



# MORTON COLLEGE

COMMUNITY COLLEGE DISTRICT NO.

527 COOK COUNTY, ILLINOIS

Minutes for the Regular Board Meeting

Wednesday, September 25, 2019

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Agenda for Regular Meeting of the Board of Trustees of Morton College was held Wednesday, September 25, 2019, beginning at 11:00 AM in the Morton College Board Room (221B) of Building B located at 3801 S. Central Avenue, Cicero, Illinois.

1. Call to Order

The Regular Meeting of the Board of Trustees of Illinois Community College District No. 527 was called to order by Board Chair Frances F. Reitz, at 11:06 AM on Wednesday, September 25, 2019, in the Morton College Board Room (221-B)

2. Pledge of Allegiance

3. Roll Call

**Present:**

Fran Reitz, Chair  
Anthony Martinucci, Vice Chair  
Jose A. Collazo, Secretary  
Frank J. Aguilar, Trustee  
Susan Banks, Trustee  
Joseph Belcaster, Trustee  
Edwin Leon, Advisory Student Member

**Absent:**

Melissa Cundari, Trustee

**Also Present:**

Dr. Stanley Fields, President  
Michael Del Galdo, Attorney – Del Galdo Law Group, LLC.

4. Citizen Comments

Graciela Almazan, current student of Morton College and Berwyn resident, expressed her concerns about the time of the Board Meetings.

## 5. Recognition

5. 1. Society of Hispanic Professional Engineers (SHPE) walked the Greater Chicago Food Depository's 34th Annual Hunger Walk. Sandra Roman, Morton College student reported that 171 lbs of food was donated to Chicago Food Depository from the 34<sup>th</sup> Annual Hunger Walk
5. 2. Toula D. Kelikian, Ph.D. MSN, RN Doctoral Degree Conferred. Dr. Keith McLaughlin congratulated Toula on obtaining her RN Doctoral Degree.
5. 3. Bonnie Miculinic, Adjunct Faculty, published a textbook, *Latin American Culture & Civilization*. Dr. Derek Shouba recognized Ms. Miculinic for her work published. Ms. Miculinic expressed that she will fund a student scholarship on behalf of her mother.
- 5.4. Mark Litwicki, English Faculty, published a novel, "*Bogotano por Accidente*". Dr. Shouba recognized Mr. Litwicki for his work on writing this novel and for writing it in Spanish, which is not his native language.
5. 5. Marisol Velazquez, HACU Fellow for Inaugural *Academia de Liderazgo/Leadership Academy*. Dr. Keith McLaughlin congratulated Marisol Velazquez, Dean of Students Services for being selected as a 2019 fellow of the Leadership Academy of HACU

## 6. Reports

- 6.1. ICCTA/ACCT – None
- 6.2. Advisory Student Member Leon, reported that he had positive feedback from the new picnic tables recently bought and placed outside on the college grounds. He also expressed his concerns regarding the deteriorating conditions of the Morton College Baseball and Soccer Fields.
- 6.3. Morton College Foundation – Information Only
- 6.4. Out of State Travel Report - Information Only

## 6. President's Reports

7. 1. Strategic Plan  
Dr. Keith McLaughlin presented Dr. Lydia Falbo, Dean of Nursing and Health Sciences. Dr. Falbo reported on Olivet and BSN Dual Enrollment. She stated that the Nursing Program had an increase from 50 to 90 seats.
7. 2. Strategic Enrollment Plan  
Marisol Velazquez, Dean of Students Services reported that the enrollment for Fall 2019 went up by 7.0% on headcount, and went down 1.3% on credit hours, compared to last year.
7. 3. Institutional Advancement

Sally Delgado, Director of Development & Alumni Relations, presented the Fitness Center's personnel. Ms. Delgado reported the new hire of a conditioning and strengthening coach for Morton College athletics. Also, the Fitness Center is providing nutritional supplements for athletics. Ms. Delgado informed that the current enrollment in the fitness center is 514 students, 527 residents and 48 staff/faculty.

7. 4. Library Borrowing for District Residents

Mr. Michael Kott provided a presentation explaining the new Library Card Program that will make the Library available to all District No. 527 residents.

7. 5. Capital Improvement

A presentation on the Morton College Campus Capital improvement was presented to the Board. Advisory Student Member Leon commented on the delay in elevator's repairs.

7. 6. Higher Learning Commission (HLC).

Dr. Keith McLaughlin distributed booklets published by the Association of Governing Boards (AGB), for review in anticipation of visit in March.

The Board's Role in Financial Oversight

Effective Governing Boards

Making the Grade – How Boards Can Ensure Academic Quality

7. 7. CBA Negotiations

Dr. Fields provided an update

7. 8. Finance Review

Mireya Perez, Chief Financial Officer/Treasurer, reported on the Finance Report FY20 Budget.

8. Consent Agenda

8. 1. Approval of the Consent Agenda-Items may be removed from the consent agenda on the request of any one member. Items not removed may be adopted by general consent without debate. Removed items may be taken up either immediately after the consent agenda or placed later on the agenda at the discretion of the Board.

Trustee Belcaster made a motion to approve the items in the Consent Agenda, as amended, which includes Agenda items 8.1 through 8.21, as listed below. Trustee Collazo seconded the motion.

Ayes: Trustees, Reitz, Martinucci, Collazo, Aguilar, Banks, Belcaster and Advising Student Member Leon.

