MORTON COLLEGE

STUDENT COVID-19 FREQUENTLY ASKED QUESTIONS

FALL 2020 CLASSES

What are the different class delivery options for Fall 2020?

After careful consideration and following the guidance of our local and state authorities, we have made the decision to begin Fall semester classes with a variety of course delivery options:

"On-Campus"

Courses offered on campus with enrollment limited to 10 students to ensure safe distancing.

"Hybrid"

Courses that have a regular on-campus component (usually on a weekly basis and often during the lab portion of class) as well as a regular "on a schedule" or "anytime" online component.

"On-a-Schedule" Online

A blend of scheduled online class meetings held via live videoconference (Blackboard Collaborate) in addition to "anytime" online coursework. All scheduled online meetings will take place during official, published class days and times. Scheduled online meetings will also be advertised on the course's syllabus. Students can meet with the instructor virtually during scheduled office hours.

"Anytime" Online

Classes are taught online with no regular online meeting times; coursework is all, or nearly all, asynchronous. Students meet with the instructor virtually during scheduled office hours (via Blackboard Collaborate videoconferencing).

How can you tell how the class you are looking at will be offered?

In the public online schedule, students search for courses and the current term. For each class, look at the Location. The location will indicate how the course will be offered.

Is registration open for Fall classes?

Yes, registration is open ! Search for fall courses at - https://selfservice.morton.edu/Student/Courses

Is Morton College waiving fees for the fall 2020?

Yes, Morton College is waiving fifty percent of the Repair/Renovation Fee. Students must register by August 22nd. The waiver will be applied after the 50% refund period and any withdrawals will be adjusted. This waiver is for Fall only. The waiver will only apply for up to 12 credit hours.

The college is also waiving all late registration fees, Fall only.

MORTON COLLEGE

STUDENT COVID-19 FREQUENTLY ASKED QUESTIONS

SAFETY MEASURES

Are students required to report if they are diagnosed with COVID ?

If you are expected to be on campus and/or were recently on campus and sick (100+ degree fever AND one of the following: worsening cough OR shortness of breath OR severe fatigue + muscle aches) OR are awaiting test results OR have tested COVID-positive complete the **COVID-19 STUDENT SELF-REPORTING FORM** or email deanofstudents@morton.edu. If you have tested positive for COVID-19, you will need to supply a note from your doctor stating that you've tested 'negative' after the required 14-days quarantine period.

Formal notification is not needed if you are experiencing only mild symptoms.

Are students required to sign a waiver to be on campus?

Yes, in order to visit the physical campus, students must sign a COVID-19 Waiver and Acknowledgment. The waiver is available upon entrance to the college.

Are students required to wear a facemask on campus?

Yes, in line with public health guidelines, members of the Morton College community are be expected to maintain physical distancing and to keep their nose and mouth covered at all times on our campus by wearing a facemask. This includes, but is not limited to Morton College property and at all college functions or activities.

Please keep in mind that face shields are not considered a replacement for a face covering/mask.

Why were plastic shields installed in some places such as on reception desks but not at all locations?

High traffic areas of the college such as front-line reception desks and security desks where physical distancing is difficult or impossible is where plastic shields were installed.

Plastic shields are not installed in classrooms and offices because everyone on campus must wear a mask at all times and must follow physical distancing guidelines.

Will Personal Protective Equipment (PPE), such as masks and gloves, be provided on campus?

Yes, if you happen to forget or lose your facemask, we will gladly provide you one. Disposable paper masks are available in the screening desk areas (1st floor, building C).

Gloves are not required. Please follow guidelines to wash hands frequently and thoroughly, or use hand sanitizer when washing is not possible, and avoid touching your face.

MORTON COLLEGE

STUDENT COVID-19 FREQUENTLY ASKED QUESTIONS

CAMPUS SERVICES

How do I contact Student Services department(s)?

In response to the COVID-19 pandemic, Student Services continue committed to connecting with students during this challenging time, most Student Services departments now have virtual offices (via zoom). They act as reception areas to take walk-ins and field general questions.

