

MORTON COLLEGE
COMMUNITY COLLEGE DISTRICT NO. 527
COOK COUNTY, ILLINOIS
Minutes for the Regular Meeting
Wednesday, October 28, 2020

A Regular Meeting of the Board of Trustees of Morton College was held Wednesday, October 28, 2020 beginning at 11:00 AM in the Morton College Board Room (221B) of Building B located at 3801 S. Central Avenue, Cicero, Illinois, in the form of a teleconference call.

1. Call to Order

The Regular Meeting of the Board of Trustees of Illinois Community College District No. 527 was called to order by Board Chair Frances F. Reitz at 11:01 AM on Wednesday, October 28, 2020, in the form of a teleconference call.

2. Pledge of Allegiance

3. Roll Call

Present:

Frances F. Reitz, Trustee (by phone)
Anthony Martinucci, Trustee
Jose Collazo, Trustee (by phone)
Frank J. Aguilar, Trustee
Joseph Belcaster, Trustee (by phone)
Susan Grazzini, Trustee (by phone)
Susan Banks, Trustee (by phone)
Oscar Montiel, Trustee

Absent:

None

Also Present:

Dr. Stan Fields, President

Michael Del Galdo, Attorney (by phone)

4. Citizen Comments

None

5. Recognition

5.1. Innovative Bridge and Transition Grant fy21, Michael Rose, Associate Dean for Strategic Initiatives, Adult and CTE.

Michael Rose, Associate Dean for Strategic Initiatives, Adult and CTE informed the Board that his department received the Innovation Grant for \$71,000.00, from ICCB. This grant will provide transition opportunities for the Adult Ed's students. Dr. Fields congratulated Michael Rose.

5.2. Nomination for the Skyway Hall of Fame, James O'Connell.

Gabriela Mata, Director of Student Activities, stated that she is part of the Skyway co-curriculum directors and was happy to share Jim O'Connell's nomination to the Illinois Skyway Hall of Fame, Co Curriculum Lifetime Achievement Award. Gabriela expressed that Jim has been an extraordinary member of the Morton College Skyway Community, and his Skyway knowledge, experience, and support was very much valued. Jim will be officially inducted into the Skyway Hall of Fame next year. Gabriela congratulated Jim O'Connell's on a much-deserved recognition.

6. Reports

6.1. ICCTA – ACCT

None

6.2. Student Member, Andy Avalos

Student member, Andy Avalos reported on the following events held on the month of October: Latinx Heritage Night Painting Gallery hosted by the Development and Alumni Relations on October 9, 2020. SGA Open Forum, hosted by SGA Committee on October 14, 2020. National Transfer Student Week and Private Illinois College & Universities (PICU) Expo, hosted by SAO and Morton College from October 19th to 23 via Zoom. PAC Meeting, hosted by SGA, SAO and the College President, on October 29th, 2020 via Zoom. Virtual Tour: Day of the Dead hosted by SAO and COMMUNITY Committee, on October 22nd, 2020. Halloween Goose Chase, hosted by SAO on October 29th, 2020 and Movie Night: Hocus Pocus, hosted by LRC, SAO and Morton College on October 30th, 2020.

7. President's Report

7.1. Strategic Plan

Michael Rose, Associate Dean for Strategic Initiatives, Adult and CTE, commented on the College's three grants received over the last couple of months. The Innovative Bridge and Transitions Grants, for \$71,000.00, will go towards the credit connect and The Integrated Career & Academic Preparation System (ICAPS) to provide transition opportunities for the Adult Education's students in areas such as Auto Maintenance, Early Childhood Education, Technology and Welding. Michael also talked about the Early Childhood Competence-Based Education Grant received for \$20,000.00. The funds will be used to purchase an Early Childhood virtual-reality instruction software. He noted that the virtual program will be launch in the Spring. Micheal acknowledged Tsonka Pencheva, ECE Instructor/Coordinator, for the work she had put in to obtain the grant and her dedication to the students. Michael also talked about the CTE Improvement Grant for \$90,000.00. This fund has improved the Welding, and upcoming Paralegal Program approved by ICCB and HLC.

7.2. Strategic Enrollment Plan

Marisol Velazquez, Dean of Student Services, stated that Spring's registration will start on November 2, for students with 30 credit hours or more, have a GPA of 2.0, and student veterans. Open enrollment will begin on November 9, 2020, for all new and current students. Marisol commented on the importance of every member of the Morton College family because they play a fundamental role in recruiting and retaining students. She invited the Board member to participate in the Call Campaign on the week of November 30. The purpose of this campaign is to call students currently enrolled and have not registered and interested new students. Marisol also invited Morton College staff to help distribute flyers and post on social media information about enrolling in Morton College. Marisol acknowledged Courtney O'Brian, Registrar/Director of OAR as Courtney has lead the Call Campaign. She also talked about the enrollment challenges due to the Pandemic. Marisol commented that eight million Americans have slipped into poverty since the Pandemic started (according to a Columbia University study). Students and adults did not return to community colleges because their focus was to support their family's needs.

