



Morton College

Regular Meeting

Wednesday, June 24, 2020 11:00 AM



MORTON COLLEGE

COMMUNITY COLLEGE DISTRICT NO. 527

COOK COUNTY, ILLINOIS

Agenda for the Regular Meeting

Wednesday, June 24, 2020

Agenda for the Regular Meeting of the Morton College Board of Trustees of Illinois Community College District No. 527, Cook County, to be held at 11:00 AM on Wednesday, June 24, 2020, in the form of a teleconference call.

Notice: The OMA requirements have been modified due to Governor Pritzker's shelter in place order. The Regular Meeting of the Board to be held Wednesday, June 24, 2020, at 11:00 am via teleconference utilizing the number listed below.

Dial-In Number: 866-678-6823

Conference Pass-code: 6273476

1. Call to Order

2. Pledge of Allegiance

3. Roll Call

4. Citizen Comments

Persons appearing before the Board are expected to follow the guidelines outlined in Board Policy 1.6.7, Conduct of Meetings. In lieu of physical attendance, public comment may also be emailed to trustees@morton.edu at least one (1) hour before the meeting and any public comments received will be read into the record.

5. Reports

5. 1. ICCTA-ACCT

6. President's Report

6. 1. Finance Review

6. 2. HLC

7. Consent Agenda

7. 1. Approval of the Consent Agenda-Items may be removed from the consent agenda on the request of any one member. Items not removed may be adopted by

general consent without debate. Removed items may be taken up either immediately after consent agenda or placed later on the agenda at the discretion of the Board.

7. 2. Approval of the Minutes of the Regular Board Meeting held on May 27, 2020.	5
7. 3. Approval and Ratification of Accounts Payable and Payroll, in the amount of \$3,243,274.00 and Budget Transfers, in the amount of \$1,379,312.00, for the month of May 2020, as submitted.	11
7. 4. Approval of the Monthly Budget Report for fiscal year to date ending in May 2020 to be received and approved, as submitted.	63
7. 5. Approval of the Monthly Treasurer's Report for May 2020 to be received and filed for audit, as submitted.	78
7. 6. Approval of the fy21 Tentative Budget, as submitted.	80
7. 7. Approval of the Institutional Membership in the National Alliance of Community and Technical Colleges (NACTC) for fy21, at a cost of \$2,000.00, as submitted.	110
7. 8. Approval of the continued membership with the Illinois Community College Trustee Association (ICCTA), for fy21 in the amount of \$5,570.00, as submitted.	112
7. 9. Approval of the Overload Full Time Employment Report for Summer 2020 Semester, in the amount of \$399,779.60, pending additional class cancellations and/or additions, as submitted.	113
7. 10. Approval of the Adjunct Faculty Assignment/Employment Report for Summer 2020 Semester, in the amount of \$99,937.89, pending additional class cancellations and/or additions as submitted.	117
7. 11. Approval of the continued extended services support agreement with Ellucian, for the Enterprise Resource Planning System for fy21, in the amount of \$403,570.00, as submitted.	120
7. 12. Approval of the CRM services support agreement with Ellucian to maintain and support the College's ERP system for fy20, in the amount of \$73,570.00, as submitted.	121
7. 13. Approval of the continued extended services support agreement with Konica, for the services of copiers/printer for the Student Success Nursing Library, in the amount of \$261.00/month for sixty months, as submitted.	122
7. 14. Approval of the replacement of the main water line by Riccio Construction Corporation, in the amount of \$63,870.00, as submitted.	124
7. 15. Approval of the agreement with Jason Nichols, an Independent Consultant for the Athletic Department, \$5000.00/month effective July 1, 2020, as submitted.	127
7. 16. Approval of the refinishing of the gym floor by Specialty Floors, Inc, in the amount of \$26,495.00, as submitted.	135
7. 17. Approval of the Resolution approving and adopting an Affiliation Agreement between Morton Community College District No. 527 and Alivio Medical Center.	138
7. 18. Approval of the Resolution approving and adopting an Affiliation Agreement between Morton Community College District No. 527 and Advanced Orthopedic	160

and Spine Care.

- 7. 19. Approval of the Partnership Agreement with All Pro Truck Driving School, LLC (All Pro), in offering the Commercial Driver's License (CDL) Program, in the amount not to exceed \$130,000.00, based on student enrollment and paid from the fees collected from enrolled students per each cohort the CDL Program offers. 178
- 7. 20. Approval of New Job Description
 - 7. 20. 1. Athletic and Fitness Center Programs Assistant 188
- 7. 21. Approval of Full-Time Employment
 - 7. 21. 1. Amanda Braun, Lab Assistant/Tutor PTA, \$60,000.00, effective July 1, 2020
 - 7. 21. 2. Jared Montgomery, Humanities, effective August 20, 2020
 - 7. 21. 3. Brandy Williams, College Health Support, \$75,000.00, effective July 13, 2020
 - 7. 21. 4. Erin Strauts, Director of Institutional Research, \$79,000.00, effective July 1, 2020 191
 - 7. 21. 5. Courtney O'Brien, Director of OAR/Registrar, \$80,000.00, effective July 13, 2020 203
- 7. 22. Approval of Part-Time Employment
 - 7. 22. 1. Carolyn Markel, ESL Adjunct, effective August 24, 2020
- 7. 23. Approval of Layoff/Transfer, for information only 214
- 8. New Business
 - 8. 1. Appointment - Illinois Community College Trustees Association Representative and Alternate
- 9. Adjournment



MORTON COLLEGE
COMMUNITY COLLEGE DISTRICT NO. 527
COOK COUNTY, ILLINOIS

Minutes for the Regular Meeting

Wednesday, May 27, 2020

A Regular Meeting of the Board of Trustees of Morton College was held Wednesday, May 27, 2020, beginning at 11:00 AM in the form of a teleconference call.

1. Call to Order

The Regular Meeting of the Board of Trustees of Illinois Community College District No. 527 was called to order by Board Chair Frances F. Reitz, at 11:02 AM on Wednesday, May 27, 2020, in the form of a teleconference call.

2. Pledge of Allegiance

3. Roll Call

Present:

Fran Reitz, Trustee
Anthony Martinucci, Trustee
Jose Collazo, Trustee
Frank J. Aguilar, Trustee
Susan Bank, Trustee
Joseph Belcaster, Trustee
Susan Grazzini, Trustee

Also Present:

Dr. Stanley Fields, President
Michael Delgado, Attorney, Del Galdo Law Group, LL

4. Citizen Comments

Persons appearing before the Board are expected to follow the guidelines outlined in Board Policy 1.6.7, Conduct of Meetings. In lieu of physical attendance, public comment may also be emailed to trustees@morton.edu at least one (1) hour before the meeting and any public comments received will be read into the record.

NONE

5. Reports

5. 1. ICCTA-ACCT
NONE

6. President's Report

6. 1. Finance Review

Mireya Perez, Chief Financial Officer/Treasurer, mentioned that she was still working on the FY21 Budget and the Tentative budget to be presented to the Board in the June meeting. She commented that she waited until June because there are still too many uncertainties regarding state funding, enrollment, property taxes, etc.

6. 2. HLC

Dr. Keith McLaughlin, Provost, commented that the college received the draft report of the Focused Visit evaluation team. The college had the opportunity to respond to any errors of fact in the report. The next step in the process is an Institutional Actions Council hearing in August, followed by final action on our accreditation status at the HLC Board meeting in November, 2020.

7. Consent Agenda

7. 1. Approval of the Consent Agenda-Items may be removed from the consent agenda on the request of any one member. Items not removed may be adopted by general consent without debate. Removed items may be taken up either immediately after consent agenda or placed later on the agenda at the discretion of the Board.

Trustee Belcaster made a motion to establish the Consent Agenda, which includes Agenda items 7.1 through 7.42 as listed below.

Trustee Martinucci seconded the motion.

Ayes: Trustees, Reitz, Martinucci, Collazo, Aguilar, Banks, Belcaster, Grazzini

Nays: None.

Motion carried.

Trustee Martinucci made a motion to approve the items in the Consent Agenda, which includes agenda items 7.1 through 7.42, as listed below.

Trustee Belcaster seconded the motion.

Ayes: Trustees, Reitz, Martinucci, Collazo, Aguilar, Banks, Belcaster, Grazzini

Nays: None.

Motion

7. 2. Approval of the Minutes of the Regular Board Meeting held on April 22, 2020.

7. 3. Approval and Ratification of Accounts Payable and Payroll, in the amount of \$2,592,077.00 and Budget Transfers in the amount of \$118,552.00, for the month of April 2020, as submitted.
7. 4. Approval of the Monthly Budget Report for fiscal year to date ending in April 2020 to be received and approved, as submitted.
7. 5. Approval of the Monthly Treasurer's Report for April 2020 to be received and filed for audit, as submitted.
7. 6. Approval of a two-year engagement of the accounting firm BKD LLP to perform the college audit for fy20, at the rate of \$81,600.00, and for fy21 at the rate of \$81,600.00, as submitted.
7. 7. Approval of the Institutional Membership with National Association Student Financial Aid Administrators, (NASFAA), in the amount of \$2,600.00 from July 1, 2020 - June 30, 2021, as submitted.
7. 8. Approval of the Resolution adopting an Intergovernmental Agreement between Morton Community College District No. 527, City of Berwyn, Berwyn Township, Berwyn North School District No. 98, South Berwyn School District No. 100, J. Sterling Morton High School District No. 201, the Berwyn Park District and the County of Cook.
7. 9. Approval of the purchase of 30 therapy trainer tables and 30 mats from TRI W-G for the remodeling of PTA and Nursing Lab, in the amount of \$47,745.00, as submitted.
7. 10. Approval of the purchase of equipment from Traco Medical Incorporated, for the remodeling of PTA and Nursing Lab, in the amount of \$38,287.00, as submitted.
7. 11. Approval of the purchase of equipment from DiaMedical USA, for the remodeling of the PTA and Nursing Lab, in the amount of \$47,920.00, as submitted.
7. 12. Approval of the Resolution accepting and approving LoDestro Construction Company ("LoDestro"), as the apparent responsible and responsive bidder for the Morton College Theater Upgrades Project, for a total contract amount of \$1,202,792.00, as submitted.
7. 13. Approval of the Addendum to Lobbying Services Agreement with Alfred G. Ronan, LTD, from June 1, 2020 to June 30, 2020, in the amount of \$2,000.00 per month.
7. 14. Approval of the purchase, delivery and installation of a scoreboard w/prism-view display for building D, Gymnasium from OES/Correct Digital Display, in the amount of \$110,455.00, as submitted.
7. 15. Approval of the continued membership with the Higher Learning Commission (HLC) for fy21, in the amount of \$7,000.00, as submitted.
7. 16. Approval of the continued membership with the Association of Community College Trustees (ACCT), for fy21, in the amount of \$4,573.00, as submitted.

7. 17. Approval of the renewal of print periodical and journal subscription for the Library from EBSCO for fy21, in the amount of \$30,177.00, as submitted.
7. 18. Approval of the continued institutional membership in The Consortium of Academic and Research Libraries in Illinois (CARLI) for fy21, in the amount of \$1,972.00, as submitted.
7. 19. Approval of the continued institutional membership in the Consortium of Academic and Research Libraries in Illinois (CARLI), for Library Collection Assessment for fy21, in the amount of \$10,081.00, as submitted.
7. 20. Approval of the purchase of online databases from the Consortium of Academic and Research Libraries in Illinois (CARLI) for fy21, in the amount of \$57,552.00, as submitted.
7. 21. Approval of the purchase of online databases from the Consortium of Network of Illinois Learning Resources (NILRC) in Community Colleges for fy21, in the amount of \$14,849.00, as submitted.
7. 22. Approval of the continued institutional membership with the Network of Illinois Learning Resources in Community Colleges Consortium (NILRC) for fy21, in the amount of \$1,025.00, as submitted.
7. 23. Approval of the purchase of additional 100 iPads and five MacBooks for students and faculty in the Nursing Program, 1:1 Initiative, in the amount of \$47,660.00, as submitted.
7. 24. Approval of the purchase of 30 iPads for the Physical Therapy Assistant 1:1 Initiative Program for Fall 2020 Semester, in the amount of \$12,000.00, as submitted.
7. 25. Approval of the purchase of 25 iPads for the Nursing Program 1:1 Initiative for Fall 2020 Evening Semester, in the amount of \$10,025.00, as submitted.
7. 26. Approval of the purchase of 60 iPads for the BNAT (CNA) Program 1:1 Initiative Program for Fall 2020 in the amount of \$17,940.00, as submitted.
7. 27. Approval of the payment of MK Education invoices for Spring 2020 for The National Association of Veterinary Technicians in America (NAVTA), Veterinary Assistant, in the amount of \$19,250.00, and Pharmacy Technician, in the amount of \$13,125.00, as submitted.
7. 28. Approval of the Resolution approving and adopting an affiliation agreement between Morton Community College District No. 527 and Chicago Kids Therapy, effective May 27, 2020, as submitted.
7. 29. Approval of the Payroll Agreement between Morton College and Netspend Corporation at no cost to the College, as submitted.
7. 30. Approval of the Letter of Intent of Collaboration between Morton College and District 103 Toastmasters Chicago for the delivery of the Toastmasters International Youth Leadership Program, from July 7 - 16, 2020, as submitted.
7. 31. Approval of the changes in Curriculum, as submitted.

7. 32. Approval of the reduction in Academic Advising by up to 4 Academic Advisor positions by seniority and job title as allowed by the CBA.
7. 33. Approval of the Adjunct Faculty Consultation Hours Report for the Spring 2020 Semester, in the amount of \$14,224.77, as submitted.
7. 34. Approval of the Addendum-Faculty Overload Report for Spring 2020 Semester, in the amount of \$380,103.65, pending additional class cancellations and/or additions.
7. 35. Approval of the Adult Ed. Adjunct Faculty Consultation Hours Report for Spring 2020 Semester, in the amount of \$7,063.75, as submitted.
7. 36. Approval of the continued membership with College and University Professional Association for Human Resources (CUPA-HR), in the amount of \$1,265.00 effective July 1, 2020, to June 30, 2021, as submitted.
7. 37. Approval of the Agreement between Richard Waszak, an Independent Consultant, Campus Police Department and Morton College, \$35/hours, effective from June 1, 2020, to September 30, 2020.
7. 38. Approval of the Agreement between Derek Dominick, an Independent Consultant and Morton College, Facilities/Maintenance, \$35/hours, effective from June 1, 2020, to September 30, 2020.
7. 39. Approval of New Job Description
 7. 39. 1. Developmental Education Success and Retention Specialist
 7. 39. 2. Lab Assistant/Tutor - Physical Therapist Assistant (PTA) Program
7. 40. Approval of Updated Job Description
 7. 40. 1. Instructional Technologist, Learning Resource Center
 7. 40. 2. Senior Associate Director of Human Resources, Training and Development
 7. 40. 3. Nursing Lab Support Assistant, Nursing and Health Science
7. 41. Approval of Full-Time Employment
 7. 41. 1. Meridith Watkins, Nursing Faculty, effective June 15, 2020
 7. 41. 2. Christine Kibelka, Nursing Faculty, effective June 15, 2020
 7. 41. 3. Nancy Jeffries, Administrative Assistant to Nursing, effective June 1, 2020
 7. 41. 4. Amy Kinney, Service Aid Nursing, effective June 15, 2020
 7. 41. 5. Prairie Markussen, English Faculty, effective August 20, 2020
 7. 41. 6. Itri Papanikolla, Retentional Specialist Nursing, \$60,000.00, effective June 15, 2020
 7. 41. 7. Carla McKenzie, Instructional Technologist, \$58,987.50, effective June 1, 2020
7. 42. Approval of Retirement
 7. 42. 1. Michael Nedza, Humanities Faculty, effective July 31, 2020.

8. Adjournment

Trustee Martinucci moved to adjourn the Regular Meeting of the Board.

Trustee Belcaster seconded the motion.

Ayes: Trustees, Reitz, Martinucci, Collazo, Aguilar, Banks, Belcaster, Grazzini

Nays: None.

Motion carried.

This meeting was adjourned at 11:12 a.m.

Frances F. Reitz, Board Chair

Jose Collazo, Secretary of Board

From: [Mireya Perez](#)
To: [Stan Fields](#)
Cc: [Maria Sanchez Anderson](#); [Ana L Valdez](#)
Subject: Fw: Action Item 8.1 for 6/24/2020 Board Meeting
Date: Thursday, June 11, 2020 3:46:11 PM
Attachments: [Board AS Totals 5.31.20.pdf](#)
[BT 5.31.20.pdf](#)
[Check Register 5.31.20.pdf](#)
[Over 10K May 2020.pdf](#)
[Payroll Register 5.15.20.pdf](#)
[Payroll Register 5.31.20.pdf](#)

Approved.

Thanks,

*Mireya Perez, CPA
Chief Financial Officer/Treasurer
Morton College*

From: Suzanna Raigoza
Sent: Thursday, June 11, 2020 3:22 PM
To: Mireya Perez
Subject: Action Item 8.1 for 6/24/2020 Board Meeting

Propose Action: THAT THE BOARD APPROVE AND RATIFY ACCOUNTS PAYABLE AND PAYROLL FOR THE MONTH OF MAY 2020 IN THE AMOUNT OF \$3,243,274 AND BUDGET TRANSFERS IN THE AMOUNT OF \$1,379,312 AS SUBMITTED.

Rationale: [Required by Chapter 110, ACT 805, Section 3-27 of the Illinois Compiled Statutes]

Attachments: Resolution, Accounts Payable and Payroll Records

Thank you,

Suzanna Raigoza
Senior Accountant
Morton College
3801 S Central Ave
Cicero, IL 60804
P: 708-656-8000 ext 2305
F: 708-656-3194

BE IT HEREBY RESOLVED THAT accounts payable and payrolls for the month of May, 2020 be approved and/or ratified in the amount of \$3,243,274 as listed on the attached sheet and supported by vouchers, invoices, purchase orders, and payroll registers, made available and referred to as necessary, and summarized as follows:

Current Funds (01).

Cash Disbursements -		
Monthly	05/31/2020	648,996
Payroll	05/15/2020	818,766
Payroll	05/31/2020	669,087
Student Refunds	05/31/2020	<u>435,085</u>
		2,571,934

O&M Restricted Fund (03)

Cash Disbursements -		
Monthly	05/31/2020	<u>671,340</u>
TOTAL ALL FUNDS		<u><u>\$3,243,274</u></u>

AND BE IT FURTHER RESOLVED THAT budget transfers in the amount of \$1,379,312 be approved as outlined on the attached Journal No. 1-10 entry dates attached hereto.

AND BE IT FURTHER RESOLVED THAT the treasurer of Morton College is hereby authorized and directed to make payments as listed and/or summarized above.

PASSED this 24th day of June by the Board of Trustees, Morton College, Community College District no. 527, Cicero, Illinois.

Morton College				
Budget Transfers				
May 2020				
	GL Account Number	Description	Debit	Credit
1	01-8060-80118-520900005	Institution Expense: Employee Professional Dev	25,000	
	01-8060-80118-530900000	Institution Expense: Other Contract Services		15,000
	01-8060-80118-540400300	Institution Expense: Postage		10,000
2	06-0000-99122-430900015	Federal Basic: Other Fed Gov Source		40,000
	06-1060-99122-540100200	Federal Basic: Instr Supplies	40,000	
3	06-4090-99212-550100010	Preschool For All: Meeting Expense		470
	06-4090-99212-530900000	Preschool For All: Other Contract Services	470	
4	06-4090-99212-540100200	Preschool For All: Instr Supplies	3,000	
	06-4090-99212-550100015	Preschool For All: Meal Money		3,000
5	10-0000-95252-490000020	Student Emergency Fund: Misc Revenue		10,000
	10-0000-95252-590900000	Student Emergency Fund: Other Expenditures	10,000	
6	01-8060-80118-520900005	Institution Expense: Employee Professional Dev	10,000	
	01-8060-80118-530900000	Institution Expense: Other Contract Services		10,000
7	01-1040-10154-550100005	Phys Therapy Assist: Meeting Expense		5,352
	01-1040-10154-540600005	Phys Therapy Assist: Memberships		275
	01-1040-10154-540200000	Phys Therapy Assist: Printing		1,468
	01-1040-10154-540100100	Phys Therapy Assist: Office Supplies		312
	01-1040-10154-540100205	Phys Therapy Assist: Inst Equip <\$5000		1,914
	01-1040-10154-530800000	Phys Therapy Assist: Instr Serv Contracts	9,321	
8	01-1040-10152-540100205	Nursing: Inst Equip <\$5000		600
	01-1040-10152-540100100	Nursing: Office Supplies		100
	01-1040-10152-540100200	Nursing: Instr Supplies	600	
	01-1040-10152-530800000	Nursing: Instr Serv Contracts	100	
9	06-4090-99212-510200100	Preschool For All: Professional/Tech		3,601
	06-4090-99212-510200200	Preschool For All: Professional Staff-PT	25	
	06-4090-99212-520100100	Preschool For All: Group Medical Ins	12,000	
	06-4090-99212-520100200	Preschool For All: Dental Insurance		200
	06-4090-99212-520100300	Preschool For All: Vision Insurance	123	
	06-4090-99212-520100400	Preschool For All: Life Insurance	223	
	06-4090-99212-520500000	Preschool For All: Medicare	1,629	
	06-4090-99212-520800005	Preschool For All: SURS Medical Ins	500	
	06-4090-99212-540100100	Preschool For All: Office Supplies		250
	06-4090-99212-540100200	Preschool For All: Instr Supplies		825
	06-4090-99212-540100900	Preschool For All: Other Supplies		185
	06-4090-99212-550100010	Preschool For All: Field Trips		290
	06-4090-99212-550100015	Preschool For All: Meal Money		3,995
	06-0000-99212-420900000	Preschool For All: Other IL Governmental Sources		5,154
10	06-0000-99162-430100020	CARES HEERF Institutional: Dept of Ed Grant Revenue		1,266,321
	06-8090-99162-520900005	CARES HEERF Institutional: Employee Professional Dev	100,000	
	06-8060-99162-530900000	CARES HEERF Institutional: Other Contract Services	200,000	
	06-8060-99162-540100200	CARES HEERF Institutional: Instr Supplies	100,000	
	06-8060-99162-540100205	CARES HEERF Institutional: Inst Equip < \$5000	700,000	
	06-8060-99162-590100300	CARES HEERF Institutional: Institutional Waiver	125,000	
	06-8060-99162-540400200	CARES HEERF Institutional: Computer Software	41,321	
		Total Budget Transfers	1,379,312	1,379,312

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0089925	05/06/20	Recon	0204054	Giampaolo-Brolley, LLC	V0129160	05/05/20	P0008885	2,650.00		2,650.00
					V0129161	05/05/20	P0008884	2,806.00		2,806.00
								5,456.00		5,456.00
0089926	05/15/20	Recon	0197601	Jacqueline Alvarez	V0129193	05/08/20		50.00		50.00
								50.00		50.00
0089927	05/15/20	Recon	0001770	The Bank of New York	V0129035	04/30/20		500.00		500.00
								500.00		500.00
0089928	05/15/20	Recon	0166671	Ms. Cara A. Bonick	V0129310	05/13/20		199.00		199.00
								199.00		199.00
0089929	05/15/20	Recon	0000995	Bureau Water/Sewer Town	V0129183	05/07/20		191.34		191.34
					V0129184	05/07/20		191.34		191.34
					V0129185	05/07/20		191.31		191.31
					V0129186	05/07/20		191.34		191.34
					V0129187	05/07/20		1,726.59		1,726.59
					V0129188	05/07/20		345.31		345.31
								2,837.23		2,837.23
0089930	05/15/20	Recon	0156655	Ms Leilani J. Cappetta	V0128919	04/27/20		290.47		290.47
								290.47		290.47
0089931	05/15/20	Recon	0196862	Jacqueline M. Carmona	V0129273	05/12/20		50.00		50.00
								50.00		50.00
0089932	05/15/20	Recon	0085548	Geanabelle Chapp	V0129137	05/05/20		235.40		235.40
					V0129238	05/11/20		245.00		245.00
								480.40		480.40
0089933	05/15/20	Recon	0200131	Dan R. Constantino	V0129200	05/08/20		50.00		50.00
								50.00		50.00
0089934	05/15/20	Recon	0194262	Kylie A. De Emo	V0129194	05/08/20		100.00		100.00
								100.00		100.00
0089935	05/15/20	Recon	0001895	Delta Dental of Illinois	V0129116	05/01/20		27,573.01		27,573.01
								27,573.01		27,573.01

10 Jun 2020
16:34

ACCOUNTS PAYABLE CHECK REGISTER
Period 05/01/2020 - 05/31/2020

Page 2

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0089936	05/15/20	Recon	0195025	Mr. Jason R. Edgar	V0129189	05/07/20		14.00		14.00
								14.00		14.00
0089937	05/15/20	Recon	0195628	Lola Falbo	V0129278	05/12/20		101.75		101.75
								101.75		101.75
0089938	05/15/20	Outst	0199884	Beatriz Garcia	V0129192	05/08/20		50.00		50.00
								50.00		50.00
0089939	05/15/20	Recon	0000724	Dr. Brian R. Gilligan	V0129312	05/13/20		325.00		325.00
								325.00		325.00
0089940	05/15/20	Outst	0203058	Vanessa Gutierrez	V0129197	05/08/20		50.00		50.00
								50.00		50.00
0089941	05/15/20	Recon	0204374	Kriezelman Burton and As	V0129128	05/04/20		4,000.00		4,000.00
								4,000.00		4,000.00
0089942	05/15/20	Recon	0200608	Xochitl Lopez	V0129196	05/08/20		50.00		50.00
								50.00		50.00
0089943	05/15/20	Recon	0194045	Mr. Ronald A. Lullo	V0129306	05/13/20		273.75		273.75
								273.75		273.75
0089944	05/15/20	Recon	0000869	Mr. Frank E. Marzullo	V0129300	05/13/20		5,000.00		5,000.00
								5,000.00		5,000.00
0089945	05/15/20	Outst	0003232	Ms. Lisa A. Mathelier	V0129311	05/13/20		14.99		14.99
								14.99		14.99
0089946	05/15/20	Recon	0181829	Gabriela N. Medina	V0129276	05/12/20		75.00		75.00
								75.00		75.00
0089947	05/15/20	Recon	0198047	Sophie H. Miaso	V0129274	05/12/20		50.00		50.00
								50.00		50.00
0089948	05/15/20	Recon	0193405	Abel Millan Flores, SR	V0129275	05/12/20		30.00		30.00
								30.00		30.00

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0089949	05/15/20	Outst	0191118	Leslie Ortega	V0129260	05/11/20		200.00		200.00
								200.00		200.00
0089950	05/15/20	Recon	0195455	Josemanuel Patino	V0129198	05/08/20		50.00		50.00
								50.00		50.00
0089951	05/15/20	Recon	0000820	Ms. Tsonka I. Pencheva	V0129313	05/13/20		69.00		69.00
								69.00		69.00
0089952	05/15/20	Recon	0189875	Natalie H. Pina	V0129195	05/08/20		50.00		50.00
								50.00		50.00
0089953	05/15/20	Outst	0030102	Fabiola A. Ramirez	V0129038	04/30/20		187.04		187.04
								187.04		187.04
0089954	05/15/20	Recon	0001909	Reliance Standard Life I	V0129119	05/01/20		7,938.27		7,938.27
								7,938.27		7,938.27
0089955	05/15/20	Recon	0048616	Sthefania Renteria	V0129277	05/12/20		20.00		20.00
								20.00		20.00
0089956	05/15/20	Recon	0000921	Ms. Candyce Scatchell	V0129307	05/13/20		375.00		375.00
								375.00		375.00
0089957	05/15/20	Recon	0204700	Brandon Spevak	V0129118	05/01/20		200.00		200.00
								200.00		200.00
0089958	05/15/20	Recon	0001390	Unum Life Ins Co of Amer	V0129120	05/04/20		337.40		337.40
								337.40		337.40
0089959	05/15/20	Recon	0001327	Vision Service Plan	V0129036	04/30/20		1,776.48		1,776.48
								1,776.48		1,776.48
0089960	05/15/20	Outst	0199702	Luis Yepez	V0129215	05/08/20		350.00		350.00
								350.00		350.00
0089961	05/15/20	Recon	0199305	YourMembership.com, Inc	V0129279	05/12/20		629.00		629.00

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					V0129280	05/12/20		251.00		251.00
								880.00		880.00
0090000	05/15/20	Recon	0001375	AXA Equitable Equi-Vest	V0129315	05/15/20		2,106.00		2,106.00
								2,106.00		2,106.00
0090001	05/15/20	Recon	0177469	Bright Start College Sav	V0129316	05/15/20		100.00		100.00
								100.00		100.00
0090002	05/15/20	Outst	0001422	CCCTU-Cope Fund	V0129317	05/15/20		147.00		147.00
								147.00		147.00
0090003	05/15/20	Recon	0001374	College & University Cre	V0128522	03/31/20		200.00		200.00
					V0129319	05/15/20		200.00		200.00
								400.00		400.00
0090004	05/15/20	Recon	0001371	Colonial Life & Accident	V0129320	05/15/20		12.00		12.00
								12.00		12.00
0090005	05/15/20	Recon	0191845	Metropolitan Alliance of	V0129322	05/15/20		269.00		269.00
								269.00		269.00
0090006	05/15/20	Outst	0101061	Morton College Faculty	V0129318	05/15/20		93.34		93.34
								93.34		93.34
0090007	05/15/20	Outst	0001372	Morton College Teachers	V0129324	05/15/20		1,597.63		1,597.63
								1,597.63		1,597.63
0090008	05/15/20	Outst	0001372	Morton College Teachers	V0129323	05/15/20		3,081.53		3,081.53
								3,081.53		3,081.53
0090009	05/15/20	Recon	0001513	SEIU Local 73 Cope	V0129325	05/15/20		9.00		9.00
								9.00		9.00
0090010	05/15/20	Recon	0001373	Service Employees Intl U	V0129326	05/15/20		457.81		457.81
								457.81		457.81
0090011	05/15/20	Recon	0001563	State Disbursement Unit	V0129327	05/15/20		60.00		60.00

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					V0129328	05/15/20		59.53		59.53
								119.53		119.53
0090012	05/15/20	Recon	0001161	State Univ Retirement Sy	V0129329	05/15/20		70,493.56		70,493.56
								70,493.56		70,493.56
0090013	05/15/20	Recon	0001370	TIAA-CREF	V0129321	05/15/20		750.00		750.00
					V0129330	05/15/20		2,783.53		2,783.53
								3,533.53		3,533.53
0090014	05/15/20	Recon	0001376	VALIC	V0129331	05/15/20		2,561.38		2,561.38
								2,561.38		2,561.38
0090015	05/15/20	Recon	0179876	Voya Retirement Insuranc	V0129332	05/15/20		1,227.40		1,227.40
								1,227.40		1,227.40
0090016	05/15/20	Recon	0190089	3OE Solutions	V0129292	05/12/20	B0003244	4,333.00		4,333.00
								4,333.00		4,333.00
0090017	05/15/20	Recon	0166304	A.W.E.S.O.M.E. Pest Serv	V0129229	05/08/20	B0003299	275.00		275.00
					V0129230	05/08/20	B0003299	240.00		240.00
								515.00		515.00
0090018	05/15/20	Recon	0000962	Airgas USA, LLC	V0129360	05/14/20	B0003043	107.36		107.36
								107.36		107.36
0090019	05/15/20	Recon	0188188	Amazon Capital Services	V0129218	05/08/20	P0008728	29.28		29.28
					V0129385	05/14/20	B0003239	409.70		409.70
								438.98		438.98
0090020	05/15/20	Recon	0000973	AT&T	V0129131	05/05/20	B0003088	929.20		929.20
								929.20		929.20
0090021	05/15/20	Recon	0001953	AT&T Mobility	V0129361	05/14/20	B0003060	141.82		141.82
								141.82		141.82
0090022	05/15/20	Recon	0183556	Athletico	V0129375	05/14/20	P0008931	21,350.00		21,350.00
								21,350.00		21,350.00

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0090023	05/15/20	Recon	0001401	AZ Commercial	V0129364	05/14/20	B0002974	13.99		13.99
					V0129365	05/14/20	B0002974	10.86		10.86
					V0129366	05/14/20	B0002974	19.49		19.49
					V0129367	05/14/20	B0002974	22.72		22.72
					V0129368	05/14/20	B0002974	125.99		-125.99
					V0129386	05/14/20	B0002931	45.59		45.59
					V0129387	05/14/20	B0002974	19.28		19.28
								5.94		5.94
0090024	05/15/20	Recon	0194510	Blades of Glory Inc	V0129147	05/05/20	B0003348	4,940.00		4,940.00
								4,940.00		4,940.00
0090025	05/15/20	Recon	0204639	Bradford Systems Corpora	V0129219	05/08/20	B0003356	8,331.38		8,331.38
								8,331.38		8,331.38
0090026	05/15/20	Recon	0166207	BSA	V0129226	05/08/20	B0003314	91.94		91.94
					V0129227	05/08/20	B0003314	2,323.34		2,323.34
					V0129288	05/12/20	B0003360	3,872.68		3,872.68
					V0129289	05/12/20	B0003360	2,996.68		2,996.68
								9,284.64		9,284.64
0090027	05/15/20	Recon	0001206	BSN Sports	V0129134	05/05/20	P0008888	13,965.63		13,965.63
								13,965.63		13,965.63
0090028	05/15/20	Recon	0001466	CAIRS	V0129291	05/12/20	B0003133	1,544.00		1,544.00
								1,544.00		1,544.00
0090029	05/15/20	Void	0000998	Carolina Biological Supp			B0003133			
0090030	05/15/20	Recon	0001593	CDW-Government, Inc	V0129149	05/05/20	P0008815	4,581.70		4,581.70
					V0129285	05/12/20	P0008869	2,060.46		2,060.46
					V0129286	05/12/20	P0008869	7,915.83		7,915.83
					V0129363	05/14/20	P0008909	1,701.92		1,701.92
					V0129380	05/14/20	P0008901	924.87		924.87
					V0129381	05/14/20	P0008900	2,890.25		2,890.25
								20,075.03		20,075.03
0090031	05/15/20	Recon	0001107	Centerpoint Energy Srvcs	V0129231	05/08/20	B0003323	7,935.77		7,935.77
								7,935.77		7,935.77
0090032	05/15/20	Recon	0199524	Choice Reviews	V0129136	05/05/20	P0008889	649.00		649.00
								649.00		649.00

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0090033	05/15/20	Recon	0001752	Comcast	V0129145	05/05/20	B0002973	144.11		144.11
								144.11		144.11
0090034	05/15/20	Recon	0001013	ComEd	V0129298	05/12/20	B0003212	11,014.39		11,014.39
								11,014.39		11,014.39
0090035	05/15/20	Recon	0161721	Crestline	V0129151	05/05/20	B0003355	1,655.23		1,655.23
								1,655.23		1,655.23
0090036	05/15/20	Recon	0193721	Data Management, Inc.	V0129132	05/05/20	P0008896	127.50		127.50
								127.50		127.50
0090037	05/15/20	Outst	0001676	Del Galdo Law Group, LLC	V0129212	05/08/20	B0002952	11,240.00		11,240.00
								11,240.00		11,240.00
0090038	05/15/20	Recon	0001469	Diamond Graphics	V0129148	05/05/20	B0003353	6,950.00		6,950.00
								6,950.00		6,950.00
0090039	05/15/20	Recon	0204809	ECS Midwest, LLC	V0129382	05/14/20	P0008933	310.00		310.00
					V0129383	05/14/20	P0008933	4,150.00		4,150.00
								4,460.00		4,460.00
0090040	05/15/20	Recon	0001029	Fed Ex	V0129374	05/14/20	B0002961	36.13		36.13
								36.13		36.13
0090041	05/15/20	Recon	0157592	First Communications	V0129210	05/08/20	B0003036	971.44		971.44
								971.44		971.44
0090042	05/15/20	Recon	0188213	First Midwest Bank	V0129139	05/05/20	B0003331	147.56		147.56
					V0129140	05/05/20	P0008880	94.67		94.67
					V0129141	05/05/20	P0008831	969.50		969.50
					V0129142	05/05/20	P0008881	45.00		45.00
					V0129143	05/05/20	P0008893	185.86		185.86
					V0129144	05/05/20	B0002957	26.70		26.70
					V0129214	05/08/20	P0008906	239.20		239.20
								1,708.49		1,708.49
0090043	05/15/20	Void	0001033	Fisher Scientific Compan						

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0090044	05/15/20	Recon	0001037	Fox Valley Fire & Safety	V0129157	05/05/20	P0008891	3,027.00		3,027.00
								3,027.00		3,027.00
0090045	05/15/20	Recon	0001235	HACU	V0129203	05/08/20	P0008902	10,000.00		10,000.00
					V0129204	05/08/20	P0008902	10,000.00		10,000.00
								20,000.00		20,000.00
0090046	05/15/20	Outst	0001430	The Higher Learning Comm	V0129205	05/08/20	P0008903	3,796.40		3,796.40
					V0129206	05/08/20	P0008903	975.00		975.00
					V0129207	05/08/20	P0008903	7,000.00		7,000.00
								11,771.40		11,771.40
0090047	05/15/20	Recon	0001058	Horizon Screen Print Inc	V0129209	05/08/20	P0008905	1,787.50		1,787.50
								1,787.50		1,787.50
0090048	05/15/20	Recon	0001647	Iron Mountain	V0129359	05/14/20	B0003010	580.83		580.83
								580.83		580.83
0090049	05/15/20	Recon	0001848	Jack Phelan Chevrolet	V0129372	05/14/20	B0003270	35.14		35.14
								35.14		35.14
0090050	05/15/20	Recon	0001775	Jostens	V0129133	05/05/20	P0008892	238.00		238.00
					V0129156	05/05/20	B0003280	10.21		10.21
					V0129282	05/12/20	B0003362	3,934.18		3,934.18
					V0129284	05/12/20	B0003280	20.42		20.42
					V0129371	05/14/20	B0003280	3,169.00		-3,169.00
								1,033.81		1,033.81
0090051	05/15/20	Recon	0001890	Konica Minolta Bus Solut	V0129153	05/05/20	B0003354	3,709.86		3,709.86
					V0129154	05/05/20	B0003354	241.95		241.95
								3,951.81		3,951.81
0090052	05/15/20	Recon	0002233	Konica Minolta Premier F	V0129221	05/08/20	B0003329	125.17		125.17
								125.17		125.17
0090053	05/15/20	Recon	0002233	Konica Minolta Premier F	V0129222	05/08/20	B0003329	212.29		212.29
								212.29		212.29
0090054	05/15/20	Recon	0002233	Konica Minolta Premier F	V0129223	05/08/20	B0003329	140.00		140.00
								140.00		140.00

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0090055	05/15/20	Recon	0002233	Konica Minolta Premier F	V0129281	05/12/20	B0003363	2,897.00		2,897.00
								2,897.00		2,897.00
0090056	05/15/20	Recon	0183185	Latpro, Inc	V0129297	05/12/20	P0008930	5,300.00		5,300.00
								5,300.00		5,300.00
0090057	05/15/20	Recon	0001289	Menards	V0129224	05/08/20	B0003298	131.10		131.10
					V0129369	05/14/20	B0003298	179.10		179.10
					V0129370	05/14/20	B0003298	145.54		145.54
								455.74		455.74
0090058	05/15/20	Recon	0194501	Michael Kautz Carpets &	V0129240	05/11/20	B0003324	2,132.50		2,132.50
								2,132.50		2,132.50
0090059	05/15/20	Recon	0001662	New Readers Press	V0129217	05/08/20	P0008846	3,800.00		3,800.00
								3,800.00		3,800.00
0090060	05/15/20	Recon	0199908	Occupational Health Cent	V0129295	05/12/20	B0003364	157.00		157.00
					V0129296	05/12/20	B0003364	157.00		157.00
								314.00		314.00
0090061	05/15/20	Recon	0001555	Omnigo Software	V0129241	05/11/20	P0008910	2,725.62		2,725.62
								2,725.62		2,725.62
0090062	05/15/20	Recon	0204560	One Interpreting	V0129158	05/05/20	P0008887	360.00		360.00
					V0129159	05/05/20	P0008886	420.00		420.00
								780.00		780.00
0090063	05/15/20	Outst	0002406	Paisans Pizza	V0129384	05/14/20	B0002977	512.00		512.00
								512.00		512.00
0090064	05/15/20	Recon	0001131	Phi Theta Kappa	V0129259	05/11/20	P0008908	65.00		65.00
								65.00		65.00
0090065	05/15/20	Recon	0188235	Quench USA	V0129135	05/05/20	P0008894	480.00		480.00
								480.00		480.00
0090066	05/15/20	Recon	0001835	Ray O'Herron Co. of Oakb	V0129155	05/05/20	B0003248	131.94		131.94

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					V0129228	05/08/20	B0003248	131.72		131.72
								263.66		263.66
0090067	05/15/20	Outst	0200565	RJA Architects, Ltd.	V0129255	05/11/20	P0008913	1,880.00		1,880.00
					V0129256	05/11/20	P0008913	300.00		300.00
								2,180.00		2,180.00
0090068	05/15/20	Recon	0001142	Santo Sport Store	V0129388	05/14/20	B0003366	11,962.50		11,962.50
								11,962.50		11,962.50
0090069	05/15/20	Outst	0204373	ServiceMaster Cleaning S	V0129257	05/11/20	P0008915	480.00		480.00
								480.00		480.00
0090070	05/15/20	Recon	0001967	Shaw Media	V0129242	05/11/20	P0008912	222.22		222.22
					V0129373	05/14/20	B0002999	1,099.00		1,099.00
								1,321.22		1,321.22
0090071	05/15/20	Recon	0182724	Single Path	V0129377	05/14/20	B0003365	12,450.00		12,450.00
					V0129378	05/14/20	P0008792	8,386.06		8,386.06
								20,836.06		20,836.06
0090072	05/15/20	Recon	0001156	Smithereen Exterminating	V0129225	05/08/20	B0002926	170.00		170.00
								170.00		170.00
0090073	05/15/20	Recon	0158956	Sound Incorporated	V0129243	05/11/20	P0008911	181.00		181.00
					V0129244	05/11/20	P0008911	666.00		666.00
					V0129245	05/11/20	P0008911	625.00		625.00
					V0129246	05/11/20	P0008911	1,016.36		1,016.36
					V0129247	05/11/20	P0008911	1,406.00		1,406.00
					V0129248	05/11/20	P0008911	1,138.00		1,138.00
					V0129249	05/11/20	P0008911	444.00		444.00
					V0129250	05/11/20	P0008911	2,516.00		2,516.00
					V0129251	05/11/20	P0008911	1,036.00		1,036.00
					V0129252	05/11/20	P0008911	74.00		74.00
					V0129253	05/11/20	P0008911	148.00		148.00
					V0129254	05/11/20	P0008911	847.00		847.00
								10,097.36		10,097.36
0090074	05/15/20	Recon	0204552	Specialty Stitches	V0129202	05/08/20	P0008904	4,631.20		4,631.20
								4,631.20		4,631.20

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0090075	05/15/20	Recon	0157227	Staples Advantage	V0129362	05/14/20	P0008916	596.29		596.29
								596.29		596.29
0090076	05/15/20	Outst	0204774	Stonhard	V0129258	05/11/20	P0008914	35,000.00		35,000.00
								35,000.00		35,000.00
0090077	05/15/20	Recon	0155715	Technology Management Re	V0129146	05/05/20	B0003011	1,141.05		1,141.05
								1,141.05		1,141.05
0090078	05/15/20	Recon	0167490	Tripoli Painting	V0129287	05/12/20	B0003361	24,980.00		24,980.00
								24,980.00		24,980.00
0090079	05/15/20	Recon	0001824	Waukegan Roofing Co., In	V0129290	05/12/20	B0003359	1,325.00		1,325.00
								1,325.00		1,325.00
0090080	05/15/20	Recon	0001406	Wex Bank	V0129152	05/05/20	B0003273	578.85		578.85
								578.85		578.85
0090081	05/15/20	Recon	0000998	Carolina Biological Supp	V0129201	05/08/20	P0008628	599.29		599.29
								599.29		599.29
0090082	05/15/20	Recon	0001033	Fisher Scientific Compan	V0129213	05/08/20	P0008636	149.03		149.03
					V0129379	05/14/20	B0003338	13,350.00		13,350.00
								13,499.03		13,499.03
0090083	05/15/20	Recon	0204054	Giampaolo-Brolley, LLC	V0129293	05/12/20	P0008929	2,650.00		2,650.00
								2,650.00		2,650.00
0090084	05/28/20	Outst	0156097	ACI Payments, Inc.	V0130370	05/27/20		2,931.24		2,931.24
								2,931.24		2,931.24
0090085	05/28/20	Outst	0191658	Diana Alvarez	V0130259	05/20/20		25.50		25.50
								25.50		25.50
0090086	05/28/20	Outst	0000749	Ms Jennifer L. Angelilli	V0129408	05/19/20		51.91		51.91
								51.91		51.91
0090087	05/28/20	Outst	0137127	Mayra A. Arreci	V0130260	05/20/20		25.50		25.50

