



Morton College

Regular Meeting

Wednesday, December 18, 2019 11:00 AM



MORTON COLLEGE

COMMUNITY COLLEGE DISTRICT NO. 527

COOK COUNTY, ILLINOIS

Agenda for the Regular Meeting

Wednesday, December 18, 2019

Agenda for the Regular Meeting of the Morton College Board of Trustees of Illinois Community College District No. 527, Cook County, to be held at 11:00 AM on Wednesday, December 18, 2019, in the Morton College Board Room (221B) of Building B located at 3801 S. Central Avenue, Cicero, Illinois.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Motion to Declare a Vacancy in the position of Member of the Board of Trustees for Morton Community College District 527.
5. Citizen Comments
6. Recognition
 6. 1. Mary T. Washington Wylie Internship Preparation Program, Miguel Gutierrez, Morton College student tutor for accounting.
7. Reports
 7. 1. ICCTA - ACCT
 7. 2. Out of State Travel Report - Information Only
8. President's Report
 8. 1. Strategic Plan
 8. 2. Strategic Enrollment Plan
 8. 3. Institutional Advancement
 8. 4. Capital Improvements
 8. 4. 1. Theatre Management
 8. 5. Higher Learning Commission (HLC)

8. 5. 1. HLC visit to Morton College, March 9 - 10, 2020

8. 6. Finance Review

9. Consent Agenda

9. 1. Approval of the Consent Agenda-Items may be removed from the consent agenda on the request of any one member. Items not removed may be adopted by general consent without debate. Removed items may be taken up either immediately after the consent agenda or placed later on the agenda at the discretion of the Board.
9. 2. Approval of the Minutes of the Regular Board Meeting held on November 20, 2019
9. 3. Approval and Ratification of Accounts Payable and Payroll in the amount of \$3,677,596.00 and Budget Transfers in the amount of \$10,850.00 for the month of November 2019, as submitted. 7
9. 4. Approval of the Monthly Budget Report for fiscal year to date ending in November 2019 to be received and approved, as submitted 70
9. 5. Approval of the Monthly Treasurer's Report for November 2019 to be received and filed for audit, as submitted. 85
9. 6. Approval of the changes in Curriculum, as submitted 87
9. 7. Approval of the revised Board Policy 5.3.1, Bidding, as presented at the June 24, 2019 Board Meeting 90
9. 8. Approval of the Adult Education Adjunct Faculty consultation hours report for Fall 2019, in the amount of \$6,969.02, as submitted 91
9. 9. Approval of the Adjunct Faculty consultation hours report for Fall 2019, in the amount of \$10,266.56 as submitted. 95
9. 10. Approval of the addendum to the Adjunct Faculty Assignment /Employment report for Fall 2019 in the amount of \$13,350.60, as submitted, pending additional class cancellations and/or additions 99
9. 11. Approval of the Institutional Membership in the Illinois Community College Trustees Association (ICCTA) for fy20 in the amount of \$5,570.00 (2nd payment), as submitted 103
9. 12. Approval of the Institutional Membership in the American Association of Community Colleges (AACC) for fy20, in the amount of \$6,461.00, as submitted 104
9. 13. Approval of the Institutional Membership in the Illinois Council of Community College Presidents (ICCCP) in the amount of \$2,500.00 (1st of 3 annual installments), as submitted 106
9. 14. Approval of the agreement with 3OE Higher Education Solutions, an Independent Contractor - to assist with activities associated with the implementation, tracking, and reporting of the Department of Education Title III Grant, and to serve as an Independent Evaluator of the grant, in compliance with grant requirements - in the amount not to exceed \$38,997.00, effective from January 1, 2020 to September 30, 2020, as submitted 107

9. 15. Approval of the agreement between The Greater Chicago Food Depository (GCFD) and Morton College, effective January 1, 2020 - June 30, 2020	118
9. 16. Approval of the submission of the Capital Project Application form to the Illinois Community College Board requesting Capital Renewal funds in the amount of \$732,612.00 for the masonry restoration project	132
9. 17. Approval of the submission of the Capital Project Application form to the Illinois Community College Board requesting Capital Renewal funds in the amount of \$767,290.00 for the roof replacement and repair project	135
9. 18. Approval of the submission of the Capital Project Application form to the Illinois Community College Board requesting Capital Renewal funds in the amount of \$431,269.00 for the storage-building project.	138
9. 19. Approval of the Employment Agreement of Carissa Davis, Director of Financial Aid, \$84,000.00, effective December 18, 2019	141
9. 20. Approval of the payment on the MK Education invoices for Fall 2019 Veterinary Assistant (VET 001 01 and VET 001 01A) in the amount of \$45,000.00 and the Pharmacy Technician (HCR 001 01) classes, in the amount of \$15,150.00, as submitted.	153
9. 21. Approval of the Calendar of Regular Board Meetings from January through December 2020	164
9. 22. Approval of the Resolution approving and adopting an agreement between Morton College and Giampaolo-Brolley, LLC, to provide consulting services with respect to Morton's Fine Arts Program and structure of events put on in the Jedlicka Performance Arts Center ("the Services"), in the amount of Year One (2020), \$50,000.00; Year Two (2021), \$35,000.00; Year Three (2022), \$35,000.00, effective on January 1, 2020	165
9. 23. Approval of Updated Job Descriptions	
9. 23. 1. Campus Police Lieutenant	186
9. 24. Approval of New Job Description	
9. 24. 1. Campus Police Administrative Sergeant	190
9. 24. 2. Title III Morton College Success STEM Grant Program Director	193
9. 24. 3. Campus Police Afternoon Sergeant	198
9. 24. 4. Physical Therapist Assistant (PTA) Program Lab Assistant, Part-Time	202
9. 25. Approval of Resignations	
9. 25. 1. Nydia Jaimes, Financial Aid Assistant, effective December 20, 2019	
9. 25. 2. Jenna Strawbridge, PT Circulation Librarian, effective December 12, 2019	
9. 25. 3. Willie Merrill, PT PTA Lab Assistant, effective December 13, 2019	
9. 25. 4. Benjamin Drury, Behavioral Sciences, effective December 13, 2019	
9. 26. Approval of Retirement	
9. 26. 1. Paul Lubenkov, Adjunct Faculty, (notified November 8, 2019) effective August 1, 2018	

- 9. 27. Approval of Termination
 - 9. 27. 1. K. Russell Walker, Nursing Faculty, effective December 13, 2019
- 9. 28. Approval of Full-Time Employment
 - 9. 28. 1. Tanya Jaimes, Assessment and Instructional Resources Specialist, \$43,003.00, effective January 6, 2020
 - 9. 28. 2. Mihir Dharwadkar, Mathematics Faculty, effective January 9, 2020
 - 9. 28. 3. Shannon Martino, Humanities and Fine Arts Faculty, effective January 9, 2020
 - 9. 28. 4. Malisa Avila, Nursing Faculty, effective January 9, 2020
 - 9. 28. 5. Tarun Gidwani, Computer Information System Faculty, effective January 9, 2020
- 9. 29. First reading of Board Policy 2.7.1, Posting of Notices and Information, to be approved at the January 22, 2020 Board Meeting 208
- 10. Motion to approve the Resolution authorizing the 2019 Tax Levy and certifying compliance with the truth in Taxation Act, as submitted 212
- 11. Motion to Appoint an Individual to Fill the Vacancy for the position of Member of the Board of Trustees for Morton Community College District 527.
- 12. Adjournment



TRAVEL REPORT

Regular Meeting of the Morton College Board of Trustees
December 18, 2019

(Per Board Policy)

<u>NAME</u>	<u>DATE(S)</u>	<u>DESTINATION</u>	<u>PURPOSE</u>	<u>COST</u>
Jennifer Reft	2/13/20- 2/15/20	Denver, CO	APTA Conference	\$2,095

From: [Mireya Perez](#)
To: [Stan Fields](#)
Cc: [Maria Anderson](#)
Subject: FW: Action Item 8.1 for 12/18/2019 Board Meeting
Date: Thursday, December 5, 2019 4:12:11 PM
Attachments: [Board AS Totals 11.30.19.pdf](#)
[Payroll Register 11.30.19.pdf](#)
[Payroll Register 11.15.19.pdf](#)
[CK Register 11.30.19.pdf](#)
[BT 11.30.19.pdf](#)

Approved.

Thanks,

Mireya Perez

Chief Financial Officer/ Treasurer

Morton College

3801 South Central Ave

Cicero, IL 60804

Phone (708) 656-8000 ext 2289

Fax (708) 656-3194

From: Suzanna Raigoza
Sent: Thursday, December 5, 2019 12:45 PM
To: Mireya Perez
Subject: Action Item 8.1 for 12/18/2019 Board Meeting
Propose Action: THAT THE BOARD APPROVE AND RATIFY ACCOUNTS PAYABLE AND PAYROLL FOR THE MONTH OF NOVEMBER 2019 IN THE AMOUNT OF \$3,677,596 AND BUDGET TRANSFERS IN THE AMOUNT OF \$10,850 AS SUBMITTED.
Rationale: [Required by Chapter 110, ACT 805, Section 3-27 of the Illinois Compiled Statutes]
Attachments: Resolution, Accounts Payable and Payroll Records
Thank you,
Suzanna Raigoza
Senior Accountant
Morton College
3801 S Central Ave
Cicero, IL 60804
P: 708-656-8000 ext 2305
F: 708-656-3194

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BE IT HEREBY RESOLVED THAT accounts payable and payrolls for the month of November, 2019 be approved and/or ratified in the amount of \$3,677,596 as listed on the attached sheet and supported by vouchers, invoices, purchase orders, and payroll registers, made available and referred to as necessary, and summarized as follows:

Current Funds (01),

Cash Disbursements -		
Monthly	11/30/2019	1,181,781
Payroll	11/15/2019	742,057
Payroll	11/30/2019	750,434
Student Refunds	11/30/2019	<u>147,195</u>
		2,821,467

O&M Restricted Fund (03)

Cash Disbursements -		
Monthly	11/30/2019	<u>856,129</u>
TOTAL ALL FUNDS		<u>\$3,677,596</u>

AND BE IT FURTHER RESOLVED THAT budget transfers in the amount of \$10,850 be approved as outlined on the attached Journal No. 1 entry dates attached hereto.

AND BE IT FURTHER RESOLVED THAT the treasurer of Morton College is hereby authorized and directed to make payments as listed and/or summarized above.

PASSED this 18th day of December by the Board of Trustees, Morton College, Community College District no. 527, Cicero, Illinois.

Morton College - Payroll Register - Period Ending November 15, 2019

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
11/15/2019	0002980	Abate, Nannette	\$1,217.99
11/15/2019	0002911	Abdel-Jaber, Nellie	\$487.20
11/15/2019	0000770	Abrahamson, Maura	\$5,839.83
11/15/2019	0000835	Alcala, Sandra	\$2,289.42
11/15/2019	0003069	Alexandru, Vica	\$758.40
11/15/2019	0003324	Alonso, Erika	\$1,591.67
11/15/2019	0000809	Alonso, Hernan	\$1,476.34
11/15/2019	0111441	Alzate, Jazmyne	\$1,791.79
11/15/2019	0181767	Anderson, Maria	\$3,601.46
11/15/2019	0192221	Andrade, Jorge	\$2,729.33
11/15/2019	0165928	Andujar, Rey	\$379.07
11/15/2019	0000749	Angelilli, Jennifer	\$2,172.54
11/15/2019	0156009	Arias, Olga	\$721.60
11/15/2019	0200290	Ashraf, Asiyya	\$2,650.76
11/15/2019	0000799	Avalos-Thompson, Marlena	\$3,989.54
11/15/2019	0043535	Avila, Malisa	\$911.83
11/15/2019	0000873	Baffa, John	\$5,134.17
11/15/2019	0197414	Balek, Ludwig	\$2,824.61
11/15/2019	0000740	Banda, Magda	\$3,685.92
11/15/2019	0192466	Banks, Theodora	\$441.21
11/15/2019	0000781	Barajas, Sandra	\$1,849.33
11/15/2019	0003074	Barnat, Martin	\$609.00
11/15/2019	0003075	Behling, William	\$1,228.61
11/15/2019	0178376	Belcaster, Joseph	\$3,125.00
11/15/2019	0000750	Belcaster, Nicholas	\$1,894.30
11/15/2019	0003079	Bland, Pamela	\$388.67
11/15/2019	0000845	Bluemer, Judy	\$7,429.32
11/15/2019	0003082	Bondlow, Fred	\$379.20
11/15/2019	0166671	Bonick, Cara	\$2,909.86
11/15/2019	0000918	Bonin, Eileen	\$2,096.33
11/15/2019	0076654	Bradley, Adam	\$1,696.88
11/15/2019	0157079	Brasher, Stephen	\$379.07
11/15/2019	0002984	Bridges, Maureen	\$2,072.93
11/15/2019	0197675	Brown, Michael	\$3,237.50
11/15/2019	0000915	Bulat, Cheryl	\$375.00
11/15/2019	0184720	Buongiorno, Joseph	\$400.00
11/15/2019	0182499	Buongiorno, Mary	\$2,510.63

Morton College - Payroll Register - Period Ending November 15, 2019

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
11/15/2019	0194040	Burandt, Edmund	\$1,420.21
11/15/2019	0003095	Burns, David	\$398.39
11/15/2019	0191822	Buzruk, Anupama	\$344.70
11/15/2019	0013691	Caicedo, Sally	\$1,860.44
11/15/2019	0194871	Callon, Michael	\$2,639.56
11/15/2019	0156441	Campbell, Dana	\$1,443.21
11/15/2019	0003098	Campos, Veronica	\$609.00
11/15/2019	0156655	Cappetta, Leilani	\$2,293.79
11/15/2019	0200240	Cardona, Alicia	\$3,331.92
11/15/2019	0200455	Caruso, Lauren	\$3,474.17
11/15/2019	0000924	Casey, Craig	\$6,902.45
11/15/2019	0000829	Casey, Robert	\$4,410.71
11/15/2019	0192108	Cashman, Laurie	\$4,375.00
11/15/2019	0002990	Castillo, Carolina	\$1,800.50
11/15/2019	0192109	Ceaser, Sanyea	\$2,588.25
11/15/2019	0057275	Cebelinski, Joseph	\$1,791.79
11/15/2019	0159466	Cervantes, Isabel	\$1,583.96
11/15/2019	0085548	Chapp, Geanabelle	\$3,811.92
11/15/2019	0184815	Chiappetta, Joseph	\$845.64
11/15/2019	0002998	Chin, Dixon	\$777.35
11/15/2019	0002995	Choudhury, Parsa	\$796.78
11/15/2019	0000884	Cienfuegos, Lillian	\$1,857.83
11/15/2019	0181564	Cisco Jr, Taylor	\$689.41
11/15/2019	0003192	Cisneros, Sharon	\$379.20
11/15/2019	0094966	Clemente, Antonio	\$2,233.71
11/15/2019	0162406	Cline, Irina	\$2,916.67
11/15/2019	0007800	Corral, Iris	\$721.60
11/15/2019	0003191	Corte, Anthony	\$962.14
11/15/2019	0199979	Creighton, Shana	\$1,433.93
11/15/2019	0000794	Crockett, Janet	\$4,762.53
11/15/2019	0196595	Cuesta, Gonzalo	\$923.35
11/15/2019	0000843	Davidson, Jody	\$2,906.12
11/15/2019	0200047	Davis, Carissa	\$3,500.00
11/15/2019	0000790	De La Torre, Refugio	\$2,356.68
11/15/2019	0190883	Delgado, Sally	\$3,341.67
11/15/2019	0200487	Deloera, Lacey	\$1,844.50
11/15/2019	0182919	Denson, Ryan	\$882.43

Morton College - Payroll Register - Period Ending November 15, 2019

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
11/15/2019	0003233	DeRose, Mary	\$200.00
11/15/2019	0000763	Diaz, Maria	\$1,702.00
11/15/2019	0160009	Dillinger, Benjamin	\$755.20
11/15/2019	0000917	Dominguez, Carlos	\$3,411.31
11/15/2019	0003185	Drew, John	\$1,763.81
11/15/2019	0170558	Drury, Benjamin	\$2,446.76
11/15/2019	0000735	Duhon, Steven	\$1,875.00
11/15/2019	0003183	Dukes, Jackie	\$758.40
11/15/2019	0003181	Dutt, Eric	\$379.20
11/15/2019	0195025	Edgar, Jason	\$3,559.36
11/15/2019	0200723	Elutilo, Olugbenga	\$992.72
11/15/2019	0005692	Enstrom, Elena	\$1,461.58
11/15/2019	0003004	Erkins, Mary	\$730.79
11/15/2019	0003179	Eshafi, Nouri	\$777.34
11/15/2019	0000828	Fabiyi, Edith	\$3,028.00
11/15/2019	0003208	Falbo, Lydia	\$4,831.38
11/15/2019	0003210	Farina, Peter	\$949.80
11/15/2019	0000814	Favela, Martha	\$1,833.25
11/15/2019	0000777	Felice, Susan	\$1,766.35
11/15/2019	0024667	Festa, John	\$347.66
11/15/2019	0079155	Fields, Stanley	\$11,678.55
11/15/2019	0193664	Florio, Joseph	\$4,008.33
11/15/2019	0092824	Folkers, Jeff	\$1,678.29
11/15/2019	0162452	Foltz, Chris	\$1,260.95
11/15/2019	0160558	Fortier, Jr, George	\$1,484.46
11/15/2019	0003006	Fram, Harriet	\$1,295.58
11/15/2019	0000938	Gan, Xiaoling	\$3,316.08
11/15/2019	0000838	Garcia-Searle, Brenda	\$2,069.70
11/15/2019	0170257	Gasca, Guillermo	\$2,308.79
11/15/2019	0000935	Gatyas, Kenton	\$5,230.09
11/15/2019	0201847	Gehrke, Alison	\$4,008.33
11/15/2019	0000724	Gilligan, Brian	\$3,576.59
11/15/2019	0040272	Gilmartin, Beth	\$1,149.00
11/15/2019	0000896	Ginley, Steven	\$3,933.54
11/15/2019	0156018	Glover, Brian	\$606.11
11/15/2019	0173329	Gonzalez, Sotero	\$689.41
11/15/2019	0200291	Gonzalez, Susana	\$538.28

Morton College - Payroll Register - Period Ending November 15, 2019

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
11/15/2019	0192827	Gourlay, Jonathan	\$3,363.46
11/15/2019	0197670	Graham, Leslie	\$2,083.33
11/15/2019	0189759	Green, Amy	\$3,358.62
11/15/2019	0000892	Grice, James	\$6,984.33
11/15/2019	0190271	Guansing, Melania	\$1,544.24
11/15/2019	0000788	Gutierrez, Rosa	\$2,355.39
11/15/2019	0003110	Halm, James	\$796.78
11/15/2019	0000805	Halmon, Jamie	\$3,027.95
11/15/2019	0003012	Halsey, Meg	\$1,263.99
11/15/2019	0177808	Harmon, Loretta	\$1,034.11
11/15/2019	0198760	Harris, Brittany	\$828.72
11/15/2019	0003118	Hayward, James	\$551.52
11/15/2019	0165694	Helmus, Sara	\$3,626.04
11/15/2019	0193606	Hernandez, Francisco	\$3,458.66
11/15/2019	0000841	Herrera, Michelle	\$2,314.42
11/15/2019	0159384	Herrmann, Julianne	\$3,556.51
11/15/2019	0002953	Hirsch, Maynard	\$407.33
11/15/2019	0003127	Hubacek, Scott	\$812.00
11/15/2019	0000922	Huff, Cheryl	\$730.79
11/15/2019	0002912	Imburgia, Joseph	\$3,486.03
11/15/2019	0061134	Iniquez, Jennifer	\$2,662.33
11/15/2019	0174916	Iniquez, Michael	\$1,319.98
11/15/2019	0000876	Jaimes, Nydia	\$2,242.75
11/15/2019	0002876	Jaquez, Evelyn	\$2,046.46
11/15/2019	0107686	Jara, Blanca	\$3,591.67
11/15/2019	0156123	Jeffries, Nancy	\$1,583.96
11/15/2019	0003136	Jenkins, Anthony	\$911.52
11/15/2019	0000785	Johnson, Caroline	\$2,353.17
11/15/2019	0060105	Jonas, David	\$3,494.60
11/15/2019	0200722	Jordan, Martinique	\$621.55
11/15/2019	0003017	Jundt, Gene	\$796.78
11/15/2019	0003021	Kamien, Linda	\$758.39
11/15/2019	0003153	Karasek, Robert	\$609.00
11/15/2019	0000870	Kasprowicz, Michael	\$4,596.67
11/15/2019	0003157	Kelikian, Toulia	\$4,191.64
11/15/2019	0106675	Khalifeh, Khalaf	\$1,052.50
11/15/2019	0200721	Kilheeneey, Heather	\$661.82

Morton College - Payroll Register - Period Ending November 15, 2019

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
11/15/2019	0165341	Klementzos, Jennifer	\$1,826.83
11/15/2019	0165951	Kloc, Marilyn	\$1,608.62
11/15/2019	0197672	Knappe, Michele	\$476.21
11/15/2019	0158400	Knickerbocker, Sharon	\$721.60
11/15/2019	0000004	Kott, Micheal	\$4,074.75
11/15/2019	0000021	Koutny, Linda	\$2,465.92
11/15/2019	0002957	Kupec, Debra	\$2,720.49
11/15/2019	0107914	Labno, David	\$2,971.44
11/15/2019	0003171	Lasorella, Dalaria	\$616.37
11/15/2019	0003176	Leven, Robert	\$398.39
11/15/2019	0184718	Lewis, Ann	\$400.00
11/15/2019	0190139	Li, Jiarong	\$853.95
11/15/2019	0000811	Lind, Carmen	\$4,741.65
11/15/2019	0000833	Litwicki, Mark	\$5,358.67
11/15/2019	0002926	Lopez, Beda	\$347.01
11/15/2019	0003025	Lopez, Flora	\$1,461.58
11/15/2019	0003094	Lopez, Noe	\$1,083.42
11/15/2019	0002037	LoPresti, Joseph	\$1,195.17
11/15/2019	0027824	Lorgus, Richard	\$721.60
11/15/2019	0167416	Lozano, Cynthia	\$1,625.00
11/15/2019	0003033	Lozano, Gloria	\$1,826.83
11/15/2019	0003026	Lubeck, Sarah	\$1,554.70
11/15/2019	0194045	Lullo, Ronald	\$4,175.00
11/15/2019	0172876	Lundquist, Heidi	\$2,184.29
11/15/2019	0003100	Lyons, Kenneth	\$976.82
11/15/2019	0196609	Macario, Ana	\$1,166.19
11/15/2019	0173996	Mallett, Klaudia	\$1,437.24
11/15/2019	0194869	Manning, Bryant	\$2,302.49
11/15/2019	0090401	Mantzakides, Thomas	\$2,308.79
11/15/2019	0192111	Markel, Carolyn	\$2,715.21
11/15/2019	0037631	Marquez, Carlos	\$551.52
11/15/2019	0190172	Marshall, Ashanta	\$2,708.33
11/15/2019	0000822	Martinez, Blanca	\$1,901.71
11/15/2019	0167581	Martinez Jr, Salvador	\$1,477.84
11/15/2019	0000955	Martinez, Raul	\$2,405.75
11/15/2019	0192110	Martin, Joanna	\$2,383.33
11/15/2019	0183993	Martino, Shannon	\$1,086.48

Morton College - Payroll Register - Period Ending November 15, 2019

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
11/15/2019	0000869	Marzullo, Frank	\$7,946.25
11/15/2019	0017224	Mata, Gabriela	\$2,375.00
11/15/2019	0003232	Mathelier, Lisa	\$2,695.50
11/15/2019	0003106	Matthews, Kay	\$379.20
11/15/2019	0000909	McGhee, Edward	\$2,020.31
11/15/2019	0002697	McLaughlin, Keith	\$8,337.21
11/15/2019	0003030	McManmon, Zoe	\$796.78
11/15/2019	0016851	Medina, Gabriel	\$551.52
11/15/2019	0002885	Miculinic, Bonnie	\$375.00
11/15/2019	0003032	Miral, Luis	\$758.39
11/15/2019	0170780	Miranda, Ashley	\$379.07
11/15/2019	0000769	Mohr, Michele	\$4,950.63
11/15/2019	0156768	Monrroy, Jacqueline	\$1,583.96
11/15/2019	0002467	Montgomery, Jered	\$1,151.67
11/15/2019	0002708	Montoro, Roger	\$2,816.76
11/15/2019	0054966	Montoro, Roger	\$1,448.25
11/15/2019	0155712	Moreno, Benjamin	\$758.14
11/15/2019	0076708	Moreno, Berta	\$689.40
11/15/2019	0197664	Mosqueda, Claudia	\$3,450.00
11/15/2019	0187216	Moss, Neil	\$1,800.46
11/15/2019	0192112	Mulvey, Irene	\$2,436.47
11/15/2019	0170685	Munoz, Erica	\$1,398.21
11/15/2019	0000862	Napoletano, Elizabeth	\$166.56
11/15/2019	0000815	Nedza, Michael	\$4,684.68
11/15/2019	0049422	Ocampo, Jose	\$1,350.22
11/15/2019	0000928	O'Connell, James	\$2,615.30
11/15/2019	0081992	O'Halloran, Denis	\$344.70
11/15/2019	0189933	Olvera, Roberto	\$1,312.93
11/15/2019	0195021	Ostojic, Gordana	\$2,895.36
11/15/2019	0000747	Paez, Elizabeth	\$4,004.72
11/15/2019	0000951	Paneral, Beth	\$1,913.04
11/15/2019	0197448	Parrish, Vanessa	\$3,170.83
11/15/2019	0002913	Pearson, Dennis	\$4,212.58
11/15/2019	0000820	Pencheva, Tsonka	\$5,016.15
11/15/2019	0007939	Perez, Armando	\$2,075.55
11/15/2019	0199354	Perez, Gabriela	\$1,544.24
11/15/2019	0000863	Perez, Guadalupe	\$1,901.67

Morton College - Payroll Register - Period Ending November 15, 2019

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
11/15/2019	0049083	Perez, Guadalupe	\$1,544.24
11/15/2019	0003036	Perez, Margarita	\$758.39
11/15/2019	0000776	Perez, Mireya	\$5,608.29
11/15/2019	0083410	Perez, Sonia	\$2,308.79
11/15/2019	0003160	Perusich, James	\$1,137.60
11/15/2019	0003038	Pettus, Exodus	\$730.79
11/15/2019	0177526	Pierce, Tom	\$4,602.96
11/15/2019	0194866	Ploszaj, Randi	\$2,001.75
11/15/2019	0193219	Polak, Brian	\$2,550.00
11/15/2019	0000752	Porod, Eric	\$3,257.08
11/15/2019	0160605	Primm, Rebecca	\$3,982.73
11/15/2019	0195558	Pulaski, Andrew	\$3,789.75
11/15/2019	0000848	Pullia, Nicole	\$1,681.21
11/15/2019	0041753	Quiroga-Nevarez, Daiana	\$2,257.96
11/15/2019	0000743	Raigoza, Suzanna	\$3,054.17
11/15/2019	0188076	Ramirez, Aurelia	\$1,241.00
11/15/2019	0003041	Ramirez, Elaine	\$870.79
11/15/2019	0000889	Ramirez, Jose	\$1,927.95
11/15/2019	0048906	Ramirez, Patricia	\$992.72
11/15/2019	0000953	Raygoza, Liliana	\$2,050.00
11/15/2019	0000726	Reft, Jennifer	\$4,444.82
11/15/2019	0168949	Rein, Jack	\$724.31
11/15/2019	0189140	Ridyard, Melissa	\$3,070.41
11/15/2019	0003172	Ritz, Jim	\$758.40
11/15/2019	0000872	Rivas, Angel	\$1,960.45
11/15/2019	0000795	Rivera, Doris	\$2,718.46
11/15/2019	0000925	Rivera, Juan	\$2,232.79
11/15/2019	0000748	Rodriguez, Diana	\$2,314.42
11/15/2019	0156404	Rodriguez Jr, Jesus	\$2,315.63
11/15/2019	0003042	Rohl, Michael	\$777.35
11/15/2019	0000851	Roland, H.M. Joyce	\$2,332.05
11/15/2019	0056628	Roman, Daniel	\$5,171.71
11/15/2019	0161489	Romero, Julian	\$1,350.22
11/15/2019	0165693	Romero Yuste, Maria	\$5,369.14
11/15/2019	0192553	Rose, Charles	\$2,708.33
11/15/2019	0195019	Roselund, David	\$2,483.29
11/15/2019	0196244	Rosson, Raiford	\$1,544.24

Morton College - Payroll Register - Period Ending November 15, 2019

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
11/15/2019	0000797	Ruiz, Ruben	\$6,879.57
11/15/2019	0197705	Russo Neri, Trisha	\$2,459.06
11/15/2019	0000754	Sajatovic, Mark	\$2,228.77
11/15/2019	0168430	Saldana-Huerta, Carolina	\$1,583.96
11/15/2019	0005990	Salgado, Daniel	\$956.14
11/15/2019	0156479	Samplawski, Phyllis	\$721.60
11/15/2019	0197693	Sanchez, Alejandro	\$2,100.90
11/15/2019	0000907	Sanchez, Luis	\$4,937.41
11/15/2019	0003044	Sanchez, Pedro	\$777.35
11/15/2019	0003018	Sandoval, Jamie	\$925.36
11/15/2019	0162444	Sanei, Maxwell	\$240.54
11/15/2019	0172945	Santoyo, Perla	\$1,666.67
11/15/2019	0003149	Sassetti, James	\$825.14
11/15/2019	0000921	Scatchell, Candyce	\$2,327.83
11/15/2019	0003134	Schmidt, Joseph	\$694.02
11/15/2019	0192448	Schmidt, Michael	\$661.82
11/15/2019	0000898	Schmitt, Robert	\$4,382.70
11/15/2019	0000860	Schoepf, Cheryl	\$2,310.75
11/15/2019	0195022	Schreier, Jennifer	\$2,611.92
11/15/2019	0160546	Schrey, Courtney	\$756.24
11/15/2019	0002668	Sedaie, Behrooz	\$4,588.22
11/15/2019	0189751	Selvaggio, Nicole	\$705.95
11/15/2019	0000731	Seo, Kymberly	\$4,798.46
11/15/2019	0199500	Shimko, Kristen	\$2,303.21
11/15/2019	0002709	Shouba, Derek	\$5,429.47
11/15/2019	0197678	Skurski, Katherine	\$3,620.19
11/15/2019	0003089	Sleeth, Bradley	\$3,317.91
11/15/2019	0195181	Smith, Caleb	\$330.91
11/15/2019	0003170	Smith, Duane	\$1,705.19
11/15/2019	0003165	Smith-Irowa, Pamela	\$1,214.29
11/15/2019	0181260	Smith, Jeanine	\$344.70
11/15/2019	0000789	Smith, Maria	\$2,308.79
11/15/2019	0000939	Sonnier, Celeste	\$3,528.21
11/15/2019	0000842	Soto, Marlene	\$2,314.42
11/15/2019	0125437	Soto, Yasna	\$1,425.17
11/15/2019	0000943	Spaniol, Scott	\$4,342.21
11/15/2019	0003155	Spoleti, Thomas	\$758.40

Morton College - Payroll Register - Period Ending November 15, 2019

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
11/15/2019	0160304	Stanukinas, Melissa	\$2,451.06
11/15/2019	0184165	Stefanski, Eric	\$377.79
11/15/2019	0000759	Steinhaus, Julie	\$1,805.92
11/15/2019	0003141	Stevens, Jane	\$758.39
11/15/2019	0003137	Stewart, Constance	\$884.80
11/15/2019	0199375	Strauts, Erin	\$2,604.17
11/15/2019	0000761	Styer, Audrey	\$5,165.52
11/15/2019	0003130	Sun, Yizhong	\$360.80
11/15/2019	0189488	Swint, Ashley	\$689.40
11/15/2019	0000897	Sykora, Donald	\$4,914.97
11/15/2019	0156444	Talwar, Sundeep	\$1,034.10
11/15/2019	0154190	Taylor, Kimberly	\$721.61
11/15/2019	0161138	Tejeda, Erika	\$3,094.29
11/15/2019	0003048	Tito, Frank	\$777.35
11/15/2019	0194864	Tomchek, Ryan	\$3,289.69
11/15/2019	0000738	Torres, Gina	\$2,739.04
11/15/2019	0160493	Traver, David	\$738.92
11/15/2019	0003051	Trevino-Garcia, Linda	\$562.52
11/15/2019	0198069	Tsang, Yukto	\$695.32
11/15/2019	0002931	Turner, Jocelyn	\$773.15
11/15/2019	0000019	Ulbrich, Scott	\$3,102.00
11/15/2019	0003107	Vacek, Sarah	\$1,137.60
11/15/2019	0055604	Valdez, Ana	\$2,133.33
11/15/2019	0003057	Valeriano, Joann	\$481.07
11/15/2019	0000886	Vargas, Maria	\$2,338.92
11/15/2019	0166301	Vega-Huezo, Wendy	\$3,336.21
11/15/2019	0000808	Velazquez, Marisol	\$4,776.58
11/15/2019	0201870	Violante, Angela	\$1,544.24
11/15/2019	0152888	Voight, William	\$721.60
11/15/2019	0196031	Wagner, Richard	\$1,427.89
11/15/2019	0195020	Walker, K Russell	\$3,434.78
11/15/2019	0000868	Walley, Cynthia	\$5,983.16
11/15/2019	0013245	Warren, John	\$3,054.10
11/15/2019	0162450	Wasilewski, Adam	\$756.36
11/15/2019	0191249	Westlove, Michael	\$1,448.62
11/15/2019	0153749	White, Rhonda	\$919.22
11/15/2019	0158266	Wido, Christopher	\$2,083.33

Morton College - Payroll Register - Period Ending November 15, 2019

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
11/15/2019	0163956	Wiehle, Michael	\$344.70
11/15/2019	0160501	Willit, James	\$721.60
11/15/2019	0190102	Windham, Brandie	\$3,844.19
11/15/2019	0003059	Winningham, Susan	\$758.39
11/15/2019	0000736	Wood, Robert	\$4,928.81
11/15/2019	0133829	Yaghoubi, Poupak	\$447.39
11/15/2019	0000942	Yanez, Rodolfo	\$2,729.54
11/15/2019	0200289	Young, Amanda	\$2,440.71
11/15/2019	0170839	Young, Cynthia	\$1,181.84
11/15/2019	0003061	Zabransky, Angela	\$487.20
11/15/2019	0003086	Zick, Jennifer	\$758.40
11/15/2019	0000813	Zukauskas, Karolis	\$5,482.09
Total Paid			\$742,057.04

Morton College - Payroll Register - Period Ending November 30, 2019

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
11/30/2019	0002980	Abate, Nannette	\$1,217.99
11/30/2019	0002911	Abdel-Jaber, Nellie	\$487.20
11/30/2019	0000770	Abrahamson, Maura	\$5,839.83
11/30/2019	0000835	Alcala, Sandra	\$2,289.42
11/30/2019	0003069	Alexandru, Vica	\$758.40
11/30/2019	0003324	Alonso, Erika	\$1,591.67
11/30/2019	0000809	Alonso, Hernan	\$1,476.34
11/30/2019	0111441	Alzate, Jazmyne	\$1,791.79
11/30/2019	0181767	Anderson, Maria	\$3,601.46
11/30/2019	0192221	Andrade, Jorge	\$2,729.33
11/30/2019	0165928	Andujar, Rey	\$379.07
11/30/2019	0000749	Angelilli, Jennifer	\$2,172.54
11/30/2019	0156009	Arias, Olga	\$721.60
11/30/2019	0200290	Ashraf, Asiyya	\$2,650.76
11/30/2019	0000799	Avalos-Thompson, Marlena	\$3,989.54
11/30/2019	0043535	Avila, Malisa	\$1,159.83
11/30/2019	0000873	Baffa, John	\$5,134.17
11/30/2019	0197414	Balek, Ludwig	\$2,824.61
11/30/2019	0000740	Banda, Magda	\$3,685.92
11/30/2019	0192466	Banks, Theodora	\$441.21
11/30/2019	0000781	Barajas, Sandra	\$1,849.33
11/30/2019	0003074	Barnat, Martin	\$609.00
11/30/2019	0003075	Behling, William	\$1,228.61
11/30/2019	0178376	Belcaster, Joseph	\$3,125.00
11/30/2019	0000750	Belcaster, Nicholas	\$2,225.64
11/30/2019	0003079	Bland, Pamela	\$388.67
11/30/2019	0000845	Bluemer, Judy	\$7,429.32
11/30/2019	0003082	Bondlow, Fred	\$379.20
11/30/2019	0166671	Bonick, Cara	\$2,909.86
11/30/2019	0000918	Bonin, Eileen	\$2,096.33
11/30/2019	0076654	Bradley, Adam	\$2,049.30
11/30/2019	0157079	Brasher, Stephen	\$379.07
11/30/2019	0002984	Bridges, Maureen	\$2,072.93
11/30/2019	0197675	Brown, Michael	\$3,556.25
11/30/2019	0000915	Bulat, Cheryl	\$1,375.00
11/30/2019	0184720	Buongiorno, Joseph	\$700.00
11/30/2019	0182499	Buongiorno, Mary	\$2,510.63

Morton College - Payroll Register - Period Ending November 30, 2019

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
11/30/2019	0194040	Burandt, Edmund	\$1,653.73
11/30/2019	0003095	Burns, David	\$398.39
11/30/2019	0191822	Buzruk, Anupama	\$344.70
11/30/2019	0013691	Caicedo, Sally	\$2,046.46
11/30/2019	0194871	Callon, Michael	\$2,639.56
11/30/2019	0156441	Campbell, Dana	\$1,443.21
11/30/2019	0003098	Campos, Veronica	\$609.00
11/30/2019	0156655	Cappetta, Leilani	\$2,004.96
11/30/2019	0200240	Cardona, Alicia	\$3,331.92
11/30/2019	0200455	Caruso, Lauren	\$3,381.17
11/30/2019	0000924	Casey, Craig	\$6,902.45
11/30/2019	0000829	Casey, Robert	\$4,410.71
11/30/2019	0192108	Cashman, Laurie	\$4,375.00
11/30/2019	0002990	Castillo, Carolina	\$1,800.50
11/30/2019	0192109	Ceaser, Sanyea	\$2,588.25
11/30/2019	0057275	Cebelinski, Joseph	\$1,791.79
11/30/2019	0159466	Cervantes, Isabel	\$1,583.96
11/30/2019	0085548	Chapp, Geanabelle	\$3,811.92
11/30/2019	0184815	Chiappetta, Joseph	\$845.64
11/30/2019	0002998	Chin, Dixon	\$777.35
11/30/2019	0002995	Choudhury, Parsa	\$796.78
11/30/2019	0000884	Cienfuegos, Lillian	\$1,857.83
11/30/2019	0181564	Cisco Jr, Taylor	\$689.41
11/30/2019	0003192	Cisneros, Sharon	\$379.20
11/30/2019	0094966	Clemente, Antonio	\$2,233.71
11/30/2019	0162406	Cline, Irina	\$2,916.67
11/30/2019	0007800	Corral, Iris	\$721.60
11/30/2019	0003191	Corte, Anthony	\$962.14
11/30/2019	0199979	Creighton, Shana	\$1,433.93
11/30/2019	0000794	Crockett, Janet	\$4,762.53
11/30/2019	0196595	Cuesta, Gonzalo	\$923.35
11/30/2019	0000843	Davidson, Jody	\$2,906.12
11/30/2019	0200047	Davis, Carissa	\$3,500.00
11/30/2019	0000790	De La Torre, Refugio	\$2,683.00
11/30/2019	0190883	Delgado, Sally	\$3,341.67
11/30/2019	0200487	Deloera, Lacey	\$1,581.00
11/30/2019	0182919	Denson, Ryan	\$882.43

Morton College - Payroll Register - Period Ending November 30, 2019

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
11/30/2019	0000763	Diaz, Maria	\$1,702.00
11/30/2019	0160009	Dillinger, Benjamin	\$755.20
11/30/2019	0000917	Dominguez, Carlos	\$3,411.31
11/30/2019	0003185	Drew, John	\$1,763.81
11/30/2019	0170558	Drury, Benjamin	\$2,446.76
11/30/2019	0000735	Duhon, Steven	\$1,875.00
11/30/2019	0003183	Dukes, Jackie	\$758.40
11/30/2019	0003181	Dutt, Eric	\$379.20
11/30/2019	0195025	Edgar, Jason	\$3,559.36
11/30/2019	0005692	Enstrom, Elena	\$1,461.58
11/30/2019	0003004	Erkins, Mary	\$730.79
11/30/2019	0003179	Eshafi, Nouri	\$777.34
11/30/2019	0000828	Fabiyi, Edith	\$3,028.00
11/30/2019	0003208	Falbo, Lydia	\$4,831.38
11/30/2019	0003210	Farina, Peter	\$794.80
11/30/2019	0000814	Favela, Martha	\$1,833.25
11/30/2019	0024667	Festa, John	\$347.66
11/30/2019	0079155	Fields, Stanley	\$11,678.55
11/30/2019	0193664	Florio, Joseph	\$4,008.33
11/30/2019	0092824	Folkers, Jeff	\$1,678.29
11/30/2019	0162452	Foltz, Chris	\$1,260.95
11/30/2019	0160558	Fortier, Jr, George	\$1,484.46
11/30/2019	0003006	Fram, Harriet	\$1,295.58
11/30/2019	0198254	Galarza-Espino, Catherine	\$2,072.89
11/30/2019	0000938	Gan, Xiaoling	\$3,316.08
11/30/2019	0000838	Garcia-Searle, Brenda	\$2,069.70
11/30/2019	0170257	Gasca, Guillermo	\$2,308.79
11/30/2019	0000935	Gatyas, Kenton	\$5,230.09
11/30/2019	0201847	Gehrke, Alison	\$4,008.33
11/30/2019	0000724	Gilligan, Brian	\$3,576.59
11/30/2019	0040272	Gilmartin, Beth	\$1,149.00
11/30/2019	0000896	Ginley, Steven	\$3,933.54
11/30/2019	0156018	Glover, Brian	\$606.11
11/30/2019	0173329	Gonzalez, Sotero	\$689.41
11/30/2019	0200291	Gonzalez, Susana	\$538.28
11/30/2019	0192827	Gourlay, Jonathan	\$3,363.46
11/30/2019	0197670	Graham, Leslie	\$2,083.33

Morton College - Payroll Register - Period Ending November 30, 2019

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
11/30/2019	0189759	Green, Amy	\$3,358.62
11/30/2019	0000892	Grice, James	\$6,984.33
11/30/2019	0190271	Guansing, Melania	\$1,544.24
11/30/2019	0000788	Gutierrez, Rosa	\$2,355.39
11/30/2019	0003110	Halm, James	\$796.78
11/30/2019	0000805	Halmon, Jamie	\$3,027.95
11/30/2019	0003012	Halsey, Meg	\$1,263.99
11/30/2019	0177808	Harmon, Loretta	\$1,034.11
11/30/2019	0198760	Harris, Brittany	\$828.73
11/30/2019	0003118	Hayward, James	\$551.52
11/30/2019	0165694	Helmus, Sara	\$3,626.04
11/30/2019	0193606	Hernandez, Francisco	\$4,204.30
11/30/2019	0000841	Herrera, Michelle	\$2,314.42
11/30/2019	0159384	Herrmann, Julianne	\$3,381.51
11/30/2019	0002953	Hirsch, Maynard	\$407.33
11/30/2019	0003127	Hubacek, Scott	\$812.00
11/30/2019	0000922	Huff, Cheryl	\$730.79
11/30/2019	0002912	Imburgia, Joseph	\$3,486.03
11/30/2019	0061134	Iniquez, Jennifer	\$2,662.33
11/30/2019	0174916	Iniquez, Michael	\$1,350.22
11/30/2019	0000876	Jaimes, Nydia	\$2,242.75
11/30/2019	0002876	Jaquez, Evelyn	\$2,046.46
11/30/2019	0107686	Jara, Blanca	\$3,591.67
11/30/2019	0156123	Jeffries, Nancy	\$1,742.36
11/30/2019	0003136	Jenkins, Anthony	\$911.52
11/30/2019	0000785	Johnson, Caroline	\$2,314.42
11/30/2019	0060105	Jonas, David	\$3,494.60
11/30/2019	0200722	Jordan, Martinique	\$621.55
11/30/2019	0003017	Jundt, Gene	\$796.78
11/30/2019	0003021	Kamien, Linda	\$758.39
11/30/2019	0003153	Karasek, Robert	\$609.00
11/30/2019	0000870	Kasprovicz, Michael	\$4,596.67
11/30/2019	0003157	Kelikian, Toulia	\$4,191.64
11/30/2019	0106675	Khalifeh, Khalaf	\$1,052.50
11/30/2019	0200721	Kilheeneey, Heather	\$661.82
11/30/2019	0165341	Klementzos, Jennifer	\$1,826.83
11/30/2019	0165951	Kloc, Marilyn	\$1,608.62

