of such moving will be reimbursed by the buyer. Seller provided storage and the related product will be billed after 30 days of scheduled delivery and shall be paid by the buyer in accordance with invoice terms.
5. After transfer of property, any loss or damage shall be the responsibility of the buyer, and the buyer agrees to hold the seller harmless from loss. All damages and shortages must be reported on seller's shipping document at delivery.
6. Installation services will be performed at a time mutually agreed upon by buyer and seller.
7. Public Liability, Workmen's Compensation, Property Damage, Automotive and Occupational disease insurance are carried by the seller and certificates will be delivered upon request. Risk of loss passes to buyer upon delivery.
8. Delivery dates stated are our best estimates based on available information. We cannot guarantee exact dates. We will make every effort to deliver orders on time and complete but reserve the right to deliver merchandise in installments if necessitated by the size of the order or manufacturer scheduling.
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Claims:

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Approved By: _____
Name

Date: _____

PO: _____



330 W Roosevelt Rd
Lombard, IL 60184
630-693-2263
kentwoodoffice.com

Prepared For:
Maria Vargas
Morton College
3801 S Central Ave
Cicero IL 60804
708-656-8000

Prepared By:
Mary Tobler
630-693-2263
marytobler@kentwoodoffice.com
Quote Date: 8/1/2019
Project Name: 235C

QUOTATION

Qty	Part Number	Description	Sell	Ext Sell
2	H105891	10500 Series 66Wx30Dx29-1/2H Dbl Ped Dsk 3/2 Rect Top	\$876.39	\$1,752.78
1	H105898L	10500 Series 66Wx30Dx29-1/2H SglPedDskLH B/B/F RectTop	\$679.71	\$679.71
1	H105905R	10500 Series 48Wx24Dx29-1/2H Return Rt File/File Ped	\$532.07	\$532.07
3	HIWMM	Ignition 2 Task Mid-back, ilira back	\$390.56	\$1,171.68
1	CCP	3.5% processing fee will be applied to all credit card transactions	\$0.00	\$0.00
Sub-total:				\$4,136.24
Grand Total:				\$4,136.24

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Total Quote \$4,136.24
Delivery & Installation \$595.00
Grand Total \$4,731.24

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TERMS & CONDITIONS

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Approved By: _____
Name

Date: _____

PO: _____

Let's Get to Work.

Page 2 of 2

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MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION

PROPOSED ACTION: THAT THE BOARD APPROVE THE PURCHASE OF A 2020 FORD SUPER DUTY F-250 PICK UP TRUCK UNDER STATE CONTRACT AT A COST NOT TO EXCEED \$37,000.00.

RATIONALE: [Required by Board Policy 5.3.1 and Chapter 110, Act 805, Section 3-27.1 of the *Illinois Community College Act*]

This purchase will replace the College's 2001 Ford Ecoline E350.

COST ANALYSIS: Not to exceed \$37,000 total cost per Sourcewell Contract # 120716-NAF.



Morton College

Job Description

Job Title:	Administrative Assistant – Athletics
Range:	Classified Excluded
Grant-Funded:	N/A
Reports to and Evaluated by:	Director of Development and Alumni Relations
Required Qualifications:	<p>An Associate's degree. Must have three years of general office experience in higher education. The candidate must have good word processing and data entry skills in Microsoft suite. Be well-organized, detail-oriented, self-motivated and able to work independently with little or no supervision. Ability to respond to difficult situations with a courteous and professional manner.</p> <p>Must be able to demonstrate the Morton College core values of truth, compassion, fairness, responsibility, tolerance, and respect.</p>
Desirable Qualifications:	<p>Bachelor's degree. Ability to communicate in both English and Spanish. Exercise sound judgment, discretion, initiative, and the ability to work well with others in a multicultural environment. Excellent verbal communication skills and technology skills. Demonstrated ability to address sensitive and confidential matters.</p>
Job Summary:	<p>The Administrative Assistant will provide administrative support to the Athletics Department. Maintain all formal communication and correspondence to and from the Athletics Department for all internal/external agencies. Perform general office duties with little or no supervision. The duties and responsibilities may change as the needs of the College change.</p>
Essential Job Functions:	<ul style="list-style-type: none">• Assist with the day-to-day operations of the Athletics Department• Schedule and organize activities such as meetings, travel, conferences, and other department activities• Complete routine and complex word processing and administrative duties such as preparing correspondence, memos, charts, reports, and related materials

- Handle confidential information and maintain documents, files, and records
- Perform general receptionist duties including answering telephone, taking messages, screening calls, and scheduling appointments
- Provide customer service to students, faculty, staff, administrators and guests
- Handle administrative duties including typing, copying, mailing, filing, faxing, financial record keeping, supplies control, and related general office responsibilities

Other Duties:

- Perform other job related duties as assigned by the supervisor
- May be requested to work overtime and weekends for special program events.

