



Morton College

Regular Meeting

Wednesday, February 26, 2020 11:00 AM



MORTON COLLEGE

COMMUNITY COLLEGE DISTRICT NO. 527

COOK COUNTY, ILLINOIS

Agenda for the Regular Meeting

Wednesday, February 26, 2020

Agenda for the Regular Meeting of the Morton College Board of Trustees of Illinois Community College District No. 527, Cook County, to be held at 11:00 AM on Wednesday, February 26, 2020, in the Morton College Board Room (221B) of Building B located at 3801 S. Central Avenue, Cicero, Illinois.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Citizen Comments
5. Recognition
 5. 1. College Board Regional Fellowship, Eric Porod, M.A.- Testing and Assessment Specialist
 5. 2. League for Innovation 2019 Terry O'Banion Student Technology Awards, Student Technology Champion: Sandra Roman
6. Reports
 6. 1. Community Facilities Report - Information only 6
 6. 2. Out of State Travel Report-Information Only 9
7. President's Report
 7. 1. Strategic Plan
 7. 2. Strategic Enrollment Plan
 7. 3. Institutional Advancement
 7. 4. Capital Improvements
 7. 5. Higher Learning Commission (HLC)
 7. 6. Finance Review
 7. 7. ILEA Equity Plan

8. Consent Agenda

8. 1. Approval of the Consent Agenda-Items may be removed from the consent agenda on the request of any one member. Items not removed may be adopted by general consent without debate. Removed items may be taken up either immediately after the consent agenda or placed later on the agenda at the discretion of the Board.
8. 2. Approval of the Minutes of the Regular Board Meeting held on January 22, 2020
8. 3. Approval and Ratification of Accounts Payable and Payroll, in the amount of \$2,498,218.00 and Budget Transfers in the amount of \$35,000.00 for the month of January 2020, as submitted. 11
8. 4. Approval of the Monthly Budget Report for fiscal year to date ending in January 2020 to be received and approved, as submitted 66
8. 5. Approval of the Monthly Treasurer's Report for January 2020 to be received and filed for audit, as submitted. 81
8. 6. Approval of the Simulation Education for our instructors due to Health Science Faculty new program requiring simulations for each course, in the amount of \$12,600.00, as submitted 82
8. 7. Approval of the Memorandum of Understanding between Morton College and National Louis University, as submitted 86
8. 8. Approval of the following Facility Use Permits
 8. 8. 1. Berwyn South School District 100, Heritage Middle School Graduation, Gymnasium and Student Commons, May 26, 2020, as submitted 98
 8. 8. 2. Berwyn South School District 100, Freedom Middle School Graduation, Gymnasium and Student Commons, May 28, 2020, as submitted 102
8. 9. Approval of the Managed Printer Services Agreement with Konica Minolta, in the amount of \$2,625.00 per month with no increase for the full 60 month term 106
8. 10. Approval of the Employment Status of the 20 Non-Tenured instructors and one Tenured instructor for Academic Year 2020-2021, as submitted 108
8. 11. Approval of the offering new Continuing Education courses (Dental Assistant, Hemodialysis Technician, Patient Care Technician) and updated terms for current Continuing Education courses (Pharmacy Technician and Veterinary Assistant) in a partnership with MK Education, in the total amount of \$326,000.00 per each term when these five courses are offered, as submitted 110
8. 12. Approval of the donation acceptance from John Saibic, for the 1992 GMC Yukon for the instructional purposes for the automotive program, as submitted 121
8. 13. Approval of the change orders from approved contractor Raj/architects, Ltd, for the additional work on the formerly know Rocket Express Property for the total amount of \$62,300.00, as submitted. 122
8. 14. Approval of the purchase of equipment and installation of the Axis Video Monitoring Storage and Play System from Sievert Electric, Inc. in the amount of \$41,777.00, as submitted. 127

8. 15. Approval of the Resolution accepting and approving the apparent lowest responsible and responsive bidder, LO Destro Construction Company, for the renovations of Building E-Phase 2 Project at Morton College in the amount of \$1,815,000.00, as submitted	130
8. 16. That the board approve the submission of the work completed for the fabrication of cabinetry of the new front entrance by Joe Allen Constr. Co., Inc - Casework, in the amount of \$44,452.00, as submitted	136
8. 17. That the board approve the submission of the work as described for the general construction and cabinetry of the new front entrance by Alden Bennett -GC, in the amount of \$47,833.00, as submitted	
8. 18. Approval of the Resolution accepting and approving the apparent lowest responsible and responsive bidder, ALL Masonry, for the renovations of the welding lab at Morton College in the amount of \$1,030,000.00, as submitted	138
8. 19. Approval of the changes in Curriculum, as submitted	144
8. 20. Approval for The Society of Hispanic Professional Engineers (SHPE) to send 7 students and one advisor to their SHPE Regional Leadership Development Convention in Batavia, IL from April 2 - 5, 2020, in the amount of \$3,238.21	147
8. 21. Approval of the Adjunct Faculty Assignment/Employment Report for Spring 2020 semester for the amount of \$558,859.72 as submitted, pending additional class cancellations and/or additions.	150
8. 22. Approval of the Overload Employment Report for Spring 2020 semester, in the amount of \$238,483.95, as submitted, pending additional class cancellations and/or additions	155
8. 23. Approval of the 2020-2021 Academic Calendar, as submitted	161
8. 24. Approval of the Athletic Out of State Travel, as submitted	163
8. 25. Approval of New Job Description	
8. 25. 1. Success and Retention Specialist (Full time)	169
8. 25. 2. Associate Dean for Strategic Initiatives, Adult & Career Technical Education	172
8. 26. Approval of Updated Job Description	
8. 26. 1. Circulation Librarian, Part time	175
8. 26. 2. Academic Support Specialist, Part-time	177
8. 26. 3. Adult Education Assessment, Transition Specialist	180
8. 26. 4. Associate Dean Student Services	183
8. 26. 5. Basic Nurse Assistant (BNAT) Full time Faculty	187
8. 26. 6. Associate Dean of PTA and Health Sciences	190
8. 26. 7. Associate Dean of Adult and Career Technical Education	196
8. 27. Approval of Full-Time Employment	
8. 27. 1. Jessica Ibares, Retention Specialist for PTA, \$63,000.00, effective March 16, 2020	

- 8. 27. 2. Elizabeth Melgoza, Financial Aid Assistant, effective March 3, 2020
- 8. 28. Approval of Part-Time Employment
 - 8. 28. 1. Francesco Spizzirri, Campus Police, effective February 18, 2020
 - 8. 28. 2. Joe Gotch, Campus Police, effective February 18, 2020
 - 8. 28. 3. Mike Voight, Campus Police, effective February 18, 2020
 - 8. 28. 4. Amanda Braun, PTA Lab Assistant, effective February 4, 2020
- 8. 29. Approval of Retirement Report, as submitted
 - 8. 29. 1. John Baffa, Language Arts Faculty, effective July 31, 2020
- 8. 30. New Business
 - 8. 30. 1. Board Self Evaluation, Retreat
- 9. Adjournment

From: [Cheryl Schoepf](#)
To: [Maria Sanchez Anderson](#)
Subject: President's Report February 2020
Date: Thursday, February 6, 2020 1:34:53 PM
Attachments: [President's Report February 2020.docx](#)
[FYI February 2020.doc](#)
Importance: High

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COMMUNITY FACILITIES USAGE REPORT

Regular Meeting of the Morton College Board of Trustees

February 2020

(Per Board Policy #5.8)

<u>DATE(S)</u>	<u>ORGANIZATION</u>	<u>FACILITY</u>	<u>TIME</u>
2/27	Associated Fire Fighters of Illinois	Theatre	8:00 am – 5:00 pm

All events have been approved in accordance with Board Policy 5.8.

FYI
Community Facility Report for February 2020

2/27

Organization:	Associated Fire Fighters of Illinois
Contact Person:	Luke Howieson
Facility Requested:	Theatre
Purpose:	Seminar

From: [Melissa Richard](#)
 To: [Board Materials](#)
 Cc: [Wendy Morgan-Deane](#); [Ronald A. Lullo](#); [Ann L. Volden](#); [Marta Sanchez-Andersen](#); [Frank E. Marzullo](#)
 Subject: FOR BOARD APPROVAL - Out of Town Travel Feb 26th BOT Mtg
 Date: Tuesday, February 18, 2020 8:40:00 AM
 Attachments: [image001.png](#)

Feb	Submitted	Employee name	Dates of leave	Destination	Purpose	Cost	Comments
2/26/2020	1/20/2020	Marisol Velazquez	4-18/23-2020	Washington, DC	HACU Leadership Academy	\$2,000.00	
	1/22/2020	Randi Ploszaj	3-4/7-2020	Nashville, TN	National Organization of Student Success	\$2,500.00	Covered by Faculty Development Grant

Ronald A. Lullo
 Director of Human Resources | Title IX Coordinator | Chief Diversity Officer
ronald.lullo@morton.edu 708-656-8000 Ext. 2298

"Embrace the unknown; question the known"



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TRAVEL REPORT

Regular Meeting of the Morton College
Board of Trustees

February 26, 2020

(Per Board Policy)

<u>NAME</u>	<u>DATE(S)</u>	<u>DESTINATION</u>	<u>PURPOSE</u>	<u>COST</u>
Sally Delgado	March 21-24, 2020	Orlando, FL	National Council for Marketing & Public Relations	\$1,900.00
Irina Cline	March 21-24, 2020	Orlando, FL	National Council for Marketing & Public Relations	\$1,900.00
Perla Santoyo	March 21-24, 2020	Orlando, FL	National Council for Marketing & Public Relations	\$1,900.00
John Triber	March 18-23, 2020	Clermont, FL	Morton College Softball Tournament	\$973.00



BE IT HEREBY RESOLVED THAT accounts payable and payrolls for the month of January, 2020 be approved and/or ratified in the amount of \$2,498,218 as listed on the attached sheet and supported by vouchers, invoices, purchase orders, and payroll registers, made available and referred to as necessary, and summarized as follows:

Current Funds (01),

Cash Disbursements -		
Monthly	01/31/2020	669,076
Payroll	01/15/2020	653,626
Payroll	01/31/2020	700,111
Student Refunds	01/31/2020	<u>203,468</u>
		2,226,281

O&M Restricted Fund (03)

Cash Disbursements -		
Monthly	01/31/2020	<u>271,937</u>
TOTAL ALL FUNDS		<u><u>\$2,498,218</u></u>

AND BE IT FURTHER RESOLVED THAT budget transfers in the amount of \$35,000 be approved as outlined on the attached Journal No. 1-3 entry dates attached hereto.

AND BE IT FURTHER RESOLVED THAT the treasurer of Morton College is hereby authorized and directed to make payments as listed and/or summarized above.

PASSED this 26th day of February by the Board of Trustees, Morton College, Community College District no. 527, Cicero, Illinois.

Morton College				
Budget Transfers				
January 2020				
	GL Account	Description	Debit	Credit
	1 06-3090-99150-520100100	STEM Disc Research&Dev Grant: Group Medical Ins		20,000
	06-3090-99150-540100205	STEM Disc Research&Dev Grant: Inst Equip <\$5,000	20,000	
	2 01-1040-10152-540400100	Nursing: Audio/Visual		2,000
	01-1040-10152-540400200	Nursing: Computer Software		3,000
	01-1040-10152-550100005	Nursing: Meeting Expense	5,000	
	3 01-8060-80118-530900000	Institution Expense: Other Contract Services		5,000
	01-8060-80118-540400300	Institution Expense: Postage		5,000
	01-8060-80118-540600005	Institution Expense: Memberships	10,000	
		Total Budget Transfers	35,000	35,000

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0087317	01/09/20	Recon	0000783	Mr. Agustin Coronado	V0124808	01/07/20		82.00		82.00
								82.00		82.00
0087318	01/09/20	Recon	0195628	Lola Falbo	V0124441	12/20/19		173.25		173.25
								173.25		173.25
0087319	01/09/20	Recon	0201847	Ms. Alison Gehrke	V0124442	12/20/19		72.47		72.47
								72.47		72.47
0087320	01/09/20	Recon	0000021	Ms Linda Koutny	V0124810	01/07/20		1,121.81		1,121.81
								1,121.81		1,121.81
0087321	01/09/20	Recon	0001090	MWRDGC	V0124818	01/07/20		1,825.28		1,825.28
								1,825.28		1,825.28
0087322	01/09/20	Recon	0156097	ACI Payments, Inc.	V0124826	01/07/20		5,694.47		5,694.47
								5,694.47		5,694.47
0087323	01/09/20	Recon	0001909	Reliance Standard Life I	V0124440	12/20/19		7,580.65		7,580.65
								7,580.65		7,580.65
0087324	01/09/20	Recon	0001161	State Univ Retirement Sy	V0124915	01/09/20		33.65		33.65
								33.65		33.65
0087325	01/09/20	Recon	0055604	Ana L. Valdez	V0124333	12/19/19		500.00		500.00
								500.00		500.00
0087326	01/09/20	Recon	0202340	Vision Latino Theatre Co	V0124916	01/09/20		332.35		332.35
								332.35		332.35
0087327	01/10/20	Recon	0000995	Bureau Water/Sewer Town	V0124891	01/08/20		423.01		423.01
					V0124892	01/08/20		820.13		820.13
					V0124895	01/08/20		191.34		191.34
					V0124896	01/08/20		191.34		191.34
					V0124897	01/08/20		191.34		191.34
					V0124898	01/08/20		191.34		191.34
								2,008.50		2,008.50
0087337	01/15/20	Recon	0202637	10 Thousand Pencils, LLC	V0125033	01/13/20	P0008405	3,000.00		3,000.00

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Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
								3,000.00		3,000.00
0087338	01/15/20	Recon	0190089	3OE Solutions	V0125001	01/13/20	B0003244	4,333.00		4,333.00
								4,333.00		4,333.00
0087339	01/15/20	Recon	0169985	A. Lange Consulting, LLC	V0124819	01/07/20	B0003171	1,650.00		1,650.00
								1,650.00		1,650.00
0087340	01/15/20	Recon	0002694	AACC	V0124880	01/08/20	P0008400	6,461.00		6,461.00
								6,461.00		6,461.00
0087341	01/15/20	Recon	0000962	Airgas USA, LLC	V0124917	01/09/20	B0003043	110.24		110.24
								110.24		110.24
0087342	01/15/20	Recon	0190802	All-Types Elevators Inc	V0124905	01/09/20	B0002946	665.00		665.00
					V0125037	01/14/20	B0003234	66,107.70		66,107.70
								66,772.70		66,772.70
0087343	01/15/20	Recon	0188188	Amazon Capital Services	V0124843	01/07/20	B0003217	29.97		-29.97
					V0124910	01/09/20	P0008285	115.90		115.90
					V0124929	01/10/20	B0003239	999.66		999.66
					V0124940	01/10/20	P0008387	54.97		54.97
					V0125005	01/13/20	B0003104	133.68		133.68
					V0125014	01/13/20	P0008387	307.92		307.92
					V0125017	01/13/20	P0008389	27.50		27.50
					V0125077	01/14/20	P0008416	609.27		609.27
					V0125078	01/14/20	P0008417	1,257.55		1,257.55
					V0125089	01/14/20	P0008429	962.60		962.60
								4,439.08		4,439.08
0087344	01/15/20	Recon	0001188	Aramark	V0124844	01/07/20	B0002928	335.52		335.52
					V0124845	01/07/20	B0002928	1,266.57		1,266.57
								1,602.09		1,602.09
0087345	01/15/20	Recon	0001490	Arc One Electric	V0124858	01/08/20	B0003231	425.00		425.00
								425.00		425.00
0087346	01/15/20	Recon	0000973	AT&T	V0124816	01/07/20	B0003088	798.82		798.82
								798.82		798.82
0087347	01/15/20	Recon	0001953	AT&T Mobility	V0124815	01/07/20	B0003060	142.51		142.51

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ACCOUNTS PAYABLE CHECK REGISTER
Period 01/01/2020 - 01/31/2020

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Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
								142.51		142.51
0087348	01/15/20	Recon	0002422	Boulder Developers Inc	V0125027	01/13/20	P0008412	3,100.00		3,100.00
					V0125028	01/13/20	P0008412	22,950.00		22,950.00
					V0125029	01/13/20	P0008412	9,725.00		9,725.00
					V0125030	01/13/20	P0008412	6,900.00		6,900.00
					V0125031	01/13/20	P0008412	15,032.00		15,032.00
								57,707.00		57,707.00
0087349	01/15/20	Recon	0001466	CAIRS	V0124901	01/09/20	B0003133	2,358.50		2,358.50
								2,358.50		2,358.50
0087350	01/15/20	Recon	0001593	CDW-Government, Inc	V0125011	01/13/20	B0003240	3,145.39		3,145.39
					V0125015	01/13/20	P0008394	3,779.12		3,779.12
								6,924.51		6,924.51
0087351	01/15/20	Recon	0001107	Centerpoint Energy Srvcs	V0124831	01/07/20	B0002966	5,903.04		5,903.04
								5,903.04		5,903.04
0087352	01/15/20	Recon	0001195	Cintas Corporation	V0124904	01/09/20	B0002929	200.16		200.16
								200.16		200.16
0087353	01/15/20	Recon	0170225	Cisco Webex, LLC	V0124875	01/08/20	P0008383	468.00		468.00
								468.00		468.00
0087354	01/15/20	Recon	0001485	Citibank, N.A.	V0124920	01/10/20	P0008349	17.58		17.58
					V0124922	01/10/20	P0008346	174.39		174.39
					V0124923	01/10/20	P0008346	780.86		780.86
								972.83		972.83
0087355	01/15/20	Recon	0169016	Clear Channel Outdoor	V0124925	01/10/20	P0008354	8,950.00		8,950.00
					V0124926	01/10/20	P0008355	3,496.20		3,496.20
								12,446.20		12,446.20
0087356	01/15/20	Recon	0201853	Club Automation, LLC	V0124873	01/08/20	P0008401	991.94		991.94
					V0124874	01/08/20	P0008401	750.00		750.00
								1,741.94		1,741.94
0087357	01/15/20	Recon	0001752	Comcast	V0124814	01/07/20	B0002973	144.11		144.11
					V0124846	01/07/20	B0003009	1.50		1.50
					V0124847	01/07/20	B0002953	6.47		6.47

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ACCOUNTS PAYABLE CHECK REGISTER
Period 01/01/2020 - 01/31/2020

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Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
								152.08		152.08
0087358	01/15/20	Recon	0161721	Crestline	V0124870	01/08/20	P0008300	474.25		474.25
					V0124909	01/09/20	P0008344	554.28		554.28
					V0124934	01/10/20	P0008352	1,171.47		1,171.47
								2,200.00		2,200.00
0087359	01/15/20	Recon	0001676	Del Galdo Law Group, LLC	V0124893	01/08/20	B0002952	11,680.00		11,680.00
								11,680.00		11,680.00
0087360	01/15/20	Recon	0001019	Demco Inc	V0124879	01/08/20	P0008320	54.80		54.80
								54.80		54.80
0087361	01/15/20	Recon	0001576	Di Carr Printing Co.	V0124877	01/08/20	P0008381	2,468.53		2,468.53
								2,468.53		2,468.53
0087362	01/15/20	Recon	0198097	Entercom Chicago	V0125080	01/14/20	P0008420	4,250.00		4,250.00
					V0125082	01/14/20	P0008421	1,250.00		1,250.00
					V0125083	01/14/20	P0008419	1,500.00		1,500.00
								7,000.00		7,000.00
0087363	01/15/20	Recon	0001240	Enterprise Rent-A-Car	V0124835	01/07/20	B0002995	1,465.52		1,465.52
								1,465.52		1,465.52
0087364	01/15/20	Recon	0200313	FBG Corporation	V0125038	01/14/20	B0003179	32,391.68		32,391.68
					V0125039	01/14/20	B0003179	8,417.04		8,417.04
								40,808.72		40,808.72
0087365	01/15/20	Recon	0001029	Fed Ex	V0124832	01/07/20	B0002961	33.82		33.82
								33.82		33.82
0087366	01/15/20	Recon	0157592	First Communications	V0124902	01/09/20	B0003036	969.03		969.03
								969.03		969.03
0087367	01/15/20	Recon	0192360	Fusion Cloud Services, L	V0124827	01/07/20	B0003039	2,292.12		2,292.12
								2,292.12		2,292.12
0087368	01/15/20	Recon	0001001	Got Laundry Chicago?, In	V0124872	01/08/20	P0008392	325.20		325.20
								325.20		325.20

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ACCOUNTS PAYABLE CHECK REGISTER
Period 01/01/2020 - 01/31/2020

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Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0087369	01/15/20	Recon	0001235	HACU	V0124928	01/10/20	P0008353	15,000.00		15,000.00
								15,000.00		15,000.00
0087370	01/15/20	Recon	0193183	Holt Anatomical, Inc.	V0125036	01/14/20	P0008110	1,856.00		1,856.00
								1,856.00		1,856.00
0087371	01/15/20	Recon	0200719	Hype Socks, LLC	V0124883	01/08/20	P0008395	1,709.81		1,709.81
								1,709.81		1,709.81
0087372	01/15/20	Recon	0001061	ICCTA	V0125064	01/14/20	P0008435	5,570.00		5,570.00
								5,570.00		5,570.00
0087373	01/15/20	Recon	0001647	Iron Mountain	V0124936	01/10/20	B0003010	459.24		459.24
								459.24		459.24
0087374	01/15/20	Outst	0202379	Joshua Albanese Photogra	V0124918	01/09/20	P0008360	2,500.00		2,500.00
								2,500.00		2,500.00
0087375	01/15/20	Recon	0001775	Jostens	V0124848	01/07/20	B0003091	10.21		10.21
					V0125068	01/14/20	B0003091	10.73		10.73
								20.94		20.94
0087376	01/15/20	Recon	0001890	Konica Minolta Bus Solut	V0124828	01/07/20	B0002949	10.81		10.81
					V0124833	01/07/20	B0003205	3,315.23		3,315.23
								3,326.04		3,326.04
0087377	01/15/20	Recon	0002233	Konica Minolta Premier F	V0124825	01/07/20	B0003096	140.00		140.00
								140.00		140.00
0087378	01/15/20	Recon	0002233	Konica Minolta Premier F	V0124859	01/08/20	B0003096	212.29		212.29
								212.29		212.29
0087379	01/15/20	Recon	0002233	Konica Minolta Premier F	V0124860	01/08/20	B0003096	179.40		179.40
								179.40		179.40
0087380	01/15/20	Recon	0002233	Konica Minolta Premier F	V0124861	01/08/20	B0003096	2,897.00		2,897.00
								2,897.00		2,897.00

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0087381	01/15/20	Recon	0002233	Konica Minolta Premier F	V0124862	01/08/20	B0003096	777.63		777.63
								777.63		777.63
0087382	01/15/20	Recon	0002233	Konica Minolta Premier F	V0124863	01/08/20	B0003096	125.17		125.17
								125.17		125.17
0087383	01/15/20	Recon	0188162	Lake County Press	V0125013	01/13/20	P0008411	4,899.00		4,899.00
								4,899.00		4,899.00
0087384	01/15/20	Recon	0201918	Marco Promos LLC	V0125025	01/13/20	P0008362	975.50		975.50
								975.50		975.50
0087385	01/15/20	Recon	0001289	Menards	V0124935	01/10/20	B0002930	64.99		64.99
					V0125010	01/13/20	B0002930	164.20		164.20
								229.19		229.19
0087386	01/15/20	Recon	0182207	Mesirow Insurance Servic	V0125070	01/14/20	B0002984	11,250.00		11,250.00
								11,250.00		11,250.00
0087387	01/15/20	Recon	0001093	MIDCO Inc	V0124852	01/08/20	B0003109	95.00		95.00
					V0124853	01/08/20	B0003109	95.00		95.00
					V0124854	01/08/20	B0003109	95.00		95.00
					V0124855	01/08/20	B0003109	95.00		95.00
					V0124894	01/08/20	B0003109	240.00		240.00
					V0124906	01/09/20	B0003213	4,622.51		4,622.51
					V0124907	01/09/20	B0003213	3,698.00		3,698.00
					V0125043	01/14/20	B0003245	1,149.44		1,149.44
					V0125044	01/14/20	B0003245	1,009.24		1,009.24
								11,099.19		11,099.19
0087388	01/15/20	Recon	0001871	NACE	V0124911	01/09/20	P0008375	99.00		99.00
								99.00		99.00
0087389	01/15/20	Recon	0189726	National CineMedia, LLC	V0125088	01/14/20	P0008428	2,799.16		2,799.16
								2,799.16		2,799.16
0087390	01/15/20	Recon	0167131	Nationwide Power	V0124876	01/08/20	P0008373	3,060.85		3,060.85
								3,060.85		3,060.85
0087391	01/15/20	Recon	0001121	O'Brien Cleaners	V0125087	01/14/20	P0008427	180.00		180.00

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								180.00		180.00
0087392	01/15/20	Recon	0002406	Paisans Pizza	V0124822	01/07/20	B0002977	960.00		960.00
					V0124865	01/08/20	B0003238	127.60		127.60
					V0124908	01/09/20	P0008402	667.10		667.10
					V0124930	01/10/20	B0003061	185.00		185.00
					V0124933	01/10/20	P0008408	179.26		179.26
					V0125018	01/13/20	P0008382	2,901.00		2,901.00
					V0125019	01/13/20	P0008382	3,997.89		3,997.89
					V0125032	01/13/20	P0008431	888.77		888.77
					V0125034	01/13/20	P0008399	235.00		235.00
					V0125084	01/14/20	P0008423	110.00		110.00
					V0125085	01/14/20	P0008424	727.50		727.50
					V0125086	01/14/20	P0008425	572.96		572.96
								11,552.08		11,552.08
0087393	01/15/20	Outst	0188638	Pilsen Neighbors Communi	V0124927	01/10/20	P0008372	400.00		400.00
								400.00		400.00
0087394	01/15/20	Recon	0001835	Ray O'Herron Co. of Oakb	V0125020	01/13/20	B0002998	101.88		101.88
					V0125021	01/13/20	B0002998	39.99		39.99
					V0125022	01/13/20	B0002998	79.98		79.98
					V0125023	01/13/20	B0002998	79.98		79.98
								301.83		301.83
0087395	01/15/20	Recon	0002411	Republic Services #551	V0124813	01/07/20	B0002938	308.76		308.76
					V0125008	01/13/20	B0002938	4,094.44		4,094.44
								4,403.20		4,403.20
0087396	01/15/20	Recon	0007922	RR Donnelley	V0124871	01/08/20	P0008286	354.60		354.60
								354.60		354.60
0087397	01/15/20	Recon	0001142	Santo Sport Store	V0124882	01/08/20	P0008398	128.00		128.00
					V0125016	01/13/20	P0008409	1,940.00		1,940.00
								2,068.00		2,068.00
0087398	01/15/20	Recon	0002796	Seguin Auto Center	V0124824	01/07/20	B0002986	6.00		6.00
					V0125012	01/13/20	B0002986	6.00		6.00
								12.00		12.00
0087399	01/15/20	Outst	0196722	Sense Media LLC	V0125076	01/14/20	P0008413	234.75		234.75
								234.75		234.75

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0087400	01/15/20	Recon	0200642	Service Sanitation, Inc.	V0125041	01/14/20	B0003223	520.20		520.20
								520.20		520.20
0087401	01/15/20	Recon	0001967	Shaw Media	V0124817	01/07/20	B0002999	1,799.00		1,799.00
								1,799.00		1,799.00
0087402	01/15/20	Recon	0182899	Sherwin Williams	V0124851	01/08/20	B0002944	99.11		99.11
								99.11		99.11
0087403	01/15/20	Recon	0182724	Single Path	V0124878	01/08/20	P0008384	2,693.60		2,693.60
								2,693.60		2,693.60
0087404	01/15/20	Recon	0001156	Smithereen Exterminating	V0124931	01/10/20	B0002926	170.00		170.00
								170.00		170.00
0087405	01/15/20	Recon	0001158	SoftwareONE, Inc.	V0124857	01/08/20	B0003237	20,270.00		20,270.00
								20,270.00		20,270.00
0087406	01/15/20	Recon	0158956	Sound Incorporated	V0124836	01/07/20	B0003145	699.00		699.00
					V0125024	01/13/20	B0003077	181.00		181.00
								880.00		880.00
0087407	01/15/20	Recon	0175047	Sports Imports Inc	V0124834	01/07/20	B0003211	718.15		718.15
								718.15		718.15
0087408	01/15/20	Recon	0155715	Technology Management Re	V0125007	01/13/20	B0003011	1,141.05		1,141.05
								1,141.05		1,141.05
0087409	01/15/20	Recon	0001006	Town of Cicero	V0125026	01/13/20	P0008410	30.00		30.00
								30.00		30.00
0087410	01/15/20	Recon	0197313	Tucson Invitational Game	V0124881	01/08/20	P0008396	1,300.00		1,300.00
								1,300.00		1,300.00
0087411	01/15/20	Recon	0000974	Verizon Wireless	V0124829	01/07/20	B0003084	28.15		28.15
								28.15		28.15
0087412	01/15/20	Recon	0036650	Richard Waszak	V0124866	01/08/20	B0003222	1,032.50		1,032.50

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								1,032.50		1,032.50
0087413	01/15/20	Recon	0001406	Wex Bank	V0124820	01/07/20	B0002932	1,044.46		1,044.46
								1,044.46		1,044.46
0087414	01/15/20	Recon	0195966	WMAQ CFS Lockbox	V0125081	01/14/20	P0008422	5,749.82		5,749.82
								5,749.82		5,749.82
0087415	01/15/20	Recon	0195965	WSNS CFS Lockbox	V0125079	01/14/20	P0008418	5,749.40		5,749.40
								5,749.40		5,749.40
0087416	01/15/20	Recon	0177607	YBP Library Services	V0124821	01/07/20	B0003120	16.20		16.20
					V0124837	01/07/20	B0003120	325.33		325.33
					V0124838	01/07/20	B0003120	95.02		95.02
					V0124839	01/07/20	B0003120	18.95		18.95
					V0124840	01/07/20	B0003120	354.89		354.89
					V0124841	01/07/20	B0003120	212.14		212.14
					V0124842	01/07/20	B0003120	126.90		126.90
					V0124849	01/08/20	B0003120	140.04		140.04
					V0124903	01/09/20	B0003120	157.59		157.59
					V0124924	01/10/20	B0003120	86.09		86.09
					V0125002	01/13/20	B0003120	310.92		310.92
					V0125004	01/13/20	B0003120	150.09		150.09
								1,994.16		1,994.16
0087417	01/15/20	Recon	0001375	AXA Equitable Equi-Vest	V0125090	01/15/20		2,206.00		2,206.00
								2,206.00		2,206.00
0087418	01/15/20	Recon	0177469	Bright Start College Sav	V0125091	01/15/20		100.00		100.00
								100.00		100.00
0087419	01/15/20	Outst	0001422	CCCTU-Cope Fund	V0125092	01/15/20		147.00		147.00
								147.00		147.00
0087420	01/15/20	Recon	0001374	College & University Cre	V0125094	01/15/20		200.00		200.00
								200.00		200.00
0087421	01/15/20	Recon	0001371	Colonial Life & Accident	V0125095	01/15/20		12.00		12.00
								12.00		12.00
0087422	01/15/20	Recon	0191845	Metropolitan Alliance of	V0125097	01/15/20		332.00		332.00

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								332.00		332.00
0087423	01/15/20	Outst	0101061	Morton College Faculty	V0125093	01/15/20		82.01		82.01
								82.01		82.01
0087424	01/15/20	Outst	0001372	Morton College Teachers	V0125098	01/15/20		2,719.93		2,719.93
								2,719.93		2,719.93
0087425	01/15/20	Outst	0001372	Morton College Teachers	V0125099	01/15/20		1,526.83		1,526.83
								1,526.83		1,526.83
0087426	01/15/20	Recon	0167128	Pioneer Credit Recovery,	V0125100	01/15/20		87.38		87.38
								87.38		87.38
0087427	01/15/20	Recon	0003255	PLS Financial Solutions	V0125101	01/15/20		161.84		161.84
								161.84		161.84
0087428	01/15/20	Recon	0001513	SEIU Local 73 Cope	V0125102	01/15/20		9.00		9.00
								9.00		9.00
0087429	01/15/20	Recon	0001373	Service Employees Intl U	V0125103	01/15/20		457.81		457.81
								457.81		457.81
0087430	01/15/20	Recon	0001563	State Disbursement Unit	V0125104 V0125105	01/15/20 01/15/20		60.00 132.60		60.00 132.60
								192.60		192.60
0087431	01/15/20	Recon	0001161	State Univ Retirement Sy	V0125106	01/15/20		62,135.45		62,135.45
								62,135.45		62,135.45
0087432	01/15/20	Recon	0001370	TIAA-CREF	V0125096 V0125107	01/15/20 01/15/20		1,100.00 3,958.53		1,100.00 3,958.53
								5,058.53		5,058.53
0087433	01/15/20	Recon	0001376	VALIC	V0125108	01/15/20		2,403.14		2,403.14
								2,403.14		2,403.14
0087434	01/15/20	Recon	0179876	Voya Retirement Insuranc	V0125109	01/15/20		702.65		702.65
								702.65		702.65

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0087435	01/17/20	Recon	0000781	Ms. Sandra Barajas	V0125067	01/14/20		1,445.00		1,445.00
								1,445.00		1,445.00
0087436	01/17/20	Recon	0202680	Kieran C. Brennan	V0124991	01/13/20		30.00		30.00
					V0124993	01/13/20		30.00		30.00
								60.00		60.00
0087437	01/17/20	Recon	0203120	Seamus P. Brennan	V0125000	01/13/20		60.00		60.00
								60.00		60.00
0087438	01/17/20	Recon	0000992	Broadcast Music Inc	V0125006	01/13/20		1,229.28		1,229.28
								1,229.28		1,229.28
0087439	01/17/20	Recon	0000924	Mr. Craig F. Casey	V0124986	01/13/20		84.57		84.57
								84.57		84.57
0087440	01/17/20	Recon	0001669	Earl Clement	V0124984	01/13/20		135.00		135.00
								135.00		135.00
0087441	01/17/20	Recon	0001321	Ronnie Creggett	V0124985	01/13/20		135.00		135.00
								135.00		135.00
0087442	01/17/20	Recon	0202685	Casandra L. Dawe	V0125042	01/14/20		6,250.00		6,250.00
								6,250.00		6,250.00
0087443	01/17/20	Recon	0190883	Ms. Sally Delgado	V0124983	01/13/20		39.94		39.94
								39.94		39.94
0087444	01/17/20	Recon	0203069	Trevor R. Harris	V0124954	01/10/20		135.00		135.00
								135.00		135.00
0087445	01/17/20	Outst	0061134	Mrs. Jennifer R. Iniquez	V0124885	01/08/20		36.00		36.00
								36.00		36.00
0087446	01/17/20	Recon	0007781	Robert Jenkins	V0124949	01/10/20		135.00		135.00
								135.00		135.00

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0087447	01/17/20	Recon	0001455	Peter Jimenez	V0124946	01/10/20		135.00		135.00
								135.00		135.00
0087448	01/17/20	Recon	0000785	Mrs. Caroline L. Johnson	V0125074	01/14/20		195.03		195.03
								195.03		195.03
0087449	01/17/20	Recon	0001226	Raymond W Konrath	V0124988	01/13/20		30.00		30.00
					V0124995	01/13/20		30.00		30.00
					V0124999	01/13/20		60.00		60.00
								120.00		120.00
0087450	01/17/20	Recon	0001789	Joseph Madison	V0125049	01/14/20		135.00		135.00
								135.00		135.00
0087451	01/17/20	Recon	0161373	Kenneth Moreland	V0124942	01/10/20		135.00		135.00
								135.00		135.00
0087452	01/17/20	Recon	0194174	Julia L. Owens	V0124982	01/13/20		445.50		445.50
								445.50		445.50
0087453	01/17/20	Recon	0001133	Pitney Bowes Inc	V0124443	01/06/20		150.00		150.00
								150.00		150.00
0087454	01/17/20	Recon	0041753	Ms Daiana N. Quiroga-Nev	V0125069	01/14/20		1,943.50		1,943.50
								1,943.50		1,943.50
0087455	01/17/20	Outst	0190926	Mr. Aaron Rolle	V0122445	10/22/19		270.00		270.00
								270.00		270.00
0087456	01/17/20	Outst	0190926	Mr. Aaron Rolle	V0122447	10/22/19		270.00		270.00
								270.00		270.00
0087457	01/17/20	Outst	0190926	Mr. Aaron Rolle	V0122448	10/22/19		270.00		270.00
								270.00		270.00
0087458	01/17/20	Outst	0190926	Mr. Aaron Rolle	V0122449	10/22/19		270.00		270.00
								270.00		270.00

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0087459	01/17/20	Outst	0190926	Mr. Aaron Rolle	V0122450	10/22/19		270.00		270.00
								270.00		270.00
0087460	01/17/20	Outst	0190926	Mr. Aaron Rolle	V0122451	10/22/19		270.00		270.00
								270.00		270.00
0087461	01/17/20	Outst	0190926	Mr. Aaron Rolle	V0122452	10/22/19		270.00		270.00
								270.00		270.00
0087462	01/17/20	Outst	0190926	Mr. Aaron Rolle	V0122453	10/22/19		270.00		270.00
								270.00		270.00
0087463	01/17/20	Outst	0199500	Ms. Kristen Shimko	V0122457	10/22/19		160.00		160.00
								160.00		160.00
0087464	01/17/20	Outst	0199500	Ms. Kristen Shimko	V0122458	10/22/19		160.00		160.00
								160.00		160.00
0087465	01/17/20	Outst	0199500	Ms. Kristen Shimko	V0122459	10/22/19		160.00		160.00
								160.00		160.00
0087466	01/17/20	Outst	0199500	Ms. Kristen Shimko	V0122460	10/22/19		160.00		160.00
								160.00		160.00
0087467	01/17/20	Outst	0199500	Ms. Kristen Shimko	V0122461	10/22/19		160.00		160.00
								160.00		160.00
0087468	01/17/20	Outst	0199500	Ms. Kristen Shimko	V0122462	10/22/19		160.00		160.00
								160.00		160.00
0087469	01/17/20	Outst	0199500	Ms. Kristen Shimko	V0122469	10/22/19		160.00		160.00
								160.00		160.00
0087470	01/17/20	Outst	0199500	Ms. Kristen Shimko	V0122470	10/22/19		160.00		160.00
								160.00		160.00
0087471	01/17/20	Recon	0200701	John W. Treiber	V0124932	01/10/20		2,000.00		2,000.00
								2,000.00		2,000.00

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0087472	01/17/20	Void	0001799	United State Postal Serv						
0087473	01/17/20	Recon	0001390	Unum Life Ins Co of Amer	V0125115	01/15/20		337.40		337.40
								337.40		337.40
0087474	01/17/20	Recon	0001367	Sal Vasta	V0124948	01/10/20		135.00		135.00
								135.00		135.00
0087475	01/17/20	Recon	0001327	Vision Service Plan	V0125113	01/15/20		1,761.61		1,761.61
								1,761.61		1,761.61
0087476	01/17/20	Recon	0003335	John Washo	V0124952	01/10/20		135.00		135.00
								135.00		135.00
0087477	01/17/20	Recon	0155972	Andrew T. Williams	V0124941	01/10/20		135.00		135.00
								135.00		135.00
0087478	01/17/20	Recon	0190102	Ms. Brandie N. Windham	V0125072	01/14/20		1,555.00		1,555.00
								1,555.00		1,555.00
0087499	01/23/20	Outst	0191820	Grant Bowen	V0125140	01/22/20		135.00		135.00
								135.00		135.00
0087500	01/23/20	Recon	0202680	Kieran C. Brennan	V0125146	01/22/20		60.00		60.00
								60.00		60.00
0087501	01/23/20	Recon	0182499	Mrs. Mary J. Buongiorno	V0123970	12/12/19		25.38		25.38
					V0125136	01/21/20		165.08		165.08
					V0125138	01/21/20		135.72		135.72
								326.18		326.18
0087502	01/23/20	Recon	0203119	Brandon L. Cawthon	V0125114	01/15/20		135.00		135.00
								135.00		135.00
0087503	01/23/20	Outst	0159466	Ms. Isabel Cervantes	V0125162	01/23/20		135.95		135.95
								135.95		135.95
0087504	01/23/20	Recon	0162406	Mrs. Irina V. Cline	V0125160	01/22/20		104.13		104.13