Morton College - Payroll Register - Period Ending November 30, 2019

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
11/30/2019	0197672	Knappe, Michele	\$441.21
11/30/2019	0158400	Knickerbocker, Sharon	\$721.60
11/30/2019	0000004	Kott, Micheal	\$4,074.75
11/30/2019	0000021	Koutny, Linda	\$2,465.92
11/30/2019	0002957	Kupec, Debra	\$2,720.49
11/30/2019	0107914	Labno, David	\$2,785.44
11/30/2019	0003171	Lasorella, Dalanía	\$616.37
11/30/2019	0003176	Leven, Robert	\$398.39
11/30/2019	0184718	Lewis, Ann	\$550.00
11/30/2019	0190139	Li, Jiarong	\$853.95
11/30/2019	0000811	Lind, Carmen	\$4,741.65
11/30/2019	0000833	Litwicki, Mark	\$5,358.67
11/30/2019	0002926	Lopez, Beda	\$347.01
11/30/2019	0003025	Lopez, Flora	\$1,461.58
11/30/2019	0003094	Lopez, Noe	\$1,083.42
11/30/2019	0002037	LoPresti, Joseph	\$1,195.17
11/30/2019	0027824	Lorgus, Richard	\$721.60
11/30/2019	0167416	Lozano, Cynthia	\$1,625.00
11/30/2019	0003033	Lozano, Gloria	\$1,826.83
11/30/2019	0003026	Lubeck, Sarah	\$1,554.70
11/30/2019	0194045	Lullo, Ronald	\$4,175.00
11/30/2019	0172876	Lundquist, Heidi	\$2,184.29
11/30/2019	0003100	Lyons, Kenneth	\$976.82
11/30/2019	0196609	Macario, Ana	\$1,427.89
11/30/2019	0173996	Mallett, Klaudia	\$1,332.24
11/30/2019	0194869	Manning, Bryant	\$2,426.49
11/30/2019	0090401	Mantzakides, Thomas	\$2,308.79
11/30/2019	0192111	Markel, Carolyn	\$2,715.21
11/30/2019	0037631	Marquez, Carlos	\$551.52
11/30/2019	0190172	Marshall, Ashanta	\$2,708.33
11/30/2019	0000822	Martinez, Blanca	\$1,901.71
11/30/2019	0167581	Martinez Jr, Salvador	\$1,477.84
11/30/2019	0000955	Martinez, Raul	\$2,801.32
11/30/2019	0192110	Martin, Joanna	\$2,383.33
11/30/2019	0183993	Martino, Shannon	\$1,086.48
11/30/2019	0000869	Marzullo, Frank	\$7,946.25
11/30/2019	0017224	Mata, Gabriela	\$2,375.00

Morton College - Payroll Register - Period Ending November 30, 2019

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
11/30/2019	0003232	Mathelier, Lisa	\$2,695.50
11/30/2019	0003106	Matthews, Kay	\$379.20
11/30/2019	0000909	McGhee, Edward	\$2,020.31
11/30/2019	0002697	McLaughlin, Keith	\$8,337.21
11/30/2019	0003030	McManmon, Zoe	\$796.78
11/30/2019	0016851	Medina, Gabriel	\$551.52
11/30/2019	0002885	Miculinic, Bonnie	\$375.00
11/30/2019	0003032	Miral, Luis	\$758.39
11/30/2019	0170780	Miranda, Ashley	\$379.07
11/30/2019	0000769	Mohr, Michele	\$4,950.63
11/30/2019	0156768	Monrroy, Jacqueline	\$1,583.96
11/30/2019	0002467	Montgomery, Jered	\$1,151.67
11/30/2019	0002708	Montoro, Roger	\$7,623.86
11/30/2019	0054966	Montoro, Roger	\$1,523.45
11/30/2019	0155712	Moreno, Benjamin	\$758.14
11/30/2019	0076708	Moreno, Berta	\$689.40
11/30/2019	0197664	Mosqueda, Claudia	\$3,450.00
11/30/2019	0187216	Moss, Neil	\$1,800.46
11/30/2019	0192112	Mulvey, Irene	\$2,436.47
11/30/2019	0170685	Munoz, Erica	\$1,398.21
11/30/2019	0000862	Napoletano, Elizabeth	\$166.56
11/30/2019	0000815	Nedza, Michael	\$4,684.68
11/30/2019	0049422	Ocampo, Jose	\$1,350.22
11/30/2019	0000928	O'Connell, James	\$2,615.30
11/30/2019	0081992	O'Halloran, Denis	\$344.70
11/30/2019	0189933	Olvera, Roberto	\$1,312.93
11/30/2019	0195021	Ostojic, Gordana	\$2,895.36
11/30/2019	0000747	Paez, Elizabeth	\$4,004.72
11/30/2019	0000951	Paneral, Beth	\$1,684.40
11/30/2019	0197448	Parrish, Vanessa	\$3,170.83
11/30/2019	0002913	Pearson, Dennis	\$4,212.58
11/30/2019	0000820	Pencheva, Tsonka	\$5,016.15
11/30/2019	0007939	Perez, Armando	\$2,242.76
11/30/2019	0199354	Perez, Gabriela	\$1,544.24
11/30/2019	0000863	Perez, Guadalupe	\$1,901.67
11/30/2019	0049083	Perez, Guadalupe	\$1,544.24
11/30/2019	0003036	Perez, Margarita	\$758.39

Morton College - Payroll Register - Period Ending November 30, 2019

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
11/30/2019	0000776	Perez, Mireya	\$5,608.29
11/30/2019	0083410	Perez, Sonia	\$2,308.79
11/30/2019	0003160	Perusich, James	\$1,137.60
11/30/2019	0003038	Pettus, Exodus	\$730.79
11/30/2019	0177526	Pierce, Tom	\$4,602.96
11/30/2019	0194866	Ploszaj, Randi	\$2,001.75
11/30/2019	0193219	Polak, Brian	\$2,550.00
11/30/2019	0000752	Porod, Eric	\$3,257.08
11/30/2019	0160605	Primm, Rebecca	\$3,982.73
11/30/2019	0195558	Pulaski, Andrew	\$3,789.75
11/30/2019	0000848	Pullia, Nicole	\$1,681.21
11/30/2019	0041753	Quiroga-Nevarez, Daiana	\$2,257.96
11/30/2019	0000743	Raigoza, Suzanna	\$3,054.17
11/30/2019	0188076	Ramirez, Aurelia	\$1,241.00
11/30/2019	0003041	Ramirez, Elaine	\$730.79
11/30/2019	0000889	Ramirez, Jose	\$1,842.89
11/30/2019	0048906	Ramirez, Patricia	\$992.72
11/30/2019	0000953	Raygoza, Liliana	\$2,050.00
11/30/2019	0000726	Reft, Jennifer	\$4,444.82
11/30/2019	0168949	Rein, Jack	\$724.31
11/30/2019	0003168	Reynard, Michael	\$77.50
11/30/2019	0189140	Ridyard, Melissa	\$3,070.41
11/30/2019	0003172	Ritz, Jim	\$758.40
11/30/2019	0000872	Rivas, Angel	\$1,687.69
11/30/2019	0000795	Rivera, Doris	\$2,718.46
11/30/2019	0000925	Rivera, Juan	\$2,699.98
11/30/2019	0000748	Rodriguez, Diana	\$2,314.42
11/30/2019	0156404	Rodriguez Jr, Jesus	\$2,315.63
11/30/2019	0003042	Rohl, Michael	\$777.35
11/30/2019	0000851	Roland, H.M. Joyce	\$2,332.05
11/30/2019	0056628	Roman, Daniel	\$5,171.71
11/30/2019	0161489	Romero, Julian	\$1,475.22
11/30/2019	0165693	Romero Yuste, Maria	\$5,369.14
11/30/2019	0192553	Rose, Charles	\$2,708.33
11/30/2019	0195019	Roselund, David	\$2,390.29
11/30/2019	0196244	Rosson, Raiford	\$1,544.24
11/30/2019	0000797	Ruiz, Ruben	\$6,879.59

Morton College - Payroll Register - Period Ending November 30, 2019

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
11/30/2019	0197705	Russo Neri, Trisha	\$2,459.06
11/30/2019	0000754	Sajatovic, Mark	\$2,059.46
11/30/2019	0168430	Saldana-Huerta, Carolina	\$1,583.96
11/30/2019	0005990	Salgado, Daniel	\$956.14
11/30/2019	0156479	Samplawski, Phyllis	\$721.60
11/30/2019	0197693	Sanchez, Alejandro	\$2,124.15
11/30/2019	0000907	Sanchez, Luis	\$4,937.41
11/30/2019	0003044	Sanchez, Pedro	\$777.35
11/30/2019	0003018	Sandoval, Jamie	\$925.36
11/30/2019	0162444	Sanei, Maxwell	\$240.54
11/30/2019	0172945	Santoyo, Perla	\$1,666.67
11/30/2019	0003149	Sassetti, James	\$825.14
11/30/2019	0000921	Scatchell, Candyce	\$2,327.83
11/30/2019	0003134	Schmidt, Joseph	\$694.02
11/30/2019	0192448	Schmidt, Michael	\$661.82
11/30/2019	0000898	Schmitt, Robert	\$4,382.70
11/30/2019	0000860	Schoepf, Cheryl	\$2,310.75
11/30/2019	0195022	Schreier, Jennifer	\$2,611.92
11/30/2019	0160546	Schrey, Courtney	\$756.24
11/30/2019	0002668	Sedaie, Behrooz	\$4,588.22
11/30/2019	0189751	Selvaggio, Nicole	\$705.95
11/30/2019	0000731	Seo, Kymberly	\$4,798.46
11/30/2019	0199500	Shimko, Kristen	\$2,303.21
11/30/2019	0002709	Shouba, Derek	\$5,429.47
11/30/2019	0197678	Skurski, Katherine	\$3,620.19
11/30/2019	0003089	Sleeth, Bradley	\$3,317.91
11/30/2019	0195181	Smith, Caleb	\$330.91
11/30/2019	0003170	Smith, Duane	\$2,077.19
11/30/2019	0003165	Smith-Irowa, Pamela	\$1,214.29
11/30/2019	0181260	Smith, Jeanine	\$344.70
11/30/2019	0000789	Smith, Maria	\$2,308.79
11/30/2019	0000939	Sonnier, Celeste	\$3,528.21
11/30/2019	0000842	Soto, Marlene	\$2,314.42
11/30/2019	0125437	Soto, Yasna	\$1,425.17
11/30/2019	0000943	Spaniol, Scott	\$4,342.21
11/30/2019	0003155	Spoleti, Thomas	\$758.40
11/30/2019	0160304	Stanukinas, Melissa	\$2,451.06

Morton College - Payroll Register - Period Ending November 30, 2019

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
11/30/2019	0184165	Stefanski, Eric	\$377.79
11/30/2019	0000759	Steinhaus, Julie	\$1,805.92
11/30/2019	0003141	Stevens, Jane	\$758.39
11/30/2019	0003137	Stewart, Constance	\$884.80
11/30/2019	0199375	Strauts, Erin	\$2,604.17
11/30/2019	0000761	Styer, Audrey	\$5,165.52
11/30/2019	0003130	Sun, Yizhong	\$360.80
11/30/2019	0189488	Swint, Ashley	\$689.40
11/30/2019	0000897	Sykora, Donald	\$4,914.97
11/30/2019	0156444	Talwar, Sundeep	\$1,034.10
11/30/2019	0154190	Taylor, Kimberly	\$721.61
11/30/2019	0161138	Tejeda, Erika	\$3,094.29
11/30/2019	0003048	Tito, Frank	\$777.35
11/30/2019	0194864	Tomchek, Ryan	\$3,289.69
11/30/2019	0000738	Torres, Gina	\$2,739.04
11/30/2019	0160493	Traver, David	\$738.92
11/30/2019	0003051	Trevino-Garcia, Linda	\$758.39
11/30/2019	0198069	Tsang, Yukto	\$695.32
11/30/2019	0002931	Turner, Jocelyn	\$773.15
11/30/2019	0000019	Ulbrich, Scott	\$3,102.00
11/30/2019	0003107	Vacek, Sarah	\$1,137.60
11/30/2019	0055604	Valdez, Ana	\$2,133.33
11/30/2019	0003057	Valeriano, Joann	\$481.07
11/30/2019	0000886	Vargas, Maria	\$2,338.92
11/30/2019	0166301	Vega-Huezo, Wendy	\$3,336.21
11/30/2019	0000808	Velazquez, Marisol	\$4,776.58
11/30/2019	0201870	Violante, Angela	\$1,544.24
11/30/2019	0152888	Voight, William	\$721.60
11/30/2019	0196031	Wagner, Richard	\$1,427.89
11/30/2019	0195020	Walker, K Russell	\$3,434.78
11/30/2019	0000868	Walley, Cynthia	\$5,983.16
11/30/2019	0013245	Warren, John	\$3,054.10
11/30/2019	0162450	Wasilewski, Adam	\$756.36
11/30/2019	0191249	Westlove, Michael	\$1,448.62
11/30/2019	0153749	White, Rhonda	\$919.22
11/30/2019	0158266	Wido, Christopher	\$2,133.33
11/30/2019	0163956	Wiehle, Michael	\$344.70

Morton College - Payroll Register - Period Ending November 30, 2019

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
11/30/2019	0160501	Willit, James	\$721.60
11/30/2019	0190102	Windham, Brandie	\$3,844.19
11/30/2019	0003059	Winningham, Susan	\$758.39
11/30/2019	0000736	Wood, Robert	\$4,905.56
11/30/2019	0133829	Yaghoubi, Poupak	\$540.39
11/30/2019	0000942	Yanez, Rodolfo	\$2,729.54
11/30/2019	0200289	Young, Amanda	\$2,440.71
11/30/2019	0170839	Young, Cynthia	\$1,181.84
11/30/2019	0003061	Zabransky, Angela	\$487.20
11/30/2019	0003086	Zick, Jennifer	\$758.40
11/30/2019	0000813	Zukauskas, Karolis	\$5,482.09
Total Paid			\$750,434.03

Morton College					
Budget Transfer					
November 2019					
		GL Account Number	Description	Debit	Credit
	1	01-3020-30106-550400005	Counseling: Recruitment		10,850
		01-3010-30104-550400005	Admissions&Records: Recruitment	10,850	
			Total Budget Transfer	10,850	10,850

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0086070	11/01/19	Outst	0197675	Mr. Michael T. Brown	V0122431	10/22/19		191.59		191.59
					V0122551	10/29/19		1,539.44		1,539.44
								1,731.03		1,731.03
0086071	11/01/19	Outst	0162406	Mrs. Irina V. Cline	V0122406	10/21/19		78.20		78.20
								78.20		78.20
0086072	11/01/19	Outst	0000783	Mr. Agustin Coronado	V0118810	07/21/19		2,058.97		2,058.97
					V0122487	10/23/19		80.77		80.77
					V0122616	10/29/19		248.00		248.00
					V0122620	10/29/19		180.97		180.97
								2,568.71		2,568.71
0086073	11/01/19	Outst	0000783	Mr. Agustin Coronado	V0122555	10/29/19		1,800.00		1,800.00
								1,800.00		1,800.00
0086074	11/01/19	Outst	0000783	Mr. Agustin Coronado	V0122554	10/29/19		1,354.40		1,354.40
								1,354.40		1,354.40
0086075	11/01/19	Outst	0190883	Ms. Sally Delgado	V0122367	10/17/19		63.67		63.67
					V0122523	10/28/19		337.50		337.50
								401.17		401.17
0086076	11/01/19	Outst	0171171	Mr. Stephen A. Drent	V0122491	10/23/19		30.00		30.00
								30.00		30.00
0086077	11/01/19	Outst	0007785	Daniel Fisher	V0122526	10/28/19		75.00		75.00
								75.00		75.00
0086078	11/01/19	Outst	0197148	Joseph Foster	V0122525	10/28/19		75.00		75.00
								75.00		75.00
0086079	11/01/19	Outst	0000866	Mr. Alejandro L. Franco	V0118773	07/21/19		480.43		480.43
								480.43		480.43
0086080	11/01/19	Outst	0200575	Juan M. Garcia, JR	V0122517	10/25/19		850.00		850.00
								850.00		850.00
0086081	11/01/19	Outst	0201847	Ms. Alison Gehrke	V0122471	10/22/19		1,760.47		1,760.47

03 Dec 2019
16:22

ACCOUNTS PAYABLE CHECK REGISTER
Period 11/01/2019 - 11/30/2019

Page 2

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
								1,760.47		1,760.47
0086082	11/01/19	Outst	0137499	Pedro Guardian	V0118758	07/18/19		480.43		480.43
								480.43		480.43
0086083	11/01/19	Outst	0159723	Alan Guzman	V0119109	08/06/19		691.27		691.27
								691.27		691.27
0086084	11/01/19	Outst	0001626	Healthcare Service Corpo	V0122534	10/28/19		161,863.98		161,863.98
								161,863.98		161,863.98
0086085	11/01/19	Void	0190172	Mrs. Ashanta N. Marshall						
0086086	11/01/19	Outst	0190836	Mary C. Norge-Drent	V0122490	10/23/19		30.00		30.00
								30.00		30.00
0086087	11/01/19	Outst	0002913	Dr. Dennis M. Pearson	V0122529	10/28/19		39.49		39.49
								39.49		39.49
0086088	11/01/19	Outst	0083410	Mrs. Sonia Perez	V0122552	10/29/19		108.95		108.95
								108.95		108.95
0086089	11/01/19	Outst	0000726	Dr. Jennifer L. Reft	V0122494	10/24/19		505.00		505.00
								505.00		505.00
0086090	11/01/19	Outst	0184912	Cinque Robinson	V0122489	10/23/19		110.00		110.00
								110.00		110.00
0086091	11/01/19	Outst	0190926	Mr. Aaron Rolle	V0122414	10/22/19		270.00		270.00
								270.00		270.00
0086092	11/01/19	Outst	0190926	Mr. Aaron Rolle	V0122415	10/22/19		270.00		270.00
								270.00		270.00
0086093	11/01/19	Outst	0190926	Mr. Aaron Rolle	V0122416	10/22/19		540.00		540.00
								540.00		540.00
0086094	11/01/19	Outst	0190926	Mr. Aaron Rolle	V0122417	10/22/19		810.00		810.00
								810.00		810.00

03 Dec 2019
16:22

ACCOUNTS PAYABLE CHECK REGISTER
Period 11/01/2019 - 11/30/2019

Page 3

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0086095	11/01/19	Outst	0190926	Mr. Aaron Rolle	V0122418	10/22/19		810.00		810.00
								810.00		810.00
0086096	11/01/19	Outst	0002850	Josafat J. Roman	V0118754	07/18/19		480.43		480.43
								480.43		480.43
0086097	11/01/19	Outst	0199500	Ms. Kristen Shimko	V0122423	10/22/19		160.00		160.00
								160.00		160.00
0086098	11/01/19	Outst	0199500	Ms. Kristen Shimko	V0122424	10/22/19		160.00		160.00
								160.00		160.00
0086099	11/01/19	Outst	0199500	Ms. Kristen Shimko	V0122425	10/22/19		320.00		320.00
								320.00		320.00
0086100	11/01/19	Outst	0172149	Leanne Surmin	V0122524	10/28/19		75.00		75.00
								75.00		75.00
0086101	11/01/19	Outst	0000897	Mr. Donald A. Sykora	V0122528	10/28/19		359.06		359.06
								359.06		359.06
0086102	11/01/19	Outst	0000738	Ms Gina G. Torres	V0122493	10/24/19		14.53		14.53
								14.53		14.53
0086103	11/01/19	Outst	0001390	Unum Life Ins Co of Amer	V0122535	10/28/19		337.40		337.40
								337.40		337.40
0086104	11/01/19	Outst	0001327	Vision Service Plan	V0122536	10/28/19		1,783.40		1,783.40
								1,783.40		1,783.40
0086105	11/01/19	Outst	0201308	Jonathan Wiese	V0122488	10/23/19		110.00		110.00
								110.00		110.00
0086160	11/08/19	Outst	0201865	Emma L. Adomeit	V0122544	10/28/19		625.00		625.00
								625.00		625.00
0086161	11/08/19	Outst	0002874	Nikola Aleksic	V0122771	10/31/19		120.00		120.00

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
								120.00		120.00
0086162	11/08/19	Outst	0015099	Khalaf Allatayfeh Malkaw	V0122776	10/31/19		160.00		160.00
								160.00		160.00
0086163	11/08/19	Outst	0192221	Mr. Jorge Andrade	V0122827	11/01/19		1,153.80		1,153.80
								1,153.80		1,153.80
0086164	11/08/19	Outst	0052335	Andy Avalos	V0122848	11/05/19		80.00		80.00
								80.00		80.00
0086165	11/08/19	Outst	0000781	Ms. Sandra Barajas	V0122556	10/29/19		61.93		61.93
								61.93		61.93
0086166	11/08/19	Outst	0194139	Berwyn's Violet Flower S	V0122832	11/04/19		189.98		189.98
								189.98		189.98
0086167	11/08/19	Outst	0166671	Cara A. Bonick	V0122728	10/31/19		295.00		295.00
								295.00		295.00
0086168	11/08/19	Outst	0182499	Mrs. Mary J. Buongiorno	V0122405	10/21/19		1,139.07		1,139.07
								1,139.07		1,139.07
0086169	11/08/19	Outst	0000995	Bureau Water/Sewer Town	V0122874	11/06/19		1,562.56		1,562.56
					V0122875	11/06/19		1,562.56		1,562.56
					V0122876	11/06/19		191.34		191.34
					V0122877	11/06/19		191.34		191.34
					V0122878	11/06/19		191.34		191.34
					V0122879	11/06/19		191.34		191.34
								3,890.48		3,890.48
0086170	11/08/19	Outst	0002998	Mr. Dixon Chin	V0122840	11/04/19		40.14		40.14
								40.14		40.14
0086171	11/08/19	Outst	0000794	Ms. Janet M. Crockett	V0122595	10/29/19		107.33		107.33
								107.33		107.33
0086172	11/08/19	Outst	0153200	Xavier Custodio	V0122538	10/28/19		750.00		750.00
								750.00		750.00

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0086173	11/08/19	Outst	0000917	Mr. Carlos M. Dominguez	V0122863	11/05/19		61.96		61.96
								61.96		61.96
0086174	11/08/19	Outst	0195025	Mr. Jason R. Edgar	V0122844	11/05/19		193.37		193.37
								193.37		193.37
0086175	11/08/19	Outst	0178521	Mara F. Galeno	V0122549	10/28/19		295.00		295.00
								295.00		295.00
0086176	11/08/19	Outst	0000724	Dr. Brian R. Gilligan	V0122851	11/05/19		151.63		151.63
								151.63		151.63
0086177	11/08/19	Outst	0201672	Abel Gonzalez	V0122592	10/29/19		120.00		120.00
								120.00		120.00
0086178	11/08/19	Outst	0185206	Rodolfo E. Gonzalez	V0122862	11/05/19		103.87		103.87
								103.87		103.87
0086179	11/08/19	Outst	0201866	Emily Hartig	V0122521	10/25/19		288.00		288.00
								288.00		288.00
0086180	11/08/19	Outst	0199628	Robert Hornbostel	V0122539	10/28/19		500.00		500.00
								500.00		500.00
0086181	11/08/19	Outst	0001065	Il Comm Col Risk Mgmt Co	V0122810	10/31/19		6,877.50		6,877.50
								6,877.50		6,877.50
0086182	11/08/19	Outst	0003287	Institute of Management	V0122852	11/05/19		150.00		150.00
								150.00		150.00
0086183	11/08/19	Outst	0194045	Mr. Ronald A. Lullo	V0122861	11/05/19		153.30		153.30
								153.30		153.30
0086184	11/08/19	Void	0190172	Mrs. Ashanta N. Marshall						
0086185	11/08/19	Outst	0192744	Adrian Martinez-De La Cr	V0122101	10/13/19		120.00		120.00
					V0122550	10/28/19		130.00		130.00
								250.00		250.00

03 Dec 2019
16:22

ACCOUNTS PAYABLE CHECK REGISTER
Period 11/01/2019 - 11/30/2019

Page 6

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0086186	11/08/19	Outst	0003232	Ms. Lisa A. Mathelier	V0122850	11/05/19		16.13		16.13
								16.13		16.13
0086187	11/08/19	Outst	0201737	Courtney McNally	V0122547	10/28/19		750.00		750.00
								750.00		750.00
0086188	11/08/19	Outst	0088242	Mr. Willie D. Merrill	V0122516	10/25/19		577.50		577.50
								577.50		577.50
0086189	11/08/19	Outst	0002467	Jered D. Montgomery	V0122522	10/25/19		909.10		909.10
								909.10		909.10
0086190	11/08/19	Outst	0201806	Christian Moreno	V0122542	10/28/19		625.00		625.00
								625.00		625.00
0086191	11/08/19	Outst	0003250	NATIONAL BUSINESS EDUC.	V0122856	11/05/19		135.00		135.00
								135.00		135.00
0086192	11/08/19	Outst	0000863	Mrs. Guadalupe Perez	V0122831	11/04/19		60.65		60.65
								60.65		60.65
0086193	11/08/19	Outst	0000848	Ms. Nicole M. Pullia	V0122557	10/29/19		26.33		26.33
								26.33		26.33
0086194	11/08/19	Outst	0000726	Dr. Jennifer L. Reft	V0122857	11/05/19		224.33		224.33
								224.33		224.33
0086195	11/08/19	Outst	0002202	Lara Regan	V0122545	10/28/19		625.00		625.00
								625.00		625.00
0086196	11/08/19	Outst	0001909	Reliance Standard Life I	V0122855	11/05/19		7,538.29		7,538.29
								7,538.29		7,538.29
0086197	11/08/19	Outst	0168120	Ms. Sandra J. Roman	V0122846	11/05/19		49.20		49.20
								49.20		49.20
0086198	11/08/19	Outst	0186167	Mr. Jesus J. Ruan, JR	V0122548	10/28/19		535.00		535.00
								535.00		535.00

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0086199	11/08/19	Outst	0166806	Diego A. Salcedo	V0122543	10/28/19		625.00		625.00
								625.00		625.00
0086200	11/08/19	Outst	0168430	Mrs. Carolina Saldana-Hu	V0122553	10/29/19		8.12		8.12
					V0122830	11/04/19		45.10		45.10
								53.22		53.22
0086201	11/08/19	Outst	0201809	Matt Salvo	V0122541	10/28/19		625.00		625.00
								625.00		625.00
0086202	11/08/19	Outst	0000921	Ms. Candyce Scatchell	V0122809	10/31/19		2,212.00		2,212.00
								2,212.00		2,212.00
0086203	11/08/19	Outst	0194898	Nicholas J. Schwartz	V0122537	10/28/19		1,000.00		1,000.00
								1,000.00		1,000.00
0086204	11/08/19	Outst	0160304	Mrs. Melissa M. Stanukin	V0122824	10/31/19		304.42		304.42
								304.42		304.42
0086205	11/08/19	Outst	0000759	Ms. Julie A. Steinhaus	V0122845	11/05/19		1,158.98		1,158.98
								1,158.98		1,158.98
0086206	11/08/19	Outst	0198095	Ms. Jenna Strawbridge	V0122868	11/06/19		70.72		70.72
								70.72		70.72
0086207	11/08/19	Outst	0153795	Maciej Telus	V0122590	10/29/19		160.00		160.00
								160.00		160.00
0086208	11/08/19	Outst	0202282	Pedro Trejo Jr	V0122773	10/31/19		120.00		120.00
								120.00		120.00
0086209	11/08/19	Outst	0002381	WCMC	V0122835	11/04/19		1,950.00		1,950.00
								1,950.00		1,950.00
0086210	11/08/19	Outst	0201793	Gloria M. Yehilevsky	V0122546	10/28/19		625.00		625.00
								625.00		625.00

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0086211	11/15/19	Outst	0200282	Victor M. Albanil Beltra	V0122950	11/13/19		190.00		190.00
								190.00		190.00
0086212	11/15/19	Outst	0002694	American Association	V0122858	11/05/19		6,461.00		6,461.00
								6,461.00		6,461.00
0086213	11/15/19	Outst	0191820	Grant Bowen	V0122873	11/06/19		135.00		135.00
								135.00		135.00
0086214	11/15/19	Outst	0180726	Thomas J. Cahill	V0122928	11/12/19		135.00		135.00
								135.00		135.00
0086215	11/15/19	Outst	0173041	Stephen Che'menju	V0122871	11/06/19		135.00		135.00
								135.00		135.00
0086216	11/15/19	Outst	0185201	John Colao	V0122944	11/13/19		135.00		135.00
								135.00		135.00
0086217	11/15/19	Outst	0000783	Mr. Agustin Coronado	V0122866	11/05/19		2,272.05		2,272.05
					V0122942	11/12/19		156.37		156.37
								2,428.42		2,428.42
0086218	11/15/19	Outst	0001298	Dave Cronin	V0122931	11/12/19		135.00		135.00
								135.00		135.00
0086219	11/15/19	Outst	0201867	Lauren M. Daniel	V0122540	10/28/19		625.00		625.00
								625.00		625.00
0086220	11/15/19	Outst	0202383	Flexible Benefit Service	V0122938	11/12/19		285.00		285.00
								285.00		285.00
0086221	11/15/19	Outst	0202361	Paul E. Frerking	V0122897	11/07/19		135.00		135.00
								135.00		135.00
0086222	11/15/19	Outst	0200575	Juan M. Garcia, JR	V0122908	11/07/19		833.00		833.00
								833.00		833.00
0086223	11/15/19	Outst	0000838	Mrs. Brenda M. Garcia-Se	V0122941	11/12/19		1,450.00		1,450.00

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
								1,450.00		1,450.00
0086224	11/15/19	Outst	0189759	Mrs. Amy Green	V0122939	11/12/19		35.00		35.00
								35.00		35.00
0086225	11/15/19	Outst	0159384	Mrs. Julianne M. Herrman	V0122902	11/07/19		70.55		70.55
								70.55		70.55
0086226	11/15/19	Outst	0001365	Bill Jones	V0122929	11/12/19		135.00		135.00
								135.00		135.00
0086227	11/15/19	Outst	0003157	Mrs. Toula D. Kelikian	V0122940	11/12/19		600.84		600.84
								600.84		600.84
0086228	11/15/19	Outst	0001226	Raymond W Konrath	V0122935	11/12/19		60.00		60.00
								60.00		60.00
0086229	11/15/19	Outst	0202281	Louis R. Kucera	V0122936	11/12/19		60.00		60.00
								60.00		60.00
0086230	11/15/19	Outst	0001789	Joseph Madison	V0122872	11/06/19		135.00		135.00
								135.00		135.00
0086231	11/15/19	Outst	0197146	Christopher Mays	V0122930	11/12/19		135.00		135.00
								135.00		135.00
0086232	11/15/19	Outst	0001585	Terry Murphy	V0122869	11/06/19		135.00		135.00
								135.00		135.00
0086233	11/15/19	Outst	0202243	Melissa N. Neff	V0122843	11/05/19		340.91		340.91
								340.91		340.91
0086234	11/15/19	Outst	0190926	Mr. Aaron Rolle	V0122419	10/22/19		270.00		270.00
								270.00		270.00
0086235	11/15/19	Outst	0190926	Mr. Aaron Rolle	V0122420	10/22/19		540.00		540.00
								540.00		540.00

03 Dec 2019
16:22

ACCOUNTS PAYABLE CHECK REGISTER
Period 11/01/2019 - 11/30/2019

Page 10

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0086236	11/15/19	Outst	0190926	Mr. Aaron Rolle	V0122421	10/22/19		540.00		540.00
								540.00		540.00
0086237	11/15/19	Outst	0190926	Mr. Aaron Rolle	V0122422	10/22/19		270.00		270.00
								270.00		270.00
0086238	11/15/19	Outst	0190926	Mr. Aaron Rolle	V0122441	10/22/19		1,620.00		1,620.00
								1,620.00		1,620.00
0086239	11/15/19	Outst	0190926	Mr. Aaron Rolle	V0122443	10/22/19		270.00		270.00
								270.00		270.00
0086240	11/15/19	Outst	0190926	Mr. Aaron Rolle	V0122444	10/22/19		270.00		270.00
								270.00		270.00
0086241	11/15/19	Outst	0202386	Edward W. Sell	V0122920	11/08/19		100.00		100.00
								100.00		100.00
0086242	11/15/19	Outst	0199500	Ms. Kristen Shimko	V0122426	10/22/19		160.00		160.00
								160.00		160.00
0086243	11/15/19	Outst	0199500	Ms. Kristen Shimko	V0122427	10/22/19		160.00		160.00
								160.00		160.00
0086244	11/15/19	Outst	0199500	Ms. Kristen Shimko	V0122428	10/22/19		320.00		320.00
								320.00		320.00
0086245	11/15/19	Outst	0199500	Ms. Kristen Shimko	V0122429	10/22/19		160.00		160.00
								160.00		160.00
0086246	11/15/19	Outst	0199500	Ms. Kristen Shimko	V0122430	10/22/19		160.00		160.00
								160.00		160.00
0086247	11/15/19	Outst	0199500	Ms. Kristen Shimko	V0122454	10/22/19		160.00		160.00
								160.00		160.00
0086248	11/15/19	Outst	0199500	Ms. Kristen Shimko	V0122455	10/22/19		160.00		160.00
								160.00		160.00

03 Dec 2019
16:22

ACCOUNTS PAYABLE CHECK REGISTER
Period 11/01/2019 - 11/30/2019

Page 11

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0086249	11/15/19	Outst	0199500	Ms. Kristen Shimko	V0122456	10/22/19		160.00		160.00
								160.00		160.00
0086250	11/15/19	Outst	0202244	Caprice Smith	V0122917	11/07/19		1,438.50		1,438.50
								1,438.50		1,438.50
0086251	11/15/19	Outst	0202341	James Sowa	V0122865	11/05/19		120.00		120.00
								120.00		120.00
0086252	11/15/19	Outst	0199375	Ms. Erin Strauts	V0122945	11/13/19		46.28		46.28
								46.28		46.28
0086253	11/15/19	Outst	0198095	Ms. Jenna Strawbridge	V0122934	11/12/19		165.00		165.00
								165.00		165.00
0086254	11/15/19	Outst	0007918	Leonard J. Turnbull	V0122927	11/12/19		135.00		135.00
								135.00		135.00
0086255	11/15/19	Outst	0190102	Ms. Brandie N. Windham	V0122918	11/08/19		1,019.63		1,019.63
								1,019.63		1,019.63
0086256	11/15/19	Outst	0002389	Mark Witzke	V0122870	11/06/19		135.00		135.00
								135.00		135.00
0086257	11/15/19	Outst	0001375	AXA Equitable Equi-Vest	V0123197	11/15/19		2,206.00		2,206.00
								2,206.00		2,206.00
0086258	11/15/19	Outst	0177469	Bright Start College Sav	V0123198	11/15/19		100.00		100.00
								100.00		100.00
0086259	11/15/19	Outst	0001422	CCCTU-Cope Fund	V0123199	11/15/19		147.00		147.00
								147.00		147.00
0086260	11/15/19	Outst	0001374	College & University Cre	V0123201	11/15/19		200.00		200.00
								200.00		200.00
0086261	11/15/19	Outst	0001371	Colonial Life & Accident	V0123202	11/15/19		12.00		12.00

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
								12.00		12.00
0086262	11/15/19	Outst	0160763	Illinois Education Assoc	V0123204	11/15/19		171.00		171.00
								171.00		171.00
0086263	11/15/19	Outst	0191845	Metropolitan Alliance of	V0123205	11/15/19		340.00		340.00
								340.00		340.00
0086264	11/15/19	Outst	0101061	Morton College Faculty	V0123200	11/15/19		84.79		84.79
								84.79		84.79
0086265	11/15/19	Outst	0001372	Morton College Teachers	V0123207	11/15/19		1,599.83		1,599.83
								1,599.83		1,599.83
0086266	11/15/19	Outst	0001372	Morton College Teachers	V0123206	11/15/19		2,795.99		2,795.99
								2,795.99		2,795.99
0086267	11/15/19	Outst	0167128	Pioneer Credit Recovery,	V0123208	11/15/19		110.40		110.40
								110.40		110.40
0086268	11/15/19	Outst	0001513	SEIU Local 73 Cope	V0123209	11/15/19		9.00		9.00
								9.00		9.00
0086269	11/15/19	Outst	0001373	Service Employees Intl U	V0123210	11/15/19		457.81		457.81
								457.81		457.81
0086270	11/15/19	Outst	0001563	State Disbursement Unit	V0123211	11/15/19		117.96		117.96
					V0123212	11/15/19		318.00		318.00
								435.96		435.96
0086271	11/15/19	Outst	0001161	State Univ Retirement Sy	V0123213	11/15/19		68,913.47		68,913.47
								68,913.47		68,913.47
0086272	11/15/19	Outst	0001370	TIAA-CREF	V0123203	11/15/19		1,100.00		1,100.00
					V0123214	11/15/19		4,245.92		4,245.92
								5,345.92		5,345.92
0086273	11/15/19	Outst	0001376	VALIC	V0123215	11/15/19		1,903.14		1,903.14
								1,903.14		1,903.14

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0086274	11/15/19	Outst	0179876	Voya Retirement Insuranc	V0123216	11/15/19		702.65		702.65
								702.65		702.65
0086275	11/15/19	Outst	0190089	3OE Solutions	V0123112	11/15/19	B0002976	4,450.00		4,450.00
								4,450.00		4,450.00
0086276	11/15/19	Outst	0169985	A. Lange Consulting, LLC	V0123124	11/15/19	B0003087	605.00		605.00
								605.00		605.00
0086277	11/15/19	Outst	0169531	A.N.S., Inc.	V0123113	11/15/19	B0003129	758.13		758.13
								758.13		758.13
0086278	11/15/19	Outst	0166304	A.W.E.S.O.M.E. Pest Serv	V0123012	11/14/19	B0002940	240.00		240.00
								240.00		240.00
0086279	11/15/19	Outst	0194951	ACPA	V0123193	11/15/19	P0008182	200.00		200.00
								200.00		200.00
0086280	11/15/19	Outst	0196815	Advance Auto Parts	V0123122	11/15/19	B0002981	5.30		5.30
								5.30		5.30
0086281	11/15/19	Outst	0000962	Airgas USA, LLC	V0123048	11/14/19	B0003043	110.24		110.24
								110.24		110.24
0086282	11/15/19	Outst	0000964	Alarm Detection Systems	V0123087	11/15/19	B0003025	1,556.49		1,556.49
								1,556.49		1,556.49
0086283	11/15/19	Outst	0175113	Algor Plumbing	V0123125	11/15/19	B0002941	541.36		541.36
								541.36		541.36
0086284	11/15/19	Outst	0190802	All-Types Elevators Inc	V0123098	11/15/19	B0002946	665.00		665.00
								665.00		665.00
0086285	11/15/19	Outst	0188188	Amazon Capital Services	V0123115	11/15/19	B0003114	79.96		79.96
					V0123123	11/15/19	B0003022	79.29		79.29
					V0123138	11/15/19	B0003007	116.26		116.26
					V0123139	11/15/19	B0003022	36.54		36.54
					V0123149	11/15/19	P0008129	139.90		139.90

03 Dec 2019
16:22

ACCOUNTS PAYABLE CHECK REGISTER
Period 11/01/2019 - 11/30/2019

Page 14

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
					V0123185	11/15/19	P0008133	460.63		460.63
					V0123218	11/15/19	P0008194	1,578.00		1,578.00
					V0123223	11/15/19	P0008187	120.98		120.98
								2,611.56		2,611.56
0086286	11/15/19	Outst	0000977	Apple, Inc.	V0123049	11/14/19	B0003166	1,350.00		1,350.00
					V0123050	11/14/19	B0003166	52,475.00		52,475.00
					V0123110	11/15/19	B0003166	2,975.00		2,975.00
								56,800.00		56,800.00
0086287	11/15/19	Outst	0169207	Arbor Scientific	V0123189	11/15/19	P0007843	562.37		562.37
								562.37		562.37
0086288	11/15/19	Outst	0198820	Asure Software	V0123083	11/14/19	B0003066	94.50		94.50
								94.50		94.50
0086289	11/15/19	Outst	0000973	AT&T	V0123107	11/15/19	B0003088	799.49		799.49
								799.49		799.49
0086290	11/15/19	Outst	0001953	AT&T Mobility	V0123052	11/14/19	B0003060	142.51		142.51
								142.51		142.51
0086291	11/15/19	Outst	0001401	AZ Commercial	V0123072	11/14/19	B0002974	6.39		6.39
					V0123074	11/14/19	B0002974	18.38		18.38
					V0123076	11/14/19	B0002974	191.98		191.98
					V0123077	11/14/19	B0002974	12.58		12.58
								229.33		229.33
0086292	11/15/19	Outst	0001574	Baudville	V0123118	11/15/19	P0007889	945.32		945.32
								945.32		945.32
0086293	11/15/19	Outst	0000985	Berwyn Ace Hardware	V0123104	11/15/19	B0002920	25.97		25.97
					V0123105	11/15/19	B0002920	37.15		37.15
								63.12		63.12
0086294	11/15/19	Outst	0000986	Berwyn Development Corp	V0123186	11/15/19	P0008131	175.00		175.00
					V0123187	11/15/19	P0008132	490.00		490.00
								665.00		665.00
0086295	11/15/19	Outst	0201908	Susan A. Blackshear	V0123119	11/15/19	B0003168	160.00		160.00

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
								160.00		160.00
0086296	11/15/19	Outst	0202329	Bowen Productions, Inc.	V0123161	11/15/19	P0008157	4,030.00		4,030.00
								4,030.00		4,030.00
0086297	11/15/19	Outst	0166207	BSA	V0123013	11/14/19	B0002970	2,231.30		2,231.30
								2,231.30		2,231.30
0086298	11/15/19	Outst	0158291	C&W Building Services, I	V0123195	11/15/19	P0008204	97,067.37		97,067.37
								97,067.37		97,067.37
0086299	11/15/19	Outst	0001593	CDW-Government, Inc	V0123116	11/15/19	B0003153	29.55		29.55
					V0123151	11/15/19	P0008082	1,176.49		1,176.49
								1,206.04		1,206.04
0086300	11/15/19	Outst	0001195	Cintas Corporation	V0123099	11/15/19	B0002929	200.16		200.16
								200.16		200.16
0086301	11/15/19	Outst	0001195	Cintas Corporation	V0123018	11/14/19	B0002929	200.16		200.16
								200.16		200.16
0086302	11/15/19	Outst	0001752	Comcast	V0122915	11/07/19	B0002973	162.73		162.73
								162.73		162.73
0086303	11/15/19	Outst	0198009	Comevo	V0123194	11/15/19	P0008184	6,000.00		6,000.00
								6,000.00		6,000.00
0086304	11/15/19	Outst	0202292	Computer Drive of Skokie	V0123145	11/15/19	P0008146	186.00		186.00
								186.00		186.00
0086305	11/15/19	Outst	0168196	Concentra Health Service	V0123079	11/14/19	B0003113	60.00		60.00
					V0123080	11/14/19	B0003113	60.00		60.00
								120.00		120.00
0086306	11/15/19	Outst	0001676	Del Galdo Law Group, LLC	V0122909	11/07/19	B0002952	19,360.00		19,360.00
								19,360.00		19,360.00
0086307	11/15/19	Outst	0194606	DeMarr Sealcoating Inc	V0123100	11/15/19	B0003170	29,465.74		29,465.74
								29,465.74		29,465.74

03 Dec 2019
16:22

ACCOUNTS PAYABLE CHECK REGISTER
Period 11/01/2019 - 11/30/2019

Page 16

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0086308	11/15/19	Outst	0001469	Diamond Graphics	V0123224	11/15/19	P0008179	70.00		70.00
								70.00		70.00
0086309	11/15/19	Outst	0000989	Dick Blick	V0123129	11/15/19	B0003026	137.00		137.00
								137.00		137.00
0086310	11/15/19	Outst	0200088	Digitalis Education Solu	V0123144	11/15/19	P0007553	155,065.00		155,065.00
								155,065.00		155,065.00
0086311	11/15/19	Outst	0002185	Ellucian Inc.	V0123173	11/15/19	P0008143	12,993.00		12,993.00
								12,993.00		12,993.00
0086312	11/15/19	Outst	0198097	Entercom Chicago	V0123217	11/15/19	P0008193	500.00		500.00
								500.00		500.00
0086313	11/15/19	Outst	0001240	Enterprise Rent-A-Car	V0123135	11/15/19	B0002995	2,033.08		2,033.08
								2,033.08		2,033.08
0086314	11/15/19	Outst	0198694	ePromos Promotional Prod	V0123174	11/15/19	P0008058	1,494.74		1,494.74
								1,494.74		1,494.74
0086315	11/15/19	Outst	0001029	Fed Ex	V0123108	11/15/19	B0002961	11.76		11.76
								11.76		11.76
0086316	11/15/19	Void	0196370	FHEG Morton College Book			B0002961			
0086317	11/15/19	Outst	0157592	First Communications	V0123097	11/15/19	B0003036	987.97		987.97
								987.97		987.97
0086318	11/15/19	Outst	0001037	Fox Valley Fire & Safety	V0122903	11/07/19	B0003058	1,035.00		1,035.00
					V0123088	11/15/19	B0003058	247.00		247.00
					V0123089	11/15/19	B0003058	395.00		395.00
								1,677.00		1,677.00
0086319	11/15/19	Outst	0001001	Got Laundry Chicago?, In	V0123143	11/15/19	P0008149	208.40		208.40
								208.40		208.40
0086320	11/15/19	Outst	0001666	Herbkoe Fun Foods	V0123152	11/15/19	P0008107	820.00		820.00