Work Environment:

Work is generally performed within an office environment, with standard office equipment available

Physical Demands:

Prolonged sitting. Some lifting up to 25 lbs. Some standing, stooping and bending.

Position Unit:

- ☐ Administration - Exempt
- ☐ Professional Staff - Exempt
- ☐ Faculty, Local 1600, A.F.T.
- ☐ Adjunct Faculty, IEA-NEA
- ☒ Classified Staff - Excluded
- ☐ Classified Staff, Local 1600, A.F.T.
- ☐ Classified Staff - Campus Safety, Local 73, SEIU, AFL-CIO
- ☐ Classified Staff - Service Employees, Local 73, SEIU, AFL-CIO
- ☐ Classified Staff - Part-Time, Local 1600, A.F.T.
- ☐ Classified Staff - Part-Time, Non-Union

Employee signature below verifies that the employee has received and read the requirement, essential functions, duties of the position, and the conditions of employment for grant-funded positions.

Employee_____Date_____

DRAFT



Morton College

Job Description

Job Title: Coordinator of Student Disability Services

Range: Range III V

Grant-Funded: N/A

Reports to and Evaluated by: Associate Dean of Student Services

Required Qualifications: Bachelor's degree in Education, Rehabilitation, Counseling or Psychology or related field. Three years' experience working with special needs services in a higher education setting. Prior experience working with students requiring IEP'S. Ability to evaluate medical/psychological/educational documentation to identify/diagnoses functional limitations and needed accommodations; Working knowledge of Americans with Disabilities Act, Section 504 of the Rehabilitation Act of 1973, and the Fair Housing Act; Ability to maintain confidentiality in compliance with FERPA; Ability to advocate for equitable educational opportunities; Ability to prioritize competing demands; Ability to communicate clearly; Ability to analyze complex, sensitive, and difficult situations and make effective decisions; Ability to establish and maintain cooperative working relationships with diverse individuals. Extensive experience training faculty members with ADA guidelines. Experience managing staff such as note-takers and interpreters. Microsoft Office skills including Excel, Outlook, and PowerPoint. Detail-oriented, sound judgment, initiative, flexibility, and excellent organizational skills.

A valid driver's license and the ability to work some evening and weekend hours is expected.

Must be able to demonstrate the Morton College core values of compassion, fairness, respect, responsibility, tolerance and truth.

Desirable Qualifications: Master's degree preferred. Previous experience in a community college setting. A helpful and caring demeanor, excellent communication and interpersonal skills, and the ability to work with diverse populations in a multicultural environment. Bilingual (English/Spanish).

Job Summary: The Coordinator of Student Disability Services is responsible for coordinating the day-to-day operations of the disability services office. They are accountable for managing and ensuring the delivery of supportive services to enrolled students with documented disabilities to ensure equal access to all of Morton College programs and services. The Disability Services office coordinates and provides a variety of supportive services to students with documented disabilities. The services include classroom accommodations, note takers, sign language interpreters and access to a wide range adaptive technology and equipment.

Essential Job Functions

- Examines disability documentation and service eligibility records on file with returning students with disabilities (on a semester basis or as requested) to ensure accommodations and support services continue to be appropriate to the specific disability.
- Develops individual accommodation plans for students and makes appropriate adjustments to the plans as needed.
- Follow through and track students' progress in a case management style.
- Collaborates with other institutional resources when a student requires intervention from other departments (i.e. Academic Affairs, Career Services, Counseling, etc...).
- Oversee all processes that address documentation of disability and development of accommodations for students with special needs.
- Coordinate services and activities, which promote uniform accessibility to students with disabilities on campus in compliance with state and federal regulations.
- Responds to and resolves students' concern regarding services including support (note taker, interpreter), accommodations in the classroom, use of adaptive technology, and related issues.
- Maintains inventory of assistive technology equipment and arranges for servicing of equipment as needed.
- Maintains all forms, handbooks, and policies related to the disabilities office updated.
- Maintains the Morton College disabilities services office website updated with accurate information.
- Oversees the conversion of textbooks, handouts, tests and other materials by the college staff into electronic formats, Braille and large print materials with the use of various software programs.

