



MORTON COLLEGE
STUDENT SERVICES

Virtual Cafecita

#WEAREMC

HOUSEKEEPING RULES

- Welcome, everyone is currently on mute
- Respect others when speaking by putting yourself on mute, this eliminates background noise
- Please add questions in the chat box, we will be checking for questions and comments
- You can "raise your hand" if you want to speak



*Please note this session will be recorded.



LET'S CONNECT



FACEBOOK

Morton College



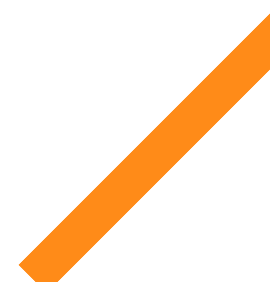
TWITTER

@mortoncollege



INSTAGRAM

@mortoncollegepanthers



TODAY'S SPEAKERS

CARISSA DAVIS

Financial Aid Director

MARISOL VELAZQUEZ

Dean of Student Services

MIREYA PEREZ

Chief Financial Officer

COVID-19 EMERGENCY GRANTS

[View Communication](#)

[Covid-19 emergency_grants Information Page](#)

CARES Act Articles:

["Sorry, we can't seem to find the page you're looking for." - Washington Post](#)

["Emergency Grants: Congress Must Step In" - Inside Higher Ed](#)

["Colleges Have Been Waiting for Guidance on How They Can Send Stimulus Money to Students. Here It Is."](#)

STUDENT COMPLAINT AND GRIEVANCE PROCEDURE

Students are encouraged to file feedback, both positive and negative, regarding any policy or practice at the college by submitting the Student Feedback Form. If you are an online student and feel that your complaint has not been satisfactorily resolved through the Student Grievance Policy and Procedure you may contact the Illinois Community College Board or, if you are an out of state student you may file a complaint with the state in which you reside. For contact information, download Student Complaint Information by State (PDF).

Refund requests must follow the Student Complaint and Grievance Procedures. The Student Feedback Form must be submitted to the Dean of Student Services via email at deanofstudents@morton.edu. All requests must be completed within 30 college-business days of the end of the term in question.

[Access Student Feedback Form Here.](#)

[For more info click here.](#)



STUDENT EMERGENCY FUND



The Morton College Student Emergency Fund was created to provide eligible students facing short-term, non-reoccurring financial emergencies with help in the form of grants that range from \$100-\$500.

[For application and more info click here.](#)

Do you need a laptop for your classes? Complete an application for the Student Emergency Fund. Applications available at bit.ly/MC_SEF

*The academic lifetime ban will be lifted until the end of the Spring 2020 Semester.

To learn more and download the application visit Morton.edu.



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COVID-19: PANTHERS RESPONSE FUNDRAISER – ENDS MAY 30TH, 2020



[Donate!](#)



Covid-19

PANTHER RESPONSE FUNDRAISER

Still time to make a gift to support our Panther Pantry and Student Emergency Fund. Donate today at bit.ly/iDonated_MC