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

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								820.00		820.00
0086321	11/15/19	Outst	0001666	Herbkoe Fun Foods	V0123225	11/15/19	P0008151	820.00		820.00
								820.00		820.00
0086322	11/15/19	Outst	0201903	Hudl	V0123141	11/15/19	P0008079	5,000.00		5,000.00
								5,000.00		5,000.00
0086323	11/15/19	Outst	0001274	Ion Professional Elearni	V0123157	11/15/19	P0008178	200.00		200.00
								200.00		200.00
0086324	11/15/19	Outst	0001647	Iron Mountain	V0123051	11/14/19	B0003010	468.56		468.56
								468.56		468.56
0086325	11/15/19	Void	0001030	JC Licht, LLC			B0003010			
0086326	11/15/19	Outst	0001775	Jostens	V0123026	11/14/19	B0003091	42.00		42.00
								42.00		42.00
0086327	11/15/19	Outst	0001890	Konica Minolta Bus Solut	V0122904	11/07/19	B0002949	1.27		1.27
					V0123019	11/14/19	B0002949	6.77		6.77
					V0123027	11/14/19	B0002949	17.15		17.15
					V0123029	11/14/19	B0002949	43.10		43.10
					V0123030	11/14/19	B0002949	53.46		53.46
					V0123031	11/14/19	B0002949	23.07		23.07
					V0123032	11/14/19	B0002949	131.37		131.37
					V0123033	11/14/19	B0002949	169.12		169.12
					V0123034	11/14/19	B0002949	37.49		37.49
					V0123035	11/14/19	B0002949	148.26		148.26
					V0123036	11/14/19	B0002949	230.42		230.42
					V0123037	11/14/19	B0002949	400.98		400.98
					V0123038	11/14/19	B0002949	895.77		895.77
					V0123039	11/14/19	B0002949	185.87		185.87
					V0123040	11/14/19	B0002949	113.81		113.81
					V0123041	11/14/19	B0002949	1,221.32		1,221.32
								3,679.23		3,679.23
0086328	11/15/19	Outst	0002233	Konica Minolta Premier F	V0123111	11/15/19	B0003096	216.70		216.70
								216.70		216.70
0086329	11/15/19	Outst	0002233	Konica Minolta Premier F	V0122905	11/07/19	B0002954	140.00		140.00
								140.00		140.00

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0086330	11/15/19	Outst	0002233	Konica Minolta Premier F	V0123042	11/14/19	B0003096	2,897.00		2,897.00
								2,897.00		2,897.00
0086331	11/15/19	Outst	0002233	Konica Minolta Premier F	V0123044	11/14/19	B0003096	212.29		212.29
								212.29		212.29
0086332	11/15/19	Outst	0002233	Konica Minolta Premier F	V0123045	11/14/19	B0002954	131.43		131.43
								131.43		131.43
0086333	11/15/19	Outst	0188162	Lake County Press	V0123160	11/15/19	P0008152	358.00		358.00
					V0123219	11/15/19	P0008198	715.00		715.00
								1,073.00		1,073.00
0086334	11/15/19	Outst	0001082	Lakeshore Learning Mater	V0123172	11/15/19	P0008124	1,993.44		1,993.44
								1,993.44		1,993.44
0086335	11/15/19	Outst	0001085	Manufacturers' News Inc	V0123155	11/15/19	P0008177	389.84		389.84
					V0123156	11/15/19	P0008177	389.84		389.84
								779.68		779.68
0086336	11/15/19	Outst	0194501	Michael Kautz Carpets &	V0122912	11/07/19	B0003174	6,540.00		6,540.00
								6,540.00		6,540.00
0086337	11/15/19	Outst	0001093	MIDCO Inc	V0123015	11/14/19	B0003109	587.74		587.74
					V0123016	11/14/19	B0003109	120.00		120.00
					V0123017	11/14/19	B0003109	80.00		80.00
					V0123126	11/15/19	B0003109	45.00		45.00
					V0123127	11/15/19	B0003109	40.00		40.00
								872.74		872.74
0086338	11/15/19	Outst	0001416	Midwest Salt	V0123025	11/14/19	B0002933	837.90		837.90
								837.90		837.90
0086339	11/15/19	Outst	0197884	Morton 201 Foundation	V0123150	11/15/19	P0008118	800.00		800.00
								800.00		800.00
0086340	11/15/19	Outst	0001958	NAWDP	V0123175	11/15/19	P0008122	95.00		95.00
								95.00		95.00

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0086341	11/15/19	Outst	0001117	North East Multi-Regiona	V0123167	11/15/19	P0008164	1,450.00		1,450.00
								1,450.00		1,450.00
0086342	11/15/19	Outst	0199908	Occupational Health Cent	V0123101	11/15/19	B0003151	376.50		376.50
								376.50		376.50
0086343	11/15/19	Outst	0001122	Office Depot	V0123046	11/14/19	B0003055	65.68		65.68
					V0123047	11/14/19	B0003055	62.37		62.37
								128.05		128.05
0086344	11/15/19	Outst	0002406	Paisans Pizza	V0122907	11/07/19	B0002977	1,232.00		1,232.00
					V0123092	11/15/19	B0003061	124.50		124.50
					V0123093	11/15/19	B0003061	283.00		283.00
					V0123094	11/15/19	B0003061	191.50		191.50
					V0123121	11/15/19	B0003061	65.00		65.00
					V0123146	11/15/19	P0008147	287.48		287.48
					V0123147	11/15/19	P0008150	110.40		110.40
					V0123148	11/15/19	P0008150	53.00		53.00
					V0123162	11/15/19	P0008159	230.00		230.00
					V0123163	11/15/19	P0008161	129.22		129.22
					V0123164	11/15/19	P0008162	128.08		128.08
					V0123179	11/15/19	P0008166	330.00		330.00
					V0123180	11/15/19	P0008167	110.00		110.00
					V0123181	11/15/19	P0008168	330.00		330.00
					V0123196	11/15/19	P0008192	572.96		572.96
					V0123220	11/15/19	P0008199	772.30		772.30
					V0123221	11/15/19	P0008200	400.00		400.00
					V0123222	11/15/19	P0008202	100.00		100.00
								5,449.44		5,449.44
0086345	11/15/19	Outst	0187434	Catrina M. Patton	V0123182	11/15/19	P0008169	1,500.00		1,500.00
								1,500.00		1,500.00
0086346	11/15/19	Outst	0197256	Precision Electric	V0122910	11/07/19	B0003176	2,000.00		2,000.00
								2,000.00		2,000.00
0086347	11/15/19	Outst	0157599	Pyramid Time Systems	V0123178	11/15/19	P0008109	145.00		145.00
								145.00		145.00
0086348	11/15/19	Outst	0201778	Quality Logo Products, I	V0123081	11/14/19	P0008023	297.41		297.41
								297.41		297.41

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0086349	11/15/19	Outst	0001835	Ray O'Herron Co. of Oakb	V0123086	11/15/19	B0002998	76.88		76.88
					V0123132	11/15/19	B0002998	240.45		240.45
					V0123133	11/15/19	B0002998	35.98		35.98
					V0123134	11/15/19	B0002998	98.93		98.93
								452.24		452.24
0086350	11/15/19	Outst	0001142	Santo Sport Store	V0123153	11/15/19	P0008114	7.00		7.00
					V0123154	11/15/19	P0008114	526.00		526.00
					V0123158	11/15/19	P0008173	50.50		50.50
					V0123168	11/15/19	P0008165	9.50		9.50
					V0123169	11/15/19	P0008165	17.00		17.00
					V0123170	11/15/19	P0008165	465.50		465.50
					V0123171	11/15/19	P0008174	622.50		622.50
					V0123177	11/15/19	P0008049	187.00		187.00
								1,885.00		1,885.00
0086351	11/15/19	Outst	0001143	Sargent Welch	V0123188	11/15/19	P0008073	401.45		401.45
								401.45		401.45
0086352	11/15/19	Outst	0001146	Schlesinger Machinery In	V0123091	11/15/19	B0002951	580.00		580.00
								580.00		580.00
0086353	11/15/19	Outst	0002796	Seguin Auto Center	V0123095	11/15/19	B0002986	6.00		6.00
								6.00		6.00
0086354	11/15/19	Outst	0196722	Sense Media LLC	V0123183	11/15/19	P0008171	1,500.00		1,500.00
					V0123184	11/15/19	P0008172	666.00		666.00
								2,166.00		2,166.00
0086355	11/15/19	Outst	0001456	Sentry Therapy Systems I	V0123140	11/15/19	P0008145	440.00		440.00
								440.00		440.00
0086356	11/15/19	Outst	0001967	Shaw Media	V0123109	11/15/19	B0002999	1,598.00		1,598.00
					V0123165	11/15/19	P0008163	105.26		105.26
								1,703.26		1,703.26
0086357	11/15/19	Outst	0182724	Single Path	V0123131	11/15/19	B0002943	7,750.00		7,750.00
								7,750.00		7,750.00
0086358	11/15/19	Outst	0001158	SoftwareONE, Inc.	V0123176	11/15/19	P0007798	2,026.80		2,026.80
								2,026.80		2,026.80

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0086359	11/15/19	Outst	0001165	Swank Motion Pictures In	V0123128	11/15/19	P0007537	468.00		468.00
								468.00		468.00
0086360	11/15/19	Outst	0199796	Target Auto Parts	V0123078	11/14/19	B0003164	32.66		32.66
								32.66		32.66
0086361	11/15/19	Outst	0155715	Technology Management Re	V0123096	11/15/19	B0003011	1,141.05		1,141.05
								1,141.05		1,141.05
0086362	11/15/19	Outst	0201587	Walter L. Thompson	V0122787	10/31/19	P0008048	2,500.00		2,500.00
								2,500.00		2,500.00
0086363	11/15/19	Outst	0202319	Toad Code, Inc.	V0123142	11/15/19	P0008156	725.00		725.00
								725.00		725.00
0086364	11/15/19	Outst	0200701	John W. Treiber	V0123192	11/15/19	P0008195	2,000.00		2,000.00
								2,000.00		2,000.00
0086365	11/15/19	Outst	0167490	Tripoli Painting	V0122913	11/07/19	B0003173	5,440.00		5,440.00
					V0122914	11/07/19	B0003172	2,990.00		2,990.00
								8,430.00		8,430.00
0086366	11/15/19	Outst	0001824	Waukegan Roofing Co., In	V0123014	11/14/19	B0003177	600.94		600.94
								600.94		600.94
0086367	11/15/19	Outst	0001406	Wex Bank	V0123120	11/15/19	B0002932	1,053.13		1,053.13
								1,053.13		1,053.13
0086368	11/15/19	Outst	0174387	Widaman Sign Company	V0123191	11/15/19	P0008197	925.00		925.00
								925.00		925.00
0086369	11/15/19	Outst	0177607	YBP Library Services	V0123084	11/14/19	B0003120	350.01		350.01
					V0123085	11/14/19	B0003120	350.81		350.81
					V0123103	11/15/19	B0003120	10.79		10.79
					V0123106	11/15/19	B0003120	561.66		561.66
					V0123130	11/15/19	B0003120	218.57		218.57
								1,491.84		1,491.84

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

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0086424	11/15/19	Outst	0196370	FHEG Morton College Book	V0123054	11/14/19	B0002988	25.25		25.25
					V0123055	11/14/19	B0003004	102.20		102.20
					V0123056	11/14/19	B0003052	239.86		239.86
					V0123057	11/14/19	B0003071	840.83		840.83
					V0123058	11/14/19	P0007916	422.96		422.96
					V0123059	11/14/19	P0007956	74.92		74.92
					V0123060	11/14/19	P0007961	106.49		106.49
					V0123061	11/14/19	B0003121	170.33		170.33
					V0123062	11/14/19	P0007976	29.50		29.50
					V0123063	11/14/19	B0003123	94.25		94.25
					V0123064	11/14/19	P0008030	663.74		663.74
					V0123065	11/14/19	P0008033	79.55		79.55
					V0123066	11/14/19	P0008025	229.74		229.74
					V0123067	11/14/19	B0003132	39.98		39.98
					V0123068	11/14/19	P0008053	384.00		384.00
					V0123069	11/14/19	P0008069	100.72		100.72
					V0123071	11/14/19	P0008071	806.40		806.40
					V0123075	11/14/19		401.75		401.75
					V0123230	11/18/19	P0007939	77.16		77.16
					V0123231	11/18/19	P0008034	116.50		116.50
								5,006.13		5,006.13
0086425	11/18/19	Outst	0200313	FBG Corporation	V0123233	11/18/19	B0003179	133,421.40		133,421.40
								133,421.40		133,421.40
0086426	11/21/19	Outst	0188213	First Midwest Bank	V0123362	11/21/19	P0007898	103.91		103.91
					V0123363	11/21/19	P0007899	103.91		103.91
					V0123364	11/21/19	P0007897	935.19		935.19
					V0123365	11/21/19	B0003068	20.00		20.00
					V0123367	11/21/19	P0008233	204.00		204.00
					V0123368	11/21/19	P0007967	287.00		287.00
					V0123369	11/21/19	P0008009	500.00		500.00
					V0123370	11/21/19	P0008000	444.90		444.90
					V0123371	11/21/19	P0008000	727.84		727.84
					V0123372	11/21/19	P0008001	604.42		604.42
					V0123373	11/21/19	B0002956	36.85		36.85
					V0123374	11/21/19	P0008063	4,108.72		4,108.72
					V0123375	11/21/19	P0007995	3,543.96		3,543.96
					V0123377	11/21/19	P0008207	397.51		397.51
					V0123378	11/21/19	B0003141	45.95		45.95
					V0123380	11/21/19	P0008103	2,622.50		2,622.50
					V0123381	11/21/19	P0008055	495.00		495.00
					V0123382	11/21/19	B0003001	80.00		80.00
					V0123383	11/21/19	B0003127	409.60		409.60
					V0123384	11/21/19	P0008095	99.46		99.46
					V0123385	11/21/19	P0008094	352.50		352.50
					V0123386	11/21/19	P0008211	1,124.20		1,124.20
					V0123387	11/21/19	P0008102	525.00		525.00

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
					V0123388	11/21/19	P0008099	665.88		665.88
					V0123389	11/21/19	P0008189	719.96		719.96
					V0123390	11/21/19		100.00-		-100.00
					V0123391	11/21/19	P0008120	225.00		225.00
					V0123392	11/21/19	B0002957	25.48		25.48
					V0123393	11/21/19	P0008212	207.28		207.28
								19,516.02		19,516.02
0086427	11/22/19	Outst	0168159	ACS	V0123274	11/19/19		276.00		276.00
								276.00		276.00
0086428	11/22/19	Outst	0202471	AHSIE 2020 Conference	V0123263	11/19/19		635.00		635.00
								635.00		635.00
0086429	11/22/19	Outst	0001042	Arthur J Gallagher Risk	V0123270	11/19/19		100.00		100.00
								100.00		100.00
0086430	11/22/19	Outst	0000845	Ms. Judy Bluemer	V0122955	11/14/19		93.31		93.31
								93.31		93.31
0086431	11/22/19	Outst	0197675	Mr. Michael T. Brown	V0123271	11/19/19		40.30		40.30
								40.30		40.30
0086432	11/22/19	Outst	0199517	Jeremy M. Cohn	V0122859	11/05/19		250.00		250.00
								250.00		250.00
0086433	11/22/19	Outst	0001013	ComEd	V0123273	11/19/19		12,303.43		12,303.43
								12,303.43		12,303.43
0086434	11/22/19	Outst	0000783	Mr. Agustin Coronado	V0122956	11/14/19		201.82		201.82
								201.82		201.82
0086435	11/22/19	Outst	0200047	Mr. Carissa Davis	V0122842	11/04/19		318.46		318.46
					V0122867	11/05/19		55.45		55.45
					V0123053	11/14/19		205.00		205.00
								578.91		578.91
0086436	11/22/19	Outst	0190883	Ms. Sally Delgado	V0122957	11/14/19		18.00		18.00
					V0123229	11/18/19		625.00		625.00
					V0123265	11/19/19		78.23		78.23

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
								721.23		721.23
0086437	11/22/19	Outst	0001895	Delta Dental of Illinois	V0123236	11/18/19		9,872.67		9,872.67
								9,872.67		9,872.67
0086438	11/22/19	Outst	0005692	Ms Elena O. Enstrom	V0123353	11/21/19		110.00		110.00
								110.00		110.00
0086439	11/22/19	Outst	0198254	Mrs. Catherine M. Galarz	V0123267	11/19/19		500.00		500.00
								500.00		500.00
0086440	11/22/19	Outst	0194904	Cawone L. Hester	V0122919	11/08/19		400.00		400.00
								400.00		400.00
0086441	11/22/19	Outst	0001718	Literacy Works	V0122481	10/23/19		1,200.00		1,200.00
								1,200.00		1,200.00
0086442	11/22/19	Outst	0202414	Lou Serrano	V0123266	11/19/19		1,500.00		1,500.00
								1,500.00		1,500.00
0086443	11/22/19	Outst	0194045	Mr. Ronald A. Lullo	V0123343	11/20/19		106.47		106.47
								106.47		106.47
0086444	11/22/19	Outst	0090401	Thomas Mantzakides	V0123235	11/18/19		163.90		163.90
								163.90		163.90
0086445	11/22/19	Outst	0190172	Mrs. Ashanta N. Marshall	V0122527	10/28/19		60.00		60.00
								60.00		60.00
0086446	11/22/19	Outst	0156097	Official Payments Corpor	V0123357	11/21/19		1,705.27		1,705.27
								1,705.27		1,705.27
0086447	11/22/19	Outst	0194072	Lukas C. Palma	V0123232	11/18/19		105.51		105.51
								105.51		105.51
0086448	11/22/19	Outst	0188015	Jessica Rendon Gutierrez	V0123279	11/19/19		306.00		306.00
								306.00		306.00

03 Dec 2019
16:22

ACCOUNTS PAYABLE CHECK REGISTER
Period 11/01/2019 - 11/30/2019

Page 25

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0086449	11/22/19	Outst	0190327	Maria E. Rivera	V0123278	11/19/19		14.37		14.37
								14.37		14.37
0086450	11/22/19	Outst	0195019	Mr. David Roselund	V0123352	11/21/19		26.90		26.90
								26.90		26.90
0086451	11/22/19	Outst	0000907	Mr. Luis E. Sanchez	V0122924	11/12/19		170.47		170.47
								170.47		170.47
0086452	11/22/19	Outst	0172945	Ms. Perla A. Santoyo	V0123277	11/19/19		35.05		35.05
								35.05		35.05
0086453	11/22/19	Outst	0202504	Sheppard Mullin Richter	V0123346	11/20/19		7,500.00		7,500.00
								7,500.00		7,500.00
0086454	11/22/19	Outst	0001161	State Univ Retirement Sy	V0123355	11/21/19		12,093.60		12,093.60
								12,093.60		12,093.60
0086455	11/22/19	Outst	0177218	Noelle A. Thezan	V0123238	11/18/19		95.00		95.00
								95.00		95.00
0086456	11/22/19	Outst	0000738	Ms Gina G. Torres	V0123237	11/18/19		18.40		18.40
								18.40		18.40
0086457	11/22/19	Outst	0200289	Ms. Amanda L. Young	V0123354	11/21/19		175.00		175.00
								175.00		175.00
0086458	11/22/19	Outst	0187467	Manuel V. Yu, III	V0122943	11/12/19		199.30		199.30
								199.30		199.30
0086500	11/25/19	Outst	0192200	Chicagoland Toys for Tot	V0123440	11/25/19		150.00		150.00
								150.00		150.00
0086501	11/26/19	Outst	0177457	Mr. Manuel H. Becerra	V0123403	11/22/19		30.00		30.00
								30.00		30.00
0086502	11/26/19	Outst	0000794	Ms. Janet M. Crockett	V0123228	11/15/19		45.00		45.00
								45.00		45.00

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0086503	11/26/19	Outst	0003325	Candice R. Daniel	V0123394	11/22/19		135.00		135.00
								135.00		135.00
0086504	11/26/19	Outst	0000735	Mr. Steven A. Duhon	V0123342	11/20/19		181.77		181.77
								181.77		181.77
0086505	11/26/19	Outst	0193664	Mr. Joseph Florio	V0123420	11/22/19		30.00		30.00
								30.00		30.00
0086506	11/26/19	Outst	0001626	Healthcare Service Corpo	V0123405	11/22/19		161,438.39		161,438.39
								161,438.39		161,438.39
0086507	11/26/19	Outst	0191563	Michael Jackson	V0123395	11/22/19		135.00		135.00
								135.00		135.00
0086508	11/26/19	Outst	0001226	Raymond W Konrath	V0123399	11/22/19		60.00		60.00
					V0123406	11/22/19		60.00		60.00
								120.00		120.00
0086509	11/26/19	Outst	0088242	Mr. Willie D. Merrill	V0123439	11/25/19		630.00		630.00
								630.00		630.00
0086510	11/26/19	Outst	0002885	Ms. Bonnie R. Miculinic	V0123488	11/26/19		250.00		250.00
								250.00		250.00
0086511	11/26/19	Outst	0197664	Ms. Claudia Mosqueda	V0123431	11/25/19		144.22		144.22
								144.22		144.22
0086512	11/26/19	Outst	0000862	Ms. Elizabeth M. Napolet	V0123351	11/20/19		220.70		220.70
								220.70		220.70
0086513	11/26/19	Outst	0187434	Catrina M. Patton	V0123442	11/25/19		1,750.00		1,750.00
								1,750.00		1,750.00
0086514	11/26/19	Outst	0187927	Alejandra Rebollar	V0123239	11/18/19		60.23		60.23
								60.23		60.23

03 Dec 2019
16:22

ACCOUNTS PAYABLE CHECK REGISTER
Period 11/01/2019 - 11/30/2019

Page 27

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0086515	11/26/19	Outst	0192553	Mr. Charles M. Rose	V0123432	11/25/19		27.02		27.02
								27.02		27.02
0086516	11/26/19	Outst	0001327	Vision Service Plan	V0123404	11/22/19		1,761.61		1,761.61
								1,761.61		1,761.61
0086517	11/26/19	Outst	0155857	Lawrence Wayne	V0123396	11/22/19		135.00		135.00
								135.00		135.00
0086518	11/26/19	Outst	0190102	Ms. Brandie N. Windham	V0123356	11/21/19		476.32		476.32
								476.32		476.32
0086520	11/27/19	Outst	0001375	AXA Equitable Equi-Vest	V0123519	11/27/19		2,206.00		2,206.00
								2,206.00		2,206.00
0086521	11/27/19	Outst	0177469	Bright Start College Sav	V0123520	11/27/19		100.00		100.00
								100.00		100.00
0086522	11/27/19	Outst	0001422	CCCTU-Cope Fund	V0123521	11/27/19		147.00		147.00
								147.00		147.00
0086523	11/27/19	Outst	0001374	College & University Cre	V0123524	11/27/19		200.00		200.00
								200.00		200.00
0086524	11/27/19	Outst	0001371	Colonial Life & Accident	V0123525	11/27/19		12.00		12.00
								12.00		12.00
0086525	11/27/19	Outst	0160763	Illinois Education Assoc	V0123527	11/27/19		171.00		171.00
								171.00		171.00
0086526	11/27/19	Outst	0191845	Metropolitan Alliance of	V0123528	11/27/19		340.00		340.00
								340.00		340.00
0086527	11/27/19	Outst	0101061	Morton College Faculty	V0123522	11/27/19		84.79		84.79
								84.79		84.79
0086528	11/27/19	Outst	0001372	Morton College Teachers	V0123530	11/27/19		1,599.83		1,599.83
								1,599.83		1,599.83

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0086529	11/27/19	Outst	0001372	Morton College Teachers	V0123529	11/27/19		2,795.99		2,795.99
								2,795.99		2,795.99
0086530	11/27/19	Outst	0167128	Pioneer Credit Recovery,	V0123531	11/27/19		110.40		110.40
								110.40		110.40
0086531	11/27/19	Outst	0003255	PLS Financial Solutions	V0123532	11/27/19		325.60		325.60
								325.60		325.60
0086532	11/27/19	Outst	0001513	SEIU Local 73 Cope	V0123533	11/27/19		9.00		9.00
								9.00		9.00
0086533	11/27/19	Outst	0001373	Service Employees Intl U	V0123534	11/27/19		457.81		457.81
								457.81		457.81
0086534	11/27/19	Outst	0001563	State Disbursement Unit	V0123535	11/27/19		115.87		115.87
					V0123536	11/27/19		206.00		206.00
								321.87		321.87
0086535	11/27/19	Outst	0001161	State Univ Retirement Sy	V0123537	11/27/19		69,300.61		69,300.61
								69,300.61		69,300.61
0086536	11/27/19	Outst	0001370	TIAA-CREF	V0123526	11/27/19		1,100.00		1,100.00
					V0123538	11/27/19		4,245.92		4,245.92
								5,345.92		5,345.92
0086537	11/27/19	Outst	0001376	VALIC	V0123539	11/27/19		1,903.14		1,903.14
								1,903.14		1,903.14
0086538	11/27/19	Outst	0179876	Voya Retirement Insuranc	V0123540	11/27/19		702.65		702.65
								702.65		702.65
0086539	11/27/19	Outst	0196815	Advance Auto Parts	V0123452	11/25/19	B0002981	32.94		32.94
								32.94		32.94
0086540	11/27/19	Outst	0002105	Alfred G Ronan Ltd	V0123419	11/22/19	B0003030	8,000.00		8,000.00
								8,000.00		8,000.00

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0086541	11/27/19	Outst	0188188	Amazon Capital Services	V0123415	11/22/19	P0008205	90.61		90.61
					V0123421	11/22/19	B0003178	190.05		190.05
					V0123422	11/22/19	B0003022	129.09		129.09
					V0123426	11/22/19	B0003114	287.38		287.38
					V0123427	11/22/19	B0003130	339.43		339.43
					V0123508	11/26/19	P0008135	95.52		95.52
					V0123511	11/26/19	P0008203	140.00		140.00
					V0123592	11/27/19	P0008220	104.32		104.32
								1,376.40		1,376.40
0086542	11/27/19	Outst	0001490	Arc One Electric	V0123468	11/25/19	B0003182	1,043.00		1,043.00
					V0123469	11/25/19	B0003183	118.00		118.00
					V0123470	11/25/19	B0003184	236.00		236.00
					V0123471	11/25/19	B0003185	1,100.50		1,100.50
								2,497.50		2,497.50
0086543	11/27/19	Outst	0183556	Athletico	V0123576	11/27/19	P0008242	21,350.00		21,350.00
								21,350.00		21,350.00
0086544	11/27/19	Outst	0001401	AZ Commercial	V0123447	11/25/19	B0002974	6.26		6.26
					V0123448	11/25/19	B0002974	7.54		7.54
					V0123449	11/25/19	B0002974	20.99		20.99
					V0123451	11/25/19	B0002931	54.79		54.79
								89.58		89.58
0086545	11/27/19	Outst	0000985	Berwyn Ace Hardware	V0123482	11/25/19	B0002920	28.93		28.93
								28.93		28.93
0086546	11/27/19	Outst	0200461	Tiffany A. Bohm	V0123552	11/26/19	P0008223	1,500.00		1,500.00
					V0123562	11/26/19	P0008223	1,500.00		1,500.00
								3,000.00		3,000.00
0086547	11/27/19	Outst	0166207	BSA	V0123464	11/25/19	B0002970	152.34		152.34
					V0123465	11/25/19	B0002970	8.88		8.88
					V0123546	11/26/19	B0003196	3,229.68		3,229.68
					V0123547	11/26/19	B0003196	3,143.64		3,143.64
								6,534.54		6,534.54
0086548	11/27/19	Outst	0201877	Builders Land, Inc.	V0123455	11/25/19	B0003139	143,969.23		143,969.23
								143,969.23		143,969.23
0086549	11/27/19	Outst	0001923	CARLI	V0123573	11/27/19	P0008218	50.00		50.00

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
								50.00		50.00
0086550	11/27/19	Outst	0000998	Carolina Biological Supp	V0123574	11/27/19	P0008180	183.57		183.57
								183.57		183.57
0086551	11/27/19	Outst	0007998	Cassidy Tire & Service	V0123410	11/22/19	B0002939	30.00		30.00
								30.00		30.00
0086552	11/27/19	Outst	0001593	CDW-Government, Inc	V0123445	11/25/19	B0003186	2,076.14		2,076.14
					V0123507	11/26/19	P0008065	24.27		24.27
					V0123510	11/26/19	P0008065	311.56		311.56
								2,411.97		2,411.97
0086553	11/27/19	Outst	0001107	Centerpoint Energy Srvcs	V0123417	11/22/19	B0002966	4,643.63		4,643.63
								4,643.63		4,643.63
0086554	11/27/19	Outst	0192095	Chicago Chinatown Chambe	V0123580	11/27/19	P0008240	250.00		250.00
								250.00		250.00
0086555	11/27/19	Outst	0001195	Cintas Corporation	V0123428	11/22/19	B0003065	245.41		245.41
					V0123429	11/22/19	B0002967	151.84		151.84
								397.25		397.25
0086556	11/27/19	Outst	0001195	Cintas Corporation	V0123416	11/22/19	B0002929	135.10		135.10
					V0123425	11/22/19	B0002929	200.16		200.16
								335.26		335.26
0086557	11/27/19	Outst	0001485	Citibank, N.A.	V0123581	11/27/19	P0008096	115.42		115.42
					V0123582	11/27/19	P0008130	19.99		19.99
					V0123583	11/27/19	P0008241	21.99		21.99
					V0123584	11/27/19	P0008170	93.00		93.00
					V0123585	11/27/19	P0008186	148.90		148.90
					V0123586	11/27/19	P0008185	1,007.67		1,007.67
					V0123587	11/27/19	P0008127	285.96		285.96
								1,692.93		1,692.93
0086558	11/27/19	Outst	0201853	Club Automation, LLC	V0123563	11/26/19	P0008224	2,407.00		2,407.00
								2,407.00		2,407.00
0086559	11/27/19	Outst	0001752	Comcast	V0123423	11/22/19	B0002953	39.93		39.93
					V0123475	11/25/19	B0003009	6.32		6.32

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
					V0123506	11/26/19	B0003009	181.85		181.85
								228.10		228.10
0086560	11/27/19	Outst	0168196	Concentra Health Service	V0123463	11/25/19	B0003113	370.00		370.00
								370.00		370.00
0086561	11/27/19	Outst	0194606	DeMarr Sealcoating Inc	V0123544	11/26/19	B0003198	1,600.00		1,600.00
								1,600.00		1,600.00
0086562	11/27/19	Outst	0001469	Diamond Graphics	V0123444	11/25/19	B0003106	600.00		600.00
					V0123493	11/26/19	B0003018	250.00		250.00
					V0123494	11/26/19	B0003018	175.00		175.00
					V0123495	11/26/19	B0003018	75.00		75.00
					V0123496	11/26/19	B0003018	780.00		780.00
					V0123497	11/26/19	B0003018	85.00		85.00
					V0123498	11/26/19	B0003018	255.00		255.00
					V0123499	11/26/19	B0003018	340.00		340.00
					V0123503	11/26/19	B0003018	1,565.00		1,565.00
					V0123504	11/26/19	B0003018	685.00		685.00
					V0123605	11/27/19	P0008256	2,012.00		2,012.00
					V0123606	11/27/19	P0008255	380.00		380.00
					V0123607	11/27/19	P0008254	230.00		230.00
								7,432.00		7,432.00
0086563	11/27/19	Outst	0000989	Dick Blick	V0123487	11/25/19	B0003064	216.28		216.28
					V0123505	11/26/19	B0003192	407.21		407.21
								623.49		623.49
0086564	11/27/19	Outst	0200281	Dominion Lighting, Inc.	V0123473	11/25/19	B0003189	3,729.00		3,729.00
								3,729.00		3,729.00
0086565	11/27/19	Outst	0001508	EBSCO	V0123572	11/27/19	P0008219	285.90		285.90
								285.90		285.90
0086566	11/27/19	Outst	0159495	Elite Equipment Service	V0123571	11/27/19	P0008221	333.10		333.10
								333.10		333.10
0086567	11/27/19	Outst	0182521	Emergency Medical Produc	V0123601	11/27/19	P0008260	355.00-		-355.00
					V0123602	11/27/19	P0008260	1,122.49		1,122.49
								767.49		767.49

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0086568	11/27/19	Outst	0200313	FBG Corporation	V0123454	11/25/19	B0003179	64,800.00		64,800.00
								64,800.00		64,800.00
0086569	11/27/19	Outst	0001029	Fed Ex	V0123477	11/25/19	B0002961	51.41		51.41
								51.41		51.41
0086570	11/27/19	Outst	0192360	Fusion Cloud Services, L	V0123549	11/26/19	B0003039	2,292.12		2,292.12
								2,292.12		2,292.12
0086571	11/27/19	Outst	0201760	Garvey's Office Products	V0123553	11/26/19	B0003204	367.00		367.00
					V0123554	11/26/19	B0003204	569.00		569.00
					V0123555	11/26/19	B0003204	596.00		596.00
					V0123556	11/26/19	B0003204	365.00		365.00
					V0123557	11/26/19	B0003204	693.00		693.00
					V0123558	11/26/19	B0003204	452.00		452.00
					V0123559	11/26/19	B0003204	555.00		555.00
					V0123560	11/26/19	B0003204	664.00		664.00
					V0123561	11/26/19	B0003204	350.00		350.00
								4,611.00		4,611.00
0086572	11/27/19	Outst	0202536	J.Ave Development, Inc.	V0123516	11/26/19	B0003202	1,972.74		1,972.74
								1,972.74		1,972.74
0086573	11/27/19	Outst	0001848	Jack Phelan Chevrolet	V0123472	11/25/19	B0003187	500.00		500.00
								500.00		500.00
0086574	11/27/19	Outst	0193931	Johnson Controls Inc	V0123594	11/27/19	P0008246	354,333.00		354,333.00
					V0123595	11/27/19	P0008247	11,627.91		11,627.91
								365,960.91		365,960.91
0086575	11/27/19	Outst	0001775	Jostens	V0123433	11/25/19	B0003091	10.21		10.21
					V0123456	11/25/19	B0003091	10.21		10.21
								20.42		20.42
0086576	11/27/19	Void	0001890	Konica Minolta Bus Solut			B0003091			
0086577	11/27/19	Outst	0002233	Konica Minolta Premier F	V0123407	11/22/19	B0003096	777.63		777.63
								777.63		777.63
0086578	11/27/19	Outst	0002233	Konica Minolta Premier F	V0123408	11/22/19	B0003096	179.40		179.40
								179.40		179.40

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0086579	11/27/19	Outst	0002233	Konica Minolta Premier F	V0123446	11/25/19	B0003096	394.00		394.00
								394.00		394.00
0086580	11/27/19	Outst	0001559	Krueger International In	V0123509	11/26/19	P0008059	2,122.12		2,122.12
								2,122.12		2,122.12
0086581	11/27/19	Outst	0201871	Loyola Center for Fitnes	V0123461	11/25/19	P0008057	425.00		425.00
								425.00		425.00
0086582	11/27/19	Outst	0182870	Loyola EMS	V0123604	11/27/19	P0008248	300.00		300.00
								300.00		300.00
0086583	11/27/19	Outst	0001289	Menards	V0123412	11/22/19	B0002930	129.03		129.03
					V0123413	11/22/19	B0002930	142.44		142.44
								271.47		271.47
0086584	11/27/19	Outst	0159117	Mergent, Inc.	V0123566	11/26/19	P0008230	4,800.00		4,800.00
								4,800.00		4,800.00
0086585	11/27/19	Outst	0182207	Mesirow Insurance Servic	V0123492	11/26/19	B0002984	11,250.00		11,250.00
								11,250.00		11,250.00
0086586	11/27/19	Outst	0199309	Jason Nichols	V0123603	11/27/19	P0008251	1,500.00		1,500.00
								1,500.00		1,500.00
0086587	11/27/19	Outst	0001121	O'Brien Cleaners	V0123579	11/27/19	P0008239	84.00		84.00
								84.00		84.00
0086588	11/27/19	Outst	0199908	Occupational Health Cent	V0123457	11/25/19	B0003151	154.00		154.00
					V0123458	11/25/19	B0003151	85.50		85.50
					V0123550	11/26/19	B0003151	308.00		308.00
								547.50		547.50
0086589	11/27/19	Outst	0002406	Paisans Pizza	V0123512	11/26/19	P0008217	169.60		169.60
					V0123568	11/26/19	P0008226	1,470.00		1,470.00
					V0123570	11/27/19	P0008225	926.04		926.04
					V0123577	11/27/19	P0008235	230.47		230.47
					V0123590	11/27/19	P0008236	115.00		115.00
					V0123591	11/27/19	P0008236	115.00		115.00

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
					V0123593	11/27/19	P0007996	247.00		247.00
					V0123597	11/27/19	P0008244	47.49		47.49
					V0123598	11/27/19	P0008250	1,239.95		1,239.95
					V0123599	11/27/19	P0008249	1,562.00		1,562.00
								6,122.55		6,122.55
0086590	11/27/19	Outst	0197256	Precision Electric	V0123437	11/25/19	B0003194	560.00		560.00
					V0123543	11/26/19	B0003199	2,865.00		2,865.00
								3,425.00		3,425.00
0086591	11/27/19	Void	0200565	RJA Architects, Ltd.			B0003199			
0086592	11/27/19	Outst	0202164	Rossi Plumbing	V0123474	11/25/19	B0003190	2,350.00		2,350.00
								2,350.00		2,350.00
0086593	11/27/19	Outst	0184094	Ms. Rosa M. Ruiz	V0123567	11/26/19	P0008228	125.00		125.00
								125.00		125.00
0086594	11/27/19	Outst	0001857	Scorebuilders	V0123575	11/27/19	P0008234	500.00		500.00
								500.00		500.00
0086595	11/27/19	Outst	0002796	Seguin Auto Center	V0123551	11/26/19	B0002986	6.00		6.00
								6.00		6.00
0086596	11/27/19	Outst	0182899	Sherwin Williams	V0123411	11/22/19	B0002944	109.74		109.74
								109.74		109.74
0086597	11/27/19	Outst	0001155	Six Flags Great America	V0123596	11/27/19	P0008245	5,304.00		5,304.00
								5,304.00		5,304.00
0086598	11/27/19	Outst	0001156	Smithereen Exterminating	V0123485	11/25/19	B0002926	170.00		170.00
								170.00		170.00
0086599	11/27/19	Outst	0158956	Sound Incorporated	V0123588	11/27/19	P0008231	20,791.50		20,791.50
								20,791.50		20,791.50
0086600	11/27/19	Outst	0001165	Swank Motion Pictures In	V0123565	11/26/19	P0007540	523.00		523.00
								523.00		523.00

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0086601	11/27/19	Outst	0202541	Toler Construction	V0123515	11/26/19	B0003203	405.00		405.00
								405.00		405.00
0086602	11/27/19	Outst	0176692	Trimdata Corp	V0123600	11/27/19	P0008252	7,000.00		7,000.00
								7,000.00		7,000.00
0086603	11/27/19	Outst	0000974	Verizon Wireless	V0123548	11/26/19	B0003084	28.15		28.15
								28.15		28.15
0086604	11/27/19	Outst	0036650	Richard Waszak	V0123418	11/22/19	B0003033	1,330.00		1,330.00
								1,330.00		1,330.00
0086605	11/27/19	Outst	0166312	Wells Fargo Equiptment F	V0123414	11/22/19	B0003070	1,248.00		1,248.00
								1,248.00		1,248.00
0086606	11/27/19	Outst	0001406	Wex Bank	V0123462	11/25/19	B0003042	654.98		654.98
								654.98		654.98
0086607	11/27/19	Outst	0177607	YBP Library Services	V0123424	11/22/19	B0003120	404.45		404.45
					V0123483	11/25/19	B0003120	894.66		894.66
					V0123484	11/25/19	B0003120	197.51		197.51
					V0123486	11/25/19	B0003120	330.88		330.88
								1,827.50		1,827.50
0086608	11/27/19	Outst	0201761	Zoom Video Communication	V0123436	11/25/19	P0007940	1,758.11		1,758.11
								1,758.11		1,758.11
0086609	11/27/19	Outst	0001047	Grainger Inc.	V0123481	11/25/19	B0002924	116.00-		-116.00
					V0123608	11/27/19	B0002924	248.00		248.00
								132.00		132.00
0086610	11/27/19	Outst	0001890	Konica Minolta Bus Solut	V0123409	11/22/19	B0002949	0.90		0.90
					V0123434	11/25/19	B0002949	5.61		5.61
					V0123435	11/25/19	B0002949	5.43		5.43
								11.94		11.94
0086611	11/27/19	Outst	0200565	RJA Architects, Ltd.	V0123517	11/26/19	B0003201	2,340.00		2,340.00
					V0123518	11/26/19	B0003201	1,490.00		1,490.00
					V0123523	11/26/19	B0003200	2,700.00		2,700.00
					V0123541	11/26/19	B0003200	6,348.97		6,348.97

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
								12,878.97		12,878.97
E0004603	11/07/19	Outst	0178376	Mr. Joseph J. Belcaster	V0122883	11/06/19		674.67		674.67
								674.67		674.67
E0004604	11/07/19	Outst	0000843	Ms. Jody C. Davidson	V0122864	11/05/19		1,583.22		1,583.22
								1,583.22		1,583.22
E0004605	11/07/19	Outst	0003208	Ms. Lydia Falbo	V0122833	11/04/19		66.54		66.54
								66.54		66.54
E0004606	11/07/19	Outst	0000931	Mr. Juan M. Franco	V0122829	11/04/19		501.26		501.26
								501.26		501.26
E0004607	11/07/19	Outst	0000822	Mrs. Blanca H. Martinez	V0122837	11/04/19		35.73		35.73
								35.73		35.73
E0004608	11/07/19	Outst	0017224	Ms Gabriela Mata	V0122849	11/05/19		102.96		102.96
								102.96		102.96
E0004609	11/07/19	Outst	0002697	Dr. Keith McLaughlin	V0122826	11/01/19		92.43		92.43
								92.43		92.43
E0004610	11/07/19	Outst	0201607	Ana M. Rodriguez	V0122839	11/04/19		826.61		826.61
								826.61		826.61
E0004611	11/07/19	Outst	0190926	Mr. Aaron Rolle	V0122625	10/30/19		45.64		45.64
					V0122825	10/31/19		161.37		161.37
								207.01		207.01
E0004617	11/14/19	Outst	0181767	Ms Maria Anderson	V0122880	11/06/19		141.04		141.04
								141.04		141.04
E0004618	11/14/19	Outst	0170558	Mr. Benjamin M. Drury	V0122889	11/06/19		202.51		202.51
								202.51		202.51
E0004619	11/14/19	Outst	0107686	Mrs. Blanca E. Jara	V0122853	11/05/19		75.05		75.05
					V0122921	11/11/19		29.70		29.70
					V0122922	11/11/19		39.00		39.00

8

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
								143.75		143.75
E0004620	11/14/19	Outst	0017224	Ms Gabriela Mata	V0122854	11/05/19		192.41		192.41
								192.41		192.41
E0004621	11/14/19	Outst	0000928	Mr. James P. O'Connell,	V0122933	11/12/19		60.00		60.00
								60.00		60.00
E0004622	11/14/19	Outst	0000953	Ms. Liliana Raygoza	V0122860	11/05/19		56.61		56.61
								56.61		56.61
E0004623	11/14/19	Outst	0201801	Michael R. Traversa	V0122916	11/07/19		986.00		986.00
								986.00		986.00
E0004624	11/14/19	Outst	0000019	Mr. Scott E. Ulbrich	V0122932	11/12/19		60.00		60.00
								60.00		60.00
E0004625	11/14/19	Outst	0166301	Ms Wendy Vega-Huezo	V0122896	11/07/19		100.00		100.00
								100.00		100.00
E0004626	11/14/19	Outst	0122174	Derek W. Dominick	V0123070	11/14/19	B0003165	2,275.00		2,275.00
								2,275.00		2,275.00
E0004627	11/14/19	Outst	0189276	Alicia M. Lugo	V0123043	11/14/19	B0003167	506.66		506.66
								506.66		506.66
E0004633	11/21/19	Outst	0003208	Ms. Lydia Falbo	V0123261	11/19/19		48.38		48.38
								48.38		48.38
E0004634	11/21/19	Outst	0000931	Mr. Juan M. Franco	V0122947	11/13/19		270.72		270.72
					V0122948	11/13/19		114.09		114.09
								384.81		384.81
E0004635	11/21/19	Outst	0017224	Ms Gabriela Mata	V0123281	11/20/19		25.31		25.31
					V0123282	11/20/19		31.39		31.39
					V0123283	11/20/19		222.12		222.12
					V0123284	11/20/19		24.75		24.75
					V0123285	11/20/19		21.81		21.81
					V0123286	11/20/19		45.00		45.00
								370.38		370.38

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Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
E0004636	11/21/19	Outst	0002697	Dr. Keith McLaughlin	V0123272	11/19/19		239.91		239.91
								239.91		239.91
E0004637	11/21/19	Outst	0201607	Ana M. Rodriguez	V0122946	11/13/19		880.00		880.00
								880.00		880.00
E0004638	11/21/19	Outst	0190926	Mr. Aaron Rolle	V0123264	11/19/19		324.63		324.63
								324.63		324.63
E0004639	11/21/19	Outst	0158266	Mr. Christopher J. Wido	V0123262	11/19/19		1,565.54		1,565.54
								1,565.54		1,565.54
E0004640	11/26/19	Outst	0089361	Mr. Nestor C. Carrillo	V0122899	11/07/19		60.00		60.00
					V0123402	11/22/19		30.00		30.00
								90.00		90.00
E0004641	11/26/19	Outst	0003208	Ms. Lydia Falbo	V0123280	11/20/19		89.59		89.59
								89.59		89.59
E0004642	11/26/19	Outst	0107686	Mrs. Blanca E. Jara	V0123360	11/21/19		19.21		19.21
								19.21		19.21
E0004643	11/26/19	Outst	0000004	Mr. Micheal A. Kott	V0122898	11/07/19		60.00		60.00
					V0123234	11/18/19		162.40		162.40
					V0123401	11/22/19		60.00		60.00
								282.40		282.40
E0004644	11/26/19	Outst	0000928	Mr. James P. O'Connell,	V0122901	11/07/19		60.00		60.00
					V0123398	11/22/19		60.00		60.00
								120.00		120.00
E0004645	11/26/19	Outst	0201607	Ana M. Rodriguez	V0123275	11/19/19		440.00		440.00
					V0123276	11/19/19		202.42		202.42
								642.42		642.42
E0004646	11/26/19	Outst	0202244	Caprice Smith	V0123350	11/20/19		1,260.00		1,260.00
								1,260.00		1,260.00

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GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
E0004647	11/26/19	Outst	0000019	Mr. Scott E. Ulbrich	V0122900	11/07/19		60.00		60.00
					V0123400	11/22/19		60.00		60.00
								120.00		120.00
E0004648	11/26/19	Outst	0158266	Mr. Christopher J. Wido	V0123358	11/21/19		54.12		54.12
								54.12		54.12
E0004649	11/26/19	Outst	0201908	Susan A. Blackshear	V0123466	11/25/19	B0003168	160.00		160.00
								160.00		160.00
E0004650	11/26/19	Outst	0122174	Derek W. Dominick	V0123514	11/26/19	B0003195	1,715.00		1,715.00
								1,715.00		1,715.00
E0004651	11/26/19	Outst	0201674	Maamoun Hossayrami	V0123467	11/25/19	B0003191	330.00		330.00
								330.00		330.00
E0004652	11/26/19	Outst	0189276	Alicia M. Lugo	V0123459	11/25/19	B0003167	506.66		506.66
								506.66		506.66
								2,037,910.34		2,037,910.34

Bank Code	Account Number	Description	Debit	Credit
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01 General Checking	01-0000-00000-230000000	General : Accounts Payable	2,037,910.34	0.00
	01-0000-00000-110000000	General : Cash	0.00	2,037,910.34
			-----	-----
			2,037,910.34	2,037,910.34

From: [Mireya Perez](#)
To: [Stan Fields](#)
Cc: [Maria Anderson](#)
Subject: Board Action item Nov board meeting- Monthly Budget Report
Date: Friday, December 6, 2019 11:40:25 AM
Attachments: [MC- Nov 19 Budget.pdf](#)

Proposed Action: THAT THE MONTHLY BUDGET REPORT FOR FISCAL YEAR TO DATE ENDING NOVEMBER 2019 BE RECEIVED AND APPROVED AS SUBMITTED.

