



MORTON COLLEGE

COMMUNITY COLLEGE DISTRICT NO. 527 COOK COUNTY, ILLINOIS Agenda for the Regular Meeting Wednesday, December 15, 2021

Agenda for the Regular Meeting of the Morton College Board of Trustees of Illinois Community College District No. 527, Cook County, to be held at 11:00 AM on Wednesday, December 15, 2021, in the Jedlicka Performing Arts Center, 3801 S. Central Avenue, Cicero, IL 60804.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Citizen Comments
5. Recognition
 - 5.1. Speech and Debate Program Canned Food Drive
6. Reports
 - 6.1. ICCTA - ACCT
 - 6.2. Student Member Ivan Tejeda
7. President's Report
 - 7.1. Strategic Plan
 - 7.2. Strategic Enrollment Plan
 - 7.3. Institutional Advancement
 - 7.4. Capital Improvements
 - 7.5. Higher Learning Commission (HLC)
 - 7.6. Finance Review
8. Consent Agenda
 - 8.1. Approval of the Minutes of the Regular Meeting held on November 17, 2021.
 - 8.2. Approval and ratification of accounts payable and payroll for the month of November 2021, in the amount of \$4,100,514.00 and a budget transfer in the amount of \$590,399.00.
 - 8.3. Approval of the Monthly Budget Report for fiscal year to date ending in November 2021.
 - 8.4. Approval of the Treasurer's Report for November 2021.
 - 8.5. Approval of the resolution authorizing the final 2021 tax levy and certifying compliance with the Truth in Taxation Act.

- 8.6. Approval of the continued membership with the Illinois Community College Trustee Association (ICCTA), for fy22 in the amount of \$5,570.00.
- 8.7. Approval of the renewal of the national institutional membership with the Hispanic Association of Colleges and Universities HACU, in the amount of \$6,235.00.
- 8.8. Approval of the renewal of the annual membership with the National League for Nursing, in the amount of \$1,515.00.
- 8.9. Approval of a resolution authorizing the Deferral of Compensation with Morton College, Community College District No. 527.
- 8.10. Approval of the payment to Higher Learning Commission (HLC), for invoice no. H14672, H14971, and H15071, in the amount of \$6,486.17.
- 8.11. Approval of the purchase of KAPLAN software for the students in the Nursing Program for the Fall 2021 and the Spring 2022 semesters, in the amount of \$64,750.00, funded by HEERF grant.
- 8.12. Approval of the proposal from Konica Minolta Business Solutions USA, Inc., to scan and digitize all files from the Business Office and Human Resources Departments, in the amount of \$85,802, funded by HEERF grant.
- 8.13. Approval of the addendum to the Differential Pay Report for Fall 2021 semester, in the amount of \$18,680.34, pending additional class cancellations and/or additions.
- 8.14. Approval of the lowest responsible bidder for the remodeling of thirteen classrooms and two lecture halls with up-to-date technology to offer remote learning to students, to REX Electric Technologies, in the amount of \$344,344.71, funded by HEERF grant.
- 8.15. Approval of the Adjunct Faculty Assignment/Employment Report for Fall 2021 semester, in the amount of \$604,811.47.
- 8.16. Approval of the agreement with 3OE Higher Education Solutions, and Independent Contractor, to provide ongoing assistance and support the third year activities associated with implementations, tracking, and reporting of the Department of Education five-year Title III Grant, and to serve as an Independent Evaluation for the grant implementation goals and objectives, in the amount not to exceed \$25,998.00, effective from January 1, 2022, to June 30, 2022.
- 8.17. Approval of the lane change, new salary per the Collective Bargaining Agreement (CBA), for Cara Bonick, for the PTA Department, effective January 18, 2022.
- 8.18. Approval of the 10% salary increase for Cheryl Schoepf, for additional duties, \$67,636.00, effective November 1, 2021.
- 8.19. Approval of the resolution adopting a Master PTA Educational Affiliation Agreement with Sports and Ortho, PC.
- 8.20. Approval of the Independent Contract Agreement with Jason Nichols as Head Women's Basketball Coach, \$24,999.00 effective July 1, 2021, to June 30, 2022, and Co-Head Women's Softball Coach, \$16,000.00 effective August 1, 2021, to June 31, 2022.
- 8.21. Approval of the Independent Contract Agreement with Christopher Wido as Head Men's Baseball Coach, \$15,000.00 effective August 1, 2021, to July 31, 2022, and Athletic Complex/Maintenance Services, \$24,999.00 effective September 1, 2021, to August 1, 2022.
- 8.22. Approval of the Independent Contract Agreement with Kevin McManaman as Head Women's Softball Coach, \$16,000.00, effective July 1, 2021, to July 1, 2022, and Asst. Women's Coach. \$10,000.00, effective July 6, 2021, to June 30, 2022.