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								104.13		104.13
0087505	01/23/20	Outst	0003325	Candice R. Daniel	V0125142	01/22/20		135.00		135.00
								135.00		135.00
0087506	01/23/20	Recon	0190883	Ms. Sally Delgado	V0125133	01/21/20		35.00		35.00
								35.00		35.00
0087507	01/23/20	Outst	0156884	Rebecca Farrell	V0125157	01/22/20		150.00		150.00
								150.00		150.00
0087508	01/23/20	Outst	0001970	Ricardo A. Fernandez	V0125158	01/22/20		140.00		140.00
								140.00		140.00
0087509	01/23/20	Outst	0202383	Flexible Benefit Service	V0125161	01/23/20		310.00		310.00
								310.00		310.00
0087510	01/23/20	Outst	0180341	Dr. Lainey Havertape	V0125126	01/17/20		150.00		150.00
					V0125159	01/22/20		150.00		150.00
								300.00		300.00
0087511	01/23/20	Outst	0061134	Mrs. Jennifer R. Iniquez	V0125112	01/15/20		99.00		99.00
								99.00		99.00
0087512	01/23/20	Outst	0003145	Ms. Christina B. Jonas	V0125128	01/17/20		150.00		150.00
								150.00		150.00
0087513	01/23/20	Outst	0001226	Raymond W Konrath	V0125143	01/22/20		60.00		60.00
								60.00		60.00
0087514	01/23/20	Outst	0162911	Ryan Kvasnicka	V0125148	01/22/20		135.00		135.00
								135.00		135.00
0087515	01/23/20	Outst	0001150	SESAC Inc	V0125153	01/22/20		333.66		333.66
								333.66		333.66
0087516	01/23/20	Outst	0192217	Alicia Shivers	V0125141	01/22/20		135.00		135.00
								135.00		135.00

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0087517	01/23/20	Outst	0188213	First Midwest Bank	V0125045	01/14/20	B0002956	21.52		21.52
					V0125046	01/14/20		100.80-		-100.80
					V0125047	01/14/20		9.49-		-9.49
					V0125048	01/14/20	P0008313	85.17		85.17
					V0125050	01/14/20	P0008406	386.46		386.46
					V0125051	01/14/20	P0008347	500.00		500.00
					V0125052	01/14/20	P0008305	69.98		69.98
					V0125053	01/14/20	P0008318	216.00		216.00
					V0125054	01/14/20	P0008294	280.00		280.00
					V0125056	01/14/20	B0003001	40.00		40.00
					V0125057	01/14/20	P0008323	125.00		125.00
					V0125058	01/14/20	P0008323	95.00		95.00
					V0125059	01/14/20	P0008341	699.00		699.00
					V0125060	01/14/20	P0008342	399.00		399.00
					V0125061	01/14/20	B0003232	13.00		13.00
					V0125062	01/14/20	P0008386	1,020.34		1,020.34
					V0125063	01/14/20	B0002957	26.70		26.70
					V0125065	01/14/20	P0008434	1,305.61		1,305.61
					V0125166	01/23/20		18.00		18.00
								5,190.49		5,190.49
0087519	01/30/20	Outst	0000770	Dr. Maura A. Abrahamson	V0125375	01/29/20		1,465.37		1,465.37
								1,465.37		1,465.37
0087520	01/30/20	Outst	0202471	Alliance of HSI Educator	V0125169	01/23/20		635.00		635.00
								635.00		635.00
0087521	01/30/20	Outst	0197675	Mr. Michael T. Brown	V0125179	01/24/20		34.47		34.47
								34.47		34.47
0087522	01/30/20	Outst	0193106	Carla Castellanos	V0125290	01/27/20		23.33		23.33
								23.33		23.33
0087523	01/30/20	Outst	0000794	Ms. Janet M. Crockett	V0125378	01/29/20		1,695.00		1,695.00
								1,695.00		1,695.00
0087524	01/30/20	Outst	0195025	Mr. Jason R. Edgar	V0125380	01/29/20		1,100.00		1,100.00
								1,100.00		1,100.00
0087525	01/30/20	Outst	0196796	Justin Fahy	V0125225	01/27/20		135.00		135.00
								135.00		135.00

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0087526	01/30/20	Outst	0007785	Daniel Fisher	V0125223	01/27/20		135.00		135.00
								135.00		135.00
0087527	01/30/20	Outst	0203605	Robert Foster	V0125283	01/27/20		135.00		135.00
								135.00		135.00
0087528	01/30/20	Outst	0203602	John R. Gaines Jr	V0125272	01/27/20		90.00		90.00
								90.00		90.00
0087529	01/30/20	Outst	0203602	John R. Gaines Jr	V0125260	01/27/20		1,578.00		1,578.00
								1,578.00		1,578.00
0087530	01/30/20	Outst	0001360	John Garcia	V0125289	01/27/20		135.00		135.00
								135.00		135.00
0087531	01/30/20	Outst	0000724	Dr. Brian R. Gilligan	V0125311	01/29/20		838.10		838.10
								838.10		838.10
0087532	01/30/20	Outst	0192827	Mr. Jonathan Gourlay	V0125381	01/29/20		1,770.00		1,770.00
								1,770.00		1,770.00
0087533	01/30/20	Outst	0001425	Craig Jeffreys	V0125219	01/27/20		135.00		135.00
								135.00		135.00
0087534	01/30/20	Outst	0000870	Dr. Michael D. Kasprowic	V0125384	01/29/20		1,465.37		1,465.37
								1,465.37		1,465.37
0087535	01/30/20	Outst	0001226	Raymond W Konrath	V0125187	01/24/20		60.00		60.00
					V0125226	01/27/20		30.00		30.00
								90.00		90.00
0087536	01/30/20	Outst	0166877	Mr. Seth J. Kress	V0125195	01/24/20		150.00		150.00
								150.00		150.00
0087537	01/30/20	Outst	0202281	Louis R. Kucera	V0125181	01/24/20		60.00		60.00
								60.00		60.00
0087538	01/30/20	Outst	0203604	Michael Laraviere	V0125281	01/27/20		135.00		135.00

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								135.00		135.00
0087539	01/30/20	Outst	0000833	Dr. Mark J. Litwicki	V0125385	01/29/20		2,350.00		2,350.00
								2,350.00		2,350.00
0087540	01/30/20	Outst	0180425	Tariq Lucas	V0125167	01/23/20		135.00		135.00
								135.00		135.00
0087541	01/30/20	Outst	0194869	Mr. Bryant B. Manning	V0125388	01/29/20		1,175.00		1,175.00
								1,175.00		1,175.00
0087542	01/30/20	Outst	0197145	Forrest Olesiak	V0125220	01/27/20		135.00		135.00
								135.00		135.00
0087543	01/30/20	Outst	0187434	Catrina M. Patton	V0125170	01/23/20		500.00		500.00
					V0125306	01/28/20		2,000.00		2,000.00
								2,500.00		2,500.00
0087544	01/30/20	Outst	0194866	Randi Ploszaj	V0125390	01/29/20		1,743.00		1,743.00
								1,743.00		1,743.00
0087545	01/30/20	Outst	0000848	Ms. Nicole M. Pullia	V0125180	01/24/20		25.04		25.04
								25.04		25.04
0087546	01/30/20	Outst	0000726	Dr. Jennifer L. Reft	V0125392	01/29/20		1,277.00		1,277.00
								1,277.00		1,277.00
0087547	01/30/20	Outst	0202661	Marvin L. Sykes	V0125221	01/27/20		135.00		135.00
								135.00		135.00
0087548	01/30/20	Outst	0197709	Michael Terrell	V0125224	01/27/20		135.00		135.00
								135.00		135.00
0087549	01/30/20	Outst	0001390	Unum Life Ins Co of Amer	V0125300	01/28/20		337.40		337.40
								337.40		337.40
0087550	01/30/20	Outst	0202812	William Wess	V0125164	01/23/20		135.00		135.00
								135.00		135.00

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0087551	01/30/20	Outst	0000813	Mr. Karolis G. Zukauskas	V0125395	01/29/20		3,000.00		3,000.00
								3,000.00		3,000.00
0087580	01/31/20	Outst	0166304	A.W.E.S.O.M.E. Pest Serv	V0125356	01/29/20	B0002940	240.00		240.00
								240.00		240.00
0087581	01/31/20	Outst	0196815	Advance Auto Parts	V0125176	01/24/20	B0002981	14.99		14.99
								14.99		14.99
0087582	01/31/20	Outst	0184689	AHEAD	V0125414	01/29/20	P0008456	264.00		264.00
					V0125415	01/29/20	P0008457	1.00		1.00
								265.00		265.00
0087583	01/31/20	Outst	0002105	Alfred G Ronan Ltd	V0125501	01/30/20	B0003030	8,000.00		8,000.00
								8,000.00		8,000.00
0087584	01/31/20	Outst	0175113	Algor Plumbing	V0125346	01/29/20	B0002941	249.50		249.50
					V0125357	01/29/20	B0002941	43.19		43.19
								292.69		292.69
0087585	01/31/20	Outst	0190802	All-Types Elevators Inc	V0125368	01/29/20	B0002946	399.00		399.00
								399.00		399.00
0087586	01/31/20	Outst	0188188	Amazon Capital Services	V0125304	01/28/20	B0003228	72.45		72.45
					V0125319	01/29/20	B0003275	172.64		172.64
					V0125323	01/29/20	B0003271	835.95		835.95
					V0125326	01/29/20	B0002945	52.84		52.84
					V0125360	01/29/20	B0003217	20.95-		-20.95
					V0125371	01/29/20	B0003239	441.67		441.67
					V0125374	01/29/20	B0002945	229.03		229.03
					V0125376	01/29/20	B0003230	309.38		309.38
					V0125379	01/29/20	B0003228	184.41		184.41
					V0125382	01/29/20	B0003228	102.56		102.56
					V0125399	01/29/20	B0003228	327.95		327.95
					V0125410	01/29/20	P0008462	67.87		67.87
					V0125411	01/29/20	P0008461	169.90		169.90
					V0125412	01/29/20	P0008459	219.90		219.90
					V0125417	01/29/20	P0008452	10.98		10.98
					V0125485	01/30/20	P0008478	275.07		275.07
					V0125486	01/30/20	P0008486	22.00		22.00
								3,473.65		3,473.65

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0087587	01/31/20	Outst	0000977	Apple, Inc.	V0125420	01/29/20	P0008403	3,730.00		3,730.00
								3,730.00		3,730.00
0087588	01/31/20	Outst	0001490	Arc One Electric	V0125205	01/24/20	B0003256	976.50		976.50
					V0125206	01/24/20	B0003257	750.00		750.00
					V0125207	01/24/20	B0003258	1,063.60		1,063.60
								2,790.10		2,790.10
0087589	01/31/20	Outst	0001574	Baudville	V0125476	01/30/20	P0008519	100.20		100.20
					V0125477	01/30/20	P0008519	87.25		87.25
								187.45		187.45
0087590	01/31/20	Outst	0000985	Berwyn Ace Hardware	V0125497	01/30/20	B0002920	34.14		34.14
					V0125498	01/30/20	B0002920	5.58		5.58
								39.72		39.72
0087591	01/31/20	Outst	0166207	BSA	V0125353	01/29/20	B0002970	74.64		74.64
					V0125354	01/29/20	B0003196	1,074.25		1,074.25
					V0125355	01/29/20	B0003196	2,786.58		2,786.58
								3,935.47		3,935.47
0087592	01/31/20	Outst	0001206	BSN Sports	V0125481	01/30/20	P0008525	2,012.09		2,012.09
								2,012.09		2,012.09
0087593	01/31/20	Outst	0201877	Builders Land, Inc.	V0125500	01/30/20	B0003139	35,650.77		35,650.77
								35,650.77		35,650.77
0087594	01/31/20	Outst	0001466	CAIRS	V0125303	01/28/20	B0003133	6,640.25		6,640.25
								6,640.25		6,640.25
0087595	01/31/20	Outst	0001593	CDW-Government, Inc	V0125171	01/24/20	B0003266	2,934.57		2,934.57
					V0125316	01/29/20	P0008465	2,912.00		2,912.00
					V0125421	01/29/20	P0008432	3,529.47		3,529.47
								9,376.04		9,376.04
0087596	01/31/20	Outst	0001107	Centerpoint Energy Srvcs	V0125297	01/28/20	B0003272	9,286.11		9,286.11
								9,286.11		9,286.11
0087597	01/31/20	Outst	0001713	Cicero Landscape Inc.	V0125325	01/29/20	B0002934	1,200.00		1,200.00
					V0125341	01/29/20	B0002934	1,200.00		1,200.00

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								2,400.00		2,400.00
0087598	01/31/20	Outst	0001195	Cintas Corporation	V0125362	01/29/20	B0002967	205.84		205.84
					V0125367	01/29/20	B0003065	234.76		234.76
								440.60		440.60
0087599	01/31/20	Outst	0001195	Cintas Corporation	V0125386	01/29/20	B0002929	200.16		200.16
					V0125394	01/29/20	B0002929	200.16		200.16
					V0125490	01/30/20	B0002929	200.16		200.16
								600.48		600.48
0087600	01/31/20	Outst	0203674	ClassCalc	V0125504	01/30/20	P0008531	498.00		498.00
								498.00		498.00
0087601	01/31/20	Outst	0201853	Club Automation, LLC	V0125426	01/29/20	P0008482	750.00		750.00
								750.00		750.00
0087602	01/31/20	Outst	0001752	Comcast	V0125331	01/29/20	B0003009	183.35		183.35
					V0125349	01/29/20	B0003009	6.34		6.34
					V0125352	01/29/20	B0002953	46.40		46.40
								236.09		236.09
0087603	01/31/20	Outst	0193721	Data Management, Inc.	V0125419	01/29/20	P0008446	115.00		115.00
								115.00		115.00
0087604	01/31/20	Outst	0001469	Diamond Graphics	V0125188	01/24/20	B0003018	140.00		140.00
					V0125189	01/24/20	B0003018	155.00		155.00
					V0125190	01/24/20	B0003018	85.00		85.00
								380.00		380.00
0087605	01/31/20	Outst	0000989	Dick Blick	V0125320	01/29/20	B0003255	879.46		879.46
					V0125361	01/29/20	B0003229	51.15		51.15
					V0125372	01/29/20	B0003229	167.50		167.50
					V0125373	01/29/20	B0003229	367.68		367.68
					V0125491	01/30/20	B0003229	13.75		13.75
								1,479.54		1,479.54
0087606	01/31/20	Outst	0001333	Direct Fitness Solutions	V0125402	01/29/20	P0008190	592.82		592.82
								592.82		592.82
0087607	01/31/20	Outst	0203170	Dulce Mami Cafe	V0125469	01/30/20	P0008481	1,075.00		1,075.00

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								1,075.00		1,075.00
0087608	01/31/20	Outst	0001536	Elsevier	V0125487	01/30/20	P0008370	40.00-		-40.00
					V0125488	01/30/20	P0008370	120.00-		-120.00
					V0125489	01/30/20	P0008370	3,026.00		3,026.00
								2,866.00		2,866.00
0087609	01/31/20	Outst	0198914	Elizabeth Erickson	V0125478	01/30/20	P0008521	75.00		75.00
								75.00		75.00
0087610	01/31/20	Outst	0001029	Fed Ex	V0125293	01/28/20	B0002961	35.19		35.19
					V0125317	01/29/20	B0002961	35.83		35.83
								71.02		71.02
0087611	01/31/20	Outst	0001034	Flinn Scientific Inc	V0125403	01/29/20	P0008142	383.40		383.40
					V0125483	01/30/20	P0008466	457.92		457.92
								841.32		841.32
0087612	01/31/20	Outst	0202852	Freepoint Energy Solutio	V0125389	01/29/20	B0003235	27,532.95		27,532.95
								27,532.95		27,532.95
0087613	01/31/20	Outst	0192360	Fusion Cloud Services, L	V0125296	01/28/20	B0003039	2,286.20		2,286.20
								2,286.20		2,286.20
0087614	01/31/20	Outst	0179479	Global Technologies	V0125474	01/30/20	P0008101	39.95		39.95
								39.95		39.95
0087615	01/31/20	Outst	0170244	Jonathan S. Gomez	V0125475	01/30/20	P0008520	300.00		300.00
								300.00		300.00
0087616	01/31/20	Outst	0001001	Got Laundry Chicago?, In	V0125423	01/29/20	P0008454	372.60		372.60
					V0125424	01/29/20	P0008463	142.40		142.40
								515.00		515.00
0087617	01/31/20	Outst	0001666	Herbkoe Fun Foods	V0125471	01/30/20	P0008493	720.00		720.00
					V0125472	01/30/20	P0008440	820.00		820.00
								1,540.00		1,540.00
0087618	01/31/20	Outst	0001058	Horizon Screen Print Inc	V0125416	01/29/20	P0008455	790.00		790.00
								790.00		790.00

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0087619	01/31/20	Outst	0156534	ICCCP	V0125484	01/30/20	P0008488	2,500.00		2,500.00
								2,500.00		2,500.00
0087620	01/31/20	Outst	0001068	ILLCO, Inc.	V0125369	01/29/20	B0002925	153.13		153.13
								153.13		153.13
0087621	01/31/20	Outst	0001848	Jack Phelan Chevrolet	V0125298	01/28/20	B0003270	64.00		64.00
								64.00		64.00
0087622	01/31/20	Outst	0193931	Johnson Controls Inc	V0125204	01/24/20	B0003253	98.78		98.78
								98.78		98.78
0087623	01/31/20	Outst	0197706	Johnson Controls Securit	V0125348	01/29/20	B0003014	228.44		228.44
								228.44		228.44
0087624	01/31/20	Outst	0001775	Jostens	V0125200	01/24/20	B0003091	10.21		10.21
					V0125358	01/29/20	B0003091	294.00		294.00
								304.21		304.21
0087625	01/31/20	Outst	0001890	Konica Minolta Bus Solut	V0125294	01/28/20	B0002949	11.22		11.22
								11.22		11.22
0087626	01/31/20	Outst	0002233	Konica Minolta Premier F	V0125172	01/24/20	B0003220	777.63		777.63
								777.63		777.63
0087627	01/31/20	Outst	0002233	Konica Minolta Premier F	V0125173	01/24/20	B0003220	197.00		197.00
					V0125174	01/24/20	B0003096	19.70		-19.70
								177.30		177.30
0087628	01/31/20	Outst	0002233	Konica Minolta Premier F	V0125175	01/24/20	B0003096	179.40		179.40
								179.40		179.40
0087629	01/31/20	Outst	0203265	Zachary Lucy	V0125408	01/29/20	P0008484	400.00		400.00
								400.00		400.00
0087630	01/31/20	Outst	0001763	Mecor, Inc.	V0125299	01/28/20	B0003269	136.46		136.46
					V0125301	01/28/20	B0003269	604.00		604.00
					V0125302	01/28/20	B0003268	731.66		731.66

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								1,472.12		1,472.12
0087631	01/31/20	Outst	0203074	The Medalcraft Mint, Inc	V0125418	01/29/20	P0008448	202.36		202.36
								202.36		202.36
0087632	01/31/20	Outst	0001289	Menards	V0125178	01/24/20	B0002930	66.76		66.76
					V0125182	01/24/20	B0002930	55.12		55.12
					V0125183	01/24/20	B0002930	126.47		126.47
								248.35		248.35
0087633	01/31/20	Outst	0194501	Michael Kautz Carpets &	V0125215	01/24/20	B0003264	23,235.00		23,235.00
								23,235.00		23,235.00
0087634	01/31/20	Outst	0001093	MIDCO Inc	V0125328	01/29/20	B0003213	924.50		924.50
					V0125370	01/29/20	B0003245	1,516.15		1,516.15
								2,440.65		2,440.65
0087635	01/31/20	Outst	0001871	NACE	V0125482	01/30/20	P0008495	75.00		75.00
								75.00		75.00
0087636	01/31/20	Outst	0001617	O.C. Tanner	V0125334	01/29/20	B0003246	115.72		115.72
					V0125335	01/29/20	B0003246	205.72		205.72
					V0125336	01/29/20	B0003246	256.75		256.75
					V0125337	01/29/20	B0003246	264.01		264.01
					V0125339	01/29/20	B0003246	1,932.59		1,932.59
					V0125340	01/29/20	B0003246	258.34		258.34
								3,033.13		3,033.13
0087637	01/31/20	Outst	0199908	Occupational Health Cent	V0125330	01/29/20	B0003151	157.00		157.00
					V0125342	01/29/20	B0003151	770.00		770.00
					V0125343	01/29/20	B0003151	462.00		462.00
					V0125344	01/29/20	B0003151	154.00		154.00
					V0125345	01/29/20	B0003151	163.00		163.00
					V0125359	01/29/20	B0003151	785.00		785.00
								2,491.00		2,491.00
0087638	01/31/20	Outst	0002406	Paisans Pizza	V0125184	01/24/20	B0003061	16.00		16.00
					V0125186	01/24/20	B0003061	94.25		94.25
					V0125191	01/24/20	B0003061	34.50		34.50
					V0125192	01/24/20	B0003247	354.99		354.99
					V0125209	01/24/20	B0003260	77.50		77.50
					V0125210	01/24/20	B0003260	51.99		51.99
					V0125211	01/24/20	B0003260	190.93		190.93

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					V0125400	01/29/20	P0008444	69.27		69.27
					V0125401	01/29/20	P0008443	320.68		320.68
					V0125409	01/29/20	P0008433	127.60		127.60
					V0125413	01/29/20	P0008458	588.96		588.96
					V0125425	01/29/20	P0008485	107.50		107.50
					V0125427	01/29/20	P0008453	64.25		64.25
					V0125429	01/29/20	P0008509	95.63		95.63
					V0125430	01/29/20	P0008509	478.90		478.90
					V0125431	01/29/20	P0008508	195.75		195.75
					V0125432	01/29/20	P0008508	215.00		215.00
					V0125433	01/29/20	P0008507	284.10		284.10
					V0125434	01/29/20	P0008507	45.50		45.50
					V0125438	01/30/20	P0008507	24.75		24.75
					V0125439	01/30/20	P0008507	64.00		64.00
					V0125440	01/30/20	P0008507	24.75		24.75
					V0125441	01/30/20	P0008507	24.75		24.75
					V0125442	01/30/20	P0008507	175.71		175.71
					V0125443	01/30/20	P0008507	24.75		24.75
					V0125444	01/30/20	P0008507	83.00		83.00
					V0125445	01/30/20	P0008507	325.00		325.00
					V0125446	01/30/20	P0008507	24.75		24.75
					V0125447	01/30/20	P0008507	24.75		24.75
					V0125448	01/30/20	P0008510	59.36		59.36
					V0125449	01/30/20	P0008510	65.70		65.70
					V0125450	01/30/20	P0008510	271.99		271.99
					V0125451	01/30/20	P0008510	59.70		59.70
					V0125453	01/30/20	P0008510	65.70		65.70
					V0125455	01/30/20	P0008513	86.20		86.20
					V0125456	01/30/20	P0008512	127.00		127.00
					V0125457	01/30/20	P0008511	13.00		13.00
					V0125458	01/30/20	P0008514	245.00		245.00
					V0125459	01/30/20	P0008514	220.00		220.00
					V0125460	01/30/20	P0008514	110.00		110.00
					V0125461	01/30/20	P0008514	117.00		117.00
					V0125462	01/30/20	P0008514	545.00		545.00
					V0125463	01/30/20	P0008515	235.00		235.00
					V0125464	01/30/20	P0008515	716.00		716.00
					V0125465	01/30/20	P0008515	3,595.00		3,595.00
					V0125466	01/30/20	P0008515	340.00		340.00
					V0125468	01/30/20	P0008505	600.00		600.00
					V0125473	01/30/20	P0008501	66.00		66.00
								11,747.16		11,747.16
0087639	01/31/20	Outst	0001128	Pasco Scientific	V0125404	01/29/20	P0008385	414.00		414.00
					V0125405	01/29/20	P0008351	722.00		722.00
					V0125406	01/29/20	P0008350	610.00		610.00
								1,746.00		1,746.00

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0087640	01/31/20	Outst	0001355	Pearson Higher Education	V0125479	01/30/20	P0008518	89.98		89.98
								89.98		89.98
0087641	01/31/20	Outst	0001131	Phi Theta Kappa	V0125467	01/30/20	P0008516	239.49		239.49
								239.49		239.49
0087642	01/31/20	Outst	0201778	Quality Logo Products, I	V0125199	01/24/20	P0008023	187.90		187.90
								187.90		187.90
0087643	01/31/20	Outst	0001835	Ray O'Herron Co. of Oakb	V0125193	01/24/20	B0003248	276.79		276.79
					V0125194	01/24/20	B0003248	283.09		283.09
					V0125196	01/24/20	B0003248	19.98		19.98
					V0125197	01/24/20	B0003248	333.25		333.25
					V0125363	01/29/20	B0003248	79.98		79.98
					V0125364	01/29/20	B0003248	60.00		60.00
					V0125365	01/29/20	B0003248	242.88		242.88
					V0125366	01/29/20	B0003248	66.94		66.94
					V0125499	01/30/20	B0003248	169.98		169.98
								1,532.89		1,532.89
0087644	01/31/20	Outst	0001456	Sentry Therapy Systems I	V0125428	01/29/20	P0008390	90.00		90.00
								90.00		90.00
0087645	01/31/20	Outst	0200642	Service Sanitation, Inc.	V0125327	01/29/20	B0003223	520.20		520.20
								520.20		520.20
0087646	01/31/20	Outst	0201932	The Spring Games, LLC	V0125407	01/29/20	P0008480	800.00		800.00
								800.00		800.00
0087647	01/31/20	Outst	0002889	Suburban Door Check & Lo	V0125318	01/29/20	B0003274	2,198.00		2,198.00
					V0125347	01/29/20	B0003249	124.20		124.20
								2,322.20		2,322.20
0087648	01/31/20	Outst	0193842	Thielsen Enterprises	V0125502	01/30/20	P0008527	300.00		300.00
					V0125503	01/30/20	P0008528	300.00		300.00
								600.00		600.00
0087649	01/31/20	Outst	0167490	Tripoli Painting	V0125201	01/24/20	B0003250	615.00		615.00
					V0125202	01/24/20	B0003251	650.00		650.00
					V0125203	01/24/20	B0003252	680.00		680.00
					V0125213	01/24/20	B0003262	20,010.00		20,010.00

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					V0125214	01/24/20	B0003263	2,215.00		2,215.00
								24,170.00		24,170.00
0087650	01/31/20	Outst	0000974	Verizon Wireless	V0125295	01/28/20	B0003084	27.94		27.94
								27.94		27.94
0087651	01/31/20	Outst	0203186	Walker Brush Works	V0125470	01/30/20	P0008492	125.00		125.00
								125.00		125.00
0087652	01/31/20	Outst	0036650	Richard Waszak	V0125495	01/30/20	B0003276	1,837.50		1,837.50
								1,837.50		1,837.50
0087653	01/31/20	Outst	0001824	Waukegan Roofing Co., In	V0125208	01/24/20	B0003259	1,325.00		1,325.00
								1,325.00		1,325.00
0087654	01/31/20	Outst	0166312	Wells Fargo Equiptment F	V0125351	01/29/20	B0003070	2,558.40		2,558.40
								2,558.40		2,558.40
0087655	01/31/20	Outst	0165989	Westworx Limited	V0125212	01/24/20	B0003261	17,296.91		17,296.91
								17,296.91		17,296.91
0087656	01/31/20	Outst	0001406	Wex Bank	V0125350	01/29/20	B0003042	386.26		386.26
								386.26		386.26
0087657	01/31/20	Outst	0177607	YBP Library Services	V0125177	01/24/20	B0003120	65.01		65.01
					V0125185	01/24/20	B0003120	18.00		18.00
					V0125324	01/29/20	B0003120	263.61		263.61
					V0125332	01/29/20	B0003120	24.60		24.60
					V0125333	01/29/20	B0003120	136.50		136.50
					V0125387	01/29/20	B0003120	26.00		26.00
					V0125391	01/29/20	B0003120	28.67		28.67
								562.39		562.39
0087658	01/31/20	Outst	0203818	J.M. Allen and Associate	V0125527	01/31/20	P0008539	44,452.00		44,452.00
								44,452.00		44,452.00
0087659	01/31/20	Outst	0001375	AXA Equitable Equi-Vest	V0125507	01/31/20		2,206.00		2,206.00
								2,206.00		2,206.00

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0087660	01/31/20	Outst	0177469	Bright Start College Sav	V0125508	01/31/20		100.00		100.00
								100.00		100.00
0087661	01/31/20	Outst	0001422	CCCTU-Cope Fund	V0125509	01/31/20		147.00		147.00
								147.00		147.00
0087662	01/31/20	Outst	0001374	College & University Cre	V0125511	01/31/20		200.00		200.00
								200.00		200.00
0087663	01/31/20	Outst	0001371	Colonial Life & Accident	V0125512	01/31/20		12.00		12.00
								12.00		12.00
0087664	01/31/20	Outst	0160763	Illinois Education Assoc	V0125514	01/31/20		2,661.25		2,661.25
								2,661.25		2,661.25
0087665	01/31/20	Outst	0191845	Metropolitan Alliance of	V0125515	01/31/20		302.00		302.00
								302.00		302.00
0087666	01/31/20	Outst	0101061	Morton College Faculty	V0125510	01/31/20		94.52		94.52
								94.52		94.52
0087667	01/31/20	Outst	0001372	Morton College Teachers	V0125517	01/31/20		1,573.02		1,573.02
								1,573.02		1,573.02
0087668	01/31/20	Outst	0001372	Morton College Teachers	V0125516	01/31/20		3,081.53		3,081.53
								3,081.53		3,081.53
0087669	01/31/20	Outst	0167128	Pioneer Credit Recovery,	V0125518	01/31/20		86.62		86.62
								86.62		86.62
0087670	01/31/20	Outst	0001513	SEIU Local 73 Cope	V0125519	01/31/20		9.00		9.00
								9.00		9.00
0087671	01/31/20	Outst	0001373	Service Employees Intl U	V0125520	01/31/20		457.81		457.81
								457.81		457.81
0087672	01/31/20	Outst	0001563	State Disbursement Unit	V0125521	01/31/20		50.00		50.00
					V0125522	01/31/20		132.60		132.60

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								182.60		182.60
0087673	01/31/20	Outst	0001161	State Univ Retirement Sy	V0125523	01/31/20		66,009.12		66,009.12
								66,009.12		66,009.12
0087674	01/31/20	Outst	0001370	TIAA-CREF	V0125513 V0125524	01/31/20 01/31/20		1,100.00 3,983.53		1,100.00 3,983.53
								5,083.53		5,083.53
0087675	01/31/20	Outst	0001376	VALIC	V0125525	01/31/20		2,333.14		2,333.14
								2,333.14		2,333.14
0087676	01/31/20	Outst	0179876	Voya Retirement Insuranc	V0125526	01/31/20		702.65		702.65
								702.65		702.65
0087677	01/31/20	Outst	0197884	Morton 201 Foundation	V0125528	01/31/20		100.00		100.00
								100.00		100.00
E0004816	01/09/20	Outst	0089361	Mr. Nestor C. Carrillo	V0118798	07/21/19		2,254.41		2,254.41
								2,254.41		2,254.41
E0004817	01/09/20	Outst	0107686	Mrs. Blanca E. Jara	V0123724	12/06/19		37.79		37.79
								37.79		37.79
E0004818	01/09/20	Outst	0200664	Paul A. Netzel	V0119532	08/23/19		2,254.41		2,254.41
								2,254.41		2,254.41
E0004819	01/09/20	Outst	0160605	Ms Rebecca M. Primm	V0122847	11/05/19		153.12		153.12
								153.12		153.12
E0004820	01/09/20	Outst	0201607	Ana M. Rodriguez	V0124811 V0124812	01/07/20 01/07/20		330.00 207.58		330.00 207.58
								537.58		537.58
E0004821	01/09/20	Outst	0190951	Francisco Rodriguez	V0118802	07/21/19		640.59		640.59
								640.59		640.59
E0004822	01/09/20	Outst	0002709	Mr. Derek C. Shouba	V0124809	01/07/20		200.00		200.00
								200.00		200.00

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E0004823	01/09/20	Outst	0158266	Mr. Christopher J. Wido	V0119091	08/06/19		937.50		937.50
								937.50		937.50
E0004824	01/14/20	Outst	0201908	Susan A. Blackshear	V0124867	01/08/20	B0003168	160.00		160.00
								160.00		160.00
E0004825	01/14/20	Outst	0122174	Derek W. Dominick	V0125035	01/13/20	B0003233	1,855.00		1,855.00
								1,855.00		1,855.00
E0004826	01/14/20	Outst	0201674	Maamoun Hossayrami	V0124868	01/08/20	B0003191	330.00		330.00
								330.00		330.00
E0004827	01/14/20	Outst	0189276	Alicia M. Lugo	V0124869	01/08/20	B0003167	506.67		506.67
								506.67		506.67
E0004828	01/16/20	Outst	0089361	Mr. Nestor C. Carrillo	V0124950	01/10/20		458.24		458.24
					V0124990	01/13/20		30.00		30.00
					V0124996	01/13/20		30.00		30.00
								518.24		518.24
E0004829	01/16/20	Outst	0200575	Juan M. Garcia, JR	V0124864	01/08/20		629.00		629.00
								629.00		629.00
E0004830	01/16/20	Outst	0000841	Mrs. Michelle C. Herrera	V0125075	01/14/20		900.00		900.00
								900.00		900.00
E0004831	01/16/20	Outst	0107686	Mrs. Blanca E. Jara	V0125111	01/15/20		422.40		422.40
								422.40		422.40
E0004832	01/16/20	Outst	0017224	Ms Gabriela Mata	V0124444	01/06/20		47.10		47.10
								47.10		47.10
E0004833	01/16/20	Outst	0000928	Mr. James P. O'Connell,	V0124987	01/13/20		30.00		30.00
					V0124994	01/13/20		30.00		30.00
								60.00		60.00
E0004834	01/16/20	Outst	0000776	Mrs. Mireya Perez	V0125073	01/14/20		498.39		498.39
								498.39		498.39

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Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
E0004835	01/16/20	Outst	0000953	Ms. Liliana Raygoza	V0124981	01/13/20		66.87		66.87
					V0125071	01/14/20		2,977.16		2,977.16
								3,044.03		3,044.03
E0004836	01/16/20	Outst	0201607	Ana M. Rodriguez	V0125055	01/14/20		440.00		440.00
								440.00		440.00
E0004837	01/16/20	Outst	0190926	Mr. Aaron Rolle	V0124951	01/10/20		40.81		40.81
								40.81		40.81
E0004838	01/16/20	Outst	0202244	Caprice Smith	V0124899	01/08/20		1,260.00		1,260.00
					V0124943	01/10/20		1,250.00		1,250.00
								2,510.00		2,510.00
E0004839	01/16/20	Outst	0201801	Michael R. Traversa	V0124912	01/09/20		493.00		493.00
								493.00		493.00
E0004840	01/16/20	Outst	0000019	Mr. Scott E. Ulbrich	V0124989	01/13/20		30.00		30.00
					V0124992	01/13/20		30.00		30.00
					V0125003	01/13/20		60.00		60.00
								120.00		120.00
E0004842	01/23/20	Outst	0089361	Mr. Nestor C. Carrillo	V0125147	01/22/20		60.00		60.00
								60.00		60.00
E0004843	01/23/20	Outst	0107686	Mrs. Blanca E. Jara	V0125125	01/17/20		70.76		70.76
								70.76		70.76
E0004844	01/23/20	Outst	0000928	Mr. James P. O'Connell,	V0125144	01/22/20		60.00		60.00
								60.00		60.00
E0004845	01/23/20	Outst	0201607	Ana M. Rodriguez	V0125135	01/21/20		440.00		440.00
								440.00		440.00
E0004846	01/23/20	Outst	0000019	Mr. Scott E. Ulbrich	V0125145	01/22/20		60.00		60.00
								60.00		60.00
E0004847	01/23/20	Outst	0166301	Ms Wendy Vega-Huezo	V0125116	01/15/20		550.00		550.00

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
								550.00		550.00
E0004848	01/23/20	Outst	0158266	Mr. Christopher J. Wido	V0125137	01/21/20		120.00		120.00
					V0125155	01/22/20		190.11		190.11
								310.11		310.11
E0004850	01/30/20	Outst	0089361	Mr. Nestor C. Carrillo	V0125165	01/23/20		150.00		150.00
					V0125217	01/24/20		60.00		60.00
					V0125244	01/27/20		30.00		30.00
								240.00		240.00
E0004851	01/30/20	Outst	0200575	Juan M. Garcia, JR	V0125218	01/27/20		680.00		680.00
								680.00		680.00
E0004852	01/30/20	Outst	0165694	Dr. Sara E. Helmus	V0125383	01/29/20		1,628.00		1,628.00
								1,628.00		1,628.00
E0004853	01/30/20	Outst	0017224	Ms Gabriela Mata	V0125150	01/22/20		325.53		325.53
								325.53		325.53
E0004854	01/30/20	Outst	0002697	Dr. Keith McLaughlin	V0125312	01/29/20		587.75		587.75
								587.75		587.75
E0004855	01/30/20	Outst	0000928	Mr. James P. O'Connell,	V0125198	01/24/20		60.00		60.00
					V0125242	01/27/20		30.00		30.00
								90.00		90.00
E0004856	01/30/20	Outst	0201607	Ana M. Rodriguez	V0125222	01/27/20		550.00		550.00
								550.00		550.00
E0004857	01/30/20	Outst	0201530	Matthew E. Saey	V0121781	10/04/19		2,500.00		2,500.00
								2,500.00		2,500.00
E0004858	01/30/20	Outst	0000939	Ms. Celeste F. Sonnier	V0125393	01/29/20		1,304.56		1,304.56
								1,304.56		1,304.56
E0004859	01/30/20	Outst	0000019	Mr. Scott E. Ulbrich	V0125216	01/24/20		60.00		60.00
					V0125243	01/27/20		30.00		30.00
								90.00		90.00

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
E0004860	01/30/20	Outst	0000808	Ms. Marisol Velazquez	V0125292	01/28/20		5,000.00		5,000.00
								5,000.00		5,000.00
E0004861	01/30/20	Outst	0201908	Susan A. Blackshear	V0125396	01/29/20	B0003168	160.00		160.00
								160.00		160.00
E0004862	01/30/20	Outst	0122174	Derek W. Dominick	V0125496	01/30/20	B0003277	2,415.00		2,415.00
								2,415.00		2,415.00
E0004863	01/30/20	Outst	0201674	Maamoun Hossayrami	V0125397	01/29/20	B0003191	330.00		330.00
								330.00		330.00
E0004864	01/30/20	Outst	0189276	Alicia M. Lugo	V0125398	01/29/20	B0003167	506.67		506.67
								506.67		506.67
E0004865	01/30/20	Outst	0200061	Believers	V0125422	01/29/20	P0008380	420.00		420.00
								420.00		420.00
								=====	=====	=====
								941,013.28		941,013.28

Bank Code	Account Number	Description	Debit	Credit
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01 General Checking	01-0000-00000-230000000	General : Accounts Payable	941,013.28	0.00
	01-0000-00000-110000000	General : Cash	0.00	941,013.28
			-----	-----
			941,013.28	941,013.28

**Morton College
Over 10K Report
January 2020**

Vendor Name	Check Date	Check Number	Board Approved Date	Amount	Item Description Line 1
All-Types Elevators Inc	1/15/2020	0087342	5/22/2019	\$66,772.70	Contruction Services
Boulder Developers Inc	1/15/2020	0087348		\$57,707.00	302C-Lydia Falbo
Builders Land, Inc.	1/31/2020	0087593	7/31/2019	\$35,650.77	Application 3
CDW-Government, Inc	1/15/2020	0087350	EXEMPT	\$6,924.51	HP Black Toner
CDW-Government, Inc	1/31/2020	0087595	EXEMPT	\$9,376.04	HP 131A Yellow toner
Centerpoint Energy Srvc, Inc.	1/15/2020	0087351	EXEMPT	\$5,903.04	Fixed Volume
Centerpoint Energy Srvc, Inc.	1/31/2020	0087596	EXEMPT	\$9,286.11	Fixed Volume
Clear Channel Outdoor	1/15/2020	0087355	EXEMPT	\$12,446.20	Billboards Spring Campaign
Del Galdo Law Group, LLC	1/15/2020	0087359	EXEMPT	\$11,680.00	Attorney Services
FBG Corporation	1/15/2020	0087364	5/22/2019	\$40,808.72	Construction Services
Freepoint Energy Solutions, LLC.	1/31/2020	0087612	10/23/2019	\$27,532.95	Electricity Charges
HACU	1/15/2020	0087369	EXEMPT	\$15,000.00	HACU Bronze Sponsorship
J.M. Allen and Associates	1/31/2020	0087658	2/27/2019	\$44,452.00	new entrance counter
Mesirow Insurance Services, Inc	1/15/2020	0087386		\$11,250.00	Final Quarterly Installme
Michael Kautz Carpets & Flooring	1/31/2020	0087633	EXEMPT	\$23,235.00	Physical Therapy Corridor
MIDCO Inc	1/15/2020	0087387	EXEMPT	\$11,099.19	4P L5E Blue Enhanced 350M
MIDCO Inc	1/31/2020	0087634	EXEMPT	\$2,440.65	Materials
Paisans Pizza	1/15/2020	0087392	EXEMPT	\$11,552.08	Various Invoices for Cafeteria
Paisans Pizza	1/31/2020	0087638	EXEMPT	\$11,747.16	Catering
SoftwareONE, Inc.	1/15/2020	0087405	EXEMPT	\$20,270.00	Creative Cloud Renewal
State Univ Retirement Systems	1/15/2020	0087431	EXEMPT	\$62,135.45	Payroll Deductions
State Univ Retirement Systems	1/31/2020	0087673	EXEMPT	\$66,009.12	Payroll Deductions
TIAA-CREF	1/15/2020	0087432	EXEMPT	\$5,058.53	Payroll Deductions
TIAA-CREF	1/31/2020	0087674	EXEMPT	\$5,083.53	Payroll Deductions
Tripoli Painting	1/31/2020	0087649	EXEMPT	\$24,170.00	Painting 20 Rooms
Westworx Limited	1/31/2020	0087655	EXEMPT	\$17,296.91	Carpet Replacement
			Total Paid	614,887.66	

