



MORTON COLLEGE

COMMUNITY COLLEGE DISTRICT NO.

527 COOK COUNTY, ILLINOIS

Minutes for the Regular Board Meeting

Wednesday, June 25, 2019

A Regular Meeting of the Board of Trustees of Morton College was held Wednesday, June 25, 2019, beginning at 11:00 AM in the Morton College Board Room (221B) of Building B located at 3801 S. Central Avenue, Cicero, Illinois.

1. Call to Order

2. Pledge of Allegiance

3. Roll Call

Present:

Fran Reitz, Chair

Anthony Martinucci, Vice Chair

Jose A. Collazo, Secretary

Frank J. Aguilar, Trustee

Joseph Belcaster, Trustee

Edwin Leon, Advisory Student Member

Absent:

Susan Banks, Trustee

Melissa Cundari, Trustee

Also Present:

Dr. Stanley Fields, President

Micheal Del Galdo, Attorney - Del Galdo Law Group, LLC.

4. Citizen Comments

Micheal Kott, Morton College, wanted to thank the Board for the opportunity to travel to Costa Rica.

5. Recognition

5. 1. ICCTA Annual Awards Banquet, June 7, 2019

5. 2. 2019 Skyway Annual Awards

5. 2. 1. Aaron Rolle - Illinois Skyway Male Sport Coach of the Year

5. 2. 2. Wayne Wentz - Illinois Skyway Athletic Hall of Fame

5. 2. 3. Laura Macias - Illinois Skyway Athletic Hall of Fame

5. 3. Eddie Tavarez - Drafted by Milwaukee Brewers in 21st round, pick 643

6. Reports

6. 1. ICCTA/ACCT - None

6. 2. Student Member-Edwin Leon

Reported on the PAV YMCA Seniors Resource Event hosted by PR and Community Outreach, ICCTA Award Ceremony, Berwyn Public Library Community Outreach and ICCB Trustee Training.

6. 3. Community Facilities Usage Report - Information Only

6. 4. Out of State Travel Report - Information Only

7. President's Report

7. 1. Strategic Plan

Dr. Keith McLaughlin reported on the addition of a PTA Tutor, recommendation of a Welding Instructor candidate, submission of a Title V grant and improvements of campus facilities.

7. 2. Strategic Enrollment Plan

Marisol Velazquez reported that the 1st phase of Guided Pathways has begun.

7. 3. Institutional Advancement

Blanca Jara reported on PR/Marketing and Hall of Fame Update

7. 4. Fitness Center, Blanca Jara shared a video of the fitness center development.

7. 5. Capital Improvements, Blanca Jara shared a video of the Capital Improvement Updates.

7. 6. Higher Learning Commission (HLC) - None

7. 7. Bookstore Management Partnership, Tara Gonzalez, Bookstore Manager reported on Follett Discover and Bookstore renovation.

7. 8. Finance Review, Mireya Perez reported on the Monthly Budget to Actual and the fy20 Tentative Budget.

8. Consent Agenda

Trustee Martinucci made a motion to approve the consent agenda items 10.1 through 10.24, as listed below. Trustee Collazo seconded the motion.

Advisory Vote – Student Member Leon: Aye

Ayes: Trustees Reitz, Martinucci, Collazo, Aguilar and Belcaster

Nays: None. Absent: Trustees Banks and Cundari. Motion Carried.

8. 1. Approval of the Consent Agenda-Items may be removed from the consent agenda on the request of any one member. Items not removed may be adopted by general consent without debate. Removed items may be taken up either immediately after the consent agenda or placed later on the agenda at the discretion of the Board.

8. 2. Approval and Ratification of Accounts Payable and Payroll in the amount of \$2,707,853.00 and Budget Transfers in the amount of \$79,970.00 for the month of May 2019, as submitted.

