



MORTON COLLEGE

COMMUNITY COLLEGE DISTRICT NO. 527

COOK COUNTY, ILLINOIS

Minutes for the Regular Meeting

Wednesday, April 22, 2020

A Regular Meeting of the Board of Trustees of Morton College was held Wednesday, April 22, 2020, beginning at 11:00 AM in the form of a teleconference call.

1. Call to Order

The Regular Meeting of the Board of Trustees of Illinois Community College District No. 527 was called to order by Board Chair Frances F. Reitz, at 11:01 AM on Wednesday, January 22, 2020, in the form of a teleconference call.

2. Pledge of Allegiance

3. Roll Call

Present:

Fran Reitz, Trustee
Anthony Martinucci, Trustee
Jose Collazo, Trustee
Frank J. Aguilar, Trustee
Susan Banks, Trustee
Joseph Belcaster, Trustee
Susan Grazzini, Trustee

Also Present:

Dr. Stanley Fields, President
Michael Delgado, Attorney, Del Galdo Law Group, LL

4. Citizen Comments

Persons appearing before the Board are expected to follow the guidelines outlined in Board Policy 1.6.7, Conduct of Meetings. In lieu of physical attendance, public comment may also be emailed to trustees@morton.edu at least one (1) hour before the meeting and any public comments received will be read into the record.

NONE

5. Recognition

5. 1. Geanabelle Chapp, Nursing, for her hard work with our clinical partners and for strengthening our relationships during this crisis.

Lydia Falbo, Dean of Nursing and Health Science, recognized Geanabelle Chapp, full time Nursing Faculty and Clinical Liaison for working with Morton College partners since the COVID 19 crisis hit. She has been in close contact with Health Care partners to offer assistance from the College. Ms. Chapp and the Nursing Administrators donated over 450 masks, 250 gowns, 100 gloves, and other supplies. She also worked with Lurie Hospital on educational materials regarding COVID 19, to distribute to their nursing staff. Ms. Chapp worked with a Biology Instructor at The Chicago Arts High School to make 3D masks to distribute to Mt. Sinai Hospital.

5. 2. Morton College's Phi Theta Kappa, delivery of protective face masks to essential employees.

Blanca Jara, Executive Director of Institutional Advancement, recognized Morton College's chapter of the Phi Theta Kappa, the National Honor Society for Community Colleges, for donating and delivering over 150 face masks to cashiers at nine grocery stores across the Morton College District, to help during the COVID-19 pandemic crisis.

5. 3. Department IT/Multimedia

Blanca Jara, recognized Ruben Ruiz, Chief Information Officer, and his team for all the hard work transitioning all courses to online courses. Blanca, also thanked Ruben for his support to the Student Emergency Fund.

6. Reports

6. 1. ICCTA-ACCT
NONE

7. President's Report

7. 1. Finance Review
NONE

8. Consent Agenda

8. 1. Approval of the Consent Agenda-Items may be removed from the consent agenda on the request of any one member. Items not removed may be adopted by general consent without debate. Removed items may be taken up either immediately after the consent agenda or placed later on the agenda at the discretion of the Board.

Trustee Belcaster made a motion to establish the Consent Agenda, which includes Agenda items 8.1 through 8.29.1, as listed below.

Trustee Martinucci seconded the motion.

Ayes: Trustees, Reitz, Martinucci, Collazo, Aguilar, Banks, Belcaster, Grazzini

Nays: None.

Motion carried.

Trustee Belcaster made a motion to approve the items in the Consent Agenda, which includes agenda items 8.1 through 8.29.1, as listed below.

Trustee Grazzini seconded the motion.

Ayes: Trustees, Reitz, Martinucci, Collazo, Aguilar, Banks, Belcaster, Grazzini

Nays: None.

Motion carried.

8. 2. Approval of the Minutes of the Regular Board Meeting held on March 25, 2020.
8. 3. Approval of the Minutes of the Special Board Meeting held on April 2, 2020.
8. 4. Approval and Ratification of Accounts Payable and Payroll, in the amount of \$3,102,725.00 and Budget Transfers in the amount of \$0, for the month of March 2020, as submitted.
8. 5. Approval of the Monthly Budget Report for fiscal year to date ending in March 2020 to be received and approved, as submitted.
8. 6. Approval of the Monthly Treasurer's Report for March 2020 to be received and filed for audit, as submitted.
8. 7. Approval of the Resolution authorizing the execution of a lease agreement between Morton Community College District No. 527 and the Clyde Park District for the property located at, or near 3125 S Central Ave. Cicero, IL 60804, at the rate of \$10.00 per year, effective May 1, 2020 to April 30, 2119.
8. 8. Approval of the Resolution abolishing Morton Community College District No. 527's Working Cash Fund, in the amount of \$9,442,448.51 and transferring from the Working Fund to the Education Fund.
8. 9. Approval of the Resolution transferring interest from Morton Community College District No. 527's Bond and Interest Fund, in the amount of \$1,400,000.00 to the Operations and Maintenance Fund.
8. 10. Approval of the Nursing iPad 1:1 Initiative Program, in the amount of \$38,430.00, as submitted.
8. 11. Approval of the Resolution approving and adopting an affiliation agreement between Morton Community College, District No. 527 and Chamberlain University, as submitted.