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								25.50		25.50
0090088	05/28/20	Outst	0043535	Mrs. Malisa Avila	V0129349	05/14/20		20.00		20.00
								20.00		20.00
0090089	05/28/20	Outst	0172074	Maribel Avila	V0130261	05/20/20		25.50		25.50
								25.50		25.50
0090090	05/28/20	Outst	0179953	Refugio Avitia	V0130262	05/20/20		25.50		25.50
								25.50		25.50
0090091	05/28/20	Outst	0000781	Ms. Sandra Barajas	V0130343	05/26/20		359.69		359.69
					V0130345	05/26/20		1,670.00		1,670.00
								2,029.69		2,029.69
0090092	05/28/20	Outst	0194139	Berwyn's Violet Flower S	V0130037	05/19/20		97.53		97.53
								97.53		97.53
0090093	05/28/20	Outst	0200455	Ms. Lauren Caruso	V0129350	05/14/20		20.37		20.37
								20.37		20.37
0090094	05/28/20	Outst	0159466	Ms. Isabel Cervantes	V0130315	05/26/20		1,748.00		1,748.00
								1,748.00		1,748.00
0090095	05/28/20	Outst	0085548	Geanabelle Chapp	V0129391	05/15/20		315.00		315.00
								315.00		315.00
0090096	05/28/20	Outst	0001895	Delta Dental of Illinois	V0129314	05/13/20		2,591.64		2,591.64
								2,591.64		2,591.64
0090097	05/28/20	Outst	0057613	Alma Diaz	V0130307	05/21/20		500.00		500.00
								500.00		500.00
0090098	05/28/20	Outst	0188098	Daisy A. Espejel	V0129402	05/19/20		200.00		200.00
								200.00		200.00
0090099	05/28/20	Outst	0195628	Lola Falbo	V0130305	05/21/20		323.75		323.75
								323.75		323.75

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0090100	05/28/20	Outst	0202383	Flexible Benefit Service	V0129389	05/14/20		480.00		480.00
								480.00		480.00
0090101	05/28/20	Outst	0180224	Gilliane G. Flood	V0130264	05/20/20		25.50		25.50
								25.50		25.50
0090102	05/28/20	Outst	0014645	Paloma Flores	V0130310	05/26/20		25.50		25.50
								25.50		25.50
0090103	05/28/20	Recon	0193664	Mr. Joseph Florio	V0130323	05/26/20		35.99		35.99
								35.99		35.99
0090104	05/28/20	Outst	0087000	Tanya M. Garcia	V0130311	05/26/20		25.50		25.50
								25.50		25.50
0090105	05/28/20	Outst	0176015	Julissa Gomez	V0130265	05/21/20		25.50		25.50
								25.50		25.50
0090106	05/28/20	Outst	0190861	Azoria Gray	V0130312	05/26/20		25.50		25.50
								25.50		25.50
0090107	05/28/20	Outst	0189759	Mrs. Amy Green	V0129351	05/14/20		19.31		19.31
								19.31		19.31
0090108	05/28/20	Outst	0029345	Analisa Guerrero	V0130266	05/21/20		25.50		25.50
								25.50		25.50
0090109	05/28/20	Outst	0011159	Heartland Cmty Coll	V0130309	05/26/20		375.00		375.00
								375.00		375.00
0090110	05/28/20	Outst	0193606	Mr. Francisco Hernandez	V0129394	05/18/20		20.00		20.00
								20.00		20.00
0090111	05/28/20	Outst	0186010	Yuliana Hernandez	V0130295	05/21/20		100.00		100.00
								100.00		100.00
0090112	05/28/20	Outst	0159384	Mrs. Julianne M. Herrman	V0129352	05/14/20		17.63		17.63
								17.63		17.63

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0090113	05/28/20	Outst	0172611	Alexandria J. Kariott	V0130267	05/21/20		25.50		25.50
								25.50		25.50
0090114	05/28/20	Outst	0187167	Eunjeong Kim	V0130268	05/21/20		25.50		25.50
								25.50		25.50
0090115	05/28/20	Outst	0180444	Jillian R. Kirk	V0130269	05/21/20		25.50		25.50
								25.50		25.50
0090116	05/28/20	Outst	0002957	Ms. Debra S. Kupec	V0129356	05/14/20		20.00		20.00
					V0129395	05/18/20		29.26		29.26
								49.26		49.26
0090117	05/28/20	Outst	0069529	Waldina C. Lopez	V0130271	05/21/20		25.50		25.50
								25.50		25.50
0090118	05/28/20	Outst	0194045	Mr. Ronald A. Lullo	V0129890	05/19/20		442.55		442.55
								442.55		442.55
0090119	05/28/20	Outst	0174563	Crystal Mariscal	V0130272	05/21/20		25.50		25.50
								25.50		25.50
0090120	05/28/20	Outst	0168314	Fernanda Martinez	V0130314	05/26/20		25.50		25.50
								25.50		25.50
0090121	05/28/20	Outst	0179258	Nelly Martinez	V0130275	05/21/20		25.50		25.50
								25.50		25.50
0090122	05/28/20	Outst	0194612	Estefferson E. Melean, S	V0130306	05/21/20		300.00		300.00
								300.00		300.00
0090123	05/28/20	Outst	0171714	Alexis J. Mondragon	V0130316	05/26/20		25.50		25.50
								25.50		25.50
0090124	05/28/20	Outst	0192112	Ms. Irene V. Mulvey	V0129390	05/15/20		19.57		19.57
								19.57		19.57

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0090125	05/28/20	Outst	0090177	Halina Obrochta	V0130276	05/21/20		25.50		25.50
								25.50		25.50
0090126	05/28/20	Outst	0161694	Gina S. Petcu	V0130279	05/21/20		25.50		25.50
								25.50		25.50
0090127	05/28/20	Outst	0000848	Ms. Nicole M. Pullia	V0130313	05/26/20		362.99		362.99
								362.99		362.99
0090128	05/28/20	Outst	0041753	Ms Daiana N. Quiroga-Nev	V0129409	05/19/20		1,056.50		1,056.50
								1,056.50		1,056.50
0090129	05/28/20	Outst	0187927	Alejandra Rebolgar	V0130281	05/21/20		25.50		25.50
								25.50		25.50
0090130	05/28/20	Outst	0001909	Reliance Standard Life I	V0130302	05/21/20		7,929.43		7,929.43
								7,929.43		7,929.43
0090131	05/28/20	Outst	0099334	Brittany K. Rzepka	V0130286	05/21/20		25.50		25.50
								25.50		25.50
0090132	05/28/20	Outst	0077880	Liliana M. Salgado	V0130317	05/26/20		25.50		25.50
								25.50		25.50
0090133	05/28/20	Outst	0178100	Monica Sandoval	V0130287	05/21/20		25.50		25.50
								25.50		25.50
0090134	05/28/20	Outst	0054519	Rachel E. Shkalikov	V0130288	05/21/20		25.50		25.50
								25.50		25.50
0090135	05/28/20	Outst	0197678	Mrs. Katherine J. Skursk	V0129354	05/14/20		20.00		20.00
								20.00		20.00
0090136	05/28/20	Outst	0188128	Shanicka S. Smith	V0130318	05/26/20		25.50		25.50
								25.50		25.50
0090137	05/28/20	Outst	0176194	Sonja A. Sorensen	V0130319	05/26/20		25.50		25.50
								25.50		25.50

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0090138	05/28/20	Outst	0184009	Luis A. Sustaita	V0130320	05/26/20		25.50		25.50
								25.50		25.50
0090139	05/28/20	Outst	0124358	Maritza Urenda	V0130322	05/26/20		25.50		25.50
								25.50		25.50
0090140	05/28/20	Outst	0115797	Ivette Uribe	V0130290	05/21/20		25.50		25.50
								25.50		25.50
0090141	05/28/20	Outst	0169721	Will County Treasurer	V0129392	05/15/20		48.00		48.00
								48.00		48.00
0090142	05/28/20	Outst	0187467	Manuel V. Yu, III	V0130291	05/21/20		25.50		25.50
								25.50		25.50
0090143	05/28/20	Outst	0124123	Jessica Zaragoza	V0130294	05/21/20		362.93		362.93
								362.93		362.93
0090547	05/28/20	Outst	0002105	Alfred G Ronan Ltd	V0130386	05/27/20	B0003030	8,000.00		8,000.00
								8,000.00		8,000.00
0090548	05/28/20	Outst	0205001	ALL Construction Group	V0130417	05/27/20	B0003388	298,312.30		298,312.30
								298,312.30		298,312.30
0090549	05/28/20	Outst	0188188	Amazon Capital Services	V0130298	05/21/20	B0003377	38.99		38.99
					V0130394	05/27/20	B0003239	42.66		42.66
								81.65		81.65
0090550	05/28/20	Outst	0000977	Apple, Inc.	V0130357	05/26/20	P0008855	149.00		149.00
					V0130358	05/26/20	P0008855	899.00		899.00
					V0130408	05/27/20	P0008934	2,458.00		2,458.00
					V0130409	05/27/20	P0008934	54.00		54.00
								3,560.00		3,560.00
0090551	05/28/20	Outst	0155710	ASCA	V0130368	05/26/20	P0008941	111.00		111.00
								111.00		111.00
0090552	05/28/20	Outst	0000985	Berwyn Ace Hardware	V0130384	05/27/20	B0002920	85.47		85.47

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								85.47		85.47
0090553	05/28/20	Outst	0204917	Bienali Promotions, LLC	V0130362	05/26/20	P0008948	5,108.58		5,108.58
					V0130363	05/26/20	P0008947	3,018.88		3,018.88
								8,127.46		8,127.46
0090554	05/28/20	Outst	0001818	Blackboard, Inc.	V0130404	05/27/20	P0008942	600.00		600.00
								600.00		600.00
0090555	05/28/20	Outst	0166207	BSA	V0130385	05/27/20	B0003360	353.70		353.70
								353.70		353.70
0090556	05/28/20	Outst	0158291	C&W Building Services, I	V0130418	05/28/20	P0008673	24,913.05		24,913.05
								24,913.05		24,913.05
0090557	05/28/20	Outst	0007998	Cassidy Tire & Service	V0130304	05/21/20	B0002939	100.90		100.90
								100.90		100.90
0090558	05/28/20	Outst	0001593	CDW-Government, Inc	V0130364	05/26/20	P0008935	2,905.41		2,905.41
								2,905.41		2,905.41
0090559	05/28/20	Outst	0001752	Comcast	V0130301	05/21/20	B0002953	44.28		44.28
					V0130379	05/27/20	B0003009	183.35		183.35
					V0130395	05/27/20	B0003009	6.34		6.34
								233.97		233.97
0090560	05/28/20	Outst	0001013	ComEd	V0130396	05/27/20	B0003212	10,564.55		10,564.55
								10,564.55		10,564.55
0090561	05/28/20	Outst	0193721	Data Management, Inc.	V0130410	05/27/20	P0008973	127.50		127.50
								127.50		127.50
0090562	05/28/20	Outst	0200051	Deere & Company	V0130360	05/26/20	B0003357	10,749.44		10,749.44
								10,749.44		10,749.44
0090563	05/28/20	Outst	0001469	Diamond Graphics	V0130366	05/26/20	P0008944	7,550.00		7,550.00
					V0130388	05/27/20	B0003373	1,630.00		1,630.00
					V0130390	05/27/20	B0003373	1,570.00		1,570.00
								10,750.00		10,750.00

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0090564	05/28/20	Outst	0000989	Dick Blick	V0130380	05/27/20	B0003369	351.40		351.40
								351.40		351.40
0090565	05/28/20	Outst	0198097	Entercom Chicago	V0130365	05/26/20	P0008945	600.00		600.00
					V0130401	05/27/20	P0008926	600.00		600.00
					V0130402	05/27/20	P0008927	2,485.00		2,485.00
								3,685.00		3,685.00
0090566	05/28/20	Outst	0001029	Fed Ex	V0130300	05/21/20	B0002961	28.42		28.42
								28.42		28.42
0090567	05/28/20	Outst	0196233	First Watch, Inc.	V0130411	05/27/20	P0008987	100.00		100.00
					V0130412	05/27/20	P0008987	285.00		285.00
					V0130413	05/27/20	P0008987	750.00		750.00
								1,135.00		1,135.00
0090568	05/28/20	Outst	0202852	Freepoint Energy Solutio	V0130397	05/27/20	B0003322	21,332.22		21,332.22
								21,332.22		21,332.22
0090569	05/28/20	Outst	0192360	Fusion Cloud Services, L	V0130355	05/26/20	B0003039	2,415.85		2,415.85
								2,415.85		2,415.85
0090570	05/28/20	Outst	0201760	Garvey's Office Products	V0130373	05/27/20	B0003374	63.04		63.04
								63.04		63.04
0090571	05/28/20	Outst	0204893	Great Lakes Technology	V0130299	05/21/20	B0003376	576.00		576.00
					V0130419	05/28/20	P0008971	1,344.00		1,344.00
								1,920.00		1,920.00
0090572	05/28/20	Outst	0001890	Konica Minolta Bus Solut	V0130392	05/27/20	B0003354	268.21		268.21
								268.21		268.21
0090573	05/28/20	Outst	0002233	Konica Minolta Premier F	V0130414	05/27/20	B0003387	777.63		777.63
								777.63		777.63
0090574	05/28/20	Outst	0002233	Konica Minolta Premier F	V0130415	05/27/20	B0003387	179.40		179.40
								179.40		179.40
0090575	05/28/20	Outst	0002233	Konica Minolta Premier F	V0130416	05/27/20	B0003387	197.00		197.00

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								197.00		197.00
0090576	05/28/20	Outst	0204562	Lo Destro Construction C	V0130303	05/21/20	B0003349	216,772.50		216,772.50
								216,772.50		216,772.50
0090577	05/28/20	Outst	0002487	Midwest ACE	V0130405	05/27/20	P0008952	50.00		50.00
								50.00		50.00
0090578	05/28/20	Outst	0001118	NILRC	V0130393	05/27/20	P0008760	425.25		425.25
								425.25		425.25
0090579	05/28/20	Outst	0204560	One Interpreting	V0130406	05/27/20	P0008950	180.00		180.00
					V0130407	05/27/20	P0008951	180.00		180.00
								360.00		360.00
0090580	05/28/20	Outst	0197256	Precision Electric	V0130378	05/27/20	B0003386	2,900.00		2,900.00
								2,900.00		2,900.00
0090581	05/28/20	Outst	0101053	Qualtrics LLC	V0130367	05/26/20	P0008943	2,100.00		2,100.00
								2,100.00		2,100.00
0090582	05/28/20	Outst	0002411	Republic Services #551	V0130356	05/26/20	B0003339	1,493.56		1,493.56
								1,493.56		1,493.56
0090583	05/28/20	Outst	0169797	Russo's Power Equipment,	V0130376	05/27/20	B0003383	460.99		460.99
								460.99		460.99
0090584	05/28/20	Outst	0001142	Santo Sport Store	V0130400	05/27/20	P0008665	532.00		532.00
								532.00		532.00
0090585	05/28/20	Outst	0204895	Schultz	V0130369	05/26/20	B0003379	395.61		395.61
								395.61		395.61
0090586	05/28/20	Outst	0196722	Sense Media LLC	V0130403	05/27/20	P0008928	1,905.00		1,905.00
								1,905.00		1,905.00
0090587	05/28/20	Outst	0194190	Service Tech	V0130377	05/27/20	B0003385	64,500.00		64,500.00
					V0130391	05/27/20	B0003372	165.00		165.00
								64,665.00		64,665.00

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0090588	05/28/20	Outst	0182724	Single Path	V0130398	05/27/20	B0002943	7,750.00		7,750.00
								7,750.00		7,750.00
0090589	05/28/20	Outst	0001158	SoftwareONE, Inc.	V0130354	05/26/20	P0008932	169.46		169.46
								169.46		169.46
0090590	05/28/20	Outst	0155715	Technology Management Re	V0130359	05/26/20	B0003011	1,141.05		1,141.05
								1,141.05		1,141.05
0090591	05/28/20	Outst	0001824	Waukegan Roofing Co., In	V0130375	05/27/20	B0003381	1,325.00		1,325.00
								1,325.00		1,325.00
0090592	05/28/20	Outst	0166312	Wells Fargo Equiptment F	V0130387	05/27/20	B0003070	1,248.00		1,248.00
								1,248.00		1,248.00
0090593	05/28/20	Outst	0177607	YBP Library Services	V0130372	05/27/20	B0003308	137.62		137.62
								137.62		137.62
0090594	05/28/20	Outst	0001375	AXA Equitable Equi-Vest	V0130326	05/28/20		2,106.00		2,106.00
								2,106.00		2,106.00
0090595	05/28/20	Outst	0177469	Bright Start College Sav	V0130327	05/28/20		100.00		100.00
								100.00		100.00
0090596	05/28/20	Outst	0001422	CCCTU-Cope Fund	V0130328	05/28/20		146.00		146.00
								146.00		146.00
0090597	05/28/20	Outst	0001374	College & University Cre	V0130330	05/28/20		200.00		200.00
								200.00		200.00
0090598	05/28/20	Outst	0001371	Colonial Life & Accident	V0130331	05/28/20		12.00		12.00
								12.00		12.00
0090599	05/28/20	Outst	0191845	Metropolitan Alliance of	V0130333	05/28/20		247.00		247.00
								247.00		247.00
0090600	05/28/20	Outst	0101061	Morton College Faculty	V0130329	05/28/20		11.12		11.12

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Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
								11.12		11.12
0090601	05/28/20	Outst	0001372	Morton College Teachers	V0130335	05/28/20		1,597.63		1,597.63
								1,597.63		1,597.63
0090602	05/28/20	Outst	0001372	Morton College Teachers	V0130334	05/28/20		2,575.89		2,575.89
								2,575.89		2,575.89
0090603	05/28/20	Outst	0001513	SEIU Local 73 Cope	V0130336	05/28/20		9.00		9.00
								9.00		9.00
0090604	05/28/20	Outst	0001373	Service Employees Intl U	V0130337	05/28/20		457.81		457.81
								457.81		457.81
0090605	05/28/20	Outst	0001563	State Disbursement Unit	V0130338	05/28/20		60.00		60.00
								60.00		60.00
0090606	05/28/20	Outst	0001161	State Univ Retirement Sy	V0130339	05/28/20		59,445.51		59,445.51
								59,445.51		59,445.51
0090607	05/28/20	Outst	0001370	TIAA-CREF	V0130332	05/28/20		750.00		750.00
					V0130340	05/28/20		2,783.53		2,783.53
								3,533.53		3,533.53
0090608	05/28/20	Outst	0001376	VALIC	V0130341	05/28/20		2,028.16		2,028.16
								2,028.16		2,028.16
0090609	05/28/20	Outst	0179876	Voya Retirement Insuranc	V0130342	05/28/20		1,152.40		1,152.40
								1,152.40		1,152.40
E0005255	05/07/20	Outst	0000809	Mr. Hernan Alonso	V0128963	04/28/20		173.20		173.20
								173.20		173.20
E0005256	05/07/20	Outst	0196202	Guadalupe N. Avila	V0129037	04/30/20		200.00		200.00
								200.00		200.00
E0005257	05/07/20	Outst	0190883	Ms. Sally Delgado	V0129123	05/04/20		42.67		42.67
					V0129124	05/04/20		88.13		88.13
					V0129125	05/04/20		72.15		72.15

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Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
					V0129126	05/04/20		22.30		22.30
					V0129127	05/04/20		24.90		24.90
								250.15		250.15
E0005258	05/07/20	Outst	0003208	Ms. Lydia Falbo	V0129122	05/04/20		500.00		500.00
								500.00		500.00
E0005259	05/07/20	Outst	0079155	Dr. Stanley S. Fields	V0129034	04/30/20		215.03		215.03
					V0129138	05/05/20		151.07		151.07
								366.10		366.10
E0005260	05/07/20	Outst	0000938	Ms. Xiaoling Gan	V0129121	05/04/20		375.00		375.00
								375.00		375.00
E0005261	05/07/20	Outst	0061134	Mrs. Jennifer R. Iniquez	V0129180	05/06/20		50.00		50.00
								50.00		50.00
E0005262	05/07/20	Outst	0156123	Mrs. Nancy N. Jeffries	V0129181	05/06/20		1,729.78		1,729.78
								1,729.78		1,729.78
E0005263	05/07/20	Outst	0000021	Ms Linda Koutny	V0129163	05/05/20		234.73		234.73
								234.73		234.73
E0005264	05/07/20	Outst	0192110	Mrs. Joanna M. Martin	V0129032	04/30/20		38.36		38.36
								38.36		38.36
E0005265	05/07/20	Outst	0190951	Francisco Rodriguez	V0129179	05/05/20		350.00		350.00
								350.00		350.00
E0005266	05/07/20	Outst	0197165	Areli Salgado	V0129039	04/30/20		300.00		300.00
								300.00		300.00
E0005267	05/07/20	Outst	0181767	Ms Maria Sanchez Anderso	V0129162	05/05/20		399.98		399.98
								399.98		399.98
E0005268	05/07/20	Outst	0000808	Ms. Marisol Velazquez	V0129129	05/04/20		200.00		200.00
								200.00		200.00

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Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
E0005269	05/14/20	Outst	0000809	Mr. Hernan Alonso	V0129302	05/13/20		2,850.00		2,850.00
								2,850.00		2,850.00
E0005270	05/14/20	Outst	0193694	Angelica C. Alvarado	V0129211	05/08/20		236.59		236.59
								236.59		236.59
E0005271	05/14/20	Outst	0111441	Ms Jazmyne J. Hernandez	V0129303	05/13/20		1,236.00		1,236.00
								1,236.00		1,236.00
E0005272	05/14/20	Outst	0200047	Mr. Carissa Davis	V0129305	05/13/20		500.00		500.00
								500.00		500.00
E0005273	05/14/20	Outst	0166972	Ingrid J. Figueroa	V0129216	05/08/20		92.85		92.85
								92.85		92.85
E0005274	05/14/20	Outst	0185939	Cristal Hernandez	V0129208	05/08/20		400.00		400.00
								400.00		400.00
E0005275	05/14/20	Outst	0165341	Mrs. Jennifer Klementzos	V0129304	05/13/20		195.47		195.47
								195.47		195.47
E0005276	05/14/20	Outst	0194550	Guadalupe Luna	V0129199	05/08/20		50.00		50.00
								50.00		50.00
E0005277	05/14/20	Outst	0002697	Dr. Keith McLaughlin	V0129301	05/13/20		5,000.00		5,000.00
								5,000.00		5,000.00
E0005278	05/14/20	Outst	0000776	Mrs. Mireya Perez	V0129299	05/13/20		4,378.91		4,378.91
								4,378.91		4,378.91
E0005279	05/14/20	Outst	0165693	Dr. Maria Romero Yuste	V0129239	05/11/20		386.53		386.53
								386.53		386.53
E0005280	05/14/20	Outst	0204533	Ms. Mariam Samarah	V0129294	05/12/20		500.00		500.00
								500.00		500.00
E0005281	05/14/20	Outst	0199375	Ms. Erin Strauts	V0129182	05/06/20		160.00		160.00
								160.00		160.00

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Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
E0005282	05/14/20	Outst	0200701	Mr. John W. Treiber	V0129030	04/29/20		76.98		76.98
								76.98		76.98
E0005283	05/14/20	Outst	0196573	Cindy Trujillo	V0129191	05/08/20		50.00		50.00
								50.00		50.00
E0005457	05/20/20	Outst	0000763	Mrs. Maria L. Diaz	V0129404	05/19/20		355.60		355.60
								355.60		355.60
E0005458	05/20/20	Outst	0003208	Ms. Lydia Falbo	V0129353	05/14/20		20.53		20.53
								20.53		20.53
E0005459	05/20/20	Outst	0200575	Juan M. Garcia, JR	V0129357	05/14/20		723.00		723.00
								723.00		723.00
E0005460	05/20/20	Outst	0111441	Ms Jazmyne J. Hernandez	V0129407	05/19/20		375.00		375.00
								375.00		375.00
E0005461	05/20/20	Outst	0156123	Mrs. Nancy N. Jeffries	V0129355	05/14/20		16.61		16.61
								16.61		16.61
E0005462	05/20/20	Outst	0000822	Mrs. Blanca H. Martinez	V0129406	05/19/20		125.69		125.69
								125.69		125.69
E0005463	05/20/20	Outst	0125952	Sonia M. Velasco	V0129400	05/19/20		300.00		300.00
								300.00		300.00
E0005464	05/20/20	Outst	0165057	Samantha Wirack	V0129401	05/19/20		500.00		500.00
								500.00		500.00
E0005539	05/27/20	Outst	0000835	Ms Sandra Alcala	V0129403	05/19/20		171.00		171.00
					V0130346	05/26/20		52.99		52.99
								223.99		223.99
E0005540	05/27/20	Outst	0033808	Carolina E. Alcantar Tor	V0130258	05/20/20		25.50		25.50
								25.50		25.50

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Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
E0005541	05/27/20	Outst	0149720	Samantha G. Cruz	V0130263	05/20/20		25.50		25.50
								25.50		25.50
E0005542	05/27/20	Outst	0070586	Juana L. Estrada	V0130296	05/21/20		261.58		261.58
								261.58		261.58
E0005543	05/27/20	Outst	0015107	Madeline Galeno	V0129358	05/14/20		177.00		177.00
								177.00		177.00
E0005544	05/27/20	Outst	0201847	Dr. Alison Gehrke	V0129393	05/18/20		505.00		505.00
								505.00		505.00
E0005545	05/27/20	Outst	0158675	Glenda C. Hamilton	V0129405	05/19/20		500.00		500.00
								500.00		500.00
E0005546	05/27/20	Outst	0106067	Laurie A. Kubelka	V0130270	05/21/20		25.50		25.50
								25.50		25.50
E0005547	05/27/20	Outst	0158148	Allison Martinez	V0130273	05/21/20		25.50		25.50
								25.50		25.50
E0005548	05/27/20	Outst	0167707	Miriam Martinez	V0130274	05/21/20		25.50		25.50
								25.50		25.50
E0005549	05/27/20	Outst	0112321	Evelyn Ochoa	V0130277	05/21/20		25.50		25.50
								25.50		25.50
E0005550	05/27/20	Outst	0170913	Melissa H. Ortiz	V0130278	05/21/20		25.50		25.50
								25.50		25.50
E0005551	05/27/20	Outst	0194072	Lukas C. Palma	V0128873	04/23/20		333.00		333.00
								333.00		333.00
E0005552	05/27/20	Outst	0183623	Alan A. Peterson	V0130280	05/21/20		25.50		25.50
								25.50		25.50
E0005553	05/27/20	Outst	0181817	Sylvia A. Richmond	V0130282	05/21/20		25.50		25.50
								25.50		25.50

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ACCOUNTS PAYABLE CHECK REGISTER
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Bank Code: 01 General Checking
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Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
E0005554	05/27/20	Outst	0054839	Megan N. Robertson	V0130283	05/21/20		25.50		25.50
								25.50		25.50
E0005555	05/27/20	Outst	0187828	Delia Robles	V0130284	05/21/20		25.50		25.50
								25.50		25.50
E0005556	05/27/20	Outst	0174725	Melanny E. Romero	V0130285	05/21/20		25.50		25.50
								25.50		25.50
E0005557	05/27/20	Outst	0184148	Cynthia Solis	V0130289	05/21/20		25.50		25.50
								25.50		25.50
E0005558	05/27/20	Outst	0188915	Kimberly Trujillo	V0130321	05/26/20		25.50		25.50
								25.50		25.50
E0005559	05/27/20	Outst	0036342	Maribel E. Zapata	V0130292	05/21/20		25.50		25.50
								25.50		25.50
E0005560	05/28/20	Outst	0199309	James Nichols Enterprise	V0130308	05/24/20		8,000.00		8,000.00
								8,000.00		8,000.00
								=====	=====	=====
								1,320,336.44		1,320,336.44

Bank Code	Account Number	Description	Debit	Credit
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01 General Checking	01-0000-00000-230000000	General : Accounts Payable	1,320,336.44	0.00
	01-0000-00000-110000000	General : Cash	0.00	1,320,336.44
			-----	-----
			1,320,336.44	1,320,336.44

**Morton College
Over 10K Report
May 2020**

Vendor Name	Check Date	Check Number	Board Approved Date	Amount	Item Description Line 1
ALL Construction Group	5/28/2020	0090548	2/26/2020	\$298,312.30	Application 1/Welding Lab Project
Athletico	5/15/2020	0090022	8/28/2019	\$21,350.00	Athletic Training Fee
BSA	5/15/2020	0090026	EXEMPT	\$9,284.64	2-Ply Premium Bath Tissue
BSA	5/28/2020	0090555	EXEMPT	\$353.70	Disinfectant
C&W Building Services, Inc.	5/28/2020	0090556	3/20/2019	\$24,913.05	Final Payout-Fitness Cntr
CDW-Government, Inc	5/15/2020	0090030	EXEMPT	\$20,075.03	Dremel 3D45-EDU 3D Printe
CDW-Government, Inc	5/28/2020	0090558	EXEMPT	\$2,905.41	HP Probook 450 G6
ComEd	5/15/2020	0090034	EXEMPT	\$11,014.39	Electricity Charges
ComEd	5/28/2020	0090560	EXEMPT	\$10,564.55	Electricity Charges
Deere & Company	5/28/2020	0090562	EXEMPT	\$10,749.44	72IN Side Discharge Mower
Del Galdo Law Group, LLC	5/15/2020	0090037	EXEMPT	\$11,240.00	Attorney Services
Delta Dental of Illinois	5/15/2020	0089935	EXEMPT	\$27,573.01	Dental - PPO(march,
Delta Dental of Illinois	5/28/2020	0090096	EXEMPT	\$2,591.64	Delta Dental Invoice #
Diamond Graphics	5/15/2020	0090038	10/23/2017	\$6,950.00	Post Cards
Diamond Graphics	5/28/2020	0090563	10/23/2017	\$10,750.00	Congratulations Grad Bann
Fisher Scientific Company LLC	5/15/2020	0090082	EXEMPT	\$13,499.03	Cole-Palmer Keck Standard
Freeport Energy Solutions, LLC.	5/28/2020	0090568	10/23/2019	\$21,332.22	Energy Services
HACU	5/15/2020	0090045	EXEMPT	\$20,000.00	La Academia de Liderazgo
Lo Destro Construction Company	5/28/2020	0090576	2/26/2020	\$216,772.50	App 2
Reliance Standard Life Ins	5/15/2020	0089954	EXEMPT	\$7,938.27	Life Insurance
Reliance Standard Life Ins	5/28/2020	0090130	EXEMPT	\$7,929.43	Life Insurance
Santo Sport Store	5/15/2020	0090068	8/31/2017	\$11,962.50	Rawlings Baseball bat
Santo Sport Store	5/28/2020	0090584	8/31/2017	\$532.00	FRT
Service Tech	5/28/2020	0090587		\$64,665.00	New A/C
Single Path	5/15/2020	0090071	EXEMPT	\$20,836.06	IT Security Assessment
Single Path	5/28/2020	0090588	1/23/2019	\$7,750.00	Network Monitoring
Sound Incorporated	5/15/2020	0090073	EXEMPT	\$10,097.36	INV#D1346154
State Univ Retirement Systems	5/15/2020	0090012	EXEMPT	\$70,493.56	Payroll Deductions
State Univ Retirement Systems	5/28/2020	0090606	EXEMPT	\$59,445.51	Payroll Deductions
Stonhard	5/15/2020	0090076		\$35,000.00	Fitness Center Flooring
The Higher Learning Commission	5/15/2020	0090046	5/27/2020	\$11,771.40	Cert.Approval-Welding/Membership
Tripoli Painting	5/15/2020	0090078		\$24,980.00	Gym Ceiling
Total Paid				1,073,632.00	

Morton College - Payroll Register - Period Ending May 15, 2020

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
5/15/2020	0002980	Abate, Nannette	\$847.72
5/15/2020	0002911	Abdel-Jaber, Nellie	\$506.69
5/15/2020	0000770	Abrahamson, Maura	\$6,745.50
5/8/2020	0000766	Addalia, Mary	\$979.55
5/8/2020	0185863	Alamo, Agustin	\$148.00
5/15/2020	0000835	Alcala, Sandra	\$2,289.42
5/15/2020	0167416	Aleman - Lozano, Cynthia	\$1,625.00
5/15/2020	0202517	Aleman Santiaguillo, Diego	\$2,046.46
5/15/2020	0202729	Alexander, Anthony	\$505.92
5/15/2020	0003069	Alexandru, Vica	\$1,223.54
5/15/2020	0003324	Alonso, Erika	\$1,591.67
5/15/2020	0000809	Alonso, Hernan	\$1,476.34
5/8/2020	0193694	Alvarado, Angelica	\$393.13
5/8/2020	0189427	Alvarado, Victor	\$74.00
5/8/2020	0007649	Andersen, Michael	\$1,096.92
5/15/2020	0192221	Andrade, Jorge	\$2,613.39
5/15/2020	0165928	Andujar, Rey	\$336.95
5/15/2020	0000749	Angelilli, Jennifer	\$2,172.54
5/8/2020	0203959	Angevine, Rebecca	\$1,176.00
5/15/2020	0156009	Arias, Olga	\$1,818.11
5/8/2020	0071977	Arteaga, Cynthia	\$322.56
5/15/2020	0200290	Ashraf, Asiyya	\$2,757.77
5/8/2020	0198487	Aslam, Anum	\$840.00
5/8/2020	0000885	Avalos, Jesus	\$919.02
5/15/2020	0000799	Avalos-Thompson, Marlana	\$3,972.55
5/15/2020	0043535	Avila, Malisa	\$4,174.32
5/15/2020	0000873	Baffa, John	\$5,134.17
5/8/2020	0091985	Bahena, Jordy	\$220.00
5/8/2020	0163721	Bahena, Karina	\$775.91
5/15/2020	0197414	Balek, Ludwig	\$2,530.50
5/15/2020	0000781	Barajas, Sandra	\$1,849.33
5/15/2020	0176458	Beacham, John	\$637.01
5/8/2020	0177457	Becerra, Manuel	\$739.00
5/15/2020	0003075	Behling, William	\$1,253.87
5/15/2020	0000750	Belcaster, Nicholas	\$1,823.29
5/8/2020	0000830	Berthiaume, Maria	\$1,023.77
5/8/2020	0066045	Bilotto, Eugene	\$473.95

Morton College - Payroll Register - Period Ending May 15, 2020

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
5/8/2020	0000751	Bish, Sandra	\$496.48
5/15/2020	0003079	Bland, Pamela	\$345.49
5/15/2020	0000845	Bluemer, Judy	\$6,951.61
5/8/2020	0190970	Boateng, Stanley	\$724.22
5/15/2020	0003082	Bondlow, Fred	\$958.95
5/15/2020	0166671	Bonick, Cara	\$2,822.54
5/15/2020	0204227	Bostic, Josephine	\$864.77
5/8/2020	0102219	Boyajian, Mark	\$148.11
5/15/2020	0076654	Bradley, Adam	\$1,696.88
5/15/2020	0157079	Brasher, Stephen	\$682.33
5/8/2020	0203822	Braun, Amanda	\$1,200.00
5/15/2020	0002984	Bridges, Maureen	\$901.73
5/15/2020	0197675	Brown, Michael	\$3,556.25
5/15/2020	0000915	Bulat, Cheryl	\$573.33
5/15/2020	0182499	Buongiorno, Mary	\$2,510.63
5/15/2020	0194040	Burandt, Edmund	\$1,420.21
5/15/2020	0191822	Buzruk, Anupama	\$527.01
5/15/2020	0013691	Caicedo, Sally	\$2,046.46
5/15/2020	0194871	Callon, Michael	\$2,605.00
5/15/2020	0156441	Campbell, Dana	\$1,513.76
5/15/2020	0003098	Campos, Veronica	\$775.18
5/15/2020	0156655	Cappetta, Leilani	\$2,171.08
5/15/2020	0200240	Cardona, Alicia	\$2,611.92
5/15/2020	0200455	Caruso, Lauren	\$4,993.97
5/15/2020	0000924	Casey, Craig	\$5,813.17
5/15/2020	0000829	Casey, Robert	\$4,851.00
5/15/2020	0192108	Cashman, Laurie	\$4,375.00
5/8/2020	0110372	Castaneda, Giselle	\$739.00
5/15/2020	0002990	Castillo, Carolina	\$1,800.50
5/8/2020	0190430	Cataldo, Bianca	\$27.75
5/15/2020	0192109	Ceaser, Sanyea	\$2,588.25
5/15/2020	0057275	Cebelinski, Joseph	\$1,791.79
5/8/2020	0180709	Cervantes, Andrea	\$812.90
5/15/2020	0159466	Cervantes, Isabel	\$1,583.96
5/8/2020	0195029	Cevallos, Edison	\$483.83
5/15/2020	0003193	Chang, Stephen	\$565.42
5/15/2020	0085548	Chapp, Geanabelle	\$5,011.92

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Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
5/15/2020	0184815	Chiappetta, Joseph	\$784.37
5/15/2020	0002998	Chin, Dixon	\$901.73
5/15/2020	0000884	Cienfuegos, Lillian	\$1,857.83
5/15/2020	0181564	Cisco Jr, Taylor	\$799.72
5/15/2020	0003192	Cisneros, Sharon	\$579.75
5/8/2020	0000859	Clay, Oscar	\$914.25
5/15/2020	0094966	Clemente, Antonio	\$2,233.71
5/15/2020	0162406	Cline, Irina	\$2,916.67
5/15/2020	0193047	Collins, Lorita	\$675.62
5/8/2020	0182156	Corcoran, Daniel	\$74.00
5/15/2020	0007800	Corral, Iris	\$581.80
5/15/2020	0003191	Corte, Anthony	\$1,445.49
5/15/2020	0000794	Crockett, Janet	\$4,655.96
5/8/2020	0179198	Cruz, Elvis	\$342.25
5/15/2020	0196595	Cuesta, Gonzalo	\$1,178.72
5/8/2020	0101450	Curillo, Joanna	\$351.50
5/15/2020	0000843	Davidson, Jody	\$2,906.12
5/15/2020	0200047	Davis, Carissa	\$3,500.00
5/8/2020	0194262	De Emo, Kylie	\$254.38
5/15/2020	0000790	De La Torre, Refugio	\$2,356.68
5/15/2020	0190883	Delgado, Sally	\$3,341.67
5/15/2020	0182919	Denson, Ryan	\$784.37
5/8/2020	0187318	De Santiago, Adrian	\$323.75
5/15/2020	0202678	Dharwadkar, Mihir	\$3,494.10
5/15/2020	0000763	Diaz, Maria	\$1,702.00
5/8/2020	0188402	Diaz, Yilver	\$148.00
5/8/2020	0160009	Dillinger, Benjamin	\$249.30
5/15/2020	0160009	Dillinger, Benjamin	\$651.10
5/15/2020	0000917	Dominguez, Carlos	\$2,957.50
5/15/2020	0003185	Drew, John	\$1,264.00
5/15/2020	0000735	Duhon, Steven	\$1,875.00
5/15/2020	0003183	Dukes, Jackie	\$916.81
5/15/2020	0003181	Dutt, Eric	\$1,565.66
5/15/2020	0195025	Edgar, Jason	\$3,905.92
5/15/2020	0005692	Enstrom, Elena	\$847.72
5/15/2020	0203102	Erickson, Christian	\$1,182.97
5/15/2020	0003004	Erkins, Mary	\$847.72

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Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
5/8/2020	0189249	Escontrias, Julian	\$166.50
5/15/2020	0003179	Eshafi, Nouri	\$982.91
5/8/2020	0190472	Esleta, Eve Molly	\$388.50
5/8/2020	0020621	Esposito, Marie	\$856.14
5/15/2020	0000828	Fabiyi, Edith	\$3,399.00
5/15/2020	0003208	Falbo, Lydia	\$4,831.38
5/8/2020	0003210	Farina, Peter	\$571.40
5/15/2020	0003210	Farina, Peter	\$989.62
5/15/2020	0003212	Farnsworth, Dan	\$822.52
5/15/2020	0000814	Favela, Martha	\$1,833.25
5/15/2020	0024667	Festa, John	\$553.70
5/15/2020	0199086	Feulner, Joseph	\$1,881.88
5/15/2020	0079155	Fields, Stanley	\$11,678.55
5/15/2020	0000805	Flasza, Jamie	\$2,930.44
5/15/2020	0193664	Florio, Joseph	\$4,008.33
5/15/2020	0092824	Folkers, Jeff	\$1,678.29
5/15/2020	0162452	Foltz, Chris	\$1,732.80
5/15/2020	0160558	Fortier Jr, George	\$1,578.00
5/15/2020	0003006	Fram, Harriet	\$525.92
5/8/2020	0198794	French, Dustin	\$840.00
5/15/2020	0198254	Galarza-Espino, Catherine	\$2,303.21
5/15/2020	0000938	Gan, Xiaoling	\$4,138.71
5/8/2020	0183927	Garcia, Michelle	\$351.50
5/15/2020	0000838	Garcia-Searle, Brenda	\$2,533.92
5/15/2020	0170257	Gasca, Guillermo	\$2,308.79
5/15/2020	0000935	Gatyas, Kenton	\$5,174.11
5/8/2020	0000945	Gavin, Kerri	\$493.80
5/15/2020	0201847	Gehrke, Alison	\$4,425.00
5/15/2020	0202831	Gidwani, Tarun	\$2,535.88
5/15/2020	0000724	Gilligan, Brian	\$3,414.69
5/15/2020	0040272	Gilmartin, Beth	\$306.40
5/15/2020	0000896	Ginley, Steven	\$3,810.21
5/15/2020	0156018	Glover, Brian	\$514.08
5/8/2020	0188181	Gomez, Adriana	\$407.00
5/8/2020	0194953	Gomez, Paul	\$607.25
5/15/2020	0173329	Gonzalez, Sotero	\$799.72
5/8/2020	0204090	Gotch, Joseph	\$1,283.75

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Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
5/15/2020	0192827	Gourlay, Jonathan	\$3,363.46
5/15/2020	0197670	Graham, Leslie	\$2,083.33
5/15/2020	0189759	Green, Amy	\$15,810.78
5/15/2020	0000892	Grice, James	\$7,910.20
5/15/2020	0202735	Griggs, Michael	\$1,316.98
5/8/2020	0065681	Gutierrez, Miguel	\$200.00
5/15/2020	0000788	Gutierrez, Rosa	\$2,355.39
5/8/2020	0204565	Hahn, Kathleen	\$833.25
5/15/2020	0003110	Halm, James	\$1,355.58
5/15/2020	0003012	Halsey, Meg	\$1,638.12
5/8/2020	0168466	Haro, Patricia	\$846.72
5/15/2020	0198760	Harris, Brittany	\$1,831.66
5/15/2020	0003118	Hayward, James	\$164.13
5/15/2020	0165694	Helmus, Sara	\$4,132.04
5/15/2020	0193606	Hernandez, Francisco	\$2,796.84
5/15/2020	0111441	Hernandez, Jazmyne	\$1,791.79
5/8/2020	0097391	Herrera, Destiny	\$365.38
5/15/2020	0000841	Herrera, Michelle	\$2,545.86
5/15/2020	0159384	Herrmann, Julianne	\$2,854.89
5/15/2020	0000922	Huff, Cheryl	\$847.72
5/8/2020	0093278	Huizar - Solis, Lucero	\$92.50
5/15/2020	0204188	Ibares, Jessica	\$2,625.00
5/15/2020	0002912	Imburgia, Joseph	\$3,075.46
5/15/2020	0061134	Iniquez, Jennifer	\$2,662.33
5/15/2020	0174916	Iniquez, Michael	\$1,350.22
5/8/2020	0200012	Jaimes, Hector	\$610.56
5/15/2020	0172999	Jaimes, Tanya	\$1,791.80
5/15/2020	0002876	Jaquez, Evelyn	\$2,046.46
5/15/2020	0107686	Jara, Blanca	\$3,591.67
5/15/2020	0156123	Jeffries, Nancy	\$1,583.96
5/15/2020	0003136	Jenkins, Anthony	\$963.21
5/15/2020	0000785	Johnson, Caroline	\$2,314.42
5/8/2020	0058333	Johnson, Jeffery	\$342.83
5/15/2020	0060105	Jonas, David	\$3,537.26
5/15/2020	0003148	Jones, Roshawn	\$828.73
5/15/2020	0003021	Kamien, Linda	\$879.73
5/8/2020	0000773	Karas, Demetra	\$1,399.95