Morton College - Payroll Register - Period Ending January 15, 2020

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
1/15/2020	0002980	Abate, Nannette	\$584.65
1/15/2020	0002911	Abdel-Jaber, Nellie	\$584.65
1/15/2020	0000770	Abrahamson, Maura	\$5,625.54
1/15/2020	0000835	Alcala, Sandra	\$2,289.42
1/15/2020	0167416	Aleman - Lozano, Cynthia	\$1,625.00
1/15/2020	0202517	Aleman Santiaguillo, Diego	\$2,046.46
1/15/2020	0202729	Alexander, Anthony	\$294.14
1/15/2020	0003324	Alonso, Erika	\$1,591.67
1/15/2020	0000809	Alonso, Hernan	\$1,476.34
1/15/2020	0111441	Alzate, Jazmyne	\$1,791.79
1/15/2020	0192221	Andrade, Jorge	\$2,204.38
1/15/2020	0165928	Andujar, Rey	\$336.95
1/15/2020	0000749	Angelilli, Jennifer	\$2,172.54
1/15/2020	0156009	Arias, Olga	\$641.48
1/15/2020	0200290	Ashraf, Asiyya	\$1,943.42
1/15/2020	0000799	Avalos-Thompson, Marlena	\$3,611.75
1/15/2020	0043535	Avila, Malisa	\$1,344.62
1/15/2020	0000873	Baffa, John	\$5,134.17
1/15/2020	0197414	Balek, Ludwig	\$2,301.75
1/15/2020	0000740	Banda, Magda	\$3,685.92
1/15/2020	0000781	Barajas, Sandra	\$1,849.33
1/15/2020	0003075	Behling, William	\$1,011.27
1/15/2020	0178376	Belcaster, Joseph	\$3,125.00
1/15/2020	0000750	Belcaster, Nicholas	\$1,854.85
1/15/2020	0194428	Bertuca, Anthony	\$1,056.00
1/15/2020	0003079	Bland, Pamela	\$345.46
1/15/2020	0000845	Bluemer, Judy	\$4,350.75
1/15/2020	0003082	Bondlow, Fred	\$337.09
1/15/2020	0166671	Bonick, Cara	\$2,365.04
1/15/2020	0076654	Bradley, Adam	\$1,951.42
1/15/2020	0157079	Brasher, Stephen	\$200.00
1/15/2020	0197675	Brown, Michael	\$3,556.25
1/15/2020	0000915	Bulat, Cheryl	\$333.36
1/15/2020	0182499	Buongiorno, Mary	\$2,510.63
1/15/2020	0194040	Burandt, Edmund	\$1,444.80
1/15/2020	0191822	Buzruk, Anupama	\$306.43
1/15/2020	0013691	Caicedo, Sally	\$2,046.46

Morton College - Payroll Register - Period Ending January 15, 2020

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
1/15/2020	0194871	Callon, Michael	\$2,535.88
1/15/2020	0156441	Campbell, Dana	\$1,282.88
1/15/2020	0003098	Campos, Veronica	\$541.31
1/15/2020	0156655	Cappetta, Leilani	\$2,016.42
1/15/2020	0200240	Cardona, Alicia	\$2,769.42
1/15/2020	0200455	Caruso, Lauren	\$3,582.42
1/15/2020	0000924	Casey, Craig	\$3,973.88
1/15/2020	0000829	Casey, Robert	\$4,101.00
1/15/2020	0192108	Cashman, Laurie	\$4,375.00
1/15/2020	0002990	Castillo, Carolina	\$1,800.50
1/15/2020	0192109	Ceaser, Sanyea	\$2,588.25
1/15/2020	0057275	Cebelinski, Joseph	\$1,791.79
1/15/2020	0159466	Cervantes, Isabel	\$1,583.96
1/15/2020	0003193	Chang, Stephen	\$328.73
1/15/2020	0085548	Chapp, Geanabelle	\$2,611.92
1/15/2020	0184815	Chiappetta, Joseph	\$784.40
1/15/2020	0002998	Chin, Dixon	\$621.86
1/15/2020	0000884	Cienfuegos, Lillian	\$1,857.83
1/15/2020	0181564	Cisco Jr, Taylor	\$306.43
1/15/2020	0003192	Cisneros, Sharon	\$337.09
1/15/2020	0094966	Clemente, Antonio	\$2,233.71
1/15/2020	0162406	Cline, Irina	\$2,916.67
1/15/2020	0007800	Corral, Iris	\$551.65
1/15/2020	0003191	Corte, Anthony	\$1,069.08
1/15/2020	0199979	Creighton, Shana	\$61.25
1/15/2020	0000794	Crockett, Janet	\$4,333.96
1/15/2020	0000843	Davidson, Jody	\$2,906.12
1/15/2020	0200047	Davis, Carissa	\$3,500.00
1/15/2020	0000790	De La Torre, Refugio	\$2,356.68
1/15/2020	0190883	Delgado, Sally	\$3,341.67
1/15/2020	0200487	Deloera, Lacey	\$70.00
1/15/2020	0182919	Denson, Ryan	\$784.40
1/15/2020	0202678	Dharwadkar, Mihir	\$1,328.15
1/15/2020	0000763	Diaz, Maria	\$1,702.00
1/15/2020	0160009	Dillinger, Benjamin	\$506.43
1/15/2020	0000917	Dominguez, Carlos	\$3,411.31
1/15/2020	0049119	Dominguez, Gerardo	\$200.00

Morton College - Payroll Register - Period Ending January 15, 2020

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
1/15/2020	0000735	Duhon, Steven	\$1,875.00
1/15/2020	0003183	Dukes, Jackie	\$674.18
1/15/2020	0003181	Dutt, Eric	\$337.09
1/15/2020	0195025	Edgar, Jason	\$3,482.56
1/15/2020	0005692	Enstrom, Elena	\$584.65
1/15/2020	0203102	Erickson, Christian	\$927.09
1/15/2020	0003004	Erkins, Mary	\$584.65
1/15/2020	0003179	Eshafi, Nouri	\$345.46
1/15/2020	0000828	Fabiyi, Edith	\$3,028.00
1/15/2020	0003208	Falbo, Lydia	\$4,831.38
1/15/2020	0003210	Farina, Peter	\$674.18
1/15/2020	0003212	Farnsworth, Dan	\$822.64
1/15/2020	0000814	Favela, Martha	\$1,833.25
1/15/2020	0024667	Festa, John	\$321.89
1/15/2020	0079155	Fields, Stanley	\$11,678.55
1/15/2020	0193664	Florio, Joseph	\$4,008.33
1/15/2020	0092824	Folkers, Jeff	\$1,678.29
1/15/2020	0162452	Foltz, Chris	\$962.22
1/15/2020	0160558	Fortier Jr, George	\$1,028.22
1/15/2020	0198254	Galarza-Espino, Catherine	\$2,303.21
1/15/2020	0000938	Gan, Xiaoling	\$3,316.08
1/15/2020	0000838	Garcia-Searle, Brenda	\$2,069.70
1/15/2020	0170257	Gasca, Guillermo	\$2,308.79
1/15/2020	0000935	Gatyas, Kenton	\$4,763.42
1/15/2020	0201847	Gehrke, Alison	\$4,008.33
1/15/2020	0000724	Gilligan, Brian	\$3,362.30
1/15/2020	0040272	Gilmartin, Beth	\$674.14
1/15/2020	0000896	Ginley, Steven	\$3,933.54
1/15/2020	0156018	Glover, Brian	\$514.11
1/15/2020	0173329	Gonzalez, Sotero	\$551.51
1/15/2020	0192827	Gourlay, Jonathan	\$3,149.17
1/15/2020	0197670	Graham, Leslie	\$2,083.33
1/15/2020	0189759	Green, Amy	\$3,516.12
1/15/2020	0000892	Grice, James	\$6,215.21
1/15/2020	0202735	Griggs, Michael	\$515.05
1/15/2020	0190271	Guansing, Melania	\$61.25
1/15/2020	0000788	Gutierrez, Rosa	\$2,355.39

Morton College - Payroll Register - Period Ending January 15, 2020

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
1/15/2020	0003110	Halm, James	\$1,062.45
1/15/2020	0000805	Halmon, Jamie	\$2,535.88
1/15/2020	0003012	Halsey, Meg	\$606.73
1/15/2020	0177808	Harmon, Loretta	\$984.86
1/15/2020	0165694	Helmus, Sara	\$2,798.04
1/15/2020	0193606	Hernandez, Francisco	\$1,958.17
1/15/2020	0000841	Herrera, Michelle	\$2,314.42
1/15/2020	0159384	Herrmann, Julianne	\$2,768.33
1/15/2020	0000922	Huff, Cheryl	\$584.65
1/15/2020	0002912	Imburgia, Joseph	\$3,057.46
1/15/2020	0061134	Iniquez, Jennifer	\$2,662.33
1/15/2020	0174916	Iniquez, Michael	\$1,350.22
1/15/2020	0172999	Jaimes, Tanya	\$1,303.18
1/15/2020	0002876	Jaquez, Evelyn	\$2,046.46
1/15/2020	0107686	Jara, Blanca	\$3,591.67
1/15/2020	0156123	Jeffries, Nancy	\$1,742.36
1/15/2020	0003136	Jenkins, Anthony	\$708.30
1/15/2020	0000785	Johnson, Caroline	\$2,314.42
1/15/2020	0060105	Jonas, David	\$3,423.17
1/15/2020	0003017	Jundt, Gene	\$637.43
1/15/2020	0003021	Kamien, Linda	\$606.73
1/15/2020	0000870	Kasprowicz, Michael	\$4,596.67
1/15/2020	0003157	Kelikian, Toulia	\$3,334.50
1/15/2020	0106675	Khalifeh, Khalaf	\$612.86
1/15/2020	0200721	Kilheaney, Heather	\$588.28
1/15/2020	0165341	Klementzos, Jennifer	\$1,826.83
1/15/2020	0158400	Knickerbocker, Sharon	\$641.48
1/15/2020	0000004	Kott, Micheal	\$4,074.75
1/15/2020	0000021	Koutny, Linda	\$2,465.92
1/15/2020	0002957	Kupec, Debra	\$2,720.49
1/15/2020	0107914	Labno, David	\$2,168.53
1/15/2020	0000948	Lantz, Catherine	\$577.30
1/15/2020	0003176	Leven, Robert	\$354.15
1/15/2020	0190139	Li, Jiarong	\$612.78
1/15/2020	0000811	Lind, Carmen	\$3,657.83
1/15/2020	0000833	Litwicki, Mark	\$4,892.00
1/15/2020	0003025	Lopez, Flora	\$584.65

Morton College - Payroll Register - Period Ending January 15, 2020

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
1/15/2020	0027824	Lorgus, Richard	\$641.48
1/15/2020	0003033	Lozano, Gloria	\$1,826.83
1/15/2020	0194045	Lullo, Ronald	\$4,175.00
1/15/2020	0172876	Lundquist, Heidi	\$2,184.29
1/15/2020	0003100	Lyons, Kenneth	\$1,348.36
1/15/2020	0196609	Macario, Ana	\$1,427.89
1/15/2020	0173996	Mallett, Klaudia	\$320.74
1/15/2020	0194869	Manning, Bryant	\$2,253.08
1/15/2020	0090401	Mantzakides, Thomas	\$2,308.79
1/15/2020	0192111	Markel, Carolyn	\$2,715.21
1/15/2020	0190172	Marshall, Ashanta	\$2,708.33
1/15/2020	0000822	Martinez, Blanca	\$1,901.71
1/15/2020	0167581	Martinez Jr, Salvador	\$320.74
1/15/2020	0020545	Martinez, Pearl	\$373.45
1/15/2020	0000955	Martinez, Raul	\$2,447.39
1/15/2020	0192110	Martin, Joanna	\$2,383.33
1/15/2020	0183993	Martino, Shannon	\$1,198.68
1/15/2020	0000869	Marzullo, Frank	\$13,415.55
1/15/2020	0017224	Mata, Gabriela	\$2,375.00
1/15/2020	0003232	Mathelier, Lisa	\$2,695.50
1/15/2020	0003106	Matthews, Kay	\$337.09
1/15/2020	0000909	McGhee, Edward	\$2,020.31
1/15/2020	0002697	McLaughlin, Keith	\$14,088.00
1/15/2020	0003030	McManmon, Zoe	\$637.43
1/15/2020	0165577	Merchant, Linda	\$938.06
1/15/2020	0002885	Miculinic, Bonnie	\$666.72
1/15/2020	0003032	Miral, Luis	\$606.73
1/15/2020	0170780	Miranda, Ashley	\$336.95
1/15/2020	0000769	Mohr, Michele	\$3,414.63
1/15/2020	0156768	Monrroy, Jacqueline	\$1,583.96
1/15/2020	0002467	Montgomery, Jered	\$841.48
1/15/2020	0002708	Montoro, Roger	\$3,601.32
1/15/2020	0054966	Montoro, Roger	\$1,473.32
1/15/2020	0155712	Moreno, Benjamin	\$673.90
1/15/2020	0197664	Mosqueda, Claudia	\$3,450.00
1/15/2020	0187216	Moss, Neil	\$1,800.46
1/15/2020	0192112	Mulvey, Irene	\$2,365.04

Morton College - Payroll Register - Period Ending January 15, 2020

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
1/15/2020	0170685	Munoz, Erica	\$1,398.21
1/15/2020	0000815	Nedza, Michael	\$4,470.39
1/15/2020	0049422	Ocampo, Jose	\$1,396.97
1/15/2020	0000928	O'Connell, James	\$2,615.30
1/15/2020	0081992	O'Halloran, Denis	\$306.43
1/15/2020	0189933	Olvera, Roberto	\$1,312.93
1/15/2020	0195021	Ostojic, Gordana	\$2,716.50
1/15/2020	0000747	Paez, Elizabeth	\$2,535.92
1/15/2020	0000951	Paneral, Beth	\$1,702.33
1/15/2020	0197448	Parrish, Vanessa	\$3,170.83
1/15/2020	0002913	Pearson, Dennis	\$4,212.58
1/15/2020	0000820	Pencheva, Tsonka	\$3,984.72
1/15/2020	0007939	Perez, Armando	\$2,044.29
1/15/2020	0000863	Perez, Guadalupe	\$1,901.67
1/15/2020	0000776	Perez, Mireya	\$9,394.26
1/15/2020	0083410	Perez, Sonia	\$2,308.79
1/15/2020	0003038	Pettus, Exodus	\$584.65
1/15/2020	0177526	Pierce, Tom	\$3,155.25
1/15/2020	0194866	Ploszaj, Randi	\$2,001.75
1/15/2020	0193219	Polak, Brian	\$5,119.49
1/15/2020	0000752	Porod, Eric	\$3,257.08
1/15/2020	0160605	Primm, Rebecca	\$4,341.22
1/15/2020	0195558	Pulaski, Andrew	\$3,057.46
1/15/2020	0000848	Pullia, Nicole	\$1,681.21
1/15/2020	0041753	Quiroga-Nevarez, Daiana	\$2,257.96
1/15/2020	0000743	Raigoza, Suzanna	\$3,054.17
1/15/2020	0188076	Ramirez, Aurelia	\$1,241.00
1/15/2020	0003041	Ramirez, Elaine	\$584.65
1/15/2020	0000889	Ramirez, Jose	\$1,842.89
1/15/2020	0000953	Raygoza, Liliana	\$2,050.00
1/15/2020	0000726	Reft, Jennifer	\$3,996.96
1/15/2020	0168949	Rein, Jack	\$606.51
1/15/2020	0003168	Reynard, Michael	\$345.46
1/15/2020	0189140	Ridyard, Melissa	\$2,795.83
1/15/2020	0003172	Ritz, Jim	\$337.09
1/15/2020	0000872	Rivas, Angel	\$1,722.01
1/15/2020	0000795	Rivera, Doris	\$1,743.14

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Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
1/15/2020	0000925	Rivera, Juan	\$2,232.79
1/15/2020	0000748	Rodriguez, Diana	\$2,314.42
1/15/2020	0156404	Rodriguez Jr, Jesus	\$2,315.63
1/15/2020	0003042	Rohl, Michael	\$345.46
1/15/2020	0000851	Roland, H.M. Joyce	\$621.86
1/15/2020	0056628	Roman, Daniel	\$3,850.00
1/15/2020	0161489	Romero, Julian	\$1,350.22
1/15/2020	0165693	Romero Yuste, Maria	\$4,454.61
1/15/2020	0192553	Rose, Charles	\$2,708.33
1/15/2020	0195019	Roselund, David	\$2,390.29
1/15/2020	0000731	Rosiak-Seo, Kymberly	\$4,798.46
1/15/2020	0196244	Rosson, Raiford	\$945.45
1/15/2020	0000797	Ruiz, Ruben	\$5,531.33
1/15/2020	0197705	Russo Neri, Trisha	\$1,886.79
1/15/2020	0000754	Sajatovic, Mark	\$2,059.46
1/15/2020	0168430	Saldana-Huerta, Carolina	\$1,583.96
1/15/2020	0197693	Sanchez, Alejandro	\$1,886.79
1/15/2020	0181767	Sanchez Anderson, Maria	\$3,601.46
1/15/2020	0000907	Sanchez, Luis	\$4,865.98
1/15/2020	0003044	Sanchez, Pedro	\$621.86
1/15/2020	0003018	Sandoval, Jamie	\$514.11
1/15/2020	0172945	Santoyo, Perla	\$1,666.67
1/15/2020	0003149	Sassetti, James	\$337.09
1/15/2020	0000921	Scatchell, Candyce	\$2,327.83
1/15/2020	0003134	Schmidt, Joseph	\$616.90
1/15/2020	0000898	Schmitt, Robert	\$4,382.70
1/15/2020	0000860	Schoepf, Cheryl	\$2,310.75
1/15/2020	0195022	Schreier, Jennifer	\$2,611.92
1/15/2020	0160546	Schrey, Courtney	\$641.48
1/15/2020	0002668	Sedaie, Behrooz	\$4,588.22
1/15/2020	0189751	Selvaggio, Nicole	\$306.43
1/15/2020	0199500	Shimko, Kristen	\$2,303.21
1/15/2020	0002709	Shouba, Derek	\$4,935.88
1/15/2020	0197678	Skurski, Katherine	\$2,769.42
1/15/2020	0003089	Sleeth, Bradley	\$2,545.79
1/15/2020	0003170	Smith, Duane	\$784.40
1/15/2020	0003165	Smith-Irowa, Pamela	\$708.30

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Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
1/15/2020	0181260	Smith, Jeanine	\$510.69
1/15/2020	0000789	Smith, Maria	\$2,308.79
1/15/2020	0000939	Sonnier, Celeste	\$3,510.21
1/15/2020	0000842	Soto, Marlene	\$2,314.42
1/15/2020	0125437	Soto, Yasna	\$1,425.17
1/15/2020	0000943	Spaniol, Scott	\$2,881.92
1/15/2020	0160304	Stanukinas, Melissa	\$2,123.75
1/15/2020	0000759	Steinhaus, Julie	\$1,805.92
1/15/2020	0003137	Stewart, Constance	\$898.80
1/15/2020	0199375	Strauts, Erin	\$2,604.17
1/15/2020	0000761	Styer, Audrey	\$5,165.52
1/15/2020	0190101	Sulack, Alexandra	\$200.00
1/15/2020	0003130	Sun, Yizhong	\$320.74
1/15/2020	0189488	Swint, Ashley	\$612.86
1/15/2020	0000897	Sykora, Donald	\$4,843.54
1/15/2020	0154190	Taylor, Kimberly	\$577.30
1/15/2020	0161138	Tejeda, Erika	\$3,094.29
1/15/2020	0159232	Thelemaque, Cristina	\$561.61
1/15/2020	0003048	Tito, Frank	\$621.86
1/15/2020	0194864	Tomchek, Ryan	\$2,831.67
1/15/2020	0000738	Torres, Gina	\$2,739.04
1/15/2020	0160493	Traver, David	\$641.48
1/15/2020	0003051	Trevino-Garcia, Linda	\$606.73
1/15/2020	0002931	Turner, Jocelyn	\$337.09
1/15/2020	0000019	Ulbrich, Scott	\$3,102.00
1/15/2020	0003107	Vacek, Sarah	\$1,011.27
1/15/2020	0055604	Valdez, Ana	\$2,133.33
1/15/2020	0000886	Vargas, Maria	\$2,338.92
1/15/2020	0166301	Vega-Huezo, Wendy	\$3,336.21
1/15/2020	0000808	Velazquez, Marisol	\$4,776.58
1/15/2020	0196031	Wagner, Richard	\$1,477.33
1/15/2020	0000868	Walley, Cynthia	\$4,411.72
1/15/2020	0013245	Warren, John	\$2,642.67
1/15/2020	0191249	Westlove, Michael	\$579.45
1/15/2020	0158266	Wido, Christopher	\$2,133.33
1/15/2020	0163956	Wiehle, Michael	\$306.43
1/15/2020	0160501	Willit, James	\$641.48

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Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
1/15/2020	0190102	Windham, Brandie	\$3,531.64
1/15/2020	0003059	Winningham, Susan	\$606.73
1/15/2020	0000736	Wood, Robert	\$3,958.42
1/15/2020	0133829	Yaghoubi, Poupak	\$320.74
1/15/2020	0000942	Yanez, Rodolfo	\$2,692.77
1/15/2020	0200289	Young, Amanda	\$2,440.71
1/15/2020	0170839	Young, Cynthia	\$1,142.36
1/15/2020	0000813	Zukauskas, Karolis	\$3,544.46

Total Paid \$653,626.41

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Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
1/31/2020	0002980	Abate, Nannette	\$584.63
1/31/2020	0002911	Abdel-Jaber, Nellie	\$1,071.81
1/31/2020	0000770	Abrahamson, Maura	\$5,486.21
1/31/2020	0000835	Alcala, Sandra	\$2,289.42
1/31/2020	0167416	Aleman - Lozano, Cynthia	\$1,625.00
1/31/2020	0202517	Aleman Santiaguillo, Diego	\$2,046.46
1/31/2020	0202729	Alexander, Anthony	\$294.14
1/31/2020	0003324	Alonso, Erika	\$1,591.67
1/31/2020	0000809	Alonso, Hernan	\$1,476.34
1/31/2020	0111441	Alzate, Jazmyne	\$2,012.31
1/31/2020	0192221	Andrade, Jorge	\$2,547.47
1/31/2020	0165928	Andujar, Rey	\$336.95
1/31/2020	0000749	Angelilli, Jennifer	\$2,172.54
1/31/2020	0156009	Arias, Olga	\$1,002.24
1/31/2020	0200290	Ashraf, Asiyya	\$2,675.42
1/31/2020	0000799	Avalos-Thompson, Marlena	\$3,972.57
1/31/2020	0043535	Avila, Malisa	\$2,611.92
1/31/2020	0000873	Baffa, John	\$5,134.17
1/31/2020	0197414	Balek, Ludwig	\$2,530.50
1/31/2020	0000740	Banda, Magda	\$3,685.92
1/31/2020	0000781	Barajas, Sandra	\$1,849.33
1/31/2020	0176458	Beacham, John	\$344.73
1/31/2020	0003075	Behling, William	\$1,011.18
1/31/2020	0178376	Belcaster, Joseph	\$3,125.00
1/31/2020	0000750	Belcaster, Nicholas	\$1,981.08
1/31/2020	0003079	Bland, Pamela	\$345.49
1/31/2020	0000845	Bluemer, Judy	\$5,350.75
1/31/2020	0003082	Bondlow, Fred	\$716.23
1/31/2020	0166671	Bonick, Cara	\$2,822.54
1/31/2020	0076654	Bradley, Adam	\$1,953.86
1/31/2020	0157079	Brasher, Stephen	\$379.06
1/31/2020	0197675	Brown, Michael	\$3,556.25
1/31/2020	0000915	Bulat, Cheryl	\$333.33
1/31/2020	0184720	Buongiorno, Joseph	\$1,650.00
1/31/2020	0182499	Buongiorno, Mary	\$2,510.63
1/31/2020	0194040	Burandt, Edmund	\$1,543.12
1/31/2020	0191822	Buzruk, Anupama	\$306.40

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Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
1/31/2020	0013691	Caicedo, Sally	\$2,046.46
1/31/2020	0194871	Callon, Michael	\$2,535.88
1/31/2020	0156441	Campbell, Dana	\$1,282.85
1/31/2020	0003098	Campos, Veronica	\$541.33
1/31/2020	0156655	Cappetta, Leilani	\$2,105.30
1/31/2020	0200240	Cardona, Alicia	\$3,331.92
1/31/2020	0200455	Caruso, Lauren	\$3,398.67
1/31/2020	0000924	Casey, Craig	\$5,598.88
1/31/2020	0000829	Casey, Robert	\$4,851.00
1/31/2020	0192108	Cashman, Laurie	\$4,375.00
1/31/2020	0002990	Castillo, Carolina	\$2,071.96
1/31/2020	0192109	Ceaser, Sanyea	\$2,588.25
1/31/2020	0057275	Cebelinski, Joseph	\$1,791.79
1/31/2020	0159466	Cervantes, Isabel	\$1,583.96
1/31/2020	0003193	Chang, Stephen	\$328.73
1/31/2020	0085548	Chapp, Geanabelle	\$2,786.92
1/31/2020	0184815	Chiappetta, Joseph	\$784.37
1/31/2020	0002998	Chin, Dixon	\$621.88
1/31/2020	0000884	Cienfuegos, Lillian	\$1,857.83
1/31/2020	0181564	Cisco Jr, Taylor	\$306.40
1/31/2020	0003192	Cisneros, Sharon	\$337.06
1/31/2020	0094966	Clemente, Antonio	\$2,233.71
1/31/2020	0162406	Cline, Irina	\$2,916.67
1/31/2020	0007800	Corral, Iris	\$339.09
1/31/2020	0003191	Corte, Anthony	\$1,130.34
1/31/2020	0199979	Creighton, Shana	\$1,050.45
1/31/2020	0000794	Crockett, Janet	\$4,583.96
1/31/2020	0196595	Cuesta, Gonzalo	\$1,178.76
1/31/2020	0000843	Davidson, Jody	\$2,906.12
1/31/2020	0200047	Davis, Carissa	\$3,500.00
1/31/2020	0000790	De La Torre, Refugio	\$2,356.68
1/31/2020	0190883	Delgado, Sally	\$3,341.67
1/31/2020	0200487	Deloera, Lacey	\$2,391.58
1/31/2020	0182919	Denson, Ryan	\$784.37
1/31/2020	0202678	Dharwadkar, Mihir	\$3,532.81
1/31/2020	0000763	Diaz, Maria	\$1,702.00
1/31/2020	0160009	Dillinger, Benjamin	\$651.13

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Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
1/31/2020	0000917	Dominguez, Carlos	\$2,854.17
1/31/2020	0003185	Drew, John	\$1,263.90
1/31/2020	0000735	Duhon, Steven	\$1,875.00
1/31/2020	0003183	Dukes, Jackie	\$674.12
1/31/2020	0003181	Dutt, Eric	\$716.23
1/31/2020	0195025	Edgar, Jason	\$3,842.56
1/31/2020	0005692	Enstrom, Elena	\$713.63
1/31/2020	0203102	Erickson, Christian	\$927.09
1/31/2020	0003004	Erkins, Mary	\$584.63
1/31/2020	0003179	Eshafi, Nouri	\$734.18
1/31/2020	0000828	Fabiyi, Edith	\$3,153.00
1/31/2020	0003208	Falbo, Lydia	\$4,831.38
1/31/2020	0003210	Farina, Peter	\$674.12
1/31/2020	0003212	Farnsworth, Dan	\$822.52
1/31/2020	0000814	Favela, Martha	\$1,833.25
1/31/2020	0024667	Festa, John	\$321.92
1/31/2020	0199086	Feulner, Joseph	\$1,254.65
1/31/2020	0079155	Fields, Stanley	\$11,678.55
1/31/2020	0193664	Florio, Joseph	\$4,008.33
1/31/2020	0092824	Folkers, Jeff	\$1,678.29
1/31/2020	0162452	Foltz, Chris	\$1,322.95
1/31/2020	0160558	Fortier Jr, George	\$1,028.16
1/31/2020	0003006	Fram, Harriet	\$518.23
1/31/2020	0198254	Galarza-Espino, Catherine	\$2,303.21
1/31/2020	0000938	Gan, Xiaoling	\$3,917.40
1/31/2020	0000838	Garcia-Searle, Brenda	\$2,301.81
1/31/2020	0170257	Gasca, Guillermo	\$2,308.79
1/31/2020	0000935	Gatyas, Kenton	\$5,155.26
1/31/2020	0201847	Gehrke, Alison	\$4,008.33
1/31/2020	0202831	Gidwani, Tarun	\$3,697.33
1/31/2020	0000724	Gilligan, Brian	\$3,187.54
1/31/2020	0040272	Gilmartin, Beth	\$674.08
1/31/2020	0000896	Ginley, Steven	\$3,810.21
1/31/2020	0156018	Glover, Brian	\$514.08
1/31/2020	0173329	Gonzalez, Sotero	\$551.53
1/31/2020	0200291	Gonzalez, Susana	\$155.00
1/31/2020	0192827	Gourlay, Jonathan	\$3,149.17

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Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
1/31/2020	0197670	Graham, Leslie	\$2,083.33
1/31/2020	0189759	Green, Amy	\$2,748.28
1/31/2020	0000892	Grice, James	\$7,834.96
1/31/2020	0202735	Griggs, Michael	\$1,094.49
1/31/2020	0190271	Guansing, Melania	\$1,149.03
1/31/2020	0000788	Gutierrez, Rosa	\$2,587.32
1/31/2020	0003110	Halm, James	\$1,062.36
1/31/2020	0000805	Halmon, Jamie	\$2,895.88
1/31/2020	0003012	Halsey, Meg	\$606.71
1/31/2020	0177808	Harmon, Loretta	\$984.87
1/31/2020	0198760	Harris, Brittany	\$970.81
1/31/2020	0165694	Helmus, Sara	\$4,048.04
1/31/2020	0193606	Hernandez, Francisco	\$3,238.05
1/31/2020	0000841	Herrera, Michelle	\$2,642.00
1/31/2020	0159384	Herrmann, Julianne	\$2,746.57
1/31/2020	0000922	Huff, Cheryl	\$584.63
1/31/2020	0002912	Imburgia, Joseph	\$3,057.46
1/31/2020	0061134	Iniquez, Jennifer	\$2,662.33
1/31/2020	0174916	Iniquez, Michael	\$1,350.22
1/31/2020	0172999	Jaimes, Tanya	\$1,791.80
1/31/2020	0002876	Jaquez, Evelyn	\$2,251.11
1/31/2020	0107686	Jara, Blanca	\$3,591.67
1/31/2020	0156123	Jeffries, Nancy	\$1,742.36
1/31/2020	0003136	Jenkins, Anthony	\$708.24
1/31/2020	0000785	Johnson, Caroline	\$2,314.42
1/31/2020	0060105	Jonas, David	\$3,383.54
1/31/2020	0003148	Jones, Roshawn	\$485.39
1/31/2020	0003017	Jundt, Gene	\$637.42
1/31/2020	0003021	Kamien, Linda	\$606.71
1/31/2020	0000870	Kasprovicz, Michael	\$4,709.13
1/31/2020	0003157	Kelikian, Toulia	\$5,604.50
1/31/2020	0106675	Khalifeh, Khalaf	\$612.80
1/31/2020	0200721	Kilheeney, Heather	\$588.28
1/31/2020	0165341	Klementzos, Jennifer	\$2,051.67
1/31/2020	0158400	Knickerbocker, Sharon	\$641.42
1/31/2020	0000004	Kott, Micheal	\$4,074.75
1/31/2020	0000021	Koutny, Linda	\$2,465.92

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Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
1/31/2020	0002957	Kupec, Debra	\$2,473.17
1/31/2020	0107914	Labno, David	\$2,168.53
1/31/2020	0000948	Lantz, Catherine	\$577.28
1/31/2020	0003176	Leven, Robert	\$354.12
1/31/2020	0184718	Lewis, Ann	\$1,425.00
1/31/2020	0190139	Li, Jiarong	\$612.81
1/31/2020	0000811	Lind, Carmen	\$4,049.67
1/31/2020	0000833	Litwicki, Mark	\$5,675.68
1/31/2020	0003025	Lopez, Flora	\$584.63
1/31/2020	0003094	Lopez, Noe	\$505.56
1/31/2020	0002037	LoPresti, Joseph	\$796.76
1/31/2020	0027824	Lorgus, Richard	\$641.42
1/31/2020	0003033	Lozano, Gloria	\$1,826.83
1/31/2020	0003026	Lubeck, Sarah	\$466.40
1/31/2020	0194045	Lullo, Ronald	\$4,175.00
1/31/2020	0172876	Lundquist, Heidi	\$2,184.29
1/31/2020	0003100	Lyons, Kenneth	\$1,348.24
1/31/2020	0196609	Macario, Ana	\$1,427.89
1/31/2020	0173996	Mallett, Klaudia	\$320.71
1/31/2020	0194869	Manning, Bryant	\$2,253.08
1/31/2020	0090401	Mantzakides, Thomas	\$2,308.79
1/31/2020	0192111	Markel, Carolyn	\$2,715.21
1/31/2020	0190172	Marshall, Ashanta	\$2,708.33
1/31/2020	0000822	Martinez, Blanca	\$2,135.77
1/31/2020	0167581	Martinez Jr, Salvador	\$320.71
1/31/2020	0020545	Martinez, Pearl	\$551.53
1/31/2020	0000955	Martinez, Raul	\$2,780.50
1/31/2020	0192110	Martin, Joanna	\$2,383.33
1/31/2020	0183993	Martino, Shannon	\$2,637.38
1/31/2020	0000869	Marzullo, Frank	\$7,946.25
1/31/2020	0017224	Mata, Gabriela	\$2,375.00
1/31/2020	0003232	Mathelier, Lisa	\$2,788.50
1/31/2020	0003106	Matthews, Kay	\$337.06
1/31/2020	0000909	McGhee, Edward	\$2,020.31
1/31/2020	0002697	McLaughlin, Keith	\$8,337.21
1/31/2020	0003030	McManmon, Zoe	\$637.42
1/31/2020	0016851	Medina, Gabriel	\$551.46

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Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
1/31/2020	0165577	Merchant, Linda	\$938.11
1/31/2020	0002885	Miculinic, Bonnie	\$666.66
1/31/2020	0003032	Miral, Luis	\$606.71
1/31/2020	0170780	Miranda, Ashley	\$336.95
1/31/2020	0203106	Miroballi, Nicole	\$2,752.26
1/31/2020	0000769	Mohr, Michele	\$4,539.63
1/31/2020	0156768	Monrroy, Jacqueline	\$1,583.96
1/31/2020	0002467	Montgomery, Jered	\$641.42
1/31/2020	0002708	Montoro, Roger	\$3,463.70
1/31/2020	0054966	Montoro, Roger	\$1,573.58
1/31/2020	0155712	Moreno, Benjamin	\$673.90
1/31/2020	0076708	Moreno, Berta	\$344.73
1/31/2020	0197664	Mosqueda, Claudia	\$3,450.00
1/31/2020	0187216	Moss, Neil	\$1,800.46
1/31/2020	0192112	Mulvey, Irene	\$2,551.41
1/31/2020	0170685	Munoz, Erica	\$1,677.85
1/31/2020	0000815	Nedza, Michael	\$4,387.29
1/31/2020	0049422	Ocampo, Jose	\$1,350.22
1/31/2020	0000928	O'Connell, James	\$2,615.30
1/31/2020	0081992	O'Halloran, Denis	\$306.40
1/31/2020	0189933	Olvera, Roberto	\$1,312.93
1/31/2020	0195021	Ostojic, Gordana	\$3,091.50
1/31/2020	0000747	Paez, Elizabeth	\$3,015.92
1/31/2020	0197372	Paluka, Stephanie	\$463.54
1/31/2020	0000951	Paneral, Beth	\$1,883.64
1/31/2020	0197448	Parrish, Vanessa	\$3,170.83
1/31/2020	0002913	Pearson, Dennis	\$3,786.54
1/31/2020	0000820	Pencheva, Tsonka	\$5,047.44
1/31/2020	0007939	Perez, Armando	\$2,044.29
1/31/2020	0199354	Perez, Gabriela	\$1,103.00
1/31/2020	0000863	Perez, Guadalupe	\$1,901.67
1/31/2020	0003036	Perez, Margarita	\$758.40
1/31/2020	0000776	Perez, Mireya	\$5,608.29
1/31/2020	0083410	Perez, Sonia	\$2,308.79
1/31/2020	0003160	Perusich, James	\$758.34
1/31/2020	0003038	Pettus, Exodus	\$584.63
1/31/2020	0177526	Pierce, Tom	\$4,280.25

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Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
1/31/2020	0194866	Ploszaj, Randi	\$2,001.75
1/31/2020	0000752	Porod, Eric	\$3,257.08
1/31/2020	0160605	Primm, Rebecca	\$5,421.22
1/31/2020	0195558	Pulaski, Andrew	\$3,182.46
1/31/2020	0000848	Pullia, Nicole	\$1,681.21
1/31/2020	0041753	Quiroga-Nevarez, Daiana	\$2,257.96
1/31/2020	0000743	Raigoza, Suzanna	\$3,054.17
1/31/2020	0188076	Ramirez, Aurelia	\$1,241.00
1/31/2020	0003041	Ramirez, Elaine	\$584.63
1/31/2020	0000889	Ramirez, Jose	\$1,842.89
1/31/2020	0000953	Raygoza, Liliana	\$2,050.00
1/31/2020	0000726	Reft, Jennifer	\$4,584.72
1/31/2020	0168949	Rein, Jack	\$606.51
1/31/2020	0003168	Reynard, Michael	\$345.49
1/31/2020	0189140	Ridyard, Melissa	\$3,344.99
1/31/2020	0003172	Ritz, Jim	\$337.06
1/31/2020	0000872	Rivas, Angel	\$1,722.01
1/31/2020	0000925	Rivera, Juan	\$2,638.14
1/31/2020	0000748	Rodriguez, Diana	\$2,314.42
1/31/2020	0156404	Rodriguez Jr, Jesus	\$2,315.63
1/31/2020	0003042	Rohl, Michael	\$345.49
1/31/2020	0000851	Roland, H.M. Joyce	\$621.88
1/31/2020	0056628	Roman, Daniel	\$4,225.00
1/31/2020	0161489	Romero, Julian	\$1,400.22
1/31/2020	0165693	Romero Yuste, Maria	\$4,585.20
1/31/2020	0192553	Rose, Charles	\$2,708.33
1/31/2020	0195019	Roselund, David	\$2,390.29
1/31/2020	0000731	Rosiak-Seo, Kymberly	\$4,579.01
1/31/2020	0196244	Rosson, Raiford	\$945.45
1/31/2020	0000797	Ruiz, Ruben	\$5,784.12
1/31/2020	0197705	Russo Neri, Trisha	\$2,572.97
1/31/2020	0000754	Sajatovic, Mark	\$2,059.46
1/31/2020	0168430	Saldana-Huerta, Carolina	\$1,583.96
1/31/2020	0197693	Sanchez, Alejandro	\$2,572.97
1/31/2020	0181767	Sanchez Anderson, Maria	\$3,601.46
1/31/2020	0000907	Sanchez, Luis	\$5,243.75
1/31/2020	0003044	Sanchez, Pedro	\$621.88

Morton College - Payroll Register - Period Ending January 31, 2020

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
1/31/2020	0003018	Sandoval, Jamie	\$514.08
1/31/2020	0162444	Sanei, Maxwell	\$240.50
1/31/2020	0172945	Santoyo, Perla	\$1,666.67
1/31/2020	0003149	Sassetti, James	\$716.23
1/31/2020	0000921	Scatchell, Candyce	\$2,327.83
1/31/2020	0003134	Schmidt, Joseph	\$653.68
1/31/2020	0000898	Schmitt, Robert	\$4,226.04
1/31/2020	0000860	Schoepf, Cheryl	\$2,310.75
1/31/2020	0195022	Schreier, Jennifer	\$2,611.92
1/31/2020	0160546	Schrey, Courtney	\$641.42
1/31/2020	0002668	Sedaie, Behrooz	\$4,588.22
1/31/2020	0189751	Selvaggio, Nicole	\$306.40
1/31/2020	0199500	Shimko, Kristen	\$2,303.21
1/31/2020	0002709	Shouba, Derek	\$4,935.88
1/31/2020	0197678	Skurski, Katherine	\$2,851.92
1/31/2020	0003089	Sleeth, Bradley	\$3,145.79
1/31/2020	0003170	Smith, Duane	\$876.30
1/31/2020	0003165	Smith-Irowa, Pamela	\$708.24
1/31/2020	0181260	Smith, Jeanine	\$970.31
1/31/2020	0000789	Smith, Maria	\$2,656.88
1/31/2020	0000939	Sonnier, Celeste	\$3,510.21
1/31/2020	0000842	Soto, Marlene	\$2,314.42
1/31/2020	0125437	Soto, Yasna	\$1,425.17
1/31/2020	0000943	Spaniol, Scott	\$3,881.92
1/31/2020	0160304	Stanukinas, Melissa	\$2,466.84
1/31/2020	0184165	Stefanski, Eric	\$344.73
1/31/2020	0000759	Steinhaus, Julie	\$1,805.92
1/31/2020	0003141	Stevens, Jane	\$758.41
1/31/2020	0003137	Stewart, Constance	\$898.84
1/31/2020	0199375	Strauts, Erin	\$2,604.17
1/31/2020	0000761	Styer, Audrey	\$5,117.00
1/31/2020	0003130	Sun, Yizhong	\$358.30
1/31/2020	0189488	Swint, Ashley	\$957.53
1/31/2020	0000897	Sykora, Donald	\$4,410.21
1/31/2020	0154190	Taylor, Kimberly	\$577.28
1/31/2020	0161138	Tejeda, Erika	\$3,094.29
1/31/2020	0159232	Thelemaque, Cristina	\$561.58

Morton College - Payroll Register - Period Ending January 31, 2020

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
1/31/2020	0005802	Thompson, Juhelia	\$661.78
1/31/2020	0003048	Tito, Frank	\$621.88
1/31/2020	0194864	Tomchek, Ryan	\$3,403.51
1/31/2020	0000738	Torres, Gina	\$2,739.04
1/31/2020	0160493	Traver, David	\$641.42
1/31/2020	0003051	Trevino-Garcia, Linda	\$606.71
1/31/2020	0198069	Tsang, Yukto	\$695.30
1/31/2020	0002931	Turner, Jocelyn	\$337.06
1/31/2020	0000019	Ulbrich, Scott	\$3,102.00
1/31/2020	0003107	Vacek, Sarah	\$1,011.18
1/31/2020	0055604	Valdez, Ana	\$2,133.33
1/31/2020	0003057	Valeriano, Joann	\$505.58
1/31/2020	0000886	Vargas, Maria	\$2,338.92
1/31/2020	0166301	Vega-Huezo, Wendy	\$3,336.21
1/31/2020	0000808	Velazquez, Marisol	\$4,776.58
1/31/2020	0152888	Voight, William	\$360.82
1/31/2020	0196031	Wagner, Richard	\$1,427.89
1/31/2020	0000868	Walley, Cynthia	\$5,286.72
1/31/2020	0013245	Warren, John	\$2,390.33
1/31/2020	0191249	Westlove, Michael	\$579.45
1/31/2020	0158266	Wido, Christopher	\$2,133.33
1/31/2020	0163956	Wiehle, Michael	\$322.52
1/31/2020	0160501	Willit, James	\$641.42
1/31/2020	0190102	Windham, Brandie	\$3,531.67
1/31/2020	0003059	Winningham, Susan	\$606.73
1/31/2020	0000736	Wood, Robert	\$4,708.42
1/31/2020	0133829	Yaghoubi, Poupak	\$320.71
1/31/2020	0000942	Yanez, Rodolfo	\$2,692.77
1/31/2020	0200289	Young, Amanda	\$2,440.71
1/31/2020	0170839	Young, Cynthia	\$984.87
1/31/2020	0000813	Zukauskas, Karolis	\$4,719.98

Total Paid \$700,110.60

From: [Mireya Perez](#)
To: [Stan Fields](#)
Cc: [Maria Sanchez Anderson](#)
Subject: RE: Board Action item Feb board meeting- Monthly Budget Report
Date: Friday, February 14, 2020 3:32:40 PM
Attachments: [MC- Jan 20 Budget.pdf](#)

Proposed Action: THAT THE MONTHLY BUDGET REPORT FOR FISCAL YEAR TO DATE ENDING JANUARY 2020 BE RECEIVED AND APPROVED AS SUBMITTED.

