



MORTON COLLEGE

COMMUNITY COLLEGE DISTRICT NO. 527 COOK COUNTY, ILLINOIS Minutes for the Regular Meeting Wednesday, February 24, 2021

A Regular Meeting of the Board of Trustees of Morton College was held on Wednesday, February 24, 2021, beginning at 11:000 AM in the form of a teleconference call, in the Morton College Board Room (221B) of Building B located at 3801 S. Central Avenue, Cicero, Illinois.

1. Call to Order

The Regular Meeting of the Board of Trustees of Illinois Community College District No. 527 was called to order by Vice Chair, Anthony Martinucci at 11:06 AM in the form of a teleconference.

2. Pledge of Allegiance

3. Roll Call

Present:

Anthony Martinucci, Trustee
Jose Collazo, Trustee (by phone)
Susan Banks, Trustee (by phone)
Joseph Belcaster, Trustee (by phone)
Susan Grazzini, Trustee (by phone)
Oscar Montiel, Trustee (by phone)
Andy Avalos, Student Trustee (by phone)

Absent:

Frances F. Reitz, Trustee

Also Present:

Dr. Stan Fields, President
Michael Del Galdo, Attorney (by phone)

4. Citizen Comments

Attorney, Edmund P. Wanderling asked to table item 7.35.2. Frank Marzullo Employment Separation. He spoke during citizen comments about the allegations against his client, Frank Marzullo.

Attorney Michael Del Galdo asked Attorney Wanderling not to disclose confidential information since this was a public meeting and stated that he and his client would have an opportunity to address the Board during the Special Board Meeting on March 12, 2021, at 11 AM.

Item 7.35.2. Frank Marzullo Employment Separation was removed from the Consent Agenda.

5. Reports

5.1. ICCTA – ACCT

None

5.2. Student Member, Andy Avalos

Advisory Voting Student Member Andy Avalos gave the monthly report of student program and activities.

6. President's Report

6.1. Strategic Plan

6.2. Strategic Enrollment Plan

Marisol Velazquez, Dean of Student Services talked about the updated screening procedure that will launch on Monday, March 15th, 2020. Morton College COVID check-in process begins by completing #Campus Clear, a 1 –question daily self-survey that takes less than 10 seconds to complete. The questionnaire can be accessed after downloading the app in a device's app store or through the web browser at CampusClear COVID-19 Screener | FastPass. #CampusClear can be accessed via web browser or through your device's app store.

6.3. Institutional Advancement

Sally Delgado, gave a report on the following points; Giving Tuesday Challenge Results, Panther Pantry Donations, Alumni Holiday Event, Alumni Ambassador Program launch, Potential Donor Visits, ROC Partnership, ROC Partnership and Donor Perfect fundraising forms launch spring.

6.4. Capital Improvements

Joseph Florio, Director of Campus Operations and Facilities, reported on different renovation project around the Morton College Campus.

6.5. Higher Learning Commission (HLC)

Dr. Keith McLaughlin reported that we will present an agreement for approval next month with consulting services with the Association of Governing Boards in Colleges and Universities (AGB) to provide board professional development and to assist the board and administration in preparing for the HLC Focused Visit in September 2021.

6.6. Finance Review

Mireya Perez, Chief Financial Officer/Treasurer reported on the January 2021 Operating Fund Revenues and Expenditures and Educational Fund Expenditures. She also reported on Tuition Revenue, fy21 tuition revenue is currently at 84% of total fy20 tuition revenues, there is a difference of \$1. 3M, fy21 fees are at 88% of total fy20 tuition revenue, there is a difference of \$376K.

7. Consent Agenda

Approval of the Consent Agenda-Items may be removed from the consent agenda on the request of any one member. Items not removed may be adopted by general consent without debate. Removed items may be taken up either immediately after the consent agenda or placed later on the agenda at the discretion of the Board.

Trustee Martinucci made a motion to establish the Consent Agenda, which includes Agenda items 7.0 to 7.35.1, and 7.36 to 7.37.5, as listed below.