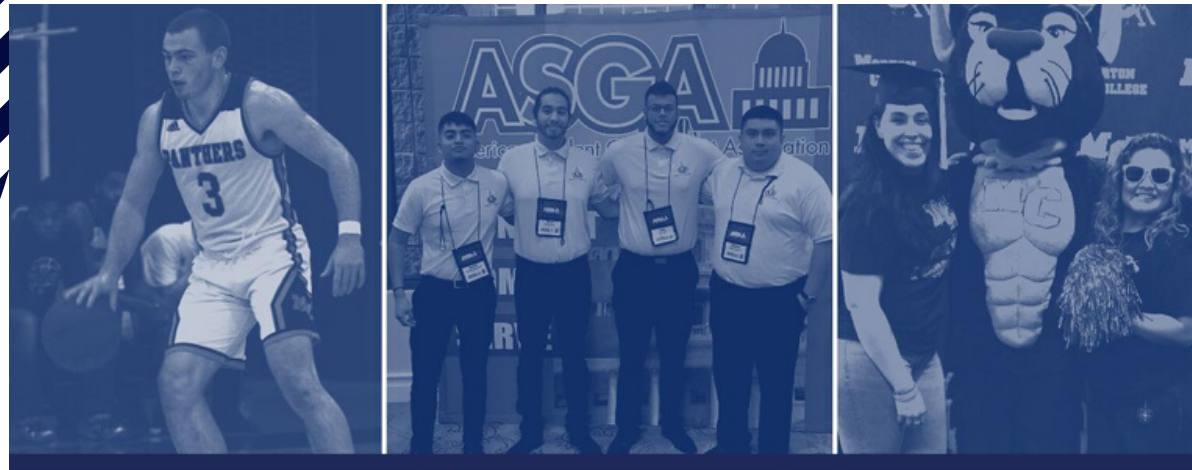
SCHOLARSHIPS

Morton College Panther Scholarships are awarded to Morton College Students who reside in the Community College District 527. Applicants must demonstrate outstanding academic ability and community service. The award covers (in this order) the cost of tuition, fees (such as course, lab, and material fees), books, and other items approved as college expenses as defined by the Department of Education.

If you have questions regarding the Panther Scholarship, please contact Marisol Velazquez, Dean of Students Services at Marisol.Velazquez@morton.edu

Panther Newsletter: Scholarships

<http://eepurl.com/gZ6A1L>



**PANTHER
SCHOLARSHIP
PROGRAM**



Download Application



FAFSA/RISE ACT APPLICATION HELP

CALL AND/OR EMAIL AN ISAC REPRESENTATIVE TO HELP YOU COMPLETE YOUR APPLICATION OR ANSWER ANY QUESTIONS YOU HAVE.

Daniela Ramirez

Daniela.Ramirez@illinois.gov
708-683-7405

Citlalli Gonzalez

Citlalli.Gonzalez@illinois.gov
708-779-8101

Vanessa Garcia

Vanessa.Garcia@illinois.gov
708-712-1748

HOURS OF OPERATION FOR ISAC: MONDAY-FRIDAY 9:00 AM-5:00 PM

PLEASE NOTE: LEAVE A VOICEMAIL AND THEY WILL GET BACK TO YOU.

Documents needed for FAFSA:

- Student's driver's license and social security number.
- Student's and/or parents Federal Tax Return (1040, 1040A, 1040EZ, W2 Forms)
- Parent's social security numbers and date of birth.
- Parent's marital status (Month/Year).
- Records of Business; farm and assets (stocks, bonds and other investments)
- Records of untaxed income (Welfare, Social Security benefits, TANF, or Veterans benefits)
- Current Mortgage statements for other properties other than the family's residence.

Documents needed for RISE:

- 2018 Federal Income Tax Returns, W-2's, and other records of money earned.
- Bank statements and records of investments (IF APPLICABLE)
- Records of untaxed income (IF APPLICABLE)
- List of colleges the student would like to attend.
- Parents of dependent students will also need most of the same information listed above

Contact Jazmyne Alzate,
Financial Aid Assistant, for
additional help
jazmyne.alzate@morton.edu



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PURCHASING COURSE MATERIALS ONLINE USING FINANCIAL AID 

1. Visit mortonshop.com, then click on **Textbooks**.
2. Input your Student ID to pull up your school schedule OR click on **Enter Courses** to choose the course you're looking for.
3. Choose your items, then click **Add Item(s) to Bag**.
4. On the next popup, click **View Bag & Checkout**.
5. Review your Bag and click **Checkout** when ready to continue the transaction.
6. Sign in by creating an account or using an existing one. You can also choose to continue as a Guest. Then, choose your delivery method.
7. Under Payment Method, choose **Book Voucher**, then input your Student ID with all leading zeroes, then click **Apply**. Then click on **Proceed to Contact Information** to place order.

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[Download Document Here](#)

FINANCIAL AID

Financial Aid is open for online appointments. Students can get in touch with their Financial Aid advisor via email or are welcome to meet with an advisor via Zoom. Please email your advisor directly for assistance scheduling an appointment or with any other financial aid questions. To find out who your financial aid advisor is and how to create a zoom account visit: bit.ly/FA_ZOOM.