Rationale: [Please refer to attached Monthly Budget Report.]

Attachments: Monthly Budget Report

Thanks,

Mireya Perez

Chief Financial Officer/ Treasurer

Morton College

3801 South Central Ave

Cicero, IL 60804

Phone (708) 656-8000 ext 2289

Fax (708) 656-3194

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**Morton Community College
FY20 Budget Report
For 7 Month Ending January 31, 2020**



Morton Community College
Budget Report Summary
January 31, 2020

58%

<u>Funds</u>	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
<u>Education Fund</u>				
Revenue	\$ 18,355,091	\$ 25,904,072	70.9%	\$ 7,548,981
Expenditures	(13,814,464)	(25,735,316)	53.7%	(11,920,852)
Net	\$ 4,540,627	\$ 168,756		\$ (4,371,871)
<u>Operations & Maintenance Fund</u>				
Revenue	\$ 2,686,744	\$ 3,780,560	71.1%	\$ 1,093,816
Expenditures	(2,060,782)	(3,750,009)	55.0%	(1,689,227)
Net	\$ 625,962	\$ 30,551		\$ (595,411)
<u>Restricted Purpose Fund</u>				
Revenue	\$ 4,225,931	\$ 16,632,340	25.4%	\$ 12,406,409
Expenditures	(5,072,758)	(16,632,340)	30.5%	(11,559,582)
Net	\$ (846,827)	\$ -		\$ 846,827
<u>Audit Fund</u>				
Revenue	\$ 40,976	\$ 85,527	47.9%	\$ 44,551
Expenditures	-	(81,600)	0.0%	(81,600)
Net	\$ 40,976	\$ 3,927		\$ (37,049)
<u>Liability, Protection & Settlement Fund</u>				
Revenue	\$ 461,016	\$ 799,654	57.7%	\$ 338,638
Expenditures	(389,837)	(799,587)	48.8%	(409,750)
Net	\$ 71,179	\$ 67		\$ (71,112)
<u>General Bond Obligation Fund</u>				
Revenue	\$ 370,179	\$ 617,680	59.9%	\$ 247,501
Expenditures	(195,799)	(576,750)	33.9%	(380,951)
Net	\$ 174,380	\$ 40,930		\$ (133,450)
<u>Operations & Maintenance (Restricted) Fund</u>				
Revenue	\$ 89,834	\$ 14,427,733	0.6%	\$ 14,337,899
Expenditures	(3,548,706)	(15,242,733)	23.3%	(11,694,027)
Net	\$ (3,458,872)	\$ (815,000)		\$ 2,643,872
<u>Working Cash Fund</u>				
Revenue	\$ 122,198	\$ 230,000	53.1%	\$ 107,802
Expenditures	-	(230,000)	0%	(230,000)
Net	\$ 122,198	\$ -		\$ (122,198)
<u>All Funds</u>				
Revenue	\$ 26,351,969	\$ 62,477,566	42.2%	\$44,689,088
Expenditures	(25,082,346)	(63,048,335)	39.8%	(45,722,401)
Net	\$ 1,269,623	\$ (570,769)		\$ (1,033,313)

EDUCATION FUND REVENUE
January 31, 2020

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
REVENUE				
LOCAL GOVERNMENT				
Property taxes	\$ 4,304,071	\$ 7,441,832	57.8%	\$ 3,137,761
Total Local Government	\$ 4,304,071	\$ 7,441,832		\$ 3,137,761
CORPORATE PERSONAL PROPERTY TAXES	\$ 318,242	\$ 650,000	49.0%	\$ 331,758
STATE GOVERNMENT				
ICCB credit hour grants	\$ 1,426,148	\$ 2,205,360	64.7%	\$ 779,212
ICCB equalization grants	2,300,890	4,601,780	50.0%	2,300,890
CTE formula grant	9,195	-	0.0%	(9,195)
Total State Government	\$ 3,736,233	\$ 6,807,140		\$ 3,070,907
STUDENT TUITION AND FEES				
Tuition	\$ 8,220,583	\$ 8,419,500	97.6%	\$ 198,917
Fees	1,646,726	1,984,300	83.0%	337,574
Total Tuition and Fees	\$ 9,867,309	\$ 10,403,800		\$ 536,491
MISCELLANEOUS				
Sales and service fees	\$ 19,283	\$ 91,300	21.1%	\$ 72,017
Investment revenue	109,953	250,000	44.0%	140,047
Nongovernmental gifts & scholarships	-	30,000	0.0%	30,000
Total Other Sources	\$ 129,236	\$ 371,300		\$ 242,064
Total Revenue	<u>\$ 18,355,091</u>	<u>\$ 25,674,072</u>	<u>71.5%</u>	<u>\$ 7,318,981</u>
Transfers in	\$ -	\$ 230,000	0.0%	\$ 230,000
Total Revenue and Transfers in	<u>\$ 18,355,091</u>	<u>\$ 25,904,072</u>	<u>70.9%</u>	<u>\$ 7,548,981</u>

EDUCATION FUND EXPENDITURES

January 31, 2020

	Actual	Budget	%	Budget Remaining
EXPENDITURES				
By Program:				
Instruction				
Salaries	\$ 4,477,169	\$ 8,297,259	54.0%	\$ 3,820,090
Employee benefits	442,071	743,090	59.5%	301,019
Contractual services	106,979	328,180	32.6%	221,201
Material and supplies	224,929	556,000	40.5%	331,071
Conferences and meetings	15,985	41,050	38.9%	25,065
Capital Outlay	199,999	200,000	100.0%	1
Total Instruction	<u>5,467,132</u>	<u>10,165,579</u>	<u>53.8%</u>	<u>4,698,447</u>
Academic Support				
Salaries	766,617	1,535,289	49.9%	768,672
Employee benefits	119,211	252,584	47.2%	133,373
Contractual services	212,095	288,454	73.5%	76,359
Material and supplies	152,537	361,530	42.2%	208,993
Conferences and meetings	19,157	40,500	47.3%	21,343
Fixed charges	32,350	60,000	53.9%	27,650
Other Expenditures	-671	1,000	-67.1%	1,671
Total Academic Support	<u>1,301,296</u>	<u>2,539,357</u>	<u>51.2%</u>	<u>1,238,061</u>
Student Services				
Salaries	1,051,138	1,984,320	53.0%	933,182
Employee benefits	141,406	251,983	56.1%	110,577
Contractual services	100,478	274,000	36.7%	173,522
Material and supplies	55,540	160,750	34.6%	105,210
Conferences and meetings	45,254	85,950	52.7%	40,696
Fixed charges	0	15,000	0.0%	15,000
Total Student Services	<u>1,393,816</u>	<u>2,772,003</u>	<u>50.3%</u>	<u>1,378,187</u>
Public Service/Continuing Education				
Salaries	215,229	259,980	82.8%	44,751
Employee benefits	27,448	27,420	100.1%	-28
Contractual services	12,629	217,500	5.8%	204,871
Material and supplies	2,010	26,400	7.6%	24,390
Conferences and meetings	1573	6,500	24.2%	4,927
Other tuition/fee waiver	123	5,000	0.0%	4,877
Total Public Service/Continuing Education	<u>259,012</u>	<u>542,800</u>	<u>47.7%</u>	<u>283,788</u>
Auxiliary Services				
Salaries	36,384	111,441	32.6%	75,057
Employee benefits	3,069	17,660	17.4%	14,591
Contractual services	235,795	240,000	98.2%	4,205
Material and supplies	153,813	155,000	99.2%	1,187
Conferences and meetings	104,538	158,500	66.0%	53,962
Fixed charges	12,345	16,000	77.2%	3,655
Capital outlay	0	5,000	0.0%	5,000
Total Auxiliary Services	<u>545,944</u>	<u>703,601</u>	<u>77.6%</u>	<u>157,657</u>

EDUCATION FUND EXPENDITURES

January 31, 2020

	Actual	Budget	%	Budget Remaining
EXPENDITURES				
Institutional Support				
Salaries	\$ 1,439,173	\$ 2,684,857	53.6%	\$ 1,245,684
Employee benefits	266,418	431,219	61.8%	164,801
Contractual services	981,009	1,572,000	62.4%	590,991
Material and supplies	230,139	765,300	30.1%	535,161
Conferences and meetings	100,875	276,000	36.5%	175,125
Fixed charges	592	1,500	39.5%	908
Other	55,830	140,000	39.9%	84,170
Total Institutional Support	<u>3,074,036</u>	<u>5,870,876</u>	<u>52.4%</u>	<u>2,796,840</u>
Scholarships, Student Grants & Waivers				
Student grants and scholarships	1,773,228	2,372,600	74.7%	599,372
Total Scholarships, Student Grants & Waivers	<u>1,773,228</u>	<u>2,372,600</u>	<u>74.7%</u>	<u>599,372</u>
Contingencies				
	-	300,000	0.0%	300,000
Total Expenditures	<u>\$ 13,814,464</u>	<u>\$ 25,266,816</u>	<u>54.7%</u>	<u>\$ 11,452,352</u>
Transfers out	-	473,500	0.0%	473,500
Total Expenditures and Transfers out	<u>\$13,814,464</u>	<u>\$ 25,740,316</u>	<u>53.7%</u>	<u>\$11,925,852</u>

OPERATION & MAINTENANCE FUND REVENUE AND EXPENDITURES
January 31, 2020

	Actual	Budget	%	Budget Remaining
REVENUE				
LOCAL GOVERNMENT				
Property taxes	\$ 849,345	\$ 1,471,560	57.7%	\$ 622,215
CORPORATE PERSONAL PROPERTY TAXES	318,242	650,000	49.0%	331,758
STUDENT FEES				
Fees	1,505,629	1,630,000	92.4%	124,371
Total Student Fees	1,505,629	1,630,000	92.4%	124,371
MISCELLANEOUS				
Sales and service fees	235.00	5,000	4.7%	4,765
Facilities	6,000	14,000	42.9%	8,000
Investment revenue	7,294	10,000	72.9%	2,706
Total Miscellaneous	13,529	29,000	46.7%	15,471
Total Revenue	\$ 2,686,745	\$ 3,780,560	71.1%	\$ 1,093,815
EXPENDITURES				
By Program:				
Operations and Maintenance of Plant				
Salaries	\$925,114	\$1,529,449	60.5%	\$604,335
Employee benefits	100,415	172,535	58.2%	72,120
Contractual services	278,627	656,000	42.5%	377,373
Material and supplies	63,713	197,525	32.3%	133,812
Conferences and meetings	-	6,500	0.0%	6,500
Utilities	432,954	889,000	48.7%	456,046
Capital outlay	259,958	289,000	90.0%	29,042
Other	-	10,000	0.0%	10,000
Total Operations and Maintenance of Plant	2,060,781	3,750,009	55.0%	1,689,228
Total Expenditures	\$ 2,060,781	\$ 3,750,009	55.0%	\$ 1,689,228

RESTRICTED PURPOSE FUND REVENUE
January 31, 2020

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
REVENUE				
STATE GOVERNMENT				
ICCB - adult education	\$43,763	\$1,245,235	3.5%	\$1,201,472
ISBE grant revenue- other	112,563	269,362	41.8%	156,799
Other Sources	34,444	3,700,000	0.9%	3,665,556
Total State Government	<u>190,770</u>	<u>5,214,597</u>	<u>3.7%</u>	<u>5,023,827</u>
FEDERAL GOVERNMENT				
Department of education	4,035,161	11,410,243	35.4%	7,375,082
Other	-	7,500	0.0%	7,500
Total Federal Government	<u>4,035,161</u>	<u>11,417,743</u>	<u>35.3%</u>	<u>7,382,582</u>
Total Revenue	<u>\$ 4,225,931</u>	<u>\$ 16,632,340</u>	<u>25.4%</u>	<u>\$ 12,406,409</u>

RESTRICTED PURPOSE FUND EXPENDITURES
January 31, 2020

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
<u>EXPENDITURES</u>				
By Program:				
Instruction				
Salaries	\$ 733,587	\$ 1,354,778	54.1%	\$ 621,191
Employee benefits	70,247	2,120,148	3.3%	2,049,901
Contractual services	2,305	18,775	12.3%	16,470
Material and supplies	40,964	188,548	21.7%	147,584
Conferences and meetings	7,973	18,260	43.7%	10,287
Other Fixed Charges	5,688	22,290	25.5%	16,602
Student grants and scholarships	5,677	5,500	103.2%	(177)
Total Instruction	<u>866,441</u>	<u>3,728,299</u>	<u>23.2%</u>	<u>1,870,387</u>
Academic Support				
Employee benefits	-	250,000	0.0%	250,000
Total Academic Support	<u>-</u>	<u>250,000</u>	<u>0.0%</u>	<u>250,000</u>
Student Services				
Salaries	75,883	244,470	31.0%	168,587
Employee benefits	17,316	407,116	4.3%	389,800
Other Contract Services	4,333	117,550	3.7%	113,217
Material and supplies	61,282	276,142	22.2%	214,860
Conferences and meetings	1,347	11,057	12.2%	9,710
Fixed charges	9,372	20,941	44.8%	11,569
Total Student Services	<u>169,533</u>	<u>1,077,276</u>	<u>15.7%</u>	<u>907,743</u>
Public Service/Continuing Education				
Salaries	94,340	206,814	45.6%	112,474
Employee benefits	22,604	116,200	19.5%	93,596
Contractual services	816	3,000	27.2%	2,184
Material and supplies	3,650	10,738	34.0%	7,088
Conferences and meetings	6,667	22,610	29.5%	15,943
Total Public Service/Continuing Education	<u>128,077</u>	<u>359,362</u>	<u>35.6%</u>	<u>231,285</u>

RESTRICTED PURPOSE FUND REVENUE AND EXPENDITURES
January 31, 2020

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
Auxiliary Services				
Employee benefits	\$ -	\$ 125,000	0.0%	\$ 125,000
Total Auxiliary Services	<u>-</u>	<u>125,000</u>	<u>0.0%</u>	<u>125,000</u>
Operations and Maintenance of Plant				
Employee benefits	-	450,000	0.0%	450,000
Total Operation and Maintenance of Plant	<u>-</u>	<u>450,000</u>	<u>0.0%</u>	<u>450,000</u>
Institutional Support				
Employee benefits	-	400,000	0.0%	400,000
Total Institutional Support	<u>-</u>	<u>400,000</u>	<u>0.0%</u>	<u>400,000</u>
Scholarships, Student Grants & Waivers				
Salaries	42,149	119,780	35.2%	77,631
Student grants and scholarships	3,866,380	10,122,623	38.2%	6,256,243
<u>Total Scholarships, Student Grants & Waivers</u>	<u>3,908,529</u>	<u>10,242,403</u>	<u>38.2%</u>	<u>6,333,874</u>
<u>Total Expenditures</u>	<u>\$ 5,072,580</u>	<u>\$ 16,632,340</u>	<u>30.5%</u>	<u>\$ 10,568,289</u>

AUDIT FUND REVENUE AND EXPENDITURES
January 31, 2020

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
<u>REVENUE</u>				
<u>LOCAL GOVERNMENT</u>				
Property taxes	<u>\$ 40,968</u>	<u>\$ 70,477</u>	<u>58.1%</u>	<u>\$ 29,509</u>
<u>MISCELLANEOUS</u>				
Investment revenue	<u>7</u>	<u>50</u>	<u>14.0%</u>	<u>43</u>
<u>Total Revenue</u>	<u>\$ 40,975</u>	<u>\$ 70,527</u>	<u>58.1%</u>	<u>\$ 29,552</u>
 <u>Transfers in</u>	 -	 15,000	 0.0%	 15,000
<u>Total Revenue and Transfers in</u>	<u>\$ 40,975</u>	<u>\$ 85,527</u>	<u>47.9%</u>	<u>\$ 44,552</u>
 <u>EXPENDITURES</u>				
By Program:				
<u>Institutional Support</u>				
Contractual services	<u>-</u>	<u>81,600</u>	<u>0.0%</u>	<u>81,600</u>
<u>Total Expenditures</u>	<u>\$ -</u>	<u>\$ 81,600</u>	<u>0.0%</u>	<u>\$ 81,600</u>

LIABILITY, PROTECTION & SETTLEMENT FUND REVENUE AND EXPENDITURES
January 31, 2020

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
<u>REVENUE</u>				
<u>LOCAL GOVERNMENT</u>				
Property taxes	\$ 460,966	\$ 799,554	57.7%	\$ 338,588
MISCELLANEOUS				
Investment revenue	51	100	51.0%	49
Total Revenue	<u>\$ 461,017</u>	<u>\$ 799,654</u>	<u>57.7%</u>	<u>\$ 338,637</u>
<u>EXPENDITURES</u>				
<u>By Program:</u>				
Instruction				
Employee benefits	44,065	135,000	32.6%	90935
Academic Support				
Employee benefits	6,636	16,500	40.2%	9864
Student Services				
Employee benefits	8,401	20,500	41.0%	12099
Public Service/Continuing Education				
Employee benefits	3,024	7,500	40.3%	4,476
Auxiliary Services				
Employee benefits	351	4500	7.8%	4149
Operations and Maintenance of Plant				
Employee benefits	8,224	23,500	35.0%	15276
Institutional Support				
Employee benefits	31,368	57,000	55.0%	25,632
Contractual services	287,768	535,087	53.8%	247,319
Total Institutional Support	<u>319,136</u>	<u>592,087</u>	<u>53.9%</u>	<u>272,951</u>
Total Expenditures	<u>\$ 389,837</u>	<u>\$ 799,587</u>	<u>48.8%</u>	<u>\$ 409,750</u>

GENERAL BOND OBLIGATION FUND REVENUE AND EXPENDITURES
January 31, 2020

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
<u>REVENUE</u>				
<u>LOCAL GOVERNMENT</u>				
Property taxes	<u>\$ 370,135</u>	<u>\$ 617,580</u>	<u>59.9%</u>	<u>\$ 247,445</u>
<u>MISCELLANEOUS</u>				
Investment revenue	<u>43</u>	<u>100</u>	<u>43.0%</u>	<u>57</u>
Total Revenue	<u>370,178</u>	<u>617,680</u>	<u>59.9%</u>	<u>247,502</u>
<u>EXPENDITURES</u>				
By Program:				
Institutional Support				
Fixed charges	<u>195,799</u>	<u>576,750</u>	<u>33.9%</u>	<u>380,951</u>
Total Expenditures	<u>\$ 195,799</u>	<u>\$ 576,750</u>	<u>33.9%</u>	<u>\$ 380,951</u>

OPERATIONS & MAINTENANCE (RESTRICTED) FUND REVENUE AND EXPENDITURES

January 31, 2020

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
<u>REVENUE</u>				
STATE GOVERNMENT				
Capital Development Board	-	4,881,800	0.0%	4,881,800
Total	-	4,881,800	0.0%	4,881,800
OTHER SOURCES				
Bonds	9,087,433	9,087,433	100.0%	-
Investment Interest	89,834	-	0.0%	(89,834)
Total	9,177,267	9,087,433	101.0%	(89,834)
TRANSFERS IN	\$ -	\$ 458,500	0.0%	\$ 458,500
<u>Total Revenue and Transfers in</u>	<u>\$ 9,177,267</u>	<u>\$ 14,427,733</u>	<u>63.6%</u>	<u>\$ 5,250,466</u>
<u>EXPENDITURES</u>				
By Program:				
Operations and Maintenance of Plant				
Contractual services	2,275,115	6,101,800	37.3%	3,826,685
Capital outlay	1,273,591	9,140,933	13.9%	7,867,342
Total Operation and Maintenance of Plant	3,548,706	15,242,733	23.3%	11,694,027
Total Expenditures	\$ 3,548,706	\$ 15,242,733	23.3%	\$ 11,694,027

WORKING CASH FUND REVENUE AND EXPENDITURES
January 31, 2020

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
<u>REVENUE</u>				
<u>OTHER SOURCES</u>				
<u>Investment revenue</u>	<u>\$ 122,198</u>	<u>\$ 230,000</u>	<u>53.1%</u>	<u>\$ 107,802</u>
<u>Total Revenue</u>	<u>122,198</u>	<u>230,000</u>	<u>53.1%</u>	<u>107,802</u>
<u>TRANSFERS OUT</u>	<u>-</u>	<u>230,000</u>	<u>0.0%</u>	<u>230,000</u>

Morton College Treasurer's Report

Month Ending: January 31, 2020

<i>Institution</i>	<i>Purchased</i>	<i>Principal</i>	<i>Rate</i>	<i>Type</i>	<i>Maturity</i>
<i>Fifth Third, Cicero</i>	1-May-06	\$647,108.75	1.5000%	US Treasury Securities	31-Jan-20
	Sum	<u>\$ 647,108.75</u>			
<i>The Illinois Funds, Springfield</i>	1-May-06	\$10,588,081.15	0.0100%	TIF Prime Fund	31-Jan-20
	Sum	<u>\$ 10,588,081.15</u>			
<i>Grand Total</i>		\$ 11,235,189.90			

From: [Frank E. Marzullo](#)
To: [Board Materials](#)
Subject: FOR BOARD APPROVAL - Nursing Laerdal Proposed Action
Date: Wednesday, January 29, 2020 1:57:13 PM
Attachments: [Laerdal Quote 2020.pdf](#)
[PROPOSED ACTION Laerdal.docx](#)
[image003.png](#)

Thank you,

Frank Marzullo
Vice President of Administrative Services
708 656-8000 ext 2441 rm 225B
frank.marzullo@morton.edu

From: Melissa Ridyard
Sent: Wednesday, January 29, 2020 1:17 PM
To: Frank E Marzullo
Subject: FW: Nursing Laerdal Proposed Action

From: Nancy Jeffries
Sent: Wednesday, January 29, 2020 1:01 PM
To: Board Materials <board.materials@morton.edu>
Cc: Lydia Falbo <Lydia.Falbo@morton.edu>; Melissa Ridyard <melissa.ridyard@morton.edu>
Subject: Nursing Laerdal Proposed Action

Hello,

I hope your day is going well. Attached are proposed action and quote for approval for February board meeting.

Thank you,

Nancy Jeffries

Morton College
Service Aide-Health Careers
Nancy.jeffries@morton.edu
708-656-8000 Ext. 2265
www.morton.edu

Pronouns: she, her, hers

"Bloom where you are planted"

PROPOSED ACTION:

THAT THE BOARD APPROVE SIMULATION EDUCATION FOR OUR INSTRUCTORS DUE TO OUR NEW PROGRAM REQUIRING SIMULATION FOR EACH COURSE TOTAL AMOUNT OF \$12,600.00 AS SUBMITTED.

RATIONALE:

[Required by Board Policy 2.3, the Board-Union Agreement, and Chapter 110, Act 805, Section 3-26 of the *Illinois Compiled Statutes*]

COST ANALYSIS:

\$12,600.00 Total

ATTACHMENT:

Quote for Laerdal educational session for SimNewB, SimJunior, SimMom
Laerdal is the current system we use in our SIM LAB



Laerdal®
helping save lives

Laerdal Medical Corporation
167 Myers Corners Road
Wappingers Falls, NY 12590
Fax Order To: (800) 227-1143
Phone Order To: 877-Laerdal
customerservice@laerdal.com

CLIENT EXECUTIVE
Pete DeJesu
peter.dejesu@laerdal.com

ACCOUNT MANAGER
Jill Williams
(254) 404-7072
jill.williams@laerdal.com

To prevent any delays in processing your purchase, please include your quote # when ordering.

DATE: 1/26/2020

QUOTE NUMBER: Q-333389

ATTN: Cynthia Young
Simulation Coordinator
Morton College
3801 S Central Ave
CICERO IL 60804
+1773-236-3113
cynthia.young@morton.edu

CUSTOMER NUMBER: 28010474

EXPIRATION DATE: 3/26/2020

QTY	PRODUCT	DESCRIPTION	LIST PRICE	UNIT PRICE	EXTENDED PRICE
1	225-B-EDBNDL2	SimNewB (Clsc)Edu Bundle Getting Started/ SimPad A 2-day educational session with a Laerdal Educator at the customer site for up to 8 participants. Day one focuses on fundamental knowledge of the Simulator and day two provides in-depth knowledge of the Learner Application software. SN 226M24140004	\$6,300.00	\$6,300.00	\$6,300.00
1	232-EDHS300	Refresher Course SimJunior Legacy SimPad 1 day educational session with a Laerdal Educational Representative at the customer site for up to 8 people. SN 232M11120007	\$3,150.00	\$3,150.00	\$3,150.00
1	377-EDHV300	Refresher Course SimMom Legacy with VitalSim 1 day educational session with a Laerdal Educational Representative at the customer site for up to 8 people. SN 377M28120014	\$3,150.00	\$3,150.00	\$3,150.00
TOTAL:					\$12,600.00

ITEM TOTAL : \$12,600.00
SHIPPING & HANDLING : \$0.00
TAX : \$0.00
ADDITIONAL CHARGE/CREDIT : \$0.00
TOTAL : \$12,600.00

There are various payment options; please see bottom of your quote for further clarification.

Appropriate Sales Tax will be added to invoice - Pricing and Availability are subject to change
Shipping/Handling costs will be added to invoice

By Accepting this Quote, the following terms are hereby incorporated into customer's order:

Products:

Products that are currently on contract will be removed immediately if manufacturing or distribution of the product is discontinued.

Payment:

Net 30 Days for approved open accounts; CIA; Credit Cards accepted. Financing options now available – sample leasing payment terms follow. For additional information, ask your Account Manager listed above.

Warranty:

One(1) year warranty on manufactured products and 90 day warranty on refurbished products

Two(2) year parts replacement warranty with technical assistance by phone on all Hill-Rom refurbished products

Delivery:

Delivery of product to a specific location within your building, if requested is at an additional charge and not included in this quote

Training:

Training will be scheduled within a year of the customer's agreed upon due date.

CANCELLATION or RESCHEDULING of EDUCATIONAL or TECHNICAL SERVICES WILL RESULT IN CANCELLATION/RESCHEDULING FEES.

7 DAYS OR LESS: 100% of Course / Service Cost

8 DAYS to 2 WEEKS: 75% of Course / Service Cost

15 DAYS to 20 DAYS: 50% of Course / Service Cost

3 WEEKS or MORE: NO FEE

Customer will be required to submit a new PO to reschedule a cancelled course / service.

From: [Marlena Avalos-Thompson](#)
To: [Board Materials](#)
Subject: National-Louis & MC MOU
Date: Thursday, January 30, 2020 1:49:32 PM
Attachments: [NLU-Board Action form.docx](#)
[NLU-MC MOU.pdf](#)

Please find the board action form and the MC and National Louis University agreement attached.

Marlena

Marlena Avalos-Thompson

Associate Dean of Academic Services
Morton College
708-656-8000 ext. 2245
Office: 302B

The information contained in this e-mail and any accompanying documents is intended for the sole use of the recipient to whom it is addressed, and may contain information that is privileged, confidential, and prohibited from disclosure under applicable law. If you are not the intended recipient, or authorized to receive this on behalf of the recipient, you are hereby notified that any review, use, disclosure, copying, or distribution is prohibited. If you are not the intended recipient(s), please contact the sender by e-mail and destroy all copies of the original message. Thank you.

**MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION**

PROPOSED ACTION: THAT THE BOARD APPROVE THE MEMORANDUM OF UNDERSTANDING BETWEEN MORTON COLLEGE AND NATIONAL LOUIS UNIVERSITY AS SUBMITTED

RATIONALE:

[Required by Board Policy #5.6, 5.8]

This agreement stands to provide a seamless transfer process for Morton College students to National Louis University in various fields of study. Furthermore, it provides Morton College students and other district residents the opportunity to further their pursuit of education with NLU on the Morton College campus.

COST ANALYSIS:

None

ATTACHMENTS:

None

**MEMORANDUM OF UNDERSTANDING
BETWEEN
NATIONAL LOUIS UNIVERSITY
AND
MORTON COMMUNITY COLLEGE DISTRICT 527**

WHEREAS, National Louis University, hereinafter “NLU”, as part of its mission to promote higher education and educational opportunities, desires to create a relationship with Morton to facilitate the enrollment of Morton students at NLU; and

WHEREAS, Community College District 527, commonly known as Morton College, hereinafter “Morton,” as part of its mission to promote higher education and educational opportunities throughout the community, enters into Memorandum of Understanding with four (4) year institutions; and

WHEREAS, Morton and NLU have discussed the particulars of this relationship and have determined that mutual cooperation is in the best interests of all parties.

NOW, THEREFORE, for and in consideration of the mutual covenants and agreements of the Parties and the mutual benefits to be gained by the performance thereof and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties do covenant and agree as follows:

Introduction

The Memorandum of Understanding (MOU) formally recognizes that National Louis University (NLU) and Morton College (Morton) will cooperate in providing educational opportunities for currently enrolled and potential students of each institution. Both institutions agree to facilitate the transfer of Morton course credits towards an NLU degree or certificate programs without

jeopardizing the intended mission and stated goals of either institution. As a result of this MOU, students will be given the opportunity to further their higher education pursuits by continuing their program of study through NLU's course and program offerings held on Morton's campus.

Purpose

This MOU expands the partnership between NLU and Morton to include NLU as a partner at the Morton College University Center. NLU is provided use of Morton facilities for administrative offices and classrooms supporting the delivery of course and program offerings for the Bachelor degree programs in the following areas:

1. Bachelor of Arts in Applied Behavioral Sciences;

Transfer of Course Credits

The parties agree that all necessary actions shall be taken to allow for the maximum transfer of credits between NLU and Morton. All courses required for an Associate's degree completed with a cumulative G.P.A. of 2.0 or higher at Morton will apply toward a Bachelor's degree at NLU in the above referenced Bachelor's degree programs, subject to NLU programs' requirements and grade restrictions and national or accrediting agency requirements. Students who have not received an Associate's degree from Morton will be admitted to NLU as standard transfer students, however all previous college work will be evaluated and transferred to NLU on a course-by-course basis. Morton students who have received an Associate's degree at Morton and met all requirements specified above will receive full recognition of the degree earned at Morton and will enter NLU at junior level status.

The degree program requirements as established by the NLU catalog will determine the application of transfer credits. NLU and Morton agree to review and update the transfer guides annually.

Each institution will designate an individual, in writing, to serve as a liaison for the purpose of monitoring this Agreement.

Morton students will be admitted to NLU based on satisfaction of admissions requirements stated in the NLU Catalog. All college level course credit awarded from Morton with a grade of 'C' or better will be accepted for transfer into NLU. Transfer of credits shall not exceed the maximum transfer credit allowed for a specific degree program. As set forth in the transfer guides, certain Morton courses will be accepted by NLU as upper division courses with a grade of 'B' or higher.

Morton students pursuing their Bachelor's degree through NLU will receive academic advising, registration and program information through the NLU offices located on site at Morton's University Center. Such students will attend NLU on site at Morton's campus throughout the duration of their enrollment at NLU.

Services NLU shall provide to Morton

1. NLU will provide program information to Morton students seeking information on pursuing their degree with NLU in the Morton University Center offices located on Morton's campus.
2. NLU will develop an academic plan for Morton students admitted to NLU for degree completion.
3. NLU will show Morton as a partner on its website and other appropriate printed and electronic materials.
4. NLU will provide eligible undergraduate students with degree completion options, including information on Morton courses.
5. NLU will provide undergraduate degree programs to Morton students in the areas as set forth above entirely on site at Morton. Class size will be mutually agreed upon and shall be consistent with the requirements of each institution's accrediting agencies.
6. NLU will (if applicable) develop surveys to assist Morton in determining interest levels in NLU degree programs.
7. NLU Catalog is updated three times a year (August, November and April publications) and available online at:
<https://www.nl.edu/admissions/catalogsandcourseinformation/catalogsandcourseinformation/>
8. NLU shall designate an individual to serve as a representative for the purpose of monitoring this MOU. NLU shall notify Morton of the person's name and contact information in writing at least four (4) weeks prior to the upcoming semester.
9. NLU will provide Morton students/graduates attending NLU classes taught at Morton facilities a 15% tuition discount, provided that Morton provides the instructional space at no

charge to NLU. Such discount is not stackable or cannot be added to any other University funded discount or scholarship.

Services Morton shall provide to NLU

1. Morton will assist NLU by distributing available printed materials and advising current and potential students of NLU programs.
2. Morton will include transfer information on Morton's website and will update NLU information on its website as soon as practicable.
3. Morton will list NLU on its website, and in its catalogs, as a partner organization.
4. Morton will provide NLU with space including one office, furnishings, telephone and internet access, within the Morton University Center facilities and classroom space on the Morton campus.
5. Morton will assist in the distribution of surveys developed by NLU to assess the academic profile of Morton students.
6. Morton will provide NLU parking, access to common areas, and other services commonly provided to Morton employees at the College University Center.
7. Morton shall designate an individual to serve as a representative for the purpose of monitoring this Agreement and notify NLU of the person's name and contact information in writing at least four (4) weeks prior to the upcoming semester.
8. Morton will provide NLU instructional space at no charge for as long as NLU grants Morton students/graduates a 15% tuition discount (not stackable with other NLU scholarships) for NLU classes taught at Morton facilities.

Services Morton shall provide to NLU students

All students will be required to have identification from their respective institution in order to take advantage of the following services and privileges. NLU will be responsible for providing identification to their students and will be responsible for reimbursement should items be damaged or unreturned.

1. Community and reciprocal library privileges that allow students to take out general circulation materials from the library and use of the electronic databases; and

Student Disciplinary Process

NLU will be responsible for ensuring that their students comply with all NLU policies, regulations and rules as well as all applicable policies, regulations, and rules related to the use of and/or presence at Morton College facilities.

Licensing & Accreditation

Both parties shall maintain all necessary and required accreditations with the appropriate accreditation agencies. In the event either party's accreditation is revoked or otherwise limited, this MOU may be terminated immediately. In the event of such termination for loss of accreditation, all participating students shall be accommodated to the extent possible at the institution that remains appropriately accredited.

Each party represents that it possesses all professional and business licenses required by law, if any, and all qualifications necessary to fully perform its obligations.

Term

This MOU shall begin on April 4th, 2020 (Spring Term) and shall continue for a period of two (2) years. Prior to the conclusion of this MOU, Morton and NLU shall meet to discuss the terms and conditions herein. Upon the mutual written agreement of the authorized agents of Morton and NLU, the MOU shall be renewed for a two (2) year term, which may thereafter automatically renew for subsequent two (2) year terms.

Termination

Either party may terminate this MOU with 90 days advance written notice. All students enrolled in a joint NLU-Morton program shall be permitted to complete the then current semester under the terms and conditions stated herein.

Trademarks/Service Marks

NLU or Morton may use the other party's name or logo in published materials (i.e. website and catalog) to reference this MOU. NLU grants to Morton a nonexclusive license to use NLU's trademarks, service marks, trade names and logos (the "Marks") in any advertising, marketing or promotional materials in connection with Morton's marketing and promotion of academic courses and programs pursuant to this MOU. Morton grants to NLU a nonexclusive license to use Morton's trademarks, service marks, trade names and logos (the "Marks") in any advertising, marketing or promotional materials in connection with NLU's marketing and promotion of academic courses and programs pursuant to this MOU.

Provided, however, that the content and text of all promotional information must be approved by each party in writing prior to the release of all written information. The request for use of a party's Marks shall not be unreasonably denied or withheld and the failure of a party to respond to a written request shall be deemed an approval after ten (10) business days.

Either party shall have the right to withdraw its prior approval for any use of its Marks and, in such event, the other party agrees to take all reasonable steps to cease use of the objected material as soon as possible. The licenses granted herein are personal, and shall not include the right of either party to grant sublicenses to use the Marks.

Upon termination of this MOU, each party will promptly cease and desist its use of the other party's name, logo, mark or any other likeness in any and all written materials of any kind, and shall refrain from representing orally or in writing, that it is affiliated with the other party.

Indemnification

NLU agrees to hold harmless and indemnify Morton, its officers, agents, trustees and employees against any losses, damages, judgments, claims, expenses, costs and liabilities imposed upon or incurred by or asserted against Morton, its officers, agents, trustees or employees, including reasonable attorneys' fees and expenses, arising out of the acts or omissions of NLU, its officers, agents or employees, under this MOU.

Morton agrees to hold harmless and indemnify NLU, its officers, agents, trustees and employees against any losses, damages, judgments, claims, expenses, costs and liabilities imposed upon or incurred by or asserted against NLU, its officers, agents, trustees or employees, , arising out of the acts or omissions of Morton, its officers, agents or employees, under this MOU.

Insurance

Each party shall maintain, either commercially or through a self-insurance program, professional and general liability insurance for personal injury and property damage caused by negligent acts

or omissions of its employees, agents and officers in minimum coverage amounts of \$2,000,000 per occurrence or \$5,000,000 in aggregate. Certificates of insurance shall be provided by each party naming the other as an additional insured for the purposes of this MOU.

