



# MORTON COLLEGE

COMMUNITY COLLEGE DISTRICT NO.

527 COOK COUNTY, ILLINOIS

Minutes for the Regular Board Meeting

Wednesday, November 20, 2019

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Agenda for Regular Meeting of the Board of Trustees of Morton College was held Wednesday, November 20, 2019, beginning at 11:00 AM in the Morton College Board Room (221B) of Building B located at 3801 S. Central Avenue, Cicero, Illinois.

1. Call to Order

The Regular Meeting of the Board of Trustees of Illinois Community College District No. 527 was called to order by Board Chair Frances F. Reitz, at 11:02 AM on Wednesday, November 20, 2019, in the Morton College Board Room (221-B)

2. Pledge of Allegiance

The Pledge of Allegiance was led by students from the Early Childhood Center at Morton College.

3. Roll Call

**Present:**

Frank Reitz, Chair  
Anthony Martinucci, Vice Chair  
Jose A. Collazo, Secretary  
Frank J. Aguilar, Trustee  
Joseph Belcaster, Trustee  
Edwin Leon, Advisory Student Member

**Absent:**

Susan Banks, Trustee  
Melissa Cundari, Trustee

**Also Present:**

Dr. Stanley Fields, President  
Michael Del Galdo, Attorney - Del Galdo Law Group, LLC

#### 4. Citizen Comments

Richard Vavra, resident of Berwyn, IL. President of the MC Foundation. Mr. Vavra requested action item 8.11 to be removed from the Consent Agenda. Benjamin Drury, resident of Chicago, IL. Full-time Faculty, Behavioral Sciences, presented a volunteer student survey on Campus.

Angela Hernandez shared with the Board that she felt there was a lack of commitment from the College to communicate to the Campus Community.

Student, Rodolfo Gonzalez stated that he felt there was a lack of communication regarding a student's arrest on November 14, 2019. He mentioned that he felt unsafe on Campus since the communication to students was unreliable.

#### 5. Recognition

##### 5. 1. Nurse Educator Fellowship fy20, Amy Green MSN, RN, USNR

Dr. Keith McLaughlin, Provost recognized Amy Green for her selection as a Nurse Educator Fellow by the Illinois Board of Higher Education. Amy Green was one of 19 distinguished educators selected from a group of 30 nominees from across Illinois. The amount of the fellowship award is \$10,000.00

##### 5. 2. 2019 Region VI Society of Hispanic Professional Engineers (SHPE) Regional Advisor Excellence Award, Carlos Dominguez

Dr. Keith McLaughlin introduced Carlos Dominguez, Full-time Faculty, Mathematics. Carlos expressed the SHPE Morton chapter received professional recognition at the 2019 SHPE National Convention that took place in Phoenix, AZ, from October 30<sup>th</sup> to November 3<sup>rd</sup>, 2019. Carlos Dominguez was selected as the recipient of the 2019 Region VI SHPE Regional Advisor Excellence Award. Region VI includes the states of Illinois, Indiana, Iowa, Kentucky, Michigan, Minnesota, Missouri, and Ohio; its membership is composed of 1387 students and 479 professionals.

##### 5. 3. Athletic Fall Honors

Blanca Jara, Executive Director of Institutional Advancement introduced Sally Delgado, Director of Development and Alumni Relations. Sally Delgado presented the following athletics:

**Volleyball All-Region IV District:** A Mikah Nevins, Maya Stovall

**All-Skyway Conference (Second Team):** Mikah Nevins

**All-Skyway Conference (Honorable Mention):** Maya Stovall Michelle Kosinski **Team accomplishments** 13-14 overall 3-4 in Skyway (5th place) Region IV quarterfinalist.

