



# Minutes of Regular Meeting

## The Board of Trustees Morton College

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A Regular Meeting of the Board of Trustees of Morton College was held Wednesday, August 26, 2020, beginning at 11:00 AM in the in the form of a teleconference call.

### 1. Call to Order

The Regular Meeting of the Board of Trustees of Illinois Community College District No. 527 was called to order by Board Chair Frances F. Reitz at 11:06 AM on Wednesday, August 26, 2020, in the form of a teleconference call.

### 2. Pledge of Allegiance

Student, Andy Avalos led the Pledge of Allegiance.

### 3. Roll Call

**Present:**

Frances F. Reitz, Trustee (by phone)  
Anthony Martinucci, Trustee  
Jose Collazo, Trustee  
Frank J Aguilar, Trustee  
Joseph Belcaster, Trustee (by phone)  
Susan Grazzini, Trustee (by phone)

**Absent:**

Susan Banks, Trustee

**Also Present:**

Dr. Stanley Fields, President  
Michael Del Galdo, Attorney, Del Galdo Law Group, LLC.

### 4. Swearing In of Student Member, Andy Avalos

Student Andy Avalos was sworn as Student Trustee by attorney Michael Del Galdo.

Andy Avalos was welcomed to the Board by all the Trustees.

## 5. Citizen Comments

Persons attending the teleconference meeting are expected to follow the guidelines outlined in Board Policy 1.6.7, Conduct of Meetings. In lieu of attendance, public comment may also be emailed to trustees@morton.edu at least one (1) hour before the meeting and any public comments received will be read into the record. Please be sure to include your name, town/affiliation, and the item you wish to address.

None

## 6. Recognition

### 6. 1. Amy Green MSN, RN. Faculty Nursing Department, 2020 Nurse Educator Fellow Recipient

Dr. Falbo congratulated Amy Green MSN, RN, for obtaining the 2020 Nurse Educator Fellow Recipient award. Dr. Falbo informed that Amy Green will be utilizing the \$10,000.00 award in obtaining new CPR and Technology equipment.

## 7. Reports

### 7. 1. ICCTA-ACCT

None

### 7 2. Student Member Andy Avalos

Andy Avalos reported on the following events that took place at Morton College:

Morton College hosted its first Drive-In Movie Night, on July 30, with over 100 community members. The movie featured was The Blind Side. On August 10-14, New Student Orientation (NSO) hosted its first Virtual New Student Orientation. The event was over Zoom, and students participated in a goose chase scavenger hunt. Andy also mentioned that Welcome Week for students took place from August 24 to 28, 2020.

## 8. President's Report

### 8. 1. Strategic Enrollment Plan

Dr. Keith McLaughlin, Provost of Morton College, introduced Marisol Velazquez, Dean of Student Services.

Marisol reported on recruitment and enrollment events for the Strategic Enrollment Campaign. Virtual Exploration Week took place from June 22-25; Express Enrollment Outdoor Event held on Thursday, August 20, from 2 to 6 pm, Saturday, August 22, from 9 am – 1 pm in the Morton College

Courtyard. Marisol Velazquez also commented that some of the benefits offered to new students who registered by August 22, received a 50% waiver from the Repair/Renovation Fund \*max 12 credits, new students who needed a new laptop had the opportunity to apply to receive a free device from the College. Also, students received a waiver for late registration fees.

Provost, Dr. Keith McLaughlin thanked the Students and Services staff, Institutional Advancement Office and all the departments in the College which had been very creative and hard working on reaching out to the continuing students as well as to the new students during these difficult and uncertain times. Dr. McLaughlin stated that the College will continue this activity throughout the Fall.

## 8. 2. Institutional Advancement

President, Dr. Fields introduced Blanca Jara, Executive Director of Institutional Advancement.

Blanca reported on the COVID-19 Resources offered since March 13, 2020 which can be found in the Morton College website: <https://www.morton.edu/covid-19-morton-college-response/> Social Media Marketing: Engagement on social media has been higher than ever. Blanca's team used Hootsuite to post on multiple platforms and redirected resources to the MC website. The team also launched Facebook and Google ads which resulted in thousands of visits to our MC website.