Notice

All notices and other communications hereunder shall be given in writing and shall be deemed given as of the date of delivery. If mailed, notice shall be sent first class, postage prepaid, certified or registered mail, return receipt requested and becomes effective upon confirmed delivery. Notice will be delivered or sent to the parties' respective addresses and to the attention of the person set forth below.

If to: National-Louis University (NLU)

If to: Morton College (Morton)

Saib Othman, Ph.D.
Provost National-Louis University
122 S. Michigan Avenue
Chicago, Illinois 60603

Stanley Fields, Ph.D.
President Morton College
3801 S Central Ave
Cicero, IL 60804

Additional agreements

No agreements concerning the transfer or exchange of any asset of either party is intended or implied by this MOU. NLU and Morton are separate and independent institutions of higher education and by this agreement both will continue to operate as separate institutions. The authorized administrators of NLU and Morton are authorized to sign, prepare and implement plans of action and procedures necessary to affect this MOU. None of the benefits of employment with one institution shall be deemed given or transferred to the employees of the other institutions, including worker's compensation insurance or the accrual of tenure.

In no event shall Morton be liable for any incidental, indirect, special or consequential damages, including, but not limited to, loss of use, revenue, profit or savings.

Each party assumes full responsibility for the payment of all federal, state and local taxes it incurs as a result of this MOU.

This MOU is executed by an authorized representative of each party in the representative's official capacity only and the representative shall have no personal liability under this MOU.

Neither party shall not discriminate on the basis of race, color, religion, sex, national origin, ancestry, age, marital status, physical or mental handicap, an unfavorable discharge from military service, or any other factor as prohibited by law, rule or regulation.

Each party certifies that it maintains a written sexual harassment policy in conformance with 775 ILCS 5/2-105.

Each party certifies that it provides a Drug Free Workplace in compliance with the Drug Free Workplace Act. 30 ILCS 580/1 et seq.

This MOU shall be governed by and construed in accordance with the substantive laws of the State of Illinois regardless of any conflict of laws provision. All disputes arising out of this MOU, wherever derived, will be resolved in the Circuit Court of Cook County, Illinois.

Any modifications and amendments to the MOU must be in writing and signed by authorized agents of both parties.

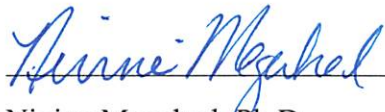
Time is of the essence of this Agreement.

IN WITNESS WHEREOF, the respective parties hereto have executed this Agreement.



Saib Othman, Ph.D.
Provost
National Louis University
Date:

Frances Reitz
Chair, Board of Trustees
Morton College
Date:



Nivine Megahed, Ph.D.
President
National Louis University
Date:

Stanley Fields, Ph.D.
President
Morton College
Date:

Pre-Cohort Courses

Professional Sequence (all transferable)

ECE205: Observation and Assessment of Infants and Toddlers

ECE215: Speech and Language Development

ECE220: Child, Family and Community

ECE460 Early Childhood Practicum *will run once per year as needed for students who have not transferred in)

NCE Core (to be completed pre-cohort)

ECE210: History and Philosophy of Education *transferable

EPS300: 300 Educational Psychology*transferable

SPE300: Introduction to Special Education and Methods of Teaching Students with Disabilities *only transferable if it meets the cross-categorical methods)*B or better

TIE300: Introduction to Technology in the Classroom *transferable

Professional Sequence (non-transferable--included in course sequence)

CIL331

RLL330

Course Sequence

Term 1	ECE301: Understanding Infants & Toddlers ECE308: Writing for Early Childhood Professionals
Term 2	ECE302: Planning for Quality Infant/Toddler Programs ECE337: Ethics and Professionalism in ECE
Term 3	ECE321: Curriculum in Infant/Toddler Programs RLL330: Foundations of Emergent Literacy
Term 4	ECE345: Curriculum, Differentiation & Assessment ECE493: Infant/Toddler Care and Development Internship
Term 5	ECE324: Integrated Pre-Primary Methods ECE311: Administration I: Leadership and Staff Development
Term 6	ECE312/ECE335: Administration II: Managing Center Operations and Finance / Best Practices in FCC ECE303: The Early Care & Education Administrator as Advocate
Term 7	ECE340: Positive Guidance in Early Childhood Environments CIL331: Cross Cultural Education
Term 8	ECE313: Administration III: Implementing and Evaluating the Program ECE492A/B: / Family Child Care Internship

From: [Frank E Marzullo](#)
To: [Board Materials](#)
Subject: FOR BOARD APPROVAL - FACILITY USAGE - HERITAGE MIDDLE SCHOOL GRADUATION 2020
Date: Wednesday, January 29, 2020 2:16:55 PM
Attachments: [Heritage Middle School 2020 Graduation.pdf](#)
Importance: High

Thank you,

Frank Marzullo
Vice President of Administrative Services
708 656-8000 ext 2441 rm 225B
frank.marzullo@morton.edu

From: Cheryl Schoepf
Sent: Wednesday, January 29, 2020 2:14 PM
To: Frank E Marzullo
Cc: Melissa Ridyard
Subject: For Board Approval

The information contained in this e-mail and any accompanying documents is intended for the sole use of the recipient to whom it is addressed, and may contain information that is privileged, confidential, and prohibited from disclosure under applicable law. If you are not the intended recipient, or authorized to receive this on behalf of the recipient, you are hereby notified that any review, use, disclosure, copying, or distribution is prohibited. If you are not the intended recipient(s), please contact the sender by e-mail and destroy all copies of the original message. Thank you.

MORTON COLLEGE
Facility Use Permit Application

This form must be completed and returned no less than forty-five (45) days prior to the date for which the facility is requested. Confirmation will be made in writing.

Date: 9/10/19

Name of Organization: Heritage Middle School

Address: 10850 W 31st St. Berwyn 60402
Street City Zip Code

Telephone: 708-303-4806 Person to Contact: Allison Bautet

Date(s) Requested: 5/26/20

Time Requested: From: 5:00 PM To: 8:00 PM

(Include one-half hour before and one-half hour after scheduled event).

Facility Requested: Morton College Gymnasium & Cafeteria area

Purpose of Use: 8th grade promotion ceremony

Expected Attendance: 1300

Equipment Requested: 1 podium, 1 mic, stage & stairs, video system - Ceremony
recorded on YouTube

Extent to which refreshments, if any, are to be served: na

I (we) agree to comply with all rules and regulations set forth in the Morton College Campus Facilities Rental and Use Procedure.

Authorized Signature: Allison Bautet

Organization Title: Principal

Please send this form to: Director of Physical Plant
Morton College
3801 S. Central Ave.
Cicero, Illinois 60804
(708) 656-8000, Ext. 2221 Fax (708) 656-7679

Date

Stan Fields
President
Date

**MORTON COLLEGE
HOLD HARMLESS AGREEMENT
WAIVER AND RELEASE OF ALL CLAIMS**

This form must be completed and returned with the Facility Use Permit Application together with a copy of your Certificate of Insurance.

ORGANIZATION: Berwyn South SD 100
ADDRESS: 3401 S Gunderson Ave.
TELEPHONE: 708-795-2300
DATE (S) OF UTILIZATION: 5/26/20

The undersigned shall assume responsibility for and defend at its own expense all claims for personal injury, including but not limited to medical expenses, property damage, and any other type of claim arising for such use; and the undersigned further agrees to pay all costs for losses or damages to Morton College owned land, buildings and equipment. It is further understood that in consideration for being permitted to utilize the facilities of Morton College, I do for myself, my heirs, executors, administrators, assigns, and the organization I represent, hereby release and forever discharge Morton College, its trustees, officers, agents, employees, servants and officials, of and from any and every claim or in equity arising from or by reason of any bodily injury or personal injuries known or unknown, death or property damage resulting or to result from any accident which may occur as a result of this facility utilization.

This release contains the entire agreement between the parties hereto and the terms of this release are contractual and not a mere recital.

I have carefully read the foregoing release and know the contents thereof and sign this release as my own free act.

Authorized Signature: Mary Hanes
Organization Title: Berwyn South District 100
Date: _____

4/12/00



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

12/18/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Arthur J. Gallagher Risk Management Services, Inc. 2850 Golf Road Rolling Meadows IL 60008	CONTACT NAME: Katherine Bisceglia	
	PHONE (A/C, No. Ext): 630-285-4059	FAX (A/C, No): 630-285-4062
	E-MAIL ADDRESS: Katherine_Bisceglia@ajg.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : Suburban School Cooperative Insurance Pool	
INSURED Suburban School Cooperative Ins Pool C/O South Berwyn School District #100 3401 South Gunderson Ave. Berwyn IL 60402-2999	INSURER B :	
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES**CERTIFICATE NUMBER:** 907868978**REVISION NUMBER:**


THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> SIR - \$250,000 GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			SSCIPGL2019	12/31/2019	12/31/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 200,000 MED EXP (Any one person) \$ 0 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COM/OP AGG \$ 1,000,000 \$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY <input checked="" type="checkbox"/> SIR \$250,000			SSCIPAL2019	12/31/2019	12/31/2020	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			SSCIPGL2019	12/31/2019	12/31/2020	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000 \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Property (Including Theft) SIR - \$250,000			SSCIPPR2019	12/31/2019	12/31/2020	Blanket Limit: \$2,000,000 Deductible: \$2,500

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

*Suburban School Cooperative Insurance Pool Reinsurers - Great American Insurance Company (NAIC #16691), Pennsylvania Manufacturers' Association Insurance Company (NAIC #12262), Evanston Insurance Company (NAIC #35378), Travelers Excess and Surplus Lines Company (NAIC #29696)
Morton College is shown as a Additional Insured solely with respects to General Liability coverage as evidenced herein with regards to Middle School Graduations held at Morton College.

CERTIFICATE HOLDER**CANCELLATION**

Morton College 3801 S. Central Ave Cicero IL 60804	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

© 1988-2015 ACORD CORPORATION. All rights reserved.

From: [Frank E Marzullo](#)
To: [Board Materials](#)
Subject: FOR BOARD APPROVAL - FACILITY USAGE - FREEDOM SCHOOL GRADUATION 2020
Date: Wednesday, January 29, 2020 2:15:33 PM
Attachments: [Freedom School 2020 Graduation.pdf](#)
Importance: High

Thank you,

Frank Marzullo
Vice President of Administrative Services
708 656-8000 ext 2441 rm 225B
frank.marzullo@morton.edu

From: Cheryl Schoepf
Sent: Wednesday, January 29, 2020 2:12 PM
To: Frank E Marzullo
Cc: Melissa Ridyard
Subject: For Board Approval

The information contained in this e-mail and any accompanying documents is intended for the sole use of the recipient to whom it is addressed, and may contain information that is privileged, confidential, and prohibited from disclosure under applicable law. If you are not the intended recipient, or authorized to receive this on behalf of the recipient, you are hereby notified that any review, use, disclosure, copying, or distribution is prohibited. If you are not the intended recipient(s), please contact the sender by e-mail and destroy all copies of the original message. Thank you.

MORTON COLLEGE
Facility Use Permit Application

This form must be completed and returned no less than forty-five (45) days prior to the date for which the facility is requested. Confirmation will be made in writing.

Date: 12/12/19

Name of Organization: Freedom Middle School

Address: 3016 Ridgeland Berwyn 60402
Street City Zip Code

Telephone: 708-303-4705 Person to Contact: Ali Walker
J. Clarke

Date(s) Requested: 5/28/2020

Time Requested: From: _____ To: _____

(Include one-half hour before and one-half hour after scheduled event).

Facility Requested: Morton College Gym

Purpose of Use: Promotion Ceremony - 8th graders

Expected Attendance: 2,000

Equipment Requested: Stage, mic's

Extent to which refreshments, if any, are to be served: N/A

I (we) agree to comply with all rules and regulations set forth in the Morton College Campus Facilities Rental and Use Procedure.

Authorized Signature: _____

Organization Title: Principal

Please send this form to: Director of Physical Plant
Morton College
3801 S. Central Ave.
Cicero, Illinois 60804
(708) 656-8000, Ext. 2221 Fax (708) 656-7679

Date

Stan Fields
President
Date

**MORTON COLLEGE
HOLD HARMLESS AGREEMENT
WAIVER AND RELEASE OF ALL CLAIMS**

This form must be completed and returned with the Facility Use Permit Application together with a copy of your Certificate of Insurance.

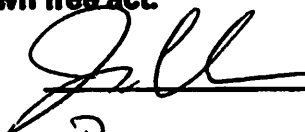
ORGANIZATION: Freedom Middle School
ADDRESS: 3016 Ridgeland, Berwyn IL 60402
TELEPHONE: 708-303-4705
DATE (S) OF UTILIZATION: 5/28/20

The undersigned shall assume responsibility for and defend at its own expense all claims for personal injury, including but not limited to medical expenses, property damage, and any other type of claim arising from such use; and the undersigned further agrees to pay all costs for losses or damages to Morton College owned land, buildings and equipment. It is further understood that in consideration for being permitted to utilize the facilities of Morton College, I do for myself, my heirs, executors, administrators, assigns, and the organization I represent, hereby release and forever discharge Morton College, its trustees, officers, agents, employees, servants and officials, of and from any and every claim or in equity arising from or by reason of any bodily injury or personal injuries known or unknown, death or property damage resulting or to result from any accident which may occur as a result of this facility utilization.

This release contains the entire agreement between the parties hereto and the terms of this release are contractual and not a mere recital.

I have carefully read the foregoing release and know the contents thereof and sign this release as my own free act.

Authorized Signature:



Organization Title:

Principal

Date:

12/12/19

4/12/00



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DATE (MM/DD/YYYY)

12/18/2019

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PRODUCER Arthur J. Gallagher Risk Management Services, Inc. 2850 Golf Road Rolling Meadows IL 60008	CONTACT NAME: Katherine Bisceglia	
	PHONE (A/C, No, Ext): 630-285-4059	FAX (A/C, No): 630-285-4062
	E-MAIL ADDRESS: Katherine_Bisceglia@aig.com	
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	INSURER A : Suburban School Cooperative Insurance Pool	
	INSURER B :	
	INSURER C :	
	INSURER D :	
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	AUTHORIZED REPRESENTATIVE 

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From: [Ruben V Ruiz](#)
To: [Board Materials](#)
Subject: For board approval
Date: Friday, February 14, 2020 11:13:06 AM
Attachments: [MORTON COLLEGE BOARD OF TRUSTEES 2-13-20.docx](#)



Ruben Ruiz
Chief Information Officer

P: 708-656-8000 ext. 2471

F: 708-656-9592

ruben.ruiz@morton.edu

www.morton.edu

The information contained in this e-mail and any accompanying documents is intended for the sole use of the recipient to whom it is addressed, and may contain information that is privileged, confidential, and prohibited from disclosure under applicable law. If you are not the intended recipient, or authorized to receive this on behalf of the recipient, you are hereby notified that any review, use, disclosure, copying, or distribution is prohibited. If you are not the intended recipient(s), please contact the sender by e-mail and destroy all copies of the original message. Thank you.

MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION

PROPOSED ACTION:

That the board approve the Managed Printer Services Agreement with Konica Minolta.
With a price of \$2,625 monthly with no increase for the full 60-month term

RATIONALE:

Currently, Morton College pays over \$3500/month \$42,000/year for toner. With the implementation of this new agreement the college will be saving over \$19,000 a year

.

COST ANALYSIS:

PROPOSED ACTION: THAT THE BOARD APPROVE THE EMPLOYMENT STATUS OF 20 NON-TENURED INSTRUCTORS and 1 TENURED INSTRUCTOR FOR ACADEMIC YEAR 2020-2021 AS SUBMITTED.

RATIONALE: [Required by Board Policy 3.1 and Chapter 110, Act 805, Section 3B-2 and 3 of the Illinois Compiled Statutes]

Approving the continued employment of non-tenured instructors reaffirms the initial employment decision and is generally recognized as a good practice since tenure is awarded at the conclusion of an instructor's probation; notice of non-renewal and extension of probation must also occur on a timely basis within the provisions of State statute.

COST ANALYSIS: N/A

ATTACHMENTS: Recommended Employment Status

RECOMMENDED EMPLOYMENT STATUS NON-TENURED INSTRUCTORS

- Recommended for Continued Employment – Second Contract: 2020-2021 Academic Year

<u>* Instructor</u>	<u>Discipline</u>	<u>Employment Began</u>
Andrade, Jorge	Biology	Fall 2019
Ashraf, Asiyya	Biology	Fall 2019
Bonick, Cara	PTA	Fall 2019
Cardona, Alicia	Nursing	Fall 2019
Caruso, Lauren	Nursing	Fall 2019
Chapp, Geanabelle	Nursing	Fall 2019
Imburgia, Joseph	Psychology	Fall 2019
Pierce, Tom	English	Fall 2019
Mathelier, Lisa	Adult Ed/ESL	Fall 2019
Young, Amanda	Welding	

*Employment began fall 2019, review for tenure will be prior to March 2022

- Recommended for Continued Employment – Third Contract: 2020-2021 Academic Year

<u>** Instructor</u>	<u>Discipline</u>	<u>Employment Began</u>
Callon, Michael	English	Fall 2018
Edgar, Jason	Speech	Fall 2018
Halmon, Jamie	Physical Education	Fall 2018
Manning, Bryant	English	Fall 2018
Pencheva, Tsonka	Early Childhood Education	Fall 2018
Ploszaj, Randi	English	Fall 2018
Pulaski, Andrew	Law Enforcement	Fall 2018
Ostojic, Gordana	Physics	Fall 2018
Roselund, David	Adult Education	Fall 2018
Schreier, Jennifer	Adult Education	Fall 2018
Tomchek, Ryan	Mathematics	Fall 2018

**Employment began fall 2018, review for tenure will be prior to March 2021

- Tenure status attained:

<u>Instructor</u>	<u>Discipline</u>	<u>Effective</u>
Amy Green	Nursing	End of Spring 2020

From: [Irina V Cline](#)
To: [Ana L Valdez](#)
Cc: [Blanca E Jara](#); [Maria Sanchez Anderson](#)
Subject: RE: FOR BOARD APPROVAL - BOARD Meeting: New CCE Classes and Updated Pricing
Date: Wednesday, February 19, 2020 3:52:37 PM

Ana,

Please see the action sheet below.

PROPOSED ACTION: THAT THE BOARD APPROVE OFFERING NEW CONTINUING EDUCATION COURSES (DENTAL ASSISTANT, HEMODIALYSIS TECHNICIAN, PATIENT CARE TECHNICIAN) AND UPDATED TERMS FOR CURRENT CONTINUING EDUCATION COURSES (PHARMACY TECHNICIAN AND VETERINARY ASSISTANT) IN A PARTNERSHIP WITH MK EDUCATION.

RATIONALE: [Required by Board Policy 5.3.1 and *Chapter 110, Act 805, Section 3.27.1 of the Illinois Compiled Statutes*]

Morton College will provide new and continue offering current Continuing Education classes, preparing students for employment in industries with high-demand positions.

COST ANALYSIS: At the conclusion of each course that runs and is not cancelled for low enrollment or other reasons, student fees as noted in the riders will be collected by MRxI Corporation and Kushan LLC (MK EDUCATION) and the remaining non-credit tuition will be retained by Morton College.

ATTACHMENT: New class riders (Dental Assistant, Hemodialysis Technician, Patient Care Technician) and updated class riders (Pharmacy Technician and Veterinary Assistant).

Thank you.

With appreciation,

Irina Cline, M.A.

Director of Community and Continuing Education
Morton College
3801 South Central Avenue
Office 245C
Cicero, IL 60804
irina.cline@morton.edu
708-656-8000 ext.2383

MRxl Corporation and Kushan LLC (MK EDUCATION)

Morton College Licensing Agreement

Date: January 5, 2020 ("Effective Date")

COURSE: Dental Assistant Training Program (Flipped)

THIS Licensing Agreement ("Agreement") is made effective as of the Effective Date by MRxl Corporation ("MRxl") and Kushan LLC ("Kushan" and together with MRxl, "MK Education") a Illinois Based Business with main office at 5151 Mochel Drive Unit 204 Downers Grove, IL 60515, and Morton College, (Illinois) educational institution. Capitalized terms used and not otherwise defined herein shall have the same meaning as under the Agreement.

1. **Effective Date.** This Agreement will be effective on January 5, 2020.
2. **Term.** The Services to be provided under this Agreement, and the obligations arising under it, will begin with the Fall Semester 2020 ("Start Date") and continue on an "as needed" basis only. **MK Education Licensing and Servicing Fees:** Total Fee Charged is \$2,500 per student
 - a. This fee is to include the following services:
 - i. Online access to our learning management system, Canvas, for a period of 6 months per student registered for the course
 - ii. A one-time placement into an externship site for a student.
 - iii. eBook for the course (if available)
 - iv. Lab supplies as determined by MK
 - v. Quality Assurance services
 - vi. Externship placement one time for each student.
 - vii. The cost of the instructor (hired and paid by Morton College) reimbursed by MK Education based on a pre-negotiated rate
 - viii. No laptop or internet access is provided by MK Education
 - ix. There is a no refund policy once a student has been given access to the course via our Canvas Learning Management System.
 - b. Externship placement:
 - i. MK will provide one site for a student to perform their externship hours upon successful completion of the program.
 - ii. If the student is removed from the site for any reason, they may not be eligible for the successful completion of the course or receive a new placement. This will need to be determined by MK based on the reason for removal from the site.
 - iii. If a student wishes to change their externship site, they may be subject to a fee of \$250.
 - c. As a partner of MK Education, we will provide the following:
 - i. Set up a student on Canvas, so they may access the online lectures
 - ii. Assistance with any issues on Canvas
 - iii. While the institution needs to promote and market the program for success, MK will also provide marketing to the community to help build the program.
3. **Students.** Students are registered at the institution and shall be considered students of the institution.
4. **Intellectual Property.** The Courses and the concepts for the Courses involve original intellectual property created by MK Education. The Courses, Course Materials (other than the textbooks), instructor manuals, instructor training procedures, Course promotional materials, MK Education logo, MK Education name, documents, lists, spreadsheets, charts, computer programs and applications, proprietary work, trade secrets,

and all related and all ideas of any kind prepared by MK Education, whether outside of, or within the scope of, this Agreement, are the work product of MK Education, and not of College, and are owned solely by MK Education (and not College), as MK Education's own work product and intellectual property ("Intellectual Property").

5. **Confidential Information.** The Parties acknowledge that they will be exposed to each other's unique business information while performing this Agreement, including: Proprietary documents and Course Materials, Student Lists and other customer lists, ideas, concepts, techniques, memos, charts, processes, know-how, technology, processes, know-how, pricing and cost information; needs for services and products; and any non-public, confidential, proprietary or business information ("Confidential Information.")
6. **Refunds:** No Refunds once online code has been issued by MK Education. MK Education will not provide Service Fee or registration fee refunds for Students who drop the Course.
7. **Dispute Resolution:** Mediation before Litigation. Other than a controversy that may reasonably require equitable relief, a controversy, or claim arising out of, or in connection with, this Agreement, or the breach of it, will be first submitted before an impartial mediator, before any lawsuit is filed.
8. **Contractor rate fee** for any services allocated outside of this contract is at a billable rate of \$350 per hour or determined by MK Education.

Agreed:

MK Education
Downers Grove, IL

Morton College

Name _____
Title _____

By:
Name: Mayur Shah
Title: President

By:
Name:
Title:

Date: January 5, 2020

Date: _____, 2020

MRxl Corporation and Kushan LLC (MK EDUCATION)

Morton College Licensing Agreement

Date: January 5, 2020 ("Effective Date")

COURSE: Hemodialysis Technician Training Program (Flipped)

THIS Licensing Agreement ("Agreement") is made effective as of the Effective Date by MRxl Corporation ("MRxl") and Kushan LLC ("Kushan" and together with MRxl, "MK Education") a Illinois Based Business with main office at 5151 Mochel Drive Unit 204 Downers Grove, IL 60515, and Morton College, (Illinois) educational institution. Capitalized terms used and not otherwise defined herein shall have the same meaning as under the Agreement.

1. **Effective Date.** This Agreement will be effective on January 5, 2020.
2. **Term.** The Services to be provided under this Agreement, and the obligations arising under it, will begin with the Fall Semester 2020 ("Start Date") and continue on an "as needed" basis only. **MK Education Licensing and Servicing Fees:** Total Fee Charged With Virtual Reality modules is \$3,010 per student (not including Oculus GO) and Total Fee Charged Without Virtual Reality modules is \$2,800 per student
 - a. This fee is to include the following services:
 - i. Online access to our learning management system, Canvas, for a period of 6 months per student registered for the course
 - ii. A one-time placement into an externship site for a student.
 - iii. eBook for the course (if available)
 - iv. Lab supplies as determined by MK
 - v. Quality Assurance services
 - vi. Externship placement one time for each student.
 - vii. The cost of the instructor (hired and paid by Morton College) reimbursed by MK Education based on a pre-negotiated rate
 - viii. No laptop or internet access is provided by MK Education
 - ix. There is a no refund policy once a student has been given access to the course via our Canvas Learning Management System.
 - b. Externship placement:
 - i. MK will provide one site for a student to perform their externship hours upon successful completion of the program.
 - ii. If the student is removed from the site for any reason, they may not be eligible for the successful completion of the course or receive a new placement. This will need to be determined by MK based on the reason for removal from the site.
 - iii. If a student wishes to change their externship site, they may be subject to a fee of \$250.
 - c. As a partner of MK Education, we will provide the following:
 - i. Set up a student on Canvas, so they may access the online lectures
 - ii. Assistance with any issues on Canvas
 - iii. While the institution needs to promote and market the program for success, MK will also provide marketing to the community to help build the program.
3. **Students.** Students are registered at the institution and shall be considered students of the institution.
4. **Intellectual Property.** The Courses and the concepts for the Courses involve original intellectual property created by MK Education. The Courses, Course Materials (other than the textbooks), instructor manuals, instructor training procedures, Course promotional materials, MK Education logo, MK Education name,

documents, lists, spreadsheets, charts, computer programs and applications, proprietary work, trade secrets, and all related and all ideas of any kind prepared by MK Education, whether outside of, or within the scope of, this Agreement, are the work product of MK Education, and not of College, and are owned solely by MK Education (and not College), as MK Education's own work product and intellectual property ("Intellectual Property").

5. **Confidential Information.** The Parties acknowledge that they will be exposed to each other's unique business information while performing this Agreement, including: Proprietary documents and Course Materials, Student Lists and other customer lists, ideas, concepts, techniques, memos, charts, processes, know-how, technology, processes, know-how, pricing and cost information; needs for services and products; and any non-public, confidential, proprietary or business information ("Confidential Information.")
6. **Refunds:** No Refunds once online code has been issued by MK Education. MK Education will not provide Service Fee or registration fee refunds for Students who drop the course.
7. **Dispute Resolution:** Mediation before Litigation. Other than a controversy that may reasonably require equitable relief, a controversy, or claim arising out of, or in connection with, this Agreement, or the breach of it, will be first submitted before an impartial mediator, before any lawsuit is filed.
8. **The contractor rate fee** for any services allocated outside of this contract is at a billable rate of \$350 per hour or determined by MK Education.

Agreed:

MK Education
Downers Grove, IL

Morton College

Name _____
Title _____

By:
Name: Mayur Shah
Title: President

By:
Name:
Title:

Date: January 5, 2020

Date: _____, 2020

MRxl Corporation and Kushan LLC (MK EDUCATION)

Morton College Licensing Agreement

Date: January 5, 2020 ("Effective Date")

COURSE: Patient Care Technician Training Program (Flipped)

THIS Licensing Agreement ("Agreement") is made effective as of the Effective Date by MRxl Corporation ("MRxl") and Kushan LLC ("Kushan" and together with MRxl, "MK Education") a Illinois Based Business with main office at 5151 Mochel Drive Unit 204 Downers Grove, IL 60515, and Morton College, (Illinois) educational institution. Capitalized terms used and not otherwise defined herein shall have the same meaning as under the Agreement.

1. **Effective Date.** This Agreement will be effective on January 5, 2020.
2. **Term.** The Services to be provided under this Agreement, and the obligations arising under it, will begin with the Fall Semester 2020 ("Start Date") and continue on an "as needed" basis only. **MK Education Licensing and Servicing Fees:** Total Fee Charged With Virtual Reality modules is \$2,610 per student (not including Oculus GO) and Total Fee Charged Without Virtual Reality modules is \$2,400 per student
 - a. This fee is to include the following services:
 - i. Online access to our learning management system, Canvas, for a period of 6 months per student registered for the course
 - ii. A one-time placement into an externship site for a student.
 - iii. eBook for the course (if available)
 - iv. Lab supplies as determined by MK
 - v. Quality Assurance services
 - vi. Externship placement one time for each student.
 - vii. The cost of the instructor (hired and paid by Morton College) reimbursed by MK Education based on a pre-negotiated rate
 - viii. No laptop or internet access is provided by MK Education
 - ix. There is a no refund policy once a student has been given access to the course via our Canvas Learning Management System.
 - b. Externship placement:
 - i. MK will provide one site for a student to perform their externship hours upon successful completion of the program.
 - ii. If the student is removed from the site for any reason, they may not be eligible for the successful completion of the course or receive a new placement. This will need to be determined by MK based on the reason for removal from the site.
 - iii. If a student wishes to change their externship site, they may be subject to a fee of \$250.
 - c. As a partner of MK Education, we will provide the following:
 - i. Set up a student on Canvas, so they may access the online lectures
 - ii. Assistance with any issues on Canvas
 - iii. While the institution needs to promote and market the program for success, MK will also provide marketing to the community to help build the program.
3. **Students.** Students are registered at the institution and shall be considered students of the institution.
4. **Intellectual Property.** The Courses and the concepts for the Courses involve original intellectual property created by MK Education. The Courses, Course Materials (other than the textbooks), instructor manuals, instructor training procedures, Course promotional materials, MK Education logo, MK Education name,

documents, lists, spreadsheets, charts, computer programs and applications, proprietary work, trade secrets, and all related and all ideas of any kind prepared by MK Education, whether outside of, or within the scope of, this Agreement, are the work product of MK Education, and not of College, and are owned solely by MK Education (and not College), as MK Education's own work product and intellectual property ("Intellectual Property").

5. **Confidential Information.** The Parties acknowledge that they will be exposed to each other's unique business information while performing this Agreement, including: Proprietary documents and Course Materials, Student Lists and other customer lists, ideas, concepts, techniques, memos, charts, processes, know-how, technology, processes, know-how, pricing and cost information; needs for services and products; and any non-public, confidential, proprietary or business information ("Confidential Information.")
6. **Refunds:** No Refunds once online code has been issued by MK Education. MK Education will not provide Service Fee or registration fee refunds for Students who drop the course.
7. **Dispute Resolution:** Mediation before Litigation. Other than a controversy that may reasonably require equitable relief, a controversy, or claim arising out of, or in connection with, this Agreement, or the breach of it, will be first submitted before an impartial mediator, before any lawsuit is filed.
8. **The contractor rate fee** for any services allocated outside of this contract is at a billable rate of \$350 per hour or determined by MK Education.

Agreed:

MK Education
Downers Grove, IL

Morton College

Name _____
Title _____

By:
Name: Mayur Shah
Title: President

By:
Name:
Title:

Date: January 5, 2020

Date: _____, 2020

MRxl Corporation and Kushan LLC (MK EDUCATION)

Morton College Licensing Agreement

Date: February 1, 2020 ("Effective Date")

COURSE: Pharmacy Technician - 300 Hour Training Program (Flipped Classroom)

This Licensing Agreement ("Agreement") is made effective as of the Effective Date by MRxl Corporation ("MRxl") and Kushan LLC ("Kushan" and together with MRxl, "MK Education") a Illinois Based Business with main office at 5151 Mochel Drive Unit 204 Downers Grove, IL 60515, and Morton College, (Illinois) educational institution. Capitalized terms used and not otherwise defined herein shall have the same meaning as under the Agreement.

1. **Effective Date.** This Agreement will be effective on February 1, 2020.
2. **Term.** The Services to be provided under this Agreement, and the obligations arising under it, will begin with the Spring Semester 2020 ("Start Date") and continue on an "as needed" basis only.
3. **MK Education Licensing and Servicing Fees:** Total Fee Charged is \$2,550 per student
 - a. **Student Recruitment Fee:** The fees are to cover the maximum level (50 hours) of student recruitment activities (MK Education marketing campaign includes Morton College collaboration with college website and social media usage as deemed appropriate by Morton College).
 - b. **Externship Recruitment and Setup Fee:** The fees are to cover the recruitment, training, and management of externship sites and their preceptors. The fees are to cover the recruitment, training, setup, and maintenance of the externship process with students. If the externship management and sites are to be managed by Morton College there is a one-time \$3,500 fee to convert the externship management over to Morton College.
 - c. **Material Licensing Fee.** The fees are to provide the online documents of the MK Education Pharmacy Technician Training Program, the online videos, and online support for questions, and packaged lab supplies for the number of students in the course.
 - i. Process:
 1. Client orders license for curriculum package through MK Education.
 2. All materials included in the MK Education curriculum package may be downloaded by the College for paid and registered students or require students to access materials directly through the MK Education Learning Management System (LMS).
 3. Course licenses should be ordered at a minimum of 2 weeks prior to the start of any course; unless any late registrants are approved for enrollment within 2 weeks of the start of any course.
4. **Grant of License.** MK Education hereby grants a non-exclusive license to Morton College and its agents and employees, to use the Intellectual Property of MK Education in connection with the Pharmacy Technician Training Course, only for the students enrolled (paid students) in the semester during which the Course is offered, and only during the term of this Agreement.
5. **Intellectual Property.** The Courses and the concepts for the Courses involve original intellectual property created by MK Education. The Courses, Course Materials (other than the textbooks), instructor manuals, instructor training procedures, Course promotional materials, MK Education logo, MK Education name, documents, lists, spreadsheets, charts, computer programs and applications, proprietary work, trade secrets, and all related and all ideas of any kind prepared by MK Education, whether outside of, or within the scope of, this Agreement, are the work product of MK Education, and not of College, and are owned solely by MK

Education (and not College), as MK Education's own work product and intellectual property ("Intellectual Property").

6. **Confidential Information.** The Parties acknowledge that they will be exposed to each other's unique business information while performing this Agreement, including: Proprietary documents and Course Materials, Student Lists and other customer lists, ideas, concepts, techniques, memos, charts, processes, know-how, technology, processes, know-how, pricing and cost information; needs for services and products; and any non-public, confidential, proprietary or business information ("Confidential Information.")
7. **Refunds:** No Refunds once an online code has been issued by MK Education. MK Education will not provide Service Fee or registration fee refunds for Students who drop the Course.
8. **Dispute Resolution:** Mediation before Litigation. Other than a controversy that may reasonably require equitable relief, a controversy, or claim arising out of, or in connection with, this Agreement, or the breach of it, will be first submitted before an impartial mediator, before any lawsuit is filed.
9. Contractor rate fee for any services allocated outside of this contract is at a billable rate of \$350 per hour or determined by MK Education.

Agreed:

MK Education

Morton College

By:

Mayur Shah, President

Date: January 30, 2020

By:

Name and Title:

Date: _____, 2020

MRxl Corporation and Kushan LLC (MK EDUCATION)

Morton College Licensing Agreement

Date: February 1, 2020 ("Effective Date")

COURSE: 275 Hour Veterinary Assistant Training Program (Alpha-Full Classroom)

THIS Licensing Agreement ("Agreement") is made effective as of the Effective Date by MRxl Corporation ("MRxl") and Kushan LLC ("Kushan" and together with MRxl, "MK Education") a Illinois Based Business with main office at 5151 Mochel Drive Unit 204 Downers Grove, IL 60515, and Morton College, (Illinois) educational institution. Capitalized terms used and not otherwise defined herein shall have the same meaning as under the Agreement.

1. **Effective Date.** This Agreement will be effective on February 1, 2020.
2. **Term.** The Services to be provided under this Agreement, and the obligations arising under it, will begin with the Spring Semester 2020 ("Start Date") and continue on an "as needed" basis only.
3. **MK Education Licensing and Servicing Fees:** Total Fee Charged is \$2,850 per student
 - a. **Student Recruitment Fee:** The fees are to cover the maximum level (50 hours) of student recruitment activities (MK Education marketing campaign includes Morton College collaboration with college website and social media usage as deemed appropriate by Morton College).
 - b. **Externship Recruitment and Setup Fee:** The fees are to cover the recruitment, training and management of externship sites and their preceptors. The fees are to cover the recruitment, training, setup, and maintenance of the externship process with students. If the externship management and sites are to be managed by Morton College there is a one-time \$3,500 fee to convert the externship management over to Morton College.
 - c. **Material Licensing Fee.** The fees are to provide the online documents of the MK Education Veterinary Assistant Training Program, the online videos, and online support for questions, and packaged lab supplies for number of students in the course.
 - i. Process:
 1. Client orders licenses for curriculum package through MK Education.
 2. All materials included in the MK Education curriculum package may be downloaded by the College for paid and registered students or require students to access materials directly through the MK Education Learning Management System (LMS).
 3. Course licenses should be ordered at a minimum 2 weeks prior to the start of any course.
4. **Grant of License.** MK Education hereby grants a non-exclusive license to Morton College and its agents and employees, to use the Intellectual Property of MK Education in connection with the Veterinary Assistant Course, only for the students enrolled (paid students) in the semester during which the Course is offered, and only during the term of this Agreement.
5. **Intellectual Property.** The Courses and the concepts for the Courses involve original intellectual property created by MK Education. The Courses, Course Materials (other than the textbooks), instructor manuals, instructor training procedures, Course promotional materials, MK Education logo, MK Education name, documents, lists, spreadsheets, charts, computer programs and applications, proprietary work, trade secrets, and all related and all ideas of any kind prepared by MK Education, whether outside of, or within the scope of, this Agreement, are the work product of MK Education, and not of College, and are owned solely by MK Education (and not College), as MK Education's own work product and intellectual property ("Intellectual Property").

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7. **Refunds:** No Refunds once online code has been issued by MK Education. MK Education will not provide Service Fee or registration fee refunds for Students who drop the Course.
8. **Dispute Resolution:** Mediation before Litigation. Other than a controversy that may reasonably require equitable relief, a controversy, or claim arising out of, or in connection with, this Agreement, or the breach of it, will be first submitted before an impartial mediator, before any lawsuit is filed.
9. Contractor rate fee for any services allocated outside of this contract is at a billable rate of \$350 per hour or determined by MK Education.

Agreed:

MK Education

Morton College

By:

Mayur Shah, President

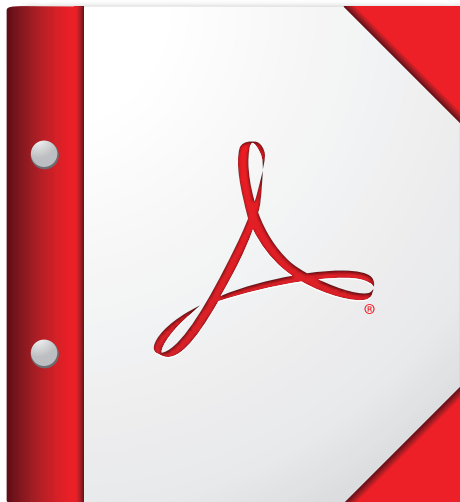
Date: January 30,, 2020

By:

Name:

Title:

Date: _____, 2020



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From: [Melissa Ridyard](#)
To: [Board Materials](#)
Cc: [Ana L Valdez](#); [Maria Sanchez Anderson](#)
Subject: FOR BOARD APPROVAL - ROCKET PROPERTY CHANGE ORDERS
Date: Thursday, February 20, 2020 3:39:39 PM
Attachments: [scan_melissa.ridyard_2020-02-20-15-18-02.pdf](#)

Please see attached.

Thank you,

Melissa Ridyard
Executive Assistant
Operations, 224-B
Morton College
3801 S. Central Ave, Cicero, IL 60804-4398
708-656-8000 x.2440 (direct)
melissa.ridyard@morton.edu www.morton.edu

From: Melissa Ridyard <melissa.ridyard@morton.edu>
Sent: Thursday, February 20, 2020 12:12 PM
To: Board Materials <board.materials@morton.edu>
Cc: Ana L Valdez <ana.valdez@morton.edu>; Maria Sanchez Anderson <maria.anderson@morton.edu>
Subject: PLACE HOLDER - ROCKET PROPERTY CHANGE ORDERS

Will be sending supporting documents this afternoon.

Thank you,

Melissa Ridyard
Executive Assistant
Operations, 224-B
Morton College
3801 S. Central Ave, Cicero, IL 60804-4398
708-656-8000 x.2440 (direct)
melissa.ridyard@morton.edu www.morton.edu

The information contained in this e-mail and any accompanying documents is intended for the sole use of the recipient to whom it is addressed, and may contain information that is

MORTON COLLEGE BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

PROPOSED ACTION: That the board approve the additional work as described on the formerly known Rocket Express Property.

RATIONALE: Expanded the work on two occasions and negotiated a trade of work scope to get the berms on the south side of the site. Negotiated a trade of work scope; CO#2. Expanded scope of work; CO #1 and #3.

