



MORTON COLLEGE

COMMUNITY COLLEGE DISTRICT NO.

527 COOK COUNTY, ILLINOIS

Minutes for the Regular Board Meeting

August 28, 2019

A Regular Meeting of the Board of Trustees of Morton College was held Wednesday, August 28, 2019, beginning at 11:00 AM in the Morton College Board Room (221B) of Building B located at 3801 S. Central Avenue, Cicero, Illinois.

1. Call to Order

2. Pledge of Allegiance

3. Roll Call

Present:

Fran Reitz, Chair

Anthony Martinucci, Vice Chair (by phone)

Jose A. Collazo, Secretary

Frank J. Aguilar, Trustee

Joseph Belcaster, Trustee

Melissa Cundari, Trustee

Edwin Leon, Advisory Student Member

Absent:

Susan Banks, Trustee

Also Present:

Dr. Stanley Fields, President

Courtney Willits, Attorney - Del Galdo Law Group, LLC.

4. Citizen Comments

Tim Truesdale, D201 Superintendent, presented a plaque in support of the Morton West Freshman Academy.

5. Recognition

5.1. 2019 National Institute Leaders Association certified 2 Morton College students as Chapter Leaders. Mr. Carlos Dominguez recognized Sandra Roman and Jose Luis Noboa.

5.2. Certificate of Achievement for Excellence in Financial Reporting

6. Reports

6.1. ICCTA/ACCT - None

6.2. Student Member-Edwin Leon reported on the Ignite Organization, Young

Women Run 2019, LaGrange Endless Summerfest and participation in the New Trustee Governance Leadership Institute in Washington, DC.

6.3. Community Facilities Usage Report - Information Only

6.4. Out of State Travel Report - Information Only

7. Correspondence

Thank you letter was read from Morton College Hall of Fame Recipient, Alyce Vujtech.

8. President's Report

8.1. Strategic Plan

Dr. Keith McLaughlin reported on the development of the Behavior Intervention Team.

Laurie Cashman, Dean of Adult and Career Technical Education, reported on having the largest increase in level gains in the state for Adult Education. Reported on the progress of the Welding Program, the Coding Mobile Application, the Fire/Science Program, and the Paralegal Program.

8.2. Strategic Enrollment Plan

Marisol Velazquez, Dean of Students, reported on the recruitment and retention plan. NSO, New Student Orientation, part 1 and 2, had over 600 students in attendance. A brief video of the event was shown.

8.3. Institutional Advancement

Blanca Jara, Executive Director of Institutional Advancement, reported on Welcome Week, CommUNITY event, B96, and Telemundo Campaign, the Fitness Center and West 40 Backpack Giveback Event. Gabriela Mata, Director of Student Activities, reported on The Flush Newsletter.

Irina Cline reported on Steamers Camp

8.4. Building E, Phase 2

Photos and a layout were presented. Projects included HVAC units, freight elevator project, toilet room renovations, and stairwells.

8.5. Higher Learning Commission (HLC) - None

8.6. CBA Negotiations

Dr. Fields provided an update to the Full-Time and Classified Staff

8.7. Finance Review

9. Consent Agenda

9.1. Approval of the Consent Agenda-Items may be removed from the consent agenda on the request of any one member. Items not removed may be adopted by general consent without debate. Removed items may be taken up either immediately after the consent agenda or placed later on the agenda at the discretion of the Board.

Trustee Cundari requested to remove action items 9.12 and 9.18.

Trustee Cundari made a motion to approve the items on the Consent Agenda, as amended, which includes Agenda items 9.1 through 9.11 and 9.13 through 9.17, as listed below. Advisory Member Leon seconded the motion.

Ayes: Trustees Reitz, Martinucci, Collazo, Aguilar, Belcaster, Cundari and Advising Member Leon

Nays: None. Absent: Trustee Banks. Motion carried.

9.2. Approval of the Minutes of the Special Meeting held on July 31, 2019

9.3. Approval and Ratification of Accounts Payable and Payroll in the amount of \$3,817,448.00 and Budget Transfers in the amount of \$0 for the month of July 2019, as submitted.

9.4. Approval of the Monthly Budget Report for the fiscal year to date ending in July 2019 to be received and filed for audit

9.5. Approval of the Treasurer's Report - July 2019 to be received and filed for audit, as submitted.

9.6. Approval of the Out of State Travel for the Society of Hispanic Professional Engineers (SHPE) to attend the National Institute for Leadership Advancement in Phoenix, Arizona from July 31 – August 4, at an approximate cost of \$4,934.00

9.7. Approval of the NAFSAA Membership renewal in the amount of \$2,545.00

9.8. Approval to participate as an active member of the Illinois Green Economy Network (IGEN) in the amount of \$3000.00 in dues.