## 8. 3. Finance Review

President, Dr. Fields introduced Mireya Perez, Chief Financial Officer/Treasurer, who reported on the following preliminary numbers of the end of fiscal year 2020:

Education Fund, \$1.2M Surplus not including the \$9.4M Transfer of Working Cash Fund -total \$10.6M surplus, which will bring us to an estimated ending fund balance of \$19.1M

O&M Fund - \$210k Surplus not including the \$1.4M transfer of Bond Fund, estimate ending fund balance of \$1.6M.

Mireya also stated that she will be presenting the Final Budget for Fiscal Year 2021 for approval in the September Board Meeting.

## 9. Consent Agenda

9. 1. Approval of the Consent Agenda-Items may be removed from the consent agenda on the request of any one member. Items not removed may be adopted by general consent without debate. Removed items may be taken

up either immediately after consent agenda or placed later on the agenda at the discretion of the Board.

Trustee Belcaster made a motion to establish the Consent Agenda, which includes Agenda items 9.1 through 9.43.2 as listed below.

Trustee Martinucci seconded the motion.

Ayes: Student Member Avalos, Trustees, Aguilar, Belcaster, Collazo, Grazzini, Martinucci, Reitz.

Nays: None. Absent: Trustee Banks

Motion carried.

Trustee Belcaster made a motion to approve the items in the Consent Agenda, which includes agenda items 9.1 through 9.43.2, as listed below.

Trustee Martinucci seconded the motion.

Ayes: Student Member Avalos, Trustees, Aguilar, Belcaster, Collazo, Grazzini, Martinucci, Reitz

Nays: None. Absent: Trustee Banks

Motion carried

President Dr. Fields expressed his gratitude to the three negotiating teams that worked successfully in the bargaining agreements that were approved at this meeting. Dr. Fields recognized Frank Marzullo, Vice-president of Administrative Services, Faculty members Michele Mohr, Eric Porod, for their work to approve the Agreements for Full Time Faculty and Classified Staff. Dr. Fields recognized both teams, the Administrators and the negotiators, for their hard work.

Dr. Fields commented on items on the agenda regarding capital improvements. He noted that the College is still going through different projects. Dr. Fields expressed that the College's goal is to provide the best experience for the community. He shared his vision that the community deserves the very best.

Dr. Fields stated that Frank Aguilar had an announcement to make. Trustee Aguilar informed that he was submitting his letter of resignation as a member of the Morton College Board of Trustees, effective Wednesday, September 26th, 2020. Mr. Aguilar thanked Dr. Fields and the Board members for their support.

9. 2. Approval of the Minutes of the Special Board Meeting held on July 22, 2020.
9. 3. Approval and Ratification of Accounts Payable and Payroll in the amount of \$3,852,312.00 and Budget Transfer in the amount of \$71,106.00, for the month of June 2020, as submitted

9. 4. Approval and Ratification of Accounts Payable and Payroll, in the amount of \$4,113,533.00, and Budget Transfers, in the amount of \$0, for the month of July 2020, as submitted.
9. 5. Approval of the Monthly Budget Report for fiscal year to date ending in June 2020 to be received and approved, as submitted.
9. 6. Approval of the Monthly Budget Report for fiscal year to date ending July 2020 to be received and approved as submitted.
9. 7. Approval of the Monthly Treasurer's Report for June 2020 to be received and filed for audit, as submitted.
9. 8. Approval of the Monthly Treasurer's Report for July 2020 to be received and filed for audit, as submitted.
9. 9. Approval of the membership with The Higher Ed Recruitment Consortium (HERC), effective July 1, 2020 to June 30, 2021, in the amount of \$3,350.00, as submitted.
9. 10. Approval of the payment to The Higher Learning Commission (HLC), for the Base and FTE dues, for fy 20-21, in the amount of \$5,902.40, as submitted.
9. 11. Approval of the payment to The Higher Learning Commission (HLC), for the Welding Technology/Welder Certificate, in the amount of \$975.00, as submitted.
9. 12. Approval of the continued institutional membership with Illinois Association of School Administrators (IASA), from July 1, 2020 to June 30, 2021, in the amount of \$2,326.00, as submitted.
9. 13. Approval of the first reading of the Board Policy 4.1., Employment.
9. 14. Approval of the proposed Board Policy 8.2.1., Comprehensive Non Discrimination, Sexual Harassment or Misconduct, Harassment and Retaliation Policy. Combining Board policies 8.2.1 and 6.5 to create an amended policy 8.2.1., as presented at the July 22, 2020, Special Board Meeting.
9. 15. Approval of the first reading of Board Policy 8.29., Corona-Virus Pandemic Policy.
9. 16. Approval of the first reading of Board Policy 8.3.0., Alumni Tuition Waiver.
9. 17. Approval of the Articulation Agreement with the University of Phoenix and Morton College.
9. 18. Approval of the Service Agreement with the University of Phoenix and Morton College.
9. 19. Approval of the change order for the additional work required for the repairs, of the formerly known Rocket Express Property, by Alden Bennett, in the amount of \$30,000.00, as submitted.

