



MORTON COLLEGE  
Minutes for the Regular Meeting  
Wednesday, May 26, 2021

1. Call to Order

A Regular Meeting of the Board of Trustees of Morton College was held on Wednesday, May 26, 2021, beginning at 11:04 AM in the form of an in-person meeting and a teleconference call, in the Morton College Jedlicka Performing Arts Center, located at 3801 South Central Avenue, Cicero, Illinois.

2. Pledge of Allegiance

3. Roll Call

**Present:**

Frances F. Reitz, Trustee  
Jose Collazo, Trustee (by phone)  
Susan Grazzini, Trustee  
Anthony Martinucci, Trustee (by phone)  
Oscar Montiel, Trustee

**Absent:**

Susan Banks, Trustee

**Also Present:**

Dr. Stan Fields, Trustee  
Michael DelGaldo, Attorney

4. Citizen Comments

Mr. Ritchie Schullo, President of Alden Bennet Construction Company, 4200 W. Patterson.

Mr. Schullo commented about his contract with Morton College to clean up the Rockit Site Clean Up Project. He talked in detail about all the work done by Alden Bennet Construction Company to finish the project. He stated that Morton College had not processed the company's final payment. Dr. Fields asked Mr. Schullo some questions about the company's experience with public finance projects.

## 5. Recognition

Blanca Jara, Executive Director of Institutional Advancement, congratulated all the nominees for the ICCTA Awards. Blanca also mentioned that a group of twelve nominees and staff would attend the ICCTA President's Reception and the Awards Banquet, where ICCTA will recognize trustees, students, presidents, faculty, and partners. The event will take place in Normal, IL, on June 4, 2021. In addition, Jason Nichols, Director of Athletics, congratulated all the Spring awards recipients.

- 5.1. Joseph Albanese, ICCTA 2021 Lifelong Learning Award
- 5.2. Andy Avalos - ICCTA Gigi Campbell
- 5.3. Brenda Bedolla - ICCTA Pacesetter Award
- 5.4. Hugh Druban - ICCTA Business Award
- 5.5. Tim Egan- ICCTA Distinguished Alumnus Award
- 5.6. Alexander Gonzalez - ICCTA Student Essay
- 5.7. Efren Gonzalez - ICCTA Ghanhi/King Peace Essay Scholarship
- 5.8. Joseph LoPresti - ICCTA Outstanding Adjunct Faculty Member Award
- 5.9. Luis Sanchez - ICCTA Outstanding Full-Faculty Member Award
- 5.10. Spring Sports Awards

### 5.10.1. **Baseball**

- Mitch Hundley, Cy Kerber, Rayth Petersen, Carlos Del Valle, Felix Crux - All Conference
- Rayth Petersen - All-Region Second Team - NJCAA Region IV

### **Men's Soccer**

- Baltazar Duran - First Team, Rafael Silverio & Bryan Chaidez - Second Team
- Pablo Rueda - Goalkeeper of the Year - Skyway All-Conference
- Pablo Rueda, Baltazar Duran, Tibo Gobet - NJCAA Region IV- All Region
- Tibo Gobet & Pablo Rueda - NJCAA All-American Nominee

### **Women's Soccer**

- Brenda Torres - First Team, Jocelyn Torres - Second Team - Skyway All-Conference
- Brenda Torres & Jacelyn Crawford - NJCAA All - First Team, Region IV

### **Softball**

- Jacklyn Roney - First Team Skyway All-Conference

- Yeliann Torrado & Paulina Vivero - Second Team Skyway All-Conference
- Tahis Miranda & Ailany Reyes - Honorable Mention
- Jacklyn Roney - First Team, NJCAA All-Region IV
- Yeliann Torrado - Second Team, NJCAA All-Region IV
- Jacklyn Roney - NJCAA Division Softball Player of the Week - May 10

## 6. Reports

### 6.1. ICCTA – ACCT

NONE

## 7. President's Report

### 7.1. Strategic Plan

Marisol Velazquez, Dean of Student Services, presented on the Guiding Principles of the One-Stop Student Services Center. Marisol commented on the benefits of having a one-stop shop.. For example, the students will have accessibility and flexibility of institutional services in just one place. In addition, the Center will eliminate the bouncing from department to department and provide the best student experience.