7.3. Institutional Advancement

Sally Delgado, Director of Development and Alumni Relations, commented on Giving Tuesday Challenge, which will begin on November 1st through the 30th. She also stated that she is currently working on the development of an appeal booklet. The purpose of the College's appeal booklet is to share the College's history with potential donors. Sally also, expressed her interest in working with Board members on the HOPE Scholarship fundraiser which will start on March 2021.

7.4. Capital Improvements

Stan Fields, President of the College, commented that the capital improvements around the College are getting closed to completion, and the STEM Center funded by a Federal grant is also moving right along.

Stan commented on an initial meeting held last week to start planning to centralized student services and keep the Board updated on the development. Stan talked about a ribbon-cutting ceremony for all facilities in January; more information will be coming up. Trustee Reitz expressed how impressed she was with the improvements taking place in the College; she thanked Dr. Fields and all the administration.

7.5. Higher Learning Commission (HLC)

Stan Fields, President of the College, reported that the Higher Learning Commission Board would meet next Thursday and Friday to consider the status of the College's accreditation. Stan mentioned that he and Keith McLaughlin, Provost, have been advocating for the institution. He also stated that the College's sent a press release introducing the newest trustee who was sworn-in last Monday and the press release went out on Monday afternoon.

Linnea Stetson, HLC Liaison, sent an email congratulating the Board on the newest trustee's appointment that represents the College's community. Stan stated that Oscar Montiel was a great addition to the College's Board of Trustees.

Trustee Oscar Montiel thank the Board of Trustee for having him. Oscar stated that he felt proud of being part of the community and doing what's best for the youth and the community.

7.6. Finance Review

Mireya reported on the budget to actual finances

8. Consent Agenda

Approval of the Consent Agenda-Items may be removed from the consent agenda on the request of any one member. Items not removed may be adopted by general consent without debate. Removed items may be taken up either immediately after the consent agenda or placed later on the agenda at the discretion of the Board.

Trustee Belcaster made a motion to establish the Consent Agenda, which includes Agenda items 8.1 through 8.25.1, as listed below.

Trustee Martinucci seconded the motion.

Ayes: Student Member Avalos, Trustees, Banks, Belcaster, Collazo, Grazzini, Martinucci, Montiel, Reitz.

Nays: None. Absent: None

Motion carried.

Trustee Martinucci made a motion to approve the items in the Consent Agenda, which includes Agenda items 8.1 through 8.25.1, as listed below.

Trustee Belcaster seconded the motion.

Ayes: Student Member Avalos, Trustees, Banks, Belcaster, Collazo, Grazzini, Martinucci, Montiel, Reitz.

Nays: None. Absent: None

Motion carried.

8.1. Approval of the Minutes of the Special Annual Budget Public Hearing and Regular Board Meeting held on September 23, Special Meeting held on October 6th, and Special Meeting held on October 21, 2020.

8.2. Approval and Ratification of Accounts Payable and Payroll for the month of September 2020, in the amount of \$4,704,920.00, and Budget Transfers in the amount of \$0, as submitted.

8.3. Approval of the Monthly Budget Report for fiscal year to date ending in September 2020 to be received approved as submitted.

8.4. Approval of the Treasurer's Report for September to be received and filed for audit, as submitted.

8.5. Approval of the Differential Pay Report for Faculty for Fall 2020, in the amount of \$30,389.41, as submitted, pending additional class cancellations and/or additions.

8.6. Approval of the change order with Lo Destro Construction Company for the theater upgrade project, in the amount of \$57,043.35, as submitted.

8.7. Approval of the institutional membership with The American Library Association, ALA, in the amount of \$870.00, for fy21, as submitted.

8.8. Approval of the renewal of the institutional membership with the International Nursing Association for Clinical Simulation & Learning, INACSL, in the amount of \$532.00, as submitted.

8.9. Approval of the institutional membership with the Association of Community College Trustees, ACCT, in the amount of \$4,573.00, for fy21, as submitted.

8.10. Approval of the institutional membership with The National Council for State Authorization Reciprocity Agreement, NCSARA, in the amount of \$4,000.00, for fy21, as submitted.