Please **click here** for a list of virtual offices and their contact information.

Are academic and student support services available, even though I am not on campus?
Yes! Many of the same academic and student support services Morton College has always offered will be available virtually. This includes:

- Academic Deans Office
- Dean of Students Office
- Academic Advising
- Financial Aid
- Admissions and Records
- Office for Students with Disabilities
- Career Services Office
- Tutoring Center
- Counseling Services
- Student Emergency Fund
- Library
- IT
- Bookstore

BUILDING ACCESS

Are the computer labs open?

Morton College computer labs will be open on a limited capacity, and limited hours during the Fall semester, more information will be posted on the student portal and will be emailed.

Is the Morton College Library open ?
Yes, the library is open. Details below:

- 8 am to 5 pm Monday, Tuesday, Thursday Friday and 12 pm to 8 pm Wednesdays
- Librarians will be available ONLINE 8 am to 7 pm Monday to Friday
- In order to maintain social distance only 27 students allowed in the library at one time.
- Reservations are not required. (if we are at capacity and a patron wishes to enter, a policy of first in first out will instituted)
- Students will be required to complete screening process by nurse before entry.
- A STUDENT ID IS REQUIRED TO ENTER THE LIBRARY. - No Exceptions
- Student must check in and out at Circulation Desk, name and student ID number will recorded for purposes of contact tracing (if necessary).

- No Food or Drink Allowed
- Face masks will be required at all times.
- ONLY ONE person allowed at a computer (No studying together/study groups).
- Patrons will not be allowed into the stacks – Library personnel will retrieve materials from the shelves.
- Patrons will not be allowed to leave the library and re-enter
- Second Floor and Study Rooms are OFF LIMITS.

Visit www.morton.edu/mclibrary for more information or to chat with a librarian

Will students have access to common areas such as student commons and student union? If so, what, if any, limits will be placed on capacity?

Morton College intends to maintain access to all, or a significant percentage of, common area spaces, with reduced capacities. As with all common areas, the department or academic area is responsible for that space must ensure everyone is complying with physical distancing requirements.

Can we have any events be held in outdoor locations in Morton College facilities?

Yes, outdoor areas can be utilized when and where available. Physical distancing recommendations must be applied.

Will students be allowed to remain on campus to use workspaces or study spaces?

Yes, the college intends to maintain access to all, or a significant percentage of, common area spaces, with reduced capacities. As with all common areas, the department or academic area responsible for that space must ensure everyone is complying with physical distancing requirements.

In all cases, all occupants are required to wear masks or proper face coverings.

Is the Fitness Center Open?

The Fitness Center is scheduled to reopen in the Spring of 2020.

Campus Protocols

Are students and visitors required to sign in to enter Morton College buildings?

Yes, all students, staff, faculty and visitors must go through screening procedures. If you come to campus, you agree to:

- The screening process and temperature checks for the purposes of contact tracing in the event I need to be notified of potential exposure.

MORTON MC COLLEGE

STUDENT COVID-19 FREQUENTLY ASKED QUESTIONS

- To practice personal hygiene such frequent handwashing upon arrival, departure and throughout the day, and utilize hand sanitizer as needed in public spaces.
- To participate in social distancing while on campus with Morton College employees, students, and guests.
- To follow revised elevator capacities, observe reduced room capacities, and foot traffic directions.
- To wear personal protective equipment (facemasks) as outlined by state and local mandates.
- In addition, I acknowledge that I should not participate any in-person meeting or event in which I cannot obtain social distancing and/or which violates the following state guidance:
  No more than 50 individuals in one specific space according to the Phase IV in Illinois

As always, these plans will develop and evolve as the pandemic and the regulatory environment shift. We will continue to provide regular communications, and will update our Morton College COVID-19 page and FAQ's. Please watch for our emails and check our websites regularly, and continue to send us feedback and questions at institutional.advancement@morton.edu

Submit a Question

Submit a question to our COVID-19 response team if you have any questions or comments at Institutional.Advancement@morton.edu