The future Center will also host a Faculty Collaboration Center and a Student Union.

### 7.2. Strategic Enrollment Plan

Marisol Velazquez talked about the Summer enrollment report. As of Friday, May 21 Summer 2021 semester was 13% more students enrolled compared to the same time last year. In addition, the number of enrolled credit hours is 12% more credits higher compared to the same time the previous year. As a result, fall 2021 registration extended hours will occur on Friday, August 13 and 20 until 7 PM and Saturday, August 14 and 21 from 9 AM to 2 PM.

### 7.3. Institutional Advancement

Blanca Jara talked about the commencement weekend events and thanked all the support from the volunteers. She also announced the date for H.S.E.C graduation.

### 7.4. Capital Improvements

Joe Florio, commented and showed pictures on the progress on the elevators, and stairway renovations.

### 7.5. Higher Learning Commission (HLC)

Provost Keith McLaughlin commented that Rick Legon, Senior Consultant from AGB, had a conversation with each board member. The comprehension evaluation has been

completed, and the next step that Rick is recommending is having a retreat for the Morton College Board plan for July 14, 2021.

#### 7.6. Finance Review

Mireya Perez provided her monthly finance report. Mireya also commented on the fy22 Insurance Package. The coverage includes property insurance, auto, athletic accident, worker's compensation, cyber security, etc.

#### 8. Consent Agenda

Trustee Reitz made a motion to removed item 5.29.1 to be approved separately.  
Trustee Grazzini seconded the motion

Ayes: Trustees, Collazo, Grazzini, Martinucci, Montiel, Reitz.

Nays: None Absent: Banks

Motion Carried

Trustee Reitz made a motion to establish the Consent Agenda, which includes  
Agenda items 8.0 to 8.32.3, as listed below.

Trustee Martinucci seconded the motion

Ayes: Trustees, Collazo, Grazzini, Martinucci, Montiel, Reitz.

Nays: None Absent: Banks

Motion Carried

Trustee Martinucci made a motion to approve the Consent Agenda, which includes  
Agenda items 8.0 to 8.32.3, as listed below.

Trustee Collazo seconded the motion

Ayes: Trustees, Collazo, Grazzini, Martinucci, Montiel, Reitz.

Nays: None Absent: Banks

Motion Carried

8.1. Approval of the Minutes of the Regular Board Meeting held on April 28, 2021.

8.2. Approval and Ratification of Accounts Payable and Payroll for the month of April 2021, in the amount of \$3,865,855.00 and a budget transfer, in the amount of \$4,604,064.00, as submitted.

8.3. Approval of the Monthly Budget Report for fiscal year to date ending April 2021 to be received and approved as submitted.