COST ANALYSIS: CO # 1 - \$18,000
CO # 2 - \$16,300
CO # 3 - \$28,000

4059 1905 04

CO NO.

Former Rocket Express Site
Morton College Campus
7/Construction Contract Admin.

Thursday 5 December 2019

Morton College
3801 South Central Avenue
Cicero, Illinois 60804

CHANGE ORDER

Frank Marzullo, Vice President of Administrative Services

Contract Change Order #1

Contractor: Alden Bennett
Contract for site clearing and reclamation

Change Order Origination: Per Ownership Request

Change Order Scope of Work: SITE PERIMETER FENCE REMOVAL

Remove approximately 2,500 lineal feet of existing 6'-0"± high steel cyclone fencing, 310± fence posts and 310± concrete piers. Back fill pier holes with clean soil fill, tamp soils to avoid excessive settlement. Remove all fencing, posts, piers and related fencing hardware from site and dispose of properly.

Cost of the defined scope of work for this CO	\$17,316
General Conditions (10% per Contract)	\$1,731.60
Overhead and Profit (5% per Contract)	\$952.38
Credit for "fence repair" work specified in base contract	-\$2,000.00

Net Value of this Change order

\$18,000.00

ISSUED BY: Architect Richard James Abraham 12/5/2019 DATE
SIGNATURE

APPROVED BY: Owner _____ DATE
SIGNATURE

DISTRIBUTION: Misc. Doc. File

4060 1905 04

CO NO.

Former Rocket Express Site
Morton College Campus
7/Construction Contract Admin.

Thursday 5 December 2019

Morton College
3801 South Central Avenue
Cicero, Illinois 60804

CHANGE ORDER

Frank Marzullo, Vice President of Administrative Services

Contract Change Order #2

Contractor: Alden Bennett
Contract for site clearing and reclamation

Change Order Origination: Negotiation for Changes In Scope

Change Order Scope of Work: Disposal of Slab Materials

Excavate Borrow Pits, build barrier berms along south lot line to replace barrier fence, raise storm sewers to maintain proper site drainage, remove 3,500 LF concrete curb

Credit for Reduced Haul Off	-\$150,000
Import Fill, Place and Shape South Lot Line Berms	\$62,000
Excavate Borrow Pit and Place Slag Materials in Pit	\$53,000
Concrete Curb Removal	\$32,000
Raise Storm Sewer Adjustments	\$9,500
Reshape Existing East Berm, Remove Concrete Barriers, Prep Area For New East Entrance	\$9,800

Cost of the defined scope of work for this CO	\$14,112.55
General Conditions (10% per Contract)	\$1,411.25
Overhead and Profit (5% per Contract)	\$776.19

Net Value of this Change order

\$16,300.00

ISSUED BY: Architect

Richard James Abraham

12/5/2019 DATE

SIGNATURE

APPROVED BY: Owner

SIGNATURE

DATE

DISTRIBUTION: Misc. Doc. File

architecture • planning • engineering • construction management

1018 West Madison Street

Chicago, Illinois 60607

773.489.4000

4060 19 12 05

4061 1905 04

CO NO.

Former Rocket Express Site
Morton College Campus
7/Construction Contract Admin.

CHANGE ORDER

Tuesday 3 December 2019

Morton College
3801 South Central Avenue
Cicero, Illinois 60804

Frank Marzullo, Vice President of Administrative Services

Contract Change Order #3

Contractor: Alden Bennett
Contract for site clearing and reclamation

Change Order Origination: Per Ownership Request

Change Order Scope of Work: PAVEMENT REMOVAL

Remove approximately 9,519 square feet of existing concrete paving and surrounding 313, lineal 6'-0"± high steel cyclone fencing and gate, 38± fence posts and 38± concrete piers. Back fill pier holes with clean soil fill, tamp soils to avoid excessive settlement. Remove all fencing, posts, piers and related fencing hardware from site and dispose of properly.

Cost of the defined scope of work for this CO	\$24,242.00
General Conditions (10% per Contract)	\$2,425.00
Overhead and Profit (5% per Contract)	\$1,333.00

Net Value of this Change order

\$28,000.00

ISSUED BY: Architect Richard James Abraham 12/3/2019 DATE
SIGNATURE

APPROVED BY: Owner _____ DATE
SIGNATURE

DISTRIBUTION: Misc. Doc. File _____

From: [Melissa Ridyard](#)
To: [Board Materials](#)
Cc: [Ana L Valdez](#); [Maria Sanchez Anderson](#)
Subject: FOR BOARD APPROVAL - VIDEO & CAMERA EQUIPMENT & INSTALLATION
Date: Thursday, February 20, 2020 3:40:02 PM
Attachments: [scan_melissa.ridyard_2020-02-20-13-59-42.pdf](#)

Please see attached.

Thank you,

Melissa Ridyard
Executive Assistant
Operations, 224-B
Morton College
3801 S. Central Ave, Cicero, IL 60804-4398
708-656-8000 x.2440 (direct)
melissa.ridyard@morton.edu www.morton.edu

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To: Board Materials <board.materials@morton.edu>
Cc: Ana L Valdez <ana.valdez@morton.edu>; Maria Sanchez Anderson <maria.anderson@morton.edu>
Subject: PLACE HOLDER - VIDEO & CAMERA EQUIPMENT & INSTALLATION

Will forward supporting documents this afternoon.

Thank you,

Melissa Ridyard
Executive Assistant
Operations, 224-B
Morton College
3801 S. Central Ave, Cicero, IL 60804-4398
708-656-8000 x.2440 (direct)
melissa.ridyard@morton.edu www.morton.edu

The information contained in this e-mail and any accompanying documents is intended for the sole use of the recipient to whom it is addressed, and may contain information that is

MORTON COLLEGE BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

PROPOSED ACTION: That the board approve the purchase of equipment and installation of the Axis Video Monitoring, Storage and Play system.

RATIONALE: [Required by Board Policy 5.3.1 and Chapter 1 10, Act 805, section 3-27.1 of the Illinois Community College Act]
Upgrade and modernization of the video camera system for the entire Morton College campus.

COST ANALYSIS: \$41,777.00



Proposal # 90229

Date of Proposal 02/13/2020

Communications Department

Specialists in hoists, cranes, and electrical service since 1913

1230 South Hannah Avenue

Forest Park IL 60130

708-405-5168

Fax 708-405-5168

www.sievertelectric.com

TO:

Attention: Leilani Cappetta
Morton College(CC)(EMAIL)
3801 S. Central
Cicero IL 60804

LOCATION:

Morton College
3801 S Central Ave
Cicero IL 60804

Phone: 708-656-8000

Re: Axis Video Monitoring, Storage and Play

Sievert Electric will Furnish and Install:

- > Three (3) AXIS S1148 24TB, CAMERA STATION RECORDER, PRELOADED, 48CH LICENSE, 3YR WARRANTY
- > Two (2) AXIS COMM S9002 MK II DESKTOP TERMINAL, UP TO 3X 4K STREAMS, 3YR WARRANTY, PRELOADED SOFTWARE
- > One (1) POE+ NETWORK SWITCH EUR MANAGED GIGABIT, 2XSFP/RJ45 24X POE+ PORTS
- > Testing and Training

Material..... \$36,877.00

Labor and Truck Charge..... \$4,900.00

Net Amount **\$41,777.00**

Above Proposal subject to Terms & Conditions as follows:

***Amount is in U.S. dollars.**

This proposal is based on regular working hours of regular working days.

Worker's Compensation, Public Liability and Property Damage Insurance will be furnished by us.

GUARANTEE: We guarantee all work to be free from defects in workmanship for a period of one (1) year after installation and to meet the inspection requirements of the city Electrical Department.

A RESOLUTION ACCEPTING AND APPROVING THE APPARENT LOWEST RESPONSIBLE AND RESPONSIVE BIDDER FOR THE BUILDING E RENOVATIONS – PHASE 2 PROJECT AT MORTON COLLEGE.

WHEREAS, Morton College, Community College District No. 527 (“Morton”) is a public agency of the State of Illinois; and

WHEREAS, Morton is created under the provisions of the laws of the State of Illinois and is now operating under the provisions of the Public Community College Act of the State of Illinois (the “Act”), as supplemented and amended; and

WHEREAS, Morton seeks to make renovations to Building E, which includes the Vais Gymnasium (“Building E Renovations – Phase 2 Project”); and

WHEREAS, in accordance with the Act, Morton advertised for, publicly opened, and evaluated bids for the Building E Renovations – Phase 2 Project and determined that Lo Destro Construction Company (“Lo Destro”) was the apparent lowest responsible and responsive bidder; and

WHEREAS, it is in the best interests of Morton to accept and approve the bid of the apparent lowest responsible and responsive bidder for the Building E Renovations – Phase 2 Project, as described herein;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Community College District No. 527 (“Board”), Cook County, Illinois, as follows:

Section 1. The Board hereby finds that all of the recitals contained in the preambles to this Resolution are full, true, and correct and do hereby incorporate them into this Resolution by reference.

Section 2. The purpose of this Resolution is to accept and approve the bid of the apparent lowest responsible and responsive bidder for the Building E Renovations – Phase 2 Project.

Section 3. The Board hereby accepts and approves the bid of the apparent lowest responsible and responsive bidder, Lo Destro, for the Building E Renovations – Phase 2 Project.

Section 4. The Board hereby authorizes and directs the President or his designee, in consultation with the Attorney, to negotiate an agreement with Lo Destro on the same terms and conditions as detailed in its request for proposal.

Section 5. The agreement between Morton and Lo Destro shall be presented for ratification and approval by the Board at the next regular Board of Trustees meeting.

Section 6. This Resolution does not create, nor does it operate, as an agreement between Morton and Lo Destro. In addition, this Resolution does not create any obligation upon Morton. The award of the Building E Renovations – Phase 2 Project to Lo Destro is subject to a written agreement approved by the Board.

Section 7. The headings of the articles, sections, paragraphs, and sub-paragraphs of this Resolution are inserted solely for the convenience of reference and form no substantive part of this Resolution nor should they be used in any interpretation or construction of any substantive provision of this Resolution.

Section 8. The provisions of this Resolution are hereby declared to be severable and should any provision of this Resolution be determined to be in conflict with any law, statute, or regulation by a court of competent jurisdiction, said provision shall be excluded and deemed inoperative, unenforceable, and as though not provided for herein and all other provisions shall remain unaffected, unimpaired, valid, and in full force and effect.

Section 9. All Board provisions, ordinances, resolutions, rules, and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded.

Section 10. This Resolution shall be effective and in full force immediately upon passage and approval.

[INTENTIONALLY BLANK]

Passed by a vote of ____ ayes and ____ nays at a Regular Meeting of the Board of Trustees held this 26th day of February, 2020.

Chair, Board of Trustees
Illinois Community College District No. 527

Attest:

Secretary, Board of Trustees
Illinois Community College District No. 527

Bidder	Addenda		Bid Documents Submitted								Bid Amounts Submitted				
	Addendum 1	Addendum 2	00 04 00	00 04 10	00 04 40	00 04 85	00 04 87	00 04 88	00 04 89	00 04 95	Base Bid	Alternate 1 (Deduct)	Alternate 2 (Deduct)	Alternate 3 (Deduct)	Alternate 4 (Add / Deduct)
Boller Construction															
Breuer Metal Craftsman															
Complete Construction Resources	X	X	X	X	X	X	X	X	X	X	\$ 1,960,000	\$ -	\$ (8,000)	\$ (10,000)	?
D. Kersey Construction															
Doherty Construction	X	X	X	X	X	X	X	X	X	X	\$ 2,292,478	\$ -	\$ (17,627)	\$ (7,600)	\$ 26,363
Drive Construction	X	X	X	X	X	X	X	X	X	X	\$ 1,924,000	\$ -	\$ (2,500)	\$ (1,500)	\$ 25,000
Henry Bros. Co.															
Kandu Construction	X	X	X	X	X	X	X	X	X	X	\$ 1,867,000	\$ (1,000)	\$ (19,000)	\$ (13,000)	\$ 25,000
LJ Morse Construction	X	X	X	X	X	X	X	X	X	X	\$ 2,042,000	\$ -	\$ (18,080)	\$ (7,620)	\$ (2,450)
Lo Destro Construction	X	X	X	X	X	X	X	X	X	X	\$ 1,815,000	\$ -	\$ (12,010)	\$ (100)	\$ 65,907
Master Design Build	X	X	X	X	X	X	X	X	X	X	\$ 2,309,676	\$ (20,000)	\$ (12,659)	\$ (8,169)	\$ 66,320
Powers & Sons Construction	X	X	X	X	X	X	X	X	X	X	\$ 2,151,000	\$ -	\$ (2,650)	\$ (12,722)	\$ 8,072
R.L. Sohol	X	X	X	X	X	X	X	X	X	X	\$ 2,665,000	\$ -	\$ (20,000)	\$ (6,000)	\$ 30,000
RoMAAS, Inc.	X	X	X	X	X	X	X	X	X	X	\$ 1,869,900	\$ -	\$ (13,000)	\$ (7,500)	\$ 20,000
ALL Masonry	X		X	X	X	X	X	X	X	X	\$ 1,845,000	\$ -	\$ (11,835)	\$ (8,900)	\$ 63,181

Alternate 1: DEDUCT amount to eliminate the liquidated damages clause from the contract.

Alternate 2: DEDUCT amount to eliminate all work associated with decorative knee wall within Hydrotherapy Room 104.

Alternate 3: DEDUCT amount to provide paint in lieu of wall tile within Hydrotherapy Room 104.

Alternate 4: ADD / DEDUCT amount to provide tongue and groove wood planks in lieu of repurposed wood panels at all wall and ceiling locations scheduled to receive repurposed wood panels.

00 04 00 - Bid Form

00 04 10 - Bid Bond

00 04 40 - Substitution Sheet

00 04 85 - Certificate of Compliance w/ Illinois Drug-Free Workplace

00 04 87 - Certificate of Compliance w/ Illinois Human Rights Act

00 04 88 - Certificate Regarding Criminal Background Investigations

00 04 89 - Authorization for Criminal Background Investigation

00 04 95 - Bidder Eligibility Certification and Non-Collusion Affidavit



DEMONICA KEMPER ARCHITECTS

125 North Halsted Street, Suite 301 Chicago, Illinois 60661 T 312.496.0000 | F 312.496.0001
www.dka-design.com

February 20, 2020

Mr. Frank Marzullo, Vice President of Administrative Services
Morton College
3801 South Central Avenue
Cicero, Illinois 60804

Re: Morton College
Building E Renovations – Phase 2
Letter of Recommendation to Award a Construction Contract

Dear Mr. Marzullo:

Bids were received on the above referenced project at Morton College at 2:30 pm on February 18, 2020. Fifteen (15) bidders were Bidders of Record and Eleven (11) bids were received.

Demonica Kemper Architects has reviewed the qualifications and scope of work with the low bid contractor, Lo Destro Construction Company and has found no evidence which would disqualify them from being awarded the contract for this work. Demonica Kemper Architects, therefore, recommends that the Board of Trustees of Morton College consider awarding the contract for construction to:

Lo Destro Construction Company
211 E. Ontario Street, Suite 500
Chicago, Illinois 60611

The contract amount shall include the Base Bid only for a total contract amount of **\$1,815,000.00**, and all Work shall be substantially complete as indicated in the bidding documents

If you have any questions concerning the bidding of the Morton College Building E Renovations – Phase 2 project, please do not hesitate to call. We look forward to working with the College toward the successful completion of this project.

Sincerely,

Dominick Demonica, AIA, LEED AP
Principal

Attachments: Bid Tabulation Form

MORTON COLLEGE BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

PROPOSED ACTION: That the board approve the submission of the work completed for the fabrication of cabinetry of the new front entrance.

RATIONALE: [Required by Board Policy 5.3.1 and Chapter 1 10, Act 805, section 3-27.1 of the Illinois Community College Act]

COST ANALYSIS:

BIDS: Joe Allen Constr. Co., Inc - Casework \$44,452

Casework contract was awarded for this contractor's particular expertise and ability to accomplish a highly detailed and very unique project in a very limited time span. The project required a contractor with specific experience with offsite fabrication which needed to be completed quickly and accurately and in coordination with several other trades. Also, extensive experience with renovation work in an operating building was important where safety of the occupants and protection of the existing structure was very important.

OTHER BIDDERS: BOULDER DEVELOPMENT - CABINETRY \$51,234
AXION BUILDNG CONCEPTS - CABINETRY \$56,871

**A RESOLUTION ACCEPTING AND APPROVING THE APPARENT
LOWEST RESPONSIBLE AND RESPONSIVE BIDDER FOR THE
WELDING LAB RENOVATIONS AT MORTON COLLEGE.**

WHEREAS, Morton College, Community College District No. 527 (“Morton”) is a public agency of the State of Illinois; and

WHEREAS, Morton is created under the provisions of the laws of the State of Illinois and is now operating under the provisions of the Public Community College Act of the State of Illinois (the “Act”), as supplemented and amended; and

WHEREAS, Morton seeks to make major renovations to the welding lab (“Welding Lab Renovations”); and

WHEREAS, in accordance with the Act, Morton advertised for, publicly opened, and evaluated bids for the Welding Lab Renovations and determined that ALL Masonry Construction Co., Inc. (“ALL Masonry”) was the apparent lowest responsible and responsive bidder; and

WHEREAS, it is in the best interests of Morton to accept and approve the bid of the apparent lowest responsible and responsive bidder for the Welding Lab Renovations, as described herein;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Community College District No. 527 (“Board”), Cook County, Illinois, as follows:

Section 1. The Board hereby finds that all of the recitals contained in the preambles to this Resolution are full, true, and correct and do hereby incorporate them into this Resolution by reference.

Section 2. The purpose of this Resolution is to accept and approve the bid of the apparent lowest responsible and responsive bidder for the Welding Lab Renovations.

Section 3. The Board hereby accepts and approves the bid of the apparent lowest responsible and responsive bidder, ALL Masonry, for the Welding Lab Renovations.

Section 4. The Board hereby authorizes and directs the President or his designee, in consultation with the Attorney, to negotiate an agreement with ALL Masonry on the same terms and conditions as detailed in its request for proposal.

Section 5. The agreement between Morton and ALL Masonry shall be presented for ratification and approval by the Board at the next regular Board of Trustees meeting.

Section 6. This Resolution does not create, nor does it operate, as an agreement between Morton and ALL Masonry. In addition, this Resolution does not create any obligation upon Morton. The award of the Welding Lab Renovations to ALL Masonry is subject to a written agreement approved by the Board.

Section 7. The headings of the articles, sections, paragraphs, and sub-paragraphs of this Resolution are inserted solely for the convenience of reference and form no substantive part of this Resolution nor should they be used in any interpretation or construction of any substantive provision of this Resolution.

Section 8. The provisions of this Resolution are hereby declared to be severable and should any provision of this Resolution be determined to be in conflict with any law, statute, or regulation by a court of competent jurisdiction, said provision shall be excluded and deemed inoperative, unenforceable, and as though not provided for herein and all other provisions shall remain unaffected, unimpaired, valid, and in full force and effect.

Section 9. All Board provisions, ordinances, resolutions, rules, and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded.

Section 10. This Resolution shall be effective and in full force immediately upon passage and approval.

[INTENTIONALLY BLANK]

Passed by a vote of ____ ayes and ____ nays at a Regular Meeting of the Board of Trustees held this 26th day of February, 2020.

Chair, Board of Trustees
Illinois Community College District No. 527

Attest:

Secretary, Board of Trustees
Illinois Community College District No. 527

Bidder	Addenda Included	Bid Documents Submitted								Bid Amounts Submitted		
	Addendum 1	00 04 00	00 04 10	00 04 40	00 04 85	00 04 87	00 04 88	00 04 89	00 04 95	Base Bid	Alternate 1 (Deduct)	Alternate 2 (Add)
Boller Construction												
Complete Construction Resources	X	X	X	X	X	X	X	X	X	\$ 1,166,000	\$ -	\$ 14,500
D. Kersey Construction												
Doherty Construction	X	X	X	X	X	X	X	X	X	\$ 1,166,556	\$ -	\$ 10,304
Drive Construction	X	X	X	X	X	X	X	X	X	\$ 1,139,000	\$ -	\$ 500
Henry Bros. Co.												
Kandu Construction	X	X	X	X	X	X	X	X	X	\$ 1,068,000	\$ (1,000)	\$ 13,000
LJ Morse Construction	X	X	X	X	X	X	X	X	X	\$ 1,032,000	\$ -	\$ 11,340
Master Design Build	X	X	X	X	X	X	X	X	X	\$ 1,258,326	\$ (15,000)	\$ 12,427
Powers & Sons Construction	X	X	X	X	X	X	X	X	X	\$ 1,115,000	\$ -	\$ 14,074
R.L. Sohol	X	X	X	X	X	X	X	X	X	\$ 1,183,000	\$ -	\$ 12,000
RoMAAS, Inc.	X	X	X	X	X	X	X	X	X	\$ 1,044,900	\$ -	\$ 14,000
TORI Construction												
ALL Masonry	X	X	X	X	X	X	X	X	X	\$ 1,030,000	\$ -	\$ 15,928

Alternate 1: DEDUCT amount to eliminate the liquidated damages clause from the contract.

Alternate 2: ADD amount to remove/replace the existing manual coiling door to motorized coiling door.

00 04 00 - Bid Form

00 04 10 - Bid Bond

00 04 40 - Substitution Sheet

00 04 85 - Certificate of Compliance w/ Illinois Drug-Free Workplace

00 04 87 - Certificate of Compliance w/ Illinois Human Rights Act

00 04 88 - Certificate Regarding Criminal Background Investigations

00 04 89 - Authorization for Criminal Background Investigation

00 04 95 - Bidder Eligibility Certification and Non-Collusion Affidavit



DEMONICA KEMPER ARCHITECTS

125 North Halsted Street, Suite 301 Chicago, Illinois 60661 T 312.496.0000 | F 312.496.0001
www.dka-design.com

February 20, 2020

Mr. Frank Marzullo, Vice President of Administrative Services
Morton College
3801 South Central Avenue
Cicero, Illinois 60804

Re: Morton College
Welding Lab Renovations
Letter of Recommendation to Award a Construction Contract

Dear Mr. Marzullo:

Bids were received on the above referenced project at Morton College at 2:00 pm on February 18, 2020. Fourteen (14) bidders were Bidders of Record and Ten (10) bids were received.

Demonica Kemper Architects has reviewed the qualifications and scope of work with the low bid contractor, ALL Masonry Construction Co., Inc., and has found no evidence which would disqualify them from being awarded the contract for this work. Demonica Kemper Architects, therefore, recommends that the Board of Trustees of Morton College consider awarding the contract for construction to:

ALL Masonry Construction Co., Inc.
1425 S. 55th Court
Cicero, IL 60804

The contract amount shall include the Base Bid only for a total contract amount of **\$1,030,000.00**, and all Work shall be substantially complete as indicated in the bidding documents

If you have any questions concerning the bidding of the Morton College Welding Lab Renovation project, please do not hesitate to call. We look forward to working with the College toward the successful completion of this project.

Sincerely,

Dominick Demonica, AIA, LEED AP
Principal

Attachments: Bid Tabulation Form

From: [Keith McLaughlin](#)
To: [Liliana Raygoza](#)
Cc: [Ana L. Valdez](#); [Board Materials](#)
Subject: Re: FEBRUARY BOARD - Curriculum Changes 2-4-20
Date: Friday, February 21, 2020 9:08:56 AM

Ana, I approve these curriculum changes for the February BOT Meeting Agenda.

On Feb 20, 2020, at 4:05 PM, Liliana Raygoza <Liliana.Raygoza@morton.edu> wrote:

Keith,

Attached are curriculum changes from February 4, 2020 Curriculum Meeting.

Liliana Raygoza

Executive Assistant – Associate Provost

Academic Deans' Office

708.656.8000 Ext. 2330

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<02 04 2020-Disposition Sheet .pdf>

<PROPOSED ACTION_Curriculum Changes 2-4-2020.docx>

PROPOSED ACTION: THAT THE BOARD APPROVE CHANGES IN CURRICULUM AS SUBMITTED.

RATIONALE: [Required by Board Policy 7.1 and Chapter 110, Act 805, Section 2-12 of the *Illinois Community College Act*]

As a result of curriculum review, we are recommending the revision of two MAT courses, revision of one ECO course, new degree and withdraw of courses. This recommendation is based upon input from faculty, Dean of Arts and Sciences, Curriculum Committee, and the Provost.

COST ANALYSIS: N/A

ATTACHMENTS: Summary of Changes Recommended

Curriculum Committee Disposition Sheet

For: February 4, 2020 Meeting

Item#	Agenda Item	No Action Necessary	Approved as Presented	Details or Approved w/Modification	Vetoed	Tabled	Effective Date
I. a.	Change to prerequisite/co-requisite for ECO 101		X				Fall 20
b.	Change prerequisite from MAT 102 or MAT 105 to Prequisite: Successful completion of MAT 086 or MAT 095 or MAT 102 or MAT 105 or qualifying socre on the Math Placement Test. Corequisit: MAT -098.		X				Fall 20
c.	Associate in Engineering Science (AES)		X	New degree using existing courses			Fall 20
II.	Adult Education - withdraw courses as presented		X				Fall 20

From: [Gabriela Mata](#)
To: [Ana L Valdez](#)
Cc: [Maria Sanchez Anderson](#)
Subject: Travel Proposal - SHPE Regional Leadership Development Conference - April 2 - April 5
Date: Saturday, February 22, 2020 9:58:55 AM
Attachments: [RLDC Van and Lodging Details.pdf](#)
[SHPE RLDC Conference Proposal.xlsx](#)

Ana,

The Society of Hispanic Professional Engineers (SHPE) plans to send 7 students and 1 advisors to their **SHPE Regional Leadership Development Convention** in Batavia, IL from April 2 to April 5, could we please have this information added to the Board Agenda for approval?

ESTIMATED COST:

Registration Tickets - \$1,445.00

Transportation - \$718.57

Meals - \$700

Accommodations - \$374.64 (for advisor only, student hotel accommodations incl. in registration)

Total: \$3,238.21

Let me know if you need anything else.

Thank you,




Gabriela Mata
Pronouns: she/her/hers
Director of Student Activities

P: 708-656-8000 ext. 2419

gabriela.mata@morton.edu

www.morton.edu

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12 Passenger Van

Ford Transit Wagon or similar

Automatic

12 People

7 Bags

FEATURES & PRICE DETAILS

PAY LATER

\$159.99

per day

\$718.57


total

SELECT

12 Passenger Van

Ford Transit Wagon or similar

Automatic



VEHICLE

MODIFY

Time & Distance 4 Day(s) @ \$159.99 / Day

\$ 639.96

Unlimited Mileage

Included

EXTRAS

ADD

-

TAXES & FEES

LEARN MORE

AUTO RENTAL TAX (11.0%)

\$ 71.21

VLCRF

\$ 7.40

ESTIMATED TOTAL

\$ 718.57

Rental Details

DATES & TIMES

MODIFY

Thu, Apr 02, 2020 @ 10:00 AM

Sun, Apr 05, 2020 @ 8:00 PM

This is an after-hours return

(What's This?)

PICK-UP & RETURN LOCATION

MODIFY

Berwyn

6301 Ogden Ave

Berwyn, IL 60402

ADDITIONAL DETAILS

MODIFY

Renter Age: 25+

Corporate Account Number Or

Promotion Code: -

YOUR STAY

Check-in

Check-out

After 4:00 PM

Before 11:00 AM

Thu, Apr 2, 2020 - Sun, Apr 5, 2020

1 Adult

Deluxe King Room

\$336.00

SHPE - Soc of Hispanic Prof Engineers

3 NIGHTS ^

Apr 2, 2020

\$112.00

Apr 3, 2020

\$112.00

Apr 4, 2020

\$112.00

Taxes and Fees

\$38.64

DETAILS v

EDIT

REMOVE

+

ADD A ROOM

Total:

\$374.64

(USD tax included)

2020 SHPE RLDC Conference | April 2nd - 5th

Hotel Arista

2139 City Gate Ln
Naperville, IL 60563

2020 SHPE RLDC Conference - Batavia, IL

	Rate	Address	Details	Price
Registration	\$184.00	Registrtaion - Student (x7)	https://www.shpe.org/events/rldc6	\$1,295.00
	\$150.00	Registration - Advisor		\$150.00
Transportation	\$718.57	Van Rental	Enterprise	\$718.57
Meals	\$700.00	\$25/day per student	Cash	\$700.00
Hotel	\$374.64	Hotel Arista	2 single/double	\$374.64
		2139 City Gate Ln	per night	
		Naperville, IL 60563	(4 nights)	
TOTAL:				\$3,238.21

Attendees: Marco V.
Jose Luis N.
Edga R.
Andy A.
Daniel A.
Jose F. G.
Sandra J. R.

From: [Keith McLaughlin](#)
To: [Stan Fields](#)
Cc: [Maria Sanchez Anderson](#); [Board Materials](#)
Subject: FW: FERUARY BOARD - Adjunct Assignment Report
Date: Thursday, February 20, 2020 9:32:49 AM
Attachments: [PROPOSED ACTION SPRING 2020 ADJUNCT REPORT.docx](#)
[SPRING 2020 ADJUNCT REPORT.pdf](#)

I approve this report for action at the February BOT Meeting.

Keith D. McLaughlin, Ph.D.
Provost
Morton College
3801 South Central Avenue
Cicero, Illinois 60804-4398
708-656-8000, ext. 2277
keith.mclaughlin@morton.edu

From: Ana L Valdez
Sent: Thursday, February 20, 2020 8:55 AM
To: Keith McLaughlin <Keith.McLaughlin@morton.edu>
Subject: FW: FERUARY BOARD - Adjunct Assignment Report

Good morning Keith,

Please revise the attached report and approve for February's Board Meeting.

Thank you,

Ana Valdez
Executive Assistant – Provost
Morton College
3801 S. Central Ave
Cicero, IL 60804
708-656-8000 Ext. 2241

From: Ana L Valdez **On Behalf Of** Board Materials
Sent: Wednesday, February 19, 2020 10:23 AM
To: Keith McLaughlin <Keith.McLaughlin@morton.edu>
Cc: Liliana Raygoza <Liliana.Raygoza@morton.edu>; Maria Sanchez Anderson <maria.anderson@morton.edu>
Subject: FW: FERUARY BOARD - Adjunct Assignment Report

Keith,

Please approve the updated Spring 2020 Adjunct Assignment report.

PROPOSED ACTION: THAT THE BOARD APPROVE THE ADJUNCT FACULTY ASSIGNMENT/EMPLOYMENT REPORT FOR SPRING SEMESTER 2020 AT TOTAL AMOUNT OF \$558,859.72 AS SUBMITTED, PENDING ADDITIONAL CLASS CANCELLATIONS AND/OR ADDITIONS.

RATIONALE: [Required by Board Policy 2.3, the Board-Union Agreement, and Chapter 110, Act 805, Section 3-26 of the *Illinois Compiled Statutes*]

COST ANALYSIS: \$558,859.72 pending additional class cancellations and/or additions, which would subsequently be submitted for approval

ATTACHMENT: Adjunct Faculty Assignment/Employment Report – Spring 2020

2020 Spring Adjunct Stipend Report

Adjuncts Full Name	Section Name	Section Title	Enrollment	Faculty Assignment Load	Stipend Amount	Credits	Section Start Date	Section End Date	Instructional Method
Alexander, Anthony	SOC-101-22	The Family	24	3	\$ 2,647.26	3	1/15/2020	5/13/2020	LEC
Alexandru, Vica	MAT-080-8B	Mathematics Fundamentals	9	3	\$ 3,033.57	3	2/1/2020	5/9/2020	LEC
Alexandru, Vica	MAT-102-5H	General Education Mathematics	29	4	\$ 4,044.76	4	2/10/2020	5/13/2020	LEC
Andujar, Rey	HUM-154-32	Latin American Culture	19	3	\$ 3,032.55	3	1/13/2020	5/11/2020	LEC
Arias, Olga	ENG-088-7E	Basic Composition	26	3	\$ 2,886.42	3	1/21/2020	5/14/2020	LEC
Arias, Olga	ENG-102-1B	Rhetoric II	24	3	\$ 2,886.42	3	1/14/2020	5/14/2020	LEC
Arias, Olga	HUM-151-1F	Humanities: History & Philosop	19	3	\$ 2,886.42	3	1/14/2020	5/14/2020	LEC
Avalos-Thompson, Marlena	CSS-100-EC	College Study Seminar	15	3	\$ 2,886.42	3	1/27/2020	5/13/2020	LEC
Banks, Theodora	NUR-116-C2	Mental Health Nursing	8	3	\$ 2,757.63	3	4/17/2020	5/15/2020	CLN
Beacham, John	ENG-086-8D	Reading & Writing III	25	3	\$ 2,757.63	3	1/22/2020	5/13/2020	LEC
Behling, William	BUS-111-1E	Introduction to Business	28	3	\$ 3,033.57	3	1/13/2020	5/11/2020	LEC
Behling, William	BUS-111-2D	Introduction to Business	15	3	\$ 3,033.57	3	1/13/2020	5/11/2020	LEC
Behling, William	BUS-111-32	Introduction to Business	18	3	\$ 3,033.57	3	1/15/2020	5/13/2020	LEC
Bland, Pamela	ECE-105-NR	Health & Nutrition for Child	15	3	\$ 3,109.38	3	1/13/2020	5/14/2020	LEC
Bondlow, Fred	BUS-102-22	Managerial Accounting	9	3	\$ 3,033.57	3	1/15/2020	5/13/2020	LEC
Bondlow, Fred	BUS-203-12	Intermediate Accounting II	10	3	\$ 3,033.57	3	1/16/2020	5/14/2020	LEC
Brasher, Stephen	ENG-102-92	Rhetoric II	24	3	\$ 3,032.55	3	1/16/2020	5/14/2020	LEC
Bulat, Cheryl	ECE-100-NR	Early Child Growth & Developme	16	3	\$ 3,000.00	3	1/13/2020	5/14/2020	LEC
Bulat, Cheryl	ECE-162-8B	Creative Curriculum Preschool	7	1	\$ 1,000.00	1	4/25/2020	4/26/2020	LEC
Buzruk, Anupama	BUS-101-12	Financial Accounting	22	3	\$ 2,757.63	3	1/14/2020	5/12/2020	LEC
Campbell, Dana	CHM-105-31	General Chemistry I	22	7	\$ 6,734.98	5	1/13/2020	5/13/2020	LEC/LAB
Campbell, Dana	PHS-103-32	Physical Science I	11	5	\$ 4,810.70	4	1/14/2020	5/14/2020	LEC/LAB
Campos, Veronica	CAD-100-1B	Autocad Fundamentals	6	5	\$ 4,871.95	3	1/14/2020	5/14/2020	LEC/LAB
Chang, Stephen	MAT-080-42	Mathematics Fundamentals	18	3	\$ 2,958.57	3	1/14/2020	5/14/2020	LEC
Chiappetta, Joseph	EMT-101-21	Emergency Medical Technician	3	8	\$ 7,059.36	9	1/14/2020	5/14/2020	LEC/LAB
Cisneros, Sharon	BUS-111-NR	Introduction to Business	31	3	\$ 3,033.57	3	1/13/2020	5/14/2020	LEC
Collins, Lorita	NUR-105-EC	Basic Nursing Assistant Traini	8	2.94	\$ 2,702.48	7	3/29/2020	5/10/2020	CLN
Corral, Iris	ECE-110-NR	Intro to Early Childhood Ed	10	3	\$ 3,033.57	3	1/13/2020	5/14/2020	LEC
Corte, Anthony	CPS-111-H1	Business Computer Systems	22	5	\$ 5,055.95	3	1/14/2020	5/14/2020	LEC/LAB
Corte, Anthony	CPS-111-H2	Business Computer Systems	18	5	\$ 5,055.95	3	1/14/2020	5/14/2020	LEC/LAB
Creighton, Shana	NUR-216-B4	Adult Health Nursing	6	7.5	\$ 6,618.15	6	1/18/2020	4/18/2020	CLN
DeLoera, Lacey	NUR-116-C4	Adult Health Nursing	5	3	\$ 2,647.26	6	1/17/2020	2/14/2020	CLN
DeLoera, Lacey	NUR-216-C4	Adult Health Nursing	6	7.5	\$ 6,618.15	6	1/18/2020	4/18/2020	CLN
Denson, Ryan	EMT-101-11	Emergency Medical Technician	10	8	\$ 7,059.36	9	1/14/2020	5/14/2020	LEC/LAB
Dillinger, Benjamin	MUS-106-1F	Trends Modern American Music	24	3	\$ 2,757.63	3	1/13/2020	5/13/2020	LEC
Dillinger, Benjamin	MUS-123-1G	Popular Music Ensemble	4	3	\$ 2,757.63	1	1/13/2020	5/13/2020	LAB
Drew, John	CPS-111-H6	Business Computer Systems	14	5	\$ 5,055.95	3	1/18/2020	5/9/2020	LEC/LAB
Drew, John	CPS-210-H1	Programming in Visual Basic	17	5	\$ 5,055.95	3	1/18/2020	5/9/2020	LEC/LAB
Dukes, Jackie	LAW-101-2D	Intro to Law Enforcement	14	3	\$ 3,033.57	3	1/14/2020	5/14/2020	LEC
Dukes, Jackie	LAW-105-1C	Administration of Justice	17	3	\$ 3,033.57	3	1/14/2020	5/14/2020	LEC
Dutt, Eric	ENG-101-8B	Rhetoric I	14	3	\$ 3,033.57	3	1/25/2020	5/9/2020	LEC
Dutt, Eric	ENG-102-72	Rhetoric II	24	3	\$ 3,033.57	3	1/14/2020	5/12/2020	LEC
Erickson, Cristian	SOC-100-2F	Intro to Sociology	34	3	\$ 2,781.27	3	1/13/2020	5/13/2020	LEC
Erickson, Cristian	SOC-100-4D	Intro to Sociology	34	3	\$ 2,781.27	3	1/13/2020	5/13/2020	LEC
Erickson, Cristian	SOC-101-1C	The Family	30	3	\$ 2,781.27	3	1/13/2020	5/13/2020	LEC
Eshafi, Nouri	ECE-120-21	Language Arts for Children	11	3	\$ 3,109.38	3	1/15/2020	5/13/2020	LEC
Eshafi, Nouri	ECE-203-1J	Emerging Literacy in Children	10	3	\$ 3,109.38	3	1/16/2020	5/14/2020	LEC
Farina, Peter	BIO-203-3E	Anatomy & Physiology I	24	3	\$ 3,033.57	4	1/13/2020	5/13/2020	LEC
Farina, Peter	BIO-204-5E	Anatomy & Physiology II	8	3	\$ 3,033.57	4	1/13/2020	5/13/2020	LEC
Farnsworth, Dan	HVA-120-21	Basic Sheet Metal Fabrication	8	4	\$ 3,701.40	3	1/14/2020	5/12/2020	LEC/LAB
Farnsworth, Dan	HVA-120-31	Basic Sheet Metal Fabrication	5	4	\$ 3,701.40	3	1/15/2020	5/13/2020	LEC/LAB
Festa, John	BUS-230-1E	Business Law and Contracts	13	3	\$ 2,897.25	3	1/14/2020	5/12/2020	LEC
Foltz, Chris	FIR-100-EC	Principles of Emergency Servic	9	3	\$ 2,886.42	3	1/13/2020	5/11/2020	LEC
Foltz, Chris	FIR-112-11	Fire Prevention	9	3	\$ 2,886.42	3	1/14/2020	5/12/2020	LEC
Foltz, Chris	FIR-270-11	Fire Behavior and Combustion	7	3	\$ 2,886.42	3	1/13/2020	5/11/2020	LEC
Fortier, Jr, George	ATM-120-1G	Basic Vehicle Mechanics	17	5	\$ 4,626.75	3	1/13/2020	5/13/2020	LEC/LAB
Fortier, Jr, George	ATM-206-1C	Steering and Suspension	16	5	\$ 4,626.75	3	1/13/2020	5/13/2020	LEC/LAB
Gan, Xiaoling	CPS-200-NR	C++ Programming	6	5	\$ 4,810.70	3	1/21/2020	5/15/2020	LEC
Gilmartin, Beth	PHT-122-2B	Therapeutic Exercise	13	3	\$ 2,757.63	2	1/15/2020	5/13/2020	LAB
Gilmartin, Beth	PHT-125-1B	Therapeutic Modalities II	14	2	\$ 1,838.43	1	1/15/2020	3/11/2020	LEC/LAB
Glover, Brian	CAD-241-15	Autocad Productivity	16	5	\$ 4,626.75	3	1/14/2020	5/14/2020	LEC/LAB
Griggs, Michael	PHT-123-1B	Sys & Interventions I: Ortho	14	5	\$ 4,635.45	3	1/16/2020	5/14/2020	LEC/LAB
Griggs, Michael	PHT-123-2B	Sys & Interventions I: Ortho	13	5	\$ 4,635.45	3	1/14/2020	5/12/2020	LEC/LAB

