



MORTON COLLEGE

COMMUNITY COLLEGE DISTRICT NO.

527 COOK COUNTY, ILLINOIS

Minutes for the Special Board Meeting

July 31, 2019

A Special Meeting of the Board of Trustees of Morton College was held Wednesday, July 31, 2019, beginning at 10:00 AM in the Morton College Board Room (221B) of Building B located at 3801 S. Central Avenue, Cicero, Illinois.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call

Present:

Fran Reitz, Chair
Anthony Martinucci, Vice Chair
Jose A. Collazo, Secretary
Frank J. Aguilar, Trustee
Susan Banks, Trustee
Joseph Belcaster, Trustee

Absent:

Melissa Cundari, Trustee
Edwin Leon, Advisory Student Member

Also Present:

Dr. Stanley Fields, President
Micheal Del Galdo, Attorney - Del Galdo Law Group, LLC.

4. Citizen Comments
None
5. Consent Agenda

Trustee Martinucci made a motion to approve the consent agenda items 5.1 through 5.20, as listed below. Trustee Collazo seconded the motion.

Ayes: Trustees Reitz, Martinucci, Collazo, Aguilar, Banks and Belcaster
Nays: None. Absent: Trustees Cundari and Advisory Student Member Leon. Motion Carried.

5. 1. Approval of the Consent Agenda-Items may be removed from the consent

agenda on the request of any one member. Items not removed may be adopted by general consent without debate. Removed items may be taken up either immediately after the consent agenda or placed later on the agenda at the discretion of the Board.

5. 2. Approval of the Minutes of Regular Meeting held on June 26, 2019
5. 3. Approval and Ratification of Accounts Payable and Payroll in the amount of \$2,757,509.00 and Budget Transfers in the amount of \$91,368.00 for the month of June 2019, as submitted.
5. 4. Approval of the Monthly Budget Report-for fiscal year to date ending June 2019 be received and filed for Audit, as submitted.
5. 5. Approval of the Treasurer's Report - June 2019 to be received and filed for Audit, as submitted.
5. 6. Approval of the Olga Bush Funds to be donated/transferred to the Morton College Foundation to be distributed as scholarships in the amount not to exceed, \$65,000 for Fiscal Year 2020.
5. 7. Approval of the following Facility Use Permits
 5. 7. 1. District 103 Toastmasters
5. 8. Approval of the Agreement between Richard Waszak, an Independent Consultant, and Morton College, Campus Safety Department \$35/hour, Effective, April 1, 2019
5. 9. Approval of MK Education for the Spring of 2019 semester for Veterinary Assistant and Pharmacy Technician Certification Courses in the amount of \$36,481.25, as submitted.
5. 10. Approval of the resolution accepting and approving the apparent responsible and responsive bidder for the Morton College toilet room renovations - Phase 1, in the amount of \$358,000.00
5. 11. Approval of the awarding of the contract for the 2019 campus pavement seal coating project to De Marr Sealcoating, Inc. for their low bid price of \$29,465.74.00.
5. 12. Approval of the submission of the capital project application form to the Illinois Community College Board requesting capital renewal funds in the amount of \$751,500.00 for building E ADA upgrades.
5. 13. Approval of out of state travel for the Association of Latino Professionals for America (ALPFA) to attend the National ALPFA Convention in Nashville, Tennessee, August 2 - August 6 with an estimated cost of \$2,2612.00.
5. 14. Approval of the continued membership with the League for Innovation through June, 2020 in the amount of \$3105.00, as submitted
5. 15. Approval of the Continued Membership in the Illinois Association of School Administrators for Fiscal Year 2020 in the amount of \$2,316.36
5. 16. Approval of the continued membership with the Association of Governing Boards of Universities and Colleges (AGB), through September, 2020 in the amount of \$3000.00, as submitted
5. 17. Approval of the continued membership with the Higher Learning Commission (HLC), for fy19-20 in the amount of \$5901.80, as submitted

5. 18. Approval of the continued membership with the Illinois Community College Trustee Association (ICCTA), for fy20 in the amount of \$5,570.00, as submitted
5. 19. Approval of the differential pay stipend report for Summer Semester 2019 in the amount of \$13,122.75, as submitted, pending additional class cancellations and/or additions
5. 20. Approval of the compensation report for adjunct faculty members teaching English 088,101, and 102, for the Summer Semester 2019 in the amount of \$1,778.24 as submitted, pending additional class cancellations and/or additions.

6. New Business

6. 1. Approval to direct the President to have printed the past five years of board meeting agendas and minutes for board review

Trustee Martinucci made a motion to strike 6.1. from the agenda. Trustee Collazo seconded the motion.

Ayes: Trustees Reitz, Martinucci, Collazo, Aguilar, Banks and Belcaster
Nays: None. Absent: Trustees Cundari and Advisory Student Member Leon.
Motion Carried.