8.4. Approval of the Treasurer's Report for April 2021 to be received and filed for audit, as submitted.

- 8.5. Approval of the Alliant proposal for Morton College liability insurance for fy22, in the amount of \$284,029.00, as submitted.
- 8.6. Approval of the Max Sports rental facility for the athletic teams from September 2020 to December 2020, in the amount of \$27,272.50, as submitted.
- 8.7. Approval of the AT&T, Inc. agreement for three years for the telephone services, in the amount of approximately \$2,030.00 per month, as submitted
- 8.8. Approval of the institutional membership in the National Alliance of Community and Technical Colleges NACTC for fy22, at a cost of \$2,000.00, as submitted.
- 8.9. Approval of the agreement with SHIELD Illinois to conduct Covid-19 testing to the Morton College community at no charge to the college.
- 8.10. Approval of the Correct Digital Displays digital display board proposal, in the amount of \$77,983.00, as submitted.
- 8.11. Approval of the Adult Ed Adjunct Faculty Consultation Hours Report for the Spring 2021 semester, term II in the amount of \$3,281.13, as submitted.
- 8.12. Approval of the Adult Ed Adjunct Faculty Stipend Report for Spring 2021 semester, term II, in the amount of \$93,532.76, as submitted.
- 8.13. Approval of changes in curriculum, as submitted.
- 8.14. Approval of the one-year engagement of the accounting firm of BKD LLP, to perform the college audit for fy21, as submitted.
- 8.15. Approval of the Adjunct Faculty Assignment/Employment Report for Spring semester 2021, in the amount of \$440,504.88, as submitted.
- 8.16. Approval of the Addendum Faculty Overload Report for Spring 2021 semester, in the amount of \$395,392.30, as submitted, pending additional class cancellations and/or additions.
- 8.17. Approval of the Compensation Report for Adjunct Faculty teaching English 101, 102, 086, 071, 076, 151, and 152 for the Spring semester 2021, in the amount of \$4,285.57, as submitted.
- 8.18. Approval of the Addendum to the Differential Pay Report for Spring semester 2021, in the amount of \$4,211.88, as submitted, pending additional class cancellations and/or additions.
- 8.19. Approval of the Adjunct Faculty Consultation Hours Report for the Spring 2021 semester, in the amount of \$10,376.44, as submitted.
- 8.20. Approval of Michael Kautz Carpeting & Flooring, to remove and replace the old flooring in the Health Science Labs, in the amount of \$43,395.00, as submitted.
- 8.21. Approval of the renewal of print periodical and journal subscriptions for the library from EBSCO for fy22, in the amount of \$27,455.00, as submitted.

- 8.22. Approval of the purchase of online databases from the Consortium of Network of Illinois Learning Resources in Community Colleges NILRC, for fy22, in the amount of \$15,323.00, as submitted.
- 8.23. Approval of the purchase of online databases from the Consortium of Academic and Research Libraries in Illinois CARLI, for fy22, in the amount of \$59,626.00, as submitted.
- 8.24. Approval of the institutional membership from the Consortium of Network of Illinois Learning Resources in Community Colleges NILRC, for fy22, in the amount of \$1,076.00, as submitted.
- 8.25. Approval of the institutional membership from the American Library Association ALA, for fy22, in the amount of \$870.00, as submitted.
- 8.26. Approval of the institutional membership in the Consortium of Academic and Research Libraries in Illinois CARLI, for library collection assessment for fy22, in the amount of \$10,383.00, as submitted.
- 8.27. Approval of the institutional membership in the Consortium of Academic and Research Libraries in Illinois CARLI, for fy22, in the amount of \$2,031.00, as submitted.
- 8.28. Approval of the membership with College and University Professional Association CUPA, for Human Resources, from July 1, 2021, to June 30, 2022, in the amount of \$1,265.00, as submitted.
- ~~8.29. Approval of Full-Time Employment~~
- ~~8.29.1. Debra Spraggins, Chief of Campus Police, \$91,000.00, effective June 7, 2021.~~
- 8.30. Approval of Part-Time Employment
- 8.30.1. Laura Booe, Nursing Assistant Program Adjunct, effective June 20, 2021.
- 8.31. Approval of Resignations
- 8.31.1. Sally Delgado, Director of Development and Alumni Relations, effective May 24, 2021.
- 8.31.2. Kerri Gavin, Tutor, effective May 17, 2021.
- 8.31.3. John Lopez, Campus Police Part-Time, effective May 4, 2021.
- 8.31.4. Derek Shouba, Associate Provost, effective July 30, 2021.
- 8.31.5. Mary Beth Hutches, Nursing Instructor, effective August 1, 2021.
- 8.32. Updated Job Descriptions
- 8.32.1. Provost
- 8.32.2. Associate Provost
- 8.32.3. Assistant Fitness Center Manager

## 8.29. Approval of Full-Time Employment

8.29.1. Debra Spraggins, Chief of Campus Police, \$91,000.00, effective June 7, 2021.

Trustee Reitz made a motion to approved item 5.29.1 pending the revisions of Debra Spraggins' certifications. Trustee Martinucci seconded the motion

Ayes: Trustees, Collazo, Grazzini, Martinucci, Montiel, Reitz.