8. 3. Approval of the Monthly Budget Report-for fiscal year to date ending in May 2019 to be received and filed for Audit

8. 4. Approval of the Treasurer's Report - May 2019 to be received and filed for Audit
8. 5. Approval of the fy20 Tentative Budget
8. 6. Approval of facility usage for Mac Irvin Lady Fire
8. 7. Approval of the Continued Membership in the Illinois Consortium for International Studies and Programs (ICISP) for fy20 at a cost of \$750.00
8. 8. Approval of the Institutional Membership in the National Junior College Athletic Association (NJCAA) for the Men's and Women's Athletic Teams in the total amount of \$8,157.00 for fy 2020, as submitted
8. 9. Approval of the Institutional Membership in the National Alliance of Community and Technical Colleges (NACTC) for fy20 at a cost of \$2,000.00
8. 10. Approval of a Institutional Membership with Association of Community College Trustees (ACCT) in the amount of \$4,573.00 for fy20, as submitted
8. 11. Approval of the premium for liability insurance coverage from Illinois Community College Risk Management Consortium (ICCRMC) in the amount of \$235,087.00 for the fy20, as submitted
8. 12. Approval of Out of State Travel for President, Dr. Stan Fields, to attend the 2019 American Association of Community Colleges, Presidents Academy Summer Institute in Atlanta, GA from July 13-16, 2019 with the approximate cost of \$2100.00.
8. 13. Approval of the Out of State Travel for the Society of Hispanic Professional Engineers (SHPE) to attend the National Institute for Leadership Advancement in Phoenix, Arizona from July 31 – August 4, at an approximate cost of \$4,934.00
8. 14. Approval of the Out of State Athletic Travel for Sally Delgado to attend the 2019 NCJAA Summer Eligibility Seminar in Charlotte, NC, from June 18-19, 2019, with the approximate cost of \$1,011.92
8. 15. Approval of the Out of State Travel of Student Trustee Edwin Leon to attend the Association of Community College Trustees (ACCT), Governance Leadership Institute, August 8-10 in Washington, DC with the approximate cost of \$2000.00
8. 16. First reading of Board Policy 5.3.1 - Bidding, for approval at the July 24, 2019 Board Meeting
8. 17. Approval to purchase and install three (3) Johnson Controls/York Custom Air Handling Units for building A and D under Sourcewell contract #030817-JHN at a cost not to exceed \$654,633.00, as submitted
8. 18. Approval of manufacturer's warranty with Johnson Controls for the seven (7) roof top units. This extended warranty includes parts and labor including compressors at a cost not to exceed \$35,350.00
8. 19. Approval to submit the fy21 Resource Allocation Management Program (RAMP) to the Illinois Community Board, as submitted
8. 20. Approval of a resolution amending the May 6, 2003 settlement agreement and mutual release between Morton College and the Town of Cicero, as submitted
8. 21. Linda Caputi, Independent Consultant for Nursing in the amount not to exceed \$27,800.00

9. Personnel Action Items

9. 1. Human Resource Reports-Information Only

9. 1. 1. Resignation Report

9. 1. 1. 1. William Jacklin, Athletic Director, effective 6/30/19

9. 2. Approval of Job Descriptions

Trustee Martinucci made a motion to approve the Job Descriptions, as listed below. Trustee Belcaster seconded the motion.

Advisory Vote – Student Member Leon: Aye

Ayes: Trustees Reitz, Martinucci, Collazo, Aguilar and Belcaster

Nays: None. Absent: Trustees Banks and Cundari. Motion Carried.

9. 2. 1. Enterprise Systems Administrator, as submitted.

9. 2. 2. Administrative Assistant - Institutional Advancement, as submitted

9. 2. 3. Director of Development and Alumni Relations, as submitted

9. 2. 4. Fitness Center Manager, as submitted

9. 3. Approval of Revised Job Descriptions

Trustee Martinucci made a motion to approve the Revised Job Descriptions. Trustee Collazo seconded the motion.

Advisory Vote – Student Member Leon: Aye

Ayes: Trustees Reitz, Martinucci, Collazo, Aguilar and Belcaster

Nays: None. Absent: Trustees Banks and Cundari. Motion Carried.