**Men's Cross Country All-Region IV:** Christian Serrano, Jonathan Garcia

**All-Skyway Conference:** Christian Serrano, Jonathan Garci,a Manuel Salinas, Dominick Lopez **Team accomplishments Skyway Conference champions Region IV runners-up 35th of 45 teams at NJCAA Division I nationals Women's Cross Country All-Region IV:** Katherine Sandoval

**All-Skyway Conference:** Katherine Sandoval Aileen Lopez Liliana Avitia

**Team accomplishments Skyway Conference runners-up Region IV (4th place) Men's Soccer All-American candidate:** Lukas Palma

**All-Region IV:** Lukas Palma, Patryk Kibler, Nyandoro Maldini

**All-Skyway Conference (First Team):** Lukas Palma, Patryk Kibler, Nyandoro Maldini **All-Skyway Conference (Second Team):** Adrian Barrera

**All-Skyway Conference (Honorable Mention):** Alexander Labastida, Alejandro Ramirez **Team accomplishments 18-5 overall 5-2 in Skyway 2nd in Skyway Region IV runners-up Women's Soccer All-Region IV (First Team):** Jennifer Gonzalez

**All-Region IV (Second Team):** Ruby Flores

**All-Skyway Conference (First Team):** Stephanie Hernandez

**All-Skyway Conference (Second Team):** Veronica Brito, Anibeth Bravo

**All-Skyway Conference (Honorable Mention):** Nataley Salgado, Jennifer Gonzalez **Team accomplishments 11-5-1 overall 3-3 in Skyway 3rd in Skyway**

**Region IV semifinalist Volleyball All-Region IV District A:** Mikah Nevins, Maya Stovall **Team accomplishments 13-14 overall 3-4 in Skyway 5th in Skyway Region IV quarterfinalist**

## 6. Reports

6. 1. ICCTA/ACCT - None
6. 2. Out of State Travel Report - Information Only

## 7. President's Report

### 7. 1. Strategic Plan

Dr. Keith McLaughlin introduced Micheal Kott, Associate Dean-Learning Resources Center. Micheal presented on the new online open educational resources, such as textbooks available at low or no cost for the students. Mr. Kott also introduced Catherine Galarza-Espino, who was recently hired as Full-time OER, Reference Librarian.

#### 7. 2. Strategic Enrollment Plan

Dr. Keith McLaughlin introduced Michael Brown, Interim Dean of Student Services. Michael Brown, presented on the enrollment practices as promoting presence, workshops, internal department collaboration, district engagement, and the personal interactions “we are all recruiters”. He informed that registration is open for Spring 2020.

#### 7. 3. Institutional Advancement

Gabriela Mata, Director of Students Activities presented on the planning of Morton College’s Food Pantry. Gabriela introduced the Panther Pantry Committee as follows: Blanca Jara, Jennifer Schreier, Cristal Hernandez, and Gabriela Mata. The Panther Pantry is located in Room 319 C and is open on Tuesdays and Wednesdays from 11 am - 2 pm and 4 pm - 6 pm.

#### 7. 4. Capital Improvements

Blanca Jara, Executive Director of Institutional Advancement, reported that the last day to donate for the Morton College Giving Tuesday Campaign will be December 3. Blanca informed that approximately 8 billboards will be placed around the District 527. She presented some pictures from the successful Planetarium Ribbon Cutting Ceremony. Blanca talked about the Veteran’s Appreciation Dinner hosted by Carissa Davis, Director of Financial Aid.

#### 7. 5. Higher Learning Commission (HLC) - None

#### 7. 6. Finance Review

Mireya Perez, Chief Financial Officer/Treasurer introduced the BDK auditors. BDK presented and distributed the Audit Report booklet to board members.

### 8. Consent Agenda

8. 1. Approval of the Consent Agenda-Items may be removed from the consent agenda upon the request of any one member. Items not removed may be adopted by general consent without debate. Removed items may be taken up either immediately after the consent agenda or placed later on the agenda at the discretion of the Board.

Trustee Martinucci made a motion to establish the Consent Agenda, which includes Agenda items 8.1 through 8.24, as listed below. Trustee Belcaster seconded the motion.

Ayes: Trustees, Reitz, Martinucci, Collazo, Aguilar, Belcaster and Advising Student Member Leon

Nays: None. Absent: Trustee Banks, Trustee Cundari. Motion carried.

Trustee Martinucci made a motion made a motion to approve the items in the Consent Agenda, which includes agenda items 8.1 through 8.24, as listed below. Trustee Collazo seconded the motion.