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Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
5/15/2020	0000870	Kasprowicz, Michael	\$5,754.13
5/15/2020	0003157	Kelikian, Toulia	\$4,936.17
5/15/2020	0204246	Kemp, Lakisha	\$864.77
5/8/2020	0106675	Khalifeh, Khalaf	\$598.32
5/15/2020	0106675	Khalifeh, Khalaf	\$662.44
5/15/2020	0200721	Kilheeney, Heather	\$800.06
5/15/2020	0165341	Klementzos, Jennifer	\$1,826.83
5/15/2020	0158400	Knickerbocker, Sharon	\$872.33
5/8/2020	0077801	Knowski, James	\$370.30
5/15/2020	0000004	Kott, Micheal	\$4,074.75
5/15/2020	0000021	Koutny, Linda	\$2,465.92
5/15/2020	0002957	Kupec, Debra	\$2,473.17
5/15/2020	0107914	Labno, David	\$2,168.53
5/8/2020	0187356	Lagmay, Irvenfrancis	\$189.63
5/15/2020	0003176	Leven, Robert	\$564.47
5/8/2020	0190139	Li, Jiarong	\$524.79
5/15/2020	0190139	Li, Jiarong	\$690.02
5/15/2020	0000811	Lind, Carmen	\$3,657.83
5/15/2020	0000833	Litwicki, Mark	\$5,675.76
5/8/2020	0003139	Loomis, Tisha	\$598.00
5/8/2020	0060156	Lopez, Edwin	\$311.03
5/15/2020	0003025	Lopez, Flora	\$847.72
5/8/2020	0197014	Lopez, John	\$962.72
5/15/2020	0003094	Lopez, Noe	\$748.29
5/15/2020	0002037	LoPresti, Joseph	\$1,019.88
5/8/2020	0181579	Lorenzo, Ana	\$407.00
5/15/2020	0027824	Lorgus, Richard	\$872.33
5/15/2020	0003033	Lozano, Gloria	\$1,826.83
5/15/2020	0003026	Lubeck, Sarah	\$401.54
5/15/2020	0194045	Lullo, Ronald	\$4,175.00
5/8/2020	0194550	Luna, Guadalupe	\$323.75
5/15/2020	0172876	Lundquist, Heidi	\$2,184.29
5/15/2020	0003100	Lyons, Kenneth	\$1,736.54
5/15/2020	0196609	Macario, Ana	\$1,427.89
5/15/2020	0173996	Mallett, Klaudia	\$551.62
5/15/2020	0194869	Manning, Bryant	\$2,346.41
5/15/2020	0090401	Mantzakides, Thomas	\$2,308.79

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Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
5/15/2020	0192111	Markel, Carolyn	\$2,715.21
5/15/2020	0190172	Marshall, Ashanta	\$2,708.33
5/8/2020	0184957	Martinez, Abigail	\$537.60
5/15/2020	0000822	Martinez, Blanca	\$1,901.71
5/8/2020	0187055	Martinez, Elizabet	\$370.00
5/15/2020	0167581	Martinez Jr, Salvador	\$840.26
5/8/2020	0186230	Martinez, Pamela	\$314.50
5/15/2020	0000955	Martinez, Raul	\$2,530.67
5/15/2020	0192110	Martin, Joanna	\$2,621.66
5/15/2020	0183993	Martino, Shannon	\$2,637.38
5/15/2020	0000869	Marzullo, Frank	\$7,946.25
5/15/2020	0017224	Mata, Gabriela	\$2,375.00
5/15/2020	0003232	Mathelier, Lisa	\$2,695.50
5/15/2020	0003106	Matthews, Kay	\$579.75
5/8/2020	0156656	Mazzone, Dominick	\$325.84
5/8/2020	0000732	McFadden, James	\$905.67
5/15/2020	0000909	McGhee, Edward	\$2,020.31
5/8/2020	0198650	McKenzie, Carla	\$2,200.00
5/15/2020	0002697	McLaughlin, Keith	\$8,337.21
5/15/2020	0003030	McManmon, Zoe	\$924.26
5/8/2020	0194872	McNamer, Carol	\$812.90
5/15/2020	0016851	Medina, Gabriel	\$763.30
5/15/2020	0181094	Melgoza, Elizabeth	\$1,791.79
5/8/2020	0190911	Melgoza, Lissette	\$597.45
5/8/2020	0197791	Mendez, Andy	\$203.50
5/15/2020	0165577	Merchant, Linda	\$498.42
5/8/2020	0198047	Miaso, Sophie	\$37.00
5/15/2020	0002885	Miculinic, Bonnie	\$906.66
5/15/2020	0003032	Miral, Luis	\$879.73
5/15/2020	0170780	Miranda, Ashley	\$658.41
5/15/2020	0000769	Mohr, Michele	\$4,897.92
5/15/2020	0156768	Monrroy, Jacqueline	\$1,583.96
5/15/2020	0002467	Montgomery, Jered	\$779.97
5/8/2020	0062924	Montiel, Octavio	\$598.32
5/15/2020	0002708	Montoro, Roger	\$3,061.66
5/15/2020	0054966	Montoro, Roger	\$1,448.25
5/15/2020	0155712	Moreno, Benjamin	\$916.50

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Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
5/15/2020	0076708	Moreno, Berta	\$565.31
5/15/2020	0197664	Mosqueda, Claudia	\$3,450.00
5/15/2020	0187216	Moss, Neil	\$1,800.46
5/15/2020	0192112	Mulvey, Irene	\$3,230.47
5/15/2020	0170685	Munoz, Erica	\$1,538.03
5/8/2020	0188225	Murillo, Alexis	\$1,031.68
5/8/2020	0000862	Napoletano, Elizabeth	\$340.12
5/15/2020	0000862	Napoletano, Elizabeth	\$338.68
5/8/2020	0113154	Nava, Karen	\$987.84
5/15/2020	0000815	Nedza, Michael	\$4,641.89
5/8/2020	0159126	Noboa, Jose Luis	\$26.25
5/8/2020	0000807	Nungaray, Yadira	\$892.32
5/15/2020	0049422	Ocampo, Jose	\$1,350.22
5/15/2020	0000928	O'Connell, James	\$2,615.29
5/15/2020	0081992	O'Halloran, Denis	\$527.01
5/15/2020	0189933	Olvera, Roberto	\$1,312.93
5/15/2020	0195021	Ostojic, Gordana	\$3,109.50
5/15/2020	0000747	Paez, Elizabeth	\$3,495.92
5/15/2020	0000951	Paneral, Beth	\$1,688.38
5/15/2020	0197448	Parrish, Vanessa	\$3,170.83
5/8/2020	0082070	Patterson, Jessica	\$1,401.66
5/15/2020	0002913	Pearson, Dennis	\$3,902.25
5/15/2020	0000820	Pencheva, Tsonka	\$5,234.07
5/15/2020	0007939	Perez, Armando	\$2,150.43
5/15/2020	0000863	Perez, Guadalupe	\$1,901.67
5/8/2020	0000950	Perez, Jaime	\$711.08
5/15/2020	0003036	Perez, Margarita	\$879.73
5/15/2020	0000776	Perez, Mireya	\$5,608.29
5/15/2020	0083410	Perez, Sonia	\$2,308.79
5/15/2020	0003160	Perusich, James	\$1,597.68
5/15/2020	0003038	Pettus, Exodus	\$847.72
5/15/2020	0177526	Pierce, Tom	\$4,406.25
5/15/2020	0194866	Ploszaj, Randi	\$2,001.75
5/15/2020	0000752	Porod, Eric	\$3,257.08
5/8/2020	0184659	Price, Courtney	\$74.00
5/15/2020	0160605	Primm, Rebecca	\$4,524.58
5/15/2020	0195558	Pulaski, Andrew	\$4,039.60

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5/15/2020	0000848	Pullia, Nicole	\$1,681.21
5/8/2020	0182901	Quezada, Joel	\$872.02
5/15/2020	0041753	Quiroga-Nevarez, Daiana	\$2,257.96
5/15/2020	0000743	Raigoza, Suzanna	\$3,054.17
5/15/2020	0188076	Ramirez, Aurelia	\$1,241.00
5/15/2020	0003041	Ramirez, Elaine	\$847.72
5/15/2020	0000889	Ramirez, Jose	\$1,842.89
5/8/2020	0182681	Ramirez, Keith	\$74.00
5/15/2020	0000953	Raygoza, Liliana	\$2,050.00
5/8/2020	0186368	Recio-Palacios, Emely	\$430.08
5/15/2020	0000726	Reft, Jennifer	\$5,347.93
5/15/2020	0168949	Rein, Jack	\$879.44
5/8/2020	0000728	Resendiz, Rosalie	\$691.04
5/8/2020	0163631	Reyes, Daniel	\$932.14
5/15/2020	0003168	Reynard, Michael	\$594.24
5/15/2020	0189140	Ridyard, Melissa	\$3,070.41
5/15/2020	0003172	Ritz, Jim	\$646.49
5/15/2020	0000872	Rivas, Angel	\$1,722.01
5/15/2020	0000925	Rivera, Juan	\$2,232.79
5/15/2020	0000748	Rodriguez, Diana	\$2,314.42
5/15/2020	0156404	Rodriguez Jr, Jesus	\$2,315.63
5/8/2020	0190601	Rodriguez-Velarde, Sergio	\$342.25
5/8/2020	0000900	Rodriguez, Yesel	\$578.00
5/8/2020	0182228	Rogers, Brian	\$74.00
5/15/2020	0000851	Roland, H.M. Joyce	\$901.73
5/15/2020	0056628	Roman, Daniel	\$4,423.00
5/8/2020	0168120	Roman, Sandra	\$26.25
5/15/2020	0161489	Romero, Julian	\$1,350.22
5/15/2020	0165693	Romero Yuste, Maria	\$4,585.24
5/8/2020	0184699	Romo, Cindy	\$74.00
5/15/2020	0192553	Rose, Charles	\$3,492.18
5/15/2020	0195019	Roselund, David	\$2,390.29
5/15/2020	0000731	Rosiak-Seo, Kymberly	\$4,516.64
5/8/2020	0184094	Ruiz, Rosa	\$416.25
5/15/2020	0000797	Ruiz, Ruben	\$6,775.10
5/15/2020	0197705	Russo Neri, Trisha	\$2,573.05
5/8/2020	0000852	Saibic, Joyce	\$1,289.60

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Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
5/15/2020	0000754	Sajatovic, Mark	\$2,059.46
5/8/2020	0179203	Saldana, Esbeidy	\$678.72
5/15/2020	0168430	Saldana-Huerta, Carolina	\$1,583.96
5/15/2020	0204533	Samarah, Mariam	\$2,600.00
5/8/2020	0058030	Sanchez, Alberto	\$241.91
5/15/2020	0197693	Sanchez, Alejandro	\$3,122.05
5/15/2020	0181767	Sanchez Anderson, Maria	\$3,601.46
5/15/2020	0000907	Sanchez, Luis	\$5,315.18
5/15/2020	0003044	Sanchez, Pedro	\$901.73
5/8/2020	0189232	Sanchez, Priscilla	\$296.00
5/15/2020	0003018	Sandoval, Jamie	\$736.16
5/8/2020	0047239	Sandoval, Rosaura	\$903.28
5/15/2020	0162444	Sanei, Maxwell	\$240.54
5/15/2020	0172945	Santoyo, Perla	\$1,666.67
5/8/2020	0082829	Sarabia, Angel	\$320.91
5/15/2020	0003149	Sasseti, James	\$1,147.03
5/15/2020	0000921	Scatchell, Candyce	\$2,327.83
5/15/2020	0003134	Schmidt, Joseph	\$1,074.82
5/15/2020	0000898	Schmitt, Robert	\$4,251.75
5/15/2020	0000860	Schoepf, Cheryl	\$2,310.75
5/15/2020	0195022	Schreier, Jennifer	\$2,611.92
5/15/2020	0160546	Schrey, Courtney	\$872.33
5/15/2020	0163224	Schultz, Arthur	\$211.78
5/8/2020	0000857	Schultz, Charmayne	\$1,844.40
5/15/2020	0002668	Sedaie, Behrooz	\$4,607.03
5/15/2020	0189751	Selvaggio, Nicole	\$615.25
5/8/2020	0000861	Seropian, Daniel	\$729.38
5/15/2020	0199500	Shimko, Kristen	\$2,303.21
5/15/2020	0002709	Shouba, Derek	\$4,935.88
5/8/2020	0194480	Silva, Vanessa	\$210.00
5/8/2020	0194372	Skov, Erik	\$747.90
5/15/2020	0197678	Skurski, Katherine	\$2,611.92
5/15/2020	0003089	Sleeth, Bradley	\$3,145.79
5/15/2020	0202244	Smith, Caprice	\$1,875.00
5/8/2020	0121377	Smith, Daniel	\$992.34
5/15/2020	0003170	Smith, Duane	\$452.94
5/15/2020	0003165	Smith-Irowa, Pamela	\$1,600.63

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Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
5/8/2020	0181260	Smith, Jeanine	\$722.97
5/15/2020	0181260	Smith, Jeanine	\$1,190.88
5/15/2020	0000789	Smith, Maria	\$2,308.79
5/15/2020	0000939	Sonnier, Celeste	\$3,528.21
5/15/2020	0000842	Soto, Marlene	\$2,314.42
5/8/2020	0186301	Soto, Patricia	\$650.48
5/15/2020	0125437	Soto, Yasna	\$1,425.17
5/15/2020	0000943	Spaniol, Scott	\$5,418.21
5/8/2020	0204095	Spizzirri, Francesco	\$505.80
5/15/2020	0160304	Stanukinas, Melissa	\$2,532.76
5/15/2020	0184165	Stefanski, Eric	\$565.31
5/15/2020	0000759	Steinhaus, Julie	\$1,805.92
5/15/2020	0003141	Stevens, Jane	\$758.39
5/15/2020	0003137	Stewart, Constance	\$1,141.53
5/15/2020	0199375	Strauts, Erin	\$2,864.59
5/8/2020	0000792	Streuly, Russell	\$859.60
5/15/2020	0000761	Styer, Audrey	\$5,206.57
5/8/2020	0190101	Sulack, Alexandra	\$747.90
5/15/2020	0003130	Sun, Yizhong	\$613.27
5/15/2020	0189488	Swint, Ashley	\$1,178.11
5/15/2020	0000897	Sykora, Donald	\$4,814.97
5/15/2020	0154190	Taylor, Kimberly	\$837.07
5/15/2020	0161138	Tejeda, Erika	\$3,094.29
5/8/2020	0201655	Terronez, Paul	\$504.00
5/8/2020	0159232	Thelemaque, Cristina	\$1,200.54
5/15/2020	0159232	Thelemaque, Cristina	\$804.18
5/8/2020	0007863	Thomas, Paul	\$718.62
5/15/2020	0005802	Thompson, Juhelia	\$873.60
5/15/2020	0003048	Tito, Frank	\$901.73
5/8/2020	0190449	Tolento, Ivan	\$370.00
5/15/2020	0194864	Tomchek, Ryan	\$3,403.55
5/15/2020	0000738	Torres, Gina	\$2,739.04
5/8/2020	0199373	Tovar, Rebeka	\$323.75
5/15/2020	0160493	Traver, David	\$872.33
5/15/2020	0200701	Treiber, John	\$4,841.67
5/15/2020	0003051	Trevino-Garcia, Linda	\$879.73
5/8/2020	0196573	Trujillo, Cindy	\$365.38

Morton College - Payroll Register - Period Ending May 15, 2020

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
5/8/2020	0198684	Trujillo, Veronica	\$356.13
5/8/2020	0198069	Tsang, Yukto	\$448.96
5/15/2020	0198069	Tsang, Yukto	\$695.32
5/15/2020	0002931	Turner, Jocelyn	\$337.06
5/8/2020	0000913	Twomey, John	\$356.88
5/15/2020	0000019	Ulbrich, Scott	\$3,102.00
5/15/2020	0003107	Vacek, Sarah	\$1,253.87
5/15/2020	0055604	Valdez, Ana	\$2,133.33
5/15/2020	0003057	Valeriano, Joann	\$930.30
5/15/2020	0000886	Vargas, Maria	\$2,338.92
5/8/2020	0200457	Vargas, Yvis	\$645.12
5/8/2020	0000796	Vazquez, Luis	\$355.40
5/8/2020	0192533	Vega Cervantes, Jorge	\$259.00
5/15/2020	0166301	Vega-Huezo, Wendy	\$3,336.21
5/15/2020	0000808	Velazquez, Marisol	\$4,776.58
5/8/2020	0152888	Voight, William	\$535.42
5/15/2020	0152888	Voight, William	\$591.71
5/15/2020	0196031	Wagner, Richard	\$1,427.89
5/15/2020	0000868	Walley, Cynthia	\$5,286.72
5/15/2020	0013245	Warren, John	\$2,692.04
5/15/2020	0191249	Westlove, Michael	\$840.20
5/15/2020	0158266	Wido, Christopher	\$2,133.33
5/15/2020	0163956	Wiehle, Michael	\$322.50
5/15/2020	0160501	Willit, James	\$641.42
5/15/2020	0190102	Windham, Brandie	\$3,751.27
5/15/2020	0003059	Winningham, Susan	\$879.73
5/8/2020	0000767	Wolff, Michael	\$525.15
5/15/2020	0000736	Wood, Robert	\$4,744.42
5/15/2020	0133829	Yaghoubi, Poupak	\$551.62
5/15/2020	0000942	Yanez, Rodolfo	\$2,692.77
5/15/2020	0200289	Young, Amanda	\$2,440.71
5/15/2020	0170839	Young, Cynthia	\$4,264.61
5/8/2020	0198877	Zambrano, Andrea	\$300.63
5/15/2020	0000813	Zukauskas, Karolis	\$4,757.72

Total \$818,765.80

Morton College - Payroll Register - Period Ending May 31, 2020

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
5/31/2020	0000770	Abrahamson, Maura	\$6,531.21
5/19/2020	0000766	Addalia, Mary	\$489.78
5/19/2020	0185863	Alamo, Agustin	\$148.00
5/31/2020	0000835	Alcala, Sandra	\$2,289.42
5/31/2020	0167416	Aleman - Lozano, Cynthia	\$1,625.00
5/31/2020	0202517	Aleman Santiaguillo, Diego	\$2,046.46
5/19/2020	0163519	Almanza, Marcy	\$121.22
5/31/2020	0003324	Alonso, Erika	\$1,591.67
5/31/2020	0000809	Alonso, Hernan	\$1,476.34
5/19/2020	0193694	Alvarado, Angelica	\$203.50
5/19/2020	0189427	Alvarado, Victor	\$37.00
5/19/2020	0007649	Andersen, Michael	\$698.04
5/31/2020	0192221	Andrade, Jorge	\$2,204.38
5/31/2020	0000749	Angelilli, Jennifer	\$2,172.54
5/19/2020	0203959	Angevine, Rebecca	\$882.00
5/19/2020	0071977	Arteaga, Cynthia	\$241.92
5/31/2020	0200290	Ashraf, Asiyya	\$1,943.42
5/19/2020	0198487	Aslam, Anum	\$630.00
5/19/2020	0000885	Avalos, Jesus	\$924.67
5/31/2020	0000799	Avalos-Thompson, Marlena	\$3,611.75
5/31/2020	0043535	Avila, Malisa	\$3,847.17
5/19/2020	0091985	Bahena, Jordy	\$110.00
5/19/2020	0163721	Bahena, Karina	\$508.20
5/31/2020	0197414	Balek, Ludwig	\$2,301.75
5/31/2020	0000781	Barajas, Sandra	\$1,849.33
5/19/2020	0177457	Becerra, Manuel	\$517.30
5/31/2020	0000750	Belcaster, Nicholas	\$1,846.96
5/19/2020	0000830	Berthiaume, Maria	\$514.54
5/31/2020	0194428	Bertuca, Anthony	\$204.00
5/19/2020	0066045	Bilotto, Eugene	\$454.20
5/19/2020	0000751	Bish, Sandra	\$248.24
5/31/2020	0000845	Bluemer, Judy	\$4,350.75
5/19/2020	0190970	Boateng, Stanley	\$443.40
5/31/2020	0166671	Bonick, Cara	\$2,365.04
5/31/2020	0076654	Bradley, Adam	\$1,726.25
5/19/2020	0203822	Braun, Amanda	\$990.00
5/31/2020	0197675	Brown, Michael	\$3,556.25

Morton College - Payroll Register - Period Ending May 31, 2020

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
5/31/2020	0182499	Buongiorno, Mary	\$2,510.63
5/31/2020	0194040	Burandt, Edmund	\$1,444.80
5/31/2020	0013691	Caicedo, Sally	\$2,046.46
5/31/2020	0194871	Callon, Michael	\$2,535.88
5/31/2020	0156655	Cappetta, Leilani	\$2,171.08
5/31/2020	0200240	Cardona, Alicia	\$2,611.92
5/31/2020	0000924	Casey, Craig	\$4,214.88
5/31/2020	0000829	Casey, Robert	\$4,101.00
5/31/2020	0192108	Cashman, Laurie	\$4,375.00
5/19/2020	0110372	Castaneda, Giselle	\$443.40
5/31/2020	0002990	Castillo, Carolina	\$1,800.50
5/19/2020	0190430	Cataldo, Bianca	\$71.69
5/31/2020	0192109	Ceaser, Sanyea	\$2,588.25
5/31/2020	0057275	Cebelinski, Joseph	\$1,791.79
5/19/2020	0180709	Cervantes, Andrea	\$517.30
5/31/2020	0159466	Cervantes, Isabel	\$1,583.96
5/19/2020	0195029	Cevallos, Edison	\$261.66
5/31/2020	0085548	Chapp, Geanabelle	\$3,310.92
5/31/2020	0000884	Cienfuegos, Lillian	\$1,922.14
5/19/2020	0000859	Clay, Oscar	\$547.42
5/31/2020	0094966	Clemente, Antonio	\$2,233.71
5/31/2020	0162406	Cline, Irina	\$2,916.67
5/19/2020	0182156	Corcoran, Daniel	\$37.00
5/31/2020	0000794	Crockett, Janet	\$4,333.96
5/19/2020	0179198	Cruz, Elvis	\$161.88
5/31/2020	0196595	Cuesta, Gonzalo	\$1,047.76
5/19/2020	0101450	Curillo, Joanna	\$259.00
5/31/2020	0000843	Davidson, Jody	\$2,906.12
5/31/2020	0200047	Davis, Carissa	\$3,500.00
5/19/2020	0194262	De Emo, Kylie	\$171.13
5/31/2020	0000790	De La Torre, Refugio	\$2,356.68
5/31/2020	0190883	Delgado, Sally	\$3,341.67
5/19/2020	0000786	Demato, Michelle	\$159.34
5/19/2020	0187318	De Santiago, Adrian	\$256.69
5/31/2020	0000763	Diaz, Maria	\$1,702.00
5/19/2020	0188402	Diaz, Yilver	\$111.00
5/19/2020	0160009	Dillinger, Benjamin	\$249.30

Morton College - Payroll Register - Period Ending May 31, 2020

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
5/31/2020	0000917	Dominguez, Carlos	\$2,957.50
5/31/2020	0000735	Duhon, Steven	\$1,875.00
5/19/2020	0189249	Escontrias, Julian	\$83.25
5/19/2020	0190472	Esleta, Eve Molly	\$277.50
5/19/2020	0020621	Esposito, Marie	\$814.47
5/31/2020	0000828	Fabiyi, Edith	\$4,233.00
5/31/2020	0003208	Falbo, Lydia	\$4,831.38
5/31/2020	0000814	Favela, Martha	\$1,833.25
5/31/2020	0199086	Feulner, Joseph	\$1,881.88
5/31/2020	0079155	Fields, Stanley	\$11,678.55
5/31/2020	0000805	Flasza, Jamie	\$2,535.88
5/31/2020	0193664	Florio, Joseph	\$4,008.33
5/31/2020	0092824	Folkers, Jeff	\$1,678.29
5/19/2020	0198794	French, Dustin	\$816.00
5/31/2020	0198254	Galarza-Espino, Catherine	\$2,303.21
5/31/2020	0000938	Gan, Xiaoling	\$3,316.08
5/19/2020	0183927	Garcia, Michelle	\$286.75
5/31/2020	0000838	Garcia-Searle, Brenda	\$3,063.38
5/31/2020	0170257	Gasca, Guillermo	\$2,308.79
5/31/2020	0000935	Gatyas, Kenton	\$4,763.42
5/19/2020	0000945	Gavin, Kerri	\$246.90
5/31/2020	0201847	Gehrke, Alison	\$4,425.00
5/31/2020	0202831	Gidwani, Tarun	\$2,535.88
5/31/2020	0000724	Gilligan, Brian	\$3,200.40
5/31/2020	0000896	Ginley, Steven	\$4,326.63
5/19/2020	0188181	Gomez, Adriana	\$235.88
5/19/2020	0194953	Gomez, Paul	\$296.22
5/19/2020	0204090	Gotch, Joseph	\$1,118.35
5/31/2020	0192827	Gourlay, Jonathan	\$3,149.17
5/31/2020	0197670	Graham, Leslie	\$2,083.33
5/31/2020	0189759	Green, Amy	\$4,962.03
5/31/2020	0000892	Grice, James	\$37,291.26
5/19/2020	0065681	Gutierrez, Miguel	\$100.00
5/31/2020	0000788	Gutierrez, Rosa	\$2,355.39
5/19/2020	0204565	Hahn, Kathleen	\$1,162.78
5/19/2020	0168466	Haro, Patricia	\$591.36
5/31/2020	0165694	Helmus, Sara	\$5,609.70

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Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
5/31/2020	0193606	Hernandez, Francisco	\$2,436.92
5/31/2020	0111441	Hernandez, Jazmyne	\$1,791.79
5/19/2020	0097391	Herrera, Destiny	\$203.50
5/31/2020	0000841	Herrera, Michelle	\$2,545.86
5/31/2020	0159384	Herrmann, Julianne	\$2,540.83
5/19/2020	0093278	Huizar - Solis, Lucero	\$55.50
5/31/2020	0204188	Ibares, Jessica	\$2,625.00
5/31/2020	0002912	Imburgia, Joseph	\$3,057.46
5/31/2020	0061134	Iniquez, Jennifer	\$2,662.33
5/31/2020	0174916	Iniquez, Michael	\$1,350.22
5/19/2020	0200012	Jaimes, Hector	\$472.23
5/31/2020	0172999	Jaimes, Tanya	\$1,791.80
5/31/2020	0002876	Jaquez, Evelyn	\$2,046.46
5/31/2020	0107686	Jara, Blanca	\$3,591.67
5/31/2020	0156123	Jeffries, Nancy	\$1,583.96
5/31/2020	0000785	Johnson, Caroline	\$2,314.42
5/31/2020	0060105	Jonas, David	\$3,465.83
5/19/2020	0000773	Karas, Demetra	\$419.99
5/31/2020	0000870	Kasprovicz, Michael	\$5,754.13
5/31/2020	0003157	Kelikian, Toulia	\$5,845.88
5/31/2020	0165341	Klementzos, Jennifer	\$1,826.83
5/31/2020	0000004	Kott, Micheal	\$4,074.75
5/31/2020	0000021	Koutny, Linda	\$2,465.92
5/31/2020	0002957	Kupec, Debra	\$2,473.17
5/31/2020	0107914	Labno, David	\$1,860.08
5/19/2020	0187356	Lagmay, Irvnfrancis	\$115.63
5/19/2020	0190139	Li, Jiarong	\$85.68
5/31/2020	0000811	Lind, Carmen	\$21,946.98
5/31/2020	0000833	Litwicki, Mark	\$4,892.00
5/19/2020	0003139	Loomis, Tisha	\$299.00
5/19/2020	0060156	Lopez, Edwin	\$276.47
5/19/2020	0181579	Lorenzo, Ana	\$259.00
5/31/2020	0003033	Lozano, Gloria	\$1,826.83
5/31/2020	0194045	Lullo, Ronald	\$4,175.00
5/19/2020	0194550	Luna, Guadalupe	\$212.75
5/31/2020	0172876	Lundquist, Heidi	\$2,184.29
5/31/2020	0196609	Macario, Ana	\$1,427.89

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Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
5/31/2020	0194869	Manning, Bryant	\$2,253.08
5/31/2020	0090401	Mantzakides, Thomas	\$2,308.79
5/31/2020	0192111	Markel, Carolyn	\$2,715.21
5/31/2020	0190172	Marshall, Ashanta	\$2,708.33
5/19/2020	0184957	Martinez, Abigail	\$362.88
5/31/2020	0000822	Martinez, Blanca	\$1,901.71
5/19/2020	0187055	Martinez, Elizabet	\$277.50
5/19/2020	0186230	Martinez, Pamela	\$143.38
5/31/2020	0000955	Martinez, Raul	\$2,600.07
5/31/2020	0192110	Martin, Joanna	\$2,621.66
5/31/2020	0183993	Martino, Shannon	\$2,637.38
5/31/2020	0000869	Marzullo, Frank	\$7,946.25
5/31/2020	0017224	Mata, Gabriela	\$2,375.00
5/31/2020	0003232	Mathelier, Lisa	\$3,860.50
5/19/2020	0156656	Mazzone, Dominick	\$157.98
5/19/2020	0000732	McFadden, James	\$671.84
5/31/2020	0000909	McGhee, Edward	\$2,020.31
5/19/2020	0198650	McKenzie, Carla	\$2,062.50
5/31/2020	0002697	McLaughlin, Keith	\$8,337.21
5/19/2020	0194872	McNamer, Carol	\$576.42
5/31/2020	0181094	Melgoza, Elizabeth	\$1,791.79
5/19/2020	0190911	Melgoza, Lissette	\$564.48
5/19/2020	0197791	Mendez, Andy	\$101.75
5/31/2020	0000769	Mohr, Michele	\$3,655.63
5/31/2020	0156768	Monrroy, Jacqueline	\$1,583.96
5/19/2020	0062924	Montiel, Octavio	\$398.88
5/31/2020	0002708	Montoro, Roger	\$3,061.66
5/31/2020	0054966	Montoro, Roger	\$1,473.32
5/31/2020	0197664	Mosqueda, Claudia	\$3,450.00
5/31/2020	0187216	Moss, Neil	\$1,800.46
5/31/2020	0192112	Mulvey, Irene	\$3,037.04
5/31/2020	0170685	Munoz, Erica	\$1,538.03
5/19/2020	0188225	Murillo, Alexis	\$719.78
5/19/2020	0000862	Napoletano, Elizabeth	\$316.93
5/19/2020	0113154	Nava, Karen	\$725.76
5/31/2020	0000815	Nedza, Michael	\$4,427.60
5/19/2020	0000807	Nungaray, Yadira	\$567.84

Morton College - Payroll Register - Period Ending May 31, 2020

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
5/31/2020	0049422	Ocampo, Jose	\$1,350.22
5/31/2020	0000928	O'Connell, James	\$2,615.29
5/31/2020	0189933	Olvera, Roberto	\$1,312.93
5/31/2020	0195021	Ostojic, Gordana	\$2,716.50
5/31/2020	0000747	Paez, Elizabeth	\$2,535.92
5/31/2020	0000951	Paneral, Beth	\$1,862.73
5/31/2020	0197448	Parrish, Vanessa	\$3,170.83
5/19/2020	0082070	Patterson, Jessica	\$655.37
5/31/2020	0002913	Pearson, Dennis	\$3,902.25
5/31/2020	0000820	Pencheva, Tsonka	\$3,847.44
5/31/2020	0007939	Perez, Armando	\$2,203.52
5/31/2020	0000863	Perez, Guadalupe	\$1,901.67
5/19/2020	0000950	Perez, Jaime	\$361.18
5/31/2020	0000776	Perez, Mireya	\$5,608.29
5/31/2020	0083410	Perez, Sonia	\$2,308.79
5/31/2020	0177526	Pierce, Tom	\$3,155.25
5/31/2020	0194866	Ploszaj, Randi	\$2,001.75
5/31/2020	0000752	Porod, Eric	\$3,257.08
5/19/2020	0184659	Price, Courtney	\$37.00
5/31/2020	0195558	Pulaski, Andrew	\$3,298.46
5/31/2020	0000848	Pullia, Nicole	\$1,681.21
5/19/2020	0182901	Quezada, Joel	\$532.08
5/31/2020	0041753	Quiroga-Nevarez, Daiana	\$2,257.96
5/31/2020	0000743	Raigoza, Suzanna	\$3,054.17
5/31/2020	0188076	Ramirez, Aurelia	\$1,241.00
5/31/2020	0000889	Ramirez, Jose	\$1,842.89
5/19/2020	0182681	Ramirez, Keith	\$37.00
5/31/2020	0000953	Raygoza, Liliana	\$2,050.00
5/19/2020	0186368	Recio-Palacios, Emely	\$322.56
5/31/2020	0000726	Reft, Jennifer	\$3,996.96
5/19/2020	0000728	Resendiz, Rosalie	\$345.52
5/19/2020	0163631	Reyes, Daniel	\$932.14
5/31/2020	0189140	Ridyard, Melissa	\$3,070.41
5/31/2020	0000872	Rivas, Angel	\$1,744.37
5/31/2020	0000925	Rivera, Juan	\$2,232.79
5/31/2020	0000748	Rodriguez, Diana	\$2,314.42
5/31/2020	0156404	Rodriguez Jr, Jesus	\$2,315.63

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Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
5/19/2020	0190601	Rodriguez-Velarde, Sergio	\$277.50
5/19/2020	0000900	Rodriguez, Yesel	\$433.50
5/19/2020	0182228	Rogers, Brian	\$37.00
5/31/2020	0161489	Romero, Julian	\$1,350.22
5/19/2020	0184699	Romo, Cindy	\$37.00
5/31/2020	0192553	Rose, Charles	\$3,175.00
5/31/2020	0195019	Roselund, David	\$8,991.97
5/31/2020	0000731	Rosiak-Seo, Kymberly	\$4,516.64
5/19/2020	0184094	Ruiz, Rosa	\$185.00
5/31/2020	0000797	Ruiz, Ruben	\$5,531.33
5/31/2020	0197705	Russo Neri, Trisha	\$1,886.79
5/19/2020	0000852	Saibic, Joyce	\$806.00
5/31/2020	0000754	Sajatovic, Mark	\$1,682.16
5/19/2020	0179203	Saldana, Esbeidy	\$436.80
5/31/2020	0168430	Saldana-Huerta, Carolina	\$1,583.96
5/31/2020	0204533	Samarah, Mariam	\$2,550.00
5/19/2020	0058030	Sanchez, Alberto	\$409.77
5/31/2020	0197693	Sanchez, Alejandro	\$1,886.79
5/31/2020	0181767	Sanchez Anderson, Maria	\$3,601.46
5/31/2020	0000907	Sanchez, Luis	\$5,243.75
5/19/2020	0189232	Sanchez, Priscilla	\$222.00
5/19/2020	0047239	Sandoval, Rosaura	\$516.16
5/31/2020	0172945	Santoyo, Perla	\$1,666.67
5/19/2020	0082829	Sarabia, Angel	\$631.94
5/31/2020	0000921	Scatchell, Candyce	\$2,327.83
5/31/2020	0000898	Schmitt, Robert	\$4,251.75
5/31/2020	0000860	Schoepf, Cheryl	\$2,310.75
5/31/2020	0195022	Schreier, Jennifer	\$5,524.44
5/19/2020	0000857	Schultz, Charmayne	\$814.61
5/19/2020	0000861	Seropian, Daniel	\$554.33
5/31/2020	0199500	Shimko, Kristen	\$2,303.21
5/31/2020	0002709	Shouba, Derek	\$4,935.88
5/19/2020	0194480	Silva, Vanessa	\$105.00
5/19/2020	0194372	Skov, Erik	\$373.95
5/31/2020	0197678	Skurski, Katherine	\$2,611.92
5/31/2020	0003089	Sleeth, Bradley	\$2,545.79
5/31/2020	0202244	Smith, Caprice	\$1,875.00

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Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
5/19/2020	0121377	Smith, Daniel	\$1,002.21
5/31/2020	0000789	Smith, Maria	\$2,308.79
5/31/2020	0204753	Smith, Richard	\$2,500.00
5/31/2020	0000939	Sonnier, Celeste	\$3,510.21
5/31/2020	0000842	Soto, Marlene	\$2,314.42
5/19/2020	0186301	Soto, Patricia	\$484.40
5/31/2020	0125437	Soto, Yasna	\$1,425.17
5/31/2020	0000943	Spaniol, Scott	\$3,122.92
5/19/2020	0204095	Spizzirri, Francesco	\$199.67
5/31/2020	0160304	Stanukinas, Melissa	\$2,123.75
5/31/2020	0000759	Steinhaus, Julie	\$1,805.92
5/31/2020	0199375	Strauts, Erin	\$2,864.59
5/19/2020	0000792	Streuly, Russell	\$859.60
5/31/2020	0000761	Styer, Audrey	\$5,206.57
5/19/2020	0190101	Sulack, Alexandra	\$324.09
5/31/2020	0000897	Sykora, Donald	\$4,743.54
5/31/2020	0161138	Tejeda, Erika	\$3,094.29
5/19/2020	0201655	Terronez, Paul	\$252.00
5/19/2020	0007863	Thomas, Paul	\$247.80
5/19/2020	0190449	Tolento, Ivan	\$166.50
5/31/2020	0000738	Torres, Gina	\$2,739.04
5/19/2020	0199373	Tovar, Rebeka	\$277.50
5/31/2020	0200701	Treiber, John	\$4,841.67
5/31/2020	0003051	Trevino-Garcia, Linda	\$842.66
5/19/2020	0196573	Trujillo, Cindy	\$245.13
5/19/2020	0198684	Trujillo, Veronica	\$252.06
5/19/2020	0000913	Twomey, John	\$178.44
5/31/2020	0000019	Ulbrich, Scott	\$3,102.00
5/31/2020	0055604	Valdez, Ana	\$2,133.33
5/31/2020	0000886	Vargas, Maria	\$2,338.92
5/19/2020	0200457	Vargas, Yvis	\$483.84
5/19/2020	0000796	Vazquez, Luis	\$344.79
5/19/2020	0192533	Vega Cervantes, Jorge	\$194.25
5/31/2020	0166301	Vega-Huezo, Wendy	\$3,336.21
5/31/2020	0000808	Velazquez, Marisol	\$4,776.58
5/31/2020	0196031	Wagner, Richard	\$1,427.89
5/31/2020	0013245	Warren, John	\$2,692.04

Morton College - Payroll Register - Period Ending May 31, 2020

Pay Period End Date	Employee ID	Person Full Name	Pay Period Earnings
5/31/2020	0158266	Wido, Christopher	\$2,133.33
5/31/2020	0190102	Windham, Brandie	\$3,125.00
5/31/2020	0000736	Wood, Robert	\$3,958.42
5/31/2020	0000942	Yanez, Rodolfo	\$2,398.63
5/31/2020	0200289	Young, Amanda	\$2,440.71
5/19/2020	0198877	Zambrano, Andrea	\$212.75
5/31/2020	0000813	Zukauskas, Karolis	\$3,544.46

Total Paid **\$669,086.98**

From: [Mireya Perez](#)
To: [Stan Fields](#)
Cc: [Maria Sanchez Anderson](#); [Ana L Valdez](#)
Subject: Board Action - Monthly Budget Report May 2020
Date: Tuesday, June 16, 2020 2:23:22 PM
Attachments: [MC- MAY 20 Budget.pdf](#)

Proposed Action: THAT THE MONTHLY BUDGET REPORT FOR FISCAL YEAR TO DATE ENDING MAY 2020 BE RECEIVED AND APPROVED AS SUBMITTED.

Rationale: [Please refer to attached Monthly Budget Report.]