Nays: None Absent: Banks

Motion Carried

## 9. Adjournment Sine Die

### 10. Reconvening-Reorganization Meeting

#### 10.1. Swearing in of New Trustees

Attorney Michele DelGaldo administered the Oath of Office to Charles Hernandez per the Outcome of the April 2021 Consolidated Election. Charles Hernandez was congratulated and seated as Member of the Board.

#### 10.2. Roll Call

**Present:**

Frances F. Reitz, Trustee

Jose Collazo, Trustee (by phone)

Susan Grazzini, Trustee

Anthony Martinucci, Trustee (by phone)

Oscar Montiel, Trustee

**Absent:**

Susan Banks, Trustee

**Also Present:**

Dr. Stan Fields, Trustee

Michael DelGaldo, Attorney

### 11. Election of the Board Officers

President Fields called for nominations for Chair Board

### 11.1. Election of Chair of the Board

President Fields called for nominations for Chair of the Board.

Trustee Martinucci nominated Trustee Reitz to serve as Chair of the Board until April 2027. Trustee Grazzini seconded the nomination of Trustee Reitz to serve as Chair until April 2027. No other nomination was presented.

Trustee Martinucci moved to approve Francis Reitz to serve as Chair of the Board until April 2027. Trustee Grazzini seconded the motion.

Ayes: Trustees, Collazo, Hernandez, Grazzini, Martinucci, Montiel, Reitz.

Nays: None    Absent: Banks

Motion Carried

### 11.2. Election of the Vice-Chair of the Board

President Fields turned the meeting over to the new Board Chair Reitz to preside for the remainder of the meeting.

Chair Reitz called for nominations for Vice Chair of the Board.

Trustee Reitz nominated Trustee Martinucci to serve as Vice Chair of the Board until April 2027. Trustee Collazo seconded the nomination of Trustee Martinucci to serve as Vice Chair until April 2027.

No other nominations for Vice Chair of the Board.

Trustee Grazzini moved to approve Anthony Martinucci to serve as Vice Chair of the Board until the next Reorganization of the Board following elections in April 2027.

Trustee Montiel seconded the motion.

Ayes: Trustees, Collazo, Hernandez, Grazzini, Martinucci, Montiel, Reitz.

Nays: None    Absent: Banks

Motion Carried

### 11.3. Election of the Secretary of the Board

Chair Reitz called for nominations for Secretary of the Board Trustee.

Reitz nominated Trustee Collazo to serve as Secretary of the Board until April 2027.

Trustee Martinucci seconded the nomination of Trustee Collazo to serve as Secretary until April 2027. No other nominations were presented.



Trustee Reitz moved to approve Jose Collazo to serve as Secretary of the Board until the next Reorganization of the Board following elections in April 2027. Trustee Martinucci seconded the motion.

Ayes: Trustees, Collazo, Hernandez, Grazzini, Martinucci, Montiel, Reitz.

Nays: None Absent: Banks

Motion Carried

12. Appointment - Illinois Community College Trustees Association Representative and Alternate

Trustee Reitz nominated Trustee Hernandez to serve as the Illinois Community College Trustees Association Representative and Trustee Montiel as the Alternate until April 2022. Trustee Martinucci seconded the nomination.

No other nominations were presented.

Ayes: Trustees, Collazo, Hernandez, Grazzini, Martinucci, Montiel, Reitz.

Nays: None Absent: Banks

Motion Carried

13. Adjournment

Trustee Martinucci moved to adjourn the Special Organization Meeting of the Board. Trustee Reitz seconded the motion.

All were in favor. Motion carried (voice vote)

The meeting was adjourned at 12:20 PM

/s/ Frances Reitz  
Board Chair

/s/ Jose Collazo  
Board Secretary