9.9. Approval of the purchase of Planetarium Audio System Equipment from Sound, Inc. at a cost of \$27,722.00

9.10. Approval of continued extended services support agreement with Konica for the services of the college copiers/printers at the cost of \$777.63/month for 60 months.

9.11. Approval of the amended Athletico Contract at a cost not to exceed \$64,050.00

~~9.12. Approval of the purchase of 14 Apple computers for the Digital Art Lab and 6 Apple computers for the Library at the cost of \$45,440.00~~

9.13. Approval of the agreement renewal with Northern Training and Review, LLC. to provide powered industrial truck and aerial lift operator's training for one calendar year.

9.14. Approval of the three-year agreement for Blackboard Learning System Institutional License (Blackboard Course Delivery) for unlimited accounts in the amount of \$171,409.00 for fiscal years 2020, 2021 and 2022 from Blackboard, Inc., a sole source vendor

9.15. Approval of the clinical affiliation agreement with ICG Home Health Care Services.

9.16. Approval of a resolution approving and adopting a co-production agreement between Morton Community College and Vision Latino Theater Company

9.17. Approval of the purchase of new office furniture in buildings C and D, in the total amount of \$42,115.85 from Kentwood Office Furniture

~~9.18. Approval of the purchase of a 2020 Ford Super Duty F-250 pick-up truck under state contract at a cost not to exceed \$37,000.00~~

10. Personnel Action Items

10.1. Human Resource Reports-Information Only

10.1.1. Part-Time Employment Report

10.1.1.1. Samantha Nieves, Assistant Theater Manager, effective August 16, 2019 (transfer from Full-Time to Part-Time)

10.1.2. Retirement Report

10.1.2.1. Eileen Bonin, Coordinator of Duplication's, effective December 31, 2019

10.1.3. Resignation Report

10.1.3.1. Joanne W. Schochat, Academic Advisor, effective August 7, 2019

10.2. Approval of New Job Descriptions

Trustee Belcaster made a motion to approve the New Job Descriptions, as submitted. Trustee Collazo seconded the motion.

Ayes: Trustees Reitz, Martinucci, Collazo, Aguilar, Belcaster, Cundari and Advisory Student Member Leon.

Nays: None. Absent: Trustee Banks
Motion Carried.

10.2.1. Administrative Assistant – Athletics

10.2.2. Coordinator of Student Disability Services

10.2.3. Studio Lab Technician (Part-time, less than 20 hrs. /wk.)

10.3. Approval of Revised Job Descriptions

Trustee Belcaster made a motion to approve the Revised Job Descriptions, as submitted. Trustee Cundari seconded the motion.

Ayes: Trustees Reitz, Martinucci, Collazo, Aguilar, Belcaster, Cundari and Advisory Student Member Leon.

Nays: None. Absent: Trustee Banks
Motion Carried.

10.3.1. Recruitment Specialist

10.3.2. Open Educational Resources/Reference Librarian

9.12 Item 9.12 Approval of the purchase of 14 Apple computers for the Digital Art Lab and 6 Apple computers for the Library at the cost of \$45,440.00 was previously removed from consent agenda has been brought back for general discussion.

Trustee Collazo made a motion to approve the purchase of 14 Apple computers for the Digital Art Lab and 6 Apple computers for the Library at the cost of

\$45,440.00, as submitted. Trustee Belcaster seconded the motion.

Ayes: Trustees Reitz, Martinucci, Collazo, Aguilar, Belcaster, and Cundari
Nays: Advisory Student Member Leon Absent: Trustee Banks
Motion Carried.

9.18 Item 9.18 Approval of the purchase of a 2020 Ford Super Duty F250 pick-up truck under state contract at a cost not to exceed \$37,000.00 was previously removed from consent agenda has been brought back for general discussion.

Trustee Belcaster made a motion to approve the purchase of a 2020 Ford Super Duty F250 pick-up truck under state contract at a cost not to exceed \$37,000.00. Trustee Cundari seconded the motion.

Ayes: Trustees Reitz, Martinucci, Collazo, Aguilar, Belcaster, and Cundari and Advisory Student Member Leon.

Nays: None. Absent: Trustee Banks
Motion Carried.

11.0 Adjournment

Trustee Cundari made a motion to adjourn the Regular Meeting of the Board. Trustee Belcaster seconded the motion.

Ayes: Trustees Reitz, Martinucci, Collazo, Aguilar, Belcaster, Cundari and Advisory Student Member Leon.

Nays: None. Absent: Trustee Banks
Motion Carried.

This meeting was adjourned at 12:10 pm

/s/ Frances F. Reitz,
Board Chair

/s/ Jose Collazo,
Board Secretary