Trustee Belcaster seconded the motion

Ayes: Student Member Avalos, Trustees, Banks, Belcaster, Collazo, Grazzini, Martinucci, Montiel.

Nays: None Absent: Trustee Reitz

Motion Carried

Trustee Martinucci made a motion to approve the Consent Agenda, which includes Agenda items 7.0 to 7.35.1, and 7.36 to 7.37.5, as listed below.

Trustee Belcaster seconded the motion

Ayes: Student Member Avalos, Trustees, Banks, Belcaster, Collazo, Grazzini, Martinucci, Montiel.

Nays: None Absent: Trustee Reitz

Motion Carried

7.1. Approval of the Minutes of the Regular Meeting held on January 27, 2021.

7.2. Approval and Ratification of Accounts Payable and Payroll in the amount of \$2,776,378.00 and Budget Transfers, in the amount of \$1,520,963.00, as submitted.

7.3. Approval of the Monthly Budget Report for fiscal year to date ending January 2021 to be received and approved, as submitted.

7.4. Approval of the Treasurer's Report for January 2021 to be received and filed for audit, as submitted.

7.5. Approval of the Settlement Agreement HELEN RAY V. MORTON COLLEGE BOARD OF TRUSTEES, et al.; Case No. 2018-L-007979.

7.6. Approval of the Adjunct Faculty Assignment/Employment Report for the Spring 2021 semester in the amount of \$434,143.12, as submitted, pending additional class cancellations and/or additions.

7.7. Approval of the Overload Full-Time Overload Employment Report for Spring 2021 semester, in the amount of \$370,547.32, as submitted, pending additional class cancellations and/or additions.

7.8. Approval of the Out of State Athletic Travel for the Morton College Baseball team to Florida, to compete nationally at the highest level in the National Junior College Athletic Association (NJCAA), and for College exposure upon graduation, from March 10 - 16, 2021, with the approximate cost of \$20,000.00, as submitted.

7.9. Approval of the Out of State Athletic Travel for the Morton College Softball Team to Texas to compete nationally at the highest level in the National Junior College Athletic Association (NJCAA), and for College exposure upon graduation, from March 19 - 27, 2021, with the approximate cost of \$14,450.00, as submitted.

7.10. Approval of the following Facility Use Permits

7.10.1. Berwyn South School District 100, Freedom Middle School Graduation, Gymnasium, May 27, 2021, as submitted

7.10.2. Berwyn South School District 100, Heritage Middle School Graduation, Gymnasium, May 25, 2021, as submitted

- 7.10.3. Real Estate Institute, Room 106C, Saturdays and Sundays, 8:30 a.m. to 5 p.m., January 30, 2021, to March 14, 2021, as submitted.
- 7.10.4. El Rincon Family Services, Morton College Student's Parking Lot, February 15, 17, 19, and 20, 2021, from 9 a.m. to 12 p.m. and February 16 and 18, 2021, from 4 p.m. to 7 p.m., as submitted.
- 7.11. Approval of the institutional membership for The American Association of Collegiate Registrars and Admissions Officers (AACRAO), in the amount of \$786.00, as submitted.
- 7.12. Approval of the institutional membership with The National Alliance of Concurrent Enrollment, (NACEP), for fy21, in the amount of \$560.00, as submitted.
- 7.13. Approval of the employment status of 11 Tenure and 15 Non-Tenured instructors for the academic year 2021-2022, as submitted.
- 7.14. Approval of the nursing membership with the Organization for Associate Degree Nursing (OADN), in the amount of \$575.00, as submitted.
- 7.15. Approval of the purchase of a skid steer from Altorfer Caterpillar, a sourcewell vendor, to be used as needed, in the amount of \$47,150.00, as submitted.
- 7.16. Approval of the change orders with Lo Destro Construction Company for work done and unforeseen problems in the Building E phase II Project, in the amount of \$181,722.88, as submitted.
- 7.17. Approval of the change order for the stair handrail upgrades by Boller Construction Company, for a credit of \$43,243.81, as submitted.
- 7.18. Approval of the change order with All Masonry Construction Company for the Welding Lab Renovation, in the amount of \$75,706.49, as submitted.
- 7.19. Approval of the changes in Curriculum as submitted.
- 7.20. Approval of the renewed resolution adopting and ratifying a Master Educational Affiliation Agreement between Morton College District 527 and Great Lakes Orthopedics and Sports Medicine P.C.
- 7.21. Approval of a renewed resolution adopting a Master Educational Affiliation Agreement between Morton College District 527 and Liberty Physical Therapy.
- 7.22. Approval of the renewed resolution adopting a Master Educational Affiliation Agreement between Morton College District 527 and Global Pain and Spine Clinic.
- 7.23. Approval of the resolution adopting a Memorandum of Understanding between Morton Community College and Career Step, LLC.
- 7.24. Approval of the resolution adopting a Master Educational Affiliation Agreement between Morton College District 527 and Romano Orthopaedic Center.
- 7.25. Approval of the payment to Career Step, LLC, for the classes of Veterinary Assistant (VET 001 01), Dental Assistant (HCR 002 01), and Pharmacy Technician (HCR 001 01) for the