9. 20. Approval of the purchase of welding lab equipment from Praxair, in the amount of \$48,084.00, as submitted.
9. 21. Approval of the purchase of 60 laptop computers for full-time Faculty from CDW.G, LLC, in the amount of \$54,525.60, funded from the Institutional CARES Grant.
9. 22. Approval of the purchase of up to 600 laptops for Morton College students, from CDW-G, in the amount of \$213,840.00, funded from the Institutional CARES Grant.
9. 23. Approval of the Faculty Differential Pay Report for Summer Semester 2020, in the amount of \$9,263.14, as submitted, pending additional class cancellations and/or additions.
9. 24. Approval of the Adjunct Faculty Consultation Hours Report for Summer Semester 2020, in the amount of \$1,926.52, as submitted.
9. 25. Approval of Follett ACCESS First Amendment to Bookstore Operating Agreement between Morton College and Follett Higher Education Group, Inc., effective July 22, 2020, as submitted.
9. 26. Approval of the Agreement with Global Music Rights, LLC., for the non-exclusive right to perform compositions publicly, or cause to be performed publicly solely at licensee's universities via the accepted means: Campus Radio Station.
9. 27. Approval of the gymnasium bleacher proposal by Carroll Seating, Inc., in the amount of \$281,972.35, as submitted.
9. 28. Approval of the baseball scoreboard proposal by Correct Digital Display, in the amount of \$43,798.00, as submitted.
9. 29. Approval of the softball scoreboard proposal by Correct Digital Displays, in the amount of \$40,995.00, as submitted.
9. 30. Approval of the Resolution adopting the On-Site Food Pantry Agreement between Morton Community College District 527 and the Greater Chicago Food Depository.
9. 31. Approval of the Resolution adopting an Affiliation Agreement between Morton Community College District 527 and British Home for retired men and women, aka Cantana Adult Life Services.
9. 32. Approval of the Resolution adopting an Affiliation Agreement between Morton Community College District 527 and Elemental Care Health and Wellness Center, LCC.
9. 33. Approval of the Resolution adopting an Affiliation Agreement between Morton Community College District No. 527 and Seasons Hospice & Palliative Care of Illinois.
9. 34. Approval of the Resolution adopting an Affiliation Agreement between Morton Community College District 527 and Loretto Hospital.

9. 35. Approval of the Resolution adopting an Affiliation Agreement between Morton Community College District 527 and Chicago Academy for the Arts.
9. 36. Approval of a Collective Bargaining Agreement Between The Board of Trustees of Morton Community College, Community College District 527 and Morton College Chapter, Cook County Teachers Union, Local 1600, A.F.T. (Effective August 16, 2019 through August 15, 2024).
9. 37. Approval of an Agreement between Morton Community College District 527, and the Morton College Faculty Union, Cook County Teachers Union, Local 1600, regarding instructional modalities.
9. 38. Approval of a Collective Bargaining Agreement Between The Board of Trustees of Morton Community College, Community College District 527 and Morton College Classified Staff Federation, Cook County Teachers Union, Local 1600, A.F.T. (Effective July 1, 2019 through June 30, 2024).
9. 39. Approval of Non Union Compensation and Employment Agreements for fy 21, effective July 1, 2020, as submitted.
  9. 39. 1. Marlena Avalos-Thompson, Associate Dean of Academic Services, \$89,715.87
  9. 39. 2. Michael Brown, Associate Dean of Student Services, \$79,177.50
  9. 39. 3. Laurie Cashman, Dean of Adult Ed and Career and Technical Education, \$108,675.00
  9. 39. 4. Irina Cline, Director of Community and Continuing Education, \$72,450.00
  9. 39. 5. Carissa Davis, Director of Financial Aid, \$85,764.00
  9. 39. 6. Sally Delgado, Director of Development and Alumni Relations, \$80,659.00
  9. 39. 7. Lydia Falbo, Dean of Nursing and Health Sciences, \$120,011.36
  9. 39. 8. Stanley Fields, President, \$249,773.79
  9. 39. 9. Joseph Florio, Director of Campus Operations and Facilities, \$98,325.00
  9. 39. 10. Alison Gehrke, Associate Dean of PTA and Health Sciences, \$105,000.00
  9. 39. 11. Blanca Jara, Executive Director of Institutional Advancement, \$87,975.00
  9. 39. 12. Micheal Kott, Associate Dean, Learning Resource Center, \$99,847.67
  9. 39. 13. Ronald Lullo, Director of Human Resources/Title IX Coordinator, \$102,465.00
  9. 39. 14. Frank Marzullo, Vice President of Administrative Services/Inspector General, \$188,690.85
  9. 39. 15. Gabriela Mata, Director of Students Activities, \$58,995.00