Ayes: Trustees, Reitz, Martinucci, Collazo, Aguilar, Belcaster and Advising Student Member Leon.

Nays: None. Absent: Trustee Banks, Trustee Cundari. Motion carried

8. 2. Approval of the Minutes of the Regular Board Meeting held on October 23, 2019

8. 3. Approval and Ratification of Accounts Payable and Payroll in the amount of \$2,879,322.00 and Budget Transfers in the amount of \$0 for the month of October 2019, as submitted.

8. 4. Approval of the Monthly Budget Report for the fiscal year to date ending in October 2019 to be received and approved, as submitted

8. 5. Approval of the Treasurer's Report - October 2019 to be received and filed for audit, as submitted.

8. 6. Approval of the estimated 2019 Tax Levy of \$9,891,440.00 which represents a 2.38% or a \$230,380.00 increase from the \$9,661,060.00 Cook County extended 2018 Tax Levy.

8. 7. Approval of the Annual Financial Report for fy19 and the accompanying communication prepared by BKD, LLP Auditors.

8. 8. Approval of the Institutional Membership in the National Council for State, authorization reciprocity agreement for fy20 for the annual fee in the amount of \$4000.00, as submitted

8. 9. Approval of the changes in Curriculum, as submitted

8. 10. Approval of the fee waiver for the facility usage for Illinois Spina Bifida Association approved at the October Board Meeting.

8. 11. Approval of the revised Board Policy 8.11, Conflict of Interest, as presented at the October 23, 2019 Board Meeting.

8. 12. Approval of the Adjunct Faculty Stipend Report for Fall 19, Term 2 in the amount of \$122,416.11, as submitted.

8. 13. Approval of the Membership for Literacy Works in the amount of \$1,200.00 until the end of the current fiscal year as submitted.

8. 14. Approval of the Annual APTA Membership fee for Jennifer Reft in the amount of \$505.00, as submitted

8. 15. Approval of the Annual CAPTE Accreditation Fee in the amount of \$4500.00, as

submitted

8. 16. Approval of the Annual International Nursing Association for Clinical Simulation and Learning (INACSL) Membership fee in the amount of \$532.00, as submitted

8. 17. Approval of the Out of State Travel for Dr. Stan Fields to attend the ACCT National Legislative Summit Conference in Washington, DC, February 9 -12, 2020 at the cost of approximately \$2600.00

8. 18. Approval of the Out of State Travel for the Campus Activities Board (CAB) to attend the Association for the Promotion of Campus Activities (APCA) National Convention in Orlando, Florida, March 4th - 8th, 2020. Four students and one advisor will attend at the cost of approximately \$6,395.00, as submitted.

8. 19. Approval of the compensation report for Adjunct Faculty members teaching English 101,102, 086, 088, 071, 076, 151 and 152 for Fall semester 2019 in the amount of \$6,166.19, as submitted.

8. 20. Approval of Updated Job Descriptions  
8. 20. 1. Retention and Compliance Specialist

8. 21. Approval of New Job Description  
8. 21. 1. Health Careers Programs Simulation Lab Program Coordinator/Tenured Faculty Position

8. 22. Approval of Resignations  
8. 22. 1. Amara Kelikian, Simulation Lab Assistant, effective October 28, 2019

8. 23. Approval of Retirement  
8. 23. 1. Dr. James Grice, Faculty, effective May 31, 2020

8. 24. Approval of Full-Time Employment  
8. 24. 1. Diego Aleman Santiaguillo, Recruitment Specialist, \$49,115.00, effective December 4, 2019  
8. 24. 2. Nydia Jaimes, Coordinator of Success/Financial Aid, effective October 24, 2019

## 9. Adjournment

Trustee Martinucci made a motion to adjourn the Regular Meeting of the Board Advising Student Member Leon seconded the motion

Ayes: Trustees, Reitz, Martinucci, Collazo, Aguilar, Belcaster, and Advising Student Member Leon.

Nays: None Absent: Trustees Banks, Trustee Cundari Motion carried.

This meeting was adjourned at 12:37 p.m.

/s/ Frances F. Reitz, Board Chair

/s/ Jose Collazo, Board Secretary