Nays: None. Absent: Trustee Cundari. Motion carried.

8. 2. Approval of the Minutes of the Regular August Board Meeting held on August 28, 2019.

8. 3. Approval and Ratification of Accounts Payable and Payroll in the amount of \$2,857,194.00 and Budget Transfers in the amount of \$81,770.00 for the month of

August 2019, as submitted.

8. 4. Approval of the Monthly Budget Report for fiscal year to date ending in August 2019 to be received and filed for audit.
8. 5. Approval of the Treasurer's Report - August 2019 to be received and filed for audit, as submitted.
8. 6. Approval of the Resolution adopting the Annual Budget for the fiscal year beginning July 1, 2019 and ending June 30, 2020, of the Illinois Community College District Number 527, as submitted
8. 7. Approval of the Athletic Out of State Travel, as submitted
8. 8. Approval of the Continued Membership in the Illinois Skyway Collegiate Conference in the total amount of \$2,050.00 for fy20, as submitted
8. 9. Approval of the interpreting services for special need students from Central Area Interpreter Referral Service (CAIRS) in an amount not to exceed \$150,000.00 for fy20
8. 10. Approval of the disposition of obsolete and worn-out equipment for an on-campus sale on Wednesday, October 16, 2019 per the list submitted.
8. 11. Approval for the Association of Latino Professionals For America (ALPFA), to send 16 students and 2 advisors to their ALPFA Midwest Regional Student Symposium in Minneapolis, MN on October 5, in the amount of \$5,140.00
8. 12. Approval for the purchase of 25 Apple computers for the Computer Information System Lab at the cost of \$56,800.00
8. 13. Approval for the Illinois Spina Bifida Association to host their holiday party in the Morton College Gymnasium Saturday, December 7th, 2019
8. 14. Approval of the Society of Hispanic Professional Engineers (SHPE) to send 6 students and 1 advisor to their SHPE National Convention in Phoenix, AZ from October 30 to November 3, in the amount of \$6,661.00
8. 15. Approval of the fy20 National Society of Leadership and Success (NSLS) Membership Renewal in the amount of \$1,300.00
8. 16. Approval for the out of state travel for Dr. Stan Fields to attend the 50th ACCT Leadership Congress in San Francisco, CA October 16-19, 2019 in the approximate amount of \$3,200.00
8. 17. Approval of the Continued Membership in the Illinois Council of Community College Presidents for fy20 in the amount of \$2,750.00
8. 18. Approval of the Adjunct Faculty Assignment/Employment Report for Fall Semester 2019 in the amount of \$761,412.19 as submitted, pending additional class cancellations and/or additions

8. 19. Approval of the Overload Employment Report for Fall Semester 2019 in the amount of \$316,294.10 as submitted, pending additional class cancellations and/or additions
8. 20. Approval of curriculum changes, as submitted
8. 21. Part-time Employment Report - Information Only
  8. 21. 1. Kathy Sacksteder, Physical Therapy Tutor, effective September 4, 2019
  8. 21. 2. Vanessa Silva, Peer Tutor, effective August 29, 2019
  8. 21. 3. Elizabeth Melgoza, Service Aide/Financial Aid, effective October 7, 2019
  8. 21. 4. Joel Quezada, Jr., Computer Lab, effective September 17, 2019
  8. 21. 5. Abigail Martinez, Service Aide/Adult Ed, effective October 7, 2019
  8. 21. 6. Paul Terronez, Math Tutor, effective September 23, 2019

9. New Business

9. 1. Full-Time Employment

9. 1. 1. Lisa Mathelier, ESL Faculty, effective October 1, 2019
9. 1. 2. Alison Gehrke, PTA Director, \$95,000.00, effective October 14, 2019

9. 2. Resignations

9. 2. 1. Nereida Arzola, Financial Aid Assistant, effective September 17, 2019

9. 3. Approval of New Job Descriptions

Trustee Belcaster made a motion to approve New Job Descriptions, as submitted. Trustee Aguilar seconded the motion.

Ayes: Trustees, Reitz, Martinucci, Collazo, Aguilar, Banks, Belcaster and Advising Student Member Leon.

Nays: None. Absent: Trustee Cundari Motion carried.

- 9.3.1. Director of Transitions and Special Programs, Adult and Career Technical Education (Full time)

9. 3. 2. Service Aide –Community and Continuing Education Programming (Part-time, less than 20 hrs. /wk.)

9. 4. Approval of the Resolution to Dedicate the Fitness Center to Cicero President Larry Dominick

Trustee Belcaster made a motion to approve the Resolution to Dedicate the Fitness Center to President Larry Dominick. Trustee Martinucci seconded the motion.

Ayes: Trustees, Reitz, Martinucci, Collazo, Aguilar, Banks, Belcaster and Advising Student Member Leon

Nays: None. Absent: Trustees Cundari. Motion carried.

10. Adjournment

Trustee Belcaster made a motion to adjourn the Regular Meeting of the Board Trustee Martinucci seconded the motion.

Ayes: Trustees, Reitz, Martinucci, Collazo, Aguilar, Banks, Belcaster and Advising Student Member Leon.

Nays: None Absent: Trustees Cundari. Motion carried.

This meeting was adjourned at 12:16 p.m.

/s/ Frances F. Reitz Board Chair

/s/ Jose Collazo Board Secretary