Rationale: [Please refer to attached Monthly Budget Report.]

Attachments: Monthly Budget Report

Thanks,

*Mireya Perez
Chief Financial Officer/ Treasurer
Morton College
3801 South Central Ave
Cicero, IL 60804
Phone (708) 656-8000 ext 2289
Fax (708) 656-3194*

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Morton Community College
FY20 Budget Report
For 5 Month Ending November 30, 2019



**Morton Community College
Budget Report Summary
November 30, 2019**

42%

<u>Funds</u>	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
<u>Education Fund</u>				
Revenue	\$ 12,779,653	\$ 25,904,072	49.3%	\$ 13,124,419
Expenditures	(10,038,936)	(25,735,316)	39.0%	(15,696,380)
Net	\$ 2,740,717	\$ 168,756		\$ (2,571,961)
<u>Operations & Maintenance Fund</u>				
Revenue	\$ 1,927,613	\$ 3,780,560	51.0%	\$ 1,852,947
Expenditures	(1,205,664)	(3,750,009)	32.2%	(2,544,345)
Net	\$ 721,949	\$ 30,551		\$ (691,398)
<u>Restricted Purpose Fund</u>				
Revenue	\$ 3,901,148	\$ 16,185,246	24.1%	\$ 12,284,098
Expenditures	(4,477,593)	(16,185,246)	27.7%	(11,707,653)
Net	\$ (576,445)	\$ -		\$ 576,445
<u>Audit Fund</u>				
Revenue	\$ 29,433	\$ 85,527	34.4%	\$ 56,094
Expenditures	-	(81,600)	0.0%	(81,600)
Net	\$ 29,433	\$ 3,927		\$ (25,506)
<u>Liability, Protection & Settlement Fund</u>				
Revenue	\$ 331,150	\$ 799,654	41.4%	\$ 468,504
Expenditures	(367,413)	(799,587)	46.0%	(432,174)
Net	\$ (36,263)	\$ 67		\$ 36,330
<u>General Bond Obligation Fund</u>				
Revenue	\$ 256,979	\$ 617,680	41.6%	\$ 360,701
Expenditures	-	(576,750)	0.0%	(576,750)
Net	\$ 256,979	\$ 40,930		\$ (216,049)
<u>Operations & Maintenance (Restricted) Fund</u>				
Revenue	\$ 70,270	\$ 14,427,733	0.5%	\$ 14,357,463
Expenditures	(1,546,429)	(15,242,733)	10.1%	(13,696,304)
Net	\$ (1,476,159)	\$ (815,000)		\$ 661,159
<u>Working Cash Fund</u>				
Revenue	\$ 91,653	\$ 230,000	39.8%	\$ 138,347
Expenditures	-	(230,000)	0%	(230,000)
Net	\$ 91,653	\$ -		\$ (91,653)
<u>All Funds</u>				
Revenue	\$ 19,387,899	\$ 62,030,472	31.3%	\$44,689,088
Expenditures	(17,636,035)	(62,601,241)	28.2%	(45,722,401)
Net	\$ 1,751,864	\$ (570,769)		\$ (1,033,313)

EDUCATION FUND REVENUE
November 30, 2019

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
REVENUE				
LOCAL GOVERNMENT				
Property taxes	\$ 3,089,185	\$ 7,441,832	41.5%	\$ 4,352,647
Total Local Government	\$ 3,089,185	\$ 7,441,832		\$ 4,352,647
CORPORATE PERSONAL PROPERTY TAXES	\$ 184,654	\$ 650,000	28.4%	\$ 465,346
STATE GOVERNMENT				
ICCB credit hour grants	\$ 874,808	\$ 2,205,360	39.7%	\$ 1,330,552
ICCB equalization grants	1,150,445	4,601,780	25.0%	3,451,335
CTE formula grant	9,195	-	0.0%	(9,195)
Total State Government	\$ 2,034,448	\$ 6,807,140		\$ 4,772,692
STUDENT TUITION AND FEES				
Tuition	\$ 6,173,771	\$ 8,419,500	73.3%	\$ 2,245,729
Fees	1,199,901	1,984,300	60.5%	784,399
Total Tuition and Fees	\$ 7,373,672	\$ 10,403,800		\$ 3,030,128
MISCELLANEOUS				
Sales and service fees	\$ 9,025	\$ 91,300	9.9%	\$ 82,275
Investment revenue	88,668	250,000	35.5%	161,332
Nongovernmental gifts & scholarships	-	30,000	0.0%	30,000
Total Other Sources	\$ 97,693	\$ 371,300		\$ 273,607
Total Revenue	<u>\$ 12,779,652</u>	<u>\$ 25,674,072</u>	<u>49.8%</u>	\$ 12,894,420
Transfers in	\$ -	\$ 230,000	0.0%	\$ 230,000
Total Revenue and Transfers in	<u>\$ 12,779,652</u>	<u>\$ 25,904,072</u>	<u>49.3%</u>	<u>\$ 13,124,420</u>

EDUCATION FUND EXPENDITURES
November 30, 2019

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
EXPENDITURES				
By Program:				
Instruction				
Salaries	\$ 3,118,919	\$ 8,373,009	37.2%	\$ 5,254,090
Employee benefits	295,201	743,090	39.7%	447,889
Contractual services	83,991	260,680	32.2%	176,689
Material and supplies	181,748	560,250	32.4%	378,502
Conferences and meetings	12,870	28,550	45.1%	15,680
Capital Outlay	199,999	200,000	100.0%	1
Total Instruction	<u>3,892,728</u>	<u>10,165,579</u>	<u>38.3%</u>	<u>6,272,851</u>
Academic Support				
Salaries	545,178	1,535,289	35.5%	990,111
Employee benefits	79,533	252,584	31.5%	173,051
Contractual services	201,809	288,454	70.0%	86,645
Material and supplies	125,558	361,530	34.7%	235,972
Conferences and meetings	13,390	40,500	33.1%	27,110
Fixed charges	24,301	60,000	40.5%	35,699
Other Expenditures	-657	1,000	-65.7%	1,657
Total Academic Support	<u>989,112</u>	<u>2,539,357</u>	<u>39.0%</u>	<u>1,550,245</u>
Student Services				
Salaries	738,996	1,984,320	37.2%	1,245,324
Employee benefits	100,103	251,983	39.7%	151,880
Contractual services	72,524	274,000	26.5%	201,476
Material and supplies	55,460	160,750	34.5%	105,290
Conferences and meetings	30,537	85,950	35.5%	55,413
Fixed charges	0	15,000	0.0%	15,000
Total Student Services	<u>997,620</u>	<u>2,772,003</u>	<u>36.0%</u>	<u>1,774,383</u>
Public Service/Continuing Education				
Salaries	166,706	259,980	64.1%	93,274
Employee benefits	19,762	27,420	72.1%	7,658
Contractual services	8,223	217,500	3.8%	209,277
Material and supplies	1,845	26,400	7.0%	24,555
Conferences and meetings	1307	6,500	20.1%	5,193
Other tuition/fee waiver	0	5,000	0.0%	5,000
Total Public Service/Continuing Education	<u>197,843</u>	<u>542,800</u>	<u>36.4%</u>	<u>344,957</u>
Auxiliary Services				
Salaries	30,005	157,441	19.1%	127,436
Employee benefits	2,993	17,660	16.9%	14,667
Contractual services	219,703	225,000	97.6%	5,297
Material and supplies	110,567	135,000	81.9%	24,433
Conferences and meetings	89,225	142,500	62.6%	53,275
Fixed charges	-2,550	16,000	-15.9%	18,550
Capital outlay	0	5,000	0.0%	5,000
Total Auxiliary Services	<u>449,943</u>	<u>698,601</u>	<u>64.4%</u>	<u>248,658</u>

EDUCATION FUND EXPENDITURES
November 30, 2019

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
EXPENDITURES				
Institutional Support				
Salaries	\$ 986,873	\$ 2,684,857	36.8%	\$ 1,697,984
Employee benefits	161,094	431,219	37.4%	270,125
Contractual services	853,031	1,577,000	54.1%	723,969
Material and supplies	153,695	760,300	20.2%	606,605
Conferences and meetings	75,455	276,000	27.3%	200,545
Fixed charges	592	1,500	39.5%	908
Other	38,633	140,000	27.6%	101,367
Total Institutional Support	<u>2,269,373</u>	<u>5,870,876</u>	<u>38.7%</u>	<u>3,601,503</u>
Scholarships, Student Grants & Waivers				
Student grants and scholarships	1,242,318	2,372,600	52.4%	1,130,282
Total Scholarships, Student Grants & Waivers	<u>1,242,318</u>	<u>2,372,600</u>	<u>52.4%</u>	<u>1,130,282</u>
Contingencies				
	-	300,000	0.0%	300,000
Total Expenditures	<u>\$ 10,038,937</u>	<u>\$ 25,261,816</u>	<u>39.7%</u>	<u>\$ 15,222,879</u>
Transfers out	-	473,500	0.0%	473,500
Total Expenditures and Transfers out	<u>\$10,038,937</u>	<u>\$ 25,735,316</u>	<u>39.0%</u>	<u>\$15,696,379</u>

OPERATION & MAINTENANCE FUND REVENUE AND EXPENDITURES
November 30, 2019

	Actual	Budget	%	Budget Remaining
REVENUE				
LOCAL GOVERNMENT				
Property taxes	\$ 610,326	\$ 1,471,560	41.5%	\$ 861,234
CORPORATE PERSONAL PROPERTY TAXES	184,654.00	650,000	28.4%	465,346
STUDENT FEES				
Fees	1,120,717	1,630,000	68.8%	509,283
Total Student Fees	1,120,717	1,630,000	68.8%	509,283
MISCELLANEOUS				
Sales and service fees	165.00	5,000	3.3%	4,835
Facilities	6,000.00	14,000	42.9%	8,000
Investment revenue	5,752	10,000	57.5%	4,248
Total Miscellaneous	11,917	29,000	41.1%	17,083
Total Revenue	\$ 1,927,614	\$ 3,780,560	51.0%	\$ 1,852,946
EXPENDITURES				
By Program:				
Operations and Maintenance of Plant				
Salaries	\$634,816	\$1,529,449	41.5%	\$894,633
Employee benefits	69,315	172,535	40.2%	103,220
Contractual services	174,709	656,000	26.6%	481,291
Material and supplies	46,252	197,525	23.4%	151,273
Conferences and meetings	-	6,500	0.0%	6,500
Utilities	245,614	889,000	27.6%	643,386
Capital outlay	34,958.00	289,000	12.1%	254,042
Other	-	10,000	0.0%	10,000
Total Operations and Maintenance of Plant	1,205,664	3,750,009	32.2%	2,544,345
Total Expenditures	\$ 1,205,664	\$ 3,750,009	32.2%	\$ 2,544,345

RESTRICTED PURPOSE FUND REVENUE
November 30, 2019

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
REVENUE				
STATE GOVERNMENT				
ICCB - adult education	\$43,763	\$1,245,235	3.5%	\$1,201,472
ISBE grant revenue- other	67,605	269,362	25.1%	201,757
Other Sources	4,444	3,700,000	0.1%	3,695,556
Total State Government	<u>115,812</u>	<u>5,214,597</u>	<u>2.2%</u>	<u>5,098,785</u>
FEDERAL GOVERNMENT				
Department of education	3,785,336	10,963,149	34.5%	7,177,813
Other	-	7,500	0.0%	7,500
Total Federal Government	<u>3,785,336</u>	<u>10,970,649</u>	<u>34.5%</u>	<u>7,185,313</u>
<u>Total Revenue</u>	<u>\$ 3,901,148</u>	<u>\$ 16,185,246</u>	<u>24.1%</u>	<u>\$ 12,284,098</u>

RESTRICTED PURPOSE FUND EXPENDITURES
November 30, 2019

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
<u>EXPENDITURES</u>				
By Program:				
Instruction				
Salaries	\$ 541,511	\$ 1,354,778	40.0%	\$ 813,267
Employee benefits	49,536	2,120,148	2.3%	2,070,612
Contractual services	2,305	18,775	12.3%	16,470
Material and supplies	30,985	188,548	16.4%	157,563
Conferences and meetings	6,162	18,260	33.7%	12,098
Other Fixed Charges	2,521	22,290	11.3%	19,769
Student grants and scholarships	452.00	5,500	8.2%	5,048.00
Total Instruction	<u>633,472</u>	<u>3,728,299</u>	<u>17.0%</u>	<u>1,870,387</u>
Academic Support				
Employee benefits	-	250,000	0.0%	250,000
Total Academic Support	<u>-</u>	<u>250,000</u>	<u>0.0%</u>	<u>250,000</u>
Student Services				
Salaries	50,836	134,470	37.8%	83,634
Employee benefits	14,631	404,616	3.6%	389,985
Other Contract Services	-	5,000		
Material and supplies	40,541	61,142	66.3%	20,601
Conferences and meetings	32	4,013	0.8%	3,981
Fixed charges	6,865	20,941	32.8%	14,076
Total Student Services	<u>112,905</u>	<u>630,182</u>	<u>17.9%</u>	<u>512,277</u>
Public Service/Continuing Education				
Salaries	66,433	206,814	32.1%	140,381
Employee benefits	16,134	116,200	13.9%	100,066
Contractual services	816	3,000	27.2%	2,184
Material and supplies	2,687	10,738	25.0%	8,051
Conferences and meetings	3,933	22,610	17.4%	18,677
Total Public Service/Continuing Education	<u>90,003</u>	<u>359,362</u>	<u>25.0%</u>	<u>269,359</u>

RESTRICTED PURPOSE FUND REVENUE AND EXPENDITURES
November 30, 2019

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
Auxiliary Services				
Employee benefits	\$ -	\$ 125,000	0.0%	\$ 125,000
Total Auxiliary Services	<u>-</u>	<u>125,000</u>	<u>0.0%</u>	<u>125,000</u>
Operations and Maintenance of Plant				
Employee benefits	-	450,000	0.0%	450,000
Total Operation and Maintenance of Plant	<u>-</u>	<u>450,000</u>	<u>0.0%</u>	<u>450,000</u>
Institutional Support				
Employee benefits	-	400,000	0.0%	400,000
Total Institutional Support	<u>-</u>	<u>400,000</u>	<u>0.0%</u>	<u>400,000</u>
Scholarships, Student Grants & Waivers				
Salaries	26,744	119,780	22.3%	93,036
Student grants and scholarships	3,614,473	10,122,623	35.7%	6,508,150
<u>Total Scholarships, Student Grants & Waivers</u>	<u>3,641,217</u>	<u>10,242,403</u>	<u>35.6%</u>	<u>6,601,186</u>
<u>Total Expenditures</u>	<u>\$ 4,477,597</u>	<u>\$ 16,185,246</u>	<u>27.7%</u>	<u>\$ 10,478,209</u>

AUDIT FUND REVENUE AND EXPENDITURES
November 30, 2019

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
<u>REVENUE</u>				
<u>LOCAL GOVERNMENT</u>				
Property taxes	\$ 29,427	\$ 70,477	41.8%	\$ 41,050
<u>MISCELLANEOUS</u>				
Investment revenue	6	50	12.0%	44
<u>Total Revenue</u>	\$ 29,433	\$ 70,527	41.7%	\$ 41,094
 <u>Transfers in</u>	 -	 15,000	 0.0%	 15,000
<u>Total Revenue and Transfers in</u>	\$ 29,433	\$ 85,527	34.4%	\$ 56,094
 <u>EXPENDITURES</u>				
By Program:				
<u>Institutional Support</u>				
Contractual services	-	81,600	0.0%	81,600
<u>Total Expenditures</u>	\$ -	\$ 81,600	0.0%	\$ 81,600

LIABILITY, PROTECTION & SETTLEMENT FUND REVENUE AND EXPENDITURES
November 30, 2019

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
<u>REVENUE</u>				
<u>LOCAL GOVERNMENT</u>				
Property taxes	\$ 331,109	\$ 799,554	41.4%	\$ 468,445
MISCELLANEOUS				
Investment revenue	41	100	41.0%	59
Total Revenue	<u>\$ 331,150</u>	<u>\$ 799,654</u>	<u>41.4%</u>	<u>\$ 468,504</u>
<u>EXPENDITURES</u>				
<u>By Program:</u>				
Instruction				
Employee benefits	44,065	135,000	32.6%	90935
Academic Support				
Employee benefits	6,636	16,500	40.2%	9864
Student Services				
Employee benefits	8,401	20,500	41.0%	12099
Public Service/Continuing Education				
Employee benefits	2,545	7,500	33.9%	4,955
Auxiliary Services				
Employee benefits	374	4500	8.3%	4126
Operations and Maintenance of Plant				
Employee benefits	8,224	23,500	35.0%	15276
Institutional Support				
Employee benefits	21,120	57,000	37.1%	35,880
Contractual services	276,048	535,087	51.6%	259,039
Total Institutional Support	<u>297,168</u>	<u>592,087</u>	<u>50.2%</u>	<u>294,919</u>
Total Expenditures	<u>\$ 367,413</u>	<u>\$ 799,587</u>	<u>46.0%</u>	<u>\$ 432,174</u>

GENERAL BOND OBLIGATION FUND REVENUE AND EXPENDITURES
November 30, 2019

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
<u>REVENUE</u>				
<u>LOCAL GOVERNMENT</u>				
Property taxes	<u>\$ 256,944</u>	<u>\$ 617,580</u>	<u>41.6%</u>	<u>\$ 360,636</u>
<u>MISCELLANEOUS</u>				
Investment revenue	<u>35</u>	<u>100</u>	<u>35.0%</u>	<u>65</u>
Total Revenue	<u>256,979</u>	<u>617,680</u>	<u>41.6%</u>	<u>360,701</u>
<u>EXPENDITURES</u>				
By Program:				
Institutional Support				
Fixed charges	<u>-</u>	<u>576,750</u>	<u>0.0%</u>	<u>576,750</u>
Total Expenditures	<u>\$ -</u>	<u>\$ 576,750</u>	<u>0.0%</u>	<u>\$ 576,750</u>

OPERATIONS & MAINTENANCE (RESTRICTED) FUND REVENUE AND EXPENDITURES
November 30, 2019

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
<u>REVENUE</u>				
STATE GOVERNMENT				
Capital Development Board	-	4,881,800	0.0%	4,881,800
Total	-	4,881,800	0.0%	4,881,800
OTHER SOURCES				
Bonds	9,087,433	9,087,433	100.0%	-
Investment Interest	70,270	-	0.0%	(70,270)
Total	9,157,703	9,087,433	100.8%	(70,270)
TRANSFERS IN	\$ -	\$ 458,500	0.0%	\$ 458,500
<u>Total Revenue and Transfers in</u>	<u>\$ 9,157,703</u>	<u>\$ 14,427,733</u>	<u>63.5%</u>	<u>\$ 5,270,030</u>
<u>EXPENDITURES</u>				
By Program:				
Operations and Maintenance of Plant				
Contractual services	683,490	6,101,800	11.2%	5,418,310
Capital outlay	862,939	9,140,933	9.4%	8,277,994
Total Operation and Maintenance of Plant	1,546,429	15,242,733	10.1%	13,696,304
Total Expenditures	\$ 1,546,429	\$ 15,242,733	10.1%	\$ 13,696,304

WORKING CASH FUND REVENUE AND EXPENDITURES
November 30, 2019

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
<u>REVENUE</u>				
<u>OTHER SOURCES</u>				
<u>Investment revenue</u>	<u>\$ 91,653</u>	<u>\$ 230,000</u>	<u>39.8%</u>	<u>\$ 138,347</u>
<u>Total Revenue</u>	<u>91,653</u>	<u>230,000</u>	<u>39.8%</u>	<u>138,347</u>
<u>TRANSFERS OUT</u>	<u>-</u>	<u>230,000</u>	<u>0.0%</u>	<u>230,000</u>

From: [Mireya Perez](#)
To: [Stan Fields](#)
Cc: [Maria Anderson](#)
Subject: FW: Action Item 8.3 for 12/18/2019 Board Meeting
Date: Friday, December 6, 2019 8:46:52 AM
Attachments: [TR 11.30.19.pdf](#)

Approved.

Thanks,

Mireya Perez

Chief Financial Officer/ Treasurer

Morton College

3801 South Central Ave

Cicero, IL 60804

Phone (708) 656-8000 ext 2289

Fax (708) 656-3194

From: Suzanna Raigoza
Sent: Thursday, December 5, 2019 4:36 PM
To: Mireya Perez
Subject: Action Item 8.3 for 12/18/2019 Board Meeting
Proposed Action: THAT THE MONTHLY TREASURER'S REPORTS FOR NOVEMBER 2019 BE RECEIVED AND FILED FOR AUDIT AS SUBMITTED.
Rationale: [Required by Board Policy 1.6.7]
Attachments: Treasurer's Reports

Thank you,
Suzanna Raigoza
Senior Accountant
Morton College
3801 S Central Ave
Cicero, IL 60804
P: 708-656-8000 ext 2305
F: 708-656-3194

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Morton College Treasurer's Report

Month Ending: November 30, 2019

<i>Institution</i>	<i>Purchased</i>	<i>Principal</i>	<i>Rate</i>	<i>Type</i>	<i>Maturity</i>
<i>Fifth Third, Cicero</i>	1-May-06	\$645,586.43	1.5000%	US Treasury Securities	30-Nov-19
	Sum	<u>\$ 645,586.43</u>			
<i>The Illinois Funds, Springfield</i>	1-May-06	\$10,557,536.21	0.0100%	TIF Prime Fund	30-Nov-19
	Sum	<u>\$ 10,557,536.21</u>			
<i>Grand Total</i>		<u>\$ 11,203,122.64</u>			

From: [Ana L Valdez](#)
To: [Board Materials](#)
Subject: FW: December BOT Meeting- Approval of CURRICULUM changes
Date: Monday, December 9, 2019 6:24:35 PM
Attachments: [December Board. Curriculum Changes.pdf](#)
[ATT00001.htm](#)

From: Keith McLaughlin
Sent: Monday, December 9, 2019 6:02 PM
To: Stan Fields <stan.fields@morton.edu>
Cc: Ana L Valdez <ana.valdez@morton.edu>; Maria Anderson <maria.anderson@morton.edu>
Subject: Fwd: December BOT Meeting- Approval of CURRICULUM changes

I approve this for action at the December BOT Meeting.

Begin forwarded message:

From: Ana L Valdez <ana.valdez@morton.edu>
Date: December 9, 2019 at 11:02:15 AM CST
To: Keith McLaughlin <Keith.McLaughlin@morton.edu>
Cc: Marlena Avalos-Thompson <M.Avalos-Thompson@morton.edu>, Liliana Raygoza <Liliana.Raygoza@morton.edu>, Board Materials <board.materials@morton.edu>
Subject: December BOT Meeting- Approval of CURRICULUM changes

Keith,

Please approve Curriculum changes for December BOT Meeting.

Thank you,

Ana Valdez

Administrative Assistant – Provost

Morton College

708-656-8000, ext. 2241

www.Morton.edu

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**MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION**

PROPOSED ACTION: THAT THE BOARD APPROVE CHANGES IN CURRICULUM AS SUBMITTED.

RATIONALE: [Required by Board Policy 7.1]

As a result of curriculum review, we are recommending the addition of media-specific elective courses. Recommendations are based upon input from faculty, the Dean of Arts and Letters, Morton College Curriculum Committee and the Provost

COST ANALYSIS: N/A

ATTACHMENTS: Revised Page Disposition Sheet.

Curriculum Committee Disposition Sheet

For: December 3, 2019 Meeting

Item#	Agenda Item	No Action Necessary	Approved as Presented	Details or Approved w/Modification	Vetoed	Tabled	Effective Date
I. a)	GEG 107 - Introduction to Human Geography - 3 credits (IAI S4900N)		X	New Course			FALL 2020
I. b)	GEG 125 - Geography of the Developing World		X	Title change, course description change, update learning outcomes			FALL 2020
I. c)	SOC 201 - Race and Ethnicity		X	Title change, removal of pre-requisite, update learning outcomes			FALL 2020
III. a)	CIS 144 - Introduction to Python		X	New Course			FALL 2020
III. b)	CIS 203 - Advanced Web Design		X	Update learning outcomes			FALL 2020

TITLE: Bidding
SECTION: Business Affairs
NO. 5.3.1

The Chief Financial Officer, under the direction of the President, may solicit estimates and proposals on all goods and services, which do not exceed \$25,000 in value and place orders based upon information thus obtained.

At least three quotes for proposals for goods and services ranging between \$1,000 and not exceeding \$24,999 in value must be provided to the Business Office with requisitions. Any proposal for goods and services exceeding \$25,000 in value shall be bid out as provided below.

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Orders for goods and services exceeding \$25,000 in value but not excluded under Chapter 110, Act 805, Section 3-27.1 of the Illinois Compiled Statutes shall be subject to the bidding process outlined in said statute. The Board shall award all contracts for purchase of supplies, materials or work involving an expenditure in excess of \$25,000 to the lowest responsible bidder considering conformity with specifications, terms of delivery, quality, serviceability and compliance with the College's Purchasing Policy and the Business Enterprise for Minorities, Females and Persons with Disabilities Act.

In accordance with the Illinois Community College Act, a technology purchasing plan will be submitted to the Board on an annual basis.

Contracts for Professional Services shall not require a bidding process as these contracts are for the services of individuals possessing a high degree of professional skill, where the ability or fitness of the individual plays an important part. Professional Services shall include, but not be limited to: engineers, insurance brokers, doctors, health officers, land planners, finance directors, auditors, attorneys, or other professional consultants who require technical training or knowledge, or any other professional service that is incorporated into the Illinois Municipal Code. 65 ILCS 5/1(et seq.)

The College may enter into contracts for a term exceeding one year and not exceeding the terms of office of the majority of the members of the Board holding office at the time the contract is executed related to Professional Services, subject to the discretion of the President.

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Additionally, the College shall follow an RFP bid cycle every 3 years, as the awarded contract shall terminate after such time, unless specified differently in the RFP.

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RFP responses shall include an economic interest requirement to ensure all conflicts of interests are disclosed between the company bidding and the College.

From: [Ana L Valdez](#)
To: [Board Materials](#)
Subject: FW: Action Item for December BOT Meeting
Date: Monday, December 9, 2019 6:24:54 PM
Attachments: [PROPOSED ACTION Adult Ed Consultation Hours Fall 2019.docx](#)
[ATT00001.htm](#)
[Adult Education FALL 19 Consultation Hours Report.xlsx](#)
[ATT00002.htm](#)

From: Keith McLaughlin
Sent: Monday, December 9, 2019 6:08 PM
To: Stan Fields <stan.fields@morton.edu>
Cc: Ana L Valdez <ana.valdez@morton.edu>; Maria Anderson <maria.anderson@morton.edu>
Subject: Fwd: Action Item for December BOT Meeting

I approve this for action at the December BOT Meeting.

Begin forwarded message:

From: Erika P Tejada <erika.tejada@morton.edu>
Date: December 6, 2019 at 12:49:26 PM CST
To: Keith McLaughlin <Keith.McLaughlin@morton.edu>
Cc: Ana L Valdez <ana.valdez@morton.edu>
Subject: Action Item for December BOT Meeting

Dear Dr. McLaughlin,

Attached you'll find the Adult Education Consultation Hours Report for Fall 19 semester for your review and approval.

Feel free to contact me if you have any further questions.

Sincerely,

Erika Tejada
Director of Grants and Compliance,
Adult Education, Community Programming & Outreach
Morton College
3801 S. Central Ave.
Cicero, IL 60804

erika.tejada@morton.edu

PROPOSED ACTION: THAT THE BOARD APPROVE THE ADJUNCT FACULTY CONSULTATION HOURS REPORT FOR FALL SEMESTER 2019 IN THE AMOUNT OF \$AS SUBMITTED.

RATIONALE: [Required by Board Policy 2.3, the Board-Union Agreement, and Chapter 110, Act 805, Section 3-26 of the *Illinois Compiled Statutes*]

COST ANALYSIS: \$6,969.02– Per Board-Union Agreement, Section 4.5, Adjunct Faculty Members who teach a minimum of three (3) credit hours shall be paid one half-hour (30 minutes) total (not per course) for each week of the semester in which they teach.

ATTACHMENTS: Consultation Hours Report for Adjunct Faculty Members – Fall 2019

Adult Education

FALL19 Consultation Hours Report

Name	Course Code	Consultation Stipend
Abate, Nannette	ABE 030 2J	\$ 116.93
Abate, Nannette	ESL 022 3N	\$ 116.93
Abdel-Jaber, Nellie	ESL 035 38	\$ 116.93
Bridges, Maureen	ESL 010 /020 2P	\$ 124.38
Bridges, Maureen	ESL 092 3K	\$ 124.38
Chin, Dixon	ESL 040 2S	\$ 124.38
Chin, Dixon	ESL 042 3S	\$ 124.38
Choudhury, Parsa	ESL 032 31/042 3C	\$ 127.48
Cisco Jr., Taylor	MAT 012 2M	\$ 110.31
Cisco Jr., Taylor	MAT 012 3M	\$ 110.31
Enstrom, Elena	ESL 040 2N	\$ 116.93
Enstrom, Elena	ESL 042 3N	\$ 116.93
Erkins, Mary	ESL 008/010 2C	\$ 116.93
Erkins, Mary	ESL 009/012 3C	\$ 116.93
Fram, Harriet	ESL 050 2S	\$ 124.38
Fram, Harriet	ESL 052 3S	\$ 124.38
Gonzalez, Sotero	ESL 042 3Z	\$ 110.31
Halsey, Meg	ESL 020/030 2C	\$ 121.34
Halsey, Meg	ESL 022/032 3C	\$ 121.34
Huff, Cheryl	ABE 030 2N	\$ 116.93
Huff, Cheryl	ABE 030 3N	\$ 116.93
Jundt, Gene	GED 012 2N	\$ 127.48
Jundt, Gene	GED 012 3N	\$ 127.48
Kamien, Linda	ABE 091 2N	\$ 121.34
Kamien, Linda	ABE 091 3N	\$ 121.34
Lantz, Catherine	ABM 010 2N	\$ 115.46
Lopez, Flora	ESL 090 2J	\$ 116.93
Lopez, Flora	ESL 090/092 3J	\$ 116.93
Lubeck, Sarah	ABE 005 2M	\$ 124.38
Lubeck, Sarah	ESL 042 /052 3P	\$ 124.38
McManmon. Zoe	ESL 050 2Z	\$ 127.48
McManmon. Zoe	ESL 052 3Z	\$ 127.48
Miral, Luis	ESL 010/020 2N	\$ 121.34
Miral, Luis	ESL 012 3N	\$ 121.34
Perez, Margarita	ESL 022 3Z	\$ 121.34
Pettus, Exodus	ABE 091 2M	\$ 116.93
Pettus, Exodus	ABE 091 3M	\$ 116.93
Ramirez, Elaine	ESL 030 2S	\$ 116.93
Ramirez, Elaine	ESL 032 3S	\$ 116.93
Rein, Jack	ABE 005 3N	\$ 115.89

Rohl, Michael	MAT 012 2N	\$	124.38
Rohl, Michael	MAT 012 3N	\$	124.38
Roland, Joyce	ABE 040 2M	\$	124.38
Roland, Joyce	ESL 052 3N	\$	124.38
Sanchez, Pedro	ESL 030 2N	\$	124.38
Sanchez, Pedro	ESL 032 3N	\$	124.38
Taylor, Kimberly	GED 012 2M	\$	115.46
Taylor, Kimberly	GED 012 3M	\$	115.46
Tito, Frank	ESL 030/040 2Z	\$	124.38
Tito, Frank	ESL 032 3Z	\$	124.38
Trevino, Linda	ABM 010 3N	\$	121.34
Valeriano, JoAnn	ESL 090 3M	\$	115.46
Westlove, Michael	ABE 091 2J	\$	115.89
Westlove, Michael	ABE 091 38	\$	115.89
Winningham, Susan	ESL 050/060 2N	\$	121.34
Winningham, Susan	ESL 062 3N	\$	121.34
Zabransky, Angela	ESL 090 2S	\$	116.93
Zabransky, Angela	ESL 090 3S	\$	116.93
TOTAL		\$	6,969.02

From: [Ana L Valdez](#)
To: [Board Materials](#)
Subject: FW: Consultation Hours Report
Date: Monday, December 9, 2019 6:24:44 PM
Attachments: [PROPOSED ACTION Consultation Hours Fall 2019.docx](#)
[ATT00001.htm](#)
[Adjunct Consultation Hours Report 2019FA.2.pdf](#)
[ATT00002.htm](#)

From: Keith McLaughlin
Sent: Monday, December 9, 2019 6:06 PM
To: Stan Fields <stan.fields@morton.edu>
Cc: Ana L Valdez <ana.valdez@morton.edu>; Maria Anderson <maria.anderson@morton.edu>
Subject: Fwd: Consultation Hours Report

I approve this for action at the December BOT Meeting.

Begin forwarded message:

From: Liliana Raygoza <Liliana.Raygoza@morton.edu>
Date: December 6, 2019 at 3:50:34 PM CST
To: Keith McLaughlin <Keith.McLaughlin@morton.edu>
Cc: Board Materials <board.materials@morton.edu>
Subject: RE: Consultation Hours Report

Keith,

I apologize, I was just informed the first report was not accurate. Please accept the updated report for Adjunct Consultation hours.

Liliana Raygoza
Executive Assistant – Associate Provost
Academic Deans' Office
708.656.8000 Ext. 2330

From: Liliana Raygoza
Sent: Friday, December 06, 2019 11:03 AM
To: Keith McLaughlin <Keith.McLaughlin@morton.edu>
Cc: Board Materials <board.materials@morton.edu>
Subject: Consultation Hours Report

Keith,

Attached is the report for Adjunct Consultation hours per Adjunct Faculty contract.

PROPOSED ACTION: THAT THE BOARD APPROVE THE ADJUNCT FACULTY CONSULTATION HOURS REPORT FOR FALL SEMESTER 2019 IN THE AMOUNT OF \$10,266.56 AS SUBMITTED.

RATIONALE: [Required by Board Policy 2.3, the Board-Union Agreement, and Chapter 110, Act 805, Section 3-26 of the *Illinois Compiled Statutes*]

COST ANALYSIS: \$10,266.56 – Per Board-Union Agreement, Section 4.5, Adjunct Faculty Members who teach a minimum of three (3) credit hours shall be paid one half-hour (30 minutes) total (not per course) for each week of the semester in which they teach.

ATTACHMENTS: Consultation Hours Report for Adjunct Faculty Members – Fall 2019

Consultation Hours Fall 2019

Person Full Name	Section Name	Section Title	Credits	Stipend Amount	Rate	Consultation Stipend	Section Start Date	Section End Date
Alexandru, Vica	MAT-102-CR4	General Education Mathematics	4	\$ 4,044.76	\$ 1,011.19	\$ 242.69	8/19/2019	12/11/2019
Arias, Olga	ENG-102-6B	Rhetoric II	3	\$ 2,886.42	\$ 962.14	\$ 230.91	8/20/2019	12/12/2019
Avalos-Thompson, Marlena	CSS-100-4F	College Study Seminar	3	\$ 2,757.63	\$ 919.21	\$ 220.61	8/19/2019	12/13/2019
Behling, William	BUS-111-1E	Introduction to Business	3	\$ 3,033.57	\$ 1,011.19	\$ 242.69	8/19/2019	12/11/2019
Burns, David	HIS-106-1E	American History From 1865	3	\$ 3,187.11	\$ 1,062.37	\$ 254.97	8/19/2019	12/13/2019
Campbell, Dana	CHM-105-31	General Chemistry I	5	\$ 6,734.98	\$ 962.14	\$ 230.91	8/19/2019	12/11/2019
Campos, Veronica	CAD-100-2L	Autocad Fundamentals	3	\$ 4,871.95	\$ 974.39	\$ 233.85	8/23/2019	12/13/2019
Cisneros, Sharon	BUS-111-NR	Introduction to Business	3	\$ 3,033.57	\$ 1,011.19	\$ 242.69	8/19/2019	12/13/2019
Dutt, Eric	ENG-102-K2	Rhetoric II	3	\$ 3,033.57	\$ 1,011.19	\$ 232.57	8/29/2019	12/12/2019
Eshafi, Nouri	ECE-202-11	Math for Early Childhood	3	\$ 3,109.38	\$ 1,036.46	\$ 248.75	8/21/2019	12/11/2019
Glover, Brian	CAD-141-15	Autocad Productivity Essentia	3	\$ 4,626.75	\$ 925.35	\$ 222.08	8/20/2019	12/12/2019
Halm, James	SOC-100-4J	Intro to Sociology	3	\$ 3,187.11	\$ 1,062.37	\$ 254.97	8/19/2019	12/13/2019
Jenkins, Anthony	BIO-102-9J	Introduction to Biology	4	\$ 6,374.22	\$ 1,062.37	\$ 254.97	8/20/2019	12/12/2019
Karasek, Robert	CAD-215-8B	3D Modeling	3	\$ 4,871.95	\$ 974.39	\$ 224.11	8/24/2019	12/7/2019
Khalifeh, Khalaf	BIO-152-2H	Anatomy & Physiology (therapie	5	\$ 6,434.47	\$ 919.21	\$ 220.61	8/19/2019	12/11/2019
Kilheeney, Heather	CHM-100-2C	Fundamentals of Chemistry	4	\$ 5,294.52	\$ 882.42	\$ 211.78	8/19/2019	12/13/2019
Knickerbocker, Sharon	MUS-100-1C	Music Appreciation	3	\$ 2,886.42	\$ 962.14	\$ 230.91	8/19/2019	12/13/2019
Labno, David	MAT-084-9F	Elementary Algebra-Part II	2	\$ 1,850.70	\$ 925.35	\$ 111.04	8/19/2019	10/10/2019
Labno, David	MAT-085-2E	Intermed Algebra-Part I	2	\$ 1,850.70	\$ 925.35	\$ 111.04	8/19/2019	10/10/2019
Lasorella, Dalan	CPS-111-H5	Business Computer Systems	3	\$ 4,930.95	\$ 986.19	\$ 236.69	8/22/2019	12/12/2019
Li, Jiarong	MAT-080-1B	Mathematics Fundamentals	3	\$ 2,757.63	\$ 919.21	\$ 220.61	8/19/2019	12/13/2019
Lopez, Noe	MAT-102-8B	General Education Mathematics	4	\$ 4,044.76	\$ 1,011.19	\$ 232.57	8/24/2019	12/7/2019
LoPresti, Joseph	ART-120-22	Art Appreciation	3	\$ 3,187.11	\$ 1,062.37	\$ 254.97	8/19/2019	12/9/2019
Marquez, Carlos	CAD-127-1L	Solid Works Essentials	3	\$ 4,412.10	\$ 882.42	\$ 211.78	8/20/2019	12/12/2019
Martinez, Salvador Jr.	ENG-086-1B	Reading & Writing III	3	\$ 2,886.42	\$ 962.14	\$ 230.91	8/19/2019	12/13/2019
Martino, Shannon	ART-125-1G	Art History I Prehistoric/Goth	3	\$ 2,897.25	\$ 965.75	\$ 231.78	8/19/2019	12/11/2019
Medina, Gabriel	CAD-137-8B	Revit MEP Fundamentals	3	\$ 4,412.10	\$ 882.42	\$ 202.96	8/24/2019	12/7/2019
Miculinic, Bonnie	HUM-154-1G	Latin American Culture	3	\$ 3,000.00	\$ 1,000.00	\$ 240.00	8/19/2019	12/11/2019
Moreno, Berta	BUS-111-22	Introduction to Business	3	\$ 2,757.63	\$ 919.21	\$ 220.61	8/19/2019	12/9/2019
Perusich, James	ENG-088-85	Basic Composition	3	\$ 3,033.57	\$ 1,011.19	\$ 242.69	8/20/2019	12/12/2019
Ritz, Jim	LAW-206-11	Criminal Investigations	3	\$ 3,033.57	\$ 1,011.19	\$ 242.69	8/21/2019	12/11/2019
Sassetti, James	LAW-210-21	Cold Case Investigation	3	\$ 3,033.57	\$ 1,011.19	\$ 242.69	8/19/2019	12/9/2019
Schrey, Courtney	CHM-100-4C	Fundamentals of Chemistry	4	\$ 5,772.84	\$ 962.14	\$ 230.91	8/20/2019	12/12/2019
Selvaggio, Nicole	ENG-101-JB	Rhetoric I	3	\$ 2,757.63	\$ 919.21	\$ 220.61	8/19/2019	12/13/2019
Smith, Jeanine	HCP-130-13	Medical Terminology	3	\$ 2,757.63	\$ 919.21	\$ 220.61	8/20/2019	12/10/2019
Smith-Irowa, Pamela	ENG-101-1B	Rhetoric I	3	\$ 3,187.11	\$ 1,062.37	\$ 254.97	8/19/2019	12/13/2019
Spoleti, Thomas	PHI-125-2A	Wrld Religions in Global Conte	3	\$ 3,033.57	\$ 1,011.19	\$ 242.69	8/19/2019	12/13/2019
Stevens, Jane	ART-115-8B	Photography I	3	\$ 6,067.14	\$ 1,011.19	\$ 232.57	8/24/2019	12/7/2019
Stewart, Constance	MAT-080-4B	Mathematics Fundamentals	3	\$ 3,033.57	\$ 1,011.19	\$ 242.69	8/20/2019	12/12/2019
Sun, Yizhong	POL-201-1B	Us Natl Government	3	\$ 2,886.42	\$ 962.14	\$ 230.91	8/20/2019	12/12/2019
Swint, Ashley	BUS-107-1C	Principles of Marketing	3	\$ 2,757.63	\$ 919.21	\$ 220.61	8/19/2019	12/11/2019
Talwar, Sundeep	CHM-100-5H	Fundamentals of Chemistry	4	\$ 5,515.26	\$ 919.21	\$ 220.61	8/20/2019	12/12/2019

Consultation Hours Fall 2019

Person Full Name	Section Name	Section Title	Credits	Stipend Amount	Rate	Consultation Stipend	Section Start Date	Section End Date
Vacek, Sarah	ECE-100-11	Early Child Growth & Developme	3	\$ 3,033.57	\$ 1,011.19	\$ 242.69	8/19/2019	12/9/2019
Yaghoubi, Poupak	MAT-080-5C	Mathematics Fundamentals	3	\$ 2,886.42	\$ 962.14	\$ 230.91	8/20/2019	12/12/2019
Zick, Jennifer	ECE-101-NR	Observ & Assessment / Children	3	\$ 3,033.57	\$ 1,011.19	\$ 242.69	8/19/2019	12/13/2019
					Grand Total	\$10,266.56		

PROPOSED ACTION: THAT THE BOARD APPROVE THE ADDENDUM TO THE ADJUNCT FACULTY ASSIGNMENT/EMPLOYMENT REPORT FOR FALL SEMESTER 2019 AT TOTAL AMOUNT OF \$13,350.60 AS SUBMITTED, PENDING ADDITIONAL CLASS CANCELLATIONS AND/OR ADDITIONS.

RATIONALE: [Required by Board Policy 2.3, the Board-Union Agreement, and Chapter 110, Act 895, Section 3-26 of the *Illinois Compiled Statutes*]

COST ANALYSIS: \$13,350.60 pending additional class cancellations and/or additions.

