



# MORTON COLLEGE

COMMUNITY COLLEGE DISTRICT NO. 527

COOK COUNTY, ILLINOIS

Minutes for the Regular Meeting

Wednesday, January 22, 2020

Agenda for the Regular Meeting of the Morton College Board of Trustees of Illinois Community College District No. 527, Cook County, to be held at 11:00 AM on Wednesday, January 22, 2020, in the Morton College Board Room (221B) of Building B located at 3801 S. Central Avenue, Cicero, Illinois.

1. Call to Order

The Regular Meeting of the Board of Trustees of Illinois Community College District No. 527 was called to order by Board Chair Frances F. Reitz, at 11:01 AM on Wednesday, January 22, 2020, in the Morton College Board Room (221-B)

2. Pledge of Allegiance

Morton College Snowshoers Athletes led the Pledge of Allegiance

3. Roll Call

Trustee Belcaster made a motion to appoint Trustee Martinucci as the temporary Secretary of the Board in the absence of Secretary Collazo. Trustee Belcaster seconded the motion.

Ayes: Trustees, Reitz, Martinucci, Aguilar, Banks, Belcaster, Grazzini

Nays: None. Absent: Trustee Collazo and Advising Student Member Leon.

Motion carried.

**Present:**

Fran Reitz, Chair

Anthony Martinucci, Vice Chair and Secretary

Frank J. Aguilar, Trustee

Susan Banks, Trustee

Joseph Belcaster, Trustee

Susan Grazzini, Trustee

**Absent:**

Jose A. Collazo, Trustee  
Edwin Leon, Advisory Student Member

**Also Present:**

Dr. Stanley Fields, President  
Courtney P. Willits, Attorney - Del Galdo Law Group, LLC

4. Citizen Comments

NONE

5. Recognition

5. 1. A resolution recognizing Susan K. Grazzini on her appointment to the Board of Trustees of Community College District No. 527

Trustee Fran Reitz expressed that she was thrilled to have Susan Grazzini, who has a nursing background from Morton College, to become a part of the Board of Trustees. Blanca Jara read the resolution recognizing Susan Grazzini on her appointment to the Board of Trustees of Community College District No. 527

5. 2. Special Olympics

Mary J. Buongiorno, Adult Ed Special Needs Coordinator informed the Board of Trustees about the recently awarded medals won by the talented Adult Ed. Special Needs Athletic Team.  
Gold Medalists in a 50-meter dash - Ildefonso Jimenez, Danny Corcoran, and Nick Laudon.

Gold Medalists in the 100-meter dash - Brian Rogers  
4 x 100-meter Relay Team won Gold for 4th straight year - Danny Corcoran, Keith Ramirez, Rich Gabel, and Nick Laudon.

All will travel with their coaches (Mary Jo Buongiorno and Joe Buongiorno) to Chestnut Mountain, Galena Ill to compete in Special Olympic Illinois State Winter Games Feb 4, 5, and 6, 2020.

6. Reports

6. 1. ICCTA – ACCT

NONE

7. President's Report

7. 1. Strategic Plan

Dr. Keith McLaughlin, Provost of Morton College, commented that one of the Strategic Plans for Student Success is to increase tutoring services. Robert Wood, Tutoring Service Director, discussed the tutoring pilot program, that will provide additional resources to help students.

## 7. 2. Strategic Enrollment Plan

Dr. Keith McLaughlin commented on three grants that the College is currently working on.

1. U.S Department of Education for \$1.2 million. 2. National Science Fund (NSF) for \$300, 000 and 3. Illinois Green Economy Network (IGEN) for \$250,000.

Michael Brown, Associate Dean of Student Services, commented on the Dual Enrollment with District 201, Morton East and West High Schools.

## 7. 3. Institutional Advancement

Irina Cline, Director of Community and Continuing Education, discussed the new Spring 2020 CCE Classes: Spanish Basic, Yoga, Modern Dance, and Coding from Scratch. Irina also reported on the following Community Programs: Coffee Talks, Panther Reading Club, (91 students completed the program) and Planetarium visits. Irina also reported on the College Partnership with Berwyn Development Corporation, Cicero Community Collaboration, and Chicago Bank.

## 7. 4. Capital Improvements

Dr. Stan Fields, President of Morton College, commented on the elevator's renovations. Building C and D elevator renovations were completed during winter recess. Phase 2 of the renovation for elevators in Building B will begin in late January, the estimated project completion date is February 2020. He also reported that the upgrades to the PTA area is complete. The space was repainted and expanded to accommodate larger classroom capacity. Partition doors were installed over winter recess. Renovation on main entrance in building B and C foyer began early December. A concrete walkway was replaced to prepare for a new glass door installed during winter recess. Installation of the TV monitors are underway, estimated project completion is August 2020.

## 7. 5. Higher Learning Commission (HLC)

Dr. Stan Fields, President of Morton College, reported that Derek Shouba, Associate Provost, submitted the Report for the On-Notice Evaluation Visit for March, which was sent to the College Community and Board Members.

## 7. 6. Finance Review

Mireya Perez, Chief Financial Officer/Treasurer, presented the December 2019 Revenues Expenditures Report.