- Participates in workshops to provide information on disabilities functions, issues affecting students with disabilities in higher education, available resources for students with disabilities, and related topics.
- Participates in college recruitment events to provide information on services available to students with disabilities through the disabilities offices.
- Responsible for the management and scheduling of part-time sign language interpreters and student note takers.
- Compile information and develop reports pertaining to student services.
- Collaborates with local high school and community agencies to provide information on disability services office services.
- Coordinates workshops for parents with students with disabilities, develops/updates handbook and other material for parents.
- Coordinates workshops and training sessions for both adjunct and full-time faculty members.
- Prepares and distributes communications to faculty informing them of accommodations needed for students with disabilities enrolled in their classes. Consults with faculty to respond to questions and resolve in-class accommodation issues.
- Responsible for producing student satisfaction surveys, hosting informal/formal student meetings, and meets with students' instructors and college advisors for feedback and improvement.
- Maintains awareness of best practices for students with disabilities in higher education and researches and recommends the purchase of new assistive technology equipment to meet identified student needs.

Other Duties: Perform other duties as assigned by the Associate Dean of Student Services

Work Environment: Work is generally performed within an office environment, with standard office equipment available.

Physical Demands: Prolonged sitting. Some lifting up to 20 lbs. Some standing, stooping and bending.

Position Unit: ☐ Administration - Exempt

- ☐ Professional Staff - Exempt
- ☐ Faculty, Local 1600, A.F.T.
- ☐ Adjunct Faculty, IEA-NEA
- ☒ Classified Staff, Local 1600, A.F.T.
- ☐ Classified Staff - Campus Safety, Local 73, SEIU, AFL-CIO
- ☐ Classified Staff - Service Employees, Local 73, SEIU, AFL-CIO
- ☐ Classified Staff - Part-Time, Local 1600, A.F.T
- ☐ Classified Staff - Part-Time, Non-Union

Employee signature below verifies that the employee has received and read the requirement, essential functions, duties of the position, and the conditions of employment for grant-funded positions.

Employee _____ Date _____

BOT Voted to Not Fill Position



Morton College

Job Description

Job Title:	Studio Lab Technician (Part-time, less than 20 hrs. /wk.)
Range:	Classified, Part-time, Non-Union
Grant-Funded:	NA
Reports to and Evaluated by:	Associate Dean of Arts and Sciences
Required Qualifications:	<p>Associates Degree in Arts or Fine Arts with two years' experience in 3D mediums. Must be knowledgeable about using and maintaining 3D studio equipment. Experience and knowledge of 3D materials and tools. Knowledge of lab safety and procedures. Ability to multi-task as well as adjust to changing priorities. Must have the ability to perform laborious and repetitive tasks. Must be able to lift up to 50 pounds. Excellent interpersonal, organizational, and communication skills. Self-directed, dependable, highly motivated and outcome-oriented. Comfortable upholding school policies and conflict management.</p> <p>Flexible work Schedule: 15 to 19 hours per week. May be required to work some evenings and weekends.</p> <p>Must be able to demonstrate the Morton College core values of compassion, fairness, respect, responsibility, tolerance and truth.</p>
Desirable Qualifications:	Arts management and teaching or tutoring experience.
Job Summary:	<p>The Studio Lab Technician will oversee the 3D studio in the Art Department. Working closely with the full-time art faculty, the Technician will be primarily responsible for carrying out material processes, testing, assistance with equipment maintenance, monitoring open studio, and assisting both credit and non-credit faculty and students working in the 3D studio. May also perform routine maintenance on equipment, and arrange for service calls when necessary. The Technician's duties and responsibilities may be modified as the needs of the College change.</p>
Essential Job Functions	<ul style="list-style-type: none">• Manage the overall operations of the lab and studio facility

