



MORTON COLLEGE
COMMUNITY COLLEGE DISTRICT NO. 527
COOK COUNTY, ILLINOIS

Minutes for the Regular Meeting

Wednesday, December 18, 2019

A Regular Meeting of the Board of Trustees of Morton College was held Wednesday, December 18, 2019, beginning at 11:00 AM in the Morton College Board Room (221B) of Building B located at 3801 S. Central Avenue, Cicero, Illinois.

1. Call to Order

The Regular Meeting of the Board of Trustees of Illinois Community College District No. 527 was called to order by Board Chair Frances F. Reitz at 11:06 AM on Wednesday, October 23, 2019, in the Morton College Board Room (221-B)

2. Pledge of Allegiance

The Pledge of Allegiance was led by student Guadalupe Luna

3. Roll Call

Present:

Frank Reitz, Chair
Anthony Martinucci, Vice Chair
Jose A. Collazo, Secretary
Frank J. Aguilar, Trustee
Susan Banks, Trustee
Joseph Belcaster, Trustee
Edwin Leon, Advisory Student Member

Absent:

Melissa Cundari

4. Motion to Declare a Vacancy in the position of Member of the Board of Trustees for Morton Community College District 527.

Trustee Martinucci made a motion to declare a vacancy in the position of member of the Board of Trustees for Morton Community College District 527. Trustee Belcaster seconded the motion.

Ayes: Trustees, Reitz, Martinucci, Collazo, Aguilar, Banks, Belcaster and Advising

Student Member Leon.

Nays: None. Absent: Trustee Cundari. Motion carried

5. Citizen Comments

Michele Mohr commented on Benjamin Drury, involvement with the students from Morton College

6. Recognition

6. 1. Mary T. Washington Wylie Internship Preparation Program, Miguel Gutierrez, Morton College student tutor for accounting.

Dr. Brian Gilligan commented on student Miguel Gutierrez who currently serves as Student Tutor for Accounting, and has been selected as one of only 25 students from two-year and four-year colleges and universities in Illinois to participate in the Mary T. Washington Wylie Internship Preparation Program. The program will take place from January 6 – 8, 2020, in Chicago.

7. Reports

7. 1. ICCTA – ACCT - NONE
7. 2. Out of State Travel Report - Information Only

8. President's Report

8. 1. Strategic Plan

Dr. Keith McLaughlin reported on the updates on the implementation and allocation of the funds recently awarded from Tittle III grant.

8. 2. Strategic Enrollment Plan

Dr. Keith McLaughlin stated that an additional Counselor and a Full-Time faculty will be hired. Dr. McLaughlin also reported that the first day of Spring 2020 is 26 days away and the headcount enrollment is -1.9% and the credit hours is -3.0% compared to the same time last year.

8. 3. Institutional Advancement

Sally Delgado commented about Athletic Department updates. Pack the Place for Women and Men Basketball will be on Tuesday, February 6, 2020, at 5 p.m. Sally also reported that 42 students attended the Sports, Nutrition Workshop presented by dietitians from Loyola. The Athletic Center has two new personal trainers recently hired to support the athletic students and the community. Giving Tuesday Campaign took place from October 1 to December 3 but was extended to December 31st. The Campaign highlighted 23 student stories and currently has raised \$6,000.00. Sally commented on the well-attended Alumni Breakfast Event, which hosted about 60 attendees. The next Alumni Breakfast Event will be on March 13, 2020. Sally also mentioned that Morton College is beginning to promote the Women

EmpowHERment Conference on February 29, 2020.

8. 4. Capital Improvements

8. 4. 1. Theatre Management

Frank Marzullo introduced Giampaolo – Brolley, LLC, who presented, Theater Development Strategic Goals, Short Term Goals 1 – 3 years, Medium Term Goals 4 – 5 years, and Long-Term Goals 5 – 10 years. There will be a first-time agreement for three years, which includes 4 – 6 production — a facelift to the theater and new sound and light equipment.

8. 5. Higher Learning Commission (HLC)

8. 5. 1. HLC visit to Morton College, March 9 - 10, 2020

Dr. Stanley Fields informed about the change of dates for the HLC visit to Morton College.