- 9. 39. 16. Keith McLaughlin, Provost, \$198,402.26
- 9. 39. 17. Claudia Mosqueda, Associate Dean of Adult and Career Technical Education, \$83,313.60
- 9. 39. 18. Courtney O'Brien, Director of Admissions and Records/Registrar, \$80,000.00
- 9. 39. 19. Vanessa Parrish, Director of Corporate Education, \$76,472.90
- 9. 39. 20. Mireya Perez, Chief Financial Officer-Treasurer, \$130,615.97
- 9. 39. 21. Suzanna Raigoza, Senior Accountant, \$74,623.50
- 9. 39. 22. Liliana Raygoza, Executive Assistant to the Associate Provost, \$49,680.00
- 9. 39. 23. Melissa Ridyard, Executive Assistant to the Vice President of Administrative Services/Inspector General, \$68,206.50
- 9. 39. 24. Michael Rose, Associate Dean for Strategic Initiatives, Adult and Career Technical Education, \$75,000.00
- 9. 39. 25. Ruben Ruiz, Chief Information Officer, \$136,156.32
- 9. 39. 26. Maria Sanchez Anderson, Executive Assistant of the President/Clerk of the Board, \$88,218.23
- 9. 39. 27. Mariam Samarah, Human Resource Benefit Administrator, \$60,000.00
- 9. 39. 28. Derek Shouba, Associate Provost, \$122,607.14
- 9. 39. 29. Erika Tejada, Director of ACTE Grants and Compliance, \$76,862.21
- 9. 39. 30. John Treiber, Athletic Director, \$115,000.00
- 9. 39. 31. Erin Strauts, Director of Institutional Research, \$79,000.00
- 9. 39. 32. Ana Valdez, Executive Assistant to the Provost, \$51,050.00
- 9. 39. 33. Wendy Vega-Huezo, Senior Associate Director of Human Resources, Training and Development, \$81,629.42
- 9. 39. 34. Marisol Velazquez, Dean of Student Services, \$118,650.33
- 9. 39. 35. Brandie Windham, Associate Dean of Arts and Sciences, \$77,625.00
- 9. 40. Approval of New Job Description
  - 9. 40. 1. Director of Fitness & Nutrition
- 9. 41. Approval of Full-Time Employment
  - 9. 41. 1. Tommy Lee, Assistant Fitness Center Manager, \$31,200.00, effective September 14, 2020.
  - 9. 41. 2. Tom Welsh, Assistant Nutrition Manager, \$31,200.00, effective September 14, 2020.
  - 9. 41. 3. Mary Beth Hutches, Nursing Faculty, effective August 24, 2020.
- 9. 42. Approval of Part-Time Employment

9. 42. 1. Geanabelle Chapp, Nursing Adjunct, effective August 24, 2020.

9. 43. Approval of Resignation

9. 43. 1. Geanabelle Chapp, Nursing Faculty, effective August 21, 2020.

9. 43. 2. Caprice Smith, Athletic Retention and Compliance Specialist,  
effective August 30, 2020.

10. Adjournment

Trustee Belcaster made a motion to adjourn the Regular Board Meeting.

Trustee Martinucci seconded the motion.

Ayes: Student Member Avalos, Trustees, Aguilar, Belcaster, Collazo,  
Grazzini, Martinucci, Reitz.

Nays: None. Absent: Trustee Banks

Motion carried.

The meeting was adjourned at 11:46 am.

/s/ Frances F. Reitz, Board Chair

/s/ Jose Collazo, Secretary of Board