\$663,847.57 was approved on September 25, 2019

2019 Fall Adjunct Stipend Report

Person Full Name	Section Name	Section Title	Enrollment	Faculty Assignment Load	Stipend Amount	Section Minimum Credits	Section Start Date	Section End Date	Assignment Instructional Method
Alexandru, Vica	MAT-096-CR4	General Education Math Support	17	2	\$2,022.38	2	8/19/2019	12/11/2019	LEC
Alexandru, Vica	MAT-102-CR4	General Education Mathematics	17	4	\$4,044.76	4	8/19/2019	12/11/2019	LEC
Andujar, Rey	HUM-154-42	Latin American Culture	21	3	\$3,032.55	3	8/19/2019	12/9/2019	LEC
Arias, Olga	ENG-102-6B	Rhetoric II	23	3	\$2,886.42	3	8/20/2019	12/12/2019	LEC
Arias, Olga	ENG-102-OC	Rhetoric II	24	3	\$2,886.42	3	8/20/2019	12/12/2019	LEC
Avalos-Thompson, Marlena	CSS-100-4F	College Study Seminar	32	3	\$2,757.63	3	8/19/2019	12/13/2019	LEC
Avila, Malisa	NUR-206-B6	Medical-Surgical Nursing	6	6.2	\$5,471.00	10	9/28/2019	12/14/2019	CLN
Banks, Theodora	NUR-107-B1	Foundations of Nursing I	8	2	\$1,764.84	4	8/20/2019	9/26/2019	LAB
Banks, Theodora	NUR-107-B3	Foundations of Nursing I	8	1	\$882.42	4	10/3/2019	10/11/2019	CLN
Banks, Theodora	NUR-107-B4	Foundations of Nursing I	8	1	\$882.42	4	10/3/2019	10/11/2019	CLN
Banks, Theodora	NUR-107-C1	Foundations of Nursing I	7	1	\$882.42	4	10/3/2019	10/11/2019	CLN
Banks, Theodora	NUR-108-C3	Foundations of Nursing II	7	2	\$1,764.84	6	10/16/2019	12/11/2019	LAB
Barnat, Martin	CIS-159-14	Adobe Photoshop & Flash	8	5	\$4,871.95	3	8/19/2019	12/11/2019	LEC/LAB
Behling, William	BUS-111-1E	Introduction to Business	36	3	\$3,033.57	3	8/19/2019	12/11/2019	LEC
Behling, William	BUS-208-1F	Prin of Management	8	3	\$3,033.57	3	8/19/2019	12/13/2019	LEC
Behling, William	BUS-208-22	Principles of Management	22	3	\$3,033.57	3	8/21/2019	12/11/2019	LEC
Bland, Pamela	ECE-115-1J	Family, School & Community	13	3	\$3,109.38	3	8/19/2019	12/9/2019	LEC
Bondlow, Fred	BUS-202-12	Intermediate Accounting I	13	3	\$3,033.57	3	8/22/2019	12/12/2019	LEC
Brasher, Stephen	ENG-102-8B	Rhetoric II	15	3	\$3,032.55	3	8/24/2019	12/7/2019	LEC
Bulat, Cheryl	ECE-160-NR	Curriculum Planning for Childr	12	3	\$3,000.00	3	8/19/2019	12/13/2019	LEC
Bulat, Cheryl	ECE-164-8B	Creative Curriculum for Inf/To	7	1	\$1,000.00	1	11/16/2019	11/17/2019	LEC
Burns, David	HIS-106-1E	American History From 1865	32	3	\$3,187.11	3	8/19/2019	12/13/2019	LEC
Buzruk, Anupama	BUS-101-32	Financial Accounting	30	3	\$2,757.63	3	8/20/2019	12/10/2019	LEC
Campbell, Dana	CHM-105-31	General Chemistry I	23	7	\$6,734.98	5	8/19/2019	12/11/2019	LEC/LAB
Campbell, Dana	PHS-103-31	Physical Science I	12	5	\$4,810.70	4	8/20/2019	12/12/2019	LEC/LAB
Campos, Veronica	CAD-100-2L	Autocad Fundamentals	8	5	\$4,871.95	3	8/23/2019	12/13/2019	LEC/LAB
Chiappetta, Joseph	EMT-101-21	Emergency Medical Technician	7	8	\$6,765.12	9	8/20/2019	12/12/2019	LEC/LAB
Cisneros, Sharon	BUS-111-NR	Introduction to Business	29	3	\$3,033.57	3	8/19/2019	12/13/2019	LEC
Corral, Iris	ECE-110-NR	Intro to Early Childhood Ed	17	3	\$2,886.42	3	8/19/2019	12/13/2019	LEC
Corral, Iris	ECE-210-NR	Early Childhood Administration	12	3	\$2,886.42	3	8/19/2019	12/13/2019	LEC
Corte, Anthony	CIS-102-1E	Career Essentials for CIS	16	3	\$2,886.42	3	8/20/2019	12/12/2019	LEC
Corte, Anthony	CPS-111-H2	Business Computer Systems	20	5	\$4,810.70	3	8/20/2019	12/12/2019	LEC/LAB
Creighton, Shana	NUR-108-B3	Foundations of Nursing II	8	2	\$1,764.84	6	10/16/2019	12/11/2019	LAB
Creighton, Shana	NUR-206-A6	Medical-Surgical Nursing	6	9	\$7,941.78	10	8/24/2019	12/14/2019	CLN
Czuba, Michael	PHT-219-1E	Special Pops: Peds & Geriatric	10	1.5	\$1,390.64	2	8/22/2019	12/12/2019	LAB
Czuba, Michael	PHT-219-1E	Special Pops: Peds & Geriatric	10	0.5	\$463.55	2	8/22/2019	12/12/2019	LEC
Czuba, Michael	PHT-219-2C	Special Pops: Peds & Geriatric	10	1.5	\$1,390.64	2	8/22/2019	12/12/2019	LAB
Czuba, Michael	PHT-219-2C	Special Pops: Peds & Geriatric	10	0.5	\$463.55	2	8/22/2019	12/12/2019	LEC
DeLoera, Lacey	NUR-206-B2	Medical-Surgical Nursing	6	9	\$7,941.78	10	8/22/2019	12/2/2019	CLN
DeLoera, Lacey	NUR-108-C4	Foundations of Nursing II	7	2	\$1,764.84	6	10/15/2019	12/12/2019	LAB
Denson, Ryan	EMT-101-11	Emergency Medical Technician	8	8	\$7,059.36	9	8/20/2019	12/12/2019	LEC/LAB
Dillinger, Benjamin	MUS-106-1F	Trends Modern American Music	24	3	\$2,757.63	3	8/19/2019	12/13/2019	LEC
Dillinger, Benjamin	MUS-123-1G	Popular Music Ensemble	7	3	\$2,757.63	1	9/3/2019	12/13/2019	LAB
Drew, John	CPS-111-H6	Business Computer Systems	18	5	\$5,055.95	3	9/7/2019	12/7/2019	LEC/LAB
Drew, John	CPS-111-EC	Business Computer Systems	20	3	\$3,033.57	3	9/18/2019	12/11/2019	LAB
Drew, John	CPS-111-EC	Business Computer Systems	20	2	\$2,022.38	3	9/18/2019	12/11/2019	LEC
Dukes, Jackie	LAW-203-1C	Law Enforcement & Comm Relatio	25	3	\$3,033.57	3	8/20/2019	12/12/2019	LEC
Dukes, Jackie	LAW-208-1C	Police Organization and Admin	19	3	\$3,033.57	3	8/20/2019	12/12/2019	LEC
Dutt, Eric	ENG-102-K2	Rhetoric II	12	3	\$3,033.57	3	8/29/2019	12/12/2019	LEC
Elutilo, Alexander	NUR-206-B2	Medical-Surgical Nursing	6	9	\$7,941.78	10	8/20/2019	12/10/2019	CLN
Eshafi, Nouri	ECE-120-8B	Language Arts for Children	10	3	\$3,109.38	3	8/24/2019	12/7/2019	LEC
Eshafi, Nouri	ECE-202-11	Math for Early Childhood	24	3	\$3,109.38	3	8/21/2019	12/11/2019	LEC
Farina, Peter	BIO-203-1E	Anatomy & Physiology I	20	3	\$3,033.57	4	8/19/2019	12/13/2019	LEC
Farina, Peter	BIO-204-2F	Anatomy & Physiology II	19	3	\$3,033.57	4	8/19/2019	12/11/2019	LAB
Festa, John	BUS-230-1E	Business Law and Contracts	13	3	\$2,781.27	3	8/19/2019	12/11/2019	LEC
Foltz, Chris	FIR-100-11	Principles of Emergency Servic	10	3	\$2,886.42	3	8/19/2019	12/9/2019	LEC
Foltz, Chris	FIR-250-11	Fire Protection Hydraulics and	9	3	\$2,886.42	3	8/20/2019	12/10/2019	LEC
Fortier, Jr, George	ATM-102-1G	Fuel Sys and Emission Controls	16	5	\$4,626.75	3	8/19/2019	12/11/2019	LEC/LAB
Fortier, Jr, George	ATM-120-1C	Basic Vehicle Mechanics	15	5	\$4,626.75	3	8/19/2019	12/11/2019	LEC/LAB
Gilmartin, Beth	PHT-113-1G	Introduction to Disease	27	2	\$1,838.42	2	8/22/2019	12/12/2019	LEC
Gilmartin, Beth	PHT-218-1B	Cardio Pulmon & Integmnt Mgt	11	4	\$3,676.84	2	8/20/2019	12/10/2019	LEC/LAB
Gilmartin, Beth	PHT-218-2B	Cardio Pulmon & Integmnt Mgt	10	4	\$3,676.84	2	8/22/2019	12/12/2019	LEC/LAB
Glover, Brian	CAD-141-15	Autocad Productivity Essentia	20	5	\$4,626.75	3	8/20/2019	12/12/2019	LEC/LAB
Gonzalez, Susana	NUR-105-A1	Basic Nursing Assistant Traini	15	7.75	\$6,838.76	7	8/20/2019	12/10/2019	LEC/LAB
Guansing, Melania	NUR-107-A3	Foundations of Nursing I	8	1	\$882.42	4	10/3/2019	10/11/2019	CLN
Guansing, Melania	NUR-108-A3	Foundations of Nursing II	8	7	\$6,176.94	6	10/17/2019	12/12/2019	CLN
Halm, James	SOC-100-4J	Intro to Sociology	28	3	\$3,187.11	3	8/19/2019	12/13/2019	LEC
Halm, James	SOC-102-1H	Social Problems	26	3	\$3,187.11	3	8/20/2019	12/12/2019	LEC
Harmon, Loretta	NUR-206-B1	Medical-Surgical Nursing	7	9	\$8,272.89	10	8/20/2019	12/11/2019	CLN
Harris, Brittany	NUR-105-A1	Basic Nursing Assistant Traini	15	2.94	\$2,486.18	7	11/2/2019	12/5/2019	CLN
Hayward, James	CIS-103-H1	Introduction to Web Design	7	5	\$4,412.10	3	8/23/2019	12/13/2019	LEC/LAB
Hernandez, Francisco	NUR-107-C3	Foundations of Nursing I	8	1	\$882.42	4	10/3/2019	10/11/2019	CLN
Hernandez, Francisco	NUR-108-C3	Foundations of Nursing II	8	7	\$6,176.94	6	10/17/2019	12/13/2019	CLN
Hirsch, Maynard	BIO-110-H2	Biology: a Cellular Approach	25	3	\$3,109.38	5	8/20/2019	12/12/2019	LAB
Hubacek, Scott	CIS-105-H1	Intro to Progammg	19	5	\$4,871.95	3	9/7/2019	11/23/2019	LEC/LAB
Jenkins, Anthony	BIO-102-9J	Introduction to Biology	24	6	\$6,374.22	4	8/20/2019	12/12/2019	LEC/LAB
Jordan, Martinique	NUR-105-A1	Basic Nursing Assistant Traini	15	2.94	\$2,486.18	7	10/31/2019	12/5/2019	CLN
Karasek, Robert	CAD-215-8B	3D Modeling	7	5	\$4,871.95	3	8/24/2019	12/7/2019	LEC/LAB
Khalifeh, Khalaf	BIO-152-2H	Anatomy & Physiology (therapie	16	7	\$6,434.47	5	8/19/2019	12/11/2019	LEC/LAB

2019 Fall Adjunct Stipend Report

Person Full Name	Section Name	Section Title	Enrollment	Faculty Assignment Load	Stipend Amount	Section Minimum Credits	Section Start Date	Section End Date	Assignment Instructional Method
Khalifeh, Khalaf	PEH-101-1C	Personal & Community Health	19	1.62	\$1,489.12	2	9/18/2019	12/11/2019	LEC
Kilheeny, Heather	CHM-100-2C	Fundamentals of Chemistry	24	6	\$5,294.52	4	8/19/2019	12/13/2019	LEC/LAB
Kloc, Marilyn	NUR-107-C2	Foundations of Nursing I	8	1	\$919.21	4	10/3/2019	10/11/2019	CLN
Kloc, Marilyn	NUR-108-C2	Foundations of Nursing II	8	7	\$6,434.47	6	10/18/2019	12/13/2019	CLN
Knapp, Michele	NUR-108-A3	Foundations of Nursing II	8	2	\$1,764.84	6	10/16/2019	12/11/2019	CLN
Knickerbocker, Sharon	MUS-100-1C	Music Appreciation	24	3	\$2,886.42	3	8/19/2019	12/13/2019	LEC
Knickerbocker, Sharon	MUS-100-2E	Music Appreciation	24	3	\$2,886.42	3	8/19/2019	12/13/2019	LEC
Labno, David	MAT-084-9F	Elementary Algebra-Part II	11	2	\$1,850.70	2	8/19/2019	10/10/2019	LEC
Labno, David	MAT-085-2E	Intermed Algebra-Part I	30	2	\$1,850.70	2	8/19/2019	10/10/2019	LEC
Labno, David	MAT-085-9F	Intermed Algebra-Part I	13	2	\$1,850.70	2	10/16/2019	12/13/2019	LEC
Labno, David	MAT-086-2E	Intermed Algebra-Part II	30	2	\$1,850.70	2	10/16/2019	12/12/2019	LEC
Lasorella, Daliana	CPS-111-H5	Business Computer Systems	15	5	\$4,930.95	3	8/22/2019	12/12/2019	LEC/LAB
Latto, Tara	NUR-108-A3	Foundations of Nursing II	8	2	\$2,000.00	6	10/16/2019	12/13/2019	LAB
Leven, Robert	BIO-203-31	Anatomy & Physiology I	20	3	\$3,187.11	4	8/19/2019	12/13/2019	LEC
Li, Jiarong	MAT-080-1B	Mathematics Fundamentals	29	3	\$2,757.63	3	8/19/2019	12/13/2019	LEC
Li, Jiarong	MAT-102-1C	General Education Mathematics	30	4	\$3,676.84	4	8/19/2019	12/13/2019	LEC
Lopez, Beda	HCP-130-3F	Medical Terminology	26	3	\$2,776.06	3	8/23/2019	12/13/2019	LEC
Lopez, Noe	MAT-102-42	General Education Mathematics	30	4	\$4,044.76	4	9/3/2019	12/12/2019	LEC
Lopez, Noe	MAT-102-8B	General Education Mathematics	30	4	\$4,044.76	4	8/24/2019	12/7/2019	LEC
LoPresti, Joseph	ART-103-2L	Drawing I	13	6	\$6,374.22	3	8/27/2019	12/12/2019	LAB
LoPresti, Joseph	ART-120-22	Art Appreciation	20	3	\$3,187.11	3	8/19/2019	12/9/2019	LEC
Lorgus, Richard	BUS-106-1C	Principles of Finance	16	3	\$2,886.42	3	8/20/2019	12/12/2019	LEC
Lorgus, Richard	BUS-106-22	Principles of Finance	10	3	\$2,886.42	3	8/20/2019	12/10/2019	LEC
Lyons, Kenneth	LAW-101-1D	Intro to Law Enforcement	44	3	\$3,033.57	3	8/19/2019	12/13/2019	LEC
Lyons, Kenneth	LAW-105-1C	Administration of Justice	30	3	\$3,033.57	3	8/20/2019	12/12/2019	LEC
Mallet, Klaudia	PSY-101-J2	Intro to Psychology	29	3	\$2,886.42	3	8/21/2019	12/11/2019	LEC
Mallet, Klaudia	PSY-101-M2	Intro to Psychology	32	3	\$2,886.42	3	8/21/2019	12/11/2019	LEC
Marquez, Carlos	CAD-127-1L	Solid Works Essentials	7	5	\$4,412.10	3	8/20/2019	12/12/2019	LEC/LAB
Martinez Jr, Salvador	ENG-101-6E	Rhetoric I	24	3	\$2,886.42	3	8/19/2019	12/13/2019	LEC
Martinez, Salvador Jr.	ENG-086-1B	Reading & Writing III	24	3	\$2,886.42	3	8/19/2019	12/13/2019	LEC
Martinez, Salvador Jr.	ENG-086-2C	Reading & Writing III	24	3	\$2,886.42	3	8/19/2019	12/13/2019	LEC
Martinez, Salvador Jr.	ENG-088-OD	Basic Composition	17	3	\$2,886.42	3	8/23/2019	12/13/2019	LEC
Martino, Shannon	ART-125-1G	Art History I Prehistoric/Goth	19	3	\$2,897.25	3	8/19/2019	12/11/2019	LEC
Martino, Shannon	ART-127-1J	Art History III the Modern Wor	14	3	\$2,897.25	3	8/19/2019	12/11/2019	LEC
Martino, Shannon	ART-217-1C	Indigenous Art	24	3	\$2,897.25	3	8/19/2019	12/13/2019	LEC
Matthews, Kay	ECE-100-2E	Early Child Growth & Developme	23	3	\$3,033.57	3	8/21/2019	12/11/2019	LEC
Mazza, Anne	NUR-107-B4	Foundations of Nursing I	8	2	\$1,764.84	4	8/19/2019	9/25/2019	LAB
Medina, Gabriel	CAD-137-8B	Revit MEP Fundamentals	12	5	\$4,412.10	3	8/24/2019	12/7/2019	LEC/LAB
Miculinic, Bonnie	HUM-154-1G	Latin American Culture	30	3	\$3,000.00	3	8/19/2019	12/11/2019	LEC
Miranda, Ashley	ENG-101-KB	Rhetoric I	24	3	\$3,032.55	3	8/20/2019	12/12/2019	LEC
Montgomery, Jered	HUM-150-2G	Humanities Through the Arts	31	3	\$2,886.42	3	8/19/2019	12/13/2019	LEC
Montgomery, Jered	MUS-100-42	Music Appreciation	17	3	\$2,886.42	3	8/21/2019	12/11/2019	LEC
Montgomery, Jered	MUS-108-1F	World Music Survey	25	3	\$2,886.42	3	8/20/2019	12/11/2019	LEC
Moreno, Benjamin	LAW-101-NR	Intro to Law Enforcement	10	3	\$3,032.55	3	8/19/2019	12/13/2019	LEC
Moreno, Benjamin	LAW-104-1E	Police Ops and Procedures I	32	3	\$3,032.55	3	8/20/2019	12/12/2019	LEC
Moreno, Berta	BUS-111-22	Introduction to Business	18	3	\$2,757.63	3	8/19/2019	12/9/2019	LEC
Moreno, Berta	BUS-242-22	Business Communications	12	3	\$2,757.63	3	8/22/2019	12/12/2019	LEC
Moreno, Berta	OMT-242-22	Business Communications	12	0	\$0.00	3	8/22/2019	12/12/2019	X-listed
O'Halloran, Denis	FIR-240-11	Building Construction-Fir Prot	7	3	\$2,757.63	3	8/21/2019	12/11/2019	LEC
Perez, Gabriela	NUR-107-C4	Foundations of Nursing I	7	1	\$882.42	4	10/3/2019	10/11/2019	CLN
Perez, Gabriela	NUR-108-C4	Foundations of Nursing II	7	7	\$6,176.94	6	10/17/2019	12/12/2019	CLN
Perez, Guadalupe	NUR-108-C1	Foundations of Nursing II	7	7	\$6,176.94	6	10/17/2019	12/12/2019	CLN
Perusich, James	ENG-086-72	Reading & Writing III	24	3	\$3,033.57	3	8/27/2019	12/12/2019	LEC
Perusich, James	ENG-088-85	Basic Composition	24	3	\$3,033.57	3	8/20/2019	12/12/2019	LEC
Perusich, James	ENG-086-8L	Reading & Writing III	24	3	\$3,033.57	3	8/27/2019	12/12/2019	LEC
Ramirez, Patricia	NUR-206-A3	Medical-Surgical Nursing	7	9	\$7,941.78	10	8/21/2019	12/11/2019	CLN
Riker, Ann	NUR-107-B3	Foundations of Nursing I	8	2	\$1,764.84	4	8/19/2019	9/25/2019	LAB
Riker, Ann	NUR-107-C3	Foundations of Nursing I	8	2	\$1,764.84	4	8/20/2019	9/26/2019	LAB
Ritz, Jim	LAW-206-11	Criminal Investigations	12	3	\$3,033.57	3	8/21/2019	12/11/2019	LEC
Ritz, Jim	LAW-210-1B	Cold Case Investigation	22	3	\$3,033.57	3	8/21/2019	12/13/2019	LEC
Rosson, Raiford	NUR-108-B3	Foundations of Nursing II	8	7	\$6,176.94	6	10/16/2019	12/13/2019	LEC
Ruben, Ruiz	OMT-207-NR	Presentation Software Advanced	5	2	\$2,022.38	2	11/4/2019	12/13/2019	LEC
Ruben, Ruiz	OMT-211-NR	Word Processing Software	5	2	\$2,022.38	2	11/4/2019	12/13/2019	LEC
Salata, Amy	NUR-206-B6	Medical-Surgical Nursing	6	2.8	\$2,470.77	10	8/24/2019	9/21/2019	CLN
Salgado, Daniel	PHT-105-1G	Therapeutic Modalities I	14	2	\$2,124.75	1	10/15/2019	12/10/2019	LEC/LAB
Salgado, Daniel	PHT-105-2G	Therapeutic Modalities I	13	2	\$2,124.75	1	10/16/2019	12/11/2019	LEC/LAB
Samplawski, Phyllis	SOC-100-1B	Intro to Sociology	32	3	\$2,886.42	3	8/19/2019	12/13/2019	LEC
Samplawski, Phyllis	SOC-100-8B	Intro to Sociology	29	3	\$2,886.42	3	8/24/2019	12/7/2019	LEC
Sandoval, Jamie	CIS-161-1L	Intro to Operating Systems	16	3	\$2,776.05	3	8/19/2019	12/11/2019	LEC
Sandoval, Jamie	CIS-180-12	Computer Diagnosis & Service I	16	5	\$4,626.75	3	8/19/2019	12/11/2019	LEC/LAB
Sanei, Maxwell	PEH-102-4F	First Aid	16	2	\$1,924.28	2	8/19/2019	12/11/2019	LEC
Sassetti, James	LAW-104-21	Police Ops and Procedures I	16	3	\$3,033.57	3	8/22/2019	12/12/2019	LEC
Sassetti, James	LAW-210-21	Cold Case Investigation	23	3	\$3,033.57	3	8/19/2019	12/9/2019	LEC
Schmidt, Joseph	CIS-136-12	Server Configuration & Admin	7	6	\$5,552.10	4	8/20/2019	12/12/2019	LEC/LAB
Schmidt, Michael	ENG-102-1B	Rhetoric II	24	3	\$2,647.26	3	8/19/2019	12/13/2019	LEC
Schmidt, Michael	ENG-102-2C	Rhetoric II	24	3	\$2,647.26	3	8/19/2019	12/13/2019	LEC
Schrey, Courtney	CHM-100-4C	Fundamentals of Chemistry	24	6	\$5,772.84	4	8/20/2019	12/12/2019	LEC/LAB
Selvaggio, Nicole	ENG-088-JC	Basic Composition	10	3	\$2,757.63	3	8/20/2019	12/12/2019	LEC
Selvaggio, Nicole	ENG-101-JB	Rhetoric I	23	3	\$2,757.63	3	8/19/2019	12/13/2019	LEC

2019 Fall Adjunct Stipend Report

Person Full Name	Section Name	Section Title	Enrollment	Faculty Assignment Load	Stipend Amount	Section Minimum Credits	Section Start Date	Section End Date	Assignment Instructional Method
Smith, Caleb	ART-120-1J	Art Appreciation	31	3	\$2,647.26	3	8/20/2019	12/12/2019	LEC
Smith, Duane	ATM-101-1C	Automotive Engine Design	16	9	\$8,769.51	5	8/20/2019	12/12/2019	LEC/LAB
Smith, Duane	ATM-201-11	Manual Trans and Transaxles	15	5	\$4,871.95	3	8/21/2019	12/11/2019	LEC/LAB
Smith, Jeanine	HCP-130-13	Medical Terminology	13	3	\$2,757.63	3	8/20/2019	12/10/2019	LEC
Smith-Irowa, Pamela	ENG-101-1B	Rhetoric I	24	3	\$3,187.11	3	8/19/2019	12/13/2019	LEC
Smith-Irowa, Pamela	ENG-101-3D	Rhetoric I	24	3	\$3,187.11	3	8/19/2019	12/13/2019	LEC
Smith-Irowa, Pamela	ENG-101-5E	Rhetoric I	24	3	\$3,187.11	3	8/19/2019	12/13/2019	LEC
Spoleti, Thomas	PHI-125-2A	Wrld Religions in Global Conte	13	3	\$3,033.57	3	8/19/2019	12/13/2019	LEC
Spoleti, Thomas	PHI-201-1C	Philosophy	24	3	\$3,033.57	3	8/19/2019	12/13/2019	LEC
Stefanski, Eric	HUM-150-42	Humanities Through the Arts	32	3	\$2,757.63	3	8/22/2019	12/12/2019	LEC
Stevens, Jane	ART-115-8B	Photography I	12	6	\$6,067.14	3	8/24/2019	12/7/2019	LAB
Stevens, Jane	ART-116-8B	Photography II	12	0	\$0.00	3	8/24/2019	12/7/2019	X-listed/LAB
Stewart, Constance	MAT-080-4B	Mathematics Fundamentals	29	3	\$3,033.57	3	8/20/2019	12/12/2019	LEC
Stewart, Constance	MAT-085-K5	Intermed Algebra-Part I	13	2	\$2,022.38	2	10/17/2019	12/12/2019	LEC
Sun, Yizhong	POL-201-1B	Us Natl Government	27	3	\$2,886.42	3	8/20/2019	12/12/2019	LEC
Swint, Ashley	BUS-107-1C	Principles of Marketing	14	3	\$2,757.63	3	8/19/2019	12/11/2019	LEC
Swint, Ashley	BUS-107-NR	Principles of Marketing	14	3	\$2,757.63	3	8/19/2019	12/13/2019	LEC
Talwar, Sundeep	CHM-100-5H	Fundamentals of Chemistry	24	6	\$5,515.26	4	8/20/2019	12/12/2019	LEC/LAB
Talwar, Sundeep	PHS-201-4C	Astronomy	28	3	\$2,757.63	3	8/20/2019	12/12/2019	LEC
Thelemaque, Cristina	BIO-203-4B	Anatomy & Physiology I	20	3	\$758.14	4	8/20/2019	9/15/2019	LEC
Thelemaque, Cristina	PEH-101-1C	Personal & Community Health	19	2	\$505.42	2	8/19/2019	9/15/2019	LEC
Traver, David	PHI-125-3C	Wrld Religions in Global Conte	32	3	\$2,886.42	3	8/20/2019	12/12/2019	LEC
Traver, David	PHI-125-4E	Wrld Religions in Global Conte	32	3	\$2,886.42	3	8/20/2019	12/12/2019	LEC
Tsang, Ty	BIO-102-N1	Introduction to Biology	13	6	\$5,562.54	4	8/23/2019	12/13/2019	LEC/LAB
Turner, Jocelyn	ENG-102-J2	Rhetoric II	21	3	\$2,886.42	3	8/20/2019	12/10/2019	LEC
Turner, Jocelyn	ENG-101-T2	Rhetoric I	7	3	\$2,886.42	3	9/3/2019	12/12/2019	LEC
Vacek, Sarah	ECE-100-11	Early Child Growth & Developme	17	3	\$3,033.57	3	8/19/2019	12/9/2019	LEC
Vacek, Sarah	ECE-160-1J	Curriculum Planning for Childr	13	3	\$3,033.57	3	8/20/2019	12/10/2019	LEC
Vacek, Sarah	ECE-200-11	Play & Guidance of Children	11	3	\$3,033.57	3	8/20/2019	12/10/2019	LEC
Violante, Angela	NUR-108-B1	Foundations of Nursing I	8	7	\$6,176.94	6	10/16/2019	12/13/2019	CLN
Voight, William	LAW-105-21	Administration of Justice	13	3	\$2,886.42	3	8/20/2019	12/10/2019	LEC
Voight, William	LAW-203-21	Law Enforcement & Comm Relatio	13	3	\$2,886.42	3	8/21/2019	12/11/2019	LEC
Walsh, Irene	PSY-215-42	Life Span: Survey of Human Dev	21	3	\$2,647.26	3	8/22/2019	12/12/2019	LEC
Wasilewski, Adam	CHM-100-8B	Fundamentals of Chemistry	13	6	\$5,294.52	4	8/31/2019	12/7/2019	LEC/LAB
Watkins, Meredith	NUR-107-A1	Foundations of Nursing I	8	1	\$882.42	4	10/3/2019	10/11/2019	CLN
White, Rhonda	PHT-219-1E	Special Pops: Peds & Geriatric	10	2	\$1,838.43	2	8/22/2019	12/12/2019	LEC/LAB
White, Rhonda	PHT-219-2C	Special Pops: Peds & Geriatric	10	2	\$1,838.43	2	8/22/2019	12/12/2019	LEC/LAB
Wiehle, Michael	BUS-230-NR	Business Law and Contracts	21	3	\$2,757.63	3	8/19/2019	12/13/2019	LEC
Willit, James	CHM-100-32	Fundamentals of Chemistry	22	6	\$5,772.84	4	8/19/2019	12/11/2019	LEC/LAB
Windham, Brandie	MAT-096-CR1	General Education Math Support	31	2	\$3,660.00	2	8/20/2019	12/12/2019	LEC
Windham, Brandie	MAT-102-CR1	General Education Mathematics	31	4	\$1,830.00	4	8/19/2019	12/12/2019	LEC
Yaghoubi, Poupak	MAT-080-5C	Mathematics Fundamentals	30	3	\$2,886.42	3	8/20/2019	12/12/2019	LEC
Yanez, Rodolfo	CSS-100-6L	College Study Seminar	16	3	\$2,647.26	3	8/20/2019	12/12/2019	LEC
Young, Cynthia	NUR-206-A5	Medical-Surgical Nursing	7	9	\$8,272.89	10	9/4/2019	12/11/2019	CLN
Zick, Jennifer	ECE-101-NR	Observ & Assessment / Children	16	3	\$3,033.57	3	8/19/2019	12/13/2019	LEC
Zick, Jennifer	ECE-115-NR	Family, School & Community	10	3	\$3,033.57	3	8/19/2019	12/13/2019	LEC
				Total	\$677,198.17				



DUES RENEWAL NOTICE

2nd Installment

Morton College
Attn: Dr. Stan Fields
3801 South Central Avenue
Cicero, IL 60804

		Invoice #	Date	Terms
		7517	12/2/2019	Due on receipt
Description			Amount	
FY20 Illinois Community College Trustees Association Dues (ICCTA) - 2nd Half			5,570.00	
<p><i>Thank you for your continuing support!</i></p> <p><i>Please make check payable to ICCTA and mail to address printed below. If you would like to set up Electronic Deposit, please contact Stephanie at sspann@communitycolleges.org.</i></p>				
			Total \$5,570.00	

401 E. Capitol Avenue, Suite 200 * Springfield, Illinois 62701-1711 * 217-528-2858
217-528-8662 (fax) * ICCTA@communitycolleges.org (e-mail)
<http://www.communitycolleges.org> (web site)



American Association of Community Colleges
One Dupont Circle, NW, Suite 700, Washington, DC, 20036, USA
Phone: (202) 728-0200 Fax: (202) 833-2467

ANNUAL DUES NOTICE

Date: 25-Nov-2019
Ship-To: 000000002146-0

Order Number: 1000171367
Order Date: 17-Sep-2019
Invoice Number :

Morton College
Attn: Stanley Fields
President
3801 S Central Ave
Cicero, IL 60804

Product	Fulfill Status	Status	Qty	Unit Price	Unit Discount	Coupon	Adjustment	Total
AACC/INST_MBR-AACC - Institutional Member 01-Jan-2020 to 31-Dec-2020	Active	Proforma	1	6,386.00	0.00	0.00	0.00	6,386.00
AACC/PRES_ACADEMY-AACC - Presidents Academy Fee 01-Jan-2020 to 31-Dec-2020	Active	Proforma	1	75.00	0.00	0.00	0.00	75.00
Shipping:								0.00
Total :								6,461.00
Paid To Date								0.00
Current Amount Due :								6,461.00

Please detach the lower portion and return it with your payment. Thank you.

Customer: 000000002146-0 Morton College
Order No.: 1000171367 Invoice No:

Balance Due(USD): 6,461.00

Federal Tax ID: 53 0196569

Amount: _____

Send payments to: American Association of Community Colleges
PO Box 75263
Baltimore, MD 21275



September 19, 2019

Thank you for your membership in the American Association of Community Colleges (AACC). For a century, AACC has been proud to represent you, the leaders of the nation's community colleges. We know that the strength of our organization lies with our members and we are happy to be a part of the work you do to ensure the success of the nation's 12.2 million community college students.

We are grateful for your continued participation in AACC. Lending your voice to our advocacy efforts in Washington, DC has proven invaluable in securing access to the people and policies that effect our colleges. We have built strong relationships in the Nation's Capital and will continue to work across the aisle and across sectors to ensure that your voice is included in legislative and policy discussions. Advocacy has always been, and will continue to be, a major focus for AACC, but I encourage you to take advantage of all we have to offer.

- **AACC Events** are the best way to connect with colleagues. Whether attending one of our issue-specific convenings, Advocates in Action, Workforce Development Institute, or AACC's Annual Convention, we welcome your participation.
- **AACC's Leadership Suite** is designed to provide talent development for you and your team. With a variety of programs that focus on critical skills and timely topics, leaders are better prepared to take on the opportunities and challenges of our complex institutions.
- AACC's award winning communications provide you with the news that you need to lead.
 - o The **Community College Daily** is a great way to start your day with the news that impacts community colleges. (www.ccdaily.com)
 - o The **Community College Journal** provides a deeper dive into the topics that are important to you.
 - o **CC Voice** podcast is the only podcast about the power of the nation's community colleges. Designed to bring you up to speed on the issues that matter.
 - o Participate in a national conversation on the topics that are important to you at the **AACC 21st Century Center** (www.aacc21stcenturycenter.org).
- **Voluntary Framework of Accountability (VFA)** is the data collection system designed by community colleges, for community colleges. Existing accountability measures in higher education do not adequately measure the unique mission of community colleges. VFA data, however, provides you with an improved ability to assess student and institutional performance and create pathways to student success. Best of all, participation in VFA is included as a part of your AACC membership.

If you have any questions, please contact our Membership Services team at membership@aacc.nche.edu or by calling (202) 728-0200.

Thank you, again for your membership. Your continued engagement with AACC helps to ensure that our collective voice remains strong on Capitol Hill and throughout the nation.

Sincerely,

Membership Services Department

the
ILLINOIS COUNCIL of
COMMUNITY COLLEGE PRESIDENTS

INVOICE

Morton College
 Attn: Dr. Stan Fields
 3801 South Central Ave
 Cicero, IL 60804

Date	Invoice #	Terms
11/20/2019	85021	Due on receipt

Description	Amount
ICC Marketing Collaborative - 1st of 3 annual installments	1,500.00
Implementation Assessment - One-time only	1,000.00
<p>Please make check payable to: Illinois Council of Community College Presidents and mail to: ICCCP c/o Stephanie Spann 401 E Capitol Ave, Ste 200 Springfield, IL 62701 Thank you!</p>	

Total	\$2,500.00
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From: [Melissa Ridyard](#)
To: [Board Materials](#)
Cc: [Ana L. Valdez](#); [Maria Anderson](#); [Keith McLaughlin](#)
Subject: FOR BOARD APPROVAL - 30E SOLUTIONS INDEPENDENT CONTRACTOR AGREEMENT
Date: Wednesday, December 11, 2019 2:26:20 PM
Attachments: [A resolution approving and adopting an agreement with 30E for consulting....docx](#)
[30E SOLUTIONS AGREEMENT.pdf](#)

Please see attached. I believe this was previously sent in as a place holder. This has been reviewed by our legal department along with a resolution.

Thank you,

Melissa Ridyard
Executive Assistant
Operations, 224-B
Morton College
3801 S. Central Ave, Cicero, IL 60804-4398
708-656-8000 x.2440 (direct)
melissa.ridyard@morton.edu www.morton.edu

The information contained in this e-mail and any accompanying documents is intended for the sole use of the recipient to whom it is addressed, and may contain information that is privileged, confidential, and prohibited from disclosure under applicable law. If you are not the intended recipient, or authorized to receive this on behalf of the recipient, you are hereby notified that any review, use, disclosure, copying, or distribution is prohibited. If you are not the intended recipient(s), please contact the sender by e-mail and destroy all copies of the original message. Thank you.

MORTON COLLEGE INDEPENDENT CONTRACTOR AGREEMENT

This Agreement outlines the arrangement between 3OE SOLUTIONS, a registered company in the State of Pennsylvania, providing project lead and implementation solutions for institutions of higher education, hereafter referred to as 3OE, and Morton College, hereafter referred to as CLIENT. 3OE and CLIENT are the only parties to this Agreement. CLIENT desires to engage 3OE to:

1. Assist in the administration of the U.S. Department of Education Title III Grant project – MC Success (awarded September 2019) -according to the grant program, guidelines, and federal regulations.
2. Perform tasks directly related to the project goals, objectives, and activities – tracking, compiling, reporting and preparing progress reports for Client and the U.S. Department of Education.
3. Conduct and ensure an open, impartial evaluation of the project, along with the MC Institutional Research department, and the submission of evaluation findings and reports in compliance with grant award requirements.
4. Develop and maintain a cost-effective commercial dashboard system for recording and reporting progress of guideline objectives and outcomes.
5. Develop and maintain a project management platform to ensure development and implementation of the two key project strategies: the establishment of a STEM Resource Center and the development of an Engineering AS degree.
6. Ensure open and continuous communication with the MC-SUCCESS team members.
7. Research, identify and report to project director on best practices, professional development for faculty and staff, and career opportunities for students in STEM related fields.
8. Coordinate and collaborate with other project personnel.
9. Design all program marketing and communication collateral across all platforms

In consideration of the foregoing representations, CLIENT and 3OE have agreed upon the terms and conditions as stated in this Agreement as follows:

1. TERM OF THE AGREEMENT

The term of this Agreement shall commence on **01/1/20** and terminate **09/30/20**. Either party may terminate this Agreement on thirty (30) days' written notice. All provisions of this Agreement shall apply to all services and all periods of time in which 3OE renders services for or on behalf of CLIENT, regardless of the date on which the Agreement is actually executed.

2. INDEPENDENT CONTRACTOR STATUS

The express intention of the parties is that 3OE is an independent contractor and not an employee, agent, or partner of CLIENT. Nothing in this Agreement shall be interpreted or construed as creating or establishing the relationship of employee and employer between 3OE and CLIENT or any employee or agent of 3OE. Both parties acknowledge the 3OE is not an employee for state or federal tax purposes.

3OE declares that 3OE is self-employed and engaged in the independent business of consulting and project lead services.

3. LICENSING REQUIREMENTS

3OE declares that 3OE has complied with all federal, state, and local business permits and licensing requirements necessary to conduct business.

4. TAX RESPONSIBILITIES

3OE declares that 3OE has complied with all necessary federal, state, and local self-employment tax requirements and that 3OE shall file all of the necessary tax returns and pay all of the necessary self-employment taxes. CLIENT shall not assist with any federal or state income tax withholdings or make any tax contributions on behalf of 3OE.

5. INSURANCE

3OE declares that 3OE has obtained professional liability insurance for 3OE and that 3OE shall make all applicable premium payments, deductibles, and renewal payments for such insurance policies of 3OE. 3OE agrees to hold harmless and indemnify CLIENT for any and all claims arising out of any injury, disability, or death of 3OE. 3OE understands that CLIENT shall not obtain or pay for any insurance on behalf of 3OE.

6. PERFORMANCE OF SERVICES

3OE shall work on selected projects designated by Morton College and related to the Morton College Provost Office as delineated in the opening section of this agreement.

3OE representatives shall report to the Morton College Provost/Project Director and work in collaboration with:

- Provost staff as assigned

3OE reserves the sole right to control or direct the manner in which services are to be performed.

3OE shall retain the right to perform similar services for other entities during the term of this Agreement but agrees to use its best efforts to perform the consulting services for Morton College.

3OE reserves the right to refuse to perform services outside the scope of this Agreement.

Subject to the foregoing, CLIENT reserves the right to inspect, stop work, prescribe alterations, and generally to supervise the work to ensure its conformity with that specified in this Agreement.

7. TIME AND LOCATION OF WORK

3OE shall perform the services required by this Agreement at any place or location and at any time as 3OE and Client deem necessary, appropriate, and in support of a successful implementation of the Title III grant. This will include regular conference calls, electronic communications and face-to-face, on campus meetings with the project director and/or other project personnel every 4-6 weeks between

3OE representatives and Client.

8. TERMS OF PAYMENT

Client agrees to compensate 3OE **\$38,997** for the aforementioned projects, invoiced in nine separate monthly payments.

9. PAYROLL AND EMPLOYMENT TAXES

No payroll or employment taxes of any kind shall be withheld or paid by CLIENT on behalf of 3OE, including without limitation, FICA, FUTA, federal personal income tax, state personal income tax, state disability insurance tax, workers' compensation, and state unemployment tax. CLIENT's understanding is that 3OE is taking care of all of these items.

10. EXPENSES

3OE shall be responsible for all costs and expenses incidental to the performance of services for CLIENT, including without limitation, any costs of travel and related expenses, fees, fines, licenses, or taxes required of or imposed against 3OE and all other of 3OE costs of doing business. CLIENT shall not be responsible for expenses incurred by 3OE in performing services for CLIENT except for costs and fees directly associated with platform subscriptions and domain registration for online components that will be owned by CLIENT.

11. INDEMNIFICATION

To the extent permitted by law, 3OE will indemnify protect, defend and hold the College, its trustees, individually and collectively, and its affiliates, officers, agents and employees (the "Indemnified Parties") free and harmless for any and all liabilities, claims, demands, actions, costs, suits or matters arising out of or related to the performance of the work under this Agreement, whether based upon or claimed to be based upon statutory, contractual, tort or other liability of any indemnity hereunder, provided that no party shall be indemnified for claims arising from such party's own negligence. The provisions of this Article shall not be construed to require 3OE to indemnify any party for or against such party's own negligence. The obligations of 3OE pursuant to this Article are not to be construed to negate or reduce any other right or obligation of indemnification which would otherwise exist as to any party or person described in this Article. 3OE obligation to indemnify the CLIENT shall survive the termination of this Agreement.

12. CONFIDENTIALITY

So long as this Agreement remains in effect, 3OE may have access to and become acquainted with various trade secrets, consisting of management, financial, and operational materials, and methods and processes, and compilations of information, and records and specifications of the CLIENT, which are owned by the CLIENT and which are regularly used in the operation of the CLIENT's business. 3OE acknowledges such information is secret and confidential (except as prohibited by law) and that the

CLIENT disclosed the same to 3OE so it could undertake the work per this Agreement. 3OE shall not disclose any such secrets, directly or indirectly, or use them in any other way either during the term of this Agreement or at any time thereafter, except as required in the course of its performance in accordance with Agreement or otherwise as required by law. The CLIENT acknowledges that 3OE may develop for itself, or for others, problem solving approaches, frameworks or other tools or information similar to the materials and processes developed in performing the work per this Agreement and any additional services it provides to the CLIENT, and nothing contained herein precludes 3OE from developing or disclosing such materials and information provided that the same do not contain or reflect confidential information belonging to the CLIENT.

All files, records, documents, drawings, specifications, equipment and similar items relating to business at the CLIENT, whether prepared by 3OE or those acting on behalf of 3OE, shall remain the property of the CLIENT. 3OE shall not be entitled to review any records protected by the Family Educational Rights and Privacy Act, except upon written approval by an officer of the CLIENT.

At any time upon the CLIENT's request and/or upon termination of the Agreement, 3OE shall immediately deliver to the CLIENT all personal property owned by, belonging to or concerning any part of the CLIENT's activities or concerning any part of 3OE activities relating to the Project (collectively, the "Property"). The Property is acknowledged by 3OE to be the CLIENT's property, which is only entrusted to 3OE on a temporary basis in its capacity as a provider of services to the CLIENT.

13. SUBSIDIARY OR AFFILIATE OF CONTRACTOR

By signing this contract, 3OE agrees that the work shall be in the name of 3OE. 3OE may not enter into a contract with the CLIENT in the name of any affiliate, subsidiary, parent, brother or sister company or related entity of 3OE. 3OE may not subcontract the work of the agreement. Subcontracting will be deemed to be in substantial compliance with the contract and will be deemed to be non-responsive to the CLIENT's contractual terms.

3OE has no authority to contract with third parties. 3OE may recommend vendors to the Provost. In the event the CLIENT secures a vendor to provide professional service to the CLIENT and such costs are directly or indirectly passed on to the CLIENT for payment, the party providing the primary professional service shall not 'mark-up' the costs to the CLIENT and that the CLIENT shall only be responsible for any actual costs incurred and paid for by the contractor providing professional services directly to the CLIENT. 3OE must disclose all financial gains resulting from vendor contracts or for service procured by third party vendors.

14. NOTICES

All notices and demands required hereunder shall be deemed given upon: (a) actual receipt if personally delivered and the sender received written confirmation of personal delivery; (b) receipt as indicated by the written or electronic verification of delivery when delivered by a reputable overnight delivery carrier; or (c) three (3) business days after the sender posts with the United States Post Office via registered or certified mail (return receipt requested) with postage prepaid and properly addressed as follows or to such other address as either party may specify in writing.

If to CLIENT: Office of the President

Morton College
3801 S. Central Avenue
Cicero, IL 60804

If to 3OE: Peter A. Castor, President
3OE Solutions
2226 Silver Lane
Willow Street, PA 17584

15. MISCELLANEOUS

A. Construction and Governing Law

Construction and interpretation of this Agreement shall at all times and in all respects be governed by the laws of the State of Illinois, without regard to its conflicts of laws principles. The parties acknowledge that they have had an opportunity to negotiate, review, and revise this Agreement and have it reviewed by legal counsel, if desired. Further, the parties acknowledge that they have been given a reasonable time to consider and sign this Agreement and agree that this consideration period has been reasonable and adequate. Therefore, the normal rules of construction, to the extent that any ambiguities are to be resolved against the drafting party, shall not be employed in the interpretation of this Agreement.