Attachments: Monthly Budget Report

Thanks,

*Mireya Perez, CPA
Chief Financial Officer/Treasurer
Morton College*

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Morton Community College
FY20 Budget Report
For 11 Month Ending May 31, 2020



Morton Community College
Budget Report Summary
May 31, 2020

92%

<u>Funds</u>	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
<u>Education Fund</u>				
Revenue	\$ 32,848,144	\$ 25,904,072	126.8%	\$ (6,944,072)
Expenditures	(20,907,334)	(25,735,316)	81.2%	(4,827,982)
Net	\$ 11,940,810	\$ 168,756		\$ (11,772,054)
<u>Operations & Maintenance Fund</u>				
Revenue	\$ 4,884,914	\$ 3,780,560	129.2%	\$ (1,104,354)
Expenditures	(3,112,485)	(3,750,009)	83.0%	(637,524)
Net	\$ 1,772,429	\$ 30,551		\$ (1,741,878)
<u>Restricted Purpose Fund</u>				
Revenue	\$ 8,545,680	\$ 17,978,815	47.5%	\$ 9,433,135
Expenditures	(9,412,300)	(17,978,815)	52.4%	(8,566,515)
Net	\$ (866,620)	\$ -		\$ 866,620
<u>Audit Fund</u>				
Revenue	\$ 63,961	\$ 85,527	74.8%	\$ 21,566
Expenditures	-	(81,600)	0.0%	(81,600)
Net	\$ 63,961	\$ 3,927		\$ (60,034)
<u>Liability, Protection & Settlement Fund</u>				
Revenue	\$ 718,019	\$ 799,654	89.8%	\$ 81,635
Expenditures	(540,526)	(799,587)	67.6%	(259,061)
Net	\$ 177,493	\$ 67		\$ (177,426)
<u>General Bond Obligation Fund</u>				
Revenue	\$ 587,612	\$ 617,680	95.1%	\$ 30,068
Expenditures	(1,595,799)	(576,750)	276.7%	1,019,049
Net	\$ (1,008,187)	\$ 40,930		\$ 1,049,117
<u>Operations & Maintenance (Restricted) Fund</u>				
Revenue	\$ 9,189,111	\$ 14,427,733	63.7%	\$ 5,238,622
Expenditures	(5,738,869)	(15,242,733)	37.6%	(9,503,864)
Net	\$ 3,450,242	\$ (815,000)		\$ (4,265,242)
<u>Working Cash Fund</u>				
Revenue	\$ 162,600	\$ 230,000	70.7%	\$ 67,400
Expenditures	(9,442,448)	(230,000)	4105%	9,212,448
Net	\$ (9,279,848)	\$ -		\$ 9,279,848
<u>All Funds</u>				
Revenue	\$ 57,000,041	\$ 63,824,041	89.3%	\$ 6,824,000
Expenditures	(50,749,761)	(64,394,810)	78.8%	\$ (13,645,049)
Net	\$ 6,250,280	\$ (570,769)		\$ (6,821,049)

EDUCATION FUND REVENUE
May 31, 2020

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
REVENUE				
LOCAL GOVERNMENT				
Property taxes	\$ 6,717,924	\$ 7,441,832	90.3%	\$ 723,908
Total Local Government	<u>\$ 6,717,924</u>	<u>\$ 7,441,832</u>		<u>\$ 723,908</u>
CORPORATE PERSONAL PROPERTY TAXES	\$ 575,153	\$ 650,000	88.5%	\$ 74,847
STATE GOVERNMENT				
ICCB credit hour grants	\$ 1,977,488	\$ 2,205,360	89.7%	\$ 227,872
ICCB equalization grants	3,451,335	4,601,780	75.0%	1,150,445
CTE formula grant	159,885	-	0.0%	(159,885)
Total State Government	<u>\$ 5,588,708</u>	<u>\$ 6,807,140</u>		<u>\$ 1,218,432</u>
STUDENT TUITION AND FEES				
Tuition	\$ 8,587,346	\$ 8,419,500	102.0%	\$ (167,846)
Fees	1,746,152	1,984,300	88.0%	238,148
Total Tuition and Fees	<u>\$ 10,333,498</u>	<u>\$ 10,403,800</u>		<u>\$ 70,302</u>
MISCELLANEOUS				
Sales and service fees	\$ 44,367	\$ 91,300	48.6%	\$ 46,933
Investment revenue	146,045	250,000	58.4%	103,955
Nongovernmental gifts & scholarships	-	30,000	0.0%	30,000
Total Other Sources	<u>\$ 190,412</u>	<u>\$ 371,300</u>		<u>\$ 180,888</u>
Total Revenue	<u>\$ 23,405,695</u>	<u>\$ 25,674,072</u>	<u>91.2%</u>	<u>\$ 2,268,377</u>
Transfers in	<u>\$ 9,442,449</u>	<u>\$ 230,000</u>	<u>4105.4%</u>	<u>\$ (9,212,449)</u>
Total Revenue and Transfers in	<u>\$ 32,848,144</u>	<u>\$ 25,904,072</u>	<u>126.8%</u>	<u>\$ (6,944,072)</u>

EDUCATION FUND EXPENDITURES
May 31, 2020

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
EXPENDITURES				
By Program:				
Instruction				
Salaries	\$ 7,489,249	\$ 8,315,259	90.1%	\$ 826,010
Employee benefits	683,318	743,090	92.0%	59,772
Contractual services	206,250	337,601	61.1%	131,351
Material and supplies	354,935	530,931	66.9%	175,996
Conferences and meetings	21,912	38,698	56.6%	16,786
Capital Outlay	199,999	200,000	100.0%	1
Total Instruction	<u>8,955,663</u>	<u>10,165,579</u>	<u>88.1%</u>	<u>1,209,916</u>
Academic Support				
Salaries	1,216,364	1,518,289	80.1%	301,925
Employee benefits	167,842	252,584	66.4%	84,742
Contractual services	247,714	288,454	85.9%	40,740
Material and supplies	219,249	361,530	60.6%	142,281
Conferences and meetings	25,353	40,500	62.6%	15,147
Fixed charges	45,884	60,000	76.5%	14,116
Other Expenditures	-2,029	1,000	-202.9%	3,029
Total Academic Support	<u>1,920,377</u>	<u>2,522,357</u>	<u>76.1%</u>	<u>601,980</u>
Student Services				
Salaries	1,650,841	1,981,820	83.3%	330,979
Employee benefits	211,999	251,983	84.1%	39,984
Contractual services	127,143	274,000	46.4%	146,857
Material and supplies	67,540	160,750	42.0%	93,210
Conferences and meetings	58,433	88,450	66.1%	30,017
Fixed charges	3,934	15,000	26.2%	11,066
Total Student Services	<u>2,119,890</u>	<u>2,772,003</u>	<u>76.5%</u>	<u>652,113</u>
Public Service/Continuing Education				
Salaries	319,544	259,980	122.9%	(59,564)
Employee benefits	41,651	27,420	151.9%	(14,231)
Contractual services	83,229	217,500	38.3%	134,271
Material and supplies	6,782	26,400	25.7%	19,618
Conferences and meetings	2063	6,500	31.7%	4,437
Other tuition/fee waiver	1,175	5,000	23.5%	3,825
Total Public Service/Continuing Education	<u>454,444</u>	<u>542,800</u>	<u>83.7%</u>	<u>88,356</u>
Auxiliary Services				
Salaries	94,846	104,441	90.8%	9,595
Employee benefits	3,734	17,660	21.1%	13,926
Contractual services	302,097	305,552	98.9%	3,455
Material and supplies	162,782	180,000	90.4%	17,218
Conferences and meetings	113,916	124,704	91.3%	10,788
Fixed charges	13,244	13,244	100.0%	0
Capital outlay	0	0	0.0%	-
Total Auxiliary Services	<u>690,619</u>	<u>745,601</u>	<u>92.6%</u>	<u>54,982</u>

EDUCATION FUND EXPENDITURES
May 31, 2020

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
EXPENDITURES				
Institutional Support				
Salaries	\$ 2,302,126	\$ 2,684,857	85.7%	\$ 382,731
Employee benefits	420,006	466,219	90.1%	46,213
Contractual services	1,144,003	1,564,000	73.1%	419,997
Material and supplies	411,402	733,300	56.1%	321,898
Conferences and meetings	179,750	276,000	65.1%	96,250
Fixed charges	640	1,500	42.7%	860
Other	84,938	140,000	60.7%	55,062
Total Institutional Support	<u>4,542,865</u>	<u>5,865,876</u>	<u>77.4%</u>	<u>1,323,011</u>
 Scholarships, Student Grants & Waivers				
Student grants and scholarships	<u>2,223,473</u>	<u>2,372,600</u>	<u>93.7%</u>	<u>149,127</u>
Total Scholarships, Student Grants & Waivers	<u>2,223,473</u>	<u>2,372,600</u>	<u>93.7%</u>	<u>149,127</u>
 Contingencies	-	275,000	0.0%	275,000
 Total Expenditures	<u>\$ 20,907,331</u>	<u>\$ 25,261,816</u>	<u>82.8%</u>	<u>\$ 4,354,485</u>
 Transfers out	-	473,500	0.0%	473,500
 Total Expenditures and Transfers out	<u>\$20,907,331</u>	<u>\$ 25,735,316</u>	<u>81.2%</u>	<u>\$ 4,827,985</u>

OPERATION & MAINTENANCE FUND REVENUE AND EXPENDITURES
May 31, 2020

	Actual	Budget	%	Budget Remaining
REVENUE				
LOCAL GOVERNMENT				
Property taxes	\$ 1,321,938	\$ 1,471,560	89.8%	\$ 149,622
CORPORATE PERSONAL PROPERTY TAXES	575,153	650,000	88.5%	74,847
STUDENT FEES				
Fees	1,569,072	1,630,000	96.3%	60,928
Total Student Fees	1,569,072	1,630,000	96.3%	60,928
MISCELLANEOUS				
Sales and service fees	235.00	5,000	4.7%	4,765
Facilities	6,725	14,000	48.0%	7,275
Investment revenue	11,791	10,000	117.9%	(1,791)
Total Miscellaneous	18,751	29,000	64.7%	10,249
Transfers in	1,400,000	0	#DIV/0!	(1,400,000)
Total Revenue	\$ 4,884,914	\$ 3,780,560	129.2%	\$ (1,104,354)
EXPENDITURES				
By Program:				
Operations and Maintenance of Plant				
Salaries	\$1,462,703	\$1,529,449	95.6%	\$66,746
Employee benefits	151,858	172,535	88.0%	20,677
Contractual services	457,923	656,000	69.8%	198,077
Material and supplies	110,495	197,525	55.9%	87,030
Conferences and meetings	36.00	6,500	0.6%	6,464
Utilities	662,863	889,000	74.6%	226,137
Capital outlay	266,606	289,000	92.3%	22,394
Other	-	10,000	0.0%	10,000
Total Operations and Maintenance of Plant	3,112,484	3,750,009	83.0%	637,525
Total Expenditures	\$ 3,112,484	\$ 3,750,009	83.0%	\$ 637,525

RESTRICTED PURPOSE FUND REVENUE
May 31, 2020

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
REVENUE				
STATE GOVERNMENT				
ICCB - adult education	\$527,440	\$1,300,235	40.6%	\$772,795
ISBE grant revenue- other	203,984	274,516	74.3%	70,532
Other Sources	34,444	3,700,000	0.9%	3,665,556
Total State Government	<u>765,868</u>	<u>5,274,751</u>	<u>14.5%</u>	<u>4,508,883</u>
FEDERAL GOVERNMENT				
Department of education	7,779,812	12,696,564	61.3%	4,916,752
Other	-	7,500	0.0%	7,500
Total Federal Government	<u>7,779,812</u>	<u>12,704,064</u>	<u>61.2%</u>	<u>4,924,252</u>
 Total Revenue	 <u>\$ 8,545,680</u>	 <u>\$ 17,978,815</u>	 <u>47.5%</u>	 <u>\$ 9,433,135</u>

RESTRICTED PURPOSE FUND EXPENDITURES
May 31, 2020

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
<u>EXPENDITURES</u>				
By Program:				
Instruction				
Salaries	\$ 1,160,247	\$ 1,379,551	84.1%	\$ 219,304
Employee benefits	111,087	2,122,425	5.2%	2,011,338
Contractual services	2,305	18,775	12.3%	16,470
Material and supplies	92,007	233,498	39.4%	141,491
Conferences and meetings	10,520	21,260	49.5%	10,740
Other Fixed Charges	10,820	22,290	48.5%	11,470
Student grants and scholarships	5,677	5,500	103.2%	(177)
Total Instruction	<u>1,392,663</u>	<u>3,803,299</u>	<u>36.6%</u>	<u>2,410,636</u>
Academic Support				
Employee benefits	-	250,000	0.0%	250,000
Total Academic Support	<u>-</u>	<u>250,000</u>	<u>0.0%</u>	<u>250,000</u>
Student Services				
Salaries	132,252	244,470	54.1%	112,218
Employee benefits	22,302	407,116	5.5%	384,814
Other Contract Services	22,253	117,550	18.9%	95,297
Material and supplies	72,420	276,142	26.2%	203,722
Conferences and meetings	3,833	11,057	34.7%	7,224
Fixed charges	12,650	20,941	60.4%	8,291
Total Student Services	<u>265,710</u>	<u>1,077,276</u>	<u>24.7%</u>	<u>811,566</u>
Public Service/Continuing Education				
Salaries	148,494	203,238	73.1%	54,744
Employee benefits	35,512	130,475	27.2%	94,963
Contractual services	2,572	3,470	74.1%	898
Material and supplies	3,702	12,478	29.7%	8,776
Conferences and meetings	9,610	14,855	64.7%	5,245
Total Public Service/Continuing Education	<u>199,890</u>	<u>364,516</u>	<u>54.8%</u>	<u>164,626</u>

RESTRICTED PURPOSE FUND REVENUE AND EXPENDITURES
May 31, 2020

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
Auxiliary Services				
Employee benefits	\$ -	\$ 125,000	0.0%	\$ 125,000
Total Auxiliary Services	<u>-</u>	<u>125,000</u>	<u>0.0%</u>	<u>125,000</u>
Operations and Maintenance of Plant				
Employee benefits	-	450,000	0.0%	450,000
Total Operation and Maintenance of Plant	<u>-</u>	<u>450,000</u>	<u>0.0%</u>	<u>450,000</u>
Institutional Support				
Employee benefits	-	1,666,321	0.0%	1,666,321
Total Institutional Support	<u>-</u>	<u>1,666,321</u>	<u>0.0%</u>	<u>1,666,321</u>
Scholarships, Student Grants & Waivers				
Salaries	86,371	119,780	72.1%	33,409
Student grants and scholarships	7,467,666	10,122,623	73.8%	2,654,957
<u>Total Scholarships, Student Grants & Waivers</u>	<u>7,554,037</u>	<u>10,242,403</u>	<u>73.8%</u>	<u>2,688,366</u>
<u>Total Expenditures</u>	<u>\$ 9,412,300</u>	<u>\$ 17,978,815</u>	<u>52.4%</u>	<u>\$ 8,566,515</u>

AUDIT FUND REVENUE AND EXPENDITURES
May 31, 2020

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
<u>REVENUE</u>				
<u>LOCAL GOVERNMENT</u>				
Property taxes	\$ 63,943	\$ 70,477	90.7%	\$ 6,534
<u>MISCELLANEOUS</u>				
Investment revenue	18	50	36.0%	32
<u>Total Revenue</u>	<u>\$ 63,961</u>	<u>\$ 70,527</u>	<u>90.7%</u>	<u>\$ 6,566</u>
<u>Transfers in</u>	-	15,000	0.0%	15,000
<u>Total Revenue and Transfers in</u>	<u>\$ 63,961</u>	<u>\$ 85,527</u>	<u>74.8%</u>	<u>\$ 21,566</u>
<u>EXPENDITURES</u>				
<u>By Program:</u>				
<u>Institutional Support</u>				
Contractual services	-	81,600	0.0%	81,600
<u>Total Expenditures</u>	<u>\$ -</u>	<u>\$ 81,600</u>	<u>0.0%</u>	<u>\$ 81,600</u>

LIABILITY, PROTECTION & SETTLEMENT FUND REVENUE AND EXPENDITURES
May 31, 2020

	Actual	Budget	%	Budget Remaining
<u>REVENUE</u>				
<u>LOCAL GOVERNMENT</u>				
Property taxes	\$ 717,896	\$ 799,554	89.8%	\$ 81,658
MISCELLANEOUS				
Investment revenue	123	100	123.0%	(23)
Total Revenue	\$ 718,019	\$ 799,654	89.8%	\$ 81,635
<u>EXPENDITURES</u>				
By Program:				
Instruction				
Employee benefits	101,071	135,000	74.9%	33929
Academic Support				
Employee benefits	14,552	16,500	88.2%	1948
Student Services				
Employee benefits	19,424	20,500	94.8%	1076
Public Service/Continuing Education				
Employee benefits	4,916	7,500	65.5%	2,584
Auxiliary Services				
Employee benefits	912	4500	20.3%	3588
Operations and Maintenance of Plant				
Employee benefits	18,468	23,500	78.6%	5032
Institutional Support				
Employee benefits	55,603	57,000	97.5%	1,397
Contractual services	325,580	535,087	60.8%	209,507
Total Institutional Support	381,183	592,087	64.4%	210,904
Total Expenditures	\$ 540,526	\$ 799,587	67.6%	\$ 259,061

GENERAL BOND OBLIGATION FUND REVENUE AND EXPENDITURES
May 31, 2020

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
<u>REVENUE</u>				
<u>LOCAL GOVERNMENT</u>				
Property taxes	<u>\$ 587,507</u>	<u>\$ 617,580</u>	<u>95.1%</u>	<u>\$ 30,073</u>
<u>MISCELLANEOUS</u>				
Investment revenue	<u>106</u>	<u>100</u>	<u>106.0%</u>	<u>(6)</u>
Total Revenue	<u>587,613</u>	<u>617,680</u>	<u>95.1%</u>	<u>30,067</u>
<u>EXPENDITURES</u>				
By Program:				
Institutional Support				
Fixed charges	<u>195,799</u>	<u>576,750</u>	<u>33.9%</u>	<u>380,951</u>
<u>TRANSFERS OUT</u>	<u>1,400,000</u>	<u>-</u>	<u>#DIV/0!</u>	<u>(1,400,000)</u>
Total Expenditures	<u>\$ 1,595,799</u>	<u>\$ 576,750</u>	<u>276.7%</u>	<u>\$ (1,019,049)</u>

OPERATIONS & MAINTENANCE (RESTRICTED) FUND REVENUE AND EXPENDITURES
May 31, 2020

	Actual	Budget	%	Budget Remaining
<u>REVENUE</u>				
STATE GOVERNMENT				
Capital Development Board	-	4,881,800	0.0%	4,881,800
Total	-	4,881,800	0.0%	4,881,800
OTHER SOURCES				
Bonds	9,087,433	9,087,433	100.0%	-
Investment Interest	101,678	-	0.0%	(101,678)
Total	9,189,111	9,087,433	101.1%	(101,678)
TRANSFERS IN	\$ -	\$ 458,500	0.0%	\$ 458,500
<u>Total Revenue and Transfers in</u>	\$ 9,189,111	\$ 14,427,733	63.7%	\$ 5,238,622
<u>EXPENDITURES</u>				
By Program:				
Operations and Maintenance of Plant				
Contractual services	1,203,457	6,101,800	19.7%	4,898,343
Capital outlay	4,535,412	9,140,933	49.6%	4,605,521
Total Operation and Maintenance of Plant	5,738,869	15,242,733	37.6%	9,503,864
Total Expenditures	\$ 5,738,869	\$ 15,242,733	37.6%	\$ 9,503,864

WORKING CASH FUND REVENUE AND EXPENDITURES
May 31, 2020

	Actual	Budget	%	Budget Remaining
<u>REVENUE</u>				
<u>OTHER SOURCES</u>				
Investment revenue	\$ 162,601	\$ 230,000	70.7%	\$ 67,399
<u>Total Revenue</u>	162,601	230,000	70.7%	67,399
<u>TRANSFERS OUT</u>	9,442,448	230,000	4105.4%	(9,212,448)

From: [Mireya Perez](#)
To: [Stan Fields](#)
Cc: [Maria Sanchez Anderson](#); [Ana L. Valdez](#)
Subject: Fw: Action Item 8.3 for 6/24/2020 Board Meeting
Date: Thursday, June 11, 2020 3:24:12 PM
Attachments: [TR 5.31.20.pdf](#)

Approved.

Thanks,

*Mireya Perez, CPA
Chief Financial Officer/Treasurer
Morton College*

From: Suzanna Raigoza
Sent: Thursday, June 11, 2020 3:23 PM
To: Mireya Perez
Subject: Action Item 8.3 for 6/24/2020 Board Meeting

Proposed Action: THAT THE MONTHLY TREASURER'S REPORTS FOR MAY 2020 BE RECEIVED AND FILED FOR AUDIT AS SUBMITTED.

Rationale: [Required by Board Policy 1.6.7]

Attachments: Treasurer's Reports

Thank you,

Suzanna Raigoza
Senior Accountant
Morton College
3801 S Central Ave
Cicero, IL 60804
P: 708-656-8000 ext 2305
F: 708-656-3194

The information contained in this e-mail and any accompanying documents is intended for the sole use of the recipient to whom it is addressed, and may contain information that is privileged, confidential, and prohibited from disclosure under applicable law. If you are not

Morton College Treasurer's Report*Month Ending: May, 2020*

<i>Institution</i>	<i>Purchased</i>	<i>Principal</i>	<i>Rate</i>	<i>Type</i>	<i>Maturity</i>
<i>The Illinois Funds, Springfield</i>	1-May-06	\$10,628,483.90	0.0100%	TIF Prime Fund	31-May-20
<i>First Midwest Bank</i>	11-Mar-20	\$ 250,000.00	1.0940%	CD	11-Sep-20
<i>First Midwest Bank</i>	11-Mar-20	\$ 250,000.00	1.0940%	CD	11-Sep-20
	Sum	<u>\$11,128,483.90</u>			
Grand Total		\$ 11,128,483.90			

NOTICE
2020-2021 BUDGET
AVAILABLE FOR PUBLIC INSPECTION

NOTICE IS HEREBY GIVEN by the Board of Trustees of Illinois Community College District No. 527, in the County of Cook, State of Illinois, that a Tentative Budget for said District for the fiscal year beginning July 1, 2020 will be on file and conveniently available for public inspection beginning Wednesday, July 01, 2020, through Thursday, August 13, 2020 Monday - Thursday from 8:00 a.m. to 4:30 p.m. in the Information Desk, Main entrance of Building "C" located at 3801 South Central Avenue, Cicero, IL 60804.

NOTICE IS FURTHER HEREBY GIVEN that a public hearing on said budget will be held at 11:00 a.m. on Wednesday the 26th day of August 2020 in the Morton College Board Room, Room 221, Building "B", 3801 South Central Avenue, Cicero, Illinois.

Dated this 24th day of June 2020.

Morton College, Community College District No. 527, in the County of Cook, State of Illinois.

Jose A Collazo, Secretary
Board of Trustees
Morton College
Community College District No. 527

TENTATIVE FISCAL YEAR 2021 BUDGET

Prepared by:

Mireya Perez, Chief Financial Officer

Morton College District 527
3801 S. Central Ave.
Cicero, Illinois 60804
(708) 656-8000
www.morton.edu

MORTON COMMUNITY COLLEGE

FISCAL YEAR 2021 TENTATIVE BUDGET

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MORTON COMMUNITY COLLEGE

FISCAL YEAR 2021 TENTATIVE BUDGET

Introduction

Transmittal Letter

Principal Officials



MORTON COLLEGE
Community College District No. 527
Tentative Annual Budget
July 1, 2020 to June 30, 2021

Presented is the proposed Tentative Annual Budget of Morton College for the fiscal year ending June 30, 2021. The College's financial plan has been developed utilizing a comprehensive, systematic approach designed to make the budget more easily understood.

BACKGROUND

Morton Community College District No. 527 was established on September 5, 1924 and provides baccalaureate-oriented, career-oriented and continuing education courses to a six-suburb community. The District is located approximately 12 miles west of downtown Chicago, Illinois with viable transportation network including I-290 (Eisenhower Expressway) and I-55 (Stevenson Expressway) just to the north and south, respectively, Metra's Burlington Northern and the Chicago Transit Authority. The Board of Trustees, which is elected by residents within the District, is the District's ruling body that establishes the policies and procedures by which the College is governed.

This District is known for its academic excellence, dedicated teaching, small classes, friendly atmosphere, personalized learning and affordability. The College offers educational programs and support services to students at an affordable cost. The programs and services offered by the College prepare students for an education that leads to a bachelor's degree, job entry and career advancement and developmental education. The College also provides opportunities for lifelong learning, develops, and conducts programs and activities that enhance the cultural, civic and economic life of the community.

The College serves approximately 160,000 residents of the District, which encompasses the communities of Berwyn, Cicero, Forest View, Lyons, McCook and Stickney. The 37.12-acre campus contains five buildings with state of the art classrooms and science laboratories, a 350-seat theatre, 50,000-piece library, a 1,000-seat gymnasium and a newly remodeled physical fitness center.

MORTON COMMUNITY COLLEGE

COMMUNITY COLLEGE DISTRICT 527

PRINCIPAL OFFICIALS

BOARD OF TRUSTEES

POSITION

Frances F. Reitz	Chair
Anthony R. Martinucci	Vice Chair
Jose A. Collazo	Secretary
Susan L. Banks	Trustee
Joseph J. Belcaster	Trustee
Susan K. Grazzini	Trustee
Frank J. Aguilar	Trustee
Vacant	Student Trustee

OFFICERS OF THE COLLEGE

Dr. Stanley Fields	President
Keith McLaughlin, PhD	Provost
Frank Marzullo	Vice President of Administrative Services
Mireya Perez	Chief Financial Officer/ Treasurer

OFFICIALS ISSUING REPORT

Mireya Perez	Chief Financial Officer/ Treasurer
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DEPARTMENT ISSUING REPORT

BUSINESS OFFICE

MORTON COMMUNITY COLLEGE

FISCAL YEAR 2021 TENTATIVE BUDGET

Financial

Educational Philosophy and Mission

Financial Reporting and Funds

Budgeted Revenues & Expenditures Fiscal Year 2021 (Summary)

Budgeted Revenues & Expenditures Fiscal Year 2021

Budgeted Operating Revenue by Source Fiscal Year 2021

Budgeted Expenditures by Object Fiscal Year 2021

Fiscal Year 2021 Revenue & Expenditures by Fund



EDUCATIONAL PHILOSOPHY AND MISSION

As a comprehensive Community College, recognized by the Illinois Community College Board, the mission of Morton College is to enhance the quality of life of our diverse community through exemplary teaching and learning opportunities, community service, and life-long learning.

Consistent with our mission, Morton College's educational philosophy conforms to requirements set forth in state law and stresses the importance of helping individuals live and work as better informed citizens in a dynamic society. This philosophy is reflected in the College's programs that model core values of truth, compassion, fairness, responsibility and respect. The programs, which are available to all individuals qualified to profit from them, are summarized below.

Adult Education Program

This program is committed to shaping the future of Adult Education students by providing English as a second language, basic education and GED preparation courses.

University Transfer Program

Courses in these curricula parallel in content, credit and quality with degree-granting institutions.

Career Program

Career curricula prepare students for workplace, technical and semi-technical positions and lead to an associate in applied science degree or certificate. Students in these curricula receive initial job training, upgraded workplace and technical skills and become qualified for career opportunities.

Liberal Studies Program

The liberal studies program is designed for students desiring maximum flexibility in preparing to transfer to a baccalaureate degree granting college. Transfer, career and continuing education courses may be used to meet a student's specific educational goals. Students completing this program earn an associate in liberal studies degree.

General Education Program

General education courses are required in all curricula leading to an associate degree. They provide students with basic knowledge in communications, mathematics, physical science, social and behavioral science, humanities and health and physical fitness.

Continuing Education Program

Curricula and courses in the continuing education program focus on improving basic academic skills and life-long learning opportunities. Programs include developmental education, general studies, vocational skills and personal development.

Community Service Program

The community service program consists of noncredit continuing education courses and activities designed to meet the hobby, leisure time and cultural needs of the community.

Student Services Program

The Student Development Program helps students develop as they work to achieve their educational goals. Academic advising, career and personal counseling, financial aid assistance and job placement represent some of its functions.

Academic Support Services Program

The academic support services augment classroom instruction. The Learning Resources Center, Academic Skills Center, Writing and Math Center, and the Peer Tutoring Program are components of this program.

Academic programs and student support services are available at an affordable cost without regard to age, gender, ethnicity, disability or marital status. The programs and services emphasize preparation for additional post-secondary study, job entry and career advancement, developmental education, and opportunities for life-long learning. Furthermore, the College offers programs and activities that enhance the cultural, civic and economic development of the community.

FINANCIAL REPORTING

The College prepares its financial statements in accordance with accounting principles generally accepted in the United States of America (GAAP) as set forth by the Governmental Accounting Standards Board (GASB). The College maintains its accounts in accordance with guidelines set forth by the National Association of College and University Business Officers (NACUBO) and the Illinois Community College Board (ICCB). The ICCB requires accounting by funds in order that limitations and restrictions on resources can be easily accounted for. The financial records of the College are maintained on the accrual basis of accounting whereby all revenues are recorded when earned and all expenses are recorded when they have been reduced to a legal obligation. The independent public auditors, BKD, LLP, have audited the College's financial statements. The following is a list of Funds and Descriptions used by Morton College.

EDUCATION FUND

The Education Fund is used to account for revenues and expenditures of the academic and service programs of the College. It includes the costs of instructional, administrative and professional salaries, supplies and moveable equipment; library books and materials; maintenance of instructional and administrative equipment; and other costs pertaining to the educational program of the College.

OPERATIONS AND MAINTENANCE FUND

The Operations and Maintenance Fund is used to account for expenditures for the improvement maintenance, repair or benefit of buildings and property including the cost of interior decorating and the installation, improvement, repair, replacement, and maintenance of building fixtures, rental of buildings and property for community and college purposes; salaries of custodians, engineers and related support staff; all costs of fuel, lights, gas, water, telephone services and custodial supplies and equipment; and the costs of professional surveys of the condition of college buildings.

OPERATIONS AND MAINTENANCE FUND (RESTRICTED)

The Operations and Maintenance Fund (Restricted) is used to account for monies restricted for building purposes and site acquisition. The term "Construction Fund" is often used to refer to this fund. Within this fund, various types of restricted funds are accounted for. They include Health, Life Safety Funds, Illinois Community College Board Deferred Maintenance Grant, Development Board grants and funds restricted by Board resolution to be used for building proposes.

BOND AND INTEREST FUND

The Bond and Interest Fund is used to account for payments of principal, interest and related charges on any outstanding bonds or debt.

AUXILIARY ENTERPRISE FUND

The Auxiliary Enterprise Fund is used for college services where a fee is charged and the activity is intended to be self-supporting. Examples of accounts in this fund include food service, bookstore, intercollegiate athletics and non-credit instruction.

RESTRICTED PURPOSES FUND

The Restricted Purposes Fund is used for the purpose of accounting for monies that have external restrictions regarding their use. Examples of accounts in this fund are Illinois Community College Board grants and federal and state student financial assistance grants.

AUDIT FUND

Annually the College levies separately for and collects property taxes for payment of the annual audit of its financial statements. This fund is used to account for this levy and the related audit expenses.

LIABILITY, PROTECTION AND SETTLEMENT FUND

The Liability, Protection and Settlement Fund includes the tort liability, property insurance, Medicare taxes, Social Security taxes (FICA), and unemployment insurance. In addition, a portion of Campus Police and other personnel salaries and benefits are allocated to this fund due to their role in promoting and maintaining a safe campus and environment.

MORTON COMMUNITY COLLEGE DISTRICT #527
SCHEDULE OF BUDGETED REVENUES AND EXPENDITURES (SUMMARY)
Year Ending June 30, 2021
(in dollars)

	General		Special Revenue			Debt Service	Capital Projects		Total
	Education	Operations and Maintenance	Restricted Purpose	Audit	Liability, Protection and Settlement	General Obligation Bond	Operations and Maintenance (Restricted)		
Budgeted Revenues	\$ 25,896,643	\$ 3,610,960	\$ 16,225,373	\$ 71,567	\$ 805,374	\$ 651,529	\$ 4,881,800	\$ 52,143,246	
Budgeted Other Financing Sources	-	-	-	-	-	-	2,167,167	2,167,167	
Total Revenues and Other Financing Sources	25,896,643	3,610,960	16,225,373	71,567	805,374	651,529	7,048,967	\$ 54,310,413	
Budgeted Expenditures	(23,726,591)	(3,609,557)	(16,225,373)	(81,600)	(2,336,280)	(645,950)	(7,048,967)	(53,674,318)	
Budgeted Other Financing	(2,167,167)	-	-	-	-	-	-	(2,167,167)	
Total Expenditures and Other Financing Uses	\$ (25,893,758)	\$ (3,609,557)	\$ (16,225,373)	\$ (81,600)	\$ (2,336,280)	\$ (645,950)	\$ (7,048,967)	\$ (55,841,485)	
Excess of Revenues and Other Financing Sources	\$ 2,885	\$ 1,403	\$ -	\$ (10,033)	\$ (1,530,906)	\$ 5,579	\$ -	\$ (1,531,072)	

Official Budget was approved by the BOARD OF TRUSTEES:

DATE: _____

ATTEST: _____

Secretary, Board of Trustees

SCHEDULE OF BUDGETED REVENUES AND EXPENDITURES

Year Ending June 30, 2021

	<u>General</u>		<u>Special Revenue</u>			<u>Debt</u>	<u>Capital Project</u>	
	<u>Education</u>	<u>Operations and Maintenance</u>	<u>General Restricted Purpose</u>	<u>Audit</u>	<u>Liability, Protection and Settlement</u>	<u>Obligation Bond</u>	<u>Operations and Maintenance (Restricted)</u>	<u>Total</u>
REVENUES								
Local government	\$ 7,530,232	\$ 1,481,960	\$ -	\$ 71,517	\$ 805,274	\$ 651,429	\$ -	\$ 10,540,412
Corporate personal property replacement tax:	650,000	650,000	-	-	-	-	-	1,300,000
Tuition and fees	9,648,506	1,450,000	-	-	-	-	-	11,098,506
Sales and service fees	253,300	19,000	-	-	-	-	-	272,300
State sources	7,534,605	-	4,750,687	-	-	-	4,881,800	17,167,092
Federal sources	-	-	11,474,686	-	-	-	-	11,474,686
Investment income	250,000	10,000	-	50	100	100	-	260,250
Miscellaneous	30,000	-	-	-	0	-	-	30,000
Total revenues	\$ 25,896,643	\$ 3,610,960	\$ 16,225,373	\$ 71,567	\$ 805,374	\$ 651,529	\$ 4,881,800	\$ 52,143,246
EXPENDITURES								
Current:								
Instruction	\$ 9,015,896		\$ 3,698,330	\$ -	\$ 350,848	\$ -	\$ -	\$ 13,065,074
Academic support	2,573,208		250,000	-	16,500	-	-	2,839,708
Student service/continuing education	2,509,220		631,064	-	114,169	-	-	3,254,453
Public services	631,122		359,362	-	7,500	-	-	997,984
Operation and maintenance of plant	-	3,609,557	450,000	-	1,096,009	-	7,048,967	12,204,533
Auxiliary Services	1,284,809		125,000	-	4,500	-	-	1,414,309
Institutional support	5,368,336		400,000	81,600	746,754	645,950	-	7,242,640
Scholarships, student grants, & waivers	2,029,000		10,311,617	-	-	-	-	12,340,617
Other	315,000		-	-	-	-	-	315,000
Total expenditures	\$ 23,726,591	\$ 3,609,557	\$ 16,225,373	\$ 81,600	\$ 2,336,280	\$ 645,950	\$ 7,048,967	\$ 53,674,318
Revenues over (under) expenditures	2,170,052	1,403	-	(10,033)	(1,530,906)	5,579	(2,167,167)	(1,531,072)
Transfer in	-	-	-	-	-	-	2,167,167	2,167,167
Transfer out	(2,167,167)	-	-	-	-	-	-	(2,167,167)
Revenues and transfers in over (under) expenditures and transfers (out)	\$ 2,885	\$ 1,403	\$ -	\$ (10,033)	\$ (1,530,906)	\$ 5,579	\$ -	\$ (1,531,072)

BUDGETED OPERATING REVENUE BY SOURCE

Year Ended June 30, 2021

	Education Fund	Operations and Maintenance Fund	Total Operating Funds
OPERATING REVENUE BY SOURCE			
Local Government			
Local taxes	\$ 7,530,232	\$ 1,481,960	\$ 9,012,192
Total Local Government	7,530,232	1,481,960	9,012,192
State Government			
ICCB credit hour grants	2,314,560	-	2,314,560
ICCB equalization grants	5,220,045	-	5,220,045
Corporate personal property replacement taxes	650,000	650,000	1,300,000
Total State Government	8,184,605	650,000	8,834,605
Student Tuition and Fees			
Tuition	7,772,325	-	7,772,325
Fees	1,876,181	1,450,000	3,326,181
Total Student Tuition and Fees	9,648,506	1,450,000	11,098,506
Other Sources			
Sales and service fees	253,300	5,000	258,300
Nongovernmental grants	30,000	-	30,000
Facilities	-	14,000	14,000
Investment revenue	250,000	10,000	260,000
Total Other Sources	533,300	29,000	562,300
Total 2021 Budgeted Revenue	\$ 25,896,643	\$ 3,610,960	\$ 29,507,603

BUDGETED EXPENDITURES BY OBJECT

Year Ended June 30, 2021

	<u>General</u>		<u>Special Revenue</u>			<u>Debt Service</u>	<u>Capital Project</u>	
	<u>Operations and Maintenance</u>		<u>Liability, Protection, and Settlement</u>			<u>General Obligation Bond</u>	<u>Operations and Maintenance (Restricted)</u>	<u>Total</u>
	<u>Education</u>		<u>Restricted Purpose</u>	<u>Audit</u>				
EXPENDITURES								
Salaries	\$ 13,756,759	\$ 774,098	\$ 1,776,468	\$ -	\$ 1,482,478	\$ -	\$ -	\$ 17,789,803
Employee Benefits	1,788,937	147,459	3,813,337	-	318,715	-	-	6,068,448
Contracted Services	2,864,000	1,373,000	41,775	81,600	200,000	-	5,076,800	9,637,175
Materials and Supplies	2,321,320	199,500	305,905	-	-	-	-	2,826,725
Conferences and Meetings	494,075	6,500	58,804	-	-	-	-	559,379
Fixed Charges	111,500	-	43,496	-	240,087	645,950	-	1,041,033
Other	2,390,000	1,099,000	10,185,588	-	95,000	-	1,972,167	15,741,755
Total Expenditures	<u>\$ 23,726,591</u>	<u>\$ 3,599,557</u>	<u>\$ 16,225,373</u>	<u>\$ 81,600</u>	<u>\$ 2,336,280</u>	<u>\$ 645,950</u>	<u>\$ 7,048,967</u>	<u>\$ 53,664,318</u>
TRANSFERS								
Transfers in	-	-	-	-	-	-	2,167,167	2,167,167
Transfers out	(2,167,167)	-	-	-	-	-	-	(2,167,167)
Total Expenditures and Transfers	<u>\$ 25,893,758</u>	<u>\$ 3,599,557</u>	<u>\$ 16,225,373</u>	<u>\$ 81,600</u>	<u>\$ 2,336,280</u>	<u>\$ 645,950</u>	<u>\$ 4,881,800</u>	<u>\$ 53,664,318</u>

EDUCATION FUND REVENUE

Year Ended June 30, 2021

	FY 2020 Budget	FY 2021 Budget
REVENUE		
LOCAL GOVERNMENT		
Property taxes	\$ 7,441,832	\$ 7,530,232
Total Local Government	<u>7,441,832</u>	<u>7,530,232</u>
CORPORATE PERSONAL PROPERTY TAXES	<u>650,000</u>	<u>650,000</u>
STATE GOVERNMENT		
ICCB credit hour grants	2,009,907	2,314,560
ICCB equalization grants	<u>4,462,143</u>	<u>5,220,045</u>
Total State Government	<u>6,472,050</u>	<u>7,534,605</u>
STUDENT TUITION AND FEES		
Tuition	8,419,500	7,772,325
Fees	<u>1,984,300</u>	<u>1,876,181</u>
Total Tuition and Fees	<u>10,403,800</u>	<u>9,648,506</u>
OTHER SOURCES		
Sales and service fees	91,300	253,300
Investment revenue	250,000	250,000
Nongovernmental gifts & scholarships	<u>30,000</u>	<u>30,000</u>
Total Other Sources	<u>371,300</u>	<u>533,300</u>
Total Revenue	<u>25,338,982</u>	<u>25,896,643</u>
Transfers in	<u>230,000</u>	<u>-</u>
Total Revenue and Transfers in	<u>\$ 25,568,982</u>	<u>\$ 25,896,643</u>

EDUCATION FUND EXPENDITURES
Year Ended June 30, 2021

	<u>FY 2020 Budget</u>	<u>FY 2021 Budget</u>
EXPENDITURES		
By Program:		
Instruction		
Salaries	\$ 8,418,689	\$ 7,326,817
Employee benefits	728,090	762,994
Contractual services	227,000	377,500
Material and supplies	580,250	514,800
Conferences and meetings	28,550	33,785
Total Instruction	<u>\$ 9,982,579</u>	<u>\$ 9,015,896</u>
Academic Support		
Salaries	\$ 1,535,289	\$ 1,595,135
Employee benefits	252,584	267,763
Contractual services	288,454	287,000
Material and supplies	341,530	317,970
Conferences and meetings	40,500	29,340
Fixed charges	61,000	76,000
Total Academic Support	<u>\$ 2,519,357</u>	<u>\$ 2,573,208</u>
Student Services		
Salaries	\$ 1,984,320	\$ 1,804,541
Employee benefits	251,983	231,679
Contractual services	274,000	215,000
Material and supplies	160,750	162,550
Conferences and meetings	85,950	76,450
Fixed charges	15,000	19,000
Total Student Services	<u>\$ 2,772,003</u>	<u>\$ 2,509,220</u>

EDUCATION FUND EXPENDITURES**Year Ended June 30, 2021**

	<u>FY 2020 Budget</u>	<u>FY 2021 Budget</u>
EXPENDITURES		
Public Service/Continuing Education		
Salaries	\$ 259,980	\$ 328,079
Employee benefits	27,420	46,093
Contractual services	217,500	217,000
Material and supplies	26,400	29,700
Conferences and meetings	6,500	5,250
Other Tuition/Fee Waiver	5,000	5,000
Total Public Service/Continuing Education	<u>\$ 542,800</u>	<u>\$ 631,122</u>
Auxiliary Services		
Salaries	\$ 157,441	\$ 199,675
Employee benefits	17,660	1,884
Contractual services	225,000	350,000
Material and supplies	135,000	584,500
Conferences and meetings	142,500	132,750
Fixed charges	16,000	16,000
Capital outlay	5,000	-
Total Auxiliary Services	<u>\$ 698,601</u>	<u>\$ 1,284,809</u>
Institutional Support		
Salaries	\$ 2,605,334	\$ 2,502,512
Employee benefits	402,353	478,524
Contractual services	1,567,000	1,417,500
Material and supplies	760,300	711,800
Conferences and meetings	276,000	216,500
Fixed charges	1,500	1,500
Other	40,000	40,000
Total Institutional Support	<u>\$ 5,652,487</u>	<u>\$ 5,368,336</u>

EDUCATION FUND EXPENDITURES

Year Ended June 30, 2021

	<u>FY 2020 Budget</u>	<u>FY 2021 Budget</u>
EXPENDITURES		
Scholarships, Student Grants & Waivers		
Student grants and scholarships	\$ 2,372,600	\$ 2,029,000
Other	100,000	100,000
Total Scholarships, Student Grants & Waivers	<u>\$ 2,472,600</u>	<u>\$ 2,129,000</u>
Contingencies	200,000	215,000
Total Expenditures	<u>\$ 25,020,427</u>	<u>\$ 23,726,591</u>
Transfers out	473,500	2,167,167
Total Expenditures and Transfers out	<u>\$ 25,493,927</u>	<u>\$ 25,893,758</u>

OPERATIONS & MAINTENANCE FUND REVENUE

Year Ended June 30, 2021

	<u>FY 2020 Budget</u>	<u>FY 2021 Budget</u>
REVENUE		
LOCAL GOVERNMENT		
Property taxes	\$ 1,471,560	\$ 1,481,960
CORPORATE PERSONAL PROPERTY TAXES	\$ 650,000	\$ 650,000
STUDENT FEES		
Fees	1,630,000	1,450,000
Total Student Fees	<u>\$ 1,630,000</u>	<u>\$ 1,450,000</u>
OTHER SOURCES		
Sales and service fees	5,000	5,000
Facilities	14,000	14,000
Investment revenue	5,000	10,000
Total Other Sources	<u>\$ 24,000</u>	<u>\$ 29,000</u>
Total Revenue	<u>\$ 3,727,040</u>	<u>\$ 3,610,960</u>

OPERATIONS & MAINTENANCE FUND EXPENDITURES

Year Ended June 30, 2021

	<u>FY 2020 Budget</u>	<u>FY 2021 Budget</u>
EXPENDITURES		
By Program:		
Operations and Maintenance of Plant		
Salaries	\$ 1,529,449	\$ 774,098
Employee benefits	172,535	147,459
Contractual services	656,000	1,373,000
Material and supplies	197,525	199,500
Conferences and meetings	6,500	6,500
Utilities	921,000	787,000
Capital outlay	257,000	317,000
Other	10,000	10,000
Total Operations and Maintenance of Plant	<u>3,750,009</u>	<u>3,614,557</u>
Total Expenditures	\$ 3,750,009	\$ 3,614,557

RESTRICTED PURPOSE FUND REVENUE

Year Ended June 30, 2021

	<u>FY 2020 Budget</u>	<u>FY 2021 Budget</u>
REVENUE		
STATE GOVERNMENT		
State board of education- adult education	\$ 744,325	\$ 744,325
Illinois grant revenue- other	<u>3,961,362</u>	<u>4,006,362</u>
Total State Government	<u>4,705,687</u>	<u>4,750,687</u>
FEDERAL GOVERNMENT		
Department of education	10,948,329	11,048,441
Other	<u>426,245</u>	<u>426,245</u>
Total Federal Government	<u>11,374,574</u>	<u>11,474,686</u>
Total Revenue	<u>\$ 16,080,261</u>	<u>\$ 16,225,373</u>

RESTRICTED PURPOSE FUND EXPENDITURES

Year Ended June 30, 2021

	<u>FY 2020 Budget</u>	<u>FY 2021 Budget</u>
EXPENDITURES		
By Program:		
Instruction		
Salaries	\$1,226,446	\$1,268,246
Employee benefits	2,054,952	2,056,142
Contractual services	25,275	38,775
Material and supplies	258,781	273,781
Conferences and meetings	29,200	33,210
Other State Waiver	500	5,500
Fixed charges	20,926	22,676
Total Instruction	<u>\$ 3,616,080</u>	<u>\$ 3,698,330</u>
Academic Support		
Employee benefits	250,000	250,000
Total Academic Support	<u>\$ 250,000</u>	<u>\$ 250,000</u>
Student Services		
Salaries	169,879	169,879
Employee benefits	415,995	415,995
Materials and supplies	21,386	21,386
Conferences and meetings	2,984	2,984
Fixed Charges	20,820	20,820
Total Student Services	<u>\$ 631,064</u>	<u>\$ 631,064</u>
Public Service/Continuing Education		
Salaries	206,814	206,814
Employee benefits	116,200	116,200
Contractual services	3,000	3,000
Material and supplies	10,738	10,738
Conferences and meetings	22,610	22,610
Total Public Service/Continuing Education	<u>\$ 359,362</u>	<u>\$ 359,362</u>

RESTRICTED PURPOSE FUND EXPENDITURES

Year Ended June 30, 2021

	<u>FY 2020 Budget</u>	<u>FY 2021 Budget</u>
Auxiliary Services		
Employee benefits	\$ 125,000	\$ 125,000
Total Auxiliary Services	<u>125,000</u>	<u>125,000</u>
Operations and Maintenance of Plant		
Employee benefits	<u>450,000</u>	<u>450,000</u>
Total Operation and Maintenance of Plant	<u>450,000</u>	<u>450,000</u>
Institutional Support		
Employee benefits	<u>400,000</u>	<u>400,000</u>
Total Institutional Support	<u>400,000</u>	<u>400,000</u>
Scholarships, Student Grants & Waivers		
Salaries	97,661	131,529
Student grants and scholarships	10,000,000	10,000,000
Other	<u>151,094</u>	<u>180,088</u>
Total Scholarships, Student Grants & Waivers	<u>10,248,755</u>	<u>10,311,617</u>
Total Expenditures	<u>\$ 16,845,722</u>	<u>\$ 16,225,373</u>

AUDIT FUND REVENUE AND EXPENDITURES

Year Ended June 30, 2021

	<u>FY 2020 Budget</u>	<u>FY 2021 Budget</u>
REVENUE		
LOCAL GOVERNMENT		
Property taxes	\$ 70,477	\$ 71,517
OTHER SOURCES		
Investment revenue	50	50
Total Revenue	<u>70,527</u>	<u>71,567</u>
Transfers in	15,000	-
Total Revenue and Transfers in	<u>85,527</u>	<u>71,567</u>
EXPENDITURES		
By Program:		
Institutional Support		
Contractual services	81,600	81,600
Total Expenditures	<u>\$ 81,600</u>	<u>\$ 81,600</u>

LIABILITY, PROTECTION & SETTLEMENT FUND REVENUE AND EXPENDITURES

Year Ended June 30, 2021

	<u>FY 2020 Budget</u>	<u>FY 2021 Budget</u>
REVENUE		
LOCAL GOVERNMENT		
Property taxes	\$ 799,554	\$ 805,274
OTHER SOURCES		
Investment revenue	100	100
Total Revenue	<u>\$ 799,654</u>	<u>\$ 805,374</u>
EXPENDITURES		
By Program:		
Instruction		
Salaries	-	215,848
Employee benefits	135,000	135,000
Total Instruction	<u>135,000</u>	<u>350,848</u>
Academic Support		
Employee benefits	16,500	16,500
Student Services		
Salaries	-	85,668
Employee benefits	20,500	28,501
Total Student Services	<u>20,500</u>	<u>114,169</u>
Public Service/Continuing Education		
Employee benefits	7,500	7,500
Auxiliary Services		
Employee benefits	4,500	4,500
Operations and Maintenance of Plant		
Salaries	-	1,031,006
Employee benefits	23,500	65,003
Total Operations and Maintenance of Plant	<u>23,500</u>	<u>1,096,009</u>
Institutional Support		
Salaries	-	149,956
Employee benefits	57,000	61,711
Contractual services	435,087	440,087
Fixed charges	100,000	95,000
Total Institutional Support	<u>592,087</u>	<u>746,754</u>

GENERAL OBLIGATION BOND FUND REVENUE AND EXPENDITURES

Year Ended June 30, 2021

	<u>FY 2020 Budget</u>	<u>FY 2021 Budget</u>
REVENUE		
LOCAL GOVERNMENT		
Local taxes	\$ 617,580	\$ 651,429
OTHER SOURCES		
Investment revenue	100	100
Total Revenue	<u>617,680</u>	<u>651,529</u>
 EXPENDITURES		
By Program:		
Institutional Support		
Fixed charges	<u>576,750</u>	<u>645,950</u>
Total Institutional Support	<u>576,750</u>	<u>645,950</u>
Total Expenditures	<u>\$ 576,750</u>	<u>\$ 645,950</u>

OPERATIONS & MAINTENANCE (RESTRICTED) FUND REVENUE AND EXPENDITURESYear Ended June 30, 2021

	<u>FY 2020 Budget</u>	<u>FY 2021 Budget</u>
REVENUE		
STATE GOVERNMENT		
Capital Development Grant	-	\$ 4,881,800
Transfers in	\$ 458,500	\$ 2,167,167
TOTAL REVENUE & TRANSFER IN	<u>\$ 458,500</u>	<u>\$ 7,048,967</u>
EXPENDITURES		
By Program:		
Operations and Maintenance of Plant		
Contractual services	720,000	5,076,800
Capital outlay	<u>53,500</u>	<u>1,972,167</u>
Total Operation and Maintenance of Plant	<u>773,500</u>	<u>7,048,967</u>
Total Expenditures	<u>\$ 773,500</u>	<u>\$ 7,048,967</u>

MORTON COMMUNITY COLLEGE
FISCAL YEAR 2021 TENTATIVE BUDGET

Resolutions

2020 – 2021 Budget Legal Notice



NOTICE
2020-2021 BUDGET
AVAILABLE FOR PUBLIC INSPECTION

NOTICE IS HEREBY GIVEN by the Board of Trustees of Illinois Community College District No. 527, in the County of Cook, State of Illinois, that a Tentative Budget for said District for the fiscal year beginning July 1, 2020 will be on file and conveniently available for public inspection beginning Wednesday, July 01, 2020, through Thursday, August 13, 2020 Monday - Thursday from 8:00 a.m. to 4:30 p.m. in the Information Desk, Main entrance of Building "C" located at 3801 South Central Avenue, Cicero, IL 60804.

