

MORTON COLLEGE  
COMMUNITY COLLEGE DISTRICT NO. 527

Minutes for the Regular Meeting

Wednesday, April 28, 2021

1. Call to Order

A Regular Meeting of the Board of Trustees of Morton college was held on Wednesday, April 28, 2021, beginning at 11:00 AM in the form of a teleconference call, in the Morton College Jedlicka Performing Arts Center, located at 3801 South Central Avenue, Cicero, Illinois and via Zoom.

2. Pledge of Allegiance

3. Roll Call

**Present:**

Frances F. Reitz, Trustee  
Anthony Martinucci, Trustee (by phone)  
Jose Collazo, Trustee (by phone)  
Susan Banks, Trustee (by phone)  
Susan Grazzini, Trustee (by phone)

**Absent:**

Joseph Belcaster, Trustee  
Oscar Montiel, Trustee

**Also Present:**

Dr. Stan Fields, President  
Michael Del Galdo, Attorney

4. Citizen Comments

None

## 5. Recognition

### 5.1. Andy Avalos, Student Advisory Member of the Board of Trustees

Gabriela Mata, thanked Andy Avalos for a year of serving as student advisory member of the Board of Trustees.

### 5.2. Skyway STEM Competition

Gabriela Mata and Sara Helmus congratulated the three students participating on the Skyway STEM poster competition on Friday, April 23 at Moraine Valley College. There was a watching party with the three students participating, lunch was provided.

#### **3rd Place: Biology Environmental Science**

- Asia McNair
- Yvette Venegas

### 5.3. Morton College Athletics

Jason Nichols congratulated the Student Athletes mentioned below.

#### **Women's Basketball**

- Kaiya Braggs, Tadriana Heard (MVP), Frannie Metz - Region Team
- Kaiya Braggs, Tadriana Heard (MVP), Rebeca Tovar - Region 4, All-Tournament Team
- Tadriana Heard - First Team All-American
- Jason Nichols - Region 4, Coach of the Year
- Jason Nichols - NJCAA WBB Division II, National Coach of the Year Finalist

#### **Men's Basketball**

- Latik Murphy - All-Region Team

#### **Volleyball**

- Maggie Plush - II - Region All-American, 1st Team All-Conference
- Maya Stovall - All-Region 2nd Team All-Conference
- Micaela Katterhenry - 2nd Team All-Conference

## 6. Reports

### 6.1. ICCTA – ACCT

None

### 6.2. Student Advisory, Andy Avalos

None

## 7. President's Report

### 7.1. Strategic Plan

Michael Rose gave an Adult Education Department update.

### 7.2. Strategic Enrollment Plan

Courtney O'Brien commented on the following enrollment Adult Education Department updates on the Outreach campaign, events and registration incentives offered to the students. Virtual Open House hosted on April 12<sup>th</sup> to the 14<sup>th</sup>.

### 7.3. Institutional Advancement

Irina Cline commented on the following Community and Continuing Education updates: Healthcare Occupations Training, and alternative funding opportunities for the WIOA Programs. Irina also talked about the Community Programming courses like Financial Literacy 101 and the Real Estate classes, Skills for Daily Living Program and the programs for Summer 2021.

### 7.4. Capital Improvements

Joseph Florio gave an update on Capital Improvements. Some of the updates were on the removal of all the carpeting in the campus hallways, and the work on the replacement of the obsolete security system.

### 7.5. Higher Learning Commission (HLC)

Stan Fields talked about the partnership with AGB and the work being put in place for Rick Legon a senior consultant to finish scheduling meeting with some Faculty members and Board trustees to start addressing the HLC concerns on the college's governance. Stan stated that The HLC had recently communicated the new 4-year comprehensive visit for February 2023.

### 7.6. Finance Review

Mireya Perez gave an update on Finance Review

## 8. Consent Agenda

Approval of the Consent Agenda-Items may be removed from the Consent Agenda at the request of any one member. Items not removed may be adopted by general consent without debate. Removed items may be taken up either immediately after the Consent Agenda or placed later on the agenda at the discretion of the Board.

Trustee Grazzini made a motion to establish the Consent Agenda, which includes Agenda items 8.0 to 8.38.1., as listed below.

Trustee Reitz seconded the motion

Ayes: Student Member Avalos, Trustees, Banks, Collazo, Grazzini, Martinucci, Reitz.

Nays: None Absent: Belcaster, Montiel

Motion Carried

Trustee Martinucci made a motion to approve the Consent Agenda, which includes Agenda items 8.0 to 8.38.1., as listed below.

Trustee Collazo seconded the motion

Ayes: Student Member Avalos, Trustees, Banks, Collazo, Grazzini, Martinucci, Reitz.

Nays: None Absent: Belcaster, Montiel

Motion Carried

- 8.1. Approval of the Minutes of the March 24, Regular Board Meeting.
- 8.2. Approval of the Minutes of the March 12, Special Board Meeting.
- 8.3. Approval and Ratification of Accounts Payable and Payroll for the month of March 2021, in the amount of \$3,092,393.00 and the Budget Transfers, in the amount of \$1,657,696.00, as submitted.
- 8.4. Approval of the Monthly Budget Report for fiscal year to date ending March 2021 to be received and approved as submitted.
- 8.5. Approval of the Treasurer's Report for March 2021 to be received and filed for audit, as submitted.
- 8.6. Approval of the Morton College investment guidelines for fy22, as submitted.
- 8.7. Approval of the Plan Member Deferred Compensation 403B and 457B Plans for Morton College eligible employees.
- 8.8. Approval of the list of Designated Depositories of excess funds for fy22, as submitted.
- 8.9. Approval of the renewal of the membership with BoardBook Subscription, TASB, Inc, from March 1, 2020, to August 31, 2020, in the amount of \$2,000.00, as submitted.
- 8.10. Approval of the renewal of the annual membership with the National Association of Student Financial Aid Administrators NASFAA, in the amount of \$2,550.00, as submitted.
- 8.11. Approval of the renewal of the annual membership with The Illinois Community College Online ILCCO, for fy22, in the amount of \$500.00, as submitted.

