

VA STUDENT BENEFITS PROCESS



Process Checklist:

Student Veteran

- Apply for benefits if student has never used them before. For federal benefits visit www.gibill.va.gov. For state benefits, www.isac.org. For any questions regarding application process, contact Blanca.Martinez@morton.edu.
- VA Student must visit www.morton.edu to find the Military Benefits form under aid for Veterans→Resources and Forms. The form is a fillable form.
- Schedule a virtual appointment and submit completed VA form with Marlene Soto.
 - VA Students may email marlene.soto@morton.edu to schedule a virtual meeting

Academic Advising

- Arrange a virtual meeting to assist students with the completing the academic advisor section of the VA Form.
- Review and approve courses that are requirements for their selected degree.
- Attach EVAL and complete the academic advisor section of the VA form.
- Email completed VA form and EVAL to blanca.martinez@morton.edu.

Financial Aid Office

- Once VA form is received, Blanca Martinez will review and process. Process can take 2-4 weeks. NOTE: Certifications to the VA will begin 30 days before courses start.
- Students will be emailed their status or may check their panther portal by accessing the Self-Service system at www.morton.edu. Please follow the instructions below:
 1. Log into Panther Portal, then:
 2. Under “Self-Service Menu” select “Student.”
 3. Select “Financial Aid” followed by “Financial Aid – Am I Complete