2020 Spring Adjunct Stipend Report

Adjuncts Full Name	Section Name	Section Title	Enrollment	Faculty Assignment Load	Stipend Amount	Credits	Section Start Date	Section End Date	Instructional Method
Guansing, Melania	NUR-216-C1	Adult Health Nursing	7	7.5	\$ 6,894.08	6	1/16/2020	4/9/2020	CLN
Halm, James	SOC-100-32	Intro to Sociology	20	3	\$ 3,187.11	3	1/14/2020	5/12/2020	LEC
Halm, James	SOC-100-1G	Intro to Sociology	5	3	\$ 3,187.11	3	1/13/2020	5/13/2020	LEC
Halm, James	SOC-102-1H	Social Problems	8	3	\$ 3,187.11	3	1/14/2020	5/14/2020	LEC
Harmon, Loretta	NUR-216-B3	Adult Health Nursing	6	7.5	\$ 6,894.08	6	1/15/2020	4/8/2020	CLN
Harris, Brittany	NUR-105-EC	Basic Nursing Assistant Traini	8	5.74	\$ 4,853.97	7	1/18/2020	3/28/2020	LAB
Harris, Brittany	NUR-105-EC	Basic Nursing Assistant Traini	8	2.94	\$ 2,486.18	7	4/4/2020	5/9/2020	CLN
Harris, Brittany	NUR-105-EC	Basic Nursing Assistant Traini	8	2.94	\$ 2,486.18	7	4/5/2020	5/10/2020	CLN
Hernandez, Francisco	NUR-116-A3	Mental Health Nursing	7	3	\$ 2,647.26	3	1/17/2020	2/12/2020	CLN
Hernandez, Francisco	NUR-116-B3	Mental Health Nursing	8	3	\$ 2,647.26	3	2/26/2020	4/1/2020	CLN
Hernandez, Francisco	NUR-116-C3	Mental Health Nursing	8	3	\$ 2,647.26	3	4/15/2020	5/13/2020	CLN
Jenkins, Anthony	BIO-102-7J	Introduction to Biology	20	6	\$ 6,374.22	4	1/13/2020	5/13/2020	LEC/LAB
Jones, Roshawn	NUR-105-EC	Basic Nursing Assistant Traini	41	2.87	\$ 2,426.99	7	1/18/2020	3/28/2020	LAB
Jordan, Martinique	NUR-105-A1	Basic Nursing Assistant Traini	13	2.94	\$ 2,486.18	7	4/2/2020	4/30/2020	CLN
Khalifeh, Khalaf	BIO-102-1C	Introduction to Biology	22	3	\$ 2,757.63	4	1/13/2020	5/14/2020	LAB
Khalifeh, Khalaf	BIO-102-2C	Introduction to Biology	21	3	\$ 2,757.63	4	1/14/2020	5/14/2020	LAB
Kilheaney, Heather	CHM-100-4F	Fundamentals of Chemistry	25	6	\$ 5,294.52	4	1/13/2020	5/13/2020	LEC/LAB
Knickerbocker, Sharon	MUS-100-1C	Music Appreciation	25	3	\$ 2,886.42	3	1/13/2020	5/13/2020	LEC
Knickerbocker, Sharon	MUS-100-2E	Music Appreciation	25	3	\$ 2,886.42	3	1/13/2020	5/13/2020	LEC
Labno, David	MAT-080-5H	Mathematics Fundamentals	18	3	\$ 2,776.05	3	1/13/2020	5/13/2020	LEC
Leven, Robert	BIO-203-41	Anatomy & Physiology I	31	3	\$ 3,187.11	4	1/13/2020	5/13/2020	LEC
Li, Jiarong	MAT-096-CR1	General Education Math Support	34	2	\$ 1,838.42	2	1/13/2020	5/13/2020	LEC
Li, Jiarong	MAT-102-CR1	General Education Mathematics	34	4	\$ 3,676.84	4	1/13/2020	5/13/2020	LEC
Lopez, Noe	MAT-102-8B	General Education Mathematics	14	4	\$ 4,044.76	4	1/18/2020	5/9/2020	LEC
LoPresti, Joseph	ART-103-32	Drawing I	10	6	\$ 6,374.22	3	1/28/2020	5/14/2020	LAB
Lorgus, Richard	BUS-106-1F	Principles of Finance	24	3	\$ 2,886.42	3	1/14/2020	5/12/2020	LEC
Lorgus, Richard	BUS-106-22	Principles of Finance	9	3	\$ 2,886.42	3	1/15/2020	5/13/2020	LEC
Lyons, Kenneth	LAW-101-1B	Intro to Law Enforcement	23	3	\$ 3,033.57	3	1/14/2020	5/14/2020	LEC
Lyons, Kenneth	LAW-102-1D	Intro to Criminology	32	3	\$ 3,033.57	3	1/14/2020	5/14/2020	LEC
Lyons, Kenneth	LAW-201-1C	Police Ops and Procedures II	41	3	\$ 3,033.57	3	1/13/2020	5/13/2020	LEC
Lyons, Kenneth	LAW-208-1F	Police Organization and Admin	19	3	\$ 3,033.57	3	1/14/2020	5/14/2020	LEC
Mallett, Klaudia	PSY-215-52	Life Span: Survey of Human Dev	30	3	\$ 2,886.42	3	1/15/2020	5/13/2020	LEC
Martinez Jr, Salvador	ENG-086-6E	Reading & Writing III	25	3	\$ 2,886.42	3	1/13/2020	5/13/2020	LEC
Matthews, Kay	ECE-100-1F	Early Child Growth & Developme	24	3	\$ 3,033.57	3	1/15/2020	5/13/2020	LEC
Medina, Gabriel	CAD-237-8B	Revit BIM Management	6	5	\$ 4,412.10	3	1/18/2020	5/9/2020	LEC/LAB
Merchant, Linda	NUR-105-B1	Basic Nursing Assistant Traini	8	4.88	\$ 4,485.74	7	1/3/2020	5/13/2020	LEC
Merchant, Linda	NUR-105-B1	Basic Nursing Assistant Traini	8	2.87	\$ 2,638.13	7	1/15/2020	3/25/2020	LAB
Miculinic, Bonnie	HUM-154-1F	Latin American Culture	31	3	\$ 3,000.00	3	1/14/2020	5/14/2020	LEC
Miculinic, Bonnie	HUM-154-2G	Latin American Culture	27	3	\$ 3,000.00	3	1/13/2020	5/13/2020	LEC
Miranda, Ashley	ENG-101-2B	Rhetoric I	25	3	\$ 3,032.55	3	1/14/2020	5/14/2020	LEC
Miroballi, Nicole	NUR-117-A3	NUR of the Childbearing	7	3	\$ 2,647.26	3	2/28/17/2020	4/10/2020	CLN
Miroballi, Nicole	NUR-117-C3	NUR of the Childbearing	8	3	\$ 2,647.26	3	1/17/2020	2/14/2020	CLN
Miroballi, Nicole	NUR-117-C4	NUR of the Childbearing	5	3	\$ 2,647.26	3	1/14/2020	2/11/2020	CLN
Miroballi, Nicole	NUR-117-A4	NUR of the Childbearing	5	3	\$ 2,647.26	3	2/27/2020	4/2/2020	CLN
Montgomery, Jered	MUS-100-32	Music Appreciation	26	3	\$ 2,886.42	3	1/15/2020	5/13/2020	LEC
Montgomery, Jered	MUS-108-1E	World Music Survey	32	3	\$ 2,886.42	3	1/14/2020	5/14/2020	LEC
Moreno, Benjamin	LAW-101-NR	Intro to Law Enforcement	16	3	\$ 3,032.55	3	1/13/2020	5/14/2020	LEC
Moreno, Benjamin	LAW-104-1E	Police Ops and Procedures I	24	3	\$ 3,032.55	3	1/14/2020	5/14/2020	LEC
Moreno, Berta	BUS-242-H1	Business Communications	17	3	\$ 2,757.63	3	1/16/2020	5/14/2020	LEC
O'Halloran, Denis	FIR-150-11	Intro to Fire & Emergency Serv	10	3	\$ 2,757.63	3	1/15/2020	5/13/2020	LEC
Paluka, Stephanie	PHT-125-2B	Therapeutic Modalities II	13	2	\$ 1,854.19	1	1/17/2020	3/13/2020	LEC/LAB
Perez, Gabriela	NUR-216-A2	Adult Health Nursing	6	7.5	\$ 6,618.15	6	1/16/2020	4/9/2020	CLN
Perusich, James	ENG-086-4L	Reading & Writing III	25	3	\$ 3,033.57	3	1/21/2020	5/14/2020	LEC
Perusich, James	ENG-101-O2	Rhetoric I	16	3	\$ 3,033.57	3	1/16/2020	5/14/2020	LEC
Reynard, Michael	MAT-080-6C	Mathematics Fundamentals	29	3	\$ 3,109.38	3	1/14/2020	5/14/2020	LEC
Ritz, Jim	LAW-210-1B	Cold Case Investigation	9	3	\$ 3,033.57	3	1/14/2020	5/14/2020	LEC
Rosson, Raiford	NUR-216-C2	Adult Health Nursing	8	7.5	\$ 6,618.15	6	1/14/2020	4/7/2020	CLN
Ruiz, Ruben	OMT-216-11	Spreadsheet Software Fundament	8	1	\$ 1,011.19	1	1/28/2020	3/10/2020	LEC
Ruiz, Ruben	OMT-219-NR	Database Software Advanced	7	2	\$ 2,022.38	2	3/24/2020	5/12/2020	LEC
Ruiz, Ruben	OMT-223-NR	Spreadsheet Software Advanced	3	2	\$ 2,022.38	2	3/24/2020	5/12/2020	LEC
Sandoval, Jamie	CIS-181-12	Computer Diagnosis & Svc II	9	5	\$ 4,626.75	3	1/14/2020	5/14/2020	LEC/LAB
Sanei, Maxwell	PEH-103-4D	Nutrition	11	2	\$ 1,924.28	2	1/17/2020	5/8/2020	LEC

2020 Spring Adjunct Stipend Report

Adjuncts Full Name	Section Name	Section Title	Enrollment	Faculty Assignment Load	Stipend Amount	Credits	Section Start Date	Section End Date	Instructional Method
Sassetti, James	LAW-104-21	Police Ops and Procedures I	15	3	\$ 3,033.57	3	1/13/2020	5/11/2020	LEC
Sassetti, James	LAW-206-11	Criminal Investigations	23	3	\$ 3,033.57	3	1/16/2020	5/14/2020	LEC
Schmidt, Joseph	CIS-136-12	Server Configuration & Admin	11	6	\$ 5,846.34	4	1/13/2020	5/13/2020	LEC/LAB
Schrey, Courtney	CHM-100-3B	Fundamentals of Chemistry	21	6	\$ 5,772.84	4	1/13/2020	5/13/2020	LEC/LAB
Selvaggio, Nicole	ENG-102-2B	Rhetoric II	26	3	\$ 2,757.63	3	1/14/2020	5/14/2020	LEC
Smith, Duane	ATM-105-1C	Automatic Transmissions	17	8	\$ 7,795.12	4	1/14/2020	5/14/2020	LEC/LAB
Smith, Jeanine	HCP-130-13	Medical Terminology	29	3	\$ 2,757.63	3	1/14/2020	5/12/2020	LEC
Smith, Jeanine	HIT-103-11	Coding & Classification System	9	4	\$ 3,676.84	3	1/31/2020	5/8/2020	LEC/LAB
Smith, Jeanine	PEH-103-3K	Nutrition	19	2	\$ 1,838.42	2	1/13/2020	5/15/2020	LEC
Smith-Irowa, Pamela	ENG-101-1B	Rhetoric I	19	3	\$ 3,187.11	3	1/14/2020	5/14/2020	LEC
Smith-Irowa, Pamela	ENG-101-5C	Rhetoric I	23	3	\$ 3,187.11	3	1/13/2020	5/13/2020	LEC
Stefanski, Eric	HUM-150-42	Humanities Through the Arts	32	3	\$ 2,757.63	3	1/16/2020	5/14/2020	LEC
Stevens, Jane	ART-115-8B	Photography I	10	6	\$ 6,067.14	3	1/18/2020	5/9/2020	LAB
Stewart, Constance	MAT-093-3K	Intensive Elementary Algebra	15	4	\$ 4,044.76	4	1/13/2020	5/13/2020	LEC
Stewart, Constance	MAT-093-42	Intensive Elementary Algebra	8	4	\$ 4,044.76	4	1/13/2020	5/13/2020	LEC
Sun, Yizhong	POL-201-12	US Natl Government	16	3	\$ 3,187.11	3	1/13/2020	5/11/2020	LEC
Swint, Ashley	BUS-107-1C	Principles of Marketing	13	3	\$ 2,757.63	3	1/13/2020	5/13/2020	LEC
Swint, Ashley	BUS-107-2B	Principles of Marketing	7	3	\$ 2,757.63	3	1/16/2020	5/14/2020	LEC
Swint, Ashley	BUS-111-EC	Introduction to Business	27	3	\$ 2,757.63	3	1/14/2020	5/14/2020	LEC
Thelemaque, Cristina	BIO-203-6B	Anatomy & Physiology I	18	3	\$ 3,032.55	4	1/13/2020	5/13/2020	LEC
Thelemaque, Cristina	PEH-103-1B	Nutrition	20	2	\$ 2,021.70	2	1/14/2020	5/14/2020	LEC
Thompson, Juhelia	PSY-101-8B	Intro to Psychology	32	3	\$ 2,647.26	3	1/18/2020	5/9/2020	LEC
Thompson, Juhelia	PSY-215-8B	Life Span: Survey of Human Dev	8	3	\$ 2,647.26	3	1/18/2020	5/9/2020	LEC
Traver, David	PHI-125-1E	Wrld Religions in Global Conte	28	3	\$ 2,886.42	3	1/14/2020	5/14/2020	LEC
Traver, David	PHI-125-2F	Wrld Religions in Global Conte	19	3	\$ 2,886.42	3	1/14/2020	5/14/2020	LEC
Tsang, Yukto	BIO-102-MJ	Introduction to Biology	21	3	\$ 2,781.27	4	1/17/2020	5/8/2020	LAB
Tsang, Yukto	BIO-102-MJ	Introduction to Biology	21	3	\$ 2,781.27	4	1/17/2020	5/8/2020	LEC
Turner, Jocelyn	ENG-084-4L	Reading & Writing II	13	3	\$ 3,033.57	3	1/14/2020	5/14/2020	LEC
Vacek, Sarah	ECE-160-11	Curriculum Planning for Childr	17	3	\$ 3,033.57	3	1/13/2020	5/11/2020	LEC
Vacek, Sarah	ECE-200-1J	Play & Guidance of Children	11	3	\$ 3,033.57	3	1/14/2020	5/12/2020	LEC
Vacek, Sarah	ECE-215-11	The First Three Years of Life	14	3	\$ 3,033.57	3	1/14/2020	5/12/2020	LEC
Voight, William	LAW-105-21	Administration of Justice	10	3	\$ 2,886.42	3	1/16/2020	5/14/2020	LEC
Wiehle, Michael	BUS-230-NR	Business Law and Contracts	21	3	\$ 2,886.42	3	1/13/2020	5/14/2020	LEC
Willit, James	CHM-100-21	Fundamentals of Chemistry	15	6	\$ 5,772.84	4	1/14/2020	5/14/2020	LEC/LAB
Windham, Brandie	MAT-102-1B	General Education Mathematics	30	4	\$ 3,660.00	4	1/13/2020	5/14/2020	LEC
Yaghoubi, Poupak	MAT-080-1B	Mathematics Fundamentals	20	3	\$ 2,886.42	3	1/14/2020	5/14/2020	LEC
Yanez, Rudy	CSS-100-2E	College Study Seminar	23	3	\$ 2,647.26	3	1/14/2020	5/14/2020	LEC
Young, Cynthia	NUR-216-A4	Adult Health Nursing	7	1.25	\$ 1,969.74	6	1/5/2020	1/31/2020	CLN
					\$ 558,859.72				

From: [Keith McLaughlin](#)
To: [Stan Fields](#)
Cc: [Ana L. Valdez](#); [Maria Sanchez Anderson](#)
Subject: FW: FERUARY BOARD ACTION- Full-Time Faculty Overload
Date: Friday, February 14, 2020 1:24:25 PM
Attachments: [SPRING 2020 OVERLOAD.pdf](#)
[PROPOSED ACTION SPRING 2020 OVERLOAD.docx](#)

I approve this for action at the February BOT Meeting.

Note: The Dean's office is preparing a separate report for internal information only purposes comparing teaching overload in excess of 21 hours this spring to last spring. I expect it will show a significant drop.

Keith D. McLaughlin, Ph.D.
Provost
Morton College
3801 South Central Avenue
Cicero, Illinois 60804-4398
708-656-8000, ext. 2277
keith.mclaughlin@morton.edu

From: Liliana Raygoza
Sent: Thursday, February 13, 2020 9:44 AM
To: Keith McLaughlin <Keith.McLaughlin@morton.edu>
Cc: Board Materials <board.materials@morton.edu>; Derek C Shouba <derek.shouba@morton.edu>
Subject: RE: FERUARY BOARD ACTION- Full-Time Faculty Overload

Good Morning,

There has been changes made to the Faculty Overload, please accept the updated board action form and report for Spring 2020.

Liliana Raygoza
Executive Assistant – Associate Provost
Academic Deans' Office
708.656.8000 Ext. 2330

From: Liliana Raygoza
Sent: Wednesday, February 12, 2020 3:37 PM
To: Keith McLaughlin <Keith.McLaughlin@morton.edu>
Cc: Board Materials <board.materials@morton.edu>; Derek C Shouba <derek.shouba@morton.edu>
Subject: FERUARY BOARD ACTION- Full-Time Faculty Overload

Keith,

PROPOSED ACTION: THAT THE BOARD APPROVE THE OVERLOAD EMPLOYMENT REPORT FOR SPRING SEMESTER 2020 IN THE AMOUNT OF \$238,483.95 AS SUBMITTED, PENDING ADDITIONAL CLASS CANCELLATIONS AND/OR ADDITIONS.

RATIONALE: [Required by Board Policy 2.3, the Board-Union Agreement, and Chapter 110, Act 805, Section 3-26 of the *Illinois Compiled Statutes*]
Includes full-time faculty – additional assignments and special projects, per section 9.14 Released Time and section 9.17.1
Department Chairs and Program Chairs.

COST ANALYSIS: \$238,483.95

ATTACHMENT: Overload Employment Report – Spring 2020

Spring 2020 Overload Classes Only

Faculty ID	Person Full Name	Section Name	Section Title	Faculty Assignment Load	Overload	Stipend Amount	Assignment Instructional Method	Section Minimum Credits	Section Start Date	Section End Date	Enrollment
0000770	Abrahamson, Maura	CSS-100-3E	College Study Seminar		3	\$ 3,135.00	LEC	3	1/27/2020	5/13/2020	7
0000770	Abrahamson, Maura	PHI-125-NR	Wrld Religions in Global Conte		3	\$ 3,135.00	LEC/OVL	3	1/13/2020	5/14/2020	25
				0	6	\$ 6,270.00					
0192221	Andrade, Jorge	BIO-212-H3	Microbiology		3	\$ 2,745.00	LAB	4	1/14/2020	5/14/2020	18
				0	3	\$ 2,745.00					
0043535	Avila, Malisa	NUR-116-B2	Mental Health Nursing		3	\$ 2,880.00	CLN/OVL	3	2/28/2020	4/3/2020	8
				0	3	\$ 2,880.00					
0197414	Balek, Ludwig	CIS-265-8B	Network Security III	4	2	\$ 1,830.00	LEC/LAB/OVL	4	1/18/2020	5/9/2020	8
				4	2	\$ 1,830.00					
0000845	Bluemer, Judy	BIO-111-H1	Biology: a Systems Approach	2	1	\$ 1,000.00	LAB/OVL	5	1/14/2020	5/14/2020	15
0000845	Bluemer, Judy	BIO-160-NR	Plants & Society		3	\$ 3,000.00	LEC/OVL	5	1/13/2020	5/14/2020	21
0000845	Bluemer, Judy	BIO-202-NR	Environmental Biology		3	\$ 3,000.00	LEC/OVL	3	1/13/2020	5/14/2020	21
				2	7	\$ 7,000.00					
0166671	Bonick, Cara	PHT-117-2B	Patient Mgt li: Tests & Measrm		4	\$ 3,660.00	LEC/LAB/OVL	2	1/16/2020	5/14/2020	13
				0	4	\$ 3,660.00					
0200240	Cardona, Alicia	NUR-216-C2	Adult Health Nursing		1.5	\$ 1,440.00	LEC/OVL	6	1/15/2020	4/15/2020	8
0200240	Cardona, Alicia	NUR-216-C3	Adult Health Nursing		1.5	\$ 1,440.00	LEC/OVL	6	1/15/2020	4/15/2020	6
0200240	Cardona, Alicia	NUR-216-C4	Adult Health Nursing		1.5	\$ 1,440.00	LEC/OVL	6	1/15/2020	4/15/2020	6
				0	4.5	\$ 4,320.00					
0200455	Caruso, Lauren	NUR-116-B4	Mental Health Nursing		3	\$ 2,880.00	CLN/OVL	3	2/28/2020	4/3/2020	6
0200455	Caruso, Lauren	NUR-116-C4	Mental Health Nursing		3	\$ 2,880.00	CLN/OVL	3	4/17/2020	5/15/2020	5
				0	6	\$ 5,760.00					
0000924	Casey, Craig	PHS-101-6B	Astronomy		3	\$ 3,000.00	LEC/OVL	3	1/14/2020	5/14/2020	17
0000924	Casey, Craig	PHS-103-1E	Physical Science I		2	\$ 2,000.00	LAB/OVL	4	1/14/2020	5/14/2020	23
0000924	Casey, Craig	PHS-103-1E	Physical Science I		3	\$ 3,000.00	LEC/OVL	4	1/14/2020	5/14/2020	23
				0	8	\$ 8,000.00					
0000829	Casey, Robert	MAT-203-1F	Calculus III	1	3	\$ 3,000.00	LEC	4	1/13/2020	5/13/2020	23
0000829	Casey, Robert	MAT-215-1D	Differ Equations		3	\$ 3,000.00	LEC	3	1/14/2020	5/14/2020	16
				1	6	\$ 6,000.00					
0085548	Chapp, Geanabelle	NUR-118-A1	NUR Care of Child & Family		3	\$ 2,880.00	CLN	3	4/15/2020	5/13/2020	8
				0	3	\$ 2,880.00					
0202678	Dharwadkar, Mihir	MAT-105-42	College Algebra	3	1	\$ 915.00	LEC/OVL	3	1/14/2020	5/13/2020	19
0202678	Dharwadkar, Mihir	MAT-121-1F	Math/Elem School Teacher		4	\$ 3,660.00	LEC/OVL	3	1/14/2020	5/14/2020	9
				3	5	\$ 4,575.00					
0195025	Edgar, Jason	SPE-101-8B	Principles of Public Speaking		3	\$ 2,880.00	LEC/OVL	3	1/18/2020	5/9/2020	16
				0	3	\$ 2,880.00					
0000828	Fabiyi, Edith	OMT-215-11	Medical Office Practices	2	1	\$ 1,000.00	LEC/OVL	3	1/29/2020	5/13/2020	4
				2	1	\$ 1,000.00					
0000935	Gatyas, Kenton	PHI-201-NR	Philosophy		3	\$ 3,135.00	LEC/OVL	3	1/13/2020	5/14/2020	24
				0	3	\$ 3,135.00					
0000896	Ginley, Steven	SPE-101-H1	Principles of Public Speaking		3	\$ 3,000.00	LEC/OVL	3	1/15/2020	5/13/2020	14

Spring 2020 Overload Classes Only

Faculty ID	Person Full Name	Section Name	Section Title	Faculty Assignment Load	Overload	Stipend Amount	Assignment Instructional Method	Section Minimum Credits	Section Start Date	Section End Date	Enrollment
				0	3	\$ 3,000.00					
0189759	Green, Amy	NUR-117-A2	NUR of the Childbearing Famil		3	\$ 2,880.00	CLN/OVL	3	2/27/2020	4/9/2020	8
0189759	Green, Amy	NUR-117-B2	NUR of the Childbearing Famil		3	\$ 2,880.00	CLN/OVL	3	4/16/2020	5/14/2020	8
				0	6	\$ 5,760.00					
0000892	Grice, James	BIO-212-3E	Microbiology		6	\$ 6,270.00	LEC/LAB/OVL	4	1/13/2020	5/13/2020	14
				0	6	\$ 6,270.00					
0000805	Halmon, Jamie	PEC-171-G4	Physical Fitness	1	1	\$ 960.00	LAB/OVL	1	1/13/2020	5/14/2020	25
0000805	Halmon, Jamie	PEC-172-G4	Advanced Physical Fitness		2	\$ 1,920.00	LAB/OVL	1	1/13/2020	5/14/2020	11
				1	3	\$ 2,880.00					
0159384	Herrmann, Julianne	NUR-216-B4	Adult Health Nursing		1.5	\$ 1,440.00	LEC/OVL	6	1/14/2020	4/21/2020	6
				0	1.5	\$ 1,440.00					
0060105	Jonas, David	HVA-120-11	Basic Sheet Metal Fabrication		4	\$ 3,840.00	LEC/LAB/OVL	3	1/16/2020	5/14/2020	6
0060105	Jonas, David	HVA-206-11	Refrigerant Hand/EPA Review	3	1	\$ 960.00	LAB/OVL	3	1/17/2020	5/8/2020	14
				3	5	\$ 4,800.00					
0000870	Kasprowicz, Michael	PHI-126-1C	Introduction to Ethics		3	\$ 3,135.00	LEC/OVL	3	1/13/2020	5/13/2020	26
0000870	Kasprowicz, Michael	PHI-126-22	Introduction to Ethics		3	\$ 3,135.00	LEC/OVL	3	1/16/2020	5/14/2020	20
				0	6	\$ 6,270.00					
0003157	Kelikian, Toul	NUR-118-B3	NUR Care of Child & Family		3	\$ 3,000.00	CLN/OVL	3	1/17/2020	2/14/2020	7
0003157	Kelikian, Toul	NUR-118-C3	NUR Care of Child & Family		3	\$ 3,000.00	CLN/OVL	3	2/28/2020	4/3/2020	8
				0	6	\$ 6,000.00					
0000833	Litwicki, Mark	ENG-101-H2	Rhetoric I		3	\$ 3,135.00	LEC/OVL	3	1/13/2020	5/13/2020	9
				0	3	\$ 3,135.00					
0000769	Mohr, Michele	ENG-102-4C	Rhetoric II		3	\$ 3,000.00	LEC/OVL	3	1/21/2020	5/14/2020	24
0000769	Mohr, Michele	ENG-102-6E	Rhetoric II		3	\$ 3,000.00	LEC/OVL	3	1/14/2020	5/14/2020	24
				0	6	\$ 6,000.00					
0192112	Mulvey, Irene	NUR-105-EC	Basic Nursing Assistant Traini	4.25	0.63	\$ 576.45	LEC/OVL	7	1/16/2020	5/7/2020	40
				4.25	0.63	\$ 576.45					
0000815	Nedza, Michael	HUM-150-5B	Humanities Through the Arts		3	\$ 3,135.00	LEC/OVL	3	1/17/2020	5/8/2020	13
				0	3	\$ 3,135.00					
0195021	Ostojic, Gordana	PHY-102-1B	General Physics II		3	\$ 3,000.00	LAB/OVL	5	1/13/2020	5/13/2020	7
				0	3	\$ 3,000.00					
0000747	Paez, Elizabeth	MAT-105-3G	College Algebra		4	\$ 3,840.00	LEC/OVL	4	1/13/2020	5/14/2020	11
				0	4	\$ 3,840.00					
0002913	Pearson, Dennis	BIO-152-1C	Anatomy & Physiology (therapie	2	1	\$ 1,000.00	LAB/OVL	5	1/13/2020	5/13/2020	18
				2	1	\$ 1,000.00					
0000820	Pencheva, Tsonka	ECE-260-H1	ECE Internship		3	\$ 2,880.00	LEC/LAB/OVL	3	1/14/2020	5/12/2020	9
0000820	Pencheva, Tsonka	ECE-260-H2	Ece Internship		3	\$ 2,880.00	LEC/LAB/OVL	3	1/13/2020	5/11/2020	7
0000820	Pencheva, Tsonka	ECE-125-NR	The Exceptional Child		3	\$ 2,880.00	LEC/OVL	3	1/13/2020	5/14/2020	8
				0	9	\$ 8,640.00					
0177526	Pierce, Tom	ENG-088-1C	Basic Composition		3	\$ 3,000.00	LEC/OVL	3	1/14/2020	5/14/2020	24
0177526	Pierce, Tom	ENG-088-2E	Basic Composition		3	\$ 3,000.00	LEC/OVL	3	1/13/2020	5/13/2020	20

Spring 2020 Overload Classes Only

Faculty ID	Person Full Name	Section Name	Section Title	Faculty Assignment Load	Overload	Stipend Amount	Assignment Instructional Method	Section Minimum Credits	Section Start Date	Section End Date	Enrollment
0177526	Pierce, Tom	ENG-088-3C	Basic Composition		3	\$ 3,000.00	LEC/OVL	3	1/13/2020	5/13/2020	24
				0	9	\$ 9,000.00					
0160605	Primm, Rebecca	ART-117-1J	Digital Photography		6	\$ 5,760.00	LAB/OVL	3	1/13/2020	5/13/2020	7
0160605	Primm, Rebecca	ART-130-1D	Introduction to Digital Art	3	3	\$ 2,880.00	LEC/OVL	3	1/13/2020	5/13/2020	12
				3	9	\$ 8,640.00					
0000726	Reft, Jennifer	PHT-101-NR	Medical Terminology/Clinicians		2	\$ 2,090.00	LEC/OVL	2	1/13/2020	5/14/2020	8
0000726	Reft, Jennifer	PHT-124-1G	Introduction to Clinical Ed		1.5	\$ 1,567.50	LEC/OVL	2	1/13/2020	5/11/2020	28
0000726	Reft, Jennifer	PHT-225-H1	Clinical Affiliations II		1	\$ 1,045.00	LAB/OVL	5	1/13/2020	5/14/2020	18
				0	4.5	\$ 4,702.50					
0056628	Roman, Daniel	ART-203-1C	Figure Drawing I	3	3	\$ 3,000.00	LAB/OVL	3	1/13/2020	5/13/2020	9
				3	3	\$ 3,000.00					
0165693	Romero Yuste, Maria	SPN-202-1C	Intermediate Spanish II	3	1	\$ 1,045.00	LEC/OVL	4	1/13/2020	5/13/2020	17
				3	1	\$ 1,045.00					
0197705	Russo Neri, Trisha	MAT-097-CR4	Intermediate Algebra Support		3	\$ 2,745.00	LEC/OVL	3	1/14/2020	5/14/2020	9
0197705	Russo Neri, Trisha	MAT-097-CR5	Intermediate Algebra Support		3	\$ 2,745.00	LEC/OVL	3	1/14/2020	5/14/2020	15
				0	6	\$ 5,490.00					
0197693	Sanchez, Alejandro	MAT-102-CR5	General Education Mathematics	1	3	\$ 2,745.00	LEC/OVL	4	1/13/2020	5/13/2020	16
0197693	Sanchez, Alejandro	MAT-215-EC	Differ Equations		3	\$ 2,745.00	LEC/OVL	3	1/13/2020	5/13/2020	5
				1	6	\$ 5,490.00					
0000907	Sanchez, Luis	CAD-101-1D	Fundamentals of Drafting		5	\$ 5,000.00	LEC/LAB/OVL	3	1/14/2020	5/14/2020	7
0000907	Sanchez, Luis	CAD-102-1G	Descriptive Geometry		5	\$ 5,000.00	LEC/LAB/OVL	3	1/14/2020	5/14/2020	9
0000907	Sanchez, Luis	CAD-104-1L	Assembly Drawings		5	\$ 5,000.00	LEC/LAB/OVL	3	1/13/2020	5/13/2020	11
				0	15	\$ 15,000.00					
0000898	Schmitt, Robert	PSY-215-1D	Life Span: Survey of Human Dev		3	\$ 3,000.00	LEC/OVL	3	1/13/2020	5/13/2020	24
0000898	Schmitt, Robert	PSY-215-3E	Life Span: Survey of Human Dev		3	\$ 3,000.00	LEC/OVL	3	1/14/2020	5/14/2020	24
				0	6	\$ 6,000.00					
0197678	Skurski, Katherine	NUR-216-A4	Adult Health Nursing		1.5	\$ 1,440.00	LEC/OVL	6	1/14/2020	4/14/2020	7
				0	1.5	\$ 1,440.00					
0003089	Sleeth, Bradley	PHS-101-3F	Astronomy		3	\$ 2,880.00	LEC/OVL	3	1/14/2020	5/14/2020	28
				0	3	\$ 2,880.00					
0000943	Spaniol, Scott	MAT-105-NR	College Algebra		4	\$ 4,000.00	LEC/OVL	4	1/13/2020	5/14/2020	11
0000943	Spaniol, Scott	MAT-201-1E	Calculus I	4	1	\$ 1,000.00	LEC/OVL	5	1/13/2020	5/14/2020	15
				4	5	\$ 5,000.00					
0160304	Stanukinas, Melissa	BIO-102-4C	Introduction to Biology		3	\$ 2,745.00	LAB/OVL	4	1/14/2020	5/14/2020	24
				0	3	\$ 2,745.00					
0000761	Styer, Audrey	CIS-102-1E	Career Essentials for CIS		3	\$ 3,135.00	LEC/OVL	3	1/14/2020	5/14/2020	15
0000761	Styer, Audrey	CIS-102-2L	Career Essentials for CIS		3	\$ 3,135.00	LEC/OVL	3	1/14/2020	5/14/2020	8
				0	6	\$ 6,270.00					
0000897	Sykora, Donald	ATM-221-1C	Automotive Service II		9	\$ 9,000.00	LEC/LAB/OVL	3	1/17/2020	5/8/2020	6
				0	9	\$ 9,000.00					
0194864	Tomchek, Ryan	MAT-096-CR3	General Education Math Support		2	\$ 1,830.00	LEC/OVL	2	1/14/2020	5/14/2020	30

Spring 2020 Overload Classes Only

Faculty ID	Person Full Name	Section Name	Section Title	Faculty Assignment Load	Overload	Stipend Amount	Assignment Instructional Method	Section Minimum Credits	Section Start Date	Section End Date	Enrollment
0194864	Tomchek, Ryan	MAT-097-CR2	Intermediate Algebra Support		3	\$ 2,745.00	LEC/OVL	3	1/13/2020	5/14/2020	30
				0	5	\$ 4,575.00					
0000868	Walley, Cynthia	CIS-121-NR	Data Base Management		5	\$ 5,000.00	LEC/LAB/OVL	3	1/13/2020	5/14/2020	10
0000868	Walley, Cynthia	CPS-101-NR	Informational Technology		2	\$ 2,000.00	LEC/OVL	2	1/13/2020	5/14/2020	20
				0	7	\$ 7,000.00					
0170839	Young, Cynthia	NUR-216-A4	Adult Health Nursing	3	3.25	\$ 3,120.00	CLN/OVL	3	1/15/2020	4/8/2020	7
				3	3.25	\$ 3,120.00					
0000813	Zukauskas, Karolis	HUM-153-1H	Survey of Film History		3	\$ 3,135.00	LEC/OVL	3	1/14/2020	5/14/2020	21
0000813	Zukauskas, Karolis	ENG-102-LD	Rhetoric II		3	\$ 3,135.00	LEC/OVL	3	1/13/2020	5/13/2020	12
0000813	Zukauskas, Karolis	ENG-102-NR	Rhetoric II		3	\$ 3,135.00	LEC/OVL	3	1/13/2020	5/14/2020	24
				0	9	\$ 9,405.00					
					241.88	\$ 238,483.95	Total				



MORTON COLLEGE

2020/21

Academic Calendar

November 2020

Su	M	T	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December 2020

Su	M	T	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

April 2020

Su	M	T	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

March 2021

Su	M	T	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

July 2021

Su	M	T	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August 2021

Su	M	T	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

September 2020

Su	M	T	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

January 2021

Su	M	T	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

May 2021

Su	M	T	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

October 2020

Su	M	T	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February 2021

Su	M	T	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

June 2021

Su	M	T	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

 = No classes / College Open
 = In Service
 = No classes / College Closed
 = Important Dates



MORTON COLLEGE

2020/21

Academic Calendar

FALL 2020 SEMESTER

- Faculty Seminar Day, 8/20
- Semester Begins, 8/24
- Labor Day Recess (MC Closed), 9/5-9/7
- Columbus Day (MC Closed), 10/12
- Midterm Week, 10/18-10/24
- Veterans' Day (MC Closed), 11/11
- Thanksgiving Recess (MC Closed), 11/26-11/29
- Final Exam Week, 12/12-12/18
- Winter Recess (No Classes/College Closed), 12/19/20-1/3/21
- Final Grades Due (2 P.M.), 12/21

SPRING 2021 SEMESTER

- Faculty Seminar Day, 1/14
- Martin Luther King, Jr. Day (MC Closed), 1/18
- Semester Begins, 1/19 (Tuesday)
- Presidents' Day, 2/15 (MC Closed)
- Pulaski Day (MC Closed) 3/1
- Midterm Week, 3/14-3/20
- Professional Development In-Service, 3/24; college offices are open
- Spring Break (No classes), 3/21-3/27
- Spring Recess (MC Closed), 4/2-4/4
- Classes Resume, 4/5
- Final Exam Week, 5/14-5/20
- Commencement, 5/21
- Final Grades Due (2 P.M.), 5/24

SUMMER 2021 SESSIONS

- Memorial Day (MC Closed), 5/31
- 1st 5-Week Session, 6/1-7/01
- Final Grades Due (2 P.M.), 7/5
- 8-Week Session, 6/14-8/5
- Independence Day Weekend (MC Closed), 7/2-7/5
- Final Grades Due (2 P.M.), 8/9
- 2nd 5-Week Session, 7/6-8/5

2021 SUMMER SCHEDULE

The Summer Schedule will begin on Monday, May 23, 2021.

Friday, May 28, 2021
(first Friday-College is closed)
and will end on
Friday, August 13, 2021
(last Friday - College is closed).

Regular Schedule will resume on Monday, August 16, 2021.

Summer Schedule Hours

7:45 a.m. - 4:30 p.m.
Monday through Thursday

For Information Please Call:
708-565-8000
Para más información
Por Favor Llame al
708-656-8000, Opción 2

From: [John W. Treiber](#)
To: [Board Materials](#)
Subject: Spring Sport Trips
Date: Thursday, February 13, 2020 10:01:39 PM
Attachments: [OutlookEmoji-1567566740237_Panthers.png](#)
[Baseball Spring Trip \(1\).docx](#)
[SB Final Florida Spring Trip Itinerary-2020.docx](#)

Who: Baseball and Softball

What: Spring Break Baseball and Softball Team Trips

Where: Baseball - Tucson, AZ and Softball - Claremont, Fla.

When: Baseball: March 13-19 and Softball: March 14-21

Why: Opportunity to play 6 baseball and 9 softball games in ideal weather conditions in order to be ready to play a competitive conference and non-conference schedule.

I have attached both trip itineraries. Please let me know if you need anything else.

Best Regards,

John Treiber, M.Ed.