8.12. Approval of the purchase of KAPLAN I-Human Software for the students in the Nursing Program during the Spring 2021 Semester, in the amount of \$72,400.00, funded by CARES Grant.

8.13. Approval of the University Partnership with the Art Institute of Chicago AIC for fy22, in the amount of \$5,000.00, as submitted.

8.14. Approval of a three-year agreement with KACE System Management, to track, deploy images, deploy software updates, inventory of all PCs and Laptops owned, in the amount of \$117,076.89, funded by CARES Grant.

8.15. Approval of the purchase of iPads for the Nursing 1:1 Initiative Program, in the total amount of \$86,515.00. To offset the cost, \$60,000.00 will be covered with the Perkins Grant funds, and \$33,000.00 will be covered with the CARES Grant funds,

8.16. Approval of Omni Financial Group, Inc. as the third-party administrator for all deferred compensation plans, at no cost to the institution.

8.17. Approval of changes in curriculum, as submitted.

8.18. Approval of the renewed resolution adopting a Master Education Affiliation Agreement between Morton College District 527 and Silver Cross Hospital.

8.19. Approval of the Morton College benefits package for eligible employees for fy22, as submitted.

8.20. Approval of the Compensation Report for Adjunct Faculty Members teaching English, 101, 102, 086, 088, 071, 076, 151, and 152 for Fall Semester 2020, in the amount of \$5,179.52, as submitted.

8.21. Approval of the purchase of 60 laptops and 2 charging stations to help support English students in either online or campus classes, in the amount of \$44,899.80, funded by CARES Grant.

8.22. Approval of the purchase of 22 microscopes for the Biology labs, in the amount of \$35,444.26, funded by the Department of Education Title III Grant.

8.23. Approval of the independent consultant agreement between DD's Operations LLC and Morton College, \$35/hour, effective from October 1, 2020, to June 30, 2021, as submitted.

8.24. Approval of Michael Kautz Carpet, the lowest responsible bidder for the hallway project, in the amount of \$409,805.00, funded by CARES Grant.

8.25. Approval of Tri-Electronics, the lowest responsible bidder for the security and access control project, in the amount of \$948,370.00, funded by CARES Grant.

8.26. Approval of the following facility use permits

8.26.1. St. Jude Hospital-Chicago Huddle, Fitness Center, Sundays from April 2021 to October 2021, as submitted.

8.26.2. Real Estate Institute, Room 106C, Sunday, May 16, 2021, 8:30 AM - 5 PM.

8.27. Appointment of Officer for Information Requests received under the Freedom of Information Act - Blanca Jara.

8.28. Appointment of Compliance Officer for the Open Meeting Act - Ana Valdez

8.29. Approval of the resignation agreement of Robert Schmitt.

8.30. Approval of the resignation agreement of Roger Montoro.

8.31. Approval of the sabbatical leave request of Karolis G. Zukauskas for the 2021 Fall Semester, as submitted.

8.32. Approval of Full-Time Employment

8.32.1. Christopher Rathunde, Human Resources Coordinator, \$63,000.00, effective May 17, 2021.

8.32.2. Carolina Saldana, Student Success Coach, effective May 17, 2021.

8.32.3. Joseph De Di Gregorio, Student Success Coach, effective July 6, 2021.

8.32.4. Michelle Herrera, Student Success Coach, effective May 1, 2021.

8.32.5. Caroline Johnson, Student Success Coach, effective May 1, 2021.

8.32.6. Diana Rodriguez, Student Success Coach, effective May 1, 2021.

8.32.7. Kristen Shimko, Student Success Coach, effective May 1, 2021.

8.32.8. Maria Smith, Student Success Coach, effective May 1, 2021.

8.32.9. Rodolfo Yanez, Student Success Coach, effective May 1, 2021.

8.33. Approval of Part-Time Employment

8.33.1. Sabrina Stanley, STEAMers Instructor, effective June 28, 2021

8.33.2. Antonio Samaniego, Student Aide Fitness Center, effective May 3, 2021

8.34. Approval of Resignations

8.34.1. Ashanta Marshall, Coordinator of Student Disability Services, effective April 29, 2021.

8.34.2. Edmund Burandt, Groundskeeper, effective May 4, 2021

8.35. Approval of New Job Descriptions

8.35.1. Student Success Coach, Part-Time

8.35.2. Technical Director/Production Manager

8.35.3. Human Resources Generalist

8.36. Approval of Updated Job Descriptions

8.36.1. Two (2) Adjunct Instructor - Computer Information Systems (CIS)

8.37. Approval of Retirement

8.37.1. Pam Bland, Early Childhood Education Adjunct, effective May 24, 2021.

8.38. Approval of Termination

8.38.1. Tom Welsh, Assistant Nutrition Center Manager, effective April 5, 2021.

## 9. Adjournment

Trustee Martinuci made a motion to adjourn the Regular Meeting.

Trustee Collazo seconded the motion

Ayes: Student Member Avalos, Trustees, Banks, Collazo, Grazzini, Martinucci, Reitz.

Nays: None Absent: Belcaster, Montiel

Motion Carried

The meeting was adjourned at 11:50 AM

/s/ Frances F. Reitz, Board Chair

/s/ Jose Collazo, Secretary of the Board