9. 3. 1. Director of Community and Continuing Education, as submitted

9. 3. 2. Director of Corporate Education, as submitted

9. 3. 3. Skills for Daily Living Program Coordinator, as submitted

9. 4. Approval of the Full-Time Employment Report

Trustee Martinucci made a motion to approve the full-time employment report. Trustee Belcaster seconded the motion.

Advisory Vote – Student Member Leon: Aye

Ayes: Trustees Reitz, Martinucci, Collazo, Aguilar and Belcaster

Nays: None. Absent: Trustees Banks and Cundari. Motion Carried.

9. 4. 1. Mary Jo Buongiorno, Part-Time to Full-Time Skills for Daily Living Program Coordinator, \$60,255.00, effective 6/26/19

9. 4. 2. Alicia Cardona, Nursing Faculty, \$62,686.00, effective 8/5/19

9. 4. 3. Laurie Cashman, Dean of Adult Careers & Technical Education, \$105,000.00, effective 6/10/19

9. 4. 4. Carissa Davis, Director of Financial Aid, \$84,000.00, effective 6/17/19

9. 4. 5. Evelyn Jaquez, Health Careers Recruitment Specialist, \$49,115.00, effective 7/8/19

9. 4. 6. Carolyn Markel, Retention Specialist Nursing to Retention Specialist

Nursing/PTA, \$65,165.00, effective 7/1/19

9. 5. Closed Session

9. 5. 1. Approval to adjourn to Closed Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity, pursuant to 5 ILCS 120/2(c)(1), and the setting of a price for the sale or lease of property owned by the public body, pursuant to 5 ILCS 120/2(c)(7).

Chair Reitz made a motion to adjourn to closed session. Advisory Student Member Leon seconded the motion.

Upon departure of the Chair from the meeting Vice-Chair Martinucci assumed the role of Chair and called the Roll for approval to adjourn to closed session.

Advisory Vote – Student Member Leon: Nay

Ayes: None.

Nays: Martinucci, Collazo, Aguilar and Belcaster

Absent: Trustees Banks, Cundari and Reitz. Motion denied

9. 6. Approval of the Employment Agreements effective July 1, 2019

Trustee Belcaster made a motion to approve the Employment Agreements. Trustee Aguilar seconded the motion.

Advisory Vote – Student Member Leon: Aye

Ayes: Trustees Martinucci, Collazo, Aguilar and Belcaster

Nays: None. Absent: Trustees Banks, Cundari and Reitz. Motion Carried.

9. 6. 1. Maria Anderson, Executive Assistant to the President / Clerk of the Board, \$85,235.00
9. 6. 2. Melissa Ridyard, Executive Assistant to the Vice President of Administrative Services, \$65,900.00
9. 6. 3. Liliana Raygoza, Executive Assistant to the Assistant Provost, \$48,000.00
9. 6. 4. Ana Valdez, Executive Assistant to the Provost, \$50,000.00
9. 6. 5. Frank Marzullo, Vice President of Administrative Services, \$182,310.00
9. 6. 6. Keith McLaughlin, Provost, \$191,692.00
9. 6. 7. Mireya Perez, Chief Financial Officer/Treasurer, \$126,199.00
9. 6. 8. Lydia Falbo, Dean of Nursing & Health Sciences, \$115,953.00
9. 6. 9. Marlena Avalos-Thompson, Associate Dean of Academic Services, \$86,682.00
9. 6. 10. Blanca Jara, Executive Director of Institutional Advancement, \$85,000.00