Also, don't forget you can view your Financial Aid access on your Panther Portal. The Self-Service Financial Aid feature allows you to know where you are in the financial aid process, the next steps required, and other important details. It gives you real-time access to your financial aid record. Visit bit.ly/FA_Award for more information.

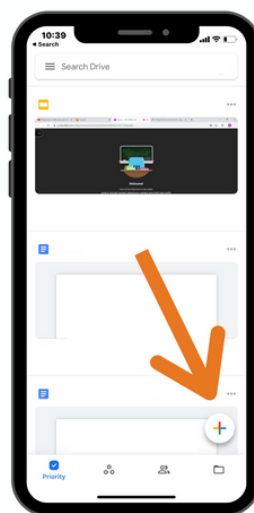
HOW TO SCAN DOCUMENTS TO PDF USING YOUR PHONE CAMERA:

1



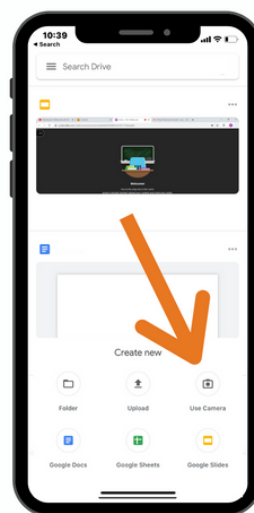
Download the Google Drive App.

2



Open your Drive App and Click the plus sign on your bottom-right hand corner.

3



Click on the Camera Icon. You can now take a picture of your document. After taking the picture, select the document and click the 3 dots on your upper-right side you can now send a copy to your Financial Aid Advisor.



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FINANCIAL AID

Students are encouraged to scan any missing documents to their Financial Aid Advisor.



Here are some tips when scanning using your phone camera:

- **Use a contrasting background:** If you're scanning a white document, put it on dark background. This will help the camera find the edges.
- **Try to get a straight-over shot:** If you need to place the paper on the floor to get a perfect overhead shot, do that. It'll result in a much cleaner scan.
- **Be patient it may take more than one shot:** Sometimes the scan feature clips the edges off a document, cutting part of it off. It may take a few tries to get it just right.



Students may send their missing documents to their assigned Financial Aid Advisor. We suggest students use their Morton College email when sending documents. The assigned financial aid advisor is listed below according to student's last name:

A-D: Blanca Martinez	✉ blanca.martinez@morton.edu
E-I: Gloria Lozano	✉ gloria.lozano@morton.edu
J-N: Jennifer Klementzos	✉ jennifer.klementzos@morton.edu
O-R: Elizabeth Melgoza	✉ elizabeth.melgoza@morton.edu
S-Z: Jazmyne Alzate	✉ jazmyne.alzate@morton.edu

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MORTON COLLEGE PANTHER PANTRY



The Morton College Panther Pantry is a resource available to our Morton College students, faculty, and staff.

The pantry will close after May 6, 2020 and remain closed until further notice. Follow us on Facebook at [Morton College Panther Pantry](#) for updates and other community information.

In the meantime, pantry participants can contact the MCPP at pantry@morton.edu to receive a \$25 gift card. Participants MUST be Morton College students, faculty, or staff. Staff and faculty will need to contact the MCPP using their Morton College email and students will need to provide their full name and student ID.

Find a partner agency in the Greater Chicago Food Depository network at www.chicagofoodbank.org/find-food/. We recommend you call first before you visit to confirm hours of operation and requirements.

With the community quarantine still in place, we encourage everyone to:

Stay home and **#StopTheSpread**



In Partnership with GCFD:



chicagosfoodbank.org

Interested in making a contribution?
We accept monetary donations at bit.ly/MC_Pantry

For all other questions please contact us at pantry@morton.edu.



MORTON COLLEGE

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PANTHER PANTRY



COVID-19 TESTING SITES

[Download: English](#)
[Download: Spanish](#)

COVID-19 TESTING SITES

UPDATED: MAY 14, 2020



Anyone with COVID-19-like illness or symptoms can get tested, even without a doctor's order.