6. 2. First reading of Board Policy 1.6.7, Conduct of Meetings, for approval at the August 28, 2019 Board Meeting

7. Personnel Action Items

7. 1. Approval of New Job Descriptions

Trustee Martinucci made a motion to approve the new job descriptions, as submitted. Trustee Collazo seconded the motion.

Ayes: Trustees Reitz, Martinucci, Collazo, Aguilar, Banks and Belcaster
Nays: None. Absent: Trustees Cundari and Advisory Student Member Leon.
Motion Carried.

7. 1. 1. Sign Language Interpreter (Part-Time)
7. 1. 2. HR Support Specialist
7. 1. 3. Peer Tutor (Part-time, 5-10 hrs. /wk.)
7. 2. Approval of the Updated Job Descriptions

Trustee Martinucci made a motion to approve the updated job descriptions, as submitted. Trustee Belcaster seconded the motion.

Ayes: Trustees Reitz, Martinucci, Collazo, Aguilar, Banks and Belcaster
Nays: None. Absent: Trustees Cundari and Advisory Student Member Leon.
Motion Carried.

7. 2. 1. Director of ACTE Grants and Compliance
7. 2. 2. Associate Dean of Adult and Career Technical Education
7. 2. 3. Computer Lab Paraprofessional (Help Desk Technician)

7.3. Approval of the Full-Time Employment Report

Trustee Martinucci made a motion to approve the new job descriptions, as submitted. Trustee Belcaster seconded the motion.

Ayes: Trustees Reitz, Martinucci, Collazo, Aguilar, Banks and Belcaster
Nays: None. Absent: Trustees Cundari and Advisory Student Member Leon.
Motion Carried.

- 7.3.1. Jazmyne Alzate, Financial Aid Assistant, effective August 1, 2019
 - 7.3.2. Jorge Mota Andrade, Biology Environmental Faculty, effective August 15, 2019
 - 7.3.3. Asiyya Ashraf, Biology Environmental Faculty, effective August 15, 2019
 - 7.3.4. Cara Bonick, PTA Instructor, effective August 15, 2019
 - 7.3.5. Lauren Caruso, Nursing Faculty, effective August 15, 2019
 - 7.3.6. Steven Duhon, HR Support Specialist, \$45,000.00 effective July 8, 2019
 - 7.3.7. Eduardo Frajman, Humanities Faculty, effective August 15, 2019
 - 7.3.8. Perla Santoyo, Administrative Assistant to the Executive Director of Institutional Advancement, \$40,000.00, effective August 12, 2019
 - 7.3.9. Christopher Wido, Fitness Center Manager, effective August 1, 2019
 - 7.3.10. Amanda Young, Welding Faculty, effective August 15, 2019
- ### 7.4. Approval of the Employment Agreements Effective July 1, 2018

Trustee Martinucci made a motion to approve the new job descriptions, as submitted. Trustee Belcaster seconded the motion.

Ayes: Trustees Reitz, Martinucci, Collazo, Aguilar, Banks and Belcaster
Nays: None. Absent: Trustees Cundari and Advisory Student Member Leon.
Motion Carried.

- 7.4.1. Irina Cline, Director of Community and Continuing Education, \$70,000.00 effective 6/30/19
 - 7.4.2. Sally Delgado, Director of Development and Alumni Relations, \$79,000.00, effective 6/10/19.
 - 7.4.3. Joseph Florio, Director of Campus Operations and Facilities, \$95,000.00, effective July 1, 2019
 - 7.4.4. Brandie Windham, Associate Dean of Arts and Sciences, \$75,000.00, effective August 1, 2019
- ### 7.5. Human Resource Reports-Information Only
- 7.5.1. Resignation Report
 - 7.5.1.1. Maria Marquez, Adjunct, effective July 23, 2019
 - 7.5.1.2. Mary Raymond, PTA Faculty/Academic Coordinator of Clinical Education, effective August 16, 2019
 - 7.5.2. Part-Time Employment Report

7. 5. 2. 1. Cynthia Arteaga, Service Aide-SDL, Common Grounds, \$13.44/hr, effective July 22, 2019
7. 5. 2. 2. Andrea Cervantes, Computer Lab Paraprofessional, \$13.54/hr, effective July 1, 2019
7. 5. 2. 3. Katiria Diaz, Service Aide-Admissions & Records, \$13.44/hr, effective July 8, 2019
7. 5. 2. 4. Aaron Rolle, Temporary Administrative Assistant, \$21.00/hr, effective July 22, 2019
7. 5. 2. 5. Yvis Vargas, Service Aide-Advising, \$13.44/hr, effective July 22, 2019

8. Adjournment

Trustee Martinucci made a motion to approve the new job descriptions, as submitted. Trustee Belcaster seconded the motion.

Ayes: Trustees Reitz, Martinucci, Collazo, Aguilar, Banks and Belcaster

Nays: None. Absent: Trustees Cundari and Advisory Student Member Leon. Motion Carried.

This meeting was adjourned at 10:19 am

/s/ Frances F. Reitz
Board Chair

/s/ Jose Collazo
Board Secretary