8.11. Approval of the PTA Program 2021 annual accreditation fee payment to the Commission on Accreditation in Physical Therapy Education, in the amount of \$4,500.00, as submitted.

8.12. Approval of the payment to The Higher Learning Commission (HLC), for the Legal Assistant/Paralegal Certificate, in the amount of \$975.00, as submitted.

8.13. Approval of the payment to American Physical Therapy Association dues for Jennifer Reft, PT, DPT, MS, in the amount of \$505.00, as submitted.

8.14. Approval of the changes in Curriculum, as submitted.

8.15. Approval of the employment status of two Tenured and ten Non-Tenured instructors for Academic Year 2021-2022, as submitted.

- 8.16. Approval of the resolution adopting a Clinical Agreement between Morton College and Sinai Health System.
- 8.17. Approval of the resolution adopting an Affiliation Agreement between Morton College and the Town of Cicero Health Department.
- 8.18. Approval of the second reading and approval of Board Policy 1.4.7, Board Member Development, and Evaluation.
- 8.19. Approval of the second reading and approval of the revised Board Policy 4.1, Employment.
- 8.20. Approval of the first reading of the revised Board Policy 2.3, Duties of the President of the College.
- 8.21. Approval of the fy22 Capital Resource Allocation Management Program (RAMP) requests, as submitted.
- 8.22. Approval of the purchase of Athletic Training Room supplies and equipment from Henry Schein Inc., in the amount of \$26,061.65, as submitted.
- 8.23. Approval of a new Whole Life Insurance benefit for Morton College eligible employees.
- 8.24. Approval of Part-Time Employment
- 8.24.1. Peter LoGalbo, Campus Police Officer, effective September 22, 2020.
- 8.24.2. Antonio Munos IV, Campus Police Officer, effective September 22, 2020.
- 8.24.3. Patrick Spoerry, Campus Policy Officer, effective September 24, 2020.
- 8.24.4. Joseph Marigliano, Campus Police Officer, effective September 24, 2020.
- 8.24.5. Danielle Heinz, Campus Police Officer, effective September 28, 2020
- 8.24.6. Angelica Alvarado, Service Aide OAR, effective September 28, 2020.
- 8.24.7. Anitha Akpan, Adjunct Faculty for Associate Degree Nursing Program, effective October 26, 2020.
- 8.24.8. Charleen Yeager, Adjunct Faculty for Associate Degree Nursing Program, effective October 26, 2020.
- 8.24.9. Ariana Sandoval, Adjunct Faculty for Associate Degree Nursing Program, effective October 26, 2020.
- 8.24.10. Rose Vazquez, Adjunct Faculty for Associate Degree Nursing Program, effective October 26, 2020.
- 8.24.11. William McCracken, Adjunct Faculty for Associate Degree Nursing Program, effective October 26, 2020.
- 8.24.12. Jennifer Kubelka, Adjunct Faculty for Associate Degree Nursing Program, effective October 26, 2020.
- 8.24.13. Rey Bernando, Adjunct Faculty Mental Health, effective October 26, 2020.

- 8.24.14. Michelle Sosa, Adjunct Faculty PTA Pediatric, effective November 2, 2020.
- 8.24.15. Michael Posey, Adjunct Faculty Bussiness, effective October 28, 2020.
- 8.24.16. Perla Macareno, Student Aide Financial Aid, effective October 14, 2020.
- 8.24.17. Isabel Montesino, Student Aide Financial Aid, effective October 14, 2020.
- 8.24.18. Julia Higareda, Student Aide Multimedia/Digital Media, effective October 7, 2020.
- 8.24.19. Ivan Tejada, Student Aide Fitness Center, effective November 2, 2020.
- 8.24.20. Jacob Turner, Student Aide Fitness Center, effective November 2, 2020.
- 8.24.21. Gerardo Hernandez, Student Aide Fitness Center, effective November 2, 2020.
- 8.24.22. Montserrat Tovar, Student Aide Fitness Center, effective November 2, 2020.
- 8.24.23. Kylie DeEmo, Student Aide Note Taker, effective November 2, 2020.
- 8.25. Approval of Terminations
 - 8.25.1. Brenda Garcia-Searle, Academic Advisor, effective October 28, 2020.

9. Adjournment

Trustee Martinucci made a motion to adjourn the Regular Board Meeting.

Trustee Collazo seconded the motion.

Ayes: Student Member Avalos, Trustees, Banks, Belcaster, Collazo, Grazzini, Martinucci, Montiel, Reitz.

Nays: None. Absent: None

Motion carried.

The meeting was adjourned at 11:41 AM

/s/ Frances F. Reitz, Board Chair

/s/ Jose Collazo, Secretary of Board