As testing capacity expands, testing is now available for people who:

- Have COVID-19 symptoms (cough, shortness of breath and fever) OR
- Have a risk factor, such as
 - Contact with someone confirmed to have COVID-19
 - A compromised immune system or a serious chronic medical condition

Testing is also available for those with or without symptoms who:

- Work in a health care facility
- Work in correctional facilities, such as jails or prisons
- Serve as first responders, such as paramedics, emergency medical technicians, law enforcement officers or firefighters
- Support critical infrastructure, such as workers in grocery stores, pharmacies, gas stations, public utilities, factories, childcare and sanitation

Local Testing Centers

ACCESS Hawthorne Family Health Center

Hours: 8:00am to 12:00pm

Days of Operation: OPENS May 27, 2020

Requirements: Call for appointment. ACCESS will start taking appointments the week of May 18, 2020

Alivio: Berwyn

Hours: 8:00am - 8:00pm, 12:00pm - 8:00pm, 10:00am - 6:00pm

Days of Operation: Monday/Wednesday, Friday, Saturday

Requirements: Must call for screening prior to scheduling appointment.

Howard Brown Health & Taskforce Prevention

Hours: 10:00am-4:30pm, 10:00am-3:00pm

Days of Operation: Monday-Friday, Saturday

Requirements: Flu-like symptoms or direct contact with a known COVID-19 positive

Pillars Community Health

Hours: 8:30am-12:00pm, 12:30-5:00pm, 8:30am-12:00pm

Days of Operation: Tuesday, Thursday, Saturday

Requirements: Appointment only. Have COVID-19 symptoms, or a known contact with someone who has COVID-19

COVID-19 CENTROS DE PRUEBAS

ACTUALIZADO: 14 DE MAYO DE 2020



Cualquier persona con una enfermedad o síntomas similares a COVID-19 puede hacerse una prueba, incluso sin la orden de un médico.

A medida que se extiende los exámenes, la prueba ahora está disponible para personas que:

- Tiene síntomas de COVID-19 (tos, dificultad para respirar y fiebre) O
- Tiene un factor de riesgo, como
 - Contacto con alguien confirmado que tiene COVID-19
 - Un sistema inmunológico comprometido o una afección médica crónica grave.

Las pruebas también están disponibles para aquellos con o sin síntomas que:

- Trabajan en un centro de salud.
- Trabajar en instalaciones correccionales, como cárceles o prisiones.
- Servir como personal de primera respuesta, como paramédicos, técnicos de emergencias médicas, agentes de la ley o bomberos.
- Trabajan en apoyo a la infraestructura, como los trabajadores en supermercados, farmacias, restaurantes, estaciones de servicio, servicios públicos, fábricas, cuidado infantil y saneamiento

Centros de prueba locales

ACCESS Hawthorne Family Health Center

Horario: 8:00 a.m. a 12:00 p.m.

Días de operación: ABRE el 27 de mayo de 2020

Requisitos: Llame para una cita. ACCESS comenzará a tomar citas la semana del 18 de mayo de 2020

Alivio: Berwyn

Horario: 8:00 a.m. a 8:00 p.m., 12:00 p.m. a 8:00 p.m., 10:00 a.m. a 6:00 p.m.

Días de operación: lunes / miércoles, viernes, sábado

Requisitos: debe llamar para la evaluación antes de programar la cita.

Howard Brown Health & Taskforce Prevention

Horario: 10:00 a.m. a 4:30 p.m., 10:00 a.m. a 3:00 p.m.

Días de operación: lunes a viernes, sábado

Requisitos: síntomas similares a la gripe o contacto directo con un COVID-19 conocido positivo



MORTON COLLEGE

SUMMER & FALL OPEN ENROLLMENT



Summer & Fall REGISTRATION

All new and current students
can enroll

TODAY!

For more information visit [Morton.edu](https://morton.edu) or
call the **Academic Advising Department** at
(708) 656-8000 ext. 2250 or email
advising@morton.edu.