- Maintain, organize and inventory all tools in the facility, which includes the repair or replacement of damaged tools
- Use proper storing and disposal methods of all materials and chemicals
- Supervise scheduled cleaning and organization of the studio
- Oversee open studio time as assigned and communicate with campus police regarding open studio
- Coordinate equipment and facility usage schedule between the credit and non-credit classes to maintain efficient lab operations
- Maintain equipment in the studio to ensure effective performance by overseeing the maintenance and repair of kilns, mixers, wheels, hand tools and power tools; perform repairs and adjustments as needed
- Create user-friendly technical documentation, signage, and instructions for labs and equipment for both the credit and non-credit classes

Other Duties:

- Perform other duties as assigned

Work Environment:

Studio, classroom, and office environment

Physical Demands:

- Must be able to sit or stand for long periods of time and work
- Must be able to assist faculty and students on the proper use of equipment
- Must be able to lift up to 50 lbs.

Position Unit:

- ☐ Administration - Exempt
- ☐ Professional Staff - Exempt
- ☐ Faculty, Local 1600, A.F.T.
- ☐ Adjunct Faculty, IEA-NEA
- ☐ Classified Staff - Excluded
- ☐ Classified Staff, Local 1600, A.F.T.
- ☐ Classified Staff - Campus Safety, Local 73, SEIU, AFL-CIO
- ☐ Classified Staff - Service Employees, Local 73, SEIU, AFL-CIO
- ☐ Classified Staff - Part-Time, Local 1600, A.F.T
- ☒ Classified Staff - Part-Time, Non-Union

Employee signature below verifies that the employee has received and read the requirement, essential functions, duties of the position, and the conditions of employment for grant-funded positions.

Employee _____ Date _____

DRAFT



Morton College Job Description

Job Title:	Recruitment Specialist
Range:	Range IV
Grant-Funded:	NA
Reports to and Evaluated by:	Director of Public Relations & Community Outreach <u>Director of Admissions and Records/Registrar</u>
Required Qualifications:	<p>The candidate will possess a bachelor's degree and a valid Illinois driver's license. Demonstrated word processing, database management and data entry skills; an understanding of academic credit and degree requirements; knowledge of computerized educational records systems. Must be able to interact well with students, faculty and staff. Excellent organizational, oral, written and listening skills. The successful candidate must be able to work in a position requiring public contact, exercise sound judgment, and assist a diverse student population in a multicultural environment. Bilingual in English/Spanish. Must be able to work a flexible schedule including some evening & weekend hours. Must be able to demonstrate the Morton College core values of compassion, fairness, respect, responsibility, tolerance and truth.</p>
Desirable Qualifications:	<p>3+ years' experience in educational recruiting or admissions preferably in a community college setting. Ability to work individually and within a group. Knowledge of Datatel-Ellucian Colleague System is a plus.</p>
Job Summary:	<p>Development and implementation of college marketing activities and student success initiatives. Develop new student and alumni recruitment strategies; and strengthen alumni relations <u>attends college fairs and individual visits at high schools, community organizations, churches, business, or wherever the need arises.</u> Strategically develops an annual work plan that includes a calendar of activities, events, and programs tailored to motivate and engage different segments of alumni <u>prospective students.</u></p>
Essential Job Functions	<p><u>Student Services</u></p> <ul style="list-style-type: none">• Develops and implements recruitment, retention and student success strategies.• Attends college fairs and individual visits to high schools and other forums, as needed.

Commented [MV1]: Change from range 5 to range 4 as we are removing the alumni relations piece

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- Coordinates large-scale events such as college fairs, open houses, parent engagement events at the high school and the college, campus tours and other recruitment activities.
- Conducts annual reviews and updates Dual Credit Program with assistance from area high school administrators and Morton College staff.
- Knowledgeable on international student enrollment
- Works closely with committees to plan and implement new initiatives as related to the College's mission of student success.
- Coordinates and leads the New Student Orientation Committee
- Trains and supervises the Student Leaders Program geared towards assisting recruitment activities, leading new student orientation, and supporting the student services division events
- Field questions and respond to inquiries from prospective students through various mediums (e.g. individual appointments, telephone, email and social networking.)
- Maintain and develop positive relationships with feeder high schools and other institutions.
- Prepare reports, surveys, and other informational studies.
- Alumni Relations**
- ~~Work with the Public Relations and Community Outreach team to develop, implement, and evaluate a comprehensive alumni relations communications plan including direct mail, email, web and social media.~~
- ~~Work with the Student Activities Office and Career Services develop and increase alumni involvement beyond graduation.~~
- ~~Ensure accurate and complete alumni database records; capture contact, program and career information for alumni via surveys, projects, correspondence, website, graduation reports and postal returns.~~

Other Duties:

- Perform other duties and special projects as assigned

Work Environment:

Work is generally performed within an office environment, with standard office equipment available. Due to position requirements the Recruitment Specialist may conduct their work at local high schools or at other off campus sites.