NOTICE IS FURTHER HEREBY GIVEN that a public hearing on said budget will be held at 11:00 a.m. on Wednesday the 26th day of August 2020 in the Morton College Board Room, Room 221, Building "B", 3801 South Central Avenue, Cicero, Illinois.

Dated this 24th day of June 2020.

Morton College, Community College District No. 527, in the County of Cook, State of Illinois.

Jose A Collazo, Secretary
Board of Trustees
Morton College
Community College District No. 527



Dr. Michael B. McCall
President

INVOICE

DATE May 14, 2020

Dr. Keith McLaughlin
Provost
Morton College
3801 S. Central Avenue,
Cicero, Illinois 60804

FOR Membership Dues FY 21[illegible]

THANK YOU



Illinois Community College Trustees Association

401 E. Capitol Avenue, Suite 200 * Springfield, Illinois 62701-1711
217-528-2858 (phone) * 217-528-8662 (fax)
ICCTA@communitycolleges.org (e-mail)
www.communitycolleges.org (web site)

DUES RENEWAL NOTICE

1st Installment

Morton College
Attn: Dr. Stan Fields
3801 South Central Avenue
Cicero, IL 60804

Invoice #	Date	Terms
7556	6/17/2020	Due on receipt

Description	Amount
FY21 Illinois Community College Trustees Association Dues (ICCTA) - 1st Half	5,570.00
<i>Thank you for your continuing support!</i>	
Total	\$5,570.00

*Please make check payable to ICCTA and mail to address printed above.
If you would like to set up Electronic Deposit, please contact Stephanie at
sspann@communitycolleges.org.*

From: [Keith McLaughlin](#)
To: [Liliana Raygoza](#)
Cc: [Board Materials](#)
Subject: Re: JUNE BOARD ACTION - Full-Time Overload
Date: Friday, June 12, 2020 10:54:45 AM

I approve this for action at the June BOT Meeting.

On Jun 11, 2020, at 1:50 PM, Liliana Raygoza <Liliana.Raygoza@morton.edu> wrote:

Keith,

Attached is the Summer 2020 Faculty Overload board action form and report.

Liliana Raygoza
Executive Assistant – Associate Provost
Morton College
708.656.8000 Ext. 2330

The information contained in this e-mail and any accompanying documents is intended for the sole use of the recipient to whom it is addressed, and may contain information that is privileged, confidential, and prohibited from disclosure under applicable law. If you are not the intended recipient, or authorized to receive this on behalf of the recipient, you are hereby notified that any review, use, disclosure, copying, or distribution is prohibited. If you are not the intended recipient(s), please contact the sender by e-mail and destroy all copies of the original message. Thank you.

<PROPOSED ACTION - SUMMER 2020 OVERLOAD.docx>
<SUMMER 2020_OVERLOAD.pdf>

**MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOAD ACTION**

PROPOSED ACTION: THAT THE BOARD APPROVE THE OVERLOAD EMPLOYMENT REPORT FOR SUMMER SEMESTER 2020 IN THE AMOUNT OF \$399,779.60 AS SUBMITTED, PENDING ADDITIONAL CLASS CANCELLATIONS AND/OR ADDITIONS.

RATIONALE: [Required by Board Policy 2.3, the Board-Union Agreement, and Chapter 110, Act 805, Section 3-26 of the *Illinois Compiled Statutes*] Includes full-time faculty – additional assignments and special projects, per section 9.14 Released Time and section 9.17.1 Department Chairs and Program Chairs.

COST ANALYSIS: \$399,779.60

ATTACHMENT: Overload Employment Report – Summer 2020

2020 Summer Overall Overload Report												
	Faculty ID	Person Full Name	Section Name	Section Title	Load	Additional Overload	Assignment Instructional Method	Stipend Amount	Section Start Date	Section End Date	Active Student Count	Section Minimum Credits
SOD20	0000770	Abrahamson, Mauri	GEG-105-NR	World Regional Geography	3		LEC	\$ 3,750.00	6/8/2020	7/30/2020	23	3
	0000770	Abrahamson, Mauri	GEG-125-NR	Geography of the Dev. World	3		LEC	\$ 3,750.00	6/8/2020	7/30/2020	5	3
	0000770	Abrahamson, Mauri	PHI-125-NR	Conte	3		LEC	\$ 3,750.00	6/8/2020	7/30/2020	18	3
	0000770	Abrahamson, Maura		Department Chair		1	OVL	\$ 1,250.00	6/16/2020	8/31/2020		
SOM6	0192221	Andrade, Jorge	BIO-102-2C	Introduction to Biology	6		LEC/LAB	\$ 6,720.00	6/9/2020	7/30/2020	19	4
	0192221	Andrade, Jorge	BIO-102-H1	Introduction to Biology	6		LEC/LAB	\$ 6,720.00	6/8/2020	7/29/2020	14	4
SOM6	0200290	Ashraf, Asiyya	BIO-212-1C	Microbiology	6		LEC/LAB	\$ 6,720.00	6/8/2020	7/30/2020	21	4
	0200290	Ashraf, Asiyya		Lab Prep		2	OVL	\$ 2,240.00	6/1/2020	7/30/2020		
SOM13	0043535	Avila, Malisa		Liaison		3	OVL	\$ 3,495.00	5/26/2020	7/30/2020		
						3						
SOM20	0000845	Blumer, Judy	BIO-100-NR	Introducing Biology	3		LEC	\$ 3,615.00	6/8/2020	7/30/2020	19	3
	0000845	Blumer, Judy	BIO-100-NR2	Introducing Biology	3		LEC	\$ 3,615.00	6/8/2020	7/30/2020	11	3
	0000845	Blumer, Judy	BIO-150-NR	Heredity & Society	3		LEC	\$ 3,615.00	6/8/2020	7/30/2020	7	3
	0000845	Blumer, Judy	BIO-202-NR	Environmental Biology	3		LEC	\$ 3,615.00	6/8/2020	7/30/2020	14	3
SOB13	0166671	Bonick, Cara		Special Project		2	OVL	\$ 2,240.00	6/1/2020	7/30/2020		
						2						
SOM20	0000924	Casey, Craig	PHS-103-1E	Physical Science I	5		LEC/LAB	\$ 6,025.00	6/8/2020	7/30/2020	9	4
	0000924	Casey, Craig	PHY-101-1E	General Physics I	7		LEC/LAB	\$ 8,435.00	6/9/2020	7/30/2020	24	5
	0000924	Casey, Craig	PHY-105-1B	Physics I	7		LEC/LAB	\$ 8,435.00	6/8/2020	7/30/2020	15	5
	0000924	Casey, Craig		Department Chair		1	OVL	\$ 1,205.00	5/26/2020	7/30/2020		
SOM20	0000829	Casey, Robert	MAT-110-1E	College Trig	3		LEC	\$ 3,615.00	6/9/2020	7/30/2020	8	3
	0000829	Casey, Robert	MAT-203-1H	Calculus III	4		LEC	\$ 4,820.00	6/9/2020	7/30/2020	13	4
SOM13	0085548	Chapp, Geanabelle		Liaison		3	OVL	\$ 3,495.00	5/26/2020	7/30/2020		
						3						
SOM20	0000794	Crockett, Janet	CHM-205-1B	Organic Chemistry I	9		LEC/LAB	\$ 10,845.00	6/8/2020	7/29/2020	7	5
	0000794	Crockett, Janet		Lab Prep		2	OVL	\$ 2,410.00	6/1/2020	7/30/2020		
SOM20	0000917	Dominguez, Carlos	MAT-141-NR	Statistics	4		LEC	\$ 4,820.00	6/8/2020	7/30/2020	30	4
					4							
SOM13	0195025	Edgar, Jason	SPE-101-3E	Principles of Public Speaking	3		LEC	\$ 3,495.00	6/8/2020	7/29/2020	23	3
	0195025	Edgar, Jason	SPE-101-42	Principles of Public Speaking	3		LEC	\$ 3,495.00	6/8/2020	7/29/2020	22	3
	0195025	Edgar, Jason	SPE-101-52	Principles of Public Speaking	3		LEC	\$ 3,495.00	6/9/2020	7/30/2020	23	3
SOM20	0000828	Fabiyl, Edith	OMT-131-HI	Introduction to Windows	1		LEC	\$ 1,205.00	5/26/2020	5/28/2020	6	1
				Presentation Software								
	0000828	Fabiyl, Edith	OMT-206-MI	Fundamen	1		LEC	\$ 1,205.00	6/8/2020	6/11/2020	6	1
	0000828	Fabiyl, Edith	OMT-210-MI	Fundamentals	1		LEC	\$ 1,205.00	6/1/2020	6/4/2020	6	1
SOD20	0000935	Gatya, Kenton	HIS-103-NR	Early Western Civilization	3		LEC	\$ 3,750.00	6/8/2020	7/30/2020	13	3
	0000935	Gatya, Kenton	HIS-106-11	American History From 1865	3		LEC	\$ 3,750.00	6/8/2020	7/29/2020	17	3
	0000935	Gatya, Kenton	PHI-201-NR	Philosophy	3		LEC	\$ 3,750.00	6/8/2020	7/30/2020	16	3
	0000935	Gatya, Kenton	POL-201-NR	US Natl Government	3		LEC	\$ 3,750.00	6/8/2020	7/30/2020	9	3
SOD13	0000724	Gilligan, Brian	BUS-102-NR	Managerial Accounting	3		LEC	\$ 3,615.00	6/9/2020	7/30/2020	28	3
	0000724	Gilligan, Brian		Department Chair		1	OVL	\$ 1,205.00	6/16/2020	8/31/2020		
SOM20	0000896	GINLEY, Steven	SPE-101-1B	Principles of Public Speaking	3		LEC	\$ 3,615.00	5/26/2020	6/25/2020	15	3
					3							
SOM13	0000805	Halmon, Jamie	PEC-171-G6	Physical Fitness	2		LAB	\$ 2,330.00	6/8/2020	7/30/2020	7	1
					2							
SOD13	0165694	Helmus, Sara	CHM-106-1B	General Chemistry II	7		LEC/LAB	\$ 8,435.00	5/26/2020	6/25/2020	17	5
	0165694	Helmus, Sara		Lab Prep		2	OVL	\$ 2,330.00	6/1/2020	7/30/2020		
	0165694	Helmus, Sara		Special Project		1	OVL	\$ 1,205.00	6/1/2020	7/30/2020		
SOD13	0002912	Imburgia, Joseph	PSY-101-2B	Intro to Psychology	3		LEC	\$ 3,615.00	6/8/2020	7/29/2020	20	3
	0002912	Imburgia, Joseph	PSY-202-1E	Abnormal Psychology	3		LEC	\$ 3,615.00	6/8/2020	7/29/2020	12	3
SOD20	0000870	Kasproicz, Michael	ANT-102-1E	Intro to Cul Anthro	3		LEC	\$ 3,750.00	6/9/2020	7/30/2020	18	3
					3							
SOM20	0003157	Kelikian, Tola	NUR-105-A1	Basic Nursing Assistant Traini	7.81		LEC/LAB	\$ 9,411.05	5/26/2020	7/30/2020	8	7
					7.81							
SOD20	0000833	Litwicki, Mark		Special Project		3	OVL	\$ 3,750.00	6/1/2020	7/30/2020		
						3						
SOM6	0194869	Manning, Bryant	ENG-101-1E	Rhetoric I	3		LEC	\$ 3,360.00	6/8/2020	7/29/2020	26	3
	0194869	Manning, Bryant	ENG-102-1E	Rhetoric II	3		LEC	\$ 3,360.00	6/9/2020	7/30/2020	24	3
SOD6	0183993	Martino, Shannon	HUM-154-NR	Latin American Culture	3		LEC	\$ 3,495.00	6/8/2020	7/29/2020	20	3
					3							
SOM20	0000769	Mohr, Michele		Department Chair		1	OVL	\$ 1,205.00	5/26/2020	7/30/2020		
						1						
SOB13	0192112	Mulvey, Irene		Liaison		3	OVL	\$ 3,360.00	5/26/2020	7/30/2020		
						3						
SOM13	0000747	Paez, Elizabeth	MAT-097-CR1	Intermediate Algebra Support	3		LEC	\$ 3,495.00	6/8/2020	7/30/2020	22	3
	0000747	Paez, Elizabeth	MAT-105-CR1	College Algebra	4		LEC	\$ 4,660.00	6/8/2020	7/30/2020	22	4
SOD13	0002913	Pearson, Dennis	BIO-203-H1	Anatomy & Physiology I	3		LAB	\$ 3,615.00	6/8/2020	7/27/2020	20	4
	0002913	Pearson, Dennis	BIO-203-H2	Anatomy & Physiology I	3		LAB	\$ 3,615.00	6/8/2020	7/27/2020	20	4
	0002913	Pearson, Dennis	BIO-203-11	Anatomy & Physiology I	3		LAB	\$ 3,615.00	6/9/2020	7/30/2020	19	4

	Faculty ID	Person Full Name	Section Name	Section Title	Load	Additional Overload	Assignment Instructional Method	Stipend Amount	Section Start Date	Section End Date	Active Student Count	Section Minimum Credits
	0002913	Pearson, Dennis	BIO-204-1L	Anatomy & Physiology II	3		LAB	\$ 3,615.00	6/8/2020	7/30/2020	7	4
	0002913	Pearson, Dennis	BIO-204-H1	Anatomy & Physiology II	3		LAB	\$ 3,615.00	6/8/2020	7/27/2020	20	4
	0002913	Pearson, Dennis	BIO-204-H2	Anatomy & Physiology II	3		LAB	\$ 3,615.00	6/8/2020	7/27/2020	20	4
	0002913	Pearson, Dennis		Lab Prep		2	OVL	\$ 2,410.00	6/16/2020	8/31/2020		
					18	2						
SOM13	0000820	Pencheva, Tsonka		Special Project		12.87	OVL	\$ 14,993.55	6/16/2020	8/31/2020		
						12.87						
SOD13	0177526	Pierce, Tom	ENG-088-1B	Basic Composition	3		LEC	\$ 3,615.00	6/8/2020	7/29/2020	24	3
	0177526	Pierce, Tom	ENG-088-2E	Basic Composition	3		LEC	\$ 3,615.00	6/9/2020	7/30/2020	24	3
	0177526	Pierce, Tom	ENG-088-32	Basic Composition	3		LEC	\$ 3,615.00	6/9/2020	7/30/2020	21	3
					9							
SOM6	0194866	Ploszaj, Randi	ENG-086-1E	Reading & Writing III	3		LEC	\$ 3,615.00	6/8/2020	7/29/2020	22	3
					3							
SOM13	0160605	Primm, Rebecca	ART-130-NR	Introduction to Digital Art	6		LAB	\$ 6,990.00	6/8/2020	7/30/2020	8	3
					6							
SOD13	0195558	Pulaski, Andrew		Department Chair		1	OVL	\$ 1,205.00	5/26/2020	7/30/2020		
						1						
SOD20	0000726	Reft, Jennifer	PHT-101-NR	Terminology/Clinicians	2		LEC	\$ 2,500.00	6/8/2020	7/30/2020	5	2
	0000726	Reft, Jennifer		Special Project		1	OVL	\$ 3,750.00	6/1/2020	7/30/2020		
					2	1						
SOD13	0056628	Roman, Daniel	ART-101-1C	2-D Fundamentals	6		LAB-xlisted	\$ 7,230.00	6/9/2020	7/30/2020	5	3
	0056628	Roman, Daniel	ART-103-1C	Drawing I	6		LAB-xlisted	\$ -	6/9/2020	7/30/2020	3	3
	0056628	Roman, Daniel	ART-126-11	Art History II Renaissance & B	3		LEC	\$ 3,615.00	6/8/2020	7/29/2020	15	3
					15							
SOM6	0197705	Russo Neri, Trisha	MAT-102-NR	Mathematics	4		LEC	\$ 4,480.00	6/8/2020	7/30/2020	18	4
	0197705	Russo Neri, Trisha	MAT-105-NR	College Algebra	4		LEC	\$ 4,480.00	6/8/2020	7/30/2020	20	4
					8							
SOM6	0197693	Sanchez, Alejandro	MAT-096-CR1	Support	2		LEC	\$ 2,240.00	6/8/2020	7/30/2020	14	2
	0197693	Sanchez, Alejandro	MAT-102-CR1	Mathematics	4		LEC	\$ 4,480.00	6/8/2020	7/30/2020	15	4
					6							
SOM20	0000907	Sanchez, Luis	CAD-103-1L	Sheet Metal and Weldments	5		LEC/LAB	\$ 6,025.00	6/8/2020	7/29/2020	10	3
	0000907	Sanchez, Luis	CAD-107-12	20/20 Kitchen Design	5		LEC/LAB	\$ 6,025.00	6/9/2020	7/30/2020	9	3
					10							
SOM20	0000898	Schmitt, Robert	PSY-101-1B	Intro to Psychology	3		LEC	\$ 3,615.00	6/9/2020	7/30/2020	21	3
					3							
SOD20	0000731	Seo, Kymberly	BIO-203-H1	Anatomy & Physiology I	3		LEC	\$ 3,750.00	6/8/2020	7/27/2020	20	4
	0000731	Seo, Kymberly	BIO-203-H2	Anatomy & Physiology I	3		LEC	\$ 3,750.00	6/8/2020	7/27/2020	20	4
	0000731	Seo, Kymberly	BIO-204-H1	Anatomy & Physiology II	3		LEC	\$ 3,750.00	6/8/2020	7/27/2020	20	4
	0000731	Seo, Kymberly	BIO-204-H2	Anatomy & Physiology II	3		LEC	\$ 3,750.00	6/8/2020	7/27/2020	20	4
	0000731	Seo, Kymberly		Lab Prep		2	OVL	\$ 2,500.00	6/16/2020	8/31/2020		
					12	2						
SOD20	0003089	Sleeth, Bradley	GEL-101-1E	Physical Geology	6		LEC/LAB	\$ 7,500.00	6/9/2020	7/30/2020	10	4
	0003089	Sleeth, Bradley	PHS-101-1C	Astronomy	3		LEC	\$ 3,750.00	6/8/2020	7/30/2020	20	3
					9							
SOD13	0000943	Spaniol, Scott	MAT-201-NR	Calculus I	5		LEC	\$ 6,025.00	6/8/2020	7/30/2020	17	5
	0000943	Spaniol, Scott	MAT-202-NR	Calculus II	5		LEC	\$ 6,025.00	6/8/2020	7/30/2020	8	5
	0000943	Spaniol, Scott		Department Chair		1	OVL	\$ 1,205.00	5/26/2020	7/30/2020		
					10	1						
SOD20	0000761	Styer, Audrey	CPS-111-NR	Business Computer Systems	5		LEC/LAB	\$ 6,250.00	6/8/2020	7/30/2020	24	3
					5							
SOM6	0194864	Tomchek, Ryan	MAT-093-1B	Intensive Elementary Algebra	4		LEC	\$ 4,480.00	6/8/2020	7/30/2020	11	4
	0194864	Tomchek, Ryan	MAT-141-1H	Statistics	4		LEC	\$ 4,480.00	6/8/2020	7/30/2020	27	4
					8							
	0000868	Walley, Cynthia	CPS-101-NR	Informational Technologies	2		LEC	\$ 2,410.00	6/8/2020	7/30/2020	11	2
					2							
SOM13	0013245	Warren, John	MUS-100-NR	Music Appreciation	3		LEC	\$ 3,495.00	6/8/2020	7/30/2020	26	3
	0013245	Warren, John	MUS-108-NR	World Music Survey	3		LEC	\$ 3,495.00	6/8/2020	7/30/2020	26	3
					6							
		Wood, Robert		Special Project		3	OVL	\$ 3,615.00	6/1/2020	7/30/2020		
						3						
SOD20	0000813	Zukauskas, Karolis	ENG-101-NR	Rhetoric I	3		LEC	\$ 3,750.00	6/8/2020	7/30/2020	24	3
	0000813	Zukauskas, Karolis	ENG-102-NR	Rhetoric II	3		LEC	\$ 3,750.00	6/8/2020	7/30/2020	25	3
	0000813	Zukauskas, Karolis	HUM-153-NR	Survey of Film History	3		LEC	\$ 3,750.00	6/8/2020	7/30/2020	24	3
					9							
								\$ 399,779.60				

From: [Keith McLaughlin](#)
To: [Liliana Raygoza](#)
Cc: [Board Materials](#)
Subject: Re: JUNE BOARD ACTION - Adjunct Report
Date: Friday, June 12, 2020 10:55:30 AM

I approve this for action at the June BOT Meeting.

On Jun 11, 2020, at 1:51 PM, Liliana Raygoza <Liliana.Raygoza@morton.edu> wrote:

Keith,

Attached is the Summer 2020 Adjunct Assignment Report and action form.

Liliana Raygoza
Executive Assistant – Associate Provost
Morton College
708.656.8000 Ext. 2330

The information contained in this e-mail and any accompanying documents is intended for the sole use of the recipient to whom it is addressed, and may contain information that is privileged, confidential, and prohibited from disclosure under applicable law. If you are not the intended recipient, or authorized to receive this on behalf of the recipient, you are hereby notified that any review, use, disclosure, copying, or distribution is prohibited. If you are not the intended recipient(s), please contact the sender by e-mail and destroy all copies of the original message. Thank you.

<PROPOSED ACTION_SUMMER 2020 ADJUNCT REPORT.docx>
<SUMMER 2020_ADJUNCT REPORT.pdf>

PROPOSED ACTION: THAT THE BOARD APPROVE THE ADJUNCT FACULTY ASSIGNMENT/EMPLOYMENT REPORT FOR SUMMER SEMESTER 2020 AT TOTAL AMOUNT OF \$99,937.89 AS SUBMITTED, PENDING ADDITIONAL CLASS CANCELLATIONS AND/OR ADDITIONS.

RATIONALE: [Required by Board Policy 2.3, the Board-Union Agreement, and Chapter 110, Act 805, Section 3-26 of the *Illinois Compiled Statutes*]

COST ANALYSIS: \$99,937.89 pending additional class cancellations and/or additions, which would subsequently be submitted for approval

ATTACHMENT: Adjunct Faculty Assignment/Employment Report – Summer 2020

2020 Summer Adjunct Stipend Report

Faculty ID	Person Full Name	Section Name	Section Title	Enrollment	Load	Assignment Paid Amount	Section Minimum	Section Start Date	Section End Date	Assignment Instructional Method
0003075	Behling, William	BUS-111-11	Introduction to Business	12	3	\$3,033.57	3	6/8/2020	7/29/2020	LEC
0003075	Behling, William	BUS-208-1E	Principles of Management	8	3	\$3,033.57	3	6/8/2020	7/29/2020	LEC
0204227	Bostic, Josephine	NUR-105-A1	Basic Nursing Assistant Traini	8	2.94	\$2,594.31		6/20/2020	7/25/2020	CLN
0156441	Campbell, Dana	CHM-100-2K	Fundamentals of Chemistry	10	6	\$5,772.84	4	6/8/2020	7/29/2020	LEC/LAB
0007800	Corral, Iris	ECE-110-NR	Intro to Early Childhood Ed	8	3	\$3,033.57	3	6/8/2020	7/30/2020	LEC
0003181	Dutt, Eric	ENG-102-22	Rhetoric II	24	3	\$3,033.57	3	6/8/2020	7/29/2020	LEC
0203102	Erickson, Christian	SOC-100-21	Intro to Sociology	10	3	\$2,781.27	3	6/9/2020	7/30/2020	LEC
0003179	Eshafi, Nouri	ECE-115-1J	Family, School & Community	10	3	\$3,109.38	3	6/9/2020	7/30/2020	LEC
0003179	Eshafi, Nouri	ECE-202-1J	Math for Early Childhood	11	3	\$3,109.38	3	6/8/2020	7/29/2020	LEC
0003210	Farina, Peter	BIO-212-2L	Microbiology	21	6	\$6,067.14	4	6/8/2020	7/30/2020	LEC/LAB
0024667	Festa, John	BUS-230-NR	Business Law and Contracts	11	3	\$2,897.25	3	6/8/2020	7/30/2020	LEC
0162452	Foltz, Chris	FIR-190-11	Occupational Safety and Health	5	3	\$2,886.42	3	6/9/2020	7/30/2020	LEC
0000838	Garcia-Searle, Brenda	OMT-102-NR	Keyboarding & Doc Formatting	4	3	\$2,647.26	2	5/26/2020	7/17/2020	LAB
0003110	Halm, James	SOC-100-1G	Intro to Sociology	32	3	\$3,187.11	3	6/8/2020	7/29/2020	LEC
0003110	Halm, James	SOC-101-1D	The Family	15	3	\$3,187.11	3	6/8/2020	7/29/2020	LEC
0200721	Kilheeney, Heather	CHM-105-1B	General Chemistry I	23	7	\$6,176.94	5	6/9/2020	7/30/2020	LEC/LAB
0003176	Leven, Robert	BIO-203-11	Anatomy & Physiology I	8	3	\$3,187.11	4	6/9/2020	7/30/2020	LEC
0173996	Mallett, Klaudia	PSY-101-32	Intro to Psychology	11	3	\$2,886.42	3	6/29/2020	7/30/2020	LEC
0002467	Montgomery, Jered	HUM-150-1C	Humanities Through the Arts	22	3	\$2,886.42	3	6/9/2020	7/30/2020	LEC
0002467	Montgomery, Jered	MUS-100-1C	Music Appreciation	24	3	\$2,886.42	3	6/9/2020	7/30/2020	LEC
0062924	Montiel, Octavio	MUS-131-1R	Private Applied Piano Non-Majo	1	0		1	6/8/2020	7/30/2020	LEC
0062924	Montiel, Octavio	MUS-231-1R	Private Applied Piano Non-Majo	1	0		1	6/8/2020	7/30/2020	LEC
0000797	Ruiz, Ruben	OMT-216-MI	Fundament	5	1	\$1,011.19	1	6/15/2020	6/18/2020	LEC
0000797	Ruiz, Ruben	OMT-218-MI	Fundamentals	7	1	\$1,011.19	1	7/6/2020	7/9/2020	LEC
0000797	Ruiz, Ruben	OMT-223-MI	Advanced	6	2	\$2,022.38	2	6/22/2020	7/2/2020	LEC
0160546	Schrey, Courtney	CHM-100-1B	Fundamentals of Chemistry	12	6	\$5,772.84	4	6/9/2020	7/30/2020	LAB
0194372	Skov, Erik	MUS-135-1R	Private Applied Guitar Non-Maj	1	0		1	6/8/2020	7/30/2020	LEC
0003165	Smith-Irowa, Pamela	ENG-102-32	Rhetoric II	23	3	\$3,187.11	3	6/9/2020	7/30/2020	LEC
0181260	Smith, Jeanine	HCP-130-11	Medical Terminology	20	3	\$2,757.63	3	6/9/2020	7/30/2020	LEC
0181260	Smith, Jeanine	PEH-103-21	Nutrition	18	2	\$1,838.42	2	6/9/2020	7/28/2020	LEC
0190101	Sulack, Alexandra	MUS-163-1R	Priv. Applied Voice Music No-M	1	0		1	6/8/2020	7/30/2020	LEC
0189488	Swint, Ashley	BUS-107-1B	Principles of Marketing	10	3	\$2,757.63	3	6/8/2020	7/29/2020	LEC
0189488	Swint, Ashley	BUS-111-2E	Introduction to Business	11	3	\$2,757.63	3	6/9/2020	7/30/2020	LEC
0159232	Thelemaque, Cristina	BIO-204-1L	Anatomy & Physiology II	2	3	\$3,032.55	4	6/8/2020	7/30/2020	LEC
0005802	Thompson, Juhelia	PSY-215-22	Dev	20	3	\$2,647.26	3	6/9/2020	7/30/2020	LEC
0190102	Windham, Brandie	MAT-080-21	Mathematics Fundamentals	13	3	\$2,745.00	3	6/9/2020	7/30/2020	LEC
						\$99,937.89				

MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION

PROPOSED ACTION: THAT THE BOARD APPROVE THE CONTINUED EXTENDED SERVICES SUPPORT AGREEMENT WITH ELLUCIAN FOR THE ENTERPRISE RESOURCE PLANNING SYSTEM IN THE AMOUNT OF \$403,570 FOR FY 2021.

RATIONALE:

[Required by Board Policy 5.3.1 and Chapter 805, Section 3-27.1 of the *Illinois Compiled Statutes*]

Renew the annual extended services support agreement with Ellucian to maintain and support the College's ERP system.

ELLUCIAN ANNUAL MAINTENANCE RENEWAL **\$77,020**

ELLUCIAN ANNUAL SUBSCRIPTION RENEWAL **\$326,550**

Goals: Continue establishing a support structure to sustain success; improve utilization and efficiencies of the Ellucian Colleague solution; explore new technologies which will enhance staff, faculty and student success.

COST ANALYSIS:

\$403,570.00- Annual Maintenance Agreement for FY 2021

ATTACHMENTS:

None

MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION

PROPOSED ACTION: THAT THE BOARD APPROVE THE CRM SERVICES SUPPORT AGREEMENT WITH ELLUCIAN IN THE AMOUNT OF \$73,570 FOR FY 2020.

RATIONALE:

[Required by Board Policy 5.3.1 and Chapter 805, Section 3-27.1 of the *Illinois Compiled Statutes*]

CRM services support agreement with Ellucian to maintain and support the College's ERP system.

ELLUCIAN CRM MAINTENANCE **\$73,352**

Goals: Continue establishing a support structure to sustain success; improve utilization and efficiencies of the Ellucian Colleague solution; explore new technologies which will enhance staff, faculty and student success.

COST ANALYSIS:

\$73,352.00- CRM Maintenance Agreement for FY 2020

ATTACHMENTS:

None

MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION

PROPOSED ACTION: THAT THE BOARD APPROVE THE CONTINUED EXTENDED SERVICES SUPPORT AGREEMENT WITH KONICA FOR THE SERVICES OF THE COLLEGE COPIERS/PRINTERS.

RATIONALE:

[Required by Board Policy 5.3.1 and Chapter 805, Section 3-27.1 of the *Illinois Compiled Statutes*]

Renew/Add the Konica Lease services support agreement. This Agreement is just a modification of our current leases and the addition of 3 new copiers for various departments.

Goals: To continue establishing a support structure to sustain success; improve utilization and efficiencies of the college, which will enhance staff, faculty and student success.

COST ANALYSIS:

\$261.00/month 60 month TELP lease

ATTACHMENTS:

Lease Proposal

Konica Minolta Business Solutions USA Inc.



Quotation

KONICA MINOLTA SOLUTIONS USA INC
DEPT CH19188
PALATINE IL 60055-9188

Date: 21-May-20
Quotation # MC052120.2
Customer Morton College

TAX ID #13-1921089

Quotation valid until: 6.26.20
Prepared by: Schindler, Dan

Morton College
3801 S. Central Avenue
Cicero, IL 60804
Tax Exempt E9997-8547-07

Comments: 60 mo \$1 Tax Exempt Lease; Student Success, Nursing, Library; configurations based on current

Description	AMOUNT
<u>New Bizhub C300i</u> 30ppm Floor Model Color Copy/Print/Scan MFP (Student Success) includes: Dual Scan Feeder, (2) Paper Drawers, Cabinet & Stapling	\$506.00/month included
<u>New Bizhub 308e</u> 30ppm Floor Model BW Copy/Print/Color Scan MFP (Library) includes: Dual Scan Feeder, (3) Paper Drawers, Stapling & Transfer Coin/Bill Tower	included included
<u>New Bizhub 4052</u> 42ppm Tabletop Model BW Copy/Print/Fax/Color Scan MFP (Nursing) includes: Dual Scan Feeder, 4GB Memory add & (1) Paper Drawer	included included
<u>All Include:</u> Delivery, Installation, Training (Professional Services), Bizhub Secure, Card Readers, Mounting Kits	included included
<u>Remaining Lease Obligations & Return on 284e in Student Success</u>	included
<u>Buyout & Keep 224e in Campus Safety</u>	included
Current Fleet Customer Discount	<\$198.00/month>
Fiscal Year Kick-off Subsidy	<\$47.00/month>
Papercut licenses (transferred no additional cost; if licenses needed additional cost)	TBD
<u>OneRate includes All OEM Toners, Parts, Labor, On-Site Maintenance</u>	TAX exempt
<u>\$190.00 /month covers C300i, 308e & 4052</u>	TOTAL \$261.00/month

Color: unlimited, no overage
B/W: unlimited, no overage

Dan Schindler; Education Account Executive
Konica Minolta Business Solutions USA Inc.

THANK YOU FOR YOUR BUSINESS!

From: [Melissa Ridyard](#)
To: [Board Materials](#)
Cc: [Ana L. Valdez](#); [Maria Sanchez Anderson](#)
Subject: FOR BOARD APPROVAL - WATER MAIN REPLACEMENT
Date: Thursday, June 18, 2020 12:59:30 PM
Attachments: [Riccio.pdf](#)
[Board Action Sheet - WATER MAIN REPLACEMENT.pdf](#)

Ana,

Please see attached.

Thank you,

Melissa Ridyard
Executive Assistant
Operations, 224-B
Morton College
3801 S. Central Ave, Cicero, IL 60804-4398
708-656-8000 x.2440 (direct)
melissa.ridyard@morton.edu www.morton.edu

From: Melissa Ridyard
Sent: Tuesday, June 16, 2020 12:40 PM
To: Board Materials <board.materials@morton.edu>
Cc: Joseph Florio <joseph.florio@morton.edu>; Frank E Marzullo <frank.marzullo@morton.edu>
Subject: PLACE HOLDER - WATERMAIN REPLACEMENT

PLACE HOLDER - WATERMAIN REPLACEMENT
-WAITING FOR A SECOND QUOTE FOR THE REQUIRED WATERMAIN REPLACEMENT.

Thank you,

Melissa Ridyard
Executive Assistant
Operations, 224-B
Morton College
3801 S. Central Ave, Cicero, IL 60804-4398
708-656-8000 x.2440 (direct)
melissa.ridyard@morton.edu www.morton.edu

MORTON COLLEGE BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

PROPOSED ACTION: That the board approve the emergency replacement of the main water line.

RATIONALE: [Required by Board Policy 5.3.1 and Chapter 1 10, Act 805, section 3-27.1 of the Illinois Community College Act]

COST ANALYSIS:

Riccio Construction Corporation	\$63,870
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Riccio Construction Corporation is the lowest quote of three options and it's the recommendation that they perform the emergency replacement work of the main water line at Morton College.

ATTACHMENTS: Riccio Construction Proposal



Proposal

CONSTRUCTION CORPORATION

PO BOX 672 PALOS PARK, ILL 60462

Date: June 18, 2020

WE Hereby submit specifications and estimates for said job. Labor, Material, and Equipment, for: the replacement of 330 feet of 8" Ductile iron water main, with fittings, connection to existing. stone backfill, testing and chlorination, asphalt patching Excess spoil hauled off site, excludes contaminated spoil removal all landscape restoration ,inside plumbing, or unknown service connections. JOE AFTER VISITING THE SITE AND INSPECTING THE EXISTING CONDITION OF THE 8" WATER MAIN I WOULD RECOMMEND REPLACING THAT SECTION. THE EXISTING PIPE IS DECAYED AND LOST ITS STRUCTURAL STRENGTH , I BELIEVE A SECTION REPAIR VALVE TO VALVE IS IN YOUR BEST INTEREST.

To JOE FLORIO
MORTON COLLEGE
3801 S CENTRAL AVE
CICERO IL, 60804
708-656-8000 EXT 2451
Joseph.florio@morton.edu

Job Name	Job Address	This IS LABOR MATERIAL	Date excepted
8" WATERMAIN REPLACED	3801 S CENTRAL AVE	BRAKEDOWN	

Qty	Description	LABOR	MATERIAL & SUB
1 ls	Testing and chlorination	\$2000.00	\$2000.00
330 feet	8" dip cl 52 water main	\$62.00	\$20,460.00
2 each	Connection to existing main	\$2800.00	\$5600.00
2 each	1" corps for test	\$300.00	\$600.00
6 each	Watermain fittings	\$380.00	\$2280.00
100 lf	12" p v c c=900 casing pipe	\$68.00	\$6800.00
320 cy	Spoil removal	\$29.00	\$9280.00
470 ton	Stone bedding and backfill	\$25.00	\$11,750.00
75 sy	Sawcut rem & replace asphalt pavement 4"	\$68.00	\$5100.00
OPTION 1	Additional fire hydrant valve box and tee \$6500.00	\$6500.00	Not in total
	Excludes, contaminated spoil removal, landscaping, permits,		
	Inside plumbing, concrete replacement if needed		
		Subtotal	\$63,870.00
		Sales Tax	0
		Total	\$63,870.00

Morton College Independent Consultant Agreement for Athletic Department

This consulting agreement (the "Agreement"), is made and entered into as of July 1, 2020, between Jason Nichols, Athletic Independent Consultant, and Morton Community College District No. 527 ("Morton College" or "CLIENT"). For convenience, Jason Nichols and Morton College may be referred to together as the "Parties" or individually as a "Party".

Morton College's principal place of business is located at 3801 S. Central Ave., Cicero, IL 60804.

WITNESSETH:

WHEREAS, MORTON COLLEGE wishes to retain Jason Nichols to perform the following services on behalf of the Morton College and its subsidiaries on the State of Illinois:

Facilitate Athletic Department in:

- public relations and community outreach
- fundraising
- mentoring program for coaches
- retention and persistence program
- special events
- facility rentals
- other responsibilities that are mutually agreed upon by the Athletic Director and Consultant

1. TERM OF THE AGREEMENT

The term of this agreement shall commence on the 1st day of July 2020 and end on the 30th day of June 2021, unless terminated earlier upon thirty (30) days written notice by Morton College, with or without cause.

All provisions of this Agreement shall apply to all services and all periods of time in which Jason Nichols renders services for or, on behalf of the CLIENT, regardless of the date on which the Agreement is actually executed. Morton College may, at the discretion of the Morton College President (the "President") renew this Agreement for an additional term by giving notice to Jason Nichols of such intent to renew prior to the expiration of the initial term. If such an option to renew is not exercised by Morton College within the initial term period of this Agreement, the Agreement shall be deemed terminated and expired.

2. INDEPENDENT CONTRACTOR STATUS

The express intention of the parties is that Jason Nichols is an independent contractor and not an employee, agent, or partner of Morton College. Nothing in this Agreement shall be interpreted or construed as creating or establishing the relationship of employee and employer between Jason Nichols and Morton College or any employee or agent of Jason Nichols. Jason Nichols will not represent to be or hold himself out as an employee of the College. Both parties acknowledge the Jason Nichols is not an employee for state or federal tax purposes.

Jason Nichols declares that Jason Nichols is self-employed and engaged in the independent business of Athletic Consulting.