#WeAreMC #SomosMC



3801 S. Central Ave. Cicero, IL. 60804

2020



New Students
Current Students

NAVIGATING YOUR FUTURE

With the Recruitment Team

**CREATING YOUR OWN
PANTHER PORTAL**

May 13 | 2:30-3:30pm
Zoom Link: <https://zoom.us/j/5944623029>

**MAXIMIZE YOUR COLLEGE
CREDITS WITH MORTON COLLEGE**

May 15 | 1:00-2:00pm
Zoom link: <https://zoom.us/j/5944623029>

**EXPLORING TUITION WITH
MORTON COLLEGE**

May 18 | 12:00-1:00pm
Zoom link: <https://zoom.us/j/5944623029>



Diego Aleman Santiaguillo
Enrollment Specialist
diego.aleman@morton.edu
312-945-7997



Evelyn Jaquez
Health Careers Recruitment
Specialist
evelyn.jaquez@morton.edu
708-320-1258



[Morton.edu](https://morton.edu)

COMMUNITY AND CONTINUING EDUCATION ONLINE LEARNING



CAREER CAMP

ONLINE LEARNING OPPORTUNITIES

Enhance your professional skills and kick-start your career this summer!



Computer Technician

CompTIA A+ Certification
Vouchers Include



Health Records

Certified Electronic Health
Records Specialist



Business

Certified Bookkeeper

Register today!

Registration: online at careertraining.ed2go.com/morton. Type the course name in the search window. Click on the course title and select Enroll Now.

For more information contact Irina Cline, Director of Community and Continuing Education, at irina.cline@morton.edu.

Morton.edu

Community & Continuing Education 10 FREE SELF-PACED ONLINE COURSES

Learn to upskill for your next BIG Career Move!

- Mix of skills for today's changing job market
- Vital skills for both job seekers and those who are employed
- All can be taken from the convenience of your home or office.

List of FREE Self-Paced Courses:

- Creating Web Pages
- Creating WordPress Websites
- Fundamentals of Supervision and Management
- Twelve Steps to a Successful Job Search
- Keys to Effective Communication
- Managing Customer Service
- Marketing Your Business on the Internet
- Personal Finance
- Small Business Marketing on a Shoestring
- Individual Excellence

Registration: online at www.ed2go.com/morton. Type the course name in the search window. Click on the course title and select Enroll Now.

Questions?

For more information and course details contact: Irina Cline, Director of Community and Continuing Education, at irina.cline@morton.edu

*These free courses will be available through June 30, 2020.



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[Link to Full document:
bit.ly/CCE Online](https://bit.ly/CCEOnline)

COMMUNITY & CONTINUING EDUCATION

ONLINE LEARNING

Morton College offers a variety of non-credit online courses for career and personal development as a part of Community and Continuing Education programming. Every online course includes an expert instructor. All can be taken from the convenience of your home or office.



CAREER TRAINING COURSES:

Clinical Dental Assistant
CCA Medical Billing and Coding
Human Resources Professional
Web Design Professional
Electrical Technician
Maintenance Technician
Home Inspection Certificate
Freight Broker/Agent Training

FUNDAMENTAL COURSES:

Project Management
Accounting Fundamentals
Medical Terminology: A Word Association Approach
Discover Sign Language
QuickBooks 2017 Series

Registration: online at careertraining.ed2go.com/morton and www.ed2go.com/morton. Type the course name in the search window. Click on the course title and select Enroll Now.

For more information and course details contact: Irina Cline, Director of Community and Continuing Education, at irina.cline@morton.edu or continuing.education@morton.edu

Several new courses launch every month! Visit our website careertraining.ed2go.com/morton and ed2go.com/morton to browse the entire catalog.



Morton.edu



ACADEMIC ADVISING

Academic Advising is open for online advising appointments. Students can get in touch with their advisor via email or are welcome to meet with an advisor via Zoom. Please email your advisor directly for assistance scheduling an appointment or with any other advising questions. If you are unsure who your advisor is, please contact advising@morton.edu.



ONLINE COUNSELING SERVICES

**MENTAL HEALTH
MATTERS TOO.**

Be mindful of your S.

For more info click
here.

Counseling services are
available online for MC
students.

Please email Jennifer Iniquez at
Jennifer.iniquez@morton.edu to
schedule an appointment.