Physical Demands:

Some lifting of approximately 15-20lbs.

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Job Description: Recruitment Specialist

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Position Unit: Administration - Exempt
Professional Staff - Exempt
Faculty, Local 1600, A.F.T.
Adjunct Faculty, IEA-NEA
Classified Staff - Excluded
Classified Staff, Local 1600, A.F.T.
Classified Staff - Campus Safety, Local 73, SEIU, AFL-CIO
Classified Staff - Service Employees, Local 73, SEIU, AFL-CIO

Form, eff. 3/2015 Approved: mo/yr; Revised: 04/2016; 7/2016; 1/2017; 11/2018(keep all revision dates)

Job Description: Recruitment Specialist

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- ☐ Classified Staff - Part-Time, Local 1600, A.F.T
- ☐ Classified Staff - Part-Time, Non-Union

Employee signature below verifies that the employee has received and read the requirement, essential functions, duties of the position, and the conditions of employment for grant-funded positions.

Employee_____Date_____



Morton College

Job Description

Job Title: Open Educational Resources/Reference Librarian (~~part-time, less than 20 hours/wk.~~)

Range: Classified Staff ~~-- Part-Time, Non-Union~~ Full Time

Grant-Funded: N/A

Reports to and Evaluated by: Associate Dean – Learning Resource Center

Required Qualifications: Currently enrolled in ALA-accredited Master's in Library science program. Good oral/written communication skills. High energy, positive, service-oriented. Familiarity with existing copyright law and creative commons licensing Knowledge of computers including Microsoft Suite, Innovative Interfaces online catalog and periodical databases such as Firstsearch, Ebsco, Proquest.and OCLC.

Must be able to demonstrate the Morton College core values of compassion, fairness, respect, responsibility, tolerance and truth.

Desirable Qualifications: ALA accredited Master's of Library Science. Familiar with the growing number of OER repositories. Library instruction experience a plus.

Job Summary: Assists faculty in finding OER resources that match their subject area. .Provide Reference assistance at the Reference Desk assisting patrons with online databases and web resources. Provide Library instruction to patrons.

Essential Job Functions

- Becomes familiar with the growing number of OER repositories, the breadth and depth of the subjects covered.
- Assist Faculty in obtaining existing OER materials for classroom use.
- Assist Faculty in the creation of OER materials for classroom use.
- Maintain college repository of OER materials.
- Creates handouts and digital reference materials for faculty on OER and their use.

- Develops a collection of reference resources covering all aspects of OER and their use.
- Communicates and conducts presentations about textbook affordability issues.
- Serve patrons at Reference Desk
- Help patrons in use of online periodical databases
- Provide library instruction to Morton College classes
- May require evenings and weekends

Other Duties: • Other duties as assigned

Work Environment: Typical office environment

Physical Demands: Prolonged sitting. Some lifting up to 20 lbs. Some standing, stooping and bending.

Position Unit:

- ☐ Administration - Exempt
- ☐ Professional Staff - Exempt
- ☐ Faculty, Local 1600, A.F.T.
- ☐ Adjunct Faculty, IEA-NEA
- ☐ Classified Staff - Excluded
- ☒ ☐ Classified Staff, Local 1600, A.F.T.
- ☐ Classified Staff - Campus Safety, Local 73, SEIU, AFL-CIO
- ☐ Classified Staff - Service Employees, Local 73, SEIU, AFL-CIO
- ☐ Classified Staff - Part-Time, Local 1600, A.F.T.
- ☒ ☐ Classified Staff - Part-Time, Non-Union

Employee signature below verifies that the employee has received and read the requirement, essential functions, duties of the position, and the conditions of employment for grant-funded positions.

Employee _____ **Date** _____