Fall 2020 semester, in the amount of \$52,943.75. The fee will be paid from the student registration fees collected by Morton College, as submitted.

7.26. Approval of the resolution authorizing withdrawal from the Illinois Community College Risk Management Consortium (ICCRMC), effective June 30, 2021.

7.27. Approval of a 10% temporary work assignment for Guillermo Gasca to help coordinate Library functions, effective February 16, through June 1, 2021.

7.28. Approval of a 10% temporary work assignment for Joanna Martin to help manage the paid-time-off in TimeClock and Colleague, help setup Maxient for Title IX, terminations, and some onboarding duties, effective February 22, through June 30, 2021.

7.29. Approval of a 10% temporary work assignment for Sanyea Ceaser to help process all benefits invoices, professional development, and unemployment, effective February 22, through June 30, 2021.

7.30. Approval of a 10% temporary work assignment for Gina Torres to be a project manager for Guided Pathways, effective January 4 through May 21, 2021.

7.31. Approval of Full-Time Employment

7.31.1. Adam Bradley, Maintenance Mechanic, effective July 1, 2020.

7.31.2. Michael Traversa, Assistant Fitness Center Manager, \$31,200.00, effective February 25, 2021.

7.32. Approval of Part-Time Employment

7.32.1. Jessica Rueda, Temporary Health Screener, \$15/hour, effective February 11, 2021.

7.32.2. Tania Njiwah, Temporary Health Screener, \$15/hour, effective February 11, 2021.

7.33. Approval of New Job Description

7.33.1. Paralegal Adjunct Instructor

7.34. Approval of Updated Job Description

7.34.1. Assistant Fitness Center Manager

7.34.2. Human Resources Coordinator

7.35. Approval of Retirement

7.35.1. Steven Ginley, Speech Faculty, effective August 15, 2021.

7.35.2. Frank Marzullo Employment Separation

7.36. Approval of Layoff

7.36.1. William Voight, Part-Time Campus Police, effective April 12, 2021.

7.37. Approval of Resignation

- 7.37.1. Tarun Gidwani, CIS/CPS Faculty, effective February 8, 2021
- 7.37.2. Marlene Soto, Academic Advisor, effective February 5, 2021.
- 7.37.3. Tommy Le, Assistant Fitness Center Manager, effective February 12, 2021.
- 7.37.4. Veronica Trujillo, Financial Aid Office Student Aide, effective November 14, 2020.
- 7.37.5. Mariam Samarah, Benefits Administrator, effective March 5, 2021.

8. Adjournment

Trustee Martinucci made a motion to adjourn the Regular Meeting.

Trustee Grazzini seconded the motion

Ayes: Student Member Avalos, Trustees, Banks, Belcaster, Collazo, Grazzini, Martinucci, Montiel.

Nays: None Absent: Trustee Reitz

Motion Carried

The meeting was adjourned at 11:55 AM.

/s/ Frances F. Reitz, Board Chair

/s/ Jose Collazo, Secretary of Board