For more online mental health resources
please visit: <http://www.ulifeline.org/morton/>



ULifeline
Your online resource for college mental health



Morton.edu



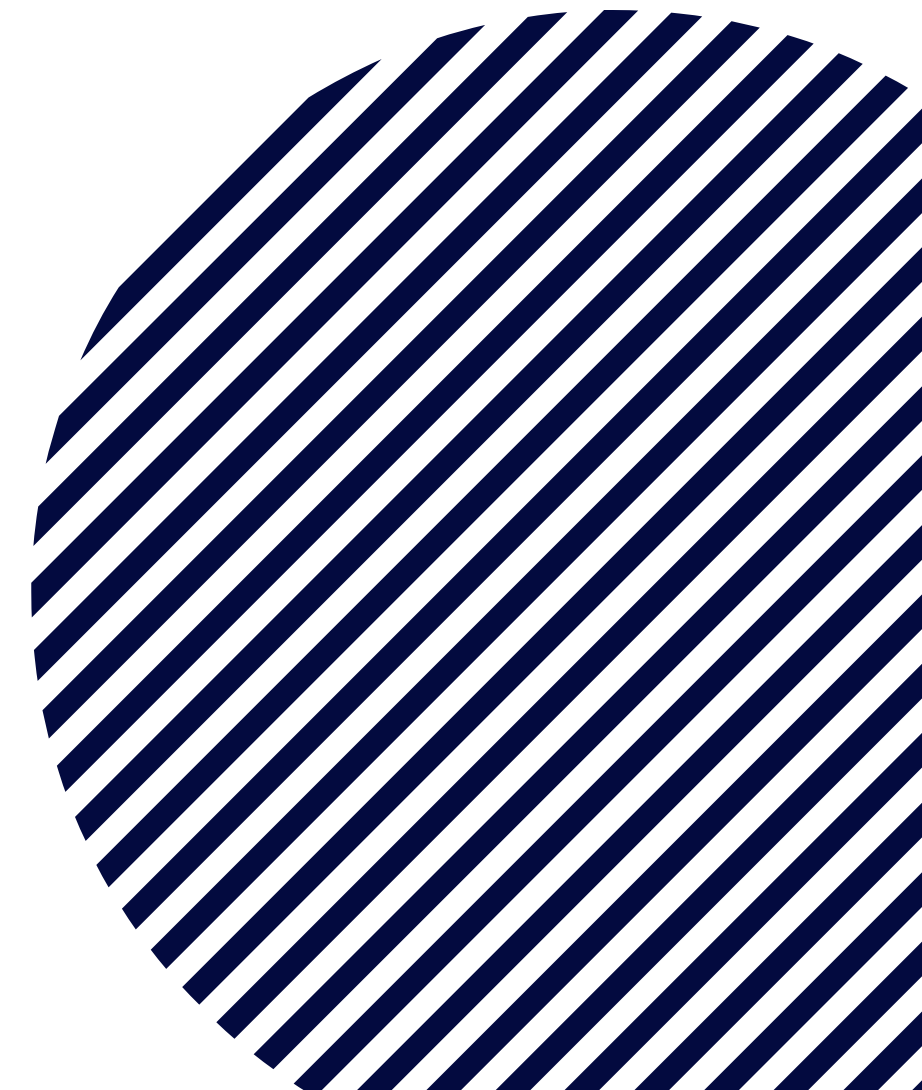
TUTORING CENTER

[For more info click here.](#)

TUTORING CENTER

Online tutoring is available for Writing, Math, Biology, HESI prep, and other STEM subjects.

Visit the Tutoring Center page on www.Morton.edu to see the list of tutors you can email for help.



PLACEMENT TESTING

PLACEMENT TESTING DURING COVID-19 CAMPUS CLOSURE

Morton College is pleased to announce the return of placement testing during the COVID-19 campus closure. Students are able to schedule an exam appointment through their Academic Advisor. The Testing Center Staff will proctor the exam remotely using the Zoom video conferencing platform. Please note this remote testing initiative is a pilot program and will have limited capacity during the initial soft launch.



