



MORTON COLLEGE

Minutes for the Regular Board Meeting

Wednesday, November 17, 2021

Approved

1. Call to Order

The regular Board meeting was called to order by Board Chair, Frances Reitz at 11:10 AM on Wednesday, November 17, 2021 at the JPAC Theater.

2. Pledge of Allegiance

Attendees recited the Pledge of Allegiance

3. Swearing in of Student Member, Ivan Tejada

Student Member, Ivan Tejada was swear-in by Michael Del Galdo, Attorney.

4. Roll Call

Present:

Frances F. Reitz, Trustee
Anthony Martinucci, Trustee
Jose Collazo, Trustee
Susan Banks, Trustee (via phone)
Susan Grazzini, Trustee
Charles Hernandez, Trustee
Oscar Montiel, Trustee

Absent:

None

Also Present:

Dr. Stan Fields, President
Michael Del Galdo, Attorney, Del Galdo Law Group, LLC

5. Citizen Comments - None

6. Recognition - None

7. Reports

7.1. ICCTA – ACCT - None

8. President's Report

8.1. Strategic Plan

Keith McLaughlin, commented on the approval of the 2022-2024 Institutional Strategic Plan presented at the October 27, 2021, Regular Board Meeting. He mentioned that the plan focused on making the student success the core work of Morton College.

8.1.1. Police Department Re-Organization

Vincent Acevez, Chief of Campus Police, provided an overview of the current issues found on the Morton College Campus Police Department. Vincent reported on some topics that need to be addressed, like work culture, leadership, and communication within the department. Vincent also reported on his inability to properly staff shifts due to chronic call-offs and the fact that the police department is secondary to the officer's full-time jobs. He commented on the crime increase in the community. Therefore, there is a need for improvement in his department. Vincent talked about the benefits of restructuring his department to assure the safety of all the students. Trustee Hernandez asked Vince some questions and it was suggested by Chair Reitz to form a subcommittee with a couple of trustees to talk about the Morton College Campus Police Department re-organization before the December Board meeting. Stan Fields, President informed that Mireya and Vincent will update the Board on the December regular meeting on the Morton College Campus Police Department Financial Review.

8.2. Strategic Enrollment Plan - None

8.3. Institutional Advancement - None

8.4. Capital Improvements - None

8.5. Higher Learning Commission (HLC) – None

8.6. Finance Review

Mireya Perez, Chief Financial Officer/Treasurer, provided an overview of October 2021 finances, including the Operating Fund, Revenues and Expenditures, and Education Fund Expenditures. A PowerPoint presentation with the reports' totals was projected for the community present during the meeting and included on the board packet. Mireya also talked about the 2021 Tax Levy of \$10,581,108.00, which represents a 4.18% or a \$424,468.00 increase from the \$10,156,640.00 Cook County extended 2020 Levy, presented for Board members revision before the final approval at the December 15, Regular Board Meeting.

9. Consent Agenda

Stan Fields, President asked to tabled item 9.27.2. Rodolfo Flores, Lieutenant, Morton College Campus Police Department, \$85,000.00, effective November 22, 2021.

Trustee Martinucci made a motion to establish the Consent Agenda, which includes Agenda items 9.1 to 9.29.1, as listed below, with the exception of item 9.27.2.

Trustee Reitz seconded the motion

Ayes: Trustees, Reitz, Martinucci, Collazo, Banks, Grazzini, Hernandez, Montiel
Nays: None Absent: None

Trustee Martinucci made a motion to approve the amended Consent Agenda, which includes Agenda items 9.1 to 9.29.1, as listed below.

Trustee Montiel seconded the motion

Ayes: Trustees, Reitz, Martinucci, Collazo, Banks, Grazzini, Hernandez, Montiel
Nays: None Absent: None