3. LICENSING REQUIREMENTS

Jason Nichols declares that he has complied with all federal, state, and local business permits and licensing requirements necessary to conduct business. Jason Nichols hereby represents and warrants to and covenants with Morton College as of the date hereof and throughout the term of this Agreement that he has the capacity and ability to complete the services hereunder in conformance with the terms of this Agreement, will perform the services in a good and workmanlike manner, and is or will be licensed to perform these services in the State of Illinois if required by law. If licensing or other similar requirements are mandated by the State of Illinois, or any applicable laws or rules and regulations, any failure by Jason Nichols to attain and maintain said license or other requirements shall render this Agreement null and void in its entirety. To the best of his actual knowledge, Jason Nichols is familiar with the requirements of the services and this Agreement and has the necessary skill to successfully complete the services under this Agreement. Morton College represents and warrants that all necessary corporate, regulatory or other similar action has been taken to authorize and empower Morton College to execute, deliver, and perform this Agreement.

4. TAX RESPONSIBILITIES

Jason Nichols will submit an Internal Revenue Service ("IRS") W-9 form and will receive from Morton College a 1099-MISC IRS form for tax reporting purposes.

Jason Nichols declares that he has complied with all necessary federal, state, and local self-employment tax requirements and that he shall file all of the necessary tax returns and pay all of the necessary self-employment taxes. Morton College shall not assist with any federal or state income tax withholdings or make any tax contributions on behalf of Jason Nichols.

5. PERFORMANCE OF SERVICES

The Parties agree that Jason Nichols will perform the consulting services as described above in this Agreement. Jason Nichols reserves the sole right to control or direct the

manner in which services are to be performed. He shall retain the right to perform similar services for other entities during the term of this Agreement. Jason Nichols reserves the right to refuse to perform services outside the scope of this Agreement. Subject to the foregoing, Morton College reserves the right to inspect, stop work, prescribe alterations, and generally to supervise the work to ensure its conformity with that specified in this Agreement.

6. TIME AND LOCATION OF WORK

Jason Nichols will perform the services required by this Agreement at the Morton College campus 3801 S. Central Avenue, Cicero, IL., as needed.

7. TERMS OF PAYMENT

In consideration for the services to be performed by Jason Nichols, he shall be paid a fee of \$5000.00 per month for the entire natural term of this Agreement which shall be payable by monthly invoice.

8. PAYROLL AND EMPLOYMENT TAXES

No payroll or employment taxes of any kind shall be withheld or paid by Morton College on behalf of Jason Nichols, including without limitation, FICA, FUTA, federal personal income tax, state personal income tax, state disability insurance tax, workers' compensation, and state unemployment tax. Morton College's understanding is that Jason Nichols is solely responsible for these matters set forth above in this Article.

9. EXPENSES

Jason Nichols shall be responsible for all costs and expenses incidental to the performance of services for Morton College, including without limitation, all costs of supplies, fees, fines, licenses, or taxes required of or imposed against Jason Nichols and all other of his costs of doing business. Morton College shall not be responsible for expenses incurred by Jason Nichols in performing services for Morton College.

10. INDEMNIFICATION

To the extent permitted by law, Jason Nichols will indemnify, protect, defend and hold Morton College and its trustees, individually and collectively and its affiliates, officers, employees, agents and representatives, successors and assigns (the "Indemnified Parties") free and harmless for any and all liabilities, claims, demands, actions, costs, suits or matters arising out of or related to the performance of the work under this Agreement, whether based upon or claimed to be based upon statutory, contractual, tort or other liability of any indemnity hereunder, provided that no party shall be indemnified for claims arising from such party's own negligence. The provisions of this Article shall not be construed to require Jason Nichols to indemnify any party for or against such party's own negligence. The obligations of Jason Nichols pursuant to this Article are not

to be consumed to negate or reduce any other right or obligation of indemnification which would otherwise exist as to any party or person described in this Article. Jason Nichols' obligation to indemnify Morton College shall survive the termination of this Agreement.

11. CONFIDENTIALITY

So long as this Agreement remains in effect, Jason Nichols may have access to and become acquainted with various trade secrets, consisting of management, financial, and operational materials, and methods and processes, and compilations of information, and records and specifications of the CLIENT, which are owned by the Morton College and which are regularly used in the operation of the college's business. Jason Nichols acknowledges such information is secret and confidential (except as prohibited by law) and that the Morton College disclosed the same to Jason Nichols so it could undertake the work per this Agreement. Jason Nichols shall not disclose any such secrets, directly or indirectly, or use them in any other way either during the term of this Agreement or at any time thereafter, except as required in the course of its performance in accordance with the Agreement or otherwise as required by law. Morton College acknowledges that Jason Nichols may develop for itself or for others, problem-solving approaches, frameworks or other tools or information similar to the materials and processes developed in performing the work per this Agreement and any additional services it provides to Morton College, and nothing contained herein precludes Jason Nichols from developing or disclosing such materials and information provided that the same do not contain or reflect confidential information belonging to Morton College.

All files, records, documents, drawings, specifications, equipment, and similar items relating to the business at Morton College, whether prepared by Jason Nichols or those acting on behalf of him, shall remain the property of Morton College.

At any time upon Morton College's request and/or upon the termination of the Agreement, Jason Nichols shall immediately deliver to Morton College all personal property owned by, belonging to or concerning any part of Morton College's activities or concerning any part of Jason Nichols' activities relating to the Project (collectively, the "Property"). The Property is acknowledged by Jason Nichols to be Morton College's property, which is only entrusted to Jason Nichols on a temporary basis in its capacity as a provider of services to Morton College.

12. SUBSIDIARY OR AFFILIATE OF CONTRACTOR

By signing this Agreement, Jason Nichols agrees that the work shall be in the name of Jason Nichols. He may not enter into a contract with Morton College in the name of any affiliate, subsidiary, parent, brother, or sister company or related entity of Jason Nichols. He may not subcontract the work of the Agreement. Subcontracting will be deemed to be in substantial compliance with the Agreement and will be deemed to be non-responsive to Morton College's contractual terms.

Jason Nichols has no authority to contract with third parties. He may recommend vendors to the President. In the event Morton College secures a vendor to provide professional service to the college and such costs are directly or indirectly passed on to the college for payment, the party providing the primary professional service shall not 'mark-up' the costs to the college and that the college shall only be responsible for any actual costs incurred and paid for by the contractor providing professional services directly to the college.

Jason Nichols must disclose all financial gains resulting from vendor contracts or for services procured by third-party vendors.

13. NOTICES

All notices and demands required hereunder shall be deemed given upon: (a) actual receipt if personally delivered and the sender received written confirmation of personal delivery; (b) receipt as indicated by the written or electronic verification of delivery when delivered by a reputable overnight delivery carrier, or (c) three (3) business days after the sender posts with the United States Post Office via registered or certified mail (return receipt requested) with postage prepaid and properly addressed as follows or to such other addresses either Party may specify in writing.

If to the Client: Morton College
3801 South Central Ave., Cicero, IL 60804
Attn.: Office of the President
Phone: 708-656-8000
Email stan.fields@morton.edu

If to Consultant: Jason Nichols
Address
Phone
Email:

14. MISCELLANEOUS

A. Construction and Governing Law

Construction and interpretation of this Agreement shall at all times and in all respects, be governed by the laws of the State of Illinois, without regard to its conflicts of laws principles. The exclusive jurisdiction for all claims and controversies arising hereunder shall be in the Circuit Court of Cook County, Illinois. The Parties acknowledge that they have had an opportunity to negotiate, review, and revise this Agreement and have it reviewed by legal counsel if desired. Further, the Parties acknowledge that they have been given a reasonable time to consider and sign this Agreement and agree that this consideration period has been reasonable and adequate. Therefore, the normal rules of

construction, to the extent that any ambiguities are to be resolved against the drafting Party, shall not be employed in the interpretation of this Agreement.

B. Headings

The headings used herein form no substantive part of this Agreement, are for the convenience of the Parties only, and shall not be used to define, enlarge, or limit any term of this Agreement.

C. Facsimile Transmission

A signature affixed to this Agreement and transmitted by facsimile shall have the same effect as an original signature.

D. Non-Assignment

This Agreement is personal in character and neither Morton College nor Jason Nichols shall assign its respective interest in this Agreement without the prior written consent of the other. No assignment, even if consented to, shall in any way reduce or eliminate the liability of the assignee for obligations accrued prior to such assignment.

E. Attorney's Fees

Should either Party employ an attorney or attorneys to enforce any of the provisions hereof or to recover damages for the breach of this Agreement, the non-prevailing Party shall pay to the prevailing Party all reasonable costs, damages, and expenses, including attorneys' fees, expended or incurred in connection therewith.

F. Waiver, Force Majeure

No waiver of a breach of any provision of this Agreement shall be construed as a waiver of any breach of any other provision. No delay in acting with regard to any breach of any provision of this Agreement shall be construed as a waiver of such breach. Neither Party to this Agreement shall be liable for its failure to perform hereunder due to circumstances beyond its reasonable control, or if performance hereunder is prevented, restricted or interfered with by reason of any incidences of civil unrest, federal, state or local emergencies, acts of war, insurrection, fire, flood, tornado, natural calamity, strike or other labor activities, or breach of any law or government regulations, then that Party shall be excused from such performance to the extent of the "force majeure." The Party so affected shall give prompt notice to the other Party, by any method appropriate under the circumstances. The Party so affected shall use its best efforts to avoid or remove the "force majeure," and shall further on and use its best efforts to complete the full performance of this Agreement when such causes are removed.

G. Remedies.

In addition to any and all other rights a Party may have available according to law if a Party defaults by failing to substantially perform any provision, term or condition of this Agreement (including without limitation the failure to make a monetary payment when due), the other Party may terminate the Agreement by providing written notice to the defaulting Party. This notice shall describe with sufficient detail the nature of the default. The Party receiving such notice shall have thirty (30) days from the effective date of such notice to cure the default(s). Unless waived by the Party providing notice, the failure to cure the default(s) within such time period shall result in the automatic termination of this Agreement.

15. TERMINATION

The term of this Agreement is from the 1st day of July 2020 to the 30th day of June 2021. However, Morton College shall have the right to terminate this Agreement in whole, with or without cause upon thirty (30) days' written notice to Jason Nichols.

16. PARTIAL INVALIDITY

Each provision of this Agreement shall be valid and enforceable to the fullest extent permitted by law. If any provision of this Agreement or the application of such provision, to any extent, is found to be invalid or unenforceable, the remainder of this Agreement or the application of such provisions shall remain in full force and effect without impairment or invalidation.

17. MODIFICATION IN WRITING

No provision of this Agreement may be modified, waived or discharged unless such waiver, modification or discharge is agreed to in writing and signed by authorized representatives of each Party. No waiver by either Party regarding any breach of a condition or provision of this Agreement shall be deemed a waiver of similar or dissimilar provisions or conditions of this Agreement. No agreement or representations, oral or otherwise, express or implied, with respect to the subject matter hereof have been made by either Party which are not expressly set forth in this Agreement.

18. ENTIRE AGREEMENT

This Agreement contains the entire Agreement between the parties to this Agreement with respect to the subject matter of this Agreement and supersedes all prior understandings, agreements, representations, and warranties, if any, with respect to such subject matter.

(THE REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK)

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the dates set forth below, to be effective as of the date first set forth above.

Morton College

Jason Nichols

By: Board of Trustees of Illinois
Community College District No. 527

Printed Name

Printed Name

Signature

Signature

Title

Title

Date

Date

From: [Frank E Marzullo](#)
To: [Board Materials](#)
Cc: [Melissa Ridyard](#); [Joseph Florio](#); [John W. Treiber](#); [Stan Fields](#); [JNBA HOOPS](#)
Subject: FOR BOARD APPROVAL - Morton College Gym floor sanding quote
Date: Tuesday, June 16, 2020 12:38:16 PM
Attachments: [Specialty Floors Quote.pdf](#)
[OutlookEmoji-1567566740237_Panthers.png](#)
[Board Action Sheet - Gym Floor.pdf](#)

Thank you,

Frank Marzullo
Vice President of Administrative Services
708 656-8000 ext 2441 rm 225B
frank.marzullo@morton.edu

From: John W. Treiber
Sent: Monday, June 15, 2020 7:13 PM
To: Melissa Ridyard; Board Materials
Cc: Frank E Marzullo; Joseph Florio; Stan Fields; JNBA HOOPS
Subject: Re: PLACE HOLDER Morton College Gym floor sanding quote

Melissa,

I have attached the 3 floor quotes to sand, refinish, and paint the gym floor.

We are choosing to go with Specialty Floors, Inc. because they have the exact work that we need done on the floor with oil based seal instead of a water based like Dynasty Floors was going to do. They also have the exact logo for painting and will include the staining inside of the 3 point arcs. They are the company that has worked on our floor the past 3 years and they come in with a price quote of \$26,495, compared to Michael Kautz at \$39,805, and Dynasty Floors at \$43,250. So they gave us the cheapest quote for the exact work that we want to have done. They also guaranteed to meet our time frame to get this job done before the week of August 10th.

If you have any further questions let me know.

Best Regards,

John Treiber, M.Ed.
Athletic Director
Email: john.treiber@morton.edu
Phone: 708.656.8000 ext. 2370

MORTON COLLEGE BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

PROPOSED ACTION: That the board approve the necessary work of the gym floor to be performed by Specialty Floors, Inc.

RATIONALE: [Required by Board Policy 5.3.1 and Chapter 1 10, Act 805, section 3-27.1 of the Illinois Community College Act]

COST ANALYSIS:

BIDS: SPECIALTY FLOORS, INC. \$26,495

Three bids received and it's the recommendation that Specialty Floors, Inc. be chosen to perform the work required on the gym floor.

OTHER BIDDERS: MICHAEL KAUTZ \$39,805
DYNASTY FLOORS \$43,250

Specialty Floors, Inc.
P.O. Box 8098 Rockford, IL 61126-8098
Phone: (779) 368-0333 Fax: (779) 368-0267
E-MAIL - dirtygyms@comcast.net

June 11, 2020

FAX: (708) 656-3161

John Treiber & Joseph Florio
Morton College
3801 South Central Avenue
Cicero, IL 60804

****BUDGET QUOTE 2020****

Subject: Carpentry Services – Resurface Wood Floor: Gym Floor: 10,600 sq. ft.

Below is our quote to sand up to the front edge of any bleachers and the front edge of any base molding, apply (2) Oil Modified Urethane (OMU) seal coats, paint game lines and apply (2) OMU finish coats to the wood floor in your facility.

1. Sand existing wood flooring using special gymnasium sanders having attached riders to assure even, uniform finished surface. Apply sealer coats with buffing and tacking between and before applying the finish coats.

Game lines to include: Main Basketball w/3pt, Main Volleyball, (2x) Cross Basketball w/toe stubs only, (2x) Cross Volleyball, 5' End border (blue) with 4' letters "PANTHERS" (orange) with tape gap, 3' Side border (blue) with Coach's Box & Scorers X (orange) with tape gap, (1x) 5'tall NJCAA logo, (1x) 5' tall Skyway Conference logo, (2x) #WeAreMC, (1x) 19' wide MC with panther logo to fit between the volleyball spike lines.

Total Materials and Labor: \$ 24,995.00*

***Quote based on Carpentry & Painters Prevailing Wage 2020**

Option A: Stain the insides of the 3pt arcs (Golden Oak) ADD \$ 1500.00*

*Your facility is to supply 208 volt, 3-phase, 200 amp electric in the area to be sanded. You are to furnish a 6 yard dumpster near the sanding area for sanding residue. Customer is to have the floor cleared of equipment, tables, chairs, etc. Any bleachers are to be pushed into the closed position. If you have any questions, please let me know. Also, please look over your calendar for possible dates to do the work.

X_____

Possible Dates to do work

- Price quote is good for 30 days. 24 hour cancellation notice required otherwise a fee of 15% of the total job cost will be charged.
- Invoices to be paid in full within 45 days. Interest at the rate of 1.5% per month will be charged as of the date of invoice on all amounts not paid within 45 days.
- Customer will be responsible for all costs of collection, including reasonable attorney's fees and expenses.
- Please sign below to accept and agree to the terms of this quote.

X_____

Acknowledged and Agreed

Sincerely,

Trent Brown

From: [Melissa Ridyard](#)
To: [Board Materials](#)
Cc: [Nancy Jeffries](#); [Keith McLaughlin](#); [Frank E Marzullo](#); [Malisa Avila](#)
Subject: FOR BOARD APPROVAL - Avilio Medical Center - Affiliation Agreement & Resolution
Date: Monday, June 15, 2020 2:25:03 PM
Attachments: [Resolution Alivio Medical Cente AA.docx](#)
[Alivio signed agreement 6.9.2020.pdf](#)

Thank you,

Melissa Ridyard
Executive Assistant
Operations, 224-B
Morton College
3801 S. Central Ave, Cicero, IL 60804-4398
708-656-8000 x.2440 (direct)
melissa.ridyard@morton.edu www.morton.edu

From: Edward J. Wong <wong@dlglawgroup.com>
Sent: Wednesday, June 10, 2020 12:00 PM
To: Melissa Ridyard <melissa.ridyard@morton.edu>
Cc: Geanabelle Chapp <geanabelle.chapp@morton.edu>; Nancy Jeffries <nancy.jeffries@morton.edu>; Malisa Avila <malisa.avila@morton.edu>
Subject: Re: Affiliation Agreement

Good morning, Melissa,

Please find attached a signed AA from Avilio Medical Center and a draft Resolution for June's Board meeting.

The information contained in this e-mail and any accompanying documents is intended for the sole use of the recipient to whom it is addressed, and may contain information that is privileged, confidential, and prohibited from disclosure under applicable law. If you are not the intended recipient, or authorized to receive this on behalf of the recipient, you are hereby notified that any review, use, disclosure, copying, or distribution is prohibited. If you are not the intended recipient(s), please contact the sender by e-mail and destroy all copies of the original message. Thank you.

Standard Clinical Affiliation Agreement

Nursing

(Revised)

2020

This agreement is designed for use as a standardized form. Parties should call one another's attention to any specific changes made or proposed to be made to the template, to ensure an accurate, common understanding of their agreement.

**AFFILIATION AGREEMENT
BETWEEN
MORTON COLLEGE AND**

THIS AGREEMENT (the "Agreement") is entered into this 29th day of May 2020, by, and between **Alivio Medical Center- Berwyn 6447 W. Cermak Rd Berwyn, IL 60402; Morgan- 966 W. 21st. Street Chicago, IL 60608; Western- 2355 S. Western Avenue Chicago, IL 60608 ("the facility") and Morton College ("the School").**

WHEREAS, the School desires to utilize various Facility sites (Exhibit A) that may be available for the purpose of providing practical learning and clinical experiences (see Exhibit B for a list of programs and Exhibit C for program-specific requirements) in connection with students of the School.

NOW, THEREFORE, it is understood and agreed upon by the parties hereto as follows:

A. SCHOOL RESPONSIBILITIES:

1. Provision of foundational curriculum to students. The School shall have the total responsibility for planning and determining the adequacy of the educational experience of students in theoretical background, basic skill, professional ethics, attitude and behavior, and will assign to the Facility only those students who have satisfactorily completed the prerequisite didactic portion of the School's curriculum.

2. Student professional liability insurance.

(i) State Colleges and Universities

If the School is a state college or university, the School shall require students participating in the practicum to maintain and, the School shall provide proof to the Facility, of a personal student professional liability insurance policy of at least One Million Dollars (\$1,000,000.00) per occurrence or claim and Three Million Dollars (\$3,000,000.00) in the aggregate covering the acts of such student while participating in the program at the Facility.

(a) General Liability: Subject to applicable state law, neither party to this Agreement shall be legally liable for the consequences, whether bodily injury or property damage, occasioned by an act, omission, or neglect chargeable to the other party.

(b) Where Worker's Compensation or other obligation for payment of benefits may arise, this Agreement shall neither enlarge nor diminish such obligation.

(c) Provided further, in the event required insurance coverage is not provided or is canceled, the Facility may terminate the placement of the student.

(ii) Other Colleges and Universities

Unless otherwise specified in Exhibit C, the School shall require students participating in the practicum to maintain, and the School shall provide proof to the Facility of, a personal student professional liability insurance policy of at least One Million Dollars

(\$1,000,000.00) per occurrence or claim and Three Million Dollars (\$3,000,000.00) in the aggregate; and general liability coverage of at least One Million Dollars (\$1,000,000) per occurrence or claim and Two Million Dollars (\$2,000,000) in the aggregate covering the acts of such student while participating in the program. Such insurance coverage must be placed with an insurance carrier acceptable to the facility. Certificates of insurance evidencing coverage as specified above must be produced prior to student participation in the program. The School shall require students participating in the program to maintain comprehensive health insurance. In the event required insurance coverage is not provided or is canceled, the Facility may terminate the placement of the student.

3. Designation of liaison to Facility; communications relating to clinical placements. The School will designate a faculty or other professional staff member to coordinate and act as its liaison to the Facility. The assignments to be undertaken by the students participating in the educational program will be mutually arranged and a regular exchange of information will be maintained by on-site visits when practical, and by letter or telephone in other instances.

The School shall notify the Facility in writing of any change or proposed change of the person(s) responsible for coordinating clinical placements with the Facility.

4. Evidence of student certifications, vaccinations, etc. Where applicable, the School shall provide evidence that student has met all requirements of CPR certification, hepatitis B and influenza vaccinations, and OSHA compliance for prevention of transmission of blood borne pathogens and TB.

5. Criminal background check and drug screen compliance. Where applicable, a criminal background check and drug screen, as specified in Exhibit C, and as required by and acceptable to the Facility, are required of each placed student prior to participation in the clinical rotation. It is the School's responsibility to ensure that the background check and drug screening have been completed and that students with unacceptable results will not participate at sites where students with such results are forbidden by policy.

6. School notices to students. The School shall notify each student prior to his/her arrival at the Facility that he/she is required to:

- (a) Follow the administrative policies, standards, and practices of the Facility.
- (b) Obtain medical care at his/her own expense for any injuries or illnesses sustained as a direct or indirect result of his/her affiliation with the Facility.
- (c) Provide his/her own transportation and living arrangements.
- (d) Report to the Facility on time and follow all established regulations during the regularly scheduled operating hours of the Facility.
- (e) Conform to the standards and practices established by the School while functioning at the Facility.

(f) Obtain prior written approval of the Facility and the School before publishing any material relating to the clinical learning experience.

(g) Meet the personal, ethical and professional standards required of employees of the Facility and consistent with the applicable professional Code of Ethics and the applicable standards of JCAHO and/or other relevant accrediting or regulatory bodies.

B. FACILITY RESPONSIBILITIES:

1. Provision of facilities for supervised clinical experiences. Subject to the provisions of Section C.2 of this Agreement, the Facility agrees to make the appropriate facilities available to the School in order to provide supervised clinical experiences to students. Such facilities shall include an environment conducive to the learning process of the students as intended by the terms of this Agreement and conforming to customary Facility procedures.

2. Facility rules applicable to students during clinical assignments. Students are to remain subject to the authority, policies, and regulations imposed by the School and, during periods of clinical assignment, students will be subject to all rules and regulations of the Facility and imposed by the Facility on its employees and agents with regard to following the administrative policies, standards, and practices of the Facility.

3. Patient care. While at the Facility, students are not to replace the Facility staff, and are not to render service except as identified for educational value and delineated in the jointly planned educational experiences. Any such direct contact between a student and a patient shall be under the proximate supervision of a member of the staff of the Facility. The Facility shall at all times remain responsible for patient care.

4. Emergency treatment of students. Emergency outpatient treatment will be available to students while in the hospital for clinical training in case of accident or illness. In case of emergency at a non-hospital site, standard procedure will be followed. It is the student's responsibility to bear the cost of the emergency treatment.

5. Designation of liaison to School; communications relating to clinical placements. The Facility shall designate a liaison responsible for coordinating the clinical placements. That person shall maintain contact with the School's designated liaison person to assure mutual participation in and surveillance of the clinical program. The Facility shall notify the School in writing of any change or proposed change of the person(s) responsible for coordinating the clinical placements.

6. Identity and credentials of Facility supervising personnel. The Facility shall designate and submit in writing to the School, the name and professional and academic credentials of the individual(s) overseeing student(s) experiences.

7. School tour of Facility. The Facility shall, on reasonable request and subject to legal restrictions regarding patient health information, permit a tour of its clinical facilities and services available and other items pertaining to clinical learning experiences, by

representatives of the School and agencies charged with responsibility for approval of the facilities or accreditation of the curriculum.

8. Provision of relevant Facility policies. The Facility shall provide the student(s) and the School the Facility's administrative policies, standards and practices relevant to the clinical placement.

9. FERPA compliance. The Facility shall comply with the applicable provisions of the Family Educational Rights and Privacy Act of 1974, 20 USC 1232 (g), otherwise known as FERPA or the Buckley Amendment, and shall take all measures necessary to ensure the confidentiality of any and all information in its possession regarding the School's students who train at the Facility pursuant to this agreement.

C. OTHER RESPONSIBILITIES:

1. Compliance with patient privacy laws. The School agrees to abide by and require that its faculty and students abide by all applicable state and federal laws, rules and regulations regarding patient privacy, including but not limited to, the Standards for Privacy of Individually Identifiable Health Information as required under the Health Insurance Portability and Accountability Act (HIPAA). Students shall be required to comply with the Facility's policies and procedures regarding the confidentiality of patient information and the use of all such information. The parties will notify one another if there are known breaches of this confidentiality. If during the term of this Agreement, the Department of Health and Human Services, Office of Civil Rights or any other empowered federal or state agency, court or administrative tribunal determines that the School or any other educational institution similar to the School is a Business Associate ("**Business Associate**"), as described in the federal privacy regulations, the School shall, upon a date mutually agreed by the parties, abide by the conditions and requirements as stated in Exhibit D through the remainder of the term of this Agreement.

2. Determination of instructional period. The course of instruction will cover a period of time as arranged between the School and the Facility. The beginning dates and length of experience shall be mutually agreed upon by the School and the Facility.

3. Determination of number of participating students. The number of students eligible to participate in the clinical placement will be determined and may be changed by mutual agreement of the parties. Notwithstanding the foregoing, the Facility and the School agree and understand that the availability of clinical placements at Facility during the term of this Agreement may periodically be affected by a variety of factors. In such event, Facility may reduce the number of students eligible to participate in the clinical education program with prior notice to the School and adequate time for the School to reassign the student(s) to another clinical site. The Facility agrees further to accommodate students of the School who are similarly displaced from other clinical affiliates of the School to the extent that clinical space is available at the Facility.

4. Evaluation of students' clinical experiences. Evaluation of the clinical learning experiences of the students will be accomplished jointly by the School and the Facility.

Appropriate School and the Facility staff will communicate on a regular basis for the purpose of reviewing and evaluating current clinical experiences offered to students.

5. Removal of students.

(a) The School has the right to remove a student from a clinical education program. The School shall notify the Facility of such removal in writing.

(b) The Facility may immediately remove any student participating in a clinical education program from the Facility's premises for behavior that the Facility deems to be an immediate threat to the health or welfare of its patients, staff members, visitors, or operations. In such event, the Facility shall notify the School in writing of its actions and the reasons for its actions as soon as practicable. If the Facility desires to remove a student for any other reason, it shall notify the School in writing of the reasons for the removal and shall consult with the School before removing the student.

D. TERM OF AGREEMENT:

The term of this Agreement shall be for three (3) years, to commence on July 15, 2020 and terminate on July 15, 2023 either party may terminate this Agreement at any time, with or without cause, upon ninety (90) days prior written notice to the other party. In the event that this Agreement is not renewed for a subsequent term, students who are participating in the clinical learning experiences at the time of termination shall be allowed to complete such assignment under the terms and conditions herein set forth.

E. ADDITIONAL TERMS:

1. **Stipulations as to liability.** Subject to applicable state law, neither party to this Agreement shall be legally liable for the consequences, whether bodily injury or property damage, occasioned by an act, omission, or neglect chargeable to the other party. Where Worker's Compensation or other obligation for payment of benefits may arise, this Agreement shall neither enlarge nor diminish such obligation.
2. **Indemnification.** Each party will indemnify and hold the other harmless from and against all claims, demands, costs, expenses, liabilities and losses, including reasonable attorneys' fees, that may arise against the other as a consequence of any and all wrongful or negligent acts or omissions by such party, its employees, agents, students or contractors, or any failure of such party to act in performance of its duties and obligations under this Agreement. The provisions of this Section shall survive termination of this Agreement
3. **Additional insurance coverage.** Any additional applicable insurance coverage requirements shall be set out by the parties in Exhibit C to this agreement.
4. **Qualifications of School faculty.** The School represents and warrants that relevant faculty members are appropriately certified and/or licensed. The School will provide the Facility with copies of evidence of certifications or licensures.

5. **Assignment of Agreement.** This Agreement may not be assigned without the prior written consent of the other party, which will not be unreasonably withheld.

6. **Excluded Providers.** Each party represents that neither it nor any of its employees and agents is excluded as a provider under Medicare or Medicaid or under any other federal or state health care program.

7. **Entire Agreement.** This Agreement supersedes any and all other agreements, either oral or written, between the parties hereto with respect to the subject matter hereof. No changes or modifications of this Agreement shall be valid unless the same are in writing and signed by the parties. No waiver of any provisions of this Agreement shall be valid unless in writing and signed by the parties.

8. **Severability.** If any provision of this Agreement or the application thereof to any person or situation shall, to any extent, be held invalid or unenforceable, the remainder of this Agreement, and the application of such provision to persons or situations other than those to which it shall have been held invalid or unenforceable, shall not be affected thereby, but shall continue valid and enforceable to the fullest extent permitted by law.

9. **Non-Discrimination.** The parties hereto shall abide by the requirements of Executive Order 11246, 42 U.S.C. Section 2000d and the regulations thereto, as may be amended from time to time, the Illinois Human Rights Act, and the Rules and Regulations of the Illinois Department of Human Rights. There shall be no unlawful discrimination or treatment because of race, color, religion, sex, national origin, age, ancestry, military status, sexual orientation, physical or mental disability, order of protection status, marital status or other legally protected category in the placement/removal, employment, training, or promotion of students or personnel engaged in the performance of this Agreement.

10. **Employment status.** No assigned student or School faculty member under this Agreement shall in any way be considered an employee or agent of the Facility nor shall any such student or faculty member be entitled to any fringe benefits, Worker's Compensation, disability benefits or other rights normally afforded to employees of the Facility.

11. **Notice to Parties.** Any notice, demand or request required or permitted to be given under the provisions of this Agreement shall be in writing and shall be deemed to have been duly given under the earlier of (a) the date actually received by the party in question, by whatever means and however addressed, or (b) the date sent by facsimile (receipt confirmed), or on the date of personal delivery, if delivered by hand, or on the date signed for if sent by an overnight delivery service, to the following addresses, or to such other address as either party may request, in the case of the School, by notifying the Facility, and in the case of the Facility, by notifying the School:

If to the Facility:

Esther Corpuz CEO
Alivio Medical Center
966 W. 21st. Street
Chicago, IL 60608
Phone: (312) 829-6304

With a Copy to:

Facility Legal Counsel at:

If to the School:

Stanley Fields, President
Morton College
3801 S. Central Avenue
Attention: Stanley Fields
Phone: (708) 656-8000

With a Copy to:

The School Legal Counsel at:
DelGaldo Law Group, LLC
1441 S. Harlem Ave.
Berwyn, IL 60402
(708) 222-7000

or to such other addresses as the parties may specify in writing from time to time.

12. **Governing Law.** This Agreement shall be construed and enforced in accordance with the laws of the State of Illinois, without regard to the conflict of laws provisions thereof.

13. **Counterparts.** This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instrument.

14. **No Third-Party Beneficiaries.** This Agreement shall inure exclusively to the benefit of and be binding upon the parties hereto and their respective successors, assigns, executors and legal representatives. Nothing in this Agreement, expressed or implied, is intended to confer on any person other than the parties hereto or their respective successors and assigns any rights, remedies, obligations or liabilities under or by reason of this Agreement.

15. **Agreement binding on parties' successors and assigns.** This Agreement shall be binding upon the School and the Facility, their successors, employees, agents and assigns, during the initial term of this Agreement and any extensions thereof.

16. **Captions for reference only.** The captions contained in this Agreement are for convenience of reference only and do not define, describe, or limit the scope or intent of this Agreement or any of its provisions

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed in their respective corporate names by duly authorized officers, all on the day and year first set forth above.

For and on behalf of:

Alivio Medical Center, Inc. Morton College
Facility Name School Name

Ann Conway

Administrator

President

Title: CEO

Title: _____

Date: 6/9/2020

Date: _____

EXHIBIT A

[LOCATION OF FACILITY SITES]

Alivio Medical Center

966 W. 21st Street Chicago, IL 60608
2355 S. Western Avenue Chicago, IL 60608
6447 W. Cermak Road Berwyn, IL 60402

EXHIBIT B

[LIST OF PROGRAMS]

Nursing

Morton College
3801 S. Central Avenue
Cicero, IL 60804

EXHIBIT C

PROGRAM SPECIFIC REQUIREMENTS

(Each program shall have its own program specific requirement checklist)

Facility: _____

School: _____

Program: _____

Facility requires:

	Yes	No
1. Proof of student professional and general liability insurance (paragraph A.2)	X	<input type="checkbox"/>
2. Proof of comprehensive health insurance (paragraph A.2)	X	<input type="checkbox"/>
3. Verification that students have met requirements for: (paragraph A.4)		
a. Negative annual TB test or chest x-ray	X	<input type="checkbox"/>
b. Rubella, Rubeola and Mumps with proof of immunization or titer	X	<input type="checkbox"/>
c. Varicella with proof of immunization or titer	X	<input type="checkbox"/>
d. Hepatitis B with proof of disease/immunization or immunity by titer	X	<input type="checkbox"/>
e. Current American Heart Association Healthcare Provider CPR card	X	<input type="checkbox"/>
f. OSHA compliance for prevention of transmission of bloodborne pathogens and TB	X	<input type="checkbox"/>
g. Other _____		<input type="checkbox"/>
4. Criminal background check (paragraph A.5) If yes, type of check _____	<input type="checkbox"/>	<input type="checkbox"/>
5. Drug screen (paragraph A.5) _____ If yes, type of screening _____	<input type="checkbox"/>	<input type="checkbox"/>
6. Acceptance of faith-based provision addendum (if included)	<input type="checkbox"/>	<input type="checkbox"/>
7. Evidence of relevant faculties' certifications or licensures (paragraph E.3)	X	<input type="checkbox"/>
8. Additional insurance coverage (paragraph E.2) If yes, type of insurance and coverage required _____	<input type="checkbox"/>	<input type="checkbox"/>
9. Other _____	<input type="checkbox"/>	<input type="checkbox"/>

School requires:

1. Copy of relevant Facility policies (paragraph B.8)	<input type="checkbox"/>	<input type="checkbox"/>
2. Evidence of academic credentials, certifications and licensures of individual(s) overseeing student(s) experiences (paragraph B.6)	<input type="checkbox"/>	<input type="checkbox"/>
3. Other _____	<input type="checkbox"/>	<input type="checkbox"/>

EXHIBIT D

Confidentiality of Protected Health Information

1. **Definitions**

The following definitions apply to this Exhibit to the Agreement.

- a. Business Associate. "Business Associate" shall mean ("The School").
- b. Facility. "Facility" shall mean
- c. Individual. "Individual" shall refer to a patient and have all the same meaning as the term "individual" in 45 CFR §164.501 and shall include a person who qualifies as a personal representative in accordance with 45 CFR §164.502(g).
- d. Privacy Rule. "Privacy Rule" shall mean the Standards for Privacy of Individually Identifiable Health Information at 45 CFR Part 160 and Part 164, Subparts A and E.
- e. Protected Health Information. Protected Health Information ("PHI") shall have the same meaning as the term "PHI" in 45 CFR §164.501, limited to the information created or received by Business Associate from or on behalf of Facility.
- f. Required By Law. "Required By Law" shall have the same meaning as the term "required by law" in 45 CFR §164.501.
- g. Secretary. "Secretary" shall mean the Secretary of the Department of Health and Human Services or his designee.
- h. Capital Terms. All other capital terms referenced herein shall bear the meaning ascribed thereto in the Agreement.

2. **Obligations of Business Associate**

- a. Business Associate agrees to not use or disclose PHI other than as permitted or required by the Agreement or as Required By Law.
- b. Business Associate agrees to use appropriate safeguards to prevent use or disclosure of the PHI other than as provided for by the Agreement.
- c. Business Associate agrees to mitigate, to the extent practicable, any harmful effect that is known to Business Associate of a use or disclosure of PHI by Business Associate in violation of the requirements of the Agreement.
- d. Business Associate agrees to report to the Facility any use or disclosure of the PHI not provided for by the Agreement of which it becomes aware.
- e. Business Associate agrees to ensure that any agent, including a subcontractor, to whom it provides PHI received from, or created or received by Business Associate on behalf of the Facility, agrees to the same restrictions and conditions that apply through this Agreement to Business Associate with respect to such information.
- f. If Business Associate obtains PHI in a Designated Record Set, Business Associate shall provide access, at the request of the Facility, and in the mutually agreed time and manner, to any such PHI in a Designated Record Set, to the Facility or, as directed by the Facility, to an Individual in order to meet the requirements under 45 CFR §164.524.

g. If Business Associate obtains PHI in a Designated Record Set, Business Associate agrees to make any amendment(s) to PHI in a Designated Record Set that the Facility directs or agrees to pursuant to 45 CFR §164.526 at the request of the Facility or an Individual, and in the mutually agreed time and manner.

h. Business Associate agrees to make internal practices, books, and records, including policies and procedures and PHI, relating to the use and disclosure of PHI received from, or created or received by Business Associate on behalf of the Facility, available to the Facility or to the Secretary, in a mutually agreed time and manner or as designated by the Secretary, for purposes of the Secretary determining the Facility's compliance with the Privacy Rule.

i. Business Associate agrees to document such disclosures of PHI and information related to such disclosures as would be required for the Facility to respond to a request by an Individual for an accounting of disclosures of PHI in accordance with 45 CFR §164.528.

j. Business Associate agrees to provide to the Facility or an Individual, in a mutually agreed time and manner, PHI obtained in accordance with this Agreement, to permit the Facility to respond to a request by an Individual for an accounting of disclosures of PHI in accordance with 45 CFR §164.528.

3. **Permitted Uses and Disclosures by Business Associate** Except as otherwise limited in the Agreement, Business Associate may use or disclose PHI to perform functions related to the clinical portion of the Program under the Affiliation Agreement, provided that such use or disclosure would not violate the Privacy Rule if done by the Facility or the minimum necessary policies and procedures of the Facility.

4. **Obligations of the Facility and Provisions for the Facility to Inform Business Associate of Privacy Practices and Restrictions if Relevant to Business Arrangement**

a. The Facility shall notify Business Associate of any limitation(s) in its notice of privacy practices of Facility in accordance with 45 CFR §164.520, to the extent that such limitation may affect Business Associate's use or disclosure of PHI.

b. The Facility shall notify Business Associate of any changes in, or revocation of, permission by Individual to use or disclose PHI, to the extent that such changes may affect Business Associate's use or disclosure of PHI.

c. The Facility shall notify Business Associate of any restriction to the use or disclosure of PHI that the Facility has agreed to in accordance with 45 CFR §164.522, to the extent that such restriction may affect Business Associate's use or disclosure of PHI.

5. **Permissible Requests by the Facility** The Facility shall not request Business Associate to use or disclose PHI in any manner that would not be permissible under the Privacy Rule if done by the Facility.

6. **Term and Termination**

a. **Term** The obligations of this Attachment shall be effective upon the same date as the Effective date of the Agreement and shall continue until all PHI provided by Facility to Business Associate, or created or received by Business Associate on behalf of the Facility, is destroyed or returned to Facility. If it is infeasible to return or destroy PHI, all protections are extended to such PHI, in accordance with the termination provisions in this Section of the Attachment.

b. **Termination for Cause** Upon the Facility's knowledge of a material breach of this Attachment by Business Associate, the Facility shall either:

(i) Provide an opportunity for Business Associate to cure the breach or end the violation and terminate the Agreement if Business Associate does not cure the breach or end the violation within the time specified by and to the satisfaction of the Facility;

(ii) Immediately terminate the Agreement if Business Associate has breached a material term of this Agreement and cure is not possible; or

(iii) If neither termination nor cure is feasible, the Facility shall report the violation to the Secretary.

c. Except as provided in Section 7 of this Attachment, upon termination of the Agreement, for any reason, Business Associate shall return or destroy all PHI received from the Facility, or created or received by Business Associate on behalf of the Facility. If Business Associate destroys all or some of the PHI, Business Associate shall deliver to the Facility an authorized and executed Affidavit, attesting to the facts of such destruction. Business Associate shall retain no copies of the PHI. This subsection shall also apply to PHI that is in the possession of subcontractors or agents of Business Associate

d. In the event that Business Associate determines that returning or destroying the PHI is infeasible, Business Associate shall provide to the Facility notification of the conditions that make return or destruction infeasible. Upon mutual agreement between Business Associate and the Facility, that return or destruction of PHI is infeasible, Business Associate shall extend the protections of this Attachment to such PHI and limit further uses and disclosures of such PHI to those purposes that make the return or destruction infeasible, for so long as Business Associate maintains such PHI.

7. **Interpretation.** Any ambiguity in this Attachment shall be resolved to permit the Facility to comply with the Privacy Rule.

**A RESOLUTION APPROVING AND ADOPTING AN AFFILIATION AGREEMENT
BETWEEN
MORTON COLLEGE, COMMUNITY COLLEGE DISTRICT NO. 527
AND
ALIVIO MEDICAL CENTER**

WHEREAS, Morton College, Community College District No. 527 (“Morton”) is a public agency of the State of Illinois; and

WHEREAS, Morton is created under the provisions of the laws of the State of Illinois and is now operating under the provisions of the Public Community College Act of the State of Illinois (110 ILCS 805/1-1 et seq.) (the “Act”), as supplemented and amended; and

WHEREAS, Section 10 of Article VI of the Constitution of the State of Illinois provides for the execution of agreements and implementation of cooperative ventures between public agencies of the State of Illinois; and

WHEREAS, the Intergovernmental Cooperation Act (5 ILCS 220/1 *et seq.*, as supplemented and amended), authorizes public agencies to exercise any power or powers, privileges or authority which may be exercised by any such public agency in the State of Illinois; and

WHEREAS, Alivio Medical Center (“Alivio”) may be a unit of local government and public agency of the State of Illinois; and

WHEREAS, the educational program at Morton for Nursing (“Program”) has a clinical component; and

WHEREAS, each student enrolled in the Program must complete the clinical component in order to graduate from the Program; and

WHEREAS, Alivio is a community-based medical center that is able to provide students a clinical setting to satisfy the clinical component of the Program; and

WHEREAS, Morton desires to enter into the affiliation agreement with Alivio to provide Morton students a clinical setting to satisfy the clinical component of the Program (and said Agreement is attached hereto as Exhibit A and is hereinafter referred to as the “Agreement”); and

WHEREAS, Alivio desires to enter into the Agreement with Morton to provide students with a clinical setting so they can satisfy the clinical component of the Program; and

WHEREAS, based on the foregoing, the Board of Trustees of Community College District No. 527 (the “Board”) has determined that it is in the best interests of Morton to enter into the Agreement attached hereto as Exhibit A to allow its students to do required clinical work with Alivio.

NOW, THEREFORE, BE IT RESOLVED by the Board that:

Section 1. Incorporation of Preambles.

The Board hereby finds that all the recitals contained in the preambles to this Resolution are full, true, and correct and do hereby incorporate them into this Resolution by reference.

Section 2. Purpose.

The purpose of this Resolution is to authorize the President or his designee to enter into the Agreement with Alivio, and to further authorize the President or his designee to take all steps necessary to carry out the terms of the Agreement and to ratify any steps taken to effectuate those goals.

Section 3. Authorization.

The Board hereby authorizes and directs the President or his designee to enter into and approve the Agreement in accordance with its terms, or any modification thereof, and to ratify any and all previous action taken to effectuate the intent of this Resolution. The Board authorizes and

directs the President or his designee to execute the applicable Agreement, with such insertions, omissions and changes as shall be approved by the President and the Attorney, and the Board further authorizes the President or his designee to execute any and all additional documentation that may be necessary to carry out the intent of this Resolution. The President or his designee is hereby authorized and directed to execute the Agreement and any and all such other documents as may be necessary to carry out and effectuate the purpose of this Resolution.

Section 4. Headings.

The headings of the articles, sections, paragraphs, and sub-paragraphs of this Resolution are inserted solely for the convenience of reference and form no substantive part of this Resolution nor should they be used in any interpretation or construction of any substantive provision of this Resolution.

Section 5. Severability.