## 8. Consent Agenda

8. 1. Approval of the Consent Agenda-Items may be removed from the consent agenda on the request of any one member. Items not removed may be adopted by general consent without debate. Removed items may be taken up either immediately after the consent agenda or placed later on the agenda at the discretion of the Board.

Trustee Martinucci made a motion to establish the Consent Agenda, which includes Agenda items 8.1 through 8.21, as listed below. Trustee Belcaster seconded the motion.

Ayes: Trustees, Reitz, Martinucci, Aguilar, Banks, Belcaster, Grazzini

Nays: None. Absent: Trustee Collazo and Advising Student Member Leon.

Motion carried.

Trustee Martinucci made a motion made a motion to approve the items in the Consent Agenda, which includes agenda items 8.1 through 8.24, as listed below. Trustee Belcaster seconded the motion.

Ayes: Trustees, Reitz, Martinucci, Aguilar, Banks, Belcaster, Grazzini

Nays: None. Absent: Trustee Collazo and Advising Student Member Leon.

Motion carried.

8. 2. Approval of the Minutes of the Regular Board Meeting held on December 18, 2019
8. 3. Approval and Ratification of Accounts Payable and Payroll in the amount of \$4,183,847.00 and Budget Transfers in the amount of \$198,750.00 for the month of December 2019, as submitted.
8. 4. Approval of the Monthly Budget Report for fiscal year to date ending in December 2019 to be received and approved, as submitted
8. 5. Approval of the Monthly Treasurer's Report for December 2019 to be received and filed for audit, as submitted.
8. 6. Approval of the Annual EXXAT, LLC., subscription fee, (on boarding fee, licensing fee, per student fee for PTA Cohort 2021-2022) for the PTA Department in the amount of \$6,150.00, as submitted.
8. 7. Approval of the Illinois Green Economy Network 2020 Annual Membership, in the amount of \$3000.00, as submitted
8. 8. Approval for the out of state travel for Dr. Fields to attend AACC Annual Convention in National Harbor, MD from March 28-30, 2020 at the cost of approximately \$3000.00
8. 9. Approval for the out of state travel for Dr. Fields to attend The League of Innovation Conference 2020 in Seattle, Washington, from March 1-4, 2020 at the cost of approximately \$2,300.00
8. 10. Approval of the following Facility Use Permits
  8. 10. 1. District 103 Toastmaster, Theater/Cafeteria/Classrooms, June 13, 2020
  8. 10. 2. Associated Fire Fighters of Illinois, Theater, February 27, 2020
  8. 10. 3. Harper College Motorcycle Safety Program fy20, parking lot and classroom, dates as submitted
8. 11. Appointment of Officer for Information Requests Received Under the Freedom of Information Act (FOIA) - Blanca Jara
8. 12. Approval of a resolution approving and adopting an agreement between Morton

College and United Scrap Metal (USM), INC, as submitted

8. 13. Approval of the Resolution Amending Policy 8.2.1 to Prohibit Sexual Harassment
8. 14. Ratification of Board Policy 8.11, Conflict of Interest, approved at the November 20, 2019 Board Meeting
8. 15. Approval of Board Policy 2.7.1, Posting of Notices and Information, as presented at the December 18, 2019 Board Meeting
8. 16. Approval of New Job Description
  8. 16. 1. Human Resources Benefits Administrator
8. 17. Approval of Updated Job Description
  8. 17. 1. Counselor
  8. 17. 2. Athletic Director
8. 18. Approval of Full-Time Employment
  8. 18. 1. Cynthia Young, Nursing Faculty and Sim Coordinator, effective February 3, 2020
  8. 18. 2. Roger Montoro, Lieutenant Campus Police, \$66,800.00, effective January 22, 2020
  8. 18. 3. Leilani Cappetta, Administrative Sargent Campus Police, \$52,106.00, effective January 22, 2020
  8. 18. 4. Joseph Feulner, Afternoon Sargent Campus Police, \$45,165.00, effective January 22, 2020
  8. 18. 5. John Treiber, Athletic Director, \$115,00.00, effective February 3, 2020
  8. 18. 6. Caprice Smith, Athletic Retention and Compliance Specialist, \$45,000.00, effective date, February 3, 2020
8. 19. Approval of Part-Time Employment
  8. 19. 1. Daniel Reyes, Lab Specialist, effective January 6, 2020
8. 20. Approval of Layoff/Eliminate Employment
  8. 20. 1. Brian Polak, Theater Manager, effective January, 8, 2020
8. 21. Approval of Resignation
  8. 21. 1. Doris Rivera, Human Resources Coordinator, effective January 3, 2020

## 9. Adjournment

Trustee Martinucci made a motion made a motion to adjourn the Regular Meeting of the Board. Trustee Belcaster seconded the motion.  
Ayes: Trustees, Reitz, Martinucci, Aguilar, Banks, Belcaster, Grazzini  
Nays: None. Absent: Trustee Collazo and Advising Student Member Leon.  
Motion carried.

The Regular Meeting of the Board was adjourned at 11:49 a.m.

*/s/ Frances F. Reitz, Board Chair*

*/s/ Anthony Martinucci, Interim Board Secretary*