- 9.1. Approval of the Minutes of the Regular Board meeting held on October 27, 2021.
- 9.2. Approval and ratification of accounts payable and payroll for the month of October 2021, in the amount of \$3,748,206.00 and a budget transfers in the amount of \$669,410.00.
- 9.3. Approval of the monthly budget report for fiscal year to date ending October 2021.
- 9.4. Approval of the Out-of-State Travel of the Board of Trustees to the AGB 2022 Foundation Leadership Forum in Orlando, Florida, from January 30 - February 1, 2022, in accordance with travel procedures and policies of the Board of Trustees.
- 9.5. Approval of the Treasurer's Report for October 2021.
- 9.6. Approval of the estimated 2021 Tax Levy of \$10,581,108.00, which represents a 4.18% or a \$424,468.00 increase from the \$10,156,640.00 Cook County extended 2020 Levy.
- 9.7. Approval of the 2022-2024 Institutional Strategic Plan presented at the October 27, 2021, Regular Board Meeting.
- 9.8. Approval of the interpreting services for special needs students from Central Area Interpreter Services (CAIRS) for fy21-22, in the amount, to not exceed \$150,000.00.
- 9.9. Approval of the payment to The Higher Learning Commission (HLC), for the change/review panel request to offer the Associate in Engineering Science, 65 credit hours, in the amount of \$1,000.00.
- 9.10. Approval of the out-of-state athletic travel for the women's basketball to Ft. Lauderdale, Florida, from December 16-22, 2021, with the approximate cost of \$26,235.11.
- 9.11. Approval of a 10% salary increase for Guillermo Gasca to coordinate Library functions, effective June 2, 2021, through August 10, 2021.
- 9.12. Approval of a 10% salary increase for Suzanna Raigoza, to handle Grant Account functions, effective November 16, 2021, through February 15, 2022.
- 9.13. Approval of the English 10% Adjunct Stipend Report, in the amount of \$7,186.73.
- 9.14. Approval of the continued Government Finance Officers Association annual membership, in the amount of \$500.00
- 9.15. Approval of the College Board membership for fy21-22, in the amount of \$800.00.
- 9.16. Approval of the institutional membership with the American Association of Collegiate Registrars and Admissions Officers (AACRAO), in the amount of \$798.00.
- 9.17. Approval of the changes in Curriculum.
- 9.18. Approval of the AIG-VALIC Retirement Services for 457B deferred compensation plans for Morton College Eligible Employees.

- 9.19. Approval of the Change Order Number No. 002 for All-Types Elevators, in the amount of \$28,843.00.
- 9.20. Approval of the Commercial Driver's License (CDL) Program price update to \$2,850.00 in the amount not to exceed \$130,000 per each cohort paid to All Pro Truck Diving School from the registration cost collected by Morton College.
- 9.21. Approval of the obsolete and worn-out equipment sale to be held on December 10, 2021.
- 9.22. Approval of the Amendment to the Flex Health Reimbursement Arrangement (HRA), effective January 1, 2022.
- 9.23. Approval of the change order for Correct Digital Display, Inc., for time and material to run fiber communications on the soccer field for video/scoreboard, in the amount of \$15,747.00.
- 9.24. Approval of Demonica Kemper Architect fees for the Student Services, Access Control & Security Cameras, Mechanical Upgrades, Corridor Flooring Projects, in the amount of \$594,425.00.
- 9.25. Approval of New Job Descriptions
- 9.25.1. Switchboard Operator Part-time
 - 9.25.2. Student Aide, Career Services (CS) Office
 - 9.25.3. Student Services Liaison
 - 9.25.4. Instructional Technologist Liaison, Part-Time
- 9.26. Approval of Updated Job Descriptions
- 9.26.1. Assistant Nutrition Center Manager
 - 9.26.2. Director of Human Resources
- 9.27. Approval of Full-Time Employment
- 9.27.1. Giselle Soto, Switchboard Operator, effective November 8, 2021.
 - 9.27.2. Rodolfo Flores, Lieutenant, Police Department, \$85,000.00, effective November 22, 2021.
- 9.28. Approval of Part-Time Employment
- 9.28.1. Jessica Molinar, COVID-19 Tester, \$18.00 per hr, effective October 25, 2021.
 - 9.28.2. Laura Valdez, COVID-19 Tester, \$18.00 per hr, effective October 25, 2021.
 - 9.28.3. Destiny Herrera, Service Aide Panther Pantry, effective November 22, 2021.
 - 9.28.4. Isabel Gutierrez, Student Aide, \$11.00 per hr, November 22, 2021.
- 9.29. Approval of Resignations
- 9.29.1. Sanyea Ceaser, Grant Accountant, November 12, 2021.
10. Old Business
- 10.1. Approval of the second and final reading of the new Board Policy 8.29; Mandatory Retirement Age for the Police Officer, as presented on September 22, 2021, and October 27, 2021, at Regular Board Meeting.

Trustee Martinucci made a motion to approve Agenda item 10.1, as listed.

Trustee Collazo seconded the motion

Ayes: Trustees, Reitz, Martinucci, Collazo, Banks, Grazzini, Hernandez, Montiel

Nays: None Absent: None

11. Adjournment

Trustee Reitz made a motion adjourned the regular meeting of the Board.

Trustee Martinucci seconded the motion

Ayes: Trustees, Reitz, Martinucci, Collazo, Banks, Grazzini, Hernandez, Montiel

Nays: None Absent: None

The meeting was adjourned at 12:01 p.m.

Frances Reitz
Board Chair

Jose Collazo
Board Secretary