The provisions of this Resolution are hereby declared to be severable and should any provision of this Resolution be determined to be in conflict with any law, statute, or regulation by a court of competent jurisdiction, said provision shall be excluded and deemed inoperative, unenforceable, and as though not provided for herein and all other provisions shall remain unaffected, unimpaired, valid, and in full force and effect.

Section 6. Superseder.

All code provisions, ordinances, resolutions, rules, and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded.

Section 7. Effective Date.

This Resolution shall be effective and in full force June ___, 2020.

Passed by a vote of ____ ayes and ____ nays at a Regular Meeting of the Board of Trustees held this
____ day of June, 2020.

Chair, Board of Trustees
Illinois Community College District No. 527

Attest:

Secretary, Board of Trustees
Illinois Community College District No. 527

EXHIBIT A

**A RESOLUTION APPROVING AND ADOPTING AN AFFILIATION
AGREEMENT BETWEEN MORTON COLLEGE AND ADVANCED
ORTHOPEADIC AND SPINE CARE**

WHEREAS, Morton College, Community College District No. 527 (“Morton”) is a public agency of the State of Illinois; and

WHEREAS, Morton is created under the provisions of the laws of the State of Illinois and is now operating under the provisions of the Public Community College Act of the State of Illinois (110 ILCS 805/1-1 et seq.) (the “Act”), as supplemented and amended; and

WHEREAS, Morton’s Physical Therapy Assistant Program (“Program”) has a clinical component; and

WHEREAS, each student enrolled in the Program must complete the clinical component in order to graduate from the Program; and

WHEREAS, Advanced Orthopedic and Spine Care (“AOSC”) is an orthopedic/sports medical and surgical care, and physical and occupational therapy services company that is able to provide students a clinical setting to satisfy the clinical component of the Program; and

WHEREAS, Morton desires to enter into the affiliation agreement with AOSC to provide Morton students a clinical setting to satisfy the clinical component of the Program (and said Agreement is attached hereto as Exhibit A and is hereinafter referred to as the “Agreement”); and

WHEREAS, AOSC desires to enter into the Agreement with Morton to provide students with a clinical setting so they can satisfy the clinical component of the Program; and

WHEREAS, based on the foregoing, the Board of Trustees of Community College District No. 527 (the “Board”) has determined that it is in the best interests of Morton to enter into the Agreement;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Community College District No. 527 that:

Section 1. Incorporation of Preambles.

The Board hereby finds that all of the recitals contained in the preambles to this Resolution are full, true, and correct and do hereby incorporate them into this Resolution by reference.

Section 2. Purpose.

The purpose of this Resolution is to authorize the President or his designee to enter into the Agreement with AOSC, and to further authorize the President or his designee to take all steps necessary to carry out the terms of the Agreement and to ratify any steps taken to effectuate those goals.

Section 3. Authorization.

The Board hereby authorizes and directs the President or his designee to enter into and approve the Agreement in accordance with its terms, or any modification thereof, and to ratify any and all previous action taken to effectuate the intent of this Resolution. The Board authorizes and directs the President or his designee to execute the applicable Agreement, with such insertions, omissions and changes as shall be approved by the President and the Attorney, and the Board further authorizes the President or his designee to execute any and all additional documentation that may be necessary to carry out the intent of this Resolution. The President or his designee is hereby authorized and directed to execute the Agreement and any and all such other documents as may be necessary to carry out and effectuate the purpose of this Resolution.

Section 4. Headings.

The headings of the articles, sections, paragraphs, and sub-paragraphs of this Resolution are inserted solely for the convenience of reference and form no substantive part of this Resolution

nor should they be used in any interpretation or construction of any substantive provision of this Resolution.

Section 5. Severability.

The provisions of this Resolution are hereby declared to be severable and should any provision of this Resolution be determined to be in conflict with any law, statute, or regulation by a court of competent jurisdiction, said provision shall be excluded and deemed inoperative, unenforceable, and as though not provided for herein and all other provisions shall remain unaffected, unimpaired, valid, and in full force and effect.

Section 6. Superseder.

All code provisions, ordinances, resolutions, rules, and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded.

Section 7. Effective Date.

This Resolution shall be effective and in full force June ____, 2020.

Passed by a vote of ____ ayes and ____ nays at a Regular Meeting of the Board of Trustees held this ____ day of June, 2020.

Chair, Board of Trustees
Illinois Community College District No. 527

Attest:

Secretary, Board of Trustees
Illinois Community College District No. 527

EXHIBIT A

Standard Clinical Affiliation Agreement

This agreement is designed for use as a standardized form. Parties should call one another's attention to any specific changes made or proposed to be made to the template, to ensure an accurate, common understanding of their agreement.

AFFILIATION AGREEMENT
BETWEEN
MORTON COLLEGE
AND
ADVANCED ORTHOPEDIC AND SPINE CARE

THIS AGREEMENT (the "Agreement") is entered into this ____ day of June 2020, by and between Advanced Orthopedic and Spine Care ("the Facility") and Morton Community College District No. 527 ("the School").

WHEREAS, the School desires to utilize various Facility sites (Exhibit A) that may be available for the purpose of providing practical learning and clinical experiences ("Clinical Program") (see Exhibit B for a list of programs and Exhibit C for program-specific requirements) for students of the School; and

WHEREAS, the Facility desires to enter into this Agreement with the School for the purpose of providing practical learning and clinical experiences for the programs set forth in Exhibit B in connection with students of the School.

NOW, THEREFORE, it is understood and agreed upon by the parties hereto as follows:

A. SCHOOL RESPONSIBILITIES:

1. Provision of foundational curriculum to students. The School shall have the total responsibility for planning and determining the adequacy of the educational experience of students in theoretical background, basic skill, professional ethics, attitude and behavior, and will assign to the Facility only those students who have satisfactorily completed the prerequisite didactic portion of the School's curriculum.
2. Student professional liability insurance. The School shall require students participating in the practicum to maintain and, the School shall provide proof to the Facility, of professional liability insurance policy of at least One Million Dollars (\$1,000,000.00) per occurrence or claim and Three Million Dollars (\$3,000,000.00) in the aggregate covering the acts of such student while participating in the Clinical Program at the Facility. Certificates of insurance evidencing coverage as specified above must be produced prior to student participation in the Clinical Program.
3. General Liability. Subject to applicable state law, neither party to this Agreement shall be legally liable for the consequences, whether bodily injury or property damage, occasioned by an act, omission, or neglect chargeable to the other party. Where Worker's Compensation or other obligation for payment of benefits may arise, this Agreement shall neither enlarge nor diminish such obligation.
4. Student Health Insurance. The School shall require students participating in the Clinical Program to maintain comprehensive health insurance.
5. Designation of liaison to Facility; communications relating to clinical placements. The School will designate a faculty or other professional staff member to coordinate and act as its liaison to the Facility. The assignments to be undertaken by the students participating in the educational program will be mutually arranged and a regular

exchange of information will be maintained by on-site visits when practical, and by letter or telephone in other instances.

The School shall notify the Facility in writing of any change or proposed change of the person(s) responsible for coordinating clinical placements with the Facility.

6. Evidence of student certifications, vaccinations, etc. Where applicable, the School shall provide evidence that each student has met all requirements of CPR certification, hepatitis B vaccination, OSHA compliance for prevention of transmission of blood borne pathogens and TB.
7. Criminal background check and drug screen compliance. Where applicable, a criminal background check and drug screen, as specified in Exhibit C, and as required by and acceptable to the Facility, are required of each placed student prior to participation in the clinical rotation. It is the School's responsibility to ensure that the background check and drug screening have been completed and that students with unacceptable results will not participate at sites where students with such results are forbidden by policy.
8. School's notifications to students. The School shall notify each student prior to his/her arrival at the Facility that he/she is required to:
 - (a) Follow the administrative policies, standards, and practices of the Facility.
 - (b) Obtain medical care at his/her own expense for any injuries or illnesses sustained as a direct or indirect result of his/her affiliation with the Facility.
 - (c) Provide his/her own transportation and living arrangements.
 - (d) Report to the Facility on time and follow all established regulations during the regularly scheduled operating hours of the Facility.
 - (e) Conform to the standards and practices established by the School while at the Facility.
 - (f) Obtain prior written approval of the Facility and the School before publishing any material relating to the clinical learning experience.
 - (g) Meet the personal, ethical and professional standards required of employees of the Facility and consistent with the applicable professional Code of Ethics and the applicable standards of relevant accrediting or regulatory bodies.

B. FACILITY RESPONSIBILITIES:

1. Provision of facilities for supervised clinical experiences. Subject to the provisions of Section C.2 of this Agreement, the Facility agrees to make the appropriate facilities available to the School in order to provide supervised clinical experiences to students. Such facilities shall include an environment conducive to the learning process of the students as intended by the terms of this Agreement and conforming to customary Facility procedures. The Facility shall provide faculty and students with an orientation to the Facility.

2. Facility rules applicable to students during clinical assignments. Students are to remain subject to the authority, policies, and regulations imposed by the School and, during periods of clinical assignment, students will be subject to all rules and regulations of the Facility and imposed by the Facility on its employees and agents with regard to following the administrative policies, standards, and practices of the Facility.
3. Patient care. While at the Facility, students are not to replace the Facility staff, and are not to render service except as identified for educational value and delineated in the jointly planned educational experiences. Any such direct contact between a student and a patient shall be under the proximate supervision of a member of the staff of the Facility. The Facility shall at all times remain responsible for patient care.
4. Emergency treatment of students. Emergency outpatient treatment will be available to students while in the hospital for clinical training in case of accident or illness. In case of emergency at a non-hospital site, standard procedure will be followed. It is the student's responsibility to bear the cost of the emergency treatment.
5. Designation of liaison to School; communications relating to clinical placements. The Facility shall designate a liaison responsible for coordinating the clinical placements. That person shall maintain contact with the School's designated liaison person to assure mutual participation in and surveillance of the Clinical Program. The Facility shall notify the School in writing of any change or proposed change of the person(s) responsible for coordinating the clinical placements.
6. Identity and credentials of Facility supervising personnel. The Facility shall designate and submit in writing to the School, the name and professional and academic credentials of the individual(s) overseeing student(s) experiences.
7. School tour of Facility. The Facility shall, on reasonable request and subject to legal restrictions regarding patient health information, permit a tour of its clinical facilities and services available and other items pertaining to clinical learning experiences, by representatives of the School and agencies charged with responsibility for approval of the facilities or accreditation of the curriculum.
8. Provision of relevant Facility policies. The Facility shall provide the student(s) and the School the Facility's administrative policies, standards and practices relevant to the clinical placement.
9. FERPA compliance. The Facility shall comply with the applicable provisions of the Family Educational Rights and Privacy Act of 1974, 20 USC 1232 (g), otherwise known as FERPA and the Buckley Amendment, and shall take all measures necessary to ensure the confidentiality of any and all information in its possession regarding the School's students who train at the Facility pursuant to this Agreement.

C. OTHER RESPONSIBILITIES:

1. Compliance with patient privacy laws. The School agrees to abide by and require that its faculty and students abide by all applicable state and federal laws, rules and regulations regarding patient privacy, including but not limited to, the Standards for Privacy of Individually Identifiable Health Information as required under the Health Insurance Portability and Accountability Act (HIPAA). Students shall be required to comply with the Facility's policies and procedures regarding the confidentiality of

patient information and the use of all such information. The parties will notify one another if there are known breaches of this confidentiality. If during the term of this Agreement, the Department of Health and Human Services, Office of Civil Rights or any other empowered federal or state agency, court or administrative tribunal determines that the School or any other educational institution similar to the School is a Business Associate ("Business Associate"), as described in the federal privacy regulations, the School shall, upon a date mutually agreed to by the parties, abide by the conditions and requirements as stated in Exhibit D through the remainder of the term of this Agreement.

2. Determination of instructional period. The course of instruction will cover a period of time as arranged between the School and the Facility. The beginning dates and length of experience shall be mutually agreed upon by the School and the Facility.
3. Determination of number of participating students. The number of students eligible to participate in the clinical placement will be determined and may be changed by mutual agreement of the parties. Notwithstanding the foregoing, the Facility and the School agree and understand that the availability of clinical placements at Facility during the term of this Agreement may periodically be affected by a variety of factors. In such event, the Facility may reduce the number of students eligible to participate in the Clinical Program with prior notice to the School and adequate time for the School to reassign the student(s) to another clinical site. The Facility agrees further to accommodate students of the School who are similarly displaced from other clinical affiliates of the School to the extent that clinical space is available at the Facility.
4. Evaluation of students' clinical experiences. Evaluation of the clinical learning experiences of the students will be accomplished jointly by the School and the Facility. Appropriate School and Facility staff will communicate on a regular basis for the purpose of reviewing and evaluating current clinical experiences offered to students.
5. Removal of students.
 - (a) The School has the right to remove a student from the Clinical Program. The School shall notify the Facility of such removal in writing.
 - (b) The Facility may immediately remove any student participating in the Clinical Program from the Facility's premises for behavior that the Facility deems to be an immediate threat to the health or welfare of its patients, staff members, visitors, or operations. In such event, the Facility shall notify the School in writing of its actions and the reasons for its actions as soon as practicable. If the Facility desires to remove a student for any other reason, it shall notify the School in writing of the reasons for the removal and shall consult with the School before removing the student.

D. TERM OF AGREEMENT:

The term of this Agreement shall be for three (3) years, to commence on _____, 2020 and terminate on _____, 2023. Either party may terminate this Agreement at any time, with or without cause, upon ninety (90) days prior written notice to the other party. In the event that this Agreement is not renewed for a subsequent term, students who are participating in the clinical learning experiences at the time of termination shall be allowed to complete such assignment under the terms and conditions herein set forth.

E. ADDITIONAL TERMS:

1. Stipulations as to liability. Subject to applicable state law, neither party to this Agreement shall be legally liable for the consequences, whether bodily injury or property damage, occasioned by an act, omission, or neglect chargeable to the other party. Where Worker's Compensation or other obligation for payment of benefits may arise, this Agreement shall neither enlarge nor diminish such obligation.
2. Additional insurance coverage. Any additional applicable insurance coverage requirements shall be set out by the parties in Exhibit C to this agreement.
3. Qualifications of School faculty. The School represents that relevant faculty members are appropriately certified and/or licensed. The School will provide the Facility with copies of evidence of certifications or licensures upon request.
4. Assignment of Agreement. This Agreement may not be assigned without the prior written consent of the other party, which will not be unreasonably withheld.
5. Excluded Providers. Each party represents that neither it nor any of its employees and agents is excluded as a provider under Medicare or Medicaid or under any other federal or state health care program.
6. Entire Agreement. This Agreement supersedes any and all other agreements, either oral or written, between the parties hereto with respect to the subject matter hereof. No changes or modifications of this Agreement shall be valid unless the same are in writing and signed by the parties. No waiver of any provisions of this Agreement shall be valid unless in writing and signed by the parties.
7. Severability. If any provision of this Agreement or the application thereof to any person or situation shall, to any extent, be held invalid or unenforceable, the remainder of this Agreement, and the application of such provision to persons or situations other than those to which it shall have been held invalid or unenforceable, shall not be affected thereby, but shall continue to be valid and enforceable to the fullest extent permitted by law.
8. Non-Discrimination. The parties hereto shall abide by the requirements of Executive Order 11246, 42 U.S.C. Section 2000d and the regulations thereto, as may be amended from time to time, the Illinois Human Rights Act, and the Rules and Regulations of the Illinois Department of Human Rights. There shall be no unlawful discrimination or treatment because of race, color, religion, sex, national origin, age, order of protection status, marital status, ancestry, military status, unfavorable discharge from military service, sexual orientation or physical or mental disability in the employment, training, or promotion of students or personnel engaged in the performance of this Agreement.
9. Employment status. School students, employees or agents under this Agreement shall not in any way be considered an employee or agent of the Facility nor shall any such student or employee or agent of the School be entitled to any fringe benefits, Worker's Compensation, disability benefits or other rights normally afforded to employees of the Facility.
10. Indemnification. Each party will indemnify and hold the other harmless from and against all claims, demands, costs, expenses, liabilities and losses, including reasonable attorneys' fees, that may arise against the other as a consequence of any

and all wrongful or negligent acts or omissions by such party, its employees, agents or contractors or any failure of such party to act in performance of its duties and obligations under this Agreement. The provisions of this Section shall survive termination, cancellation, or expiration of this Agreement.

11. Notice to Parties. Any notice, demand or request required or permitted to be given under the provisions of this Agreement shall be in writing and shall be deemed to have been duly given under the earlier of (a) the date actually received by the party in question, by whatever means and however addressed, or (b) the date sent by facsimile (receipt confirmed), or on the date of personal delivery, if delivered by hand, or on the date signed for if sent by an overnight delivery service, to the following addresses, or to such other address as either party may request, in the case of the School, by notifying the Facility, and in the case of the Facility, by notifying the School:

If to the Facility:

Advanced Orthopedic and Spine Care
6701 West 95th St.
Oak Lawn, IL 60453

With a Copy to:

Advanced Orthopedic and Spine Care
6701 West 95th St.
Oak Lawn, IL 60453

If to the School:

Office of the President
Morton College
3801 S. Central Avenue
Cicero, IL 60804-4398
Facsimile: (708) 656-0719

and to:

Morton College PTA Program
3801 S. Central Avenue
Cicero, IL 60804-4398
Attention: Dr. Alison Gehrke, PT, DPT
Associate Dean of Health Science and Director of PTA Program
Facsimile: (708) 656-8031

With a Copy to:

The School Legal Counsel at:
Del Galdo Law Group, LLC
1441 S. Harlem Avenue
Berwyn, IL 60402
Telephone: 708-656-7000
Facsimile: 708-656-7001

or to such other addresses as the parties may specify in writing from time to time.

12. Governing Law. This Agreement shall be construed and enforced in accordance with the laws of the State of Illinois, without regard to the conflict of laws provisions thereof.
13. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instrument.
12. No Third-Party Beneficiaries. This Agreement shall inure exclusively to the benefit of and be binding upon the parties hereto and their respective successors, assigns, executors and legal representatives. Nothing in this Agreement, expressed or implied, is intended to confer on any person other than the parties hereto or their respective successors and assigns any rights, remedies, obligations or liabilities under or by reason of this Agreement.
13. Agreement binding on parties successors and assigns. This Agreement shall be binding upon the School and the Facility, their successors, employees, agents and assigns, during the initial term of this Agreement and any extensions thereof.
14. Captions for reference only. The captions contained in this Agreement are for convenience of reference only and do not define, describe, or limit the scope or intent of this Agreement or any of its provisions.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed in their respective corporate names by duly authorized officers, all on the day and year first set forth above.

Advanced Orthopedic and Spine Care

MORTON COLLEGE:

By: _____

By: _____

Printed Name: _____

Printed Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

Physical Therapist Assistant Program:

Printed Name: _____

Title: _____

Date: _____

EXHIBIT A

NAME/LOCATION OF FACILITY SITES:

1. Advanced Orthopedic and Spine Care
6701 West 95th Street
Oak Lawn, IL 60453

EXHIBIT B

LIST OF PROGRAMS:

Physical Therapist Assistant Program

EXHIBIT C

PROGRAM SPECIFIC REQUIREMENTS

(Each program shall have its own program specific requirement checklist)

Facility:

School: Morton College
Program: Physical Therapy Assistant

Facility requires:

Please check box to indicate requirements

	Yes	No
1. Proof of student professional and general liability insurance (paragraph A.2)	<input type="checkbox"/>	<input type="checkbox"/>
2. Proof of comprehensive health insurance (paragraph A.4)	<input type="checkbox"/>	<input type="checkbox"/>
3. Verification that students have met requirements for: (paragraph A.6)		
a. Current CPR health care provider card	<input type="checkbox"/>	<input type="checkbox"/>
b. Hepatitis vaccination	<input type="checkbox"/>	<input type="checkbox"/>
c. OSHA compliance for prevention of transmission of blood born pathogens and TB	<input type="checkbox"/>	<input type="checkbox"/>
d. Other: <u>Rubella, Rubeola, Mumps, Varicella (with proof of immunization or titer), and negative annual TB skin test</u>	<input type="checkbox"/>	<input type="checkbox"/>
4. Criminal background check (paragraph A.7) If yes, type of check _____	<input type="checkbox"/>	<input type="checkbox"/>
5. Drug screen (paragraph A.7) If yes, type of screening _____	<input type="checkbox"/>	<input type="checkbox"/>
6. Acceptance of faith-based provision addendum (if included)	<input type="checkbox"/>	<input type="checkbox"/>
7. Evidence of relevant faculties' certifications or licensures (paragraph E.3)	<input type="checkbox"/>	<input type="checkbox"/>
8. Additional insurance coverage (paragraph E.2) If yes, type of insurance and coverage required _____	<input type="checkbox"/>	<input type="checkbox"/>
9. Other _____	<input type="checkbox"/>	<input type="checkbox"/>

School requires:

1. Copy of relevant Facility policies (paragraph B.8)	X	<input type="checkbox"/>
2. Evidence of academic credentials, certifications and licensures of individual(s) overseeing student(s) experiences (paragraph B.6)	X	<input type="checkbox"/>
3. Other _____	<input type="checkbox"/>	<input type="checkbox"/>

EXHIBIT D

Confidentiality of Protected Health Information

1. Definitions

The following definitions apply only to this Exhibit.

- a. Business Associate. "Business Associate" shall mean Morton College ("The School").
- b. Facility. "Facility" shall mean 5Advanced Orthopedic and Spine Care ("Facility").
- c. Individual. "Individual" shall refer to a patient and have all the same meaning as the term "individual" in 45 CFR §164.501 and shall include a person who qualifies as a personal representative in accordance with 45 CFR §164.502(g).
- d. Privacy Rule. "Privacy Rule" shall mean the Standards for Privacy of Individually Identifiable Health Information at 45 CFR Part 160 and Part 164, Subparts A and E.
- e. Protected Health Information. Protected Health Information ("PHI") shall have the same meaning as the term "PHI" in 45 CFR §164.501, limited to the information created or received by Business Associate from or on behalf of Facility.
- f. Required By Law. "Required By Law" shall have the same meaning as the term "required by law" in 45 CFR §164.501.
- g. Secretary. "Secretary" shall mean the Secretary of the Department of Health and Human Services or his designee.
- h. Capital Terms. All other capital terms referenced herein shall bear the meaning ascribed thereto in the Agreement.

2. Obligations of Business Associate

- a. Business Associate agrees to not use or disclose PHI other than as permitted or required by the Agreement or as Required by Law.
- b. Business Associate agrees to use appropriate safeguards to prevent use or disclosure of the PHI other than as provided for by the Agreement.
- c. Business Associate agrees to mitigate, to the extent practicable, any harmful effect that is known to Business Associate of a use or disclosure of PHI by Business Associate in violation of the requirements of the Agreement.
- d. Business Associate agrees to report to the Facility any use or disclosure of the PHI not provided for by the Agreement of which it becomes aware.
- e. Business Associate agrees to ensure that any agent, including a subcontractor, to whom it provides PHI received from, or created or received by Business Associate on behalf of the Facility, agrees to the same restrictions and conditions that apply through this Agreement to Business Associate with respect to such information.
- f. If Business Associate obtains PHI in a Designated Record Set, Business Associate shall provide access, at the request of the Facility, and in the mutually agreed time and manner, to any such PHI in a Designated Record Set, to the Facility or, as directed by the Facility, to an Individual in order to meet the requirements under 45 CFR §164.524.

- g. If Business Associate obtains PHI in a Designated Record Set, Business Associate agrees to make any amendment(s) to PHI in a Designated Record Set that the Facility directs or agrees to pursuant to 45 CFR §164.526 at the request of the Facility or an Individual, and in the mutually agreed time and manner.
 - h. Business Associate agrees to make internal practices, books, and records, including policies and procedures and PHI, relating to the use and disclosure of PHI received from, or created or received by Business Associate on behalf of the Facility, available to the Facility or to the Secretary, in a mutually agreed time and manner or as designated by the Secretary, for purposes of the Secretary determining the Facility's compliance with the Privacy Rule.
 - i. Business Associate agrees to document such disclosures of PHI and information related to such disclosures as would be required for the Facility to respond to a request by an Individual for an accounting of disclosures of PHI in accordance with 45 CFR §164.528.
 - j. Business Associate agrees to provide to the Facility or an Individual, in a mutually agreed time and manner, PHI obtained in accordance with this Agreement, to permit the Facility to respond to a request by an Individual for an accounting of disclosures of PHI in accordance with 45 CFR §164.528.
3. Permitted Uses and Disclosures by Business Associate. Except as otherwise limited in the Agreement, Business Associate may use or disclose PHI to perform functions related to the clinical portion of the Physical Therapist Assistant Program under the Affiliation Agreement, provided that such use or disclosure would not violate the Privacy Rule if done by the Facility or the minimum necessary policies and procedures of the Facility.
4. Obligations of the Facility and Provisions for the Facility to Inform Business Associate of Privacy Practices and Restrictions if Relevant to Business Arrangement
- a. The Facility shall notify Business Associate of any limitation(s) in its notice of privacy practices of Facility in accordance with 45 CFR §164.520, to the extent that such limitation may affect Business Associate's use or disclosure of PHI.
 - b. The Facility shall notify Business Associate of any changes in, or revocation of, permission by Individual to use or disclose PHI, to the extent that such changes may affect Business Associate's use or disclosure of PHI.
 - c. The Facility shall notify Business Associate of any restriction to the use or disclosure of PHI that the Facility has agreed to in accordance with 45 CFR §164.522, to the extent that such restriction may affect Business Associate's use or disclosure of PHI.
5. Permissible Requests by the Facility. The Facility shall not request Business Associate to use or disclose PHI in any manner that would not be permissible under the Privacy Rule if done by the Facility.
6. Term and Termination
- a. Term. The obligations of this Attachment shall be effective upon the same date as the Effective date of the Agreement and shall continue until all PHI provided by Facility to Business Associate, or created or received by Business Associate on behalf of the Facility, is destroyed or returned to Facility. If it is infeasible to return or destroy PHI, all protections are extended to such PHI, in accordance with the termination provisions in this Section of the Attachment.

- b. Termination for Cause. Upon the Facility's knowledge of a material breach of this Attachment by Business Associate, the Facility shall either:
- (i) Provide an opportunity for Business Associate to cure the breach or end the violation and terminate the Agreement if Business Associate does not cure the breach or end the violation within the time specified by and to the satisfaction of the Facility;
 - (ii) Immediately terminate the Agreement if Business Associate has breached a material term of this Agreement and cure is not possible; or
 - (iii) If neither termination nor cure is feasible, the Facility shall report the violation to the Secretary.
- c. Except as provided in Section 7 of this Attachment, upon termination of the Agreement, for any reason, Business Associate shall return or destroy all PHI received from the Facility, or created or received by Business Associate on behalf of the Facility. If Business Associate destroys all or some of the PHI, Business Associate shall deliver to the Facility an authorized and executed Affidavit, attesting to the facts of such destruction.. Business Associate shall retain no copies of the PHI. This subsection shall also apply to PHI that is in the possession of subcontractors or agents of Business Associate
- d. In the event that Business Associate determines that returning or destroying the PHI is infeasible, Business Associate shall provide to the Facility notification of the conditions that make return or destruction infeasible. Upon mutual agreement between Business Associate and the Facility, that return or destruction of PHI is infeasible, Business Associate shall extend the protections of this Attachment to such PHI and limit further uses and disclosures of such PHI to those purposes that make the return or destruction infeasible, for so long as Business Associate maintains such PHI.
7. Interpretation. Any ambiguity in this Attachment shall be resolved to permit the Facility to comply with the Privacy Rule.

From: [Melissa Ridyard](#)
To: [Board Materials](#)
Cc: [Blanca E Jara](#); [Irina V Cline](#); [Keith McLaughlin](#); [Frank E Marzullo](#)
Subject: FOR BOARD APPROVAL - ALL PRO TRUCK DRIVING CDL AGREEMENT
Date: Monday, June 15, 2020 2:51:39 PM
Attachments: [PROPOSED ACTION rev. 6.12.2020.docx](#)
[signed Agreement MC & All Pro 05.14.20.pdf](#)

Thank you,

Melissa Ridyard
Executive Assistant
Operations, 224-B
Morton College
3801 S. Central Ave, Cicero, IL 60804-4398
708-656-8000 x.2440 (direct)
melissa.ridyard@morton.edu www.morton.edu

From: Blanca E Jara <blanca.jara@morton.edu>
Sent: Friday, June 12, 2020 4:33 PM
To: Frank E Marzullo <frank.marzullo@morton.edu>
Cc: Melissa Ridyard <melissa.ridyard@morton.edu>; Maria Sanchez Anderson <maria.anderson@morton.edu>; Keith McLaughlin <Keith.McLaughlin@morton.edu>
Subject: Fwd: CDL Update

Frank,

I believe this agreement was approved by the legal team for the May board meeting, but it was pulled and we would like to add it to the June board meeting agenda.

Attached are the updated items for legal review.

Please let me know if you have any questions.

Thank you!

Blanca Jara
Executive Director of Institutional Advancement/FOIA Officer
Morton College
3801 S. Central Ave.
Cicero, IL 60804
Office (708) 656-8000, Ext 2216
www.Morton.edu

Begin forwarded message:

From: Irina V Cline <irina.cline@morton.edu>
Subject: Re: CDL Update
Date: June 12, 2020 at 12:19:23 PM CDT
To: Blanca E Jara <blanca.jara@morton.edu>

Blanca,

I am attaching the revised board action sheet for the CDL contract for your reference as well as the contract approved by the legal team.

Thank you.

Irina Cline, M.A.
Director of Community and Continuing Education
Morton College
3801 South Central Avenue
Office 245C
Cicero, IL 60804
irina.cline@morton.edu
708-656-8000 ext.2383

PROPOSED ACTION: THAT THE BOARD APPROVE A PARTNERSHIP AGREEMENT WITH ALL PRO TRUCK DRIVING SCHOOL LLC (ALL PRO) IN OFFERING THE COMMERCIAL DRIVER'S LICENSE (CDL) PROGRAM, IN THE TOTAL AMOUNT NOT EXCEEDING \$130,000.00 BASED ON STUDENT ENROLLMENT AND PAID FROM THE FEES COLLECTED FROM ENROLLED STUDENTS PER EACH COHORT THE CDL PROGRAM IS OFFERED.

RATIONALE: [Required by Board Policy 5.3.1 and *Chapter 110, Act 805, Section 3.27.1 of the Illinois Compiled Statutes*]

Morton College will provide new Continuing Education CDL program, preparing students for employment in industries with high-demand positions.

COST ANALYSIS: Based on the student enrollment, the total amount to be paid to All Pro will not exceed \$130,000.00 from the fees collected from enrolled students per each cohort when the CDL program is offered.

ATTACHMENT: Partnership Agreement

MORTON COMMUNITY COLLEGE

Partnership Agreement

This is a partnership agreement ("Agreement") by and between **MORTON COMMUNITY COLLEGE** ("Morton") located in Cicero, Illinois, and **ALL PRO TRUCK DRIVING SCHOOL LLC** ("All Pro") located in Chicago, Illinois.

The purpose of this Agreement is to specify the terms and conditions under which Morton and All Pro agree to form a partnership in order to offer a Commercial Driver's License Program ("Program"), sanctioned by the Illinois Secretary of State, to the general public.

The parties agree as follows:

I. ENTIRE AGREEMENT; AMENDMENT:

1. This Agreement and accompanying and attached Exhibit A (describing the two specific courses to be offered under the Program), Exhibit B (Describing course contents and pricing) and Exhibit C (the form Workforce Innovation and Opportunity Act ("WIOA") Letter of Acceptance) constitute the entire Agreement between the parties and supersede all prior and contemporaneous oral or written proposals, negotiations and agreements concerning such subject matter.
2. This Agreement must be fully executed prior to any students starting in the Program.
3. This Agreement may not be amended or modified in any way except by a further written agreement signed by both parties to this Agreement specifically referencing this Agreement.

II. GENERAL TERMS AND CONDITIONS:

1. **Representations and Warranties.** All Pro represents, warrants and covenants that it has the right, power and authority to enter into this Agreement and to consummate the transactions contemplated herein, and that the consummation of the transactions described in this Agreement are not subject to any agreement, law, regulation or pending or threatened litigation which would materially affect the consummation of the transactions contemplated hereunder. All Pro also represents, warrants and covenants that it will, at all times, comply with all federal and/or state rules and regulations relevant to the terms of this Agreement.
2. **Term and Termination.** The term of this agreement shall be _____ year/s, commencing _____, 2020, and ending _____ 20__ ("term"). Either party may terminate this Agreement, with or without cause, upon giving thirty (30) days prior written notice. This Agreement may be terminated at any time by the mutual Agreement of the parties, in writing.
3. **Program Name.** The Program will be named the "Morton College CDL Program", or whatever other Program name Morton deems appropriate.
4. **Branch License.** All Pro agrees to apply for a Branch License with the Illinois Secretary of State to be located at the Morton facilities.
5. **Insurance.** All Pro agrees to add and maintain Morton as an additional insured on All Pro's General Liability and Surety Bond insurance policies, and to provide Morton written proof that All Pro has done so upon Morton's request.

6. **Promotion/Marketing.** All Pro agrees to assist Morton in promoting and marketing the Program under the chosen Morton Program name.
7. **Provision of Necessary Materials; Filing Necessary paperwork.** All Pro is responsible for providing all equipment, instructors, materials and facilities required for the Program, as well as obtaining any licenses and filing any paperwork or forms, on behalf of itself, Morton and/or Program students required under the Program.
8. **Compliance with Morton's Policies.** All Pro agrees to comply with all academic, institutional and registration policies of Morton.
9. **Parties' Split of Gross Revenues.** All Pro and Morton agree that 15% of all gross revenues generated by the Program will go to Morton, and the remaining 85% of such revenues will go to All Pro.
10. **Public Posting.** The parties agree that Exhibits A, B and C of this Agreement will be posted for public access.
11. **Refund Policy.** All Pro agrees to comply with whatever refund policy Morton chooses to establish during the Term of this Agreement.
12. **Student Payment Plan.** All Pro agrees that it will comply with whatever payment plan Morton establishes for students paying for Program costs without WIOA funding.
13. **Parties' Contacts.** The parties agree that Irina V. Cline, Morton's Director of Community and Continuing Education, or her designee will be Morton's contact person for student registration, and Program payments and inquiries. After registration, all enrolled students will work with All Pro staff directly to complete Program requirements.
14. **Staffing and Operation of Program.** The parties agree that All Pro will fully staff and operate the Program office and classroom/s located at and provided by Morton under Morton's direction.
15. **Independent Entities.** The Morton and the All Pro shall retain their respective rights, privileges, powers, and functions as autonomous and independent entities. Their legal, financial, education, and administrative policies and procedures shall be unaffected by the terms of this Agreement, except as is expressly provided for herein. All Pro faculty and employees shall not be deemed or considered to be employees of Morton and shall not replace Morton staff or render client services except as identified and delineated in the Program. All Pro agrees to provide and maintain all payroll services for any All Pro faculty and employees placed provided to staff the Program, to maintain payroll records and to withhold and remit all payroll taxes and social security payments.
16. **Non-Discrimination.** All Pro hereby affirms that it is an equal opportunity employer which prohibits of race, sex, color, gender identity or expression, sexual orientation, religion, creed, ancestry, national origin, disability, age, marital status, military status, genetic information or any other status protected by applicable federal, state and/or local laws.
17. **Confidentiality of Parties' Information.** The parties shall maintain the confidentiality of records, data and other information deemed confidential by either party.

18. **Force Majeure.** In no event shall either party be responsible or liable for any failure or delay on its part in the performance of any of its obligations under this Agreement arising out of or caused by, directly or indirectly, forces beyond its control, including, without limitation, strikes, work stoppages, accidents, acts of war or terrorism, civil or military disturbances, nuclear or natural catastrophes, pandemics or acts of God, and interruptions, loss or malfunctions of utilities, communications or computer (software or hardware) services; it being further understood that All Pro shall use reasonable efforts which are consistent with accepted practices in the applicable industry to resume performance as soon as practicable under all of the circumstances.
19. **Indemnification.** The parties agree to indemnify and hold each other harmless, to the fullest extent permitted by law, from any liability, claim, demand, judgement or costs, including reasonable attorneys' fees, arising out of or in connection with the acts, errors, omissions, work, or service of their respective employees/students/agents.
20. **Limitation on Liability.** Any legal action or proceeding relating to or arising out of this Agreement must be brought by All Pro within one (1) year of the date the cause of action arose or it shall be expressly time barred.
21. **Severability.** If any provisions of this Agreement or the application thereof to any person or situation shall, to any extent, be held invalid or unenforceable, the remainder of this Agreement, and the application of such provision to persons or situations other than those to which it shall have been held invalid or unenforceable, shall not be affected thereby, but shall continue valid and enforceable to the fullest extent permitted by law.
22. **Survival.** The parties' obligations under this Agreement which by their nature continue beyond termination, cancellation or expiration of this Agreement, shall survive termination, cancellation or expiration of this Agreement.
23. **Governing Law; Venue.** This Agreement shall be construed and enforced in accordance with the laws of the State of Illinois, without regard to the conflict of law provisions thereof. Both parties agree that any action arising under or otherwise relating to this Agreement shall be filed in the Circuit Court of Cook County, Illinois or the United States District Court for the Northern District of Illinois.
24. **Confidentiality of Student Information.** The parties shall comply with the applicable provisions of the Family Educational Rights and Privacy Act of 1974 ("FERPA"), 20 U.S.C. §1232(g) *et seq.*, and shall take all measures necessary to ensure the confidentiality of any and all information in their possession regarding Morton's students. To the extent permitted by law, nothing contained herein shall be construed as precluding either party from releasing such information to the other so that each can perform its respective responsibilities under this Agreement.
25. **Assignment.** This Agreement may not be assigned without the prior written consent of the other party, which will not be unreasonably withheld. This Agreement shall inure to the benefit of and be binding upon the parties hereto and their respective successors, assigns, executors and legal representatives. Nothing in this Agreement, express or implied, is intended to confer upon any person other than the parties hereto or their respective successors and assigns any rights, remedies, obligations, or liabilities under or by reason of this Agreement.
26. **Execution in Counterparts.** This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instrument.

27. **Headings.** The headings contained in this Agreement are for convenience of reference only, and do not define, describe, or limit the scope of this Agreement or any of its provisions.
28. **Not to Be Construed Against The Drafter.** Both parties to this Agreement acknowledge that they have had an adequate opportunity to review each and every provision of this Agreement, that they have participated equally in the drafting hereof and that they have had adequate time to submit the same to legal counsel for review and advice. Based on said review and consultation, the rule of construction that a contract be construed against the drafter, if any, shall not be applied in the interpretation and construction of this Agreement.
29. **Notices.** Any notice required to be given to a party to this Agreement shall be in writing and shall be considered effective as of the date of receipt by the notified party. All such notices shall be sent by U.S. mail, certified mail, return receipt requested, postage prepaid, addressed as set forth below:

If to the All Pro:

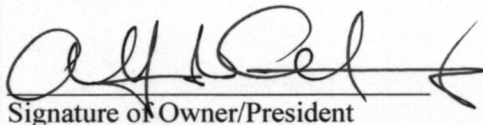
Mr. Alfredo Alvarez
Owner/President
All Pro Truck Driving School LLC
7601 S. Kostner, Ste. 230
Chicago, IL 60652

If to the Morton:

Ms. Irina Cline, M.A.
Director of Community and Continuing Education
Morton Community College
3801 South Central Avenue, Office 245C
Cicero, IL 60804

In witness thereof, the parties hereunto apply their authorized signatures:

ALL PRO by:



Signature of Owner/President

ALFREDO ALVAREZ
Printed Name

5/14/20
Date

MORTON by:

Signature of Director

Printed Name

Date

EXHIBIT A
(Offered Courses)

The following two courses will be offered under this Agreement:

PROGRAM	STUDENT	All Pro	MC ²	Final Registration	Other ³	Total
	HOURS	Cost	Revenue	Student Cost	Student Costs	Student Cost
WIOA	240	\$ 5,000.00	\$ 750.00	\$ 5,000.00	\$ -	\$ 5,000.00
Funded						
Student ¹	160	\$ 2,300.00	\$ 345.00	\$ 2,300.00	\$ 170.00	\$ 2,470.00
Out of Pocket						

¹ Subject to change with market conditions.

² 15% revenue sharing

³ Permit Fee and Clinic Fees

EXHIBIT B
(Curriculum Requirements)

All Pro Truck Driving School LLC 160 HOUR COURSE

All Pro Truck Driving School offers the following curriculum, as required by the Office of the Secretary of State, Driver Services Department:

CURRICULUM FOR CDL ACCREDITED COMMERCIAL DRIVING SCHOOLS

The following curriculum must be offered to each first time CDL student for a minimum of four (4) weeks

YOU MUST SHOW PROOF OF CITIZENSHIP OR RESIDENCY

US PASSPORT, US BIRTH CERTIFICATE OR RESIDENCY CARD

Note: If your license expires in **six (6) months or less** you must renew it before taking permit tests.

For **HAZMAT** you need proof of citizenship or residency. Your name on driver's license has to match exactly.

Permit: \$50 PAID TO SECRETARY OF STATE

General Knowledge, Combination Vehicles and Air Brakes

CLASSROOM

40 hours of Classroom instructions, including but is not limited to, preparation for Secretary of State written examinations and all chapters of this curriculum.

RANGE

20 hours of training yard behind-the-wheel instruction. This requires one-on-one instruction with properly licensed CDL instructor and vehicle on an approved training lot.

OVER THE ROAD

20 hours of behind-the-wheel instruction on public streets and highways. This requires one on one instruction with a properly licensed CDL instructor and vehicle.

OBSERVATION

20 hours of experience comprised of observation of the practice range and over-the-road.

REMEDIAL TRAINING PERMIT AND PRE-TRIP INSPECTION

60 hours of observation and additional classroom, range and over-the-road training based on each CDL student's specific needs.

*(Copy of Secretary of State Curriculum)

TOTAL 160 hours (minimum 20 hours/week). Must start class at the latest 4:00 p.m.

Current Price as of _____ : _____
is **\$2300.00 divided into 5 weekly payments of \$460.**

The first payment of \$460 is due at registration.

For Permit: 3 tests:

General Knowledge
Combination Vehicles
Air Brakes

Physical and Drug Screen: \$120.00

YOUR TRAINING MUST BE COMPLETED IN 8 WEEKS

Once your training is completed you are entitled to **two (2)** test dates where you will take:

- 1. Pre-trip Inspection**
- 2. Skills**
- 3. Road**

Note: You must be able to pass a DOT physical and a drug screen, and additional test dates, if needed, and eight (8) hours/week of training will require an additional \$300 payment..

Our hours of operation are:

OFFICE: 9 AM TO 4 PM M-F, 9 AM TO 12 NOON SAT, CLOSED SUN

CLASSROOM AND YARD: 7 AM TO 7 PM M, T, Th, 7 AM TO 3 PM W, F. 7 AM TO 2 PM SAT

HAZMAT: FOR FINGERPRINTS TAKE PROOF OF CITIZENSHIP OR RESIDENCY TO:

7601 S. Kostner Ave. Suite 230 Chicago, IL 60652

PH: 773-581-9376

F: 773-681-7468

EXHIBIT C
(Sample WIOA Letter of Acceptance)

ALL PRO TRUCK DRIVING SCHOOL LLC
7601 S. Kostner Ave. Suite 230
Chicago, IL 60652
773.581.9376

DATE:
TO:
RE:

This is a letter of acceptance for _____, who is currently interested in All Pro Truck Driving School LLC to obtain his CDL A Driver's license. The starting date for his/her CDL training is _____, 202__, and the anticipated end date is _____, 202__.

The tuition fee for this program is \$5000.00 comprised of the course fee and warranty (described below); book fee; permit fee; MVR; DOT physical and drug screen; fingerprints for Hazmat endorsement; and all endorsement fees. A weekly \$25 fuel card for six (6) weeks provided the student is attending all required class.

Also included is the Dispatcher Module (10 hours) and 45 degree dock parking (6 hours).

This program consists of 240 hours divided into eight weeks. These hours are representative of what the Illinois Secretary of State requires to obtain a CDL license. The program includes 30 HOURS of maneuvers (SKILLS) inside the training yard, 30 HOURS of training on the ROAD and 30 HOURS of OBSERVATION inside the vehicle. All the ENDORSEMENTS available to CDL drivers are included in this course. We also cover the cost of FINGERPRINTS for the Hazmat Endorsements. All Pro Truck Driving School LLC is certified by the Secretary of State of Illinois. We work closely with our students to develop their job seeking skills.