Athletic Director

Email: john.treiber@morton.edu

Phone: 708.656.8000 ext. 2370

Office: 101-D

Morton College

3801 S. Central Ave.

Cicero, IL. 60804



Morton College Baseball Spring Trip to Tucson, Az

Friday March 13, 2020

- Depart Morton College to Midway Airport at Noon for a 2:20pm flight to Phoenix, Arizona
- Arrive to PHX at 4:05pm and get 2 15 passenger vans and 1 Caravan Van at PHX airport.
- Depart PHX airport at 4:30pm to catch a Arizona Sundevils baseball game at 6:15pm.
- Depart Arizona University to La Quinta Inn and Suites 102 N Alvernon Way Tucson, AZ 85711 (520-795-0330)
- Arrive to La Quinta Inn at around 10pm
- Lights out 11pm

Saturday March 14th, 2020

- Breakfast at hotel at 7am
- Depart from la Quinta Inn at 830am to Kino Complex (2500E. Ajo Way Tucson, Az)
- Play California Miramar University at 10am at field REID #1
- Arrive back to hotel at 1:30pm have team lunch at 3pm
- Lights out at 10pm

Sunday March 15th, 2020

- Breakfast at hotel from 7am-9am
- Depart La Quinta Inn at 1030am to Kino Complex to play a Double Header
- Play Williston Community College at 12pm Double Header
- Have team lunch at 5pm
- Lights out 10pm

Monday March 16th, 2020

- Breakfast at hotel from 7am-9am
- Depart hotel at 1045am to Kino Complex to play Miles Community College
- Play 1-9 inning game at 12:30pm on field #7
- Have team lunch at 4pm
- Lights out 11pm

Tuesday March 17th, 2020

- Breakfast at hotel from 7am-9am
- Have a team meeting at 2pm at hotel
- Depart hotel at 530pm to Kino Complex to play Lake Region State College
- Play a 1-9 inning game at 7pm on field #6
- Have team dinner at 930pm
- Lights out at 12am

Wednesday March 18th, 2020

- Team breakfast at 830am in hotel
- Depart hotel at 2pm to kino complex to play Bryant and Stratton College
- Play a 1-9 inning game at 4pm on field #5
- Have team dinner at 7pm
- Lights out at 11pm

Thursday March 19th, 2020

- Have team breakfast at hotel at 9am
- Check out of hotel at 12pm
- Pack vans to head back to Phoenix for a 7pm flight back home
- We will try and catch a spring training game near Phoenix hoping a cubs game before departing back to Chicago
- Return vans back to Enterprise Car Rental in Phoenix Airport
- Have a 7:15pm flight back home from PHX airport to MDW airport
- Arrive back to MDW airport at 12:30am

2020 Florida Spring Trip Information

Southwest Airlines Flight Details:

Midway Airport to Orlando International Airport

Flight #3299 March 14, 2020 Leaves at 7:45 PM Arrives at 11:25 PM

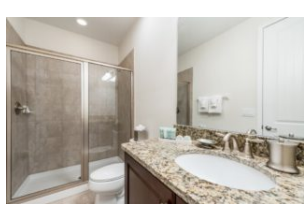
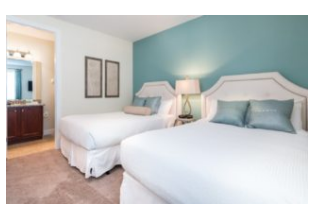
Orlando International Airport to Midway Airport

Flight #5753 March 21, 2020 Leaves at 10:55 PM Arrives at 12:05 AM

Lodging Information:

Encore Reunion Resort – Reunion, Florida 34747

10 Bedroom House



Enterprise Van Rental Information:

Qty. 2 – 15 Passenger Vans Pick-up at Airport Car Rental

The Spring Games – Playing Locations:

Monday:

Hancock Complex – Claremont, Florida 34711

Fields 5 and 3

Tuesday and Thursday:

Fortune Road Complex – Kissimmee, Florida 34744

Field 1 – All Games

Friday:

Hancock Complex – Claremont, Florida 34711

Field 1 – All Games

Itinerary for Morton College Softball Team Spring Trip
Saturday March 14, 2020 to Saturday March 21, 2020

March 13 – Friday

2:00 – 3:30 PM	Practice at Morton College-Time to be Determined
3:30 – 4:00 PM	Packing Equipment for Spring Trip

March 14 – Saturday

5:00 PM	Meet at Morton College
5:25 PM	Leave for Midway Airport
5:45 PM	Check-in at Southwest Airlines Flt #3299
7:45 PM	Flight to Orlando, Florida
11:25 PM	Arrive Orlando, Florida
11:45 PM	Pick-up 2 15-Passenger Enterprise Rental Vans
1:00 AM	Arrive at Reunion Resort, Encore, Florida

March 15 – Sunday

9:30 AM	Breakfast at Resort Restaurant
10:30 AM	Shopping for Food for Meals for Week by Designated Buyers
	Others are free to explore Resort Amenities
1:00 PM	Lunch served by pool
2:30 PM	Practice at Resort Recreation Field
4:00 PM	Free Time for Relaxation
6:00 PM	Dinner
9:00 PM	Team Meeting
10:00 PM	Lights Out

March 16 – Monday

7:00 AM	Breakfast
7:30 AM	Leave for Hancock Complex, Clermont, Florida
8:15 AM	Pregame Warmup
9:15 AM	Morton College vs. Erie Community College, Field 5
11:15 AM	Lunch
12:30 PM	Pregame Warmup
1:30 PM	Niagara Community College vs. Morton College, Field 3
6:00 PM	Dinner
9:00 PM	Team Meeting
10:00 PM	Lights Out

March 17 – Tuesday

7:30 AM	Breakfast
8:15 AM	Leave for Fortune Road Complex, Kissimmee, Florida
9:00 AM	Pregame Warmup
10:00 AM	Morton College vs. Niagara County College, Field 2
12:15 PM	Onondaga Community College vs. Morton College, Field 1
6:00 PM	Dinner
9:00 PM	Team Meeting
10:00 PM	Lights Out

March 18 – Wednesday

8:00 AM	Breakfast
9:30 AM	Practice at Resort Recreation Field
Noon	Lunch
1:00 PM	Free Time (Location TBD)
7:00 PM	Dinner Out (Location TBD)
9:00 PM	Team Meeting/Secret Shamrock Party
10:00 PM	Lights Out

March 19 – Thursday

7:30 AM	Breakfast
8:15 AM	Leave for Fortune Road Complex, Kissimmee, Florida
9:00 AM	Pregame Warmup
10:00 AM	Morton College vs. Iowa Lakes Community College, Field 1
12:15 PM	Onondaga Community College vs. Morton College, Field 1
6:00 PM	Dinner
9:00 PM	Team Meeting
10:00 PM	Lights Out

March 20 – Friday

8:00 AM	Breakfast
Noon	Leave for Hancock Complex, Clermont, Florida
12:45 PM	Pregame Warmup
1:45 PM	Morton College vs. Hancock Community College, Field 1
4:00 PM	Lakeland Community College vs. Morton College, Field 1
6:15 PM	Highland Community College vs. Morton College, Field 1
9:00 PM	Dinner
11:30 PM	Lights Out

March 21 – Saturday

9:00 AM	Breakfast
10:00 AM	Free Time
2:00 PM	Lunch
3:00 PM	Free Time
8:00 PM	Leave for Orlando Airport
8:55 PM	Check-in for Flight # 5753 to Chicago Midway Airport
10:55 PM	Wheels up to Chicago
12:05 AM	Arrive Chicago and return to Morton College Campus



Morton College

Job Description

Job Title:	Success and Retention Specialist (Full time)
Range:	Classified Staff- Excluded
Grant-Funded:	Federal and State Grants
Reports to and Evaluated by:	Dean of Adult and Career Technical Education
Required Qualifications:	<p>Bachelor's degree with coursework or related experience in education, academic advising, counseling and/or social work. Experience teaching adults, and training or coursework in teaching reading or math. Familiarity with the needs of undereducated and disadvantaged adults. Ability to maintain confidentiality.</p> <p>Must be able to demonstrate the Morton College core values of compassion, fairness, respect, responsibility, tolerance and truth.</p>
Desirable Qualifications:	Master's Degree in related discipline (Education, Counseling, Social Work, English, or Math). Experience working with disadvantaged adults; experience tutoring adult students; familiarity with bridge programs, retention initiatives, and integrated education and training programs.
Job Summary:	<p>Under the direction of the Dean of Adult and Career Technical Education, the Retention Specialist is responsible for adult education contextualized learning and retention. The Retention Specialist will conduct data analysis to develop retention initiatives. Retention Specialist is dedicated to conducting activities in a manner that promotes student success and lifelong learning. Works closely with the Morton College Adult Education Program Faculty to assure that learning needs are met for the students. Counsels and advises Adult Basic Education, Adult Secondary Education and Advanced ESL students about academic programs; supports students as they progress through the adult education program.</p>
Essential Job Functions	<ul style="list-style-type: none">• Assist with registration and orientation for adult education students. Introduce students to the services provided by the Retention Specialist.

- Assist students with the completion of an Individual Education and Career Plan based on their assessment results and personal goals.
- Analyze data involving retention and level gain rates by program, program level, and section.
- Develop success and retention initiatives based on data.
- Collaborate with the Assessment and Transition Specialist to plan and implement a student transition process that includes opportunities for all students to learn about career pathway programs.
- Help students select appropriate educational activities to meet the requirements for completion of HSEC or ESL program.
- Follow-up with assigned students to ensure completion of the first term of leveled classes.
- Counsel students as needed to assist them in overcoming barriers in their lives.
- Collaborate with faculty to develop lesson plans that promote contextualized learning in alignment with curriculum scope and sequence for use in remediation.
- Make placement recommendations based on placement test results, diagnostic assessments, and student performance in classes and other educational activities.
- Collaborate in the development and implementation of robust bridge programs for retention.
- Support students as they transition from one step of the program to another, especially those at the ASE level.
- Academic coaching and tutoring as needed.
- Attend required meetings and training sessions.
- Submit student attendance records and other paperwork as required.

Other Duties:

- Introduce students to software programs that meet their educational needs.
- Present workshops on various topics as requested.
- Complete professional development activities as required by ICCB/AEFL.
- Perform other duties and special projects as assigned

Work Environment:

Regular office and work schedule within an office environment, with standard office equipment available. May need to work various work hours as defined by the needs of the department.

**Physical
Demands:**

Prolonged sitting. Some lifting up to 20 lbs. Some standing, stooping, and bending.

Position Unit:

- ☐ Administration - Exempt
- ☐ Professional Staff - Exempt
- ☐ Faculty, Local 1600, A.F.T.
- ☐ Adjunct Faculty, IEA-NEA
- ☒ Classified Staff - Excluded
- ☐ Classified Staff, Local 1600, A.F.T.
- ☐ Classified Staff - Campus Safety, Local 73, SEIU, AFL-CIO
- ☐ Classified Staff - Service Employees, Local 73, SEIU, AFL-CIO
- ☐ Classified Staff - Part-Time, Local 1600, A.F.T
- ☐ Classified Staff - Part-Time, Non-Union

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Employee_____ **Date**_____



Morton College

Job Description

Job Title:	Associate Dean for Strategic Initiatives, Adult & Career Technical Education
Range:	Administrator
Grant-Funded:	Federal and State Grants 10%, Institutional funds 90%
Reports to and Evaluated by:	Dean of Adult and Career Technical Education
Required Qualifications:	<p>Master's degree in Education with coursework or related experience in curriculum and program design, project management, and education policy. At least 3 years' experience working with adult students and 2 years of experience in higher education. Experience developing/coordinating bridge programs for ESL and HSE Students. Experience with academic program planning, the Workforce Innovation and Opportunity Act (WIOA), the employability skills framework, and the needs of disadvantaged adults.</p> <p>Must be able to demonstrate the Morton College core values of compassion, fairness, respect, responsibility, tolerance and truth.</p>
Desirable Qualifications:	Experience in grant writing, teacher training, and conducting professional development workshops. Knowledge of ICCB regulations as they relate to Adult and Career Technical Education. Experience with Northern IL Workforce Coalition.
Job Summary:	<p>This position will ensure Morton College is responding to the labor market needs of its district by developing programs and career pathways that align with the Perkins and WIOA objectives. The Associate Dean for Strategic Initiatives will implement efforts to increase transition and retention, including but not limited to the development of career exploration courses for high school students, the development of new programs, and enhancement of existing programs. The Associate Dean will implement workforce development initiatives, including the development of bridge programs, new Integrated Educational Training models, and apprenticeships. The Associate Dean will serve as the college's representative on the Local Workforce Investment Board, and develop partnerships with the core WIOA Partners.</p>

The Associate Dean will represent the Dean to varied internal and external constituencies.

Essential Job Functions

- Conduct research and needs assessments to ensure that the college's academic offerings are responding to workforce and labor market demands.
- Provide necessary research and aid the dean in the development of new CTE programs and curriculum.
- Develop new area partner initiatives and search for course sites and laboratories.
- Enhance and strengthen current CTE programs.
- Act as liaison and track approval process for all new programs and curriculum until launched.
- Recruit new CTE program instructors as needed.
- Provide leadership for existing bridge programs (Healthcare, ICAPS).
- Create a comprehensive CTE bridge program for Adult Education students and oversee the transition process for those students.
- Develop and oversee a career-exploration bridge program for high school students entering career and technical education.
- Oversee the development and success of CTE apprenticeships.
- Develop and maintain a relationship between CTE and the Chicago Federation of Labor.
- Establish a relationship with and serve as the college's representative on the Local Workforce Investment Board (Chicago Cook Workforce Partnership).
- Strengthen the existing relationship with local American Job Center by coordinating partnerships with WIOA core partners.
- Explore and initiate dual credit and dual enrollment opportunities.
- Participate in and provide feedback on CTE Advisory committee meetings.
- Aid the Dean in CTE program review, assessment, and accreditation processes.
- Supervise the Assessment/Transition Specialist.
- Supervise the Academic Support Specialist

Other Duties:

- Perform other duties and special projects for the Dean as assigned.

Work Environment: Work is generally performed within an office environment, with standard office equipment.

Physical Demands: Prolonged sitting. Some lifting up to 20 lbs. Some standing, stooping and bending.

Position Unit:

- ☒ Administration - Exempt
- ☐ Professional Staff - Exempt
- ☐ Faculty, Local 1600, A.F.T.
- ☐ Adjunct Faculty, IEA-NEA
- ☐ Classified Staff - Excluded
- ☐ Classified Staff, Local 1600, A.F.T.
- ☐ Classified Staff - Campus Safety, Local 73, SEIU, AFL-CIO
- ☐ Classified Staff - Service Employees, Local 73, SEIU, AFL-CIO
- ☐ Classified Staff - Part-Time, Local 1600, A.F.T
- ☐ Classified Staff - Part-Time, Non-Union

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Employee_____ **Date**_____



Morton College Job Description

Job Title:	Circulation Librarian (part-time, less than 20 hours/wk)
Range:	NA
Grant-Funded:	NA
Reports to and Evaluated by:	Director of Library & Instructional Technology
Required Qualifications:	<p>Currently enrolled in ALA-accredited Master's in Library Science program. Good oral/written communication skills. High energy, positive, service-oriented. Knowledge of computers including Microsoft Suite, Canva, Adobe Suite, Innovative Interfaces online catalog and periodical databases such as Firstsearch, Ebsco, Proquest.and OCLC. Knoweldge of Excel , Access databse building and query.</p> <p>Must be able to demonstrate the Morton College core values of compassion, fairness, respect, responsibility, tolerance and truth.</p>
Desirable Qualifications:	Spanish/English bicultural, bilingual. ALA accredited Master's of Library Science. _Library instruction experience a plus.
Job Summary:	Provides reference and circulation assistance as well as Library instruction to customers. Content creator for Library Marketing and Social Media Campaigns.
Essential Job Functions	<ul style="list-style-type: none">• Provides reference and electronic resource assistance• Serves library patrons• Responsible for creating library marketing materials• Creates, posts and maintains library social media presence• Provides reference and electronic assistance• Helps patrons in use of online periodical databases• Process check-in/check-out procedure• Patron record keeping• Collection maintenance• May require evenings and weekends• Database maintenance
Other Duties:	<ul style="list-style-type: none">• Other duties as assigned

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Work Environment: Office type work environment. Answering of phones, assisting and working with students, faculty and the general public

Physical Demands:

- Required to communicate – talk, hear, and write;
~~written and oral communication~~
- Eye-hand coordination
- Sitting, standing, walking, reaching, ~~pushing and pulling, with arms and hands~~, kneeling, ~~and bending or crouching~~
- Vision abilities required by this job include close vision
- Lifting and carrying items up to 20 lbs.
- ~~Ability to work independently, often unsupervised.~~
- Ability to lift 50 lbs.
- ~~Bending, twisting, climbing, crawling, pushing, kneeling, stooping and reaching overhead~~
-

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Position Unit:

- ☐ Administration - Exempt
- ☐ Professional Staff - Exempt
- ☐ Faculty, Local 1600, A.F.T.
- ☐ Adjunct Faculty, IEA-NEA
- ☐ Classified Staff - Excluded
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Morton College

Job Description

Job Title: Academic Support Specialist (Part-time, ~~less than 2028~~ hrs. /wk.)

Range: NA

Grant-Funded: Secretary of State [and AEFL Grants](#), 100%

Reports to and Evaluated by: Director of ~~Adult Career Technical Education Grants & Compliance~~ [Transitions and Special Programs](#)

Required Qualifications: Bachelor's degree, preferably with a major in Education, Linguistics, Reading or a related field. Experience working with LEP and/or literacy learners (both native and non-native speakers), in particular educationally disadvantaged adults from diverse backgrounds. Excellent interpersonal and communication skills. Computer skills in Microsoft Word. Ability to work and think independently.

Must be able to demonstrate the Morton College core values of compassion, fairness, respect, responsibility, tolerance and truth.

Desirable Qualifications: Knowledge and experience with learner assessment and advising. Bilingual Spanish/English, both written and oral skills. Experience working with grants. Well-organized and self-motivated. Ability to implement policies and procedures. Working knowledge and experience with volunteer and student data management systems (SOS and ICCB Funded Programs only).

Job Summary: Implement and coordinate tutoring program for adult students.

Essential Job Functions

- Recruit, retain and support volunteers and staff involved in the tutoring program.
- Schedule and participate in tutor workshop presentations and in-services.
- Market tutoring services to students in the community and those enrolled in adult education classes.
- Complete intake forms and pre-testing of all tutoring students, including those in small group and classroom tutoring situations.

- Match students with appropriate learning opportunities including other college programs, making referrals to other staff when necessary.
- Match tutors with adult students. This can be done in a variety of settings such as one-to-one, small group, classroom and drop-in or open labs.
- Maintain program database for grant reporting. This includes students and volunteer records such as volunteer hours, student test scores (both pre- and post-testing), and demographic information.
- Assist Program Director with data collection, reports and grant writing.
- Conduct semi-annual post-testing of all tutoring students, regardless of their match status.
- Coordinate tutor and student recognition program.
- Work in cooperation with supervisor to develop and implement program evaluation processes, forms and focus groups.
- Provide evening coverage for the Adult Education department.
- Provide assistance to instructors.
- Provide help, information, and guidance to students.
- Log instructor, classroom, and student issues that occur and share information with supervisor or dean as appropriate.

Other Duties:

- Perform other duties as assigned.

Work Environment:

Typical office environment

Physical Demands:

Prolonged sitting, Some lifting up to 20 lbs. Some standing, stooping and bending.

Position Unit:

- ☐ Administration - Exempt
- ☐ Professional Staff - Exempt
- ☐ Faculty, Local 1600, A.F.T.
- ☐ Adjunct Faculty, IEA-NEA
- ☐ Classified Staff - Excluded
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Employee_____ **Date**_____



Morton College

Job Description

Job Title: Adult Education Assessment ~~/Retention~~/Transition Specialist

Range: Range III

Grant-Funded: NA

Reports to and Evaluated by: Director of Grants and Compliance

Required Qualifications: Bachelor's degree in Adult Education, TESOL, Counseling, Education, English or 3-5 years related Adult Education experience. Bilingual, Spanish/English, both oral and written. Minimum 2 years' adult education experience in a community college setting. Knowledge of grant funded programming. Excellent computer skills including data entry experience in an academic setting and knowledge of grant reporting systems. Experience working in a multi-cultural or educational environment. Must be very well organized, self-motivated and able to think and work independently. Must be able to multi-task and work with deadlines. Must be able to interact with people at all college levels, both interdepartmental and students.

Must be able to demonstrate the Morton College core values of compassion, fairness, respect, responsibility, tolerance and truth.

Desirable Qualifications: Prior knowledge of community college programming, especially Adult Basic Education and its distinct programs: ESL, GED, ABE (native and non-native literacy), and community programming. Trilingual preferred especially Eastern European or Arabic languages.

Job Summary: Coordinate and implement all Adult Basic Education program assessments, registration, ~~retention~~ and transition programs including ABE, GED, ESL, and possible future programming as needed.

Essential Job Functions

- Schedule and coordinate registration for new and returning ESL, ABE, and GED students, as well as additional programming as developed.
- Maintain and update student handbook, provide general information regarding the registration process.

- Maintain adequate supply of test booklets, answer sheets, etc. at all times by keeping an inventory record and ordering materials as necessary.
- Maintain historical record regarding use of testing materials by being the curator of test forms no longer in use.
- Develop, maintain, and disseminate unit calendar for all placement and registration activities.
- Travel to off-campus sites to conduct registration activities as needed.
- Work with students to keep student information updated and correct.
- Develop and coordinate ~~retention~~ activities including student orientations, and peer mentoring for all Unit programs.
- Serve as student advisor for current and new students including level placement.
- Provide training to Adult Education faculty to serve as student advisors for registration.
- Monitor schedule of instructors' extra-duty hours to aid with budget management.
- Develop, implement and monitor transition activities to encourage transition into other College courses and programs.
- Respond to referrals from IL Department of Employment Security and the Adult Education Hotline, and record disposition/outcomes.
- Serve as liaison to Chief GED Examiner.
- Coordinate from start to end the GED recognition ceremony.
- Assist with grant required record keeping as needed.

Other Duties:

- Perform other job related duties as assigned by supervisor.

Work Environment:

Work is generally performed within an office environment, with standard office equipment available.

Physical Demands:

Prolonged sitting. Some lifting up to 20 lbs. Some standing, stooping and bending.

Position Unit:

- ☐ Administration - Exempt
- ☐ Professional Staff - Exempt
- ☐ Faculty, Local 1600, A.F.T.
- ☐ Adjunct Faculty, IEA-NEA
- ☐ Classified Staff - Excluded
- ☒ Classified Staff, Local 1600, A.F.T.
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Employee_____ Date_____



Morton College

Job Description

Job Title:	Associate Dean Student Services /Registrar
Range:	Administrator
Grant-Funded:	NA
Reports to and Evaluated by:	Dean of Student Services
Required Qualifications:	<p>Master's Degree in higher education, psychology, counseling or a related field. <u>Bachelor's Degree</u>; Tthree to five years of experience in student services, including academic advising, career and transfer services, registration and student academic records management in a college or university setting; experience in personnel management; understanding and use of computerized student information systems; strong knowledge of FERPA guidelines and other federal and state record regulations. Have the ability to work a flexible schedule.</p> <p>Must be able to demonstrate the Morton College core values of compassion, fairness, respect, responsibility, tolerance and truth.</p>
Desirable Qualifications:	<p>Master's Degree. Ability to interact well with students, faculty, and staff; be a detail-oriented self-starter; demonstrate patience and understanding; cultivate a strong team environment; and have knowledge of web-based registration systems. Must possess excellent leadership, interpersonal, organizational, and analytical skills. Minimum of two (2)<u>five (5)</u> years administrative experience in multiple areas of student services: academic advising, admissions, enrollment, career and transfer services.</p>
Job Summary:	<p>Under the general direction of the Dean of Student Services, the Associate Dean of Student Services provides vision and leadership to <u>the department that plans and implements advising services that address students' academic, career, and social – emotional learning needs to the students.</u>student services areas.</p> <p>The Associate Dean is charged with assisting to create a welcoming, inclusive student involvement experience for all students. Oversees the office of Admissions, Recruitment, Advising, and is responsible for <u>developing and implementing strategic initiatives related to advising, retention, and overall</u></p>

~~student success, registration, recruitment, and career and transfer services. Responsible for supervising and managing all aspects of Registrar services including academic records management; coordination of information technologies that impact a student's admission, registration, academic support, semester course schedule data entry and registration; enrollment reporting; and the supervision of all Admission and Records Office.~~

Essential Job Functions

- Provides vision and leadership toward a seamless advising and transition process for new, current, traditional, non-traditional and special interest students.
- Coordinates and adapts procedures to ensure that prospective and current students receive timely and exemplary service from entry through transfer.
- Evaluates the effectiveness of functional areas related to student services.
- Develops support systems that fosters student success and development.
- Collaborates with various academic and non-academic departments to create inclusive and purposeful environments, which support and promote learning and student development.
- ~~Plans and/or coordinates special projects involving student services.~~
- Develop programs and procedures that affect students' engagement, retention and completion.
- Provide direct advising support to students as needed
- ~~Direct the Admissions, Registration and Student Records functions.~~
- ~~Supervise the daily activities and work schedules of the Admissions and Records Office Staff.~~
- ~~Supervise and instruct support staff on methods and procedures regarding registration, record maintenance, enrollment verification, transcript production, course schedule production, and FERPA compliance.~~
- ~~In conjunction with MIS, investigate, research and implement new technologies or processes which benefit students and staff, including the computerized student information system, the touchtone and on-line registration systems; distance learning courses and programs; degree audit systems; transcript production; enrollment verification; etc.~~
- ~~Produce statistical reports concerning student records, registration totals and enrollment requested by administration.~~

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- ~~Supervise and prepare necessary data work orders for course registration activities; student purges for non-payment; academic record maintenance, including disposal and microfilming; midterm attendance; final grade processing and grade report mailing.~~
- ~~Assist in the production of the annual college catalog and the fall, spring and summer class schedules.~~
- ~~Supervise input of all course information into the computer database for production of the fall, spring and summer class schedules.~~
- ~~Assist in the auditing process of student records by internal and external agencies.~~
- ~~Inform faculty, academic advisors, counselors and other individuals and offices of procedures or changes as they relate to the Records Office.~~
- Serve as a member of departmental and institutional committees as needed.

Other Duties: • Perform other duties and special projects as assigned

Work Environment: Typical office environment

Physical Demands: Prolonged sitting. Some lifting up to 20 lbs. Some standing, stooping and bending.

Position Unit:

- ☒ Administration - Exempt
- ☐ Professional Staff - Exempt
- ☐ Faculty, Local 1600, A.F.T.
- ☐ Adjunct Faculty, IEA-NEA
- ☐ Classified Staff - Excluded
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Employee _____ Date _____



Morton College Job Description

Job Title:	Basic Nurse Assistant (BNAT) Full time Faculty/ Program Coordinator
Range:	NA
Grant-Funded:	NA
Reports to and Evaluated by:	Dean/rector of Nursing <u>and Health Science</u>
Required Qualifications:	<p>Bachelor's degree required. Knowledge of Illinois State Board of Nursing requirements; nursing and nurse assisting education curriculum development; teaching strategies; various computer software. Ability to teach nursing assistant curriculum. Ability to: communicate effectively orally and in writing; establish cooperative working relationships in the course of performing assigned duties. Experience with curriculum and teaching strategies that address the needs of diverse populations and nontraditional settings; experience with the use of technology used in classroom applications. Ability to maintain confidentiality.</p> <p>Must be able to demonstrate the Morton College core values of compassion, fairness, respect, responsibility, tolerance and truth.</p>
Desirable Qualifications:	Preferred qualification include Master's Degree in Nursing, bilingual in English and Spanish.
Job Summary:	<p>Under the direction of the Dean/rector of Nursing, the BNAT full time faculty/Coordinator is responsible for development of partnerships with local schools and health care agencies; provides clinical and classroom instruction to nursing students; uses traditional and non-traditional methods of instruction including the use of technology; directs the English as a Second Language (ESL) program for nursing assistants; evaluates clinical instructors; uses effective interpersonal leadership and organizational skills; reviews, revises and develops curriculum materials and tests; prepares classroom presentations using a variety of methodologies; maintains records required by the Illinois State Board of Nursing; serves on college and districtwide committees; participates in activities to enhance professional development; performs related duties as assigned.</p>

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Essential Job Functions

- ~~Plan, implement, evaluate & coordinate the BNAT Program~~
- ~~Schedule Sections~~
- ~~Make Instructor Assignments~~
- ~~Assign Clinical Sites~~
- ~~Develop Calendars~~
- Communicate information to the DON
- Communicate changes to the DON
- ~~Complete and submit IDPH Paperwork according to the State Administrative Code Guidelines (395.170)~~
- ~~Function as the primary contact in communication with IDPH~~
- ~~Conduct Annual Advisory Meeting~~
- ~~Complete criminal background check submission~~
- Update/Revise/Develop BNAT Curriculum
- Update/Revise/Develop BNAT quizzes & exams
- Update additional course materials
- Prepare Course Handbooks

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Other Duties:

- Other Duties as assigned

Work

Environment:

Work is generally performed within a classroom environment or office, with standard office equipment available.

Physical Demands:

Must be able to sit or stand for long periods of time and work. Some lifting of approximately 15-20lbs.

Position Unit:

- ☐ Administration - Exempt
- ☐ Professional Staff - Exempt
- ☒ Faculty, Local 1600, A.F.T.
- ☐ Adjunct Faculty, IEA-NEA
- ☐ Classified Staff - Excluded
- ☐ Classified Staff, Local 1600, A.F.T.
- ☐ Classified Staff - Campus Safety, Local 73, SEIU, AFL-CIO
- ☐ Classified Staff - Service Employees, Local 73, SEIU, AFL-CIO
- ☐ Classified Staff - Part-Time, Local 1600, A.F.T.
- ☐ Classified Staff - Part-Time, Non-Union

Job Description: Basic Nurse Assistant (BNAT) Full time Faculty/Program Coordinator
Page 3

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Employee _____ Date _____



Morton College Job Description

Job Title: Associate Dean PTA, ~~TPM and HIT and~~ and Health Sciences
~~Director - Physical Therapist Assistant Program~~

Range: Administrator

Grant-Funded: NA

Reports to and Evaluated by: Dean of ~~Career and Technical Education~~ Nursing and Allied Health Sciences

Required Qualifications: The successful candidate will possess at minimum a Master's degree; licensure as a physical therapist or physical therapist assistant in the State of Illinois (or licensure eligible). The candidate will have a minimum of five years of clinical experience beyond entry-level. The candidate will have a minimum of two years of didactic and/or clinical teaching and experience in administration. The candidate will hold the equivalent of nine credits of coursework in educational foundations. The candidate will have excellent analytical, interpersonal, oral and written communications skills, as well as basic computer literacy.

Must be able to demonstrate the Morton College core values of compassion, fairness, respect, responsibility, tolerance and truth.

Desirable Qualifications: Entry-level MPT, entry-level DPT, post-graduate advanced degree work in PT or a related field of study, and/or clinical specialist certification. Academic preparation and teaching experience in all levels of PT clinical practice and education. Experience working with culturally diverse students. Ability to use computer assisted technology to enhance teaching and learning. Skill to demonstrate the Morton College core values of truth, compassion, fairness, responsibility, and respect. Bilingual skills.

Job Summary: Under the direction of the Dean of ~~Nursing~~ Nursing and Health Science, ~~The Associate Dean Director~~ will direct all ~~educational~~ activities of the Physical Therapist Assistant Program, and oversee ~~educational activities in the Therapeutic Massage, Health Information Technology and other health science~~ programs including, but not limited to planning, implementing and assessing the approved curriculum and student outcomes, and teaching designated PTA Program

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courses to a diverse student population. The Associate Dean is responsible for maintaining program accreditation and submitting appropriate reports to Commission on Accreditation in Physical Therapy Education (CAPTE). It is the responsibility of the Associate Dean ~~Director~~ to ensure that CAPTE is notified of expected or unexpected PTA program changes and to ensure appropriate submission of required fees and documentation to CAPTE. ~~The individual will evaluate, develop and assign academic faculty.~~ The Associate Dean ~~Director~~ will manage the daily activities of the PTA program and resources needed to support the program. ~~The individual will evaluate develop and assign academic faculty for the PTA program and HIT program and work with current faculty in the health science TPM programs to ensure staffing and developmental requirements are met.~~ ~~working~~ The Associate Dean ~~individual will train and lead~~ work with PTA, TPM and HIT and health science faculty, and work with the institution on budgets for operational and capital expenditure; participate on ~~administrative committees~~ faculty committees; and perform other duties related to teaching and learning at a community college if needed. The ~~Director~~ Associate Dean must stay abreast of ongoing developments, trends, and issues in instruction and assessment in the community college environment. The Associate Dean is responsible for implementing new programs as they see a need for in the Health Science Department. Work closely with the Dean of Nursing and Health Science on all program needs.

Essential Job Functions

- Provide leadership in developing the PTA, ~~TPM and HIT~~ and health science programs and ensure that program content remains current with practice and accreditation standards including CAPTE requirements for the PTA program and other programs that are accredited.
- Assess the need for full time and adjunct part time faculty, and participate in recruitment and hiring based on needs of the curriculum
- Evaluate, ~~e~~ and mentor, and develop and train program faculty within the PTA, TPM and HIT and other health science programs
- ~~Provide guidance to program faculty to ensure program effectiveness~~

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- ~~• Promote career planning and development of PTA, TPM and HIT and health science program faculty~~
- ~~• Involve program PTA, TPM and HIT and health science faculty in decision making related to program growth and development~~
- ~~• Facilitate faculty training for tech podium, other AV equipment and on WebCT/Blackboard~~
- ~~• Train PTA faculty on grading standards and other requirements of course content consistent with PTA program guidelines~~
 - Communicate on a regular basis with all program faculty
 - Coordinate meetings and activities of the PTA, TPM and HIT and other health science program advisory committees minimum of two per year
 - Ensure compliance with college, state and national guidelines
- ~~• Develop communication network with other PT and PTA educators throughout the state/nation~~
- Maintain close communication with ACCE to ensure clinical education sites are meeting the needs of the PTA program and students
- Coordinate the preparation and annual review of syllabi for PTA, TPM and HIT and other health science program courses
- Review and assess PTA, TPM and HIT and other health science program ~~curriculum~~ curricula, and oversee ~~submission of~~ changes for review
- Collaborate with faculty on course content, and oversee the textbook and teaching resource review, selection and ordering for each program
- ~~• Schedule courses for PTA and HIT and room assignments in conjunction with PTA, TPM and HIT faculty~~
- ~~• Oversee the Textbook and teaching resource review, selection and ordering for each program~~
- Keep current with CAPTE, APTA and state guidelines for knowledge and skills requirements of the PTA and ensure curriculum is revised accordingly and other accreditation needs of health science programs.
- ~~• Ensure that health science TPM and HIT faculty stay current with guidelines for knowledge and skills within their respective professions~~
- Assist with program marketing as needed ~~Program marketing~~

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- ~~Assist with student recruitment for TPM and HIT programs and respond to all inquiries to the PTA program including;~~
 - ~~Coordinate application process, conduct applicant interviews, review and review applicant materials to ensure all program requirements are met.~~
- Work with admissions and financial aid to secure financial support for students as needed.
- Organize and coordinate new student orientation and bootcampsboot camps prior to fall classes based on each program's needs
- ~~Maintain student records and~~
- ~~a~~Address student problems/complaints in health science programs
- ~~Participate in academic/individual student counseling and advising~~
- Coordinate PTA student degree plan preparation
- Serve as advisor for PTA club - meets once a month
- Create, interpret and enforce PTA program policies/handbooks. Work with PTA, TPM and health science TPM and HIT faculty to create, interpret and enforce respective program policies, ensure policies for all programs are reviewed regularly.
- ~~Ensure PTA students have CPR certification and HIPPA training prior to clinical education~~
- Prepare PTA students for state licensure and NPTE
- Assist health science TPM and HIT faculty in preparation of students' achievement of state and or national requirements for practice.
- ~~Maintain program compliance with accreditation criteria~~
- Maintain records for Annual Accreditation Report (PTA)
- Maintain policies and procedures and assessment data on students and faculty in compliance with CAPTE and facility guidelines
- Maintain communication with CAPTE and notify of substantive program changes
- ~~Assist in department budget preparation~~
- Responsible for ensuring fees are paid to relevant accrediting bodies and organizations, including but not limited to CAPTE and FSBPT
- ICCB PTA program review and assist TPM and HIT and health science faculty with respective program reviews.
- Assist in development and evaluation of long and short term program objectives

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- ~~• Recommend catalogue revision as indicated~~
- ~~• Plan and conduct department meetings~~
- ~~• Participate in college committees as indicated~~
- ~~• Work with Health Science other Deans and faculty as required to meet the needs of the PTA, TPM and HIT and other health science programs~~
- Submit class schedules developed in conjunction with PTA, TPM and HIT faculty
- Maintain effective communication with college administration - including timely notification of sensitive issues
- Cooperate with public information and publication personnel in the development of PTA, HIT and health science TPM and HIT recruitment and promotional material and newsworthy community information
- Establish and maintain an effective liaison with relevant industries, professional groups and associations
- Program assessment to include, but not limited to:
 - Coordinate data gathering on program and student performance, interpret and analyze program data to identify areas of deficiency/success
 - Coordinate graduate and employer surveys, interpret and analyze data to identify achievement of performance objectives
 - Interpret and analyze course data from students to identify achievement of performance objectives
- ~~• Maintain relationships with alumni, advisory board members, faculty at other PT/PTA institutions in Illinois, clinical education sites and other health science relationships~~
- ~~• Maintain oversight of operations within PTA, TPM and HIT and health science programs~~
- ~~• Coordinate equipment calibration, maintenance, repair and new purchase~~
- ~~• Coordinate the maintenance of a safe and effective physical environment conducive to the needs of learning and PTA instruction~~
- ~~• Coordinate the review and development of PTA program policies and procedures~~
- Maintain personal professional development
 - Assist with laundry/equipment/plant maintenance

Other Duties:

- Perform other duties as assigned by supervisor

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Job Description: ~~Director - Physical Therapist Assistant Program~~ Associate Dean of PTA and Health Sciences

Page 6

Work Environment: Typical office environment

Physical Demands: Prolonged sitting. Some lifting up to 20 lbs. Some standing, stooping and bending.

Position Unit:

- ☒ Administration - Exempt
- ☐ Professional Staff - Exempt
- ☐ Faculty, Local 1600, A.F.T.
- ☐ Adjunct Faculty, IEA-NEA
- ☐ Classified Staff - Excluded
- ☐ Classified Staff, Local 1600, A.F.T.
- ☐ Classified Staff - Campus Safety, Local 73, SEIU, AFL-CIO
- ☐ Classified Staff - Service Employees, Local 73, SEIU, AFL-CIO
- ☐ Classified Staff - Part-Time, Local 1600, A.F.T
- ☐ Classified Staff - Part-Time, Non-Union

Employee signature below verifies that the employee has received and read the requirement, essential functions, duties of the position, and the conditions of employment for grant-funded positions.

Employee _____ **Date** _____



Morton College Job Description

Job Title:	Associate Dean of Adult and Career Technical Education
Range:	N/A
Grant-Funded:	N/A <u>Federal and State Grants 90%, Institutional Funds 10%</u>
Reports to and Evaluated by:	Dean of Adult and Career Technical Education
Required Qualifications:	<p>Master's degree in Adult Education, TESOL, Linguistics, Curriculum and Instruction, Education, English, Math, or related field. Five years' teaching experience in Adult Education, Career Technical Education, or related field and significant leadership/supervisory experience of a college or university department, including management of state and federal grants, personnel and budgets. Experience working in multi-cultural educational and employment settings. Must be organized, self-motivated and able to think and work independently. Must be able to multi-task and work with deadlines. Effectively collaborate with staff and students, and a record of accomplishment in building and developing high functioning teams.</p> <p>Must be able to demonstrate Morton College core values of truth, compassion, fairness, responsibility, tolerance, and respect.</p>
Desirable Qualifications:	Experience managing and developing integrated education and training programs. Experience working as a manager/ supervisor in a collective bargaining environment. Excellent verbal, analytical, organizational and planning skills. Knowledge of ICCB regulations related to Adult and Career Technical Education.
Job Summary:	Responsible for the day-to-day supervision of Adult Education Staff. Recruit, hire, assign, and evaluate Adult Education and Career Technical Education faculty. Through active outreach and engagement, implement classes, events, and programming for Adult and Career Technical Education programs based on College, community and enrollment needs. Responsibilities and duties of the Associate Dean of Adult and Career Technical Education are under the supervision of the Dean of Adult and Career Technical Education, and may change according to the needs of the College.

Essential Job Functions

- Supervision of the following Adult Education staff: Transition Coaches, Adjunct Faculty, Academic Skills Specialists, Assessment & Instructional Resources Specialist, Program Support Specialist II, AE Retention and Transition Specialist }
- Supervision of Adjunct faculty in Career and Technical Education programs
- Interview and recommend for hire, new instructors and site coordinators
- Coordinate off-campus sites, including course scheduling and testing
- Aid the Dean in Adult Education program review, assessment, and accreditation processes
- ~~Recruit new program instructors as needed~~
- Search for Adult Ed course sites ~~and laboratories~~
- ~~Develop new area partner initiatives and take an active role in the Area Planning Council~~ as appropriate
- Serve as Adult Education liaison for school districts, community based agencies and students including maintaining updated annual site contracts
- Serve as first point of contact for student issues and complaints.
- ~~Aid the Dean in curriculum and program development efforts~~
- Support development and coordination of instructional technology
- Assist with resource development for all instructional and outreach areas
- Support Adult Education and Career Technical Education faculty in curriculum development and revisions
- ~~Coordinate with credit program faculty and staff to facilitate transition of Adult Education students to post-secondary education and training~~
- Responsible for reviewing and approving instructional assignments
- Support the development of annual course schedule
- Support the development of enrollment initiatives
- ~~Research College enrollment needs and select appropriate programming~~
-

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Other Duties:

- Provide supervision of departmental staff to maintain process for retention and disposal of records according to departmental and ICCB policies
- Assist with Unit registration as needed
- Perform other job related duties as assigned by the supervisor

Work Environment:

Work is generally performed within an office environment, with standard office equipment.

Physical Demands:

Prolonged sitting. Some lifting up to 20 lbs. Some standing, stooping and bending. ~~Carries out essential and other duties of the job with no special physical demands other than lifting no more than 10 lbs.~~

Position Unit:

- ☒ Administration - Exempt
- ☐ Professional Staff - Exempt
- ☐ Faculty, Local 1600, A.F.T.
- ☐ Adjunct Faculty, IEA-NEA
- ☐ Classified Staff - Excluded
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