8. 6. Finance Review

Dr. Stanley Fields presented the Finance Review Report on behalf of Mireya Perez. Dr. Fields also commented on the presentation on the Tax Levy increase of 2.38%.

9. Consent Agenda

9. 1. Approval of the Consent Agenda-Items may be removed from the consent agenda on the request of any one member. Items not removed may be adopted by general consent without debate. Removed items may be taken up either immediately after the consent agenda or placed later on the agenda at the discretion of the Board.

Trustee Martinucci made a motion to establish the Consent Agenda, which includes Agenda items 9.1 through 9.29, as listed below. Advisory Student Member, Leon seconded the motion.

Ayes: Trustees Reitz, Martinucci, Collazo, Aguilar, Banks, Belcaster, Advising Student Member Leon

Nays: None Absent: Trustee Cundari. Motion Carried

Trustee Martinucci made a motion to approve the items in the Consent Agenda, which includes Agenda items 9.1 through 9.29, as listed below. Trustee Belcaster seconded the motion.

Ayes: Trustees Reitz, Martinucci, Collazo, Aguilar, Banks, Belcaster, Advising Student Member Leon

Nays: None Absent: Trustee Cundari. Motion Carried

9. 2. Approval of the Minutes of the Regular Board Meeting held on November 20, 2019

9. 3. Approval and Ratification of Accounts Payable and Payroll in the amount of \$3,677,596.00 and Budget Transfers in the amount of \$10,850.00 for the month of

November 2019, as submitted.

9. 4. Approval of the Monthly Budget Report for fiscal year to date ending in November 2019 to be received and approved, as submitted
9. 5. Approval of the Monthly Treasurer's Report for November 2019 to be received and filed for audit, as submitted.
9. 6. Approval of the changes in Curriculum, as submitted
9. 7. Approval of the revised Board Policy 5.3.1, Bidding, as presented at the June 24, 2019 Board Meeting
9. 8. Approval of the Adult Education Adjunct Faculty consultation hours report for Fall 2019, in the amount of \$6,969.02, as submitted
9. 9. Approval of the Adjunct Faculty consultation hours report for Fall 2019, in the amount of \$10,266.56 as submitted.
9. 10. Approval of the addendum to the Adjunct Faculty Assignment /Employment report for Fall 2019 in the amount of \$13,350.60, as submitted, pending additional class cancellations and/or additions
9. 11. Approval of the Institutional Membership in the Illinois Community College Trustees Association (ICCTA) for fy20 in the amount of \$5,570.00 (2nd payment), as submitted
9. 12. Approval of the Institutional Membership in the American Association of Community Colleges (AACC) for fy20, in the amount of \$6,461.00, as submitted
9. 13. Approval of the Institutional Membership in the Illinois Council of Community College Presidents (ICCCP) in the amount of \$2,500.00 (1st of 3 annual installments), as submitted
9. 14. Approval of the agreement with 3OE Higher Education Solutions, an Independent Contractor - to assist with activities associated with the implementation, tracking, and reporting of the Department of Education Title III Grant, and to serve as an Independent Evaluator of the grant, in compliance with grant requirements - in the amount not to exceed \$38,997.00, effective from January 1, 2020 to September 30, 2020, as submitted
9. 15. Approval of the agreement between The Greater Chicago Food Depository (GCFD) and Morton College, effective January 1, 2020 - June 30, 2020
9. 16. Approval of the submission of the Capital Project Application form to the Illinois Community College Board requesting Capital Renewal funds in the amount of \$732,612.00 for the masonry restoration project
9. 17. Approval of the submission of the Capital Project Application form to the Illinois Community College Board requesting Capital Renewal funds in the amount of \$767,290.00 for the roof replacement and repair project
9. 18. Approval of the submission of the Capital Project Application form to the Illinois Community College Board requesting Capital Renewal funds in the amount of \$431,269.00 for the storage-building project.
9. 19. Approval of the Employment Agreement of Carissa Davis, Director of Financial Aid,