Pell Grants or FAFSA are not accepted at this time.

The refund policy for WIOA participants is as follows:

% of Program in progress	% of tuition may be refunded (excluded non-refundable registration fee of \$100.00)
0% to 10%	90%
11% to 25%	80%
26% to 50%	50%
In excess of 51%	0%

Sincerely,

All Pro Truck Driving School LLC



Morton College

Job Description

Job Title:	Athletic and Fitness Center Programs Assistant
Range:	Range II
Grant-Funded:	NA
Reports to and Evaluated by:	Athletic Director
Required Qualifications:	<p>Associate's Degree or a minimum of three years of experience in athletics or a related field. Must have good word processing and data entry skills in Microsoft Suite. Be well organized, detail oriented, self-motivated and able to work independently with little to no supervision. Ability to respond to difficult situations with a courteous and professional manner.</p> <p>Must be able to demonstrate the Morton College core values of compassion, fairness, respect, responsibility, tolerance and truth.</p>
Desirable Qualifications:	<p>Ability to communicate in both English and Spanish. Exercise sound judgement, discretion, initiative, and the ability to work well with others in a multicultural environment. Excellent verbal communication and technology skills. Demonstrated ability to address sensitive and confidential matters. Knowledge of college or upper level athletic programs.</p>
Job Summary:	<p>Perform administrative coordination, liaison, support, and service activities for the Athletic Director, Fitness Center Manager, support staff, coaches, and the athletic department.</p>
Essential Job Functions	<ul style="list-style-type: none">• Provide assistance and support to the Athletic Director, the Fitness Center Manager, and the coaching staff• Provide active and capable coordination and assistance with event details• Coordinate athletic participant's paperwork; e.g. medical and academic information, insurance, consent waivers• Accurately inform staff and students about office procedures and explain College policies and procedures. Ensure that administrative paperwork is properly filled out, complete, and processed to meet required deadlines

- Coordinate travel arrangements and advances as well as providing and assisting with timely, accurate filing of expense reports
- Primary responsibility for insuring that FERPA considerations are being met in the office and by the staff
- Coordinate and plan special events; e.g. team award dinners, annual award winner invitations, athletic physical exam/orientation programs, tournaments, administration, Skyway Conference softball resource support etc.
- Keep up-to-date records of departmental expenditures; understand and standardize the budget process as well as maintain accurate, accessible files and records
- Assist with pricing and negotiating cost savings on merchandise, travel, and contractual services; e.g. airfares, rental vehicles, hotels, group meals, and rental practice facilities
- Provide daily oversight and assignments for student workers
- Provide effective and timely communication with staff, official's assignors, professionals, and managers, both internally and externally, regarding programs and activities
- Assist with the administration of fundraising activities, account deposits, and payments
- Initiate and confirm contracts (logistical expectations, record keeping, and tracking of current internal contract signature process), provide timely payments and/or follow-up confirmations with opponents, officials, assignors, trainers, and contractual personnel
- Provide coordination, administrative and/or publicity support for home contests, sports camps, special game promotions, outside groups, and other community and special events
- Primary responsibility for student athletes' records restriction program/activities
- Maintain content of the department web pages
- Coordinate multipurpose room practice, event scheduling and usage procedures, calendar production, updates, confirmations and distribution. Work in conjunction with the Facilities and Operations Specialist for facility usage requests and approvals
- Schedule and coordinate all team and individual photo assignments, athlete academic recognition programs, and on-campus displays

- AED/CPR certification and role as daily AED equipment check monitor
- Act as a resource person for volunteers and other contractual workers
- Work collaboratively with others (e.g. colleagues, stakeholders, vendors) to accomplish functions and responsibilities

Other Duties:

- Perform other job related duties as assigned by the supervisor
- May be requested to work overtime and weekends for special program events

Work Environment:

Work is generally performed in an office setting. Some work will be on the Athletic Fields, Athletic Facility, and Fitness Center.

Physical Demands:

Prolonged sitting. Some lifting up to 25 lbs. Some standing, stooping, and bending.

Position Unit:

- ☐ Administration - Exempt
- ☐ Professional Staff - Exempt
- ☐ Faculty, Local 1600, A.F.T.
- ☐ Adjunct Faculty, IEA-NEA
- ☐ Classified Staff - Excluded
- ☒ Classified Staff, Local 1600, A.F.T.
- ☐ Classified Staff - Campus Safety, Local 73, SEIU, AFL-CIO
- ☐ Classified Staff - Service Employees, Local 73, SEIU, AFL-CIO
- ☐ Classified Staff - Part-Time, Local 1600, A.F.T
- ☐ Classified Staff - Part-Time, Non-Union

Employee signature below verifies that the employee has received and read the requirement, essential functions, duties of the position, and the conditions of employment for grant-funded positions.

Employee_____ **Date**_____

MORTON COLLEGE
ADMINISTRATOR EMPLOYMENT AGREEMENT

THIS EMPLOYMENT AGREEMENT ("Agreement"), made and effective as of this 24th day of June 2020 (the "Effective Date"), is by and between Morton College, Illinois Community College District No. 527 ("College"), and **Erin Strauts**, an individual residing in Illinois ("Employee"), (collectively, the College and Employee may, for convenience only, be hereinafter referred to as the "Parties" and each individually as a "Party").

The Parties desire to set forth in writing the terms and conditions of their agreements and understandings.

WITNESSETH:

WHEREAS, Employee desires to serve as Director of Institutional Research ("Director of Institutional Research" or "Administrator") of the College; and

WHEREAS, Employee possesses an intimate knowledge of the business and affairs of educational institutions and the policies, procedures, methods, students and personnel thereof; and

WHEREAS, the Board of Trustees of the College (the "Board") has determined that it is in the best interest of the College to secure the services and employment of Employee based on the terms and conditions set forth herein; and

WHEREAS, Employee desires to serve as the Director of Institutional Research and the Parties desire to enter into this Agreement whereby Employee will serve as said Administrator of the College; and

WHEREAS, the College hereby agrees to employ Employee as said Administrator of the College, under the terms and conditions set forth in this Agreement; and

WHEREAS, Employee hereby accepts and agrees to such employment, subject to the general supervision by and pursuant to the directions of the Board, the President of the College and/or their respective designees; and

WHEREAS, Employee shall perform the services and undertake the obligations of said Administrator of the College, which shall include the adherence of College policy and the enactment of rules and procedures necessary and required for the effective administration of the College, and Employee shall receive the rights and the authority of said Administrator of the College; and

NOW, THEREFORE, in consideration of the foregoing, the mutual promises and covenants contained herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties, intending to be legally bound, hereby agree as follows:

1. **EMPLOYMENT:**

1.1 **Position.** Employee shall serve as the Director of Institutional Research and be employed as the Director of Institutional Research of the College.

1.2 **Duties.** Employee shall perform the duties, undertake the responsibilities and exercise the authority customarily performed by persons employed as the Title of an Illinois Community College as set forth in the Position Description (attached hereto) and as governed by the Board's Policies and Procedures, as well as any applicable employee manual and past practices, as the same may be updated from time to time. Additionally, Employee shall attend commencement, all the open sessions of all College Board of Trustee Meetings, and a minimum of two (2) other social, cultural, or sporting events sponsored by the College each Fiscal Year (July 1 - June 30). Further, Employee shall perform such other duties as are assigned to him/her by the Board, the President of the College or their respective designees in his/her capacity as the Director of Institutional Research of the College.

Notwithstanding the forgoing, Employee's position and duties may be modified at any time, so long as the Parties agree, in good faith, that such modification would be in the best interests of The College.

1.3 **Best Efforts.** Employee agrees that at all times s/he will faithfully, efficiently and to the best of his/her abilities and talents perform all of the duties which may be required of and from her, pursuant to the terms hereof and to the reasonable satisfaction of the Board or its designee. Employee shall abide by all policies and decisions made by the College, as well as all applicable federal, state and local laws, statutes, ordinances, orders, rules and regulations, in addition to the Board's Policies and Procedures. The Employee shall act in the best interests of the College at all times. The Employee agrees to devote his/her full-time, skill and attention to said employment during the term of this Agreement, provided however, that the Employee may engage in non-competitive activities so long as such activities do not interfere with the Employee's responsibilities under this Agreement and the Employee receives the prior written authorization from the President. The Employee shall not engage in any work or business for the Employee's own interest or for or on behalf of any other person, firm or corporation that competes or interferes with the performance of the Employee's duties hereunder, or poses an actual or potential conflict of interest with the College, as may be determined by the Board in its sole discretion, whether the same is for pay or as a volunteer. If the Board believes such a conflict exists during the term of this Agreement, the Board or its designee may ask the Employee to choose to discontinue the other work or resign employment with the College.

2. TERM:

The term of Employee's employment shall commence on the 24th day of June 2021 (the "Commencement Date") and shall continue until the 30th day of June 2022 (the "Expiration Date") unless earlier terminated as provided for in Section 5 of this Agreement. Employee acknowledges that s/he has no expectation of renewal after the expiration of the term of this Agreement.

3. RESTRICTIVE COVENANTS:

To the fullest extent of Employee's knowledge, Employee represents and warrants to the College that Employee is not bound by any restrictive covenant of another entity or employer and has no prior or other obligations or commitments that would, in any way, prevent, restrict, hinder or interfere with Employee's acceptance of employment by the College or the performance of the duties and services hereunder. Employee shall defend, indemnify and hold harmless the College for any liability the College may incur as the result of the existence of any such covenants, obligations or commitments.

4. REMUNERATION:

Employee shall receive the following as his/her total remuneration:

- 4.1 Base Salary. Employee shall receive an annual base salary of Seventy-nine thousand dollars only \$79,000.00 for Fiscal Year 2020 -2021 (July 1, 2020 - June 30, 2021) which amount shall be prorated to the Termination Date if said Termination Date shall be earlier than June 30, 2021.

Said amounts shall be paid in equal installments according to the payroll dates in effect for other senior level administrators, with such deductions as may be required by law and as may be agreed upon between the Board and the President.

- 4.2 Expenses. Employee shall receive a maximum of five hundred and no/100 U.S. dollars (\$500.00) per Fiscal Year to be used towards Employee's professional development. The expenditure of the abovementioned allotment is subject to the prior written approval of the President of the College. This expense is not cumulative and any portion of the five hundred and no/100 U.S. dollars (\$500.00) that remains unused at the termination of the Fiscal Year shall lapse and will not be available to Employee during any succeeding year of employment. Employee shall also be reimbursed for an annual physical examination and any other expense that the President of the College, in his or her sole discretion, deems appropriate. Employee shall be reimbursed for the above-mentioned incurred expenses for which Employee submits receipts in accordance with the terms of this Agreement. The receipts shall be submitted to the Controller, and upon approval by the President, Employee shall be reimbursed for such expenses.

- 4.3 Education and Retention Incentive. Unless otherwise approved by the President and the Board of Trustees, Employee shall be entitled to tuition reimbursement in the amount of five thousand dollars (\$5,000.00) per Academic Year. All other terms of the College's tuition reimbursement policy for Administrators shall apply to Employee. In the event the President and/or the Board requests that Employee take certain educational classes, no tuition cap applies.
- 4.4 Illinois State Universities Retirement System. The compensation/earnings stated in paragraph 4 and its subparts, includes, where applicable, the statutorily mandated employee contributions to the Illinois State Universities Retirement System pursuant to the Illinois Pension Code.
- 4.5 Insurance.
- A Comprehensive Medical Insurance. The College shall offer to Employee the same Comprehensive Medical Insurance Program that it offers its other employees. The College and Employee shall pay the following portions of the per annum rate for the Comprehensive Medical Insurance Program offered by the College and selected Employee, respectively: The Administrator shall pay the lowest available rate for the coverage that they select. Those rates will be approved by the Board of Trustees and made available to the Administrator during open enrollment.
 - B. Dental Insurance. The College shall offer to Employee the same Dental Insurance Program that it offers to its other employees. The College shall pay for one hundred percent (100%) of the annum rate for the Dental Insurance Program offered by the College for individual coverage, whether HMO or PPO. If selected, Dependent Dental Insurance coverage shall be paid for in full by Employee.
 - C. Vision Insurance. The College shall offer to Employee the same Vision Insurance Program that it offers to its other employees. The College shall pay for one hundred percent (100%) of the annum rate for the Vision Insurance Program offered by the College for individual coverage. If selected, Dependent Vision Insurance coverage shall be paid for in full by Employee.
 - D. Life Insurance. The College shall provide (and pay for) individual term life insurance coverage to Employee based on the Employee's annual salary to the closest lowest thousand dollars. Employee shall be solely responsible for the payment of family life insurance coverage, if applicable.
- 4.6 Paid Time Off Benefits. Employee shall receive the following benefits:
- (A) Twenty-one (21) days of vacation annually, in addition to any days that are designated as holidays by the College. Said vacation days are prorated and not cumulative except as set forth herein. Vacation days should be taken in the same Fiscal Year (i.e., July 1st - June 30th) in which they are earned. Except for unforeseen emergencies, vacation leave should be scheduled as far in advance as possible.

Vacation leave requests must be approved by your immediate supervisor. Vacation leave in excess of two (2) continuous weeks ordinarily will not be granted, unless otherwise approved by the Vice President, Provost, or President. Requests for vacation shall not be arbitrarily or unreasonably denied. You may carry-over a maximum of fifteen (15) vacation days annually. Any vacation time accrued and unused in one (1) fiscal year in excess of fifteen (15) days will be lost. Effective July 1st, if you have more than the maximum allowance, your vacation account will be adjusted to the maximum allowance of fifteen (15) carry-over days of vacation (use it or lost it). Vacation leave carry-over will be adjusted at the close of business on June 30th of every year. Newly awarded vacation leave will not be included in the calculation of the maximum allowance during the adjustment; and

(B) Five (5) days of personal leave per Fiscal Year (July 1st - June 30th) ; said personal days are prorated and not cumulative, however, any unused personal day(s) may be converted into accumulated sick leave days in the next Fiscal Year, if applicable; and

(C) Twenty (20) days of sick leave at full pay per Fiscal Year, which days are prorated and cumulative so long as Employee is continuously employed by the College; the sick leave guidelines contained in the Classified Staff Collective Bargaining Agreement for a twelve (12) month year shall govern, if applicable; and

(D) For the purposes of paid time off identified in Paragraph 4.6 and its subparts, all paid time off accrues on the 1st day of July, but shall be prorated if employment is terminated prior to June 30th of the Fiscal Year in which the time was earned.

- 4.7 Communication Devices. Morton College agrees to pay Employee as part of his/her gross compensation, the sum of one hundred and no/100 U.S. dollars (\$100.00) per month to reimburse the Employee for using their own "communication devices" (e.g., laptop, cell phone, iPad, etc.) to perform their job duties. As a result, Morton College will not provide the Employee with any "communication devices."

5. TERMINATION:

This Agreement may be terminated due to Disability (as defined below), for Cause (as defined below), for Good Reason (as defined below), due to the death of Employee (as defined below), upon ninety (90) days' notice by either Party or shall terminate on the Expiration Date, as described above.

- 5.1 Termination due to Disability. Either Employee or the College shall be entitled to terminate Employee's employment for Disability by giving the other Party fifteen (15) calendar days' written notice. For purposes of this Agreement, "Disability" shall mean Employee's inability to perform his/her duties for the greater of: (a) sixty (60) working days; or (b) the number of working days that it takes Employee to exhaust all sick, personal/emergency, vacation, and other accumulated paid time off, as a

result of physical or mental impairment, illness or injury, and such condition, in the opinion of a medical doctor selected by the College and reasonably acceptable to Employee or his/her legal representative, is total and permanent. In the event of Employee's termination due to disability, the College shall pay to Employee his/her accrued salary and vacation up to the date of termination.

5.2 Termination by the College for Cause. Although the College anticipates a mutually rewarding employment relationship with Employee, the College may terminate Employee's employment at any time for Cause. For purposes of this Agreement, "Cause" means any of the following, as determined by a majority vote of the Board:

- (A) Employee's conviction or plea of *nolo contendere* to a felony or a misdemeanor involving fraud, misappropriation, embezzlement, or moral turpitude;
- (B) Acts or omissions constituting gross negligence, recklessness or misconduct on the part of Employee with respect to Employee's obligations to the College or otherwise relating to the business of the College;
- (C) Employee's fraud or dishonesty in connection with Employee's performance of duties, which has a materially detrimental effect on the College;
- (D) Employee's inappropriate relations/interactions with students and/or employees of the College that could expose the College to liability;
- (E) A material breach by Employee of any material provision of this Agreement, which shall include, without limitation, any act or omission which would be deemed a violation of the Board's Policies and Procedures; or
- (F) Employee's continued unsatisfactory performance or failure to adhere to a Performance Improvement Plan.

For purposes of this Section 5.2 and its subparts, "misconduct" includes, but is not limited to, the following:

- (1) Conduct one or omitted by the Employee, done in bad faith, or done without the reasonable belief that Employee's action or failure to act was in the best interests of the College;
- (2) Conduct demonstrating conscious disregard of the College's interests and found to be a deliberate violation or disregard of the reasonable standards of behavior which the College expects of its employees. Such conduct may include, but is not limited to, willful damage to the College's property that results in damage or more than \$50.00, or theft of College property or property of an invitee of the College;
- (3) Carelessness or negligence to a degree or recurrence that manifests culpability or wrongful intent, or shows an intentional and substantial disregard

of the College's interests or of Employee's duties and obligations to the College;

(4) Chronic absenteeism or tardiness in deliberate violation of a known policy of the College or one or more unapproved absences following a written reprimand or warning relating to more than one unapproved absence;

(5) A willful and deliberate violation of a standard or regulation of the State of Illinois ("State"), which violation would cause the College to be sanctioned or have a College license or certification suspended by the State;

(6) A violation of a College rule, unless the Employee can demonstrate that:
(a) they did not know, and could not reasonably know, of the rule's requirement;

(b) the rule is not lawful or not reasonably related to the job environment and performance;

(c) the rule is not fairly or consistently enforced.

(7) Other conduct, including but not limited to, committing criminal assault or battery on another employee, or on an invitee of the College, or committing abuse or neglect of a person in Employee's professional care.

Before the Board may terminate Employee for Cause, the Board must: (a) give written notice to Employee providing him/her with reasonable detail of the conduct or event constituting Cause; and (b) provide Employee with the opportunity to be heard by the Board; and (c) give Employee fifteen (15) calendar days, following Employee's receipt of notice of said Cause, to cure the conduct or event, if subject to cure.

5.3 Termination by Employee for Good Reason. Employee may terminate his/her employment under this Agreement with Good Reason at any time by giving written notice thereof to the Board and describing in reasonable detail the event constituting Good Reason. For purposes of this Agreement, "Good Reason" means any of the following events, unless Employee specifically agrees in writing that such event shall not be Good Reason:

(A) Any material breach of this Agreement by the College;

(B) Any material adverse change in the status, title, authority, reporting line, responsibilities or prerequisites of Employee;

(C) A reduction in Employee's total cash compensation and benefits from those required to be provided under this Agreement or a material delay in payment; or

(D) Any failure to assign this Agreement to the successor of Morton College, unless Employee and such successor enter into a successor employment agreement.

Good Reason shall not exist if, within sixty (60) calendar days following the

Board's receipt of written notice from Employee describing in detail the event constituting Good Reason, the College cures the event constituting Good Reason.

5.4 Termination upon Notice. Either Party may unilaterally terminate Employee's employment upon ninety (90) days' written notice to the non-terminating Party.

5.5 Termination due to Death. In the event of Employee's death during the term of this Agreement and while Employee is employed as an Administrator of the College, this Agreement shall terminate immediately at the time of Employee's death and the College shall pay to Employee's estate his/her accrued salary and vacation pay accrued up to the date of his/her death, which amount shall be payable within fourteen (14) calendar days from the date of Employee's death.

6. RETURN OF THE COLLEGE'S PROPERTY:

At any time upon the College's request and/or upon termination of Employee's employment with the College, Employee shall immediately deliver to the College all data, manuals, specifications, lists, notes, writings, photographs, microfilm, electronic equipment, tape recordings, documents and tangible materials, including all copies or duplicates, and any other personal property owned by, belonging to or concerning any part of the College's activities or concerning any part of Employee's activities relating to Employee's employment with the College (collectively, the "Property"). The Property is acknowledged by Employee to be the College's property, which is only entrusted to Employee on a temporary basis in his/her capacity as an Administrator of the College.

7. CONFIDENTIALITY:

Employee agrees not to disclose or divulge any Confidential Information to any other person or entity, except during Employee's employment with the College when required due to the nature of Employee's duties or as required by law. For purposes of this Agreement, "Confidential Information" shall include any of the College's business or financial information or any other confidential information that is disclosed to Employee or that Employee otherwise learns in the course of his/her employment. Employee's obligations hereunder, with respect to Confidential Information, shall terminate only when such information ceases to constitute Confidential Information, as defined above.

8. NOTICE:

Any notice, request, demand or other communication, provided for by this Agreement, shall be in writing and shall be deemed to have been duly received upon: (a) actual receipt if personally delivered and the sender received written confirmation of personal delivery; (b) receipt as indicated by the written or electronic verification of delivery when delivered by overnight courier; (c) receipt as indicated by the electronic transmission confirmation when sent via telecopy or facsimile transmission; or (d) three (3) calendar days after the sender posts notice with the U.S. Post Office when sent by certified or registered mail, return

receipt requested. Notice shall be sent to the addresses set forth below, or to such other address as either Party may specify in writing.

If to the College: Morton College
 3801 S. Central Ave
 Cicero, IL. 60804
 Attn: President's Office

With copy to: Morton College's Legal Counsel
 Del Galdo Law Group, LLC
 1441 S. Harlem Ave
 Berwyn, IL. 60402

If to Employee: Erin Strauts

9. MISCELLANEOUS:

- 9.1 Acknowledgement and Indemnification. Employee acknowledges that s/he has not retired under the Illinois State Universities Retirement System. In the event the Illinois State Universities Retirement System assesses a penalty and/or a fine against The College and/or Employee due to the amount/structure of Employee's compensation package, Employee shall indemnify and hold the College harmless for said event(s) and assume responsibility for the penalty and/or fine.
- 9.2 Construction and Governing Law. Construction and interpretation of this Agreement shall at all times and in all respects be governed by the laws of the State of Illinois, without regard to its conflicts of laws principles. Employee acknowledges that s/he has had an opportunity to review and revise this Agreement and have it reviewed by legal counsel, if desired, and, therefore, the normal rules of construction, to the extent that any ambiguities are to be resolved against the drafting Party, shall not be employed in the interpretation of this Agreement.
- 9.3 Severability. The provisions of this Agreement shall be deemed severable, and the invalidity or unenforceability of any one or more of the provisions hereof shall not affect the validity and enforceability of the other provisions hereof.
- 9.4 Entire Agreement. This Agreement contains the entire agreement and

understanding by and between the Parties. No representations, promises, agreements or understandings, written or oral, not herein contained shall be of any force or effect. No change or modification hereof shall be valid or binding unless the same is in writing and signed by Employee and the College or authorized representatives thereof.

- 9.5 Modification. The Parties agree that the Board may rearrange the benefit provisions of this Agreement upon Employee's suggestions, at no additional cost to the College. No provision of this Agreement may be modified, waived or discharged unless such waiver, modification or discharge is agreed to in writing, signed by each Party and approved by the Board. No waiver by either Party regarding any breach of a condition or provision of this Agreement shall be deemed a waiver of similar or dissimilar provisions or conditions of this Agreement. No agreement or representations, oral or otherwise, express or implied, with respect to the subject matter hereof have been made by either Party which is not expressly set forth in this Agreement.
- 9.6 Headings. The headings used herein form no substantive part of this Agreement, are for the convenience of the Parties only, and shall not be used to define, enlarge or limit any term of this Agreement.
- 9.7 Right to Counsel. Employee acknowledges that s/he was informed that s/he has the right to consult with an attorney before signing this Agreement and that this paragraph shall constitute written notice of the right to be advised by legal counsel. Additionally, Employee acknowledges that s/he had an opportunity to and did negotiate over the terms of this Agreement. The Parties acknowledge that they have been given a reasonable time to consider and sign this Agreement and agree that this consideration period has been reasonable and adequate.
- 9.8 Signing in Counterparts. This Agreement may be executed in counterpart originals, each of which shall be deemed to be an original with the same effect as if the signatures thereto were on the same instrument. A signature affixed to this Agreement and transmitted by facsimile shall have the same effect as an original signature.
- 9.9 Assignment. This Agreement is personal in character and neither the College nor Employee shall assign its or his/her interest in this Agreement without the prior written consent of the other. No assignment, even if consented to, shall in any way reduce or eliminate the liability of the assignee for obligations accrued prior to such assignment.

[SIGNATURE PAGE TO FOLLOW]

*MORTON COLLEGE
ADMINISTRATOR EMPLOYMENT AGREEMENT*

THIS EMPLOYMENT AGREEMENT ("Agreement"), made and effective as of this 24th day of June 2020 (the "Effective Date"), is by and between Morton College, Illinois Community College District No. 527 ("College"), and Courtney O'Brien, an individual residing in Illinois ("Employee"), (collectively, the College and Employee may, for convenience only, be hereinafter referred to as the "Parties" and each individually as a "Party").

The Parties desire to set forth in writing the terms and conditions of their agreements and understandings.

WHEREAS, Employee desires to serve as the Director of Admissions and Records/Registrar ("Director of Admissions and Records/Registrar") of the College; and

WHEREAS, Employee possesses an intimate knowledge of the business and affairs of educational institutions and the policies, procedures, methods, students and personnel thereof; and

WHEREAS, the Board of Trustees of the College (the "Board") has determined that it is in the best interest of the College to secure the services and employment of Employee based on the terms and conditions set forth herein; and

WHEREAS, Employee desires to serve as the Director of Admissions and Records/Registrar and the Parties desire to enter into this Agreement whereby Employee will serve as said Administrator of the College; and

WHEREAS, the College hereby agrees to employ Employee as said Administrator of the College, under the terms and conditions set forth in this Agreement; and

WHEREAS, Employee hereby accepts and agrees to such employment, subject to the general supervision by and pursuant to the directions of the Board, the President of the College and/or their respective designees; and

WHEREAS, Employee shall perform the services and undertake the obligations of said Administrator of the College, which shall include the adherence of College policy and the enactment of rules and procedures necessary and required for the effective administration of the College, and Employee shall receive the rights and the authority of said Administrator of the College; and

NOW, THEREFORE, in consideration of the foregoing, the mutual promises and covenants contained herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties, intending to be legally bound, hereby agree as follows:

1. EMPLOYMENT:

- 1.1 Position. Employee shall serve as the Director of Admissions and Records/Registrar and be employed as the Director of Admissions and Records/Registrar of the College.
- 1.2 Duties. Employee shall perform the duties, undertake the responsibilities and exercise the authority customarily performed by persons employed as the Director of Admissions and Records/Registrar of an Illinois Community College as set forth in the Position Description (attached hereto) and as governed by the Board's Policies and Procedures, as well as any applicable employee manual and past practices, as the same may be updated from time to time. Additionally, Employee shall attend commencement, all the open sessions of all College Board of Trustee Meetings, and a minimum of two (2) other social, cultural, or sporting events sponsored by the College each Fiscal Year (July 1 - June 30). Further, Employee shall perform such other duties as are assigned to him/her by the Board, the President of the College or their respective designees in his/her capacity as the Director of Admissions and Records/Registrar of the College.

Notwithstanding the forgoing, Employee's position and duties may be modified at any time, so long as the Parties agree, in good faith, that such modification would be in the best interests of The College.

- 1.3 Best Efforts. Employee agrees that at all times s/he will faithfully, efficiently and to the best of his/her abilities and talents perform all of the duties which may be required of and from her, pursuant to the terms hereof and to the reasonable satisfaction of the Board or its designee. Employee shall abide by all policies and decisions made by the College, as well as all applicable federal, state and local laws, statutes, ordinances, orders, rules and regulations, in addition to the Board's Policies and Procedures. The Employee shall act in the best interests of the College at all times. The Employee agrees to devote his/her full-time, skill and attention to said employment during the term of this Agreement, provided however, that the Employee may engage in non-competitive activities so long as such activities do not interfere with the Employee's responsibilities under this Agreement and the Employee receives the prior written authorization from the President. The Employee shall not engage in any work or business for the Employee's own interest or for or on behalf of any other person, firm or corporation that competes or interferes with the performance of the Employee's duties hereunder, or poses an actual or potential conflict of

interest with the College, as may be determined by the Board in its sole discretion, whether the same is for pay or as a volunteer. If the Board believes such a conflict exists during the term of this Agreement, the Board or its designee may ask the Employee to choose to discontinue the other work or resign employment with the College.

2. TERM:

The term of Employee's employment shall commence on the 24th day of June 2020 (the "Commencement Date") and shall continue until the 30th day of June, 2022 (the "Expiration Date") unless earlier terminated as provided for in Section 5 of this Agreement. Employee acknowledges that s/he has no expectation of renewal after the expiration of the term of this Agreement.

3. RESTRICTIVE COVENANTS:

To the fullest extent of Employee's knowledge, Employee represents and warrants to the College that Employee is not bound by any restrictive covenant of another entity or employer and has no prior or other obligations or commitments that would, in any way, prevent, restrict, hinder or interfere with Employee's acceptance of employment by the College or the performance of the duties and services hereunder. Employee shall defend, indemnify and hold harmless the College for any liability the College may incur as the result of the existence of any such covenants, obligations or commitments.

4. REMUNERATION:

Employee shall receive the following as his/her total remuneration:

- 4.1 Base Salary. Employee shall receive an annual base salary, Eighty Thousand, \$80,000 for Fiscal Year 2020 -2021 (June 24, 2020 -June 30, 2021) which amount shall be prorated to the Termination Date if said Termination Date shall be earlier than June 30, 2021.

Said amounts shall be paid in equal installments according to the payroll dates in effect for other senior level administrators, with such deductions as may be required by law and as may be agreed upon between the Board and the President.

- 4.2 Expenses. Employee shall receive a maximum of five hundred and no/100 U.S. dollars (\$500.00) per Fiscal Year to be used towards Employee's professional development. The expenditure of the abovementioned allotment is subject to the prior written approval of the President of the College. This expense is not cumulative and any portion of the five hundred and no/100 U.S. dollars (\$500.00) that remains unused at the termination

of the Fiscal Year shall lapse and will not be available to Employee during any succeeding year of employment. Employee shall also be reimbursed for an annual physical examination and any other expense that the President of the College, in his or her sole discretion, deems appropriate. Employee shall be reimbursed for the abovementioned-incurred expenses for which Employee submits receipts in accordance with the terms of this Agreement. The receipts shall be submitted to the Controller, and upon approval by the President, Employee shall be reimbursed for such expenses.

4.3 Education and Retention Incentive. Unless otherwise approved by the President and the Board of Trustees, Employee shall be entitled to tuition reimbursement in the amount of five thousand dollars (\$5,000.00) per Academic Year. All other terms of the College's tuition reimbursement policy for Administrators shall apply to Employee. In the event the President and/or the Board requests that Employee take certain educational classes, no tuition cap applies.

4.4 Illinois State Universities Retirement System. The compensation/earnings stated in paragraph 4 and its subparts, includes, where applicable, the statutorily mandated employee contributions to the Illinois State Universities Retirement System pursuant to the Illinois Pension Code.

4.5 Insurance.

A. Comprehensive Medical Insurance. The College shall offer to Employee the same Comprehensive Medical Insurance Program that it offers its other employees. The College and Employee shall pay the following portions of the per annum rate for the Comprehensive Medical Insurance Program offered by the College and selected Employee, respectively: The Administrator shall pay the lowest available rate for the coverage that they select. Those rates will be approved by the Board of Trustees and made available to the Administrator during open enrollment.

B. Dental Insurance. The College shall offer to Employee the same Dental Insurance Program that it offers to its other employees. The College shall pay for one hundred percent (100%) of the annum rate for the Dental Insurance Program offered by the College for individual coverage, whether HMO or PPO. If selected, Dependent Dental Insurance coverage shall be paid for in full by Employee.

C. Vision Insurance. The College shall offer to Employee the same Vision Insurance Program that it offers to its other employees. The College shall pay for one hundred percent (100%) of the annum rate for the Vision Insurance Program offered by the College for individual coverage, whether HMO or PPO. If selected, Dependent Vision Insurance coverage shall be paid for in full by Employee.

D. Life Insurance. The College shall provide (and pay for) individual term life insurance coverage to Employee based on the Employee's annual salary to the closest lowest thousand dollars. Employee shall be solely responsible for the payment of family life insurance coverage, if applicable.

4.6 Paid Time Off Benefits. Employee shall receive the following benefits:

(A) Twenty-one (21) days of vacation annually, in addition to any days that are designated as holidays by the College. Said vacation days are prorated and not cumulative except as set forth herein. Vacation days should be taken in the same Fiscal Year (i.e., July 1st - June 30th) in which they are earned. Except for unforeseen emergencies, vacation leave should be scheduled as far in advance as possible. Vacation leave requests must be approved by your immediate supervisor. Vacation leave in excess of two

(2) continuous weeks ordinarily will not be granted, unless otherwise approved by the Vice President, Provost, or President. Requests for vacation shall not be arbitrarily or unreasonably denied. You may carry- over a maximum of fifteen (15) vacation days annually. Any vacation time accrued and unused in one (1) fiscal year in excess of fifteen (15) days will be lost. Effective July 1st, if you have more than the maximum allowance, your vacation account will be adjusted to the maximum allowance of fifteen

(15) carry-over days of vacation (use it or lost it). Vacation leave carry-over will be adjusted at the close of business on June 30th of every year. Newly awarded vacation leave will not be included in the calculation of the maximum allowance during the adjustment; and

(B) Five (5) days of personal leave per Fiscal Year (July 1st - June 30th); said personal days are prorated and not cumulative, however, any unused personal day(s) may be converted into accumulated sick leave days in the next Fiscal Year, if applicable; and

(C) Twenty (20) days of sick leave at full pay per Fiscal Year, which days are prorated and cumulative so long as Employee is continuously employed by the College; the sick leave guidelines contained in the Classified Staff Collective Bargaining Agreement for a twelve (12) month year shall govern, if applicable; and

(D) For the purposes of paid time off identified in Paragraph 4.6 and its subparts, all paid time off accrues on the 1st day of July, but shall be prorated if employment is terminated prior to June 30th of the Fiscal Year in which the time was earned.

4.7 Communication Devices. Morton College agrees to pay Employee as part of his/her gross compensation, the sum of one hundred and no/100 U.S. dollars (\$100.00) per month to reimburse the Employee for using their own "communication devices" (e.g., laptop, cell phone, iPad, etc.) to perform their job duties. As a result, Morton College will not provide the Employee with any "communication devices."

5. TERMINATION:

This Agreement may be terminated due to Disability (as defined below), for Cause (as defined below), for Good Reason (as defined below), due to the death of Employee (as defined below), upon ninety (90) days' notice by either Party or shall terminate on the Expiration Date, as described above.

- 5.1 Termination due to Disability. Either Employee or the College shall be entitled to terminate Employee's employment for Disability by giving the other Party fifteen (15) calendar days' written notice. For purposes of this Agreement, "Disability" shall mean Employee's inability to perform his/her duties for the greater of: (a) sixty (60) working days; or (b) the number of working days that it takes Employee to exhaust all sick, personal/emergency, vacation, and other accumulated paid time off, as a result of physical or mental impairment, illness or injury, and such condition, in the opinion of a medical doctor selected by the College and reasonably acceptable to Employee or his/her legal representative, is total and permanent. In the event of Employee's termination due to disability, the College shall pay to Employee his/her accrued salary and vacation up to the date of termination.
- 5.2 Termination by the College for Cause. Although the College anticipates a mutually rewarding employment relationship with Employee, the College may terminate Employee's employment at any time for Cause. For purposes of this Agreement, "Cause" means any of the following, as determined by a majority vote of the Board:
- (A) Employee's conviction or plea of *nolo contendere* to a felony or a misdemeanor involving fraud, misappropriation, embezzlement, or moral turpitude;
 - (B) Acts or omissions constituting gross negligence, recklessness or willful misconduct on the part of Employee with respect to Employee's obligations to the College or otherwise relating to the business of the College;
 - (C) Employee's fraud or dishonesty in connection with Employee's performance of duties, which has a materially detrimental effect on the College;
 - (D) Employee's inappropriate relations/interactions with students and/or employees of the College that could expose the College to liability;

- (E) A material breach by Employee of any material provision of this Agreement, which shall include, without limitation, any act or omission which would be deemed a violation of the Board's Policies and Procedures; or
- (F) Employee's continued unsatisfactory performance or failure to adhere to a Performance Improvement Plan.

For purposes of this Section 5.2 and its subparts, no act or failure to act on Employee's part shall be deemed "willful," unless done or omitted by Employee, done in bad faith, or done without the reasonable belief that Employee's action or failure to act was in the best interests of the College.

Before the Board may terminate Employee for Cause, the Board must: (a) give written notice to Employee providing him/her with reasonable detail of the conduct or event constituting Cause; and (b) provide Employee with the opportunity to be heard by the Board; and (c) give Employee fifteen (15) calendar days, following Employee's receipt of notice of said Cause, to cure the conduct or event, if subject to cure.

5.3 Termination by Employee for Good Reason. Employee may terminate his/her employment under this Agreement with Good Reason at any time by giving written notice thereof to the Board and describing in reasonable detail the event constituting Good Reason. For purposes of this Agreement, "Good Reason" means any of the following events, unless Employee specifically agrees in writing that such event shall not be Good Reason:

- (A) Any material breach of this Agreement by the College;
- (B) Any material adverse change in the status, title, authority, reporting line, responsibilities or prerequisites of Employee;
- (C) A reduction in Employee's total cash compensation and benefits from those required to be provided under this Agreement or a material delay in payment; or
- (D) Any failure to assign this Agreement to the successor of Morton College, unless Employee and such successor enter into a successor employment agreement.

Good Reason shall not exist if, within sixty (60) calendar days following the Board's receipt of written notice from Employee describing in detail the event constituting Good Reason, the College cures the event constituting Good Reason.

- 5.4 Termination upon Notice. Either Party may unilaterally terminate Employee's employment upon ninety (90) days' written notice to the non-terminating Party.
- 5.5 Termination due to Death. In the event of Employee's death during the term of this Agreement and while Employee is employed as an Administrator of the College, this Agreement shall terminate immediately at the time of Employee's death and the College shall pay to Employee's estate his/her accrued salary and vacation pay accrued up to the date of his/her death, which amount shall be payable within fourteen (14) calendar days from the date of Employee's death.
6. RETURN OF THE COLLEGE'S PROPERTY: At any time upon the College's request and/or upon termination of Employee's employment with the College, Employee shall immediately deliver to the College all data, manuals, specifications, lists, notes, writings, photographs, microfilm, electronic equipment, tape recordings, documents and tangible materials, including all copies or duplicates, and any other personal property owned by, belonging to or concerning any part of the College's activities or concerning any part of Employee's activities relating to Employee's employment with the College (collectively, the "Property"). The Property is acknowledged by Employee to be the College's property, which is only entrusted to Employee on a temporary basis in his/her capacity as an Administrator of the College.
7. CONFIDENTIALITY: Employee agrees not to disclose or divulge any Confidential Information to any other person or entity, except during Employee's employment with the College when required due to the nature of Employee's duties or as required by law. For purposes of this Agreement, "Confidential Information" shall include any of the College's business or financial information or any other confidential information that is disclosed to Employee or that Employee otherwise learns in the course of his/her employment. Employee's obligations hereunder, with respect to Confidential Information, shall terminate only when such information ceases to constitute Confidential Information, as defined above.
8. NOTICE: Any notice, request, demand or other communication, provided for by this Agreement, shall be in writing and shall be deemed to have been duly received upon: (a) actual receipt if personally delivered and the sender received written confirmation of personal delivery; (b) receipt as indicated by the written or electronic verification of delivery when delivered by overnight courier; (c) receipt as indicated by the electronic transmission confirmation when sent via telecopy or facsimile transmission; or (d) three (3) calendar days after the sender posts notice with the U.S. Post Office when sent by certified or registered mail, return receipt requested. Notice shall be sent to the addresses set forth below, or to such other address as either Party may specify in writing.

If to the College: Morton College
3801 South Central Ave.
Cicero, IL 60804
Attn.: President's Office

With copy to: Morton College's Legal Counsel
Del Galdo Law Group, LLC
1441 South Harlem Ave.
Berwyn, IL 60402.

If to Employee: Courtney O'Brien

9. MISCELLANEOUS:

- 9.1 Acknowledgement and Indemnification. Employee acknowledges that s/he has not retired under the Illinois State Universities Retirement System. In the event the Illinois State Universities Retirement System assesses a penalty and/or a fine against The College and/or Employee due to the amount/structure of Employee's compensation package, Employee shall indemnify and hold the College harmless for said event(s) and assume responsibility for the penalty and/or fine.
- 9.2 Construction and Governing Law. Construction and interpretation of this Agreement shall at all times and in all respects be governed by the laws of the State of Illinois, without regard to its conflicts of laws principles. Employee acknowledges that s/he has had an opportunity to review and revise this Agreement and have it reviewed by legal counsel, if desired, and, therefore, the normal rules of construction, to the extent that any ambiguities are to be resolved against the drafting Party, shall not be employed in the interpretation of this Agreement.
- 9.3 Severability. The provisions of this Agreement shall be deemed severable, and the invalidity or unenforceability of any one or more of the provisions hereof shall not affect the validity and enforceability of the other provisions hereof.
- 9.4 Entire Agreement. This Agreement contains the entire agreement and understanding by and between the Parties. No representations, promises, agreements or understandings, written or oral, not herein contained shall be of any force or effect. No change or modification hereof shall be valid or binding unless the same is in writing and signed by Employee and the College or authorized representatives thereof.
- 9.5 Modification. The Parties agree that the Board may rearrange the benefit provisions of this Agreement upon Employee's suggestions, at no additional

cost to the College. No provision of this Agreement may be modified, waived or discharged unless such waiver, modification or discharge is agreed to in writing, signed by each Party and approved by the Board. No waiver by either Party regarding any breach of a condition or provision of this Agreement shall be deemed a waiver of similar or dissimilar provisions or conditions of this Agreement. No agreement or representations, oral or otherwise, express or implied, with respect to the subject matter hereof have been made by either Party which is not expressly set forth in this Agreement.

- 9.6 Headings. The headings used herein form no substantive part of this Agreement, are for the convenience of the Parties only, and shall not be used to define, enlarge or limit any term of this Agreement.
- 9.7 Right to Counsel. Employee acknowledges that s/he was informed that s/he has the right to consult with an attorney before signing this Agreement and that this paragraph shall constitute written notice of the right to be advised by legal counsel. Additionally, Employee acknowledges that s/he had an opportunity to and did negotiate over the terms of this Agreement. The Parties acknowledge that they have been given a reasonable time to consider and sign this Agreement and agree that this consideration period has been reasonable and adequate.
- 9.8 Signing in Counterparts. This Agreement may be executed in counterpart originals, each of which shall be deemed to be an original with the same effect as if the signatures thereto were on the same instrument. A signature affixed to this Agreement and transmitted by facsimile shall have the same effect as an original signature.
- 9.9 Assignment. This Agreement is personal in character and neither the College nor Employee shall assign its or his/her interest in this Agreement without the prior written consent of the other. No assignment, even if consented to, shall in any way reduce or eliminate the liability of the assignee for obligations accrued prior to such assignment.

[SIGNATURE PAGE TO FOLLOW]

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed as of this 24th day of June, 2020.

Stanley S. Fields Ph.D.
Date

LAST_NAME	FIRST_NAME
McGhee	Edward
De La Torre	Refugio
Cienfuegos	Lillian
Schoepf	Cheryl
Sajatovic	Mark
Ramirez	Jose
Martinez	Raul
Rivas	Angel
Belcaster	Nicholas
Folkers	Jeff
Soto	Yasna
Bradley	Adam
Montoro	Roger
Ocampo	Jose
Romero	Julian
Iniquez	Michael
Ramirez	Aurelia
Olvera	Roberto
Florio	Joseph
Burandt	Edmund
Wagner	Richard
Macario	Ana