B. Modification

No provision of this Agreement may be modified, waived or discharged unless such waiver, modification or discharge is agreed to in writing and signed by authorized representatives of each party. No waiver by either party regarding any breach of a condition or provision of this Agreement shall be deemed a waiver of similar or dissimilar provisions or conditions of this Agreement. No agreement or representations, oral or otherwise, express or implied, with respect to the subject matter hereof have been made by either party which are not expressly set forth in this Agreement.

C. Headings

The headings used herein form no substantive part of this Agreement, are for the convenience of the parties only, and shall not be used to define, enlarge or limit any term of this Agreement.

D. Facsimile Transmission

A signature affixed to this Agreement and transmitted by electronic/digital means shall have the same effect as an original signature.

E. Non-Assignment

This Agreement is personal in character and neither the CLIENT nor 3OE shall assign its respective interest in this Agreement without the prior written consent of the other. No assignment, even if consented to, shall in any way reduce or eliminate the liability of the assignee for obligations accrued prior to such assignment.

F. Partial Invalidity

Each provision of this Agreement shall be valid and enforceable to the fullest extent permitted by law. If any provision of this Agreement or the application of such provision, to any extent, is found to be invalid or unenforceable, the remainder of this Agreement or the application of such provisions shall remain in full force and effect without impairment or invalidation.

17. ENTIRE AGREEMENT

This Agreement contains the entire Agreement between the parties to this Agreement with respect to the subject matter of this Agreement and supersedes all prior understandings, agreements, representations, and warranties, if any, with respect to such subject matter.

This Agreement, together with the Confidentiality and Proprietary Information Agreement, represents the entire agreement between the parties and the provisions of this Agreement shall supersede all prior oral and written commitments, contracts, and understandings with respect to the subject matter of this Agreement. This Agreement may be amended only by mutual written agreement of the party.

This Agreement shall inure to the benefit of and shall be binding upon each party's successors and assigns. Neither party shall assign any right or obligation hereunder in whole or in part, without the prior written consent of the other party.

This Agreement shall be governed and construed in accordance with common U.S. law. If any provision in this Agreement is declared illegal or unenforceable, the provision will become void, leaving the remainder of this Agreement in full force and effect.

Executed on the date and year first above written, by:

3OE SOLUTIONS – INDEPENDENT CONT.:

MORTON COLLEGE — CLIENT:

President

President

Date_____

Date_____

**A RESOLUTION APPROVING AND ADOPTING AN AGREEMENT
BETWEEN MORTON COLLEGE AND 3OE SOLUTIONS FOR THE
PROVISION OF PROFESSIONAL SERVICES.**

WHEREAS, Morton College, Community College District No. 527 (“Morton”) is a public agency of the State of Illinois; and

WHEREAS, Morton is created under the provisions of the laws of the State of Illinois and is now operating under the provisions of the Public Community College Act of the State of Illinois (the “Act”), as supplemented and amended; and

WHEREAS, Morton recently was awarded \$2.2 million in grant funds from the U.S. Department of Education Title III grant (the “Grant”); and

WHEREAS, 3OE Solutions (“3OE”) is a higher education consulting firm who provides consulting services, including but not limited to, assisting in grant writing and management, strategic and enrollment planning, and new program development; and

WHEREAS, Morton desires to enter into an agreement with 3OE to provide project lead and consulting services to assist with implementation and compliance of the Grant (the “Services”). Said agreement is attached hereto as Exhibit A and is hereinafter referred to as the “Agreement”; and

WHEREAS, additionally the Services outlined in the Agreement constitute professional services under the Illinois Procurement Code (30 ILCS 500/*et seq.*); and

WHEREAS, pursuant to Section 20-25 of the Illinois Procurement Code (30 ILCS 500/20-25), contracts may be awarded without using the competitive method of source selection when there is only one economically feasible source for the item; and

WHEREAS, based on the foregoing, the Board of Trustees of Community College District No. 527 (the “Board”) has determined that it is in the best interests of Morton to enter

into the Agreement with 3OE, attached hereto as Exhibit A;

NOW, THEREFORE, BE IT RESOLVED by the Board that:

Section 1. Incorporation of Preambles.

The Board hereby finds that all of the recitals contained in the preambles to this resolution are full, true, and correct and do hereby incorporate them into this Resolution by reference.

Section 2. Purpose.

The purpose of this Resolution is to authorize the President or his designee to enter into the Agreement with 3OE, and to further authorize the President or his designee to take all steps necessary to carry out the terms of the Agreement and to ratify any steps taken to effectuate those goals.

Section 3. Authorization.

The Board hereby authorizes and directs the President or his designee to enter into and approve the Agreement in accordance with its terms, or any modification thereof, and to ratify any and all previous action taken to effectuate the intent of this Resolution. The Board authorizes and directs the President or his designee to execute the applicable Agreement, with such insertions, omissions and changes as shall be approved by the President and the Attorney, and the Board further authorizes the President or his designee to execute any and all additional documentation that may be necessary to carry out the intent of this Resolution. The President or his designee is hereby authorized and directed to execute the Agreement and any and all such other documents as may be necessary to carry out and effectuate the purpose of this Resolution.

Section 4. Headings.

The headings of the articles, sections, paragraphs, and sub-paragraphs of this Resolution are inserted solely for the convenience of reference and form no substantive part of this Resolution

nor should they be used in any interpretation or construction of any substantive provision of this Resolution.

Section 5. Severability.

The provisions of this Resolution are hereby declared to be severable and should any provision of this Resolution be determined to be in conflict with any law, statute, or regulation by a court of competent jurisdiction, said provision shall be excluded and deemed inoperative, unenforceable, and as though not provided for herein and all other provisions shall remain unaffected, unimpaired, valid, and in full force and effect.

Section 6. Superseder.

All code provisions, ordinances, resolutions, rules, and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded.

Section 7. Effective Date.

This Resolution shall be effective and in full force immediately upon passage and approval.

Passed by a vote of ___ ayes and ___ nays at a Regular Meeting of the Board of Trustees held this ____ day of December, 2019.

Chair, Board of Trustees
Illinois Community College District No. 527

Attest:

Secretary, Board of Trustees
Illinois Community College District No. 527

EXHIBIT A

**A RESOLUTION APPROVING AND ADOPTING PROGRAM
PARTNER ON-SITE FOOD PANTRY AGREEMENT BETWEEN
MORTON COLLEGE THE GREATER CHICAGO FOOD
DEPOSITORY**

WHEREAS, Morton College, Community College District No. 527 (“Morton”) is a public agency of the State of Illinois;

WHEREAS, Morton is created under the provisions of the laws of the State of Illinois and is now operating under the provisions of the Public Community College Act of the State of Illinois (“Act”), as supplemented and amended;

WHEREAS, the Greater Chicago Food Depository (“GCFD”) is a non-for-profit organization that serves as a food bank for the State of Illinois’ Emergency Food Program (“EFP”);

WHEREAS, Morton desires to partner with the GCFD to participate in the EFP;

WHEREAS, the GCFD is qualified to provide assistance to Morton in implementing the EFP; and

WHEREAS, based on the foregoing, the Board of Trustees of Community College District No. 527 (the “Board”) has determined that it is in the best interests of Morton to enter into the Agreement, attached hereto as Exhibit A, with the GCFD;

NOW, THEREFORE, BE IT RESOLVED by the Board that:

Section 1. Incorporation of Preambles.

The Board hereby finds that all of the recitals contained in the preambles to this resolution are full, true, and correct and do hereby incorporate them into this Resolution by reference.

Section 2. Purpose.

The purpose of this Resolution is to authorize the President or his designee to enter into the Agreement with the GCFD, and to further authorize the President or his designee to take all steps necessary to carry out the terms of the Agreement and to ratify any steps taken to effectuate those

goals.

Section 3. Authorization.

The Board hereby authorizes and directs the President or his designee to enter into and approve the Agreement in accordance with its terms, or any modification thereof, and to ratify any and all previous action taken to effectuate the intent of this Resolution. The Board authorizes and directs the President or his designee to execute the Agreement, with such insertions, omissions and changes as shall be approved by the President and the Attorney. The Board further authorizes the President or his designee to execute any and all additional documentation that may be necessary to carry out the intent of this Resolution. The President or his designee is hereby authorized and directed to execute, and the Morton Board Secretary is hereby authorized and directed to attest and countersign the Agreement and any and all such other documents as may be necessary to carry out and effectuate the purpose of this Resolution.

Section 4. Renewal.

Unless this Resolution is repealed by a majority vote of the Board, the President is authorized and directed to renew the Agreement on substantially the same terms upon the expiration of the Agreement, or terminate the Agreement, whichever is in the best interests of Morton.

Section 5. Headings.

The headings of the articles, sections, paragraphs, and sub-paragraphs of this Resolution are inserted solely for the convenience of reference and form no substantive part of this Resolution nor should they be used in any interpretation or construction of any substantive provision of this Resolution.

Section 6. Severability.

The provisions of this Resolution are hereby declared to be severable and should any provision of this Resolution be determined to be in conflict with any law, statute, or regulation by a court of competent jurisdiction, said provision shall be excluded and deemed inoperative, unenforceable, and as though not provided for herein and all other provisions shall remain unaffected, unimpaired, valid, and in full force and effect.

Section 7. Superseder.

All code provisions, ordinances, resolutions, rules, and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded.

Section 8. Effective Date.

This Resolution shall be effective and in full force immediately upon passage and approval.

Passed by a vote of ___ ayes and ___ nays at a Regular Meeting of the Board of Trustees held this 18th day of December, 2019.

Chair, Board of Trustees
Illinois Community College District No. 527

Attest:

Secretary, Board of Trustees
Illinois Community College District No. 527

EXHIBIT A

(the Agreement)



Program Partner On-Site Food Pantry Agreement January 1, 2020 – June 30, 2020

The Greater Chicago Food Depository (hereinafter "FOOD DEPOSITORY" or "GCFD") serves as the food bank for the State of Illinois' Emergency Food Program (EFP) for Cook County.

Program Partner (hereinafter "PARTNERS") is a term used by GCFD to reference "PARTNERS" that include, but are not limited to: schools, health systems, "PARTNERS" who do not have 501(c)3 status, or who are a part of state or local government agencies, such as libraries and parks.

PARTNERS entering into this agreement agree to adhere to the following:

GENERAL BUSINESS PRACTICES

1. If the PARTNER does have or obtains during the term of this agreement a not-for profit status issued by the Federal Internal Revenue Service (IRS) under section 501(c)(3), a copy of this certification must be provided to the FOOD DEPOSITORY for its records.
2. Have a written, concise mission or program goal that supports the need for a food program in the community which the partner serves.
3. Familiarize itself with social service organizations and other food programs in the immediate area and establish networks with the goal to support the best interests of the individuals served by the PARTNER on-site pantry program.
4. Maintain satisfactory program operations in terms of:
 - The safe and proper handling of food, which conforms to all local, state and federal regulations.
 - Willingness to abide by the policies, procedures, and record keeping requirements of the Greater Chicago Food Depository.
 - Be available for an on-site monitoring visit at least once every two years from the Food Depository.
 - Staff or volunteers of the PARTNER will not engage in discrimination, in the provision of service, against any person because of race, color, citizenship, religion, gender, national origin, ancestry, age, marital status, disability, sexual orientation including gender identity or expression, unfavorable discharge from the military or status as a protected veteran.
 - Food resources (provide supplementary resources as needed beyond the resources acquired via GCFD)
 - A documented financial plan and sufficient budget to support a food program at the location
 - Volunteers and/or staff to run the operations of the program (the average food program has at least four to six people to assist with unloading food, organizing the food in the storage area, preparing for distribution)

- High standards and operating practices around food safety and customer service standards to the individuals served
5. A “PARTNER” may not use the FOOD DEPOSITORY’S logo for co-branding purposes without written consent.
 6. When in agreement, the PARTNER will give consent to the FOOD DEPOSITORY to utilize the agency’s name and information for external communications, marketing and advocacy via written consent.
 7. The PARTNER agrees to display appropriate membership signage of the FOOD DEPOSITORY when requested.

ADVOCACY

As part of the FOOD DEPOSITORY’S, mission, 'Providing food for hungry people while striving to end hunger in our community', PARTNERS are strongly encouraged to support the FOOD DEPOSITORY’S advocacy efforts, including participating in the annual Hunger Walk.

Additional advocacy opportunities that PARTNERS may be invited to participate in (if allowable by the PARTNER’S organization) include: attendance in Springfield lobby day events, participating in local and national work and research/evaluation efforts, e.g. Hunger Study, as well as advocating to Legislative representatives and supporting State and Federal safety nets (e.g., SNAP).

COMMUNITY PARTNERSHIPS

The PARTNER agrees to work with the FOOD DEPOSITORY to build community capacity through partnerships and collaboration in support of the mission to provide food for hungry people while striving to end hunger in our community.

CLIENT SERVICES

1. Distribute food to those who are eligible within the Morton College community. Service must be given regardless of race, color, citizenship, ethnic origin, national origin, ancestry, religion, sex, marital status, pregnancy, disability, age, sexual orientation including gender identify, unfavorable discharges from the military or any group membership.
2. Distribute food received from the FOOD DEPOSITORY for the sole purpose of feeding those in need of emergency food assistance. **Any other use of the food received from the FOOD DEPOSITORY is prohibited.**
3. Volunteers who find it necessary to receive food assistance, are not to receive preferential treatment and must adhere to the same structure of support in place for all clients. This includes the following: Volunteers that are working to support the distribution activities are not allowed to pre-pack their bags before or during distribution, but may attend a distribution in which they are not volunteering or wait until the end of a distribution to receive their food support. Volunteers must adhere to the same distribution cycle as clients, i.e., if the PARTNER allows the client to visit the program once every 30 days, then the volunteer may only receive food once every 30 days.

4. Food and all other products sourced to PARTNERS for the purposes of pantry distributions must be given to recipients free of charge. PARTNERS may not:
 - Charge or solicit membership dues, fees, or donations from clients for food and products in any way, for any reason.
 - Require membership, organizational affiliation, or conduct activities that might be interpreted as a requirement to accessing pantry products and services, e.g., religious, political, fraternal, union, block club, etc.
 - Place any financial or volunteer requirements upon clients in exchange for food.
 - Sell food in any way. Food cannot be exchanged for money, services rendered, or other considerations.
5. Distribute all food for the expressed purpose, and only that purpose, approved by the FOOD DEPOSITORY at the time of membership application and approval. PARTNER'S membership may be terminated by the FOOD DEPOSITORY for non-approved food use and distribution. Examples of such non-approved uses includes, but is not limited to, the following: special events that serve food, back to school events, volunteer appreciation events, fundraising events, community events and use at locations not approved by the FOOD DEPOSITORY.
6. Agree to clearly distinguish between foods and products designated for the emergency feeding program from any other foods or products that may be used for unrelated programming or activities, e.g., food for program events.
7. Partners must not directly tie inherently religious activities, such as worship, religious instruction or proselytization to food distribution.
8. Any faith-based activities must begin one hour after the food distribution ends or the faith-based services must end one hour before the start of the food distribution.
9. If a number system for clients is being utilized to organize distribution activities, numbers may not be passed out more than 15-minutes prior to the start of the PARTNER'S posted distribution time.
10. Have regular/established days and hours of operation for services. The PARTNER must provide written documentation to the FOOD DEPOSITORY if changes occur. PARTNERS must agree to be open once a week for two consecutive hours for mass distribution unless otherwise approved by the FOOD DEPOSITORY. The FOOD DEPOSITORY may terminate this agreement if the PARTNER drops below its approved weekly schedule.
11. PARTNERS must distribute food using the client choice model.
12. Have written guidelines for providing or refusing client services. Make this information clearly visible and available for clients/potential clients on posters or flyers. Examples:
 - All clients need identification (student id, state identification, driver's license, etc.).
 - No client will be served while intoxicated.
13. PARTNER should have a telephone accessible during distribution for referral and security purposes.
14. Have a reliable computer and internet access onsite to use to record client intake.
15. Have an active email address for purposes of communication with the FOOD DEPOSITORY.

FOOD STORAGE

1. Store food in a locked area.
2. Store food separately for each program or purpose. Example: Pantry program food may not be stored with food that is used for a program event, such as a fundraiser or volunteer appreciation event.
3. Shelf Stable Food: Store food in a clean, dry (50 to 60% humidity), and rodent- and insect-free storage area. All food must be stored in an appropriate area approved by the FOOD DEPOSITORY during site inspections. The FOOD DEPOSITORY does not allow the storage of food in garages, sheds, or buildings that are not part of the food distribution program. Food must be stored in a temperate regulated environment that has a constant temperature of 50 to 70 degrees Fahrenheit. Example: Do not store food in a boiler room or garage.
4. PARTNER must have a contract with a professional exterminator for a pest control plan.
5. Store food six (6) inches off the floor on pallets or shelves.
6. Store packaged foods (cornmeal, rice, beans, cereal, etc.) in pest resistant containers. Acceptable containers include enclosed metal cabinets, clean standard food-service containers, labeled plastic or metal bins with tight fitting lids. These containers should be used exclusively for the food.
7. Have cold storage space available for refrigerated and frozen items. Store refrigerated and frozen items in the appropriate units at the temperatures required by law. Refrigerators must have a temperature below 41 degrees Fahrenheit. Freezers must be maintained between 0 to -10 degrees Fahrenheit. Each cold storage unit/compartment must have a thermometer that indicates the temperature of each unit/compartment. Example: A refrigerator/freezer (or combination) unit requires two thermometers - one for the refrigerator compartment and one for the freezer compartment.
8. Rotate all stock. Distribute food based on the First-In, First-Out (FIFO) method.
9. No re-packing food items received through the food bank, i.e., repacking of meat into smaller packages.
10. Program staff and/or volunteers must complete a safe food handler's course, as required by Feeding America.
11. Store chemical products (shampoo, bleach, laundry soap, etc.) separately from food. Example: Store perishables on top portions of shelves, and store chemical products on the bottom portion of shelves.

RECORD KEEPING

1. Maintain accurate, up-to-date records, which indicate the amount of food received from the FOOD DEPOSITORY and client participation in agency programs. Records should be kept on-hand for a minimum of one year.
2. Food Pantries must use Link 2 Feed for the intake tool during their distributions.
3. PARTNERS must send monthly service survey form, reporting your agency's service statistics for the month for all distributions, to the GREATER CHICAGO FOOD DEPOSITORY by the 10th of each month. Surveys emailed to communityrelations@gcfd.org. Blank forms will be provided upon request to the member agency for this purpose. This form is due whether or not the FOOD

DEPOSITORY food was distributed that month. Please be sure to keep a duplicate of the survey for PARTNER records. After the 10th of the month, the PARTNER'S ability to place food orders will be on hold until the survey is received.

MONITORING VISITS, PARTNER TRAINING AND OPERATIONS

1. Agree to announced and unannounced site visits by a representative(s) of the FOOD DEPOSITORY. The PARTNER must agree to the occurrence of site visits during hours of operation while a member. Note: Photos of your distribution may be taken during site visits (not of clients). The intent of these visits are to ensure PARTNERS are meeting the expectations identified in this agreement, which includes food safety, record keeping and meaningful support experience for the clients served.
2. Agree to provide site visitor with requested documents as part of the monitoring process. Examples of documents that may be requested: proof of 501(c)(3) if applicable, mission statement or program description, blank intake form, pest control documentation, certified food handler's license, monthly survey documents, etc.
3. Agree to have the primary pantry coordinator identified by the PARTNER attend all required trainings and meetings before and during the time of this agreement. Examples include: food safety training, information trainings and meetings as needed.
4. The PARTNER must have keys to unlock dry storage areas and cold storage units always available during distribution hours.
5. PARTNER agrees to distribute within the assigned community area. However, the PARTNER agrees not to turn anyone in need away and will serve any individual once and provide information on how to locate emergency food resources in the future; provided, however, that the foregoing shall not be construed to require the PARTNER to allow otherwise unauthorized persons to access the PARTNER'S premises.
6. Inform the FOOD DEPOSITORY in writing immediately of the following circumstances:
 - A move from one location to another, even within the same building. In some cases, moving a program space from one area to another may disqualify the PARTNER from membership. Any change in location or physical storage area requires a site visit from the FOOD DEPOSITORY.
 - Changes in telephone numbers and email addresses. The FOOD DEPOSITORY must be able to reach PARTNERS quickly in the event of a product recall.
 - Change in director, coordinator, contact person, or licensed food handler. The PARTNER must ensure the Food Depository review this change so appropriate training and support can be provided to the PARTNERS designee.
7. PARTNER agrees to place an order from the FOOD DEPOSITORY food menu at least once a month to ensure ample support and resources for clients of the programs, especially the access to fresh produce. If a PARTNER fails to meet this requirement, the FOOD DEPOSITORY may terminate its membership.
8. PARTNER agrees to receive all deliveries of food from FOOD DEPOSITORY. The GCFD agrees to provide food deliveries on a mutually agreed to schedule.

9. When a PARTNER is not in compliance with the terms of this agreement or any agreements other potential agreements with the FOOD DEPOSITORY, the PARTNER may be placed on HOLD from all food ordering eligibility. Examples of when a hold may be implemented includes: Pest infestation, non-payment of purchases, failure to comply with site visits, failure to submit monthly surveys, misuse of food, etc. The HOLD is meant to give a PARTNER the opportunity to correct the circumstance that created the HOLD. If after three months the PARTNER has not contacted the FOOD DEPOSITORY, or has not corrected the issue, the membership termination process will begin. An agency may request a HOLD status if it wishes to reorganize or reevaluate its program. Self-selected HOLD status requires a site visit. A self-selected HOLD can continue without negative consequences to membership for up to three months.
10. If a PARTNER does not comply with membership eligibility or program requirements, or if it fails to respond to contacts from the food bank FOOD DEPOSITORY, its membership may be terminated. A six-month waiting period is required for a PARTNER that wishes to reactivate membership. The reactivation process is the same as the original membership application process.

FEES

The PARTNER agrees to contribute as necessary to certain FOOD DEPOSITORY'S fees. While the FOOD DEPOSITORY offers an array of food items on the partner ordering menu at no cost/free, certain purchased food will be offered to the PARTNER at cost. If the PARTNER chooses to order these at cost items off the menu, the PARTNER agrees to pay all associated costs.

Certain FOOD DEPOSITORY classes/training programs may be offered that require the PARTNER to pay a specified fee, if choosing to participate.

Note: All PARTNERS are issued a specific credit limit. A PARTNER will be placed on HOLD if it constantly exceeds its established limit, or if it remits non-sufficient-funds (NSF) checks. There will be a fee charged to the PARTNER'S account for returned checks.

If a PARTNER membership is terminated from programming, the PARTNER will be expected to pay its outstanding balance if partnership is sought to be reinstated.

DONATIONS and GRANTS

In the event the FOOD DEPOSITORY collects cash donations on behalf of the PARTNER, these donations become grants to purchase food. Use of these grants for other purposes must be approved in advance by the FOOD DEPOSITORY. PARTNER designated cash donations that turn into grants are expected to be used within a twelve month period after the donation date.

Other Grants, such as accrual of GCFD Labor Credits and Hunger Walk Participation Credits are also turned into grants that PARTNERS can use to purchase food.

All Grants/Funding dollars will be subject to an expiration date, which will be no later than TWELVE MONTHS FROM THE DATE IT WAS MADE.

All donations made to the FOOD DEPOSITORY for the benefit of a PARTNER are considered temporarily restricted gifts. These donations are both time and purpose restricted and must be used to benefit a PARTNER (i.e. food, capacity building grants, etc.). The FOOD DEPOSITORY will make reasonable efforts to utilize these funds for the designated purposes, but reserves the right to reallocate unused grants and cash donations to support other FOOD DEPOSITORY work.

PARTNERS may be the recipient of donated goods or funding through GCFD, or as a result of the PARTNERS own efforts. PARTNERS may be asked to adhere to any additional donor stipulations as directed, provided such stipulations do not conflict with this agreement.

ADDITIONAL SUPPORTS and PROGRAMMING for CLIENTS

As part of the FOOD DEPOSITORY'S mission, 'Providing food for hungry people while striving to end hunger in our community', PARTNERS are strongly encouraged to support clients in connecting to meaningful resources and activities, such as benefit enrollment and nutrition education. These activities may or may not be in partnership with the FOOD DEPOSITORY, but will be provided as optional services for clients when appropriate.

GCFD support and programming will include but is not limited to:

1. Identify FOOD DEPOSITORY contacts to support the ongoing program support of the PARTNER
2. Provide ongoing support and training of PARTNERS related to the daily operations of the food pantry and the mission of ending hunger in our community.
3. Support strategic partnership development with data and resources necessary to make informed decisions, making team available to support internal development of programming at health systems.
4. Provide access to food ordering to support pantry inventory. The FOOD DEPOSITORY purchases and receives donations of 18 core food items for its menu. All usage guidelines and requirements outlined in this agreement apply to purchase products as well as donated products available from the FOOD DEPOSITORY.
5. Provide food deliveries on a mutually agreeable schedule.
6. Provide aggregate data to support development of sustainable programming.
7. Participate in regular meeting of PARTNERS to discuss program and growth opportunities.
8. Provide opportunities for networking and learning between PARTNERS.

Both Parties entering into this agreement agree to adhere to the following:

Indemnification

To the fullest extent permitted by law, the PARTNER and the FOOD DEPOSITORY agree to indemnify, defend and hold the other and Feeding America harmless from any liability arising out of this agreement and resulting from or claimed to result, in whole or in part, from the indemnifying party's (or its agents') acts or omissions.

The PARTNER agrees to release the original donor, the FOOD DEPOSITORY and Feeding America (the National Office) from any liability, including the following:

1. Any liabilities resulting from the donated goods;
2. Any claims or obligations in regard to the PARTNER or the donated goods; and

The FOOD DEPOSITORY does not offer, and the PARTNER shall not offer, any express warranties in relation to the gift of goods.

Additionally, both parties agree to each of the following:

1. The safe and proper handling of the donated goods, in conformance with all local, state and Federal regulations.
2. Both parties will not engage in discrimination, in the provision of service, against any person because of race, color, citizenship, religion, sex, national or ethnic origin, ancestry, age, marital status, pregnancy, disability, sexual orientation including gender identity, unfavorable discharge from the military or status as a protected veteran.

CHANGES IN POLICY

FOOD DEPOSITORY partnership guidelines and eligibility requirements are subject to change at any time. The FOOD DEPOSITORY shall communicate significant policy and procedural changes to its partners in writing.

The Partner of the Greater Chicago Food Depository listed here indicates by signature of an authorized person that he/she has read and understands the "Program Partner On-Site Pantry Agreement" and agrees to comply with all FOOD DEPOSITORY eligibility and operational requirements stated therein.

Upon reading and understanding the above requirements, I/we agree to comply with the terms of this agreement:

Partner Agency Number: _____ Program Number: _____ Date: _____

Name of Partner: Morton College

Partner Site Address: _____

City: _____ State: _____ Zip: _____

Agency Website: _____

Assigned Area in community for distribution: _____

Partner Telephone: _____

Signature of Partner Coordinator: Primary: _____

Print Name of Coordinator: Primary: _____

Signature of Partner Coordinator: Secondary: _____

Print Name of Coordinator: Secondary: _____

Title of Coordinator: _____

Email address: _____

Signature of Director/Authorized Signer: _____

Title: _____ Emergency Telephone: _____

(Should not be same as partner phone number)

Sign this agreement form acknowledging your intent and accepting the responsibilities of Partnership explained herein.

Greater Chicago Food Depository
Attn: Community and Network Services
4100 W. Ann Lurie Place, Chicago, Illinois 60632

Keep a copy of this agreement for your organizational files.

MORTON COLLEGE BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

PROPOSED ACTION: That the board approve the submission of the Capital Project Application form to the Illinois Community College Board requesting Capital Renewal funds in the amount of \$732,612 for the masonry restoration project.

RATIONALE: [Required by Board Policy 5.3.1 and Chapter 1 10, Act 805, section 3-27.1 of the Illinois Community College Act]
(See Attached)

COST ANALYSIS: Requesting \$431,269 from the ICCB in Capital Renewal Funds for this project, Morton College cannot receive funding for this project without submitting an application to the ICCB for approval.

- State Portion of Project Cost - \$732,612
- Morton College Portion of Project Cost - \$244,203 (25% minimum)

ATTACHMENTS: Application



Lazaro Lopez, Ed.D.
Chairman

Brian Durham, Ed.D.
Executive Director

Illinois Community College Board

Fiscal Year 2020 Deferred Maintenance Project Application

Complete one application for each project.

District/College: Morton College

District #: 52701

5 Digit Code (e.g., 50101)

Project Title: Masonry Restoration

District Project Rank #: 2

(example: 1 of 3)

Estimated Local Funds: \$244,203
(25% minimum)

Estimated State Funds: \$732,612

Estimated Total Funds: \$976,815

Budget Detail

BLDGS, ADDITIONS, AND/OR STRUCTURES:

LAND:

EQUIPMENT:

UTILITIES:

REMODELING & REHABILITATION:

\$930,300

SITE IMPROVEMENTS:

PLANNING:

\$46,515

Other:

TOTAL Funds Requested:

\$976,815

Project Scope and Justification

Masonry Restoration of Building B & C including mechanical enclosures. All tuck pointing (12,644 SQFT of surface area - both wythes - front and back) at mechanical screen walls and riser parapets at both buildings B and C. Complete tuck pointing of Building B (remaining balance of 28,691 SQFT).

Does this project have the approval of your local governing board including the local share of funds?

☐ Yes

☒ No

Date of Board Meeting: 12/18/19

District Contact Name: Frank Marzullo

District Contact Email Address: frank.marzullo@morton.edu

District Contact Phone Number: (708) 656-8000

Signature _____ *Date* _____

MORTON COLLEGE BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

PROPOSED ACTION: That the board approve the submission of the Capital Project Application form to the Illinois Community College Board requesting Capital Renewal funds in the amount of \$767,290 for the roof replacement and repair project.

RATIONALE: [Required by Board Policy 5.3.1 and Chapter 1 10, Act 805, section 3-27.1 of the Illinois Community College Act]

(See Attached)

COST ANALYSIS: Requesting \$431,269 from the ICCB in Capital Renewal Funds for this project, Morton College cannot receive funding for this project without submitting an application to the ICCB for approval.

State Portion of Project Cost - \$767,290

Morton College Portion of Project Cost - \$255,763 (25% minimum)

ATTACHMENTS: Application



Lazaro Lopez, Ed.D.
Chairman

Brian Durham, Ed.D.
Executive Director

Illinois Community College Board

Fiscal Year 2020 Deferred Maintenance Project Application

Complete one application for each project.

District/College: Morton College

District #: 52701

5 Digit Code (e.g., 50101)

Project Title: Roof Replacement and Repair

District Project Rank #: 3
(example: 1 of 3)

Estimated Local Funds: \$255,763
(25% minimum)

Estimated State Funds: \$767,290

Estimated Total Funds: \$1,023,053

Budget Detail

BLDGS, ADDITIONS, AND/OR STRUCTURES: _____

LAND: _____

EQUIPMENT: _____

UTILITIES: _____

REMODELING & REHABILITATION: \$998,100

SITE IMPROVEMENTS: _____

PLANNING: \$24,953

Other: _____

TOTAL Funds Requested: \$1,023,053

Project Scope and Justification

Re-roofing and repair of existing roofs located within areas of buildings A, C, D and F.

Does this project have the approval of your local governing board including the local share of funds?

☐ Yes

☒ No

Date of Board Meeting: 12/18/19

District Contact Name: Frank Marzullo

District Contact Email Address: frank.marzullo@morton.edu

District Contact Phone Number: (708) 656-8000

Signature _____ *Date* _____

MORTON COLLEGE BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

PROPOSED ACTION: That the board approve the submission of the Capital Project Application form to the Illinois Community College Board requesting Capital Renewal funds in the amount of \$431,269 for the storage-building project.

RATIONALE: [Required by Board Policy 5.3.1 and Chapter 1 10, Act 805, section 3-27.1 of the Illinois Community College Act]
(See Attached)

COST ANALYSIS: Requesting \$431,269 from the ICCB in Capital Renewal Funds for this project, Morton College cannot receive funding for this project without submitting an application to the ICCB for approval.

- State Portion of Project Cost - \$431,269
- Morton College Portion of Project Cost - \$143,755 (25% minimum)

ATTACHMENTS: Application



Lazaro Lopez, Ed.D.
Chairman

Brian Durham, Ed.D.
Executive Director

Illinois Community College Board

Fiscal Year 2020 Deferred Maintenance Project Application

Complete one application for each project.

District/College: Morton College

District #: 52701

5 Digit Code (e.g., 50101)

Project Title: Storage Building

District Project Rank #: 1
(example: 1 of 3)

Estimated Local Funds: \$143,755
(25% minimum)

Estimated State Funds: \$431,269

Estimated Total Funds: \$575,024

Budget Detail

BLDGS, ADDITIONS, AND/OR STRUCTURES:	<u>\$340,704</u>
LAND:	<u></u>
EQUIPMENT:	<u></u>
UTILITIES:	<u>\$95,550</u>
REMODELING & REHABILITATION:	<u></u>
SITE IMPROVEMENTS:	<u>\$92,270</u>
PLANNING:	<u>\$31,251</u>
Other:	<u>\$15,249</u>
TOTAL Funds Requested:	<u>\$575,024</u>

Project Scope and Justification

Morton College's central storage facility is currently located in Building F at the southeast corner of the main campus. The existing area of the facility is approximately 5,000 sf and is woefully short of space to accommodate all of the central storage requirements of the campus. As existing storage space throughout campus has been remodeled into other programmed space to accommodate enrollment growth and programmatic changes over time, additional pressures have been placed on the existing central storage facility. A portion of this facility is also dedicated to a vehicle maintenance bay, and it has been rendered unusable due to the increased need for additional storage. The loading dock for the campus is also not located at the central storage facility, and as a result, there are severe inefficiencies in staff labor to constantly move materials and equipment from the loading dock at Building C to the central storage facility as necessary.

As indicated above, there is virtually no vehicle maintenance facility on campus, and as a result, it is extremely difficult for college personnel to properly maintain their vehicle fleet.

Lastly, the college does not have adequate space on campus to accommodate office space and associated support space for facilities staff.

In order to accommodate these deficiencies on campus, Morton College proposes to construct a new pre-engineered metal Facilities Building on the east side of campus. Existing utilities will need to be extended to the new site from existing facilities and an existing driveway leading to the east side of campus will be utilized access to the new structure.

Does this project have the approval of your local governing board including the local share of funds?

☐ Yes

☐ No

Date of Board Meeting: 12/18/19

District Contact Name: Frank Marzullo

District Contact Email Address: frank.marzullo@morton.edu

District Contact Phone Number: (708) 656-8000

Signature _____ *Date* _____

From: [Frank E Marzullo](#)
To: [Board Materials](#)
Subject: FOR BOARD APPROVAL - HUMAN RESOURCES - Extending Carissa Davis' Admin Contract through June 30, 2020 BOT Meeting Dec 18, 2019
Date: Friday, December 6, 2019 9:36:51 AM
Attachments: [Davis, Carissa Redacted Version extended BOT Dec 18, 2019.docx](#)
[image001.png](#)

Thank you,

Frank Marzullo
Vice President of Administrative Services
708 656-8000 ext 2441 rm 225B
frank.marzullo@morton.edu

From: Melissa Ridyard
Sent: Wednesday, December 4, 2019 10:11 AM
To: Frank E Marzullo
Subject: FOR BOARD APPROVAL - HUMAN RESOURCES - Extending Carissa Davis' Admin Contract through June 30, 2020 BOT Meeting Dec 18, 2019

Thank you,

Melissa Ridyard
Executive Assistant
Operations, 224-B
Morton College
3801 S. Central Ave, Cicero, IL 60804-4398
708-656-8000 x.2440 (direct)
melissa.ridyard@morton.edu www.morton.edu

From: Ronald A Lullo
Sent: Monday, December 2, 2019 11:39 AM
To: Melissa Ridyard <melissa.ridyard@morton.edu>
Cc: Frank E Marzullo <frank.marzullo@morton.edu>; Wendy Vega-Huezo <wendy.vega-huezo@morton.edu>
Subject: Re: Extending Carissa Davis' Admin Contract through June 30, 2020 BOT Meeting Dec 18,

2019

Ronald A. Lullo

Director of Human Resources | Title IX Coordinator | FOIA Officer

ronald.lullo@morton.edu 708-656-8000 Ext. 2298

“Embrace the unknown; question the known”



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MORTON COLLEGE
ADMINISTRATOR EMPLOYMENT AGREEMENT

THIS EMPLOYMENT AGREEMENT ("Agreement"), made and effective as of this 18th day of December 2019 (the "Effective Date"), is by and between Morton College, Illinois Community College District No. 527 ("College"), and **Carissa Davis**, an individual residing in Illinois ("Employee"), (collectively, the College and Employee may, for convenience only, be hereinafter referred to as the "Parties" and each individually as a "Party").

The Parties desire to set forth in writing the terms and conditions of their agreements and understandings.

WITNESSETH:

WHEREAS, Employee desires to serve as Director of Financial Aid ("Director of Financial Aid" or "Administrator") of the College; and

WHEREAS, Employee possesses an intimate knowledge of the business and affairs of educational institutions and the policies, procedures, methods, students and personnel thereof; and

WHEREAS, the Board of Trustees of the College (the "Board") has determined that it is in the best interest of the College to secure the services and employment of Employee based on the terms and conditions set forth herein; and

WHEREAS, Employee desires to serve as the Director of Financial Aid and the Parties desire to enter into this Agreement whereby Employee will serve as said Administrator of the College; and

WHEREAS, the College hereby agrees to employ Employee as said Administrator of the College, under the terms and conditions set forth in this Agreement; and

WHEREAS, Employee hereby accepts and agrees to such employment, subject to the general supervision by and pursuant to the directions of the Board, the President of the College and/or their respective designees; and

WHEREAS, Employee shall perform the services and undertake the obligations of said Administrator of the College, which shall include the adherence of College policy and the enactment of rules and procedures necessary and required for the effective administration of the College, and Employee shall receive the rights and the authority of said Administrator of the College; and

NOW, THEREFORE, in consideration of the foregoing, the mutual promises and covenants contained herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties, intending to be legally bound, hereby agree as follows:

1. EMPLOYMENT:

- 1.1 Position. Employee shall serve as the Director of Financial Aid and be employed as the Director of Financial Aid of the College.
- 1.2 Duties. Employee shall perform the duties, undertake the responsibilities and exercise the authority customarily performed by persons employed as the Director of Financial Aid of an Illinois Community College as set forth in the Position Description (attached hereto) and as governed by the Board's Policies and Procedures, as well as any applicable employee manual and past practices, as the same may be updated from time to time. Additionally, Employee shall attend commencement, all the open sessions of all College Board of Trustee Meetings, and a minimum of two (2) other social, cultural, or sporting events sponsored by the College each Fiscal Year (July 1 - June 30). Further, Employee shall perform such other duties as are assigned to him/her by the Board, the President of the College or their respective designees in his/her capacity as the Director of Financial Aid of the College.

Notwithstanding the forgoing, Employee's position and duties may be modified at any time, so long as the Parties agree, in good faith, that such modification would be in the best interests of The College.

- 1.3 Best Efforts. Employee agrees that at all times s/he will faithfully, efficiently and to the best of his/her abilities and talents perform all of the duties which may be required of and from her, pursuant to the terms hereof and to the reasonable satisfaction of the Board or its designee. Employee shall abide by all policies and decisions made by the College, as well as all applicable federal, state and local laws, statutes, ordinances, orders, rules and regulations, in addition to the Board's Policies and Procedures. The Employee shall act in the best interests of the College at all times. The Employee agrees to devote his/her full-time, skill and attention to said employment during the term of this Agreement, provided however, that the Employee may engage in non-competitive activities so long as such activities do not interfere with the Employee's responsibilities under this Agreement and the Employee receives the prior written authorization from the President. The Employee shall not engage in any work or business for the Employee's own interest or for or on behalf of any other person, firm or corporation that competes or interferes with the performance of the Employee's duties hereunder, or poses an actual or potential conflict of interest with the College, as may be determined by the Board in its sole discretion, whether the same is for pay or as a volunteer. If the Board believes such a conflict exists during the term of this Agreement, the Board or its designee may ask the Employee to choose to discontinue the other work or resign employment with the College.

2. TERM:

The term of Employee's employment shall commence on the 26th day of July 2019 (the "Commencement Date") and shall continue until the 30th day of June 2022 (the "Expiration Date") unless earlier terminated as provided for in Section 5 of this Agreement. Employee acknowledges that s/he has no expectation of renewal after the expiration of the term of this Agreement.

3. RESTRICTIVE COVENANTS:

To the fullest extent of Employee's knowledge, Employee represents and warrants to the College that Employee is not bound by any restrictive covenant of another entity or employer and has no prior or other obligations or commitments that would, in any way, prevent, restrict, hinder or interfere with Employee's acceptance of employment by the College or the performance of the duties and services hereunder. Employee shall defend, indemnify and hold harmless the College for any liability the College may incur as the result of the existence of any such covenants, obligations or commitments.

4. REMUNERATION:

Employee shall receive the following as his/her total remuneration:

- 4.1 Base Salary. Employee shall receive an annual base salary of eighty-four thousand, zero hundred U.S. Dollars. \$84,000.00 for Fiscal Year 2019 -2020 (July 1, 2019 -June 30, 2020) which amount shall be prorated to the Termination Date if said Termination Date shall be earlier than June 30, 2020.

Said amounts shall be paid in equal installments according to the payroll dates in effect for other senior level administrators, with such deductions as may be required by law and as may be agreed upon between the Board and the President.

- 4.2 Expenses. Employee shall receive a maximum of five hundred and no/100 U.S. dollars (\$500.00) per Fiscal Year to be used towards Employee's professional development. The expenditure of the abovementioned allotment is subject to the prior written approval of the President of the College. This expense is not cumulative and any portion of the five hundred and no/100 U.S. dollars (\$500.00) that remains unused at the termination of the Fiscal Year shall lapse and will not be available to Employee during any succeeding year of employment. Employee shall also be reimbursed for an annual physical examination and any other expense that the President of the College, in his or her sole discretion, deems appropriate. Employee shall be reimbursed for the above-mentioned incurred expenses for which Employee submits receipts in accordance with the terms of this Agreement. The receipts shall be submitted to the Controller, and upon approval by the President, Employee shall be reimbursed for such expenses.

- 4.3 Education and Retention Incentive. Unless otherwise approved by the President and the Board of Trustees, Employee shall be entitled to tuition reimbursement in the amount of five thousand dollars (\$5,000.00) per Academic Year. All other terms of the College's tuition reimbursement policy for Administrators shall apply to Employee. In the event the President and/or the Board requests that Employee take certain educational classes, no tuition cap applies.
- 4.4 Illinois State Universities Retirement System. The compensation/earnings stated in paragraph 4 and its subparts, includes, where applicable, the statutorily mandated employee contributions to the Illinois State Universities Retirement System pursuant to the Illinois Pension Code.
- 4.5 Insurance.
- A Comprehensive Medical Insurance. The College shall offer to Employee the same Comprehensive Medical Insurance Program that it offers its other employees. The College and Employee shall pay the following portions of the per annum rate for the Comprehensive Medical Insurance Program offered by the College and selected Employee, respectively: The Administrator shall pay the lowest available rate for the coverage that they select. Those rates will be approved by the Board of Trustees and made available to the Administrator during open enrollment.
- B. Dental Insurance. The College shall offer to Employee the same Dental Insurance Program that it offers to its other employees. The College shall pay for one hundred percent (100%) of the annum rate for the Dental Insurance Program offered by the College for individual coverage, whether HMO or PPO. If selected, Dependent Dental Insurance coverage shall be paid for in full by Employee.
- C. Vision Insurance. The College shall offer to Employee the same Vision Insurance Program that it offers to its other employees. The College shall pay for one hundred percent (100%) of the annum rate for the Vision Insurance Program offered by the College for individual coverage. If selected, Dependent Vision Insurance coverage shall be paid for in full by Employee.
- D. Life Insurance. The College shall provide (and pay for) individual term life insurance coverage to Employee based on the Employee's annual salary to the closest lowest thousand dollars. Employee shall be solely responsible for the payment of family life insurance coverage, if applicable.
- 4.6 Paid Time Off Benefits. Employee shall receive the following benefits:
- (A) Twenty-one (21) days of vacation annually, in addition to any days that are designated as holidays by the College. Said vacation days are prorated and not cumulative except as set forth herein. Vacation days should be taken in the same Fiscal Year (i.e., July 1st - June 30th) in which they are earned. Except for unforeseen emergencies, vacation leave should be scheduled as far in advance as possible.

Vacation leave requests must be approved by your immediate supervisor. Vacation leave in excess of two (2) continuous weeks ordinarily will not be granted, unless otherwise approved by the Vice President, Provost, or President. Requests for vacation shall not be arbitrarily or unreasonably denied. You may carry-over a maximum of fifteen (15) vacation days annually. Any vacation time accrued and unused in one (1) fiscal year in excess of fifteen (15) days will be lost. Effective July 1st, if you have more than the maximum allowance, your vacation account will be adjusted to the maximum allowance of fifteen (15) carry-over days of vacation (use it or lost it). Vacation leave carry-over will be adjusted at the close of business on June 30th of every year. Newly awarded vacation leave will not be included in the calculation of the maximum allowance during the adjustment; and

(B) Five (5) days of personal leave per Fiscal Year (July 1st - June 30th) ; said personal days are prorated and not cumulative, however, any unused personal day(s) may be converted into accumulated sick leave days in the next Fiscal Year, if applicable; and

(C) Twenty (20) days of sick leave at full pay per Fiscal Year, which days are prorated and cumulative so long as Employee is continuously employed by the College; the sick leave guidelines contained in the Classified Staff Collective Bargaining Agreement for a twelve (12) month year shall govern, if applicable; and

(D) For the purposes of paid time off identified in Paragraph 4.6 and its subparts, all paid time off accrues on the 1st day of July, but shall be prorated if employment is terminated prior to June 30th of the Fiscal Year in which the time was earned.