- 9. 6. 11. Joseph Belcaster, Registrar, \$75,000.00
- 9. 6. 12. Magda Banda, Director of Institutional Research, \$88,462.00
- 9. 6. 13. Michael Brown, Associate Dean of Student Services, \$76,500.00
- 9. 6. 14. Laurie Cashman, Dean of Adult and Career Technical Education, \$105,000.00
- 9. 6. 15. Micheal Kott, Associate Dean Learning Resource Center, \$97,793.00
- 9. 6. 16. Derek Shouba, Associate Provost, \$118,460.00
- 9. 6. 17. Claudia Mosqueda, Associate Dean of Adult Ed & CTE, \$80,000.00
- 9. 6. 18. Ronald Lullo, Director of Human Resources/Title IX Coordinator, \$99,000.00
- 9. 6. 19. Suzanna Raigoza, Senior Accountant, \$72,100.00
- 9. 6. 20. Erika Tejada, Director of Grants & Compliance, \$74,263.00
- 9. 6. 21. Vanessa Parrish, Director of Corporation, Community & Continuing Education, \$74,900.00
- 9. 6. 22. Wendy Vega-Huezo, Associate Director of Human Resources, \$78,868.00
- 9. 6. 23. Ruben Ruiz, Chief Information Officer, \$131,552.00
- 9. 6. 24. Marisol Velazquez, Dean of Student Services, \$114,638.00
- 9. 6. 25. Gabriela Mata, Director of Student Activities, 57,000.00
- 9. 7. Approval of the compensation report for Adjunct Faculty Members teaching English 101, 102, 086, 071, 076, 151, and 152 for Spring Semester 2019 in the amount of \$6,861.01, as submitted

Trustee Belcaster made a motion to approve the compensation report for Adjunct Faculty Members teaching English 101, 102, 086, 071, 076, 151, and 152 for Spring Semester 2019 in the amount of \$6,861.01. Trustee Collazo seconded the motion.

Advisory Vote – Student Member Leon: Aye

Ayes: Trustees Martinucci, Collazo, Aguilar and Belcaster

Nays: None. Absent: Trustees Banks, Cundari and Reitz. Motion Carried.

- 9. 8. Approval of the addendum to the Adjunct Faculty Assignment/Employment Report for Spring Semester 2019 in the amount of \$17,838.90 as submitted, pending additional class cancellations and/or additions.

Trustee Belcaster made a motion to approve the addendum to the Adjunct Faculty Assignment/Employment Report for Spring Semester 2019 in the amount of \$17,838.90 as submitted, pending additional class cancellations and/or additions. Trustee Collazo seconded the motion.

Advisory Vote – Student Member Leon: Aye

Ayes: Trustees Martinucci, Collazo, Aguilar and Belcaster

Nays: None. Absent: Trustees Banks, Cundari and Reitz. Motion Carried.

- 9. 9. Approval of the Adjunct Consultation Stipend for Spring 2019 in the amount of \$9,014.48, as submitted.

Trustee Belcaster made a motion to approve the Adjunct Consultation Stipend for Spring 2019 in the amount of \$9,014.48. Trustee Collazo seconded the motion.

Advisory Vote – Student Member Leon: Aye

Ayes: Trustees Martinucci, Collazo, Aguilar and Belcaster

Nays: None. Absent: Trustees Banks, Cundari and Reitz. Motion Carried.

9. 10. Approval of the Morton College fy20 Organizational Chart, effective July 1, 2019, as submitted

Trustee Belcaster made a motion to approve the Morton College fy20 Organizational Chart. Trustee Collazo seconded the motion.

Advisory Vote – Student Member Leon: Aye

Ayes: Trustees Martinucci, Collazo, Aguilar and Belcaster

Nays: None. Absent: Trustees Banks, Cundari and Reitz. Motion Carried.

10. Adjournment

Trustee Belcaster made a motion to adjourn the Regular Meeting of the Board. Trustee Collazo seconded the motion.

Advisory Vote – Student Member Leon: Aye

Ayes: Trustees Martinucci, Collazo, Aguilar and Belcaster

Nays: None. Absent: Trustees Banks, Cundari and Reitz. Motion Carried.

This meeting was adjourned at 12:05 pm

/s/ Frances F. Reitz Board Chair

/s/ Tony Martinucci, Trustee

/s/ Jose Collazo Board Secretary