8. 12. Approval of the Resolution accepting and approving the apparent responsible and responsive bidder, Carroll Seating Company, Inc., in the amount of \$96,300.00, for the Morton College theater seating project, as submitted.
8. 13. Approval of the Morton College Investment Guidelines for fiscal year 2021, as submitted.
8. 14. Approval of the purchase of technology equipment for the STEM Center, in the amount of \$27,869.91, as submitted.
8. 15. Approval of the submission of the additional scope of work by Alden Bennett Construction Co., Inc. as requested for the new front entrance, in the amount of \$6,554.00.
8. 16. Approval of the submission of the additional scope of work by J.M. Allen Construction Co., Inc., as requested for the new front entrance, in the amount of \$7,445.00.
8. 17. Approval of the list of Morton College Designated Depositories of excess funds for fiscal year 2021, as submitted.
8. 18. Approval of the Compensation Report for Adjunct Faculty members teaching English 101,102, 086, 088, 071, 076, 151 and 152, for the Spring Semester 2020, in the amount of \$3,874.81, as submitted.
8. 19. Approval of the changes in Curriculum, as submitted.
8. 20. Approval of the Adjunct Faculty Stipend Report for Spring Semester 2020, in the amount of \$174,065.52, as submitted.
8. 21. Approval of the Morton College background contractor, First Inc., in the amount of \$60.00 per background check and \$95.00 per fingerprint check, as submitted.
8. 22. Approval of the Morton College benefits package for eligible employees for fy21, as submitted.
8. 23. Approval of the revised Nursing course fees to become effective Fall 2020, as submitted.
8. 24. Approval of the Agreement between Donna Siffermann, an Independent Consultant and Morton College, Athletic Department, \$35/hour, not to exceed 40 hours per week, effective May 1, 2020, as submitted.
8. 25. Approval of New Job Description
 8. 25. 1. Nursing and Health Careers Director of Retention
 8. 25. 2. Director of Early College Programs and K-12 Outreach
8. 26. Approval of Updated Job Description
 8. 26. 1. Director of Admissions and Records/Registrar
 8. 26. 2. Counselor
8. 27. Approval of Full-Time Employment
 8. 27. 1. Richard Smith, CTE Success Retention Specialist, \$60,000.00, effective May 11, 2020

8. 27. 2. Micheal Rose, Associate Dean of Strategic Initiatives, \$75,000.00, effective April 22, 2020

8. 28. Approval of Resignation Report

8. 28. 1. Magda Banda, Director of Institutional Research, effective April 15, 2020

8. 29. Approval of Retirement

8. 29. 1. Carmen Lind, Faculty, effective May 31, 2020

9. Adjournment Sine Die

Trustee Martinucci made a motion made a motion to Adjournment *Sine Die*.

Trustee Belcaster seconded the motion.

Ayes: Trustees, Reitz, Martinucci, Aguilar, Banks, Belcaster, Collazo, Grazzini

Nays: None.

Motion carried.

10. Reconvening-Reorganization Meeting

President Fields, stated: - The Regular Meeting of the Morton College Board of Trustees of Illinois Community College District No. 527 to organize the new Board of Trustees is now reconvened.

10. 1. Roll Call

Present:

Fran Reitz, Chair

Anthony Martinucci, Vice Chair and Secretary

Frank J. Aguilar, Trustee

Susan Banks, Trustee

Joseph Belcaster, Trustee

Jose Collazo, Trustee

Susan Grazzini, Trustee

Also Present:

Dr. Stanley Fields, President

Michael Delgado, Attorney, Del Galdo Law Group, LL

11. Election of the Board Officer

11. 1. Election of the Chair of the Board

President Fields called for nominations for Chair of the Board.

Trustee Belcaster nominated Trustee Reitz to serve as Chair of the Board until April 2021.

Trustee Belcaster moved to approve Frances Reitz to serve as Chair of the Board until April 2021.

Trustee Martinucci seconded the motion.

Ayes: Trustees, Reitz, Martinucci, Collazo, Aguilar, Banks, Belcaster, Grazzini

Nays: None.

Motion carried.

President Fields congratulated Trustee Frances Reitz for her appointment to serve as Chair for the Board of Trustees of Morton College.

11. 2. Election of Vice Chair of the Board

Trustee Reitz called for nominations for Vice Chair of the Board.

Trustee Collazo nominated Trustee Martinucci to serve as Vice Chair of the Board until April 2021.

Trustee Collazo moved to approve Trustee Martinucci to serve as Vice Chair of the Board until April 2021.

Trustee Banks seconded the motion.

Ayes: Trustees, Reitz, Martinucci, Collazo, Aguilar, Banks, Belcaster, Grazzini

Nays: None.

Motion carried.

Trustee Reitz congratulated Trustee Martinucci for his appointment to serve as Vice Chair for the Board of Trustees of Morton College

11. 3. Election of the Secretary of the Board

Trustee Martinucci nominated Trustee Collazo to serve as Secretary of the Board until April 2021.

Trustee Martinucci moved to approve Collazo to serve as Secretary of the Board until April 2021.

Trustee Belcaster seconded the motion.

Ayes: Trustees, Reitz, Martinucci, Collazo, Aguilar, Banks, Belcaster, Grazzini

Nays: None.

Motion carried.

Trustee Reitz congratulated Trustee Collazo for his appointment to serve as Secretary for the Board of Trustees of Morton College

12. Appointment - Illinois Community College Trustees Association Representative and Alternate

Trustee Reitz stated that due to the current COVID-19 crisis and current locked down, the position will remain open until there are changes in the "Stay at Home" order from the Governor.

13. Adjournment

Trustee Martinucci moved to adjourn the Regular Meeting of the Board.

Trustee Belcaster seconded the motion.

Ayes: Trustees, Reitz, Martinucci, Collazo, Aguilar, Banks, Belcaster, Grazzini

Nays: None.

Motion carried.

This meeting was adjourned at 11:19 a.m.

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/s/ Fran Reitz
Board Chair

/s/ Jose Collazo
Secretary of the Board