There are some eligibility requirements to participate in remote testing.

Students must have access to the following:

- Desktop or laptop computer with internet access (Chromebooks, tablets and phones are not suitable testing devices)
- Webcam
- Audio capability either with internal or external microphone
- Private testing area within their residence
- Computer must pass a system scan of the minimum hardware requirements for ACCUPLACER testing

Please contact your Academic Advisor to determine eligibility and schedule an exam.

Due to limited testing capacity, priority will be given to students requiring an exam for summer course registration at this time.

Questions? Contact Advising at advising@morton.edu or (708)656-8000 ext.2250



[Morton.edu](https://www.morton.edu)



CAREER SERVICES

Whether you need to schedule an appointment, have your resume reviewed, need assistance searching for jobs, or have a different question, here is how to take advantage of our services:

To schedule a 30 minute appointment simply contact careerservices@morton.edu to provide your name, student I.D., phone number, and indicate whether you prefer to have your appointment via phone or video chat. For video chats, the career coach will email you a Zoom link to your Morton email address once the appointment is approved. Learn how to create your zoom account <https://zoom.us/docs/en-us/covid19.html>

Looking for a job? Morton College's Career Services can help with a number of free resources dedicated to putting members of our community back into the workforce.

Need help finding a job? Gina Torres, our Career Services coordinator, is available to assist with a resume review or virtual interview skills. She is available at (708) 656-8000 Ext. 2157 or gina.torres@morton.edu

**[Download Companies Hiring
During Covid-19 PDF](#)**

[For more Info click here.](#)



MORTON COLLEGE BOOKSTORE

Book Return Instructions

Students have been emailed return labels to return their textbooks at no cost to them. If they don't see the email, here are the directions:

- 1 Visit www.MortonShop.com
- 2 Click MORE in the top right corner of the screen
- 3 Click Rental and Buyback info under the options provided- The next screen that opens will give all the information needed to return rentals or to convert them to a purchase.

Students will not be charged if they miss the deadline at this time, but should get the books back to the bookstore as soon as they can.



BOOKSTORE

[Textbook Rental](#)
[Check-ins/ Returns FAQ's](#)



LIBRARY

We have set up a temporary book return outside the campus police dispatcher's office in Building C. Please return all books checked out from the library to this book return. It will be emptied regularly and all materials checked in and your accounts cleared. For the time being, there will be no fines/fees for overdue materials.

If you have a laptop that you checked out from the library please DO NOT place it in the book return, please give it to the officer on duty.

If you cannot make it to campus to return your materials please send an email to reference@morton.edu and we will make other arrangements.

As a reminder, you may only enter campus by checking in with campus police at 708-656-8000 (ext. 2200 or 2201).

Check out "What makes a successful online learner?"





INTERNET ACCESS


Students who do not have internet connectivity at home may be eligible for a service below.

- **Comcast COVID-19 response:** offers free WiFi for 2 months to low-income families plus all Xfinity hot-spots are free to the public during this time.
- **Charter Free** Internet offer for 2 months
- **AT&T COVID-19 response:** offers open hot-spots, unlimited data to existing customers, and \$10/month plans to low-income families.
- **Verizon COVID-19 response:** no special offers, but following the FCC agreement.
- **Sprint COVID-19 response:** follows FCC agreement, provides unlimited data to existing customers, and, starting Tuesday, 3/17/2020, will allow all handsets to enable hot-spots for 60 days at no extra charge.
- **T-Mobile COVID-19 response:** follows FCC agreement, plus unlimited data to existing customers, and, coming soon, will allow all handsets to enable hot-spots for 60 days at no extra charge.



COMMUNICATION PLATFORMS

DURING STATE STAY-AT-HOME ORDER

- Website: [Morton.edu](https://morton.edu) & [COVID-19 Response Page](#)
 - Student Email
 - Panther Newsletter
 - Panther Portal
 - Social Media Pages (i.e. Facebook, Instagram, Twitter)
 - Virtual Cafecitos (series of zoom calls open to all students)
- 





REACH OUT
we're here to help!



EMAIL ADDRESS

institutional.advancement@morton.edu