8.23. Approval of the purchase of 75 laptops from CDW-G, to provide technology tools to new and returning students, in the amount of \$35,395.00, funded from the GEER grant.

8.24. Approval of the purchase of 200 laptops from CDW-G, to provide new laptops to students under the REMOTE grant, in the amount of \$138,400.00.

8.25. Approval of the consulting agreement with Vickie Gukenberger, Ph.D.RN, a recognized expert in nurse education and former nursing program administrator in Illinois community college, in the amount of \$60,000.00 in consulting fees and up to \$12,000.00 in travel expenses, between January 1 and June 30, 2022.

8.26. Approval of the 10% temporary increase for Michael Brown for additional duties of Dean of Student Services Office, \$1,347.00, from December 1, 2021, to January 21, 2022.

8.27. First reading of a Board of Trustees "Statement of Commitment", as an addendum to Board Policy Section III: Code of Conduct. This Statement will be included in the institution's response to the September 13-14 HLC Focused Visit team report.

8.28. Approval of the Calendar of Regular Board Meetings from January through December 2022.

8.29. Approval of Facility Use Permits

8.29.1. AlphaBet Soup Productions, JPAC Theater, December 7 to 9, from 10 AM to 1 PM.

8.30. Approval of New Job Descriptions

8.30.1. Meal Planning Coordinator

8.30.2. Community Education Adjunct Instructor

8.30.3. Events Manager

8.30.4. Social Media Manager

8.30.5. Spirit Store Manager

8.30.6. Sports Information Director

8.31. Approval of Updated Job Descriptions

8.31.1. Student Activities Assistant and Undocumented Student Liaison

8.31.2. Adjunct Instructor Part-Time Computer-Aided Design (CAD)

8.31.3. Facilities and Operations Specialist

8.31.4. Student Services Liaison

8.32. Approval of Full-Time Employment

8.32.1. Lissette Melgoza, Financial Aid Clerk, \$36,481.00, effective January 3, 2022.

8.32.2. Rodolfo Flores, Lieutenant, Campus Police Department, \$85,000.00, effective November 22, 2021.

8.32.3. Jon Garren Dennis, Technical Director/Production Manager, \$50,000.00, effective January 3, 2022.

8.32.4. Nick Hryhorczuk, Academic Director of Online Learning, \$85,000.00, effective January 5, 2022.

8.32.5. Cristina Trujillo, Custodian, effective January 3, 2022.

8.32.6. Elizabeth Marcias, Counselor, effective January 3, 2022.

8.32.7. Geannabelle Chapp, Coordinator of Clinical Learning for Health Careers, \$72,000.00, effective January 3, 2022.

8.32.8. Teresa Alderman, Assistant Nutrition Center Manager, \$41,000.00, effective January 3, 2022.

8.32.9. Kathleen Nugent, Coordinator of Simulation and Lab Learning for Health Careers, \$58,000.00, effective January 18, 2022.

8.32.10. Julian Romero, General Maintenance, \$16.00 per hr, effective January 3, 2022.

8.33. Approval of Part-Time Employment

8.33.1. Daniel Noriega, Student Aide, \$11.00 per hr., effective December 6, 2021.

8.33.2. Brain Donlea, Student Aide, \$11.00 per hr, effective December 6, 2021.

8.33.3. Jalyssa Carrasco, Student Aide, \$11.00 per hr, effective December 6, 2021.

8.33.4. Alfredo Jaramillo, Student Aide, \$11.00 per hr, December 6, 2021.

8.33.5. Teofilo Gouvea, Student Aide, \$11.00 per hr, effective December 6, 2021.

8.33.6. Misael Saldana, Switchboard Operator, effective, December 9, 2021.

8.33.7. Robert Ebersold, Business Management/Accounting Adjunct Instructor, effective January 3, 2022.

8.33.8. Colette Tracy, Business Management/Accounting Adjunct Instructor, effective January 3, 2022.

8.33.9. Megan Blitz, Student Aid, \$12.00 per hr, effective January 3, 2022.

8.34. Approval of Resignations

8.34.1. Giselle Castaneda, Fitness Center Specialist, effective November 15, 2021.

8.34.2. Karina Bahena, Academic Dean's Office Support Specialist II, effective December 8, 2021.

8.34.3. Jose Ramirez, Evening Custodial, effective November 16, 2021.

8.35. Approval of Retirement

8.35.1. Sara A. Lubeck, Adjunct, effective December 31, 2021.

8.35.2. Dominick Mazzone, Campus Police Officer, effective December 10, 2021.

9. Old Business

9.1. Campus Police Department Re-Organization Financial Analysis

10. Adjournment