5. TERMINATION:

This Agreement may be terminated due to Disability (as defined below), for Cause (as defined below), for Good Reason (as defined below), due to the death of Employee (as defined below), upon ninety (90) days' notice by either Party or shall terminate on the Expiration Date, as described above.

5.1 Termination due to Disability. Either Employee or the College shall be entitled to terminate Employee's employment for Disability by giving the other Party fifteen (15) calendar days' written notice. For purposes of this Agreement, "Disability" shall mean Employee's inability to perform his/her duties for the greater of: (a) sixty (60) working days; or (b) the number of working days that it takes Employee to exhaust all sick, personal/emergency, vacation, and other accumulated paid time off, as a result of physical or mental impairment, illness or injury, and such condition, in the opinion of a medical doctor selected by the College and reasonably acceptable to Employee or his/her legal representative, is total and permanent. In the event of Employee's termination due to disability, the College shall pay to Employee his/her accrued salary and vacation up to the date of termination.

5.2 Termination by the College for Cause. Although the College anticipates a mutually rewarding employment relationship with Employee, the College may terminate Employee's employment at any time for Cause. For purposes of this Agreement, "Cause" means any of the following, as determined by a majority vote of the Board:

- (A) Employee's conviction or plea of *nolo contendere* to a felony or a misdemeanor involving fraud, misappropriation, embezzlement, or moral turpitude;
- (B) Acts or omissions constituting gross negligence, recklessness or misconduct on the part of Employee with respect to Employee's obligations to the College or otherwise relating to the business of the College;
- (C) Employee's fraud or dishonesty in connection with Employee's performance of duties, which has a materially detrimental effect on the College;
- (D) Employee's inappropriate relations/interactions with students and/or employees of the College that could expose the College to liability;
- (E) A material breach by Employee of any material provision of this Agreement, which shall include, without limitation, any act or omission which would be deemed a violation of the Board's Policies and Procedures; or
- (F) Employee's continued unsatisfactory performance or failure to adhere to a Performance Improvement Plan.

For purposes of this Section 5.2 and its subparts, no act or failure to act on Employee's part shall be deemed "willful," unless done or omitted by Employee, done in bad faith, or done without the reasonable belief that Employee's action or failure to act was in the best interests of the college

Before the Board may terminate Employee for Cause, the Board must: (a) give written notice to Employee providing him/her with reasonable detail of the conduct or event constituting Cause; and (b) provide Employee with the opportunity to be heard by the Board; and (c) give Employee fifteen (15) calendar days, following Employee's receipt of notice of said Cause, to cure the conduct or event, if subject to cure.

5.3 Termination by Employee for Good Reason. Employee may terminate his/her employment under this Agreement with Good Reason at any time by giving written notice thereof to the Board and describing in reasonable detail the event constituting Good Reason. For purposes of this Agreement, "Good Reason" means any of the following events, unless Employee specifically agrees in writing that such event shall not be Good Reason:

- (A) Any material breach of this Agreement by the College;
- (B) Any material adverse change in the status, title, authority, reporting line, responsibilities or prerequisites of Employee;
- (C) A reduction in Employee's total cash compensation and benefits from those required to be provided under this Agreement or a material delay in payment; or
- (D) Any failure to assign this Agreement to the successor of Morton College, unless Employee and such successor enter into a successor employment agreement.

Good Reason shall not exist if, within sixty (60) calendar days following the Board's receipt of written notice from Employee describing in detail the event constituting Good Reason, the College cures the event constituting Good Reason.

- 5.4 Termination upon Notice. Either Party may unilaterally terminate Employee's employment upon ninety (90) days' written notice to the non-terminating Party.
- 5.5 Termination due to Death. In the event of Employee's death during the term of this Agreement and while Employee is employed as an Administrator of the College, this Agreement shall terminate immediately at the time of Employee's death and the College shall pay to Employee's estate his/her accrued salary and vacation pay accrued up to the date of his/her death, which amount shall be payable within fourteen (14) calendar days from the date of Employee's death.

6. RETURN OF THE COLLEGE'S PROPERTY:

At any time upon the College's request and/or upon termination of Employee's employment with the College, Employee shall immediately deliver to the College all data, manuals, specifications, lists, notes, writings, photographs, microfilm, electronic equipment, tape recordings, documents and tangible materials, including all copies or duplicates, and any other personal property owned by, belonging to or concerning any part of the College's activities or concerning any part of Employee's activities relating to Employee's employment with the College (collectively, the "Property"). The Property is acknowledged by Employee to be the College's property, which is only entrusted to Employee on a temporary basis in his/her capacity as an Administrator of the College.

7. CONFIDENTIALITY:

Employee agrees not to disclose or divulge any Confidential Information to any other person or entity, except during Employee's employment with the College when required due to the nature of Employee's duties or as required by law. For purposes of this Agreement, "Confidential Information" shall include any of the College's business or financial information or any other confidential information that is disclosed to Employee or that Employee otherwise learns in the course of his/her employment. Employee's obligations hereunder, with respect to Confidential Information, shall terminate only when such information ceases to constitute Confidential Information, as defined above.

8. NOTICE:

Any notice, request, demand or other communication, provided for by this Agreement, shall be in writing and shall be deemed to have been duly received upon: (a) actual receipt if personally delivered and the sender received written confirmation of personal delivery; (b) receipt as indicated by the written or electronic verification of delivery when delivered by overnight courier; (c) receipt as indicated by the electronic transmission confirmation when sent via telecopy or facsimile transmission; or (d) three (3) calendar days after the sender posts notice with the U.S. Post Office when sent by certified or registered mail, return receipt requested. Notice shall be sent to the addresses set forth below, or to such other address as either Party may specify in writing.

If to the College: Morton College
3801 S. Central Ave
Cicero, IL. 60804
Attn: President's Office

With copy to: Morton College's Legal Counsel
Del Galdo Law Group, LLC
1441 S. Harlem Ave
Berwyn, IL. 60402

If to Employee: Carissa Davis

9. MISCELLANEOUS:

- 9.1 Acknowledgement and Indemnification. Employee acknowledges that s/he has not retired under the Illinois State Universities Retirement System. In the event the Illinois State Universities Retirement System assesses a penalty and/or a fine against The College and/or Employee due to the amount/structure of Employee's compensation package, Employee shall indemnify and hold the College harmless for said event(s) and assume responsibility for the penalty and/or fine.
- 9.2 Construction and Governing Law. Construction and interpretation of this Agreement shall at all times and in all respects be governed by the laws of the State of Illinois, without regard to its conflicts of laws principles. Employee acknowledges that s/he has had an opportunity to review and revise this Agreement and have it reviewed by legal counsel, if desired, and, therefore, the normal rules of construction, to the extent that any ambiguities are to be resolved against the drafting Party, shall not be employed in the interpretation of this Agreement.
- 9.3 Severability. The provisions of this Agreement shall be deemed severable, and the invalidity or unenforceability of any one or more of the provisions hereof shall not affect the validity and enforceability of the other provisions hereof.
- 9.4 Entire Agreement. This Agreement contains the entire agreement and understanding by and between the Parties. No representations, promises, agreements or understandings, written or oral, not herein contained shall be of any force or effect. No change or modification hereof shall be valid or binding unless the same is in writing and signed by Employee and the College or authorized representatives thereof.

- 9.5 Modification. The Parties agree that the Board may rearrange the benefit provisions of this Agreement upon Employee's suggestions, at no additional cost to the College. No provision of this Agreement may be modified, waived or discharged unless such waiver, modification or discharge is agreed to in writing, signed by each Party and approved by the Board. No waiver by either Party regarding any breach of a condition or provision of this Agreement shall be deemed a waiver of similar or dissimilar provisions or conditions of this Agreement. No agreement or representations, oral or otherwise, express or implied, with respect to the subject matter hereof have been made by either Party which is not expressly set forth in this Agreement.
- 9.6 Headings. The headings used herein form no substantive part of this Agreement, are for the convenience of the Parties only, and shall not be used to define, enlarge or limit any term of this Agreement.
- 9.7 Right to Counsel. Employee acknowledges that s/he was informed that s/he has the right to consult with an attorney before signing this Agreement and that this paragraph shall constitute written notice of the right to be advised by legal counsel. Additionally, Employee acknowledges that s/he had an opportunity to and did negotiate over the terms of this Agreement. The Parties acknowledge that they have been given a reasonable time to consider and sign this Agreement and agree that this consideration period has been reasonable and adequate.
- 9.8 Signing in Counterparts. This Agreement may be executed in counterpart originals, each of which shall be deemed to be an original with the same effect as if the signatures thereto were on the same instrument. A signature affixed to this Agreement and transmitted by facsimile shall have the same effect as an original signature.
- 9.9 Assignment. This Agreement is personal in character and neither the College nor Employee shall assign its or his/her interest in this Agreement without the prior written consent of the other. No assignment, even if consented to, shall in any way reduce or eliminate the liability of the assignee for obligations accrued prior to such assignment.

[SIGNATURE PAGE TO FOLLOW]

THE PARTIES TO THIS AGREEMENT HAVE READ THE FOREGOING AGREEMENT IN ITS ENTIRETY AND FULLY UNDERSTAND EACH AND EVERY PROVISION CONTAINED HEREIN.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed as of this 26th day of June 2019.

Executed:

Stanley S. Fields Ph.D. Morton College	Date
---	------

Carissa Davis Employee	Date
---------------------------	------

From: [Frank E Marzullo](#)
To: [Board Materials](#)
Subject: FOR BOARD APPROVAL - MK Education Invoices Payment Approval
Date: Friday, December 6, 2019 9:37:36 AM
Attachments: [Invoice HCR 001 01 Fall 2019.pdf](#)
[Invoice VET 001 01 Fall 2019.pdf](#)
[Pharm Tech and Vet Assist Riders Signed.pdf](#)

Thank you,

Frank Marzullo
Vice President of Administrative Services
708 656-8000 ext 2441 rm 225B
frank.marzullo@morton.edu

From: Melissa Ridyard
Sent: Wednesday, December 4, 2019 10:15 AM
To: Frank E Marzullo
Subject: FOR BOARD APPROVAL - MK Education Invoices Payment Approval

PROPOSED ACTION: *THAT THE BOARD APPROVE THE PAYMENT ON THE INVOICES FOR FALL 2019 VETERINARY ASSISTANT (VET 001 01 AND VET 001 01A) AND PHARMACY TECHNICIAN (HCR 001 01) CLASSES.*

RATIONALE: *[Required by Board Policy 5.3.1 and Chapter 110, Act 805, Section 3.27.1 of the Illinois Compiled Statutes]
Per the Licensing Agreement with MRxI Corporation and Kushan LLC (MK EDUCATION).*

COST ANALYSIS: *The payment amount is based the Licensing Agreement with MRxI Corporation and Kushan LLC (MK EDUCATION).*

ATTACHMENTS: *Invoices and Licensing Agreement*

Thank you,

Melissa Ridyard
Executive Assistant
Operations, 224-B
Morton College
3801 S. Central Ave, Cicero, IL 60804-4398

708-656-8000 x.2440 (direct)
melissa.ridyard@morton.edu www.morton.edu

From: Blanca E Jara
Sent: Wednesday, December 4, 2019 9:17 AM
To: Frank E Marzullo <frank.marzullo@morton.edu>
Cc: Melissa Ridyard <melissa.ridyard@morton.edu>; Maria Anderson <maria.anderson@morton.edu>
Subject: Fwd: BOARD Meeting: MK Education Invoices Payment Approval

Good Morning, Frank:

Please see invoices for Board approval attached with rationale included below.

Thank you,
Blanca Jara
Morton College

Please excuse any typos as this was sent from my iPhone

Begin forwarded message:

From: Irina V Cline <irina.cline@morton.edu>
Date: December 4, 2019 at 9:07:27 AM CST
To: Blanca E Jara <blanca.jara@morton.edu>
Subject: BOARD Meeting: MK Education Invoices Payment Approval

Blanca,

I am attaching MK Education invoices for Fall 2019 Vet Assistant (VET 001 01 and VET 001 01A) and Pharm Tech (HCR 001 01) classes. Both or at least one of them (Vet Assistant, over \$25,000) need to go to the Board for approval before the payment could be processed. Below is the action item:

PROPOSED ACTION: THAT THE BOARD APPROVE THE PAYMENT ON THE INVOICES FOR FALL 2019 VETERINARY ASSISTANT (VET 001 01 AND VET 001 01A) AND PHARMACY TECHNICIAN (HCR 001 01) CLASSES.

RATIONALE: [Required by Board Policy 5.3.1 and Chapter 110, Act 805, Section 3.27.1 of the Illinois Compiled Statutes]
Per the Licensing Agreement with MRxI Corporation and Kushan LLC (MK EDUCATION).

COST ANALYSIS: *The payment amount is based the Licensing Agreement with MRxl Corporation and Kushan LLC (MK EDUCATION).*

ATTACHMENTS: *Invoices and Licensing Agreement*

Thank you.

With appreciation,

Irina Cline, M.A.

Director of Community and Continuing Education

Morton College

3801 South Central Avenue

Office 245C

Cicero, IL 60804

irina.cline@morton.edu

708-656-8000 ext.2383

From: Irina V Cline

Sent: Thursday, November 21, 2019 1:09 PM

To: Blanca E Jara <blanca.jara@morton.edu>

Subject: BOARD Meeting: MK Education Invoices

Blanca,

I am attaching MK Education invoices for Fall 2019 Vet Assistant (VET 001 01 and VET 001 01A) and Pharm Tech (HCR 001 01) classes. Please let me know if these invoices need to go to the Board for approval before the payment could be processed.

Thank you.

With appreciation,

Irina Cline, M.A.

Director of Community and Continuing Education

Morton College

3801 South Central Avenue

Office 245C

Cicero, IL 60804

irina.cline@morton.edu

708-656-8000 ext.2383

The information contained in this e-mail and any accompanying documents is intended for the sole use of the recipient to whom it is addressed, and may contain information that is privileged, confidential, and prohibited from disclosure under applicable law. If you are not the intended recipient, or authorized to receive this on behalf of the recipient, you are hereby notified that any review, use, disclosure, copying, or distribution is prohibited. If you are not the intended recipient(s), please contact the sender by e-mail and destroy all copies of the original message. Thank you.



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phone 630.541.3600 | fax 630.929.0852 | mkclient.org | mkedu.org

MRxI Corporation and Kushan LLC (MK EDUCATION)

Morton College Licensing Agreement

Date: April 1, 2018 ("Effective Date")

COURSE: Pharmacy Technician - 300 Hour Training Program (Alpha-Full Classroom)

THIS Licensing Agreement ("Agreement") is made effective as of the Effective Date by MRxI Corporation ("MRxI") and Kushan LLC ("Kushan" and together with MRxI, "MK Education") a Illinois Based Business with main office at 5151 Mochel Drive Unit 204 Downers Grove, IL 60515, and Morton College, (Illinois) educational institution. Capitalized terms used and not otherwise defined herein shall have the same meaning as under the Agreement.

1. **Effective Date.** This Agreement will be effective on April 1, 2018.
2. **Term.** The Services to be provided under this Agreement, and the obligations arising under it, will begin with the Fall Semester 2018 ("Start Date") and continue on an "as needed" basis only.
3. **MK Education Licensing and Servicing Fees:** Total Fee Charged is \$2,400 per student
 - a. **Student Recruitment Fee:** The fees are to cover the maximum level (50 hours) of student recruitment activities (broken down in the MK Education marketing campaign checklist).
 - b. **Externship Recruitment and Setup Fee:** The fees are to cover the recruitment, training and management of externship sites and their preceptors. The fees are to cover the recruitment, training, setup, and maintenance of the externship process with students. If the externship management and sites are to be managed by Morton College there is a one-time \$3,500 fee to convert the externship management over to Morton College.
 - c. **Material Licensing Fee.** The fees are to provide the online documents of the MK Education Pharmacy Technician Training Program, the online videos, and online support for questions, and packaged lab supplies for number of students in the course.
 - i. Process:
 1. Client orders licenses for curriculum package through MK Education.
 2. All materials included in the MK Education curriculum package may be downloaded by the College for paid and registered students or require students to access materials directly through the MK Education Learning Management System (LMS).
 3. Course licenses should be ordered at a minimum 2 weeks prior to the start of any course.
4. **Grant of License.** MK Education hereby grants a non-exclusive license to Morton College and its agents and employees, to use the Intellectual Property of MK Education in connection with the Pharmacy Technician Training Course, only for the students enrolled (paid students) in semester during which the Course is offered, and only during the term of this Agreement.
5. **Intellectual Property.** The Courses and the concepts for the Courses involve original intellectual property created by MK Education. The Courses, Course Materials (other than the textbooks), instructor manuals, instructor training procedures, Course promotional materials, MK Education logo, MK Education name, documents, lists, spreadsheets, charts, computer programs and applications, proprietary work, trade secrets, and all related and all ideas of any kind prepared by MK Education, whether outside of, or within the scope of, this Agreement, are the work product of MK Education, and not of College, and are owned solely by MK Education (and not College), as MK Education's own work product and intellectual property ("Intellectual Property").

6. **Confidential Information.** The Parties acknowledge that they will be exposed to each other's unique business information while performing this Agreement, including: Proprietary documents and Course Materials, Student Lists and other customer lists, ideas, concepts, techniques, memos, charts, processes, know-how, technology, processes, know-how, pricing and cost information; needs for services and products; and any non-public, confidential, proprietary or business information ("Confidential Information.")
7. **Refunds:** No Refunds once online code has been issued by MK Education. MK Education will not provide Service Fee or registration fee refunds for Students who drop the Course.
8. **Dispute Resolution:** Mediation before Litigation. Other than a controversy that may reasonably require equitable relief, a controversy, or claim arising out of, or in connection with, this Agreement, or the breach of it, will be first submitted before an impartial mediator, before any lawsuit is filed.
9. Contractor rate fee for any services allocated outside of this contract is at a billable rate of \$350 per hour or determined by MK Education.


Agreed:

MK Education

By:
Mayur Shah, President

Date: March 5, 2018

Morton College

By: 
Name: **TOM PIERCE**
Title: **Dean of Adult & Community Education**

Date: 4/04, 2018



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phone 630.541.3600 | fax 630.929.0852 | mkclient.org | mkedu.org

MRxl Corporation and Kushan LLC (MK EDUCATION)

Morton College Licensing Agreement

Date: April 1, 2018 ("Effective Date")

COURSE: 250 Hour Veterinary Assistant Training Program (Alpha-Full Classroom)

THIS Licensing Agreement ("Agreement") is made effective as of the Effective Date by MRxl Corporation ("MRxl") and Kushan LLC ("Kushan" and together with MRxl, "MK Education") a Illinois Based Business with main office at 5151 Mochel Drive Unit 204 Downers Grove, IL 60515, and Morton College, (Illinois) educational institution. Capitalized terms used and not otherwise defined herein shall have the same meaning as under the Agreement.

1. **Effective Date.** This Agreement will be effective on April 1, 2018.
2. **Term.** The Services to be provided under this Agreement, and the obligations arising under it, will begin with the Spring Semester 2018 ("Start Date") and continue on an "as needed" basis only.
3. **MK Education Licensing and Servicing Fees:** Total Fee Charged is \$2,450 per student
 - a. **Student Recruitment Fee:** The fees are to cover the maximum level (50 hours) of student recruitment activities (broken down in the MK Education marketing campaign checklist).
 - b. **Externship Recruitment and Setup Fee:** The fees are to cover the recruitment, training and management of externship sites and their preceptors. The fees are to cover the recruitment, training, setup, and maintenance of the externship process with students. If the externship management and sites are to be managed by Morton College there is a one-time \$3,500 fee to convert the externship management over to Morton College.
 - c. **Material Licensing Fee.** The fees are to provide the online documents of the MK Education Veterinary Assistant Training Program, the online videos, and online support for questions, and packaged lab supplies for number of students in the course.
 - i. Process:
 1. Client orders licenses for curriculum package through MK Education.
 2. All materials included in the MK Education curriculum package may be downloaded by the College for paid and registered students or require students to access materials directly through the MK Education Learning Management System (LMS).
 3. Course licenses should be ordered at a minimum 2 weeks prior to the start of any course.
4. **Grant of License.** MK Education hereby grants a non-exclusive license to Morton College and its agents and employees, to use the Intellectual Property of MK Education in connection with the Veterinary Assistant Course, only for the students enrolled (paid students) in semester during which the Course is offered, and only during the term of this Agreement.
5. **Intellectual Property.** The Courses and the concepts for the Courses involve original intellectual property created by MK Education. The Courses, Course Materials (other than the textbooks), instructor manuals, instructor training procedures, Course promotional materials, MK Education logo, MK Education name, documents, lists, spreadsheets, charts, computer programs and applications, proprietary work, trade secrets, and all related and all ideas of any kind prepared by MK Education, whether outside of, or within the scope of, this Agreement, are the work product of MK Education, and not of College, and are owned solely by MK Education (and not College), as MK Education's own work product and intellectual property ("Intellectual Property").

6. **Confidential Information.** The Parties acknowledge that they will be exposed to each other's unique business information while performing this Agreement, including: Proprietary documents and Course Materials, Student Lists and other customer lists, ideas, concepts, techniques, memos, charts, processes, know-how, technology, processes, know-how, pricing and cost information; needs for services and products; and any non-public, confidential, proprietary or business information ("Confidential Information.")
7. **Refunds:** No Refunds once online code has been issued by MK Education. MK Education will not provide Service Fee or registration fee refunds for Students who drop the Course.
8. **Dispute Resolution:** Mediation before Litigation. Other than a controversy that may reasonably require equitable relief, a controversy, or claim arising out of, or in connection with, this Agreement, or the breach of it, will be first submitted before an impartial mediator, before any lawsuit is filed.
9. Contractor rate fee for any services allocated outside of this contract is at a billable rate of \$350 per hour or determined by MK Education.

Agreed:

MK Education

By:

Mayur Shah, President

Date: _____, 2018

Morton College

By:

Name: *Tom Pierce*

Title: *Dean of Adult & Community Education*

Date: *04/04*, 2018

MRxl Corporation
920 Curtiss St. #338
Downers Grove, IL 60515
mshah@mkedu.org



BILL TO
Morton College
3801 South Central Avenue
Cicero, IL 60804-4398

INVOICE 924 Fall Rx

DATE 10/23/2019 **TERMS** Due on receipt

DUE DATE 11/22/2019

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
10/23/2019	Pharm Tech	Fall 2019 Pharmacy Technician with Externship Morton: \$2700 Class Times: Tuesdays 6 pm to 9:45 pm Class Dates: 9.24.19 to 1.28.20 Students: 1. Sarbia Bustillo 2. Georgina Navarro 3. Delia Sotelo 4. Vanessa Doesburg 5. Leticia Almaraz 6. Jaqueline Aquino 7. Ximena Pineda	7	2,400.00	16,800.00
10/23/2019	Instructor Fee	Maamoun Hossayrami	66	-25.00	-1,650.00

TOTAL DUE \$15,150.00

MRxl Corporation
 920 Curtiss St. #338
 Downers Grove, IL 60515
 mshah@mkedu.org



BILL TO
 Morton College
 3801 South Central Avenue
 Cicero, IL 60804-4398

INVOICE 923 Fall Vet

DATE 10/23/2019 **TERMS** Due on receipt

DUE DATE 11/25/2019

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
10/23/2019	Vet Assist - IL	Fall 2019 NAVTA Vet Assistant with Externship Morton: \$2750 Class Dates: 9.23.19 to 03/04/20 (No class 10/14, 11/11, 11/27, 12/25, 12/30, 1/1, 1/20, 2/17) Class Times: Mon/Wed 6 to 9:45 pm Externship open thru 03.19.20 Students: 1 Genesis Villegas 2 Daisy Carrillo 3 Janet Rivas 4 Brenda Jimenez 5 Gabriel Gonzalez 6 Araceli Perez 7 Monica Perez-Linares 8 Abigail Rodriguez 9 Estefania Alvarez 10 Maria Huerta 11 Anahi Moreno 12 Ismael Guillen -----SEE #13 BELOW----- 14 Madison Burmeister 15 Marisol Espinal 16 Naila Garcia 17 Giselle Soto 18 Christian Lopez 19 Carlos Uvina 20 Jenifer Garcia 21 Jennifer Perez- Linares 22 Laura Soza	21	2,450.00	51,450.00
10/23/2019	Vet Assist - IL	13 Alexis Morones: Re-Enrollment Fee	1	450.00	450.00

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
10/23/2019	Instructor Fee	Instructor - Alicia Lugo	152	-30.00	-4,560.00
10/23/2019	Instructor Fee	Assistant - Susan Blackshear	80	-18.00	-1,440.00

TOTAL DUE	\$45,900.00
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MORTON  COLLEGE
DISTRICT 527

Calendar of Regular Board Meetings
January through December 2020

January 22, 2020 at 11:00 a.m.

February 26, 2020 at 11:00 a.m.

March 25, 2020 at 11:00 a.m.

April 22, 2020 at 11:00 a.m.

May 27, 2020 at 11:00 a.m.

June 24, 2020 at 11:00 a.m.

August 26, 2020 at 11:00 a.m.

September 23, 2020 at 11:00 a.m.

October 28, 2020 at 11:00 a.m.

November 18, 2020 at 11:00 a.m.

December 16, 2020 at 11:00 a.m.

BOARD ROOM
(2nd Floor –Building B)

Updated December 10, 2020

CONSULTING AGREEMENT

THIS CONSULTING AGREEMENT (the "Agreement") made and entered into this _____ day of _____, 2020 (the "Effective Date") by and between Morton Community College District 527, an Illinois Community College, (hereinafter the "College") and Giampaolo-Brolley, LLC ("Giampaolo"). For convenience, the College and Giampaolo may be referred to together as the "Parties" and individually as a "Party."

WHEREAS, Giampaolo provides consulting services related to business, management, design and performance; and

WHEREAS, the College wishes to retain Giampaolo to provide the aforementioned consulting services; and

NOW THEREFORE, in consideration of the mutual covenants and agreements contained herein, and other good and valuable consideration, the sufficiency of which is hereby acknowledged, the Parties agree as follows:

1. Consulting Services. Giampaolo shall provide to the College the above referenced consulting services at the time and in the form as reasonably requested by the College ("Consulting Services"). Giampaolo shall provide consulting services to the College with respect to the College's Fine Arts program and the structure and function of events put on in the Jedlicka Performing Arts Center located at 3801 South Central Avenue, Cicero, Illinois 60804. The Consulting Services are set forth in full on Exhibit A, which is hereby made an integral part of the Agreement.

2. Term. The respective duties and obligations of the Parties as set forth in this Agreement shall run for a period of three (3) calendar years, commencing on January 1, 2020 (the "Term"), unless terminated earlier by either Party. Both Giampaolo and the College shall have the right to cancel this Agreement in whole with or without cause with thirty (30) days written notice. Giampaolo shall have the right to cancel the Agreement in whole or in the event the College fails to tender payment in accordance with the provisions of the Illinois Prompt Payment Act by providing five (5) business days written notice to the College. In the event of the early termination of this Agreement, at the expiration of the thirty (30) day notice period the duties and obligations by and between the Parties, except as otherwise set forth herein, shall be deemed to be null and void and have no further effect.

3. Renewal. The College may, at its option, renew this Agreement for an additional two (2) year term on the same terms and conditions as set forth herein by giving notice to Giampaolo of such intent to renew prior to the expiration of the Term. Should the College choose to exercise their renewal option after the initial Term, the additional renewal schedule and payment terms are set forth in Exhibit A. At no time will this Agreement automatically renew.

4. Payment. The College will pay Giampaolo for Consulting Services rendered by

Giampaolo in accordance with the pricing set forth below in Section 4 and set forth in Exhibit A. Giampaolo shall report and pay the employee's share of applicable state and local taxes, federal taxes, workers compensation, FICA, federal unemployment insurance, and the like, with respect to all compensation received by Giampaolo employees. Giampaolo agrees to indemnify and hold harmless the College against any liability for premiums, contributions or taxes payable under any worker's compensation, unemployment compensation, disability benefits, old age benefits or tax withholding laws with respect to any of the Consultants. Requests for services and/or activities which are not set forth in the exhibits shall be accompanied by a written description of the project and/or type of services and activities needed by the College ("work order"). Giampaolo shall provide appropriate consultants to staff work order requests at the request of the College. Any such work order shall be in writing and signed and dated by the Parties.

5. Payment Schedule. The College will pay Giampaolo for Consulting Services rendered by Giampaolo in accordance with the following schedule: Year One (2020), \$50,000.00; Year Two (2021), \$35,000.00; Year Three (2022), \$35,000.00. The College shall pay Giampaolo for the Consulting Services in semi-annual payments on March 31st and September 30th of every year, with the first payment due on March 31, 2020.

6. Confidentiality of Information. Giampaolo acknowledges and agrees that certain information including without limitation all proprietary information and trade secrets of the College regarding this Agreement is confidential and shall not be disclosed, directly, indirectly or by implication, or be used by Giampaolo whether during the Term of this Agreement or at any time thereafter, except solely as required in the course of Giampaolo performance of the Consulting Services hereunder. Giampaolo shall comply with the applicable privacy laws and regulation affecting the College and will not disclose any of the College's records materials or other data to any third party, other than its attorneys or individuals with Giampaolo related business entities who have a need to know and who agree in advance not to make further disclosure or unless required to do so by law.

7. Limitation of Authority. At all times during the Term of this Agreement, Giampaolo shall retain its independent status, and Giampaolo and its consultants are and shall at all-time be independent contractors to the College. The consultants assigned to the College under this agreement shall remain employees of Giampaolo and shall not by reason of their assignment to the College become employees of the College. Notwithstanding anything contained herein to the contrary, in no event shall Giampaolo have the right or authority, express or implied, to commit or otherwise bind or obligate the College to any liability or agreement, unless authorized to do so in writing by the College.

8. Indemnification. Giampaolo assumes and agrees to indemnify and hold harmless the College and its elected officials, officers, employees, agents and representatives, successors and assigns, from any liability and expenses (including, but not limited to reasonable attorneys' fees and other reasonable litigation-related expense) with respect to claims for bodily injury or death or property loss or damage (including, but not limited to, claims for the infringement of patents, copyrights, licenses or other intellectual property rights) by whomsoever such claims may be

asserted which claims are based in wholes or in part upon any negligent or intentional act or omission on the part of Giampaolo, its agents, servants, or employees in providing Consulting Services. The College will promptly notify Giampaolo of the assertion of any claim related to this indemnification so as to permit Giampaolo reasonable time within which to notify its insurers of such claims, and the tender of the defense thereof by Giampaolo.

9. Remedies. In addition to any and all other rights a Party may have available according to law, if a Party defaults by failing to substantially perform any provision, term or condition of this Agreement (including without limitation the failure to make a monetary payment when due), the other Party may terminate the Agreement by providing written notice to the defaulting Party. This notice shall describe with sufficient detail the nature of the default. The Party receiving such notice shall have thirty (30) days from the effective date of such notice to cure the default(s). Unless waived by the Party providing notice, the failure to cure the default(s) within such time period shall result in the automatic termination of this Agreement.

10. Termination by the College. The College has the right to terminate this Agreement with or without cause upon providing thirty (30) days prior written notice to Giampaolo of the College's intent to terminate this Agreement.

11. Independent Contractor. Nothing herein shall be construed to create an employer-employee relationship between the College and Giampaolo. Giampaolo is an independent contractor and not an employee of the College or any of its subsidiaries or affiliates. Nor are any employees of Giampaolo an employee of the College or any of its subsidiaries or affiliates. The consideration set forth herein shall be the sole consideration due Giampaolo for the services rendered hereunder. It is understood that the College will not withhold any amounts for payment of taxes from the compensation of Giampaolo hereunder. Giampaolo will not represent to be or hold itself out as an employee of the College.

12. Representations and Warranties. Giampaolo hereby represents and warrants to and covenants with the College as of the date hereof and throughout the term of this Agreement that it has the capacity and ability to complete the Consulting Services hereunder in conformance with the terms of this Agreement, will perform the Consulting Services in a good and workmanlike manner, and is or will be licensed to perform these Consulting Services in the State of Illinois and in the Town of Cicero, if required by law. If licensing or other similar requirements are mandated by the State of Illinois, the Town of Cicero, or any applicable laws or rules and regulations, any failure by Giampaolo to attain and maintain said license or other requirement shall render this Agreement null and void in its entirety. To the best of its actual knowledge, Giampaolo is familiar with the requirements of the Consulting Services and this Agreement and has the necessary skill, financial resources and personnel to successfully complete the Consulting Services under this Agreement. Giampaolo is authorized to do business in the State of Illinois, Giampaolo represents and warrants that it is a company which is duly organized, validly existing and in good standing under the laws of the State of Illinois with power and authority to conduct its business as currently conducted and as contemplated by this Agreement. The College represents and warrants that all necessary corporate, regulatory or other similar action has been taken to authorize and empower

the College to execute, deliver and perform this Agreement.

13. Entire Agreement. This Agreement and Exhibit A contains the entire agreement of the Parties, and there are no other promises or conditions in any other agreement, whether oral or written, concerning the subject matter of this Agreement. This Agreement supersedes any prior written or oral agreements between the Parties.

14. Notices. Any notice which is required or permitted under this Agreement shall be in writing and deemed given when actually delivered, if delivered by private messenger service or telecopier, or two (2) days following deposit in the United States Mail, postage prepaid by certified or registered mail, return receipt requested, addressed to the Party to which notice is directed at its address as set forth below, or to such other address as may be specified from time to time by either Party in writing:

To College:

Morton Community College
Attn: President Stan Fields
3801 S. Central Ave.
Cicero, IL 60804

With a Copy To:

Del Galdo Law Group, LLC
Attn: Michael T. Del Galdo, Esq.
1441 S. Harlem Avenue
Berwyn, Illinois 60402

To Giampaolo- Brolley LLC:

Giampaolo- Brolley LLC
646 Goldfinch Lane
New Lenox, Illinois 60451-8589

15. Assignment. This Agreement is personal in character and neither the College nor Giampaolo shall assign its interest in this Agreement without the prior written consent of the other Party, which consent shall not be unreasonably withheld or delayed. No assignment, even if consented to, shall in any way reduce or eliminate the liability of the assignee for obligations accrued prior to such assignment.

16. Governing Law. This Agreement shall be governed by the laws of the State of Illinois. The exclusive jurisdiction for all claims and controversies arising hereunder shall be in the Circuit Court of Cook County, Illinois.

17. Attorney's Fees. Should either Party employ an attorney or attorneys to enforce any of the provisions hereof or to recover damages for the breach of this Agreement, the non-prevailing Party shall pay to the prevailing Party all reasonable costs, damages and expenses, including attorneys' fees, expended or incurred in connection therewith.

18. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, and all of which taken together shall be deemed one Agreement.

19. Severability. If any provision of this Agreement will be held to be invalid or unenforceable for any reason, the remaining provisions will continue to be valid and enforceable. If a court finds that any provision of this Agreement is invalid or unenforceable, but that by limiting such provision it would become valid and enforceable, then such provision will be deemed to be written, construed and enforced as so limited.

20. Amendment. This Agreement may only be modified or amended in writing, provided such writing is signed by both Parties to this Agreement.

21. Miscellaneous. No waiver of a breach of any provision of this Agreement shall be construed as a waiver of any breach of any other provision. No delay in acting with regard to any breach of any provision of this Agreement shall be construed as a waiver of such breach. Neither Party to this Agreement shall be liable for its failure to perform hereunder due to circumstances beyond its reasonable control, or if performance hereunder is prevented, restricted or interfered with by reason of any acts of war, insurrection, fire, flood, tornado, natural calamity, strike or other labor activities, or breach of any law or government regulations, then that Party shall be excused from such performance to the extent of the "force majeure." The Party so affected shall give prompt notice to the other Party, by any method appropriate under the circumstances. The Party so affected shall use its best efforts to avoid or remove the "force majeure," and shall further on and use its best efforts to complete full performance of this Agreement when such causes are removed.

22. Waiver. Giampaolo hereby release, waive, discharge and covenant not to sue the College and the College's elected officials (whether elected or appointed), officers, directors, trustees, agents, servants, representatives, attorneys, insurers, volunteers, employees, independent contractors, successors, predecessors and any other party in any way related to the College (collectively, the "Released Parties") of and from any and all claims, suits and damages on account of any injury to the person or property of Giampaolo that may arise in whole or in part from Giampaolo's performance of the Consulting Services, save those injuries caused by the College's own negligence or default under this Agreement, including, without limitation, personal injury or death that may arise in whole or in part due to the condition of the College's premises, facilities or other property (collectively, the "Claims").

22. Conflicts of Interest. Giampaolo hereby certifies that execution of this Agreement is not made on behalf of any undisclosed person, partnership, company, association, organization or corporation and that Giampaolo has not colluded with any elected or appointed official or

employee of the College in the execution of this Agreement. Giampaolo further certifies that, to the best of its knowledge, no elected or appointed official or employee of the College has any direct or indirect disclosed or undisclosed pecuniary interest in Giampaolo. If such interest is subsequently discovered, Giampaolo shall notify the College President in writing within five (5) Business Day of such.

(THE REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK)

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the dates set forth below, to be effective as of the date first set forth above.

Morton Community College

Giampaolo & Brolley LLC

By: Board of Trustees of Illinois
Community College District No. 527

Printed Name

Printed Name

Signature

Signature

Title

Title

Date

Date

EXHIBIT A

**A RESOLUTION APPROVING AND ADOPTING AN AGREEMENT
BETWEEN MORTON COLLEGE AND GIAMPAOLO-BROLLEY,
LLC FOR THE PROVISION OF PROFESSIONAL SERVICES.**

WHEREAS, Morton College, Community College District No. 527 (“Morton”) is a public agency of the State of Illinois; and

WHEREAS, Morton is created under the provisions of the laws of the State of Illinois and is now operating under the provisions of the Public Community College Act of the State of Illinois (110 ILCS 805/1-1 et seq.) (the “Act”), as supplemented and amended; and

WHEREAS, Morton desires to reinvigorate the Jedlicka Performing Arts Center and Morton College Theater by partnering with a third-party vendor to provide additional education experiences and opportunities for students who wish to pursue fine arts careers and for those students who have a passion for artistic expression; and

WHEREAS, Giampaolo-Brolley, LLC (“Giampaolo”) provides consulting services related to business, management, design and performance; and

WHEREAS, Morton desires to enter into an agreement with Giampaolo to provide consulting services with respect to Morton’s fine arts program and the structure of events put on in the Jedlicka Performance Arts Center (the “Services”). Said agreement is attached hereto as Exhibit A and is hereinafter referred to as the “Agreement”; and

WHEREAS, the individual members of Giampaolo possess a high degree of professional skill which has played an important role in Morton's desire to enter this Agreement, thereby exempting the Agreement from any qualified bidder requirements under law; and

WHEREAS, Morton acknowledges that Giampaolo has submitted Form LLC-5.5 to the Office of the Illinois Secretary of State (the “Secretary of State”) with an effective date of January 1, 2020; and

WHEREAS, the Agreement shall have an effective date of January 1, 2020, if the Secretary of State approves Giampaolo's Form LLC-5.5 Articles of Organization (the "Application"); and

WHEREAS, the Agreement shall be null and void in its entirety if the Secretary of State does not approve the Application; and

WHEREAS, based on the foregoing, the Board of Trustees of Community College District No. 527 (the "Board") has determined that it is in the best interests of Morton to enter into the Agreement with Giampaolo, attached hereto as Exhibit A;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Community College District No. 527 that:

Section 1. Incorporation of Preambles.

The Board hereby finds that all of the recitals contained in the preambles to this Resolution are full, true, and correct and do hereby incorporate them into this Resolution by reference.

Section 2. Purpose.

The purpose of this Resolution is to authorize the President or his designee to enter into the Agreement with Giampaolo, contingent on approval of Giampaolo's Application with the Secretary of State, and to further authorize the President or his designee to take all steps necessary to carry out the terms of the Agreement and to ratify any steps taken to effectuate those goals.

Section 3. Authorization.

The Board hereby authorizes and directs the President or his designee to enter into and approve the Agreement in accordance with its terms, or any modification thereof, and to ratify any and all previous action taken to effectuate the intent of this Resolution. The Board authorizes and directs the President or his designee to execute the applicable Agreement, with such insertions,

omissions and changes as shall be approved by the President and the Attorney, and the Board further authorizes the President or his designee to execute any and all additional documentation that may be necessary to carry out the intent of this Resolution. The President or his designee is hereby authorized and directed to execute the Agreement and any and all such other documents as may be necessary to carry out and effectuate the purpose of this Resolution.

Section 4. Headings.

The headings of the articles, sections, paragraphs, and sub-paragraphs of this Resolution are inserted solely for the convenience of reference and form no substantive part of this Resolution nor should they be used in any interpretation or construction of any substantive provision of this Resolution.

Section 5. Severability.

The provisions of this Resolution are hereby declared to be severable and should any provision of this Resolution be determined to be in conflict with any law, statute, or regulation by a court of competent jurisdiction, said provision shall be excluded and deemed inoperative, unenforceable, and as though not provided for herein and all other provisions shall remain unaffected, unimpaired, valid, and in full force and effect.

Section 6. Superseder.

All code provisions, ordinances, resolutions, rules, and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded.

Section 7. Effective Date.

This Resolution shall be effective and in full force January 1, 2020.

Passed by a vote of ____ ayes and ____ nays at a Regular Meeting of the Board of Trustees held this ____ day of December, 2019.

Chair, Board of Trustees
Illinois Community College District No. 527

Attest:

Secretary, Board of Trustees
Illinois Community College District No. 527

EXHIBIT A

Morton College & Giampaolo-Brolley, LLC
Strategic Partnership
Business Plan

David Daugherty & Kevin Molloy
December 5, 2019

Vision

A Strategic Partnership between Giampaolo-Brolley, LLC and Morton College to reinvigorate the Jedlicka Performing Arts Center and Morton College Theatre.

Through a renewed focus on the Fine Arts within the Morton College community and an emphasis on the academic fundamentals that support this endeavor, momentum will be created that will enhance the educational experience and provide opportunity for those students who wish to pursue such career aspirations and also for those who wish to have such an avenue for involvement and artistic expression outside of primary career pursuits. Additionally, such an opportunity provides an avenue to develop professional relationships for those students who are involved and an additional avenue for community participation and interaction in the Morton College community.

Through the establishment of an annual performance season that provides entertainment and engagement for the benefit of the greater Morton College Community, The Jedlicka Performing Arts Center can be reestablished as a cultural center and community destination for students, family and community.

Over the course of the development strategy proposed, artistic direction, program development and theatre facility management will be systematically turned back to the college as the fundamental components and developmental milestones of the overarching plan are achieved. The final product being a fully functional, self-managed and self-sustaining performing arts center and fully developed theatre program that provide campus enrichment and student development and engagement.

The ultimate goal of the strategic partnership is to develop a renewed relationship between Morton College, the Morton College Student Body and the District 527 Community through the presentation of live performances, art, music and spoken word using the Jedlicka Performing Arts Center as the focus for engagement.

Mission

To provide developmental consultation, artistic guidance and curated relationships to fully realize a long-term plan to provide student and campus enrichment through the revitalization of the Jedlicka Performing Arts Center, the performing arts program and the theatre program at Morton College.

Bringing several decades of experience in business, management, design and performance, Giampaolo-Brolley, LLC will provide the guidance necessary to implement a grand plan for reinvigoration of the Morton College fine arts program and the Jedlicka Performing Arts Center. It is the expansive nature of the plan that requires experience, engagement, passion and familiarity to fully realize each segment of the multi-faceted goal.

Relationships within the theatre community will allow for the initial goal of very quickly establishing a multi-performance spring program to close the 2020 academic year. These same relationships will provide for a negotiated multi-year performance season with multiple production companies that bring opportunities to the students to engage with professional and semi-professional theatre companies, while also providing entertainment and engagement opportunities with the campus and district community.

Experience in the development and management of theatrical production companies, combined with relationships within the theatre community, will allow the development and curating of a facility management team who will assume responsibility of components of the plan and begin the transition from a strategic partnership to a college managed performing arts center. Our history and experience in the theatre community will ensure that the personnel recommendations for staff positions are fully capable and engaged in the execution of the growth plan, thereby ensuring the long-term success of the endeavor.

Engagement with educators and other academic institutions as well as familiarity with the fundamental requirements of theatrical production allow us to provide guidance on faculty and program development. Ensuring that the correct components are in place, allows for a program to flourish and to provide outstanding student enrichment and guidance, while also providing the components necessary to produce a multi-performance season of student work.

Our experience of what is possible, coupled with our experience of what is necessary, allows for a comprehensive vision to be developed and for the articulation and implementation of the building blocks necessary to achieve that vision.

Objectives

The multi-year plan is designed to strategically and systematically rebuild the performing arts center and theatre program and is broken down into measurable segments, which include both developmental milestones and college investment initiatives.

The short-term goal is to develop a regular and anticipated season of artistic performances to be held in the Jedlicka Performing Arts Center. These initial performance seasons will be supported through strategic partnerships between the college and theatrical production companies, to include participation by interested Morton College students in any and all aspects of live production. Through reengagement of the Morton College music and choral programs, the community will also be presented with opportunities to experience the talents and works being developed within these programs. The evolution of the theatre program will create the groundwork necessary to establish a path toward a fully realized student performance program. Cross discipline interaction within the college will see the engagement of students in various departments to develop the marketing, materials and systems necessary for a fully developed theatre business.

