



FALL 2022 PTA APPLICANT CHECKLIST

This checklist is provided for your personal use. Please do not submit this with your application materials.

- _____ **Apply to Morton College by submitting the 'New Student Information Form'**
NOTE: Available at www.morton.edu, keep note of student ID # provided upon submitting
(Deadline 4:30 pm CST February 4, 2022)

- _____ **Attend a Mandatory PTA Information Session**
NOTE: Schedule with Advising Office at 708-656-8000 ext. 2250
(Deadline 4:30 pm CST January 26, 2022)

- _____ **Turn in PTA application along with proof of residency to the Office of Admissions**
(Application submission period October 4, 2021 through February 4, 2022)

- _____ **Turn in 2 signed and dated letters of recommendation**
(Deadline 4:30 pm CST February 4, 2022)

- _____ **Complete 20 hours of observation 10 inpatient and 10 outpatient**
NOTE: Observation hour requirement temporarily waived due to the COVID-19 pandemic.
(Deadline 4:30 pm CST February 4, 2022)

- _____ **MAT 093 (or equivalent) or Accuplacer Placement testing into MAT 097**
NOTE: Test must be dated 9/1/20 and after or completion of a higher-level math course
(Deadline 4:30 pm CST February 4, 2022)

- _____ **Turn in official high school transcript**
NOTE: Official high school equivalency (GED/HiSET/TASC) transcript, or official ECE/WES foreign transcript report containing high school equivalency statement (graduation date must be listed) and college transcripts with coursework through Fall 2021 must be submitted to the Office of Admission and Records.
(Deadline 4:30 pm CST February 4, 2022)

- _____ **Turn in all other official transcripts from other colleges/universities**
NOTE: This is for any other coursework completed in the Spring 2022 term. A transcript is considered official only when it is sent from one institution to another, or if mailed to the student's residence, it must be kept in the sealed envelope
(Deadline 4:30 pm CST May 27, 2022)

- _____ **Submit in-district employment verification form**
NOTE: Final in-district status for applicants submitting an In-District Employment Verification form is contingent upon review from the Registrar and verification by the PTA committee
(Deadline 4:30 pm CST February 4, 2022)

- _____ Received grades of "C" or better in all minimum prerequisite courses by the end of the spring 2022 semester

_____ PHT 101, HCP 130	_____ PHY 100	_____ BIO 152	_____ ENG 101
_____ OR Equivalent	_____	_____	_____

- _____ Taken as many of the following courses as possible, by the end of the spring 2022 semester, and received grades of "C" or better, for additional admission points (highly recommended)

_____ PSY 101	_____ PSY 210	_____ ENG 102	_____ HUM (no admission points)
_____	_____	_____	_____

Signature

Date