\$84,000.00, effective December 18, 2019

9. 20. Approval of the payment on the MK Education invoices for Fall 2019 Veterinary Assistant (VET 001 01 and VET 001 01A) in the amount of \$45,000.00 and the Pharmacy Technician (HCR 001 01) classes, in the amount of \$15,150.00, as submitted.
9. 21. Approval of the Calendar of Regular Board Meetings from January through December 2020
9. 22. Approval of the Resolution approving and adopting an agreement between Morton College and Giampaolo-Brolley, LLC, to provide consulting services with respect to Morton's Fine Arts Program and structure of events put on in the Jedlicka Performance Arts Center ("the Services"), in the amount of Year One (2020), \$50,000.00; Year Two (2021), \$35,000.00; Year Three (2022), \$35,000.00, effective on January 1, 2020
9. 23. Approval of Updated Job Descriptions
 9. 23. 1. Campus Police Lieutenant
9. 24. Approval of New Job Description
 9. 24. 1. Campus Police Administrative Sergeant
 9. 24. 2. Title III Morton College Success STEM Grant Program Director
 9. 24. 3. Campus Police Afternoon Sergeant
 9. 24. 4. Physical Therapist Assistant (PTA) Program Lab Assistant, Part-Time
9. 25. Approval of Resignations
 9. 25. 1. Nydia Jaimes, Financial Aid Assistant, effective December 20, 2019
 9. 25. 2. Jenna Strawbridge, PT Circulation Librarian, effective December 12, 2019
 9. 25. 3. Willie Merrill, PT PTA Lab Assistant, effective December 13, 2019
 9. 25. 4. Benjamin Drury, Behavioral Sciences, effective December 13, 2019
9. 26. Approval of Retirement
 9. 26. 1. Paul Lubenkov, Adjunct Faculty, (notified November 8, 2019) effective August 1, 2018
9. 27. Approval of Termination
 9. 27. 1. K. Russell Walker, Nursing Faculty, effective December 13, 2019
9. 28. Approval of Full-Time Employment
 9. 28. 1. Tanya Jaimes, Assessment and Instructional Resources Specialist, \$43,003.00, effective January 6, 2020
 9. 28. 2. Mihir Dharwadkar, Mathematics Faculty, effective January 9, 2020
 9. 28. 3. Shannon Martino, Humanities and Fine Arts Faculty, effective January 9, 2020
 9. 28. 4. Malisa Avila, Nursing Faculty, effective January 9, 2020
 9. 28. 5. Tarun Gidwani, Computer Information System Faculty, effective January 9, 2020

9. 29. First reading of Board Policy 2.7.1, Posting of Notices and Information, to be approved at the January 22, 2020 Board Meeting

10. Motion to approve the Resolution authorizing the 2019 Tax Levy and certifying compliance with the truth in Taxation Act, as submitted

Trustee Martinucci made a motion to approve the Resolution authorizing the 2019 Tax Levy and certifying compliance with the truth in Taxaton Act, as submitted. Trustee Belcaster seconded the motion.

Ayes: Trustees Reitz, Martinucci, Collazo, Aguilar, Banks, Belcaster, Advising Student Member Leon

Nays: None Absent: Trustee Cundari Motion Carried

11. Motion to Appoint an Individual to Fill the Vacancy for the position of Member of the Board of Trustees for Morton Community College District 527.

Trustee Martinucci made a motion to recommend Susan K. Grazzini to Fill the Vacancy for the position of Member of the Board of Trustees for Morton Community College District 527.

Trustee Aguilar seconded the motion.

Ayes: Trustees Reitz, Martinucci, Collazo, Aguilar, Banks, Belcaster, Advising Student Member Leon

Nays: None Absent: Trustee Cundari Motion Carried

12. Adjournment

Trustee Martinucci made a adjourn the Regular Meetig of the Board. Trustee Belcaster seconded the motion

Ayes: Trustees Reitz, Martinucci, Collazo, Aguilar, Banks, Belcaster, Advising Student Member Leon

Nays: None Absent: Trustee Cundari Motion Carried

This meeting was adjourned at 11:44 a.m.

/s/ Frances F. Reitz, Board Chair

/s/ Anthony Martinucci, Board Secretary