The near-term goal, established through the evolution of the theatre department, will establish a series of student productions to be performed throughout the season. Through the conduit of the short-term strategic partnerships, a resident production company will be established that is an integral part of the Morton College Fine Arts program and provides an additional pathway for student engagement and participation, while also providing an opportunity to create and establish professional relationships within the Chicago theatre business community. The development of a community workshop series will provide opportunities for younger members of the community to experience and participate in youth productions and will provide teaching and mentor rolls for the Morton College students. Additional campus and community events will be presented in the performing arts center throughout the season by establishing a professional artistic series, curated and managed by the Jedlicka Performing Arts Center Artistic Director and management staff. The evolving needs of the performing arts center will also provide opportunities for students to gain practical experience in the facets of running a successful business through participation in business management rolls designated as and designed for Student Career Success, internships and work-study.

The long-term goal is designed around the expansion of the theatre program to offer opportunities to study and participate in theatre facility and theatre business development. Additionally, the development of a certificate path that allows students wishing to pursue opportunities in theatre stagecraft to move from a certificate program directly into the Chicago Stagehand Union. Year-over-year success of the fine arts program will see a need to expand beyond a single performance space to develop additional student engagement opportunities, community engagement opportunities and additional revenue streams to support the Jedlicka Performing Arts Center and the Morton College Fine Arts Program. By establishing an outdoor performance space located on the campus grounds, additional opportunities to reach a larger audience present a unique opportunity for Morton College to establish itself as a community entertainment destination.

Action Plans

The realization of the multi-year plan is reliant on the combination of achieving measurable goals to establish a product that can be present to the community in an increasingly professional manner and an investment in the product by Morton College to establish the growth capacity necessary to achieve the long-term goals.

Short-Term (Years 1-3): The goals necessary to achieve immediate success and establish a transition into near-term goals require the following milestones be achieved between today and the end of the academic year 2022:

- (G) Establish a Christmas program performance cycle every season to establish community tradition.
- (G) Immediately establish a spring 2020 season through strategic partnerships to establish a live performance presence for the community.
- (G) Establish a 2020-2021 and 2021-2022 performance season through strategic partnership with community performance companies to present a full season of four productions.
- (G) Establish a music performance cycle in conjunction with the Morton College vocal and music programs.
- (G) Establish a music performance cycle for student and faculty recitals.
- (G) Establish an event planning platform to enhance the patron experience for performances in the performing arts center.
- (I) Establish a preliminary faculty growth plan that supports fundamental theatre production education and performance.
- (I) Establish a staff growth plan for Jedlicka Performing Arts Center that allows for early transition of space planning, space management and artistic oversight of the production season.
- (I) Develop a facility enhancement plan to provide industry standard systems, materials, tools and processes for both the improvement of production values and the education and experience of the college students.

Mid-Term (Years 4-5): The goals necessary for continued success and evolution are built upon the initial successes of the short-term goals and the product investment by the college. They are the foundation of successful implementation of the near-term strategy and lay the ground work necessary to transition into long-term development. Near-Term goals should be implemented and realized during academic years 2022 - 2025:

- (G) Establish a Morton College Theatre Department performance season.
- (G) Establish a Theatre Company in Residence to facilitate professional and semi-professional productions that provide additional opportunities for student engagement and interaction with community theatre professionals.
- (G) Develop a Professional Artistic Series to foster community enrichment.
- (G) Develop a Children's Theatre program to support the community and provide teaching and mentoring opportunities for Morton College students.

- (G) Develop a Student-to-Professional certificate program for technical theatre students to provide a path from Morton College to participation in the Chicago Stagehands Union.
- (I) Establish a faculty growth plan that supports an expanded theatre curriculum, is more fully capable of training students in broader aspects of theatre production and is capable of elevating the quality of student production and experiences.
- (I) Establish a staff growth plan that supports the business requirements of a fully functional and operational performing arts center to provide management and oversight of both the facility and artistic season and is able to provide enhanced opportunities for student engagement, education and exposure to internship and work study opportunities.
- (I) Establish a facility upgrade plan to provide new and improved systems to support the growth and development plan and to support the expansion of the Professional Artistic Series.

Long-Term (Years 6-10): The evolution and implementation of long term goals are a celebration of the success achieved in years 2020 – 2025 and are designed to elevate the performing arts center, the fine arts program and campus and community enrichment to a level that designates Morton College as a community entertainment destination. Long-Term goals are designed to build upon early success and are meant to be reviewed, amended and implemented in years 2025 – 2030:

- (I) Establish an outdoor performance space on the Morton College campus grounds to facilitate an expanded performing arts season.
- (G) Develop an expanded Professional Artistic Season to take advantage of an outdoor performance venue.
- (G) Develop an expanded theatre performance season to take advantage of an outdoor performance venue.
- (I) Establish a theatre faculty growth plan and cross discipline education program to provide students with an opportunity to gain fundamental understanding of theatre facility management and theatre business management.

Pricing Strategy

The Strategic Partnership between Giampaolo-Brolley, LLC and Morton College is designed to be a diminishing role business arrangement, with diminishing remuneration, as ownership and management of the plan and plan milestones are transitioned from Giampaolo-Brolley, LLC to the management staff of the Jedlicka Performing Arts Center. Final transition of the major elements of the plan should be fully realized by the completion of academic year 2025.

The agreement between Giampaolo-Brolley, LLC and Morton College shall be broken down as follows, to support both the initial implementation of the plan and to provide a mid-point reassessment of both the plan and the agreement:

- Year 2020: \$50,000.00
- Year 2021: \$35,000.00
- Year 2022: \$35,000.00

At the completion of calendar year 2022, Giampaolo-Brolley, LLC and Morton College shall review the achieved progress of both proposed milestones and plan investment. At this time the parties can agree to abandon the plan or to leave the plan implementation as is and sever the agreement or the parties can decide to move forward with the continuation of the plan. Moving forward with the plan, the agreement shall be as follows:

- Year 2023: \$20,000.00
- Year 2024: \$20,000.00

At the completion of calendar year 2024, Giampaolo-Brolley, LLC and Morton College shall review the achieved progress of both the proposed milestones and plan investment. At this time, the parties can agree to abandon the plan or leave the plan implementation as is and sever the agreement or the parties can decide to move forward with the continuation of the plan. At such time as the parties agree to continue the Strategic Partnership, a new contract shall be established and roles and remuneration shall be determined based on the requirements determined at that time by both Giampaolo-Brolley, LLC, Morton College and the Jedlicka Performing Arts Center staff.

The intellectual properties represented throughout this proposal are wholly owned by Giampaolo-Brolley, LLC. Should an agreement be met, those rights to the properties shall transfer to Morton College at the conclusion of the contract.

As a demonstration of the possibilities that are present in this plan and the strategic partnership, Giampaolo-Brolley, LLC developed and contracted a production of Israel Horovitz' "A Christmas Carol: Scrooge and Marley" for Morton College. This production was arranged, produced and presented in the Jedlicka Performing Arts Center in less than sixty days in an effort to provide both Morton College and the community a sample of things to come through this relationship. Our efforts in this production were complimentary to Morton College and are meant to demonstrate the resources available through the partnership and as a way to provide a sample of the quality of what can be delivered.

For Reference

To fully appreciate what is possible and to understand the breadth of the plan, look to the following examples of spaces that provide student engagement opportunities, community enrichment and are an integral part of the college and community:

- North Central College, Wentz Performing Arts Center
 - Finearts.northcentralcolleg.edu
 - Four Stages
 - Artistic Director – Brian Lynch
 - 7 person staff, plus additional support staff

- College of DuPage, McAninch Arts Center
 - Atthemac.org
 - Four Stages
 - Director – Diana Martinez
 - 17 staff, plus additional support staff

- Moraine Valley Community College, Fine and Performing Arts Center
 - Morainevalley.edu/fpac
 - Two Stages
 - Tommy Hensel – Managing Director
 - Six staff, plus additional support staff

From: [Frank E Marzullo](#)
To: [Board Materials](#)
Subject: FOR BOARD APPROVAL - HUMAN RESOURCES - Modified Existing Job Description for BOT Meeting Dec 18, 2019
Date: Friday, December 6, 2019 9:35:55 AM
Attachments: [Campus police Lieutenant Nov 2019.docx](#)
[image001.png](#)

Thank you,

Frank Marzullo
Vice President of Administrative Services
708 656-8000 ext 2441 rm 225B
frank.marzullo@morton.edu

From: Melissa Ridyard
Sent: Wednesday, December 4, 2019 10:10 AM
To: Frank E Marzullo
Subject: FOR BOARD APPROVAL - HUMAN RESOURCES - Modified Existing Job Descriptions for BOT Meeting Dec 18, 2019

Thank you,

Melissa Ridyard
Executive Assistant
Operations, 224-B
Morton College
3801 S. Central Ave, Cicero, IL 60804-4398
708-656-8000 x.2440 (direct)
melissa.ridyard@morton.edu www.morton.edu

From: Ronald A Lullo
Sent: Monday, December 2, 2019 11:30 AM
To: Melissa Ridyard <melissa.ridyard@morton.edu>
Cc: Frank E Marzullo <frank.marzullo@morton.edu>; Wendy Vega-Huezo <wendy.vega-huezo@morton.edu>
Subject: Re: Modified Existing Job Descriptions for BOT Meeting Dec 18, 2019

Please see attached

Ronald A. Lullo

Director of Human Resources | Title IX Coordinator | FOIA Officer

ronald.lullo@morton.edu 708-656-8000 Ext. 2298

“Embrace the unknown; question the known”



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Morton College

Job Description

Job Title:	Campus Police (Lieutenant)
Reports to and Evaluated by:	Vice President of Administrative Services
Required Qualifications:	15 years of experience in law enforcement, security, or risk / safety management. Ability to prepare reports, defend oneself and others, provide first aid, supervise personnel, and safely handle firearms. CPR and First Aid certification. Good physical health, emotional stability, honesty, integrity, good judgment, dependability, be able to function well under pressure, and a neat appearance. Must have a valid State Driver's license, FOID Card (Illinois Residents), and have a valid State Certified Police office in Illinois or able to update/renew if retired Law Enforcement. Must be able to demonstrate Morton College core values of truth, compassion, fairness, responsibility and respect. Assists the President's Office in providing for a safe campus environment.
Desirable Qualifications:	Associate degree in law enforcement, or one of the social sciences. Law Enforcement supervision; 10 years or more in upper management. Experience as a police officer / supervisor in a community college setting. Able to communicate in Spanish.
Job Summary:	Maintains a safe and secure college campus environment, while protecting persons and property. Supervise all personnel and coordinate activities during the shift(s).
Specific Job Duties:	<ul style="list-style-type: none">• Supervise and coordinates with shift Sergeants, all activities related to campus patrol, day to day activities of the college, while maintaining a high visibility presents.• Recommends command training and interdepartmental training with sworn and non-sworn.• Oversees Illinois Law Enforcement Training and Standards Board records and files.• Provides campus safety while enforcing federal / state laws, ordinances, and college rules/policies/procedures and regulations.• Ensures compliance with local, state, and federal requirements of a College Campus.• Collaborates with Campus Police Office to ensure emergency planning/training/drills, safety meetings, disaster recovery and evacuation planning are current and meet federal and state requirements.• Assumes command of Department personnel, following departmental policy, in accordance with the VP of Administrative Services or his designee.• Provides supervision of sworn and non-sworn personnel, issue and enforce departmental general orders and standard operating procedures.• Provides first responder medical assistance and perform other services for student, faculty and staff as needed.• Conducts investigations as assigned by supervisor.• Serve as Chair of campus Behavior Intervention Team (B.I.T.)• Performs other duties as assigned by the VP of Administrative Services or his designee.• While the normal position for Campus Police Lieutenant is Monday through Friday, 8am-4:30pm; this position requires 24 x 7 accountability and ability to respond to the college as needed or as situations arise.

- Other Duties:**
- Perform other duties as assigned by VP of Administrative Services or his designee.
 - Uniform and bullet proof vest provided. Leather, firearm, and shoes are the officer's responsibility.
- Work Environment:**
- Duties are performed indoors/outdoors; in inclement weather for extended periods of time.
- Physical Demands:**
- Must have physical ability to assist with the rescue of sick/injured persons on campus.
 - Must be able to maintain a constant foot patrol and make physical arrests when necessary.
 - Work assignments may cover any one of the three shifts
- Position Unit:**
- ☐ Administration - Exempt
 - ☐ Faculty, Local 1600, A.F.T.
 - ☒ Classified Staff - Excluded
 - ☐ Classified Staff, Local 1600, A.F.T.
 - ☐ Classified Staff - Campus Police, Local 73, SEIU, AFL-CIO
 - ☐ Classified Staff - Service Employees, Local 73, SEIU, AFL-CIO
 - ☐ Classified Staff - Part-Time, Non-Union

Created 11 / 2019

From: [Frank E Marzullo](#)
To: [Board Materials](#)
Subject: Fw: FOR BOARD APPROVAL - HUMAN RESOURCES - New Job Descriptions for BOT Meeting Dec 18, 2019
Date: Friday, December 6, 2019 9:36:30 AM
Attachments: [image001.png](#)
[Campus Police \(Afternoon Sergeant\) Nov 2019 - FINAL WITH CHANGES.doc](#)
[Campus Police Administrative Sergeant Nov 2019 - FINAL WITH CHANGES.doc](#)

Thank you,

Frank Marzullo
Vice President of Administrative Services
708 656-8000 ext 2441 rm 225B
frank.marzullo@morton.edu

From: Melissa Ridyard
Sent: Wednesday, December 4, 2019 10:11 AM
To: Frank E Marzullo
Subject: FOR BOARD APPROVAL - HUMAN RESOURCES - New Job Descriptions for BOT Meeting Dec 18, 2019

Thank you,

Melissa Ridyard
Executive Assistant
Operations, 224-B
Morton College
3801 S. Central Ave, Cicero, IL 60804-4398
708-656-8000 x.2440 (direct)
melissa.ridyard@morton.edu www.morton.edu

From: Ronald A Lullo
Sent: Monday, December 2, 2019 11:32 AM
To: Melissa Ridyard <melissa.ridyard@morton.edu>
Cc: Frank E Marzullo <frank.marzullo@morton.edu>; Wendy Vega-Huezo <wendy.vega-huezo@morton.edu>
Subject: Re: New Job Descriptions for BOT Meeting Dec 18, 2019

Please see attached.

Morton College

Job Description

Job Title:	Campus Police (Administrative Sergeant)
Reports to and Evaluated by:	Lieutenant of Campus Police
Job Summary:	The Sergeant will insure the safety of persons and college property by performing routine duties such as patrol the campus; enforce applicable federal, state, local laws, and college rules and regulations. The responsibilities and duties of the Sergeant position may change as the needs of the college arise.
Required Qualifications:	High school diploma, or equivalent. 10 years of law enforcement experience. Must be certified as a State of Illinois police officer or if retired able to be reinstated. Must have CPR and first-aid certification. Must be able to work flexible hours. Be able to demonstrate the Morton College core values of truth, compassion, fairness, responsibility and respect.
Desirable Qualifications:	An Associate degree in Law Enforcement, police experience in a college setting, and bi-lingual.
Specific Job Duties:	<ul style="list-style-type: none">• To enforce applicable federal, state local laws; and college rules and regulations.• To oversee that patrol enforce traffic and parking regulations on campus.• To protect the persons and property of all staff, students and guests within the confines of the college or college-controlled properties.• To insure a safe working and academic atmosphere free of recognized health and safety hazards.• To conduct investigations as assigned.• To complete and submit any reports as required.• To provide emergency medical assistance and First Aid.• To perform other duties as assigned by the Lieutenant of Campus Police or his designee.• Maintain all safety records pertaining to all Morton College departments.• Maintain and certify all college emergency alarm systems.• Recertify and maintain any fire and safety equipment on Morton College property.• Conduct fire and emergency drills as required.• Create and maintain all training courses and certification of all sworn and non-sworn personnel; as required by federal and state law and campus policies.• Maintain and submit all training logs and updates as required into the Illinois Law Enforcement training and Standards Board web site.• Gather, maintain, and submit all information for annual Clery and other safety reports and any other required annual report per federal, state or college policies.• Prepare monthly shift schedule for all sworn and non-sworn personnel; 30-45 days in advance of required shift.• While the normal position for Campus Police Administrative Sergeant is Monday through Friday, 7a - 3pm; this position requires 24 x 7 accountability and ability to respond to the college as needed or as situations arise.

- Other Duties:**
- Perform other duties as assigned by VP of Administrative Services or his designee.
- Work Environment:**
- Duties are performed indoors/outdoors; in inclement weather for extended periods of time.
- Physical Demands:**
- Must have physical ability to assist with the rescue of sick/injured persons on campus.
 - Must be able to maintain a constant foot patrol and make physical arrests when necessary.
 - Work assignments may cover any one of the three shifts
- Position Unit:**
- ☐ Administration - Exempt
 - ☐ Faculty, Local 1600, A.F.T.
 - ☒ Classified Staff - Excluded
 - ☐ Classified Staff, Local 1600, A.F.T.
 - ☐ Classified Staff - Campus Police, Local 73, SEIU, AFL-CIO
 - ☐ Classified Staff - Service Employees, Local 73, SEIU, AFL-CIO
 - ☐ Classified Staff - Part-Time, Non-Union

Created 11 / 2019

From: [Melissa Ridyard](#)
To: [Board Materials](#)
Cc: [Ana L. Valdez](#); [Maria Anderson](#); [Ronald A Lullo](#)
Subject: FOR BOARD APPROVAL - HUMAN RESOURCES - New Job Descriptions for BOT Dec. 18th
Date: Thursday, December 12, 2019 3:22:41 PM
Attachments: [Title III STEM Program Director.docx](#)

Ana/Maria,

Ron just recently got off the phone with Keith who is requesting to get this on the agenda for this month. Please let me know if we can add?

Thank you,

Melissa Ridyard
Executive Assistant
Operations, 224-B
Morton College
3801 S. Central Ave, Cicero, IL 60804-4398
708-656-8000 x.2440 (direct)
melissa.ridyard@morton.edu www.morton.edu

From: Wendy Vega-Huezo
Sent: Thursday, December 12, 2019 3:10 PM
To: Melissa Ridyard <melissa.ridyard@morton.edu>
Cc: Ronald A Lullo <ronald.lullo@morton.edu>; Keith McLaughlin <Keith.McLaughlin@morton.edu>; Frank E Marzullo <frank.marzullo@morton.edu>
Subject: New Job Descriptions for BOT Dec. 18th

Hi Melissa,

Please see attachment.

Thanks,

Wendy Vega-Huezo, SHRM-CP
Associate Director of Human Resources

Morton College
3801 S. Central Avenue, Cicero, IL 60804
708-656-8000, ext. 2299 | wendy.vega-huezo@morton.edu

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the intended recipient, or authorized to receive this on behalf of the recipient, you are hereby notified that any review, use, disclosure, copying, or distribution is prohibited. If you are not the intended recipient(s), please contact the sender by e-mail and destroy all copies of the original message. Thank you.



Morton College

Job Description

Job Title:	Title III MC-SUCCESS STEM Grant Program Director
Range:	Administrator
Grant-Funded:	The position is funded by external resources and continuation is contingent upon renewed funding. The duration of the contract grant is five years.
Reports to and Evaluated by:	Title III Grant Project Director
Required Qualifications:	<p>The successful candidate will possess a Master's degree in Education or a STEM-related field with an emphasis on administration and program development. The candidate will have excellent analytical, interpersonal, as well as strong oral and written communications skills.</p> <p>Must be able to demonstrate the Morton College core values of compassion, fairness, respect, responsibility, tolerance and truth.</p>
Desirable Qualifications:	Experience in program administration, supervision and fiscal management of federally funded programs (including budget development). Experience in planning, organizing, implementing, and evaluating projects that require coordination with multiple individuals. Knowledge of strategies that promote completing postsecondary education, applying for transfer to postsecondary education, applying for financial aid and enrolling in postsecondary education. Proficiency in the use of information technology including spreadsheets and databases. 2 or more years of grant management experience. 3 or more years of Community College or University experience. Experience working with culturally diverse students.
Job Summary:	Under the direction of the Project Director, the MC-SUCCESS STEM Program Director will coordinate, manage, and implement the U.S. Department of Education Title III Strengthening Institutions Program (SIP) MC-SUCCESS Science, Technology, Engineering, and Mathematics (STEM) grant. The responsibilities and duties of the Program Director may change as the needs of the college arise.

Essential Job Functions

- Develop and implement all aspects of the grant including administering and managing the grant budget in accordance with college policy and in compliance with requirements and regulations of the funding agency.
- Coordinate the activities and services of the STEM Resource Center
- Track and assist the principal investigator and project leads in the hiring of key staff members and providing the necessary training, assignment allocation, review and evaluation of work completed.
- Coordinate with other college staff and contractual personnel to complete annual reports, monitor project success (aligned with the grant objectives and identified key performance measures), and provide a status of the project to college leadership quarterly.
- Communicate all aspects of the grant to both internal and external parties, implement and coordinate activities and document outcomes in accordance with the STEM grant requirements.
- Work with STEM faculty and staff to plan, organize and implement college and outreach instructional activities.
- Coordinate activities to promote and publicize the services provided by the STEM grant.

Other Duties:

- Perform other duties as assigned by the supervisor

Work Environment:

Standard office environment with use of standard office equipment.

Physical Demands:

Prolonged sitting. Some lifting up to 20 lbs. Occasional, standing, stooping and bending.

Position Unit:

- ☒ Administration - Exempt
- ☐ Professional Staff - Exempt
- ☐ Faculty, Local 1600, A.F.T.
- ☐ Adjunct Faculty, IEA-NEA
- ☐ Classified Staff - Excluded
- ☐ Classified Staff, Local 1600, A.F.T.
- ☐ Classified Staff - Campus Safety, Local 73, SEIU, AFL-CIO
- ☐ Classified Staff - Service Employees, Local 73, SEIU, AFL-CIO
- ☐ Classified Staff - Part-Time, Local 1600, A.F.T
- ☐ Classified Staff - Part-Time, Non-Union

Employee signature below verifies that the employee has received and read the requirement, essential functions, duties of the position, and the conditions of employment for grant-funded positions.

Employee_____ **Date**_____

From: [Frank E Marzullo](#)
To: [Board Materials](#)
Subject: Fw: FOR BOARD APPROVAL - HUMAN RESOURCES - New Job Descriptions for BOT Meeting Dec 18, 2019
Date: Friday, December 6, 2019 9:36:30 AM
Attachments: [image001.png](#)
[Campus Police \(Afternoon Sergeant\) Nov 2019 - FINAL WITH CHANGES.doc](#)
[Campus Police Administrative Sergeant Nov 2019 - FINAL WITH CHANGES.doc](#)

Thank you,

Frank Marzullo
Vice President of Administrative Services
708 656-8000 ext 2441 rm 225B
frank.marzullo@morton.edu

From: Melissa Ridyard
Sent: Wednesday, December 4, 2019 10:11 AM
To: Frank E Marzullo
Subject: FOR BOARD APPROVAL - HUMAN RESOURCES - New Job Descriptions for BOT Meeting Dec 18, 2019

Thank you,

Melissa Ridyard
Executive Assistant
Operations, 224-B
Morton College
3801 S. Central Ave, Cicero, IL 60804-4398
708-656-8000 x.2440 (direct)
melissa.ridyard@morton.edu www.morton.edu

From: Ronald A Lullo
Sent: Monday, December 2, 2019 11:32 AM
To: Melissa Ridyard <melissa.ridyard@morton.edu>
Cc: Frank E Marzullo <frank.marzullo@morton.edu>; Wendy Vega-Huezo <wendy.vega-huezo@morton.edu>
Subject: Re: New Job Descriptions for BOT Meeting Dec 18, 2019

Please see attached.

Ronald A. Lullo

Director of Human Resources | Title IX Coordinator | FOIA Officer

ronald.lullo@morton.edu 708-656-8000 Ext. 2298

“Embrace the unknown; question the known”



The information contained in this e-mail and any accompanying documents is intended for the sole use of the recipient to whom it is addressed, and may contain information that is privileged, confidential, and prohibited from disclosure under applicable law. If you are not the intended recipient, or authorized to receive this on behalf of the recipient, you are hereby notified that any review, use, disclosure, copying, or distribution is prohibited. If you are not the intended recipient(s), please contact the sender by e-mail and destroy all copies of the original message. Thank you.

Morton College

Job Description

Job Title:	Campus police Afternoon Sergeant (3p-11p)
Reports to and Evaluated by:	Lieutenant of Campus Police
Job Summary:	The Sergeant will insure the safety of persons and college property by performing routine duties such as patrol the campus; supervise patrol officers, enforce applicable federal, state, local laws, and college rules and regulations. The responsibilities and duties of the Sergeant position may change as the needs of the college arise.
Required Qualifications:	High school diploma, or equivalent. 10 years of law enforcement experience. Must be certified as a State of Illinois police officer or if retired able to be reinstated. Must have CPR and first-aid certification. Must be able to work flexible hours. Be able to demonstrate the Morton College core values of truth, compassion, fairness, responsibility and respect.
Desirable Qualifications:	An Associate degree in Law Enforcement, police experience in a college setting, and bi-lingual.
Specific Job Duties:	<ul style="list-style-type: none">• To enforce applicable federal, state local laws; and college rules and regulations.• To oversee that patrol enforce traffic and parking regulations on campus.• To assume the responsibility for the operations of the Campus Safety department and supervise patrol officers under his/her command / shift.• To protect the persons and property of all staff, students and guests within the confines of the college or college-controlled properties.• To insure a safe working and academic atmosphere free of recognized health and safety hazards.• To conduct investigations as assigned.• To complete and submit any reports as required.• To provide emergency medical assistance and First Aid.• To perform other duties as assigned by the Lieutenant of Campus Police or his designee.• While the normal position for Campus Police Afternoon Sergeant is Monday through Friday, 3p - 11pm; this position requires 24 x 7 accountability and ability to respond to the college as needed or as situations arise.

- Other Duties:**
- Perform other duties as assigned by VP of Administrative Services or his designee.
 - Uniform and bullet proof vest provided. Leather, firearm, and shoes are the officer's responsibility.

- Work Environment:**
- Duties are performed indoors/outdoors; in inclement weather for extended periods of time.

- Physical Demands:**
- Must have physical ability to assist with the rescue of sick/injured persons on campus.
 - Must be able to maintain a constant foot patrol and make physical arrests when necessary.
 - Work assignments may cover any one of the three shifts

- Position Unit:**
- ☐ Administration - Exempt
 - ☐ Faculty, Local 1600, A.F.T.
 - ☒ Classified Staff - Excluded
 - ☐ Classified Staff, Local 1600, A.F.T.
 - ☐ Classified Staff - Campus Police, Local 73, SEIU, AFL-CIO
 - ☐ Classified Staff - Service Employees, Local 73, SEIU, AFL-CIO
 - ☐ Classified Staff - Part-Time, Non-Union

Created 11 / 2019

From: [Frank E Marzullo](#)
To: [Board Materials](#)
Subject: FOR BOARD APPROVAL - HUMAN RESOURCES - New job description for BOT Meeting Dec. 18, 2019
Date: Friday, December 6, 2019 9:39:00 AM
Attachments: [PTA Laboratory Assistant-PT_2019 DRAFT.docx](#)

Thank you,

Frank Marzullo
Vice President of Administrative Services
708 656-8000 ext 2441 rm 225B
frank.marzullo@morton.edu

From: Melissa Ridyard
Sent: Wednesday, December 4, 2019 2:02 PM
To: Frank E Marzullo
Subject: FOR BOARD APPROVAL - HUMAN RESOURCES - New job description for BOT Meeting Dec. 18, 2019

Thank you,

Melissa Ridyard
Executive Assistant
Operations, 224-B
Morton College
3801 S. Central Ave, Cicero, IL 60804-4398
708-656-8000 x.2440 (direct)
melissa.ridyard@morton.edu www.morton.edu

From: Wendy Vega-Huezo
Sent: Monday, December 2, 2019 3:03 PM
To: Melissa Ridyard <melissa.ridyard@morton.edu>
Cc: Frank E Marzullo <frank.marzullo@morton.edu>; Ronald A Lullo <ronald.lullo@morton.edu>
Subject: New job description for BOT Meeting Dec. 18, 2019

Hi Melissa,

Please see attachment.

Thanks,

Wendy Vega-Huezo, SHRM-CP
Associate Director of Human Resources

Morton College
3801 S. Central Avenue, Cicero, IL 60804
708-656-8000, ext. 2299 | wendy.vega-huezo@morton.edu

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Morton College

Job Description

Job Title:	Physical Therapist Assistant (PTA) Program Lab Assistant – Part-Time
Range:	Classified Staff – Part-Time, Non-Union
Grant-Funded:	NA
Reports to and Evaluated by:	PTA Program Director
Required Qualifications:	<p>The successful candidate will possess at a minimum an Associate's degree in PTA, although if a PT, the candidate will hold at a minimum a Bachelor's degree. The candidate will be licensed, or licensure eligible, in the State of Illinois as a PT or PTA commensurate with his/her earned degree from an accredited PT or PTA program. The candidate will have clinical experience beyond entry-level, preferably a minimum of one year of experience. The candidate will be able to teach all laboratory-based skills completed by a PTA and will have working knowledge of the PT/PTA relationship. The candidate will have excellent organizational, analytical, interpersonal, and communications skills (written and verbal), as well as basic computer literacy. The candidate will have a positive attitude and ability to focus on students, student learning, and student success. The candidate will have the ability to problem solve, think critically, balance multiple tasks simultaneously, and pay attention to detail and accuracy. The candidate will have the ability to perform in teamwork environments as well as the ability to work independently. The candidate will exercise good judgement and maintain confidentiality. The candidate will be available to work some evenings and weekends.</p> <p>Must be able to demonstrate the Morton College core values of compassion, fairness, respect, responsibility, tolerance and truth.</p>
Desirable Qualifications:	<p>A minimum of one year of clinical experience beyond entry-level. Experience as a clinical instructor with preference to candidates with credentialed clinical instructor recognition. Academic preparation and teaching experience in PT and/or PT education. Experience working with culturally diverse students. Ability to use technology to enhance teaching and learning; knowledge of word and excel. Bilingual skills English/Spanish.</p>

Job Summary: The PTA Program lab assistant will provide services to a diverse student population in support of the program faculty. The lab assistant will provide oversight and instruction to PTA students during open lab hours and will assist faculty during lab sessions of coursework, including assistance on practical examinations, skill checks, and remediation activities. The lab assistant will assist the ACCE, as needed, in preparing students for clinical education with review and analysis of case studies and role play activities that simulate potential clinical situations. The lab assistant will also maintain a clean, safe, and up-to-date laboratory environment. The lab assistant must demonstrate knowledge of legislative, regulatory, legal and practice issues affecting education of the physical therapist assistant student, and the profession of physical therapy as a whole. Hours each week may vary based on need, but may not exceed 20 hours in any given week.

Essential Job Functions

- Provide technical guidance in the performance of specific tasks in PTA courses.
- Observe and document student performance of tasks assigned by PTA faculty, including completion of course observation check-lists.
- Organize and manage open lab schedules for PTA students.
- Assist students during open lab sessions providing safety oversight and instruction as needed.
- Provide students with constructive feedback on performance during open lab sessions.
- Create learning resources for student use outside the classroom.
- Provide individual guidance in psychomotor skills previously taught in class if requested by the student or instructor.
- Develop and manage a schedule for individual or small group guidance sessions.
- Assist faculty teach lab sessions as requested by faculty or Program Director.
- Assist faculty during practical examinations and serve as a patient if needed.
- Assist faculty with student remediation activities.
- Assist the ACCE, as needed, in preparing students for clinical education with review and analysis of case studies and role play activities that simulate potential clinical situations.

- Follow required safety procedures, including, but not limited to electrical equipment safety, PPE, and soiled linens.
- Complete a monthly check of all laboratory equipment to determine the presence of any safety issues.
- Schedule formal safety checks at least every 12 months and equipment repair visits as needed.
- Maintain records of safety checks and repair orders for proper accountability of equipment.
- Maintain laundry for all labs.
- Maintain cleanliness of labs.
- Maintain inventory of laboratory equipment and supplies and notify Program Director when purchases need to be considered.
- Enforce all rules and regulations that govern student practices in the PTA program at Morton College.
- Ensure safety practices are followed by all lab participants.
- Adhere to the policies of the PTA program and Morton College.
- Adhere to the values of core documents of the American Physical Therapy Association.

Other Duties: • Perform other duties as assigned by the respective instructor and/or Program Director.

Work Environment: Classroom and an office environment

Physical Demands: Stand, walk, sit, squat, twist, lift up to 20 lbs. , reach overhead, push, pull, and/or bend.

Position Unit:

- ☐ Administration - Exempt
- ☐ Professional Staff - Exempt
- ☐ Faculty, Local 1600, A.F.T.
- ☐ Adjunct Faculty, IEA-NEA
- ☐ Classified Staff - Excluded
- ☐ Classified Staff, Local 1600, A.F.T.
- ☐ Classified Staff - Campus Safety, Local 73, SEIU, AFL-CIO
- ☐ Classified Staff - Service Employees, Local 73, SEIU, AFL-CIO
- ☐ Classified Staff - Part-Time, Local 1600, A.F.T
- ☒ Classified Staff - Part-Time, Non-Union

Employee signature below verifies that the employee has received and read the requirement, essential functions, duties of the position, and the conditions of employment for grant-funded positions.

Employee_____ **Date**_____

From: [Frank E Marzullo](#)
To: [Board Materials](#)
Subject: FOR BOARD APPROVAL - HUMAN RESOURCES - First reading for posting material(s) on campus BOT Meeting Dec 18, 2019
Date: Friday, December 6, 2019 9:38:34 AM
Attachments: [Proposed New Board Policy 2.7.1 Posting of Notices and Information 1st R....docx](#)
[image001.png](#)

Thank you,

Frank Marzullo
Vice President of Administrative Services
708 656-8000 ext 2441 rm 225B
frank.marzullo@morton.edu

From: Melissa Ridyard
Sent: Wednesday, December 4, 2019 2:01 PM
To: Frank E Marzullo
Subject: FOR BOARD APPROVAL - HUMAN RESOURCES - First reading for posting material(s) on campus BOT Meeting Dec 18, 2019

Thank you,

Melissa Ridyard
Executive Assistant
Operations, 224-B
Morton College
3801 S. Central Ave, Cicero, IL 60804-4398
708-656-8000 x.2440 (direct)
melissa.ridyard@morton.edu www.morton.edu

From: Ronald A Lullo
Sent: Monday, December 2, 2019 11:40 AM
To: Melissa Ridyard <melissa.ridyard@morton.edu>
Cc: Frank E Marzullo <frank.marzullo@morton.edu>; Wendy Vega-Huezo <wendy.vega-huezo@morton.edu>
Subject: Re: First reading for posting material(s) on campus BOT Meeting Dec 18, 2019

Ronald A. Lullo

Director of Human Resources | Title IX Coordinator | FOIA Officer

ronald.lullo@morton.edu 708-656-8000 Ext. 2298

“Embrace the unknown; question the known”



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MORTON COLLEGE BOARD POLICY

Illinois Community College District No. 527

TITLE: Posting of notices and information related to college business **NO.:** 2.7.1

SECTION: Administration

PAGE: 1 of 2

The Morton College community may publicize their events or College-related activities in designated areas through several methods. The form and content of such postings will not be restricted, unless it is libelous, obscene, incites riot or other unlawful action. The following procedure has been designed to allow for the proper posting of flyers, signs, posters or other marketing material on Morton College property:

- All materials posted need to first be approved by Institutional Advancement. Materials posted on College property will only be approved where it relates to College sponsored business, events held at the College or in conjunction with the College, College related activities, student elections, course information, or material otherwise required by local, state or federal law. Generally, these materials should follow the College's branding guidelines, contain the date, time and location for any event promoted as well as contact information related to the subject matter of the posting.
- Such material must not be obscene or defamatory and must not violate College policy or federal, state, or local laws.
- Except for official Morton College postings, all approved materials will be stamped by the Student Activities Office. All materials posted without prior authorization will be removed. Where the material is approved for posting, an additional request can be submitted for the material to be shared electronically.
- Printed materials can be printed on an 8.5 x 11 glossy or presentation paper, post card or a sticky poster. Printed materials can be placed in the following areas of the college:
 - sticky posters (without added tape or adhesive) can be placed on the windows and walls.
 - Flyers, signs or post card can be placed on the board strips that are located throughout the 2nd and 3rd floors of the C, B, and D buildings.
- Absolutely nothing should be tacked or taped to the walls or windows of the College. This includes elevator and bathroom walls. Nor shall anything be placed in, or affixed to, any acrylic sign holders without prior approval.

DATE APPROVED BY BOARD OF TRUSTEES: Proposed Jan 20, 2020

DATES REVISED: New Dec 2019

DATE LAST REVIEWED: Dec 2019



MORTON COLLEGE BOARD POLICY

Illinois Community College District No. 527

TITLE: Posting of notices and information related to college business **NO.:** 2.7.1

SECTION: Administration

PAGE: 2 of 2

-
- Approved electronic materials may be posted on the LCD screens throughout the campus or shared on the Panther Portal, Morton College Social Media Pages and the College's Website.
 - Upon receiving approval, Institutional Advancement will also notify the requestor of when such materials need to be removed by. It is the responsibility of the requestor to have such material removed in accordance with Institutional Advancement instructions.

Items that do not meet said criteria will not be posted. Morton College is not responsible for any third-party defacement of posted materials. All students, faculty and staff must follow this procedure. However, this procedure does not apply to postings in employees' assigned workspaces such as offices, cubicles or desks, so long as such postings could not reasonably be expected to be observed by students or non-College individuals.

Morton College reserves the right to amend this procedure at any time.

DATE APPROVED BY BOARD OF TRUSTEES: Proposed Jan 20, 2020

DATES REVISED: New Dec 2019

DATE LAST REVIEWED: Dec 2019

From: [Mireya Perez](#)
To: [Stan Fields](#)
Cc: [Maria Anderson](#)
Subject: Board action - Final Tax Levy
Date: Monday, December 9, 2019 11:05:26 AM
Attachments: [Final 2019 Cert of tax Levy.docx](#)
[Final 2019 Tax Levy Morton College.xls](#)
[2019 Levy Resolution.docx](#)

PROPOSED ACTION: THAT THE BOARD APPROVE THE RESOLUTION AUTHORIZING THE 2019 TAX LEVY AND CERTIFYING COMPLIANCE WITH THE TRUTH IN TAXATION ACT AS SUBMITTED.

RATIONALE: [Required by Chapter 35 of the Illinois Compiled Statutes 200/18-60 of the Truth in Taxation Law]
Illinois law requires that the taxes to be levied be formally estimated prior to the adoption of its aggregate levy. Cook County, as well as the other Chicago land counties, has tax caps to limit the tax increase to inflation. Cook County Tax extension office has limited this year's increase to 5% of the 2018 levy plus any new property coming on the tax rolls. The operating and capital needs of Morton College support the importance of raising the College's extended levy by 2.38%. The individual levies have been adjusted to add more dollars to the Educational Fund, Building Fund, Social Security Fund and Insurance Fund.

The financial impact on a homeowner with a house valued at \$150,000 and assessed at the county's published assessment rate of 10% is \$7.16 for the year.

COST ANALYSIS: Total estimated extended 2019 Levy is \$9,891,440 which represents a 2.38% or a \$211,120 increase from the \$9,680,320 Cook County 2018 extended levy.

ATTACHMENTS: Resolution
2019 Certificate of Tax Levy
Tax Rate Calculation

***Thanks,
Mireya Perez
Chief Financial Officer/ Treasurer
Morton College
3801 South Central Ave
Cicero, IL 60804
Phone (708) 656-8000 ext 2289
Fax (708) 656-3194***

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Thank you.

RESOLUTION AUTHORIZING THE 2019 TAX LEVY AND
CERTIFYING COMPLIANCE WITH THE TRUTH IN TAXATION ACT

WHEREAS, the State of Illinois Public Community College Act, Chapter 110, Act 805, Section 3-20.5 requires that an annual levy be filed with the County Clerk by the last Tuesday in December; and

WHEREAS, State of Illinois Compiled Statutes, Chapter 35, Act 200, Section 18-55 through 18-95 of the Truth in Taxation Act, requires that the taxes to be levied be formally estimated prior to the adoption of its aggregate levy, which was done on November 20, 2019; and

WHEREAS, it is the intent of the Board of Trustees of Illinois Community College District No. 527 to levy an additional increase of 2.38% in 2019 of the levy extended for calendar year 2018.

NOW, THEREFORE, BE IT HEREBY RESOLVED AND CERTIFIED AS FOLLOWS:

1. That the Board of Trustees of Illinois Community College District No. 527 establishes levies for the following taxes for 2019:

\$7,250,000	for Educational Purposes
1,420,000	for Operations, Building and Maintenance Purposes
547,000	for Insurance Purposes as follows: Tort Liability, Workers' Compensation, Occupational Diseases and Unemployment
225,000	for Social Security and Medicare Insurance Purposes
69,000	for Financial Audit Purposes
<hr/>	for Protection, Health and Safety Purposes
\$9,511,000	Total

The levy for Calendar Year 2019 will be allocated 50% for Fiscal Year 2020 and 50% for Fiscal Year 2021.

2. That the 2018 taxes levied for Illinois Community College District No. 527 were as follows:

\$7,080,000	for Educational Purposes
1,400,000	for Operations, Building and Maintenance Purposes
540,000	for Insurance Purposes as follows: Tort Liability, Workers' Compensation, Occupational Diseases and Unemployment
221,000	for Social Security and Medicare Insurance Purposes
67,000	for Financial Audit Purposes
<hr/>	for Protection, Health and Safety Purposes
\$9,308,000	Total

3. That the proposed increase in the extended property tax levy for 2019, is estimated to be \$211,120 over the 2018 extended levy calculated as follows:

Proposed 2019 extended levy	\$9,891,440
2018 extended levy	<u>\$9,680,320</u>
Dollar increase	<u>\$ 211,120</u>

4. That this Board authorizes the Secretary to file this Resolution and Certification and the attached 2019 Certificate of Tax Levy, with levy amounts specified, with the County Clerk as required by law.

Passed this 18th day of December, 2019

Frances F. Reitz, Chair
Board of Trustees
Illinois Community College District No. 527

Jose Collazo, Secretary
Board of Trustees
Illinois Community College District No. 527

CERTIFICATE OF TAX LEVY 2019

Community College District No. 527 County(ies) Cook

Community College District Name: Morton College and State of Illinois

We hereby certify that we require:

the sum of \$ 7,250,000 to be levied as a tax for educational purposes (110 ILCS 805/3-1), and
the sum of \$ 1,420,000 to be levied as a tax for operations and maintenance purposes (110 ILCS 805/3-1), and
the sum of \$ _____ to be levied as an additional tax for educational and operations and maintenance purposes (110 ILCS 805/3-1), and
the sum of \$ 547,000 to be levied as a special tax for purposes of the Local Government and Governmental Employees Tort Immunity Act (745 ICLS 10/9-107), and
the sum of \$ 225,000 to be levied as a special tax for Social Security and Medicare insurance purposes (40 ILCS 5/21-110 and 5/21-110.1), and
the sum of \$ 69,000 to be levied as a special tax for financial audit purposes (50 ILCS 310/9), and
the sum of \$ _____ to be levied as a special tax for protection, health, and safety purposes (110 ILCS 805/3-20.3.01), and
the sum of \$ _____ to be levied as a special tax for (specify) _____ purposes, on the taxable property of our community college district for the year 20 .

Signed this 18 day of December , 2019

Frances F Reitz
Chairman of the Board of Said Community College District

Jose Collazo
Secretary of the Board of Said Community College District

When any community college district is authorized to issue bonds, the community college board shall file in the office of the county clerk in which any part of the community college district is situated a certified copy of the resolution providing for their issuance and levying a tax to pay them. The county clerk shall each year during the life of a bond issue extend the tax for bonds and interest set forth in the certified copy of the resolution. Therefore, to avoid a possible duplication of tax levies, the community college board should not include in its annual tax levy for the bonds and interest.

Number of bond issues of said community college district which have not been paid in full 1 .

This certificate of tax levy shall be filed with the county clerk of each county in which any part of the community college district is located on or before the last Tuesday in December.

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(DETACH AND RETURN TO COMMUNITY COLLEGE DISTRICT)

This is to certify that the Certificate of Tax Levy for Community College District No. _____ County(ies) of _____ and State of Illinois on the equalized assessed value of all taxable property of said community college district for the year 20____ was filed in the office of the County Clerk of this county on _____, 20____.

In addition to an extension of taxes authorized by levies made by the board of said community college district an additional extension(s) will be made, as authorized by resolution(s) on file in this office, to provide funds to retire bonds and pay interest thereon. The total amount, as approved in the original resolution(s), for said purpose for the year 20____ is \$ _____ .

Date

County Clerk and County

**Morton Community College
Community College District 527
Final Tax Levy for 2019**

Fund	Levy Final 2018	Final 2019 Levy	Loss Amount	Final 2019 Extended	Increase (Decrease)	
Education	7,349,581	7,250,000	290,000	7,540,000	190,419	
O & M	1,452,978	1,420,000	56,800	1,476,800	23,822	
Social Security	229,155	225,000	9,000	234,000	4,845	
Audit	69,742	69,000	2,760	71,760	2,018	
Liability Insurance - Tort	559,604	547,000	21,880	568,880	9,276	Increase
Total	9,661,060	9,511,000	380,440	9,891,440	230,380	2.38%
Bonds	611,364	652,950	26,118	679,068	67,704	
Total Extended Levy with Bonds	10,272,424	10,163,950	406,558	10,570,508	298,084	Increase with Debt Service
						2.90%
<u>Equalized assessed valuation</u>						
2018 Equalized Assessed Value (EAV)	1,660,547,053			1,710,363,465		
2019 estimated EAV	1,710,363,465	3.00%				
County Final Tax Rate 2018		0.582				
2018 estimated tax rate		0.578				
County authorized increase		2.40% CPI				